We Are Columbia

COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, MAY 29, 2018

The Columbia City Council will conduct a Meeting on Tuesday, May 29, 2018 at 2:00 p.m. in the Mayor's Conference Room at City Hall, 1737 Main Street, 2nd Floor, Columbia, SC 29201.

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

CALL TO ORDER

FISCAL YEAR 2018/2019 BUDGET WORKSHOP

1. Employee and Retiree Health Care Program - Ms. Pamela Benjamin, Human Resources Director and Chief of Staff

2. Fiscal Year 2018 / 2019 Proposed Budget - Ms. Melisa Caughman, Budget and Program Management Director

3. City Council Meeting Schedule - Ms. Teresa Wilson, City Manager

EXECUTIVE SESSION

4. Discussion of compensation of an employee pursuant to S.C. Code §30-4-70(a)(2)

ADJOURNMENT

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MEETING DATE:	**May 29, 2018**
DEPARTMENT:	**Budget & Program Management**
FROM:	***Missy Caughman,***
SUBJECT:	**Employee and Retiree Health Care Program - Ms. Pamela Benjamin, Human Resources Director and Chief of Staff**
REQUISITION NO.:	**n/a**
FINANCIAL IMPACT:	
ORIGINAL BUDGET:	**n/a**
CLEAN WATER 2020?:	**No**
STRATEGIC GOALS:	**Provide high quality municipal services**

ATTACHMENTS:

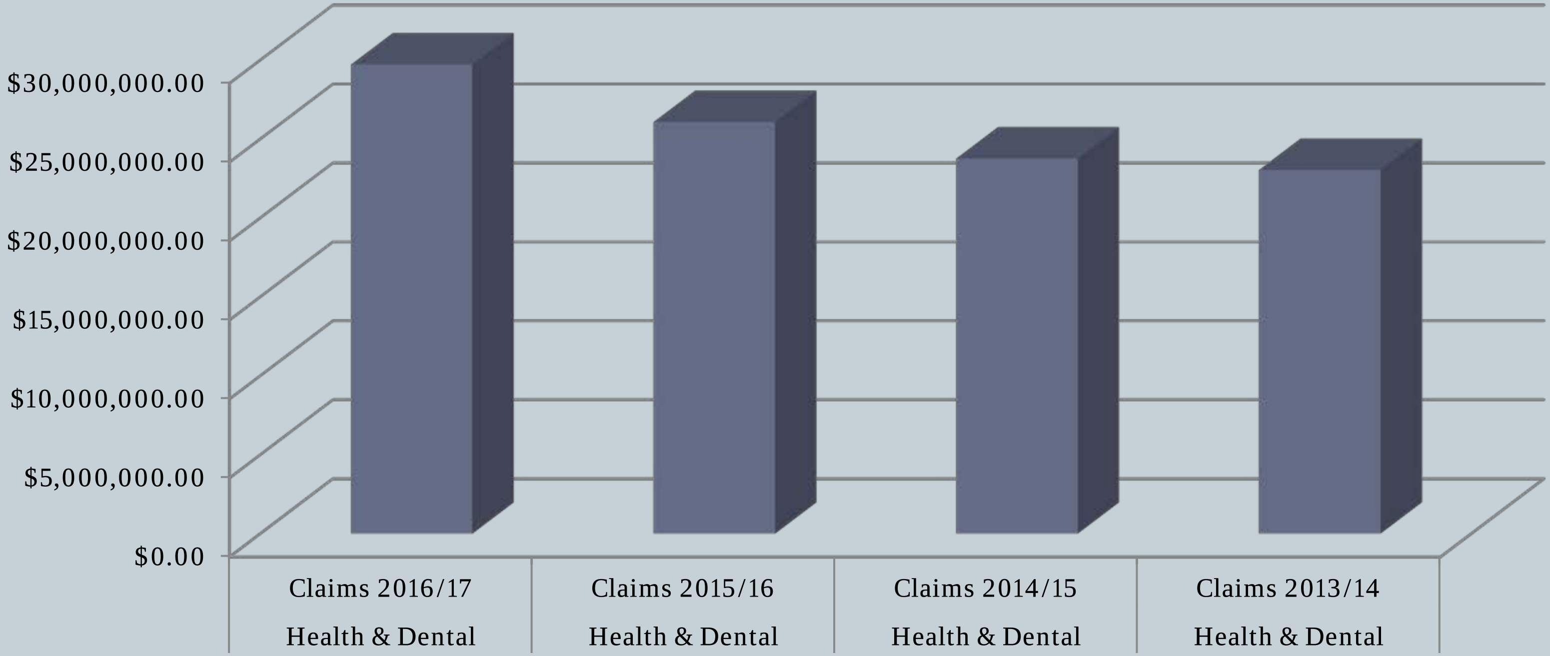
- 2019 Employee & Retiree Health Care Program (PDF)

City Of Columbia
Employee & Retiree Healthcare

MAY 29, 2018

HEALTH CARE DECISIONS

The City's health care cost continue to rise every year.



Health & Dental	Claims 2016/17	$29,699,489.80
Health & Dental	Claims 2015/16	$26,064,361.06
Health & Dental	Claims 2014/15	$23,748,553.76
Health & Dental	Claims 2013/14	$23,023,220.37

HEALTH CARE DECISIONS -EMPLOYEES

Proposed changes to take place with employee healthcare benefits effective January 1, 2019. The active changes include the following:

- Phased in increase in premiums (maintaining 80/20 share-currently 88/12)
- Deductible, Out –of-pocket, copay changes
- Rx Tier Structure
- Increase in tobacco use surcharge from $50 to $100
- Implementation of spousal surcharge for spouses who have credible coverage available

Retiree Health Benefits Program

HEALTH CARE DECISIONS

- In 2012, the City adopted a Defined Dollar Benefit ("DDB") for retiree healthcare that cut the City's Other Postemployment Benefit (OPEB) liability in half to about $110 million during FY '13.
- The DDB placed a "cap" on the City's contribution for pre-65 retirees and is currently at $1,130 per month and $840 per month for dependents.
- The DDB for post-65 ("Medicare") retirees and dependents is $300 and $225 per month respectively.
- In FY '18, the City is contributing more than the DDB amount as a result of not increasing retiree premiums and/or making plan changes.
- **If the City fails to maintain the DDB going forward, its OPEB liability could be 2x – 4x higher and by Fiscal Year 2047, the liability is projected to exceed $1 billion.**
- **Thus, the City needs to make some difficult decisions to avoid a significant increase in OPEB liability.**

Next Steps

Select Path

Implementation

I. Do Nothing

- Maintain DDB - Increase retiree premiums so City's contribution remains at DDB amounts

or

- Not Maintain DDB - Not increase retiree premiums and have OPEB liability increase about $200m[1]

II. Amend Plan

- Desired level of savings?
- Who's Impacted? – future hires, current actives or current retirees
- Degree of change?

I. Do Nothing

- Maintain DDB - Communicate increase in retiree premiums to maintain DDB

or

- Not Maintain DDB - Communicate with Rating Agencies about policy change

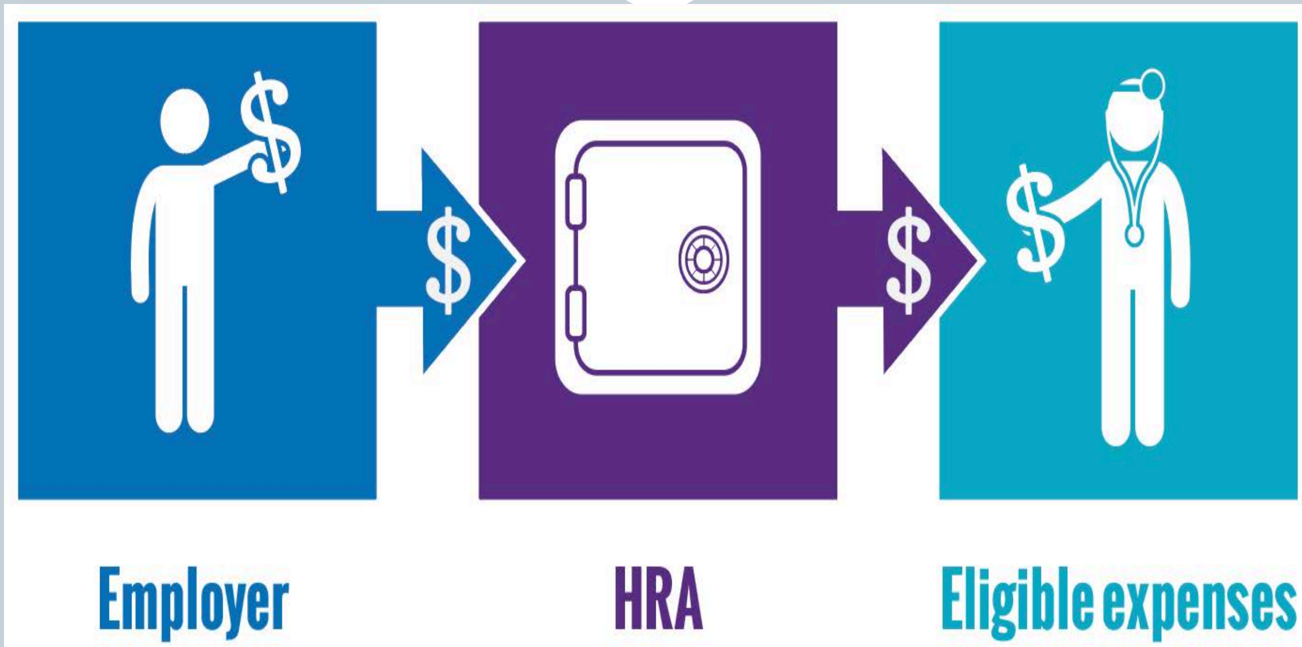
II. Amend Plan

- Group vs Individual Market for Pre-65?
- Desired number of options for Post-65 - Private vs Public Exchange?
- Communication
- HRA design details

HEALTH CARE DECISIONS

- Establish a Health Reimbursement Account (HRA) based on current DDB amount for pre-65 retirees
- Offer HRA based on DDB benefit to current pre-65 retirees and employees hired prior to July 1, 2009 that meets eligibility requirements at the of retirement
- Eliminate post-65 coverage for all retirees
- Eliminate spousal DDB for those with credible coverage
- Add age 55 requirement in addition to the 20 years of service and current employee to eligibility requirement
  - Employees hired before July 1, 2009 are required to have 20 years of service with the City and meet State of SC retirement eligibility requirements of 25 or 28 years of service

HOW AN HRA WORKS?



Monthly employer contributions

Individual: $1,130.00

Spouse: $840.00

ELIGIBLE EXPENSES

- Health insurance premiums
- Health plan deductible (the amount you pay before your plan starts paying a share of your costs)
- Cost for doctor's office visits (copayments)
- Prescriptions
- Cost for eligible dental care to include deductible, exams, and X-rays
- Other health related expenses

Pre-Medicare Retiree Individual Market Example
Age 60 Participant

Pre-Medicare Retiree - Age 60				
Geographic Area	Richland County			
	Current Plan (Base)	Bronze	Silver	Gold
Medical Design	In Network	Average		
Deductible	$2,000	$6,943	$6,735	$2,377
Out-of-pocket Max	$7,000	$7,204	$7,157	$5,830
Total Premium[1]	Per Month	Per Month, Starting At for 2018[2]		
Retiree	$1,238	$835	$1,193	$1,252
Spouse	$988	$835	$1,193	$1,252
Retiree Pays (after reflecting DDB[3])	Per Month	Per Month, Starting At for 2018[2]		
Retiree	$16	$0	$63	$122
Spouse	$75	$0	$353	$412

QUIESTIONS?

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MEETING DATE: **May 29, 2018**

DEPARTMENT: **Budget & Program Management**

FROM: ***Missy Caughman,***

SUBJECT: **Fiscal Year 2018 / 2019 Proposed Budget - Ms. Melisa Caughman, Budget and Program Management Director**

REQUISITION NO.: **n/a**

FINANCIAL IMPACT:

ORIGINAL BUDGET: **n/a**

CLEAN WATER 2020?: **No**

STRATEGIC GOALS: **Provide high quality municipal services**

ATTACHMENTS:

- FY 2018 / 2019 City Manager Proposed Budget (PDF)

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TO: **Honorable Steve Benjamin, Mayor & Columbia City Council**

FROM: **Teresa Wilson, City Manager** *TBW*

DATE: **May 25, 2018**

RE: **FY 2018/2019 Proposed Budget**

In preparation of the final budget workshop before the Public Hearing on June 5th, please find attached the FY 18/19 Proposed Budget Summaries. Through work with City staff and with direction from City Council, we have worked to develop a budget that is sustainable, resilient and provides the quality services our citizens and residents are used to receiving. We remain committed to keeping Columbia a city where people desire to live, play and work as well as a place that welcomes all people as described in our Envision Columbia Strategic Plan.

General Fund

The General fund is in balance without increasing property taxes and reflects a reduction in the use of fund balance. The General Fund department budgets reflect the minimal funding needed to maintain current service levels. Departments continue to provide the exemplary services and programs to our citizens and visitors every day. While we are able to maintain services, the budget does not reflect funding for new or expanded services requested by our departments. Many of these requests warrant consideration; however the General Fund budget has not seen the growth needed to fund new initiatives or to expand programs without impacting existing operations.

The General Fund has experienced significant changes in recent years and it is important that we develop a budget that is sustainable and resilient while continuously seeking opportunities that help us to grow and created our desired future. The ability to maintain service levels is in itself a strength for many cities, especially when faced with the pressure of rising costs combined with limited revenue streams. To balance the budget requires many tough decisions and we often most forego new initiatives.

To balance the General Fund budget required adjustments to revenues and most significantly through a reduction of expenditures. For revenues, staff made additional adjustments to revenue projections, primarily to property taxes based upon anticipated collections.

The most significant changes to balance the budget were in expenditures. Expenditures were reduced from a variety of areas. Employee and retiree health insurance with the added post-employment benefit liability has been one of the primary areas of increase in the operating budgets for many years. It has been a challenge to develop a program that is sustainable and that preserves the benefit. We do not take lightly the impact that these decisions have on our retirees, employees and future employees and their

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families. We believe the plan that is being proposed strikes a good balance between preserving the benefit for employees and retirees while also getting us closer to something sustainable for the future. No decision on health care has been easy, but tough decisions have to be made to balance providing benefits and preserve the financial strength of the City. The proposed changes to employee and retiree health programs resulted in reductions of approximately $6,200,000 in the General Fund.

Reductions of approximately $3,500,000 were made in requests from Departments for new requests or expanded programs. In addition, approximately $1,500,000 in reductions to department budgets was also made. While the proposed budget has been reduced, we have preserved the programs and services provided by our departments every day.

While there has been much success in many of the goals of the Envision Columbia Strategic Plan, additional revenues and resources are needed to fund the different programs and initiatives that are aimed at moving the City forward. Through the budget process this year, we discussed potential resources that could help support Smart City Initiatives, Affordable Housing efforts, and enhancements to Public Safety and Emergency Operations. Staff will continue through the next several months to identify opportunities for developing new resources or re-allocate resources needed to move forward with these initiatives along with other goals identified through Envision Columbia. We believe it is important that we have planned meetings to address the areas of opportunity discussed by City Council during the preparation of this budget and will work with you in the coming weeks on schedule. This conversation will need to include not only opportunities for new revenues, but also opportunities to re-allocate existing resources to areas that allow us to not only run the city, but to grow and transform.

Revenues and Transfers In

Combined Revenues and Transfers In total $148,101,152; an increase of $5,420,752; or 4%. **Revenues** are projected at $129,335,938; an increase of $2,630,218, or 2% over current year budgeted revenues. **Transfers In** total $18,765,214; an increase of $2,790,534, 17% over the current year. The increase is attributed to the Capital Replacement Program budgeted at $8,000,000 and reflects an increase of $4,000,000 over the current year; however it reflects the annual targeted amount for this program. The Capital Lease program is the funding used to support the General Fund annual vehicle replacement program and occasionally includes funds for replacement technology. With adjustment for the increase of the Capital Replacement Program, the total increase is $1,420,752 or 1%. Also, the Use of Fund Balance is budgeted at $1,790,534; a reduction of $1,209,466 or 17%. In order for the General Fund Budget to truly be sustainable and resilient, we must reduce our reliance on fund balance. It is critical for the fiscal health of the General Fund that we develop a budget that can be supported with the revenues generated. In addition, the reduction in the use of fund balance is necessary in order to maintain the minimum 15% fund balance goal target.

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Expenditures

The total FY 18/19 Requested General Fund Budget currently is $148,101,152, an increase of $5,420,752 or 4%. Department's budgets represent $123,921,848 of the total budget. The departments were instructed to prepare budgets with maintaining current levels of service and meeting the goals of the Envision Columbia plan. Please note that Department Budgets do not yet reflect reductions for health care and will be adjusted prior the Public Hearing on June 5th

The following is a summary of department budget highlights and other items that impact the overall budget.

General Government is comprised of budgets for Legislative/Council; Executive Management; Governmental Affairs; Human Resources, Budget & Program Management; Public Relations, Council Support Services and Legal. Overall, the combined budget for General Government is $8,077,745; an increase of 4% over current year budget.

Finance Department requested budget totals $2,158,185; a reduction of $42,635 or less than 2%. The reduction is due to salary changes resulting from retirements.

Office of Business Opportunities requested budget is $959,050; an increase of $18,978 or 2%. The base budget request is minimal change from last year and continues funding of $100,000 for the Façade Improvement Program in targeted areas as well as funding to support initiatives that benefit small, minority, veteran, and women owned businesses located in, or that want to do business with, the City of Columbia.

Community Development requested budget for the General Fund is $390,358; an increase of $28,751 or 8%. Part of the increase is related to a portion of a requested new Program Compliance position that is charged to 10% the General Fund. With the announcement of new programs such as Child Savings Account, this position will provide program compliance duties.

Planning & Development Services requested budget is $3,848,953 and reflects an increase of $244,381 in funding and includes $30,000 for implementation of the Land Use Policy that City Council will soon adopt which will require new zoning map and adoption of a procedure manual.

Emergency Management – requested budget is $620,776, an increase of $76,900. We have reinstated and continue to reorganize the Emergency Management functions of the City. While not a new function, there is a need to elevate this division that is focused on the preparation, planning and incident coordination of emergency management functions. It remains a priority to identify funding needed to fully develop an

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Emergency Operations Center that is properly equipped with the infrastructure needed to support the City in times of an emergency.

911 Emergency Communications – requested base budget is $3,238,983, an increase of $50,018 or 2%. The Columbia-Richland 911 center processes over 1,000,000 emergency and non-emergency calls and dispatched over 500,000 calls in 2017. In addition, they process more than 250 Freedom of Information (FOI) requests per month. While we have not included the new positions requested in this budget, we will need to continue our discussions on how to address the growth in demands and population (both resident and visitors). The 911 staff is requesting additional positions to help meet both the growing demands of the operations, but also in order to meet the industry recommended staffing levels.

Police Department requested budget is $42,126,274; an increase of $2,334,668 or 6%. Police recruitment and retention pay adjustments; State retirement and health care increases are the most significant portion of the increase totaling approximately $2,000,000. Other impacts are related to increases in operating expenses for gasoline due to increased miles driven, body cameras and conversion to the P25 radios. Included in the budget is funding for a contract for private security services at city facilities and for school crossing guards that is currently staffed with Community Safety Officers (CSOs). Columbia Police Department continues to focus efforts on providing quality police services while preserving the investments for recruiting and retaining a well-trained and professional police department. Their budget request helps to sustain the 21st Century Policing efforts that have been implemented to date.

Fire Department requested budget is $24,513,765; an increase of $1,612,764 or 7%. The majority of the increase in the requested budget, approximately $1,400,000 due to the increase in the Fire recruitment and retention pay adjustments, state retirement and health care premiums. Other requested increases are for scheduled replacements for firefighter safety equipment, needed routine building maintenance at fire stations, and capital replacements including a forklift for the Logistics Bureau.

Parks & Recreation requested budget is $13,900,442; an increase of $1,041,441; an increase of 8% over the current year budget. Increases other than health insurance and state retirement is for five (5) full time and five (5) part time positions requested for the Recreation Division. The two full time positions are District Coordinators that will oversee the day to day operation and supervision at recreation centers. The five part time positions are Park Center Aides that will meet the staff to child ratios at all of our recreation centers.

Public Works requested budget is $20,097,043; an increase of $707,231 or 4%. Public Works General Fund includes Administration, Sustainability, Animal Services, Forestry & Beautification, Traffic Engineering, Streets, and Solid Waste.

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Information Technology requested budget is $4,350,258; reflects an increase of $251,614, or 6%. Personnel additions include one (1) data analyst. Information Technology's requested budget focuses on implementing tools and processes to improve infrastructure security of city assets and completing disaster recovery study. The IT Department's budget includes contracts for citywide or enterprise wide services, such as Microsoft suite of products and security tools for unified security for internet threat management.

Non-Departmental and Transfers Out

Component Units combined requests total $1,681,674; an increase of $109,994, or 7% above the current year budget. The component units are the 4 development corporations funded by the city and this funding represents their General Fund budgets for operational support of corporation activities.

Capital Replacement Program is reflected in the amount of $8,000,000; which is an increase of $4,000,000 from the current year, but reflects the annual amount requested for replacement capital. The Capital Replacement Program is based on the General Fund's replacement schedule for heavy equipment such as garbage and recycling trucks, bucket trucks, fire trucks, fire engines, police patrol cars, police investigator cars and parks and recreation equipment. The associated **Capital Lease payment** reflects an increase of $878,655.

External Agency Funding

The General Fund supports funding for various external agencies with whom the City either has contractual relationships or they provide services to the community. Funding for these services are reflected at current year levels: Homeless Services, $1,000,000; Richland County Public Defender, $100,000; and Fifth Circuit Solicitor's office $215,817. The contract with Alvin S. Glenn Detention Center total budget is $600,000. No funding has been included at this time for Community Promotions requests.

General Capital Projects

The General Fund budget does not reflect funding for a Capital Improvement Program. In recent years, we have funded capital projects through year end surpluses or other one-time funding sources. It is important that we bring to City Council's attention the various capital needs. At the upcoming Budget Workshop, we will present a list of proposed projects and several other immediate operational needs.

As mentioned, the Department Budgets do not yet reflect a reduction in health care costs; however the budget for the Public Hearing will reflect reductions.

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Water & Sewer Fund

The FY 18 /19 proposed Water & Sewer budget is $161,996,000; an increase of $9,110,000, 6% over the current year budget. The proposed budget is based upon the adjustments recommended in the rate study that is now conducted annually. The budget includes a $21,500,000 transfer to Water & Sewer Capital Improvement Program and is the budgeted cash used to fund the annual $120,000,000 improvement program of the water and sewer system. The remainder of funding will come from bond proceeds and use of fund balance. The capital improvement program reflects a priority on Clean Water 2020 programs to meet the EPA Consent Decree requirements; additional funding for water quality projects and funding for a phased-in implementation of an automated meter reading system (AMI/AMR).

Growth in revenues are due primarily to normal customer growth, revenues generated from contract customers and reflects the revenues generated from the proposed rate adjustments. The rate study includes a thorough analysis of revenues, expenses, operating parameters and future demands on the system. Staff continues to focus effort on efficiencies, improvements and customer service as a whole. Through the Clean Water 2020 program, the City has been preparing for the commitments related to the EPA Consent Decree for the past several years. Through this initiative, we have identified the programs and projects related to the operation of the sewer system that will meet the requirements of the EPA Consent Decree.

Expenditures for operating departments, non-operating departments and non-departmental budgets total $134,201,320; an increase of $9,910,000 or 6% from the current year budget. The increases are due primarily to normal increases in chemicals and electricity, non-capital maintenance projects, additions of new water and sewer system positions needed to address system maintenance and operational needs, capital equipment purchases and for efforts to improve customer response. The department Budgets do not yet reflect a reduction in health care costs; however the budget for the Public Hearing will reflect the reductions.

Transfers Out totals $27,794,680 which is a net decrease of $800,000 or 2.8%. The reduction due to no longer setting aside funds for repairs that resulted from the October 2015 Flood Recovery Program. Over the past two (2) years, we have set aside a total of $20,000,000 for recovery efforts as we seek reimbursements through FEMA and the State of South Carolina. Included in transfers out is the budgeted cash portion of the Water and Sewer Capital Improvement Program (CIP) in the amount of $21,500,000; an increase of $9,200,000 over the current year based on the projections of the required cash for debt service calculations. Also included is the indirect cost allocation to the General Fund and is in the same amount as the

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current year, $4,189,680. This amount is a calculation based upon the services provided by the General Fund to the utility systems.

Water & Sewer Capital Improvement Program

The Water & Sewer CIP totals $120,000,000 of which $40,000,000 is for Water projects and $80,000,000 is for sewer related projects. The Water CIP includes funding to convert to automatic meter reading (AMI/AMR) system that we anticipate a phased-in implementation of $15,000,000 per year. Sewer CIP focuses on projects for the Clean Water 2020 program. The Water & Sewer operating fund includes the transfer of approximately $21,500,000 in budgeted cash for the CIP. The remaining $98,500,000 will be funded from proposed bond proceeds and from fund balance.

Storm Water Fund Highlights

The FY 18/19 Storm Water Proposed budget is $13,466,499, an increase of $836,399 or 6.6%. The increase is based upon the scheduled rate increase approved last year by City Council as part of a 5 year comprehensive program to fund in $93,000,000 improvements to our city-wide storm water system. This program is aimed at helping to address issues with citywide nuisance flooding. The proposed rate will increase from $11.80 to $12.54 per equivalent residential unit (ERU) per month; an increase of $.74 per month or 6%. This increase amounts to an increase of $8.88 per year for primarily residential homes and will vary by parcel for businesses.

The budget includes an increase in operating department budgets that reflects the addition of 7 additional positions and capital needed for the increased activity of the storm water improvement program. The Department Budgets do not yet reflect a reduction in health care costs; however the budget for the Public Hearing will reflect reductions.

Parking Fund

The FY 2018/2019 Parking Budget is $8,692,988; an increase of $684,757 or 9% from the current year. The Parking Fund is focused on providing quality customer service, operating clean and safe parking facilities and working with Economic Development to assist in attracting business to downtown. The parking fund is committed to provide equitable and quality services and the best possible parking value to Columbia's community.

Revenues from parking garages, lots, meters and non-moving violations make up the majority to the revenues for the parking system. Operating revenues total $8,023,376; an increase of $685,000, or 9% over the current year budget. Growth in revenues is related to the addition of

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$300,000 in new revenues generated from the Passport Parking program, addition of new and enforcement of existing parking services contracts and improvements in the overall operations of the parking system. The budget reflects use of fund balance in the amount of $440,937.

Expenditures by operating departments total $4,976,259; an increase of $678,061 or 16%. Several items contribute to the overall increase in the operating budget. The Department Budgets do not yet reflect a reduction in health care costs; however the budget for the Public Hearing will reflect the reductions.

Parking Services proposed budget is $3,679,409 and reflects an increase of $1,300,192 over the current year budget. Approximately $100,000 of the increase is attributed to the addition of two (2) new parking enforcement monitor positions for salary and fringes. These two positions are being added for an expanded Residential Parking Enforcement program to address the growing number of daily issues with the number of complaints related to the enforcement of residential parking areas. The other personnel increase is for the transfer of six (6) Parking Meter shop positions from Parking Facilities to Parking Services. There is an offset decrease in Parking Facilities budget for that transfer. The addition of the annual contract with Passport parking services is $300,000, most of which is offset with new revenues generated through the program and increased services provided. Parking Services aimed to provide safe and well-maintained parking for Columbia's Business Community, Employees, and Visitors, as well as provide efficient and courteous customer service.

Parking Facilities proposed budget is $997,153 and reflects a net decrease of $682,509. This reduction is the result of a decrease of approximately $375,000 for the personnel transferred to Parking Services and an increase of approximately $200,000 requested to focus on addressing operating and facilities maintenance needs of the system. Painting and cleaning of the garages, scheduled maintenance and signage are all necessary expenses and activities for the upkeep of our garages so that they are well maintained and appealing for customers.

Hospitality Tax Revenue Projections

Revenue projections for Hospitality Tax are estimated at $12,103,972, an increase of approximately $577,000 or 4.8% over current year budget and approximately 4% of prior year actual collections. FY 18/19 does not reflect any projections for use of fund balance. To date, revenue collections are in line with the 17/18 budget and we have projected the revenues based on prior year actual and observations of growth in the restaurant industry. We will continue to monitor collections. The proposed budget only reflects budgets at the same level of funding as current year and the addition of approved funding commitments. We are making no assumptions as to the specific allocations and anticipate City Council's direction on funding allocations.

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Accommodation Tax Revenue Collections

Revenue projections for State Accommodations Tax are estimated at $2,596,160; an increase of approximately $469,000 or 16.6% over current year budget and an increase of $99,852 or 4% over prior year actuals. These projections are based on history of prior year collections which have remained steady increases in recent years. Collections are received quarterly from the State of SC. The proposed budget allocations are based upon the State law breakout of $25,000 transfer to the General Fund; 30% allocated for advertising and promotion of tourism; 65% allocated for tourism related expenditures and 5% for general purposes. We have made no assumptions as to the specific allocations at this time and anticipate direction and input from City Council on funding allocations.

FY 18/19 Budget Review Calendar

The Public Hearing has been advertised for June 5th which will also include first reading of the budget ordinance and Budget Open House where departments are invited to showcase their many services and programs. Second reading is scheduled for June 19th. We look forward to continuing budget discussions with you. Please let me know if you have any questions or need additional information.

GENERAL FUND SUMMARY

PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUE					
GENERAL PROPERTY TAX	52,188,321	55,702,135	57,413,298	1,711,163	3%
LICENSES AND PERMITS	39,714,255	40,749,189	41,441,360	692,171	2%
FROM OTHER AGENCIES	14,822,853	15,953,090	16,113,090	160,000	1%
CURRENT SERVICE CHARGES	12,761,291	12,636,006	12,702,890	66,884	1%
FINES & FORFEITURES	813,469	918,000	868,000	(50,000)	-5%
MISCELLANEOUS REVENUE	257,859	200,300	200,300	-	0%
INTEREST ON INVESTMENT	(39,356)	150,000	200,000	50,000	33%
RENTS & SALE OF PROPERTY	2,859,635	397,000	397,000	-	0%
TOTAL REVENUE	**123,378,327**	**126,705,720**	**129,335,938**	2,630,218	2%
TRANSFERS IN					
FROM OTHER FUNDS	7,543,664	0	-	-	
FROM ACCOMMODATIONS TAX	25,000	25,000	25,000	-	0%
FROM HOSPITALITY TAX	3,000,000	3,700,000	3,700,000	-	0%
FROM CAPITAL LEASE PROCEEDS	3,745,756	4,000,000	8,000,000	4,000,000	100%
FROM WATER & SEWER OPERATING	2,270,000	4,749,680	4,749,680	-	0%
FROM PARKING FUND	500,000	500,000	500,000	-	0%
FROM UN-APPROPRIATED SURPLUS	-	3,000,000	1,790,534	(1,209,466)	-40%
TOTAL TRANSFERS IN	**17,084,420**	**15,974,680**	**18,765,214**	2,790,534	17%
TOTAL GENERAL FUND REV & TRANS	**140,462,747**	**142,680,400**	**148,101,152**	5,420,752	4%
DEPARTMENTS					
LEGISLATIVE - MAYOR & CITY COUNCIL	743,811	808,979	845,420	36,441	5%
ADMINISTRATION - CITY MANAGER	527,255	644,234	680,126	35,892	6%
GOVERNMENTAL AFFAIRS	458,134	496,962	404,923	(92,039)	-19%
ADMINISTRATION - ACM COMMUNITY SERVICES	428,650	357,693	500,648	142,955	40%
ADMINISTRATION - ACM CHIEF FINANCIAL OFFICER	234,792	206,845	251,880	45,035	22%
ADMINISTRATION - ACM OPERATIONS	487,332	354,393	311,133	(43,260)	-12%
HUMAN RESOURCES	948,648	1,113,100	1,189,725	76,625	7%
BUDGET & PROGRAM MANAGEMENT OFFICE	296,953	392,228	407,122	14,894	4%
PUBLIC RELATIONS	620,135	724,085	816,959	92,874	13%
COUNCIL SUPPORT SERVICES	451,673	558,565	408,495	(150,070)	-27%
LEGAL	1,733,240	2,147,350	2,261,314	113,964	5%
MUNICIPAL COURT	2,583,652	2,925,712	3,003,587	77,875	3%
FINANCE	1,790,969	2,200,819	2,158,184	(42,635)	-2%
OFFICE OF BUSINESS OPPORTUNITIES	846,106	940,072	959,050	18,978	2%
COMMUNITY DEVELOPMENT	266,248	361,607	390,358	28,751	8%
PLANNING & DEV. SERVICES	3,379,404	3,604,572	3,848,953	244,381	7%
POLICE	40,252,662	39,791,606	42,126,274	2,334,668	6%
EMERGENCY MANAGEMENT	191	543,876	620,776	76,900	14%
911 EMERGENCY COMMUNICATIONS	2,826,835	3,188,965	3,238,642	49,677	2%
FIRE	22,143,259	22,901,669	24,513,765	1,612,096	7%
PARKS & RECREATION	12,177,219	12,858,985	13,900,442	1,041,457	8%
PUBLIC WORKS	19,412,560	19,389,812	20,097,043	707,231	4%
GENERAL SERVICES	1,695,675	2,278,422	2,336,771	58,349	3%
INFORMATION TECHNOLOGY	3,653,117	4,098,644	4,350,258	251,614	6%
BUDGET REDUCTIONS			(6,700,000)		
COLA / MERITS			1,000,000		
TOTAL DEPARTMENT	**117,958,520**	**122,889,195**	**123,921,848**	5,646,543	5%
NON-DEPARTMENTAL & MISC.					
COUNCIL REQUESTED PROJECTS			300,000	300,000	
COMMUNITY PROMOTIONS	730,001	50,000		(50,000)	-100%
CAPITAL LEASE PURCHASE	2,072,146	2,687,635	3,566,290	878,655	33%
SOLICITOR'S OFFICE	215,817	215,817	215,817	-	0%
PUBLIC DEFENDER	100,000	100,000	100,000	-	0%
HOMELESS SERVICES	972,725	1,000,000	1,000,000	-	0%
DETENTION CENTER PER DIEM	434,455	600,000	600,000	-	0%
NON-DEPARTMENTAL & MISC.	1,435,296	40,000	40,000	-	0%
OFFICE SPACE LEASE - 1225 LADY STREET	543,279	542,000	550,000	8,000	1%
TOTAL NON-DEPARTMENTAL	**6,570,019**	**5,235,452**	**6,372,107**	1,224,812	23%
TOTAL EXPENDITURES	**124,528,539**	**128,124,647**	**130,293,955**	6,871,355	5%
TRANSFERS OUT					
TO INTERNAL SERVICE FUNDS	9,614,994	3,169,923	3,169,923	-	0%
TO DEBT SERVICE	5,508,714	5,814,150	4,955,600	(858,550)	-15%
TO COMPONENT UNIT	1,477,553	1,571,680	1,681,674	109,994	7%
TO CAPITAL REPLACEMENTS	-	4,000,000	8,000,000	4,000,000	100%
TOTAL TRANSFERS OUT	**16,601,261**	**14,555,753**	**17,807,197**	3,251,444	22%
TOTAL BUDGET	**141,129,800**	**142,680,400**	**148,101,152**	5,420,752	4%
TOTAL SURPLUS/(DEFICIT)	**(667,053)**	**0**	**0**		

WATER/SEWER OPERATING FUND SUMMARY
PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Chan
REVENUE					
WATER SALES	83,465,739	89,058,186	97,402,576	8,344,390	[illegible]
SEWER SALES	51,692,808	61,666,337	62,062,997	396,660	[illegible]
MISCELLANEOUS REVENUE	14,036	44,881	45,042	161	[illegible]
FINES AND FORFEITURES	656,011	510,166	656,500	146,334	[illegible]
TOTAL OPERATING REVENUES	**135,828,594**	**151,279,570**	**160,167,115**	8,887,545	[illegible]
NON-OPERATING REVENUE & TRANSFERS IN					
INTEREST	1,054,117	1,445,709	1,666,557	220,848	[illegible]
RENTS & USE OF PROPERTY	178,416	160,721	162,328	1,607	[illegible]
CONTRIBUTED CAPITAL	9,909,405			-	
TOTAL NON-OPERATING REVENUES	**11,141,938**	**1,606,430**	**1,828,885**	222,455	[illegible]
TOTAL REVENUE & TRANSFERS IN	**146,970,532**	**152,886,000**	**161,996,000**	9,110,000	[illegible]
EXPENDITURES					
Operating Departments & Non-Departmental					
FINANCE	1,766,367	2,053,794	2,106,381	52,587	[illegible]
FIRE HYDRANT MAINTENANCE	462,114	629,870	663,192	33,322	[illegible]
POLICE - CSO/PUBLIC SAFETY	736,132	895,817	1,430,055	534,238	[illegible]
PUBLIC WORKS-STREET REPAIR	885,939	1,288,795	1,603,411	314,616	[illegible]
GENERAL SERVICES PUBLIC BLDGS.	1,637,475	2,307,929	2,354,426	46,497	[illegible]
GIS MANAGEMENT	520,948	627,746	660,399	32,653	[illegible]
CUSTOMER CARE CENTER	2,436,825	4,296,531	4,761,862	465,331	[illegible]
UTILITIES	48,544,917	64,900,104	66,028,953	1,128,849	
ENGINEERING	7,881,347	12,402,025	12,647,624	245,599	[illegible]
COLA / MERITS			833,656	833,656	
TOTAL OPERATING	**64,872,064**	**89,402,611**	**93,089,959**	3,687,348	[illegible]
Non-Operating Departments & Non-Departmental					
ECONOMIC DEV DEPARTMENT	974,425	1,205,356	1,246,785	41,429	[illegible]
TOTAL NON-OPERATING DEPARTMENTS	**974,425**	**1,205,356**	**1,246,785**	41,429	[illegible]
DEPRECIATION	37,303,595				
DEBT SERVICE	17,246,845	32,085,999	35,224,748	3,138,749	[illegible]
ECONOMIC DEV SPECIAL PROJECTS	53,500	78,500	78,500	-	[illegible]
TECHNOLOGY REPLACEMENTS	55,902	57,634	200,000	142,366	[illegible]
NON-DEPARTMENTAL	55,000	35,000	35,000	-	[illegible]
BAD DEBT	2,856,506	268,900	795,328	526,428	[illegible]
RESERVE	0	1,157,320	3,531,000	2,373,680	[illegible]
TOTAL NON-DEPARTMENTAL OPERATING	**57,571,348**	**33,683,353**	**39,864,576**	6,181,223	[illegible]
TRANSFERS OUT					
TO GENERAL FUND/INDIRECT COST ALLOCATION	2,270,000	4,189,680	4,189,680	-	[illegible]
TO FEMA/FLOOD RECOVERY	0	10,000,000	0	(10,000,000)	[illegible]
TO WATER/SEWER CAPITAL IMP.		12,300,000	21,500,000	9,200,000	[illegible]
TO INTERNAL SERVICE FUNDS	3,799,520	2,105,000	2,105,000	-	[illegible]
TOTAL TRANSFERS	**6,069,520**	**28,594,680**	**27,794,680**	(800,000)	[illegible]
TOTAL BUDGET	**129,487,357**	**152,886,000**	**161,996,000**	9,110,000	[illegible]
TOTAL SURPLUS/(DEFICIT)	**17,483,175**	**0**	**0**		

STORM WATER OPERATING SUMMARY
PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUE					
Operating Revenue					
STORM WATER FEE	7,385,286	12,548,300	13,378,499	830,199	6.6%
STORM WATER INSPECTIONS	13,700	20,000	15,000	(5,000)	-25.0%
STORM WATER REVIEW	14,650	15,000	20,000	5,000	33.3%
TOTAL OPERATING REVENUES	**7,413,636**	**12,583,300**	**13,413,499**	830,199	6.6%
Non-operating Revenue & Transfers					
INTEREST & USE OF PROPERTY	62,594	46,800	53,000	6,200	13.2%
TRANSFER FROM STORM WATER IMPROVEMENTS	444,345	0	0	0	#DIV/0!
TOTAL NON-OPERATING REVENUES	**506,939**	**46,800**	**53,000**	6,200	13.2%
TOTAL REVENUES & TRANSFERS IN	**7,920,575**	**12,630,100**	**13,466,499**	836,399	6.6%
EXPENDITURES					
DEPARTMENTS					
ENGINEERING	2,806,143	2,175,216	2,910,335	735,119	33.8%
PUBLIC WORKS	2,435,309	3,721,591	3,980,033	258,442	6.9%
COLA/MERIT			80,000	80,000	
TOTAL DEPARTMENTS	**5,241,452**	**5,896,807**	**6,970,368**	1,073,561	18.2%
NON-DEPARTMENTAL EXPENSES					
GRANT MATCH		200,000	0	(200,000)	(1)
DEPRECIATION	0	84,793		(84,793)	(1)
DEBT SERVICE		1,593,800	2,732,000	1,138,200	1
RESERVE	0	3,294,700	3,204,131	(90,569)	(0)
TRANSFERS OUT					
TO GENERAL FUND/INDIRECT COST ALLOCATION		560,000	560,000	0	0.0%
TO STORM WATER CAPITAL PROJECTS		1,000,000	0	(1,000,000)	-100.0%
TOTAL OTHER	**0**	**1,560,000**	**560,000**	(1,000,000)	-64.1%
TOTAL BUDGET	**5,241,905**	**12,630,100**	**13,466,499**	836,399	6.6%
TOTAL SURPLUS/(DEFICIT)	**2,678,670**	**0**	**0**		

PARKING OPERATING FUND SUMMARY
PROPOSED FY 2018/2019

	ACTUAL FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
OPERATING REVENUES					
STREET PARKING METERS	2,567,160	2,350,000	2,700,000	350,000	15%
PARKING GARAGES	2,858,040	2,756,726	2,771,726	15,000	1%
PARKING LOTS	415,247	202,400	352,400	150,000	74%
MISCELLANEOUS REVENUE	49,542	9,250	10,250	1,000	11%
VALIDATIONS	268	0	4,000	4,000	
IN-OUT PARKING	67,300	60,000	60,000	-	0%
PARKING METER BAG FEE	174,692	60,000	125,000	65,000	108%
NON-MOVING VIOLATIONS	1,997,601	1,900,000	2,000,000	100,000	5%
TOTAL REVENUE	**8,129,850**	**7,338,376**	**8,023,376**	685,000	9%
NON-OPERATING & TRANSFERS IN					
INTEREST REVENUE	65,672	120,000	120,000	-	0%
RENTS & USE OF PROPERTY	114,273	108,675	108,675	-	0%
FROM FUND BALANCE	0	441,180	440,937		
TOTAL NON-OPERATING & TRANSFERS	**179,945**	**669,855**	**669,612**	(243)	0%
TOTAL REVENUES & TRANSFERS IN	**8,309,795**	**8,008,231**	**8,692,988**	684,757	9%
EXPENDITURES					
Operating Departments					
FINANCE - PARKING PAYMENT SERVICES	128,803	137,895	120,761	(17,134)	-12%
PARKING ADMINISTRATION	529,296	0	0	-	
PARKING SERVICES	1,344,858	2,379,217	3,679,409	1,300,192	55%
PARKING FACILITIES	1,601,897	1,679,662	997,153	(682,509)	-41%
PUBLIC WORKS	82,004	101,424	103,936	2,512	2%
TOTAL OPERATING DEPARTMENTS	**3,686,858**	**4,298,198**	**4,976,259**	678,061	16%
Non-Departmental					
DEPRECIATION	1,648,286	0	0	-	
DEBT SERVICE	1,704,650	2,808,033	2,809,729	1,696	0%
NON-DEPARTMENTAL/MISC.	112,309	15,000	5,000	(10,000)	-67%
RESERVE			10,000	10,000	
TOTAL NON-DEPARTMENTAL	**3,455,673**	**2,823,033**	**2,824,729**	1,696	0%
TRANSFERS OUT					
TO GENERAL FUND	500,000	500,000	500,000	-	0%
TO CAPITAL IMPROVEMENTS		0	0	-	
TO RISK MANAGEMENT	0	180,000	185,000	5,000	3%
TO CENTRAL STORES	0	207,000	207,000	-	0%
TOTAL TRANSFERS	**500,000**	**887,000**	**892,000**	5,000	1%
TOTAL BUDGET	**7,642,531**	**8,008,231**	**8,692,988**	684,757	9%
TOTAL SURPLUS/(DEFICIT)	**667,264**	**0**	**0**		

HOSPITALITY TAX SUMMARY

PROPOSED FY 2018/2019

	ACTUAL FY 16/17	AMENDED FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUES					
HOSPITALITY TAX	11,489,497	11,371,250	12,063,972		
FINES & LATE FEES	67,453	40,000	40,000		
INTEREST	8,653				
TOTAL REVENUES	**11,565,603**	11,411,250	12,103,972		
TRANSFERS IN & OTHER FINANCING					
FM FUND BALANCE		814,295	-		
TOTAL REVENUE & TRANSFERS IN	**11,565,603**	**12,225,545**	**12,103,972**	557,709	4.8%
EXPENDITURES					
HOSPITALITY TAX COMMITTEE ALLOCATIONS	**2,664,392**	**2,109,500**	**2,109,500**	-	0.0%
PRIOR YEAR CARRYFOWARDS		10,662			
LINE ITEM AGENCIES	**2,696,257**	**2,716,257**	**2,966,257**	250,000	9.2%
COUNCIL ALLOCATIONS	**-**	**995,620**	**566,857**	139,857	32.8%
TRANSFERS OUT					
TO GEN. FUND	3,000,000	3,700,000	3,700,000		
TO DEBT SERVICE	2,600,643	2,593,506	2,761,358		
TO CAPITAL PROJECTS		100,000			
TOTAL TRANSFERS OUT	**5,600,643**	**6,393,506**	**6,461,358**	167,852	2.7%
TOTAL BUDGET	**10,961,292**	**12,225,545**	**12,103,972**	557,709	4.8%
TOTAL SURPLUS/(DEFICIT)	**604,311**	**0**	**0**		

ACCOMMODATIONS TAX

PROPOSED FY 2018/2019

	BUDGET FY 16/17	BUDGET FY 17/18	PROPOSED FY 18/19	Increase / (Decrease)	% Change
REVENUES					
ACCOMMODATIONS TAX	2,126,581	2,226,244	2,596,160		
MISCELLANEOUS REVENUE					
TOTAL REVENUES	**2,126,581**	**2,226,244**	**2,596,160**	**369,916**	**16.6%**
TRANSFERS IN					
FROM FUND BALANCE	8,721				
TOTAL REVENUE & TRANSFERS IN	**2,135,302**	**2,226,244**	**2,596,160**	**369,916**	**16.6%**
EXPENDITURES					
COMMITTEE ALLOCATIONS	**1,996,502**	**2,089,282**	**2,442,602**	**353,320**	**16.9%**
TOTAL GENERAL ALLOCATIONS (5%)	**113,800**	**111,962**	**128,558**	**16,596**	**14.8%**
TOTAL EXPENSES	**2,110,302**	**2,201,244**	**2,571,160**	**369,916**	**16.8%**
TRANSFERS OUT					
TO GENERAL FUND	25,000	25,000	25,000		
TOTAL OTHER FUNDS	**25,000**	**25,000**	**25,000**	**-**	**0.0%**
TOTAL BUDGET	**2,135,302**	**2,226,244**	**2,596,160**	**369,916**	**16.6%**
TOTAL SURPLUS/(DEFICIT)	**0**	**0**	**0**		

City of Columbia
FY 2018/2019 Proposed Budget

CITY COUNCIL BUDGET WORK SESSION

MAY 29, 2018

FY 2018/2019 Proposed Budget

General Fund

Enterprise Funds

- Water & Sewer Fund
- Storm Water Fund
- Parking Fund

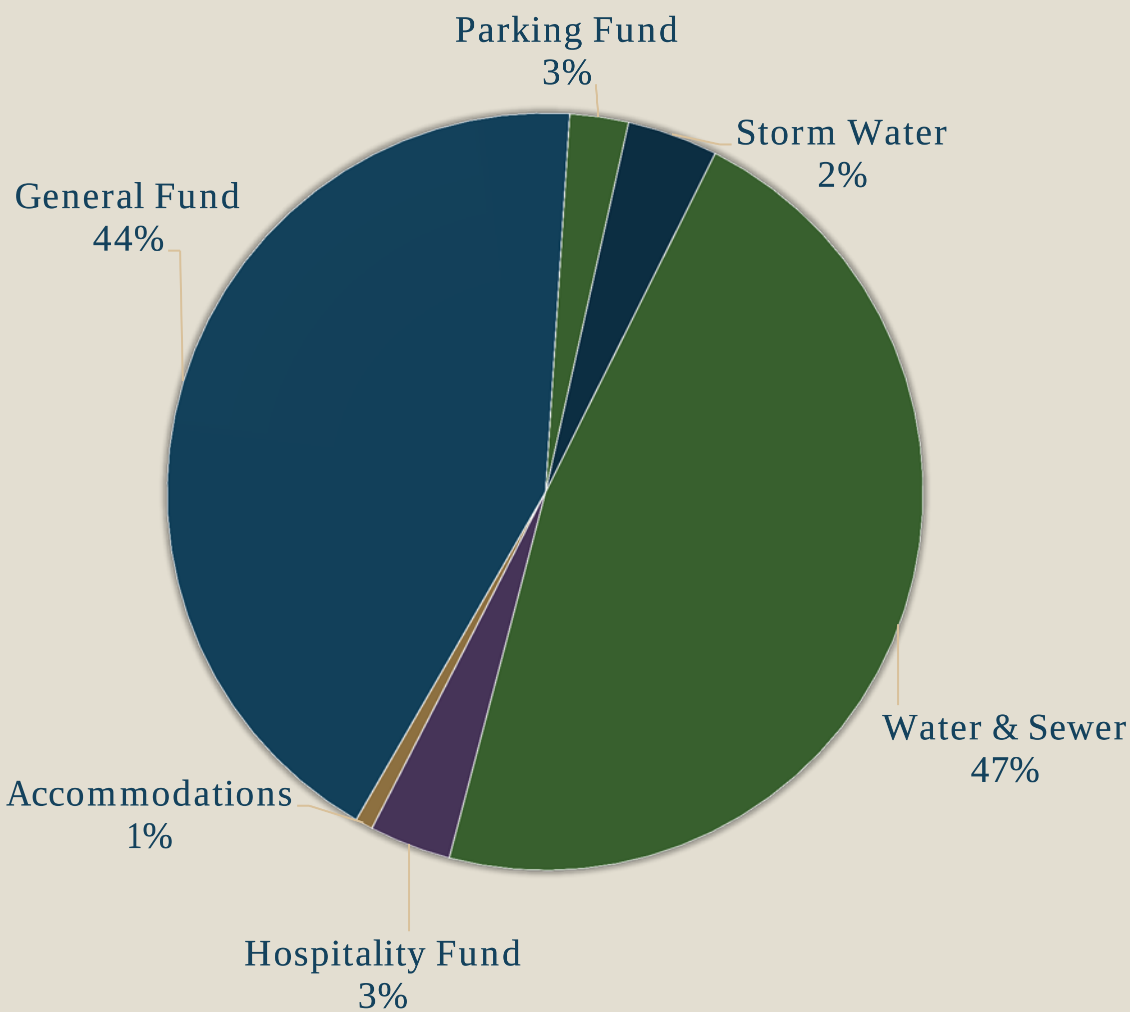
Special Revenues

- Hospitality Tax Fund
- Accommodations Tax Fund

Capital Improvement Program

- Water & Sewer
- Storm Water

FY 2018 / 2019 Proposed Operating Budget



$346,956,771

General Fund	$148,101,152
Parking Fund	$8,692,988
Storm Water	$13,466,499
Water & Sewer	$161,996,000
Hospitality Tax	$12,103,972
Accomodations Tax	$2,596,160


WELCOME TO
REALITY


re·sil·ience:
the ability to bounce back when faced
with stress or pressure.

FY 2018/2019 Proposed Budget

GENERAL FUND BUDGET

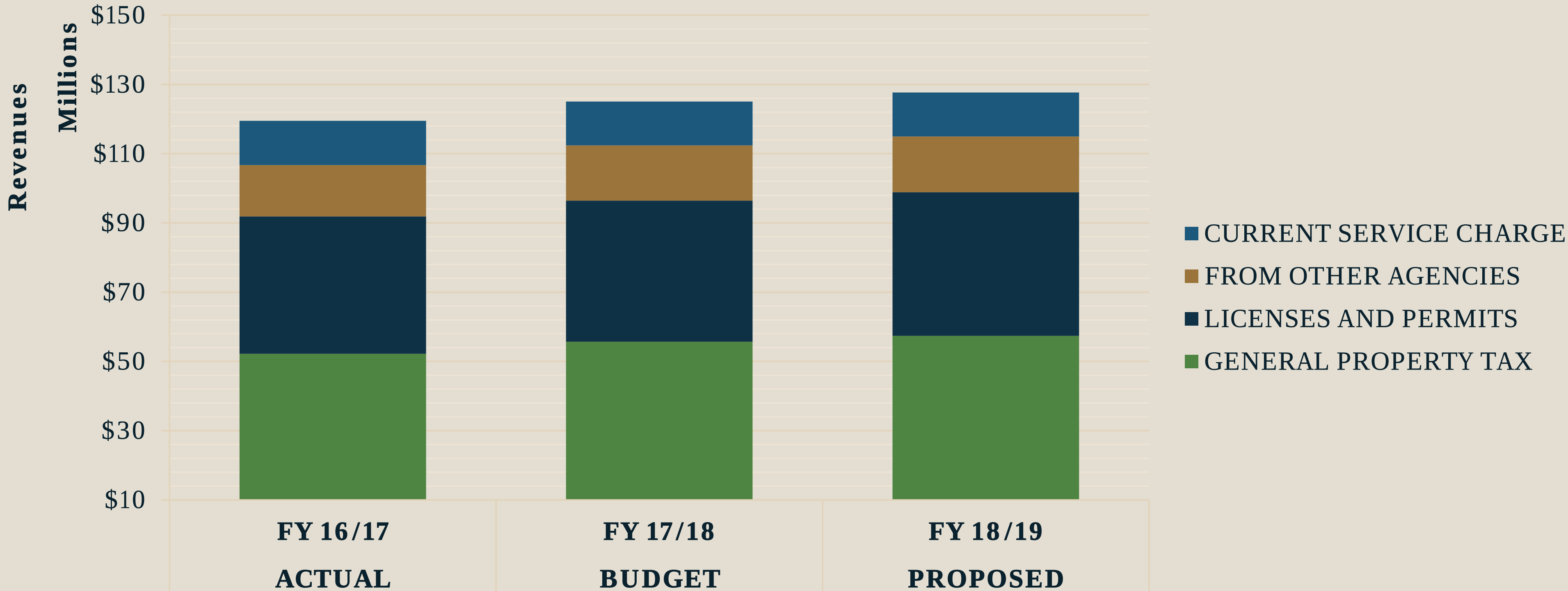
We Are Columbia

FY 2018 / 2019 General Fund

- Budget is in balance $148,101,152
  - Total increase is $5,420,752; 4%
  - When adjusted for the increase in Capital Replacement, the budget increased $1,420,752; 1% over the current year
- No Proposed Tax Increase
- Reflects funding to maintain current (minimum) service levels.
- Growth is limited to increased costs for operations.
- Budget development goals:
  - Resiliency
  - Sustainability
  - Providing quality services

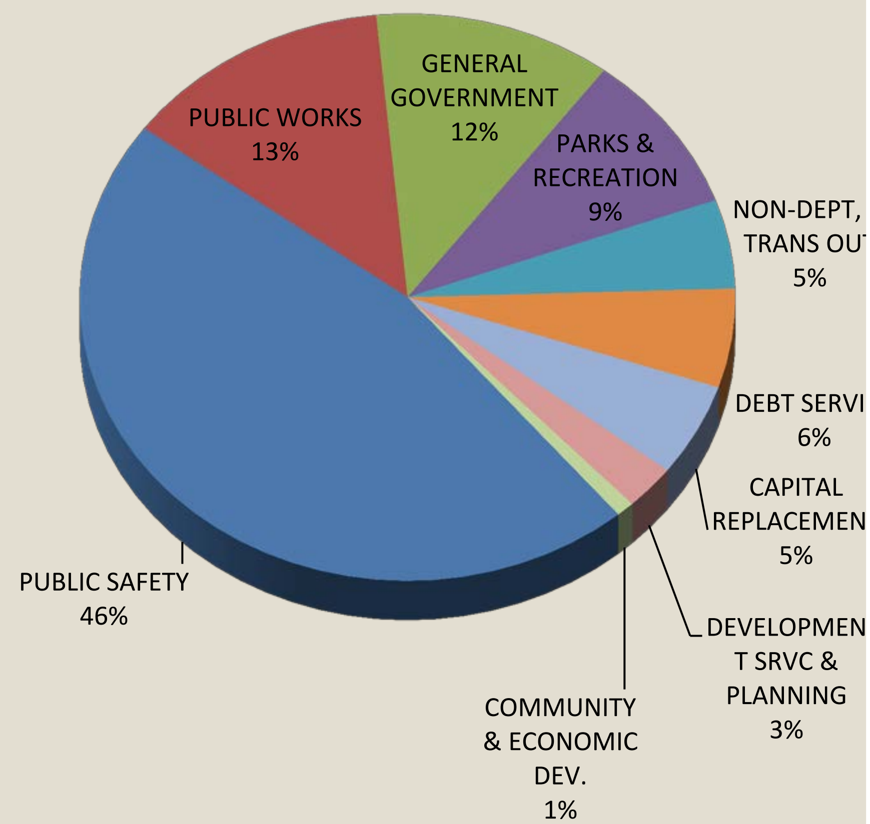
FY 2018 / 2019 General Fund

- Revenues total $129,335,938
  - Increase of $2,630,218; 2%
  - Largest increase is Property tax revenue, projected increase of $1,711,163; 3%
- Transfers In
  - Capital Lease Proceeds $8,000,000; increase to reflect annual target amount
  - Use of fund balance; $1,790,534; a reduction of $1,209,466.
    - Supports goal of financial sustainability



FY 2018 / 2019 General Fund

- Department Budgets total $123,921,848
  - Reflects reduction of approximately $6,700,000 in health care costs based on proposed changes to plan design and reductions anticipated from State Retirement System credit.
  - Department budgets will be adjusted in preparation of Public Hearing.
  - Eliminated funding of approximately $3,500,000 in new requests from Department's for new programs and services.
  - Additional department reductions of approximately $1,500,000 in requested budgets.
- Includes $1,000,000 for continuation of the City's Pay for Performance Merit Program



preliminary; subject to change

FY 2018 / 2019 General Fund

- Non-Departmental Totals $6,3,72,107
  - $1.2 million increase; 23%
  - Increase capital lease payment
- Maintains current level funding for external agency services - $1,915,817
  - ASG Detention Center $600,000
  - Public Defender $100,000
  - Solicitor $215,817
  - Homeless Services funding maintained at $1,000,000
- Transfers Out Total $17,807,197
  - $3.2 million increase; 22%
  - Includes $8,000,000 for Capital Replacement Program for primarily heavy equipment and technology replacements
    - an increase of $4,000,000
    - Annual amount is targeted at $8,000,000; however was reduced in FY 17/18
- Budget does not reflect funding for General Capital Improvement Program for facilities and infrastructure.

FY 2018 / 2019 General Fund

- Future discussions needed on identifying funding and reallocating of existing resourses needed for growth and expansion of services as well as meeting the goals of Envision Columbia Strategic Plan.
  - Smart City Initiatives
  - Public Safety Enhancements
  - Emergency Operations
  - General Capital Improvements / investments in City infrastructure

FY 2018 / 2019 General Fund

- Affordable Housing
  - Program adopted by City Council in January 2018
  - An estimated $350,000 in potential funding for Affordable Housing initiatives from General Fund.
  - Grant funds will also be utilized during the new fiscal year.
  - Recommend General Fund portion of funding to be allocated after year end close of FY 18/19 and identified as a priority for funding from fund balance, if available.

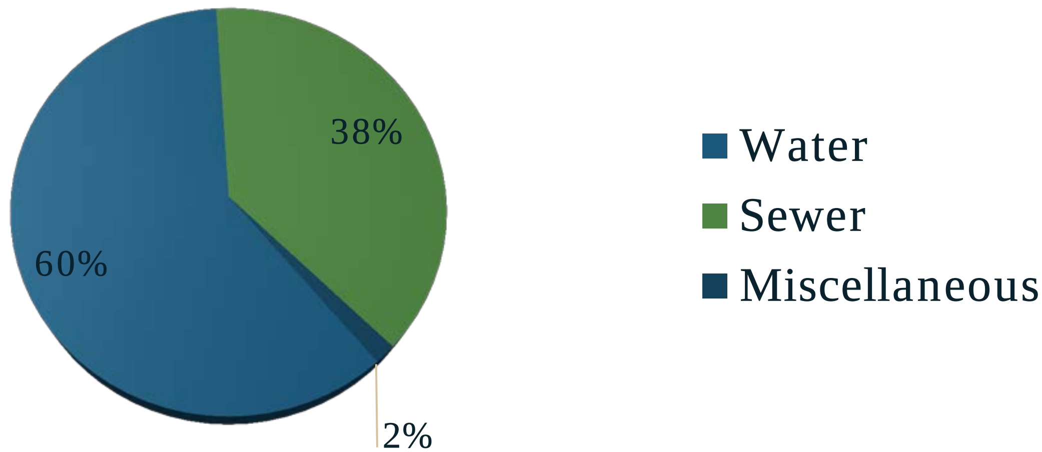
FY 2018/2019 Proposed Budget

ENTERPRISE FUNDS

We Are Columbia

FY 2018/2019 Water & Sewer Operating

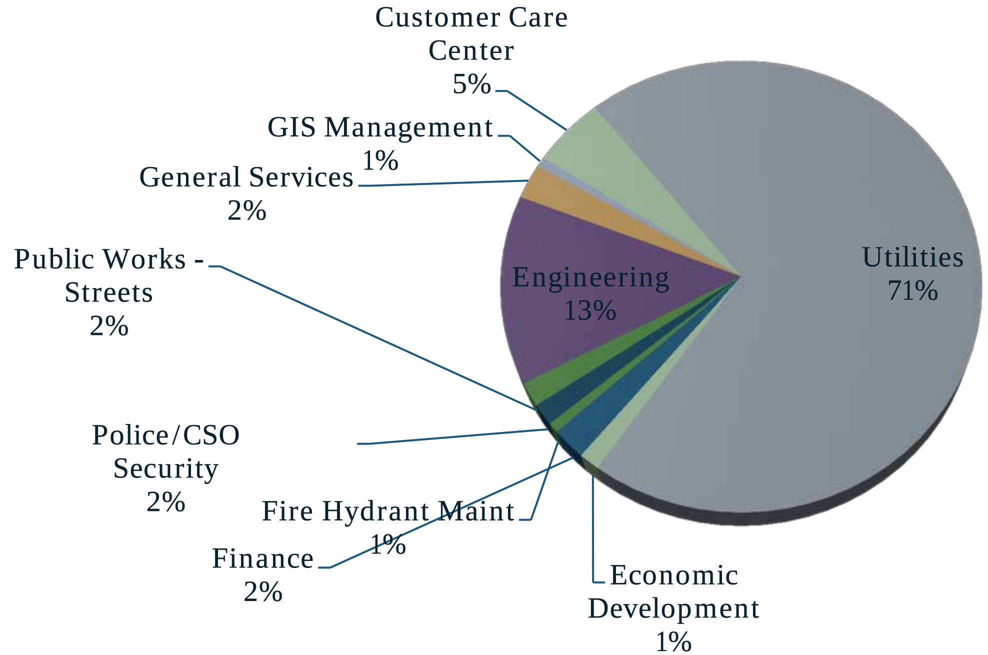
Revenues



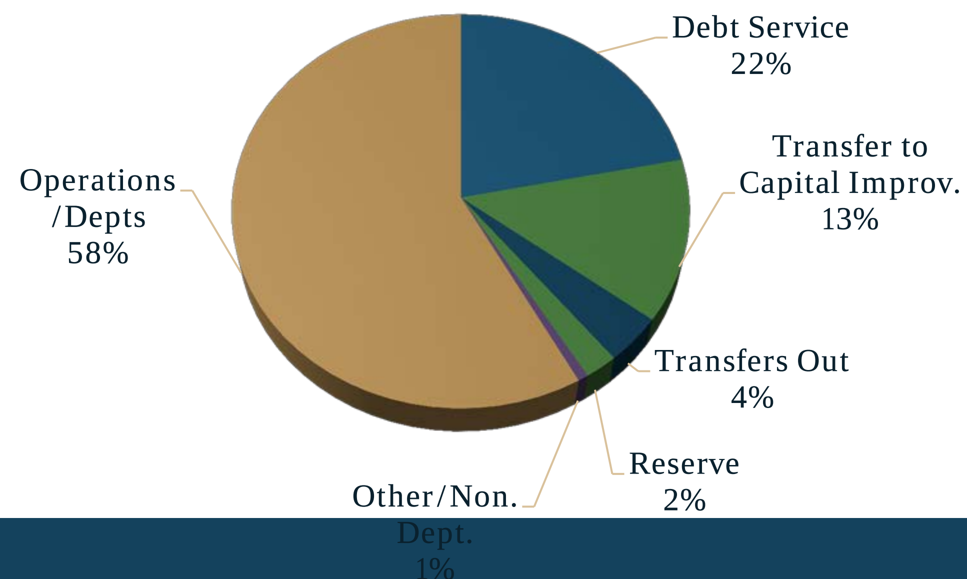
- Revenues total $160,167,115 ; reflects an increase of $8,887,545 or 5.9%
- Reflects water and sewer rate adjustment of 9.76%.

FY 2018/2019 Water & Sewer Operating

Department Budgets



Non-Departmental & Transfers Out

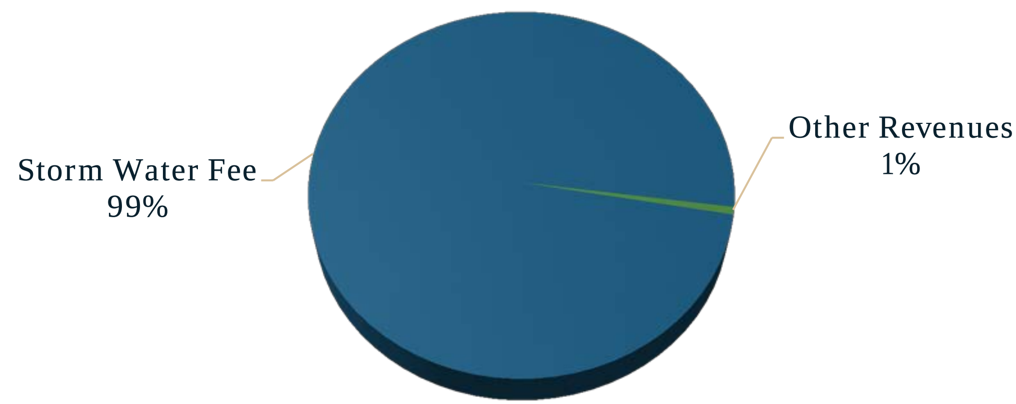


FY 2018/ 2019 Water & Sewer Operating

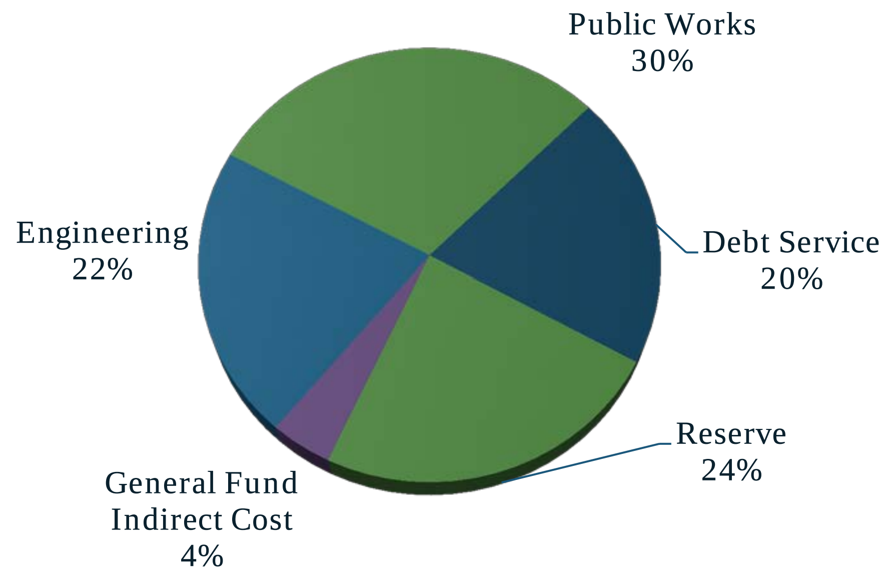
- Water & Sewer budget proposed budget $161,996,000
  - Increase of $9,110,000, 6% over the current year budget
  - Reflect proposed rate adjustment of 9.76%
  - FY 18/19 Capital Improvement Program is $120,000,000
    - $21,500,000 transfer to Water & Sewer Operating to Capital Improvement Program
    - remainder of funding will come from bond proceeds and use of fund balance
  - Operating and capital improvement program reflects a priority on Clean Water 2020 programs t meet the EPA Consent Decree requirements; additional funding for water quality projects ar funding for a phased-in implementation of an automated meter reading system (AMI/AMR).
  - Operating Budgets total $94,336,744; an increase of $3,728,777 or 4.1%
    - Operating Budgets include costs for annual maintenance projects that are not capital
    - Challenges in ability to hire and retain staff – skilled labor, especially CDL drivers and professional staff
  - Focus on customer care with customer advocate positions and improvements in mobile fiel services so that crews are better able to send and receive information remotely

FY 2018/2019 Storm Water Operating

Revenues



Expenditures

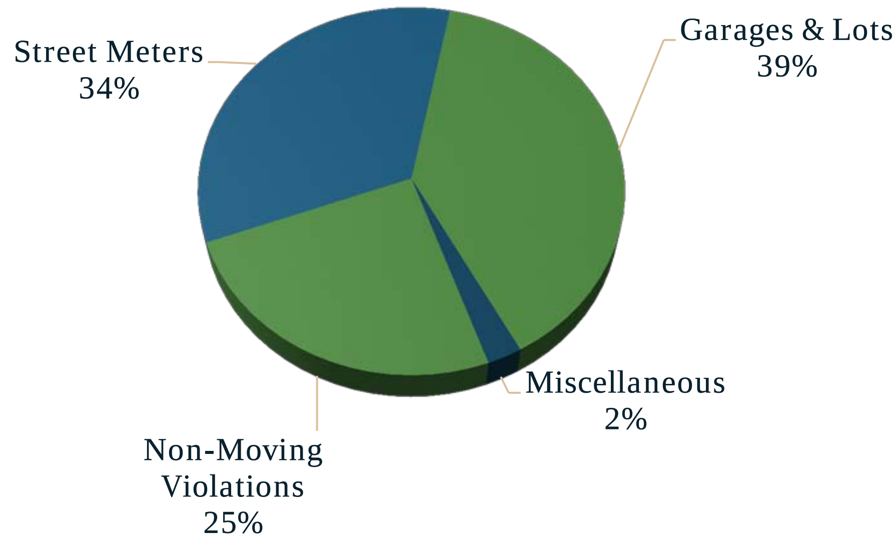


FY 2018 / 2019 Storm Water Operating

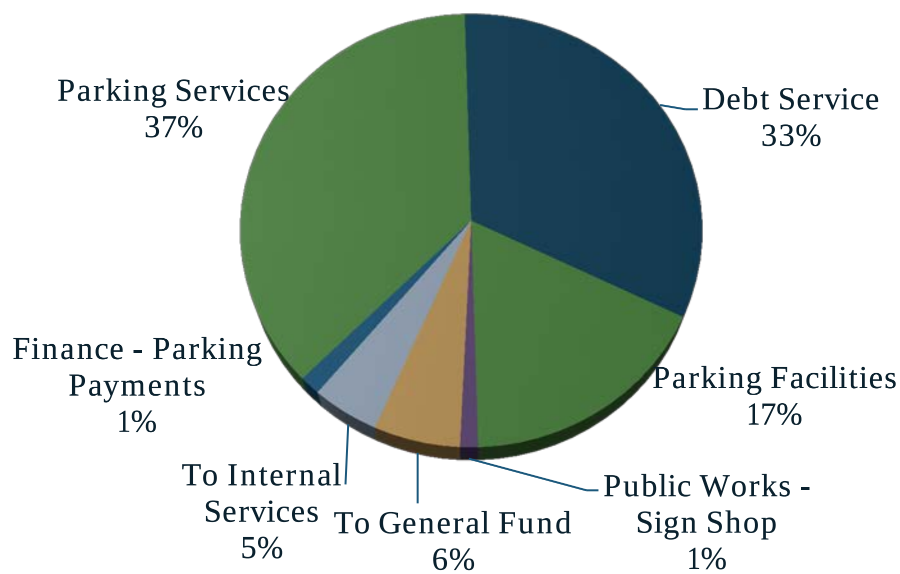
- Storm Water budget proposed budget $13,466,499
  - Increase of $836,399,; 6.6% over the current year budget
  - Reflect continuation of proposed rate adjustment for comprehensive storm water improvement program
    - Storm Water fee increases $.74 per ERU (equivalent residential unit) per month, from $11.80 to $12.54 per month
  - FY 18/19 Capital Improvement Program is $10,345,000
    - Total projected CIP $93,000,000 over the next 3-5 years
  - Storm Water Program Manager contract awarded in March
  - First Storm Water bond ordinance approved in April; $50,000,000
  - Operating and capital improvement program focuses on projects that meet the initiatives of alleviating nuisance flooding and promoting water quality.

FY 2018/2019 Parking Operating

Revenues



Expenditures



FY 2018 / 2019 Parking Operating

- Parking budget proposed budget $8,692,988
  - Increase of $684,757, 9% over the current year budget
  - Revenues from parking garages & lots, meters and non-moving violations are the majority source of revenues that fund the parking system
    - Increases primarily due to revenues generated from the Passport parking system, addition of new and enforced parking service contracts
  - Operating departments total $4,976,259; an increase of $678,061 or 16%
    - 2 new positions for enforcement of residential parking areas expanded program
    - Addition of the annual Passport contract
  - Scheduled painting of 1 garage ($100,000); routing cleaning of all garages, scheduled maintenance and signage are necessary to keep garages appealing and safe for customers
  - Focus on providing quality customer service, operating clean and safe parking facilities
  - Partnering with Economic Development to assist in attracting businesses to down town

FY 2018/2019 Proposed Budget

SPECIAL REVENUES

We Are Columbia

FY 2018/2019 Hospitality Tax

- Hospitality Tax Proposed Budget $ 12,103,972
  - approximately $ 557,709 increase or 4.8% over current year budget and is in line with prior year actual collections.
  - Revenue collections to date are in line with the FY 17/18 budget

FY 2018/2019 Accommodations Tax

- Accommodations Tax revenues are projected at $2,596,160
  - Approximate $369,916 or 16.6% increase over current year budget and 4% increase over FY 16/17 actuals.
  - More aggressive projections than prior years, but in line with prior year actual collection rates.
  - Collections are received quarterly from the State of SC.
  - Accommodations Tax has a required allocation are based upon the State law
    - $25,000 transfer to the General Fund
    - 30% allocated for advertising and promotion of tourism
    - 65% allocated for tourism related expenditures
    - 5% for general purposes.

FY 18/19 Budget Calendar

Public Hearing, First Reading, Budget Open House	June 5
Second Reading	June 19

We Are Columbia

MEETING DATE: **May 29, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **City Council Meeting Schedule - Ms. Teresa Wilson, City Manager**

FINANCIAL IMPACT:

ATTACHMENTS:

- 2018_Meetings_Deadlines_052318docx (PDF)

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2018 COUNCIL MEETING DATES

MEETING DATES	TYPE OF MEETINGS	AGENDA DEADLINES
May 15	Work Session & Council Meeting / Zoning Public Hearing	May 2
June 5	Council Meeting / Budget Public Hearing	May 23
June 19	Council Meeting / Budget Ordinances Second Reading	June 6
~~July 17~~	~~Work Session & Council Meeting / Zoning Public Hearing~~	~~July 3~~
August 7	Work Session / *National Night Out*	July 25
August 14	Work Session & Council Meeting/Zoning Public Hearing	August 1
September 4	Work Session & Council Meeting	August 22
September 18	Work Session & Council Meeting / Zoning Public Hearing	September 5
October 2	Work Session & Council Meeting	September 19
October 16	Work Session & Council Meeting	October 3
November 6	Work Session & Council Meeting	October 24
November 20	Work Session & Council Meeting / Zoning Public Hearing	November 7
December 4	Work Session & Council Meeting	November 21
December 18	Work Session & Council Meeting	December 5

Work Sessions allows Council to effectively address issues that affect only a limited number of citizens; to consider items of high public interest; and as a means of avoiding prolonged regular meetings. City Council will conduct work sessions at **2:00 p.m.** on the first and third Tuesdays of each month.

Regular Meetings of Council are used to discuss the municipality's general and routine business and to enact necessary ordinances and resolutions. These meetings begin at **6:00 p.m.** on the first and third Tuesdays of each month.

Zoning Public Hearings are conducted on the third Tuesday of every odd numbered month at **7:00 p.m.** as part of a Regular Council Meeting.

We Are Columbia

MEETING DATE: **May 29, 2018**

DEPARTMENT: **City Clerk**

FROM: ***Erika Moore, City Clerk***

SUBJECT: **Discussion of compensation of an employee pursuant to S.C. Code §30-4-70(a)(2)**

PURPOSE: **Health Care**

FINANCIAL IMPACT: