



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, JUNE 19, 2018

WORK SESSION - 2:00 P.M.

The Columbia City Council conducted a Work Session on Tuesday, June 19, 2018 at City Hall, 1737 Main Street, Columbia, South Carolina 29201. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 2:09 p.m. and the following members of Council were present: the Honorable Sam Davis, the Honorable Tameika Isaac Devine, the Honorable Howard E. Duvall, Jr., the Honorable Edward H. McDowell, Jr., and the Honorable Daniel J. Rickenmann. The Honorable Moe Baddourah was absent. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the invocation.

FINANCIAL REPORT

1. Ms. Jan Alonso, Finance Director will be present to answer questions regarding the April 2018 Financial Report. - *No comments were made at this time.*

CITY COUNCIL DISCUSSION

2. Regional Homeless Coordinator Services and Regional Inclement Weather Center - Ms. Jennifer Moore, Senior Director, Financial Stability Council for the United Way of the Midlands

Ms. Jennifer Moore, Senior Director of Financial Stability for the United Way of the Midlands explained that one contract is for the operation of the Inclement Weather Center, which provides shelter for homeless adults during November to March, when it is 40 degrees or below and for street outreach. The other contract is for the regional coordination of systems and services. From 2013 to 2018, homelessness decreased by 40%. We had historically steep declines in homelessness among our Veterans due to our partnership with the VA and others. We counted about 155 homeless Veterans this year. We've been very aggressive in pursuing housing and street outreach for youth ages 17 to 24. Transitions is the primary entity that handles the day-to-day operations of the Inclement Weather Center. We work with the Salvation Army of the Midlands to provide breakfast and evening meals and private vendors provide security and transportation services. We were budgeted for 80 nights, but we provided 67 nights of shelter. We served 890 unduplicated individuals, 8,794 nights of shelter, and 17,588 meals. On average,



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we served 154 individuals in comparison to the 98 we served last year. We found that 55% of clients had a disabling condition. We had 35 nights of street outreach. A quarter of our clients had positive exits: 172 were placed in emergency shelter; many were engaged in services with other agencies; and 9 were placed into permanent housing. We are the lead agency for the Midlands Area Consortium for the Homeless (MACH). We coordinate an annual application to HUD for \$3.1 million to support permanent housing and other housing services. United Way invests over \$1 million to match those federal resources. We conduct the annual point-in-time count with the assistance of trained volunteers. We operate the Homeless Management Information System. We conduct homeless research and are currently conducting a youth study to target systems and intervention. We have a six member team that works on housing at the United Way. We coordinate the meal share program. The guidelines for Finlay Park have been in place for two months and we are pleased with that. We collaborated with the Richland County Public Library to host the second Breaking Barriers employment event. We held lease up events with the Columbia Housing Authority and we started the Peace of Mind Fund to be used as landlord risk mitigation funds. Over the last four years, we've added 78 units of housing and services to include street outreach. We received a \$100,000 grant from BB&T to target youth partners and family service providers. We started working with Homeless No More to provide hotel vouchers for families with children. These families are referred by United Way or the Columbia Police Department. The program has helped six families to include twenty-six children. The families are all housed now.

Ms. Teresa Wilson, City Manager inquired about what's being done differently for individuals who don't want these services.

Ms. Jennifer Moore, Senior Director of Financial Stability for the United Way of the Midlands said we have a travel voucher program for individuals who are stranded and want to return to their home communities. We want to work with Transitions to offer that same service. Through our street outreach program we are working with other agencies to link services to individuals with frequent justice system interactions. From January to May, the list includes 74 individuals: 12 were housed; 42 screened for supportive housing with services; and 45 are actively engaged with street outreach.



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3. Update on the Housing First Program - Ms. Kristen S. Connors, LMSW, Supportive Housing Services / Palmetto Health USC Medical Group

Ms. Kristen S. Connors, LMSW, Supportive Housing Services / Palmetto Health USC Medical Group recalled that the program started as a pilot in 2008 with 10 units, but now we have over 40 units. We quickly move clients from homelessness into permanent housing. We partner with the Columbia Housing Authority to provide the apartments and payments for rent and utilities. We provide the supportive services. When housing isn't immediately available we keep the clients engaged and connected to our services. Through a low barrier approach, we meet clients where they are. We participated in the police roll call and the point-and-time count. We assist at the Inclement Weather Center and we serve as a MACH access point. We also partner with the Columbia Housing Authority to host a movie night. We have a case manager, a HOPWA case manager, outreach worker, mental health/substance abuse therapist, medical adherence specialist, director, and a housing coordinator through the Columbia Housing Authority. We have scattered site housing throughout the districts in the City. We provide a starter set of housewares. Groceries are provided through the Columbia Metro Baptist Association. The Columbia Housing Authority provides furniture. We provide case management, mental health counseling and substance abuse support, medical adherence, and support groups to help with the transition. For fiscal year 2017/2018 there were 48 housing placements, 9 new move-ins, 7 discharges, and 258 encounters through outreach. She outlined the many client successes to include obtaining GEDs and substance abuse detox. In closing, she read a testimonial from a client satisfaction survey.

4. Update from Transitions Homeless Center - Mr. Craig Currey, Chief Executive Officer for Transitions

Mr. Craig Currey, Chief Executive Officer for Transitions said through outreach we try to find homeless people to draw them in. We are 99% occupied each night. We are helping clients find work. We provide the Day Center. We served 244,000 meals last year with the help of partners like the Salvation Army. Our 7th birthday was on Friday, June 15, 2018 and we had a party with the clients. Since we've been open, we've placed 2,018 people into permanent housing; we see 3,500 unique people each year; the 260 beds are full almost every night; we have 50 great partners; and we have a youth program with shelter beds for ages 18-24. People are predominantly coming from Richland County and 10% are from out of state. He outlined the number of self-admitted mental health (34%) and substance abuse (35%) clients. We are going to work with the United Way on outreach. We are one of the best deals in town in terms of housing the homeless at night. The Eau Claire Health Cooperative saves up to \$8 million per year in charges at the Clinic they run at Transitions. Up to 70 tons of food is donated each year; volunteer hours increase each year; and we have clients in our jobs program as well.



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Councilor Devine said as we talk about the bigger issue of aggression our partners are going to be important in getting these folks in the system and making it clear that this behavior is no longer going to be tolerated in this city.

Mayor Benjamin said dealing with the challenging realities of the human condition requires a thoughtful and compassionate response that can seem difficult at times. It is going to require us to work that much harder.

5. Review of the Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations - Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison

Councilor Duvall said I was hoping that we would come up with a new way of doing the hospitality tax funding process. Changing the way the agencies receive and account for funds would've made the process easier. If we are going to ask Dee Dee to go through every receipt then we need to give her some support. Mr. Rickenmann wanted to look at the requirements for reimbursement. We need to reconsider the ineligible expenses. I don't agree with the recommendations. The accommodations tax isn't allocated according to the 85/15 split.

Councilor Rickenmann said we need to revisit how we distribute funding. One of the requirements is that form 990 must be up to date. I audited a handful of them and that's not the case. We are reimbursing on items that we shouldn't. We must reexamine how we distribute money. We have groups with money in the bank and other sources, but we continue to increase their funding. It limits our ability to provide adequate funding for other groups who are trying to grow. We need to look at how we fund these groups, the timeframe, their sources, and their expenditures. People are being reimbursed for soda and tissue. This was not meant to provide a cushion and we need to spread it out.

Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison said the majority of expenses are for advertising, media, and promotions. They are cleaner cut than the operational programs we fund. I am creating a form for organizations to complete when requesting reimbursements. This will be accessible online.

Councilor McDowell asked if the form will include a line for carry forward quests.

Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison said organizations submit letters to request carry forward funds, but it's a small amount of groups.



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Councilor Devine asked if we request information on the funding that organizations already have set aside.

Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison said yes and it is covered with the organization when they are making their presentations.

Councilor Davis said I don't understand how the committee doesn't consider the smaller organizations worthy of increased funding, particularly, the North Columbia Business Association and the Eau Claire Community Council. Organizations are not supposed to totally survive off of these funds. If larger organizations continue to receive a large amount of money, the smaller organizations will not experience an opportunity to grow. Also, several of the minority organizations don't tend to get anything and the committee should look at that. If we want to see other areas of the City show their wares then they ought to have an opportunity to participate with these dollars. Businesses look at what's happening in areas when they are considering investing.

Councilor McDowell said this has to be about equity as it relates to new organizations coming in. The bottom line is that we must stop doing business as usual.

Councilor Rickenmann said a lot of the issues are with the City. We must have stronger guidelines then you will start to see a reduction in what is reimbursable. We need to look at all aspects. This was pushed by the arts community to help grow tourism and arts; it was never meant to be permanent funding. But there are groups that contribute so much by what they do that we need to continue to fund them. It's a fine balance. Our guidelines and the process has to be updated. We have to send a clear message.

Councilor Davis asked if we take an organization's surplus into consideration against their request.

Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison explained that it is taken into consideration with all of the other aspects of each organization.

Councilor Rickenmann said it's different if an organization is putting away money for a capital campaign. Ineligible expenses may seem minor, but when you add them up that is funding we can provide to other organizations.



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Councilor Devine said we can retool the guidelines based on what we are seeing. It is hard to compare a Five Points Association with an Eau Claire Community Council. They both host a one-day event. Five Points shouldn't be penalized because they are successful and the Eau Claire Community Council shouldn't be penalized because they don't have the years of experience. My caveat on set aside funds is the way we do our funding. Sometimes they can't rely on the timing and level of our funding. We want to encourage them to be financially savvy about saving for future events, but we don't want them to set aside their money while spending our money. It is wise for organizations to set money aside.

Councilor Duvall said the hospitality tax is designed for groups to bring tourists into the City. John Whitehead's idea was to have a base funding tier for the big groups like the Columbia Museum of Art.

Councilor Davis said I am in favor of that.

Councilor McDowell said I am in favor of that along with a tier for the organizations that are very close to making something happen but the funding isn't there.

Councilor Duvall said the first tier includes the big organizations that are doing things that clearly qualify for the hospitality tax. They do it year after year, but they need continued funding from the tax that they help generate. The second tier includes the groups that are smaller and may need financial help. The third group is set aside funding for new groups doing innovative things. The fourth tier is \$500,000 for capital projects and as we roll a group off, Council will agree on the next group to get inline.

Councilor Rickenmann said I don't have a problem with the tier process.

Mayor Benjamin said we are talking about our oversight responsibility and trying to be as efficient as possible while making sure we get some things done. We have a lot of organizations doing a lot of good work. Some are more mature and larger. I am unready to act tonight. It's important for us to recognize that all groups have significant value.

Councilor Duvall said it sounds like we have consensus to study the tier process; get more control over our reimbursement process; and we do need to have the receipts. I would like to clarify that the proposal includes multi-year (two-year) funding. Organizations would have a degree of certainty about funding. I envisioned it as the organizations receiving one-year of funding and being able to count on at least 75% going into the next year. Council would verify that funding each year.



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Councilor Davis said I'd like for us to somehow not give the appearance of a guarantee.

Councilor Duvall said there would be caveats.

Councilor Rickenmann requested the formation of a subcommittee of Council members and staff to review examples of unacceptable hospitality tax expenditures; tweak our current guidelines; and create a better system for tracking. This review should be completed before Christmas.

There was a consensus of Council to defer consideration of **Item 31** (*Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations*).

Councilor Devine said in years past, we've had creative suggestions on how people are promoting the increase of the pot. We need to push that as something we are looking to see in the applications. The ballot offered ticket and meal packages. This encouraged people to also eat out.

Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison said we encourage that this be done as part of the entire process. It is asked by the committee during their presentations. The application asks for the amount of food and beverages sold. We can see if attendance and sales are increasing or not.

Mr. John Whitehead, Hospitality Tax Committee Advisory Chair explained that we are seeing a lot from the organizations that count on this money for their operations. It is common to have a patron's table in the event lobby telling people where to eat, helping them make reservations, and passing out surveys. We asked Dee Dee to give Council the committee's procedures and policies so it didn't look like we were making arbitrary decisions. We had 20 new applications this year, but we did not receive an increase in funding. We asked for a percentage increase based on the growth or decrease in revenues each year and that hasn't come in. The City is doing a fine job of meeting the spirit of the legislation in helping arts, historic, and community enrichment organizations grow and develop. This year, we gave seed money to several small organizations that hadn't received that before. If we looked at reserve accounts, we couldn't in good conscience fund the Gamecock Club for police support, but every year that money comes out of hospitality taxes. We try to look at this in every way. Some organizations receive an increase from Council so the next year we give them an increase over our prior year recommendation. We stress that reimbursable expenses are for marketing, security, and talent. In some instances we provide reimbursement for a marketing position. We know how this works. We see these organizations doing the best they can. We attend these events and discuss what we saw as a committee. We review applications and try to make it easier for Council to make decisions.



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Mayor Benjamin said the committees do great work. Sometimes Council's priorities change. We have to go back and make sure the accountability, long range, policy and equity issues are addressed.

Ms. Teresa Wilson, City Manager introduced Ms. Pamela Johnson as the City's new Internal Auditor. Ms. Johnson has been with us for two months and she is doing a phenomenal job. She comes from Fort Worth, Texas, but South Carolina is home for her.

EXECUTIVE SESSION

Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to enter into Executive Session at 4:09 p.m. to discuss **Items 6** through **9**, as amended to add Steadham Avenue to **Item 8**.

6. Discussion of negotiations incident to proposed contractual arrangements pursuant to S. C. Code §30-4-70(a)(2)
 - *Capital Edge*
 - *Alvin S. Glenn Detention Center Rate Increase*
 - *Magic Ice USA*
 - *Columbia Canal*
 - *Health Care*
7. Discussion of employment of an employee pursuant to S.C. Code §30-4-70(a)(2)
 - *Municipal Court*
8. Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim
 - *Brinkman et al. v. City of Columbia, et al.*
 - *Waccamaw Avenue speed bumps*
 - *City of Columbia v. Pallares*
9. Discussion of matters relating to proposed location or expansion of services to encourage location or expansion of industries or other businesses pursuant to S.C. Code §30-4-70(a)(2)
 - *Diversified Development*
 - *Jushi*
 - *Spec Building*
 - *1649 Culinary Training Program*

Council ended the Executive Session at 6:15 p.m.



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COUNCIL MEETING - 6:00 P.M.

The Columbia City Council conducted a Council Meeting and Public Hearings on Tuesday, June 19, 2018 at City Hall, 1737 Main Street, Columbia, South Carolina 29201. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:18 p.m. and the following members of Council were present: the Honorable Sam Davis, the Honorable Tameika Isaac Devine, the Honorable Howard E. Duvall, Jr., the Honorable Edward H. McDowell, Jr., and the Honorable Daniel J. Rickenmann. The Honorable Moe Baddourah was absent. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

PLEDGE OF ALLEGIANCE

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mayor Benjamin and seconded by Mr. McDowell, Council voted unanimously to adopt the agenda with the following amendments:

- I. Remove **Item 10** (*Agreement for Preliminary Engineering Services for the Gervais Street Bridge Painting Project*) from the Consent Agenda.
- II. Amend **Item 13** to read: *Council is asked to approve an Agreement for Park Street Streetscape and Trash Storage Options, as requested by Columbia Water.*
- III. Defer consideration of **Item 17** (*Resolution No.: R-2018-048 - Amending Resolution No.: R-2016-025 Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City for relocation from the 1400 block of Main Street to the 1600 block of Main Street during the Latin, SC Pride and Jam Room Music Festivals and The Hub move-in dates only*).
- IV. Withdraw **Item 25** (*Employee and Retiree Health Care Program*).
- V. Add **Item 26** (*Health Care Motion*).



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- VI. Defer **Item 31** (*Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations*).
- VII. Withdraw **Item 32** (*Zoning Map Amendment - 1400 Huger Street, TMS# 09009-11-04*), as requested by the applicant.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.

CONSENT AGENDA

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted unanimously to approve **Consent Agenda Items 10** through **16** as amended.

- 10. Council is asked to approve Air Unit Installation Services at the 911 Call Center, as requested by the Support Services Division. Award to Trane, Inc., using the Government Purchasing Alliance Contract in the amount of \$136,426.00. This vendor is located in West Columbia, SC. *Funding Source: General Capital Projects – Capital Project Cost – 911 Fresh Air Make Up – Capital Projects Cost; 4039999-658650/CP80301—658650. The original budgeted amount is \$136,426.00. - Approved*
- 11. Council is asked to approve Contract Amendment #1 for On-Call Engineering Services, as requested by Columbia Water. Award to Brown and Caldwell in the amount of \$100,000.00. This firm is located in Columbia, SC. *Funding Source: 5516205-638305. The adjusted budget amount is \$100,000.00. - Approved*

This is a Clean Water 2020 Program Project. The following sub-consultants will provide additional services:

Chao and Associates, a Minority Business Enterprise of Columbia, SC will provide structural surveying services at 4.5% (\$4,500.00) of the contract amendment amount and 3.0% of the new total contract value.

Howard Engineering, a Minority Business Enterprise (Woman) of Marietta, SC will provide electrical Engineering Services at 2.0% (\$2,000.00) of the contract amendment amount and 1.4% of the new total contract value.



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12. Council is asked to approve an Agreement for Park Street Streetscape and Trash Storage Options, as requested by Columbia Water. Award to Chao and Associates, Inc., a Minority Business Enterprise in the amount of \$110,610.00. This firm is located in Columbia, SC. *Funding Source: 4139999-CP007001-658650. The original budgeted amount is \$110,610.00. - Approved*
- The following sub-consultants will provide additional services:*
- Grimball Cotterill & Associates, a Small Business Enterprise of Columbia, SC will provide landscape arch services at 22.6% (\$25,000.00) of the contract value.*
- ETI Engineering, LLC, a Small Business Enterprise of Columbia, SC will provide electrical services at 11.1% (\$12,240.00) of the contract value.*
- GMK Associates, Inc. of Columbia, SC will provide architecture, mechanical, and plumbing services at 9.9% (\$11,000.00) of the contract value.*
13. Council is asked to ratify three (3) Emergency Procurements for the repair of waterlines throughout the City, as requested by Columbia Water. Award to North American Pipeline Management, Inc., in the amount of \$689,125.00. This firm is located in Marietta, GA. *Funding Source: Engineering – SPC Contracts W/S, SW; 5511706-638305 (\$188,265.00); Water and Sewer Capital Projects-Capital Projects Costs-1400 Block Calhoun St SS; 5529999-658650-SS749001 (\$285,860.00); Water and Sewer Capital Projects-Capital Projects Costs: 5529999-658650-WM432318 (\$215,000.00) - The original budgeted amount is of \$689,125.00. - Approved*
14. Ordinance No.: 2018-023 - Granting an encroachment to the East Lake Home Owners Association for installation and maintenance of a wooden privacy fence within the right of way of the 100 block of Fountain Lake Way adjacent to properties located at 124 Pine Mast Court, 128 Pine Mast Court, 132 Pine Mast Court, 136 Pine Mast Court, 140 Pine Mast Court, 144 Pine Mast Court, 148 Pine Mast Court, 152 Pine Mast Court, and 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76 and 16310-05-77 - *First reading approval was given on June 5, 2018. – Approved on second reading.*
15. Ordinance No.: 2018-028 Granting an encroachment to the City Center Partnership for installation and maintenance of a steel bicycle repair stand within the right of way area of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS #09013-05-02 - *First reading approval was given on June 5, 2018. – Approved on second reading.*
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16. Resolution No.: R-2018-048 - Amending Resolution No.: R-2016-025 Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City for relocation from the 1400 block of Main Street to the 1600 block of Main Street during the Latin, SC Pride and Jam Room Music Festivals and The Hub move-in dates only – *Consideration of this item was deferred.*

CONSIDERATION OF BIDS AND AGREEMENTS

17. Council is asked to approve an Agreement for Preliminary Engineering Services for the Gervais Street Bridge Painting Project. Award to Norfolk Southern Railway Company in the amount of \$12,000.00. This firm is located in Columbia, SC. - *Funding Source: Council Contingency; 1011101-638597 - Approved*

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted five (5) to one (1) to approve an Agreement for Preliminary Engineering Services for the Gervais Street Bridge Painting Project. Award to Norfolk Southern Railway Company in the amount of \$12,000.00. This firm is located in Columbia, SC. Voting aye were Mr. Rickenmann, Mr. McDowell, Mr. Duvall, Ms. Devine, and Mayor Benjamin. Mr. Davis voted nay.

PRESENTATIONS

18. June 2018 Employee of the Month - Mr. William "Skip" Holbrook, Columbia Police Chief

Mr. Melron Kelly, Deputy Police Chief introduced Mr. Jeffery Brink, Police Sergeant at the North Region as the June 2018 Employee of the Month. He is a ten year veteran, a dedicated employee, and a frequent participant in many community activities to include driving the ice cream truck. Sergeant Brink is a valued team member and we wanted to thank him publicly.

Mayor Benjamin presented Sergeant Jeffrey Brink with a plaque and City Manager Teresa Wilson presented him with a token of appreciation for being selected as the City of Columbia June 2018 Employee of the Month.



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19. All-America City Finalist Presentation - Ms. Teresa Wilson, City Manager

Ms. Teresa Wilson, City Manager announced that the City of Columbia has been named an All-America City Finalist and we are very excited about the opportunity. This year's theme is promoting equity through inclusive city engagement. On Thursday, June 21, 2018 through Sunday, June 24, 2018, a delegation from the City of Columbia will be traveling to Denver, Colorado to participate in a live presentation. Columbia won the All-America City Award in 1951 and 1964 so it's time to bring it back again. Columbia epitomizes the characteristics of a City that emphasizes civic engagement and we are honored to be recognized.

Mayor Benjamin recognized Mr. Taylor Wright, as the student body president at the University of South Carolina. He is a pre-med superstar who's doing great things on campus. He's looking forward to making sure we have continued dialog.

20. Parks and Recreation Month Proclamation - The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin and the members of City Council proclaimed June 2018 as Parks and Recreation Month in the City of Columbia.

21. Introduction of Ms. Charlene Slaughter as the new Director of Communications - Mr. Bill Ellen, President & CEO of Experience Columbia SC

Ms. Kelly Barbrey, Vice President of Sales & Marketing for Experience Columbia SC said we've been marketing Columbia through billboards in Charlotte, Augusta, Greenville, and Charleston. We have 80,000 Facebook fans and 20,000 Instagram fans. We are growing our marketing. We've hosted travel influencers from around the world. Communications and media relations is one area of focus and Charlene has been on board for three months now.

Ms. Charlene Slaughter, Director of Communications for Experience Columbia SC said I am no stranger to this area. My job at Experience Columbia SC centers on telling Columbia's story through earned media. We host national and international travel writers. We take media trips to markets where we aren't well known. We are proud of the growing amount of national coverage we are getting from publications like the *Thrillist*, *National Geographic*, and *Cosmopolitan*. We've garnered headlines like "Columbia: State-of-the-Art Destination" and "The Five Best Most Affordable Places to Travel." The Congaree National Park was deemed the best place in North America to see synchronous flashing fireflies. Our Love, Peace, and Hip Hop Festival was named one of the Nation's top 50 family friendly festivals in the July edition of *Family Circle*. It's an exciting time to represent Columbia in this capacity. We are here as a resource for you all.



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BUDGET ORDINANCES - SECOND READING

22. Ordinance No.: 2018-026 - To Raise Revenue and Adopt the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2019 - *First reading approval was given on June 5, 2018. – Approved on second reading.*

Upon a motion made by Mr. McDowell and seconded by Ms. Devine, Council voted unanimously to give second reading approval to Ordinance No.: 2018-026 - To Raise Revenue and Adopt the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2019.

23. Ordinance No.: 2018-027 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V, Water and Sewer Rates, Sec. 23-143 Water service rates and Sec. 23-149 Sewer service rates (a) and (b) - *First reading approval was given on June 5, 2018. – Approved on second reading.*

Upon a motion made by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to give second reading approval to Ordinance No.: 2018-027 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V, Water and Sewer Rates, Sec. 23-143 Water service rates and Sec. 23-149 Sewer service rates (a) and (b).

24. Ordinance No.: 2018-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 15, Parks and Recreation, Sec. 15-5, User fees (a) Definitions, (3); (d) Parks, (3) Ensor Keenan House, (4) Earlewood Community Building and (5) Eau Claire Print Building; (i) Athletics, Fee (4) Swimming; (j) Classes/camps/programs, and to add (l) Event vendor fees - *First reading approval was given on June 5, 2018. – Approved on second reading.*

Upon a motion made by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to give second reading approval to Ordinance No.: 2018-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 15, Parks and Recreation, Sec. 15-5, User fees (a) Definitions, (3); (d) Parks, (3) Ensor Keenan House, (4) Earlewood Community Building and (5) Eau Claire Print Building; (i) Athletics, Fee (4) Swimming; (j) Classes/camps/programs, and to add (l) Event vendor fees.

25. Employee and Retiree Health Care Program - Ms. Pamela Benjamin, Human Resources Director and Chief of Staff - *This item was withdrawn from the agenda.*
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26. Health Care Motion

Mayor Benjamin explained that we've adopted a budget and we made it clear that we have to maintain our DDB and we're going to shift to the 80/20 split as well. We have a lot of work to do on plan design. Let's methodically get all of the stakeholders together to work through this. Let's see if there are any other ideas we have not considered. Let's dialog with the president of the Columbia Firefighters Association.

Upon a motion made by Mayor Benjamin and seconded by Mr. Davis, Council voted unanimously maintain the established Defined Dollar Benefit (DDB) contribution for pre and post 65 eligible retirees and their dependents for the 2019 plan year and approve the recommended phased-in premium adjustments for active employees resulting in the City sharing 80% and the active employees sharing 20% of the cost for health care. These changes are effective on January 1, 2019. Future plan design changes and premium adjustments may be necessary in order to maintain the 80/20 cost share.

PUBLIC HEARING

27. Resolution No.: R-2018-054 - In Support of the issuance by the South Carolina Jobs Economic Development Authority of its Education Facilities Refunding Revenue Bonds (Benedict College) in one or more Series, Taxable or Tax-Exempt, in the Principal Amount of Not Exceeding \$25,000,000 - *Approved*

Council opened the Public Hearing at 6:47 p.m.

Mr. Ray Jones, Esq., Columbia Office Relationship Partner with Parker Poe Attorney and Counselors at Law explained that Benedict College is refinancing debt. The JEDA statute requires that a resolution in support of the bond issuance be adopted by the locality in which the college is located. The City has no responsibility for the bonds.

Council closed the Public Hearing at 6:49 p.m.

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to approve Resolution No.: R-2018-054 - In Support of the issuance by the South Carolina Jobs Economic Development Authority of its Education Facilities Refunding Revenue Bonds (Benedict College) in one or more Series, Taxable or Tax-Exempt, in the Principal Amount of Not Exceeding \$25,000,000. Mayor Benjamin was not present for the vote.



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28. Resolution No.: R-2018-057 - Public Input on Closing and Transfer of an unopened portion of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19 – *Approved*

Council opened the Public Hearing at 6:49 p.m.

No one appeared at this time.

Council closed the Public Hearing at 6:50 p.m.

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to approve Resolution No.: R-2018-057 - Public Input on Closing and Transfer of an unopened portion of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19. Mayor Benjamin was not present for the vote.

29. Fiscal Year 2018/2019 Annual Action Plan for Community Development - Ms. Gloria Saeed, Director of Community Development

Mr. Tige Watts, Chair of the Citizens Advisory Committee for Community Development provided an overview of the fiscal year 2018/2019 Annual Action Plan, which represents the fourth year of the City's consolidated plan. It represents the City of Columbia's application to the US Department of Housing and Urban Development for its entitlement grants and identifies the proposed programs for projects that will be funded during the City's 2018 fiscal year. There are recommendations on funding from CDBG activities and HOPWA program awards, which were ratified by the Citizens Advisory Committee on March 13, 2018. We have a total of \$2,351,323 available in CDBG revenue for project activities. We have \$867,617 available in HOME Investment Partnership Program revenue which is dedicated to increasing the availability of and access to affordable housing for low income households. We have \$1, 406,384 available in the Housing Opportunities for Persons With Aids (HOPWA) Fund. Citizens had the opportunity to comment during April 12, 2018 to June 20, 2018. The Action Plan along with citizens' comments will be submitted to HUD prior to June 26, 2018.



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Council opened the Public Hearing at 6:58 p.m.

No one appeared at this time.

Council closed the Public Hearing at 6:58 p.m.

Upon a motion made by Mr. Rickenmann and seconded by Mr. Davis, Council voted unanimously to authorize staff to proceed with submitting the Fiscal Year 2018/2019 Annual Action Plan for Community Development.

OTHER MATTERS

30. Community Development Block Grant Substantial Amendment 2017 Annual Action Plan
- Ms. Gloria Saeed, Director of Community Development

Ms. Gloria Saeed, Director of Community Development said we've had challenges with the current year's action plan in terms of when it was approved and actually funded. Consequently, we are requesting that Council approve a substantial amendment to the fiscal year 2017 Action Plan. That approval includes three items: expanding the current four prioritized redevelopment areas to the citywide area; waving the standardized NOFA process in order for us to meet the deadlines that have been placed on us by HUD; and transferring funding from CDBG Program Income/Revolving Loan Fund to the regular CDBG entitlement fund so those dollars can be used for other activities. We have provided specific information about this substantial amendment outlining where we are moving money from and what we've had to de-obligate from certain projects to new projects in order for us to spend the funds in a timely manner.

Upon a motion made by Mr. Rickenmann and seconded by Mr. McDowell, Council voted unanimously to approve the following Substantial Amendment to the 2017 Community Development Block Grant Annual Action Plan:

- I. Expand the (4) Prioritized Redevelopment Areas (Booker Washington Heights, Edisto Court, King/Lyon Street and Farrow Rd./Beltline Blvd. Business Corridor) designated by City Council to Citywide Development Areas.
- II. Waive requirement for the City's standardized Notice of Funds Available (NOFA)/Request for Application (RFA) Process to address the City's timeliness non-compliance.



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- III. Request City Council Approval to transfer **\$513,887 (\$375,000 + \$138,887)** CDBG Program Income (PI)/Revolving Loan Fund (RLF) funding to CDBG entitlement funding for eligible CDBG activities.
31. Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations - Mr. Hal Stevenson, Accommodations Tax Advisory Committee Chair and Mr. John Whitehead, Hospitality Tax Advisory Committee Chair - *Consideration of this item was deferred.*

ZONING / PLANNING MATTERS - FIRST READING

32. ZONING MAP AMENDMENT - 1400 Huger Street, TMS# 09009-11-04 – *First reading consideration was deferred on May 15, 2018 and June 5, 2018. - This request was withdrawn by the applicant.*

Council District: 2

Proposal: Request to rezone the parcel from C-1, -DD to M-1, -DD

Applicant: Brad Wolfe, 908 Group Holdings, LLC

Staff Recommendation: Denial

PC Recommendation: 02/05/2018; Approval (7-2)

ORDINANCES - FIRST READING

33. Ordinance No.: 2018-010 - To ExteNet Systems Inc., its Successors and Assigns the Right, Power and Authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places – *Approved on first reading.*



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Upon a motion made by Mr. Rickenmann and seconded by Ms. Devine, Council voted unanimously to give first reading approval to Ordinance No.: 2018-010 - To ExteNet Systems Inc., its Successors and Assigns the Right, Power and Authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places.

34. Ordinance No.: 2018-031 - To MCImetro Access Transmission Services Corp., its Successors and Assigns the Right, Power and authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places – *Approved on first reading.*

Upon a motion made by Mayor Benjamin and seconded by Mr. Rickenmann, Council voted unanimously to give first reading approval to Ordinance No.: 2018-031 - To MCImetro Access Transmission Services Corp., its Successors and Assigns the Right, Power and authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places.

35. Ordinance No.: 2018-029 - Amending Ordinance 2015-034 Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS Nos. 11401-10-01, for installation and maintenance of a driveway along each block, brick pavers, landscaping and irrigation and authorizing removal and construction of new sidewalks along Bull Street and Pickens Street to include revised plans for the addition of a turn lane and changes to landscaping and curbing along Gervais Street – *Approved on first reading.*



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Upon a motion made by Mayor Benjamin and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2018-029 - Amending Ordinance 2015-034 Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS Nos. 11401-10-01, for installation and maintenance of a driveway along each block, brick pavers, landscaping and irrigation and authorizing removal and construction of new sidewalks along Bull Street and Pickens Street to include revised plans for the addition of a turn lane and changes to landscaping and curbing along Gervais Street.

36. Ordinance No.: 2018-033 - Granting an encroachment to Jeremy Long for installation and maintenance of a landscaping and a concrete walkway within the right of way area of the 2700 Block of Wilmot Avenue adjacent to 2721 Wilmot Avenue Richland County TMS# 11315-11-19 – *Approved on first reading.*

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2018-033 - Granting an encroachment to Jeremy Long for installation and maintenance of a landscaping and a concrete walkway within the right of way area of the 2700 Block of Wilmot Avenue adjacent to 2721 Wilmot Avenue Richland County TMS# 11315-11-19.

RESOLUTIONS

37. Resolution No.: R-2018-052 - Authorizing the City Manager to execute a Lease between the City of Columbia and TN Development Corporation for the lease of approximately thirteen (13) acres on the N/S of West Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06 – *Approved*

Upon a motion made by Mr. McDowell and seconded by Mr. Rickenmann, Council voted unanimously to approve Resolution No.: R-2018-052 - Authorizing the City Manager to execute a Lease between the City of Columbia and TN Development Corporation for the lease of approximately thirteen (13) acres on the N/S of West Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06.

38. Resolution No.: R-2018-055 - Authorizing Acceptance and Dedication of streets known as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane, Peppercorn Lane and a portion of Sorrel Tree Drive in Allan's Mill Subdivision, Phase 1 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02 - *Approved*
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Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2018-055 - Authorizing Acceptance and Dedication of streets known as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane, Peppercorn Lane and a portion of Sorrel Tree Drive in Allan's Mill Subdivision, Phase 1 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02.

39. Resolution No.: R-2018-056 - Authorizing Acceptance and Dedication of portions of streets known as Allan's Mill Drive and Sorrel Tree Drive in Allan's Mill Subdivision, Phase 2 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02 - *Approved*

Upon a motion made by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to approve Resolution No.: R-2018-056 - Authorizing Acceptance and Dedication of portions of streets known as Allan's Mill Drive and Sorrel Tree Drive in Allan's Mill Subdivision, Phase 2 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02.

40. Resolution No.: R-2018-061 - Authorizing the City Manager to Execute a Professional Services Agreement between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands for FY 2018-2019 – *Approved*

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2018-061 - Authorizing the City Manager to Execute a Professional Services Agreement between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands for FY 2018-2019.

41. Resolution No.: R-2018-062 - Authorizing the City Manager to Execute a Professional Services Contract for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2018-2019 – *Approved*

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2018-062 - Authorizing the City Manager to Execute a Professional Services Contract for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2018-2019.



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42. Resolution No.: R-2018-065 - Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2018-2019 - *Approved*

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2018-065 - Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2018-2019.

43. Resolution No.: R-2018-066 - Authorizing the City Manager to execute an Inclement Weather Center Agreement between the City of Columbia and the United Way of the Midlands for the operation of the Inclement Weather Center - *Approved*

Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to approve Resolution No.: R-2018-066 - Authorizing the City Manager to execute an Inclement Weather Center Agreement between the City of Columbia and the United Way of the Midlands for the operation of the Inclement Weather Center.

APPOINTMENTS

44. Council is asked to approve the appointment of two (2) individuals to the Board of Zoning Appeals.

Upon a motion made by Ms. Devine and seconded by Mayor Benjamin, Council voted unanimously to approve the appointment of Ms. Jenna Stevens to the Board of Zoning Appeals for a three-year term.

Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to approve the appointment of Mr. George Schafer to the Board of Zoning Appeals for a three year term.

45. Council is asked to approve the appointment of one (1) individual and the re-appointment of two (2) individuals to the Design Development Review Commission.

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted unanimously to approve the reappointment of Mr. Paul Bouknight and Mr. Tom Savory to the Design Development Review Commission for a second and final three-year term.



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CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

No matters were considered at this time.

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

No Council Committee reports or referrals were made at this time.

APPEARANCE OF THE PUBLIC

Ms. Sara Schwebel, resident of Wales Garden appeared before the Council in support of installing speed humps on Waccamaw Avenue. I am confused as to why the item is up for discussion again. The street houses AC Moore Elementary School. It is situated between Edisto Avenue and Harden Street. Edisto Avenue has speed bumps and Harden Street has a traffic light. We are seeing an uptick in high speed traffic. A traffic study was conducted and it showed alarming speeds at over 60 mph. There are sidewalks on part of the street. A number of families with small children live on that street and children walk to school. I'm concerned that there is going to be a tragic accident if you don't take definitive action to slow down the speed of traffic. The route of working directly with Council representatives allowed us to move forward.

Mr. Timothy Stewart, resident of Wales Garden appeared before the Council in support of installing speed humps on Waccamaw Avenue. I've lived on this street for 24 years and things have improved over the last ten years thanks to the City, USC and the Wales Garden Neighborhood Association. There is still a real issue with cars going through the neighborhood too fast. The sidewalks are close to the street; there is no greenspace there at all. It is a dangerous situation and lots of cars have been hit in that area.

Ms. Judy Holiday, resident of Wales Garden / Street Representative for Waccamaw Avenue appeared before Council in opposition to installing speed humps. I've lived on Waccamaw Avenue for 32 years and I've been the street representative for 17 years. We had the 2017 meeting of the Wales Garden Neighborhood Association and one lady said she had a traffic report done and another neighbor suggested that we postpone this to allow the residents of Waccamaw Avenue to come to a consensus and then bring it back to the board for consideration. In March 2018, I saw signs announcing the installation of speed bumps. I contacted the City to find out what was going on. No representatives came to the 2018 annual meeting to talk about speed bumps. The matter was placed on City Council's agenda again. There was a petition, but we were completely excluded from this process.



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Councilor Devine said Ms. Schwebel never indicated that she represented the neighborhood. Several moms who live on the street contacted me as one of their at-large representatives. She provided the petition and our staff conducted a traffic study. She clearly said that the neighborhood association had not taken a position and that it was on the 2017 agenda, but it wasn't voted on. It was supposed to come back, but it wasn't on the new agenda. Regardless of how we got here, it is important that you all talk. I am concerned that elementary school students are walking and independent of who lives there our City staff has looked at it and said that people speed at 60 mph. She asked David Brewer to share the traffic report with the residents.

Councilor Rickenmann said we supported that [Council] vote. I think it's the right thing to do.

Mr. Frank Adams, resident of Wales Garden said let's diffuse this. We need to look for a win-win. We have time for the neighborhood association to meet. Let's take 30 to 90 days and we can still do this before school starts. We are concerned about children in the street, because the sidewalks are impassable. The sidewalks are covered with dirt, have shrubs growing out of them, and are broken. We have to fix the sidewalks. Mothers shouldn't have their children in the street except to cross. It took us six months to get sidewalks on Edisto. We need time to communicate. We can have a neighborhood meeting to address this.

Mr. Michael Anzelmo, President of the Wales Garden Neighborhood Association said this is a divided issue. I echo Frank's thought. The City initially put together a traffic control plan. I pledge to hold a neighborhood meeting within 30-days. We will invite City staff, look at the traffic study, and come back with a recommendation. Our policies weren't followed nor were the City's policies followed. I reviewed the traffic study and there are incidents of high rates of speed, but the vast majority of them are within 5 mph of the speed limit.

Mayor Benjamin restated for the record that there is no item on the agenda tonight.

Mr. Andrew Greytak, resident of Wales Garden appeared before Council in support of installing speed bumps on Waccamaw Avenue. I was one of the people who collected signatures for the petition. We have considerable representation from owners on the street. My children and I ride our bikes in the street. It's not most cars, but it's the dangerous cars that cause a problem. A speed bump has already been installed in front of my house and it is mild. I appreciate the efforts of the neighborhood association; however, meeting notices aren't comprehensive and they need to be more proactive. We all have the right to speak to our elected officials.



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Ms. Rachel Edwards, resident of Wales Garden appeared before the Council in support of the installation of speed bumps on Waccamaw Avenue. The speed bump is in front of my house and I love it. I don't let my child play in the street, but you can't predict the movement of toddlers. The speed bump has slowed traffic down significantly.

The members of City Council encouraged the residents of Wales Garden to meet within the next 30-days to discuss the installation of speed humps on Waccamaw Avenue. Staff was asked to share the traffic study with the public. Councilwoman Devine, Councilman Duvall, Robert Anderson, Public Works Director, and Dave Brewer, Traffic Engineer should be invited to the meeting. Comments should be submitted to the City of Columbia through Mr. Robert Anderson. City Manager Teresa Wilson will report the findings to City Council for final consideration.

Ms. Regina Williams, President of the Booker Washington Heights Neighborhood Association said I had the unfortunate opportunity to assist in locating the next of kin for a community resident who was a former educator and a quiet woman who minded her own business. She loved where she lived. This was the fourth suspicious fire in four weeks in the Booker Washington Heights Neighborhood. This last suspicious fire had a death attached to it. Once the fire occurs, the houses are razed and you have the land. We are going to work with Dr. Donaldson on Thursday regarding the historic preservation of the neighborhood. At one time we had our own council and mayor and we want this to remain a part of our history. We'd like to request a lighting study and a camera study along the interior of our neighborhood and along the Farrow Road and Beltline Boulevard corridor. Someone is moving in the darkness of our neighborhood and we need help. Having the houses boarded up would help, as well.

Councilor Devine said the death of Mrs. Willingham is a huge loss to our community and law enforcement along with the Fire Department will be looking into everything surrounding that.

ADJOURNMENT

Upon a motion made by Mr. Davis and seconded by Mr. Rickenmann, Council voted unanimously to adjourn the meeting at 7:51 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk