



COLUMBIA CITY COUNCIL MEETING AGENDA TUESDAY, AUGUST 6, 2024

The Columbia City Council will conduct a Meeting on Tuesday, August 6, 2024 at 1:00 p.m. at City Hall (Council Chambers), 1737 Main Street, Third Floor, Columbia, SC 29201. Members of the public may view the meeting online at www.columbiasc.gov. Please contact the City Clerk's Office at (803)545-3045 or cityclerk@columbiasc.gov if you have questions regarding this meeting.

The Honorable Daniel J. Rickenmann, Mayor

The Honorable Edward H. McDowell, Jr., District II ▪ The Honorable William Brennan, District III

The Honorable Aditi Bussells, At-Large ▪ The Honorable Tina N. Herbert, District I

The Honorable Peter M. Brown, District IV ▪ The Honorable Tyler D. Bailey, At-Large

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters should speak directly into the microphone for recording purposes.

CALL TO ORDER

EXECUTIVE SESSION

1. Receipt of legal advice relating to a pending, threatened or potential claim pursuant to S.C. Code §30-4-70(a)(2)

Susan Alderman v. City of Columbia

Matthew Harlin v. City of Columbia

David Canty v. City of Columbia

2. Receipt of legal advice relating to matters covered by attorney-client privilege pursuant to S.C. Code §30-4-70(a)(2)

Youth Crime Prevention Strategies

Use of Golf Carts as Public Transportation

3. Discussion of matters relating to the proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to S.C. Code §30-4-70(a)(5)

Williams Street Extension

4. Discussion of the employment of an employee pursuant to S.C. Code §30-4-70(a)(1)

Municipal Court Judges



COLUMBIA CITY COUNCIL MEETING AGENDA TUESDAY, AUGUST 6, 2024

PLEDGE OF ALLEGIANCE

INVOCATION

ADOPTION OF THE AGENDA

PUBLIC INPUT

Individuals are allotted up to three minutes to address City Council about items on the agenda. Items requiring a public hearing cannot be addressed at this time.

APPROVAL OF MINUTES

5. Council is asked to approve the July 16, 2024 Work Session and Regular Meeting Minutes and July 23, 2024 Special Called Meeting Minutes.

CONSENT AGENDA ITEMS 6 THROUGH 29

6. Council is asked to approve a Fiscal Year 2024/2025 Contract for the Three Rivers Greenway Project Development, as requested by City Administration on July 16, 2024. Award to the River Alliance, in the amount of \$70,000.00. This firm is located in Columbia, SC.

Funding Source: City Council Allocation - River Alliance (2124321-680130). The original budget amount is \$70,000.00.

7. Council is asked to approve a Fiscal Year 2024/2025 Professional Services Agreement for computer training and job skills training for our most vulnerable populations, as requested by the Community Development Department on July 10, 2024. Award to Fast Forward in an amount not to exceed \$100,000.00. This firm is located in Columbia, SC.

Funding Source: Community Development General Funds (1014320-638300) \$50,000 and Water & Sewer Special Projects (5518415-636600) \$50,000. The original budget amount is \$100,000.00.

8. Council is asked to approve a new Professional Services Contract for assistance with evaluation and implementation of community improvement and affordable and mixed-income housing strategies, as requested by City Administration on June 11, 2024. Award to The CEBA Group in the monthly amount of \$10,500.00. The term of this contract is 24 months. This firm is located in Columbia, SC.

Funding Source: Affordable & Mixed Income Housing Fund - Professional Services (2214324-636600)



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9. Council is asked to approve the Purchase of Police Uniforms for the remainder of Fiscal Year 2023/2024, as requested by the Columbia Police Department on July 15, 2024. Award to Galls, LLC, using the SC State Contract in the amount of \$127,000.00. This vendor is located in Chicago, IL.

Funding Source: Police Administrative Services - Uniforms and Clothing (1012402-624100). The original budget amount is \$127,000.00.

10. Council is asked to approve a new Contract for Upfitting of 35 Police Pursuit Vehicles, as requested by the Columbia Police Department on July 5, 2024. Award to Carolina Custom Upfitters, in the amount of \$551,689.95. The initial term of the contract will take effect upon issuance of the Notice to Proceed and continue through June 30, 2025 with the option to renew for one (1) additional one-year period. This vendor is located in Columbia, SC.

Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment-Capital (6308972-658500). The original budget amount is \$551,689.95.

11. Council is asked to approve Contract Amendment #1 for Project PK006705; Owens Field Athletic Park Revitalization Phase 1, as requested by the Parks and Recreation Department on July 10, 2024. Award to Chason Landscaping, LLC, in an amount not to exceed \$101,192.00. The current term of the contract ends on August 31, 2024 and this amendment extends the contract to September 30, 2024. This firm is located in Columbia, SC.

Funding Source: General Capital Projects - Owens Field Site/Park Improvement Phase I - Capital Project Costs (4039999-PK006705-658650). The current budget amount is \$900,000.00. The budget amount for this amendment is \$101,192.00. The revised budget amount is \$1,001,192.00.

12. Council is asked to approve Project PK008402; Purchase of Playground Equipment and Splash Pad for Melrose Park, as requested by the Parks and Recreation Department on July 23, 2024. Award to Progressive Recreation of North and South Carolina DBA Playworld Preferred, using the Sourcewell Cooperative Contract in the amount of \$238,878.40. This vendor is located in Lewisburg, PA.

Funding Source: General Capital Projects - Melrose Park-Playground/Splash - Capital Project Costs (4039999-PK008402-658650). The original budget amount is \$238,878.40.



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13. Council is asked to approve the Purchase of one (1) Ford F-250 Crew Cab Truck for the Street Division, as requested by the Fleet Services Division on July 12, 2024. Award to Alan Jay Automotive Management DBA Alan Jay Fleet Sales, using the SC State Contract in the amount of \$70,537.44. This vendor is located in Sebring, FL.

Funding Source: Streets - Water and Sewer Repair - Auto, Trucks, Heavy Equipment-Capital (5513202-658500). The original budget amount is \$70,537.44.

14. Council is asked to approve the Purchase of 1,872 Green 96 Gallon Refuse Roll Carts, as requested by the Public Works Department on July 15, 2024. Award to Toter, LLC, using the OMNIA Cooperative Contract in the amount of \$120,576.76. This vendor is located in Charlotte, NC.

Funding Source: Solid Waste Roll Carts - Roll Carts and Recycle Bins (1014401-627600). The original budget amount is \$120,576.76.

15. Council is asked to approve a new Construction Contract for Project SR915001; Haskell Avenue Resurfacing Project, as requested by the Public Works Department on March 27, 2024. Award to Armstrong Contractors, LLC, in an amount not to exceed \$160,408.80, which includes contingency. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an end date thirty (30) days from commencement. This contractor is located in Columbia, SC.

Funding Source: Street Resurfacing Capital Projects - Haskell Avenue Mill and Resurface - Capital Project Costs (4079999-SR915001-658650). The original budget amount is \$160,408.80.

Armstrong Contractors, LLC is the prime contractor and will provide paving services at 84.76% (\$102,879.80) of the total contract amount.

The following subcontractors/suppliers will provide the following services/supplies:

Camden Enterprises, located in Lugoff, SC, will provide the temporary paint and permanent pavement markings at 9.89% (\$12,000.00) of the total contract amount.

Southern Commercial Development, LLC, located in Lexington, SC, will provide partial traffic control at 5.35% (\$6,500.00) of the total contract amount.



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16. Council is asked to approve Contract Amendment #4 for Project SS7437; Miscellaneous Lift Station Improvements and Backup Power Additions, as requested by Columbia Water on June 10, 2024. Award to Michael Baker International, in an amount not to exceed \$66,000.00. The current term of the contract ends on January 10, 2025 and this amendment extends the contract to March 10, 2026. This firm is located in Columbia, SC.

Funding Source: Water and Sewer Capital Projects – Miscellaneous Lift Station Improvements – Capital Project Costs (5529999–SS743701-658650). The current budget amount is \$447,728.00. The budget amount for this amendment is \$66,000.00. The revised budget amount is \$513,728.00.

This a Clean Water 2020 Program Project and a Mentor Protégé Program Project. Michael Baker International, is the mentor and will provide construction administration services at 80.00% (\$52,800.00) of the amendment amount.

Case Consulting, Inc., a Minority Business Enterprise, of West Columbia, SC, is the protégé and will provide contractor observation and construction administration services at 20.00% (\$13,200.00) of the amendment amount.

17. Council is asked to approve Contract Amendment #1 for Project WM4794; Water Project Management Support and Consultant Oversight Services, as requested by Columbia Water on June 26, 2024. Award to Carper Civil Consulting, LLC in an amount not to exceed \$208,201.00. The current term of the agreement ends on June 23, 2027. This firm is located in Columbia, SC.

Funding Source: Engineering Wastewater System Improvements - Water Project Support and Oversight - Special Contracts Water/Sewer/Stormwater (5516221-638305). The current budget amount is \$33,154.00. The budget amount for this amendment is \$208,201.00. The revised budget amount is \$241,355.00.

18. Council is asked to approve Contract Amendment #2 for Project WM3925; Rosewood Area Water System Improvements, as requested by Columbia Water on July 9, 2024. Award to Hussey Gay Bell, in an amount not to exceed \$458,000.00. The current term of the contract ends on December 30, 2027. This firm is located in Columbia, SC.

Funding Source: Water and Sewer Capital Projects Rosewood Area Waterline Replacement (5529999-WM392501-658650). The current budget amount is \$1,685,000.00. The budget amount for this amendment is \$458,000.00. The revised budget amount is \$2,143,000.00.

This is a Mentor Protégé Program Project. Hussey Gay Bell, is the mentor and will provide construction observation and management services at 89.06% (\$407,890.00) of the amendment amount.

4D Engineering, a Minority Business Enterprise (W) of Lexington, SC, is the protégé and will provide record drawings and permitting services at 10.94% (\$50,110.00) of the amendment amount.



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19. Council is asked to approve Contract Amendment #11 for Project DR4241; Columbia Canal Embankment Repair Services, as requested by Columbia Water on July 10, 2024. Award to Michael Baker International, in an amount not to exceed \$391,250.00. The current term of the contract ends on September 18, 2025. This firm is located in Columbia, SC.

Funding Source: Flood Recovery-Columbia Canal - 2015 October Flood Recovery (2536206-638400). The current budget amount is \$7,582,098.90. The budget amount for this amendment is \$391,250.00. The revised budget amount is \$7,973,348.90.

Michael Baker International will provide final design services at 84.66% (\$331,250.00) of the amendment amount.

The following subcontractor will provide the following services:

F&ME Consultants of Columbia, SC, will provide assistance with professional services at 15.34% (\$60,000.00) of the amendment amount.

20. Council is asked to approve a new Sole Source Contract to Purchase additional Water Meters and Cellular Communication Endpoints for Advanced Metering Infrastructure (AMI), as requested by Columbia Water on July 1, 2024. Award to Badger Meter Incorporated, in the amount of \$1,169,251.19. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an option to renew for one (1) additional one-year period. This vendor is located in Milwaukee, WI.

Funding Source: Utilities Water Distribution and Maintenance - Meters, Parts, and Supplies (5516203-625600). The original budget amount is \$1,169,251.19.

21. Ordinance No.: 2024-050 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 11, Licenses, Permits and Miscellaneous Business Regulations, Article II, Business and Professional Licenses, Appendix A, Business License Rate Schedule, Class 9 Rates, 9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail, 9.40 Group Event Promoter, 9.41 Single Event Permit – Arts and Crafts

Endorsed by the Economic Development and Infrastructure Committee on May 14, 2024.

First reading approval was given on July 16, 2024.



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22. Ordinance No.: 2024-051 - Granting an encroachment to Nancy White for the use of the right of way area of the 1900 block of Pendleton Street for the installation and maintenance of an expanded brick parking pad adjacent to 1932 Pendleton Street, Richland County TMS# 11405-13-06

First reading approval was given on July 16, 2024.

23. Ordinance No.: 2024-052 - Amending Ordinance 2023-102 granting an encroachment to the Five Points Association for use of the right of way areas of the 700 block of Harden Street and the 700 block of Saluda Avenue for the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping adjacent to 727 Harden Street and 751 Saluda Avenue, TMS# 11308-07-04 and 11308-06-03.

First reading approval was given on July 16, 2024.

24. Ordinance No.: 2024-058 - Approval for Conveyance of Cottontown Way, formerly Galliard Street; Richland County TMS#09016-02 to 2222 Main, LLC; CF#250-640

First reading approval was given on July 16, 2024.

25. Ordinance No.: 2024-049 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 24, Vehicles for Hire, Article II, Taxicabs, Shuttles and Limousines, Division 3, Certificate of Public Convenience and Necessity, Sec. 24-102, Issuance; revocation

Endorsed by the Economic Development and Infrastructure Committee on June 11, 2024.

First reading approval was given on July 16, 2024.

26. Ordinance No.: 2024-060 - Granting an encroachment to Realstate, LLC for the use of the right of way area of the 1000 block of Queen Street for the installation and maintenance of a porch, steps, walkway, and parking pad adjacent to 1015 Queen Street, Richland County TMS#11409-09-12

First reading approval was given on July 16, 2024.



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27. ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT for 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, TMS# 04910-01-20 and 04910-01-21

Ordinance No.: 2024-054 - Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

Council District: 1

Proposal: Request to annex the property, assign land use classification of Regional Activity Corridor (AC-3) and assign zoning of General Commercial District (GC). The property is currently classified as Mixed Residential (High Density) and zoned General Commercial District (GC) by Richland County.

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

First reading approval was given on July 16, 2024.

28. ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT for 3029 Farrow Road and portion of NX Kent Street, TMS# 11503-05-06 and 11504-30-43 (portion)

Ordinance No.: 2024-053 Annexing 3029 Farrow Road and a portion of NX Kent Street, Richland County TMS #11503-05-06 and TMS #11504-30-43 (portion) into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.

Council District: 2

Proposal: Request to annex the property and assign land use classification of Urban Core Residential Small Lot (UCR-1) and assign zoning of Community Activity Center/Corridor District (CAC) at annexation. The property is currently classified as Mixed Residential (High Density) and zoned General Commercial (GC) by Richland County.

Applicant: Daniel H. and Kenia A. Eloi

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

First reading approval was given on July 16, 2024.



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29. ZONING MAP AMENDMENT for 650 S. Edisto Avenue, TMS# 11212-07-01

Ordinance No.: 2024-056 - Amending the Official Zoning Map to modify the zoning for 650 S. Edisto Avenue, Richland County TMS #11212-07-01

Council District: 3

Proposal: Request to rezone the property from Employment Campus District (EC) in the Airport Safety Overlay District (OV-A) to Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A).

Applicant: Peyton Bryant

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

First reading approval was given on July 16, 2024.

CONSIDERATION OF CHANGE ORDERS

- 30. Council is asked to approve Change Order #1 for Project SS7350-02; Crane Creek Upper North Branch Extension, as requested by Columbia Water on June 27, 2024. Award to G. H. Smith Construction, LLC, in an amount not to exceed \$920,720.00. The current term of the contract ends on April 15, 2025 and this change order extends the contract to July 14, 2025. This firm is located in Columbia, SC.**

Funding Source: Water and Sewer Capital Projects - Crane Creek Upper Branch Extension - Capital Project Costs (5529999-SS735002-658650). The current budget amount is \$2,917,765.13. The budget amount for this change order is \$920,720.00. The revised budget amount is \$3,838,485.13.

- 31. Council is asked to approve Change Order #1 for Project SS7350-03; Crane Creek Lower North Branch Capacity Upgrade, as requested by Columbia Water on July 3, 2024. Award to Chandler Construction, in an amount not to exceed \$1,637,745.00. The current term of the contract ends on July 28, 2025 and this change order extends the contract to November 10, 2025. This firm is located in Ninety Six, SC.**

Funding Source: Water and Sewer Capital Projects - Crane Creek Lower North Branch Capacity Upgrade - Capital Project Costs (5529999-735003-658650). The current budget amount is \$7,963,235.50. The budget amount for this change order is \$1,637,745.00. The revised budget amount is \$9,600,980.50.



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32. Council is asked to approve Change Order #2 for Project SS7464; Crane Creek 02 and 04 Sanitary Sewer Evaluation Survey (SSES) Rehabilitation Project, as requested by Columbia Water on June 27, 2024. Award to North American Pipeline Management, Inc., in an amount not to exceed \$1,921,337.57. The current term of the contract ends on August 23, 2025 and this change order extends the contract to October 15, 2025. This firm is located in Greenville, SC.

Funding Source: Engineering - Water and Sewer Capital Projects - Crane Creek 02 and 04 Sanitary Sewer Evaluation Survey - Capital Project Costs (5529999-SS746401-658650). The current budget amount is \$12,067,951.50. The budget amount for this change order is \$1,921,337.57. The revised budget amount is \$13,989,289.07.

This is a Columbia Disadvantaged Business Enterprise (CDBE) program project with a 14.00% CDBE goal. With the approval of this change order the CDBE participation will be 6.13% of the overall CDBE goal. This change order has been reviewed by the Office of Business Opportunities and deemed in compliance with the CDBE program.

North American Pipeline Management, Inc., is the prime contractor and will provide sewer rehabilitation services at 97.85% (\$1,880,028.81) of the change order amount.

The following subcontractors/suppliers will provide additional services/supplies:

R&G Construction, a Minority Business Enterprise, located in Columbia, SC, will provide concrete and asphalt repair services at 2.15% (\$41,308.76) of the change order amount.

ORDINANCES - FIRST READING

33. Ordinance No.: 2024-055 - Granting an encroachment to the University of South Carolina for the use of the right of way area of the 1400 block of Pendleton Street for the installation and maintenance of a sidewalk and a retaining wall adjacent to 1420 Pendleton Street, Richland County TMS# 11304-05-01
34. Ordinance No.: 2024-059 - Granting an encroachment to MGN Development Group, LLC for the use of the right of way area of the 1100 block of Miller Avenue for the installation and maintenance of landscaping and irrigation adjacent to 1104 Miller Avenue, Richland County TMS# 09209-22-03
35. Ordinance No.: 2024-061 - Granting an encroachment to Richard Burts for the use of the right of way areas of the 1500 block of Main Street and the 1200 block of Hampton Street for maintenance of a historic Seth Thomas clock adjacent to 1500 Main Street, Richland County TMS# 09014-09-16



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36. Ordinance No.: 2024-062 - Authorizing the City Manager to execute a Right of Entry Agreement and Temporary Construction License with The River Alliance to Construct Saluda Riverwalk Phase 2 and Boyd Foundation Funded Bridge

RESOLUTIONS

37. Resolution No.: R-2024-060 - Certifying Building Site as an Abandoned Building Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding property located at 1213, 1217 and 1221 Pickens Street, Columbia, South Carolina, Richland County TMS # 11401-05-09, 11401-05-08, and 11401-05-07
38. Resolution No.: R-2024-061 - Certifying Building Site as an Abandoned Building Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding property located at 1931 Assembly Street, Columbia, South Carolina, Richland County TMS # R09015-16-09
39. Resolution No.: R-2024-063 - Adopting a City of Columbia Public Art Placement Policy and Public Art Placement Application

Endorsed by the Arts, Historic Preservation and Philanthropy Committee on July 9, 2024.

EVENT RESOLUTIONS

40. Resolution No.: R-2024-040 - Authorizing consumption of beer, wine and liquor at Brunch at Seibels House and Garden, 1601 Richland Street on Sunday, August 25, 2024
41. R-2024-066 - Ratifying Resolution No.: R-2024-065 - Ratifying and Authorizing the Adoption of Resolution No.: R-2024-065, Authorizing the consumption of beer and wine for the area known as Boyd Plaza, adjacent to the Columbia Museum of Art for the Restaurant Olympic Games Sunday, August 4, 2024

APPOINTMENTS

42. Board of Zoning Appeals
43. Columbia Housing Authority
44. Commercial Revolving Loan Fund Committee



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- 45. Municipal Election Commission
- 46. Parks and Recreation Foundation
- 47. Planning Commission

CITY COUNCIL COMMITTEE REFERRALS, REPORTS AND NEW BUSINESS

PUBLIC INPUT

Individuals are allotted up to three minutes to address City Council. Items requiring a public hearing cannot be addressed at this time.

ADJOURNMENT



MEETING DATE: August 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Receipt of legal advice relating to a pending, threatened or potential claim pursuant to S.C. Code §30-4-70(a)(2)

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

PURPOSE:

Susan Alderman v. City of Columbia
Matthew Harlin v. City of Columbia
David Canty v. City of Columbia



MEETING DATE: August 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Receipt of legal advice relating to matters covered by attorney-client privilege pursuant to S.C. Code §30-4-70(a)(2)

FUNDING SOURCE & ORIGINAL BUDGET:

PURPOSE:
Youth Crime Prevention Strategies
Use of Golf Carts as Public Transportation



MEETING DATE: August 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Discussion of matters relating to the proposed location, expansion, or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to S.C. Code §30-4-70(a)(5)

**FUNDING SOURCE &
ORIGINAL BUDGET:**

PURPOSE:

Williams Street Extension



MEETING DATE: August 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Discussion of the employment of an employee pursuant to S.C Code §30-4-70(a)(1)

FUNDING SOURCE & ORIGINAL BUDGET:

PURPOSE:
Municipal Court Judges



MEETING DATE: August 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Council is asked to approve the July 16, 2024 Work Session and Regular Meeting Minutes and July 23, 2024 Special Called Meeting Minutes.

FUNDING SOURCE & ORIGINAL BUDGET:

ATTACHMENTS:

- **#a:** MN_07162024_WS (PDF)
- **#b:** MN_07162024 (DOCX)
- **#c:** MN_07232024_SPC (DOCX)



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

CALL TO ORDER

The Columbia City Council conducted a Work Session on Tuesday, July 16, 2024 at the Busby Street Community Center, 1735 Busby Street, Columbia, South Carolina. The Honorable Daniel J. Rickenmann, Mayor called the meeting to order at 1:07 p.m. The following members were present: The Honorable Edward H. McDowell, The Honorable Will Brennan, Mayor Pro-Tem, The Honorable Aditi Bussells, and The Honorable Peter M. Brown. The Honorable Tyler D. Bailey participated remotely. The Honorable Tina N. Herbert joined the meeting remotely at 1:48 p.m. and arrived in-person at 2:55 p.m. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore Hammond, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the invocation.

CITY COUNCIL DISCUSSION

1. City of Columbia Parking Rate Study - Mr. Henry Simons, Assistant City Manager for Operations; Ms. Elle Matney, Director of Parking Services; and Mr. Benjamin Sands, CPP, Manager for Parking Planning and Operations / WGI

Ms. Teresa Wilson, City Manager said we embarked upon a discussion about our parking rates. A study has been done and we are excited to share the information and implications from that study. She emphasized the importance of this discussion, as growth requires that the city's facilities and parking decks reflect the city's aspirations. The rate study aims to update current rates and provide the fiscal support necessary to enhance the overall customer experience. The new rates are planned for implementation in January 2025.

Ms. Elle Matney, Director of Parking Services explained that the department maintains 11 parking decks, 14 surface lots, over 3,600 on-street parking meters, more than 1,400 on-street Passport parking spaces, 47 in/out monthly parking blocks, six residential permit parking areas, and accommodates over 3,400 monthly parkers across 11,000 parking spaces. The department serves nine hotels, approximately 500 city staff, and an average of 29 monthly events. The department also issues approximately 8,700 citations and processes 500 bagged meters each month.

Ms. Tori Salvant, Deputy Director of Parking Services reviewed the technology utilized by the department. Since 2023, Parking Services has used ParkHub for events management, servicing 55 events and generating over \$234,000 in onsite revenue since January 2024. Barnacle[®] is an



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immobilization unit that has been used in areas with heavy traffic since September 15, 2023. The six devices generated \$85,000 in revenue from 300 uses. In January 2024, the T2 Systems citation services was implemented. Over 23,000 citations have been transferred to collection services and we have collected over \$329,000 in fees.

There was discussion about the Barnacle[®] being used for the enforcement of collections and the procurement method used to contract with T2 Systems.

Ms. Tori Salvant, Deputy Director of Parking Services said the T2 Systems module for citation payments and appeals will be implemented soon. Passport Parking also has several modules. The validation code allows merchants to offer discounts for their patrons. Text to Park allows parkers to pay by texting a short code and providing a few details. There have been over 7.7 million sessions since 2015 and over 430,000 active users generating approximately \$10.6 million in parking revenue.

Ms. Elle Matney, Director of Parking Services added that Passport Parking generates 71% of on-street parking revenue. Along the seven blocks of Main Street, there are 238 parking spaces, 104 parking meters, 19 thirty-minute spaces, and 15 loading zones. For 2025, we are proposing the installation of T2 Luke[®] and/or Passport Parking along Main Street. The Luke Pay Station accepts cash, credit cards and Passport. The Luke Cosmo Pay Station only accepts credit cards and Passport. The 238 meters within those seven blocks would be replaced with 14 pay stations. Directional signs will be installed at the end of each block. The BullStreet District will only use Passport Parking.

There was a discussion about getting rid of the meters and the signage and placing the Luke Pay Station in areas with high turnover.

Ms. Teresa Wilson, City Manager recalled that there is a block of Main Street with free two hour parking. How do you prefer we move forward if we implement this new infrastructure?

There was discussion about reviewing market dynamics and value proposition; offering free parking where appropriate; removing all exceptions; removing excess signage; public education; consistent enforcement hours across the city; areas where revenue is not generated; building a system that works for Columbia; turnover of parking; accommodations for parkers with mobility concerns; and possible staffing alternatives and efforts to cross-train.

Ms. Elle Matney, Director of Parking Services continued to report that Passport Parking and Luke Pay Stations offer dynamic pricing options, but parking tokens and smart cards are incompatible. We are working towards a dynamic pricing tier and utilization of all parking spaces.



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Mr. Stacey Dixon, Support Services Administrator reviewed the schedule of repairs, maintenance and capital improvements for fiscal year 2023/2024 and the five year capital improvement program that will focus on structural and life safety projects. Other projects include the installation of electric vehicle chargers, water sealant, new signage, and landscaping.

There was discussion about providing a combination of short-term and long-term parking within parking decks and messaging about the availability of parking within garages.

Mr. Benjamin Sands, CPP, Manager for Parking Planning and Operations with WGI noted that the 2015 rate study recommended increasing Columbia's parking rates, but these were not adopted. Since 2013, consumer prices have risen by 30%, while Columbia's parking rates have remained flat. The City of Columbia controls most public parking, with private operations pushing parkers towards public spaces. He stressed the need to increase rates due to the rising value of curb space and suggested diminishing the discount for reserved monthly parking. Recommendations were made for five parking districts: Downtown, Vista, Bull Street, USC/Catawba, and Five Points, allowing for different operational processes and rates based on key performance indicators. Additional recommendations included offering the first hour free in garages, enforcing weekend parking in Five Points, having flat rates, moving away from the use of coins, and curtailing the offering of reserved spaces.

There was discussion about the use of dynamic pricing in Five Points and how new technology will augment the parking study recommendations and provide data; the abundance of parking; increasing the cost of reserved spaces; the need to focus on the value of parking and parking behavior; how the majority of parking facilities in Charlotte are privately operated; having consistency across all parking districts; only monitoring paid parking; and the terms of the parking agreement with Hughes Development.

Mr. Benjamin Sands, CPP, Manager for Parking Planning and Operations with WGI reviewed the parking violation fees and enforcement noting that there is inconsistency with the late fees. Some initial fine amounts are nominal and encourage testing of the system. He reviewed the parking violation fees and enforcement noting that there is also inconsistency with the late fees. He presented a list of revised fines, fees, parking enforcement times by parking district, and parking permits and special fees. He reviewed the debt service for bond coverage. The adoption of all or some of the recommendations will have a positive impact on the financial position of the city's parking system.

Ms. Teresa Wilson, City Manager stated that current revenue projections align with the capital improvement plan, which is aimed at enhancing the customer experience, cleanliness, safety, and meeting the expectations of Columbia's citizens. Rate increases are necessary to fund the required infrastructure improvements. The new rates are set to begin in January. City Council's approval is



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needed to proceed with a public hearing during an upcoming City Council meeting and to continue the public education campaign. Further discussions will be held to address any questions from the City Council.

There was discussion about the policy related to refeeding parking meters; the need for flexibility in parking near 2020 Hampton Street; and having a uniform rate and term for resident, tenant and visitor parking permits.

EXECUTIVE SESSION

Upon a motion made by Dr. Bussells and seconded by Ms. Herbert, Council voted unanimously to enter into Executive Session at 3:24 p.m. for the discussion of **Items 2** through **4** and the discussion of the employment of an employee pursuant to S.C. Code §30-4-70(a)(1) - *Municipal Court Judges*.

2. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to S.C. Code §30-4-70(a)(2)

Parking Rate Study

3. Receipt of legal advice relating to a pending, threatened or potential claim pursuant to S.C. Code §30-4-70(a)(2)

Kevin Bovain v. City of Columbia

4. Discussion of negotiations incident to proposed contractual arrangements pursuant to S.C. Code §30-4-70(a)(2)

Fire Services

ADJOURNMENT

The meeting was adjourned at 3:55 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk



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CALL TO ORDER

The Columbia City Council conducted a regular meeting on Tuesday, July 16, 2024 at the Busby Street Community Center, 1735 Busby Street, Columbia, South Carolina. The Honorable Daniel J. Rickenmann, Mayor called the meeting to order at 4:11 p.m. and the following members were present: The Honorable Edward H. McDowell, Jr, The Honorable Will Brennan, Mayor Pro-Tem, The Honorable Aditi Bussells, The Honorable Tina N. Herbert and The Honorable Peter M. Brown. The Honorable Tyler D. Bailey participated remotely. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore Hammond, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

PLEDGE OF ALLEGIANCE

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. McDowell and seconded by Ms. Herbert, Council voted unanimously to adopt the agenda subject to deferring consideration of all Appointments (**Items 41-44**) until August 6, 2024.

PUBLIC INPUT

No one appeared at this time.

Mayor Rickenmann took a moment of personal privilege to congratulate Ms. Teresa Knox, City Attorney for ten years of service with the City of Columbia.

APPROVAL OF MINUTES

1. Council is asked to approve the May 21, 2024 Budget Workshop; June 11, 2024 Work Session; June 18, 2024 Budget Workshop; and June 18, 2024 City Council Meeting Minutes.

Upon a motion made by Mr. McDowell and seconded by Mr. Brennan, Council voted unanimously to approve the May 21, 2024 Budget Workshop; June 11, 2024 Work Session; June 18, 2024 Budget Workshop; and June 18, 2024 City Council Meeting Minutes.



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PRESENTATIONS

2. Parks and Recreation Month Proclamation - The Honorable Daniel J. Rickenmann, Mayor

Mr. Randy Davis, Director of the Parks and Recreation Department said this month is special to us as we recognize and appreciate the incredible value parks and recreation facilities and programs bring to our community. From maintaining beautiful parks to creating engaging programs, our team goes above and beyond to ensure our communities have access to top-notch recreational and leisure opportunities. Together, we will build a vibrant and connected community through parks and recreation.

Mayor Rickenmann highlighted the positive impact of outdoor spaces and programs on physical and mental health and praised the dedicated efforts of city staff and leaders in continuously improving and funding these facilities. He emphasized ongoing investments in cultural arts, summer camps, athletic programs, and senior activities.

Mayor Rickenmann and the members of City Council proclaimed July 2024 as Parks and Recreation Month in the City of Columbia.

Councilor Brown affirmed the mayor's focus on improving Columbia's quality of life for all citizens, highlighting two significant projects in his district: the Hampton Park Splash Pad and the revitalization of Mays Park. These projects symbolize the city's commitment to modernizing its amenities and enhancing its appeal.

3. American Heart Association Check Presentation - Ms. Teresa Wilson, City Manager

Ms. Teresa Wilson, City Manager said I am appreciative for our City team, who have always put causes in front of what we do. Many of our employees, including myself, are impacted by these issues. We combat it and overcome it as a team.

Ms. Galena Alford, Payment Center Administrator said with the guidance of our city manager we are proud to join the American Heart Association. The City of Columbia is committed to taking a leadership role in saving lives and making our city a healthier place. During this campaign, we walked down Main Street to the State House. We also had t-shirt sales from different departments and the meter campaign with the Parking team.



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Mr. George Floyd, Parking Business Administrator expressed excitement about Parking Services' collaboration with the American Heart Association for the second consecutive year. He celebrated the success of securing 15 sponsors, noting the enthusiastic response from various organizations and businesses eager to support the city and the association. He highlighted the growing impact of these partnerships, which has significantly enhanced the event's credibility and community support.

Ms. Miranda Williams, Marketing and Communications Director for the American Heart Association said your support today means a lot and is incredibly encouraging. This year marks our centennial and we deeply appreciate your ongoing support. However, heart disease still affects one in three women and many in our community lack access to healthy food and regular exercise for their children. There's much more to be done, and we need continued partnerships to tackle these challenges together.

Ms. Galena Alford, Payment Center Administrator presented the American Heart Association with a check in the amount of \$12,000.

CONSENT AGENDA ITEMS 4 THROUGH 19

Upon a single motion made by Mr. McDowell and seconded by Mr. Brown, Council voted unanimously to approve **Consent Agenda Items 4 through 19.**

4. Council is asked to approve the Purchase of DataGard - Backup and Disaster Recovery Services, as requested by the Information Technology Department on June 27, 2024. Award to ThinkGard, LLC, in an amount not to exceed \$112,320.00. The current term of the contract ends on July 27, 2025. This contractor is located in Pelham, AL. – *Approved*

Funding Source: Information Technology - Maintenance and Service Contract (1011120-638200). The original budget amount is \$112,320.00.

5. Council is asked to approve the Purchase of Playground Equipment and Splash Pad for Hampton Park, as requested by the Parks and Recreation Department on July 1, 2024. Award to Barrs Recreation using the Sourcewell Cooperative Contract in the amount of \$220,284.22. This vendor is located in Pittsboro, NC. – *Approved*

Funding Source: General Capital Projects - Hampton Park Playground - Capital Project Costs (\$150,000.00) and General Capital Projects - Hampton Park Neighborhood Center - Capital Project Costs (\$70,284.22). The original budget amount is \$220,284.22.



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6. Council is asked to approve a new Construction Contract for Project PK006903; Mays Park Revitalization, as requested by the Parks & Recreation Department on July 12, 2023. Award to Southern Vistas, Inc., in an amount not to exceed \$850,000.00 which includes contingency. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an end date 180 days from commencement. This contractor is located in Columbia, SC. – *Approved*

Funding Source: General Capital Projects - Mays Park Revitalization - Capital Project Costs (4039999-PK006903-658650). The original budget amount is \$850,000.00.

Southern Vistas, Inc. is the prime contractor and will provide park revitalization services at 44.81% (\$363,573.00) of the total contract amount.

The following subcontractors/suppliers will provide the following services/supplies:

Barrs Recreation, LLC, located in Pittsboro, NC, will provide the playground equipment at 40.05% (\$325,000.00) of the total contract amount.

K R Services, LLC, located in Columbia, SC, will provide iron fencing at 4.29% (\$34,800.00) of the total contract amount.

W. P. Law Fountain Division, located in Lexington, SC, will provide a splash pad at 8.63% (\$70,000.00) of the total contract amount.

Boozer Tree Service, LLC, located in Lexington, SC, will provide tree removal services at 2.22% (\$18,000.00) of the total contract amount.

7. Council is asked to approve the Fiscal Year 2024/2025 Renewal of the Excess Workers Compensation Insurance Policy, as requested by the Safety and Risk Management Department. Award to Safety National/Atlantic Intermediaries in the amount of \$242,835.00. This vendor is located in Burlington, NC. – *Approved*

Funding Source: Worker's Compensation Administration - Insurance and Bonding (6098939-636200). The original budget amount is \$242,835.00.

8. Council is asked to approve the Fiscal Year 2024/2025 Renewal of Property Insurance Policies for Citywide Buildings and the Columbia Canal Hydroelectric Facility, as requested by the Safety and Risk Management Department. Award to Chubb located in Alpharetta, GA and Landmark/RSUI located in Atlanta, GA through Willis Towers Watson located in Chicago, IL in the amount of \$499,150.00. – *Approved*

Funding Source: Premiums and Policies (6058935-644100). The original budget amount is \$499,150.00.



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9. Council is asked to approve the Purchase of Thirty-Five (35) Chevrolet Tahoes for the Columbia Police Department, as requested by the Fleet Services Division on July 1, 2024. Award to Love Chevrolet, using the SC State Contract in the amount of \$1,819,580.00. This vendor is located in Columbia, SC. – *Approved*

Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment - Capital (6308972-658500). The original budget amount is \$1,819,580.00.

10. Council is asked to approve a new Professional Services Contract for Citywide and Rapid Shelter Security Services, as requested by the Columbia Police Department on May 13, 2024. Award to Universal Protection Services LP, dba Allied Universal Security using the General Services Administration Cooperative Contract in an amount not to exceed \$3,318,798.05 which includes contingency. The initial term of the contract will take effect upon the issuance of a Notice to Proceed with an end date 11 months from commencement with the option to renew for two (2) additional one-year periods. This contractor is located in Columbia, SC. – *Approved*

Funding Source: Police Administrative Services - Professional Services (1012402-636600) - \$1,273,314.81, Community Safety Officers - Professional Services (5512703-636600) \$1,356,408.36, Rapid Shelter Homeless - Professional Services (1014501-636600) \$363,000.00, and American Rescue Plan Act Funds - Rapid Shelter Columbia - Professional Services (2619999-ARPA202205-636600) \$326,074.88. The original budget amount is \$3,318,798.05.

11. Council is asked to approve Project WM4779; Reimbursement for Water Main up-size along Mikell Lane, as requested by Columbia Water. Award to LaFaye Homes in the amount of \$181,337.50. This firm is located in West Columbia, SC. – *Approved*

Funding Source: Fiscal Year 2023/2024 CIP WM4779-Water Main Reimbursement Mikell Lane. The original budget amount is \$181,337.50.

12. Council is asked to approve Contract Amendment #2 for Project SS7564; West Columbia Pump Station Improvements, as requested by Columbia Water on June 3, 2024. Award to Brown and Caldwell in an amount not to exceed \$224,434.07. The current term of the contract ends on August 31, 2024 and this amendment extends the contract to February 28, 2025. This firm is located in Columbia, SC. – *Approved*

Funding Source: Water and Sewer Capital Projects - West Columbia Pump Station Improvements - Capital Project Costs (5529999-SS756401-658650). The current budget amount is \$677,500.00. The budget amount for this amendment is \$224,434.07. The revised budget amount is \$901,934.07.

This is a Clean Water 2020 project and a Mentor Protégé Program project. Brown and Caldwell is the mentor and will provide analysis, design, scheduling and consulting services at 96.44% (\$216,434.07) of the amendment amount.



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4D Engineering, a Minority Business Enterprise (W) of Lexington, SC, is the protégé and will provide preliminary planning, investigation, engineering, alternative analysis and electrical evaluation services at 3.56% (\$8,000.00) of the amendment amount.

13. Council is asked to approve Contract Amendment #4 for Project SS7619; Construction Administration and Observation Services for Annual Pipe Rehabilitation, as requested by Columbia Water on June 4, 2024. Award to Weston and Sampson in an amount not to exceed \$368,662.00. The current term of the contract ends on June 30, 2025. This firm is located in Columbia, SC. - *Approved*

Funding Source: Water and Sewer Capital Projects - Annual Pipe Rehabilitation - Capital Project Costs (5529999-SS761901-658650). The current budget amount is \$443,838.00. The budget amount for this amendment is \$368,662.00. The revised budget amount is \$812,500.00.

This is a Mentor Protégé Program project. Weston and Sampson is the mentor and is providing project management consultant services at 76.94% (\$283,662.00) of the amendment amount.

CES Group Engineers, LLP, a Minority Business Enterprise (W), located in Columbia, SC, is the protégé and is providing construction observation and inspection services at 23.06.% (\$85,000.00) of the amendment amount.

14. Council is asked to approve a new Contract for Utility Billing, Postage and Printing Services, as requested by Columbia Water on June 25, 2024. Award to Matrix Imaging Solutions, LLC dba DataProse, LLC, in an amount not to exceed \$1,533,630.36. The current term of the contract ends on June 30, 2025. This firm is located in Coppell, TX. – *Approved*

Funding Source: Customer Care - Special Contracts (5511407-638300); Customer Care - Postage and Delivery (5511407-631100); Business Licenses - Printing and Office Supplies (1011403-621000); Human Resources - Printing and Office Supplies (1011112-621000); Parking Operations - Postage and Delivery (5312413-631100); Meter Reading - Postage and Delivery (5516202-631100); Solid Waste Roll Carts - Printing and Office Supplies (1014401-621000); Solid Waste Administration - Postage and Delivery (1014403-631100); Public Information - Professional Services (5511305-636600); Public Relations - Professional Services (1011118-636600). The original budget amount is \$1,533,630.36.

15. Ordinance No.: 2024-034 - Granting an encroachment to Columbia Canopy Project for the use of the right of way area of the 4500 block of Windemere Avenue for the installation and maintenance of one bench adjacent to 4503 and 4504 Windemere Avenue, Richland County TMS# 09215-10-11 and 11603-17-02 – *Approved on second reading.*

First reading approval was given on June 18, 2024.



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16. Ordinance No.: 2024-035 - Granting an encroachment to Cottontown/Bellevue Historic District Neighborhood Association for the use of the right of way areas of the 2100 block of Sumter Street, the 1200 and 1400 blocks of Confederate Avenue and the 1400 block of Victoria Street for the installation and maintenance of four brick community signs adjacent to 2136 Sumter Street, 1204 Confederate Avenue, 1421 Confederate Avenue, and 1428 Victoria Street, Richland County TMS# 09016-09-24, 09113-13-01, 09113-05-10 and 09113-08-06 – *Approved on second reading.*

First reading approval was given on June 18, 2024.

17. ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT for 517 Hampton Trace Lane, TMS# 13709-03-21 – *Approved on second reading.*

Ordinance No.: 2024-045 - Annexing 517 Hampton Trace Lane, Richland County TMS #13709-03-21 into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.- Approved on second reading.

Council District: 3

Proposal: Request to annex the property, assign the land use classification of Urban Edge Residential Small Lot (UER-1) and assign of zoning of Residential Single Family Medium Lot District (RSF-2). The property is currently classified as Mixed Residential (High Density) and zoned Residential 3 (R3) by Richland County.

Applicant: Jessica Erin Hyatt Pruett and Jonathan David Pruett

Staff Recommendation: Approval

PC Recommendation: 05/09/2024; Approval, (5-0)

First reading approval was given on June 18, 2024.

18. AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE to include 1800 Senate Street, TMS# 16414-08-02, as a Type 3 Landmark – *Approved on second reading.*

Ordinance No.: 2024-046 - Amending the Unified Development Ordinance of the City of Columbia, South Carolina, Appendix C: Type 3 Landmarks to add 1800 Senate Street, TMS# 16414-08-02 – Approved on second reading.

Proposal: Request to Amend the Unified Development Ordinance, Chapter 17, Appendix C: Type 3 Landmarks to establish the property as a City of Columbia Landmark.

Applicant: Krista Hampton, Planning & Development Services Director



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Staff Recommendation: Approval

PC Recommendation: 05/09/2024; Approval (5-0)

D/DRC Recommendation: 05/16/2024; Approval (5-0)

First reading approval was given on June 18, 2024.

19. **ZONING MAP AMENDMENT AND TEXT AMENDMENT for 1100 Kortright Street, TMS# 09209-18-01 – *Approved on second reading.***

Ordinance No.: 2024-047 - Amending the Official Zoning Map to modify the zoning for 1100 Kortright Street, Richland County TMS# 09209-18-01 and amending the Unified Development Ordinance of the City of Columbia, South Carolina, Appendix C: Type 3 Landmarks. – Approved on second reading.

Council District: 1

Proposal: Request to rezone the property from Community Activity Center/Corridor (CAC), North Main Corridor Design Overlay District (OV-NMC) to Community Activity Center/Corridor (CAC), North Main Corridor Design Overlay District (OV-NMC), Historic Preservation Overlay District (OV-HP, Individual Landmark, Type 3) and amend the Unified Development Ordinance, Chapter 17, Appendix C: Type 3 Landmarks to establish the property as a City of Columbia Landmark.

Applicant: Cyril R. Brasley / Krista Hampton, Planning & Development Services Director

Staff Recommendation: Approval

PC Recommendation: 05/09/2024; Approval (5-0)

D/DRC Recommendation: 05/16/2024; Approval (5-0)

First reading approval was given on June 18, 2024.

CONSIDERATION OF BIDS, CONTRACTS AND CHANGE ORDERS

20. Council is asked to approve Change Order #4 for Project WM4545; Filter Rehabilitation at the Canal and Lake Murray Water Treatment Plants, as requested by Columbia Water on June 10, 2024. Award to M.B. Kahn Construction Co., Inc., in the amount of \$2,005,786.85. The current term of the contract ends on August 4, 2025. This contractor is located in Columbia, SC. – *Approved*



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Funding Source: Water & Sewer Capital Projects - Canal & Lake Murray Filter Rehabilitation - Capital Project Costs (5529999-WM454501-658650). The current budget amount is \$6,267,470.00. The budget amount for this change order is \$2,005,786.85. The total revised budget amount is \$8,273,256.85.

M.B. Kahn Construction Co., Inc. is the prime contractor and will provide rehabilitation services at 95.75% (\$1,920,556.85) of the total contract change order.

The following subcontractors will provide the following services:

Gregory Electric Co. of Columbia, SC will provide electrical installation services at 0.22% (\$4,500.00) of the change order amount.

Additional subcontractors not yet identified will provide material testing services at 1.38% (\$27,750.00) of the change order amount; core drilling services at 1.60% (\$31,980.00) of the change order amount; pull/box testing services at 1.05% (\$21,000.00) of the change order amount.

Dr. Bussells asked about the necessity, pricing, and timeline of the project.

Mr. Clint Shealy, Assistant City Manager for Columbia Water explained the rationale behind the change order was due to additional filter bottoms failing at the Canal Water Plant. To expedite repairs and capitalize on cost savings, we leveraged ongoing mobilization by M.B. Khan for similar work. This approach ensures these filters are operational before next summer's peak demand.

Upon a motion made by Mr. McDowell and seconded by Ms. Herbert, Council voted unanimously approve Change Order #4 for Project WM4545; Filter Rehabilitation at the Canal and Lake Murray Water Treatment Plants, as requested by Columbia Water on June 10, 2024. Award to M.B. Kahn Construction Co., Inc., in the amount of \$2,005,786.85. The current term of the contract ends on August 4, 2025. This contractor is located in Columbia, SC.

21. Council is asked to approve a new Construction Contract for Project SS7615; Broad River Pump Station Miscellaneous Improvements, as requested by Columbia Water on April 17, 2024. Award to M. B. Kahn Waterworks, LLC in an amount not to exceed \$10,805,932.50 which includes the base bid, bid alternate #1, bid alternate #2 and contingency. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an end date seven hundred eighty (780) days from commencement. This contractor is located in Columbia, SC. – *Approved*

Funding Source: Engineering - Broad River Pump Station Miscellaneous Improvements Project SS7615 - Capital Project Costs (5529999-SS761501-658650). The original budget amount is \$10,805,932.50.

M. B. Kahn Waterworks, LLC is the prime contractor and will provide pump station improvements at 59.20% (\$5,244,575.00) of the total contract amount.



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The following subcontractors/suppliers will provide the following services/supplies:

JSM Family Holdings Corp (Sig Cox), located in Augusta, GA, will provide HVAC services at 1.69% (\$150,000.00) of the total contract amount.

Gregory Electric Company, Inc., located in Columbia, SC, will provide electric services at 22.58% (\$2,000,000.00) of the total contract amount.

Dunn-Right Services, Inc., located in Florence, SC, will provide liner services at 2.54% (\$225,000.00) of the total contract amount.

Xylem Water Solutions USA, Inc., located in Chicago, IL, will provide pumps at 9.60% (\$850,000.00) of the total contract amount.

CITI, Inc., located in Charlotte, NC, will provide instrumentation and control services at 4.39% (\$389,000.00) of the total contract amount.

Mr. Clint Shealy, Assistant City Manager for Columbia Water said the Broad River Pump Station is one of our five largest wastewater collection pump stations. We're changing the type of pumps, the capacity, and the electrical components. We're renewing that station in its shell and adding a larger generator. In the coming months, you will see a Broad River Force Main Improvement Project. It will increase the capacity in the catchment area and relieve any restrictions we had on development.

Upon a motion made by Mr. Brennan and seconded by Ms. Herbert, Council voted unanimously approve a new Construction Contract for Project SS7615; Broad River Pump Station Miscellaneous Improvements, as requested by Columbia Water on April 17, 2024. Award to M. B. Kahn Waterworks, LLC in an amount not to exceed \$10,805,932.50 which includes the base bid, bid alternate #1, bid alternate #2 and contingency. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an end date seven hundred eighty (780) days from commencement. This contractor is located in Columbia, SC.

RESOLUTIONS

22. Resolution No.: R-2024-051 - Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 – *Approved*

Upon a motion made by Mr. Brennan and seconded by Dr. Bussells, Council voted unanimously to approve Resolution No.: R-2024-051 - Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21.



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23. Resolution No.: R-2024-052 - Authorizing acceptance and dedication of streets known as Hay Meadow Lane, Beacons Field Road, Holstein Lane, Silage Court, Trading Path Lane, and Council Loop, located in The Village at Burnside Farm, Phase 1; Richland County TMS#19101-05-01; CF#295-15A – *Approved*

Upon a motion made by Mr. McDowell and seconded by Dr. Bussells, Council voted unanimously to approve Resolution No.: R-2024-052 - Authorizing acceptance and dedication of streets known as Hay Meadow Lane, Beacons Field Road, Holstein Lane, Silage Court, Trading Path Lane, and Council Loop, located in The Village at Burnside Farm, Phase 1; Richland County TMS#19101-05-01; CF#295-15A.

24. Resolution No.: R-2024-057 - Authorizing the City Manager to execute a Memorandum of Understanding between the United States Department of Interior National Park Service Congaree National Park and the Columbia Fire Department – *Approved*

Upon a motion made by Mr. Brennan and seconded by Ms. Herbert, Council voted unanimously to approve Resolution No.: R-2024-057 - Authorizing the City Manager to execute a Memorandum of Understanding between the United States Department of Interior National Park Service Congaree National Park and the Columbia Fire Department.

25. Resolution No.: R-2024-058 - Authorizing the City Manager to execute a Memorandum of Understanding between the City of Columbia and Mungo Homes Properties, LLC for a new sanitary sewer main extension in the Swygert Creek drainage basin within the City's sewer service area; CIP Project # SS7620 – *Approved*

Upon a motion made by Mr. Brennan and seconded by Ms. Herbert, Council voted unanimously to approve Resolution No.: R-2024-058 - Authorizing the City Manager to execute a Memorandum of Understanding between the City of Columbia and Mungo Homes Properties, LLC for a new sanitary sewer main extension in the Swygert Creek drainage basin within the City's sewer service area; CIP Project # SS7620.

26. Resolution No.: R-2024-059 - Amending Resolution No.: R-2017-052 and Adopting a Revised City of Columbia Honorary Street Naming Policy, Facility, Room and Site Naming Policy and Honorary Naming Application – *Approved*

Endorsed by the Administrative Policy Committee on May 21, 2024.



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Upon a motion made by Dr. Bussells and seconded by Mr. Brown, Council voted unanimously to approve Resolution No.: R-2024-059 - Amending Resolution No.: R-2017-052 and Adopting a Revised City of Columbia Honorary Street Naming Policy, Facility, Room and Site Naming Policy and Honorary Naming Application.

APPROVAL OF HONORARY FACILITY AND SITE NAMING RESOLUTIONS

27. Resolution No.: R-2024-053 - Approving the Honorary Naming of the community resource center located at 2611 Grant Street "Sarah Nance Community Resource Center" – *Approved*

Endorsed by the Administrative Policy Committee on May 21, 2024.

Upon a motion made by Mr. McDowell and seconded by Ms. Herbert, Council voted unanimously to approve Resolution No.: R-2024-053 - Approving the Honorary Naming of the community resource center located at 2611 Grant Street "Sarah Nance Community Resource Center".

28. Resolution No.: R-2024-054 - Approving the Honorary Naming of the community center located at 1113 Recreation Drive "Virginia Bedford Community Center" – *Approved*

Endorsed by the Administrative Policy Committee on May 21, 2024.

Mayor Rickenmann said this is an exciting opportunity for us to thank Virginia for her tireless efforts. We didn't always agree, but at the end of the day it was always about the community. From leading neighborhood meetings, cultivating Earlewood Park, and putting her heart into events like the Three Rivers Music Festival, she's made a big impact.

Mr. Fred Monk expressed gratitude on behalf of Virginia and their family. He appreciated Mr. Brown's remarks about quality of life, which resonated deeply with Virginia's values. He recalled her commitment to Earlewood since the mid-1970s when the neighborhood was still developing.

Upon a motion made by Mr. McDowell and seconded by Ms. Herbert, Council voted unanimously to approve Resolution No.: R-2024-054 - Approving the Honorary Naming of the community center located at 1113 Recreation Drive "Virginia Bedford Community Center".

29. Resolution No.: R-2024-056 - Approving the Honorary Naming of the community garden at T. S. Martin Neighborhood Park "Joseph S. Azar Community Garden" – *Approved*

Endorsed by the Administrative Policy Committee on May 21, 2024.



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

Upon a motion made by Mr. McDowell and seconded by Ms. Herbert, Council voted unanimously to approve Resolution No.: R-2024-056 - Approving the Honorary Naming of the community garden at T. S. Martin Neighborhood Park "Joseph S. Azar Community Garden".

EVENT RESOLUTION

30. Resolution No.: R-2024-041 - Authorizing consumption of beer, wine and liquor at 803 Day in the 1600 block of Blanding Street between Pickens Street and Henderson Street on Saturday, August 3, 2024 – *Approved*

Upon a motion made by Mr. Brennan and seconded by Dr. Bussells, Council voted unanimously to approve Resolution No.: R-2024-041 - Authorizing consumption of beer, wine and liquor at 803 Day in the 1600 block of Blanding Street between Pickens Street and Henderson Street on Saturday, August 3, 2024.

PUBLIC HEARING & FIRST READING FOR ZONING / PLANNING MATTERS

Council opened the public hearing at 4:52 p.m.

31. ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT for 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, TMS# 04910-01-20 and 04910-01-21 – *Approved on first reading.*

Ordinance No.: 2024-054 - Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map – Approved on first reading.

Council District: 1

Proposal: Request to annex the property, assign land use classification of Regional Activity Corridor (AC-3) and assign zoning of General Commercial District (GC). The property is currently classified as Mixed Residential (High Density) and zoned General Commercial District (GC) by Richland County.

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

No one appeared at this time.

Upon a motion made by Ms. Herbert and seconded by Mr. Bailey, Council voted unanimously to give first reading approval to the Annexation, Future Land Use Map Amendment, and Zoning Map Amendment for 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, TMS# 04910-01-20 and 04910-01-2 **and** Ordinance No.: 2024-054 - Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.

32. ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT for 3029 Farrow Road and portion of NX Kent Street, TMS# 11503-05-06 and 11504-30-43 (portion) – *Approved on first reading.*

Ordinance No.: 2024-053 Annexing 3029 Farrow Road and a portion of NX Kent Street, Richland County TMS #11503-05-06 and TMS #11504-30-43 (portion) into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map. – Approved on first reading.

Council District: 2

Proposal: Request to annex the property and assign land use classification of Urban Core Residential Small Lot (UCR-1) and assign zoning of Community Activity Center/Corridor District (CAC) at annexation. The property is currently classified as Mixed Residential (High Density) and zoned General Commercial (GC) by Richland County.

Applicant: Daniel H. and Kenia A. Eloi

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

No one appeared at this time.

Upon a motion made by Mr. McDowell and seconded by Dr. Bussells, Council voted unanimously to give first reading approval to the Annexation, Future Land Use Map Amendment, and Zoning Map Amendment for 3029 Farrow Road and portion of NX Kent Street, TMS# 11503-05-06 and 11504-30-43 (portion) **and** Ordinance No.: 2024-053 Annexing 3029 Farrow Road and a portion of NX Kent Street, Richland County TMS #11503-05-06 and TMS #11504-30-43 (portion) into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

33. ZONING MAP AMENDMENT for 5 acres bounded by Senate Street, Millwood Avenue, Heidt Street, and Short Street, TMS# 11410-19-01 (portion), 11410-19-44, 11410-19-49, 11410-19-51, 11410-19-56, 11410-19-58, & 11410-19-59 – *Approved on first reading.*

Ordinance No.: 2024-057 - Amending the Official Zoning Map to modify the zoning for five acres bounded by Senate Street, Millwood Avenue, Heidt Street and Short Street, Richland County TMS #11410-19-01 (portion), TMS #11410-19-44, TMS #11410-19-49, TMS #11410-19-51, TMS #11410-19-56, TMS #11410-19-58 and TMS #11410-19-59 – Approved on first reading.

Council District: 2

Proposal: Request to rezone the property from Residential Single Family - Small Lot District (RSF-3), a portion in the Old Shandon/Lower Waverly Historic Preservation Overlay District (OV-HP), Residential Mixed District (RM-1), a portion in the Old Shandon/Lower Waverly Historic Preservation Overlay District (OV-HP), & Community Activity Center/Corridor (CAC), to Mixed-Use District (MU-1), a portion in the Old Shandon/Lower Waverly Historic Preservation Overlay District (OV-HP).

Applicant: Willie Williams

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

No one appeared at this time.

Upon a motion made by Mr. McDowell and seconded by Mr. Bailey, Council voted unanimously to give first reading approval to the Zoning Map Amendment for five acres bounded by Senate Street, Millwood Avenue, Heidt Street, and Short Street, TMS# 11410-19-01 (portion), 11410-19-44, 11410-19-49, 11410-19-51, 11410-19-56, 11410-19-58, & 11410-19-59 **and** Ordinance No.: 2024-057 - Amending the Official Zoning Map to modify the zoning for five acres bounded by Senate Street, Millwood Avenue, Heidt Street and Short Street, Richland County TMS #11410-19-01 (portion), TMS #11410-19-44, TMS #11410-19-49, TMS #11410-19-51, TMS #11410-19-56, TMS #11410-19-58 and TMS #11410-19-59.

34. ZONING MAP AMENDMENT for 650 S. Edisto Avenue, TMS# 11212-07-01 – *Approved on first reading.*

Ordinance No.: 2024-056 - Amending the Official Zoning Map to modify the zoning for 650 S. Edisto Avenue, Richland County TMS #11212-07-01 – Approved on first reading.

Council District: 3

Proposal: Request to rezone the property from Employment Campus District (EC) in the Airport



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

Safety Overlay District (OV-A) to Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A).

Applicant: Peyton Bryant

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

No one appeared at this time.

Upon a motion made by Mr. Brennan and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to the Zoning Map Amendment for 650 S. Edisto Avenue, TMS# 11212-07-01 **and** Ordinance No.: 2024-056 - Amending the Official Zoning Map to modify the zoning for 650 S. Edisto Avenue, Richland County TMS #11212-07-01.

Council closed the public hearing at 4:58 p.m.

ORDINANCES - FIRST READING

35. Ordinance No.: 2024-049 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 24, Vehicles for Hire, Article II, Taxicabs, Shuttles and Limousines, Division 3, Certificate of Public Convenience and Necessity, Sec. 24-102, Issuance; revocation - *Approved on first reading.*

Endorsed by the Economic Development and Infrastructure Committee on June 11, 2024.

Upon a motion made by Dr. Bussells and seconded by Mr. Brennan, Council voted unanimously to give first reading approval to Ordinance No.: 2024-049 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 24, Vehicles for Hire, Article II, Taxicabs, Shuttles and Limousines, Division 3, Certificate of Public Convenience and Necessity, Sec. 24-102, Issuance; revocation.

36. Ordinance No.: 2024-050 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 11, Licenses, Permits and Miscellaneous Business Regulations, Article II, Business and Professional Licenses, Appendix A, Business License Rate Schedule, Class 9 Rates, 9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail, 9.40 Group Event Promoter, 9.41 Single Event Permit – Arts and Crafts – *Approved on first reading.*

Endorsed by the Economic Development and Infrastructure Committee on May 14, 2024.



**COLUMBIA CITY COUNCIL MEETING MINUTES
TUESDAY, JULY 16, 2024**

Upon a motion made by Mr. McDowell and seconded by Mr. Brennan, Council voted unanimously to give first reading approval to Ordinance No.: 2024-050 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 11, Licenses, Permits and Miscellaneous Business Regulations, Article II, Business and Professional Licenses, Appendix A, Business License Rate Schedule, Class 9 Rates, 9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail, 9.40 Group Event Promoter, 9.41 Single Event Permit – Arts and Craft.

37. Ordinance No.: 2024-051 - Granting an encroachment to Nancy White for the use of the right of way area of the 1900 block of Pendleton Street for the installation and maintenance of an expanded brick parking pad adjacent to 1932 Pendleton Street, Richland County TMS# 11405-13-06 – *Approved on first reading.*

Upon a motion made by Dr. Bussells and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to Ordinance No.: 2024-051 - Granting an encroachment to Nancy White for the use of the right of way area of the 1900 block of Pendleton Street for the installation and maintenance of an expanded brick parking pad adjacent to 1932 Pendleton Street, Richland County TMS# 11405-13-06.

38. Ordinance No.: 2024-052 - Amending Ordinance 2023-102 granting an encroachment to the Five Points Association for use of the right of way areas of the 700 block of Harden Street and the 700 block of Saluda Avenue for the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping adjacent to 727 Harden Street and 751 Saluda Avenue, TMS# 11308-07-04 and 11308-06-03. – *Approved on first reading.*

Upon a motion made by Mr. McDowell and seconded by Mr. Bailey, Council voted unanimously to give first reading approval to Ordinance No.: 2024-052 - Amending Ordinance 2023-102 granting an encroachment to the Five Points Association for use of the right of way areas of the 700 block of Harden Street and the 700 block of Saluda Avenue for the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping adjacent to 727 Harden Street and 751 Saluda Avenue, TMS# 11308-07-04 and 11308-06-03.

39. Ordinance No.: 2024-058 - Approval for Conveyance of Cottontown Way, formerly Galliard Street; Richland County TMS#09016-02 to 2222 Main, LLC; CF#250-640 – *Approved on first reading.*



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

Upon a motion made by Mr. Brennan and seconded by Mr. Bailey, Council voted unanimously to give first reading approval to Ordinance No.: 2024-058 - Approval for Conveyance of Cottontown Way, formerly Galliard Street; Richland County TMS#09016-02 to 2222 Main, LLC; CF#250-640.

40. Ordinance No.: 2024-060 - Granting an encroachment to Realstate LLC for the use of the right of way area of the 1000 block of Queen Street for the installation and maintenance of a porch, steps, walkway, and parking pad adjacent to 1015 Queen Street, Richland County TMS#11409-09-12 – *Approved on first reading.*

Upon a motion made by Mr. Brennan and seconded by Dr. Bussells, Council voted unanimously to give first reading approval to Ordinance No.: 2024-060 - Granting an encroachment to Realstate LLC for the use of the right of way area of the 1000 block of Queen Street for the installation and maintenance of a porch, steps, walkway, and parking pad adjacent to 1015 Queen Street, Richland County TMS#11409-09-12.

APPOINTMENTS

41. Board of Zoning Appeals - *Deferred*
42. Commercial Revolving Loan Fund Committee - *Deferred*
43. Municipal Election Commission - *Deferred*
44. Parks and Recreation Foundation – *Deferred*

OTHER MATTERS

45. Council is asked to approve an allocation in the amount of \$100,000.00 to the Midlands Authority for Conventions, Sports & Tourism for marketing of the Rivals in Red International Soccer Tournament. – *Approved*

Funding Source: State Accommodations Tax Fund (2035202)

Mr. Scott Powers, Executive Director of Experience Columbia SC Sports outlined plans to transform a single soccer match into a multi-day event akin to their success with March Madness in 2019. They aim to use funding to promote extended stays in Columbia, while aligning with existing events like First Thursday on Main Street. Collaborations with local associations such as Five Points and the Vista Guild will enhance the event's appeal outside South Carolina.



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 16, 2024

Activities include a soccer ball art display and scavenger hunt on First Thursday, followed by a major FanFest hosted by the Vista Guild on Friday at Gamecock Park.

Upon a motion made by Mr. Brennan and seconded by Mr. McDowell, Council voted unanimously to approve an allocation in the amount of \$100,000.00 to the Midlands Authority for Conventions, Sports & Tourism for marketing of the Rivals in Red International Soccer Tournament.

CITY COUNCIL COMMITTEE REFERRALS, REPORTS AND NEW BUSINESS

Councilor Herbert referred a review of the disparity study to a committee to be determined by the city manager.

Mayor Rickenmann asked the Health, Social and Environmental Affairs Committee to discuss amending the ordinance to be more inclusive of planted wildlife gardens and plantings in the City of Columbia as referenced in section 7-301 regarding weeds and debris. Our Unified Development Ordinance allows exceptions for wildlife gardens while the nuisance ordinance does not.

Mayor Rickenmann encouraged citizens to participate in the Book Drive through the end of July. Books are being collected to fill 24 Little Libraries in our parks.

PUBLIC INPUT

Ms. Diane Wiley expressed concerns about a property with vacant lots on Bronx Road becoming a tractor trailer park and the need for a hotel on Two Notch Road.

ADJOURNMENT

The meeting was adjourned at 5:14 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JULY 23, 2024

CALL TO ORDER

The Columbia City Council conducted a Special Called Meeting on Tuesday, July 23, 2024 at City Hall (Mayor's Conference Room), 1737 Main Street, Second Floor, Columbia, SC 29201. The Honorable Daniel J. Rickenmann, Mayor called the meeting to order at 1:01 p.m. and the following City Council members were present: The Honorable Edward H. McDowell, Jr., The Honorable Will Brennan, Mayor Pro-Tem, The Honorable Aditi Bussells, The Honorable Tina N. Herbert, and The Honorable Peter M. Brown. The Honorable Tyler D. Bailey, Jr participated remotely. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore Hammond, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act. The minutes are numbered to reflect the order of the meeting.

INVOCATION

The Honorable Peter M. Brown offered the invocation.

APPOINTMENTS

1. Interim Chief Administrative Judge for Municipal Court

Upon a motion made by Mayor Rickenmann and seconded by Ms. Herbert, Council voted unanimously to appoint Judge Bryan Jefferies as Interim Chief Administrative Judge for Municipal Court, effective July 26, 2024 and until a permanent Chief Administrative Judge is appointed.

ADJOURNMENT

The meeting was adjourned at 1:04 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve a Fiscal Year 2024/2025 Contract for the Three Rivers Greenway Project Development, as requested by City Administration on July 16, 2024. Award to the River Alliance, in the amount of \$70,000.00. This firm is located in Columbia, SC.

REQUISITION NO.: R229520

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: City Council Allocation - River Alliance (2124321-680130). The original budget amount is \$70,000.00.

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** August 6 Council Memo_ 24-25 River Alliance Agreement (PDF)
- **#b:** APPROVED - 24022183 - City of Columbia Agreement FY 2024-2025 (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Henry Simons, Assistant City Manager, Operations
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

SUBJECT: Recommendation to Approve Fiscal Year 2024/2025 Agreement for the Three Rivers Greenway Project Development, as requested by City Administration

Council is asked to approve Fiscal Year 2024/2025 Agreement for the Three Rivers Greenway Project Development, as requested by City Administration. Award to the River Alliance in an amount not to exceed \$70,000.00. This firm is located in Columbia, SC.

Funding Source: Hospitality - Special Contracts; Special Contracts; (2124321 - 680130). The original budgeted amount was \$70,000.00.

If you have questions or concerns, please do not hesitate to contact our office.

AGREEMENT

THIS AGREEMENT is made and entered into between the **RIVER ALLIANCE** (“the **CONTRACTOR**”) and the **CITY OF COLUMBIA, SOUTH CAROLINA** (“City”).

WITNESSETH:

WHEREAS, the City and the CONTRACTOR have a mutual desire to enter into a written agreement outlining the terms and conditions of their association;

NOW, THEREFORE, in consideration of the mutual covenants and undertakings set forth herein and for other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged, the City and the CONTRACTOR agree as follows:

- A. **RESPONSIBILITIES OF CONTRACTOR:** The CONTRACTOR shall provide professional services to the CITY as approved by City Council on _____, **2024** and outlined in Exhibit “A” (attached) for **FY 2024-2025**.
- B. **RESPONSIBILITIES OF THE CITY:** The City will support the operations of the Contractor in a not-to exceed amount of **\$70,000** payable upon receipt of invoices.
- C. **MISCELLANEOUS**
 - 1. Choice of Law. This Agreement shall be governed by, and construed according to the laws of the State of South Carolina.
 - 2. Heading for Reference. The headings contained herein are merely for reference and shall not control or modify the provisions of this Agreement.
 - 3. Term: This Agreement shall be effective upon final execution of both parties hereto but subject to final approval by City Council for the City of Columbia. This Agreement shall expire one (1) year from its effective date as established herein.
 - 4. Termination: This Agreement may be terminated by the City of Columbia at any time upon written notice thirty (30) days before the effective date of such termination. In the event of any such termination, the City shall not be obligated to fund any remaining payments outlined herein. The CONTRACTOR shall be entitled to retain any payments already made, regardless of the termination date. In the event of non-appropriation by City Council for the City of Columbia during any period outlined in this Agreement, this Agreement shall immediately terminate without recourse.
 - 5. Default: Should the City default under any of the terms or conditions outlined in this Agreement, the CONTRACTOR’s sole remedy shall be cancellation of this Agreement and retention of any payments made as of the effective date of such termination. In the event of a breach by CONTRACTOR, the City shall be entitled to terminate this Agreement and shall be entitled to a refund of any payments made on a pro-rata basis.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the day and year of the last signature herein below.

WITNESSES TO CONTRACTOR:

RIVER ALLIANCE

By: _____
Name: Michael T. Dawson
Title: CEO
Date: _____

WITNESSES TO CITY:

CITY OF COLUMBIA, SOUTH CAROLINA

By: _____
Name: Teresa B. Wilson
Title: City Manager
Date: _____

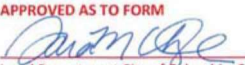
APPROVED AS TO FORM

Legal Department City of Columbia, SC
7/3/2024

EXHIBIT A: River Alliance 2024-2025

The River Alliance accepts \$70,000 from City of Columbia for fiscal year 2024-2025. This will enable the River Alliance to do the following, within the scope of the 1995 Agreement of the River Alliance.”

- Continue to advocate for the objectives of the Three Rivers Gateway system, connecting citizens to water and enhancing downtown development potential.
- Continue management of the Saluda Riverwalk Phase II as a high priority “Transportation Penny” and Boyd Family Foundation project. Manage the design, permitting, programming and construction of Phase II, including the Boyd Family Foundation funded Broad River Bridge. Coordinate with the Columbia Canal project.
- As requested, provide project support for Granby Park and the connections.
- As requested, provide project management for the connection of the Coble Plaza to Riverfront Park as an addition to Columbia’s Three Rivers Greenway, with the River Alliance to be paid a project management fee as separately agreed with the City.
- Coordinate with the City, the State Museum and other partners on a bridge crossing the canal in the vicinity of the State Museum.
- As requested, provide project management expertise for other Greenway additions.
- Protect existing and advocate for additional federal and state capital funding for the Three Rivers Greenway.
- Continue to manage the 12,000 Year History Project. Support the working group to oversee operations.
- Continue to expand national recognition for the Three Rivers Greenway through the U.S. Department of Interior “National Recreational Trails” and similar programs.
- Market existing river related activities as components of community enhancement and workforce recruitment. Assist current Midlands Business Leadership Group effort.
- Work to enhance the safety of Greenway and river users, anticipating increased watercraft access along new projects.
- Work to attract development to opportunity areas along the Broad, Saluda and Congaree Rivers.
- Provide quarterly status reports to the Assistant City Manager for Operations.
- Provide a quarterly written report to the Assistant City Manager of Operations.

The River Alliance

300 Candi Lane
Columbia, SC 29210

Invoice

Date	Invoice #
6/17/24	2024-5

Bill To
City of Columbia 1201 Main Street Columbia, SC 29201

Remit to
The River Alliance 300 Candi Lane Columbia, SC 29210

Project
Government Grant - Columbia

Due Date
7/1/24

Date	Description	Amount
7/1/24	Government Grant - FY 2024-2025 per agreement	70,000.00
Thank you!		Total \$70,000.00



MEETING DATE: August 6, 2024

DEPARTMENT: Community Development

FROM: *Felicia Kilgore, Director of Community Development*

SUBJECT: Council is asked to approve a Fiscal Year 2024/2025 Professional Services Agreement for computer training and job skills training for our most vulnerable populations, as requested by the Community Development Department on July 10, 2024. Award to Fast Forward in an amount not to exceed \$100,000.00. This firm is located in Columbia, SC.

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Community Development General Funds (1014320-638300) \$50,000 and Water & Sewer Special Projects (5518415-636600) \$50,000. The original budget amount is \$100,000.00.

To retain Fast Forward for performing services for vulnerable populations (veterans, seniors, youth, adults with special needs, and adults) with classes and online classes in: general computer skills, keyboarding, and job skills. Fast Forward will also perform employment services to the residence of Columbia who are low to moderate income (50%-80% area median income). A maximum of \$100,000 will be set aside for these services.

ATTACHMENTS:

- **#a:** Fast Forward Prof Services Unsigned(PDF)

STATE OF SOUTH CAROLINA)
) **CONTRACT FOR PROFESSIONAL**
 COUNTY OF RICHLAND) **SERVICES**

THIS AGREEMENT entered into this 1st day of July, 2024 between The City of Columbia (hereinafter called the "City"), its successors and assigns, and Fast Forward (FF) (hereinafter called FF").

W I T N E S S E T H:

WHEREAS, the City desires to retain the services of the Professional. NOW,
 THEREFORE, THE parties hereto do mutually agree as follows:

1. EMPLOYMENT OF PROFESSIONAL

The City hereby engages the professional service of FF and FF hereby agrees to perform the services hereafter set forth.

2. SCOPE OF SERVICES AND TIME OF PERFORMANCE

The Professional shall in a satisfactory and proper manner as determined by the City perform tasks necessary to complete the projects as outlined in this contract.

A. Populations

1. Veterans
2. Seniors
3. Youth
4. Adult Special Needs
5. Adults

B. Services

1. Classes and Online Classes
 - a. General Computer
 - b. Keyboarding
 - c. Job skills
2. Employment related services for residents of the City of Columbia who, as defined by the US Department of Housing and Urban Development and meet Low to Moderate income requirements "Low" (S50%) of the Area Median Income (AMI) "Moderate" (S80%) AMI and those presumed to be LMI-to include Abused Children, Elderly Persons, Battered Spouses, Homeless Persons, Severely Disabled Adults, Illiterate Adults, Persons Living with AIDS, and Migrant Farm Workers)
 - a. Computer based skills training
 - b. Development of resumes, electronic portfolios
 - c. Job preparation services

3. Youth
 - a. Technology classes
 - b. WIN Accounts to prepare for assessments (WorkKeys or WIN)
 - c. WIN Strategic Compass
 - d. Development of out of school time programs for youth
4. Adult Special Needs
 - a. Provide programs for adults with special needs
5. Assist Community Development as needed with outreach to address concerns of the most vulnerable residents of the City of Columbia.
6. Upon request develop outreach materials for Community Development including but not limited to surveys.
 - a. Reporting - FF will provide COC with the following quarterly reports showing numbers of students, classes, development of programs for each group.

C. Web-based Service

1. Fast Forward will provide services to the residents of Columbia through their www.columbiasharenet.org website, and in person when it is safe to reopen. This website will include resources for residents of Columbia for youth, adults, seniors, wellness, information about Columbia and its neighborhoods. The site will be updated at least three times a week to add new information. And can be updated daily if there is a need.

D. Agreement

It is understood that circumstances arising during the project may require the activities described above to be replaced with other activities of an equivalent value. Such changes will be based on the mutual understanding of both parties, which may be recorded as an addendum to this statement of work or as a letter from one party to the other. The term of this Statement of Work is July 1, 2024 – June 30, 2025; reviewed annually for changes by April 30. This Statement can be renewed. Dee Albritton, Executive Director of Fast Forward will be the contact for the City of Columbia.

3. METHOD OF PAYMENT

It is agreed that in no event will the total compensation to be paid hereunder exceed the (Initial) maximum sum of \$100,000.00 per year. Payments will be made in four installments:

- \$25,000 on July 1, 2024
- \$25,000 on October 1, 2024
- \$25,000 on January 1, 2025
- \$25,000 on April 1, 2025

Terms

The client will:

- i. Participate as requested in activities. This includes calling meetings and providing information requested by FF.
- ii. Provide a fee of \$100,000.00 per year to FF. Additional fees may be accrued if negotiated by the parties. Subsequent year's payments will be negotiated annually based on any changes in the Statement of Work. Payments will be made quarterly, beginning **July 1, 2024 and running through June 30, 2025.**

Either party may terminate this arrangement with 30 days' written notice. If it is terminated, FF will present COC with a statement of account showing all fees paid to that time and itemizing work performed. If work performed exceeds fees paid to date, COC will pay FF for such work at a mutually agreed upon adjusted price.

4. FINDINGS CONFIDENTIAL

All the reports, information, data, records or documents of any kind, prepared or assembled by the Professional under this Contract are confidential and the Professional agrees that they shall not be made available to any individual or organization without the prior written approval of the City.

5. ACCESS TO RECORDS

The Professional shall make available for examination all of its records with respect to all matters covered by this Contract and shall maintain such records for a period not less than three (3) years after receipt of final payment under this Contract.

6. COPYRIGHT

No reports or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Professional.

7. AMENDMENTS

The parties may amend this Agreement at any time provided that such amendments are executed in writing, signed by a duly authorized representative of both organizations, and approved, where applicable, by the City's governing body.

The City may, in its discretion, amend this Agreement to conform with federal, state, or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of the Agreement, such modifications will be incorporated only by written amendment signed by both parties.

8. ASSIGNABILITY /SUBCONTRACTING

The Professional shall not assign or subcontract any interest in this Agreement and shall not transfer any interest in the same without the prior written consent of the City. The Professional

shall be as fully responsible to the City for the acts and omission of its sub-professionals, as it is for the acts and omissions of persons directly employed by him.

The Professional shall furnish and cause each of its Sub-Professionals to furnish all information and reports required hereunder.

9. INDEPENDENT CONTRACTOR

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The professional shall at all times remain an independent contractor with respect to the services to be performed under this agreement. The City shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance.

10. TERMINATION FOR CONVENIENCE OF THE PARTIES

The Parties may terminate this Contract at any time by giving written notice to the other of such termination and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. In that event, all finished or unfinished documents and other material as described in Paragraph 5 above shall, at the option of the City, become its property.

11. INTEREST OF PROFESSIONAL

The Professional covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract or which is averse to the interests of the City of Columbia. The Professional further covenants that in the performance of this Contract no person having such interest shall be employed.

The Professional agrees to refrain from representing other entities in matters where the position of the City conflicts with that of the other entity. The City may at its discretion, waive this provision. The Professional has provided a list of all of its clients with whom there may be potential conflicts with the City. This list shall be supplemented throughout the duration of this contract.

12. EQUAL EMPLOYMENT OPPORTUNITY

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation or national origin. The Contractor shall take affirmative action to ensure equal employment opportunities for all applicants for employment, without regard to their race, creed, color, religion, ancestry, sex, sexual orientation, national origin, disability or other handicap, age, marital status, or status with regard to public assistance. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the government setting forth the provisions of this nondiscrimination

clause. The Contractor will incorporate requirements in all subcontracts for program work.

13. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of Applicable law.

14. COMPLIANCE WITH LOCAL LAWS

The Professional shall comply with all applicable laws, ordinances, and codes of the state and local government in performing the work provided under this Contract.

15. PERSONNEL

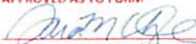
All of the services required hereunder shall be performed by the Professional and all personnel engaged in the work will be fully qualified and shall be authorized or permitted under state and local law to perform the services.

The Professional represents that he/she has, or will secure at his/her own expense, all personnel required in performing the services under the Contract.

IN WITNESS WHEREOF, the City and the Contractor have entered into this Agreement as of the date first above written.

WITNESSES AS TO CITY:

CITY OF COLUMBIA

APPROVED AS TO FORM

 Legal Department City of Columbia, SC
 7/3/2024

BY: _____
 Teresa Wilson
 ITS: City Manager

WITNESSES AS TO PROFESSIONAL

FAST FORWARD

BY: _____
 Dedria D. Albritton
 ITS: Executive Director

Federal ID. No.: 54-2158648



MEETING DATE: August 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Council is asked to approve a new Professional Services Contract for assistance with evaluation and implementation of community improvement and affordable and mixed-income housing strategies, as requested by City Administration on June 11, 2024. Award to The CEBA Group in the monthly amount of \$10,500.00. The term of this contract is 24 months. This firm is located in Columbia, SC.

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Affordable & Mixed Income Housing Fund - Professional Services (2214324-636600)

ATTACHMENTS:

- **#a:** The CEBA Group Contract (PDF)



Overview

In South Carolina, William “Tony” Lawton of The Ceba Group, is synonymous with community development and economic empowerment. This reputation was gained through my sixteen-year career with the City of Columbia. I worked in numerous departments within the city and formerly served as Director of Community Development. During my tenure in leadership positions at the city, while managing a full array of economic development activities, I received several notable awards, including two national awards and one regional award. I was named as an honoree of the Business Journal’s third annual “20 under 40” class for 2006; the 2007 Strategic Partnership Award from the South Carolina Minority Business Development Center; the 2008 Atlanta Regional Minority Business Advocate of the Year from the U.S. Department of Commerce Minority Business Development Agency; and the 2008 Public Sector Award from IMARA Magazine for leadership of the Office of Business Opportunities (OBO). In addition to my individual awards, the OBO under my directorship won two National awards: the Innovative Job Creation Project Showcase at the National Development Council 2009 Academy for the Work Initiative Program (WIP) and its Business Loan Programs; and the 2009 American Public Works Association Diversity Exemplary Practices Award for diversity in program types, participation, and partnerships. The Ceba Group reputation has amassed through years of sheer determination to make a difference, driven by a deeply rooted, vision of progress for our communities in which we live and work.

Proposal

The Ceba Group proposes to develop an Economic and Community Development strategy that will enhance the creation of jobs, housing, and commercial development for the City of Columbia. The strategy will be led by the Ceba Group who will evaluate the current areas and outline the necessary steps which provide meaningful community and business development, as well as jobs.

Previous Success

The Ceba Group is currently working on Phase 1 of the East Central and North Columbia plan. The Ceba Group’s community development experience has provided a strong understanding of how, over time, the physical infrastructure of communities can be transformed to provide a better foundation for economic development, giving greater access to new or existing opportunities. The Ceba Group’s ability to collaborate effectively with the County, as well as with federal, state, local officials and other agencies has prepared us to perform this assignment.

Time & Cost

Following, you will find a proposal of services to be performed per contract for 24-month period at a fee of \$10,500.00 per month. Either party may terminate this Agreement with ninety (90) day’s written notice to the other. *Note: The Ceba Group will not be responsible for the cost of any engineering or other third party contractor work associated with this project unless otherwise agreed to as part of the reimbursable section of this agreement.*

Thank you for considering this proposal request as well as The Ceba Group’s ability to work in a capacity to achieve common goals that enhance the quality of life for residents and businesses in the City of Columbia.

If you need anything additional, do not hesitate to contact me directly at 803-315-7614.

Sincerely,

William A. Lawton

Proposed Phase Two Scope of Work

Community focused work to support City activities to revitalize communities and enhance the quality of life for our citizens

Collaborate with the Community Development department, the development corporations and City Consultants as identified by City Management as appropriate to complete work

- Work with developer on managing the construction of new homes on vacant lots owned by the City or associated development corporations while also encouraging owners of vacant lots within communities to utilize lots in partnership with the City to increase the housing stock
- Identify parcels for acquisition and work with the City staff regarding possible acquisition if needed
- Analyze existing community goals and identify how the City may factor those goals into work plans and programs
- Identify goals and objectives for the project
- Meet with neighborhood leaders as requested by City Management to understand needs of specific communities
- Attend neighborhood meetings
- Work with Housing Authority and other agencies on home ownership and housing opportunities and facilitate communication across agencies to ensure parties are working cohesively towards common goal as they pertain to increasing the quantity and quality of the housing stock in Columbia and the surrounding area
- Work with State housing to identify and secure support for down payment assistance programs throughout Columbia in partnership with the City home loan programs and/or neighborhood revitalization programs
- Work with Richland County on down payment assistance programs throughout Columbia in partnership with the City home loan programs and/or neighborhood revitalization programs
- Engage with the Neighborhood to determine characteristics of the homes for new home construction as it pertains to the City's efforts to revitalize communities
- Identify potential homeowners for the neighborhood revitalization programs to ensure as home are constructed, buyers are identified

East Central/North Columbia Plan Grant Services Consultant

Continue to meet with and attend neighborhoods meetings in Cluster one, two, three, four and five in reference to the East Central Redevelopment Plan for the purpose of identifying opportunities to move projects forward and/or provide support as needed for a CHOICE Grant application by working alongside City consultant(s) as identified by City Management to support a planning and/or implementation grant submittal as the process proceeds forward.

- Lower Waverly
- Lyons Street
- Waverly
- Allen University
- Midlands Terrace
- Pinehurst Community Council
- Providence Hospital
- Barhamville Estates

- Booker Washington Heights
- Jones McDonald Community Club
- Eva P. Tresvant
- Benedict College
- Columbia Housing Authority
- South Edisto Court
- Edgewood Neighborhood Council
- Golden Acres

Coordination with Partner and Other Stakeholders

- Serve as the liaison between the City of Columbia and the neighborhoods as requested to create opportunities for home ownership and increased affordable housing stock as it pertains to the work being performed via this contract.
- Work alongside City staff to assist in facilitating pre-purchase homebuyer education programs include typically 4 sessions (2 hours each) and are broken up as follows:
 - Session 1 – Housing Decisions, affordability, credit, budgeting
 - Session 2 – Finding a home and the home purchase process (Home inspection, realtor, attorney, etc.)
 - Session 3 – Working with housing professionals (home inspector, appraiser, etc.) and your legal rights (Fair housing, FCRA, TILA-RESPA)
 - Session 4 – Additional Financial Aspects of Homeownership and Mortgages
- Work alongside City staff to assist in facilitating post-purchase home ownership class to include typically 3 sessions (2 hours each) and are broken up as follows:
 - Session 1 – Keeping it clean
 - Session 2 – Home and yard maintenance
 - Session 3 - Budgeting for repairs
- Work alongside City staff to assist in facilitating homebuyers' education about current mortgage products offered by South State Bank or other banking partners:
 - Buyers Advantage mortgage
 - Program eligibility based on income or property location
 - Up to 100% financing available
 - No mortgage insurance required
 - 640 credit score
 - Great for first-time homebuyers
 - Secure commitment for down payment assistance program (Opportunity Advantage Fund)
 - Coming online this quarter
 - Could give borrowers up to \$12,500 in assistance and can be layered with other down payment assistance programs

Other Activities Impacting Affordable Housing

- Work alongside City staff to identify opportunities to create or influence increased Affordable housing opportunities
- Facilitate meetings as requested with area stakeholders and community members to understand needs, overcome challenges and enhance partnerships
- Assist with projects as identified during the contract term on a reimbursable basis for any work performed via contractors or subcontractors. Administration of such work is covered via the monthly fees paid by this contract
- Assist City Management and/or Council as needed on programs developed during the term of this agreement that are focused on neighborhood revitalization and/or increasing affordable housing stock and home ownership opportunities

Supplemental or Additional Services

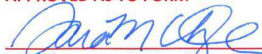
The City may require supplemental or additional services of the Consultant or recommended by the Consultant and approved by the City in writing. The Consultant must obtain written approval from the City for any supplemental or additional services prior to the work being performed. The City agrees to reimburse the Consultant for agreed upon costs incurred associated with the supplemental or additional work to be performed, provided quotes and/or bids are secured based on the City Procurement code. Such reimbursement will be for actual costs incurred and supported by invoices for the work performed. The Consultant will not be paid extra for managing such work, as any such management or oversight is to be covered as part of the fees paid via this agreement.

COMPENSATION

The total compensation to be paid by the City to the Consultant under this agreement shall be based on the schedule below, excluding any payment associated with Supplemental or Additional Services. The contract is to be paid on the first day of each month at a rate of \$10,500.00 per month

Compensation paid by the City of Columbia to the Consultant is NOT impacted by the allocation of other contracts awarded to the Consultant to include but not limited to contracts issued by the State of South Carolina.

APPROVED AS TO FORM


Legal Department City of Columbia, SC

04/01/2024

City Manager/Date

William A. Lawton, The Ceba Group/Date



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve the Purchase of Police Uniforms for the remainder of Fiscal Year 2023/2024, as requested by the Columbia Police Department on July 15, 2024. Award to Galls, LLC, using the SC State Contract in the amount of \$127,000.00. This vendor is located in Chicago, IL.

REQUISITION NO.: R223679

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Police Administrative Services - Uniforms and Clothing (1012402-624100). The original budget amount is \$127,000.00.

ATTACHMENTS:

- #a: Memo - Galls (PDF)

MEMORANDUM



To: Honorable Daniel J. Rickenmann, Mayor and Members of City Council,
Ms. Teresa Wilson, City Manager

From: W.H Holbrook, Chief of Police

cc:

Date: July 25, 2024

Re: Amendment of Galls Purchase Order

Purpose:

The purpose of this memorandum is to explain the need to amend the FY 23/24 Galls Uniform purchase order to in order to satisfy outstanding invoices for May and June respectively.

Background:

Beginning in 2022 and continuing into 2023 the Police Depart began experiencing significant issues with our uniform and equipment vendor, Wright Johnson Uniforms. The vendor was not meeting delivery timeline. Additionally, the Department's uniform of the day, "5.11 Uniforms experienced their own supply chain issues, resulting in the uniforms becoming unavailable. Wright Johnson Uniform company also lost their state contract designation.

As a result, in August 2023, CPD transitioned to a new uniform and equipment vendor; Galls Uniforms. CPD also replaced the unavailable 5.11 uniform with "Elbeco" Distinction Class A and B uniforms; new outer uniform vest carriers; tactical vest carriers; and other ancillary uniform items. The unforeseen vendor transition and related costs exceeded our projected budgeted amount for uniforms. June 18, 2024, City Council approved an additional \$100,000 to assist with the additional costs. However, additional requisitions were processed and filled sooner than expected resulting in May and June outstanding invoices totaling \$127,000. **Note:** The additional expenditures are directly related to the one time department wide change in uniform. Future expenditures will be primarily for normal wear and tear replacement, outfitting new hires and will be managed within the authorized budget line.

Consideration of Request:

I would respectfully ask for your approval to amend the Galls Uniform purchase order to add \$127,000 to satisfy FY 23/24 outstanding invoices to be funded out of Administrative Services/Uniform and clothing account, 1012402.624100.



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve a new Contract for Upfitting of 35 Police Pursuit Vehicles, as requested by the Columbia Police Department on July 5, 2024. Award to Carolina Custom Upfitters, in the amount of \$551,689.95. The initial term of the contract will take effect upon issuance of the Notice to Proceed and continue through June 30, 2025 with the option to renew for one (1) additional one-year period. This vendor is located in Columbia, SC.

REQUISITION NO.: R229854

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment-Capital (6308972-658500). The original budget amount is \$551,689.95.

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** APPROVED - 24022416 - Carolina Custom Upfitters Contract (PDF)



CONTRACT FOR GOODS and/or SERVICES

This Contract is being awarded under BID009-24-25-ASH.

PURPOSE – This Contract is entered into as of the date of the last signature affixed hereto, by and between the City of Columbia, South Carolina (hereinafter referred to as the “City”) and Carolina Custom Upfitters, with legal address and principal place of business at 235 Mann Road, Columbia, SC 29223 (hereinafter referred to as the “Contractor”), to provide Police Pursuit Vehicle (PPV) Up-Fit.

For and in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. **SCOPE OF GOODS AND/OR SERVICES** – Upon written notification by the City to proceed, the Contractor shall provide the goods and/or services more fully described in Exhibit A, attached hereto.
2. **SUPPLEMENTAL OR ADDITIONAL GOODS AND/OR SERVICES** – The City may require supplemental or additional goods and/or services of the Contractor or recommended by the Contractor and approved by the City in writing.

The Contractor must obtain written approval from the City for any supplemental or additional goods and/or services prior to the work being performed. If the Contractor fails to obtain prior written approval to perform the work, the City is under no obligation to compensate the Contractor for goods and/or services performed.

TERM OF CONTRACT – The initial contract term is anticipated to begin August 2024 and continue through June 30, 2025, with the option to renew for one (1) additional one-year period.

The decision whether to renew the Agreement, upon written request, shall be the sole and exclusive discretion of the City and neither party shall be under any obligation to agree to a renewal of the initial term or any additional term. The determination to renew the initial term and any subsequent extension periods may be made no later than 90 days prior to the end date of each period.

The Contractor agrees that the Goods and/or services shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the period of performance stated above. It is expressly understood and agreed, by and between

Contractor and Owner, that the period of performance is reasonable for the completion of the goods and/or services outlined herein.

3. **TERMINATION** - The City may terminate the contract at any time upon any of the following grounds: 1) Failure by the City to appropriate funds in its budget to pay the respondent for the requested service; 2) The respondent fails to perform any of the goods and/or services required in the contract, and does not correct such deficiency within fifteen (15) days after having been notified of such deficiency by the City; 3) force majeure; 4) Upon expiration of the term of the agreement; 5) by mutual agreement; and 6) For the convenience of the City, at the City's discretion, for any reason whatsoever deemed to be in the best interests of the City.

In the event that the contract is wrongfully terminated under any of the other grounds enumerated herein, termination shall be treated as a termination for convenience. If the contract is terminated for convenience, or wrongfully terminated upon any of the other grounds enumerated herein, the Contractor shall be entitled to payment as follows: the actual cost of the work completed in conformity with the agreement plus ten percent (10%) for overhead and profit. There shall be deducted from such sums as provided in this subparagraph the amount of any payments made to the Vendor prior to the date of termination of the agreement. The Vendor shall not be entitled to any claim against the City for any additional compensation or damages in the event of such termination and payment.

4. **TERMINATION DUE TO UNAVAILABILITY OF FUNDS** - Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefore. When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled. In the event of a cancellation pursuant to this paragraph, contractor will be reimbursed the resulting unamortized, reasonably incurred, nonrecurring costs. Contractor will not be reimbursed any costs amortized beyond the initial contract term.
5. **SCHEDULE FOR COMPLETION OF GOODS AND/OR SERVICES** – The Contractor shall complete any and all goods and/or services performed under this Contract under the direction of the City of Columbia Police Department.

6. **COMPENSATION** – (Exhibit B)

- A. The compensation to be paid by the City to the Contractor under this Agreement, shall be **Five Hundred Fifty-One Thousand Six Hundred Eighty-Nine Dollars and Ninety-Five Cents \$551,689.95.**

- B. The Contractor shall be paid upon submission of properly certified invoices to the City of Columbia Accounting Division, P.O. Box 147, Columbia, S.C. 29217. At the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided, invoices shall contain the Contract Number and Purchase Order Number. The City of Columbia will not pay invoices

City of Columbia and Carolina Custom Upfitters

submitted from a third party. Invoices shall be submitted by the company shown on the Purchase Order.

Failure of the Contractor to follow these invoice requirements will result in the delay of payment of the invoice.

- C. ☐ Annual Cost Adjustment Annual Cost Adjustment If, during the performance of this Contract, the cost of the services significantly increases, through no fault of the Seller, the Seller may request a price increase. If recommended by the project manager and approved by the Owner, the approved price increase will be effective upon the next renewal date of the Contract. As used herein, a significant cost increase shall mean an increase in the current Consumer Price Index (CPI) from either the date of this Contract or a previous Annual Cost Adjustment, whichever is later. The amount of the Annual Cost Adjustment shall be equal to the percentage increase in the (CPI), rounded to two decimal places, and shall be applied equally to the unit price of each item of work in the Schedule of Values, beginning with the first application for payment subsequent to the next annual renewal of the Contract. Final approval of price increase must be approved by the City Manager, City Council and/or an authorized designee.
- D. ☐ Annual Price Adjustment (Material Cost) If, during the performance of this contract, the cost of materials significantly increases, through no fault of the seller, the price of this contract shall be equitably adjusted by an amount reasonably necessary to cover any such significant increase in the cost of material(s). As used herein, a significant cost increase shall mean any increase in cost of materials exceeding 20% experienced by seller from the date of the contract signing. Such increase in material costs shall be documented through quotes, invoices, or receipts. Where the delivery of materials delayed, through no fault of the seller, as a result of the shortage or unavailability of the materials, seller shall not be liable for any additional costs or damages associated with such delay(s). **Final approval of price** increase must be approved by the City Manager, City Council and/or an authorized designee.

7. **SPECIFIC TERMS AND CONDITIONS PURSUANT TO BID009-24-25-ASH.**

Contractor agrees, under the terms as outlined in the Scope of Goods and/or services and at his/her/their own proper cost and expense, to furnish all the materials, supplies, equipment, labor, insurance and any other accessories, items and/or goods and/or services necessary to complete the said project.

8. MISCELLANEOUS

- A. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Contractor.
- B. The Contractor shall be responsible for performance of all goods and/or services required by this Agreement. The Contractor does not act as the City's agent or employee.
- C. The Contractor will not assign or sublet its obligations to perform the goods and/or services required by this Agreement without the written consent of the City. The Contractor shall be as fully responsible to the City for the acts and omission of its Subcontractors, as it is for the acts and omissions of persons directly employed by the Contractor.

The Contractor shall furnish and its Subcontractors shall furnish all information and reports required hereunder.

- D. In the event there are any disagreements between the City and the Contractor with regard to any of the requirements, specifications or interpretation of this Agreement, the Contractor agrees to defer to the reasonable interpretations of the City as, from time to time, may be made by the City. Ambiguities in the terms of this Agreement, if any, shall not be construed against the City.
- E. This Agreement shall be construed in accordance with the laws and City of Columbia Code of Ordinances and those of the State of South Carolina. The Contractor agrees to subject itself to the jurisdiction and venue of the courts of Richland or Lexington County, State of South Carolina as to all matters and disputes arising or to arise under this Agreement and the performance thereof. The City may seek attorney's fees and the Contractor agrees to pay such fees as awarded by the Court or other body. No attorney's fees may be sought by, nor will be paid to, the Contractor.
- F. This Agreement represents the entire agreement between the City and the Contractor and supersedes all prior communications, negotiations, representations or agreements, either written or oral. The parties may amend this Agreement at any time provided that such Amendments are executed in writing, signed by a duly authorized representative of both organizations, and approved, where applicable, by the City's governing body.

The City may, in its discretion, amend this Agreement to conform with federal, state, or local governmental guidelines, policies and available funding amounts, or for other reasons. If such Amendments result in a change in the funding, the scope of goods and/or services, or schedule of, the activities to be undertaken as part of the Agreement, such modifications will be incorporated only by written amendment signed by both the City and the Contractor.

City of Columbia and Carolina Custom Upfitters

- G. The failure of either the Contractor or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provision or of any other provision of this Agreement at any time. Partial payment by the City shall not be construed as a waiver. Waiver of any breach of this Agreement shall not constitute waiver of a subsequent breach.
- H. In the event any provision of this Agreement is determined to be void or unenforceable, all other provisions shall remain in full force and effect.
- I. This Agreement is subject to City Council approval.
- J. The Contractor acknowledges, for itself and its Subcontractor, that it is subject to the provisions of the 1991 Ethics Reform Act (8-13-100, et seq, South Carolina Code of Laws, 1976, as amended). Under this Act, “A person may not, directly or indirectly, give, offer, or promise anything of value to a public official, public member, or public employee with intent to:
 - 1. influence the discharge of a public official’s, public member’s, or public employee’s official responsibilities;
 - 2. influence a public official, public member, or public employee to commit, aid in committing, collude in, or allow fraud on a governmental entity; or,
 - 3. induce a public official, public member, or public employee to perform or fail to perform an act in violation of the public official’s, public member’s, or public employee’s official responsibilities.

“Anything of value” includes, but is not limited to, lodging, transportation, entertainment, food, meals, beverages, money, gifts, honorariums, discounts and interest-free loans.
- K. In carrying out the service, the Contractor shall not discriminate against any employee or applicant for employment because of that employee or applicant’s age, sex, gender, gender identity or expression, sexual orientation, race, religion, creed, color, disability, national origin, veteran or military status, political affiliation, or any other characteristic protected by federal, state, or local laws (“protected characteristic”). The Contractor shall take affirmative steps to ensure equal employment opportunities for all applicants for employment, without regard to their protected characteristics. For the purpose of this Non-Discrimination in Contracting Policy, the term “sex” includes medical needs and / or lactation needs arising from pregnancy, childbirth, or related medical conditions pursuant to the South Carolina Pregnancy Accommodations Act, 2018 S.C. Act No. 244. This Non-Discrimination in Contracting Policy extends to all aspects of the Contractor operations, including, but not limited to the Contractor employment practices (including

City of Columbia and Carolina Custom Upfitters

selection, hiring, assignment, re-assignment, training, promotion, transfer, compensation, layoff, leave of absence, return from layoff or leave of absence, discipline, and termination); selection of volunteers and vendors, and provision of goods and/or services. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the government setting forth the provisions of this Non-Discrimination in Contracting Policy. The Contractor shall incorporate the provisions of this Non-Discrimination in Contracting Policy in all subcontracts for service work.

- L. This Agreement shall be binding upon the respondent and upon its successors and assignees. This Agreement shall be binding upon the City in accordance with its terms and provisions.
- M. All of the reports, information, data, records or documents of any kind, prepared or assembled by the Contractor under this Agreement are matters of public record, but that the Contractor agrees that they shall only be made available to any individual or organization by the City and the Contractor shall not make them available to any individual or organization without the prior written approval of the City.

City of Columbia and Carolina Custom Upfitters

Witness the parties’ respective hands and seals on the date first written below.

CITY OF COLUMBIA, SOUTH CAROLINA

Witness

Teresa Wilson, City Manager

Date: _____

APPROVED AS TO FORM

Legal Department City of Columbia, SC
7/24/2024

CAROLINA CUSTOM UPFITTERS

Print

Signature

Date: _____

List of Exhibits

Exhibit A – Scope of Services

Exhibit B – Cost Sheet (Compensation)

IV. SCOPE OF WORK

The City of Columbia's Police Department is seeking bids from qualified vendors to provide and Install Light Bars and Safety Emergency Equipment for 35 Vehicles.

V. QUALIFICATIONS

To be eligible for the award, you must demonstrate the capability to fully meet the contract requirements by producing a finished vehicle within 3 to 5 days after all equipment is procured and work on the vehicle begins. Additionally, you must exhibit integrity and reliability that assure good faith performance.

The City reserves the right to add additional vehicles to be Upfitted-at the agreed upon pricing until June 30, 2025.

Exhibit B

BID009-24-25-ASH Police Pursuit Vehicle Up-Fit

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VII. COST SHEET**LOT 1**

Line Number	Estimated Quantity	Unit of Measure	Unit Price	Extended Price
001	1	Each	\$15,762.57	\$351,689.95
Product Category: 99842 – Police Equipment (Not Otherwise Classified)				
Item Description: Lot 3: Federal Signal Corporation				
Internal Item Number: 1				

LOT 2

Line Number	Estimated Quantity	Unit of Measure	Unit Price	Extended Price
001	1	Each	\$15,516.42	\$543,074.70
Product Category: 99842 – Police Equipment (Not Otherwise Classified)				
Item Description: Lot 2: Whelen Engineering Company, Inc.				
Internal Item Number: 2				



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Contract Amendment #1 for Project PK006705; Owens Field Athletic Park Revitalization Phase 1, as requested by the Parks and Recreation Department on July 10, 2024. Award to Chason Landscaping, LLC, in an amount not to exceed \$101,192.00. The current term of the contract ends on August 31, 2024 and this amendment extends the contract to September 30, 2024. This firm is located in Columbia, SC.

REQUISITION NO.: R222946

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: General Capital Projects - Owens Field Site/Park Improvement Phase I - Capital Project Costs (4039999-PK006705-658650). The current budget amount is \$900,000.00. The budget amount for this amendment is \$101,192.00. The revised budget amount is \$1,001,192.00.

ATTACHMENTS:

- **#a:** Owens Field Revised Memo (PDF)
- **#b:** CA#1 Owens Park Revitalization-Chason (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Henry Simons, Assistant City Manager, Operations
Mr. Jeff Palen, Assistant City Manager for Economic & Financial Services / Chief Financial Officer

DATE: July 22, 2024

SUBJECT: Recommendation for Approval
CA#1 Owens Field Park - Chason Landscaping
4039999-PK006705-658650 (Capital Projects), Owens Field

The Department of Procurement and Contracts in coordination with the Columbia Parks & Recreation Department, respectfully requests your review and approval of Contract Amendment #1 with Chason Landscaping to provide funding for additional construction services. The amount of Contract Amendment # 1 is \$101,192.00.

The purpose of this project is to provide walking and service paths for the new athletic fields currently under construction. The new paths will enhance accessibility to the fields and new restrooms while supporting maintenance, operations, and programming. The construction schedule will not change, but a time extension is requested for additional project closeout.

This will contribute to quality turf care and management.

The entire budget for Owens Field Park is \$1,800,000.00. To date, the project has allocated \$900,000.00 for the athletic field revitalization; \$10,200.00 for additional site power; \$231,574.00 for restrooms; and \$101,192.00 for athletic field walking/service paths with the current request. The remaining funding is \$557,034.00 and will be utilized for additional site improvements per community review and budget approval. Items remaining by need and priority include:

- Restroom area prep (building pad, water & sewer taps, and plumbing coordination)
- Additional walking paths (Rosewood Nature Trail)
- Minor disc golf improvements
- Parking improvements

Contract Amendment #1**11.b**

Owens Field Park Revitalization

RFP006-23-24

Chason Landscaping, LLC

July 22, 2024

Description of Change: Request change in Contract for services between the City of Columbia (City) and Chason Landscaping, LLC. (Contractor) executed November 20, 2023 (Agreement) to extend the agreement from August 31, 2024 to September 30, 2024 and to increase funding for services to add new walking paths to assist with field layout and provide accessible options.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Current and Proposed Change and Basis for Payment:

Original Contract Amount (Term from November 20, 2023 to August 31, 2024; Purchase Order# P202019):	\$900,000.00
Current Contract Amount:	\$900,000.00
This Contract Amendment #1 (Funding Increase; Time Extension from August 31, 2024 to September 30, 2024 Purchase Order# P202019):	\$101,192.00
Revised Contract Amount:	\$1,001,192.00

This Change is Acceptable:**Name of Firm**

Chason Landscaping, LLC

David K Marion

Print Name

David Marion

Signature

7-23-24

Date

City of Columbia

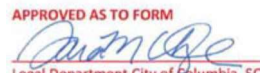
Office of the City Manager

Teresa Wilson, City Manager

Signature

Date

Witness

APPROVED AS TO FORM

Legal Department City of Columbia, SC
7/23/2024



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Project PK008402; Purchase of Playground Equipment and Splash Pad for Melrose Park, as requested by the Parks and Recreation Department on July 23, 2024. Award to Progressive Recreation of North and South Carolina DBA Playworld Preferred, using the Sourcewell Cooperative Contract in the amount of \$238,878.40. This vendor is located in Lewisburg, PA.

REQUISITION NO.: R229791

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: General Capital Projects - Melrose Park-Playground/Splash - Capital Project Costs (4039999-PK008402-658650). The original budget amount is \$238,878.40.

CLEAN WATER 2020?: No

Sec 2-204. (10) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when purchasing through cooperative purchasing.

ATTACHMENTS:

- **#a:** MEMO Melrose Park Playground and Splash Pad (003) (002) (DOCX)
- **#b:** Playworld Quote (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Henry Simons, Assistant City Manager, Operations
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: July 22, 2024

SUBJECT: Melrose Park Playground & Splash Pad

The City of Columbia Parks & Recreation Department request approval for project 4039999-PK008402 658650 (Capital Projects), Melrose Park Playground and Splash Pad. The original budget amount is \$238,878.40 and the Sourcewell Cooperative Contract amount is \$238, 878.40. Playworld Preferred has been selected for the following scope:

- **2-5 Equipment:**
 - Challengers Tot Lot
 - Spin Cup
 - Pup Tent Climber
- **5-12 Equipment:**
 - Challengers Play Structure
 - Play Cubes w/ Slide
 - Cruise Line Play
- **Swings:**
 - 2-Bay (4 seat) Single Post Swing
 - 2 standard, 1 toddler and 1 accessible

The Melrose Park Playground and Splash Pad project will serve as a true example of how Parks and Recreation is committed to addressing both current and future community needs. This commitment is also evident through our partnership with Weston & Sampson, where a ten-year comprehensive master plan is being developed. This plan will guide the development and redevelopment of parks, greenways, and recreational facilities, and inform policy development related to park location, usage, resource allocation, and service levels.

Recognizing that community engagement is crucial to the success of the ten-year plan and this project, we conducted online surveys and a series of community meetings to gather ideas and feedback. This allowed citizens to provide input on how Columbia's park facilities, recreation programs, and services currently meet community needs and their vision for the future. The Melrose Park Playground and Splash Pad project reflects this input and will play a pivotal role in shaping both the project and the ten-year master plan. Furthermore, this project demonstrates our ongoing strategy to prepare for future development, aligning with the comprehensive master plan and the overall mission and vision of the Parks and Recreation Department and the City of Columbia.

**Q U O T E**

Date	Quote #
7/17/2024	PWCQ23761-03

Quote valid for 30 days.

Bill To:	Site/End User:	Ship To:
City of Columbia Parks and Recreation Todd Martin 1111 Recreation Drive Columbia, SC 29203 P: (803) 545-4395 F: walter.martin@columbiasc.gov	Melrose Park Todd Martin 1500 Fairview Drive Columbia, SC 29205 P: (803) 545-4395 F: walter.martin@columbiasc.gov	Melrose Park Todd Martin 1500 Fairview Drive Columbia, SC 29205 P: (803) 545-4395 F: walter.martin@columbiasc.gov

50% Deposit Required.
See Terms and Conditions

Sales Representative	Prepared By
Geoff Eastman	Geoff Eastman

Qty	Item #	Description	Unit Price	Ext. Price
*Sourcewell Master Agreement #010521-LTS *City of Columbia Membership #66248				
*Option #1:				
*2-5 Year Old Equipment:				
1	350-2221	Challengers "Tot Lot" Play Structure	\$18,825.00	\$18,825.00
1	ZZXX0409	Pup Tent Climber *CM1 = *TTP1 =	\$5,135.00	\$5,135.00
1	ZZXX0065	Spin Cup *CM1 = *RP1 =	\$1,025.00	\$1,025.00
SubTotal				\$24,985.00
*5-12 Year Old Equipment:				
1	350-2074A	1st Half Sale Structure #350-2074 *Sale price is valid until 6/21/2024	\$24,959.00	\$24,959.00
1	PLAYCUBES-8SL	PlayCubes 8.0SL Structure	\$34,305.00	\$34,305.00

Qty	Item #	Description	Unit Price	Ext. Price
1	ZZXX0355	Cruise Line *Post = *RP1 = *RP2 = *RP3 =	\$14,810.00	\$14,810.00
SubTotal				\$74,074.00
*Swings:				
1	ZZXX0818	8' Single Post Swing Assembly *Post = *CM1 =	\$1,470.00	\$1,470.00
1	ZZXX0819	8' Single Post Swing Add-A-Bay *Post = *CM1 =	\$1,010.00	\$1,010.00
1	ZZXX0892	Accessible Swing Seat - 8' Top-Rail *RP1 =	\$1,380.00	\$1,380.00
2	ZZXX0260	Belt Seat w/ Silver Shield Chain	\$153.00	\$306.00
1	ZZXX0265	Infant Seat w/ Silver Shield Chain	\$265.00	\$265.00
SubTotal				\$4,431.00
*Surfacing & Install:				
1	APS-SpinnerWear Mat	48" x 2" Spinner Wear Mat - Black *For Under Spin Cup	\$200.00	\$200.00
2	APS-SwingMat	3' x 5' x 2" Swing Wear Mat - Black *For Under Belt Seats	\$195.00	\$390.00
300	Wood Chips	Wood Chips Safety Surfacing Material	\$30.00	\$9,000.00
1	Install-EQ	Installation of Equip. & Wood Chips **Unless noted, pricing is based on a flat, level, accessible area. **Does not include grading, fence removal, equipment removal or disposal. **Equipment must be installed according to manufacturer's specifications.	\$44,500.00	\$44,500.00
SubTotal				\$54,090.00
*Splash Pad Allowance:				

Qty	Item #	Description	Unit Price	Ext. Price
1	SplashPad	Allowance for Purchase & Install of Splash Pad *Assumes Total COSTS From WP Law Exactly \$50k *Includes Scope of Work From WP Law *Overages Invoiced @ 20% Margin	\$62,500.00	\$62,500.00
*Does NOT Include: -Removal/Disposal of Existing *Equipment, Borders or Surfacing -Site Preparations *Excavation, Grading, etc. -Drainage System(s) -Borders -Blown-Installation of Wood Chips *Chips will be laid down on road and hauled into park using skid steer. -Remediation of Disturbed Lawn/Landscaping				
SubTotal				\$220,080.00
Tax Rate				8.00 %
Sales Tax				\$14,398.40
Shipping				\$4,400.00
Total				\$238,878.40

*We appreciate the opportunity to work with you on this project.
 If this quotation does not meet your needs or expectations we will be happy to make any revisions necessary.*

****Please contact your Playworld Preferred Sales Representative if any of the foregoing information is incorrect.****

****Order Acknowledgement will be sent within 48 hours after your Purchase Order has been processed. Order Acknowledgement will include the estimated Ship Date. Shipping notification and documentation will be sent once the product ships.****

****Please note, due to market variables outside of our control, certain items such as commodity material price fluctuations, freight surcharges, sales tax rates, and additionally requested re-consigned delivery location fees may change the final amount invoiced from the amount originally provided on this quote. ****

The Quicker Path to Play.

At Playworld, we believe play should be open-ended, barrier-free, and fun for all.



Why should the process of planning and building your playground be any different?

Streamline the purchasing process and get to play sooner by becoming a member of Sourcewell (formerly National Joint Powers Alliance - NJPA)

WHAT IS Sourcewell?

Sourcewell is a non-profit, member-driven public agency that solicits, evaluates, and awards national cooperative contracts for state and local government entities, educational, and non-profit agencies through a competitive bidding process. Since Sourcewell bids the contract on their members' behalf, you have one less thing to worry about.

In partnership with Sourcewell, Playworld serves as a preferred provider of commercial playground and recreation related equipment. Our services fall under the PlayPower contract #030117-LTS.

ABOUT PLAYWORLD

We believe the world needs play. So, we see ourselves as more than just a playground and outdoor fitness equipment manufacturer. Since 1971, it's been our mission to empower kids, promote health, and unite communities through play. Our products are fueled by child development research, inclusive thinking, and creativity, and backed by premium quality materials and industry-leading standards.



BENEFITS OF MEMBERSHIP

- Free membership with no obligation
- Exclusive access 175+ industry-leading brands, including Playworld
- Choices based on price, quality, and credibility
- Relief from internal staffing reductions and budget cuts
- Turnkey contract procurement, awarding, and hosting services
- Safe, secure procurement documentation and storage
- No more expensive RFPs, protests, and lengthy procurement cycles

GET STARTED TODAY!

Don't let the bidding process take the fun out of building your playground.

To sign up, visit njpacoop.org and click "Join Now".

Have questions? Call us toll free at 800.233.8404 or find your local Playworld representative at Playworld.com.



Terms and Conditions

CONTROLLING TERMS: THIS QUOTATION IS LIMITED TO THE TERMS AND CONDITIONS CONTAINED HEREIN. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY CUSTOMER IN ANY PURCHASE ORDER OR OTHER DOCUMENTS ARE DEEMED TO BE MATERIAL ALTERATIONS AND NOTICE OF OBJECTION TO THEM IS HEREBY GIVEN. ANY SUCH PROPOSED TERMS SHALL BE VOID, AND THE TERMS HEREIN SHALL CONSTITUTE THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS AND CONDITIONS OF THE CONTRACT BETWEEN THE PARTIES. NEITHER SELLER'S ACKNOWLEDGMENT OF A PURCHASE ORDER NOR SELLER'S FAILURE TO OBJECT TO CONFLICTING, DIFFERENT, OR ADDITIONAL TERMS AND CONDITIONS IN A PURCHASE ORDER SHALL BE DEEMED AN ACCEPTANCE OF SUCH TERMS AND CONDITIONS OR A WAIVER OF THE PROVISIONS HERE OF.

PRICES: Prices in this Quote are good for thirty (30) days. Unless otherwise stated in writing, all prices are F.O.B. Origin, and shall be exclusive of transportation, insurance, taxes, license fees, customs fees, duties, premiums, fees, site preparation, installation expenses and other charges, unless specifically stated. Tax exempt Customers shall provide Playworld Preferred with a copy of its valid tax-exempt certificate at time the order is placed.

CANCELLATION: Orders become final forty-eight (48) hours from Order Acknowledgement. Orders for play structures may NOT be cancelled or returned under any circumstances. Items which may be cancelled or returned are subject to a twenty (20%) percent restocking fee, plus the cost of return freight. Returned items must be in original packaging, in new condition, and returned within thirty (30) days. Authorization for the return must be obtained in writing from Playworld Preferred. Orders for products, other than those from Playworld Systems, may NOT be cancelled or returned.

TERMS OF PAYMENT: For orders in an amount of \$100 or less, payment in full is required at the time of the order. For all other orders, a fifty (50%) percent deposit is required, unless expressly waived by Playworld Preferred. (Orders from governmental entities are excluded from the deposit requirement.) A processing fee of 2.0% of the transaction amount will apply to all payments made by credit card (This is for all customers including governmental entities).

UNLESS CREDIT IS SPECIFICALLY GRANTED IN WRITING BY PLAYWORLD PREFERRED, PAYMENT IN FULL IS DUE WITHIN TEN (10) DAYS OF INVOICE. For orders without installation, the invoice will be issued on the date the order ships. For orders which include installation by Playworld Preferred or its authorized sub-contractor, the invoice will be issued upon the completion of the project.

Past due balances are subject to a one and one-half (1.5%) percent monthly finance charge, but in no event will the late payment finance charge be greater than the maximum rate permitted by law. Customer shall pay all fees and expenses (including attorneys' fees) incurred by Playworld Preferred in the enforcement of its rights hereunder.

WARRANTIES and DISCLAIMERS: Manufacturers' limited warranties are available upon request.

THE MANUFACTURER'S WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER REPRESENTATIONS AND WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF CONDITION, DESCRIPTION, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT OR ANY REPRESENTATIONS OR WARRANTIES IN ANY BROCHURES, MANUALS, CATALOGS, LITERATURE OR OTHER MATERIALS OF PLAYWORLD PREFERRED. FURTHER, NO REPRESENTATION, WHETHER ORAL OR WRITTEN, OF PLAYWORLD PREFERRED MAY BE SUBSTITUTED OR ALTER THE EXCLUSIVE MANUFACTURER'S LIMITED WARRANTY.

LOSS or DAMAGE in TRANSIT: Playworld Preferred is not responsible for loss or damage in transit. Our responsibility ends when the carrier signs the Bill of Lading, which is our receipt that the products were complete and in good condition when shipped. It is the customer's responsibility to check the number of pieces shown on the freight bill and our Bill of Lading. Any shortages or damages must be noted on the freight bill before it is signed.

DELIVERY: Delivery, shipment, and installation dates are estimates only, and do not guarantee shipment, delivery or installation on or by such dates. If shipment is made per the estimated ship date, and you are unable to accept delivery, then storage, demurrage or extra unloading charges may be incurred and billed to your account.

INSPECTION: All products must be inspected upon receipt, and claims must immediately be filed with the carrier and Playworld Preferred when there is evidence of shipping damage, either concealed or external. All shipments are FOB Origin, unless quoted FOB Destination. FOB Destination does not change the terms of receiving and inspection of the products as set forth herein.

INSTALLATION: Installation is not included in the purchase price of the products, unless expressly noted on the quote and invoice. IT IS CUSTOMER'S RESPONSIBILITY TO ASSEMBLE, INSTALL AND USE THE PRODUCTS SAFELY AND IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS, UNLESS EXPRESSLY AGREED OTHERWISE BY PLAYWORLD PREFERRED.

LIABILITY EXCLUSIONS: TO THE EXTENT PERMITTED BY LAW, PLAYWORLD PREFERRED SHALL NOT BE LIABLE IN CONNECTION WITH A PRODUCT OR SERVICE FOR (A) ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, BASED ON TORT, CONTRACT OR OTHER LEGAL THEORY, WHETHER OR NOT ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR (B) ANY DAMAGES WHATSOEVER IN EXCESS OF AN AMOUNT EQUAL TO THE PURCHASE PRICE OF PRODUCT PROVEN TO BE DEFECTIVE. THE RIGHT TO RECOVER DAMAGES WITHIN THE LIMITATIONS SPECIFIED IS CUSTOMER'S EXCLUSIVE ALTERNATIVE REMEDY IN THE EVENT THAT THE REMEDY PROVIDED HEREIN FAILS OF ITS ESSENTIAL PURPOSE.

FORCE MAJEURE: Playworld Preferred shall not be liable because of unforeseen circumstances or causes beyond its control, including, without limitation, strike, lockout, embargo, riot, war, act of terrorism, fire, act of God, accident, failure or breakdown of components necessary for order completion, subcontractor, supplier or Customer caused delays, inability to obtain labor, materials or manufacturing facilities, or compliance with any law, regulation or order.

IF INSTALLATION IS INCLUDED WITH THIS ORDER, THE FOLLOWING ADDITIONAL PROVISIONS APPLY:

SAVINGS CLAUSE: If any part of the terms and conditions stated herein is held void or unenforceable, such part, to the extent void or unenforceable will be treated as severable, leaving valid the remainder of the terms and conditions which shall be deemed revised so as to remain enforceable to the greatest extent possible consistent with such holding.

SCHEDULE: Playworld Preferred will provide Customer with a shipment and installation schedule. Playworld Preferred will take the commercially reasonable steps necessary to complete installation on schedule and without delay. However, Playworld Preferred does not guarantee the start or completion of the project in strict accordance with the installation schedule provided. Installation may be delayed by weather conditions, fire, Act(s) of God or other casualty for which Playworld Preferred is not responsible.

CHANGES: Playworld Preferred reserves the right to change, modify or alter installation terms. INSTALLATION PRICE IS BASED ON NORMAL DIGGING CONDITIONS. IF ROCKS OR OTHER CONDITIONS AT THE SITE BEYOND THE CONTROL OF PLAYWORLD PREFERRED ARE ENCOUNTERED, THERE MAY BE ADDITIONAL CHARGES. If Playworld Preferred deems a change is necessary, it will provide Customer with a Change Order request, including an estimate of the commercially reasonable cost for the additional work required for proper installation of the equipment. Playworld Preferred will not continue with the installation until approval of the Change Order in writing by customer. If Playworld Preferred and Customer cannot agree upon the additional cost for the extra work within fifteen (15) days of the Change Order request, Playworld Preferred may immediately invoice Customer for the equipment, and Customer agrees to pay the equipment invoice in accordance with the payment terms set forth above (NET 10 days).

In the event that Customer requests changes to the installation or installation schedule which results in delays in excess of thirty (30) days, from the date of the original installation schedule, Playworld Preferred may immediately invoice Customer for the equipment, and Customer agrees to pay the equipment invoice in accordance with the payment terms set forth above (NET 10 days).

UTILITIES: Playworld Preferred will locate and mark public utilities on the site. Customer shall locate and mark any private utility lines, such as irrigation lines or local telecommunication lines. Customer's failure to do this may result in damage to its private utility lines and costs associated thereto, and additional installation charges and delays.

PERMITS: Customer is responsible for the cost of all installation-related permits and fees not expressly included in the quotation.

REFUSE: Trash and packaging materials will be consolidated and stacked neatly on Customer's site or placed in Customer's dumpster on site. Upon customer's written request, Playworld Preferred will arrange for the trash and packaging materials to be removed from the site and disposed of for an additional fee.

FINAL INSPECTION: Customer agrees to inspect the project with the lead installer and/or sales representative within five (5) days of completion of the project. If project has been satisfactorily completed, Customer will note acceptance of the project on Playworld Preferred's Client Acceptance Form. Playworld Preferred will then invoice Customer, and Customer agrees to pay the invoice in accordance with the payment terms set forth above (NET 10 days). Signing the client acceptance form does not relieve Playworld Preferred from its ongoing warranty obligations as they relate to the product shipped or installation work.

If Customer notes defects in the materials or workmanship ("punch list"), Playworld Preferred will remedy them in a timely manner. However, Playworld Preferred may immediately invoice Customer for the project, less ten (10%), and Customer agrees to pay the invoice in accordance with the payment terms set forth above (NET 10 days). Upon completion of the "punch list," Playworld Preferred shall invoice Customer for the remaining ten (10%) due, and Customer agrees to pay the invoice in accordance with the payment terms set forth above (NET 10 days).

SUPERVISED INSTALLATION: In the event that Playworld Preferred is contracted by Customer to supervise the installation of the equipment subject to this Quotation, Customer shall complete Playworld Preferred's "Supervised Installation Requirements" Form. Said form sets forth the details of the supervised build and the parties' respective responsibilities. The Quotation may be subject to change based upon Customer's responses on the "Supervised Installation Requirements" Form. Within five (5) days of the completion of the supervised installation, the Parties shall comply with the FINAL INSPECTION provisions set forth above.

Send Signed Quotes and Deposit To:	Payment Address	Overnight Payment Address
	Playworld Preferred, Inc.	J.P. Morgan Chase TX1-0029
	P.O. Box 737808	Attn: Playworld Preferred, Inc. & 737808
	Dallas, TX 75373-7808	14800 Frye Road
		2nd Floor
		Ft. Worth, TX 76155

I acknowledge that I have read, understand, and accept the terms and conditions of this quotation and that I am authorized to do so.

Print Name _____ Customer PO # _____

Title _____

Signature _____ Date _____

Playworld Preferred Signature _____ Date _____



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve the Purchase of one (1) Ford F-250 Crew Cab Truck for the Street Division, as requested by the Fleet Services Division on July 12, 2024. Award to Alan Jay Automotive Management DBA Alan Jay Fleet Sales, using the SC State Contract in the amount of \$70,537.44. This vendor is located in Sebring, FL.

REQUISITION NO.: R229336

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Streets - Water and Sewer Repair - Auto, Trucks, Heavy Equipment-Capital (5513202-658500). The original budget amount is \$70,537.44.

CLEAN WATER 2020?: No

Sec 2-204. (9) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when purchasing through state contracts.

ATTACHMENTS:

- **#a:** Alan Jay Quote (PDF)
- **#b:** July 25 Council Memo - Fleet Requests (DOCX)



Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4216	WWW.ALANJAY.COM	55598-1
Corporate Office	2003 U.S. 27 South	MOBILE 904-505-9682	Mailing Address	P.O. BOX 9200
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
7/10/2024

PRICE QUOTE FORM

REVISED QUOTE DATE
7/10/2024

REQUESTING AGENCY	COLUMBIA, CITY OF (SC)		EMAIL	WILLIAM.BOWERS@COLUMBIASC.GOV
CONTACT PERSON	BILLY BOWERS		FAX	
PHONE	803-545-3811	MOBILE		

PRICED IN ACCORDANCE STATE OF SOUTH CAROLINA CONTRACT #: 4400029875

MODEL	W2B 600A	MSRP	\$50,000.00
2024 FORD F-250 SUPER CREW CAB PICKUP 4WD GAS 176" WB XL 8' BED			
CUSTOMER ID		GOVERNMENT PRICE	\$49,624.00
BED LENGTH	8' Bed		

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
Z1	Oxford White	\$0.00
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	\$0.00
44F	Transmission: TorqShift-G 10-Speed Automatic	\$0.00
153	OPTIONS Front License Plate Bracket	\$0.00
18B	Platform Running Boards	\$0.00
43C	120V/400W Outlet	\$0.00
600A	Order Code 600A	\$0.00
64A	Wheels: 17" Argent Painted Steel	\$0.00
67E	250 Amp Alternator (Gas)	\$0.00
TD8	Tires: LT245/75R17E BSW A/S	\$0.00
X3E	Electronic-Locking w/3.73 Axle Ratio	\$0.00
DMU	Dealer Markup	\$2,977.44

FACTORY OPTIONS **\$2,977.44**

AFTERMARKET OPTIONS	DESCRIPTION	
CD FEE	COURTESY DELIVERY -DROP SHIP- TO LOCAL VENDOR FOR PDI AND DELIVERY.	\$636.00
LTE 696	Furnish and install Knapheide model 696LP, 8' low profile service body Add options: Full height body in lieu of low profile (model # 696) installed.	\$9,548.00
LTE OEM	Install factory back up camera.	\$140.00
LTE SPRAY	Kevlar spray in liner installed in cargo area & compartment tops and on rear bumper.	\$986.00
LTE LIGHT	4-Corner LED strobe light system (B12-AW) installed 2-in truck grill and 2-on rear of body.	\$852.00
LTE WIRE	12,000# Receiver hitch installed with 7-way plug.	\$426.00
LTE ML6	MASTER LOCKING SYSTEM	\$451.00
LTE SPRINGS	Super Springs for heavy applications.	\$620.00
LTE SK	FMVSS approved safety kit (fire ext., first aid kit and triangle kit).	\$90.00
LTE G2	G2-Lift Gate installed (1,300# capacity).	\$4,187.00

AFTERMARKET OPTIONS **\$17,936.00**

R229336

ALAN JAY

FLEET SALES

PRICED IN ACCORDANCE STATE OF SOUTH CAROLINA CONTRACT #: 4400029875

TRADE IN

TOTAL COST

\$70,537.44

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~

TOTAL COST LESS TRADE IN(S)

QTY

1

\$70,537.44

Estimated Annual payments for 60 months paid in advance: \$16,218.02

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS

VEHICLE QUOTED BY

MATT FORTE

GOVERNMENT ACCOUNT MANAGER matt.forte@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.
I am always happy to be of assistance.



Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box (✔ Complete)



Note: Photo may not represent exact vehicle or selected equipment.

Window Sticker

SUMMARY

[Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box

MSRP: \$51,770.00

Interior: Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat

Exterior 1: Oxford White

Exterior 2: No color has been selected.

Engine: 6.8L 2V DEVCT NA PFI V8 Gas

Transmission: TorqShift-G 10-Speed Automatic

OPTIONS

CODE	MODEL	MSRP
W2B	[Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box	\$51,770.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
18B	Platform Running Boards	\$445.00
43C	120V/400W Outlet	\$175.00
44F	Transmission: TorqShift-G 10-Speed Automatic	\$0.00
600A	Order Code 600A	\$0.00
64A	Wheels: 17" Argent Painted Steel	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 20277. Data Updated: Aug 24, 2023 6:40:00 PM PDT.



Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box (Complete)

67E	250 Amp Alternator (Gas)	\$85.00
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	\$0.00
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat	\$0.00
TD8	Tires: LT245/75Rx17E BSW A/S	\$0.00
X3E	Electronic-Locking w/3.73 Axle Ratio	\$430.00
Z1	Oxford White	\$0.00

SUBTOTAL	\$52,905.00
Adjustments Total	\$0.00
Destination Charge	\$1,995.00
TOTAL PRICE	\$54,900.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 20277. Data Updated: Aug 24, 2023 6:40:00 PM PDT.



Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box (✓ Complete)

Standard Equipment

Mechanical

Engine: 6.8L 2V DEVCT NA PFI V8 Gas -inc: Flex fuel (STD)

Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)

3.73 Axle Ratio (STD)

GVWR: 10,000 lb Payload Package

50-State Emissions System

Transmission w/Oil Cooler

Electronic Transfer Case

Part-Time Four-Wheel Drive

78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection

160 Amp Alternator

Class V Towing Equipment -inc: Hitch, Brake Controller and Trailer Sway Control

Trailer Wiring Harness

3260# Maximum Payload

HD Shock Absorbers

Front Anti-Roll Bar

Firm Suspension

Hydraulic Power-Assist Steering

Single Stainless Steel Exhaust

48 Gal. Fuel Tank

Auto Locking Hubs

Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)

Tires: LT245/75Rx17E BSW A/S -inc: Spare may not be the same as road tire (STD)

Regular Box Style

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

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Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box (✔ Complete)

Exterior

Clearcoat Paint

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Rear Step Bumper

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator

Manual Extendable Trailer Style Mirrors

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Boxside Steps

Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Perimeter/Approach Lights

Entertainment

Radio w/Seek-Scan, Clock and Speed Compensated Volume Control

Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers

Fixed Antenna

SYNC 4 -inc: 8" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual

2 LCD Monitors In The Front

Interior

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat

Manual Tilt/Telescoping Steering Column

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Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box (Complete)

Interior

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

Power Rear Windows

FordPass Connect 5G Mobile Hotspot Internet Access

Rear Cupholder

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

HVAC -inc: Underseat Ducts

Illuminated Locking Glove Box

Interior Trim -inc: Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Full Overhead Console w/Storage and 2 12V DC Power Outlets

Fade-To-Off Interior Lighting

Front And Rear Map Lights

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Smart Device Remote Engine Start

Instrument Panel Covered Bin and Dashboard Storage

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Driver Information Center

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Seats w/Vinyl Back Material

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Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box (Complete)

Interior

Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

Securilock Anti-Theft Ignition (pats) Immobilizer

2 12V DC Power Outlets

Air Filtration

Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Tire Specific Low Tire Pressure Warning

Safety Canopy System Curtain 1st And 2nd Row Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters

Dual Stage Driver And Passenger Front Airbags

Rear Child Safety Locks

Back-Up Camera

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

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TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Henry Simons, Assistant City Manager, Operations
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: July 25, 2024

SUBJECT: Recommendation for Approval for Purchase of vehicle equipment for the City of Columbia Public Works Street Division, as requested by the Fleet Services Division.

The Department of Procurement of Contracts, in coordination with the General Services Department, respectfully requests your review and approval of the purchase of vehicle equipment for the City of Columbia Public Works, Street Division as requested by the Fleet Services Division.

Item	Vehicle	Department	Price	Funding Source
a.	1 – 2024 Ford - F250 Super Crew Cab	City of Columbia Public Works	\$70,537.44	Department Capital Public Works, Street Division FY 2024-2025
Total Amount: \$70,537.44				

This purchase utilizes the Sourcewell Cooperative Contract for vehicle and equipment. Item (a) is a vehicle that is considered a capital replacement and funded from the department's operating budget capital for FY24/25.

If you have questions or concerns, please do not hesitate to contact our office.



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve the Purchase of 1,872 Green 96 Gallon Refuse Roll Carts, as requested by the Public Works Department on July 15, 2024. Award to Toter, LLC, using the OMNIA Cooperative Contract in the amount of \$120,576.76. This vendor is located in Charlotte, NC.

REQUISITION NO.: R229449

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Solid Waste Roll Carts - Roll Carts and Recycle Bins (1014401-627600). The original budget amount is \$120,576.76.

We respectfully request Council's approval for this purchase using the OMNIA Partners Contract #171717 Vendor, Toter, LLC, at the following cost:

Qty	Description	Unit Price	Extended Amount	Request Total
1,872	Model 79296 Toter 96 Gallon Cart	\$57.82	\$ 108,239.04	
1	Shipping and Handling		\$ 3,678.60	
1	Sales Tax		\$ 8,659.12	
				\$ 120,576.76

Sec. 2-204.-Item (10) - Competitive sealed bidding required; exceptions. All city contracts shall be awarded by competitive sealed bidding except the following as determined pursuant to definitions and standards set by regulations, or except as otherwise provided in this article: When purchasing through cooperative contracts.

ATTACHMENTS:

- **#a:** Toter Quote - R229449 (PDF)



Sell To:

Contact Name	Angel Putnam	Ship To Name	City of Columbia SC
Bill To Name	City of Columbia SC	Ship To	2910 Colonial Dr
Bill To	2910 Colonial Dr		Columbia, SC 29203-6812
	Columbia, SC 29203-6812		USA
	USA	Quick Ship	☐
Email	angel.putnam@columbiasc.gov		
Phone	(803) 545-3801		

Quote Information

Salesperson	Tim Pickel	Expiration Date	7/27/2024
Salesperson Email	tpickel@wastequip.com	Quote Number	WQ-10317781
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Description	Selected Option	Quantity	Sales Price	Total Price
**Plastics - 79296	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart	No body stamp Custom lid insert B0021 Property of City of Columbia SC	---Body Color - (940) Green ---Lid Color - (940) Green ---Wheels - 10in Sunburst ---Lid Insert - Read from Street (Existing) ---Customer Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	1,872.00	\$57.82	\$108,239.04

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$108,239.04
Shipping Terms	FOB Origin	Shipping	\$3,678.60
		Tax	\$8,659.12
		Grand Total	\$120,576.76

Additional Information

Additional Terms Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

Additional Information Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price.



841 Meacham Rd, Statesville, NC, 28677

PHONE: 800-424-0422 FAX: 833-930-1124

WQ-10317781

Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

**Special Contract
Information**

Please Note: Pricing and Product offerings is based on the OMNIA Partners, Public Sector (subsidiaries National IPA and U.S. Communities) agreement through Toter's Contract No. 226024-2 as awarded by the City of Tucson on 06-15-2023. Per the terms of this contract, pricing and products are evaluated per this contract based on current market conditions, at any time without prior notice, and after City of Tucson approval. The current pricing is effective 6-15-2023 through 6-14-2024 (then current freight applied at time of each order). Toter, LLC Product Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve a new Construction Contract for Project SR915001; Haskell Avenue Resurfacing Project, as requested by the Public Works Department on March 27, 2024. Award to Armstrong Contractors, LLC, in an amount not to exceed \$160,408.80, which includes contingency. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an end date thirty (30) days from commencement. This contractor is located in Columbia, SC.

REQUISITION NO.: R227434

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Street Resurfacing Capital Projects - Haskell Avenue Mill and Resurface - Capital Project Costs (4079999-SR915001-658650). The original budget amount is \$160,408.80.

CLEAN WATER 2020?: No

PURPOSE:

Armstrong Contractors, LLC is the prime contractor and will provide paving services at 84.76% (\$102,879.80) of the total contract amount.

The following subcontractors/suppliers will provide the following services/supplies:

Camden Enterprises, located in Lugoff, SC, will provide the temporary paint and permanent pavement markings at 9.89% (\$12,000.00) of the total contract amount.

Southern Commercial Development, LLC, located in Lexington, SC, will provide partial traffic control at 5.35% (\$6,500.00) of the total contract amount.

There were two (2) responsive and responsible bids received for this project under BID030-23-24-LB.

The total construction time allocated for this project is thirty (30) consecutive calendar days from the commencement date as specified in the Notice to Proceed.

Base Bid	\$121,379.80
Contingency	\$ 39,029.00
Total	\$160,408.80

ATTACHMENTS:

- **#a:** Contracts from legal (PDF)
- **#b:** Armstrong BIR Form (PDF)
- **#c:** Bid Tabulation for Bid030-23-24-LB(PDF)
- **#e:** OBO Memo (PDF)
- **#f:** Haskell Avenue Tear Sheet (DOCX)

Contract

City of Columbia, South Carolina

Haskell Avenue Resurfacing Project

BID030-23-24-LB

This Contract is made by and between the City of Columbia, South Carolina, hereinafter called Owner, and **Armstrong Contractors LLC** with legal address and principal place of business at **600 Longtown Road, Columbia, SC 29229**, hereinafter called Contractor. Owner and Contractor in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK.

1.1 Contractor shall perform the Work as specified or indicated in the Contract Documents.

ARTICLE 2. ENGINEER.

2.1 The Project has been designed by **the City of Columbia**.

ARTICLE 3. CONTRACT TIME.

3.1 The Contract Time shall be **thirty (30)** consecutive calendar days from the commencement date as defined in the Notice to Proceed (NTP) to fully complete the amount of work contemplated.

3.2 Contractor agrees that the Work shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the Contract Time stated above. It is expressly understood and agreed, by and between Contractor and Owner that the Contract Time is reasonable for the completion of the Work, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.

ARTICLE 4. CONTRACT PRICE.

4.1 Owner will pay Contractor for performance of the Work in accordance with the Contract Documents at the contract price agreed upon on the Contractor's Bid Form attached to this Contract which establishes the contract value as **One Hundred Twenty-One Thousand Three Hundred Seventy-Nine Dollars and Eighty Cents (\$121,379.80)**. This Contract also provides for an additional contingency in the amount of **Thirty-Nine Thousand Twenty-Nine Dollars and Zero Cents (\$39,029.00)** to be administered, if necessary, at the discretion of the City for unforeseen costs that are within the pre-determined Scope of Work for this Contract.

ARTICLE 5. APPLICATIONS FOR PAYMENT.

5.1 Contractor shall submit Applications for Payment in accordance with Part 15 General Specifications of the City's Engineering Regulations. Applications for Payment will be processed as provided in the Conditions of the Contract.

ARTICLE 6. PROGRESS AND FINAL PAYMENTS.

6.1 Owner will make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment, monthly during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the schedule of values provided for in the General Specifications.

6.2 Upon final inspection and acceptance of the Work, in accordance with Part 15 General Specifications, Owner will pay the remainder of the Contract Price.

ARTICLE 7. LIQUIDATED DAMAGES.

7.1 Owner and Contractor recognize that time is of the essence of this Contract and that Owner will suffer financial loss if the Work is not completed within the Contract Time (and specific milestones) specified in Article 3 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner **Five Hundred Dollars and Zero Cents (\$500.00)** per day for each calendar day of delay until the Work is complete.

7.2 This liquidated damages provision is non-exclusive and not intended to limit Owner's remedy for breach of this Contract or delay in Contract Times.

ARTICLE 8. ASSURANCE.

8.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.

8.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work that were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in Contract Documents.

8.3 Contractor has made or caused to be made examinations, investigations and tests and studies of such reports and related data [in addition to those referred to in the above paragraph] as Contractor deems necessary for the performance of the Work at the Contract Price within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required for such purposes.

8.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

8.5 Contractor has given Engineer written notice of any conflict, error or discrepancy that Contractor has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

8.6 Contractor agrees that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

ARTICLE 9. CONTRACT DOCUMENTS.

9.1 Contractor agrees, under the terms as stated in the Specifications and Contract Documents and at his/its/their own proper cost and expense, to furnish all the materials, supplies, machinery, equipment, tools superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the Instructions to Bidders, the General Conditions of the Contract or General Specifications, the construction specifications, provisions of the Contract Documents, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof.

9.2 The Contract Documents that comprise the Contract between Owner and Contractor are attached hereto and made a part hereof and consist of the following:

9.2.1 Invitation For Bid.

9.2.2 Instructions To Bidders.

9.2.3 Bidder's Response including Bid Form.

9.2.4 This Contract.

9.2.5 Performance and Payment Bond.

9.2.6 Notice to Proceed (NTP).

9.2.7 General Specifications.

9.2.8 Scope of Work.

9.2.9 SCDOT 2007 Full Spec. Book.

9.2.10 Addenda numbers 1 to 2 inclusive.

9.2.11 Any modifications, including Change Orders, duly delivered after execution of Contract.

ARTICLE 10. TERMINATION.

The City shall, at its sole option and discretion, have the right to terminate this contract for any reason whatsoever by providing the Contractor with a notice of termination to be sent by registered mail, return receipt requested. Whenever the Contractor is terminated for convenience under this clause or is wrongfully terminated under any other clause of this contract, the Contractor shall only be entitled to the actual direct costs of all labor and material expended on the job prior to the effective date of the termination plus 15% or the Contractor shall be entitled to be paid a pro-rate percentage of the total contract price which is equal to its percent of completion, whichever of the two methods provides the

lowest sum to be paid to the Contractor. In no event shall the Contractor be entitled to anticipatory profit or damages for any termination under this clause. In no event shall the Contractor be entitled to assert a claim in quantum meruit or any other measure of damages other than that stated herein.

ARTICLE 11. MISCELLANEOUS.

11.1 Terms used in this Contract that are defined in Part 15 General Specifications shall have the meanings assigned in the Conditions of the Contract.

11.2 Neither Owner nor Contractor shall, without the prior written consent of the other, assign or sublet in whole or in part any interest under any of the Contract Documents; and, specifically but without limitation, Contractor shall not assign any monies due or to become due without the prior written consent of Owner. In case Contractor assigns all or any part of any monies due or to become due under this Contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to Contractor shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the Work called for in this Contract.

11.3 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives in respect to all covenants, Contracts and obligations contained in the Contract Documents.

11.4 The Contract Documents constitute the entire Contract between Owner and Contractor and may only be altered, amended or repealed by a Modification.

11.5 This Contract does not commit the City of Columbia to pay for any pre-bid costs. Any costs associated with IFB preparation, pre-bid conferences and any other activity prior to award of a contract shall be at the sole expense of the bidder(s). Rooms, meals, travel, telephone, data processing, administrative and clerical costs associated with the project shall be at the bidder's expense.

This Contract is subject to the final approval of Council and shall become effective on the date listed on the subsequent Notice to Proceed (NTP) and City of Columbia Purchase Order. The Contractor shall not perform work on or incur any costs associated with this contract prior to the commencement date listed on the Notice to Proceed and the City issued purchase order for work outlined herein. The City assumes no liability for any expenses incurred prior to the issuance of the NTP and purchase order.

Space Intentionally Left Blank

Contractor

BY

(CORPORATE SEAL)

Attest

Address for giving notices:

Date: _____

Owner

City of Columbia, SC

BY

Teresa Wilson, City Manager

Attest

Address for giving notices:

Department of Procurement and Contracts1800 Main Street, 2nd FloorColumbia, SC 29201

Date: _____

Note: If Contractor is a corporation, an affidavit giving the principal the right to sign the Contract must accompany the executed Contract.

APPROVED AS TO FORM



Legal Department City of Columbia, SC

APPENDIX - BUSINESS INFORMATION RECORD for SUBCONSULTANTS/SUBCONTRACTORS

The Bidder shall list all subcontractors and vendors, who will be providing subcontracting services, furnishing materials, etc. for this project. The list shall be submitted in the format provided below. Any proposed changes from the list shall be submitted in writing to the Owner prior to initiation of any action, with the reason for proposed changes.

MUST BE TYPED AND REFLECT ONLY THOSE PROVIDING A SERVICE "NO LINE STRIKE THROUGH"

Business Name (as shown on W9 or SAM.gov) / SAM.gov Unique Entity ID & CAGE # (REQUIRED)	City of Columbia Vendor number (REQUIRED)	Services and/or Materials Provided	Cost of Services and/or Material (\$ Value)	Percentage of Total Contract	MBE, WBE, SBE, DBE, LBE, CDBE (indicate all that apply)	Minority Association Code (If applicable - Use 2 letter Code - See Key Below)
Camden Enterprises	N/A	Temporary Paint/Permant Pavement Markings	\$12,000	9.88	N/A	N/A
Southern Commercial	N/A	Traffic Control partial	\$6500	5.35	WBE	BF

Key: Minority/Women Owned Business Enterprise Association Code

AF – Asian American Female **AM** – Asian American Male
BM – African American Male **FB** – Non-Minority Female Owned
HM – Hispanic American Male **NF** – Native American Female

BF – African American Female
HF – Hispanic American Female
NM – Native American Male

COMBINED TOTAL SUB AMOUNT \$18,500

TOTAL CONTRACT AMOUNT: \$121379.80

I certify this information is true, correct, complete and active.

Business Name: -Armstrong Contractors LLC

Representative Name/Title: Erik MacDonald/PM & Estimator

Date: 07/02/24

Business Information for Subconsultants/Subcontractors- Continued

List information for each Subcontractor or Subconsultant below.

1) Subcontractors Company information (Primary/Main office location)

Camden enterprise

Company Name

PO Box 457

Physical Address

Mailing Address

Lugoff, SC 29078

City/State Zip Code + 4

803 767-1157

()

Phone number

()

Fax number

Chip Unsworth

Jay Crosby

Primary Contact Name

Secondary Contact Name

chip.camdenent@gmail.com

jay.camdenent@gmail.com

Primary Contact Email Address

Secondary Contact Email Address

N/A

N/a

Federal ID #

Vendor #

2) Subcontractors Company information (Primary/Main office location)

Southern Commercial Development, LLC

Company Name

1326 S. Lake Dr Lexington, SC 29073

Physical Address

1326 S. Lake Dr

Mailing Address

Lexington, SC 29073

City/State Zip Code + 4

803 808-3600

()

Phone number

()

Fax number

Sherita Evans

Susie Snipes

Primary Contact Name

Secondary Contact Name

sevens@scdevelopmentllc.com

ssnipes@scdevelopmentllc.com

Primary Contact Email Address

Secondary Contact Email Address

N/A

N/A

Federal ID #

Vendor #

Event Number	Bid030-23-24-LB Addendum 2	Organization	City of Columbia, SC
Event Title	Haskell Avenue Resurfacing Project	Workgroup	Purchasing
Event Description	Pre-Bid Meeting will be held on June 6, 2024	Event Owner	LaTrelle Bowdry
Event Type	IFBs	Email	vasthi.bowdry@columbiasc.gov
Issue Date	5/30/2024 11:00:03 AM (ET)	Phone	
Close Date	7/2/2024 10:00:00 AM (ET)	Fax	OFFICIAL BID TABULATION

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Armstrong Contractors	Columbia	SC	7/2/2024 09:19:08 AM (ET)	1	\$121,379.80
Eurovia Atlantic Coast LLC dba B West Columbia		SC	7/2/2024 08:44:56 AM (ET)	1	\$166,624.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.



City of Columbia Inter-Office Memorandum

To: Procurement

Date: March 27, 2024

From: Office of Business Opportunities - Compliance Office

Project #: Mill & Resurface Haskell Avenue

Project Type: Construction

Total Project Estimate Per Project Manager: \$160,408.80

Project Description (Per Project Manager) : This project is identified as resurfacing Haskell Ave./Rd. (Private Road). It will include paving, milling and resurfacing of Haskell Avenue from Oak Street to Two Notch Rd.

Compliance Program(s) Associated with this Project: ☐ CDBE ☐ SOP ☐ MPP ☐ LBE ☒ N/A

Goals for Program(s) that are Associated with this Project: Citywide Goal 15%

Compliance Approval: ☒ YES ☐ NO Engineer Review ☒ YES ☐ NO

OBO Director Approval: ☒ YES ☐ NO

Program(s) Language (items to include in the Bid / Solicitation):

There are no OBO Programs assigned to this project.

It is the goal of the City of Columbia, SC to maximize opportunities for historically Disadvantaged Businesses Enterprises (DBEs) including, but not limited to, Small Businesses Enterprises (SBEs), Minority-Owned Businesses Enterprises (MBEs) and Women-Owned Businesses Enterprises (WBEs). The City has implemented an overall citywide 15% goal to encourage socially and economically disadvantaged business participation. This goal extends to bidders, subcontractors and suppliers on its procurement and contracting offerings. A Disadvantaged Business Enterprise (DBE) is a business, which is, at least fifty-one percent (51%) owned and operated by one or more socially and economically disadvantaged individuals and whose management and daily operation is controlled by the qualifying party or parties. In the case of a publicly owned business, at least fifty-one percent (51%) of the stock must be owned by and the business operated by socially and economically disadvantaged individuals.

Reviewed & Approved By: *LaTonya B Germany* Date: 03/27/2024
(OBO – Compliance Department)



We Are Columbia

INTEROFFICE MEMORANDUM

TO: GARY PORTH, PROCUREMENT MANAGEMENT CONST.
FROM: ROBERT A ANDERSON, PUBLIC WORKS DIRECTOR
SUBJECT: PAVING BID
DATE: 8/5/2024
CC:

The City of Columbia Public Works Department recently bid a 2 inch mill and paving project for Haskell Ave. In recent discussions with the Richland County Transportation Commission they has asked us to support the milling and resurfacing of Haskell Avenue from Two Notch to Oak Street. This project was bid by the City's Procurement and Contracts Department with Armstrong Construction returning the low bid of \$160,408.80 which is the contract amount to include contingency. This paving project is a reimbursable project using County Transportation Commission funding.

We are recommending this project be awarded to Armstrong Construction on the next available City Council meeting.



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Contract Amendment #4 for Project SS7437; Miscellaneous Lift Station Improvements and Backup Power Additions, as requested by Columbia Water on June 10, 2024. Award to Michael Baker International, in an amount not to exceed \$66,000.00. The current term of the contract ends on January 10, 2025 and this amendment extends the contract to March 10, 2026. This firm is located in Columbia, SC.

REQUISITION NO.: R194381

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects – Miscellaneous Lift Station Improvements – Capital Project Costs (5529999–SS743701-658650). The current budget amount is \$447,728.00. The budget amount for this amendment is \$66,000.00. The revised budget amount is \$513,728.00.

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

PURPOSE:

This a Clean Water 2020 Program Project and a Mentor Protégé Program Project. Michael Baker International, is the mentor and will provide construction administration services at 80.00% (\$52,800.00) of the amendment amount.

Case Consulting, Inc., a Minority Business Enterprise, of West Columbia, SC, is the protégé and will provide contractor observation and construction administration services at 20.00% (\$13,200.00) of the amendment amount.

ATTACHMENTS:

- **#a:** PM Mtraq Memo for Agenda Approval - SS7437 Misc PS Improvements (PDF)
- **#b:** CA#4 SS7437 Lift Station-Backup Power-MBI SIGNED (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

Subject: Recommendation for Approval
Amendment No. 4 – Michael Baker International
SS7437 – Miscellaneous Pump Station Improvements

The Department of Procurement and Contracts in coordination with Columbia Water respectfully request your review and approval of the Contract Amendment #4 with Michael Baker Intl. to provide funding for the additional construction related professional services to include construction observation tasks due to delays in receiving the generators at 12 pump station sites which extended the construction schedule. The amount of Contract Amendment No. 4 is \$66,000.00.

The purpose of this project is to rehabilitate degraded sewer pump stations that are aging. Through the assessment process, specific lift station improvements to include backup power generation have been identified as being needed. This project will provide the funds to correct these deficiencies. The construction schedule has extended due to manufacturing delays for the generators. This delay extended the schedule over what was included in the original scope, and a time extension is also requested.

This Project is a Clean Water 2020 project and a Mentor Protégé Program project.

If you have questions or concerns, please do not hesitate to contact our office.

SS7437 Miscellaneous Lift Station Improvements and Backup Power Addition

Michael Baker International

RFQ011-16-17

July 10, 2024

Description of Change: Request change in Agreement for Engineering Services between the City of Columbia (City) and Michael Baker International (Engineer) executed December 20, 2018 (Agreement) to increase funding for additional construction administration and field inspection services, and extend the Agreement from January 11, 2025 to March 10, 2026.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Current and Proposed Change and Basis for Payment:

Original Contract Amount (Term from January 10, 2019 to January 10, 2021; Purchase Order# P175590):	\$312,015.00
Contract Amendment #1 (Cost Increase; Purchase Order# P175590)	\$135,713.00
Contract Amendment #2 (No Cost Time Extension from January 10, 2021 to January 10, 2023; Purchase Order# P175590)	\$00.00
Contract Amendment #3 (Time Extension from January 10, 2023 to January 10, 2025; Purchase Order# P175590)	\$00.00
Current Contract Amount:	\$447,728.00
This Contract Amendment #4 (Funding Increase; Time Extension from January 11, 2025 to March 10, 2026; Purchase Order# P175590)	\$66,000.00
Revised Contract Amount:	\$513,728.00

This Change is Acceptable:

Name of Firm

Michael Baker International

City of Columbia

Office of the City Manager

Reneé Tison, Vice President

Print Name



Signature



Date

Teresa Wilson, City Manager

Signature

Date

Witness

APPROVED AS TO FORM


Legal Department City of Columbia, SC

7/11/2024

OBO MPP Change Order/Amendment Implementation Plan Addendum

In Accordance with MPP Guidelines Change Orders/Amendments: If any change order/amendment are required on a MPP project the protégé must be notified prior to the request for approval and given the opportunity to provide services. In addition, the MPP minimum percentage must be maintained, where appropriate, throughout the duration of the project.

OBO Verification	Contract/Change Order Amount	Mentor Amount	Mentor Percentage	Protégé Amount	Protégé Percentage	Subcontractors/Subconsultants Amount	Subcontractor/Subconsultant Percentage
Original Contract:	\$ 312,015	\$ 212,807	68.20%	\$ 62,408	20.00%	\$ 36,800	11.79%
CO# 1:	\$ 135,713	\$ 72,669	53.55 %	\$ 27,144	20.00%	\$ 35,900	26.45%
CO# 2:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO# 3:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO# :	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO# :	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO# :	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
This Change Order (Increase)	\$ 66,000	\$ 52,800	80.00%	\$ 13,200	20.00%	\$ 0	0%
Revised Contract:	\$ 513,728	\$ 338,276	65.85%	\$ 102,752	20.00%	\$ 72,700	14.15%

MPP Project #/Name: Miscellaneous Lift Station Improvements and Backup Power Addition Project
Change Order #: 04

Change Order/Amendment Amount: \$66,000

Amendment Justification: Provided Below; or Attach (Justification must include a statement as to why the services could not be completed under the current timeframe or approved funding) : ☒ Yes ☐ No

Change Order/Amendment Type:

- ☒ Time Extension – New End Date: March 10, 2026 (Please sign & return form if no cost)
- ☐ Change of Subcontractor: _____ (Please provide reason below for the change, have Mentor and Protégé sign off & return form)

The time extension is intended to cover the additional effort for Task 0800 services due to contractor's CO #1 and the resulting Task 1000 Project Closeout task being delayed to complete October 22, 2025. We are requesting that our contract, with a scheduled end date of January 10, 2025 be extended 10 months.

- ☒ Funding Increase – Amount (Please continue on to questions 3 A & B below)
 - Will protégé be performing any work within this change order? ☒ Yes ☐ No (If no, skip to B)
 - Amount of Change Order/Amendment to be received by the protégé: \$13,200
 - Please indicate the services the protégé will be providing for this change order/amendment (in box below):

Task 0800 Construction administration services and periodic contractor observations., which should have concluded on or about September 06, 2024 was extended due to contractor's CO #1 adding 180 calendar days to the construction period. With a average monthly burn rate of \$11,000 to adequately service the City on this project, we are requesting $\$11,000 \times 6 = \$66,000$ funding increase.

B. If Protégé will not be providing any services on this change order/amendment, please indicate why in the box below:

N/A

4. Revised scope of work

None – this change is a result of the contractor receiving a contract time extension.

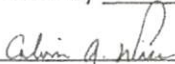
By signing below, all parties agree to the information submitted in this document. Additionally, the protégé also agrees that they have received notification of the referenced change order/amendment for this project and were given the opportunity to provide services.

EXECUTED by Michael Baker International, Inc. (Mentor Firm) this 13 day of June 2024.

By:  Title: Vice President

Firm Name: Michael Baker International, Inc.

EXECUTED by Case Consulting, Inc. (Protégé Firm) this 12 day of JUNE 2024.

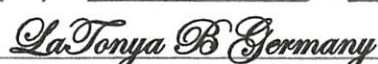
By:  Title: OWNER

Firm Name: CASE CONSULTING, INC

OBO Statement for the change order/amendment:

OBO has reviewed this funding increase contract amendment. The original project contract amount was \$312,015.00 The original amount received by the protégé was \$62,408.00 or 20% of the original contract amount. The revised total contract amount is \$513,728.00 which includes the current and any previous contract amendments for this project. The protégé will receive \$102,752.00 or 20% of the revised total contract amount.

RECOMMENDED FOR APPROVAL: EXECUTED by the Office of Business of Opportunities, Compliance Division on this 14th day of June, 2024.

By:  Title: Program Compliance Specialist

*This information is only required if the amendment is greater than \$50,000, and the amendment must be approved by the City Council.

COST CHANGE AMENDMENT DETAILS

**PROJECT NAME: Miscellaneous Lift Station Improvements and Backup Power
Addition Project
CIP NUMBER: SS7437
Contract Amendment #4**

I. SCOPE ADDITION/DELETION

Amendment #4 addresses an increase in the contractor's construction schedule. The following change in existing Task 0800 is required to perform additional construction administration and field inspection by Michael Baker International, Inc. (MBI) during the construction phase of SS7437.

Task 0800 - Engineering Services During Construction

Engineer has been assisting the City with contract administration and providing periodic observation services of the construction. The original scheduled construction completion date was October 05, 2024. However, a Construction Change Order #1 was issued, including a 6-month time extension for the project final construction complete with a target date of April 25, 2025. Therefore, it is necessary to amend our Task 0800 fees and performance dates accordingly by approximately 6 months, to complete Task 0800 services on or about April 25, 2025.

Task 1000 - Project Closeout

Due to the additional time granted to the contractor, there will still remain a contract closeout period (per Contract BID025-22-23-LB Article 3.1) of an additional 180 days, for turnover to the City on or about February 23, 2026. The funding included in Task 1000 will be utilized after April 25, 2025 to February 23, 2026.

II. COMPENSATION

The following changes to the initial SS7437 contract are recommended to incorporate additional CA and field inspection by MBI for this proposed amendment:

- Task 0800 – Increase this task by \$66,000.00 (from \$127,060.00 to \$193,060.00).

The new contract values based on the above recommended changes are presented below (Not-to-Exceed):

Task Number	Task Title	Original Contract	Previous Amendments	Current Amendment	New Contract Value
Task 0100	Project Administration Services	\$37,668	\$17,656	\$0	\$55,324
Task 0200	Preliminary Engineering Report	\$41,900	\$10,659	\$0	\$52,559
Task 0300	Survey & Utility Mapping	\$18,188	\$9,052	\$0	\$27,240
Task 0500	Design Services	\$105,939	\$49,782	\$0	\$155,721
Task 0600	Permit Submittals	\$4,471	\$1,502	\$0	\$5,973
Task 0700	Advertise & Bid Period Services	\$8,907	\$2,388	\$0	\$11,295
Task 0800	Construction Administration	\$83,951	\$43,109	\$66,000	\$193,060
Task 1000	Project Closeout	\$10,991	\$1,565	\$0	\$12,556.00
Total Fee		\$312,015	\$135,713	\$66,000	\$513,728

III. SCHEDULE

The schedule update due to the Construction CO #1 will extend the construction period to April 25, 2025. The overall contract expiration between Columbia Water and MBI from Change Amendment #3 is January 10, 2025. Therefore we are requesting a contract time extension for 14 months to March 10, 2025 to allow for final contract closeout and reporting under Task 1000.

IV. SUBCONSULTANT FIRM INFORMATION

The original contract included Case Consulting as a Protégé Firm, Howard Engineering as an electrical engineering sub-consultant firm, and Steadman Associates, Inc. as a survey sub-consultant firm, for a Protégé percentage of 20.000% and total combined Protégé/Sub-consultant fee of 36.239%. The updated Protégé and sub-consultant percentages and amounts are listed in the table below for the original contract and each contract amendment, as well as the updated total. This amendment will not change the Protégé participation from the original contract.

	Total Contract Amount	Case Consulting Amount (<i>Protégé</i>)	% of Contract Amount	Howard Engineering Amount (<i>Sub-cons.</i>)	% of Contract Amount	Steadman & Associates Amount (<i>Sub-cons.</i>)	% of Contract Amount
Original Contract	\$312,015	\$62,408	20.0%	\$24,000	7.7%	\$12,800	4.1%
CA#1	\$135,713	\$27,144	20.0%	\$26,500	19.5%	\$9,400	6.9%
CA#2	\$0	\$0	0.0%	\$0	0.0%	\$0.00	0.0%
CA#3	\$0	\$0	0.0%	\$0	0.0%	\$0.00	0.0%
CA #4	\$66,000	\$13,200	0.0%	\$0	0.0%	\$0.00	0.0%
New Total Contract Amount	\$513,728	\$102,752	20.0%	\$50,500	9.8%	\$22,200	4.3%



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Contract Amendment #1 for Project WM4794; Water Project Management Support and Consultant Oversight Services, as requested by Columbia Water on June 26, 2024. Award to Carper Civil Consulting, LLC in an amount not to exceed \$208,201.00. The current term of the agreement ends on June 23, 2027. This firm is located in Columbia, SC.

REQUISITION NO.: R227656

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Engineering Wastewater System Improvements - Water Project Support and Oversight - Special Contracts Water/Sewer/Stormwater (5516221-638305). The current budget amount is \$33,154.00. The budget amount for this amendment is \$208,201.00. The revised budget amount is \$241,355.00.

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** Memo WM4794 (PDF)
- **#b:** CA#1 WM4794 Water Project Support and Oversight _ Carper Civil Consulting (PDF)



Columbia Water
1136 Washington Street, Columbia, SC 29201 • Phone: 803-545-3300

TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

Subject: Recommendation for Approval
Professional Services Contract Amendment – Carper Civil Consulting, LLC
WM4794 – Water Project Support and Oversight

The Department of Procurement and Contracts in coordination with Columbia Water respectfully request your review and approval of the Professional Services Contract Amendment with Carper Civil Consulting, LLC to provide funding for project management and consultant oversight services to the City of Columbia. The amount of this contract amendment is \$208,201.00.

The purpose of this project is to provide continued support services to the City of Columbia, including managing project scope, schedule, and budget for various selected capital improvement and operation and maintenance related projects. Project complexity and type may vary based upon the needs of the City but is generally expected to consist of water treatment and water-quality-related projects of moderate complexity and size. Consultant will also provide technical assistance services including bench-scale testing at the Canal and Lake Murray Water Treatment Plants.

This Project is not a Clean Water 2020 project.

If you have questions or concerns, please do not hesitate to contact our office.

Contract Amendment #1

WM4794 Water Project Support and Oversight

RFQu001-20-21

Carper Civil Consulting, LLC

July 2, 2024

Description of Change: Request change in Agreement for Consulting Services between the City of Columbia (City) and Carper Civil Consulting, LLC (Consultant) executed June 7, 2024 (Agreement) to provide funding in the amount of \$208,201.00 (R227656) for project management for various capital improvement, operation and maintenance related projects during the term of the agreement.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

This Change is Acceptable:**Name of Firm**

Carper Civil Consulting, LLC

Lauren Carper

Print Name

Lauren Carper

Signature

7/17/2024

Date

City of Columbia

Office of the City Manager

Teresa Wilson, City Manager_____
Signature_____
Date_____
Witness

APPROVED AS TO FORM

[Signature]
Legal Department City of Columbia, SC

7/16/2024



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Contract Amendment #2 for Project WM3925; Rosewood Area Water System Improvements, as requested by Columbia Water on July 9, 2024. Award to Hussey Gay Bell, in an amount not to exceed \$458,000.00. The current term of the contract ends on December 30, 2027. This firm is located in Columbia, SC.

REQUISITION NO.: R192580

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects Rosewood Area Waterline Replacement (5529999-WM392501-658650). The current budget amount is \$1,685,000.00. The budget amount for this amendment is \$458,000.00. The revised budget amount is \$2,143,000.00.

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: No

PURPOSE:

This is a Mentor Protégé Program Project. Hussey Gay Bell, is the mentor and will provide construction observation and management services at 89.06% (\$407,890.00) of the amendment amount.

4D Engineering, a Minority Business Enterprise (W) of Lexington, SC, is the protégé and will provide record drawings and permitting services at 10.94% (\$50,110.00) of the amendment amount.

ATTACHMENTS:

- **#a:** WM3925 Rosewood Tear Sheet for Council Amendment- 2024.07.29 (PDF)

- #b: WM3925 Rosewood CO Memo (PDF)
- #c: MT Compliance Memo Item WM3925 Rosewood Area Water System Improvements (PDF)
- #d: CA#2HGB WM3925 (PDF)

Rosewood Area Water System Improvements (WM3925)

The Rosewood Water Main Project will construct 115,500 linear feet of 12-inch, 8-inch and 6-inch water mains along various roads in the Rosewood Neighborhood over the course of three phases.

Council is requested to approve the contract amendment of \$458,000.00 for Rosewood Phase 1 and 2 to help the City maintain the proposed construction schedule. The funds will be used for construction overview and observation through the end of phase 1 and 2. \$117,000.00 of the funds used for work done in Phase 1 and the remaining \$341,000.00 of the funds to be used in Phase 2.

Schedule:

- Phase 1 Construction Start Date: Fall 2023
- Phase 1 Construction Completion: Spring 2025
- Phase 2 Construction Start Date: Fall 2024*
- Phase 2 Construction Completion: Spring of 2028*
- Phase 3 Construction Start Date: Winter 2026**
- Phase 3 Construction Completion: Summer 2029**

Approximate Cost:

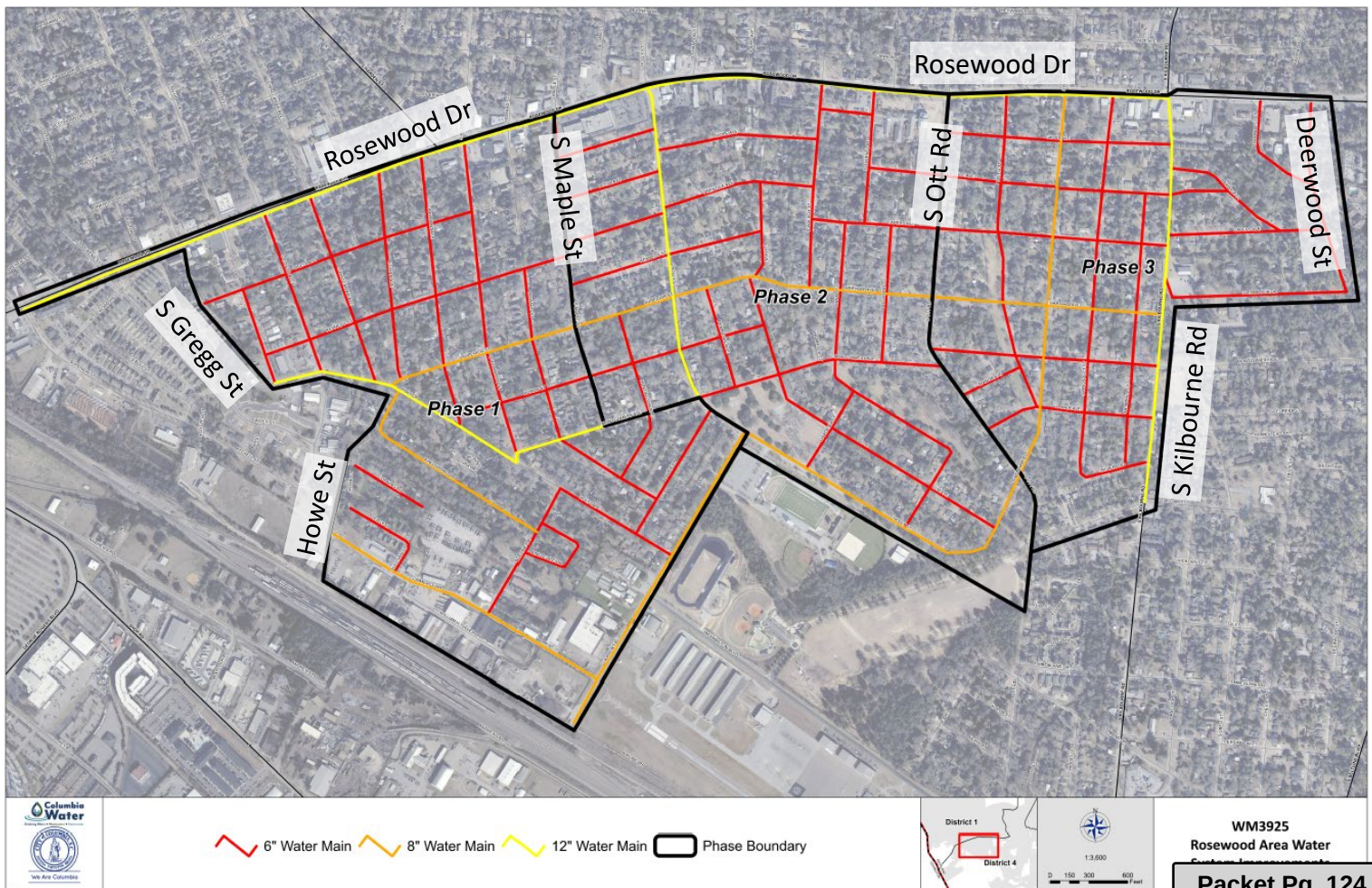
\$12 Million – Phase 1
\$10 Million – Phase 2
\$12 Million – Phase 3

For More Information:

Aaron Marshall, PE, Senior Civil Engineer
Email: Aaron.Marshall@ColumbiaSC.gov
Phone: 803-545-3265

*Pending permitting and material availability

**Pending funding and material availability





TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water

DATE: August 6, 2024

Subject: Recommendation for Approval
P184984 PO Modification, Rosewood Area Water System
Improvement

Columbia Water respectfully requests your review and approval of Amendment #1 with Hussey Gay Bell to provide funding for additional construction observation for Phase 1 of Rosewood Area Water System Improvement and all of the construction observation for Phase 2 of Rosewood Area Water System Improvement. The additional amount of funding requested for Amendment #1 is \$458,000.

Phase 1 and Phase 2 of the Rosewood construction project include constructing a total of approximately 80,000 LF of water main, renewing services, replacing fire hydrants, and abandoning portions of the existing system to address water quality and low pressure issues within the Rosewood neighborhood. Rosewood Water Main Phase 1 is currently in construction and Rosewood Water Main Phase 2 is expected to begin construction in early 2025.

This amendment request has received OBO approval.

If you have any questions or concerns, please do not hesitate to contact our office.



Office of Business Opportunities
1401 Main Street Columbia, SC 29201 • Phone: 803-545-3950

To: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

From: Ayesha Driggers, Director
Office of Business Opportunities

Date: July 29, 2024

Subject: Contract Amendment No. 2- Rosewood Area Water System Improvements
(WM3925) MPP

The original project contract amount was \$1,685,000.00. The original amount received by the protégé was \$337,000.00 or 20% of the original contract amount. The protégé participation on this contract amendment is 10.94%. The revised total contract amount is \$2,143,000.00 and the protégé will receive \$387,110.00 or 18.06% of the revised total contract amount.

4D Engineering is completing monthly coordination meetings and record drawings on this project and this service is a part of Phase I and Phase 2.

If you have any questions or concerns please do not hesitate to contact our office.

Contract Amendment #2

WM3925 Rosewood Area Water System Improvement

RFQu001-19-20

Hussey Gay Bell

July 18, 2024

Description of Change: Request change in Agreement for Engineering Services between the City of Columbia (City) and Hussey Gay Bell (Engineer) executed July 27, 2020 (Agreement) to increase funding for Phase 1 and Phase 2 additional construction services.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Current and Proposed Change and Basis for Payment:

Original Contract Amount (Term from July 31, 2020 to June 30, 2023; Purchase Order# P184984):	\$1,685,000.00
Contract Amendment #1 (Time Extension from July 1, 2023 to December 30, 2027; Purchase Order# P184984):	\$0.00
Current Contract Total:	\$1,685,000.00
This Contract Amendment #2 (Funding Increase; Purchase Order# P184984):	\$458,000.00
Revised Contract Amount	\$2,143,000.00

This Change is Acceptable:**Name of Firm**

Hussey Gay Bell

Kevin F Strickland

Print Name

Kevin F Strickland

Signature

7-23-24

Date

City of Columbia

Office of the City Manager

Teresa Wilson, City Manager_____
Signature_____
Date_____
Witness

APPROVED AS TO FORM

[Signature]
Legal Department City of Columbia, SC

7/22/2024

HUSSEY GAY BELL
Established 1958

April 28, 2024

Mr. Aaron Marshall, PE
 Engineer – Design
 Columbia Water – Department of Engineering
 PO Box 147
 Columbia, SC 29217

Re: Rosewood Water System Improvements
 CIP: WM3925
 Amendment 2 – Request for Engineering Services

Dear Aaron:

The Rosewood Water System Improvements project has been underway since March 2020 and is broken up into three (3) phases. Phase 1 is currently under construction, Phases 2 and 3 are working through permitting with Phase 2 anticipated bidding in the near future. As the project is progressing, it has been determined that the following items are needed in addition to the current contract to keep the project moving forward:

- Under Hussey Gay Bell's current contract with the City of Columbia, Hussey Gay Bell has been providing Full-Time Construction Observation services for Phase 1. Under the initial contract, Hussey Gay Bell only allocated for Part-Time Construction Observation services.
- No Construction Administration or Observation services are currently in the contract for Phase 2.

Noted below are the proposed scope changes, compensation, and schedule adjustments necessary for this change.

I. Scope Changes

- a. Under the Construction Task, Hussey Gay Bell proposes to adjust the Phase 1 Construction Observation to remain Full-Time from the current period until the end of the construction contract, December 2024.
- b. Under the Construction Task, Hussey Gay Bell proposes to add Phase 2 Construction Overview.
- c. Under the Construction Task, Hussey Gay Bell proposes to add Phase 2 Construction Observation.

II. Compensation

- a. Hussey Gay Bell proposes the following changes to the original contract fee:

Task	Phase	Description	Amended HGB Amount	Amended 4D Amount	Total
Construction	1	Construction Observation	\$117,000	\$0	\$117,000
	2	Construction Observation	\$201,000	\$20,000	\$221,000
	2	Construction Overview	\$120,000	\$0	\$120,000
Total Amendment Amount					\$458,000

Mr. Aaron Marshall, PE
 April 28, 2024
 Page 2

b. The above listed proposed compensation changes the original scope as shown below:

Task	Phase	Description	Original Contract Amount	Amendment Amount	New Contract Amount
Construction	1	Construction Overview	\$120,000	\$0	\$120,000
	2	Construction Overview	\$0	\$120,000	\$120,000
	1	Construction Observation	\$60,500	\$117,000	\$177,500
	2	Construction Observation	\$0	\$221,000	\$221,000
Total Construction Task Amount					\$638,500

c. As part of the Mentor Protégé program, please see below for updated summary table:

	Hussey Gay Bell	4D Engineering	Total
Original Contract Amount	\$1,348,000	\$337,000	\$1,685,000
New Contract Amount	\$1,744,890	\$387,110	\$2,143,000
Percent of Contract	81.4%	18.1%	-

III. Schedule

a. There are no significant adjustments to the proposed project schedule due to the added scope of work.

Hussey Gay Bell appreciates the opportunity to provide the proposed engineering services to the City of Columbia. If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,
 HUSSEY GAY BELL



Travis Basnett, PE
 Managing Director, Columbia

OBO MPP Change Order/Amendment Implementation Plan Addendum

In Accordance with MPP Guidelines Change Orders/Amendments: If any change order/amendment is required on a MPP project the protégé must be notified prior to the request for approval and given the opportunity to provide services. In addition, the MPP minimum percentage must be maintained, where appropriate, throughout the duration of the project.

OBO Verification	Contract/Change Order Amount	Mentor Amount	Mentor Percentage	Protégé Amount	Protégé Percentage
Original Contract:	\$ 1,685,000.00	\$ 1,348,000.00	80.00%	\$ 337,000.00	20.00%
CO#2: (Increase)	\$ 458,000.00	\$ 407,890	89.06%	\$ 50,110.00	10.94%
Revised Contract:	\$ 2,143,000.00	\$ 1,755,890.00	81.94%	\$ 387,110.00	18.06%

Original Project Contract Amount: \$1,685,000.00

Original Protégé Amount: \$337,000.00

MPP Project #/Name: WM3925

Change Order #: 02 (Ex: 01, 02)

Change Order/Amendment Amount: \$ 458,000.00

Provided Below; or Attach (Justification must include a statement as to why the services could not be completed under the current timeframe or approved funding) : ☒ Yes ☐ No

Phase 1 Observation initially only included part-time observation, however at the City of Columbia request, Hussey Gay Bell has been performing full-time inspection onsite during construction of Phase 1. The initial contract also did not include any Construction Management or Observation for Phase 2, which has also been added.

Description

Phase 1 Observation: Continue Full-Time Construction Observation through end of current contract period (December 2024) at \$13,000 per month - \$117,000.00

Phase 2 Construction Overview: Construction Overview and Management for Phase 2 Construction not currently in contract - \$120,000.00

Phase 2 Construction Observation: Full-Time Construction Observation for Phase 2 Construction not currently in contract for 510 days (17 months) at \$13,000 per month - \$221,000.00

Change Order/Amendment Type:

1. ☐ Time Extension – New End Date: _____ (Please sign & return form if no cost)
2. ☒ Funding Increase – Amount (Please continue on to questions 3 A & B below)

- A. Will protégé be performing any work within this change order? ☒ Yes ☐ No (If no, skip to B)
 - Amount of Change Order/Amendment to be received by the protégé: \$50,110.00

- Please indicate the services the protégé will be providing for this change order/amendment (in box below):

Record Drawings and final Permit to Operate submittals for Phase 2 Construction

- B. If Protégé will not be providing any services on this change order/amendment, please indicate why in the box below:

4. Revised scope of work

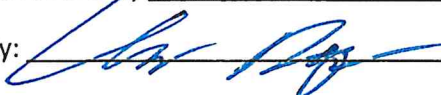
Continue full-time Construction Observation through the end of the current contract period (December 2024) for Phase 1. Construction Overview/Management and full-time Construction Observation for 17 months during Phase 2.

By signing below, all parties agree to the information submitted in this document. Additionally, the protégé also agrees that they have received notification of the referenced change order/amendment for this project and were given the opportunity to provide services.

EXECUTED by Hussey Gay Bell (Mentor Firm) this 25 day of April 2024.

By:  Title: Managing Directory, Columbia

EXECUTED by 4D Engineering (Protégé Firm) this 25 day of April 2024.

By:  Title: President

OBO Statement for the change order/amendment:

OBO has reviewed this funding increase contract amendment. The original project contract amount was \$1,685,000.00. The original amount received by the protégé was \$337,000.00 or 20% of the original contract amount. The revised total contract amount is \$2,143,000.00 which includes the current and any previous contract amendments for this project. The protégé will receive \$387,110.00 or 18.06% of the revised total contract amount.

RECOMMENDED FOR APPROVAL: EXECUTED by the Office of Business of Opportunities, Compliance Division on this 7th day of May, 2024.

By:  Title: Program Compliance Specialist

*This information is only required if the amendment is greater than \$50,000, and the amendment must be approved by the City Council.



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Contract Amendment #11 for Project DR4241; Columbia Canal Embankment Repair Services, as requested by Columbia Water on July 10, 2024. Award to Michael Baker International, in an amount not to exceed \$391,250.00. The current term of the contract ends on September 18, 2025. This firm is located in Columbia, SC.

REQUISITION NO.: R180071

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Flood Recovery-Columbia Canal - 2015 October Flood Recovery (2536206-638400). The current budget amount is \$7,582,098.90. The budget amount for this amendment is \$391,250.00. The revised budget amount is \$7,973,348.90.

CLEAN WATER 2020?: No

FOCUS AREAS: Built Infrastructure

PURPOSE:

Michael Baker International will provide final design services at 84.66% (\$331,250.00) of the amendment amount.

The following subcontractor will provide the following services:

F&ME Consultants of Columbia, SC, will provide assistance with professional services at 15.34% (\$60,000.00) of the amendment amount.

Contract Amendment #11 is requested to provide funding for Columbia Canal embankment repair final design services.

There are no OBO programs associated with this FEMA project per federal regulation.

ATTACHMENTS:

- **#a:** MT Memo - CA#11 Michael Baker DR4241 Columbia Canal Embankment Repair Services (PDF)
- **#b:** CA#11 Michael Baker DR4241 Columbia Canal Embankment Repair Services WM4.._ (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

SUBJECT: Recommendation for Approval
Amendment No. 11 – Michael Baker International, LLC
Columbia Canal Embankment Repair Services DR4241 Justification

The Department of Procurement and Contracts in coordination with Columbia Water respectfully request your review and approval of the Contract Amendment No. 11 with Michael Baker International, LLC for the additional engineering services work associated with final design. Procurement of the Columbia Canal Embankment Repair is expected to take place during the first/second quarter of next year.

The amount of Contract Amendment No. 11 is \$391,250.00

If you have questions or concerns, please do not hesitate to contact our office.

Contract Amendment #11

DR4241 Columbia Canal Embankment Repair Services

RFQ0004-15-16

Michael Baker International

July 18, 2024

Description of Change: Request change in Agreement for Engineering Services between the City of Columbia (City) and Michael Baker International (Engineer) executed August 22, 2016 (Agreement) to provide funding for the completion of final design services, as per the attached hereto.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Proposed Change and Basis for Payment:**Overview of Amendments**

Original Contract Amount: (Term September 19, 2016 to September 18, 2019); Purchase Order P160573	\$4,938,139.00
Amendment #1 (No Cost; Administrative Edits)	\$0.00
Amendment #2 (No Cost; Administrative Edits)	\$0.00
Amendment #3 (No Cost; Amend Term to 5 Years; Term September 19, 2016 to September 18, 2021)	\$0.00
Amendment #4 (No Cost; Material Edit to Section K - <i>Compensation</i>)	\$0.00
Amendment #5 (Utilize Contingency; Scope Add-on for Archeological Survey; and Add New Subcontractor Geoarcheology Research Associates; See Chart Below for Overview of Contingency; *Purchase Orders P162725 Stages A & C and P185693 Stage B)	\$0.00
Amendment #6 (Funding Increase & Increase/Utilize Contingency; See Chart Below for Overview of Contingency; Purchase Order P186071)	\$1,757,025.00
Amendment #7 (Time Extension September 19, 2021 to September 18, 2025; Revise Scope of Work for Construction of Toe Repairs; Purchase Order P162725)	\$0.00
Amendment #8 (Funding Increase; Purchase Order P162725)	\$43,121.00
Amendment #9 (Utilize Contingency; Purchase Order P186071)	\$0.00
Amendment #10 (Funding Increase; Purchase Order P186071)	\$200,000.00
Current Contract Amount w/o Contingency	\$6,938,285.00
This Amendment #11 (Funding Increase; Purchase Order P162725)	\$391,250.00
Revised Contract Amount w/o Contingency	\$7,329,535.00

Overview of Contingency

Contingency Award (10% of Original Award; *Purchase Order P162725 Stages A & C and P185693 Stage B)	\$493,813.90
Amendment #5 (Utilize Contingency; Scope Add-on for Archeological Survey; Add Subcontractor; *Purchase Order P162725 Stages A & C and P185693 Stage B)	(\$188,320.93)
Amendment #6 (Utilize Contingency – <i>Client Controlled Contingency Funds – May only be utilized with expressed, written approval by the City’s Special Projects Administrator</i> ; Purchase Order P186071)	\$150,000.00
Amendment #6 (Utilize Contingency; Purchase Order P186071)	(\$150,000.00)
**Amendment #9 (Utilize Contingency; Purchase Order P186071)	(\$295,478.68)
Contingency Amount Remaining	\$10,014.29

* Purchase Order P162725 is for Stages A & C and P185693 is for Stage B of the project. The amount of \$493,813.90 in Contingency was divided between the two aforementioned purchase orders. The amount of \$409,005.80 is attributed to P162725 and \$84,808.10 to P185693.

**Contingency funds for Amendment #9 in the amount of \$295,478.68 reduced from P162725 contingency and placed on P186071 contingency to provide funding for Amendment #9.

Contract Amount with Contingency

Current Contract Total W/O Contingency (Award and CA#6, CA#8, CA#10, & CA#11 Increases in Funding)	\$7,329,535.00
Contingency Total (10% of Original Award and Increase in Amendment #6)	\$643,813.90
Revised Contract Amount With Contingency	\$7,973,348.90

This Change is Acceptable:

Name of Firm

Michael Baker International

Reneé Tison, Vice President

Print Name

Reneé Tison

Signature

July 23, 2024

Date

City of Columbia

Office of the City Manager

Teresa Wilson, City Manager

Signature

Date

Witness

APPROVED AS TO FORM

[Signature]
Legal Department City of Columbia, SC

7/18/2024

Columbia Canal 2015 Flood Repairs/Columbia Canal
Embankment Repair Services (DR4241/WM4549)
Contract Amendment Request
June 24, 2024

Michael Baker International is requesting contract amendment #11 to add additional scopes of work associated with the ongoing Columbia Canal Repair/Restoration Project. The scope of work requested with this amendment request is briefly described herein and further defined in Exhibit A attached to this request.

Description of Amendment:

1. The Embankment Repair Final Design (DR4241 – PW00289 Sites 2 & 4) project has completed 60% design and received FERC Division of Dam Safety and Inspection (FERC D2SI) review, including the Probable Failure Mode Analysis (PFMA). To date, MBI was not scoped to complete final design as the City chose to await FEMA Disaster Recovery concurrence with damage assessment and for FEMA Environmental Planning and the State Historic Preservation Office (SHPO) completed the Environmental Assessment (EA) for all Canal Projects. In May 2024, FEMA issued the Finding of No Significant Impact (FONSI) and issued the final EA. It is anticipated in July of 2024 that the City will accept the review of the obligation of funds and MBI can complete final design, submit 90% and 100% plans through FERC D2SI, submit the FERC Licensure Amendment and proceed to construction for Sites 2 & 4 in early 2025. The requested amendment amount is based on an estimate for Professional Services billed at Time & Expense necessary to complete design, issue the construction contract for bid and obtain the FERC Licensure Amendment. Funding for this portion of the Amendment is from the Public Assistance Grant for Disaster Recovery (DR-4241-SC).

Requested Amendment

Task 100	\$29,500.00
Task 500	\$255,000.00
Task 600	\$85,250.00
Task 700	\$21,500.00
Total Additional Request	\$391,250.00

This Change is Acceptable:

By:



Kyle Crager, PE
Senior Associate, Michael Baker International

Recommended for Approval:

Gregory Tucker
Special Projects Manager
City of Columbia

EXHIBIT A

SCOPE OF SERVICES

City of Columbia

PA-04-SC-4241 – PW-00289

Canal Spillway and Tainter Gates Site 2 of 4 and Canal Dike Site 4 of 4

Phase 2 - Restoration of Columbia Canal Final Design, Engineering and Regulatory Support

CONSULTANT herein refers to Michael Baker International, Inc. The services performed as a part of this Scope of Service include providing technical consulting support to the City of Columbia (**CITY**) for the following phases of professional services (as taken from Draft PW-00289):

- A. Provide final design & regulatory support for construction of repairs to the toe of the dike slope (Toe Repairs) per the recommendations of the Site 4 60% design phase.
- B. Provide final design & regulatory support for construction of Partial Embankment Repairs per the recommendations of the Site 4 60% design phase.
- C. Provide final design & regulatory support for construction of the Breach Repair and removal of the existing temporary cofferdam per the recommendations of the Site 4 60% design phase.
- D. Final design and regulatory support at Site 2 to replace stop logs with the proposed flash boards and mechanical operations and the installation of rock anchors in the spillway.
- E. Continued support, review, and coordination with the Federal Emergency Management Agency (FEMA) & the Federal Energy Regulatory Commission (FERC) through the completion of the design review process.
- F. Provide technical documentation and support for the CITY's FERC Licensure Amendment Application.
- G. Design for an early site works package to facilitate access for the contractor to the areas of the project necessary for equipment access to perform tasks based on conditions of the FEMA S106 MOA with the City, transmission electric relocation, and other early works.

This Scope of Services is based around repair methods and established budgetary constraints as identified in the FEMA Public Assistance Project Worksheet (PW-00289). Should additional design scopes of work be identified during this contracted effort or budgetary constraints require

additional scopes of work, an amendment to this contract will be issued prior to performing additional work.

Additionally, this Scope of Services assumes the following:

- Work of Site 1 is not part of this Scope of Services and is to be addressed by others.
- Work of Site 3 is not part of this Scope of Services and is to be addressed by others.

TASK 100 – Evaluation and Design Phase Administration

110 General Project Administration

CONSULTANT will manage the efforts of its project team members by assigning manpower, delegate responsibilities, review work progress, monitor budget and schedule, and direct the progress of the work. As part of project administration, the **CONSULTANT** will:

- Participate in design review meetings with the **CITY** as outlined.
- Provide monthly invoicing and schedule updates pertaining to **CONSULTANT**'s portion of the work. Provide a detailed project schedule within one week of execution of the Contract.
- Plan and perform project quality control and quality assurance.
- Provide monthly progress reports.
- **CONSULTANT** will invoice monthly in accordance with the **CITY**'s invoicing procedures.

120 Project Management & Coordination with the CITY

- **CONSULTANT** will communicate with the **CITY** through a single point of contact, namely the **CONSULTANT**'s Project Manager.

130 Task 100 Deliverables

- Monthly Progress Reports, Invoices, and Schedule updates.
- Agenda and Minutes for nine (9) meetings through 100% design.
- Minutes, with **CITY** review comments, from the milestone review meetings associated with each phase.

TASK 200 – Preliminary Planning, Investigation, and Engineering – Not Used

TASK 300 – Survey and Utility Mapping – Not Used

TASK 400 – Geotechnical Engineering – Not Used

TASK 500 – 90%, 100% & IFB Design Plans (Site 2 & 4), IFB Design Plans (Early Works Package)

510 Project Plans and Specifications –

- **CONSULTANT** shall prepare drawings and specifications depicting the Work, which generally consists of the Toe Repairs (A.), Partial Embankment Repairs (B.) and Breach Repairs (C.). One stand-alone set of contract documents will be provided to the **CITY** to be used to solicit bids for the construction of the project. The Contact Documents shall consist of and include the following:
 - A total of 140 plan sheets are anticipated:
 - 4 – Cover, notes, legend, abbreviations, and key map
 - 131 – Civil
 - 5– Details
 - **CONSULTANT** anticipates producing the construction drawings in AutoCAD Civil 3D utilizing surface modeling.
 - Relevant environmental features.
 - Existing demolition/abandonment as needed.
 - Earthwork/site plans
 - Embankment sections
 - Construction sequencing
- **CONSULTANT** shall prepare drawings and specifications depicting the Early Works Package, which generally consists of the creation of an access road starting most near the existing attic stockpile and terminating on the riverside land mass, north of the primary breach. The early works package will also include excavations as necessary to support the unearthing of the timber bulkhead for documentation and potential recovery. One stand-alone set of contract documents will be provided to the **CITY** to be used to solicit bids for the construction of the project. The Contact Documents shall consist of and include the following:
 - A total of 10 plan sheets are anticipated:
 - 2 – Cover, notes, legend, abbreviations, and key map
 - 5 – Civil
 - 3– Details
 - **CONSULTANT** anticipates producing the construction drawings in AutoCAD Civil 3D utilizing surface modeling.
 - Relevant environmental features.
 - Existing demolition/abandonment as needed.
 - Earthwork/site plans
 - Embankment sections
 - Construction sequencing

520 Regulatory Agency Coordination

- **CONSULTANT** will contact and meet as necessary with **CITY**, County, State, and Federal regulatory agencies to finalize design parameters for construction of the scoped repairs identified in the PW-00289 and discussed herein in accordance with regulatory requirements. This will include 90% & 100% design submittals to FERC Division of Dam Safety and Inspection (D2SI).
- **CONSULTANT** will coordinate final design to comply with regulatory requirements. Agencies under this scope are:
 - **CITY**
 - South Carolina Department of Transportation (SCDOT)
 - South Carolina Department of Health and Environmental Control (DHEC)
 - FEMA
 - FERC

540 Opinion of Probable Construction Cost and Schedule

- **CONSULTANT** will submit an opinion of the probable cost for the Project including construction cost, contingency, and other related items at the 90% & 100% plan reviews. Since **CONSULTANT** has no control over the cost of labor, materials, equipment, or the Contractors' methods of determining price or competitive bidding, we cannot and do not guarantee that proposals, bids, or the project construction cost will not vary from the opinion of the probable construction cost of the Project.

550 Design Reviews

- **CONSULTANT** will conduct an Internal Technical Review using the **CONSULTANT**'s Quality Assurance Policy.
- After each Internal Technical Review, **CONSULTANT** will provide the **CITY** copies of plans and specifications for the Project for review at the 90% & 100% percent design stages. **CONSULTANT** will meet with the **CITY** to discuss review comments. **CONSULTANT** will make revisions as requested by the **CITY**. Documentation of the completed reviews will be provided to the **CITY**. Following the technical reviews, **CONSULTANT** will make modifications to the construction documents.
- Upon approval by the **CITY**, plans, specifications, and any permits obtained will be submitted.

560 Hydraulic & Hydrologic Modeling & Analysis

- **CONSULTANT** will prepare flood modeling of the 90% & 100% percent design in support of permitting and project risk assessment. Modeling to include HEC-RAS hydraulic models for the Broad and the Congaree Rivers

which reflect the existing levee, planned levee repairs, and temporary riverside berm to facilitate construction.

- **CONSULTANT** will prepare slope stability and seepage modeling of the 90% & 100% percent design in support of permitting, regulatory agency review and project risk assessment.

570 Subtask 500 Deliverables

- Contract Plans and Specifications, as described above in Subtask 520.
- Opinion of Probable Construction Cost and Schedule, as described above in Subtask 540.
- Documentation of internal Quality Reviews, as described above in Subtask 550.

TASK 600 – Permits – Additional Services

610 FERC Licensure Amendment

- **CONSULTANT** will assist the CITY in preparation of the licensure amendment application and consultation process as outlined in 18 CFR Part 4, Subpart L.
- **CONSULTANT** will prepare the preliminary application package for submission to FERC Department of Hydropower Administration and Compliance (DHAC) for consultation request and support the CITY through consultation and final submission of the Licensure Amendment.
- **CONSULTANT** will provide continued support review and coordination with FERC DHAC through the licensure amendment review and associated Section 106 and Section 7 reviews through DHAC Environmental and Historic Preservation reviews. Technical assistance and support will be on an ‘as-needed’ basis to facilitate any necessary Memoranda of Agreement between the CITY and FERC as well as any necessary update to the FERC Cultural Resource Management Plan. On-going support will end upon completion of DHAC Environmental Review.

TASK 700 – Bidding Advertisement Support and Award

710 Support During Advertisement Period

- **CONSULTANT** shall assist the CITY during the bid advertisement period for two bid solicitations, the Early Works Package and the Site 2 & 4 Construction Package.
- **CONSULTANT** shall attend pre-bid conference field views to assist the CITY to brief prospective bidders for both Construction projects (total of 2 field views).

- **CONSULTANT** shall assist the **CITY** to review and respond to Requests for Information (RFIs) from prospective bidders.

720 Subtask 700 Deliverables

- **CONSULTANT** shall prepare and submit minutes for each pre-bid conference field view to the **CITY**.

TASK 800 – Engineering Services During Construction – Not Used

TASK 900 – Full Time Construction Inspection – Not Used

TASK 1000 – Project Closeout – Not Used

ATTACHMENT A TO EXHIBIT A
RESPONSIBILITIES OF THE OWNER

The responsibilities of the **CITY** as described in Exhibit A are amended and supplemented as follows:

The **CITY** agrees to perform the following:

- Provide assistance in gaining access to rights-of-way and/or easements for which field services will be provided,
- Respond to requests for information and review deliverables in a timely manner,
- Pay permitting and other local fees that may arise from the work completed as part of this Agreement,
- Provide independent quality assurance testing required by the specifications or deemed reasonable by CONSULTANT and CITY through contract award with Contractor,
- Provide available data as requested in the agreement, and
- Upon CITY acceptance of the final construction, provide an Owner's Letter of Acceptance and copies of all test results.

City of Columbia DR4241 Columbia Canal Repair - Site 2 & 4 Final Design February 5, 2024																												
TASK	Task ID	LABOR CLASSIFICATIONS																				TOTAL (HRS)	DIRECT EXPENSES (HRS)	FEE PER TASK				
		Principal (HRS)	Project Manager (HRS)	Asst. PM (HRS)	Sr. Structural Engineer (HRS)	Part 12 Independent Consultant (Sr. Structural) (HRS)	Sr. Geotechnical Engineer (HRS)	Structural Engineer (HRS)	Civil Engineer (HRS)	Sr. Hydraulics Engineer (HRS)	Hydraulics Engineer (HRS)	FME Senior Principal (HRS)	FME Project Manager (HRS)	FME Sr. Geotechni- cal (HRS)	FME Geotechni- cal Engineer (HRS)	FME Jr. Geotechnic- al Engineer (HRS)	FME Project Geologist (HRS)	FME Engineering Technician (HRS)	Sr. Enviro. Spec. (HRS)	Enviro. Spec. II (HRS)	Sr. Construction Inspector - Equipped (HRS)				Construction Manager/Constr- uction Engineer (HRS)	Jr. Construction Inspector - Equipped (HRS)	CADD Operator (HRS)	Office Service Manager (HRS)
		\$245.00	\$180.75	\$176.28	\$175.89	\$175.89	\$147.69	\$118.89	\$178.29	\$184.47	\$122.49	\$245.00	\$180.75	\$147.69	\$118.89	\$76.71	\$91.29	\$76.71	\$182.58	\$126.27	\$178.29				\$180.75	\$130.00	\$110.00	\$118.20
100- Evaluation & Design Phase Administration - Basic Services Thru 100%																												
General Project Administration (12 Months)	110	8	36	24																				20	88		\$15,061.72	
Project Management & Coordination with the CITY	120	4	36	24	16																			80			\$14,531.96	
200 - Preliminary Planning, Investigation, and Engineering - Not Used																												
300 - Survey & Utility Mapping - Not Used																												
400 - Geotechnical Final Design - Not Used																												
500 - 90%, 100% Design - Basic Services																												
Project Plans & Specifications - Phase 2 - 90%, 100%	510	40	80	40	20	40	40	16	120	40	40	40	80	80		80	80					80		400	10	1326	\$ 5,000	\$197,504.84
Regulatory Agency Coordination, DHEC, USACE, City	520	8	16	12	20		20		20																96	\$ 2,500	\$19,504.76	
Opinion of Probable Construction Cost & Schedule	540	4	16	10	20		20		18												20				108		\$19,041.86	
Design Reviews	550	4	16		20		20		20																80	\$ 300	\$14,209.40	
Bid document preparation	570	4	10																						24		\$4,550.30	
600 - Permits & Regulatory Conformance - FERC Licensure - Additional Services																												
FERC Licensure Amendment application and support	610	20	160	40				160		40														80	10	510	\$ 1,000	\$85,279.20
700 - Bidding and Award - Basic Services																												
Support During Advertisement Period	710		20					25				20													65		\$11,687.25	
Award Recommendation	720		5					5																	10		\$1,795.20	
Conformed Documents	730		5					25																25	55		\$8,111.00	
Total Hours		92	400	160	96	40	100	375	58	80	40	100	80	0	80	80	0	0	0	0	0	100	0	505	40	2442		\$21,593.45
Total Fee		\$22,540.00	\$72,300.00	\$28,204.80	\$16,885.44	\$7,035.60	\$ 14,769	\$ 1,902	\$ 66,859	\$ 10,699	\$ 9,799	\$ 9,800	\$ 18,075	\$ 11,815	\$ -	\$ 6,137	\$ 7,303	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 55,550	\$ 4,728		\$ 8,800		

Sub-Consultants and Related Fees			
PROJECT SUMMARY			
100- Evaluation & Design Phase Administration - Basic Services Thru 100%	\$29,594		
500 - 90%, 100% Design - Basic Services	\$254,811		
600 - Permits & Regulatory Conformance - FERC Licensure - Additional Services	\$85,279		
700 - Bidding and Award - Basic Services	\$21,593		
TOTAL FEES	\$391,277		

MBI	338,147.29
FME	53,130.20
Total	391,277.49

Basic Services	\$305,998.29	Additional Services	\$85,279.20
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check

#VALUE



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve a new Sole Source Contract to Purchase additional Water Meters and Cellular Communication Endpoints for Advanced Metering Infrastructure (AMI), as requested by Columbia Water on July 1, 2024. Award to Badger Meter Incorporated, in the amount of \$1,169,251.19. The initial term of the contract will take effect upon issuance of the Notice to Proceed with an option to renew for one (1) additional one-year period. This vendor is located in Milwaukee, WI.

REQUISITION NO.: R227811

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Utilities Water Distribution and Maintenance - Meters, Parts, and Supplies (5516203-625600). The original budget amount is \$1,169,251.19.

Sec. 2-204.-Item (5) - Competitive sealed bidding required; exceptions.
All city contracts shall be awarded by competitive sealed bidding except the following as determined pursuant to definitions and standards set by regulations, or except as otherwise provided in this article: Sole source procurements.

ATTACHMENTS:

- **#a:** Badger SS Memo R227811_signed (PDF)
- **#b:** APPROVED - 24022392 - Badger Meter Contract (002) (PDF)



July 25, 2024

To: Frank Eskridge, Director of Utility Operations
 Shannon Lizewski, Director of Procurement & Contracts
 Clint Shealy, Assistant City Manager – Columbia Water
 Teresa Wilson, City Manager
 City Council of Columbia, SC

From: David Winburn, Superintendent of Water Distribution & Maintenance
 Carol Sforza, Warehouse & Inventory Manager

CC: Jeremy Yates, Field Operations Manager
 Mack Paul, Assistant Superintendent of Water Distribution & Maintenance

Re: Sole Source Justification for R227811 – Badger Meter

As you are aware, Columbia Water contracted with Badger Meter (Badger) to replace or retrofit all existing water meters within the City of Columbia Water Service Area. During this project and after its completion in September 2022, Columbia Water continues to experience customer growth as part of new development within the Columbia Water Service Areas. Columbia Water is responsible for acquiring and installing new water meters on brand new accounts moving forward. For the following reasons, Columbia Water is choosing to continue purchasing and installing Badger metering equipment on new accounts resulting from customer growth.

As part of the AMI project, Columbia Water went through an extensive and competitive procurement process to receive bids from several AMI vendors. These bids provided a reasonable range of at-or-below market pricing for water meters, of which Badger's products and pricing were determined to give the highest value to Columbia Water.

Furthermore, continuing with Badger reduces risk among the entire service area because Columbia Water is only maintaining one brand of products. If another type of meter is introduced into the system, this will require costly additional efforts to ensure proper integration with the rest of the system or it may also require additional hardware and/or software to maintain the new equipment if it fails, ultimately resulting in a loss of expected benefit from AMI.

For these reasons, Columbia Water has determined the ongoing purchase of Badger metering equipment, including meters and endpoints, to be a favorable opportunity for the Columbia Water moving forward.

Thank You,

David Winburn

Superintendent of Water Dist. & Maint.

SOLE SOURCE AGREEMENT GOODS and/or SERVICES AGREEMENT

THIS AGREEMENT, by and between the City of Columbia, South Carolina (hereinafter referred to as the "City" or "Buyer") and **Badger Meter Inc..** (hereinafter referred to as the "Seller"), for Seller to provide certain goods and or related services that justify a sole source procurement by the City pursuant to Section 1.16 of the City's Procurement Regulations, is made in consideration of the mutual covenants and promises contained herein, and consistent with the City's written justification for sole source procurement, attached as Exhibit A.

1. Scope and Schedule of Purchase. The Seller will provide the goods and/or services described in Exhibit B, attached hereto. The description of goods and/or services shall include, but not limited to, the unit cost, manufacturer or brand, and total cost. The Seller shall be responsible for obtaining any approvals, permits and/or licenses, including a City business license, as may be required of the Seller in performing the sale of goods and/or services under this AGREEMENT. The Seller shall be responsible for any costs relating to the same. The Seller shall complete all sales under this AGREEMENT within the timeframes set forth in **Exhibit B**.

2. Term and Option to Renew. The term of this AGREEMENT is effective as of the latter date of the execution of this AGREEMENT as shown by the signatures of the parties below; upon issuance of a Notice to Proceed; receipt of a valid Purchase Order from the City of Columbia; and approval by the City Council, if applicable and valid until **June 30, 2025**. An option to renew or continue purchasing goods and/or services for an additional one-year period may be authorized at the mutual pleasure and discretion of both parties. However, neither party shall be under any obligation to agree to an extension of the initial term or any additional term.

3. Supplemental or Additional Goods and/or Services. The Parties may agree that Seller provide Additional or Supplemental goods and/or services as authorized by a City purchase order. Seller must obtain written approval from the City for any Supplemental or Additional Goods and/or Services prior to the good and/or service being provided. If the Seller fails to obtain prior written approval to provide the Supplemental or Additional Goods and/or Services, the City is under no obligation to compensate the Seller for goods and/or services provided.

4. Additional Terms and Conditions. The following terms and conditions within the City's General Purchase Order Terms and Conditions, found at <https://procurement.columbiasc.gov/wp-content/uploads/2021/09/General-COC-Purchase-Order-Terms-Conditions.pdf>, or available upon request at the City of Columbia Procurement and Contracts Department, 1800 Main Street, Second Floor, Columbia, S.C., 803-545-3470, are incorporated by reference herein as part of this AGREEMENT: Assignment, Breach/Waiver; Choice of Law (Jan 2006); Contractor Personnel; Seller's Obligation – General; Delivery/Performance Location; Default; Drug Free Work Place Certification; Ethics; Facilities, Force Majeure; Indemnification (City of Columbia, SC); Inspection; Inspection, Acceptance & Title; Invoicing & Payment; Liability; Licenses; Permits and Taxes (City of Columbia, SC); Material and Workmanship; Manufacturer's Name & Approved Equivalents; Modification; Non-Discrimination in Contracting Policy; No Indemnity or Defense; Packing and Shipping; Payment & Interest; Patents & Royalties; Price Adjustments; Publicity; Sales and/or Use Tax; Service & Warranty; SC Illegal Immigration Reform Act (State Law); Severability; Successorship; State Law Applicable; Title and Risk of Loss; Whole Agreement;

and Other Applicable Terms and Conditions. **By signing this agreement, Seller agrees that notwithstanding Seller's Standard or Specific Terms and Conditions providing otherwise, the City will NOT indemnify, pay attorney's fees or agree to choice of law provisions calling for suit outside the State of South Carolina.**

5. Subcontracting. Seller shall not subcontract the obligations under this AGREEMENT without prior written consent of the City. Seller shall be as fully responsible to the City for the acts and omissions of any of its subcontractors as it is for the acts and omissions of Seller's employees.

6. Compensation. The total compensation paid by the City to Seller under this AGREEMENT shall not exceed **One Million One Hundred Sixty-Nine Two Hundred Fifty-One Dollars and Nineteen Cents, (\$1,169,251.19)** unless authorized by the City under Section 2 of this AGREEMENT. The Seller shall submit an invoice for the sale of goods and/or services. Each invoice submitted must describe the items, show payment calculations and specify the person(s) rendering such service(s), if applicable. The invoice shall bear the signature of the Seller, which signature shall certify that the information contained in the invoice is true and accurate and that the invoice amount is currently due and owing. The City will not pay interest or penalty on any past due amount.

☐ Annual Cost Adjustment If, during the performance of this Contract, the cost of the services significantly increases, through no fault of the Seller, the Seller may request a price increase. If recommended by the project manager and approved by the Owner, the approved price increase will be effective upon the next renewal date of the Contract. As used herein, a significant cost increase shall mean an increase in the current Consumer Price Index (CPI) from either the date of this Contract or a previous Annual Cost Adjustment, whichever is later. The amount of the Annual Cost Adjustment shall be equal to the percentage increase in the (CPI), rounded to two decimal places, and shall be applied equally to the unit price of each item of work in the Schedule of Values, beginning with the first application for payment subsequent to the next annual renewal of the Contract. Final approval of price increase must be approved by the City Manager, City Council and/or an authorized designee.

☐ Annual Price Adjustment (Material Cost) If, during the performance of this contract, the cost of materials significantly increases, through no fault of the seller, the price of this contract shall be equitably adjusted by an amount reasonably necessary to cover any such significant increase in the cost of material(s). As used herein, a significant cost increase shall mean any increase in cost of materials exceeding 20% experienced by seller from the date of the contract signing. Such increase in material costs shall be documented through quotes, invoices, or receipts. Where the delivery of materials delayed, through no fault of the seller, as a result of the shortage or unavailability of the materials, seller shall not be liable for any additional costs or damages associated with such delay(s). Final approval of price increase must be approved by the City Manager, City Council and/or an authorized designee.

7. Ownership of Project Documents. All data, documents or other information of any description generated by or used by the Seller or any Subcontractor and related to the services required by this AGREEMENT shall be the property of the City and shall not be used by the Seller for any purpose whatsoever except to perform the services required by this AGREEMENT. All of the reports, information, data, records or documents of any kind, prepared or assembled by the Seller under this AGREEMENT

are matters of public record, but that the Seller agrees that they shall only be made available to any individual or organization by the City and the Seller shall not make them available to any individual or organization without the prior written approval of the City.

8. Insurance. If determined by the City to be appropriate and necessary, the Seller shall procure and maintain during the life of this AGREEMENT such insurance as required by statute, ordinance, or this Agreement, to adequately protect the City from any claims or damages including bodily injury or death, which may arise from them during operations under this AGREEMENT. The following insurance, as indicated by the box or boxes checked by the City, is required to be procured by the Seller to adequately protect the City from any claims or damages including bodily injury or death which may arise during operations under this AGREEMENT, to be maintained during the entire term (including any renewals or Additional and Supplemental Services):

☐ WORKERS COMPENSATION INSURANCE: Workers Compensation Insurance for all employees to be engaged in work on the project under this Agreement, and in case any work is subcontracted, the Seller shall require the subcontractor similarly to provide Worker Compensation Insurance for all of the employees to be engaged in such work unless such employees are covered by the protection afforded by the Seller's Worker Compensation Insurance. The Seller shall not permit any person who is not protected by Workers Compensation Insurance or a properly approved Self-Insured Workers Compensation Program to perform any activity related to this AGREEMENT.

☒ GENERAL LIABILITY: The Seller shall provide to the City evidence of General Liability insurance in an amount not less than One Million Dollars and no/100 (\$1,000,000) per occurrence, and Two Million Dollars and no/100 (\$2,000,000) dollars aggregate in accordance with the current Code of Ordinances, City of Columbia, South Carolina, which can be located at www.columbiasc.gov.

☐ PROFESSIONAL LIABILITY: Professional Liability Insurance in an amount not less than One Million Dollars and No/100 (\$1,000,000.00) per claim, and Two Million Dollars and No/100 (\$2,000,000.00) Aggregate.

☐ AUTOMOBILE LIABILITY INSURANCE: Five Hundred Thousand Dollars and No/100 (\$500,000.00) combined single limit per accident for bodily injury and property damage.

The Seller shall furnish the City with a certificate showing satisfactory proof of carriage of the insurance required hereunder and such insurance shall be approved by the City prior to the Seller and any subcontractor of the Seller providing any goods and/or services under this AGREEMENT and this insurance shall remain in effect throughout the term of this AGREEMENT, and any extensions of service. Insurance shall remain in effect for the duration of the project and for a period of one (1) year after completion.

9. Warranties. Seller must provide the manufacturer's standard written warranty upon delivery of goods and/or services. Seller warrants that manufacturer will honor the standard written warranty provided. All warranties provided within S.C. Code Ann. § 36-2-101 *et seq.* shall apply to the sale of goods and/or services set forth in this AGREEMENT.

Page 3 of 5

Sole Source – Goods and/or Services

Revised 6/26/23

10. Termination. This AGREEMENT shall terminate upon Seller's completion of the scope of goods and/ or services and any City-authorized Additional or Supplemental Goods and/or Services. In the event that the sale of provided hereunder may extend beyond a single fiscal year of the City, and City funds are not budgeted and appropriated to pay for goods and/or services beyond a single fiscal year of the City, this AGREEMENT shall be terminated on or no later than June 30th of the fiscal year in which funds were budgeted and appropriated.

11. TERMINATION DUE TO UNAVAILABILITY OF FUNDS: Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefore. When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled. In the event of a cancellation pursuant to this paragraph, seller will be reimbursed the resulting unamortized, reasonably incurred, nonrecurring costs. Seller will not be reimbursed any costs amortized beyond the initial contract term.

Notwithstanding the foregoing, the City shall, at its sole option and discretion, have the right to terminate this AGREEMENT for any reason whatsoever.

12. Amendment. This AGREEMENT may not be amended except pursuant to a written instrument signed by both parties.

13. Entire Agreement. This AGREEMENT contains the entire understanding between the parties with respect to the subject matter herein. There are no representations, agreements, or understandings (whether oral or written) between or among the parties relating to the subject matter of this AGREEMENT which are not fully expressed herein.

14. No Third Party Beneficiaries. Nothing in this AGREEMENT shall be construed to give any rights or benefits to anyone other than the City and the Seller.

15. Independent Contractor. The Seller is an independent contractor and not an employee nor agent of the City. Nothing in this AGREEMENT will be construed as creating a joint venture, partnership or employment relationship between the Parties, nor will either Party have the right, power or authority to create any obligation or duty, express or implied, on behalf of the other. All Seller employees whom Seller has employed to fulfill its obligations under this AGREEMENT will at all times be considered employees of Seller.

16. Dispute Resolution. In the event there are any disagreements between the City and the Seller with regard to any of the requirements, specifications or interpretation of this AGREEMENT, the Seller agrees to defer to the reasonable interpretations of the City as, from time to time, may be made by the City. Ambiguities in the terms of this AGREEMENT, if any, shall not be construed against the City.

17. Conflict of Terms. In the event any terms or conditions within this AGREEMENT conflicts with one another, the terms or conditions that are the most favorable to the City, as determined by the City, shall prevail.

In witness whereof, and in order to bind themselves legally to the terms and conditions of this AGREEMENT, the duly authorized representatives of the parties have executed this AGREEMENT.

CITY OF COLUMBIA, SOUTH CAROLINA

By: _____

By: _____

Witness: _____

Title: City Manager

Date: _____

BADGER METER COMPANY

By: _____

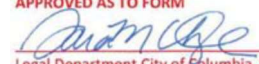
By: _____

Witness: _____

Title: _____

Date: _____

APPROVED AS TO FORM


Legal Department City of Columbia, SC

7/22/2024

Requisition #

R227811JUSTIFICATION FOR
SOLE SOURCE PROCUREMENT

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 1.16 of the City of Columbia, S.C. Procurement Regulation.

This Department proposes to procure for the Water Distribution & Maintenance Division,
(1)
AMI (advanced metering infrastructure) meters, AMI Fire Service Assembly Meters,
(2)
Registers, Endpoints (cellular communication devices), and EP Guard Kits.

as a sole source procurement from Badger Meter Company
(3)

based upon the following justifications Using any other Advanced Metering Infrastructure (AMI)
(4)

software besides Badger Meter's increases the risk of losing communication services and is costly for the City. If another AMI was allowed, it would require costly additional effort to ensure proper integration for the rest of the system, additional hardware, and/or software to maintain the new equipment if it fails.

Columbia Water has standardized on the use of these meters.

This sole source is valid through June 30, 2025

Amount \$ 1,169,251.19

Utility Operations

Department

[Signature]
Signature of Department Head

4/19/24
Date

[Signature]
Signature of Purchasing Agent

7/17/2024
Date

***Form must be route in
the order of the signatures***

Signature of Finance Director

Date

Signature of Asst. City Manager

Date

Signature of City Manager

Date

- Notes:
- (1) Enter Division Name
 - (2) Enter description of goods or services to be produced
 - (3) Enter name of sole source contractor
 - (4) Enter the basis of sole source procurement

APPROVED AS TO FORM

[Signature]
Legal Department City of Columbia, SC

7/22/2024

Distribution: Original attached to requisition (Form PUR 108201) Copy retained in Department's file. (Rev. 07/2018)

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.

Current WH Stock takes into account all Open Orders and RMAs.
Lead time for meters with endpoints is approximately 6 months.
Lead time for the blank registers and endpoint guards is approximately 2 months.
9% Increase across the board.

MATERIAL UID	MATERIAL DESCRIPTION	SUM OF New Tx QTY	ADD LEAD TIME	CURRENT WH STOCK	ROUNDED UP	EST. FY2025 COST/UNIT	FY2025 CONTRACT EST COST
WA-180/1 AMI	1" Model 55 Meter	158	237	166	80	\$261.35	\$20,907.94 ✓
WA-180/10 FIRE	10" Fire Series Assembly	0	0	2	1	\$21,059.97	\$21,059.97
WA-180/11/2 AMI	1 1/2" Model 120 Meter	48	72	39	40	\$491.45	\$19,657.93 ✓
WA-180/2 AMI	2" Model 170 Meter	67	101	63	45	\$674.68	\$30,360.60 ✓
WA-180/3 E-SEREIS TURBO	3" E-Series Turbo Meter	1	2	2	0	\$1,903.31	\$0.00
WA-180/3 E-SERIES	3" E-Series Meter	10	15	20	1	\$1,974.33	\$1,974.33
WA-180/4 E-SERIES	4" E-Series Meter	57	86	89	16	\$2,521.17	\$40,338.72
WA-180/4 E-SERIES TURBO	4" E-Series Turbo Meter	15	23	1	10	\$2,450.16	\$24,501.57
WA-180/5/8"x3/4" AMI	5/8" x 3/4" Model 25 Meter	3504	5256	2643	2640	\$196.71	\$519,320.47 ✓
WA-180/6 E-SERIES	6" E-Series Meter	72	108	69	40	\$3,089.32	\$123,572.86
WA-180/8 E-SERIES	8" E-Series Meter	9	14	13	15	\$3,444.42	\$51,666.33
WA-188/EP GUARD	Fire Hydrant Endpoint Guard	58	64	25	40	\$169.54	\$6,781.54
WA-188/METER REG BLANK AMI 25'	Blank Badger AMI Meter Register (25 ft)	13	14	60	1	\$76.69	\$76.69 ✓
WA-188/METER REG BLANK AMI 5'	Blank Badger AMI Meter Register (5 ft)	742	816	419	400	\$76.69	\$30,674.76 ✓
WA-188/ORION LTE-M	Orion LTE-M(or C) Endpoint, Only	2308	3462	1721	1800	\$106.53	\$191,746.26
Total							\$1,082,639.97

Total with SC 8%

Sales Tax

\$1,169,251.17



Domestic Quotation
Quotation No. 3597117

Badger Meter Inc.

4545 W Brown Deer Road Milwaukee WI 53223

PO Box 245036 Milwaukee WI 53224-9536

Revised Date

To

Customer ID 00390604

CITY OF COLUMBIA
ACCOUNTING DIVISION PO BOX 147
COLUMBIA
South Carolina 292170001

Pricing Effective Dates 07-01-2024 -
06-30-2025

Salesperson	Proposal Subject	Shipping Terms / INCO Terms	Payment Terms
007301 JAMES HARRIS	Fiscal Year Quote 7/1/2024 - 6/30/2025 Disc & E-Series w/ CELL	PREPAY/NO CHARGE FCA FACTORY	SPECIAL REQMT

Line #	Description	Qty	Unit Net Price USD	Line Totals USD
1	BMI Part No.: 101-4396 Cat String: DS-BAB-PB1P-XXD3-Y2-E1AB-2B1X1-9AE-NN-AG-TF-AA-B0A Description: Disc, M25 5/8"(3/4x7-1/2), Brz Btm 430SS-1, PL, (TS-135, SN Yr 9D & PBB, HR-E LCD, ORION LTE-M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-0.01 Gal, SN YR 9D in & out, Thru Ld Instl Kit, TT-5',	1	196.71	196.71
2	BMI Part No.: 100-5872 Cat String: R4-BA1-E1CA-2B1-9AE-NX-XX-TF-XX-B0A Description: REG 4, M25, HR-E LCD, 4CXN2 ORION, PL Lid/Shrd-GRY, Trx Scrw, 9D-0.01 Gal, SN YR 9D in, TT-5', BMI STD,	1	78.12	78.12
3	BMI Part No.: 100-6465 Cat String: R4-BA1-E1CA-2B1-9AE-NX-XX-TJ-XX-B0A Description: REG 4, M25, HR-E LCD, 4CXN2 ORION, PL Lid/Shrd-GRY, Trx Scrw, 9D-0.01 Gal, SN YR 9D in, TT-25', BMI STD,	1	78.12	78.12
4	BMI Part No.: 101-0208 Cat String: DS-JCA-PB1P-XXD3-Y2-E1AB-2B1X1-9AE-NN-AG-TF-AA-B0A Description: Disc, M55 1"(10-3/4), Brz Btm 430SS-1, PL, (TS-346) SN Yr 9D & PBB, HR-E LCD, ORION LTE-M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-0.01 Gal, SN YR 9D in & out, Thru Ld Instl Kit, TT-5', Grnd	1	261.35	261.35
5	BMI Part No.: 104-3889 Cat String: DS-NDG-PFAS-XXD3-Y2-E1AB-2B1X1-9BE-NN-AG-TF-AA-B0A Description:	1	491.45	491.45

Thank you for your business!

Estimated ship dates subject to change based upon component availability, as a result of global supply chain constraints, or credit review.
This acknowledgment is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>.
Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units>.


Badger Meter

 Domestic Quotation
 Quotation No. 3597117

Line #	Description	Qty	Unit Net Price USD	Line Totals USD
6	Disc, M120 1-1/2"-Hex, 430SS, SS, SN Yr 9D & PBB, HR-E LCD, ORION LTE-M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-0.1 Gal, SN YR 9D in & out, Thru Ld Instl Kit, TT-5', Grnd/Ocean-Pause, BMI BMI Part No.: 101-3049 Customer Part: PRIME METER M170 HEX ORDER AUGUST 2 Cat String: DS-REG-PFAS-XXD3-YX-E1AB-2B1X1-9BE-YM-AG-TF-AA- B0A Description: Disc, M170 2"-Hex, 430SS, SS, SN Yr 8D & PBB, HR-E LCD, ORION LTE- M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-0.1 Gal, SN YR 8D BC in & out, Thru Ld Instl Kit, TT-5', Grnd/Ocean-Pause, BMI S	1	674.68	674.68
7	BMI Part No.: 103-3250 Cat String: EB-EFC-PXXP-E5-AB-19BE-E3Y2-AGTJ-AA-B0A Description: E-Series Brz, 3" RND(12), TP Prsr, Enc, ORION LTE-M, 9D-0.1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD,	1	1,903.31	1,903.31
8	BMI Part No.: 103-3286 Cat String: EB-EFD-PXXP-E5-AB-19BE-E3Y2-AGTJ-AA-B0A Description: E-Series Brz, 3" RND(17), TP Prsr, Enc, ORION LTE-M, 9D-0.1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD,	1	1,974.33	1,974.33
9	BMI Part No.: 105-8490 Cat String: EB-EGC-PXXP-E5-AB-19BE-E4Y2-AGTJ-AA-B0A Description: E-Series Brz, 4" RND(14), TP Prsr, Enc, ORION LTE-M, 9D-0.1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD,	1	2,450.16	2,450.16
10	BMI Part No.: 103-9593 Cat String: EB-EGD-PXXP-E5-AM-19BE-E4Y2-AGTJ-AA-B0A Description: E-Series B-Alloy, 4" RND(20), TP Prsr, Enc, ORION CELL C, 9D-0.1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD,	1	2,521.17	2,521.17
11	BMI Part No.: 104-5084 Cat String: EB-EHB-PXXP-E5-AB-19CE-E6Y2-AGTJ-AA-B0A Description: E-Series Brz, 6"x18" RND Prsr, Enc, ORION LTE-M, 9D-1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD,	1	3,039.62	3,039.62
12	BMI Part No.: 104-5088 Customer Part: LINE 10 Cat String: EB-EHD-PXXP-E5-AB-19CE-E6Y2-AGTJ-AA-B0A Description: E-Series Brz, 6"x24" RND Prsr, Enc, ORION LTE-M, 9D-1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD,	1	3,089.32	3,089.32
13	BMI Part No.: 107-5960 Cat String: EB-EJB-PXXP-E5-AB-19CE-E8Y2-AGTJ-AA-B0A Description:	1	3,444.42	3,444.42

Thank you for your business!

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 Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units>



Line #	Description	Qty	Unit Net Price USD	Line Totals USD
14	E-Series Brz, 8"x20" RND, TP Prsr, Enc, ORION LTE-M, 9D-1 Gal, SN Yr 9D & PBB, Thru Ld Instl Kit, TT-25', BMI STD, BMI Part No.: 100-2810 Customer Part: LINE 15 Cat String: E4-4E-AB-AG-TAAA-B0A Description: EP Only, For Enc, ORION LTE-M, Thru Ld Instl Kit, TT-8in, Grnd/Ocean-Pause, BMI STD,	1	106.53	106.53
15	BMI Part No.: 103-6671 Customer Part: EPS FOR (3) 8" FSAA Cat String: E4-4E-AM-AG-TAAA-B0A Description: EP Only, For Enc, ORION CELL C, Thru Ld Instl Kit, TT-8in, Grnd/Ocean-Pause, BMI STD,	1	106.53	106.53
16	BMI Part No.: 68874-001 Customer Part: LINE 16 Description: FIRE HYDRANT ORION ENDPOINT GUARD KIT	1	169.54	169.54
17	BMI Part No.: 104-3928 Cat String: FA-AHU-P-Z4XX-X-C3-YS-E1AB-2B1X1-9C-9B-E-NN-AG-TJ-AA-B0A Description: FSAA, 6" Rnd 2" M170 Rt BP 2 Vlves, SS Mn/BP-Znc DVC, YR MFG 9D HEAD, PBB Side HR-E LCD, ORION LTE-M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-1 Gal, 9D-0.1 Gal, SN YR 9D in & out, Thru Ld	1	12,455.64	12,455.64
18	BMI Part No.: 104-3936 Cat String: FA-AJT-P-Z4XX-X-C3-YS-E1AB-2B1X1-9C-9B-E-NN-AG-TJ-AA-B0A Description: FSAA, 8" Rnd 2" M170 Rt BP 2 Vlves, SS Mn/BP-Znc DVC, YR MFG 9D HEAD, PBB Side HR-E LCD, ORION LTE-M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-1 Gal, 9D-0.1 Gal, SN YR 9D in & out, Thru Ld	1	16,127.58	16,127.58
19	BMI Part No.: 105-2433 Customer Part: LINE 14 Cat String: FA-AKT-P-Z4XX-X-C3-YS-E1AB-2B1X1-9C-9B-E-NN-AG-TJ-AA-B0A Description: FSAA, 10" Rnd 2" M170 Rt BP 2 Vlves, SS Mn/BP-Znc DVC, YR MFG 9D HEAD, PBB Side HR-E LCD, ORION LTE-M, PL Lid/Shrd-GRY, Trx Scrw, Sidewalk read, 9D-1 Gal, 9D-0.1 Gal, SN YR 9D in & out, Thru Ld	1	21,059.97	21,059.97

Subtotal - USD	70,228.55
Total Price - USD	70,228.55

Notes and Assumptions

Thank you for your business!

Estimated ship dates subject to change based upon component availability, as a result of global supply chain constraints, or credit review.
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Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units>



Domestic Quotation
Quotation No. 3597117

If applicable, sales tax and freight, if included on the proposal, is an estimate and will be recalculated based on rates and tax status in effect at the time of invoicing.

Actual lead time to be provided at time of order.

To aid in processing your order, please include the Quote number on the PO that is submitted for this proposal.

Badger Meter provides certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis.

Due to continuous improvements and redesign of Badger Meter products and technology solutions, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products provided they are in conformance with the requirements of the specifications and do not exceed the prices quoted.

If you would like to place an order, please contact us at 615-459-8288 or at utilitydist@badgermeter.com

Thank you for your business!

Estimated ship dates subject to change based upon component availability, as a result of global supply chain constraints, or credit review.

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MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-050 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 11, Licenses, Permits and Miscellaneous Business Regulations, Article II, Business and Professional Licenses, Appendix A, Business License Rate Schedule, Class 9 Rates, 9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail, 9.40 Group Event Promoter, 9.41 Single Event Permit – Arts and Crafts

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

PURPOSE:

Endorsed by the Economic Development and Infrastructure Committee on May 14, 2024.

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- #a: 2024-050 - Amend Chapter 11 (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

ORDINANCE NO.: 2024-050

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 11, Licenses, Permits and Miscellaneous Business Regulations, Article II, Business and Professional Licenses, Appendix A, Business License Rate Schedule, Class 9 Rates, 9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail, 9.40 Group Event Promoter, 9.41 Single Event Permit – Arts and Crafts

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2024, that the 1998 Code of Ordinances of The City of Columbia, South Carolina, Chapter 11, Licenses, Permits and Miscellaneous Business Regulations, Article II, Business and Professional Licenses, Appendix A, Business License Rate Schedule, 9.40 Group Event Promoter, 9.41 Single Event Permit – Arts and Crafts is amended to read as follows:

Appendix A. Business License Rate Schedule

	INCOME: \$0—\$2,000	INCOME OVER \$2,000
RATE CLASS	BASE RATE	RATE PER \$1,000 OR FRACTION THEREOF
1	\$60.00	\$0.90
2	\$65.00	\$1.00
3	\$70.00	\$1.10
4	\$75.00	\$1.20
5	\$80.00	\$1.30
6	\$85.00	\$1.40
7	\$90.00	\$1.50
8.1	\$60.00	\$0.53
8.2	Set by state statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$12.50 + \$12.50 per machine	
8.52	\$12.50 + \$180.00 per machine	
9.10	\$200.00	\$1.00
9.20	\$200.00	\$3.00
9.30	\$100.00	\$0.40
<u>9.40</u>	<u>\$100.00 additional \$35.00 up to \$150,000 revenue or additional 25 exhibitors</u> <u>\$500.00 over \$150,000 revenue or 250+ exhibitors</u>	
<u>9.41</u>	<u>\$10.00</u>	<u>\$1.20</u>
	Long Term rentals of less than 5 units is not required to obtain a business license	

CLASS 9 RATES**9.1 NAICS 423930 - Junk or Scrap Dealers** [Non-resident rates apply].

Minimum on first \$2,000 \$200.00 PLUS

Per \$1,000, or fraction, over \$2,000 \$1.00

9.2 NAICS 522298 - Pawn Brokers [All Types].

Minimum on first \$2,000 \$200.00 PLUS

Per \$1,000, or fraction, over \$2,000 \$3.00

9.3 NAICS 4411, 4412 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail.

(except auto supply stores - see 4413)

Minimum on first \$2,000 \$100.00 PLUS

Per \$1,000, or fraction, over \$2,000 \$0.40

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

~~NAICS 454390 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales.~~~~Direct retail sales of merchandise. [Non-resident rates apply]~~**~~9.41 Regular activities~~** [more than two sale periods of more than three days each per year]~~Minimum on first \$2,000 \$50.00 PLUS~~~~Per \$1,000, or fraction, over \$2,000 \$3.00~~~~(Ord. No. 2021-082, 11-9-21)~~

9.40 Group Event Promoter - NAICS 711320(with Facilities – In City) (561920 without facilities - Out of City) – single annual group event, not more than ten (10) days in length: on gross income from space rentals, ticket sales up to \$10,000 or up to 25 exhibitors, whichever is greater \$100.00

Additional revenue of \$10,000 up to \$150,000 or additional 25 exhibitors \$35.00

On gross Income over \$150,000 or over 250 exhibitors, whichever, is greater \$500.00

To obtain a license for an event as described above, the promoter shall make application to the Business License Division not less than ten (10) days prior to the beginning of the event. The application will contain the following information: the name of the event, promoter or sponsor of such event, the date, time, and location of the event, the purpose of the event, a list of the participants or exhibitors and valid contact information for each. Payment of the estimated fee shall be made with the application and no later than five (5) days following the close of the show, the promoter shall adjust the license fee based on the actual gross revenue received or the actual number of exhibitors, whichever is greater.

The exhibitors or participants in an event described above will not be required to obtain a business license if the promoter, producer or sponsor has obtained a Group Event Promoter License as described herein.

Last revised: 6/11/2024
24021911

Inspections may be required before issuance of this license depending on business activity.

Food Vendors – that prepare food and/or beverage are required to remit 2% hospitality tax by the 20th day of the month following the event .

(Ord. No. 2003-017, § 5, 4-23-03)

9.41 Single Event Permit – Arts and Crafts

A participant in a single annual arts and crafts event of not more than ten (10) days in length may be issued a permit at the rate of \$10.00 on gross receipts of not more than \$10,000.00 and \$1.20 on each additional \$1,000.00 of gross receipts or fraction thereof. This permit will be valid only for the time period specified thereon and can be obtained for one event annually. Inspections prior to the issuance of a permit will be waived, but inspections may be conducted during the event.

This shall be a special permit issued only for special events sanctioned as such by the city and shall be valid for the time period stated thereon and must be applied for and obtained before commencement of the event for which it is to be used.

Applicants must be the creators of an art or craft which is to be sold; goods purchased for sale or resale cannot be vended on this special permit.

Inspections usually required before a permit is issued shall be waived, but inspections will be made on-site during the sale.

Other merchants and vendors at such special events, not qualifying for permitting under arts and crafts/promoters, shall be required to obtain a regular business license.

LEGAL DEPARTMENT DRAFT

Requested by:

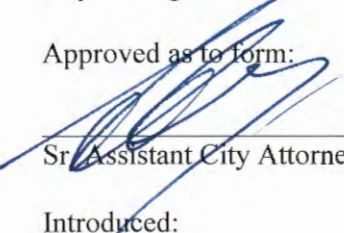
Last revised: 6/11/2024
24021911

Business License _____

Approved by:

City Manager

Approved as to form:



Sr. Assistant City Attorney

Introduced:
Final Reading:

Mayor

ATTEST:

City Clerk

LEGAL DEPARTMENT DRAFT



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-051 - Granting an encroachment to Nancy White for the use of the right of way area of the 1900 block of Pendleton Street for the installation and maintenance of an expanded brick parking pad adjacent to 1932 Pendleton Street, Richland County TMS# 11405-13-06

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

PURPOSE:

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- **#a:** 2024-051 - 1932 Pendleton Encroachment (PDF)
- **#b:** 2024-051 - 1932 Pendleton Encroachment packet for Council (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

ORDINANCE NO.: 2024-051

Granting an encroachment to Nancy White for the use of the right of way area of the 1900 block of Pendleton Street for the installation and maintenance of an expanded brick parking pad adjacent to 1932 Pendleton Street, Richland County TMS# 11405-13-06

WHEREAS, Nancy White (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1900 block of Pendleton Street for the installation and maintenance of an expanded brick parking pad currently measuring approximately ten (10') feet in width sixteen (16') feet in length and to be extended three (3') feet to the east to measure approximately thirteen (13') feet in width sixteen (16') feet in length adjacent to 1932 Pendleton Street, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this _____ day of _____, 2024, that Grantee is hereby granted the right to use the right of way area of the 1900 block of Pendleton Street adjacent to 1932 Pendleton Street, Richland County TMS# 11405-13-06, for the installation and maintenance of an expanded brick parking pad currently measuring approximately ten (10') feet in width sixteen (16') feet in length and to be extended three (3') feet to the east to measure approximately thirteen (13') feet in width sixteen (16') feet in length, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Grantee is responsible for maintaining landscaping and improvements.
4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.
6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.
7. All trees shall be protected and no large tree roots shall be removed from any existing trees.
8. Prior to expansion of the parking pad, coordinate with City Traffic Engineering to have underground street light circuits located and marked.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

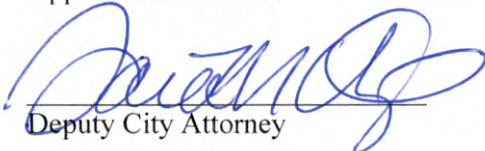
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2024-051**



**1900 BLOCK OF PENDLETON STREET
ADJACENT TO 1932 PENDLETON STREET
EXPANDED PARKING PAD**

Subject Property:	Right-of-way adjacent to 1932 Pendleton Street
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of an expanded brick parking pad.
Applicant:	Nancy White
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of an expanded brick parking pad currently measuring approximately ten (10') feet in width sixteen (16') feet in length and to be extended three (3') feet to the east to measure approximately thirteen (13') feet in width sixteen (16') feet in length adjacent to 1932 Pendleton Street, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees. 8. Prior to expansion of the parking pad, coordinate with City Traffic Engineering to have underground street light circuits located and marked.
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City of Columbia

This map was prepared using
the City GIS Viewer

City of Columbia - GIS Division

5/31/2024 12:19 PM



Building Footprint

Tax Parcel

Address Point

Active

Vacant

Street & Ownership

CFCC, Ownership

Interstate

Highway

City Maintained

State Maintained

Private

Others

Residential Building Inspections

Columbia City Limits

FEMA Flood Hazard Area

FLD_ZONE, ZONE_SUBTY

AE - Floodway

AE - 100yr Flood Plain

A - No Base Flood Elevation

X - 500yr Flood Plain

0 0 0.01 0.02
mi

**CITY OF COLUMBIA
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Permanent Encroachment

Application and Checklist

1. Applicant Information

Name <i>Nancy H. White</i>	
Company (if applicable)	
Address (street, city, state, zip) <i>1932 Pendleton St. Columbia, SC 29201</i>	
Phone <i>(803) 331-0167</i>	Email <i>nwhite1@bellsouth.net</i>

2. Property Information

Address <i>1932 Pendleton Street</i>	
Tax Map Reference Number(s) <i>11405-13-06</i>	
Current use <i>single-family home</i>	Proposed use <i>single-family home</i>

3. Property Ownership

Does the applicant own the adjacent property? ☒ Yes ☐ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment

Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

Request is to extend existing parking pad 3 feet towards Laurens St (to east). Reasoning is so that wheel chair can turn around when brought out of car. Work will be done by Christopher Jasper w/ Jasper & Montgomery

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment

Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant	
	
Print Name	Date
X NANCY H. WHITE	5/31/2024





MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-052 - Amending Ordinance 2023-102 granting an encroachment to the Five Points Association for use of the right of way areas of the 700 block of Harden Street and the 700 block of Saluda Avenue for the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping adjacent to 727 Harden Street and 751 Saluda Avenue, TMS# 11308-07-04 and 11308-06-03.

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

PURPOSE:

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- **#a:** 2024-052 - Robot head five points amendments ordinance (PDF)
- **#b:** 2024-052 - Robot head five points amendments case packet full (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

ORDINANCE NO. 2024-052

Amending Ordinance 2023-102 granting an encroachment to Five Points Association for use of the right of way areas of the 700 block of Harden Street and the 700 block of Saluda Avenue for the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping adjacent to 727 Harden Street and 751 Saluda Avenue, TMS# 11308-07-04 and 11308-06-03

WHEREAS, by Ordinance No.: 2023-102 enacted on September 19, 2023, the Mayor and City Council granted Five Points Association (hereinafter "Grantee") the right to use the right of way areas of the 700 block of Harden Street and the 700 block of Saluda Avenue adjacent to 727 Harden Street and 751 Saluda Avenue, Richland County TMS #11308-07-04 and 11308-06-03, for the installation and maintenance of a steel statue measuring approximately ten (10') feet in height thirty seven (37") inches in diameter, as shown on the attached drawings; and,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this __ day of _____, 2024 that Grantee is hereby granted the right to amend Ordinance No. 2023-052 to include the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping, as shown on the attached drawings.

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

3. Grantee is responsible for maintaining landscaping and improvements.

4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

8. Prior to installation, coordinate with City Traffic Engineering to verify that the existing electrical connections will accommodate the voltage and amperage.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

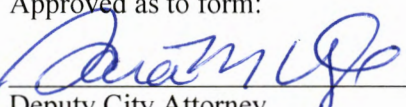
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

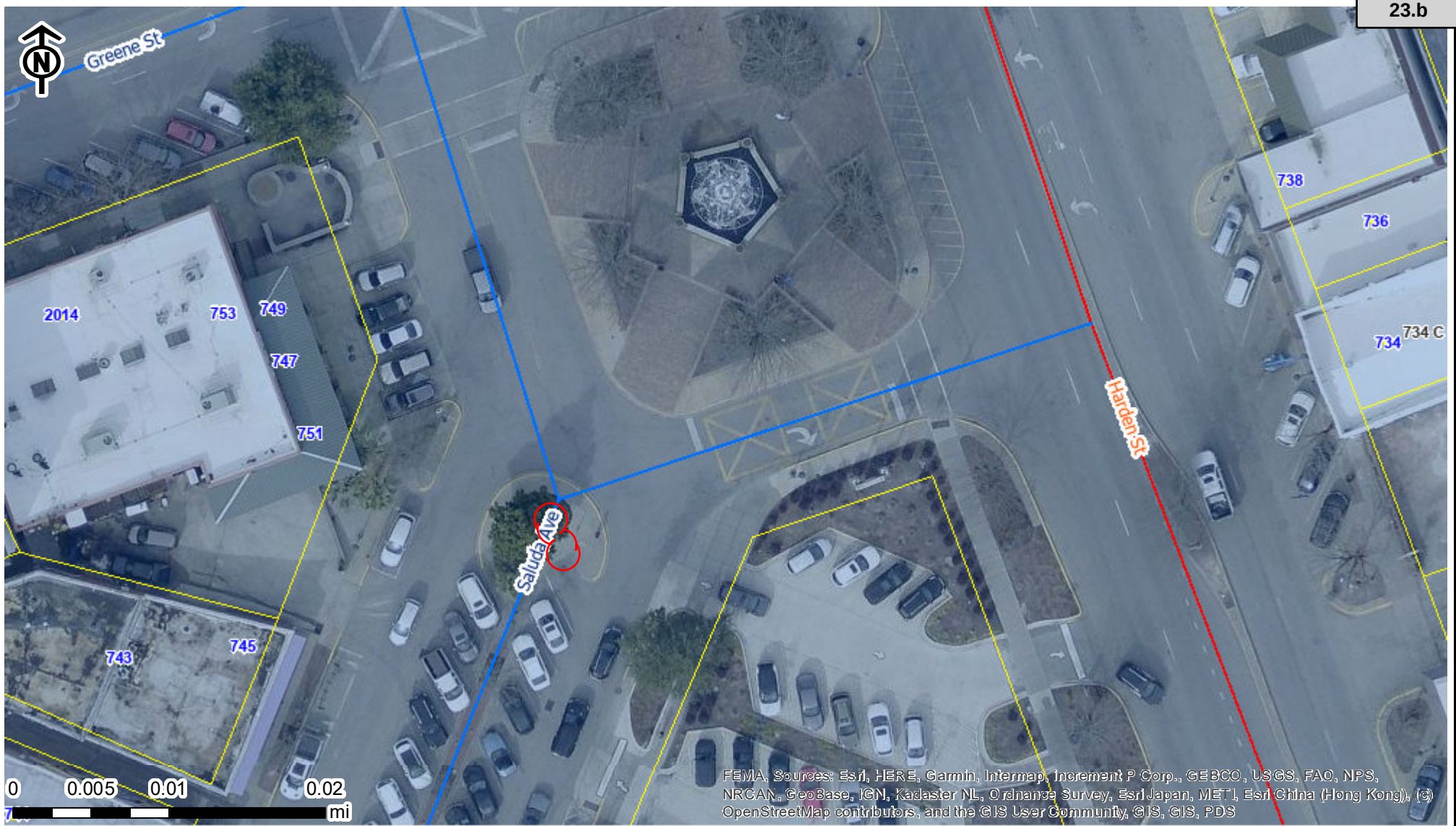
**CITY COUNCIL
ENCROACHMENT SUMMARY
2024-052**



**700 BLOCK OF HARDEN STREET AND 700 BLOCK OF SALUDA AVENUE
ADJACENT TO 727 HARDEN STREET AND 751 SALUDA AVENUE
TREE AND SUSPENDED PAVEMENT SYSTEM**

Subject Property:	Right-of-way adjacent to 727 Harden Street and 751 Saluda Avenue
Council District:	3
Proposal:	The applicant is requesting to amend Ordinance No. 2023-102 for the installation and maintenance of one (1) tree and a suspended pavement system.
Applicant:	Five Points Association
Staff Recommendation:	Approval.

Detail:	The applicant is requesting to amend Ordinance No. 2023-102 to allow for the installation and maintenance of one (1) tree and a suspended pavement system to support the new landscaping adjacent to 727 Harden Street and 751 Saluda Avenue, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees. 8. Prior to installation, coordinate with City Traffic Engineering to verify that the existing electrical connections will accommodate the voltage and amperage.
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FEMA, Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, GIS, GIS, PDS



City of Columbia

This map was prepared using
the City GIS Viewer:

City of Columbia - GIS Division
Wednesday, August 2, 2023



Address Point

- Active
- Vacant



Tax Parcel

Street & Ownership

- Interstate

- Highway
- City Maintained
- State Maintained
- Private
- Others

Columbia City Limits

FEMA Flood Hazard Area

- AE - Floodway
- AE - 100yr Flood Plain
- A - No Base Flood Elevation

X - 500yr Flood Plain

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Permanent Encroachment

Application and Checklist

1. Applicant Information

Name Five Points Association	
Company (if applicable)	
Address (street, city, state, zip) 532 Congaree Avenue Columbia, SC 29205	
Phone 803.748.7373	Email heather@fivepointscolumbia.com

2. Property Information

Address See attached	
Tax Map Reference Number(s) N/A	
Current use Plantings	Proposed use Public Art

3. Property Ownership

Does the applicant own the adjacent property? ☐ Yes ☒ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment

Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

To amend Ordinance No. 2023-102 to
 permit a new tree and silica cells where previously
 the installation of a steel statue was approved.

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment

Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

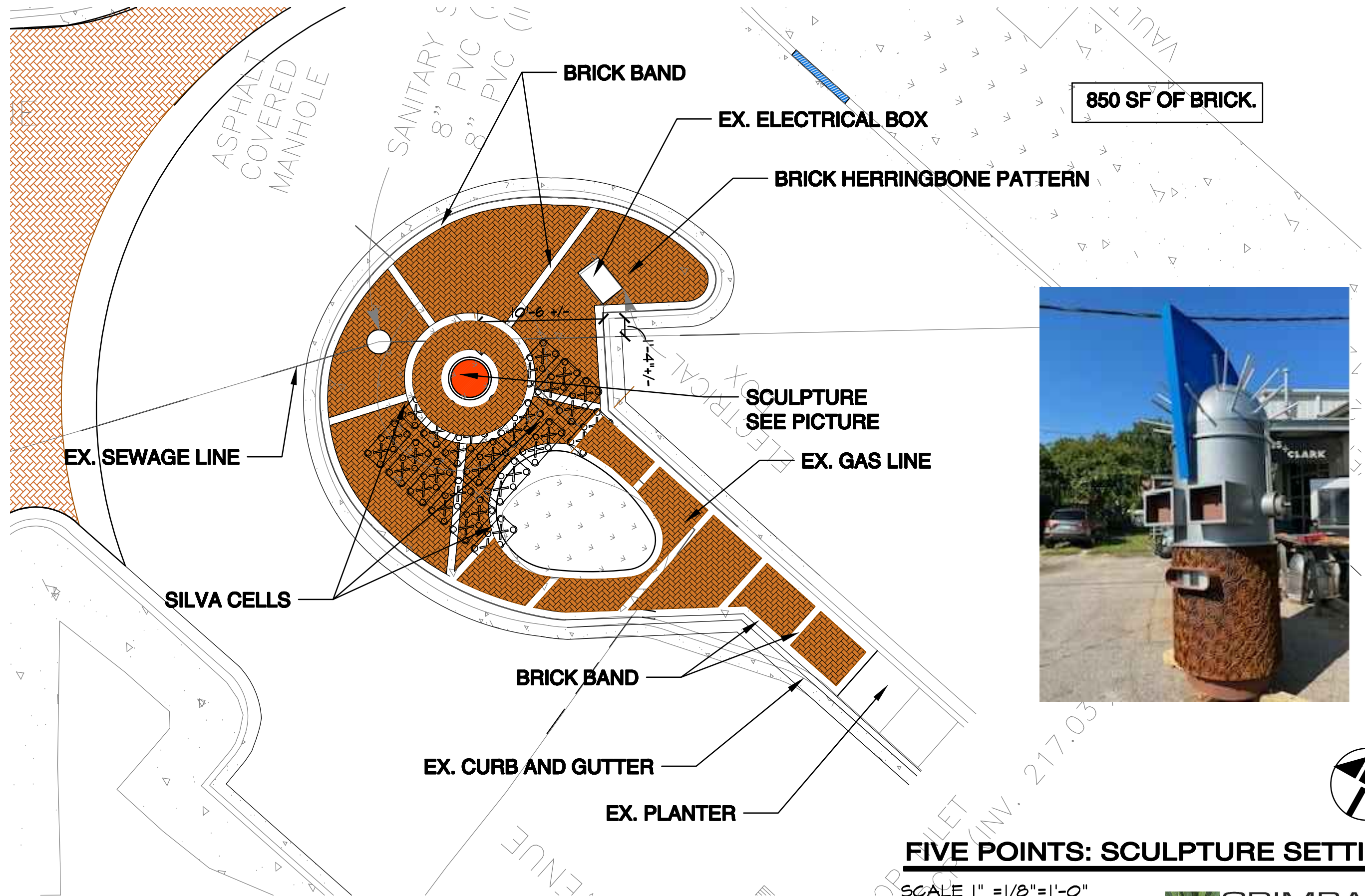
Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

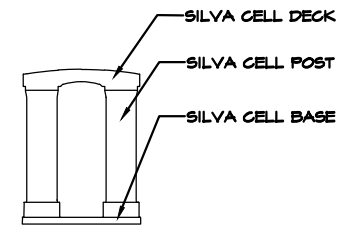
7. Signature

Signature of Applicant	
	
Print Name Heather McDonald	Date 6/5/2024



FIVE POINTS: SCULPTURE SETTING

SCALE 1" = 1/8" = 1'-0"
10.18.23



SILVA CELLS COMPONENTS

SEE MANUFACTURER'S DETAILS AND SPECIFICATIONS FOR ALL SILVA-CELL WORK ON SITE.

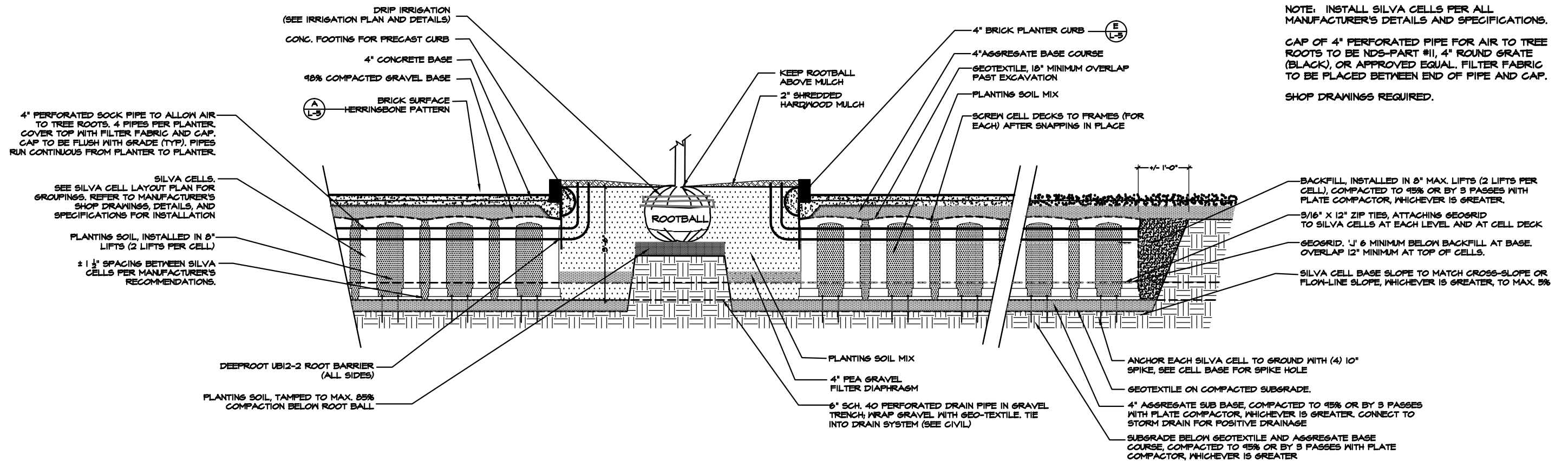
SILVA-CELL ROOT ZONE SYSTEM BY DEEP ROOT, WWW.DEEPROOT.COM, 1.800.458.7668, OR APPROVED EQUAL

NOTE: REVIEW AND COORDINATE SILVA CELL INSTALLATION WITH DRAINAGE LINES

NOTE: INSTALL SILVA CELLS PER ALL MANUFACTURER'S DETAILS AND SPECIFICATIONS.

CAP OF 4" PERFORATED PIPE FOR AIR TO TREE ROOTS TO BE NDS-PART #11, 4" ROUND GRATE (BLACK), OR APPROVED EQUAL. FILTER FABRIC TO BE PLACED BETWEEN END OF PIPE AND CAP.

SHOP DRAWINGS REQUIRED.





MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-058 - Approval for Conveyance of Cottontown Way, formerly Galliard Street; Richland County TMS#09016-02 to 2222 Main, LLC; CF#250-640

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

PURPOSE:
First reading approval was given on July 16, 2024.

ATTACHMENTS:

- #a: 2024-058 - Ordinance Cottontown (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

ORDINANCE NO.: 2024-058

Approval for Conveyance of Cottontown Way, Formerly Galliard Street; Richland County TMS#09016-02 to 2222 Main, LLC; CF#250-640

WHEREAS, 2222 Main, LLC ("the Developer") has made a request for acquisition of Cottontown Way, formerly Galliard Street, a City-owned 40' right-of-way that abuts Franklin Street and is located adjacent to Richland County TMS#09016-02-06, which is owned by the Developer; and

WHEREAS, the Developer acquired Richland County TMS#09016-02-06 for redevelopment of the old Jim Moore Cadillac property. The Developer has filed an action for closing Cottontown Way as required by state law under case number 2024-CP-40-00351; and

WHEREAS, a public hearing regarding this matter was on the 19th of March, 2024 City Council meeting agenda under Resolution number R-2024-015 and there were no objections; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this _____ day of _____, 2024, for and in consideration of the sum of Five and No/100s (\$5.00) Dollars, the City Manager is hereby authorized to sign all documents necessary to consummate the sale of Cottontown Way and to execute a deed on behalf of the City of Columbia to **2222 MAIN, LLC** for the conveyance of Cottontown Way (40' R/W) from Franklin Street to the dead end.

The referenced site is more clearly shown on a plat prepared for Commonwealth Properties, LLC, prepared by Cox and Dinkins, Inc., J. Don Rawls, Jr., S.C. P.L.S. #13517, dated August 5, 2022 and recorded on February 9, 2023 in the Office of the Register of Deeds for Richland County in Record Bk. **R2814** at page **709** and being on file in the office of the Department of Engineering, City of Columbia, South Carolina under CF#250-640. A copy of said plat being attached hereto and made a part hereof as Exhibit "A".

Requested by:

Assistant City Manager Shealy _____

Mayor

Approved by:

City Manager

Approved as to form:



Sr. Assistant City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-049 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 24, Vehicles for Hire, Article II, Taxicabs, Shuttles and Limousines, Division 3, Certificate of Public Convenience and Necessity, Sec. 24-102, Issuance; revocation

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

PURPOSE:

Endorsed by the Economic Development and Infrastructure Committee on June 11, 2024.

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- #a: 2024-049 - amend Chapter 24 Vehicles for Hire (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

ORDINANCE NO.: 2024-049

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 24, Vehicles for Hire, Article II, Taxicabs, Shuttles and Limousines, Division 3, Certificate of Public Convenience and Necessity, Sec. 24-102, Issuance; revocation

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2024, that the 1998 Code of Ordinances of The City of Columbia, South Carolina, Chapter 24, Vehicle For Hire, Article II, Taxicabs, Shuttles and Limousines, Division 3, Certificate of Public Convenience and Necessity, Sec. 24-102, Issuance; revocation is amended to read as follows:

Sec. 24-102. Issuance; revocation.

- (a) The city council may, when in its judgment the public interest and safety require it, issue or refuse to issue to any applicant a certificate of public convenience and necessity, or, upon notice and after hearing, may for like cause revoke any such certificate theretofore issued. In case such certificate is revoked, the business license administrator may remit to the holder of such revoked certificate the unearned portion of any license tax paid to the city by such certificate holder.
- (b) In determining whether public convenience and necessity require the licensing of such vehicles for hire for which application may be made, the city council may take into consideration whether the demands of the public require such proposed or additional vehicle for hire service within the city, there is a need for new or additional service which is not adequately being provided by existing vehicles for hire, the financial responsibility of the applicant, the number, kind and type of equipment, the increased traffic congestion and demand for increased parking space upon the streets of the city which may result and whether the safe use of the streets by the public, both vehicular and pedestrian, will be preserved by the granting of such additional licenses, and such other relevant facts as the city council may deem advisable or necessary. The burden of showing public convenience and necessity shall rest upon the applicant by providing clear and convincing evidence.
- (c) **Decisions by City Council shall be final. An applicant may submit another application after a period of six (6) months has elapsed from the date of the previous denial or revocation.**

(Ord. No. 2011-036, 10-18-11)

LEGAL DEPARTMENT DRAFT

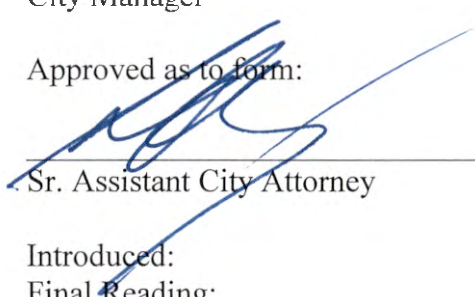
Requested by:

Business License

Approved by:

City Manager

Approved as to form:


Sr. Assistant City Attorney

Introduced:

Final Reading:

Mayor

ATTEST:

City Clerk

LEGAL DEPARTMENT DRAFT



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-060 - Granting an encroachment to Realstate, LLC for the use of the right of way area of the 1000 block of Queen Street for the installation and maintenance of a porch, steps, walkway, and parking pad adjacent to 1015 Queen Street, Richland County TMS#11409-09-12

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

PURPOSE:

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- **#a:** 2024-060 -1015 Queen Street Encroachment Packet (PDF)
- **#b:** 2024-060 - 1015 Queen Encroachment Template (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

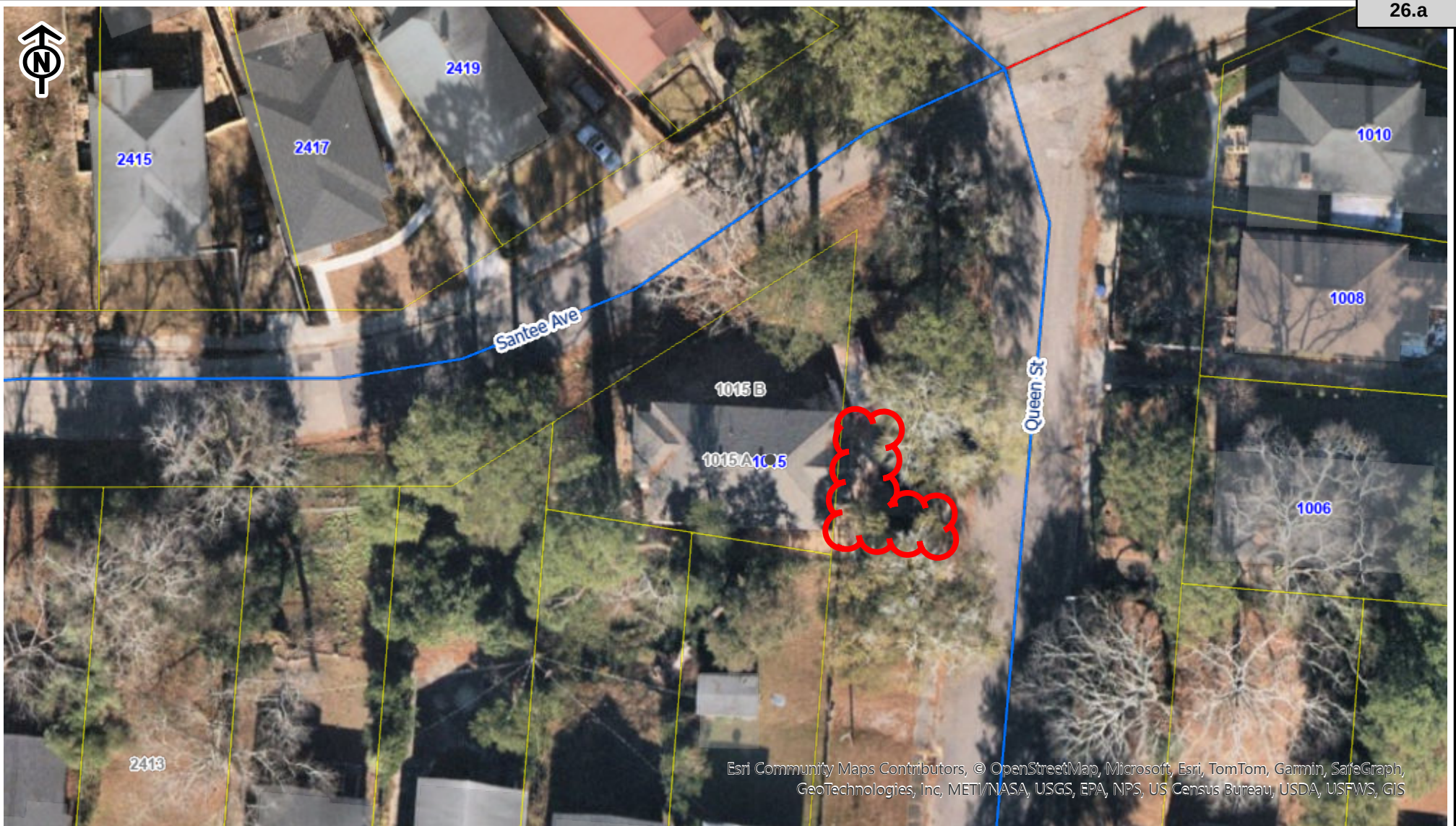
**CITY COUNCIL
ENCROACHMENT SUMMARY
2024-060**



**1000 BLOCK OF QUEEN STREET
ADJACENT TO 1015 QUEEN STREET
PORCH, STEPS, WALKWAY, AND PARKING PAD**

Subject Property:	Right-of-way adjacent to 1015 Queen Street
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a porch, steps, walkway, and parking pad.
Applicant:	Realstate LLC
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of a covered porch measuring approximately seventeen (17') feet in length and three feet six inches (3'-6") in width, steps measuring approximately five feet six inches (5'-6") in length and three (3') feet in width, a brick walkway measuring approximately twelve (12') feet in length and three feet six inches (3'-6") in width, and a concrete parking pad measuring approximately twenty (20') feet in length and eleven (11') feet in width, as shown on the attached drawing; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees.
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1015 Queen Street

This map was prepared using
the City GIS Viewer

City of Columbia - GIS Division

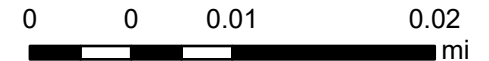
4/22/2024 11:22 AM



Building Footprint	City Maintained	Others
Tax Parcel	City Maintained	Others
Address Point	City Maintained	Others
Active	City Maintained	
Vacant	State Maintained	
Street & Ownership	State Maintained	
Interstate	State Maintained	
Highway	State Maintained	
Highway	Private	
Highway	Private	
Highway	Others	
Highway	Others	
Highway	Others	
Highway	Others	
City Maintained	Others	

Design Overlays

District Name	
City Center Design Overlay District	
Five Points Design Overlay District (Lower)	
Five Points Design Overlay District (Upper)	
Innovista 150 Foot Height Buffer Area	
Innovista 55 Foot Height Buffer Area	
Innovista 75 Foot Height Buffer Area	
Innovista 80 Foot Height Buffer Area	
Innovista Design Overlay District	
North Main Corridor Design Overlay District	



CITY OF COLUMBIA GIS DATA DISCLAIMER:

The City of Columbia GIS data represented on this map or plan is the product of the compilation of data produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Permanent Encroachment

Application and Checklist

1. Applicant Information

Name Ari Shainwald	
Company (if applicable) Realstate, LLC	
Address (street, city, state, zip) 1703 N. Beltline Boulevard Columbia, SC 29206	
Phone 803-240-1675	Email arishainwald@gmail.com

2. Property Information

Address 1015 Queen Street, Columbia, SC 29205	
Tax Map Reference Number(s) 11409-09-12	
Current use Single-Family Residence	Proposed use Same

3. Property Ownership

Does the applicant own the adjacent property? ☒ Yes ☐ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment

Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

This newly constructed house was constructed with portion of the front porch and steps located in the Queen Street ROW. This encroachment application, if approved, would allow the porch and steps to remain.

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment

Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant

Print Name

Ari Shainwald

Date

7-10-2024



SC STATEPLANE

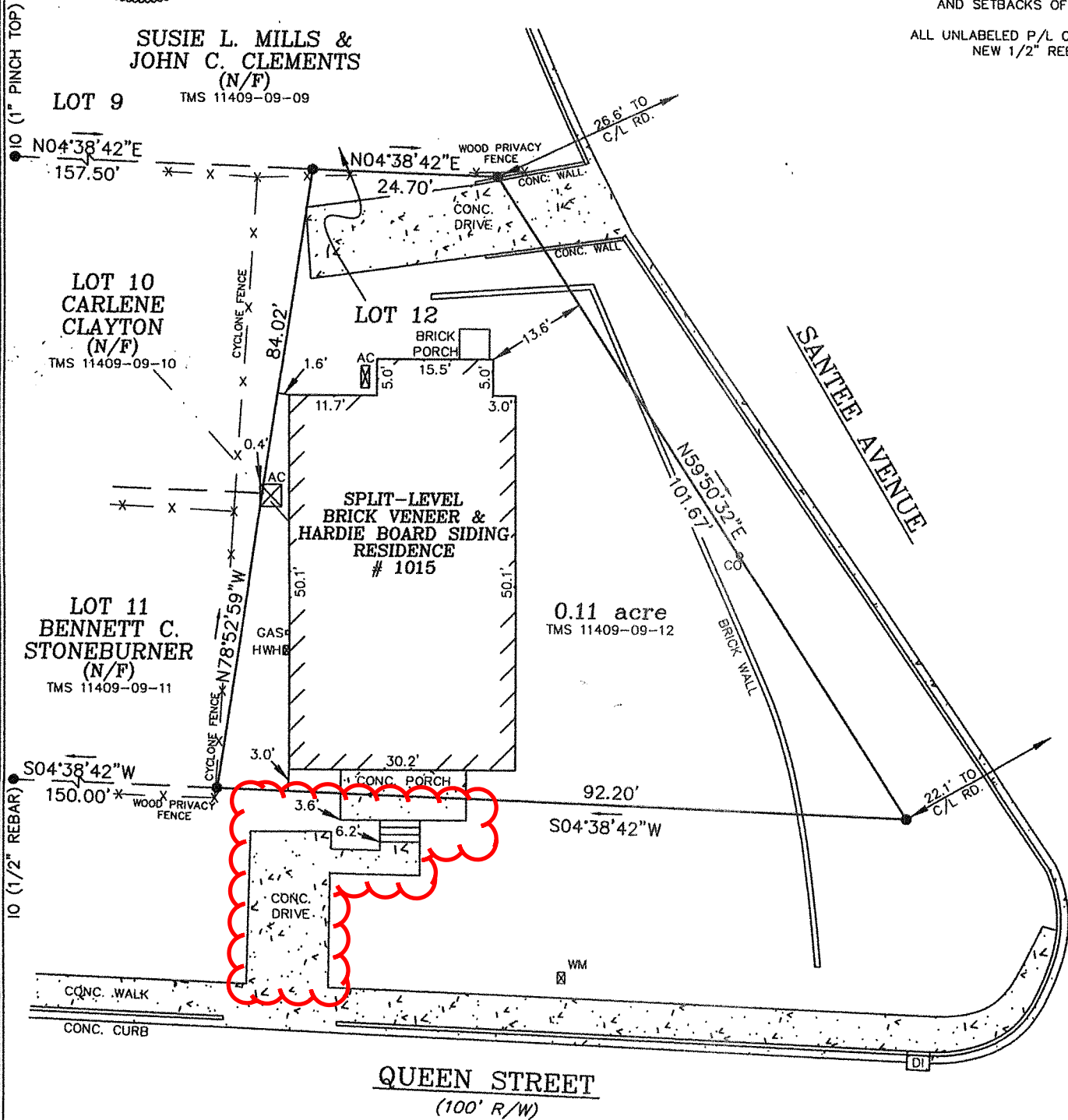
EXEMPTION FROM REVIEW PROCESS
This plat is a RESURVEY of an existing lot of record with no changes to existing lot lines.

Benjamin H. Whetstone
Registered Surveyor
Benjamin H. Whetstone
PLS # 2904 SC

NOTES:

THIS LOT MAY CONTAIN EASEMENTS
AND SETBACKS OF RECORD.

ALL UNLABELED P/L CORNERS ARE
NEW 1/2" REBAR.



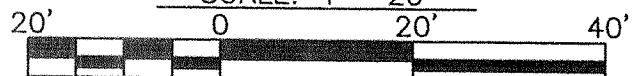
LOT IN COLUMBIA, IN RICHLAND COUNTY, SC; DESCRIBED AS A MAJOR EASTERN PORTION OF LOT 12, SHOWN ON A PLAT OF PROPERTY OF E.L. SUMMERSETT & CO. INC., BY TOMLINSON ENGR. CO., DATED JULY 18, 1921, AND RECORDED IN PLAT BOOK D, PAGE 153, IN THE R.O.D. OFFICE FOR RICHLAND COUNTY. TMS 11409-09-12

PLAT PREPARED FOR

**SARAH FATIMA WAHEED &
MUHAMMAD TAIMOOR SHAHID KHAN**

**BEN WHETSTONE ASSOCIATES
1321 AUGUSTA ROAD
WEST COLUMBIA, SC 29169
PHONE (803) 791-8467**

**APRIL 10, 2024
SCALE: 1" = 20'**



I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS OF PRACTICE MANUAL FOR SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS B SURVEY AS SPECIFIED THEREIN; ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.

Benjamin H. Whetstone
BENJAMIN H. WHETSTONE, R.L.S.
S.C. REGISTRATION NUMBER 2904







ORDINANCE NO.: 2024-060

Granting an encroachment to Realstate LLC for the use of the right of way area of the 1000 block of Queen Street for the installation and maintenance of a porch, steps, walkway, and parking pad adjacent to 1015 Queen Street, Richland County TMS#11409-09-12

WHEREAS, Realstate LLC (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1000 block of Queen Street adjacent to 1015 Queen Street for the installation and maintenance of a covered porch measuring approximately seventeen (17') feet in length and three feet six inches (3'-6") in width, steps measuring approximately five feet six inches (5'-6") in length and three (3') feet in width, a brick walkway measuring approximately twelve (12') feet in length and three feet six inches (3'-6") in width, and a concrete parking pad measuring approximately twenty (20') feet in length and eleven (11') feet in width, as shown on the attached drawing; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this _____ day of _____, 2024, that Grantee is hereby granted the right to use the right of way area of the 1000 block of Queen Street adjacent to 1015 Queen Street for the installation and maintenance of a covered porch measuring approximately seventeen (17') feet in length and three feet six inches (3'-6") in width, steps measuring approximately five feet six inches (5'-6") in length and three (3') feet in width, a brick walkway measuring approximately twelve (12') feet in length and three feet six inches (3'-6") in width, and a concrete parking pad measuring approximately twenty (20') feet in length and eleven (11') feet in width, as shown on the attached drawing.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

3. Grantee is responsible for maintaining landscaping and improvements.

4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

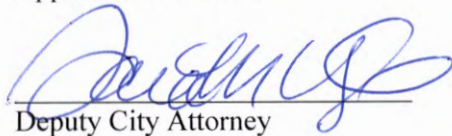
Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:


Deputy City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:



MEETING DATE: August 6, 2024

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: **ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT for 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, TMS# 04910-01-20 and 04910-01-21**

FUNDING SOURCE & ORIGINAL BUDGET:

CLEAN WATER 2020?: No

PURPOSE:

Ordinance No.: 2024-054 - Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

Council District: 1

Proposal: Request to annex the property, assign land use classification of Regional Activity Corridor (AC-3) and assign zoning of General Commercial District (GC). The property is currently classified as Mixed Residential (High Density) and zoned General Commercial District (GC) by Richland County.

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- **#a:** ANNEX-2024-0011_PineyWoods_Fernandina_ZPH_Packet (PDF)
- **#b:** 2024-054 - Annex and Incorporate WS Piney Woods Road and 4034 Fernandina Road (PDF)
- **#c:** PineyWoodsWS_Offer_Notice (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.



CITY COUNCIL

July 16, 2024 at 4:00 P.M.

Busby Street Community Center, 1735 Busby Street, Columbia, S.C., 29203

ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY

0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a
4034 Fernandina Road, TMS# 04910-01-20 and 04910-01-21

Council District:	1
Proposal:	Request to annex the property, assign land use classification of Regional Activity Corridor (AC-3) and assign zoning of General Commercial District (GC). The property is currently classified as Mixed Residential (High Density) and zoned General Commercial District (GC) by Richland County.
Applicant:	City of Columbia
Staff Recommendation:	Approval
PC Recommendation:	06/13/2024; Approval, (5-0)
ZPH, 1 st Reading:	07/16/2024; Pending
2 nd Reading:	08/06/2024; Pending

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.11 acres
Current Use: Institutional
Proposed Use: Institutional
Reason for Annexation: City-Owned Property
Urban Service Area: Primary Area
Current County Land Use Classification: Regional Activity Corridor (AC-3)
Proposed City Land Use Classification: Mixed Residential (High Density)
Current County Zoning: General Commercial District (GC)
Proposed City Zoning: General Commercial District (GC)
Census Tract: 103.04

DETERMINATION FOR CITY SERVICES

The following determinations are estimates of the benefits and costs associated with the annexation of the subject property:

Police

As a property owned by the City of Columbia, this property is already under the Columbia Police Department's jurisdiction. As such, CPD does not anticipate any impact to its services resulting from this annexation.

Fire

The proposed annexation will not result in significant additional costs or impact services being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

Solid Waste has no concerns with this annexation.

Engineering

This property is the City of Columbia's Piney Grove sanitary sewer pump station. Water and sewer service are available.

Planning & Development Services

We recommend approval of the annexation of this property, which is within a Primary Area as designated within the Urban Service Area plan. The property contains the City of Columbia's Piney Grove sanitary sewer pump station, and as such there is no anticipated revenue.

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is identified as a "Primary Area" in the Urban Service Area Plan.

Principles and Goals of the Urban Service Area

The Urban Service Area plan provides a prioritization tool for City Council, staff, and the public to consider about the areas that present the best opportunities for the City's long-term growth, while minimizing both short-term and long-term challenges. A review of existing infrastructure as well as the reach of our community facilities and services helps define how we classify areas within the Urban Service Area plan. Areas have been classified as Primary, Secondary, and Long Range areas - or as Donut Holes - in order to represent the general level of priority based on this review.

Importantly, this Urban Service Area plan is a policy guide, and not a determination about annexation on any individual property.

Primary Areas

Primary Areas are made up of land contiguous to the City where services are readily available and the infrastructure is generally good. These services include fire, police, sanitation, and utilities.

Annexations within Primary Areas are the second highest priority, after areas classified as Donut Hole - Primary. Barring unanticipated circumstances, annexation is recommended and staff should work with individual property owners or neighborhoods/developments to encourage and expedite annexation.

Comprehensive Plan Land Use Classification

The proposed future land use for the subject property in the *Columbia Compass: Envision 2036* Future Land Use Map is Regional Activity Corridor (AC-3). The property is currently designated as Mixed Residential (High Density) by Richland County.

Refer to the attached land use classification descriptions for existing Richland County and proposed City of Columbia land use classifications.

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is located within the study area of [The Broad River Corridor and Community Master Plan](#), adopted by Richland County in 2010. The property falls within the Piney Grove Neighborhood Sub-Area (Page 48), and the Plan assigned a proposed land use character district of Open Space to the subject property (Page 32). The property is not located in the vicinity of a proposed catalyst project (page 49).

ZONING

The property is currently zoned General Commercial (GC) by Richland County. Adjacent parcels within the City of Columbia are zoned General Commercial District (GC). Adjacent parcels to the west in unincorporated Lexington County are currently zoned Intensive Development (ID) on a Collector Road (C) in a Neighborhood Appearance District (NAD).

Prior to the implementation of Richland County's new Land Development Code and Zoning Maps on March 1, 2024, the subject property was zoned General Commercial (GC).

The proposed City of Columbia Zoning is General Commercial District (GC).

Refer to the attached zoning district descriptions for more information on the proposed City of Columbia zoning.

STAFF RECOMMENDATION

Staff recommends annexation of the property and the assignment of the future land use classification of Regional Activity Corridor (AC-3) and zoning of General Commercial District (GC) at the time of annexation.

Because this is a City-owned property, State law requires City Council pass a resolution consenting to the annexation of the property in addition to approving an annexation ordinance. As such, the corresponding resolution for this annexation is on the July 16, 2024 City Council agenda.



Subject Properties

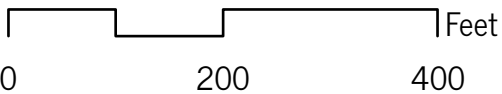
Future Land Use

4034 Fernandina Road; TMS# 04910-01-20 and 04910-01-21
 Current Richland Co. Future Land Use: Mixed Residential (High Density)
 Proposed City Future Land Use: Regional Activity Corridor (AC-3)

27.a

Legend

- UCMR-1 - Urban Core Mixed Residential - 1
- UCMR-2 - Urban Core Mixed Residential - 2
- UCMR-3 - Urban Core Mixed Residential - 3
- UEMR - Urban Edge Mixed Residential
- UCMF - Urban Core Multi-family
- UEMF - Urban Edge Multi-family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- S/A - Sports/Amusement
- C/I - Civic/Institutional
- CBA - Central Business Area
- ZOO - Riverbanks Zoo & Garden
- U/C - Universities/Colleges
- FJ - Fort Jackson
- T/S - Transitional/Sensitive Lands
- Parcels
- City Limits

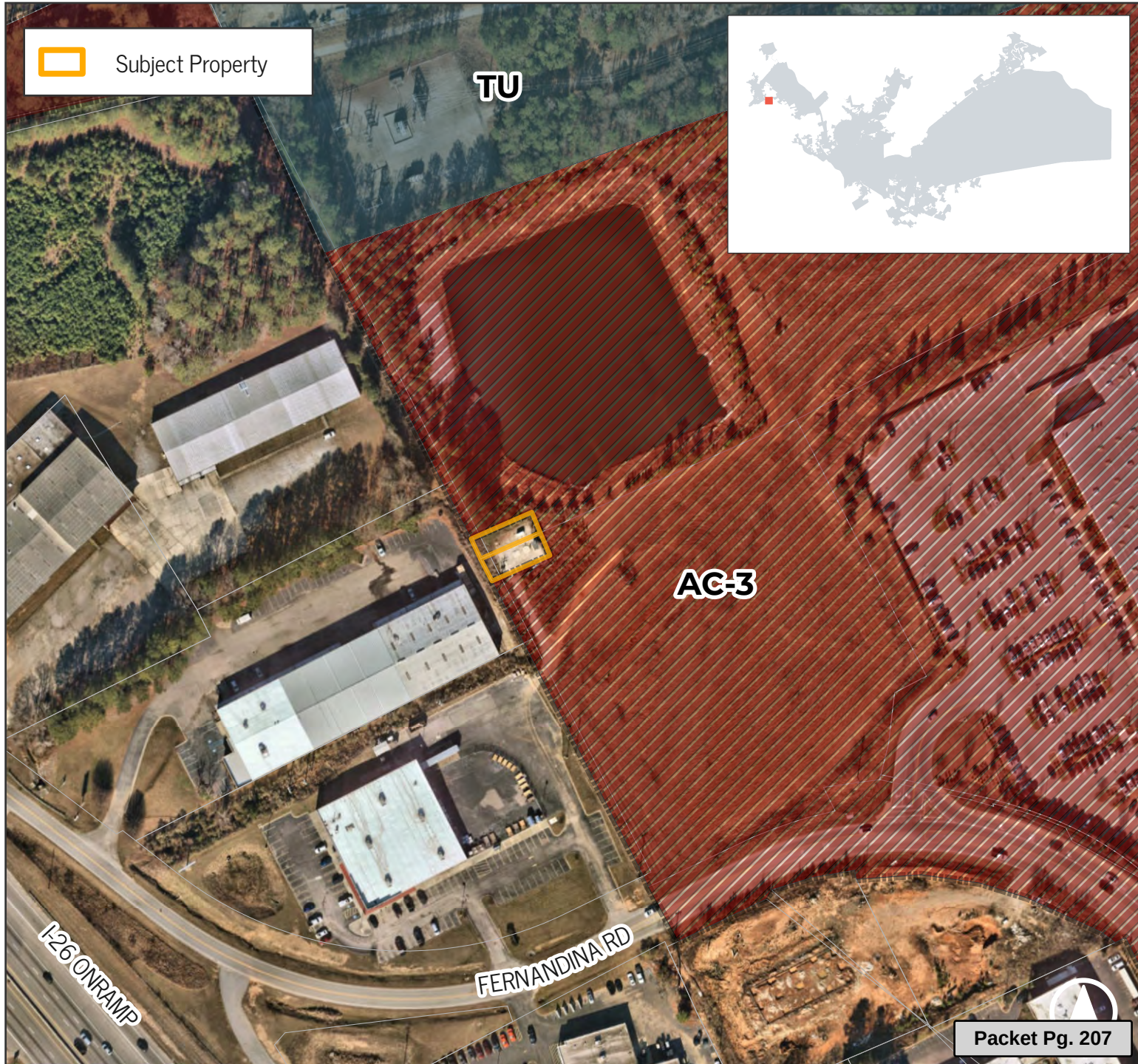


Planning & Development Services Department

Created by: atlivngood Date: 5/14/2024



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Zoning

4034 Fernandina Road; TMS# 04910-01-20 and 04910-01-21
Current Richland Co. Zoning: General Commercial (GC)
Proposed City Zoning: General Commercial District (GC)

27.a

Legend

- GC: General Commercial District
- LI: Light Industrial District
- PD: Planned Development
- Parcels
- City Limits



Planning & Development Services Department

Created by: atlivengood Date: 5/14/2024



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Current Future Land Use Classification

MIXED RESIDENTIAL

Land Use and Character

Areas include much of the urban and suburban developed areas in the County as well as edge areas adjacent to other jurisdictions in the County. These are densely developed urban and suburban areas, or opportunities for dense suburban development. Mixed residential areas include the full range of uses supportive of neighborhood, community, and regional commercial and employment needs. Residential single-family, multi-family, office and institutional, general and neighborhood commercial, and recreational uses are appropriate for this area. Some light industrial uses are also found today in these areas, but additional industrial development with significant community impacts (i.e., noise, exhaust, odor, heavy truck traffic) is discouraged, unless the area is identified specifically for these uses. Schools, churches, parks, and other institutional uses help support the full service nature of Mixed Residential areas. **See Appendix B for more detailed guidance for this category.**



Desired Development Pattern

Developments should reinforce the guiding principle of making neighborhoods and communities in Richland County more livable. Mixed Residential areas should provide a mix of housing opportunities within individual developments, preferably organized around a neighborhood center or public space. To the extent possible, commercial and office development should be located in Activity Centers and in Mixed Use Corridors. High density residential uses should be located proximate to or incorporated within Activity Centers, increasing existing and future opportunities for transit service to these locations. Grid and modified grid development patterns are preferred over curvilinear and cul-de-sac designs to support connectivity.



Transportation

Upgrades to roads should include the full range of transportation options – driving, transit, walking, and biking. Connectivity between adjacent developments is encouraged. New neighborhoods should include the full range of transportation options, including recreational sidewalks, trails and greenways, as possible.

Recommended Land Uses

Primary, Secondary, and Tertiary Land Uses: See Appendix B for the map and Handbook that identify recommended Development Types and Primary, Secondary, and Tertiary Uses that are encouraged for these areas.

Policy Guidance

1. See Appendix B for the map that identifies the recommended Development Types for Mixed Residential areas, and references specific design guidance for each Development Type.

Relevant Plans

Broad River Neighborhood Master Plan, Broad River Corridor and Community Master Plan, Lower Richland Community Strategic Master Plan, Trenholm Acres/Newcastle Master Plan, Arcadia Lakes Comprehensive Plan, Blythewood Comprehensive Plan, Cayce Comprehensive Plan, Columbia Comprehensive Plan, Forest Acres Comprehensive Plan

Priority Investment Areas

1 I-26 Broad River Road interchange (south), Portion of #5 I-20 Fairfield Interchange, Most of #9 Decker Boulevard and Two Notch Road, Portion of #10 I-77 Bluff Road Interchange (Bluff Road Exit)

Areas of Common Interest

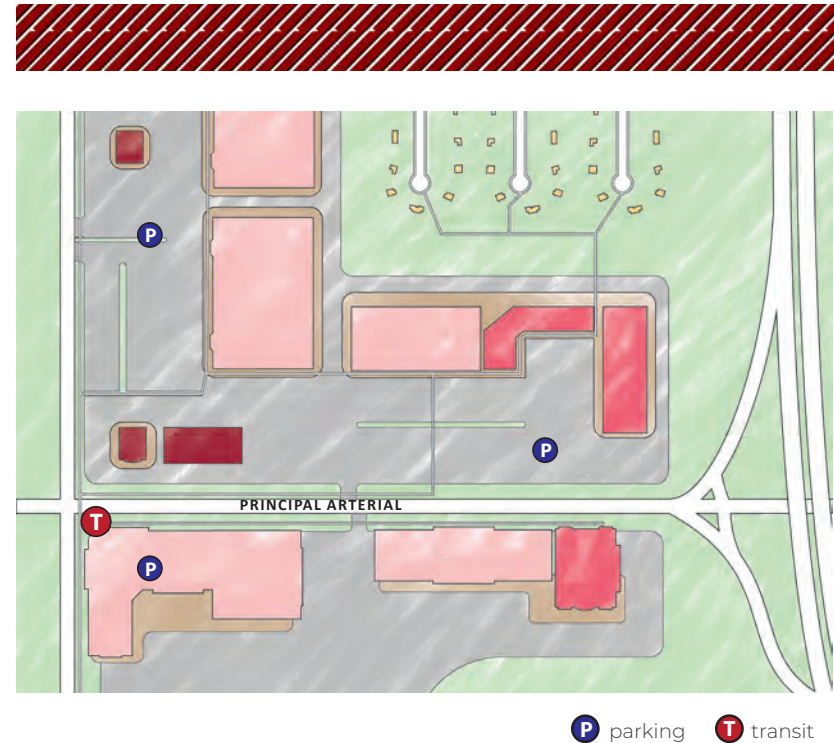
Proposed projects in the Northwest, North Central, Northeast, Beltway, and Southeast Planning areas should be coordinated with adjacent municipalities when located in areas of common interest near jurisdictional lines.

Proposed Future Land Use Classification

Development Types

REGIONAL ACTIVITY CORRIDOR (AC-3)

Regional Activity Corridors are linear extensions of a Regional Activity Center. They contain nearly identical building types and uses to a Regional Activity Center; the primary difference is the configuration of the lots and the lack of an internal subdivision or street network. Uses are built on frontage lots along principal arterial roadways. Their market or services radius may be up to 20 miles, and they typically consist of a variety of commercial and service uses.



AC-3 BUILDING TYPES/LAND USES

PRIMARY TYPES

- Multi-family Mixed-use Small & Medium (High-rises may be appropriate in some locations)
- Business/Employment (excl. Flex) Small to Extra Large

SECONDARY TYPES

- Multi-family Small to High-rise
- Civic/Institutional Small to Large
- Flex Small to Large
- Parking Structures & Lots

TERTIARY TYPES

- Single-family Attached
- Cemeteries & Mausoleums

See matrix for appropriate park/open space types.

Development Types

AC-3 DEVELOPMENT PATTERN/CONTEXT

- Streets are principal arterial roads carrying high traffic volumes, often with nearby access to highways.
- Blocks are not the base component for this development type.
- Lots are large or very large, and adequately deep and wide to accommodate groups of small to extra large format businesses or buildings with sufficient parking. Floor area ratios (FARs) are usually in the range of 0.2 to 0.25 for these corridors, but higher FARs of 3.0 or greater are appropriate as infill and redevelopment occur.
- Buildings are oriented toward the street and may be located at the front of the lot, right behind the sidewalk, or setback with parking lots in front of the buildings. In new or redevelopment projects, setting the buildings close to the street is preferred with side or rear lots.
- Access to businesses should be provided from the sidewalk. Buildings may be out-lot, freestanding structures, or in attached multi-tenant structures.
- Designated off-street parking areas are typically located in front of or behind each building. As infill and redevelopment occur in these areas, intensification may necessitate some parking structures and shared parking lots.
- These corridors are often located along transit routes, and sidewalks and bike lanes should be incorporated to allow safe access to businesses in corridors. An access management plan should be prepared for each activity corridor to promote safety for pedestrians, bicyclists, transit users, and motorists, as well as accessibility for all businesses.



- Open spaces should be provided on individual lots in the form of perimeter plantings and buffer yards; linear parks and greenway connections are encouraged in these areas.
- Consolidated architectural details and finishes are encouraged to create a cohesive appearance along corridors. Buildings are typically one to two stories, but in areas close to Regional Activity Centers or in urban core areas high-rise buildings may be appropriate.

Proposed Zoning District



GC: General Commercial District

Purpose

The purpose of the General Commercial (GC) District is to provide lands that accommodate a broad range of nonresidential uses characterized primarily by retail, office, and service establishments. Development is primarily auto-oriented, serving isolated commercial areas outside of the activity centers.

Allowed uses include personal services, retail sales, recreation/entertainment, commercial services, eating and drinking establishments, visitor accommodation, and vehicle sales and services.

Intensity and Dimensional Standards

(1) Intensity and Dimensional Standards

Standard	All Uses
Lot Area, min. (sf.)	N/A
Lot Width, min. (ft.)	N/A
Lot Coverage, max. (% of site area)	N/A
Density, max. (du/acre)	N/A
Front Yard Setback, min. (ft.)	20
Side Yard Setback, min. (ft.)	N/A
Rear Yard Setback, min. (ft.)	10
Building Height, max. (ft.)	75

Notes: ft. = feet sf. = square feet du. = dwelling unit

Use Standards

Uses are presented below for convenience. Please refer to 17-4.2 through 17-4.4 for complete regulations for principal, accessory, and temporary uses. ¹ Conditional Use ² Special Exception

PRINCIPAL USES PERMITTED

	Community recreation center ²	Elementary, middle, or high school
Dwelling, mixed-use ²	Cultural facility	School, business or trade
Dwelling, multifamily ²	Day care facility ¹	Hospital
Dwelling, single-family detached ²	Government office	Laboratory, medical or dental
Dwelling, two-family ²	Library	Medical or dental clinic/office
Continuing care retirement community (CCRC) ¹	Membership organization facility	Nursing care facility
Residential care facility ²	Place of worship ¹	Arboretum or botanical garden
Broadcasting studio	Public safety facility	Cemetery
Newspaper or periodical publishing establishment	Social services facility	Park or greenway ¹
	College or university	Park and ride

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

GC: GENERAL COMMERCIAL

Parking lot ¹	Non-depository personal credit institution ¹	Community garden ²
Parking structure ²	Repair of personal goods	Crop production and processing
Passenger terminal, surface transportation	Car wash	Warehouse distribution and storage ²
Utility facility, major ²	Amusement park	Wholesale sales, not elsewhere listed ²
Utility facility, minor	Arena, stadium, or outdoor theater	Manufacturing, assembly, or fabrication, light
Animal shelter ²	Banquet hall	
Kennel ¹	Performing arts center	
Veterinary hospital or clinic ¹	Recreation facility, indoor, not elsewhere listed	
Equipment rental	Recreation facility, outdoor, not elsewhere listed	
Laboratory, testing or research	Building supplies and equipment store ²	
Lawn, tree, or pest control services	Consumer goods store	
Linen or uniform supply	Convenience store ²	
Self-service storage ¹	Farmers' market	
Eating establishment only ¹	Fuel sales (bulk) ²	
Eating and drinking establishment, Type 1 ¹	Grocery store or food market ¹	
Eating and drinking establishment, Type 2 ²	Liquor store ²	
Funeral home or mortuary	Pawn shop ²	
Business/Professional office	Commercial vehicle sales and rentals ¹	
Contractor's office	Gasoline sales and service station ¹	
Bank, retail	Personal vehicle repair and maintenance ¹	
Beauty salon or barbershop	Personal vehicle sales and rentals ¹	
Body piercing or tattoo establishment ¹	Vehicle equipment supplies sales and rentals	
Dry cleaning pick-up ¹	Bed and breakfast ¹	
Laundry, coin-operated	Hotel or motel	
Nail salon		

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

ORDINANCE NO.: 2024-054

Annexing 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Code Ann. § 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted Columbia Compass: Envision 2036 as the City of Columbia Comprehensive Plan by Ordinance No.: 2020-028 along with all the maps and policies contained therein, and amended from time to time, in accordance with the South Carolina Comprehensive Planning Act of 1994 (§6-29 of the SC Code); and,

WHEREAS, the City of Columbia has adopted the Unified Development Ordinance (UDO) by Ordinance No.: 2019-013 and Official Zoning Map of the City of Columbia, S.C. by Ordinance No.: 2021-001, both amended from time to time, in accordance with the authority in Title VI of the SC Code; and

WHEREAS, pursuant to Sec. 17-1.7(c) of the UDO, annexation may be considered concurrent with amendments to the Comprehensive Plan and the Zoning Map; and

WHEREAS, the City of Columbia Planning Commission has reviewed the proposed future land use and zoning classifications of the property, and made a recommendation to City Council in accordance with §6-29 of the SC Code and §17-2.5 of the UDO; and

WHEREAS, the Columbia City Council has held a public hearing in accordance with §17-2.4(f) of the UDO and §6-29-760 of the SC Code; and

WHEREAS, the Columbia City Council has determined that the proposed land use classification is appropriate for the property, and the proposed zoning district meets one or more of the criteria set forth by §17-2.5(c)(4), Zoning Map Amendment Decision Standards, of the UDO; NOW THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this _____ day of _____, 2024, that:

1. The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.
2. The property identified as W/S Piney Woods Road and W/S Piney Woods Road a/k/a 4034 Fernandina Road, Richland County TMS #04910-01-20 and TMS #04910-01-21 containing 0.11 acres, further identified in Attachment A, is hereby annexed to and becomes a part of the City of Columbia, and is incorporated into Columbia Compass: Envision 2036 and the Official Zoning Map, effective immediately.
3. This property shall be apportioned to City Council District #1, Census Tract 103.04, and assigned a future land use classification of Regional Activity Corridor (AC-3) and zoning of

General Commercial District (GC).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NOS.: 04910-01-20 and 04910-01-21

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:
Final Reading:

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2024-054
EXHIBIT "A"
PROPERTY DESCRIPTION

All those certain pieces, parcels or lots of land, situate, lying and being in the State of South Carolina, County of Richland, near the City of Columbia, in the County of Richland, State of South Carolina, being shown and designated as Parcel A containing 0.054 Acres (approx. 2,350 SF), and Parcel B containing 0.057 Acres (approx. 2,480 SF), on a plat of property acquired by the City of Columbia for New Piney Grove Pump Station, CIP Project #SS6833, dated September 5, 2013, last revised February 28, 2014 prepared by Construction Support Services, Jay S. Joshi, S.C. R.L.S. #14811, for the City of Columbia, South Carolina, and being on file in the Office of the Department of Utilities and Engineering, City of Columbia, South Carolina, under file reference #250-337. Said plat being recorded in the office of the Register of Deeds for Richland County in Record Book 1958 at Page 3368.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: May 14, 2024

RE: **Property Address:** 0.054 acres W/S Piney Woods Road and 0.057 acres W/S Piney Woods Road
a/k/a 4034 Fernandina Road
Richland County TMS#: 04910-01-20 and 04910-01-21
Owner(s): City of Columbia
Current Use: Institutional
Proposed Use: Institutional
Current County Land Use: Mixed Residential (High Density)
Proposed City Land Use: Regional Activity Corridor (AC-3)
Current County Zoning: General Commercial (GC)
Proposed City Zoning: General Commercial District (GC)
Reason for Annexation: City-Owned Property; Primary Area
City Council District: 1
Census Tract: 103.04

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **June 13, 2024** Planning Commission agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl

Attachments

cc:

Clint Shealy, Assistant City Manager
Jeff Palen, Assistant City Manager/CFO
Dana Higgins, Director, Engineering
Frank Eskridge, Director, Utilities
Robert Anderson, Public Works Director
Krista Hampton, Planning & Development Services
Kelly Smith, Business License Administrator
Greg Williams, Business Liasion
Tiffany Latimer, Customer Care Administrator
Todd Beiers, Building Official
Michelle Brazell, Engineering
Police Planning & Research
Alfreda Tindal, Richland Co. 911 Addressing Coordinator
Aric Jensen, Assistant County Administrator – Richland County

Missy Gentry, Assistant City Manager
Henry M. Simons, Assistant City Manager
Teresa Knox, City Attorney
William Holbrook, Police Chief
Aubrey Jenkins, Fire Chief
Dollie Herron, Community Development
George Adams, Fire Marshal
Hope Hasty, Zoning Administrator
Wendy Royal, Columbia-Richland 911
David Hatcher, Housing Official
Richland County Solid Waste Collection
Lucinda Statler, Planning Administrator
Brandon Burnette, Development Center Administrator
Shiriani Fuller, Richland County Engineering

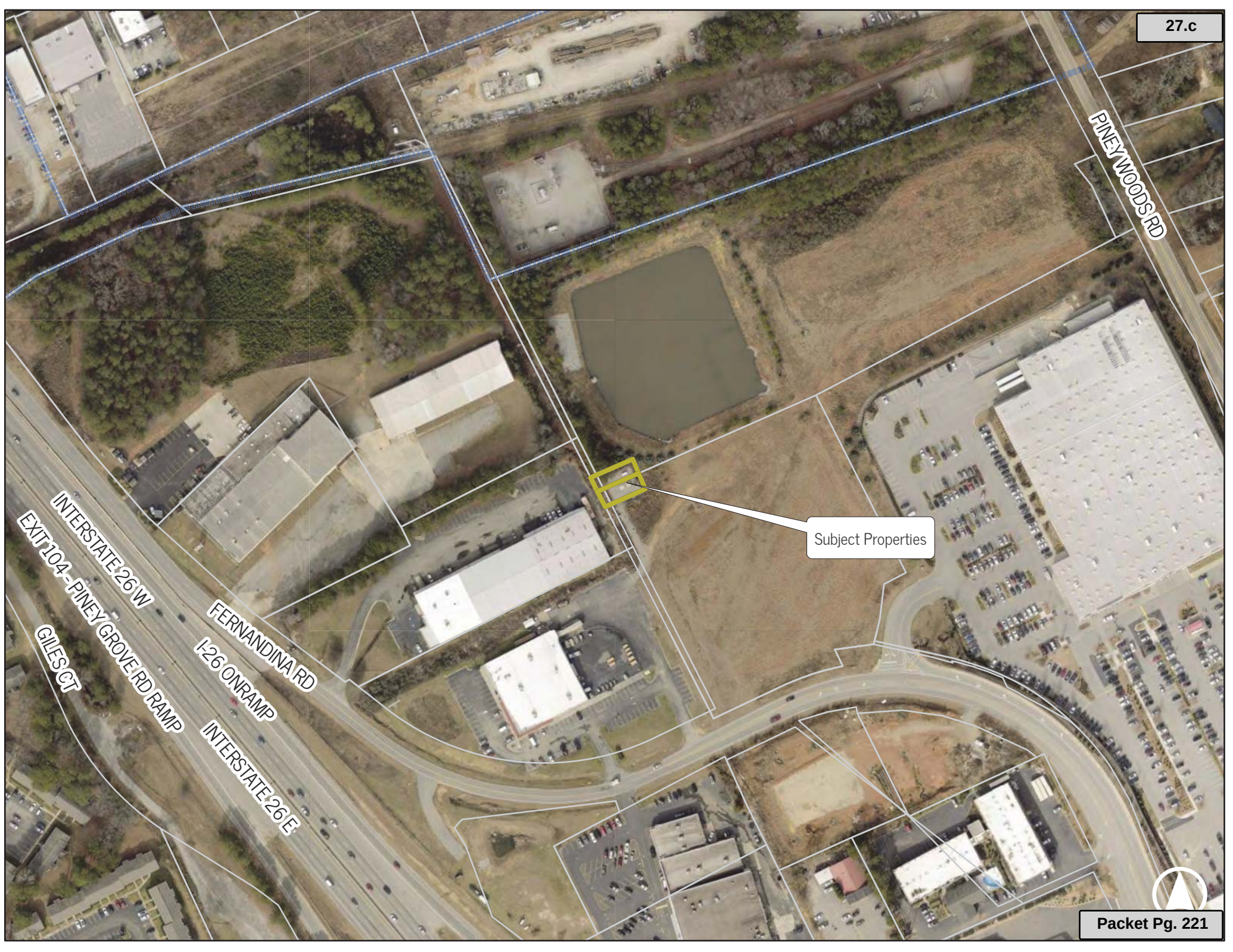
Planning Commission Land Use Recommendation: _____ (Land Use classification) by _____.

on _____ (mm/dd/yyyy).

Planning Commission Zoning Recommendation: _____ (Zoning classification) by _____.

on _____ (mm/dd/yyyy).

(Signature of Annexation Coordinator)



Subject Properties

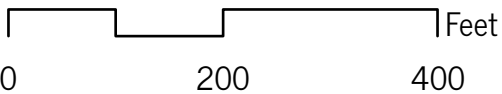
Future Land Use

4034 Fernandina Road; TMS# 04910-01-20 and 04910-01-21
 Current Richland Co. Future Land Use: Mixed Residential (High Density)
 Proposed City Future Land Use: Regional Activity Corridor (AC-3)

27.c

Legend

- UCMR-1 - Urban Core Mixed Residential - 1
- UCMR-2 - Urban Core Mixed Residential - 2
- UCMR-3 - Urban Core Mixed Residential - 3
- UEMR - Urban Edge Mixed Residential
- UCMF - Urban Core Multi-family
- UEMF - Urban Edge Multi-family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- S/A - Sports/Amusement
- C/I - Civic/Institutional
- CBA - Central Business Area
- ZOO - Riverbanks Zoo & Garden
- U/C - Universities/Colleges
- FJ - Fort Jackson
- T/S - Transitional/Sensitive Lands
- Parcels
- City Limits

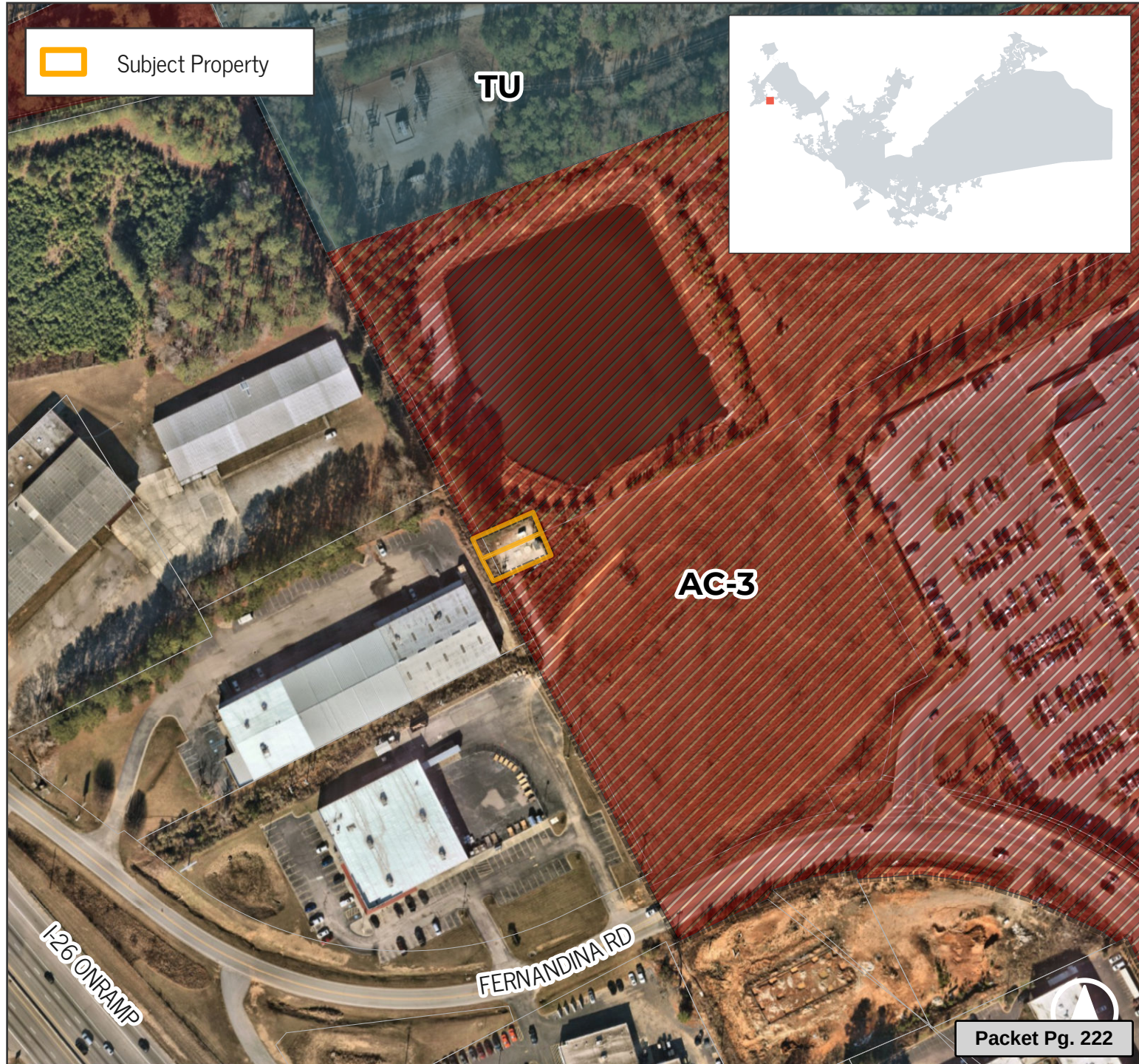


Planning & Development Services Department

Created by: atlivengood Date: 5/14/2024



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Zoning

4034 Fernandina Road; TMS# 04910-01-20 and 04910-01-21
Current Richland Co. Zoning: General Commercial (GC)
Proposed City Zoning: General Commercial District (GC)

27.c

Legend

- GC: General Commercial District
- LI: Light Industrial District
- PD: Planned Development
- Parcels
- City Limits



0 200 400 Feet

**Planning & Development
Services Department**

Created by: atlivengood Date: 5/14/2024



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MEETING DATE: August 6, 2024

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: **ANNEXATION, FUTURE LAND USE MAP
AMENDMENT, AND ZONING MAP AMENDMENT
for 3029 Farrow Road and portion of NX Kent
Street, TMS# 11503-05-06 and 11504-30-43
(portion)**

**FUNDING SOURCE &
ORIGINAL BUDGET:**

CLEAN WATER 2020?: No

PURPOSE:

Ordinance No.: 2024-053 Annexing 3029 Farrow Road and a portion of NX Kent Street, Richland County TMS #11503-05-06 and TMS #11504-30-43 (portion) into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.

Council District: 2

Proposal: Request to annex the property and assign land use classification of Urban Core Residential Small Lot (UCR-1) and assign zoning of Community Activity Center/Corridor District (CAC) at annexation. The property is currently classified as Mixed Residential (High Density) and zoned General Commercial (GC) by Richland County.

Applicant: Daniel H. and Kenia A. Eloi

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- **#a:** ANNEX-2024-0012_Farrow_Kent_ZPH_Packet (PDF)
- **#b:** 2024-053 - Annex and Incorporate 3029 Farrow Road and portion of NX Kent Street(PDF)
- **#c:** Farrow_Kent_Offer_Notice (PDF)
- **#d:** Farrow3029_Petition (PDF)
- **#e:** KentNX_Petition (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.



CITY COUNCIL

July 16, 2024 at 4:00 P.M.

Busby Street Community Center, 1735 Busby Street, Columbia, S.C., 29203

ANNEXATION, FUTURE LAND USE MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY

3029 Farrow Road and portion of NX Kent Street,
TMS# 11503-05-06 and 11504-30-43 (portion)

Council District:	2
Proposal:	Annex the property and assign land use classification of Urban Core Residential Small Lot (UCR-1) and assign zoning of Community Activity Center/Corridor District (CAC) at annexation. The property is currently classified as Mixed Residential (High Density) and zoned General Commercial (GC) by Richland County.
Applicant:	Daniel H. and Kenia A. Eloj
Staff Recommendation:	Approval
PC Recommendation:	06/13/2024; Approval, (5-0)
ZPH, 1 st Reading:	07/16/2024; Pending
2 nd Reading:	08/06/2024; Pending

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.14 acres

Current Use: Vacant

Proposed Use: Commercial

Reason for Annexation: Municipal Services – New Development

Urban Service Area: Donut Hole - Primary

Current County Land Use Classification: Mixed Residential (High Density)

Proposed City Land Use Classification: Urban Core Residential Small Lot (UCR-1)

Current County Zoning: General Commercial (GC)

Proposed City Zoning: Community Activity Center/Corridor District (CAC)

Census Tract: 5

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property:

Police

As with most annexations, we find that the proposed annexation may result in an increased number of calls for service. The estimated cost to serve this proposed commercial building/restaurant would be approximately \$2,500 per year, based on calls to similar nearby businesses within the City limits.

Fire

The proposed annexation will not result in significant additional costs or impact services being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The Solid Waste Division has no concerns and does not typically serve this type of business. Depending on the volume of trash, commercial rollcart service may be available for a fee.

Engineering

Because water and sewer lines currently exist in this area, Utilities and Engineering **will not incur any costs** associated with this annexation.

Water Customer Care

The property is currently vacant and any new businesses would represent new customers, who will pay water and sewer rates approximately 40% lower than out-of-city customers.

Planning & Development Services

We recommend approval of the annexation of this property, which is within an area classified as Donut Hole – Primary within the Urban Service Area plan. The owner is proposing a small multitenant commercial building on the site, which includes the adjacent property, already within the City, at tax parcel 11503-05-07. Upon construction, the estimated real estate tax revenue generated for the City would be **approximately \$1,600 per year** based on the taxable value of similar commercial development nearby.

* Estimated City Tax Revenue is based on 2023 millage for real property and calculated as: ((Taxable Value × Tax Rate) × City Millage Rate (.0938)). The actual additional taxes paid by the property owner will generally be substantially lower than this number, as some millage items do not apply to in-City properties and an increased Local Option Sales Tax credit factor applies to in-City properties (an additional .002571 for the 2023 tax year).

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is identified as a “Donut Hole - Primary” in the Urban Service Area Plan.

Principles and Goals of the Urban Service Area

The Urban Service Area plan provides a prioritization tool for City Council, staff, and the public to consider about the areas that present the best opportunities for the City’s long-term growth, while minimizing both short-term and long-term challenges. A review of existing infrastructure as well as the reach of our community facilities and services helps define how we classify areas within the

Urban Service Area plan. Areas have been classified as Primary, Secondary, and Long Range areas - or as Donut Holes – in order to represent the general level of priority based on this review.

Importantly, this Urban Service Area plan is a policy guide, and not a determination about annexation on any individual property.

Donut Holes - Primary

Donut Holes - Primary are the donut holes where services are readily available and the infrastructure is generally good. These services include fire, police, sanitation, and utilities.

Annexation within an area classified as Donut Hole - Primary is the highest priority. Barring unanticipated circumstances, annexation of these areas is recommended, and staff should work with individual property owners or neighborhoods/developments to encourage and expedite annexation.

Donut Holes are unincorporated areas that are completely surrounded by the City of Columbia and/or another municipality, or areas surrounded by the City of Columbia and a major geographical feature, such as a river. These areas pose a number of challenges to the City that can be addressed through annexation. Often, these are areas that were developed before the City or any municipality became adjacent, and may lack easy access to City utilities or other services.

Donut Holes can often cause inefficiencies in the delivery of services due to confusion about jurisdiction, and if the land is in a jurisdiction with a different approach to code enforcement, these areas can negatively impact the quality of life for adjacent City residents. Such inefficiencies can impact property owners and residents, both within and outside of the municipal boundaries, through confusion over services as well as added operational costs to local government. This results in a greater financial impact to City residents, who pay both City and County taxes.

Comprehensive Plan Land Use Classification

The proposed future land use for the subject property in the *Columbia Compass: Envision 2036* Future Land Use Map is Urban Core Residential Small Lot (UCR-1). The property is currently designated as Mixed Residential (High Density) by Richland County.

Refer to the attached land use classification descriptions for existing Richland County and proposed City of Columbia land use classifications.

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is located within the study area of [The Walkable 29203 Pedestrian Master Plan](#), which was the result of a joint planning effort between SCDHEC, Richland County, and the City of Columbia. The plan makes broad policy recommendations for the entire 29203 zip code, as well as specific policy and infrastructure recommendations within and adjacent to the North Main and Crane Creek planning areas. Area-wide, the Plan recommends improving the streetscape for pedestrian use to combat perceptions of crime and encourage pedestrian use (pg. 117).

ZONING

The property is currently zoned General Commercial (GC) by Richland County. Adjacent parcels within the City of Columbia are zoned Community Activity Center/Corridor District (CAC) to the east, south, and southwest, and Mixed Use District (MU-2) to the northwest. Adjacent parcels in unincorporated Richland County – to the northeast – are currently zoned General Commercial (GC).

Prior to the implementation of Richland County's new Land Development Code and Zoning Maps on March 1, 2024, the subject property was zoned General Commercial (GC).

The proposed City of Columbia Zoning is Community Activity Center/Corridor District (CAC).

Refer to the attached zoning district descriptions for more information on the proposed City of Columbia zoning.

STAFF RECOMMENDATION

As the property is within a Primary Donut Hole, and about half of the proposed development is already within the City, staff recommends annexation of the property and the assignment of the future land use classification of Urban Core Residential Small Lot (UCR-1) and zoning of Community Activity Center/Corridor District (CAC) at the time of annexation.



Subject Properties

3029 Farrow Road and portion of NX Kent Street, TMSs# 11503-05-06 and 11504-70-47 (1)
 Current Richland Co. Future Land Use: Mixed Residential (High Density)
 Proposed City Future Land Use: Urban Core Residential Small Lot (UCR-1)

28.a

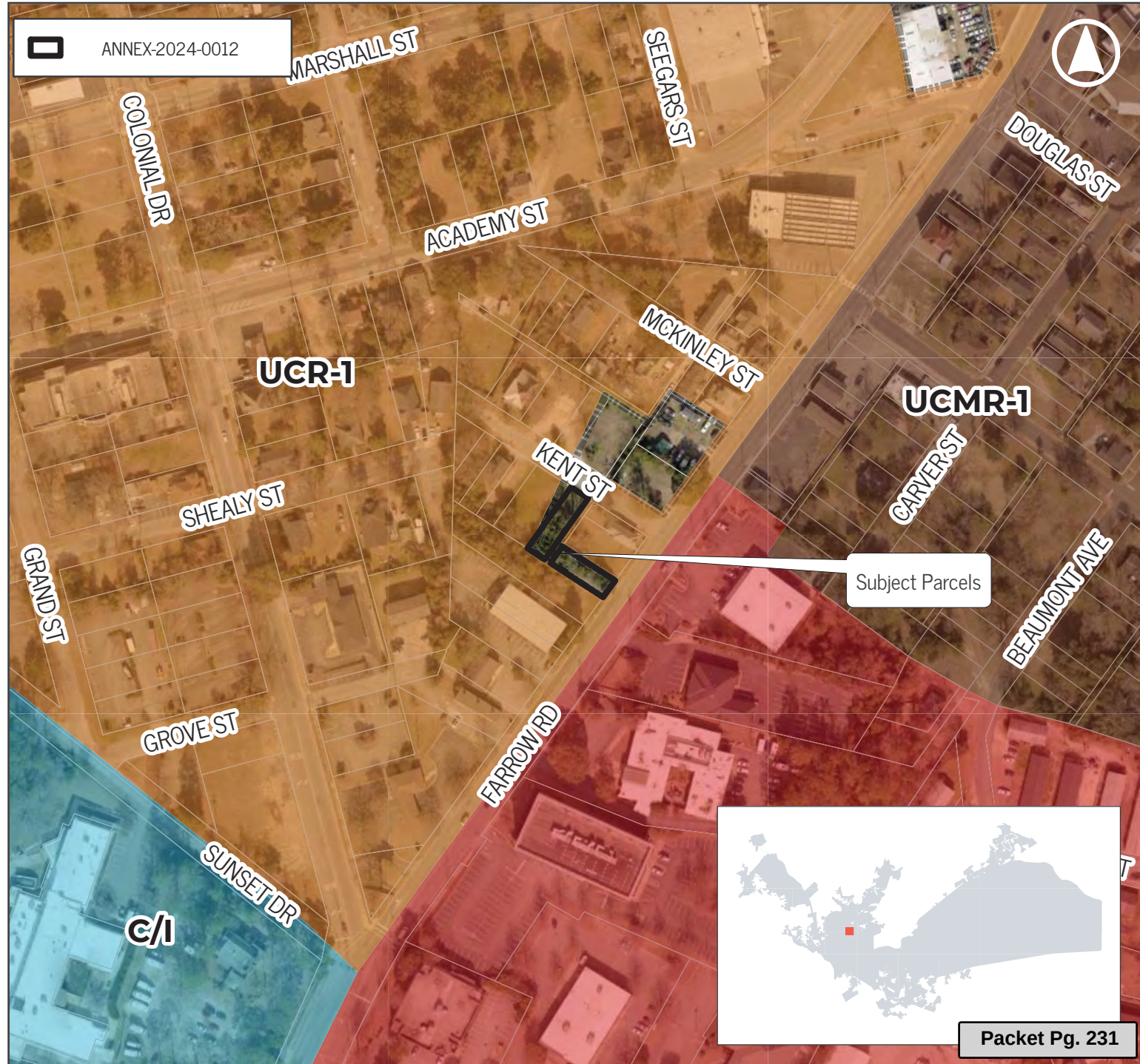
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- UEMF - Urban Edge Multi-family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- S/A - Sports/Amusement
- C/I - Civic/Institutional
- CBA - Central Business Area
- ZOO - Riverbanks Zoo & Garden
- U/C - Universities/Colleges
- FJ - Fort Jackson
- T/S - Transitional/Sensitive Lands
- Parcels
- City Limits



Created by: swhudson Date: 5/14/2024



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Packet Pg. 231

Zoning

3029 Farrow Road and portion of NX Kent Street, TMSs# 11503-05-06 and 11504-

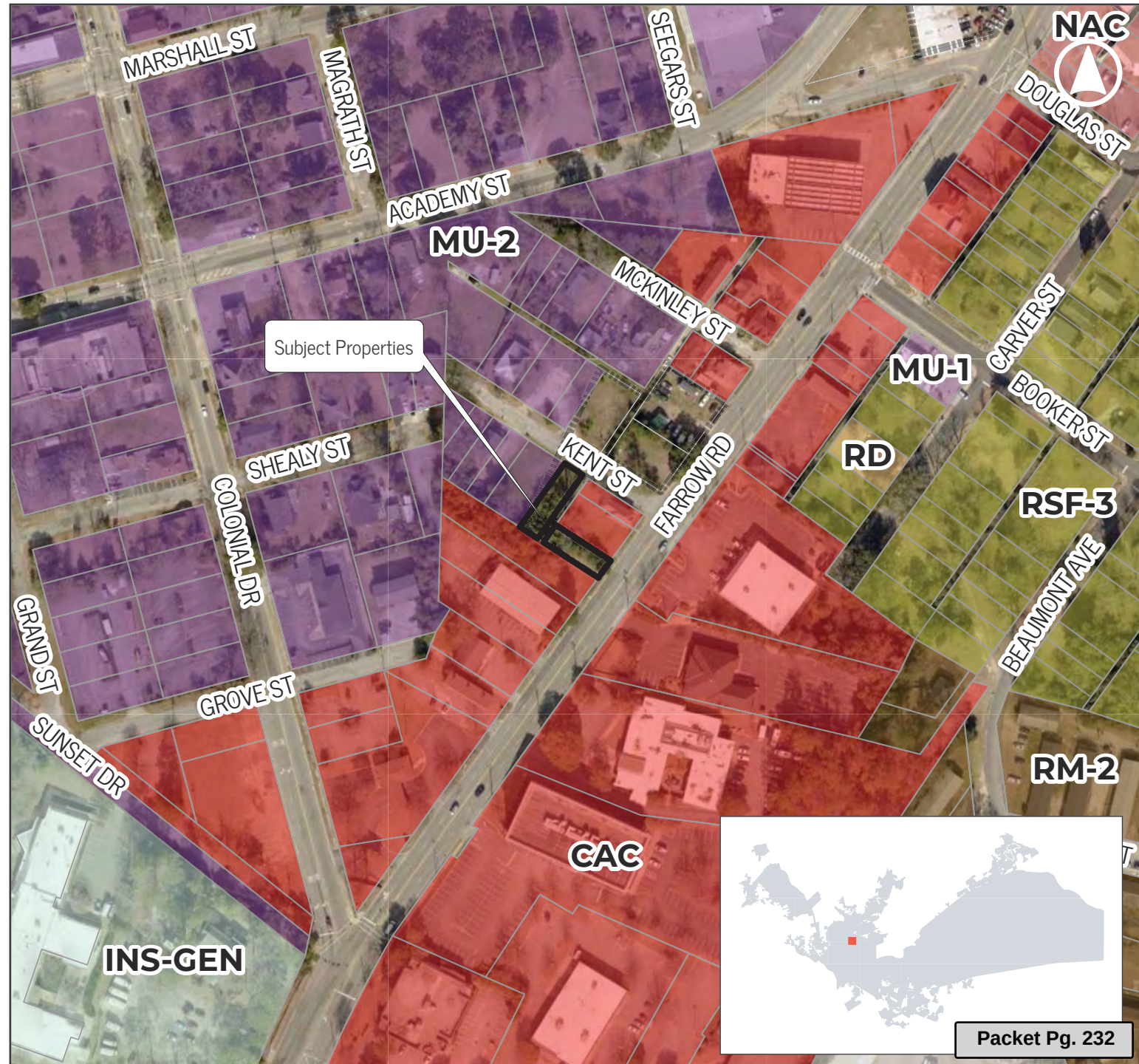
28.a

Current Richland Co. Zoning: General Commercial (GC)

Proposed City Zoning: Community Activity Center/Corridor (CAC)

Legend

- CAC: Community Activity Center/Corridor
- NAC: Neighborhood Center/Corridor
- MU-2: Mixed-Use
- MU-1: Mixed-Use
- RSF-3: Residential Single Family - Small Lot District
- RM-2: Residential Mixed
- RD: Residential Two-Family District
- LI: Light Industrial District
- INS-GEN: Institutional - General District
- Parcels
- City Limits



0 200 400 Feet

**Planning & Development
Services Department**

Created by: swhudson Date: 5/14/2024



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Current Future Land Use Classification

MIXED RESIDENTIAL

Land Use and Character

Areas include much of the urban and suburban developed areas in the County as well as edge areas adjacent to other jurisdictions in the County. These are densely developed urban and suburban areas, or opportunities for dense suburban development. Mixed residential areas include the full range of uses supportive of neighborhood, community, and regional commercial and employment needs. Residential single-family, multi-family, office and institutional, general and neighborhood commercial, and recreational uses are appropriate for this area. Some light industrial uses are also found today in these areas, but additional industrial development with significant community impacts (i.e., noise, exhaust, odor, heavy truck traffic) is discouraged, unless the area is identified specifically for these uses. Schools, churches, parks, and other institutional uses help support the full service nature of Mixed Residential areas. **See Appendix B for more detailed guidance for this category.**



Desired Development Pattern

Developments should reinforce the guiding principle of making neighborhoods and communities in Richland County more livable. Mixed Residential areas should provide a mix of housing opportunities within individual developments, preferably organized around a neighborhood center or public space. To the extent possible, commercial and office development should be located in Activity Centers and in Mixed Use Corridors. High density residential uses should be located proximate to or incorporated within Activity Centers, increasing existing and future opportunities for transit service to these locations. Grid and modified grid development patterns are preferred over curvilinear and cul-de-sac designs to support connectivity.



Transportation

Upgrades to roads should include the full range of transportation options – driving, transit, walking, and biking. Connectivity between adjacent developments is encouraged. New neighborhoods should include the full range of transportation options, including recreational sidewalks, trails and greenways, as possible.

Recommended Land Uses

Primary, Secondary, and Tertiary Land Uses: See Appendix B for the map and Handbook that identify recommended Development Types and Primary, Secondary, and Tertiary Uses that are encouraged for these areas.

Policy Guidance

1. See Appendix B for the map that identifies the recommended Development Types for Mixed Residential areas, and references specific design guidance for each Development Type.

Relevant Plans

Broad River Neighborhood Master Plan, Broad River Corridor and Community Master Plan, Lower Richland Community Strategic Master Plan, Trenholm Acres/Newcastle Master Plan, Arcadia Lakes Comprehensive Plan, Blythewood Comprehensive Plan, Cayce Comprehensive Plan, Columbia Comprehensive Plan, Forest Acres Comprehensive Plan

Priority Investment Areas

1 I-26 Broad River Road interchange (south), Portion of #5 I-20 Fairfield Interchange, Most of #9 Decker Boulevard and Two Notch Road, Portion of #10 I-77 Bluff Road Interchange (Bluff Road Exit)

Areas of Common Interest

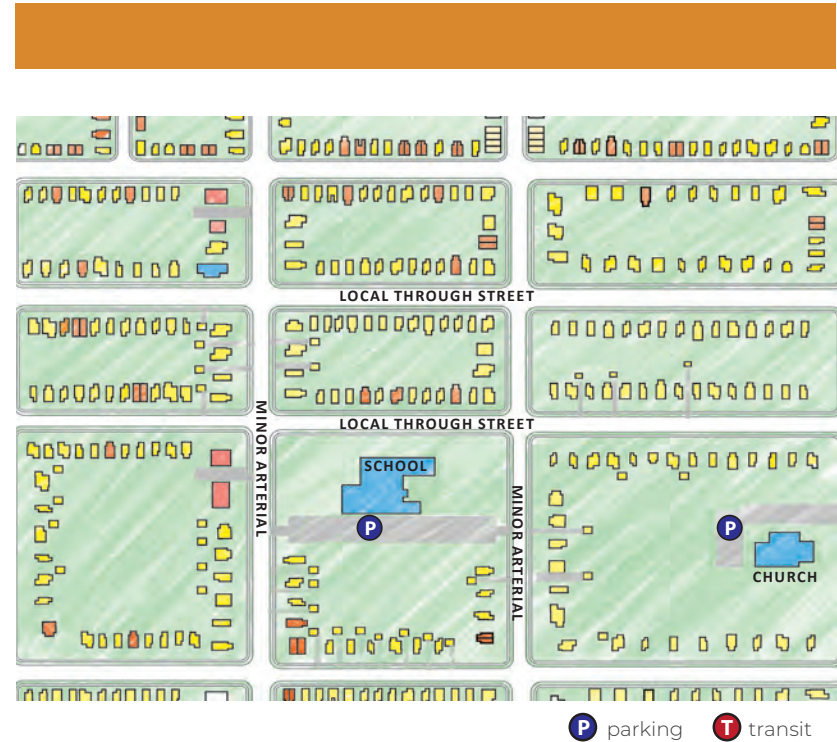
Proposed projects in the Northwest, North Central, Northeast, Beltway, and Southeast Planning areas should be coordinated with adjacent municipalities when located in areas of common interest near jurisdictional lines.

Proposed Future Land Use Classification

Development Types

URBAN CORE RESIDENTIAL SMALL LOT (UCR-1)

Urban Core Residential Small Lot neighborhoods are common just outside the urban center; most were subdivided before 1950 and many continue the grid or street network from the original planned portion of the City. This development type may represent existing neighborhoods and is a development form appropriate for medium to large-scale redevelopments or infill sites. Traditional and contemporary architectural styles have a place in these neighborhoods. When infill development is designed, scale and orientation of existing structures on the block should act as design presets.



UCR-1 BUILDING TYPES/LAND USES

PRIMARY TYPES

- Single-family Detached

SECONDARY TYPES

- Single-family Attached
- Two-family
- Three-family

TERTIARY TYPES

- Multi-family Small
- Civic/Institutional Small
- Business/Employment Small (excl. Flex)
- Cemeteries & Mausoleums

See matrix for appropriate park/open space types.

Development Types

UCR-I DEVELOPMENT PATTERN/CONTEXT

- Streets and rights-of-way are wide and typically straight; they include sidewalks and tree lawns, preferably lining both sides of the street. Local streets may be narrower than the principal and minor arterial roads.
- Transit may be found along principal and minor arterials or in adjacent activity corridors or centers.
- Blocks are square or rectangular and are commonly smaller than the blocks in the urban center. Alleyways are not common but can be used in redevelopment or infill to increase accessibility.
- The subdivision of blocks is regular and results in equally sized lots that average less than 8,700 square feet. Multiple smaller lots are consolidated to accommodate larger buildings like schools. Deeper lots may be found along major roads.
- Buildings are set back from the street by small to medium front yards with front doors or entrances located on the main façade. Front yard setbacks are typically consistent along a block. Exceptions are for larger buildings like schools that occupy the majority of a block.
- Individual lots may have only one narrow side yard and have a zero lot line setback from front or side property lines, however buildings set in the center of the lot are also common.
- Housing is primarily single family residential, and most buildings are of a similar size, height, and style within a block. Building sizes vary, but most are one to two stories in height with less than 2,000 square feet of livable space per unit.
- Some lots have dedicated parking areas - in driveways, or detached garages located in the interior of the block. On-street parking is also common.



- Open spaces for community gardens or informal passive neighborhood and community scale parks are important open space elements in a more densely developed neighborhood.
- Architecture is vernacular and detailing is human scale with frequent windows, front entrances, porches, stoops, and/or balconies. Neighborhoods display era-specific architectural styles which should be used as a reference for scale and massing for any infill buildings.

Proposed Zoning District



CAC: Community Activity Center/Corridor District

Purpose

The purpose of the Community Activity Center/Corridor (CAC) District is to provide lands that accommodate moderate-density, walkable, and medium-scale mixed-use development, and commercial development that serves multiple neighborhoods. Some auto-oriented uses are allowed, but the design and location of those uses must be compatible with and support pedestrian-oriented development. Allowed uses include live/work and multi-family dwellings, mixed-use, offices, recreation/entertainment, cultural facilities, restaurants, and drinking establishments. *No minimum parking.

Intensity and Dimensional Standards

Standard	Multi-family and Mixed-Use	All Other Uses
Lot Area, min. (sf.)	10,000	5,000
1 Lot Width, min. (ft.)	75	50
Lot Coverage, max. (% of site area)	N/A	
Density, max. (du/acre)	N/A	
2 Front Yard Setback, (ft.)	Min.	5 [1]
	Max.	15 [1]
3 Side Yard Setback, min. (ft.)	0 to 5	
4 Rear Yard Setback, min. (ft.)	20	
5 Building Height, max. (ft.)	75	

Notes: ft. = feet sf. = square feet du. = dwelling unit

[1] In lieu of this standard, the Zoning Administrator may approve a front yard setback that is within 90 percent and 110 percent of the average front yard setback for properties on the same block face, if more than 50 percent of the lots on the block face have buildings.

Use Standards

Uses are presented below for convenience. Please refer to 17-4.2 through 17-4.4 for complete regulations for principal, accessory, and temporary uses. ¹ Conditional Use ² Special Exception

PRINCIPAL USES PERMITTED

Dwelling, live-work ¹	Broadcasting studio	Public safety facility
Dwelling, mixed-use	Newspaper or periodical publishing establishment	Social services facility
Dwelling, multifamily	Community recreation center	College or university
Continuing care retirement community (CCRC) ¹	Cultural facility	Elementary, middle, or high school
Dormitory, public	Day care facility ¹	School, business or trade
Fraternity or sorority house ²	Government office	Hospital
Residential care facility ²	Library	Laboratory, medical or dental
Rooming house or boardinghouse ²	Membership organization facility	Medical or dental clinic/office
	Place of worship ¹	Nursing care facility
		Arboretum or botanical garden

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

CAC: COMMUNITY ACTIVITY CENTER/CORRIDOR

Cemetery	Performing arts center
Park or greenway ¹	Recreation facility, indoor, not elsewhere listed
Park and ride	Recreation facility, outdoor, not elsewhere listed
Parking lot ¹	Consumer goods store
Parking structure ¹	Convenience store ²
Passenger terminal, surface transportation	Farmers' market
Utility facility, major ²	Grocery store or food market
Utility facility, minor	Liquor store ²
Kennel ¹	Pawn shop ²
Veterinary hospital or clinic ¹	Gasoline sales and service station ¹
Self-service storage ¹	Personal vehicle repair and maintenance ¹
Eating establishment only ¹	Vehicle equipment supplies sales and rentals
Eating and drinking establishment, Type 1 ¹	Hotel or motel
Eating and drinking establishment, Type 2 ²	Community garden ¹
Funeral home or mortuary	Manufacturing, assembly, or fabrication, light
Business/Professional office	
Contractor's office	
Bank, retail	
Beauty salon or barbershop	
Body piercing or tattoo establishment ¹	
Dry cleaning pick-up ¹	
Laundry, coin-operated	
Nail salon	
Repair of personal goods	
Car wash	
Banquet hall	

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

ORDINANCE NO.: 2024-053

Annexing 3029 Farrow Road and a portion of NX Kent Street, Richland County TMS #11503-05-06 and TMS #11504-30-43 (portion) into the City of Columbia, South Carolina, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Code Ann. § 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted Columbia Compass: Envision 2036 as the City of Columbia Comprehensive Plan by Ordinance No.: 2020-028 along with all the maps and policies contained therein, and amended from time to time, in accordance with the South Carolina Comprehensive Planning Act of 1994 (§6-29 of the SC Code); and,

WHEREAS, the City of Columbia has adopted the Unified Development Ordinance (UDO) by Ordinance No.: 2019-013 and Official Zoning Map of the City of Columbia, S.C. by Ordinance No.: 2021-001, both amended from time to time, in accordance with the authority in Title VI of the SC Code; and

WHEREAS, pursuant to Sec. 17-1.7(c) of the UDO, annexation may be considered concurrent with amendments to the Comprehensive Plan and the Zoning Map; and

WHEREAS, the City of Columbia Planning Commission has reviewed the proposed future land use and zoning classifications of the property, and made a recommendation to City Council in accordance with §6-29 of the SC Code and §17-2.5 of the UDO; and

WHEREAS, the Columbia City Council has held a public hearing in accordance with §17-2.4(f) of the UDO and §6-29-760 of the SC Code; and

WHEREAS, the Columbia City Council has determined that the proposed land use classification is appropriate for the property, and the proposed zoning district meets one or more of the criteria set forth by §17-2.5(c)(4), Zoning Map Amendment Decision Standards, of the UDO; NOW THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this day of _____, 2024, that:

1. The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.
2. The property identified as 3029 Farrow Road and a portion of NX Kent Street, Richland County TMS #11503-05-06 and 11504-30-43 (portion) containing 0.14 acres, further identified in Attachment A, is hereby annexed to and becomes a part of the City of Columbia, and is incorporated into Columbia Compass: Envision 2036 and the Official Zoning Map, effective immediately.
3. This property shall be apportioned to City Council District #2, Census Tract 5, and assigned a future land use classification of Urban Core Residential Small Lot (UCR-1) and zoning of

Community Activity Center/Corridor District (CAC).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NOS.: 11503-05-06 and 11504-30-43 (portion)

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:
Final Reading:

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2024-053
EXHIBIT "A"
PROPERTY DESCRIPTION

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, containing 0.06 acres, more or less, and shown and designated as block 05, lot 06 on Richland County Tax Map 11503. Said parcel having such boundaries and measurements as are shown on said tax map.

Also,

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, containing 0.08 acres, more or less, and shown and designated as block 30, lot 43 on Richland County Tax Map 11504. Said parcel having such boundaries and measurements as are shown on said tax map.

Less and excepting all that portion of said parcel incorporated into the City of Columbia by merger with the Town of Eau Claire on December 2, 1955.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: May 17, 2024

RE: **Property Address:** 3029 Farrow Road and portion of NX Kent Street
Richland County TMS#: 11503-05-06 and 11504-30-43 (portion)
Owner(s): Daniel H. and Kenia A. Eloi
Current Use: Vacant Commercial
Proposed Use: Commercial
Current County Land Use: Mixed Residential (High Density)
Proposed City Land Use: Urban Core Residential Small Lot (UCR-1)
Current County Zoning: General Commercial (GC)
Proposed City Zoning: Community Activity Center/Corridor District (CAC)
Reason for Annexation: Municipal Services; Donut Hole - Primary
City Council District: 2
Census Tract: 5

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **June 13, 2024** Planning Commission agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl

Attachments

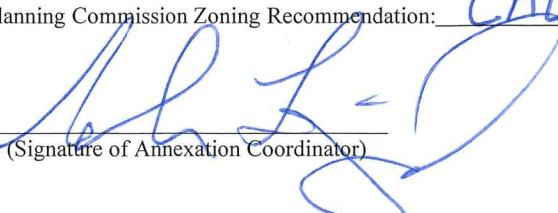
cc:

Clint Shealy, Assistant City Manager
 Jeff Palen, Assistant City Manager/CFO
 Dana Higgins, Director, Engineering
 Frank Eskridge, Director, Utilities
 Robert Anderson, Public Works Director
 Krista Hampton, Planning & Development Services
 Kelly Smith, Business License Administrator
 Greg Williams, Business Liaison
 Tiffany Latimer, Customer Care Administrator
 Todd Beiers, Building Official
 Michelle Brazell, Engineering
 Police Planning & Research
 Alfreda Tindal, Richland Co. 911 Addressing Coordinator
 Aric Jensen, Assistant County Administrator – Richland Co.

Missy Gentry, Assistant City Manager
 Henry M. Simons, Assistant City Manager
 Teresa Knox, City Attorney
 William Holbrook, Police Chief
 Aubrey Jenkins, Fire Chief
 Dollie Herron, Community Development
 George Adams, Fire Marshal
 Hope Hasty, Zoning Administrator
 Wendy Royal, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 Lucinda Statler, Planning Administrator
 Brandon Burnette, Development Center Administrator
 Shiriani Fuller, Richland County Engineering

Planning Commission Land Use Recommendation: UCR-1 (Land Use classification) by 5-0
 on 6/13/24 (mm/dd/yyyy).

Planning Commission Zoning Recommendation: CAC (Zoning classification) by 5-0
 on 6/13/24 (mm/dd/yyyy).


 (Signature of Annexation Coordinator)



Subject Properties

Future Land Use

3029 Farrow Road and portion of NX Kent Street, TMSs# 11503-05-06 and 11504-76-77-78
 Current Richland Co. Future Land Use: Mixed Residential (High Density)
 Proposed City Future Land Use: Urban Core Residential Small Lot (UCR-1)

28.c

Legend

- UCMR-1 - Urban Core Mixed Residential - 1
- UCMR-2 - Urban Core Mixed Residential - 2
- UCMR-3 - Urban Core Mixed Residential - 3
- UEMR - Urban Edge Mixed Residential
- UCMF - Urban Core Multi-family
- UEMF - Urban Edge Multi-family
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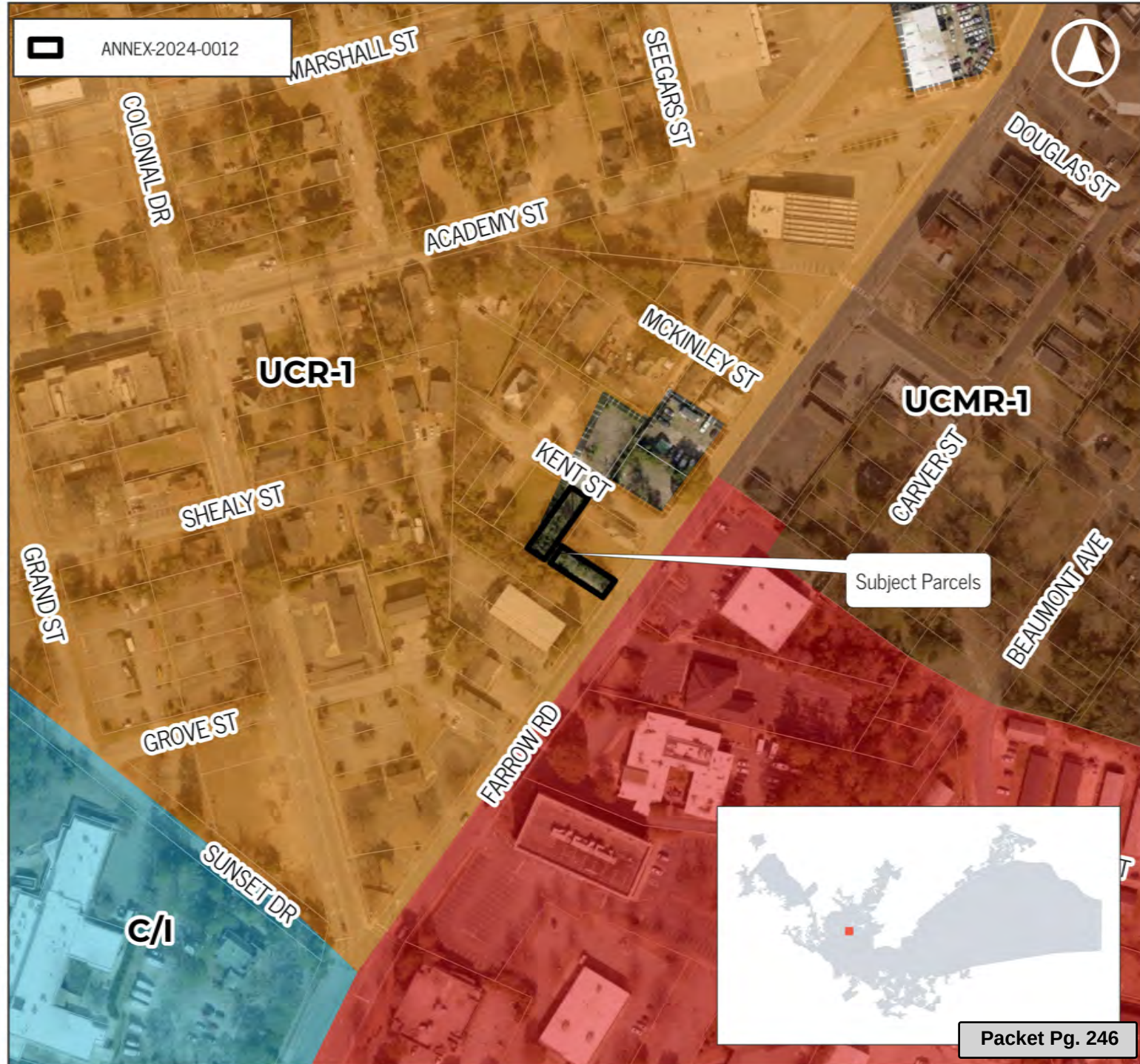
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Planning & Development Services Department

Created by: sw Hudson Date: 5/14/2024



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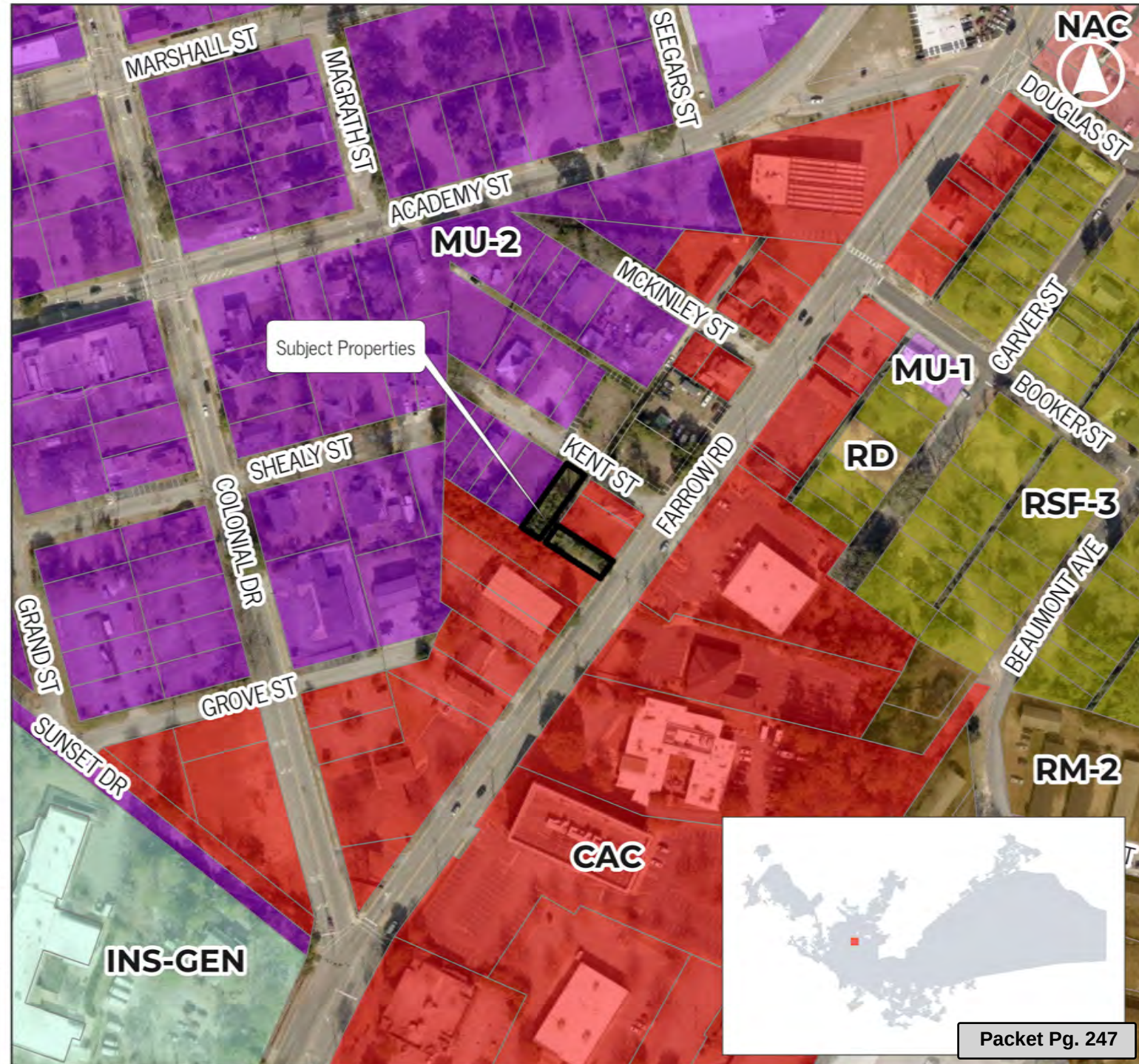
Zoning

3029 Farrow Road and portion of NX Kent Street, TMSs# 11503-05-06 and 11504-
 Current Richland Co. Zoning: General Commercial (GC)
 Proposed City Zoning: Community Activity Center/Corridor (CAC)

28.c

Legend

- CAC: Community Activity Center/Corridor
- NAC: Neighborhood Center/Corridor
- MU-2: Mixed-Use
- MU-1: Mixed-Use
- RSF-3: Residential Single Family - Small Lot District
- RM-2: Residential Mixed
- RD: Residential Two-Family District
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0 200 400 Feet

Planning & Development
 Services Department

Created by: swudson Date: 5/14/2024



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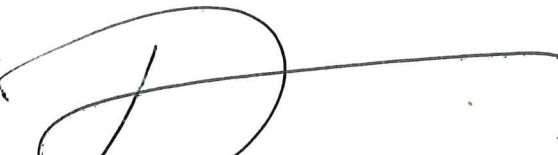
STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND) PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, containing 0.06 acres, more or less, and shown and designated as block 05, lot 06 on Richland County Tax Map 11503. Said parcel having such boundaries and measurements as are shown on said tax map.

Richland County TMS: 11503-05-06

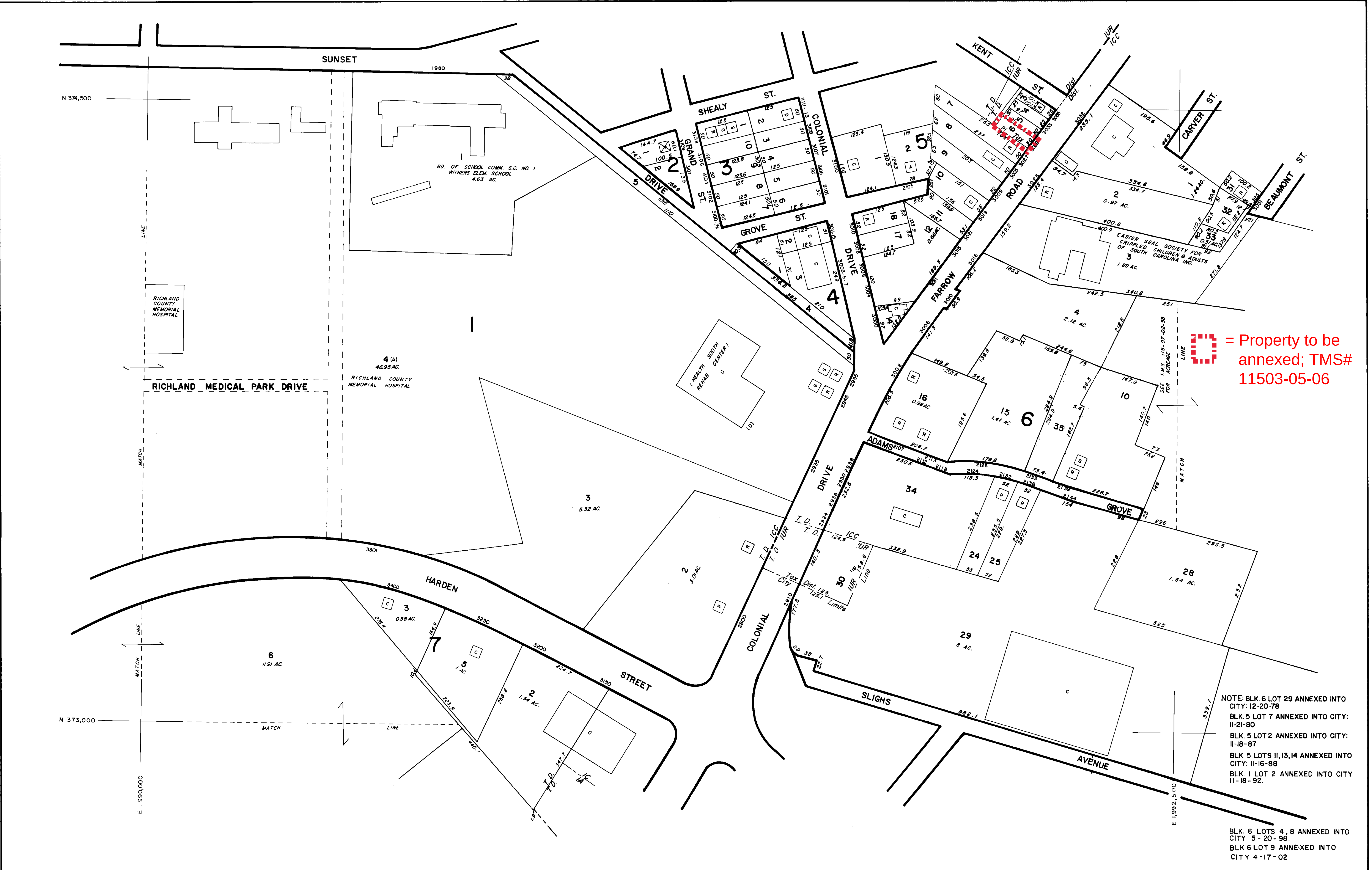
Property Address: 3029 Farrow Road



Daniel Eloi

Date: MAY 8, 2024

11503



= Property to be annexed; TMS# 11503-05-06

NOTE: BLK. 6 LOT 29 ANNEXED INTO CITY: 12-20-78
BLK. 5 LOT 7 ANNEXED INTO CITY: 11-21-80
BLK. 5 LOT 2 ANNEXED INTO CITY: 11-18-87
BLK. 5 LOTS 11,13,14 ANNEXED INTO CITY: 11-16-88
BLK. 1 LOT 2 ANNEXED INTO CITY 11-18-92.

BLK. 6 LOTS 4, 8 ANNEXED INTO CITY 5-20-98.
BLK 6 LOT 9 ANNEXED INTO CITY 4-17-02

Prepared by
KUCERA ASSOCIATES
Photogrammetric Consultants

Mentor, Ohio

REVISIONS	
DATE FIELD CHECKED	DATE LAST REVISED
12/83	12/04
12/84	12/05
12/85	12/06
12/86	
12/87	12/01
12/88	12/03

PROPERTY LINE
RIGHT OF WAY
CITY LIMITS
SCHOOL DIST
RAILROAD
PUBLIC ROAD AND
BLOCK DIVIDER

LEGEND

DENOTES BUILDING USE
R - RESIDENTIAL
C - COMMERCIAL
ETC.
DENOTES SEPARATE OWNER
FROM BUILDING

(B) (C)

BLOCK NO

LOT NO

LOT MEASUREMENT

ACREAGE

ADDRESS

50
50
150.5
6.55 AC
1204

PROPERTY TAX MAP
RICHLAND COUNTY
SOUTH CAROLINA

THIS MAP OR PHOTO SOLD BY THE RICHLAND COUNTY ASSESSOR'S OFFICE. THE BOARD OF ASSESSMENT CONTROL RESERVES THE EXCLUSIVE RIGHT TO SELL AND NO RESALE OR REPRODUCTIONS FOR RESALE PURPOSES IS PERMITTED.

MAP KEY		
091-16	115-04	115-08
091-15	115-03	115-07
091-14	115-02	115-06

GRAPHIC SCALE
0 100 200 300
1" = 100'

LOCATION AND DIMENSIONS
OF BUILDINGS MAY NOT
BE DRAWN TO SCALE

NORTH

PROPERTY MAP
SHEET NO.
11503
SCHOOL DISTRICT
ICC, IUP

Packet Pg. 249

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) PETITION FOR ANNEXATION

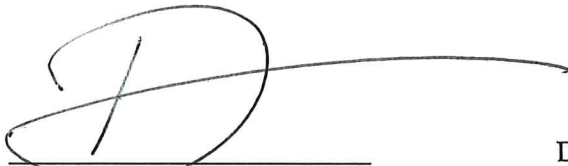
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Property Description: All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, containing 0.08 acres, more or less, and shown and designated as block 30, lot 43 on Richland County Tax Map 11504. Said parcel having such boundaries and measurements as are shown on said tax map.

Less and excepting all that portion of said parcel incorporated into the City of Columbia by merger with the Town of Eau Claire on December 2, 1955.

Richland County TMS: 11504-30-43 (portion)

Property Address: NX Kent Street (portion)



Daniel H. Eloi

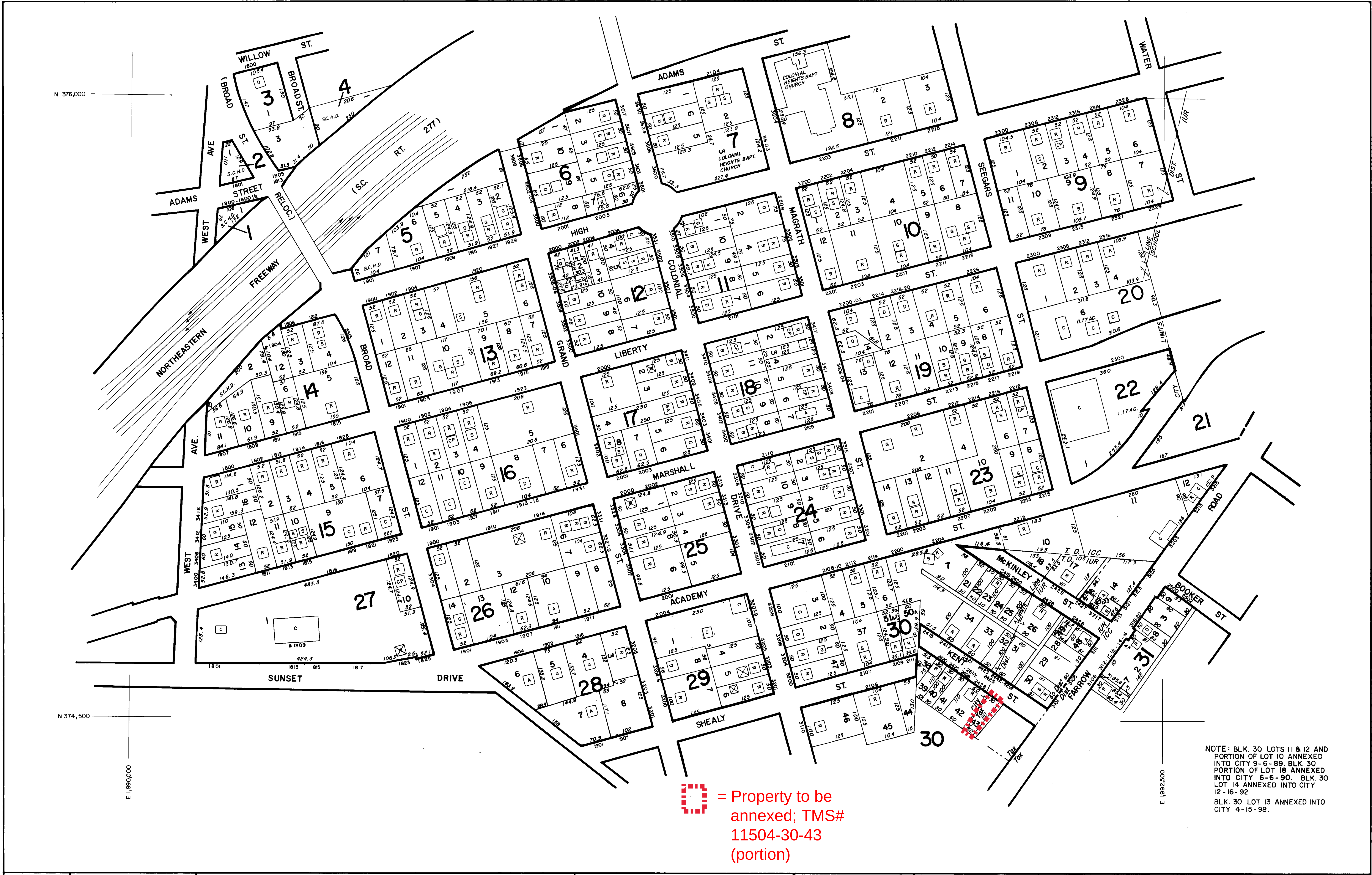
Date: MAY 8, 2024

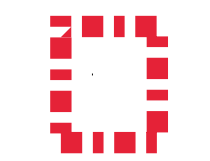


Kenia A. Eloi

Date: MAY 8th, 2024

11504



 = Property to be annexed; TMS# 11504-30-43 (portion)

NOTE: BLK. 30 LOTS 11 & 12 AND PORTION OF LOT 10 ANNEXED INTO CITY 9-6-89. BLK. 30 PORTION OF LOT 18 ANNEXED INTO CITY 6-6-90. BLK. 30 LOT 14 ANNEXED INTO CITY 12-16-92. BLK. 30 LOT 13 ANNEXED INTO CITY 4-15-98.

Prepared by

KUCERA ASSOCIATES

Photogrammetric Consultants

Mansfield, Ohio

REVISIONS	
DATE FIELD CHECKED	DATE LAST REVISED
12/83	12/04
12/84	12/05
12/85	12/06
12/86	
12/87	12/01
12/88	12/02
	12/03

PROPERTY LINE

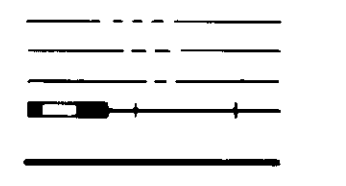
RIGHT OF WAY

CITY LIMITS

SCHOOL DIST

RAILROAD

PUBLIC ROAD AND BLOCK DIVIDER



LEGEND

■ DENOTES BUILDING USE

R - RESIDENTIAL

C - COMMERCIAL

ETC. DENOTES SEPARATE OWNER FROM BUILDING

(B) (C)

BLOCK NO

50

LOT NO

LOT MEASUREMENT

ACREAGE

ADDRESS

50

150.5

6.55 AC

1204

PROPERTY TAX MAP

RICHLAND COUNTY

SOUTH CAROLINA



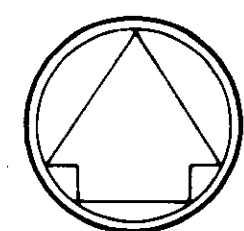
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MAP KEY		
092-13	116-01	116-05
091-16	115-04	115-08
091-15	115-03	115-07

GRAPHIC SCALE

0 100 200 300

1" = 100'



NORTH

PROPERTY MAP SHEET NO.

11504

SCHOOL DISTRICT

ICC, IUR

Packet Pg. 251



MEETING DATE: August 6, 2024

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: ZONING MAP AMENDMENT for 650 S. Edisto Avenue, TMS# 11212-07-01

**FUNDING SOURCE &
ORIGINAL BUDGET:**

CLEAN WATER 2020?: No

PURPOSE:

Ordinance No.: 2024-056 - Amending the Official Zoning Map to modify the zoning for 650 S. Edisto Avenue, Richland County TMS #11212-07-01

Council District: 3

Proposal: Request to rezone the property from Employment Campus District (EC) in the Airport Safety Overlay District (OV-A) to Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A).

Applicant: Peyton Bryant

Staff Recommendation: Approval

PC Recommendation: 06/13/2024; Approval (5-0)

First reading approval was given on July 16, 2024.

ATTACHMENTS:

- **#a:** ZMA-2024-0005_650 S. Edisto_ZPH Packet (PDF)
- **#b:** 2024-056 - Zoning Map Amendment to Rezone 650 S. Edisto Ave (PDF)

HISTORY:

07/16/24

Columbia City Council

APPROVED ON FIRST READING.

Updated: 7/31/2024 4:50 PM

Page 1



CITY COUNCIL

July 16, 2024 at 4:00 P.M.

Busby Street Community Center, 1735 Busby Street, Columbia, S.C., 29203

ZONING MAP AMENDMENT CASE SUMMARY

650 S. Edisto Avenue, TMS# 11212-07-01

Council District:	3
Proposal:	Request to rezone the property from Employment Campus District (EC) in the Airport Safety Overlay District (OV-A) to Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A).
Applicant:	Peyton Bryant
Staff Recommendation:	Approval
PC Recommendation:	06/13/2024; Approval, 5-0

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.70 acres

Current Use: Office/warehouse

Proposed Use: Townhomes

Future Land Use Classification: Employment Campus (EC)

Current Zoning: Employment Campus District (EC) in the Airport Safety Overlay District (OV-A)

Proposed Zoning: Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A)

PLANS, POLICIES, AND LAND USE

Comprehensive Plan Land Use Classification

The subject property is designated as Employment Campus (EC) in the *Columbia Compass: Envision 2036* Future Land Use Map

Refer to the attached land use classification description.

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is located within the study area of the [Rosewood Corridor & Neighborhood Plan](#) (2012). The plan proposed a future land use of Single-Family Small Lot (Ch. 4, pg. 30, Map 4.2). The property is not located within the area identified as a potential design overlay (Ch. 4, pg. 32, Map 4.7). In general, the Plan discusses the need for walkability and improved/maintained tree canopy within Rosewood.

ZONING

The subject property is currently zoned Employment Campus District (EC) in the Airport Safety Overlay District (OV-A). The abutting parcels within the City of Columbia are zoned EC and RM-2.

The proposed City of Columbia Zoning is Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A).

Refer to the attached zoning district descriptions for more information on the existing and proposed City of Columbia zoning.

Airport Safety Overlay District (OV-A)

The purpose of the Airport Safety (OV-A) Overlay District is to establish standards of safety for lands in the immediate vicinity of airports. District standards protect people and property by limiting physical obstructions which can interfere with aircraft maneuverability and normal operations at Jim Hamilton - L.B. Owens Field Airport, and encourage compatible land uses.

STAFF RECOMMENDATION

Staff finds that the proposed zoning is consistent with the future land use classifications in the *Columbia Compass* comprehensive plan. This area includes a mix of industrial (EC) zoning and residential (RM-2) zoning, and current adjacent uses are industrial. While the EC district allows residential townhomes, the Airport Safety Overlay does not allow residential uses outside of a residential base zoning district. Since the EC district is considered an industrial base zoning district, in order to develop the parcel residentially, rezoning to a residential base zoning district is necessary. The requested district is considered less intense than the current industrial zoning, and staff finds that a recommendation to approve is appropriate.



Subject Property



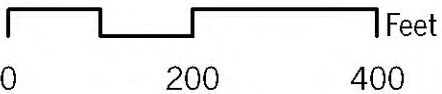
Future Land Use

650 S. Edisto Avenue, TMS# 11212-07-01
Future Land Use: Employment Campus (EC)

29.a

Legend

- UCMR-1 - Urban Core Mixed Residential - 1
- UCMR-2 - Urban Core Mixed Residential - 2
- UCMR-3 - Urban Core Mixed Residential - 3
- UEMR - Urban Edge Mixed Residential
- UCMF - Urban Core Multi-family
- UEMF - Urban Edge Multi-family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- S/A - Sports/Amusement
- C/I - Civic/Institutional
- CBA - Central Business Area
- ZOO - Riverbanks Zoo & Garden
- U/C - Universities/Colleges
- FJ - Fort Jackson
- T/S - Transitional/Sensitive Lands
- Parcels
- City Limits

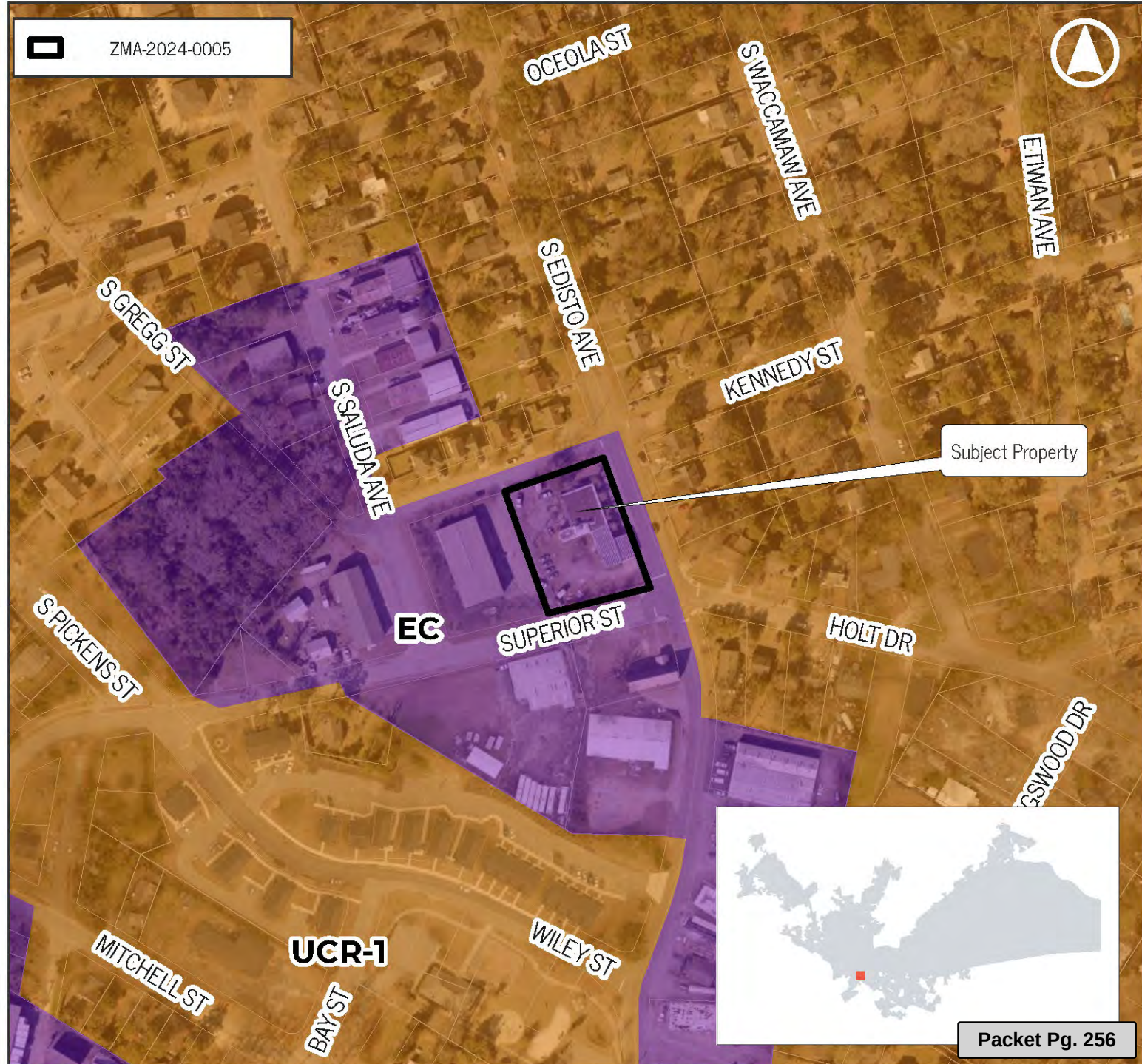


Planning & Development Services Department

Created by: sw Hudson Date: 5/21/2024



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Zoning

650 S. Edisto Avenue, TMS# 11212-07-01

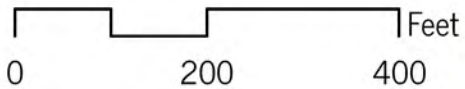
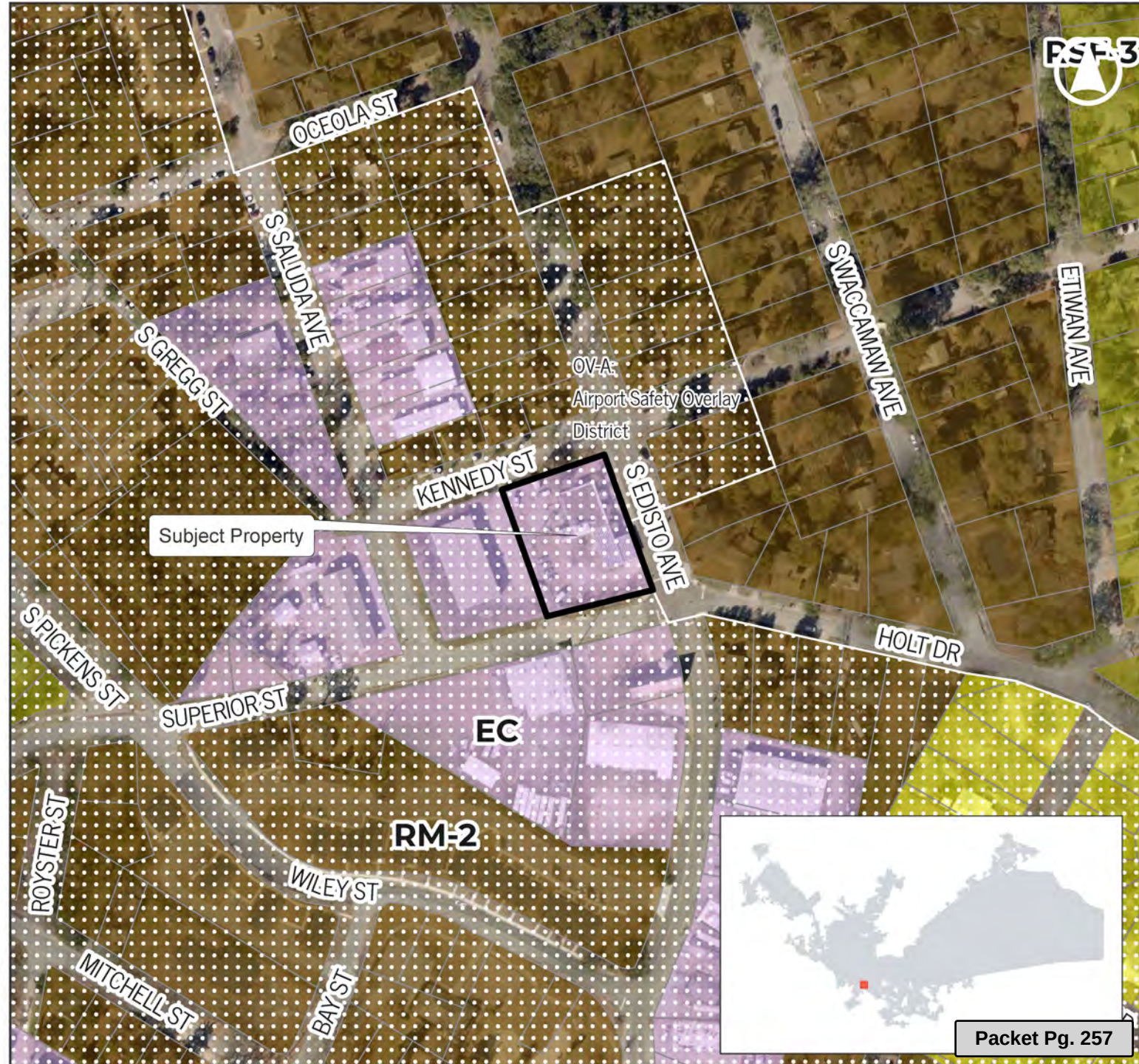
29.a

Current Zoning: Employment Campus District (EC) with Airport Safety Overlay District (OV-A)

Proposed Zoning: Residential Mixed District (RM-2) with Airport Safety Overlay District (OV-A)

Legend

- RSF-3: Residential Single Family - Small Lot District
- RSF-2: Residential Single Family - Medium Lot District
- RM-2: Residential Mixed
- EC: Employment Campus District
- OV-A: Airport Safety Overlay District
- Parcels
- City Limits



**Planning & Development
Services Department**

Created by: swudson Date: 5/21/2024



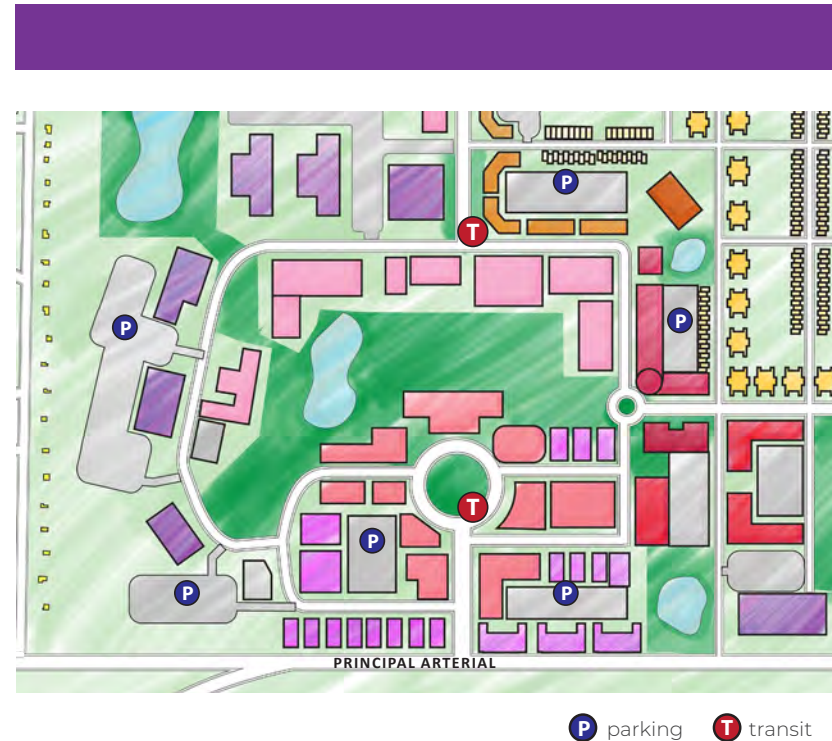
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Future Land Use Classification

Development Types

EMPLOYMENT CAMPUS (EC)

These are areas dedicated to concentrations of employment uses, including professional services, research and development, and light production facilities. They are often designed in parks, with internal street networks, extensive green spaces, and large format buildings. These campuses are most often found at the urban edge and require large tracts of land. These campuses are comprised primarily of office buildings, including corporate offices, medical or professional offices, office suites, non-polluting manufacturing, and research and development uses. Redevelopment and infill with more supporting uses, such as multi-family residential or retail/entertainment uses, is encouraged, with access to multimodal transit stops in and near the employment campus.



EC BUILDING TYPES/LAND USES

PRIMARY TYPES

- Office/Services Medium to High-rise
- Flex Medium to Extra Large

SECONDARY TYPES

- Multi-family Mixed-use Medium & High-rise
- Parking Structures

TERTIARY TYPES

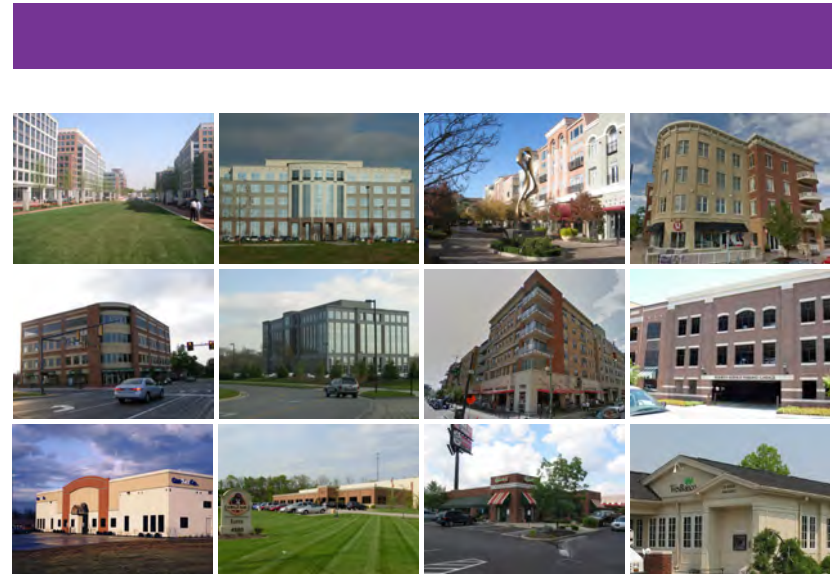
- Single-family Attached
- Multi-family Small to High-rise
- Commercial Small to Extra Large
- Parking Lots

See matrix for appropriate park/open space types.

Development Types

EC DEVELOPMENT PATTERN/CONTEXT

- Streets and rights-of-way may be organized in a curvilinear or rectilinear grid, creating blocks of different types. Sidewalks and trails are provided throughout the campus, with special attention to connections to transit centers and individual buildings.
- Subdivision of lots is semi-regular, but flexible enough to accommodate various building/parking configurations for large format uses.
- Buildings address the street, and may be built near the sidewalk or in the center of lots depending on the intensity and design of the campus.
- Parking may be provided in shared surface lots or parking structures. Structured parking is strongly encouraged to increase capacity of employment campuses.
- Large linear or community scale opens spaces or parks are an integrated component of these developments. As development intensity increases, more urban open spaces may be included, such as plazas and greens.
- Architecture is large to very large scale, with four to six stories being typical. High-rises may be appropriate, especially when mixed-use buildings are included.



Current Zoning District



EC: Employment Campus District

Purpose

The purpose of the Employment Campus (EC) District is to provide lands that accommodate a mix of employment, research and development, and light industrial development, with an expectation of high quality design, typically within a campus setting.

Development allowed in the EC District includes office, institutional, light industrial, research, and similar employment uses. Allowed uses include trade schools, offices, research and medical laboratories, and medium-intensity manufacturing, as well as uses such as multi-family dwellings, restaurants, and retail sales and services that are supportive of principal employment-based uses.

Intensity and Dimensional Standards

Standard	Multi-Family and Mixed-Use	All Other Uses
Lot Area, min. (sf.)	10,000	N/A
Lot Width, min. (ft.)	75	50
Lot Coverage, max. (% of site area)	75	
Density, max. (du/acre)	N/A	
Front Yard Setback, min. (ft.)	15	
Side Yard Setback, min. (ft.)	5	
Rear Yard Setback, min. (ft.)	10	
Building Height, max. (ft.)	75	

Notes: ft. = feet sf. = square feet du. = dwelling unit

Use Standards

Uses are presented below for convenience. Please refer to 17-4.2 through 17-4.4 for complete regulations for principal, accessory, and temporary uses. ¹ Conditional Use ² Special Exception

PRINCIPAL USES PERMITTED

	Community recreation center	Elementary, middle, or high school
Dwelling, live -work	Cultural facility	School, business or trade
Dwelling, mixed-use	Day care facility	Hospital
Dwelling, multifamily	Government office	Laboratory, medical or dental
Dwelling, townhouse	Library	Medical or dental clinic/office
Continuing care Community (CCRC) ¹	Membership organization facility	Nursing care facility
Residential care facility ²	Place of worship ¹	Park or greenway ¹
Broadcasting studio	Public safety facility	Park and ride
Newspaper or periodical publishing establishment	Social services facility	Parking lot ¹
	College or university	Parking structure ¹

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

EC: EMPLOYMENT CAMPUS

Passenger terminal, surface transportation	Recreation facility, indoor, not elsewhere listed
Utility facility, major ²	Recreation facility, outdoor, not elsewhere listed
Utility facility, minor	Building supplies and equipment store
Animal shelter	Consumer goods store
Kennel ¹	Convenience store ²
Veterinary hospital or clinic ¹	Farmers' market
Laboratory, testing or research	Grocery store or food market
Linen or uniform supply	Liquor store ²
Self-service storage ¹	Gasoline sales and service station ¹
Sign fabricating establishment	Personal vehicle repair and maintenance ¹
Eating establishment only ¹	Personal vehicle sales and rentals ¹
Eating and drinking establishment, Type 1 ¹	Vehicle paint and finishing shop
Eating and drinking establishment, Type 2 ²	Hotel or motel
Funeral home or mortuary	Agriculture and forestry uses, not elsewhere listed
Business/Professional office	Community garden ¹
Contractor's office	Crop production and processing
Bank, retail	Warehouse distribution and storage
Beauty salon or barbershop	Wholesale sales, not elsewhere listed
Body piercing or tattoo establishment ¹	Manufacturing, assembly, or fabrication, light
Dry cleaning pick-up ¹	Manufacturing, assembly, or fabrication, medium
Laundry, coin-operated	
Nail salon	
Repair of personal goods	
Car wash	
Banquet hall	

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

Proposed Zoning District



RM-2: Residential Mixed District

Purpose

The purpose of the Residential Mixed (RM-2) District is to provide lands that accommodate moderate-density mixed residential development that allows single-family, two-family, townhouse, and medium-scale multi-family dwellings.

The street network is gridded and buildings are located close to, and oriented toward, the street.

Intensity and Dimensional Standards

Standard	Townhouse	All Other Uses
Lot Area, min. (sf.)	8,000[1]/1,500[2]	3,000
Lot Width, min. (ft.)	75[1]/18[2]	40
Lot Depth, min. (ft.)	60	60
Lot Coverage, max. (% of site area)	50	50
Density, max. (du/acre)	N/A	17.2
Front Yard Setback, min. (ft.)	15	15
Side Yard Setback, min. (ft.)	[3]	5
Rear Yard Setback, min. (ft.)	10	10
Building Height, max. (ft.)	50	50

Notes: ft. = feet sf. = square feet du. = dwelling unit

[1] Applies to the development lot as a whole rather than individual lots under individual units.

[2] Applies to individual lots under individual units.

[3] A minimum of five feet required between end units and side yard and ten feet between end units and any secondary front yard.

Use Standards

Uses are presented below for convenience. Please refer to 17-4.2 through 17-4.4 for complete regulations for principal, accessory, and temporary uses. ¹ Conditional Use ² Special Exception

PRINCIPAL USES PERMITTED

Cottage neighborhood development

Dwelling, live-work¹

Dwelling, multifamily

Dwelling, single-family detached

Dwelling, townhouse

Dwelling, two-family

Community recreation center

Cultural facility²

Day care facility¹

Library

Place of worship²

Public safety facility

Elementary, middle, or high school²

Arboretum or botanical garden²

Cemetery²

Park or greenway¹

Utility facility, major²

Utility facility, minor

Dry cleaning pick-up¹

Grocery store or food market²

Community garden¹

Crop production and processing²

Disclaimer: Zoning district handouts are provided for general informational purposes and may not reflect recent updates made to the City Unified Development Ordinance. Please confirm all zoning information with the City of Columbia Zoning Department prior to making investment decisions.

ORDINANCE NO.: 2024-056

Amending the Official Zoning Map to modify the zoning for 650 S. Edisto Avenue, Richland County TMS #11212-07-01

WHEREAS, an application has been made to amend the Official Zoning Map of the City of Columbia, S.C. to modify the zoning for 650 S. Edisto Avenue, Richland County TMS# 11212-07-01; and,

WHEREAS, City Council adopted *Columbia Compass: Envision 2036* as the City of Columbia Comprehensive Plan by Ordinance No.: 2020-028 along with all the maps and policies contained therein, and amended from time to time, in accordance with the South Carolina Comprehensive Planning Act of 1994 (§6-29 of the SC Code); and,

WHEREAS, the City of Columbia has adopted the Unified Development Ordinance (UDO) by Ordinance No.: 2019-013 and Official Zoning Map of the City of Columbia, S.C. by Ordinance No.: 2021-001, both amended from time to time, in accordance with the authority in Title VI of the SC Code; and

WHEREAS, the City of Columbia Planning Commission has reviewed the application and made a recommendation to City Council regarding the application in accordance with §17-2.5(c)(3)(f) of the UDO; and

WHEREAS, the Columbia City Council has held a public hearing in accordance with §17-2.4(f) of the UDO and §6-29-760 of the SC Code; and

WHEREAS, the Columbia City Council has determined that the proposed rezoning meets one or more of the criteria set forth by §17-2.5(c)(4), Zoning Map Amendment Decision Standards, of the UDO; NOW THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia this ____ day of _____, 2024, that:

1. The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.
2. The property identified as 650 S. Edisto Avenue, Richland County TMS# 11212-07-01 and as shown in Attachment A, is hereby rezoned from Employment Campus District (EC) in the Airport Safety Overlay District (OV-A) to Residential Mixed District (RM-2) in the Airport Safety Overlay District (OV-A). The Official Zoning Map of the City of Columbia, S.C. is hereby amended to conform to this change.

Requested by:

Assistant City Manager Gentry _____

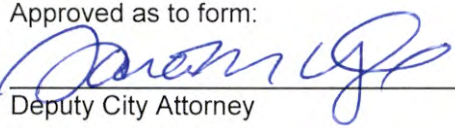
Mayor _____

Approved by:

City Manager _____

Approved as to form:

ATTEST:


Deputy City Attorney _____

City Clerk _____

Introduced:
Final Reading:



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Change Order #1 for Project SS7350-02; Crane Creek Upper North Branch Extension, as requested by Columbia Water on June 27, 2024. Award to G. H. Smith Construction, LLC, in an amount not to exceed \$920,720.00. The current term of the contract ends on April 15, 2025 and this change order extends the contract to July 14, 2025. This firm is located in Columbia, SC.

REQUISITION NO.: R222067

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects - Crane Creek Upper Branch Extension - Capital Project Costs (5529999-SS735002-658650). The current budget amount is \$2,917,765.13. The budget amount for this change order is \$920,720.00. The revised budget amount is \$3,838,485.13.

CLEAN WATER 2020?: No

FOCUS AREAS: Built Infrastructure

Change Order #1 is requested to provide funding for the addition of Bid Alternate #2 which includes additional scope of work and provide a contract time extension to July 14, 2025 due to this change for project construction continuation.

ATTACHMENTS:

- **#a:** SS7350-02 PM Requesting Approval Memo (PDF)
- **#b:** SS7350-02 CO#1 Crane Creek Upper North Branch Ext. _ G.H. Smith Const. P200935 (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

Subject: Recommendation for Approval
Change Order No. 1 – GH Smith Construction
SS735002 – Crane Creek Upper North Branch Upgrade

The Department of Procurement and Contracts in coordination with Columbia Water respectfully request your review and approval of Change Order (CO) #1 with GH Smith Construction to provide funding for additional scope (Bid Alternate 2). This was at the requested of Columbia Water for construction services that will extend the gravity sewer main under I-77. The scope of work includes 465 LF Jack and Bore /Tunnel 36” casing under I-77 and other miscellaneous items .The amount for CO No. 1 is \$1,120,720.00, including \$200,000 in existing contingency funds and \$920,720.00 in new funding.

The purpose of this project is to provide sewer capacity in the Crane Creek Basin through the construction of two sub projects. The current Crane Creek Upper North Branch Extension (CC Upper, SS7350-02) consists of the construction of approximately 7,100 LF of 21-inch sewer near Interstate 77 and end at 01714MH. This project addresses surcharge in this gravity sewer section, historical sanitary sewer overflows, and provides the necessary sewer capacity under build-out conditions for the upstream portion of the Crane Creek Basin. This CO will address additional time and cost associated with the insertion of Bid Alternate 2 into the project scope. This alternate was bid during the bidding phase on 05/11/2023. The alternate was not to be added in the agreed scope of work with GH Smith unless the City deemed necessary.

This Project is a Clean Water 2020 project with Consent Decree clauses with no Liquidated Damages.

If you have questions or concerns, please do not hesitate to contact our office.



CIP #SS7350-02
 Crane Creek Upper North
 Branch Extension
 Change Order #1
 PO# P200935
 June 26, 2024

Reason for Changes: A modification of the Contract Agreement between the City of Columbia (City) and GH Smith Construction, Inc (Contractor) is requested due to the addition of Bid Alternate 2.

Description for Changes: These changes are modifications to the Contract due to the addition of Bid Alternate 2 as follows. All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

1. **Work associated with the addition of Bid Alternate 2:**

The City of Columbia decided to move forward with the Bid Alternate 2 which included 465 LF of 20" DIP RJ Gravity Sewer, 109 LF of 21" PVC Gravity Sewer, 2 Manholes, 450 LF Bore and Jack/Tunnel 36" Casing under I-77 and other miscellaneous items outlined in the attached Bid Alternate 2 Comparison. Bid Alternate 2 was original bid with the overall project in the amount of \$1,120,720.00. This amount did not include any additional allowance money. AECOM requested an updated price from the Contractor who provided an update of the cost since the Contractor would remobilize a sub contractor for the tree clearing as well as increased some prices associated with the 20" DIP RJ Gravity Sewer fittings. This increase is shown on the attached Bid Alternate 2 comparison. This increased the price of the project to \$1,120,720.00 as described within this Change Order.

This additional work will be paid utilizing \$200,000.00 from contingency allowance.

The Contractor is requesting 90 days of additional time due to this change.

CIP# SS7350-02
Change Order #1
Page 2

Additions

Total Bid Alternate 2 Proposal (Items 48-66)	\$ 1,120,720.00
TOTAL ADDITIONS:	\$ 1,120,720.00

Deductions

	\$ 0.00
TOTAL DEDUCTIONS:	\$ 0.00

TOTAL CHANGE (ADDITIONS):	\$ 1,120,720.00
----------------------------------	------------------------

Funding Source: 552999-SS735002-658650

Owner's Contingency Allowance

Original Allowance Total:	\$ 265,251.38
Previous Contingency Authorizations:	
This change:	\$ 200,000.00
Revised Owner's Contingency Allowance:	\$ 65,251.38

Proposed Change and Basis for Payment

Original Contract Price (does not include owner contingency allowance):	\$ 2,652,513.75
Previous Change Orders and Contingency Authorizations:	\$ 0.00
This change:	\$ 1,120,720.00
Revised Contract Price:	\$ 3,773,233.75

Contractual Completion Dates:

Contract Start Date:	09/18/2023
Substantial Construction Completion Date:	09/17/2024
Final Construction Completion Date:	10/17/2024
Contract Closeout Date:	04/15/2025

Days Added CO#1 (Construction):	90 days
---------------------------------	---------

Revised Substantial Construction Completion Date:	12/16/2024
Revised Final Construction Completion Date:	01/15/2025
Contract Closeout Date:	07/14/2025

Attachments: Bid Alternate 2 Comparison

CIP# SS7350-02
 Change Order #1
 Page 3

This Change is Acceptable:

GH Smith Construction

By: 

(Mr. Jerry Smith)

Title: President

GH Smith Construction, Inc
 430 Shuler Court
 Columbia, SC 29212

Recommended for Approval: K. Lawrence Westbury Construction Coordinator
 Kenneth Westbury

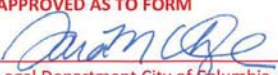
Recommended for Approval: Richard Harrington Projects Administrator
 Richard Harrington

Recommend for Approval: Andrea Bolling Asst. City Engineer Construction
 Andrea Bolling, P.E.

Recommend for Approval: Clint E. Shealy Asst. City Manager
 Clint E. Shealy, P.E.

Approved: _____ City Manager
 Teresa B. Wilson

APPROVED AS TO FORM


 Legal Department City of Columbia, SC

7/22/2024

Crane Creek Upper - Bld Alternato 2
GH Smith Construction

Prices from BM Farm

Item	Value
1. The first step in the process of identifying a problem is to define the problem.	1.00
2. The second step in the process of identifying a problem is to identify the causes of the problem.	1.00
3. The third step in the process of identifying a problem is to identify the effects of the problem.	1.00
4. The fourth step in the process of identifying a problem is to identify the stakeholders involved in the problem.	1.00
5. The fifth step in the process of identifying a problem is to identify the resources available to solve the problem.	1.00
6. The sixth step in the process of identifying a problem is to identify the constraints on the problem.	1.00
7. The seventh step in the process of identifying a problem is to identify the goals of the problem.	1.00
8. The eighth step in the process of identifying a problem is to identify the risks of the problem.	1.00
9. The ninth step in the process of identifying a problem is to identify the opportunities of the problem.	1.00
10. The tenth step in the process of identifying a problem is to identify the solutions to the problem.	1.00

Item No.	Description	Estimated Quantities	Unit	Unit Price	Total
Bid Alternate 2- Sta 55+58.05 to Sta 61+25.22					
20" DIP RJ Gravelly Sewer					
48	8'-10" Deep	8	LF	\$360.00	\$2,880.00
49	16'-18" Deep	8	LF	\$400.00	\$3,200.00
50	1/4 36" Casing	450	LF	\$340.00	\$153,000.00
21" PVC Gravelly Sewer					
51	8'-10" Deep	8	LF	\$300.00	\$2,400.00
52	10'-12" Deep	14	LF	\$360.00	\$5,040.00
53	12'-14" Deep	17	LF	\$420.00	\$7,140.00
54	14'-16" Deep	34	LF	\$600.00	\$20,400.00
55	16'-18" Deep	36	LF	\$700.00	\$25,200.00
MH on 21" Gravelly Sewer					
56	10'-12" Deep	1	EA	\$14,000.00	\$14,000.00
57	18'-20" Deep	1	EA	\$25,000.00	\$25,000.00
Other					
58	Bore and Jack/Tunnel 36" Casing	450	LF	\$1,500.00	\$675,000.00
59	Manhole Vents	1	EA	\$16,000.00	\$16,000.00
60	Flat Top with Water Tight Hatch	2	EA	\$1,200.00	\$2,400.00
61	Double Row Silt Fence	187	LF	\$20.00	\$3,740.00
62	Tree Removal	1	LS	\$48,000.00	\$48,000.00
63	Construction Entrance	2	EA	\$5,000.00	\$10,000.00
64	Rock Excavation	100	CY	\$400.00	\$40,000.00
65	Grassing	1	LS	\$12,000.00	\$12,000.00
Sub Total Bid Alternate 2 Proposal (Items 48-65)					\$1,065,540.00
66	Additional Mobilization/Demobilization to be added if this portion of work is added to Base Bid and Bid Alternate 1. (Not to exceed 5% of subtotal of all other items excluding mobilization per Specification 15.57.2)	1	LS		\$40,000.00
Total Bid Alternate 2 Proposal (Items 48-66)					\$1,105,540.00
10% Contingency					\$110,540.00
Total Bid Amount					\$1,215,940.00

Crane Creek Upper - Bid Alternate 2
GH Smith Construction
 Total Bid Price: \$5,000,000

Updated Prices 5-8-24

Item	
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Item No.	Description	Estimated Quantities	Unit	Unit Price	Total
Bid Alternate 2- Sta 55+58.05 to Sta 61+25.22					
20" DIP R/J Gravity Sewer					
48	8-10' Deep	8	L.F	\$380.00	\$3,040.00
49	16-18' Deep	8	L.F	\$420.00	\$3,360.00
50	1n 36" Casing	450	L.F	\$360.00	\$162,000.00
21" PVC Gravity Sewer					
51	8-10' Deep	8	L.F	\$300.00	\$2,400.00
52	10-12' Deep	14	L.F	\$360.00	\$5,040.00
53	12-14' Deep	17	L.F	\$420.00	\$7,140.00
54	14-16' Deep	34	L.F	\$600.00	\$20,400.00
55	16-18' Deep	36	L.F	\$700.00	\$25,200.00
MH on 21" Gravity Sewer					
56	10-12' Deep	1	E.A	\$14,000.00	\$14,000.00
57	18-20' Deep	1	E.A	\$25,000.00	\$25,000.00
Other					
58	Bore and Jack/Tunnel 36" Casing	450	L.F	\$1,500.00	\$675,000.00
59	Manhole Vents	1	E.A	\$18,000.00	\$18,000.00
60	Flat Top with Water Tight Hatch	2	E.A	\$1,200.00	\$2,400.00
61	Double Row Silt Fence	187	L.F	\$20.00	\$3,740.00
62	Tree Removal	1	L.S	\$54,000.00	\$54,000.00
63	Construction Entrance	2	E.A	\$5,000.00	\$10,000.00
64	Rock Excavation	100	C.Y	\$400.00	\$40,000.00
65	Grassing	1	L.S	\$12,000.00	\$12,000.00
Sub Total Bid Alternate 2 Proposal (Items 48-65)					\$1,080,720.00
66	Additional Mobilization/Demobilization to be added if this portion of work is added to Base Bid and Bid Alternate 1. (Not to exceed 5% of subtotal of all other items excluding mobilization per Specification 15.57.2)	1	L.S		\$40,000.00
Total Bid Alternate 2 Proposal (Items 48-66)					\$1,120,720.00
10% Contingency					\$0.00
Total Bid Amount					\$1,120,720.00

Price Increase from Bid
\$160.00
\$160.00
\$9,000.00
\$8,000.00
\$16,320.00
\$16,320.00

**Contractual Completion Dates:**

Contract Start Date:	09/18/2023
Substantial Construction Completion Date:	09/17/2024
Final Construction Completion Date:	10/17/2024
Contract Closeout Date:	04/15/2025

Days Added CO#1 (Construction):	90 days
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Revised Substantial Construction Completion Date:	12/16/2024
Revised Final Construction Completion Date:	01/15/2025
Contract Closeout Date:	07/14/2025

AECOM agrees with the addition of this change order and the additional time proposed and recommends the City proceed with processing the request.

Please let me know if you have any questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Michael H. Lambrecht".

Michael Lambrecht, P.E.
Project Manager
AECOM
T: 803-254-4400
E: Michael.Lambrecht@AECOM.COM

cc: Lawrence Westbury – City of Columbia
Sathi Neel, P.E. - CW2020

Attachments Change Order No. 1



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Change Order #1 for Project SS7350-03; Crane Creek Lower North Branch Capacity Upgrade, as requested by Columbia Water on July 3, 2024. Award to Chandler Construction, in an amount not to exceed \$1,637,745.00. The current term of the contract ends on July 28, 2025 and this change order extends the contract to November 10, 2025. This firm is located in Ninety Six, SC.

REQUISITION NO.: R222087

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects - Crane Creek Lower North Branch Capacity Upgrade - Capital Project Costs (5529999-735003-658650). The current budget amount is \$7,963,235.50. The budget amount for this change order is \$1,637,745.00. The revised budget amount is \$9,600,980.50.

CLEAN WATER 2020?: Yes

Change Order #1 is requested to provide funding for additional rock excavation due to unforeseen conditions requiring additional work and provide a contract time extension to November 10, 2025 to continue construction of this contract.

ATTACHMENTS:

- **#a:** PM MT Memo SS735003 (PDF)
- **#b:** CO#1 SS7350-03 CC Lower N. Branch Upgrade - Chandler Const. (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

Subject: Recommendation for Approval
Change Order No. 1 – Chandler Construction
SS735003 – Crane Creek Lower North Branch Upgrade

The Department of Procurement and Contracts in coordination with Columbia Water respectfully request your review and approval of the Change Order (CO) #1 with Chandler Construction to provide funding for unforeseen construction services. The scope of work entailed an estimated quantity that undervalued the amount of excavation needed to proceed with the installation of the gravity main. The amount of additional funding requested for CO No. 1 is \$1,637,745.00.

This project consists of the construction of approximately 3,799 linear feet of 36-inch diameter gravity sewer main, 5,308 linear feet of 36-inch gravity sewer, 65 linear feet of Jack and Bore with respective tunneling of 54-inch casing and a 36-inch diameter gravity main. 14 new sewer manholes and 17 remove and replace manholes. All associated appurtenances to replace an existing gravity sewer main from manhole 28551MH (the downstream end of future CIP project SS7474 at Lorick Road) and will terminate at 25844MH (the upstream end of CIP project SS7450 at Koon Store Road). This project addresses surcharge in this gravity sewer section, historical sanitary sewer overflows, and provides the necessary sewer capacity under build-out conditions for the upstream portion of the Crane Creek Basin. This CO will address additional time and cost for the extra rock excavation as well as the sheer quantity of rock removal/hauling that the contractor has been facing that was unforeseen in the project scope.

This Project is a Clean Water 2020 project with Consent Decree clauses with no Liquidated Damages.

If you have questions or concerns, please do not hesitate to contact our office.



CIP #SS7350-03
Crane Creek Lower North Branch
Capacity Upgrade Phase I
Change Order #1
PO# P201703
June 26, 2024

Reason for Changes: A modification of the Contract Agreement between the City of Columbia (City) and Chandler Construction Services, Inc. (Contractor) is requested due to unforeseen conditions requiring additional work to continue construction of this Contract.

Description for Changes: These changes are modifications to the Contract due to unforeseen items as described as follows. All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

1. Work associated with Rock Excavation as follows:

The Contractor notified the engineer and project team of the presence of the large quantity of rock throughout the job. In an effort to identify the quantity of rock throughout the job, the contractor drilled the alignment of the project every 50 lf to check the hardness and quantity. The contractor identified the amount of rock in the attached contractors potential change order number 1 – Rock Excavation and showed the profile on the attached construction project drawings. This estimate of rock was based on the investigation by the contractor.

The actual quantity and quality of rock will be prepared by the contractor on a weekly basis and reviewed by the AECOM field inspector and Engineer prior to each monthly pay request. This verification will include an updated profile of the rock found in the field and a recommendation of the engineer for the proposed quantity.

Based on the quantity of rock that was drilled on the project, the contractor has estimated the amount of rock to be 4,635 CY. The contractor has offered a reduction of contract price from \$908/CY to a revised price of \$615/CY. The engineer recommends increasing the contract amount to cover 75% of this estimated rock quantity and maintain a running total of rock quantity each month and reassess the total quantity as the actual quantity nears the 75% of the estimated rock quantity.

Total Estimated Rock Quantity	4,635 CY
75% of the Estimated Rock Quantity	3,476.25 CY
(Contingency Authorization #2	813.25 CY)
This Change	2,663.00 CY

Change Order Funded – 2,663.00 CY of Rock @ \$615/CY \$1,637,745.00

2. Time Extension:

The Contractor is requesting 15 weeks of additional time due to the estimated rock quantity.

CIP# SS7350-03
Change Order #1
Page 2

Additions

Rock Excavation 2,663 CY @ unit price of \$615/CY	\$ 1,637,745.00
TOTAL ADDITIONS:	\$ 1,637,745.00

Deductions

TOTAL DEDUCTIONS:	\$

TOTAL CHANGE (ADDITIONS):	\$ 1,637,745.00
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Funding Source: 552999-SS735003-658650

Owner's Contingency Allowance

Original Allowance Total:	\$ 723,930.50
Previous Contingency Authorizations:	\$ 572,737.75
This Change:	\$ 0.00
Revised Owner's Contingency Allowance:	\$ 151,192.75

Proposed Change and Basis for Payment

Original Contract Price (does not include Owner Contingency Allowance):	\$ 7,239,305.00
Previous Change Orders and Contingency Authorizations:	\$ 572,737.75
This Change: (Increase)	\$ 1,637,745.00
Revised Contract Price:	\$ 9,449,787.75

Contractual Completion Dates:

Contract Start Date:	11/06/2023
Substantial Construction Completion Date:	12/30/2024
Final Construction Completion Date:	01/29/2025
Contract Closeout Date:	07/28/2025

Days Added CO#1 (Construction):	105 days
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Revised Substantial Construction Completion Date:	04/14/2025
Revised Final Construction Completion Date:	05/14/2025
Contract Closeout Date:	11/10/2025

Attachments: Proposed Rock Excavation Change Order 001 & Rock Profiles

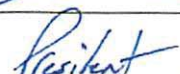
CIP# SS7350-03
 Change Order #1
 Page 3

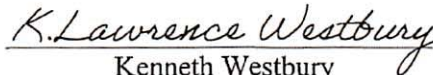
This Change is Acceptable:

Chandler Construction Services, Inc.

By: 

(Mr. Patrick Hobson)

Title: 

Recommended for Approval:  Construction Coordinator
 Kenneth Westbury

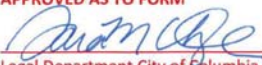
Recommended for Approval:  Projects Administrator
 Richard Harrington

Recommend for Approval:  Asst. City Engineer Construction
 Andrea Bolling, P.E.

Recommend for Approval:  Asst. City Manager
 Clint E. Shealy, P.E.

Approved: _____ City Manager
 Teresa B. Wilson

APPROVED AS TO FORM


 Legal Department City of Columbia, SC

7/18/2024



AECOM
2151 Pickens Street, Suite 301
Columbia, S.C. 29201
United States
www.aecom.com

July 16, 2024

Your Reference

SS7350-03 Crane Creek Lower North
Branch Capacity Upgrade Phase I

Our Reference

60489891

Dillon Hodge, PE
1136 Washington Street,
Suite 510
PO Box 147
Columbia, SC 29217

**SS7450 Crane Creek Lower North Branch Capacity Upgrade Phase 1
Letter of Recommendation for Change Order 01**

1. Work associated with Rock Excavation as follows:

The Contractor notified the engineer and project team of the presence of the large quantity of rock throughout the job. In an effort to identify the quantity of rock throughout the job, the contractor drilled the alignment of the project every 50 lf to check the hardness and quantity. The contractor identified the amount of rock in the attached contractors potential change order number 1 – Rock Excavation and showed the profile on the attached construction project drawings. This estimate of rock was based on the investigation by the contractor.

The actual quantity and quality of rock will be prepared by the contractor on a weekly basis and reviewed by the AECOM field inspector and Engineer prior to each monthly pay request. This verification will include an updated profile of the rock found in the field and a recommendation of the engineer for the proposed quantity.

Based on the quantity of rock that was drilled on the project, the contractor has estimated the amount of rock to be 4,635 CY. The contractor has offered a reduction of contract price from \$908/CY to a revised price of \$615/CY. The engineer recommends increasing the contract amount to cover 75% of this estimated rock quantity and maintain a running total of rock quantity each month and reassess the total quantity as the actual quantity nears the 75% of the estimated rock quantity.

Total Estimated Rock Quantity	4,635 CY
75% of the Estimated Rock Quantity	3,476.25 CY
(Contingency Authorization #2	813.25 CY)
This Change	2,663.00 CY

Change Order Funded – 2,663.00 CY of Rock @ \$615/CY \$1,637,745.00

2. Time Extension:

The Contractor is requesting 15 weeks of additional time due to the estimated rock quantity.



In summary, Change Order 01 will result in a contract value increase of \$1,637,745.00 and a contract time extension of 105 days. This will result in the following changes to the contract substantial, final and Contract Closeout dates:

Contractual Completion Dates:

Contract Start Date:	11/06/2023
Substantial Construction Completion Date:	12/30/2024
Final Construction Completion Date:	01/29/2025
Contract Closeout Date:	07/28/2025

Days Added CO#1 (Construction):	105 days
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Revised Substantial Construction Completion Date:	4/14/2025
Revised Final Construction Completion Date:	05/14/2025
Contract Closeout Date:	11/10/2025

AECOM agrees with the unit price quantities and the additional time proposed and recommends the City proceed with processing the request.

Please let me know if you have any questions.

Thank you,

Michael Lambrecht, P.E.
Project Manager
AECOM
T: 803-254-4400
E: Michael.Lambrecht@AECOM.COM

cc: Lawrence Westbury – City of Columbia
Sathi Neel, P.E. - CW2020
Mike Leath, P. E. – CW2020
Joe Hartung, Chandler Construction

Attachments



Change Order 001- Rock Excavation

This change is due to the discovery of rock through a pre-drilling survey by Chandler Construction Services, Inc. The profiles attached reflect the anticipated areas of impact with anticipated volumes. Rock Excavation will continue to be assessed and field measured with the owner's field representation staff.

2.1

Additional Rock Excavation per Test Drilling Survey and field measured quantities through 05-22-2024:

Additional Field Measured Rock Excavation up too STA 25+00: 785 CY

Surveyed Rock Quantities from STA 25+00 thru 91+72: 3,850 CY

$\$615.00/\text{CY} \times 4,635.00 \text{ CY} = \$2,850,525.00$

Original Contract Value: \$ 7,239,305.00

Previously Approved Change Orders: \$ 73,060.00

Current Contract Value: \$ 7,312,365.00

Change Order 002 Request Total: \$ 2,850,525.00

Updated Contract Value: \$ 10,162,890.00

A handwritten signature in black ink that reads 'Joe Hartung'. Below the signature is a horizontal blue line.



We Are Columbia

CITY OF COLUMBIA
 DEPARTMENT OF PROCUREMENT AND CONTRACTS
 1800 MAIN STREET, 2nd FLOOR, COLUMBIA, SC 29201
 OFFICE: 803-545-3470 FAX: 803-733-8408
 procurement@columbiasc.gov

Justification/Determination for Requested Amendment/Change Order

Change Order #1 –Chandler Construction

SS735003– Crane Creek Lower North Branch Upgrade

(Check all applicable boxes below and attach Amendment with supporting documentation)

Change(s) to Scope of Work/Services due to:

- ☒ Unforeseen Work Discovered during performance
- ☐ Additional Work Identified to avoid future costly repairs
- ☐ Alterations/Change(s) to Architectural Design
- ☐ Additional Goods, Parts, Equipment, Supplies, etc.
- ☐ Force Majeure or Other Reasons beyond the Owner/Contractors control

Change(s) to Compensation due to:

- ☒ Original Cost Estimate/Projection Inadequate for Full Contract Period
- ☐ Market Conditions/Increase in Material & Supply Costs, Supply Chain Issues, etc.
- ☐ Staffing, Capacity and Other Resource Limitations requiring cost adjustments
- ☐ Unforeseen Additional Requirements

Renewal and Extensions due to:

- ☐ Exercising Right to Renew per Original Contract/Agreement
- ☒ Requesting Extension outside of Original Contract/Agreement
- ☐ Time Only – No Cost Change
- ☐ Add/Deduct for Final Contract Closeout Purposes

Other Change(s) not identified above:

- ☐ Administrative Only Change
- ☐ Subconsultant/Subcontractor Change
- ☐ Other Reasons not identified above (attach details)


 Signature of Project Manager or Authorized Designee

07/03/24
 Date

 Signature of Purchasing Agent or Deputy Director

 Date



MEETING DATE: August 6, 2024

DEPARTMENT: Procurement and Contracts

FROM: *Shannon Lizewski, Director*

SUBJECT: Council is asked to approve Change Order #2 for Project SS7464; Crane Creek 02 and 04 Sanitary Sewer Evaluation Survey (SSES) Rehabilitation Project, as requested by Columbia Water on June 27, 2024. Award to North American Pipeline Management, Inc., in an amount not to exceed \$1,921,337.57. The current term of the contract ends on August 23, 2025 and this change order extends the contract to October 15, 2025. This firm is located in Greenville, SC.

REQUISITION NO.: R214483

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Engineering - Water and Sewer Capital Projects - Crane Creek 02 and 04 Sanitary Sewer Evaluation Survey - Capital Project Costs (5529999-SS746401-658650). The current budget amount is \$12,067,951.50. The budget amount for this change order is \$1,921,337.57. The revised budget amount is \$13,989,289.07.

BUSINESS PROGRAM: Columbia Disadvantaged Business Enterprise Program

CLEAN WATER 2020?: Yes

FOCUS AREAS: Built Infrastructure

PURPOSE:

This is a Columbia Disadvantaged Business Enterprise (CDBE) program project with a 14.00% CDBE goal. With the approval of this change order the CDBE participation will be 6.13% of the overall CDBE goal. This change order has been reviewed by the Office of

Business Opportunities and deemed in compliance with the CDBE program.

North American Pipeline Management, Inc., is the prime contractor and will provide sewer rehabilitation services at 97.85% (\$1,880,028.81) of the change order amount.

The following subcontractors/suppliers will provide additional services/supplies:

R&G Construction, a Minority Business Enterprise, located in Columbia, SC, will provide concrete and asphalt repair services at 2.15% (\$41,308.76) of the change order amount.

Contract Change Order #2 is requested to provide funding for unforeseen conditions requiring additional work and extend the contract to October 15, 2025 to continue construction of this contract.

This project proposed work is to rehabilitate degraded sewer pipe, sewer manholes and service lateral assets as necessary to renew the existing assets in the Crane Creek 02 and 04 sub-basins. Rehabilitation efforts are intended to identify and correct problems that may lead to sanitary sewer overflows (SSOs) through structural, operations and maintenance, and infiltration and inflow (I/I) related defects of City wastewater assets. The intent of this project is to meet the requirements of the Continuing Sewer Assessment Program (CSAP) and the Infrastructure Rehabilitation Program (IRP) which are components of the Consent Decree under which the City is performing this work.

ATTACHMENTS:

- **#a:** PM Request for CC Agenda Approval Memo CO#2 SS7464 Crane Creek 02 & 04 SSES Rehab. NAPM P201074 (PDF)
- **#b:** PO Mod SS7464 Crane Creek 02 & 04 SSES Rehab. for CO#2 NAPM P201074 (PDF)
- **#c:** CO#2 SS7464 Crane Creek 02 04 SSES Rehab. Bid31-22-23 NAPM .._ (PDF)
- **#d:** MT Compliance Memo Item SS7464 Crane Creek 02 and 04 SSES Rehabilitation (PDF)



TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

FROM: Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

DATE: August 6, 2024

Subject: Recommendation for Approval
Construction Change Order No. 2 -North American Pipeline Management, Inc. (NAPM)
SS7464 -Crane Creek 02 and 04 SSES and Sewer Rehabilitation

The Department of Procurement and Contracts in coordination with Columbia Water respectfully request your review and approval of the Construction Change Order No. 2 with NAPM, Inc. to provide funding for additional construction costs related to the Crane Creek 02 and 04 SSES and Sewer Rehabilitation Project. The amount of Change Order #2 is \$1,921,337.57.

The purpose of this project is to rehabilitate degraded sewer pipe, sewer manholes, and service lateral assets as necessary to renew the existing assets in Crane Creek 02 and 04 sub-basin. Rehabilitation efforts are intended to identify and correct problems that may lead to sanitary sewer overflows (SSOs) through structural, operations and maintenance, and infiltration and inflow (I/I) related defects of City wastewater assets. The intent of this project is to meet the requirements of the Continuing Sewer Assessment Program (CSAP) and the Infrastructure Rehabilitation Program (IRP) which are components of the Consent Decree under which the City is performing this work.

This change order has received OBO approval.

If you have questions or concerns, please do not hesitate to contact our office.



CIP #SS7464
Crane Creek 02 and 04 Sewer Rehab
Implementation Project
Change Order #2
PO# P201074
July 9, 2024

Reason for Changes: A modification of the Contract Agreement between the City of Columbia (City) and North American Pipeline Management, Inc. (NAPM) (Contractor) is requested due to (unforeseen) conditions requiring additional work to continue construction of this Contract.

Description for Changes: These changes are modifications to the Contract due to unforeseen items as described as follows. All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

1. Work Associated with Service Lateral Replacement and Mainline Connections:

The City of Columbia has reviewed all options and have determined it is in the best interest of the City to allow NAPM to charge for service lateral connections to the mainline for service laterals that are being replaced by open cut using Bid Item F-160. Per the bid tabulation, this cost is \$6,509.00 per each. This will result in an additional charge of \$1,913,646.00 and add zero (0) contractual days.

2. Additional Work for Removal and Replacement of Existing RCP Storm Drain Pipe:

During construction, a RCP storm drain pipe was found to be running parallel and above a sewer line that was to be replaced by open cut. The RCP storm pipe had to be removed and replaced. This will result in an additional charge of \$7,691.57 and add zero (0) additional contract days.

3. Additional Time Due to Unlocated Utilities:

During construction, the Contractors have experienced significant delays due to unlocated utilities. The contractor has been diligent about calling in the locates; however, the locators are often delayed or not accurate. The incorrect/missing utility locates have resulted in the contractor damaging utility lines and having to spend time repairing the damaged utility, at no fault of his own. This will result in an additional charge of \$0.00 and add fifty-two (53) additional contract days.

Additions

Service Lateral Reconnections (294 EA @ \$6,509.00)	\$ 1,913,646.00
RCP Storm Pipe Replacement (1 LS @ \$7,691.57)	\$ 7,691.57
Additional Time Due to Unlocated Utilities	\$ 0.00
<u>TOTAL ADDITIONS:</u>	\$ 1,921,337.57

Deductions

<u>TOTAL DEDUCTS:</u>	\$ 0.00
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<u>TOTAL CHANGE (ADDITION):</u>	\$ 1,921,337.57
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CIP# SS7464
Change Order #2
Page 2

Funding Source: 5529999-SS746401-658650.

Owner's Contingency Allowance

Original Allowance Total:	\$ 1,097,086.50
Previous Change Orders (Decrease):	\$ 474,012.25
This Change (Decrease):	\$ 0.00
Revised Owner's Contingency Allowance:	\$ 623,074.25

Proposed Change and Basis for Payment

Original Contract Price:	\$ 10,970,865.00
Previous Change Orders (Increase):	\$ 474,012.25
This Change: (Increase)	\$ 1,921,337.57
Revised Contract Price:	\$ 13,366,214.82

Contractual Completion Dates:

Contract Start Date: 09/25/2023
Substantial Construction Completion Date: 10/24/2024
Final Construction Completion Date: 12/28/2024

Days Added CO#1 (Construction): 58 days (12/21/2024 & 02/24/2025)
Days Added CO#1 (Contract Closeout): 58 days (08/23/2025)
Days Added CO#2 (Construction): 53 days (02/12/2025 & 04/18/2025)
Days Added CO#2 (Contract Closeout): 53 days (10/15/2025)

Revised Substantial Construction Completion Date: 02/12/2025
Revised Final Construction Completion Date: 04/18/2025
Contract Closeout Date: 10/15/2025

This Change is Acceptable:

NAPM, Inc.

By: 

(Mr. Shannon Herford)

Title: Secretary

Recommended for Approval:



Construction Coordinator

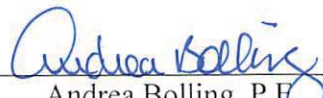
Chad Baltzegar

Recommended for Approval:


Richard Harrington

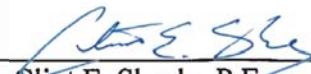
Projects Administrator

Recommend for Approval:

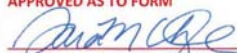

Andrea Bolling, P.E.

Deputy Director of Engineering

CIP# SS7464
Change Order #2
Page 3

Recommend for Approval:  Asst. City Manager
Clint E. Shealy, P.E.

Approved: Teresa B. Wilson City Manager

APPROVED AS TO FORM

Legal Department City of Columbia, SC
7/24/2024

OBO Columbia Disadvantaged Business Enterprise (CDBE) Change Order/Amendment Addendum

OBO Verification	Contract/Change Order Amount	Prime Amount	Prime Percentage	CDBE Subcontractor Amounts	CDBE Subcontractor Percentages	All Other Subcontractor Amounts	All Other Subcontractor Percentages
Original Contract:	\$10,970,865.00	\$5,996,795.00	54.66%	\$777,961.00	7.09%	\$4,196,109.00	38.25%
CO# 1:	\$474,012.25	\$457,862.25	96.59%	\$0.00	0.00%	\$16,150.00	3.41%
CO# 2:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO#:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
This Change Order/Contract Amendment: (Increase)	\$1,921,337.57	\$1,880,028.81	97.85%	\$41,308.76	2.15%	\$ 0	0%
Revised Contract:	\$13,366,214.82	\$8,334,686.06	62.36%	\$819,269.76	6.13%	\$4,212,259.00	31.51%

CDBE Project #/Name: SS7464 Crane Creek 02 and 04 SSES and Rehab Original COC CDBE Goal on Project: 14%

CO# / CA #: 02 (Ex: 01, 02) Change Order / Amendment Amount: \$ 1,921,337.57

Revised Scope of Work / Amendment Justification: Provided Below; or Attach (Justification must include a statement as to why the services could not be completed under the current timeframe or approved funding):

During construction, additional/alternative rehabilitation was deemed necessary than what was originally anticipated.

Change Order/Amendment Type:

- ☒ Time Extension – New End Date: October 15, 2025 (Please sign & return form if no cost)
- ☒ Funding Increase – Amount \$1,921,337.57 (Please continue on to questions A, B, & C below)
- ☐ Funding Decrease – Amount (Please continue on to questions A, B, & C below)

A. Are there any CDBE/DBE currently on this project that can perform the work within this change order/amendment? 1. ☒ Yes ☐ No (If no, skip to B)

If yes, please list CDBE/DBE R&G Construction

- Amount of Change Order/Amendment to be received by the CDBE: \$41,308.76
- Please indicate the services the CDBE will be providing for this change order/amendment (in box below):

Concrete Repair to Driveways and Sidewalks & Asphalt Patch Paving Repairs.

B. Only complete this portion if your answer was "no" from questions A above.

- Please indicate in the body below any new CDBE and/or DBE firms that will be utilized for this CO/CA.

- If any CDBE/DBE will not be providing any services on this change order/amendment, please indicate why in the box below:

By signing below, all parties agree to the information submitted in this document. Additionally, the CDBE/DBE also agrees that they have received notification of the referenced change order/amendment for this project and were given the opportunity to provide services.

EXECUTED by North American Pipeline Management, Inc (Prime Firm) this 10th day of July 2024.

By: [Signature] Title: Dorelly A. Herford, President

EXECUTED by LA Barrier & Son (CDBE/DBE Firm) this 10th day of July 2024.

By: [Signature] Title: Estimating Manager

EXECUTED by R&G Construction (CDBE/DBE Firm) this 10th day of July 2024.

By: [Signature] Title: Owner

EXECUTED by Advantage Manhole & Concrete Services (Prime Firm) this 11th day of July 2024.

By: [Signature] Title: Vice President/ Regional Manager

OBO Statement for the change order/amendment:

OBO has reviewed this funding increase and time extension change order. This is a CDBE project with a goal of 14%. North American Pipeline Management, Inc. met at least 50% of the 14% CDBE goal that was exceeded at 7.09%. The original contract amount was \$10,970,865. The original amount received by the CDBEs was \$777,961.00 or 7.09%. Due to unforeseen conditions requiring additional work to continue construction for this contract. The revised total contract amount is \$13,366,214.82 which includes the current change order for this project. The CDBEs will receive \$819,269.76 which is currently at 6.13% of the revised contract amount.

RECOMMENDED FOR APPROVAL: EXECUTED by the Office of Business of Opportunities, Compliance on this 15th day of July, 2024.

By: [Signature] Title: Program Compliance Administrator

*If the change order/amendment is greater than \$50,000, then the amendment must be approved by the City Council.



CITY OF COLUMBIA
 DEPARTMENT OF PROCUREMENT AND CONTRACTS
 1800 MAIN STREET, 2nd FLOOR, COLUMBIA, SC 29201
 OFFICE: 803-545-3470 FAX: 803-733-8408
 procurement@columbiasc.gov

Justification/Determination for Requested Amendment/Change Order

Change Order #2 – North American Pipeline Management

SS7464 Crane Creek 02 and 04 SSES and Rehabilitation

(Check all applicable boxes below and attach Amendment with supporting documentation)

Change(s) to Scope of Work/Services due to:

- ☒ Unforeseen Work Discovered during performance
- ☐ Additional Work Identified to avoid future costly repairs
- ☐ Alterations/Change(s) to Architectural Design
- ☐ Additional Goods, Parts, Equipment, Supplies, etc.
- ☐ Force Majeure or Other Reasons beyond the Owner/Contractors control

Change(s) to Compensation due to:

- ☐ Original Cost Estimate/Projection Inadequate for Full Contract Period
- ☐ Market Conditions/Increase in Material & Supply Costs, Supply Chain Issues, etc.
- ☐ Staffing, Capacity and Other Resource Limitations requiring cost adjustments
- ☒ Unforeseen Additional Requirements

Renewal and Extensions due to:

- ☐ Exercising Right to Renew per Original Contract/Agreement
- ☒ Requesting Extension outside of Original Contract/Agreement
- ☐ Time Only – No Cost Change
- ☐ Add/Deduct for Final Contract Closeout Purposes

Other Change(s) not identified above:

- ☐ Administrative Only Change
- ☐ Subconsultant/Subcontractor Change
- ☐ Other Reasons not identified above (attach details)

 Signature of Project Manager or Authorized Designee

07/16/24

 Date

 Signature of Purchasing Agent or Deputy Director

 Date



Office of Business Opportunities
1401 Main Street Columbia, SC 29201 • Phone: 803-545-3950

To: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

From: Ayesha Driggers, Director
Office of Business Opportunities

Date: July 11, 2024

Subject: Change Order No. 2- Crane Creek 02 & 04 SSES Rehabilitation Project (SS7464)
CDBE

North American Pipeline Management, Inc. originally met at least 50% of the 14% goal with 7% participation and was deemed to be in compliance with the City's CDBE policy.

There are some aspects of the change order that the CDBEs are unable to perform. As a result, the CDBE participation on this change order is 2.15% and the CDBE participation for the overall project will be 6.13%.

If you have any questions or concerns please do not hesitate to contact our office.



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-055 - Granting an encroachment to the University of South Carolina for the use of the right of way area of the 1400 block of Pendleton Street for the installation and maintenance of a sidewalk and a retaining wall adjacent to 1420 Pendleton Street, Richland County TMS# 11304-05-01

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** 2024-055 - USC thornwell Encroachment Template (PDF)
- **#b:** 2024-055 - USC thornwell Encroachment full case packet (PDF)

ORDINANCE NO.: 2024-055

Granting an encroachment to the University of South Carolina for the use of the right of way area of the 1400 block of Pendleton Street for the installation and maintenance of a sidewalk and a retaining wall adjacent to 1420 Pendleton Street, Richland County TMS# 11304-05-01

WHEREAS, the University of South Carolina (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1400 block of Pendleton Street for the installation and maintenance of a sidewalk measuring approximately three and a half feet (3.5') in width five (5') feet in length and a retaining wall measuring approximately two (2') feet in length one and a half (1.5') feet in height adjacent to 1420 Pendleton Street, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this _____ day of _____, 2024, that Grantee is hereby granted the right to use the right of way area of the 1400 block of Pendleton Street adjacent to 1420 Pendleton Street, Richland County TMS#11304-05-01, for the installation and maintenance of a sidewalk measuring approximately three and a half feet (3.5') in width five (5') feet in length and a retaining wall measuring approximately two feet (2') in length one and a half (1.5') feet in height, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Grantee is responsible for maintaining landscaping and improvements.
4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

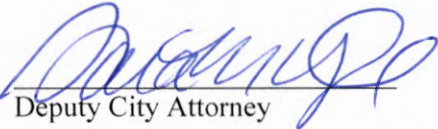
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2023-055**



**1400 BLOCK OF PENDLETON STREET
ADJACENT TO 1420 PENDLETON STREET
SIDEWALK AND RETAINING WALL**

Subject Property:	Right-of-way adjacent to 1420 Pendleton Street
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a sidewalk and retaining wall.
Applicant:	University of South Carolina
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of sidewalks measuring approximately three and a half (3.5') feet in width five (5') feet in length and a retaining wall measuring approximately two (2') feet in length one and a half (1.5') feet in height adjacent to 1420 Pendleton Street, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees.
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City of Columbia

This map was prepared using
the City GIS Viewer

City of Columbia - GIS Division

7/5/2024 8:41 AM



Tax Parcel

Address Point

- Active
- Vacant

Street & Ownership

CFCC, Ownership

- Interstate
- Highway
- City Maintained
- State Maintained
- Private
- Others
- Columbia City Limits

Community Character

DISTRICT NAME

- Heathwood
- Hollywood/Rose Hill
- Shandon
- Sherwood Forest
- Whaley Street

Historic Preservation Overlays

DISTRICT NAME

- Landmark
- Cottontown/Belleuve Architectural Conservation District
- Earlewood Protection Area A
- Earlewood Protection Area B
- Elmwood Park Architectural Conservation District
- Governor's Mansion Protection Area

Granby Architectural Conservation District

Landmark District

Melrose Heights/Oak Lawn Architectural Conservation District

Oakwood Court Architectural Conservation District

Old Shandon/Lower Waverly Historic District Area B (Buffer)

Old Shandon/Lower Waverly Historic District Area A (Main District)

Seminary Ridge Protection Area

University Architectural Conservation District

Wales Garden Architectural Conservation District

Waverly Protection Area

West Gervais Historic Commercial District

West Gervais Historic Protection Area District

Whaley Street Historic Protection Area District

FEMA Flood Hazard Area

FLD_ZONE, ZONE, SUBTY

AE - Floodway

0 0.01 0.01 0.03
mi

CITY OF COLUMBIA GIS DATA DISCLAIMER:

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Permanent Encroachment

Application and Checklist

1. Applicant Information

Name	
Thomas Opal	
Company (if applicable)	
University of South Carolina	
Address (street, city, state, zip)	
1206 Flora Street Columbia, SC 29208	
Phone	Email
803-777-7076	tnopal@fmc.sc.edu

2. Property Information

Address	
1420 Pendleton Street / Columbia, SC / 29208	
Tax Map Reference Number(s)	
Parcel #11304-05-01	
Current use	Proposed use
Institutional	Institutional

3. Property Ownership

Does the applicant own the adjacent property? ☒ Yes ☐ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment

Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

The proposed site plan includes sidewalk, wall, and fencing encroaching in the right-of-way.

Wall Height: ± 1.64 ft

Length of Encroachment: ± 2.73 ft

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment

Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant	
<i>Thomas N Opal</i>	
Print Name	Date
Thomas N Opal	2024/06/04



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-059 - Granting an encroachment to MGN Development Group, LLC for the use of the right of way area of the 1100 block of Miller Avenue for the installation and maintenance of landscaping and irrigation adjacent to 1104 Miller Avenue, Richland County TMS# 09209-22-03

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** 2024-059 - 1104 Miller template (PDF)
- **#b:** 2024-059 - 1104 Miller Encroachment Case packet for filing (PDF)

ORDINANCE NO.: 2024-059

Granting an encroachment to MGN Development Group LLC for the use of the right of way area of the 1100 block of Miller Avenue for the installation and maintenance of landscaping and irrigation adjacent to 1104 Miller Avenue, Richland County TMS# 09209-22-03

WHEREAS, MGN Development Group LLC (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1100 block of Miller Avenue for the installation and maintenance of landscaping and irrigation adjacent to 1104 Miller Avenue, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this _____ day of _____, 2024, that Grantee is hereby granted the right to use the right of way area of the 1100 block of Miller Avenue adjacent to 1104 Miller Avenue, Richland County TMS# 09209-22-03, for the installation and maintenance of landscaping and irrigation, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Grantee is responsible for maintaining landscaping and improvements.

LEGAL DEPARTMENT DRAFT

4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

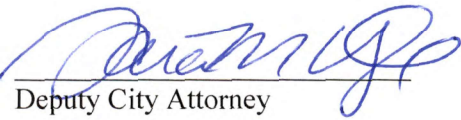
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

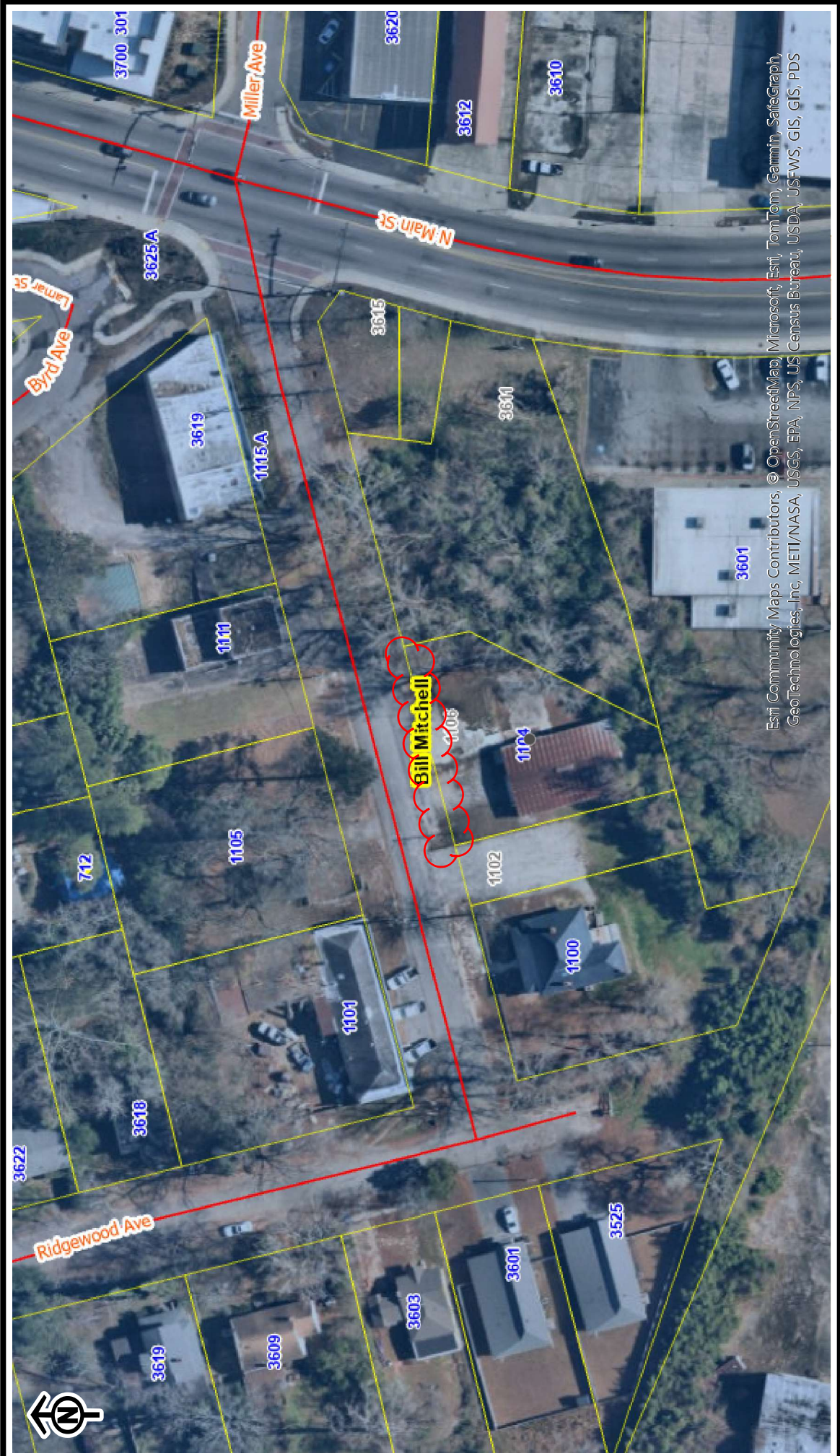
**CITY COUNCIL
ENCROACHMENT SUMMARY
2024-059**



**1100 BLOCK OF MILLER AVENUE
ADJACENT TO 1104 MILLER AVENUE
LANDSCAPING AND IRRIGATION**

Subject Property:	Right-of-way adjacent to 1104 Miller Avenue
Council District:	1
Proposal:	The applicant is requesting an encroachment for installation and maintenance of landscaping and irrigation.
Applicant:	MGN Development Group LLC
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of landscaping and irrigation adjacent to 1104 Miller Avenue, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees.
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- Tax Parcel
- Address Point
- Street & Ownership
- CFCC, Ownership
- Interstate
- Highway
- City Maintained
- State Maintained
- Private
- Others
- Residential Building Inspections
- Columbia City Limits
- Active
- Vacant

CITY OF COLUMBIA
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This map was prepared using the City GIS Viewer
City of Columbia - GIS Division
7/11/2024 2:48 PM





Permanent Encroachment

Application and Checklist

1. Applicant Information

Name Dallas Massey	
Company (if applicable) MGN Development Group, LLC	
Address (street, city, state, zip) 740 Hazelwood Rd, Columbia, SC 29209	
Phone 304-906-7355	Email Dallas@Massey.Engineering

2. Property Information

Address 1104 Miller Ave, Columbia, SC 29203	
Tax Map Reference Number(s) 09209-22-03	
Current use Commercial	Proposed use Commercial

3. Property Ownership

Does the applicant own the adjacent property? ☒ Yes ☐ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment

Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

The proposed project consists of improvements and expansion of the existing parking areas and a 14'x16' addition to the existing building. Items proposed to be placed within the right-of-way include: driveways, landscaping, and irrigation systems.

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment

Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant	
Print Name Dallas Massey	Date 06/26/2024

DATE: 6/27/2024	PROJECT: 24-001	DRAWN BY: DPM	DESIGNER: DPM	CLIENT: MGN DEV. GROUP
-----------------	-----------------	---------------	---------------	------------------------

PROPOSED SITE PLAN

REV.	DATE	DESCRIPTION
REV.		
REV.		
REV.		
REV.		



SITE NOTES:

- [illegible]

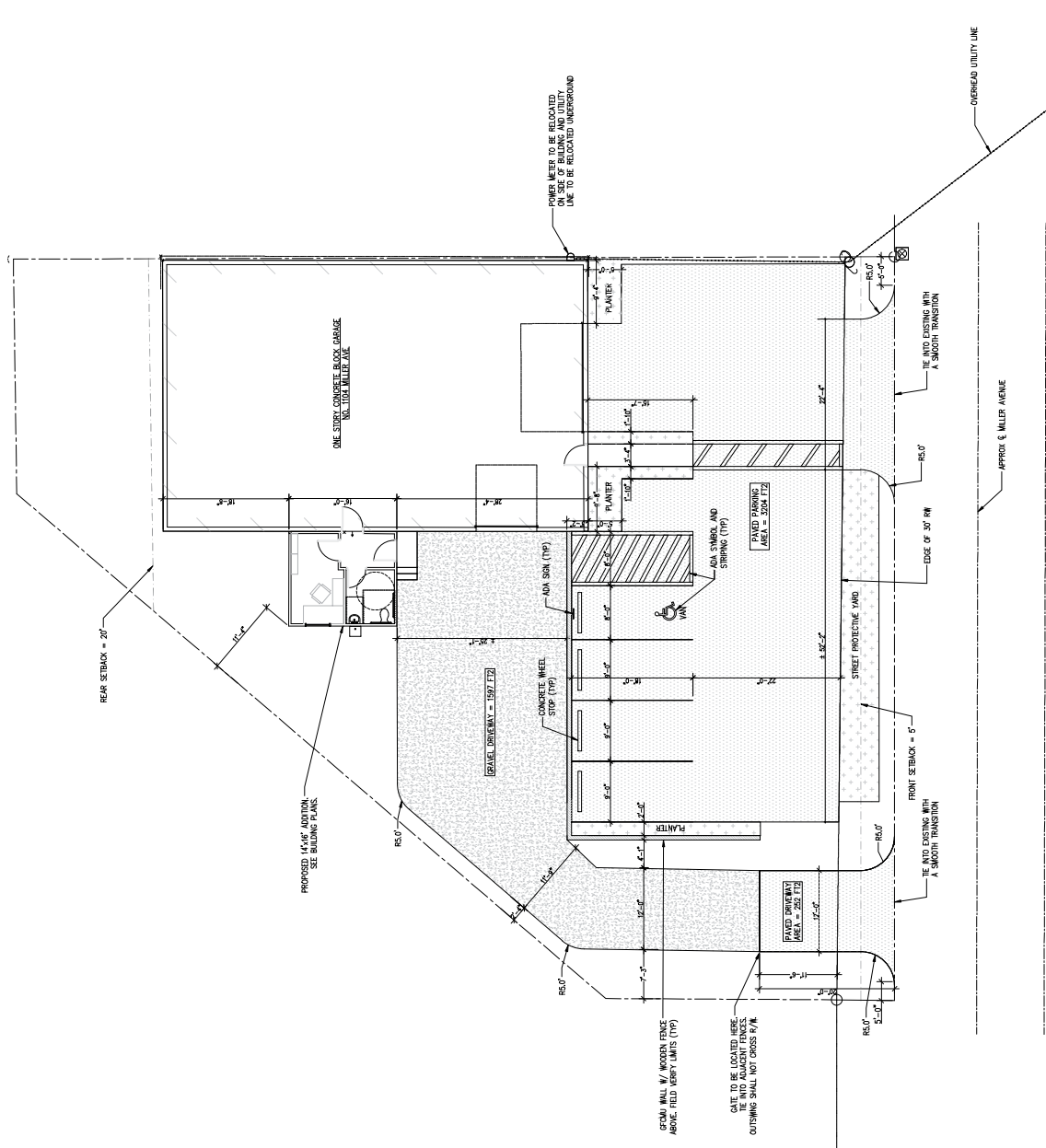
PARKING COUNT		
EXISTING PARKING:	TOTAL SPACES:	0
	REGULAR SPACES:	0
	ADA SPACES:	0
PROPOSED PARKING:	TOTAL SPACES:	4
	REGULAR SPACES:	3
	ADA SPACES:	1 (1 VAN)

SITE PLAN LEGEND

	STANDARD DUTY ASPHALT PAVEMENT
	GRAVEL
	LANDSCAPED AREA
	RETAINING WALL AND FENCE
	PROPERTY LINE
	SETBACK, WHERE "0"

SETBACKS

FRONT =	5'-15'
SIDE =	0'-5'
REAR =	20'



PROPOSED SITE PLAN
SCALE: 1/8" = 1'-0"

DATE: 6/27/2024	PROJECT: 24-001	DRAWN BY: DPM	DESIGNER: DPM	CLIENT: MGN DEV. GROUP
-----------------	-----------------	---------------	---------------	------------------------

REV.	LANDSCAPE PLAN	COMMERCIAL BUILDING IMPROVEMENTS 1104 MILLER AVE. COLUMBIA, SC 29203
REV.		
REV.		
REV.		

DATE	DESCRIPTION

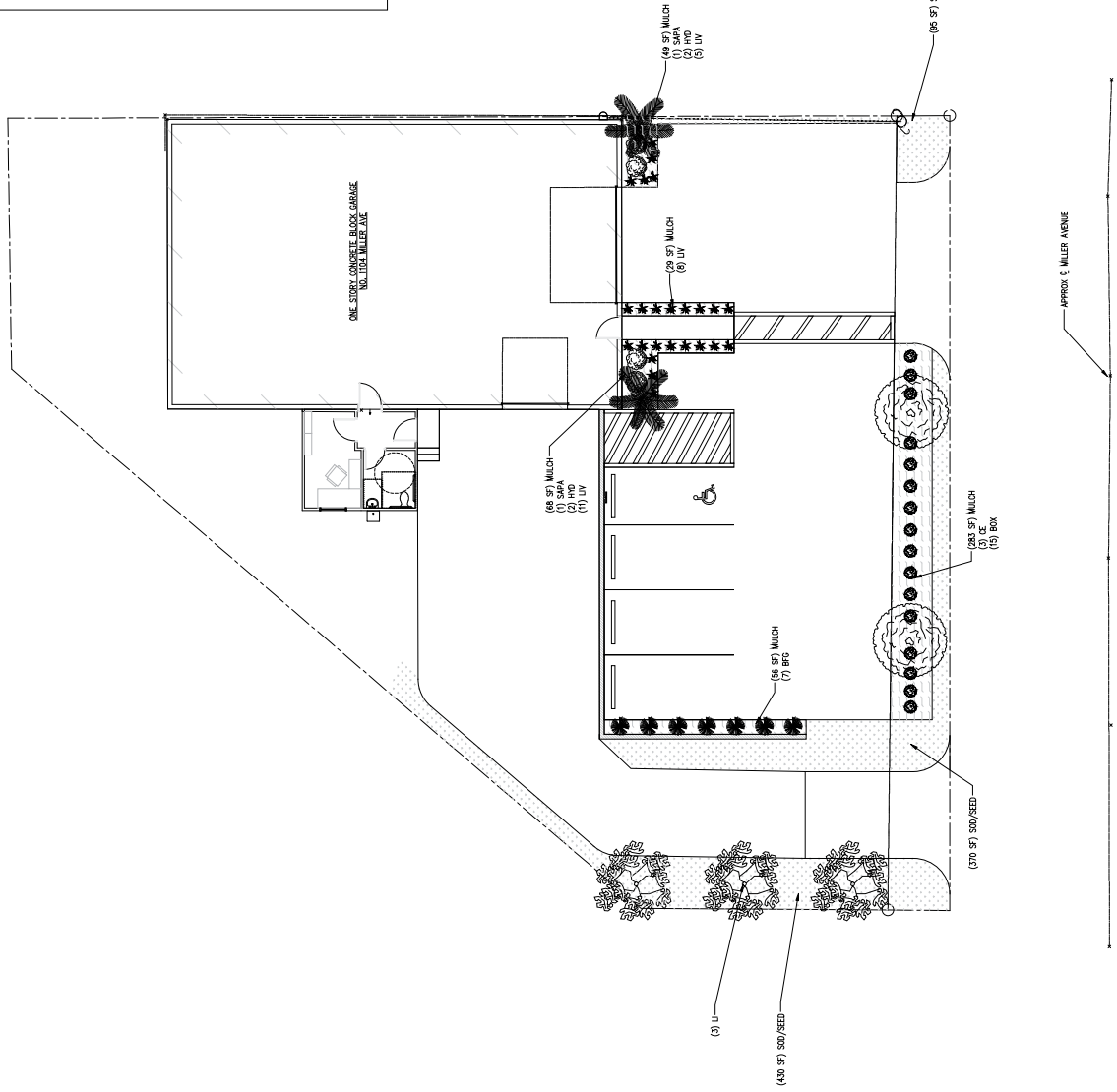


LANDSCAPE LEGEND

TREES	BETULICA/COMMON NAME				QUANTITY				
	SAPA	SABA	SIZE	CONTAINER	HEIGHT	WIDTH	HEIGHT	WIDTH	
SHRUBS	SABA	JANE/SABA SABA	PALMETTO	3 B3	8' W	2'	8' W	3'	
	L1	LAGERSTROMIA NITIDA "LUSCARENDA" GRAPE MYRTLE		POT	8' W				
	CE	ULMUS PARVIFOLIUS/CHINESE ELM		2.5' CAL B3	10' W	2'			
	BID	BIDENS MICROPHYLLA VAR. AMPONICA		3 CAL	POT	18"-24"	12"-18"	16"	
HYD	HYD	HYDRANGEA MACROPHYLLA RITA-IV "ELEGANT SUMMER" HYDRANGEA		3 CAL	POT	18"-24"	12"-18"	4"	
	ORNAMENTAL GRASSES	BETULICA/COMMON NAME				QUANTITY			
LIV		LIRIODENDRON VARIETATA/ "MAGNIFICENT" LIRIODENDRON		1 CAL	POT	24" DC			24
DIG	PENSTEMON ALLEGRETTII "HANELY'S PEARL" FOUNTAIN GRASS		1 CAL	POT	48" DC			7	
GROUND COVERS	BETULICA/COMMON NAME				QUANTITY				
	NALC	NON-TYED DOUBLE SHROUDED MULCH/MULCH		SIZE	CONTAINER	HEIGHT <th>WIDTH</th> <th>HEIGHT</th> <th>WIDTH</th>	WIDTH	HEIGHT	WIDTH
SID/SEED	SID	BETULICA/COMMON NAME CYTHOCYSTUS BREVIFOLIUS GRASS HYDRATED FESCUA GRASS		SIZE	CONTAINER	HEIGHT <th>WIDTH</th> <th>HEIGHT</th> <th>WIDTH</th>	WIDTH	HEIGHT	WIDTH
	SID			SIZE	SID			456 SP	895 SP

LANDSCAPE NOTES:

- [illegible]



LANDSCAPE PLAN
SCALE: 1/8" = 1'-0"



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-061 - Granting an encroachment to Richard Burts for the use of the right of way areas of the 1500 block of Main Street and the 1200 block of Hampton Street for maintenance of a historic Seth Thomas clock adjacent to 1500 Main Street, Richland County TMS# 09014-09-16

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** 2024-061 - 1500 Main template (PDF)
- **#b:** 2024-061 - 1500 Main Encroachment Case packet for filing with Legal (PDF)

ORDINANCE NO.: 2024-061

Granting an encroachment to Richard Burts for the use of the right of way areas of the 1500 block of Main Street and the 1200 block of Hampton Street for maintenance of a historic Seth Thomas clock adjacent to 1500 Main Street, Richland County TMS# 09014-09-16

WHEREAS, Richard Burts (hereinafter "Grantee") desires to utilize a portion of the right of way areas of the 1500 block of Main Street and the 1200 block of Hampton Street for the maintenance of a historic Seth Thomas clock measuring approximately eighteen (18') feet in height twenty five (25") inches in diameter adjacent to 1500 Main Street, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2024, that Grantee is hereby granted the right to use the right of way areas of the 1500 block of Main Street and the 1200 block of Hampton Street adjacent to 1500 Main Street, Richland County TMS# 09014-09-16, for the maintenance of a historic Seth Thomas clock measuring approximately eighteen (18') feet in height twenty five (25") inches in diameter, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

3. Grantee is responsible for maintaining landscaping and improvements.
4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.
6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.
7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2024-061**



**1500 BLOCK OF MAIN STREET AND 1200 BLOCK OF HAMPTON STREET
ADJACENT TO 1500 MAIN STREET
HISTORIC SETH THOMAS CLOCK**

Subject Property:	Right-of-way adjacent to 1500 Main Street
Council District:	2
Proposal:	The applicant is requesting an encroachment for maintenance of historic Seth Thomas clock.
Applicant:	Richard Burts
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the maintenance of a historic Seth Thomas clock measuring approximately eighteen (18') feet in height twenty five (25") inches in diameter adjacent to 1500 Main Street, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees.
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City of Columbia

This map was prepared using
the City GIS Viewer

City of Columbia - GIS Division

7/17/2024 2:09 PM



Tax Parcel

Address Point

- Active
- Vacant

Street & Ownership
CFCC,Ownership

Interstate

- Highway
- City Maintained
- State Maintained
- Private
- Others
- Columbia City Limits

FEMA Flood Hazard Area
FLD_ZONE, ZONE_SUBTY

- AE - Floodway
- AE - 100yr Flood Plain
- A - No Base Flood Elevation
- X - 500yr Flood Plain

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**CITY OF COLUMBIA
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Permanent Encroachment Application and Checklist

1. Applicant Information

Name RICHARD BURTIS	
Company (if applicable)	
Address (street, city, state, zip) PO BOX 5233 COLUMBIA, SC 29250	
Phone (803) 414-9450	Email RICHARDBURTIS@GMAIL.COM

2. Property Information

Address 1908 clock in public right-of-way, corner of Main and Hampton Streets Affiliated with landmark structure at 1500 Main Street	
Tax Map Reference Number(s) In right-of-way, affiliated with 09014-09-16	
Current use Clock	Proposed use Clock

3. Property Ownership

Does the applicant own the adjacent property? ☒ Yes ☐ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

Existing historic Seth Thomas clock was installed at this corner in the public right-of-way by 1908. No changes are proposed, the request is to formalize the placement with an encroachment and to keep the clock in place as is.

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment Application and Checklist

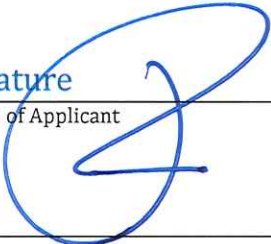
Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

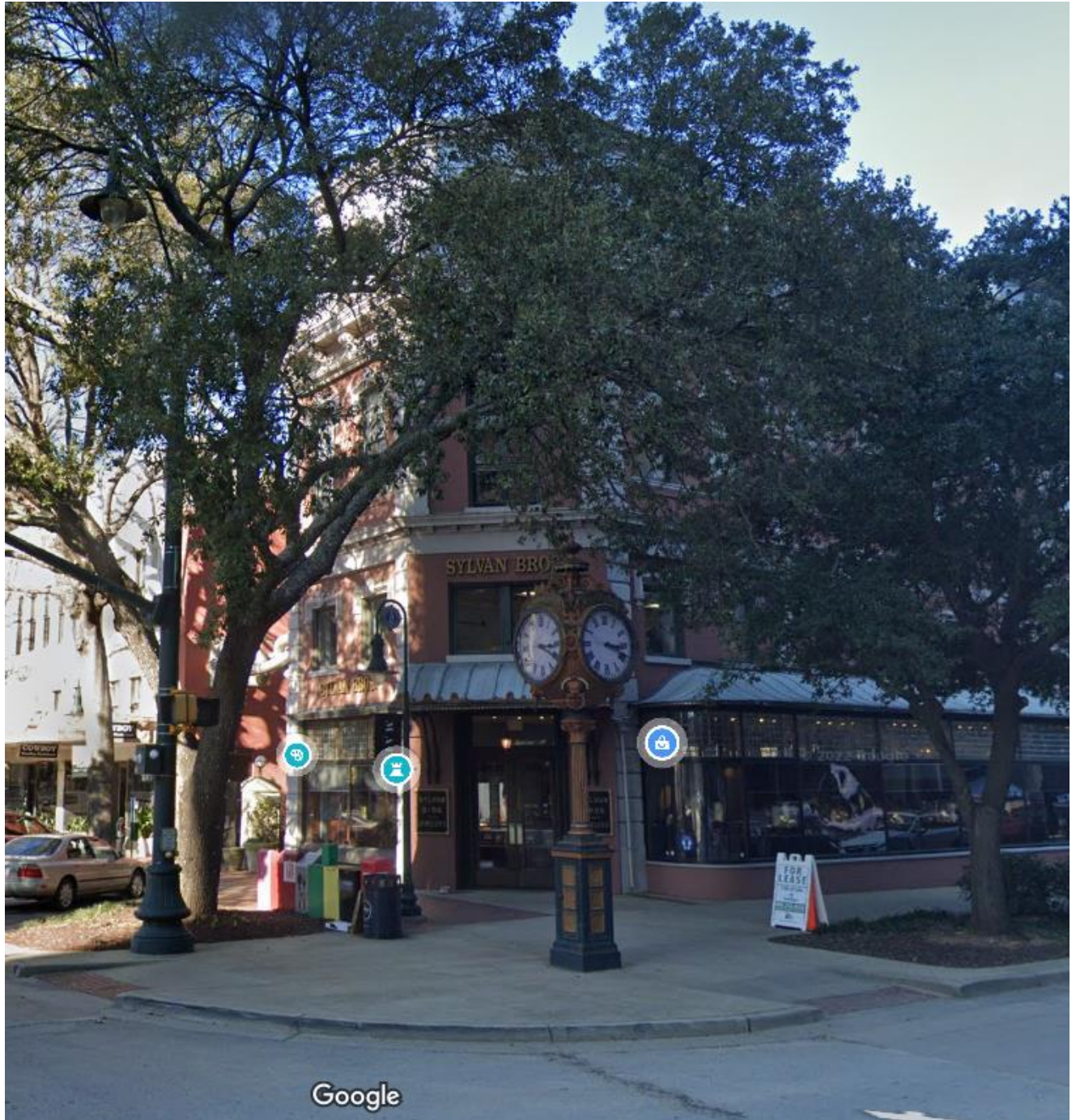
Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant	
	
Print Name	Date
RICHARD BURTS	6-21-2024





MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2024-062 - Authorizing the City Manager to execute a Right of Entry Agreement and Temporary Construction License with The River Alliance to Construct Saluda Riverwalk Phase 2 and Boyd Foundation Funded Bridge

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** Temporary Construction License and Right of Entry Memo_072924 (PDF)
- **#b:** 2024-062 - Agreement bw City and Three River Alliance (PDF)
- **#c:** Agreement - Saluda River Walk Phase 2 V1 Final.pdf.1 (PDF)
- **#d:** Phase II Saluda Greenway License V1 Final.pdf.1 (PDF)



DATE: August 6, 2024

TO: Honorable Daniel J. Rickenmann, Mayor & Members of City Council
Ms. Teresa Wilson, City Manager

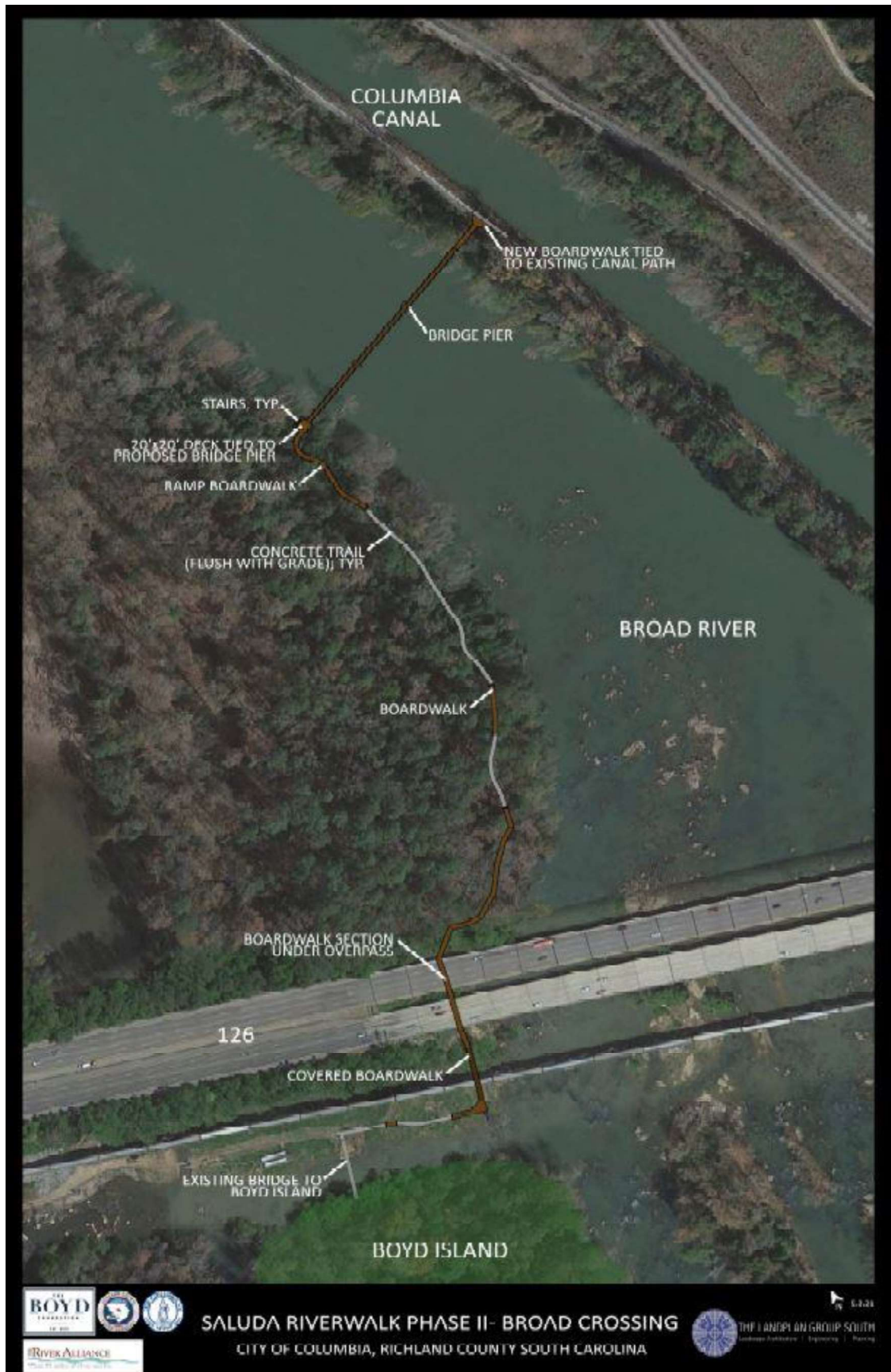
FROM: Mr. Henry Simons, Assistant City Manager, City Administration
Mr. Clint Shealy, Assistant City Manager, Columbia Water
Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer
ACM for the Department of Procurement and Contracts

SUBJECT: Recommendation for Approval
Temporary Construction License & Right of Entry Agreement with The
River Alliance to Construct Saluda Riverwalk Phase 2 and Boyd
Foundation funded Bridge

The Department of Procurement and Contracts in coordination with City Administration and Columbia Water respectfully request your review and approval of the Temporary Construction License & Right of Entry Agreement with The River Alliance for the construction of the Saluda Riverwalk Phase 2 and Boyd Foundation funded Bridge. The purpose of these documents is to allow The River Alliance and its contractor to construct the landing of the bridge crossing the Broad River on the Canal embankment. The Federal Energy Regulatory Commission requires these documents to ensure that access and construction is performed in accordance with regulatory requirements.

The bridge across the Broad River is part of the greater Phase 2 expansion of the Saluda Riverwalk that will connect to the existing Riverwalk just north of Boyd Island and extend the Saluda Riverwalk across the Broad River, connecting to the Canal and Riverfront Park. The Phase 2 project is shown on the attached figure. Funding for Phase 2 of the project is being provided through Richland County and the Boyd Foundation. Permitting for the new bridge is complete and construction is anticipated to begin before the end of 2024.

If you have questions or concerns, please do not hesitate to contact our office.



ORDINANCE NO.: 2024-062

Authorizing City Manager to execute a Right of Entry Agreement and Temporary Construction License with The River Alliance to Construct Saluda Riverwalk Phase 2 and Boyd Foundation Funded Bridge

BE IT ORDAINED by the Mayor and Council of the City of Columbia, South Carolina, this _____ day of _____, 2024 that the City Manager is hereby authorized to execute a Right of Entry Agreement and a Temporary Construction License, or on a form approved by the City Attorney, between the City of Columbia and The River Alliance to proceed with the construction of Saluda Riverwalk Phase 2 and Boyd Foundation Funded Bridge.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



Deputy City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) ***RIGHT OF ENTRY AGREEMENT***

THIS RIGHT OF ENTRY AGREEMENT (the "Agreement") is made by and between the City of Columbia ("Grantor") and The River Alliance ("Grantee").

WITNESSETH:

WHEREAS, Grantor hereby grants to Grantee its successors or assigns, a Right of Entry as further described herein, together with the right of ingress and egress at all times necessary for the duration of the design, engineering and permitting necessary for construction of Phase II of the Saluda Riverwalk, a component of the Three Rivers Greenway.

This access includes the property, which Grantor owns, situate, lying and being referred to as TMS R09003-02-01 and TMS R07314-02-05 on the Broad River in Columbia, South Carolina. This is in accordance with the illustration attached as Exhibit "A", which will become a part of the City of Columbia's Three Rivers Greenway and complete the Saluda Riverwalk project.

Grantee and its engineers and consultants will enter the property to accomplish the design, engineering and permitting necessary to construct Phase II of the Saluda Riverwalk. This will include but not be limited to: topographical survey; wetland delineation; identification of protected species; permits for wetland or stream impacts; state navigable waterway permit; letter of map revision or conditional letter of map revision; archeological report; and design drawing. Grantee acknowledges that Grantor has continuous operations on the subject properties along with several critical repair and replacement projects ongoing. All parties will coordinate and cooperate during the term of this agreement.

This access will continue in effect for up to twenty-four (24) months from the date of approval.

TO HAVE AND TO HOLD the aforesaid rights to Grantee, its successors and assigns, as aforesaid.

IN WITNESS WHEREOF, the parties have hereunto have executed this Right of Entry Agreement effective as of the day and year of the last signature hereinbelow.

WITNESSES:

City of Columbia

APPROVED AS TO FORM

 Legal Department City of Columbia, SC
 7/24/2024

By: Teresa B. Wilson
 Its: City Manager
 Date: _____

The River Alliance

By: Michael T. Dawson
 Its: Chief Executive Officer
 Date: _____

STATE OF SOUTH CAROLINA)
) TEMPORARY CONSTRUCTION LICENSE
 COUNTY OF RICHLAND)

NOW FOR AND IN consideration of the sum of One (\$1) Dollar, each to the other paid, the receipt of which is hereby acknowledged, the City of Columbia, herein referred to as Grantor, does hereby grant unto The River Alliance, herein referred to as Grantee, its successors or assigns, a temporary construction license and right-of-way as further described herein, together with the right of ingress and egress at all times necessary for the duration of construction of the Phase II Saluda Riverwalk Project as an addition to Columbia's Three Rivers Greenway, to include, but not by way of limitation, staging areas for such construction, construction parking, and access to construction locations. Said license and right-of-way to run through the property which Grantor owns or in which Grantor has an interest, situate, lying and being referred to as TMS numbers R09003-02-01 and R07314-02-05 and identified as the parcels of land located on the western and eastern banks of the Broad River in accordance with the illustration attached as Exhibit "A" which will become a part of the City of Columbia's Three Rivers Greenway and Saluda Riverwalk Project. Said license to contain the right to demolish existing structures on said premises as needed and to remove, replace, or otherwise alter the landscape design of the premises and to construct fixtures upon the premises as may be necessary to complete the project as approved. Grantee acknowledges that Grantor has continuous operations on the subject properties along with several critical repair and replacement projects ongoing. All parties will coordinate and cooperate during the term of this agreement.

Said construction license to continue in effect for up to twenty-four (24) months from the date of this license during the construction of the Boyd Island Project, however, upon completion of said Phase II Saluda Riverwalk Project, the license will terminate and the City will be responsible for maintenance of the premises and improvements as indicated.

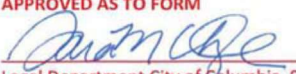
TO HAVE AND TO HOLD the aforesaid rights to the grantee, its successors and assigns, as aforesaid.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this _____day of _____, 2024 .

WITNESS:

CITY OF COLUMBIA

By: _____
 Its: City Manager

APPROVED AS TO FORM

 Legal Department City of Columbia, SC

7/24/2024

STATE OF SOUTH CAROLINA)
COUNTY OF RICHLAND)

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this _____ day
of _____, 2024 , by _____ on behalf of
the

(Name of Officer and Title)

within-named Grantor.

Notary Public for South Carolina
My Commission Expires _____



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2024-060 - Certifying Building Site as an Abandoned Building Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding property located at 1213, 1217 and 1221 Pickens Street, Columbia, South Carolina, Richland County TMS # 11401-05-09, 11401-05-08, and 11401-05-07

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2024-060 - certify 1213-21 Pickens Street abandoned building site (PDF)
- **#b:** 2024-060 -1213 Pickens Map (PDF)

RESOLUTION NO.: R-2024-060

Certifying Building Site as an Abandoned Building Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding property located at 1213, 1217 and 1221 Pickens Street, Columbia, South Carolina, Richland County TMS # 11401-05-09, 11401-05-08, and 11401-05-07

WHEREAS, the South Carolina Abandoned Buildings Revitalization Act of 2013 (the "Act") was enacted in Title 12, Chapter 67 of the South Carolina Code of Laws to create an incentive for the rehabilitation, renovation and redevelopment of abandoned buildings located in South Carolina; and,

WHEREAS, the Act provides that restoration of abandoned buildings into productive assets for the communities in which they are located serves a public and corporate purpose and results in job opportunities; and,

WHEREAS, Section 12-67-120 of the Act provides the following definitions (in pertinent part):

(1) "Abandoned Building" means a building or structure, which clearly may be delineated from other buildings or structures, at least sixty-six percent of the space in which has been closed continuously to business or otherwise nonoperational for income producing purposes for a period of at least five years immediately preceding the date on which the taxpayer files a "Notice of Intent to Rehabilitate". For purposes of this item, a building or structure that otherwise qualified as an "abandoned building" may be subdivided into separate units or parcels, which units or parcels may be owned by the same taxpayer or different taxpayers, and each unit or parcel is deemed to be an abandoned building site for purposes of determining whether each subdivided parcel is considered to be abandoned.

(2) "Building Site" means the abandoned building together with the parcel of land upon which it is located and other improvements located on the parcel. However, the area of the building site is limited to the land upon which the abandoned building is located and the land immediately surrounding such building used for parking and other similar purposes directly related to the building's income producing use; and,

WHEREAS, Section 12-67-140 of the Act provides that a taxpayer who rehabilitates an abandoned building is eligible for a credit against certain income taxes; and,

1527 Gervais Owner, LLC ("Gervais Owner") is the owner and developer of certain real property located at 1527 Gervais Street, which property is further identified on Richland County Tax Maps as TMS # 11401-05-10 (the "Gervais Property"). Gervais Owner was also the owner of certain real property located at 1213, 1217 and 1221 Pickens Street, which property is further identified on Richland County Tax Maps as TMS #s 11401-05-09, 11401-05-08, and 11401-05-07 (the "Property"), and Gervais Owner previously transferred the property to its affiliate, 1527 Gervais Phase 2, LLC (the "Taxpayer"); and

WHEREAS, the Gervais Property and the Property were previously operated as a single property prior to their acquisition by Gervais Owner; and

WHEREAS, the Property is located within the city limits of Columbia, South Carolina; and,

WHEREAS, Gervais Owner previously developed the Gervais Property for two separate uses and planned to develop the Property for a third separate use and therefore subdivided the Property into three separate units (each a "Building Site") as follows:

Unit 1: 2,593 SF of commercial space in existing building

Unit 2: 6,409 SF of residential apartments in existing building, along with common areas and amenities

Unit 3: 9,754 SF of short term rental residential apartments, along with common areas and amenities, in eight (8) new buildings to be constructed on the Property

WHEREAS, on August 20, 2022, Gervais Owner filed a Notice of Intent to Rehabilitate Unit with the South Carolina Department of Revenue; and

WHEREAS, on August 20, 2022, Gervais Owner filed a Notice of Intent to Rehabilitate Unit 2 with the South Carolina Department of Revenue; and

WHEREAS, on March 31, 2023, the Taxpayer filed a Notice of Intent to Rehabilitate Unit 3 with the South Carolina Department of Revenue, as amended by that certain Amendment to Notice of Intent to Rehabilitate filed with the South Carolina Department of Revenue on May 30, 2024; and

WHEREAS, the City previously issued Resolution No.: R-2022-056 certifying that each of the two separate units comprising Unit 1 and Unit 2 of the Property were abandoned as authorized by Section 12-67-160; and

WHEREAS, the Taxpayer has requested that the City certify that the separate unit comprising Unit 3 of the Property is abandoned as authorized by Section 12-67-160; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2024, that the City of Columbia makes the following certifications under the South Carolina Abandoned Buildings Revitalization Act of 2013 (S.C. Code Section 12-67-100, et seq.):

Section 1. The Property is an Abandoned Building Site as defined in Section 12-67-120(1); and

Section 2. The geographic area of the Building Site designated as Unit 3 is consistent with Section 12-67-120(2) of the Act.

LEGAL DEPARTMENT DRAFT

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:



Deputy City Attorney

ATTEST:

City Clerk

Introduced:
Final Reading:

LEGAL DEPARTMENT DRAFT

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MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2024-061 - Certifying Building Site as an Abandoned Building Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding property located at 1931 Assembly Street, Columbia, South Carolina, Richland County TMS # R09015-16-09

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2024-061 - certify 1931 Assembly Street abandoned building site (PDF)
- **#b:** 2024-061 - ABTC 1931 Assembly Map (PDF)

RESOLUTION NO.: R-2024-061

Certifying Building Site as an Abandoned Building Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding property located at 1931 Assembly Street, Columbia, South Carolina, Richland County TMS # R09015-16-09

WHEREAS, the South Carolina Abandoned Buildings Revitalization Act of 2013 (the "Act") was enacted in Title 12, Chapter 67 of the South Carolina Code of Laws to create an incentive for the rehabilitation, renovation and redevelopment of abandoned buildings located in South Carolina; and,

WHEREAS, the Act provides that restoration of abandoned buildings into productive assets for the communities in which they are located serves a public and corporate purpose and results in job opportunities; and,

WHEREAS, Section 12-67-120 of the Act provides the following definitions (in pertinent part):

(1) "Abandoned Building" means a building or structure, which clearly may be delineated from other buildings or structures, at least sixty-six percent of the space in which has been closed continuously to business or otherwise nonoperational for income producing purposes for a period of at least five years immediately preceding the date on which the taxpayer files a "Notice of Intent to Rehabilitate". For purposes of this item, a building or structure that otherwise qualified as an "abandoned building" may be subdivided into separate units or parcels, which units or parcels may be owned by the same taxpayer or different taxpayers, and each unit or parcel is deemed to be an abandoned building site for purposes of determining whether each subdivided parcel is considered to be abandoned.

(2) "Building Site" means the abandoned building together with the parcel of land upon which it is located and other improvements located on the parcel. However, the area of the building site is limited to the land upon which the abandoned building is located and the land immediately surrounding such building used for parking and other similar purposes directly related to the building's income producing use; and,

WHEREAS, Section 12-67-140 of the Act provides that a taxpayer who rehabilitates an abandoned building is eligible for a credit against certain income taxes; and,

WHEREAS, 1931 ASSEMBLY LLC ("Taxpayer") or its assigns, (the "Owner" or "Owners" or the "Taxpayer" or the "Taxpayers") owns real property located at 1931 Assembly Street, as identified on the Richland County Tax Maps as TMS# R09015-16-09; and,

WHEREAS, the Taxpayer has filed with the South Carolina Department of Revenue a Notice of Intent to Rehabilitate the property for development for office use; and

WHEREAS, the Property is located within the city limits of Columbia, South Carolina; and,

WHEREAS, the Taxpayer has requested that the City certify that the site is an abandoned building site as defined by Section 12-67-120; NOW, THEREFORE,

LEGAL DEPARTMENT DRAFT

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2024, that the City of Columbia makes the following certifications under the South Carolina Abandoned Buildings Revitalization Act of 2013 (S.C. Code Section 12-67-100, et seq.):

Section 1. The Property is an Abandoned Building Site as defined in Section 12-67-120(1); and

Section 2. The geographic area of the Building Site is consistent with Section 12-67-120(2) of the Act.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:


Deputy City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT



1931 Assembly Street

This map was prepared using
the City GIS Viewer

City of Columbia - GIS Division

7/3/2024 11:30 AM



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**CITY OF COLUMBIA
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MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2024-063 - Adopting a City of Columbia Public Art Placement Policy and Public Art Placement Application

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

PURPOSE:

Endorsed by the Arts, Historic Preservation and Philanthropy Committee on July 9, 2024.

ATTACHMENTS:

- **#a:** R-2024-063 - Adopting a public art placement policy (PDF)
- **#b:** Public Art Placement Policy 072924 (PDF)
- **#c:** Public Art Placement Application (PDF)

RESOLUTION R-2024-063

Adopting a City of Columbia Public Art Placement Policy and Public Art Placement Application

WHEREAS, on April 22, 2014, the Mayor and City Council approved Resolution No.: R-2014-040 adopting a Public Art Receipt and Process to Procure Policy; and,

WHEREAS, on July 9, 2024, the Arts, Historic Preservation and Philanthropy Committee endorsed a City of Columbia Public Art Placement Policy and Public Art Placement Application; and,

WHEREAS, this policy and process will apply to any person, group, or agency considering the placement of public art on city-owned property and right-of-ways; and NOW THEREFORE,

BE IT RESOLVED this _____ day of _____, 2024, that the Mayor and City Council of the City of Columbia, South Carolina hereby adopt Resolution No.: R-2024-063 to adopt as official the City of Columbia Public Art Placement Policy and the City of Columbia Public Art Placement Application attached hereto. This policy replaces and supersedes all previous City of Columbia Public Art Placement Policies and Applications of the City or its departments.

Requested by:

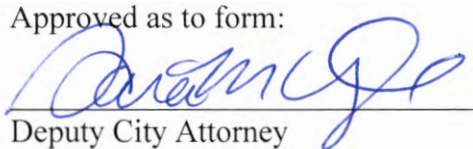
Henry M. Simons, ACM

Mayor

Approved by:

City Manager

Approved as to form:



Deputy City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:



PUBLIC ART PLACEMENT POLICY

PURPOSE

To provide a process for public art placement so that City Council may approve various art throughout the city limits. This policy applies to any individual or organization considering the placement of public art to include but not limited to, statues, monuments and memorials within a City-owned facility or right-of-way.

CRITERIA FOR PLACEMENT

- Any proposed public art should complement the public space and enhance the visual quality of the community by providing color and/or character that represents the City of Columbia's mission, vision and values.
- Public art commemorating a particular individual, organization or event shall be limited to individuals, organizations or events that have had a direct cultural, historical, or humanitarian impact on the City.
- The application shall include information on the artist, written description of the artwork (size, materials, etc.), its background, a photograph or drawing of the artwork, the proposed site, proposed installation materials, justification, and a maintenance plan.
- Justification should include identification of the person, group, or event to be honored; a brief narrative explaining the importance of the person, group, or event and its direct, proven relationship to the city or state; a brief explanation of the visitor experience; and rationale for the proposed public art location.
- The placement of public art within the City's right-of-way shall adhere to the City of Columbia encroachment ordinance process.

PROCESS FOR PLACEMENT

The placement of public art shall be sponsored and approved by City Council through the following process:

- An application is completed and submitted either by an applicant or the sponsoring City Councilmember to the Arts, Historic Preservation and Philanthropy Committee.
- Upon favorable review of the application, the Arts, Historic Preservation and Philanthropy Committee will forward the application to One Columbia for Arts and Culture whose goal is to commission public art of lasting value, promote diversity among artists and arts experiences in the City, and focus on issues and locations that foster civic dialogue.



PUBLIC ART PLACEMENT POLICY

- Upon review of the application, One Columbia for Arts and Culture will submit their recommendation to the Arts, Historic Preservation and Philanthropy Committee.
- If the application is endorsed by the Arts, Historic Preservation and Philanthropy Committee, the City Attorney will prepare a resolution for consideration by City Council. An encroachment ordinance will be drafted if the public art is placed in the right-of-way.
- Upon a favorable vote by City Council to place the public art within a City-owned facility, site or right-of-way, the applicant can proceed with the installation as outlined in the approved application.

Proposed Workflow:



In the event of any conflict between the provisions of this policy and state law, state law shall prevail and be controlling.



PUBLIC ART PLACEMENT APPLICATION

Please see submission checklist for materials necessary for application.

SUBMISSION MATERIALS MUST ACCOMPANY APPLICATION.

Application form and materials are **DUE AT 4:00 p.m.** thirty (30) days prior to installation.

Is the designation: ☐ Public Art

☐ Statue

☐ Monument / Memorial

☐ Individual Commemoration

☐ Organization Commemoration

☐ Event Commemoration

Checklist:

☐ Application

☐ Council Members (District and one At-Large Sponsor)

☐ 3 Letter(s) of Support

☐ One letter expressing Community support

☐ One letter expressing Neighborhood/Neighborhood Association or Merchant Association support

☐ One letter expressing Councilmembers' support

Applicant Signature*

Email Address

Print Name

Mailing Address

Phone Number

Date

Check and initial acknowledging application requirements.

☐ _____ Artist Information, Description and photos of artwork.

☐ _____ Any changes to initial request must be made in writing no more than 30 days prior to art placement.

☐ _____ Artwork and resolution must be finalized at least 30 days prior to placement.

☐ _____ Applicant must provide letter(s) of support as outlined in the above checklist.



PUBLIC ART PLACEMENT APPLICATION

1. Name of individual, organization, or event to be commemorated:

2. Title of Artwork:

3. Attach a sheet describing the significant contribution (s) this individual, organization, or event has made in the community (no more than one-page)

4. Location, date, and time of unveiling ceremony (if approved):

The placement of public art within the City's right-of-way shall adhere to the City of Columbia encroachment ordinance process.

5. District Council Member Sponsor:

At-Large Council Member Sponsor:

FOR STAFF USE:

Arts, Historic Preservation & Philanthropy Committee: ☐ Endorsed ☐ Rejected

One Columbia Review: ☐ Approved ☐ Rejected

Arts, Historic Preservation & Philanthropy Committee: ☐ Endorsed ☐ Rejected

Public Works: ☐ Approved ☐ Rejected

Parks and Recreation: ☐ Approved ☐ Rejected

Support Services: ☐ Approved ☐ Rejected

Public Safety: ☐ Approved ☐ Rejected



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2024-040 - Authorizing consumption of beer, wine and liquor at Brunch at Seibels House and Garden, 1601 Richland Street on Sunday, August 25, 2024

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2024-040 - Brunch in the Garden (Aug 25) (PDF)
- **#b:** Event Request - Resolution to allow Beer, Wine & Liquor - City of Columbia (PDF)
- **#c:** Cola Police Dept. - Special Duty Request Form - completed(PDF)

RESOLUTION NO.: R-2024-040

Authorizing consumption of beer, wine and liquor at Brunch at Seibels House and Garden, 1601 Richland Street on Sunday, August 25, 2024

WHEREAS, The Chi Iota Iota Scholarship Fund Inc. ("Sponsor") is sponsoring Brunch in the Garden at 1601 Richland Street from 12:00 p.m. until 5:00 p.m. on Sunday, August 25, 2024; and,

WHEREAS, Sponsor has requested permission for the temporary closing and use of the 1600 block of Richland Street between Pickens Street and Henderson Street from 11:00 a.m. until 6:00 p.m. Sunday, August 25, 2024 for set up, clean up, and staging of the event to be held on August 25, 2024 from 12:00 p.m. until 5:00 p.m.; for patrons to consume liquor, beer and wine beverages during the event hours of 12:00 p.m. until 4:30 p.m. on Sunday, August 25, 2024; and for crowd control and overflow; and,

WHEREAS, to insure the safety of attendees Organizer understands and agrees as follows:

1. Firearms shall be prohibited at the 1600 block of Richland Street between Pickens Street and Henderson Street, regardless of whether such firearm is carried openly or concealed, and regardless of whether the individual carrying such firearm is a valid concealed weapons permit holder, on Sunday, August 25, 2024 from 12:00 p.m. to 5:00 p.m. See Resolution No. 2021-099 (Sept. 7, 2021).
2. Organizer shall establish a boundary line around the event space within the 1600 block of Richland Street between Pickens Street and Henderson Street, and the Organizer shall ensure all entrance points into the permitted event area are posted with signage stating "NO CONCEALABLE WEAPONS ALLOWED" that complies with the size and formatting requirements of section 23-31-235 of the South Carolina Code.
3. When publicizing the event in the community, Organizer shall include the statement: "NO CONCEALABLE WEAPONS ALLOWED" to ensure the public has prior notice of this restriction.
4. Organizer shall work with the City to develop a written plan and design a footprint of the event area that adheres to applicable COVID-19 health and safety guidelines, as published by the CDC and SCDHEC, and Organizer shall modify the plans and footprint as such guidelines are updated.
5. The City may cancel the event at any time based upon public safety and/or public health concerns. The City shall not be financially responsible for any costs associated with the cancellation of the event.
6. Organizer shall display signs (physical and/or electronic) throughout the event area that discourage physical contact, such as hugs, handshakes, fist bumps, and high-fives during the event.
7. Organizer shall require that its agents, employees, vendors, contractors, and event attendees adhere to all applicable COVID-19 health and safety guidelines in effect at the time of the event.
8. To the extent the event occurs during a time in which the City has in effect any emergency ordinance or ordinance requiring face coverings or adherence to social distancing requirements, Organizer shall require that its agents, employees, vendors, contractors, and event attendees comply with the requirements of such ordinance(s).
9. The City strongly encourages Organizer to require that its agents, employees, vendors, contractors, and event attendees provide proof that they have been fully vaccinated against the SARS-CoV-2 virus prior to being granted permission to enter the event.

10. Organizer shall provide portable restroom facilities at the event unless it can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to attendees during the event. Organizer shall provide a minimum of four (4) chemical or portable toilets and two (2) wash stations for every 250 people, or portion thereof, who attend the event. Ten percent (10%) of these facilities shall be ADA accessible. This figure is based upon the maximum number of attendees at the event during peak time. The City may determine the total number of required restroom facilities on a case-by-case basis. Organizer shall post signs or markers to prohibit lines or crowds forming near the event's restroom facilities without maintaining a distance of at least six (6) feet from other people.

11. Organizer shall post signs or markers to prohibit lines or crowds forming near food vendors and should encourage attendees to bring their own water. Alcohol, beer and/or wine shall be prohibited at the event without approval of a written resolution of City Council.

12. Organizer shall coordinate with food vendors to offer touchless payment options, if possible and available, or provide a tray for the exchange of payment to avoid hand-to-hand contact. Frequently touched surfaces should be cleaned after each customer and customers are encouraged to use their own pens.

13. At no cost to the City, Organizer shall be responsible for hiring no fewer than two (2) off-duty City of Columbia police officers during the hours of 11:30 p.m. and 6:00 p.m. on August 25, 2024.

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this _____ day of _____, 2024, that the sale of liquor, beer and wine beverages in plastic containers or cans only is authorized between the hours of 12:00 p.m. and 4:30 p.m. on Sunday, August 25, 2024; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of liquor, beer and wine beverages unless the appropriate permits or licenses, if required are issued by the SCDOR and all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area and within the designated area of impact as shown on the attached drawing, any costs incurred by the City in removing loose trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and

horses, except police horses, is prohibited. All pets shall be prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time the closed portion of the 1600 block of Blanding Street, with the exception of the parking areas, adjacent off-street parking areas and other areas posted as to not allow alcoholic liquors or alcoholic beverages is deemed to the site of a public festival at which liquor, beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply as to the possession and consumption of liquor, beer and/or wine beverages. Possession and consumption of liquor, beer and wine beverages shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that in the event of inclement weather on Saturday, August 25, 2024, that the 1600 block of Blanding Street shall be closed on Saturday, August 25, 2024. The hours of operation for the event, service of liquor, beer and wine at the event and closing of streets for set up, clean up and crowd control of the event shall remain as outlined above.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Senior Assistant City Manager Shealy _____

Mayor _____

Approved by:

City Manager _____

Approved as to form:

ATTEST:

Deputy City Attorney _____

City Clerk _____

Introduced:

Final Reading:

DATE OF REQUEST 5/29/2024ESTIMATED NUMBER OF
ATTENDEES ANTICIPATED: 300REQUESTOR'S NAME/CONTACT
INFORMATION (E-MAIL/
PHONE#/FAX#)The Chi Iota Iota Scholarship Fund Inc.
Russell Brown, 803-318-1876
Anthony Cole, 816-582-2197
xiischolarshipfund@gmail.com or
rb_q3@hotmail.comEVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser) Brunch in the GardenDATE(S) OF EVENTS: (multiple day can be on one request) 08/25/2024

RAIN CONTINGENCY DATE: (Rescheduling due to inclement weather is allowed once within one week from the date of the originally scheduled event upon 24-hours written notice to the City without a new request. The time of event operation shall remain the same.)

LOCATION OF EVENT
(i.e., Amphitheater area
of Finlay Park; 1300 and 1400 blocks
of Main Street between Lady Street
and Hampton Street)1601 Richland St., Columbia, SC 29201 (Seibels House and Garden)STREET(S) OR PARK AREA TO BE
CLOSED
(i.e., 1300 and 1400 blocks of Main
Street between Lady Street and
Hampton Street; Amphitheater area of
Finlay Park; Boyd Plaza)1600 block of Richland Street, Columbia, SCHOURS FOR STREET(S) OR PARK AREA TO BE CLOSED
(i.e., 5:00 p.m. - 12:00 a.m.) ALLOW TIME FOR SETUP/CLEAN UP11pm - 6pmHOURS OF EVENT
(i.e., 6:00 p.m. - 10:00 p.m.)*12pm - 5pmHOURS OF SERVICE OF BEER/WINE/LIQUOR BEVERAGES
(Service should end one-half hour prior to end of event
(i.e., event is 6-10 p.m., beer/wine service is 6-9:30 p.m.)*Do you intend to serve liquor in addition to beer and wine? Yes ☒ No ☐

***DUE TO COVID-19 THERE ARE ADDITIONAL REQUIREMENTS AND PROCEDURES THAT MUST BE IN PLACE TO INSURE PUBLIC SAFETY. PLEASE PROVIDE YOUR SAFETY PLAN/PROTOCOL WITH DRAWING DEPICTING CLEANING/SANITIZATION AREAS WITH YOUR SPECIAL EVENT REQUEST FORM* When publicizing the event in the community, the Organizer shall include the statement: "NO CONCEALABLE WEAPONS ALLOWED" to ensure the public has prior notice of this restriction.**

Requests should be submitted by mail, e-mail or fax at least **NINETY (90) days in advance of the event** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests should be faxed to (803-737-4250), mailed to City Attorney's Office, ATTN: Special Event Request, POB 667, Columbia, SC 29202 or e-mailed to Jennifer.Hendrix@columbiasc.gov. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Written approval from the neighborhood president and adjoining business/ property owners must be provided before requests will be submitted to City Council. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

***All outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of events to residential properties. VIP tents or VIP areas for possession and consumption of beer and wine beverages within the event area are PROHIBITED.**

NOTE: **This form should only be used for public events where beer and/or wine and/or liquor are to be sold and consumed on City property** (i.e., Main Street Latin Festival, St. Patrick's Festival, Vista Lights, Rocky Shoals Spider Lily Festival, etc.).

This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales which exclude the sale, possession and consumption of alcoholic beverages should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety. Possession, distribution and consumption of any type of alcoholic beverage at neighborhood block parties shall be restricted to private property and is prohibited on sidewalks, streets and parks.

Fire Marshal George N. Adams, Jr.; 803-545-3703; george.adams@columbiasc.gov
Legal Department - Jennifer L. Hendrix; 803-737-4242; fax 803-737-4250; Jennifer.hendrix@columbiasc.gov - resolution preparation
Parking Services - Tori Salvant; (803) 545-0287; tori.salvant@columbiasc.gov - meter bagging
Parks and Recreation - Pearl Osborne; 803-545-3100; pearl.osborne@columbiasc.gov - park reservations
Police Department Special Events - Sgt. Jennifer L. Jordan; (803) 545-3514; jennifer.jordan@columbiasc.gov - parade permit, police, safety protocol
Police Department Community Services - Brenda Murphy; 803-545-3507; brenda.murphy@columbiasc.gov - street closing
Last revised: 8/18/2022



CITY OF COLUMBIA POLICE DEPARTMENT
1 JUSTICE SQUARE
COLUMBIA, SOUTH CAROLINA 29201
(803) 545-3500
SPECIAL DUTY REQUEST FORM



I, The Chi Iota Iota Scholarship Fund Inc.(TXIISF)/Russell Brown,Chairman TXIISF, request the services of the City of Columbia Police
 (Individual/Business)

Department to perform law enforcement duties at 1601 Richland St., Columbia, SC 29201 (Seibels' House & Gardens)
 (Location for Assignment)

for the time period of Aug. 25, 2024, 11:30am - 6pm

(Date(s) / Hours)

I understand when performing Special Duty Assignments, officers are subject to all directives and procedures of the City of Columbia Police Department, and will act only under the Chief's authority to enforce all applicable State and Local Laws.

I understand that officers are subject to calls in the immediate area of the Special Duty Location and will respond to any situation deemed necessary by the police department, officers or dispatch.

I understand this request for services is with the City of Columbia Police Department which will assign officers to perform Special Duty assignments. **Payment for services is Fifty (\$50.00) dollars per hour for each assigned officer.** There is a three (3) hour minimum on working special duty and no cash payments are allowed.

I understand that a cancelation notice must be given within Twenty-Four (24) hours of the event in order to be exempt from payment.

By signing below and upon final approval of this request, the parties hereto, their administrators, assigns Legal representatives, affiliated companies, agents, officers, directors, shareholders and partners (hereinafter "party" or "parties") agree that any dispute, claim, controversy or proceeding arising out of or relating to this Agreement, and/or including payment or failure thereof for services rendered by the City of Columbia Police Department shall be tried and litigated exclusively in the State and Federal courts located in the County of Richland/Lexington, State of South Carolina. The aforementioned choice of venue is intended by the parties to be mandatory and not permissive in nature, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Agreement in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the County of Richland/Lexington shall be in personam jurisdiction and venue over each of them for the purpose of litigating any dispute, claim, controversy or proceeding arising out of or related to this Agreement.

The completed form must be signed and returned to the Special Duty Coordinator who will forward to the Office of the Special Operations Major for final approval.

THE CHIEF OF POLICE HAS THE AUTHORITY TO DISCONTINUE PROVIDING SPECIAL DUTY ASSIGNMENTS AT HIS DISCRETION.

APPROVED: SPECIAL OPERATIONS MAJOR

DATE

PRINT NAME OF ASSIGNED OFFICER

CONTACT NUMBERS

SIGNATURE OF OFFICER'S SUPERVISOR

Russell D. Brown/Chairman
 PRINT NAME OF REQUESTOR TXIISF

SIGNATURE OF REQUESTOR

5/30/2024

DATE

803-318-1876/816-582-2197

CONTACT NUMBER OF REQUESTOR

rb_q3@hotmail.com/xiischolarshipfund@gmail.com

EMAIL ADDRESS OF REQUESTOR



MEETING DATE: August 6, 2024

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: R-2024-066 - Ratifying Resolution No.: R-2024-065 - Ratifying and Authorizing the Adoption of Resolution No.: R-2024-065, Authorizing the consumption of beer and wine for the area known as Boyd Plaza, adjacent to the Columbia Museum of Art for the Restaurant Olympic Games Sunday, August 4, 2024

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2024-066 - Ratified Restaurant Olympic Games (PDF)

RESOLUTION NO.: R-2024-066

Ratifying and Authorizing the Adoption of Resolution No.: R-2024-065, Authorizing the consumption of beer and wine for the area known as Boyd Plaza, adjacent to the Columbia Museum of Art for the Restaurant Olympic Games Sunday, August 4, 2024

BE IT RESOLVED by the Mayor and City Council this _____ day of _____, 2024, that the adoption of Resolution No.: R-2024-065 is authorized, ratified; and,

BE IT FURTHER RESOLVED that the City Manager is authorized to execute any other documents necessary, as approved by the City Attorney, and that City Council does hereby ratify any such documents executed, in order to authorize the consumption of beer and wine for the area known as Boyd Plaza, adjacent to the Columbia Museum of Art for the Restaurant Olympic Games Sunday, August 4, 2024.

Requested by:

Teresa Wilson, City Manager

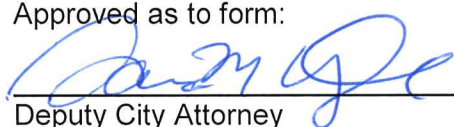
Mayor

Approved by:

City Manager

ATTEST:

Approved as to form:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT



MEETING DATE: August 6, 2024

DEPARTMENT: City Manager

FROM: *Teresa Wilson, City Manager*

SUBJECT: Board of Zoning Appeals

**FUNDING SOURCE &
ORIGINAL BUDGET:**

ATTACHMENTS:

- **#a:** BOZA Memo August 6, 2024(DOCX)

HISTORY:

07/16/24

Columbia City Council

DEFERRED



TO: Mayor and Members of City Council

FROM: Ashley Jenkins Wood, Office of the City Manager

DATE: August 6, 2024

SUBJECT: Board of Zoning Appeals

Purpose: The purpose of the Board is to consider applications for variances to the development standards of the Zoning Ordinance, for special exceptions, and for administrative appeals where a person claims that the Zoning Administrator has erred in the enforcement of the Zoning Ordinance. In making a decision about an application, Board members apply criteria outlined within the Zoning Ordinance. The Board does not act as a recommending body to City Council; instead appeals of decisions of the Board are heard in Circuit Court.

Composition: The board is composed of seven (7) individuals serving a three (3) year term with eligibility for one (1) re-appointment.

Action: Council is asked to appoint up to two (2) new board members or reappoint Kathryn Fenner and appoint one (1) new board member.



MEETING DATE: August 6, 2024

DEPARTMENT: City Manager

FROM: *Teresa Wilson, City Manager*

SUBJECT: Columbia Housing Authority

**FUNDING SOURCE &
ORIGINAL BUDGET:**



MEETING DATE: August 6, 2024

DEPARTMENT: City Manager

FROM: *Teresa Wilson, City Manager*

SUBJECT: Commercial Revolving Loan Fund Committee

**FUNDING SOURCE &
ORIGINAL BUDGET:**

ATTACHMENTS:

- **#a:** CRLF Memo July 2024 (DOCX)

HISTORY:

07/16/24	Columbia City Council	DEFERRED
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Date: July 16, 2024
To: Mayor and Members of City Council
From: Ashley Jenkins Wood
Subject: Commercial Revolving Loan Fund

Purpose: The City of Columbia is accepting applications for the Commercial Revolving Loan Review Board. Individuals applying for this board must be an Attorney. The purpose of this committee is to review and approve/disapprove applications for loans from the City of Columbia Commercial Revolving Loan Fund. - Term- 2 years

Action: Council is asked to appoint an Attorney and Banker to fill said vacancies.



MEETING DATE: August 6, 2024

DEPARTMENT: City Manager

FROM: *Teresa Wilson, City Manager*

SUBJECT: Municipal Election Commission

**FUNDING SOURCE &
ORIGINAL BUDGET:**

ATTACHMENTS:

- **#a:** Municipal Election Commission Memo August 6 2024 (DOCX)

HISTORY:

07/16/24 Columbia City Council DEFERRED



Date: August 6, 2024

To: Mayor and Members of City Council

From: Ashley Jenkins Wood

Subject: Election Commission

Purpose: The Municipal Election Commission determines the eligibility of candidates seeking office; counts and verifies absentee ballots to ensure the integrity of the election process in accordance with state statute; and certifies the results of all municipal elections.

Composition: This commission is comprised of 3 appointees who serve a six (6) year term with eligibility for one (1) re-appointment. All appointees must reside within the city limits.

Action: Council is asked to appoint one (1) new commissioner.



MEETING DATE: August 6, 2024

DEPARTMENT: City Manager

FROM: *Teresa Wilson, City Manager*

SUBJECT: Parks and Recreation Foundation

**FUNDING SOURCE &
ORIGINAL BUDGET:**

ATTACHMENTS:

- **#a:** Parks and Recreation Foundation Memo August 6, 2024 (DOCX)



TO: Mayor and Members of City Council

FROM: Ashley Jenkins Wood, Office of the City Manager

DATE: August 6, 2024

SUBJECT: Parks and Recreation Foundation

Purpose: The purpose of this foundation is to enhance the leisure service opportunities in the City of Columbia by improving the scope and quality of educational and human development programs. It encourages, recruits, receives, and administers gifts, devises, and donations by deed, will or otherwise, for the advancement of the City of Columbia Parks & Recreation Department.

Composition: This foundation is comprised of fifteen (15) to twenty-five (25) members. City Council appoints seven (7) of those members. Appointees serve a three (3) year term with the possibility of one (1) re-appointment.

Council Action: Council is asked to appoint two (2) new foundation members to represent District One (1) and District Two (2).



MEETING DATE: August 6, 2024

DEPARTMENT: City Manager

FROM: *Teresa Wilson, City Manager*

SUBJECT: Planning Commission

**FUNDING SOURCE &
ORIGINAL BUDGET:**