



**Columbia Prepares Advisory Committee Meeting Agenda
Wednesday, June 24, 2026 at 3:00 PM**

[Click here to join Zoom.](#)

Meeting ID: 936 3334 0435

Passcode: A4XuD6

If you have questions, please contact the Community Development Department at
(803)545-3373.

William Baker • Amy Husmann • J. Scott Jaillette • Ralph Mccarthy • Linda Ward

Todd Beiers • Tiffany Latimer • Harry Tinsley

Call to Order

Adoption of the Agenda

Approval of Minutes

1. August 20, 2025 Columbia Prepares Advisory Committee Meeting Minutes

Committee Discussion

2. Project Activities Status Update — Ms. Kelly H. Mierkowski, Deputy Director / Community Development Department
3. Updated Budget Summary, Project Timeline and Activities — Ms. Kelly H. Mierkowski, Deputy Director / Community Development Department

Adjournment



Meeting Date: June 24, 2026

Department: City Clerk's Office

From:

August 20, 2025 Columbia Prepares Advisory Committee Meeting Minutes

Background Summary:

Attachments:

1. Columbia Prepares Advisory Committee Minutes Aug.20.2025 (002)

COLUMBIA PREPARES ADVISORY COMMITTEE MEETING MINUTES

DATE: August 20, 2025 TIME: 3:00 p.m.
FACILITATOR: FELICIA KILGORE, COMMUNITY DEVELOPMENT DIRECTOR
BRYSHAWNYA DAUGHTRY, GRANTS COORDINATOR

Committee Members

| Amy Husmann | J. Scott Jaillette | Ralph McCarthy | William Baker |
Claudia McMillan | Krista Hampton | Todd Beiers | Harry Tinsley | Tiffany Latimer |

Attendance:

Committee Members Present	City Staff Present
Krista Hampton	Felicia Kilgore
Amy Husmann	Bryshawnya Daughtry
Claudia McMillan	
Ralph McCarthy	
Harry Tinsley	
Todd Beiers	
Tiffany Latimer	
William Baker	

ITEM

CALL TO ORDER

Introduction from Felicia and a welcome to the Committee members.

APPROVAL OF AGENDA & MINTUES

Motion made by Ralph McCarthy and second motion by Amy Husmann. Approved without objection.

INTRODUCTIONS

Introductions from City staff, City staff committee members, and resident committee members.

COLUMBIA PREPARES ADVISORY COMMITTEE MEETING MINUTES

STATUS UPDATE CDBG-MIT PROGRAM

The program deadline to disperse the \$18 million provided by HUD is June 20, 2032.

The mission of the grant is to increase resilience to disasters and reduce or eliminate long-term risks to loss of life and damage to property.

The last budget allocation adjustment was made in July 2024.

PROGRAM ACTIVITIES UPDATE

Olympia fire station:

The architectural design for the Fire Station was presented to the committee, and we are now prepared to receive bids for the construction. An additional \$3.6 million is required to complete the project. The bidding process is expected to begin in the upcoming weeks.

Canal Head Gates and Lock Repair:

There are no updated images available for the progress of the head gates project, which is currently under review and awaiting approval from the Federal Energy Regulatory Commission. An additional \$9.8 million is required to complete the project. City staff will submit the bidding process to the Procurement department. Bidding will begin in September and conclude in October. The overall completion of the two projects is expected by the end of 2026.

Fleet services generator:

The generator has been successfully completed and is now operating at 2910 Colonial Drive. A total of \$21,727 was remaining from the project and has been transferred to the Olympia Fire Station.

Notes

- The city is planning to cover the shortfall from the projects with the capital from the Water Capital Improvement Program.
- Currently working with the procurement office to find the expected cost to complete the Olympia Fire Station and Canal Head Gates.
- By September 2026, approximately \$9 million of the allocated funds needs to be spent to meet federal requirements.
- Contracts are planned for council approval at the end of October/beginning of November, with a notice to proceed in November and construction starting in March or sooner.

COLUMBIA PREPARES ADVISORY COMMITTEE MEETING MINUTES

QUESTIONS

1. When do we plan to move the \$21,727 to the Olympia Fire Station? This amount has already been allocated to the Olympia Fire Station and is included in the figures presented in the PowerPoint. *(Correction) the remaining funds from the Fleet Generator have not been transferred to the fire station's budget as of today.*
2. What is the prior dollar amount for Olympia Fire Station before \$ 21,727 was added? *This information will be provided in an email after the meeting. (Correction) the budget provided is correct.*
3. Is it okay to spend more than half of the allocated funds? *Yes, it's perfectly fine if you spend more than half or all the allocated funds.*
4. Do you foreseeing any major concerns with city council approving the projects? *No, I don't foresee any major concerns with city council approving the projects.*

ADJOURNMENT

Adjourned at 3:29pm



Meeting Date: June 24, 2026

Department: Community Development

From:

Project Activities Status Update — Ms. Kelly H. Mierkowski, Deputy Director /
Community Development Department

Background Summary:

Attachments:

None



Meeting Date: June 24, 2026

Department: Community Development

From:

Updated Budget Summary, Project Timeline and Activities — Ms. Kelly H. Mierkowski, Deputy Director / Community Development Department

Background Summary:

Attachments:

None