COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, JUNE 19, 2018

The Columbia City Council will conduct a Work Session at 2:00 p.m. & Meeting at 6:00 p.m. on Tuesday, June 19, 2018 at City Hall, 1737 Main Street, Columbia, SC 29201.

The Honorable Mayor Stephen K. Benjamin
The Honorable Sam Davis, District I ▪ The Honorable Tameika Isaac Devine, At-Large
The Honorable Howard E. Duvall, Jr., At-Large ▪ The Honorable Edward H. McDowell, Jr., District II
The Honorable Daniel J. Rickenmann, District IV

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

WORK SESSION - 2:00 P.M.

ROLL CALL

INVOCATION

FINANCIAL REPORT

1. Ms. Jan Alonso, Finance Director will be present to answer questions regarding the April 2018 Financial Report.

CITY COUNCIL DISCUSSION

2. Regional Homeless Coordinator Services and Regional Inclement Weather Center - Ms. Jennifer Moore, Senior Director, Financial Stability Council for the United Way of the Midlands

3. Update on the Housing First Program - Ms. Kristen S. Connors, LMSW, Supportive Housing Services / Palmetto Health USC Medical Group

4. Update from Transitions Homeless Center - Mr. Craig Currey, Chief Executive Officer for Transitions

5. Review of the Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations - Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison

EXECUTIVE SESSION

6. Discussion of negotiations incident to proposed contractual arrangements pursuant to S. C. Code §30-4-70(a)(2) **Updated**

   Capital Edge
   Alvin S. Glenn Detention Center Rate Increase
   Magic Ice USA
   Columbia Canal
   Health Care

7. Discussion of employment of an employee pursuant to S.C. Code §30-4-70(a)(2)

   Municipal Court

8. Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim **Updated**

   Brinkman et al. v. City of Columbia, et al.
   Waccamaw Avenue speed bumps
   City of Columbia v. Pallares

9. Discussion of matters relating to proposed location or expansion of services to encourage location or expansion of industries or other businesses pursuant to S.C. Code §30-4-70(a)(2)

   Diversified Development
   Jushi
   Spec Building
   1649 Culinary Training Program

COUNCIL MEETING - 6:00 P.M.

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

ADOPTION OF THE AGENDA

PUBLIC INPUT RELATED TO AGENDA ITEMS

CONSENT AGENDA ITEMS 10 THROUGH 16

10. Council is asked to approve an Agreement for Preliminary Engineering Services for the Gervais Street Bridge Painting Project. Award to Norfolk Southern Railway Company in the amount of $12,000.00. This firm is located in Columbia, SC.

    Funding Source: Council Contingency; 1011101-638597

11. Council is asked to approve Air Unit Installation Services at the 911 Call Center, as requested by the Support Services Division. Award to Trane, Inc., using the Government Purchasing Alliance Contract in the amount of $136,426.00. This vendor is located in West Columbia, SC.

    Funding Source: General Capital Projects – Capital Project Cost – 911 Fresh Air Make Up – Capital Projects Cost; 4039999-658650/CP80301—658650.The original budgeted amount is $136,426.00.

12. Council is asked to approve Contract Amendment #1 for On-Call Engineering Services, as requested by Columbia Water. Award to Brown and Caldwell in the amount of $100,000.00. This firm is located in Columbia, SC.

    Funding Source: 5516205-638305. The adjusted budget amount is $100,000.00.

    This is a Clean Water 2020 Program Project. The following sub-consultants will provide additional services:
    Chao and Associates, a Minority Business Enterprise of Columbia, SC will provide structural surveying services at 4.5% ($4,500.00) of the contract amendment amount and 3.0% of the new total contract value.
    Howard Engineering, a Minority Business Enterprise (Woman) of Marietta, SC will provide electrical Engineering Services at 2.0% ($2,000.00) of the contract amendment amount and 1.4% of the new total contract value.

13. Council is asked to approve an Agreement for Park Street Streetscape and Trash Enclosure Services, as requested by Columbia Water. Award to Chao and Associates, Inc., a Minority Business Enterprise in the amount of $110,610.00. This firm is located in Columbia, SC.

    Funding Source: 4139999-CP007001-658650. The original budgeted amount is $110,610.00.

    The following sub-consultants will provide additional services:

    Grimball Cotterill & Associates, a Small Business Enterprise of Columbia, SC will provide landscape arch services at 22.6% ($25,000.00) of the contract value.

ETI Engineering, LLC, a Small Business Enterprise of Columbia, SC will provide electrical services at 11.1% ($12,240.00) of the contract value.

GMK Associates, Inc. of Columbia, SC will provide architecture, mechanical, and plumbing services at 9.9% ($11,000.00) of the contract value.

14. Council is asked to ratify three (3) Emergency Procurements for the repair of waterlines throughout the City, as requested by Columbia Water. Award to North American Pipeline Management, Inc., in the amount of $689,125.00. This firm is located in Marietta, GA.

    Funding Source: Engineering –SPC Contracts W/S, SW; 5511706-638305 ($188,265.00); Water and Sewer Capital Projects-Capital Projects Costs-1400 Block Calhoun St SS; 5529999-658650-SS749001 ($285,860.00); Water and Sewer Capital Projects-Capital Projects Costs: 5529999-658650-WM432318 ($215,000.00) The original budgeted amount is of $689,125.00.

15. Ordinance No.: 2018-023 - Granting an encroachment to the East Lake Home Owners Association for installation and maintenance of a wooden privacy fence within the right of way of the 100 block of Fountain Lake Way adjacent to properties located at 124 Pine Mast Court, 128 Pine Mast Court, 132 Pine Mast Court, 136 Pine Mast Court, 140 Pine Mast Court, 144 Pine Mast Court, 148 Pine Mast Court, 152 Pine Mast Court, and 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76 and 16310-05-77

    First reading approval was given on June 5, 2018.

16. Ordinance No.: 2018-028 Granting an encroachment to the City Center Partnership for installation and maintenance of a steel bicycle repair stand within the right of way area of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS #09013-05-02

    First reading approval was given on June 5, 2018.

17. Resolution No.: R-2018-048 - Amending Resolution No.: R-2016-025 Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City for relocation from the 1400 block of Main Street to the 1600 block of Main Street during the Latin, SC Pride and Jam Room Music Festivals and The Hub move-in dates only **Deferred**

PRESENTATIONS

18. June 2018 Employee of the Month - Mr. William "Skip" Holbrook, Columbia Police Chief

    Mr. Jeffery Brink, Columbia Police Sergeant at North Region

19. All-America City Finalist Presentation - Ms. Teresa Wilson, City Manager

20. Parks and Recreation Month Proclamation - The Honorable Mayor Stephen K. Benjamin

21. Introduction of Ms. Charlene Slaughter as the new Director of Communications - Mr. Bill Ellen, President & CEO of Experience Columbia SC

BUDGET ORDINANCES - SECOND READING

22. Ordinance No.: 2018-026 - To Raise Revenue and Adopt the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2019

    First reading approval was given on June 5, 2018.

23. Ordinance No.: 2018-027 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V, Water and Sewer Rates, Sec. 23-143 Water service rates and Sec. 23-149 Sewer service rates (a) and (b)

    First reading approval was given on June 5, 2018.

24. Ordinance No.: 2018-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 15, Parks and Recreation, Sec. 15-5, User fees (a) Definitions, (3); (d) Parks, (3) Ensor Keenan House, (4) Earlewood Community Building and (5) Eau Claire Print Building; (i) Athletics, Fee (4) Swimming; (j) Classes/camps/programs, and to add (l) Event vendor fees

    First reading approval was given on June 5, 2018.

25. Employee and Retiree Health Care Program - Ms. Pamela Benjamin, Human Resources Director and Chief of Staff **Withdrawn**

26. Health Care Motion **Addition**

    I move that the City maintain the established Defined Dollar Benefit (DDB) contribution for pre/post 65

eligible retirees and their dependents for the 2019 plan year and approve the recommended phased-in premium adjustments for active employees resulting in the City sharing 80% and the active employees sharing 20% of the cost for health care. These changes are effective on January 1, 2019.

Future Plan design changes and premium adjustments may be necessary in order to maintain the 80/20 cost share.

PUBLIC HEARING

27. Resolution No.: R-2018-054 - In Support of the issuance by the South Carolina Jobs Economic Development Authority of its Education Facilities Refunding Revenue Bonds (Benedict College) in one or more Series, Taxable or Tax-Exempt, in the Principal Amount of Not Exceeding $25,000,000

28. Resolution No.: R-2018-057 - Public Input on Closing and Transfer of an unopened portion of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19

29. Fiscal Year 2018-2019 Annual Action Plan for Community Development - Ms. Gloria Saeed, Director of Community Development

OTHER MATTERS

30. Community Development Block Grant Substantial Amendment 2017 Annual Action Plan - Ms. Gloria Saeed, Director of Community Development

31. Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations - Mr. Hal Stevenson, Accommodations Tax Advisory Committee Chair and Mr. John Whitehead, Hospitality Tax Advisory Committee Chair

ZONING / PLANNING MATTERS - FIRST READING

32. ZONING MAP AMENDMENT - 1400 Huger Street, TMS# 09009-11-04

Council District: 2

Proposal: Request to rezone the parcel from C-1, -DD to M-1, -DD

Applicant: Brad Wolfe, 908 Group Holdings, LLC

Staff Recommendation: Denial

PC Recommendation: 02/05/2018; Approval (7-2)

First reading consideration was deferred on May 15, 2018 and June 5, 2018.

ORDINANCES - FIRST READING

33. Ordinance No.: 2018-010 - To ExteNet Systems Inc., its Successors and Assigns the Right, Power and Authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places

34. Ordinance No.: 2018-031 - To MCImetro Access Transmission Services Corp., its Successors and Assigns the Right, Power and authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places

35. Ordinance No.: 2018-029 - Amending Ordinance 2015-034 Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS Nos. 11401-10-01, for installation and maintenance of a driveway along each block, brick pavers, landscaping and irrigation and authorizing removal and construction of new sidewalks along Bull Street and Pickens Street to include revised plans for the addition of a turn lane and changes to landscaping and curbing along Gervais Street

36. Ordinance No.: 2018-033 - Granting an encroachment to Jeremy Long for installation and maintenance of a landscaping and a concrete walkway within the right of way area of the 2700 Block of Wilmot Avenue adjacent to 2721 Wilmot Avenue Richland County TMS# 11315-11-19

RESOLUTIONS

37. Resolution No.: R-2018-052 - Authorizing the City Manager to execute a Lease between the City of Columbia and TN Development Corporation for the lease of approximately thirteen (13) acres on the N/S of West Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06

38. Resolution No.: R-2018-055 - Authorizing Acceptance and Dedication of streets known as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane, Peppercorn Lane and a portion of Sorrel Tree Drive in Allan's Mill Subdivision, Phase 1 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02

39. Resolution No.: R-2018-056 - Authorizing Acceptance and Dedication of portions of streets known as Allan's Mill Drive and Sorrel Tree Drive in Allan's Mill Subdivision, Phase 2 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02

40. Resolution No.: R-2018-061 - Authorizing the City Manager to Execute a Professional Services Agreement between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands for FY 2018-2019

41. Resolution No.: R-2018-062 - Authorizing the City Manager to Execute a Professional Services Contract for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2018-2019

42. Resolution No.: R-2018-065 - Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2018-2019

43. Resolution No.: R-2018-066 - Authorizing the City Manager to execute an Inclement Weather Center Agreement between the City of Columbia and the United Way of the Midlands for the operation of the Inclement Weather Center

APPOINTMENTS

44. Council is asked to approve the appointment of two (2) individuals to the Board of Zoning Appeals.

45. Council is asked to approve the appointment of one (1) individual and the re-appointment of two (2) individuals to the Design Development Review Commission.

COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, JUNE 19, 2018

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

APPEARANCE OF THE PUBLIC

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Finance**

FROM: ***Jan Alonso, Finance Director***

SUBJECT: **Ms. Jan Alonso, Finance Director will be present to answer questions regarding the April 2018 Financial Report.**

REQUISITION NO.: **Ms. Jan Alonso, Finance Director**

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** April Council Report (PDF)

City of Columbia
General Fund Summary - Revenue and Expenditures - Current to Prior Year Variance
April 30, 2018

		ACTUAL PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	ACTUAL PRIOR YEAR THRU APR 2017	ACTUAL CURRENT YEAR THRU APR 2018	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
	REVENUE						
1	GENERAL PROPERTY TAX	52,188,321	55,702,136	41,226,049	47,913,337	6,687,288	86.0%
2	LICENSES AND PERMITS	39,714,255	40,749,189	11,025,208	11,872,643	847,435	29.1%
3	FROM OTHER AGENCIES	14,822,853	15,953,090	12,450,968	14,048,705	1,597,737	88.1%
4	CURRENT SERVICE CHARGES	12,761,111	13,196,006	10,375,922	10,478,614	102,692	79.4%
5	FINES & FORFEITURES	813,469	918,000	792,934	759,008	(33,926)	82.7%
6	SPECIAL EVENTS	95,126	80,300	93,616	120,850	27,234	150.5%
7	MISCELLANEOUS REVENUE	162,733	120,000	66,531	148,391	81,860	123.7%
8	INTEREST ON INVESTMENT	(39,356)	150,000	89,963	69,839	(20,124)	46.6%
9	RENTS & SALE OF PROPERTY	2,859,635	397,000	2,793,823	300,531	(2,493,292)	75.7%
10	**TOTAL REVENUE**	**123,378,147**	**127,265,721**	**78,915,014**	**85,711,918**	**6,796,904**	**67.3%**
11	**TRANSFERS IN**						
12	FROM CAPITAL LEASE PROCEEDS	5,569,307	0	4,133,454	4,064,786		0.0%
13	FROM ACCOMMODATIONS TAX	25,000	25,000	25,000	25,000	0	100.0%
14	FROM HOSPITALITY TAX	3,000,000	3,700,000	2,500,000	3,083,333	583,333	83.3%
15	FROM GO BOND PROCEEDS	3,745,756	4,000,000	2,285,756	298,946	(1,986,810)	7.5%
16	FROM WATER & SEWER OPERATING	2,270,000	4,189,680	1,891,667	3,491,400	1,599,733	83.3%
17	FROM PARKING FUND	500,000	500,000	416,667	416,667	0	83.3%
18	FROM OTHER FUNDS	1,974,357	1,016,197	1,746,652	720,716	(1,025,936)	70.9%
19	UN-APPROPRIATED SURPLUS	0	3,676,289	0	0		0.0%
20	**TOTAL TRANSFERS IN**	**17,084,420**	**17,107,166**	**12,999,195**	**12,100,848**	**(898,347)**	**70.7%**
21							
22	**TOTAL GEN FUND REV & TRF**	**140,462,567**	**144,372,887**	**91,914,209**	**97,812,766**	**5,898,557**	**67.8%**
23							
24	**EXPENDITURES - DEPARTMENTS**						
25	LEGISLATIVE - MAYOR & CITY COUNCIL	743,811	831,242	584,190	603,416	19,226	72.6%
26	ADMINISTRATION - CITY MANAGER	562,175	645,827	418,719	427,274	8,555	66.2%
27	ADMINISTRATION - GOV'T AFFAIRS	458,134	440,827	363,412	360,119	(3,293)	81.7%
28	ADMINISTRATION - ACM OPERATIONS	428,650	413,828	324,421	307,439	(16,982)	74.3%
29	ADMINISTRATION - ACM-CFO	234,699	206,845	164,473	154,968	(9,505)	74.9%
30	ADMINISTRATION - SR. ASSISTANT CM	487,332	354,393	351,815	235,479	(116,336)	66.4%
31	HUMAN RESOURCES	948,648	1,113,100	745,374	811,045	65,671	72.9%
32	BUDGET & PROG MGMT OFFICE	296,953	392,228	232,677	278,914	46,237	71.1%
33	PUBLIC RELATIONS	620,135	726,085	457,182	540,148	82,966	74.4%
34	COUNCIL SUPPORT SERVICES	451,673	554,972	367,176	424,086	56,910	76.4%
35	LEGAL	1,733,240	2,147,350	1,303,544	1,531,689	228,145	71.3%
36	MUNICIPAL COURT	2,582,859	2,925,712	2,041,523	2,113,829	72,306	72.3%
37	FINANCE	1,804,440	2,200,819	1,426,610	1,474,187	47,577	67.0%
38	OFFICE OF BUSINESS OPPORTUNITIES	846,078	991,632	658,927	582,843	(76,084)	58.8%
39	COMMUNITY DEVELOPMENT	266,226	371,607	207,512	263,793	56,281	71.0%
40	DEVELOPMENT SERVICES	3,378,125	3,978,510	2,564,627	2,607,616	42,989	65.5%
41	POLICE	40,278,801	42,898,336	31,725,384	33,664,180	1,938,796	78.5%
42	EMERGENCY OPERTAIONS	94	543,876	97	190,502	190,405	35.0%
43	911 EMERGENCY COMMUNICATIONS	2,826,776	3,188,965	2,315,305	2,502,630	187,325	78.5%
44	FIRE	22,045,335	23,521,298	17,893,471	18,132,542	239,071	77.1%
45	PARKS & RECREATION	12,143,274	12,970,030	9,538,110	9,553,930	15,820	73.7%
46	PUBLIC WORKS	19,179,512	19,766,281	15,140,756	13,501,607	(1,639,149)	68.3%
47	GENERAL SRVCS/SUPPORT SERVICES	1,693,302	2,218,422	1,234,680	1,113,689	(120,991)	50.2%
48	INFORMATION TECHNOLOGY	3,652,873	4,098,644	2,952,414	3,096,674	144,260	75.6%
49	**TOTAL DEPARTMENT**	**117,663,145**	**127,500,829**	**93,012,399**	**94,472,599**	**1,460,200**	**74.1%**
50	**EXPEND. - NON-DEPT. & MISC.**						
51	COMMUNITY PROMOTION - AGENCIES	730,001	210,000	541,027	120,861	(420,166)	57.6%
52	SOLICITOR & DETENTION	750,272	915,817	609,028	558,684	(50,344)	61.0%
53	HOMELESS SERVICES	972,725	1,058,199	668,210	712,812	44,602	67.4%
54	ECONOMIC DEVELOPMENT - RESERVE	66,300	0	66,300	0	(66,300)	0.0%
55	NON-DEPARTMENTAL & MISC.	28,461	40,000	14,541	13,958	(583)	34.9%
56	OFFICE SPACE LEASE	543,279	542,000	347,182	491,690	144,508	90.7%
57	2017 HOSP BOND	1,402,255	0	0	0	0	0.0%
58	CAPITAL LEASE PAYMENT	2,072,146	2,687,635	1,500,237	1,869,929	369,692	69.6%
59	OTHER SERVICES AND CHARGES	4,580	0	3,953	2,775	(1,178)	0.0%
60	**TOTAL NON-DEPARTMENTAL**	**6,570,019**	**5,453,651**	**3,750,478**	**3,770,709**	**20,231**	**69.1%**
61	**TOTAL EXPENDITURES**	**124,233,164**	**132,954,480**	**96,762,877**	**98,243,308**	**1,480,431**	**73.9%**
62	**TRANSFERS OUT**						
63	TO OTHER FUNDS					0	
64	DEVELOPMENT CORPORATIONS	1,477,553	1,571,679	1,231,294	1,328,482	97,188	84.5%
65	TO INTERNAL SERVICE FUNDS	7,385,123	3,972,577	1,934,533	2,665,159	730,625	67.1%
66	TO SPECIAL REVENUES	88,931	0	82,858	80,276	(2,582)	0.0%
67	TO DEBT SERVICE	5,508,714	5,814,151	4,590,595	4,845,125	254,530	83.3%
68	TO GRANTS	102,474	0	58,745	156,401	97,656	0.0%
69	TO CAPITAL IMPROVEMENTS	2,038,466	60,000	1,933,740	177,159	(1,756,581)	0.0%
70	TO STORM WATER	0	0	0	0	0	0.0%
71	TO CAPITAL REPLACEMENTS	0	0	0	0	0	0.0%
72	**TOTAL TRANSFERS OUT**	**16,601,261**	**11,418,407**	**9,831,765**	**9,252,602**	**(579,163)**	**81.0%**
73							
74	**TOTAL GEN FUND EXPEND & TRF**	**140,834,425**	**144,372,887**	**106,594,642**	**107,495,910**	**901,268**	**74.5%**
75							
76	**TOTAL SURPLUS (DEFICIT)**	**(371,858)**	**0**	**(14,680,433)**	**(9,683,145)**		

City of Columbia
General Fund Summary - Revenue and Expenditures - Actual to Budget Variance
April 30, 2018

	BUDGET PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2017/18	BUDGET CURRENT YEAR THRU APR 2018	ACTUAL CURRENT YEAR THRU APR 2018	ACTUAL TO BUDGET VARIANCE THRU APR 2018	% ANNUAL BUDGET
REVENUE						
GENERAL PROPERTY TAX	53,241,097	55,702,136	46,418,447	47,913,337	1,494,890	86.0%
LICENSES AND PERMITS	39,654,866	40,749,189	33,957,658	11,872,643	(22,085,015)	29.1%
FROM OTHER AGENCIES	15,037,877	15,953,090	13,294,242	14,048,705	754,463	88.1%
CURRENT SERVICE CHARGES	12,359,628	13,196,006	10,996,672	10,478,614	(518,058)	79.4%
FINES & FORFEITURES	1,102,000	918,000	765,000	759,008	(5,992)	82.7%
SPECIAL EVENTS	83,900	80,300	66,917	120,850	53,933	150.5%
MISCELLANEOUS REVENUE	36,000	120,000	100,000	148,391	48,391	123.7%
INTEREST ON INVESTMENT	100,000	150,000	125,000	69,839	(55,161)	46.6%
RENTS & SALE OF PROPERTY	390,000	397,000	330,833	300,531	(30,302)	75.7%
TOTAL REVENUE	**122,005,368**	**127,265,721**	**106,054,768**	**85,711,918**	**(20,342,850)**	**67.3%**
TRANSFERS IN						
FROM CAPITAL LEASE PROCEEDS	0	0	0	4,064,786	4,064,786	0.0%
FROM ACCOMMODATIONS TAX	25,000	25,000	20,833	25,000	4,167	100.0%
FROM HOSPITALITY TAX	3,000,000	3,700,000	3,083,333	3,083,333	0	83.3%
FROM GO BOND PROCEEDS	8,000,000	4,000,000	3,333,333	298,946	(3,034,387)	7.5%
FROM WATER & SEWER OPERATING	2,270,000	4,189,680	3,491,400	3,491,400	0	83.3%
FROM PARKING FUND	500,000	500,000	416,667	416,667	(0)	83.3%
FROM OTHER FUNDS	0	1,016,197	846,831	720,716	(126,115)	70.9%
UN-APPROPRIATED SURPLUS	4,059,251	3,676,289	3,063,574	0	(3,063,574)	0.0%
TOTAL TRANSFERS IN	**17,854,251**	**17,107,166**	**14,255,972**	**12,100,848**	**(2,155,124)**	**70.7%**
TOTAL GEN FUND REV & TRF	**139,859,619**	**144,372,887**	**120,310,739**	**97,812,766**	**(22,497,973)**	**67.8%**
EXPENDITURES - DEPARTMENTS						
LEGISLATIVE - MAYOR & CITY COUNC	773,217	831,242	692,702	603,416	(89,286)	72.6%
ADMINISTRATION - CITY MANAGER	523,013	645,827	538,189	427,274	(110,915)	66.2%
ADMINISTRATION - GOV'T AFFAIRS	459,026	440,827	367,356	360,119	(7,237)	81.7%
ADMINISTRATION - ACM OPERATION	434,318	413,828	344,857	307,439	(37,418)	74.3%
ADMINISTRATION - ACM-CFO	222,065	206,845	172,371	154,968	(17,403)	74.9%
ADMINISTRATION - SR. ASSISTANT CI	487,245	354,393	295,328	235,479	(59,849)	66.4%
HUMAN RESOURCES	1,067,334	1,113,100	927,583	811,045	(116,538)	72.9%
BUDGET & PROG MGMT OFFICE	381,081	392,228	326,857	278,914	(47,943)	71.1%
PUBLIC RELATIONS	598,259	726,085	605,071	540,148	(64,923)	74.4%
COUNCIL SUPPORT SERVICES	448,544	554,972	462,477	424,086	(38,391)	76.4%
LEGAL	1,975,142	2,147,350	1,789,458	1,531,689	(257,769)	71.3%
MUNICIPAL COURT	2,809,503	2,925,712	2,438,093	2,113,829	(324,264)	72.3%
FINANCE	2,025,261	2,200,819	1,834,016	1,474,187	(359,829)	67.0%
OFFICE OF BUSINESS OPPORTUNITIES	919,591	991,632	826,360	582,843	(243,517)	58.8%
COMMUNITY DEVELOPMENT	307,728	371,607	309,673	263,793	(45,880)	71.0%
DEVELOPMENT SERVICES	3,643,023	3,978,510	3,315,425	2,607,616	(707,809)	65.5%
POLICE	41,249,665	42,898,336	35,748,613	33,664,180	(2,084,433)	78.5%
EMERGENCY OPERTAIONS	0	543,876	453,230	190,502	(262,728)	35.0%
911 EMERGENCY COMMUNICATIONS	3,062,828	3,188,965	2,657,471	2,502,630	(154,841)	78.5%
FIRE	23,282,193	23,521,298	19,601,082	18,132,542	(1,468,540)	77.1%
PARKS & RECREATION	12,407,082	12,970,030	10,808,358	9,553,930	(1,254,428)	73.7%
PUBLIC WORKS	20,684,975	19,766,281	16,471,901	13,501,607	(2,970,294)	68.3%
GENERAL SRVCS/SUPPORT SERVICES	1,916,610	2,218,422	1,848,685	1,113,689	(734,996)	50.2%
INFORMATION TECHNOLOGY	4,048,347	4,098,644	3,415,537	3,096,674	(318,863)	75.6%
TOTAL DEPARTMENT	**123,726,050**	**127,500,829**	**106,250,691**	**94,472,599**	**(11,778,092)**	**74.1%**
EXPEND. - NON-DEPT. & MISC.						
COMMUNITY PROMOTION - AGENCI	850,000	210,000	175,000	120,861	(54,139)	57.6%
SOLICITOR'S OFFICE	815,817	915,817	763,181	558,684	(204,497)	61.0%
HOMELESS SERVICES	1,112,332	1,058,199	881,833	712,812	(169,021)	67.4%
ECONOMIC DEVELOPMENT RESERVE	28,800	0	0	0	0	0.0%
NON-DEPARTMENTAL & MISC.	40,000	40,000	33,333	13,958	(19,375)	34.9%
OFFICE SPACE LEASE	525,025	542,000	451,667	491,690	40,023	90.7%
2017 HOSP BOND	0	0	0	0	0	0.0%
CAPITAL LEASE PAYMENT	2,123,932	2,687,635	2,239,696	1,869,929	(369,767)	69.6%
OTHER SERVICES AND CHARGES	0	0	0	2,775	2,775	0.0%
TOTAL NON-DEPARTMENTAL	**5,495,906**	**5,453,651**	**4,544,709**	**3,770,709**	**(774,000)**	**69.1%**
TOTAL EXPENDITURES	**129,221,956**	**132,954,480**	**110,795,400**	**98,243,308**	**(12,552,092)**	**73.9%**
TRANSFERS OUT						
TO OTHER FUNDS						
DEVELOPMENT CORPORATIONS	1,477,553	1,571,679	1,309,733	1,328,482	18,750	84.5%
TO INTERNAL SERVICE FUNDS	3,154,860	3,972,577	3,310,481	2,665,159	(645,322)	67.1%
TO SPECIAL REVENUES	0	0	0	80,276	80,276	0.0%
TO DEBT SERVICE	5,508,714	5,814,151	4,845,126	4,845,125	(1)	83.3%
TO GRANTS	0	0	0	156,401	156,401	0.0%
TO CAPITAL IMPROVEMENTS	496,535	60,000	50,000	177,159	127,159	0.0%
TO STORM WATER	0	0	0	0	0	0.0%
TO CAPITAL REPLACEMENTS	0	0	0	0	0	
TOTAL TRANSFERS OUT	**10,637,662**	**11,418,407**	**9,515,339**	**9,252,602**	**(262,736)**	**81.0%**
TOTAL GEN FUND EXPEND & TRF	**139,859,618**	**144,372,887**	**120,310,739**	**107,495,910**	**(12,814,828)**	**74.5%**
TOTAL SURPLUS (DEFICIT)	**1**	**0**	**0**	**(9,683,145)**		

City of Columbia
Hospitality Fund Summary - Revenue and Expenditures -Current to Prior Year Variance
As of 4/30/2018

UNAUDITED

		ACTUAL PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	ACTUAL PRIOR YEAR THRU APRIL 2017	ACTUAL CURRENT YEAR THRU April 2018	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
	REVENUE						
1	TAXES	11,556,951	11,411,250	9,031,492	9,115,925	84,433	79.9%
2	LICENSE AND PERMITS	0	0	(10)	0	10	0.0%
3	INTEREST	8,653	0	6,652	7,391	739	0.0%
4	MISCELLANEOUS REVENUES	0	0	0	28,628		
5	UNAPPROPRIATED SURPLUS	0	866,295	0	0	0	0.0%
6	**TOTAL HOSP FUND REVENUE**	**11,565,604**	**12,277,545**	**9,038,134**	**9,151,944**	**113,810**	74.5%
7							
8	**EXPEND. - NON-DEPT & MISC.**						
9	CITY COUNCIL LINE ITEM AG.	2,696,257	2,716,257	2,226,611	2,196,499	(30,112)	80.9%
10	HOSPITALITY TAX	2,664,392	3,092,782	2,040,575	2,009,408	(31,167)	65.0%
11	SUPPLIES	0	75,000	0	0	0	0.0%
12	**TOTAL NON-DEPARTMENTAL**	**5,360,649**	**5,884,039**	**4,267,186**	**4,205,907**	**(61,279)**	71.5%
13	**TOTAL EXPENDITURES**	**5,360,649**	**5,884,039**	**4,267,186**	**4,205,907**	**61,279**	71.5%
14	**TRANSFERS OUT**						
15	TO GENERAL FUND	3,000,000	3,700,000	2,500,000	3,083,333	583,333	83.3%
16	TO DEBT SERVICE	2,600,643	2,593,506	2,167,203	2,161,255	(5,948)	83.3%
17	TO CAPITAL PROJECT FUND	0	100,000	0	100,000	(100,000)	
18	**TOTAL TRANSFERS OUT**	**5,600,643**	**6,393,506**	**4,667,203**	**5,344,588**	**577,385**	83.6%
19							
20	**TOTAL HOSP FUND EXP & TRF**	**10,961,292**	**12,277,545**	**8,934,389**	**9,550,495**	**(616,106)**	77.8%
21							
22							
23	**TOTAL SURPLUS (DEFICIT)**	**604,312**	**-**	**103,745**	**(398,551)**		

City of Columbia
Hospitality Fund Summary - Revenue and Expenditures - Actual to Budget Variance
As of 4/30/2018

UNAUDITED

		BUDGET PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	BUDGET CURRENT YEAR THRU April 2018	ACTUAL CURRENT YEAR THRU April 2018	ACTUAL TO BUDGET VARIANCE THRU April 2018	% ANNUAL BUDGET
	REVENUE						
1	TAXES	10,795,200	11,411,250	9,509,375	9,115,925	(393,450)	79.9%
2	INTEREST				0		
3	INTEREST	0	0	0	7,391	7,391	0.0%
4	MISCELLANEOUS REVENUES	0	0	0	28,628		
4	UNAPPROPRIATED SURPLUS	405,918	866,295	721,913	0	(721,913)	0.0%
5	**TOTAL HOSP FUND REVENUE**	**11,201,118**	**12,277,545**	**10,231,288**	**9,151,944**	**(1,079,344)**	74.5%
6							
7	**EXPEND. - NON-DEPT & MISC.**						
8	CITY COUNCIL LINE ITEM AG.	2,696,257	2,716,257	2,263,547	2,196,499	(67,048)	80.9%
9	HOSPITALITY TAX	2,904,218	3,092,782	2,577,320	2,009,408	(567,912)	65.0%
10	SUPPLIES	0	75,000	62,500	0	(62,500)	0.0%
11	**TOTAL NON-DEPARTMENTAL**	**5,600,475**	**5,884,039**	**4,903,367**	**4,205,907**	(697,460)	71.5%
12	**TOTAL EXPENDITURES**	**5,600,475**	**5,884,039**	**4,903,367**	**4,205,907**	**697,460**	71.5%
13	**TRANSFERS OUT**						
14	TO GENERAL FUND	3,000,000	3,700,000	3,083,333	3,083,333	(0)	83.3%
15	TO DEBT SERVICE	2,600,643	2,593,506	2,161,255	2,161,255	0	83.3%
15	TO HOSP BOND PROJECT	0	100,000	83,333	100,000		
16	**TOTAL TRANSFERS OUT**	**5,600,643**	**6,393,506**	**5,327,921**	**5,344,588**	**(0)**	83.6%
17							
18	**TOTAL HOSP FUND EXP & TRF**	**11,201,118**	**12,277,545**	**10,231,288**	**9,550,495**	**680,793**	77.8%
19							
20							
21	**TOTAL SURPLUS (DEFICIT)**	**-**	**-**	**0.00**	**(398,551)**		

City of Columbia
Parking Summary - Revenue and Expenditures - Current to Prior Year Variance
As of 4/30/18

UNAUDITED

		ACTUAL PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	ACTUAL PRIOR YEAR THRU APRIL 2017	ACTUAL CURRENT YEAR THRU APRIL 2018	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
	REVENUE						
1	CURRENT SERVICE CHARGES	6,128,153	5,438,376	4,970,932	5,706,210	735,278	104.9%
2	FINES & FORFEITURES	1,997,601	1,900,000	1,689,683	1,330,118	(359,565)	70.0%
3	MISCELLANEOUS REVENUE	1,800	120,000	1,800	479	(1,321)	0.4%
4	INTEREST ON INVESTMENT	65,672	0	104,483	106,790	2,307	0.0%
5	RENTS & SALE OF PROPERTY	116,568	108,675	95,535	96,568	1,033	88.9%
6	UNAPPROPRIATED SURPLUS	0	441,180	0	0	0	0.0%
7	**TOTAL REVENUE**	**8,309,794**	**8,008,231**	**6,862,433**	**7,240,165**	**377,732**	90.4%
8							
9	**TRANSFERS IN**						
10	FROM CORE CAMPUS REIMBURSEMENT	0	0	0	0	0	0.0%
11	FROM SCANA REBATE	0	0	0	0	0	0.0%
10	FROM HEALTH INS	0	0	0	0	0	0.0%
11	FROM GEN ADMIN IT	0	0	0	0	0	0.0%
12	**TOTAL TRANSFERS IN**	**0**	**0**	**0**	**0**	**0**	0.0%
14	**TOTAL PARKING REV & TRF**	**8,309,794**	**8,008,231**	**6,862,433**	**7,240,165**	**377,732**	90.4%
15							
16	**EXPENDITURES - DEPARTMENTS**						
17	FINANCE	128,803	137,895	104,801	87,359	(17,442)	63.4%
18	PUBLIC WORKS	82,004	101,424	60,188	64,416	4,228	63.5%
19	PARKING OPERATIONS	1,344,858	2,379,217	1,078,023	1,796,901	718,878	75.5%
20	PARKING FACILITIES	1,601,897	1,679,662	1,241,845	1,101,646	(140,199)	65.6%
21	PARKING ADMINISTRATION	529,296	0	442,057	94,793	(347,264)	0.0%
22	**TOTAL DEPARTMENT**	**3,686,858**	**4,298,198**	**2,926,914**	**3,145,115**	**218,201**	73.2%
23							
24	**EXPEND. - NON-DEPART & MISC.**						
25	DEBT SERVICE	1,704,650	2,808,033	1,426,360	1,386,012	(40,348)	49.4%
26	DEPRECIATION	1,648,286	0	0	0	0	0.0%
27	TUITION REIMBURSMENT	0	5,000	0	0	0	0.0%
28	EMPLOYEE PAY RAISES	0	0	0	0	0	0.0%
28	SPECIAL PROJECTS	0	0	0	0	0	0.0%
29	RESERVE	0	10,000	0	0	0	0.0%
30	NON DEPARTMENTAL ADMINISTRATIVE	112,309	0	0	0	0	0.0%
31	NON DEPARTMENTAL BAD DEBT	(9,572)	0	0	0	0	0.0%
32	**TOTAL NON-DEPARTMENTAL**	**3,455,673**	**2,823,033**	**1,426,360**	**1,386,012**	(40,348)	49.1%
33	**TOTAL EXPENDITURES**	**7,142,531**	**7,121,231**	**4,353,274**	**4,531,127**	**177,853**	63.6%
34							
35	**TRANSFERS OUT**						
36	TO GENERAL FUND	500,000	500,000	416,667	416,667	0	83.3%
37	TO PARKING PROJECTS	0	0	0	0	0	0.0%
38	TO RISK MANAGEMENT	120,000	180,000	100,000	150,000	50,000	83.3%
39	TO CENTRAL STORES	0	37,000	0	30,833	30,833	83.3%
40	TO GENERAL ADMIN INFO TECH	150,000	150,000	125,000	125,000	0	83.3%
41	TO HEALTH INSURANCE	66,206	0	0	0	0	0.0%
42	TO WORKER'S COMP	20,318	0	0	0	0	0.0%
43	TO PURCHASING	11,844	20,000	11,178	16,055	4,877	80.3%
44	TO CAPITAL REPLACEMENT	0	0	0	0	0	0.0%
45	TO TORT	57,417	0	0	0	0	0.0%
46	**TOTAL TRANSFERS OUT**	**925,785**	**887,000**	**652,845**	**738,555**	**85,710**	83.26%
47							
48	**TOTAL PARKING EXP & TRF**	**8,068,316**	**8,008,231**	**5,006,119**	**5,269,682**	**263,563**	65.8%
49							
50	**TOTAL SURPLUS (DEFICIT)**	**241,478**	**0**	**1,856,314**	**1,970,483**		

City of Columbia
Parking Summary - Revenue and Expenditures - Actual to Budget Variance
As of 4/30/18

UNAUDITED

		BUDGET PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	BUDGET CURRENT YEAR THRU APRIL 2018	ACTUAL CURRENT YEAR THRU APRIL 2018	ACTUAL TO BUDGET VARIANCE THRU APRIL 2018	% ANNUAL BUDGET
	REVENUE						
1	CURRENT SERVICE CHARGES	5,263,150	5,438,376	4,531,979	5,706,210	1,174,231	104.9%
2	FINES & FORFEITURES	2,000,000	1,900,000	1,583,333	1,330,118	(253,215)	70.0%
3	MISCELLANEOUS REVENUE	0	120,000	0	479	479	0.4%
4	INTEREST ON INVESTMENT	60,000	0	100,000	106,790	6,790	0.0%
5	RENTS & SALE OF PROPERTY	108,675	108,675	90,563	96,568	6,005	88.9%
6	UNAPPROPRIATED SURPLUS	816,683	441,180	367,650	0	(367,650)	0.0%
7	**TOTAL REVENUE**	**8,248,508**	**8,008,231**	**6,673,525**	**7,240,165**	**566,640**	90.4%
8							
9	**TRANSFERS IN**						
10	FROM CORE CAMPUS REIMBURSEMEN	0	0	0	0	0	0.0%
11	FROM SCANA REBATE	0	0	0	0	0	0.0%
12	**TOTAL TRANSFERS IN**	**0**	**0**	**0**	**0**	**0**	0.0%
13							
14	**TOTAL PARKING REV & TRF**	**8,248,508**	**8,008,231**	**6,673,525**	**7,240,165**	**566,640**	90.4%
15							
16	**EXPENDITURES - DEPARTMENTS**						
17	FINANCE	131,963	137,895	114,913	87,359	(27,554)	63.4%
18	PUBLIC WORKS	97,991	101,424	84,524	64,416	(20,108)	63.5%
19	PARKING OPERATIONS	1,466,755	2,379,217	1,982,683	1,796,901	(185,782)	75.5%
20	PARKING FACILITIES	1,551,611	1,679,662	1,399,716	1,101,646	(298,070)	65.6%
21	PARKING ADMINISTRATION	688,140	0	0	94,793	94,793	0.0%
22	**TOTAL DEPARTMENT**	**3,936,460**	**4,298,198**	**3,581,836**	**3,145,115**	**(436,721)**	73.2%
23							
24	**EXPEND. - NON-DEPART & MISC.**						
25	DEBT SERVICE	2,813,548	2,808,033	2,340,027	1,386,012	(954,015)	49.4%
26	DEPRECIATION	0	0	0	0	0	0.0%
27	TUITION REIMBURSMENT	5,000	5,000	4,167	0	(4,167)	0.0%
28	EMPLOYEE PAY RAISES	0	0	0	0	0	0.0%
29	RESERVE	10,000	10,000	8,333	0	(8,333)	0.0%
30	NON DEPARTMENTAL ADMINISTRATIV	0	0	0	0	0	0.0%
31	NON DEPARTMENTAL BAD DEBT	0	0	0	0	0	0.0%
32	**TOTAL NON-DEPARTMENTAL**	**2,828,548**	**2,823,033**	**2,352,527**	**1,386,012**	(966,515)	49.1%
33	**TOTAL EXPENDITURES**	**6,765,008**	**7,121,231**	**5,934,363**	**4,531,127**	**(1,403,236)**	63.6%
34							
35	**TRANSFERS OUT**						
36	TO GENERAL FUND	500,000	500,000	416,667	416,667	0	83.3%
37	TO PARKING PROJECTS	693,500	0	0	0	0	0.0%
38	TO RISK MANAGEMENT	120,000	180,000	150,000	150,000	0	83.3%
39	TO CENTRAL STORES	0	37,000	30,833	30,833	0	83.3%
40	TO GENERAL ADMIN INFO TECH	150,000	150,000	125,000	125,000	0	83.3%
41	TO HEALTH INSURANCE	0	0	0	0	0	0.0%
42	TO WORKER'S COMP	0	0	0	0	0	0.0%
43	TO PURCHASING	20,000	20,000	16,667	16,055	(612)	80.3%
44	TO CAPITAL REPLACEMENT	0	0	0	0	0	0.0%
45	TO TORT	0	0	0	0	0	0.0%
46	**TOTAL TRANSFERS OUT**	**1,483,500**	**887,000**	**739,167**	**738,555**	(612)	83.3%
47							
48	**TOTAL PARKING EXP & TRF**	**8,248,508**	**8,008,231**	**6,673,530**	**5,269,682**	**(1,403,848)**	65.8%
49							
50	**TOTAL SURPLUS (DEFICIT)**	**0**	**0**	**(5)**	**1,970,483**		

City of Columbia
Water/Sewer Summary - Revenue & Expenditures - Current to Prior Year Variance
As of 04/30/2018

UNAUDITED

		ACTUAL PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	ACTUAL PRIOR YEAR THRU APR 2017	ACTUAL CURRENT YEAR THRU APR 2018	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
	REVENUE						
1	INTERGOVERNMENTAL REVENUES	260,407	0	260,407	0	(260,407)	0.0%
2	CHARGES FOR SERVICES	137,709,800	150,741,688	113,377,082	113,782,729	405,647	75.5%
3	FINES & FORFEITURES	656,011	510,166	564,873	569,307	4,434	111.6%
4	MISCELLANEOUS REVENUE	13,961	27,716	5,634	8,502	2,868	30.7%
5	INTEREST REVENUES	1,054,117	1,445,709	1,660,904	2,133,983	473,079	147.6%
6	RENTS & SALE OF PROPERTY	178,416	160,721	183,446	95,124	(88,322)	59.2%
7	CONTRIBUTIONS	9,909,405	0	0	0	0	0.0%
8	UNAPPROPRIATED SURPLUS	0	181,850	0	0	0	0.0%
9	**TOTAL REVENUE**	**149,782,117**	**153,067,850**	**116,052,346**	**116,589,645**	**537,299**	76.2%
10	**TRANSFERS IN**						
11	FROM OTHER FUNDS	0	0	0	0	0	0.0%
12	**TOTAL TRANSFERS IN**	**0**	**0**	**0**	**0**	0	0.0%
13							
14	**TOTAL WATER/SEWER REV & TRF**	**149,782,117**	**153,067,850**	**116,052,346**	**116,589,645**	**537,299**	**76.2%**
15							
16	**EXPENDITURES - DEPARTMENTS**						
17	CENTRAL ADMINISTRATION	2,426,444	4,298,026	1,853,623	3,065,998	1,212,375	71.3%
18	FINANCE	1,766,367	2,053,794	1,399,757	1,299,044	(100,713)	63.3%
19	ECONOMIC & COMM DEV	974,399	1,205,356	862,661	823,846	(38,815)	68.3%
20	POLICE	735,750	895,817	591,403	626,198	34,795	69.9%
21	FIRE	462,114	629,870	378,205	440,297	62,092	69.9%
22	PUBLIC WORKS	876,422	1,288,795	764,908	684,787	(80,121)	53.1%
23	GENERAL SRVCS/SUPPORT SERVICES	1,636,920	2,307,929	1,188,536	1,416,140	227,604	61.4%
24	INFORMATION TECHNOLOGY	520,894	627,746	444,899	412,525	(32,374)	65.7%
25	ENGINEERING:ADMINISTRATION	1,492,092	2,004,250	1,192,508	1,362,379	169,871	68.0%
26	ENGINEERING:GENERAL SERVICES	1,976,991	5,861,388	1,167,689	2,695,961	1,528,272	46.0%
27	WATER CUSTOMER SERVICE	3,300,450	2,622,889	2,634,561	1,967,434	(667,127)	75.0%
28	WATER DISTRIBUTION & MAINTENANCE	9,215,913	12,438,161	8,006,347	7,862,016	(144,331)	63.2%
29	WASTEWATER MAINTENANCE	9,071,813	13,140,644	6,775,227	6,810,312	35,085	51.8%
30	COLUMBIA CANAL WTP	6,169,284	8,066,591	4,405,611	4,962,638	557,027	61.5%
31	LAKE MURRAY WTP	6,303,431	8,485,511	4,482,035	4,739,652	257,617	55.9%
32	METRO WWTP	14,264,090	20,262,188	10,512,364	10,018,674	(493,690)	49.4%
33	WATER SYSTEMS IMPROVEMENTS	2,607,590	2,421,133	1,731,154	1,643,510	(87,644)	67.9%
34	WASTEWATER SYSTEMS IMPROVEMENTS	1,326,912	1,977,727	1,066,504	1,187,078	120,574	60.0%
35	REAL ESTATE WATER	245,852	398,051	185,496	217,689	32,193	54.7%
36	REAL ESTATE WASTE	223,533	361,536	175,967	207,339	31,372	57.3%
37	WATER/SEWER IMPROVEMENTS	9,850,807	0	2,511,045	3,532,792	1,021,747	0.0%
38	**TOTAL DEPARTMENT**	**75,448,068**	**91,347,402**	**52,330,500**	**55,976,309**	**3,645,809**	61.3%
39	**EXPENDITURES - NON-DEPARTMENTAL & MISC.**						
40	DEBT SERVICE	13,429,718	32,085,999	13,700,874	17,420,926	3,720,052	54.3%
41	DEPRECIATION	37,303,595	0	0	0	0	0.0%
42	TUITION REIMBURSEMENT	5,000	35,000	5,000	750	(4,250)	2.1%
43	TECHNOLOGY CONTINGENCY	55,902	57,634	15,134	29,121	13,987	50.5%
44	EMPLOYEE TRAINING	50,000	50,000	25,000	50,000	25,000	100.0%
45	ECONOMIC DEVELOPMENT SPECIAL PROJECTS	53,500	78,500	53,500	53,500	0	68.2%
46	RESERVE	0	1,107,320	0	0	0	0.0%
47	ADMINISTRATIVE	1,492,960	0	100	0	(100)	0.0%
48	NON-DEPARTMENTAL BAD DEBT	1,363,546	268,900	978	798	(180)	0.3%
49	**TOTAL NON-DEPARTMENTAL**	**53,754,221**	**33,683,353**	**13,800,586**	**17,555,095**	3,754,509	52.1%
50							
51	**TOTAL EXPENDITURES**	**129,202,289**	**125,030,755**	**66,131,086**	**73,531,404**	**7,400,318**	58.8%
52							
53	**TRANSFERS OUT**						
54	TO GENERAL FUND	2,270,000	4,189,680	1,891,667	3,491,400	1,599,733	83.3%
55	TO FEMA GRANT	0	10,000,000	0	0	0	0.0%
56	TO WATER/SEWER IMPROVEMENTS	0	11,742,415	0	0	0	0.0%
57	TO RISK MANAGEMENT	500,000	630,000	416,667	525,000	108,333	83.3%
58	TO GENERAL TORT	594,094	250,000	0	208,333	208,333	83.3%
59	TO HEALTH INSURANCE	923,687	0	0	0	0	0.0%
60	TO SEWER TORT	191,495	0	0	0	0	0.0%
61	TO AUTO TORT	15,476	0	0	0	0	0.0%
62	TO WORKER'S COMP	283,466	0	0	0	0	0.0%
63	TO CENTRAL STORES	0	250,000	0	208,333	208,333	83.3%
64	TO GEN ADM INFO TECH	475,000	475,000	395,833	395,833	0	83.3%
65	TO PURCHASING	816,302	500,000	580,480	729,679	149,199	145.9%
66	**TOTAL TRANSFERS OUT**	**6,069,520**	**28,037,095**	**3,284,647**	**5,558,578**	**2,273,931**	19.8%
67							
68	**TOTAL WATER/SEWER EXP & TRF**	**135,271,809**	**153,067,850**	**69,415,733**	**79,089,982**	**9,674,249**	**51.7%**
69							
70							
71	**TOTAL SURPLUS (DEFICIT)**	**14,510,308**	**0**	**46,636,613**	**37,499,663**		

City of Columbia
Water/Sewer Summary - Revenue & Expenditures - Actual to Budget Variance
As of 04/30/2018

UNAUDITED

		BUDGET PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	BUDGET CURRENT YEAR THRU APR 2018	ACTUAL CURRENT YEAR THRU APR 2018	ACTUAL TO BUDGET VARIANCE THRU APR 2018	% ANNUAL BUDGET
	REVENUE						
1	INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0.0%
2	CHARGES FOR SERVICES	141,805,000	150,741,688	125,618,073	113,782,729	(11,835,344)	75.5%
3	FINES & FORFEITURES	300,000	510,166	425,138	569,307	144,169	111.6%
4	MISCELLANEOUS REVENUE	10,000	27,716	23,097	8,502	(14,595)	30.7%
5	INTEREST REVENUES	950,000	1,445,709	1,204,758	2,133,983	929,226	147.6%
6	RENTS & SALE OF PROPERTY	150,000	160,721	133,934	95,124	(38,810)	59.2%
7	CONTRIBUTIONS	0	0	0	0	0	0.0%
8	UNAPPROPRIATED SURPLUS	223,215	181,850	151,542	0	(151,542)	0.0%
9	**TOTAL REVENUE**	**143,438,215**	**153,067,850**	**127,556,542**	**116,589,645**	**(10,966,897)**	76.2%
10	**TRANSFERS IN**						
11	FROM OTHER FUNDS	0	0	0	0	0	0.0%
12	**TOTAL TRANSFERS IN**	**0**	**0**	**0**	**0**	0	0.0%
13							
14	**TOTAL WATER/SEWER REV & TRF**	**143,438,215**	**153,067,850**	**127,556,542**	**116,589,645**	**(10,966,897)**	**76.2%**
15							
16	**EXPENDITURES - DEPARTMENTS**						
17	CENTRAL ADMINISTRATION	2,584,236	4,298,026	3,581,688	3,065,998	(515,690)	71.3%
18	FINANCE	4,111,219	2,053,794	1,711,495	1,299,044	(412,451)	63.3%
19	ECONOMIC & COMM DEV	1,175,484	1,205,356	1,004,463	823,846	(180,617)	68.3%
20	POLICE	629,778	895,817	746,514	626,198	(120,316)	69.9%
21	FIRE	490,207	629,870	524,892	440,297	(84,595)	69.9%
22	PUBLIC WORKS	1,338,058	1,288,795	1,073,996	684,787	(389,209)	53.1%
23	GENERAL SRVCS/SUPPORT SERVICES	1,788,764	2,307,929	1,923,274	1,416,140	(507,134)	61.4%
24	INFORMATION TECHNOLOGY	620,540	627,746	523,122	412,525	(110,597)	65.7%
25	ENGINEERING:ADMINISTRATION	1,567,106	2,004,250	1,670,208	1,362,379	(307,829)	68.0%
26	ENGINEERING:GENERAL SERVICES	3,146,247	5,861,388	4,884,490	2,695,961	(2,188,529)	46.0%
27	WATER CUSTOMER SERVICE	3,438,551	2,622,889	2,185,741	1,967,434	(218,307)	75.0%
28	WATER DISTRIBUTION & MAINTENANCE	11,330,917	12,438,161	10,365,134	7,862,016	(2,503,118)	63.2%
29	WASTEWATER MAINTENANCE	13,111,874	13,140,644	10,950,537	6,810,312	(4,140,225)	51.8%
30	COLUMBIA CANAL WTP	7,280,606	8,066,591	6,722,159	4,962,638	(1,759,521)	61.5%
31	LAKE MURRAY WTP	7,108,716	8,485,511	7,071,259	4,739,652	(2,331,607)	55.9%
32	METRO WWTP	19,201,107	20,262,188	16,885,157	10,018,674	(6,866,483)	49.4%
33	WATER SYSTEMS IMPROVEMENTS	2,967,248	2,421,133	2,017,611	1,643,510	(374,101)	67.9%
34	WASTEWATER SYSTEMS IMPROVEMENTS	1,504,850	1,977,727	1,648,106	1,187,078	(461,028)	60.0%
35	REAL ESTATE WATER	262,625	398,051	331,709	217,689	(114,020)	54.7%
36	REAL ESTATE WASTE	229,574	361,536	301,280	207,339	(93,941)	57.3%
37	WATER/SEWER IMPROVEMENTS	0	0	0	3,532,792	3,532,792	0.0%
38	**TOTAL DEPARTMENT**	**83,887,707**	**91,347,402**	**76,122,835**	**55,976,309**	**(20,146,526)**	61.3%
39	**EXPENDITURES - NON-DEPARTMENTAL & MISC.**						
40	DEBT SERVICE	31,030,000	32,085,999	26,738,333	17,420,926	(9,317,407)	54.3%
41	DEPRECIATION	0	0	0	0	0	0.0%
42	TUITION REIMBURSEMENT	35,000	35,000	29,167	750	(28,417)	2.1%
43	TECHNOLOGY CONTINGENCY	503,039	57,634	48,028	29,121	(18,907)	50.5%
44	EMPLOYEE TRAINING	50,000	50,000	41,667	50,000	8,333	100.0%
45	ECONOMIC DEVELOPMENT SPECIAL PROJECTS	78,500	78,500	65,417	53,500	(11,917)	68.2%
46	RESERVE	3,217,000	1,107,320	922,767	0	(922,767)	0.0%
47	ADMINISTRATIVE	0	0	0	0	0	0.0%
48	NON-DEPARTMENTAL BAD DEBT	300,000	268,900	224,083	798	(223,285)	0.3%
49	**TOTAL NON-DEPARTMENTAL**	**35,213,539**	**33,683,353**	**28,069,461**	**17,555,095**	(10,514,366)	52.1%
50							
51	**TOTAL EXPENDITURES**	**119,101,246**	**125,030,755**	**104,192,296**	**73,531,404**	**(30,660,892)**	58.8%
52							
53	**TRANSFERS OUT**						
54	TO GENERAL FUND	0	4,189,680	3,491,400	3,491,400	0	83.3%
55	TO FEMA GRANT	10,000,000	10,000,000	8,333,333	0	(8,333,333)	0.0%
56	TO WATER/SEWER IMPROVEMENTS	13,231,969	11,742,415	9,785,346	0	(9,785,346)	0.0%
57	TO RISK MANAGEMENT	500,000	630,000	525,000	525,000	0	83.3%
58	TO GENERAL TORT	0	250,000	208,333	208,333	(0)	83.3%
59	TO HEALTH INSURANCE	0	0	0	0	0	0.0%
60	TO SEWER TORT	0	0	0	0	0	0.0%
61	TO AUTO TORT	0	0	0	0	0	0.0%
62	TO WORKER'S COMP	0	0	0	0	0	0.0%
63	TO CENTRAL STORES	130,000	250,000	208,333	208,333	(0)	83.3%
64	TO GEN ADM INFO TECH	475,000	475,000	395,833	395,833	(0)	83.3%
65	TO PURCHASING	0	500,000	416,667	729,679	313,012	145.9%
66	**TOTAL TRANSFERS OUT**	**24,336,969**	**28,037,095**	**23,364,246**	**5,558,578**	(17,805,668)	19.8%
67							
68	**TOTAL WATER/SEWER EXP & TRF**	**143,438,215**	**153,067,850**	**127,556,542**	**79,089,982**	**(48,466,560)**	**51.7%**
69							
70							
71	**TOTAL SURPLUS (DEFICIT)**	**0**	**0**	**0**	**37,499,663**		

City of Columbia
Stormwater Summary - Revenue & Expenditures - Current to Prior Year Variance
As of 04/30/2018

UNAUDITED

		ACTUAL PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	ACTUAL PRIOR YEAR THRU APR 2017	ACTUAL CURRENT YEAR THRU APR 2018	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
	REVENUE						
1	CHARGES FOR SERVICES	7,413,636	12,583,300	6,146,394	10,559,059	4,412,665	83.9%
2	INTEREST REVENUES	73,652	46,800	136,599	200,827	64,228	429.1%
3	RENTS & SALE OF PROPERTY	18,920	0	16,078	12,404	(3,674)	0.0%
4	**TOTAL REVENUE**	**7,506,208**	**12,630,100**	**6,299,071**	**10,772,290**	**4,473,219**	85.3%
5	**TRANSFERS IN**						
6	**TOTAL TRANSFERS IN**	**0**	**0**	**0**	**0**	0	0.0%
7							
8	**TOTAL STORMWATER REV & TRF**	**7,506,208**	**12,630,100**	**6,299,071**	**10,772,290**	**4,473,219**	**85.3%**
9							
10	**EXPENDITURES - DEPARTMENTS**						
11	STREETS:STORM DRAIN MAINTENANCE	1,528,320	2,447,852	1,278,839	1,207,137	(71,702)	49.3%
12	SOLID WASTE STREET SWEEPING	858,798	1,483,739	677,995	759,867	81,872	51.2%
13	STORM WATER:OPERATIONS	41	0	41	0	(41)	0.0%
14	STORM WATER:ENGINEERING	2,716,153	2,416,333	1,249,406	1,119,908	(129,498)	46.3%
15	REAL ESTATE STORM WATER	89,402	148,883	70,487	83,818	13,331	56.3%
16	STORM DRAIN MAINTENANCE	0	0	0	69,300	69,300	0.0%
17	PROPERTY ACQUISITION	18,427	0	15,067	3,953	(11,114)	0.0%
18	**TOTAL DEPARTMENT**	**5,211,141**	**6,496,807**	**3,291,835**	**3,243,983**	**(47,852)**	49.9%
19	**EXPENDITURES - NON-DEPARTMENTAL & MISC.**						
20	DEPRECIATION	1,175,554	0	0	0	0	0.0%
21	EMPLOYEE PAY RAISES	0	84,793	0	0	0	0.0%
22	RESERVE	0	3,294,700	0	0	0	0.0%
23	ADMINISTRATIVE	114,369	1,793,800	0	0	0	0.0%
24	BAD DEBT EXPENSE	453	0	0	0	0	0.0%
25	**TOTAL NON-DEPARTMENTAL**	**1,290,376**	**5,173,293**	**0**	**0**	0	0.0%
26							
27	**TOTAL EXPENDITURES**	**6,501,517**	**11,670,100**	**3,291,835**	**3,243,983**	**(47,852)**	27.8%
28							
29	**TRANSFERS OUT**						
30	TO GENERAL FUND	0	560,000		466,667		
31	TO CAPITAL PROJECTS FUND	50,000	0	0	0	0	0.0%
32	TO STORM WATER IMPROVEMENTS	0	400,000	0	0	0	0.0%
33	TO USDA GRANT	226,557	0	226,557	0	(226,557)	0.0%
34	TO GENERAL TORT	47,210	0	0	0	0	0.0%
35	TO HEALTH INSURANCE	73,401	0	0	0	0	0.0%
36	TO SEWER TORT	15,217	0	0	0	0	0.0%
37	TO AUTO TORT	1,230	0	0	0	0	0.0%
38	TO WORKER'S COMP	22,526	0	0	0	0	0.0%
39	**TOTAL TRANSFERS OUT**	**436,141**	**960,000**	**226,557**	**466,667**	**(226,557)**	48.6%
40							
41	**TOTAL STORMWATER EXP & TRF**	**6,937,658**	**12,630,100**	**3,518,392**	**3,710,650**	**(274,409)**	29.4%
42							
43							
44	**TOTAL SURPLUS (DEFICIT)**	**568,550**	**0**	**2,780,679**	**7,061,640**		

City of Columbia
Stormwater Summary - Revenue & Expenditures - Actual to Budget Variance
As of 04/30/2018

UNAUDITED

		BUDGET PRIOR YEAR FY 2016/17	BUDGET CURRENT YEAR FY 2017/18	BUDGET CURRENT YEAR THRU APR 2018	ACTUAL CURRENT YEAR THRU APR 2018	ACTUAL TO BUDGET VARIANCE THRU APR 2018	% ANNUAL BUDGET
	REVENUE						
1	CHARGES FOR SERVICES	7,135,000	12,583,300	10,486,083	10,559,059	72,976	83.9%
2	INTEREST REVENUES	100,000	46,800	39,000	200,827	161,827	429.1%
3	RENTS & SALE OF PROPERTY	0	0	0	12,404	12,404	0.0%
4	**TOTAL REVENUE**	**7,235,000**	**12,630,100**	**10,525,083**	**10,772,290**	**247,207**	85.3%
5	**TRANSFERS IN**						
6	**TOTAL TRANSFERS IN**	**0**	**0**	**0**	**0**	0	0.0%
7							
8	**TOTAL STORMWATER REV & TRF**	**7,235,000**	**12,630,100**	**10,525,083**	**10,772,290**	**247,207**	**85.3%**
9							
10	**EXPENDITURES - DEPARTMENTS**						
11	STREETS:STORM DRAIN MAINTENANCE	2,111,158	2,447,852	2,039,877	1,207,137	(832,740)	49.3%
12	SOLID WASTE STREET SWEEPING	1,236,811	1,483,739	1,236,449	759,867	(476,582)	51.2%
13	STORM WATER:OPERATIONS	0	0	0	0	0	0.0%
14	STORM WATER:ENGINEERING	2,261,223	2,416,333	2,013,611	1,119,908	(893,703)	46.3%
15	REAL ESTATE STORM WATER	90,799	148,883	124,069	83,818	(40,251)	56.3%
16	STORM DRAIN MAINTENANCE	0	0	0	69,300	69,300	0.0%
17	PROPERTY ACQUISITION	0	0	0	3,953	3,953	0.0%
18	**TOTAL DEPARTMENT**	**5,699,991**	**6,496,807**	**5,414,006**	**3,243,983**	**(2,170,023)**	49.9%
19	**EXPENDITURES - NON-DEPARTMENTAL & MISC.**						
20	DEPRECIATION	0	0	0	0	0	0.0%
21	EMPLOYEE PAY RAISES	0	84,793	70,661	0	(70,661)	0.0%
22	RESERVE	0	3,294,700	2,745,583		(2,745,583)	0.0%
23	ADMINISTRATIVE	0	1,793,800	1,494,833	0	(1,494,833)	0.0%
24	BAD DEBT EXPENSE	0	0	0	0	0	0.0%
25	**TOTAL NON-DEPARTMENTAL**	**0**	**5,173,293**	**4,311,078**	**0**	(4,311,078)	0.0%
26							
27	**TOTAL EXPENDITURES**	**5,699,991**	**11,670,100**	**9,725,083**	**3,243,983**	**(6,481,100)**	27.8%
28							
29	**TRANSFERS OUT**						
30	TO GENERAL FUND	0	560,000	466,667	466,667	0	83.3%
31	TO CAPITAL PROJECTS FUND	0	0	0	0	0	0.0%
32	TO STORM WATER IMPROVEMENTS	1,535,009	400,000	333,333	0	(333,333)	0.0%
33	TO USDA GRANT	0	0	0	0	0	0.0%
34	TO GENERAL TORT	0	0	0	0	0	0.0%
35	TO HEALTH INSURANCE	0	0	0	0	0	0.0%
36	TO SEWER TORT	0	0	0	0	0	0.0%
37	TO AUTO TORT	0	0	0	0	0	0.0%
38	TO WORKER'S COMP	0	0	0	0	0	0.0%
39	**TOTAL TRANSFERS OUT**	**1,535,009**	**960,000**	**800,000**	**466,667**	**(333,333)**	48.6%
40							
41	**TOTAL STORMWATER EXP & TRF**	**7,235,000**	**12,630,100**	**10,525,083**	**3,710,650**	**(6,814,433)**	29.4%
42							
43							
44	**TOTAL SURPLUS (DEFICIT)**	**0**	**0**	**0**	**7,061,640**		

We Are Columbia

MEETING DATE:	**June 19, 2018**
DEPARTMENT:	**City Clerk**
FROM:	***Erika Moore, City Clerk***
SUBJECT:	**Regional Homeless Coordinator Services and Regional Inclement Weather Center - Ms. Jennifer Moore, Senior Director, Financial Stability Council for the United Way of the Midlands**
FINANCIAL IMPACT:	
STRATEGIC GOALS:	**Collaborate and partner with entities, Foster a healthy quality of life**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Update on the Housing First Program - Ms. Kristen S. Connors, LMSW, Supportive Housing Services / Palmetto Health USC Medical Group**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life**

We Are Columbia

MEETING DATE:	**June 19, 2018**
DEPARTMENT:	**City Clerk**
FROM:	***Erika Moore, City Clerk***
SUBJECT:	**Update from Transitions Homeless Center - Mr. Craig Currey, Chief Executive Officer for Transitions**
FINANCIAL IMPACT:	
STRATEGIC GOALS:	**Collaborate and partner with entities, Foster a healthy quality of life**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Management Office**

FROM: ***Teresa Wilson, City Manager***

SUBJECT: **Review of the Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations - Ms. Dee Dee Fanning, Grants Coordinator/Community Projects Liaison**

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** FY18-19 Grant Spreadsheet approval June 19 (PDF)

Spreadsheet Key:

New, Capital, or Fiscal Agent-Indicated by (FA), (NEW), or CAPITAL after Organization Name,

Amounts in Red - All or Partial Funding from City Council

Highlighted Yellow - Recommendations for City Council Pending Approval

2018/2019 HOSPITALITY, ACCOMMODATIONS, GENERAL FUND GRANTS

***TOTAL COLUMNS ARE PENDING ANY APPROVALS HIGHLIGHTED IN YELLOW**

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Organization Name	**Project**	2017/2018 H-Tax Request	2017/2018 H-Tax Committee	2017/2018 H-Tax Council	2017/2018 H-Tax Total	**2018/2019 H-Tax Request**	**2018/2019 H-Tax Comm**	**2018/2019 H-Tax Council**	**2018/2019 H-Tax Total**	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	**Current Year A-Tax Request**	**Current Year A-Tax Comm**	**Current Year A-Tax Council**	**Current Year A-Tax Total**
1	**701 Center Contemporary Art**	**Programs/Events, Open Studios, Public Art Trail**	160,000	74,000		74,000	**160,000**	**74,000**		**74,000**								
2	**A to Zed Inc. (NEW)**	**African Arts Festival**								**0**					**34,000**	**0**		**0**
3	**Animal Mission**	**Palmetto Peanut Boil**	20,500	5,000		5,000	**15,000**	**5,000**		**5,000**								
4	**Ann Brodie's Carolina Ballet**	**Season**	50,000	42,500		42,500	**50,000**	**45,000**		**45,000**								
5	**Auntie Karen Foundation**	**Legends of…**	50,000	5,000	20,000	25,000	**50,000**	**7,000**		**7,000**								
6	**Benedict College**	**Championship Sporting Events**	75,000	4,000	4,000	8,000	**100,000**	**4,000**		**4,000**								
7	**Benedict College (FA)**	**Harambee Festival**	35,000	15,000		15,000	**35,000**	**15,000**		**15,000**								
8	**Black Pages International**	**Columbia Black Expo**	100,000	10,000	40,000	50,000	**50,000**	**5,000**		**5,000**	25,000	0	0	0	**60,000**	**0**		**0**
9	**Capital City Lake Murray Country Regional Tourism**	**Marketing & Promotion/Visitors Center**								**0**	325,000	200,000	90,000	290,000	**325,000**	**300,000**		**300,000**
10	**Capital City Shag Club**	**Capital City Shag Extravaganza-X**	8,000	2,500		2,500	**8,000**	**2,500**		**2,500**								
11	**Carolina Carillon**	**65th Annual Holiday Parade**	27,000	10,000		10,000	**28,000**	**12,000**		**12,000**								
12	**Carolina Marathon Assoc.**	**Governor's Cup Running Festival**	7,000	0		0	**10,000**	**0**		**0**	10,000	0	0	0	**10,000**	**0**		**0**
13	**City Center Partnership**	**Main Street District-Clean/Safe & Placemaking Program**	375,000	260,000	45,620	305,620	**375,000**	**260,000**		**260,000**								
14	**City Year Inc.**	**City Year Columbia 30th Anniversary Celebration**					**20,000**	**0**		**0**								
15	**Columbia Choral Society**	**Fall and Spring Concert**	20,500	3,500		3,500	**20,500**	**3,500**		**3,500**								
16	**Columbia City Ballet**	**Season**	290,000	173,000		173,000	**250,000**	**175,000**		**175,000**								
17	**Columbia Classical Ballet**	**Season**	200,000	125,000		125,000	**200,000**	**125,000**		**125,000**								
18	**Columbia Film Society**	**Indie Grits Film Festival**	100,000	70,000		70,000	**100,000**	**68,000**		**68,000**								
19	**Columbia Film-CAPITAL CAMPAIGN (Year 5/Final)**	**Capital Campaign x 5: 110,000 each year for five years**	110,000		110,000	110,000			**110,000**	**110,000**								
20	**Columbia International Festival**	**International Festival**	100,000	22,500		22,500	**75,000**	**23,000**		**23,000**	25,000	0	0	0				
21	**Columbia Marionette**	**Visiting Artist**					**6,000**	**4,500**		**4,500**								
22	**Columbia Metropolitan CVB**	**Tourism Marketing**								**0**	2,300,000	1,889,000	-90,000	1,799,000	**2,300,000**	**2,142,000**		**2,142,000**

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Organization Name	Project	2017/2018 H-Tax Request	2017/2018 H-Tax Committee	2017/2018 H-Tax Council	2017/2018 H-Tax Total	2018/2019 H-Tax Request	2018/2019 H-Tax Comm	2018/2019 H-Tax Council	2018/2019 H-Tax Total	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	Current Year A-Tax Request	Current Year A-Tax Comm	Current Year A-Tax Council	Current Year A-Tax Total
23	Columbia Museum of Art	Facility Operations, Tourism Marketing, Exhibition Support	737,590		716,107	716,107	737,590		716,107	716,107								
24	Columbia Museum of Art-CAPITAL CAMPAIGN (Year 3)	Capital Campaign x5: 100,000 yr one/two, 250,000 yr three/four, 300,000 yr five	100,000		100,000	100,000			250,000	250,000								
25	Columbia Music Festival (FA)	Columbia Hip-Hop Family Day	50,000	25,000		25,000	50,000	25,000		25,000								
26	Columbia Music Festival	ARTSPACE	250,000		245,000	245,000	250,000		245,000	245,000								
27	Columbia Stage/Town Theatre	Season; Centennial Celebration (recommendation for Season only)	55,000	15,000		15,000	355,000	15,000		15,000								
28	Columbia Township Auditorium Foundation	Performance Series	100,000	54,000		54,000	100,000	55,000		55,000								
29	Columbia United FC (NEW)	Capital Project; Marketing					900,000	0		0								
30	Congaree Riverkeeper, Inc.	River Rocks Festival	30,000	25,000		25,000	30,000	27,000		27,000								
31	Congaree Vista Guild	Congaree Vista Guild; Clean & Safe (funded by Council)	325,000	260,000		260,000	455,000	260,000	115,000	375,000								
32	Crossover Athletics (NEW)	Run Hard Columbia Marathon					20,000	0		0								
33	Deckle Edge Literary Festival	Literary Festival	15,000	8,000		8,000	15,000	8,000		8,000								
34	Devine Street Association	Event and Association Marketing	100,000	48,000		48,000	100,000	50,000		50,000								
35	Divine Nine Foundation	Greek Explosion	19,530	0	10,000	10,000	14,980	0		0								
36	Eau Claire Community Council	Eau Claire Unity Festival	69,050	10,000	2,500	12,500	49,500	13,500		13,500								
37	EdVenture Children's Museum	Marketing & Management of Tourism Facility	575,000		509,850	509,850	575,000		509,850	509,850								
38	Epitome, LLC (NEW)	Columbia Career Connect Conference					16,000	0		0								
39	Famously Hot New Year	Famously Hot New Year	130,000		130,000	130,000	130,000		130,000	130,000								
40	First Thursdays on Main	First Thursdays on Main	23,900	14,000		14,000	22,000	16,000		16,000								
41	Five Points Association	Five Points Association/Clean & Safe Program/Wine Festival	450,150	229,000	10,000	239,000	521,150	230,000		230,000								
42	Friends of Tapps Arts Center	Music/Performance/Visual Arts Series	35,000	5,000		5,000	30,000	7,000		7,000								
43	FUNDS	Annual Statewide Black History Parade & Festivities	7,500	5,500		5,500	7,500	6,000		6,000								
44	Gateway to the Army Association-CAPITAL (Year 2)	Capital Campaign x 3: 100,000 each year	500,000		100,000	100,000			100,000	100,000								
45	Greater Columbia Convention/Visitors Bureau	Midlands Regional Sports Council/Marketing Campaign	200,000	78,000	150,000	228,000	250,000	80,000		80,000								
46	Greater Columbia Convention/Visitors Bureau (FA)	National Collegiate Marching Band Comp.	50,000		25,000	25,000	75,000	0		0								
47	Greater Columbia Restaurant	Restaurant Week Columbia	50,000	40,000		40,000	50,000	40,000		40,000								
48	Greater Rosewood Merchants	Rosewood Crawfish Festival, Rosewood Arts & Music Festival	75,000	50,000		50,000	55,000	48,000		48,000								
49	Greenview Reunion Foundation	Fountain of Youth Community Festival					69,735	0		0								

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
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50	Historic Columbia Foundation	African American Heritage Project: Our Story Matters	175,000		155,000	155,000	135,000		155,000	155,000								
51	Historic Columbia Foundation	Heritage Tours and Programs	551,500		551,500	551,500	601,500		551,500	551,500								
52	Hollywood-Rose Hill Neighborhood Association	Homes for the Holidays Tour	6,000	3,000		3,000	6,000	3,000		3,000								
53	Hoop-ology	Basketball Camps and Clinics	30,000	10,000		10,000	30,000	11,000		11,000								
54	Jam Room Foundation	Jam Room Music Festival	109,055	37,500		37,500	90,000	37,500		37,500								
55	Keep the Midlands Beautiful (NEW)	Welcome to Columbia Beautification Project (Interstate Welcome Sign)					400,500	0		0								
56	Language Buzz	Cinco De Mayo			5,000	5,000	20,000	2,000		2,000								
57	Leisure Fun	Calendar Contract	16,000		16,000	16,000			16,000	16,000								
58	Love Yourself Always (NEW)	Indigo Music Festival					25,000	2,500		2,500					25,000	0		0
59	Lutheran Church of the Incarnation Foundation	Columbia's Original Oktoberfest	30,000	2,500		2,500	10,000	2,500		2,500								
60	Ngorli Inc. (NEW)	Multicultural Gala					8,000	0		0								
61	North Columbia Business Association	SC Cornbread Festival	75,000	8,500	1,500	10,000	75,000	10,000		10,000								
62	One Columbia	One Columbia for Arts and History	88,000		83,800	83,800	88,000		83,800	83,800								
63	Organization of African Unity (NEW)	Africa Day Festival					38,000	4,000		4,000								
64	Palmetto & Luna	Day of the Dead Festival at Five Points	15,000	5,000		5,000	15,000	6,000		6,000								
65	Palmetto AIDS Life Support Services, Inc.	Suds & Grub/Motown Review	5,000	1,500		1,500	5,000	0		0								
66	Palmetto Capital City Classic, Inc.	Palmetto Capital City Classic	50,000	15,000	7,000	22,000	50,000	15,000		15,000								
67	Palmetto Concert Band	Season	3,300	2,000		2,000	3,300	2,500		2,500								
68	Palmetto Mastersingers	Concert Series	12,000	2,000		2,000	13,700	3,500		3,500								
69	Palmetto Opera	Performance Series	15,000	2,000	10,000	12,000	15,000	2,500		2,500								
70	Parks and Rec Foundation				175,000	175,000			175,000	175,000								
71	Patrons and Friends of the Arts at Ebenezer, Inc.	1301 Series/Season	10,000	5,000		5,000	10,000	5,000		5,000								
72	Pawmetto Lifeline (NEW)	Pawmetto Tails and Ales in Harbison					45,025	3,000		3,000								
73	Pink & Green Community Service Foundation, Inc.	Pink Ice Gala	35,000	0		0	25,000	0		0								
74	Renaissance Foundation (Year Five)	Capital Campaign x 10: 75,000 each year	1,174,000			0				0								
75	River Alliance	Operations	26,000		26,000	26,000			26,000	26,000								
76	Riverbanks Park Commission	Riverbankis Zoo and Garden General Advertising	85,000	43,000		43,000	60,000	43,000		43,000								

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
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77	**Sandlapper Singers**	**Concert Series**	5,000	3,500		3,500	**5,000**	**3,500**		**3,500**								
78	**SC Hispanic Outreach**	**Main Street Latin Festival**	80,500	20,000		20,000	**80,500**	**20,000**		**20,000**								
79	**SC Philharmonic, Inc.**	**Masterworks Season**	100,000		100,000	100,000	**100,000**		**100,000**	**100,000**								
80	**SC Pride Movement**	**SC Pride Festival and Parade**	85,000	48,000		48,000	**125,000**	**48,000**		**48,000**								
81	**SC Shakespeare Company**	**Shakespeare in the Park**	25,000	25,000		25,000	**25,000**	**10,000**		**10,000**								
82	**SC State Museum Foundation**	**Statewide Marketing Campaign**	100,000	23,000	25,000	48,000	**100,000**	**15,000**		**15,000**								
83	**Senator Isadore E. Lourie Senior Center**	**Lourie Center Events**	17,555	7,000		7,000	**16,625**	**9,000**		**9,000**								
84	**Serve and Connect (NEW)**	**Knight of Honor**					**8,950**	**2,000**		**2,000**								
85	**Shekinah Glory Family Care Center (NEW)**	**Living the Legacy Festival**					**60,000**	**2,500**		**2,500**								
86	**Southern Guitar Festival**	**Southern Guitar Festival and Competition**	9,000	5,000		5,000	**7,000**	**6,000**		**6,000**								
87	**Special Olympics South Carolina**	**Summer Games**	14,071	5,000		5,000	**18,124**	**5,000**		**5,000**								
88	**State Agricultural and Mechanical Society of SC**	**SC State Fair**	70,000	28,000		28,000	**70,000**	**28,000**		**28,000**								
89	**Sustainable Midlands**	**Tasty Tomato Festival**	23,364	10,000		10,000	**12,000**	**11,000**		**11,000**								
90	**Tomlinson Alumni, Inc. (NEW)**	**2226 Hampton-Black Heritage**					**150,000**	**0**		**0**								
91	**Trustus Theatre**	**Season**	60,000	45,000		45,000	**75,000**	**47,500**		**47,500**								
92	**USC Gamecock Club**	**USC Football Games**	90,000	45,000		45,000	**90,000**	**40,000**		**40,000**								

	HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Previous Year H-Tax Request	Previous Year H-Tax Committee	Previous Year H-Tax Council	Previous Year H-Tax Total	**Current year H-Tax Request**	**Current Year H-Tax Comm**	**Current Year H-Tax Council**	**Current Year H-Tax Total**	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	**Current Year A-Tax Request**	**Current Year A-Tax Comm**	**Current Year A-Tax Council**	**Current Year A-Tax Total**
TOTALS:	$9,026,065	$2,090,000	$3,516,377	$5,606,377	**$9,143,179**	**$2,109,500**	**$3,283,257**	**$5,392,757**	$2,685,000	$2,089,000	$0	$2,089,000	**$2,754,000**	**$2,442,000**	**$0**	**$2,442,000**

***Please note "Previous Year Totals" include only applicants and/or request for the 2018/2019 year.**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Discussion of negotiations incident to proposed contractual arrangements pursuant to S. C. Code §30-4-70(a)(2)**

PURPOSE: **Capital Edge**
Alvin S. Glenn Detention Center Rate Increase
Magic Ice USA
Columbia Canal
Health Care

FINANCIAL IMPACT:

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Discussion of employment of an employee pursuant to S.C. Code §30-4-70(a)(2)**

PURPOSE: **Municipal Court**

FINANCIAL IMPACT:

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim**

PURPOSE: **Brinkman et al. v. City of Columbia, et al.**
Waccamaw Avenue speed bumps
City of Columbia v. Pallares

FINANCIAL IMPACT:

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Discussion of matters relating to proposed location or expansion of services to encourage location or expansion of industries or other businesses pursuant to S.C. Code §30-4-70(a)(2)**

PURPOSE: **Diversified Development**
Jushi
Spec Building
1649 Culinary Training Program

FINANCIAL IMPACT:

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Council is asked to approve an Agreement for Preliminary Engineering Services for the Gervais Street Bridge Painting Project. Award to Norfolk Southern Railway Company in the amount of $12,000.00. This firm is located in Columbia, SC.**

FINANCIAL IMPACT: **Funding Source: Council Contingency; 1011101-638597**

ATTACHMENTS:

- **#a:** Gervais St. Bridge Agreement (PDF)

AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES

This agreement made by and between the City of Columbia (hereinafter called "CITY"), and Norfolk Southern Railway Company, (hereinafter called "COMPANY").

The CITY will submit plans and specifications to said COMPANY for work which will involve or affect COMPANY facilities at the following location:

Town, County, State:	**Columbia, Richland County, South Carolina**
AAR-DOT#:	**715-870D**
Street /Bridge Name:	**Gervais Street**
Description:	**Proposed Bridge Painting over Norfolk Southern**
Mile Post	**R-106.9**

Preliminary Engineering Cost Estimate: $ 12,000

Therefore, in consideration of the benefits moving to each of the parties hereto, they do mutually agree as follows:

ARTICLE 1. REIMBURSEMENT. The CITY agrees to reimburse the COMPANY for actual cost of preliminary engineering necessary in connection with the project.

The COMPANY shall submit to the CITY fair and reasonable costs of the aforesaid work performed as evidenced by detailed invoices acceptable to the CITY. The CITY shall reimburse the COMPANY in the amount of the approved costs so submitted.

ARTICLE 2. EFFECTIVE DATE OF AGREEMENT. This agreement shall take effect at the time it is approved and signed by both the CITY and the COMPANY.

ARTICLE 3. STARTING OF WORK. This agreement covers preliminary engineering services performed, starting February 8, 2017. The COMPANY agrees to provide preliminary engineering services at the request of CITY or its agent, whether written or verbal.

ARTICLE 4. SCOPE OF WORK. The scope of this agreement is limited to review by the COMPANY of the plans and specifications to provide information to the COMPANY and the CITY regarding the project. This agreement does not constitute the COMPANY's approval of the project.

IN WITNESS WHEREOF, the CITY and the COMPANY have caused these presents to be signed by their duly authorized officers:

CITY	**COMPANY**
Signature:_____	**Signature:**_____
Name:_____	**Name: K. G. Hauschildt**
Title:_____	**Title: Chief Engr. Bridges & Structures**
Date:_____	**Date:**_____

APPROVED AS TO FORM

Legal Department City of Columbia, SC

DOT Crossing Number

Norfolk Southern Corporation

Billing Information

Billing Company Name: _____

Billing Contact Name: _____

Billing Street Address: _____

Billing City, State, Zip: _____

Billing Phone Number: _____

Contact E-Mail: _____

Is this project for [DOT-Department of Transportation projects]: (1) Local, (2) State, (3) Federal or (4) other? (If so, advise which one :)

_____

Proposed Start Date: _____

Proposed Stop Date: _____

Detailed Description of the project:

_____

_____

_____

_____

_____
Signature

_____
Print Name (of above signature)

_____
Date

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Procurement and Contracts**

FROM: ***Sandra Wright, Purchasing Agent***

SUBJECT: **Council is asked to approve Air Unit Installation Services at the 911 Call Center, as requested by the Support Services Division. Award to Trane, Inc., using the Government Purchasing Alliance Contract in the amount of $136,426.00. This vendor is located in West Columbia, SC.**

REQUISITION NO.: **R181087**

FINANCIAL IMPACT: **Funding Source: General Capital Projects – Capital Project Cost – 911 Fresh Air Make Up – Capital Projects Cost; 4039999-658650/CP80301—658650.The original budgeted amount is $136,426.00.**

ORIGINAL BUDGET: **$136,426.00**

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Provide high quality municipal services**

Sec 2-204. (10) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when purchasing through cooperative purchasing.

ATTACHMENTS:

- **#a:** Trane quote (PDF)
- #b: US Communities 15-JLP-023 information (PDF)
- #c: US Communities general information (PDF)

R181087

TRANE
Building Services

City of Columbia 911 Outside Air Unit Install

Trane Turnkey Proposal-Revised 4/2718

We Are Columbia

Turnkey Proposal For:
City of Columbia
1800 Main Street
Columbia, SC 29201
Attention: Stacey Dixon

Local Trane Office:
Trane U.S. Inc.
111 Lott Court
West Columbia, SC 29169-3051

Local Trane Representative:
Al Kiser
Account Executive
Mobile: (803) 361-0529

Proposal ID:
2342871
USC Number: 25-203873-18-001
USC Contract Number: USC 15-JLP-023

Date:
April 27, 2018

TRANE BUILDING ADVANTAGE

Ingersoll Rand

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Confidential and Proprietary Information of Trane U.S. Inc.

TRANE Building Services

TRANE TURNKEY PROPOSAL

Executive Summary

Trane is pleased to present a solution to help City of Columbia reach its performance goals and objectives. This proposed project will enhance your operation by helping you to optimize your resources, improve the comfort in your facility, and reduce energy costs.

We appreciate the effort from City of Columbia to assist in the HVAC system analysis and business discussions. Because of your efforts, we were able to develop a proposal that offers Turnkey retrofit service solutions to your specific concerns, based on Trane system knowledge and application expertise.

As your partner, Trane is committed to providing Turnkey retrofit services to help achieve a comfortable building environment for the people who occupy the building. For the people who own, manage and maintain the building, Trane is committed to providing reliable HVAC systems and products that improve performance.

Trane appreciates the opportunity. Your investment in the proposed project is $136,426.00. This investment will provide City of Columbia with the capability to reduce operating costs and improve comfort conditions in your facility.

We look forward to partnering with City of Columbia for your Turnkey retrofits service needs. I will be contacting you soon to discuss the proposal and to schedule the next steps

WE VALUE THE CONFIDENCE YOU HAVE PLACED IN TRANE AND LOOK FORWARD TO PARTNERING WITH YOU.

Al Kiser
Account Executive, Trane U.S. Inc.

TRANE BUILDING ADVANTAGE

Ingersoll Rand

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Confidential and Proprietary Information of Trane U.S. Inc.

TRANE
Building Services

Prepared For:
Stacey Dixon-City of Columbia

Date:
April 27, 2018

Job Name:
City of Columbia 911 Outside Air Unit Installation

Proposal Number:
2342871

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Payment Terms:
Net 30

State Contractor License Number:
M111417

Proposal Expiration Date:
30 Days

Scope of Work

"Scope of Work" and notations within are based on the following negotiated scope of work and based on the site surveys performed.
Trane US Inc. proposes to provide and install (1) Trane Horizon Outside Air Unit at the 911 Call Center in Columbia, SC as detailed below. Trane will provide labor and materials as listed for a turnkey installation.

Turnkey Installation

- Provide labor and material to install [1] Trane Horizon Outside Air Unit
- Pour the new pad as shown on customer drawings
- Set the new vertical to horizontal transition plenum curb
- Set the new outdoor air unit on the plenum curb
- Install required ductwork per drawings
- Run new electrical per drawings
- install duct insulation per drawings
- Provide factory start-up
- TAB 1 Outside Air Unit and associated grilles.
- Clean up work areas

General Notes

- This is a US Communities job
- TAB Services are included
- The unit will run via standalone controls
- Please confirm design with COC's engineer
- CO2 sensor is included in the price
- All work during normal working hours
- Trane will provide submittals and training on the unit.
- Seismic isolators are not included

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Controls

Trane Horizon OA Unit: UC600 w/ TD7 Display (Qty: 1)

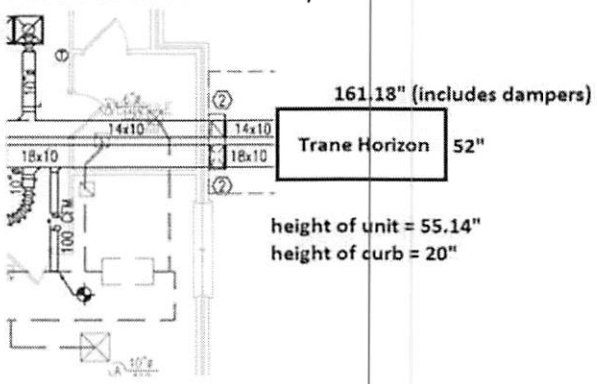
- Install and wire factory provided combination temp/humidity sensor in the space as seen on specs pg. 70.
- Install and wire factory provided duct CO2 sensor.
- Preform controls startup and checkout of system.
- Provide customer programming support for schedules, occupancy modes, economizer mode, alarming and troubleshooting.
- Provide Two – (2) hour sessions of owner training
- NOTE: UC600 & TD7 to come factory mounted with necessary sensors.
- NOTE: UC600 & TD7 to show information from factory mounted sensors. NO field-mounted sensors to be installed on the unit.
- NOTE: UC600 & TD7 to come factory programmed in accordance to specifications.

General notes for Controls only

- All concealed low voltage control wiring to be plenum cable, all other to be in conduit.
- Existing viable control components, Conduit, Control Panels, Transformers etc. may be re-used in this project.
- All necessary custom programming for control and supervision of equipment as specified.
- All work to be performed between 7:00am and 5:00pm Monday through Friday.
- NO as-built or controls drawings to be provided for this project by Trane Columbia, Controls team.
- Onsite training of owner's representatives.
- First year parts and labor warranty for control work listed on this page.
- Owner controlled insurance programs excluded.
- Test and balance or operation/manipulation of system for the test and balance contractor is excluded.
- Installation or wiring of controls not supplied by Trane unless stated above.
- Duct smoke detector wiring to the building fire alarm system is not included.

Special Notes

- Trane Horizon unit is larger than the specified unit.
  - Comparison of dimensions.
    - Trane (LxWxH) = 161" x 52" x 55"
    - Daikin (LxWxH) = 85.5" x 87" x 40.8"
  - Proposed install of Trane Horizon system.



- Unit is provided with a vertical to horizontal transition plenum curb.
- Warranty:
  - 1st year parts warranty

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- 5 year compressor warranty
- 25 year heat exchanger warranty
- 1st year labor warranty

- Voltage is included as noted below. Installing contractor to verify/coordinate electrical requirements.
  - 208/3/60

Exclusions

- All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays)
- Proposal does not include "Premium Time" or Price Contingency therefor
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- Asbestos or hazardous material abatement removal shall be performed by customer
- Smoke detectors or fire alarm integration with existing building systems.
- Any equipment, controls, or services not specified above.
- No temporary heating or cooling if required
- Drawings or stamped engineered drawings
- Performance bond.
- Warranty work outside of normal business hours.
- Testing & balancing of the HVAC system.
- No seismic included.
- Proposal does not include any code updates.
- No updates on customer's plans, and prints
- Repairs for damages to concrete walkways drive ways, foundations, underground utilities, water lines, fuel lines, air lines, or any electrical wiring.

Notes

Please confirm unit size, options and electrical before ordering.

Submitted By: Al Kiser _____	Mobile: (803) 361-0529 Proposal Date: April 27, 2018
CUSTOMER ACCEPTANCE	TRANE ACCEPTANCE Trane U.S. Inc.
Authorized Representative	Authorized Representative
Printed Name	Printed Name
Title	Title
Purchase Order Acceptance Date:	Signature Date License Number: M111417

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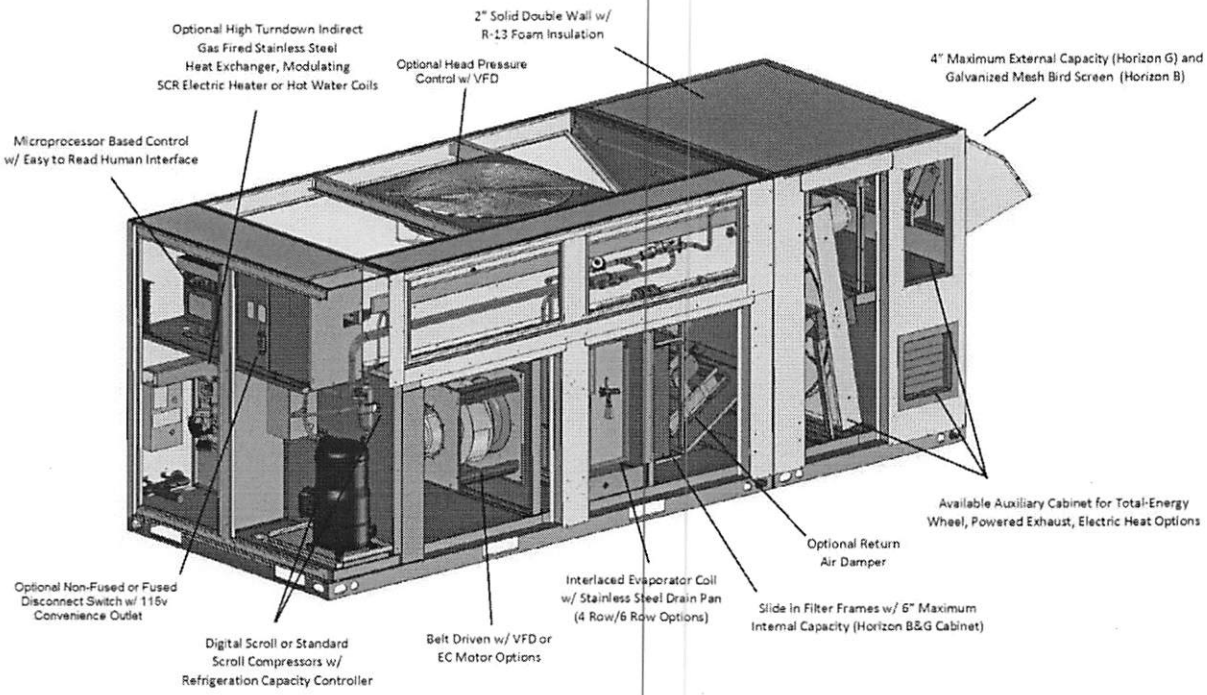
TRANE
Building Services

Equipment Data



Horizon™ - Air Source Heat Pump (B/G)

Product Data -

Size	Qty	Description	Model Number
B072	1	Horizon™ - Air Source Heat Pump (B/G)	OABE072A3-C1B100AB-D3D00AG8AB-A12F0A4A0

Tag(s): OAU-1

- Unit Voltage: 208-3-60
- Airflow Configuration: Vertical Discharge/Vertical Return
- Installation: Outdoor ASHP
- Evaporator Coil: DX 4 Row Interlaced
- Hot Gas Reheat: Modulating
- Compressor: Digital Scroll Primary Circuit
- Condenser: Air Cooled
- Indoor Blower Motor: ECM w/ Backward Curved Plenum Fan
- Heat Type: Electric - SCR Modulating
- Fuel Type: Electric - Open Coil
- 208-3V Electric Heater: 20
- Unit Controls: Trane UC600 - Space Control w/BACNET w/Display
- Powered Exhaust: ECM w/ Backward Curved Plenum Fan w/Isolation Dampers
- Energy Recovery & Conservation: ERC-3014C
- Damper Options: Modulating OA/RA Damper for Economizer Control
- Filters: MERV-8 & MERV-14
- Electrical Options: Non-Fused Disconnect Switch (B/G)
- Air Flow Monitoring: IFM Piezo Ring and PE Piezo Ring
- Accessories: Condenser Hailguard
- Warranty: 1-Year Labor ASHP
- Warranty: 1-Year Parts Only (manufacturer warranty)
- Warranty: 5-Year Digital/Variable Speed/Standard Scroll Compressor / 25-Year Heat Exchanger
- Supply Discharge Air Sensor (FLD)
- 2 inch Double Wall Construction
- Stainless Steel Drip Pan
- Blower HP - 2.5
- Blower RPM - 1537
- Supply Fan - GKHM_355
- Exhaust RPM - 1279
- Exhaust HP - 2.5
- Exhaust Fan - GKHM_355

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CONTRACT

RFP #15-JLP-023

THIS AGREEMENT, made this 29th day of September, 2015, by and between Board of Education of Harford County, acting herein through its Superintendent, hereafter called "Owner" and Trane U.S. Inc., a corporation located at 10947 Golden West Drive, #100, Hunt Valley, Maryland, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR, hereby agrees with the OWNER to commence and complete the services described as follows:

Provide comprehensive HVAC Products, Installation, Services and Related Products and Services on a national scale in indefinite quantities on an as-needed basis in accordance and compliance with all specifications, terms and conditions set forth in RFP # 15-JLP-023.

Hereinafter called the Contract, this Agreement shall be for the period October 1, 2015 through September 30, 2018 with renewal options for two additional, two-year periods. Contractor shall perform all duties specified in RFP #15-JLP-023 as they relate to the national scope. This does not include the North Harford Middle School Project, Pricing Project #1. All specifications, Addenda and Proposal are made part of and collectively constitute the Contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract in two (2) counterparts, each of which shall be deemed an original.

Signature

Board of Education of Harford County Witness

Board of Education of Harford County

Barbara P. Canavan, Superintendent of Schools

Board of Education of Harford County - Board President

Signature

Authorized Contractor Signature

Contractor Witness

TRANE

Company Name

800 Beaty St.

Address

DAVIDSON, N.C. 28036

Address

Trane Strategic Programs

Cooperative Purchasing

TRANE

June 1, 2017

Sherry Ramsey
Harford County Public Schools
102 S. Hickory Avenue
Bel Air, MD 21014

Re: Trane Parts on contract 15-JLP-023

Sherry,

Trane is in the process of implementing a new parts pricing and delivery system within the network of offices in North America. As such, some of the traditional reference points used when bidding the 15-JLP-023 contract will change. For example, the original RFP submission for over-the-counter parts used a reference of book less 38%; this would be the price an agency would pay.

With the implantation of the new P21 parts system, we introduced a "list" price reference. So that we maintain pricing parity between the two systems, we needed to establish the relationship between these two metrics; "list" price vs "book" price. That relationship is book less 38% equals list less 22%. The ultimate impact the participating agencies is zero since the two references equate to the same sales price.

As North America's leading HVAC manufacturer, we wanted you to be aware of these improvements and look forward to providing outstanding service to your agencies. Please reach out to me with questions.

Best regards,

Greg Spencer
Strategic Cooperative Program Leader

Ingersoll Rand.

HARFORD COUNTY
PUBLIC SCHOOLS
Inspire • Prepare • Achieve

Barbara P. Canavan, Superintendent of Schools
102 S. Hickory Avenue, Bel Air, Maryland 21014
Office: 410-838-7300 • www.hcps.org • fax: 410-893-2478

Purchasing Department
Jeffrey LaPorta, Supervisor of Purchasing
410-638-4083, jeff.laporta@hcps.org

January 5, 2016

To: All Participating Agencies

Subject: Clarification Regarding Contract Pricing For RFP#15-JLP-023
Trane/U.S. Communities

Contract pricing for HVAC and related supplies, labor and materials were established with the solicitation referenced above. As a clarification to the pricing structure, the following is offered.

Typically, Trane pricing is made up of three categories; equipment, labor and materials. Each of these areas are briefly explained as follows:

1. Equipment – Each piece of equipment identified by a product code. Each product code has an established list price discount associated with it. A complete list of equipment discounts can be found on the US Communities website, once the agency logs in with username and password. There are approx. 630 specific pieces of equipment on the contract, with associated discounts.

2. Labor – All labor based solutions (installation and services) are classified by the labor "type" with a fixed hourly rate. Installation, maintenance and retrofit labor hours are indexed to RS Means estimating guide. Each project is priced per the specific geographic zone in which the job is located. Labor rates avail upon request.

3. Parts & Material in quoted work – All parts and miscellaneous materials included in quoted projects are subject to the maximum contract margin guidelines of 27.5%. This would include materials such as piping, wiring, sheet metal and parts necessary to complete a given scope of work. All Trane over the counter parts for service are discounted at a rate of 38%.

Jeffrey LaPorta
Supervisor of Purchasing
Harford County Public Schools

HARFORD COUNTY
PUBLIC SCHOOLS

Harford County Public Schools
102 South Hickory Avenue
Bel Air Maryland 21014

U.S. COMMUNITIES™
GOVERNMENT PURCHASING ALLIANCE

Purchasing Department
410-638-4082

RFP # 15-JLP-023
REQUEST FOR PROPOSALS

FOR

HVAC PRODUCTS, INSTALLATION, SERVICES AND RELATED PRODUCTS AND SERVICES

Proposals Due August 13, 2015 before 2:30 pm

THIS SOLICITATION IS MADE ON BEHALF OF HARFORD COUNTY PUBLIC SCHOOLS, MARYLAND AND OTHER GOVERNMENTAL AGENCIES AND MADE AVAILABLE THROUGH THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE.

Bid Notification

Notice is hereby given that Harford County Public Schools (HCPS) (District) on behalf of itself and other government agencies and made available through the U.S. Communities Government Purchasing Alliance, will receive proposals for

RFP #15-JLP-023

HVAC PRODUCTS, INSTALLATION, SERVICES AND RELATED PRODUCTS AND SERVICES

Proposals must be received prior to **2:30 PM on August 13, 2015** in the District's Purchasing Department. Proposals must be sealed, prominently marked with the RFP number, title, due date, time, and name of vendor on outside of envelope.

Proposals should be delivered/mailed to:

Harford County Public Schools
Attention: Purchasing
102 South Hickory Ave.
Bel Air, MD 21014

RFP documents are available from the Harford County Public Schools website http://www.hcps.org/departments/BusinessServices/purchasing.aspx

and from eMaryland Market Place, https://emaryland.buyspeed.com/bso/

A Pre-Proposal meeting will be held June 29, 2015 at 1:00 PM at the North Harford Middle School in Room A-4. The address for North Harford Middle School is, 112 Pylesville Rd, Pylesville, MD 21132.

Refer any questions to the availability of documents to Sherry Ramsey Downen at (410) 809-6046 or email at sherry.ramseydownen@hcps.org

HCPS does not discriminate in the choice of suppliers and the award of bids/contracts based on race, sex, age, national origin, religion or disability.

About U.S. Communities

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U.S. Communities is the leading national cooperative purchasing program, providing world-class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutions, and nonprofits looking for the best overall supplier government pricing.

- **No User Fees** – no costs or fees to participate.
- **Best Overall Supplier Government Pricing** – by combining the potential cooperative purchasing power of up to 90,000 public agencies, you are able to access the best overall supplier government pricing.
- **Quality Brands** – thousands of the best brands in a wide variety of categories, services and solutions.
- **Integrity and Experience** – unlike other government cooperative purchasing organizations, U.S. Communities national government purchasing cooperative is co-sponsored by 5 leading national organizations and over 90 state, city and regional organizations.
- **Oversight by Public Purchasing Professionals** – Advisory Board of well-respected public procurement professionals provides leadership, direction, and ensures adherence to our high standards.

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BY SUPPLIER (*show all ->*)

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We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Procurement and Contracts**

FROM: ***Sandra Wright, Purchasing Agent***

SUBJECT: **Council is asked to approve Contract Amendment #1 for On-Call Engineering Services, as requested by Columbia Water. Award to Brown and Caldwell in the amount of $100,000.00. This firm is located in Columbia, SC.**

PURPOSE: **This is a Clean Water 2020 Program Project. The following sub-consultants will provide additional services:**
Chao and Associates, a Minority Business Enterprise of Columbia, SC will provide structural surveying services at 4.5% ($4,500.00) of the contract amendment amount and 3.0% of the new total contract value. Howard Engineering, a Minority Business Enterprise (Woman) of Marietta, SC will provide electrical Engineering Services at 2.0% ($2,000.00) of the contract amendment amount and 1.4% of the new total contract value.

REQUISITION NO.: **R188013**

FINANCIAL IMPACT: **Funding Source: 5516205-638305. The adjusted budget amount is $100,000.00.**

ORIGINAL BUDGET: **$100,000**

CLEAN WATER 2020?: **Yes**

STRATEGIC GOALS: **Provide high quality municipal services**

The purpose of contract Amendment No. 1 is to allow for the general utility design services currently needed to prepare contract documents for urgent sewer system repairs. Efforts will generally include preparation of construction plans, technical specifications, bid documents, and provide engineering support through the bidding and construction phase of the projects.

Services to be performed will impact all City Council Districts.

ATTACHMENTS:

- **#a:** Brown & Caldwell On-Call CA#1 SS7214 (PDF)

Agreement for Engineering On-Call Services
Project Funding Number: 5511706-SS7214-638305

Brown and Caldwell and City of Columbia, SC

Contract Amendment # 1

May 18, 2018

Description of Change: Request an increase of $100,000.00 in the Agreement for Engineering On-Call Services between the City of Columbia (City) and Brown and Caldwell (Engineer) dated August 7, 2017 (Agreement) to compensate Engineer for the general design and utility design services, currently needed to prepare contract documents for urgent sewer system repairs. Efforts include preparation of construction plans, technical specifications, bid documents, and provide engineering support through the bidding and construction phase of projects.
This amendment is to extend the expiration date to June 30, 2019.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Proposed Change and Basis for Payment:

Original Contract Price:	$ 48,000.00
Previous Change Orders:	$ 0.00
This Change (addition):	$ 100,000.00
Revised Contract Price:	$ 148,000.00

Additional funds are to be provided in the following manner: 5511706-SS7214-638305

This Change is Acceptable:

Brown and Caldwell:

Wayne E Leman — Wayne Leman — Date: 5/31/18
Signature — (Please Print Name)
Title: Vice President

City of Columbia:

By: _____
Joseph D. Jaco, P.E., Director of Utility Operations

By: _____
Clint Shealy, P.E., Assistant City Manager for Columbia Water

By: Shannon Lizewski for
Sandra A. Wright, CPPB, Director of Procurement and Contracts/Purchasing Agent

Approval of Change: _____
Teresa Wilson, City Manager

APPROVED AS TO FORM
Legal Department City of Columbia, SC

Brown and Caldwell.2018.On-Call Services.SS7214.CA1.ecm.doc

COST CHANGE AMENDMENT DETAILS

PROJECT NAME: On-Call Engineering Services
CIP NUMBER: SS721417

I. SCOPE ADDITION/DELETION

The scope of services provided as a part of this Agreement will be defined in a specific work order.

II. COMPENSATION

The compensation for services will be defined in the specific work order. This Contract Amendment will increase the contract ceiling by $100,000.

The new contract values based on the above recommended changes are presented below (Not-to-Exceed):

Task Number	Task Title	Original Contract	Previous Amendments	Current Amendment	New Contract Value
Task 1	On-Call Engineering Services	$48,000.00	$0.00	$100,000.00	$148,000.00
Total Fee		**$48,000.00**	**$0.00**	**$100,000.00**	**$148,000.00**

III. SCHEDULE

The contract will be extended 1 year and 6 months. The new completion date is June 30, 2019.

IV. SUB-CONSULTANT FIRM INFORMATION

The work orders to date have included Chao & Associates, and Howard Engineering as a sub-consultant Firms, for a total combined Protégé/Sub-consultant fee of 4.4%. The updated sub-consultant percentages and amounts are listed in the table below for the original contract and each contract amendment, as well as the updated total. The amount shown for CA #1 is an estimate and cannot be defined until a specific work order is issued. This amendment will increase the Sub-Consultant participation from the original contract from 0.0% to 4.4%.

	Total Contract Amount	Howard Engineering Amount	% of Contract Amount	Chao & Associates Amount	% of Contract Amount
Original Contract	$48,000.00	$0.00	0.0%	$0.00	0.0%
CA#1	$100,000.00	$2,000.00	2.0%	$4,500.00	4.5%
New Total Contract Amount	$148,000.00	$2,000.00	**1.4%**	$4,500.00	**3.0%**

COMPENSATION

City of Columbia
CIP # SS721417
On-Call Engineering Services
April 1, 2018

Hourly tasks will be compensated by multiplying the total hours worked for each employee by the hourly rate for that employee's job classification, as shown on the Schedule of Hourly Billing Rates below. Other direct costs (ODCs) will be charged at the direct cost plus 10%. Subconsultants and Outside Services will be charge at their direct costs.

SCHEDULE OF HOURLY BILLING RATES

Level	Engineering	Technical/Scientific	Administrative	Hourly Rate
A	Drafter Engineering Aide Inspection Aide	Field Service Technician III	Accountant I Word Processor III Office/Support Services IV	$75
B	Engineer I Senior Drafter Senior Illustrator Inspector I	Geologist/Hydrogeologist I Scientist I Senior Field Service Technician	Accountant II Word Processor IV	$90
C	Engineer II Inspector II Lead Drafter Lead Illustrator	Geologist/Hydrogeologist II Scientist II	Accountant III Area Business Operations Mgr Technical Writer Word Processing Supervisor	$95
D	Engineer III Inspector III Senior Designer Supervising Drafter Supervising Illustrator	Geologist/Hydrogeologist III Scientist III	Accountant IV Administrative Manager	$115
E	Senior Engineer Principal Designer Senior Construction Engineer Senior Engineer	Senior Geologist/Hydrogeologist Senior Scientist	Senior Technical Writer	$140
F	Principal Engineer Principal Construction Engineer Supervising Designer	Principal Geologist/Hydrogeologist Principal Scientist	Corporate Contract Administrator	$160
G	Supervising Engineer Supervising Constr. Engineer Supervising Engineer	Supervising Scientist Supervising Geologist/ Hydrogeologist	Assistant Controller	$175
H	Managing Engineer	Managing Geologist/Hydrogeologist Managing Scientist	Area Bus Ops Mgr IV	$190
I	Chief Engineer Executive Engineer	Chief Scientist Chief Geologist/Hydrogeologist	Corp Marketing Comm. Mgr.	$220
J	Vice President Senior Vice President Chief Executive Officer			$235

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Procurement and Contracts**

FROM: ***Sandra Wright, Purchasing Agent***

SUBJECT: **Council is asked to approve an Agreement for Park Street Streetscape and Trash Enclosure Services, as requested by Columbia Water. Award to Chao and Associates, Inc., a Minority Business Enterprise in the amount of $110,610.00. This firm is located in Columbia, SC.**

PURPOSE: **The following sub-consultants will provide additional services:**

Grimball Cotterill & Associates, a Small Business Enterprise of Columbia, SC will provide landscape arch services at 22.6% ($25,000.00) of the contract value.

ETI Engineering, LLC, a Small Business Enterprise of Columbia, SC will provide electrical services at 11.1% ($12,240.00) of the contract value.

GMK Associates, Inc. of Columbia, SC will provide architecture, mechanical, and plumbing services at 9.9% ($11,000.00) of the contract value.

REQUISITION NO.: **R190441**

FINANCIAL IMPACT: **Funding Source: 4139999-CP007001-658650. The original budgeted amount is $110,610.00.**

ORIGINAL BUDGET: **$110,610.00**

CLEAN WATER 2020?: **No**

The above referenced Agreement is to compensate the Engineer for providing Design Services, Construction Documents, Contract and Construction Administration for streetscaping improvements for the 1100 block if Park Street from Gervais to Senate Street for the City of Columbia. The services being provided will encompass the following:

Task 1: Field Survey & Stakeholder Meeting

Task 2: Construction Documents

Task 3: Permitting

Task 4: Bidding Assistance

Task 5: Construction Administration Services

Task 6: Construction Observation Services

Services to be performed will impact all City Council Districts. The Office of the City Attorney has approved the Agreement. The ACM for Columbia Water and the Director of Engineering recommend its approval.

ATTACHMENTS:

- **#a:** ChaoandAssociates.2018.ParkStreetStreetscapeandTrashEnclosureServices.agr.nj (PDF)

We Are Columbia

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is being awarded under procurement method RFQ009-17-18-NMJ.

This Agreement is entered into as of the date of the last signature affixed hereto, by and between the City of Columbia, South Carolina (hereinafter referred to as the "City") and Chao and Associates, Incorporated, (hereinafter referred to as the "Engineer"), for Engineer to provide field survey construction documents, permitting, bidding assistance, construction administration, and construction observation services for the City of Columbia, SC.

For and in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

I. Scope of Services

Upon written notification by the City to proceed, the Engineer shall complete the scope of services more fully described in Exhibit A, attached hereto. The Engineer shall perform any and all incidental services not specifically set forth in Exhibit A, which are necessary to fully complete the scope of services described in Exhibit A.

II. Supplemental or Additional Services

The City may require supplemental or additional services of the Engineer or recommended by the Engineer and approved by the City in writing.

The Engineer must obtain written approval from the City for any supplemental or additional services prior to the work being performed. If the Engineer fails to obtain prior written approval to perform the work, the City is under no obligation to compensate the Engineer for services performed.

III. Term of Agreement

The term of the Agreement will be for an initial term of two (2) years from award and contract execution, with the option to renew or continue with work for one (1) additional one-year period at the mutual pleasure of both parties.

The decision whether to extend the Agreement, upon written request, shall be in the sole and exclusive discretion of the party receiving the request and neither party shall be under any obligation to

agree to an extension of the initial term or any additional term.

IV. Schedule for Completion of Services

The Engineer shall complete any and all services performed under this Agreement within the timeframes as outlined in Exhibit A, attached hereto.

V. Compensation (See Exhibit B)

A. The total compensation to be paid by the City to the Engineer under this Agreement shall not exceed One Hundred Ten Thousand, Six Hundred Ten Dollars and No/100 ($110,610.00).

B. The Engineer shall submit invoices no more frequently than monthly for services rendered during each phase of the Project. Each invoice submitted must describe the services for which payment is requested, show payment calculations and specify the person(s) rendering such service(s). Engineer must invoice monthly regardless of work being completed during that period. If no work is completed, a zero balance invoice should be submitted. **Each invoice must also clearly identify any portion of the fee invoiced for subcontracted services, including any such services that are specified in the Summary of Proposed Subconsultants shown on Exhibit A hereto.** Each invoice shall bear the signature of the Engineer, whose signature shall certify that the information contained in the invoice is true and accurate and that the invoice amount is currently due and owing. The City will not pay interest or penalty on any past due amount.

C. Invoicing Procedure: See Exhibit C

Failure of the Engineer to follow these invoice requirements will result in the delay of payment of the invoice.

D. Prompt Payment to Subconsultants and Material Suppliers (Use Prompt Payment Affidavidt Exhibit D)

1. The Engineer is required to pay all Subconsultants and material suppliers for all work that the Subconsultant has satisfactorily completed, no later than twenty (20) calendar days after the Engineer has received payment from the City.
2. In addition, all retainage amounts received from the City by the Engineer must be paid by the Engineer to the Subconsultant no later than fourteen (14) calendar days after the Subconsultant has, in the opinion of the Assistant City Engineer for Construction or his/her designee, satisfactorily completed its portion of the Work.
3. A delay in or postponement of payment to the Subconsultant or material supplier requires good cause and prior written approval of the City's Assistant City Engineer for Construction

or his/her designee.

4. The Engineer is required to include, in each Subcontract, a clause requiring the use of appropriate arbitration mechanisms or other method to resolve all payment disputes.

5. The City will not pay the Engineer for subsequent work performed unless and until the Engineer ensures that the Subconsultants have been promptly paid for the work they have performed under all previous payment requests, as evidenced by the filing of City lien waivers, canceled checks (if requested), and the Engineer's sworn statement that it has complied with the prompt payment requirements. The Engineer must submit a Prompt Payment Affidavit, Subconsultant list that identifies each Subconsultant (both Disadvantaged Business Enterprises (DBEs) and non-DBEs) including Subcontract values and the date and amount of the last payment to such Subconsultant(s). That documentation must be provided with every payment request submitted to the City, except for the first payment request.

6. Failure to comply with these prompt payment requirements is a breach of this Agreement. The City reserves the right to pursue any and all remedies permitted under law for breach of contract, including, but not limited to, Engineer debarment.

E. Affirmative Action Procurement and Contracting Goals:

It is the goal of the City of Columbia, SC to maximize opportunities for historically Disadvantaged Business Enterprises (DBEs) including, but not limited to, Small Business Enterprises (SBEs), Minority Business Enterprises (MBEs), and Women-Owned Business Enterprises (WBEs). The City has implemented an overall citywide 10% goal to encourage socially and economically disadvantaged business participation. This goal extends to bidders, contractors, Subconsultants and suppliers on its procurement and contracting offerings.

Additional information on the City's affirmative action goals and objectives may be obtained by contacting the following office: City of Columbia Office of Business Opportunities, 1225 Lady Street, Suite 102, Columbia, SC 29201, (803) 545-3950.

The City's success in tracking the amount of business received by SBE, MBE and WBE firms (whether as a prime Engineer or Subconsultant) is dependent upon the business community partnering with the City in this important endeavor.

The Engineer must comply with the affirmative action terms and conditions as outlined herein. The Engineer, shall in the performance of the Agreement, make constructive efforts to assist the City in complying with best practices in contracting as it relates to meeting affirmative action objectives.

F. Subcontracting Goals

Under this Agreement, the subcontracting goals are as follows:

SB Goals	33.7 %
MBE	0 %
WBE	0 %
LSA	0 %

The Engineer will ensure Subconsultant performance during the period of performance, and optional periods as applicable. Achievement of these goals is expected during the life of the Agreement, including any extensions thereof.

VI. Mentor-Protégé Program (http://www.columbiasc.net/business-outreach/) Non-applicable

The City of Columbia encourages, where economically feasible, establishment of mentor-protégé relationships to ensure contracting opportunities for all businesses, including minority / women / small business enterprises. The Mentor-Protégé Program (MPP) helps develop private sector business relationships and enhances the contracting capabilities of minority-owned business enterprises (MBE), women-owned business enterprises (WBE), and small business enterprises (SBE). In order to provide opportunities for growth and to encourage hands-on business relationships, certain capital improvement projects may be designated by the City of Columbia as Mentor-Protégé Program projects. The City of Columbia has determined that participation in the City's Mentor-Protégé Program is required for this project.

The Engineer must comply with Mentor-Protégé Program Guidelines. The Engineer agrees that the Mentor Protégé Program does not create any third-party beneficiary status or contractual rights and/or duties between the City and the Protégé and that the City is not a party to the Implementation Plan. The Engineer agrees that it has or will enter into a separate contractual Agreement with the Protégé to which the City is not a party. The MPP Implementation Plan is attached hereto as Exhibit N/A.

VII. Indemnification and Insurance

A. The Engineer shall procure and shall maintain during the life of this Agreement, whether such operation be by itself or by a Subconsultant or anyone directly or indirectly employed by either of them, such insurance as required by statute, ordinance, or this Agreement, to adequately protect the City from any claims or damages including bodily injury or death, which may arise during performance and operations under this Agreement.

Each insurance policy required by these instructions shall be endorsed to state that coverage shall not be suspended, voided, OR cancelled by either party, reduced in coverage or in limits, unless thirty (30) days prior written notice, by certified mail, return receipt requested, has been given to the City.

Workers Compensation Insurance: The Engineer shall procure and shall maintain during the life of this

Agreement, Workers Compensation Insurance for all employees to be engaged in work on the project under this Agreement, and in case any work is subcontracted, the Engineer shall require the Subconsultant similarly to provide Worker Compensation Insurance for all of the latter employees to be engaged in such work unless such employees are covered by the protection afforded by the Engineer's Worker Compensation Insurance. The Engineer shall not permit any person who is not protected by Workers Compensation Insurance or a properly approved Self-Insured Workers Compensation Program to perform any activity related to this Agreement.

General Liability: The Engineer shall provide to the City evidence of General Liability insurance in an amount not less than One Million Dollars and no/100 ($1,000,000) per occurrence, and Two Million Dollars and no/100 ($2,000,000) dollars aggregate in accordance with the current Code of Ordinances, City of Columbia, South Carolina, which can be located at www.columbiasc.net.

Professional Liability: Professional Liability Insurance in an amount not less than One Million Dollars and No/100 ($1,000,000.00) per occurrence, and Two Million Dollars and No/100 ($2,000,000.00) Aggregate.

Automobile Liability Insurance: Five Hundred Thousand Dollars and No/100 ($500,000.00) combined single limit per accident for bodily injury and property damage.

B. The Engineer shall furnish the City with a certificate showing satisfactory proof of carriage of the insurance required hereunder and such insurance shall be approved by the City prior to the Engineer and any Subconsultant of the Engineer commencing any services under this Agreement and this insurance shall remain in effect throughout the term of this Agreement, and any extensions of service. Insurance shall remain in effect for the duration of the project and for a period of one (1) year after completion. The City of Columbia shall be the Certificate Holder and shall be named as an *Additional Insured.*

C. The Engineer shall indemnify, defend, hold harmless and reimburse the City, its agents, and employees from and against any and all losses, liabilities, expenses, and all claims for damages of any nature whatsoever relating to or arising out of any action or failure to act by Engineer, its Subconsultants, officers, agents and employees of any of the obligations under the Agreement. Losses, liabilities, expenses and claims for damages shall include, but will not be limited to, civil and criminal fines and penalties, loss of use or services, bodily injury, death, personal injury, or injury to real or personal property, defense costs, legal fees and costs, and attorney's fees for an appeal.

The Engineer will also agree to promptly notify the City of any civil or criminal actions filed against the Engineer or of any notice of violation from any federal or state agency, or of any claim as soon as practical as relates to the services provided under this Agreement. The City, upon receipt of such notice, shall have the right at its election to defend any and all actions or suits or to join in defense.

VIII. Permits and Licenses

A. The Engineer shall be responsible for obtaining any approvals, permits and/or licenses as may be

required of the Engineer in performing the services required under this Agreement. The Engineer shall be responsible for any costs relating to same.

B. The Engineer shall be responsible for identifying the necessity for and providing any applications and supporting documentation to the City for any approvals and/or permits required of the City in order for the Engineer to perform the services required under this Agreement. Such approvals and/or permits may include, but not be limited to, South Carolina Department of Health and Environmental Control (SCDHEC) Construction Permits, SCDHEC Stormwater Management for Construction Sites Permits, SCDHEC Water Resources Permits, Corps of Engineers Permits, City/County/ South Carolina Department of Health and Environmental Control (SCDOT) Encroachment Permits, encroachment permits for other utility rights-of-way and railroad right-of-way encroachment permits/agreements. The City shall obtain the approvals and/or permits identified by the Engineer and pay any costs relating to same.

C. The Engineer shall answer questions and consult with the City and/or appropriate authorities as necessary to assist the City's efforts in obtaining required permits/approvals.

D. The Engineer shall procure a City of Columbia business license while performing services under this Agreement.

IX. Duties Upon Termination

At termination of this Agreement, the Engineer shall immediately provide the City with all records and data in any format the Engineer is capable of producing and at no cost to the City, which were generated, created or received by the Engineer in performance of the services required by this Agreement or as the City may deem necessary to perform the required services by the City or the Engineer's successor. All records shall be free from any proprietary claims or interest. The Engineer agrees to fully cooperate with the City and any successor to ensure an effective transition to continuously provide the required services.

X. Interest of Engineer

The Engineer covenants that Engineer presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement or which is adverse to the interests of the City. The Engineer further covenants that in the performance of this Agreement no person having such interest shall be employed.
The Engineer is expected to make Engineer's services available to other entities but agrees to refrain from representing other entities in matters where the position of the City conflicts with that of the other entity. The City may at its discretion, waive this provision. The Engineer has provided a list of all of its clients with whom there may be potential conflicts with the City. This list shall be supplemented throughout the duration of this Agreement.

XI. Termination of Agreement

The City may terminate this Agreement at any time upon any of the following grounds:

A. Failure by the City to appropriate funds for the performance of any of the services required in this Agreement in any annual budget;

B. The Engineer fails to perform any of the services required in this Agreement and does not correct such deficiency within fifteen (15) days after being notified by the City of such deficiency;

C. Force Majeure;

D. The City, at its sole option and discretion, has the right to terminate this Agreement for any reason whatsoever. A termination for default under this Agreement, if wrongfully made, shall be treated as a termination for convenience under this clause;

E. Upon expiration of the term of this Agreement; and

F. By mutual agreement.

Notice of termination shall be sent by registered mail, return receipt requested. In the event of termination, the Engineer shall only be entitled to the actual direct costs of all labor and material expended on the services required under this Agreement prior to the effective date of the termination or the Engineer shall be entitled to be paid a pro-rata percentage of the total Agreement price which is equal to its percent of completion, whichever of the two methods provides the lowest sum to be paid to the Engineer. In no event shall the Engineer be entitled to anticipatory profit or damages for any termination under this Agreement. In no event shall the Engineer be entitled to assert a claim in quantum meruit or any other measure of damages other than that stated herein.

XII. Ownership of Project Documents

All data, documents or other information of any description generated by or used by the Engineer or any Subconsultant retained by the Engineer and related to the services required by this Agreement shall be the property of the City and shall not be used by the Engineer for any purpose whatsoever except to perform the services required by this Agreement.

XIII. Notice

A. Written notice to the City shall be made by placing such notice in the United States Mail, postage prepaid and addressed to: Purchasing Agent/Director of Procurement and Contracts, c/o City of Columbia, 1800 Main Street, 2nd Floor, Columbia, South Carolina 29201.

B. Written notice to the Engineer shall be made by placing such notice in the United States Mail, postage prepaid and addressed to: Chao and Associates, Incorporated, 7 Clusters Court, Columbia, South Carolina 29210.

XIV. Consent Decree Non-Applicable

A. The services performed by the Engineer pursuant to this Agreement are required in whole or in part to satisfy the terms of the Consent Decree entered by the United Stated District Court for the District of South Carolina on May 21, 2014, in the case captioned *The United States of America and State of South Carolina by and through the Department of Health and Environmental Control v. City of Columbia*, Civil Action No. 3:13-2429-TLW (the "Consent Decree"), a copy of which has been provided to the Engineer by the City and is incorporated by reference herein. The Engineer shall perform the services pursuant to this Agreement in conformity with the terms of the Consent Decree as required by Paragraph 5 therein.

B. In addition to the requirements above, the Engineer shall comply with the document retention requirements of Paragraph 68 of the Consent Decree which includes, but is not limited to, the obligation to preserve all non-identical copies of all documents, records, or other information (including documents, records, or other information in electronic form) in the Engineer's possession or control that relate in any manner to the Engineer's performance under this Agreement ("Preserved Documents"). Upon the Engineer's performance of all services required under this Agreement, the Engineer shall provide the City with all Preserved Documents. In addition to the requirements above, the Engineer shall provide the City with all Preserved Documents upon termination of this Agreement.

C. Upon the occurrence of a force majeure event as defined in Paragraph 55 of the Consent Decree, the Engineer shall provide notice to the City's Director of Utilities and Engineering in person, by phone, or by electronic mail within twenty-four (24) hours of when the Engineer first knew or should have known that the event might cause a delay. Within three (3) days thereafter, the Engineer shall provide written notice in accordance with Section XII above to include the following information: an explanation and description of the reasons for the delay; the anticipated duration of the delay; all actions taken or to be taken in an effort to prevent or minimize the delay; a schedule for implementation of any measures to be taken in an effort to prevent or mitigate the delay or the effect of the delay; and the Engineer's rationale for attributing such delay to a force majeure event. The Engineer shall include with any notice all available documentation supporting the claim that the delay was attributable to a force majeure event.

D. The Engineer shall reimburse the City the amount of any stipulated penalties imposed on the City pursuant to Paragraph 47 of the Consent Decree if the Engineer neglects, fails, or refuses to meet the deadlines set forth in Exhibit A attached hereto. The Engineer agrees that any failure to meet such deadlines will result in the City's failure to meet the deadlines set forth in the Consent Decree except in the event of force majeure notice by the Engineer that results in the extension of said deadline by the U.S. Environmental Protection Agency under the Consent Decree. The City reserves all other remedies available for the Engineer's failure to perform pursuant to the Agreement.

E. The Engineer shall perform the services pursuant to this Agreement using sound engineering practices as set forth in Paragraph 9 of the Consent Decree.

XV. Miscellaneous

A. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Engineer.

B. The Engineer shall be responsible for performance of all services required by this Agreement. The Engineer does not act as the City's agent or employee.

C. The Engineer will not assign or sublet its obligations to perform the services required by this Agreement without the written consent of the City. The Engineer shall be as fully responsible to the City for the acts and omission of its Subconsultants, as it is for the acts and omissions of persons directly employed by the Engineer.

The Engineer shall furnish and its Subconsultants shall furnish all information and reports required hereunder.

D. In the event there are any disagreements between the City and the Engineer with regard to any of the requirements, specifications or interpretation of this Agreement, the Engineer agrees to defer to the reasonable interpretations of the City as, from time to time, may be made by the City. Ambiguities in the terms of this Agreement, if any, shall not be construed against the City.

E. This Agreement shall be construed in accordance with the laws and City of Columbia Code of Ordinances and those of the State of South Carolina. The Engineer agrees to subject itself to the jurisdiction and venue of the courts of Richland or Lexington County, State of South Carolina as to all matters and disputes arising or to arise under this Agreement and the performance thereof. The City may seek attorney's fees and the Engineer agrees to pay such fees as awarded by the Court or other body. No attorney's fees may be sought by, nor will be paid to, the Engineer.

F. This Agreement represents the entire agreement between the City and the Engineer and supersedes all prior communications, negotiations, representations or agreements, either written or oral. The parties may amend this Agreement at any time provided that such Amendments are executed in writing, signed by a duly authorized representative of both organizations, and approved, where applicable, by the City's governing body.

The City may, in its discretion, amend this Agreement to conform with federal, state, or local governmental guidelines, policies and available funding amounts, or for other reasons. If such Amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of the Agreement, such modifications will be incorporated only by written amendment signed by both the City and the Engineer .

G. The failure of either the Engineer or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict

performance of such provision or of any other provision of this Agreement at any time. Partial payment by the City shall not be construed as a waiver. Waiver of any breach of this Agreement shall not constitute waiver of a subsequent breach.

H. In the event any provision of this Agreement is determined to be void or unenforceable, all other provisions shall remain in full force and effect.

I. This Agreement is subject to City Council approval.

J. The Engineer acknowledges, for itself and its Subconsultants, that it is subject to the provisions of the 1991 Ethics Reform Act (8-13-100, et seq, South Carolina Code of Laws, 1976, as amended). Under this Act, "A person may not, directly or indirectly, give, offer, or promise anything of value to a public official, public member, or public employee with intent to:

(1) influence the discharge of a public official's, public member's, or public employee's official responsibilities;

(2) influence a public official, public member, or public employee to commit, aid in committing, collude in, or allow fraud on a governmental entity; or

(3) induce a public official, public member, or public employee to perform or fail to perform an act in violation of the public official's, public member's, or public employee's official responsibilities.

"Anything of value" includes, but is not limited to, lodging, transportation, entertainment, food, meals, beverages, money, gifts, honorariums, discounts and interest-free loans.

K. In carrying out services under this Agreement, the Engineer shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation or national origin. The Engineer shall take affirmative action to ensure equal employment opportunities for all applicants for employment, without regard to their race, creed, color, religion, ancestry, sex, sexual orientation, national origin, disability or other handicap, age, marital status, or status with regard to public assistance. Such action shall include, but not be limited to, the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Engineer shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The Engineer will incorporate these nondiscrimination requirements in all subcontracts for work under this Agreement.

L. This Agreement shall be binding upon the respondent and upon its successors and assignees. This Agreement shall be binding upon the City in accordance with its terms and provisions.

M. All of the reports, information, data, records or documents of any kind, prepared or assembled

by the Engineer under this Agreement are matters of public record, but that the Engineer agrees that they shall only be made available to any individual or organization by the City and the Engineer shall not make them available to any individual or organization without the prior written approval of the City.

N. Every exhibit, schedule and appendix attached to this Agreement and referred to herein is hereby incorporated into this Agreement by reference unless this Agreement expressly provides otherwise. This Agreement, exhibits and other documents include, but are not limited to the Conflict of Interest Statement, Non-collusion Affidavit, Business Information Record for Subconsultants/Subcontractors, Local Business Enterprise, and Mentor Protégé Implementation forms are incorporated by reference in this Agreement and set forth the entire understanding between the parties hereto regarding the subject matter hereof.

Witness the parties' respective hands and seals on the date first written above.

CITY OF COLUMBIA, SOUTH CAROLINA

_____ _____ **Date:**_____

Witness **Teresa Wilson, City Manager**

CHAO AND ASSOCIATES, INCORPORATED

GERALD A. LEE _____ **Date:** 5·23·18

Print: DIRECTOR OF CIVIL ENGINEERING **Signature**

Recommended by:

Dana R. Higgins, P.E., LEED AP, Director of Engineering

Clint Shealy, P.E., Assistant City Manager for Columbia Water

Shannon Lizewski for

Sandra A. Wright, CPPB, Purchasing Agent/ Director of Procurement and Contracts

APPROVED AS TO FORM

Legal Department City of Columbia, SC

ChaoandAssociates.2018.ParkStreetStreetscapeandTrashEnclosureServices.agr.nj

Exhibits:

Exhibit A – Scope of Services Exhibit

B – Compensation

Exhibit C – Invoicing Procedures

Exhibit D - Prompt Payment Affidavit

CHAO AND ASSOCIATES, INC.
CONSULTING ENGINEERS

April 27, 2018

Ms. Dana Higgins, PE
Director of Engineering
City of Columbia
1136 Washington Street
Columbia, SC 29217

Re: Park Street Streetscape and
Trash Enclosure Services

PROJECT BACKGROUND, PURPOSE, AND SCOPE OF SERVICES

Project Description: Provide design services, construction documents, contract and construction administration for streetscaping improvements for the 1100 block of Park Street from Gervais Street to Senate Street. Improvements to include removal of street parking, addition of an enclosure for trash bin storage, ADA compliant walkways, promenades and seating areas, undergrounding of overhead utilities where feasible, and all appurtenances such as landscaping, hardscaping and convenience amenities.

Project Owner:	**The City of Columbia** (City)
Prime Consultant:	**Chao and Associates, Inc.** (C&A), Local LBE, SBE and CDBE.
Sub consultants:	**Grimball Cotterill & Associates**; SBE
	GMK Associates, Inc.; SBE
	ETi Engineering, LLC; SBE

I. SCOPE OF SERVICES

Task 1: Field Survey & Stakeholder Meeting

1.1 Conduct one (1) kick-off meeting with the City, collect all the pertinent information including record drawings, property records, and utility documents.

1.2 In accordance with all rules and regulations regarding land surveying in South Carolina, perform cursory survey to establish project controls and verify the existing conditions are as indicated on the survey furnished by the City. For the basis of this Scope of Services, it is assumed the survey will be confined to the full-width of the corridor from centerline of Gervais Street to centerline of Senate Street

7 Clusters Court, Columbia, South Carolina 29210 TEL: (803) 772-8420 FAX: (803) 772-9120 EMAIL: consult@chaoinc.com

(building face to building face) inclusive of the entire road right-of-way and extend approximately 25-feet beyond at lateral tie-in locations when applicable.

1.3 Conduct informational meeting with stakeholders. Purpose of the meeting will be to present proposed improvement plan and discuss with stakeholders any concerns they have so they can be considered and incorporated into the design if feasible. Presentation to include renderings of proposed improvements prepared by landscape architect.

Task 2: Construction Documents

2.1 Conduct two (2) design status update meetings with City personnel. The purpose of these meetings will be to keep the City up-to-date on the project's progress, resolution of design conflicts, and address questions and concerns regarding the final design minimizing the potential for delays from subsequent changes. Additionally, City staff can confirm the project incorporates the ideas of both the City and C&A.

2.2 All construction drawings will be prepared in AutoCAD 2015 and be complete in all detail necessary to construct the project. Construction drawings will include cover sheet, index sheet, plan and profile sheets, traffic control plans, sedimentation and erosion control, utility drawings, and structural drawings, City standard details, and project specific details. Project specific drawings will be prepared at an appropriate scale to clearly indicate the required design information.

2.2a Trash enclosure (alternate)- Prepare color renderings for presentation to stakeholders and all necessary drawings for the construction of a trash receptacle enclosure including all drawings, details, specifications and opinion of probable cost required for its construction.

2.3 Provide technical specifications covering all aspects of the project design, materials and construction.

2.4 Design Submittal Schedule

30% Intermediate Design Submittal

a. 30% construction drawings including details
b. Preliminary Project Technical Specifications
c. Revised opinion of probable construction cost
d. Revised project schedule
e. Review objectives to be accomplished for next submittal.

90% Substantial Design Submittal

a. 90% construction drawings including details
b. Technical specification sections in final formatted form.
c. Final opinion of probable construction cost

d. All design calculations and permit forms completed signed and sealed
e. Revised project schedule
f. Review objectives to be accomplished for next submittal.

100% Design Submittal

a. One (1) set of signed /sealed drawings
b. One (1) unbound set of technical specifications (single sided).
c. Final opinion of probable construction cost
d. Bid form
e. Digital images (.pdf) of final drawings and specs on CD. It is assumed that the project manual will be assembled by the City and that the City will distribute the bid documents (drawings and project manual) through their procurement office.

Task 3: Permitting

3.1 Submit for construction permitting all necessary plans, forms, calculations, and supporting documents for review and approval by all authorities having jurisdiction. The City will be responsible for all permit fees.

Permit applications anticipated, but not limited to, are:

SCDHEC Form 1970, *Construction Permit Application, Water/Wastewater Facilities.*

SCDHEC Form 2617, Notice of Intent (NOI) for Stormwater Discharges from Large and Small Construction Activities, NPDES General Permit SCR 100000.

City of Columbia Notice of Intent (NOI) for Stormwater Discharges from Construction Activities SCR100000

SCDOT Form 637, Application for Encroachment Permit.

Task 4: Bidding Assistance

4.1 Bidding Assistance – Included under this task are the following specific activities:

a. Assist in preparation of the advertisement.
b. Conduct a pre-bid conference.
c. Prepare written addenda to interpret, clarify, and amend the contract documents.
d. Answer technical questions from contractors during the bidding period.
e. Assist with the bid opening, if required

f. Prepare a certified bid tabulation
g. Make written recommendation of award.

Task 5: Construction Administration Services*

*Fees associated with the following identified tasks shall be based upon a Contract Time of **60 consecutive calendar days** to Substantial Completion and **90 consecutive calendar days** to Final Completion.

a. Review project schedule, shop drawing submittal schedule, and schedule of values, prepared by the contractor.

b. Conduct meetings with Contractor, including the preconstruction meeting, progress meetings every two weeks, and other Project-related meetings, and prepare and distribute minutes thereof.

c. Based upon periodic observations (see Section 6 Construction Observation Services) make recommendations to City concerning the disapproval or rejection of Contractor's work while it is in progress if C&A believes that such Work does not conform to the Contract Documents.

d. Review shop drawings. Such reviews or other action shall not include means, methods, techniques, sequences, or procedures of construction or safety programs and precautions incident thereto.

e. Respond to Requests for Information (RFI's): For the purpose of this Scope of Service, up to 30 clarifications, responses to RFI's, and Field Orders has been included.

f. Review Change Orders and Work Change Directives as required. Consultant shall not issue such Change Orders and Work Change Directives until the City has approved and accepted Contractor's cost and schedule change to implement such Change Orders and Work Change Directives.

g. Review certificates of inspections, testing and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents.

g. Review Contractor payment requests based on C&A's observations and inspections at the site and recommend in writing payments to Contractor in such amounts.

h. Conduct final construction observation to determine if the completed Work is acceptable and prepare punchlist of deficiencies.

i. Perform field survey and compile a complete set of Record Drawings that reflect the finished project including all revisions and field changes with an emphasis on locations of buried facilities. Deliverables will include a digital copy in AutoCAD and .pdf format on a CD.

Task 6: Construction Observation Services*

*Fees associated with the following identified tasks shall be based upon part-time observations (4 hours per week) for a Contract Time of **60 consecutive calendar days** to Substantial Completion and **90 consecutive calendar days** to Final Completion.

a. Provide construction observation services in accordance with the above designated time allotment to confirm that construction is in compliance with the contract documents. Report to City any substandard Work that does not conform to the contract documents or will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the contract documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise City on whether the Work should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
b. Prepare weekly written report with photos indicating progress and any concerns.
c. Review the results of tests made by the independent soils and materials testing laboratory and advise City as to any discrepancies and/or deficiencies.
d. Conduct a final inspection and assist with the preparation of a final punchlist of items to be completed or corrected. Perform follow-up observation and certify completion of punchlist.

Reimbursable Expenses

The Owner shall compensate Chao and Associates for incidental expenses incurred in connection with this project including mileage, printing, duplication, telephone, postage and other out-of-pocket expenses in accordance with the attached billing rate schedule.

II. ADDITIONAL SERVICES

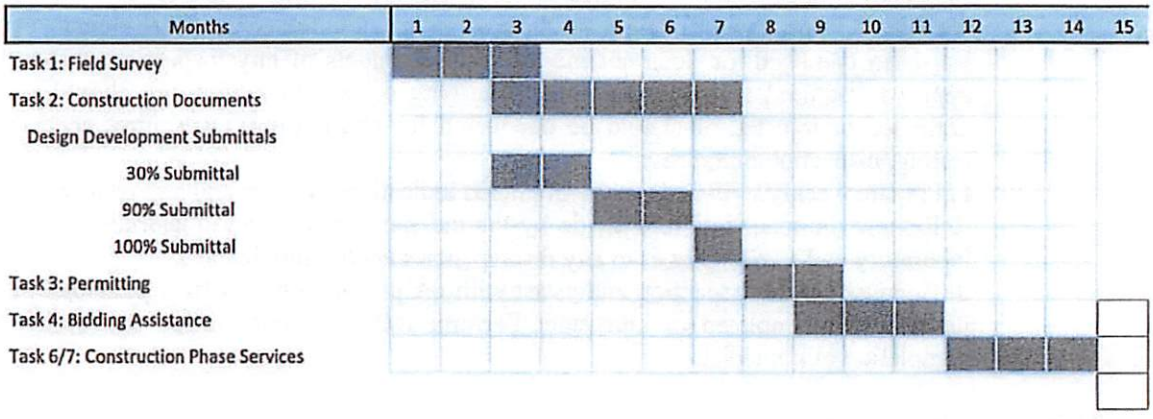
The following items of Work are Scope Exceptions, and are not included in the above Scope of Services but can be provided by Chao and Associates as Additional Services, if required:

a. Level A and B Subsurface Utility Engineering services for utility locations.
b. Surveying services required for the preparation and recordation of easement maps, staking or flagging of easements, boundary surveys, or the installation of iron pins, deed research, establishing existing property lines, rights-of-way, or easements, or collection of data required except as needed for the preparation of Record Drawings
c. Subsurface Geotechnical Investigation
d. Construction materials and quality control testing
e. Application fees for permit and regulatory submission, plan approval, and construction permits.
f. Legal advertisement fee (usually billed directly to client)
g. Redesigns of facilities after approval of 60% review Drawings.

CHAO

h. Court appearances for litigation, or preparation of same.
i. Engineering services beyond the original construction contract completion date (if applicable).
j. Extended engineering services related to the default of the construction contractor(s) and subsequent efforts associated with Surety companies of their contractors.
k. Additional services not included in the above.

III. PROJECT SCHEDULE



IV. COMPENSATION

BASIS FOR COMPENSATION		
Services	**Maximum Amount Not-to-Exceed**	**Lump Sum**
Task 1 – Field Survey	N/A	$3,770
Task 2 – Construction Documents	N/A	$63,100
Task 2a- Alternate Trash Enclosure Design	N/A	$17,500
Task 3 – Permitting	N/A	$2,000
Task 4 –Bidding Assistance	N/A	$3,460
Task 5 – Construction Administration Services (Hourly)	$9,840*	N/A
Task 6 – Construction Observation Services (Hourly)	$9,440*	N/A

Reimbursable Expenses	$1,500	N/A
Total Fee = $	$110,610	

*See attached hourly breakdown

These fees shall be modified only if the Scope of Services is changed. Payment will be as specified in Article IV COMPENSATION.

C&A shall submit periodic invoices to the City, and City shall pay invoices in accordance with Article IV COMPENSATION. Periodic billing shall be determined by C&A and approved by City.

Engineering services will be billed monthly based on the percentage of the amount of Work completed.

If you should have any questions, please do not hesitate to call us.

Sincerely,
Chao & Associates, Inc.

C. Jimmy Chao, PE
President

Attachments: Chao Standard Rate Schedule
Task 4 and 5 Hourly Breakdown
Subconsultant Information
Project Map

SUBCONSULTANT FIRM INFORMATION RECORDS

The Engineer shall list all firms, including minority and female owned firms, providing subconsulting services under this Agreement. The list shall be submitted in the format provided below. Any proposed changes must be submitted in writing to the City, including the reason(s) for the proposed changes, prior to initiation of any action by the Engineer. Any invoices submitted for payment under this Agreement must include the dollar amount to be paid to each firm listed below for the invoice period.

Firm Name and Address	Contact Name and Telephone Number	Group (MBE, FBE SBE, Non M/F/SBE)	Services to be Provided	Dollar Value of Services
Grimball Cotterill & Associates 600 Beltline Blvd Columbia, SC 29206	Mark Cotterill, RLA, ASLA (803) 738-9525	SBE	Landscape Arch	$25,000 (22.6%)
ETI Engineering, LLC 5725 Bush River Road Columbia, SC 29212	Bryson Tucker, PE (803) 233-9396	SBE	Electrical Engineering	$12,240 (11.1%)
GMK Associates, Inc 1201 Main Street, Suite 2100 Columbia, SC 29201	Jeff Bernagozzi, PE (803) 256-0000		Architecture, Mechanical and Plumbing	$11,000 (9.9%)

Hourly Fees Task Breakdown

Task 5 - ConstructionAdmin	Principal	SA	PM	PDE	DE	Designer	Surveyor	Survey Crew	CAD Tech	AA	Total
		120	110	89	89	10	10				
Construction Administration (2hr/wk x 9 wks)				18							18
Construction Meetings every 2 weeks (5 req)			15	15							30
Record Drawings/Closeout Documents			2					8	8		18
Manhour Totals:	0	0	17	33	0	0	0	8	8	0	66
Hourly Payroll Rate:	$210.00	$170.00	$160.00	$160.00	$140.00	$100.00	$95.00	$130.00	$100.00	$60.00	
TOTAL DL + OH:	$0.00	$0.00	$2,720.00	$5,280.00	$0.00	$0.00	$0.00	$1,040.00	$800.00	$0.00	

Total Task 5 **$9,840.00**

Task 6 - Construction Observ	Principal	SA	PM	PDE	DE	Designer	Surveyor	Survey Crew	CAD Tech	AA	Total
		120	110	89	89	10	10				
Construction Observation (9wks x 4 hrs/wk)					36						36
Weekly construction report			10		20						30
											0
											0
Manhour Totals:	0	0	10	0	56	0	0	0	0	0	66
Hourly Payroll Rate:	$210.00	$170.00	$160.00	$160.00	$140.00	$100.00	$95.00	$130.00	$100.00	$60.00	
TOTAL DL + OH:	$0.00	$0.00	$1,600.00	$0.00	$7,840.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Total Task 6 **$9,440.00**

Compensation: (Exhibit B)

A. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 1 Field Survey & Stakeholder Meeting, shall be a lump sum fee of Three Thousand, Seven Hundred Seventy Dollars and No/100 ($3,770.00).

B. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 2 Construction Documents, shall be a lump sum fee of Sixty-Three Thousand, One Hundred Dollars and No/100 ($63,100.00).

C. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 2a Alternate Trash Enclosure Design, shall be a lump sum fee of Seventeen Thousand, Five Hundred Dollars and No/100 ($17,500.00).

D. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 3 Permitting, shall be a lump sum fee of Two Thousand Dollars and No/100 ($2,000.00).

E. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 4 Bidding Assistance, shall be a lump sum fee of Three Thousand, Four Hundred Sixty Dollars and No/100 ($3,460.00).

F. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 5 Construction Administration Services, shall be on an hourly rate basis with a not to exceed fee of Nine Thousand, Eight Hundred Forty Dollars and No/100 ($9,840.00).

G. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Task 6 Construction Observation Services, shall be on an hourly rate basis with a not to exceed fee of Nine Thousand, Four Hundred Forty Dollars and No/100 ($9,440.00).

H. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit A attached hereto, for Reimbursable Expenses, shall be on an hourly rate basis with a not to exceed fee of One Thousand, Five Hundred Dollars and No/100 ($1,500.00).

I. The total compensation to be paid by the City to the Engineer under this Agreement shall not exceed One Hundred Ten Thousand, Six Hundred Ten Dollars and No/100 ($110,610.00).

Invoicing Procedure: Exhibit C

1. The City's Project Manager or his/her designee must review all invoices prior to payment.
2. The Engineer's invoice must contain sufficient detail by task and resource and should be easily traceable to the work completed on the project schedule. Descriptions used in the project schedule shall match those descriptions contained in the Engineer's invoice.
3. The work completed on the Engineer's project schedule must be the basis for full or a percentage of payment for work completed on the Engineer's invoice.
4. The Engineer will not request payment for taxes on Professional Services, labor or installation fees.
5. The Engineer will not invoice, or request payment for any equipment or services that may be specified in this Agreement prior to the delivery of said equipment or performance of said services.
6. The Engineer shall adhere to an agreed-upon delivery schedule for equipment and/or services. This is to ensure that the City does not pay for the advanced delivery of equipment that was not approved for delivery and/or have to warehouse or make space for unanticipated equipment deliveries. Exceptions to this requirement must be approved by the City's designated Project Manager and Purchasing Agent in writing.
7. All invoices shall include a valid Purchase Order number on the bill. If an approved emergency purchases are required for any reason before a purchase order number is available, a copy of the emergency request for purchase should accompany the Engineer's invoice.
8. The Engineer shall name a representative that will be responsible for reviewing all invoicing concerns that the City may have regarding this project.
9. The Engineer shall submit receipts for all actual expenses.
10. Travel expenses including airfare and car rental shall be invoiced at cost, without markup and with approved documentation (Note: This section does not apply to travel within the Columbia region for work being performed for the Agreement. It pertains to ***approved*** travel to and from Columbia if necessary to fulfill the terms of the Agreement.). Travel expenses apply only if applicable and approved by the City.
11. Lodging shall be invoiced up to the per diem rate according to the General Services Administration (GSA) rates established at www.gsa.gov, based on the date of travel. Lodging expenses apply only if applicable and approved by the City.
12. Field documents and other equipment/supplies shall be invoiced at cost only, with no markup, and the invoice must be submitted with approved documentation (packing slip/vendor invoice).
13. Other required non-labor expenses that may be applicable to the project and pre-approved by the City's designated Project Manager shall be invoiced at cost only, with no markup, and the invoice must be submitted with approved documentation (packing slip/vendor invoice).
14. Each invoice/payment request shall identify the percentage and dollar amount that will be paid to the Subconsultant and/or vendor for work performed and materials/products furnished. If required, the Engineer shall submit supporting documentation as required by the designated point of contact to support the amount being invoiced.

15. The Engineer shall provide the names of the Subconsultants and/or vendors and a description of the work performed in the invoice/request for payment. The Engineer shall also provide a breakdown of the supplies and materials being billed by each Subconsultant and/or vendor and the dollar amount to be reimbursed by the City.

EXHIBIT D - PROMPT PAYMENT AFFIDAVIT

Engineer will place a check in the appropriate box below that applies to this payment request.

Re: Payment Request No. _____

I, _____ (Name), the _____ (Title - e.g., President, Vice President, etc.) of _____ ("Company"), do state the following with regard to payments made under Contract No. _____ ("Contract"):

1. ____Subconsultant, at the first tier, both DBE and non-DBE, who completed work and were listed for payment on the prior Payment Request No. _____, were paid no later than twenty (20) calendar days after Company received payment from the City.

2. ____Copies of invoices and cancelled checks for Subconsultant at the first tier who were paid under the prior payment request have been delivered or mailed to the Construction Management Division. In addition, Company has attached to the current Payment Request all lien waivers for prior subcontractor payments and any other documentation required by the City. (Failure to attach all required documentation to the Payment Request or forward cancelled checks and invoices to the City's Construction Management Division may cause the Payment Request to be rejected by City.)

3. ____All retainage amounts withheld from any Subconsultant who satisfactorily completed its portion of the contract work, including punch list items, were paid to the Subconsultant(s) no later than fourteen (14) calendar days after it satisfactorily completed its work, whether or not City has paid said retainage amounts to Engineer. Attach a copy of the cancelled check evidencing payment of each retainage amount.

4. ____There was no delay in or postponement of any payment owed to a Subconsultant, whether periodic payment or retainage amount, except for good cause and after receipt of prior written approval from the Assistant City Engineer for Construction.

Attach a copy of the written approval from the City of Columbia.

_____
Company Name

_____
Signature

_____
Print Name

Date: _____

Subscribed and sworn to before me this ____ day of _____ 20___.

_____
Notary Public

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Procurement and Contracts**

FROM: ***Sandra Wright, Purchasing Agent***

SUBJECT: **Council is asked to ratify three (3) Emergency Procurements for the repair of waterlines throughout the City, as requested by Columbia Water. Award to North American Pipeline Management, Inc., in the amount of $689,125.00. This firm is located in Marietta, GA.**

REQUISITION NO.: **R190401, R190411, R190430**

FINANCIAL IMPACT: **Funding Source: Engineering –SPC Contracts W/S, SW; 5511706-638305 ($188,265.00); Water and Sewer Capital Projects-Capital Projects Costs-1400 Block Calhoun St SS; 5529999-658650-SS749001 ($285,860.00); Water and Sewer Capital Projects-Capital Projects Costs: 5529999-658650-WM432318 ($215,000.00) The original budgeted amount is of $689,125.00.**

ORIGINAL BUDGET: **$689,125.00**

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Provide high quality municipal services**

City Council is asked to ratify the following:

Requisition / Purchase Order No.	Vendor	Date PO Issued	Brief Description / Justification	Amount
EMERGENCY PROCUREMENTS				
R190401 / P171561	North American Pipeline	6/1/18	Repair work on St. Andrews Road. Previous waterline leaks and repairs caused voids in the roadway that made travel unsafe. Two quotes were received and	$188,265.00

			NAPM was the lowest responsive bidder.	
R190411 / P171601	North American Pipeline	6/5/18	Pipe burst repair to an 8 inch sewer main located in the 1400 block of Calhoun Street. Three quotes were received and NAPM was the lowest responsive bidder.	$285,860.00
R190430, P171619	North American Pipeline	6/8/18	Replacement of 6" waterline and associated fittings located on Wildewood Downs Point. Failure to move quickly with required repairs would further jeopardize public safety and increase the possibility of damaging the integrity of 8" waterline and roadway. Four quotes were received and NAPM was the lowest responsive bidder.	$215,000.00

2-204. (6) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when it is an emergency procurement.

ATTACHMENTS:

- **#a:** R190401 Emergency documentation (PDF)
- #b: R190411 P171601 (PDF)
- #c: R190430 (PDF)

R190401 / P171561

Award to North American Pipeline (NAPM).

Repair work on St. Andrews Road. Previous waterline leaks and repairs caused voids in the roadway that made travel unsafe. Two quotes were received and NAPM was the lowest responsive bidder.

CITY OF COLUMBIA

Dept of Procurement and Contracts
1800 Main Street, 2nd Floor
Columbia, South Carolina 29201

PURCHASE ORDER	
PO Number	P171561
Date	06/01/2018
Vendor ID	V014991
Delivery Date	
FOB	Destination
Requisition No	R190401

Purchase Order Number must appear on all invoices, packing lists and correspondence.

TO: NORTH AMERICAN PIPELINE MANAGEMENT INC
PO BOX 683638
ATTN: BJ LEIPPRANDT
MARIETTA, GA 30067

Fax: 678-820-3993
Email: BRANDON.LEIPPRANDT@NAPMINC.COM

Page: 1

Deliver Items To:

ENGINEERING
1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

Send Invoice To:

ACCOUNTING DIVISION
PO BOX 147
COLUMBIA, SC 29217
AccountsPayable@columbiasc.net

Item	Description	Quantity	Unit	Unit Price	Extension
0001	Emergency Repair Work on St. Andrews Road	188,265.00	EA	1.00	188,265.00
	Emergency procurement				
	Quote dated 4/25/18				
	Primary contact: Celestine Daise: 803-545-3262				
	vendor/contractor/consultant agrees to abide by				
	all applicable governing terms and conditions				
	posted at				
	www.columbiasc.net/purchasing/rules-regulations				
	By acceptance of this Purchase Order, the				
	Department of Procurement and Contracts				
	POC: Carla Clark-Pitchford				
	Phone: 803-545-3470				
	procurement@columbiasc.net				
				Sales Tax	0.00
				Total	188,265.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE: Sandra A. Wright

Sandra A. Wright
Purchasing Agent

R190401

JUSTIFICATION FOR EMERGENCY PROCUREMENT
WM4457

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 1.17 of the City of Columbia Procurement Regulation and the 1976 South Carolina Code of Laws.

This governmental body proposes to procure

Contractual services for full depth roadway repair along St. Andrews Road, a SCDOT roadway. Previous waterline leaks and repairs caused voids in the roadway that made travel unsafe.

City Forces does not have the expertise or equipment to repair, mill and resurface this roadway. SCDOT contacted the City and requested immediate action due to public safety concerns and the continued deterioration of the roadway.

as an emergency procurement for a cost of $ 188,265 funded from WM432318. This total includes the lowest bid total ($163,710) plus a 15% contingency amount to cover any additional unforeseen costs.

The basis for this emergency determination and the reason no other vendor is suitable is:

Failure to move quickly with required repairs could jeopardize public safety and increase the damage to St. Andrews Road. Four contractors were invited to propose their prices. These four contractors are very familiar with asphalt repair and are familiar with city and SCDOT specification and standards. Only two of the contacted contractors attended the mandatory on-site prebid on April 5, 2018. Of these two, North American Pipe Maintenance, Inc was the lowest responsible responsive contractor and was able to start work immediately.

Upon initiation of the repair work, additional voids were located and SCDOT directed that repair of all void areas must be completed. This increased the initial bid amount from $78,388 to $163,710. The budget for the project has been based on the total repair amount plus a contingency amount to cover any additional unforeseen necessary repairs. The increase in the totals is based on the unit prices from the original bid.

5/1/18		
Date		
	Department Head	5/1/18 Date
	Assistant City Manager	5/2/18 Date
	Purchasing Agent	5/2/18 Date
	CFO or Authorized Designee	5/2/18 Date

Notes: (1) Enter description of goods or services to be procured.
(2) Enter name of emergency contractor.
(3) Enter the determination and basis for emergency procurement.

REV. 4/1/2015

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.

BID FORM
4300 St Andrews at Leisure
Rev 1

Item No.	Description	Qty.	Unit	Unit Price	Amount	[redacted]	
1	Mobilization	1	LS	$4,500.00	$4,500	1	$4,500
2	Traffic Control	1	LS	$11,650.00	$11,650	2	$23,300
3	Contractor to perform a full depth repair. Asphalt to be saw cut and removed. Dig down until suitable subgrade is found. (Contractor to be paid by tickets provided to City's Inspector)	216	CY	$45.00	$9,720	240	$10,800
4	Flowfill up to base of existing asphalt (Contractor to be paid by tickets provided to City's Inspector)	71	CY	$368.00	$26,128	220	$80,960
5	Surface Coarse B in 2" lifts back to grade.(Contractor to be paid by tickets provided to City's	6	CY	$1,165.00	$6,990	20	$23,300
6	Inspector)	31	CY	$600.00	$18,600	26	$15,600
7	White permanent lane striping to return to existing condition per SCDOT specs.	40	LF	$15.00	$600	150	$2,250
8	Yellow permanent median striping return to existing condition per SCDOT specs.	10	LF	$20.00	$200	150	$3,000
				TOTAL	$78,388		$163,710

CH SMITH

BID FORM
4300 St Andrews at Leisure
Rev 1

Item No.	Description	Qty.	Unit	Unit Price	Amount
1	Mobilization	1	LS	$6,000.00	$6,000
2	Traffic Control	1	LS	$20,000.00	$20,000
3	Contractor to perform a full depth repair. Asphalt to be saw cut and removed. Dig down until suitable subgrade is found. (Contractor to be paid by tickets provided to City's	216	CY	$100.00	$21,600
4	Flowfill up to base of existing asphalt (Contractor to be paid by tickets provided to City's Inspector)	71	CY	$150.00	$10,650
5	Surface Coarse B in 2" lifts back to grade.(Contractor to be paid by tickets provided to City's	6	CY	$1,500.00	$9,000
6	Mill and replace 2" of asphalt.(Contractor to be paid by tickets provided to City's Inspector)	31	CY	$700.00	$21,700
7	White permanent lane striping to return to existing condition per SCDOT specs.	40	LF	$30.00	$1,200
8	Yellow permanent median striping return to existing condition per SCDOT specs.	10	LF	$30.00	$300
				TOTAL	$90,450

NORTH AMERICAN

BID FORM
4300 St Andrews at Leisure
Rev 1

Item No.	Description	Qty.	Unit	Unit Price	Amount
1	Mobilization	1	LS	$4,500.00	$4,500
2	Traffic Control	1	LS	$11,650.00	$11,650
3	Contractor to perform a full depth repair. Asphalt to be saw cut and removed. Dig down until suitable subgrade is found. (Contractor to be paid by tickets provided to City's	216	CY	$45.00	$9,720
4	Flowfill up to base of existing asphalt (Contractor to be paid by tickets provided to City's Inspector)	71	CY	$368.00	$26,128
5	Surface Coarse B in 2" lifts back to grade.(Contractor to be paid by tickets provided to City's	6	CY	$1,165.00	$6,990
6	Mill and replace 2" of asphalt (Contractor to be paid by tickets provided to City's Inspector)	31	CY	$600.00	$18,600
7	White permanent lane striping to return to existing condition per SCDOT specs.	40	LF	$15.00	$600
8	Yellow permanent median striping return to existing condition per SCDOT specs.	10	LF	$20.00	$200
				TOTAL	$78,888

Bolling, Andrea R

From: Gable, Bennie L
Sent: Wednesday, April 25, 2018 3:00 PM
To: Bolling, Andrea R
Subject: FW: [EXTERNAL] Re: 4300 Saint Andrews Road

Bennie Gable
Civil Engineer Specialist

Columbia Water
Department of Engineering

PO Box 147 | Columbia, SC 29217
BLGable@ColumbiaSC.Net
Phone: (803) 545-4897
Cell: (803) 528-7894
Fax: (803) 988-8199

ColumbiaSCWater.Net
ColumbiaSC.Net

From: Steve Coker [mailto:steve.coker@napminc.com]
Sent: Wednesday, April 25, 2018 2:56 PM
To: Gable, Bennie L; Shannon Herford; Cockrell, James A
Cc: BJ Leipprandt
Subject: [EXTERNAL] Re: 4300 Saint Andrews Road

CAUTION: This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access.

Total (additional cost for the 30x9x6 patch:

Total Cost for excavating, replacing, and paving 30x9 patch at 6' deep = $35,643.

Time
NAPM will need five additional weeks, primarily to accommodate the milling contractor, as we currently had the milling and paving contractors scheduled for this coming Monday, assuming we had completed the (original scope). Four of the additional five weeks requested is related to the next available window in the milling contractor's schedule, which is beyond our control.

Steve Coker

North American Pipeline Management, Inc.
CONSULTANTS | MANAGERS | CONTRACTORS
1612 Marion Street, Suite 218D | Columbia, SC | 29201
Office: 864-641-0567 | Cell: 404-226-2553| Fax: 864-641-0568

62 Hamby Road SE | Marietta, GA | 30067
Office: 678-820-3991 | Cell: 404-226-2553| Fax: 678-820-3993
Steve.coker@napminc.com | www.napminc.com

On Apr 25, 2018, at 1:50 PM, Steve Coker <steve.coker@napminc.com> wrote:

Bennie: The price NAPM Will charge for 5/7 stone at this location will be $91.25 per cubic yard. NAPM also will require a Time extension of 5 weeks to reschedule Milling& Paving, excavating and haul off. This will also increase the cost of traffic control by $11,650.00.
If you have any questions please contact me.

Steve Coker

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CONSULTANTS | MANAGERS | CONTRACTORS
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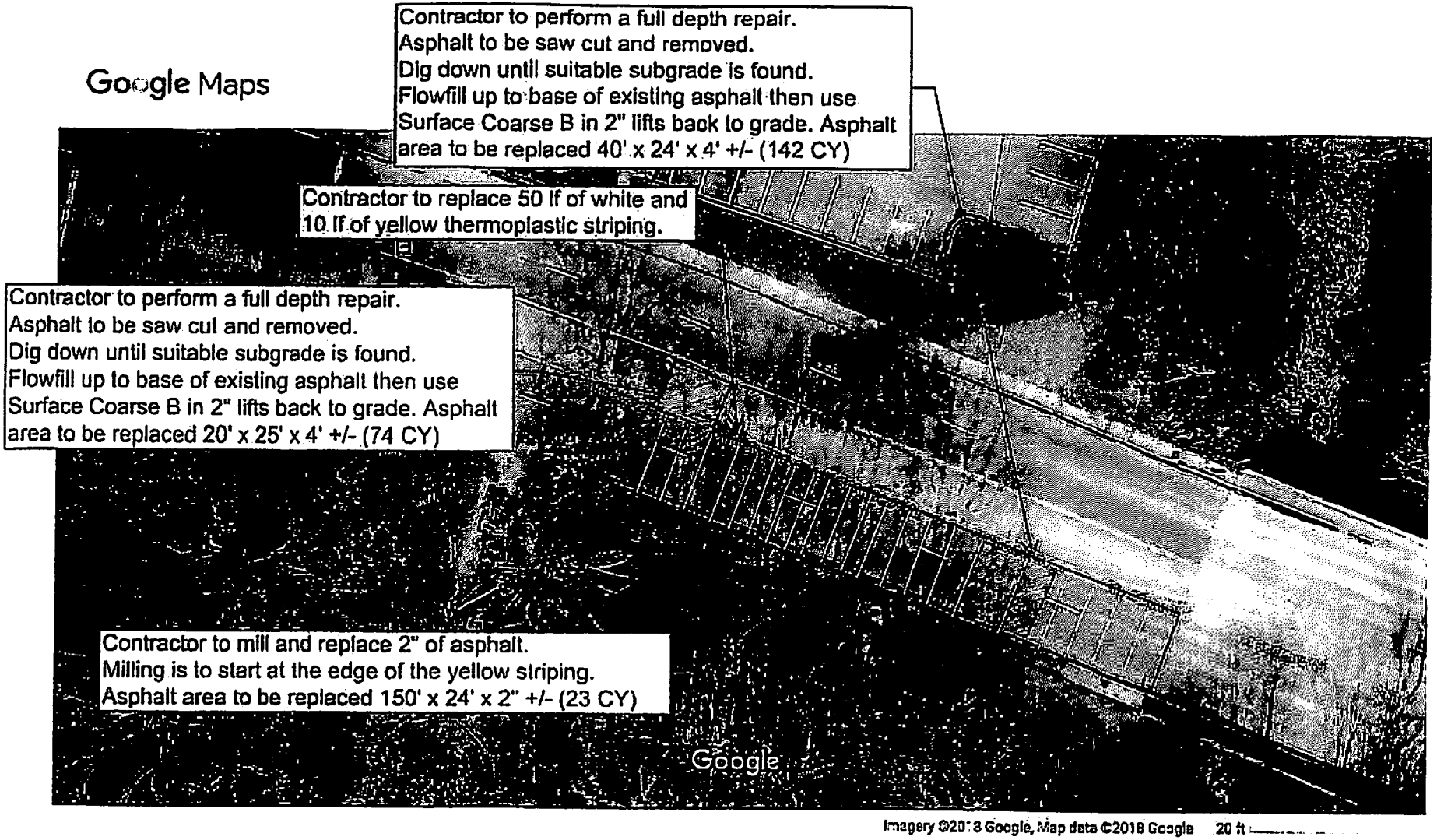
Steve.coker@napminc.com | www.napminc.com



4300 St Andrews at Leisure

REV 1

R190411 / P171601

Award to North American Pipeline (NAPM).

Pipe burst repair to an 8 inch sewer main located in the 1400 block of Calhoun Street. Three quotes were received and NAPM was the lowest responsive bidder.

Requisition# R19041

JUSTIFICATION FOR

EMERGENCY PROCUREMENT

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 1.17 of the City of Columbia Procurement Regulation and the 1976 South Carolina Code of Laws.

This governmental body proposes to procure construction services to perform a pipe burst repair (1) to an 8 inch sewer main located in the 1400 Block of Calhoun St. which is damaged near the high traffic intersection at Bull St. and has restricted sewer flow and resulted in void formation at the break and around the downstream manhole

as an emergency procurement from North American Pipeline Management, Inc. (NAPM) in the amount of (2) $265,860.00 ($235,860.00 + $50,000.00 Contingency). NAPM has crews located in Columbia, SC which are available to commence work immediately upon approval and release of a Notice to Proceed from the City of Columbia.

The basis for this emergency determination and the reason no other vendor is suitable is:

Columbia Water has prepare project specifications, solicited quotes from five (5) local contractors with experience and (3) knowledge of the City's infrastructure. Three (3) estimates were received, and NAPM was the lowest responsible bidder. A City Forces project recently performed a repair in this vicinity which significantly impacted the high volume intersection at Bull St. and discovered this sewer break. Delays in addressing this issue will result in further imminent pipe failure and roadway impacts.

May 23, 2018 — Date

Amount$ 285,860.00

Signature of Department Head	5.23.18 Date
Shannon Lizewski Signature of Purchasing Agent	5/29/2018 Date
Signature of Finance Director	5/31 Date
Signature of City Manager	Date

Form must be routed in the order of the signatures

Notes: (1) Enter description of goods or services to be procured.
(2) Enter name of emergency contractor.
(3) Enter the determination and basis for emergency procurement.

REV. 06/24/16

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.

Columbia Water

WASTEWATER MANAGEMENT DIVISION

DEPARTMENT OF UTILITY OPERATIONS, CITY OF COLUMBIA

Project No.: SS7490

A	B	C	D					E	F
CONTRACT WORK SCOPE PRICING AND QUANTITIES									
ITEM #	*WORK DESCRIPTION*	*CONTRACT QUANTITY*	*UNIT*	*NAPM UNIT PRICE*	*NAMP SCHEDULED AMOUNT*	*LAD UNIT PRICE*	*LAD SCHEDULED AMOUNT*	*MCCLAM UNIT PRICE*	*MCCLAM SCHEDULED AMOUNT*
F-176	**Pipe Bursting Existing 8-in. Diameter Pipe and Installation of 8-in. HDPE Sewer, All Depths, In Paved Areas (Section 02777)** INCLUDING, NOT LIMITED TO: >Pit excavation >Diversion of sewage flows/Bypass pumping >Traffic control >Cleaning and Pre/Post CCTV inspection of lines >Connecting the new pipe to existing manholes >Modifying existing manhole bases as needed >Quality control and testing of the pipe burst lines >Backfill (Crusher-run > 5', Flow Fill < 5', Patch) >Resurface (1.5" SCDOT Surface Type "C", no mill) >Site Clearing >Warranty work	505	LF	$370.00	$186,850.00	$510.00	$257,550.00	$575.00	$290,375.00
F-157	**Sewer Service Laterals Replaced by Pipe Bursting, All Depths (Section 02761)**	15	LF	$284.00	$4,260.00	$1,012.00	$15,180.00	$400.00	$6,000.00
F-160	**Reconnect Active Sewer Laterals to Pipes Rehabilitated by Pipe Bursting, All Sizes All Depths (Sections 02777)**	5	EA	$6,000.00	$30,000.00	$10,920.00	$54,600.00	$13,775.00	$68,875.00
F-155	**Sewer Service Lateral Cleanout Installed in Lawn/Unpaved Areas, All Sizes, All Depths (Section 02761)**	5	EA	$1,500.00	$7,500.00	$2,500.00	$12,500.00	$950.00	$4,750.00
F-156	**Sewer Service Lateral Cleanout Installed in Paved Areas, All Sizes, All Depths (Section 02761)**	15	EA	$150.00	$2,250.00	$4,500.00	$67,500.00	$3,575.00	$53,625.00
B-63	**Installation of 4-foot Diameter Precast Concrete Manholes in Pipe Burst Pit Excavation and Connection to Sewer Line**	10	VF	$500.00	$5,000.00	$750.00	$7,500.00	$1,275.00	$12,750.00
	TOTAL				$235,860.00		$414,830.00		$436,375.00

CONTRACT DOCUMENTS AND SPECIFICATIONS

SS7490

1400 BLOCK CALHOUN STREET

SANITARY SEWER REPAIR

FY 2018-2019

CONTRACTOR: NAPM, Inc.

ADDRESS: 1612 Marion St, Suite 218D, Columbia, SC 29201

CONTRACTOR'S LICENSE NUMBER: G116108

Columbia Water

CITY OF COLUMBIA
DEPARTMENT OF UTILITY OPERATIONS
P.O. BOX 147
COLUMBIA, SC 29217

PROJECT NO.	PROJECT TITLE
SS7490	1400 BLOCK CALHOUN STREET SANITARY SEWER REPAIR

Title

Cover Page

Table of Contents

Bidding and Contract Requirements

Bid for Unit Price Contracts

City of Columbia Engineering Regulations (Refer to columbiasc.net):

- Part 14 – Instructions to Bidders
- Part 15 – General Specifications
- Part 17 – Specifications for Sanitary Sewer Construction

General Requirements

City of Columbia Engineering Regulations (Refer to columbiasc.net):

- Part 14 – Instructions to Bidders
- Part 15 – General Specifications
- Part 17 – Specifications for Sanitary Sewer Construction

Project Information

- SS7490 GIS Overview Drawing
- City File 13-118 Profile Drawing Excerpt
- GIS Sewer Overview – Calhoun St.
- GIS Water Overview – Calhoun St.
- GIS Storm Drain Overview – Calhoun St.
- CAD Drawing – Calhoun St. Utility Survey
- City File P402 Water Service Drawing
- City File P365 Water Service Drawing
- City File 91-0207 Storm Service Drawing
- City File 91-0208 Storm Service Drawing
- City File 91-0209 Storm Service Drawing
- City File 92-UPPER Utility Service Drawing

Specifications

02605 Precast Conc Manholes

02650 Sewer Line Cleaning Prior to CCTV and Rehabilitation Work

02732 Pre-Rehabilitation Sanitary Sewer CCTV Inspection

02733 Post-Rehabilitation Sanitary Sewer CCTV Inspection

02761 Active Service Lateral Replacement

02767 Sanitary Sewer Flow Control

02777 Pipe Bursting Sewer Replacement

PROJECT NO.	PROJECT TITLE	DOCUMENT TITLE	PAGE
SS7490	1400 Block Calhoun Street SS Repair	BID FOR UNIT PRICE CONTRACTS	1 of 4

SS7490

1400 BLOCK CALHOUN STREET SANITARY SEWER REPAIR

CONTRACT

PROPOSAL

BID FOR UNIT PRICE CONTRACTS

TO THE HONORABLE MAYOR AND CITY COUNCIL:

LADIES AND GENTLEMEN:

The undersigned bidder hereby declares that the name of all persons interested in this proposal as principals appear in the blank spaces hereinafter provided for such purpose; that this proposal is in all respects fair and without collusion; that the bidder has examined the location of the proposed work, the advertisement, the instructions to bidder, the specifications, the contract, the plans and drawings herein referred to and fully understands the same and agrees and accepts the terms and conditions thereof; that it is understood that the estimated quantities are only approximate and are given for the purpose of comparing bids upon a uniform basis; and that said estimate shall in no way affect the unit prices to be paid for the work.

The undersigned bidder hereby agrees that he will furnish at his own cost and expense all of the materials, except those agreed to be furnished by the City as hereinafter set out, and all the necessary labor, tools, apparatus, machinery, equipment, transportation and all other things which may be required to fully and properly perform all the terms, covenants, provisions and agreements of the annexed contract.

The undersigned hereby agrees to do said work and furnish said materials as prescribed in the contract and specifications and according to the plans and requirements of the contract and specifications in a first class manner at the following unit prices.

All Addendums must be acknowledged as received herein:

Addendum No._____ Date_____

Addendum No._____ Date_____

Addendum No._____ Date_____

Addendum No._____ Date_____

PROJECT NO.	PROJECT TITLE	DOCUMENT TITLE	PAGE
SS7490	1400 Block Calhoun Street SS Repair	BID FOR UNIT PRICE CONTRACTS	2 of 4

DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM. IN THE EVENT THE BIDDER MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.

Project documents and specifications are complementary of each other. What is called for on one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the bidder, the problem shall be referred to the BID COORDINATOR as soon as possible for resolution by the OWNER REPRESENTATIVE. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the bidder's responsibility to price and bid the highest value method.

Liquidated damages paid by the CONTRACTOR for failure to complete the project work scope shall be in the amount of Two Hundred Fifty Dollars ($250.00) for each consecutive calendar day that the work remains incomplete following the contract completion date established in the Notice to Proceed.

BID PRICING SHALL BE PROVIDED ON THE FOLLOWING PAGE.

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Columbia Water

WASTEWATER MANAGEMENT DIVISION

DEPARTMENT OF UTILITY OPERATIONS, CITY OF COLUMBIA

Project No.: SST490

Payment Application No.: ____

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
CONTRACT WORK SCOPE PRICING AND QUANTITIES						ACTUAL QUANTITY COMPLETED			ACTUAL AMOUNT COMPLETED			CONTRACT TOTALS AND RETAINAGE						
ITEM #	WORK DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	SCHEDULED AMOUNT	QUANTITY PREVIOUS PERIODS	QUANTITY THIS PERIOD	TOTAL QUANTITY (G+H)	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN J OR K)	TOTAL COMPLETED & STORED (I+K+L)	PERCENT COMPLETED (M/F)	BALANCE TO COMPLETION (F-M)	RETAINAGE THIS PERIOD (K*10%)	TOTAL RETAINAGE (J+K)*10%)	AMOUNT THIS PERIOD MINUS RETAINAGE (K-P)	TOTAL COMPLETED MINUS RETAINAGE (I+K-Q)
F-176	Pipe Bursting Existing 8-in. Diameter Pipe and Installation of 8-in. HDPE Sewer, All Depths, In Paved Areas (Section 02777) INCLUDING, NOT LIMITED TO: >Pit excavation >Diversion of sewage flows/Bypass pumping >Traffic control >Cleaning and Pre/Post CCTV inspection of lines >Connecting the new pipe to existing manholes >Modifying existing manhole bases as needed >Quality control and testing of the pipe burst lines >Backfill (Crusher-run > 5', Flow Fill < 5', Patch) >Resurface (1.5" SCDOT Surface Type "C", no mill) >Site Clearing >Warranty work	505	LF	370	186,850			0	$0.00	$0.00		$0.00		$0.00	N/A	N/A	N/A	N/A
F-157	Sewer Service Laterals Replaced by Pipe Bursting, All Depths (Section 02783)	15	LF	284	4,260			0	$0.00	$0.00		$0.00		$0.00	N/A	N/A	N/A	N/A
F-160	Reconnect Active Sewer Laterals to Pipes Rehabilitated by Pipe Bursting, All Sizes All Depths (Sections 02777)	5	EA	6,000	30,000			0	$0.00	$0.00		$0.00		$0.00	N/A	N/A	N/A	N/A
F-155	Sewer Service Lateral Cleanout Installed in Lawn/Unpaved Areas, All Sizes, All Depths (Section 02783)	5	EA	1,500	7,500			0	$0.00	$0.00		$0.00		$0.00	N/A	N/A	N/A	N/A
F-156	Sewer Service Lateral Cleanout Installed in Paved Areas, All Sizes, All Depths (Section 02783)	15	EA	150	2,250			0	$0.00	$0.00		$0.00		$0.00	N/A	N/A	N/A	N/A
B-63	Installation of 4-foot Diameter Precast Concrete Manholes in Pipe Burst Pit Excavation and Connection to Sewer Line	10	VF	500	5,000			0	$0.00	$0.00		$0.00		$0.00	N/A	N/A	N/A	N/A
	TOTAL				235,860				$0.00	$0.00		$0.00	0.00%	$0.00	N/A	N/A	N/A	N/A

PROJECT NO.	PROJECT TITLE	DOCUMENT TITLE	PAGE
SS7490	1400 Block Calhoun Street SS Repair	BID FOR UNIT PRICE CONTRACTS	4 of 4

The undersigned proposes and agrees to begin the work on a date to be specified in a written order of the Owner and to complete the amount of work herein contemplated no later than 30 Calendar Days from Notice to Proceed Issue.

The bidder hereby agrees to enter into a contract to begin and complete said work according to plans, specifications and all the terms and conditions of the advertisement, instructions to bidder, and of the proposal, and within ten (10) days from the date of acceptance of this proposal, will furnish bonds and insurance.

Attached hereto is a bid bond or certified check for the sum of 5%

(\$) Dollars payable to the City of Columbia, which check shall be held by the City (1) until the successful bidder shall have executed, as required, the contract and bond, and (2) in the event that the contract is awarded to the undersigned and he shall fail to execute, as required, the contract and bond, then the said check shall be retained as and for liquidated damages for such failures, otherwise the said check shall be returned to the undersigned.

The undersigned hereby agrees that the City has the right to reject any or all bids and the undersigned shall not dispute the quantities used in preparing the bids.

Respectfully submitted,

SEAL
(if bid is by a Corporation)

Signature of Person, Firm or Corporation Making Bid

Manager

Title

1612 Marion St, Suite 218D

Columbia, SC 29201

Business Address

S.C. Contractor's License No: G116108

NONCOLLUSION AFFIDAVIT

City of Marietta

State of GA

County of Cobb

Shannon Herford (Name) being first duly sworn, deposes and says that:

(1) He is Manager (Position) of NAPM, Inc. (Company Name), the Bidder that has submitted the attached Bid for 1400 Block Calhoun St (Project)

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to retain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the **City of Columbia, S.C.** or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

Manager
(Title)

Subscribed and sworn to before me

this 22nd **day of** May**, 2018**

(Notary Public)

My commission expires 3.20.2020

BRYCE YARBROUGH
NOTARY PUBLIC
MY COMMISSION EXPIRES MARCH 20, 2020
COBB COUNTY, GEORGIA

CONTRACT DOCUMENTS AND SPECIFICATIONS

SS7490

1400 BLOCK CALHOUN STREET

SANITARY SEWER REPAIR

FY 2018-2019

CONTRACTOR: LAD CORPORATION OF WEST COLUMBIA

ADDRESS: 221 MARTIN NEESE ROAD SWANSEA, SC 29160

CONTRACTOR'S LICENSE NUMBER: G 12926

Columbia Water

CITY OF COLUMBIA
DEPARTMENT OF UTILITY OPERATIONS
P.O. BOX 147
COLUMBIA, SC 29217

SS7490

1400 BLOCK CALHOUN STREET SANITARY SEWER REPAIR

CONTRACT

PROPOSAL

BID FOR UNIT PRICE CONTRACTS

TO THE HONORABLE MAYOR AND CITY COUNCIL:

LADIES AND GENTLEMEN:

The undersigned bidder hereby declares that the name of all persons interested in this proposal as principals appear in the blank spaces hereinafter provided for such purpose; that this proposal is in all respects fair and without collusion; that the bidder has examined the location of the proposed work, the advertisement, the instructions to bidder, the specifications, the contract, the plans and drawings herein referred to and fully understands the same and agrees and accepts the terms and conditions thereof; that it is understood that the estimated quantities are only approximate and are given for the purpose of comparing bids upon a uniform basis; and that said estimate shall in no way affect the unit prices to be paid for the work.

The undersigned bidder hereby agrees that he will furnish at his own cost and expense all of the materials, except those agreed to be furnished by the City as hereinafter set out, and all the necessary labor, tools, apparatus, machinery, equipment, transportation and all other things which may be required to fully and properly perform all the terms, covenants, provisions and agreements of the annexed contract.

The undersigned hereby agrees to do said work and furnish said materials as prescribed in the contract and specifications and according to the plans and requirements of the contract and specifications in a first class manner at the following unit prices.

All Addendums must be acknowledged as received herein:

Addendum No._____ Date_____

Addendum No._____ Date_____

Addendum No._____ Date_____

Addendum No._____ Date_____

PROJECT NO.	PROJECT TITLE	DOCUMENT TITLE	PAGE
887490	1400 Block Calhoun Street SS Repair	BID FOR UNIT PRICE CONTRACTS	2 of 4

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Project documents and specifications are complementary of each other. What is called for on one shall be as binding as if called for by all. If a conflict between any of the above is discovered by the bidder, the problem shall be referred to the BID COORDINATOR as soon as possible for resolution by the OWNER REPRESENTATIVE. Should a conflict occur which is not resolved before bid time and/or is necessary to comply with mandatory requirements (i.e., codes, ordinances, etc.), it shall be the bidder's responsibility to price and bid the highest value method.

Liquidated damages paid by the CONTRACTOR for failure to complete the project work scope shall be in the amount of Two Hundred Fifty Dollars ($250.00) for each consecutive calendar day that the work remains incomplete following the contract completion date established in the Notice to Proceed.

BID PRICING SHALL BE PROVIDED ON THE FOLLOWING PAGE.

THIS SPACE INTENTIONALLY LEFT BLANK

Columbia Water

WASTEWATER MANAGEMENT DIVISION

DEPARTMENT OF UTILITY OPERATIONS, CITY OF COLUMBIA

Project No.: SS7490

Payment Application No.:

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
CONTRACT WORK SCOPE PRICING AND QUANTITIES						ACTUAL QUANTITY COMPLETED			ACTUAL AMOUNT COMPLETED			CONTRACT TOTALS AND RETAINAGE						
ITEM #	WORK DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	SCHEDULED AMOUNT	QUANTITY PREVIOUS PERIODS	QUANTITY THIS PERIOD	TOTAL QUANTITY (G+H)	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN J OR K)	TOTAL COMPLETED & STORED (J+K+L)	PERCENT COMPLETED (M/F)	BALANCE TO COMPLETION (F-M)	RETAINAGE THIS PERIOD (K*10%)	TOTAL RETAINAGE ((J+K)*10%)	AMOUNT THIS PERIOD MINUS RETAINAGE (K-P)	TOTAL COMPLETED MINUS RETAINAGE (J+K-Q)
F-176	Pipe Bursting Existing 8-in. Diameter Pipe and Installation of 8-in. HDPE Sewer, All Depths, In Paved Areas (Section 02777) INCLUDING, NOT LIMITED TO: >Pit excavation >Diversion of sewage flows/Bypass pumping >Traffic control >Cleaning and Pre/Post CCTV Inspection of lines >Connecting the new pipe to existing manholes >Modifying existing manhole bases as needed >Quality control and testing of the pipe burst lines >Backfill (Crusher-run > 5', Flow Fill < 5', Patch) >Resurface (1.5" SCDOT Surface Type "C", no mill) >Site Clearing >Warranty work	505	LF	$510.00	$257,550.00			0	$0.00	$0.00		$0.00	0.00%	$257,550.00	N/A	N/A	N/A	N/A
F-157	Sewer Service Laterals Replaced by Pipe Bursting, All Depths (Section 02761)	15	LF	$1,012.00	$15,180.00			0	$0.00	$0.00		$0.00	0.00%	$15,180.00	N/A	N/A	N/A	N/A
F-160	Reconnect Active Sewer Laterals to Pipes Rehabilitated by Pipe Bursting, All Sizes All Depths (Sections 02777)	5	EA	$10,920.00	$54,600.00			0	$0.00	$0.00		$0.00	0.00%	$54,600.00	N/A	N/A	N/A	N/A
F-155	Sewer Service Lateral Cleanout Installed in Lawn/Unpaved Areas, All Sizes, All Depths (Section 02761)	5	EA	$2,500.00	$12,500.00			0	$0.00	$0.00		$0.00	0.00%	$12,500.00	N/A	N/A	N/A	N/A
F-156	Sewer Service Lateral Cleanout Installed in Paved Areas, All Sizes, All Depths (Section 02761)	15	EA	$4,500.00	$67,500.00			0	$0.00	$0.00		$0.00	0.00%	$67,500.00	N/A	N/A	N/A	N/A
B-63	Installation of 4-foot Diameter Precast Concrete Manholes in Pipe Burst Pit Excavation and Connection to Sewer Line	10	VF	$750.00	$7,500.00			0	$0.00	$0.00		$0.00	0.00%	$7,500.00	N/A	N/A	N/A	N/A
	TOTAL				$414,830.00				$0.00	$0.00		$0.00	0.00%	$414,830.00	N/A	N/A	N/A	N/A

LAD Corporation of West Columbia

Linda A. Hutto, President

Linda A. Hutto, President

G 12926

LAD CORPORATION OF WEST COLUMBIA SOUTH CAROLINA CORPORATE SEAL

PROJECT NO.	PROJECT TITLE	DOCUMENT TITLE	PAGE
35240	1400 Block Calhoun Street SS Repair	BID FOR UNIT PRICE CONTRACTS	4 of 4

The undersigned proposes and agrees to begin the work on a date to be specified in a written order of the Owner and to complete the amount of work herein contemplated no later than 30 Calendar Days from Notice to Proceed Issue.

The bidder hereby agrees to enter into a contract to begin and complete said work according to plans, specifications and all the terms and conditions of the advertisement, instructions to bidder, and of the proposal, and within ten (10) days from the date of acceptance of this proposal, will furnish bonds and insurance.

Attached hereto is a bid bond or certified check for the sum of ~~5%~~ NA NA ($ NA) Dollars payable to the City of Columbia, which check shall be held by the City (1) until the successful bidder shall have executed, as required, the contract and bond, and (2) in the event that the contract is awarded to the undersigned and he shall fail to execute, as required, the contract and bond, then the said check shall be retained as and for liquidated damages for such failures, otherwise the said check shall be returned to the undersigned.

The undersigned hereby agrees that the City has the right to reject any or all bids and the undersigned shall not dispute the quantities used in preparing the bids.

Respectfully submitted,

SEAL
(if bid is by a Corporation)

LAD CORPORATION OF WEST COLUMBIA
CORPORATE SEAL
SOUTH CAROLINA

Signature of Person, Firm or Corporation Making Bid

PRESIDENT
Title

LAD Corporation Of West Columbia
221 Martin Neese Road
Swansea, SC 29160

Business Address

S.C. Contractor's License No: G 12926

NONCOLLUSION AFFIDAVIT

City of SWANSEA

State of SOUTH CAROLINA

County of LEXINGTON

LINDA A. HUTTO (Name) being first duly sworn, deposes and says that:

(1) ~~He~~ SHE is PRESIDENT (Position) of LAD CORPORATION OF WEST COLUMBIA (Company Name), the Bidder that has submitted the attached Bid for S5749 1400 BLOCK CALHOUN STREET (Project)

(2) ~~He~~ SHE is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to retain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Columbia, S.C. or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed) Linda A. Hutto

LINDA A. HUTTO, PRESIDENT
(Title)

LAD CORPORATION OF WEST COLUMBIA CORPORATE SEAL SOUTH CAROLINA

Subscribed and sworn to before me

this 22ND day of MAY, 2018

Stephen Hetherington
(Notary Public)

STEPHEN HETHERINGTON NOTARY PUBLIC SEAL Exp. July 5, 2026 SOUTH CAROLINA

My commission expires 7/5/2026

JUSTIFICATION FOR

Requisition#_____

EMERGENCY PROCUREMENT

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 1.17 of the City of Columbia Procurement Regulation and the 1976 South Carolina Code of Laws.

This governmental body proposes to procure contractual services for the replacement of 6" waterline located on Wildewood Downs Point. The proposed repair includes the replacement of the existing 6" waterline and associated fittings. The repair also includes repair of the asphalt roadway. (1)

as an emergency procurement from North American Pipeline Management (NAPM) for a cost of $215,000 (inclusive of contingency) funded from 5529999WM4323-18 . (2)

The basis for this emergency determination and the reason no other vendor is suitable is:

Failure to move quickly with required repairs will further jeopardize public safety and increase the possibility of damaging the integrity of 6" waterline and roadway. Four contractors met on site and provided a bid to complete the necessary repairs, attached for reference. The low bid for this work was provided by NAPM. NAPM is available to start work immediately and has the most knowledge of this project as they completed the roadway repair which is in the same area caused damaged approx. 15 months ago. (3)

5/31/2018 Amount$ 215,000

Date

Signature of Department Head — Date 5/31/18

Shannon Lizewski for — Signature of Purchasing Agent — Date 5/31/2018

Signature of Finance Director — Date 6/4/2018

Signature of Asst. City Manager — Date 5/31/18

Teresa Wilson — Signature of City Manager — Date 6/7/18

Form must be routed in the order of the signatures

Notes: (1) Enter description of goods or services to be procured.
(2) Enter name of emergency contractor.
(3) Enter the determination and basis for emergency procurement.

Rev 05/14/18

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals

We Are Columbia

CITY OF COLUMBIA - APPROVED PROJECT

THIS SECTION TO BE COMPLETED BY DEPARTMENT TO ADD OR ADJUST A PROJECT					
DEPARTMENT NAME	Engineering	DIVISION NAME	Water Distribution	DATE	5/21/2018
PROJECT NAME	Wildewood Downs Water Main Replacement			NEW PROJECT?	Yes
PROJECT ID	WM445801			PROJECT TYPE	Capital
MANAGER NAME	Andrea Bolling				

THIS SECTION TO BE COMPLETED BY DEPARTMENT

REVENUE BUDGET CONTROL- identifies source of funding

AMOUNT	FUNDING SOURCE	DESCRIPTION OF FUNDING SOURCE
$ 215,000.00	WM432318	Unforeseen Projects
$ 215,000.00		

EXPENDITURE BUDGET CONTROL- creates capital project line item budget

BUDGET YEAR	OBJECT CODE	FUND	DIVISION	PROJECT	CURRENT BUDGET	REVISED BUDGET	INCREASE (DECREASE)
17/18	658650	552	9999	WM445801	$ -	$ 215,000.00	$ 215,000.00
			9999			$ -	
			9999			$ -	
				TOTALS:	$ -		$ 215,000.00

EXPLANATION	WM445801 - Wildewood Downs Water Main Replacement low bid.

AUTHORIZED SIGNATURES:

DEPARTMENT MANAGER		ASST CITY MANAGER	
DIVISION MANAGER		CITY MANAGER	5/29/18

Radin, Benjamin T

From: Bolling, Andrea R
Sent: Thursday, May 31, 2018 3:59 PM
To: Radin, Benjamin T
Subject: Wildewood Downs 2018 Emergency
Attachments: Wildewood Downs 2018 Emergency .pdf

Follow Up Flag: Follow up
Flag Status: Completed

Ben,

Attached is the partially signed Emergency form and the supporting documentation. The requisition has not yet been entered as the budget transfer hasn't been completed yet. Please let me know what other information you need. Thanks!

-Andrea

Andrea Bolling, PE CFM
Deputy Director of Engineering

Columbia Water
Department of Engineering

PO Box 147 | Columbia, SC 29217
ARBolling@ColumbiaSC.Net
Phone: (803) 545-3379
Cell: (803) 413-7981

ColumbiaSCWater.Net
ColumbiaSC.Net

NAPM

SUBTOTAL: $194,707

CONTINGENCY (10%): $19,500

TOTAL WITH CONTINGENCY: $215,000

LAD

SUBTOTAL: $325,235

CONTINGENCY (10%): $32,600

TOTAL WITH CONTINGENCY: $358,000

CTB

SUBTOTAL: $397,080

CONTINGENCY (10%): $39,800

TOTAL WITH CONTINGENCY: $437,000

GHS

SUBTOTAL: $508,300

CONTINGENCY (10%): $50,830

TOTAL WITH CONTINGENCY: $559,130

NAPM

PROJECT: Bid#
WILDEWOOD DOWNS WATER MAIN REPLACEMENT (WM4458) Rev1

OPINION OF PROBABLE COST TO CONSTRUCT IMPROVEMENTS BY CONTRACT

DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM. IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.

Item No.	Description	Estimated Quantities	Unit	Unit Price	Amount
1	Mobilization	1	LS	$8,000	$8,000
2	Mill or Remove Asphalt Pavement (Calculated at 4" Thick) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$47	$11,280
3	Repave with 4" of Asphalt Pavement with 2" of Intermediate SCDOT Type B and 2" of Asphalt Surface Course Type B (2" Lifts) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$250	$60,000
4	Excavate Unsuitable Subgrade and Replace with 57 stone 1' above new pipe, then Crusher Run back to grade, Contractor to proof roll subgrade. Depth may vary (Contractor to be paid by tickets provided to City's Inspector)	50	CY	$172	$8,600
5	Remove and Replace Rolled Curb and Gutter	55	LF	$45	$2,475
6	Remove and Replace Concrete Drive	15	YD	$80	$1,200
7	6" Restrianed Joint DIP Water Main w/ Appurtenances (Tees, Bends) to be laid in existing trench with field lock gaskets	534	LF	$78	$41,652
8	8" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$5,500	$5,500
9	6" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$5,000	$5,000
10	Renew and Reconnect Water Services, Long (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	9	EA	$800	$7,200
11	Renew and Reconnect Water Services, Short (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	2	EA	$1,200	$2,400
12	New fire hydrant Assembly (Installed)	1	EA	$5,000	$5,000
13	Cut and Cap existing 6" water main (to be flow filled)	2	EA	$500	$1,000
14	Flowfill for exisitng 6" water main to be abandoned	100	CY	$31	$3,100
15	Concrete Thrust Block	4	CY	$250	$1,000
16	Sediment and Erosion Control	1	LS	$4,500	$4,500
17	Traffic Control	1	LS	$10,000	$10,000
18	Restoration	1	LS	$15,000	$15,000
19	Raise Manhole Cover to Match Pavement	1	LS	$1,800	$1,800

SUBTOTAL:	$194,707
CONTINGENCY (10%):	$19,500
TOTAL WITH CONTINGENCY:	$215,000

5/15/2018
Prepared By: BLG
Review

LAD

PROJECT: Bid#
WILDEWOOD DOWNS WATER MAIN REPLACEMENT (WM4458) Rev1

OPINION OF PROBABLE COST TO CONSTRUCT IMPROVEMENTS BY CONTRACT

DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM. IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.

Item No.	Description	Estimated Quantities	Unit	Unit Price	Amount
1	Mobilization	1	LS	$15,000	$15,000
2	Mill or Remove Asphalt Pavement (Calculated at 4" Thick) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$200	$48,000
3	Repave with 4" of Asphalt Pavement with 2" of Intermediate SCDOT Type B and 2" of Asphalt Surface Course Type B (2" Lifts) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$525	$126,000
4	Excavate Unsuitable Subgrade and Replace with 57 stone 1' above new pipe, then Crusher Run back to grade, Contractor to proof roll subgrade. Depth may vary (Contractor to be paid by tickets provided to City's Inspector)	50	CY	$350	$17,500
5	Remove and Replace Rolled Curb and Gutter	55	LF	$35	$1,925
6	Remove and Replace Concrete Drive	15	YD	$150	$2,250
7	6" Restrianed Joint DIP Water Main w/ Appurtenances (Tees, Bends) to be laid in existing trench with field lock gaskets	534	LF	$80	$42,720
8	8" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$3,500	$3,500
9	6" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$3,000	$3,000
10	Renew and Reconnect Water Services, Long (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	9	EA	$1,300	$11,700
11	Renew and Reconnect Water Services, Short (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	2	EA	$900	$1,800
12	New fire hydrant Assembly (Installed)	1	EA	$5,800	$5,800
13	Cut and Cap existing 6" water main (to be flow filled)	2	EA	$1,800	$3,600
14	Flowfill for exisitng 6" water main to be abandoned	100	CY	$150	$15,000
15	Concrete Thrust Block	4	CY	$110	$440
16	Sediment and Erosion Control	1	LS	$2,500	$2,500
17	Traffic Control	1	LS	$15,000	$15,000
18	Restoration	1	LS	$8,000	$8,000
19	Raise Manhole Cover to Match Pavement	1	LS	$1,500	$1,500

SUBTOTAL:	$325,235
CONTINGENCY (10%):	$32,600
TOTAL WITH CONTINGENCY:	$358,000

CIP Project #: WM4458-Rev1

5/11/2018
Prepared By: BLG
Reviewed By: ARB

GH SMITH

PROJECT: Bid#
WILDEWOOD DOWNS WATER MAIN REPLACEMENT (WM4458) Rev1

OPINION OF PROBABLE COST TO CONSTRUCT IMPROVEMENTS BY CONTRACT

DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM. IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.

Item No.	Description	Estimated Quantities	Unit	Unit Price	Amount
1	Mobilization	1	LS	$20,000	$20,000
2	Mill or Remove Asphalt Pavement (Calculated at 4" Thick) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$330	$79,200
3	Repave with 4" of Asphalt Pavement with 2" of Intermediate SCDOT Type B and 2" of Asphalt Surface Course Type B (2" Lifts) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$500	$120,000
4	Excavate Unsuitable Subgrade and Replace with 57 stone 1' above new pipe, then Crusher Run back to grade, Contractor to proof roll subgrade. Depth may vary (Contractor to be paid by tickets provided to City's Inspector)	50	CY	$200	$10,000
5	Remove and Replace Rolled Curb and Gutter	55	LF	$100	$5,500
6	Remove and Replace Concrete Drive	15	YD	$200	$3,000
7	6" Restrained Joint DIP Water Main w/ Appurtenances (Tees, Bends) to be laid in existing trench with field lock gaskets	534	LF	$200	$106,800
8	8" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$5,000	$5,000
9	6" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$6,000	$6,000
10	Renew and Reconnect Water Services, Long (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	9	EA	$3,000	$27,000
11	Renew and Reconnect Water Services, Short (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	2	EA	$2,000	$4,000
12	New fire hydrant Assembly (Installed)	1	EA	$8,000	$8,000
13	Cut and Cap existing 6" water main (to be flow filled)	2	EA	$1,000	$2,000
14	Flowfill for existing 6" water main to be abandoned	100	CY	$300	$30,000
15	Concrete Thrust Block	4	CY	$200	$800
16	Sediment and Erosion Control	1	LS	$10,000	$10,000
17	Traffic Control	1	LS	$20,000	$20,000
18	Restoration	1	LS	$50,000	$50,000
19	Raise Manhole Cover to Match Pavement	1	LS	$1,000	$1,000

SUBTOTAL:	**$508,300**
CONTINGENCY (10%):	**$50,830**
TOTAL WITH CONTINGENCY:	**$559,130**

5/15/2018
Prepared By: BLG
Reviewed

CTB

PROJECT: Bid#
WILDEWOOD DOWNS WATER MAIN REPLACEMENT (WM4458) Rev1

OPINION OF PROBABLE COST TO CONSTRUCT IMPROVEMENTS BY CONTRACT

DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM. IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.

Item No.	Description	Estimated Quantities	Unit	Unit Price	Amount
1	Mobilization	1	LS	$20,000	$20,000
2	Mill or Remove Asphalt Pavement (Calculated at 4" Thick) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$270	$64,800
3	Repave with 4" of Asphalt Pavement with 2" of Intermediate SCDOT Type B and 2" of Asphalt Surface Course Type B (2" Lifts) (Contractor to be paid by tickets provided to City's Inspector)	240	CY	$400	$96,000
4	Excavate Unsuitable Subgrade and Replace with 57 stone 1' above new pipe, then Crusher Run back to grade, Contractor to proof roll subgrade. Depth may vary (Contractor to be paid by tickets provided to City's Inspector)	50	CY	$85	$4,250
5	Remove and Replace Rolled Curb and Gutter	55	LF	$50	$2,750
6	Remove and Replace Concrete Drive	15	YD	$50	$750
7	6" Restrianed Joint DIP Water Main w/ Appurtenances (Tees, Bends) to be laid in existing trench with field lock gaskets	534	LF	$245	$130,830
8	8" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$4,000	$4,000
9	6" x 6" Tapping Sleeve and Valve w/ Valve Box	1	EA	$3,800	$3,800
10	Renew and Reconnect Water Services, Long (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	9	EA	$1,200	$10,800
11	Renew and Reconnect Water Services, Short (Size As Required)(Meter Box, Cast Iron Reader Lid and Dual Check)	2	EA	$900	$1,800
12	New fire hydrant Assembly (Installed)	1	EA	$4,500	$4,500
13	Cut and Cap existing 6" water main (to be flow filled)	2	EA	$2,500	$5,000
14	Flowfill for exisitng 6" water main to be abandoned	100	CY	$10	$1,000
15	Concrete Thrust Block	4	CY	$200	$800
16	Sediment and Erosion Control	1	LS	$10,000	$10,000
17	Traffic Control	1	LS	$10,000	$10,000
18	Restoration	1	LS	$25,000	$25,000
19	Raise Manhole Cover to Match Pavement	1	LS	$1,000	$1,000

SUBTOTAL:	$397,080
CONTINGENCY (10%):	$39,800
TOTAL WITH CONTINGENCY:	$437,000

BID FROM CAROLINA TAP & BORE INC.

5/31/2018
Prepared By: BLG
Review

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-023 - Granting an encroachment to the East Lake Home Owners Association for installation and maintenance of a wooden privacy fence within the right of way of the 100 block of Fountain Lake Way adjacent to properties located at 124 Pine Mast Court, 128 Pine Mast Court, 132 Pine Mast Court, 136 Pine Mast Court, 140 Pine Mast Court, 144 Pine Mast Court, 148 Pine Mast Court, 152 Pine Mast Court, and 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76 and 16310-05-77**

PURPOSE: **First reading approval was given on June 5, 2018.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** 2018-023 encroach East Lake HOA - Fountain Lake Way (PDF)

HISTORY:

06/05/18	**Columbia City Council**	**APPROVED ON FIRST READING**

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2018-023

Granting and encroachment to the East Lake Home Owners Association for installation and maintenance of a wooden privacy fence within the right of way of the 100 block of Fountain Lake Way adjacent to properties located at 124 Pine Mast Court, 128 Pine Mast Court, 132 Pine Mast Court, 136 Pine Mast Court, 140 Pine Mast Court, 144 Pine Mast Court, 148 Pine Mast Court, 152 Pine Mast Court, and 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76 and 16310-05-77

WHEREAS, the East Lake Home Owners Association (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 100 block of Fountain Lake Way adjacent to properties located at 124 Pine Mast Court, 128 Pine Mast Court, 132 Pine Mast Court, 136 Pine Mast Court, 140 Pine Mast Court, 144 Pine Mast Court, 148 Pine Mast Court, 152 Pine Mast Court, and 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76 and 16310-05-77 to install and maintain a wooden privacy fence approximately six (6') feet in height and four hundred eighty-five (485') feet in length as shown on the attached drawing; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this __ day of _____, 2018, that the grantee is hereby granted the right to use the right of way area of the 100 block of Fountain Lake Way adjacent to properties located at 124 Pine Mast Court, 128 Pine Mast Court, 132 Pine Mast Court, 136 Pine Mast Court, 140 Pine Mast Court, 144 Pine Mast Court, 148 Pine Mast Court, 152 Pine Mast Court, and 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76 and 16310-05-77 to install and maintain a wooden privacy fence approximately six (6') feet in height and four hundred eighty-five (485') feet in length as shown on the attached drawing; and,

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

LEGAL DEPARTMENT DRAFT

4. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

5. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

6. All trees shall be protected and no large tree roots shall be removed from any existing trees.

7. Gates must swing into property.

8. Fence posts must be located outside of the drip line of City trees to insure protection of City trees.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, his successors and assigns.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of $600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at his expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

ATTEST:

City Clerk

Introduced:
Final Reading:

Last revised: 5/21/2018

CITY COUNCIL
ENCROACHMENT SUMMARY
2018-023

100 BLOCK OF FOUNTAIN LAKE WAY
ADJACENT TO 124 THRU 156 PINE MAST COURT
WOOD PRIVACY FENCE

Subject Property:	Right-of-way adjacent to the 100 block of Fountain Lake Way adjacent to 124, 128, 132, 136, 140, 144, 148, 152, 156 Pine Mast Court, Richland County TMS#16310-05-70, 16310-05-71, 16310-05-72, 16310-05-73, 16310-05-74, 16310-05-75, 16310-05-76, 16310-05-77
Council District:	4
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a 6 ft. high wood privacy fence
Applicant:	East Lake Home Owners Association
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for installation and maintenance of a wood privacy fence measuring approximately six (6’) feet in height four hundred eighty-five (485’) feet in length, as shown on the attached drawing; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance. 3. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 4. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 5. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 6. All trees shall be protected and no large tree roots shall be removed from any existing trees. 7. Gates must swing into property. 8. Fence posts must be located outside of the drip line of City trees to insure protection of City trees.

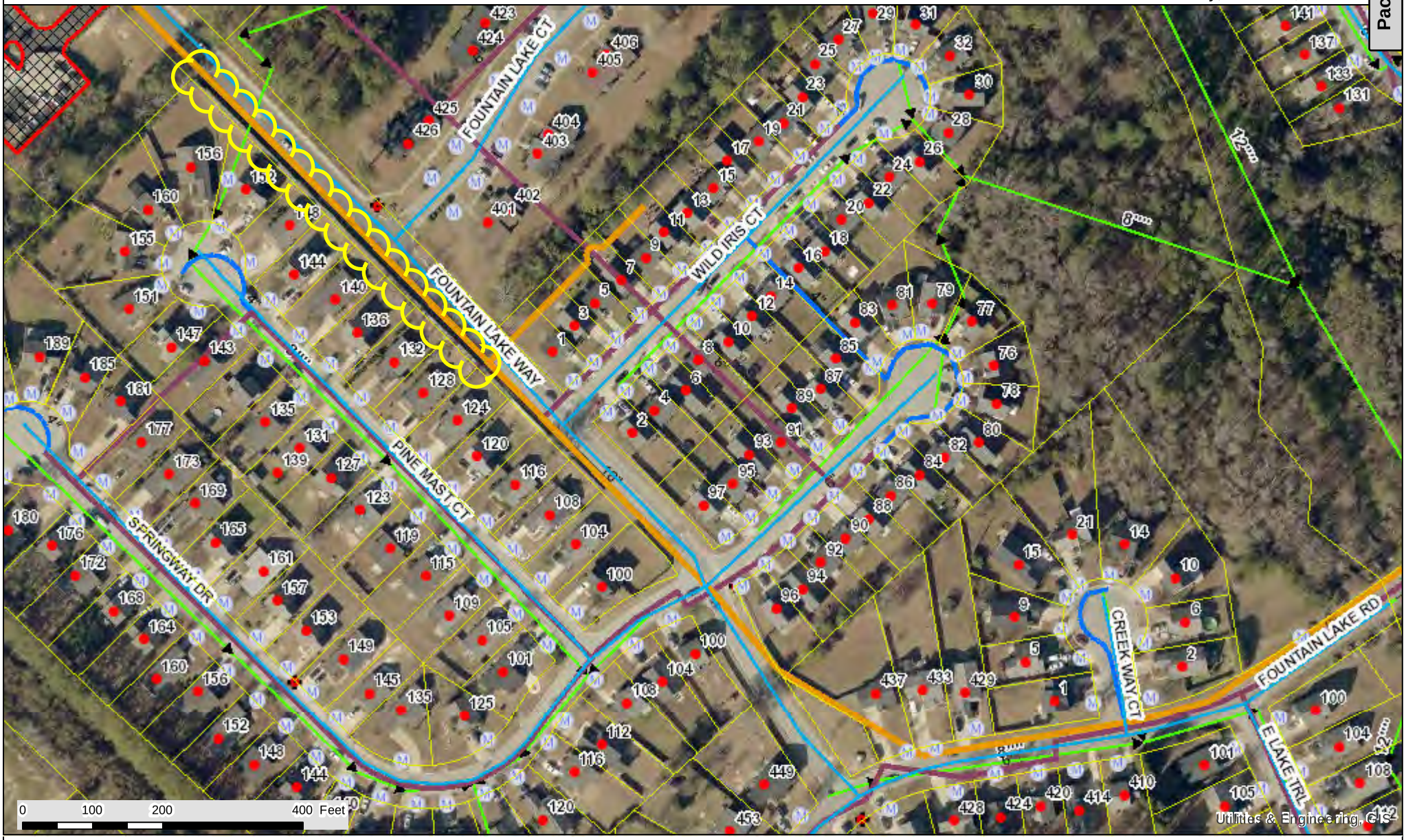
CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning	Recommend approval.
Streets	Recommend approval.
Utilities and Engineering	Recommend approval with condition 1. If the fence is within a City utility easement a hold harmless agrement will need to be executed.

Traffic Engineering	Recommend approval.
Forestry	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.

City of Columbia

Fountain Lake Way - Fence Encroachment

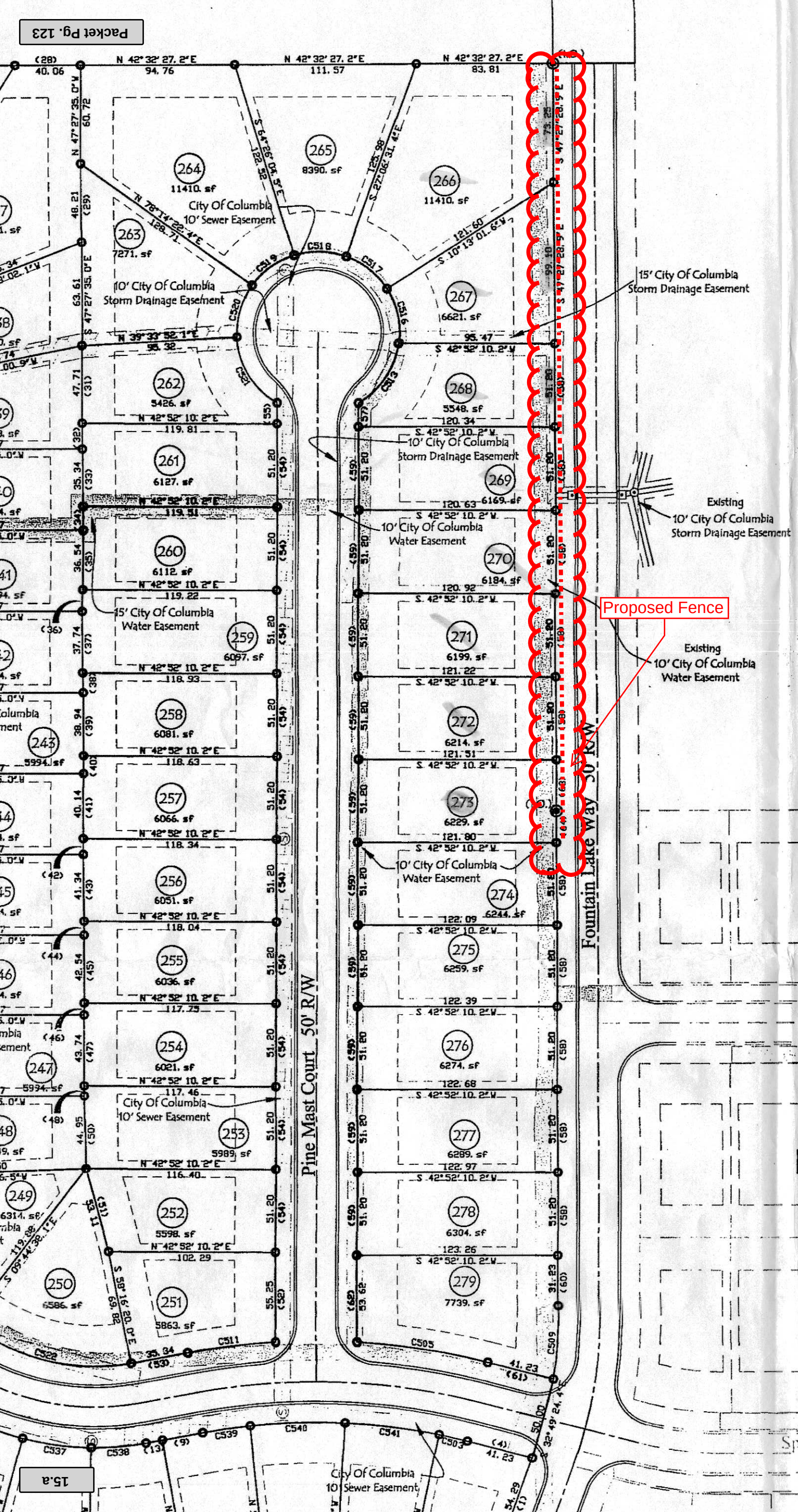
Monday, March 5, 2018



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

We Are Columbia


City Of Columbia
10' Sewer Easement
10' City Of Columbia
Storm Drainage Easement
15' City Of Columbia
Storm Drainage Easement
10' City Of Columbia
Storm Drainage Easement
10' City Of Columbia
Water Easement
15' City Of Columbia
Water Easement
City Of Columbia
10' Sewer Easement
10' City Of Columbia
Water Easement
City Of Columbia
10' Sewer Easement
Existing
10' City Of Columbia
Storm Drainage Easement
Proposed Fence
Existing
10' City Of Columbia
Water Easement
Pine Mast Court 50' R/W
Fountain Lake Way 50' R/W
264
11410. sf
265
8390. sf
266
11410. sf
263
7271. sf
267
6621. sf
262
5426. sf
268
5548. sf
261
6127. sf
269
6169. sf
260
6112. sf
270
6184. sf
259
6097. sf
271
6199. sf
258
6081. sf
272
6214. sf
257
6066. sf
273
6229. sf
256
6051. sf
274
6244. sf
255
6036. sf
275
6259. sf
254
6021. sf
276
6274. sf
253
5989. sf
277
6289. sf
252
5598. sf
278
6304. sf
251
5863. sf
279
7739. sf
250
6586. sf
249
6314. sf
248
247
5994. sf
243
5994. sf

REQUEST FOR A PERMANENT RESIDENTIAL OR CHURCH DIRECTIONAL SIGNS ENCROACHMENT ORDINANCE

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) *Business signs are* ***NOT*** *permitted via an encroachment.* *An encroachment must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and is subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your homeowners' policy with limits being increased to $600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management.*

Please complete and submit this form along with any attachment(s) to Shari Ardis by e-mail at slardis@columbiasc.net ; fax at 803-737-4250; **or** mail to Shari Ardis, Legal Department, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below and not through the Legal Department. Chip Timmons with Risk Management (733-8306 or catimmons@columbiasc.net) should be contacted regarding the insurance requirements.

Date: 2-14-2018 Property Owner: East Lake Homeowners Association

Applicant's Name if different from Property Owner: Cheryl Goodwin, President

Contact Information: Telephone Number: 803-240-9140 Fax Number: _____

Mailing address: Fountain Lake Way E-mail address: cgoodwin4@bellsouth.net

Encroachment Location (Address): Fountain Lake Way

(If corner lot, include name and block number of side street, i.e., 1737 Main Street and 1100 block of Laurel Street)

Tax Map Number for Encroachment Location: _____

==========

Encroachment type: ___Wall ✓ Fence ___ Columns___ Steps___ Irrigation System___ Landscaping___ Driveway___ Pavers ___ Walkway/Side walk ___ Underground Utilities ___ other

If Other - specify: _____

Dimensions (height/width/length): See attachments 6 ft fence -

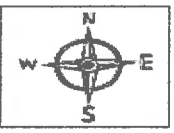
(i.e., 6'x42' wooden privacy fence; two 12"x4' concrete step; two 12"x12" x24" brick columns; 4'x15' brick paver walkway)

Construction material: Treated wood/lumber

Please provide photographs and drawing or site plan ***drawn to scale*** - no larger than 8-1/2 x 11.

==========

_____ **Church Directional Signs** (Must provide picture or drawing of proposed signs that reflect dimensions)

Location(s) signs are to be placed (i.e. Northeast corner of Main Street) _____	

All work shall comply with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT	DEPARTMENT	PHONE	FAX	E-MAIL
Johnathan Chambers	Development Services (Land Development)	803-545-3333	803-343-8779	jechambers@columbiasc.net
John Fellows	Development Services (Planning)	803-545-3222	803-733-8647	jsfellows@columbiasc.net
Brian Cook	Development Services (Zoning)	803-545-3332	803-733-8647	kbcook@columbiasc.net
Jerry Thompson	Development Services (Building Inspections)	803-545-3420	803-733-8699	jlthompson@columbiasc.net
Fanessa Pinckney	Development Services (Permits)	803-545-3420	803-733-8699	fcpinckney@columbiasc.net
Amy Moore	Development Services (Historic Preservation)	803-545-3222	803-733-8647	aemoore@columbiasc.net
Robert Harkins	Development Services (Plans Review)	803-545-3420	803-733-8647	rlharkins@columbiasc.net
Denny Daniels	Utilities & Engineering (Construction Management)	803-545-3400	803-988-8199	jddaniels@columbiasc.net
Robert Anderson	Public Works (Administration)	803-545-3780	803-733-8648	raanderson@columbiasc.net
Robert Sweat	Public Works (Street Division)	803-545-3790	803-545-3785	rgsweatt@columbiasc.net
David Brewer	Public Works (Traffic Engineering)	803-545-3850	803-733-8648	ddbrewer@columbiasc.net
Sara Hollar	Public Works (Forestry & Beautification)	803-545-3860	803-733-8648	sehollar@columbiasc.net
John Hooks	Public Works (Solid Waste)	803-545-3800	803-733-8648	jphooks@columbiasc.net
Chip Timmons	Risk Management	803-733-8306	803-733-8245	catimmons@columbiasc.net
David Koon	Fire Department	803-545-3701	803-401-8839	cfdgkoon@columbiasc.net
John David Spade	Parking Services	803-545-3070	803-733-8523	spade@columbiasc.net

LR: 7/2014

FENCE/WALL

BUILDING/ZONING PERMIT APPLICATION

CITY OF COLUMBIA DEVELOPMENT SERVICES

Development Center • 1136 Washington Street, Columbia, SC 29201 • 803.545.3333 • Fax: 803.733.8699

DATE	2/28/18	SC LICENSE #	
JOB LOCATION	Fountain Lake Way		
TAX MAP #		ZONING DISTRICT	

I, as a property owner or owner representative, confirm to the best of my knowledge that the above property ☐ is ☑ is not within a flood hazard area

SIGNATURE:

CONTACT INFORMATION *Whom should reviewers contact with questions?*	NAME:	Cheryl Goodwin				
	ADDRESS:	101 Creek Way Lane				
	TEL:	803-240-9140	FAX:		E-Mail	cgoodwin4@bellsouth.net
CONTRACTOR INFORMATION *If not known, enter: "To Be Determined"*	NAME:	To be determined				
	ADDRESS:					
	TEL:		FAX:		E-Mail	
PROPERTY OWNER						
DESCRIPTION OF WORK	Replace 6 ft fence.					

Facts About Fences
Note: this information is not comprehensive; please consult the Zoning Ordinance Chapter 17-277 for more information

Conditions

- Fences may not be located in the required sight area (*See Code of Ordinances 17-280*).
- Maximum allowed height for a fence or wall within the required front yard setback is 4'.
- Maximum allowed height for a fence or wall within the required side or rear yards is 7' however, if the fence will be located within 6' of an adjacent structure, the fence height may not exceed 5'.
- Maximum allowed height for a fence or wall within the required secondary front yard is 6' in height.
- Detailed sketch showing exact location of fence must be submitted with this application.
- Owner is responsible to ensure that the proposed work is NOT within a recorded easement.

☑ By checking this box I agree to the above conditions.

FENCE HEIGHT	6 ft		
EXISTING USE OF PROPERTY	Privacy fence	PROPOSED USE PROPERTY	Replacement
JOB VALUE *FOR THIS JOB*	$	FENCE MATERIAL	Treated Lumber
SIGNATURE	Cheryl A. Goodwin	COMPLETION DATE	
FOR STAFF USE	INVOICE#		

Google Maps Fountain Lake Way

Image capture: Aug 2014 © 2018 Google

Columbia, South Carolina

Google, Inc.

Street View - Aug 2014

Google Maps Fountain Lake Way

Image capture: Aug 2014 © 2018 Google

Columbia, South Carolina

Google, Inc.

Street View - Aug 2014

Google Maps Fountain Lake Way

Image capture: Aug 2014 © 2018 Google

Columbia, South Carolina

Google, Inc.

Street View - Aug 2014

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-028 Granting an encroachment to the City Center Partnership for installation and maintenance of a steel bicycle repair stand within the right of way area of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS #09013-05-02**

PURPOSE: **First reading approval was given on June 5, 2018.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** 2018-028 encroach CCP - Bike Repair Stand adj 1339 Main (PDF)

HISTORY:

06/05/18	**Columbia City Council**	**APPROVED ON FIRST READING**

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2018-028

Granting and encroachment to the City Center Partnership for installation and maintenance of a steel bicycle repair stand within the right of way are of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS #09013-05-02

WHEREAS, City Center Partnership (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS #09013-05-02 for installation and maintenance of a steel bicycle repair stand approximately five (5') feet in height and two (2') feet in width as shown on the attached drawing; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this __ day of _____, 2018, that the grantee is hereby granted the right to use the right of way area of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS #09013-05-02 for installation and maintenance of a steel bicycle repair stand approximately five (5') feet in height and two (2') feet in width as shown on the attached drawing; and,

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. The location of the repair stand, bicycles and any and all items used for repair shall not be placed to create a visual impediment or impede the path of travel for persons safely walking along the sidewalk, or entering or existing the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Grantee shall provide a refuse receptacle.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, his successors and assigns.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of $600,000.00 for personal injury and property

damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at his expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

Assistant City Attorney

ATTEST:

City Clerk

Introduced:
Final Reading:

LEGAL DEPARTMENT DRAFT

CITY COUNCIL
ENCROACHMENT SUMMARY
2018-028

1300 BLOCK OF MAIN STREET
ADJACENT TO 1339 MAIN STREET
BICYCLE REPAIR STATION

Subject Property:	Right-of-way adjacent to the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS 09013-05-02
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a bicycle repair station
Applicant:	City Center Partnership
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of a steel bicycle repair stand measuring approximately five (5') feet in height and two (2') feet in width ft. within the right of way area of the 1300 block of Main Street adjacent to 1339 Main Street, Richland County TMS 09013-05-02, as shown on the attached drawing; and, Conditions of the proposed encroachment are as follows: 1. The location of the repair stand, bicycles and any and all items used for repair shall not be placed to create a visual impediment or impede the path of travel for persons safely walking along the sidewalk, or entering or existing the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard; and, 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee shall provide a refuse receptacle.

CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning	Recommend approval.
Streets	Recommend approval.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.

REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE (INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to $600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-255-8935; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 2/27/2018 Property Owner: City of Columbia

Business Name/Applicant's Name if different than owner: City Center Partnership

Contact Information: Telephone Number: 803-233-0620 Fax Number: _____

Mailing address: 1201 Main St. # 150 Columbia, SC 29201 E-mail address: matt@citycentercolumbia.sc

Business Name/Development Name for Encroachment: City Center Partnership

Encroachment type: ___Wall ___ Fence ___ Columns ___ Steps ___ Irrigation System ___ Landscaping ____ Driveway ____ Pavers ____ Sidewalk/Walkway
Planters Awning Underground Utilities Other: Dero Fixit bicyle repair stand

Dimensions (height/width/length): Unit is 59" x 12.75." Minimum footprint 90" x 45."
(i.e. 6'x42' wooden privacy fence;
two 12'x4'x3' concrete steps)

Construction material: Main body 6" x .154" tube; Bike hanger: 1.5" sch. 40 pipe, 1/4" plate; Foot: 10" dia x .25" plate; Tool tethers; 5/32" stainless steel cable; manual air pump

☐ ***OUTDOOR DINING:*** *The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.*

Hours/days of operation for outdoor dining: _____

Posted Maximum Capacity Allowance (inside/outside combined): _____ No. of chairs outdoors: _____ No. of Tables Outdoors: _____

Do you serve: ☐ Wine ☐ Beer ☐ Liquor SCDOR ABL No.: _____ If not, do you intend to apply for an ABL license? _____

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

Name/Title:
Date:

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

Name/Title:
Date: Feb. 28, 2018

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

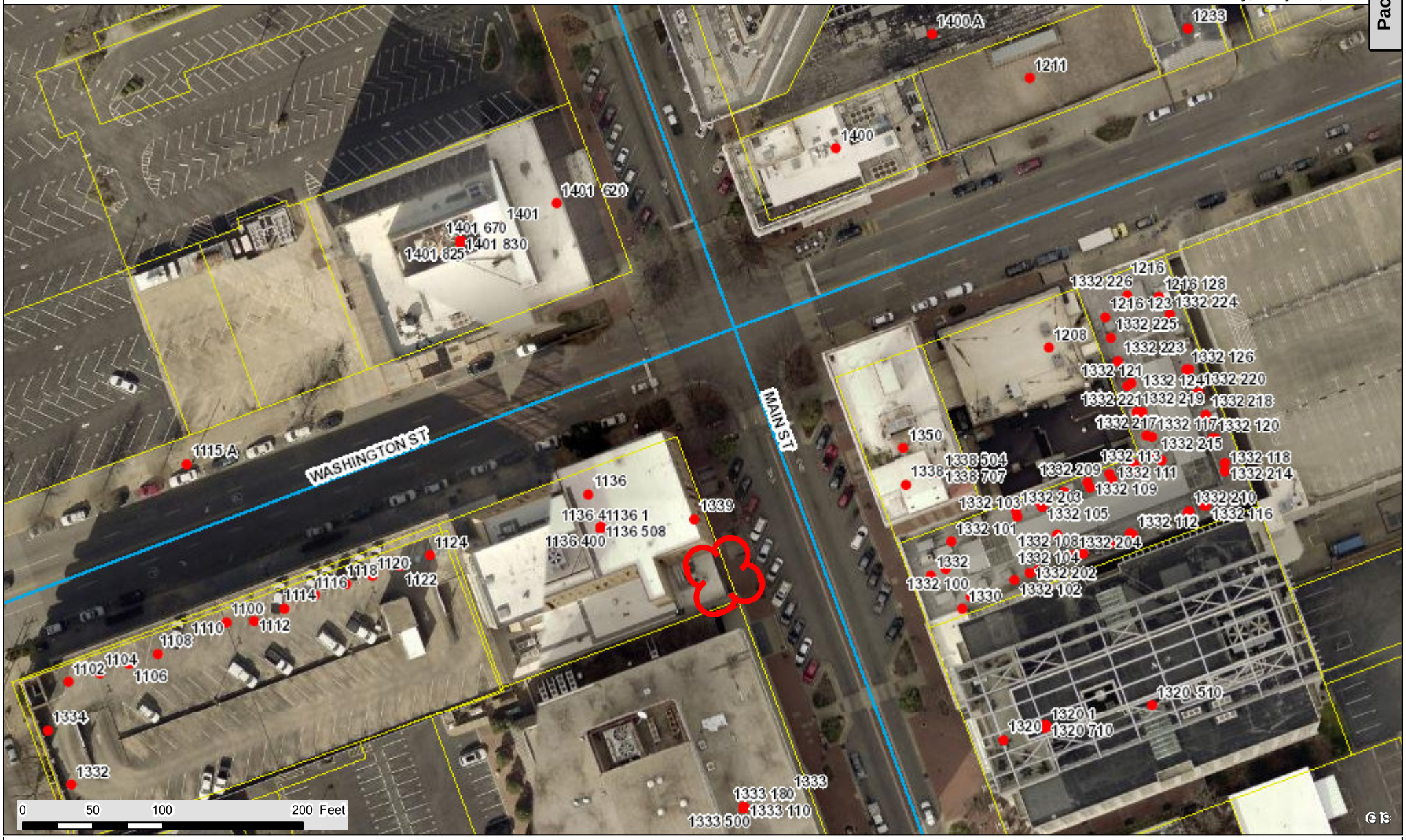
CONTACT	DEPARTMENT	PHONE	FAX	E-MAIL
Johnathan Chambers	Development Services (Land Development)	803-545-~~3333~~ 3206	803-255-8935	jechambers@columbiasc.net
John Fellows	Development Services (Planning)	803-545-3222	803-733-8647	jsfellows@columbiasc.net
Brian Cook	Development Services (Zoning)	803-545-3332	803-733-8647	kbcook@columbiasc.net
Jerry Thompson	Development Services (Building Inspections)	803-545-3420	803-733-8699	jlthompson@columbiasc.net
Zach Kay	Development Services (Development Center)	803-545-3420	803-733-8699	zpkay@columbiasc.net
Amy Moore	Development Services (Historic Preservation)	803-545-3222	803-733-8647	aemoore@columbiasc.net
Lucinda Statler	Development Services (Urban Design)	803-545-0229	803-733-8647	lsstatler@columbiasc.net
Jerry Thompson	Development Services (Commercial Plan Review)	803-545-3420	803-733-8647	jlthompson@columbiasc.net
Scott Holder	Development Services (Landscaping)	803-545-3218	803-255-8935	jsholder@columbiasc.net
Denny Daniels	Utilities & Engineering (Construction Management)	803-545-3400	803-988-8199	jddaniels@columbiasc.net
Robert Anderson	Public Works (Administration)	803-545-3780	803-733-8648	raanderson@columbiasc.net
Robert Sweatt	Public Works (Street Division)	803-545-3790	803-545-3785	rgsweatt@columbiasc.net
David Brewer	Public Works (Traffic Engineering)	803-545-3850	803-733-8648	ddbrewer@columbiasc.net
Sara Hollar	Public Works (Forestry & Beautification)	803-545-3860	803-733-8648	sehollar@columbiasc.net
John Hooks	Public Works (Solid Waste)	803-545-3800	803-733-8648	jphooks@columbiasc.net
Chip Timmons	Risk Management	803-733-8306	803-733-8245	catimmons@columbiasc.net
Kris Scott	Fire Department	803-545-3736	803-401-8839	cfdkdscott@columbiasc.net
Linda Matney	Parking Services	803-545-3070	803-733-8523	lsmatney@columbiasc.net

LR: 1/2017

City of Columbia

1339 Main Street - Bicycle Repair Stand

Wednesday, May 16, 2018



CITY OF COLUMBIA GIS DATA DISCLAIMER

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We Are Columbia

Google, Inc.
Street View - Mar 2017
Park
Park St
Google

45"

90"

FIXIT

Today's Service Station

The Fixit includes all the tools necessary to perform basic bike repairs and maintenance, from changing a flat to adjusting brakes and derailleurs. The tools and air pump are securely attached to the stand with stainless steel cables and tamper-proof fasteners. Hanging the bike from the hanger arms allows the pedals and wheels to spin freely while making adjustments.

Patents D680,914 S1 and US 9,498,880 B2

DERO
A PLAYCORE Company

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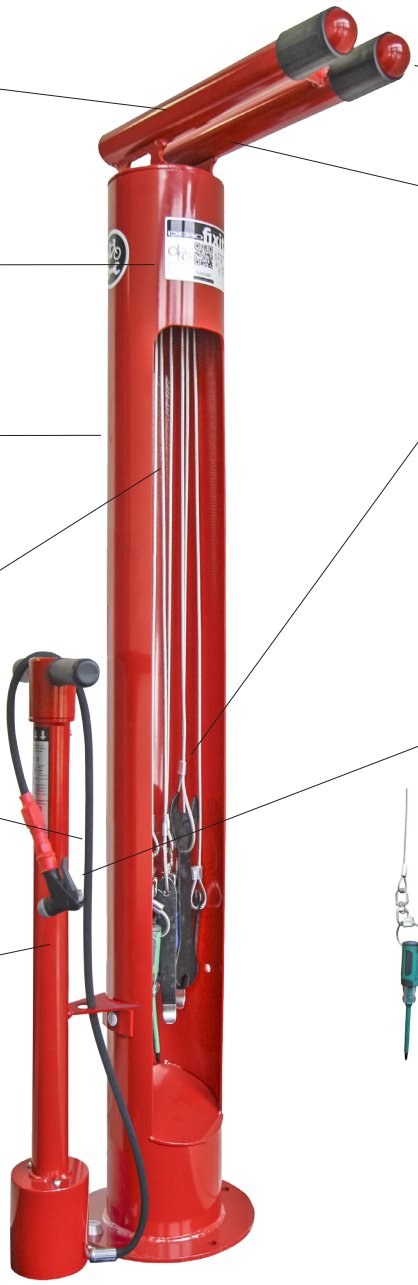
FIXIT



Hanger arms accommodate most types of bikes

Hanger arms can be mounted at 12, 3, 6, or 9 o'clock

Hanger is ADA compliant

QR code takes smart phone users to comprehensive bike repair web site

Large surface area for sponsorship, branding, or way-finding signage

Includes most commonly used tools for simple bike maintenance

Screwdrivers and Allen Wrenches are on swivel connectors for easier use

Tools are secured with braided stainless steel aircraft cables

Pump head accommodates Presta and Schrader valve stem types

Pump hose is reinforced for maximum protection

Pump holster can be mounted on either side or back of Fixit

Hanger and pump (shipped as 2nd package) pack inside main body for easy, inexpensive shipping

Tools included:
Philips and flat head screwdrivers
2.5, 3, 4, 5, 6, 8mm Allen wrenches
Headset wrench
Pedal wrench
8, 9, 10, 11mm box wrenches
Tire levers (2)

FINISH OPTIONS

Galvanized

Stainless

Powder Coat

White	Black	Light Gray RAL 7042	Deep Red RAL 3003	Yellow RAL 1023
CNH Bright Yellow	Orange RAL 2004	Beige RAL 1001	Iron Gray 7011	Hunter Green RAL 6005
Light Green RAL 6018	Green RAL 6016	Sepia Brown RAL 8014	Bronze	Silver 9007
Dark Purple	Flat Black	Wine Red RAL 3005		

Thermoplastic

Black	Green	Red	Gray	Brown

www.dero.com | 1-888-337-6729

DERO A PLAYCORE Company

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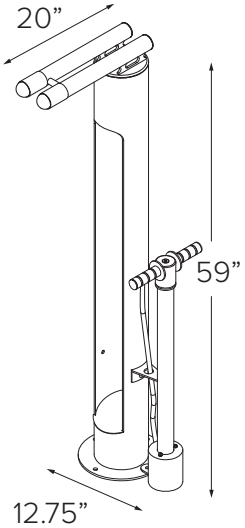
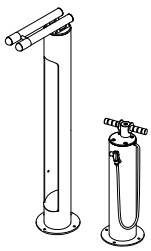
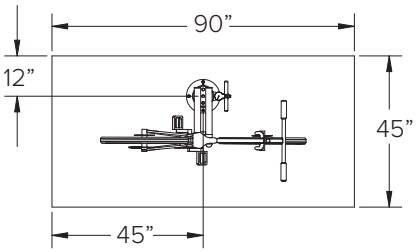
FIXIT
Submittal Sheet



Fixit with Air Kit 2



Fixit with Air Kit 3



Minimum Footprint

CAPACITY 1 Bike

MATERIALS

Main body: 6”x .154” tube
Bike Hanger: 1.5” sch. 40 pipe, ¼” plate
Foot: 10” dia. x .25” plate
Tool tethers: 5/32” stainless steel cable
Manual air pump
Hand tools:
- Philips and flat head screwdrivers
- 2.5, 3, 4, 5, 6, 8mm Allen wrenches
- Headset wrench
- Pedal wrench
- 8, 9, 10, 11mm box wrenches
- Tire levers (2)

FINISHES

☐ **Galvanized**
An after fabrication hot dipped galvanized finish is our standard option.

☐ **Powder Coat**
Our powder coat finish assures a high level of adhesion and durability by following these steps:
1. Sandblast
2. Epoxy primer electrostatically applied
3. Final thick TGIC polyester powder coat

☐ **Thermoplastic**
In addition to an increased thickness (8-10mils), the thermoplastic finish covers a galvanized layer and offers superior impact resistance over powder coating.

☐ **Stainless**
Stainless Steel: 304 grade stainless steel material finished in either a high polished shine or a satin finish.

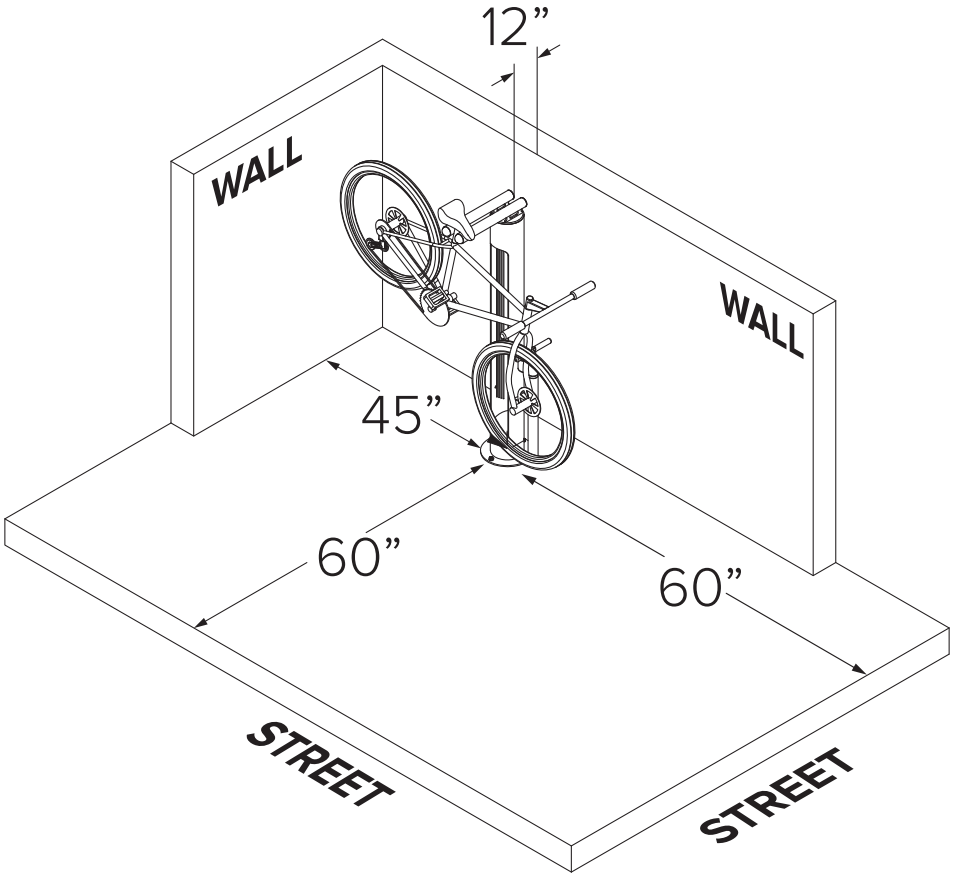
MOUNT OPTIONS

☐ **Surface**
Has 10” diameter x.25” foot with four anchors per foot.

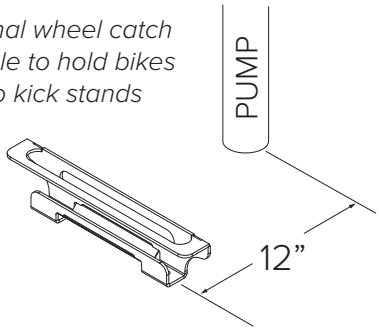
© 2016 Dero

FIXIT

Setbacks



An optional wheel catch is available to hold bikes with no kick stands



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FIXIT

Installation Instructions

TOOLS NEEDED

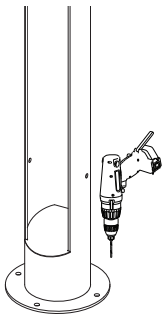
Hammer drill
3/8” masonry bit
Hammer
Socket Wrench
9/16” socket
Tamper-proof socket (included)*
Socket extension, 6” min.

RECOMMENDED BASE MATERIAL

Solid concrete is the best base material for installation. To ensure the proper anchors are shipped with your rack, ask your Dero Rack representative which anchor is appropriate for your application. Be sure nothing is underneath the base material that could be damaged by drilling.

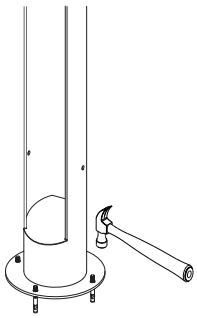
Be sure to save your tamper-resistant tools for any future maintenance. They are costly to replace.

1



Reference the Fixit setback recommendations and place the upright in the desired location. Use the base as a template and drill (4) 3/8” x 3” holes in the concrete with a hammer drill and masonry bit. Clean up all concrete dust from drilling.

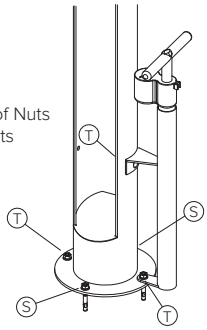
2



Hammer in the (4) wedge anchors. Leave at least 3/4” of an inch of exposed threads above the Fixit base.

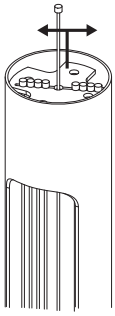
3

Ⓣ = Tamper-proof Nuts
Ⓢ = Standard Nuts



Decide which position the pump will be installed in and place the bottom pump flange over the corresponding wedge anchor. Attach the top pump flange to the Fixit upright with a carriage bolt, washer, and tamper-proof nut. Tighten all wedge anchors with washers and nuts.
Reserve one of the tamper-proof nuts to secure the tools.

4



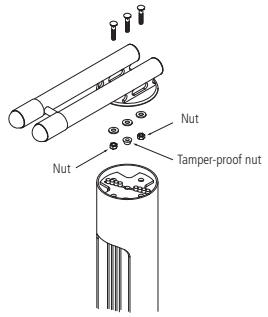
Insert the tool cables into the cable slot on the Fixit upright.

© 2016 Dero

FIXIT

Installation Instructions

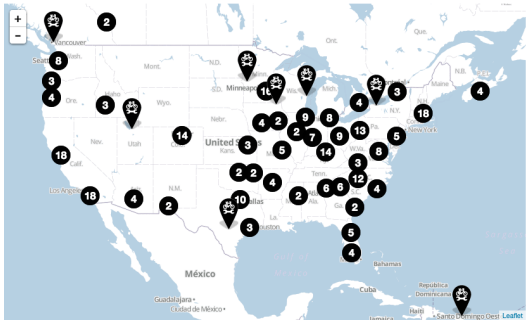
5

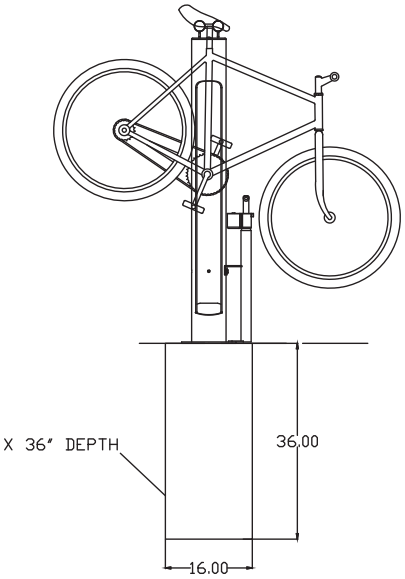


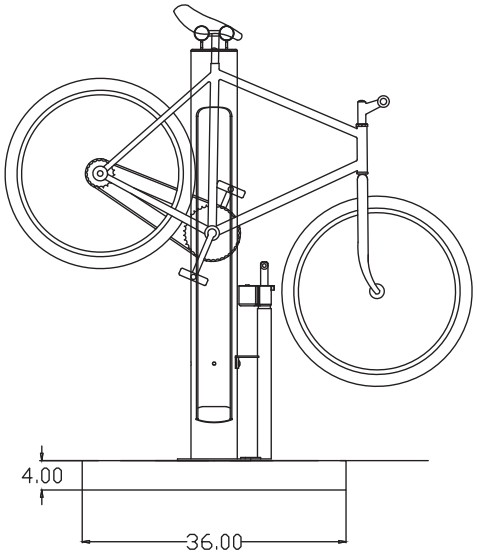
Place the bike hanger in the desired position on top of the Fixit upright and attach with carriage bolts, washers and nuts. **Apply the tamper-proof nut to center bolt to secure tools.**

After installation is complete, please scan the QR code on the Fixit with a smartphone. This will allow us to add this Fixit station to our map available here:

http://www.dero.com/fixitmap/fixitmap.html







PAD 36" X 36" X 4"

Pad recommendations for pouring along trail

© 2016 Dero

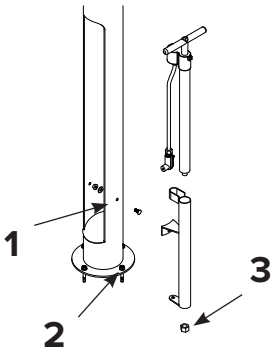
FIXIT

Maintenance and Replacement

NOTE:

All threads for all parts of the pump are right-hand threads. They tighten clockwise, and loosen counter-clockwise (“righty tighty, lefty loosey”). However, when you are looking top-town at a bolt that threads from underneath, if you move it counter-clockwise from your point of view, you are actually tightening, not loosening, the nut! This has led to some unnecessary breakage of pump parts. Be sure you are looking at the nut with the proper orientation before tightening or loosening.

REMOVING THE AIR KIT FROM THE FIXIT

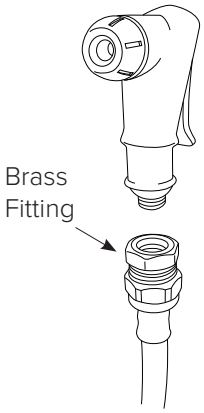


1. Remove nut and bolt on side of Fixit.

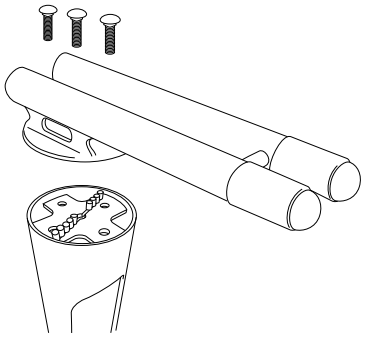
2. Remove tamperproof nut on bottom of Fixit, using the Tamperproof Penta Tool supplied for this purpose.

3. Once Airpump is removed, but still in sleeve, remove the 1 3/16” nut on the bottom of the sleeve (turning counter-clockwise). You can now slide the pump out.

CHANGING THE PUMPHEAD



Remove the shrinkwrap. Unscrew the pumphead from the brass fitting (turning counter-clockwise). You will need to keep the brass fitting for the new pumphead. Replace the pumphead. If you want to put on shrinkwrap, then put the shrinkwrap sleeve over the hose before replacing pumphead. Once pumphead is on, pull shrinkwrap sleeve over the brass fitting and use a heatgun to shrink it.



REPLACING TOOLS

There are three bolts at the top of the Fixit. Underneath are two 3/8” nuts, and one penta tamper-proof nut (center bolt). These are all best removed with a socket wrench, using the extension tool to enable you to reach the nuts. Once the nuts are removed, take off the cap to replace tools.

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We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-048 - Amending Resolution No.: R-2016-025 Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City for relocation from the 1400 block of Main Street to the 1600 block of Main Street during the Latin, SC Pride and Jam Room Music Festivals and The Hub move-in dates only**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship**

ATTACHMENTS:

- **#a:** R-2018-048 amend Soda City for Jam Fest SC Pride Latin Festival & Hub move in (PDF)

LEGAL DEPARTMENT DRAFT

RESOLUTION NO.: R-2018-048

Amending Resolution No.: R-2016-025 Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City for relocation from the 1400 block of Main Street to the 1600 block of Main Street during the Latin, SC Pride and Jam Room Music festivals and The Hub move-in dates only

WHEREAS, on April 5, 2016, City Council approved Resolution No.: R-2016-025 amending Resolution No.: R-2015-105, a copy of each resolution being attached hereto and incorporated herein by specific reference, authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City, an open-air market featuring farmers and food from January, 2016 to December, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, and approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; authorizing the City Manager to execute an Agreement between the City of Columbia and Emile DeFelice for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas, without closing the intersection of Hampton Street and Main Street for Soda City; approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; and authorize City staff to require vendors to remove items City staff deems not to be in compliance; and,

WHEREAS, among other things, the resolutions reserved the right unto the City to negotiate with the Market Organizer and other parties to accommodate unplanned events that the City deems extraordinary, including but not limited to SC Pride, JamFest the Latin Festival and The Hub move-in days; and,

WHEREAS, the City has negotiated with the organizers of the events, market and merchants in the 1600 block of Main Street, to allow for the relocation of the market from the 1400 block of Main Street to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street, only on Saturday, August 18, 2018 for The Hub move-in; Saturday, August 25, 2018 for The Latin Festival, with a rain contingency date of Saturday, September 1, 2018; Saturday, September 29, 2018 for Jam Room Music Festival; and Saturday, October 20, 2018 for SC Pride, as follows:

1. Resolution No.: R-2018-033, approved on May 1, 2018 authorizes SC Pride to utilize the half block area of the 1200 block of Main Street north of the entrance to the parking garage located behind 1221 Main Street to allow for ingress and egress to the parking garage; the half block area of the 1200 block of Lady Street west of the entrance to the First Citizens Bank and Trust parking lot to allow for ingress and egress to parking lot; the half block area of the 1100 block of Lady Street east of the entrance into the parking garage located behind 1227 Main Street to allow for ingress and egress into the parking garage; the 1300 block of Main Street between Lady Street and Washington Street; the 1400 block of Main Street between Washington Street to the southern crosswalk at Hampton Street; the half block area of the 1100 block of Washington Street east of the parking lot located behind 1401 Main Street and the Washington Street garage to allow for ingress and egress to the parking lot and garage; the half block area of the eastern 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress to the parking lot; and,

2. Resolution No.: R-2017-115, approved on November 21, 2017 authorizes The Latin Festival to utilize the 1300 and 1400 blocks of Main Street; the western half block of the 1200 block of Lady Street to the entrance of the parking lot located behind the First Citizens building; the eastern half block of the 1100 block of Lady Street to the entrance of the parking garage located behind 1122 Lady Street; and the eastern half block of the 1100 block of Washington Street to the entrance of the parking lot located behind 1401 Main Street and the entrance to the Washington Street parking garage from 11:00 a.m. until 10:00 p.m. on Saturday, August 25, 2018, with a rain date contingency of Saturday, September 1, 2018; and,

3. Resolution No.: R-2018-005, approved on March 20, 2018, authorizes Jam Room Music Festival to utilize the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza, from 12:00 p.m. until 10:00 p.m. on Saturday, September 29, 2018; and,

WHEREAS, it has been determined that the relocation of the market from the 1400 block of Main Street to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street only for The Hub move-in days, Latin, SC Pride and Jam Room Music festivals, would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this ___ day of _____, 2018, that Resolution No.: R-2016-025 approved by City Council on April 5, 2016 amending Resolution No.: R-2015-105, approved by City Council on December 1, 2015, authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City, an open-air market featuring farmers and food from January, 2016 to December, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, except during The Hub move-in days, Latin, SC Pride and Jam Room Music festivals, and approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; authorizing the City Manager to execute an Agreement between the City of Columbia and Emile DeFelice for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas, without closing the intersection of Hampton Street and Main Street for Soda City; approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; and authorize City staff to require vendors to remove items City staff deems not to be in compliance is amended to allow for the relocation of the market from the 1400 block of Main Street to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street only on Saturdays, August 18, 2018 for The Hub move-in; August 25, 2018 for The Latin Festival, with a rain contingency date of Saturday, September 1, 2018; Saturday, September 29, 2018 for Jam Room Music Festival; and Saturday, October 20, 2018 for SC Pride.

BE IT FURTHER RESOLVED that with the exception of the events outlined hereinabove, the remainder of Resolution R-2016-025 as approved by City Council on April 5, 2016 amending Resolution No.: R-2015-105, approved by City Council on December 1, 2015, a copy of each resolution being attached hereto and incorporated herein by specific reference, shall remain in full force and effect.

Requested by:

Assistant City Manager Gentry

_____
Mayor

Approved by:

_____
City Manager

Approved as to form:

_____
Deputy City Attorney

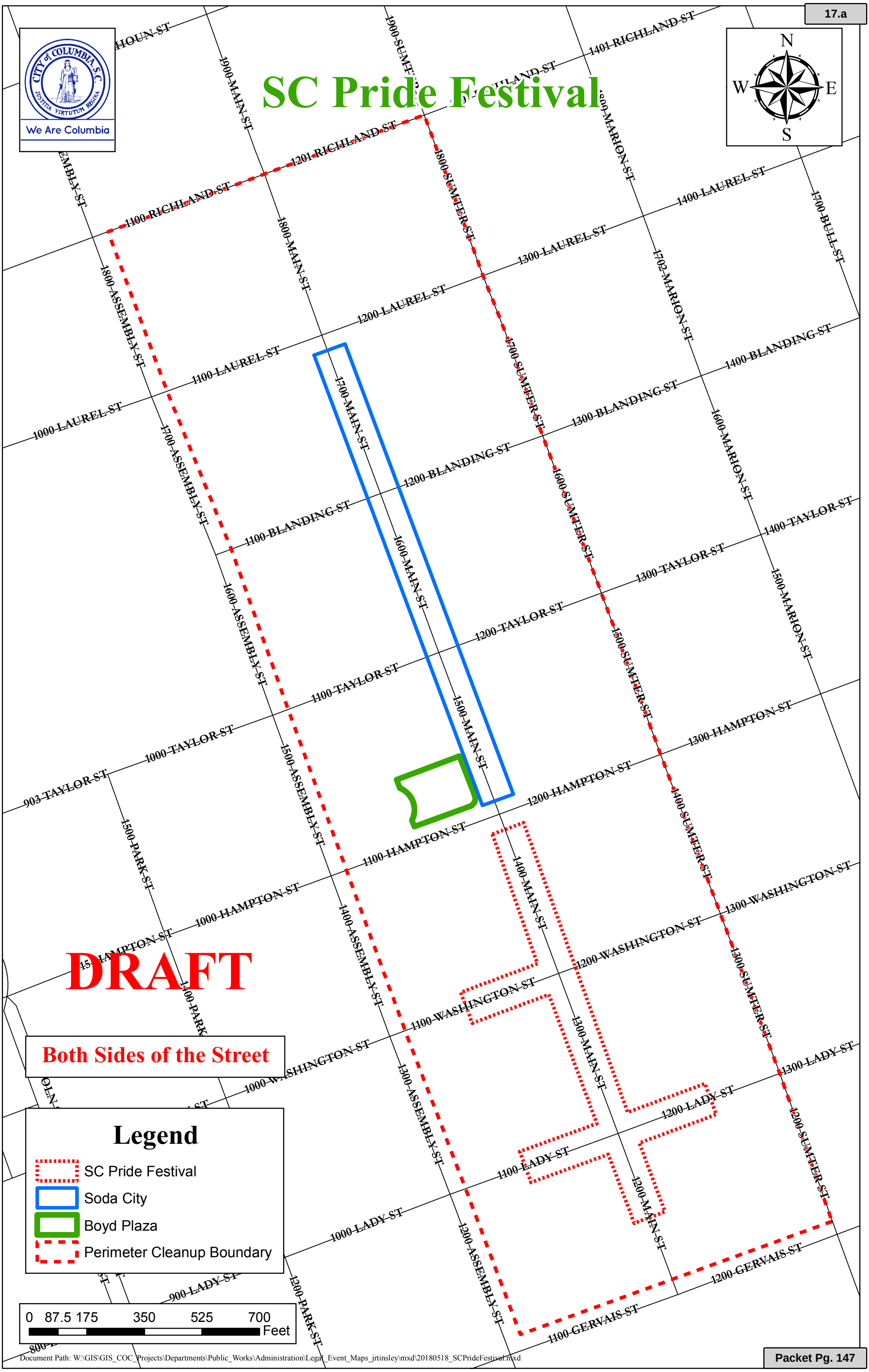
ATTEST:

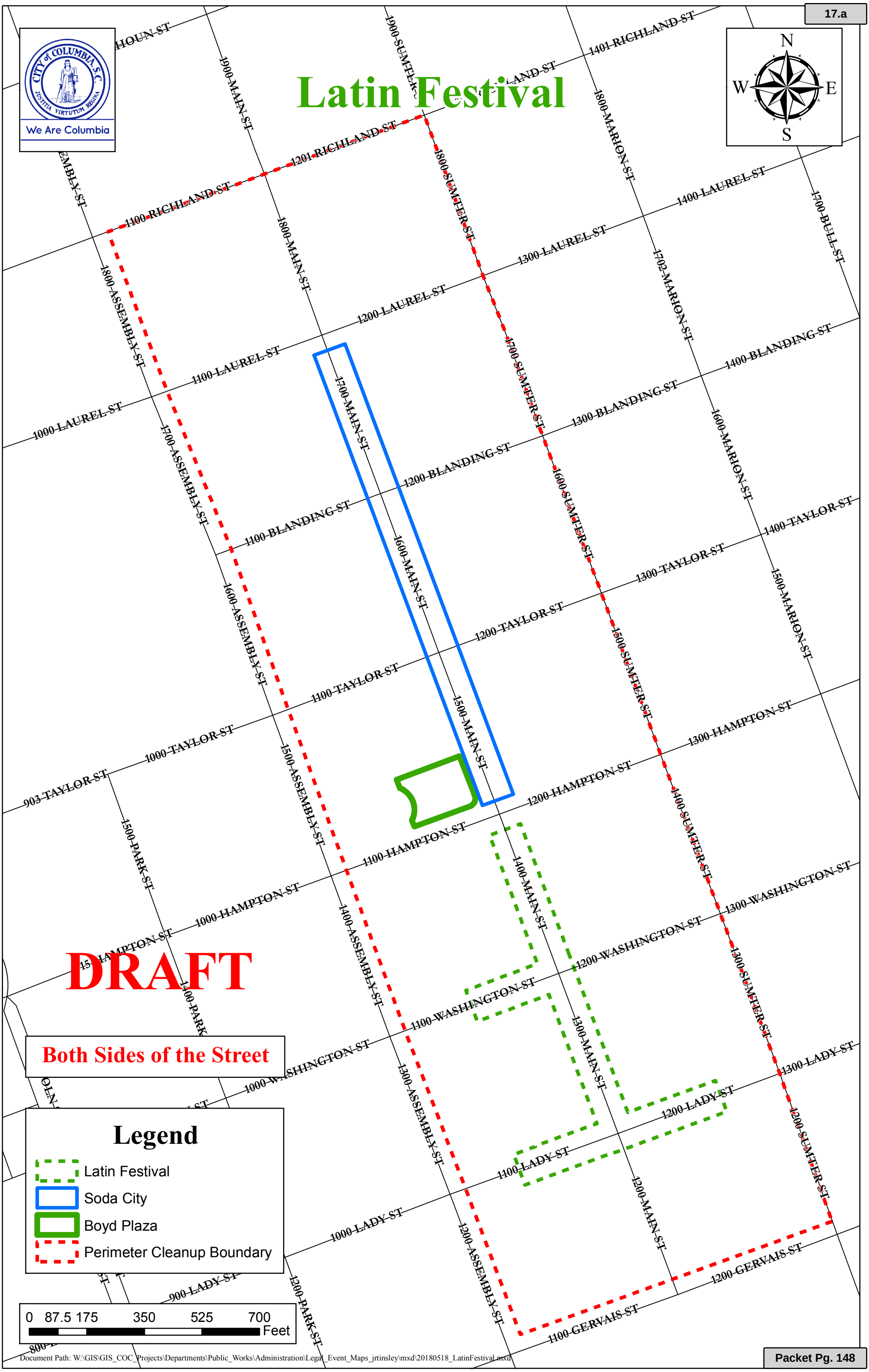
_____
City Clerk

Introduced:
Final Reading:

LEGAL DEPARTMENT DRAFT

SC Pride Festival




Latin Festival
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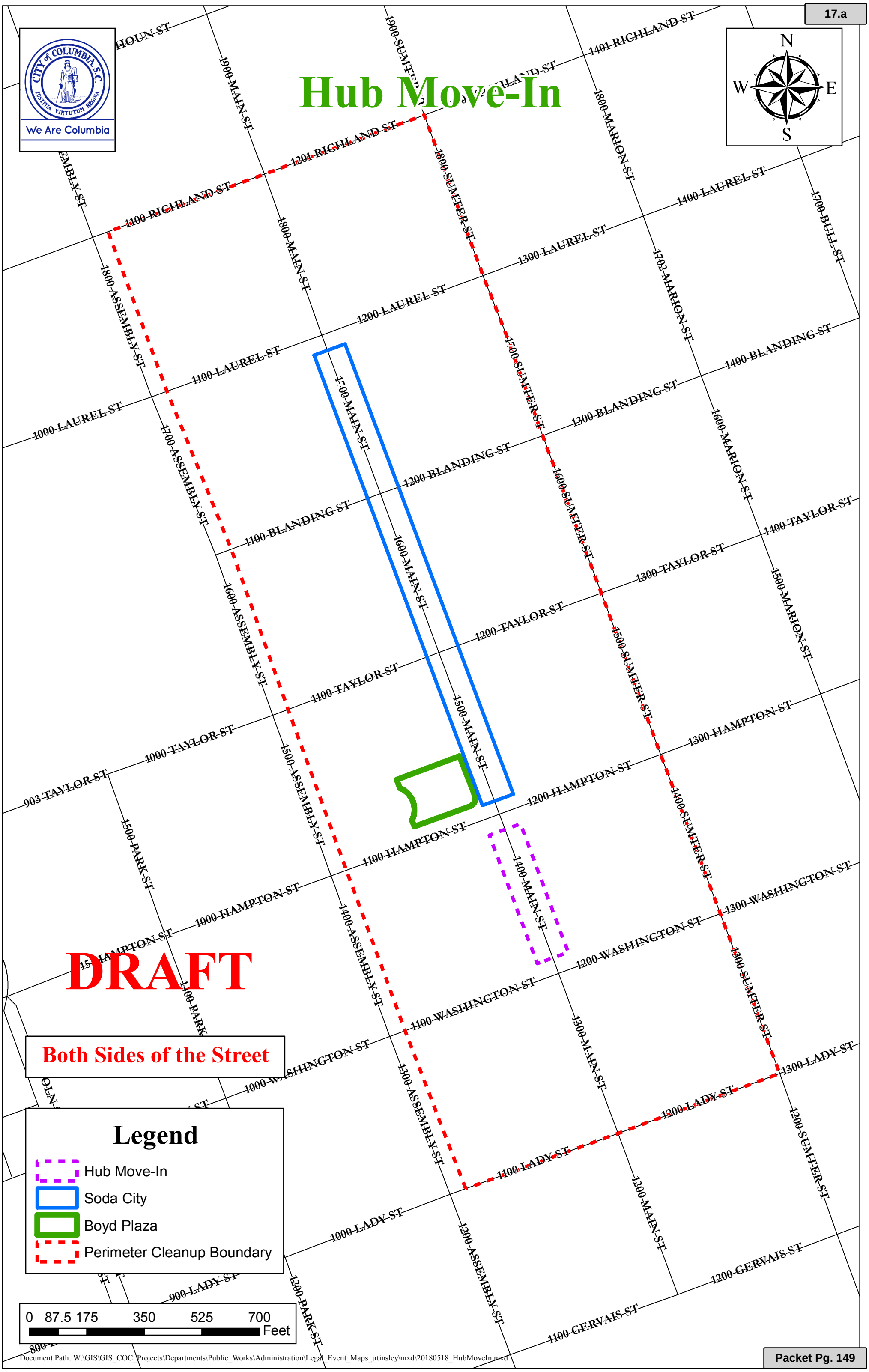
Hub Move-In
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Hub Move-In
Soda City
Boyd Plaza
Perimeter Cleanup Boundary
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1300-LADY-ST
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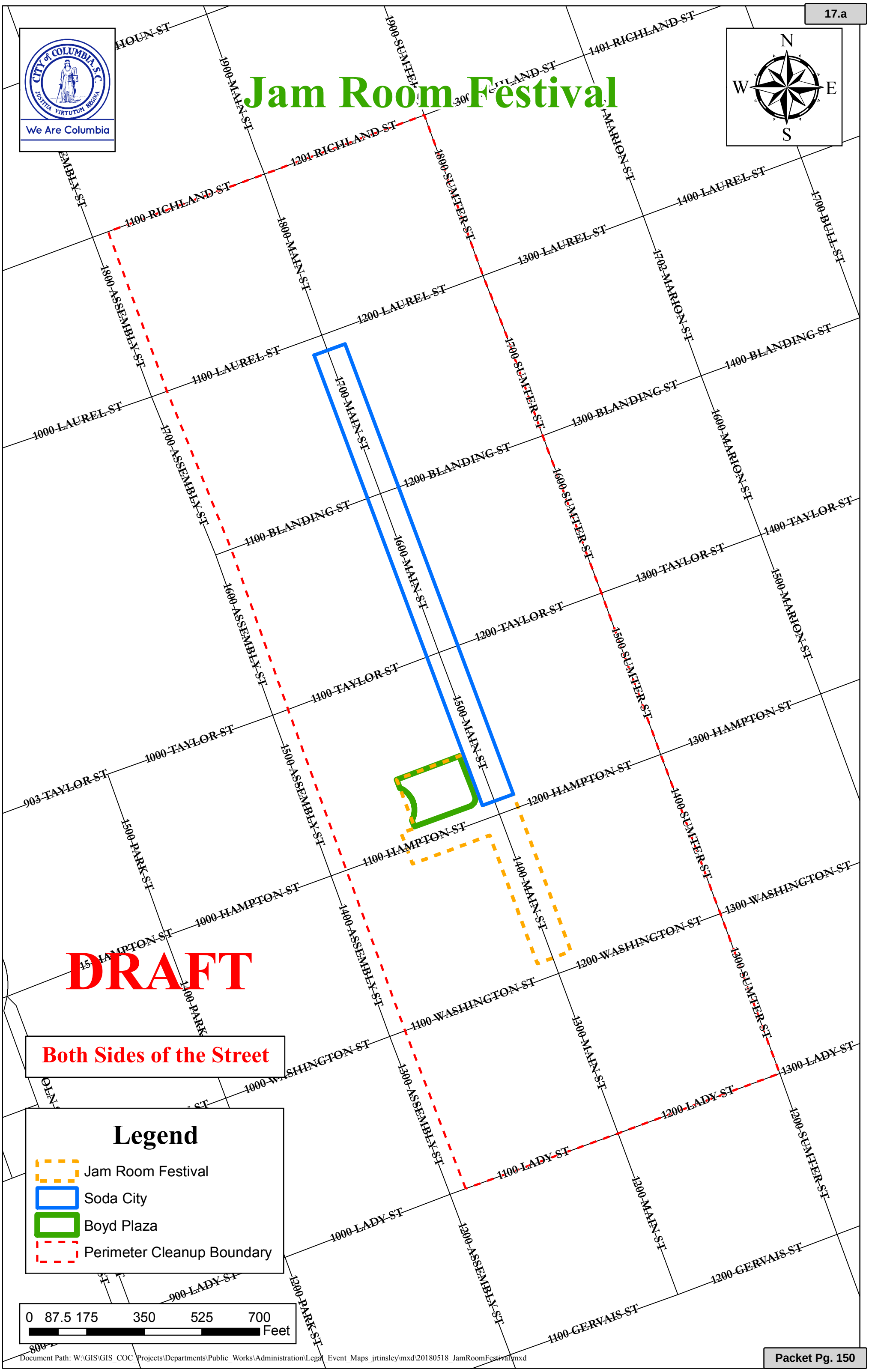
Jam Room Festival



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RESOLUTION NO.: R-2016-025

Amending Resolution No.: R-2015-015 Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City, an open-air market featuring farmers and food from January, 2016 to December, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, and approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; authorizing the City Manager to execute an Agreement between the City of Columbia and Emile DeFelice for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas, without closing the intersection of Hampton Street and Main Street for Soda City; approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; and authorize City staff to require vendors to remove items City staff deems not to be in compliance, to authorize the relocation of Soda City to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street for The Hub move- in dates, the Latin, SC Pride and Jam Room Music festivals only

WHEREAS, on December 1, 2015, City Council approved Resolution No.: R-2015-105, a copy of which is attached hereto and incorporated herein by specific reference, authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City, an open-air market featuring farmers and food from January, 2016 to December, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, and approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; authorizing the City Manager to execute an Agreement between the City of Columbia and Emile DeFelice for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas, without closing the intersection of Hampton Street and Main Street for Soda City; approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; and authorize City staff to require vendors to remove items City staff deems not to be in compliance; and,

WHEREAS, Resolution No.: R-2015-105 reserved the right unto the City to negotiate with the Market Organizer and other parties to accommodate unplanned events that the City deems extraordinary, including but not limited to SC Pride, JamFest and the Latin Festival; and,

WHEREAS, the City has negotiated with the organizers of the events, market and merchants in the 1600 block of Main Street, to allow for the relocation of the market from the 1400 block of Main Street to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street, ***only*** for The Hub move-in days, Latin, SC Pride and Jam Room Music festivals, provided that:

1. SC Pride shall obtain a resolution of City Council to utilize the half block area of the 1200 block of Main Street north of the entrance to the parking garage located behind 1221 Main Street to allow for ingress and egress to the parking garage; the half block area of the 1200 block of Lady Street west of the entrance to the First Citizens Bank and Trust parking lot to allow for ingress and egress to parking lot; the half block area of the 1100 block of Lady Street east of the entrance into the parking garage located behind 1227 Main Street to allow for ingress and egress into the parking garage; the 1300 and 1400 blocks of Main Street; the half block area of the 1100 block of Washington Street east of the parking lot located behind 1401 Main Street and the Washington Street garage to allow for ingress and egress to the parking lot and garage; the half block area of the eastern 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress to the parking lot; and,

2. The Latin Festival shall obtain a resolution of City Council to utilize the 1300 and 1400 blocks of Main Street; the western half block of the 1200 block of Lady Street to the entrance of the parking lot located behind the First Citizens building; the eastern half block of the 1100 block of Lady Street to the entrance of the parking garage located behind 1122

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Lady Street; and the eastern half block of the 1100 block of Washington Street to the entrance of the parking lot located behind 1401 Main Street and the entrance to the Washington Street parking garage; and,

3. Jam Room Music Festival shall obtain a resolution of City Council to utilize 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot; and Boyd Plaza, from 4:00 a.m. until 10:00 p.m. Saturday, November 12, 2016 for set up, clean up, and staging of the event to be held in the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza; and,

WHEREAS, it has been determined that the relocation of the market from the 1400 block of Main Street to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street ***only*** for The Hub move-in days, Latin, SC Pride and Jam Room Music festivals, would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this 4th day of April, 2016, that Resolution No.: R-2015-105, approved by City Council on December 1, 2015, authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City, an open-air market featuring farmers and food from January, 2016 to December, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, except during The Hub move-in days, Latin, SC Pride and Jam Room Music festivals, and approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; authorizing the City Manager to execute an Agreement between the City of Columbia and Emile DeFelice for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas, without closing the intersection of Hampton Street and Main Street for Soda City; approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; and authorize City staff to require vendors to remove items City staff deems not to be in compliance is amended to allow for the relocation of the market from the 1400 block of Main Street to the 1600 block of Main Street, excluding the sidewalk areas and without closing the intersection of Taylor Street and Main Street ***only***, provided that:

1. SC Pride shall obtain a resolution of City Council to utilize the half block area of the 1200 block of Main Street north of the entrance to the parking garage located behind 1221 Main Street to allow for ingress and egress to the parking garage; the half block area of the 1200 block of Lady Street west of the entrance to the First Citizens Bank and Trust parking lot to allow for ingress and egress to parking lot; the half block area of the 1100 block of Lady Street east of the entrance into the parking garage located behind 1227 Main Street to allow for ingress and egress into the parking garage; the 1300 and 1400 blocks of Main Street; the half block area of the 1100 block of Washington Street east of the parking lot located behind 1401 Main Street and the Washington Street garage to allow for ingress and egress to the parking lot and garage; the half block area of the eastern 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress to the parking lot; and,

2. The Latin Festival shall obtain a resolution of City Council to utilize the 1300 and 1400 blocks of Main Street; the western half block of the 1200 block of Lady Street to the entrance of the parking lot located behind the First Citizens building; the eastern half block of the 1100 block of Lady Street to the entrance of the parking garage located behind 1122 Lady Street; and the eastern half block of the 1100 block of Washington Street to the entrance of the parking lot located behind 1401 Main Street and the entrance to the Washington Street parking garage; and,

3. Jam Room Music Festival shall obtain a resolution of City Council to utilize 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot; and Boyd Plaza, from 4:00 a.m. until 10:00 p.m. Saturday, November 12, 2016 for set up, clean up, and staging of the event to be held in the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza; and,

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BE IT FURTHER RESOLVED that Resolution R-2015-105 is further amended as follows:

(1) Businesses with storefronts along the market area shall be allowed to display and sell their goods upon the sidewalk adjacent to their business, at no cost to their business, on each weekend that the market is conducted. Such businesses shall ensure that Americans With Disabilities Act (ADA) access along the sidewalks and to their businesses is maintained at all times; and,

(2) The market shall include promotions of businesses with storefronts along the market area as part of Soda City marketing efforts; and,

(3) The market organizer shall conduct himself in accordance with his role as positive promoter and de facto goodwill ambassador of the City of Columbia in matters related to the Market. In the event that Organizer fails to act as a positive promoter and de facto goodwill ambassador of the City, the City, at its sole option, may immediately terminate this Agreement; and,

(4) The Columbia Police Department shall strictly enforce all terms, conditions, and requirements set forth in Resolution No.: R-2015-105 and its incorporated attachments approved by City Council on December 1, 2015, this Amendment and the amendments to Resolution No.: R-2015-105 outlined hereinabove; and

(5) In the event the Organizer fails to strictly perform and comply with all terms, conditions and requirements set forth in Resolution No.: R-2015-105 and its incorporated attachments approved by City Council on December 1, 2015, this Amendment and the amendments to Resolution No.: R-2015-105 outlined hereinabove, or if the City, in its sole discretion determines that it is in the best interests of the City to terminate this Agreement, the City may repeal the Resolution and immediately terminate the Agreement attached thereto. Organizer may terminate the Agreement at any time.

BE IT FURTHER RESOLVED that with the exception of the events outlined hereinabove, the remainder of Resolution R-2015-105 as approved by City Council on December 1, 2015, a copy of which is attached hereto and incorporated herein, shall remain in full force and effect.

Requested by:

Assistant City Manager Gentry

Approved by:

Teresa Wilson

City Manager

Approved as to form:

City Attorney

Mayor

ATTEST:

Erika D. Moore

City Clerk

Introduced: 4/5/2016
Final Reading: 4/5/2016

Last revised: 3/23/2016
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RESOLUTION NO.: R-2015-105

Authorizing tastings only of locally produced wine and beer only provided by market vendors and operation of Soda City, an open-air market featuring farmers and food from January, 2016 to December, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, and approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; authorizing the City Manager to execute an Agreement between the City of Columbia and Emile DeFelice for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street excluding the sidewalk areas, without closing the intersection of Hampton Street and Main Street for Soda City; approving use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site for Soda City during inclement weather or other events; and authorize City staff to require vendors to remove items City staff deems not to be in compliance

WHEREAS, Emile DeFelice ("Organizer") is organizing an open air market to be held within the 1500 block of Main Street between Hampton Street and Taylor Street, excluding Boyd Plaza and sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street between Hampton Street and Taylor Street without closing the intersection of Hampton Street and Main Street, *and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street,* for Soda City from 9 a.m. to 1 p.m. on Saturdays from January 2, 2016 through December 31, 2018. The City of Columbia reserves the right to negotiate with the Market Organizer and other parties to accommodate unplanned events that the City deems as extraordinary including but not limited to SC Pride, JamFest, Latin Festival; and,

WHEREAS, Organizer has requested permission for the temporary closing and use of the 1500 Block of Main Street and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street between Hampton Street and Taylor Street without closing the intersection of Hampton Street and Main Street, *and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street,* as shown on the sketch attached hereto as Exhibit "A" and incorporated herein, from 7:30 a.m. until 2:00 p.m. for set up, clean up, and staging of the event to be held in the parking spaces only from 9:00 a.m. until 1:00 p.m. on Saturdays from January 2, 2016 through December 31, 2018, for patrons to taste locally produced wine and beer beverages only provided by market vendors at the event during the operating hours of 9:00 a.m. until 1:00 p.m.; and for crowd control and overflow; and,

WHEREAS, potential expansion of the Market into the 1400 block of Main Street between Hampton Street and Taylor Street without closing the intersection of Hampton Street and Main Street will depend on growth rate and seasonal fluctuations and may not occur on a regular basis, the Market Organizer shall communicate with the City's Parking Services Department, the City's Public Works Department, the City Police Department and the City of Columbia Fire Marshall regarding such expansion by 12:00 p.m. (noon) on Monday before the market; and,

WHEREAS, potential expansion of the Market beginning in 2017 into the 1300 block of Main Street between Washington Street and Lady Street without closing the intersection of Washington Street and Main Street will depend on growth rate and seasonal fluctuations and may not occur on a regular basis. For the initial expansion the Market Organizer shall communicate with the City's Parking Services Department, the City's Public Works Department, the City Police Department and the City of Columbia Fire Marshall regarding such expansion no later than one (1) month from the date of the initial expansion and potential expansions thereafter shall be made by 12:00 p.m. (noon) on Monday before the market; and,

WHEREAS, Organizer has further requested that the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street as depicted on the attached drawing as Exhibit "F" be approved as a permanent alternate site location for the Market so that during certain events, such as inclement weather, the market could be relocated; and,

WHEREAS, the City of Columbia has the right, in its sole and exclusive discretion, to require a vendor to remove any items that City staff deems not to be in compliance with is resolution; and,

WHEREAS, the City of Columbia ("City") has agreed to sponsor the said event; and,

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WHEREAS, Organizer shall:

1. Bear all costs associated with all market events, including police officers on duty from 7:30 a.m. to 2 p.m. and a fire marshal as required by the City of Columbia Fire Department, and will not seek any financial assistance from the City of Columbia.

2. Pay the City of Columbia $1 per vendor to cover the costs for internal services to include electricity. Payment is required monthly; check should be delivered to Public Works Administration office on the Tuesday following the last Saturday of the month market.

3. Be responsible for vendors' tents and tables. All equipment shall be set up within the parking space areas only within the 1500 blocks of Main Street as shown on the attached Exhibit "A", *and based on growth and/or seasonal fluctuations the 1400 block of Main Street excluding the sidewalk areas and without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street*, or due to inclement weather or during certain other events the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street, with the exception of sidewalk areas, parking areas, adjacent garage and off-street parking areas. Tents and tent tie down materials and food trucks are prohibited on the sidewalk areas and median of all blocks of Main Street, intersections and cross streets and within the City Center Parking Garage. There shall be a minimum distance of twenty (20') feet between the tents and food trucks on each side of the street to allow for emergency vehicle access through the middle of the street and to comply with fire codes. All vendor activities shall be in compliance with applicable fire codes. Vendor tents and food trucks shall be placed and installed in compliance with fire codes. The number of vendor tents and food trucks allowed in the event area shall be limited by and in compliance with fire codes.

4. Provide bathroom facilities for vendors and event patrons. If these facilities are housed in an existing business, Market Organizer shall provide the City a written confirmation letter from said business(es);

5. Provide a certificate of insurance as evidence of general liability insurance with at least the minimum amount of $600,000.00 for personal injury and property damage and naming the City as an insured, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina;

6. Vendors must have current permits, licenses and certifications required by local, state and/or federal laws and regulations, including but not limited to those permits, licenses and certifications described in Exhibit "B" attached hereto and incorporated herein;

7. Vendors must comply with the South Carolina Department of Agriculture's Food Safety and Compliance Guidelines, a copy of which is attached hereto as Exhibit "C" and incorporated herein;

8. Insure that all items sold are LOCALLY grown, produced, processed and crafted within one hundred (100) miles of Columbia, South Carolina. Special exceptions will be made on products not available within one hundred (100) miles of Columbia, South Carolina, i.e. fresh coastal seafood, citrus, coffee, out-of-season and exotic produce, etc.

9. Insure vendors offering tastings of locally produced wines and beers have obtained all necessary permits and/or licenses which are required by SCDOR for wine and beer tastings.

10. Adopt appropriate Rules and Regulations for the conduct and control of the market.

11. Require all vendors to execute an indemnification and hold harmless agreement in favor of the City of Columbia prior to their participation in the event, attached hereto as Exhibit "D", and incorporated herein.

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this 1st day of December, 2015, that tastings of locally produced wine and beer **only** provided by market vendors is authorized at the event between the hours of 9:00 a.m. until 1:00 p.m.; and,

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the attached Agreement to Organize and Operate an Open Air Market between Emile DeFelice ("Organizer") and City of Columbia for use of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street without closing the intersection of Hampton Street and Main Street excluding the sidewalk areas *and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street*, for Soda City or due to inclement weather or during certain other events the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street, with the exception of sidewalk areas, parking areas, adjacent garage and off-street parking areas attached hereto as Exhibit "E" and incorporated herein; and,

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BE IT FURTHER RESOLVED the City of Columbia has the right, in its sole and exclusive discretion, to require a vendor to remove any items that City staff deems not to be in compliance with this resolution and attached Agreement to Organize and Operate an Open Air Market; and,

BE IT FURTHER RESOLVED that during certain events, such as inclement weather, the market will be relocated to the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street as depicted on the attached Exhibit "E", which will be used as a permanent alternate location; and,

BE IT FURTHER RESOLVED that should the Market Organizer or City of Columbia recommend relocation of the market to the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street as depicted on the attached Exhibit "E", the Market Organizer shall communicate with the City's Parking Services Department, the City's Public Works Department, the City Police Department and the City of Columbia Fire Marshall regarding such change by 12:00 p.m. (noon) on Friday before the market. The Market Organizer will also be responsible for notification of vendors for such location change. Inclement weather shall be defined as weather-related events that might cause safety issues for vendors and/or customers, including high winds, torrential or continuous rain, thunderstorms, ice, etc.; and,

BE IT FURTHER RESOLVED that vendor set up within the City Center Parking Garage shall be restricted to the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street as depicted on the attached drawing so as to allow for vehicular ingress and egress to the parking garage, and for the safety, ingress and egress of pedestrians; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages within either event area location is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages within either event area location are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the clean-up and recycling of all trash and debris within either event area location and shall place same in the roll carts provided by the City. Any overflow of trash, debris and/or recyclables shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash, debris and/or recyclables are well contained. Roll carts and bagged trash and debris, as well as recyclables, shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the event area, any costs incurred by the City in removing loose trash, debris and/or recyclables within either event area location, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that all vendors be restricted to a stationary location; and,

BE IT FURTHER RESOLVED that food trucks within the 1500 block of Main Street, excluding Boyd Plaza and the sidewalk areas, shall be ~~limited to three (3) trucks~~ and restricted to a stationary location, one each parked in the loading/unloading spaces as depicted on the sketch attached as Exhibit "A" and incorporated herein; and,

BE IT FURTHER RESOLVED that should the market be relocated to the City Center Parking Garage that ***tents and food trucks shall be prohibited*** and all vendors shall be restricted to the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street as depicted on the attached drawing as Exhibit "F" so as to allow for vehicular ingress and egress to the parking garage, and for the safety, ingress and egress of pedestrians,; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within either event area location. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except police horses, is prohibited, except for such times as the Organizer permits loading before the event and unloading after the closing of the event. Canines and felines are allowed, provided that current leash laws are observed as are set out in the 1998 Code of Ordinances of the City of Columbia, as amended. Coolers, glass bottles, breakable glasses and/or cups and backpacks shall be prohibited. Shopping bags shall be allowed; and,

BE IT FURTHER RESOLVED that during the designated time the closed portion of the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street without closing the intersection of Hampton Street and Main Street *and based on growth and/or*

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seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street, for Soda City with the exception of the parking areas, adjacent off-street parking areas and other areas posted as to not allow alcoholic beverages, or due to inclement weather or during certain other events the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street, with the exception of sidewalk areas, parking areas, adjacent garage and off-street parking areas and any other areas posted as to not allow alcoholic beverages as depicted on the attached drawing shall be declared to be a Public Park and provisions of Chapter 15, Parks and Recreation, Sec. 15-1, 15-2 and 15-3, Code of Ordinances of the City of Columbia, South Carolina are in effect. Pursuant to Chapter 14, Offenses and Miscellaneous Provisions, Article IV, Offenses Against the Public Peace and Order, Sec. 14-99, 1998 Code of Ordinances of the City of Columbia, South Carolina, the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street without closing the intersection of Hampton Street and Main Street *and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street,* with the exception of the parking areas, adjacent off-street parking areas and any other areas posted as to not allow alcoholic beverages or due to inclement weather or during certain other events the rear bay area of the first floor of the City Center Parking Garage located on Taylor Street, with the exception of sidewalk areas, parking areas, adjacent garage and off-street parking areas and any other areas posted as to not allow alcoholic beverages as depicted on the attached drawing, is deemed to be the site of a public festival at which the tasting only of locally produced wine and beer beverages only provided by market vendors may be consumed and the prohibition against possession or consumption of wine and beer beverages only set forth in Sec. 14-99 shall not apply. Possession and tastings only of locally produced wine and beer beverages only which are provided by market vendors only shall be permitted only in plastic cups provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

Requested by:

Assistant City Manager Gentry

Approved by:

Teresa Wilson
City Manager

Approved as to form:

City Attorney

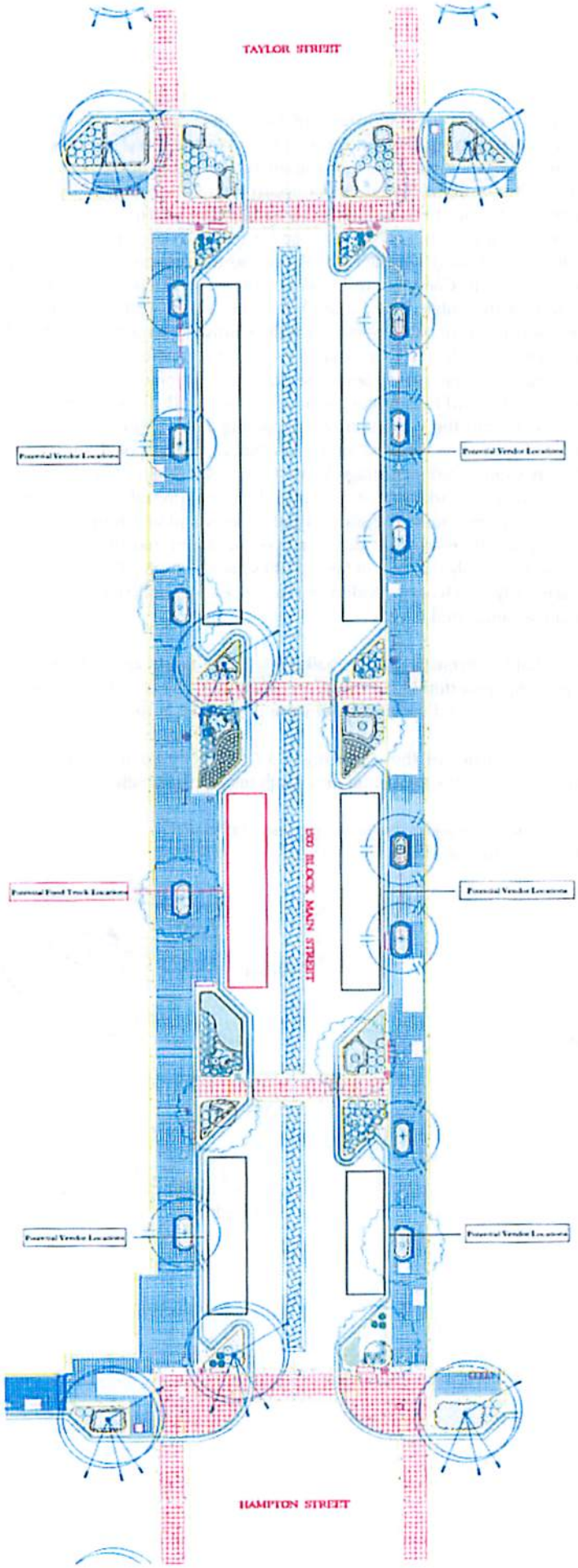
Mayor

ATTEST:

Erika D. Moore
City Clerk

Introduced:
Final Reading:

Last revised: 11/18/2015
15112829


TAYLOR STREET
Potential Vendor Locations
Potential Vendor Locations
Potential Food Truck Locations
Potential Vendor Locations
100 BLOCK MAIN STREET
Potential Vendor Locations
Potential Vendor Locations
HAMPTON STREET

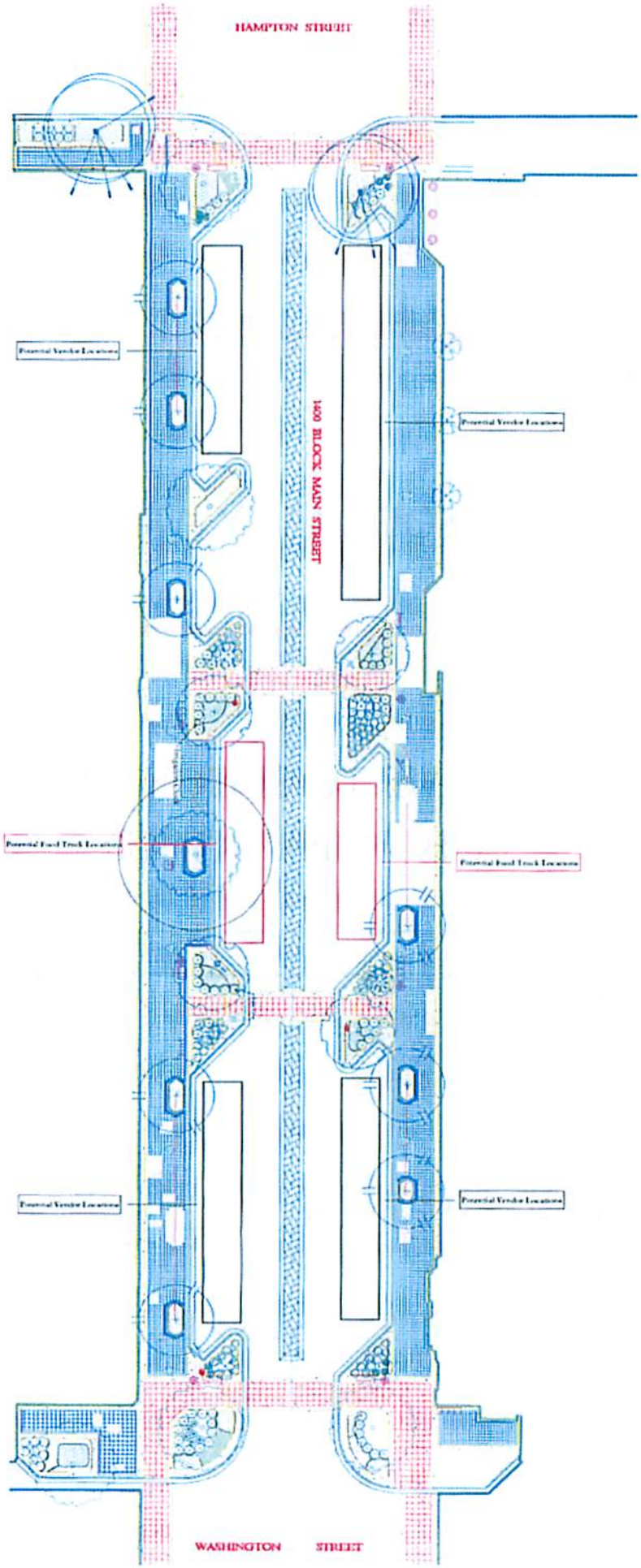
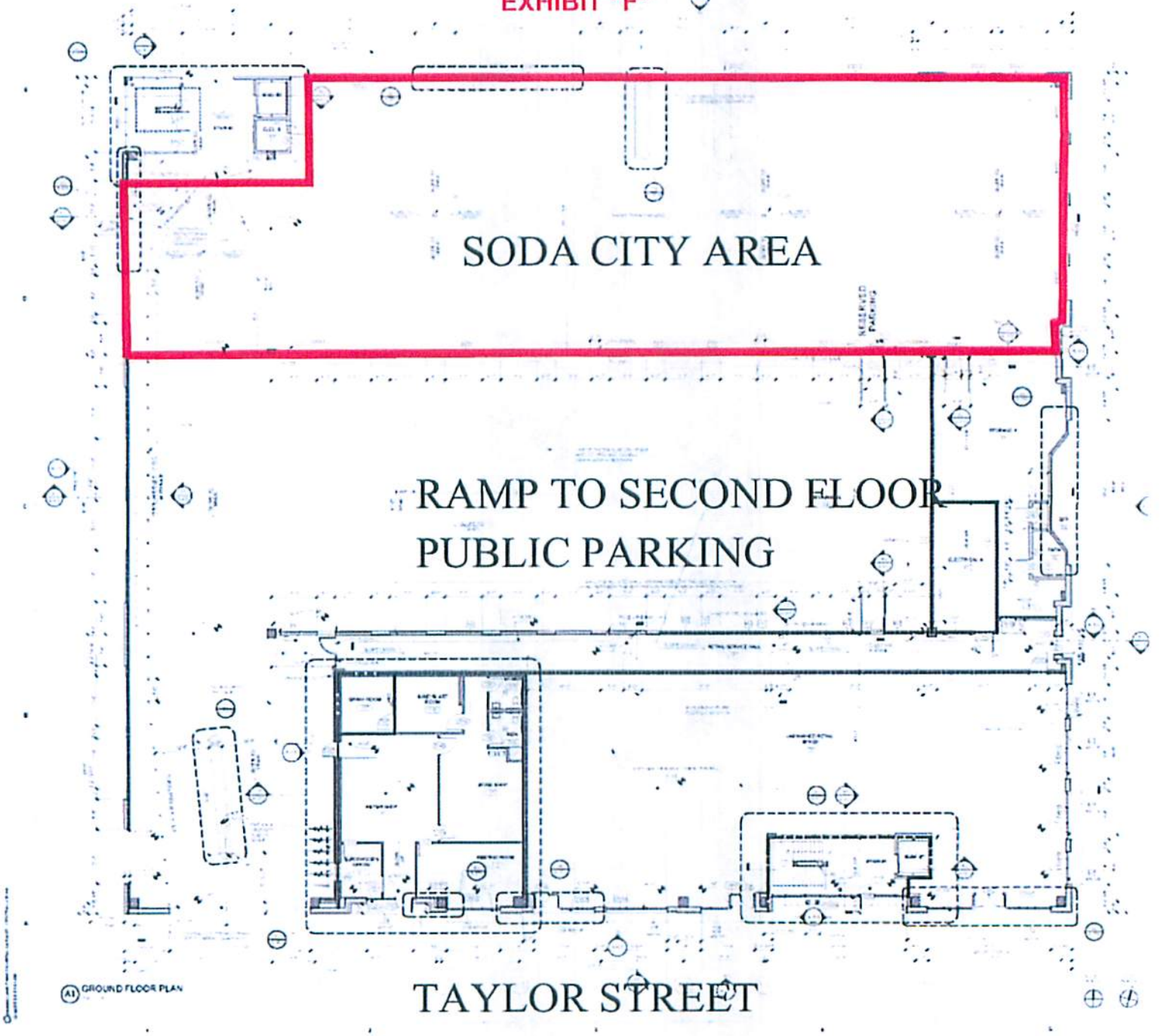

HAMPTON STREET
1400 BLOCK MAIN STREET
WASHINGTON STREET

EXHIBIT "F"


SODA CITY AREA
RAMP TO SECOND FLOOR
PUBLIC PARKING
TAYLOR STREET
A1 GROUND FLOOR PLAN

This area is subject to approval by Council in Resolution No. R-2015-105 to allow the proposed expansion of the Market beginning in 2017. The use of the 1100 block of Main Street between Washington Street and Lady Street without closing the intersection of Washington Street and Main Street will depend on grants and voluntary lot buyouts and may not occur on a regular basis. For the initial expansion the Market Organizers shall communicate with the City Public Policy Services Department, the City Public Works Department, the City Fiscal Department and the City of Columbia Fire Marshal regarding such expansion no later than one (1) month from the date of the initial expansion and proposed expansion thereafter shall be made by 12:00 p.m. (noon) on Monday before the market.

EXHIBIT "B"

A. Vendors must be licensed to conduct business in the State of South Carolina. The State requires all vendors (including resellers), with the exception of farmers, to secure a South Carolina retail license and post it at their booth each week for the entire event.

B. Vendors must have a current City of Columbia business license and are to be responsible for the collection and remittance of hospitality taxes to the City of Columbia.

C. Vendors are responsible for their own taxes (including sales tax), necessary permits, inspections (food, agricultural & nursery plants), and license liabilities.

D. All vendors planning to sell any food product see the South Carolina Department of Agriculture's Food Safety and Compliance Guidelines, a copy of which is attached hereto as Exhibit "C" and incorporated herein.

E. The state of South Carolina **does not allow any food items for public sale to be manufactured in a home kitchen, except for those food items being sold pursuant to and in compliance with the South Carolina Cottage Food Bill.** Any process where exposed food is mixed, repacked, packaged and/or cooked is considered food manufacturing and falls under SCDA/FDA jurisdiction. Any sauce, pickled food, bottled product and/or canned food must be sent to a **Process Authority** (Clemson University of N.C. State) for analysis prior to sale.

F. Farms and nurseries are required to fulfill the South Carolina Department of Agriculture's "SC Certified" application process. Nursery growers are required to comply with South Carolina's Nursery Regulations.

G. Weights and measures are expected to be in accordance with local, state and federal laws and regulations.

Agricultural Sellers

- Corn Meal and Grits – corn checked by SCDA, Grist Mill Inspection SCDA, Inspection Report/Registration Number SCDA, approved SCDA labeling
- Dairy – SCDHEC Dairy regulations
- Cheese – contact SCDA
- Eggs – SCDA wholesale license, approved USDA labeling / washing / inspection / grading
- Honey – Honey House inspection SCDA, approved SCDA labeling
- Meat (poultry, beef, pork, and lamb) – SC Meat & Poultry registration, inspection, become Registered Meat Handler, inspection mark of SCMPID or USDA on meat, liability insurance
- Meat (rabbit, quail, alligator) – SCDA certification
- **Certified SC Grown – SCDA registration

Non-Agricultural Sellers

- Ocean Fish (whole and unprocessed) – contact DNR, Wholesaler License
- Ocean Fish (processed, dressed) – course/plan HACCP FDA, facility inspection/registration SCDA, wholesaler or commercial fisherman license, liability insurance
- Boiled Peanuts (off-sight) -- SCDA or SCDHEC inspected and registered facility, approved SCDA labeling
- Baked Goods, Candy, Nuts -- SCDHEC or SCDA registration, approved SCDA labeling
- Owners of DHEC approved bakery / restaurant: SCDHEC catering or retail food license, retail Grade "A" permit
- Canned, Jarred, Bottled Foods – required analysis at Clemson or NC State, SCDHEC or SCDA approved and registered manufacturing facility

EXHIBIT "C"
SOUTH CAROLINA DEPARTMENT OF AGRICULTURE
Food Safety and Compliance Guidelines

All vendors must follow the following guidelines and provide documentation at the booths to sell any items listed below.

Corn Meal and Grits
Corn checked for aflatoxins by SCDA Lab 803-737-9700
Grist Mill Inspection by SCDA 803-737-9690
____Provide copy of current SCDA Inspection Report/Registration Number.
____Proper labeling with name of product, ingredient list, name and address of manufacturer and net weight that has been reviewed by SCDA for compliance.

Dairy
SC DHEC Dairy Division handles all regulations and requirements regarding fluid milk products. 803-896-0644
SCDA handles cheese and cheese products. 803-737-9690
All products crossing the state line will be under the jurisdiction of the Food and Drug Administration and/or US Dept of Agriculture/Food Safety Inspection Service.
Keep at 45 degrees or lower at market. Label samples, "Display only".
____Provide copy of current liability insurance.

Eggs
____Provide copy of SCDA current wholesale license
____Provide copy of current liability insurance
____Keep eggs at 45 degrees or lower at market.
____Label your *sample* carton, "Display only-Not for Sale."
____Eggs must be washed, properly labeled, inspected and graded according to USDA Standards. 803-737-9690
____A *"packed on"* or *expiration* date must be printed on all cartons/labels.

Fish and Seafood
Whole and unprocessed fish and seafood are under the Dept. of Natural Resources (DNR). 803-734-3886

Commercial Fisherman License and/or a Wholesaler's License is required to sell to public, including Farmers Market (call 843-953-9036 to apply).

Processed, dressed, gutted, scaled Fish
____Complete a seafood HACCP course provided by FDA and have a HACCP plan.
____Provide copy evidence of completion of HACCP course/plan
____Use of an inspected and registered facility (fish house) by SCDA.
____Provide inspection report for your DHEC or SCDA approved facility or letter giving you permission to use another facility and copy of inspection report.
____Provide copy of commercial fisherman's license.
____Provide copy of current liability insurance.

Honey

____Honey is a processed food and must be cut, extracted and packaged in an SCDA approved (inspected) and registered Honey House.

____Provide copy of current Inspection Report for your facility and letter from shared honey house verifying use.

____Honey must be properly labeled with Name of product, name and address of manufacturer, and net weight. Label must be in compliance with SCDA laws.

____Honey exemption (sales to end consumer, less than 150 gal/Yr, complete exemption form); Must be labeled.

Meat

Poultry, beef, pork and lamb is regulated by SC Meat and Poultry Inspection Division, Clemson Livestock, Poultry and Health, 500 Clemson Road, Columbia, SC. All products crossing the state line will be under the jurisdiction of the Food and Drug Administration and/or US Dept of Agriculture/Food Safety Inspection Service.

____Must become a Registered Meat Handler to sell meat at farmers market (no cost)Door-to-door Meat firms must comply with SC Weights and Measure Laws. 803-737-9690

____Inspection mark on meat(either SCMPID establishment # or USDA #) 803-788-8747

Meat must be kept frozen at 0* F or less/ kept refrigerated at 45*F or less

____Provide copy of current liability insurance.

Peanuts

Boiled peanuts must be boiled, kept hot and bagged on site. No label required. (See exception)

Other types of peanuts and nuts that are prepackaged must be prepared in an **inspected and registered off site facility by SCDA.** Approved kitchen and labeled with name of product, ingredient list, name and address of manufacturer and net weight.

____Provide inspection report for your DHEC or SCDA approved facility or letter giving you permission to use another facility and copy of inspection report.

Baked Goods, Candy, Covered nuts

Baked goods, candy, covered nuts must be prepared in an inspected facility.

____Provide inspection report for your DHEC or SCDA approved and registered facility and letter giving you permission to use another facility and copy of inspection report.

____Use an approved label (State and federal law)! Derek Underwood, 803-737-9690, SCDA will work with you.

____Vendors who are **owner operators** of a DHEC approved bakery or restaurant can sell certain foods at the farmers market under their catering license or retail food license issued by SCDHEC 803-896-0640. Must post or provide retail Grade "A" permit at point of sale.

____Provide current Inspection report for bakery or restaurant

Canned/jarred/bottled Foods

____Canned/jarred/bottled Foods (jams, jellies, sauces, chow-chow and pickled foods) must be sent to Clemson University or NC State Univ. for analysis.

____Attendance required at Better Process Control School, FDA and SCDA registration, etc, for pickled foods.

____**Illegal home canned foods are hazardous and cannot be sold.** DHEC or SCDA registered facility must be used. Derek Underwood will work with you on how to manufacture canned foods.
____Provide documentation from SCDA that foods are approved for market

Organic Products
Organic Certification is required to advertise that you are selling organic products. Certificate should be displayed.
____Provide copy of certificate
Clemson University's Department of Plant Industry is a USDA approved Accredited Certifying Agent. This accreditation allows DPI (Department of Plant Industry) to certify organic operations in the three major categories of certification. Those three categories are crops, livestock and processing. For more information concerning organic certification, please send an email Kyle Stephens, rstphns@clemson.edu or call 864-646-2140.

Certified SC Grown
Membership in the Certified South Carolina Program is made by application to and acceptance by the South Carolina Department of Agriculture. All farm producers, food manufacturers, specialty food producers, packing facilities and others engaged in the production or manufacture of agricultural products in South Carolina are eligible to apply. Applications are on the web http://agriculture.sc.gov or call Ansley Rast Turnblad at arast@scda.sc.gov or call 803-734-2210. Members should display Certified **South Carolina Grown logo.**
Derek Underwood, 803-737-9690, SCDA will work with you on any requirements where SC Department of Agriculture must give approval. SCDA regulates farmers markets in South Carolina.

Nursery Stock
To sell nursery stock at the Soda City Market certified producers must adhere to the following standards:

1. Possess a valid nursery license or dealer license from the state of South Carolina, whether fee exempt or commercial.
2. Comply with pest cleanliness quality and patent regulations (ie. knock out roses).
3. Possess verification that the nursery stock they sell is of their own production. Records must be kept for a period of not less than 12 months, and include the date and source of materials. Production shall mean:
    a. Plants are in the possession and control of the certified producer for not less than 90 days from purchase or from the date of first planting in the case of sexual (seeds) and vegetative-asexual (cuttings, grafting, etc.)

For more information contact:
Eric Hitzler, State Plant Inspector;(864)646-2140; ejhtzlr@clemson.edu; Clemson University, Department of Plant Industry, 511 Westinghouse Road, Pendleton, SC 29670;http://dpi.clemson.edu

Disclaimer: The guidelines contained in Exhibit "B" and "C" are meant for educational purposes only. Please contact State Compliance Manager, Derek Underwood [or appropriate contact], regarding your individual food safety and compliance issue.

EXHIBIT "D"
INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

In consideration of being permitted to participate as a vendor in the Soda City open air farmers' market ("Market") sponsored by the City of Columbia and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned, does hereby agree to **INDEMNIFY AND HOLD THE CITY OF COLUMBIA,** its employees, officers, agents and/or contractors **HARMLESS** from and against any and all claims, demands, actions, liens, judgments, claims for property damage or personal injury or other liability of any nature whatsoever and without limitation, arising from, out of or a result of my participation as a vendor in the Market sponsored by the City of Columbia.

I acknowledge that I have read and understand this Indemnification and Hold Harmless Agreement, and I agree to be legally bound by it.

_____ _____
Vendor's Signature Date

_____
Vendor's Name (Please Print)

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EXHIBIT "E"

STATE OF SOUTH CAROLINA	)	AGREEMENT TO ORGANIZE AND
	)	OPERATE AN OPEN AIR FARMERS' MARKET
COUNTY OF RICHLAND	)	(Resolution R-2015-105)

WHEREAS, Emile DeFelice ("Organizer") is organizing and is to operate Soda City, an open air farmers' market ("Market"), to be held from January 2, 2016 to December 31, 2018 within the 1500 block of Main Street excluding Boyd Plaza and the sidewalk areas, and based on growth and/or seasonal fluctuations expanding to the 1400 block of Main Street without closing the intersection of Hampton Street and Main Street, and based on growth and/or seasonal fluctuations in 2017 expanding into the 1300 block of Main Street between Washington Street and Lady Street excluding the sidewalk areas and without closing the intersection of Washington Street and Main Street,

and in the event of inclement weather or certain other events use of the rear bay area of the first floor of the City Center Parking Garage as a permanent alternate site; and,

WHEREAS, the City of Columbia ("City") has agreed to sponsor the said event; and,

WHEREAS, the City of Columbia Council has enacted Resolution No. R-2015-105 authorizing the said event and imposing certain terms, conditions and requirements to be met by the Organizer in order to organize and operate the Market; and,

WHEREAS, the City is desirous of binding the Organizer to such terms, conditions and requirements to be met by the Organizer in order to organize and operate the Market as set forth in the aforesaid resolution, NOW, THEREFORE,

FOR AND IN CONSIDERATION of being permitted to organize and operate the Market sponsored by the City of Columbia and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged,

1. The Organizer does hereby agree to be fully bound by, strictly perform and comply with all terms, conditions and requirements set forth in Resolution No. R-2015-105, a copy of which is attached hereto and incorporated herein by specific reference thereto and the City agrees to allow the Organizer to organize and operate the Market pursuant to the aforesaid resolution, provided that that the dates and times of the Market do not conflict with other events which may be held in the 1500 block of Main and/or Boyd Plaza. The City of Columbia reserves the right to negotiate with the Market Organizer and other parties to accommodate unplanned events that the City deems as extraordinary.

2. The Organizer shall provide the City (Public Works) with a Market layout listing the vendors that will participate in the event and their tent location for the event by Friday noon of each week prior to each Saturday event. Organizer shall also provide with the Market layout properly executed vendor indemnification and hold harmless agreements from each vendor that will participate in that Saturdays' event.

The event shall be revenue neutral to the City and the Organizer shall pay all costs incurred for the Market, including but not limited to police, fire, which are listed by way of illustration and not limitation. Organizer shall pay such costs to the City by noon on the Wednesday following each Saturday event.

In the event the Organizer fails to strictly perform and comply with all terms, conditions and requirements set forth in the aforesaid Resolution or this Agreement, or if the City, in its sole discretion determines that it is in the best interests of the City to terminate this Agreement, the City may repeal the Resolution and immediately terminate this Agreement. Organizer may terminate this Agreement at any time.

In further consideration of being permitted to organize and operate the Market sponsored by the City of Columbia and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Organizer, does hereby agree to **INDEMNIFY AND HOLD THE CITY OF COLUMBIA,** its

employees, officers, agents and/or contractors **HARMLESS** from and against any and all claims, demands, actions, liens, judgments, claims for property damage or personal injury or other liability of any nature whatsoever and without limitation, arising from, out of or a result of operation of the Market sponsored by the City of Columbia, including those arising from vendor or customer participation in the market. Organizer acknowledges that he has read and understands this Indemnification and Hold Harmless provision and agrees to be legally bound by it.

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This document contains the entire Agreement between the Organizer and the City. No modification, amendment or waiver of any provision of this Agreement shall be effective unless in writing by both parties.

This Agreement shall be construed in accordance with the laws of the State of South Carolina.

Written notice to the City shall be made by placing such notice in the United States Mail, postage prepaid, and addressed to: City of Columbia, Attn: City Manager, Post Office Box 147, Columbia, South Carolina 29217.

Written notice to the Organizer shall be made by placing such notice in the United States Mail, postage prepaid, and addressed to: 709 Woodrow Street, #220, Columbia, South Carolina 29205.

The failure of the Organizer or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provision or of any other provision of this Agreement at any subsequent time. Waiver of any breach of the Agreement by the Organizer or the City shall not constitute waiver of any subsequent breach.

Unless otherwise terminated as provided for herein, this Agreement shall terminate on December 31, 2018.

Witness the parties' respective hands and seals as of the dates reflected below.

WITNESSES:

_____

_____

DATE: _____

ORGANIZER

_____

Emile DeFelice

WITNESSES:

Erika D. Moore

_____

DATE: December 11, 2015

CITY OF COLUMBIA

BY: Teresa Wilson

Teresa B. Wilson

ITS: City Manager

Last revised: 11/18/2015
R-2015-105

DATE OF REQUEST: 02/03/16

REQUESTOR'S NAME/CONTACT INFORMATION (E-MAIL/ PHONE#/FAX#): Jay Matheson
Jam Room Foundation
jay.jrmf@gmail.com
803.787.6908

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser: Jam Room Music Festival

DATE(S) OF EVENTS: 11/12/16

RAIN CONTINGENCY DATE:
(Rescheduling due to inclement weather is allowed once within one week from the date of the originally scheduled event upon 24-hours written notice to the City,without a new request. The time of event operation shall remain the same.): 11/19/16

LOCATION OF EVENT
(i.e., Amphitheater area of Finlay Park; 1300 and 1400 blocks of Main Street between Lady Street and Hampton Street): The entire 1400 block of Main St and the entire 1100 block of Hampton St, Boyd Plaza

STREET(S) OR PARK AREA TO BE CLOSED
(i.e., 1300 and 1400 blocks of Main Street between Lady Street and Hampton Street; Amphitheater area of Finlay Park; Boyd Plaza): 1400 block of Main St and the 1100 block of Hampton St, Boyd Plaza

HOURS FOR STREET(S) OR PARK AREA TO BE CLOSED
(i.e., 5:00 p.m. - 12:00 a.m.
ALLOW TIME FOR SET UP/CLEAN UP): 4am-11pm

HOURS OF EVENT
(i.e., 6:00 p.m. - 10:00 p.m.)*: 12pm-9:30pm

HOURS OF SERVICE OF BEER/WINE BEVERAGES ONLY (NO LIQUOR**)
(Service should end one-half hour prior to end of event, i.e., event is 6-10 p.m., beer/wine service is 6-9:30 p.m.)*: 12pm-10pm

Requests should be submitted by mail, e-mail or fax at least ***NINETY (90) days in advance of the event*** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasc.net), fax (803-737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Approval from the adjoining business/ property owners must be obtained before your request will be submitted to City Council if streets are to be closed off during business hours. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

***Outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties.**

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

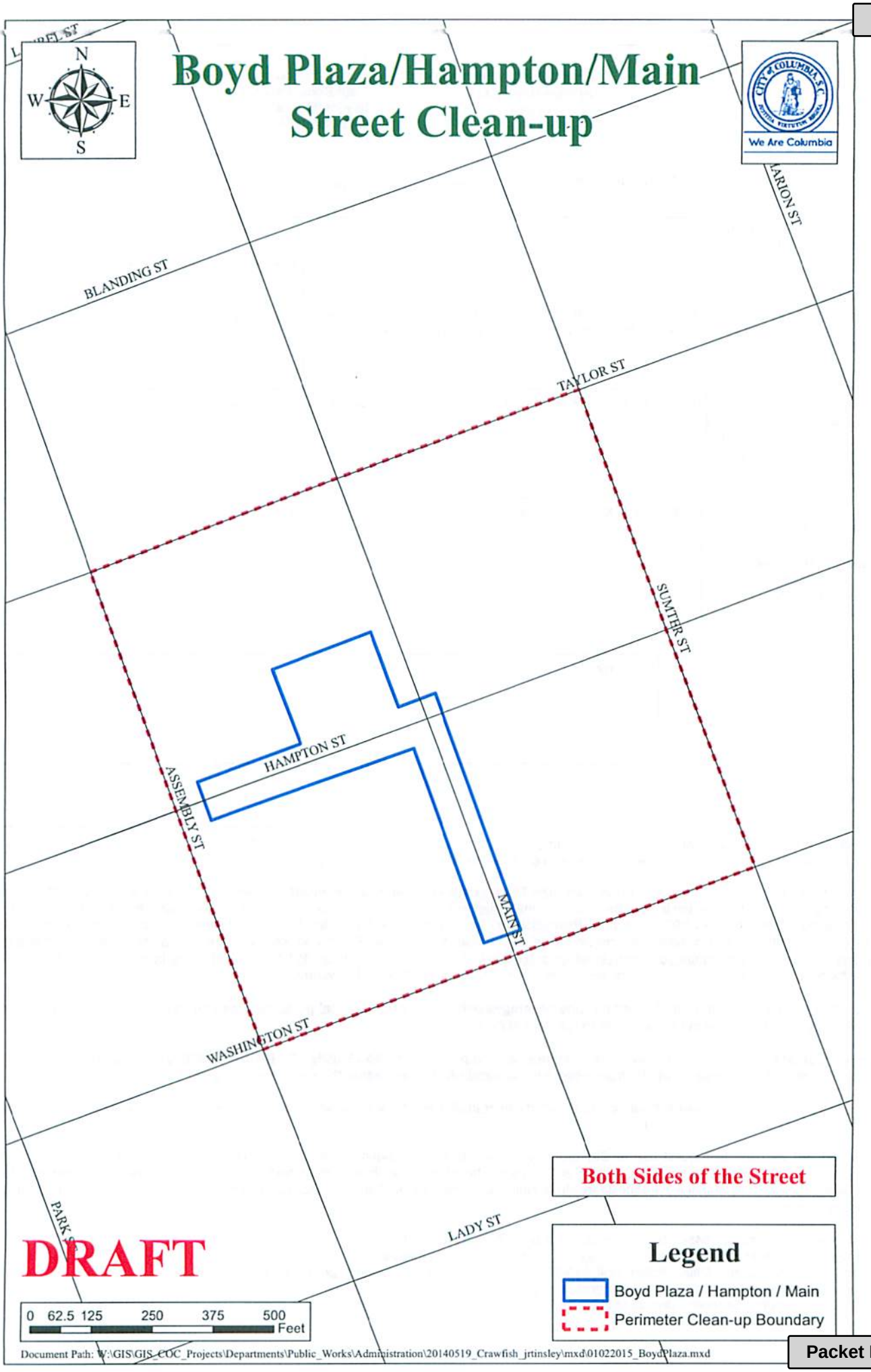
NOTE: **This form should only be used for public events where beer and/or wine are to be sold and consumed on City property** (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

Fire Marshal George N. Adams, Jr., 545-3703; 413-8553; cfdgadams@columbiasc.net
Legal Department - Shari Ardis; 737-4242; slardis@columbiasc.net - resolution preparation
Police Department Special Events - Officer Robert Hall; 545-3535; rjhall@columbiasc.net parade permit, police
Parks and Recreation - Loretta Coleman; 545-3100; peosborne@columbiasc.net park reservations
Police Department Community Services - Brenda Murphy; 545-3507; bmmurphy@columbiasc.net street closing

Last revised: 3/2014

Boyd Plaza/Hampton/Main Street Clean-up



We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Human Resources**

FROM: ***Pam Benjamin,***

SUBJECT: **June 2018 Employee of the Month - Mr. William "Skip" Holbrook, Columbia Police Chief**

PURPOSE: **Mr. Jeffery Brink, Columbia Police Sergeant at North Region**

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** EOM-Brink (PDF)

We Are Columbia

EMPLOYEE OF THE MONTH NOMINATION FORM

NAME OF NOMINATED EMPLOYEE: Jeffrey A. Brink

EMPLOYEE'S DEPARTMENT/DIVISION: Columbia Police Department –North Region

Employee's Title: Sergeant

Date of Hire: August 25, 2008

Name of Nominator: Lt. Calby / Capt. White

Date: May 29, 2018

Signatures of supervisor, division head, department head and if applicable, Assistant City Manager:

Name: C. L. White — Title: Supervisor

Name: [illegible] — Title: Division Head

Name: [illegible] — Title: Department Head

Name: — Title: City Manager

Nominator should provide three other employees' names who may be contacted concerning the work of the nominated employee.

Name: Lieutenant Calby — Division: North Region - CPD

Name: Sergeant Moody — Division: North Region - CPD

Name: Sergeant Markevicz — Division: North Region - CPD

CRITERIA FOR BEING NOMINATED EMPLOYEE OF THE MONTH

- The nominated employee must have been employed by the City of Columbia for at least one (1) full year.
- The nominated employee must have low absenteeism and tardiness.
- The nominated employee must have maintained and projected a positive attitude and a willingness to get along well with co-workers and the public.
- The nominated employee must have shown a willingness to perform any assigned duties in the highest standards possible and enhanced the department's ability to better serve the citizens of the City of Columbia.
- The nominated employee must have maintained a professional appearance and manner.
- The nominated employee must have demonstrated an allegiance to the City and be a team player who supports others' efforts to achieve the goals of the City of Columbia.
- The nominated employee should have earned the respect of co-workers.
- Special considerations may be given to employees who participate in extracurricular activities that benefit the City of Columbia.

THE DETAILED NARRATIVE MUST CITE SPECIFIC EXAMPLES THAT DEMONSTRATE THE CRITERIA FOR NOMINATION OF THIS AWARD. NOMINATIONS RECEIVED THAT DO NOT MEET THE CRITERIA WILL NOT BE CONSIDERED.

COLUMBIA POLICE DEPARTMENT

North Region

May 29, 2018

On March 11, 2018, Columbia Police Officers were dispatched to an assault with a weapon at 3245 Lucius Road, Apartment H1. Upon arrival Sergeant Jeffrey Brink immediately encountered the victim Edward Johnson staggering backwards out of the apartment with multiple stab wounds to his body. Sergeant Brink drew his department issued sidearm while entering the apartment; placing himself between the suspect and the community outside of the apartment.

Sergeant Brink's actions ultimately led to the detention and subsequent arrest of Mr. Ray Brooks on charges of Attempted Murder. Sergeant Brink placed himself at risk of personal injury in order to protect those outside of the apartment from Brooks.

If it were not for the heroic actions of Sergeant J. Brink and additional officers responding officers, the actions of Ray Brooks would have undoubtedly resulted fatally for the victim Edward Johnson.

Sincerely,

C. S. White

C. S. White, Captain
North Region

1 Justice Square, Columbia, SC 29201 | 803-545-3500 | columbiapd.net

THE COLUMBIA POLICE DEPARTMENT

CERTIFICATE OF COMMENDATION

MEDAL OF VALOR

On March 11, 2018 officers were dispatched to an assault with a weapon at 3245 Lucius Road Apt H1. Upon arrival Sgt Brink immediately encountered the victim Edward Johnson staggering backward out of the apartment with multiple stab wounds to his body, Sgt Brink drew his departmental sidearm while entering the apartment placing himself between the suspect and the community outside of the apartment. Sgt Brink's actions ultimately led to the detention and subsequent arrest of the suspect charged with attempted murder.

THIS CERTIFICATE IS AWARDED TO

SERGEANT JEFFERY BRINK

WILLIAM H. HOLBROOK,
CHIEF OF POLICE

MELRON KELLY
DEPUTY CHIEF OF POLICE

DANA OREE,
MAJOR OF OPERATIONS

COLUMBIA, S.C. POLICE

CHRIS S. WHITE,
NORTH REGION CAPTAIN

ROBERT C. CALBY,
NORTH REGION LIEUTENANT

GIVEN THIS DAY

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Public & Media Relations**

FROM: ***Leshia Utsey, Director***

SUBJECT: **All-America City Finalist Presentation - Ms. Teresa Wilson, City Manager**

FINANCIAL IMPACT:

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Provide high quality municipal services**

City Manager Teresa Wilson will conduct the presentation. The City of Columbia is one of 20 finalists across the nation. All finalists will conduct presentations at the National Civic League conference on June 21 - 24.

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Parks & Recreation**

FROM: ***Randy Davis, Director***

SUBJECT: **Parks and Recreation Month Proclamation - The Honorable Mayor Stephen K. Benjamin**

FINANCIAL IMPACT:

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** Parks and Recreation Month Proclamation (PDF)

City of Columbia
A Proclamation

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including Columbia, SC; and

WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the City of Columbia recognizes the benefits derived from parks and recreation resources,

NOW, THEREFORE, I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim July as

"Park and Recreation Month"

in the great City of Columbia and urge my fellow citizens to recognize and participate in its observance.

_____
Stephen K. Benjamin
Mayor

_____
Sam Davis
District I, Council Member

_____
Tameika Isaac Devine
At-Large, Council Member

_____
Howard E. Duvall, Jr.
At-Large, Council Member

_____
Edward H. McDowell, Jr.
District II, Council Member

_____
Daniel Rickenmann
District IV, Council Member

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Introduction of Ms. Charlene Slaughter as the new Director of Communications - Mr. Bill Ellen, President & CEO of Experience Columbia SC**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-026 - To Raise Revenue and Adopt the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2019**

PURPOSE: **First reading approval was given on June 5, 2018.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** 2018-026 adopt 2018-2019 Budget with Summaries (PDF)

HISTORY:

06/05/18	**Columbia City Council**	**APPROVED ON FIRST READING**

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2018-026

To Raise Revenue and Adopt the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2019

BE IT ORDAINED by the Mayor and Council this ___ day of _____, 2018 as follows:

Section 1. That a tax to cover the period from the first day of July 2018, to the thirtieth day of June 2019, both inclusive, for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of Richland and Lexington Counties, South Carolina, for the credit to The City of Columbia, South Carolina, for the use and service thereof; that is to say, a tax rate of ninety-eight and one tenth (98.1) mills, on the value of all real estate and personal property of every description owned and used in The City of Columbia, South Carolina, except such as is exempt from taxation under the Constitution and law of the State of South Carolina, is and shall be levied and paid into the County Treasury for the credit to The City of Columbia for the corporate purposes, permanent improvements, for the purpose of paying current expenses, and for the payment of interest and retiring outstanding bonds of the said City. Such tax is levied on such property as assessed for taxation for County and State purposes.

Section 2. That the budget heretofore adopted by the City Council and the estimated revenue for the payment of same is hereby adopted and is hereby made a part hereof as fully as if incorporated herein and a copy thereof is attached hereto.

Section 3. That the billing dates, the penalty dates, and the amount of penalty which shall be levied for delinquent taxes shall be the same as those established by Richland and Lexington Counties pursuant to State Law.

Section 4. That the City Manager shall administer the budget and may authorize the following to achieve the goals of this budget:

a. Authorize the transfer of appropriated funds within and between departments and funds as necessary.
b. Controls shall be made by fund appropriation.
c. Designate continuing projects from fund balances.

Encumbrances will be carried over to the next year as a reserve to the fund balance.

Expenditures approved by council shall automatically carry amendments to fund appropriation where necessary.

Section 5. If for any reason any sentence, clause of provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

Requested by:

City Manager _____

_____
Mayor

Approved by:

_____
City Manager

Approved as to form:

_____
City Attorney

ATTEST:

_____
City Clerk

Public Hearing:
Introduced:
Final Reading:

Last Revised: 5/17/2018

FY 18-19 Approved Operating Budget Summaries

General Fund
Water & Sewer Operating
Storm Water Operating
Parking Fund
Hospitality Tax
Accommodations Tax

GENERAL FUND SUMMARY

PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUE					
GENERAL PROPERTY TAX	52,188,321	55,702,135	57,413,298	1,711,163	3%
LICENSES AND PERMITS	39,714,255	40,749,189	41,441,360	692,171	2%
FROM OTHER AGENCIES	14,822,853	15,953,090	16,113,090	160,000	1%
CURRENT SERVICE CHARGES	12,761,291	12,636,006	12,702,890	66,884	1%
FINES & FORFEITURES	813,469	918,000	868,000	(50,000)	-5%
MISCELLANEOUS REVENUE	257,859	200,300	200,300	-	0%
INTEREST ON INVESTMENT	(39,356)	150,000	200,000	50,000	33%
RENTS & SALE OF PROPERTY	2,859,635	397,000	397,000	-	0%
TOTAL REVENUE	**123,378,327**	**126,705,720**	**129,335,938**	2,630,218	2%
TRANSFERS IN					
FROM OTHER FUNDS	7,543,664	0	-	-	#DIV/0!
FROM ACCOMMODATIONS TAX	25,000	25,000	25,000	-	0%
FROM HOSPITALITY TAX	3,000,000	3,700,000	3,700,000	-	0%
FROM CAPITAL LEASE PROCEEDS	3,745,756	4,000,000	8,000,000	4,000,000	100%
FROM WATER & SEWER OPERATING	2,270,000	4,749,680	4,749,680	-	0%
FROM PARKING FUND	500,000	500,000	500,000	-	0%
FROM UN-APPROPRIATED SURPLUS	-	3,000,000	1,790,534	(1,209,466)	-40%
TOTAL TRANSFERS IN	**17,084,420**	**15,974,680**	**18,765,214**	2,790,534	17%
TOTAL GENERAL FUND REV & TRANS	**140,462,747**	**142,680,400**	**148,101,152**	5,420,752	4%
DEPARTMENTS					
LEGISLATIVE - MAYOR & CITY COUNCIL	743,811	808,979	809,508	529	0%
ADMINISTRATION - CITY MANAGER	527,255	644,234	655,463	11,229	2%
GOVERNMENTAL AFFAIRS	458,134	496,962	395,306	(101,656)	-20%
ADMINISTRATION - ACM COMMUNITY SERVICES	428,650	357,693	472,505	114,812	32%
ADMINISTRATION - ACM CHIEF FINANCIAL OFFICER	234,792	206,845	233,058	26,213	13%
ADMINISTRATION - ACM OPERATIONS	487,332	354,393	175,476	(178,917)	-50%
HUMAN RESOURCES	948,648	1,113,100	1,135,948	22,848	2%
BUDGET & PROGRAM MANAGEMENT OFFICE	296,953	392,228	389,558	(2,670)	-1%
PUBLIC RELATIONS	620,135	724,085	783,240	59,155	8%
COUNCIL SUPPORT SERVICES	451,673	558,565	390,715	(167,850)	-30%
LEGAL	1,733,240	2,147,350	2,198,111	50,761	2%
MUNICIPAL COURT	2,583,652	2,925,712	2,846,485	(79,227)	-3%
FINANCE	1,790,969	2,200,819	2,053,259	(147,560)	-7%
OFFICE OF BUSINESS OPPORTUNITIES	846,106	940,072	927,364	(12,708)	-1%
COMMUNITY DEVELOPMENT	266,248	361,607	376,180	14,573	4%
PLANNING & DEV. SERVICES	3,379,404	3,604,572	3,671,226	66,654	2%
POLICE	40,252,662	39,791,606	40,165,765	374,159	1%
EMERGENCY MANAGEMENT	191	543,876	605,239	61,363	11%
911 EMERGENCY COMMUNICATIONS	2,826,835	3,188,965	3,058,656	(130,309)	-4%
FIRE	22,143,259	22,901,669	23,599,972	698,303	3%
PARKS & RECREATION	12,177,219	12,858,985	13,324,713	465,728	4%
PUBLIC WORKS	19,412,560	19,389,812	19,351,284	(38,528)	0%
GENERAL SERVICES	1,695,675	2,278,422	2,301,973	23,551	1%
INFORMATION TECHNOLOGY	3,653,117	4,098,644	4,219,960	121,316	3%
TOTAL DEPARTMENT	**117,958,520**	**122,889,195**	**124,140,964**	1,251,769	1%
NON-DEPARTMENTAL & MISC.					
COUNCIL REQUESTED PROJECTS			300,000	300,000	#DIV/0!
COMMUNITY PROMOTIONS	730,001	50,000		(50,000)	-100%
CAPITAL LEASE PURCHASE	2,072,146	2,687,635	3,391,028	703,393	26%
SOLICITOR'S OFFICE	215,817	215,817	215,817	-	0%
PUBLIC DEFENDER	100,000	100,000	100,000	-	0%
HOMELESS SERVICES	972,725	1,000,000	1,000,000	-	0%
ECONOMIC DEV. SPECIAL PROJECTS	66,300	0		-	#DIV/0!
DETENTION CENTER PER DIEM	434,455	600,000	600,000	-	0%
NON-DEPARTMENTAL & MISC.	1,435,296	40,000	40,000	-	0%
OFFICE SPACE LEASE - 1225 LADY STREET	543,279	542,000	550,000	8,000	1%
TOTAL NON-DEPARTMENTAL	**6,570,019**	**5,235,452**	**6,196,845**	961,393	18%
TOTAL EXPENDITURES	**124,528,539**	**128,124,647**	**130,337,809**	2,213,162	2%
TRANSFERS OUT					
TO INTERNAL SERVICE FUNDS	9,614,994	3,169,923	3,169,923	-	0%
TO DEBT SERVICE	5,508,714	5,814,150	4,955,600	(858,550)	-15%
TO COMPONENT UNIT	1,477,553	1,571,680	1,637,820	66,140	4%
TO CAPITAL REPLACEMENTS	-	4,000,000	8,000,000	4,000,000	100%
TOTAL TRANSFERS OUT	**16,601,261**	**14,555,753**	**17,763,343**	3,207,590	22%
TOTAL BUDGET	**141,129,800**	**142,680,400**	**148,101,152**	5,420,752	4%

WATER/SEWER OPERATING FUND SUMMARY
PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUE					
WATER SALES	83,465,739	89,058,186	97,402,576	8,344,390	9.4%
SEWER SALES	51,692,808	61,666,337	62,062,997	396,660	0.6%
MISCELLANEOUS REVENUE	14,036	44,881	45,042	161	0.4%
FINES AND FORFEITURES	656,011	510,166	656,500	146,334	28.7%
TOTAL OPERATING REVENUES	**135,828,594**	**151,279,570**	**160,167,115**	8,887,545	5.9%
NON-OPERATING REVENUE & TRANSFERS IN					
INTEREST	1,054,117	1,445,709	1,666,557	220,848	15.3%
RENTS & USE OF PROPERTY	178,416	160,721	162,328	1,607	1.0%
CONTRIBUTED CAPITAL	9,909,405			-	
TOTAL NON-OPERATING REVENUES	**11,141,938**	**1,606,430**	**1,828,885**	222,455	13.8%
TOTAL REVENUE & TRANSFERS IN	**146,970,532**	**152,886,000**	**161,996,000**	9,110,000	6.0%
EXPENDITURES					
Operating Departments & Non-Departmental					
FINANCE	1,766,367	2,053,794	2,106,381	52,587	2.6%
FIRE HYDRANT MAINTENANCE	462,114	629,870	663,192	33,322	5.3%
POLICE - CSO/PUBLIC SAFETY	736,132	895,817	1,430,055	534,238	59.6%
PUBLIC WORKS-STREET REPAIR	885,939	1,288,795	1,603,411	314,616	24.4%
GENERAL SERVICES PUBLIC BLDGS.	1,637,475	2,307,929	2,354,426	46,497	2.0%
GIS MANAGEMENT	520,948	627,746	660,399	32,653	5.2%
CUSTOMER CARE CENTER	2,436,825	4,296,531	4,761,862	465,331	10.8%
UTILITIES	48,544,917	64,900,104	66,028,953	1,128,849	1.7%
ENGINEERING	7,881,347	12,402,025	12,647,624	245,599	2.0%
COLA / MERITS			833,656	833,656	
TOTAL OPERATING	**64,872,064**	**89,402,611**	**93,089,959**	3,687,348	4.1%
Non-Operating Departments & Non-Departmental					
ECONOMIC DEV DEPARTMENT	974,425	1,205,356	1,246,785	41,429	3.4%
TOTAL NON-OPERATING DEPARTMENTS	**974,425**	**1,205,356**	**1,246,785**	41,429	3.4%
DEPRECIATION	37,303,595				
DEBT SERVICE	17,246,845	32,085,999	35,224,748	3,138,749	9.8%
ECONOMIC DEV SPECIAL PROJECTS	53,500	78,500	78,500	-	0.0%
TECHNOLOGY REPLACEMENTS	55,902	57,634	200,000	142,366	247.0%
NON-DEPARTMENTAL	55,000	35,000	35,000	-	0.0%
BAD DEBT	2,856,506	268,900	795,328	526,428	195.8%
RESERVE	0	1,157,320	3,531,000	2,373,680	205.1%
TOTAL NON-DEPARTMENTAL OPERATING	**57,571,348**	**33,683,353**	**39,864,576**	6,181,223	18.4%
TRANSFERS OUT					
TO GENERAL FUND/INDIRECT COST ALLOCATION	2,270,000	4,189,680	4,189,680	-	0.0%
TO FEMA/FLOOD RECOVERY	0	10,000,000	0	(10,000,000)	-100.0%
TO WATER/SEWER CAPITAL IMP.		12,300,000	21,500,000	9,200,000	74.8%
TO INTERNAL SERVICE FUNDS	3,799,520	2,105,000	2,105,000	-	0.0%
TOTAL TRANSFERS	**6,069,520**	**28,594,680**	**27,794,680**	(800,000)	-2.8%
TOTAL BUDGET	**129,487,357**	**152,886,000**	**161,996,000**	9,110,000	6.0%

STORM WATER OPERATING SUMMARY
PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUE					
Operating Revenue					
STORM WATER FEE	7,385,286	12,548,300	13,378,499	830,199	6.6%
STORM WATER INSPECTIONS	13,700	20,000	15,000	(5,000)	-25.0%
STORM WATER REVIEW	14,650	15,000	20,000	5,000	33.3%
TOTAL OPERATING REVENUES	**7,413,636**	**12,583,300**	**13,413,499**	830,199	6.6%
Non-operating Revenue & Transfers					
INTEREST & USE OF PROPERTY	62,594	46,800	53,000	6,200	13.2%
TRANSFER FROM STORM WATER IMPROVEMENTS	444,345	0	0	0	#DIV/0!
TOTAL NON-OPERATING REVENUES	**506,939**	**46,800**	**53,000**	6,200	13.2%
TOTAL REVENUES & TRANSFERS IN	**7,920,575**	**12,630,100**	**13,466,499**	836,399	6.6%
EXPENDITURES					
DEPARTMENTS					
ENGINEERING	2,806,143	2,175,216	2,910,335	735,119	33.8%
PUBLIC WORKS	2,435,309	3,721,591	3,980,033	258,442	6.9%
COLA/MERIT			80,000	80,000	
TOTAL DEPARTMENTS	**5,241,452**	**5,896,807**	**6,970,368**	1,073,561	18.2%
NON-DEPARTMENTAL EXPENSES					
GRANT MATCH		200,000	0	(200,000)	(1)
DEPRECIATION	0	84,793		(84,793)	(1)
DEBT SERVICE		1,593,800	2,732,000	1,138,200	1
RESERVE	0	3,294,700	3,204,131	(90,569)	(0)
TRANSFERS OUT					
TO GENERAL FUND/INDIRECT COST ALLOCATION		560,000	560,000	0	0.0%
TO STORM WATER CAPITAL PROJECTS		1,000,000	0	(1,000,000)	-100.0%
TOTAL OTHER	**0**	**1,560,000**	**560,000**	(1,000,000)	-64.1%
TOTAL BUDGET	**5,241,905**	**12,630,100**	**13,466,499**	836,399	6.6%

PARKING OPERATING FUND SUMMARY
PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
OPERATING REVENUES					
STREET PARKING METERS	2,567,160	2,350,000	2,700,000	350,000	15%
PARKING GARAGES	2,858,040	2,756,726	2,771,726	15,000	1%
PARKING LOTS	415,247	202,400	352,400	150,000	74%
MISCELLANEOUS REVENUE	49,542	9,250	10,250	1,000	11%
VALIDATIONS	268	0	4,000	4,000	
IN-OUT PARKING	67,300	60,000	60,000	-	0%
PARKING METER BAG FEE	174,692	60,000	125,000	65,000	108%
NON-MOVING VIOLATIONS	1,997,601	1,900,000	2,000,000	100,000	5%
TOTAL REVENUE	**8,129,850**	**7,338,376**	**8,023,376**	685,000	9%
NON-OPERATING & TRANSFERS IN					
INTEREST REVENUE	65,672	120,000	120,000	-	0%
RENTS & USE OF PROPERTY	114,273	108,675	108,675	-	0%
FROM FUND BALANCE	0	441,180	440,937		
TOTAL NON-OPERATING & TRANSFERS	**179,945**	**669,855**	**669,612**	(243)	0%
TOTAL REVENUES & TRANSFERS IN	**8,309,795**	**8,008,231**	**8,692,988**	684,757	9%
EXPENDITURES					
Operating Departments					
FINANCE - PARKING PAYMENT SERVICES	128,803	137,895	120,761	(17,134)	-12%
PARKING ADMINISTRATION	529,296	0	0	-	
PARKING SERVICES	1,344,858	2,379,217	3,679,409	1,300,192	55%
PARKING FACILITIES	1,601,897	1,679,662	997,153	(682,509)	-41%
PUBLIC WORKS	82,004	101,424	103,936	2,512	2%
TOTAL OPERATING DEPARTMENTS	**3,686,858**	**4,298,198**	**4,976,259**	678,061	16%
Non-Departmental					
DEPRECIATION	1,648,286	0	0	-	
DEBT SERVICE	1,704,650	2,808,033	2,809,729	1,696	0%
NON-DEPARTMENTAL/MISC.	112,309	15,000	5,000	(10,000)	-67%
RESERVE			10,000	10,000	
TOTAL NON-DEPARTMENTAL	**3,455,673**	**2,823,033**	**2,824,729**	1,696	0%
TRANSFERS OUT					
TO GENERAL FUND	500,000	500,000	500,000	-	0%
TO CAPITAL IMPROVEMENTS		0	0	-	
TO RISK MANAGEMENT	0	180,000	185,000	5,000	3%
TO CENTRAL STORES	0	207,000	207,000	-	0%
TOTAL TRANSFERS	**500,000**	**887,000**	**892,000**	5,000	1%
TOTAL BUDGET	**7,642,531**	**8,008,231**	**8,692,988**	684,757	9%

HOSPITALITY TAX SUMMARY

PROPOSED FY 2018/2019

	ACTUAL FY 16/17	AMENDED FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUES					
HOSPITALITY TAX	11,489,497	11,371,250	12,063,972		
FINES & LATE FEES	67,453	40,000	40,000		
INTEREST	8,653				
TOTAL REVENUES	**11,565,603**	11,411,250	12,103,972		
TRANSFERS IN & OTHER FINANCING					
FM FUND BALANCE		814,295	-		
TOTAL REVENUE & TRANSFERS IN	**11,565,603**	**12,225,545**	**12,103,972**	557,709	4.8%
EXPENDITURES					
HOSPITALITY TAX COMMITTEE ALLOCATIONS	**2,664,392**	**2,109,500**	**2,109,500**	-	0.0%
PRIOR YEAR CARRYFOWARDS		10,662			
LINE ITEM AGENCIES	**2,696,257**	**2,716,257**	**2,966,257**	250,000	9.2%
COUNCIL ALLOCATIONS	**-**	**995,620**	**566,857**	139,857	32.8%
TRANSFERS OUT					
TO GEN. FUND	3,000,000	3,700,000	3,700,000		
TO DEBT SERVICE	2,600,643	2,593,506	2,761,358		
TO CAPITAL PROJECTS		100,000			
TOTAL TRANSFERS OUT	**5,600,643**	**6,393,506**	**6,461,358**	167,852	2.7%
TOTAL BUDGET	**10,961,292**	**12,225,545**	**12,103,972**	557,709	4.8%

ACCOMMODATIONS TAX

PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUES					
ACCOMMODATIONS TAX	2,496,308	2,226,244	2,596,160		
MISCELLANEOUS REVENUE					
TOTAL REVENUES	**2,496,308**	**2,226,244**	**2,596,160**	**369,916**	**16.6%**
TRANSFERS IN					
FROM FUND BALANCE					
TOTAL REVENUE & TRANSFERS IN	**2,496,308**	**2,226,244**	**2,596,160**	**369,916**	**16.6%**
EXPENDITURES					
COMMITTEE ALLOCATIONS	**2,295,078**	**2,089,282**	**2,442,602**	**353,320**	**16.9%**
TOTAL GENERAL ALLOCATIONS (5%)	**109,301**	**111,962**	**128,558**	**16,596**	**14.8%**
TOTAL EXPENSES	**2,404,379**	**2,201,244**	**2,571,160**	**369,916**	**16.8%**
TRANSFERS OUT					
TO GENERAL FUND	25,000	25,000	25,000		
TOTAL OTHER FUNDS	**25,000**	**25,000**	**25,000**	**-**	**0.0%**
TOTAL BUDGET	**2,429,379**	**2,226,244**	**2,596,160**	**369,916**	**16.6%**

FY 18-19 Approved Capital Improvement Program

Water & Sewer CIP
Storm Water CIP

CITY OF COLUMBIA
FY 2018-2019
PROPOSED WATER WASTEWATER
CAPITAL IMPROVEMENT PROGRAM

FY 2018-2019 PROPOSED WATER CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Type of Improvement	FY18-19 Proposed
WM435401	Automated Meter Reading/Automated Metering Infrastructure AMI/AMR (Phase 2 and 3)	Meter System	$28,000,000
WM3355XX	Utility Conflicts (Annual)	Relocation for SCDOT	$2,000,000
WM439301	Leesburg Road Widening - relocated approximately 12,500 feet of water lines	Relocation for SCDOT	$2,600,000
WM442201	Chapin New Road Phase 1 / I-26 Widening - relocte existing watermains	Relocation for SCDOT	$500,000
WM3358XX	Pay Difference Agreements Various Subdivisions (Annual)	System Expansion	$400,000
WM4315	Bull Street Water System Improvements	System Expansion	$2,000,000
WM4323XX	Unforeseen Projects	System Expansion	$1,000,000
WM3001XX	Water Quality Projects City Wide (Services & 2-inch water line replacement) (Annual)	Water Quality	$2,000,000
WM3912	Shandon Area Waterline Replacement (Engineering Only)	Water Quality	$1,500,000
	TOTAL PROPOSED CAPITAL IMPROVEMENT PROGRAM		**$40,000,000**

FY 2018 - 2019 PROPOSED WASTEWATER CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Type of Improvement	FY18-19 Proposed
SS7261	Lake Katharine	Capacity	$150,000
SS733702	East Rocky Branch Improvements Phase II	Capacity	$15,750,000
SS7465	Lower Crane Creek Relief Sewer Phase 2 (project 44)	Capacity	$4,000,000
SS7466	Lower Rocky Branch Relief Sewer (project 15A)	Capacity	$1,430,000
SS746701	NCPS Upgrade (project 43A)	Capacity	$1,290,000
SS7470	Lower Crane Creek Relief Sewer phase 1 (project 38)	Capacity	$1,000,000
SS7471	North Richland Crane Creek Sewer Improvements (project 33)	Capacity	$150,000
SS7472	Upper Crane Creek Relief Sewer Phase 1 (Project 35)	Capacity	$600,000
SS7474	Upper North Branch Crane Creek Sewer Improvements (project 17A)	Capacity	$500,000
SS6000	Sewer Service for City Annexations	Other	$200,000
SS7236	CD Program Management	Other	$5,000,000
SS7274	Richard Street - Phase II	Other	$50,000
SS7286	CE Projects not yet Defined	Other	$3,000,000
SS7288	Unforeseen & Miscellaneous Projects	Other	$3,000,000
SS7301	Bull Street	Other	$2,000,000
SS7454	Lower Broad River FM Rehabilitation and Gravity Sewer Upgrades	Rehab	$2,000,000
SS725802	Hampton Forest/Greenlawn Capacity Improv. (construct alternate bid)	Rehab	$1,645,000
SS7323	Food Lion Pump Station Improvements	Rehab	$1,600,000
SS7384	Pumping Station Upgrades not yet Defined (minor Pump Stations)	Rehab	$1,000,000
SS7435	Wexford and Windsong Lift Stations Rehabilitation Project	Rehab	$320,000
SS7437	Miscellaneous Lift station Improvements & Backup Power Addition Project	Rehab	$300,000
SS7462	Investigation of Crockett Road, Atlas Road and Versch Lock Lift Stations	Rehab	$150,000
SS7468	Three Rivers Force Main Replacement / Relocation	Rehab	$75,000
SS6786	Annual Gravity Sewer MH Lining and Replacement	Rehab	$2,000,000
SS6966	Annual Rehab on lines less than 15"	Rehab	$7,500,000
SS7363	Smith Branch 03 SSES	Rehab	$9,040,000
SS7447	Garden Springs	Rehab	$1,575,000
SS7449	Olympia Sewer Service	Rehab	$2,050,000
SS7464	Crane Creek 02 and 04 SSES	Rehab	$1,400,000
SS7478	Rocky Branch 01 Phase 2 SSES	Rehab	$750,000
SS7479	Smith Branch 02 Phase 2 SSES	Rehab	$750,000
SS7432	Starlite Pump Station Improvements (removal of Pump Station)	Rehab	$200,000
SS6099	Sewer Utility Conflicts	Utility Relocation	$2,000,000
SS7409	Leesburg Road Widening	Relocation for SCDOT	$400,000
SS717101	Construct and Upgrade Metro Dike	WWTP	$1,700,000
SS7382	Compliance and Lift Station Maintenance Facility	WWTP	$300,000
SS7481	Influent / Effluent Meter Improvements	WWTP	$125,000
SS7484	Thickening & Dewatering Improv. (Biosolids Master Plan Improvements)	WWTP	$5,000,000
	TOTAL PROPOSED WASTEWATER CAPITAL IMPROVEMENT PROGRAM		**$80,000,000**
	FY 2018 - 2019 TOTAL PROPOSED WATER & WASTEWATER CIP		**$120,000,000**

CITY OF COLUMBIA
FY 2018 -2019
PROPOSED STORM WATER
CAPITAL IMPROVEMENT PROGRAM

FY 2018-2019 PROPOSED WATER CAPITAL IMPROVEMENT PROGRAM		
Project #	**Project Name**	**FY18-19 Proposed**
SD8013	Eightmile Branch from Danfield to Chinaberry	350,000
SD8049	Smith Branch Drainage Area - Tier 1 (not included as separate projects)	1,000,000
SD8049	Rocky Branch Drainage Area - Tier 1 (not included as separate projects)	1,000,000
SD8159	Gregg Street & Gervais Street Phase 2	1,000,000
SD8395	Taylor/Washington 60" Improvement	350,000
SD8410	Bull Street Drainage Improvements	1,000,000
SD8435	Whaley at Railroad Crossing	900,000
SD8439	Whaley and Main Upgrade	1,350,000
SD8443	Sumter and Marion Street Bioretention Bumpouts	1,260,000
SD8449	Gills Creek Debris Removal	1,000,000
SDXXXX	SD Projects Not Defined	2,135,000
	TOTAL PROPOSED STORM WATER CAPITAL IMPROVEMENT PROGRAM	11,345,000

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-027 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V, Water and Sewer Rates, Sec. 23-143 Water service rates and Sec. 23-149 Sewer service rates (a) and (b)**

PURPOSE: **First reading approval was given on June 5, 2018.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** 2018-027 amend Sec 23-143 Water service rates and Sec. 23-149 Sewer service rates (PDF)

HISTORY:

06/05/18	**Columbia City Council**	**APPROVED ON FIRST READING**

ORDINANCE NO.: 2018-027

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V, Water and Sewer Rates, Sec. 23-143 Water service rates and Sec. 23-149 Sewer service rates (a) and (b)

BE IT ORDAINED by the Mayor and Council this ___ day of _____, 2018, that the 1998 Code of Ordinances of The City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V, Water and Sewer Rates, Sec. 23-143 Water service rates and Sec. 23-149 Sewer service rates (a) and (b), are amended to read as follows:

Sec. 23-143. Water service rates.
Generally. Except as otherwise provided by contract, monthly water service charges shall be as follows:

Monthly Water Use (cubic feet)	Meter Size (inches)	In City Current	In City Proposed	Out of City Current	Out of City Proposed
Minimum--300	3/4"	~~$6.91~~	7.58	~~$11.75~~	12.90
	1"	~~$11.54~~	12.67	~~$19.62~~	21.53
	1.5"	~~$17.28~~	18.97	~~$29.38~~	32.25
	2"	~~$27.65~~	30.35	~~$47.01~~	51.60
	3"	~~$55.31~~	60.71	~~$94.02~~	103.20
	4"	~~$86.42~~	94.85	~~$146.91~~	161.25
	6"	~~$173.05~~	189.94	~~$294.18~~	322.89
	8"	~~$276.54~~	303.53	~~$470.12~~	516.00
	10"	~~$549.07~~	602.66	~~$933.42~~	1024.52
	Additional charge per 100 cubic feet				

Volumetric Charges are based on the customer category.

Monthly Water Use (cubic feet)	In City Current	In City Proposed	Out of City Current	Out of City Proposed
Residential:				
Next 9,700	~~$2.48~~	2.72	~~$4.22~~	4.63
Next 90,000	~~$2.36~~	2.59	~~$4.01~~	4.40
Over 100,000	~~$2.23~~	2.45	~~$3.79~~	4.16
Irrigation:				
Next 9,700	~~$4.22~~	4.63	~~$7.17~~	7.87
Next 90,000	~~$4.01~~	4.40	~~$6.82~~	7.49
Over 100,000	~~$3.79~~	4.16	~~$6.45~~	7.08
All others:				
Next 9,700	~~$2.36~~	2.59	~~$4.01~~	4.40
Next 90,000	~~$2.23~~	2.45	~~$3.79~~	4.16
Over 100,000	~~$2.09~~	2.29	~~$3.55~~	3.90

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Sec. 23-149. Sewer service rates.

(a) Generally. Except as otherwise provided by contract, the monthly sewer service charge shall be as follows:

Size of Meter (inches)	In City		Out of City	
	Current	Proposed	Current	Proposed
5/8	~~$6.91~~	7.58	~~$11.75~~	12.90
1	~~$6.91~~	7.58	~~$11.75~~	12.90
1½	~~$6.91~~	7.58	~~$11.75~~	12.90
2	~~$11.06~~	12.14	~~$18.80~~	20.63
3	~~$22.12~~	24.28	~~$37.60~~	41.27
4	~~$34.57~~	37.94	~~$58.76~~	64.49
6	~~$69.13~~	75.88	~~$117.53~~	129.00
8	~~$110.62~~	121.42	~~$188.05~~	206.40
10	~~$172.84~~	189.71	~~$293.82~~	322.50

Monthly Water Use (cubic feet)	Monthly Sewer Service Charge			
	In City		Out of City	
	Current	Proposed	Current	Proposed
Each 100 cubic feet	~~$3.59~~	3.94	~~$6.11~~	6.71

(b) Consumers using water cooling towers for air conditioning. Consumers using water cooling towers for air conditioning systems shall be given a credit of 30 cubic feet per ton per month during the service periods commencing in the months of April through October. The minimum charge shall be:

Size of Meter (inches)	In City		Out of City	
	Current	Proposed	Current	Proposed
5/8	~~$11.21~~	12.30	~~$14.26~~	15.65
1	~~$15.81~~	17.35	~~$20.87~~	22.91
1½	~~$20.39~~	22.38	~~$27.49~~	30.17
2	~~$29.57~~	32.46	~~$40.68~~	44.65
3	~~$47.92~~	52.60	~~$67.12~~	73.67
4	~~$84.62~~	92.88	~~$119.98~~	131.69
6	~~$176.37~~	193.58	~~$252.15~~	276.76
8	~~$249.75~~	274.13	~~$357.89~~	392.82
10	~~$550.20~~	603.90	~~$790.75~~	867.93

(c) Limitation on charge on single-family residences. Maximum sewer charge on single-family residences during the service periods commencing in the months of April through October will be 1,400 cubic feet.

(d) Apartments and trailer parks. Sewer rates for apartment buildings and trailer parks shall be the base rate of a single-family residence per dwelling unit plus a base fee based on meter connection size plus the rate per 100 cubic feet as reflected by water consumption.

(e) Hotels, motels, dormitories and roominghouses. Sewer rates for hotels, motels, dormitories and roominghouses shall be one-half the base rate of a single-family residence per room plus a base fee based on meter connection size plus the rate per 100 cubic feet as reflected by water consumption.

(f) Contaminated groundwater. Separate meters for discharges of contaminated groundwater are required. In city or out of city customers discharging contaminated ground water shall pay the out of city base monthly sewer service charge times one and one-half plus the out of city monthly sewer service charge for each 100 cubic feet times one and one-half.

DRAFT

This ordinance is effective as of July 1, 2018.

Requested by:

Mayor and City Council

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

Mayor

ATTEST:

City Clerk

Public Hearing:
Introduced:
Final Reading:

DRAFT

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 15, Parks and Recreation, Sec. 15-5, User fees (a) Definitions, (3); (d) Parks, (3) Ensor Keenan House, (4) Earlewood Community Building and (5) Eau Claire Print Building; (i) Athletics, Fee (4) Swimming; (j) Classes/camps/programs, and to add (l) Event vendor fees**

PURPOSE: **First reading approval was given on June 5, 2018.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** 2018-025 amend Sec. 15-5 User fees (PDF)

HISTORY:

06/05/18	**Columbia City Council**	**APPROVED ON FIRST READING**

ORDINANCE NO.: 2018-025

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 15, Parks and Recreation, Sec. 15-5, User fees (a) Definitions, (3); (d) Parks, (3) Ensor Keenan House, (4) Earlewood Community Building and (5) Eau Claire Print Building; (i) Athletics, Fee (4) Swimming; (j) Classes/camps/programs, and to add (l) Event vendor fees

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2018, that the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 15, Parks and Recreation, Sec. 15-5 User fees (a) Definitions, (3); (d) Parks, (3) Ensor Keenan House, (4) Earlewood Community Building and (5) Eau Claire Print Building; (i) Athletics, Fee (4) Swimming; (j) Classes/camps/programs are hereby amended and (l) Event vendor fees is added to read as follows:

Sec. 15-5. User fees.

(a) *Definitions.*

Fee structure for parks and recreation is broken into four categories:

(1) Rentals (facilities, equipment).
(2) Event support fees.
(3) Athletics.
(4) Classes/camps/programs.

Rentals are classified into three groups and fees are assessed accordingly:

(1) *Gated/admission* (admission charged and/or controlled access)—Rental fees, deposit plus support fees.
(2) *Public* (no controlled access or admission fees)—Rental fees plus deposit.
(3) *Non-profit/exempt* —Support costs plus security deposit.

Examples: American Cancer Society, Boy Scouts, Richland County School District 1

(b) *Park rental fee schedule.* Gated/admission rates for facility or park rentals will apply to events which require an admission fee to the park and/or fencing around a park to control access. (Fencing will be paid for by the renter). Rates will be set in a six-hour time block.

(c) *Fee waiver.* The city manager or his/her designee is authorized to waive any and all fees associated with the use of city owned facilities. Such waivers are limited to organizations with a direct affiliation to the City of Columbia (i.e. Columbia Council of Neighborhoods, Parks and Recreation Foundation, City Development Corporations) and whose activity benefits the expressed mission of the city and is determined to be for the public good.

(d) *Parks.*

(3) *Ensor Keenan House* (non-profit rate not available Friday's & Saturday's and December 1st - January 1st)

	Block	Setup/Takedown Additional Hours
Gated/admission (admission charged and/or controlled access) (more than 2 additional hrs. requires second block of time)	$425	$60/hr.
Public (no controlled access or admission fees)	$275	$50/hr.
City holidays	$325	$60/hr.
Deposit (daily rental)	$200	N/A
Non-profit* (*proof of non-profit status required)		$200 deposit + $50/hr. support fee

(4) *Earlewood Community Building*; (non-profit rate not available Friday's & Saturday's and December 1st - January 1st

	Block	Setup/Takedown Additional Hours
Gated/admission (admission charged and/or controlled access) (more than 2 additional hrs. requires second block of time)	$425	$60/hr.
Public (no controlled access or admission fees)	$350	$75/hr.
City holidays	$425	$90/hr.
Deposit (daily rental)	$300	N/A
Non-profit* (*proof of non-profit status required)		$300 deposit + $50/hr. support fee

(5) *Eau Claire Print Building* (non-profit rate not available Friday's & Saturday's and December 1st - January 1st)

Gated/admission (admission charged and/or controlled access) (more than 2 additional hrs. requires second block of time)	$600	$125/hr.
Public (no controlled access or admission fees)	$400	$100/hr.
City holidays	$475	$125/hr.
Deposit (daily rental)	$300	N/A
Non-profit* (*proof of non-profit status required)		$300 deposit + $50/hr. support fee

(i) *Athletics:*
Fee
(4) *Swimming*

Daily admission: Youth Adult	$3 $4
Swim lessons	$35 per person
Season passes: Youth Adult	$100 $140
Swim Team Practice	$1,200/2 months
Swim Party	$300 Saturday and Sunday only, from 6:00 p.m. – 9:00 p.m. Maxcy Gregg and Greenview Pools only
Swim Meets	$600 per meet

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(j) *Classes/camps/programs:*
Fee

(1) *Camp.*

Summer day camp	$55/week
Cultural arts summer camp	~~$85~~$95/week
Cultural arts 4 day camp	$65/for the 4 days
Cultural arts specialty camp	$40 minimum - $80 maximum
Sports camp	$55/week
Double Dutch camp	$55/week
Outdoor/environmental camp	$125/week
After school	$30/week
Whitewater Kids Club Camp	$100/week

(2) *Classes.*

Adult class (standard 6 wks.)	~~$80~~$90 per class
Youth class (standard 6 wks.)	~~$80~~$90 per class
Art center open studio	~~$70~~$80/2 months
Adult pottery	~~$80~~$90/6 Weeks

(l) Event Vendor Fees

Food and Drink Vendor (vendor serving a variety of food and beverages)	$150.00
Business/Professional Services Vendor	$100.00
Merchandise Vendor	$100.00
Snack Vendor	$75.00
Arts and Crafts Vendor	$50.00

Requested by:

City Manager

Mayor

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

ATTEST:

City Clerk

Public Hearing:
Introduced:
Final Reading:

DRAFT

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Human Resources**

FROM: ***Pam Benjamin,***

SUBJECT: **Employee and Retiree Health Care Program - Ms. Pamela Benjamin, Human Resources Director and Chief of Staff**

REQUISITION NO.: **n/a**

FINANCIAL IMPACT:

ORIGINAL BUDGET: **n/a**

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Provide high quality municipal services**

ATTACHMENTS:

- **#a:** Health Care June 5 2018 final(PDF)

HISTORY:

06/05/18	**Columbia City Council**	**NO ACTION WAS TAKEN.**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Health Care Motion**

PURPOSE: **I move that the City maintain the established Defined Dollar Benefit (DDB) contribution for pre/post 65 eligible retirees and their dependents for the 2019 plan year and approve the recommended phased-in premium adjustments for active employees resulting in the City sharing 80% and the active employees sharing 20% of the cost for health care. These changes are effective on January 1, 2019.**

Future Plan design changes and premium adjustments may be necessary in order to maintain the 80/20 cost share.

FINANCIAL IMPACT:

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-054 - In Support of the issuance by the South Carolina Jobs Economic Development Authority of its Education Facilities Refunding Revenue Bonds (Benedict College) in one or more Series, Taxable or Tax-Exempt, in the Principal Amount of Not Exceeding $25,000,000**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship**

ATTACHMENTS:

- **#a:** R-2015-054 JEDA - Benedict College (PDF)

RESOLUTION NO.: R-2018-054

IN SUPPORT OF THE ISSUANCE BY THE SOUTH CAROLINA JOBS ECONOMIC DEVELOPMENT AUTHORITY OF ITS EDUCATION FACILITIES REFUNDING REVENUE BONDS (BENEDICT COLLEGE) IN ONE OR MORE SERIES, TAXABLE OR TAX-EXEMPT, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING $30,000,000

WHEREAS, the South Carolina Jobs-Economic Development Authority ("Authority"), acting by and through its Board of Directors, is authorized and empowered under and pursuant to the provisions of Title 41, Chapter 43 of the Code of Laws of South Carolina 1976, as amended ("Act"), to (i) utilize any of its program funds to establish loan programs for the purpose of reducing the cost of capital to qualified business enterprises in order to promote and develop the economic welfare of the State of South Carolina ("State") and thus provide maximum opportunities for the creation and retention of jobs and improvement of the standard of living of the citizens of the State and (ii) act in conjunction with other persons and organizations, public or private, in the promotion and advancement of industrial, commercial, agricultural, and recreational development in the State; and,

WHEREAS, the Authority is further authorized by Section 41-43-110 of the Act to issue revenue bonds, as defined in the Act, payable by the Authority solely from a revenue producing source and secured by a pledge of said revenues in order to provide funds for any program authorized by the Act; and,

WHEREAS, Benedict College, a South Carolina nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, and one or more related or affiliated entities, as amended (collectively, "Borrower") has applied to the Authority to issue its not exceeding $30,000,000 Education Facilities Refunding Revenue Bonds (Benedict College) ("Bonds") in one or more series, taxable or tax-exempt, to (i) provide funds necessary to refund and defease all or a portion of certain outstanding indebtedness of the Borrower used to finance and refinance various capital projects of the Borrower ("Refunding"), including, without limitation, (A) the acquisition and construction of a 10,000-seat football stadium and related facilities located at Two Notch Road and Read Street Extension, Columbia, South Carolina 29204 ("Stadium Project"), (B) the acquisition of certain real property on or adjacent to the campus of the Borrower located between Harden Street to the West, Two Notch Road to the East, Taylor Street to the South and Richland Street to the North and centered at 1600 Harden Street, Columbia South Carolina, 29204 ("Real Property Project"), and (C) the acquisition and construction of the Business Development Center located at 2601 Read Street, Columbia, South Carolina 29204 ("Business Center Project" and together with the Stadium Project and Real Property Project, the "Facilities"), (ii) provide for certain fees and expenses to be incurred in connection with the issuance of the Bonds, and (iii) fund reserves and related costs in respect of the Bonds. Proceeds of the Bonds allocated to refinance the Stadium Project will be in an amount not to exceed $20,000,000. Proceeds of the Bonds allocated to refinance the Real Property Project will be in an amount not to exceed $15,000,000. Proceeds of the Bonds allocated to refinance the Business Center Project will be in an amount not to exceed $5,000,000. For the avoidance of doubt, in no event will the aggregate amount of the Bonds allocated to refinance the Facilities exceed $30,000,000; and

WHEREAS, the Facilities to be refinanced with the Bonds are owned and operated by the Borrower; and,

WHEREAS, the Borrower has represented to the City of Columbia, South Carolina ("City") that it anticipates that the Refunding will benefit the State, generally, and the City in particular, by assisting the Borrower (i) to retain the employees of the Borrower, which represents approximately 457 jobs that are held by citizens of the City and adjacent areas, and (ii) to provide public benefits not otherwise provided locally, including the operation of the Borrower as a full opportunity college with high quality programs of teaching, research, and public service; and,

WHEREAS, for purposes of complying with Section 147(f) of the Internal Revenue Code of 1986, as amended, and Section 5f.103-2(f) of the Treasury Regulations, as amended (collectively, "Federal Tax Regulations") and the Act, prior to the issuance of the Bonds by the Authority, and after a public hearing held following reasonable public notice, the Bonds must be approved by the applicable elected representatives of the governmental unit having jurisdiction over the area in which the Facilities are located; and,

WHEREAS, the City is the governmental unit having jurisdiction over the area in which the Facilities are located and the City Council ("Council") is applicable representative body of the City; and,

WHEREAS, prior to any deliberations regarding this Resolution, Council held a public hearing, at which all interested persons were given a reasonable opportunity to express their views; and

WHEREAS, the Borrower has represented to the City that the public hearing was duly noticed by the Borrower, by publication of a Notice of Public Hearing in *The State*, a newspaper having general circulation in the City, not less than 15 days prior to the date hereof; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Columbia, South Carolina this ___ day of _____, 2018, as follows:

Section 1. As required by the Act, and based solely on information received by the City from the Borrower, Council finds that (a) the Refunding and refinancing of the Facilities will serve the purposes of the Act; (b) the Refunding is anticipated to benefit the general public welfare of the State and City by assisting the Borrower in its ability to provide services, employment, or other public benefits not otherwise provided locally, including the operation of the Borrower as a full opportunity college; (c) the Bonds and the Refunding will give rise to no pecuniary liability of the City, or a charge against its general credit or taxing power; (d) the amount of Bonds required to undertake the Refunding is not exceeding $30,000,000; and (e) the documents to be delivered by the Borrower and the Authority with respect to the Bonds will provide, among other things, (i) for the amount necessary in each year to pay the principal of and interest on the Bonds, (ii) the reserve funds, if any, to be established with respect to the retirement of the Bonds and the maintenance of the Facilities (and, if any such reserve funds are established, the amount necessary to be paid each year into such funds), and (iii) that the Borrower shall maintain the Facilities and carry all proper insurance with respect thereto.

Section 2. For purposes of satisfying the Federal Tax Regulations, the Refunding , the Facilities to be refinanced with the Bonds and the Bonds are hereby granted "public approval."

Section 3. The Bonds are not an obligation or liability of the City. The Bonds are special limited obligations of the Authority payable solely from the loan repayment to be made by the Borrower to the Authority and certain funds and accounts established by any trust indenture for the Bonds.

Section 4. The Mayor, the City Manager and the City Clerk, or their designees, are each hereby authorized and directed to execute such documents as may be necessary to evidence the City's approval required pursuant to the Federal Tax Requirements and the Act and given by this Resolution.

Section 5. All orders and resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed, and this Resolution shall take effect and be in full force and effect from and after its adoption.

Requested by:

Assistant City Manager Palen

Approved by:

City Manager

Approved as to form:

Assistant City Attorney

Mayor

ATTEST:

City Clerk

Public Hearing:
Introduced:
Final Reading:

DRAFT

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-057 - Public Input on Closing and Transfer of an unopened portion of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** R-2018-057 public input closing-tfer Steadham Avenue (PDF)

RESOLUTION NO.: R-2018-057

Public Input on Closing and Transfer of an unopened portion of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19

WHEREAS, pursuant to Resolution R-2014-053 enacted by the Mayor and City Council on June 10, 2014, the City adopted a procedure to receive public input on any action to which the City is a party regarding the permanent closure of a public street; and,

WHEREAS, Ella Louise Leagones as Personal Representative of the Estate of Nancy J. Oree has requested the permanent closing and transfer of an unopened portion of City right-of-way of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19 as shown on a plat prepared for Nancy J. Oree by Ben Whetstone Associates dated December 8, 2016 and a copy of which is attached hereto as Exhibit "A",; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, 2018, that pursuant to R-2014-053, the City desires to receive public input regarding the request of the Ella Louise Leagones as Personal Representative of the Estate of Nancy J. Oree to permanently close to vehicular traffic and transfer to Ella Louise Leagones as Personal Representative of the Estate of Nancy J. Oree an unopened portion of City right-of-way of Steadham Avenue a/k/a Brook Avenue containing approximately 0.13 acres adjacent to Richland County TMS #09207-06-05, 09207-06-06, 09207-06-18 and 09207-06-19 as shown on a plat prepared for Nancy J. Oree by Ben Whetstone Associates dated December 8, 2016 and a copy of which is attached hereto as Exhibit "A",,;

Requested by:

Assistant City Manager Shealy

Approved by:

City Manager

Approved as to form:

Assistant City Attorney

_____
Mayor

ATTEST:

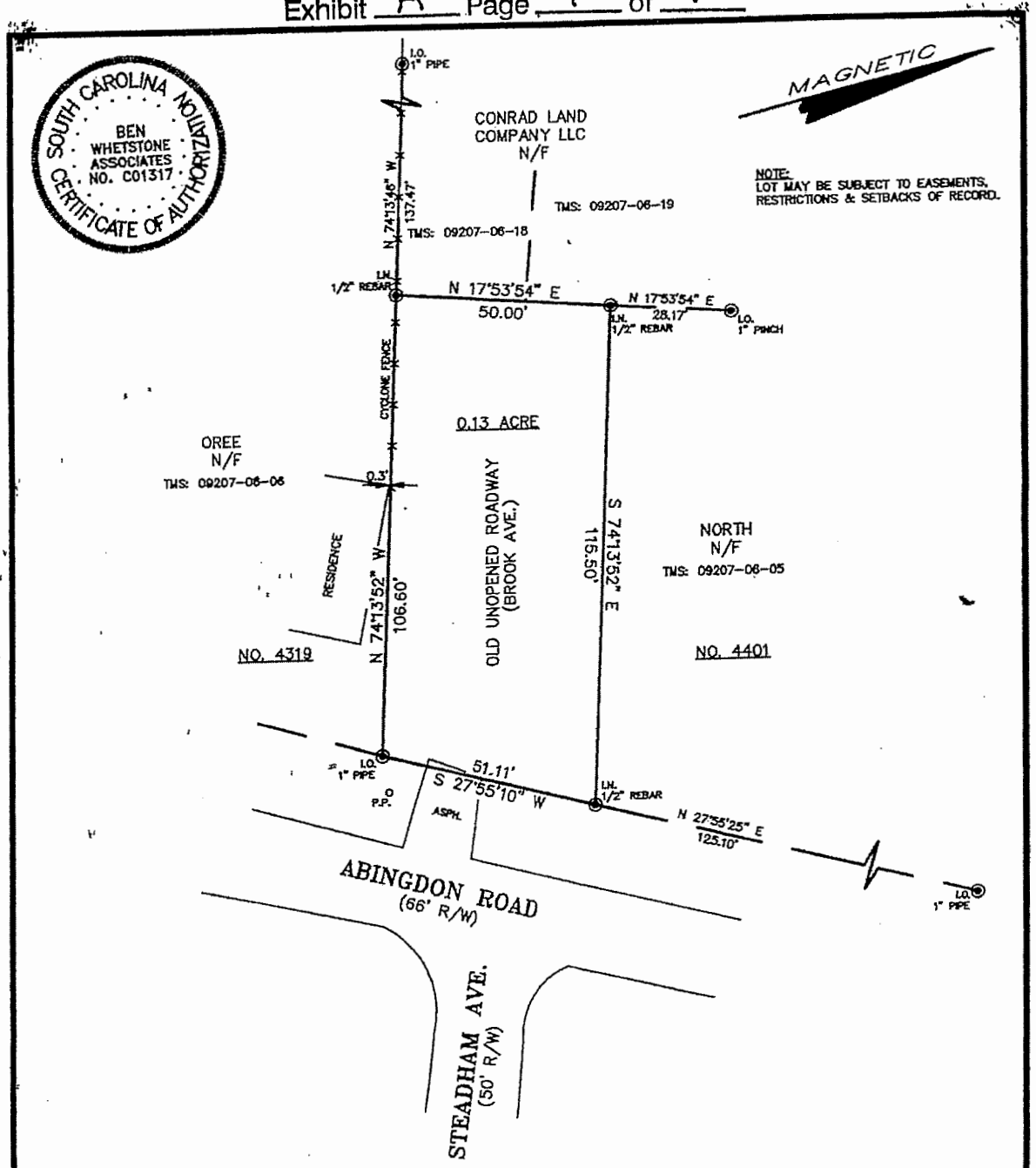
_____
City Clerk

Introduced:
Final Reading:

Last revised: 5/29/2018
17090765

LEGAL DEPARTMENT DRAFT

Exhibit A Page 1 of 1



LOT IN COLUMBIA, (ORIGINALLY TOWN OF EAU CLAIRE), IN RICHLAND COUNTY, S.C.; SHOWN ON TMS: 09207-06

REFERENCES: RECORD BOOK 204, PAGE 300
PLAT BOOK "P", PAGE 104
PLAT BOOK 6, PAGE 374

PLAT PREPARED FOR

NANCY J. OREE

BEN WHETSTONE ASSOCIATES
1321 AUGUSTA ROAD
WEST COLUMBIA, S.C. 29169
PHONE (803) 791-8467

DECEMBER 8, 2016
SCALE: 1" = 30'

0' 15' 30' 60'

I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "B" SURVEY AS SPECIFIED THEREIN; ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.

JOB NO. 10-16-004W

BENJAMIN H. WHETSTONE, R.L.S.
S.C. REGISTRATION NUMBER #2904

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Community Development**

FROM: ***Gloria Saeed, Director***

SUBJECT: **Fiscal Year 2018-2019 Annual Action Plan for Community Development - Ms. Gloria Saeed, Director of Community Development**

REQUISITION NO.: **Citizens Advisory Committee (CAC)**

FINANCIAL IMPACT:

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Connect the City's neighborhoods and business dist**

Please find attached the **DRAFT** copy of the FY 2018-2019 Annual Action Plan for Community Development as recommended and presented by the Citizens Advisory Committee (CAC). Approval of the Plan is required by City Council prior to submitting to HUD on or before June 25, 2018.

A public hearing was held on April 19, 2018 to provide information regarding the recommended activities and receive comments on needs that are priority for the citizens. Due to the delay in notification of funding allocation by HUD, the submission date was extended to June 26, 2018. The final public hearing will be held in conjunction to the City Council Meeting on June 19, 2018 and the public comment period was also extended to June 19, 2018. Comments received from the Hearings will be included in the final Action Plan.

ATTACHMENTS:

- **#a:** Agenda Request FY2018 Annual Action Plan 5262018 (PDF)
- #b: FY2018-19AAP-DRAFTRev3.5-9-18 (PDF)

We Are Columbia

Community Development Department

1225 Lady Street, Columbia, South Carolina 29203 • Phone: 803-545-3373 • Fax: 803-255-8912

INTEROFFICE MEMORANDUM

DATE: May 31, 2018

TO: Teresa Wilson, City Manager
Erika Moore, City Clerk

CC: Dollie Bristow, Community Development Administrator

FROM: Gloria Saeed, Community Development Director

SUBJECT: Request for CD 2018 Annual Action Plan – June 19, 2018 City Council Agenda

Please find attached the **DRAFT** copy of the FY 2018-2019 Annual Action Plan for Community Development as recommended and presented by the Citizens Advisory Committee (CAC). Approval of the Plan is required by City Council prior to submitting to HUD on or before June 25, 2018.

A public hearing was held on April 19, 2018 to provide information regarding the recommended activities and receive comments on needs that are priority for the citizens. Due to the delay in notification of funding allocation by HUD, the submission date was extended to June 26, 2018. The final public hearing will be held in conjunction to the City Council Meeting on June 19, 2018 and the public comment period was also extended to June 19, 2018. Comments received from the Hearings will be included in the final Action Plan.

Please contact me at 545-3766 if any questions regarding this item.

Thank you.

City of Columbia Community Development

FY 2018-2019

Annual Action Plan

City of Columbia
Community Development
Department

1225 Lady Street, Suite 102
Columbia, South Carolina 29201
Phone: (803) 545-3373
Fax: (803) 255-8912
COCCommDevCompliance@ColumbiaSC.net
www.ColumbiaSC.net

Gloria Saeed, Director

Columbia City Council

Honorable Stephen K. Benjamin
Mayor

Council Members
Honorable Sam Davis, District 1
Honorable Tameika Isaac-Devine, At-Large
Honorable Moe Baddourah, District 3
Honorable Howard E. Duvall, Jr., District 2
Honorable Edward H. McDowell, Jr., At-Large
Honorable Daniel J. Rickenmann, District 4

By 2036, Columbia has captured the new American dream. While embracing our 250-year rich history, we enthusiastically welcome the future. We are proud of our soul, our unique character, our diversity, and our human potential. We stand as a city for all people. As a center of commerce, technology, and education, we have defined our city as one full of vitality and inclusion with a charming and cosmopolitan feel. We will create our desired future. We will continue our success.

Teresa Wilson
City Manager

Gloria Saeed
Community Development Director

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DRAFT 3

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

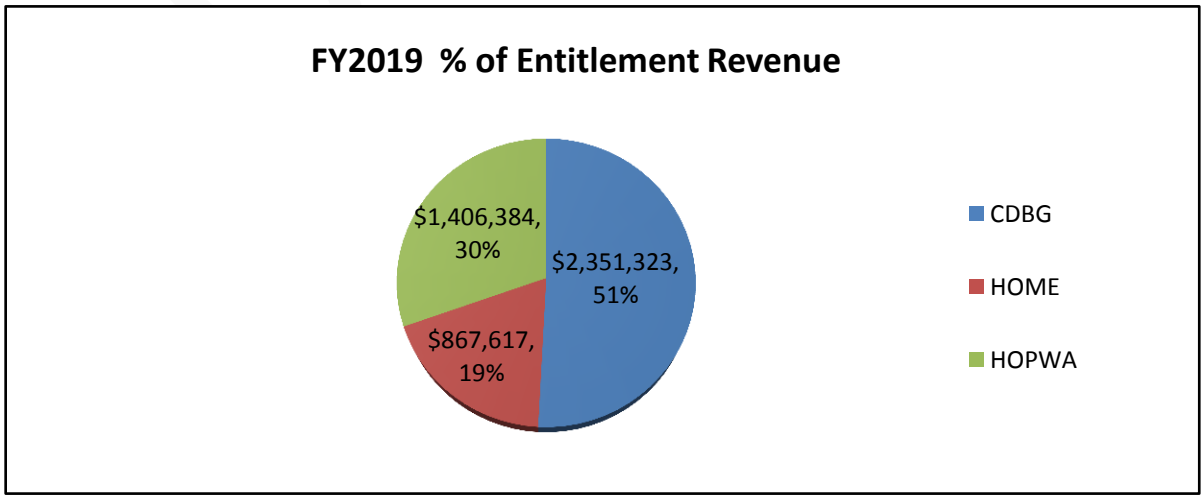
1. Introduction

The Community Development (CD) Department is committed to making the City of Columbia and its neighborhoods a better place to live, work and play. It administers federal, state and local funds and ensures compliance; increases home ownership; and builds neighborhood capacity through excellent customer service. The Fiscal Year 2017 Annual Action Plan (Action Plan) represents the third year of the City's Consolidated Plan for the Fiscal Years 2015-2019 (Con Plan) as ratified by the City Council and approved by HUD. The Action Plan is the City of Columbia's application for U.S. Department of Housing and Urban Development (HUD) entitlement grants and identifies the proposed programs and projects to be funded during the City's Fiscal Year (FY) 2018. There are three (3) HUD entitlement grants that are covered in the Action Plan: 1) Community Development Block Grant (CDBG); 2) HOME Investment Partnership Program; and 3) Housing Opportunities for Persons with AIDS (HOPWA).

The City of Columbia anticipates $4,625,324 in total revenue of from CDBG, HOME and HOPWA funding sources to be available for activities and programs. Community Development anticipates having $2,351,323 in CDBG revenue available for FY 2018-2019 programs from the bulleted sources listed below. This includes $300,000 ($1 million over three (3) years) in RLF/PI set aside for the CDBG-Disaster Recovery Housing Minor Repair Program.

- $1,026,764 - New Entitlement (FY2018)
- $199,650 – Prior Year Entitlement (FY2014, FY2015, FY2016, FY2017)
- $650,000 - Program Income/Revolving Loan Fund (Estimated FY18-19)
- $474,909 – Program Income/Revolving Loan Fund (FY16, FY17)

The HOME Program estimates $867,617 total revenue for programs to include $617,617 in 2018 entitlement funds and $250,000 in program income. Additionally, HOPWA revenue for 2018 is estimated at $1,406,384 with no additional sources of revenue. The chart below indicates the percentage of entitlement revenue by funding source.



On January 2017, HUD approved the $19,989,000 Community Development Block Grant Disaster Recovery allocation as the result of the 2015 Flood Disaster that hit Columbia in October of 2015. On August 7, 2017 HUD Federal Register (Public Law 115-31) allocated an additional $6,166,000 to the City of Columbia for disaster recovery assistance. The total amount available for disaster recovery is $26,155,000. These funds will be utilized for Administration, Planning, Economic Development, Housing and Infrastructure activities over a six (6) year period.

For FY 2018-2019 City Council continues to concentrate the impact of CDBG funding by maintaining the streamlined four (4) "prioritized" Targeted Redevelopment Areas listed below and limiting access to the City of Columbia non-profit Development Corporations and to City Departments.

- Booker Washington Heights Redevelopment Area
- King/Lyon Street Redevelopment Area
- Farrow Road Business Corridor (a section of Eau Claire Redevelopment Area)
- Edisto Court Redevelopment Area

Over ninety-five (95%) percent of the designated funds for CDBG are estimated to be expended to assist Low-Moderate Income (LMI) persons.

For the HOME Program, the city is required to leverage a minimum of $77,202 or 12.5% in private matching dollars for HOME assisted activities. The homebuyer assistance program and other affordable housing projects are estimated to leverage over $2 million in private community dollars. Additionally, the City anticipates leveraging over $3million for the HOPWA program during the fiscal year.

The Consolidated Plan sets goals and strategies to be achieved over the FY 2015–2019 period and identifies a list of funding priorities. The FY 2018-2019 Annual Action Plan is the fourth year of the Con Plan outlining the City's vision for housing and community development and addresses the City's response to identified needs and priority areas over next year. In conjunction, the Community Development Block Grant Disaster Recovery Grant approved (January 24, 2017) and the Annual Action Plan Substantial Amendment #1 approved (March 1, 2018), will address the unmet needs in response to the October 2015 Flood Disaster (Federal Register Public Law 114-113 and Public Law 115-31). Additionally, the FY 2015-2019 Consolidated Plan in currently in process of substantial amendment to reflect Disaster Recovery Needs and associated priorities.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Columbia has developed its strategic plan based on an analysis of the data presented in the Con Plan and an extensive community participation and consultation process. Through these efforts, the City has identified four (4) priority needs and thirteen (13) goals to address those needs. The priority needs include: 1) Improving Affordable Housing Options, 2) Expanding Economic Opportunities, 3)

Providing for Suitable Living Environments and 4) Improving the Capacity of Area Housing and Community Service Providers. To provide for those needs, the thirteen (13) goals for the next five years are as follows:

- Provide homebuyer opportunities
- Increase and improve the supply of affordable rental housing
- Assist homeowners with needed repairs
- Provide for special needs housing opportunities
- Promote fair housing
- Provide support to new and expanding businesses
- Provide job training and job placement services
- Improve access to economic opportunities
- Improve access to housing opportunities
- Decrease vacancy and blight
- Reduce hazards in homes, including lead-based paint, mold, and asbestos
- Improve the availability of public services and facilities
- Increase capacity of housing and service providers

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Columbia recognizes the importance of maintaining appropriate performance measurements of its CDBG and HOME projects and programs. CD staff provides management for the CDBG, HOME and HOPWA programs and monitors activities and projects with developed guidelines that include performance measures to ensure regulatory compliance. Using the HUD monitoring checklist as a guide, the City will periodically evaluate staff performance and program performance against the current Consolidated Plan.

The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) have provided many details about the innovations, projects and programs completed by the City (documents may be viewed and/or downloaded from the City's website).

The City recognizes that the evaluation of past performance is critical to ensuring the City and its sub-recipients are implementing activities effectively and that those activities align with the City's overall strategies and goals. The performance of programs and systems are evaluated on a regular basis and the City continues to improve the CDBG sub-recipient application and HOPWA Sponsor RFA processes in order to ease the administrative burden on applicants and volunteer community-member reviewers. During the FY 2018-2019 NOFA process, Community Development continued use of ZoomGrants, an online application system. All HOPWA and CDBG applications were submitted and reviewed online. The process remains efficient and effective and CD staff will expand to submitting monthly financial reimbursements and progress reports via ZoomGrants.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

City staff continues to work with the Citizens Advisory Committee (CAC) which was established in 1975 to provide advice and recommendations on all policy issues relating to the federal entitlement grant programs discussed in the City's Consolidated Plan and Annual Action Plan. The CAC meets on the 2nd Tuesday of each month. All the meetings are open to the public and the schedule is posted on the City website.

The CAC meetings provide a forum for citizens to participate in the CDBG and HOPWA funds allocation process, the development of Annual Action Plans and to have discussion on policy issues and obtain public feedback. Members of the CAC along with CD staff reviewed the CDBG and HOPWA applications for funding that were submitted for FY 2018-2019 and made recommendations to the City Council at their March 13, 2018 meeting. Additionally, various public forums, public hearings and community events were held to gather comments on the draft Action Plan. A questionnaire was sent to stakeholders for feedback and input on unmet needs that should be addressed during the 2018-2019 fiscal year.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Citizens had the opportunity to review and comment on the proposed Annual Action Plan during the public hearings and during the minimum 30-day public comment period. Due to the delay in the HUD allocation notification, City's Annual Action Plan submission was delayed until June 25, 2018. Therefore, the public comment period that began April 12, 2018 was extended until June 15, 2018. The revised draft includes revisions based on the increase in HUD entitlement allocations. CDBG was increased by 8.19%, HOME by 42.07% and HOPWA by 6.89%. . A summary of citizen comments were included in the FY 2018-2019 Annual Action Plan submitted to HUD.

The draft Annual Action Plan was available on the City's website at www.columbiasc.net/communitydevelopment/federal-entitlement-compliance. All public comments regarding the Annual Action Plan Report were mailed to, Community Development Department, 1225 Lady St., Suite 102, Columbia, SC 29201, e-mailed to CoC ComdDevCompliance@columbiasc.net or faxed to (803) 255-8912.

Two (2) Public Hearings were held:

- Thursday, April 19, 2018 at the Woodforest Community Development & Education Center, 3730 N. Main St. Suite D, Columbia, SC 29203 @ 6:00 p.m.
- Tuesday, June 5,, 2018 at City Council Meeting, City Hall 3rd Floor, 1737 Main St., Columbia, SC, 29201 @ 6:00 p.m.

Congress has not completed the appropriation process for HUD's FY2018 appropriations. If HUD does not enact the FY 2018 appropriations bill by April 27, 2018, our grantee allocations will be delayed and the new Action Plane submission deadline will be June 26, 2018. HUD will not execute a grant agreement with a grantee for FY 2018, until HUD has received a plan (or an amended plan) which incorporates the actual allocation amounts a grantee is to receive for FY 2018.

6. Summary of comments or views not accepted and the reasons for not accepting them

A summary of citizen comments are included in the FY 2018-2019 Annual Action Plan that is submitted to HUD. No comments will be excluded from the submission of the Annual Action Plan.

7. Summary

The City of Columbia used wide varieties of outreach techniques using different venues in order to get input for our Action Plan. Press releases, City Talk, Social Media, City website, email blasts, public comment survey and inclusion in National Community Development Week scheduling and events, were all a part of the outreach strategy Community Development designed to provide and receive information and comments for the Annual Action Plan. Addionally, outreach efforts were made to engage the Hispanic community for fair housing and community events. Flyers were in printed in Spanish, ads were posted in Viva Columbia (Midlands Spanish language newspaper), advertising spots in Spanish aired WXRY 99.3FM and flyers distributed into the community. Two (2) public forums were held on April 19, 2018 at the Woodforest Community Development & Education Center, 3730 N. Main St., Columbia, SC 29203 and June 5, 2018, City Hall @ 1737 Main St. Columbia, SC 29201 during the City Council meeting to ensure that comments from a wide variety of neighborhood citizens, community stakeholders, service agencies, faith-based organizations, city staff and elected officials are represented.

DRAFT 3

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	COLUMBIA	Community Development Department
HOPWA Administrator	COLUMBIA	Community Development Department
HOME Administrator	COLUMBIA	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The Community Development Department (CDD) administers the CDBG, HOME and HOPWA programs for the City of Columbia. CD is the Public Contact that produces and distributes the Consolidated Plan, Annual Action Plan, and the Consolidated Annual Performance & Evaluation Report (CAPER) Reports. Plans and reports are located on the city's website at www.columbiasc.net/community-development/federal-entitlement-compliance.

Consolidated Plan Public Contact Information

The Community Development Department (CDD) has the responsibility of developing the 5-year Consolidated Plan. Fiscal year 2018-2019 is the fourth (4th) year of the most recent plan (July 2015 - June 2019) and can be found on the City's website at www.columbiasc.net/community-development/federal-entitlement-compliance.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Columbia is engaged in ongoing efforts to increase coordination amongst the complex network of public, private, and non-profit organizations that deliver housing and social services to the community. As the administrator of HUD's CDBG, HOME and HOPWA programs, the City's Community Development (CD) Department acts as the connector for community and economic development in the area. The City maintains open lines of communication between the area's many non-profit and social service agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Besides keeping an open door policy and maintaining ongoing daily communication with the area's many agencies and service providers, the City of Columbia's CD Department is engaged in a number of efforts and initiatives to enhance coordination among the community's governmental and service frameworks.

The **Economic & Community Development Committee** reviews matters related to economic, community and neighborhood development. The **Environment & Infrastructure Committee** reviews matters related to green space, water quality, roads, and buildings. The **Public Safety Committee** reviews matters related to public safety, including animal services, code inspection, Municipal Court, and other matters related thereto.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Columbia partners with the United Way of the Midlands (UWM), which serves as the lead HUD agency for the Midlands Area Consortium for the Homeless (MACH), and is the HUD, designated Homeless Continuum of Care (CoC). UWM also administers the CoC's Homeless Management Information System (HMIS).

This group of service providers implements housing services for the homeless, as well as other organizations with an interest in preventing homelessness. Along with UWM, those involved are local non-profit agencies, local government entities, the public schools, housing authorities, law enforcement, faith communities, and financial supporters.

The partnership was created to maximize the resources available to homeless persons through the development and coordination of an effective and comprehensive continuum of care system addressing services from homelessness prevention services outreach services, emergency shelter, transitional housing, permanent supportive housing, and permanent affordable housing.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The City of Columbia partners with the United Way of the Midlands (UWM), which serves as the lead HUD agency for the Midlands Area Consortium for the Homeless (MACH), and is the HUD, designated Homeless Continuum of Care (CoC). UWM also administers the CoC's Homeless Management Information System (HMIS). Agencies seeking ESG funds granted and administered by the SC Office of Equal Opportunity, MACH provides a certification for each applicant to the City for verification that the homeless housing and services aligns with the City's Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

Agencies, groups, orgranizations and partners along with housing and service agencies that participate in our citizen participation process on an annual basis are listed in **Table 2** on page 11.

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Table 2 – Agencies/ groups/ organizations who participated

1	**Agency/Group/Organization**	Lexington County Community Development
	Agency/Group/Organization Type	Housing Services - Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The CD Department coordinates the permitting and development functions for the current and future residential, commercial, and industrial interests of Lexington County. The Department also promotes community development through the Community Development Block Grant (CDBG) program and the HOME Investment Partnership Program (HOME), which are funded by the US Department of Housing and Urban Development (HUD). They continue to partner on relevant Fair Housing Activities through intentional coordination.
2	**Agency/Group/Organization**	Community Relations Council
	Agency/Group/Organization Type	Housing Regional organization Planning organization Business Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Fair Housing

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Relations Council (CRC) was founded in 1964 as the primary vehicle for fostering peace and civility in the community. Business, community and civic leaders from diverse backgrounds came together to discuss and propose solutions to issues that threatened to divide the community. CRC's mission still embodies the principle of enhancing the well-being of the community by promoting harmony, mutual respect, and justice through civil dialogue and understanding. CRC recognizes the interdependency of business, community and government, and seeks to accomplish its objectives through education, collaboration, and partnership.
3	**Agency/Group/Organization**	UNITED WAY OF THE MIDLANDS
	Agency/Group/Organization Type	Regional organization Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Way of the Midlands works to determine and respond to the critical human service needs of the community. Community volunteers in three councils focused on education, financial stability and health, develop and review a community-wide needs assessment to determine key issues in the community. Based on priorities, opportunities and resources, the councils offer competitive grants to partner agencies who best address the needs. United Way of the Midlands develops partnerships with non-profit partners, businesses, community leaders and individuals to understand the conditions in each area it serves. It works to provide the programs and resources through certified partner agencies to improve the quality of life in Calhoun, Fairfield, Lexington, Newberry, Orangeburg, and Richland counties.
4	**Agency/Group/Organization**	Midlands Area Consortium for the Homeless
	Agency/Group/Organization Type	Housing Services - Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Midlands Area Consortium for the Homeless (MACH) represents 14 Counties across the Midlands of South Carolina, advocating for issues and initiatives that will help end homelessness. It seeks to not only connect others as a collaborative network of individuals and organizations, but most importantly, to empower clients to advocate for themselves and facilitate positive change. MACH, a non-profit organization and HUD registered Continuum of Care (CoC), is designed to provide a community solution to homelessness. It works collaboratively to reduce the time that people spend in a homeless situation while promoting self-sufficiency and independence for its clients. Since 1994, MACH has existed to serve individuals and families currently experiencing homelessness and to aid those who are at risk of becoming homeless. MACH seeks to increase collaboration between all citizens of the region to help those who are most in need.
5	**Agency/Group/Organization**	Columbia Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service - Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Columbia Housing Authority (CHA) mission is to meet the emerging affordable housing needs of low- to moderate income individuals and families in Columbia and Richland County while promoting self-reliance and improving quality of life. CHA currently provides affordable housing to approximately 15,000 residents in the Columbia Metropolitan area. There are over 4,000 units of housing for families of low- and moderate-incomes; most of the properties are located near bus lines, schools, churches and shopping facilities. On-site maintenance and management are provided for residents in the larger communities. Additionally, City of Columbia Police substations have been established in two communities, Gonzales Gardens and Latimer Manor.
6	**Agency/Group/Organization**	Home Works of America
	Agency/Group/Organization Type	Housing Services - Housing Services - Children Services - Elderly Persons Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Home Works of America is a 501(c) (3) non-profit founded in 1996. Its mission is to show God's love by repairing homes of homeowners in need, assisting youth in their development, and empowering communities to meet the needs of their members.

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7	**Agency/Group/Organization**	RICHLAND COUNTY
	Agency/Group/Organization Type	Service - Fair Housing Health Agency Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs HOPWA Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Columbia is within Richland County a diverse population of more than 390,000 residents. A series of ongoing consultation meetings and special monthly meetings were held of Fair Housing. Fire and Safety as well as Zoning and Land Use were areas of improved coordination.
8	**Agency/Group/Organization**	South Carolina Appleseed Legal Justice Center
	Agency/Group/Organization Type	Services - Housing Services - Persons with Disabilities Services - Victims of Domestic Violence Services - Education Services - Employment Service - Fair Housing Services - Victims Regional organization Legal Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	South Carolina Appleseed Legal Justice Center (Appleseed) is a forceful and respected advocate for low-income South Carolinians on issues such as housing, education, hunger, public benefits, domestic violence, immigration, health care and consumer issues. Appleseed is dedicated to effecting systemic change wherever it can do the most good and through the courthouse, legislature, administrative agencies, community and the media. It grows its impact by helping others do the same through education, training and co-counseling.
9	**Agency/Group/Organization**	Palmetto AIDS Life Support Services
	Agency/Group/Organization Type	Services - Housing Services - Persons with HIV/AIDS Services - homeless Services - Health Regional organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing Sponsor for HOPWA Program. Palmetto AIDS Life Support Services (PALSS) formed in 1985 to help South Carolinians fight the war against AIDS. It offers FREE services to people who have been diagnosed with or are at risk of contracting HIV/AIDS, as well as their loved ones.

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10	**Agency/Group/Organization**	EAU CLAIRE DEVELOPMENT CORPORATION
	Agency/Group/Organization Type	Services - Housing Services - Employment Regional organization Business Leadership Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Eau Claire Development Corporation (ECDC) serves as a catalyst agency to lead and facilitate strategic development of both economically-driven commercial and community-based residential initiatives in Eau Claire/North Columbia's historic community. ECDC operates as a community-based 501(c) (3) non-profit organization whose mission of conservation and redevelopment spans across all Eau Claire/North Columbia neighborhoods with boundaries within Columbia City Council District One. ECDC's overarching goal continues to focus on revitalization efforts in Eau Claire/North Columbia that support and uplift cultural diversity, urban renewal, residential vibrancy, sound economic investments and financial prosperity.

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11	**Agency/Group/Organization**	University of South Carolina - Department of Medicine
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Elderly Persons Services - Persons with Disabilities Services - Persons with HIV/AIDS Services - Victims of Domestic Violence Services-Homeless Services - Health Services - Education Service - Fair Housing Publicly Funded Institution/System of Care Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	University of South Carolina, The College of Social Work collaborates with the local, national, and international community to promote social well-being and social justice through dynamic teaching, research, and service.
12	**Agency/Group/Organization**	Office of Business Opportunities
	Agency/Group/Organization Type	Other government - Local Business Leaders Business and Civic Leaders Grantee Department

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	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Small businesses drive the U.S. economy by providing jobs for over half of the nation's private workforce. Yet small businesses also face many obstacles that stall or prevent their growth and development, including access to capital, effective marketing strategies, adequate accounting systems, and comprehensive business plans. The Office of Business Opportunities (OBO) uses several economic development tools to provide creative business opportunities to address many of the obstacles that face small businesses.
13	**Agency/Group/Organization**	CENTRAL SOUTH CAROLINA HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing Services - Housing Services - Homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to the Stakeholders meeting. Habitat provides safe, decent, affordable housing for very-low income persons and families.

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14	**Agency/Group/Organization**	TN Development Corporation
	Agency/Group/Organization Type	Housing Services - Housing Services - Employment Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	TN Development Corporation (TNDC) is bridging the perceived gap between "inexpensive" and "quality" by creating first-rate rental housing structures with long-term viability. TNDC believes that neighborhoods and families can flourish and prosper when they have a decent place to live.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Columbia includes all agencies types for consultation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care (CoC)	Midlands Area Consortium for Homelessness(MACH)	MACH is our CoC. And The Blueprint on Homelessness is the plan that set the goals for our region.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

MACH, a nonprofit organization and HUD registered Continuum of Care (CoC), is designed to provide a community solution to homelessness. We work collaboratively to reduce the time that people spend in a homeless situation while promoting self-sufficiency and independence for the people we serve. Since 1994 MACH has existed to serve individuals and families currently experiencing homelessness and to aid those who are at risk of becoming homeless. MACH seeks to increase collaboration between all citizens of our region to help those who are most in need.

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The Mayor and City Council of the City of Columbia wish to provide for maximum citizen participation in the development and implementation of the Annual Action Plan in accordance with the objectives of the Housing and Community Development Act of 1974.

The public notice was posted in the "State Newspaper" on April 12, 2018; the comment period began on April 12, 2018 and was extended to June 15, 2018. In addition, the Annual Action Plan draft the Community Development and Stakeholders Questionnaire were available on the City's website and at the Community Development Office, at 1225 Lady Street, Suite 102, Columbia, SC 29201.

The City of Columbia Citizen Participation Plan encourages participation of all residents, especially the low and moderate-income population. Formal and informal approaches are used each year in the assessment process to provide adequate opportunities for citizens to participate in the development of the Consolidated Plan and the Annual Action Plans. These actions include placing advertisements in the local newspapers, meetings with stakeholders, community forums, social media and appointment of citizens to the Citizens Advisory Committee (CAC) by City Council, and public hearings at televised city council meetings.

The CAC consists of seven (7) members, with at least one member from each of the four (4) City Council Districts and was established through the adoption of a resolution on August 6, 1975, which outlined the Committee's responsibilities. Meetings are held on the second Tuesday of each month and their responsibilities include an annual review of performance of federal programs, CDBG, HOME and HOPWA. Meetings are advertised to the public via postings at City buildings with high traffic and on the City's webpage. All meetings are held in accessible locations. The grassroots organization, Columbia Council of Neighborhoods (CCN) has grown into a large umbrella organization with over one hundred and sixteen (116) neighborhoods. The Community Development Department assigns a staff member as Community Liaison to assist with the dissemination of information regarding city services, addressing neighborhood and community priorities needs within the four (4) City Council Districts.

Notice of these meetings was published in The State newspaper, distributed by email to Columbia Council of Neighborhood members, posted on the City website www.columbiasc.net and on the city's building at 1225 Lady Street, Columbia, SC. In addition, a Fair Housing assessment survey

was posted on the City's website to invite citizens throughout the City to comment on needs in their community and results are listed below. All public comments received are submitted to HUD as a part to the Annual Action Plan. See Citizens Participation attachment.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Speak Out Quarterly Forums	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing All Citizens Partners & Services Agencies	Citizens, neighborhood leaders, community partners, Service Agencies, PH Authority and Neighborhood residents Total of 25-30 including CD Staff.	Community assessment needs – Related to Fair Housing, Youth & community services, affordable housing, access to health & educational services, economic development & job training, housing accessibility, Partnership with resources.	All comments were accepted.	
2						

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Press Conference for CD Week	Non-targeted/broad community Stakeholders & Partners	HUD Regional Office/City Admin & Depts. /Public Agencies/3 TV stations/large viewing audience-general public - Total of 20 attended the press conference.	Information was provided about CDBG & HOME Entitlement Programs, Awareness of HUD funding for community projects & activities. Mayor provided details of projects funded by CDBG & HOME, and how the economic impact of the federal dollars has transformed the City. Must make every effort to keep funding and encourage congressional delegation to oppose proposed elimination of CDBG and HOME funding.	All comments were accepted.	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	CD Block Party	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Businesses	Approximately 300+ citizens at CD Block party received information about CD & City services and projects and provided input on Columbia's needs.	Public service needs, healthcare, housing, job services, livable wages.	All comments were accepted.	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Columbia Channel 2 - City Talk	Non-targeted/broad community All Citizens	Columbia viewing audience	Information was provided on Community development needs assessments and upcoming opportunities to voice opinions.	Information was provided.	
6	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community All Citizens	Public Notice Posted for 2 Public Hearings	Public Hearing on April 19, 2018 - Well attended Public Hearing on June 5, 2018 - City Council Attendance	All comments accepted.	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Columbia anticipates $4,625,324 in total revenue of from CDBG, HOME and HOPWA funding sources to be available for activities and programs. Community Development anticipates having $2,351,323 in CDBG revenue available for FY 2018-2019 programs from the bulleted sources listed below. This includes $300,000 ($1 million over three (3) years) in RLF/PI set aside for the CDBG-Disaster Recovery Housing Minor Repair Program.

- $1,026,764 - New Entitlement (FY2018)
- $199,650 – Prior Year Entitlement (FY2014, FY2015, FY2016, FY2017)
- $650,000 - Program Income/Revolving Loan Fund (Estimated FY18-19)
- $474,909 – Program Income/Revolving Loan Fund (FY16, FY17)

The HOME Program estimates $867,617 total revenue for programs to include $617,617 in 2018 entitlement funds and $250,000 in program income. Additionally, HOPWA revenue for 2018 is estimated at $1,406,384 with no additional sources of revenue.

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In January 2017, HUD approved the $19,989,000 Community Development Block Grant Disaster Recovery allocation as the result of the 2015 Flood Disaster that hit Columbia in October of 2015. In August 7, 2017 HUD Federal Register (Public Law 115-31) allocated an additional $6,166,000 to the City of Columbia for disaster recovery assistance. The total amount available for disaster recovery is $26,155,000. These funds will be utilized for Administration, Planning, Economic Development, Housing and Infrastructure activities over a six (6) year period.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,026,764	1,124,909	199,650	2,351,323	844,103	PI/RLF – FY16, FY17 ($474,909) + Estimated PI/RLF FY 2018-2019 ($650,000) Prior Years include FY2014 – FY2017

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	Public - Federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	617,617	250,000	0	867,617	409,042	HOME Match $54,342 or 12.5% Requirement

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOPWA	Public - Federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,406,384	0	0	1,406,384	1,174,962	No Program Income is generated and no carryover is anticipated.
Other	–CDBG-DR	Housing Rehab Program & New Multifamily Housing	6,495,000	0	0	6,495,000	8,108,750	$19,989,000 in CDBG-DR funds was approved in January 2017 and another $6,166,000 approved 3/1/2018 for total CDBG-DR of $26,155,000 over a six-year period. $1 million in CDBG Revolving Loan Funds was set aside for 3-Yr period to supplement the Minor Repair Housing Program.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

For the HOME Program, the city is required to leverage a minimum of $77,202 or 12.5% in private matching dollars for HOME assisted activities. HOME match is satisfied through private lenders contributions to the City's affordable housing loan program for homebuyers. The City partners with six (6) local lenders that provide mortgage financing to eligible borrowers at reduced interest rates. Match is calculated using the difference between the interest rate the borrower is receiving through obtaining the City's financing and the interest rate that they would have normally received if they had received financing solely through the partner lender. The difference in payment over the life of the loan is what the City uses as match requirement.

The homebuyer assistance program and other affordable housing projects are estimated to leverage over $2 million in private community dollars. The city also anticipates over $3 million in leverage dollars for the HOPWA program. The City of Columbia also provides in-kind services, general funds for operating costs, furnishings and equipment, and real property to carry out the activities identified in the Consolidated Plan and this Plan. City funds have been used to establish a General Fund Revolving Loan Funds separate from federal dollars that have leveraged over $18 million private bank funds over the last five years. City general funds are used for a variety of city projects in which CDBG funds are proposed. Projects include street repaving, park improvements, and economic development. Additionally, the Community Development Department will solicit sponsorship revenue to support the many community programs and trainings that are held during the program year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Columbia does not have publicly owned land or property located with the jurisdiction that may be used to address the needs identified in this Annual Action Plan.

Discussion

The City also uses Revolving Loan funds that help carry out the priority needs and activities identified in the Consolidated Plan and this Annual Action Plan. Revolving loan funds are separate funds (independent of other CDBG program accounts) set up for the purpose of carrying out specific activities.

The City of Columbia also provides in-kind services, general funds for operating costs, furnishings and equipment, and real property to carry out

the activities identified in the Consolidated Plan and this Plan. City funds have been used to establish a General Fund Revolving Loan Funds separate from federal dollars that have leveraged over $18 million private bank funds over the last five years. City general funds are used for a variety of city projects in which CDBG funds are proposed. Projects include street repaving, park improvements, and economic development. Additionally, the Community Development Department will solicit sponsorship revenue to support the many community programs and trainings that are held during the program year.

Utilizing CDBG, HOME and HOPWA funding, the City of Columbia leverages over $11 million annually from various sources including Housing Loans, Homeless Services for the Inclement Weather Center, Façade Improvement Projects, Commercial Revolving Loan Fund (CRLF), HOPWA Sponsors and other community investment projects and initiatives. Additionally, the Community Development Housing Division has received over $10,000 million in bank commitments from various sources for its housing initiative for a three year period. These resources include private lenders such as First Citizens, Security Federal Bank, Branch, Bank & Trust, Wells Fargo, South State Bank and Palmetto Citizens Federal Credit Union.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c) (3) & (e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Homebuyer Opportunities	2015	2019	Affordable Housing		Improving Affordable Housing Options	CDBG: $3,150,797 HOPWA: $143,788	Homeowner Housing Rehabilitated: 27 Household Housing Units Direct Financial Assistance to Homebuyers: 25 Households Assisted Housing for Homeless added: 15 Household Housing Units Housing for People with HIV/AIDS added: 15 Household Housing Units
2	Increase and Improve Affordable Rental Supply	2015	2019	Affordable Housing Homeless		Improving Affordable Housing Options	CDBG: $675,000 HOME: $576,055 CDBG-DR: $1,550,000	Rental units constructed: 55 Household Housing Units Rental units rehabilitated: 69 Household Housing Units

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Assist Homeowners with Needed Repairs	2015	2019	Affordable Housing		Improving Affordable Housing Options Providing for Suitable Living Environments	CDBG: $675,000 CDBG-DR: $1,550,000	Homeowner Housing Rehabilitated: 69 Household Housing Units
4	Provide for Special Needs Housing Opportunities	2015	2019	Affordable Housing		Improving Affordable Housing Options	HOPWA: $1,264,235	Tenant-based rental assistance / Rapid Rehousing: 80 Households Assisted Homeless Person Overnight Shelter: 50 Persons Assisted Homelessness Prevention: 175 Persons Assisted HIV/AIDS Housing Operations: 13 Household Housing Units
5	Promote Fair Housing	2015	2019	Affordable Housing		Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers	CDBG: $539,546	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Provide Support to New and Expanding Businesses	2015	2019	Non-Housing Community Development		Expanding Economic Opportunities	CDBG: $175,000	Facade treatment/business building rehabilitation: 14 Business Jobs created/retained: 6 Jobs Businesses assisted: 0 Businesses Assisted
7	Provide Job Training & Job Placement Services	2015	2019	Non-Housing Community Development		Expanding Economic Opportunities	CDBG: $60,000	Public service activities other than Low/Moderate Income Housing Benefit: 85 Persons Assisted
8	Improve Access to Economic Opportunities	2015	2019	Non-Housing Community Development		Expanding Economic Opportunities	CDBG: $235,000	Public service activities other than Low/Moderate Income Housing Benefit: 85 Persons Assisted Facade treatment/business building rehabilitation: 14 Business Jobs created/retained: 6 Jobs

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Improve Access to Housing Opportunities	2015	2019	Affordable Housing Non-Housing Community Development		Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers	CDBG: $3,150,797 HOPWA: $1,084,352 HOME: $684,738	Rental units rehabilitated: 42 Household Housing Units Homeowner Housing Added: 25 Household Housing Units Homeowner Housing Rehabilitated: 317 Household Housing Units Direct Financial Assistance to Homebuyers: 25 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 87 Households Assisted Homelessness Prevention: 355 Persons Assisted
10	Reduce Vacancy and Blight	2015	2019	Non-Housing Community Development		Improving Affordable Housing Options Providing for Suitable Living Environments	HOME: $353,000	Buildings Demolished: 23 Buildings
11	Reduce Hazards in Homes	2015	2019	Affordable Housing		Improving Affordable Housing Options Providing for Suitable Living Environments	CDBG: $675,000 CDBG-DR: $2,505,000	Rental units rehabilitated: 42 Household Housing Units Homeowner Housing Rehabilitated: 318 Household Housing Units

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Improve Services, Facilities, & Infrastructure	2015	2019	Non-Housing Community Development		Providing for Suitable Living Environments	CDBG: $457,068	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
13	Increase Capacity of Service Providers	2015	2019	Non-Housing Community Development		Improving the Capacity of Area Service Providers	CDBG: $578,392 HOPWA: $1,303,704 HOME: $65,210	Public service activities other than Low/Moderate Income Housing Benefit: 1520 Persons Assisted Rental units rehabilitated: 5 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 85 Households Assisted Homelessness Prevention: 355 Persons Assisted HIV/AIDS Housing Operations: 13 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	Provide Homebuyer Opportunities
	Goal Description	Utilizing a number of strategies and working with a variety of community partners, the City hopes to provide homeownership opportunities for low and middle income residents of the community.

2	**Goal Name**	Increase and Improve Affordable Rental Supply
	Goal Description	The City will continue to support the development and/or the rehabilitation of affordable rental housing throughout the jurisdiction.
3	**Goal Name**	Assist Homeowners with Needed Repairs
	Goal Description	The City of Columbia will provide assistance to low to moderate income homeowners experiencing physical housing problems that pose immediate health and safety dangers to the occupants and/or surrounding properties. Furthermore, assistance may be provided to homeowners who are in need of substantial rehabilitation and major repairs to their homes. The City will also provide homeowners with assistance to complete minor repairs and/or painting. This assistance may be provided through other nonprofit housing partners, grants, loans, deferred loans or some combination of these options.
4	**Goal Name**	Provide for Special Needs Housing Opportunities
	Goal Description	The City will provide support for the development of permanent housing with supportive services that address the needs of individuals with physical and/or mental disabilities as well as those persons living with HIV/AIDS and persons who are homeless or were formerly homeless and those that are at risk of becoming homeless.
5	**Goal Name**	Promote Fair Housing
	Goal Description	The City will continue to ensure compliance with Fair Housing by annually reviewing its operations and assessing any Impediments to Fair Housing Choice. As impediments are identified, the City will work with its partners to address these impediments and remove any barriers to fair and affordable housing. The City will continue to provide for a community education program and promote fair housing as a part of all of its housing related activities. Furthermore, the City will continue to support a fair housing hotline that provides information regarding fair housing issues and assists persons who feel that they may have been victims of housing discrimination.
6	**Goal Name**	Provide Support to New and Expanding Businesses
	Goal Description	The City will provide support to community businesses to expand and create more jobs throughout the community.

7	**Goal Name**	Provide Job Training & Job Placement Services
	Goal Description	The City of Columbia will continue to provide support for job training programs as well as job placement services offered by community partner organizations.
8	**Goal Name**	Improve Access to Economic Opportunities
	Goal Description	In an effort to improve access to jobs and economic opportunity, the City of Columbia (or its partners) offers assistance with transportation, microenterprise loans, business development initiatives, commercial façade improvements, as well as a host of other programs and services.
9	**Goal Name**	Improve Access to Housing Opportunities
	Goal Description	Improving access to affordable housing opportunities is an important goal for the City. Through a variety of programs and services, the City and its partners, provide financial literacy training, credit counseling, Individual Development Account programs as well as transportation services in an effort to improve housing options and opportunities for low to moderate income families throughout the City.
10	**Goal Name**	Reduce Vacancy and Blight
	Goal Description	The City will utilize HUD funding, along with non-federal sources, to reduce vacancy and blight throughout the jurisdiction. This may include demolition, rehabilitation and/or reconstruction of long-neglected commercial or residential properties.
11	**Goal Name**	Reduce Hazards in Homes
	Goal Description	The City incorporates the reduction of hazardous and unsafe conditions, in residential properties, into all of its housing programs. This includes the reduction of Lead-Based Paint, Mold and Asbestos in homes throughout the jurisdiction.
12	**Goal Name**	Improve Services, Facilities, & Infrastructure
	Goal Description	The City will continue to provide funding for the improvement and availability of public services, facilities and infrastructure throughout the jurisdiction.
13	**Goal Name**	Increase Capacity of Service Providers
	Goal Description	Each year, through a competitive funding process, the City provides funding to local non-profit organizations and public service agencies in an effort to improve their capacity and services for the citizens of Columbia.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

All assistance will be provided to extremely low(0-30%); low (30-50%) and mod (50-80%) income households.

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AP-35 Projects – 91.220(d)

Introduction

The City of Columbia's CDBG, HOME and HOPWA programs provide funding for projects within the City limits. During the 2018 program year, the City will continue to focus its CDBG funding efforts on specific target areas of redevelopment to streamline the funding impact. City Council has directed efforts in four (4) "prioritized" target areas. Additionally, City Council limited access of the FY 2018-2019 CDBG entitlement funding to the City's non-profit Development Corporations and to City Departments. Funding is available for two (2) categories of eligible programs/activities: Public Service and Non-Public Service. To ensure CDBG expenditure meet timeliness, all funded activates/projects must be shovel ready to spend CDBG funding within a 1-year grant period and should be the gap funding needed to complete "shovel ready" projects. The City will focus HOME funding on affordable housing through homeowner and rental acquisition, rehabilitation, and new construction; rental housing development for Community Housing Development Organizations (CHDO), and homeownership through the City Lender Housing Loan Program. HOPWA funds will continue to address the priority needs for permanent housing and to increase housing stability for special needs populations, persons with HIV/AIDs.

#	Project Name
1	CDBG: General Administration
2	CDBG: Public Services
3	CDBG: Acquisition & Demolition
4	CDBG: Infrastructure
5	CDBG: Housing City Lender Loan Program
6	CDBG: Housing Rehabilitation & Foreclosure Care
7	HOME: Administration
8	HOME: CHDO Set-Aside
9	HOME: Acquisition, Rehabilitation and New Construction
10	2018 - 2021 HOPWA Administration SCH18F001 (CoC)
11	2018 - 2021 HOPWA Resource ID - Training/Support Cost SCH18F001 (HOPWA Resource ID)
12	2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-1)
13	2018 - 2021 Palmetto AIDS Life Support Services SCH18F001 (PALSS)
14	2018 - 2021 The Cooperative Ministries SCH18F001 (TCM)
15	2018 - 2021 Upper Savannah Care Consortium SCH18F001 (USCS)
16	2018 - 2021 University of South Carolina - Dept. of Medicine SCH18F001 (USC-DOM)
17	2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-2)
18	2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-3)
19	2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-4)
20	2018 - 2021 Midlands Housing Alliance - Transitions SCH18F001 (MHA-T)

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Columbia responds to the needs expressed in the community forums and on the community surveys by citizens who state that revitalizing neighborhoods and preserving the existing housing stock are critical.

To improve the quality of life of all citizens in Columbia, the Community Development Department will address both the need for additional affordable homebuyer and rental units. Because the lower income households are more heavily burdened with housing costs, rental housing will be developed and rehabilitated. Elderly and low income homeowners will benefit from housing rehabilitation to improve housing quality. Economic Development activities such as façade improvement, commercial retention loan program or commercial safety enhancement programs play important roles in improving quality of life.

Fulfilling its mission of providing a holistic approach to community development, the City will continue to engage community partners to provide access to job training for veterans and the underserved, afterschool programs to serve homeless families, acquisition and demolition of vacant residential structures to enhance the aesthetics of the neighborhoods plagued with vacant and abandoned homes; provide adult dental services, job readiness skills, and healthy food alternatives to the underserved; pedestrian friendly sidewalks and street improvement projects in targeted redevelopment areas that will provide safety and community improvement to neighborhoods.

The City will continue to provide low-moderate income individuals and families the opportunities and financial literacy resources for increased personal wealth through banking access for the unbanked and underbanked for a better quality of life experience.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	**Project Name**	CDBG: General Administration
	Target Area	
	Goals Supported	Provide Homebuyer Opportunities Assist Homeowners with Needed Repairs Promote Fair Housing Provide Job Training & Job Placement Services Improve Access to Economic Opportunities Improve Access to Housing Opportunities Reduce Vacancy and Blight Reduce Hazards in Homes Improve Services, Facilities, & Infrastructure Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Expanding Economic Opportunities Providing for Suitable Living Environments
	Funding	CDBG: $ 280,803
	Description	CDBG Citation: 570.206 - General administration, planning and operations for CDBG Program and staff salaries.

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	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Over 133,000 residents live in Columbia and over 2,500 low to moderate income households or families will benefit from the successful management and operations of the CDBG program and services. Also, 116 Columbia neighborhoods and the Columbia Council of Neighborhoods (CCN) will receive support from Community Development staff.
	Location Description	Jurisdiction wide program administration
	Planned Activities	**20% P&A Cap = [ENT (1,026,764 *.20 = $205,352 Est. PI (650,000*20 = $130,000)] * = $335,352 Total Admin. Cap; See detailed activities below.** General Administration ($230,213) Citizen Participation ($4,611) Community Liaison ($45,979) Total PA = $280,803
2	**Project Name**	**CDBG: Public Services**
	Target Area	All designated targeted redevelopment areas as well as City-wide
	Goals Supported	Provide Job Training & Job Placement Services Improve Access to Economic Opportunities
	Needs Addressed	Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
	Funding	**CDBG: $179,049**
	Description	CDBG funded public service activities will serve the community through various city and community agencies that address the needs of the community.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	Over 1,520 low-moderate income families will benefit from CDBG public services.
	Location Description	Public service activities in the redevelopment areas and jurisdiction-wide will be undertaken to address the various needs of the citizens and communities throughout the City of Columbia.
	Planned Activity)is	**15% PS Cap - [ENT ($1,026,764 *15 = $154,014) + FY17PI ($650,00 projected *.15 =$97,500) =$251,514] Public Service CAP; See detailed activities below.** • **05/Citation: 570.201(e)/NO: LMA 570.208 (a) (1) - Bank On**/Financial Literacy for Unbanked and Underbanked LMI residents: 40 LMI Assisted - **($29,049)** • **05H/Citation: 570.201(e)/NO: LMC 570.208(a) (2) - Dress For Success** help to move underserved extremely low to moderate income women out of poverty with job skills, career preparation, tools and resources to obtain and maintain employment. 100 LMC Women Assisted **($10,000)** • **05M/Citation: 570.201(e)/NO: LMA 570:208(a)(1) Well Partner's Adult Dental Clinic** – Dental services to uninsured and under insured City of Columbia residents that are at or below 200% of Federal Poverty. Expand services by 100 adult clients. **($50,000)** • **05H/Citation: 570.201(e)/NO: LMC 570.208(a)(2) - Fast Forward** – Work Skills Training for Veterans 30 LMC Assisted - **($15,000)** • **05L/Citation: 570.201(e)/NO: LMC 570.208(a)(2) - Trinity Housing/Homeless No More** – After School/Summer Camp Program - 20 Youth assisted – LMC **($50,000)** • **05M/Citation: 570.201(e)/NO: LMA 570,208(a)(1) – University of South Carolina** – Empowering by Improving Fresh Food Access – 550 assisted - **($25,000)** **Total PS = $179,049**
3	**Project Name**	**CDBG: Acquisition & Demolition**
	Target Area	King-Lyon St. Redevelopment Area

	Goals Supported	Improve Access to Housing Opportunities Reduce Vacancy and Blight
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	**CDBG: $311,000**
	Description	CDBG funded acquisition & demolition of vacant residential structures. The funding priorities address the need to produce the unmet need of affordable housing through both homeownership and rental.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 6 residential structures will be acquired and demolished. One for one replacement will ensure LMI individuals and families will benefit from affordable housing options.
	Location Description	Redevelopment area at King St. from Millwood to Kershaw St. in the King-Lyon St. Redevelopment Area.
	Planned Activities	**01/Citation 570.201(a) NO: LMA 570.208(a) (1) Columbia Development Corporation (CDC) – King/Lyon Street Redevelopment Acquisition & Demolition Project** - Residential Duplex Structures Phase 2 - **($311,000)**
4	**Project Name**	**CDBG: Infrastructure**
	Target Area	Booker Washington Heights Redevelopment Area and Edisto Count Redevelopment Area
	Goals Supported	Improve Services, Facilities, & Infrastructure
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	**CDBG: $512,000**

	Description	CDBG funding for community pedestrian connections that are ADA compliant and safe – NW Corner of Holt Dr. & Airport Blvd; Re-pavement and street improvements of Lester Drive.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Estimate over 51% LMI of the 6,555 households will benefit in the redevelopment areas
	Location Description	NW Corner of Holt Dr. & Airport Blvd. and 3822-4219 Lester Drive
	Planned Activities	• **03L/Citation 570.201(c)/NO: LMA 570.208(a)(1) - Edisto Court Community Pedestrian Connection Project** – Sidewalk development & improvements **($12,000)** • **03K/Citation 570.201(c)/NO: LMA570.(a)(1) – Colony & Booker Washington Heights Street Improvement** – Street repaving **($500,000)**
5	**Project Name**	**CDBG: Housing City Lender Loan Program**
	Target Area	City-wide
	Goals Supported	Provide Homebuyer Opportunities Improve Access to Housing Opportunities
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	**CDBG: $300,000**
	Description	The City's CDBG Housing Revolving Loan Funds (RLF) are being used to fund housing loans for eligible homebuyers and will assist with the unmet need of decent, safe and affordable housing.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	12 families or households at or below 80% AMI will benefit from these activities.
	Location Description	Jurisdiction wide CDBG funded housing loans for families or individuals at or below 80% AMI.
	Planned Activities	• **13/Citation 570.201(n) NO: LMH 570.208(a)(3) - City Lender I Loan Program**/Down payment Assistance - 12 home loans **($300,000)**
6	**Project Name**	**Housing Rehabilitation**
	Target Area	Citywide
	Goals Supported	Provide Homebuyer Opportunities Improve Access to Housing Opportunities
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	**CDBG: $768,471**
	Description	Administration for the City's CDBG Housing Rehab/Loan Assistance Revolving Loan Funds (RLF); housing rehabilitation and other reasonable related costs. for LMI homeownership.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximate 36 LMI households will benefit from this activity.
	Location Description	Citywide

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	Planned Activities	• **14A/Citation 570.202 NO: LMH 570.208(a)(3) Housing Rehabilitation on 9-11 foreclosed homes for LMI Homeowenership resale ($269,184)** • **-CDBG-DR Minor Repair Program – 2nd Year of 3 year funding commitment to Disaster Recovery Program – ($300,000)** • **- Housing Rehabilitation/Loan Administration – Salary and operations for staff administration rehab/loan portfolio ($199,287)** • **Total Rehab - $768,471**
7	**Project Name**	HOME: Administration
	Target Area	
	Goals Supported	Provide Homebuyer Opportunities Increase and Improve Affordable Rental Supply Promote Fair Housing Improve Access to Housing Opportunities
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	**HOME: $61,761**
	Description	HOME funded general administration activities
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 300 low-mod income families will benefit from the proper administration of HOME funding.
	Location Description	Jurisdiction wide HOME funded administrative activities.
	Planned Activities	**Home Administration (Salary & Operations) Not to exceed 10% of HOME allocation. ($61,761)**

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8	**Project Name**	**HOME: CHDO Set-Aside**
	Target Area	
	Goals Supported	Provide Homebuyer Opportunities Promote Fair Housing Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOME: $92,642**
	Description	HOME: CHDO set-aside activities. Required 15% of HOME funding.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	7 families or households at or below 80% AMI will benefit from these CHDO activities.
	Location Description	Jurisdiction wide CHDO activities.
	Planned Activities	**CHDO Set Aside (15% of Entitlement) = $92,642**
9	**Project Name**	**HOME: Acquisition, Rehabilitation and New Construction**
	Target Area	
	Goals Supported	Assist Homeowners with Needed Repairs Promote Fair Housing Reduce Vacancy and Blight Reduce Hazards in Homes
	Needs Addressed	Improving Affordable Housing Options

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	Funding	**HOME: $713,214**
	Description	HOME: Acquisition, Rehabilitation and New Construction
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	HOME funded acquisition, rehabilitation and new construction activities to increase affordable housing options for the residents of Columbia.
	Location Description	Jurisdiction wide HOME funded housing loans for families or individuals at or below 80% AMI.
	Planned Activities	**Residential Acquisition/Rehabilitation/New Construction - $713,214**
10	**Project Name**	**2018 - 2021 HOPWA Administration SCH18F001 (CoC)**
	Target Area	Six County EMSA Area: Calhoun, Fairfield, Kershaw, Lexington, Richland, Saluda
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $42,192**
	Description	General Administration and training opportunities for HOPWA related projects and activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 low to moderate income households will benefit from the proper administration of the HOPWA program.

	Location Description	Jurisdiction wide includes the Columbia EMSA
	Planned Activities	**General administration of HOPWA related projects and activities not to exceed 3% of HOPWA funding allocation. $42,192**
11	**Project Name**	**2018 - 2021 HOPWA Resource ID - Training/Support Cost SCH18F001 (HOPWA Resource ID)**
	Target Area	Six County EMSA Area: Calhoun, Fairfield, Kershaw, Lexington, Richland, Saluda
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $3,909**
	Description	Training opportunities for HOPWA related projects and activities
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 low to moderate income households will benefit from training opportunities.
	Location Description	Jurisdiction wide Columbia EMSA (Saluda County) supportive services and STRMU for persons with HIV/AIDS
	Planned Activities	**General HOPWA training for administration and local sponsors. ($3,909)**
12	**Project Name**	**2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-1)**
	Target Area	Richland & Lexington Counties
	Goals Supported	Provide for Special Needs Housing Opportunities Improve Access to Housing Opportunities Increase Capacity of Service Providers

	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $303,836**
	Description	HOPWA funded TBRA provided Housing Choice Vouchers by the Columbia Housing Authority.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	72 households will benefit from the TBRA services offered by the Columbia Housing Authority.
	Location Description	Richland and Lexington counties for TBRA services.
	Planned Activities	**CHA-1 – TBRA/HCV Program ($303,836)**
13	**Project Name**	**2018 - 2021 Palmetto AIDS Life Support Services SCH18F001 (PALSS)**
	Target Area	
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $277,454**
	Description	HOPWA funded supportive services offered by Palmetto AIDS organization.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	An estimated 200 low to moderate income persons or households will benefit from the proposed HOPWA supportive services activities.
	Location Description	Jurisdiction wide Columbia EMSA for HOPWA supportive services.
	Planned Activities	**Palmetto AIDS Life Support Services (Supportive Services/Administration/Resource ID) - $277,454**
14	**Project Name**	**2018 - 2021 The Cooperative Ministries SCH18F001 (TCM)**
	Target Area	Within Columbia EMSA
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Improve Services, Facilities, & Infrastructure Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $176,371**
	Description	HOPWA funded short term emergency solutions for persons with HIV/AIDS. This program is offered by The Cooperative Ministries.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 85 low to moderate income persons will benefit from the short term emergency solutions services.
	Location Description	Jurisdiction wide housing related services for persons with HIV/AIDS.

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	Planned Activities	**HOPWA funded short term emergency solutions for persons with HIV/AIDS. Financial assistance is offered by The Cooperative Ministries. $176,371**
15	**Project Name**	**2018 - 2021 Upper Savannah Care Consortium SCH18F001 (USCS)**
	Target Area	Within Columbia EMSA
	Goals Supported	Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $25,000**
	Description	HOPWA funded supportive services offered by the Upper Savannah Care Consortium
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 5 low to moderate income persons will benefit from these services.
	Location Description	Jurisdiction wide Columbia EMSA (Saluda County) supportive services and STRMU for persons with HIV/AIDS
	Planned Activities	**Upper Savannah Care Services (Supportive Services/Administration/STRMU) - $25,000**
16	**Project Name**	**2018 - 2021 University of South Carolina - Dept. of Medicine SCH18F001 (USC-DOM)**
	Target Area	Within the Columbia EMSA
	Goals Supported	Provide for Special Needs Housing Opportunities Improve Access to Housing Opportunities Increase Capacity of Service Providers

	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $382,277**
	Description	HOPWA funded supportive services offered by the University of South Carolina Department of Medicine.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 150 low to moderate income persons will benefit from these supportive services.
	Location Description	Jurisdiction wide Columbia EMSA supportive services for persons with HIV/AIDS.
	Planned Activities	**University of South Carolina Dept. of Medicine - (Supportive Services/Administration/STRMU/PHP) - $382,277**
17	**Project Name**	**2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-2)**
	Target Area	Within Columbia EMSA
	Goals Supported	Provide for Special Needs Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $23,868**
	Description	1/2 Salary position for Tenant-Based Rental Assistance (TBRA)
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	72 households will benefit from staff salary to administer the TBRA program
	Location Description	Activities will be undertaken in Richland and Lexington Counties of the Columbia EMSA.
	Planned Activities	**CHA-2 1/2 Salary for TBRA Staff person -$23,868**
18	**Project Name**	**2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-3)**
	Target Area	Within Columbia EMSA
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $131,077**
	Description	HOPWA Funding TBRA for Housing First Program through the Columbia Housing Authority.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	15 households will benefit from the TBRA services offered through the Columbia Housing Authority.
	Location Description	Services will be undertaken in Richland and Lexington Counties within the Columbia EMSA.
	Planned Activities	**CHA-3 TBRA/HCV Program for Housing First Homeless - $131,077**
19	**Project Name**	**2018 - 2021 HOPWA: Columbia Housing Authority SCH18F001 (CHA-4)**
	Target Area	

	Goals Supported	Provide for Special Needs Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $20,027**
	Description	HOPWA funding for operations/stewardship of CHA owned HOPWA properties.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	13 SRO's will benefit from the stewardship HOPWA properties owned by CHA.
	Location Description	Properties are located in Richland and Lexington Counties.
	Planned Activities	**CHA-4 - Operations/Stewardship for HOPWA-owned Units - $20,027**
20	**Project Name**	**2018 - 2021 Midlands Housing Alliance - Transitions SCH18F001 (MHA-T)**
	Target Area	Witin Columbia EMSA
	Goals Supported	Provide for Special Needs Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	**HOPWA: $20,372**
	Description	HOPWA funded Supportive Services for Homeless clients.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	50 HOPWA eligible homeless clients will benefit from case management services.
	Location Description	Services will be undertaken in Richland County.
	Planned Activities	**Midlands Housing Alliance - Transitions - $20,372**

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds are allocated to projects that benefit low and moderate income persons and/or areas. For FY 2018-2019 City Council is proposing to concentrate the impact of CDBG funding for FY 2017-2018, by streamlining the existing targeted redevelopment areas for CDBG funding from eight (8) to the four (4) "prioritized" Redevelopment Areas as follows:

- Booker Washington Heights Redevelopment Area
- King/Lyon Street Redevelopment Area
- Farrow Road Business Corridor (a section of Eau Claire Redevelopment Area)
- Edisto Court Redevelopment Area

Continuing with the 2–year redevelopment plan established in FY 2017-2018, funding will be limited to City non-profit Development Corporations and to City Departments. These funds can be utilized for eligible non-public service projects/activities. However, funds for eligible Public Service programs and activities can be utilized within any of the eight (8) designated redevelopment areas or citywide.

HOME funds are allocated to eligible beneficiaries (at or below 80% of AMI) throughout the corporate city limits. However, the City targets funds to those neighborhoods with the highest concentration of need for affordable housing and community and economic development. HOPWA funds are allocated throughout a six (6)-county area (Calhoun, Fairfield, Kershaw, Lexington, Richland and Saluda).

Geographic Distribution

Target Area	Percentage of Funds
Booker Washington Heights Redevelopment Area	60.8%
King-Lyon St. Redevelopment Area	37.8%
Edisto Court Redevelopment Area	1.5%
Total	100%

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Keeping with its 2-year plan, the City of Columbia continues to direct CDBG funds for 2018-2019 to non-public service activities within the 4 prioritized redevelopment areas. The rationale is to make a greater concentrated impact in the areas of greatest unmet need. However, public service funding is not restricted to the four (4) prioritized redevelopment areas and can be utilized in any of the eight (8) redevelopment areas or citywide. Geographic distribution of estimated FY2018 CDBG non-public service funds ($823,000) not including housing activities are shown in Table 10 above.

Discussion

This designation is done through local discussion with the neighborhood communities that desire to have federal funds make a positive impact in their communities. Also, neighborhoods must be within a low- to moderate-income (at least 51%) census tract area as defined by HUD. Although these areas are the focus of funding priorities, no one area is ranked higher than the other for funding consideration. Public Service funds may be used for eligible projects in any area within the City limits.

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Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

CDBG funds will be used to provide Affordable Housing loans at low interest rates for eligible homebuyers that are 80% and below the area median income level. HOME funds will be used for affordable rental housing development and the appropriate amount of match dollars leveraged.

The City of Columbia has developed new HOME Guidelines intended to encourage the effective use of funds through three (3) HOME eligibility program activities; Competitive Rental Housing Activity, non-competitive Rental Housing Activity, and non-competitive Homeownership Activity.

In partnership with the Columbia Housing Authority and the University of South Carolina Office of Housing & Supportive Services, the city provides affordable housing opportunities for the chronic homeless through the Housing First program and with HOPWA funds for special-needs housesholds.

One Year Goals for the Number of Households to be Supported	
Homeless	25
Non-Homeless	100
Special-Needs	87
Total	192

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	87
The Production of New Units	55
Rehab of Existing Units	35
Acquisition of Existing Units	15
Total	192

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Columbia Community Development Department continues to prioritize the creation of quality, affordable housing as an integral component of its development programs. Over the last five

years, the City created partnerships with several local banks (BB&T, NBSC, First Citizens, South State Bank, Security Federal, Wells Fargo and Palmetto Citizens Federal Credit Union) to produce over $70 million in financing. The City will continue this initiative and seek to develop new partnerships with local lenders for leveraged private dollars.

The City revised its City Lender I program to lower the down payment to $1,000 with a maximum loan of $150,000. Additionally, the City Employee Lender program provides up to 25% financing for a home loan. The City of Columbia will continue the Maintenance Assistance Program or (M.A.P) for qualified LMI homeowners with up to $25,000 for a forgivable loan over 5 years for energy efficiency repairs. New funding will not be allocated during FY 2018-2019. Homeowners must reside in the designated targeted redevelopment areas in the City.

DRAFT - 3

AP-60 Public Housing – 91.220(h)

Introduction

The Columbia Housing Authority is an autonomous agency, designated by Internal Revenue Service as a 509(a) tax-exempt public charity. Its mission is to meet the emerging affordable housing needs of low to moderate-income individuals and families in Columbia and Richland County while promoting self-reliance and improving their quality of life.
The City of Columbia will continue to partner with Columbia Housing Authority to provide safe, affordable housing. The City supports Columbia Housing Authority's plan for homeownership education and counseling and the use of Section 8 vouchers for homeownership. Columbia Housing Authority plans to increase homeownership with 8 more units located on the former Gonzales Gardens site. The City also supports the Housing Authority's use of Continuum of Care Supportive Housing Program funds for 15 units of permanent supportive housing for homeless persons.

Actions planned during the next year to address the needs to public housing

The CHA received a Choice Neighborhood Initiative (CNI) Planning Grant in 2015, that was approved by HUD to demolish Gonzales Gardens one of two remaining barrack-style public housing communities remaining within the City of Columbia. Demolition was completed in December 2017. CHA has begun redeveloping the property and plans to have the same level of success as the Celia Saxon homes and Rosewood Hills renovations (formally Saxon Homes and Hen Using a New Urbanism style of development, this type of housing encourages a neighborhood feel with quality, energy efficient housing and some economic development with a retail shopping center. This approach promotes government family independence. As a leader in Affordable Housing in the Midlands, CHA has partnered with the City of Columbia and Richland County to build 12 homeownership units in the expanded footprint of Gonzales Gardens. All twelve (12) homes have been completed and four (4) have been sold. Additionally, CHA has begun construction of 100 units at Lorick Place which is devoid of HUD funding.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Columbia Housing Authority has an eleven (11) member Resident Advisory Board (RAB). One (1) RAB member is on the CHA Board of Commissioners. Additionally, CHA has a homeowner program that provides education, counseling and resources that connect residents to the home-buying process. The Housing Choice Voucher Program provides provision for Section 8 tenants to purchase a home with the use of their voucher. Total of 83 HCW families have purchased homes. The CHA was one of the first PHAs in the state to begin this program and it continues to be very successful.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Choice Voucher/Section 8 Department scored a 100 on the Section Eight Management Assessment Program (SEMAP) in 2017 and is recognized as a High-Performing Housing Authority by the Department of Housing and Urban Development. CHA is noted for its multitude of innovative resident programs that are designed to grow residents beyond public housing.

DRAFT - 3

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Columbia plans to actively participate in the local Continuum of Care, Midlands Area Consortium for the Homeless (MACH) by attending monthly planning meetings and engaging in community discussions of addressing the needs and gaps in services for the homeless and those at risk of homelessness. The City will use General funds to provide financial assistance and case management to persons at risk of homelessness to maintain their housing stability or person who are currently experiencing homelessness to secure housing stability.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In program year 2018, the City projects to spend General Fund dollars for Homeless Services. The City established a full-time Homeless Coordinator position that focuses on homeless needs and other areas of service such as meals, case management, transportation, housing (to include shelter), intake or triage and employment.

Additionally, at this time the final budget has not been approved to support the Midlands Housing Alliance, Transitions or the Housing First Program with General Fund dollars in the FY 2018-2019.

Addressing the emergency shelter and transitional housing needs of homeless persons

The United Way of the Midlands, Midlands Housing Alliance (Transitions) and Salvation Army operate the Inclement Weather Center (IWC) from November 1st through the end of March of each year. The IWC opens each day when the temperature reaches 40 degrees or below, or when other inclement wheather factors affect the health and safety of the homeless. The facility was prepared to serve 180 adult men and women with additional costs available to supplement the beds to the 240-person maximum occupancy. Additionally, the city annually supports the Midlands Housing Alliance, Transitions and the Housing First Program with General Fund dollars. The City partners with the Midlands Housing Alliance-Transitions, a year-round facility that provides shelter for homeless at all stages including the chronically homeless with support services and case management to connect to resources that lead to permanent housing. This facility has a day center that meets the needs of mail, showers, computer and job search assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Over the last six years, the City has funded a Housing First Pilot Program model of permanent housing in cooperation with the University of South Carolina School of Medicine and the Columbia Housing Authority. These funds have provided 25 units per year or more of permanent housing and intensive supportive services to chronically homeless persons. These services reduce the need for emergency room care at local hospitals, improve the income potential of the clients served, and assist in the maintenance of housing stability. The most recent point in time count of the homeless in Columbia reported 835 and of those counted, 158 were chronically homeless persons. Housing First outreach workers have provided services to over 600 homeless persons in the last 24 months. There is a continued need to provide ongoing supportive services for the chronic homeless as well as homeless experiencing homelessness due to economic or life changing circumstances.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

United Way of the Midlands and Midlands Area Consortium for the homeless (MACH) offers homeless prevention services to help families stay in their current housing. MACH also helps individuals who are exiting institutions of care. MACH's mission has been to collaborate with local organizations and stakeholders to address homelessness in central South Carolina. Since August 2017 the agencies in the MACH district have served 1,389 in emergency shelters and 1,003 in transitional housing. As a district there are obstacles that hinder agencies from helping more individuals experiencing homelessness.

The City is addressing the unmet needs of the elderly by planning two (2) new affordable Senior Living facilities through the City's component unit. The process of assembling funding for these facilities are in process.

The Columbia Empowerment Zone broke ground in February 2018 on its new apartment complex in the 3700 block of North Main Street. The Veranda at North Main, features 58 apartments. It is a three-story building with elevator access featuring 12 units at 50% of area medium income, 40 units at 60% area medium income and six at market rate. Five of the units have been designated as Americans with Disabilities Act-compliant while two of the units will be equipped for deaf or blind residents.

Discussion

Although the City of Columbia does not receive Emergency Solution grant funds, it does certify that the service agencies that receive the funds are consitent with the City's Consolidated Plan. The following agencies have applied for ESG funding through the Governor's Office of Equal Opportunity (OEO) which administers the grant to help extremely low to low income individuals and families avoid becoming homeless and provide supportive services to help address social needs:**Homeless No More/The Family Shelter.:** Agency is requesting $80,000 for its Shelter component and $40,000 Rapid-Re-Housing for a total of 120,000. The agency plans to serve 200 individuals for the Shelter and 8 families/24 individuals with Rapid-Re-Housing.

Sistercare, Inc.: Agency is requesting the following: $83,000 for Emergency Shelter and $17,000 for ServicePoint software licenses. The total amount requested is $100,000. The agency plans to serve 530 unduplicated, battered women and their children with the ESG funds.

Midlands Housing Alliance, Inc./Transitions: Agency is requesting a total of $151,000 between the following categories: Emergency Shelter - $72,000; $16,000 - Street Outreach; $59,000 - Rapid Re-Housing; and $4,000 – Homeless Management Information System (HMIS) ServicePoint Software. The agency is planning to serve 2,250 clients with the funding.

The Women's Shelter: Agency is requesting $60,000 total between the following categories: Equipment/furnishings - $3,000; Insurance - $7,000; Utilities – $22,000; General maintenance - $12,000; and Other – $16,000. The agency expects to serve 65 clients with the funding.

United Way of the Midlands: Agency is requesting $53,653 supporting the Homeless Management Information System (HMIS) software of the Midlands Area Consortium for the Homeless. 4,500 individuals will be served. HMIS is the federal required database to manage homeless housing and client case management. The United Way's ESG request supports staff managing HMIS and the Coordinated Entry System.

The Salvation Army of the Midlands: Agency is requesting $55,000 for Rapid Re-housing for 37 individuals and $55,000 for Homeless Prevention for 37 individuals for a total of $110,000. The Salvation Army of the Midlands will assist homeless individuals and families with access to permanent housing with Rapid Re-housing. They will also help individuals and families remain in their homes when facing eviction with the Homeless Prevention component.

Palmetto Place Children's Shelter: Agency requesting $50,000.00 for emergency shelter for 25 unaccompanied youth. Support funds will provide emergency and transitional housing, support, counseling and wraparound services to unaccompanied youth (homeless teens) ages 17-21 within the Midlands of South Carolina.

Family Promise of the Midlands: Agency: Agency requesting $26,000.00. $20,000 for Case Management and $6,000 Rent for the Day Center. Family Promise strives to meet the immediate need of homeless families in crisis by providing shelter, meals and case management for families. This is accomplished by partnering with local congregations and volunteers. Our staff provide support services at our Day Center.

DRAFT - 3

AP-70 HOPWA Goals – 91.220 (l)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	250
Tenant-based rental assistance	87
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	12
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	349

DRAFT - 3

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Columbia's Analysis of Impediments (AI) has identified six (6) impediments to fair housing choice and barriers to affordable housing. We have been and will continue to address the barriers and impediments as we move forward to comply with the HUD Final Rule on Affirmatively Furthering Fair Housing:

- Impediment 1: Lack of Fair Housing Awareness
- Impediment 2: Lack of Transportation
- Impediment 3: Affordability
- Impediment 4: Poor Credit History Preventing Home Ownership Opportunities
- Impediment 5: Lack of Disabled Accessible Housing Units - Special Needs Housing
- Impediment 6: Concentration of Racial/Ethnic Segregation and Housing Problems

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Impediment 1: Lack of Fair Housing Awareness - The City of Columbia is addressing this barrier by working with regional partners on outreach efforts and training. The Community Development Department has concentrated efforts in educating the public on Fair Housing Rights. In 2018-19 Fiscal Year, staff will continue the successful "Speak Out" sessions; quarterly conversations around Fair Housing which address each of the Impediments to Fair Housing and provide a platform for citizens and professionals to collaborate. In July 2018, the "Speak Out" conversation will focus on Lack of Fair Housing Awareness. The City will also create a "Fair Housing and Equal Access" Task Force, comprised of at least one member representing each of the Fair Housing Act protected classes. **The Task Force will follow through on ideas generated during the Speak Out conversations and work towards eradicating each impediment to Fair Housing and Equal Access.** Community Development will continue to offer updated fair housing information posted on the City's website. In addition, Fair Housing information will be made available at all Action Plan public hearings and forums. The City of Columbia is committed to providing excellent services to all citizens and will continue to make efforts to ensure that city services are available for our citizens, including those with disabilities.

Impediment 2: Lack of Transportation Options - In October of 2018, staff will hold a "Speak Out" event aimed at broadening the discussion between citizens, the City of Columbia Community Development Department and local transportation providers (COMET and others) in order to best address the lack of transportation options within the City.

Impediment 3: Affordability - The City of Columbia Community Development Department remains committed to increasing the affordable housing stock in the City. Through homeownership programs run by the City and rental housing creation programs supported by the City and run through our subrecipients and partners, the City will make affordable living options available to its citizens. The City of Columbia will continue to offer its affordable housing loans to citizens who earn low to moderate incomes.

Impediment 4: Poor Credit History is Preventing Home Ownership Opportunities - Financial Literacy, Credit and Homebuyer Counseling and Fair Housing sessions will be provided to the public and internal sessions will be made available to City employees. The City of Columbia continues to support the Bank On Initiative, which serves to assist unbanked and underbanked citizens in obtaining a bank account and learning financial independence from predatory financial practices.

Impediment 5: Handicap Accessible Housing Units – Special Needs Housing - The City of Columbia Community Development Department follows federal ADA regulation requirements and will encourage our subrecipients and partners to build/rehab affordable, accessible housing units.

Impediment 6: Concentrations of Racial/Ethnic Segregation and Housing Problems - The City of Columbia, through market research and analysis of impediments, will continue to encourage partners and subrecipents to add/maintain affordable housing throughout the entire City of Columbia.

The City of Columbia will continue to monitor the administrative processes and procedures that might inhibit fair housing. The City will review city ordinances and regulations that might pose additional burdens. The City will evaluate the use of web-based applications. The City will continue to meet on a quarterly basis with representatives from other local governmental jurisdictions, Columbia Housing Authority, and United Way of Midlands to discuss housing development issues. Community Development staff will continue to participate with Greater Columbia Community Relations Council to identify and address fair housing issues.

Discussion

The City of Columbia will continue to monitor the administrative processes and procedures that might inhibit fair housing. The City will review city ordinances and regulations that might pose additional burdens. The City will evaluate the use of web-based applications. The City will continue to meet on a quarterly basis with representatives from other local governmental jurisdictions, Columbia Housing Authority, and United Way of Midlands to discuss housing development issues. Community Development staff will continue to participate with Greater Columbia Community Relations Council to identify and address fair housing issues. The City will continue to:

1. Educate more people on Fair Housing Laws a) Fair Housing information has been updated on the city's website b) Fair Housing information was provided at each monthly Columbia Council of Neighborhoods c) Fair Housing Month was proclaimed on April 4th by the city council and attended the Fair Housing Summit on Poverty with the Commission on Minority Affairs on April 20th, and help Speak Out: A Discussion About Fair Housing for stakeholders and community partners on April 25th. d) Partnered with SC Human Affairs Commission and SC Consumers Affairs Office to create the Fair Housing Forum e) Community Development participated in two Fair Housing events: ACCESS Columbia Financial Literacy

Program and Greater Columbia Relations Fair Housing Month Forum. All information was offered in both English and Spanish

2. Meet the requirements established by HUD relevant to Fair Housing a) Fair Housing information obtained in Spanish and available to public b) Community Development staff attended the HUD Columbia Field Office Training on Civil Rights and Fair Housing c) Community Development Department revised the Affirmative Furthering Fair Housing Marketing Plan.

3. The City continues to take the following actions to address the disparity and inequality in obtaining mortgage financing:

A. Examining impact fees and building code restrictions to determine what changes are necessary to provide access to affordable housing
B. Establishing a plan to bridge gaps in loan financing by race, gender, and census tracts
C. Assessing the effectiveness of incentive tools such as low down payment and low interest loans City of Columbia staff serves on the Housing Committee of the Greater Columbia Community Relations Council. This committee sponsors informational housing workshops that promote fair housing. The City also markets its loan products in partnership with the Greater Columbia Community Relations Council. The City supports Columbia Housing Authority's efforts to educate current and potential Section 8 program landlords. City staff will serve on the Fair Housing Steering Committee which meets to ensure fair housing opportunities for all persons.

DRAFT 3

AP-85 Other Actions – 91.220(k)

Introduction

Through the housing and special outreach programs of the Community Development Department, the City of Columbia seeks to meet the needs of the underserved. Specific actions and programs are described in the following queries.

Actions planned to address obstacles to meeting underserved needs

By participating in the Midlands Area Consortium for the Homeless (MACH), City staff is engaged in setting priorities and planning for the needs of the homeless in Columbia. Through the City's Housing First program, chronically homeless persons continue to obtain permanent housing and supportive services to maintain housing stability. The City's Affordable Housing Loan Program provides low-down payment, no PMI and low interest rate loans to qualified applicants for a home loan. The "Bank On" Columbia program offers opportunity for unbanked and under-banked individuals to receive budget and financial literacy classes to access mainstream banking services. The Individual Development Account (IDA) Program was established to meet the needs of low-moderate income persons that struggle with personal asset building. The IDA's are savings accounts that can be used only for purchasing a first home, capitalizing a small business, or for educational or job training expenses. Accounts are held at local financial institutions. Contributions by lower income participants are matched using both private and public sources to develop financial independence. All participants receive economic literacy training that includes workshops for cleaning up one's credit, setting up a budgeting and savings schedule, and other basics of money management. "Taken It To the Street" Outreach campaign by Community Development Staff will offer a study flow of information exchanges needed to provide and receive valuable community input by non-conventional means throughout the City.

Actions planned to foster and maintain affordable housing

The City of Columbia will continue to target households whose incomes are at 80% or below of the area median income. The housing market analysis and needs assessment identified housing needs and problems for persons with extremely low incomes, very low incomes and low incomes. The City has prioritized the use of available funds relying on the recommendations of the Affordable Housing Task Force. The City will continue to fund the City Lender I and City Lender II programs that provide low interest loans to homebuyers. City Housing staff are certified Homeownership and Credit Counselors.

To better serve the community, the CD Housing staff has implemented a new automated underwriting system for loan applications.

The Columbia Community Development and Housing Programs are designed to implement various housing assistance strategies that include rehabilitation and down payment assistance. The City's community and neighborhood development activities are designed to:

- Assist with neighborhood improvement projects

- Assist homeowners, including elderly and disabled
- Provide housing rehabilitation
- Help low to moderate-income residents acquire needed information, knowledge and skills
- Provision of public services

The City's community and neighborhood development activities are designed to assist with neighborhood improvement projects, provide public services, help low- to moderate-income residents acquire needed information, knowledge and skills to build their capacity, and enhance the provision of public services.

- Housing and neighborhood improvement needs and activities are described within the 2015-2019 Consolidated Plan Strategic Plan section.
- Provide HOME and CHDO funding to a non-profit organization designated as a Community Housing Development Organization (CHDO) to undertake an eligible HOME activity.
- Housing assistance for AIDS victims in Calhoun, Fairfield, Kershaw, Lexington, Richland and Saluda Counties in support of the HOPWA Program.
- Assistance to the homeless is provided through the ESG Program and various federally-funded SHP Programs through the Continuum of Care.

Actions planned to reduce lead-based paint hazards

The City of Columbia's Community Development Department has procured a certified Lead-Based Paint Consultant to ensure that the Housing Division maintains full compliance with Title X of the 1992 Housing and Community Development Act (24 CFR Part 35) on all housing units assisted with CDBG, HOME or HOPWA funding. The intent of the Federal regulation is to identify and address lead-based paint hazards before children are exposed. The City requires evaluation for lead-based paint hazards of all housing units constructed before 1978 that are slated for repairs which may disturb any painted surfaces. If lead paint hazards are found during an evaluation, they are addressed through HUD approved interim control or abatement protocol. In particular, the City will comply with EPA regulations regarding the use of certified firms for the painting and/or rehabilitation of housing. Prior to any project receiving funds, City staff will conduct an environmental review and determine if a lead-based paint hazard exists. The City also distributes and maintains documentation of all required information for homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, and notification of Lead Hazard Reduction.

Actions planned to reduce the number of poverty-level families

According to the most recent data source for 2017, 60% of the counties in South Carolina show a poverty rate that is 19% or above. The most recent Census data, 23 of the 54 (42%) census tracts in the City of Columbia have more than 20% of the population living in poverty. The poverty rate for the City of Columbia is 24.2%.
The Community Development Department addresses the problem of poverty through its strategic

goals. Through a holistic approach that combines safe, decent affordable housing for low to moderate income families with social services, education, access to health and employment, the City strives to reduce the poverty rate. The City, as lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met. The City has partnered with the South Carolina Commission for Minority Affairs in the statewide collaboration to produce a strategic plan of action that reflects a political, social and economic climate that will ensure access and equity for members of the State's minority population. This process will ensure access and equity in education, healthcare, employment, business, wealth creation, etc. as means to forge new pathways to fight poverty in the City of Columbia and across the State of South Carolina.

Actions planned to develop institutional structure

The City of Columbia operates under a city manager-council form of government. The City Council consists of seven members, four elected from single-member districts and three at-large members (including the Mayor), for four-year terms. Under this structure, the City Council employs a city manager who is responsible for administrative oversight of all city departments over which Council has authority. However, there have been several public forums that intended to explore the possibility of the Strong-Mayor form of Government. The Community Development Department focuses on Grant Administration and Compliance, and Neighborhood Services and Community Programs, and Residential Housing Development. The Department's offices are located at 1225 Lady Street in downtown Columbia.

Columbia City Council has developed five goals and seven focus areas of a vision that will lead us to truly becoming the city we want to be, not just today but for the next 20 years. Envision Columbia is a concept planned to guide the City of Columbia to becoming the World Class City intentionally.

The Vision Statement and goals are:

By 2036, Columbia has captured the new American dream. While embracing our 250-year rich history, we enthusiastically welcome the future. We are proud of our soul, our unique character, our diversity, and our human potential. We stand as a city for all people. As a center of commerce, technology, and education, we have defined our city as one full of vitality and inclusion with a charming and cosmopolitan feel. We will create our desired future. We will continue our success.

- GOAL 1 - Grow opportunities for entrepreneurship, business development and a skilled workforce to achieve a healthy economy
- GOAL 2 – Connect the City's neighborhoods and business districts through cohesive land use, infrastructure development, and transportation planning
- GOAL 3 – Foster a healthy quality of life focusing on safety, culture, and recreation
- GOAL 4 – Collaborate and partner with entities within the Midlands region to become the state's prime destination for residents, visitors, and businesses

- GOAL 5 – Provide high quality municipal services, efficiently, effectively, and responsively

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Columbia has strong intergovernmental cooperation with agencies. The City coordinates with Richland and Lexington Counties, the Columbia Housing Authority, local municipalities and neighboring jurisdictions on matters related to housing, economic and community development. Collaboration is ongoing with community stakeholders and partners including neighborhood associations, non-profit agencies and service providers, state and federal agencies, the Faith-based community, Universities and Colleges, Richland 1 School District, and Health Institutions. To further strengthen coordination between public and private housing and social agencies, the City has developed the vision statement #ENVISIONCOLUMBIA with seven (7) focus areas:

- ATTRACTING & RETAINING TALENT
- PLANNING TOGETHER
- CONNECTING OUR COMMUNITY
- EMPOWERING OUR RESIDENTS
- ECONOMIC PROSPERITY-ENDLESS POSSIBILITIES
- ENHANCING COLUMBIA'S NEIGHBORHOODS
- LEADING THE WAY IN INNOVATIVE & HIGH QUALITY MUNICIPAL SERVICES

The city will engage a professional consultant to provide technical assistance services and programs related to community and economic development projects. The consultant will exercise a multi-disciplined approach to economic and community development projects through their expertise in real estate, industrial financing, bonding, syndications, federal and state funding mechanisms and private sector placement.

The focus of this partnership will be to assist the City of Columbia with matching economic development financing needs with the best and most feasible capital resources. The consultant will work with the City to obtain private funding for projects by arranging meetings with private financial institutions similar to the functions performed by an investment banker or a mortgage broker.

The sole purpose of this partnership is linking public and private sectors to create economic and housing development projects. In its catalyst role, the consultant's primary objectives are job creation, business development and construction and/or rehabilitation of housing units. These are common objectives of the City and the federal and state programs with which it partners.

Relationships are key to the success of housing, economic and community development efforts within

the City of Columbia. Community Development staff meets quarterly with staff from Richland County, Lexington County, Columbia Housing Authority and United Way of the Midlands to discuss development opportunities and regional cooperation.

DRAFT - 3

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The following items provide responses for additional regulatory requirements for the CDBG & HOME programs.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$650,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	$0
5. The amount of income from float-funded activities	$0
Total Program Income:	**$650,000**

Other CDBG Requirements

1. The amount of urgent need activities	$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   No other forms of investments.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   The City of Columbia specifies that in its homebuyer program, a written agreement with the homebuyer will stipulate the recapture provision, which is that in the event the home funded with HOME dollars is sold prior to the end of the affordability period, all of the HOME dollars available for recapture, i.e. net proceeds, are returned to the City of Columbia by the homeowner. Specifically, the City of Columbia will utilize the recapture provision specified in 92.254(a)(5)(ii)(A)(1) *Recapture entire amount.*

   Guidelines for the homebuyer program will be communicated to potential homebuyers during homebuyer counseling sessions and in the City's program marketing materials. These guidelines include the execution of a written agreement between the City of Columbia and the homebuyer that, among other things, specifies the length of the affordability period associated with the HOME assistance and the conditions under which the recapture provision would be triggered. The City of Columbia will specify the start and end dates of the affordability period. The affordability period begins after all title transfer requirements have been performed, the project complies with HOME requirements (including property standards), and project completion information has been entered into HUD's IDIS.

   The City will adopt the HOME rule affordability period requirements as its program requirement. The term of the affordability period for the project is based on the amount of total HOME funds assistance that the homebuyer receives to purchase the home.

   This assistance could be directly, in the form of down-payment assistance, a first or second mortgage, or indirectly, such as through the sale of the home to the buyer at less than fair market value.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Columbia places a 30-year deed restriction on rental developments (acquisition and new construction) when HOME funds are invested in the project. Typically, only HOME funds are utilized for rental projects; CDBG or other funds are rarely used.

The City of Columbia specifies that in its homebuyer program, a written agreement with the homebuyer will stipulate the recapture provision, which is that in the event the home funded with HOME dollars is sold prior to the end of the affordability period, all of the HOME dollars available for recapture, i.e. net proceeds, are returned to the City of Columbia by the homeowner. Specifically, the City of Columbia will utilize the recapture provision specified in 92.254(a)(5)(ii)(A)(1) *Recapture entire amount.*

Guidelines for the homebuyer program will be communicated to potential homebuyers during homebuyer counseling sessions and in the City's program marketing materials. These guidelines include the execution of a written agreement between the City of Columbia and the homebuyer that, among other things, specifies the length of the affordability period associated with the HOME assistance and the conditions under which the recapture provision would be triggered. The City of Columbia will specify the start and end dates of the affordability period. The affordability period begins after all title transfer requirements have been performed, the project complies with HOME requirements (including property standards), and project completion information has been entered into HUD's IDIS.

The City will adopt the HOME rule affordability period requirements as its program requirement. The term of the affordability period for the project is based on the amount of total HOME funds assistance that the homebuyer receives to purchase the home.

This assistance could be directly, in the form of down-payment assistance, a first or second mortgage, or indirectly, such as through the sale of the home to the buyer at less than fair market value.

- If the homebuyer receives less than $15,000, the period of affordability is 5 years;
- If the homebuyer receives $15,000 to $40,000, the period of affordability is 10 years;
- If the homebuyer receives more than $40,000 in assistance, the period of affordability is 15 years.

The recapture provision will be triggered if during the affordability period, the homebuyer no longer occupies the HOME-assisted home as his/her principal residence, either voluntarily (through a sale) or involuntarily (through foreclosure).

The City of Columbia will calculate net proceeds from the subsequent sale of the home as sales price

minus any superior loan repayment (other than HOME funds) and any closing costs. If the net proceeds from the sale of the home are insufficient to repay the entire amount of the HOME assistance, the amount recaptured is limited to the amount of the net proceeds. Once the net proceeds have been used to repay the entire amount to the City of Columbia (HOME investment), and the homeowner's investment, any additional funds may remain with the homeowner.

A mortgage and note are recorded for each homebuyer, as well as a separate written agreement, to enforce homebuyer compliance with the recapture provision. The servicer of the homebuyer loans notifies the City when there is a request for change of address or change in type of insurance to non-owner.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
   The City of Columbia does not use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b)

Housing Opportunity for Persons With AIDS (HOPWA)
Reference 24 CFR 91.220(l) (5)

The City of Columbia specified one-year goals for the number of households to be provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities that are being developed, leased, or operated with HOPWA funds. A Request for Application (RFA) process is used to select eligible project sponsors. A notice to solicit applications is posted in the local newspaper with regional circulation, on the City Website and is emailed to all current and past Sponsors. Additionally, it is sent to Midlands Area Consortium for Homelessness and United Way of the Midlands list serve for distribution. All grassroots, faith-based and community organizations have access to this information.

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Community Development**

FROM: ***Gloria Saeed, Director***

SUBJECT: **Community Development Block Grant Substantial Amendment 2017 Annual Action Plan - Ms. Gloria Saeed, Director of Community Development**

FINANCIAL IMPACT:

Please find attached a copy of the Substantial Amendment to the City's 2017 Annual Action Plan for Community Development Block Grant (CDBG) funding reallocations. Approval of the Substantial Amendment is required by City Council prior to submitting to HUD.

The Substantial Amendment Public Notice was posted in the State Paper on Friday, June 8, 2018 for a 30-day comment period ending July 9, 2018. Citizens may comment on the recommended proposed activities identified for funding. Comments received will be included in Substantial Amendment submission to HUD.

ATTACHMENTS:

- **#a:** Agenda Request CD Substantial Amendment 2017 Annual Action Plan 6.2018 (PDF)
- #b: Substanial Amendment to 2017AAP-6418 FINAL (PDF)

We Are Columbia

Community Development Department

1225 Lady Street, Columbia, South Carolina 29203 • Phone: 803-545-3373 • Fax: 803-255-8912

INTEROFFICE MEMORANDUM

DATE: June 8, 2018

TO: Teresa Wilson, City Manager
Erika Moore, City Clerk

CC: Dollie Bristow, Community Development Administrator

FROM: Gloria Saeed, Community Development Director

SUBJECT: Request for CD Substantial Amendment 2017 Annual Action Plan – June 19, 2018 City Council Agenda

Please find attached a copy of the Substantial Amendment to the City's 2017 Annual Action Plan for Community Development Block Grant (CDBG) funding reallocations. Approval of the Substantial Amendment is required by City Council prior to submitting to HUD.

The Substantial Amendment Public Notice was posted in the State Paper on Friday, June 8, 2018 for a 30-day comment period ending July 9, 2018. Citizens may comment on the recommended proposed activities identified for funding. Comments received will be included in Substantial Amendment submission to HUD.

Please contact me at 545-3766 if there are any questions regarding this item.

Thank you.

Community Development Block Grant (CDBG)

Substantial Amendment
2015-2019 Consolidated Plan
2017 Annual Action Plan

Responsible Organization
City of Columbia Community Development Department
1225 Lady Street, Ste. 102/P.O. Box 147
Columbia, South Carolina 29217
Phone (803) 545-3373
Fax (803) 255-8912

6/7/2018

City of Columbia
Community Development Block Grant (CDBG)
Substantial Amendment to the 2017 Annual Action Plan

Summary

The City of Columbia, South Carolina (City) annually receives funds from the U.S. Department of Housing and Urban Development (HUD) that includes Community Development Block Grant funds. For receipt of these funds, the City must submit a 5-year long range plan known as the Consolidated Plan. Each year of the five-year plan, the City must develop an Action Plan describing how funds will be used each year to address the goals and strategies in the 5-year Consolidated Plan

According to the City's Citizen Participation Plan and Federal Regulations, an increase or decrease of over 50% of the budgeted funding amount or a change in the general activity or national objective of an activity, requires a substantial amendment to the Annual Action Plan which is a component of the Consolidated Plan.

The following proposed changes requires modification of the City of Columbia 2017 Annual Action Plan and a strategy to expend CDBG funds necessary for HUD Timeliness compliance. *(See Attachment A – Summary of Proposed 2017 Annual Action Plan Changes)*

- Expand the (4) Prioritized Redevelopment Areas *(Booker Washington Heights, Edisto Court, King/Lyon Street and Farrow Rd./Beltline Blvd. Business Corridor)* designated by City Council to Citywide Development Areas.
- Waive requirement for the City's standardized Notice of Funds Available (NOFA)/Request for Application (RFA) Process to address the City's Timeliness non-compliance.
- Request City Council Approval to transfer **$513,887 ($375,000 + $138,887)** CDBG Program Income (PI)/Revolving Loan Fund (RLF) funding to CDBG entitlement funding for eligible CDBG activities.
- De-obligate City of Columbia Housing Revolving Loan Fund (HRLF) **($375,000)** for the CDBG-Disaster Recovery Minor Repair Program and obligate ***($375,000)** to the City of Columbia Public Works Division for the Colony Community & Booker Washington Heights Road Improvement Project.
- De-obligate 2017 CDBG Entitlement funding ***($110,750**) from Columbia Development Corporation (CDC) Edisto Court Sidewalk Project and obligate entitlement **($110,750)** to the City of Columbia Public Works Division for the Colony Community & Booker Washington Heights Road Improvement Project.
- De-obligate 2017 CDBG entitlement funding **($198,000)** from Columbia Housing Development Corporation (CHDC) Booker Washington Heights Acquisition & Demolition and obligate entitlement **($122,637)** to the City of Columbia Public Safety Division for Demolition and entitlement ***($14,250)** to the City of Columbia Public Works Division for the Colony Community & Booker Washington Heights Road Improvement Project. ****The Total Amount ($375,000 + $110,750 + $14,250) obligated to the Colony Community & Booker Washington Heights Road Improvement Project is ($500,000).***
- **($61,113)** from de-obligated CHDC entitlement funding and unobligated PI/RLF **($138,887)** total **($200,000)** to fund the City of Columbia Public Safety Division for the Board Out Project.

- De-obligate 2016 CDBG Entitlement funding **($50,000)** from the Columbia Housing Authority Little House: Youth Build Project and obligate **($50,000)** to United Way of the Midlands Well Partners Adult Dental Clinic proposed in fiscal 2018.

Fiscal Impact

- The fiscal impact on the current year (2017-2018) entitlement and Revolving Loan Fund (RLF) funding will cause the RLF to decrease (-$513,887) in available funds designated for housing loan & rehabilitation activities and increase (+$513,887) in program income (PI) available for eligible CDBG activities.
- As of May 2, 2017, City of Columbia is required to have a 1.5 timeliness ratio of expenditures for both entitlement and RLF dollars. As of May 2, 2018 the City ratio was 2.64 an overage of $1,078,519. This proposed substantial amendment including the transfer of RLF funds will only occur during the 2017-2018 fiscal year and will not be an ongoing practice that would jeopardize the sustainability of the City's Housing Loan Programs.
- The FY2017-2018 CDBG overall budget will increase from $3,426,189 to $3,593,640 to produce a surge in the spending rate needed to reduce the overage.

Citizen Participation

The City's Citizen Participation Plan requirement of a 30-day comment period allows reasonable opportunity for citizen comments and ongoing citizen access to how the grants funds are being used. The notice will be issued as a legal notice posted in various intentional public locations and on the City of Columbia's website. All comments and views of citizens received in writing or via the Internet will be considered in preparation of the Substantial Amendment.

Public comments regarding the amendment will be accepted starting **June 8, 2018** and ending **July 9, 2018 unless otherwise noted.** A summary of all comments will be attached to the substantial amendment and submitted to HUD. Send comments to Community Development Department, 1225 Lady St., Suite 102, Columbia, SC 29201 or email to CoCCommDevCompliance@columbiasc.net

The full Citizen Participation Plan is available on the City of Columbia's website at:
www.columbiasc.net/community-devlopment

Responsible Organization

City of Columbia Community Development Department
1225 Lady Street, Ste. 102
Columbia, South Carolina 29201
Phone (803) 545-3373

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Management Office**

FROM: ***Teresa Wilson, City Manager***

SUBJECT: **Fiscal Year 2018/2019 Accommodations and Hospitality Tax Grant Funding Recommendations - Mr. Hal Stevenson, Accommodations Tax Advisory Committee Chair and Mr. John Whitehead, Hospitality Tax Advisory Committee Chair**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities**

ATTACHMENTS:

- **#a:** FY18-19 Grant Spreadsheet approval June 19 (PDF)

Spreadsheet Key:

New, Capital, or Fiscal Agent-Indicated by (FA), (NEW), or CAPITAL after Organization Name,

Amounts in Red - All or Partial Funding from City Council

Highlighted Yellow - Recommendations for City Council Pending Approval

2018/2019 HOSPITALITY, ACCOMMODATIONS, GENERAL FUND GRANTS

***TOTAL COLUMNS ARE PENDING ANY APPROVALS HIGHLIGHTED IN YELLOW**

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Organization Name	**Project**	2017/2018 H-Tax Request	2017/2018 H-Tax Committee	2017/2018 H-Tax Council	2017/2018 H-Tax Total	**2018/2019 H-Tax Request**	**2018/2019 H-Tax Comm**	**2018/2019 H-Tax Council**	**2018/2019 H-Tax Total**	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	**Current Year A-Tax Request**	**Current Year A-Tax Comm**	**Current Year A-Tax Council**	**Current Year A-Tax Total**
1	**701 Center Contemporary Art**	**Programs/Events, Open Studios, Public Art Trail**	160,000	74,000		74,000	**160,000**	**74,000**		**74,000**								
2	**A to Zed Inc. (NEW)**	**African Arts Festival**								**0**					**34,000**	**0**		**0**
3	**Animal Mission**	**Palmetto Peanut Boil**	20,500	5,000		5,000	**15,000**	**5,000**		**5,000**								
4	**Ann Brodie's Carolina Ballet**	**Season**	50,000	42,500		42,500	**50,000**	**45,000**		**45,000**								
5	**Auntie Karen Foundation**	**Legends of…**	50,000	5,000	20,000	25,000	**50,000**	**7,000**		**7,000**								
6	**Benedict College**	**Championship Sporting Events**	75,000	4,000	4,000	8,000	**100,000**	**4,000**		**4,000**								
7	**Benedict College (FA)**	**Harambee Festival**	35,000	15,000		15,000	**35,000**	**15,000**		**15,000**								
8	**Black Pages International**	**Columbia Black Expo**	100,000	10,000	40,000	50,000	**50,000**	**5,000**		**5,000**	25,000	0	0	0	**60,000**	**0**		**0**
9	**Capital City Lake Murray Country Regional Tourism**	**Marketing & Promotion/Visitors Center**								**0**	325,000	200,000	90,000	290,000	**325,000**	**300,000**		**300,000**
10	**Capital City Shag Club**	**Capital City Shag Extravaganza-X**	8,000	2,500		2,500	**8,000**	**2,500**		**2,500**								
11	**Carolina Carillon**	**65th Annual Holiday Parade**	27,000	10,000		10,000	**28,000**	**12,000**		**12,000**								
12	**Carolina Marathon Assoc.**	**Governor's Cup Running Festival**	7,000	0		0	**10,000**	**0**		**0**	10,000	0	0	0	**10,000**	**0**		**0**
13	**City Center Partnership**	**Main Street District-Clean/Safe & Placemaking Program**	375,000	260,000	45,620	305,620	**375,000**	**260,000**		**260,000**								
14	**City Year Inc.**	**City Year Columbia 30th Anniversary Celebration**					**20,000**	**0**		**0**								
15	**Columbia Choral Society**	**Fall and Spring Concert**	20,500	3,500		3,500	**20,500**	**3,500**		**3,500**								
16	**Columbia City Ballet**	**Season**	290,000	173,000		173,000	**250,000**	**175,000**		**175,000**								
17	**Columbia Classical Ballet**	**Season**	200,000	125,000		125,000	**200,000**	**125,000**		**125,000**								
18	**Columbia Film Society**	**Indie Grits Film Festival**	100,000	70,000		70,000	**100,000**	**68,000**		**68,000**								
19	**Columbia Film-CAPITAL CAMPAIGN (Year 5/Final)**	**Capital Campaign x 5: 110,000 each year for five years**	110,000		110,000	110,000			**110,000**	**110,000**								
20	**Columbia International Festival**	**International Festival**	100,000	22,500		22,500	**75,000**	**23,000**		**23,000**	25,000	0	0	0				
21	**Columbia Marionette**	**Visiting Artist**					**6,000**	**4,500**		**4,500**								
22	**Columbia Metropolitan CVB**	**Tourism Marketing**								**0**	2,300,000	1,889,000	-90,000	1,799,000	**2,300,000**	**2,142,000**		**2,142,000**

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Organization Name	Project	2017/2018 H-Tax Request	2017/2018 H-Tax Committee	2017/2018 H-Tax Council	2017/2018 H-Tax Total	2018/2019 H-Tax Request	2018/2019 H-Tax Comm	2018/2019 H-Tax Council	2018/2019 H-Tax Total	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	Current Year A-Tax Request	Current Year A-Tax Comm	Current Year A-Tax Council	Current Year A-Tax Total
23	Columbia Museum of Art	Facility Operations, Tourism Marketing, Exhibition Support	737,590		716,107	716,107	737,590		716,107	716,107								
24	Columbia Museum of Art-CAPITAL CAMPAIGN (Year 3)	Capital Campaign x5: 100,000 yr one/two, 250,000 yr three/four, 300,000 yr five	100,000		100,000	100,000			250,000	250,000								
25	Columbia Music Festival (FA)	Columbia Hip-Hop Family Day	50,000	25,000		25,000	50,000	25,000		25,000								
26	Columbia Music Festival	ARTSPACE	250,000		245,000	245,000	250,000		245,000	245,000								
27	Columbia Stage/Town Theatre	Season; Centennial Celebration (recommendation for Season only)	55,000	15,000		15,000	355,000	15,000		15,000								
28	Columbia Township Auditorium Foundation	Performance Series	100,000	54,000		54,000	100,000	55,000		55,000								
29	Columbia United FC (NEW)	Capital Project; Marketing					900,000	0		0								
30	Congaree Riverkeeper, Inc.	River Rocks Festival	30,000	25,000		25,000	30,000	27,000		27,000								
31	Congaree Vista Guild	Congaree Vista Guild; Clean & Safe (funded by Council)	325,000	260,000		260,000	455,000	260,000	115,000	375,000								
32	Crossover Athletics (NEW)	Run Hard Columbia Marathon					20,000	0		0								
33	Deckle Edge Literary Festival	Literary Festival	15,000	8,000		8,000	15,000	8,000		8,000								
34	Devine Street Association	Event and Association Marketing	100,000	48,000		48,000	100,000	50,000		50,000								
35	Divine Nine Foundation	Greek Explosion	19,530	0	10,000	10,000	14,980	0		0								
36	Eau Claire Community Council	Eau Claire Unity Festival	69,050	10,000	2,500	12,500	49,500	13,500		13,500								
37	EdVenture Children's Museum	Marketing & Management of Tourism Facility	575,000		509,850	509,850	575,000		509,850	509,850								
38	Epitome, LLC (NEW)	Columbia Career Connect Conference					16,000	0		0								
39	Famously Hot New Year	Famously Hot New Year	130,000		130,000	130,000	130,000		130,000	130,000								
40	First Thursdays on Main	First Thursdays on Main	23,900	14,000		14,000	22,000	16,000		16,000								
41	Five Points Association	Five Points Association/Clean & Safe Program/Wine Festival	450,150	229,000	10,000	239,000	521,150	230,000		230,000								
42	Friends of Tapps Arts Center	Music/Performance/Visual Arts Series	35,000	5,000		5,000	30,000	7,000		7,000								
43	FUNDS	Annual Statewide Black History Parade & Festivities	7,500	5,500		5,500	7,500	6,000		6,000								
44	Gateway to the Army Association-CAPITAL (Year 2)	Capital Campaign x 3: 100,000 each year	500,000		100,000	100,000			100,000	100,000								
45	Greater Columbia Convention/Visitors Bureau	Midlands Regional Sports Council/Marketing Campaign	200,000	78,000	150,000	228,000	250,000	80,000		80,000								
46	Greater Columbia Convention/Visitors Bureau (FA)	National Collegiate Marching Band Comp.	50,000		25,000	25,000	75,000	0		0								
47	Greater Columbia Restaurant	Restaurant Week Columbia	50,000	40,000		40,000	50,000	40,000		40,000								
48	Greater Rosewood Merchants	Rosewood Crawfish Festival, Rosewood Arts & Music Festival	75,000	50,000		50,000	55,000	48,000		48,000								
49	Greenview Reunion Foundation	Fountain of Youth Community Festival					69,735	0		0								

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
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50	Historic Columbia Foundation	African American Heritage Project: Our Story Matters	175,000		155,000	155,000	135,000		155,000	155,000								
51	Historic Columbia Foundation	Heritage Tours and Programs	551,500		551,500	551,500	601,500		551,500	551,500								
52	Hollywood-Rose Hill Neighborhood Association	Homes for the Holidays Tour	6,000	3,000		3,000	6,000	3,000		3,000								
53	Hoop-ology	Basketball Camps and Clinics	30,000	10,000		10,000	30,000	11,000		11,000								
54	Jam Room Foundation	Jam Room Music Festival	109,055	37,500		37,500	90,000	37,500		37,500								
55	Keep the Midlands Beautiful (NEW)	Welcome to Columbia Beautification Project (Interstate Welcome Sign)					400,500	0		0								
56	Language Buzz	Cinco De Mayo			5,000	5,000	20,000	2,000		2,000								
57	Leisure Fun	Calendar Contract	16,000		16,000	16,000			16,000	16,000								
58	Love Yourself Always (NEW)	Indigo Music Festival					25,000	2,500		2,500					25,000	0		0
59	Lutheran Church of the Incarnation Foundation	Columbia's Original Oktoberfest	30,000	2,500		2,500	10,000	2,500		2,500								
60	Ngorli Inc. (NEW)	Multicultural Gala					8,000	0		0								
61	North Columbia Business Association	SC Cornbread Festival	75,000	8,500	1,500	10,000	75,000	10,000		10,000								
62	One Columbia	One Columbia for Arts and History	88,000		83,800	83,800	88,000		83,800	83,800								
63	Organization of African Unity (NEW)	Africa Day Festival					38,000	4,000		4,000								
64	Palmetto & Luna	Day of the Dead Festival at Five Points	15,000	5,000		5,000	15,000	6,000		6,000								
65	Palmetto AIDS Life Support Services, Inc.	Suds & Grub/Motown Review	5,000	1,500		1,500	5,000	0		0								
66	Palmetto Capital City Classic, Inc.	Palmetto Capital City Classic	50,000	15,000	7,000	22,000	50,000	15,000		15,000								
67	Palmetto Concert Band	Season	3,300	2,000		2,000	3,300	2,500		2,500								
68	Palmetto Mastersingers	Concert Series	12,000	2,000		2,000	13,700	3,500		3,500								
69	Palmetto Opera	Performance Series	15,000	2,000	10,000	12,000	15,000	2,500		2,500								
70	Parks and Rec Foundation				175,000	175,000			175,000	175,000								
71	Patrons and Friends of the Arts at Ebenezer, Inc.	1301 Series/Season	10,000	5,000		5,000	10,000	5,000		5,000								
72	Pawmetto Lifeline (NEW)	Pawmetto Tails and Ales in Harbison					45,025	3,000		3,000								
73	Pink & Green Community Service Foundation, Inc.	Pink Ice Gala	35,000	0		0	25,000	0		0								
74	Renaissance Foundation (Year Five)	Capital Campaign x 10: 75,000 each year	1,174,000			0				0								
75	River Alliance	Operations	26,000		26,000	26,000			26,000	26,000								
76	Riverbanks Park Commission	Riverbankis Zoo and Garden General Advertising	85,000	43,000		43,000	60,000	43,000		43,000								

			HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Organization Name	Project	2017/2018 H-Tax Request	2017/2018 H-Tax Committee	2017/2018 H-Tax Council	2017/2018 H-Tax Total	**2018/2019 H-Tax Request**	**2018/2019 H-Tax Comm**	**2018/2019 H-Tax Council**	**2018/2019 H-Tax Total**	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	**Current Year A-Tax Request**	**Current Year A-Tax Comm**	**Current Year A-Tax Council**	**Current Year A-Tax Total**
77	**Sandlapper Singers**	**Concert Series**	5,000	3,500		3,500	**5,000**	**3,500**		**3,500**								
78	**SC Hispanic Outreach**	**Main Street Latin Festival**	80,500	20,000		20,000	**80,500**	**20,000**		**20,000**								
79	**SC Philharmonic, Inc.**	**Masterworks Season**	100,000		100,000	100,000	**100,000**		**100,000**	**100,000**								
80	**SC Pride Movement**	**SC Pride Festival and Parade**	85,000	48,000		48,000	**125,000**	**48,000**		**48,000**								
81	**SC Shakespeare Company**	**Shakespeare in the Park**	25,000	25,000		25,000	**25,000**	**10,000**		**10,000**								
82	**SC State Museum Foundation**	**Statewide Marketing Campaign**	100,000	23,000	25,000	48,000	**100,000**	**15,000**		**15,000**								
83	**Senator Isadore E. Lourie Senior Center**	**Lourie Center Events**	17,555	7,000		7,000	**16,625**	**9,000**		**9,000**								
84	**Serve and Connect (NEW)**	**Knight of Honor**					**8,950**	**2,000**		**2,000**								
85	**Shekinah Glory Family Care Center (NEW)**	**Living the Legacy Festival**					**60,000**	**2,500**		**2,500**								
86	**Southern Guitar Festival**	**Southern Guitar Festival and Competition**	9,000	5,000		5,000	**7,000**	**6,000**		**6,000**								
87	**Special Olympics South Carolina**	**Summer Games**	14,071	5,000		5,000	**18,124**	**5,000**		**5,000**								
88	**State Agricultural and Mechanical Society of SC**	**SC State Fair**	70,000	28,000		28,000	**70,000**	**28,000**		**28,000**								
89	**Sustainable Midlands**	**Tasty Tomato Festival**	23,364	10,000		10,000	**12,000**	**11,000**		**11,000**								
90	**Tomlinson Alumni, Inc. (NEW)**	**2226 Hampton-Black Heritage**					**150,000**	**0**		**0**								
91	**Trustus Theatre**	**Season**	60,000	45,000		45,000	**75,000**	**47,500**		**47,500**								
92	**USC Gamecock Club**	**USC Football Games**	90,000	45,000		45,000	**90,000**	**40,000**		**40,000**								

	HOSPITALITY TAX GRANTS								ACCOMMODATIONS TAX GRANTS							
	Previous Year H-Tax Request	Previous Year H-Tax Committee	Previous Year H-Tax Council	Previous Year H-Tax Total	**Current year H-Tax Request**	**Current Year H-Tax Comm**	**Current Year H-Tax Council**	**Current Year H-Tax Total**	Previous Year A-Tax Request	Previous Year A-Tax Committee	Previous Year A-Tax Council	Previous Year A-Tax Total	**Current Year A-Tax Request**	**Current Year A-Tax Comm**	**Current Year A-Tax Council**	**Current Year A-Tax Total**
TOTALS:	$9,026,065	$2,090,000	$3,516,377	$5,606,377	**$9,143,179**	**$2,109,500**	**$3,283,257**	**$5,392,757**	$2,685,000	$2,089,000	$0	$2,089,000	**$2,754,000**	**$2,442,000**	**$0**	**$2,442,000**

***Please note "Previous Year Totals" include only applicants and/or request for the 2018/2019 year.**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Planning and Development Services**

FROM: ***Krista Hampton, Director***

SUBJECT: **ZONING MAP AMENDMENT - 1400 Huger Street, TMS# 09009-11-04**

PURPOSE: **Council District: 2**

Proposal: Request to rezone the parcel from C-1, -DD to M-1, -DD

Applicant: Brad Wolfe, 908 Group Holdings, LLC

Staff Recommendation: Denial

PC Recommendation: 02/05/2018; Approval (7-2)

First reading consideration was deferred on May 15, 2018 and June 5, 2018.

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** ZMA-Huger1400 (PDF)

HISTORY:

05/15/18	**Columbia City Council**	**DEFER CONSIDERATION**
06/05/18	**Columbia City Council**	**DEFERRED**

CITY COUNCIL

March 20, 2018 at 7:00pm
City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

Zoning Map Amendment Case Summary
1400 Huger Street, TMS# 09009-11-04

Council District: 2

Proposal: Request to rezone the parcel from C-1, -DD to M-1, -DD

Applicant: Brad Wolfe, 908 Group Holdings, LLC

Staff Recommendation: Denial

PC Recommendation: 02/05/2018; Approval (7-2)

ZPH, 1st Reading: 03/20/2018; Pending

2nd Reading: 04/03/2018; Pending

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 1.65 acres
Current Use: Abandoned Richland County Traffic Court Building
Proposed Use: Private Dormitory
Land Use Classification: Urban Core Regional Activity Center (UCAC-3)
Current Zoning: Office and Institutional District (C-1), -Design/Development Area (-DD)
Proposed Zoning: Light Industrial District (M-1), -Design/Development Area (-DD)

PLANS, POLICIES, AND LAND USE

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

The subject property is currently designated Urban Core Regional Activity Center (UCAC-3) in The Columbia Plan 2018 Future Land Use Map.

These developments are intense mixed-use districts within the urban context. They may be adjacent to the central business district or found in outer areas of the City. They are primary destinations for work and play which attract people from more than a 20-mile radius or drive distance. The uses are built within the urban blocks and grid, and whole scale redevelopment of blocks or adaptive reuse of existing structures may occur in these areas. Their scale is large and may take up multiple city blocks. Their primary use is as a business district, but high-intensity residential in mixed-use buildings is also appropriate.

Primary Types:

- Small to Extra Large Business/Employment (incl. High-rise, excl. Flex)

- Multi-family Medium and High-rise Mixed-use

Secondary Types:
- Multi-family Medium to High-rise
- Small to Large Flex
- Civic/Institutional
- Parking Structures

Tertiary Types
- Single-family Attached
- Cemeteries & Mausoleums
- Parking Lots

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is covered by two area plans: the *City Center Master Plan* (1999) and the *West Gervais District Plan* (2017).

The subject property is located within the Vista District as identified by the *City Center Master Plan*. While this area "was traditionally a service commercial district with a mixture of industrial uses" (pg. 43), it is now a growing mixed-use district. The Plan noted that internalized parking for residential developments is desired, and that the area along Huger Street was anticipated to give way to higher uses along the corridor than those office uses that were in place at the time of the Plan's adoption. Throughout the study area, the *City Center Master Plan* makes recommendations for economic development strategies, streetscaping improvements, and pedestrian connectivity. The planning process resulted in the adoption of the City Center Design/Development Guidelines, which help to guide form, scale, and massing in the study area.

The *West Gervais District Plan* generally focuses on the desire for a high quality public realm, multi-modal connectivity, and the appropriate scale and massing of development within the study area. Specific to the subject property, the Plan indicates that the anticipated future land use would be Mixed Use - Residential, which would primarily consist of "dense residential developments… while allowing for some supporting commercial uses to encourage street level activity" (pg. 21). In addition, the Plan proposes an additional eight foot setback area along Huger Street as a continuation of the design element found to the south in the Innovista. "The eight foot setback is designed to encourage a well-defined public realm and provide a buffer for pedestrians. This zone should be used for wider sidewalks, trees, and other amenities" (23). Proposed connectivity improvements include bike facilities along Hampton Street, as well as proposed sidewalk improvements along Pulaski.

PROPOSED ZONING DISTRICT SUMMARY

The subject property is currently zoned Office and Institutional District (C-1), -Design/Development Area (-DD). The abutting properties are zoned Office and Institutional District (C-1) to the North, Light Industrial District (M-1) to the East and South and General Commercial District (C-3) to the West. All abutting properties are in the –Design/Development Area (-DD).

The proposed zoning is Light Industrial District (M-1), -Design/Development Area (-DD).

Office and Institutional District (C-1)

The C-1 district is intended to accommodate office, institutional, and certain types of residential uses in areas whose characteristic is neither general commercial nor exclusively residential in nature. Certain related structures and uses required to serve the needs of the areas are permitted outright or are permissible as special exceptions subject to restrictions and requirements intended to best fulfill the intent of this article.

-Design/Development Area (-DD)
The -DD area is intended to protect the area identified as "City Center" which is undergoing redevelopment and revitalization from incompatible land uses and influences which do not complement or promote the high-intensity mixed use character of the area. It is also the intent that new developments within the -DD area are coordinated to ensure that the land use, pedestrian environment, urban design, open space, signs, street scape and traffic circulation are sensitive to and implement the overall objectives and concept of the applicable redevelopment plan. Development within the -DD area must comply with design guidelines set forth in this Code and in the publication "City Center Design/Development Guidelines, Final Report, September 1, 1998," LDR International, Inc. Consultants.

The -DD area consists of approximately 1,400 acres in the area bounded as follows: on the North by Elmwood Avenue, east by Pickens Street, South by Blossom Street, and West by the Congaree River. Any lot of record which fronts or abuts Elmwood, Pickens or Blossom within the area described above shall be deemed to fall within the -DD area.

Light Industrial District (M-1)
The M-1 district is intended to accommodate wholesaling, distribution, storage, processing, light manufacturing and general commercial uses. Certain related structures and uses required to serve the needs of such uses are permitted outright or are permissible as special exceptions subject to restrictions and requirements intended to best fulfill the intent of this article.

-Design/Development Area (-DD)
The -DD area is intended to protect the area identified as "City Center" which is undergoing redevelopment and revitalization from incompatible land uses and influences which do not complement or promote the high-intensity mixed use character of the area. It is also the intent that new developments within the -DD area are coordinated to ensure that the land use, pedestrian environment, urban design, open space, signs, street scape and traffic circulation are sensitive to and implement the overall objectives and concept of the applicable redevelopment plan. Development within the -DD area must comply with design guidelines set forth in this Code and in the publication "City Center Design/Development Guidelines, Final Report, September 1, 1998," LDR International, Inc. Consultants.

The -DD area consists of approximately 1,400 acres in the area bounded as follows: on the North by Elmwood Avenue, east by Pickens Street, South by Blossom Street, and West by the Congaree River. Any lot of record which fronts or abuts Elmwood, Pickens or Blossom within the area described above shall be deemed to fall within the -DD area.

STAFF RECOMMENDATION

Staff recommends City Council deny the rezoning from C-1, -DD to M-1, -DD as the requested Light Industrial District (M-1) does not align with the parcel’s Urban Core Regional Activity Center (UCAC-3) future land use designation.

02/23/2017
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Future Land Use Map

1400 Huger Street, TMS# 09009-11-04
Existing FLU: Urban Core Regional Activity Center (UCAC-3)

Department of Planning & Development Services

Legend

- CITY LIMITS
- PARCELS

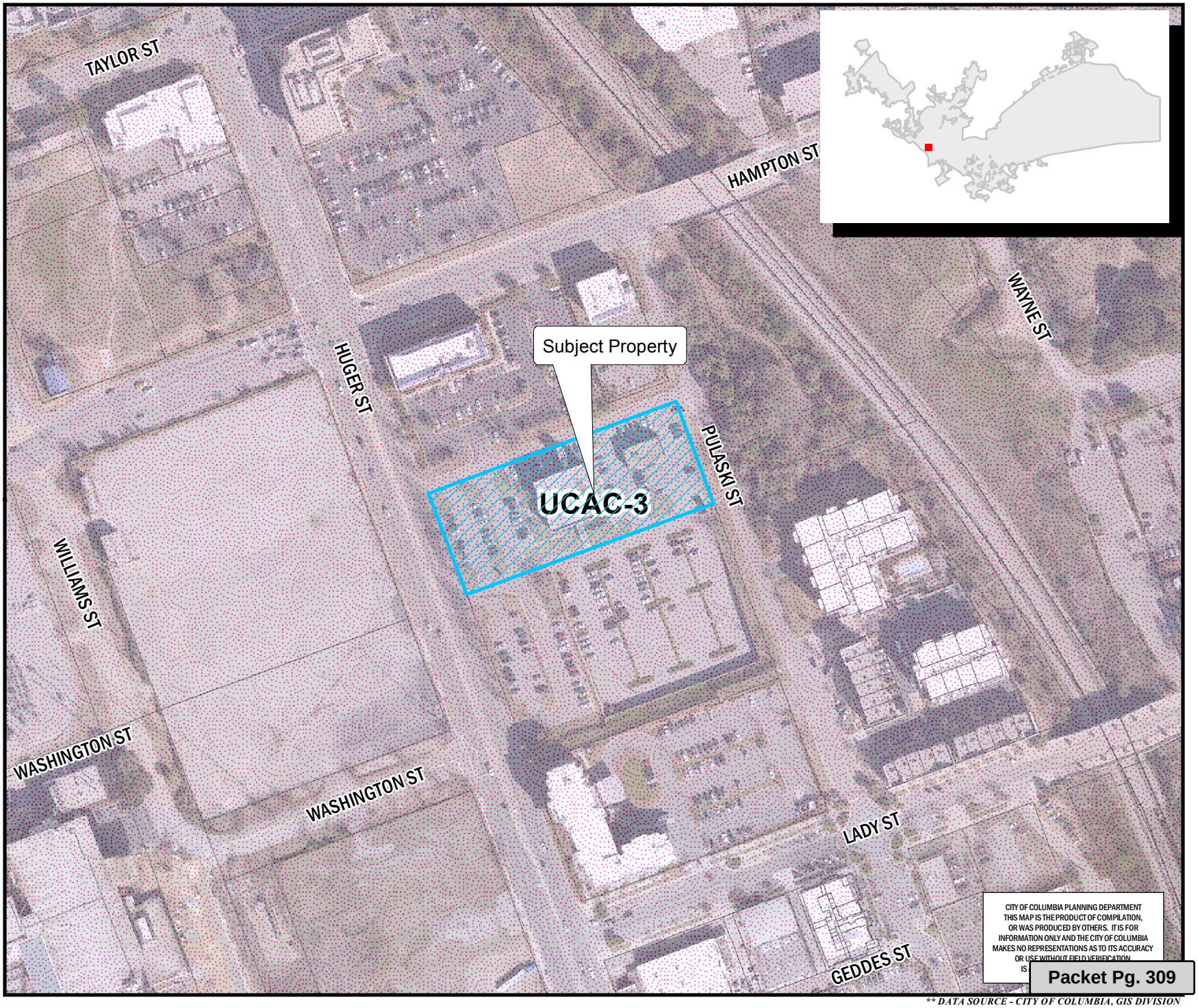
- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 Urban Edge Community Activity Center
- UCAC-3 Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports/Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Riverbanks Zoo and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson

N

0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:
Shane Shaughnessy
January 9, 2018

CITY of COLUMBIA, S.C. JUSTITIA VIRTUTUM REGINA
We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
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*** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION*

Zoning Map

1400 Huger Street, TMS# 09009-11-04;
Existing Richland County Zoning: C-1, -DD, Proposed Zoning: M-1, -DD

Department of Planning & Development Services

Legend

CITY LIMITS
PARCELS

D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-LS
RG-2	PUD-LS-E
RG-3	PUD-LS-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	

0 25 50 100 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
January 9, 2018

DISCLAIMER:
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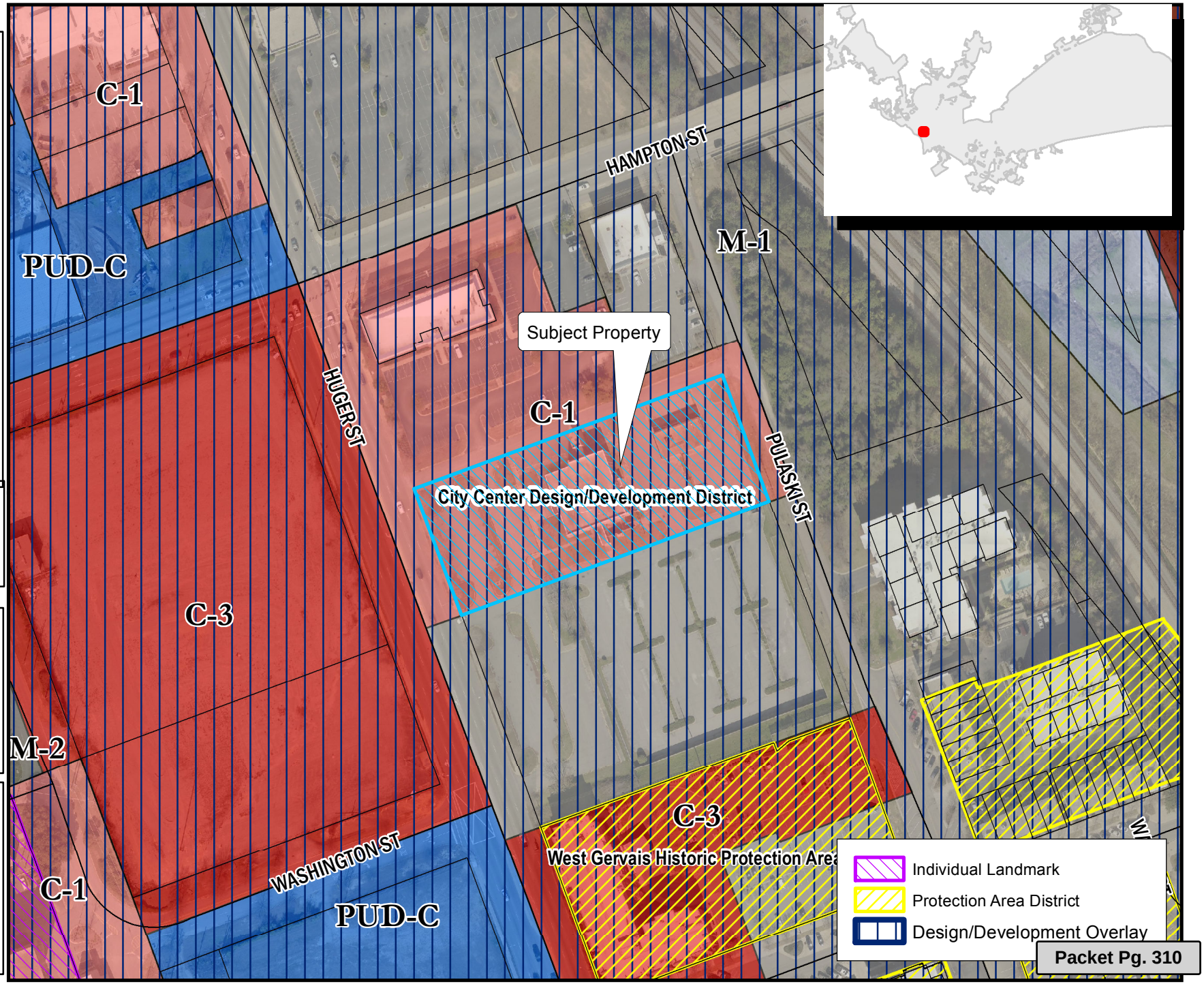
We Are Columbia



** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Table of Permitted Uses
C-1
Permitted Principal Uses
Landscape counseling and planning
Building Construction - Office Only
Construction other than building construction - Office Only
Arrangement of Transportation Services
Water supply services
Sewerage Systems (Sec. 17-262)
Finance, Insurance, and Real Estate
Organization hotels and lodginghouses on membership basis
Cemetary subdividers and developers
Photographic Studies, portrait
Funeral Service and crematories
Advertising agences
Consumer credit reporting agences
Blueprinting and photocopying (Sec. 17-264)
Commercial photography, art and graphics
Stenographic services and reproduction services not elsewhere classified
Employment agencies
Temporary help services
Computer and data processing services
Detective agencies and protective services
Parking Lots
Municipal or other passive recreation facilities (parks, greenways, including administrative facilities)
Dance studios
Public Golf Course
Offices of physicians
Nursing and personal care facilities
Hospitals
Medical and dental laboratories
Legal services
Colleges, universities, professional schools, and junior colleges
Libraries and information centers
Business and secretarial schools

Table of Permitted Uses
M-1
Permitted Principal Uses
Food crops grown within a covered enclosure
General farms, primarily crop
Agricultural services with indoor kennels
Agricultural services with outdoor kennels
Landscape counseling and planning
Lawn and garden services
Ornamental shrub and tree services
Building construction-General contractors and operative builders
Building Construction - Office Only
Construction other than building construction-General contractors
Construction other than building construction - Office Only
Construction-Special trade contractors
Construction - Special trade contractors - Office Only
Food and kindred products
Bakery products
Microbrewery (Sec. 17-290) products
Apparel and other finished products made from fabrics and similar materials
Lumber and wood products, except furniture
Furnitures and fixtures
Printing, publishing and allied industries
Measuring, analyzing and controlling instruments; photographic, medical and optical goods; watches and clocks
Railway express service
Local and suburban transit and interurban highway passenger transportation and service facilities for motor vehicle passenger transportation
Motor freight transportation and warehousing
Trucking, local and long distance
Motor freight transportation and warehousing: Local trucking without storage
Motor freight transportation and warehousing: Local trucking with storage
Public warehousing
Public warehousing: Miniwarehouse (Sec. 17-260)
Private Commercial Storage (Sec. 17-260)
U.S. Postal Service
Water transportation

Vocational schools except vocational high schools not elsewhere classified
Individual and family siocial services
Job training and vocational rehabilitation services
Museums and art galleries
Business associations
Professional membership
Labor unions and similar organizations
Civic, social and fraternal associations
Political organizations
Religious organizations
Engineering, architectural, and surveying services
Accounting, auditing, and bookkeeping services
Commercial economic, sociological, and educational research
Noncommercial research organization
Management and public relations services
Detached One-Family Dwelling
Attached Two-Family Dwelling
High-Rise (Sec. 17-304)
Mid-Rise (Sec. 17-267)
Miscellaneous services
Executive Offices
Legislative bodies
General government not elsewhere classified
Courts
Police and Fire Protection
Public finance, taxation, and monetary policy
Administration of human resources programs
Administration of environmental quality and housing programs
Administration of economic programs
Permitted in District, provided owner and/or tenant complies with the associated conditions set forth in this article

Transportation by air
Pipelines
Transportation services
Arrangement of Transportation Services
Telephone communication (wire or radio)
Communication: Telegraph
Radio and television broadcasting
Communication: Cable
Electric substations
Water supply services
Sewerage Systems (Sec. 17-262)
Motor vehicles and automotive parts and supplies
Wholesale trade-Durable goods
Wholesale trade, Non durable goods: Paper and paper products
Wholesale trade, Non durable goods: Apparel - Goods and notions
Wholesale trade, Non durable goods: Groceries and related products
Wholesale trade, Non durable goods: Farm products-Raw materials
Wholesale trade, Non durable goods: Chemicals and allied products
Wholesale trade, Non durable goods: Beer, wine and distilled alcoholic beverages
Wholesale trade, not durable goods: Miscellaneous nondurable goods
Retail Trade: Lumber and other building materials dealers
Paint, glass and wallpaper stores
Hardware stores
Retail nursuries, lawn and garden supply stores
General merchandise stores: Miscellaneous general merchandise stores
Grocery Stores
Fruit stores and vegetable markets
Retail bakeries
Food stores: Miscellaneous
Motor vehicle dealers (new and used)(Sec. 17-286)
Motor vehicle dealers (used only)(Sec. 17-286)

Municipal active recreation facilities (athletic ball fields, swimming pools, playgrounds, including administration facilities)(Sec. 17-289)
Non-depository personal credit institutions (pay day loan and/or title loan establishments (Sec. 17-294)
Offices and clinics of other health practictioners, including therapeutic massage (17-288)
Elementary and Secondary Schools (17-296)
Permitted Accessory Use
Private Commercial Storage (Sec. 17-260)
Eating Places
Drugstores and proprietary stores
Beauty Shops
Barbershops
Reupholstery and furniture repair
Permitted as an Accessory Use or as a Principal Use by Special Exception
Food crops grown within a covered enclosure
General farms, primarily crop
Special Exception by Board of Zoning Appeals
Veterinary services with indoor kennels
Veterinary services with outdoor kennels
Roominghouses and boardinghouses
U.S. Postal Service
Drinking Places (alcoholic beverages)(Sec. 17-269)
Electric substations
Florist
Cigar store and stands
New dealers and newsstands
Miscellaneous retail stores, not elsewhere classified
Apparel and accessory stores
Coin-operated laundries and dry cleaning
Garment pressing and agents for laundries and dry cleaners
Miscellaneous personal services, except massage parlors and spas
Massage parlors and spas
Business services not elsewhere classified
Agricultural services with indoor kennels
Agricultural services with outdoor kennels

Auto and home supply stores (Sec. 17-286)
Gasoline service stations (Sec. 17-286)
Boat dealers (Sec. 17-286)
Recreational and utility trailer dealers (Sec. 17-286
Apparel and accessory stores
Furniture, home furnishings and equipment stores
Eating Places
Drinking Places (alcoholic beverages)(Sec. 17-269)
Drugstores and proprietary stores
Miscellaneous shopping goods stores
Mail order house
Non-store retaliers: Automatic merchandising machine operaters
Fuel and ice dealers, except oil fuel dealers and bottled gas dealers
Fuel oil dealers
Liquified petroleum gas (bottled gas) dealers
Florist
Cigar store and stands
New dealers and newsstands
Miscellaneous retail stores, not elsewhere classified
Finance, Insurance, and Real Estate
Banquet Hall
Cemetary subdividers and developers
Suite Hotel (Sec. 17-271)
Bed and breakfast hotel (Sec. 17-271)
Power laundries
Garment pressing and agents for laundries and dry cleaners
Linen supply
Diaper service
Coin-operated laundries and dry cleaning
Dry cleaning plants, except rug cleaning
Carpet and upolstery cleaning
Industrial launderers
Laundry and garment services not elsewhere classified

Parking structures
Radio and mobile telephone installation shops
Watch and jewelry repair
Motion picture theaters except drive-in
Physical fitness facilities and yoga facilities
Membership Sports and Recreation Clubs
Arboreta, botanical and zoological gardens
Day Care Facilities (Sec. 17-265)
Residential Care (Sec. 17-266)
Attached One-Family Dwelling
Multi-Family Dwelling
Group Development
Dormitories, Public
Fraternity and sorority houses

Photographic Studies, portrait
Beauty Shops
Barbershops
Shoe repair shops, shoeshine parlors, and hat cleaning shops
Miscellaneous personal services, except massage parlors and spas
Advertising agences
Outdoor advertising agencies
Consumer credit reporting agences
Blueprinting and photocopying (Sec. 17-264)
Commercial photography, art and graphics
Stenographic services and reproduction services not elsewhere classified
Disinfecting and extermination services
Cleaning and maintenance services to dwellings and other buildings not elsewhere classified
Equipment rental and leasing services
Personal supply services
Miscellaneous business services: Miscellaneous
Business services not elsewhere classified
Employment agencies
Computer and data processing services
Detective agencies and protective services
Photofinishing laboratories
Passenger car rental and leasing without driver
Truck rental and leasing without drivers
Utility trailer and recreational vehicle rental
Parking Lots
Automotive repair shops
Carwashes
Automotive services, except repair and carwashes
Radio and mobile telephone installation shops
Radio and television repair shops
Refrigeration and air conditioning service and repair shops
Reupholstery and furniture repair
Watch and jewelry repair
Welding repair
Repair shops, not otherwise classified
Motion picture theaters except drive-in
Bowling alleys and billiard and pool establishments
Physical fitness facilities and yoga facilities
Dance studios
Professional sports clubs and promoters
Racing including track operations

Municipal or other passive recreation facilities (parks, greenways, including administrative facilities)
Public golf courses
Coin-operated amusement devices
Amusement parks
Membership Sports and Recreation Clubs
Amusement and recreation services not elsewhere classified
Offices of physicians
Medical and dental laboratories
Legal services
Business and secretarial schools
Vocational schools except vocational high schools not elsewhere classified
Job training and vocational rehabilitation services
Museums and art galleries
Arboreta, botanical and zoological gardens
Business associations
Professional membership
Labor Unions and similar labor organizations
Civic, social and fraternal associations
Political organizations
Religious organizations
Engineering, architectural, and surveying services
Accounting, auditing, and bookkeeping services
Commercial, physical and biological research
Commercial economic, sociological, and educational research
Noncommercial research organization
Testing laboratories
Management and public relations services
Miscellaneous services
Police and Fire Protection
Permitted in District, provided owner and/or tenant complies with the associated conditions set forth in this article
Used merchandise stores without weapons (Sec. 17-87)
Non-depository personal credit institutions (pay day loan and/or title loan establishments (Sec. 17-294)
Municipal active recreation facilities (athletic ball fields, swimming pools, playgrounds, including administration facilities)(Sec. 17-289)
Offices and clinics of other health practictioners, including therapeutic massage (17-288)
Dormitories , Private (Sec. 17-321)
Permitted Accessory Use

Aquaponics
Special Exception by Board of Zoning Appeals
Gas production and distribution
Wholesale trade-durable goods-Scrap
Liquor Stores
Used merchandise stores with weapons
Pawn shops
Body piercing facilities and tattoo establishments
Recycling centers (see Sec. 17-273)
Parking structures
Drive-in motion picture theaters
Bingo parlors
Libraries and information centers
Day Care Facilities (Sec. 17-265)
Dormitories, Public
Fraternity and sorority houses
Correctional insitutions

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-010 - To ExteNet Systems Inc., its Successors and Assigns the Right, Power and Authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life, Grow opportunities for entrepreneurship**

ATTACHMENTS:

- **#a:** 2018-010 ExteNet Systems Franchise (PDF)

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2017-010

To ExteNet Systems Inc., its Successors and Assigns the Right, Power and Authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places

WHEREAS, ExteNet Systems Inc., an Delaware corporation with its principal place of business at 3030 Warrenville Rd. Suite 340 Lisle, IL 60532 has requested consent of the City of Columbia to use the streets and public places of the municipality to construct, install, maintain, and operate its facilities for use in providing telecommunications services to its customers within the municipality for its own business purposes and profit; and,

WHEREAS, other telecommunications providers either have or are likely to seek a similar consent; and,

WHEREAS, it is the policy of the municipality to permit such entry into the corporate limits and such use of the streets and public places for the provision of telecommunication services, subject to the duty and authority of the municipality to manage its streets, public property and rights-of-way, and to require fair and reasonable compensation from telecommunications providers for the use thereof on a competitively neutral and nondiscriminatory basis and to publicly disclose the amount of such compensation; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia this ___ day of _____, 2018, as follows:

Section 1: As used in this ordinance, the word "Company" means ExteNet Systems Inc., a Delaware corporation organized and existing under the laws of the State of Delaware and duly authorized to do business in South Carolina, its successors and assigns.

Section 2: As used in this ordinance, the word "Municipality" means the City of Columbia, South Carolina.

Section 3: As used in this ordinance, the term "Telecommunications Services" has the meaning and definition given to that same term by S.C. Code Ann. Sections 58-9-10 and 58-9-2200 (1) (1999), and 47 USC 153; provided, however, for purposes of this ordinance, the term "Telecommunications Services" does not include cable television. Cable television services may only be provided in the municipal limits pursuant to a separate franchise pursuant to 42 USC 542.

Section 4: The non-exclusive right, power and authority are hereby granted and vested in the Company to construct, install, maintain, and operate in, over, under, and upon the streets, alleys, bridges, rights-of-way and other public places of the Municipality, its lines, poles, antennas, wires, cables, cabinets, conduits, converters, equipment and other telecommunications facilities and to use those facilities to render Telecommunication Services to its customers within the corporate limits of the Municipality.

LEGAL DEPARTMENT DRAFT

Section 5: Prior to the commencement or continuation of any construction or operation in the corporate limits of the Municipality, the Company shall be duly authorized to do business in South Carolina and shall have received any necessary certificate of public convenience and necessity or other required authority from the South Carolina Public Service Commission or the Federal Energy Regulatory Commission. Evidence that such authority has been acquired or that it is not required will be filed with the Municipality.

Section 6: All work upon the streets and public places of the Municipality shall be in accordance with all applicable standards, codes, and ordinances, and will be done under the general supervision of the Mayor and Council of the Municipality. All new construction will, wherever practicable, be placed underground; however, service lines, cables and/or equipment will be allowed to be placed aboveground if other existing service lines, cables and/or equipment in that area are installed aboveground. Any necessary aboveground construction will, wherever practicable, utilize existing utility poles. No street, alley, bridge, right-of-way or other public place used by the Company shall be obstructed longer than necessary during its work of construction or repair, and shall be restored to the same good order and condition as when said work was commenced. No part of any street, alley, bridge, right-of-way, or other public place of the Municipality, including any public drain, sewer, catch basin, water pipe, pavement or other public improvement, shall be damaged. However, should any such damage occur, the Company shall repair the same as promptly as possible, and, in default thereof, the Municipality may make such repairs and charge the reasonable cost thereof to and collect the same from the Company. The Company shall save the Municipality harmless from all liability or damage (including judgments, decrees, court costs, and defense costs) arising out of the Company's operations within the corporate limits of the Municipality, the exercise of the privileges granted to the Company by this ordinance, or the acts or omissions of the Company's employees, contractors, or agents.

Section 7: In consideration of the grant of authority to utilize the streets and public places of the Municipality for the provision of Telecommunication Services, and in accordance with applicable laws and ordinances, the Company shall pay such lawful franchise fees, business license taxes, and administrative fees as are presently permitted by Article 20 of Chapter 9 of Title 58 of the 1976 Code of Laws of South Carolina, as enacted in 1999, and as may be enacted and imposed by the Municipality. The Company shall also pay all such ad valorem taxes, service fees, sales taxes, or other taxes and fees as may now or hereafter be lawfully imposed on other businesses within the Municipality. Provided, however, that in the event that Article 20 of Chapter 9 of Title 58 of the 1976 Code of Laws of South Carolina, as enacted in 1999, or other laws governing franchise fees, business license taxes and/or other fees with respect to Telecommunication Services shall be substantially modified by subsequent legislation or court decision, the provisions herein contained shall be brought into conformity with the changes in the applicable law by appropriate amendment to this ordinance. If the limitations on the amount of franchise fees, administrative fees, and business license taxes on providers of Retail Telecommunications Services presently contained in said statute shall be removed or modified, the Municipality will be free, by amendment to this ordinance, to impose such fair, reasonable, competitively neutral, and non-discriminatory fees and taxes as may then be permitted by that statute or by such applicable South Carolina and federal law as may then govern.

Section 8: Except as specifically provided herein, or otherwise mandated by law, the privilege granted to the Company by this ordinance does not exempt or excuse the Company from the police power and all other lawfully imposed municipal authority and laws including, but not limited to, those relating

LEGAL DEPARTMENT DRAFT

to zoning, permitting, traffic control, construction and excavation, planning, aesthetics, and the environment.

Section 9: The non-exclusive franchise and consent granted by this ordinance shall be in force and effect for an initial term of two (2) years, and thereafter may be renewed by mutual agreement of both parties in accordance with applicable laws and regulations. On or about the first anniversary of the grant of this franchise, upon the request of Municipality, Company and Municipality shall meet and review the terms of this Ordinance, and any concerns or issues raised in respect thereof, and negotiate in good faith any modifications as the parties may determine, in good faith, are necessary to address such concerns or issues with such consent for modification not unreasonably withheld.

Section 10: This franchise and consent ordinance is subject to the Constitution and laws of the State of South Carolina. In conforming this ordinance to the requirements of S.C. Code Ann. Section 58-9-2200 et. seq. as enacted by the General Assembly of South Carolina in 1999, the Municipality does not concede or imply that the General Assembly has the authority to restrict by general law the powers denied to the General Assembly and reserved to the municipalities of South Carolina by Article VIII Section 15 of the Constitution of South Carolina.

This ordinance is effective as of final reading.

Requested by:

Requested by:

Assistant City Manager Palen

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

Introduced:

Final Reading:

Mayor

ATTEST:

City Clerk

Last revised: 5/29/2018

18000320

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-031 - To MCImetro Access Transmission Services Corp., its Successors and Assigns the Right, Power and authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** 2018-031 MCImetro Access franchise (PDF)

ORDINANCE NO.: 2018-031

To MCImetro Access Transmission Services Corp., its Successors and Assigns the Right, Power and Authority to Construct, Install, Maintain and Operate In, Over, Upon and Under the Streets and Public Places of the City of Columbia, its Lines, Poles, Wires, Cables and other Telecommunications Facilities to Render Telecommunications Service to Its Customers in the Limits of the City of Columbia for Such Period as Provided Herein; and to Provide for the Payment of Compensation for the Use of the Streets and Public Places

WHEREAS, MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services, a Delaware corporation ("Company") has requested consent of the City of Columbia to use the streets and public places of the municipality to construct, install, maintain, and operate its facilities for use in providing telecommunications services to its customers within the municipality for its own business purposes and profit; and,

WHEREAS, other telecommunications providers either have or are likely to seek a similar consent; and,

WHEREAS, it is the policy of the municipality to permit such entry into the corporate limits and such use of the streets and public places for the provision of telecommunication services, subject to the duty and authority of the municipality to manage its streets, public property and rights-of-way, and to require fair and reasonable compensation from telecommunications providers for the use thereof on a competitively neutral and nondiscriminatory basis and to publicly disclose the amount of such compensation; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia this ____ day of _____, 2018, as follows:

Section 1: As used in this ordinance, the word "Company" means MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services, a Delaware corporation existing under the laws of the State of South Carolina and duly authorized to do business in South Carolina, its successors and assigns.

Section 2: As used in this ordinance, the word "Municipality" means the City of Columbia, South Carolina.

Section 3: As used in this ordinance, the term "Telecommunications Services" has the meaning and definition given to that same term by S.C. Code Ann. Sections 58-9-10 and 58-9-2200 (1) (1999), which includes operation and/or provision of access to transmission facilities and infrastructure for the transmission of voice, data, text, sound, and video using wired telecommunications networks, and 47 USC 153; provided, however, for purposes of this ordinance, the term "Telecommunications Services" does not include cable television. Cable television services may only be provided in the municipal limits pursuant to a separate franchise pursuant to 42 USC 542.

Section 4: The non-exclusive right, power and authority are hereby granted and vested in the Company to construct, install, maintain, and operate in, over, under, and upon the streets, alleys, bridges, rights-of-way and other public places of the Municipality, its lines, poles, antennas, wires,

cables, cabinets, conduits, converters, equipment and other telecommunications facilities and to use those facilities to render Telecommunication Services to its customers within the corporate limits of the Municipality.

Section 5: Prior to the commencement or continuation of any construction or operation in the corporate limits of the Municipality, the Company shall be duly authorized to do business in South Carolina and shall have received any necessary certificate of public convenience and necessity or other required authority from the South Carolina Public Service Commission or the Federal Energy Regulatory Commission. Evidence that such authority has been acquired or that it is not required will be filed with the Municipality.

Section 6: All work upon the streets and public places of the Municipality shall be in accordance with all applicable standards, codes, and ordinances, and will be done under the general supervision of the Mayor and Council of the Municipality. The city has a preference that all new construction will, wherever practicable and economically feasible, be placed underground; however, service lines, cables and/or equipment will be allowed to be placed aboveground if other existing service lines, cables and/or equipment in that area are installed aboveground. Any necessary aboveground construction will, wherever practicable, utilize existing utility poles. No street, alley, bridge, right-of-way or other public place used by the Company shall be obstructed longer than necessary during its work of construction or repair, and shall be restored to the same good order and condition as when said work was commenced. No part of any street, alley, bridge, right-of-way, or other public place of the Municipality, including any public drain, sewer, catch basin, water pipe, pavement or other public improvement, shall be damaged. However, should any such damage occur, the Company shall repair the same as promptly as possible, and, in default thereof, the Municipality may make such repairs after providing notice to Company and charge the reasonable cost thereof to and collect the same from the Company. The Company shall defend and save the Municipality harmless from all liability or damage (including judgments, decrees, court costs, and defense costs) arising out of the Company's operations within the corporate limits of the Municipality, the exercise of the privileges granted to the Company by this ordinance, or the acts or omissions of the Company's employees, contractors, or agents, unless said liability or damage results from the negligence or willful misconduct of the Municipality, its employees, officers, contractors, or agents. Notwithstanding the foregoing, Company shall not be liable for damages, including but not limited to, delay damages, in the event Company suffers a force majeure or other event beyond its control.

Section 7: In consideration of the grant of authority to utilize the streets and public places of the Municipality for the provision of Telecommunication Services, and in accordance with applicable laws and ordinances, the Company shall pay such lawful franchise fees, business license taxes, and administrative fees as are presently permitted by Article 20 of Chapter 9 of Title 58 of the 1976 Code of Laws of South Carolina, as enacted in 1999, and as may be enacted and imposed by the Municipality. The Company shall also pay all such ad valorem taxes, service fees, sales taxes, or other taxes and fees as may now or hereafter be lawfully imposed on other businesses within the Municipality. Provided, however, that in the event that Article 20 of Chapter 9 of Title 58 of the 1976 Code of Laws of South Carolina, as enacted in 1999, or other laws governing franchise fees, business license taxes and/or other fees with respect to Telecommunication Services shall be substantially modified by subsequent legislation or court decision, the provisions herein contained may be brought into conformity with the changes in the applicable law by appropriate amendment to this ordinance. If the limitations on the amount of franchise fees, administrative fees, and business license taxes on

DRAFT

providers of Retail Telecommunications Services presently contained in said statute shall be removed or modified, the Municipality will be free, by amendment to this ordinance, to impose such fair, reasonable, competitively neutral, and non-discriminatory fees and taxes as may then be permitted by that statute or by such applicable South Carolina and federal law as may then govern.

Section 8: Except as specifically provided herein, or otherwise mandated by law, the privilege granted to the Company by this ordinance does not exempt or excuse the Company from the police power and all other lawfully imposed municipal authority and laws including, but not limited to, those relating to zoning, permitting, traffic control, construction and excavation, planning, aesthetics, and the environment.

Section 9: The non-exclusive franchise and consent granted by this ordinance shall be in force and effect for an initial term of two (2) years, and thereafter may be renewed by mutual agreement of both parties in accordance with applicable laws and regulations. On or about the first anniversary of the grant of this franchise, upon the request of Municipality, Company and Municipality shall meet and review the terms of this Ordinance, and any concerns or issues raised in respect thereof, and negotiate in good faith any modifications as the parties may determine, in good faith, are necessary to address such concerns or issues with such consent for modification not unreasonably withheld.

Section 10: This franchise and consent ordinance is subject to the Constitution and laws of the State of South Carolina. In conforming this ordinance to the requirements of S.C. Code Ann. Section 58-9-2200 et. seq. as enacted by the General Assembly of South Carolina in 1999, the Municipality does not concede or imply that the General Assembly has the authority to restrict by general law the powers denied to the General Assembly and reserved to the municipalities of South Carolina by Article VIII Section 15 of the Constitution of South Carolina.

This ordinance is effective as of final reading.

Requested by:

Assistant City Manager Palen

Mayor

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

ATTEST:

City Clerk

Introduced:
Final Reading:

DRAFT

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-029 - Amending Ordinance 2015-034 Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS Nos. 11401-10-01, for installation and maintenance of a driveway along each block, brick pavers, landscaping and irrigation and authorizing removal and construction of new sidewalks along Bull Street and Pickens Street to include revised plans for the addition of a turn lane and changes to landscaping and curbing along Gervais Street**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** 2018-029 amend 2015-034 USC Law School encroachment(PDF)

LEGAL DEPARTMENT DRAFT

ORDINANCE NO. 2018-029

Amending Ordinance 2015-034 Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS Nos. 11401-10-01, for installation and maintenance of a driveway along each block, brick pavers, landscaping and irrigation and authorizing removal and construction of new sidewalks along Bull Street and Pickens Street to include revised plans for the addition of a turn lane and changes to landscaping and curbing along Gervais Street

WHEREAS, by Ordinance No.: 2015-034 enacted on May 5, 2015, City Council granted the University of South Carolina (hereinafter "Grantee") right to use the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS #11401-10-01, for installation and maintenance of a driveway along each block measuring approximately twenty-five (25') feet in width and twelve (12') feet in length, and removal and replacement of the sidewalk along Bull Street approximately four hundred twenty-two (422') feet in length and six (6') feet in width and removal and replacement of the sidewalk along Pickens Street approximately four hundred twenty-two (422') feet in length and varying in width from six (6') feet to twelve (12') feet, and installation and maintenance of brick pavers approximately three hundred seventy-five (375') feet in length and approximately ten (10') feet in width, and landscaping and irrigation system, all as shown in Ordinance No.; 2015-034 a copy of which is attached hereto and incorporated herein; and,

WHEREAS, Grantee desires to amend Ordinance No.: 2015-034 to include revised plans for the Gervais Street right of way area to reflect an addition of a turn lane approximately one hundred thirty (130') feet in length, and changes to landscaping and curbing along Gervais Street all as shown on the attached drawings; and,

WHEREAS, it appears that the amendments to the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ___ day of _____, 2017, that Ordinance No.: 2015-034 is amended to include revised plans for the Gervais Street right of way area to reflect an addition of a turn lane approximately one hundred thirty (130') feet in length, and changes to landscaping and curbing along Gervais Street all as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia, South Carolina Department of Transportation and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

LEGAL DEPARTMENT DRAFT

1. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets;

2. All trees shall be protected;

3. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained;

4. Grantee is to coordinate existing and proposed crosswalks, ramps and curb cuts to insure proper alignment.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

MAYOR

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

ATTEST:

City Clerk

Introduced:
Final Reading:

Last revised: 5/29/2018
18000995

CITY COUNCIL
ENCROACHMENT SUMMARY
2018-029

1100 BLOCKS OF BULL AND PICKENS STREET
1500 BLOCKS OF GERVAIS AND SENATE STREET
ADJACENT TO THE UNIVERSITY OF SOUTH CAROLINA
SCHOOL OF LAW
TURN LANE, DRIVEWAY, LANDSCAPING AND IRRIGATION

Subject Property:	Right-of-way adjacent to the 1100 blocks of Bull Street and Pickens Street and the 1500 block of Senate Street adjacent to the University of South Carolina School of Law, TMS#11401-10-01
Council District:	3
Proposal:	Request approval for the installation and maintenance driveways on each block, brick pavers, landscaping and irrigation
Applicant:	University of South Carolina
Staff Recommendation:	Approval.

Detail:	This is a request to amend Ordinance Number 2015-034 to include a turn lane and revisions to the landscape plan as shown on the attached drawings. Conditions of the proposed encroachment are as follows: 1. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets; 2. All trees shall be protected; 3. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained; 4. Grantee is to coordinate existing and proposed crosswalks, ramps and curb cuts to insure proper alignment.

CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning & Development Services	Recommend approval.
Streets	Recommend approval.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval. University of South Carolina must maintain landscaping and irrigation.
Land Development	Recommend approval.
Fire	Recommend approval.

University of South Carolina
CAMPUS PLANNING
AND CONSTRUCTION
COLUMBIA, SC 29208

A/E Seal

SOUTH CAROLINA
RB TODD & ASSOCIATES, INC.
No. CO3047
CERTIFICATE OF AUTHORIZATION

A/E Seal

SOUTH CAROLINA
PROFESSIONAL ENGINEER
No. 22475
CLAYTON W. CANNON
1/22/15

University of South Carolina
School of Law

1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

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Project Number	Date	Drawn by	Checked by	Date
28854.002	11/29/16	CWC	CWC	01/16/18

No.	Description	Date
1.	GERVAIS CURB MOD.	

Key Plan

Drawing Title.
EXISTING CONDITIONS - GERVAIS CURB PLAN and DEMO PLAN

Drawing No. C1.1

TRAFFIC CONTROL NOTE

CONTRACTOR TO INSTALL TRAFFIC CONTROL PER SCDOT AND CITY TRAFFIC REQUIREMENTS. LANE CLOSURES ONLY BETWEEN THE HOURS OF 9 AM TO 4 PM. ALL TRAFFIC CONTROL TO BE IN ACCORDANCE WITH APPROVED ENCROACHMENT PERMIT.

DEMOLITION NOTES

1) THE CONTRACTOR SHALL FIELD VERIFY ALL ITEMS TO BE DEMOLISHED AND REMOVED FROM THE SITE. THE VERIFICATION PROCESS SHALL INCLUDE VISITING AND WALKING THE SITE. ALL ITEMS REQUIRING DEMOLITION/ REMOVAL, WHETHER SHOWN ON THIS PLAN OR NOT, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
2) PRIOR TO COMMENCEMENT OF TREE REMOVAL THE CONTRACTOR SHALL WALK THE SITE WITH THE OWNER AND/OR OWNER'S REPRESENTATIVE TO IDENTIFY TREES AND/OR VEGETATION TO REMAIN. REMOVAL OF ANY TREES AND/OR VEGETATION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
3) THERE SHALL BE NO BURNING ON SITE.
4) EXISTING IMPROVEMENTS SO NOTED, ARE TO BE REMOVED FROM THE SITE BY THE CONTRACTOR AND DISPOSED OF ACCORDING TO APPLICABLE REGULATIONS.
5) THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING THE REMOVAL AND/OR RELOCATION OF ALL UTILITIES (ABOVE AND BELOW GROUND LEVEL) AS NECESSARY TO ACCOMMODATE CONSTRUCTION IMPROVEMENTS SHOWN ON THESE PLANS AND AS REQUIRED TO FACILITATE CONSTRUCTION.
6) THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL SERVICES WHICH ARE INDICATED TO BE EXTENDED OR OTHERWISE REUSED.
7) ALL EXISTING CONCRETE AND/OR ASPHALT PAVEMENT THAT IS INDICATED ON THESE PLANS TO BE REMOVED FROM THE PROJECT SITE SHALL BE DISPOSED OF OFF SITE BY THE CONTRACTOR ACCORDING TO APPLICABLE CODES.
8) THE CONTRACTOR SHALL CONSULT THE OWNER REGARDING SALVAGE. ANY ITEMS NOT REQUESTED BY THE OWNER SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DEMOLISH AND/OR LEGALLY DISPOSE OF.
9) EROSION AND SEDIMENT CONTROL DEVICES MUST BE IN PLACE PRIOR TO DEMOLITION.
10) IF ANY HAZARDOUS MATERIAL IS ENCOUNTERED DURING DEMOLITION, THE CONTRACTOR SHALL COORDINATE WITH THE OWNER AND APPROPRIATE AGENCIES FOR PROPER REMOVAL AND DISPOSAL.
11) DEMOLITION SHALL MEET ALL APPLICABLE STATE, LOCAL, AND FEDERAL REGULATIONS. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING APPLICABLE DEMO AND DISPOSAL PERMITS.
12) CONTRACTOR SHALL GRADE DEMOLISHED AREAS TO DRAIN (PIPES, PARKING, ETC.)

GENERAL NOTES

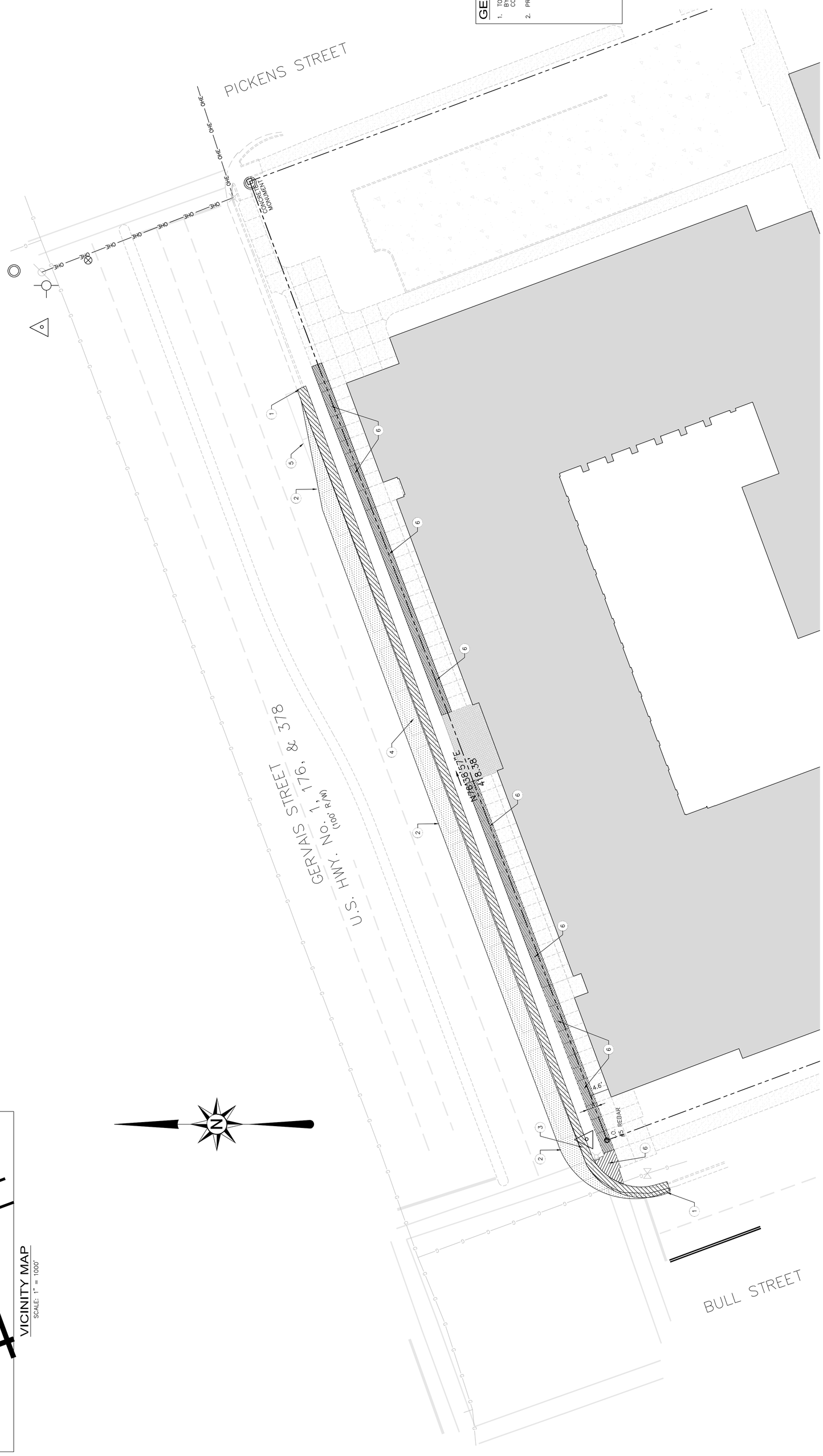
1. TOPOGRAPHIC SURVEY WAS COMPLETED BY LUCIUS COBB IN 2005 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. PROPERTY INFORMATION
   TMS# R11401-10-01
   OWNER: UNIVERSITY OF SOUTH CAROLINA
   OWNER ADDRESS: 743 GREENE STREET
   COLUMBIA SC

   EXISTING SITE ADDRESS: 1531 SENATE STREET
   CONTACT: EMILY JONES
   PHONE: 803-777-7592
   CURRENT ZONING: C-1
   PROPOSED ZONING: C-4
   TOTAL ACREAGE: 4.05 ACRES

LEGEND

DEMOLITION	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		PROPERTY LINE/RIGHT OF WAY
N/A	N/A	BUILDING
N/A		LIGHT POLE
N/A		TREE
		BITUMINOUS SURFACE
		CONCRETE SURFACE
		BRICK WALKWAYS
N/A	309	CONTOUR
N/A	× (309.50)	SPOT ELEVATION
N/A		CHAIN LINK FENCE
N/A	WV	WATER VALVE
N/A	WM	WATER METER
N/A		UNDERGROUND ELECTRIC LINE w/LIGHT POLE
N/A		SANITARY SEWER LINE w/MANHOLE
N/A		SANITARY SEWER CLEANOUT
N/A		STORM DRAIN LINE w/STRUCTURE
(1)	N/A	KEY NOTE REFERENCE
N/A		GAS LINE

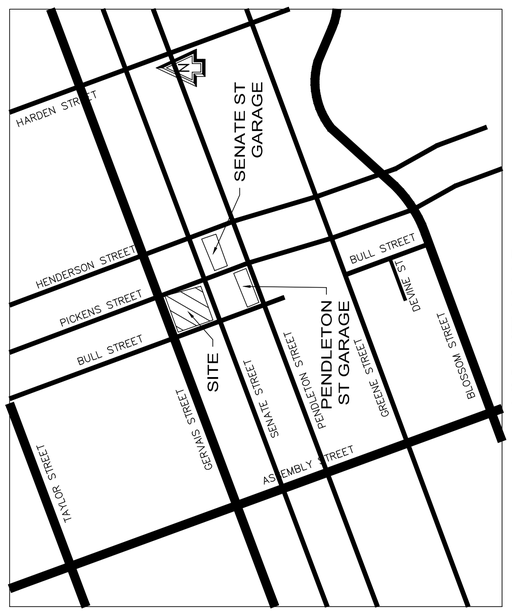
GRAPHIC SCALE
(IN FEET)
1 inch = 20 ft.



The Palmetto Utility Protection Service, Inc.
819 Dutch Square Blvd., Suite 320 Columbia, South Carolina 29210 (803) 799-1117
South Carolina Call 811 Before you Dig
CALL 811
3 DAYS BEFORE DIGGING IN SOUTH CAROLINA
CONTRACTOR SHALL CONTACT THE UNDERGROUND LOCATORS EVERY 10 DAYS FOR AN UPDATE TO UTILITY LOCATIONS.

KEY NOTES

1. SAWCUT AND REMOVE EXISTING CURB AND GUTTER COMPLETE
2. SAWCUT AND REMOVE ASPHALT PAVEMENT COMPLETE
3. REMOVE EXISTING CATCH BASIN AND INSTALL NEW JUNCTION BOX AT SAME LOCATION.
4. COORDINATE WITH SCEG TO RAISE EXISTING ELECTRIC UTILITY VAULT MANHOLE ACCESS
5. BLACKOUT ANY REMAINING PARALLEL PARKING STRIPES THIS LOCATION
6. SAWCUT AND REMOVE EXISTING CONCRETE SIDEWALK.



VICINITY MAP
SCALE: 1" = 1000'

RB TODD CONSULTING ENGINEERS
7436 Broad River Road Suite 212
Irmo S.C. 29063
Tel 803.781.3141
Fax 803.781.3142
www.rbtodd.com

3/5/2014 8:16:17 AM

GENERAL SITE NOTES

1. TOPOGRAPHIC SURVEY WAS COMPLETED BY LUCIUS COBB IN 2005 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC. NO ADDITIONAL TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. PROPERTY INFORMATION
   TMS# R11401-10-01
   OWNER: UNIVERSITY OF SOUTH CAROLINA
   OWNER ADDRESS: 743 GREENE STREET COLUMBIA SC
   EXISTING SITE ADDRESS: 1531 SENATE STREET
   CONTACT: ANN DERRICK
   PHONE: 803-777-5811
   CURRENT ZONING: C-4
   TOTAL AREA: 4.04 ACRES
   C-4 ACREAGE = 2.845 ACRES
3. ACCORDING TO FEMA FLOOD INSURANCE RATE MAP 45079C0094H, DATED February 20, 2002, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X".
4. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
5. THE CONTRACTOR SHALL NOTIFY PUPS AT 1-888-721-7877 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.
6. THE CONTRACTOR SHALL REFER TO ALL APPROVED ENCROACHMENT PERMITS PRIOR TO COMMENCING WITH WORK WITHIN ROAD R/W.
7. ALL MARKINGS WITHIN SCDOT R/W TO BE THERMOPLASTIC

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		BUILDING
N/A		LIGHT POLE
		CURB AND GUTTER
		CONCRETE SIDEWALK
N/A		BITUMINUOUS SURFACE
N/A	N/A	CONCRETE SURFACE - HEAVY DUTY
	N/A	PAVER SURFACE
(1)	N/A	KEY NOTE REFERENCE

KEY NOTES

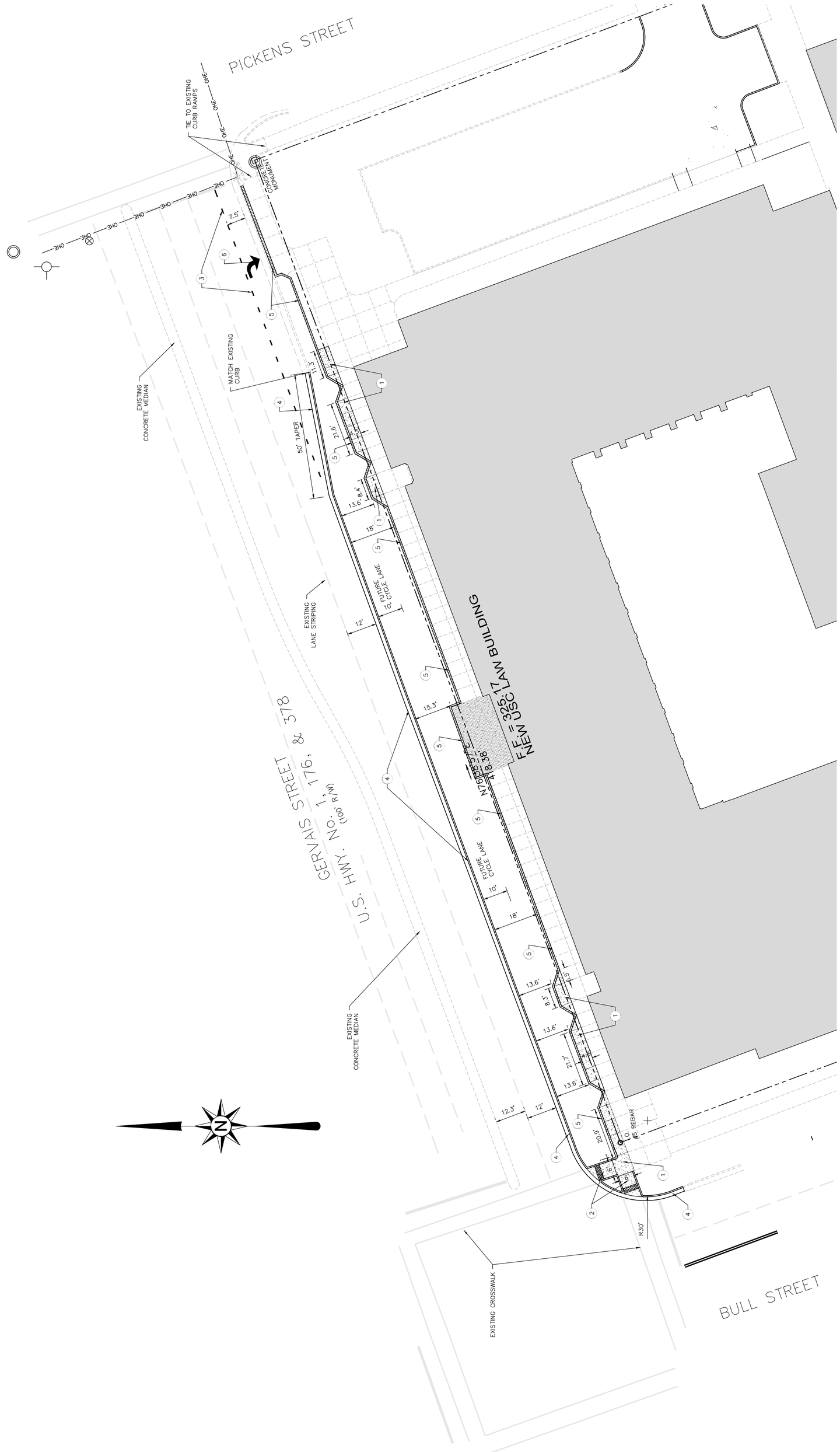
1. NEW CONCRETE SIDEWALK
2. NEW CONCRETE HANDICAP RAMP and RETURN CURB WITH DETECTABLE WARNING - SEE SCDOT DETAIL 720-981-36
3. 4" WHITE SKIP STRIPING (2' STRIPE WITH 5' GAP PER SCDOT DETAIL 625-305-00
4. NEW 24" CURB & GUTTER
5. NEW BRICK HEADER BAND
6. NEW DIRECTIONAL ARROW - THERMOPLASTIC

TRAFFIC CONTROL NOTE

CONTRACTOR TO INSTALL TRAFFIC CONTROL PER SCDOT AND CITY TRAFFIC REQUIREMENTS. LANE CLOSURES ONLY BETWEEN THE HOURS OF 9 AM TO 4 PM. ALL TRAFFIC CONTROL TO BE IN ACCORDANCE WITH APPROVED ENCROACHMENT PERMIT.

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.



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The Palmetto Utility Protection Service, Inc.
811 Knox Abbott Drive, Suite 200 Cayce, South Carolina 29033 (803) 935-1117

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CALL 811
CONTRACTOR SHALL CONTACT THE UNDERGROUND LOCATORS EVERY 10 DAYS FOR AN UPDATE TO UTILITY LOCATIONS.

Key Plan

No.	Description	Date
1.	1 GERVAIS CURB MOD.	11/29/16

Project Number 28854.002
Drawn by CWC
Checked by CWC
Date 01/16/18

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GERVAIS CURB PLAN

Drawing Title.

Drawing No. C2.1

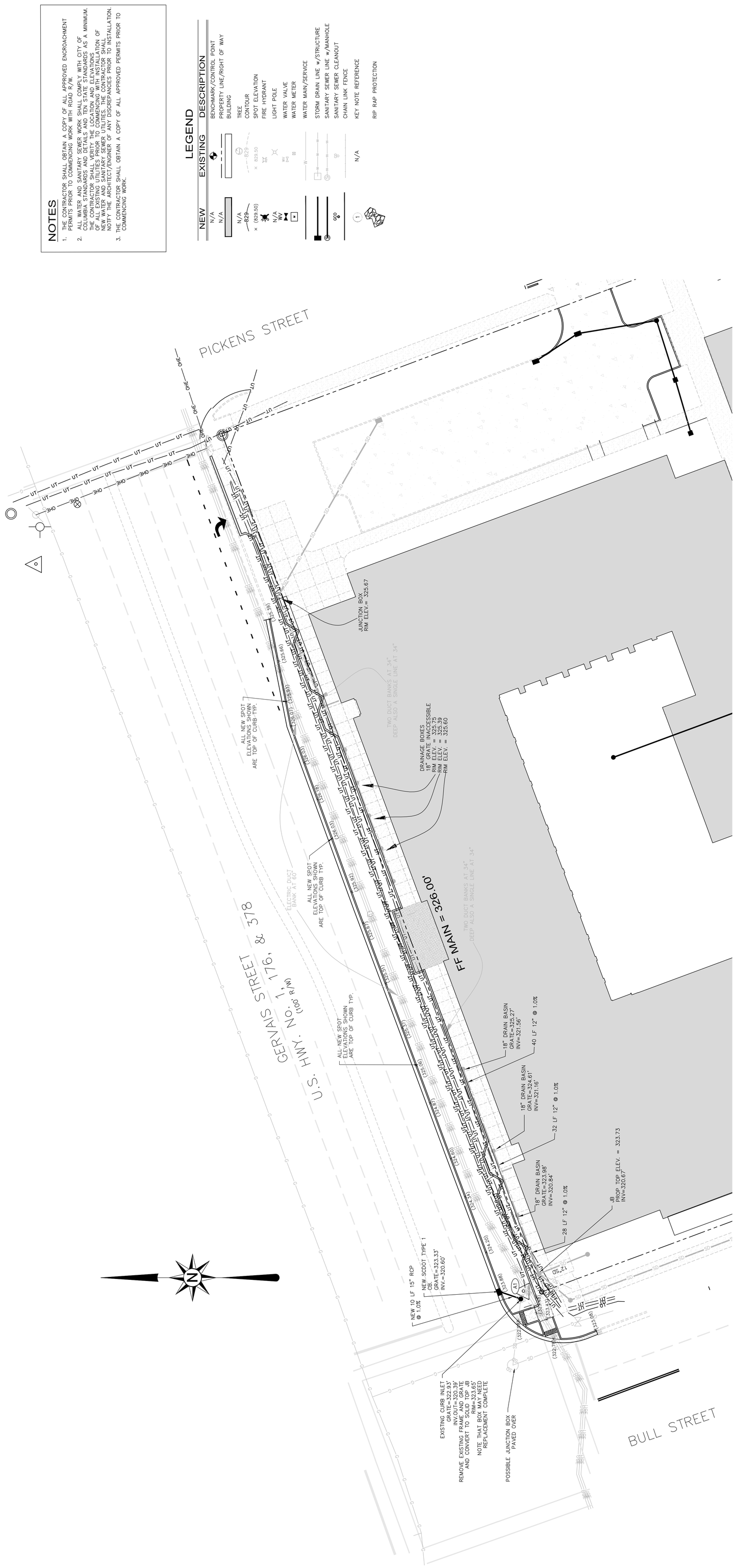
University of South Carolina School of Law

1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

A/E Seal: SOUTH CAROLINA PROFESSIONAL ENGINEER No. 22475 CLAYTON W. CANNON 1/22/15

A/E Seal: SOUTH CAROLINA RB TODD & ASSOCIATES, INC. No. C03047 CERTIFICATE OF AUTHORIZATION

University of South Carolina
CAMPUS PLANNING
AND CONSTRUCTION
COLUMBIA, SC 29208



NOTES

1. THE CONTRACTOR SHALL OBTAIN A COPY OF ALL APPROVED ENCROACHMENT PERMITS PRIOR TO COMMENCING WORK WITH ROAD R/W.
2. ALL WATER AND SANITARY SEWER WORK SHALL COMPLY WITH CITY OF COLUMBIA STANDARDS AND DETAILS AND STATE STANDARDS AS A MINIMUM. THE CONTRACTOR SHALL VERIFY THE LOCATION AND ELEVATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCING WITH INSTALLATION OF NEW WATER AND SANITARY SEWER UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT/ENGINER OF ANY DISCREPANCIES PRIOR TO INSTALLATION.
3. THE CONTRACTOR SHALL OBTAIN A COPY OF ALL APPROVED PERMITS PRIOR TO COMMENCING WORK.

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		PROPERTY LINE/RIGHT OF WAY
		BUILDING
N/A	829	TREE
	829	CONTOUR
	× 829.50	SPOT ELEVATION
N/A		FIRE HYDRANT
		LIGHT POLE
N/A	WV	WATER VALVE
		WATER METER
	W	WATER MAIN/SERVICE
		STORM DRAIN LINE w/STRUCTURE
	SS	SANITARY SEWER LINE w/MANHOLE
CCO		SANITARY SEWER CLEANOUT
		CHAIN LINK FENCE
	N/A	KEY NOTE REFERENCE
		RIP RAP PROTECTION

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

20 0 10 20 40 80

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859 Dutch Square Blvd, Suite 320 Columbia, South Carolina 29210 (803) 939-1117

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Tel 803.781.3141
Fax 803.781.3142
www.rbtodd.com

Drawing Title.	Drawing No.
GERVAIS CURB GRADING AND DRAINAGE PLAN	C3.1

Key Plan

No.	Description	Date
1.	GERVAIS CURB MOD.	11/29/16

Project Number 26854.002
Drawn By CWC
Checked By CWC
Date 01/16/18

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University of South Carolina
1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

University of South Carolina School of Law

A/E Seal: SOUTH CAROLINA PROFESSIONAL ENGINEER No. 22479 CLAYTON W. CANNON 1/22/15

A/E Seal: SOUTH CAROLINA RB TODD & ASSOCIATES, INC. NO. CO3047 CERTIFICATE OF AUTHORIZATION

University of South Carolina
CAMPUS PLANNING
AND CONSTRUCTION
COLUMBIA, SC 29208

GENERAL SITE NOTES

1. TOPOGRAPHIC SURVEY WAS COMPLETED BY LUCIUS COBB IN 2005 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.

2. PROPERTY INFORMATION
   TMS# 811401-10-01
   OWNER: UNIVERSITY OF SOUTH CAROLINA
   OWNER ADDRESS: 743 GREENE STREET
   COLUMBIA SC
   EXISTING SITE ADDRESS: 1531 SENATE STREET
   CONTACT: ANN DERRICK
   PHONE: 803-777-5811
   CURRENT ZONING: C-4
   TOTAL ACREAGE: 4.05 ACRES
   C-4 ACREAGE = 2.845 ACRES

3. PARKING REQUIREMENTS:
   A. 1 PER 5 SEATS IN MAIN ASSEMBLY HALL
      298 SEATS / 5 = 60 SPACES
   B. 4 PER CLASSROOM
      15 CLASSROOMS X 4 = 60 SPACES
   C. 2 PER OFFICE
      165 OFFICES X 2 = 330 SPACES
   TOTAL REQUIRED = 60+60+330 = 450 SPACES
   DUE TO LOCATION IN CITY DD OVERLAY, CITY ALLOWS 50% REDUCTION = 225 SPACES REQUIRED

4. PARKING PROVIDED:
   A. ONSITE PARKING = 29 SPACES (INCL 7 HANDICAP)
   B. SENATE STREET GARAGE = 196 SPACES
   TOTAL PROVIDED = 225 SPACES

   6 ADDITIONAL PARKING SPACES PROVIDED IN USC PENDLETON & SENATE STREET PARKING DECKS

3. ACCORDING TO FEMA FLOOD INSURANCE RATE MAP 45079C0094H, DATED February 20, 2002, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X".

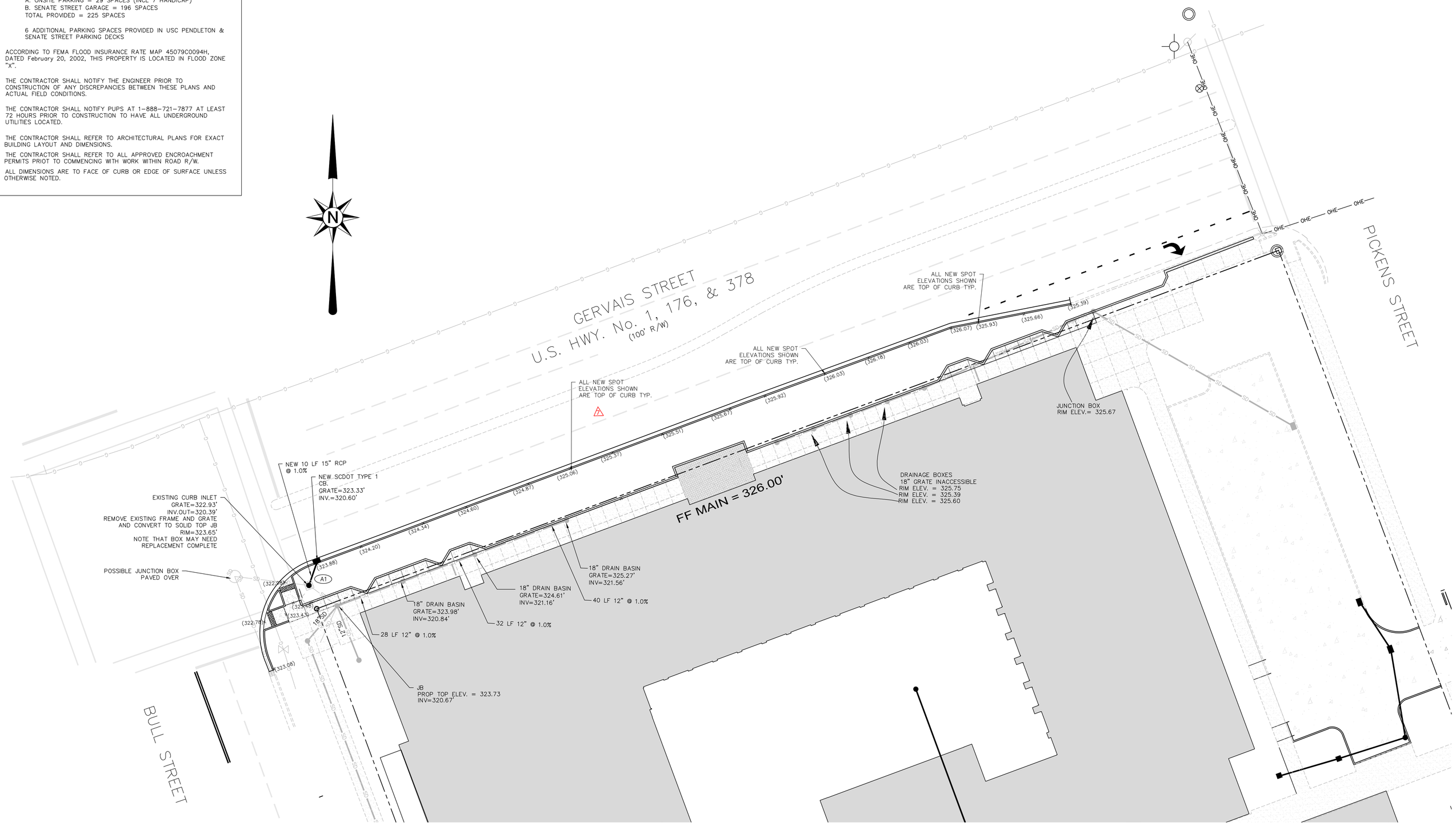
4. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.

5. THE CONTRACTOR SHALL NOTIFY PUPS AT 1-888-721-7877 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.

6. THE CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT BUILDING LAYOUT AND DIMENSIONS.

7. THE CONTRACTOR SHALL REFER TO ALL APPROVED ENCROACHMENT PERMITS PRIOT TO COMMENCING WITH WORK WITHIN ROAD R/W.

8. ALL DIMENSIONS ARE TO FACE OF CURB OR EDGE OF SURFACE UNLESS OTHERWISE NOTED.



NOTES

1. THE CONTRACTOR SHALL OBTAIN A COPY OF ALL APPROVED ENCROACHMENT PERMITS PRIOR TO COMMENCING WORK WITH ROAD R/W.
2. ALL WATER AND SANITARY SEWER WORK SHALL COMPLY WITH CITY OF COLUMBIA STANDARDS AND DETAILS AND TEN STATE STANDARDS AS A MINIMUM. THE CONTRACTOR SHALL VERITY THE LOCATION AND ELEVATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCING WITH INSTALLATION OF NEW WATER AND SANITARY SEWER UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT/ENGINER OF ANY DISCREPANCIES PRIOR TO INSTALLATION.
3. THE CONTRACTOR SHALL OBTAIN A COPY OF ALL APPROVED PERMITS PRIOR TO COMMENCING WORK.
4. SEE C5.0 FOR GAS SERVICE ROUTING. GAS SERVICE AND METER INSTALLATION TO BE DONE BE SCE&G. COORDINATE SCHEDULING OF INSTALLATION ACCORDINGLY.

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		PROPERTY LINE/RIGHT OF WAY
		BUILDING
N/A		TREE
829	829	CONTOUR
× (829.50)	× 829.50	SPOT ELEVATION
		FIRE HYDRANT
N/A		LIGHT POLE
WV	WV	WATER VALVE
W	W	WATER METER
		WATER MAIN/SERVICE
		STORM DRAIN LINE w/STRUCTURE
		SANITARY SEWER LINE w/MANHOLE
CO	CO	SANITARY SEWER CLEANOUT
		CHAIN LINK FENCE
1	N/A	KEY NOTE REFERENCE
		RIP RAP PROTECTION

The Palmetto Utility Protection Service, Inc.
810 Dutch Square Blvd, Suite 320 Columbia, South Carolina 29210 (803) 939-1117

South Carolina 811 Call 811 Before you Dig

3 DAYS BEFORE DIGGING IN SOUTH CAROLINA

CALL 811

CONTRACTOR SHALL CONTACT THE UNDERGROUND LOCATORS EVERY 10 DAYS FOR AN UPDATE TO UTILITY LOCATIONS.

GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

RB TODD CONSULTING ENGINEERS
7436 Broad River Road Suite 212
Irmo, S.C. 29063
Tel 803.781.3141
Fax 803.781.3142
www.rbtodd.com

University of South Carolina
CAMPUS PLANNING AND CONSTRUCTION
COLUMBIA, SC 29208

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A/E Seal: SOUTH CAROLINA PROFESSIONAL ENGINEER CLAYTON W. CANNON 11/22/15

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School of Law

1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

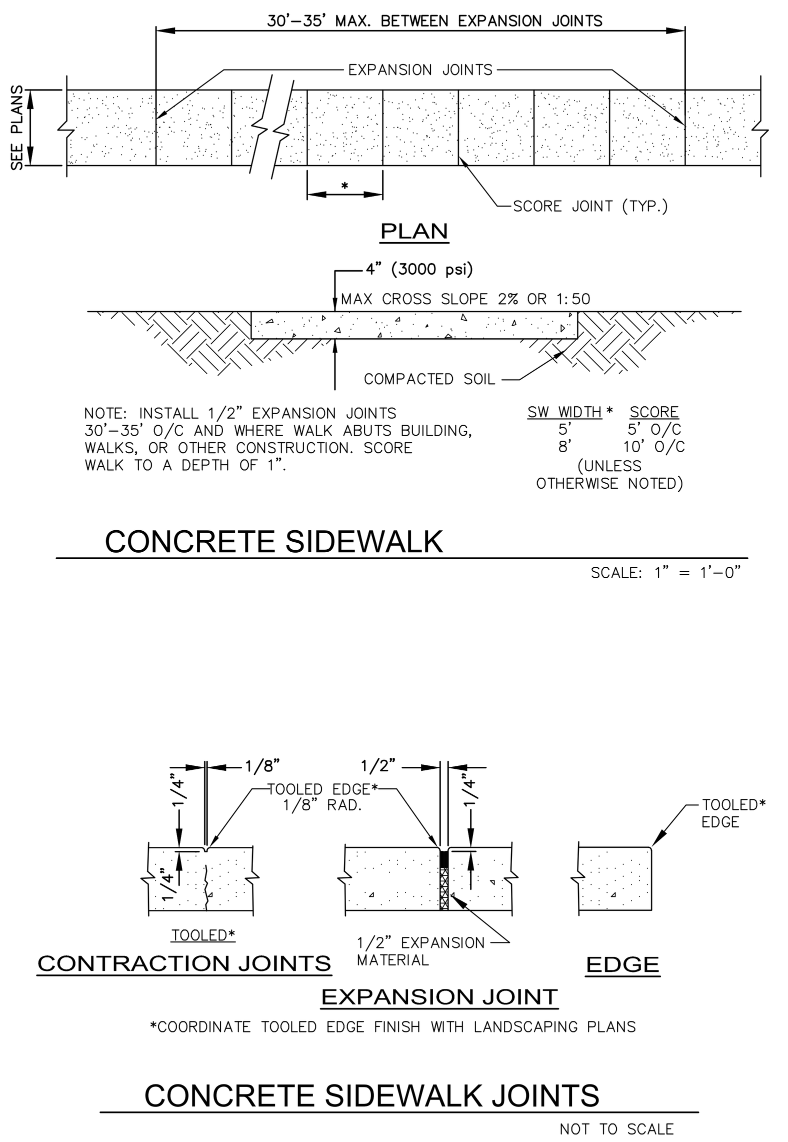
No.	Description	Date
1.	GERVAIS CURB MOD.	11/29/16

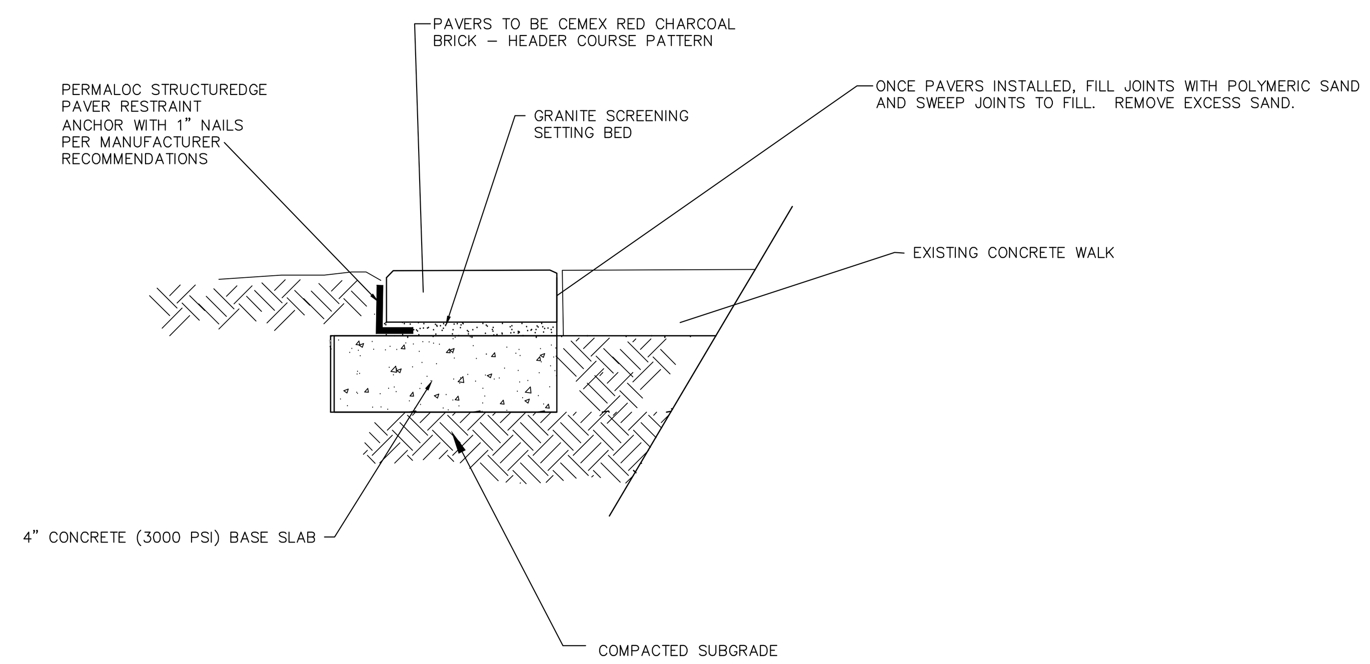
Project Number 26854.002
Drawn By CWC
Checked By CWC
Date 01/16/18

Key Plan

Drawing Title.
GERVAIS CURB GRADING AND DRAINAGE PLAN NO EXISTING UTILITY

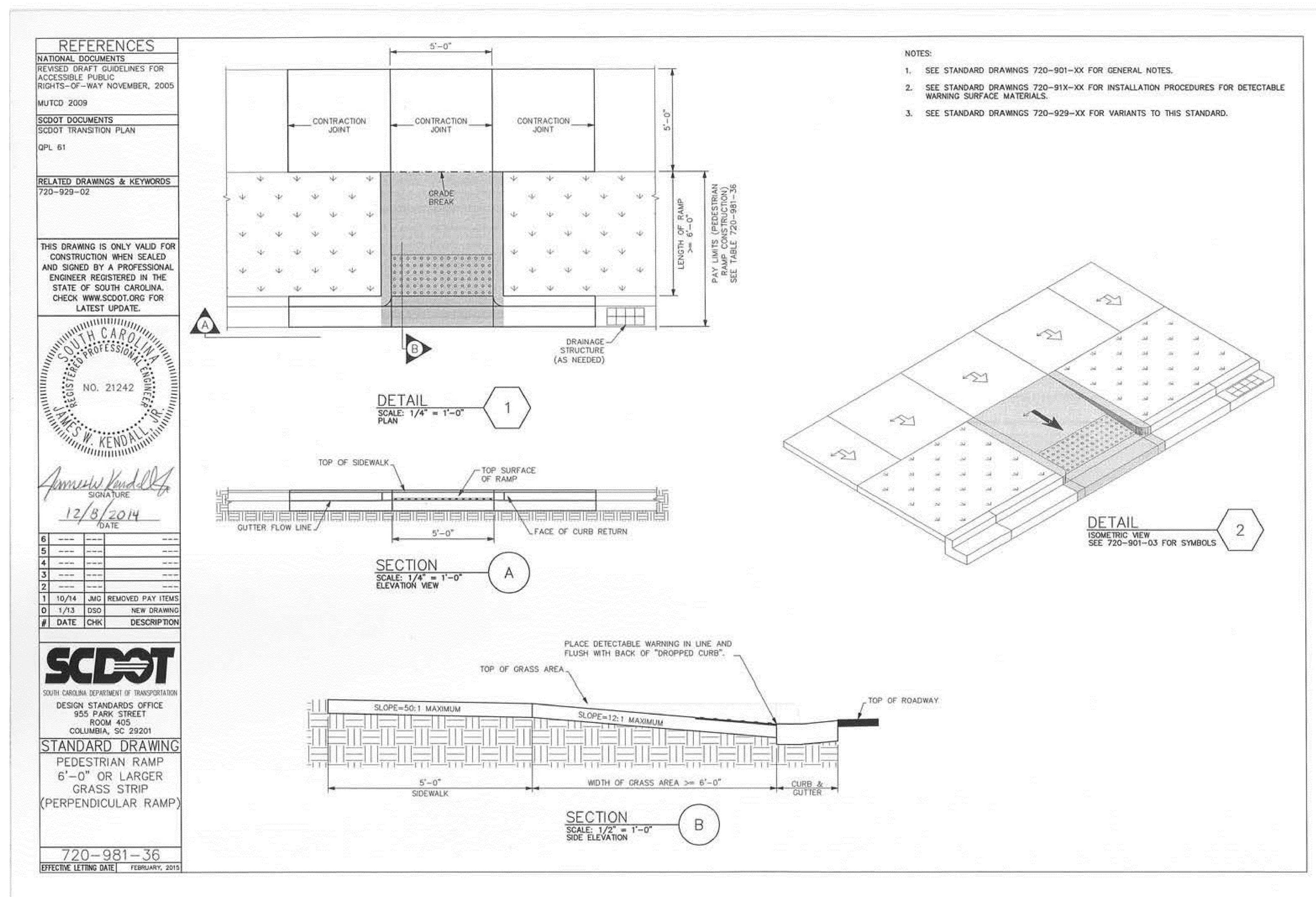
Drawing No.
C3.2





GERVAIS ST. PAVER DETAIL

N.T.S.



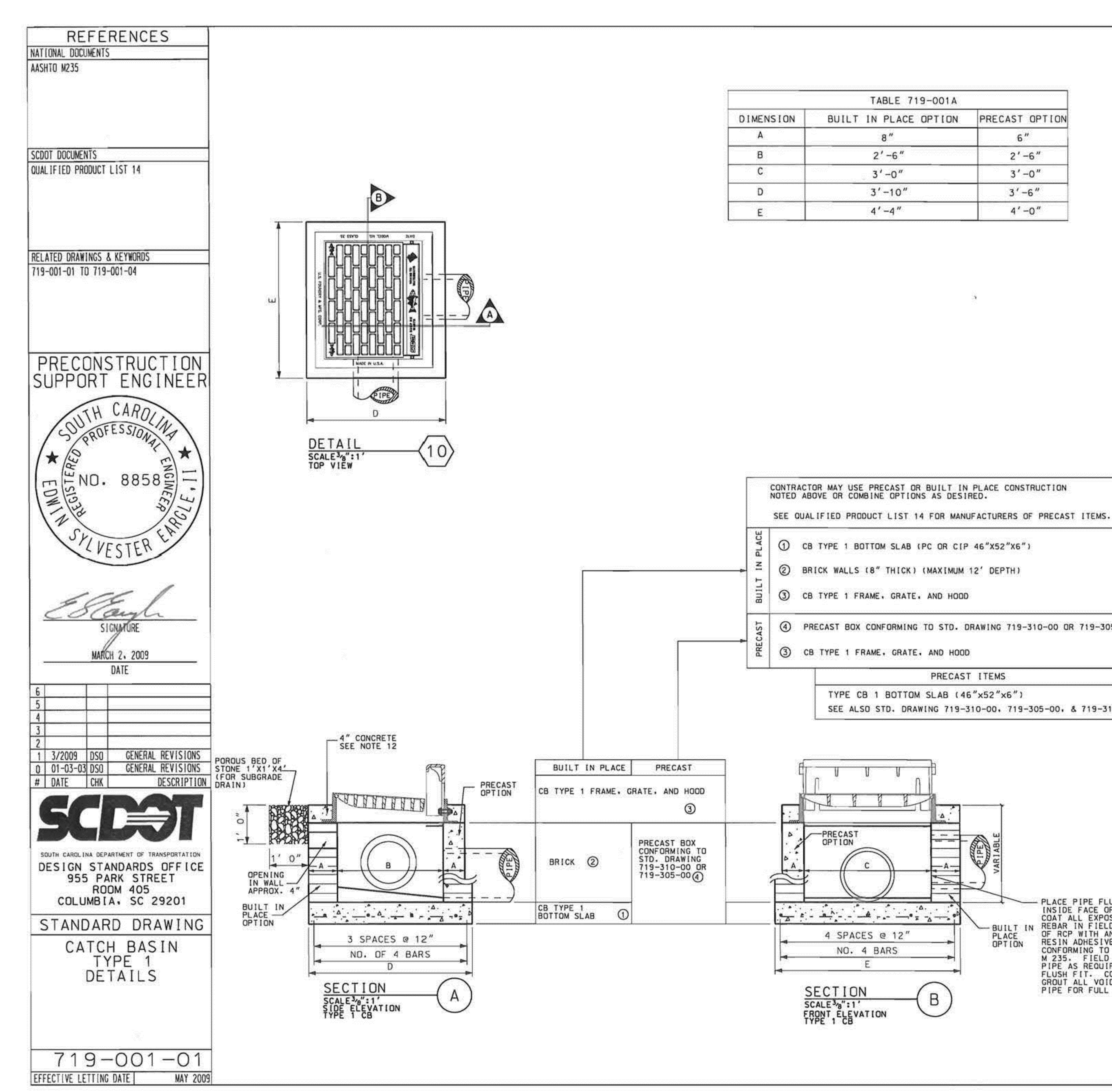


TABLE 719-001A

DIMENSION	BUILT IN PLACE OPTION	PRECAST OPTION
A	8"	6"
B	2'-6"	2'-6"
C	3'-0"	3'-0"
D	3'-10"	3'-6"
E	4'-4"	4'-0"

GENERAL NOTES:

1. FOR BUILT IN PLACE CONSTRUCTION OF THE CATCH BASIN, EITHER BRICK MASONRY (WALLS ONLY) OR CIP CLASS 3000 CONCRETE MAY BE USED. FOR PRECAST CONSTRUCTION, A MINIMUM OF CLASS 4000P CONCRETE SHALL BE USED.
2. CONCRETE WALLS ARE TO BE 6" THICK WITH A MINIMUM REINFORCING STEEL AREA OF 0.20 SQUARE INCHES PER FOOT UNLESS NOTED. FOR BRICK, THE WALLS ARE TO BE 8" THICK. CONCRETE BRICK AND SIMILAR SOLID UNITS SHALL CONFORM TO THE REQUIREMENTS OF ASTM C 55, GRADE S-II. THE INTERIOR DIMENSIONS ARE TO REMAIN AS SHOWN FOR EITHER TYPE OF CONSTRUCTION.
3. THE BOTTOM SLAB OF THE BOX SHALL BE A MINIMUM OF 6" THICK REINFORCED CONCRETE (CLASS 3000 OR 4000P) WITH A REINFORCING STEEL AREA OF 0.20 SQUARE INCHES PER FOOT. WIRE MESH MAY BE USED IN LIEU OF STEEL BARS PROVIDED A MINIMUM OF 0.20 SQUARE INCHES PER FOOT IS MET.
4. MORTAR SHALL BE TYPE S OR M.
5. REINFORCING STEEL SHALL BE ASTM A-706, LOW-ALLOY STEEL DEFORMED BARS FOR CONCRETE REINFORCEMENT, GRADE 60. WIRE MESH SHALL CONFORM TO AASHTO M 55 AND M 221.
6. SEE STANDARD DRAWING 719-550-00 FOR STEPS, WHICH ARE REQUIRED WHEN STRUCTURE DEPTH EXCEEDS 4'-6".
7. SEE STANDARD DRAWINGS 719-420-00 AND 719-425-00 FOR DEPTHS GREATER THAN 12'. PRECAST CONCRETE CIRCULAR DRAINAGE STRUCTURES ARE REQUIRED WHEN THE DEPTH FROM THE TOP OF THE DRAINAGE BOX BOTTOM SLAB TO THE TOP OF THE GROUND EXCEEDS 12'-0".
8. LOCATION AND SIZE OF PIPES ARE SITE SPECIFIC. (SEE DRAINAGE PLANS). THE BOTTOM OF THE CATCH BASIN IS TO BE GROUTED TO THE LOWEST FLOW LINE ELEVATION OF ALL PIPES. IF BOTTOM SLAB IS CAST IN PLACE WITH PIPES INSTALLED, BOTTOM SLAB THICKNESS MUST BE ACHIEVED BEYOND PIPE OUTSIDE DIAMETER.
9. THE CONTRACT UNIT PRICE FOR CATCH BASINS SHALL INCLUDE THE COST OF FURNISHING ALL MATERIALS, (BUILT IN PLACE OR PRECAST), AND WORK INCIDENTAL TO THE CONSTRUCTION OF THE STRUCTURE COMPLETE IN PLACE AS SHOWN, INCLUDING THE CURB AND GUTTER, IN ACCORDANCE WITH THE SCDOT STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION (LATEST EDITION).
10. CASTINGS SHALL CONFORM TO AASHTO M 105, CLASS 35B AND THE SPECIFICATIONS OF AASHTO M 306.
11. (a) STEEL GRATES AND FRAME MAY BE USED IN LIEU OF CAST IRON AS LONG AS THE LOADING (NOTE 11d) AND HYDRAULIC REQUIREMENTS ARE MET, AND ARE ON THE DEPARTMENT'S LIST OF APPROVED SUPPLIERS. (QUALIFIED PRODUCT LIST 45)
(b) STEEL GRATES SHALL BE HOT DIP GALVANIZED IN ACCORDANCE WITH AASHTO M 111.
(c) STEEL GRATES AND FRAMES SHALL BE DIMENSIONED TO BE INTERCHANGEABLE WITH EACH PIECE OF THE CAST IRON GRATE AND FRAME SHOWN. STEEL GRATES MUST HAVE POSITIVE MEANS TO BE RETAINED IN THE FRAME.
(d) STRENGTH REQUIREMENTS OF STEEL GRATES AND FRAMES MUST MEET AASHTO M 306.
(e) MANUFACTURERS DESIRING TO BE PLACED ON THE DEPARTMENT'S QUALIFIED PRODUCT LIST SHOULD CONTACT THE MATERIALS AND RESEARCH ENGINEER FOR PROCEDURES.
12. AFTER THE FRAME AND HOOD ARE SET, THE FINAL 4" OF CLASS 3000 CONCRETE IS TO BE POURED FLUSH WITH THE OUTSIDE EDGE OF THE CATCH BASIN ON ALL SIDES. PROVIDE PROTECTION FOR BOLTS AND NUTS AT FRAME ADJUSTMENT SLOTS. BOLTS AND NUTS SHALL MEET ASTM A-307 AND WILL BE GALVANIZED ACCORDING TO AASHTO M 232.
13. GRATE OPENINGS EXCEED ½" AND ARE NOT SUITABLE FOR PEDESTRIAN TRAFFIC.
14. ALL MANUFACTURING PROCESS FOR THE FRAME, GRATE, AND HOOD MUST OCCUR IN THE UNITED STATES.
15. SEE STANDARD DRAWING 719-305-00 OR 719-310-00 FOR MAXIMUM PIPE DIAMETERS. THE PIPE SIZES SHOWN ARE MAXIMUM FOR BRICK AND PRECAST BOXES WHEN PIPE ENTERS PERPENDICULAR AND AT THE CENTER OF THE BOX WALL. CONTRACTOR SHOULD CONFIRM THAT PIPE USED FITS APPROPRIATELY INTO BOX.
16. ADDITIONAL MATERIAL AND LABOR TO CONSTRUCT FLARED GUTTER TO BE INCLUDED IN THE PAY ITEM CATCH BASIN TYPE 1.

PRECAST NOTES:

17. SUPPLY PRECAST CONCRETE COMPONENTS FOR DRAINAGE ITEMS AT EACH LOCATION FROM A SINGLE SOURCE PRECAST MANUFACTURER THAT HAS BEEN INSPECTED AND APPROVED BY THE MATERIALS AND RESEARCH ENGINEER. SUPPLY ALL INTERCHANGEABLE PRECAST PARTS ON EACH PROJECT FROM A SINGLE SOURCE MANUFACTURER LISTED ON QUALIFIED PRODUCT LIST 14 UNLESS APPROVED BY RCE. ITEMS FROM MULTIPLE MANUFACTURERS SHOULD NOT BE INSTALLED IN INDIVIDUAL LOCATIONS.
18. THE USE OF PRECAST UNITS WILL NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY OF OBTAINING SATISFACTORY INSTALLATIONS. SEE STANDARD DRAWINGS FOR PRECAST CONCRETE DRAINAGE BOX OR STRUCTURE FOR ADDITIONAL DETAILS AND SPECIFICATIONS.
19. LIFT HOLES AND/OR DEVICES MAY BE PLACED AS NECESSARY. ALL LIFT HOLES SHALL BE GROUTED SHUT PRIOR TO COMPLETION OF THE INSTALLATION. ALL LIFTING METHODS MUST MEET OSHA REGULATIONS.
20. THE CONTRACTOR SHALL USE A SINGLE SOURCE MANUFACTURER CHOSEN FROM QUALIFIED PRODUCT LIST FOR PRECAST ITEMS ON THIS DRAWING.
21. PRECAST MANUFACTURER SHALL FOLLOW QUALIFIED PRODUCT POLICY 14.
22. CONTRACTOR MAY SUBMIT DESIGN DRAWINGS AND CALCULATIONS FOR MODIFICATIONS TO THIS ITEM ON A PROJECT BY PROJECT BASIS. MODIFICATIONS TO THESE ITEMS WILL NOT BE LISTED ON ANY QUALIFIED PRODUCT LIST. SUBMIT ALL PROPOSALS FOR PROJECT SPECIFIC MODIFICATIONS TO THE RESIDENT ENGINEER FOR REVIEW BY THE ENGINEER OF RECORD.
23. JOINTS BETWEEN INSTALLED PIECES AND PRECAST ITEMS TO BE PLACED SHALL BE SEALED WITH A ½" GROUT LIFT OR AN APPROPRIATE PLASTIC PREFORMED GASKET (FROM QUALIFIED PRODUCT LIST 7).

PRECAST INSTALLATION NOTES:

24. BED SHALL BE PREPARED AND COMPACTED FOR PRECAST DRAINAGE STRUCTURE AS REQUIRED BY SCDOT STANDARD SPECIFICATIONS FOR PRECAST ITEMS. ELEVATION OF BEDDING MATERIAL SHALL BE APPROPRIATE TO ACCOMMODATE ELEVATION OF ALL PIPES AND REQUIRED BOX TOP ELEVATION.
25. PLACE AND LEVEL PRECAST BOX.
26. PIPES SHALL BE INSTALLED AND GROUTED IN PLACE.
27. PIPES AND BOX SHALL BE BACKFILLED AND COMPACTED AS REQUIRED BY SCDOT STANDARD SPECIFICATIONS.
28. ANY LOCATION WHERE THE ABOVE REQUIREMENTS CANNOT BE MET SHALL BE COMPLETED USING CAST IN PLACE MATERIALS MEETING THE REQUIREMENTS OF THIS STANDARD DRAWING. ANY ADDITIONAL MATERIALS OR COSTS ASSOCIATED WITH THE USE OF PRECAST WILL BE PAID FOR BY THE CONTRACTOR AND MAY NOT BE CHARGED TO SCDOT.
29. PRECAST CONCRETE CIRCULAR STRUCTURES (AS SHOWN ON 719-420-00) ARE REQUIRED FOR THE FOLLOWING APPLICATIONS UNLESS PROHIBITED BY THE PLANS OR SPECIAL PROVISIONS.
(a) ON DRAINAGE STRUCTURES WITH A DEPTH EQUAL TO OR GREATER THAN 12 FEET.
(b) ON DRAINAGE STRUCTURES WHERE THE FLOW LINE ELEVATION OF THE INLET PIPE IS EQUAL TO OR HIGHER THAN THE INSIDE TOP (SOFFIT) OF THE OUTLET PIPE.
(c) AS REQUIRED BY THE PROJECT PLANS.
30. THE PAY ITEM SHALL BE: CATCH BASIN TYPE 1 .... EA

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COLUMBIA, SC 29208

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A/E Seal: SOUTH CAROLINA LICENSED PROFESSIONAL ENGINEER NO. 22775 CLAYTON W. CANNON 1/22/15

University of South Carolina
School of Law

1531 SENATE STREET COLUMBIA, SC 29201

STATE PROJECT NO. H27-9867-AC-B

Project Number	26854.002
Drawn By	CWC
Checked By	CWC
Date	01/16/18

No.	Description	Date
1.	GERVAIS CURB MOD.	11/29/16

Key Plan

Drawing Title: **GERVAIS ST. DETAILS**

Drawing No. **C4.1**

3/5/2014 8:16:17 AM

REFERENCES

NATIONAL DOCUMENTS

SCDOT DOCUMENTS
QPL 61

RELATED DRAWINGS & KEYWORDS

THIS DRAWING IS ONLY VALID FOR CONSTRUCTION WHEN SEALED AND SIGNED BY A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF SOUTH CAROLINA. CHECK WWW.SCDOT.ORG FOR LATEST UPDATE.

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER NO. 21242 JAMES W. KENDALL JR.

SIGNATURE

12/10/2014
DATE

#	DATE	CHK	DESCRIPTION
6	DD/MM/YY	DD/MM/YY	DD/MM/YY
5	DD/MM/YY	DD/MM/YY	DD/MM/YY
4	DD/MM/YY	DD/MM/YY	DD/MM/YY
3	DD/MM/YY	DD/MM/YY	DD/MM/YY
2	DD/MM/YY	DD/MM/YY	DD/MM/YY
1	12/2014	JWC	MODIFIED NOTES
0	8/2012	DSO	NEW DRAWING

SCDOT
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION
DESIGN STANDARDS OFFICE
955 PARK STREET
ROOM 405
COLUMBIA, SC 29201

STANDARD DRAWING
DETECTABLE WARNING MATERIAL GROUTED PAVER

720-911-01
EFFECTIVE LETTING DATE | FEBRUARY, 2015

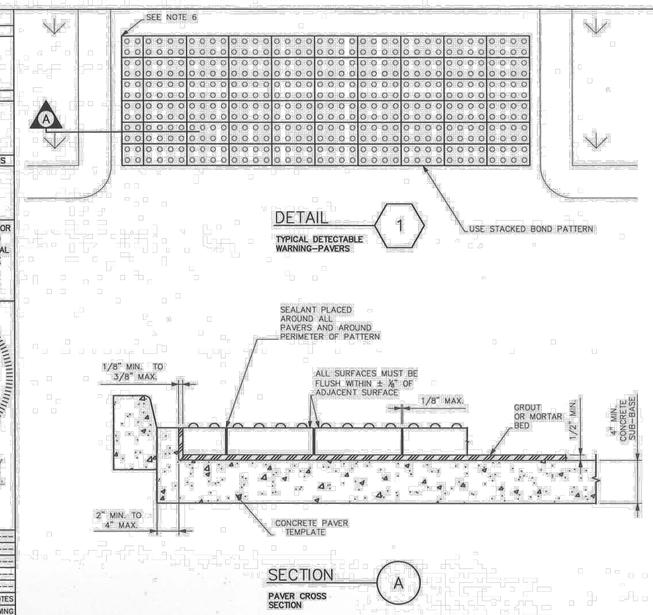


TABLE 720-911A	
ALLOWABLE PAVER SIZE (IN.)	
A	B
12	12
4	8

NOTES:

1. SEE SHEETS 720-001-XX FOR GENERAL NOTES. USE PAVER STYLE WARNING LISTED ON SCDOT QUALIFIED PRODUCT LIST 61 ONLY ON RECTANGULAR WARNING PATTERNS WHERE SPECIFIED IN PLANS OR SPECIAL PROVISIONS. PAVERS ARE NOT ALLOWED WHERE CURVED WARNING PATTERNS ARE SHOWN IN PLANS. CURVED PATTERNS CAN BE ESTABLISHED TO CONFORM TO REQUIREMENTS OF DOME SPACING AND DOME ALIGNMENT LISTED IN THE REVISED DRAFT GUIDELINES FOR ACCESSIBLE PUBLIC RIGHTS OF WAY. CONTRACTOR MUST SUPPLY PAVER PATTERN TO THE DEPARTMENT FOR REVIEW BEFORE ORDERING PAVERS.
2. FOLLOW DETECTABLE WARNING MATERIAL MANUFACTURER'S INSTALLATION INSTRUCTIONS AND THESE STANDARD DRAWINGS. WHERE CONFLICTS EXIST BETWEEN INSTALLATION PROCEDURES, PROVIDE A CERTIFICATION LETTER FORM THE MANUFACTURER STATING THE APPROPRIATE PROCEDURE(S) AND JUSTIFICATION THAT THE PROPOSED PROCEDURE WILL IMPROVE LONG TERM PERFORMANCE. NOTE TO RCE: SUBMIT A COPY OF THE CERTIFICATION LETTER TO THE DESIGN STANDARDS OFFICE SO THAT FUTURE DRAWINGS CAN MINIMIZE CONFLICTS.
3. USE PAVERS ONLY IN LOCATIONS OUTSIDE OF VEHICULAR TRAFFIC.
4. CONSTRUCT CONCRETE PAVER TEMPLATE AS DIRECTED BY THE PAVER MANUFACTURE WHILE MEETING THE MINIMUM GEOMETRY SHOWN.
5. POUR THE SURROUNDING SIDEWALK AND GUTTER APPROACH FLUSH WITH THE TOP OF THE PAVERS TEMPLATE.
6. MINIMIZE THE USE OF FIELD CUT PIECES UNLESS SPECIFIED IN THE PLANS OR SPECIAL PROVISIONS. INSTALL ALL FIELD CUT EDGES ALONG ONLY ONE SIDE OF THE WARNING PATTERN. CUT WARNING SURFACE TO MEET THE REQUIRED GEOMETRY OF THE RAMP WHILE MINIMIZING THE CUTTING OF DOMES.
7. INSTALL THE PAVERS IN A MINIMUM 1/2" THICK BED OF TYPE S MORTAR OR NON SHRINK GROUT AS DIRECTED BY THE PAVER MANUFACTURER.
8. THE BASE OF EACH BLOCK IS TO BE TIGHT AGAINST THE ADJOINING BLOCK.
9. APPLY SEALANT SPECIFIED BY MANUFACTURER AROUND ALL JOINTS AND PERIMETER OF WARNING PATTERN.

REFERENCES

NATIONAL DOCUMENTS

SCDOT DOCUMENTS

RELATED DRAWINGS & KEYWORDS
150-205-00, 720-905-02

PRECONSTRUCTION SUPPORT ENGINEER

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER No. 21242 JAMES W. KENDALL JR.

SIGNATURE

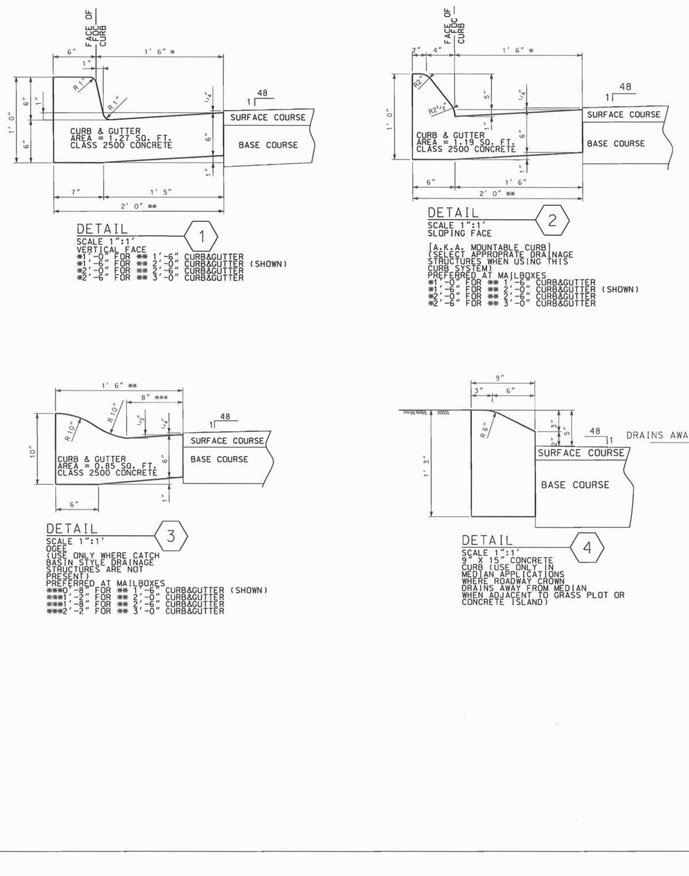
AUGUST 23, 2012
DATE

#	DATE	CHK	DESCRIPTION
6			
5			
4			
3			
2			
1	8/2012	DSO	REMOVED DETAIL 5
0	2/2009	DSO	GENERAL REVISIONS

SCDOT
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION
DESIGN STANDARDS OFFICE
955 PARK STREET
ROOM 405
COLUMBIA, SC 29201

STANDARD DRAWING
CURB & GUTTER (CONCRETE)

720-105-01
EFFECTIVE LETTING DATE | JAN. 2015



NOTES:
1. USE CONCRETE CURB AND GUTTER WITH VERTICAL FACE UNLESS OTHERWISE NOTED.

2. USE MINIMUM CLASS 2500 CONCRETE.

3. USE 1' TRANSITION AT END OF RADII ON INTERSECTING STREETS AND WHERE CURB IS 6 FEET OR GREATER FROM MAINLINE TRAVEL LANE.

4. USE 10' TRANSITION WHERE CURB IS LESS THAN 6 FEET FROM MAINLINE TRAVEL LANE.

5. INCLUDE COST OF WORK TO CONSTRUCT TRANSITIONS IN THE COST PER LF OF CURB AND GUTTER.

6. DEVELOP GUTTER SLOPE ON HIGH SIDE OF SUPERELEVATION AS SHOWN ON STANDARD DRAWING 150-205-00, EXCEPT ON DDEE CURB & GUTTER.

7. USE DETECTABLE WARNINGS AS REQUIRED ON STANDARD DRAWINGS 720-905-XX.

8. WHEN MAILBOXES ARE PRESENT, USE APPROPRIATE CURB TYPE. INSTALL MAILBOXES BEHIND CURB OR SIDEWALK AS SHOWN ON STANDARD DRAWING 203-905-00.

9. PAY ITEMS (MAY NOT BE COMPLETE LIST OF PAY ITEMS)::

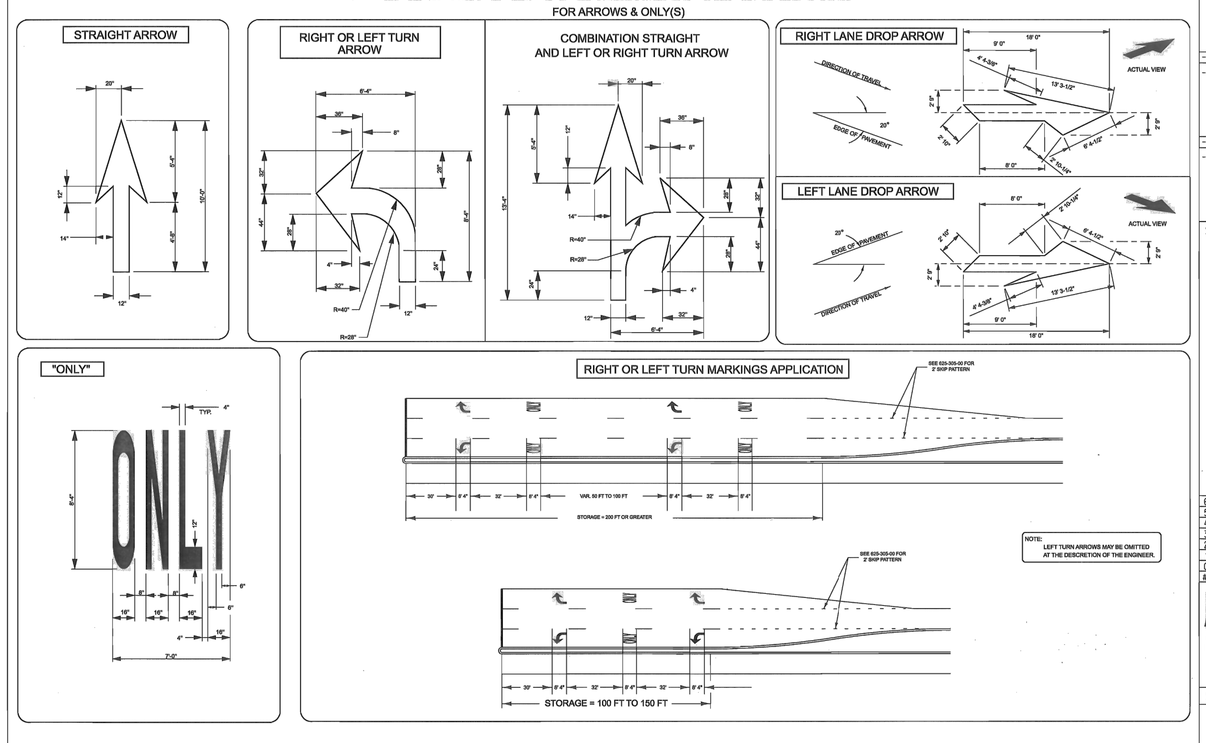
7203100 CONCRETE CURB AND GUTTER (1'-6") VERTICAL FACE	------LF
7203110 CONCRETE CURB AND GUTTER (1'-6") VERTICAL FACE	------LF
7203240 CONCRETE CURB AND GUTTER (1'-6") VERTICAL FACE	------LF
7203310 CONCRETE CURB AND GUTTER (1'-6") SLOPING FACE	------LF
7203320 CONCRETE CURB AND GUTTER (1'-6") SLOPING FACE	------LF
7203325 CONCRETE CURB AND GUTTER (1'-6") SLOPING FACE	------LF
7203345 CONCRETE CURB AND GUTTER (1'-6") SLOPING FACE	------LF
7203350 CONCRETE CURB AND GUTTER (1'-6") DDEE	------LF
7203130 CONCRETE CURB AND GUTTER (1'-6") DDEE	------LF
7203330 CONCRETE CURB AND GUTTER (1'-6") DDEE	------LF
7203340 CONCRETE CURB AND GUTTER (1'-6") DDEE	------LF
7203350 CONCRETE CURB AND GUTTER (1'-6") DDEE	------LF

FOR CURB ONLY
7201000 CONCRETE CURB (9"x 15") ------LF

FOR CONCRETE MEDIAN
7206000 CONCRETE MEDIAN ------SY
7206100 CONCRETE MEDIAN OVERLAY ------SY

STANDARD PAVEMENT MARKINGS

FOR ARROWS & ONLY(S)



THIS DRAWING IS NOT TO SCALE

REFERENCES

SIGNING AND MARKING ENGINEER

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER NO. 23845 MARK H. ANTHONY

SIGNATURE

1-20-05
DATE

#	DATE	CHK	DESCRIPTION
6			
5			
4			
3			
2			
1			
0			

#	DATE	CHK	DESCRIPTION
1	1/2009	DSO	GENERAL REVISIONS
0	3/2008	DSO	GENERAL REVISIONS

SCDOT
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION
DESIGN STANDARDS OFFICE
955 PARK STREET
ROOM 405
COLUMBIA, SC 29201

STANDARD DRAWING

FOR ARROWS & ONLY(S)

625-410-00
EFFECTIVE LETTING DATE | MAY 2005

REFERENCES

NATIONAL DOCUMENTS
AASHTO M 235

SCDOT DOCUMENTS
QUALIFIED PRODUCT LIST 14

RELATED DRAWINGS & KEYWORDS
719-505-01, 719-505-03, 719-420-00

PRECONSTRUCTION SUPPORT ENGINEER

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER NO. 8858 EDWIN SYLVESTER EAGLE, II

SIGNATURE

MARCH 3, 2009
DATE

#	DATE	CHK	DESCRIPTION
6			
5			
4			
3			
2			
1	1/2009	DSO	GENERAL REVISIONS
0	3/2008	DSO	GENERAL REVISIONS

SCDOT
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION
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STANDARD DRAWING
DRAINAGE ACCESS MANHOLE HEAVY DUTY DRAINAGE STRUCTURE

719-505-01
EFFECTIVE LETTING DATE | MAY 2009

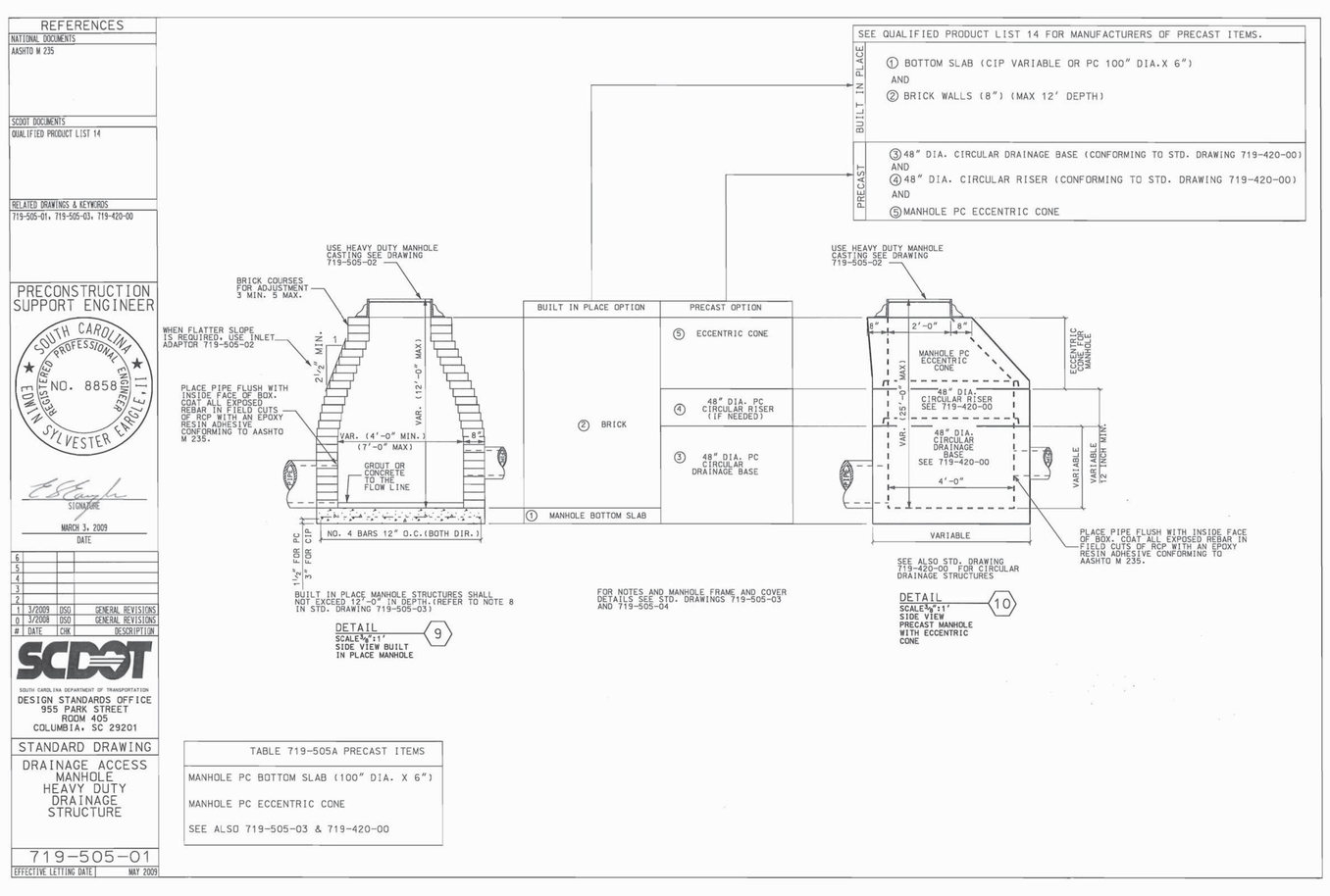


TABLE 719-505A PRECAST ITEMS
MANHOLE PC BOTTOM SLAB (100" DIA. X 6")
MANHOLE PC ECCENTRIC CONE
SEE ALSO 719-505-03 & 719-420-00

University of South Carolina
CAMPUS PLANNING AND CONSTRUCTION
COLUMBIA, SC 29208

A/E Seal: SOUTH CAROLINA RB TODD & ASSOCIATES, INC. NO. C03047 CERTIFICATE OF AUTHORIZATION

A/E Seal: SOUTH CAROLINA PROFESSIONAL ENGINEER CLAYTON W. CANNON 1/22/15

University of South Carolina
School of Law

1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

No.	Description	Date
1.	GERVAIS, CURB MOD.	1/29/16

Project Number 26354.002
Drawn By CWC
Checked By CWC
Date 01/16/18

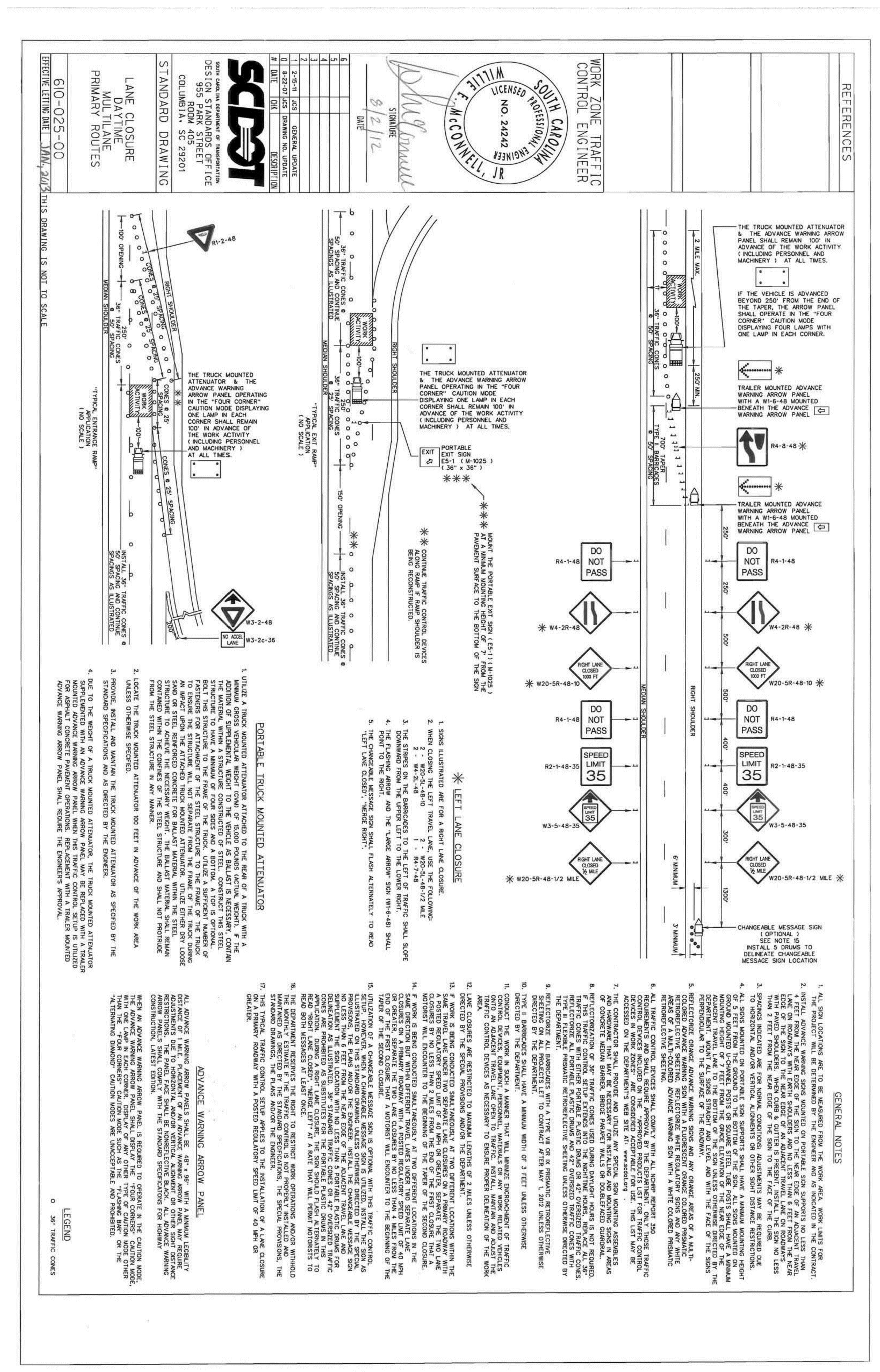
1. Fix dwg.dwt - add 3-dwgs.dwt + clean up
2. Fix dwg.dwt - add 4-dwgs.dwt + clean up
3. Fix dwg.dwt - 2012 to 2014 conversion
4. Fix dwg.dwt - 2014 to 2015 conversion
5. Fix dwg.dwt - 2015 to 2016 conversion
6. Fix dwg.dwt - Add Key Plan
7. pro2.bsd and pro1.bsd - SUPER, R. Hall, 1/22/16
8. Fix dwg.dwt - Add Drawing No. - 1/22/16
9. Fix dwg.dwt - Clean up

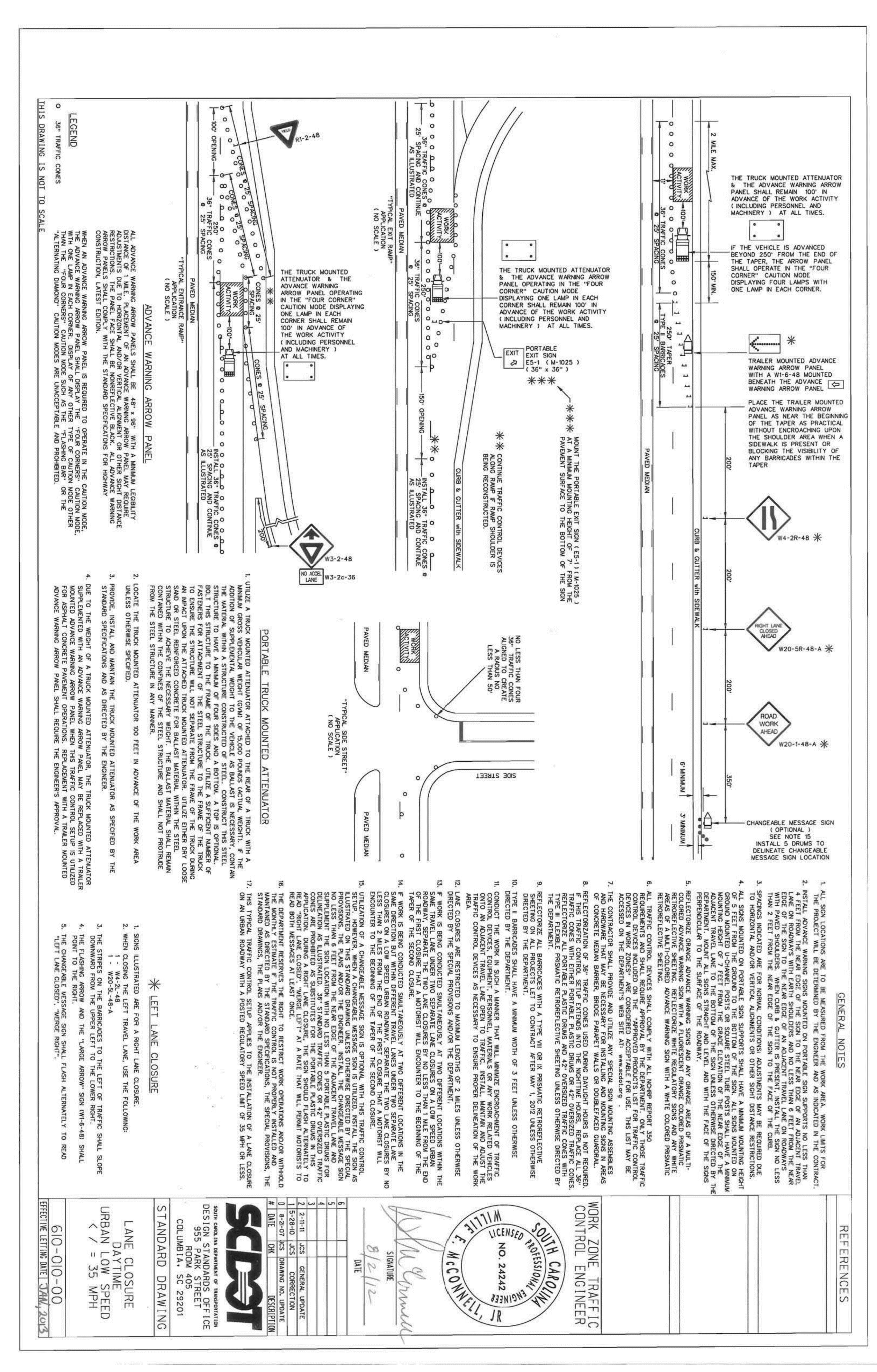
Key Plan

Drawing Title:
GERVAIS ST. DETAILS

Drawing No.
C4.2

3/5/2014 8:16:17 AM





Drawing No. **C4.3**

Drawing Title. **GERVAIS ST. DETAILS**

Key Plan

No.	Description	Date
1.	GERVAIS CURB MOD.	11/29/16

Project Number: 26854.002
Drawn By: CWC
Checked By: CWC
Date: 01/16/18

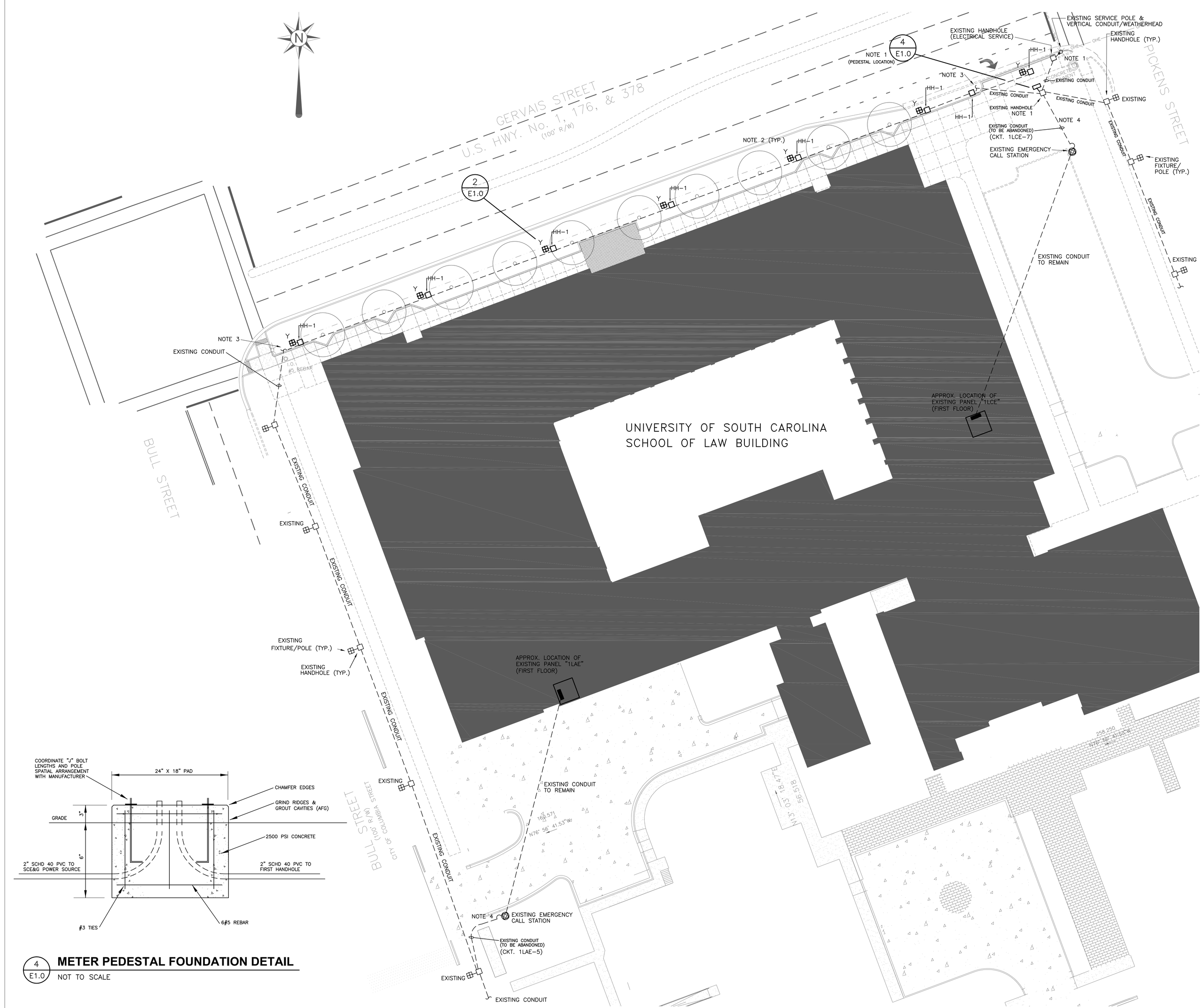
University of South Carolina
School of Law

1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

A/E Seal

A/E Seal

University of South Carolina
CAMPUS PLANNING
AND CONSTRUCTION
COLUMBIA, SC 29208

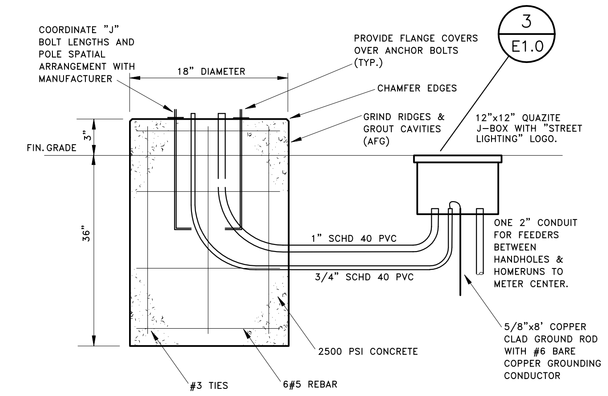


1 E1.0 SITE LIGHTING PLAN

SCALE: 1" = 20'-0"

ELECTRICAL SITE NOTES

1. COORDINATE A NEW 100 AMP, 120/240V, 1 PHASE ELECTRICAL SERVICE FOR STREET LIGHTING WITH SCE&G AND CITY OF COLUMBIA. THIS SERVICE SHALL FEED EXISTING LIGHTING ALONG WEST SIDE OF PICKENS STREET; EXISTING LIGHTING ALONG EAST SIDE OF BULL STREET; AND NEW LIGHTING ALONG SOUTH SIDE OF GERVAIS STREET. PROVIDE SERVICE CONDUCTORS (3#2 IN EXISTING 2"C.) AND SERVICE GROUND (DRIVEN ROD CONNECTED WITH 1#8 CONDUCTOR) FROM EXISTING HANDHOLE ADJACENT TO POWER AT CORNER OF GERVAIS AND PICKENS STREETS. PROVIDE CONCRETE BASE FOR METER PEDESTAL ADJACENT TO EXISTING HANDHOLE IN GRASS AREA. COORDINATE PEDESTAL LOCATION AND INSTALL METERING ENCLOSURE. COORDINATE ALL SERVICE REQUIREMENTS WITH SCE&G (CONTACT: PATRICK BLUME – (803) 217-5523) AND CITY OF COLUMBIA (CONTACT: RON ARMSTEAD (803) 545-3850). PROVIDE 30 AMP, 240V FUSIBLE DISCONNECT SWITCH IN NEMA 3R ENCLOSURE FOR CIRCUIT PROTECTION. SEE WORK STAGING DESCRIPTION IN NOTE 4 BELOW.
2. INSTALL USC-FURNISHED STREET LIGHTING (TYPE "V") AS INDICATED AND FEED WITH NEW 240V, 1 PHASE ELECTRICAL SERVICE AS MENTIONED IN NOTE 1. LIGHT FIXTURES/POLES ARE 150W METAL HALIDE POST TOP LANTERNS ON 14'0 POLES WITH BANNER ARMS (HOLOPHANE# ARU15AMPMTBG3SH/ CHA14F5J12P07ABGBK) AND ARE PRESENTLY STORED BY USC; COORDINATE DELIVERY FROM STORAGE TO SITE WITH USC. STREET LIGHTING POLES SHALL BE LOCATED IN STRAIGHT LINE AND EQUALLY SPACED ALONG GERVAIS STREET. COORDINATE POLE LOCATIONS AND CONDUIT RUNS WITH TREE LAYOUT. CONDUIT ROUTING SHOWN IS DIAGRAMMATIC; CONTRACTOR SHALL STAKE POLE LOCATIONS AND COORDINATE WITH USC LANDSCAPING DIVISION BEFORE DIGGING (CONTACT: EMILY JONES (803) 777-7592). COORDINATE CONDUITS WITH ALL OTHER UTILITIES IN THAT AREA; THERE ARE MANY AT LOWER DEPTHS (SEE CIVIL DRAWING C3.1). OBTAIN UNDERGROUND LOCATOR SERVICES BEFORE DIGGING. PROVIDE #8 CONDUCTORS ALONG GERVAIS STREET.
3. EXTEND EXISTING 2" CONDUITS THAT ARE PRESENTLY CAPPED TO CONNECT GERVAIS STREET LIGHTING.
4. DISCONNECT EXISTING LAW SCHOOL CIRCUITS FEEDING EXISTING BULL AND PICKENS STREET LIGHTING. THESE CIRCUITS ARE FED THROUGH EXISTING EMERGENCY CALL STATION CONDUITS. REMOVE EXISTING CONDUCTORS FROM CALL STATION TO FIRST HANDHOLE AND REMOVE EXPOSED LIQUID-TIGHT FLEXIBLE CONDUIT FROM CALL STATION. ABANDON UNDERGROUND CONDUIT IN PLACE.
5. WORK DESCRIBED ABOVE SHALL BE STAGED TO PREVENT BULL AND PICKENS STREET LIGHTING OUTAGE. GERVAIS STREET POLES/FIXTURES AND ASSOCIATED CONDUIT, CONDUCTORS, AND HANDHOLES SHALL BE INSTALLED FIRST. PEDESTAL BASE AND METERING SHALL BE INSTALLED NEXT (PICKENS STREET LIGHTS MAY NEED TO BE TEMPORARILY POWERED WITH NEW CONDUCTORS FROM EMERGENCY CALL STATION IN ORDER TO POUR CONCRETE PAD FOR METER BASE). AFTER ALL NEW COMPONENTS HAVE BE INSTALLED, DISCONNECT EXISTING 120V BUILDING CIRCUIT FROM PICKENS STREET LIGHTING, CHANGE TAPS IN POLES FROM 120V TO 240V, AND CONNECT TO NEW SERVICE. THEN DO THE SAME FOR BULL STREET LIGHTING INCLUDING CHANGING TAPS FROM 120V TO 240V. PICKENS AND BULL STREET LIGHTING SHALL BE OPERATIONAL WITHOUT OUTAGE ON ANY NIGHT (WORK SHALL BE PERFORMED FOR EACH STREET DURING DAYLIGHT PERIOD(S)).



2 E1.0 POLE FOUNDATION DETAIL

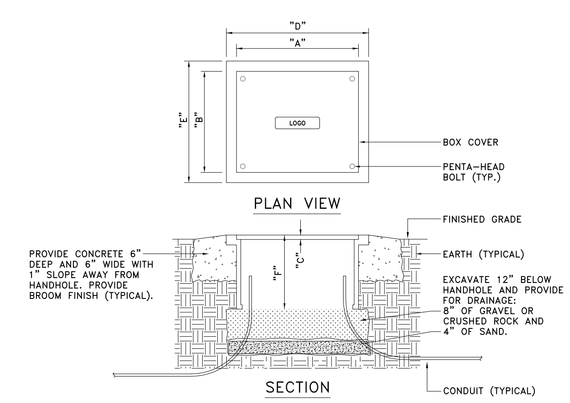
NOT TO SCALE

4 E1.0 METER PEDESTAL FOUNDATION DETAIL

NOT TO SCALE

HANDHOLE NO.	BOX MODEL NO.	COVER MODEL NO.	PENTA BOLT NO.	DIMENSIONS					
				"A"	"B"	"C"	"D"	"E"	"F"
HH-1	PC12128G12	PC12122CG17 (STREET LIGHTING)	UH0389AA (4 REQUIRED/BOX)	12"	12"	.75"	4.75"	4.75"	12.5"

NOTE: HANDHOLE MODEL NUMBERS IN SCHEDULE ARE QUAZITE (PHONE: 800-346-3062) OR PRIOR APPROVED EQUAL. BOXES AND COVERS SHALL BE GREEN IN COLOR WITH LOGOS AS INDICATED BY PART NUMBER.



3 E1.0 HANDHOLE DETAIL

NOT TO SCALE

1"=20' scale — 20' 0 20' 40' 60' feet

The Palmetto Utility Protection Service, Inc.
808 Dutch Square Blvd, Suite 120 Columbia, South Carolina 29210 (803) 799-1177
South Carolina Call 811 Before you Dig
3 DAYS BEFORE DIGGING IN SOUTH CAROLINA
CALL 811
CONTRACTOR SHALL CONTACT THE UNDERGROUND LOCATORS EVERY 10 DAYS FOR AN UPDATE TO UTILITY LOCATIONS.

US21801
BELKA ENGINEERING ASSOCIATES, INC.
CONTACT: CLIFF STRINGFIELD
7 CLUSTERS COURT, SUITE 201 | COLUMBIA, SC | 29210
(803) 731-0650 p | (803) 731-2880 f
CSTRINGFIELD@BEA-Consulting.com

University of South Carolina
CAMPUS PLANNING AND CONSTRUCTION
COLUMBIA, SC 29208

A/E Seal: SOUTH CAROLINA PROFESSIONAL ENGINEER No. 26181 01-29-18 JAMES A. REHERT

University of South Carolina
School of Law
1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

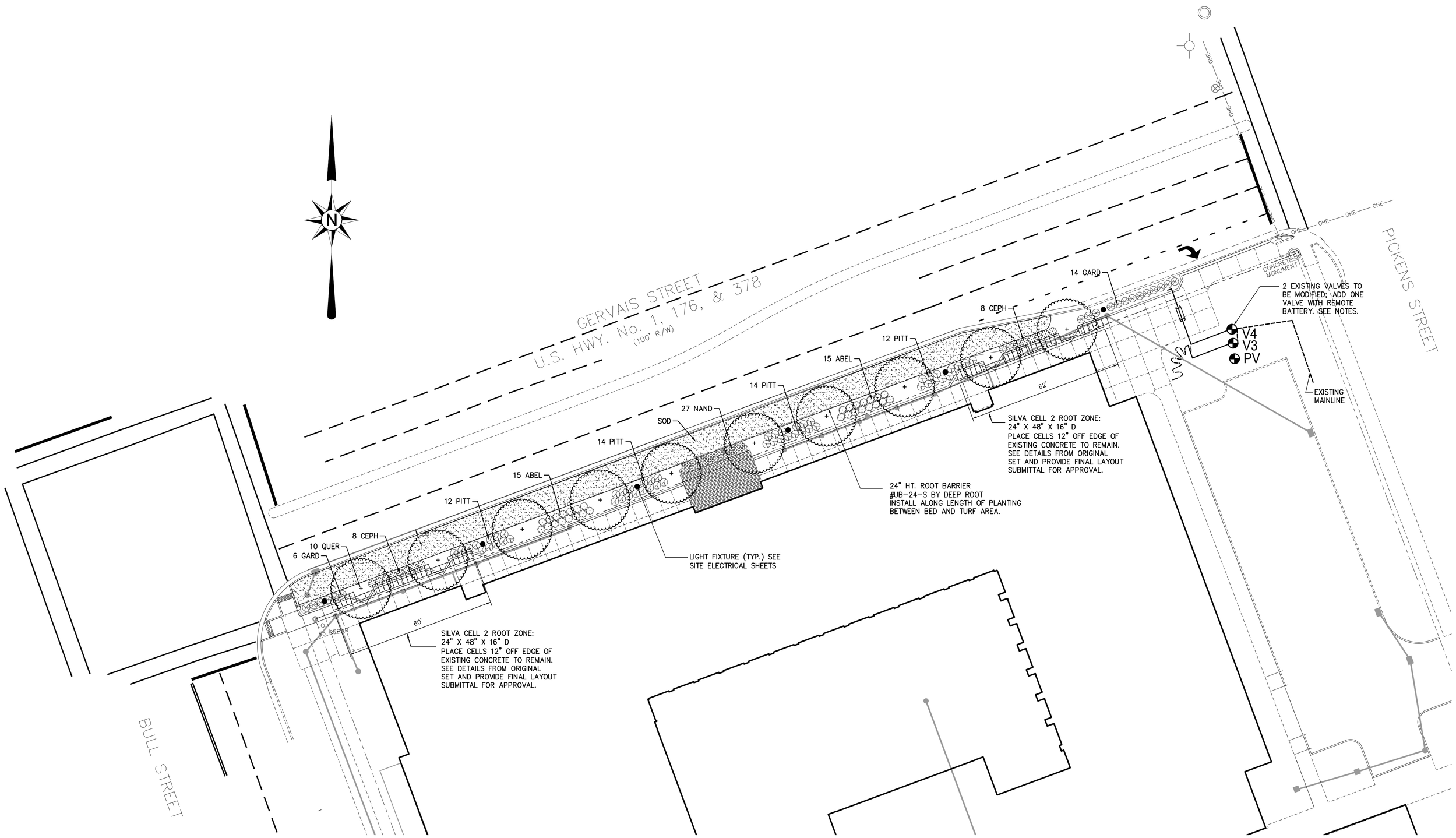
No.	Description	Date
1		

Project Number: 2005.002
Drawn By: JJS
Checked By: CES
Date: 01/29/18

A/E Seal: BELKA ENGINEERING ASSOC. INC. No. C00953 SOUTH CAROLINA CERTIFICATE OF AUTHORIZATION

Drawing Title: **GERVAIS ELECTRICAL PLAN**

Drawing No. **E1.0**



GENERAL SITE NOTES

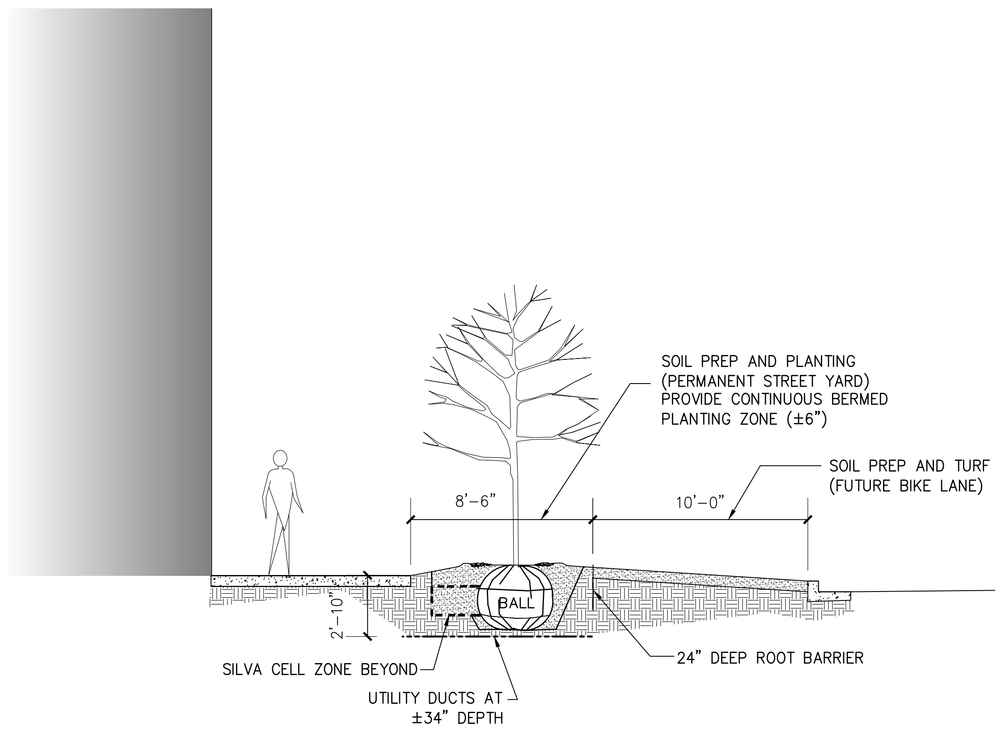
1. TOPOGRAPHIC SURVEY WAS COMPLETED BY LUCIUS COBB IN 2005 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. PROPERTY INFORMATION
   TMS# R11401-10-01
   OWNER: UNIVERSITY OF SOUTH CAROLINA
   OWNER ADDRESS: 743 GREENE STREET
   COLUMBIA SC
   EXISTING SITE ADDRESS: 1531 SENATE STREET
   CONTACT: PETE FISHER
   PHONE: 803-777-5811
   CURRENT ZONING: C-4
   TOTAL ACREAGE: 4.05 ACRES
   C-4 ACREAGE = 2.845 ACRES
3. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
4. THE CONTRACTOR SHALL NOTIFY PUPS AT 1-888-721-7877 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
		BUILDING
N/A		LIGHT POLE
		CURB AND GUTTER
		CONCRETE SIDEWALK
		BITUMINUOUS SURFACE
	N/A	CONCRETE SURFACE - HEAVY DUTY
	N/A	PAVER SURFACE
	N/A	PERVIOUS CONCRETE SURFACE
	N/A	DECORATIVE SITE WALL/FENCE
1	N/A	KEY NOTE REFERENCE

PLANT LIST

ABBR.	BOTANICAL NAME	COMMON NAME	MINIMUM CALIPER	MINIMUM SPREAD	MINIMUM HEIGHT	MINIMUM BALL DIA.	MINIMUM NO. CANES	COMMENTS	QTY.
ABEL	ABELIA 'KALEIDESCOPE''	'KALEIDOSCOPE' ABELIA		15"	12"	3 GAL.	3-5	PLANT 30" O.C.	30
CEPH	CEPHALOTAXUS HARRINGTONIA 'PROSTRATA'	TRAILING YEW		24"	24"	3 GAL.	3-5	PLANT 3' O.C.	16
GARD D	GARDENIA JASMINOIDES 'RADICANS'	DWARF GARDENIA		24"	24"	3 GAL.	3-5	PLANT 4' O.C.	20
NAND	NANDINA DOMESTICA 'HARBOR DWARF'	'HARBOR DWARF' NANDINA		15"	15"	3 GAL.	3-5	PLANT 2' O.C.	27
PITT	PITTOSPORUM TOBIRA 'WHEELER'S DWARF'	DWARF PITTOSPORUM		15"	12"	3 GAL.	3-5	PLANT 3' O.C.	52
QUER N	QUERCUS NUTALLII	NUTTALL OAK	4"	6'	14-16"	32"	1		10
SOD	ZOYSIA 'EMPIRE'								3,120 SF



SCHEMATIC PLANTING SECTION

KEY NOTES

1. PREP SOIL AT GERVAIS ST STREETYARD TO ALLEVIATE COMPACTION AND AMEND SOILS. DIG/CLEVE SOILS TO 24" DEPTH AT PERMANENT STREET YARD WIDTH AND AMEND WITH 6" SCREENED COMPOST; AT FUTURE BIKE LANE, REMOVE PAVEMENT AND BASE MATERIALS TO A 6" DEPTH AND REPLACE WITH FILL AND 3" SCREENED TOPSOIL.
2. SEE DETAIL FOR TREE/SHRUB PLANTING AND BED PREP. BED TO BE RAISED ±6" ABOVE SIDEWALK GRADE TO AVOID DUCT BANK.
3. INSTALL IRRIGATION. USE TWO EXISTING VALVES (V3 & V4) AND PROVIDE 1 NEW VALVE (PV) WITH BATTERY-REMOTE.
4. AT V3, DISCONNECT FROM DRIP COVERAGE, EXTEND LATERAL LINE TO GERVAIS ST STREETYARD, AND USE FOR TURF AREA COVERAGE. AT V4, LATERAL LINE WAS PREVIOUSLY STUBBED UP AT GERVAIS ST FOR FUTURE ZONE COVERAGE; USE THIS FOR TURF COVERAGE AS WELL. INSTALL SINGLE ROW OF MP ROTATORS ALONG CURB LINE.
5. THE NEW VALVE SHOULD BE ADDED TO EXISTING MAINLINE AND CONNECTED TO THE EXISTING (BUT DISCONNECTED) DRIP ZONE (V3). FOR THIS DRIP ZONE, ADD DRIPLINE COVERAGE AT GERVAIS ST TREES & SHRUBS; REDUCE COVERAGE OF EXISTING PLANTS IF ADDITIONAL CAPACITY IS NEEDED.
5. INSTALL SILVA CELLS PER DETAILS OF THE ORIGINAL DOCUMENT SET.
6. INSTALL PLANT MATERIAL PER DETAILS AND SPECIFICATIONS OF THE ORIGINAL DOCUMENT SET.
7. INSTALL ROOT BARRIER AT EDGE OF PLANTING BED.
8. PROVIDE DOUBLE-SHREDDED, DOUBLE-HAMMERED HARDWOOD MULCH.

GRAPHIC SCALE

20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

University of South Carolina
CAMPUS PLANNING AND CONSTRUCTION
COLUMBIA, SC 29208

A/E Seal

A/E Seal

University of South Carolina
School of Law

1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

No.	Description	Date
1.	GERVAIS CURB MOD.	11/29/16

Project Number 26854.002
Drawn By EFJ
Checked By EFJ
Date 01/16/18

Key Plan

Drawing Title.
GERVAIS PLANTING PLAN

Drawing No.
L1.0

3/5/2014 8:16:17 AM

Packet Pg. 337

35.a

ORIGINAL
STAMPED IN RED

ORDINANCE NO. 2015-034

Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS Nos. 11401-10-01, for installation and maintenance of a driveway along each block, brick pavers, landscaping and irrigation and authorizing removal and construction of new sidewalks along Bull Street and Pickens Street

WHEREAS, the University of South Carolina (hereinafter "Grantee") desires to use a portion of the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS #11401-10-01, for installation and maintenance of a driveway along each block measuring approximately twenty-five (25') feet in width and twelve (12') feet in length, and removal and replacement of the sidewalk along Bull Street approximately four hundred twenty-two (422') feet in length and six (6') feet in width and removal and replacement of the sidewalk along Pickens Street approximately four hundred twenty-two (422') feet in length and varying in width from six (6') feet to twelve (12') feet, and installation and maintenance of brick pavers approximately three hundred seventy-five (375') feet in length and approximately ten (10') feet in width, and landscaping and irrigation system, all as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this 5th day of May, 2015, that Grantee is hereby granted the right to use the right of way areas of the 1100 blocks of Bull Street and Pickens Street and the 1500 blocks of Senate Street and Gervais Street adjacent to the University of South Carolina School of Law, Richland County TMS #11401-10-01, for installation and maintenance of a driveway along each block measuring approximately twenty-five (25') feet in width and twelve (12') feet in length, and removal and replacement of the sidewalk along Bull Street approximately four hundred twenty-two (422') feet in length and six (6') feet in width and removal and replacement of the sidewalk along Pickens Street approximately four hundred twenty-two (422') feet in length and varying in width from six (6') feet to twelve (12') feet, and installation and maintenance of brick pavers approximately three hundred seventy-five (375') feet in length and approximately ten (10') feet in width, and landscaping and irrigation system, all as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia, South Carolina Department of Transportation and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

ORIGINAL
STAMPED IN RED

1. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets;

2. All trees shall be protected;

3. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained;

4. Grantee is to coordinate existing and proposed crosswalks, ramps and curb cuts to insure proper alignment.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

MAYOR

Approved by:

Theresa Wilson

City Manager

Approved as to form:

City Attorney

ATTEST:

Erika D. Moore

City Clerk

Introduced: 4/21/2015
Final Reading: 5/5/2015

Last revised: 4/15/2015
14101926

CITY COUNCIL
ENCROACHMENT SUMMARY
2015-034

1100 BLOCKS OF BULL AND PICKENS STREET
1500 BLOCKS OF GERVAIS AND SENATE STREET
ADJACENT TO THE UNIVERSITY OF SOUTH CAROLINA
SCHOOL OF LAW
DRIVEWAY, LANDSCAPING AND IRRIGATION

Subject Property:	Right-of-way adjacent to the 1100 blocks of Bull Street and Pickens Street and the 1500 block of Senate Street adjacent to the University of South Carolina School of Law, TMS#11401-10-01
Council District:	3
Proposal:	Request approval for the installation and maintenance driveways on each block, brick pavers, landscaping and irrigation
Applicant:	University of South Carolina
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment ordinance to installation and maintenance of a driveway along each block measuring approximately twenty-five (25') feet in width and twelve (12') feet in length, and removal and replacement of the sidewalk along Bull Street approximately four hundred twenty-two (422') feet in length and six (6') feet in width and removal and replacement of the sidewalk along Pickens Street approximately four hundred twenty-two (422') feet in length and varying in width from six (6') feet to twelve (12') feet, and installation and maintenance of brick pavers approximately three hundred seventy-five (375') feet in length and approximately ten (10') feet in width, and landscaping and irrigation system, all as shown on the attached drawings. Conditions of the proposed encroachment are as follows: 1. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets; 2. All trees shall be protected; 3. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained; 4. Grantee is to coordinate existing and proposed crosswalks, ramps and curb cuts to insure proper alignment.

CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning & Development Services	Recommend approval.
Streets	Recommend approval.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval. University of South Carolina must maintain landscaping and irrigation.
Land Development	Recommend approval.

REQUEST FOR AN ENCROACHMENT ORDINANCE

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) *Business signs are NOT permitted via an encroachment.* *An encroachment must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and is subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your homeowners' policy with limits being increased to $600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management.*

Please complete and submit this form along with any attachment(s) to Shari Ardis by e-mail at slardis@columbiasc.net ; fax at 803-737-4250; or mail to Shari Ardis, Legal Department, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below and not through the Legal Department. Chip Timmons with Risk Management (343-8778 or catimmons@columbiasc.net) should be contacted regarding the insurance requirements.

Date: 03/28/14 Property Owner: University of South Carolina

Applicant's Name if different from Property Owner: Mr. Pete Fisher

Contact Information: Telephone Number: 803-777-9346 Fax Number: 803-777-8739

Mailing address: 743 Greene Street, Columbia SC 29208 E-mail address: pfisher@fmc.sc.edu

Encroachment Location (Address): 1136 Bull Street, Senate Street, Pickens Street

(If corner lot, include name and block number of side street, i.e., 1737 Main Street and 1100 block of Laurel Street)

Tax Map Number for Encroachment Location: 11401-10-01

==========

Encroachment type: ___Wall ___ Fence ___ Columns___ Steps___ Irrigation System___ Landscaping___x Driveway___ Pavers

x___ Walkway/Side walk x___ Underground Utilities x___ other

If Other - specify: Water, Sewer, and Storm installation

Dimensions (height/width/length): 25' wide concrete driveway on each of the three streets noted above Sidewalk removal and replacement along Bull and Pickens St.

(i.e., 6'x42' wooden privacy fence; two 12"x4' concrete step; two 12"x12" x24" brick columns; 4'x15' brick paver walkway)

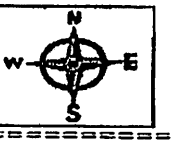
Construction material: Concrete

Please provide photographs and drawing or site plan ***drawn to scale*** - no larger than 8-1/2 x 11.

==========

___ **Church Directional Signs** (Must provide picture or drawing of proposed signs that reflect dimensions)

Location(s) signs are to be placed (i.e. Northeast corner of Main Street) _____



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Businesses only: ___Outdoor dining No. of chairs: _____ No. of Tables _____

Hours of operation for outdoor dining: _____

Number of planters: _____ Awning: _____ (dimensions - size/material) _____

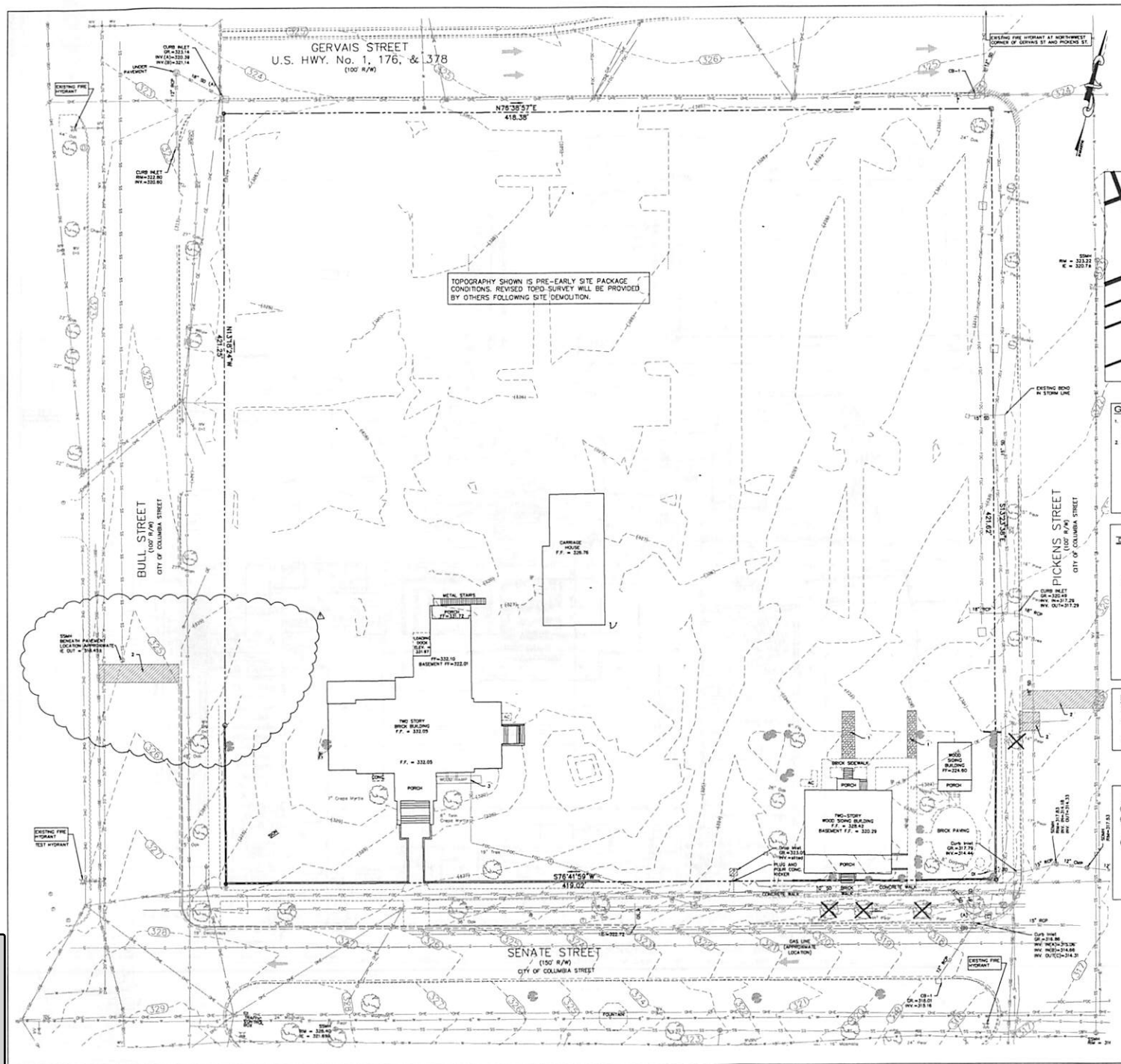
Other: _____ (or complete applicable "Encroachment type" section above)

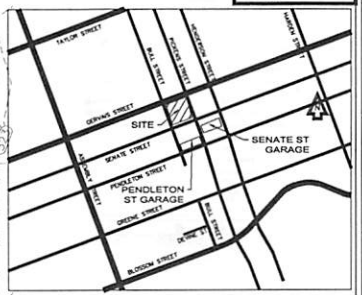
The proposed ordinance will be sent to the requesting party and City offices for review and approval. Krista Hampton will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

Contact	Department	Telephone Number	Fax Number
John Dooley	Utilities and Engineering	545-3240	733-8674
Joey Jaco	Engineering	545-3400	988-8199
Missy Gentry	Public Works	545-3780	733-8648
Marc Mylott	Planning and Development Services	545-3426	255-8935
Krista Hampton	Planning and Development Services	545-3420	733-8647
Jerry Thompson	Building Official	545-3442	733-8699
Sara Hollar	Forestry & Beautification	545-3860	733-8648
Amy Moore	Historic Preservation	545-3222	733-8647
Fred Delk	Columbia Dev. Corporation	988-8040	988-8039
Chip Timmons	Risk Management	343-8778	733-8245
Dana Higgins	Construction Management	545-3372	545-4130
David Brewer	Traffic Engineering	545-3850	733-8648
Robert Sweatt	Street Division	545-3790	545-3785
Jonathan Chambers	Planning and Development Services	545-3206	343-8779
Carmen Floyd	Fire Marshall	545-3703	401-8839
Nancy Lee Trihey	Planning and Development Services	545-3218	733-8647
Lucinda Statler	Planning and Development Services	545-3222	733-8647

LR 7/30/2009

BUTT ST (US 76)
BUTT ST





VICINITY MAP
SCALE: 1" = 1000'

GENERAL NOTES

1. TOPOGRAPHIC SURVEY WAS COMPLETED BY LUCIUS COBB IN 2005 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. PROPERTY INFORMATION
   TMS# 811401-03-01
   OWNER: UNIVERSITY OF SOUTH CAROLINA
   OWNER ADDRESS: 743 GREENE STREET
   COLUMBIA SC
   EXISTING SITE ADDRESS: 1531 SENATE STREET
   CONTACT: ANN DERRICK
   PHONE: 803-777-3811
   CURRENT ZONING: C-1
   PROPOSED ZONING: C-4
   TOTAL ACREAGE: 4.05 ACRES
   PROPOSED C-4 ACREAGE = 2.845 ACRES

LEGEND

DEMOLITION	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		PROPERTY LINE/RIGHT OF WAY
N/A		BUILDING
N/A		LIGHT POLE
N/A		TREE
N/A		BITUMINOUS SURFACE
N/A		CONCRETE SURFACE
N/A		BRICK WALKWAYS
N/A	320	CONTOUR
N/A	(320.50)	SPOT ELEVATION
N/A		CHAIN LINK FENCE
N/A		WATER VALVE
N/A		WATER METER
N/A		UNDERGROUND ELECTRIC LINE w/LIGHT POLE
N/A		SANITARY SEWER LINE w/MANHOLE
N/A		SANITARY SEWER CLEANOUT
N/A		STORM DRAIN LINE w/STRUCTURE
N/A	N/A	KEY NOTE REFERENCE
N/A		GAS LINE

NOTES

1. ALL UNDERGROUND UTILITIES WITHIN LIMITS OF DEMOLITION WILL BE TOTALLY REMOVED UNLESS OTHERWISE NOTED.
2. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
3. THE CONTRACTOR SHALL NOTIFY PUPS AT 811 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.

KEY NOTES

1. DEMOLISH EXISTING BRICK WALKS AS SHOWN.
2. REMOVE EXISTING PAVEMENT AS SHOWN TO INSTALL NEW UTILITIES. SEE DETAIL FOR PAVEMENT CUT AND PATCH ON DETAIL SHEET.
3. REMOVE WOODEN RAMP COMPLETELY.

The Palmetto Utility Protection Service, Inc.
South Carolina 811
3 DAYS BEFORE DIGGING IN SOUTH CAROLINA
CALL 811
CONTRACTOR SHALL CONTACT THE UNDERGROUND LOCATOR SERVICE 10 DAYS FOR AN UPDATE TO UTILITY LOCATIONS

GRAPHIC SCALE
(IN FEET)
1 inch = 80 ft.

RBTODD CONSULTING ENGINEERS
7436 Broad River Road, Suite 212
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1700 New York Avenue NW Suite 100
Washington DC 20006
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F: 202.814.4800
www.smithgroupjjr.com

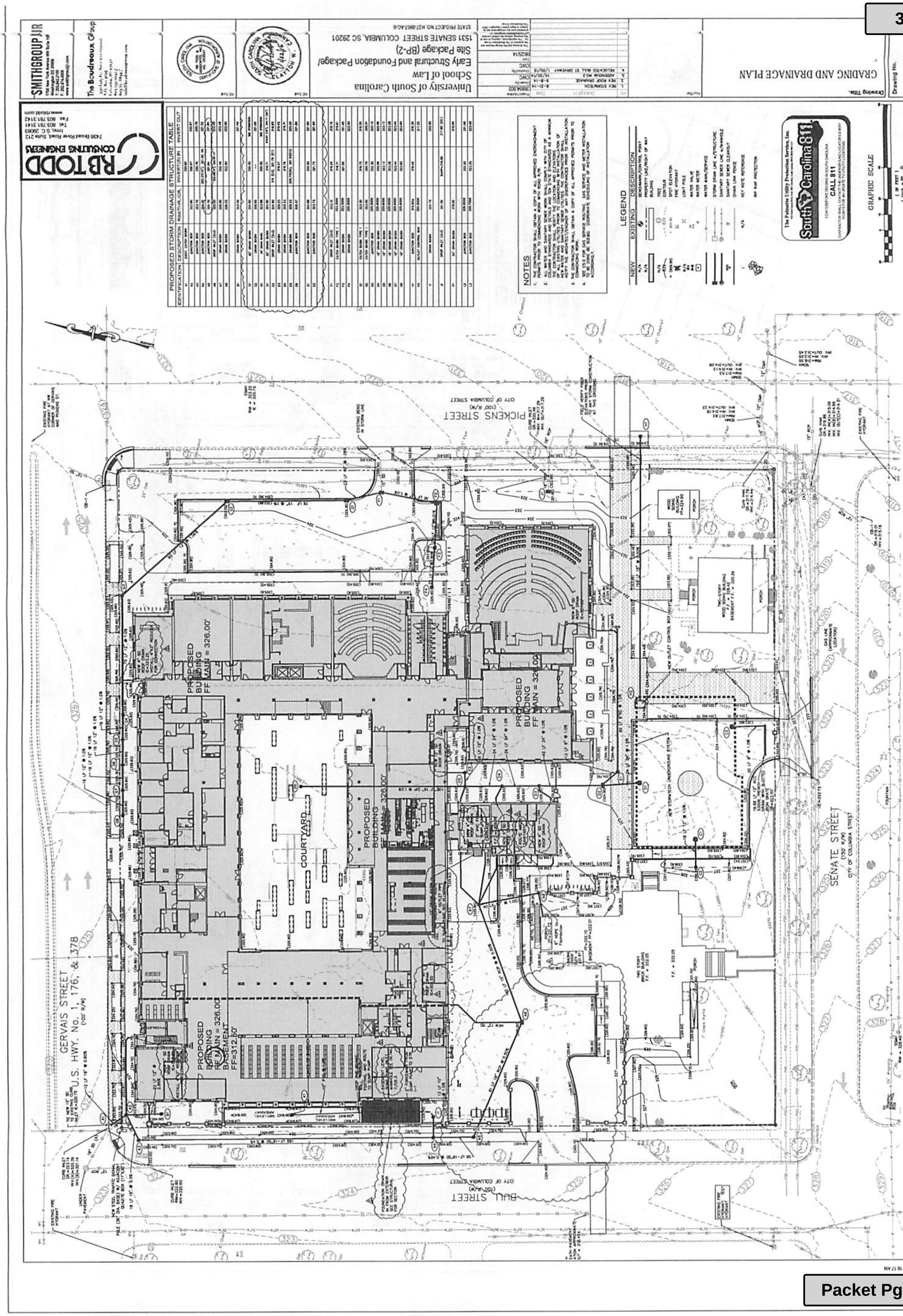
The Boudreaux Group

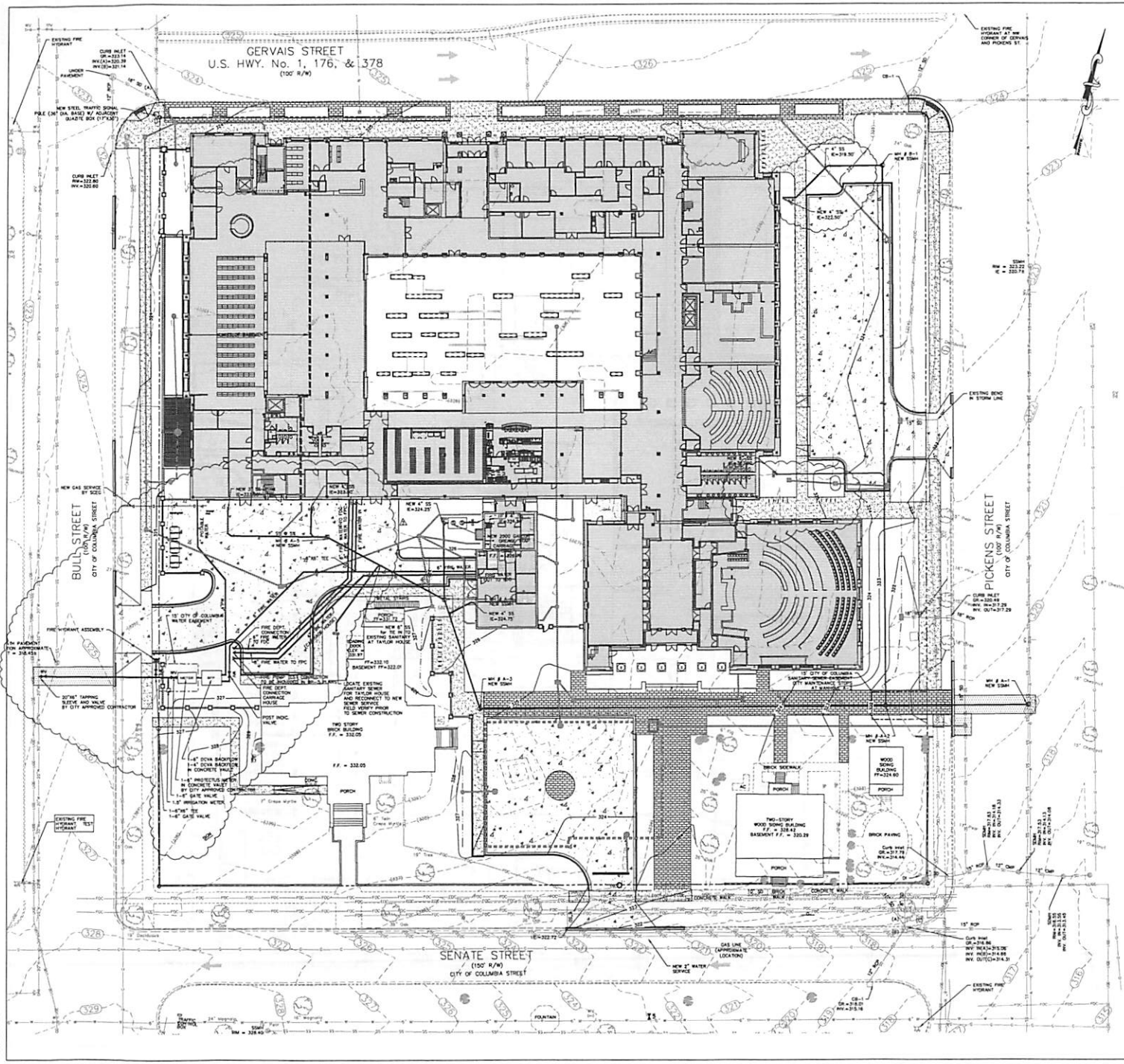
University of South Carolina
School of Law
Early Structural and Foundation Package/
Site Package (BP-2)
1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9662-A-G

No.	Revision	Date
1	REDESIGNED BULL ST SIDEWALK	7/29/14

Drawing Title:
EXISTING CONDITIONS AND DEMOLITION PLAN

Drawing No.
C1.0


GRADING AND DRAINAGE PLAN
C3.0
University of South Carolina
School of Law
Early Structural and Foundation Package/
Site Package (BP-2)
1531 SENATE STREET COLUMBIA, SC 29201
SMITHGROUPJJR
The Boudreaux Group
RBTODD CONSULTING ENGINEERS
PROPOSED STORM DRAINAGE STRUCTURE TABLE
NOTES
LEGEND
GRAPHIC SCALE
GERVAIS STREET
U.S. HWY. No. 1, 176, & 378
(100' R/W)
PICKENS STREET
SENATE STREET
BULL STREET
COURTYARD
PROPOSED BUILDING



NOTES

1. THE CONTRACTOR SHALL OBTAIN A COPY OF ALL APPROVED ENCROACHMENT PERMITS PRIOR TO COMMENCING WORK WITH ROAD R/W.
2. ALL WATER AND SANITARY SEWER WORK SHALL COMPLY WITH CITY OF COLUMBIA STANDARDS AND DETAILS AND TEN STATE STANDARDS AS A MINIMUM. THE CONTRACTOR SHALL VERIFY THE LOCATION AND ELEVATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCING WITH INSTALLATION OF NEW WATER AND SANITARY SEWER UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT/ENGINEER OF ANY DISCREPANCIES PRIOR TO INSTALLATION.
3. THE CONTRACTOR SHALL OBTAIN A COPY OF ALL APPROVED PERMITS PRIOR TO COMMENCING WORK.

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		PROPERTY LINE/RIGHT OF WAY
		BUILDING
N/A		TREE
329	329	CONTOUR
× 359.90	× 329.90	SPOT ELEVATION
		FIRE HYDRANT
N/A		LIGHT POLE
N/A		WATER VALVE
		WATER METER
		WATER MAIN/SERVICE
		STORM DRAIN LINE w/STRUCTURE
		SANITARY SEWER LINE w/MANHOLE
		SANITARY SEWER CLEANOUT
		CHAIN LINK FENCE
1	N/A	KEY NOTE REFERENCE
		RIP RAP PROTECTION

The Palmetto Utility Protection Service, Inc.
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GRAPHIC SCALE
(IN FEET)
1 inch = 80 ft.

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The Boudreaux Group

SOUTH CAROLINA
RICHARD B. TODD
NO. 03247
NOT FOR CONSTRUCTION UNTIL DATE OF APPROVAL

SOUTH CAROLINA
CLAYTON W. CRUMPLER
NO. 22115
1/22/15

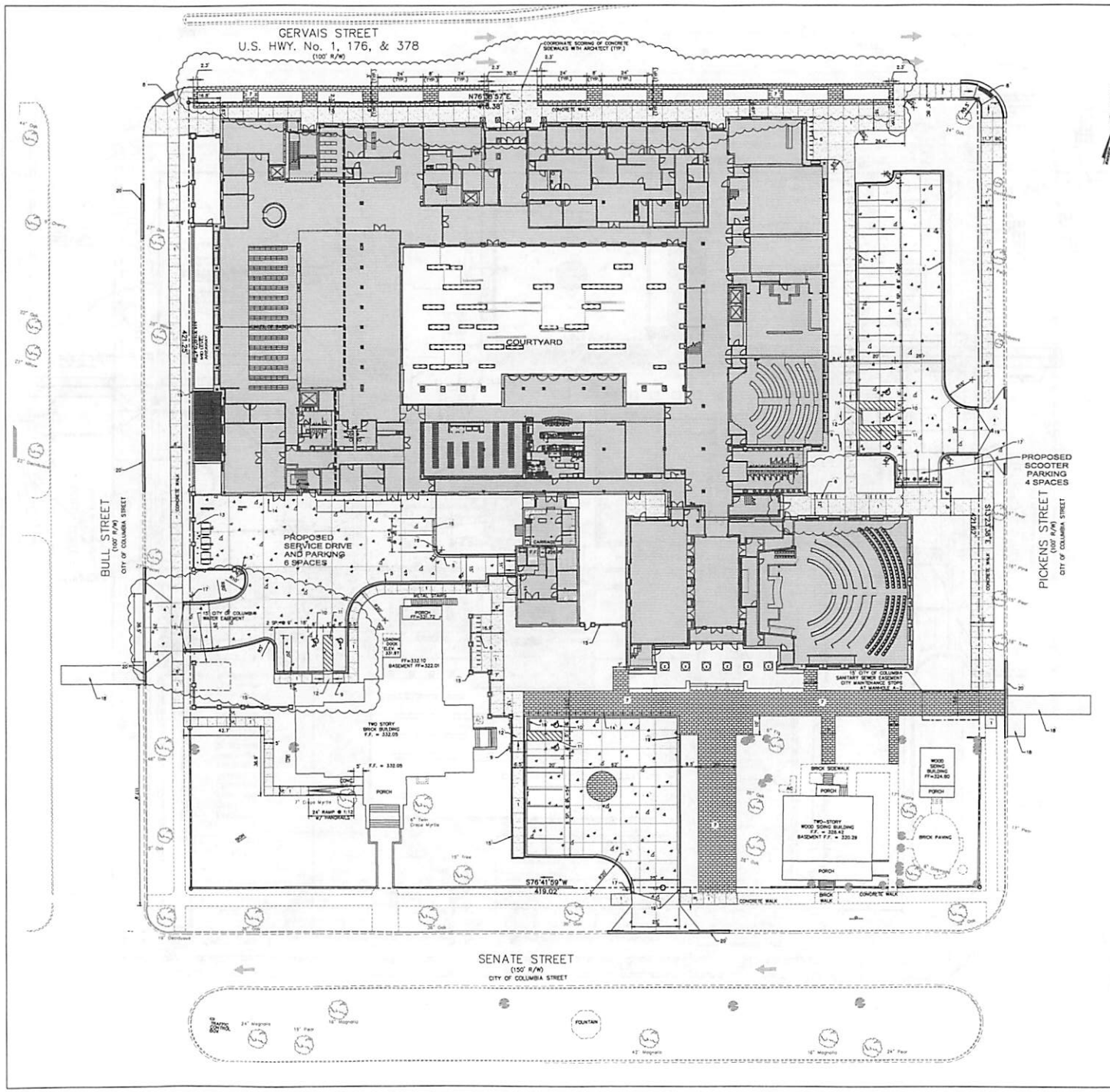
University of South Carolina
School of Law
Early Structural and Foundation Package/
Site Package (BP-2)
1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9867-AC-B

Date	Description
1. 3/28/14	REVISED PER PLANNING
2. 10/29/14	ADDENDUM NO.1
3. 11/13/14	REVISE ST DRIVEWAY
4. 3/3/15	REVISE FIRE SEWER SERVICE
5.	

Project Number: 09004.000
Drawn by: CMC
Checked by: CMC
Date: 10/29/14
Issued for: Permit
Revisions: 1 2 3 4 5

Drawing Title:
SITE UTILITY PLAN

Drawing No.
C5.0



GENERAL SITE NOTES

1. TOPOGRAPHIC SURVEY WAS COMPLETED BY LUCUS COBB IN 2003 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. PROPERTY INFORMATION
   TMS# R11407-10-01
   OWNER: UNIVERSITY OF SOUTH CAROLINA
   OWNER ADDRESS: 743 GREENE STREET
   COLUMBIA SC
   EXISTING SITE ADDRESS: 1531 SENATE STREET
   CONTACT: ANN DERRICK
   PHONE: 803-777-5811
   CURRENT ZONING: C-4
   TOTAL ACREAGE: 4.05 ACRES
   C-4 ACREAGE = 2.845 ACRES
3. PARKING REQUIREMENTS:
   A. 1 PER 3 SEATS IN MAIN ASSEMBLY HALL
      298 SEATS / 3 = 60 SPACES
   B. 4 PER CLASSROOM
      15 CLASSROOMS X 4 = 60 SPACES
   C. 2 PER OFFICE
      165 OFFICES X 2 = 330 SPACES
   TOTAL REQUIRED = 60+60+330 = 450 SPACES
   DUE TO LOCATION IN CITY DD OVERLAY, CITY ALLOWS 50% REDUCTION = 225 SPACES REQUIRED
4. PARKING PROVIDED:
   A. ON-SITE PARKING = 29 SPACES (INCL 7 HANDICAP)
   B. SENATE STREET GARAGE = 196 SPACES
   TOTAL PROVIDED = 225 SPACES
   8 ADDITIONAL PARKING SPACES PROVIDED IN USC PENDLETON & SENATE STREET PARKING DECKS
5. ACCORDING TO FEMA FLOOD INSURANCE RATE MAP 45075C0094H, DATED February 20, 2002, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X".
6. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
7. THE CONTRACTOR SHALL NOTIFY PUPS AT 1-888-721-7877 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.
8. THE CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT BUILDING LAYOUT AND DIMENSIONS.
7. THE CONTRACTOR SHALL REFER TO ALL APPROVED ENCROACHMENT PERMITS PRIOR TO COMMENCING WITH WORK WITHIN ROAD R/W.
8. ALL DIMENSIONS ARE TO FACE OF CURB OR EDGE OF SURFACE UNLESS OTHERWISE NOTED.

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
		BUILDING
N/A		LIGHT POLE
		CURB AND GUTTER
		CONCRETE SIDEWALK
		BITUMINOUS SURFACE
	N/A	CONCRETE SURFACE - HEAVY DUTY
	N/A	PAVER SURFACE
	N/A	PERVIOUS CONCRETE SURFACE
	N/A	DECORATIVE SITE WALL/FENCE
	N/A	KEY NOTE REFERENCE

KEY NOTES

1. NEW CONCRETE SIDEWALK
2. ~~NEW CONCRETE PARKING LOT~~
3. ~~NEW PERVIOUS CONCRETE PARKING LOT~~
4. NEW HEAVY DUTY CONCRETE PAVEMENT
5. NEW 18" CURB & GUTTER
6. BIKE RACKS.
7. NEW BRICK PAVERS SIDEWALK.
8. NEW CONCRETE HANDICAP RAMP/CURB WITH DETECTABLE WARNING
9. NEW HANDICAP SIGNS (SEE DETAIL).
10. NEW HANDICAP SYMBOL (SEE DETAIL).
11. 4" WIDE BLUE PAINT STRIPING 2' O.C. @ 45°.
12. NEW HANDICAP RAMP (SEE DETAIL).
13. BOLLARDS. (SEE DETAIL ON SHEET C8.0)
14. DECORATIVE BOLLARDS. SEE ARCHITECTURAL PLANS FOR DETAIL.
15. BRICK WALLS AND PILASTERS. SEE ARCHITECTURAL PLANS.
16. CONCRETE WHEEL STOP. (SEE DETAIL).
17. STOP SIGN. (SEE DETAIL).
18. PAVEMENT CUT AND PATCH REPAIR. (SEE DETAIL).
19. TAPER CURB 6" TO 0" IN 2'. (SEE DETAIL).
20. NEW 24" CURB & GUTTER.

The Palmetto Utility Protection Service, Inc.
South Carolina 811
3 DAYS BEFORE DIGGING IN SOUTH CAROLINA
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GRAPHIC SCALE
(IN FEET)
1 inch = 20 ft.

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The Boudreaux Group

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER
RB TODD & ASSOCIATES, INC.
NO. 00.8.1

SOUTH CAROLINA REGISTERED PROFESSIONAL ENGINEER
DAYTON W. CARR

University of South Carolina
School of Law
Early Structural and Foundation Package/
Site Package (BP-2)
1531 SENATE STREET COLUMBIA, SC 29201
STATE PROJECT NO. H27-9663-AC-6

Revisions			
1.	REV. SENATE ST. PARKING	8/5/14	28054.502
2.	ADDENDUM #1&2	10/20/14	Issued for
3.	REVISED BULL ST. PARKING	10/28/14	Issued for
4.	REVISED BULL ST DRIVEWAY	1/28/15	Issued for

Issued for: CDC
Issued for: PWC
Issued for: 3/6/2014

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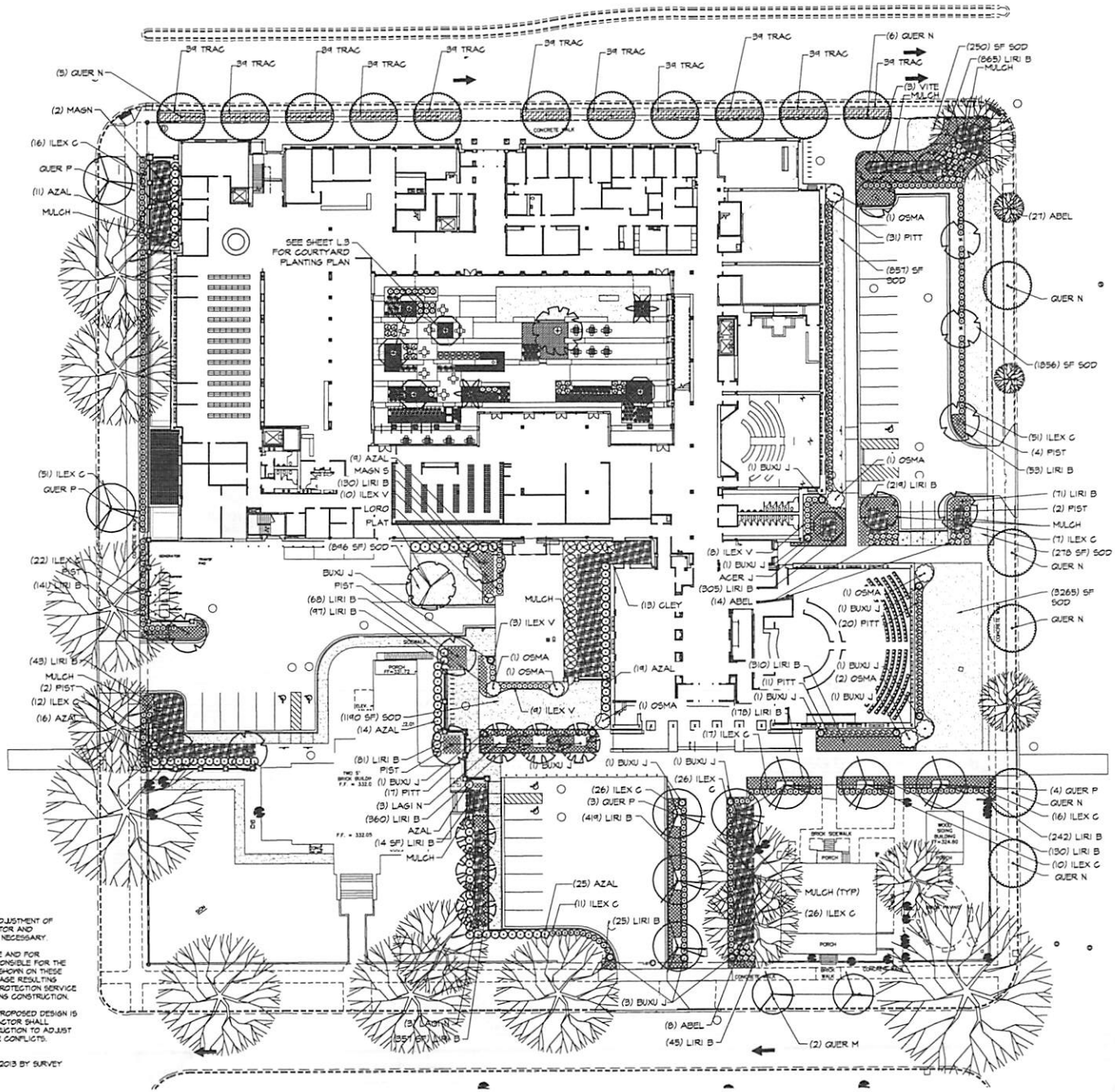
Drawing Title:
SITE LAYOUT PLAN

Drawing No.
C2.0



GENERAL NOTES

1. EXISTING ECOLOGY AND AESTHETICS WILL OFTEN CAUSE ADJUSTMENT OF THESE PLANS TO FIT THE SITE. STAKE-OUT BY THE CONTRACTOR AND ADJUSTMENT BY THE LANDSCAPE ARCHITECT IS ABSOLUTELY NECESSARY.

2. LOCATIONS OF THOSE UTILITIES SHOWN ARE APPROXIMATE AND FOR INFORMATION PURPOSES ONLY. CONTRACTOR SHALL BE RESPONSIBLE FOR THE EXACT LOCATION OF ALL UTILITIES WHETHER SHOWN OR NOT SHOWN ON THESE PLANS, AND SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGE RESULTING FROM THE FAILURE TO DO SO. CONTACT PALMETTO UTILITY PROTECTION SERVICE AT 1-888-721-7877 AT LEAST 72 HOURS PRIOR TO COMMENCING CONSTRUCTION.

3. CONTRACTOR SHALL INFORM LANDSCAPE ARCHITECT IF PROPOSED DESIGN IS IN CONFLICT WITH EXISTING OR PROPOSED UTILITIES. CONTRACTOR SHALL COORDINATE WITH LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION TO ADJUST PROPOSED DESIGN OR UTILITIES AS NECESSARY TO RESOLVE CONFLICTS.

4. BASE PLAN DATA DERIVED FROM SITE SURVEY PROVIDED BY LUCUS COBB IN 2005 AND UPDATED ON JULY 2013 BY SURVEY ONE LLC.

GRIMBALL COTTERILL

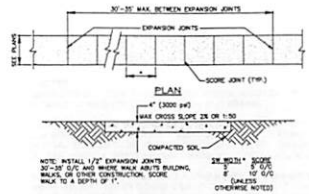
SMITHGROUP JJR

The Boudreaux Group

University of South Carolina School of Law
Early Structural and Foundation Package/
Site Package (BP-2)

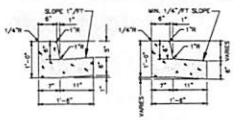
PLANTING PLAN

L.2



1 C6.0 CONCRETE SIDEWALK

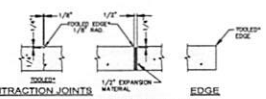
SCALE: 1" = 1'-0"



NOTES:
1. CURB AND GUTTER TO BE CONSTRUCTED IN 10-FOOT LENGTHS.
2. PROVIDE 1/2 INCH EXPANSION JOINT MATERIAL AT INTERVALS NOT TO EXCEED 100 FEET, AT THE ENDS AND MID-POINT OF RETURNS, AND AT ANY POINT WHERE THE NEW CURB AND GUTTER ABUTS OTHER CONCRETE STRUCTURES.
3. PROVIDE A 3' LONG TRANSITION BETWEEN NORMAL GUTTER AND PITCHED GUTTER UNLESS OTHERWISE INDICATED ON PLANS.

2 C6.0 18" CONCRETE CURB & GUTTER ONSITE ONLY

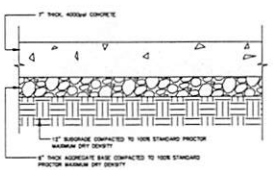
SCALE: 3/4" = 1'-0"



*COORDINATE TOOLED EDGE FINISH WITH LANDSCAPING PLANS

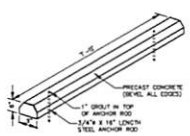
3 C6.0 CONCRETE SIDEWALK JOINTS

NOT TO SCALE



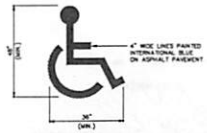
4 C6.0 CONCRETE PAVEMENT-ALL PARKING AREAS/DRIVEWAYS

NOT TO SCALE



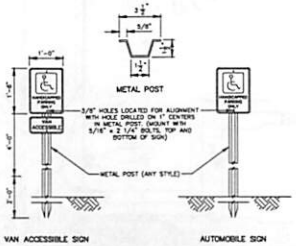
5 C6.0 PRECAST CONCRETE WHEELSTOP

NOT TO SCALE



6 C6.0 HANDICAP PARKING PAINTED SYMBOL

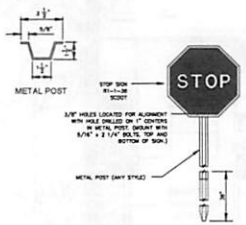
NOT TO SCALE



NOTES:
1. METAL POST TO BE GALVANIZED. ALL BOLTS, NUTS, WASHERS AND SCREWS MUST BE RUSTPROOF. (POST MAY BE ANY STYLE.)
2. CONCRETE FOR FOOTING SHALL BE OF PORTLAND CEMENT AND HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3,000 P.S.I.
3. SIGNS WILL BE FABRICATED BY USING A REFLECTING COATING IN THE SYMBOL, MESSAGE AND BORDERS APPLIED TO A SHEET ALUMINUM BACKING (0.80 IN THICKNESS).
4. MESSAGE LETTERING SHALL BE UPPER CASE (WHITE, SERIES B) 3" HIGH IN ACCORDANCE WITH MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
5. THE SYMBOL IS COMPOSED OF TWO ELEMENTS, A WHITE WHEELCHAIR FIGURE (WHICH SHOULD ALWAYS FACE RIGHT) ON A SQUARE BACK-GROUND, INTERNATIONAL BLUE IN COLOR (TED. STD. 595A, COLOR #15180).
6. SIGN POST SHALL BE MINIMUM OF 2'-0" CLEAR FROM BACK OF SIDEWALK. SEE PLANS FOR LOCATION OF SIGNS.

7 C6.0 HANDICAP SIGN

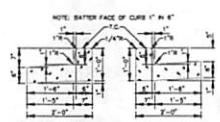
NOT TO SCALE



NOTES:
1. METAL POST TO BE GALVANIZED. ALL BOLTS, NUTS, WASHERS, AND SCREWS MUST BE RUSTPROOF. (POST MAY BE ANY STYLE.)
2. CONCRETE FOR FOOTING SHALL BE OF PORTLAND CEMENT AND HAVE A MINIMUM COMPRESSIVE STRENGTH OF 3,000 psi.
3. SIGNS WILL BE FABRICATED BY USING A REFLECTING COATING IN THE SYMBOL, MESSAGE, AND BORDERS APPLIED TO A SHEET ALUMINUM BACKING (0.80 IN THICKNESS).
4. MESSAGE LETTERING SHALL BE UPPERCASE (WHITE, SERIES B) IN ACCORDANCE WITH MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

8 C6.0 STOP SIGN

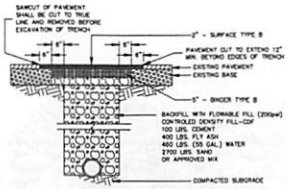
NOT TO SCALE



NOTES:
1. CURB AND GUTTER TO BE CONSTRUCTED IN 10-FOOT LENGTHS.
2. 1/2 INCH EXPANSION JOINT SHALL BE PROVIDED AT INTERVALS NOT TO EXCEED 100 FEET, AT THE ENDS AND MID-POINT OF RETURNS, AND AT ANY POINT WHERE THE NEW CURB AND GUTTER ABUTS OTHER CONCRETE STRUCTURES.
3. 5-FOOT LONG TRANSITIONS SHALL BE PROVIDED BETWEEN NORMAL GUTTER AND PITCHED GUTTER, UNLESS OTHERWISE NOTED ON THE PAVING PLANS.

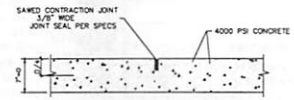
14 C6.0 24" CURB AND GUTTER CITY/SCDOT STREETS

NOT TO SCALE



9 C6.0 PAVEMENT CUT AND PATCH

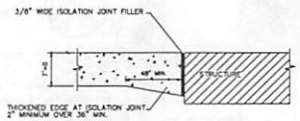
NOT TO SCALE



SEE PLAN VIEW FOR CONTRACTION JOINT LOCATION. - IF NOT SHOWN, PROVIDE CONTRACTION JOINTS AT 12' ON CENTER MAX.

CONTRACTOR TO SAW CONTRACTION JOINTS 4 TO 8 HOURS AFTER CONCRETE PLACEMENT

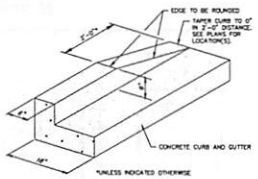
11 C6.0 CONCRETE CONTRACTION JOINT 7" PAVEMENT (S.J.) TRANSVERSE OR LONGITUDINAL



PROVIDE ISOLATION JOINTS WHEN CONCRETE ABUTS ANY STRUCTURE, ALTERNATE PAVEMENT AREA, OR ALTERNATIVE OBJECT

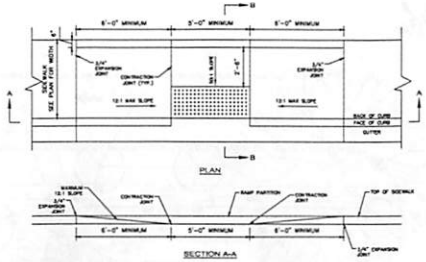
PROVIDE THICKENED EDGE AS SHOWN ABOVE WHEN CONCRETE ABUTS EXISTING PAVEMENTS AND AT INTERSECTIONS AS NOTED. THICKENED EDGES ARE NOT REQUIRED AT DRAINAGE INLETS OR ADJACENT TO CURBING.

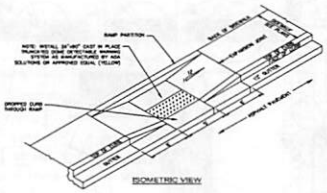
12 C6.0 CONCRETE ISOLATION JOINT (E.J.)



10 C6.0 TAPERED CURB

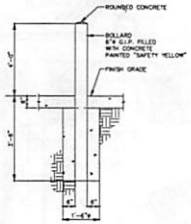
NOT TO SCALE





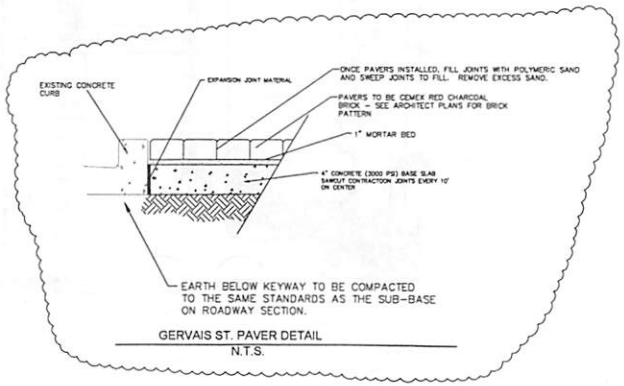
10 C6.0 HANDICAP SIDEWALK RAMP

NOT TO SCALE



13 C6.0 BOLLARD DETAIL

NOT TO SCALE



GERVAIS ST. PAVER DETAIL

N.T.S.

RB TODD CONSULTING ENGINEERS
7 Ashley Broad River Road, Suite 703
Irmo, SC 29063
Tel: 803.781.3141
Fax: 803.781.3142
www.rbtoddcsc.com

1799 New York Avenue NW Suite 100
Washington DC 20006
T: 202.842.2100
F: 202.674.4000
www.smithgroup.com

University of South Carolina
School of Law
Early Structural and Foundation Package/
Site Package (BP-2)
1531 SENATE STREET COLUMBIA, SC 29201

No.	Date	Description
1	1/23/19	ADD GERV. ST PAVER

Project Number: 2009A.002
Date: 1/23/19
Drawn By: CWC
Checked By: CWC
Date: 06/25/14

These drawings & specifications are the property of RB Todd Consulting Engineers, P.A. and shall not be reused in whole or in part without written permission of RB Todd Consulting Engineers, P.A.
Copyright 2007

Drawing Title: SITE DETAILS

Drawing No. C6.0

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Ordinance No.: 2018-033 - Granting an encroachment to Jeremy Long for installation and maintenance of a landscaping and a concrete walkway within the right of way area of the 2700 Block of Wilmot Avenue adjacent to 2721 Wilmot Avenue Richland County TMS# 11315-11-19**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** 2018-033 encroach 2721 Wilmot (Long) (PDF)

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2018-033

Granting an encroachment to Jeremy Long for installation and maintenance of a landscaping and a concrete walkway within the right of way area of the 2700 Block of Wilmot Avenue adjacent to 2721 Wilmot Avenue Richland County TMS# 11315-11-19

WHEREAS, Jeremy Long (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 2700 block of Wilmot Avenue adjacent to 2721 Wilmot Avenue for the installation and maintenance of landscaping and a concrete walkway measuring approximately six (6′) feet in width ten (10′) feet in length, as shown on the attached drawing; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ___ day of _____, 2018, that the grantee is hereby granted the right to use the right of way area of the 2700 block of Wilmot Avenue adjacent to 2721 Wilmot Avenue for the installation and maintenance of landscaping and a concrete walkway measuring approximately six (6′) feet in width ten (10′) feet in length, as shown on the attached drawing; and.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Landscaping to be maintained by property owner.
4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.
6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.
7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of $600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by

Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at his expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Approved by:

City Manager

Approved as to form:

City Attorney

Mayor

ATTEST:

City Clerk

Introduced:
Final Reading:

LEGAL DEPARTMENT DRAFT

CITY COUNCIL
ENCROACHMENT SUMMARY
2018-033

2700 BLOCK OF WILMOT AVENUE
ADJACENT TO 2721 WILMOT AVENUE
CONCRETE WALKWAY AND SOD

Subject Property:	Right-of-Way within the 2700 Block of Wilmot Avenue adjacent to 2721 Wilmot Avenue, Richland County TMS#11315-11-19
Council District:	3
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a concrete walkway and sod
Applicant:	Jeremy Long
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of a concrete walkway measuring approximately six (6') feet in width ten (10') feet in length and sod, as shown on the attached drawing. Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Landscaping to be maintained by property owner. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning & Development Services	Recommend approval.
Streets	Recommend approval.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval. Need to be cautious of existing tree roots while completing work in the row as per discussion with property owner. Root damage can significantly impact health and structure of the existing trees which are to remain.

Land Development	Recommend approval.
Fire	Recommend approval.

City of Columbia

2721 Wilmot Avenue - Encroachment

Monday, March 5, 2018

CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

We Are Columbia

REQUEST FOR A PERMANENT RESIDENTIAL OR CHURCH DIRECTIONAL SIGNS ENCROACHMENT ORDINANCE

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) *Business signs are* ***NOT*** *permitted via an encroachment.* *An encroachment must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and is subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your homeowners' policy with limits being increased to $600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management.*

Please complete and submit this form along with any attachment(s) to Shari Ardis by e-mail at slardis@columbiasc.net ; fax at 803-737-4250; **or** mail to Shari Ardis, Legal Department, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below and not through the Legal Department. Chip Timmons with Risk Management (733-8306 or catimmons@columbiasc.net) should be contacted regarding the insurance requirements.

Date: 1/29/18 Property Owner: Jeremy Long

Applicant's Name if different from Property Owner: _____

Contact Information: Telephone Number: 803-518-9012 Fax Number: _____

Mailing address: 1172 West Shady Grove Rd. Irmo, SC 290 E-mail address: apexelectricops@gmail.com

Encroachment Location (Address): 2721 Wilmot Ave. Columbia, SC 29205

(If corner lot, include name and block number of side street, i.e., 1737 Main Street and 1100 block of Laurel Street)

Tax Map Number for Encroachment Location: 11315-11-19

==========

Encroachment type: ___Wall ___ Fence ___ Columns___ Steps___ Irrigation System_X_ Landscaping____ Driveway____ Pavers

_X_ Walkway/Side walk ____ Underground Utilities ____ other

If Other - specify: _____

Dimensions (height/width/length): Roughly 10'x 80' removal of existing Jasmine Ivy being replaced with sod. Replace existing stone pavers with 6'x 10' concrete sidewalk

(i.e., 6'x42' wooden privacy fence; two 12"x4' concrete step; two 12"x12" x24" brick columns; 4'x15' brick paver walkway)

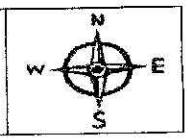
Construction material: Sod, concrete

Please provide photographs and drawing or site plan ***drawn to scale*** - no larger than 8-1/2 x 11.

==========

_____ **Church Directional Signs** (Must provide picture or drawing of proposed signs that reflect dimensions)

Location(s) signs are to be placed (i.e. Northeast corner of Main Street) _____



All work shall comply with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT	DEPARTMENT	PHONE	FAX	E-MAIL
Johnathan Chambers	Development Services (Land Development)	803-545-3333	803-255-8935	jechambers@columbiasc.net
John Fellows	Development Services (Planning)	803-545-3222	803-733-8647	jsfellows@columbiasc.net
Brian Cook	Development Services (Zoning)	803-545-3332	803-733-8647	kbcook@columbiasc.net
Jerry Thompson	Development Services (Building Inspections)	803-545-3420	803-733-8699	jlthompson@columbiasc.net
Zach Kay	Development Services (Development Center)	803-545-3420	803-733-8699	zpkay@columbiasc.net
Amy Moore	Development Services (Historic Preservation)	803-545-3222	803-733-8647	aemoore@columbiasc.net
Lucinda Statler	Development Services (Urban Design)	803-545-0229	803-733-8647	lsstatler@columbiasc.net
Jerry Thompson	Development Services (Commercial Plan Review)	803-545-3420	803-733-8647	jlthompson@columbiasc.net
Scott Holder	Development Services (Landscaping)	803-545-3218	803-255-8935	jsholder@columbiasc.net
Denny Daniels	Utilities & Engineering (Construction Management)	803-545-3400	803-988-8199	jddaniels@columbiasc.net
Robert Anderson	Public Works (Administration)	803-545-3780	803-733-8648	raanderson@columbiasc.net
Robert Sweatt	Public Works (Street Division)	803-545-3790	803-545-3785	rgsweatt@columbiasc.net
David Brewer	Public Works (Traffic Engineering)	803-545-3850	803-733-8648	ddbrewer@columbiasc.net
Sara Hollar	Public Works (Forestry & Beautification)	803-545-3860	803-733-8648	sehollar@columbiasc.net
John Hooks	Public Works (Solid Waste)	803-545-3800	803-733-8648	jphooks@columbiasc.net
Chip Timmons	Risk Management	803-733-8306	803-733-8245	catimmons@columbiasc.net
Kris Scott	Fire Department	803-545-3736	803-401-8839	cfdkdscott@columbiasc.net
Linda Matney	Parking Services	803-545-3070	803-733-8523	lsmatney@columbiasc.net

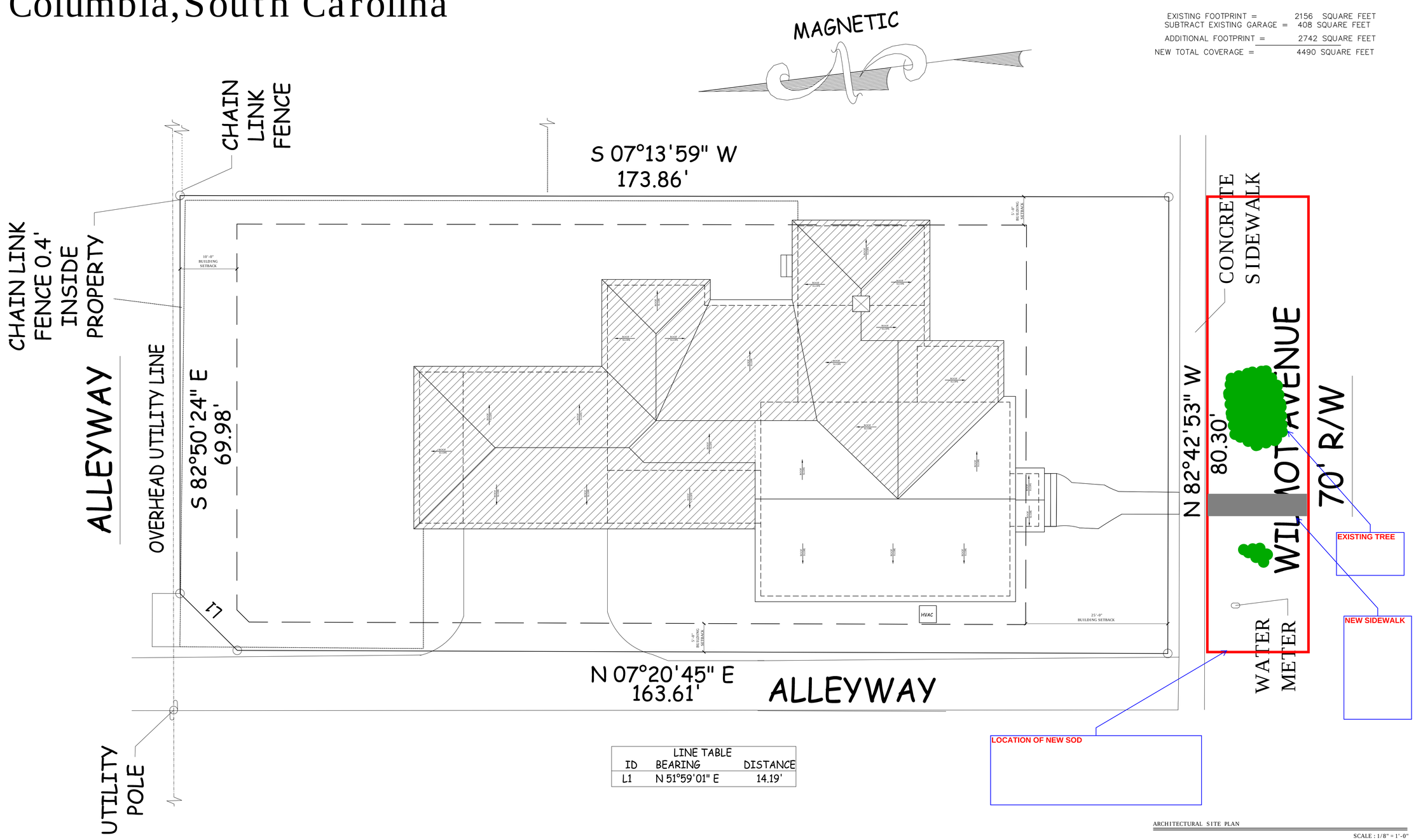
LR: 1/2017

A Renovation/Addition for :

2721 Wilmot Avenue
Columbia, South Carolina

PERCENTAGE OF LOT COVERAGE
AREA = 0.32 ACRE X 43,560 = 13,940 SQ FT
X 40%
ALLOWED COVERAGE = 5576 SQUARE FEET

EXISTING FOOTPRINT = 2156 SQUARE FEET
SUBTRACT EXISTING GARAGE = 408 SQUARE FEET
ADDITIONAL FOOTPRINT = 2742 SQUARE FEET
NEW TOTAL COVERAGE = 4490 SQUARE FEET



LINE TABLE

ID	BEARING	DISTANCE
L1	N 51°59'01" E	14.19'

ARCHITECTURAL SITE PLAN
SCALE : 1/8" = 1'-0"

DATE:
JUNE 27 2016

PROJECT NO:
2016-40

REVISIONS :

PALMETTO HOME DESIGNS
Columbia, South Carolina
tonya@palmettohomedesigns.com
(T) 803-622-7255

PROJECT :
LONG RESIDENCE
2721 WILMOT AVENUE
COLUMBIA, SOUTH CAROLINA

COVER SHEET - ARCHITECTURAL SITE PLAN

SHEET NO.
A.0

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We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-052 - Authorizing the City Manager to execute a Lease between the City of Columbia and TN Development Corporation for the lease of approximately thirteen (13) acres on the N/S of West Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life, Grow opportunities for entrepreneurship**

ATTACHMENTS:

- **#a:** R-2018-052 Lease - TN Development 13 ac W Beltline (PDF)

LEGAL DEPARTMENT DRAFT

RESOLUTION NO.: R-2018-052

Authorizing the City Manager to execute a Lease between the City of Columbia and TN Development Corporation for the lease of approximately thirteen (13) acres on the N/S of West Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, 2018, that the City Manager is authorized to execute the attached Lease, or on a form approved by the City Attorney, between the City of Columbia and TN Development for the lease of approximately thirteen (13) acres on the N/S of West Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06.

(Funding Source: N/A)

Requested by:

Assistant City Manager Gentry

_____
Mayor

Approved by:

_____
City Manager

Approved as to form:

_____
Assistant City Attorney

ATTEST:

_____
City Clerk

Introduced:
Final Reading:

Last revised: 5/24/2018

STATE OF SOUTH CAROLINA)
) **LEASE AND OPTION TO PURCHASE**
COUNTY OF RICHLAND)

WHEREAS, the City of Columbia (the "City" or "Tenant") is interested in acquiring property on West Beltline Boulevard in furtherance of a City initiative to redevelop a blighted area into a vibrant mixed-use area including recreational uses and green space for neighborhood residents, citizens, and visitors to the city; and

WHEREAS, TN Development Corporation ("TN" or "Landlord")is the record owner of the real property more specifically described in Exhibit A, attached, which real property consists of 13 acres of undeveloped land containing no structures or infrastructure; and

WHEREAS, the City wants to rent the real property from Landlord with the intent to immediately begin development of the Property into recreational green space; and

WHEREAS, the City intends to apply for various grants for assistance with development costs for the Property and, in the near future, to purchase the Property form Landlord to maintain the Property as recreational green space for the residents of and visitors to the City of Columbia;

NOW, THEREFORE, this lease is made and entered into as of the date of the last signature hereto, by and between Landlord and Tenant.

PREMISES. Subject to the terms and conditions set forth hereinafter, Landlord leases to Tenant, and Tenant rents from Landlord, the real property (the "Property") on Beltline Boulevard, in Columbia, South Carolina, bearing TMS# 11610-01-02 and 11605-06-06, containing 13 acres more or less, and is more fully described in the attached Exhibit A. The Property does not include the front parcel (along Beltline Boulevard) containing 3.5 acres, more or less, (the "Front Parcel").

TERM OF LEASE. The term of this Lease shall commence on the execution hereof and shall be for a period of twenty (20) years, renewable for an additional two (2) five-year (5) Terms by mutual agreement, unless terminated by way of Tenant's exercise of its right to purchase the Property or other termination provision hereinafter set forth.

RENT. Tenant agrees to pay to Landlord an annual rental rate for the Property in the total sum of Dollars $1 per year. Landlord at the time of execution of this Lease acknowledges receipt of the payment of rent for the entire Lease Term.

RENOVATION, REPAIRS AND ALTERATION OF PROPERTY. Tenant shall be responsible for any and all repairs, replacements, renovations, construction, restoration, and maintenance

of the Property. Tenant agrees, throughout the Term, to maintain the Premises and any improvements thereon, in a clean and safe manner and to make, at its expense, such ordinary repairs and replacements as may be required to keep said Premises in good condition. Tenant accepts the Premises in its present "AS IS" condition. Tenant shall, at its own expense, keep and maintain the Premises and appurtenances and every part thereof, in good order and repair, except portions of Premises to be repaired by Landlord as described below. Tenant shall, at its expense, maintain in good condition, working order and repair the entire Property. Tenant agrees to keep the Property in a good state of repair and keep the Property in a neat, clean and orderly condition. Upon prior written consent of the Landlord, Tenant, at its own cost and expense and in a good, workmanlike manner, may make such alterations and repairs to the Premises as Tenant may require for the conduct of its business. However, Tenant may not materially alter the basic character of the Property or improvements, or weaken any structure on the Property or Premises.

USE OF PREMISES. Tenant shall use the Property solely as public recreational green space. Tenant shall be responsible for the Property's proper use, care and maintenance and shall not allow the Property to constitute a nuisance or hazard.

UTILITIES. Tenant shall be responsible for electricity, lights, heat, janitor service, or any other utility or service consumed in connection with the renovation, use, or occupancy of the Property by Tenant.

IDENTITY OF INTEREST. The execution of this Lease or the performance of any act pursuant to the provisions hereof shall not be deemed or constructed to have the effect of creating between Landlord and Tenant the relationship of principal and agent or of a partnership or of a joint venture, and the relationship between them shall be and remain only that of Landlord and Tenant.

OPTION TO PURCHASE. Throughout the Term of this Lease, Tenant shall have an option to purchase the Leased Premises and the Front Parcel (***"Option to Purchase"***). In the event that Tenant shall elect to exercise its Option to Purchase as described in this Section, Tenant shall deliver written notice to Landlord of such election (***"Tenant's Option Notice"***). Upon receipt of Tenant's Option Notice, Tenant and Landlord shall enter into a contract for the purchase and sale of the Leased Premises setting forth the terms and conditions of such sale (the ***"Contract"***). In the event that tenant shall deliver Tenant's Option Notice on or before the second anniversary of the Commencement Date, the Contract shall set forth a purchase price for the Leased Premises equal to the appraised value. In the event that Tenant's Option Notice is delivered after the second anniversary of the Commencement Date, the parties agree that the purchase price for the Leased Premises and/or the Front Parcel shall be determined based on the Appraised Value (as defined below) of the Leased Premises and/or Front Parcel. In order to

determine the Appraised Value, Tenant and Landlord shall each select an appraiser licensed in SC who shall each provide an appraisal setting for the fair market value of the Leased Premises and/or Front Parcel. The two (2) appraisers so chosen shall select a third appraiser who shall also provide an appraisal setting for the fair market value of the Leased Premises and/or Front Parcel. For purposes of this Section, the average of the fair market values of Leased Premises and/or Front Parcel stated in the three (3) appraisals shall be the "***Appraised Value***". Tenant and Landlord agree to work in good faith to negotiate the remaining terms of the Contract. Simultaneous with the execution of this Lease, the parties hereto agree to execute a Memorandum of Tenant's Option to Purchase and record the same in the Office of the Register of Deeds at the Effective Date. Further, any deed conveying the Property from Landlord to Tenant shall state that the Property shall be used for public recreational use only.

MEMORANDUM OF LEASE. Landlord and Tenant agree, upon the request of the other, to execute a memorandum of this Lease suitable for recording in the Richland County Register of Deeds Office.

PROPERTY INSURANCE. Landlord shall obtain and keep in force during the term of this Lease a policy or policies of insurance covering loss or damage to the Property and Premises, in the amount of the full replacement value thereof. Tenant shall be responsible for payment of the premium during the Lease Term, as Additional Rent.

LIABILITY INSURANCE. Tenant will procure and keep in effect during the Lease Term and any extension thereof, at its sole cost and expense, a comprehensive general liability insurance policy with respect to bodily injury and property damage resulting from or occurring in connection with Tenant's use and/or occupancy of the Premises. Such policy shall name the Landlord as an additional insured.

QUIET ENJOYMENT. Landlord agrees that Tennant, upon observing and complying with the terms, covenants and conditions of this Lease, shall enjoy the use and occupancy of the Property during the Lease Term without any unreasonable hindrance or interference.

ASSIGNMENT AND SUBLETTING. Tenant shall not assign this Lease. Tenant shall not mortgage or encumber this Lease or sublet the Leased Property or any part thereof to others without the Landlord's prior written consent, such consent not to be unreasonably withheld or delayed. In the event of any assignment or sublease, Tenant shall remain fully and primarily liable for the payment of all amounts required to be paid hereunder and the performances of all terms, covenants and conditions herein undertaken by Tenant. A consent of Landlord shall not be a consent for a subsequent assignment or subletting. The interest of the Tenant in this Lease is not assignable by operation of law, without the written consent of Landlord. For purposes of this Section a sale or assignment of 50% or more of the Tenant's assets or membership shall constitute an assignment requiring the permission of Landlord. This Lease may be assigned by Landlord.

ACCESS EASEMENT. Landlord hereby imposes on the Front Parcel for the benefit of the Property; the Tenant, their guests, licensees, customers, and agents, non-exclusive, perpetual easement for ingress and egress for vehicular and pedestrian traffic over and across the Front Parcel (need to designate where the access is the "*Easement Area*").

NOTICES. Any notice or other communication required to be given a party hereto shall be in writing and delivered via facsimile, hand delivered or mailed by registered or certified mail, return receipt requested, postage prepaid, addressed as set forth below (or at such other address as a party may so decide after notice is given in the manner prescribed herein). For all purposes hereunder, "receipt" shall be deemed to occur on the date that such communication was placed in the mail or, if delivered via facsimile, on the date such was faxed provided that a duplicate copy was delivered by one or more of the other means of delivery described herein.

As to Landlord:

TN Development Corporation
c/o Michael Strange, Executive Director
1225 Lady St.
Ste 201
Columbia, SC 29201
Email:mcstrange@columbiasc.net

As to Tenant:

City of Columbia Parks & Recreation Department
c/o Randy Davis, Director
1111 Recreation Drive
Columbia, SC 29203
Email: radavis@columbiasc.net

TERMINATION. Tenant may terminate this Lease for any reason AFTER providing Landlord with thirty (30) days written notice.

ENTIRE AGREEMENT. This Lease contains all of the understandings by and between the parties hereto relative to the leasing of the Property, and all prior or contemporaneous agreements relative thereto have been merged herein or are voided by this instrument, which may be amended, modified, altered, changed, revoked, or rescinded in whole or in part only by an instrument in writing signed by each of the parties hereto. IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year last written below.

IN WITNESS WHEREOF, each party hereto has caused this Lease to be executed, all as of the date below.

WITNESS:

_____

_____

THE CITY OF COLUMBIA

By: _____
Teresa Wilson
City Manager

TN DEVELOPMENT CORPORATION

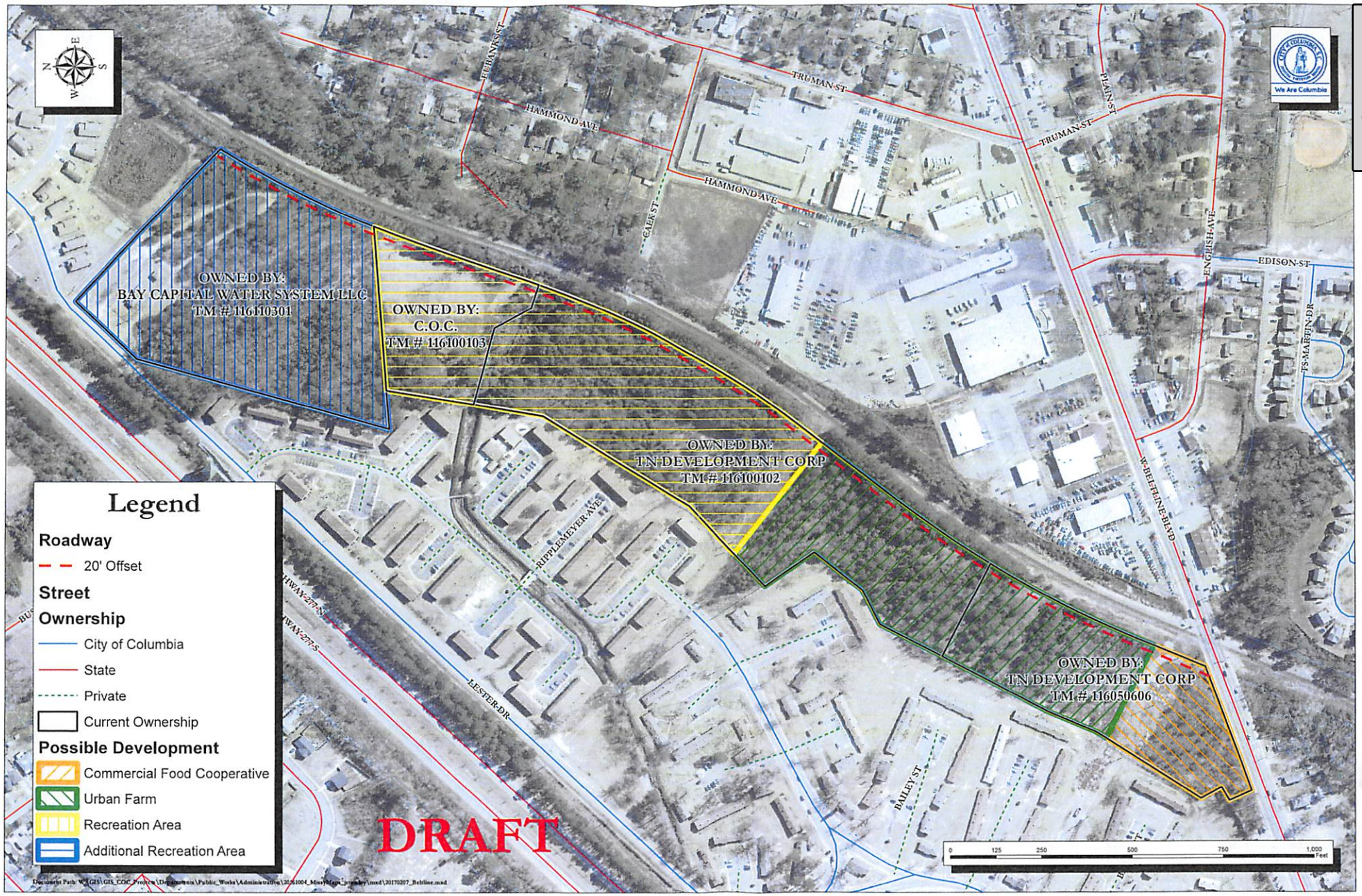
Monteika Martin

Diane Jacob

By: _____
Michael C. Strange
Executive Director

Dated: _____

APPROVED AS TO FORM
5-24-2018
Legal Department City of Columbia, SC


OWNED BY:
BAY CAPITAL WATER SYSTEM LLC
TM # 116110301
OWNED BY:
C.O.C.
TM # 116100103
OWNED BY:
TN DEVELOPMENT CORP
TM # 116100102
OWNED BY:
TN DEVELOPMENT CORP
TM # 116050606
Legend
Roadway
20' Offset
Street
Ownership
City of Columbia
State
Private
Current Ownership
Possible Development
Commercial Food Cooperative
Urban Farm
Recreation Area
Additional Recreation Area
DRAFT
HAMMOND AVE
TRUMAN ST
PLAIN ST
EDISON ST
ENGLISH AVE
W BELTLINE BLVD
RIPPLEMEYER AVE
LESTER DR
BAILEY ST
FS MARTIN DR
CAER ST
FURBANKS ST
HWY 277 N
HWY 277 S
We Are Columbia
0 125 250 500 750 1,000 Feet

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-055 - Authorizing Acceptance and Dedication of streets known as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane, Peppercorn Lane and a portion of Sorrel Tree Drive in Allan's Mill Subdivision, Phase 1 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Connect the City's neighborhoods and business dist, Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** R-2018-055 accp streets in Allans Mill Subdivision Ph 1 (PDF)

RESOLUTION NO.: R-2018-055

Authorizing Acceptance and Dedication of streets known as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane, Peppercorn Lane and a portion of Sorrel Tree Drive in Allan's Mill Subdivision, Phase 1 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02

WHEREAS, the referenced streets are located in the City limits of Columbia and are identified as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane and a portion of Sorrel Tree Drive. The approval of the development plans for Allan's Mill Subdivision, Phase 1 included dedication of the aforesaid streets to the City of Columbia; and,

WHEREAS, the Construction Management Division has inspected the streets on the said property and found that they were constructed in compliance with the City's ordinances and regulations and recommends approval for acceptance; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Columbia, South Carolina this day ___ of _____, 2018 that the City of Columbia accepts dedication of the aforesaid streets known as a portion of Allan's Mill Drive, Beardmore Court, Calabash Lane, Peppercorn Lane and a portion of Sorrel Tree Drive located in Allan's Mill Subdivision, Phase 1.

Allan's Mill Subdivision is located off of Old Percival Road and adjacent to Sweetwater Subdivision, Phase 1 at Smallwood in District No. 2 and was annexed into City limits on June 1, 1973. The said streets are located as shown on a final plat of Allan's Mill Subdivision, Phase 1, dated October 19, 2016 and being on file in the office of the Department of Engineering, City of Columbia, South Carolina under City file reference #296-02. A copy of said plat being attached hereto and made a part hereof as Exhibit "A".

Requested by:

Assistant City Manager Shealy

_____
MAYOR

Approved by:

_____
City Manager

Approved as to form:

_____
Assistant City Attorney

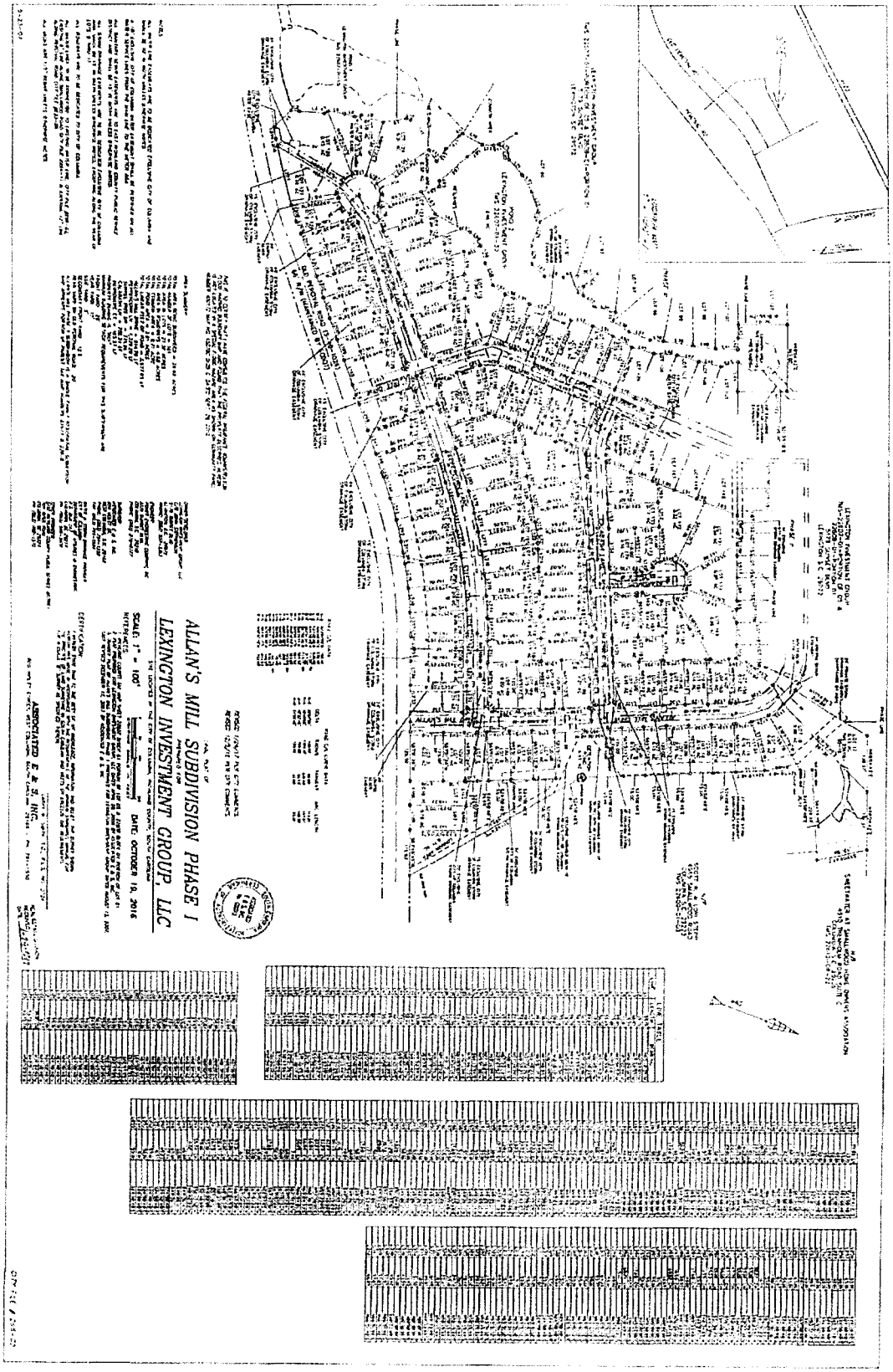
ATTEST:

_____
City Clerk

Introduced:
Final Reading:

Last revised: 5/29/2018
17032138

EXHIBIT A


ALLAN'S MILL SUBDIVISION PHASE I
LEXINGTON INVESTMENT GROUP, LLC
SCALE: 1" = 100'
DATE: OCTOBER 19, 2016
ASSOCIATED E & S, INC.

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-056 - Authorizing Acceptance and Dedication of portions of streets known as Allan's Mill Drive and Sorrel Tree Drive in Allan's Mill Subdivision, Phase 2 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Connect the City's neighborhoods and business dist, Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** R-2018-056 accp streets in Allans Mill Subdivision Ph 2 (PDF)

RESOLUTION NO.: R-2018-056

Authorizing Acceptance and Dedication of portions of streets known as Allan's Mill Drive and Sorrel Tree Drive in Allan's Mill Subdivision, Phase 2 to the City of Columbia, Richland County TMS#22608-01-08 (Portion); CF# 296-02

WHEREAS, the referenced streets are located in the City limits of Columbia and are identified as portions of Allan's Mill Drive and Sorrel Tree Drive. The approval of the development plans for Allan's Mill Subdivision, Phase 2 included dedication of the aforesaid streets to the City of Columbia; and,

WHEREAS, the Construction Management Division has inspected the streets on the said property and found that they were constructed in compliance with the City's ordinances and regulations and recommends approval for acceptance; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Columbia, South Carolina this day ___ of _____, 2018 that the City of Columbia accepts dedication of the aforesaid streets known as a portion of Allan's Mill Drive and Sorrel Tree Drive, located in Allan's Mill Subdivision, Phase 2.

Allan's Mill Subdivision is located off of Old Percival Road and adjacent to Sweetwater Subdivision, Phase 1 at Smallwood in District No. 2 and was annexed into City limits on June 1, 1973. The said streets are located as shown on a final plat of Allan's Mill Subdivision, Phase 2, dated October 19, 2016 and being on file in the office of the Department of Engineering, City of Columbia, South Carolina under City file reference #296-02. A copy of said plat being attached hereto and made a part hereof as Exhibit "A".

Requested by:

Assistant City Manager Shealy ____

_____
MAYOR

Approved by:

_____
City Manager

Approved as to form:

_____
Assistant City Attorney

ATTEST:

_____
City Clerk

Introduced:
Final Reading:

DRAFT

Last revised: 5/29/2018
17011574

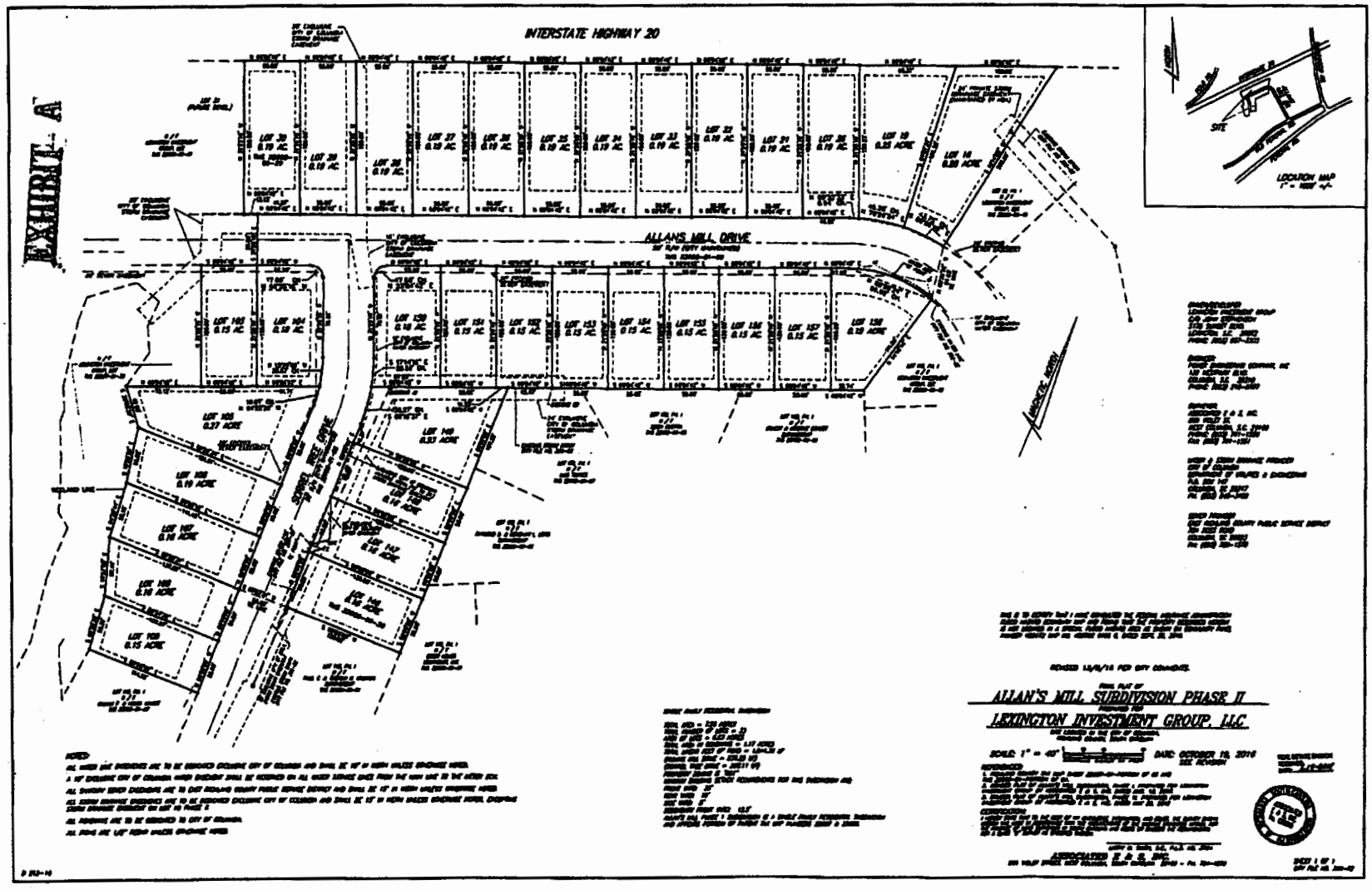


EXHIBIT A
INTERSTATE HIGHWAY 20
ALLANS MILL DRIVE
SHORE BIRD DRIVE
LOCATION MAP
SITE
ALLAN'S MILL SUBDIVISION PHASE II
LEXINGTON INVESTMENT GROUP, LLC

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-061 - Authorizing the City Manager to Execute a Professional Services Agreement between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands for FY 2018-2019**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** R-2018-061 United Way Regional Homeless Services Agreement (PDF)

LEGAL DEPARTMENT DRAFT

RESOLUTION NO.: R-2018-061

Authorizing the City Manager to execute a Professional Services Extension Agreement between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, 2018, that the City Manager is hereby authorized to execute the attached Professional Services Extension Agreement with the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands, or on a form to be approved by the City Attorney, for the fiscal year 2018-2019, the total compensation for such services shall not exceed One Hundred Twenty-Three Thousand Four Hundred and No/100 ($123,400.00) Dollars.

(Funding Source: 1018410 638306)

Requested by:

City Manager

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

Mayor

ATTEST:

City Clerk

Introduced:
Final Reading:

Last revised: 6/5/2018
18001120

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

UNITED WAY OF THE MIDLANDS CONTRACT FOR PROFESSIONAL SERVICES EXTENSION AGREEMENT

WHEREAS, the City of Columbia ("City") entered into a Contract for Professional Services ("Contract") with The United Way of the Midlands ("Consultant") on December 23, 2014 for the Regional Coordination of Homeless Services, which initial contract term expired on June 30, 2015; and,

WHEREAS, the Contract provided for four (4) additional one (1) year extensions of the Contract term; and,

WHEREAS, Contractor and City extended the contract term by contract extension agreements in 2015, 2016 and 2017; and,

WHEREAS, the most recent Extension Agreement expired on June 30, 2018; and,

WHEREAS, Contractor and City desire to extend the Contract for an additional one (1) year term commencing July 1, 2018 and ending on June 30, 2019;

NOW, THEREFORE, in consideration of the mutual undertakings and terms contained herein, the City and Consultant agree as follows:

1. The term of the Contract shall be extended for an additional one (1) year period from July 1, 2018 to June 30, 2019.
2. The total compensation for this one (1) year extension shall not exceed One Hundred and Twenty-Three Thousand Four Hundred and No/100 ($123,400.00) Dollars, as indicated on Appendix "A" attached hereto.
3. Contractor's Scope of Services for this one (1) year extension shall be as reflected in Appendix A.

Except as modified herein and extended hereby, all other terms and conditions of the Contract for Consulting Services shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Extension Agreement for Contract for Professional Services effective as of the date of the last signature herein below.

WITNESSES:

_____

_____

_____

_____

UNITED WAY OF THE MIDLANDS

BY: _____
Print Name: _____
Its: Executive Director
Date: _____

CITY OF COLUMBIA

BY: _____
Teresa B. Wilson
ITS: City Manager
Date: _____

APPROVED AS TO FORM

Legal Department City of Columbia, SC

APPENDIX A

FY 2018 Homeless Services Budget	City Funds Requested	Federal grants	MACH and Agency Contributions (cash & in-kind)	UWM (cash & In-kind)	Totals
HMIS software and server costs	$ -	$ 15,816	$ 6,661	$ 2,130	$ 24,607
Staff for systems work	$ 92,600	$ 228,646	$ -	$ 9,670	$ 330,916
Travel, printing, training, and meeting supplies	$ 1,371	$ 8,000	$ 2,000	$ 3,200	$ 14,571
Oversight, vendor management, and reporting	$ 16,929	$ 19,221	$ -	$ -	$ 36,150
Direct services to homeless clients	$ 12,500	$ 2,983,264	$ 5,000,000	$ 1,385,000	$ 9,380,764
	$ 123,400	**$3,254,947**	**$5,008,661**	**$1,400,000**	**$9,787,008**

***Note - Data on federal and private funding sources provided as information only and not reflected in proposed scope of work under the RFP.**

"Federal grants" include those secured by UWM/MACH for the HUD Continuum of Care annual competition. These grants support people in permanent and transitional housing with supportive services.

"MACH and Agency Contributions" include cash contributed from MACH and members agencies as well as (estimated) leverage funds and resources documented in the annual HUD funding application.

"UWM cash and in-kind" include resources supporting staff, mileage, and HMIS costs plus resources (estimated) invested into housing and homeless programs for FY 2018-19.

APPENDIX A

Proposed tasks under City Scope of Services (Does not include work performed under federal or private resources)	**Qtr. 1** 7/1/18-9/30/18	**Qtr. 2** 9/30/18-12/31/18	**Qtr. 3** 1/1/19-3/31/19	**Qtr. 4** 4/1/19-6/30/19
Develop innovative housing and services for people who are experiencing long-term homeless				
Expand 'friendly' landlord network and Affordable Housing Leadership Team				
Identify funding for affordable and specialized housing				
Continue program for emergency vouchers for families				
Develop training program to improve tenant housing skills				
Develop programs for unaccompanied youth				
Improve communication mechanisms on resources available and disseminate to youth-friendly way				
Implement the Midlands Youth Plan				
Resource development for specialized housing and services				
Coordinate with justice and health systems				
Coordinate requests for street engagement				
Coordinate street outreach and implement housing placement based on vulnerability				
Connect Columbia Police to providers such as youth services, meal share, and street outreach.				
Improve discharge planning for people experiencing homelessness with local hospitals and Alvin S. Glenn				
Coordinate meal sharing programs				
Continue to add providers to meal share convenient agreement and improve meal scheduling and collaboration				
Implement Meal Share Action Plan				
Employment and training promotion				
Implement a plan to fill gaps in employment services				
Coordinate 2019 Annual Homeless Count (including a youth-specific portion)				
Secure county level coordinators and volunteers				
Produce 2018 Count Report				
Reporting and grants management				
Secure contract with City				
Submit monthly financial reports				
Final report				

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-062 - Authorizing the City Manager to Execute a Professional Services Contract for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2018-2019**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life, Provide high quality municipal services**

ATTACHMENTS:

- **#a:** R-2018-062 USC Housing First Agreement (PDF)

RESOLUTION NO.: R-2018-062

Authorizing the City Manager to execute Professional Services Agreement for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2018-2019

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, 2018, that the City Manager is authorized to execute the attached Professional Services Agreement between the City of Columbia and the University of South Carolina, or on a form approved by the City Attorney, for financial assistance of up to but not exceeding Two Hundred and Thirty-Four Thousand and No/100 ($234,000.00) Dollars for the fiscal year 2018-2019 in support of the University's partnership with the Columbia Housing Authority to operate the Housing First Program.

(Funding source: 1018410/638303).

Requested by:

City Manager

Approved by:

City Manager

Approved as to form:

Deputy City Attorney

_____
Mayor

ATTEST:

_____
City Clerk

Introduced:
Final Reading:

Last revised: 6/5/2018
18001121

LEGAL DEPARTMENT DRAFT

STATE OF SOUTH CAROLINA	)	AGREEMENT BETWEEN THE CITY OF COLUMBIA
	)	AND THE UNIVERSITY OF SOUTH CAROLINA
	)	(Supportive Housing Services)
COUNTY OF RICHLAND	)	

WHEREAS, the University of South Carolina Supportive Housing Services (hereinafter "USC") provides resources to develop comprehensive housing strategies following the national model of Housing First for meeting the housing and service needs of eligible chronically homeless individuals by providing housing units and supportive services within the City limits of Columbia; and,

WHEREAS, the City of Columbia (hereinafter "City") has agreed to provide financial assistance up to but not to exceed Two Hundred Thirty-four Thousand and No/100 ($234,000.00) Dollars to USC for use by its Housing First program, subject to certain terms, conditions and contingencies; NOW, THEREFORE,

For and in consideration of the following terms, conditions and contingencies, the receipt and sufficiency of which are hereby acknowledged, the City and USC agree as follows:

The City agrees to provide financial assistance to USC up to the amount of Two Hundred and Thirty Four Thousand and No/100 ($234,000.00) Dollars for the City's fiscal year 2018-2019 in conjunction with the operation of its Housing First program, subject to the following terms, conditions and contingencies, which must be met and complied with at all times in order for USC to receive such funding:

1. The term of this Agreement will commence on July 1, 2018, and will end on June 30, 2019.

2. Two Hundred Thirty Four Thousand and No/100 ($234,000.00) of City funds shall be used by USC exclusively for support of its partnership with the Columbia Housing Authority to operate the Housing First Program.

3. USC will provide supportive services assistance to eligible Housing First clients to assist them in establishing and maintaining stable, permanent housing, develop job skills, and access mainstream resources.

4. USC will provide to the City USC's Housing First FY 18-FY19 budget with designated fund sources prior to City funding being released to USC.

5. USC will provide the City with such information as the City may request to demonstrate to the City's satisfaction that USC has adequate funding to fully operate the Housing First program during its fiscal year independent of the funding provided by the City prior to funding being released.

6. USC will provide to the City's Community Development Department, no less than once a year, the data and information indicated below that Community Development requires to complete any government reporting. Drawdown for payment of eligible expenses shall be made against the line item budget specified in Attachment 1, herein, in accordance with the performance and the approval of requests for payment.

   a. data as requested by the City on Housing First clients that is submitted to HMIS registration.

   b. reports regard to how the Housing First Program is addressing the Six (6) Homeless Response Goals as adopted by City Council:

- Coordinate the response to poverty with other agencies
- Bring humanity to the response to poverty

- Leverage the power of the community in responding to poverty
- Institutionalize accountability for providers
- Meet the unique needs of the individual in need
- Address downtown impacts

7. If all terms, conditions and contingencies having been met, the City will fund USC in monthly installments as reimbursement for the expenses as previously stated. Services rendered must be for the fiscal year beginning July 1 and ending June 30 of the fiscal year the funds are awarded. Requests for reimbursements must be submitted in writing and include copies of paid receipts or payroll documentation sent to the City Manager, PO Box 147, Columbia, SC 29217 within fifteen (15) days of the end of the quarter to be reimbursed. If the City is not satisfied with the accounting, the City may request additional information and make payment when it is satisfied the expenses were for providing clients with safe and affordable housing and supportive services to promote greater self-sufficiency and improve the quality of their lives.

USC acknowledges and agrees that it is being supported in whole or in part by public funds making it subject to the South Carolina Freedom of Information Act. Any documents or other information provided to the City pursuant to this Agreement shall be deemed as a public record under the South Carolina Freedom of Information Act and made available to the public. USC also agrees it will take affirmative action in complying with all federal, state and local requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, sexual orientation, national origin or physical handicap.

Either party may terminate this Agreement at any time without cause by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination.

If USC fails to comply with any of the aforesaid terms, conditions and contingencies at any time, City will have the right to immediately terminate this Agreement by giving written notice to USC of such termination.

If this Agreement is terminated without cause, neither party shall have nor owe any further obligations to the other after the effective date of termination.

In the event of termination by the City, the City will be responsible for reasonable non-cancelable debts incurred by USC in fulfillment of this Agreement prior to termination.

The parties may amend this Agreement at any time provided that such amendment is executed in writing and signed by a duly authorized representative of both parties.

In the event any provision(s) of this Agreement are held to be invalid, illegal, or unenforceable for any reason, the remainder of this Agreement, shall remain to be in full force and effect, enforceable in accordance with its terms as if such provision(s) had not been included, or had been modified as provided below, as the case may be. To carry out the intent of the parties hereto as fully as possible, the invalid, illegal or unenforceable provision(s), if possible, will be deemed modified to the extent necessary and possible to render such provision(s) valid and enforceable.

In performing its obligations hereunder, the USC will comply with all applicable federal, state and local laws, regulations and ordinances.

Nothing contained in this Agreement shall be construed as conferring upon any other party the rights of a third party beneficiary.

Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be personally delivered or sent by registered or certified mail postage prepaid to:

As to the City:	Mayor City of Columbia P.O. Box 147 Columbia, SC 29217	As to USC:	University of South Carolina c/o Daniel Christmus 1600 Hampton Street, Suite 414 Columbia, SC 29208
With a copy to:	City Manager City of Columbia P.O. Box 147 Columbia, SC 29217		Kristen S. Connors, LMSW Director Department of Internal Medicine Supportive Housing Services 1325 Laurel Street Columbia, SC 29201

The City and USC, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices will be sent.

This Agreement shall be construed under the laws of the State of South Carolina. USC agrees to subject itself to the jurisdiction and venue of the Circuit Courts in Richland County, State of South Carolina as to all matters and disputes arising or to arise under this Agreement and the performance thereof.

Any approvals required from the City will be deemed given if provided by the City Manager or her designated City representative.

This Agreement represents the entire understanding and Agreement between the parties hereto and supersedes any and all prior negotiations, discussions, and agreements, whether written or oral, between the parties regarding same.

The failure of either USC or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provisions or of any other provision of this Agreement at any other time. Waiver of any breach of this Agreement by USC or the City shall not constitute waiver of a subsequent breach.

IN WITNESS WHEREOF, the parties have entered into this Agreement which shall be effective as of the date of the last signature hereinbelow.

Witnesses as to City:

_____

_____

CITY OF COLUMBIA

_____

By: Teresa B. Wilson
Its: City Manager
Date: _____

APPROVED AS TO FORM
Legal Department City of Columbia, SC

Witnesses as to USC:

_____

_____

THE UNIVERSITY OF SOUTH CAROLINA

By: _____
Print Name: _____
Its: Sponsored Program Administrator
Date: _____

USC Housing First Budget
FY 7/1/2018-6/30/2019

SUPPORTIVE SERVICES	**$188,603**
Outreach Worker $21,895 (0.55 FTE)	
Housing Case Manager $37,072 (1.0 FTE)	
Licensed Professional Counselor $29,336 (.66 FTE)	
Licensed Professional Counselor $5,692 (0.12 FTE)	
Medical Adherence Support $12,306 (0.39 FTE)	
Program Assistant $1,283 (0.025 FTE)	
Director $7,971 (.13 FTE)	
Fringe $40,285	
Support group food/supplies $1,200	
Rent/Utilities $18,000	
24 Hour on Call Mobile Phone $780	
Office Supplies/Postage $2,208	
Transportation $5,575	
Travel/Training $2,000	
Housewares for move-ins $3,000	
HOUSING	**$35,967**
Housing Coordinator $26,261 (0.75 FTE)	
Fringe $7,353	
CHA Administrative Costs $2,353	
USC ADMINISTRATIVE COSTS (5% of adjusted direct costs)	**$9,430**
TOTAL YEAR BUDGET	**$234,000**

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-065 - Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2018-2019**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** R-2018-065 Midlands Housing Alliance Agreement for 2025 Main (PDF)

LEGAL DEPARTMENT DRAFT

RESOLUTION NO.: R-2018-065

Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2018-2019

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, 2018, that the City Manager is authorized to execute the attached Agreement between the City of Columbia and The Midlands Housing Alliance, Inc., or on a form approved by the City Attorney, for financial assistance of up to but not exceeding Three Hundred Twenty-five Thousand and No/100 ($325,000.00) Dollars, Two Hundred and Fifty Thousand and No/100 ($250,000.00) Dollars of which to be used exclusively for security services, equipment, criminal background and outstanding warrant checks on all clients and Seventy-five Thousand and No/100 ($75,000.00) Dollars to be used as general operating funds to cover expenses as determined by MHA for the operation of its facility at 2025 Main Street for the fiscal year 2018-2019. *(Funding source: 1018410)*

Requested by:

City Manager _____

Approved by:

_____
City Manager

Approved as to form:

_____
Deputy City Attorney

_____
Mayor

ATTEST:

_____
City Clerk

Introduced:
Final Reading:

Last revised: 6/13/2018

STATE OF SOUTH CAROLINA)
) AGREEMENT BETWEEN THE CITY OF COLUMBIA
) AND THE MIDLANDS HOUSING ALLIANCE, INC.
COUNTY OF RICHLAND) (2025 Main Street, Columbia, SC)

WHEREAS, the City of Columbia (hereinafter "City") has agreed to provide financial assistance up to but not to exceed Three Hundred and Twenty-Five Thousand and No/100 ($325,000.00) Dollars to The Midlands Housing Alliance, Inc. (hereinafter "MHA") in conjunction with the operation of its facility located at 2025 Main Street, Columbia, South Carolina, subject to certain terms, conditions and contingencies; NOW, THEREFORE,

For and in consideration of the following terms, conditions and contingencies, the receipt and sufficiency of which are hereby acknowledged, the City and MHA agree as follows:

The City agrees to provide financial assistance to the Midland Housing Alliance (hereinafter "MHA") up to the amount of Three Hundred and Twenty-Five Thousand and No/100 ($325,000.00) Dollars for the City's fiscal year 2018-2019 in conjunction with the operation of its facility located at 2025 Main Street, Columbia, South Carolina (the "facility"), subject to the following terms, conditions and contingencies, which must be met and complied with at all times in order for MHA to receive such funding:

The term of this Agreement will commence on July 1, 2018, and will end on June 30, 2019.

a) MHA agrees that it will make a good faith effort to secure financial assistance from Richland and Lexington County, funding in an amount equal to or substantially similar to the City of Columbia's funding and provide documentation of request and amount awarded.

b) Two Hundred Fifty Thousand and No/100 ($250,000.00) Dollars City funds shall be used by MHA exclusively for security services, equipment, and criminal background and outstanding warrant checks on all clients. Seventy Five Thousand and No/100 ($75,000.00) Dollars will be used as general operating funds to cover expenses as determined by MHA; and,

c) MHA and the Columbia Police Department leadership shall hold regularly scheduled meetings with representatives from neighborhood associations, the Columbia Downtown Business Improvement District, area churches or any other person or entity expressing a desire to attend to discuss public safety, issues related to the operation of the facility, and homelessness concerns. Copies of meeting minutes, meeting agenda or meeting notice should be submitted along with payment reimbursement request and,

d) The MHA CEO or designated representative will attend the Downtown Neighborhoods Coalition monthly meeting on the first Friday of every month to discuss any homeless issue and,

e) Columbia City Council will appoint a representative from the Coalition of Downtown Neighborhoods Association and one At-large City Councilmember or a designee to the MHA's Board of Directors and each appointee shall have full voting rights; and,

f) MHA will provide to the City MHA's FY18-FY19 budget with designated fund sources prior to City funding being released to MHA; and,

g) MHA will provide the City with such information as the City may request to demonstrate to the City's satisfaction that MHA has adequate funding to fully operate its facility during its fiscal year excluding the funding provided by the City prior to funding being released; and,

h) MHA will not accept registered sex offenders at its facility for beds and will make registration records from the facility available on an on-going basis to community safety officers looking for certain individuals; and,

i) MHA will provide to the Community Development Department as requested, and no less than annually and no later than July 31st, the following information:

a. Data as requested by the department on Transitions clients that is submitted to HMIS registration.

b. Reports in regard to how Transitions is addressing the Six (6) Homeless Response Goals as adopted by City Council:

- ☐ Coordinate the response to poverty with other agencies
- ☐ Bring humanity to the response to poverty
- ☐ Leverage the power of the community in responding to poverty
- ☐ Institutionalize accountability for providers
- ☐ Meet the unique needs of the individual in need
- ☐ Address downtown impacts

j) If all terms, conditions and contingencies having been met, the City will fund MHA in four quarterly installments as reimbursement for the expense of security criminal background, outstanding warrant checks, and general operating costs incurred by MHA in the prior quarter and are subject to the appropriation of such funds by Columbia City Council. Services rendered must be for the fiscal year beginning July 1 and ending June 30 of the fiscal year the funds are awarded. Requests for reimbursements must be submitted in writing and include copies of paid receipts or payroll documentation sent to the City Manager, PO Box 147, Columbia, SC 29217 within fifteen (15) days of the end of the quarter to be reimbursed. If the City is not satisfied with the accounting, the City may request additional information and make payment when it is satisfied the expenses were for security, criminal background and outstanding warrant checks on all clients, or other general operating expenses, make a partial reimbursement or make no reimbursement at all.

MHA acknowledges and agrees that it is being supported in whole or in part by public funds making it subject to the South Carolina Freedom of Information Act. Any documents or other information provided to the City pursuant to this Agreement shall be deemed as a public record under the South Carolina Freedom of Information Act and made available to the public. MHA also agrees it will take affirmative action in complying with all federal, state and local requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.

If MHA ceases its operations and/or services at the property, the City shall have the right of first refusal to purchase the property at a price and upon such terms and conditions as the parties may negotiate and mutually agree. MHA will provide the City with written notification of its decision to cease operations and/or services at the property. Within thirty (30) days of receipt of the written notification, the City shall exercise the right of first refusal to purchase the property by giving written

notice to MHA requesting that the parties commence with negotiations as to price and terms and conditions of purchase.

Either party may terminate this Agreement at any time without cause by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination.

If MHA fails to comply with any of the aforesaid terms, conditions and contingencies at any time, City will have the right to immediately terminate this Agreement by giving written notice to MHA of such termination.

If this Agreement is terminated, neither party shall have nor owe any further obligations to the other after the effective date of termination.

The parties may amend this Agreement at any time provided that such amendment is executed in writing and signed by a duly authorized representative of both parties.

In the event any provision(s) of this Agreement are held to be invalid, illegal, or unenforceable for any reason, the remainder of this Agreement, shall remain to be in full force and effect, enforceable in accordance with its terms as if such provision(s) had not been included, or had been modified as provided below, as the case may be. To carry out the intent of the parties hereto as fully as possible, the invalid, illegal or unenforceable provision(s), if possible, will be deemed modified to the extent necessary and possible to render such provision(s) valid and enforceable.

In performing its obligations hereunder, the MHA will comply with all applicable federal, state and local laws, regulations and ordinances.

Nothing contained in this Agreement shall be construed as conferring upon any other party the rights of a third party beneficiary.

Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be personally delivered or sent by registered or certified mail postage prepaid to:

In the case of the City:

Mayor
City of Columbia
P.O. Box 147
Columbia, SC 29217

In the case of the MHA:

Chief Executive Officer
The Midlands Housing Alliance, Inc.
_____
Columbia, SC _____

With a copy to:

City Manager
City of Columbia
P.O. Box 147
Columbia, SC 29217

The City and the MHA, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices will be sent.

This Agreement shall be construed under the laws of the State of South Carolina. MHA agrees to subject itself to the jurisdiction and venue of the Circuit Courts in Richland County, State of South Carolina as to all matters and disputes arising or to arise under this Agreement and the performance thereof.

Any approvals required from the City will be deemed given if provided by the City Manager or his designated City representative.

This Agreement represents the entire understanding and Agreement between the parties hereto and supersedes any and all prior negotiations, discussions, and agreements, whether written or oral, between the parties regarding same.

The failure of either MHA or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provisions or of any other provision of this Agreement at any other time. Waiver of any breach of this Agreement by MHA or the City shall not constitute waiver of a subsequent breach.

IN WITNESS WHEREOF, the parties have entered into this Agreement which shall be effective as of the date last signed by an authorized representative of either party.

Witnesses as to City:

CITY OF COLUMBIA

_____

By: _____
Teresa Wilson,
Its: City Manager

_____

Date: _____

Witnesses as to the MHA:

The Midlands Housing Alliance, Inc.

_____

By: _____
Craig J. Currey
Its: Chief Executive Officer

_____

Date: _____

APPROVED AS TO FORM

Legal Department City of Columbia, SC

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **Legal Department**

FROM: ***Shari Ardis, Legal Office Manager***

SUBJECT: **Resolution No.: R-2018-066 - Authorizing the City Manager to execute an Inclement Weather Center Agreement between the City of Columbia and the United Way of the Midlands for the operation of the Inclement Weather Center**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Collaborate and partner with entities, Foster a healthy quality of life**

ATTACHMENTS:

- **#a:** R-2018-066 Inclement Weather Center Agreement (PDF)

LEGAL DEPARTMENT DRAFT

RESOLUTION NO.: R-2018-066

Authorizing the City Manager to execute an Inclement Weather Center Service Agreement between the City of Columbia and the United Way of the Midlands for operation of the Inclement Weather Center

BE IT RESOLVED by the Mayor and City Council this ___ day of _____, 2018, that the City Manager is hereby authorized to execute the attached Inclement Weather Center Service Agreement with the United Way of the Midlands, or on a form to be approved by the City Attorney, for the operation of the Inclement Weather Center for the fiscal year 2018-2019, the total compensation for such services shall not exceed Three Hundred Fifty-six Thousand Nine Hundred Forty-three and 41/100 ($356,943.41) Dollars.

(Funding Source: 1018410 638302)

Requested by:

City Manager

Approved by:

_____
City Manager

Approved as to form:

_____
Deputy City Attorney

_____
Mayor

ATTEST:

_____
City Clerk

Introduced:
Final Reading:

Last revised: 6/13/2018

STATE OF SOUTH CAROLINA)
) **INCLEMENT WEATHER CENTER SERVICE AGREEMENT**
COUNTY OF RICHLAND)

THIS INCLEMENT WEATHER CENTER SERVICE AGREEMENT (this "Agreement") is entered into by and between the City of Columbia, South Carolina, a political subdivision of the State of South Carolina (the "City") and United Way of the Midlands, a South Carolina nonprofit corporation ("UWM").

NOW, THEREFORE, in consideration of the premises, the mutual commitments made in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties mutually agree as follows:

1. Engagement of UWM; Consent to Subcontracting.

(a) The City hereby engages UWM to assist the City with the operation of the 2018-2019 Inclement Weather Center (the "Center"). UWM agrees to provide in a commercially reasonable manner (either directly or through subcontractors) the services set forth in **Appendix A**. UWM acknowledges that UWM and its subcontractors will make reasonable efforts to stay within the Center Budget. The City agrees to pay UWM for the costs attributable the operation of the Center up to Three Hundred Fifty-Six Thousand Nine Hundred Forty-Three and 41/100 Dollars ($356,943.41) (the "Contract Fee"). In the event that UWM's costs to operate the Center exceed the Contract Fee due to unforeseeable and/or unanticipated events, such as but not limited to unexpected periods of extreme weather, City staff will work in good faith with UWM, in accordance with section 4(a) to request from Council those additional costs above the Contract Fee. UWM's duties with respect to the Center shall be strictly limited to those duties expressly set out in this Agreement.

(b) The City has requested UWM to assist the City by operating the Center according to the terms of this Agreement. The City recognizes and acknowledges that UWM is a nonprofit organization. UWM recognizes that the City is a municipal corporation and is required by law to comply with constitutional guidelines concerning the separation of church and state matters, including the First Amendment's prohibition against establishing religion. Accordingly, in operating the Center, UWM and its subcontractors will comply with all applicable laws regarding the separation of church and state and the establishment of religion.

(c) The City acknowledges that UWM may not have the staffing or infrastructure necessary for providing all of the services set forth in **Appendix A**. The City accordingly consents to UWM's subcontracting of any of those services to other providers approved by the City.

2. Term. The term of this Agreement will commence on the Effective Date, and will end on June 30, 2019 (the "Term").

3. Understandings of UWM and the City. In entering into this Agreement, agreeing to the funding limit established by City council for the performance of such duties, and agreeing to the scope of services set out in **Appendix A**, UWM has made and relied upon the following understandings:

(a) The number of persons staying at the Center will not exceed two hundred forty (240) per night (and in no event will exceed the capacity established by the fire marshal (or otherwise by law) for the physical structure of the Center.

(b) The Center will be operated from November 1, 2018 through March 31, 2019 from 5:45 p.m. until 7:15 a.m. only on those days when the Center Leader determines that weather conditions indicate the Center should be opened to guests for the night, as required by the standards set forth in **Appendix A**. Any extension of the Center's operations beyond March 31, 2019 must be mutually agreed to in writing by the City Manager, as authorized by City Council, and the CEO of UWM. Any costs attributable to the operation of the Center after March 31, 2019 are not included in the Contract Fee.

4. Payment to UWM.

(a) On the Effective Date, the City shall provide advanced funding for the operations of the Center during the months of November, based upon the Center Budget. Thereafter, the City shall fund the operations of the Center on a monthly basis by a payment made thirty (30) days in advance of the beginning of the operational month, based upon the Center Budget. UWM shall submit a monthly reconciliation of costs to the City no later than twenty (20) days after the end of each month of the Term, and subsequent advances from the City shall be adjusted accordingly. In the event that UWM projects that the Contract Fee will be insufficient to cover the costs of operating the Center through March 31, 2019, UWM will immediately notify the City of such projected shortfall. After the Center has operated for sixty-five (65) days, UWM and the City shall assess the budget and operations of the center to evaluate funding levels for the remainder of the Center operations period.

(b) The services and facilities to be provided by the City will be provided at the sole expense of the City and shall be in addition to any amounts paid to UWM by the City pursuant this Agreement.

5. Confidentiality. All of the reports, information, data, records or documents of any kind containing medical or health care-related information about Center residents, prepared or assembled by UWM (or any subcontractor) under this Agreement shall be maintained as required to comply with the Health Insurance Portability and Accountability Act (HIPAA). UWM and any subcontractors will maintain such records for a period of not less than three (3) years after receipt of final payment under this Agreement. In the event that UWM or its subcontractors providing services to the Center receive media and/or public inquiries regarding the Center or operations under this Agreement, UWM shall immediately notify the City and shall coordinate any response to such inquiries with the City.

6. Amendments. The parties may amend this Agreement at any time provided that such amendment is executed in writing, signed by a duly authorized and empowered representative of both organizations and approved (i) in the case of the City, by the City Manager, as authorized by City Council or (ii) in the case of UWM, by UWM's CEO or the executive committee of UWM's board of directors.

7. Assignment. Although UWM may subcontract certain services to other contractors, UWM may not assign the entire Agreement without the prior written consent of the City.

8. Termination of Agreement.

(a) Termination by the City. The City may terminate this Agreement in the event of (i) the failure by the City Council to appropriate funds in its budget to pay UWM for operation of the Center; or (ii) the failure by UWM to perform any of its obligations required by this

Agreement, which failure is not corrected within fifteen (15) days after having been notified of such deficiency by the City.

(b) Termination by UWM. UWM may terminate this Agreement in the event of (i) the failure by the City to timely pay any portion of the Contract Fee, Excess Costs, or Additional Opening Costs; or (ii) the failure by the City to perform any other obligations required by this Agreement, which failure is not corrected within fifteen (15) days after having been notified of such deficiency by UWM.

(c) Termination by Either Party. Either party has the right to terminate this Agreement, with or without cause, at any time, upon fifteen (15) calendar days' prior written notice to the other party.

In the event this Agreement is terminated for any reason prior to the end of the Term, UWM shall be entitled to actual costs incurred in the operation of the Center through the date of termination, plus the costs of any prepaid expenses related to operation of the Center.

9. Interest of UWM. UWM covenants that UWM presently has no interest, direct or indirect, which would conflict with the performance of services required to be performed under this Agreement.

10. Equal Employment Opportunity and Nondiscrimination in Services. In carrying out its obligations under this Agreement, UWM will not discriminate against any guest or prospective guest of the Center because of race, creed, color, religion, ancestry, sex, national origin, sexual orientation, disability or other handicap, age, or marital status. UWM will post in conspicuous places, available to employees and applicants for employment, any notices required to be provided by the federal or state government setting forth the provisions related to nondiscrimination. UWM will state that it is an Equal Opportunity or Affirmative Action employer and all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, sexual orientation, national origin, disability or other handicap, age, marital status, or status with regard to public assistance. UWM will incorporate these requirements into all subcontracts for work in fulfillment of this Agreement.

11. Severability. In the event any provision of this Agreement is held to be invalid, illegal, or unenforceable for any reason and in any respect, if the extent of such invalidity, illegality or unenforceability does not destroy the basis of the bargain herein, then such invalidity, illegality, or unenforceability will in no event affect, prejudice, or disturb the validity of the remainder of this Agreement, which will be in full force and effect, enforceable in accordance with its terms as if such provisions had not been included, or had been modified as provided below, as the case may be. To carry out the intent of the parties hereto as fully as possible, the invalid, illegal or unenforceable provision(s), if possible, will be deemed modified to the extent necessary and possible to render such provision(s) valid and enforceable.

12. Compliance with Laws. In performing its obligations hereunder, UWM and its subcontractors will comply with all applicable federal, state and local laws and ordinances.

13. Personnel. UWM has secured, or will secure, directly or indirectly, all trained and qualified personnel needed for performance of the services required of UWM under this Agreement.

14. Representations by City. The City makes the following affirmative representations as the basis for the undertakings on UWM's part herein contained:

(a) The City is a political subdivision of the State of South Carolina and a body politic and corporate, duly organized and validly existing under the constitution and laws of the State of South Carolina, with full legal right, power and authority to enter into and perform its obligations under this Agreement.

(b) The City has duly authorized the execution, delivery and performance of this Agreement and this Agreement has been duly executed and delivered by the City.

15. Representations by UWM. UWM makes the following affirmative representations as the basis for the undertakings on the City's part herein contained:

(a) UWM is a nonprofit corporation duly formed under the laws of the State of South Carolina and exempt from tax as an entity described in Section 501(c)(3) of the Internal Revenue Code, with full legal right, power, authority, adequate funding and financial ability to enter into and perform its obligations under this Agreement.

(b) UWM has duly authorized the execution, delivery and performance of this Agreement and this Agreement has been duly executed and delivered by UWM.

16. Third Party Beneficiary. Nothing contained in this Agreement will be construed to confer upon any other party, the rights of a third party beneficiary, except as may be otherwise specifically provided for herein.

17. Giving of Notice. All notices and other communications required or permitted under this Agreement shall be deemed given and received if delivered in person, by overnight delivery service, or by first-class United States mail, postage prepaid and certified. Any notice shall be delivered to the parties as follows:

The City:
City Manager
City of Columbia
P.O. Box 147
Columbia, SC 29217

With a copy to:
City Attorney
City of Columbia
P.O. Box 667
Columbia, SC 29202

And to:
Community Development
UWM Contract Administrator
City of Columbia
1225 Lady Street, Ste. 102
Columbia, SC 29201

UWM:
United Way of the Midlands
1818 Blanding Street
Columbia, SC 29201
Attn: CEO

The City and UWM, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices will be sent.

18. Governing Law. This Agreement shall be interpreted, construed, and enforced in accordance with the laws of South Carolina. Any dispute arising between any of the parties hereto regarding the subject matter of this Agreement shall be subject to the exclusive jurisdiction of the federal and state courts within the State of South Carolina.

19. Status of UWM. UWM and its subcontractors will perform its/their duties and obligations hereunder for the City in the capacity of an independent contractor. The performance by UWM or any subcontractor of any function, duty or responsibility as an agent of the City will not in any manner affect the status of UWM or subcontractor as an independent contractor under this Agreement.

20. No Partnership. Nothing contained in this Agreement is intended or will be construed to create a partnership or joint venture between the City, including any successors or assigns of the City, and UWM, including any subcontractors, successors or assigns of UWM.

21. Approvals of City. Any approvals required from the City will be deemed given if provided by the City Manager or her designated representative.

22. Insurance. UWM shall procure and shall maintain during the Term, whether such operation be by itself or by a subcontractor or anyone directly or indirectly employed by either of them, such insurance as required by statute, ordinance, or this Agreement, to adequately protect UWM or the subcontractor, as the case may be, from any claims or damages including bodily injury or death, which may arise from them during operations under this Agreement.

Each insurance policy required by these instructions shall be endorsed to state that coverage shall not be suspended, voided, or cancelled by either party, reduced in coverage or in limits, unless thirty (30) days prior written notice, by certified mail, return receipt requested, has been given to the City.

- Workers Compensation Insurance - UWM shall procure and shall maintain during the Term, Workers Compensation Insurance for all employees to be engaged in work at the Center under this Agreement, and in case any work is sublet, UWM shall require the subcontractor to similarly provide Worker Compensation Insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by UWM's Worker Compensation Insurance. UWM shall not permit any person who is not protected by Workers Compensation Insurance or a properly approved Self-Insured Workers Compensation Program to perform any activity related to this Agreement.

- Liability Insurance - UWM shall procure and maintain during the Term insurance against claims for any injuries to persons or damages to property that may arise form or in connection with the performance of the work by UWM, its agents, or representatives, employees or subcontractors. The City shall be named as additional insured on all liability insurance policies carried by UWM. A copy of the policy shall be submitted to the City prior to opening the Center.
    - Commercial General Liability Insurance - Coverage in an amount not less than $1,000,000.00 per occurrence, and $2,000,000.00 in the aggregate for bodily injury, personal injury, and property damage, naming the City as an additional insured.
    - Automobile Liability Insurance - $1,000,000.00 combined single limit per accident for bodily injury and property damage.

- Abuse and Molestation Insurance - Coverage either through a separate policy on included with the Commercial General Liability policy, in an amount of coverage not less than $1,000,000.00.
- Professional Liability Insurance - If UWM will be providing case management and/or counseling services, coverage in an amount not less than $1,000,000.00.

23. Force Majeure. Notwithstanding any provision to the contrary, neither party will be deemed to be in default for failing to perform any of its duties hereunder, if such failure is the result of any labor dispute, act of God, natural disaster, act of terrorism, armed conflict, inability to obtain labor or materials, governmental restrictions or any other event that is beyond the party's reasonable control. The party shall not be liable for any injury or damage suffered by the other party as a result of such failure or interruption. Each party shall in good faith continue providing services after a failure or interruption as soon as possible or renegotiate the terms of this Agreement.

24. Entire Agreement. This Agreement is the entire agreement among the parties with respect to the matters contemplated hereby and supersedes all other prior or contemporaneous agreements or understandings, whether written or oral, among the parties with respect to the subject matter hereof.

25. Counterparts. This Agreement may be executed in counterparts, each of which shall for all purposes be deemed an original, and all of such counterparts shall together constitute one and the same agreement. Such executions may be transmitted to the parties by facsimile and such facsimile execution shall have the full force and effect of an original signature.

26. Final Acceptance of Terms. This agreement is subject to and contingent upon final approval by City Council.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the date of the last signature hereinbelow.

WITNESSES:

_____

_____

CITY OF COLUMBIA

BY: _____
Teresa B. Wilson
Title: City Manager
Date: _____

UNITED WAY OF THE MIDLANDS

_____

BY: _____
Sara Fawcett
Chief Executive Officer

_____

Title: _____

Date: _____

APPROVED AS TO FORM

Legal Department City of C

APPENDIX A

Overall Budget Request

Vendor	Requested funding for maximum of 80 days of operations	Notes
Midlands Housing Alliance	**$223,604.56**	To provide staff and services at IWC in season and outreach 12 months/year. Budget slightly increased due to increased fringe costs, modest staff salary increases, and the addition of two (two hour) staff trainings on de-escalation techniques and trauma informed care. Also, during FY 2016-17 non-perishable supplies were pre-purchased for FY 2017-18 with City staff approval with unused funds, reducing the FY 2017-18 request. Carryover funds are not expected in current year to utilize for non-perishable supplies. See detailed budget attached.
Salvation Army	**$43,057.85**	To provide a hot dinner meal and light breakfast at IWC. Budget slightly increased to accommodate increased meal head count during severe cold weather nights in current season. See detailed budget attached.
Transportation	**$40,000.00**	Transportation to and from the IWC including transportation for people with disabilities.
Security	**$46,781.00**	For security at the IWC. See attached for rates. Rates increased by vendor. Service levels remained the same. See detailed budget attached.
Contingency for opening/expanding sheltering out of season	**$3,500.00**	Budgeting for up to five nights of expanded operations out of season due to severe weather (ex - hurricanes) or if 80 budgeted days is exceeded. Note - does not include transportation or security.
United Way of the Midlands	**$0.00**	Oversight, vendor management, and reporting.
Total	**$356,943.41**	

APPENDIX A

Vendor Budget – Midlands Housing Alliance (Transitions)

SHIFT 1 (5:00 PM- 12:30 AM)			
EMERGENCY SHELTER LEADER	$ 46,000.00	$ 10,120.00	$ 56,120.00
ASSITANT MANAGER	$ 37,000.00	$ 6,660.00	$ 43,660.00
HOUSE MANAGER	$7,500.00	$701.25	$8,201.25
HOUSE ASSISTANT	$ 6,600.00	$ 617.10	$ 7,217.10
HOUSE ASSISTANT	$ 6,600.00	$ 617.10	$ 7,217.10
SHIFT 2 (12:15 AM - 7:45 AM)			
HOUSE MANAGER	$7,500.00	$701.25	$8,201.25
HOUSE ASSISTANT	$ 6,600.00	$ 617.10	$ 7,217.10
OUTREACH (IWC NOT OPEN)			
OUTREACH STAFF	$ 500.00	$ 46.75	$ 546.75
TRAINING FOR STAFF	$ 552.00	$ 58.79	$ 610.79
OUTREACH STAFF	$ 500.00	$ 46.75	$ 546.75
HOUSEKEEPING/JANITORIAL	$ 3,570.00	$ 333.80	$ 3,903.80
ADDITIONAL STAFF SUPPORT	$ 10,000.00		$ 10,000.00
HOLIDAY PAY	$ 1,500.00		$ 1,500.00
LOT CLEAN-UP	$ 850.00		$ 850.00
TOTAL SALARIES/FRINGES			$ 155,791.88
STAFF SUPERVISION COST	$ 37,082.34	$ 6,735.34	$ 43,817.68
HR EXPENSES			$ 2,800.00
WORKMEN'S COMP INSUR.			$ 3,241.00
TOTAL OVERHEAD - Transitions			$ 49,858.68
TOTAL ESTIMATE STAFF/SUPPORT			$ 205,650.56
TOTAL ESTIMATE SUPPLIES			$ 7,670.00
LAUNDRY SERVICE			$ 9,054.00
INTERNET SERVICE			$ 1,230.00
GRAND TOTAL ESTIMATE			**$ 223,604.56**

Vendor Budget – Salvation Army of the Midlands

BUDGET LINE ITEM	Proposed Budget 2018-2019
Staff	6,320.62
Paper Products	2,102.75
Food	28,874.48
Transportation	5,760.00
Total	43,057.85

APPENDIX A

Vendor Budget – G4S Security

1, unarmed guard in place when the shelter opens at 5:45 p.m. through 7:30 a.m. = 13.50 hours/night

1, unarmed guard in place when shelter opens at 5:45 p.m. through 11:45 p.m. = 6 hours/night

19.50 hours @ $28.00 for 77 nights = $42,042

19.50 hours @ $42 for 3 potential holidays = $2,457

Total for 80 days between November 1st, 2018 and April 1st, 2019 = $44,499

Additional security between 4:45 p.m. and 5:45 p.m. at pick up site on Laurel Street:

1.00 hours @ $28 for 77 nights = $2,156

1.00 hours @ $42 for 3 potential holidays = $126

Total for additional security at pick up site= $2,282

Total $46,781

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Management Office**

FROM: ***Teresa Wilson, City Manager***

SUBJECT: **Council is asked to approve the appointment of two (2) individuals to the Board of Zoning Appeals.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Connect the City's neighborhoods and business dist**

ATTACHMENTS:

- **#a:** BoZA_Memo_062018 (PDF)

We Are Columbia

TO: Ms. Teresa Wilson, City Manager

FROM: Chanique J. Belton, City Manager Office

DATE: June 8, 2018

SUBJECT: Board of Zoning Appeals

Purpose: The purpose of the Board is to consider applications for variances to the development standards of the Zoning Ordinance, for special exceptions, and for administrative appeals where a person claims that the Zoning Administrator has erred in the enforcement of the Zoning Ordinance. In making a decision about an application, Board members apply criteria outlined within the Zoning Ordinance. The Board does not act as a recommending body to City Council; instead appeals of decisions of the Board are heard in Circuit Court.

Composition: The board is composed of seven (7) individuals serving a three (3) year term with eligibility for one (1) re-appointment.

Action: Council is asked to appoint two (2) new appointees.

District Representation:

District 1 – 1
District 2 – 1
District 3 – 3
District 4 – 2
Outside City Limits – 0

District Representation of Applicants:

There are four **(4)** applications for consideration.

District 1 – 0
District 2 – 2
District 3 – 0
District 4 – 0
Outside City Limits – 2

Applicants

Jenna Stephens
1520 Main Street Unit A
Columbia, SC 29201
District 2

Public Lands Coordinator
South Carolina Wildlife Federation

Jenyfer Rogers
113 St. Andrews Court
Columbia, SC 29210
Outside City Limit

Consultant
The Code Academy

Travis Basnett
1502 Main Street, Apt. 219
Columbia, SC 29201
District 2

Project Engineer
Alliance Consulting Engineers, Inc.

William Gregg
1407 Brentwood Drive
Columbia, SC 29206
Outside City Limit

Property Manager
Newmark Wilson Kibler

CURRENT MEMBERS	DATE APPOINTED	START	END
Reggie Lamont McKnight 5505 N. Main St. Columbia, SC 29203 **District 1** The Renaissance Foundation	12/14/2010 04/05/2016	12/14/2010 12/14/2016	12/14/2015 11/30/2019
Marcellous A. Primus 4313 Highland Park Drive Columbia, SC 29204 **District 2**	09/05/2017	09/06/2017	09/06/2020
Tyler Scott Gregg 12 Sims Aly Columbia, SC 29205 **District 3** Attorney Bell Carrington Price 2909 Devine Street Columbia, SC 29205	02/2016	02/01/2016	02/28/2019
April D. Jones Brown -RESIGNED 2614 Schoolhouse Road Columbia, SC 29204 **District 3** Jones Consulting	11/01/2016	12/01/2016	01/01/2019

Silas “Calhoun” McMeekin III -EXPIRED 4805 Portobello Rd. Columbia, SC 29206 **District 4** Coldwell Banker United Realtors	11/07/2007 03/05/2013	02/01/2008 02/01/2013	02/01/2013 02/02/2018
Gene L. Dinkins, Jr. 2924 Wheat Street Columbia, SC 29045 **District 3**	11/01/2016	12/01/2016	12/01/2019
Charles Salley 1910 Old Neck Road Columbia, SC 29206 **District 4** Colliers International	04/18/2012 09/05/2017	05/01/2012 09/06/2017	05/31/2017 09/06/2020
Josh Speed 600 Woodrow Apt. V Columbia, SC 29205 **District 3** Associate Diversified Development	09/05/2017	09/06/2017	09/06/2020

We Are Columbia

MEETING DATE: **June 19, 2018**

DEPARTMENT: **City Management Office**

FROM: ***Teresa Wilson, City Manager***

SUBJECT: **Council is asked to approve the appointment of one (1) individual and the re-appointment of two (2) individuals to the Design Development Review Commission.**

FINANCIAL IMPACT:

STRATEGIC GOALS: **Connect the City's neighborhoods and business dist**

ATTACHMENTS:

- **#a:** DDRC MEMO 062018 (PDF)

We Are Columbia

TO: Teresa Wilson, City Manager

FROM: Chanique J. Belton

DATE: June 8, 2018

SUBJECT: Design/Development Review Commission

Purpose: The purpose of this commission is to advise the city council upon the designation of landmarks, landmark districts, architectural conservation districts, and protection areas; carry out those regulatory duties relating to subsection (b)(1) of this section as set forth in this section; plan and direct continuing studies of areas, physical features and improvements in the city relating to urban design, historic preservation, beautification, civic improvement and other considerations in furtherance of this article, and in doing so, properly coordinate such plans and studies with the various departments and agencies of the city; engage in educational activities related to the furtherance of this article in order to promote appropriate urban design, historic preservation and conservation of historic or aesthetic features of the city; advise, assist and represent the best interest of the city in matters relating to coordination of and assistance to other public bodies and private interests in activities related to this article; advise and assist the city council in acquisition of any gift, grant, purchase, bequest, device, lease, fee simple or lesser interest, development right, easement (including scenic easement), covenant or other contractual right which may accrue to the furtherance of the purposes of this article; advise the city council in actions of eminent domain taken in furtherance of the purposes of this article; upon request of the city council, manage, control and maintain any property related to the purpose of this article or to the purposes of the commission.

Composition: This commission is comprised of nine (9) members, of whom at least one shall be an architect registered in the state, at least one shall be a lawyer admitted to practice before the supreme court of the state, at least one shall be experienced as an architectural historian, at least one shall be experienced as a city planner, at least one shall be a real estate developer or licensed real estate broker, and one shall be an architect with historic preservation experience and the remainder, if any, shall be persons who, by reason of other experience or education, shall be qualified for service on such commission. Appointees serve a three (3) year term with the possibility of one (1) re-appointment.

Action: Council is asked to re-appoint two (2) individuals that represent the following: Architect and the Community Representative. Council is asked to appoint one (1) individual that represent a Realtor.

District Representation:

District 1 – 3
District 2 – 1
District 3 – 5
District 4 – 0
Outside City Limits – 0

District Representation of Applicants:

There are three **(3)** applications for consideration.

District 1 – 1
District 2 – 0
District 3 – 1
District 4 – 1
Outside City Limits – 0

Applicants

Tom Savory
129 South Saluda Avenue
Columbia, SC 29205
District 3
**Seeking reappointment*

Architect
Watson Tate Savory

Paul Bouknight
1324 Confederate Avenue
Columbia, SC 29201
District 1
*Seeking reappointment

Director of Facilities
Palmetto Health

Preston Young
100 Deer Crossing Road
Elgin, SC 29045
District 4

Real Estate Broker

CURRENT MEMBERS	APPROVED	STARTS	ENDS
Bob Wynn 1717 Wayne Street Columbia, SC **District 2** ***Community Representative***	11/12/2013	02/01/2014	02/28/2017 02/28/2020

CURRENT MEMBERS	APPROVED	STARTS	ENDS
Harris Cohn 110 Old Hampton Loop Columbia, SC 29209 **District 4** ***Real Estate Broker/Developer***	11/12/2013	02/01/2014	02/28/2017 02/28/2020
Tom Savory -REAPPOINT 129 South Saluda Avenue Columbia, SC 29205 **District 3** ***Architect***	04/14/2015	05/01/2015	04/30/2018
Paul Bouknight -REAPPOINT 1324 Confederate Avenue Columbia, SC 29201 **District 1** ***Community Representative***	04/14/2015	05/01/2015	04/30/2018
Ryan Hyler -VACANT 1824 Bristol Drive Columbia, SC 29204 **District 3** ***Realtor***	04/14/2015	05/01/2015	04/30/218
LaToya Grate 903 Muller Avenue Columbia, SC 29203 **District 1** ***Planner***	11/12/2013 12/06/2016	11/12/2013 12/07/2016	11/30/2016 12/06/2019
James M. Daniel III 1 Rice Court Columbia, SC 29205 **District 3** ***Attorney***	12/06/2016	12/07/2016	12/06/2019
Angi Fuller-Wildt 3409 Keenan Drive Columbia, SC 29201 **District 1** ***Architectural Historian***	01/10/2017	02/01/2017	02/01/2020

CURRENT MEMBERS	APPROVED	STARTS	ENDS
Robert Broom 3507 Monroe Street Columbia, SC 29205 **District 3**	12/06/2016	12/07/2016	12/06/2019

Architect