



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, MAY 2, 2017**

The Columbia City Council will conduct a Work Session & Council Meeting at 12:00 p.m. in the Second Floor Conference Room and 6:00 p.m. in Council Chambers on Tuesday, May 2, 2017 at City Hall, Council Chambers, 1737 Main Street, 3rd Floor, Columbia, SC 29201.

The Honorable Mayor Stephen K. Benjamin
The Honorable Sam Davis, District I ■ The Honorable Tameika Isaac Devine, At-Large
The Honorable Howard E. Duvall, Jr., At-Large ■ The Honorable Edward H. McDowell, Jr., District II
The Honorable Daniel J. Rickenmann, District IV

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

WORK SESSION - 12:00 P.M.

ROLL CALL

INVOCATION

ADOPTION OF THE AGENDA

FISCAL YEAR 2017/2018 BUDGET WORKSHOP

1. Hospitality Tax Fund - Ms. Melisa Caughman, Budget and Program Management Director
2. Final Decisions on the Storm Water Fund
Rate Scenarios
3. Final Decisions on the Water & Sewer Fund
Rate Scenarios
4. General Fund - Ms. Melisa Caughman, Budget and Program Management Director
- City Manager's Proposed Budget

EXECUTIVE SESSION



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TUESDAY, MAY 2, 2017**

-
5. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

*Public Purpose Doctrine
Sidewalk Vending
Transfer of Roads
Hassell vs. City
Road Closure
Penny Tax Projects*

COUNCIL MEETING - 6:00 P.M.

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

PUBLIC INPUT RELATED TO AGENDA ITEMS

CONSENT AGENDA ITEMS 6 THROUGH 12

6. Council is asked to approve a Contract for Class A/B Uniforms, as requested by the Fire Department. Award to Wright Johnston Uniforms in the amount of \$70,824.24. This firm is located in Columbia, SC.

Funding Source: Fire Suppression – Uniforms and Clothing;1012303 - 624100. The original budgeted amount is \$75,000.00. The initial contract shall be for a period of three (3) years beginning July 1, 2017 and terminating June 30, 2020. There will be an option to renew this contract for two additional one (1) year periods. The maximum term shall not exceed five years to terminate June 30, 2022.

7. Council is asked to authorize Indefinite Delivery Contract negotiations for Wastewater Collection System Manhole Survey Services, as requested by the Utility Operations Department and the Engineering Department. Award to AECOM Technical Services, Inc., Vaughn & Melton Consulting Engineers, Inc., and Hydrostructures, P.A. in an amount not to exceed a cumulative budgeted amount of \$450,000.00 for fiscal year 2016/2017. We request Council's approval for the execution of the final contractual agreements, subsequent task orders, and option to extend services to the extent of the relevant fiscal year's Council approved budgeted amount, in a form to be approved by the City's Attorney's Office with final approval by the City Manager.



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Funding Source: 5516205-SS7304-638305 (Sewer Maintenance). The intent of this project is to meet the requirements of the Sewer Mapping Program (SMP) which is a component of the Consent Decree under which the City is performing this work.

8. Ordinance No.: 2017-017 - Authorizing the City Manager to execute a Fourth Amendment to Lease Agreement between the City of Columbia and First Citizens Bank and Trust Company, Inc. for the property known as 1225 Lady Street

First reading approval was given on April 18, 2017.

9. Ordinance No.: 2017-028 - Repealing encroachment ordinance 2004-100 to Kelly's Deli & Pub at 1001 Washington Street

First reading approval was given on April 18, 2017.

10. Ordinance No.: 2017-029 - Granting a Franchise to Di Wangwright d/b/a Golden Palmetto, LLC for operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street

First reading approval was given on April 18, 2017.

11. Ordinance No.: 2017-030 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of City-Owned Property identified as Richland County TMS#11501-01-14 (Spirit Communications Park) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street) for the Gregg Street Lighting Project; CF#250-419
Withdrawn

First reading approval was given on April 4, 2017.

12. Ordinance No.: 2017-031 - Granting an encroachment to The Aristocrat for use of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to 1001 Washington Street for placement and maintenance of a concrete patio with brick border and three tables and twelve chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday

First reading approval was given on April 18, 2017.

13. Ordinance No.: 2017-032 - Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit for



We Are Columbia

COLUMBIA CITY COUNCIL MEETING AGENDA TUESDAY, MAY 2, 2017

the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10

First reading approval was given on April 18, 2017.

END CONSENT AGENDA

PRESENTATIONS

14. Recognition of Dr. Willie Harriford, Civil Rights Archivist - The Honorable Mayor Stephen K. Benjamin
15. Peace Officers Memorial Day - The Honorable Mayor Stephen K. Benjamin
16. Columbia Women's Day - The Honorable Tameika Isaac Devine, Ms. Mital Lyons-Warren, Ms. Ida Thompson, Richland Library Board of Trustees and Ms. Kathy Riley, Executive Director of the Women's Shelter **Updated**
17. What's Next Midlands - Ms. Laura Ros, Project Manager for EngenuitySC
18. National Preservation Month Proclamation - The Honorable Stephen K. Benjamin
19. Small Business Week Proclamation - Mr. Angelo McBride, Office of Business Opportunities Administrator
20. Business Spotlight Program Honoree - Mr. Angelo McBride, Office of Business Opportunities Administrator
21. Midlands Gives Giving Day Proclamation - The Honorable Tameika Isaac Devine

PUBLIC HEARING

22. Community Development Fiscal Year 2017/2018 Annual Action Plan - Mr. Tige Watts, Chairperson of the Citizens Advisory Committee

ORDINANCES - FIRST READING

23. Ordinance No.: 2017-022 - Authorizing the City Manager to execute a Sixth Amendment to Lease between the City of Columbia and Old Boy Properties, LLC for property



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, MAY 2, 2017**

consisting of 100± acres in Richland County, South Carolina being a portion of the property formerly owned by Columbia Venture, LLC and Sunday School, LLC

RESOLUTIONS

- 24. Resolution No.: R-2017-017 - Certification of Site for Abandoned Buildings Credits (520 Greene Street)
- 25. Resolution No.: R-2017-045 - Authorizing and Ratifying the honorary naming of the 600, 700 and 800 blocks of Lincoln Street "Dawn Staley Way"

OTHER MATTERS

- 26. Policy for Renaming Streets and Facilities - Mr. S. Allison Baker, Senior Assistant City Manager

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

APPEARANCE OF THE PUBLIC



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Budget & Program Management

FROM: *Missy Caughman,*

SUBJECT: Hospitality Tax Fund - Ms. Melisa Caughman, Budget and Program Management Director

FINANCIAL IMPACT:



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Final Decisions on the Storm Water Fund

FINANCIAL IMPACT: Rate Scenarios

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** Storm Water Rate Study Update 05022017 (PDF)

STORMWATER RATE STUDY UPDATE

MAY 2, 2017

RATE STUDY UPDATE

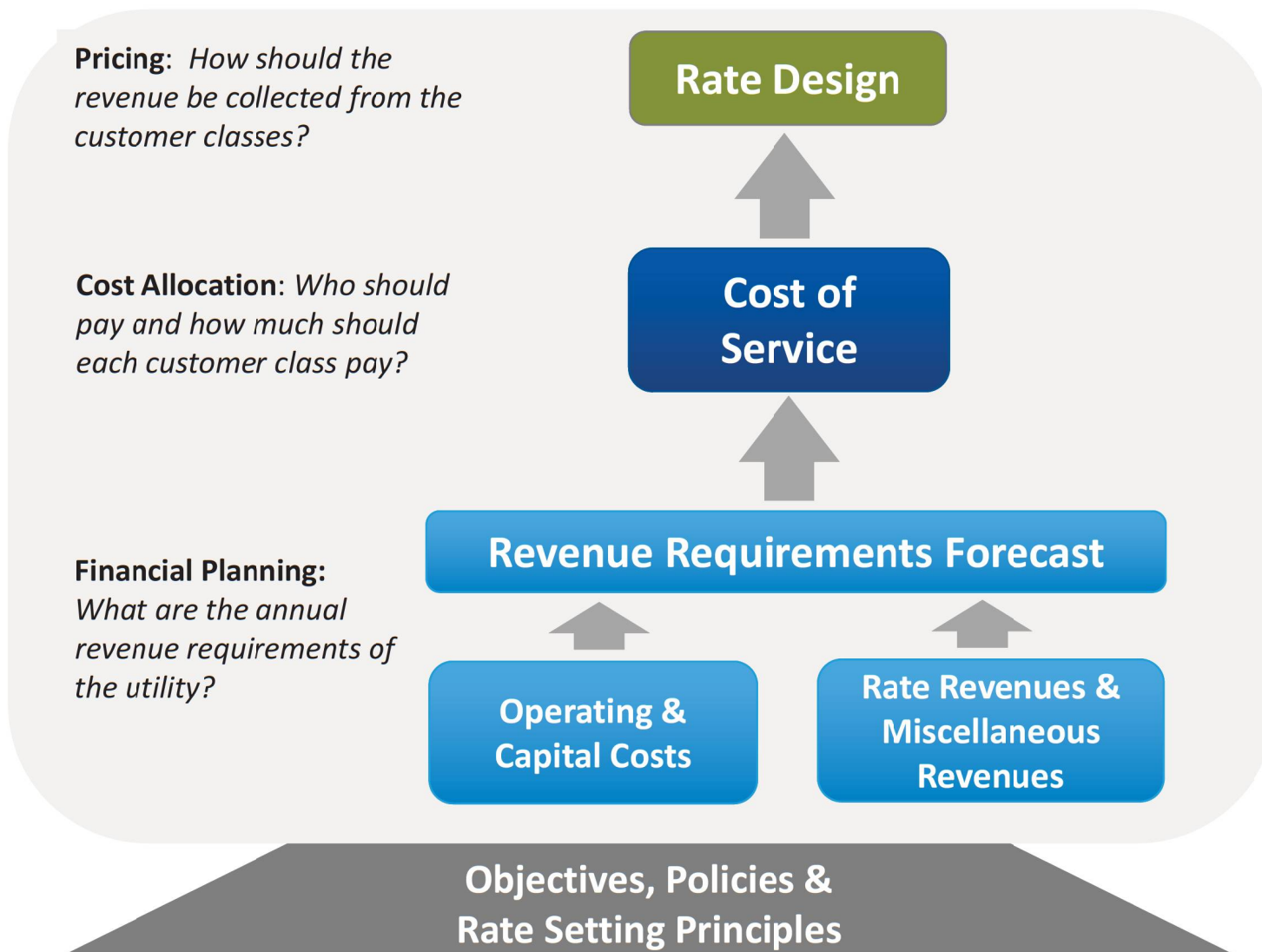
ASSUMPTIONS

FINANCIAL PLAN

BILL COMPARISON

QUESTIONS

STUDY APPROACH



ASSUMPTIONS

REVENUE

- Rate Revenue: Projected FY 2017 as Starting Point = \$7.3 Million

- Summary of ERUs Served

Line	Customer Classes	FY 2017	FY 2018
1	Single Family Residential	50,498	50,624
2	Other Developed Properties	39,327	39,425
3	Total ERUs	<u>89,825</u>	<u>90,049</u>
4	Total Customers	<u>32,564</u>	<u>32,645</u>

- Customer Account Growth
 - FY 2018 & FY 2019 – 0.25%
 - FY 2020 & FY 2021 – 0.50%
 - FY 2022 – 0.75%

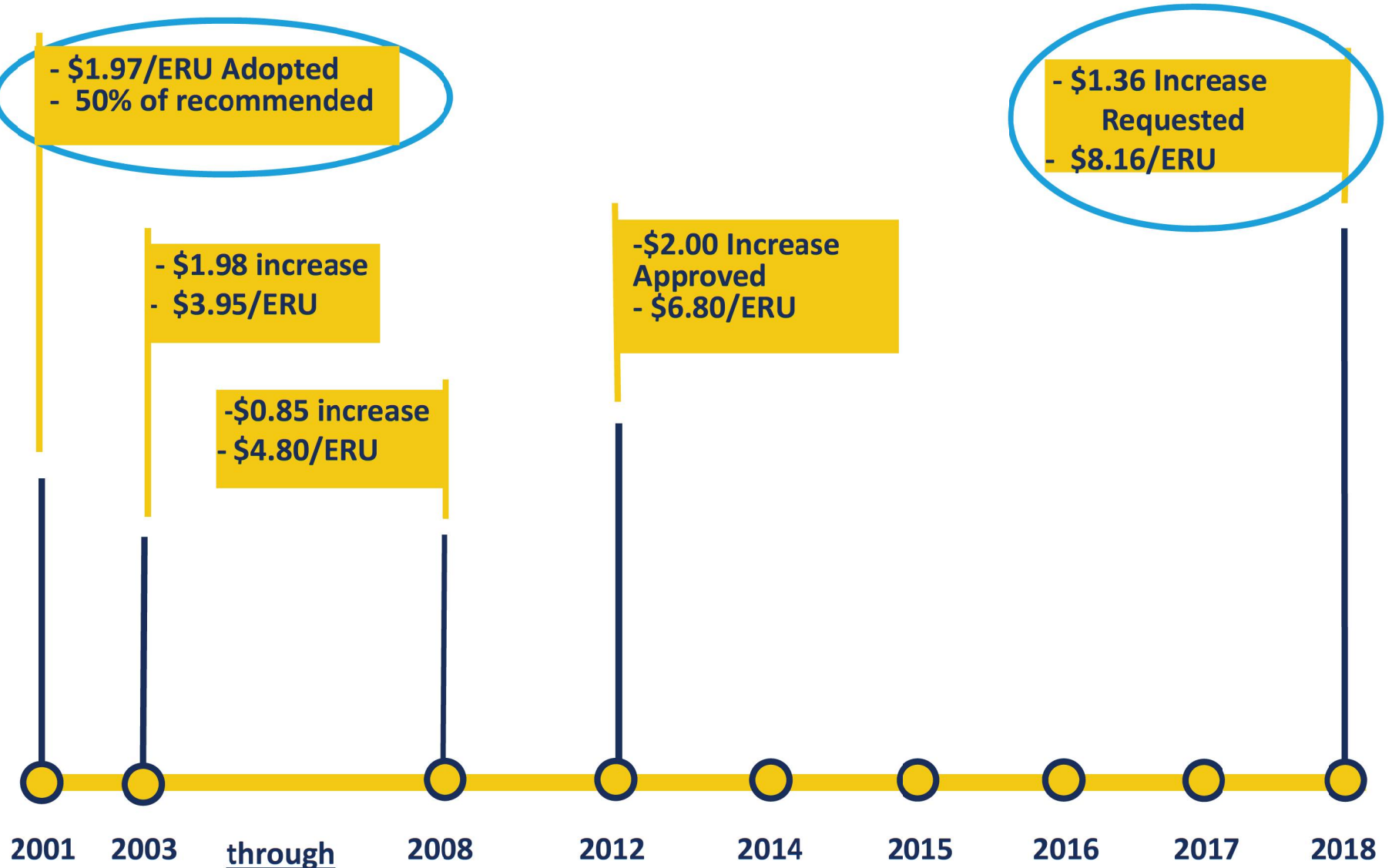
REVENUE

- **Other Revenue: Projected FY 2018 as Starting Point = \$81,800**
 - Interest Income - \$48,600 (@ assumed interest rate of 0.5%)
 - Other Sources - \$35,000
- **Delinquencies & Uncollectables:**
 - Estimated at approximately \$200,000 annually

REVENUE REQUIREMENTS

- **O&M: FY 2018 Budget as Starting Point = \$6.1 Million**
 - Annual Increase in O&M of 4%, reviewed and adjusted annually.
 - Includes incremental O&M
 - Implementation of Capital Program (staff augmentation)
 - Grows from \$0.5 million (FY 2018) to \$1.3 million (FY 2022)
- **No Existing Debt Service**
- **Annual Bond Issuance forecasted**
 - Revenue Bond Issuances (Term – 30 Years)
 - FY 2019 through FY 2022 (Annual Issuances)
 - Rate (%) – 5%
- **Annual “Pay-go” funded from rate revenue adjusted annually based on actual CIP requirements**

HISTORY OF REVENUE ADJUSTMENTS



Note:

1. The 2001 rate of \$1.97 represent the first stormwater charge furnished to customer for stormwater services.

HISTORY OF TYPICAL RESIDENTIAL BILL

DESCRIPTION	FISCAL YEAR	
	2008	2017
Historical Typical Residential Bill	\$4.80	\$6.80
Average Annual Increase	3.9%	

The increase in the typical bill from FY 2008 to FY 2017 reflects an annual average increase of 3.9%

FINANCIAL PLAN - SCENARIOS

FINANCIAL PLAN

- FY 2018 through FY 2022 Financial Plan Scenarios

Scenario 1	Scenario 2	Scenario 3	Scenario 4
Description: \$93.0 million in CIP Projects (over 5 years) - Multi-Year Rate Increases (FY 2018 through FY 2022) - Cash and Revenue Bond Financing	Description: \$12.3 million in CIP Projects (over 5 years) - FY 2018 Rate Increase - Cash and Revenue Bond Financing	Description: \$20.0 million in CIP Projects (over 5 years) - FY 2018 Rate Increase - Cash and Revenue Bond Financing	Description: \$40.0 million in CIP Projects (over 5 years) - FY 2018 Rate Increase - Cash and Revenue Bond Financing

FINANCIAL PLAN – REVENUE INCREASE COMPARISON

Fiscal Year	Scenario 1	Scenario 2	Scenario 3	Scenario 4
PROPOSED REVENUE INCREASES				
2018	20.0%	15.0%	21.0%	37.0%
2019	18.0%	0.0%	0.0%	0.0%
2020	18.0%	0.0%	0.0%	0.0%
2021	16.0%	0.0%	0.0%	0.0%
2022	16.0%	0.0%	0.0%	0.0%
PROPOSED RATES				
2018	\$8.16	\$7.82	\$8.23	\$9.32
2019	\$9.63	\$7.82	\$8.23	\$9.32
2020	\$11.36	\$7.82	\$8.23	\$9.32
2021	\$13.18	\$7.82	\$8.23	\$9.32
2022	\$15.29	\$7.82	\$8.23	\$9.32
PROPOSED RATE INCREASES				
2018	\$1.36	\$1.02	\$1.43	\$2.52
2019	\$1.47	\$ -	\$ -	\$ -
2020	\$1.73	\$ -	\$ -	\$ -
2021	\$1.82	\$ -	\$ -	\$ -
2022	\$2.11	\$ -	\$ -	\$ -

PROPOSED REVENUE ADJUSTMENTS - ASSUMPTIONS

- Maintain the existing stormwater service charge structure
 - Charge based upon estimated system wide billable ERUs (i.e. stormwater billing units)
- Revenue adjustments are applied to all stormwater customer classes served by the City
- Rates are effective as of July 1st of each fiscal year
- Maintain adequate revenues to meet operating requirements
- Provide stability and sufficiency to meet anticipated stormwater revenue bond issuance

FINANCIAL PLAN - SUMMARY RESULTS

FY 2017 & FY 2018 REVENUE COMPARISON – SCENARIO 1

Line	Description	Fiscal Years:		
		2017 ⁽¹⁾	2018 ⁽¹⁾	Difference
1	Existing Revenues	\$ 7,330	\$ 7,348	0.2%
	Additional Revenue Required ⁽²⁾ :			
	Fiscal Year			% Increase
2	2018		\$1,470	20.00%
3	Total User Rate Revenues	\$ 7,330	\$ 8,818	20.3%
4	Delinquencies/Uncollectables	\$ (200)	\$ (201)	
5	Other Revenues	\$ 41	\$ 41	
6	Interest Income	\$ 50	\$ 47	-6.6%
7	Total System Revenues	\$ 7,221	\$ 8,705	20.6%

Notes:

1. All revenues outlined herein are presented in thousands of dollars.
2. Line 2, the proposed additional revenue required represents the forecasted increase in FY 2018 revenues associated with the proposed 20.0% revenue increase.

CAPITAL FINANCING PLAN BY SCENARIO

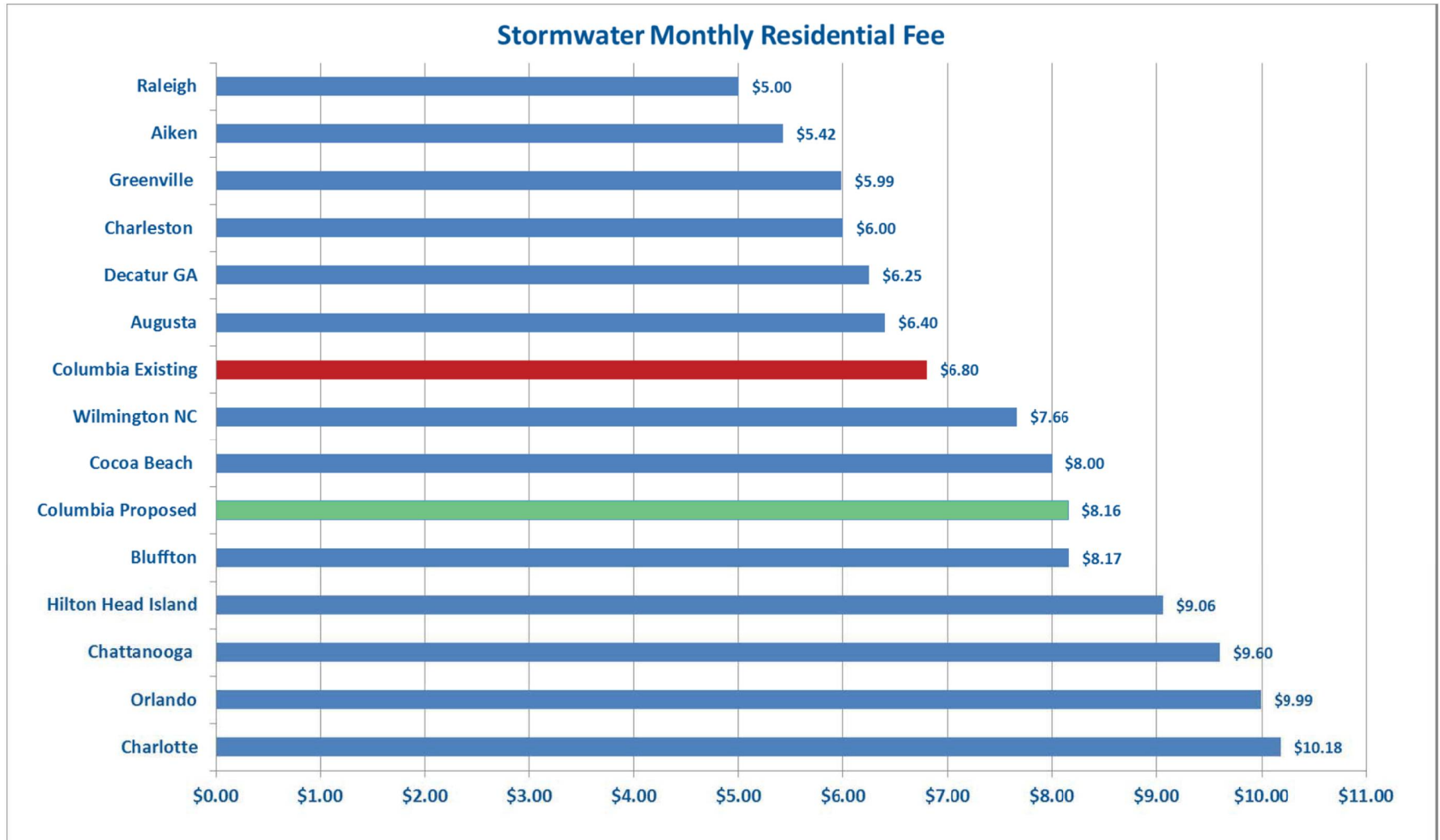
LINE	DESCRIPTION	SCENARIOS			
		1	2	3	4
	Fiscal Years 2018-2022 Capital Financing Plan (\$ Millions)				
Sources of Capital Project Funds:					
1	Cash Funded CIP	\$20.4	\$4.4	\$4.0	\$16.0
Project Fund Deposits from Revenue Bonds:					
2	Fiscal Year 2018	\$0	\$0	\$0	\$0
3	Fiscal Year 2019	\$19.2	\$2.0	\$16.0	\$24.0
4	Fiscal Year 2020	\$21.0	\$2.3	\$0	\$0
5	Fiscal Year 2021	\$16.6	\$1.6	\$0	\$0
6	Fiscal Year 2022	\$15.8	\$2.0	\$0	\$0
7	Total Project Fund Deposits from Revenue Bonds	\$72.6	\$7.9	\$16.0	\$24.0
8	Total Funds Available for CIP	\$93.0	\$12.3	\$20.0	\$40.0
9	Cash Funded CIP as % of Total	22%	36%	20%	40%
Uses of Capital Project Funds:					
10	Stormwater System Capital Projects	\$93.0	\$12.3	\$20.0	\$40.0
11	Total Funds Required for CIP	\$93.0	\$12.3	\$20.0	\$40.0

FINANCIAL PLAN SUMMARY RESULTS

LINE	DESCRIPTION	SCENARIOS			
		1	2	3	4
1	Fiscal Year 2018 Revenue Increase	20.0%	15.0%	21.0%	37.0%
2	Fiscal Year 2019 Revenue Increase	18.0%	0.0%	0.0%	0.0%
3	Fiscal Year 2020 Revenue Increase	18.0%	0.0%	0.0%	0.0%
4	Fiscal Year 2021 Revenue Increase	16.0%	0.0%	0.0%	0.0%
5	Fiscal Year 2022 Revenue Increase	16.0%	0.0%	0.0%	0.0%
Fiscal Year 2018 Projections (\$ Millions)					
6	Revenue from Proposed Rates	\$8.8	\$8.5	\$8.9	\$10.0
7	O&M Expense	\$6.1	\$5.6	\$5.6	\$5.6
8	Debt Service	\$0	\$0	\$0	\$0
9	Cash Funded CIP	\$1.3	\$2.0	\$1.2	\$4.0
10	Capital Outlay	\$1.2	\$0.2	\$0.2	\$0.2
11	Operating Balance (To meet fund balance target)	\$0.2	\$0.6	\$0.9	\$0.1
12	Total Revenue Requirements	\$8.7	\$8.4	\$8.8	\$9.9
13	Less: Other Revenues and Adjustments	\$(0.1)	\$(0.1)	\$(0.1)	\$(0.1)
14	Net Revenue Requirements to be Recovered by Revenue from Rates	\$8.8	\$8.5	\$8.9	\$10.0
15	Debt Service Coverage	N/A	N/A	N/A	N/A
16	Target Debt Service Coverage Ratio	2.00	2.00	2.00	2.00

BILL COMPARISON

STORMWATER CUSTOMER BILL IMPACTS FY 2018



QUESTIONS?



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Final Decisions on the Water & Sewer Fund

FINANCIAL IMPACT: Rate Scenarios

BUSINESS PROGRAM: Female Business Enterprise

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** Water & Sewer Rate Study Update 050217 (PDF)

WATER AND SEWER RATE STUDY UPDATE

MAY 2, 2017

RATE STUDY UPDATE

ASSUMPTIONS

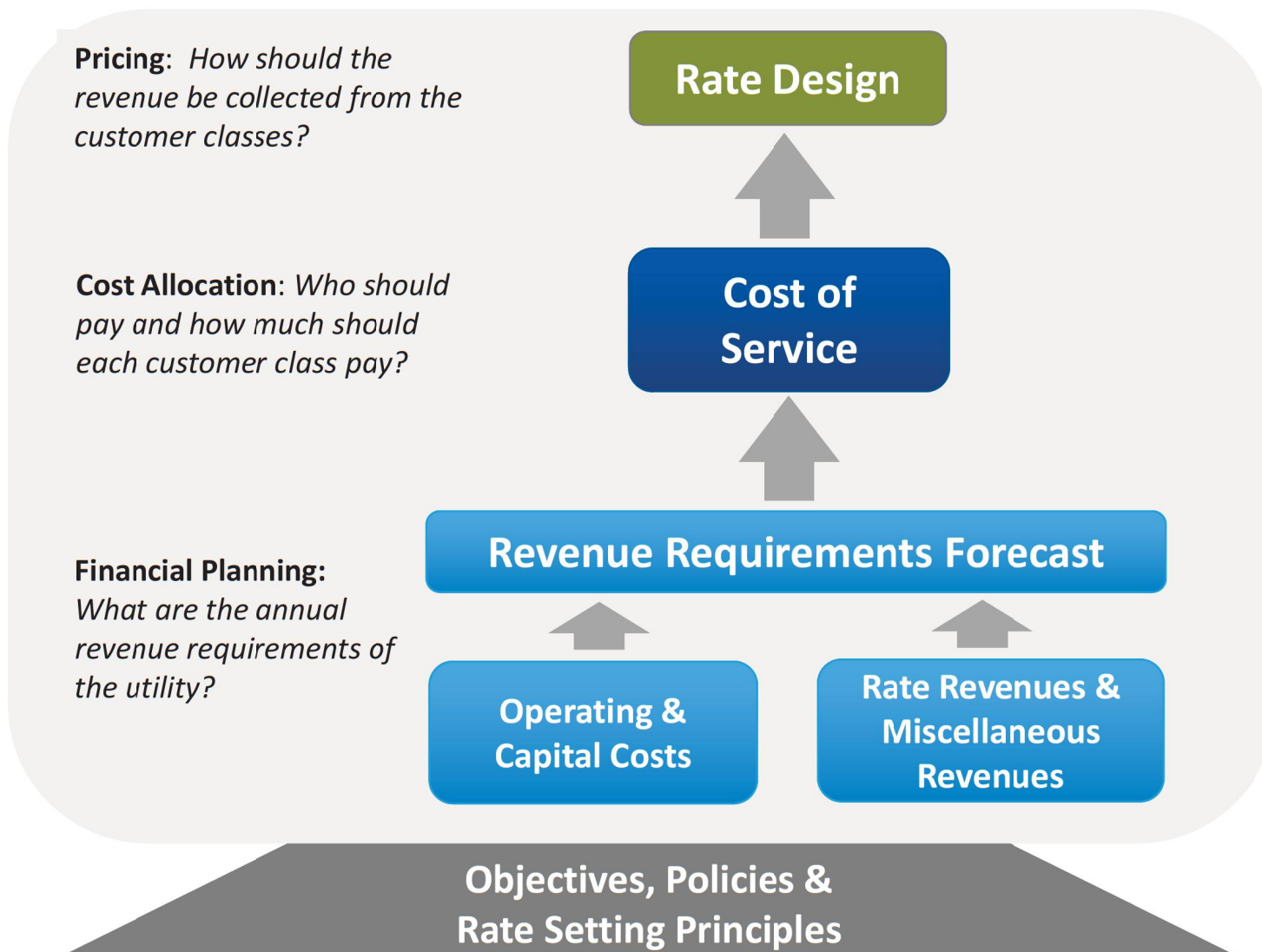
MINIMUM ALLOWANCE SUMMARY

FINANCIAL PLAN

BILL COMPARISON & IMPACTS

QUESTIONS

STUDY APPROACH



EXISTING WATER AND SEWER RATES - RESIDENTIAL

Line	Description	Water	Sewer
	Monthly Service Charges* (Inside City):		
1	5/8"	\$6.60	\$6.60
2	1.0"	\$11.02	\$6.60
3	1.5"	\$16.50	\$6.60
4	2.0"	\$26.50	\$10.56
5	3.0"	\$52.80	\$21.12
6	4.0"	\$82.50	\$33.00
7	6.0"	\$165.20	\$66.00
8	8.0"	\$264.00	\$105.60
9	10.0"	\$524.17	\$165.00
	Volumetric Rates (Inside City):		
10	Block 1 (min. allow. – 300 CF)	\$0.00	
11	Block 2 (301 – 10,000 CF)	\$2.37	
12	Block 3 (10,001 – 100,000 CF)	\$2.25	
13	Block 4 (Above 100,000 CF)	\$2.13	
14	All Usage (per CF)		\$3.43

* Note:

1. The Monthly Service Charges includes a minimum allowance of 300 CF for all water usage.



ASSUMPTIONS

REVENUE

- **Rate Revenue: Estimated FY 2017 as Starting Point = \$131.7 Million**
 - 1% Customer Account and Volume Growth.
 - State Rates are equal to Commercial rates as of 7/1/2016
- **Other Revenue: Estimated FY 2017 as Starting Point = \$11.5 Million**
 - Ni-America revenue adjusted annually per the proposed contract rates
 - Increase forecasted in FY 2018 before dropping off the System in FY 2019
 - FY 2018 Increase - \$1.9 million
 - Other revenue sources are projected to increase 1.0% per year
 - Interest income
 - Interest Rate – 0.5%

FY 2017 & FY 2018 REVENUE COMPARISON

Line	Description	Fiscal Years:		
		2017 ⁽¹⁾	2018 ⁽¹⁾	Difference
	Existing Revenues:			
1	Water Service - Existing Rates	\$ 81,670	\$ 82,475	1.0%
2	Wastewater Service - Existing Rates	50,045	50,871	1.7%
3	Total Existing Revenues	\$ 131,715	\$ 133,346	1.2%
	Additional Revenue Required ⁽²⁾ :			
	Fiscal Year	% Increase		
4	2018		\$6,334	
5	Total User Rate Revenues	\$ 131,715	\$ 139,680	6.0%
6	Billing Adjustments	\$ (1,427)	\$ (1,495)	4.7%
7	Other Revenue Sources ⁽³⁾	\$ 12,927	\$ 14,701	13.7%
8	Total System Revenues	\$ 143,215	\$ 152,886	6.8%

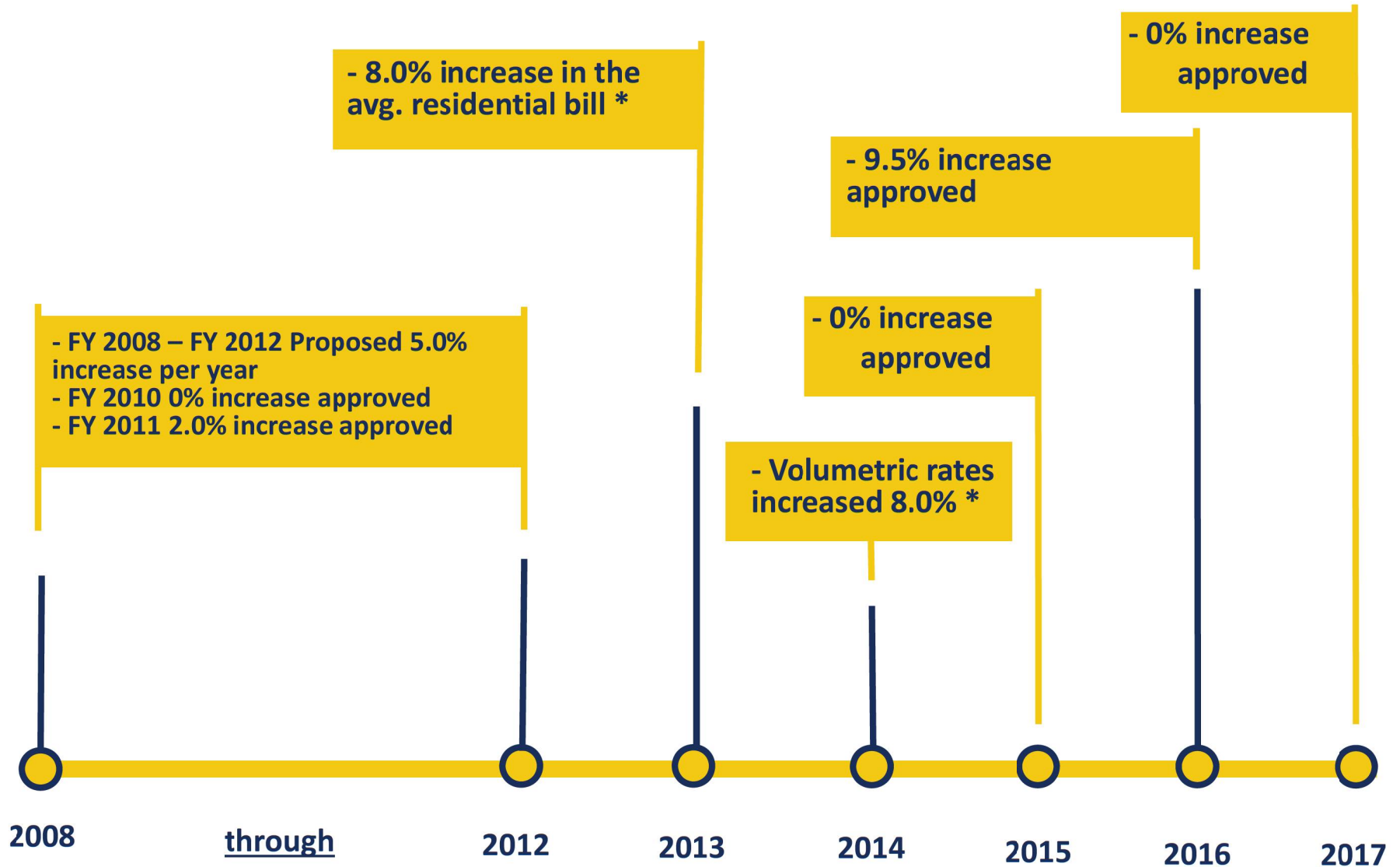
Notes:

1. All revenues outlined herein are presented in thousands of dollars.
2. Line 4, the proposed additional revenue required represents the forecasted increase in FY 2018 revenues associated with the proposed 4.75% revenue increase.
3. Line 7, the 13.7% increase in other revenue sources is primarily driven by the forecasted \$1.9 million Ni-American revenue increase in FY 2018.

REVENUE REQUIREMENTS

- **O&M: FY 2018 Budget as Starting Point = \$87.9 Million**
 - Annual Increase in O&M of 4%, reviewed and adjusted annually.
 - Recognition of general market inflation and Clean Water 2020 efforts
- **Outstanding Debt Service Payment = \$28 Million Annually**
 - New Money Revenue Bond Issuances Annually from 2017-2022.
- **Annual “Pay-go” funded from rate revenue adjusted annually based on actuals**
- **West Columbia capital costs (5 yr. total of \$6.6 Million)**
 - FY 2018 = \$1.5 Million
 - FY 2019 = \$0.8 Million
 - FY 2020 = \$2.4 Million
 - FY 2021 = \$1.7 Million
 - FY 2022 = \$0.2 Million

HISTORY OF REVENUE ADJUSTMENTS



* Note:

1. In FY 2013, the City implemented structural water and sewer rate adjustments.
2. In FY 2014, the City implemented a decrease in base rates and an increase in volumetric rates.

HISTORY OF TYPICAL RESIDENTIAL BILL

DESCRIPTION	FISCAL YEAR	
	2008	2017
Historical Typical Residential Bill	\$37.37	\$52.49
Average Annual Increase	3.8%	

The increase in the typical residential water & sewer bill from FY 2008 to FY 2017 reflects an annual average increase of 3.8%

Note:

- Reflects the typical bill for a residential customer with a 5/8" meter and 800 cubic feet of water usage (approximately 6 thousand gallons)

REVENUE ADJUSTMENTS

- Programmatic and balanced approach to meeting the City's obligations
 - Operating & Capital Requirements
- 2.0 Debt Service Coverage Ratio Target
- Proposing a 4.75% increase in combined system rate revenues for FY 2018
- Revenue increases are applied across the water and wastewater systems
- All revenue generated from the proposed FY 2018 4.75% revenue increase are applied to fund the capital and operating obligations as applicable

MINIMUM ALLOWANCE SUMMARY

MINIMUM ALLOWANCE

- Serves as a minimum water usage allowance for which a customer pay one specific charge
 - One fixed charge applied to water usage
 - Water volumetric rate assessed to water usage over minimum allowance
 - Customers plan household budgets around the fixed utility bill

Line	Description	Water	Sewer
	Monthly Service Charges* (Inside City):		
1	5/8"	\$6.60	\$6.60
	Volumetric Rates (Inside City):		
2	<u>Block 1 (min. allow. – 300 CF)</u>	<u>\$0.00</u>	
3	Block 2 (301 – 10,000 CF)	\$2.37	
4	Block 3 (10,001 – 100,000 CF)	\$2.25	
5	Block 4 (Above 100,000 CF)	\$2.13	
6	All Usage (per CF)		\$3.43

MINIMUM ALLOWANCE

- Total Customer Bills within the Minimum Allowance

Line	Description	Inside City	Outside City	Total
1	Total Utility Bills	485,043	1,189,404	1,674,447
	Cumulative Bills:			
2	0 cubic feet	67,542	105,815	173,357
3	100 cubic feet	103,469	174,190	277,659
4	200 cubic feet	149,957	276,490	426,447
5	300 cubic feet	199,153	394,659	593,812
	Percent of Bills:			
6	0 cubic feet	13.9%	8.9%	10.4%
7	100 cubic feet	21.3%	14.6%	16.6%
8	200 cubic feet	30.9%	23.2%	25.5%
9	300 cubic feet	41.1%	33.2%	35.5%

About 49,500 customers are impacted under the current minimum usage allowance scheme

FINANCIAL PLAN - SUMMARY RESULTS

FINANCIAL PLAN

- For Period FY 2018 – FY 2022

Scenario 1 – Financial Plan	Scenario 2 – Financial Plan
Conditions: - \$120 Million Annual CIP • \$40 Million – Water; and • \$80 Million – Sewer - Combination of Debt and Cash Financing • 31.0% Cash; • 68.0% Revenue Bonds; and • 1.0% West Columbia	Conditions: - Removal of the minimum allowance • 100 cubic feet reduction per year over three years - \$120 Million Annual CIP • \$40 Million – Water; and • \$80 Million – Sewer - Combination of Debt and Cash Financing • 31.0% Cash; • 68.0% Revenue Bonds; and • 1.0% West Columbia

Balanced financial plans that meet the City's financial metrics

FINANCIAL PLAN SUMMARY – SCENARIO 1

LINE	DESCRIPTION	2017	2018	2019	2020	2021	2022
1	Revenue Increase	0.0%	4.75%	13.0%	7.4%	7.3%	6.4%
	Fiscal Year 2017 Projections (\$ Millions)						
2	Revenue from Proposed Rates	\$131.7	\$139.7	\$159.5	\$173.0	\$187.4	\$201.3
3	O&M Expense	\$76.8	\$87.9	\$91.5	\$95.1	\$98.9	\$102.9
4	Debt Service	\$29.4	\$32.1	\$37.7	\$43.5	\$48.8	\$53.8
5	Cash Funded CIP	\$14.3	\$12.3	\$26.6	\$32.0	\$37.1	\$42.0
6	Transfers and Other Expenditures	\$4.4	\$4.4	\$4.4	\$4.4	\$4.4	\$4.4
7	Transfer for Flood	\$10.0	\$10.0				
8	Capital Outlay	\$3.0	\$3.1	\$3.2	\$3.4	\$3.5	\$3.6
9	Operating Balance (To meet financial metrics)	\$5.4	\$3.1	\$3.5	\$3.7	\$3.9	\$3.9
10	Total Revenue Requirements	\$143.2	\$152.9	\$166.9	\$182.1	\$196.6	\$210.6
11	Less: Other Revenues and Adjustments	\$11.5	\$13.2	\$7.4	\$9.1	\$9.2	\$9.3
12	Net Revenue Requirements to be Recovered by Revenue from Rates	\$131.7	\$139.7	\$159.5	\$173.0	\$187.4	\$201.3
13	Debt Service Coverage	2.26	2.02	2.00	2.00	2.00	2.00
14	Target Debt Service Coverage Ratio	2.00	2.00	2.00	2.00	2.00	2.00

FINANCIAL PLAN SUMMARY – SCENARIO 2

LINE	DESCRIPTION	2017	2018	2019	2020	2021	2022
1	Revenue Increase	0.0%	1.10%	8.80%	3.40%	7.20%	6.40%
	Fiscal Year 2017 Projections (\$ Millions)						
2	Revenue from Proposed Rates	\$131.7	\$139.6	\$159.4	\$173.1	\$187.4	\$201.3
3	O&M Expense	\$76.8	\$87.9	\$91.5	\$95.1	\$98.9	\$102.9
4	Debt Service	\$29.4	\$32.1	\$37.7	\$43.5	\$48.8	\$53.8
5	Cash Funded CIP	\$14.3	\$12.3	\$26.6	\$32.0	\$37.1	\$42.0
6	Transfers and Other Expenditures	\$4.4	\$4.4	\$4.4	\$4.4	\$4.4	\$4.4
7	Transfer for Flood	\$10.0	\$10.0				
8	Capital Outlay	\$3.0	\$3.1	\$3.2	\$3.4	\$3.5	\$3.6
9	Operating Balance (To meet financial metrics)	\$5.4	\$3.1	\$3.6	\$3.8	\$3.9	\$3.9
10	Total Revenue Requirements	\$143.2	\$152.9	\$166.9	\$182.2	\$196.5	\$210.6
11	Less: Other Revenues and Adjustments	\$11.5	\$13.2	\$7.4	\$9.1	\$9.2	\$9.3
12	Net Revenue Requirements to be Recovered by Revenue from Rates	\$131.7	\$139.6	\$159.4	\$173.1	\$187.4	\$201.3
13	Debt Service Coverage	2.26	2.02	2.00	2.00	2.00	2.00
14	Target Debt Service Coverage Ratio	2.00	2.00	2.00	2.00	2.00	2.00

CAPITAL FINANCING PLAN – SCENARIO 1 & 2

LINE	DESCRIPTION	SCENARIOS					
		2017	2018	2019	2020	2021	2022
	Fiscal Years 2017-2021 Capital Financing Plan (\$ Millions)						
Sources of Capital Project Funds:							
1	Capital Contributions from West Columbia	\$0.2	\$1.5	\$0.8	\$2.4	\$1.7	\$0
2	Cash Funded CIP	\$45.1	\$32.8	\$29.7	\$36.0	\$40.8	\$46.5
Project Fund Deposits from Revenue Bonds:							
3	Fiscal Year 2017	\$74.7					
4	Fiscal Year 2018		\$85.7				
5	Fiscal Year 2019			\$89.5			
6	Fiscal Year 2020				\$81.6		
6	Fiscal Year 2021					\$77.5	
7	Fiscal Year 2022						\$73.5
8	Total Project Fund Deposits from Revenue Bonds	\$74.7	\$85.7	\$89.5	\$81.6	\$77.5	\$73.5
9	Total Funds Available for CIP	\$120.0	\$120.0	\$120.0	\$120.0	\$120.0	\$120.0
10	Cash Funded CIP as % of Total	38%	29%	25%	32%	35%	39%
Uses of Capital Project Funds:							
11	Water System Capital Projects	\$40	\$40	\$40	\$40	\$40	\$40
12	Wastewater System Capital Projects	\$80	\$80	\$80	\$80	\$80	\$80
13	Total Funds Required for CIP	\$120	\$120	\$120	\$120	\$120	\$120

PROPOSED ADJUSTMENT

PROPOSED REVENUE ADJUSTMENTS

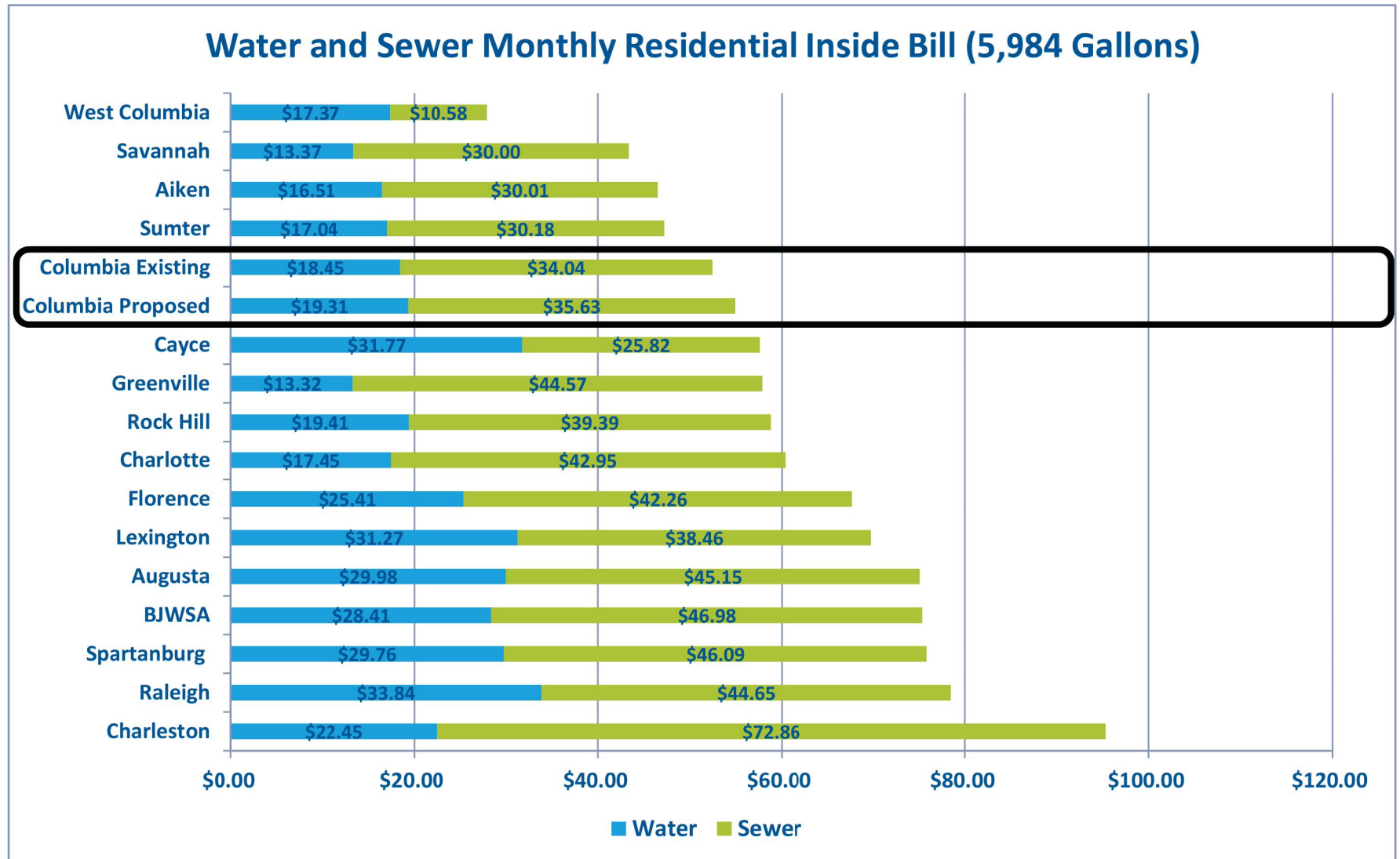
Line	Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
1	Scenario 1 - Proposed	0.0%	4.75%	13.00%	7.40%	7.30%	6.40%
2	Scenario 2	0.0%	1.10%	8.80%	3.40%	7.20%	6.40%

- Maintain existing rate structures for both water and wastewater rates
- Contractual and other rate customers (West Columbia and Fort Jackson) rates are adjusted as part of their contractual arrangements and are not reflected in these rate adjustments
- New State Rates are already incorporated into existing rate revenues as of July 1, 2016
- Rate adjustments are made only to other retail customers
- Proposed adjustment maintain adequate and stable revenues to meet all operating and capital requirements

BILL COMPARISON

CUSTOMER BILL COMPARISON

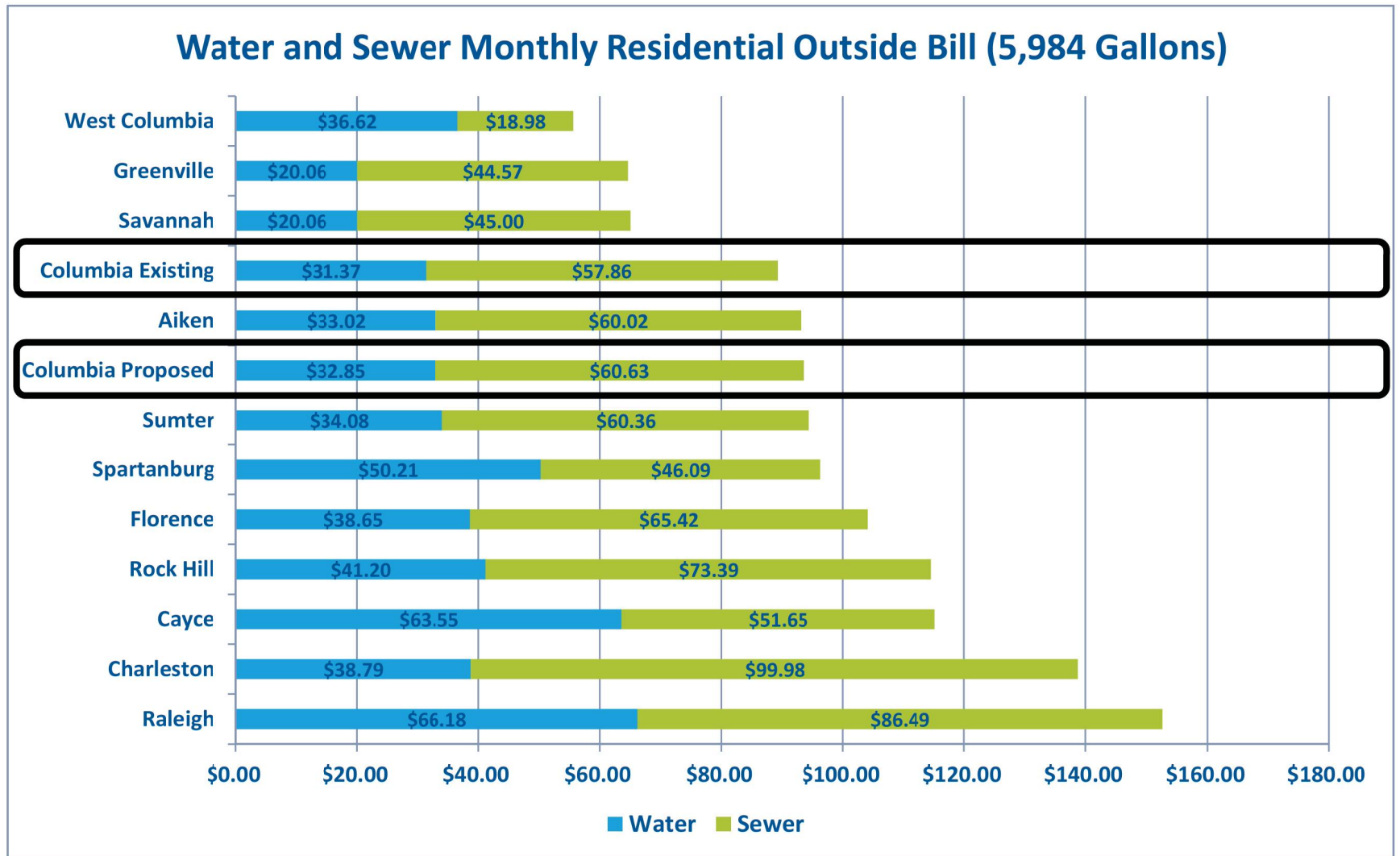
Residential Inside City Combined Water and Sewer Bill: 5/8" Meter



Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL COMPARISON

Residential Outside City Combined Water and Sewer Bill: 5/8" Meter



Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

FISCAL YEAR 2018 RATES AND BILL IMPACTS

CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 1)

Residential Inside City Combined Water and Sewer Bill: 5/8" Meter

		Water			Sewer			Total			
Usage	Usage	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Bill Diff
CF	Gallons	\$	\$	%	\$	\$	%	\$	\$	%	\$
0	0	\$ 6.60	\$ 6.91	4.75%	\$ 6.60	\$ 6.91	4.75%	\$ 13.20	\$ 13.83	4.75%	\$ 0.63
100	748	\$ 6.60	\$ 6.91	4.75%	\$ 10.03	\$ 10.51	4.75%	\$ 16.63	\$ 17.42	4.75%	\$ 0.79
200	1,496	\$ 6.60	\$ 6.91	4.75%	\$ 13.46	\$ 14.10	4.75%	\$ 20.06	\$ 21.01	4.75%	\$ 0.95
300	2,244	\$ 6.60	\$ 6.91	4.75%	\$ 16.89	\$ 17.69	4.75%	\$ 23.49	\$ 24.61	4.75%	\$ 1.12
400	2,992	\$ 8.97	\$ 9.40	4.75%	\$ 20.32	\$ 21.29	4.75%	\$ 29.29	\$ 30.68	4.75%	\$ 1.39
500	3,740	\$ 11.34	\$ 11.88	4.75%	\$ 23.75	\$ 24.88	4.75%	\$ 35.09	\$ 36.76	4.75%	\$ 1.67
600	4,488	\$ 13.71	\$ 14.36	4.75%	\$ 27.18	\$ 28.47	4.75%	\$ 40.89	\$ 42.83	4.75%	\$ 1.94
700	5,236	\$ 16.08	\$ 16.84	4.75%	\$ 30.61	\$ 32.06	4.75%	\$ 46.69	\$ 48.91	4.75%	\$ 2.22
Avg. Use	800	\$ 18.45	\$ 19.33	4.75%	\$ 34.04	\$ 35.66	4.75%	\$ 52.49	\$ 54.98	4.75%	\$ 2.49
	900	\$ 20.82	\$ 21.81	4.75%	\$ 37.47	\$ 39.25	4.75%	\$ 58.29	\$ 61.06	4.75%	\$ 2.77
	1,000	\$ 23.19	\$ 24.29	4.75%	\$ 40.90	\$ 42.84	4.75%	\$ 64.09	\$ 67.13	4.75%	\$ 3.04
	1,100	\$ 25.56	\$ 26.77	4.75%	\$ 44.33	\$ 46.44	4.75%	\$ 69.89	\$ 73.21	4.75%	\$ 3.32
	1,200	\$ 27.93	\$ 29.26	4.75%	\$ 47.76	\$ 50.03	4.75%	\$ 75.69	\$ 79.29	4.75%	\$ 3.60
	1,300	\$ 30.30	\$ 31.74	4.75%	\$ 51.19	\$ 53.62	4.75%	\$ 81.49	\$ 85.36	4.75%	\$ 3.87
	1,400	\$ 32.67	\$ 34.22	4.75%	\$ 54.62	\$ 57.21	4.75%	\$ 87.29	\$ 91.44	4.75%	\$ 4.15
	1,500	\$ 35.04	\$ 36.70	4.75%	\$ 58.05	\$ 60.81	4.75%	\$ 93.09	\$ 97.51	4.75%	\$ 4.42
	1,600	\$ 37.41	\$ 39.19	4.75%	\$ 61.48	\$ 64.40	4.75%	\$ 98.89	\$ 103.59	4.75%	\$ 4.70
	1,700	\$ 39.78	\$ 41.67	4.75%	\$ 64.91	\$ 67.99	4.75%	\$ 104.69	\$ 109.66	4.75%	\$ 4.97
	1,800	\$ 42.15	\$ 44.15	4.75%	\$ 68.34	\$ 71.59	4.75%	\$ 110.49	\$ 115.74	4.75%	\$ 5.25
	1,900	\$ 44.52	\$ 46.63	4.75%	\$ 71.77	\$ 75.18	4.75%	\$ 116.29	\$ 121.81	4.75%	\$ 5.52
	2,000	\$ 46.89	\$ 49.12	4.75%	\$ 75.20	\$ 78.77	4.75%	\$ 122.09	\$ 127.89	4.75%	\$ 5.80

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 1)

Residential Outside City Combined Water and Sewer Bill: 5/8" Meter

		Water			Sewer			Total			
Usage	Usage	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Bill Diff
CF	Gallons	\$	\$	%	\$	\$	%	\$	\$	%	\$
0	0	\$ 11.22	\$ 11.75	4.75%	\$ 11.22	\$ 11.75	4.75%	\$ 22.44	\$ 23.51	4.75%	\$ 1.07
100	748	\$ 11.22	\$ 11.75	4.75%	\$ 17.05	\$ 17.86	4.75%	\$ 28.27	\$ 29.61	4.75%	\$ 1.34
200	1,496	\$ 11.22	\$ 11.75	4.75%	\$ 22.88	\$ 23.97	4.75%	\$ 34.10	\$ 35.72	4.75%	\$ 1.62
300	2,244	\$ 11.22	\$ 11.75	4.75%	\$ 28.71	\$ 30.07	4.75%	\$ 39.93	\$ 41.83	4.75%	\$ 1.90
400	2,992	\$ 15.25	\$ 15.97	4.75%	\$ 34.54	\$ 36.18	4.75%	\$ 49.79	\$ 52.16	4.75%	\$ 2.37
500	3,740	\$ 19.28	\$ 20.20	4.75%	\$ 40.37	\$ 42.29	4.75%	\$ 59.65	\$ 62.48	4.75%	\$ 2.83
600	4,488	\$ 23.31	\$ 24.42	4.75%	\$ 46.20	\$ 48.39	4.75%	\$ 69.51	\$ 72.81	4.75%	\$ 3.30
700	5,236	\$ 27.34	\$ 28.64	4.75%	\$ 52.03	\$ 54.50	4.75%	\$ 79.37	\$ 83.14	4.75%	\$ 3.77
Avg. Use	800	\$ 31.37	\$ 32.86	4.75%	\$ 57.86	\$ 60.61	4.75%	\$ 89.23	\$ 93.47	4.75%	\$ 4.24
	900	\$ 35.40	\$ 37.08	4.75%	\$ 63.69	\$ 66.72	4.75%	\$ 99.09	\$ 103.80	4.75%	\$ 4.71
	1,000	\$ 39.43	\$ 41.30	4.75%	\$ 69.52	\$ 72.82	4.75%	\$ 108.95	\$ 114.13	4.75%	\$ 5.18
	1,100	\$ 43.46	\$ 45.52	4.75%	\$ 75.35	\$ 78.93	4.75%	\$ 118.81	\$ 124.45	4.75%	\$ 5.64
	1,200	\$ 47.49	\$ 49.75	4.75%	\$ 81.18	\$ 85.04	4.75%	\$ 128.67	\$ 134.78	4.75%	\$ 6.11
	1,300	\$ 51.52	\$ 53.97	4.75%	\$ 87.01	\$ 91.14	4.75%	\$ 138.53	\$ 145.11	4.75%	\$ 6.58
	1,400	\$ 55.55	\$ 58.19	4.75%	\$ 92.84	\$ 97.25	4.75%	\$ 148.39	\$ 155.44	4.75%	\$ 7.05
	1,500	\$ 59.58	\$ 62.41	4.75%	\$ 98.67	\$ 103.36	4.75%	\$ 158.25	\$ 165.77	4.75%	\$ 7.52
	1,600	\$ 63.61	\$ 66.63	4.75%	\$ 104.50	\$ 109.46	4.75%	\$ 168.11	\$ 176.10	4.75%	\$ 7.99
	1,700	\$ 67.64	\$ 70.85	4.75%	\$ 110.33	\$ 115.57	4.75%	\$ 177.97	\$ 186.42	4.75%	\$ 8.45
	1,800	\$ 71.67	\$ 75.07	4.75%	\$ 116.16	\$ 121.68	4.75%	\$ 187.83	\$ 196.75	4.75%	\$ 8.92
	1,900	\$ 75.70	\$ 79.30	4.75%	\$ 121.99	\$ 127.78	4.75%	\$ 197.69	\$ 207.08	4.75%	\$ 9.39
	2,000	\$ 79.73	\$ 83.52	4.75%	\$ 127.82	\$ 133.89	4.75%	\$ 207.55	\$ 217.41	4.75%	\$ 9.86

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 2)

Residential Inside City Combined Water and Sewer Bill: 5/8" Meter

Total Water & Sewer Bill											
			Proposed			Percent Increase			Bill Increase		
Usage	Usage	Existing	2018	2019	2020	2018	2019	2020	2018	2019	2020
CF	Gallons	\$	\$	\$	\$	%	%	%	\$	\$	\$
0	0	\$ 13.20	\$ 13.35	\$ 14.52	\$ 15.01	1.10%	8.80%	3.40%	\$ 0.15	\$ 1.17	\$ 0.49
100	748	\$ 16.63	\$ 16.81	\$ 18.29	\$ 21.61	1.10%	8.80%	18.14%	\$ 0.18	\$ 1.48	\$ 3.32
200	1,496	\$ 20.06	\$ 20.28	\$ 24.67	\$ 28.21	1.10%	21.65%	14.33%	\$ 0.22	\$ 4.39	\$ 3.53
300	2,244	\$ 23.49	\$ 26.14	\$ 31.05	\$ 34.80	11.30%	18.77%	12.08%	\$ 2.65	\$ 4.91	\$ 3.75
400	2,992	\$ 29.29	\$ 32.01	\$ 37.43	\$ 41.40	9.28%	16.94%	10.60%	\$ 2.72	\$ 5.42	\$ 3.97
500	3,740	\$ 35.09	\$ 37.87	\$ 43.81	\$ 48.00	7.93%	15.68%	9.55%	\$ 2.78	\$ 5.94	\$ 4.19
600	4,488	\$ 40.89	\$ 43.74	\$ 50.19	\$ 54.59	6.96%	14.76%	8.77%	\$ 2.85	\$ 6.46	\$ 4.40
700	5,236	\$ 46.69	\$ 49.60	\$ 56.57	\$ 61.19	6.23%	14.06%	8.16%	\$ 2.91	\$ 6.97	\$ 4.62
Avg. Use	800	\$ 52.49	\$ 55.46	\$ 62.95	\$ 67.79	5.66%	13.50%	7.68%	\$ 2.97	\$ 7.49	\$ 4.84
	900	\$ 58.29	\$ 61.33	\$ 69.33	\$ 74.38	5.21%	13.05%	7.29%	\$ 3.04	\$ 8.00	\$ 5.05
	1,000	\$ 64.09	\$ 67.19	\$ 75.71	\$ 80.98	4.84%	12.68%	6.96%	\$ 3.10	\$ 8.52	\$ 5.27
	1,100	\$ 69.89	\$ 73.05	\$ 82.09	\$ 87.58	4.53%	12.37%	6.68%	\$ 3.16	\$ 9.04	\$ 5.49
	1,200	\$ 75.69	\$ 78.92	\$ 88.47	\$ 94.17	4.27%	12.10%	6.45%	\$ 3.23	\$ 9.55	\$ 5.70
	1,300	\$ 81.49	\$ 84.78	\$ 94.85	\$ 100.77	4.04%	11.87%	6.24%	\$ 3.29	\$ 10.07	\$ 5.92
	1,400	\$ 87.29	\$ 90.65	\$ 101.23	\$ 107.37	3.84%	11.68%	6.06%	\$ 3.36	\$ 10.58	\$ 6.14
	1,500	\$ 93.09	\$ 96.51	\$ 107.61	\$ 113.96	3.67%	11.50%	5.90%	\$ 3.42	\$ 11.10	\$ 6.35
	1,600	\$ 98.89	\$ 102.37	\$ 113.99	\$ 120.56	3.52%	11.35%	5.76%	\$ 3.48	\$ 11.62	\$ 6.57
	1,700	\$ 104.69	\$ 108.24	\$ 120.37	\$ 127.16	3.39%	11.21%	5.64%	\$ 3.55	\$ 12.13	\$ 6.79
	1,800	\$ 110.49	\$ 114.10	\$ 126.75	\$ 133.75	3.27%	11.08%	5.53%	\$ 3.61	\$ 12.65	\$ 7.01
	1,900	\$ 116.29	\$ 119.97	\$ 133.13	\$ 140.35	3.16%	10.97%	5.42%	\$ 3.68	\$ 13.16	\$ 7.22
	2,000	\$ 122.09	\$ 125.83	\$ 139.51	\$ 146.95	3.06%	10.87%	5.33%	\$ 3.74	\$ 13.68	\$ 7.44

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 2)

Residential Outside City Combined Water and Sewer Bill: 5/8" Meter

			Total Water & Sewer Bill								
			Proposed			Percent Increase			Bill Increase		
Usage	Usage	Existing	2018	2019	2020	2018	2019	2020	2018	2019	2020
CF	Gallons	\$	\$	\$	\$	%	%	%	\$	\$	\$
0	0	\$ 22.44	\$ 22.69	\$ 24.68	\$ 25.52	1.10%	8.80%	3.40%	\$ 0.25	\$ 2.00	\$ 0.84
100	748	\$ 28.27	\$ 28.58	\$ 31.10	\$ 36.74	1.10%	8.80%	18.14%	\$ 0.31	\$ 2.52	\$ 5.64
200	1,496	\$ 34.10	\$ 34.48	\$ 41.94	\$ 47.95	1.10%	21.66%	14.33%	\$ 0.38	\$ 7.47	\$ 6.01
300	2,244	\$ 39.93	\$ 44.44	\$ 52.79	\$ 59.17	11.30%	18.77%	12.08%	\$ 4.51	\$ 8.34	\$ 6.38
400	2,992	\$ 49.79	\$ 54.41	\$ 63.63	\$ 70.38	9.28%	16.95%	10.60%	\$ 4.62	\$ 9.22	\$ 6.75
500	3,740	\$ 59.65	\$ 64.38	\$ 74.48	\$ 81.59	7.93%	15.69%	9.55%	\$ 4.73	\$ 10.10	\$ 7.12
600	4,488	\$ 69.51	\$ 74.35	\$ 85.32	\$ 92.81	6.96%	14.76%	8.77%	\$ 4.84	\$ 10.98	\$ 7.48
700	5,236	\$ 79.37	\$ 84.32	\$ 96.17	\$ 104.02	6.23%	14.06%	8.17%	\$ 4.95	\$ 11.85	\$ 7.85
Avg. Use	800	\$ 89.23	\$ 94.29	\$ 107.02	\$ 115.24	5.67%	13.50%	7.68%	\$ 5.06	\$ 12.73	\$ 8.22
	900	\$ 99.09	\$ 104.25	\$ 117.86	\$ 126.45	5.21%	13.05%	7.29%	\$ 5.16	\$ 13.61	\$ 8.59
	1,000	\$ 108.95	\$ 114.22	\$ 128.71	\$ 137.67	4.84%	12.68%	6.96%	\$ 5.27	\$ 14.48	\$ 8.96
	1,100	\$ 118.81	\$ 124.19	\$ 139.55	\$ 148.88	4.53%	12.37%	6.68%	\$ 5.38	\$ 15.36	\$ 9.33
	1,200	\$ 128.67	\$ 134.16	\$ 150.40	\$ 160.10	4.27%	12.10%	6.45%	\$ 5.49	\$ 16.24	\$ 9.70
	1,300	\$ 138.53	\$ 144.13	\$ 161.24	\$ 171.31	4.04%	11.88%	6.24%	\$ 5.60	\$ 17.12	\$ 10.07
	1,400	\$ 148.39	\$ 154.10	\$ 172.09	\$ 182.52	3.85%	11.68%	6.06%	\$ 5.71	\$ 17.99	\$ 10.43
	1,500	\$ 158.25	\$ 164.07	\$ 182.94	\$ 193.74	3.67%	11.50%	5.91%	\$ 5.82	\$ 18.87	\$ 10.80
	1,600	\$ 168.11	\$ 174.03	\$ 193.78	\$ 204.95	3.52%	11.35%	5.77%	\$ 5.92	\$ 19.75	\$ 11.17
	1,700	\$ 177.97	\$ 184.00	\$ 204.63	\$ 216.17	3.39%	11.21%	5.64%	\$ 6.03	\$ 20.63	\$ 11.54
	1,800	\$ 187.83	\$ 193.97	\$ 215.47	\$ 227.38	3.27%	11.09%	5.53%	\$ 6.14	\$ 21.50	\$ 11.91
	1,900	\$ 197.69	\$ 203.94	\$ 226.32	\$ 238.60	3.16%	10.97%	5.43%	\$ 6.25	\$ 22.38	\$ 12.28
	2,000	\$ 207.55	\$ 213.91	\$ 237.16	\$ 249.81	3.06%	10.87%	5.33%	\$ 6.36	\$ 23.26	\$ 12.65

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills



CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 1)

Commercial Inside City Combined Water and Sewer Bill: 5/8" Meter

		Water			Sewer			Total				
	Usage	Usage	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Bill Diff
	CF	Gallons	\$	\$	%	\$	\$	%	\$	\$	%	\$
Avg. Use	0	0	\$ 6.60	\$ 6.91	4.75%	\$ 6.60	\$ 6.91	4.75%	\$ 13.20	\$ 13.83	4.75%	\$ 0.63
	1,000	7,480	\$ 22.35	\$ 23.41	4.75%	\$ 40.90	\$ 42.84	4.75%	\$ 63.25	\$ 66.25	4.75%	\$ 3.00
	2,000	14,960	\$ 44.85	\$ 46.98	4.75%	\$ 75.20	\$ 78.77	4.75%	\$ 120.05	\$ 125.75	4.75%	\$ 5.70
	3,000	22,440	\$ 67.35	\$ 70.55	4.75%	\$ 109.50	\$ 114.70	4.75%	\$ 176.85	\$ 185.25	4.75%	\$ 8.40
	4,000	29,920	\$ 89.85	\$ 94.12	4.75%	\$ 143.80	\$ 150.63	4.75%	\$ 233.65	\$ 244.75	4.75%	\$ 11.10
	5,000	37,400	\$ 112.35	\$ 117.69	4.75%	\$ 178.10	\$ 186.56	4.75%	\$ 290.45	\$ 304.25	4.75%	\$ 13.80
	6,000	44,880	\$ 134.85	\$ 141.26	4.75%	\$ 212.40	\$ 222.49	4.75%	\$ 347.25	\$ 363.74	4.75%	\$ 16.49
	7,000	52,360	\$ 157.35	\$ 164.82	4.75%	\$ 246.70	\$ 258.42	4.75%	\$ 404.05	\$ 423.24	4.75%	\$ 19.19
	8,000	59,840	\$ 179.85	\$ 188.39	4.75%	\$ 281.00	\$ 294.35	4.75%	\$ 460.85	\$ 482.74	4.75%	\$ 21.89
	9,000	67,320	\$ 202.35	\$ 211.96	4.75%	\$ 315.30	\$ 330.28	4.75%	\$ 517.65	\$ 542.24	4.75%	\$ 24.59
10,000	74,800	\$ 224.85	\$ 235.53	4.75%	\$ 349.60	\$ 366.21	4.75%	\$ 574.45	\$ 601.74	4.75%	\$ 27.29	

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL IMPACTS FY 2017: INCREASE TO BOTH WATER AND SEWER (SCENARIO 1)

Commercial Outside City Combined Water and Sewer Bill: 5/8" Meter

		Water			Sewer			Total			
Usage	Usage	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Existing	Proposed	Bill Diff	Bill Diff
CF	Gallons	\$	\$	%	\$	\$	%	\$	\$	%	\$
0	0	\$ 11.22	\$ 11.75	4.75%	\$ 11.22	\$ 11.75	4.75%	\$ 22.44	\$ 23.51	4.75%	\$ 1.07
1,000	7,480	\$ 38.03	\$ 39.84	4.75%	\$ 69.52	\$ 72.82	4.75%	\$ 107.55	\$ 112.66	4.75%	\$ 5.11
2,000	14,960	\$ 76.33	\$ 79.96	4.75%	\$ 127.82	\$ 133.89	4.75%	\$ 204.15	\$ 213.85	4.75%	\$ 9.70
Avg. Use	3,000	\$ 114.63	\$ 120.07	4.75%	\$ 186.12	\$ 194.96	4.75%	\$ 300.75	\$ 315.04	4.75%	\$ 14.29
	4,000	\$ 152.93	\$ 160.19	4.75%	\$ 244.42	\$ 256.03	4.75%	\$ 397.35	\$ 416.22	4.75%	\$ 18.87
	5,000	\$ 191.23	\$ 200.31	4.75%	\$ 302.72	\$ 317.10	4.75%	\$ 493.95	\$ 517.41	4.75%	\$ 23.46
	6,000	\$ 229.53	\$ 240.43	4.75%	\$ 361.02	\$ 378.17	4.75%	\$ 590.55	\$ 618.60	4.75%	\$ 28.05
	7,000	\$ 267.83	\$ 280.55	4.75%	\$ 419.32	\$ 439.24	4.75%	\$ 687.15	\$ 719.79	4.75%	\$ 32.64
	8,000	\$ 306.13	\$ 320.67	4.75%	\$ 477.62	\$ 500.31	4.75%	\$ 783.75	\$ 820.98	4.75%	\$ 37.23
	9,000	\$ 344.43	\$ 360.79	4.75%	\$ 535.92	\$ 561.38	4.75%	\$ 880.35	\$ 922.17	4.75%	\$ 41.82
	10,000	\$ 382.73	\$ 400.91	4.75%	\$ 594.22	\$ 622.45	4.75%	\$ 976.95	\$ 1,023.36	4.75%	\$ 46.41

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 2)

Commercial Inside City Combined Water and Sewer Bill: 5/8" Meter

Total Water & Sewer Bill											
			Proposed			Percent Increase			Bill Increase		
Usage	Usage	Existing	2018	2019	2020	2018	2019	2020	2018	2019	2020
CF	Gallons	\$	\$	\$	\$	%	%	%	\$	\$	\$
0	0	\$ 13.20	\$ 13.35	\$ 14.52	\$ 15.01	1.10%	8.80%	3.40%	\$ 0.15	\$ 1.17	\$ 0.49
1,000	7,480	\$ 63.25	\$ 66.22	\$ 74.52	\$ 79.62	4.70%	12.54%	6.83%	\$ 2.97	\$ 8.30	\$ 5.09
2,000	14,960	\$ 120.05	\$ 123.65	\$ 137.00	\$ 144.22	2.99%	10.80%	5.27%	\$ 3.60	\$ 13.36	\$ 7.22
Avg. Use 3,000	22,440	\$ 176.85	\$ 181.07	\$ 199.48	\$ 208.82	2.39%	10.17%	4.68%	\$ 4.22	\$ 18.41	\$ 9.34
4,000	29,920	\$ 233.65	\$ 238.49	\$ 261.96	\$ 273.42	2.07%	9.84%	4.38%	\$ 4.84	\$ 23.46	\$ 11.47
5,000	37,400	\$ 290.45	\$ 295.92	\$ 324.44	\$ 338.03	1.88%	9.64%	4.19%	\$ 5.47	\$ 28.52	\$ 13.59
6,000	44,880	\$ 347.25	\$ 353.34	\$ 386.91	\$ 402.63	1.76%	9.50%	4.06%	\$ 6.09	\$ 33.57	\$ 15.71
7,000	52,360	\$ 404.05	\$ 410.77	\$ 449.39	\$ 467.23	1.66%	9.40%	3.97%	\$ 6.72	\$ 38.62	\$ 17.84
8,000	59,840	\$ 460.85	\$ 468.19	\$ 511.87	\$ 531.83	1.59%	9.33%	3.90%	\$ 7.34	\$ 43.68	\$ 19.96
9,000	67,320	\$ 517.65	\$ 525.62	\$ 574.35	\$ 596.44	1.54%	9.27%	3.85%	\$ 7.97	\$ 48.73	\$ 22.09
10,000	74,800	\$ 574.45	\$ 583.04	\$ 636.83	\$ 661.04	1.50%	9.22%	3.80%	\$ 8.59	\$ 53.78	\$ 24.21

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

CUSTOMER BILL IMPACTS FY 2018: INCREASE TO BOTH WATER AND SEWER (SCENARIO 2)

Commercial Outside City Combined Water and Sewer Bill: 5/8" Meter

Total Water & Sewer Bill											
			Proposed			Percent Increase			Bill Increase		
Usage	Usage	Existing	2018	2019	2020	2018	2019	2020	2018	2019	2020
CF	Gallons	\$	\$	\$	\$	%	%	%	\$	\$	\$
0	0	\$ 22.44	\$ 22.69	\$ 24.68	\$ 25.52	1.10%	8.80%	3.40%	\$ 0.25	\$ 2.00	\$ 0.84
1,000	7,480	\$ 107.55	\$ 112.61	\$ 126.73	\$ 135.39	4.70%	12.54%	6.84%	\$ 5.06	\$ 14.12	\$ 8.66
2,000	14,960	\$ 204.15	\$ 210.27	\$ 232.98	\$ 245.26	3.00%	10.80%	5.27%	\$ 6.12	\$ 22.72	\$ 12.28
Avg. Use 3,000	22,440	\$ 300.75	\$ 307.93	\$ 339.24	\$ 355.13	2.39%	10.17%	4.68%	\$ 7.18	\$ 31.31	\$ 15.89
4,000	29,920	\$ 397.35	\$ 405.59	\$ 445.50	\$ 465.00	2.07%	9.84%	4.38%	\$ 8.24	\$ 39.91	\$ 19.50
5,000	37,400	\$ 493.95	\$ 503.26	\$ 551.75	\$ 574.87	1.88%	9.64%	4.19%	\$ 9.31	\$ 48.50	\$ 23.12
6,000	44,880	\$ 590.55	\$ 600.92	\$ 658.01	\$ 684.74	1.76%	9.50%	4.06%	\$ 10.37	\$ 57.09	\$ 26.73
7,000	52,360	\$ 687.15	\$ 698.58	\$ 764.27	\$ 794.61	1.66%	9.40%	3.97%	\$ 11.43	\$ 65.69	\$ 30.34
8,000	59,840	\$ 783.75	\$ 796.24	\$ 870.53	\$ 904.48	1.59%	9.33%	3.90%	\$ 12.49	\$ 74.28	\$ 33.95
9,000	67,320	\$ 880.35	\$ 893.91	\$ 976.78	\$ 1,014.35	1.54%	9.27%	3.85%	\$ 13.56	\$ 82.88	\$ 37.57
10,000	74,800	\$ 976.95	\$ 991.57	\$ 1,083.04	\$ 1,124.22	1.50%	9.22%	3.80%	\$ 14.62	\$ 91.47	\$ 41.18

Includes only water and sewer related user charges, does not include stormwater, fire hydrant, fire sprinklers, or any other charges found on customer's water and sewer bills

QUESTIONS?



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Budget & Program Management

FROM: *Missy Caughman,*

SUBJECT: General Fund - Ms. Melisa Caughman, Budget and Program Management Director

FINANCIAL IMPACT: - City Manager's Proposed Budget

ATTACHMENTS:

- **#a:** Budget Memo 4 Proposed Budget (PDF)



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TO: Honorable Steve Benjamin, Mayor & Columbia City Council
Teresa Wilson, City Manager

FROM: Missy Caughman, Budget & Program Management Director

MAC

DATE: April 27, 2017

RE: FY 2017/2018 City Manager Proposed Budget

At the May 2 Budget Workshop, we are preparing to discuss with City Council the various items needed to finalize the proposed budgets for Hospitality Tax, Water & Sewer Fund, Storm Water and General Fund.

Hospitality Tax

City Council has indicated an interest in changing how Hospitality Tax funds are allocated. At the May 2nd Budget Workshop, we are prepared to discuss with City Council the various recommendations in anticipation of making a decision prior to the Hospitality Tax Committee meeting on May 4th & 5th to review applications. Currently there are 3 categories of allocations:

Line Item Agencies – when the Hospitality Tax fund was established, there were various “legacy” groups that the City supported through regular appropriations. In most cases, the City was involved with the creation of the organization, has some ownership of the assets or has a contractual responsibility for supporting the organization. Line item agencies must still meet the State Law for use of Hospitality Tax funds and must submit documentation to request the funds. The allocations to the Line Item agencies have typically remained flat over recent years and the Hospitality Tax Committee does not review the applications for these requests. The Line Item agencies are not guaranteed funding and are subject to review each budget year.

Hospitality Tax Committee allocations are based upon recommendations of a City Council appointed committee that reviews applications from organizations that are requesting funding. The Committee recommendations are submitted to City Council for final approval. The amount of the budget available for the Committee to make recommendations for funding is based upon the amount the overall budget will support and is subject to approval by City Council.

City Council Allocation is a more recent addition to the Hospitality Budget. During the year, City Council has made direct allocations to various organizations and in some cases, made allocations that are multi-year commitments for capital campaigns. The funding for these allocations has previously been made from Hospitality Tax fund balance or surplus, if any is available.



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The FY 17 /18 proposed budget reflects the allocations at the same level as current year and does not reflect any requests for increase. Staff is not making any determination of allocation amounts, pending direction from City Council on what changes are desired. The only allocations reflected are those previously awarded by City Council out of next year's budget. Otherwise, we make no assumptions as to how City Council may decide to allocate the Hospitality Tax Fund.

Regardless of how the allocations are made, Hospitality Tax uses are determined by state law. Organizations receiving funding must provide supporting documentation that indicates how the funds were used. In addition to State law regarding specific use of the funds, all allocations must be for a public purpose.

Other allocations from Hospitality Tax are for Debt Service. The City has issued two revenue bonds on Hospitality Tax. The first bond issued in 2003 supported a variety of city tourism related projects and recreation infrastructure projects. The second bond was issued in 2014 for the construction of Spirit Communications Park. Bonds issued on Hospitality Tax revenues must still meet the restrictions for use as determined by State Law. Total debt service is \$2,593,506.

The Hospitality Tax fund also supports a transfer to the City's General Fund that supports those activities of the General Fund that meet requirements of state law. In the proposed FY 17/18 Budget, we have reflected an increase in the transfer of \$700,000. The purpose of the transfer is for support of additions in the General Fund for Saluda and Vista Greenway operations, a new program to focus on scheduled mowing and edging of major thoroughfares in the City and some funding for Walk / Bike initiatives. The total transfer to the General Fund is proposed at \$3,700,000.

Water & Sewer Fund

Staff along with the City's rate consultant Black & Veatch has presented two scenarios for rate increases that are needed in support of the Water and Sewer operating budget and the Capital Improvement Program. Scenario 1 reflects a 4.75% increase in rates for both water and sewer. At the request of City Council, Scenario 2 was also developed that would phase in the elimination of the 300 Cubic Feet (CF) allowance for base water rates. This scenario would reduce the 300 CF included in the base rate to 200 CF and apply a 1.1% increase to volumetric rates. Scenario 1 provides an average bill (800 cf) increase of approximately 4.75% and scenario 2 provides an average bill increase of approximately 5.67%.

Both scenarios support the annual \$120,000,000 Capital Improvement Program which includes \$80,000,000 for sewer projects and \$40,000,000 in water projects. The capital improvement program reflects a priority on Clean Water 2020 programs to meet the EPA Consent Decree requirements; funding



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for water quality projects and funding for a phased in implementation of an automated meter reading system (AMI/AMR).

Storm Water

In order to address city-wide storm water and flooding issues, City Council asked city staff to work with our rate consultant to develop storm water rates that would address a more aggressive capital improvement program. To aid in the delivery of the storm water capital improvement program and manage the cost to our rate payers, city staff and the rate consultant developed a financial plan, which contemplates the issuance of storm water revenue bonds. This approach would allow the city to invest in the system at a higher level than can currently be sustained via cash financing. The proposed use of bond funding also spreads the financing costs across both current and future rate payers.

The Storm Water system generates enough funds to cover the operating and maintenance costs of the storm water fund. As the majority of funding for capital programs has come from the operating fund balances, funding available for capital has declined as operating expenses increase. The storm water fee was last adjusted in 2012 and there is very little anticipated growth of new customers to the system to generate any significant revenue. In order to fund any significant projects a rate increase is required. Four scenarios were introduced to City Council for consideration.

Scenario 1 addresses a \$93 million capital program. This CIP scenario reflects every unfunded project on the storm water capital improvement plan going back to inception of the Storm Water utility as well as more recently identified projects needed to address city-wide issues. This scenario requires a rate increase of 20% in year 1 and then 18% in years 2 and 3 and 16% in years 4 and 5 resulting in a storm water rate of \$15.29 per equivalent residential unit by FY 2022. Scenario 2 is based on a \$1 per month increase in the current storm water rate which would support a \$12.3 million capital program. Scenario 3 is based on staff's recommendations for a capital program of \$20 million that funds higher priority capital projects that address some of the most critical storm water issues and requires a one-time rate increase of 20% or \$1.43 per month. Scenario 4 was added at the request of City Council to consider what rate was needed to support a \$40 million capital program. This scenario requires a one-time 37% increase or \$2.52 per equivalent residential unit per month.

Staff and the city's rate consultants with Black & Veatch will be prepared to discuss these scenarios with City Council in efforts to finalize the budget and prepare for the advertisement of the budget. We are also interested in discussing alternative solutions for a comprehensive and programmatic approach to address ongoing capital needs for storm water. The City Manager has reached out to potential partners to begin looking into approaches for alternative solutions as the new fiscal year progresses; however at this



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time to meet the budget notice and publication requirements, the City Manager recommends proceeding with Scenario 3 that provides funding for the high priority projects.

General Fund

When the FY 17/18 Department Requested Budget was originally provided to City Council, it reflected a \$7.9 million deficit. Since that time, the City Manager has worked with staff to make a variety of adjustments to the budget in order to get us closer to a balanced budget. Attached is the FY 17/18 City Manager recommended budget and still reflects a deficit of \$2.5 million that we will be discussing with City Council at the May 2nd budget workshop.

Each year it gets more and more difficult to balance the budget and this year is certainly no exception. The budget has grown as we add new programs and increased service levels for our citizens and customers. In addition, external impacts such as State retirement and growing health care costs add to our reoccurring cost.

Since 2015, the City has reduced property taxes by 2 mills (compounded value in excess of \$2,000,000), lowered plan review and building permit fees, eliminated \$4,500,000 transfer from Water & Sewer; exhausted the \$1,500,000 from the Hydro plant funds – totaling approximately \$8,000,000 funding elimination from the General Fund's revenue and transfers in.

The result has been a net loss of revenue to support the operations of basic services provided by the General Fund. In addition to a reduction of revenues, the General Fund has absorbed approximately \$1,700,000 in funding for the four Development Corporations and a portion of the Office of Business Opportunities that were transferred from the Water and Sewer Fund. At a time when new services are being requested, impacts from mandated increases in the state retirement system, jail per diem, added and expanded services as well as impacts on growth in the city's downtown core and an interest in annexing developed areas makes it difficult to fund the increased demand.

In recent years, we have added rental registration that generates less than \$100k and increased the franchise fee by 2%; however revenues have remained flat due to lower energy usage. Establishing a new fee requires time to research what type of fee would be considered, the mechanism for collecting the fees and the ability to project revenues from a new funding source. This takes time and coordination. We look forward to having meaningful discussions with Council and getting a collective direction on potential fees. While we are not recommending implementation of new fees for this proposed budget, we will look at options long term. We would have to start this process this summer to look at all parcels, including tax exempt entities, and develop a proposal with how much revenue would be generated.



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In order to reduce the deficit in the General Fund budget, we have made adjustments to revenue projections primarily in Business Licenses Permits. In addition, staff is recommending an increase to the indirect cost allocation in the amount of \$1,550,000. The indirect cost study was conducted in 2008 and the allocation amount has not been adjusted since that time. We have updated the allocation to reflect the current year budget projections and appropriate funding for cost recovery.

Other changes to revenues and transfers out reflect a reduction of the Capital Replacement program of \$4,000,000 which has a corresponding reduction in the amount of debt service needed to issue a new lease. Finally, an increase in the transfer from Hospitality Tax in the amount of \$700,000 as previously discussed has been applied and is based on new programs added to the General fund for Greenway maintenance, corridor maintenance and Walk / Bike initiatives.

In addition to revenue adjustments, we have also made various expenditure reductions. One of the most significant reductions are to the Capital Replacement Program that was reduced from \$8 million to \$4 million. While the lease proceeds offset the expenditures by an equal amount, the savings is from a reduction in the lease debt service amount that was reduced from \$990,000 to \$400,000 in this fiscal year. Allocation for Community Promotion grants was reduced to \$150,000 which is a \$282,000 reduction from FY 16/17 budgeted amount. Other reductions include reductions to various department requests.

We have included in the budget, \$1.25 million for 2% cost of living adjustment for employees and the start of a phased in implementation of the Public Safety step program to address recruitment and retention issues. Moving forward, we will continue our approach to implement the new employee performance system and look to moving back to a pay for performance approach in following years. Attracting and Retaining Talent and Leading the Way in Innovative and High Quality Municipal Services are two of the seven Focus Areas of City Council's 2036 Vision Statement. In addition, Goal 3 is to foster a healthy quality of life focusing on safety, culture and recreation and Goal 5 is to provide high quality municipal services, efficiently, effectively and responsively. In order to do this, the City must be able to not only attract qualified employees, but also retain qualified employees if we are to provide the basic services that are expected to deliver. Even though the budget is not yet balanced, we are hopeful that as we consider options for balancing the budget, we hope to maintain funding for these adjustments. Like the City, employees are also absorbing increases in health care costs and increases in state retirement contributions.

In order to finalize the budget, we are prepared to work with City Council to make the necessary adjustments to balance the budget and will present options for consideration during the workshop.

HOSPITALITY TAX SUMMARY

FY 2017/2018

	Amd. 8/2/16, 9/6/16, 12/20				
	ACTUAL FY 15/16	AMENDED FY 16/17	PROPOSED FY 17/18	Increase / (Decrease)	% Change
<u>REVENUES</u>					
HOSPITALITY TAX	10,813,528	10,775,200	11,371,250	596,050	5.5%
FINES & LATE FEES	35,028	20,000	40,000	20,000	100.0%
INTEREST	4,841			-	
TOTAL REVENUES	10,853,397	10,795,200	11,411,250	616,050	5.7%
<u>TRANSFERS IN & OTHER FINANCING</u>					
FM FUND BALANCE		330,918	15,013		
TOTAL REVENUE & TRANSFERS IN	10,853,397	11,126,118	11,426,263	300,145	3%
<u>EXPENDITURES</u>					
HOSPITALITY TAX COMMITTEE ALLOCATIONS	2,486,592	2,109,500	2,109,500	-	0%
PRIOR YEAR CARRYFORWARDS		45,065			
<i>Reflects allocation by Council & does not include Committee Allocations</i>					
COLUMBIA MUSEUM OF ART		816,107	816,107		
COLUMBIA MUSIC FESTIVAL ASSOC.		245,000	245,000		
EdVENTURE		634,850	634,850		
FAMOUSLY HOT NEW YEARS		130,000	130,000		
HISTORIC COLUMBIA FOUNDATION		686,500	686,500		
ONE COLUMBIA		83,800	83,800		
SC PHILHARMONIC		100,000	100,000		
LINE ITEM AGENCIES	2,471,257	2,696,257	2,696,257	-	0%
<u>Council Allocations</u>					
Gateway to the Army / Ft. Jackson 100th Anniversary	0		100,000		
Leisure Fun	13,500	13,500	16,000		
Nickelodeon (5 year commitment, expires FY 18/19)	110,000	110,000	110,000		
Parks & Recreation Foundation	75,000	75,000	75,000		
River Alliance	26,000	26,000	26,000		
COUNCIL ALLOCATIONS	731,208	674,653	327,000	(347,653)	-52%
<u>TRANSFERS OUT</u>					
TO GEN. FUND	3,000,000	3,000,000	3,700,000		
TO DEBT SERVICE	2,595,547	2,600,643	2,593,506		
TOTAL TRANSFERS OUT	5,595,547	5,600,643	6,293,506	692,863	12%
TOTAL BUDGET	11,284,604	11,126,118	11,426,263	300,145	3%
TOTAL SURPLUS/(DEFICIT)	(431,207)	0	0		

GENERAL FUND SUMMARY

FY 2017/2018

	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18	Increase / (Decrease)	% Change
<u>REVENUE</u>					
GENERAL PROPERTY TAX	51,024,375	53,241,097	54,582,136	1,341,039	3%
LICENSES AND PERMITS	38,659,049	39,654,866	40,749,189	1,094,323	3%
FROM OTHER AGENCIES	14,168,660	15,037,877	15,953,090	915,213	6%
CURRENT SERVICE CHARGES	14,684,061	14,629,628	16,440,004	1,810,376	12%
FINES & FORFEITURES	822,196	1,102,000	918,000	(184,000)	-17%
MISCELLANEOUS REVENUE	2,966,653	119,900	200,300	80,400	67%
INTEREST ON INVESTMENT	204,931	100,000	150,000	50,000	50%
RENTS & SALE OF PROPERTY	421,760	390,000	390,000	-	0%
TOTAL REVENUE	122,951,685	124,275,368	129,382,719	5,107,351	4%
<u>TRANSFERS IN</u>					
FROM OTHER FUNDS	1,338,522	-	-	-	-
FROM ACCOMMODATIONS TAX	25,000	25,000	25,000	-	0%
FROM HOSPITALITY TAX	3,000,000	3,000,000	3,700,000	700,000	23%
FROM CAPITAL LEASE PROCEEDS	2,439,946	8,000,000	4,000,000	(4,000,000)	-50%
PUBLIC SAFETY TRANSFER	2,675,606	-	-	-	-
FROM PARKING FUND	500,000	500,000	500,000	-	0%
FROM UN-APPROPRIATED SURPLUS	-	3,000,000	3,000,000	-	0%
TOTAL TRANSFERS IN	9,979,074	14,525,000	11,225,000	(3,300,000)	-23%
TOTAL GENERAL FUND REV & TRANS	132,930,759	138,800,368	140,607,719	1,807,351	1%
<u>DEPARTMENTS</u>					
LEGISLATIVE - MAYOR & CITY COUNCIL	748,390	798,216	812,621	14,405	2%
ADMINISTRATION - CITY MANAGER	503,442	487,993	637,310	149,317	31%
GOVERNMENTAL AFFAIRS	464,490	468,026	493,339	25,313	5%
ADMINISTRATION - ACM OPERATIONS	364,824	353,870	353,345	(525)	0%
ADMINISTRATION - CHIEF FINANCIAL OFFICER	181,395	194,760	204,549	9,789	5%
ADMINISTRATION - SR. ASSISTANT CM	321,813	331,245	350,657	19,412	6%
HUMAN RESOURCES	987,856	1,067,335	1,101,096	33,761	3%
BUDGET & PROGRAM MANAGEMENT OFFICE	295,557	381,080	387,585	6,505	2%
PUBLIC RELATIONS	602,797	587,038	714,649	127,611	22%
COUNCIL SUPPORT SERVICES	599,733	448,543	554,320	105,777	24%
LEGAL	1,966,384	1,975,142	2,132,044	156,902	8%
MUNICIPAL COURT	2,601,829	2,809,503	2,828,603	19,100	1%
FINANCE	1,756,890	2,025,261	2,128,435	103,174	5%
OFFICE OF BUSINESS OPPORTUNITIES	809,322	919,591	932,534	12,943	1%
COMMUNITY DEVELOPMENT	291,955	257,728	358,435	100,707	39%
PLANNING & DEV. SERVICES	3,328,834	3,381,638	3,855,685	474,047	14%
POLICE	37,128,519	37,965,244	39,430,332	1,465,088	4%
EMERGENCY MANAGEMENT	-	-	589,764	589,764	-
911 EMERGENCY COMMUNICATIONS	2,956,665	3,062,829	3,158,366	95,537	3%
FIRE	21,434,822	22,616,394	22,594,414	(21,980)	0%
PARKS & RECREATION	11,639,848	12,008,575	12,659,009	650,434	5%
PUBLIC WORKS	19,325,323	18,416,743	19,242,876	826,133	4%
GENERAL SERVICES	1,625,523	2,273,219	2,271,763	(1,456)	0%
INFORMATION TECHNOLOGY	3,696,266	3,897,558	4,043,743	146,185	4%
TOTAL DEPARTMENT	113,632,477	116,727,531	121,835,474	5,107,943	4%
<u>NON-DEPARTMENTAL & MISC.</u>					
COMMUNITY PROMOTIONS	463,239	432,000	150,000	(282,000)	-65%
CAPITAL LEASE PURCHASE	1,069,259	2,089,871	2,687,635	597,764	29%
SOLICITOR'S OFFICE	215,818	215,817	215,817	-	0%
PUBLIC DEFENDER	50,000	100,000	100,000	-	0%
HOMELESS SERVICES	906,688	1,000,000	1,000,000	-	0%
COLA & PUBLIC SAFETY RETENTION	116,600	-	1,250,000	1,250,000	-
ECONOMIC DEV. SPECIAL PROJECTS	37,500	-	-	-	-
DETENTION CENTER PER DIEM	404,308	500,000	600,000	100,000	20%
NON-DEPARTMENTAL & MISC.	2,834,941	40,000	40,000	-	0%
OFFICE SPACE LEASE - 1225 LADY STREET	506,856	505,000	542,000	37,000	7%
BAD DEBT/CASH OVER/SHORT/SALES TAX	(2,668)	-	-	-	-
TOTAL NON-DEPARTMENTAL	6,602,541	4,882,688	6,585,452	1,702,764	35%
TOTAL EXPENDITURES	120,235,018	121,610,219	128,420,926	(1,960,071)	-2%
<u>TRANSFERS OUT</u>					
TO INTERNAL SERVICE FUNDS	6,347,993	2,203,881	3,303,881	1,100,000	50%
TO DEBT SERVICE	5,508,714	5,508,715	5,814,150	305,435	6%
TO COMPONENT UNIT	1,390,025	1,477,553	1,571,680	94,127	6%
TO GRANTS	96,752	-	-	-	#DIV/0!
TO CAPITAL IMPROVEMENTS	2,722,928	-	-	-	#DIV/0!
TO CAPITAL REPLACEMENTS	1,663,634	8,000,000	4,000,000	(4,000,000)	-50%
TOTAL TRANSFERS OUT	17,730,046	17,190,149	14,689,711	(2,500,438)	-15%
TOTAL BUDGET	137,965,064	138,800,368	143,110,637	4,310,269	3%
TOTAL SURPLUS/(DEFICIT)	(5,034,305)	0	(2,502,918)		



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

FINANCIAL IMPACT: Public Purpose Doctrine
Sidewalk Vending
Transfer of Roads
Hassell vs. City
Road Closure
Penny Tax Projects



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve a Contract for Class A/B Uniforms, as requested by the Fire Department. Award to Wright Johnston Uniforms in the amount of \$70,824.24. This firm is located in Columbia, SC.

FINANCIAL IMPACT: Funding Source: Fire Suppression – Uniforms and Clothing; 1012303 - 624100. The original budgeted amount is \$75,000.00. The initial contract shall be for a period of three (3) years beginning July 1, 2017 and terminating June 30, 2020. There will be an option to renew this contract for two additional one (1) year periods. The maximum term shall not exceed five years to terminate June 30, 2022.

ORIGINAL BUDGET: \$75,000.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

The initial contract shall be for a period of three (3) years beginning July 1, 2017 and terminating June 30, 2020. There will be an option to renew this contract for two additional one (1) year periods. The maximum term shall not exceed five years to terminate June 30, 2022. I respectfully request City Council's approval for this purchase from Wright Johnston Uniforms, at the following cost plus S.C. sales tax.

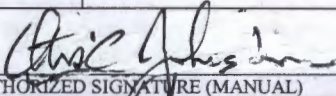
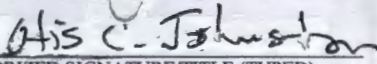
Class A/B Fire Uniforms At a unit price not to exceed the following:				
Quantity	Standard Size	Description	Unit Price	Extended Price
Minimum of 100	N 7.5-12, 13, 14, 15	Weinbrenner 834-6027	\$96.90	\$9,690.00
Minimum of 100	M 3-12, 13, 14, 15	Weinbrenner 831-6031	\$65.90	\$6,590.00
Minimum of 100	28" TO 39"	Fechheimer 28P8696 Black	\$118.90	\$11,890.00
Minimum of 100	28" TO 39"	Horace H2102 Black	\$44.90	\$4,490.00
Minimum of 100	XXSM TO XLARGE	Fechheimer 95R6600 White Short Sleeve	\$49.90	\$4,990.00
Minimum of 100	XXSM TO XLARGE	Fechheimer 45W6600 White Long Sleeve	\$53.90	\$5,390.00
Minimum of 100	XXSM TO XLARGE	Fechheimer 85R5400 White Short Sleeve	\$37.90	\$3,790.00
Minimum of 100	XXSM TO XLARGE	Fechheimer 35W5400 White Long Sleeve	\$39.90	\$3,990.00
Minimum of 100	XXSM TO XLARGE	Fechheimer 85R5435 Blue Short Sleeve	\$37.90	\$3,790.00
Minimum of 100	XXSM TO XLARGE	Fechheimer 35W5435 Blue Long Sleeve	\$39.90	\$3,990.00
Minimum of 20	38" TO 46"	17B8696C Flying Cross Dress Jacket	\$348.90	\$6,978.00
			Extended Price Total	\$65,578.00
			Taxes	\$5,246.24

			Requested Total	\$70,824.24
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Wright Johnson Uniforms is located in Columbia, SC 29202

ATTACHMENTS:

- **#a:** BID038-16-17-CAT BID DOCUMENT (PDF)
- **#b:** BID038-16-17-CAT BID TAB (REVISED) (PDF)
- **#c:** BID038-16-17-CAT DEPARTMENT APPROVAL (PDF)

Submit Responses Online using the City of Columbia's Bid Online Phone Number: (803)545-3470		CITY OF COLUMBIA INVITATION FOR BID BIDDER ACKNOWLEDGEMENT	
Date: March 23, 2017	Bids will be opened at 1:00 P.M. on 4/6/2017 and may not be withdrawn within 60 days after such date and time.		Bid No: 038-16-17-CAT
Bid Title: Class A/B Fire Uniforms			Reason For No Bid:
Vendor Name: <u>WRIGHT JOHNSTON UNIFORMS</u>			
Vendor Mailing Address: <u>601 TAYLOR ST</u>			
City-State-Zip: <u>COLUMBIA SC 29201</u>			
Telephone No: <u>803 799 9448</u>			
Fax No:			
I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of the bid and certify that I am authorized to submit this bid. In submitting a bid to an agency of the City of Columbia, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Columbia all rights, title, interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of South Carolina for price fixing relating to the particular commodities or services purchased or acquired by the City of Columbia. At the discretion of the City of Columbia, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.			
 AUTHORIZED SIGNATURE (MANUAL)  AUTHORIZED SIGNATURE/TITLE (TYPED) <u>CLAYEWRIGHTJOHNSTONUNIFORMS.COM</u> E-MAIL ADDRESS			
General Conditions			
Electronic Bids: All bids must be submitted using the Bid Online System. Bids not submitted on the Bid Online System <u>may</u> be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.			
1. EXECUTION OF BID: Bid must be submitted online by an authorized representative.			
2. NO BID: If not submitting a bid, respond by indicating no-bid using bid online and explain the reason in the space provided for comments.			
3. BID OPENING: Shall be public on the date and at the hour specified on the bid. It is the bidder's responsibility to assure that his bid is submitted. Bids which for any reason are not so submitted may not be considered. Offers by telegram or telephone are not acceptable. A bid may not be altered after the opening of the bids. NOTE: Bid tabulation will be posted online under the tabulations section of bid online. Bid tabulations will not be provided by telephone.			
4. PRICES, TERMS, & PAYMENT: Firm prices shall be bid and shall include all packing, handling and shipping or delivery charges.			
A. Discounts: Bidders may offer a cash discount for prompt payment. However, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later.			
B. Mistakes: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.			
C. Condition & Packaging: It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current model at the time of this bid). All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.			
D. Safety Standards: Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act, and any standards there under, as well as bearing Underwriters Laboratories labels where appropriate.			
E. Invoicing & Payment: The contractor shall be paid upon submission of properly certified invoices to the City of Columbia Accounting Division, P.O. Box 147, Columbia, S.C. 29217. At the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided, invoices shall contain the Contract Number and Purchase Order Number. The City of Columbia will not pay invoices submitted from a third party. Invoices shall be submitted by the company shown on the Purchase Order.			
5. MANUFACTURER'S NAME & APPROVED EQUIVALENTS: Any manufactures names, trade names, brand names, information and/or catalogue numbers listed in a specification are for information and are not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and number. Bidder shall submit with his bid, cuts, sketches and descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. The bidder shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. The City Columbia reserves the right to determine acceptance of item(s) as an approved equivalent. Bids, which do not comply with these requirements, are subject to rejection. Bids lacking any written indication of intent to bid an alternate brand will be received and considered in complete compliance with the specifications as listed on the bid form. The Division of Purchasing is to be notified of any proposed changes in (a) materials used, (b) manufacturing process, or (c) construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the City Purchasing Agent.			

Class A/B Fire Uniforms Bid No. 038-16-17-CAT

4 | Page

DEPARTMENT OF PROCUREMENT AND CONTRACTS

1136 WASHINGTON STREET 4TH FLOOR

COLUMBIA, SC 29201

I N V I T A T I O N F O R B I D S

Sealed bids for Class A/B Fire Uniforms is subject to the conditions, and all provisions, etc., set forth herein and attached, will be received electronically using Bid Online until 1:00 (P.M.) April 6, 2017 then publicly opened and read. The commodities must be furnished as described and specified and delivered to Fire Department Headquarters, 1901 Harden Street, Columbia, SC 29201.

All bid prices must include all costs of transportation and lodging to the required destination.

Bid No. 038-16-17-CATBy: Charise A. Thompson, Buyer

Charise A. Thompson

Item	Standard Size	Description	Unit Price
Shoes A	N 7.5-12, 13, 14, 15	Weinbrenner 834-6027	\$ <u>96.90</u>
Shoes B	M 3-12, 13, 14, 15	Weinbrenner 831-6031	\$ <u>65.90</u>
Pants A	28" TO 39"	Fechheimer 28P8696 Black	\$ <u>118.90</u>
Pants B	28" TO 39"	Horace H2102 Black	\$ <u>44.90</u>
Shirt A	XXSM TO XLARGE	Fechheimer 95R6600 White Short Sleeve	\$ <u>49.90</u>
Shirt B	XXSM TO XLARGE	Fechheimer 45W6600 White Long Sleeve	\$ <u>53.90</u>
Shirt C	XXSM TO XLARGE	Fechheimer 85R5400 White Short Sleeve	\$ <u>37.90</u>
Shirt D	XXSM TO XLARGE	Fechheimer 35W5400 White Long Sleeve	\$ <u>39.90</u>
Shirt E	XXSM TO XLARGE	Fechheimer 85R5435 Blue Short Sleeve	\$ <u>37.90</u>
Shirt F	XXSM to XLARGE	Fechheimer 35W5435 Blue Long Sleeve	\$ <u>39.90</u>
Jackets	38" TO 46"	17B8696C Flying Cross Men's Double Breasted Dress Jacket	\$ <u>348.90</u>

**** These are the prices from every category item number 1 ****

****Price is to be entered onto Bid Online. DO NOT include sales tax in the price.**

Bid as specified, no substitutions allowed.

WRIGHT-JOHNSTON UNIFORMS

601 TAYLOR STREET

COLUMBIA, S.C. 29201

Ph: (803) 799-9448 • Fax: (803) 799-0924

** S.C. Sales tax to be added to each invoice*

Class A/B Fire Uniforms Bid No. 038-16-17-CAT

10 | Page

Shoes**** Minimum of 100 to be ordered annually ****

<u>Shoes A</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	N 7.5-12, 13, 14, 15 (Standard Size)	Weinbrenner 834-6027	\$ <u>96.90</u>
2	M 6-12, 13, 14, 15	Weinbrenner 834-6027	\$ <u>96.90</u>
3	W 6-12, 13, 14, 15	Weinbrenner 834-6027	\$ <u>96.90</u>
4	XW 7-12, 13-14 15	Weinbrenner 834-6027	\$ <u>96.90</u>
<u>Shoes B</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	M 3-12, 13, 14, 15 (Standard Size)	Weinbrenner 831-6031	\$ <u>65.90</u>
2	W 3-12, 13, 14, 15	Weinbrenner 831-6031	\$ <u>65.90</u>
3	XW 8-12, 13, 14, 15	Weinbrenner 831-6031	\$ <u>65.90</u>

Pants**** Minimum of 100 to be ordered annually ****

<u>Pants A</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	28" TO 39" (Standard Size)	Fechheimer 28P8696 Black	\$ <u>118.90</u>
2	40" AND UP	Fechheimer 28P8696 Black	\$ <u>130.90</u>
<u>Pants B</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	28" TO 39" (Standard Size)	Horace H2102 Black	\$ <u>44.90</u>

WRIGHT-JOHNSTON UNIFORMS601 TAYLOR STREET
COLUMBIA, S.C. 29201

Ph: (803) 799-9448 • Fax: (803) 799-0924

Class A/B Fire Uniforms Bid No. 038-16-17-CAT

11 | Page

2	40" AND UP	Horace H2102 Black	\$ <u>49.90</u>
<u>Shirts</u>			
** Minimum of 100 to be ordered annually **			
<u>Shirts A</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	XXSM TO XLARGE (Standard Size)	Fechheimer 95R6600 White Short Sleeve	\$ <u>49.90</u>
2	2XL AND UP	Fechheimer 95R6600 White Short Sleeve	\$ <u>59.90</u>
<u>Shirts B</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	XXSM TO XLARGE (Standard Size)	Fechheimer 45W6600 White Long Sleeve	\$ <u>53.90</u>
2	2XL AND UP	Fechheimer 45W6600 White Long Sleeve	\$ <u>63.90</u>
<u>Shirts C</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	XXSM TO XLARGE (Standard Size)	Fechheimer 85R5400 White Short Sleeve	\$ <u>37.90</u>
2	2XL AND UP	Fechheimer 85R5400 White Short Sleeve	\$ <u>45.90</u>
<u>Shirts D</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	XXSM TO XLARGE (Standard Size)	Fechheimer 35W5400 White Long Sleeve	\$ <u>39.90</u>
2	2XL AND UP	Fechheimer 35W5400 White Long Sleeve	\$ <u>47.90</u>
<u>Shirts E</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	XXSM TO XLARGE (Standard Size)	Fechheimer 85R5435 Blue Short Sleeve	\$ <u>37.90</u>

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Class A/B Fire Uniforms Bid No. 038-16-17-CAT

12 | Page

2	2XL AND UP	Fechheimer 85R5435 Blue Short Sleeve	\$ <u>45.90</u>
<u>Shirts F</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	XXSM TO XLARGE (Standard Size)	Fechheimer 35W5435 Blue Long Sleeve	\$ <u>39.90</u>
2	2XL AND UP	Fechheimer 35W5435 Blue Long Sleeve	\$ <u>47.90</u>
<u>Jackets</u>			
** Minimum of 20 to be ordered annually **			
<u>Jackets</u>	<u>Size</u>	<u>Description</u>	<u>Unit Price</u>
1	38" TO 46" (Standard Size)	17B8696C Flying Cross Men's Double Breasted Dress Jacket	\$ <u>348.90</u>
2	48" AND UP	17B8696C Flying Cross Men's Double Breasted Dress Jacket	\$ <u>379.90</u>
*** All standard sizes (Line 1 of each category) should be entered on page 4 ***			

* S.C. Sales tax to be added to each invoice

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601 TAYLOR STREET
COLUMBIA, S.C. 29201
Ph: (803) 799-9448 • Fax: (803) 799-0924 /

Class A/B Fire Uniforms Bid No. 038-16-17-CAT

13 | Page



City of Columbia
Qualification Statement
Local Business Enterprise (LBE)
(DEPARTMENT OF UTILITIES & ENGINEERING)

REVISED 10.15.14

By checking all boxes below, I certify that My Company meets all of the following qualifications below to be eligible for the local vendor preference. I understand qualifications **will** be researched and verified by the Compliance Team. The City reserves the right to audit the company's qualifications to be eligible for the local vendor preference as the City deems necessary in the best interests of the City and at least once every four years. A company must be certified PRIOR to bid openings. Yes, my company:

☐ Is independently owned and operated (Ownership of a local business must be direct, independent, and by individuals and/or other businesses within the Columbia-Newberry CSA. Company may be asked to provide additional documented verification including most current individual or corporate state and/or federal tax return, etc.).

☐ Is in good standing with State of South Carolina (LBE firm must be in good standing with the State of South Carolina regarding its payments of taxes and required business licenses).

☐ Has a business license in one of the 7 counties making up the CSA jurisdiction.

☐ Has at least one year of presence within the CSA Jurisdiction (LBE must have presence within any of the 7 CSA jurisdictions for at least one year prior to applying for LBE Certification issued by the City of Columbia).

7 CSA Jurisdictions include: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland and Saluda.

☐ Has at least 50% of employees residing within any of the 7 CSA jurisdictions. Applicant must attach a list of all owner/employee addresses and submit with this Qualification Statement - - *Names are optional, give street address, city, state & zip. (This rule applies to full-time, part-time and contract employees.)*

Note: Term of certification: Certification is valid for a period of 4 years from issue date. 30 days prior to expiration LBE may submit documentation to re-qualify. The City reserves the right to audit and recertify once every four years.

Company Name: _____

Address: _____

Type of Products or Services: _____

Current Business License Number: _____ **County?** _____

Phone Number: _____ **Email:** _____ **COC Vendor#** _____

I certify with my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing that any false information indicated above may lead to penalties or sanctions by any of the 7 CSA jurisdictions.

Owner's Name: _____ (Print) _____ (Signature)

NOTARY - Sworn to before me this _____ day of _____ 20____

Notary Public for the State of _____ **My Commission Expires:** _____

Notary Name: _____ (Print) _____ (Signature)

Please submit this document to:

Department of Utilities and Engineering

Attn: LBE Administrator / Team

1136 Washington Street, 5th Floor

Columbia, SC 29201

Tel: (803) 545 3369

Fax: (803) 545-4130

Email: agdriggers@columbiasc.net

☐ Qualified / ☐ Not Qualified: _____ **Date:** _____
 (Compliance Authorized Signature)

CONFLICT OF INTEREST STATEMENT (Fill in as applicable)

I, Ofis C. Johnston (Offeror/Consultant), on behalf of myself and my company, and my subcontractors, if applicable, certify the following, under penalty of perjury, that to the best of my knowledge and belief:

1. No circumstances currently exist that create a Conflict of Interest in my performing the services required by the Solicitation to which I am responding or the Agreement to be signed if I am the successful Offeror in response to this Solicitation, and
2. I understand and acknowledge that my failure to disclose any affiliation or relationship that creates or may create a Conflict of Interest shall be deemed a material misrepresentation and sufficient reason for Offeror and Offeror's company to be disqualified, suspended, and/or excluded from participating in this and any future solicitation and procurements as well as removal from the City of Columbia vendor database. It may further result in termination of any contractual relationship with the City of Columbia and may be grounds for disciplinary action, up to and including debarment by the City, fines, penalties, imprisonment, or civil suit to be brought against Offeror or Offeror's company.
3. That to my knowledge, no employee or official of the City, nor any public agency or official affected by this Solicitation or the Agreement to be signed if I am the successful Offeror, has any pecuniary interest in the business of the Offeror's company or Offeror's subconsultant(s), nor does Offeror or Offeror's subconsultants have any interest that would conflict in any manner or degree with the performance related to this Solicitation or Agreement.
4. I warrant that I and my subconsultant(s), if any, have not employed or retained any company or person other than a bona fide employee working solely for the Offeror's company or subconsultant(s) in order to solicit or secure an agreement with the City of Columbia, as related to this Solicitation or any resulting Agreement, and that I and my subconsultant(s), if any, have not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the Offeror's company or Offeror's subconsultant(s) any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award of any Agreement.
5. I warrant and represent that my offer identifies and explains below any unfair competitive advantage I or my company or subconsultants may have in competing for the Agreement to result from this Solicitation and any actual or potential conflicts of interest that may arise from my participation in this Solicitation or my receipt of an award. I acknowledge that the City intends by this statement to identify any and all potential conflicts of interest and unfair competitive advantages held by any Offeror, to prevent the existence of conflicting roles that might bias a consultant's judgment, and prevent one Offeror or company from having an unfair competitive advantage over other Offerors. The City, in its sole discretion, has the authority and responsibility to determine whether or not a conflict of interest or unfair competitive advantage exists,

WRIGHT-JOHNSTON UNIFORMS
 601 TAYLOR STREET
 COLUMBIA, S.C. 29201
 Ph: (803) 799-9448 • Fax: (803) 799-0924

after a review of the relevant facts. I acknowledge and understand that if I or my company has an unfair competitive advantage or a conflict of interest; the City may withhold the award of this Agreement. Before withholding award on these grounds, an Offeror will be notified of the concerns and provided a reasonable opportunity to respond. Efforts to avoid or mitigate such concerns, including restrictions on future activities, may be considered.

List any Actual or Potential Conflicts of Interest below or check the box below to certify that none exists. Failure to fully disclose information may result in penalties and/or sanctions as outlined in #2 above.

Please check only one box below.

☒ No known actual or potential Conflicts of Interest are subject to disclosure.

☐ All identified actual or potential Conflicts of Interest and/or Unfair Competitive advantage(s) are stated below and submitted for further review by the City of Columbia, SC.

WRIGHT-JOHNSTON UNIFORMS

601 TAYLOR STREET

COLUMBIA, S.C. 29201

Ph: (803) 799-9448 • Fax: (803) 799-0924

6. I warrant that should I become aware of an actual or potential conflict of interest involving my company or subconsultants, if any, in performing the services under the Agreement or responding to this Solicitation, I will notify the City immediately. I also warrant that should I become aware of any competitive advantage that my company or subconsultants have in responding to this Solicitation or providing services under an Agreement related to this Solicitation, I will immediately notify the City of the discovery of a possible competitive advantage. I understand and acknowledge that this obligation to inform the City of the discovery of a conflict of interest or competitive advantage is a continuing obligation and extends throughout the Term of the Agreement for this procurement.
7. By signing this statement, I certify for myself and on behalf of my company and any of my subconsultants that I have and will comply with, and have not, and will not, induce a person to violate Title 8, Chapter 13 of the South Carolina Code of Laws, as amended (Ethics Act). I acknowledge and understand that the City may rescind any Agreement and recover all amounts expended as a result of any action taken in violation of this provision. If I or my company or subconsultants participate, directly or indirectly, in the evaluation or award of public Agreements, including without limitation, change orders, or task orders regarding a public Agreement, I shall, if required by law to file such a statement, provide the statement required by Section 8-13-1150 to the Purchasing Agent at the same time the law required the statement to be filed.

Company Name: Wright Johnston Uniforms

By: Otis C Johnston

Print Name: Otis C. Johnston

Title: Pres.

Date: 4-4-17

Subscribed and sworn to before me

this 4th day of April, 2017

Ruth Macfie Johnston
(Notary Public)

My commission expires My Commission Expires March 1, 2022

NONCOLLUSION AFFIDAVITState of SOUTH CAROLINACounty of RICHLAND being first duly sworn deposes and says that:(1) He is Chris C Johnston of Wright Johnston Uniforms the Bidder that has submitted the attached Bid:

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Columbia, S.C. or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed) Chris C JohnstonPres.
(Title)

Subscribed and sworn to before me

this 4th day of April, 2017Ruth Marie Johnston
(Notary Public)My commission expires My Commission Expires March 1, 2022

AFFIRMATIVE ACTION UTILIZATION GOALS**INCLUDING LABOR SURPLUS UTILIZATION PLAN**

INSTRUCTIONS: This form must be submitted with any bid, proposal, or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Small, Minority and Women-owned Business Enterprise (SMWBE) under the contract. This form includes federally required Labor Surplus Utilization efforts. Attach additional sheets if necessary.

If you are a SBE, MBE WBE, or other type of disadvantaged business enterprise, please check one of the following boxes:

☐ SBE ☐ MBE ☐ WBE ☐ Other

1. In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract or agreement is awarded to your firm. (If you do not intend to subcontract any work to others, even if you are a S/M/WBE, put zeros in the spaces below).

Total SBE Participation Percentage to be subcontracted — %

Total MBE Participation Percentage to be subcontracted — %

Total WBE Participation Percentage to be subcontracted — %

Total Other DBE Participation Percentage to be subcontracted — %

2. If you are not a SBE, MBE, or WBE and you do not plan to utilize such firms in this agreement, please state your reasons and use an additional page if needed:

We are going to provide the uniforms specified
and the companies that provide these products
do not fall into these categories.

LABOR SURPLUS UTILIZATION PLAN

In accordance with federal requirements, the City also encourages the use of firms located in labor Surplus areas. A Labor Surplus area is an area designated by the Secretary of Labor as having concentrated unemployment or underemployment in comparison with other areas. Used as one of the criteria for designating economically disadvantaged vendors/suppliers.

If your business is located in a labor surplus area, please check here: ☐

Define the LSA here _____

The City anticipates that this effort will be continued to the maximum extent practicable throughout the life of the contract or agreement. Any changes or modification to the contract/ agreement will include, at a minimum the same proposed goals included in the negotiated agreement/contract.

The goals provided by the Successful Offeror shall be incorporated into the final contractual agreement between the parties or as amended through final contract negotiations.

By submitting this Exhibit, the respondent certifies he/she is an authorized representative of the company, understands and will comply with all requirements herein in any awarded action.

Otis C. Johnston
4-3-17

Signature

Date

Otis C. Johnston

(Print Name)

Name

Wright Johnston Uniforms

Business

REVISED Bid Tabulation Report
BID038-16-17-CAT Class A/B Fire Uniforms

Item Number	Product Code	Description	Quantity	Unit Price	Extended Price
1	20085	Weinbrenner 834-6027	1.00	96.90	96.90
2	2008501	Weinbrenner 831-6031	1.00	65.90	65.90
3	2008502	Fechheimer 28P8696 Black	1.00	118.90	118.90
4	2008503	Horace H2102 Black	1.00	44.90	44.90
5	2008504	Fechheimer 95R6600 White Short Sleeve	1.00	49.90	49.90
6	2008505	Fechheimer 45W6600 White Long Sleeve	1.00	53.90	53.90
7	2008506	Fechheimer 85R5400 White Short Sleeve	1.00	37.90	37.90
8	2008507	Fechheimer 35W5400 White Long Sleeve	1.00	39.90	39.90
9	2008508	Fechheimer 85R5435 Blue Short Sleeve	1.00	37.90	37.90
10	2008509	Fechheimer 35W5435 Blue Long Sleeve	1.00	39.90	39.90
11	2008510	17B8696C Flying Cross Men's Double Breasted Dress Jacket	1.00	348.90	348.90

NOTE: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

Thompson, Charise A

From: Edmonds, Michael
Sent: Friday, April 07, 2017 8:33 AM
To: Thompson, Charise A; Beymer, Tracy L
Cc: Cothran, Michael
Subject: RE: Bid038-16-17-CAT Class A/B Fire Uniforms

I recommend that the bid be awarded to Wright Johnson.

Thank you for your help,



We Are Columbia

Michael Edmonds, MPA, CFO, Assistant Chief of Administration
 Fire Department

1800 Laurel Street, Columbia, SC 29201

Phone: 803-545-3705

Cell: 803-429-3171

Fax: 803-733-8311

ColumbiaSC.net

From: Thompson, Charise A
Sent: Thursday, April 06, 2017 1:52 PM
To: Beymer, Tracy L
Cc: Cothran, Michael; Edmonds, Michael
Subject: Bid038-16-17-CAT Class A/B Fire Uniforms

Good Afternoon,

Please see the bid tabulation and the lowest responsive and responsible bid response attached; and give me your recommendation via email. After recommendation is received, we can go ahead with the purchase order.

If this bid is not accepted, you must give a justification as to why this bid does not meet the specification or your needs.

If you have any questions, please feel free to let me know.

Thank you,
 Charise A. Thompson



We Are Columbia

Charise A. Thompson
 Procurement and Contracts Department
 1136 Washington Street, 4th Floor;
 Columbia, SC 29201
 Phone: 803-545-3473



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Procurement and Contracts

FROM: *Sandra Wright, Purchasing Agent*

SUBJECT: Council is asked to authorize Indefinite Delivery Contract negotiations for Wastewater Collection System Manhole Survey Services, as requested by the Utility Operations Department and the Engineering Department. Award to AECOM Technical Services, Inc., Vaughn & Melton Consulting Engineers, Inc., and Hydrostructures, P.A. in an amount not to exceed a cumulative budgeted amount of \$450,000.00 for fiscal year 2016/2017. We request Council's approval for the execution of the final contractual agreements, subsequent task orders, and option to extend services to the extent of the relevant fiscal year's Council approved budgeted amount, in a form to be approved by the City's Attorney's Office with final approval by the City Manager.

PRESENTER: Joseph D. Jaco, PE

FINANCIAL IMPACT: Funding Source: 5516205-SS7304-638305 (Sewer Maintenance). The intent of this project is to meet the requirements of the Sewer Mapping Program (SMP) which is a component of the Consent Decree under which the City is performing this work.

ORIGINAL BUDGET: \$450,000.00

CLEAN WATER 2020?: Yes

STRATEGIC GOALS: Provide high quality municipal services

The Procurement and Contracts Department intends to award Indefinite Delivery Contracts for the procurement (RFQ004-16-17-SL) based on requirements under the awarded contract and in accordance with the City Procurement Policies and Procedures. Task/delivery orders are anticipated to be issued shortly following the award or concurrent with the selection and award of the basic IDC.

AECOM Technical Services, Inc. has headquarters in Los Angeles, CA and a local office in Columbia, SC. AECOM proposes to utilize DESA, Inc. (MBE) as a subconsultant to provide manhole data collection services. DESA, Inc. is located in Columbia, SC.

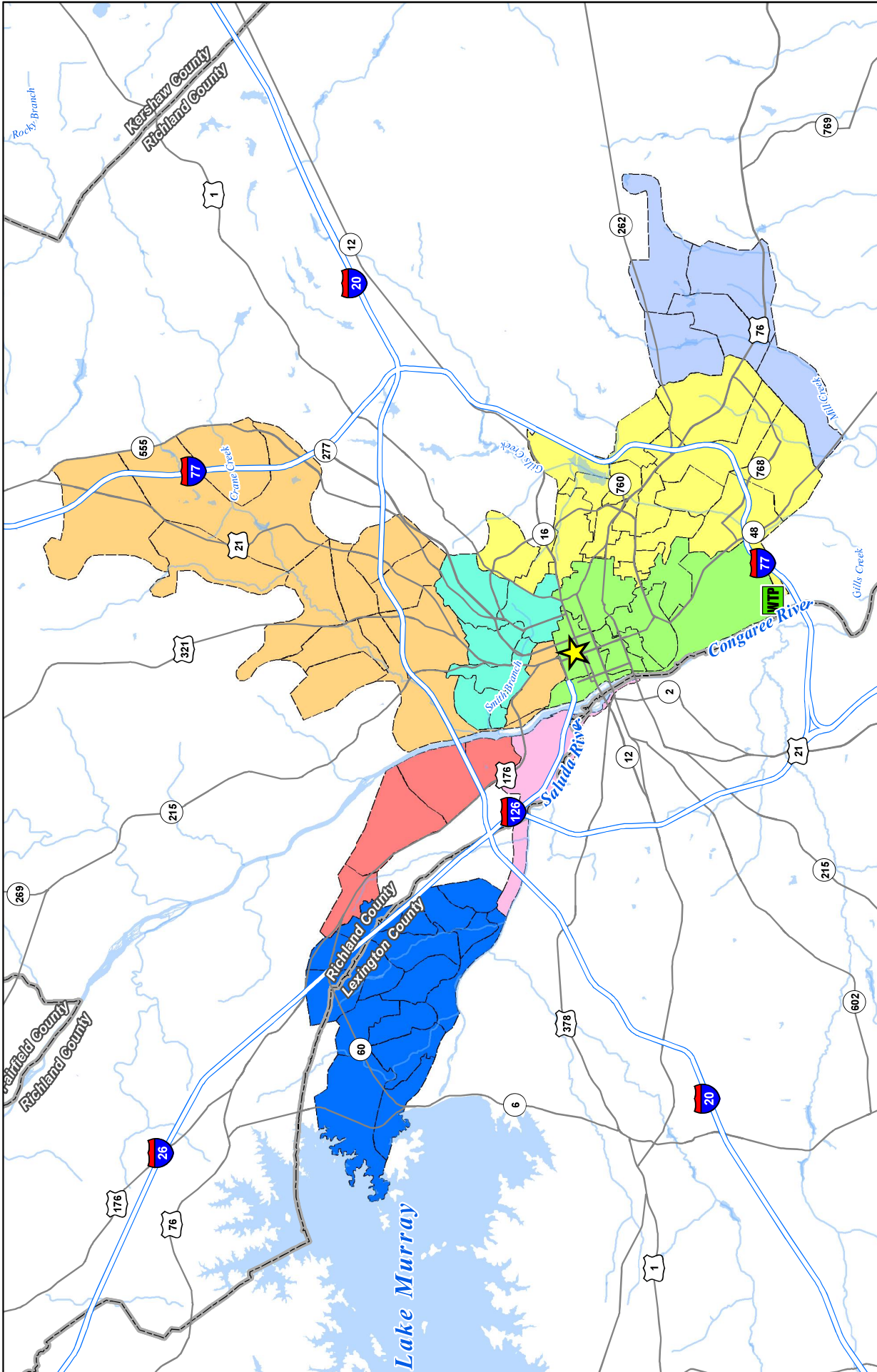
Vaughn & Melton Consulting Engineers, Inc. has headquarters in Middlesboro, KY and a local office in Spartanburg, SC. Vaughn & Melton proposes to utilize Construction Support Services, LLC (MBE) as a subconsultant to provide traffic control services. Construction Support Services, LLC is located in Hopkins, SC.

Hydrostructures, P.A. has headquarters in Pittsboro, NC and a local office in Cayce, SC. Hydrostructures proposes to utilize DESA, Inc. (MBE) as a subconsultant to provide manhole inspection services and CEC as a subconsultant to provide surveying services. CEC is located in Columbia, SC.

Services to be performed will impact all City Council Districts. The Legal Department will assist in crafting the final contractual agreements. The Procurement and Contracts Director, Utility Operations Director, and Engineering Director recommend approval.

ATTACHMENTS:

- **#a:** Exhibit A Manhole Survey Overview Map (PDF)



SS7292

Manhole Survey

Prepared For: Clean Water 2020

1 inch = 3 miles

0 0.5 1 2 3 Miles

	City Hall		Rocky Branch
	Metro WWTTP		Saluda River
			Smith Branch
			West Columbia
			Broad River
			Crane Creek
			Gills Creek
			Mill Creek

We Are Columbia

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MapSS7292_MH_Survey

48



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-017 - Authorizing the City Manager to execute a Fourth Amendment to Lease Agreement between the City of Columbia and First Citizens Bank and Trust Company, Inc. for the property known as 1225 Lady Street

FINANCIAL IMPACT: First reading approval was given on April 18, 2017.

STRATEGIC GOALS: Collaborate and partner with entities, Provide high quality municipal services

ATTACHMENTS:

- **#a:** Memo-Lady St lease 2017 (PDF)
- **#b:** 2017-017 4th Amend 1225 Lady Street Lease-First Citizens(PDF)

HISTORY:

04/18/17

Columbia City Council

APPROVED ON FIRST READING



CITY OF COLUMBIA

General Services Department

1924 Calhoun Street | Columbia, South Carolina 29203

Phone: 803-545-3187 Fax: 803-545-3988

INTEROFFICE MEMORANDUM

Lady Street Lease

Current:

Five year term with the option to renew for additional four periods of five years expires July 14, 2017. Current lease rate \$416,618.04. Additional periods to be at prevailing market rate.

Proposed Fourth Amendment:

Extend the Term of Lease for five (5) additional years commencing on the fifteenth day of July 2017 ending on the fourteenth day of July, 2022.

The city would have the right to terminate after three years with six months prior notice.

Rent due:

Period	Annual Rent	Monthly Rent	Rent Rate /SF
July 15, 2017 - July 14, 2022	\$541,229.00	\$45,102.42	\$13/SF

ORDINANCE NO.: 2017-017

Authorizing the City Manager to execute a Fourth Amendment to Lease Agreement between the City of Columbia and First Citizens Bank and Trust Company, Inc. for the property known as 1225 Lady Street

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the City Manager is authorized to execute the attached Fourth Amendment to Lease Agreement, or on a form approved by the City Attorney, between the City of Columbia and First Citizens Bank and Trust Company, Inc., for the property known as 1225 Lady Street.

(Funding Source: 1018701-636300)

Requested by:

Assistant City Manager Palen

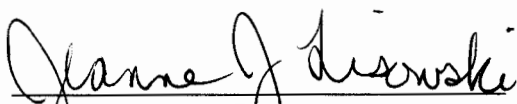
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

FOURTH AMENDMENT TO LEASE AGREEMENT

THIS FOURTH AMENDMENT TO LEASE AGREEMENT, ("Amendment") made the date as so specified herein below, by and between First Citizens Bank and Trust Company, Inc. ("Landlord"), and, City of Columbia ("Tenant"); and,

WHEREAS, Landlord and Tenant entered into Lease Agreement MD-07-013, ("Lease"), dated May 8, 2007 and amended by a First Amendment to Lease Agreement dated June 6, 2007, and by Second Amendment to Lease Agreement dated August 2, 2007, and by Third Amendment to Lease Agreement dated September 19, 2011 for premises ("Demised Premises") and more specifically described in the Lease;

NOW THEREFORE, the parties, for consideration hereinafter mentioned, covenant and agree that the said Lease is amended, effective upon execution hereof, as follows:

1. Article B (TERM AND DELIVERY OF PREMISES) shall be deleted in its entirety in the Lease and shall be replaced with the following:

As amended in the Third Amendment to Lease Agreement shall be further amended to extend the Term of the Lease for five (5) additional years so that the term of the lease shall now expire at 11:59 p.m., CST, on the 14th day of July, 2022.

2. Article C, Paragraph 1 ("Rent") shall be amended to establish the Rent due under the lease for the Second Option Period shall be as follows:

Period	Annual Rent	Monthly Rent	Rent Rate/SF
July 15, 2017 – July 14, 2022	\$541,229.00	\$45,102.42	\$13/SF

To Have and To Hold said Demised Premises unto Tenant for a term of five (5) years commencing on the fifteenth (15) day of July, 2017 and ending at 11:59 pm on the fourteenth (14) day of June, 2022. Tenant shall have right to terminate after three (3) years at 11:59 pm on the fourteenth (14) day of June, 2020 with six (6) months prior notice to Landlord.

THIS AGREEMENT, by reference to the above stated Lease Agreement, shall, when fully executed, form a part thereof; and,

ALL OTHER TERMS AND CONDITIONS, of the Lease Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Fourth Amendment to Lease Agreement as of the date of the last signature below.

ATTEST:

LANDLORD: First Citizens Bank and Trust Company, Inc.

BY: _____

Title: _____

Date: _____

TENANT: City of Columbia

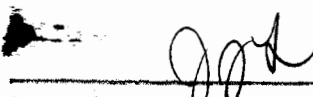
BY: _____

Teresa B. Wilson

Title: City Manager

Date: _____

APPROVED AS TO FORM



Legal Department City of Columbia, SC



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-028 - Repealing encroachment ordinance
2004-100 to Kelly's Deli & Pub at 1001 Washington Street

FINANCIAL IMPACT: First reading approval was given on April 18, 2017.

ATTACHMENTS:

- **#a:** 2017-028 repeal 2004-100 encroach to Kelly's 1001 Washington (PDF)

HISTORY:

04/18/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2017-028

Repealing encroachment ordinance 2004-100 to Kelly's Deli & Pub at 1001 Washington Street

WHEREAS, Ordinance 2004-100 enacted on January 5, 2005 granted an encroachment to Kelly's Deli & Pub to utilize a portion of the tree zone right of way area approximately eight foot five inches (8.5') in width and forty (40') feet in length as shown in the attached picture, which will be roped or chained off to enclose the area for placement of five (5) wrought iron tables not to exceed thirty (30") inches in diameter with twelve (12) stools for outdoor dining by its patrons during its normal business hours of 3:00 p.m. to 4:00 a.m. Monday through Friday; 2:00 p.m. to 2:00 a.m. on Saturday; and 7:00 p.m. to 2:00 a.m. on Sunday; and,

WHEREAS, Kelly's Deli & Pub is no longer in business at this location; NOW THEREFORE,

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the privileges heretofore granted by Ordinance 2004-100 enacted on January 5, 2005 granted an encroachment to Kelly's Deli & Pub to utilize a portion of the tree zone right of way area approximately eight foot five inches (8.5') in width and forty (40') feet in length as shown in the attached picture, which will be roped or chained off to enclose the area for placement of five (5) wrought iron tables not to exceed thirty (30") inches in diameter with twelve (12) stools for outdoor dining by its patrons during its normal business hours of 3:00 p.m. to 4:00 a.m. Monday through Friday; 2:00 p.m. to 2:00 a.m. on Saturday; and 7:00 p.m. to 2:00 a.m. on Sunday are hereby repealed.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-029 - Granting a Franchise to Di Wangwright d/b/a Golden Palmetto, LLC for operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street

FINANCIAL IMPACT: First reading approval was given on April 18, 2017.

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** 2017-029 Di Wangwright dba Golden Palmetto mbp 1333 Main (PDF)

HISTORY:

04/18/17

Columbia City Council

APPROVED ON FIRST READING

No one appeared in support of or in opposition to this matter.

ORDINANCE NO.: 2017-029

Granting a Franchise to Di Wangwright d/b/a Golden Palmetto, LLC for operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street

BE IT ORDAINED by the Mayor and Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that pursuant to Sec. 11-256, 1998 Code of Ordinances of the City of Columbia, South Carolina, that Di Wangwright d/b/a Golden Palmetto, LLC is granted a franchise for the operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street for a period of one (1) year from the date of enactment hereof.

Requested by:

Assistant City Manager Palen

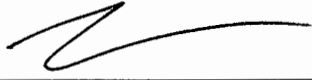
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

1339 Main Street, P.O. Box 147, Columbia, SC 29217 • Phone: 803-545-3345 • Fax: 803-988-8025

BUSINESS LICENSE DIVISION

DATE: March 14, 2017
TO: Honorable Mayor and City Council Members
FROM: Roger Myers, Business License Administrator/*um*
CC: Brian Cook, Zoning Administrator
RE: **STAFF RECOMMENDATION for
Di Wangwright dba
Golden Palmetto, LLC.
MID-BLOCK PAD NEAR 1333 MAIN STREET
NEW APPLICATION**

Di Wangwright, the applicant, is requesting permission to establish operation of a shaved ice stand at the mid-block pad near 1333 Main Street. The applicant sells juices poured over the top of shaved ice. This location, with an approved resolution, will be able to serve items on List 'A' & 'C'. The applicant will also utilize one cooler for storage of items that need cooling at the site. A copy of the application is attached for your information.

This location meets the distancing requirements of Section 11-258 regarding sidewalk vending locations.

Staff recommends approval subject to review and approval of evidence of insurance and of compliance with health and fire codes (§11-257).

RM/cr



SIDEWALK VENDING



FRANCHISE APPLICATION CITY OF COLUMBIA BUSINESS LICENSE DIVISION

P O Box 147 • 1136 Washington Street, Columbia, SC 29217 • 803-545-3345

PLEASE ATTACH ADDITIONAL INFORMATION IF YOU DO NOT HAVE ENOUGH ROOM!

DATE	MONTH	November	DAY	1	YEAR	2016
REQUESTED VENDING LOCATION	NUMBER	#4				
	DESCRIPTION	MBP near 1333 Main				
OWNER INFORMATION	NAME	Di Wangwright KAKIGORI Japanese Shaved Ice				
	ADDRESS	102 Cardiff St, Columbia SC 29209				
	TEL	913 660 5631	FAX		E-Mail	goldenpalmetto@yahoo.com
CONTACT INFORMATION <i>If different from above</i>	NAME					
	ADDRESS					
	TEL		FAX		E-Mail	
LOCATION OF OFF-STREET STORAGE FACILITY	102 Cardiff St Columbia SC 29209	DESCRIPTION (Garage, rental storage, etc.)	The cart will be stored at my residence in my garage at 102 Cardiff St			
METHOD AND ROUTE FOR TRANSPORTING CART TO VENDING LOCATION	The cart will be transported from 102 Cardiff St to 1333 main St And Back Towed by Vehicle. The route will be starting at 102 Cardiff St. To left on US 378, Right on Gervais St. And Back the same way. Cart will be transported inside. DO Tapping trailer.					
DESCRIPTION OF VENDING CART <i>-Include how cart is powered/food cooked</i>	YOU ALSO MUST SUBMIT A PHOTOGRAPH AND/OR DRAWING OF VENDING CART! Vending cart is new, stainless steel shaved ice cart. Dimensions are 3'11" wide x 5'10" long x 4'7" high. The cart will have an umbrella display, sinks, ice shavers, cooler, storage cabinet. Its mfg is Pogliou se carts.					
DESCRIPTION OF FOOD, BEVERAGES, AND MERCHANDISE BEING SOLD	Shaved ice, traditional Japanese shaved ice desserts. Hand made ice, half milk and half water. On top we pour original juice from US food Company. And fresh fruit from local farm or US food Company.					
DESCRIPTION OF OUTSIDE OWNERSHIP INTERESTS <i>If any; e.g. Partners or Stockholders</i>	None					
ADDITIONAL INFORMATION <i>e.g. to demonstrate financial ability to perform conditions of franchise</i>	Extensive knowledge and experience in the food industry. Have 8 years experience as a chef for a restaurant in Japan. Started KAKIGORI shaved ice in Soda city market this summer. Received great responses from customers.					
I, as a business owner or authorized owner representative, confirm to the best of my knowledge that the information contained on this application is accurate.						
SIGNATURE: <i>Di Wangwright</i>		RELATIONSHIP TO OWNER:				
FOR STAFF USE	INVOICE#		AUTHORIZED BY			

VENDORS AT FESTIVALS OR PUBLIC EVENTS ARE NOT REQUIRED TO OBTAIN A VENDING FRANCHISE, BUT MAY STILL REQUIRE A BUSINESS LICENSE.

PLEASE CONTACT THE BUSINESS LICENSE DIVISION AT 803.545.3345 FOR MORE INFORMATION.

DISTANCING REQUIREMENTS FOR SIDEWALK VENDING FRANCHISES

Note: this information is not comprehensive; please consult the Business License Ordinance Chapter 11-251 through 11-262 for more information

- Your cart must meet MINIMUM distancing requirements in order to be approved. Your cart must be greater than:
 - ☐ 50 feet from principal public entrance to a food service business not owned by vendor;
 - ☐ 10 feet from an entrance to any building;
 - ☐ 50 feet from driveway to Police or Fire Station;
 - ☐ 25 feet from any other driveway;
 - ☐ 25 feet from any bus stop sign.
- Your cart must not obstruct sight clearance at intersections.
- Your cart must not obstruct pedestrian traffic. Must provide 4 feet clear passageway for pedestrians at all times!

Layout for Proposed Project



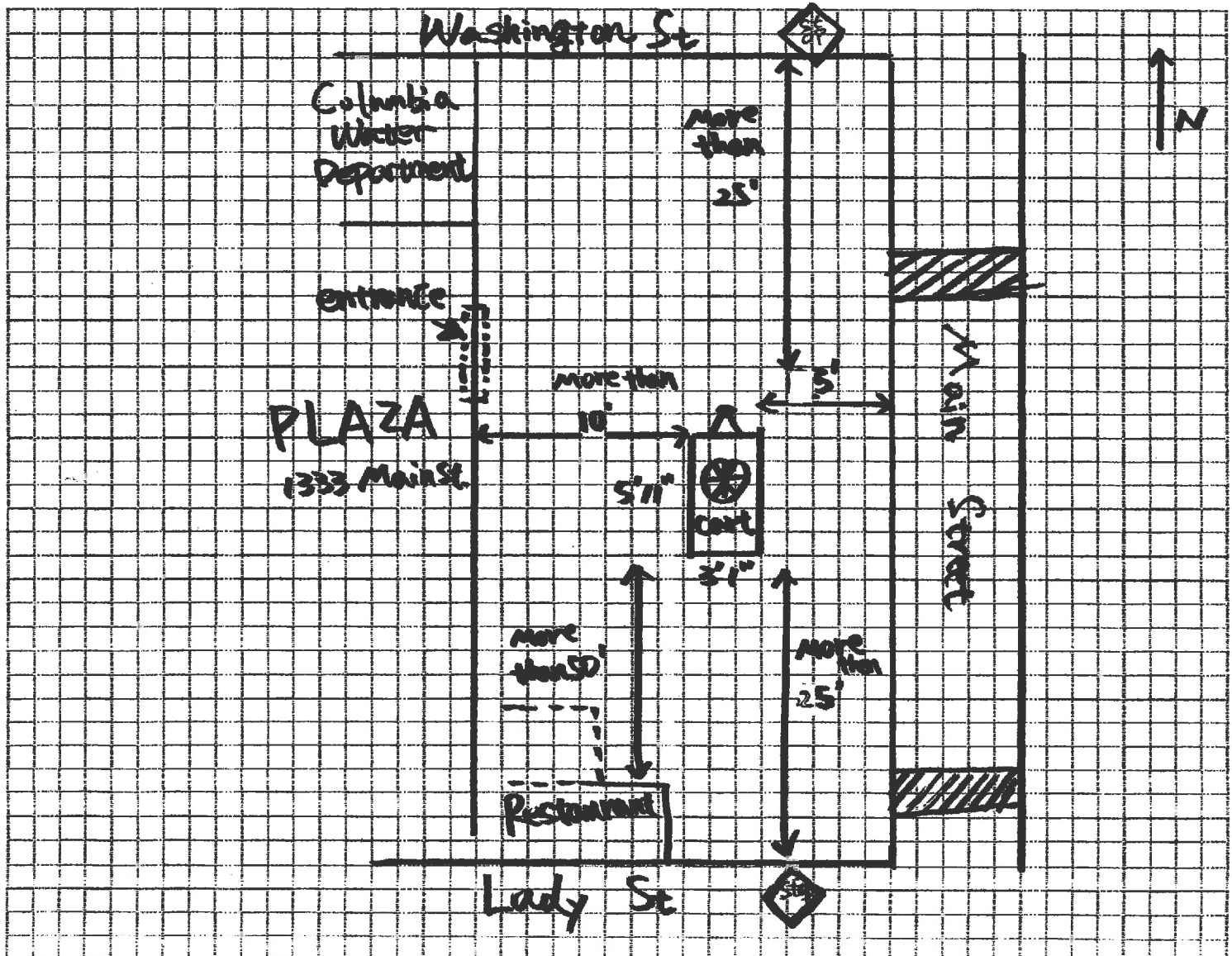
PLACE NORTH
ARROW HERE

Show proposed cart location.
Include existing structures, sidewalk, and curb
Please include dimensions!!

Each square represents _____ feet.

ADDRESS MBP near 1333 Main

DATE: _____



Application for Sidewalk Vending

Mid Block pad near 1333 Main Street

REVISION NUMBER/DATE:

None

0 35 70 140
Feet

1 inch equals 200 feet

10.a

COLUMBIA
A Capital Place To Be

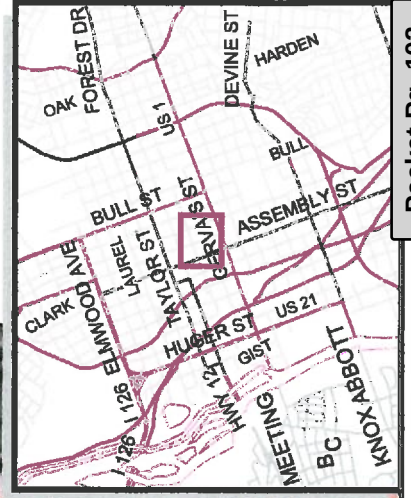
Development Services Department
Zoning Division

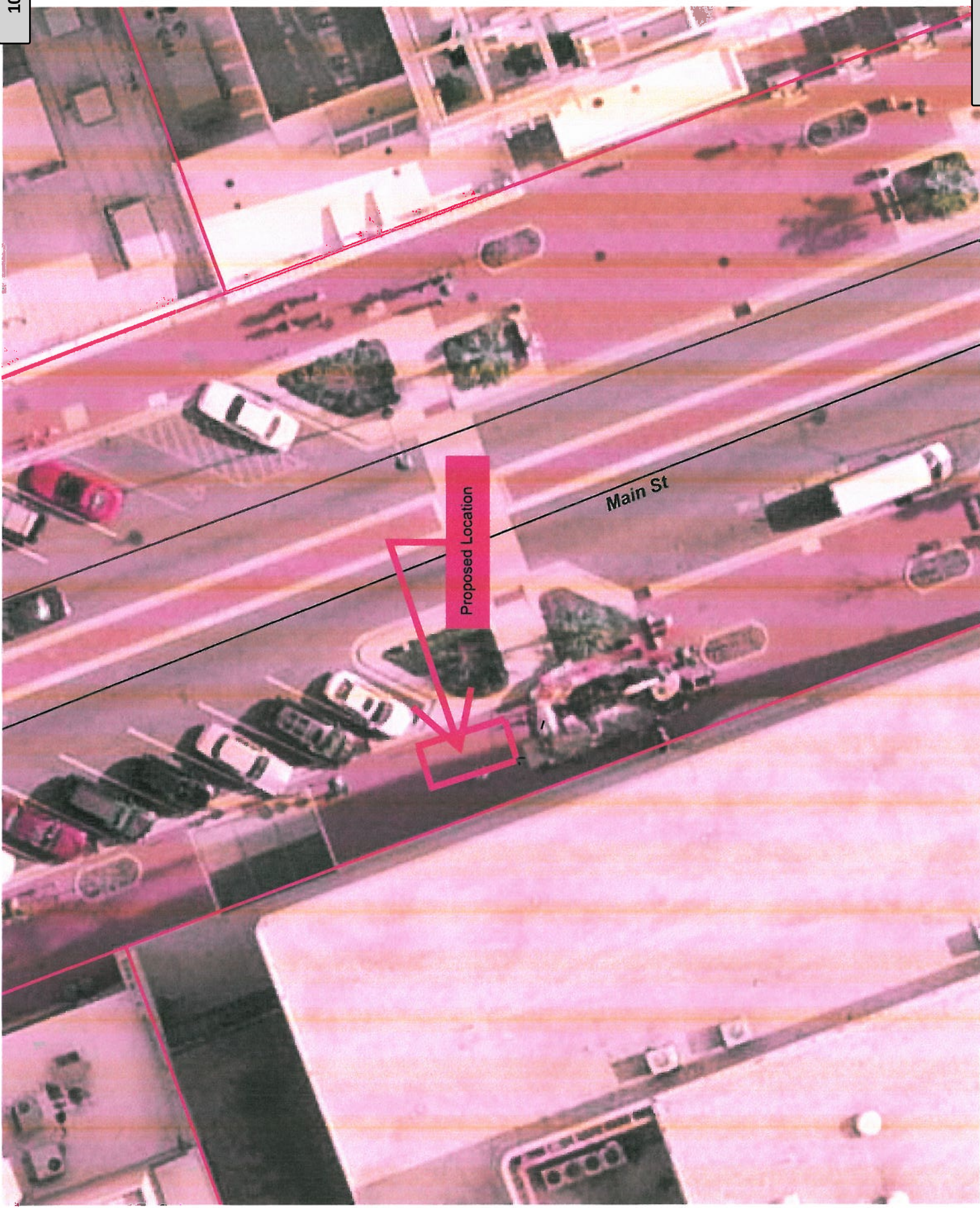


LEGEND

Parcels
City Limits

DISCLAIMER:
The City of Columbia Department of Engineering and Department of Planning and Zoning does not warrant the accuracy of the information represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.











CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/09/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Affordable Insurance Solutions, Llc 3604 Fernandina Road Columbia, SC 29210 Phone (803) 798-5754 Fax (803) 798-4143	CONTACT NAME: PHONE (A/C, No. Ext): (803) 798-5754 FAX (A/C, No): (803) 798-4143 E-MAIL ADDRESS: jason@my-ais.com														
INSURED Di Wangwright Golden Palmetto LLC 102 Cardiff St Columbia SC 29209	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Scottsdale Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Scottsdale Insurance Company		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																								
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER			CPS2628697	01/28/2017	01/28/2018	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr> <tr><td></td><td>\$</td></tr> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$
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PROPERTY DAMAGE (Per accident)	\$																														
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	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ SCHEDULED AUTOS ☐ OWNED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td>\$</td></tr> <tr><td>AGGREGATE</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$																		
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	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td>\$</td></tr> <tr><td>AGGREGATE</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$																		
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>☐ PER STATUTE ☐ OTH-ER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYE</td><td>\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr> </table>	☐ PER STATUTE ☐ OTH-ER		E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYE	\$	E.L. DISEASE - POLICY LIMIT	\$																
☐ PER STATUTE ☐ OTH-ER																															
E.L. EACH ACCIDENT	\$																														
E.L. DISEASE - EA EMPLOYE	\$																														
E.L. DISEASE - POLICY LIMIT	\$																														

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Concessionaire- Shaved ice cart

CERTIFICATE HOLDER**CANCELLATION**

City Of Columbia
 1339 Main Street
 Columbia, SC 29217

carichardson@columbiasc.net

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-030 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of City-Owned Property identified as Richland County TMS#11501-01-14 (Spirit Communications Park) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street) for the Gregg Street Lighting Project; CF#250-419

FINANCIAL IMPACT: First reading approval was given on April 4, 2017.

STRATEGIC GOALS: Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life

ATTACHMENTS:

- **#a:** 2017-030 SCEG Easement Spirit Communications Park (PDF)

HISTORY:

04/04/17	Columbia City Council	APPROVED ON FIRST READING
04/18/17	Columbia City Council	DEFERRED

ORDINANCE NO.: 2017-030

*Granting an Easement to South Carolina Electric and Gas Company (SCE&G)
along a portion of City-Owned Property identified as Richland County TMS#11501-01-14
(Spirit Communications Park) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street)
for the Gregg Street Lighting Project; CF#250-419*

WHEREAS, South Carolina Electric & Gas Company (SCE&G) has made a request for an easement along the subject City-owned property and streets for installation of street lighting to serve the Spirit Communications Park; and,

WHEREAS, the plans for the lighting installations have been reviewed and approved by the Department of Engineering and there are no conflicts with existing nor planned City utilities; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this ____ day of _____, 2017, for and in consideration of the sum of One and No/100 (\$1.00) Dollar, each to the other paid, the City Manager is hereby authorized to execute an easement on behalf of the City of Columbia to **SOUTH CAROLINA ELECTRIC & GAS COMPANY** for ingress, egress, installation and maintenance of street lights and appurtenances along the subject properties.

The referenced easement is shown on a drawing prepared for "Spirit Communications Park – Phase I Roadways", sheet 1 of 1, Drawing #D-81685, and being on file in the office of the Department of Engineering under file reference #250-419. A copy of said drawing being attached hereto and made a part hereof as Exhibit "A".

Requested by:

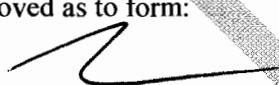
City Manager _____

Mayor

Approved by:

City Manager

Approved as to form:



City Attorney

ATTEST:

City Clerk

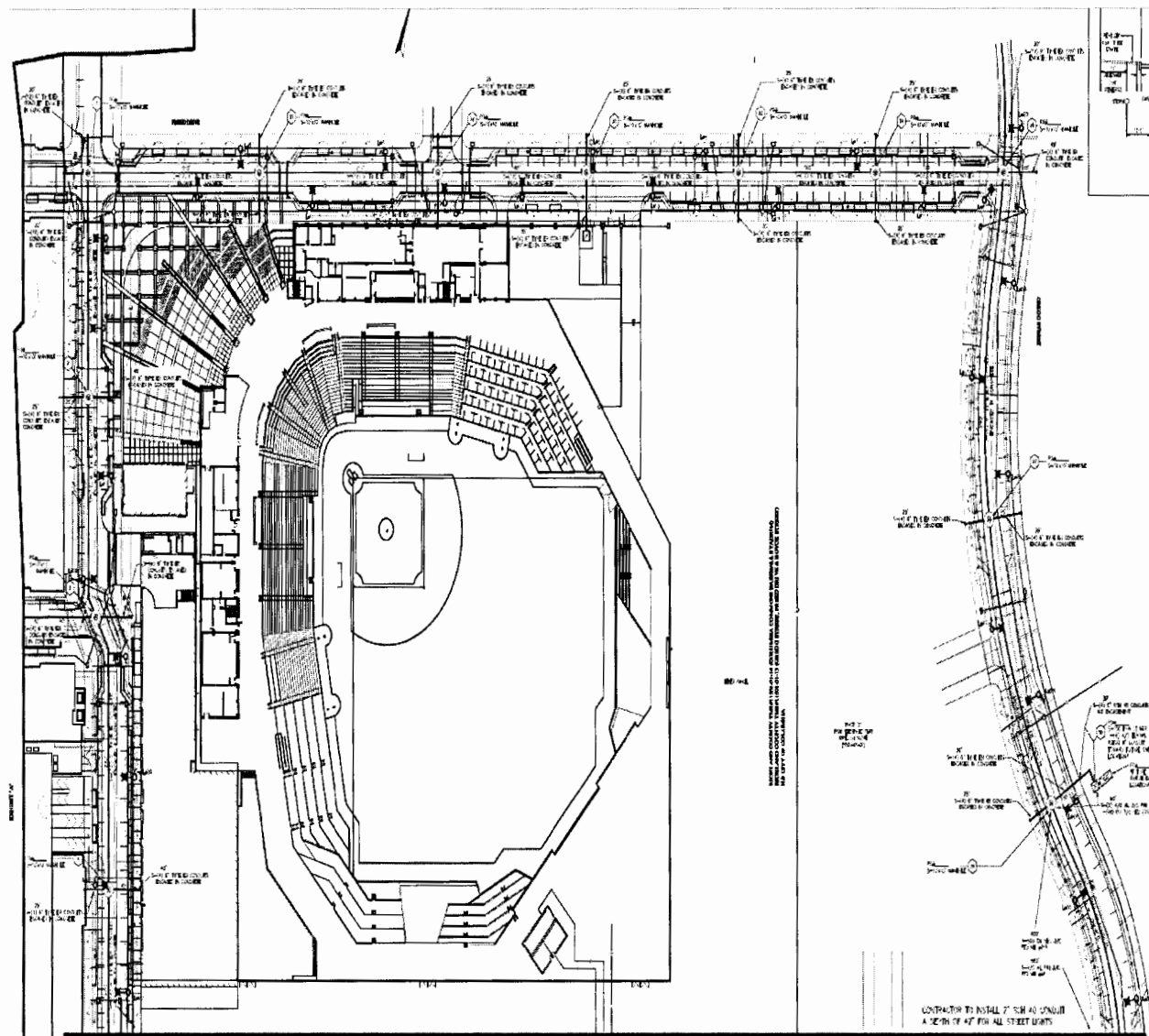
Introduced: 4/4/2017
Final Reading

ORDINANCE NO.: 2017-030

EXHIBIT "A"

SCE&G DRAWING #D-81695

PROJECT NAME: SPIRIT COMMUNICATIONS PARK – PHASE I ROADWAYS





We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-031 - Granting an encroachment to The Aristocrat for use of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to 1001 Washington Street for placement and maintenance of a concrete patio with brick border and three tables and twelve chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday

FINANCIAL IMPACT: First reading approval was given on April 18, 2017.

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** 2017-031 encroach The Aristocrat 1001 Washington (outdoor dining) (PDF)

HISTORY:

04/18/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2017-031

Granting an encroachment to The Aristocrat for use of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to 1001 Washington Street for placement and maintenance of a concrete patio with brick border and three tables and twelve chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday

WHEREAS, The Aristocrat (hereinafter "Grantee") located at 1001 Washington Street, Richland County TMS #09013-03-18, desires to utilize a portion of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to its business at 1001 Washington Street for placement and maintenance of a patio constructed of seven (7) concrete slabs approximately eight (8') foot in length and five (5') feet in width with a brick border; and three (3) tables and twelve (12) chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday, as shown on the attached drawing; and,

WHEREAS, the tables and chairs shall be removed and stored inside the building when not in use; the tables and chairs shall be placed to prohibit obstruction of pedestrian movement and vehicle parking; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of existing trees and roots shall be prohibited; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the sidewalk or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that Grantee is hereby granted the right to utilize a portion of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to its business at 1001 Washington Street for placement and maintenance of a patio constructed of seven (7) concrete slabs approximately eight (8') foot in length and five (5') feet in width with a brick border; and three (3) tables and twelve (12) chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday, as shown on the attached drawing;.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction or maintenance shall be repaired to the satisfaction of the City Manager. Improvements constructed within the encroachment by or on behalf of Grantee shall be maintained by the Grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED, HOWEVER, that in exercising the privileges granted under this ordinance, Grantee, will indemnify and save harmless the City from any and all claims or causes of action which may arise by reason of the construction or maintenance of the aforesaid encroachment.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item shall be placed that creates a visual impediment to persons safely entering or exiting the building, adjoining driveway, parking spaces or walking along the sidewalk. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard; and,
2. To prohibit the business from overcrowding, the posted capacity allowed within the business at the time of enactment of the encroachment ordinance shall include the total number of patron seating approved for the encroachment area, if not already included in the posted capacity allowable, so that patrons relocating from the inside of the business to the outside, or from the outside of the business to the inside shall not cause the posted capacity to be exceeded; and,
3. Use of the encroachment area is strictly limited to the serving of food and/or beverages to the patrons of the business during the normal business hours reflected in the encroachment ordinance at the time of enactment of the encroachment ordinance; and,
4. Any changes to the ownership of the business or property, hours for use of the encroachment area, items allowed within the encroachment area or allowable patron capacity shall require an amendment to the encroachment ordinance; and,
5. The location of the tables and chairs shall not impede the path of travel for the assigned exit discharge of the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds; and,

6. The tables and chairs are to be maintained by the property owner and shall not be placed over grates or utility access panels. The tables and chairs shall be removed and stored inside the building when not in use; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of streetscape planters, existing trees and roots shall be prohibited; and,

8. Grantee is responsible for maintenance of the concrete slabs and brick border;

9. A copy of the approved ordinance with a diagram of the encroachment area shall be displayed inside the business at all times; and,

10. All outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the outdoor dining area to residential properties; and,

11. Grantee shall provide a cigarette receptacle for patrons. Grantee and its patrons shall comply with City Code of Ordinances Chapter 8, Environmental Health and Sanitation, Article IV, Pollution Control, Division 5, Regulations and Requirements Relating to Smoking of Tobacco Products, et. seq.; and,

12. Any items for which a Certificate of Design Approval has not been granted shall be submitted for design review prior to installation; and,

13. Sandwich board signs shall not be placed within the five (5') foot pedestrian passageway along the sidewalk; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and, if necessary, relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2017-031**



**1000 BLOCK OF WASHINGTON STREET
ADJACENT TO 1001 WASHINGTON STREET
ARISTOCRAT
PATIO, TABLES AND CHAIRS**

Subject Property:	1000 Block of Washington Street adjacent to 1001 Washington Street
Council District:	2
Proposal:	Request approval the installation and maintenance of a concrete and brick patio, tables and chairs as shown on the attached drawing.
Applicant:	The Aristocrat, Ashley and Mauricio Garcia
Staff Recommendation:	Recommend Approval
Conditions:	1. See attached ordinance for conditions.

Detail:	The applicant is requesting approval for the placement and maintenance of a concrete and brick patio constructed of seven (7) concrete slabs approximately eight (8') foot in length and five (5') feet in width with a brick border; and three (3) tables and twelve (12) chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday, as shown on the attached drawing.
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CITY AGENCY COMMENTS FOR ENCROACHMENT

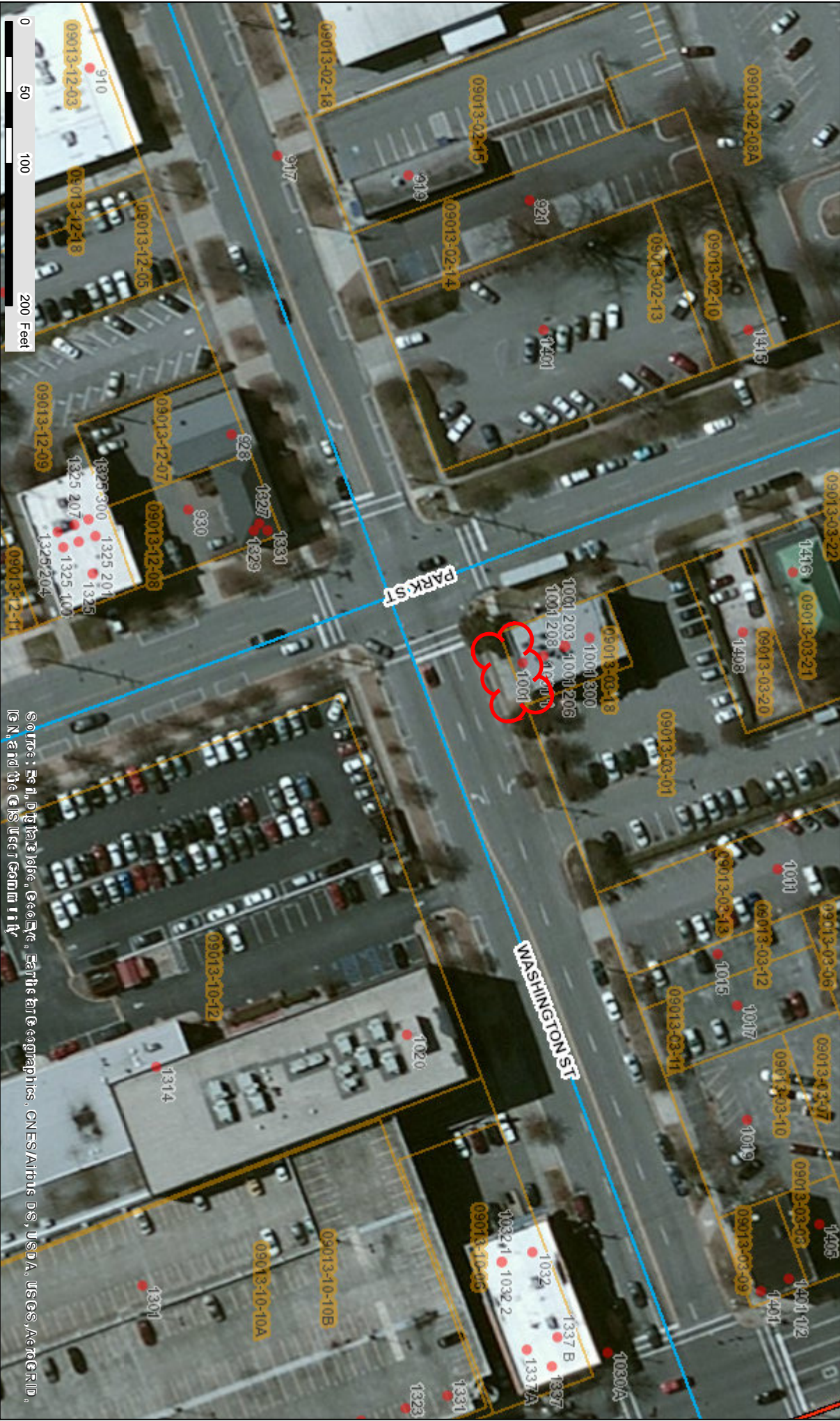
Planning & Development	Recommend Approval.
Streets	Recommend Approval.
Utilities & Engineering	Recommend Approval.
Traffic Engineering	Recommend Approval.
Fire Department	Recommend Approval.
Forestry	Recommend Approval.
Land Development	Recommend Approval.



Wednesday, April 05, 2017

City of Columbia

1001 Washington Street - Outdoor Dining Encroachment



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

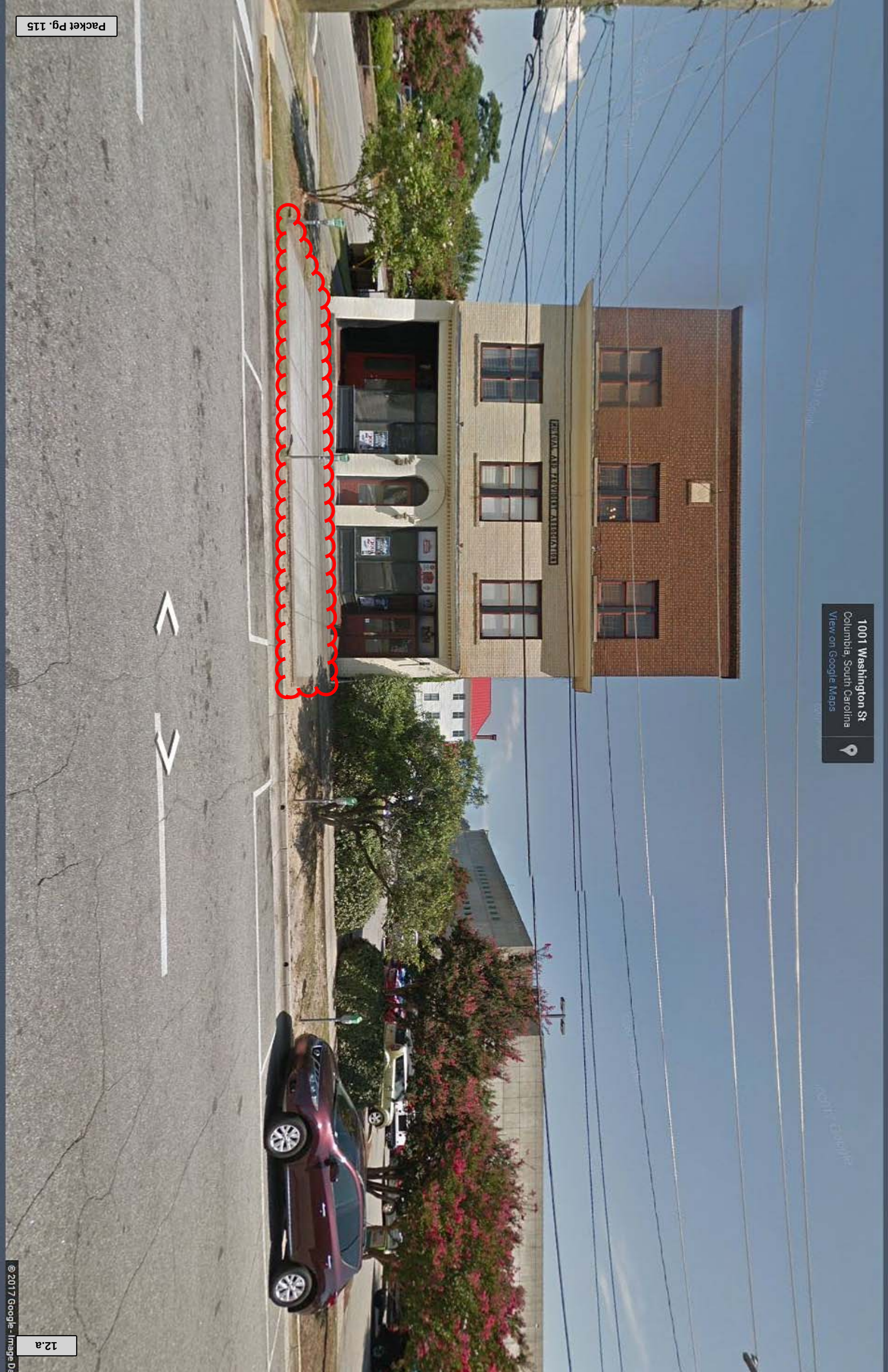
CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia





**REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE
(INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)**

12.a

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-255-8935; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 3/29/17 Property Owner: 1527 Blanding Street Partners LLC
 Business Name/Applicant's Name if different than owner: The Aristocrat / Ashley + Mauricio Garcia
 Contact Information: Telephone Number: 803.309.1439 Fax Number: 803.234.8103
 Mailing address: 1001 Washington Street, 1st floor E-mail address: thearistocrat-sc@gmail.com
 Business Name/Development Name for Encroachment: 29201

Encroachment type: ☐ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☐ Landscaping ☐ Driveway ☐ Pavers ☐ Sidewalk/Walkway
☒ Planters ☐ Awning ☐ Underground Utilities Other: concrete patio with brick outline (existing)

Dimensions (height/width/length):
 (i.e. 6'x42' wooden privacy fence;
 two 12'x4'x3' concrete steps)

Seven 8ft x 5ft concrete slabs = 8ft x 36ft total

Construction material:

concrete and brick

☒ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining: 4pm to 2am / Monday through Saturday

Posted Maximum Capacity Allowance (inside/outside combined): 68 No. of chairs outdoors: 12 No. of Tables Outdoors: 3

Do you serve: ☒ Wine ☒ Beer ☒ Liquor SCDOR ABL No.: _____ If not, do you intend to apply for an ABL license? yes

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

JB Garcia / owner
 Name/Title: _____
 Date: 3/29/17

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

JB Garcia / owner
 Name/Title: _____
 Date: 3/29/17

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT

Johnathan Chambers
 John Fellows
 Brian Cook
 Jerry Thompson
 Zach Kay
 Amy Moore
 Lucinda Statler
 Jerry Thompson
 Scott Holder
 Denny Daniels
 Robert Anderson
 Robert Sweatt
 David Brewer
 Sara Hollar
 John Hooks
 Chip Timmons
 Kris Scott
 Linda Matney
 LR: 1/2017

DEPARTMENT

Development Services (Land Development)
 Development Services (Planning)
 Development Services (Zoning)
 Development Services (Building Inspections)
 Development Services (Development Center)
 Development Services (Historic Preservation)
 Development Services (Urban Design)
 Development Services (Commercial Plan Review)
 Development Services (Landscaping)
 Utilities & Engineering (Construction Management)
 Public Works (Administration)
 Public Works (Street Division)
 Public Works (Traffic Engineering)
 Public Works (Forestry & Beautification)
 Public Works (Solid Waste)
 Risk Management
 Fire Department
 Parking Services

PHONE

803-545-3333
 803-545-3222
 803-545-3332
 803-545-3420
 803-545-3420
 803-545-3222
 803-545-0229
 803-545-3420
 803-545-3218
 803-545-3400
 803-545-3780
 803-545-3790
 803-545-3850
 803-545-3860
 803-545-3800
 803-733-8306
 803-545-3736
 803-545-3070

FAX

803-255-8935
 803-733-8647
 803-733-8647
 803-733-8699
 803-733-8699
 803-733-8647
 803-733-8647
 803-733-8647
 803-255-8935
 803-988-8199
 803-733-8648
 803-545-3785
 803-733-8648
 803-733-8648
 803-733-8648
 803-733-8245
 803-401-8839
 803-733-8523

E-MAIL

jechambers@columbiasc.net
 jsfellows@columbiasc.net
 kbcook@columbiasc.net
 jlthompson@columbiasc.net
 zpokay@columbiasc.net
 aemoore@columbiasc.net
 lsstatler@columbiasc.net
 jlthompson@columbiasc.net
 jsholder@columbiasc.net
 jddaniels@columbiasc.net
 raanderson@columbiasc.net
 rgsweatt@columbiasc.net
 ddbrewer@columbiasc.net
 sehollar@columbiasc.net
 jphooks@columbiasc.net
 catimmons@columbiasc.net
 cfdkdsco@columbiasc.net
 lsmatney@columbiasc.net

The Aristocrat Building
1001 Washington Street
1st floor

Public Sidewalk

city green space



city green space

Washington Street



PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item shall be placed that creates a visual impediment to persons safely entering or exiting the building, adjoining driveway, parking spaces or walking along the sidewalk. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard; and,

2. To prohibit the business from overcrowding, the posted capacity allowed within the business at the time of enactment of the encroachment ordinance shall include the total number of patron seating approved for the encroachment area, if not already included in the posted capacity allowable, so that patrons relocating from the inside of the business to the outside, or from the outside of the business to the inside shall not cause the posted capacity to be exceeded; and,

3. Use of the encroachment area is strictly limited to the serving of food and/or beverages to the patrons of the business during the normal business hours reflected in the encroachment ordinance at the time of enactment of the encroachment ordinance; and,

4. Any changes to the ownership of the business or property, hours for use of the encroachment area, items allowed within the encroachment area or allowable patron capacity shall require an amendment to the encroachment ordinance; and,

5. The location of the tables and chairs shall not impede the path of travel for the assigned exit discharge of the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds; and,

6. The tables and chairs are to be maintained by the property owner and shall be removed and stored inside the building when not in use; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of streetscape planters, existing trees and roots shall be prohibited; and,

8. Grantee shall provide a cigarette receptacle for patrons; and,

9. A copy of the approved ordinance with a diagram of the encroachment area shall be displayed inside the business at all times; and,

10. All outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the outdoor dining area to residential properties; and,

11. Grantee shall provide a cigarette receptacle for patrons; Grantee and its patrons shall comply with City Code of Ordinances Chapter 8, Environmental Health and Sanitation, Article IV, Pollution Control, Division 5, Regulations and Requirements Relating to Smoking of Tobacco Products, et. seq.; and,

12. Any items for which a Certificate of Design Approval has not been granted shall be submitted for design review prior to installation; and,

13. Sandwich board signs shall not be placed within the five (5') foot pedestrian passageway along the sidewalk; and,

14. Tables and chairs shall be placed in line with the center of the City's planting area and shall not be placed over grates or utility access panels.

ABD
3/29/17

The Aristocrat
LR 5/5/2014
1001 Washington Street
29201



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-032 - Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10

FINANCIAL IMPACT: First reading approval was given on April 18, 2017.

STRATEGIC GOALS: Collaborate and partner with entities

ATTACHMENTS:

- **#a:** 2017-032 encroach USC 1300 & 1400 blks Pickens (conduit) (PDF)

HISTORY:

04/18/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO. : 2017-032

Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10

WHEREAS, the University of South Carolina (hereinafter "Grantee") desires to use a portion of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit measuring approximately nine hundred and fifty (950') feet for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10; as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that Grantee is hereby granted the right to use the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit measuring approximately nine hundred and fifty (950') feet for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10, as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia, South Carolina Department of Transportation and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting driveways or parking spaces, or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance of items approved by this ordinance for placement within the right of way area and assuring that all accessibility and ADA requirements are met and maintained.
3. All trees shall be protected and no large tree roots shall be removed from any existing trees, nor shall trees be located too close to streetlights.
4. Must be installed at a minimum of depth of thirty -six (36") inches.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

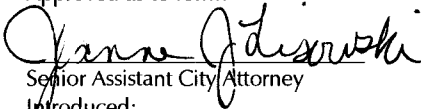
Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:


Senior Assistant City Attorney

Introduced:

Final Reading:

ATTEST:

City Clerk

**CITY COUNCIL
ENCROACHMENT SUMMARY
2017-032**



**1300 AND 1400 BLOCKS OF PICKENS STREET
UNIVERSITY OF SOUTH CAROLINA FACILITIES DEPARTMENT
HDPE CONDUIT**

Subject Property:	Right-of-Way within the 1300 and 1400 Blocks of Pickens Street, TMS#11402-11-11402-11-01, 11402-11-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of High Density Polyethylene (HDPE) conduit
Applicant:	University of South Carolina – Facilities
Staff Recommendation:	Approval

Detail:	The applicant is requesting an encroachment for the installation and maintenance of conduit and fiber optic cable approximately nine hundred and fifty (950') feet in length, as shown on the attached drawing. Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting driveways or parking spaces, or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance of items approved by this ordinance for placement within the right of way area and assuring that all accessibility and ADA requirements are met and maintained. 3. All trees shall be protected and no large tree roots shall be removed from any existing trees, nor shall trees be located too close to streetlights. 4. Must be installed at a minimum of depth of 36 inches.
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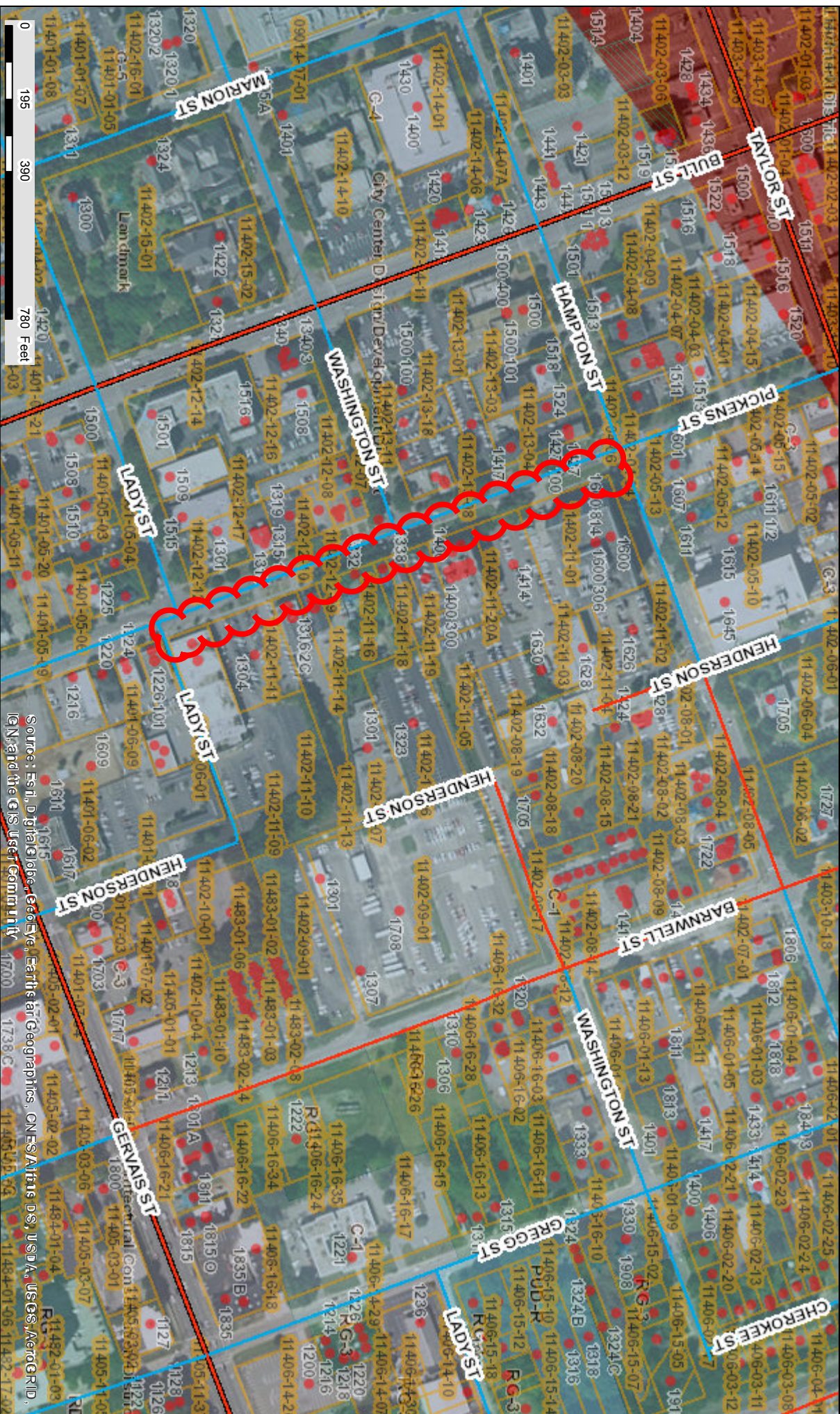
CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning & Development Services	Recommend approval.
Streets	Recommend approval. Must be installed with a minimum depth of 36 inches.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.



Thursday, April 06, 2017

City of Columbia

USC Pickens Street Encroachment



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE (INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-343-8779; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 3/13/2017

Property Owner: University of South Carolina

Applicant's Name if different from Property Owner:

Contact Information: Telephone Number: 803-777-8478

Fax Number:

Mailing address: 743 Greene St. Columbia, SC 29208

E-mail address: ymodesto@fmc.sc.edu

Business Name/Development Name for Encroachment:

Encroachment type: ☐ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☐ Landscaping ☐ Driveway ☐ Pavers ☐ Sidewalk/Walkway
Planters ☐ Awning ☒ Underground Utilities ☐ Other:

Dimensions (height/width/length): Proposed D-bore 69' across Pickens St. from existing USC HH 0079 to East (i.e. 6'x42' wooden privacy fence; side of Pickens. New 24x36x36 HH to be placed 17' from EOP. Minimum depth two 12'x4'x3' concrete steps) of D-bore will be 48" under Pickens St. (approx. 155'N of Lady St. inter.)

Construction material: 4-way OSP HDPE 12.7mm innerduct with trace wire. Channell Tier 22 HH 24x36x36

☐ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining:

Posted Maximum Capacity Allowance (inside/outside combined):

No. of chairs outdoors:

No. of Tables Outdoors:

Do you serve: ☐ Wine ☐ Beer ☐ Liquor SCDOR ABL No.:

If not, do you intend to apply for an ABL license?

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

Name/Title: Yancey Modesto
Date: 3-13-17
USC Campers Developer

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

Name/Title: Yancey Modesto
Date: 3-13-17
USC Campers Developer

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT

Johnathan Chambers
John Fellows
Brian Cook
Jerry Thompson
Fanessa Pinckney
Amy Moore
Robert Harkins
Denny Daniels
Robert Anderson
Robert Sweat
David Brewer
Sara Hollar
John Hooks
Chip Timmons
David Koon
John David Spade
LR: 7/2014

DEPARTMENT

Development Services (Land Development)
Development Services (Planning)
Development Services (Zoning)
Development Services (Building Inspections)
Development Services (Permits)
Development Services (Historic Preservation)
Development Services (Plans Review)
Utilities & Engineering (Construction Management)
Public Works (Administration)
Public Works (Street Division)
Public Works (Traffic Engineering)
Public Works (Forestry & Beautification)
Public Works (Solid Waste)
Risk Management
Fire Department
Parking Services

PHONE

803-545-3333
803-545-3222
803-545-3332
803-545-3420
803-545-3420
803-545-3222
803-545-3420
803-545-3400
803-545-3780
803-545-3790
803-545-3850
803-545-3860
803-545-3800
803-733-8306
803-545-3701
803-545-3070

FAX

803-343-8779
803-733-8647
803-733-8647
803-733-8699
803-733-8699
803-733-8647
803-733-8647
803-988-8199
803-733-8648
803-545-3785
803-733-8648
803-733-8648
803-733-8245
803-401-8839
803-733-8523

E-MAIL

jechambers@columbiasc.net
jsfellows@columbiasc.net
kbcook@columbiasc.net
jthompson@columbiasc.net
fcpinckney@columbiasc.net
aemoore@columbiasc.net
rlharkins@columbiasc.net
jddaniels@columbiasc.net
raanderson@columbiasc.net
rgsweatt@columbiasc.net
ddb Brewer@columbiasc.net
sehollar@columbiasc.net
jphooks@columbiasc.net
catimmons@columbiasc.net
cfdgkoon@columbiasc.net
spade@columbiasc.net



City of Columbia

APPLICATION for

TEMPORARY ENCROACHMENT

Date: 3/13/2017 Permit Number: _____

Location of Work: Pickens St. approximately 150' North of Lady St. intersection

Applicant Name: University of South Carolina - Facilities Dept.

Applicant Address: 743 Greene St., Columbia, SC 29208

Applicant Telephone # 803-777-8478 Fax #: _____

Start Date: 3/31/2017 Completion Date: 4/30/2017

Closure Times: None (Be sure to allow and include time for "set up" and clean up")

Please check one of the following as to work being performed: ☐ Residential ☒ Commercial

Please check one of the following as to work being performed:

☐ Sidewalk Replacement/Installation

Length _____ Linear Feet Width (Excluding curb) _____

☐ Driveway Replacement/Installation

Length _____ Lineal Feet Width (Including curb) _____

☒ Other Directional Boring Across Pickens St. approximately 69'

Work Description: (Fully describe work within City's right-of-way, including any street or lane closures. Please include a letter of request and a copy of your certificate of insurance to be approved by the City of Columbia Risk Manager. Attach a separate sheet if necessary. Please attach complete plans, specification, maps, etc., where applicable. Additionally, please list structures that will be placed on street or sidewalk.

Proposed Directional Bore approximately 69' from existing USC HH 0079 to new HH (36x24x36) location to be placed

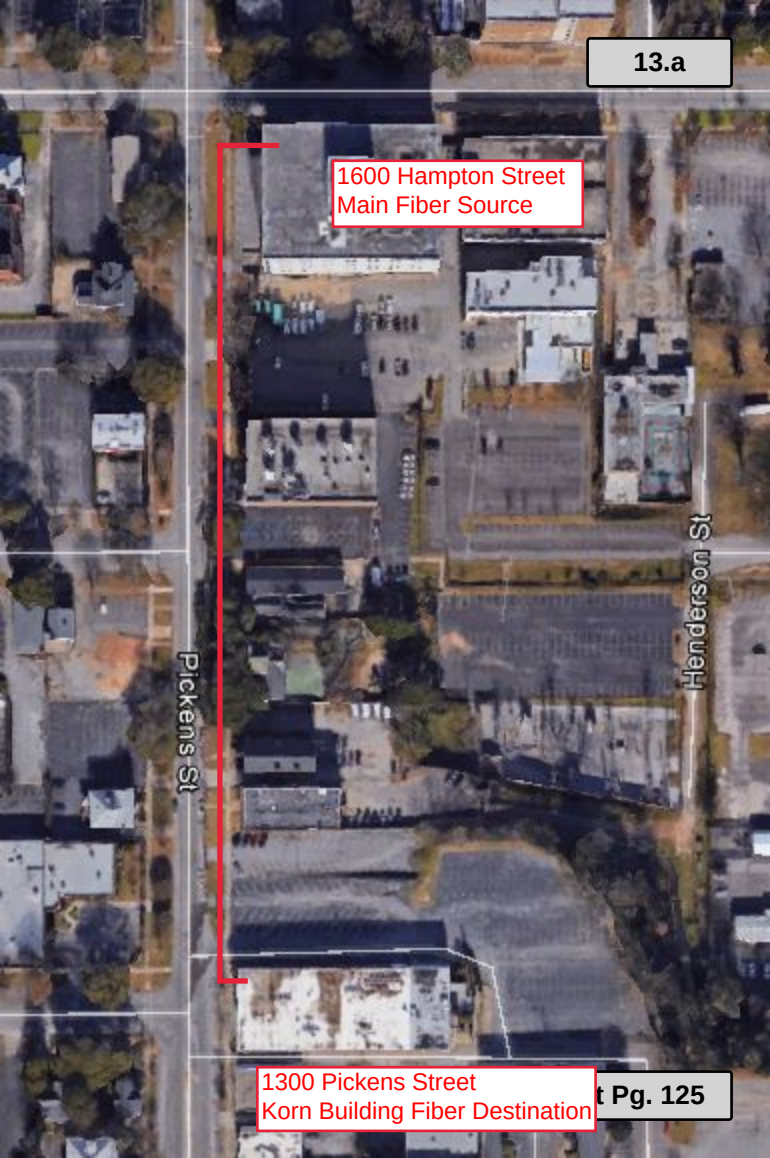
approximately 17' from EOP on the East side of Pickens St. Minimum depth of Directional bore will be 48" under

Pickens St. Existing USC HH 0079 is located approximately 155' North of Lady St. intersection.

I have read, understand and agree to comply with the permit conditions that are a part of this permit. I further agree to comply with the City of Columbia Code of Ordinances regarding working in the City right away.

Signature 

Date 3-13-17

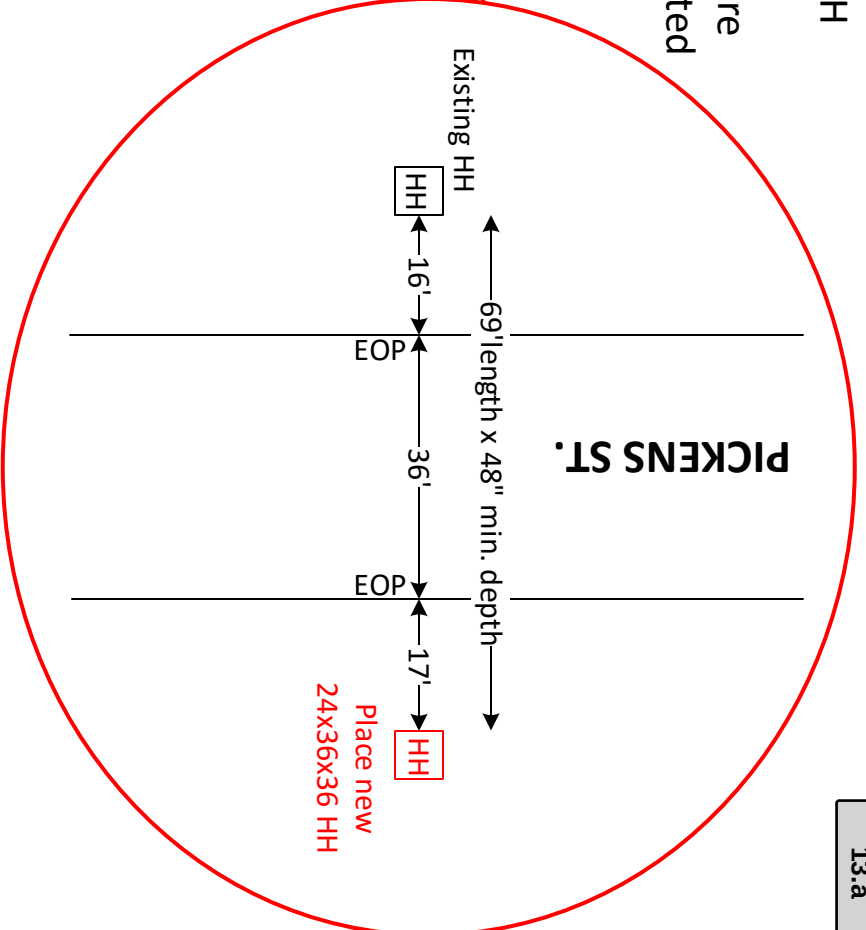
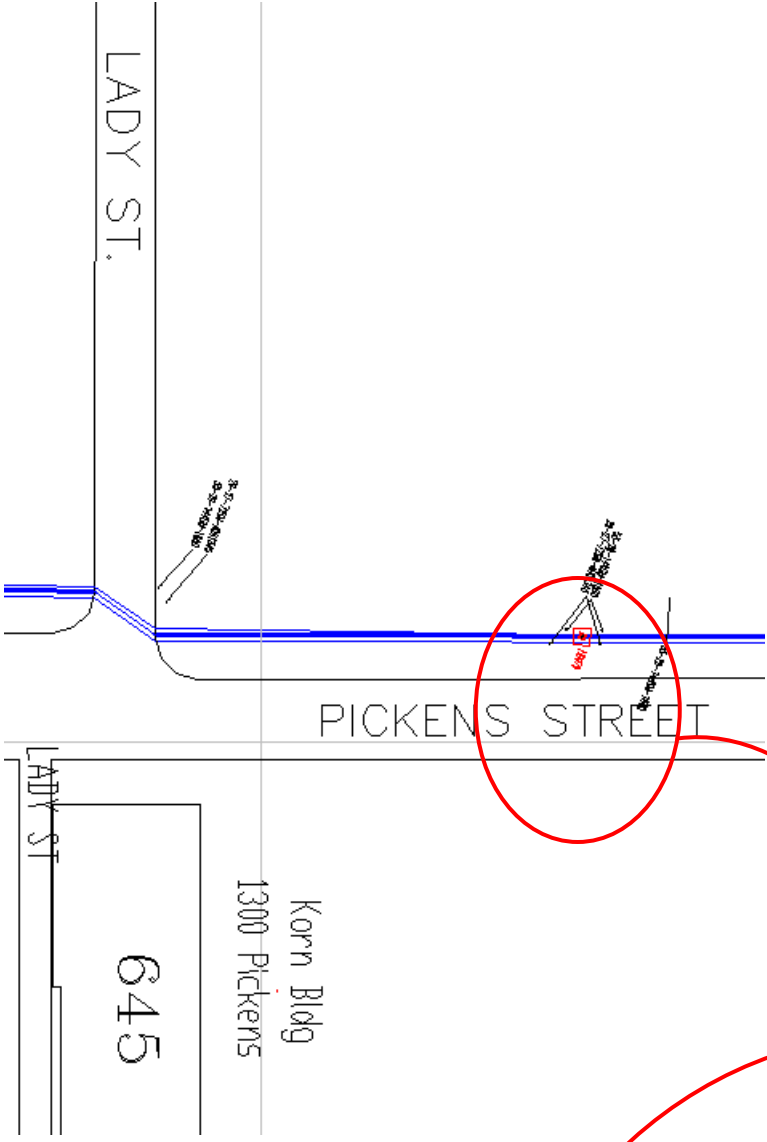


1600 Hampton Street
Main Fiber Source

An aerial photograph of an industrial area. A red line traces a path from a building at 1600 Hampton Street, runs south along Pickens Street, and then turns east to a building at 1300 Pickens Street. The area contains several large industrial buildings, parking lots with cars, and some trees. The streets are labeled 'Pickens St' and 'Henderson St'.

1300 Pickens Street
Korn Building Fiber Destination

Proposed D-bore approximately 69' from existing HH
USC 0079 to new HH location to be placed
approximately 17' off EOP. Minimum depth of D-bore
will be 48" under Pickens St. Existing HH 0079 is located
approximately 155' North of Lady St. intersection.



 UNIVERSITY OF SOUTH CAROLINA Division of Information Technology	REVISED	DATE	DESCRIPTION		DATE:	3/13/2017
					PLANNER:	Rich Sybolt
514 S. Main St. Columbia, SC 29208					DRAWING#	Packet Pg. 126



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Recognition of Dr. Willie Harriford, Civil Rights Archivist -
The Honorable Mayor Stephen K. Benjamin

FINANCIAL IMPACT:

STRATEGIC GOALS: Foster a healthy quality of life

ATTACHMENTS:

- **#a:** Scholarly pursuit: The legacy of a civil rights activist

HISTORY:

04/04/17

Columbia City Council

DEFERRED



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Columbia Police Department

FROM: *William Holbrook, Police Chief*

SUBJECT: Peace Officers Memorial Day - The Honorable Mayor Stephen K. Benjamin

PRESENTER: Chief William H. "Skip" Holbrook

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** PeaceOfficers-Memo2017 (DOCX)
- **#b:** Peace Officers Memorial Day2017 (DOC)

MEMORANDUM



To: Ms. Teresa Wilson, City Manager
From: Chief William H. "Skip" Holbrook
cc: Mayor Steve Benjamin
Date: April 10, 2017
Re: Peace Officers' Memorial Day

According to preliminary figures released by the National Law Enforcement Officers Memorial Fund, 135 law enforcement officers lost their lives in the line of duty in 2016.

To honor officers who gave their lives in the line of duty, in 1962 President Kennedy designated May 15 as Peace Officers' Memorial Day and the calendar week in which May 15 falls as National Police Week. In addition, in 1994 President Clinton signed legislation that directed all United States flags on government buildings be flown at half- staff on May 15 each year for Peace Officers' Memorial Day.

On behalf of the Carolina Concerns of Police Survivors, and the surviving members of South Carolina fallen officers, I would like to request that May 15 be designated as Peace Officers' Memorial Day in the City of Columbia and respectfully ask you to direct all flags flown on City buildings be flown at half-staff that day.

A resolution is attached for your consideration.



*City of Columbia
A Proclamation*

WHEREAS, Peace Officers Memorial Day and Police Week is an observance in the United States that pays tribute to the local, state, and Federal peace officers who have died in the line of duty; and

WHEREAS, tens of thousands of law enforcement officers from around the world come together in Washington, DC to participate in events which honor those that have paid the ultimate sacrifice; and

WHEREAS, during Peace Officers Memorial Day and Police Week, we celebrate those who protect and serve us every minute of every day, and we honor the courageous officers who devoted themselves so fully to others that in the process they laid down their lives; and

WHEREAS, thanks to law enforcement officers, we have safer streets, stronger communities and a more secure Nation; and

WHEREAS, the City of Columbia thanks all those who risk their lives every day to protect our world and make it a better place.

NOW, THEREFORE I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim May 15, 2017 as

Peace Officers Memorial Day

in the great City of Columbia and urge my fellow citizens to recognize and participate in its observance.

*Stephen K. Benjamin
Mayor*

*Sam Davis
District I, Council Member*

*Tameika Isaac Devine
At-Large, Council Member*

*Daniel J. Rickenmann
District IV, Council Member*

*Howard E. Duvall, Jr.
At-Large Council Member*

*Edward H. McDowell, Jr.
District II, Council Member*



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Columbia Women's Day - The Honorable Tameika Isaac Devine, Ms. Mital Lyons-Warren, Ms. Ida Thompson, Richland Library Board of Trustees and Ms. Kathy Riley, Executive Director of the Women's Shelter

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: What's Next Midlands - Ms. Laura Ros, Project Manager for EngenuitySC

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities

ATTACHMENTS:

- **#a:** WNM- Council 20170502 (PDF)

An idea hub that
inspires community
action.



WhatsNextMidlands.com

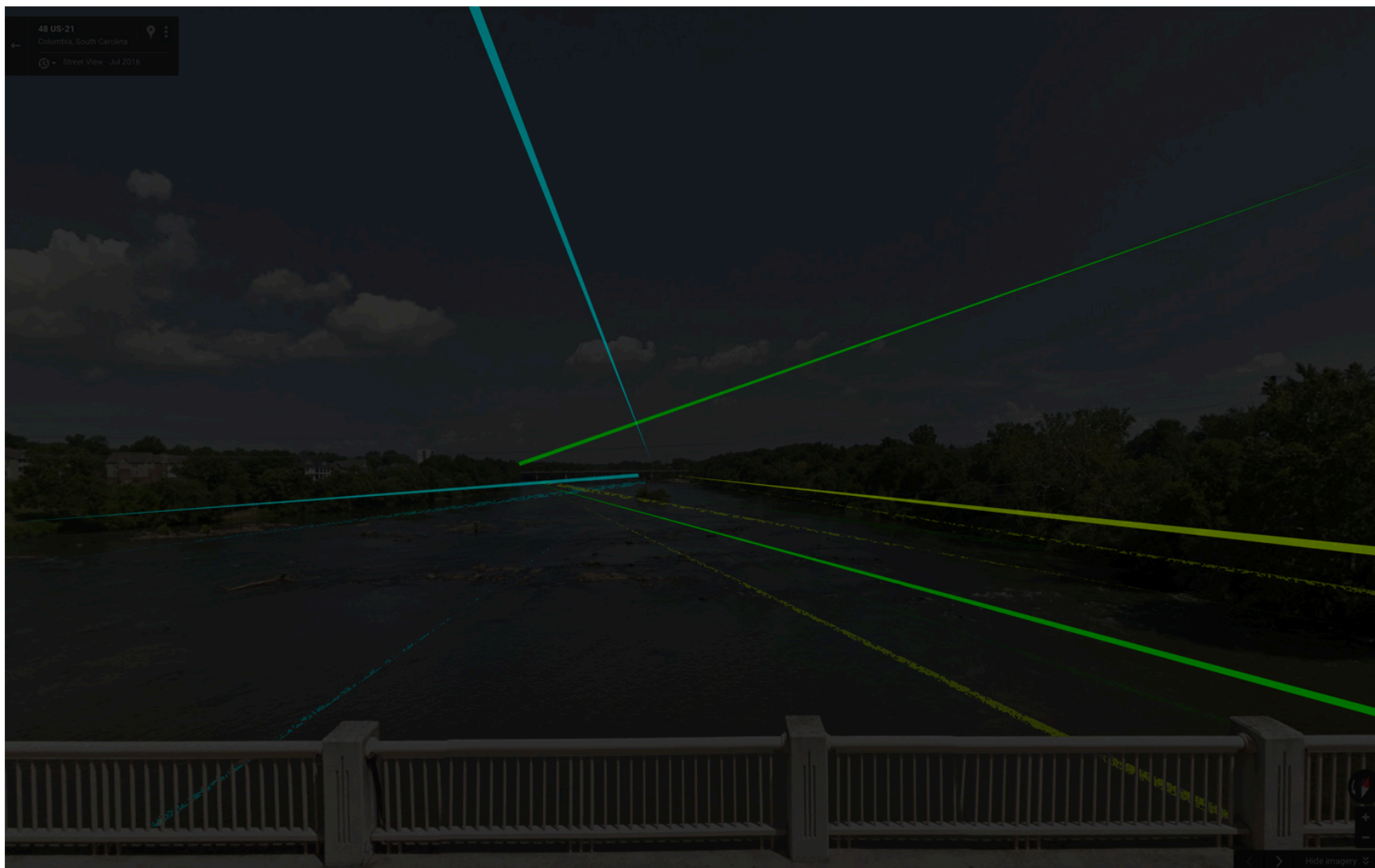
Soda City Recycles



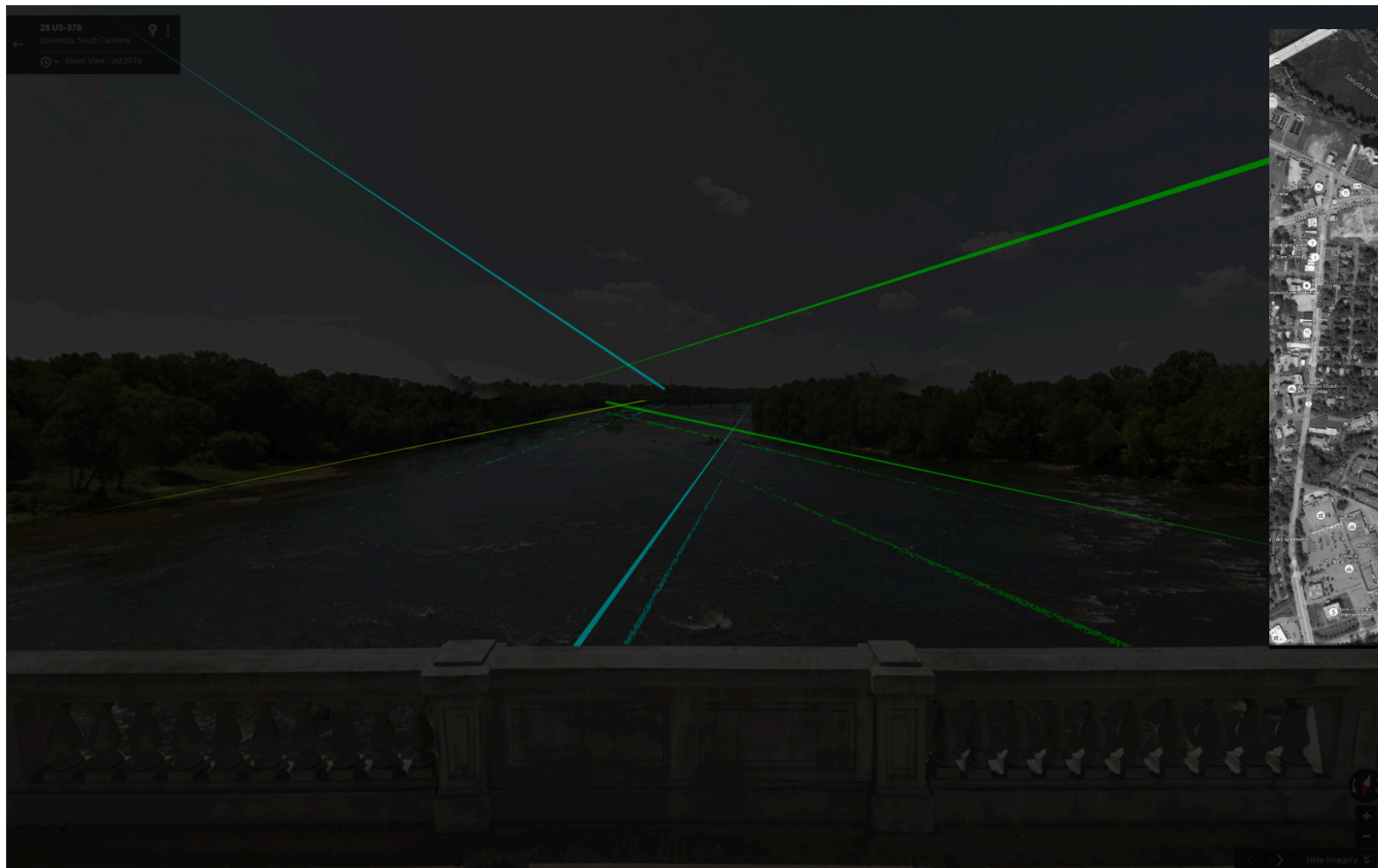
Pop-Up Drive-In



Southern Lights



Southern Lights





what's
NEXT
MIDLANDS?

WhatsNextMidlands.com



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: National Preservation Month Proclamation - The Honorable Stephen K. Benjamin

PRESENTER: Mayor Steven K. Benjamin

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2017 National Preservation Month (PDF)



**City of Columbia
A Proclamation**

WHEREAS, historic preservation is an effective tool for economic and sustainable development, tourism promotion, community revitalization, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that have shaped us as a people; and

WHEREAS, this year marks the 51st Anniversary of the National Historic Preservation Act and the 101st anniversary of the National Park Service.

NOW, THEREFORE I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim May 2017 as

National Preservation Month

in the great City of Columbia and urge my fellow citizens to recognize and participate in its observance.

*Stephen K. Benjamin
Mayor*

*Sam Davis
District I, Council Member*

*Tameika Isaac Devine
At-Large, Council Member*

*Howard E. Duvall, Jr.
At-Large, Council Member*

*Edward McDowell, Jr.
District II, Council Member*

*Daniel J. Rickenmann
District IV, Council Member*



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Office of Business Opportunities

FROM: *Tina Herbert,*

SUBJECT: Small Business Week Proclamation - Mr. Angelo McBride,
Office of Business Opportunities Administrator

PRESENTER: Angelo McBride

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

STRATEGIC GOALS: Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** Small Business Week 2017 Proclamation (PDF)



*City of Columbia
A Proclamation*

WHEREAS, Small Business Week is a significant moment in the year to salute our small businesses for the countless contributions to our community; and

WHEREAS, small businesses are at the heart of every city preserving traditional values while providing new ideas, new jobs and increased sustainability; and

WHEREAS, small businesses represent a tradition of hard-working, dedicated individuals living the American Dream to provide for their families, create job opportunities for their neighbors and to make invaluable contributions to their community; and

WHEREAS, small businesses are a vibrant and vital segment of our economy and a huge economic force throughout the nation; and

WHEREAS, there are more than 15,500 small businesses, many of them minority owned and operated, in the City of Columbia and throughout Richland County employing between one to forty-nine people each; and

WHEREAS, residents of our community and communities across the nation are being asked to support small businesses and merchants during Small Business Week and throughout the year; and

WHEREAS, the City Of Columbia and the Columbia Chamber of Commerce recognize and value of small businesses within our community and their priceless contributions to this world-class city.

*NOW, THEREFORE I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim the week of May 1-5, 2017 as **Small Business Week** in the great City of Columbia and urge my fellow citizens to recognize and participate in its observance.*

*Stephen K. Benjamin
Mayor*

*Sam Davis
District I, Council Member*

*Tameika Isaac Devine
At-Large, Council Member*

*Daniel J. Rickenman
District IV, Council Member*

*Moe Baddourah
District II, Council Member*

*Howard E. Duvall, Jr.
At-Large, Council Member*

*Edward H. McDowell, Jr.
District III, Council Member*



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Office of Business Opportunities

FROM: *Tina Herbert,*

SUBJECT: Business Spotlight Program Honoree - Mr. Angelo McBride,
Office of Business Opportunities Administrator

FINANCIAL IMPACT:

BUSINESS PROGRAM: Local Business Enterprise Program

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** BusinessSpotlight_InitiallyYours Flyer (PDF)
- **#b:** Iniatially Yours Luggage.memo (DOC)

• BUSINESS SPOTLIGHT QUARTER HONOREE •

CITY *of* COLUMBIA

is proud to recognize

Initially Yours/Columbia Luggage

as Business Spotlight Honoree for 2017.



Initially Yours
COLUMBIA
LUGGAGE

A Luggage, Leather and monogramming specialty store with lots of unique items.

1111 LADY STREET | COLUMBIA, SC | 803.765.9010 | WWW.COLUMBIALUGGAGE.COM



City of Columbia Office of Business Opportunities
1225 Lady Street #102 | Columbia, SC 29201 | 803.545.3950
WWW.COLUMBIASC.NET/OBO





Office of Business Opportunities

Everybody Counts, Everybody Contributes, Everybody Benefits

MEMORANDUM

To: Erika Moore, City Clerk

From: Angelo McBride, Small Business Program Administrator

CC: Tina N. Herbert, Executive Director

Date: April 19, 2017

Re: Business Spotlight Honoree Recognition

The Office of Business Opportunities would like to be placed on the Tuesday, May 2, 2017 City Council Agenda to formally recognize Initially Yours, LLC as this Quarter Business Spotlight Honoree.

Initially Yours, LLC was established on July 1, 1981 as a premier high-end luggage and leather goods dealer with an embroidery and personalization of service including vinyl cutting of letters and initials.

Initially Yours, LLC further demonstrated community contributions through sizable donations to churches, schools, and partnering with Tom James Company to provide Suits for Success preparing Department of Juvenile Justice, SC Works, and Transitions young men for the workforce.

Because of their community involvement and contribution, reputation, innovation and diversity, Initially Yours, LLC was selected as this Quarter's Business Spotlight Honoree.

The Honoree:
Richard P. Balser
Initially Yours, LLC
111 Lady Street
Columbia, SC 29201



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Public & Media Relations

FROM: *Leshia Utsey, Director*

SUBJECT: Midlands Gives Giving Day Proclamation - The Honorable Tameika Isaac Devine

PRESENTER: Tameika Isaac Devine

FINANCIAL IMPACT:

Proclamation for Midlands Gives per Nephron Hoops Challenge.

ATTACHMENTS:

- **#a:** Midlands Gives Giving Day (PDF)



**City of Columbia
A Proclamation**

WHEREAS, the Midlands region of South Carolina is blessed by numerous nonprofit organizations, which provide invaluable services that make our community a better place to live, work and play; and

WHEREAS, Midlands Gives was established by Central Carolina Community Foundation as a regional day of giving online at www.midlandsgives.org; and

WHEREAS, Midlands Gives is a day to celebrate philanthropy and a day upon which citizens rally together to support their favorite causes, build a stronger community and give whatever they are able to give to participating nonprofits; and

WHEREAS, through Central Carolina Community Foundation and its community partners, Midlands Gives shall inspire the public to support our nonprofit organizations on this one day, May 2nd; and

WHEREAS, Midlands Gives is an opportunity to encourage citizen's to share their giving experience and passion for charities via all available social media channels encouraging others to give throughout this Giving Day.

NOW, THEREFORE I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim May 2, 2017 as

Midlands Gives Giving Day

in the great City of Columbia and urge my fellow citizens to recognize and participate in its observance.

Stephen K. Benjamin
Mayor

Sam Davis
District I, Council Member

Tameika Isaac Devine
At-Large, Council Member

Howard E. Duvall, Jr.
At-Large, Council Member

Edward McDowell, Jr.
District II, Council Member

Daniel J. Rickenmann
District IV, Council Member



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Community Development

FROM: Gloria Saeed, Interim Director

SUBJECT: Community Development Fiscal Year 2017/2018 Annual Action Plan - Mr. Tige Watts, Chairperson of the Citizens Advisory Committee

PRESENTER: Citizens Advisory Committee - Tige Watts, Chairperson

FINANCIAL IMPACT:

ORIGINAL BUDGET: \$6,044,212 Estimated for all Federal Programs

CLEAN WATER 2020?: No

STRATEGIC GOALS: Collaborate and partner with entities

Community Development has held a public forum (March 23, 2017) and a public hearing (April 13, 2017) for citizens help identify those needs and comment on the draft Action Plan. The final public hearing will be held in conjunction with the City Council Meeting on May 2, 2017. Additionally, a Stakeholders Questionnaire is available on the City website at www.columbiasc.net/community-development for input from our community partners. All comments received will be included in the final Action Plan submitted to HUD.

ATTACHMENTS:

- **#a:** FY2017-18 AAP Agenda Request 3212017 (PDF)
- **#b:** 2017_AAP Draft 1A1rev3-42117 (2) (PDF)



We Are Columbia

Community Development Department

1225 Lady Street, Columbia, South Carolina 29203 • Phone: 803-545-3373 • Fax: 803-255-8912

INTEROFFICE MEMORANDUM

DATE: April 21, 2017

TO: Teresa Wilson, City Manager
Erika Moore, City Clerk

CC: Dollie Bristow, Community Development Administrator

FROM: Gloria Saeed, Community Development Director

SUBJECT: Request for CD 2017 Annual Action Plan for the May 2, 2017 City Council Agenda

Please find attached the **DRAFT** FY 2017-2018 Annual Action Plan for Community Development as recommended by the Citizens Advisory Committee (CAC). Approval of the Plan is required by City Council prior to the submission to HUD on or before May 15, 2017.

Community Development has held a public forum (March 23, 2017) and a public hearing (April 13, 2017) for citizen comments on the draft Action Plan. The final public hearing is in conjunction with the City Council Meeting on May 2, 2017. Additionally, a Stakeholders Questionnaire is available on the City website at www.columbiasc.net/community-development for input from our community partners. All comments received will be included in the final Annual Action Plan.

Please contact me at 545-3766 or Dollie Bristow at (803) 545-3371 or ddbristow@columbiasc.net if you have any questions regarding this item.

Thank you.

Community Development FY 2017-2018 Annual Action Plan Draft

Public Hearings

Thursday, April 13, 2017 @ 6:00pm
Empowerment Zone Suites
1509 Lady Street, Columbia, SC
&

Tuesday, May 2, 2017 @ 6:00pm
City Council Meeting, City Hall 3rd Floor
1737 Main Street, Columbia, SC



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Mayor

Council Members

Honorable Sam Davis, District 1
Honorable Tameika Isaac-Devine, At-Large
Honorable Moe Baddourah, District 3
Honorable Howard E. Duvall, Jr., District 2
Honorable Edward H. McDowell, Jr., At-Large
Honorable Daniel J. Rickenmann, District 4

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Contents

.....	1
Executive Summary.....	4
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)	4
PR-05 Lead & Responsible Agencies – 91.200(b).....	8
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	9
AP-12 Participation – 91.105, 91.200(c)	23
Expected Resources	28
AP-15 Expected Resources – 91.220(c) (1, 2)	28
Annual Goals and Objectives	33
AP-35 Projects – 91.220(d)	40
Projects	42
AP-38 Projects Summary.....	42
AP-50 Geographic Distribution – 91.220(f).....	57
Affordable Housing	59
AP-55 Affordable Housing – 91.220(g)	59
AP-60 Public Housing – 91.220(h).....	61
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	62
AP-70 HOPWA Goals – 91.220 (l)(3)	65
AP-75 Barriers to affordable housing – 91.220(j)	66
AP-85 Other Actions – 91.220(k)	69
Program Specific Requirements.....	73

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development (CD) Department is committed to making the City of Columbia and its neighborhoods a better place to live, work and play. It administers federal, state and local funds and ensures compliance; increases home ownership; and builds neighborhood capacity through excellent customer service. The Fiscal Year 2017 Annual Action Plan (Action Plan) represents the third year of the City's Consolidated Plan for the Fiscal Years 2015-2019 (Con Plan) as ratified by the City Council and approved by HUD. The Action Plan is the City of Columbia's application for U.S. Department of Housing and Urban Development (HUD) entitlement grants and identifies the proposed programs and projects to be funded during the City's Fiscal Year (FY) 2017. There are three (3) HUD entitlement grants that are covered in the Action Plan: Community Development Block Grant (CDBG); HOME Investment Partnership Program; and Housing Opportunities for Persons with AIDS (HOPWA).

The CD Department administers the CDBG, HOME and HOPWA programs and develops the Action Plan to enhance collaboration with partners, neighborhoods and community stakeholders that are proposed to utilize funds in the upcoming fiscal year to address its community development, housing and public services goals and priorities as described in the Con Plan. The plan also describes other projects and programs that leverage those funded by CDBG, HOME, and HOPWA and further support the City's efforts to address its goals and priorities as identified in the 2015-2019 Consolidated Plan.

The City of Columbia anticipates \$6,044,212 in total revenue for activities and programs between all federal programs. Community Development anticipates administering \$4,210,717 in CDBG revenue available for FY2017-2018 programs from the following sources:

- \$940,783 New Entitlement (FY2017)
- \$365,220 – Prior Year Entitlement (FY2015 & FY2016)
- \$2,904,714 in Program Income/Revolving Loan Fund (PI/RLF)

This includes \$1 million in RLF/PI that has been set aside for the CDBG-Disaster Recovery Housing Minor Repair Program. For the HOME Program, the City estimates a total of \$678,829 in revenue for programs including \$428,829 in 2017 entitlement funds and \$250,000 in program income. Additionally for HOPWA, \$1,154,666 in 2017 entitlement is estimated with no additional sources of revenue.

For FY2017-2018 City Council is proposing to concentrate the impact of CDBG funding for FY 2017-18, by streamlining the existing targeted redevelopment areas for CDBG funding from eight (8) to the four (4) "prioritized" Redevelopment Areas as follows:

- Booker Washington Heights Redevelopment Area
- King/Lyon Street Redevelopment Area
- Farrow Road Business Corridor (a section of Eau Claire Redevelopment Area)

- Edisto Court Redevelopment Area

Additionally, City Council proposes to limit access to the FY 2017-2018 CDBG entitlement funding to the City of Columbia non-profit Development Corporations and to City Departments. These funds can be utilized for two (2) categories of eligible programs/activities: Public Service and Non-Public Service.

Over Ninety-five (95%) percent of the designated funds for CDBG are estimated to be expended to assist Low-Moderate Income (LMI) persons.

For the HOME Program, the city is required to leverage a minimum of \$53,364 or 12.5% in private matching dollars for HOME assisted activities. The homebuyer assistance program and other affordable housing projects are estimated to leverage over \$2.1 million in private community dollars. The city also anticipates over \$3.1 million in leverage dollars for the HOPWA program.

The Consolidated Plan sets goals and strategies to be achieved over the FY 2015–2019 period and identifies a list of funding priorities. The FY 2017-2018 Annual Action Plan is the third year of the Con Plan outlining the City’s vision for housing and community development and addresses the City’s response to identified needs and priority areas over next year. The Plan specifically addresses how Columbia intends to use CDBG, HOME and HOPWA funds toward furthering HUD’s statutory goals of decent housing, suitable living environments and expanded economic opportunities. In conjunction with this Action Plan, the City of Columbia has a recently approved (January 24, 2017) Action Plan for the Community Development Block Grant Disaster Recovery Grant. This is in response to the October 2015 Flood Disaster (Federal Register and Public Law 114-113). An unmet needs assessment was conducted to estimate the comparison of the financial impacts of the disaster with subsequent recovery funding received or anticipated. The FY2017-2018 AAP outreach and consultation process is the means for citizens, stakeholders and city partners to provide input on unmet needs and submit resolutions to address those needs. CDBG entitlement funds are being used to address the unmet needs resulting from assessments and input from service agencies and city partners.

2. Summarize the objectives and outcomes identified in the Plan

The City of Columbia has developed its strategic plan based on an analysis of the data presented in the Con Plan and an extensive community participation and consultation process. Through these efforts, the City has identified four (4) priority needs and thirteen (13) goals to address those needs. The priority needs include: **1) Improving Affordable Housing Options, 2) Expanding Economic Opportunities, 3) Providing for Suitable Living Environments and 4) Improving the Capacity of Area Housing and Community Service Providers.** Each funded activity should address one of the priority areas. The thirteen (13) goals identified to address the needs over the five-year Con Plan period are list below.

- Provide homebuyer opportunities
- Increase and improve the supply of affordable rental housing
- Assist homeowners with needed repairs
- Provide for special needs housing opportunities
- Promote fair housing
- Provide support to new and expanding businesses
- Provide job training and job placement services
- Improve access to economic opportunities
- Improve access to housing opportunities
- Decrease vacancy and blight
- Reduce hazards in homes, including lead-based paint, mold, and asbestos
- Improve the availability of public services and facilities
- Increase capacity of housing and service providers

3. Evaluation of past performance

The City of Columbia recognizes the importance of maintaining appropriate performance measurements of its CDBG and HOME projects and programs. CD staff provides management for the CDBG, HOME and HOPWA programs and monitors activities and projects with developed guidelines that include performance measures to ensure regulatory compliance. Using the HUD monitoring checklist as a guide, the City will periodically evaluate staff performance and program performance against the current Consolidated Plan.

The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) have provided many details about the innovations, projects and programs completed by the City (documents may be viewed and/or downloaded from the City's website).

The City recognizes that the evaluation of past performance is critical to ensuring the City and its sub-recipients are implementing activities effectively and that those activities align with the City's overall strategies and goals. The performance of programs and systems are evaluated on a regular basis and the City continues to improve the CDBG sub-recipient application and HOPWA Sponsor RFA processes in order to ease the administrative burden on applicants and volunteer community-member reviewers. During FY2017-18 NOFA process, Community Development continued use of ZoomGrants, an online application system. All HOPWA and CDBG (Public Service) applications were submitted and reviewed online. CDBG Non-Public Service applications were submitted via hard copy.

4. Summary of Citizen Participation Process and consultation process

City staff continues to work with the Citizens Advisory Committee (CAC) which was established in 1975 to provide advice and recommendations on all policy issues relating to the federal entitlement grant programs discussed in the City's Consolidated Plan and Annual Action Plan. The CAC meets on the 2nd Tuesday of each month. All the meetings are open to the public and the schedule is posted on the City website.

The CAC meetings provide a forum for citizens to participate in the CDBG and HOPWA funds allocation process, the development of Annual Action Plans and to have discussion on policy issues and obtain public feedback. Members of the CAC along with CD staff reviewed the CDBG and HOPWA applications for funding that were submitted for FY2017-2018 and made recommendations to the City Council at their March 14, 2017 meeting. Additionally, various public forums, public hearings and community events were held to gather comments on the draft Action Plan. A questionnaire was sent to stakeholders for feedback and input on unmet needs that should be addressed during the 2017-2018 fiscal year.

5. Summary of public comments

Citizens have the opportunity to review and comment on the proposed Annual Action Plan during the public hearings and during the 30-day public comment period: April 10, 2017 – May 11, 2017. A summary of citizen comments will be included in the FY2017-2018 Annual Action Plan to be submitted to HUD.

The draft Annual Action Plan will be available April 10, 2017 on the City's website at www.columbiasc.net/communitydevelopment/federal-entitlement-compliance. Public comments regarding the Annual Action Plan Report should be mailed to Dollie Bristow, Community Development Department, 1225 Lady St., Suite 102, Columbia, SC 29201, e-mailed to ddbristow@columbiasc.net or faxed to (803) 255-8912. For more information, please contact the Community Development Department at (803) 545-3373.

Two (2) Public Hearings will be held:

- **Thursday, April 13, 2017 at the Empowerment Zone Suites, 1509 Lady St. Columbia, SC 29201 @ 6:00 p.m.**
- **Tuesday, May 2, 2017 at City Council Meeting, City Hall 3rd Floor, 1737 Main St., Columbia, SC, 29201 @ 6:00 p.m.**

6. Summary of comments or views not accepted and the reasons for not accepting them

A summary of citizen comments will be included in the FY2017-2018 Annual Action Plan to be submitted to HUD. All comments will be included with the submission of the Annual Action Plan.

7. Summary

The City of Columbia used wide varieties of outreach techniques using different venues in order to get input for our Action Plan. Press releases, City Talk, Social Media, City website, email blasts, and inclusion in National Community Development Week scheduling and events, were all a part of the outreach strategy Community Development used to provide and receive information and comments for the Annual Action Plan. A public forum was held on March 23, 2017 during the Community Council of Neighborhoods (CCN) monthly meeting and public hearings on April 13, 2017 at the Columbia Empowerment Zone Conference Center and May 2, 2017 during the City Council meeting will ensure that comments from a wide variety of neighborhood citizens, community stakeholders, service agencies, faith-based organizations, city staff and elected officials are represented.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	COLUMBIA	Community Development Department
HOPWA Administrator	COLUMBIA	Community Development Department
HOME Administrator	COLUMBIA	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The Community Development Department (CDD) administers the CDBG, HOME and HOPWA programs for the City of Columbia. CD is the Public Contact that produces and distributes the Consolidated Plan, Annual Action Plan, and the Consolidated Annual Performance & Evaluation Report (CAPER) Reports. Plans and reports are located on the city's website at columbiasc.net/community-development/federal-entitlement-compliance.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Columbia is engaged in ongoing efforts to increase coordination amongst the complex network of public, private, and non-profit organizations that deliver housing and social services to the community. As the administrator of HUD's CDBG, HOME and HOPWA programs, the City's Community Development (CD) Department acts as clearinghouse for community and economic development in the area. Open lines of communication are maintained between the City and the area's many non-profit and social service agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Besides keeping an open door policy and maintaining ongoing daily communication with the area's many agencies and service providers, the City of Columbia's CD Department is engaged in a number of efforts and initiatives to enhance coordination among the community's governmental and service frameworks.

The **Economic & Community Development Committee** reviews matters related to economic, community and neighborhood development. The **Environment & Infrastructure Committee** reviews matters related to green space, water quality, roads, and buildings. The **Public Safety Committee** reviews matters related to public safety, including animal services, code inspection, Municipal Court, and other matters related thereto.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Columbia partners with the United Way of the Midlands (UWM), which serves as the lead HUD agency for the Midlands Area Consortium for the Homeless (MACH), and is the HUD designated Homeless Continuum of Care (CoC). UWM also administers the CoC's Homeless Management Information System (HMIS).

This group of service providers implements housing services for the homeless, as well as other organizations with an interest in preventing homelessness. Along with UWM, those involved are local non-profit agencies, local government entities, the public schools, housing authorities, law enforcement, faith communities, and financial supporters.

The partnership was created to maximize the resources available to homeless persons through the development and coordination of an effective and comprehensive continuum of care system addressing

services from homelessness prevention services outreach services, emergency shelter, transitional housing, permanent supportive housing, and permanent affordable housing.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Columbia partners with the United Way of the Midlands (UWM), which serves as the lead HUD agency for the Midlands Area Consortium for the Homeless (MACH), and is the HUD designated Homeless Continuum of Care (CoC). UWM also administers the CoC's Homeless Management Information System (HMIS). Agencies seeking ESG funds granted and administered by the SC Office of Equal Opportunity, MACH provides a certification for each applicant to the City for verification that the homeless housing and services aligns with the City's Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Lexington County Community Development
	Agency/Group/Organization Type	Housing Services - Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The CD Department coordinates the permitting and development functions for the current and future residential, commercial, and industrial interests of Lexington County. The Department also promotes community development through the Community Development Block Grant (CDBG) program and the HOME Investment Partnership Program (HOME), which are funded by the US Department of Housing and Urban Development (HUD).
2	Agency/Group/Organization	Community Relations Council
	Agency/Group/Organization Type	Housing Regional organization Planning organization Business Leaders Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Fair Housing

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Relations Council (CRC) was founded in 1964 as the primary vehicle for fostering peace and civility in the community. Business, community and civic leaders from diverse backgrounds came together to discuss and propose solutions to issues that threatened to divide the community. CRC's mission still embodies the principle of enhancing the well-being of the community by promoting harmony, mutual respect, and justice through civil dialogue and understanding. CRC recognizes the interdependency of business, community and government, and seeks to accomplish its objectives through education, collaboration, and partnership.
3	Agency/Group/Organization	UNITED WAY OF THE MIDLANDS
	Agency/Group/Organization Type	Regional organization Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	United Way of the Midlands works to determine and respond to the critical human service needs of the community. Community volunteers in three councils focused on education, financial stability and health, develop and review a community-wide needs assessment to determine key issues in the community. Based on priorities, opportunities and resources, the councils offer competitive grants to partner agencies who best address the needs. United Way of the Midlands develops partnerships with non-profit partners, businesses, community leaders and individuals to understand the conditions in each area it serves. It works to provide the programs and resources through certified partner agencies to improve the quality of life in Calhoun, Fairfield, Lexington, Newberry, Orangeburg, and Richland counties.
4	Agency/Group/Organization	Midlands Area Consortium for the Homeless
	Agency/Group/Organization Type	Housing Services - Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Midlands Area Consortium for the Homeless (MACH) represents 14 Counties across the Midlands of South Carolina, advocating for issues and initiatives that will help end homelessness. It seeks to not only connect others as a collaborative network of individuals and organizations, but most importantly, to empower clients to advocate for themselves and facilitate positive change. MACH, a non-profit organization and HUD registered Continuum of Care (CoC), is designed to provide a community solution to homelessness. It works collaboratively to reduce the time that people spend in a homeless situation while promoting self-sufficiency and independence for its clients. Since 1994, MACH has existed to serve individuals and families currently experiencing homelessness and to aid those who are at risk of becoming homeless. MACH seeks to increase collaboration between all citizens of the region to help those who are most in need.
5	Agency/Group/Organization	Columbia Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Columbia Housing Authority (CHA) mission is to meet the emerging affordable housing needs of low- to moderate income individuals and families in Columbia and Richland County while promoting self-reliance and improving quality of life. CHA currently provides affordable housing to approximately 15,000 residents in the Columbia Metropolitan area. There are over 4,000 units of housing for families of low- and moderate-incomes; most of the properties are located near bus lines, schools, churches and shopping facilities. On-site maintenance and management are provided for residents in the larger communities. Additionally, City of Columbia Police substations have been established in two communities, Gonzales Gardens and Latimer Manor.
6	Agency/Group/Organization	Home Works of America
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Home Works of America is a 501(c)(3) non-profit founded in 1996. Its mission is to show God's love by repairing homes of homeowners in need, assisting youth in their development, and empowering communities to meet the needs of their members.

7	Agency/Group/Organization	RICHLAND COUNTY
	Agency/Group/Organization Type	Service-Fair Housing Health Agency Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs HOPWA Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Columbia lies within Richland County a diverse population of more than 390,000 residents. A series of ongoing consultation meeting and special monthly meetings were held of Fair Housing event. Improved coordination of Fire and Safety as well as Zoning and Land Use plans.
8	Agency/Group/Organization	South Carolina Appleseed Legal Justice Center
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Victims of Domestic Violence Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Legal Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	South Carolina Appleseed Legal Justice Center (Appleseed) is a forceful and respected advocate for low-income South Carolinians on issues such as housing, education, hunger, public benefits, domestic violence, immigration, health care and consumer issues. Appleseed is dedicated to to effecting systemic change wherever it can do the most good and through the courthouse, legislature, administrative agencies, community and the media. It grows its impact by helping others do the same through education, training and co-counseling.
9	Agency/Group/Organization	Palmetto AIDS Life Support Services
	Agency/Group/Organization Type	Services - Housing Services-Persons with HIV/AIDS Services-homeless Services-Health Regional organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing Sponsor for HOPWA Program. Palmetto AIDS Life Support Services (PALSS) formed in 1985 to help South Carolinians fight the war against AIDS. It offers FREE services to people who have been diagnosed with or are at risk of contracting HIV/AIDS, as well as their loved ones.

10	Agency/Group/Organization	EAU CLAIRE DEVELOPMENT CORPORATION
	Agency/Group/Organization Type	Services - Housing Services-Employment Regional organization Business Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Eau Claire Development Corporation (ECDC) serves as a catalyst agency to lead and facilitate strategic development of both economically-driven commercial and community-based residential initiatives in Eau Claire/North Columbia's historic community. ECDC operates as a community-based 501(c)(3) non-profit organization whose mission of conservation and redevelopment spans across all Eau Claire/North Columbia neighborhoods with boundaries within Columbia City Council District One. ECDC's overarching goal continues to focus on revitalization efforts in Eau Claire/North Columbia that support and uplift cultural diversity, urban renewal, residential vibrancy, sound economic investments and financial prosperity.

11	Agency/Group/Organization	University of South Carolina The College of Social Work
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Service-Fair Housing Publicly Funded Institution/System of Care Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	University of South Carolina, The College of Social Work collaborates with the local, national, and international community to promote social well-being and social justice through dynamic teaching, research, and service.

12	Agency/Group/Organization	Office of Business Opportunities
	Agency/Group/Organization Type	Other government - Local Business Leaders Business and Civic Leaders Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Small businesses drive the U.S. economy by providing jobs for over half of the nation's private workforce. Yet small businesses also face many obstacles that stall or prevent their growth and development, including access to capital, effective marketing strategies, adequate accounting systems, and comprehensive business plans. The Office of Business Opportunities (OBO) uses several economic development tools to provide creative business opportunities to address many of the obstacles that face small businesses.
13	Agency/Group/Organization	CENTRAL SOUTH CAROLINA HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to the Stakeholders meeting. Habitat provides safe, decent, affordable housing for very-low income persons and families.
14	Agency/Group/Organization	TN Development Corporation
	Agency/Group/Organization Type	Housing Services - Housing Services-Employment Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	TN Development Corporation (TNDC) is bridging the perceived gap between "inexpensive" and "quality" by creating first-rate rental housing structures with long-term viability. TNDC believes that neighborhoods and families can flourish and prosper when they have a decent place to live.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Midlands Area Consortium for Homelessness(MACH)	MACH is our CoC and Blueprint on Homelessness is the plan that set the goals for our region.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Mayor and City Council of the City of Columbia wish to provide for maximum citizen participation in the development and implementation of the Annual Action Plan in accordance with the objectives of the Housing and Community Development Act of 1974.

The public notice was posted in the “State Newspaper” on April 9, 2017; the comment period began on April 10, 2017 and ended on May 11, 2017. In addition, the Annual Action Plan draft and Community Development and Stakeholders Questionnaire were available on the City’s website and at the Community Development Office, at 1225 Lady Street, Suite 102, Columbia, SC 29201

The City of Columbia Citizen Participation Plan encourages participation of all residents, especially the low and moderate-income population. Formal and informal approaches are used each year in the assessment process to provide adequate opportunities for citizens to participate in the development of the Consolidated Plan and the Annual Action Plans. These actions include placing advertisements in the local newspapers, meetings with stakeholders, community forums, social media and appointment of citizens to the Citizens Advisory Committee (CAC) by City Council, and public hearings at televised city council meetings.

The CAC consists of seven (7) members, with at least one member from each of the four (4) City Council Districts and was established through the adoption of a resolution on August 6, 1975, which outlined the Committee’s responsibilities. Meetings are held on the second Tuesday of each month and their responsibilities include an annual review of performance of federal programs, CDBG, HOME and HOPWA. Meetings are advertised to the public via postings at City buildings with high traffic and on the City’s webpage. All meetings are held in accessible locations. The grassroots organization, Columbia Council of Neighborhoods (CCN) has grown into a large umbrella organization with over one hundred and sixteen (116) neighborhoods. The Community Development Department assigns a staff member as Community Liaison to assist with the dissemination of information regarding city services, addressing neighborhood and community priorities needs within the four (4) City Council Districts.

Notice of these meetings was published in The State newspaper, distributed by email to Columbia Council of Neighborhood members, posted on the City website www.columbiasc.net and on the city’s building at 1225 Lady Street, Columbia, SC. In addition, a Fair Housing assessment

survey was posted on the City's website to invite citizens throughout the City to comment on needs in their community and results are listed below. All public comments received are submitted to HUD as a part to the Annual Action Plan. See Appendix A.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Community Engagement Forum & CCN Meeting	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Large response to Forum and CCN Meeting.	Included in AAP	All comments received	
2	Stakeholders Survey	Non-targeted/broad community Community Partners, Agencies, City Departments & Continuum of Care	A variety of City Depts, PH, CoC, Volunteer agencies, and city partners attended/Total 10 City Dept/CBO/PHA/VoAds attended.	Community Needs Assessment of Unmet Needs	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Press Conference for CD Week	Non-targeted/broad community Stakeholders & Partners	HUD Regional Office/City Admin & Depts/Public Agencies/3 TV stations/large viewing audience-general public - Total of 25 attended the press conference.	Information was provided about CDBG & HOME Entitlement Programs, Awareness of HUD funding for community projects & activities. When will CDBG-DR funds arrive and what will they be used for. Mayor responded - no date given and for areas of City that were severely impacted by the flood.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	CD Block Party	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Business	Approximately 250 - 300 Citizens at block party and cookout received information about CD services and projects and provided input on Columbia's Needs. Games played to educate on Fair Housing.	Public service needs, healthcare, housing, job services, livable wages.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Columbia Channel 2 - City Talk	Non-targeted/broad community All Citizens	Columbia viewing audience	Information was provided on Community development needs assessments and upcoming opportunities to voice opinions.	Information was provided.	
6	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community All Citizens	Public Notice Posted for 2 Public Hearings	Public Hearing on April 21, 2016 - Well attended Public Hearing on May 3, 2016 - City Council Attendance	All comments accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

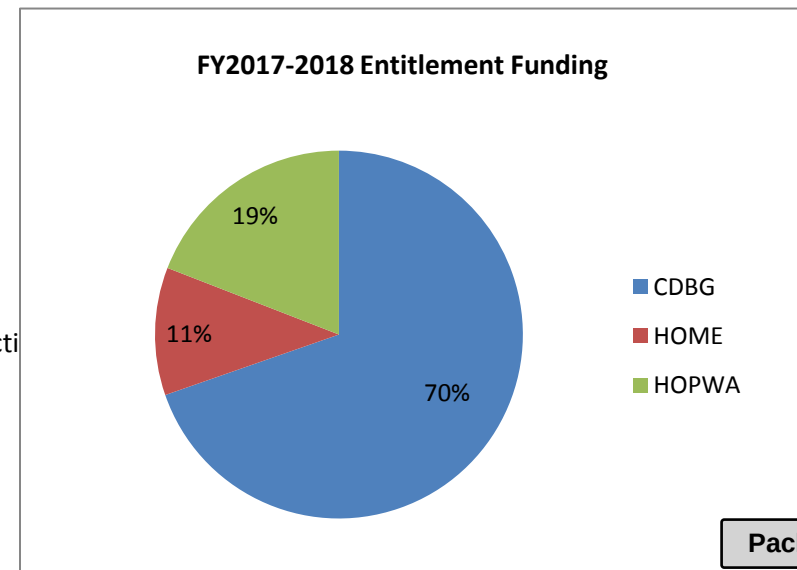
Initiatives identified in the 2015-2019 Con Plan will be implemented through the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Housing Opportunities for Persons with Aids (HOPWA) programs during program year 2017. The City of Columbia anticipates **\$6,044,212** in total revenue for activities and programs between all federal programs. Community Development anticipates having **\$4,210,717** in CDBG revenue available for FY2017-2018 programs from the following sources:

- \$940,783 New Entitlement (FY2017)
- \$365,220 – Prior Year Entitlement (FY2015 & FY2016)
- \$2,904,714 in Program Income/Revolving Loan Fund (PI/RLF)

This includes \$1 million in RLF/PI that has been set aside for the CDBG-Disaster Recovery Housing Minor Repair Program. For the HOME Program, the City estimates a total of **\$678,829** in revenue for programs including \$428,829 in 2017 entitlement funds and \$250,000 in program income. Additionally for HOPWA, **\$1,154,666** in 2017 entitlement is estimated with no additional sources of revenue. Over Ninety-five (95%) percent of the designated funds for CDBG are estimated to be expended to

Rev.3

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2017



assist Low-Moderate Income (LMI) persons. The city also anticipates leveraging a minimum of \$53,364 or 12.5% in private matching dollars for the required HOME match for the homebuyer assistance program. CDBG funding makes up is 70%, HOPWA makes 19% and HOME makes 11% of the overall source of entitlement funding available to the City of Columbia for the 2017-2018 fiscal year.

Priority Table

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	940,783	\$2,904,714	365,220	4,210,717	1,709,217	Program Income/Revolving Loan Fund

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	428,829	250,000	0	678,829	844,171	
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,154,666	0	0	1,154,666	2,490,668	

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Utilizing CDBG, HOME and HOPWA funding, the City of Columbia leverages over \$11 million annually from various sources including

Housing Loans, Homeless Services for the Inclement Weather Center, Façade Improvement Projects, Commercial Revolving Loan Fund (CRLF), HOPWA Sponsors and other community investment projects and initiatives. Additionally, the Community Development Housing Division has received over \$10,000 million in bank commitments from various sources for its housing initiative for a three year period. These resources include private lenders such as First Citizens, Security Federal Bank, Bank, Branch & Trust, National Bank of South Carolina, South Carolina Bank and Trust and Palmetto Citizens Federal Credit Union.

Also, HOME match is satisfied through private lenders contributions to the City's affordable housing loan program for homebuyers. The City partners with six (6) local lenders that provide mortgage financing to eligible borrowers at reduced interest rates. Match is calculated using the difference between the interest rate the borrower is receiving through obtaining the City's financing and the interest rate that they would have normally received if they had received financing solely through the partner lender. The difference in payment over the life of the loan is what the City uses as match requirement. The city is required to leverage a minimum of \$53,364 or 12.5% in private matching dollars for HOME assisted activities during the Federal reporting period.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

This does not apply.

Discussion

The City also uses Revolving Loan funds that help carry out the priority needs and activities identified in the Consolidated Plan and this Annual Action Plan. Revolving loan funds are separate funds (independent of other CDBG program accounts) set up for the purpose of carrying out specific activities.

The City of Columbia also provides in-kind services, general funds for operating costs, furnishings and equipment, and real property to carry out the activities identified in the Consolidated Plan and this Plan. City funds have been used to establish a General Fund Revolving Loan Funds separate from federal dollars that have leveraged over \$10 million private bank funds over the last five years. City general funds are used for a variety of city projects in which CDBG funds are proposed. Projects include street repaving, park improvements, and economic development. Additionally, the Community Development Department will solicit sponsorship revenue to support the many community programs and trainings that are held during the program year.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Homebuyer Opportunities	2015	2019	Affordable Housing		Improving Affordable Housing Options		Homeowner Housing Added: 25 Household Housing Unit Direct Financial Assistance to Homebuyers: 25 Households Assisted
2	Increase and Improve Affordable Rental Supply	2015	2019	Affordable Housing Homeless		Improving Affordable Housing Options		Rental units constructed: 20 Household Housing Unit Rental units rehabilitated: 20 Household Housing Unit
3	Assist Homeowners with Needed Repairs	2015	2019	Affordable Housing		Improving Affordable Housing Options Providing for Suitable Living Environments		Homeowner Housing Rehabilitated: 12 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Provide for Special Needs Housing Opportunities	2015	2019	Affordable Housing		Improving Affordable Housing Options		Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted Homeless Person Overnight Shelter: 50 Persons Assisted Homelessness Prevention: 150 Persons Assisted HIV/AIDS Housing Operations: 50 Household Housing Unit
5	Promote Fair Housing	2015	2019	Affordable Housing		Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers		Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
6	Provide Support to New and Expanding Businesses	2015	2019	Non-Housing Community Development		Expanding Economic Opportunities		Jobs created/retained: 15 Jobs Businesses assisted: 20 Businesses Assisted
7	Provide Job Training & Job Placement Services	2015	2019	Non-Housing Community Development		Expanding Economic Opportunities		Public service activities other than Low/Moderate Income Housing Benefit: 35 Persons Assisted Businesses assisted: 10 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Improve Access to Economic Opportunities	2015	2019	Non-Housing Community Development		Expanding Economic Opportunities		Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted Businesses assisted: 25 Businesses Assisted
9	Improve Access to Housing Opportunities	2015	2019	Affordable Housing Non-Housing Community Development		Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers		Public service activities for Low/Moderate Income Housing Benefit: 300 Households Assisted
10	Reduce Vacancy and Blight	2015	2019	Non-Housing Community Development		Improving Affordable Housing Options Providing for Suitable Living Environments		Buildings Demolished: 15 Buildings Housing Code Enforcement/Foreclosed Property Care: 15 Household Housing Unit
11	Reduce Hazards in Homes	2015	2019	Affordable Housing		Improving Affordable Housing Options		Rental units rehabilitated: 5 Household Housing Unit Homeowner Housing Rehabilitated: 12 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Improve Services, Facilities, & Infrastructure	2015	2019	Non-Housing Community Development		Providing for Suitable Living Environments		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
13	Increase Capacity of Service Providers	2015	2019	Non-Housing Community Development		Improving the Capacity of Area Service Providers		Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Homebuyer Opportunities
	Goal Description	Utilizing a number of strategies and working with a variety of community partners, the City hopes to provide homeownership opportunities for low and middle income residents of the community.
2	Goal Name	Increase and Improve Affordable Rental Supply
	Goal Description	The City will continue to support the development and/or the rehabilitation of affordable rental housing throughout the jurisdiction.

3	Goal Name	Assist Homeowners with Needed Repairs
	Goal Description	The City of Columbia will provide assistance to low to moderate income homeowners experiencing physical housing problems that pose immediate health and safety dangers to the occupants and/or surrounding properties. Furthermore, assistance may be provided to homeowners who are in need of substantial rehabilitation and major repairs to their homes. The City will also provide homeowners with assistance to complete minor repairs and/or painting. This assistance may be provided through other nonprofit housing partners, grants, loans, deferred loans or some combination of these options.
4	Goal Name	Provide for Special Needs Housing Opportunities
	Goal Description	The City will provide support for the development of permanent housing with supportive services that address the needs of individuals with physical and/or mental disabilities as well as those persons living with HIV/AIDS and persons who are homeless or were formerly homeless and those that are at risk of becoming homeless.
5	Goal Name	Promote Fair Housing
	Goal Description	The City will continue to ensure compliance with Fair Housing by annually reviewing its operations and assessing any Impediments to Fair Housing Choice. As impediments are identified, the City will work with its partners to address these impediments and remove any barriers to fair and affordable housing. The City will continue to provide for a community education program and promote fair housing as a part of all of its housing related activities. Furthermore, the City will continue to support a fair housing hotline that provides information regarding fair housing issues and assists persons who feel that they may have been victims of housing discrimination.
6	Goal Name	Provide Support to New and Expanding Businesses
	Goal Description	The City will provide support to community businesses to expand and create more jobs throughout the community.

7	Goal Name	Provide Job Training & Job Placement Services
	Goal Description	The City of Columbia will continue to provide support for job training programs as well as job placement services offered by community partner organizations.
8	Goal Name	Improve Access to Economic Opportunities
	Goal Description	In an effort to improve access to jobs and economic opportunity, the City of Columbia (or its partners) offers assistance with transportation, microenterprise loans, business development initiatives, commercial facade improvements, as well as a host of other programs and services.
9	Goal Name	Improve Access to Housing Opportunities
	Goal Description	Improving access to affordable housing opportunities is an important goal for the City. Through a variety of programs and services, the City and its partners, provide financial literacy training, credit counseling, Individual Development Account programs as well as transportation services in an effort to improve housing options and opportunities for low to moderate income families throughout the City.
10	Goal Name	Reduce Vacancy and Blight
	Goal Description	The City will utilize HUD funding, along with non-federal sources, to reduce vacancy and blight throughout the jurisdiction. This may include demolition, rehabilitation and/or reconstruction of long-neglected commercial or residential properties.
11	Goal Name	Reduce Hazards in Homes
	Goal Description	The City incorporates the reduction of hazardous and unsafe conditions, in residential properties, into all of its housing programs. This includes the reduction of Lead-Based Paint, Mold and Asbestos in homes throughout the jurisdiction.
12	Goal Name	Improve Services, Facilities, & Infrastructure
	Goal Description	The City will continue to provide funding for the improvement and availability of public services, facilities and infrastructure throughout the jurisdiction.

13	Goal Name	Increase Capacity of Service Providers
	Goal Description	Each year, through a competitive funding process, the City provides funding to local non-profit organizations and public service agencies in an effort to improve their capacity and services for the citizens of Columbia.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

77 households total extremely low – 35, low-income -20 and mod-low income-22 .

AP-35 Projects – 91.220(d)

Introduction

The City of Columbia's CDBG, HOME and HOPWA programs provide funding for projects within the City limits. During the 2017 Program Year, the City will focus its CDBG funding efforts on streamlining impact in specific target areas of redevelopment. City Council has directed efforts in four (4) "prioritized" target areas. Additionally, City Council proposes to limit access to the FY 2017-2018 CDBG entitlement funding to the City of Columbia non-profit Development Corporations and to City Departments. These funds can be utilized for two (2) categories of eligible programs/activities: Public Service and Non-Public Service.

The City will focus its HOME funding on affordable housing through homeowner and rental acquisition, rehabilitation, and new construction; rental housing development for Community Housing Development Organizations (CHDO), and homeownership through the City Lender Housing Loan Program. HOPWA funds will continue to address the priority needs for permanent housing and to increase housing stability for special needs populations, persons with HIV/AIDs.

#	Project Name
1	CDBG: Administration
2	CDBG: Public Services
3	CDBG: Economic Development
4	CDBG: Acquisition & Demolition
5	CDBG: Infrastructure
6	CDBG: Housing Loans & Rehabilitation Programs(508)
7	HOME: Administration
8	HOME: CHDO Set-Aside
9	HOME: Affordable Housing Loans
10	HOME: Acquisition, Rehabilitation and New Construction Activities
11	HOPWA: Administration
12	HOPWA: Resource ID
13	HOPWA: Columbia Housing Authority
14	HOPWA: Palmetto AIDS Life Support Services
15	HOPWA: The Cooperative Ministries
16	HOPWA: Upper Savannah Care Consortium.
17	HOPWA: USC Department of Medicine

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Columbia responds to the needs expressed in the community forums and on the community surveys by citizens who state that revitalizing neighborhoods and preserving the existing

housing stock are critical.

To improve the quality of life of all citizens in Columbia, the Community Development Department will address both the need for additional affordable homebuyer and rental units. Because the lower income households are more heavily burdened with housing costs, rental housing will be developed and rehabilitated. Elderly and low income homeowners will benefit from housing rehabilitation to improve housing quality. Economic Development activities such as façade improvement, commercial retention loan program or commercial safety enhancement programs play important roles in improving quality of life.

Fulfilling its mission of providing a holistic approach to community development, the City will continue to engage community partners to provide access to job training for veterans and the underserved, afterschool programs to serve homeless families, acquisition and demolition of vacant residential structures to enhance the aesthetics of the neighborhoods plagued with vacant and abandoned homes; and sidewalk and storm drain improvement projects in a targeted redevelopment areas that will provide safety and community improvement to neighborhoods.

The City will continue to provide low-moderate income individuals and families the opportunities for increased personal wealth through banking access for the unbanked and underbanked; to experience a better quality of life through an individual development account (IDA) program or affordable transportation for employed LMI individuals and families.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	CDBG: Administration
	Target Area	Citywide
	Goals Supported	Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Providing for Suitable Living Environments
	Funding	CDBG: 266.475
	Description	General Administration of CDBG Program.
	Target Date	7/1/17 – 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	Over 133,000 residents live in Columbia and over 2,500 low to moderate income households or families will benefit from the successful management and operations of the CDBG programs and services. .
	Location Description	Jurisdiction wide program administration

	Planned Activities	General Administration (\$252,498) Citizen Participation (\$4,422) Fair Housing (\$5,000) Community Liaison (\$47,171)
2	Project Name	CDBG: Public Services
	Target Area	City wide
	Goals Supported	Provide Job Training & Job Placement Services Improve Access to Economic Opportunities
	Needs Addressed	Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
	Funding	CDBG: \$238,617
	Description	CDBG funded public service activities.
	Target Date	7/1/17 – 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	Over 135 low-moderate income families will benefit from CDBG public services.
	Location Description	Jurisdiction wide public service activities

	Planned Activities	Autos for Opportunities (\$47,416) Bank On/Financial Literacy (\$13,617) Individual Development Account (IDA) (\$25,000) Fannie's House- Human Trafficking Prevention/Awareness (\$21,584) Office of Business Opportunities – Establish Food CO-OP (\$21,000) Fast Forward – Work Skills Training for Veterans (\$10,000) Trinity Housing/Homeless No More – After School/Summer Camp Program (\$50,000) Columbia Housing Authority – Youth Build Program (\$50,000)
3	Project Name	CDBG: Economic Development
	Target Area	Booker Washington Heights & Farrow Road Business Corridor
	Goals Supported	Improve Access to Economic Opportunities
	Needs Addressed	Expanding Economic Opportunities
	Funding	CDBG: \$175,000
	Description	CDBG funded economic development activities
	Target Date	7/1/17 – 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 18 businesses will be assisted and 12 jobs retained for low to moderate income persons.
	Location Description	Booker Washington Heights/Beltline & Farrow Road Business Corridor

	Planned Activities	Office of Business Opportunities – Façade Improvement & Commercial Retention Loan Program (\$100,000) Columbia Empowerment Zone – Commercial Safety Program (\$75,000)
4	Project Name	CDBG: Acquisition & Demolition
	Target Area	Booker Washing Heights & King/Lyon St. Redevelopment Areas
	Goals Supported	Improve Access to Housing Opportunities Reduce Vacancy and Blight
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	HOME: \$353,000
	Description	CDBG funded acquisition & demolition of vacant residential/commercial structures.
	Target Date	7/1/17 -6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 15-20 residential and commercial structures will be demolished
	Location Description	Booker Washington Heights – Carver St area & King/Lyon Redevelopment area at King St. from Millwood to Kershaw St.
	Planned Activities	Columbia Housing Development Corporation (CHDC) – Booker Washington Heights Acquisition & Demolition Project (\$198,000) Columbia Development Corporation (CDC) – King/Lyon Street Redevelopment Acquisition & Demolition Project (\$155,000)
5	Project Name	CDBG: Infrastructure

	Target Area	Farrow Road Business Corridor & Edisto Court Redevelopment Area
	Goals Supported	Improve Access to Economic Development Opportunities Improve Access to Quality living Environment
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	CDBG: 467,068
	Description	CDBG funding site preparation, sidewalk and storm drain improvements
	Target Date	7/1/17 -6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	Estimate over 1500 LMI households will benefit in the redevelopment area
	Location Description	5406 Farrow Rd. /Beltline Rd/Wiley St from Superior St. to Edisto St.
	Planned Activities	Eau Claire Development Corporation (ECDC) - Farrow Road Project (\$200,000) Columbia Development Corporation (CDC) – Edisto Court Sidewalk/Storm Drain Improvement Project (\$110,000) Columbia Empowerment Zone (CEZ) – Sunset Hotel Site Development Project – (\$146,318)
6	Project Name	CDBG: Housing Loan & Rehabilitation (508)
	Target Area	City Wide
	Goals Supported	Provide Homebuyer Opportunities Improve Access to Housing Opportunities

	Needs Addressed	Improving Affordable Housing Options Providing Suitable Living Environments
	Funding	HOME: \$2,683,782 RLF/PI
	Description	CDBG funded housing loans for eligible homebuyers and homeowners
	Target Date	7/1/17 -6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	1218 families or households at or below 80% AMI will benefit from these activities.
	Location Description	Jurisdiction wide CDBG funded housing loans for families or individuals at or below 80% AMI.
	Planned Activities	Housing Rehab (Adm & Operations) (\$173,782) City Lender I Loan Program/Down payment Assistance (\$600,000) Maintenance Assistance Program (MAP) (\$300,000) Affordable Housing Loan Program (\$610,000) CDBG-DR Housing Minor Repair Program (\$1,000,000)
7	Project Name	HOME: Administration
	Target Area	City wide
	Goals Supported	Promote Fair Housing Provide Homebuyer Opportunities Increase & Improve Affordable Rental Supply Improving Affordable Housing Options

	Needs Addressed	Improve Affordable Housing Options Provide for Suitable Living Environments
	Funding	HOME: \$42,610
	Description	HOME funded general administration activities
	Target Date	7/1/17 -6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 500 low-mod income families will benefit from the proper administration of HOME funding.
	Location Description	Jurisdiction wide HOME funded administrative activities.
	Planned Activities	Home Administration (Operations) (\$42,610)
8	Project Name	HOME: CHDO Set-Aside
	Target Area	Citywide
	Goals Supported	Provide for Homebuyer Opportunities Promote Fair Housing Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	HOPWA: \$64,324
	Description	HOME: CHDO set-aside activities. Required 15% of HOME funding.
	Target Date	7/1/17 - 6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	5 families or households at or below 80% AMI will benefit from these CHDO activities.
	Location Description	Jurisdiction wide CHDO activities.
	Planned Activities	CHDO Set Aside (15% of Entitlement) = \$64,324
9	Project Name	HOME: Affordable Housing Loans
	Target Area	Citywide
	Goals Supported	Provide Homebuyer Opportunities Promote Fair Housing
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments
	Funding	HOME: \$401,675
	Description	HOME funded affordable housing loans for eligible homebuyers.
	Target Date	7/1/17 - 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	20 families or households at or below 80% AMI will benefit from these activities. .
	Location Description	Jurisdiction wide HOME funded housing loans for families or individuals at or below 80% AMI.
	Planned Activities	Affordable Housing Loans @ 80% below AMI - \$401,675
10	Project Name	HOME: Acquisition, Rehabilitation and New Construction
	Target Area	Citywide

	Goals Supported	Assist Homeowners with Needed Repairs Promote Fair Housing Reduce Vacancy and Blight Reduce Hazards in Homes
	Needs Addressed	Improving Affordable Housing Options
	Funding	HOME: \$223,550
	Description	HOPWA funded supportive services offered by Palmetto AIDS organization.
	Target Date	7/17/- 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	HOME funded acquisition, rehabilitation and new construction activities to increase affordable housing options for the residents of Columbia.
	Location Description	Jurisdiction wide HOME funded housing loans for families or individuals at or below 80% AMI. .
	Planned Activities	Residential Acquisition/Rehabilitation/New Construction (PI) \$223,550
11	Project Name	HOPWA: Administration
	Target Area	Columbia EMSA – Calhoun, Fairfield, Kershaw, Lexington, Richland , Saluda Counties
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
	Funding	HOPWA: \$34,217
	Description	General Administration and training opportunities for HOPWA related projects and activities.

Rev.3

DRAFT- Annual Action Plan
2017

50

	Target Date	7/1/17- 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 low to moderate income households will benefit from the proper administration of the HOPWA program.
	Location Description	Jurisdiction wide includes the Columbia EMSA
	Planned Activities	General administration of HOPWA related projects and activities. \$34,217
12	Project Name	HOPWA: Resource ID
	Target Area	Columbia EMSA – Calhoun, Fairfield, Kershaw, Lexington, Richland , Saluda Counties
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving the Capacity of Area Service Providers
	Funding	HOPWA: \$6,900
	Description	Training opportunities for HOPWA related projects and activities
	Target Date	7/1/17 - 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 low to moderate income households will benefit from training opportunities.
	Location Description	Jurisdiction wide Columbia EMSA (Saluda County) supportive services and STRMU for persons with HIV/AIDS
	Planned Activities	General HOPWA training for administration and local sponsors. \$6,900

13	Project Name	HOPWA: Columbia Housing Authority
	Target Area	Columbia EMSA – Lexington & Richland Counties
	Goals Supported	Provide for Special Needs Housing Opportunities Improve Access to Housing Opportunities Increase Capacity of Service Providers
	Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
	Funding	HOPWA: \$407,756
	Description	HOPWA funded TBRA provided by the Columbia Housing Authority.
	Target Date	7/1/17 – 6/30/18
	Estimate the number and type of families that will benefit from the proposed activities	72 households will benefit from the TBRA services offered by the Columbia Housing Authority.
	Location Description	Richland and Lexington counties for TBRA services.
	Planned Activities	CHA-1 – TBRA/HCV Program (\$302,828 CHA-3 – TBRA/Homeless Program (\$104,928)
14	Project Name	HOPWA: Palmetto AIDS Life Support Services
	Target Area	Columbia EMSA – Calhoun, Fairfield, Kershaw, Lexington, Richland , Saluda Counties
	Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Increase Capacity of Service Providers

Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
Funding	HOPWA: \$219,205
Description	HOPWA funded supportive services offered by Palmetto AIDS organization.
Target Date	7/1/17 – 6/30/18
Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 low to moderate income persons or households will benefit from the proposed HOPWA supportive services activities.
Location Description	Jurisdiction wide Columbia EMSA for HOPWA supportive services.
Planned Activities	Palmetto AIDS Life Support Services (Supportive Services/Administration/Resource ID) - \$219,205

15 Project Name	HOPWA: The Cooperative Ministries
Target Area	Columbia EMSA – Calhoun, Fairfield, Kershaw, Lexington, Richland , Saluda Counties
Goals Supported	Provide for Special Needs Housing Opportunities Promote Fair Housing Improve Services, Facilities, & Infrastructure Increase Capacity of Service Providers
Needs Addressed	Improving Affordable Housing Options Improving the Capacity of Area Service Providers
Funding	HOPWA: \$212,626
Description	HOPWA funded short term emergency solutions for persons with HIV/AIDS. This program is offered by The Cooperative Ministries.
Target Date	7/1/17 – 6/30/18
Estimate the number and type of families that will benefit from the proposed activities	An estimated 85 low to moderate income persons will benefit from the short term emergency solutions services.
Location Description	Jurisdiction wide housing related services for persons with HIV/AIDS.
Planned Activities	HOPWA funded short term emergency solutions for persons with HIV/AIDS. Financial Assistance is offered by The Cooperative Ministries. \$212,626
16 Project Name	HOPWA: Upper Savannah Care Consortium.
Target Area	Columbia EMSA – Saluda County
Goals Supported	Improve Services, Facilities, & Infrastructure Increase Capacity of Service Providers
Needs Addressed	Improving the Capacity of Area Service Providers

Rev.3

DRAFT- Annual Action Plan
2017

54

Funding	HOPWA: \$21,634
Description	HOPWA funded supportive services offered by the Upper Savannah Care Consortium
Target Date	7/1/17 - 6/30/2018
Estimate the number and type of families that will benefit from the proposed activities	An estimated 10 low to moderate income persons will benefit from these services.
Location Description	Jurisdiction wide Columbia EMSA (Saluda County) supportive services and STRMU for persons with HIV/AIDS
Planned Activities	Upper Savannah Care Services (Supportive Services/Administration/STRMU) - \$21,634
17 Project Name	HOPWA: USC Department of Medicine
Target Area	Columbia EMSA – Calhoun, Fairfield, Kershaw, Lexington, Richland , Saluda Counties
Goals Supported	Provide for Special Needs Housing Opportunities Improve Access to Housing Opportunities Increase Capacity of Service Providers
Needs Addressed	Improving Affordable Housing Options Providing for Suitable Living Environments Improving the Capacity of Area Service Providers
Funding	HOPWA: \$324,212
Description	HOPWA funded supportive services offered by the University of South Carolina Department of Medicine.
Target Date	7/1/17 - 6/30/18

Estimate the number and type of families that will benefit from the proposed activities	An estimated 150 low to moderate income persons will benefit from these supportive services.
Location Description	Jurisdiction wide Columbia EMSA supportive services for persons with HIV/AIDS.
Planned Activities	University of South Carolina Dept. of Medicine - (Supportive Services/Administration/STRMU/PHP) - \$324,212

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

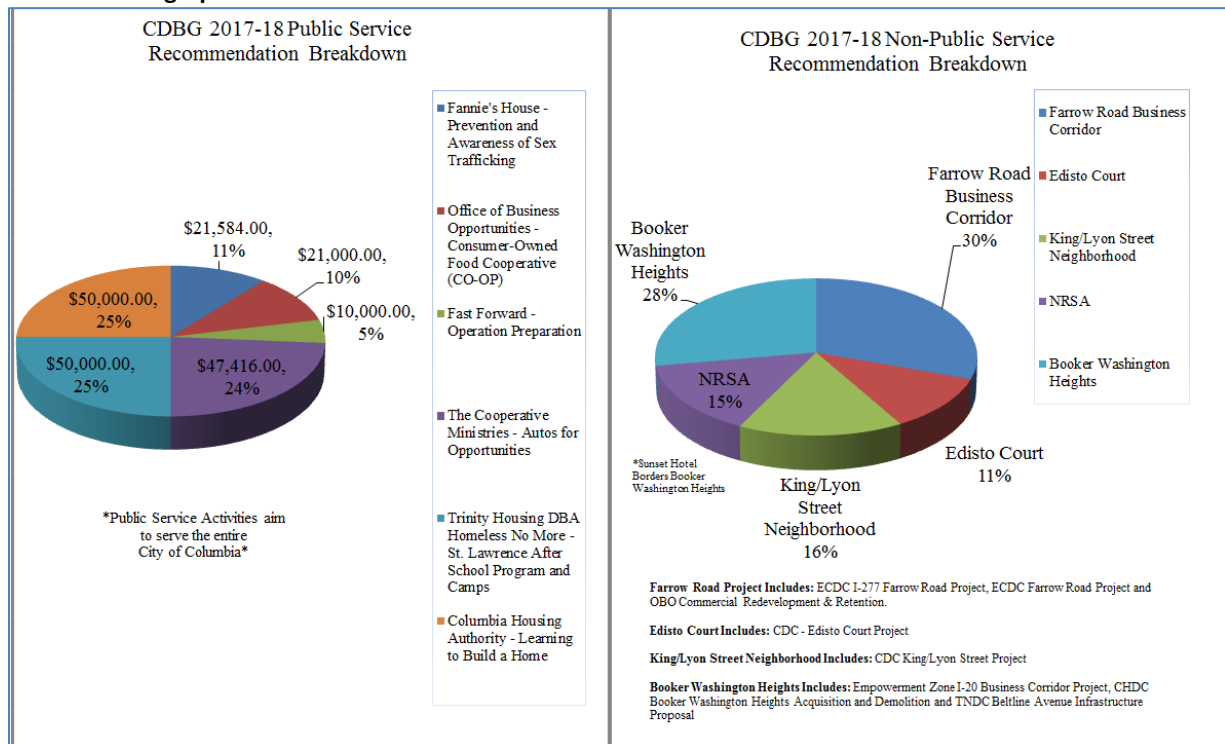
CDBG funds are allocated to projects that benefit low and moderate income persons and/or areas. For FY2017-2018 City Council is proposing to concentrate the impact of CDBG funding for FY 2017-18, by streamlining the existing targeted redevelopment areas for CDBG funding from eight (8) to the four (4) “prioritized” Redevelopment Areas as follows:

- Booker Washington Heights Redevelopment Area
- King/Lyon Street Redevelopment Area
- Farrow Road Business Corridor (a section of Eau Claire Redevelopment Area)
- Edisto Court Redevelopment Area

Additionally, City Council proposes to limit access to the FY 2017-2018 CDBG entitlement funding to the City of Columbia non-profit Development Corporations and to City Departments. These funds can be utilized for two (2) categories of eligible programs/activities: Public Service and Non-Public Service.

HOME funds are allocated to eligible beneficiaries (at or below 80% of AMI) throughout the corporate city limits. HOPWA funds are allocated throughout a six-county area. However, the City targets funds to those neighborhoods with the highest concentration of need for affordable housing and community and economic development.

Table 10 - Geographic Distribution



Rationale for the priorities for allocating investments geographically

City of Columbia is proposing to obligate CDBG funding over the next two fiscal years for the City's Booker-Washington/Lyon-King/Farrow Road Redevelopment Initiative to begin with FY2017-2018.

Discussion

The Redevelopment area designation is done through local discussion with the neighborhood communities that desire to have federal funds make a positive impact in their communities. Also, neighborhoods must be within a low- to moderate-income (at least 51%) census tract area as defined by HUD. Although these areas are the focus of funding priorities, no one area is ranked higher than the other for funding consideration.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

HOME funds will be used to provide Affordable Housing loans at low interest rates for eligible homebuyers that are 80% and below the area median income level. There will be an appropriate amount of match dollars leveraged.

The City of Columbia has developed new HOME Guidelines intended to encourage the effective use of funds through three (3) HOME eligibility program activities; Competitive Rental Housing Activity, non-competitive Rental Housing Activity, and non-competitive Homeownership Activity.

One Year Goals for the Number of Households to be Supported	
Homeless	200
Non-Homeless	110
Special-Needs	70
Total	380

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	45
Rehab of Existing Units	40
Acquisition of Existing Units	10
Total	115

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Columbia Community Development Department continues to prioritize the creation of quality, affordable housing as an integral component of its development programs. Over the last five years, the City created partnerships with several local banks (BB&T, NBSC, First Citizens, South Carolina Bank and Trust, Security Federal and Palmetto Citizens Federal Credit Union) to produce over \$70 million in financing. The City will continue this initiative and seek to develop new partnerships with local lenders for leveraged private dollars.

The City revised its City Lender I program to lower the down payment to \$1,000 with a maximum loan of \$138,000. Additionally, the City Employee Lender program provides up to 25% financing for

a home loan.

The City of Columbia will continue Maintenance Assistance Program or (M.A.P) for qualified homeowners with up to \$15,000 for a forgivable loan over 5 years for energy efficiency repairs. New funding will be allocated to this program and be used during FY2017-2018. Homeowners must reside in the designated targeted redevelopment areas in the City.

AP-60 Public Housing – 91.220(h)

Introduction

The Columbia Housing Authority is an autonomous agency, designated by Internal Revenue Service as a 509(a) tax-exempt public charity. Its mission is to meet the emerging affordable housing needs of low to moderate-income individuals and families in Columbia and Richland County while promoting self-reliance and improving their quality of life.

The City of Columbia will continue to partner with Columbia Housing Authority to provide safe, affordable housing. The City supports Columbia Housing Authority's plan for homeownership education and counseling and the use of Section 8 vouchers for homeownership. Columbia Housing Authority plans to increase homeownership with 25 new homebuyer families. The City also supports the Housing Authority's use of Continuum of Care Supportive Housing Program funds for 25 units of permanent supportive housing for homeless persons.

Actions planned during the next year to address the needs to public housing

The CHA completed its Choice Neighborhood Initiative (CNI) Planning Grant in 2014 and in 2015, was approved by HUD to demolish Gonzales Gardens one of two remaining barrack-style public housing communities remaining within the City of Columbia. The relocation process is complete and demolition will begin in 2017. The demolition will be funded by the City of Columbia's Neighborhood Improvement Program (NIP) which is funded through the State of South Carolina. During the last three years, the CHA has added over 500 units of affordable housing (Fallings Springs, Capital Heights, Bayberry Mews, and North Pointe Estates). CHA is developing another 100 units of affordable housing (Lorick Place) and continues to identify, purchase, and renovate affordable housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

See section on Residents Executive Council and section on Homeownership Programs.

Additionally, the CHA currently has 74 homeowners using a Section 8 Housing Choice Voucher. The CHA was one of the first PHAs in the state to begin this program and it continues to be very successful.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

CHA is a High-Performing Housing Authority and has a multitude of innovative programs for the residents to grow beyond public housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Columbia plans to actively participate in the local Continuum of Care, Midlands Area Consortium for the Homeless (MACH) by attending monthly planning meetings and engaging in community discussions of addressing the needs and gaps in services for the homeless and those at risk of homelessness. The City will use General funds to provide financial assistance and case management to persons at risk of homelessness to maintain their housing stability or person who are currently experiencing homelessness to secure housing stability.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In program year 2017 the City projects to spend General Fund dollars for Homeless Services. The City establish a full-time Homeless Coordinator position that focuses on homeless needs and other areas of service such as meals, case management, transportation, housing (to include shelter), intake or triage and employment.

Additionally, at this time the final budget has not been approved to support the Midlands Housing Alliance, Transitions or the Housing First Program with General Fund dollars in the FY2017-18.

Addressing the emergency shelter and transitional housing needs of homeless persons

The United Way of the Midlands, City staff, Midlands Housing Alliance (Transitions) and Salvation Army operates the Inclement Weather Center(IWC) from November 1, 2016 through the end of March 2017 the facility was prepared to serve 180 adult men and women with additional costs available to supplement the beds to the 240-person maximum occupancy. Additionally, the city annually supports the Midlands Housing Alliance, Transitions and the Housing First Program with General Fund dollars. The City partners with the Midlands Housing Alliance, Transitions, a year-round facility that provides shelter for homeless at all stages including the chronically homeless with support services and case management to connect to resources that lead to permanent housing. This facility has a day center that meets the needs of mail, showers, computer and job search assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for

homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Over the last five years, the City has funded a Housing First Pilot Program model of permanent housing in cooperation with the University Of South Carolina School Of Medicine and the Columbia Housing Authority. These funds have provided 25 units per year or more of permanent housing and intensive supportive services to chronically homeless persons. These services reduce the need for emergency room care at local hospitals, improve the income potential of the clients served, and assist in the maintenance of housing stability. The most recent point in time count of the homeless in Columbia reported 835 and of those counted, 158 were chronically homeless persons. Housing First outreach workers have provided services to over 600 homeless persons in the last 24 months. There is a continued need to provide ongoing supportive services for the chronic homeless as well as homeless experiencing homelessness due to economic or live changing circumstances. .

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly *funded* institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The United Way of the Midlands and Midlands Area Consortium for the homeless (MACH) offer homeless prevention services to help families stay in their current housing. MACH also helps individuals who are exiting institutions of care. MACH's mission has been to collaborate with local organizations and stakeholders to address homelessness in central South Carolina. Since August the agencies in the MACH district have served 1,389 in emergency shelters and 1,003 in transitional housing. As a district there are obstacles that hinder agencies from helping more individuals experiencing homelessness.

Discussion

Although the City of Columbia does not receive Emergency Solution grant funds, it does certify that the service agencies that receive the funds are in compliance with the City's Consolidated Plan. The following agencies help extremely to low income individuals and families avoid becoming homeless and provide supportive services to help address social needs:

The Family Shelter (2411 Two Notch Road)-Funds are requested for facility expenses that aide in the continuation and expansion of program to assist homeless families with permanent housing placement and provide group sessions to address self-esteem and parenting issues, develop pre-employment skills. The shelter serves homeless families with teens up to 17. Funds include annual salary for a part-time custodian.

St. Lawrence Place (2400 Waites Road)-Funds are requested for continuation of case management including support services, life skills, and transitional housing to enable homeless families to achieve independent living as productive members of the community. Funds are utilized for services to the residents that currently include vocational and educational counseling, family counseling, after school and summer childcare, and tutoring. No funds requested for Preventative Services.

The Salvation Army (2001 Assembly Street)-Funds are requested for a Rapid Re-housing Program that will assist families and individuals in moving from homelessness into stable housing: Case management, housing location, rental deposits/payments and utility deposits/payments. Program is modeled after the Homeless Prevention and Rapid-Rehousing Program (HPRP)

Sistercare, Inc. (Address is confidential)-Funds are requested to provide essential, preventative and operational, and administrative services and program elements to provide safe refuge and assistance to previously un-served homeless family violence victims. Funds will be utilized for the emergency shelter.

Transitions: Midlands Housing Alliance (2025 Main Street)-Funds are requested to engage chronically homeless people in services and to recruit them into on-site housing programs. Funds will be utilized to assist with operational expenditures for the Emergency Shelter Program and a Day Center with kitchen operations serving over 500 meals per day. Funds will be targeted for vocational and job skills training and outreach services.

United Way of the Midlands (1800 Main Street)-Funds are requested to directly support management and operations of the Homeless Management Information System (HMIS), which is a federally required client management system for homeless and at-risk population. The system covers the 14-counties of the local homeless consortium (Midlands Area Consortium for the Homeless-MACH). Funding will be utilized to support system quality enhancement, through additional on-site technical assistance and training and will also allow compliance with HUD's new more stringent requirements for data collection and reporting.

The Women's Shelter (3425 North Main Street)-Funds are requested to pay a portion of the shelter's operation expenses. No funds are requested for Essential Services, Preventative Services, or Administration. All funds will be spent in Operations.

Fannie's House – (1728 Main St., Suite 112) Street Outreach, Emergency Shelter, and Homeless Management Information System (HMIS) ServicePoint Software. The agency anticipates serving an average of 136 individuals per year.

AP-70 HOPWA Goals – 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	540
Tenant-based rental assistance	195
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	15
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	750

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Columbia's Analysis of Impediments (AI) has identified six (6) impediments to fair housing choice. We have been and will continue to address the following impediments as we move forward to comply with the HUD Final Rule on Affirmatively Furthering Fair Housing:

➤ **Impediment 1: Lack of Fair Housing Awareness**

- The Community Development Department has concentrated efforts in educating the public on Fair Housing Rights. In 2017-18 Fiscal Year, staff will hold "Speak Out" events, quarterly conversations around Fair Housing which will address each of the Impediments to Fair Housing and provide a platform for citizens and professionals to collaborate.
- Community Development will continue to offer updated fair housing information posted on the City's website. In addition, Fair Housing information will be made available at all Action Plan public hearings and forums.
- The City of Columbia is committed to providing excellent services to all citizens and will continue to make efforts to ensure that city services are available for our citizens, including those with disabilities.
- The Housing Division will provide one-on-one credit counseling, in which Fair Housing information will be distributed.

➤ **Impediment 2: Lack of Transportation Options**

- In late July of 2017, staff will hold a "Speak Out" event aimed at broadening the discussion between citizens, the City of Columbia Community Development Department and local transportation providers (COMET and others) in order to best address the lack of transportation options within the City.
- The City of Columbia CD Department plans to fund the Autos for Opportunities program in the FY2017-18, which is a program administered by the Cooperative Ministries (TCM). TCM plans to assist no fewer than 10 (ten) cars to qualified, LMI working heads of household during the 2017-18 fiscal year.

➤ **Impediment 3: Affordability**

- The City of Columbia Community Development Department remains committed to increasing the affordable housing stock in the City. Through homeownership programs run by the City and rental housing creation programs supported by the City and run through our subrecipients and partners, the City will make affordable living options available to its citizens.

➤ **Impediment 4: Poor Credit History is Preventing Home Ownership Opportunities**

- The Housing Division staff has certified credit counselors that specialize in providing credit counseling on individualized credit issues and continue to educate our citizens on the need for good credit as their minimal basis for obtaining housing loans and expanding housing choice.

- Financial Literacy, Credit and Homebuyer Counseling, Fair Housing sessions will be provided to the public and internal sessions will be made available to City employees.
- The City of Columbia will continue to support the Bank On Initiative, which serves to assist unbanked and underbanked citizens in obtaining a bank account and learning financial independence from predatory financial practices.
- **Impediment 5: Handicap Accessible Housing Units – Special Needs Housing**
 - The City of Columbia Community Development Department follows federal ADA regulation requirements and will encourage our subrecipients and partners to build/rehab affordable, accessible housing units.
- **Impediment 6: Concentrations of Racial/Ethnic Segregation and Housing Problems**
 - The City of Columbia, through market research and analysis of impediments, will continue to encourage partners and subrecipients to add/maintain affordable housing throughout the entire City of Columbia.

Discussion

The City of Columbia will continue to monitor the administrative processes and procedures that might inhibit fair housing. The city will review city ordinances and regulations that might pose additional burdens. The city will evaluate the use of web-based applications. The City will continue to meet on a quarterly basis with representatives from other local governmental jurisdictions, Columbia Housing Authority, and United Way of Midlands to discuss housing development issues. Community Development staff will continue to participate with Greater Columbia Community Relations Council to identify and address fair housing issues.

The City will continue to:

1. Educate more people on Fair Housing Laws
 - a) Fair Housing information has been updated on the city's website
 - b) Fair Housing information was provided at each monthly Columbia Council of Neighborhoods
 - c) Fair Housing Month was proclaimed on April 4th by the city council and attended the Fair Housing Summit on Poverty with the Commission on Minority Affairs on April 20th, and help Speak Out: A Discussion About Fair Housing for stakeholders and community partners on April 25th. .
 - d) Partnered with SC Human Affairs Commission and SC Consumers Affairs Office to create the Fair Housing Forum
 - e) Community Development participated in two Fair Housing events: ACCESS Columbia Financial Literacy Program and Greater Columbia Relations Fair Housing Month Forum. All information was offered in Spanish

2. Meet the requirements established by HUD relevant to Fair Housing

- a) Fair Housing information obtained in Spanish and available to public.
- b) Community Development staff attended the HUD Columbia Field Office Training on Civil Rights and Fair Housing.
- c) Community Development Department revised the Affirmative Furthering Fair Housing Marketing Plan.

3. The City continues to take the following actions to address the disparity and inequality in obtaining mortgage financing:

- 1. Examine impact fees and building code restrictions to determine what changes are necessary to provide access to affordable housing
- 2. Establishing a plan to bridge gaps in loan financing by race, gender, and census tracts
- 3. Assessing the effectiveness of incentive tools such as low down payment and low interest loans

City of Columbia staff serves on the Housing Committee of the Greater Columbia Community Relations Council. This committee sponsors informational housing workshops that promote fair housing. The City also markets its loan products in partnership with the Greater Columbia Community Relations Council. The City supports Columbia Housing Authority's efforts to educate current and potential Section 8 program landlords. City staff will serve on the Fair Housing Steering Committee which meets to ensure fair housing opportunities for all persons.

AP-85 Other Actions – 91.220(k)

Introduction

Through the housing and special outreach programs of the Community Development Department, the City of Columbia seeks to meet the needs of the underserved. Specific actions and programs are described in the following questions.

Actions planned to address obstacles to meeting underserved needs

By participating in the Midlands Area Consortium for the Homeless (MACH), City staff is engaged in setting priorities and planning for the needs of the homeless in Columbia. Through the City's Housing First program, chronically homeless persons continue to obtain permanent housing and supportive services to maintain housing stability. The City's Affordable Housing Loan Program provides low-down payment, no PMI and a low interest rate loans to qualified applicants for a home loan. The "Bank On" Columbia program offers opportunity for unbanked and under-banked individuals to receive budget and financial literacy classes to access mainstream banking services. The Individual Development Account (IDA) Program was established to meet the needs of low-moderate income persons that struggle with personal asset building. The IDA's are savings accounts that can be used only for purchasing a first home, capitalizing a small business, or for educational or job training expenses. Accounts are held at local financial institutions. Contributions by lower income participants are matched using both private and public sources to develop financial independence. All participants receive economic literacy training that includes workshops for cleaning up one's credit, setting up a budgeting and savings schedule, and other basics of money management. "Taken It To the Street" Outreach campaign by Community Development Staff will offer a study flow of information exchanges needed to provide and receive valuable community input by non-conventional means throughout the City.

Actions planned to foster and maintain affordable housing

The City of Columbia will continue to target households whose incomes are at 80% or below of the area median income. The housing market analysis and needs assessment identified housing needs and problems for persons with extremely low incomes, very low incomes and low incomes. The City has prioritized the use of available funds relying on the recommendations of the Affordable Housing Task Force. The City will continue to fund the City Lender I and City Lender II programs that provide low interest loans to homebuyers. City Housing staff are certified Homeownership and Credit Counselors.

To better serve the community, the CD Housing staff uses an automated underwriting system for loan applications. This process helps to maintain demographic information needed to document fair housing practices within our Housing Programs Division.

The Columbia Community Development and Housing Programs are designed to implement various

Rev.3 DRAFT- Annual Action Plan 69
2017

housing assistance strategies that include rehabilitation and down payment assistance. The City's community and neighborhood development activities are designed to:

- Assist with neighborhood improvement projects
- Assist homeowners, including elderly and disabled
- Provide housing rehabilitation
- Help low to moderate-income residents acquire needed information, knowledge and skills
- Provision of public services

The City's community and neighborhood development activities are designed to assist with neighborhood improvement projects, provide public services, help low- to moderate-income residents acquire needed information, knowledge and skills to build their capacity, and enhance the provision of public services.

- Housing and neighborhood improvement needs and activities are described within the 2015-2019 Consolidated Plan Strategic plan.
- Provide HOME and CHDO funding to a non-profit organization designated as a Community Housing Development Organization (CHDO) to undertake an eligible HOME activity.
- Housing assistance for HOPWA clients in Calhoun, Fairfield, Kershaw, Lexington, Richland and Saluda Counties in support of the HOPWA Program.
- Assistance to the homeless is provided through the ESG Program and various federally-funded SHP Programs through the Continuum of Care.

Actions planned to reduce lead-based paint hazards

The City of Columbia's Community Development Department has procured a certified Lead-Based Paint Consultant to ensure that the Housing Division maintains full compliance with Title X of the 1992 Housing and Community Development Act (24 CFR Part 35) on all housing units assisted with CDBG, HOME or HOPWA funding. The intent of the Federal regulation is to identify and address lead-based paint hazards before children are exposed. The City requires evaluation for lead-based paint hazards of all housing units constructed before 1978 that are slated for repairs which may disturb any painted surfaces. If lead paint hazards are found during an evaluation, they are addressed through HUD approved interim control or abatement protocol. In particular, the City will comply with EPA regulations regarding the use of certified firms for the painting and/or rehabilitation of housing. Prior to any project receiving funds, City staff will conduct an environmental review and determine if a lead-based paint hazard exists. The City also distributes and maintains documentation of all required information for homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, and notification of Lead Hazard Reduction.

Actions planned to reduce the number of poverty-level families

According to the most recent data source for 2017, 60% of the counties in South Carolina show a

poverty rate that is 19% or above¹. The most recent Census data, 23 of the 54 (42%) census tracts in the City of Columbia have more than 20% of the population living in poverty. The poverty rate for the City of Columbia is 28.4%.²

The Community Development Department addresses the problem of poverty through its strategic goals. Through a holistic approach that combines safe, decent affordable housing for low to moderate income families with social services, education, access to health and employment, the City strives to reduce the poverty rate. The City, as lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met. As of April 20, 2017, the City has partnered with the South Carolina Commission for Minority Affairs in the statewide collaboration to produce a strategic plan of action that reflects a political, social and economic climate that will ensure access and equity for members of the State's minority population. This process will ensure access and equity in education, healthcare, employment, business, wealth creation, etc. as means to forge new pathways to fight poverty in the City of Columbia and across the State of South Carolina.

Actions planned to develop institutional structure

The City of Columbia operates under a city manager-council form of government. The City Council consists of seven members, four elected from single-member districts and three at-large members (including the Mayor), for four-year terms. Under this structure, the City Council employs a city manager who is responsible for administrative oversight of all city departments over which Council has authority. However, there have been several public forums that intended to explore the possibility of the Strong-Mayor form of Government.

The Community Development Department (Dollie I'm not sure if this is accurate to date) is within the Bureau of Community Programs, Economic Development, and Governmental Services. The Mayor's Office, Governmental Affairs, Development Corporations and Economic Development are other departments encompassed within this Bureau. The Community Development Department focuses on Grant Administration and Compliance, and Neighborhood Services and Residential Housing Development. The Department's offices are located at 1125 Lady Street in downtown Columbia.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Columbia has strong intergovernmental cooperation with agencies. The City coordinates with Richland and Lexington Counties, the Columbia Housing Authority, local municipalities and neighboring jurisdictions on matters related to housing, economic and community

¹ Source: povertyusa.org

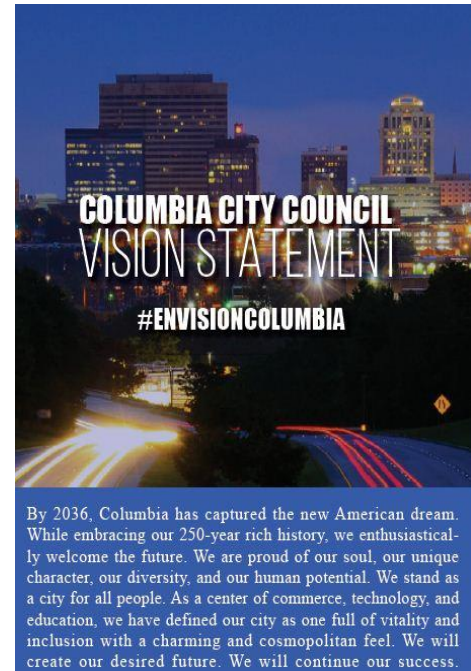
² City-Data.com

development. Collaboration is ongoing with community stakeholders and partners including neighborhood associations, non-profit agencies and service providers, state and federal agencies, the Faith-based community, Universities and Colleges, Richland 1 School District, and Health Institutions.

To further strengthen coordination between public and private housing and social agencies, the City has developed the vision statement #ENVISIONCOLUMBIA with seven (7) focus areas:

- ATTRACTING & RETAINING TALENT
- PLANNING TOGETHER
- CONNECTING OUR COMMUNITY
- EMPOWERING OUR RESIDENTS
- ECONOMIC PROSPERITY-ENDLESS POSSIBILITIES
- ENHANCING COLUMBIA’S NEIGHBORHOODS
- LEADING THE WAY IN INNOVATIVE & HIGH QUALITY MUNICIPAL SERVICES

The city will engage a professional consultant to provide technical assistance services and programs related to community and economic development projects. The consultant will exercise a multi-disciplined approach to economic and community development projects through their expertise in real estate, industrial financing, bonding, syndications, federal and state funding mechanisms and private sector placement.



The focus of this partnership will be to assist the City of Columbia with matching economic development financing needs with the best and most feasible capital resources. The consultant will work with the City to obtain private funding for projects by arranging meetings with private financial institutions similar to the functions performed by an investment banker or a mortgage broker.

The sole purpose of this partnership is linking public and private sectors to create economic and housing development projects. In its catalyst role, the consultant’s primary objectives are job creation, business development and construction and/or rehabilitation of housing units. These are common objectives of the City and the federal and state programs with which it partners.

Relationships are key to the success of housing, economic and community development efforts within the City of Columbia. Community Development staff meets quarterly with staff from Richland County, Lexington County, Columbia Housing Authority and United Way of the Midlands to discuss development opportunities and regional cooperation.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The following items provide responses for additional regulatory requirements for the CDBG & HOME programs.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	650,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	650,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of investments.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Columbia specifies that in its homebuyer program, a written agreement with the homebuyer will stipulate the recapture provision, which is that in the event the home funded with HOME dollars is sold prior to the end of the affordability period, all of the HOME dollars available for recapture, i.e. net proceeds, are returned to the City of Columbia by the homeowner. Specifically, the City of Columbia will utilize the recapture provision specified in 92.254(a)(5)(ii)(A)(1) *Recapture entire amount*.

Guidelines for the homebuyer program will be communicated to potential homebuyers during homebuyer counseling sessions and in the City's program marketing materials. These guidelines include the execution of a written agreement between the City of Columbia and the homebuyer that, among other things, specifies the length of the affordability period associated with the HOME assistance and the conditions under which the recapture provision would be triggered. The City of Columbia will specify the start and end dates of the affordability period. The affordability period begins after all title transfer requirements have been performed, the project complies with HOME requirements (including property standards), and project completion information has been entered into HUD's IDIS.

The City will adopt the HOME rule affordability period requirements as its program requirement. The term of the affordability period for the project is based on the amount of total HOME funds assistance that the homebuyer receives to purchase the home.

This assistance could be directly, in the form of down-payment assistance, a first or second mortgage, or indirectly, such as through the sale of the home to the buyer at less than fair market value.

3. **A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

The City of Columbia places a 30-year deed restriction on rental developments (acquisition and new construction) when HOME funds are invested in the project. Typically, only HOME funds are utilized for rental projects; CDBG or other funds are rarely used.

The City of Columbia specifies that in its homebuyer program, a written agreement with the

homebuyer will stipulate the recapture provision, which is that in the event the home funded with HOME dollars is sold prior to the end of the affordability period, all of the HOME dollars available for recapture, i.e. net proceeds, are returned to the City of Columbia by the homeowner. Specifically, the City of Columbia will utilize the recapture provision specified in 92.254(a)(5)(ii)(A)(1) *Recapture entire amount*.

Guidelines for the homebuyer program will be communicated to potential homebuyers during homebuyer counseling sessions and in the City's program marketing materials. These guidelines include the execution of a written agreement between the City of Columbia and the homebuyer that, among other things, specifies the length of the affordability period associated with the HOME assistance and the conditions under which the recapture provision would be triggered. The City of Columbia will specify the start and end dates of the affordability period. The affordability period begins after all title transfer requirements have been performed, the project complies with HOME requirements (including property standards), and project completion information has been entered into HUD's IDIS.

The City will adopt the HOME rule affordability period requirements as its program requirement. The term of the affordability period for the project is based on the amount of total HOME funds assistance that the homebuyer receives to purchase the home.

This assistance could be directly, in the form of down-payment assistance, a first or second mortgage, or indirectly, such as through the sale of the home to the buyer at less than fair market value.

- If the homebuyer receives less than \$15,000, the period of affordability is 5 years;
- If the homebuyer receives \$15,000 to \$40,000, the period of affordability is 10 years;
- If the homebuyer receives more than \$40,000 in assistance, the period of affordability is 15 years.

The recapture provision will be triggered if during the affordability period, the homebuyer no longer occupies the HOME-assisted home as his/her principal residence, either voluntarily (through a sale) or involuntarily (through foreclosure).

The City of Columbia will calculate net proceeds from the subsequent sale of the home as sales price minus any superior loan repayment (other than HOME funds) and any closing costs. If the net proceeds from the sale of the home are insufficient to repay the entire amount of the HOME assistance, the amount recaptured is limited to the amount of the net proceeds. Once the net proceeds have been used to repay the entire amount to the City of Columbia (HOME investment), and the homeowner's investment, any additional funds may remain with the homeowner.

A mortgage and note are recorded for each homebuyer, as well as a separate written agreement, to enforce homebuyer compliance with the recapture provision. The servicer of the homebuyer loans notifies the City when there is a request for change of address or change in type of insurance to non-

owner.



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-022 - Authorizing the City Manager to execute a Sixth Amendment to Lease between the City of Columbia and Old Boy Properties, LLC for property consisting of 100± acres in Richland County, South Carolina being a portion of the property formerly owned by Columbia Venture, LLC and Sunday School, LLC

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2017-022 authorize 6th Amend Old Boy Properties Lease (PDF)

ORDINANCE NO.: 2017-022

Authorizing the City Manager to execute a Sixth Amendment to Lease between the City of Columbia and Old Boy Properties, LLC for property consisting of 100± acres in Richland County, South Carolina being a portion of the property formerly owned by Columbia Venture, LLC and Sunday School, LLC

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017, that the City Manager is authorized to execute the attached Sixth Amendment of Hunting Lease between the City of Columbia and Old Boy Properties, LLC.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

SIXTH AMENDMENT OF HUNTING LEASE

THIS SIXTH AMENDMENT OF HUNTING LEASE made effective as of the ____ day of _____, 2017, by and between the City of Columbia (hereinafter called "LESSOR") and Old Boy Properties, LLC, a South Carolina limited liability company (hereinafter called "LESSEE").

WITNESSETH:

WHEREAS, LESSOR and LESSEE entered into that certain Hunting Lease dated June 7, 2011, (the "LEASE");

WHEREAS, LESSOR and LESSEE entered into that certain First Amendment of Hunting Lease effective as of February 21, 2012; and, LESSOR and LESSEE entered into that certain Second Amendment of Hunting Lease effective as of May 21, 2013; and LESSOR and LESSEE entered into that certain Third Amendment of Hunting Lease effective as of May 20, 2014; and LESSOR and LESSEE entered into that certain Fourth Amendment of Hunting Lease effective as of May 26, 2015; and LESSOR and LESSEE entered into that certain Fifth Amendment of Hunting Lease effective as of April 4, 2017; and,

WHEREAS, LESSOR and LESSEE have agreed to modify the terms of the LEASE pursuant to the terms set forth herein;

NOW, THEREFORE, for and in consideration of Ten Dollars (\$10.00) paid by each of the parties hereto to the other, the receipt and sufficiency of which is hereby acknowledged, and in the further consideration of the agreements contained herein, the parties agree that the LEASE is amended as follows:

Section Two, "Term", shall be amended to the following:

The term of this Hunting Lease shall cover a one-year period commencing on April 1, 2017, and expiring on March 31, 2018.

Except as specifically modified herein, the terms of the LEASE are hereby ratified and confirmed by LESSOR and LESSEE and such terms contained therein shall continue with the same force and effect as if set forth herein and are incorporated herein by reference.

IN WITNESS WHEREOF, the undersigned have executed this Sixth Amendment as of the day and year first above written.

Witnesses:

CITY OF COLUMBIA

By: _____

Teresa B. Wilson

Its: City Manager

Date: _____

OLD BOY PROPERTIES, LLC

By: _____

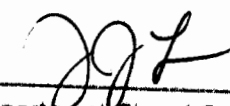
Print Name: _____

Its: _____

Date: _____

Last revised: 4/11/2017
11-RP-005
17021864

APPROVED AS TO FORM



 Legal Department City of Columbia, SC



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-017 - Certification of Site for Abandoned Buildings Credits (520 Greene Street)

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** R-2017-017 Abandoned Buildings Credits Certification (520 Greene Street) (PDF)
- **#b:** 520 Greene Street (PDF)

RESOLUTION NO.: R-2017-017*Certification of Site for Abandoned Buildings Credits
(520 Greene Street)*

WHEREAS, pursuant to the authority of Title 12, Chapter 67 of the Code of Laws of South Carolina, 1976, as amended (the "Act"), upon the satisfaction of certain statutory requirements set forth in the Act, a taxpayer is eligible for certain tax credits in connection with the rehabilitation of abandoned buildings; and

WHEREAS, the Act permits qualifying taxpayers to elect to receive the tax credits in the form of state income tax credits, or upon approval of the applicable county or municipality, local property tax credits; and,

WHEREAS, Smoky Properties, LLC (the "Company") has requested that the City approve of the grant of property tax credits pursuant to the Act in connection with the Company's rehabilitation of the abandoned buildings located on .59 acres, that parcel identified as Richland County tax map number 8911-05-01, into the Columbia Craft Brewery facility in the City (the "Project"); and,

WHEREAS, the Company has estimated total rehabilitation expenses of \$475,000.00 in its Notice of Intent to Rehabilitate; and,

WHEREAS, such expenses do not include any costs of acquiring the Project site, the costs of any personal property located at the site, the costs of any expenses that increase the amount of square footage on the site in excess of 200 percent of the amount of the square footage of the buildings that existed on the site as of the filing of the Notice of Intent to Rehabilitate, or any other costs that are not eligible under §12-67-120 of the Act; and,

WHEREAS, pursuant to the Act, prior to final approval by Ordinance the City is first required to determine by resolution that the Project site is an eligible site and that the rehabilitation expenses associated with the Project are eligible for tax credits; NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Columbia, South Carolina this ____ day of _____, 2017, as follows:

The Project site is an eligible site in accordance with §§12-67-120, 12-67-130 and 12-67-140 of the Act, and the building(s) or structure(s) associated with the Project satisfies the definition of "Abandoned Building" in §12-67-120(1) of the Act.

The proposed rehabilitation expenses associated with the Project are eligible for tax credits in accordance with §§12-67-120, 12-67-130 and 12-67-140 of the Act and satisfy the definition of "Rehabilitation Expenses" in §12-67-120(6) of the Act.

The terms, provisions, and conditions of the credits are subject to the adoption of a subsequent ordinance by City Council, following the notice to affected taxing entities as required by §12-67-140(C)(4) of the Act and the holding of a public hearing as required by §12-67-140(C)(2) of the Act and the City shall not be bound prior to the adoption of an Ordinance as required by the Act.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

Janne Lisowski
Senior Assistant City Attorney

Introduced:

Final Reading:

ATTEST:

City Clerk



We Are Columbia

Planning and Development Services – Planning Division
1136 Washington Street, Columbia, SC 29204 • Phone: 803-545-3222 • Fax: 803-733-8647

TO: Members of City Council
From: Amy Moore, Planning & Development Services
Date: April 11, 2017
RE: South Carolina Abandoned Buildings Revitalization Act Certification

Council is asked to approve a resolution to certify a structure at 520 Greene Street as abandoned property pursuant to the South Carolina Abandoned Buildings Revitalization Act (the Act). Enacted in 2013 and amended in 2015, the Act creates an incentive for rehabilitation, renovation, and redevelopment of abandoned buildings in South Carolina by providing either an income tax credit or a property tax credit for qualified work. The owner of this property is pursuing a property tax credit.

Property tax credits require certification by the municipality; the municipality determines by resolution the eligibility of the building site and the proposed rehabilitation expenses for the credit. If the site is found eligible, then the municipality approves the building site for the credit by ordinance at a public hearing.

The Act provides incentives to rehabilitate a non-residential structure which has been at least 66% vacant and abandoned for five years or longer. An investment threshold of \$250,000 is required and the credit is equal to 25% of the actual rehabilitation expenses incurred. The credit is taken over three years and has a cap of \$500,000 per building site per tax year. The Act sunsets December 31, 2019.

Richard A Strauss
193 Preserve Lane
Columbia, SC 29209
(803)783-0533, (803) 771-2353

November 21, 2016

City of Columbia
Planning & Development Services
1136 Washington Street, 3rd Floor
Columbia, SC 29201
Attn: Amy Moore

Ref: Notice of Intent to Rehabilitate

Dear Amy:

Please let this letter serve as a Notice of Intent to Rehabilitate property located at 520 Greene Street, Columbia, SC, 29201. The purpose of this notice is for the application for property tax credits as allowed under the Abandoned Building Act.

Please note the following:

Location of building site: a .59 acre site, located in Richland County, within the Columbia City limits, known as 520 Greene Street/790 Huger Street. See **Exhibit A** attached.

Tax Map Number: Richland County tax map number 8911-05-01.

The amount of acreage: the total land area of this site is approximately 25,835 square feet.

Existing Buildings: The current improvements on this property consist of an approximate 8000 square foot building with a street address of 790 Huger Street, such building was the former location of the Flag and Banner retail store. The other building on this site is an approximate 5000 square foot warehouse with an address of 520 Greene Street. See **Exhibit A** attached.

Construction plan: The 8000 square foot retail building is scheduled to be torn down and removed, thus this will leave the 5000 square foot warehouse, which will be renovated. The warehouse will be renovated and used by Columbia Craft Brewing Company, which will operate a production brewery facility and tasting/tap room on this site. See Preliminary Site Plan attached as **Exhibit B**. See Preliminary Elevations of warehouse to be renovated attached as **Exhibit C**.

Total expected cost: The total expected cost of the project will be approximately \$508,000, of which approximately \$33,000 will be incurred to remove the former retail building. After deducting this demolition cost of \$33,000 from \$508,000 the remaining approximate cost will be \$475,000. See attached **Exhibit D**, which is a preliminary project budget (does not include the demolition cost of building being removed), reflecting an estimate of \$475,502. Most of these costs will be qualifying costs for the renovation credit, therefore the minimum threshold of \$250,000 cost will be met.

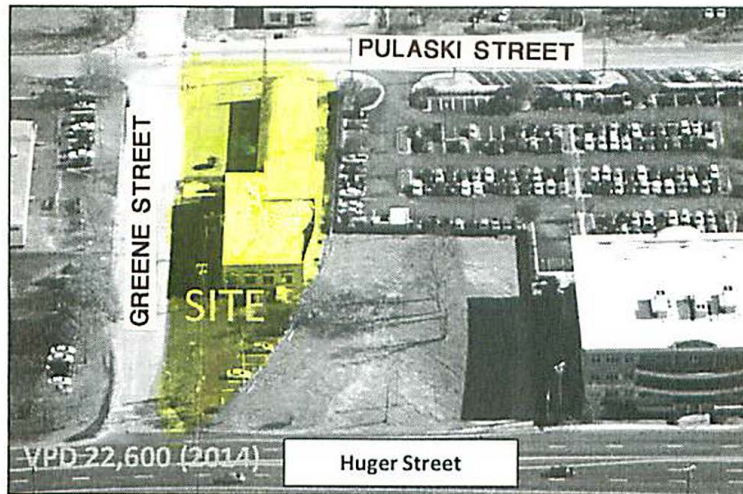
If you have any questions regarding this letter and my application, please contact me.

Respectfully submitted,



Richard A. Strauss

EXHIBIT A





We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-045 - Authorizing and Ratifying the honorary naming of the 600, 700 and 800 blocks of Lincoln Street "Dawn Staley Way"

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2017-045 Authorize and Ratify Dawn Staley Way (PDF)

RESOLUTION NO.: R-2017-045

Authorizing and Ratifying the honorary naming of the 600, 700 and 800 blocks of Lincoln Street "Dawn Staley Way"

WHEREAS, Dawn Michelle Staley was named the University of South Carolina Women's head basketball coach on May 7, 2008; and,

WHEREAS, during Coach Staley's tenure with the University of South Carolina she has improved the program's record every year, capturing four SEC regular season championships, three SEC tournament titles, one Final Four, one NCAA National Championship, three sweet sixteen appearances, the 2nd ranked recruiting class in 2014, four SEC player of the year awards and three SEC freshman of the year awards. Coach Staley was also awarded SEC coach of the year three times, and the Basketball Times Coach of the Year in 2014; and,

WHEREAS, on April 2, 2017 Coach Staley guided the South Carolina Lady Gamecocks to the school's first NCAA Women's Basketball team championship win, being only the second individual to both play and coach a number one ranked team; NOW, THEREFORE,

BE IT RESOLVED this __ day of _____, 2017, that the Mayor and City Council of the City of Columbia, South Carolina do hereby authorize and ratify the honorary naming of the 600, 700 and 800 blocks of Lincoln Street "Dawn Staley Way". The design and color of the honorary toppers or signage shall be subject to the approval of the Director of Public Works.

Requested by:

Mayor Benjamin _____

Mayor

Approved by:

City Manager

Approved as to form:


Senior Assistant City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: May 2, 2017

DEPARTMENT: Senior Assistant City Manager

FROM: *Smith Baker, Senior Assistant City Manager*

SUBJECT: Policy for Renaming Streets and Facilities - Mr. S. Allison Baker, Senior Assistant City Manager

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** Honorary Street Facility Naming Policy_draft.pdf (PDF)



We Are Columbia

CITY OF COLUMBIA HONORARY STREET NAMING POLICY

Review - May 2017

Purpose

To provide for a process for the honorary naming of streets so that City Council may honor individuals and organizations who have made significant contributions to the Community.

Criteria for Designation -

- Honorary street name designations shall be limited to individuals and organizations that have had a significant cultural, historical, or humanitarian impact on the City.
- The requested location for the honorary street designation must have a geographical relationship to the honoree i.e. honoree lived or worked at the location requested for recognition.
- Honorary designations shall be limited to one block in length.
- As required by Columbia-Richland 911, signs shall be fabricated in a manner that clearly designates them as honorary through color and/or shape.
- There shall be only one honorary designation per location.
- Honorary designations shall be limited to one per Council member per year.

Process for Designation

Honorary street name designations shall be sponsored and approved by City Council through the following process:

- An application is completed either by an applicant or the requesting Council Member
- The sponsoring City Council member shall discuss the intent of the Honorary Designation with other Council members as well as any neighborhood or merchant group associated with the geographic area in which the street is located in advance of requesting the drafting of a Resolution.
- Upon request by the sponsoring City Council member, the City Attorney will prepare a Resolution for Council consideration and action and Public Works will manufacture and schedule installation of the signs. Actual installation will not occur until after the resolution is approved by City Council.
- A copy of the Resolution shall be transmitted to Columbia-Richland 911 as well as the appropriate addressing staff at City of Columbia and Richland County to ensure all parties are aware of the honorary designation. However, the honorary designation does not have an impact on addressing, as the official road name does not change.
- Unless otherwise extended by a Resolution of Council, the designation shall expire ten years after the date of enactment.

Permanent renaming of streets is governed by S.C. Code §6-29-1200 and requires a public hearing by the Planning Commission.



We Are Columbia

CITY OF COLUMBIA FACILITY AND SITE NAMING POLICY

Review - May 2017

Purpose

To provide for a process for the naming of city-owned facilities and sites so that City Council may honor individuals and organizations who have made significant contributions to the Community. This policy applies to naming and renaming facilities and sites.

Criteria for Designation -

- The naming, other than the use of geographic names, of city-owned facilities and sites shall be limited to individuals and organizations that have had a significant cultural, historical, or humanitarian impact on the City.
- Naming of facilities and sites for individuals is encouraged only for persons who are deceased.
- Renaming city-owned facilities and sites is not encouraged and should only be entertained after investigating and considering the potential impact of abandoning the current name. Names that have become widely accepted in the community should not be abandoned unless there are compelling reasons and strong public sentiment for doing so.

Process for Naming -

Naming city-owned facilities and sites shall be sponsored and approved by City Council through the following process:

- The sponsoring City Council member will refer the naming of a city-owned facility or site to the Administrative Policy Committee. If the facility or site is located within a neighborhood or merchant association, the leadership of this organization shall be notified of the proposal and the Committee meeting date and time at which it will be considered. The Committee will report the outcome of the meeting to City Council at its next regular meeting. After review and consideration, City Council shall vote on whether to proceed with the naming.
- Upon a favorable vote by City Council to rename the facility or site, the City Attorney will prepare a resolution for consideration and action on the naming of the facility or site.