



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

The Columbia City Council will conduct a Work Session & Council Meeting at 2:00 p.m. in the Second Floor Conference Room and 6:00 p.m. in Council Chambers on Tuesday, April 4, 2017 at City Hall, 1737 Main Street, Columbia, SC 29201.

The Honorable Mayor Stephen K. Benjamin

The Honorable Sam Davis, District I ■ The Honorable Tameika Isaac Devine, At-Large

The Honorable Moe Baddourah, District III ■ The Honorable Howard E. Duvall, Jr., At-Large

The Honorable Edward H. McDowell, Jr., District II ■ The Honorable Daniel J. Rickenmann, District IV

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

WORK SESSION - 2:00 P.M.

ROLL CALL

INVOCATION

ADOPTION OF THE AGENDA

FISCAL YEAR 2017/2018 BUDGET WORKSHOP

1. Water & Sewer Rate Study Follow-up - Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC
2. Storm Water Rate Study Follow-up - Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC
3. Parking Services Overview - Ms. Elle S. Matney, Parking Administrator
4. Fiscal Year 2017/2018 Proposed Budget - Water & Sewer, Storm Water, Parking & Special Revenues

EXECUTIVE SESSION

5. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

Public Funds on Private Laterals



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

Public Purpose Doctrine

6. Receipt of legal advice related to a pending, threatened, or potential claim pursuant to §30-4-70(a)(2)

S. Lyman Munson v. City of Columbia, David Hatcher, Ronnie Hingleton and Lisa Sumpter

COUNCIL MEETING - 6:00 P.M.

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

PUBLIC INPUT RELATED TO AGENDA ITEMS

CONSENT AGENDA ITEMS 7 THROUGH 27

7. Council is asked to approve a match funding request for the Greenway Esplanade Connector to the Riverfront Park Project, as requested by the Engineering Department. The City's match requirement is \$99,982.87.

Funding Source: General Capital Projects 403999-658650 - This grant requires a 40% match from the City. The total TAP award is \$149,974.31. The total project cost is \$249,957.18.

8. Council is asked to approve an Agreement for Project Management Services, as requested by the Budget & Program Management Office. Award to Advanced Automation Consulting in the amount of \$68,000.00. This vendor is located in Irmo, SC.

Funding Source: Technology Replacement - Professional Services, 6218954-636600. The original budgeted amount is \$69,000.00.

9. Council is asked to approve Project WM4406; Asphalt Road Repair at Newport Hall Lane, as requested by the Utility Operations Department. Award to North American Pipeline Management in the amount of \$150,150.00. This firm is located in Marietta, GA.

Funding Source: Engineering General Services - Paving & Asphalt Supplies Maintenance & Repair; 5511706-623500. The original budgeted amount is \$316,500.00.

Brad Pace Construction, LLC a Small Business Enterprise of Lyman, SC will receive 24% (\$33,000) of the contract value for asphalt materials.



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

10. Council is asked to approve Heating, Ventilation and Air Conditioning Replacement Services at the Metro Wastewater Treatment Plant, as requested by the Utility Operations Department. Award to W.O. Blackstone Co. Inc., a certified Local Business Enterprise in the amount of \$72,071.00 with a 10% contingency for an amount not to exceed \$79,278.10. This vendor is located in Columbia, SC.

Funding Source: Utilities Metro Wastewater Plant - Machinery & Equipment - Capital; 5516208-658300. The original budgeted amount is \$85,800.00.

11. Council is asked to Ratify an Emergency Purchase Order for Heating, Ventilation and Air Conditioning Replacement at 1800 Main Street, as requested by the Support Services Division. Award to Trane, Inc. in the amount of \$61,946.64. This vendor is located in West Columbia, SC.

Funding Source: General Capital Projects – Capital Project Cost – HVAC 1800 Main Street – Capital Projects Cost; 4039999-658650/CP109102—658650. This purchase order was issued on March 9, 2017 to replace the HVAC system at 1800 Main Street. The original budgeted amount is \$63,000.00.

12. Council is asked to approve Contract Amendment #1 for the Food Lion Pump Station Improvements, as requested by the Engineering Department. Award to Power Engineering Company, Inc., in the amount of \$108,989.00. This firm is located in West Columbia, SC.

Funding Source: 5529999-SS732301-658650. The original budgeted amount is \$1,000,000.00. This is a Mentor Protégé Program Project. Palmetto Consulting Engineering Group, Inc. of Columbia, SC, is the Protégé and will provide assistance with the Gravity Design, Cost Estimating, Permitting and Construction Administration Services at \$21,797.80 (20%) of the amended contract amount.

The following subconsultants will provide additional assistance at \$14,580.00 (13.38%):

Associated E&S of Columbia, SC will provide surveying services at \$12,750.00 (11.70%) of the amended contract amount.

GS2 Engineering of Columbia, SC will provide soil boring services at \$1,830.00 (1.68%) of the amended contract amount.

13. Council is asked to approve Contract Amendment #2 for the Sewer System Evaluation Study for Rocky Branch 01, as requested by the Engineering Department. Award to Brown and Caldwell, Inc., in the amount of \$288,360.00. This firm is located in Columbia, SC.



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

Funding Source: 5529999-SS728801-658650 Unforeseen & Miscellaneous Projects. This is a Mentor Protégé Program Project. 4D Engineering, located in Lexington, SC, is the Protégé and will provide assistance with sewer assessments, quality control of the data stemming from the field work, permits, site visits, and full time construction inspection services in the amount of \$142,080.80 (49.27%) of the amended contract amount.

14. Council is asked to approve a Project for Sanitary Sewer Abandonment and Relocation along Greenlawn Drive, as requested by the Utility Operations Department. Award to Stutts and Williams, LLC, a certified Local Business Enterprise in the amount of \$171,655.00. This firm is located in Lexington, SC.

Funding Source: 5529999-SS739401-658650. The original budgeted amount is \$125,785.00.

15. Council is asked to approve the Purchase of a Street Sweeper for the Solid Waste Division, as requested by the Fleet Services Division. Award to Public Works Equipment and Supply, Inc., using the National Joint Power Alliance Contract in the amount of \$206,684.00. This vendor is located in Monroe, NC.

Funding Source: Solid Waste Street Sweeping - Autos, Trucks, Heavy Equipment Capital; 5534408-658500. The original budgeted amount is \$207,000.00.

16. Ordinance No.: 2016-025 - Authorizing the City Manager to execute a Fifth Amendment to Lease between the City of Columbia and Old Boy Properties, LLC for property consisting of 100± acres in Richland County, South Carolina being a portion of the property formerly owned by Columbia Venture, LLC and Sunday School, LLC

First reading approval was given on April 19, 2016.

17. Ordinance No.: 2017- 025 - Granting an encroachment to WHLR Columbia Fire House, LLC for installation and maintenance of a brick wall, patio, brick pavers, riser, handrails, landscaping and irrigation system within the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street

18. Ordinance No.: 2017-026 - Authorizing the City Manager to execute a Contract of Sale, Deed and any other documents necessary to consummate the transfer of approximately 0.06 acres (2,485 sf), property addressed as 1418 Woodrow Street, Irmo, SC 29063 and being further identified as Lexington County TMS #001920-07-010 to Woodrow Street Properties, LLC



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

This is a vacant lot in the town of Irmo where a water tank used to be located. The property value was determined by an appraisal and bids were received for the property disposition; Woodrow Street Properties, LLC was the highest bidder.

19. Ordinance No.: 2017-027 - Granting an encroachment to Lula Drake for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way areas of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday
20. Comprehensive Plan Future Land Use Map Amendment - 5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; TMS #16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20

Ordinance No.: 2017-011 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 – Future Land Use Map to assign a land use classification of Urban Edge Regional Activity Center (UEAC-2).

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 01/09/2017, Approval (9-0)

21. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesburg Road, TMS# 16407-07-06 and 16407-08-04

Ordinance No.: 2017-015 - Annexing and Incorporating 821 Pepper Street, 831 Pepper Street, 835 Pepper Street, 819 Leesburg Road and 821 Leesburg Road, Richland County TMS# 16407-07-06 and 16407-08-04 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Annex, assign land use classification of Industrial (IND) for TMS# 16407-07-06 and Community Activity Corridor (AC-2) for TMS# 16407-08-04, and assign zoning of M-1 for TMS# 16407-07-06 and C-3



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

for TMS# 16407-08-04. The property is currently classified as Neighborhood-Medium Density by Richland County for both parcels and zoned M-1 by Richland County for TMS# 16407-07-06 and LI by Richland County for TMS# 16407-08-04.

Applicant: RDS Associates, LLC

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

22. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 24.138 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, TMS# 09409-01-03

Ordinance No.: 2017-019 - Annexing and Incorporating 24.7 38 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, Richland County TMS# 09409-01-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District:1

Proposal:Request to annex, assign land use classification of Industrial (IND) and assign zoning of Light Industrial District, -Flood Protective Area (M-1, -FP). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as CC-3 by Richland County.

Applicant:Columbia United FC DBA: South Carolina United FC

Staff Recommendation:Approval

PC Recommendation:Approval, 02/06/2017 (9-0)

23. Zoning Text Amendment - Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity, and sorority houses

Ordinance No.: 2017-002 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17,Planning, Land Development and Zoning, Article III Zoning, Division 10, Off-Street Parking and Loading Facilities, Sec. 17-345 Reduction of parking requirements for certain uses to add (h) College or university public dormitories

Proposal: Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity and sorority houses.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

Pertinent Section: Chapter 17, Article III, Division 8, Amend §17-258 (Table of Permitted Uses)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

24. Zoning Text Amendment - Amend §17-345 (Reduction of Parking Requirements for Certain Uses) To Add Subsection (H) College and University Public Dormitories

Ordinance No.: 2017-003 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning Article III, Zoning, Division 8, District Descriptions, Use and Dimensional Regulations, Sec. 17-258 Table of permitted uses, SIC 8811.4 Dormitories, public, SIC 8811 .5 Fraternity and sorority houses and SIC 8811.6 Dormitories, Private (Sec. 17-321)

Proposal: Amend §17-345 (Reduction of parking requirements for certain uses) to add subsection (h) College and University Public Dormitories.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 10, Amend §17-345 (Reduction of parking requirements for certain uses)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

25. Zoning Text Amendment - Amend §17-55 to Modify the Definition of Public Dormitory

Ordinance No.: 2017-001 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning & Land Development and Zoning & Article III Zoning, Division 1, Generally, Sec. 17-55 Definitions, Dormitory, public

Proposal: Amend §17-55 – to modify the definition of Public Dormitory.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 1, Amend §17-55 – Definitions (Public Dormitory)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

26. Resolution No.: R-2017-031 - Authorizing consumption of beer and wine beverages only at the Jam Room Music Festival in the 1400 block of Main Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza, and Boyd Plaza on October 14, 2017
27. Resolution No.: R-2017-034 - Authorizing consumption of beer and wine only at the Indie Grits Sunday BBQ in the Cannon Parking Garage in the event of inclement weather on Sunday, April 23, 2017

END CONSENT AGENDA

ZONING MATTERS - SECOND READING

28. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-01

Ordinance No.: 2017-012 - Annexing and Incorporating 0.14 acres, W/S Woodcreek Farms Road, Richland County TMS# 25815-01-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: The Park Homeowner's Association, Inc.

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

29. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 0.19 acres S/S Buckthorn Court; TMS# 28906-02-03

Ordinance No.: 2017-013 - Annexing and Incorporating 0.19 acres S/S Buckthorn Court, Richland County TMS# 28906-02-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

30. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 1.07 acres Red Bay Road; TMS# 28812-03-01

Ordinance No.: 2017-014 - Annexing and Incorporating 1.07 acres Redbay Road, Richland County TMS# 28812-03-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

31. Zoning Map Amendment - The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06

Council District: 4

Proposal: Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

32. Zoning Map Amendment - The Park- Phase 2: 1407 Beechfern Circle; TMS# 25815-02-23

Council District: 4

Proposal: Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)

Applicant: Sundiata K. Swinton

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

33. Comprehensive Plan Future Land Use Map Amendment - The Park- Phase 2: 1407 Beechfern Circle; TMS# 25815-02-23

Ordinance No.: 2017-020 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1407 Beechfern Circle, Richland County TMS #25815-02-23, annexed by Ordinance No.: 2016-122 enacted February 7, 2017

Council District: 4

Proposal: Amend Chapter 8.3 of The Columbia Plan 2018- Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)

Applicant: Sundiata K. Swinton

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

34. Comprehensive Plan Future Land Use Map Amendment - The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06

Ordinance No.: 2017-010 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1404 Beechfern Circle, Richland County TMS #25815-01-06, annexed by Ordinance No.: 2016-115 enacted December 20, 2016

Council District: 4

Proposal: Amend Chapter 8.3 of The Columbia Plan 2018- Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)



**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16:Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

PRESENTATIONS

- 35. Recognition of Dr. Willie Harriford, Civil Rights Archivist - The Honorable Mayor Stephen K. Benjamin
- 36. Recognition of the Lower Richland High School Boys' Basketball Team as the 4A State Champions - The Honorable Mayor Stephen K. Benjamin
- 37. A Community For All Ages Proclamation - The Honorable Stephen K. Benjamin
- 38. National Community Development Week Proclamation - Ms. Gloria Saeed, Director of Community Development and Mr. Elliott Epps, Interim Executive Director of the Community Relations Council
- 39. "Bank On" Columbia Presentation and National Financial Literacy Month Proclamation - Mr. Ron King, Program Specialist for the Community Development Department
- 40. 2017 South Carolina Cornbread Festival - Ms. Sabrina Odom, Executive Director of the North Columbia Business Association

ORDINANCES - FIRST READING

- 41. Ordinance No.: 2017-030 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of City-Owned Property identified as Richland County TMS#11501-01-14 (Columbia Commons Baseball Stadium) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street) for the Gregg Street Lighting Project; CF#250-419

RESOLUTIONS

- 42. Resolution No.: R-2017-036 - Release and Abandonment of a portion of existing fifteen (15') feet City of Columbia Water Easements for the University of South Carolina



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

Football Operations Facility near Bluff Road and National Guard Road; Richland County
TMS#11205-01-05 & TMS#11205-01-09A; CF#341-15, CF#178-04A & CF#328-03

- 43. Resolution No.: R-2017-037 - Creating the City of Columbia Food Policy Committee
- 44. Resolution No.: R-2017-040 Creating City of Columbia Quiet Zone Advisory Committee

APPOINTMENTS

- 45. Council is asked to approve the re-appointment/appointment of one (1) individual to the Columbia Museum of Art Commission.
- 46. Council is asked to approve the appointment one (1) individual to the Election Commission.
- 47. Council is asked to extend term dates for three members of the Midlands Authority For Conventions, Sports, & Tourism Board.
- 48. Council is asked to approve the re-appointment of two (2) individuals to the Planning Commission.

OTHER MATTERS

- 49. Council is asked to approve the Installation of a 4-way stop at the intersection of Roosevelt Street and Beaumont Avenue, as requested by the Traffic Engineering Division.

The Police Department and the Fire Department have reviewed and approved the proposed location.

- 50. Council is asked to approve the installation of an additional street light at 1615 Woodlake Drive and 1650 Kathwood Drive, as requested by the Traffic Engineering Division.

The year-to-date total expenditure is \$3,526.92.

- 51. Hospitality Tax Applications for Fiscal Year 2017/2018 - The Honorable Daniel J. Rickenmann **Addition**

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

CITY COUNCIL COMMITTEE REPORTS / REFERRALS



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 4, 2017
CITY HALL 1737 MAIN STREET**

APPEARANCE OF THE PUBLIC



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Budget & Program Management

FROM: *Missy Caughman,*

SUBJECT: Water & Sewer Rate Study Follow-up - Mr. Robert Chambers,
Financial and Utility Management Consultant for Black and
Veatch Management Consulting, LLC

FINANCIAL IMPACT:



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Budget & Program Management

FROM: *Missy Caughman,*

SUBJECT: Storm Water Rate Study Follow-up - Mr. Robert Chambers,
Financial and Utility Management Consultant for Black and
Veatch Management Consulting, LLC

FINANCIAL IMPACT:

STRATEGIC GOALS: Provide high quality municipal services



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Parking Services

FROM: *Elle Matney, Parking Administrator*

SUBJECT: Parking Services Overview - Ms. Elle S. Matney, Parking Administrator

FINANCIAL IMPACT:

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** Park Columbia 2017 (PDF)

Welcome to Parking in Columbia 2017



- o Culture
- o Branding
- o Operations

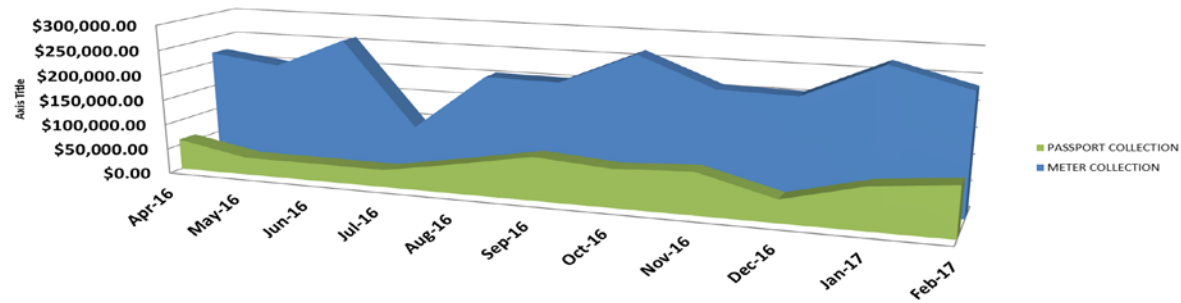


Our culture begins here..

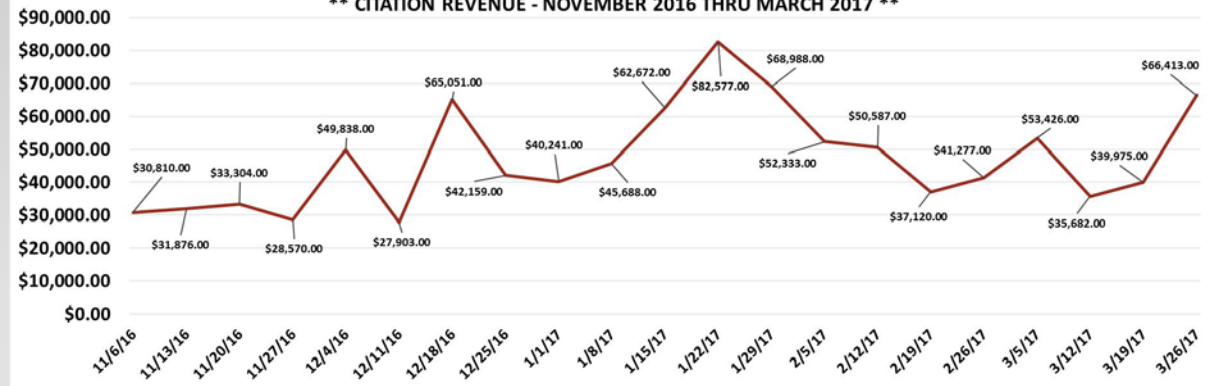


Branding

Meter Collection vs Passport Parking Revenue - April 2016 thru Feb 2017



** CITATION REVENUE - NOVEMBER 2016 THRU MARCH 2017 **



Operations

What's ahead for Parking Services in 2017?

Establish Social Media Presence

Implement Deck Facility Improvements

Strong Partnerships with Business Community

Passport Parking Education / Media Campaign

Continue to Develop Alternative Transportation Programs

Growing Strategic Relationships with Stakeholders

Implement Parking Management Software Solutions

Evaluate Columbia's Parking Spaces vs. Parking Trends

Proposed Market Rate Increases



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Budget & Program Management

FROM: Missy Caughman,

SUBJECT: Fiscal Year 2017/2018 Proposed Budget - Water & Sewer, Storm Water, Parking & Special Revenues

PRESENTER: Missy Caughman, Budget & Program Management Director

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

During the April 4th Budget Work Session, we will continue discussions regarding the FY 17/18 Proposed Budget. This workshop will focus on the Water and Sewer Fund, Storm Water Fund, Parking Fund and Special Revenues. In addition to the budget presentation, we will have specific presentations on the following items:

- Water and Sewer Rate Study - follow up
- Storm Water Rate Study - follow up
- Parking Services Overview

Water & Sewer Fund

- The FY 17/18 Water & Sewer budget is \$152,886,000; an increase of \$9,671,000, 6.8% over the current year budget.
- Reflects a rate increase of 4.75%
 - An alternative scenario is being proposed that reduces the 300 CCF minimum use on water bills by 100 CCF each year. If adopted, this scenario does not change the total projected budget or revenue projections, but does have an impact on the proposed rate increase that will be discussed by the rate consultant.
- Includes \$12,300,000 transfer to Water & Sewer Capital Improvement Program and \$10,000,000 transfer to flood recovery funding for water and sewer system repairs. We anticipate this being the last transfer needed to cover the anticipated cost of the repairs.
- The capital improvement program reflects a priority on Clean Water 2020 programs to meet the EPA Consent Decree requirements; additional funding for water quality projects and funding for a phased in implementation of an automated meter reading system (AMI/AMR).

Growth in revenues is due primarily to normal customer growth, revenues generated from contract customers and from the 4.75% rate increase. The rate increase is anticipated to generate an additional \$6.3 million. The rate study includes a thorough analysis of revenues, expenses, operating parameters and future demands on the system. The proposed rate increase is based on projections that a modest rate increase this year would reduce or eliminate the need for significant rate increases the following and subsequent years. Staff continues to focus effort on efficiencies, improvements and customer service as a whole. Through the Clean Water 2020 program, the City has been preparing for the commitments related to the EPA Consent Decree for the past several years. Through this initiative, we have identified the programs and projects related to the operation of the sewer system that will meet the requirements of the EPA Consent Decree.

In addition, the City learned a hard lesson on October 4, 2015 when we experienced catastrophic flooding of our neighborhoods and infrastructure. Prior to the October 2015 floods, the City had invested in numerous projects that fortunately allowed us to mitigate potentially more damages than we actually experienced. Had the City not made these prior investments, the damages to our water and sewer infrastructure would have potentially been greater than experienced. Significant projects include the \$30 million investment in the raw water pumps and high service pumps that allowed us to continue pumping water to Columbia Canal Water Treatment Plant when the canal embankment breached, \$43 million at the Metro Wastewater Head Works facility allowed us to control flow into the plant and the \$10 million project to elevate the West Columbia pump station that was completely submerged during the flood, but continued to operate throughout the storm event and received minimal damage. While these efforts have helped Columbia to recover, if we are to achieve the resiliency we want for our future, we have to manage the adverse effects of catastrophic weather events and other unpredictable risks. We must invest our hard-earned capital in programs that improve our infrastructure for the long-term. The proposed rate increases will strengthen our City by providing infrastructure improvements that will endure and guide us into the next century.

Revenues

Revenues from Water Sales are projected at \$89,058,186; an increase of \$2,404,226 or 2.8% over the current year budget and Sewer Sales are projected at \$61,666,337; an increase of \$6,541,367, 11.9%. Combined system revenues total \$152,886,000 for a total increase of \$9,671,000, 6.8% over the current year budget.

Expenditures

Expenditures for operating departments, non-operating departments and non-departmental budgets total \$128,481,000; an increase of \$10,307,478, 9% from the current year budget. The increases are due primarily to normal increases in chemicals and electricity, non-capital maintenance projects, additions of new water and sewer system positions needed to address system maintenance and operational needs, capital equipment purchases and for efforts to improve customer response as well as increases in health care and retirement system contributions.

Transfers Out totals \$35,545,400 which is a net increase of \$338,751 or 1%. Transfers Out includes \$10,000,000 for water and sewer system flood recovery projects. In total, we have set aside

\$20,000,000 from the Water and Sewer fund towards water and sewer system flood repairs. This represents the City's portion of the federal match for repairs. The largest flood related repair is the breach at the Columbia Canal and damages to the head gates at the Canal. The State of SC has appropriated funds to cover up to 25% of the required FEMA match; however this program is a reimbursable grant which means costs are incurred upfront. In addition to the transfer for the flood recovery program is the transfer for the budgeted cash portion of the Water and Sewer Capital Improvement Program (CIP). The total transfer for CIP in this budget is \$12,300,000.

Water & Sewer Capital Improvement Program

The Water & Sewer CIP totals \$120,000,000 of which \$40,000,000 is for Water projects and \$80,000,000 is for sewer related projects. The Water CIP includes funding to convert to automatic meter reading (AMI/AMR) system that we anticipate a phased-in implementation of \$15,000,000 per year. Sewer CIP focuses on projects for the Clean Water 2020 program. The Water & Sewer operating fund includes the transfer of approximately \$12,300,000 in budgeted cash for the CIP. The remaining \$107,700,000 will be funded from proposed bond proceeds and from fund balance. The issuance of the bond and the ability to fund the CIP is dependent upon the approval of the 4.75% water & sewer rate increase. Without the proposed rate increase, the CIP will be drastically reduced.

Storm Water Fund Highlights

The FY 17/18 Storm Water Proposed budget is \$7,427,900, an increase of \$192,900 or 2.7%. Last fall, City Council asked that we focus efforts to address issues with storm water problems. The Storm Water system generates enough funds to cover the operating and maintenance costs of the storm water fund, however each year funding for capital is minimum and the majority of funding has come from fund balance. The storm water fee was last adjusted in 2012 and there is very little growth of new customers to the system to generate any significant revenue. In order to fund any significant projects will require a rate increase. Included in the Storm Water Budget is the commitment approved by City Council for the potential grant match of \$200,000 requested by Gills Creek Water Shed Association for their DHEC 319 grant.

Included in the proposed budget are two scenarios for rate increases. Scenario 1 reflects a 21.2% proposed rate increase being applied all at one time in order to issue a \$20,800,000 bond for storm water capital improvement projects. An alternate scenario 2 reflects incremental rate increases over the next three (3) years.

The City's rate study consultants along with City staff will be prepared to discuss with you the proposed rate increases and corresponding scenarios as well as a discussion on the proposed priority capital improvement program of \$20.8 million during the April 4th budget workshop.

Parking Fund

The FY 2017/2018 Parking Budget is \$8,008,231; a decrease of \$213,274 or 3% reduction from the current year. The Parking Fund is focused on providing quality customer service, operating clean and safe parking facilities and working with Economic Development assist in attracting business to downtown.

Revenues from parking garages, lots, meters and non-moving violations make up the majority to the revenues for the parking system. Operating revenues total \$7,338,376; an increase of \$75,226, or 1% over the current year budget. The budget reflects use of fund balance in the amount of \$431,180; a reduction of \$348,500.

Expenditures by operating departments total \$4,298,198; an increase of \$388,741 or 10%. The majority of the increase is related to expenses associated with health care, retirement, operating increases for support of the T2 parking system and capital purchases includes replacement of expansion joints at two of the garages. Most of the focus on the Parking budget is addressing operating and facilities maintenance needs of the system. The first priority is to complete an assessment of existing operations and a review of the various contracts to provide garage parking to area businesses to make sure they are all up to date. Staff will present on this information during the budget work sessions.

Hospitality Tax

Hospitality Tax FY 17/18 Budget is currently estimated at \$11,411,250; an increase of \$285,132 over the current year budget and does not reflect use of any fund balance.

The only expenditure projections we have made is to keep allocations the same as the current year for the Hospitality Tax Committee and the Line Item Agencies. We have also reflected the allocations already awarded by City Council out of next year's budget. Otherwise, we make no assumptions as to how City Council may decide to allocate the Hospitality Tax Fund. As we proceed through the budget process, we will make any necessary adjustments to revenue estimates and allocations.

Accommodations Tax

Accommodations Tax FY 17/18 Budget is \$2,226,244; an increase of \$90,942, 4% over the current year budget. The estimate is aggressive compared to budget, but is actually less than collected in the previous year. Revenues are collected quarterly and remitted by the State of South Carolina. Projections are based on current and prior year actual collections which have leveled off in recent years following a trend of high growth. We will make additional adjustments once we receive the 3rd quarter revenues from the State.

The budget reflects State law required allocation of \$25,000 transfer to the General Fund and 5% for general purpose use which totals \$109,962. The budget reflects a continued allocation of \$25,000 for the Together We Can Read initiative with Richland School District 1 and \$83,800 for ONE Columbia. The remaining amount of \$2,089,282, is to be allocated by recommendations of the Accommodations Tax Committee with 30% allocated for advertising and promotion of tourism; 65% allocated for tourism related expenditures.

We look forward to our continued budget discussions and staff will be prepared to answer questions you may have with regards to the information presented.

ATTACHMENTS:

- **#a:** FY 17-18 Budget Summaries 3-31-17 (PDF)

**WATER/SEWER OPERATING FUND SUMMARY**
FY 2017/2018

	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18	Increase / (Decrease)	% Change
<u>REVENUE</u>					
WATER SALES	79,609,534	86,653,960	89,058,186	2,404,226	2.8%
SEWER SALES	52,861,383	55,124,970	61,666,337	6,541,367	11.9%
MISCELLANEOUS REVENUE	8,669,784	16,070	24,881	8,811	54.8%
FINES AND FORFEITURES	797,379	320,000	530,166	210,166	65.7%
TOTAL OPERATING REVENUES	141,938,080	142,115,000	151,279,570	9,164,570	6.4%
<u>NON-OPERATING REVENUE & TRANSFERS IN</u>					
INTEREST	2,223,742	950,000	1,445,709	495,709	52.2%
RENTS & USE OF PROPERTY	543,910	150,000	160,721	10,721	7.1%
FROM OTHER FUNDS	1,450	0	0	-	
CONTRIBUTED CAPITAL	7,447,936	-	-	-	
TOTAL NON-OPERATING REVENUES	10,217,038	1,100,000	1,606,430	506,430	46.0%
TOTAL REVENUE & TRANSFERS IN	152,155,118	143,215,000	152,886,000	9,671,000	6.8%
<u>EXPENDITURES</u>					
FINANCE	1,842,664	4,111,218	4,326,332	215,114	5.2%
FIRE HYDRANT MAINTENANCE	489,202	490,207	622,588	132,381	27.0%
POLICE - CSO/PUBLIC SAFETY	610,168	629,778	892,726	262,948	41.8%
PUBLIC WORKS-STREET REPAIR	767,349	1,259,884	1,282,263	22,379	1.8%
GENERAL SERVICES PUBLIC BLDGS.	1,455,248	1,788,764	2,301,190	512,426	28.6%
GIS MANAGEMENT	380,068	620,541	622,898	2,357	0.4%
CUSTOMER CARE CENTER	2,488,917	2,541,617	4,249,088	1,707,471	67.2%
UTILITIES	49,467,581	61,359,290	65,125,877	3,766,587	6.1%
ENGINEERING	10,931,615	8,626,568	12,312,383	3,685,815	42.7%
TOTAL OPERATING	68,432,812	81,427,867	91,735,345	10,307,478	12.7%
<u>Non-Operating Departments & Non-Departmental</u>					
ECONOMIC DEV DEPARTMENT	1,108,816	1,175,484	1,200,255	24,771	2.1%
TOTAL NON-OPERATING DEPARTMENTS	1,108,816	1,175,484	1,200,255	24,771	2.1%
DEPRECIATION	35,411,576	0			
DEBT SERVICE	14,524,189	31,030,000	32,086,000	1,056,000	3.4%
ECONOMIC DEV SPECIAL PROJECTS	78,500	78,500	78,500	-	0.0%
TECHNOLOGY REPLACEMENTS	86,773	496,149	0	(496,149)	-100.0%
NON-DEPARTMENTAL	55,750	85,000	35,000	(50,000)	-58.8%
BAD DEBT	1,820,007	300,000	268,900	(31,100)	-10.4%
RESERVE		3,217,000	3,077,000	(140,000)	-4.4%
TOTAL NON-DEPARTMENTAL OPERATING	51,976,795	35,206,649	35,545,400	338,751	1.0%
<u>TRANSFERS OUT</u>					
TO GENERAL FUND		0	0	-	
TO PUBLIC SAFETY	4,945,605	0	0	-	
TO FEMA/FLOOD RECOVERY	0	10,000,000	10,000,000	-	0.0%
TO WATER/SEWER CAPITAL IMP.		14,300,000	12,300,000	(2,000,000)	-14.0%
TO INTERNAL SERVICE FUNDS	3,722,558	1,105,000	2,105,000	1,000,000	90.5%
TOTAL TRANSFERS	8,668,163	25,405,000	24,405,000	(1,000,000)	-3.9%
TOTAL BUDGET	130,186,586	143,215,000	152,886,000	9,671,000	6.8%
TOTAL SURPLUS/(DEFICIT)	21,968,532	0	0	-	



STORM WATER OPERATING SUMMARY FY 2017/2018

	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18	SCENARIO 1x INCREASE FY 17/18	SCENARIO MULTI YR INC. FY 17/18	Increase / (Decrease)	% Change
REVENUE							
Operating Revenue							
STORM WATER FEE	21,600	7,100,000	7,366,000	8,690,600	7,772,100	266,000	3.7%
STORM WATER INSPECTIONS	7,265,351	20,000	20,000	20,000	20,000	0	0.0%
STORM WATER REVIEW	12,300	15,000	15,000	15,000	15,000	0	0.0%
INTERGOVERNMENTAL REVENUES	175,000						
TOTAL OPERATING REVENUES	7,474,251	7,135,000	7,401,000	8,725,600	7,807,100	266,000	3.7%
Non-operating Revenue & Transfers							
INTEREST & USE OF PROPERTY	184,331	100,000	26,900	46,800	46,800	(73,100)	-73.1%
TOTAL NON-OPERATING REVENUES	184,331	100,000	26,900	46,800	46,800	(73,100)	-73.1%
TOTAL REVENUES & TRANSFERS IN	7,658,582	7,235,000	7,427,900	8,772,400	7,853,900	192,900	2.7%
EXPENDITURES							
DEPARTMENTS							
UTILITIES & ENGINEERING	2,279,678	2,098,715	2,094,240	2,094,240	2,094,240	(4,475)	-0.2%
PUBLIC WORKS	2,259,313	3,347,969	3,545,060	3,545,060	3,545,060	197,091	5.9%
TOTAL DEPARTMENTS	4,538,991	5,446,684	5,639,300	5,639,300	5,639,300	192,616	3.5%
NON-DEPARTMENTAL EXPENSES							
GRANT MATCH			200,000	200,000	200,000		
DEPRECIATION	1,031,602	0	0	0	0		
NON-DEPARTMENTAL/MISC.	17,613						
BAD DEBT	1,936	0	0	0	0		
RESERVE	0	0		933,100	14,600		
TOTAL NON-DEPARTMENTAL	1,051,151	0	200,000	1,133,100	214,600	200,000	
TRANSFERS OUT							
TO STORM WATER CAPITAL PROJECTS		1,788,316	1,588,600	2,000,000	2,000,000		
TO CENTRAL STORES/RISK MNGMT	167,443						
TOTAL OTHER	167,443	1,788,316	1,588,600	2,000,000	2,000,000	(199,716)	-11.2%
TOTAL BUDGET	5,757,585	7,235,000	7,427,900	8,772,400	7,853,900	192,900	2.7%
TOTAL SURPLUS/(DEFICIT)	1,900,997	0	0	0	0	0	



PARKING OPERATING FUND SUMMARY **FY 2017/2018**

	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18	Increase / (Decrease)	% Change
<u>OPERATING REVENUES</u>					
STREET PARKING METERS	2,313,166	2,350,000	2,350,000	-	0%
PARKING GARAGES	2,681,864	2,707,500	2,756,726	49,226	2%
PARKING LOTS	191,033	127,400	202,400	75,000	59%
MISCELLANEOUS REVENUE	189,945	9,250	9,250	-	0%
VALIDATIONS	2,074	4,000	0	(4,000)	-100%
IN-OUT PARKING	59,611	45,000	60,000	15,000	33%
PARKING METER BAG FEE	56,252	20,000	60,000	40,000	200%
NON-MOVING VIOLATIONS	1,761,771	2,000,000	1,900,000	(100,000)	-5%
TOTAL REVENUE	7,255,716	7,263,150	7,338,376	75,226	1%
<u>NON-OPERATING & TRANSFERS IN</u>					
INTEREST REVENUE	122,541	60,000	120,000	60,000	100%
RENTS & USE OF PROPERTY	109,755	108,675	108,675	-	0%
FROM FUND BALANCE	0	789,680	441,180	(348,500)	-44%
TOTAL NON-OPERATING & TRANSFERS	232,296	958,355	669,855	(288,500)	-30%
TOTAL REVENUES & TRANSFERS IN	7,488,012	8,221,505	8,008,231	(213,274)	-3%
<u>EXPENDITURES</u>					
<u>Operating Departments</u>					
FINANCE - PARKING PAYMENT SERVICES	127,790	131,963	136,700	4,737	4%
PARKING ADMINISTRATION	616,442	688,140	723,363	35,223	5%
PARKING ENFORCEMENT	1,340,640	1,466,755	1,598,042	131,287	9%
PARKING MAINTENANCE	1,603,475	1,524,608	1,739,447	214,839	14%
TRAFFIC - SIGN SHOP	71,263	97,991	100,646	2,655	3%
TOTAL OPERATING DEPARTMENTS	3,759,610	3,909,457	4,298,198	388,741	10%
<u>Non-Departmental</u>					
DEPRECIATION	1,567,720	0	0	-	-
DEBT SERVICE	1,743,167	2,813,548	2,808,033	(5,515)	0%
NON-DEPARTMENTAL/MISC.		5,000	5,000	-	0%
ACTUARIAL PENSION GASB 68	17,296			-	-
BAD DEBT	18,089	0	0	-	-
RESERVE		10,000	10,000	-	0%
TOTAL NON-DEPARTMENTAL	3,346,272	2,828,548	2,823,033	(5,515)	0%
<u>TRANSFERS OUT</u>					
TO GENERAL FUND	500,000	500,000	500,000	-	0%
TO CAPITAL IMPROVEMENTS		693,500	0	(693,500)	-100%
TO RISK MANAGEMENT	181,028	20,000	180,000	160,000	800%
TO CENTRAL STORES	249,441	270,000	207,000	(63,000)	-23%
TOTAL TRANSFERS	930,469	1,483,500	887,000	(596,500)	-40%
TOTAL BUDGET	8,036,351	8,221,505	8,008,231	(213,274)	-3%
TOTAL SURPLUS/(DEFICIT)	(548,339)	0	0		



HOSPITALITY TAX SUMMARY
FY 2017/2018

	Amd. 8/2/16, 9/6/16, 12/20				
	ACTUAL FY 15/16	AMENDED FY 16/17	ESTIMATED FY 17/18	Increase / (Decrease)	% Change
<u>REVENUES</u>					
HOSPITALITY TAX	10,813,528	10,775,200	11,371,250	596,050	5.5%
FINES & LATE FEES	35,028	20,000	40,000	20,000	100.0%
INTEREST	4,841			-	
TOTAL REVENUES	10,853,397	10,795,200	11,411,250	616,050	5.7%
<u>TRANSFERS IN & OTHER FINANCING</u>					
FM FUND BALANCE		330,918			
TOTAL REVENUE & TRANSFERS IN	10,853,397	11,126,118	11,411,250	285,132	3%
<u>EXPENDITURES</u>					
HOSPITALITY TAX COMMITTEE ALLOCATIONS	2,486,592	2,109,500	2,109,500	-	0%
PRIOR YEAR CARRYFORWARDS		45,065			
LINE ITEM AGENCIES	2,471,257	2,696,257	2,696,257	-	0%
<u>Council Allocations</u>					
2016 Army Ball and Ft. Jackson 100th Anniversary	0		150,000		
Nickelodeon (5 year commitment, expires FY 18/19)	110,000	110,000	110,000		
COUNCIL ALLOCATIONS	731,208	674,653	260,000	(414,653)	-61%
<u>TRANSFERS OUT</u>					
TO GEN. FUND	3,000,000	3,000,000	3,000,000		
TO DEBT SERVICE	2,595,547	2,600,643	2,593,506		
TOTAL TRANSFERS OUT	5,595,547	5,600,643	5,593,506	(7,137)	0%
TOTAL BUDGET	11,284,604	11,126,118	10,659,263	(466,855)	-4%
TOTAL SURPLUS/(DEFICIT)	(431,207)	0	751,987		



ACCOMMODATIONS TAX
FY 2017/2018

	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATED FY 17/18	Increase / (Decrease)	% Change
<u>REVENUES</u>					
ACCOMMODATIONS TAX	2,324,105	2,126,581	2,226,244	99,663	4.7%
TOTAL REVENUES	2,324,105	2,126,581	2,226,244		
<u>TRANSFERS IN</u>					
FROM FUND BALANCE		8,721			
TOTAL REVENUE & TRANSFERS IN	2,324,105	2,135,302	2,226,244	90,942	0
<u>EXPENDITURES</u>					
ACCOMMODATIONS TAX ALLOCATIONS		502	2,089,282		
CONVENTION & VISITORS BUREAU	290,000	290,000			
LAKE MURRAY TOURISM	1,650,000	1,706,000			
PALMETTO CLASSICS	25,000				
	1,965,000	1,996,502	2,089,282	92,780	4.6%
5% ALLOCATION					
COMMITTEE EXPENSES	2,923	5,000	3,162		
TOGETHER WE CAN READ	24,993	25,000	25,000		
WELVISTA	20,000				
COLUMBIA OPPORTUNITIES RESOURCE	25,000				
SPECIAL OLYMPICS SUMMER GAMES	10,000				
CPAC - GREEN IS GOOD FOR BUS. CONF	5,000				
GIRLS ON THE RUN	3,600				
ONEColumbia		83,800	83,800		
Total General Allocation (5%)	91,517	113,800	111,962	(1,838)	-2%
TOTAL EXPENSES	2,031,517	2,110,302	2,201,244	90,942	0
<u>TRANSFERS OUT</u>					
TO GENERAL FUND	25,000	25,000	25,000		
TOTAL OTHER FUNDS	25,000	25,000	25,000	-	
TOTAL BUDGET	2,056,517	2,135,302	2,226,244	90,942	4%
TOTAL SURPLUS/(DEFICIT)	267,588	0	0		



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

FINANCIAL IMPACT: Public Funds on Private Laterals
Public Purpose Doctrine



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Receipt of legal advice related to a pending, threatened, or potential claim pursuant to §30-4-70(a)(2)

FINANCIAL IMPACT: S. Lyman Munson v. City of Columbia, David Hatcher, Ronnie Hingleton and Lisa Sumpter



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Engineering

FROM: *Joey Jaco, Director of Utilities and Engineering*

SUBJECT: Council is asked to approve a match funding request for the Greenway Esplanade Connector to the Riverfront Park Project, as requested by the Engineering Department. The City's match requirement is \$99,982.87.

FINANCIAL IMPACT: Funding Source: General Capital Projects 403999-658650 - This grant requires a 40% match from the City. The total TAP award is \$149,974.31. The total project cost is \$249,957.18.

ORIGINAL BUDGET: N/A

CLEAN WATER 2020?: No

STRATEGIC GOALS: Connect the City's neighborhoods and business dist

City Staff has been working to create a handicap accessible route from the Esplanade to the River Front Park. Funds were pursued unsuccessfully via the Knight Foundation and the SCPRT Recreational Trail Program. Funds were secured via a TAP grant. This grant requires a 40% match from the city. The total project cost is \$ 249,957.18. Total TAP award is \$149,974.31. The City's match requirement is \$99,982.87. City is requesting approval to use funds from 401 to provide the match.

ATTACHMENTS:

- **#a:** Greenway-Esplanade Connector Site Map.pdf (PDF)
- **#b:** TAP Application.pdf (PDF)



north

Greenway- Esplanade Connector

Site map



COATS FY 2016 TRANSPORTATION ALTERNATIVES APPLICATION

PAGES A-1 THROUGH A-15

**DEADLINE TO RECEIVE APPLICATIONS
IS 2 P.M. ON APRIL 15, 2016**



Columbia Area Transportation Study Transportation Alternatives Application

❖ Applicant Information

APPLICANT: Y. S. ±⁰ Y. ±^{3 3/4} C. DATE: ð ï ó ï ë ö ï ð ï ê
 ADDRESS: Ð ò Ñ ò Ð ±[±] ï ï é PHONE: è ð í ö ë ï ë ö í ï ê ë
 CITY: Y. ±^{3 3/4} C. STATE: Í Y ZIP: î ç î ï é
 CONTACT PERSON: Ü ç² ç Ø.^{1 1. 2 -} TITLE: Y. S. Ü^{2 1. 2} » » » »
 E-MAIL: ^{1/4} ,^{1 1. 2 -} à ^{1/2} ±^{3 3/4} C. - ^{1/2} ò² » »

❖ Project Information

NAME OF PROJECT: Ü » » »² © ç S ó Ü - ° ç² ç^{1/4} » Y. ±^{2 2} » ^{1/2} ±[±]
 BRIEF PROJECT DESCRIPTION: ê ð ð ï^{± 2 1} ð ï ð ï ©.^{1/4} » ï ç.[±]
 PROJECT LOCATION: Ö ±[±] , » »² » ^{2 1/4} ±⁰ Y. S. Ü - ° ç² ç^{1/4} »
 LENGTH & TERMINI (i.e. where does project begin & end) (IF APPLICABLE): Ð »^{1. 2 2. 2 1} ç[±] ^{2 ±} , » »²
» ^{2 1/4} ±⁰ Y. S. Ü - ° ç² ç^{1/4} » ç^{2 1/4} ^{1/2} ±^{2 2} » ^{1/2} , ^{2 1} ± Î . » » » » ±² ð ç[±] µ
 COUNTY: Î^{1/2} , ç^{2 1/4} COUNTY CODE: ì ð HOUSE DISTRICT: é ï
 SENATE DISTRICT: î ð CONGRESSIONAL DISTRICT: ê

❖ Project Category

(CHECK ONLY THOSE ACTIVITIES THAT ARE APPLICABLE)

- ☒ Provisions of facilities for bicycles
- ☒ Provisions for pedestrians
- ☐ Provisions for pedestrian streetscaping
- ☒ In the urbanized area of the MPO with a population **greater than** 50,000
- ☐ In the urbanized area of the MPO with a population **less than** 50,000

MAIL ORIGINAL AND EIGHT (8) COPIES OF APPLICATION TO:

Street Address: Attention: Reginald Simmons
 Central Midlands Council of Governments
 236 Stoneridge Drive
 Columbia, SC 29210

**A. ELIGIBILITY DEMONSTRATION: "SEE ATTACHED" IS NOT ACCEPTABLE.**

1. Does the project meet the requirements outlined in MAP-21?

☒ YES

☐ NO

2. Does project conform to applicable requirements of Americans with Disabilities Act and any other state or federal laws concurring accessibility?

☒ YES

☐ NO

Explain how the project meets the eligibility requirements:

Y<<00>>2'§ -©± ³ <<'·ó<<-> ½±00·¼±0- >>''-· ©·γ, ²± ßÜß ½±²²>>½·a·-§ò Ì, >>§ ¿0>> ¶±·²>>¼ ¾§
 -·¿·0-ò Ì, - °0±¶>>½· ©'' ²±·±²'§ ¾0·²¹ ßÜß ¿½½>>-·¾··-§ -± γ, >> -0¿· ½±²²>>½·±² ¾<<· ©''
 ¿'-± ¿''±© °±0 ¾·½§½>>- ± <<'·!>> γ, >> -0¿·-ò

**B. PROJECT DESCRIPTION: "SEE ATTACHED" IS NOT ACCEPTABLE.**

Does the applicant intend to apply to SCDOT to perform the administration and management functions of the project through the Local Public Agency (LPA) process?

☒ YES

☐ NO

Describe all necessary work needed to complete the proposed project. Description should reflect only activities checked under project category:

We plan to construct a trail that would begin at the northern end of the City Esplanade and slope downward toward the entrance of Riverfront Park. The Greenway-Esplanade Connector will close a critical gap in the City's Greenway and provide connectivity between two major downtown parks.

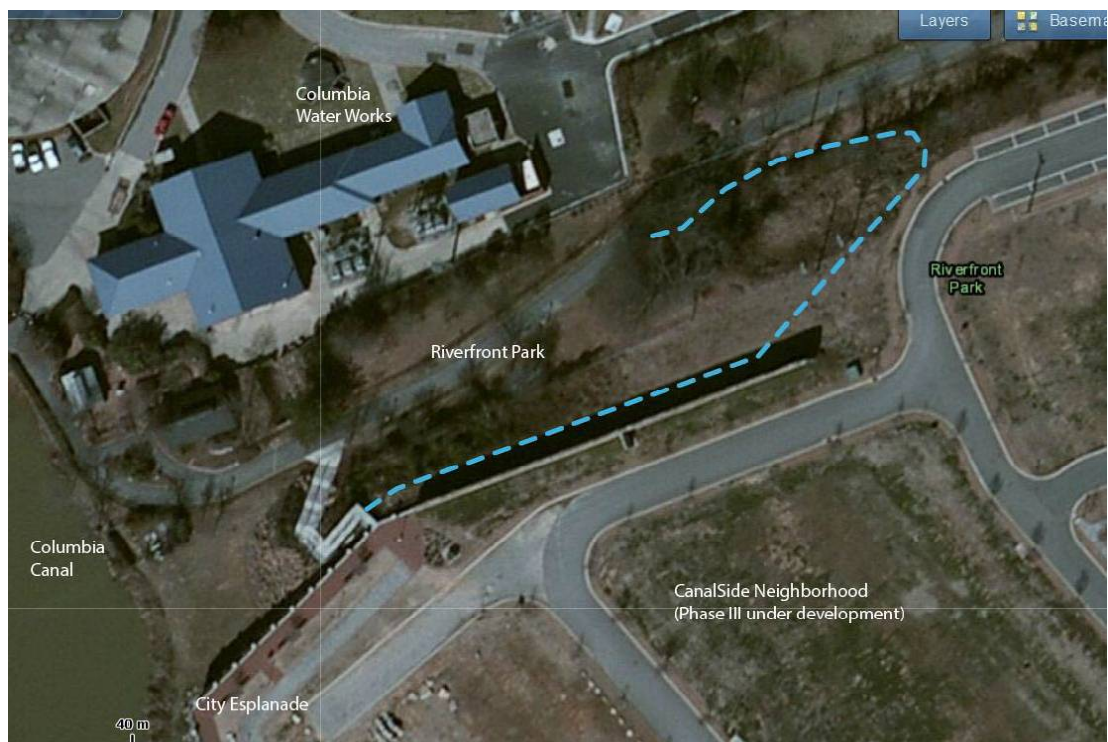
This project will construct a 10-foot wide ramp approximately 600 feet long where a non-ADA compliant, metal staircase currently exists at northern end of the City Esplanade. This trail will provide greater access for pedestrians, those in wheelchairs or mobility challenged, and bicyclists. The requested funds would be used for the construction of the ramp.

By linking two key destination areas along the City's urban waterfront, this project's development will encourage tourism in the area. Moreover, by enhancing park connectivity, usage is increased, thereby facilitating exercise and improving the health of our citizens. The connector will not only transform an underused area; it will enhance the quality of life of the City.



C. MAPS, PLANS, & PHOTOGRAPHS:

Attach project location map(s), project boundary map and site plan. Include photographs of the existing site and/or facility if applicable. **COMMENTS:**



Greenway- Esplanade Connector

Site map



**D. PROJECT COST: "SEE ATTACHED" IS NOT ACCEPTABLE.**

Itemized **all** projects elements and costs. List item, description, quantity, unit price, amount, etc. Ensure cost shown are accurate and sufficient to satisfactorily complete all work anticipated. All budgets item costs for project administration and management to adequately accomplish the work shown must be shown. These expenses are to include engineering, inspection, and testing in accordance with state and federal requirements. (Enter total project cost in Section I – Line 1, Page A-9.) Itemize below:

Esplanade Connector

Item	Item Description	Unit	Qty.	Engineering Estimate	
				Unit Price	Total
1	Mobilization	LS	1	\$5,132.00	\$5,132.00
2	Clearing / Grading / Drainage	LS	1	\$50,000.00	\$50,000.00
3	Select Backfill (Clay/Sand)	CY	101	\$17.18	\$1,735.18
4	10' Wide Concrete Walk	SF	7,200	\$5.00	\$36,000.00
5	Metal Ramp	SF	600	\$50.00	\$30,000.00
6	Retaining Wall	LF	230	\$150.00	\$34,500.00
7	Fencing	LF	330	\$23.00	\$7,590.00
8	Landscaping	LS	1	\$35,000.00	\$35,000.00
9	Lighting, Conduit, Junction Boxes & Meter, Poles	LS	1	\$50,000.00	\$50,000.00

TOTAL AMOUNT**\$249,957.18**

**E. PROPERTY OWNERSHIP:**

Identify ownership of ALL property involved in the project. If additional property must be acquired to complete the project, identify ownership and value of property, either purchased or donated:

(NOTE: For all projects on SCDOT rights of way, include with your application either a copy of the approved SCDOT Encroachment Permit, a letter from your SCDOT County Maintenance Office, or SCDOT District Office indicating your project appears feasible in concept with specific details to be worked out in an Encroachment Permit.

1. Name of property owner: _____

F. LOCAL SUPPORT:

Attach letters from donors or sponsors committing non-federal share of project costs, commitment or support from sponsors, local government officials and regional organizations. Letter of approval from local jurisdiction if other than applicant. Describe local support for the proposal. Document the opportunities for public participation in the development of this project.

1. Name of sponsor: _____



G. PROJECT MAINTENANCE & MANAGEMENT PLANS:

Describe maintenance and management details for the project, including the expected yearly amount of funds and the source of funds to support activities:

Provide details for long-term maintenance of the project with projected yearly maintenance costs.

Ì , » Ý·§ ±° Ý±«^{3 3/4} Đžµ- ç^{2 1/4} Î »½»»ç·±² Ü»° ç³ »² ç·'' 3/4» »-°±²-3/4» °± ç , »
 «°µ»»° ç^{2 1/4} ³ ç·²»² ç^{2 1/2}» ±° ç'' · ³ °±»³ »²- 1/4»ç·'»1/4 ç - ° ç³ ±° ç , ·- °±½»½-ò
 Ó ç·²»² ç^{2 1/2}» ½±-ç- - , ±«1/4 3/4» ³ ·² · ç' ç^{2 1/4} ç·'' 3/4» ç 3/4-±½/4»1/4 ç·² ç , » 1/4»° ç³ »²-
 ç²²«ç' ±°»ç·² 1 3/4«1/4¹»çò

**H. ENVIRONMENT ASSESSMENT:**

Attach any previously prepared environmental documentation to this application. If no previously approved environmental documentation is available, the applicant must complete necessary studies if any, and have them approved prior to project implementation. This requirement does not apply if the application is for planning or feasibility studies only. Indicate below any impact the project is expected to cause.

	IMPACT	
	YES	NO
Displacement of residences or businesses	☐	☐
Disruption of neighborhoods	☐	☐
Impact agricultural or recreational lands	☐	☐
Impacts historical / archaeological sites	☐	☐
Impacts wetlands, streams / lakes floodplains	☐	☐
Within coastal zone	☐	☐
Endangered species.....	☐	☐
Air / water quality	☐	☐
Noise.....	☐	☐
Hazardous waste site	☐	☐

Any county, state, and/or federal permits required will have to be secured by the applicant prior to contract signing. These may include Army Corps of Engineers, Office of Coastal Resource Management, Coast Guard, Federal Energy Regulatory Commission, County Sediment and Erosion Control and Stormwater Management Ordinance, or State Budget and Control Board. Explain any potential environmental issues. **COMMENTS:**

1. The project is located in an area that is currently zoned for residential use. The project is a new residential development and will not have any adverse impacts on the surrounding environment. The project is located in an area that is currently zoned for residential use. The project is a new residential development and will not have any adverse impacts on the surrounding environment. The project is located in an area that is currently zoned for residential use. The project is a new residential development and will not have any adverse impacts on the surrounding environment.

**I. FUNDS REQUESTED, LOCAL MATCH AND SOURCE****LINE 1 – Total project cost** (From page A-5, Section D)

\$ _____

LINE 2 – Funds requested by applicant

\$ _____

(Up to 80% of Line 1, not to exceed the \$180,000 federal maximum for COATS MPO Projects)
 (80% for jurisdictions with population under 50,000; 60% for jurisdictions with population over 50,000)

LINE 3 – Local Match (Must be at least 20% of Line 1)

\$ _____

List source of match and amount from each:

A: _____

\$ _____

B: _____

\$ _____

C: _____

\$ _____

D: _____

\$ _____

E: _____

\$ _____

TOTAL (Should be equal to Line 3)

\$ _____

Is project within a Metropolitan Planning Organization (MPO) boundary?

☒ YES☐ NO

If yes, is the project in the Transportation Improvement Program (TIP)?

☐ YES☒ NO

MPO _____ Amounts in TIP for project

\$ _____

J. CERTIFICATION

The undersigned has authority to sign on behalf of the applicant and certifies that the applicant has legal authority to enter into contract to implement this project and that all information provided is complete and accurate to their best knowledge.

SIGNATURE

Y. S. O. J. 2 1 >> @_____
D. I. O. J. 2 1 >> @

DATE

TITLE

I >> @ - J. E. ' - ± 2

PHONE NO.

PRINTED NAME

MAIL ORIGINAL AND EIGHT (8) COPIES OF APPLICATION TO:

Street Address: Attention: Reginald Simmons
 Central Midlands Council of Governments
 236 Stoneridge Drive
 Columbia, SC 29210



REQUIRED FORMS

FOR THE

TRANSPORTATION

ALTERNATIVES

PROJECTS

The following completed forms are required to be returned with each application:

- Certificate Of Non-Collusion
- Certification Of Primary Participant Regarding Debarment, Suspension, And Other Responsibility Matters
- Certification Of Restrictions On Lobbying
- Certification Of Applicant
- Disclosure Of Potential Conflict Of Interest Certification

**CERTIFICATE OF NON-COLLUSION**

By submission of an application, each person signing on behalf of any applicant certifies, and in the case of a joint application, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- 1) The application is submitted without collusion, consultation, communication, or agreement for the purpose of restricting competition, with any other bidder or with any competitor;
- 2) No attempt has been made or will be made by the applicant to induce any other person, partnership or corporation to submit or not to submit an application for the purpose of restricting competition.

Company Name

Authorized Signature

Date

SWORN AND SUBSCRIBED before me
this _____ day of _____, 201____.

My commission expires _____.

Notary Public



CERTIFICATION OF PRIMARY PARTICIPANT REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The applicant, _____ certifies to the best of its knowledge and belief, that it and its principals:

- 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- 2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- 4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

If the applicant is unable to certify to any of the statements in this certification, the applicant shall attach an explanation to this certification.

The applicant, _____ certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Sections 3801 et seq, are applicable thereto.

Signature and Title of Authorized Official

Date



CERTIFICATION OF RESTRICTIONS ON LOBBYING

The applicant certifies, to the best of its knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of a Federal department or agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification thereof.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions (as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)).
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

THE APPLICANT, _____, CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF EACH STATEMENT OF ITS CERTIFICATION AND DISCLOSURE, IF ANY. IN ADDITION, THE APPLICANT UNDERSTANDS AND AGREES THAT THE PROVISIONS OF 31 U.S.C. §§ 3801 ET SEQ. APPLY TO THIS CERTIFICATION AND DISCLOSURE, IF ANY.

_____. Signature of the applicant's Authorized Official

_____. Name and Title of the applicant's Authorized Official

_____. Date

**CERTIFICATION OF APPLICANT**

I hereby certify that I am the duly authorized representative of the APPLICANT and that neither I nor the above APPLICANT I here represent has:

- a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above APPLICANT) to solicit or secure this contract;
- b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or
- c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above APPLICANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract except as here expressly stated (if any);
- d) either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action, in restraint of free competitive bidding in connection with the submitted proposal.

By execution of this Agreement, the APPLICANT certifies the APPLICANT and all contractors, employees and agents will comply with South Carolina's Ethics, Government Accountability, and Campaign Reform Act of 1991, as amended. The following statutes require special attention: (a) Offering, giving, soliciting, or receiving anything of value to influence action of public employee - §8-13-790, 8-13-705, 8-13-720; (b) Recovery of kickbacks - §8-13-790, (c) Offering, soliciting, or receiving money for advice or assistance of public official - §8-13-720, (d) Use or disclosure of confidential information - §8-13-725, (e) Persons hired to assist in the preparation of specifications or evaluation of bids - §8-13-1150, (f) Solicitation of state employees - §8-13-755, §8-13-760 and §8-13-725. The state may rescind any contract and recover all amounts expended as a result of any action taken in violation of this provision.

I acknowledge that this certificate is to be furnished to the Department, the Federal Highway Administration, and the U. S. Department of Transportation, and is subject to applicable State and Federal laws, both criminal and civil.

APPLICANT

Name of APPLICANT

By: _____

Date: _____

Its: _____



DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST CERTIFICATION

Applicant hereby indicates that it has, to the best of its knowledge and belief has:

_____ Determined that no potential organizational conflict of interest exists.

_____ Determined a potential organizational conflict of interest as follows:

Attach additional sheets as necessary.

1. Describe nature of the potential conflict(s):

2. Describe measures proposed to mitigate the potential conflict(s):

Signature

Date

Print Name

Company

If a potential conflict has been identified, please provide name and phone number for a contact person authorized to discuss this disclosure certification with Department of Transportation contract personnel.

Name

Phone

Company



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve an Agreement for Project Management Services, as requested by the Budget & Program Management Office. Award to Advanced Automation Consulting in the amount of \$68,000.00. This vendor is located in Irmo, SC.

FINANCIAL IMPACT: Funding Source: Technology Replacement - Professional Services, 6218954-636600. The original budgeted amount is \$69,000.00.

ORIGINAL BUDGET: \$69,000.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Grow opportunities for entrepreneurship

The Budget & Program Management Office is requesting to continue their engagement with Advanced Automation Consulting (AAC) to provide project management services for the implementation and configuration of the Cornerstone On Demand for on-line applications and primarily the next phase for the employee performance management modules. In addition to project management services, Department Staff is assisting with the transition of duties to the new PMO staff. These additional services will assist them with the transfer of knowledge and complete assigned tasks.

Approval is requested for project management services for an amount not to exceed \$68,000 with a targeted departure date of June 30, 2017.

ATTACHMENTS:

- **#a:** P160941 CHANGE ORDER (PDF)
- **#b:** AAC LETTER OF AGREEMENT (PDF)

 We Are Columbia	CITY OF COLUMBIA PURCHASING DIVISION ***For Internal Use Only PO Change/Modification Order Form	Contract Number:	
		Procurement Officer:	
		Phone:	803.545.3470
		E-Mail Address:	
		Address:	1136 Washington St., 4 th Floor Columbia, SC 29201

Routing Date: 3 / 2 / 17

**Form must be completed for all requested
changes/modifications greater than
\$100.00.**

DESCRIPTION: Additional Consulting ServicesDEPARTMENT NAME AND REQUESTOR: Budget & Program Management / Ruby HamptonCONTRACTOR'S NAME AND ADDRESS: Advanced Automation Consulting Inc. for Robin SchererPURCHASE ORDER NUMBER (if applicable): P160941 CHANGE ORDER # 2

TYPE OF CHANGE (check all applicable boxes):

- ☒ Purchase Order Increase
☐ Purchase Order Decrease
☐ Change to Contract Scope of Work
☐ Administrative Change to Contract (such as changes in paying office, name of Agency Contract Administrator, etc.)
☐ Other Change

Brief Explanation/Justification: _____

Funds on original agreement are exhausted, and we are requesting additional funds in order to complete projects and help to train new staff.

Requested Amount of Increase/Decrease: \$ 68,000.00 Current PO amount/total: \$ 76,440.00Accounting Information on Original PO: ORG 6218950 OBJ 636600 (Required)Funding/Account Info for Change Order: ORG 6218950 OBJ 636600 (Required)

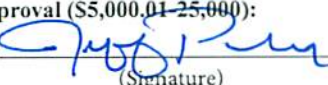
List any special instructions if transfers are needed from another account for this Change Order (Include ORG/OBJ codes):

Note: The appropriate Account Verifiers for each Department must review all change orders prior to routing for approvals.

Division/Department (\$100.01 - \$5,000):

Recommended for Approval:  BMD 3-22-17
(Signature) (Title)

Assistant City Manager Approval (\$5,000.01 - \$25,000):

Recommended for Approval:  3/22/2017
(Signature) (Date)****Route this form to the Procurements & Contracts Department**

Director of Procurement & Contracts Approval: City Manager Approval Needed: Yes or No

Recommended for Approval: _____
(Signature) (Date)

City Manager Approval:

Recommended for Approval: _____
(Signature) (Date)

All change orders over \$50,000.01 must be approved by City Council Date approved City Council _____

A copy of the final City Council minutes must be maintained with the purchasing file.

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.



February 2, 2017

Ms. Missy Caughman
Director of Budget and Program Management
City of Columbia
P.O. Box 147
Columbia, SC 29217

Dear Ms. Caughman:

Advanced Automation Consulting (AAC) is pleased to submit this Letter Agreement to provide information technology services for the City of Columbia to assist with project activities and tasks as requested by the City. Assigned Consultants will utilize the AAC Project Methodology and work with City staff to manage deliverables and to drive assigned projects to successful completion. Assigned consultants will be scheduled to work approximately 40 hours per week or more if project demand is warranted and requested by the City. AAC will submit invoices every two weeks for actual hours worked during the period.

Services will be performed on a Time and Materials basis primarily by Ms. Robin Scherer with support from the AAC team at a rate of \$95.00 per hour not to exceed \$68,000. Services are estimated to be completed on or before June 30, 2017 with the possibility of extensions. A one-month notice is required from the City to AAC if termination or an extension is required.

The above prices do not include non-commuting travel, travel related, and extraordinary expenses that are incurred and approved in relation to these services. Any such expenses will be billed to the City on a monthly basis.

AAC and its Consultants shall be independent contractors with respect to the performance of all services hereunder. Client shall have no direction or control over AAC or its Consultants, except in the results to be obtained. The actual performance and superintendence of all services hereunder shall be by AAC, however, Client shall have unlimited access to review the services to determine whether they are being performed by AAC as contemplated by this Letter/Work Order.

Our mission at AAC is to become partners in the long-term success of our Clients and Consultants based on our commitment to the delivery of quality services. We will accomplish this mission by never losing our intense, passionate focus on the needs of our Clients; attracting and retaining the best and brightest Consultants, providing them with support, training, and the project discipline necessary to insure the success of our Clients and our company. Our firm is guided by the following principles:

- We will operate at the highest level of integrity at all times.
- We will strive to be the *Best of the Best* in everything we do.
- We will be the Best Value service provider to our Clients.
- We will be a fun, and mutually rewarding place to work.

Ms. Missy Caughman
February 2, 2017
Page 2

AAC is a South Carolina Corporation and is dedicated to expanding the employment opportunities for IT professionals **in South Carolina**, and putting the revenues generated back into the **local economy**.

AAC has the experience and capacity to provide the necessary effort to allow the City of Columbia to meet the goals and objectives of a wide range of projects. We look forward to working with you and the City of Columbia staff now and in the future. We hope you will consider AAC as *your preferred partner for information technology services*.

If the terms of this letter are acceptable, please sign in the designated space below and return to us an executed copy of this letter. Upon your acceptance, this letter will be treated as an authorization to provide services as requested with work to begin in February 2017.

Thank you for your continued trust in our company and for allowing us to partner with the City of Columbia to help meet your goals.

Sincerely,



John Denise, President
Advanced Automation Consulting, Inc.

ACCEPTED:

By: _____ Date: _____



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve Project WM4406; Asphalt Road Repair at Newport Hall Lane, as requested by the Utility Operations Department. Award to North American Pipeline Management in the amount of \$150,150.00. This firm is located in Marietta, GA.

FINANCIAL IMPACT: Funding Source: Engineering General Services - Paving & Asphalt Supplies Maintenance & Repair; 5511706-623500. The original budgeted amount is \$316,500.00.

Brad Pace Construction, LLC a Small Business Enterprise of Lyman, SC will receive 24% (\$33,000) of the contract value for asphalt materials.

ORIGINAL BUDGET: \$316,500.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Invest in Infrastructure

Three (3) bids were received for construction services at Newport Hall Lane Asphalt Road Repair (WM4406) BID#050-16-17-DS as requested by Utilities and Engineering.

The total construction time allocated for this project is sixty days after the notice to proceed is issued. I respectfully request City Council's approval of these services from North American Pipeline Management at an amount not to exceed \$150,150.00. North American Pipeline Management is a WBE and their subcontractor Brad Pace Construction, Inc., is an SBE that is providing 24% asphalt material required for this construction service.

Base Bid	\$136,500.00
Contingency	\$ 13,650.00
Total	\$150,150.00

This will be charged as follows:

Engineering General Services - Paving & Asphalt Supplies
Maintenance & Repair
5511706-623500 \$150,150.00

ATTACHMENTS:

- **#a:** Attachment 1 Request Contract Cover Sheet (PDF)
- **#b:** Attachment 2 Bid Tabulation(PDF)
- **#c:** Attachment 3 Engineer's Recomend Letter and Site Map (PDF)
- **#d:** Attachment 4 Compliance Approval and Business Info Record (PDF)



Requesting a Contract

Name of Department: Department of Procurement and Contracts

Name of City Project Manager: Bennie Gable

Project Number and Description: Bid#050-16-17-DS Newport Hall Lane Asphalt Road
Repair (WM4406)

Name of Contractor Award recommended: North American Pipeline Management

Type of Procurement: Open Public

List of Subcontractors: See Attachment 4 Business Information Record

Clean Water 2020: No

Amount of Compensation: \$136,500.00 Contract Base Bid
(\$13,650.00 contingency / total requested approval amt. \$150,150.00)

Original Budget: \$316,500.00

Funding Source: 5511706-623500

City Council District: 4

Bid Tabulation Report
BID050-16-17-DS: Newport Hall Lane - Asphalt Road Repair
Tuesday, March 07, 2017

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
Bidder ID: B001525 - CBG, Inc.					
500 Frontage Road Gaston, 29053			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: Yes ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91381	WM4406 - Newport Hall Lane Total cost per Quantities and Spe	1.00	288,571.00	288,571.00
Total CBG, Inc.					288,571.00
Bidder ID: B002064 - G.H. Smith Construction, Inc.					
430 Shuler Court Columbia, SC 29212-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: Yes ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91381	WM4406 - Newport Hall Lane Total cost per Quantities and Spe	1.00	243,000.00	243,000.00
Total G.H. Smith Construction, Inc.					243,000.00
Bidder ID: B002297 - North American Pipeline Management, Inc.					
12 Montclair Ave Greenville, SC 29206-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91381	WM4406 - Newport Hall Lane Total cost per Quantities and Spe	1.00	136,500.00	136,500.00
Total North American Pipeline Management					136,500.00

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

Scott, Debbie

From: Gable, Bennie L
Sent: Thursday, March 09, 2017 3:59 PM
To: Scott, Debbie; Bolling, Andrea R
Cc: Porth, Gary B
Subject: RE: Bid#050-16-17-DS NEWPORT HALL LANE ASPHALT ROAD REPAIR (WM4406)

Debbie,

After reviewing the bid analysis for WM4406 (Newport Hall Lane Asphalt Road Repair), the apparent low bidder is North American Pipeline Management, Inc. at \$136,500.00. It is recommended that City Council accept the proposed bid and a 10% contingency for a total cost of \$150,150.00. Please let me know if you have any questions or need additional information.



We Are Columbia

Bennie Gable

Civil Engineering Specialist
 Utilities & Engineering Department
 1136 Washington Street
 P.O. Box 147
 Columbia, SC 29217
 Office: (803) 545-4897
 Mobile: (803) 528-7894
 Fax: (803) 988-8199

From: Scott, Debbie
Sent: Wednesday, March 08, 2017 12:34 PM
To: Gable, Bennie L; Bolling, Andrea R
Cc: Porth, Gary B
Subject: Bid#050-16-17-DS NEWPORT HALL LANE ASPHALT ROAD REPAIR (WM4406)
Importance: High

Please see the above attachments. Bid Analysis and Bid Tabulation For Your Review.

Upon your review, please submit to me a Letter of Recommendation of the contractor for award approval from City Council.

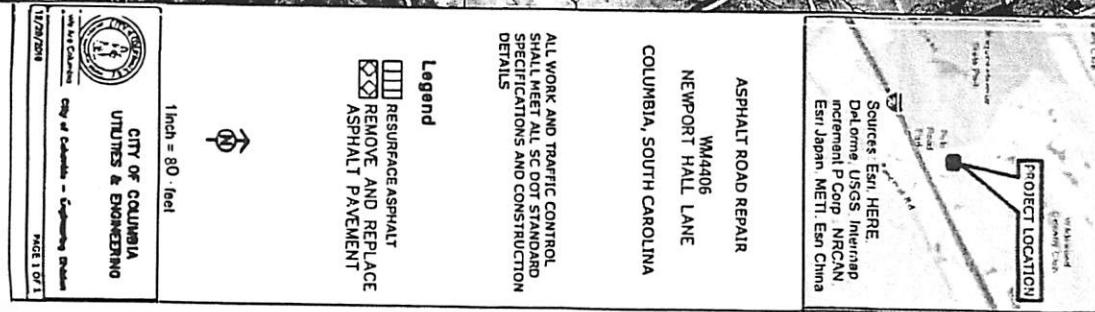
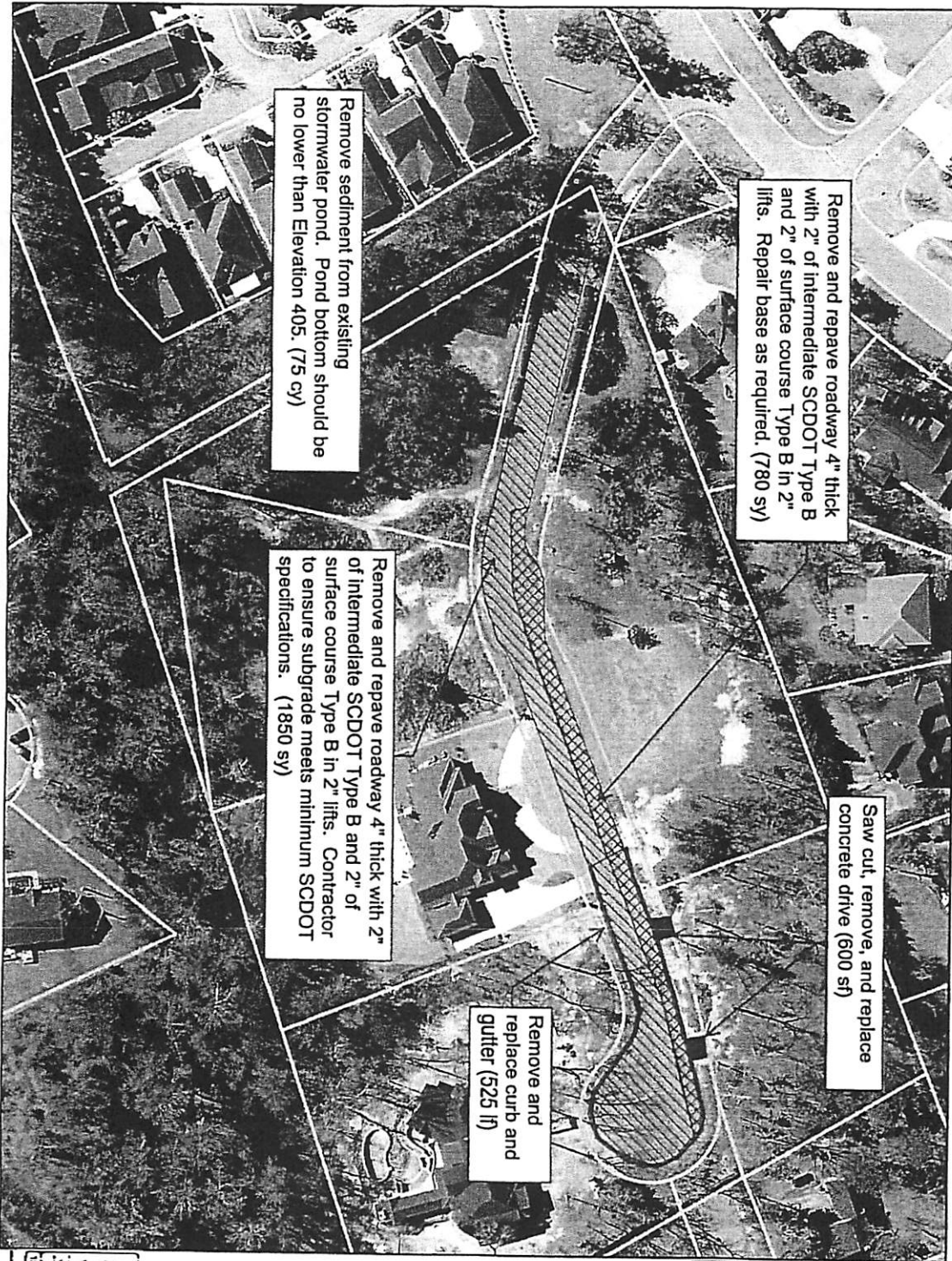
Thank You



We Are Columbia

Debbie L. Scott

Construction Procurement Specialist
 Department of Procurement & Contracts
 803-545-3252 dlscott@columbiasc.net
 1136 Washington Street Columbia SC 29201
 PO Box 147 Columbia SC 29217





CITY OF COLUMBIA
INTER-OFFICE MEMORANDUM

TO: Ayesha Driggers, Compliance Administrator
FROM: Debbie Scott, Procurement Contract Specialist,
Department of Procurement and Contracts
DATE: March 8, 2017

SUBJECT: BID050-16-17-DS NEWPORT HALL LANE ASPHALT ROAD REPAIR (WM4406)

Bids for this project were opened publicly at 10:00 a.m., March 7, 2017 in the seventh floor Conference Room, 1136 Washington Street.

Bids submitted for the referenced project were in participation with the Local Business Preference Program.

The apparent low bidder is North American Pipeline Management, Columbia, SC at \$136,500.00.

Please review and verify the percentages listed on the Business Information Record and check for consistency to the noted dollar amount. Also please check the subcontracting for compliance noted on the Business Information Record under the LBE policy.

Please indicate your approval by signing below and returning to me.

Thank You.

Review Approved: _____

Ayesha Driggers
Ayesha Driggers, Compliance Administrator

Date: _____

3/8/17

Bid No: 050-16-17-DS Newport Hall Lane – Asphalt Road Repair (WM4406)
Page No: 30

Business Information Records

The Bidder shall list all subcontractors and vendors, who will be providing subcontracting services, furnishing materials, etc. for this project. The list shall be submitted in the format provided below. Any proposed changes from the list shall be submitted in writing to the Owner prior to initiation of any action, with the reason for proposed changes.

MUST BE TYPED AND REFLECT ONLY THOSE PROVIDING A SERVICE "NO LINE STRIKE THROUGH"

Business Name & Address	Contact Name & Telephone	Services & Materials Provided	Cost of Services & Material (\$ Value)	Percentage of Total Contract	MBE, WBE, SBE, DBE, LBE (indicate all that apply)	Is your Business CDBE Approved? Yes or No
Brad Pace Construction, LLC PO Box 1212 Lyman, SC 29365	Brad Pace 864-237-3614	Asphalt	33,000.00	24 %	SBE	No
				%		
				%		
				%		
				%		

TOTAL: \$ 136,500.00

Contractor: North American Pipeline Management, Inc.

By:

[Signature]
I certify this information is true and correct.

Date:

3/7/2017



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve Heating, Ventilation and Air Conditioning Replacement Services at the Metro Wastewater Treatment Plant, as requested by the Utility Operations Department. Award to W.O. Blackstone Co. Inc., a certified Local Business Enterprise in the amount of \$72,071.00 with a 10% contingency for an amount not to exceed \$79,278.10. This vendor is located in Columbia, SC.

FINANCIAL IMPACT: Funding Source: Utilities Metro Wastewater Plant - Machinery & Equipment - Capital;5516208-658300. The original budgeted amount is \$85,800.00.

ORIGINAL BUDGET: \$85,800.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

I respectfully request City Council's approval for this service from the lowest responsive and responsible vendor, W.O. Blackstone Co. Inc. at the cost listed below.

W.O. Blackstone Co. Inc. Award Amount	\$72,071.00
10% Contingency Amount	\$ 7,207.10
Not To Exceed Amount	\$79,278.10

W.O. Blackstone Co. Inc. is a certified LBE vendor.

ATTACHMENTS:

- **#a:** Bid053-16-17-TAP Approval of Bid (PDF)
- **#b:** Bid053-16-17-TAP Bid Analysis (XLSX)

From: [Morgan III, Leon \(Max\) M](#)
To: [Payne, Tonya](#); [Porth, Gary B](#)
Cc: [Bolling, Andrea R](#)
Subject: FW: Bid053-16-17-TAP (SS7413) Metro WWTP Admin and Lab Bldg HVAC Bid Analysis.xlsx
Date: Thursday, March 16, 2017 10:45:12 AM
Attachments: [image003.png](#)
[image006.png](#)
[Bid053-16-17-TAP Bid Analysis.xlsx](#)
[image004.png](#)

Good Morning Tonya and Gary:

After reviewing the attached Excel bid analysis for SS7413 Metro WWTP Administration and Lab Building HVAC Replacement project, the apparent low bidder is W.O. Blackstone & CO., Inc. After discussing the bid results with the Metro WWTP leadership, it is recommended that City Council accept the Base Bid and owner's contingency of 10%. The Add Alternate warranty is to be excluded. This results in the Base Bid of \$72,071.00 plus the separate owner's 10% contingency of \$7,207.10 for a total of \$79,278.10

It is our understanding that this project will be processed for inclusion on the **April 4, 2017 council agenda**.

Thank you,

Max



L. Maxwell Morgan, III, P.E.

Senior Civil Engineer
Hydraulics

Utilities & Engineering Department

1136 Washington Street, Suite 613
PO Box 147
Columbia, SC 29217
Immorgan@columbiasc.net

Cell (803) 609-8980

From: Morgan III, Leon (Max) M
Sent: Thursday, March 16, 2017 10:27 AM
To: Dove, Ashley; Wiman, David R
Cc: Davis, LaToyia; Hickman, Sarah M; Riggs, John T
Subject: RE: Bid053-16-17-TAP Metro WWTP Admin and Lab Bldg HVAC Bid Analysis.xlsx

Ashley:

Yes you are correct. We have the following standard warranties:

1. New Unit AHU-2-2
 - a. 18 months from the date of manufacture or 12 months from the date of equipment startup
 - b. 5 years on the compressor from date of shipment from the factory
2. Repaired compressor on Unit AHU-1-1
 - a. 12 months parts and labor

I will ask procurement to move forward with the base bid of \$72,071.00 plus the owner's 10% contingency of \$7,207.10 for a total of \$79,278.10. It is my understanding, per the invitation to bid documents, that the project will be placed on the April 4, 2017 council agenda.

Thank you,



L. Maxwell Morgan, III, P.E.

Senior Civil Engineer
Hydraulics

Utilities & Engineering Department

1136 Washington Street, Suite 613
PO Box 147
Columbia, SC 29217
lmorgan@columbiasc.net

Cell (803) 609-8980

From: Dove, Ashley
Sent: Thursday, March 16, 2017 10:14 AM
To: Morgan III, Leon (Max) M; Wiman, David R
Cc: Davis, LaToyia; Hickman, Sarah M; Riggs, John T
Subject: RE: Bid053-16-17-TAP Metro WWTP Admin and Lab Bldg HVAC Bid Analysis.xlsx

I spoke with David this morning concerning this and we are in agreement that we should move forward with having procurement prepare this project for council approval and exclude the warranty. We should have at least a one year warranty from the manufacture on the equipment, correct?

Ashley Dove, Maintenance Manager
Utilities & Engineering, Metro WWTP

1200 Simmon Tree Ln, Columbia, SC 29201

Phone: 803-545-0180
Fax: 803-988-8057

ColumbiaSC.net

From: Morgan III, Leon (Max) M
Sent: Thursday, March 16, 2017 8:09 AM
To: Wiman, David R; Dove, Ashley
Cc: Davis, LaToyia; Hickman, Sarah M; Riggs, John T
Subject: FW: Bid053-16-17-TAP Metro WWTP Admin and Lab Bldg HVAC Bid Analysis.xlsx
Importance: High

Good Morning David and Ashley:

The bids came in yesterday 3/15/17 for the Admin Bldg roof top HVAC units replacement and repair. We need to know if you desire to include the "Additional 5 Year Parts and Labor Warranty" for \$12,000.00 for unit AHU-1-1. Our engineering consultant budgeted \$2,000.00 for this item so I asked for it to be included in the bid as an alternate. I am not sure that it is worth paying the extra \$12,000.00. However, it is ultimately your call.

A point to note is that they are replacing the compressor on unit AHU-1-1 for approximately \$6,000.00. The warranty line item is twice that. Furthermore, if you recall, the HVAC study determined that the unit AHU-1-1 closest to the roof egress hatch likely has only approximately 5 years of usable life remaining. If you want the warranty, the requisition needs to be increased from \$86,000.00 up to \$92,478.10 which represents an increase of \$6,478.10. If we do not include the warranty, we can move forward since the budget is adequate.

Please note that we are carrying an owner's contingency of 10%, which is within the budget if the warranty is excluded, for potential unforeseen issues.

We need your input to move forward and have procurement prepare this project for council approval. The project is on standby until this occurs.

Please advise at your earliest convenience.

Thank you,



L. Maxwell Morgan, III, P.E.

Senior Civil Engineer
 Hydraulics

Utilities & Engineering Department

1136 Washington Street, Suite 613
 PO Box 147
 Columbia, SC 29217
lmorgan@columbiasc.net

Cell (803) 609-8980

From: Payne, Tonya
Sent: Wednesday, March 15, 2017 5:04 PM
To: Morgan III, Leon (Max) M
Cc: Porth, Gary B
Subject: Bid053-16-17-TAP Bid Analysis.xlsx

Thanks

Tonya Payne, Buyer
Department of Procurement and Contracts
1136 Washington Street, 4th Floor;
Columbia, SC 29201
Phone: 803-545-3474
Fax: 803-733-8408
topayne@columbiasc.net

BID053-16-17-TAP HVAC REPLACEMENT AT METRO PLANT (SS7413)
 Bid Analysis March 15, 2017

		Engineer				Cullum		Blackstone			
No	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total		
BASE BID ITEMS											
1	Remove Existing Roof Top AHU-2-2 Unit	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 2,785.00	\$ 2,785.00	\$ 1,000.00	\$ 1,000.00		
2	Provide New 25 Ton Roof Top AHU-2-2 Unit	1	LS	\$ 35,000.00	\$ 35,000.00	\$ 53,183.00	\$ 53,183.00	\$ 39,983.00	\$ 39,983.00		
3	Install New 25 Ton Roof Top AHU-2-2 Unit	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 17,428.00	\$ 17,428.00	\$ 17,000.00	\$ 17,000.00		
4	Remove and Replace Compressor on AHU-1-1 Unit	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 6,196.00	\$ 6,196.00	\$ 5,788.00	\$ 5,788.00		
5	Modify Gate Brackets to Improve Access to AHU-2-2	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 3,889.00	\$ 3,889.00	\$ 3,000.00	\$ 3,000.00		
6	Provide and Install Heavy Duty Air Intake and Condenser Coil Filter Screens at AHU-1-1 and AHU-2-2	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 843.00	\$ 1,686.00	\$ 1,250.00	\$ 2,500.00		
7	Remove PVC Condensate Components and Replace With New Condensate Piping, Supports, 3 New Caps and Terminate at Roof Drains	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 1,285.00	\$ 1,285.00	\$ 1,000.00	\$ 1,000.00		
8	Testing and Balancing After Unit Replacement	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 1,372.00	\$ 1,372.00	\$ 1,000.00	\$ 1,000.00		
9	Insurance and Bonds	1	LS	\$ 1,500.00	\$ 1,500.00	\$ 1,112.00	\$ 1,112.00	\$ 800.00	\$ 800.00		
BASE BID					\$76,000.00	BASE BID		\$88,936.00	BASE BID		\$72,071.00
ALTERNATE											
10	ADD ALTERNATE: Provide 5 Year Extended Parts and Labor Warranty	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 16,794.00	\$ 16,794.00	\$ 12,000.00	\$ 12,000.00		
Owner's Contingency 10%					\$ 7,800.00		\$ 10,573.00		\$ 8,407.10		
TOTAL					\$85,800.00	TOTAL		\$99,509.00	TOTAL		\$92,478.10



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: *Sandra Wright, Purchasing Agent*

SUBJECT: Council is asked to Ratify an Emergency Purchase Order for Heating, Ventilation and Air Conditioning Replacement at 1800 Main Street, as requested by the Support Services Division. Award to Trane, Inc. in the amount of \$61,946.64. This vendor is located in West Columbia, SC.

FINANCIAL IMPACT: Funding Source: General Capital Projects – Capital Project Cost – HVAC 1800 Main Street – Capital Projects Cost; 4039999-658650/CP109102—658650. This purchase order was issued on March 9, 2017 to replace the HVAC system at 1800 Main Street. The original budgeted amount is \$63,000.00.

ORIGINAL BUDGET: 63,000.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

We respectfully request City Council's approval to ratify this PO US Communities contract #USC-15-JLP-023 vendor Trane, Inc., in the amount of \$61,946.64.

Trane, Inc. Is located in West Columbia, SC 29169.

ATTACHMENTS:

- **#a:** P163571 TRANE, INC. (PDF)
- **#b:** Trane, Inc. Proposal (PDF)
- **#c:** USC-15-JLP-023 Contract (PDF)

**COLUMBIA**

A Capital Place to Be
1136 Washington St., 4th Floor
Columbia, South Carolina 29201

TO: **TRANE**
111 LOTT COURT
WEST COLUMBIA, SC 29169

PURCHASE ORDER	
P.O. NUMBER	P163571
DATE	03/09/17
VENDOR I.D.	V002579
DELIVERY DATE	
FOB	DESTINATION
REQUISITION NO	R180990
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

FAX# (803) 936-4715

Page 1 of 1

DELIVER ITEMS TO:

SUPPORT SERVICES
1924 CALHOUN STREET
COLUMBIA, SC 29203

SEND INVOICE TO:

ACCOUNTING
PO BOX 147
COLUMBIA, SC 29217

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
	Contract #USC15-JLP-023 Proposal ID: 2238581				
001	Provide and install (1) 15-ton Trane Split System Trane will provide labor and materials for a turnkey installation. Split System #2 and Installation of Mini Split in Guard Area at 1800 Main Street, Columbia, SC Item- 15 TON Condensing Unit Single Circuit (model #TTA18003000) Item- Performance Climate Changer (UCCA) (Model #UCCAD12A0A0FV033000000CEAH00BA1B00000) Item- Ductless Mini-Splits Systems (Model #4TXK1609A10N0A-4MXW1609A10N0A) THANKS, LAWANA ROBINSON-LEE, CPPO, CPPB DEPUTY DIRECTOR (v) 803.545.3469/ (f) 803.733.8408 lcrobinson@columbiasc.net	57,358	EA	1.00	57,358.00
				SALES TAX	4,588.64
				TOTAL	61,946.64

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE

L. Robinson-Lee



City of Columbia Split System #2 Replacement Trane Turnkey Proposal



Turnkey Proposal For:
City of Columbia
1800 Main Street
Columbia, SC 29201
Attention: Stacey Dixon

Local Trane Office:
Trane U.S. Inc.
111 Lott Court
West Columbia, SC 29169-3051

Local Trane Representative:
Al Kiser
Account Executive
Mobile: (803) 361-0529

Proposal ID:
2238581
USC Number: 25-203873-17-001
USC Contract Number: USC 15-JLP-02

Date:
February 16, 2017





TRANE TURNKEY PROPOSAL

Executive Summary

Trane is pleased to present a solution to help City of Columbia reach its performance goals and objectives. This proposed project will enhance your operation by helping you to optimize your resources, improve the comfort in your facility, and reduce energy costs.

We appreciate the effort from City of Columbia to assist in the HVAC system analysis and business discussions. Because of your efforts, we were able to develop a proposal that offers Turnkey retrofit service solutions to your specific concerns, based on Trane system knowledge and application expertise.

As your partner, Trane is committed to providing Turnkey retrofit services to help achieve a comfortable building environment for the people who occupy the building. For the people who own, manage and maintain the building, Trane is committed to providing reliable HVAC systems and products that improve performance.

Trane appreciates the opportunity. Your investment in the proposed project is \$57,358.00. This investment will provide City of Columbia with the capability to reduce operating costs and improve comfort conditions in your facility.

We look forward to partnering with City of Columbia for your Turnkey retrofits service needs. I will be contacting you soon to discuss the proposal and to schedule the next steps

WE VALUE THE CONFIDENCE YOU HAVE PLACED IN TRANE AND LOOK FORWARD TO PARTNERING WITH YOU.

Al Kiser
Account Executive, Trane U.S. Inc.





Prepared For:
Stacey Dixon-City of Columbia

Date:
February 16, 2017

Job Name:
City of Columbia Split System #2 Replacement

Proposal Number:
2238581

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Payment Terms:
Net 30

State Contractor License Number:
M100481

Proposal Expiration Date:
30 Days

Scope of Work

"Scope of Work" and notations within are based on the following negotiated scope of work and based on the site surveys performed on 2/14/2017.

Trane US Inc. proposes to provide and install (1) 15-ton Trane Split System at the 1800 Main Building City of Columbia Building in Columbia, SC as detailed below. Trane will provide labor and materials as listed for a turnkey installation.

Turnkey Installation of Split System #2

- Provide labor and material to install [1] 15-ton Trane Condenser and Evaporator
- Remove the existing condenser and indoor evaporator. Crane is included.
- Set the new outdoor unit back near the same location
- Connect the electrical
- Set the new evaporator/Indoor unit.
- Provide and install new refrigerant specialties at the evaporator
- Run new copper piping between the units
- Leak test all refrigerant piping
- Provided and install proper refrigerant charge
- Insulation for new refrigerant suction piping
- Provide factory start-up
- Clean up work areas

Install Mini Split in Guard Area

- Provide labor and material to install [1] 9000 BTU Trane Mini Split
- Hang the indoor unit on the outside wall by the window in the guard shack per on site conversations
- Set the new outdoor unit on the ledge outside above the window
- Run the electrical
- Run new refrigerant line set between the units
- Leak test all refrigerant piping
- Provided and install proper refrigerant charge
- Connect the controls wiring between the unit
- Provide factory start-up
- Clean up work areas



Equipment Data

Tag Data - Split System Air Conditioning Units (Large) (Qty: 1)

Item	Tag(s)	Qty	Description	Model Number
A1	15 Ton CU	1	15 Ton Condensing Unit Single Circuit	TTA18003000-----000

Product Data - Split System Air Conditioning Units (Large)

Item: A1 Qty: 1 Tag(s): 15 Ton CU

- TTA Air Condensing Outdoor Unit
- 15 Ton Nominal Cooling Capacity R410
- Dual Manifolded Comp -R410A Microchannel
- 208-230 Volt 3 Phase 60 Hertz
- Packed Stock, Electromechanical
- 1st Year Labor Warranty Whole Unit

Tag Data - Performance Climate Changer (UCCA) (Qty: 1)

Item	Tag(s)	Qty	Description	Model Number
B1	UCCA-1	1	Performance Climate Changer (UCCA)	UCCAD12A0A0FV03300000CEAH00BA1B00000

Product Data - Performance Climate Changer (UCCA)

Item: B1 Qty: 1 Tag(s): UCCA-1

- Performance Climate Changer (UCCA)
- Vertical housed fan with top front discharge
- Unit Size 12 Square Feet of Coil
- 208/60/3
- Indoor unit
- Stainless Steel Drain Pan, LH Coil / LH Motor & Drive Location
- 4 row DX coil with 12 fins per inch
- Aluminum fins, galvanized coil casing, 3/8" coils
- UC600 controller plus starter or disconnect
- Intertwined circuit with 2 stage DX, 3/16" distributor
- 5 horsepower (3.730 kW) motor per fan (supply)
- FC fan with variable sheave
- 1000 RPM fixed / 950 - 1050 variable
- Housed fan / motorized impeller fan
- 2" flat filter mixing section
- 2" MERV 8
- Low limit sw, condensate overflow sw, dirty filter sw and fan status sw
- Discharge and mixed air sensors
- Standard - door on motor side
- 1st year Labor warr whole unit

Tag Data - Ductless Mini-Splits Systems (Qty: 1)

Item	Tag(s)	Qty	Description	Model Number
A1	DSSHP-1	1	Ductless Mini-Splits Systems	4TXK1609A10N0A-4MXW1609A10N0A

Product Data - Ductless Mini-Splits Systems

Item: A1 Qty: 1 Tag(s): DSSHP-1

- Heat Pump Inverter - Outdoor Unit
- Single Refrigerant Port
- 16 SEER
- 208-230/60/1
- High Wall Unit - Indoor Unit
- 9000 Btu/h
- 208-230/60/1
- Wired Controller (Fld)
- Drain Pump High Wall and Conv (Fld)
- 25 Feet line set (Fld)
- 5 year parts warranty, labor not included
- 5 year compressor warranty, labor not included

Controls Scope of Work

- No controls are included in this proposal

CONTRACT**RFP #15-JLP-023**

THIS AGREEMENT, made this 29th day of September, 2015, by and between Board of Education of Harford County, acting herein through its Superintendent, hereafter called "Owner" and Trane U.S. Inc., a corporation located at 10947 Golden West Drive, #100, Hunt Valley, Maryland, hereinafter called "Contractor".

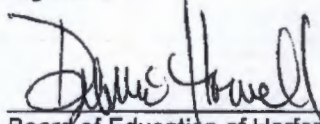
WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR, hereby agrees with the OWNER to commence and complete the services described as follows:

Provide comprehensive HVAC Products, Installation, Services and Related Products and Services on a national scale in indefinite quantities on an as-needed basis in accordance and compliance with all specifications, terms and conditions set forth in RFP # 15-JLP-023.

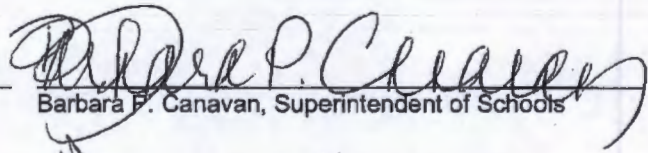
Hereinafter called the Contract, this Agreement shall be for the period October 1, 2015 through September 30, 2018 with renewal options for two additional, two-year periods. Contractor shall perform all duties specified in RFP #15-JLP-023 as they relate to the national scope. This does not include the North Harford Middle School Project, Pricing Project #1. All specifications, Addenda and Proposal are made part of and collectively constitute the Contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract in two (2) counterparts, each of which shall be deemed an original.

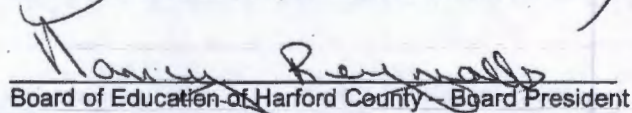
Signature

Board of Education of Harford County


Board of Education of Harford County
Witness



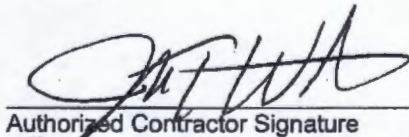
Barbara P. Canavan, Superintendent of Schools



Board of Education of Harford County Board President

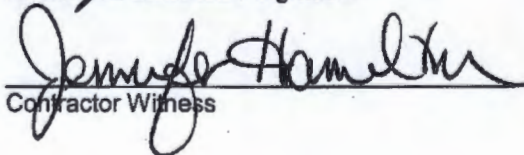
Signature

Trane
Company Name



Authorized Contractor Signature

800 Beatty St.
Address



Contractor Witness

DAVIDSON, N.C. 28036
Address



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: *Sandra Wright, Purchasing Agent*

SUBJECT: Council is asked to approve Contract Amendment #1 for the Food Lion Pump Station Improvements, as requested by the Engineering Department. Award to Power Engineering Company, Inc., in the amount of \$108,989.00. This firm is located in West Columbia, SC.

FINANCIAL IMPACT: Funding Source: 5529999-SS732301-658650. The original budgeted amount is \$1,000,000.00. This is a Mentor Protégé Program Project. Palmetto Consulting Engineering Group, Inc. of Columbia, SC, is the Protégé and will provide assistance with the Gravity Design, Cost Estimating, Permitting and Construction Administration Services at \$21,797.80 (20%) of the amended contract amount.

The following subconsultants will provide additional assistance at \$14,580.00 (13.38%):

Associated E&S of Columbia, SC will provide surveying services at \$12,750.00 (11.70%) of the amended contract amount.

GS2 Engineering of Columbia, SC will provide soil boring services at \$1,830.00 (1.68%) of the amended contract amount.

ORIGINAL BUDGET: \$1,000,000.00

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

STRATEGIC GOALS: Foster a healthy quality of life, Provide high quality municipal services

The Department of Engineering respectfully requests approval from City Council for Contract

Amendment #1 for the Food Lion Pump Station Improvements project. Amendment shall be to account for the additional effort associated with the design and construction inspection of a gravity sewer line to remove the Food Lion Pump Station from service; the original contract included engineering efforts associated with improvements to the pump station.

Palmetto Consulting Engineering Group, Inc. (Protégé) will provide services at \$43,216.00 (20% of the total contract value). Sub Consultants Associated E&S will provide services at \$18,250.00 (8.45% of the total contract value), and GS2 Engineering will provide services at \$3,080.00 (1.43% of the total contract value).

The Legal Department has approved the Amendment and the Procurement and Contracts Director, and the Engineering Department Director recommend approval.

ATTACHMENTS:

- **#a:** PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.Stamped&Signed (PDF)
- **#b:** PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.Cover (PDF)
- **#c:** PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.Scope (PDF)
- **#d:** PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.Sub (PDF)
- **#e:** PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.Map (PDF)
- **#f:** PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.MPP (PDF)

Agreement for Engineering Services For
Food Lion PS Improvements
CIP SS7323

Power Engineering Company, Inc. and City of Columbia, SC

Contract Amendment # 1

March 10, 2017

Description of Change: Request change in Agreement for Engineering Services between the City of Columbia (City) and Power Engineering Company, Inc. (Engineer) dated September 1, 2015 (Agreement) to account for the additional effort associated with the design and construction inspection of a gravity sewer line to remove the Food Lion PS from service.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

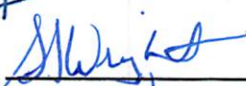
Proposed Change and Basis for Payment:

Original Contract Price:	\$ 107,091.00
Previous Change Orders:	-0-
This Change (addition/deletion):	\$ 108,989.00
Revised Contract Price:	\$ 216,080.00

Additional funds are to be provided in the following manner: 5529999-SS732301-658650

This Change is Acceptable:

By: _____ Title: President  Power Engineering Company, Inc.

Recommended for Approval:  Director of Procurement and Contracts

Recommended for Approval:  Director of Engineering

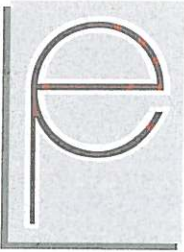
Approval of Change: _____ City Manager

Date of Approval: _____

PowerEngineeringCompany.2017.FoodLionPS.SS7323.CA1.mm.doc

APPROVED AS TO FORM

Legal Department City of Columbia, SC



POWER ENGINEERING COMPANY, INC.

3229 Sunset Boulevard – Suite A West Columbia South Carolina 29169 (803) 216-8777 Fax (803) 216-8070

COST CHANGE AMENDMENT

12/06/16

Mr. John Riggs, PE
Wastewater Engineer
City of Columbia
Utilities and Engineering
1136 Washington Street
Columbia, South Carolina 29201

Subject: **Food Lion Pump Station Investigation and Improvements**
CIP NUMBER: SS7323

Dear Mr. Riggs,

Under a previously executed City of Columbia contract for SS7323, Power Engineering provided technical consulting support to the City of Columbia for the evaluation of, design, and construction for the rehabilitation and/or replacement of the Food Lion Pump Station.

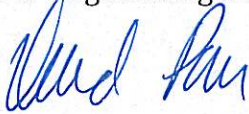
The scope of work included a recommendation of rehabilitation and/or replacement of the Food Lion Pump Station. At the draft PER design review stage, the evaluation of a gravity sewer line replacement option for the pump station was added to the scope by the City. Power Engineering proceeded with the evaluation of the gravity sewer line option; however, due to the change in scope, additional evaluation fees are required.

Once the evaluation stage was complete the City decided to pursue the gravity sewer line option outlined in the evaluation report. The gravity sewer line option consists of designing approximately 4,144 LF of 8-inch gravity sewer which will serve the lots along Brookland Circle, several commercial lots on Beltline Blvd and the area currently being served by the Food Lion Pump Station. Replacing the design and construction support for the rehabilitation and/or replacement of the Food Lion Pump Station with the design and construction support of a gravity sewer line will require additional fees.

Noted on the attached amendment detail pages are the Scope addition/deletion, Compensation, and Schedule adjustments necessary for this change.

Power Engineering Company appreciates the opportunity to provide this modification to the City of Columbia for the Food Lion Pump Station Investigation and Improvements project. If you should have any questions please feel free to contact me.

Sincerely,
Power Engineering Company, Inc

A handwritten signature in blue ink, appearing to read "David Parr", is written over the printed name.

David B. Parr, Jr, PE, PLS

cc: Clean Water 2020 Project Manager



POWER ENGINEERING COMPANY, INC.

3229 Sunset Boulevard – Suite A West Columbia South Carolina 29169 (803) 216-8777 Fax (803) 216-8070

COST CHANGE AMENDMENT DETAILS

PROJECT NAME: Food Lion Pump Station Investigation and Improvements
CIP NUMBER: SS7323

Contract Amendment #1

I. SCOPE ADDITION/DELETION

Task 1 – Evaluation and Design Phase Administration

The following changes in existing Task 1 are required due to the addition of the gravity sewer line option to the evaluation phase and due to the replacement of the design for the Food Lion Pump Station with the design of a gravity sewer line to eliminate the Food Lion Pump Station.

1. Two additional months were needed to evaluate the gravity sewer line option.
2. Six additional months are needed to design a gravity sewer line primarily for the surveying and acquisition of easements for the gravity sewer line route.

Task 2 – Pump Station Evaluation

The following changes in existing Task 2 are required due to the addition of the gravity sewer line option to the evaluation phase and due to the replacement of the design for the Food Lion Pump Station with the design of a gravity sewer line to eliminate the Food Lion Pump Station.

1. The 20' wide strip topo was deleted from this phase. This line item was included in case the pump station was going to be relocated. The pump station is going to be eliminated instead of relocated.
2. Property boundary survey was deleted from this phase. This line item was included in case the pump station site had to be expanded or relocated. The pump station is going to be eliminated instead of expanded or relocated.
3. Research existing access agreements was deleted from this phase. This line item was completed by the City.
4. A gravity sewer line option was evaluated as requested by the City but was not part of the original scope.

Task 3 – Pump Station Design

The following changes in existing Task 3 are required due to the replacement of the design for the Food Lion Pump Station with the design of a gravity sewer line to eliminate the Food Lion Pump Station.

1. The new gravity sewer route will require additional services to be included in Task 3. As part of this amendment, the consultant will provide additional topographic surveying and geotechnical investigations along the proposed gravity sewer route. The topographic survey will include locating underground utilities marked by PUPS, locating property corners for the easement plats and obtaining existing sewer clean out inverts for each house along the route (City to obtain permission from each property owner to enter their property). The geotechnical investigation will include four 20' deep borings along the route. Wetlands determination, delineation and permitting are not included in this amendment. For reference, a preliminary layout of the anticipated gravity sewer route is attached to this amendment.
2. As part of this amendment, we recommend revising the title of Task 3 to "Gravity Sewer Design".
3. Delete all sub tasks under this task and replace with the following sub tasks:
 - 3a. Survey and utility mapping of the gravity sewer route. (50' wide along the route)
 - 3b. Survey coordination
 - 3c. Geotechnical Borings (4 at 20' deep each)
 - 3d. Design – submittals at 60, 90 and 100 percent complete
 - 3e. Preparation of 10 combination permanent and temporary construction easement plats
 - 3f. Permitting

Task 4 – Pump Station Construction Phase Services

The following changes in existing Task 4 are required due to the replacement of construction services for pump station construction to construction services for gravity sewer line construction.

1. In the current project scope, the consultant will observe the construction an average of 4 hours per week during the construction phase of the work for compliance with the contract documents. The current scope assumes a 26 week construction schedule. Due to the change in scope the construction schedule is expected to be increased to 36 weeks.
2. In the current project scope, the consultant is to develop and organize an O & M manual for the pump station, and work closely with the City staff in developing a preventative maintenance checklist and recommended spare parts inventory. The consultant is also required to coordinate training with the City. Unlike pump stations, gravity sewer lines do not require O & M manuals. Therefore, as part of this amendment, references to O & M manuals, preventative maintenance checklists, spare parts inventory, and training will be struck from the contract.
3. As part of this amendment, we recommend revising the title of Task 4 to “Gravity Sewer Construction Phase Services”.
4. Delete all sub tasks under this task and replace with the following sub tasks:
 - 4a. Bidding and award services
 - 4b. Monthly progress meetings, meeting minute preparation and posting documents to Share Point.
 - 4c. Observe the construction an average of 4 hours per week for 36 weeks and prepare construction observation reports for each visit.
 - 4d. Submittal and pay application review
 - 4e. Project closeout

10% Contingency Line Item

The following changes to the 10 % contingency line item have been requested by the City.

1. The City has requested that this line item be deleted due to difficulty in tracking this line item.
2. Replace this line item with “Permit Fees”.

COMPENSATION

The following changes to the initial SS7323 contract are recommended to incorporate the evaluation, design and construction support of the gravity sewer line for this proposed amendment:

- Task 1 - "Evaluation and Design Phase Administration"
 - Increase the dollar amount by \$1,700 for adding 8 months to this task.
 - Net increase is \$1,700 (from \$2,500 to \$4,200)
- Task 2 - "Pump Station Evaluation"
 - Decrease the dollar amount by \$1,500 to delete the 20' wide strip topo from the scope.
 - Decrease the dollar amount by \$1,500 to delete the property boundary survey from the scope.
 - Decrease the dollar amount by \$750 to delete the research for the existing access easements from the scope.
 - Increase the dollar amount by \$8,000 to add the gravity sewer evaluation.
 - The net increase is \$4,250 (from \$20,500 to \$24,750)
- Task 3 - "Pump Station Design" replace with "Gravity Sewer Line Design"
 - Decrease the dollar amount by \$20,980 which is the entire fee for this task.
 - Increase the dollar amount by \$14,000 for surveying (Task 3a).
 - Increase the dollar amount by \$2,500 for surveying coordination (Task 3b).
 - Increase the dollar amount by \$3,080 for geotechnical borings (Task 3c).
 - Increase the dollar amount by \$84,000 for design (Task 3d).
 - Increase the dollar amount by \$3,500 for the easement plats (Task 3e).
 - Increase the dollar amount by \$15,000 for permitting (Task 3f).
 - The net increase is \$101,100 (from \$20,980 to \$122,080)
- Task 4 - "Pump Station Construction Phase Services" replace with "Gravity Sewer Line Construction Phase Services"
 - Decrease the dollar amount by \$53,375 which is the entire fee for this task.
 - Increase the dollar amount by \$10,000 for bidding & award services (Task 4a).
 - Increase the dollar amount by \$10,000 for monthly progress meetings, meeting minute preparation and posting documents to Share Point (Task 4b).
 - Increase the dollar amount by \$23,550 for 36 weeks of construction observation (Task 4c).
 - Increase the dollar amount by \$10,000 for submittal and pay application review (Task 4d).
 - Increase the dollar amount by \$10,000 for project closeout (Task 4e).
 - The net increase is \$10,175 (from \$53,375 to \$63,550)

- 10% Contingency replace with "Permit Fees"

- Decrease the dollar amount by \$9,736 which is the entire fee for this line item.
- Increase the dollar amount to account for the following permit fees.

The following permits are anticipated:

- SCDHEC Wastewater Construction Permit.
- SCDHEC Stormwater NPDES Coverage
- City of Columbia Land Disturbance
- Richland County Land Disturbance
- SCDOT Encroachment Permit

Estimated not to exceed total = \$1,500

- The net decrease is \$8,236 (from \$9,736 to \$1,500)

Only the permits listed are included in this amendment.

The new contract values based on the above recommended changes are presented below:

Task Number	Task Title	Original Contract	Previous Amendments	Current Amendment	New Contract Value
Task 1	Evaluation and Design Phase Administration	\$2,500 (Lump Sum)	\$0	\$1,700 (Lump Sum)	\$4,200 (Lump Sum)
Task 2	Pump Station Evaluation	\$20,500 (Lump Sum)	\$0	\$4,250 (Lump Sum)	\$24,750 (Lump Sum)
Task 3	Gravity Sewer Line Design (Formerly Pump Station Design)	\$20,980 (Lump Sum)	\$0	\$101,100 (Lump Sum)	\$122,080 (Lump Sum)
Task 4	Gravity Sewer Line Construction Phase Services (Formerly Pump Station Construction Phase Services)	\$53,375 (Lump Sum)	\$0	\$10,175 (Lump Sum)	\$63,550 (Lump Sum)
Permit Fees	Permit Fees (formerly 10 % contingency) (Not To Exceed)	\$9,736	\$0	-\$8,236 (Not To Exceed)	\$1,500 (Not To Exceed)
Total Fee		\$107,091	\$0.00	\$108,989	\$216,080

II. SCHEDULE

Task 1 (Evaluation and Design Phase Administration) had eight months added to it, two of which have already been used in the evaluation phase. The other six months are for surveying and easement acquisition for the gravity sewer line route in the design phase. The anticipated completion date for this task is 8/17/18.

Task 2 (Evaluation Phase) has been completed. This task was completed on 10/13/16.

Contract Amendment Phase has been added to revise the contract to delete design of a pump station and add design of a gravity sewer line. 5.5 months has been added to the schedule for this phase. The anticipated completion date for this task is 3/28/17.

Task 3 (Design Phase) four additional months has been added to the schedule for surveying and easement acquisition. The anticipated completion date for this task is 8/17/18.

Task 4 (Construction Phase) three additional months has been added to the schedule for additional construction time for the gravity sewer line. The anticipated completion date for this task is 12/31/19.

The overall contract expiration from the original agreement of June 17, 2017 will need to be extended to 12/31/19.

III. SUBCONSULTANT FIRM INFORMATION

The original contract included Palmetto Consulting Engineering Group, Inc. (PCEG) as a Protégé Firm, Associated E & S, GS2 Engineering and Howard Engineering as sub-consultant firms, for a Protégé percentage of 20% and total combined Protégé/Sub-consultant percentage of 31.3%. The updated Protégé and sub-consultant percentages and amounts are listed in the table below for the original contract and each contract amendment, as well as the updated total. This amendment will not change the Protégé participation from the original contract.

	Total Contract Amount	PCEG (Protégé)	% of Contract Amount	Associated E & S (Sub-consultant)	% of Contract Amount	GS2 Engineering (Sub-consultant)	% of Contract Amount	Howard Engineering (Sub-consultant)	% of Contract Amount	Total Protégé & Sub-consultant Amount	Total Protégé & Sub-consultant %
Original Contract	\$107,091	\$21,418.2	20%	\$5,500	5.14%	\$1,250	1.17%	\$5,355	5.0%	\$33,523.20	31.3%
CA#1	\$108,989	\$21,797.8	20%	\$12,750	11.70%	\$1,830	1.68%	-\$4,355	0.0%	\$32,022.80	29.4%
New Total Contract Amount	\$216,080	\$43,216	20%	\$18,250	8.45%	\$3,080	1.43%	\$1,000	0.46%	\$65,546.00	30.3%

FIGURE 9 – POSSIBLE GRAVITY LINE ROUTE





CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division
P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

MENTOR PROTÉGÉ PROGRAM Implementation Plan

Date: 11/30/2016

Project Number: CIP # SS7323

Mentor: Power Engineering Company, Inc.

Food Lion Pump Station
Project Name: Investigation & Improvements

Protégé: Palmetto Consulting Engineering Group, Inc.

Duration of the Project: 4 Years

Project Contract Amount: \$216,080.00

Protégé Amount: \$43,216.00

Statement of Commitment: Both Mentor and Protégé are committed to providing an adequate amount of resources and effort to execute the plan below. Mentor and Protégé acknowledge the Implementation Plan is a joint plan and agree to meet at least quarterly to verify compliance with this Plan.

1. How do the Mentor and Protégé intend to work together on the designated project? *Address contractual relationship, general roles and informal teaming arrangements.*

Our contract relationship consist of: Mentor to provide the surveying, design and general correspondence for the entire project. The Protege is to consult with the Mentor during all phases of the work, prepare and submit regulatory permits, provide inspections and administration of the project and attend all meetings with the contractor and owner.

2. How will the specific, quantitative goals in the Annual Business Plan and MPP Agreement be implemented via the work on the project? *Address general goals here and specific goals in question 9.*

The general goals will be implemented via meetings at the Mentor's office during monthly meetings or conference calls; and consist of sharing advice on planning, discussions on future work, assistance with preparing proposals and work load. Also at these meetings will discuss the schedule and progression of the current project.

3. How will the team focus on developing protégé's business and implementing the actions necessary to obtain results reflected in the Mentor-Protégé Agreement? *Identify milestones, thresholds, or other indicators team that would indicate success is being achieved.*

The focus discussed consist of expanding our responsibilities on future projects and to provide the Protege opportunities to increase their workload, expand our financial status and grow the Protege's income to assist in increasing their work force.



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division

P.O. Box 147 | Columbia, South Carolina 29217

Phone: 803-545-3049 Fax: 803-545-4130

4. Proposed manpower and resources from both the Mentor and the Protégé is required for the project. Address key personnel, equipment/materials, and insurance/bonding. Address special arrangements where applicable.

Mentor:

David Parr, PE, JT Stephenson, EIT and David Coleman (CADD Tech) will be the key personnel involved with this project. David Parr will oversee the entire project and coordinate with subcontractors. JT Stephenson will prepare the plans with the assistance of David Coleman. David Parr will attend all meetings with the owner and contractor. We have the latest automated equipment and the required insurance.

Protégé:

Marguerite McClam, PE will be the key personnel involved with this project and others as needed. Marguerite McClam will provide assistance with all phases of the project: including gravity line, permitting and construction administration. We have the latest automated equipment and required insurance.

Subcontractors:

Associated E&S will provide the surveying services, GS2 Engineering will provide the soil boring and Howard Engineering will provide the electrical evaluation and design for this project.

Special Arrangements:

Not Applicable

5. What scope of work to be performed by each participant of the MPP team?

a. Description of Mentor's responsibilities:

Power Engineering will coordinate the surveying, preparation of the plans, general correspondence, attend the meetings with the owner and contractor, coordinate with other subcontractors and have the final decision responsibilities on the design and construction.

b. Description of Protégé's responsibilities on project:

Palmetto Consulting Engineering Group, Inc. (PCEG) will assist with the gravity design, cost estimating, permitting, construction administration and attend meetings with the owner and contractor.

c. Description of responsibilities that will be completed as a team:

All responsibilities will be completed as a team.

6. What is the anticipated duration (in months) of each major phase of the project? During which phases will the Protégé be utilized?

Task 1 - 36 months

Task 2 - Complete

Task 3 - 19 months

Task 4 - 14 months

Protege will be used during all phases and task.



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division

P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

7. How will the team comply with and maintain the focus on the requirements of the program for the duration of the project?

The design team will comply with and maintain focus on the requirements of the program for the duration of the project by corresponding to all requests in a timely manor because we believe and understand the requirements of the project and expect to show the owner that we are experienced at handling similar projects. We have performed work for clients for many years & know that if we continue to perform quality work, we will be given opportunities to preform additional work for the City.

8. What are the team's specific, quantitative goals and milestones for the current project?

Our goals and milestones are to achieve a well designed, well built, easy to operate, easy to maintain, and feasible project that will be in service for many years meeting the existing and future needs of the City of Columbia.

9. Outline of Regularly Scheduled meeting between Mentor and Protégé (Progress reporting).

We will have design meetings as required in the Scope of Services for City of Columbia, CIP # SS7323, and additional meetings and phone calls as the project may require to preform our task.

10. Define payment schedule and financial terms identifying milestones for initial, progress and final payments.

Invoices will be submitted monthly to the mentor in accordance with the agreement with the owner.



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division
P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

11. List the Subcontractors that will be used on this project, as well as the information requested below: (The Subcontractor(s) listed below will NOT consist of your Protégé.)

Subcontractor's Name	Telephone	Address	Who will they report to?	Contract Amount	MPP, MBE, WBE, SBE	Percentage of Contract
Associated E&S	803.791.1550	800 Violet St., W. Columbia, SC 29169	David Parr @ Power Eng.	\$18,250.00		8.45%
GS2 Engineering	803.699.7900	241 Business Park Blvd., Columbia, SC 2903	David Parr @ Power Eng.	\$3,080.00		1.43%
Howard Engineering	864.836.0440	PO Box 237, Marietta, SC 29661	David Parr @ Power Eng.	\$1,000.00	WBE	0.46%

12. What percentage of the project is being implemented by the Protégé? Must equate to a minimum of 20% of total contract amount.

Protégé Contract Value: \$43,216.00
Percentage of Contract: 20% (Minimum of 20% of total contract amount is required)



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division
P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

MENTOR-PROTEGE IMPLEMENTATION PLAN SIGNATURE SHEET

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

Power Engineering
EXECUTED by Company, Inc. (Mentor Firm) this 2 day of December, 2016.
Corporate SEAL

By: [Signature]
Title: President

ATTEST:
By: [Signature]
Title: Project Engineer

Palmetto Consulting
EXECUTED by Engineering Group, Inc (Protégé Firm) this 2 day of December, 2016.
Corporate SEAL
By: [Signature] M:Chm, P.E.
Title: President

ATTEST:
By: [Signature]
Title: Project Engineer

RECOMMENDED FOR APPROVAL:

EXECUTED by the Department of Utilities & Engineering, Compliance Division on this 12th day of December, 2016.

By: Ayesha Driggers
Title: Compliance Administrator



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve Contract Amendment #2 for the Sewer System Evaluation Study for Rocky Branch 01, as requested by the Engineering Department. Award to Brown and Caldwell, Inc., in the amount of \$288,360.00. This firm is located in Columbia, SC.

FINANCIAL IMPACT: Funding Source: 5529999-SS728801-658650 Unforeseen & Miscellaneous Projects. This is a Mentor Protégé Program Project. 4D Engineering, located in Lexington, SC, is the Protégé and will provide assistance with sewer assessments, quality control of the data stemming from the field work, permits, site visits, and full time construction inspection services in the amount of \$142,080.80 (49.27%) of the amended contract amount.

ORIGINAL BUDGET: \$11,528,682.13

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

STRATEGIC GOALS: Foster a healthy quality of life, Provide high quality municipal services

The Department of Engineering respectfully requests approval from City Council for Contract Amendment #2 for the Sewer System Evaluation Study for Rocky Branch 01 project. This project is located in the Shandon area of town and the Amendment will provide for additional construction inspection. This project is the largest SSES project that the City has performed to date.

4D Engineering (Protégé) will provide services at \$966,202.00 (58.70% of the total contract value). No other subs are included.

The Legal Department has approved the Amendment and the Procurement and Contracts Director, and the Engineering Department Director recommend approval.

ATTACHMENTS:

- **#a:**
Brown&Caldwell.2017.SS7280.SanitarySewerSystemEvaluation.RockyBranch1.
CA2.Stamped&Signed (PDF)
- **#b:**
Brown&Caldwell.2017.SS7280.SanitarySewerSystemEvaluation.RockyBranch1.
CA2.Scope (PDF)
- **#c:**
Brown&Caldwell.2017.SS7280.SanitarySewerSystemEvaluation.RockyBranch1.
CA2.Schedule (PDF)
- **#d:**
Brown&Caldwell.2017.SS7280.SanitarySewerSystemEvaluation.RockyBranch1.
CA2.Subs (PDF)
- **#e:**
Brown&Caldwell.2017.SS7280.SanitarySewerSystemEvaluation.RockyBranch1.
CA2.MPP (PDF)
- **#f:**
Brown&Caldwell.2017.SS7280.SanitarySewerSystemEvaluation.RockyBranch1.
CA2.Map (PDF)

**Agreement for Engineering Services For
the Sewer System Evaluation Study for Rocky Branch 01
CIP Number: SS7280**

Brown and Caldwell, Incorporated and City of Columbia, SC

Contract Amendment #2

March 8, 2017

Description of Change: Request change in Agreement for Engineering Services between the City of Columbia (City) and Brown & Caldwell, Incorporated (Engineer) dated July 15, 2014 (Agreement), to expand the Engineer's contract to allow for additional construction inspection for the project. This information is more fully defined in Exhibit A attached hereto.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Proposed Change and Basis for Payment:

Original Contract Price:	\$1,293,500.00
Previous Change Orders:	\$ 63,563.00
This Change (addition/deletion):	\$ 288,360.00
Revised Contract Price:	\$1,645,423.00

Additional funds are to be provided in the following manner: SS728801-5529999-658650

This Change is Acceptable:

By: Wayne E. Danna, Vice President Brown & Caldwell, Inc.
Title:

Recommended for Approval: Joseph D. Jaco, P.E. Director of Engineering

Recommended for Approval: Sandra A. Wright, CPPB Director of Procurement and Contracts

Approval of Change: Teresa Wilson City Manager

APPROVED AS TO FORM

Legal Department City of Columbia, SC



Exhibit A

COST CHANGE AMENDMENT

Mr. John Riggs, P.E.
Wastewater Engineer
City of Columbia
Utilities and Engineering
1136 Washington Street
Columbia, South Carolina 29217

Subject: **PROJECT NAME:** Sewer System Eval Study (SSES) of Rocky Branch 01
CIP NUMBER: SS7280

Dear Mr. Riggs,

The rehabilitation of the sanitary sewer system in Rocky Branch Basin RB01 has been contracted and is about to begin. At the request of the City, Brown and Caldwell (BC) will assist with full time construction inspection services.

The construction contract period is 18 months (78 weeks). BC's original agreement has an assumed duration of 13 months (56 weeks). As a part of the agreement, BC is to provide 8 hours per week of Engineer site visits over the course of a 56 week construction period (448 total hours). Those site visits are to be performed by our protégé partner, 4D Engineering.

The inspection requirements will ramp up early on in the project, and back down during the last few weeks of the project. At the beginning of the project there will be less need for inspections. At the height of the project, we anticipate the contractor will utilize multiple construction crews throughout the large project area, and we recommend a total of 48 hours of construction inspection each week during this period. At the end of the project, the work will slow down as the contractor will be focused on clean up and punch list items. The following is a breakdown on proposed inspection hours during the 78 week contract duration:

- Weeks 1 to 6: 16 hours per week
- Weeks 7 to 12: 40 hours per week
- Weeks 13 to 60: 48 hours per week
- Weeks 61 to 70: 40 hours per week
- Weeks 71 to 78: 16 hours per week

Therefore, the total number of inspection hours for the construction duration is 3,168. Deducting the 448 hours included in the original agreement, the number of inspection hours included in this amendment is 2,720 hours. The construction inspections will be provided by a combination of BC and 4D Engineering staff.

Some additional project management for the additional 5 months will also be needed.



I. SCOPE ADDITION/DELETION

Task 8 - Engineering Services During Construction

Engineer

After award of the contract, Engineer will assist the City with contract administration and provide periodic observation of the field services. The original contract anticipated that the field services period would be 13 months. Based on conversations and preliminary review by local contractors and the complexity of this project, the active construction period is to be increased to 18 months. Engineer will provide the same services as outlined in the contract documents for 18 months instead of 13 months. The additional project administration during construction is \$4,200.

Task 9 – Full Time Construction Inspection

General

The Engineer shall furnish a Project Representative who shall on a full-time basis observe performance of the work of the Contractor. The Project Representative is the Engineer's employee or agent at the construction site, will act as directed by and under the supervision of the Engineer, and will confer with the Engineer regarding the Project Representative's actions. The Project Representative's dealings in matters pertaining to the on-site work shall in general be with the Engineer and the contractor keeping the CITY advised as necessary. The Project Representative's dealings with subcontractors shall only be through or with the full knowledge and approval of the contractor. The Project Representative shall generally communicate with the CITY with the knowledge of and under the direction of the Engineer.

The hourly rate provided is inclusive of all direct expenses related to the execution of Task 9 services.

Duties and Responsibilities of the Engineer /Project Representative

- Conferences and Meetings
 - Attend meetings with the contractor, such as preconstruction conferences, progress meetings, job conferences and other Project related meetings.
- Liaison
 - Serve as the liaison with the contractor, working principally through the contractor's superintendent and assist in understanding the intent of the Contract Documents, and serve as the CITY's liaison with the contractor when the contractor's operations affect the CITY's on-site operations.

- Assist in obtaining from the CITY additional details or information, when required for proper execution of the work.
- Review of Work, Rejection of Defective Work, Inspections and Tests
 - Conduct on-site observations of the work in progress to determine if the work is, in general, proceeding in accordance with the Contract Documents.
 - The Project Representative shall report to the Engineer whenever the Project Representative believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, has been damaged or does not meet the requirements of any inspection, test or approval required to be made, and advise the Engineer of work that the Project Representative believes should be corrected or rejected or should be uncovered for observation or requiring special testing, inspection or approval.
 - Verify that tests are conducted in the presence of appropriate personnel, and that the contractor maintains adequate records thereof, and observe and record appropriate details relative to the test procedures.
 - Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project and record the results of these inspections.
- Interpretation of Contract Documents
 - The Project Representative shall report to the Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to the contractor clarifications and interpretations as issued by the Engineer.
- Modifications
 - Consider and evaluate the contractor's suggestions for modifications in drawings and specifications. Transmit to the contractor decisions as issued by the Engineer.
- Records
 - Maintain at the job site and/or at the Engineer's office, orderly files for correspondence, reports of job conferences, shop drawings and samples, reproductions of original Contract Documents including all work directives, changes, addenda, change orders, field orders, additional drawings issued subsequent to the execution of the contract, the Engineer's clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
- Reports
 - Furnish periodic reports as required of progress of the work and of the contractor's compliance with the progress schedule and schedule of shop drawings and sample submittals.
 - Consult with the CITY in advance of scheduled major tests, inspections or start-up of important phases of the work.

- o Report immediately to the CITY upon the occurrence of any accident.
- Completion
 - o Before the Engineer issues a certificate of substantial completion, submit to the contractor a list of observed items requiring completion or correction.
 - o Conduct final review of the work in the company of the CITY and the contractor and prepare a final list of items to be completed or corrected.
 - o Observe that all items on final list have been completed or corrected and make recommendations to the CITY concerning acceptance.

Limitations of Authority - Engineer /Project Representative

- o Shall not exceed limitations of the Engineer's authority as set forth in the contract documents.
- o Shall not undertake any of the responsibilities of the contractor, subcontractors or the contractor's superintendent.
- o Shall not advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.
- o Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the work.
- o Shall not accept shop drawings or sample submittals from anyone other than the contractor.

Hours and Rates

During weeks 1 through 6 (6 weeks @ 16 hrs/week) of the project the breakdown between Brown and Caldwell and 4D Engineering will be:

BC Inspector: 8 hrs/week

4D Engineer Site Visits: 8 hrs/week (all 48 hrs in original agreement)

During weeks 7 through 12 (6 weeks @ 40 hrs/week) of the project the breakdown between Brown and Caldwell and 4D Engineering will be:

BC Inspector: 24 hrs/week

4D Engineer Site Visits: 16 hrs/week (all 96 hrs in original agreement)

During weeks 13 through 60 (48 weeks @ 48 hr/week) of the project the breakdown between Brown and Caldwell and 4D Engineering will be:

BC Inspector: 16 hrs/week

4D Inspector: 32 hrs/week (304 hrs of which is in original agreement)

During weeks 61 through 70 (10 weeks @ 40 hr/week) of the project the breakdown between Brown and Caldwell and 4D Engineering will be:

BC Inspector: 16 hrs/week

4D Inspector: 24 hrs/week

During weeks 71 through 78 (8 weeks @ 16 hr/week) of the project the breakdown between Brown and Caldwell and 4D Engineering will be:

BC Inspector: 8 hrs/week

4D Inspector: 8 hrs/week

The hourly rate, which includes mileage and expenses, for the inspectors are:

BC Inspector: \$120/hour

4D Inspector: \$92.50/hour

Total inspection hours and compensation required for Task 9 are:

BC Inspector: 1184 hours = \$142,080

4D Inspector: 448 hours = \$41,440 (Original Agreement Task 8)

4D Inspector: 1536 hours = \$142,080 (CA-2 Task 9)

Requested in Contract Amendment = \$142,080 + \$142,080 = \$284,160

II. COMPENSATION

Task Number	Task Title	Original Contract	Previous Amendment(s)	Current Amendment(s)	New Contract Value
Task1	Project Mangement & Administration	\$151,000.00	\$6,300.00	\$0.00	\$157,300.00
Task2	Data Management	\$206,000.00	\$20,507.00	\$0.00	\$226,507.00
Task3	Sewer Assessment	\$516,000.00	\$36,756.00	\$0.00	\$552,756.00
Task4	Sewer Assessment Results & PDR	\$66,000.00	\$0.00	\$0.00	\$66,000.00
Task5	Rehabilitation Implementation	\$49,000.00	\$0.00	\$0.00	\$49,000.00
Task6	Permitting	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Task7	Project Bidding	\$23,500.00	\$0.00	\$0.00	23,500.00

Task Number	Task Title	Original Contract	Previous Amendment(s)	Current Amendment(s)	New Contract Value
Task8	Gen Services During Const.	\$240,500.00	\$0.00	\$4,200.00	\$244,700.00
Task9	Full Time Const. Inspection*	\$0.00	\$0.00	\$284,160.00	\$284,160.00
Task10	Final Completion	\$34,000.00	\$0.00	\$0.00	\$34,000.00
Total Fee		\$1,293,500.00	\$63,563.00	\$288,360.00	\$1,645,423.00

**Task 9 shall be compensated based on hourly rates with a total not to exceed the proposed amendment amount without City approval.*

The mentor protégé participation for the work included in this amendment is 49.27%. An updated Exhibit D is attached.

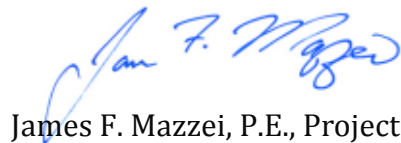
III. SCHEDULE

The project final completion date is now April 1, 2018.

Brown and Caldwell appreciates the opportunity to provide construction inspection services to the City of Columbia for the SSES for Rocky Branch Basin RB01 project. If you have any questions please feel free to contact me.

Sincerely,

Brown and Caldwell



James F. Mazzei, P.E., Project Manager
Columbia, SC

cc: Clean Water 2020 Project Manager

SS7280 ROCKY BRANCH BASIN RB01 SSES & REHAB

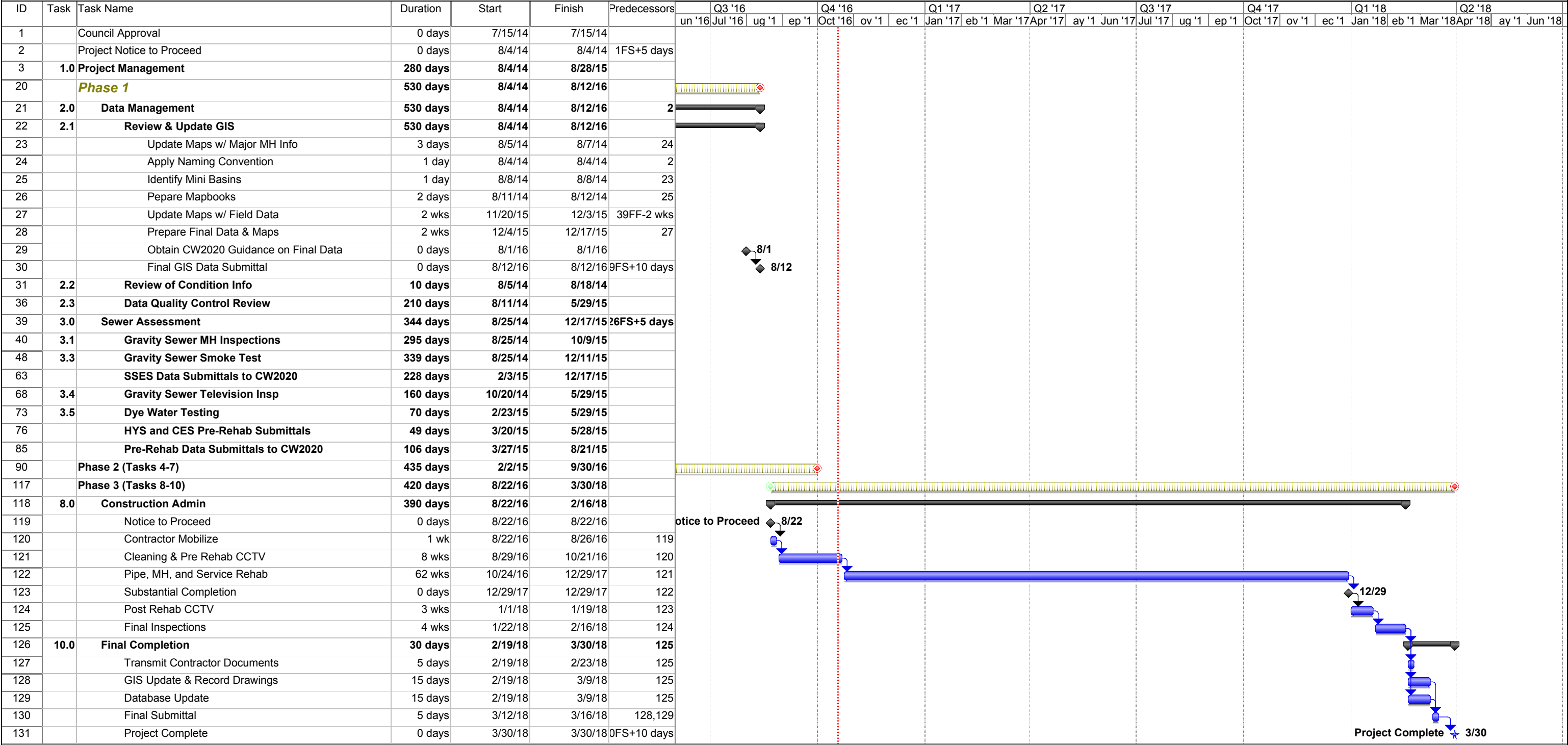


EXHIBIT D**City of Columbia****CIP # SS7280****Sewer System Evaluation Study and Sewer Rehabilitation Implementation****SUBCONSULTANT FIRM INFORMATION RECORDS**

The Engineer shall list all firms, including minority and female owned firms, providing subconsulting services under this Agreement. The list shall be submitted in the format provided below. Any proposed changes must be submitted in writing to the City, including the reason(s) for the proposed changes, prior to initiation of any action by the Engineer. Any invoices submitted for payment under this Agreement must include the dollar amount to be paid to each firm listed below for the invoice period.

Firm Name and Address	Contact Name and Telephone Number	Group (MBE, FBE SBE, Non M/F/SBE)	Services to be Provided	Dollar Value of Services
4D Engineering 305 North Lake Drive Lexington, SC 29072	Charlie Deep, P.E. (803) 356-0909	MBE, SBE, SWBE	Sewer Assessment Field Data QA/QC Assessment, Ratings, and Recommendation Permitting Construction Admin	\$778,659.00
4D Engineering 305 North Lake Drive Lexington, SC 29072	Charlie Deep, P.E. (803) 356-0909	MBE, SBE, SWBE	Services as outlined in Amendment 1	\$ 45,463.00
4D Engineering 305 North Lake Drive Lexington, SC 29072	Charlie Deep, P.E. (803) 356-0909	MBE, SBE, SWBE	Services as outlined in Amendment 2	\$ 142,080.00



COLUMBIA
SOUTH CAROLINA

Mentor Protégé Program Implementation Plan

Date: 5 March 2014 Updated: 17 October 2016

Mentor: Brown and Caldwell

Protégé: 4D Engineering

Project Number: SS 7280 Project Name: SSES & Rehab Rocky Branch RB01

Project Contract Amount: \$1,293,500.00 \$1,645,423.00

Reference: Business Plan dated October 17, 2013

Statement of Commitment: Both Mentor and Protégé are committed to providing an adequate amount of resources and effort to execute the plan below. Mentor and Protégé acknowledge the Implementation Plan is a joint plan and agree to meet at least quarterly to verify compliance with this Plan.

1. How do the Mentor and Protégé intend to work together on the designated project?
Address contractual relationship, general roles and informal teaming arrangements.

BC has executed a Master Services Agreement with 4D Engineering. This project will be contracted via a task order to that MSA. BC will provide full time inspection as outlined in Amendment 2.

4D Engineering will generally be responsible for sewer assessments, field data QA/QC, permits, and construction site visits. 4D will also provide a full time inspector as outlined in Amendment 2.

2. How will the goals specified in the MPP Business Plan and MPP Agreement will be implemented via the work on the project? *Address general goals here and specific goals in question 9.*

4D Engineering will gain experience in the assessment of sanitary sewers by managing the field work (MH inspections, smoke testing, CCTV, etc.) and managing the vast volumes of data associated with that work type. 4D will also gain experience in developing rehabilitation plans and insuring implementation is successfully executed by a contractor.

4D Engineering will work with BC to gain experience in inspecting sewer rehab projects.

3. How will the team focus on developing protégé's business and implementing the actions necessary to obtain results reflected in the Mentor-Protégé Agreement? *Identify milestones, thresholds, or other indicators team that would indicate success is being achieved.*

The team will work closely to manage the field services subcontractor and execute the sewer assessment in accordance with the scope of work. We will have regular data deliverables to the Clean Water 2020 program for review. Success will be measured by the quality and completeness of the data, effective communication within the project team, and the value of the experience with this specialty type of work.

4. Proposed manpower and resources from both the Mentor and the Protégé is required for the project. Address key personnel, equipment/materials, and insurance/bonding. Address special arrangements where applicable.

Mentor: Project team is outlined in Exhibit A of the agreement.

Jay Mazzei - Project Manager

Kenneth Whetstone - Data Management

Wayne Iseman - Client Services

John Epting - Construction Admin

Protégé:

Charlie Deep - Project Manager

Dustin Johnson - Project Engineer

Special Arrangements:

Protege will subcontract field assessments to a specialty contractor

5. What scope of work to be performed by each participant of the MPP team?

a. Description of Mentor's responsibilities:

Overall project delivery (see Exhibit A of agreement). Includes quality and completeness of sewer assessments, analysis of data and recommendations for rehabilitation, development of construction contract documents, and construction administration.

b. Description of Protégé's responsibilities on project:

Protege's focus will be on the sewer assessments and quality control of the data stemming from the field work. Protege will also be responsible for permits associated with the rehabilitation and providing regular site visits and full time inspection during construction.

c. Description of responsibilities that will be completed as a team:

Data management will be a team effort. The Mentor and Protege have developed a detailed flow chart outlining the requirements for quality assurance and management. We will also work together during construction administration.

6. What percentage of the project is being implemented by the Protégé?

Protégé Contract Value: \$778,659.00 \$966,202.00

Percentage of Contract: 60.2% 58.7% i.e. 37.8%

**7. What is the anticipated duration (in months) of each major phase of the project?
During which phases will the Protégé be utilized?**

A detailed schedule is included in Exhibit C of the Agreement. The schedule will be updated monthly during the execution of the work. Overall project duration is expected to be 32 45 months beginning in June July 2014.

Protege will be heavily utilized during the first 10 months and the last 42 18 months

8. How will the team comply with and maintain the focus on the requirements of the program for the duration of the project?

Mentor will submit monthly reporting requirements on the utilization of the Protege. Mentor will have monthly progress meetings with the City and will add a reoccurring agenda item to provide a status of the MPP team and identify/address MPP related issues.

9. What are the team's specific goals and milestones for the current project?

- Ensure field data quality and completeness
- Meet established project schedule to ensure compliance with consent decree deadlines
- Identify corrections to mapping for continuity and basin delineations
- Prepare contract documents for rehabilitation that utilize CleanWater 2020 program standards

10. Outline of Regularly Scheduled meeting between Mentor and Protégé (Progress reporting).

- During sewer assessments, Mentor and Protege will meet weekly to review status of data collection and quality control checks. After field work is complete, meetings will be held on a monthly basis.
- During construction inspection, BC and 4D will meet regularly.

11. Define payment schedule and financial terms identifying milestones for initial, progress and final payments.

- 4D Engineering will submit invoices monthly to BC, who will include on the next pay application to the City. 4D Engineering will be paid within 10 days of BC receiving payment or within 45 days.

12. Other issues.

None



COLUMBIA

SOUTH CAROLINA

MENTOR-PROTEGE IMPLEMENTATION PLAN SIGNATURE SHEET

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by Brown and Caldwell (Mentor Firm) this 5 day of March, 2014.
Corporate SEAL

By: [Signature]
Title: Associate

As Revised: 17 October, 2016

[Signature]
Wayne E. Dean

ATTEST:

By: Wayne E. Dean
Title: Vice President

EXECUTED by 4D Engineering (Protégé Firm) this 5 day of March, 2014.
Corporate SEAL [Signature]

By: [Signature]
Title: Chief Executive Officer

As Revised: 17 October, 2016

[Signature]
[Signature]

ATTEST: [Signature]

By: [Signature]
Title: Engineering Associate II

RECOMMENDED FOR APPROVAL:

EXECUTED by the Department of Utilities & Engineering, Compliance Division on this 25th day of October, 2016.

By: Ayesha Driggers
Title: Compliance Administrator



City of Columbia SSES

RB01 Manholes and Pipes

Figure 1
Five Points Area



January 2014

Rocky Branch Basin RB01

Legend

- MHs to be inspected
- Recently Inspected MHs
- Less than 15"
- 15" and greater
- NonRB01 Pipes
- Rocky Branch Basin 1 Boundary

1 inch = 1,000 feet

Location Map





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve a Project for Sanitary Sewer Abandonment and Relocation along Greenlawn Drive, as requested by the Utility Operations Department. Award to Stutts and Williams, LLC, a certified Local Business Enterprise in the amount of \$171,655.00. This firm is located in Lexington, SC.

FINANCIAL IMPACT: Funding Source: 5529999-SS739401-658650. The original budgeted amount is \$125,785.00.

ORIGINAL BUDGET: \$125,785.00 original budget / \$45,870.00 remaining funds to be transferred from SS728801 - Unforeseen and Miscellaneous Projects

BUSINESS PROGRAM: Protege Only Project

CLEAN WATER 2020?: No

STRATEGIC GOALS: Foster a healthy quality of life

Three (3) bids were received for the construction services Sanitary Sewer Abandonment and Relocation along Greenlawn Drive (BID#046-16-17-CCP) as requested by Utilities and Engineering. This project was under the provisions of the Mentor Protégé, Protégé Only, Program.

The total construction time allocated for this project is ninety (90) days after the notice to proceed is issued. I respectfully request City Council's approval of these services from Stutts and Williams LLC, at an amount not to exceed \$171,655.00.

Base Bid	\$156,050.00
Contingency	\$ 15,605.00
Total (Not to Exceed)	\$171,655.00

Stutts and Williams, LLC, (Protégé) was not the low bidder, but met the requirements of the Local Business Enterprise (LBE) preference policy and agree to accept the low bid. Stutts and Williams, LLC is a certified LBE located in Lexington, SC.

This will be charged as follows:

Water and Sewer Projects - Greenlawn Drive SS Replacement/Capital Project Costs	
5529999-SS739401-658650	\$171,655.00

ATTACHMENTS:

- **#a:** Engineer Recommendation (PDF)
- **#b:** Site Map (PDF)
- **#c:** Bid Tabulation (PDF)
- **#d:** Compliance Review (PDF)
- **#e:** Business Information Record (PDF)

Clark-Pitchford, Carla M

From: Cuevas-Molina, Phoebe
Sent: Tuesday, March 21, 2017 4:44 PM
To: Clark-Pitchford, Carla M
Cc: Porth, Gary B; Bolling, Andrea R
Subject: Bid Approval for SS7394 - Greenlawn (BID046-16-17-CCP)

Carla,

After reviewing the bid analysis and compliance review for SS7394 – Sanitary Sewer Abandonment and Relocation along Greenlawn Dr., the apparent low bidder is Stutts & Williams, LLC. at \$156,090, pending their approval . It is recommended that City Council accept the proposed bid and a 10% contingency for a total cost of \$171,655. If Stutts & Williams, LLC does not approve the contract award, then North American Pipeline Management, Inc. would be the low bidder at the same cost of \$171,655.

Thank you,

Phoebe



We Are Columbia

Phoebe Cuevas-Molina, E.I.T., LEED AP

Civil Engineer
Engineering Division
Utilities & Engineering Department

1136 Washington Street, 6th Floor
Columbia, SC 29201
phcuevasmolina@columbiasc.net

(803) 545-4275

Clark-Pitchford, Carla M

From: Joey Williams <joey@stuttswilliams.com>
Sent: Tuesday, March 21, 2017 4:38 PM
To: Clark-Pitchford, Carla M
Cc: Porth, Gary B
Subject: RE: BID046-16-17-CCP SS Abandonment and Relocation along Greenlawn Drive

Hey Carla,
 Yes, we would like to accept this opportunity.
 Thank you,
 Joey

From: Clark-Pitchford, Carla M [<mailto:cmclarkpitchford@columbiasc.net>]
Sent: Tuesday, March 21, 2017 4:31 PM
To: Joey Williams
Cc: Porth, Gary B
Subject: BID046-16-17-CCP SS Abandonment and Relocation along Greenlawn Drive

Good Afternoon Joey.

On March 7, 2017 you submitted a bid response to Bid#046-16-17-CCP for Sanitary Sewer Abandonment and Relocation along Greenlawn Drive. You were not the low bidder, but you met the qualifications as outlined in the Local Business Enterprise (LBE) Preference Policy. The lowest responsive and responsible bid was \$156,050.00 and according to the policy, the LBE bidder shall be offered the opportunity to accept the contract award at the same dollar amount bid by the lowest non-Local Business Enterprise bidder. Would you like to accept this opportunity? Please let me know by 1:00 PM Wednesday, March 22, 2017. Thank you and have a good afternoon.

Regards,

~Carla M. Clark-Pitchford~

Carla M. Clark-Pitchford
 Bid Coordinator
 Department of Procurement and Contracts
 1136 Washington Street, 7th Floor
 Columbia, SC 29201
 Office: 803-545-4641
 Fax: 803-733-8408
cmclarkpitchford@columbiasc.net

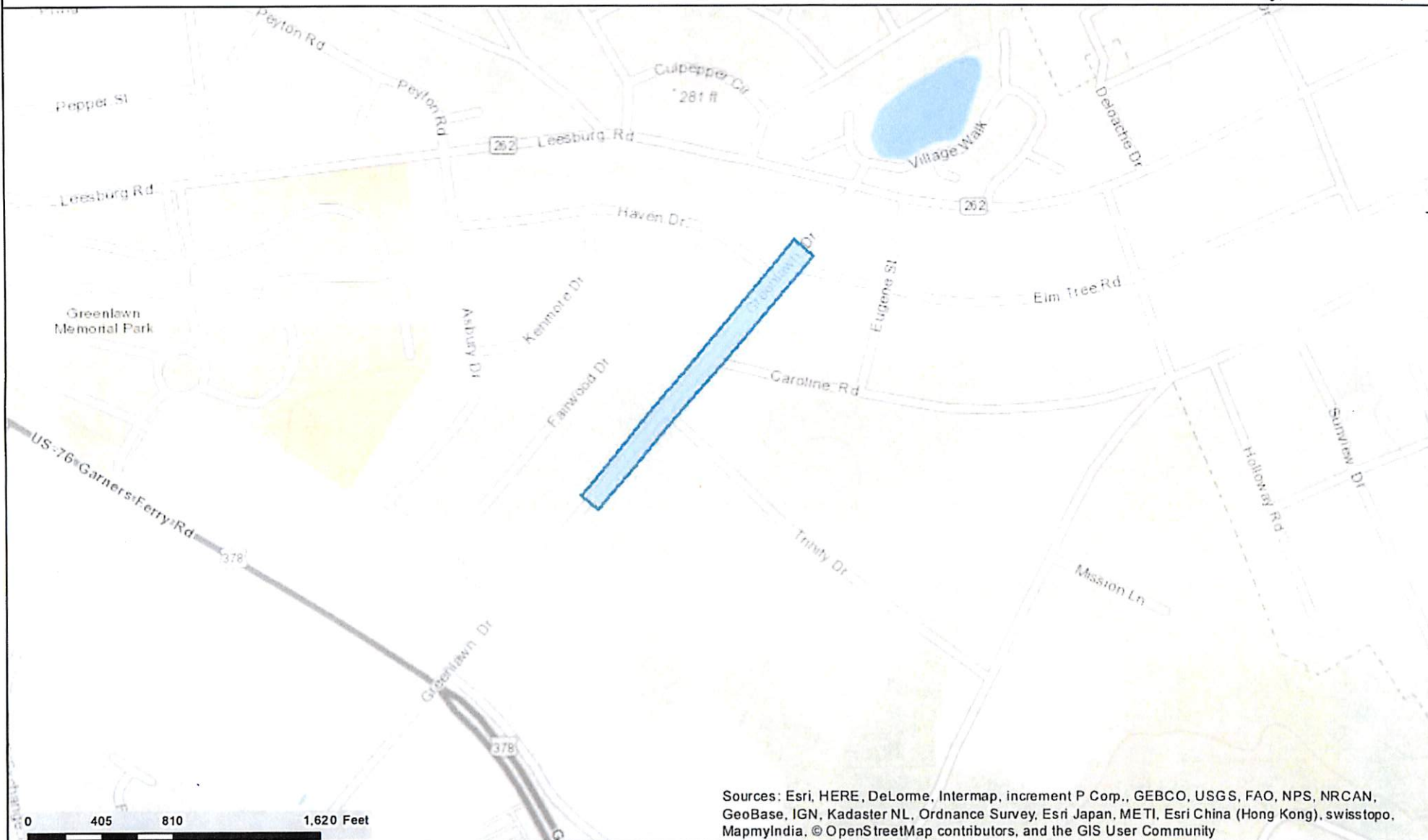
"Together we will build a world-class city."

City of Columbia

SS7394 - Greenlawn Dr. (Council District 3)



Wednesday, November 02, 201



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.





Bid Tabulation Report (REVISED)

BID 046-16-17-CCP Sanitary Sewer Abandonment and Relocation along Greenlawn Drive

March 10, 2017

Bidder Name	Description	Total Price
Stutts & Williams, LLC	Sanitary Sewer Abandonment and Relocation along Greenlawn Drive	\$ 156,900.00
North American Pipeline Management, Inc.	Sanitary Sewer Abandonment and Relocation along Greenlawn Drive	\$156,050.00
Corley Construction, LLC	Sanitary Sewer Abandonment and Relocation along Greenlawn Drive	\$184,956.00

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.



CITY OF COLUMBIA

INTER-OFFICE MEMORANDUM

TO: Ayesha Driggers, Compliance Administrator

FROM: Carla M. Clark-Pitchford, Bid Coordinator
Department of Procurement and Contracts

DATE: March 20, 2017

SUBJECT: BID#046-16-17-CCP Sanitary Sewer Abandonment and Relocation along Greenlawn Drive (SS7394)

Bids for this project were opened publicly at 11:00 a.m., March 7, 2017 in the seventh floor Conference Room, 1136 Washington Street.

Bids submitted for the referenced project were in participation with the Mentor Protégé, Protégé Only, Program. The apparent *responsive* low bidder is Stutts & Williams LLC. at \$156,050.00.

Please review for Mentor Protégé, Protégé Only, Program compliance and return your approval as soon as possible. Also, please verify the percentages listed on the Business Information Record and check for consistency to the noted dollar amount.

Please indicate your approval with your signature below and return to me when you have completed your review.

Thank You.

Review Approved: _____

Juliet M Nelly
Juliet Nelly - Compliance Specialist

DATE: _____

3/20/17

Local Business Enterprise Policy Project
Calculation

If a Non-LBE is the Apparent Low Bidder:

(A) \$ <u>156,050</u> Bid Amt. Firms Name: <u>NAPM</u>	Apparent <u>Non-LBE</u> Lowest Bidder
---	---

/ Divided by

(B) \$ <u>156,900</u> Bid Amt. Firms Name: <u>Stutts & Williams</u>	Next Lowest <u>LBE</u> <u>Certified</u> Bidder
--	--

= (C) .994582 %

If % (C) is within 95% - 99.99% then the next Lowest LBE Certified Bidder (B) is given the option to match the Apparent Non-LBE Lowest Bidder's (A) offer and be awarded the project.(LBE can only cut their offer by a maximum of \$500,000).

Project awarded to Stutts & Williams.

Bid 046-16-17-CCP Sanitary Sewer Abandonment and Relocation along Greenlawn Drive
Page No: 32

Business Information Records

The Bidder shall list all subcontractors and vendors, who will be providing subcontracting services, furnishing materials, etc. for this project. The list shall be submitted in the format provided below. Any proposed changes from the list shall be submitted in writing to the Owner prior to initiation of any action, with the reason for proposed changes.

MUST BE TYPED AND REFLECT ONLY THOSE PROVIDING A SERVICE "NO LINE STRIKE THROUGH"

Business Name Address	Contact Name Telephone	Services / Materials to be Provided	Cost of Services/Mat (\$ Value)	Percentage of Total Contract	MBE, WBE, SBE, DBE, LBE (Indicate all that apply)
Ferguson	David Dinkins 803-934-6830	Pipe Material	\$6000.00	4 %	
Knight's	Andy Stevenson 803-513-5739	Flowable Fill and Concrete	\$9000.00	6 %	
PSI		Traffic Control	\$15,000.00	10 %	
				%	
				%	
				%	

TOTAL: \$ 30,000.00

Stutts & Williams, LLC

Contractor

By

[Signature]
 I certify this information is true and correct.

3/6/2017

Date

Form 710



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve the Purchase of a Street Sweeper for the Solid Waste Division, as requested by the Fleet Services Division. Award to Public Works Equipment and Supply, Inc., using the National Joint Power Alliance Contract in the amount of \$206,684.00. This vendor is located in Monroe, NC.

FINANCIAL IMPACT: Funding Source: Solid Waste Street Sweeping - Autos, Trucks, Heavy Equipment Capital; 5534408-658500. The original budgeted amount is \$207,000.00.

ORIGINAL BUDGET: \$207,000.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

I respectfully request Council's approval for these purchases at the following quantities and cost plus sales tax.

Qty	Description	Unit Price	Ext. Amt.	Req. Total
1	Elgin Pelican NP Street Sweeper	\$206,384.00	\$206,384.00	
	Sales Tax		\$ 300.00	
				\$206,684.00

Sec 2-204. (10) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when purchasing through cooperative purchasing.

ATTACHMENTS:

- **#a:** Public Works Equipment and Supply Quote (PDF)
- **#b:** NJPA 022014-FSC (PDF)
- **#c:** NJPA DOCUMENTATION (PDF)

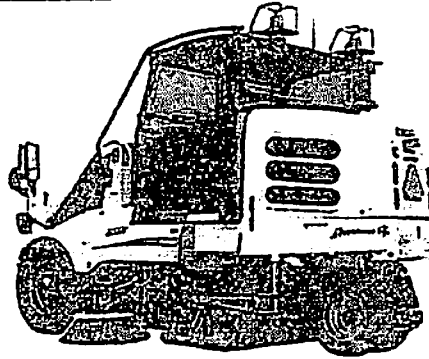
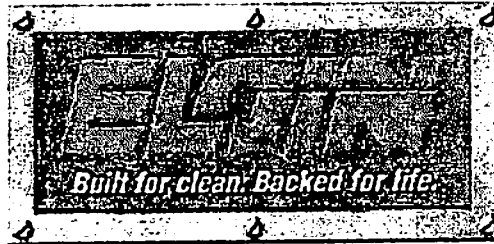
**PUBLIC WORKS
EQUIPMENT AND SUPPLY, INC.**



4618 Old Charlotte Highway
Monroe, North Carolina 28110

Presents a Proposal Summary

of the



Pelican P

Pelican NP Three Wheel Broom Street Sweeper with Dual Side Brooms and Belt Conveyor

for

**City of Columbia
2910 Colonial Drive
Columbia, South Carolina 28630
United States**

5/17
3/9/17

**Larry Davis
Tel:**

Quote Number: 2017-18992

1 of 5

PRODUCT DESCRIPTION

- Dual steer & gutter brooms, hydraulically driven, Tier 4F JD 4045TF low emission diesel engine, hydrostatic drive and steering, chassis and wheels powder coated standard white

STANDARD FEATURES

- Air cleaner, two-stage, dry type with restriction indicator
- Air Conditioner
- Alternator, 120 amp
- Anti Siphon water fill
- Automatic engine shutdown (oil pressure/engine temperature)
- Automatic pickup in reverse
- B20 biodiesel compatible
- Back up alarm, electric
- Battery, maintenance free
- Brakes, power
- Broom, main, hydraulically suspended
- Broom, main, in cab pressure control
- Broom, main, prefab, disposable
- Broom, side broom, hydraulically suspended
- Broom, side broom, in cab pressure control
- Broom Measurement Ruler
- Bumper pads, front jack
- Coolant recovery system
- Doors, see through glass, prop-able
- Electronic Throttle
- Engine, hour meter
- Gauges & Warning lights: engine oil temperature engine oil pressure fuel levels speedometer & odometer w/trip set
- Fenders, over front wheels
- Flushing system for hopper/conveyor
- Fuel tank, 35 gallons
- Fuel Water separator with indicator light
- Heater, pressurizer with filtered air, defroster
- Hose, hydrant fill, 16' 8" with coupling
- Light, spotlight, adjustable, one per side broom
- Lights, 2 combination, tail/stop lights
- Lights, headlights, multiple beam
- Lights, low water light
- Low Hydraulic Warning
- Main broom controls in cab
- Manuals, operator and parts
- Mirror, inside rear view
- Mirrors, outside, front mounted 6 inch fish eyes
- Mirrors, outside, front post mounted, west coast type, one each side
- Parking brake with interlock
- Rear Camera & in cab monitor
- Return to sweep feature
- Seat Belts (both sides for dual)
- Seats, extra wide cordura suspension seats with arm rests
- Signals, self-canceling directional with hazard switch
- Sprung guide wheel, heavy duty
- Steering wheel, tilt and telescoping
- Sun visors
- Tachometer, diesel engine
- Tires, tubeless radials

- Tow loops, four
- Water tank, fill gauge
- Water tank, molded polyethylene: 220 gallon total nominal capacity
- Wheels, dual guide
- Wheels painted grey
- Window, opening front opera
- Windshield washer
- Windshield wipers with intermittent setting
- Windshield, tinted
- Sweeper Painted Standard White
- Red Logo
- 1 Year Parts and Labor Warranty

ADDITIONAL FEATURES

- Sidebroom Tilt Option Right Hand
- (2) Rear Floods & Backup Lights
- Midwest Autolube Dual Sidebrooms
- Lighting Package 5: One LED Strobe w/Guard
- (2) Mirrors Heated & Motorized
- AM/FM/CD With (2) Map Lights
- Right Hand Heavy Duty Limb Guard
- Sweeper Service Manual
- Sweeper - Operator Manual
- Sweeper Parts Manual
- John Deere Operator Manual
- John Deere Parts Manual

PUBLIC WORKS EQUIPMENT AND SUPPLY, INC.

 4519 Old Charlotte Highway Monroe, North Carolina 28110 PH: 800-222-6803 Fax: 704 283 2266

 QUOTATION TO: Mr Edgar Heustess
 City of Columbia
 Fleet Services
 Columbia, SC

DATE: 1/27/2017

PH.#: 803 545 3805

CELL: 803 413 2746

FAX:

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION:

QUANTITY	EQUIPMENT SPECIFICATIONS	PRICE EA.	TOTAL
1	NEW ELGIN PELICAN NP MECHANICAL STREET SWEEPER WITH DUAL GUTTER BROOMS, DUAL STEERING AND CONTROLS PER ATTACHED SPECIFICATIONS		\$209,685.00
1	Less NJPA discount per Elgin contract #022014-FSC		\$6,291.00
1	Freight, dealer PDI, local delivery and training		\$2,990.00
	total delivered price		\$206,384.00
	CITY TO PAY \$300.00 S.C. SALES TAX AT TIME OF TAG AND TITLE APPLICATION		
TERMS NET 10 DAYS		F.O.B. Columbia, SC	DELIVERY 60-90 DAYS
PRICES QUOTED ARE THOSE IN EFFECT AT THE TIME OF QUOTATION.			
THIS QUOTATION IS SUBJECT TO ACCEPTANCE WITHIN 15 DAYS.			

TAXES TO BE ADDED: _____ YES _____ NO

ACCEPTED:

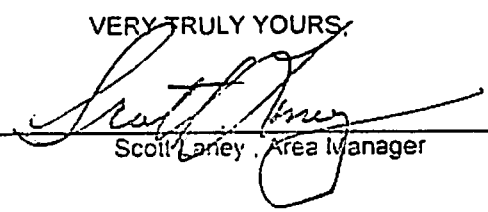
CUSTOMER NAME: _____

BY: _____

TITLE: _____

DATE: _____

VERY TRULY YOURS:

BY: 

Scott Laney, Area Manager

LIMITED WARRANTY

ELGIN SWEEPER COMPANY warrants each new machine manufactured by it against defects in material and workmanship provided the machine is used in a normal and reasonable manner. This warranty is extended only to the original user-purchaser for a period of twelve (12) months from the date of delivery to the original user-purchaser.

ELGIN SWEEPER COMPANY will cause to be repaired or replaced, as the Company, may elect, any part or part of such machine which the Company's examination discloses to be defective in material or workmanship.

Repairs or replacements are to be made at the selling Elgin distributor's location or at other locations approved by **ELGIN SWEEPER COMPANY**.

The **ELGIN SWEEPER COMPANY** warranty shall not apply to:

1. Major components or trade accessories such as but not limited to, trucks, engines, tires or batteries that have a separate warranty by the original manufacturer.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as but not limited to, broom filters, broom wire, shoe runners and rubber deflectors.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended by **ELGIN SWEEPER COMPANY**.
5. Repairs, modifications or alterations without the consent of **ELGIN SWEEPER COMPANY** which, in the Company's sole judgment, have adversely affected the machine's stability or reliability.
6. Items subjected to misuse, negligence, accident or improper maintenance.

The use in the product of any part other than parts approved by **ELGIN SWEEPER COMPANY** may invalidate this warranty. **ELGIN SWEEPER COMPANY** reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty.

Nothing contained in this warranty shall make **ELGIN SWEEPER COMPANY** liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

TO THE EXTENT LIMITED BY LAW, THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

This warranty is also in lieu of all other obligations or liabilities on the part of **ELGIN SWEEPER COMPANY**, including but not limited to, liability for incidental and consequential damages on the part of the Company or the seller.

ELGIN SWEEPER COMPANY makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine.

No person or affiliated company representative is authorized to give any other warranties or to assume any other liability on behalf of **ELGIN SWEEPER COMPANY** in connection with the sale, servicing or repair of any machine manufactured by the Company.

ELGIN SWEEPER COMPANY reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.

[Home](#) > [Cooperative Purchasing](#) > [Contracts](#) > [Fleet](#) > [Public Utility & Airport Equipment](#) > [Vactor](#)

Vactor

NJPA AWARDED
CONTRACT[Overview](#)[Contract Documentation](#)[Pricing](#)[Marketing Materials](#)[NJPA Contact Information](#)

HOW TO PURCHASE

[Our step-by-step guide](#)**Contract#:** 022014-FSC**Category:** Public Utility & Airport Equipment**Description:** Sewer, Catch Basin Cleaners & Hydro-Excavators**Maturity Date:** 03/18/2018

Vactor Manufacturing, located in Streator, IL, leads the way in providing solutions for sewer and catch basin cleaning including powerful truck-mounted jetters and combination units that combine water jetting with vacuum for the most effective sewer cleaning and maintenance available. For over 45 years Vactor has been designing and manufacturing products that are easy to operate, easy to maintain and built to last. Now the Vactor 2100 Plus has set a new standard for state-of-the-art combination sewer cleaning, with outstanding vacuum performance, incredible fuel efficiency, Intelli-View® electronic monitoring and low noise for improved productivity and operator safety and comfort.

Vendor Contact Info

David Panizzi

Direct Phone: (847) 622-7153

DPanizzi@elginsweeper.comwww.vactor.com

(NJPA)

PUBLIC SOLICITATION PROCESS							
Cooperative	Has your cooperative established parameters or requisites for determining what specific products or services should be solicited through the cooperative? If yes, please describe.	Who makes the final determination on what products or services will be solicited?	Who develops the solicitation documents?	What steps does the cooperative take to ensure transparency in the solicitation process?	How does the cooperative ensure compliance with federal, state and local statutes/laws/ordinances related to public procurement?	Does the cooperative mandate the inclusion of specific terms and conditions in the solicitation documents?	How and where are solicitations advertised or publicly posted?
The National Joint Powers Alliance® (NJPA)	Our board of directors directs us to bring solicitations for goods and services used and usable by our nationwide membership. We communicate through a variety of avenues with our membership and receive requests for specific product categories to be bid and contracted. We conduct research and anticipate and determine common needs of our national membership. Generally we invite bids for entire product categories with the intention of soliciting responses offering a full array of goods and services within that product category. Our intent in taking this approach is to deliver the greatest amount of utility to the greatest portion of our nationwide government, education, and non-profit membership base.	All of our solicitations are authorized by our board of directors based on the requests by our members and recommendations of the Management Team.	Our Bids and Contracts Department develops all solicitation documentation with input from our membership and under the guidance of the NJPA Director of Business Development.	As a government entity, all of our books and records are subject to public review. We advertise our solicitations in both print and internet mediums. We facilitate pre-bid meetings and public bid openings and document our bid evaluation and review actions. Finally, contract awards are made independently by the NJPA publicly elected Board of Directors.	Our procurement and solicitation process and documentation is reviewed and enhanced with each bid document development. Our intent is to pursue the ongoing research of, and compliance with, all procurement laws from our members. We seek input from our members in an effort to better serve their specific procurement needs and requirements. We follow the Uniform Municipal Contracting laws as set forth in the state of Minnesota and certify we are in compliance with the procurement laws applicable to the NJPA as a municipal agency of the state of Minnesota.	Yes and no. The terms and conditions, which are mainly contained in the Invitation For Bid (IFB), are subject to "Exceptions" identified in a particular Bidder's response. In the event that an exception is identified to a "Mandated" term or condition, that bid will be rejected unless the exception is removed.	Solicitations are advertised in print form in the Star-Tribune, posted to the NJPA website and also posted to the noticetobidders.com website. NJPA solicitations are also posted on a variety of third party posting and bidding sites such as Bidsync and Onvia.

①

(NJPA)

PUBLIC SOLICITATION PROCESS Continued

Cooperative	Are bids issued via formal sealed bids (ITB), through formal proposals (RFPs), or through negotiations?	Are bids evaluated by a team?	If yes, who selects the evaluation team?	What types of organizations are represented on the evaluation team?	Who administers contracts once executed?
The National Joint Powers Alliance® (NJPA)	NJPA contract "Awards" are issued pursuant to sealed bids received in response to an Invitation for Bid (IFB). NJPA contracts are not "negotiated" contracts.	Yes	Bids are evaluated by a team. The composition of the team depends upon the subject matter of the bid. Always involved is the Coordinator of Bids and Contracts and the Director of Business Development. Additional NJPA staff members are added for their knowledge in the subject area. Additional members from the procurement community are invited to participate to bring an outside perspective as often as possible. NJPA has invited and hosted external evaluators with credentials such as CPPB and CPPO and intends to continue this practice.		The Coordinator of Bids and Contracts is responsible for maintaining the documentation of the contract relationship. The NJPA Director of Business Development will meet with the awarded vendors to establish an operating agreement and outline and define specific marketing requirements, sales training, and marketing and business plan for the contract. NJPA Contract Managers are employed and assigned to manage each contract and Vendor relations, facilitate Member-Vendor relations and to coordinate marketing efforts.

2

(NJPA)

FUNDING				
Cooperative Name:	Are fees paid by public agencies that purchase off coop bids? If yes, define.	Are fees paid by suppliers to participate in the bid process? If yes, define.	Are fees paid by suppliers who earn contracts? If yes, define.	To whom and how are fees distributed?
The National Joint Powers Alliance® (NJPA)	No	No	Yes, "Administrative Fees" are charged to Awarded Vendors based on a percentage of the "Contract Sales." Bidder's are instructed in the IFB to allow for an administrative fee in their bid response. The amount of the "Administration Fee" is negotiated with the Vendor and is based on the physical and financial involvement NJPA will have in the day-to-day operations of the contract. The purpose of the "Administration Fee" is to cover NJPA's costs. "Administrative Fees" are generally 2% or less.	"Excess Fees" have not yet been distributed by NJPA. Although NJPA has been successful in setting "Administrative Fees" at a level which covers our costs, we have not to this point been in a position to return "Excess Fees" earned. As a government entity our options for such a distribution are limited and those limitations will guide us at that point. NJPA is now developing a member dividend program where dividends to be distributed will be based on purchase volumes made by individual NJPA Members.

3

**The National
Joint Powers
Alliance® (NJPA)**

Vendors make a number of commitments to NJPA and NJPA Members in their "Bidder's Response" including acceptance of the Terms and Conditions identified in the IFB and their specific exceptions to those Terms and Conditions. Those exceptions to the Terms and Conditions and the finalized "Administrative Fee" to be paid to NJPA are the only "Negotiable" items. The NJPA Director of Business Development together with the rest of the bid evaluation committee is responsible for the "Negotiations", however the final ratification of negotiated items and the contract award is reserved for the NJPA Board of Directors. These commitments also include providing specific goods and services to NJPA and NJPA Members at specific costs including payment and delivery terms as identified in the IFB and the Bidder's Response. NJPA does not require specific minimum sales volumes from our awarded Vendors. We feel contract success is achieved through a coordinated and combined effort between NJPA, our Vendors, and through the success stories told by NJPA Members.

NJPA is responsible for enforcement of the awarded procurement contract. NJPA is committed to delivering value to its Membership through first being a liaison between Members and Suppliers by facilitating the exchange of value with the Vendor. In the event a Vendor ultimately fails to materially deliver the commitments made, NJPA can terminate that contract according to its terms and conditions.

Contract Managers manage day-to-day issues. The Coordinator of Bids and Contracts manages contractual performance and carries out directives from the NJPA Board of Directors. NJPA Management manages these employees in the execution of their tasks. And, finally the board of directors ultimately manages the performance with the award/non-award, and potential termination decisions.

Vendor training is optional but strongly advised based on the vendors marketing plan and the value of the NJPA sales training guide. The Vendor is encouraged to have every individual in the Vendor's management and sales staffs participate. NJPA Administration and Contract Managers develop and deliver the training materials at NJPA's expense. NJPA has traveled extensively in the past delivering these trainings at various vendor locations. Currently trainings are being optionally delivered over the internet through our in-house webcast studio when possible. NJPA has a full time national sales training manager that coordinates and insures that training invitations are extended and facilitated. Initial and refresher training is available and encouraged on an ongoing basis. Training is not conditional in order to sell goods or services offered through an awarded contract. Regardless of training delivered, Vendors are responsible for the delivery of goods and services according to the terms and conditions of the contract as awarded. The value of training Vendor's is to empower the Vendor to confidently offer the contract vehicle for use by current and prospective NJPA Members. This confidence is a result of training the Vendors how to use their available resources including the NJPA website and key NJPA personnel NOT than recitation of applicable laws.

(NJPA)

SUPPLIER MANAGEMENT						
Cooperative Name:	Are suppliers required to make specific commitments to the cooperative as a condition of award? If yes: (1) Define these commitments (2) Describe what individual, entity or organization is responsible for enforcement (3) Define whether these commitments are negotiable and, if yes, identify the parties that are empowered to negotiate these commitments (4) Describe the actions and steps taken if the supplier fails to meet its commitments.	What entity and/or individual is responsible for managing supplier performance?	Describe supplier training (either initial and/or on-going) based on the following parameters:			
			Who develops and delivers the training?	Who financially supports the cost of training?	Who attends training (by category of employee)	What is the frequency of training?

(NJPA)

PARTICIPATION				
Cooperative:	Is participation by either a public entity and/or a supplier restricted in any way?	Are public entities required to sign a formal participation agreement? IF YES:		Are public entities required to sign a formal participation agreement? IF NO:
		Does the entity pay a fee to participate? If yes, define.	Does the agreement allow the public entity to add terms and conditions to the contract?	Does the agreement bind the entity to purchase some or all of its requirements via cooperative bids?
		Does the entity pay a fee to participate? If yes, define.	Does the agreement allow the public entity to add terms and conditions to the contract?	Does the agreement bind the entity to purchase some or all of its requirements via cooperative bids?
The National Joint Powers Alliance® (NJPA)	Membership in NJPA is restricted to any form of government, any form of education, and any non-profit agency. Awarded Vendors are restricted to those Bidders who demonstrate, in the opinion of NJPA's Board of Directors, the ability to provide the greatest utility to the greatest portion of our potential membership in the most cost effective manner.	"Membership" in NJPA is free of charge to any eligible entity. Membership can be documented in a number of ways including an on-line application, a printable version, and any document an eligible entity proposes in good faith (subject, of course, to our review). Typically our Members are authorized to utilize NJPA contracts through the use of "Joint Powers" laws enacted in their home state. These "Joint Powers" laws will typically define the appropriate "Membership" form. NJPA's newer IFB's specifically identify a "Member's" ability to add additional terms and conditions to NJPA's contracts by doing so in their purchase order (a short form contract) which identifies on its face "This purchase order is issued pursuant to NJPA contract #XXXXXX". This ability exists regardless of the statement in the IFB and is therefore available for all NJPA (and other) cooperative procurement contracts.		n/a

ORDINANCE NO.: 2011-103

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article V, Procurement, Sec. 2-204, Competitive sealed bidding required; exceptions

BE IT ORDAINED by the Mayor and Council this 17th day of January, 2012, that the 1998 Code of Ordinances of The City of Columbia, South Carolina, Chapter 2, Administration, Article V, Procurement, Sec. 2-204 Competitive sealed bidding required; exceptions, is amended to read as follows:

Sec. 2-204. Competitive sealed bidding required; exceptions.

All city contracts shall be awarded by competitive sealed bidding except the following as determined pursuant to definitions and standards set by regulations:

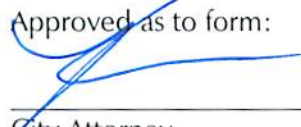
- (1) Professional services where the person employed is customarily employed on a fee basis rather than by competitive bidding (examples: appraiser, architect-engineer, auditor, legal services, physician).
- (2) Competitive sealed proposals.
- (3) Negotiations after unsuccessful competitive sealed bidding.
- (4) Small purchases.
- (5) Sole source procurements.
- (6) Emergency procurements.
- (7) Procurement of information technology.
- (8) Leasing of real property for governmental use.
- (9) When purchasing through state contracts.
- (10) When purchasing through cooperative purchasing.

Requested by:

Purchasing _____


MAYOR

Approved by: 
City Manager

Approved as to form: 
City Attorney

ATTEST:

City Clerk

Introduced: 1/10/2012

Final Reading: 1/17/2012



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Ordinance No.: 2016-025 - Authorizing the City Manager to execute a Fifth Amendment to Lease between the City of Columbia and Old Boy Properties, LLC for property consisting of 100± acres in Richland County, South Carolina being a portion of the property formerly owned by Columbia Venture, LLC and Sunday School, LLC

FINANCIAL IMPACT: First reading approval was given on April 19, 2016.

ATTACHMENTS:

- **#a:** 2016-025 Old Boy Properties 5th Lease Amendment (PDF)

ORDINANCE NO.: 2016-025

Authorizing the City Manager to execute a Fifth Amendment to Lease between the City of Columbia and Old Boy Properties, LLC for property consisting of 100± acres in Richland County, South Carolina being a portion of the property formerly owned by Columbia Venture, LLC and Sunday School, LLC

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2016, that the City Manager is authorized to execute the attached Fifth Amendment of Hunting Lease between the City of Columbia and Old Boy Properties, LLC.

Requested by:

Assistant City Manager Gentry

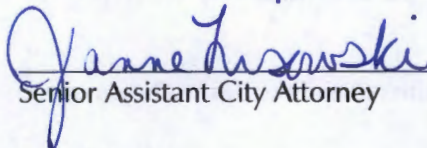
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



Senior Assistant City Attorney

City Clerk

Introduced:
Final Reading:

FIFTH AMENDMENT OF HUNTING LEASE

THIS FIFTH AMENDMENT OF HUNTING LEASE made effective as of the ____ day of _____, 2016, by and between the City of Columbia (hereinafter called "LESSOR") and Old Boy Properties, LLC, a South Carolina limited liability company (hereinafter called "LESSEE").

WITNESSETH:

WHEREAS, LESSOR and LESSEE entered into that certain Hunting Lease dated June 7, 2011, (the "LEASE");

WHEREAS, LESSOR and LESSEE entered into that certain First Amendment of Hunting Lease effective as of February 21, 2012; and, LESSOR and LESSEE entered into that certain Second Amendment of Hunting Lease effective as of May 21, 2013; and LESSOR and LESSEE entered into that certain Third Amendment of Hunting Lease effective as of May 20, 2014; and LESSOR and LESSEE entered into that certain Fourth Amendment of Hunting Lease effective as of May 26, 2015; and,

WHEREAS, LESSOR and LESSEE have agreed to modify the terms of the LEASE pursuant to the terms set forth herein;

NOW, THEREFORE, for and in consideration of Ten Dollars (\$10.00) paid by each of the parties hereto to the other, the receipt and sufficiency of which is hereby acknowledged, and in the further consideration of the agreements contained herein, the parties agree that the LEASE is amended as follows:

Section Two, "Term", shall be amended to the following:

The term of this Hunting Lease shall cover a one-year period commencing on April 1, 2016, and expiring on March 31, 2017.

Except as specifically modified herein, the terms of the LEASE are hereby ratified and confirmed by LESSOR and LESSEE and such terms contained therein shall continue with the same force and effect as if set forth herein and are incorporated herein by reference.

IN WITNESS WHEREOF, the undersigned have executed this Fourth Amendment as of the day and year first above written.

Witnesses:

CITY OF COLUMBIA

By: _____

Teresa B. Wilson

Its: City Manager

Date: _____

OLD BOY PROPERTIES, LLC

By: _____

Print Name: _____

Its: _____

Date: _____

APPROVED AS TO FORM

Janne Kiouski
Legal Department City of Columbia, SC

LEGAL DEPARTMENT DRAFT



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Ordinance No.: 2017- 025 - Granting an encroachment to WHLR Columbia Fire House, LLC for installation and maintenance of a brick wall, patio, brick pavers, riser, handrails, landscaping and irrigation system within the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2017-025 Encroach WHLR Columbia Fire House LLC 1001 Senate Street (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2017-025

Granting an encroachment to WHLR Columbia Fire House, LLC for installation and maintenance of a brick wall, patio, brick pavers, riser, handrails, landscaping and irrigation system within the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street

WHEREAS, WHLR Columbia Fire House, LLC (hereinafter "Grantee") desires to use a portion of the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street for installation and maintenance of a brick retaining wall with patio approximately nine (9') feet in length and six (6') feet in width; a brick retaining wall with patio approximately thirteen (13') feet in length and six (6') feet in width; brick pavers approximately sixteen (16') feet in length and nine (9') feet in width; two areas of brick pavers with a riser approximately five (5') feet in length nine (9') feet in width; handrails approximately four (4') feet in height; brick pavers approximately eighteen (18') feet in length and nine (9') feet in width; landscaping; and an irrigation system, as shown on the attached drawing; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that Grantee is hereby granted the right to use a portion of the right of way area of the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street for installation and maintenance of a brick retaining wall with patio approximately nine (9') feet in length and six (6') feet in width; a brick retaining wall with patio approximately thirteen (13') feet in length and six (6') feet in width; brick pavers approximately sixteen (16') feet in length and nine (9') feet in width; two areas of brick pavers with a riser approximately five (5') feet in length nine (9') feet in width; handrails approximately four (4') feet in height; brick pavers approximately eighteen (18') feet in length and nine (9') feet in width; landscaping; and an irrigation system, as shown on the attached drawing.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway, to persons safely walking along the sidewalk, or would impede the Fire Department Connection. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Certificate of Design Approval (CDA) from Design/Development Review staff to include lighting fixtures, lighting fixture locations, mil banks, meters, railings, benches, trash receptacles, etc.
3. Ramps and railings must be installed in accordance with per ICC A117.1-2009 and by the IBC 2012.
4. Grantee is responsible for all maintenance of items granted by this ordinance, and assuring that all accessibility and ADA requirements are met and maintained.
5. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
6. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

7. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. All trees shall be protected and no large tree roots shall be removed from any existing trees. Grantee should take precautions to limit root disturbance. To prevent damage or impact the health and structure of the trees, roots should be clean cut and not left jagged or torn.

8. The existing tree on Senate Street right of way must be protected with fencing during the construction to prevent pedestrians, equipment and material from damaging the tree and roots.

9. Forestry and Beautification approval must be obtained before installation of new landscaping.

10. Benches within this Design District are Victor Stanley C-7 with the recycled Plastic Cherry Finish. Finish of steel to be black powder coat. Intermediate armrests (bolt-on) to be included. <http://www.victorstanley.com/product/c-7/>. The benches shown within the right of way on the plans accompanying this application shall not be used for outdoor dining purposes. Each restaurant shall be required to submit a separate dining encroachment application and obtain approval of an outdoor dining encroachment ordinance excluding the use of the benches.

11. Brick color of planter walls and retaining (site) walls to be submitted for review to Urban Design Staff prior to permitting.

12. Grantee shall be responsible for cleanup of debris that collects in the landscaped beds, that comes from tables or chairs. Forestry would also encourage owners, not to dump or pour cleaning solvents into landscaped beds.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, his successors and assigns.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at his expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

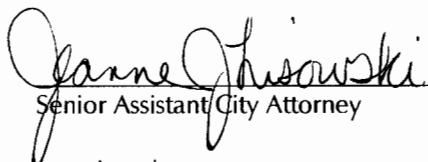
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2017-025**



**1000 BLOCK OF SENATE STREET
ADJACENT TO 1001 SENATE STREET
WHLR COLUMBIA FIRE HOUSE LLC**

VARIOUS SIDEWALK / STREETSCAPE IMPROVEMENTS

Subject Property:	Adjacent to 1001 Senate Street
Council District:	2
Proposal:	Request approval for the placement and maintenance of retaining walls, patios, brick steps, handrails, brick pavers, landscaping and irrigation, as shown on the attached drawing.
Applicant:	WHLR Columbia Fire House LLC
Staff Recommendation:	See staff comments below.
Conditions:	See attached encroachment ordinance for the 12 conditions.

Detail:	The applicant is requesting approval for the placement and maintenance of one brick retaining wall with patio approximately nine (9') feet in length six (6') feet in depth and one brick retaining wall with patio approximately thirteen (13') feet in length six (6') feet in depth; one area of brick pavers approximately sixteen (16') feet in length nine (9') feet in depth; two areas of brick pavers with riser approximately five (5') feet in length nine (9') feet in depth and handrails approximately four (4') feet in height; one area of brick pavers eighteen (18') feet length nine (9') feet in depth; landscaping and irrigation system, as shown on the attached drawing. Although the applicant plans to use these patios for restaurants, each restaurant will submit a separate dining encroachment application as dining encroachments are specific to each tenant's days and times of operation. In addition, the amount of tables and chairs permitted is based upon building code and can affect the indoor seating capacity.
----------------	---

CITY AGENCY COMMENTS FOR ENCROACHMENT

Planning & Development	Recommend approval with conditions: 1. Benches within this Design District are Victor Stanley C-7 with the recycled Plastic Cherry Finish. Finish of steel to be black powder coat. Intermediate armrests (bolt-on) to be included. http://www.victorstanley.com/product/c-7/ 2. Brick color of planter walls and retaining (site) walls to be submitted for review to Urban Design Staff prior to permitting.
Streets	Recommend approval with condition: 1. The wall, steps, and all storm drain features to include pipe to remain private and be maintained by others than city.
Utilities & Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Fire Department	Recommend approval.

Forestry	Recommend approval with conditions: 1. The existing trees on Senate Street right of way must be protected with fencing during the construction to keep all people, equipment and material out of the protection area. 2. Any roots that require cutting should have clean cut and not be left jagged or torn. Root damage can significantly impact health and structure of the existing trees. 3. Should take reasonable precautions to limit root disturbance. Any new landscaping installed in row must be approved by Forestry and Beautification. Contact F&B will any questions.
Land Development	Recommend approval with condition: 1. Tree protection must be in place prior to construction. Damage to trees during construction may require replacement and/or allocation into the Tree Fund.

17.a

A compass rose with four points labeled N (North), S (South), E (East), and W (West). The points are represented by stylized arrows pointing in the four cardinal directions.



The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Packet Pg. 143

**REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE
(INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)**

17.a

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-343-8779; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: _____ Property Owner: WHLR COLUMBIA FIRE HOUSE LLC
Applicant's Name if different from Property Owner: Kevin Maume
Contact Information: Telephone Number: 757-627-9088 Fax Number: 757-627-9081
Mailing address: 2529 VIRGINIA BEACH BLVD, VIRGINIA BEACH, VA 23452 E-mail address: kevin@wheelerconstruction.us

Business Name/Development Name for Encroachment: Fire House front patio

Encroachment type: ☒ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☒ Landscaping ☐ Driveway ☒ Pavers ☒ Sidewalk/Walkway
☒ Planters ☐ Awning ☐ Underground Utilities ☐ Other: _____

Dimensions (height/width/length): See attached site plan for dimensions
(i.e. 6'x42' wooden privacy fence;
two 12'x4'x3' concrete steps)

Construction material: Brick Paver installation, sidewalk and curb replacement for storm drain pipe

☐ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining: _____

Posted Maximum Capacity Allowance (inside/outside combined): _____ No. of chairs outdoors: _____ No. of Tables Outdoors: _____

Do you serve: ☐ Wine ☐ Beer ☐ Liquor SCDOR ABL No.: _____ If not, do you intend to apply for an ABL license? _____

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

Name/Title: KEVIN MAUME, SVP
Date: 9-9-2016

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

Name/Title: KEVIN MAUME, SVP
Date: 9-9-2016

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT	DEPARTMENT	PHONE	FAX	E-MAIL
Johnathan Chambers	Development Services (Land Development)	803-545-3333	803-343-8779	jechambers@columbiasc.net
John Fellows	Development Services (Planning)	803-545-3222	803-733-8647	jsfellows@columbiasc.net
Brian Cook	Development Services (Zoning)	803-545-3332	803-733-8647	kbcook@columbiasc.net
Jerry Thompson	Development Services (Building Inspections)	803-545-3420	803-733-8699	jthompson@columbiasc.net
Fanessa Pinckney	Development Services (Permits)	803-545-3420	803-733-8699	fcpinckney@columbiasc.net
Amy Moore	Development Services (Historic Preservation)	803-545-3222	803-733-8647	aemoore@columbiasc.net
Robert Harkins	Development Services (Plans Review)	803-545-3420	803-733-8647	rlharkins@columbiasc.net
Denny Daniels	Utilities & Engineering (Construction Management)	803-545-3400	803-988-8199	jddaniels@columbiasc.net
Robert Anderson	Public Works (Administration)	803-545-3780	803-733-8648	raanderson@columbiasc.net
Robert Sweat	Public Works (Street Division)	803-545-3790	803-545-3785	rgsweatt@columbiasc.net
David Brewer	Public Works (Traffic Engineering)	803-545-3850	803-733-8648	ddb Brewer@columbiasc.net
Sara Hollar	Public Works (Forestry & Beautification)	803-545-3860	803-733-8648	sehollar@columbiasc.net
John Hooks	Public Works (Solid Waste)	803-545-3800	803-733-8648	jphooks@columbiasc.net
Chip Timmons	Risk Management	803-733-8306	803-733-8245	catimmons@columbiasc.net
David Koon	Fire Department	803-545-3701	803-401-8839	cdgkoon@columbiasc.net
John David Spade	Parking Services	803-545-3070	803-733-8523	spade@columbiasc.net

LR: 7/2014



October 6, 2016

City of Columbia
Attn: Johnathan Chambers
1136 Washington St.
Columbia, SC 29217

RE: 1001 Senate Street – City Encroachment within Senate Street

To Whom it may Concern:

WHLR Columbia Fire House LLC is proposing exterior renovations to the 1001 Senate Street building patio that fronts Senate Street. We are hereby requesting encroachment approval along Senate Street for the following activities:

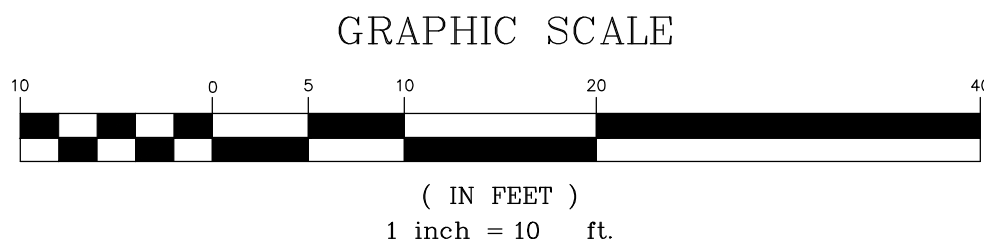
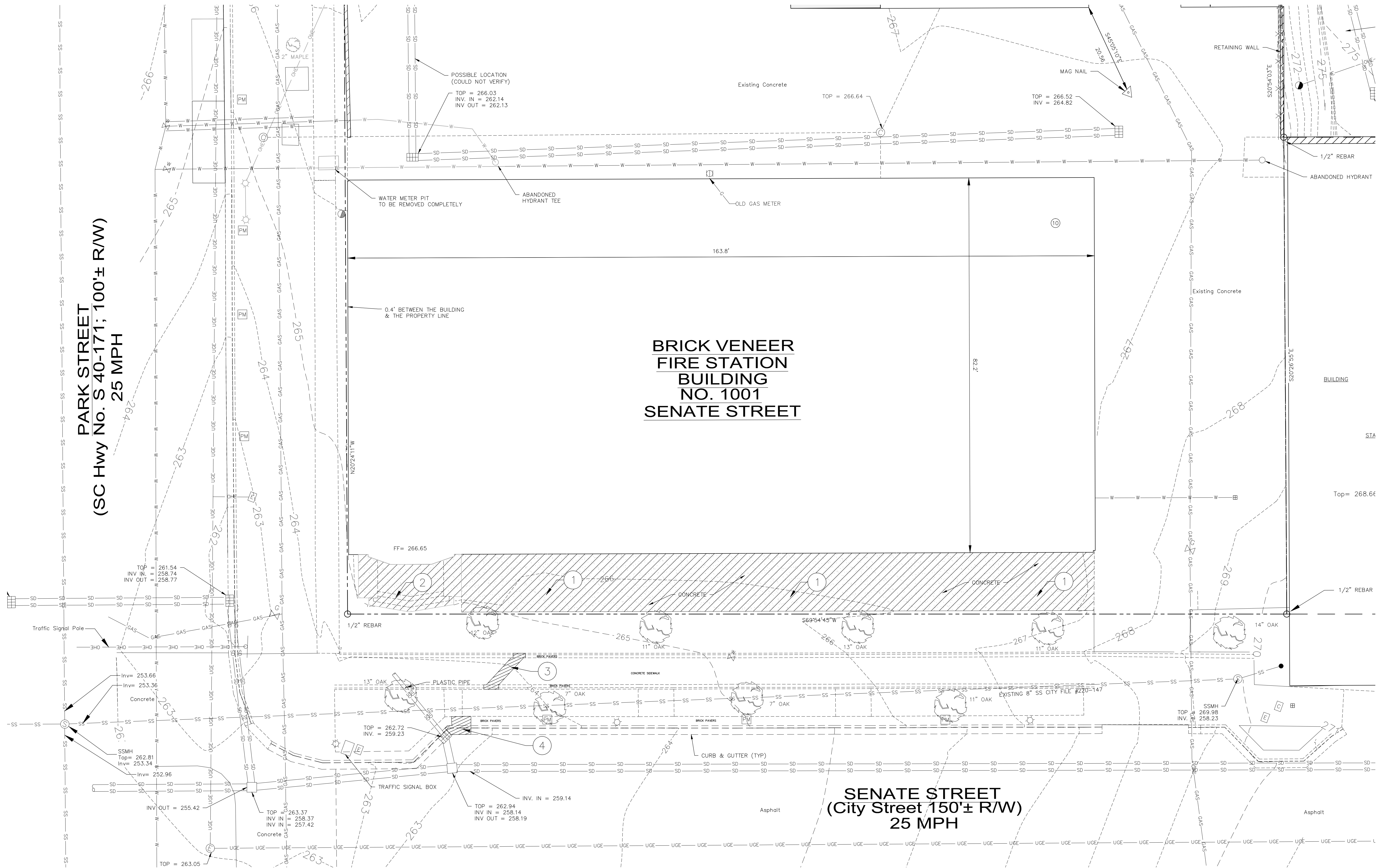
- 1) Installation of low brick walls to level the patio near building elevation
- 2) Installation of three pedestrian path connections to the Senate Street sidewalk
- 3) Installation of an 8" drain pipe to pick up patio drainage and connection to existing storm drain drop inlet in Senate Street parking area. Patching of concrete sidewalk and paver work as required for drainage installation

I have attached the Encroachment Ordinance Request Form, and plans of the proposed work. Please note that we will forward the Insurance Certificate as soon as received. If you need any additional information or if you have any questions or comments, please feel free to call 803-781-3141, ext 303.

Sincerely,
RB Todd & Associates, Inc.

A handwritten signature in blue ink, appearing to read "Clayton Cannon".

Clayton W. Cannon, PE



GRAPHIC SCALE

- DEMOLITION NOTES**
- 1) THE CONTRACTOR SHALL FIELD VERIFY ALL ITEMS TO BE DEMOLISHED AND REMOVED FROM THE SITE. THE VERIFICATION PROCESS SHALL INCLUDE VISITING AND WALKING THE SITE. ALL ITEMS REQUIRING DEMOLITION/REMOVAL, WHETHER SHOWN ON THIS PLAN OR NOT, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
 - 2) PRIOR TO COMMENCEMENT OF TREE REMOVAL, THE CONTRACTOR SHALL WALK THE SITE WITH THE OWNER AND/OR OWNER'S REPRESENTATIVE TO IDENTIFY TREES AND/OR VEGETATION TO REMAIN. PROTECTION OF IDENTIFIED TREES AND/OR VEGETATION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
 - 3) THERE SHALL BE NO BURNING ON SITE.
 - 4) EXISTING IMPROVEMENTS SO NOTED, ARE TO BE REMOVED FROM THE SITE BY THE CONTRACTOR AND DISPOSED OF ACCORDING TO APPLICABLE REGULATIONS.
 - 5) THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING THE REMOVAL AND/OR RELOCATION OF ALL UTILITIES (ABOVE AND BELOW GROUND LEVEL) AS NECESSARY TO ACCOMMODATE THE IMPROVEMENTS SHOWN ON THESE PLANS AND AS REQUIRED TO FACILITATE CONSTRUCTION.
 - 6) THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL SERVICES WHICH ARE INDICATED TO BE EXTENDED OR OTHERWISE REUSED.
 - 7) ALL EXISTING CONCRETE AND/OR ASPHALT PAVEMENT THAT IS INDICATED ON THESE PLANS TO BE REMOVED FROM THE PROJECT SITE SHALL BE DISPOSED OF OFF SITE BY THE CONTRACTOR ACCORDING TO APPLICABLE CODES.
 - 8) THE CONTRACTOR SHALL INFORM THE OWNER REGARDING SALVAGE. ANY ITEMS NOT RETAINED BY THE OWNER SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DEMOLISH AND/OR LEGALLY DISPOSE OF.
 - 9) EROSION AND SEDIMENT CONTROL DEVICES MUST BE IN PLACE PRIOR TO DEMOLITION.
 - 10) IF ANY HAZARDOUS MATERIAL IS ENCOUNTERED DURING DEMOLITION, THE CONTRACTOR SHALL COORDINATE WITH THE OWNER AND APPROPRIATE AGENCIES FOR PROPER REMOVAL AND DISPOSAL.
 - 11) DEMOLITION SHALL MEET ALL APPLICABLE STATE, LOCAL, AND FEDERAL REGULATIONS. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING APPLICABLE DEMO AND DISPOSAL PERMITS.
 - 12) CONTRACTOR SHALL GRADE DEMOLISHED AREAS TO DRAIN (PIPES, PARKING, ETC.)

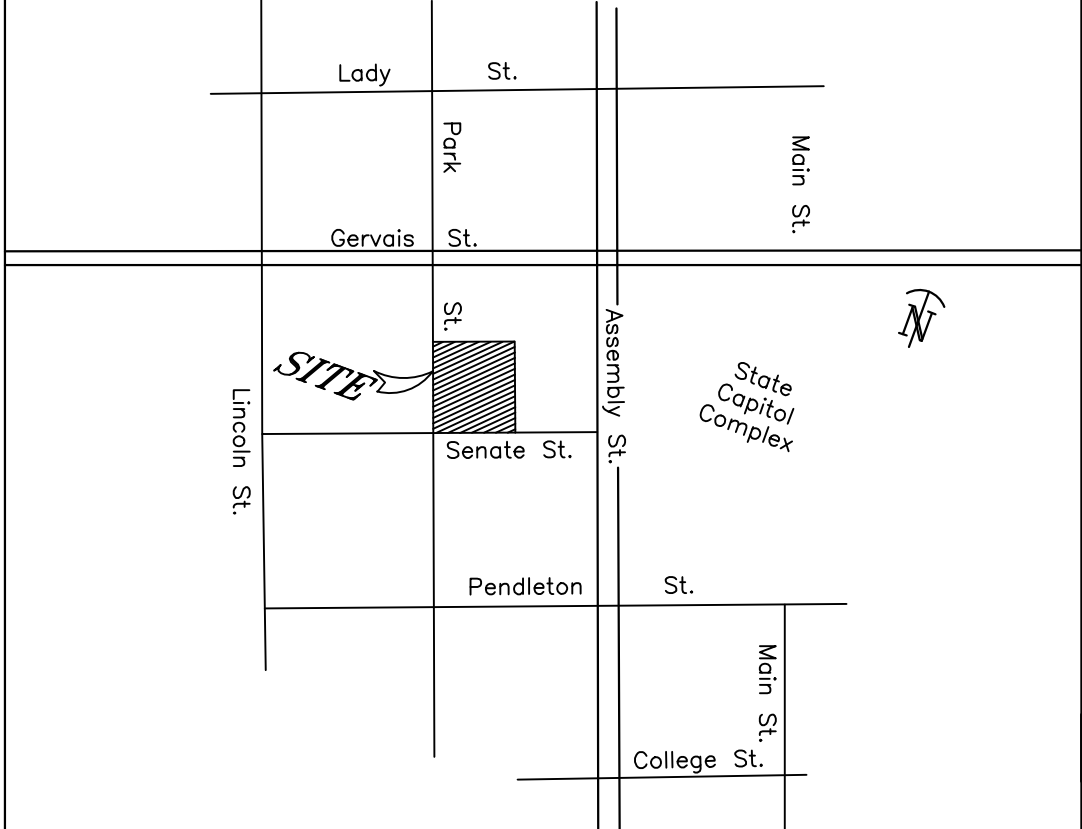
- KEY NOTES**
- 1 REMOVE EXISTING CONCRETE OUTSIDE SENATE ST DOORS COMPLETE
 - 2 REMOVE AND REPLACE EXISTING SENATE ST FRONT ENTRY
 - 3 SAWCUT AND REPLACE EXISTING BRICK PAVERS AND CONCRETE SIDEWALK AS REQUIRED FOR DRAIN PIPE INSTALLATION
 - 4 SAWCUT AND REPLACE EXISTING BRICK PAVERS AND CURB AND GUTTER AS REQUIRED FOR DRAIN PIPE INSTALLATION

GENERAL NOTES

1. TOPOGRAPHIC SURVEY WAS COMPLETED BY INMAN LAND SURVEYING CO., INC. ON DEC. 29, 2015. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. OWNER: WHLR COLUMBIA FIRE HOUSE LLC.
2529 VIRGINIA BEACH BLVD
VIRGINIA BEACH, VA 23452
PHONE NUMBER: 757-627-9086
TMS: R08916-03-12
ZONING: C-4
DEVELOPMENT ADDRESS: 1001 SENATE STREET
TOTAL ACREAGE: 0.990 ACRES
DISTURBED AREA: 0.17 ACRES
3. ACCORDING TO FEMA FLOOD INSURANCE RATE MAP 45079C0094H, DATED FEBRUARY 20, 2002, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X".
4. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
5. THE CONTRACTOR SHALL NOTIFY RUPS AT 811 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.
6. ALL DIMENSIONS ARE TO FACE OF CURB/FACE OF BUILDING UNLESS OTHERWISE NOTED.
7. SETBACK REQUIREMENTS:
0 FRONT
0 OR 3 FT. SIDE
0 FT. REAR

DEMOLITION	EXISTING	DESCRIPTION
N/A	⊕	BENCHMARK/CONTROL POINT
N/A	—	PROPERTY LINE/RIGHT OF WAY
N/A	⊙	BUILDING
N/A	⊙	LIGHT POLE
N/A	⊙	TREE
N/A	⊙	BITUMINOUS SURFACE
N/A	⊙	CONCRETE SURFACE
N/A	⊙	CONTOUR
N/A	⊙	SPOT ELEVATION
N/A	⊙	CHAIN LINK FENCE
N/A	⊙	WATER VALVE
N/A	⊙	WATER METER
N/A	⊙	UNDERGROUND ELECTRIC LINE
N/A	⊙	W/ LIGHT POLE
N/A	⊙	SANITARY SEWER LINE w/MANHOLE
N/A	⊙	SANITARY SEWER CLEANOUT
N/A	⊙	STORM DRAIN LINE w/MANHOLE
N/A	⊙	BOLLARDS
N/A	⊙	KEY NOTE REFERENCE

Location Map (Not to Scale)



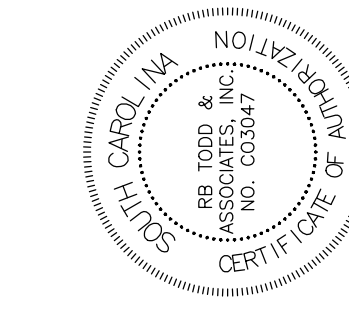
**EXISTING CONDITIONS &
SITE DEMOLITION
PATIO PLAN**

PROJ. NO.: 15-437
DRAWN BY: ME
DATE: 01.18.2016

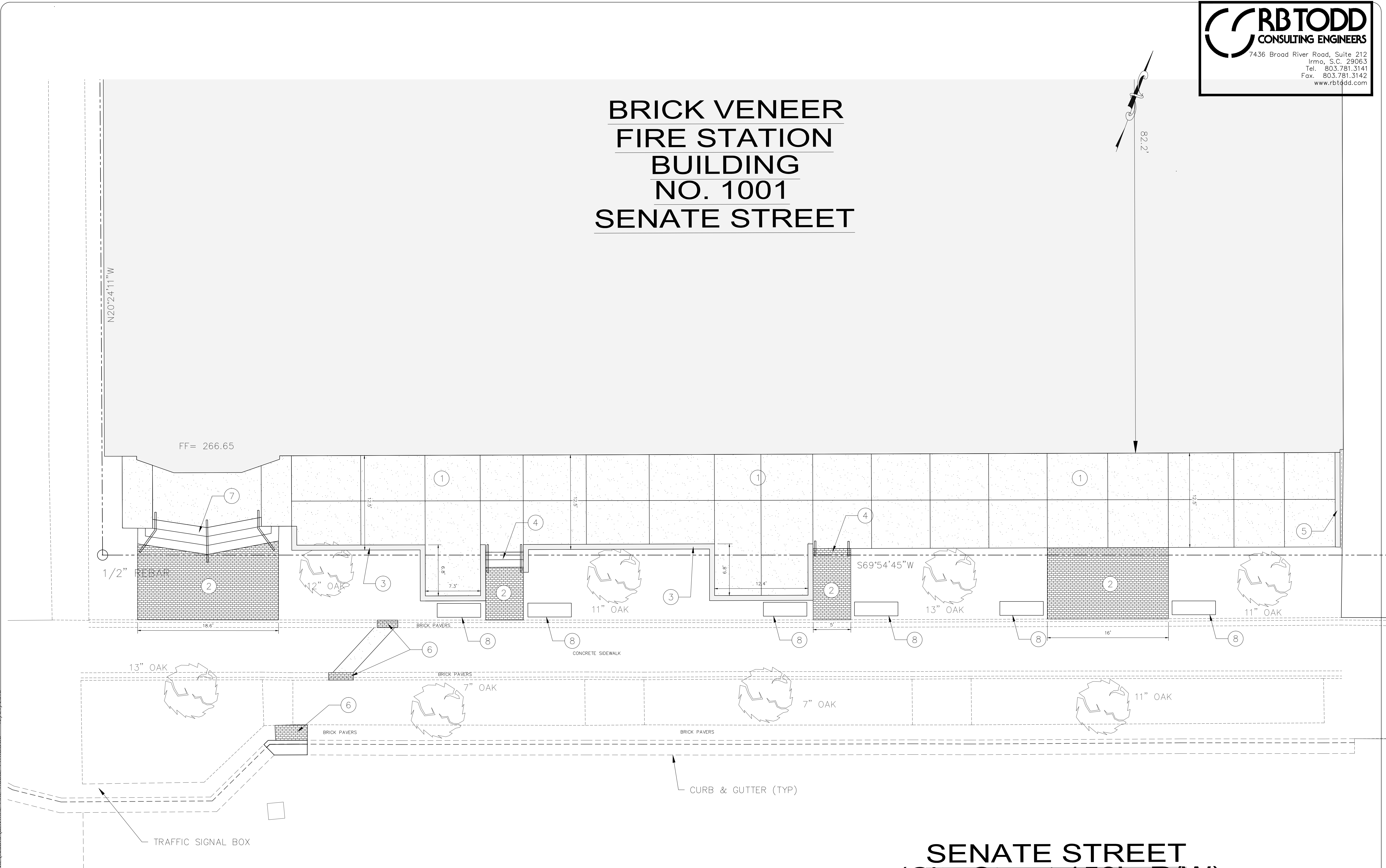
C1.0

CENTRAL STATION FIRE HOUSE

**1001 SENATE STREET
COLUMBIA SC 29201**



THIS PLANNING AND DESIGN SERVICE WAS PROVIDED BY R.B. TODD CONSULTING ENGINEERS, INC. FOR THE PROJECT OF ARCHITECTURE + CONSTRUCTION SERVICES. THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF R.B. TODD CONSULTING ENGINEERS, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN CONSENT OF R.B. TODD CONSULTING ENGINEERS, INC. ANY REUSE OR MISUSE OF THIS INFORMATION WITHOUT THE WRITTEN CONSENT OF R.B. TODD CONSULTING ENGINEERS, INC. IS STRICTLY PROHIBITED AND SUBJECT TO LEGAL ACTION.



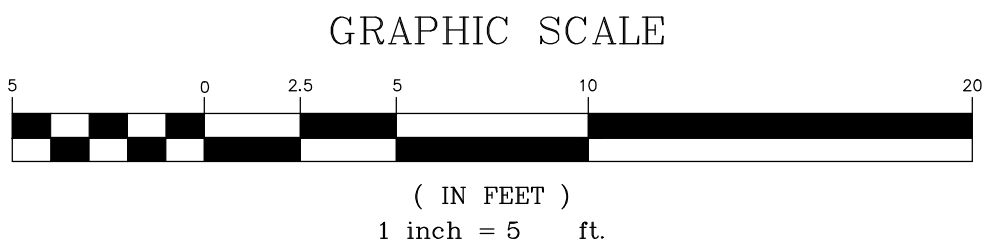
GENERAL NOTES

- TOPOGRAPHIC SURVEY WAS COMPLETED BY INMAN LAND SURVEYING CO, INC. ON DEC. 29, 2015. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
- OWNER: WHLR COLUMBIA FIRE HOUSE LLC.
2529 VIRGINIA BEACH BLVD
VIRGINIA BEACH, VA 23452
PHONE NUMBER: 757-627-9088
TMS: R08916-03-12
DEVELOPMENT ADDRESS: 1001 SENATE STREET
TOTAL ACREAGE: 0.990 ACRES
DISTURBED AREA: 0.17 ACRES
- ACCORDING TO FEMA FLOOD INSURANCE RATE MAP 45079C0094H, DATED FEBRUARY 20, 2002, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X".
- THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
- THE CONTRACTOR SHALL NOTIFY PUPS AT 811 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.
- ALL DIMENSIONS ARE TO FACE OF CURB/FACE OF BUILDING UNLESS OTHERWISE NOTED.

KEY NOTES

- NEW CONCRETE SIDEWALK - 4" THICK
- NEW BRICK PAVERS - SEE DETAIL
- NEW SITE BRICK WALL FLUSH WITH CONCRETE- SEE DETAIL
- NEW CONCRETE RISERS WITH HANDRAIL
- NEW BRICK SITE WALL
- REMOVE AND REINSTALL BRICK PAVERS AS REQUIRED
- NEW FRONT ENTRY CONCRETE RISERS - 14" TREADS AT 6" EACH TO MATCH EXISTING LAYOUT
- NEW VICTOR STANLEY C-7 BENCH - RECYCLED PLASTIC CHERRY FINISH. STEEL TO BE BLACK POWDER COATED AND INTERMEDIATE ARMRESTS TO BE INCLUDED. SEE MANUFACTURER FOR DETAILS AT <http://www.victorstanley.com/product/c-7/>

LEGEND		
NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		BUILDING
N/A		LIGHT POLE
		CURB AND GUTTER
		BRICK PAVERS
		BITUMINOUS SURFACE
		CONCRETE SIDEWALK
		CHAIN LINK FENCE
		KEY NOTE REFERENCE



RBTODD
CONSULTING ENGINEERS

7436 Broad River Road, Suite 212
Irmo, S.C. 29063
Tel. 803.781.3141
Fax. 803.781.3142
www.rbtodd.com

LAMBERT
ARCHITECTURE +
CONSTRUCTION SERVICES

architecture construction services planning historic consulting

P.O. BOX 5250 COLUMBIA, SC 29250
104-B VANDERBILT AVENUE, SUITE 203
PHONE 803.451.1359 www.lambertco.com

Professional Engineer Seal for R.B. Todd, State of South Carolina, License No. 10008.

Professional Architect Seal for C. B. Lambert, State of South Carolina, License No. 10008.

THIS PLANNING AND DESIGN IS THE PROPERTY OF R.B. TODD CONSULTING ENGINEERS. NO PART OF THIS DESIGN SHALL BE REPRODUCED, COPIED, OR USED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF R.B. TODD CONSULTING ENGINEERS. ANY VIOLATION OF THIS AGREEMENT WILL BE SUBJECT TO LEGAL ACTION.

C. B. LAMBERT
CONSULTING ENGINEER
CONSTRUCTION SERVICES

CENTRAL STATION FIRE HOUSE

1001 SENATE STREET
COLUMBIA SC 29201

SENATE STREET PATIO PLAN

REV #	REV DATE

PROJ. NO.: 15-437
DRAWN BY: ME
DATE: 01.18.2016

C2.0

GENERAL NOTES

1. TOPOGRAPHIC SURVEY WAS COMPLETED BY INMAN LAND SURVEYING CO. INC. ON DEC. 22, 2015. NO BOUNDARY OR TOPOGRAPHIC SURVEY WAS PERFORMED BY R.B. TODD CONSULTING ENGINEERS.
2. OWNER: WHLR COLUMBIA FIRE HOUSE LLC.
2529 VIRGINIA BEACH BLVD
VIRGINIA BEACH, VA 23452
PHONE NUMBER: 757-627-9086
TMS: R08916-03-12
ZONING: C-4
DEVELOPMENT ADDRESS: 1001 SENATE STREET
TOTAL ACREAGE: 0.990 ACRES
DISTURBED AREA: 0.17 ACRES
3. ACCORDING TO FEMA FLOOD INSURANCE RATE MAP 45079C0094H, DATED FEBRUARY 20, 2002, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X".
4. THE CONTRACTOR SHALL NOTIFY THE ENGINEER PRIOR TO CONSTRUCTION OF ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS.
5. THE CONTRACTOR SHALL NOTIFY PUPS AT 811 AT LEAST 72 HOURS PRIOR TO CONSTRUCTION TO HAVE ALL UNDERGROUND UTILITIES LOCATED.
6. ALL DIMENSIONS ARE TO FACE OF CURB/FACE OF BUILDING UNLESS OTHERWISE NOTED.

LEGEND

NEW	EXISTING	DESCRIPTION
N/A		BENCHMARK/CONTROL POINT
N/A		PROPERTY LINE/RIGHT OF WAY
N/A		BUILDING
N/A		TREE
N/A		CONTOUR
265		SPOT ELEVATION
		FIRE HYDRANT
N/A		LIGHT POLE
		WATER VALVE
		WATER METER
		WATER MAIN/SERVICE
		STORM DRAIN LINE W/STRUCTURE
		SANITARY SEWER LINE W/MANHOLE
		SANITARY SEWER CLEANOUT
		CHAIN LINK FENCE
		KEY NOTE REFERENCE
		TREE PROTECTION FENCE



RBTODD
CONSULTING ENGINEERS

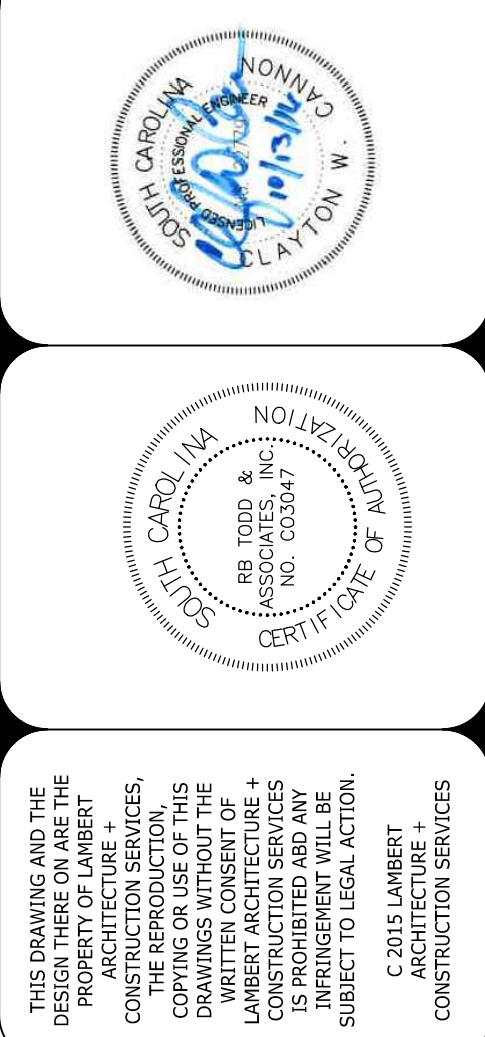
7436 Broad River Road, Suite 212
Irmo, S.C. 29063
Tel. 803.781.3141
Fax. 803.781.3142
www.rbtodd.com

LAMBERT

ARCHITECTURE +
CONSTRUCTION SERVICES

architecture construction services planning historic consulting

P.O. BOX 5250 COLUMBIA, SC 29250
104-B WYATT DRIVE COLUMBIA, SC 29250
PHONE 803.451.8359 www.lambertsc.com



THE PLANNING AND THE DESIGN HEREON ARE THE PROPERTY OF LAMBERT ARCHITECTURE + CONSTRUCTION SERVICES. NO REPRODUCTION, COPYING OR USE OF THIS DOCUMENT IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF LAMBERT ARCHITECTURE + CONSTRUCTION SERVICES IS PERMITTED. VIOLATION WILL BE SUBJECT TO LEGAL ACTION. © 2015 LAMBERT ARCHITECTURE + CONSTRUCTION SERVICES

CENTRAL STATION FIRE HOUSE

1001 SENATE STREET
COLUMBIA SC 29201

SENATE STREET PATIO
GRADING AND DRAINAGE
PLAN

REV #	REV DATE	REV PER	REV CITY
1	12-19-16		

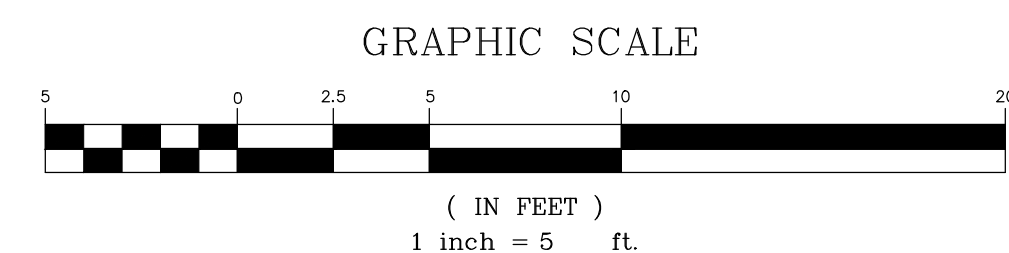
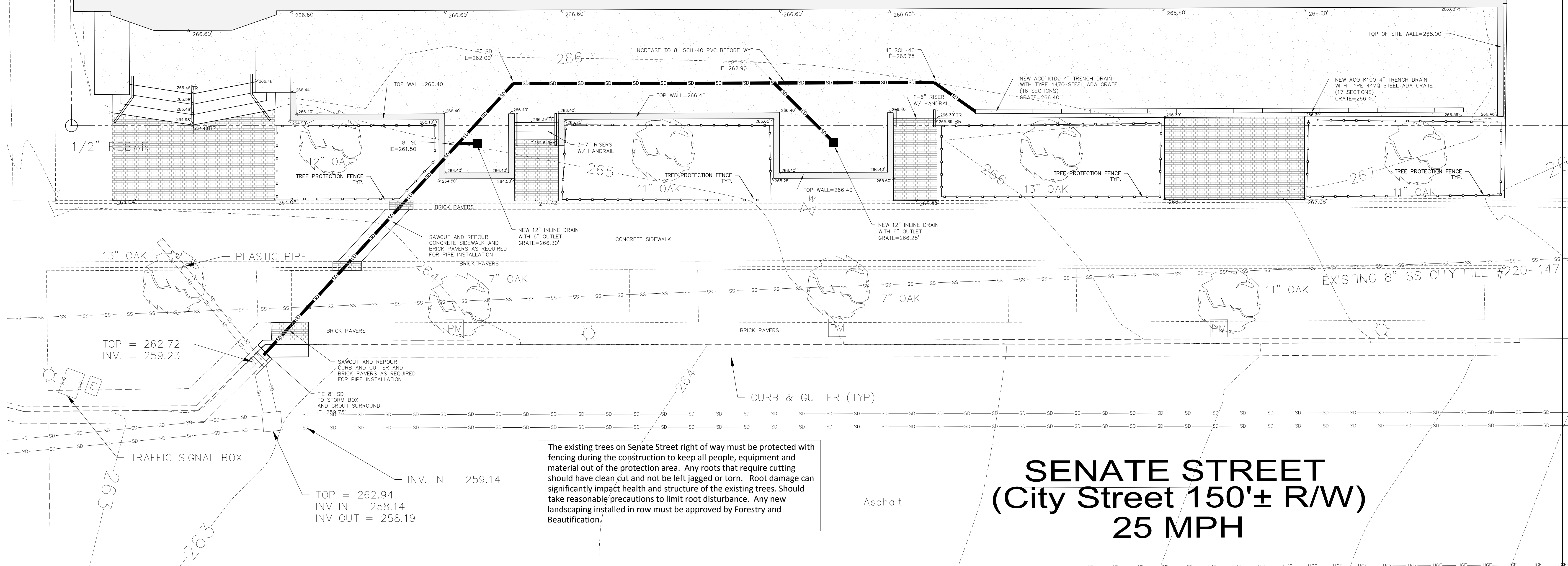
PROJ. NO.: 15-437
DRAWN BY: ME
DATE: 01.18.2016

C3.0

BRICK VENEER
FIRE STATION
BUILDING
NO. 1001
SENATE STREET

GRADING NOTES:

- 1) DURING CONSTRUCTION AND UNTIL TURF IS ESTABLISHED, USE THE SILT FENCE STORM INLET SEDIMENT TRAP SHOWN ON DETAIL SHEET AROUND ALL INLETS AND PLACE AND MAINTAIN SILT FENCES AS REQUIRED TO PREVENT EROSION AND SEDIMENTATION RUNOFF.
- 2) CONTRACTOR SHALL VERIFY ALL FIELD CONDITIONS PRIOR TO BEGINNING WORK. CONTRACTOR SHALL VERIFY LOCATION AND AVAILABILITY OF ALL UTILITIES AFFECTING THE PROJECT ON AND OFF THE SITE.
- 3) THE CONSTRUCTION OF ALL STREETS & DRAINAGE FACILITIES SHALL BE GOVERNED BY CITY OF COLUMBIA STANDARD SPECIFICATIONS & SCDOT STANDARD SPECIFICATIONS 2007 EDITION.
- 4) CONTRACTOR SHALL USE THE INLET SEDIMENT PROTECTION ON ALL INLETS UNTIL THE AREA DRAINING TO THE INLET HAS BEEN STABILIZED.
- 5) ALL FILL AREAS TO BE COMPACTED AS RECOMMENDED IN THE SPECS.
- 6) CONTRACTOR TO INSTALL ADDITIONAL EROSION CONTROL MEASURES AS REQUIRED BY CITY OF COLUMBIA OR SCDOT.
- 7) PROVIDE SILT FENCE AND/OR OTHER CONTROL DEVICES, AS MAY BE REQUIRED, TO CONTROL SOIL EROSION DURING ALL UTILITY CONSTRUCTION. ALL DISTURBED AREAS SHALL BE CLEANED, GRADED AND STABILIZED WITH GRASSING IMMEDIATELY AFTER THE UTILITY CONSTRUCTION.
- 8) CONTRACTOR TO REPAIR ANY DAMAGE DONE TO EXISTING PAVEMENT, FENCING, ETC. DUE TO CONSTRUCTION ENTIRELY AT HIS EXPENSE.
- 9) CONTRACTOR MUST TAKE NECESSARY ACTION TO MINIMIZE THE TRACKING OF MUD ONTO THE PAVED ROADWAY FROM CONSTRUCTION AREAS. CONTRACTOR TO DAILY REMOVE MUD/SOIL FROM PAVEMENT AS REQUIRED.
- 10) ALL EROSION CONTROL DEVICES SHALL BE PROPERLY MAINTAINED DURING ALL PHASES OF CONSTRUCTION UNTIL THE COMPLETION OF ALL CONSTRUCTION ACTIVITIES AND ALL DISTURBED AREAS HAVE BEEN STABILIZED. ADDITIONAL CONTROL DEVICES MAY BE REQUIRED DURING CONSTRUCTION IN ORDER TO CONTROL EROSION AND/OR OFFSITE SEDIMENTATION. ALL TEMPORARY CONTROL DEVICES SHALL BE REMOVED ONCE CONSTRUCTION IS COMPLETE AND THE SITE IS STABILIZED.
- 11) ALL UNDERGROUND LOCATIONS ARE APPROXIMATE PER DRAWINGS AND LOCATIONS SUPPLIED BY VARIOUS UTILITY COMPANIES.
- 12) INSTALL TREE PROTECTION FENCE PRIOR TO BEGINNING CONSTRUCTION.
- 13) ALL DEMOLISHED ITEMS TO BE REMOVED FROM SITE AND DISPOSED OF IN LEGAL MANNER.
- 14) ALL STORMWATER PIPING TO BE CAMERA INSPECTED A MIN. 30 DAYS AFTER INSTALLATION TO INSURE PROPER INSTALLATION. PROVIDE COPY OF DVD TO ENGINEER AND OWNER FOR REVIEW. REPAIR ANY PIPE NOT PROPERLY INSTALLED AT NO ADDITIONAL COST TO OWNER.





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Ordinance No.: 2017-026 - Authorizing the City Manager to execute a Contract of Sale, Deed and any other documents necessary to consummate the transfer of approximately 0.06 acres (2,485 sf), property addressed as 1418 Woodrow Street, Irmo, SC 29063 and being further identified as Lexington County TMS #001920-07-010 to Woodrow Street Properties, LLC

FINANCIAL IMPACT: This is a vacant lot in the town of Irmo where a water tank used to be located. The property value was determined by an appraisal and bids were received for the property disposition; Woodrow Street Properties, LLC was the highest bidder.

ATTACHMENTS:

- **#a:** 2017-026 tfer 1418 Woodrow Street (Irmo) to Woodrow Street Properties LLC (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2017-026

Authorizing the City Manager to execute a Contract of Sale, Deed and any other documents necessary to consummate the transfer of approximately 0.06 acres (2,485 sf), property addressed as 1418 Woodrow Street, Irmo, SC 29063 and being further identified as Lexington County TMS #001920-07-010 to Woodrow Street Properties, LLC

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the City Manager is authorized to execute a Contract of Sale, deed and any other documents necessary and approved by the City Attorney to consummate the transfer of approximately 0.06 acres (2,485 sf) of property known as 1418 Woodrow Street located in Irmo, South Carolina, and being further identified as Lexington County TMS #001920-07-010 to Woodrow Street Properties, LLC for Eleven Thousand Five Hundred and No/100 (\$11,500.00) Dollars.

Requested by:

City Manager _____

Mayor _____

Approved by:

City Manager _____

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk _____

Introduced:

Final Reading:

STATE OF SOUTH CAROLINA)
COUNTY OF RICHLAND)

AGREEMENT FOR SALE

Agreement made this _____ day of _____, 2016 by and between Woodrow Street Properties, LLC (Buyer) and the CITY OF COLUMBIA (Seller) for the property described herein within the town of Irmo.

Subject to the following terms and conditions, it is agreed that:

1. **PROPERTY DESCRIPTION:** Buyer agrees to buy and Seller agrees to sell approximately 0.06 acres or 2,485 square feet in the town of Irmo, Lexington County, South Carolina, located at 7418 Woodrow Street, Irmo, SC 29063 and further identified as Lexington County TMS #001920-07-010. A survey of the property is being incorporated herein and made a part hereof as Exhibit "A".
2. **PURCHASE AND SALE.** Seller agrees to sell and Buyer agrees to buy the Property for the Purchase Price subject to the terms and conditions hereof.
3. **PRICE.** The purchase price is Eleven Thousand Five Hundred and No/100s (\$11,500.00) Dollars as per the result of being the highest bid, payable by the Buyer to the Seller as follows:
 - a. Upon the execution of this Agreement, the Buyer shall deposit with the Seller One Thousand One Hundred Fifty and No/100 (\$1,150.00) Dollars as earnest money.
 - b. Upon delivering of the deed, Buyer shall pay to Seller Ten Thousand Three Hundred Fifty and No/100 (\$10,350.00) Dollars in U.S. dollars by cash or certified funds.
4. **CLOSING COSTS.** Seller shall pay for deed preparation, if applicable. All other closing costs, prepaid items, deed stamps, attorney fees or expenses of sale will be borne by the Buyer.
5. **CONDITIONS AND RESTRICTIONS.** The Seller shall convey the property described in Paragraph 1 hereof to the Buyer in fee simple by proper limited warranty deed, free from all liens and encumbrances except as are herein agreed to and subject to the following conditions and restrictions: The Buyer agrees to accept the property subject to any governmental statutes or ordinances, zoning ordinances and regulations, building restrictions and conditions, restrictions, covenants, and easements of record, including any shown on a recorded plat or utilities located by an inspection of the property; also, any state of facts that an accurate survey would show.

6. **CONDITION OF PROPERTY.** The Property is being sold and conveyed on a strictly "AS-IS", "WHERE-IS" and "WITH ALL FAULTS AND DEFECTS" basis as it exists on the last day of the Inspection Period, ordinary wear and tear excepted, without representation, warranty, or covenant, express, implied or statutory of any kind or nature whatsoever, including without limitation, representation, warranty or covenant as to condition (structural, environmental, mechanical, or otherwise), past or present use, construction, development, lease performance, investment potential, tax ramifications or consequences, income, compliance with law, habitability, tenancies, merchantability or fitness or suitability for any purpose, all of which are hereby expressly disclaimed except as expressly stated herein. The provisions of this paragraph shall survive Closing or termination of this Agreement.

The Buyer shall, in the Buyer's sole discretion, inspect the property or have the property inspected by professionals selected by the Buyer to ascertain the condition of the property within an inspection period of thirty (30) days after the signing of this Agreement.

The Buyer shall have the title to the property examined to determine that title is marketable and that there are no liens, restrictions or encumbrances, other than stated herein, affecting the title which are objectionable.

7. **REAL ESTATE COMMISSION.** Both parties warrant that they have taken no action that would result in a real estate commission being due on behalf of the Buyer or to be paid by the Seller.
(Buyer initial GEL; Seller initial _____)
8. **SELLER'S DEFAULT.** If the Seller shall be unable to convey title in accordance with the terms of this Agreement, the sole obligation of the Seller shall be to refund the Buyer's earnest money paid hereunder. Upon the making of such refund, this Agreement shall wholly cease and terminate and neither party shall have any further claim against the other by reason of this Agreement. Seller shall not be required to bring any action or proceedings or otherwise incur any expense to render the title to the property marketable. The Buyer may, nevertheless, accept such title as Seller may be able to convey, without reduction of the purchase price or any credit or allowance against the same and without any other liability on the part of the Seller. The acceptance of a deed by the Buyer shall be deemed to be a full performance and discharge of every agreement and obligation on the part of the Seller to be performed pursuant to the provisions of this Agreement.
9. **BUYER'S DEFAULT.** If the Buyer shall default under this Agreement, the Seller shall have the option of suing for damages or specific performance, or of terminating this Agreement. If the Buyer elects to terminate this Agreement, the earnest money deposit may be retained by Seller as liquidated

damages. These remedies are in addition to, and not in place of, all remedies available to the Seller at law or in equity.

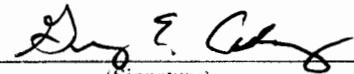
10. CLOSING. The closing shall take place on or before TBD. At closing, Seller shall deliver the deed upon Buyer's compliance with the terms and conditions hereof and the earnest money shall be applied to the purchase price. Time is of the essence, but the closing date may be extended by written agreement of the parties. The closing shall take place at _____.
11. POSSESSION. The Seller shall relinquish possession of the property to the Buyer upon closing.
12. ONLY CONTRACT. The parties hereto further agree that this written contract expresses the entire agreement between the parties and this Agreement may not be changed orally, but only by an instrument in writing signed by the party against whom enforcement of such change is sought. All prior negotiations and representations of the parties are merged herein and are void and unenforceable unless contained in this Agreement. The Buyer shall not have the right to assign this Agreement.
13. DEFINITION. If two or more people constitute the Seller or the Buyer, the word "Seller" or the word "Buyer" shall be construed as if written "Sellers" or "Buyers" whenever the sense of this Agreement so requires.

SIGNED, SEALED AND DELIVERED as of the date first above set forth.

WITNESSES:

WOODROW STREET PROPERTIES, LLC
(BUYER)

(As to Seller)

By: 
(Signature)

Name: GUY F. CASKEY
(Print Name)

(As to Seller)

Title: PRESIDENT
(Print Title)

CITY OF COLUMBIA
(SELLER)

(As to Buyer)

By: _____

Title: City Manager

(As to Buyer)

APPROVED AS TO FORM

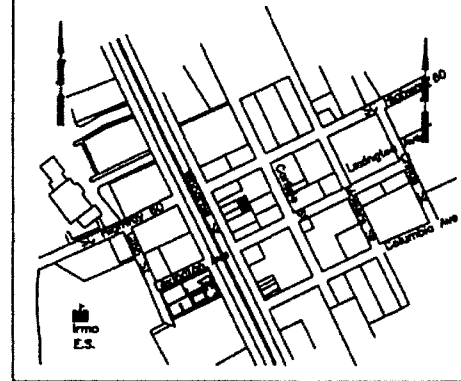
EXHIBIT A

LEGEND

- TELEPHONE MH
- ELECTRIC MH
- GAS VALVE
- WATER METER
- CATCH BASIN
- ⊕ STORM DRAIN MANHOLE
- ⊕ LIGHT POLE
- ⊕ SERVICE POLE
- ⊕ GUY POLE
- ⊕ POWER POLE
- PHASED SANITARY SEWER MANHOLE
- ⊕ WATER VALVE
- ⊕ STORM DRAIN CONC TOP
- ⊕ FIRE HYDRANT
- SANITARY SEWER CO
- ELECTRIC METER
- GAS METER
- GAS LINE
- SEWER LINE
- WATER LINE
- OVER HEAD ELECTRIC

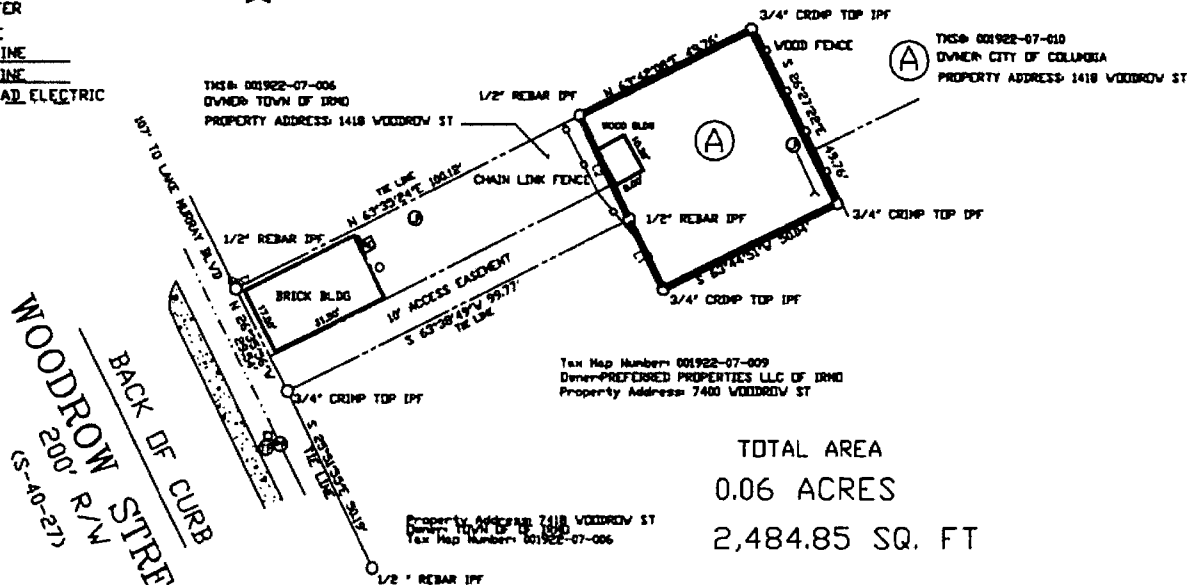


Course	Bearing	DISTANCE
L1	N 26°27'33" W	20.68'
L2	N 25°55'13" W	29.64'



LOCATION MAP
1" = 500'

Tax Map Number: 001922-07-001
Owner: DRMO INVESTMENTS INC ET ALS
Property Address: 1243 LAKE HURRAY BLVD



TOTAL AREA
0.06 ACRES
2,484.85 SQ. FT

PLAT PREPARED FOR CITY OF COLUMBIA 1418 WOODROW STREET

LOCATED IN LEXINGTON COUNTY, IRMO, SOUTH CAROLINA

REFERENCE

1. PLAT OF PROPERTY SURVEYED FOR TOWN OF IRMO BY B.P. BARBER & ASSOC. DATED FEB 1, 1966
RECORDED IN THE LEXINGTON COUNTY REC OFFICE IN PLAT BOOK 85 G PAGE 122
2. THE 001920-07-000
3. PROPERTY DEED BK 192 PAGE 19
4. RECORD DRAWING FOR THE TOWN OF IRMO WATER SYSTEM AND BEING ON FILE IN THE OFFICE
OF THE DEPARTMENT OF UTILITIES AND ENGINEERING UNDER CITY FILE # 13-E 406



I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF THE SURVEY SHOWN HEREIN WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "B" SURVEY AS SPECIFIED THEREIN. ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.

DAVID S. SHARPE SCPLS # 10509

DATE: AUGUST 15, 2016

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE THAT THE ABOVE PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA ACCORDING TO FEMA MAPS NO. 45063C0120G DATED FEBRUARY 9, 2000.

THIS PROPERTY IS SUBJECT TO EASEMENTS, RESTRICTIONS, RIGHT OF VAYS AND/OR ANY INFORMATION THAT MAY BE DISCOVERED IN A FULL AND COMPLETE TITLE SEARCH.

DEPARTMENT OF ENGINEERING
1136 WASHINGTON ST
PH. (803) 545-3400
COLUMBIA SC 29201
FAX: 988-8199

COLUMBIA
A Capital Place To Be



CF# 251-110



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Ordinance No.: 2017-027 - Granting an encroachment to Lula Drake for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way areas of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday

FINANCIAL IMPACT:

STRATEGIC GOALS: Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** 2017-027 encroach Lula Drake 1635 Main (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2017-027

Granting an encroachment to Lula Drake for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way areas of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday

WHEREAS, Lula Drake (hereinafter "Grantee") located at 1635 Main Street, Richland County TMS #09014-08-15, desires to utilize a portion of the tree zone and sidewalk right of way area of the 1600 block of Main Street adjacent to its business at 1635 Main Street for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way area of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday, as shown on the attached drawing; and,

WHEREAS, the tables and chairs shall be removed and stored inside the building when not in use; the tables and chairs shall be placed to prohibit obstruction of pedestrian movement and vehicle parking; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of existing trees and roots shall be prohibited; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the sidewalk or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that Grantee is hereby granted the right to utilize a portion of the tree zone and sidewalk right of way area of the 1600 block of Main Street adjacent to its business at 1635 Main Street for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way area of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday, as shown on the attached drawing.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction or maintenance shall be repaired to the satisfaction of the City Manager. Improvements constructed within the encroachment by or on behalf of Grantee shall be maintained by the Grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED, HOWEVER, that in exercising the privileges granted under this ordinance, Grantee, will indemnify and save harmless the City from any and all claims or causes of action which may arise by reason of the construction or maintenance of the aforesaid encroachment.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item shall be placed that creates a visual impediment to persons safely entering or exiting the building, adjoining driveway, parking spaces or walking along the sidewalk. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard; and,
2. To prohibit the business from overcrowding, the posted capacity allowed within the business at the time of enactment of the encroachment ordinance shall include the total number of patron seating approved for the encroachment area, if not already included in the posted capacity allowable, so that patrons relocating from the inside of the business to the outside, or from the outside of the business to the inside shall not cause the posted capacity to be exceeded; and,
3. Use of the encroachment area is strictly limited to the serving of food and/or beverages to the patrons of the business during the normal business hours reflected in the encroachment ordinance at the time of enactment of the encroachment ordinance; and,
4. Any changes to the ownership of the business or property, hours for use of the encroachment area, items allowed within the encroachment area or allowable patron capacity shall require an amendment to the encroachment ordinance; and,
5. The location of the tables and chairs shall not impede the path of travel for the assigned exit discharge of the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds; and,

6. The tables and chairs are to be maintained by the property owner and shall be removed and stored inside the building when not in use; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of streetscape planters, existing trees and roots shall be prohibited; and,

8. Grantee shall provide a cigarette receptacle for patrons; and,

9. A copy of the approved ordinance with a diagram of the encroachment area shall be displayed inside the business at all times; and,

10. All outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the outdoor dining area to residential properties; and,

11. Grantee shall provide a cigarette receptacle for patrons; Grantee and its patrons shall comply with City Code of Ordinances Chapter 8, Environmental Health and Sanitation, Article IV, Pollution Control, Division 5, Regulations and Requirements Relating to Smoking of Tobacco Products, et. seq.; and,

12. Any items for which a Certificate of Design Approval has not been granted shall be submitted for design review prior to installation; and,

13. Sandwich board signs shall not be placed within the five (5') foot pedestrian passageway along the sidewalk; and,

14. Tables and chairs shall be placed in line with the center of the City's planting area and shall not be placed over grates or utility access panels.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and, if necessary, relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

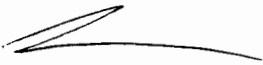
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2017-027**



**1600 BLOCK OF MAIN STREET
ADJACENT TO 1635 MAIN STREET
LULA DRAKE
TABLES AND CHAIRS**

Subject Property:	1600 block of Main Street and adjacent to 1635 Main Street
Council District:	2
Proposal:	Request approval for the placement and maintenance of 7 tables and 14 chairs for use by its patrons for outdoor dining during its normal business hours, as shown on the attached drawing.
Applicant:	Lula Drake
Staff Recommendation:	Recommend Approval
Conditions:	1. See attached ordinance for conditions.

Detail:	The applicant is requesting approval for the placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zoned and sidewalk right of way for use by its patrons for outdoor dining normal business hours of 11:00am until 12:00am Monday through Saturday, as shown on the attached drawing.
----------------	---

CITY AGENCY COMMENTS FOR ENCROACHMENT

Planning & Development	Recommend Approval.
Streets	Recommend Approval.
Utilities & Engineering	Recommend Approval.
Traffic Engineering	Recommend Approval.
Fire Department	Recommend Approval.
Forestry	Recommend Approval.
Land Development	Recommend Approval.

City of Columbia

1635 Main Street - Lula Drake Encroachment



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



**REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE
(INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)**

19.a

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-255-8935; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 3.10.17 Property Owner: CLM Properties
 Business Name/Applicant's Name if different than owner: Lula Drake
 Contact Information: Telephone Number: 803-917-8107 Fax Number: X
 Mailing address: 1635 Main St E-mail address: lula@luladrake.com
 Business Name/Development Name for Encroachment: _____
 Encroachment type: ☐ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☐ Landscaping ☐ Driveway ☐ Pavers ☒ Sidewalk/Walkway
 Planters ☐ Awning ☐ Underground Utilities ☐ Other: _____

Dimensions (height/width/length):
 (i.e. 6'x42' wooden privacy fence;
 two 12'x4'x3' concrete steps)

Construction material:

tables and chairs

☒ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining: 11AM - 12am Monday thru Saturday

Posted Maximum Capacity Allowance (inside/outside combined): 50 No. of chairs outdoors: 14 No. of Tables Outdoors: 7

Do you serve: ☒ Wine ☒ Beer ☐ Liquor SCDOR ABL No.: 320727335 If not, do you intend to apply for an ABL license? _____

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

Lula Drake OWNER
 Name/Title: _____
 Date: 3.10.17

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

Tim Gardner Owner
 Name/Title: _____
 Date: 3.10.17

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT

Johnathan Chambers
 John Fellows
 Brian Cook
 Jerry Thompson
 Zach Kay
 Amy Moore
 Lucinda Statler
 Jerry Thompson
 Scott Holder
 Denny Daniels
 Robert Anderson
 Robert Sweatt
 David Brewer
 Sara Hollar
 John Hooks
 Chip Timmons
 Kris Scott
 Linda Matney
 LR: 1/2017

DEPARTMENT

Development Services (Land Development)
 Development Services (Planning)
 Development Services (Zoning)
 Development Services (Building Inspections)
 Development Services (Development Center)
 Development Services (Historic Preservation)
 Development Services (Urban Design)
 Development Services (Commercial Plan Review)
 Development Services (Landscaping)
 Utilities & Engineering (Construction Management)
 Public Works (Administration)
 Public Works (Street Division)
 Public Works (Traffic Engineering)
 Public Works (Forestry & Beautification)
 Public Works (Solid Waste)
 Risk Management
 Fire Department
 Parking Services

PHONE

803-545-3333
 803-545-3222
 803-545-3332
 803-545-3420
 803-545-3420
 803-545-3222
 803-545-0229
 803-545-3420
 803-545-3218
 803-545-3400
 803-545-3780
 803-545-3790
 803-545-3850
 803-545-3860
 803-545-3800
 803-733-8306
 803-545-3736
 803-545-3070

FAX

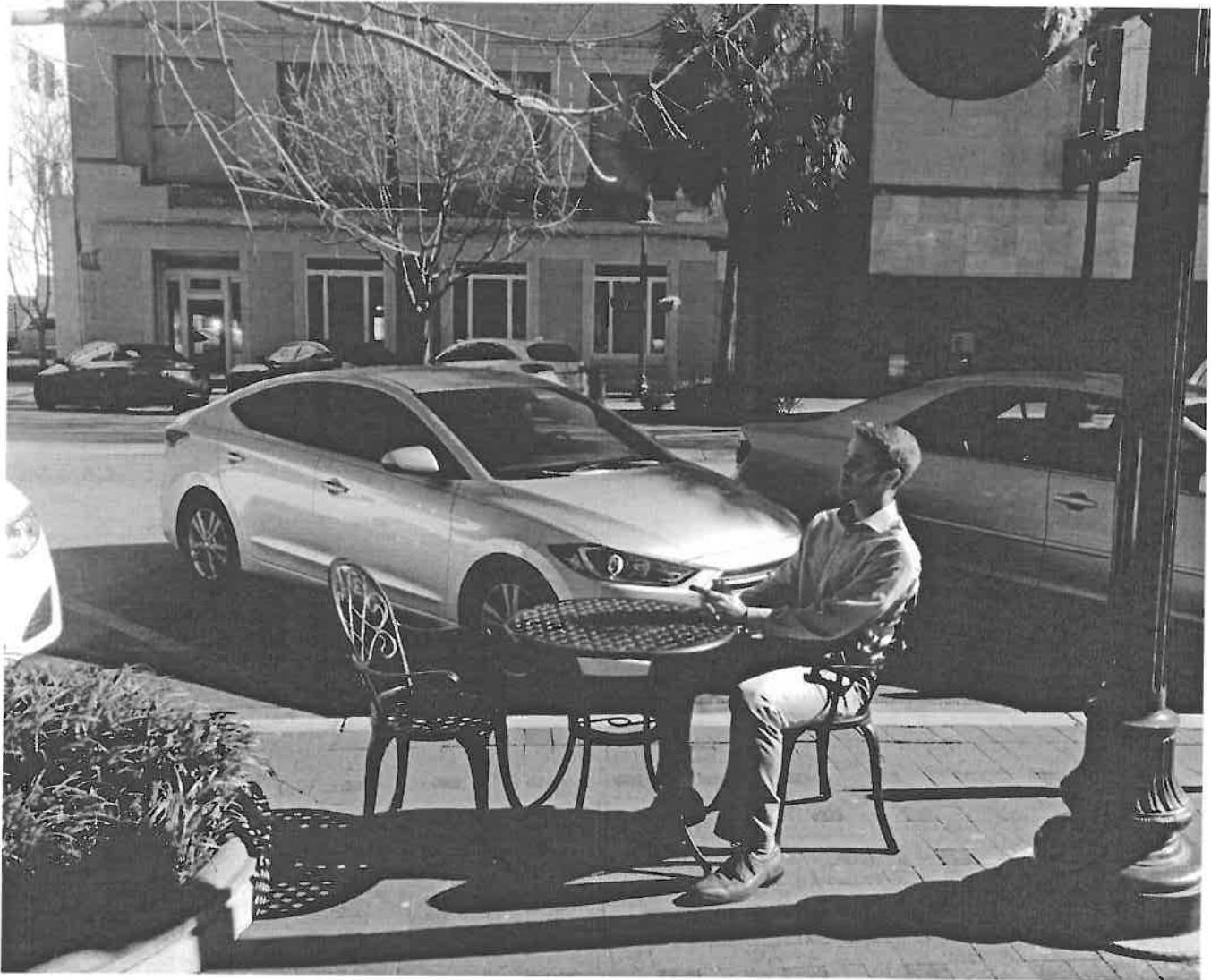
803-255-8935
 803-733-8647
 803-733-8647
 803-733-8699
 803-733-8699
 803-733-8647
 803-733-8647
 803-733-8647
 803-255-8935
 803-988-8199
 803-733-8648
 803-545-3785
 803-733-8648
 803-733-8648
 803-733-8648
 803-733-8245
 803-401-8839
 803-733-8523

E-MAIL

jechambers@columbiasc.net
 jsfellows@columbiasc.net
 kbcook@columbiasc.net
 jlthompson@columbiasc.net
 zpokay@columbiasc.net
 aemoore@columbiasc.net
 lsstatler@columbiasc.net
 jlthompson@columbiasc.net
 jsholder@columbiasc.net
 jddaniels@columbiasc.net
 raanderson@columbiasc.net
 rgsweatt@columbiasc.net
 ddbrewer@columbiasc.net
 sehollar@columbiasc.net
 jphooks@columbiasc.net
 catimmons@columbiasc.net
 cfdkscott@columbiasc.net
 lsmatney@columbiasc.net

From: **Timothy Gardner** tim@gomadmonkey.com 
Subject: Variance 1
Date: January 25, 2017 at 11:27 AM
To: Gardner Tim tim@gomadmonkey.com

IG



Sent from my iPhone Device

From: Timothy Gardner tim@gomadmonkey.com
Subject: variance 2
Date: January 25, 2017 at 11:27 AM
To: Gardner Tim tim@gomadmonkey.com

TG



Sent from my iPhone David



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Comprehensive Plan Future Land Use Map Amendment - 5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; TMS #16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-011 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 – Future Land Use Map to assign a land use classification of Urban Edge Regional Activity Center (UEAC-2).

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 01/09/2017, Approval (9-0)

ATTACHMENTS:

- **#a:** PC_Case Summary_CP_Forest Drive properties (PDF)
- **#b:** 2017-011 add 5243 5307 5311 5417 and 5425 Forest Drive to Comprehensive Land Use Plan (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

COMPREHENSIVE PLAN – FUTURE LAND USE MAP AMENDMENT CASE SUMMARY

**5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive;
TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20**

City Council District:	4
Proposal:	Request to amend Chapter 8.3 of <i>The Columbia Plan 2018 – Future Land Use Map</i> to assign a land use classification of Urban Edge Regional Activity Center (UEAC-2).
Applicant:	City of Columbia
Staff Recommendation:	Approval
PC Recommendation:	01/09/2017, Approval (9-0)
PH, 1 st Reading:	3/21/2017; PENDING
PH, 2 nd Reading:	4/4/2017; PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: ~4.38 acres

Current Use: Associated Commercial / Vacant

Proposed Use: Associated Commercial / Vacant

Land Use Classification: Currently unassigned

Current Zoning: C-3 (General Commercial District)

Proposed Land Use Classification: Urban Edge Regional Activity Center (UEAC-2)

Census Tract: 113.01

PLANS, POLICIES, AND LAND USE

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

The subject property is currently not assigned a land use classification by The Columbia Plan 2018 Future Land Use Map. The property was annexed into the City during the development of the Land Use Map, and was missed accordingly.

Staff recommends that the subject property be designated Urban Edge Regional Activity Center (UEAC-2) in The Columbia Plan 2018 Future Land Use Map.

Neighborhood Activity Centers are a linear extension of a Neighborhood or Community Activity Center. They contain nearly identical building types and uses to a Neighborhood Activity Center; the primary difference is the configuration of the lots and the lack of an internal subdivision or street network. Uses are built on frontage lots along principal and minor arterial roadways. They serve surrounding neighborhoods within a one-mile drive or a 15-minute walk and typically consist of a limited collection of commercial and service uses.

Primary Types:

- Small to Extra Large Business/Employment (incl. High-rise, excl. Flex)
- Multi-family Small to Medium Mixed-use

Secondary Types:

- Small to High-rise Multi-family
- Small to Large Flex
- Civic/Institutional
- Parking Structures

Tertiary Types:

- Single-family Attached
- Cemeteries & Mausoleums
- Parking Lots

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

Federal Defense Facilities Utilization Integrity Protection Act

A portion of the subject property is within 3,000 feet of Fort Jackson. Pursuant to Section 6-29-1630 of the South Carolina Code of Laws, staff has requested comment from Fort Jackson. Michael Hipp, Chief, Master Planning Division, Fort Jackson, has indicated that the Fort has no concerns with this application.

STAFF RECOMMENDATION

Staff recommends that City Council consider the adoption of the attached ordinance to amend Chapter 8.3 of The Columbia Plan: 2018 – Future Land Use Map to adopt a land use classification of Urban Edge Regional Activity Center (UEAC-2) for the property.



Future Land Use Map

Department of Planning & Development Services

5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive
TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20; Proposed FLU: UEAC-2

20.a

Legend

-  CITY LIMITS
-  PARCELS
-  UCMR-1 - Urban Core Mixed Residential-1
-  UCMR-2 - Urban Core Mixed Residential-2
-  UEMR - Urban Edge Mixed Residential
-  UEMF - Urban Edge Multi-Family
-  UCR-1 - Urban Core Residential Small Lot
-  UCR-2 - Urban Core Residential Large Lot
-  UER-1 - Urban Edge Residential Small Lot
-  UER-2 - Urban Edge Residential Large Lot
-  UCAC-1 - Urban Core Neighborhood Activity Center
-  UCAC-2 - Urban Core Community Activity Center
-  UEAC-1 - Urban Edge Community Activity Center
-  UCAC-3 - Urban Core Regional Activity Center
-  UEAC-2 - Urban Edge Regional Activity Center
-  AC-1 - Neighborhood Activity Corridor
-  AC-2 - Community Activity Corridor
-  AC-3 - Regional Activity Corridor
-  EC - Employment Campus
-  IND - Industrial
-  TU - Transportation & Utilities
-  SD-1 - Sports/Amusement District
-  SD-2 - Civic/Institutional Districts
-  SD-3 - Central Business District
-  SD-4 - Riverbanks Zoo and Garden
-  SD-5 - Universities/Colleges
-  SD-6 - Fort Jackson



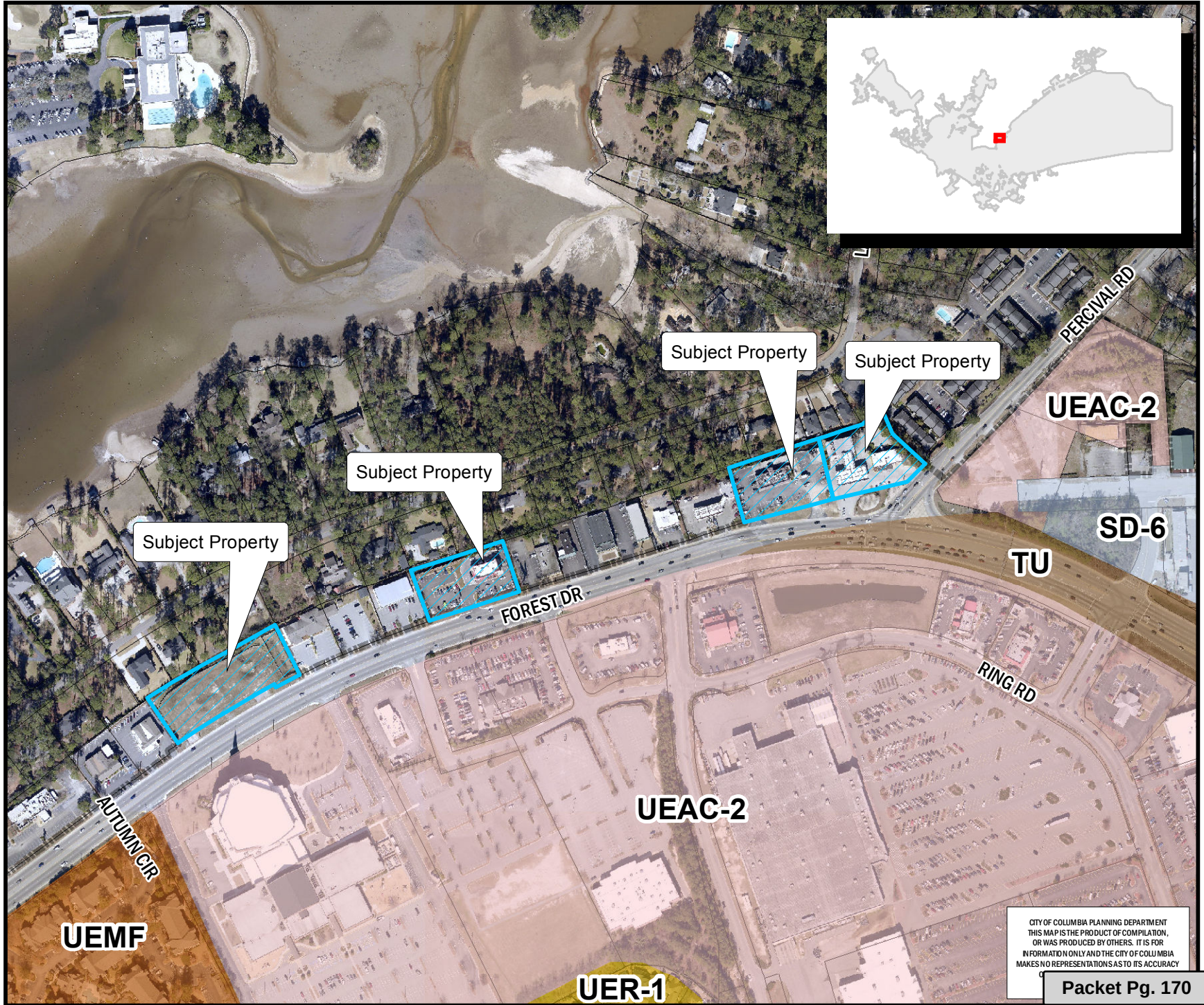
0 75 150 300 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
December 8, 2016



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 170

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

Department of Planning & Development Services

Legend

CITY LIMITS

PARCELS

D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-LS
RG-2	PUD-LS-E
RG-3	PUD-LS-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	

0 75 150 300 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

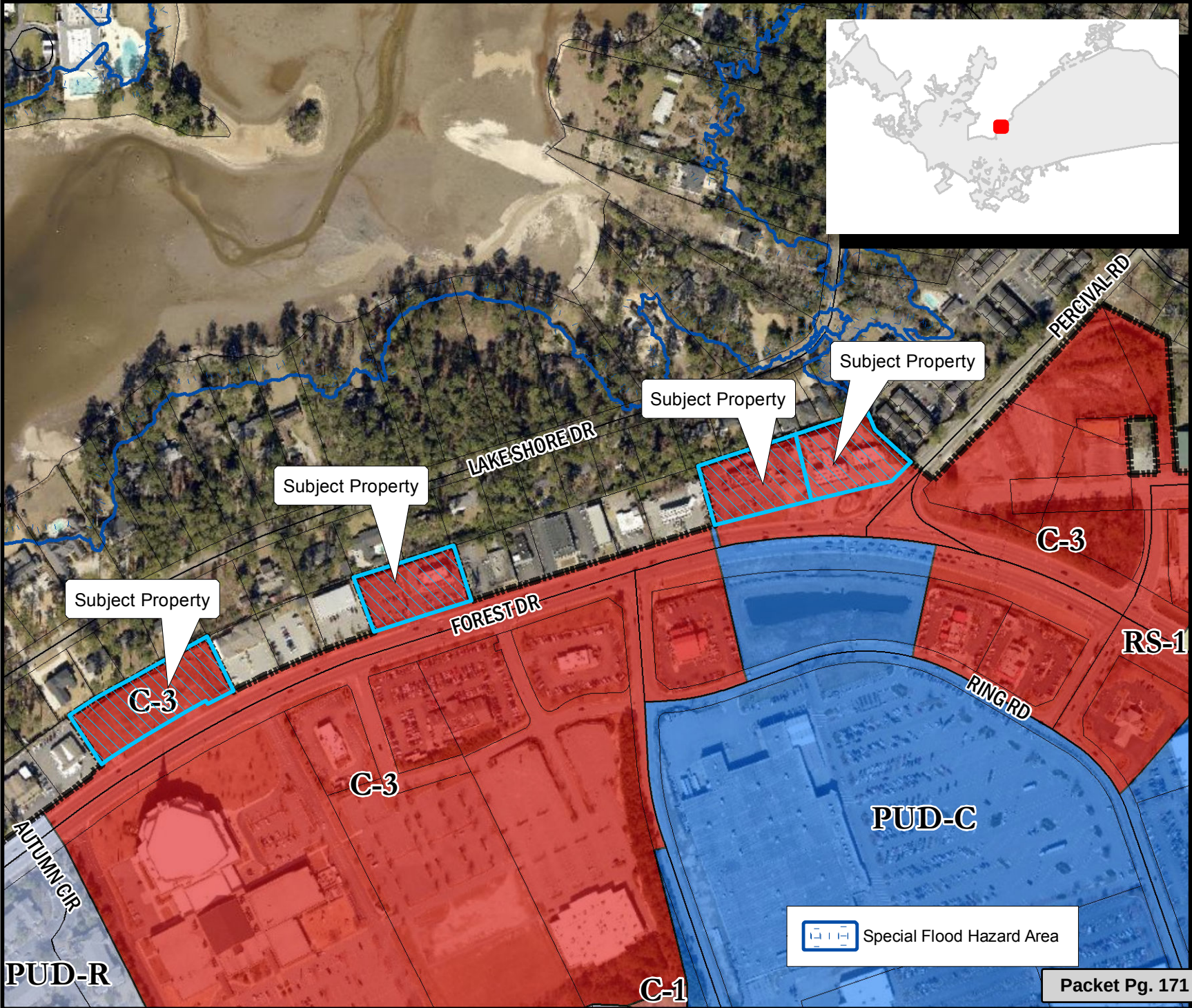
Shane Shaughnessy
December 8, 2016

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



20.a

5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 For
TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20; Existing Zoning: C-3



ORDINANCE NO.: 2017-011

*Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include
5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive;
Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20*

WHEREAS, the City of Columbia and community at large recognize the value of planning for future development and growth; and,

WHEREAS, City Council approved Ordinance No.: 2008-085 on October 1, 2008 adopting the City of Columbia Comprehensive Plan 2018 in accordance with the South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code); and,

WHEREAS, City Council approved Ordinance No.: 2015-014 on February 17, 2015 amending the City of Columbia Comprehensive Plan 2018 deleting the "Existing and Future Land Use Components of the Physical Area Development Element of The Columbia Plan: 2018" and replaced it with "Plan Columbia Land Use Plan Putting the Pieces Together", along with all the maps and policies contained therein; and,

WHEREAS, 5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20 were mistakenly not included within Plan Columbia Land Use Plan Putting the Pieces in Place adopted by City Council on February 17, 2015, and shall be assigned the designated future land use classification of Urban Edge Regional Activity Center (UEAC-2), and the Future Land Use Map shall be amended accordingly; and,

WHEREAS, the City of Columbia Planning Commission has provided input and recommendations in response to the public input and findings NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia this ___ day of _____, 2017, that 5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20 shall be incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015. This property shall be apportioned to City Council District 4, Census Tract 113.01, contains 4.38 acres, and shall be assigned a land use classification of Urban Edge Regional Activity Center (UEAC-2).

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesburg Road, TMS# 16407-07-06 and 16407-08-04

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-015 - Annexing and Incorporating 821 Pepper Street, 831 Pepper Street, 835 Pepper Street, 819 Leesburg Road and 821 Leesburg Road, Richland County TMS# 16407-07-06 and 16407-08-04 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Annex, assign land use classification of Industrial (IND) for TMS# 16407-07-06 and Community Activity Corridor (AC-2) for TMS# 16407-08-04, and assign zoning of M-1 for TMS# 16407-07-06 and C-3 for TMS# 16407-08-04. The property is currently classified as Neighborhood-Medium Density by Richland County for both parcels and zoned M-1 by Richland County for TMS# 16407-07-06 and LI by Richland County for TMS# 16407-08-04.

Applicant: RDS Associates, LLC

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

ATTACHMENTS:

- **#a:** ANNEXATION_Pepper Leesburg (PDF)
- **#b:** 2017-015 annex-incorporate 821 831 835 Pepper & 819 and 821 Leesburg (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY

**821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and
821 Leesburg Road, TMS# 16407-07-06 and 16407-08-04**

Council District: 4

Proposal: Annex, assign land use classification of Industrial (IND) for TMS# 16407-07-06 and Community Activity Corridor (AC-2) for TMS# 16407-08-04, and assign zoning of M-1 for TMS# 16407-07-06 and C-3 for TMS# 16407-08-04. The property is currently classified as Neighborhood-Medium Density by Richland County for both parcels and zoned M-1 by Richland County for TMS# 16407-07-06 and LI by Richland County for TMS# 16407-08-04.

Applicant: RDS Associates, LLC

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

PH, 1st Reading: 3/21/2017; PENDING

2nd Reading: 4/4/2017; PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 5.33 acres
Current Use: Vacant commercial buildings
Proposed Use: Automotive services
Reason for Annexation: Municipal Services
Urban Service Area: Donut Hole
Current County Land Use: Neighborhood – Medium Density
Proposed City Land Use: Industrial (IND) & Community Activity Corridor (AC-2)
Current County Zoning: Light Industrial District (M-1) & Light Industrial District (LI)
Proposed City Zoning: Light Industrial District (M-1) & General Commercial District (C-3)
Census Tract: 116.03

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property.

Police

We find that the proposed annexation will result in an increased number of calls for services and will cost the CPD **approximately \$1,520 annually** to provide service once the proposed development is completed based upon current calls for service upon properties containing similar uses.

Fire

The proposed annexation **will not result in additional costs or impact services** being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The property is proposed for a commercial use. Solid Waste services cost would be \$0.00 since this service is not provided to commercial/office uses.

Engineering

Because water and sewer lines currently exist in this area and service is already provided to the property, the Utilities and Engineering Division **will not incur any costs** associated with this annexation.

Water Customer Care

Annexation will result in an approximately **40% reduction** in water and sewer service rates for the customer.

Planning & Development Services

We recommend annexation of this property. The estimated annual City property tax revenue generated after annexation of this property will be approximately **\$1,265 prior to development**. Development of an automotive body shop and automotive dealership rental vehicle facility is proposed; an estimate of the revenue to the City from property tax **post-development is approximately \$5,250** annually.

*Estimated City Tax Revenue calculated as: (Tax Value*Tax Rate)*City Millage Rate (.0961)) - (Tax Value*Local Option Sales Tax Credit (.002347)).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject parcel is in a “Donut Hole” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Donut Holes are unincorporated areas that are completely surrounded by the City of Columbia and/or another municipality. These areas pose a number of challenges to the City that can be addressed through annexation. They can often cause inefficiencies in the delivery of services due to confusion about jurisdiction. Also, if the land is in a jurisdiction with a different approach to code enforcement, these areas can negatively impact the quality of life for adjacent City residents. Such inefficiencies and the costs to taxpayers are germane to City and County property both, which results in a greater impact to City residents since they pay City and County taxes.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that TMS# 16407-07-06 be designated Industrial (IND) and TMS# 16407-08-04 be designated Community Activity Corridor (AC-2) in The Columbia Plan 2018 Future Land Use Map.

Industrial (IND)

The City's industrial districts are located throughout the City and include a range of building types and uses dedicated to the processing, mining, manufacturing, warehousing, outdoor storage, and distribution of materials or goods. These areas are appropriate for uses that have heavy freight traffic, and which may generate noise, odors, or other impacts. These areas should be adequately large to accommodate the uses and provide buffers and sufficient street infrastructure to accommodate the needs of the businesses.

Primary Types:

- Small to Extra Large Format Flex

Secondary Types:

- Parking Structures and Lots
- Power Utilities
- Water and Wastewater Treatment

Tertiary Types:

- Small to Large Commercial (Entertainment, Retail/Services)
- Medium to Large Business/Employment

Community Activity Corridor (AC-2)

Community Activity Corridors are a linear extension of a Community Activity Center. They contain nearly identical building types and uses to a Community Activity Center; the primary difference is the configuration of the lots and the lack of an internal subdivision or street network. Uses are built on frontage lots along principal and minor arterial roadways. They serve surrounding neighborhoods within a 3-5 mile drive and typically consist of a variety of commercial and service uses.

Primary Types:

- Small and Medium Business/Employment (excl. Flex)
- Multi-family Small and Medium Mixed-use

Secondary Types:

- Multi-family Small and Medium

Tertiary Types:

- Civic/Institutional
- Large Format Business/Employment (excl. Flex)
- Single-family Attached
- Cemeteries & Mausoleums
- Parking Structures and Lots

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject parcel is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcels are currently zoned M-1 and LI by Richland County, and surrounding parcels within the City of Columbia are zoned are currently zoned Light Industrial District (M-1) and General Commercial District (C-3) to the East and West, Office and Institutional District (C-1) to the South, and Planned Unit Development- Residential District (PUD-R) to the North. Surrounding parcels in unincorporated Richland County are zoned Light Industrial District (M-1).

The proposed City of Columbia zoning district is Light Industrial District (M-1) for TMS# 16407-07-06 and General Commercial District (C-3) for TMS# 16407-08-04.

Light Industrial District (M-1)

The M-1 district is intended to accommodate wholesaling, distribution, storage, processing, light manufacturing and general commercial uses. Certain related structures and uses required to serve the needs of such uses are permitted outright or are permissible as special exceptions subject to restrictions and requirements intended to best fulfill the intent of this article.

General Commercial District (C-3)

The C-3 district is intended to accommodate a variety of general commercial and nonresidential uses characterized primarily by retail, office and service establishments and oriented primarily to major traffic arteries or extensive areas of predominantly commercial usage and characteristics. Certain related structures and uses are permitted outright or are permissible as special exceptions subject to restrictions and requirements intended to best fulfill the intent of this article. It is not the intent of this article to encourage the development of long, narrow strips of commercial development fronting on major arteries, often referred to as strip commercial areas. Such development is often incompatible with adjacent uses and may lead to the eventual formation of commercial slums, damage the traffic-carrying capacities of streets, increase congestion, lead to depreciation of property values in adjacent areas, encourage undue dispersion of commercial facilities to the inconvenience of the public, and create disproportionate costs in the provision of governmental services.

STAFF RECOMMENDATION

Staff recommends City Council annex the property, adopt an ordinance assigning land use classification of IND for TMS# 16407-07-06 and AC-2 for TMS# 16407-08-04, and assign zoning of M-1 for TMS# 16407-07-06 and C-3 for TMS# 16407-08-04 at the time of annexation.

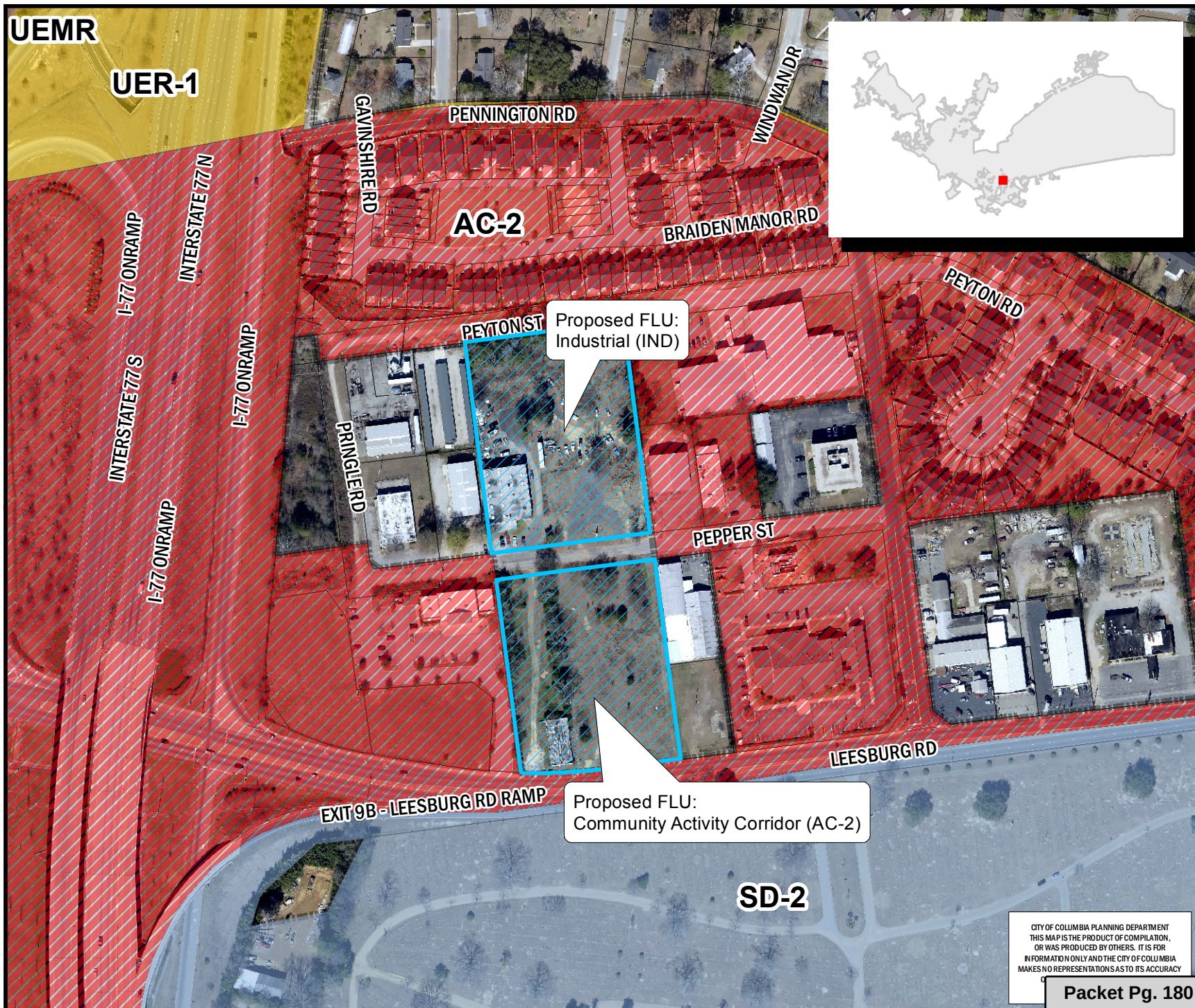


Future Land Use Map

Department of Planning & Development Services

821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesburg Road
TMS# 16407-07-06 and 16407-08-04;
Current Richland County FLU: Neighborhood (Medium Density)

21.a



Legend



- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports/Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Riverbanks Zoo and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson



0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:

This map was prepared by:

Shane Shaughnessy
December 9, 2016



We Are Columbia

CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED, OR
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 180

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

Department of Planning & Development Services

821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesb
TMS#: 16407-07-06 and 16407-08-04;
Existing Richland County Zoning: M-1 & LI; Proposed Zoning: M-1 & C-3

21.a

Legend

CITY LIMITS
 PARCELS

D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-LS
RG-2	PUD-LS-E
RG-3	PUD-LS-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	

0 50 100 200 Feet

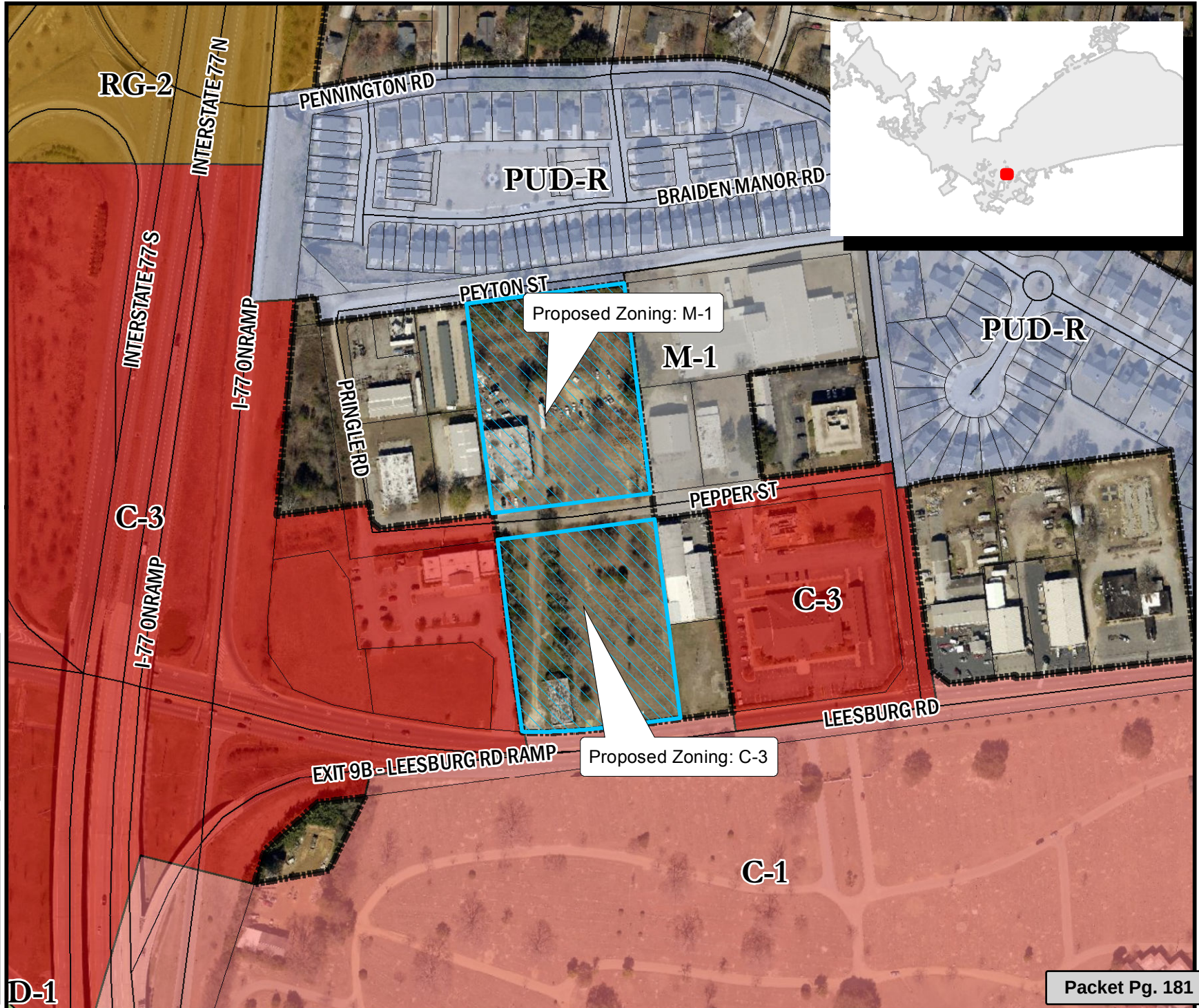
ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
December 9, 2016

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



ORDINANCE NO.: 2017-015

*Annexing and Incorporating 821 Pepper Street, 831 Pepper Street, 835 Pepper Street,
819 Leesburg Road and 821 Leesburg Road, Richland County TMS# 16407-07-06 and 16407-08-04
into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by
Ordinance No.: 2015-014 on February 17, 2015*

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted the City of Columbia Comprehensive Plan 2018 by Ordinance No.: 2008-085 on October 1, 2008, and amended from time to time, in accordance with South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code) and heard public comments on this amendment; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ___ day of _____, 2017, that the property described herein is hereby annexed to, incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015, and becomes a part of the City of Columbia effective immediately. This property shall be zoned M-1 for TMS #16407-07-06 and C-3 for TMS #16407-08-04, apportioned to City Council District 4, Census Tract 116.03, contains 5.33 acres, and shall be assigned a land use classification of Industrial (IND) for TMS# 16407-07-06 and Community Activity Corridor (AC-2) for TMS# 16407-08-04.

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 16407-07-06 and 16407-08-04

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry _____

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2017-015

All those certain pieces, parcels or lots of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina being shown and delineated as Parcel A of Block A containing Lots 5 and 18 and Parcel B of Block A containing lots 5, 7, 16 and 17 as shown on a plat prepared for RDS Associates, LLC by Baxter Land Surveying Co., Inc. dated March 10, 2016 and recorded on April 7, 2016 in the Office of the Register of Deeds for Richland County in Record Book 2101 at Page 3838. Said parcels having such boundaries and measurements as are shown thereon.

ALSO:

All those certain pieces, parcels or lots of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina being shown and delineated as Parcel A of Block B containing Lot 5 and Parcel B of Block B containing lots 6, 7, 16, 17 and 18 as shown on a plat prepared for RDS Associates, LLC by Baxter Land Surveying Co., Inc. dated March 11, 2016 and recorded on May 18, 2016 in the Office of the Register of Deeds for Richland County in Record Book 2113 at Page 893. Said parcels having such boundaries and measurements as are shown thereon.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: January 3, 2017

RE: **Property Address:** 821 Pepper Street, 831 Pepper Street, 835 Pepper Street, 819 Leesburg Road, 821 Leesburg Road
Richland County TMS#: 16407-07-06, 16407-08-04
Owner(s): RDS Associates, LLC
Current Use: Vacant commercial buildings
Proposed Use: Automotive services
Current County Land Use: Neighborhood (Medium Density)
Proposed City Land Use: Industrial (IND), Community Activity Corridor (AC-2)
Current County Zoning: M-1 (Light Industrial District, LI (Light Industrial District)
Proposed City Zoning: M-1 (Light Industrial District), C-3 (General Commercial District)
Reason for Annexation: Municipal Services/Donut Hole
City Council District: 4
Census Tract: 116.03

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **January 9, 2016** Planning Commission's agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl

Attachments

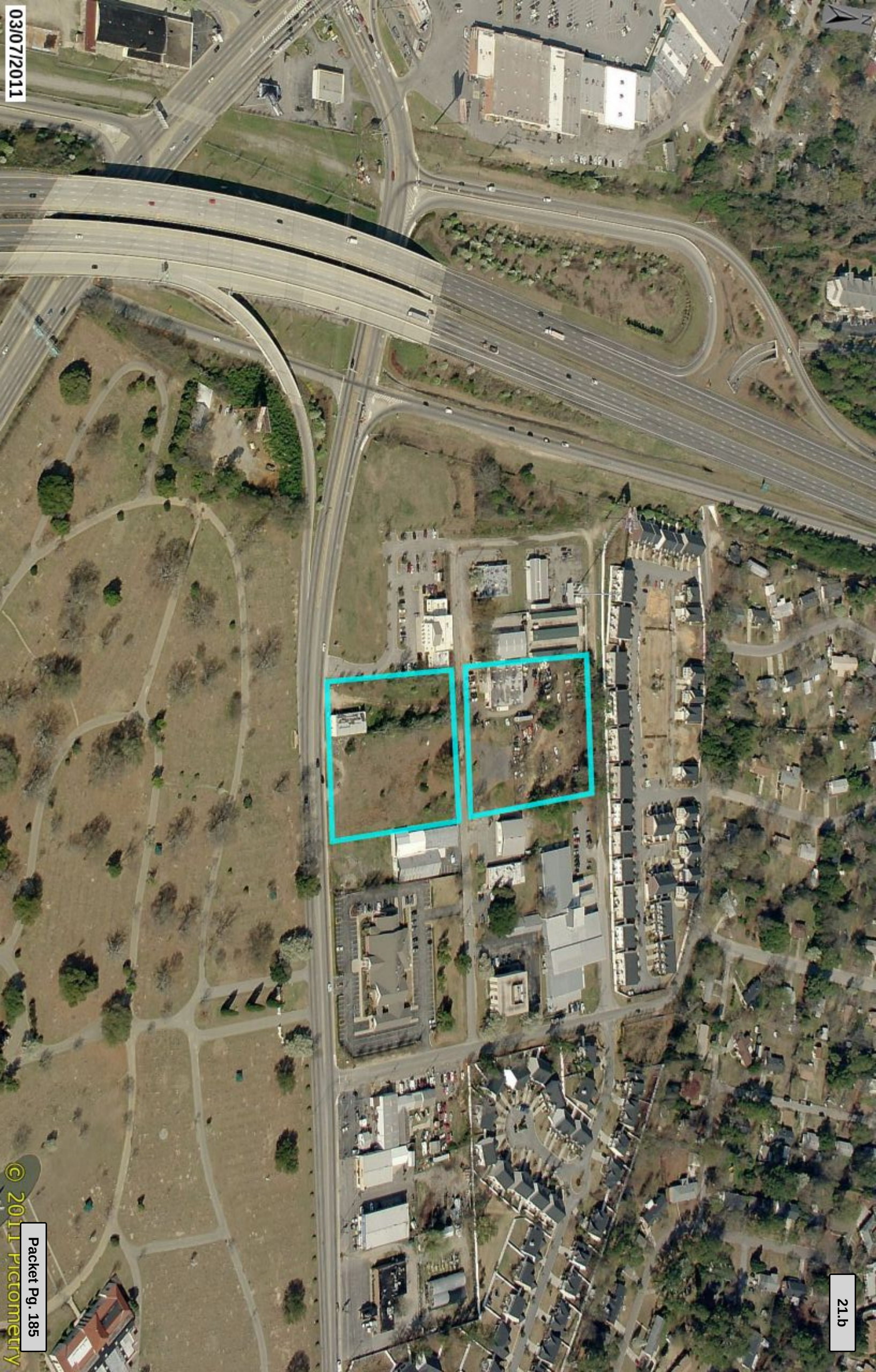
cc: S. Allison Baker, Sr. Assistant City Manager
 William Holbrook, Police Chief
 Teresa Knox, City Attorney
 Dana Higgins, City Engineer
 Krista Hampton, Planning & Development Services
 Gloria Saeed, Community Development Director
 Roger Myers, Business License Administrator
 Angela Adams, Water Customer Service
 Jerry Thompson, Building Official
 Susan Leitner, Engineering
 Denny Daniels, Engineering
 Carolyn Wilson, Police Planning & Research
 Jan Alonso, Finance Director

Missy Gentry, Assistant City Manager
 Aubrey Jenkins, Fire Chief
 Joseph Jaco, Utilities and Engineering
 Robert Anderson, Public Works Director
 Jeff Palen, Assistant City Manager/CFO
 George Adams, Fire Marshal
 Brian Cook, Zoning Administrator
 Kimberly Gathers, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 John Fellows, Planning Administrator
 Zach Kay, Dev. Center Administrator
 Alfreda Tindall, Richland Co. 911 Addressing Coordinator

Planning Commission Zoning Recommendation: M-1 / C-3 (Zoning classification) by 9-0 on 01/09/2017 (mm/dd/yyyy).

Planning Commission Land Use Recommendation: IND / AC-2 (Land Use classification) by 9-0 on 01/09/2017 (mm/dd/yyyy).

(Signature of Annexation Coordinator)

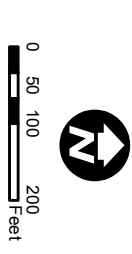


Future Land Use Map

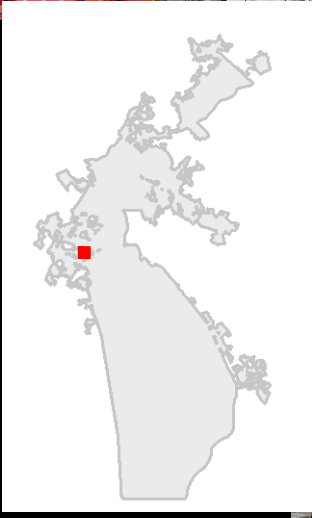
Department of Planning & Development Services

Legend
CITY LIMITS
PARCELS

- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- NC-1 - Neighborhood Activity Corridor
- NC-2 - Community Activity Corridor
- NC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SP-1 - Sports/Amusement District
- SP-2 - Civic/Institutional District
- SP-3 - Central Business District
- SP-4 - Riverbanks Zoo and Garden
- SP-5 - Universities/Colleges
- SP-6 - Fort Jackson



ORIGINAL PREPARATION/DATE:
This map was prepared by:
Shane Shaughnessy
December 9, 2016



Zoning Map

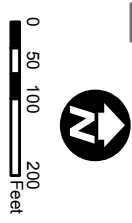
821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesburg Road
 TMS#: 16407-07-06 and 16407-08-04;
 Existing Richland County Zoning: M-1 & LI; Proposed Zoning: M-1 & C-3

Department of Planning & Development Services

Legend

CITY LIMITS
 PARCELS

- | | |
|-------|-------------|
| D-1 | C-1 |
| RS-1 | C-2 |
| RS-1A | C-3 |
| RS-1B | C-3A |
| RS-2 | C-4 |
| RS-3 | C-5 |
| RD | M-1 |
| RD-2 | M-2 |
| RG-1 | PUD-C |
| RG-1A | PUD-L |
| RG-2 | PUD-L-S-E |
| RG-3 | PUD-L-S-R |
| UD | PUD-R |
| MX-1 | OUT OF CITY |
| MX-2 | |

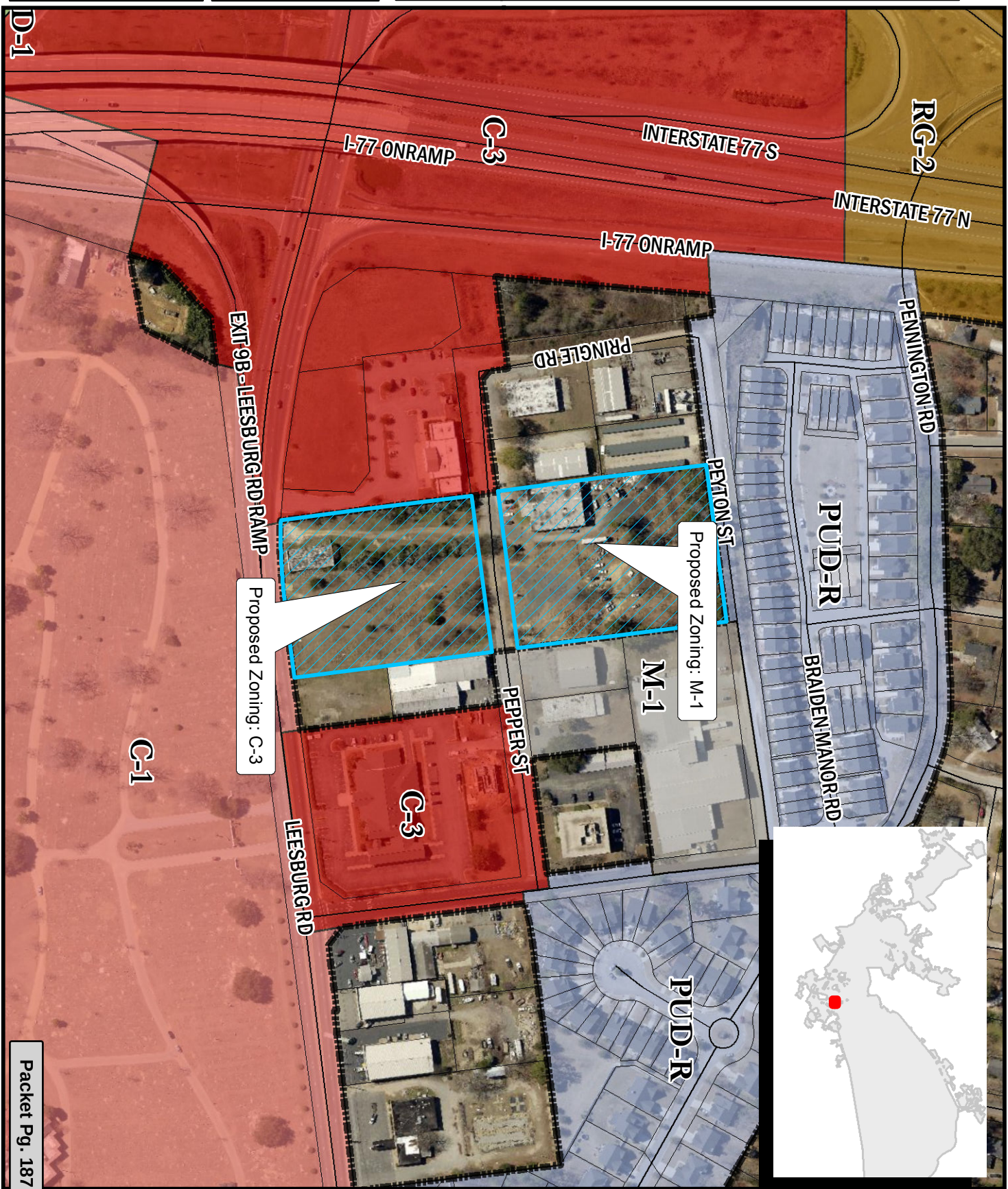


ORIGINAL PREPARATION/DATE:
 This map was prepared by:
 Shane Shaughnessy
 December 9, 2016

DISCLAIMER:
 The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All those certain pieces, parcels or tracts of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina being shown and delineated as Parcel A of Block A containing Lots 5 and 18 and Parcel B of Block A containing lots 6, 7, 16, and 17 as shown on a plat prepared for RDS Associates, LLC by Baxter Land Surveying Co., Inc. dated March 10, 2016 and recorded on April 7, 2016 in the Office of the Register of Deeds for Richland County in Record Book 2101 at Page 3838. Said parcels having such boundaries and measurements as shown thereon.

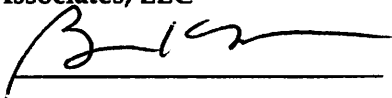
ALSO: All those certain pieces, parcels or tracts of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina being shown and delineated as Parcel A of Block B containing Lot 5 and Parcel B of Block B containing lots 6, 7, 16, 17, and 18 as shown on a plat prepared for RDS Associates, LLC by Baxter Land Surveying Co., Inc. dated March 11, 2016 and recorded on May 18, 2016 in the Office of the Register of Deeds for Richland County in Record Book 2113 at Page 893. Said parcels having such boundaries and measurements as shown thereon.

Richland County TMS: 16407-07-06
 16407-08-04

Property Addresses: 821 Pepper Street, 831 Pepper Street, 835 Pepper Street
 819 Leesburg Road, 821 Leesburg Road

RDS Associates, LLC

BY:

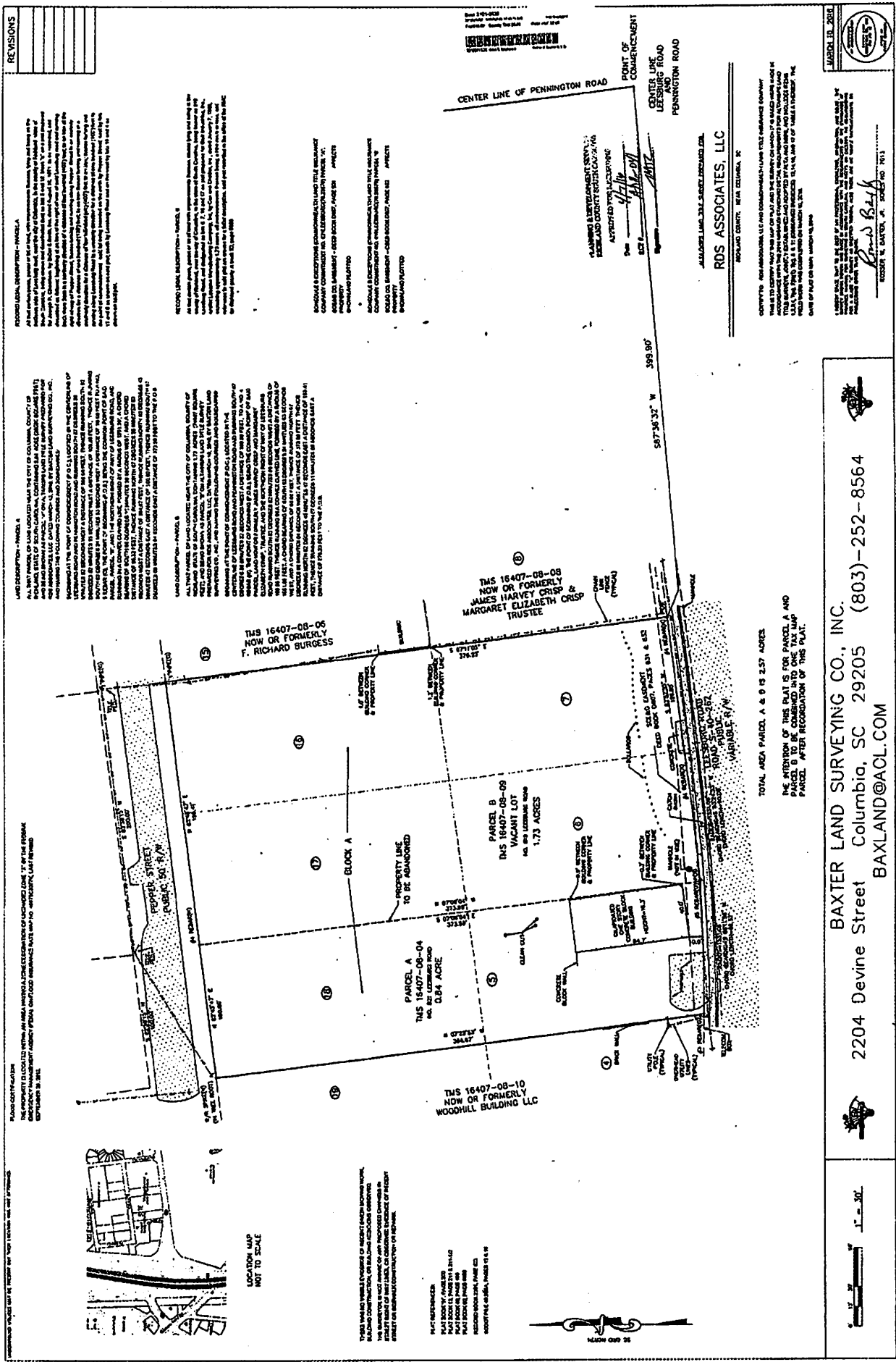


Date: 12/6/16

Brian K. Smith
 (Print or Type Name)

Its: President
 (Print or Type Title)







We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 24.138 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, TMS# 09409-01-03

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-019 - Annexing and Incorporating 24.7 38 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, Richland County TMS# 09409-01-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District:1

Proposal:Request to annex, assign land use classification of Industrial (IND) and assign zoning of Light Industrial District, -Flood Protective Area (M-1, -FP). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as CC-3 by Richland County.

Applicant:Columbia United FC DBA: South Carolina United FC

Staff Recommendation:Approval

PC Recommendation:Approval, 02/06/2017 (9-0)

ATTACHMENTS:

- **#a:** ANNEX N of SunbeltBlvd aka 115 Sunbelt (PDF)

- #b: 2017-019 annex-incorporate 24.138 ac 115 Sunbelt Blvd (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY 24.138 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, TMS# 09409-01-03

Council District:	1
Proposal:	Request to annex, assign land use classification of Industrial (IND) and assign zoning of Light Industrial District, -Flood Protective Area (M-1, -FP). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as CC-3 by Richland County.
Applicant:	Columbia United FC DBA: South Carolina United FC
Staff Recommendation:	Approval
PC Recommendation:	Approval, 02/06/2017 (9-0)
PH, 1 st Reading:	03/21/17; PENDING
2 nd Reading:	04/04/17; PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 24.138 acres

Current Use: Vacant

Proposed Use: Membership sports and recreation

Reason for Annexation: Municipal Services

Urban Service Area: Secondary

Current Land Use Classification: Neighborhood (Medium Density)

Proposed Land Use Classification: Industrial (IND)

Current Richland County Zoning: Crane Creek Neighborhood District- Activity Center Mixed Use (CC-3)

Proposed Zoning: Light Industrial District, -Flood Protective Area (M-1, -FP)

Census Tract: 107.01

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property.

Police

We find that the proposed annexation will result in an increased number of calls for services and will cost the CPD approximately **\$530** annually to provide service once the development is completed based upon current calls for service to other properties with similar uses.

Fire

The proposed annexation **will not result in additional costs or impact services** being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The property is currently vacant and a private active recreation complex is proposed. Solid Waste services cost would be \$0.00 since this service is not provided to this type of use.

Engineering

Because sewer service is available and water service is under construction, the Utilities and Engineering Division **will not incur any costs** associated with this annexation.

Water Customer Care

Annexation will result in an approximately **40% reduction** in water and sewer service rates for the customer.

Planning & Development Services

We recommend annexation of this property. The estimated annual City property tax revenue after annexation of this property will be approximately **\$0** as the property is tax exempt. The property provides connectivity to revenue generating properties.

*Estimated City Tax Revenue calculated as: (Tax Value*Tax Rate)*City Millage Rate (.0961)) - (Tax Value*Local Option Sales Tax Credit (.002347)).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject parcel is in a "Secondary Area" as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the City limits and "islands" of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services and/or the condition of existing infrastructure may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed

analysis will be needed to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject parcel be designated Industrial (IND) in The Columbia Plan 2018 Future Land Use Map.

The City’s industrial districts are located throughout the City and include a range of building types and uses dedicated to the processing, mining, manufacturing, warehousing, outdoor storage and distribution of materials or goods. These areas are appropriate for uses that have heavy freight traffic, and which may generate noise, odors, or other impacts. These areas should be adequately large to accommodate the uses and provide buffers and sufficient street infrastructure to accommodate the needs of the businesses.

Primary Types:

- Small to Extra Large Format Flex

Secondary Types:

- Parking Structures and Lots
- Power Utilities
- Water and Wastewater Treatment

Tertiary Types:

- Small to Large Commercial (Entertainment, retail/services)
- Medium to Large Business/Employment

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject parcel is located in the *Crane Creek Master Plan* area; the *Crane Creek Master Plan* was adopted by Richland County Council January 19, 2010. The Plan proposes a Light Industrial land use for the subject property, and the property is not located within an identified catalyst project area. The Plan as a whole recommends walkability improvements, inclusive of streetscaping, however streetscaping plans were not identified for Sunbelt Boulevard. A proposed trail is shown Northwest of the property along Crane Creek.

The subject parcel is also located within the *Walkable 29203 Plan* study area; the draft *Walkable 29203 Plan* is scheduled for Planning Commission review at the February 6, 2017 regular meeting, and will be forwarded to City Council for adoption once Planning Commission review has been completed. The *Walkable 29203 Plan* does not make specific Pedestrian Network Recommendations for the subject property; however the property to the Northwest (along the power lines) is identified as a possible greenway location, similar to the recommendations of the *Crane Creek Master Plan*.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned Crane Creek Neighborhood District- Activity Center Mixed Use (CC-3) by Richland County, and surrounding parcels within the City of Columbia are zoned are currently zoned Light Industrial District (M-1) and –Flood Protective Area (-FP) to the East and North. Surrounding parcels in unincorporated Richland County are zoned GC to the West and M-1 to the South.

The proposed City of Columbia zoning district is Light Industrial District, -Flood Protective Area (M-1, -FP).

Light Industrial District (M-1)

The M-1 district is intended to accommodate wholesaling, distribution, storage, processing, light manufacturing and general commercial uses. Certain related structures and uses required to serve the needs of such uses are permitted

outright or are permissible as special exceptions subject to restrictions and requirements intended to best fulfill the intent of this article.

-Flood Protective Area (-FP)

Certain areas within the city are subject to periodic inundation by floodwater, which results or may reasonably be foreseen to result in loss of life and property, health and safety hazards, disruption of commerce and governmental services and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety and general welfare. These hazards are caused or extended in part by the occupancy of flood hazard areas by uses which increase flood damage upon other lands or uses which are vulnerable to floods because they are inadequately elevated or not otherwise protected from flood damages. It is, therefore, the intent of this article to lessen such hazards or losses by restricting or prohibiting uses which are dangerous to health, safety or property in times of flood or which cause excessive increases in flood heights or velocities; by requiring that uses vulnerable to floods be protected against flood hazards at the time of initial construction; and by controlling filling, grading, mineral extraction, placing of obstructions within flood channels and other activities, uses or characteristics of use which may increase flood damage.

STAFF RECOMMENDATION

Staff recommends City Council annex the property, adopt an ordinance assigning Industrial (IND) land use classification, and assign zoning of Light Industrial District, -Flood Protective Area (M-1, -FP) at the time of annexation.

Future Land Use Map

24.138 acres, N of Sunbelt Blvd aka 115 Sunbelt Blvd; TMS# 09409-01-03;
Current Richland County FLU: Neighborhood-Medium Density; Proposed FLU: Industrial (IND)

22.a

Department of Planning &
Development Services

Legend

-  CITY LIMITS
-  PARCELS
-  UCMR-1 - Urban Core Mixed Residential-1
-  UCMR-2 - Urban Core Mixed Residential-2
-  UEMR - Urban Edge Mixed Residential
-  UEMF - Urban Edge Multi-Family
-  UCR-1 - Urban Core Residential Small Lot
-  UCR-2 - Urban Core Residential Large Lot
-  UER-1 - Urban Edge Residential Small Lot
-  UER-2 - Urban Edge Residential Large Lot
-  UCAC-1 - Urban Core Neighborhood Activity Center
-  UCAC-2 - Urban Core Community Activity Center
-  UEAC-1 Urban Edge Community Activity Center
-  UCAC-3 Urban Core Regional Activity Center
-  UEAC-2 - Urban Edge Regional Activity Center
-  AC-1 - Neighborhood Activity Corridor
-  AC-2 - Community Activity Corridor
-  AC-3 - Regional Activity Corridor
-  EC - Employment Campus
-  IND - Industrial
-  TU - Transportation & Utilities
-  SD-1 - Sports/Amusement District
-  SD-2 - Civic/Institutional Districts
-  SD-3 - Central Business District
-  SD-4 - Riverbanks Zoo and Garden
-  SD-5 - Universities/Colleges
-  SD-6 - Fort Jackson



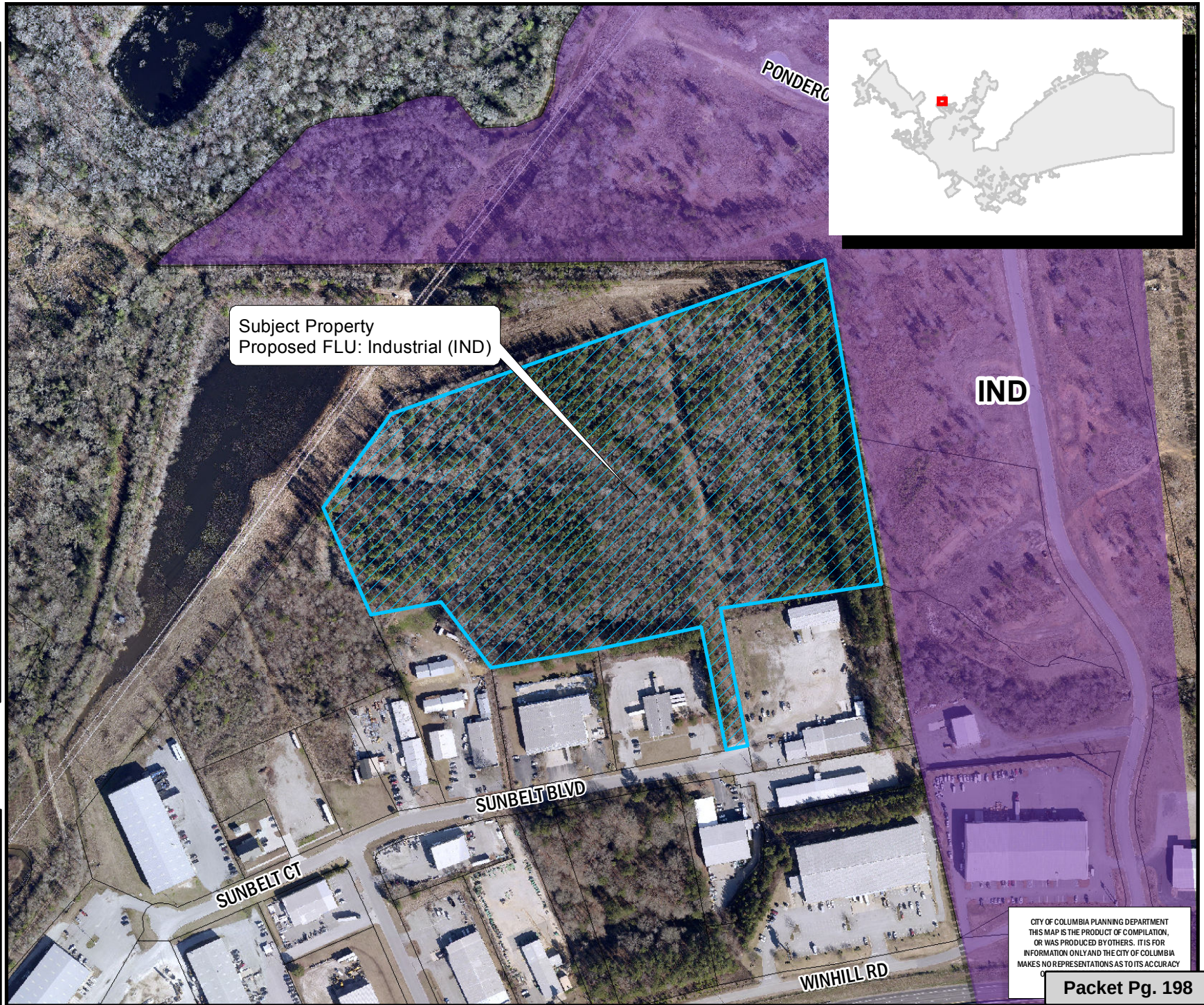
0 70 140 280
Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Andrew Livengood
January 3, 2017



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 198

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

24.138 acres, N of Sunbelt Blvd aka 115 Sunbelt Blvd; TMS# 09409-01-03;
Existing Richland County Zoning: M-1; Proposed Zoning: M-1, -FP

Department of Planning &
Development Services

Legend

CITY LIMITS

PARCELS

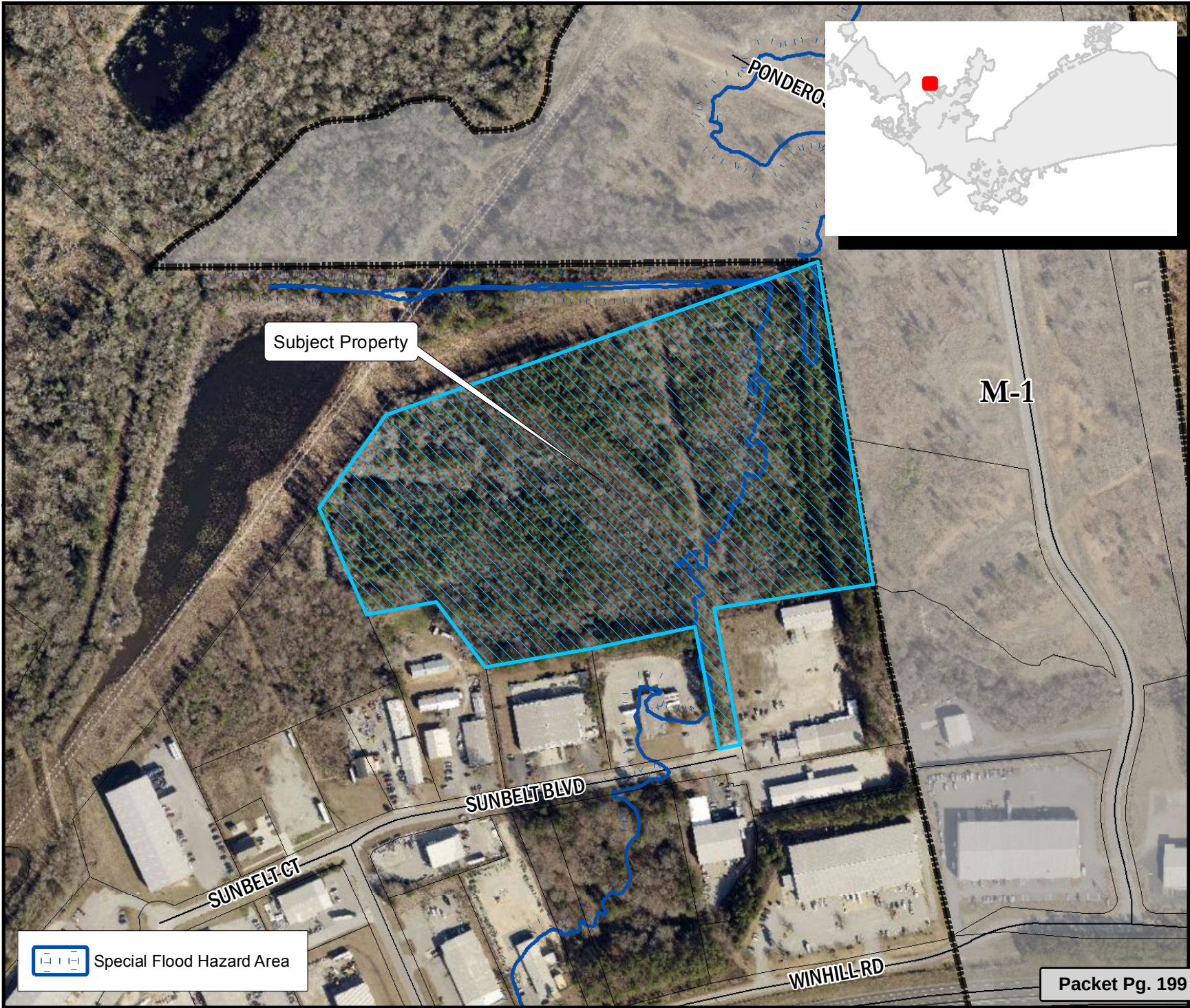
D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-LS
RG-2	PUD-LS-E
RG-3	PUD-LS-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	

0 70 140 280 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
December 9, 2017

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



ORDINANCE NO.: 2017-019

Annexing and Incorporating 24.138 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, Richland County TMS# 09409-01-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted the City of Columbia Comprehensive Plan 2018 by Ordinance No.: 2008-085 on October 1, 2008, and amended from time to time, in accordance with South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code) and heard public comments on this amendment; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that the property described herein is hereby annexed to, incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015, and becomes a part of the City of Columbia effective immediately. This property shall be zoned Light Industrial District, -Flood Protective Area (M-1, -FP), apportioned to City Council District 1, Census Tract 107.01, contains 24.138 acres, and shall be assigned a land use classification of Industrial (IND).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 09409-01-03

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

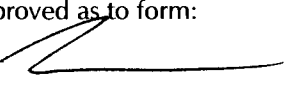
Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:


City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2017-019

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, consisting of approximately 24.138 acres, as shown as "TM# R09409-01-03" on a general property survey prepared for Columbia United FC by Dennis G. Johns, PLS, dated July 2, 2012 and recorded in the Office of the Register of Deeds for Richland County in Plat Book 1847, at Page 1448 (the "Plat"); said Plat being incorporated herein by reference.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: January 3, 2017

RE: **Property Address:** 24.138 acres N of Sunbelt Boulevard, also known as 115 Sunbelt Boulevard
Richland County TMS#: 09409-01-03
Owner(s): Columbia United FC
Current Use: Vacant land
Proposed Use: Membership sports and recreation
Current County Land Use: Neighborhood (Medium Density)
Proposed City Land Use: Industrial (IND)
Current County Zoning: CC-3 (Crane Creek Neighborhood District – Activity Center Mixed Use)
Proposed City Zoning: M-1 (Light Industrial District), -FP (Flood Protective Overlay)
Reason for Annexation: Municipal Services/Secondary Area
City Council District: 1
Census Tract: 107.01

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **February 6, 2016** Planning Commission's agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

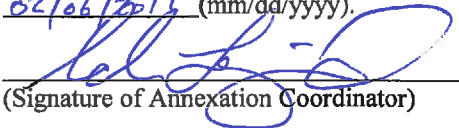
/atl
 Attachments

cc: S. Allison Baker, Sr. Assistant City Manager
 William Holbrook, Police Chief
 Teresa Knox, City Attorney
 Dana Higgins, City Engineer
 Krista Hampton, Planning & Development Services
 Gloria Saaed, Community Development Director
 Roger Myers, Business License Administrator
 Angela Adams, Water Customer Service
 Jerry Thompson, Building Official
 Susan Leitner, Engineering
 Denny Daniels, Engineering
 Carolyn Wilson, Police Planning & Research
 Jan Alonso, Finance Director

Missy Gentry, Assistant City Manager
 Aubrey Jenkins, Fire Chief
 Joseph Jaco, Utilities and Engineering
 Robert Anderson, Public Works Director
 Jeff Palen, Assistant City Manager/CFO
 George Adams, Fire Marshal
 Brian Cook, Zoning Administrator
 Kimberly Gathers, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 John Fellows, Planning Administrator
 Zach Kay, Dev. Center Administrator
 Alfreda Tindall, Richland Co. 911 Addressing Coordinator

Planning Commission Zoning Recommendation: M-1, -FP (Zoning classification) by 9-0 on 02/06/2017 (mm/dd/yyyy).

Planning Commission Land Use Recommendation: IND (Land Use classification) by 9-0 on 02/06/2017 (mm/dd/yyyy).


 (Signature of Annexation Coordinator)



Future Land Use Map

24.138 acres, N of Sunbelt Blvd aka 115 Sunbelt Blvd; TMS# 09409-01-03;
Current Richland County FLU: Neighborhood-Medium Density; Proposed FLU: Industrial (IND)

Department of Planning & Development Services

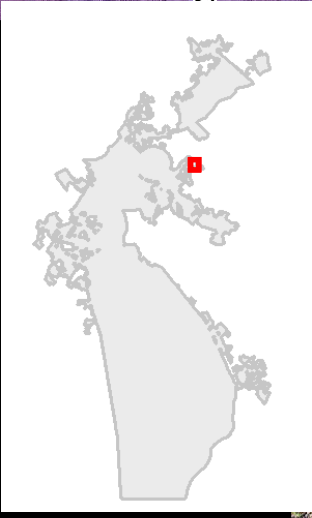
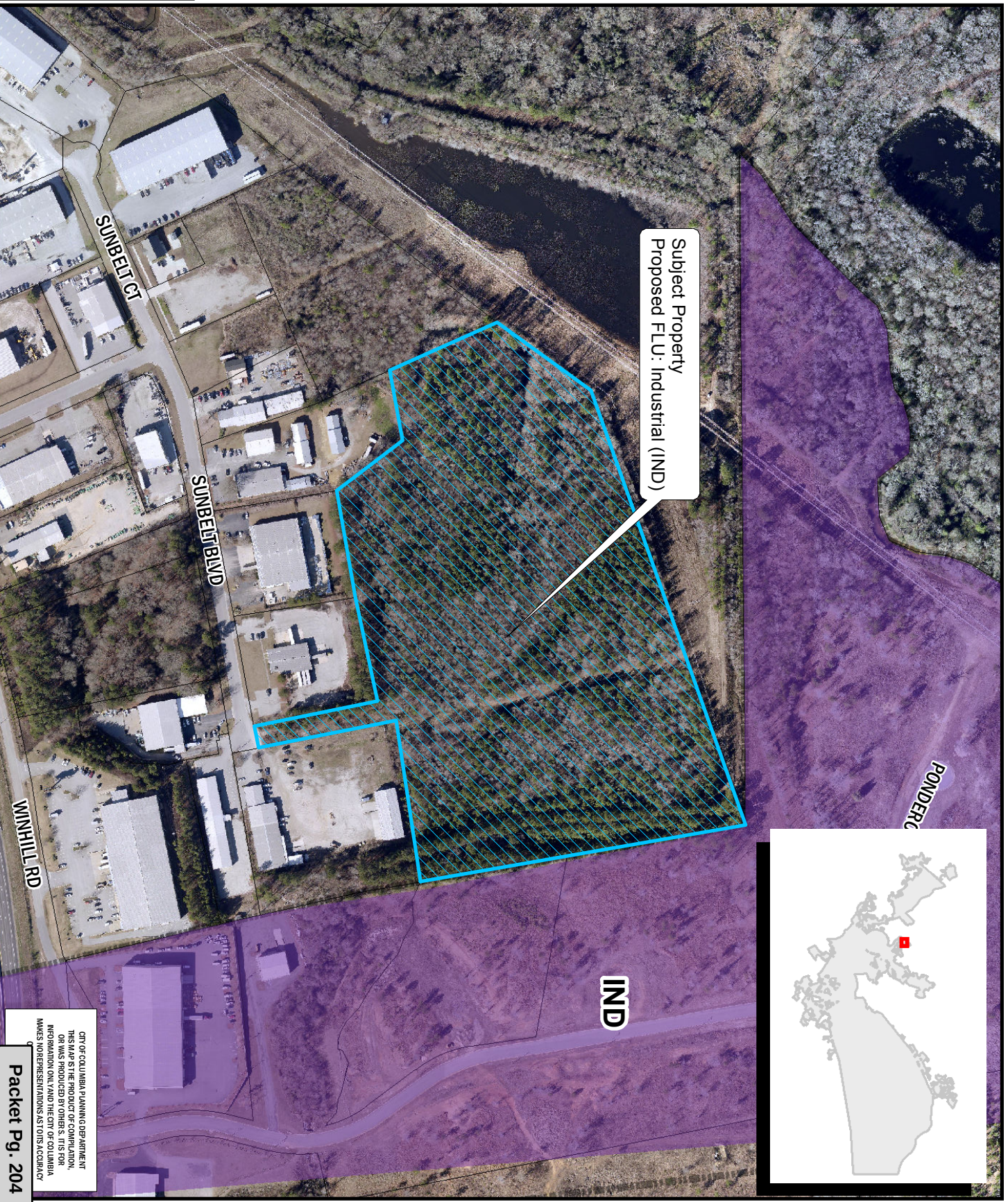
Legend
CITY LIMITS
PARCELS

- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Medium Density
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCDC-1 - Urban Core Neighborhood Activity Center
- UCDC-2 - Urban Core Community Activity Center
- UEDC-1 - Urban Edge Community Activity Center
- UEDC-2 - Urban Edge Regional Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- NC-1 - Neighborhood Activity Corridor
- NC-2 - Community Activity Corridor
- NC-3 - Regional Activity Corridor
- EC - Employment Campus
- ND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports, Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Residential Zoned and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson



0 70 140 280 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:
Andrew Livengood
January 3, 2017



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PROPERTY OF THE CITY OF COLUMBIA.
REPRODUCTION OR TRANSMISSION OF THIS MAP WITHOUT
THE WRITTEN PERMISSION OF THE CITY OF COLUMBIA
PLANNING DEPARTMENT IS PROHIBITED.

Zoning Map

24.138 acres, N of Sunbelt Blvd aka 115 Sunbelt Blvd; TMS# 09409-01-03;
Existing Richland County Zoning: M-1; Proposed Zoning: M-1, -FP

Department of Planning &
Development Services

Legend



D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-L
RG-2	PUD-L-E
RG-3	PUD-L-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	

0 70 140 280
Feet



ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaugnessy
December 9, 2017

DISCLAIMER:

The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



Special Flood Hazard Area

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel or tract of land, lying and being situate in Richland County, South Carolina, consisting of approximately 24.138 acres, as shown as "TM# R09409-01-03" on a general property survey prepared for Columbia United FC by Dennis G. Johns, PLS, dated July 2, 2012 and recorded in the Office of the Register of Deeds for Richland County in Plat Book 1847, at Page 1448 (the "Plat"); said Plat being incorporated herein by reference.

Richland County TMS: 09409-01-03

Property Addresses: N of Sunbelt Boulevard

Columbia United FC

BY:


RON TRYON
 (Print or Type Name)

Date:

12/29/16

Its:

C.E.O.

(Print or Type Title)





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Zoning Text Amendment - Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity, and sorority houses

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-002 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III Zoning, Division 10, Off-Street Parking and Loading Facilities, Sec. 17-345 Reduction of parking requirements for certain uses to add (h) College or university public dormitories

Proposal: Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity and sorority houses.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 8, Amend §17-258 (Table of Permitted Uses)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

ATTACHMENTS:

- **#a:** TA-Use Table-Public_Dormitory (PDF)

- #b: 2017-002 amend Sec 17-345 Reduction of parking requirements for certain uses add (h) College and university public dormitories (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

Zoning Text Amendment Case Summary

Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity, and sorority houses.

Proposal:	Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity, and sorority houses.
Applicant:	K. Brian Cook, Zoning Administrator, City of Columbia
Pertinent Section:	Chapter 17, Article III, Division 8, Amend §17-258 (Table of Permitted Uses)
Staff Recommendation:	Approval
PC Recommendation:	Approval, 12/05/2016 (8-0)
PH, 1st reading:	Deferral, 01/10/2017

DETAIL

The text amendment would reduce the required parking for public dormitories from 1 space per bedroom to .5, and fraternity/sorority houses from 1 space per bedroom to .75. This amendment is being considered in conjunction with another pending amendment that will foster opportunities for off-site parking and utilization of a transit system.

The intent is to minimize centralized traffic congestion, limit additional surface/garage parking in the core campus, and to encourage and promote alternative modes of transportation and livability. The general uses/buildings found within a campus setting are required to provide parking based on seats in an assembly hall, classroom, and/or building square footage – that would remain unchanged.

STAFF RECOMMENDATION

Staff recommends to City Council to approve the request to amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity, and sorority houses.

LEGEND:

x = Permitted use in the district; **e** = Special exception by board of zoning appeals **a** = Permitted accessory use;
a/e = Permitted as an accessory use or as a principal use by special exception; **nr** = No requirements;
"c" = Permitted in the indicated district, provided the owner and/or tenant complies with the associated conditions set forth in this article;
"o" = Permitted in the indicated district as office only.
"a/c" = Permitted in the indicated district as an accessory use but is also permitted as a primary use provided the owner and/or tenant complies with the associated conditions set forth in this article

Principal Uses	Zoning Districts																			Off-Street Parking Requirements
	D-1	RS-1 RS-1A RS-1B RS-2 RS-3	R-D RD-2	RG-1	RG-1A	RG-2	RG-3	C-1	C-2	C-3	C-3A	C-4	C-5	C-6	M-1	M-2	UTD	MX-1	MX-2	
Dormitories, Public								e		e		X	X					e	X	.5 per bedroom
Fraternity and sorority houses				e	e	e		e		e		e	e					e	e	.75 per bedroom
Dormitories, Private (17-321)							c			c/e		c/e	c/e		c	c			c/e	See section 17-321
89 Miscellaneous services								X	X	X	X	X	X	X	X		X	X	X	3 for each 1,000 square feet of gross floor area
DIVISION J. PUBLIC ADMINISTRATION																				
91 Executive, legislative and general government except finance																				
911 Executive offices								X	X	X	X	X	X	X				X	X	3 for each 1,000 square feet of gross floor area
912 Legislative bodies								X	X	X	X	X	X					X	X	
919 General government not elsewhere classified								X	X	X	X	X	X	X				X	X	
92 Justice, public order and safety																				
921 Courts								X		X	X	X	X		X			X	X	3 for each 1,000 square feet of gross floor area
922 Public order and safety																				
9223 Correctional institutions										e					e	e				1 for each 6 inmates
9224 Police and fire protection	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	1 for each employee on shift
93 Public finance, taxation and monetary policy								X	X	X	X	X	X	X				X	X	3 for each 1,000 square feet of gross floor area
94 Administration of human resources programs								X	X	X	X	X	X	X				X	X	
95 Administration of environmental quality and housing programs								X	X	X	X	X	X	X				X	X	
96 Administration of economic programs								X	X	X	X	X	X	X					X	

ORDINANCE NO.: 2017-002

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III Zoning, Division 10, Off-Street Parking and Loading Facilities, Sec. 17-345 Reduction of parking requirements for certain uses to add (h) College or university public dormitories

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III Zoning, Division 10, Off-Street Parking and Loading Facilities, Sec. 17-345 Reduction of parking requirements for certain uses is amended to add (h) College or university public dormitories, to read as follows:

Sec. 17-345. Reduction of parking requirements for certain uses.

- (a) *Reduction for existing conditions.* Where a property does not have the area available to provide off-street parking spaces because of existing conditions that were lawful at the time of establishment (e.g. an existing building covers the entire parcel), those nonresidential uses listed upon Table 1 of section 17-258 with an off-street parking requirement equivalent to three parking spaces for each 1,000 square feet of gross floor area or less or those retail trade uses listed upon Table 1 of section 17-258 within or under SIC category number 53 General merchandise stores, 54 Food stores, 56 Apparel and accessory stores, 57 Furniture, and 59 Miscellaneous retail shall only be required to provide as many off-street parking spaces as may physically fit upon the property.
- (b) *Remote parking.* Where the off-street parking spaces required by this section cannot be reasonably provided on the same lot on which the principal nonresidential use would be located:
 - (1) Such space may be provided on any land within 600 feet of the principal use provided that the owner or authorized agent for the land upon which such remote parking is located shall restrict the use of such parking area for parking only in connection with the use or structure for which such remote parking is provided. Such restriction shall be recorded by a declaration of restrictions filed with the Office of the Register of Deeds for Richland County or Lexington County, which may be released only by the written consent of city council. Remote parking for nonresidential uses shall not be established within any residential district except in accordance with the provisions of section 17-344(a)(3).
 - (2) Such space may be leased subject to the approval of a special exception by the board of zoning appeals and subject to the following conditions:
 - a. Notices required of section 17-112 shall include both the location of the prospective use and the property containing the leased parking spaces;
 - b. At the time of application for special exception, each prospective user shall provide a copy of an unexecuted lease for a number of off-street parking spaces at a rate specified upon Table 1 of section 17-258, and the number of parking spaces required will be rounded to the nearest whole number;
 - c. The lease must specify that the parking spaces are for the exclusive use of the prospective user, including the user's customers and employees, unless the parking spaces are controlled by the City of Columbia;
 - d. The lease must state that no party can cancel the lease without first sending notice via certified mail to the Zoning Administrator, c/o the Zoning Division of the City of Columbia, at least 30 days prior to the termination of the lease;
 - e. With the application for special exception, the applicant shall provide a site plan to scale depicting the location of the prospective use, the location of the parking spaces, and the pedestrian path of travel between these locations. The board of zoning appeals shall find that

- the location of the parking spaces and the associated pedestrian path of travel are safe and well lit;
- f. Parking spaces shall be located on parcels within 600 feet of the property containing the prospective use;
 - g. Parking spaces shall not include required off-street parking spaces for another use, except in accordance with section 17-346, shared parking;
 - h. For the purposes of this subsection, section 17-345 (b), the term "lease" may include some other similar type of binding contractual arrangement between a user and a property owner, subject to compliance with all other conditions of the grant of special exception;
 - i. At the time of application for zoning approval (request coming from either a business license application or other similar application for zoning permit), each prospective user shall provide a copy of an executed lease identical to the unexecuted lease provided to the board of zoning appeals and in conformance with any additional conditions imposed by the board of zoning appeals;
 - j. Prior to operating the use, each parking space shall be clearly marked that the space is reserved for the exclusive use of the user, and that the user may cause violators to be towed;
 - k. Each parking space marking shall not exceed two square feet and shall be free of logos or other commercial contents; and
 - l. At the time of every annual renewal for a business license, each user shall submit evidence that the lease submitted in support of the grant of special exception is currently in effect and has been in effect since the last date of zoning approval (i.e. initial zoning approval or last annual business license renewal).
- (c) *Residential facilities intended for occupancy by the elderly.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction in off-street parking requirements of not more than 50 percent of that generally required for residential facilities intended for occupancy by the elderly, provided that adequate land is available for future expansion to accommodate the generally required amount of parking and that the site design of such reduced parking area will facilitate future expansion if such is required.
- (d) *Industrial, processing, storage, warehousing, distribution or wholesaling uses.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction in the amount of parking required for industrial, processing, storage, warehousing, distribution or wholesaling uses located in C-4, M-1 or M-2 districts if such action appears to be reasonably justified as based upon employment levels and characteristics of operation of such uses.
- (e) *Drive-in facilities other than eating and drinking establishments.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction of not more than 50 percent in the generally required off-street parking for facilities offering drive-in service to customers or patrons, provided that:
- (1) The applicant for such special exception demonstrates that the installation of drive-in facilities will reduce customer or patron parking requirements in direct ratio to the number of off-street parking spaces proposed to be eliminated.
 - (2) Adequate off-street parking will remain to accommodate employees.
- (f) *High-rise apartments in C-4 districts.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction in required parking for high-rise apartments located in C-4 districts to not less than one space per dwelling unit.
- (g) *Required improvements.* Off-street parking areas developed to meet minimum requirements of this article, and all off-street parking facilities located within the C-4 central commercial area district and C-5 central business district, shall be within properly graded, marked and improved parking lots or within parking structures.
- (h) *College or university public dormitories.* Parking for public dormitories may be located on land owned by the college or university regardless of the distance from the principal use. Such parking shall be improved to meet all applicable parking lot standards, and not be located in a residential zoning district. Parking

located more than 600 feet from the lot where the principal use is located shall be served by a transit system. Transit shelters shall be provided to protect riders from the elements, and include security lighting, emergency call boxes, and security cameras. A real time locator feature to inform riders of the bus location shall be provided. Hours of transit operation shall factor in ultimate ridership and include weekend and after hours service if there is a demand.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:

Patricia Ham
Assistant City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Zoning Text Amendment - Amend §17-345 (Reduction of Parking Requirements for Certain Uses) To Add Subsection (H) College and University Public Dormitories

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-003 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning Article III, Zoning, Division 8, District Descriptions, Use and Dimensional Regulations, Sec. 17-258 Table of permitted uses, SIC 8811.4 Dormitories, public, SIC 8811 .5 Fraternity and sorority houses and SIC 8811.6 Dormitories, Private (Sec. 17-321)

Proposal: Amend §17-345 (Reduction of parking requirements for certain uses) to add subsection (h) College and University Public Dormitories.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 10, Amend §17-345 (Reduction of parking requirements for certain uses)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

ATTACHMENTS:

- **#a:** TA-Public_Dormitory_17-345 (PDF)
- **#b:** 2017-003 amend Sec 17-258 Table of permitted uses SIC 8811.4 8811.5 8811.6 (Dormitories) (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

Zoning Text Amendment Case Summary

Amend §17-345 (Reduction of Parking Requirements for Certain Uses) To Add Subsection (H) College and University Public Dormitories

Proposal:	Amend §17-345 (Reduction of parking requirements for certain uses) to add subsection (h) College and University Public Dormitories.
Applicant:	K. Brian Cook, Zoning Administrator, City of Columbia
Pertinent Section:	Chapter 17, Article III, Division 10, Amend §17-345 (Reduction of parking requirements for certain uses)
Staff Recommendation:	Approval
PC Recommendation:	Approval, 12/05/2016 (8-0)
PH, 1st reading:	Deferral, 01/10/2017

DETAIL

The text amendment would allow public dormitories to utilize off-site parking to meet the required on-site parking on land owned by a college or university regardless of the distance from the site, provided that an adequate transit system is in place that meets certain criteria. The intent is to minimize centralized traffic congestion, limit additional surface/garage parking in the core campus, and to encourage and promote alternative modes of transportation and livability.

Proposed Addition:

- (h) *College or University Public Dormitories. Parking for public dormitories may be located on land owned by the college or university regardless of the distance from the principal use. Such parking shall be improved to meet all applicable parking lot standards, and not be located in a residential zoning district. Parking located more than 600 feet from the lot where the principal use is located shall be served by a transit system. Transit shelters shall be provided to protect riders from the elements, and include security lighting, emergency call boxes, and security cameras. A real time locator feature to inform riders of the bus location shall be provided. Hours of transit operation shall factor in ultimate ridership and include weekend and after hours service if there is a demand.*

STAFF RECOMMENDATION

Staff recommends City Council to approve the request to amend §17-345 (Reduction of parking requirements for certain uses) to add subsection (h) College and University Public Dormitories.

Sec. 17-345. - Reduction of parking requirements for certain uses.

- (a) *Reduction for existing conditions.* Where a property does not have the area available to provide off-street parking spaces because of existing conditions that were lawful at the time of establishment (e.g. an existing building covers the entire parcel), those nonresidential uses listed upon Table 1 of section 17-258 with an off-street parking requirement equivalent to three parking spaces for each 1,000 square feet of gross floor area or less or those retail trade uses listed upon Table 1 of section 17-258 within or under SIC category number 53 General merchandise stores, 54 Food stores, 56 Apparel and accessory stores, 57 Furniture, and 59 Miscellaneous retail shall only be required to provide as many off-street parking spaces as may physically fit upon the property.
- (b) *Remote parking.* Where the off-street parking spaces required by this section cannot be reasonably provided on the same lot on which the principal nonresidential use would be located:
 - (1) Such space may be provided on any land within 600 feet of the principal use provided that the owner or authorized agent for the land upon which such remote parking is located shall restrict the use of such parking area for parking only in connection with the use or structure for which such remote parking is provided. Such restriction shall be recorded by a declaration of restrictions filed with the Office of the Register of Deeds for Richland County or Lexington County, which may be released only by the written consent of city council. Remote parking for nonresidential uses shall not be established within any residential district except in accordance with the provisions of section 17-344(a)(3).
 - (2) Such space may be leased subject to the approval of a special exception by the board of zoning appeals and subject to the following conditions:
 - a. Notices required of section 17-112 shall include both the location of the prospective use and the property containing the leased parking spaces;
 - b. At the time of application for special exception, each prospective user shall provide a copy of an unexecuted lease for a number of off-street parking spaces at a rate specified upon Table 1 of section 17-258, and the number of parking spaces required will be rounded to the nearest whole number;
 - c. The lease must specify that the parking spaces are for the exclusive use of the prospective user, including the user's customers and employees, unless the parking spaces are controlled by the City of Columbia;
 - d. The lease must state that no party can cancel the lease without first sending notice via certified mail to the Zoning Administrator, c/o the Zoning Division of the City of Columbia, at least 30 days prior to the termination of the lease;
 - e. With the application for special exception, the applicant shall provide a site plan to scale depicting the location of the prospective use, the location of the parking spaces, and the pedestrian path of travel between these locations. The board of zoning appeals shall find that the location of the parking spaces and the associated pedestrian path of travel are safe and well lit;
 - f. Parking spaces shall be located on parcels within 600 feet of the property containing the prospective use;
 - g. Parking spaces shall not include required off-street parking spaces for another use, except in accordance with section 17-346, shared parking;
 - h. For the purposes of this subsection, section 17-345 (b), the term "lease" may include some other similar type of binding contractual arrangement between a user and a property owner, subject to compliance with all other conditions of the grant of special exception;
 - i. At the time of application for zoning approval (request coming from either a business license application or other similar application for zoning permit), each prospective user shall provide a copy of an executed lease identical to the unexecuted lease provided to the

board of zoning appeals and in conformance with any additional conditions imposed by the board of zoning appeals;

- j. Prior to operating the use, each parking space shall be clearly marked that the space is reserved for the exclusive use of the user, and that the user may cause violators to be towed;
 - k. Each parking space marking shall not exceed two square feet and shall be free of logos or other commercial contents; and
 - l. At the time of every annual renewal for a business license, each user shall submit evidence that the lease submitted in support of the grant of special exception is currently in effect and has been in effect since the last date of zoning approval (i.e. initial zoning approval or last annual business license renewal).
- (c) *Residential facilities intended for occupancy by the elderly.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction in off-street parking requirements of not more than 50 percent of that generally required for residential facilities intended for occupancy by the elderly, provided that adequate land is available for future expansion to accommodate the generally required amount of parking and that the site design of such reduced parking area will facilitate future expansion if such is required.
- (d) *Industrial, processing, storage, warehousing, distribution or wholesaling uses.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction in the amount of parking required for industrial, processing, storage, warehousing, distribution or wholesaling uses located in C-4, M-1 or M-2 districts if such action appears to be reasonably justified as based upon employment levels and characteristics of operation of such uses.
- (e) *Drive-in facilities other than eating and drinking establishments.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction of not more than 50 percent in the generally required off-street parking for facilities offering drive-in service to customers or patrons, provided that:
- (1) The applicant for such special exception demonstrates that the installation of drive-in facilities will reduce customer or patron parking requirements in direct ratio to the number of off-street parking spaces proposed to be eliminated.
 - (2) Adequate off-street parking will remain to accommodate employees.
- (f) *High-rise apartments in C-4 districts.* The board of adjustment may, as a special exception, after notice and hearing, and subject to appropriate safeguards and conditions, grant a reduction in required parking for high-rise apartments located in C-4 districts to not less than one space per dwelling unit.
- (g) *Required improvements.* Off-street parking areas developed to meet minimum requirements of this article, and all off-street parking facilities located within the C-4 central commercial area district and C-5 central business district, shall be within properly graded, marked and improved parking lots or within parking structures.
- (h) College or University Public Dormitories. Parking for public dormitories may be located on land owned by the college or university regardless of the distance from the principal use. Such parking shall be improved to meet all applicable parking lot standards, and not be located in a residential zoning district. Parking located more than 600 feet from the lot where the principal use is located shall be served by a transit system. Transit shelters shall be provided to protect riders from the elements, and include security lighting, emergency call boxes, and security cameras. A real time locator feature to inform riders of the bus location shall be provided. Hours of transit operation shall factor in ultimate ridership and include weekend and after hours service if there is a demand.

(Code 1979, § 6-3115; Ord. No. 2006-075, 11-1-06; Ord. No. 2009-009, 3-4-09; Ord. No. 2011-071, 10-11-11)

ORDINANCE NO.: 2017-003

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III, Zoning, Division 8, District Descriptions, Use and Dimensional Regulations, Sec. 17-258 Table of permitted uses, SIC 8811.4 Dormitories, public, SIC 8811.5 Fraternity and sorority houses and SIC 8811.6 Dormitories, Private (Sec. 17-321)

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the 1998 Code of Ordinances of The City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III, Zoning, Division 8, District Descriptions, Use and Dimensional Regulations, Sec. 17-258 Table of permitted uses, SIC 8811.4 Dormitories, public, SIC 8811.5 Fraternity and sorority houses and SIC 8811.6 Dormitories, Private (Sec. 17-321) is amended as shown on the attached table.

Requested by:

Assistant City Manager Gentry _____

Mayor _____

Approved by:

City Manager

Approved as to form:

ATTEST:


Assistant City Attorney

City Clerk

Introduced:

Final Reading:

LEGEND:

x = Permitted use in the district; e = Special exception by board of zoning appeals a = Permitted accessory use; a/e = Permitted as an accessory use or as a principal use by special exception; nr = No requirements;
"c" = Permitted in the indicated district, provided the owner and/or tenant complies with the associated conditions set forth in this article; "o" = Permitted in the indicated district as office only.
"a/c = Permitted in the indicated district as an accessory use but is also permitted as a primary use provided the owner and/or tenant complies with the associated conditions set forth in this article

Principal Uses	Zoning																			
	D-1	RS-1 RS-1A RS-1B RS-2 RS-3	R-D RD-2	RG-1	RG-1A	RG-2	RG-3	C-1	C-2	C-3	C-3A	C-4	C-5	C-6	M-1	M-2	UTD	MX-1	MX-2	
8811.4 Dormitories, Public								e		e		x	x					e	x	.5 per bedroom
8811.5 Fraternity and sorority houses				e	e	e		e		e		e	e					e	e	.75 per bedroom
8811.6 Dormitories, Private (section 17-321)							c			c/e		c/e	c/e		c	c			c/e	See section 17-321
89 Miscellaneous services								x	x	x	x	x	x	x	x		x	x	x	3 for each 1,000 square feet of gross floor area
DIVISION J. PUBLIC ADMINISTRATION																				
91 Executive, legislative and general government except finance								x	x	x	x	x	x	x				x	x	3 for each 1,000 square feet of gross floor area
								x	x	x	x	x	x					x	x	
								x	x	x	x	x	x	x				x	x	
912 Legislative bodies								x	x	x	x	x	x	x				x	x	
919 General government not elsewhere classified																				
92 Justice, public order and safety								x		x	x	x	x		x			x	x	3 for each 1,000 square feet of gross floor area
										e					e	e				1 for each 6 inmates
9223 Correctional institutions	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x		x	x	1 for each employee on shift
9224 Police and fire protection								x	x	x	x	x	x	x				x	x	3 for each 1,000 square feet of gross floor area
93 Public finance, taxation and monetary policy								x	x	x	x	x	x	x				x	x	
94 Administration of human resources programs								x	x	x	x	x	x	x				x	x	
95 Administration of environmental quality and housing programs								x	x	x	x	x	x	x					x	



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Zoning Text Amendment - Amend §17-55 to Modify the Definition of Public Dormitory

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-001 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning & Land Development and Zoning & Article III Zoning, Division 1, Generally, Sec. 17-55 Definitions, Dormitory, public

Proposal: Amend §17-55 – to modify the definition of Public Dormitory.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 1, Amend §17-55 – Definitions (Public Dormitory)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

ATTACHMENTS:

- **#a:** TA-Public_Dormitory_17-55 (PDF)
- **#b:** 2017-001 amend Sec 17-55 Definitions (Dormitory, public)(PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING

Updated: 3/15/2017 11:40 AM

Page 1

Packet Pg. 223



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

Zoning Text Amendment Case Summary

Amend §17-55 to Modify the Definition of Public Dormitory

Proposal:	Amend §17-55 – to modify the definition of Public Dormitory.
Applicant:	K. Brian Cook, Zoning Administrator, City of Columbia
Pertinent Section:	Chapter 17, Article III, Division 1, Amend §17-55 – Definitions (Public Dormitory)
Staff Recommendation:	APPROVAL
PC Recommendation:	Approval, 12/05/2016 (8-0)
PH, 1st Reading:	Deferral, 01/10/2017

DETAIL

The text amendment would change the definition of public dormitory to provide the option to have kitchens within individual units and provide basic on-site conveniences for daily living without having to leave campus. The end result will foster a campus village model with less automobile traffic being generated.

Current

Dormitory, public means a building or part of a building operated by an academic institution containing rooms forming one or more habitable units which are used or intended to be used by residents of the institution for living and sleeping, but not for cooking or eating purposes.

Proposed

Dormitory, public means a building or part of a building operated by an academic institution containing rooms forming one or more habitable units which are used or intended to be used by residents of the institution for living, sleeping, *cooking, and/or eating purposes. Included in this definition are common spaces for uses such as dining facilities, eateries, canteens, or similar public or private ancillary services designed for on-site convenience.*

STAFF RECOMMENDATION

Staff recommends City Council to approve the request to amend §17-55 – to modify the definition of Public Dormitory.

Sec. 17-55. - Definitions.

Dormitory, public means a building or part of a building operated by an academic institution containing rooms forming one or more habitable units which are used or intended to be used by residents of the institution for living, ~~and sleeping, cooking, and/or eating purposes. but not for cooking or eating purposes.~~ Included in this definition are common spaces for uses such as dining facilities, eateries, canteens, or similar public or private ancillary services designed for on-site convenience.

(Code 1979, § 6-3012; Ord. No. 96-25, 11-6-96; Ord. No. 2002-050, § 1, 6-5-02; Ord. No. 2006-004, 1-18-06; Ord. No. 2007-015, 6-6-07; Ord. No. 2008-004, 1-23-08; 2008-049, 11-5-08; Ord. No. 2009-023, 4-1-09; Ord. No. 2010-119, 8-2-11; Ord. No. 2011-083, 12-13-11; Ord. No. 2011-082, 1-17-12; Ord. No. 2012-020, 4-10-12)

Cross reference— Definitions generally, § 1-2.

ORDINANCE NO.: 2017-001

*Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina,
Chapter 17, Planning, Land Development and Zoning, Article III Zoning, Division 1, Generally,
Sec. 17-55 Definitions, Dormitory, public*

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2015, that the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III Zoning, Division 1, Generally, Sec. 17-55 Definitions, Dormitory, public, is amended to read as follows:

Sec. 17-55. Definitions.

Dormitory, public means a building or part of a building operated by an academic institution containing rooms forming one or more habitable units which are used or intended to be used by residents of the institution for living, and sleeping, cooking, and/or eating purposes but not for cooking or eating purposes. Included in this definition are common spaces for uses such as dining facilities, eateries, canteens, or similar public or private ancillary services designed for on-site convenience.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:

Patricia Ham
Assistant City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Resolution No.: R-2017-031 - Authorizing consumption of beer and wine beverages only at the Jam Room Music Festival in the 1400 block of Main Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza, and Boyd Plaza on October 14, 2017

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** R-2017-031 Jam Room Music Festival (Oct 14) (PDF)

RESOLUTION NO.: R-2017-031

Authorizing consumption of beer and wine beverages only at the Jam Room Music Festival in the 1400 block of Main Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza, and Boyd Plaza on October 14, 2017

WHEREAS, Jam Room Recording Studio ("Sponsor") is sponsoring the Jam Room Music Festival in the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza, from 12:00 p.m. until 10:00 p.m. on Saturday, October 14, 2017; and,

WHEREAS, Sponsor has requested permission for the temporary closing and use of the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot; and Boyd Plaza, from 3:30 a.m. until 11:45 p.m. Saturday, October 14, 2017 for set up, clean up, and staging of the event to be held in the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza, on Saturday, October 14, 2017 from 12:00 p.m. until 10:00 p.m.; for patrons to consume beer and wine beverages during the event hours of 12:00 p.m. until 9:30 p.m. on Saturday, October 14, 2017; and for crowd control and overflow; and,

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this ____ day of _____, 2017, that the sale of beer and wine beverages only is authorized between the hours of 12:00 p.m. and 9:30 p.m. on Saturday, October 14, 2017 in the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages within the event area is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages, other than beer or wine beverages, within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area and within the designated area of impact as shown on the attached drawing, any costs incurred by the City in removing loose trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except police horses, is prohibited. All pets shall be prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time the closed portion of the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza, with the exception of the parking areas, adjacent off-street parking areas and other areas posted as to not allow alcoholic beverages, shall be declared to be a Public Park and provisions of Chapter 15, Parks and Recreation, Sec. 15-1, 15-2 and 15-3, Code of Ordinances

of the City of Columbia, South Carolina are in effect. Pursuant to Chapter 14, Offenses and Miscellaneous Provisions, Article IV, Offenses Against the Public Peace and Order, Sec. 14-99, 1998 Code of Ordinances of the City of Columbia, South Carolina, the 1400 block of Main Street between Washington Street and Hampton Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza to the entrance of the parking lot located behind 1441 Main Street to allow for ingress and egress into the parking lot, and Boyd Plaza with the exception of the parking areas, adjacent off-street parking areas and any other areas posted as to not allow alcoholic beverages, is deemed to be the site of a public festival at which beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply. Possession and consumption of beer and wine beverages shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that in the event of inclement weather on Saturday October 14, 2017, the City Manager is authorized to approve the rescheduling of the event for another date within one (1) week from the date of the originally scheduled event upon receiving twenty-four (24) hours written notice requesting the rescheduling of the event. The hours of operation for the event, service of beer and wine at the event and closing of streets for set up, clean up and crowd control of the event shall remain as outlined above.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Senior Assistant City Manager Baker

Mayor

Approved by:

City Manager

Approved as to form:


Deputy City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:

DATE OF REQUEST 3-1-2017

REQUESTOR'S NAME/
CONTACT
INFORMATION (E-MAIL/
PHONE#/FAX#)

Jam Room Music Festival

Phillip Blair
803-767-8008
phillblair@gmail.com

26.a

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)

Jam Room Music Festival

DATE(S) OF EVENTS:

10/14/2017

LOCATION OF EVENT
(i.e., Amphitheater area
of Finlay Park; 1200 and 1300
blocks of Main Street)

400 block of Main Street, 1100 block of Hampton Street, Boyd Plaza

STREET(S) TO BE CLOSED
(i.e., 1200 and 1300 blocks of
Main Street and 1100 and 1200
blocks of Lady Street)

400 block of Main Street, 1100 block of Hampton Street, Boyd Plaza

HOURS FOR STREET(S) TO BE CLOSED
(i.e., 5:00 p.m.m - 12:00 a.m.
ALLOW TIME FOR SET UP/CLEAN UP

8:30am-11:45pm

HOURS OF EVENT
(i.e., 6:00 p.m. - 10:00 p.m.)

Noon-10pm

HOURS OF SERVICE OF BEER/WINE
(Service should end one-half hour prior to
end of event, i.e., event is 6-10 p.m., beer/
wine service is 6-9:30 p.m.)

Noon-9:30pm

Please submit requests by mail, e-mail or fax at least **NINETY (90) days in advance of the event** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasc.net), fax (737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for your review as well as to the Police Department Special Events office and to Parks and Recreation if the event is to be held in a City park.

PLEASE NOTE: **This form should only be used for public events where beer and/or wine are to be sold and consumed on City property** (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

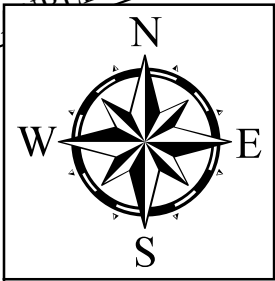
Legal Department - Shari Ardis; 737-4242; slardis@columbiasc.net

Police Department Special Events - Officer Robert Hall; 545-3535; rjhall@columbiasc.net

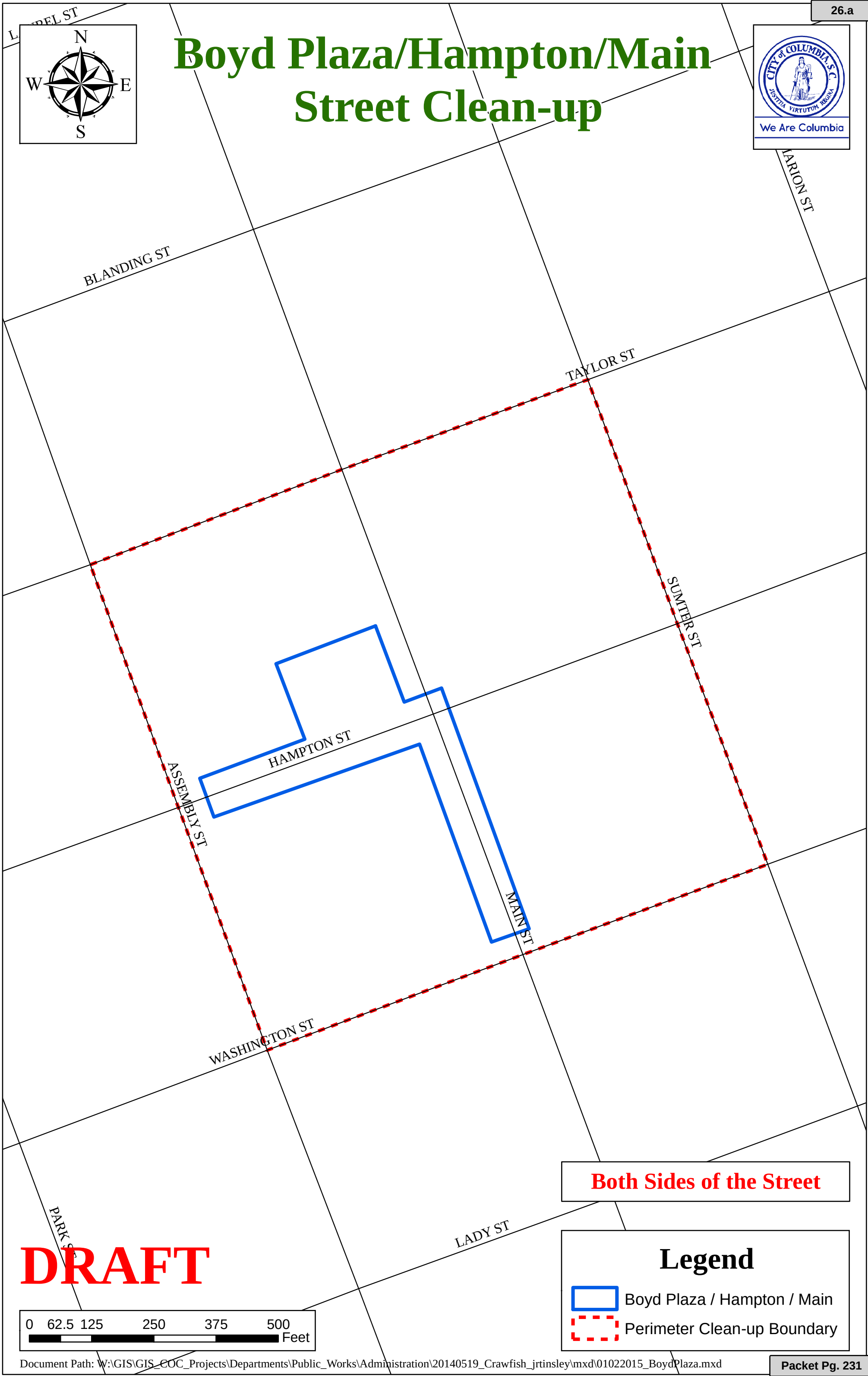
Parks and Recreation - Loretta Coleman; 545-3100; lcoleman@columbiasc.net

Police Department Public Safety - Verna York; 545-3391; vyork@columbiasc.net

Packet Pg. 230



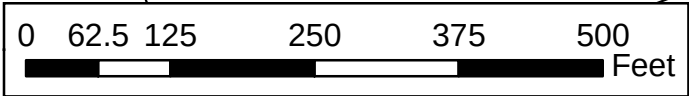
Boyd Plaza/Hampton/Main Street Clean-up



Both Sides of the Street

Legend

-  Boyd Plaza / Hampton / Main
-  Perimeter Clean-up Boundary





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Resolution No.: R-2017-034 - Authorizing consumption of beer and wine only at the Indie Grits Sunday BBQ in the Cannon Parking Garage in the event of inclement weather on Sunday, April 23, 2017

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2017-034 Indie Grits Sunday BBQ rain relocate (PDF)

RESOLUTION NO.: R-2017-034

*Authorizing consumption of beer and wine only at the Indie Grits Sunday BBQ
in the Cannon Parking Garage in the event of inclement weather on Sunday, April 23, 2017*

WHEREAS, the Nickelodeon Theater ("Sponsor") is sponsoring the Indie Grits Sunday BBQ in private parking lots of 2404 Main Street and 1215 Franklin Street on Sunday, April 23, 2017; and,

WHEREAS, in the event of inclement weather Sponsor requests permission to relocate the event to the rear bay area of the first floor of the Cannon Parking Garage at 1227 Taylor Street; and,

WHEREAS, if the event is relocated due to inclement weather, Sponsor has requested the temporary closing and use of the rear bay area of the first floor of the Cannon Parking Garage at 1227 Taylor Street from 10:00 a.m. until 6:30 p.m. for set up, clean up, and staging of the event to be held from 12:00 p.m. until 6:00 p.m.; for patrons to consume beer and wine beverages only during the event hours of 12:00 p.m. and 5:30 p.m.; and for crowd control and overflow; and,

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this ____ day of _____, 2017, that should inclement weather cause the event to be moved to the Cannon Parking Garage at 1227 Taylor Street, that the sale of beer and wine beverages only shall be authorized between the hours of 12:00 p.m. and 5:30 p.m. on Sunday, April 23, 2017; and,

BE IT FURTHER RESOLVED that inclement weather shall be defined as weather-related events that might cause safety issues for vendors and/or customers, including high winds, torrential or continuous rain, thunderstorms; etc.; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location and vendor set up within the Cannon Parking Garage shall be restricted to the rear bay area of the first floor of the Cannon Parking Garage located at 1227 Taylor Street so as to allow for vehicular ingress and egress to the parking garage, and for the safety, ingress and egress of pedestrians; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages only within the event area is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages, other than beer or wine beverages only, within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area, any costs incurred by the City in removing loose trash and debris within the festival area, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except

police horses, is prohibited. All pets shall be prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time that the closed portion of the Cannon Parking Garage located at 1227 Taylor Street, with the exception of the parking area and any other areas posted as to not allow alcoholic beverages, shall be declared to be a Public Park and provisions of Chapter 15, Parks and Recreation, Sec. 15-1, 15-2 and 15-3, Code of Ordinances of the City of Columbia, South Carolina are in effect. Pursuant to Chapter 14, Offenses and Miscellaneous Provisions, Article IV, Offenses Against the Public Peace and Order, Sec. 14-99, 1998 Code of Ordinances of the City of Columbia, South Carolina, the closed portion of the Cannon Parking Garage located at 1227 Taylor Street, with the exception of the parking area and any other areas posted as to not allow alcoholic beverages, is deemed to be the site of a public festival at which beer and wine beverages only may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply. Possession and consumption of beer and wine beverages only shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that in the event of inclement weather on Sunday, April 23, 2017, the City Manager is authorized to approve the rescheduling of the canceled event for another date within one (1) week from the date of the originally scheduled event upon receiving twenty-four (24) hours written notice requesting the rescheduling of the event. The hours of operation for the event, service of beer and wine only at the event and closing of streets for set up, clean up and crowd control of the event shall remain as outlined above.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Senior Assistant City Manager Baker

Mayor

Approved by:

ATTEST:

City Manager

Approved as to form:

City Clerk

City Attorney

Introduced:

Final Reading:

DATE OF REQUEST 3/13/17

 REQUESTOR'S NAME/
 CONTACT
 INFORMATION (E-MAIL/
 PHONE#/FAX#)

 Nickelodeon Theatre
 Phillip Blair
 phillblair@gmail.com
 803-767-8008

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)

Indie Grits Sunday BBQ

DATE(S) OF EVENTS: 4/23/17

 LOCATION OF EVENT
 (i.e., Amphitheater area
 of Finlay Park; 1200 and 1300
 blocks of Main Street)

Cannon Street Garage ground level

 STREET(S) TO BE CLOSED
 (i.e., 1200 and 1300 blocks of
 Main Street and 1100 and 1200
 blocks of Lady Street)

Cannon Street Garage ground level

 HOURS FOR STREET(S) TO BE CLOSED
 (i.e., 5:00 p.m. - 12:00 a.m.)
 ALLOW TIME FOR SET UP/CLEAN UP

10am-6:30pm

 HOURS OF EVENT
 (i.e., 6:00 p.m. - 10:00 p.m.)

Noon-6pm

 HOURS OF SERVICE OF BEER/WINE
 (Service should end one-half hour prior to
 end of event, i.e., event is 6-10 p.m., beer/
 wine service is 6-9:30 p.m.)

Noon-5:30pm

Please submit requests by mail, e-mail or fax at least ***NINETY (90) days in advance of the event*** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasc.net), fax (737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for your review as well as to the Police Department Special Events office and to Parks and Recreation if the event is to be held in a City park.

PLEASE NOTE: ***This form should only be used for public events where beer and/or wine are to be sold and consumed on City property*** (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

 Legal Department - Shari Ardis; 737-4242; slardis@columbiasc.net

 Police Department Special Events - Officer Robert Hall; 545-3535; rjhall@columbiasc.net

 Parks and Recreation - Loretta Coleman; 545-3100; lcoleman@columbiasc.net

 Police Department Public Safety - Verna York; 545-3391; vbyork@columbiasc.net

CANNON GARAGE - EVENT AREA

RAMP TO SECOND FLOOR
PUBLIC PARKING

TAYLOR STREET



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-01

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-012 - Annexing and Incorporating 0.14 acres, W/S Woodcreek Farms Road, Richland County TMS# 25815-01-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District:4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant:The Park Homeowner's Association, Inc.

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

ATTACHMENTS:

- **#a:** ANNEXATION_WS Woodcreek Farms Rd (PDF)
- **#b:** 2017-012 annex-incorporate 0.14 ac WS Woodcreek Farms Rd (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY

0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-01

Council District:	4
Proposal:	Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.
Applicant:	The Park Homeowner's Association, Inc.
Staff Recommendation:	Approval
PC Recommendation:	01/09/2017; Approval (9-0)
PH, 1 st Reading:	03/21/2017; PENDING
2 nd Reading:	04/04/2017; PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.14 acres
Current Use: Common Area
Proposed Use: Common Area
Reason for Annexation: Municipal Services
Urban Service Area: Secondary
Current County Land Use: Neighborhood – Medium Density
Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)
Current County Zoning: Planned Development District (PDD)
Proposed City Zoning: Planned Unit Development – Residential District (PUD-R)
Census Tract: 114.07

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property.

Police

We find that the proposed annexation will not result in an increased number of calls for services and will cost the CPD approximately **\$0** annually to provide service for this vacant commons area based upon current calls for service within nearby commons areas.

Fire

The proposed annexation **will not result in additional costs or impact services** being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The property is currently a common area for a residential subdivision. Solid Waste services cost would be \$0.00 since this service is not provided.

Engineering

Because water and sewer lines currently exist in this area, the Utilities and Engineering Division **will not incur any costs** associated with this annexation.

Water Customer Care

Annexation will result in an approximately **40% reduction** in water service rates if the property requires service.

Planning & Development Services

We recommend annexation of this property. As a common area, the estimated annual City property tax revenue generated after annexation of this property will be approximately **\$2**.

*Estimated City Tax Revenue calculated as: (Tax Value*Tax Rate)*City Millage Rate (.0961)) - (Tax Value*Local Option Sales Tax Credit (.002347)).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject parcel is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services and/or the condition of existing infrastructure may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed analysis will be needed to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential – Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City’s older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory dwelling units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned Planned Development District (PDD) by Richland County, and surrounding parcels within the City of Columbia are currently zoned Planned Unit Development-Residential District (PUD-R).

The proposed City of Columbia zoning district is Planned Unit Development-Residential District (PUD-R).

Planned Unit Development- Residential District

(a) The intent of planned unit development districts is to derive the benefits of efficiency, economy and flexibility by encouraging unified development of large sites, while also obtaining the advantage of creative site design, improved appearance, compatibility of uses, optimum service by community facilities, and better functioning of vehicular access and circulation. It is the intent of this article to allow development of large sites subject to specific regulations concerning permitted uses, but only subject to regulations concerning lot area, building coverage, yard spaces and building height insofar as the city council shall deem appropriate to fulfill the intent of this article, upon presentation of certification from the owners, developers or other parties at interest in the development of such sites that they will adhere to development policies which will fulfill the intent of this article.

(b) Types of districts. Two types of districts accommodating primarily residential or nonresidential uses are created as follows:

(1) PUD-R Planned Unit Development—Residential. The PUD-R district is intended to accommodate residential uses, with nonresidential uses integrated into the design of such districts as secondary uses.

(2) PUD-C Planned Unit Development—Commercial. The PUD-C district is intended to accommodate primarily nonresidential uses, with residential uses integrated into the design of such districts as secondary uses.

(c) Design and planning features. The types of residential dwelling units and the types of nonresidential uses allowed to be established in such districts increase with increasing site size of such districts, based upon the premise that increased site size will allow proper design, including functional interrelations, buffer treatments separating uses with potentially incompatible characteristics of use, design of access patterns, and relationships of uses within such planned unit developments with uses in adjacent districts. It is the intent of this article that such design and planning features be incorporated properly into any PUD district hereafter created, and that the planning commission and city council shall consider the existence and appropriateness of such features before any amendment to the zoning map is adopted to create such district.

STAFF RECOMMENDATION

Staff recommends City Council annex the property, adopt an ordinance assigning UER-2 land use classification, and assign zoning of PUD-R at the time of annexation.



Future Land Use Map

Department of Planning & Development Services

0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-01;
Existing Richland County FLU: Neighborhood- Medium Density; Proposed FLU: UER-2

28.a

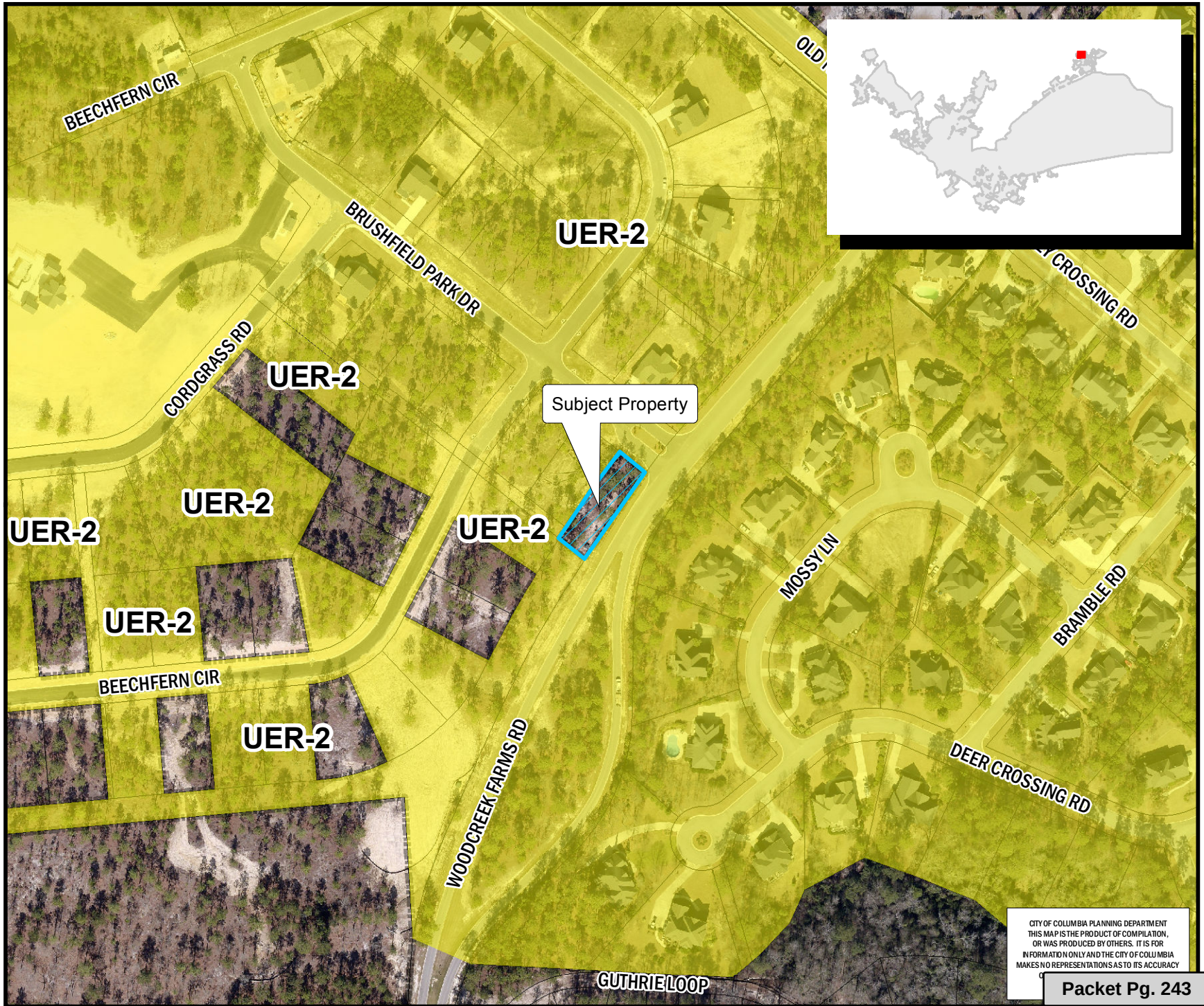


ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

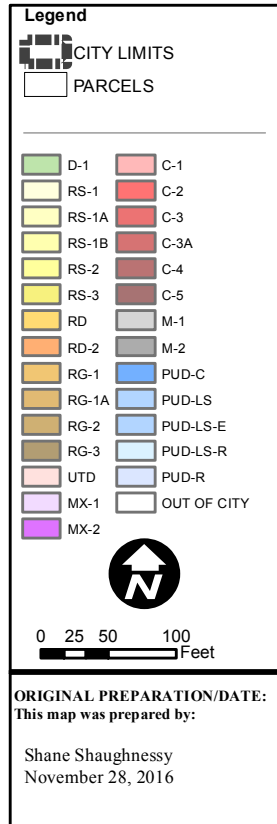
Packet Pg. 243

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

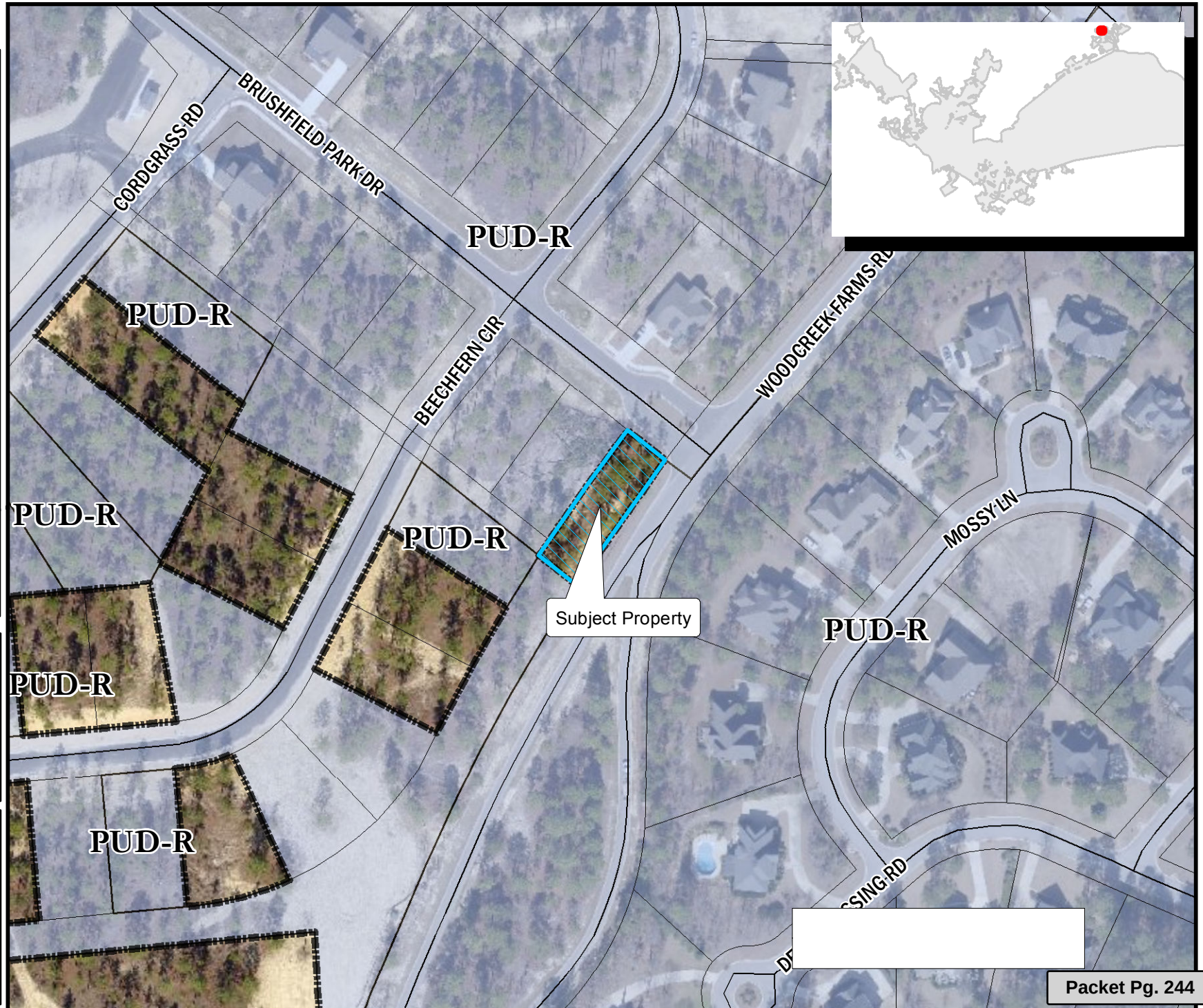
Zoning Map

0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-000 **28.a**
Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

***Department of Planning &
Development Services***



DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



ORDINANCE NO.: 2017-012

*Annexing and Incorporating 0.14 acres, W/S Woodcreek Farms Road, Richland County
TMS# 25815-01-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by
Ordinance No.: 2015-014 on February 17, 2015*

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted the City of Columbia Comprehensive Plan 2018 by Ordinance No.: 2008-085 on October 1, 2008, and amended from time to time, in accordance with South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code) and heard public comments on this amendment; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that the property described herein is hereby annexed to, incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015, and becomes a part of the City of Columbia effective immediately. This property shall be zoned PUD-R (Planned Unit Development – Residential District), apportioned to City Council District 4, Census Tract 114.07, contains 0.14 acres, and shall be assigned a land use classification of Urban Edge Residential Large Lot (UER-2).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 25815-01-01

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

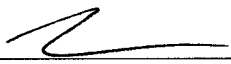
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2017-012

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown and designated as a portion of a 50' Buffer on a Plat prepared for Woodcreek Farms Development, Section A 11 "The Park", Phase I, recorded in Book 1839 at Page 1962.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: December 2, 2016

RE: **Property Address:** W/S Woodcreek Farms Road
Richland County TMS#: 25815-01-01
Owner(s): The Park Homeowner's Association, Inc.
Current Use: Common area
Proposed Use: Common area
Current County Land Use: Neighborhood – Medium Density
Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)
Current County Zoning: PDD (Planned Development District)
Proposed City Zoning: PUD-R (Planned Unit Development – Residential District)
Reason for Annexation: Municipal Services/Secondary
City Council District: 4
Census Tract: 114.07

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **January 9, 2017** Planning Commission's agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atf

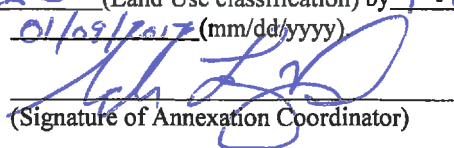
Attachments

cc: S. Allison Baker, Sr. Assistant City Manager
 William Holbrook, Police Chief
 Teresa Knox, City Attorney
 Dana Higgins, City Engineer
 Krista Hampton, Planning & Development Services
 Gloria Saeed, Community Development Director
 Roger Myers, Business License Administrator
 Angela Adams, Water Customer Service
 Jerry Thompson, Building Official
 Susan Leitner, Engineering
 Denny Daniels, Engineering
 Carolyn Wilson, Police Planning & Research
 Jan Alonso, Finance Director

Missy Gentry, Assistant City Manager
 Aubrey Jenkins, Fire Chief
 Joseph Jaco, Utilities and Engineering
 Robert Anderson, Public Works Director
 Jeff Palen, Assistant City Manager/CFO
 George Adams, Fire Marshal
 Brian Cook, Zoning Administrator
 Kimberly Gathers, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 John Fellows, Planning Administrator
 Zach Kay, Dev. Center Administrator
 Alfreda Tindall, Richland Co. 911 Addressing Coordinator

Planning Commission Zoning Recommendation: PUD-R (Zoning classification) by 9-0 on 01/09/2017 (mm/dd/yyyy).

Planning Commission Land Use Recommendation: UER-2 (Land Use classification) by 9-0 on 01/09/2017 (mm/dd/yyyy).


 (Signature of Annexation Coordinator)



Zoning Map

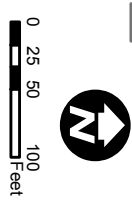
Department of Planning & Development Services

0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-00
Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

Legend



- | | |
|-------|-------------|
| D-1 | C-1 |
| RS-1 | C-2 |
| RS-1A | C-3 |
| RS-1B | C-3A |
| RS-2 | C-4 |
| RS-3 | C-5 |
| RD | M-1 |
| RD-2 | M-2 |
| RG-1 | PUD-C |
| RG-1A | PUD-S |
| RG-2 | PUD-S-E |
| RG-3 | PUD-S-R |
| UD | PUD-R |
| MX-1 | OUT OF CITY |
| MX-2 | |



ORIGINAL PREPARATION/DATE:
This map was prepared by:

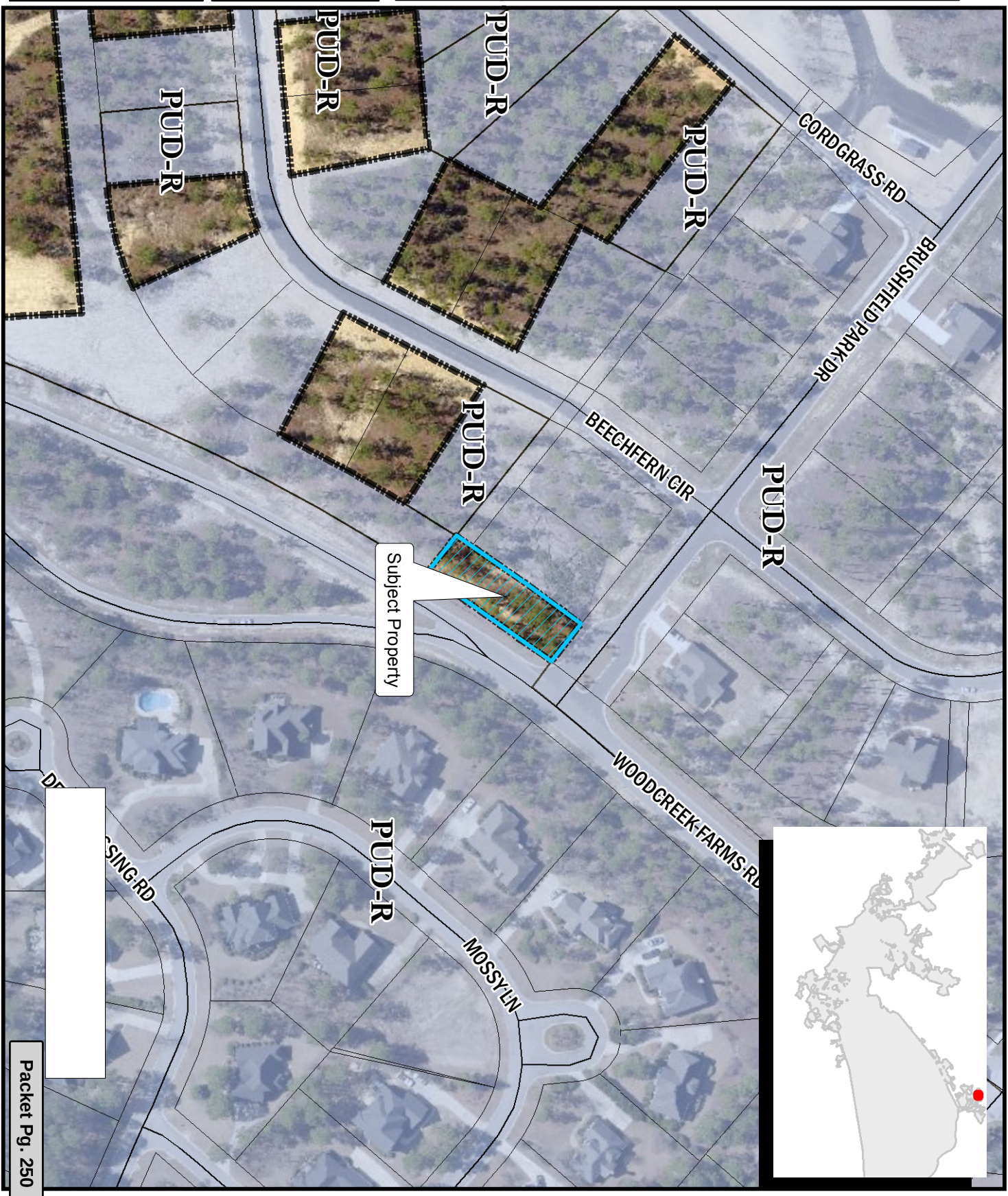
Shane Shaughnessy
November 28, 2016

DISCLAIMER:

The City of Columbia, Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



Subject Property

STATE OF SOUTH CAROLINA)
) PETITION FOR ANNEXATION
 COUNTY OF RICHLAND)

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel, or lot of land, together with improvements thereon, if any, situate, lying and being located in the County of Richland, State of South Carolina, being shown and designated as a portion of a 50' Buffer on a Plat prepared for Woodcreek Farms Development, Section A 11 "The Park", Phase I recorded in Book 1839 at Page 1962.

Richland County TMS: 25815-01-01
 Property Addresses: W/S Woodcreek Farms Road

The Park Homeowner's Association, Inc.

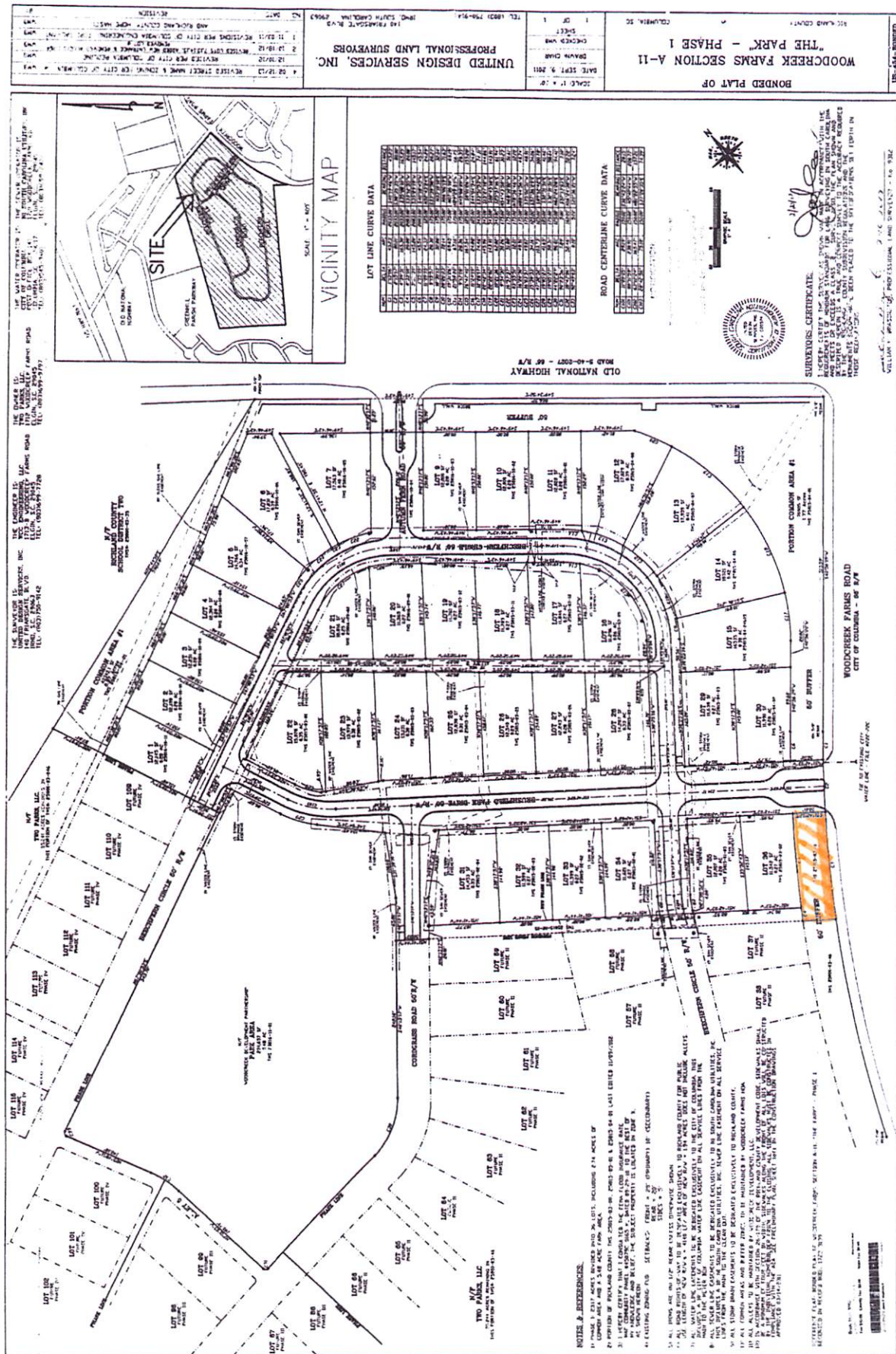
BY: 

Date: 11-22-16

H. Pickens
 (Print or Type Name)

Its: President
 (Print or Type Title)







We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 0.19 acres S/S Buckthorn Court; TMS# 28906-02-03

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-013 - Annexing and Incorporating 0.19 acres S/S Buckthorn Court, Richland County TMS# 28906-02-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

ATTACHMENTS:

- **#a:** ANNEXATION_SS Buckthorn Court (PDF)
- **#b:** 2017-013 annex-incorporate 0.19 ac SS Buckthorn Court (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY 0.19 acres S/S Buckthorn Court; TMS# 28906-02-03

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

PH, 1st Reading: 03/21/2017; PENDING

2nd Reading: 04/04/2017; PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.19 acres

Current Use: Right-of-way and common area for residential development

Proposed Use: Right-of-way and common area for residential development

Reason for Annexation: Municipal Services

Urban Service Area: Donut Hole

Current County Land Use: Neighborhood – Medium Density

Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)

Current County Zoning: Planned Development District (PDD)

Proposed City Zoning: Planned Unit Development – Residential District (PUD-R)

Census Tract: 114.07

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property.

Police

We find that the proposed annexation will not result in an increased number of calls for services and will cost the CPD approximately **\$0** annually to provide service for this vacant commons area based upon current calls for service within nearby commons areas.

Fire

The proposed annexation **will not result in additional costs or impact services** being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The property is currently a common area for a residential subdivision. Solid Waste services cost would be \$0.00 since this service is not provided.

Engineering

Because water and sewer lines currently exist in this area, the Utilities and Engineering Division **will not incur any costs** associated with this annexation.

Water Customer Care

Annexation will result in an approximately **40% reduction** in water service rates if the property requires service.

Planning & Development Services

We recommend annexation of this property. As a common area, the estimated annual City property tax revenue generated after annexation of this property will be approximately **\$2**.

*Estimated City Tax Revenue calculated as: $(\text{Tax Value} \times \text{Tax Rate}) \times \text{City Millage Rate } (.0961) - (\text{Tax Value} \times \text{Local Option Sales Tax Credit } (.002347))$.

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject parcel is in a “Donut Hole” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services.

Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Donut Holes are unincorporated areas that are completely surrounded by the City of Columbia and/or another municipality. These areas pose a number of challenges to the City that can be addressed through annexation. They can often cause inefficiencies in the delivery of services due to confusion about jurisdiction. Also, if the land is in a jurisdiction with a different approach to code enforcement, these areas can negatively impact the quality of life for adjacent City residents. Such inefficiencies and the costs to taxpayers are germane to City and County property both, which results in a greater impact to City residents since they pay City and County taxes.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential – Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City's older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory dwelling units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject parcel is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned Planned Development District (PDD) by Richland County, and surrounding parcels within the City of Columbia are currently zoned Planned Unit Development- Residential District (PUD-R).

The proposed City of Columbia zoning district is Planned Unit Development- Residential District (PUD-R).

Planned Unit Development- Residential District (PUD-R)

(a) The intent of planned unit development districts is to derive the benefits of efficiency, economy and flexibility by encouraging unified development of large sites, while also obtaining the advantage of creative site design, improved appearance, compatibility of uses, optimum service by community facilities, and better functioning of vehicular access and circulation. It is the intent of this article to allow development of large sites subject to specific regulations concerning permitted uses, but only subject to regulations concerning lot area, building coverage, yard spaces and building height insofar as the city council shall deem appropriate to fulfill the intent of this article, upon presentation of certification from the owners, developers or other parties at interest in the development of such sites that they will adhere to development policies which will fulfill the intent of this article.

(b) Types of districts. Two types of districts accommodating primarily residential or nonresidential uses are created as follows:

(1) PUD-R Planned Unit Development—Residential. The PUD-R district is intended to accommodate residential uses, with nonresidential uses integrated into the design of such districts as secondary uses.

(2) PUD-C Planned Unit Development—Commercial. The PUD-C district is intended to accommodate primarily nonresidential uses, with residential uses integrated into the design of such districts as secondary uses.

(c) Design and planning features. The types of residential dwelling units and the types of nonresidential uses allowed to be established in such districts increase with increasing site size of such districts, based upon the premise that increased site size will allow proper design, including functional interrelations, buffer treatments separating uses with potentially incompatible characteristics of use, design of access patterns, and relationships of uses within such planned unit developments with uses in adjacent districts. It is the intent of this article that such design and planning features be incorporated properly into any PUD district hereafter created, and that the planning commission and city council shall consider the existence and appropriateness of such features before any amendment to the zoning map is adopted to create such district.

STAFF RECOMMENDATION

Staff recommends City Council annex the property, adopt an ordinance assigning UER-2 land use classification, and assign zoning of PUD-R at the time of annexation.



Future Land Use Map

Department of Planning & Development Services

0.19 acres S/S Buckthorn Court; TMS# 28906-02-03;

Existing Richland County FLU: Neighborhood- Medium Density; Proposed FLU: UER-2

29.a

Legend



- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports/Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Riverbanks Zoo and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson



0 25 50 100 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 260

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

Department of Planning & Development Services

0.19 acres S/S Buckthorn Court; TMS# 28906-02-03;
Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

29.a

Legend

 CITY LIMITS

 PARCELS

 D-1	 C-1
 RS-1	 C-2
 RS-1A	 C-3
 RS-1B	 C-3A
 RS-2	 C-4
 RS-3	 C-5
 RD	 M-1
 RD-2	 M-2
 RG-1	 PUD-C
 RG-1A	 PUD-LS
 RG-2	 PUD-LS-E
 RG-3	 PUD-LS-R
 UTD	 PUD-R
 MX-1	 OUT OF CITY
 MX-2	

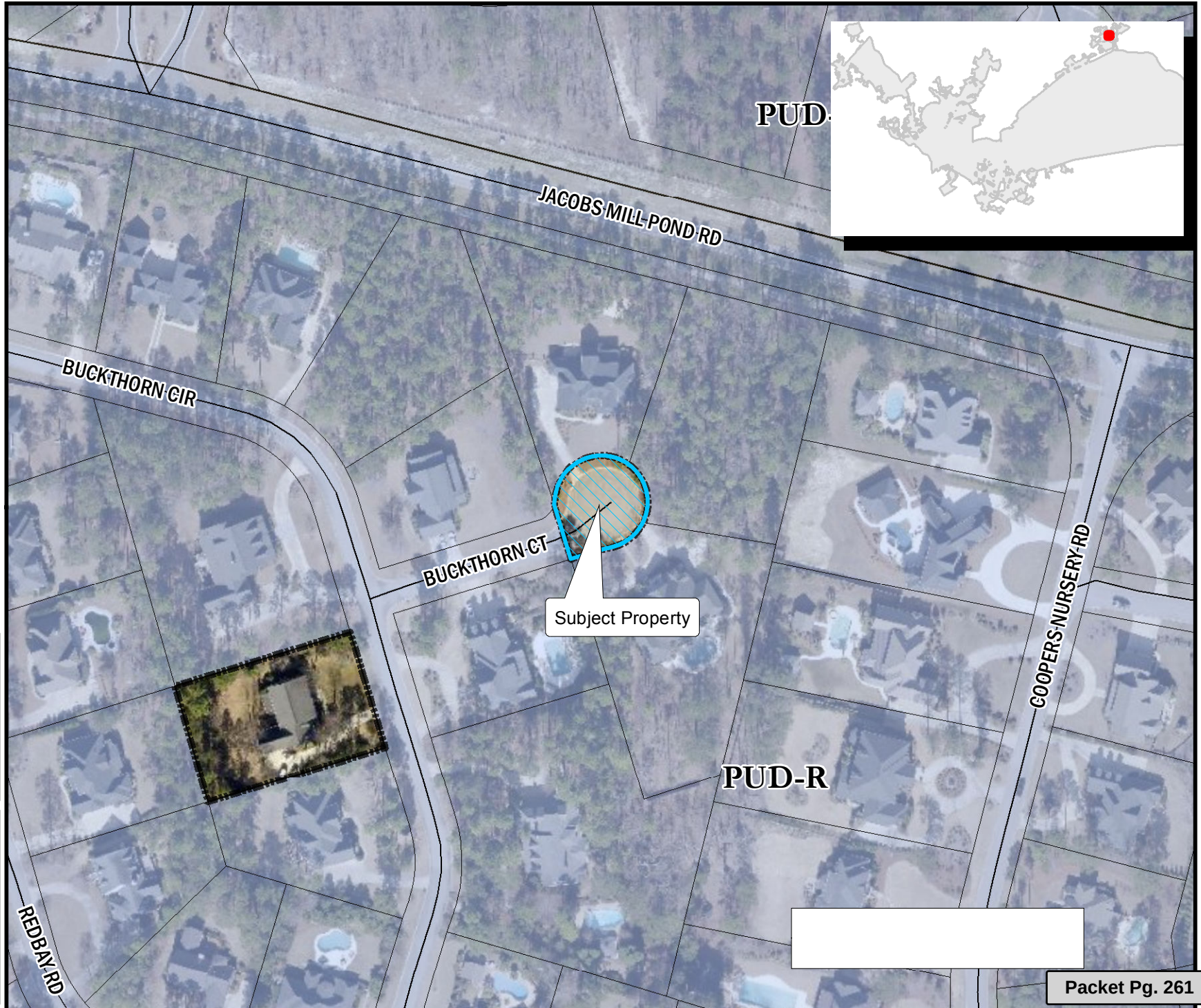


0 25 50 100 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



ORDINANCE NO.: 2017-013

*Annexing and Incorporating 0.19 acres S/S Buckthorn Court, Richland County TMS# 28906-02-03
into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by
Ordinance No.: 2015-014 on February 17, 2015*

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted the City of Columbia Comprehensive Plan 2018 by Ordinance No.: 2008-085 on October 1, 2008, and amended from time to time, in accordance with South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code) and heard public comments on this amendment; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that the property described herein is hereby annexed to, incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015, and becomes a part of the City of Columbia effective immediately. This property shall be zoned PUD-R (Planned Unit Development – Residential District), apportioned to City Council District 4, Census Tract 114.07, contains 0.19 acres, and shall be assigned a land use classification of Urban Edge Residential Large Lot (UER-2).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 28906-02-03

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

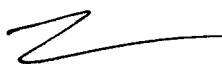
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2017-013

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown and designated as a 0.19 acre portion of Buckthorn Court, as shown on a plat prepared for Woodcreek Farms Area D15 - Phase 3, dated December 10, 2003, revised March 24, 2004, and recorded on April 16, 2004 in the Office of the Register of Deeds for Richland County in book 924 Page 2744.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: December 2, 2016

RE: **Property Address:** 0.19 acres S/S Buckthorn Court
Richland County TMS#: 28906-02-03
Owner(s): Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association
Current Use: Right-of-way and common area for residential development
Proposed Use: Right-of-way and common area for residential development
Current County Land Use: Neighborhood – Medium Density
Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)
Current County Zoning: PDD (Planned Development District)
Proposed City Zoning: PUD-R (Planned Unit Development – Residential District)
Reason for Annexation: Municipal Services/Donut Hole
City Council District: 4
Census Tract: 114.07

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **January 9, 2017** Planning Commission's agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl

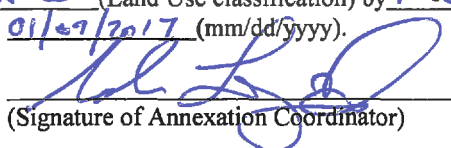
Attachments

cc: S. Allison Baker, Sr. Assistant City Manager
 William Holbrook, Police Chief
 Teresa Knox, City Attorney
 Dana Higgins, City Engineer
 Krista Hampton, Planning & Development Services
 Gloria Saeed, Community Development Director
 Roger Myers, Business License Administrator
 Angela Adams, Water Customer Service
 Jerry Thompson, Building Official
 Susan Leitner, Engineering
 Denny Daniels, Engineering
 Carolyn Wilson, Police Planning & Research
 Jan Alonso, Finance Director

Missy Gentry, Assistant City Manager
 Aubrey Jenkins, Fire Chief
 Joseph Jaco, Utilities and Engineering
 Robert Anderson, Public Works Director
 Jeff Palen, Assistant City Manager/CFO
 George Adams, Fire Marshal
 Brian Cook, Zoning Administrator
 Kimberly Gathers, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 John Fellows, Planning Administrator
 Zach Kay, Dev. Center Administrator
 Alfreda Tindall, Richland Co. 911 Addressing Coordinator

Planning Commission Zoning Recommendation: PUD-R (Zoning classification) by 9-0 on 01/09/2017 (mm/dd/yyyy).

Planning Commission Land Use Recommendation: UER-2 (Land Use classification) by 9-0 on 01/09/2017 (mm/dd/yyyy).


 (Signature of Annexation Coordinator)



Future Land Use Map

29.b

Department of Planning &
Development Services

Legend
CITY LIMITS
PARCELS

- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- NC-1 - Neighborhood Activity Corridor
- NC-2 - Community Activity Corridor
- NC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SP-1 - Sports/Amusement District
- SP-2 - Civic/Institutional Districts
- SP-3 - Central Business District
- SP-4 - Riverbanks Zoo and Garden
- SP-5 - Universities/Colleges
- SP-6 - Fort Jackson



0 25 50 100
Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016



We Are Columbia



0.19 acres S/S Buckhorn Court; TMS# 28906-02-03;
Existing Richland County FLU: Neighborhood- Medium Density; Proposed FLU: UER-2

CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PROPERTY OF THE CITY OF COLUMBIA.
IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM
WITHOUT THE WRITTEN PERMISSION OF THE CITY OF COLUMBIA.
MAKES NO REPRESENTATION AS TO ITS ACCURACY.

Packet Pg. 266

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

Department of Planning & Development Services

0.19 acres S/S Buckthorn Court; TMS# 28906-02-03;
Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

Legend

 CITY LIMITS
 PARCELS

- | | |
|---|--|
|  D-1 |  C-1 |
|  RS-1 |  C-2 |
|  RS-1A |  C-3 |
|  RS-1B |  C-3A |
|  RS-2 |  C-4 |
|  RS-3 |  C-5 |
|  RD |  M-1 |
|  RD-2 |  M-2 |
|  RG-1 |  PUD-C |
|  RG-1A |  PUD-L |
|  RG-2 |  PUD-L-S-E |
|  RG-3 |  PUD-L-S-R |
|  UTD |  PUD-R |
|  MX-1 |  OUT OF CITY |
|  MX-2 | |

0 25 50 100
Feet



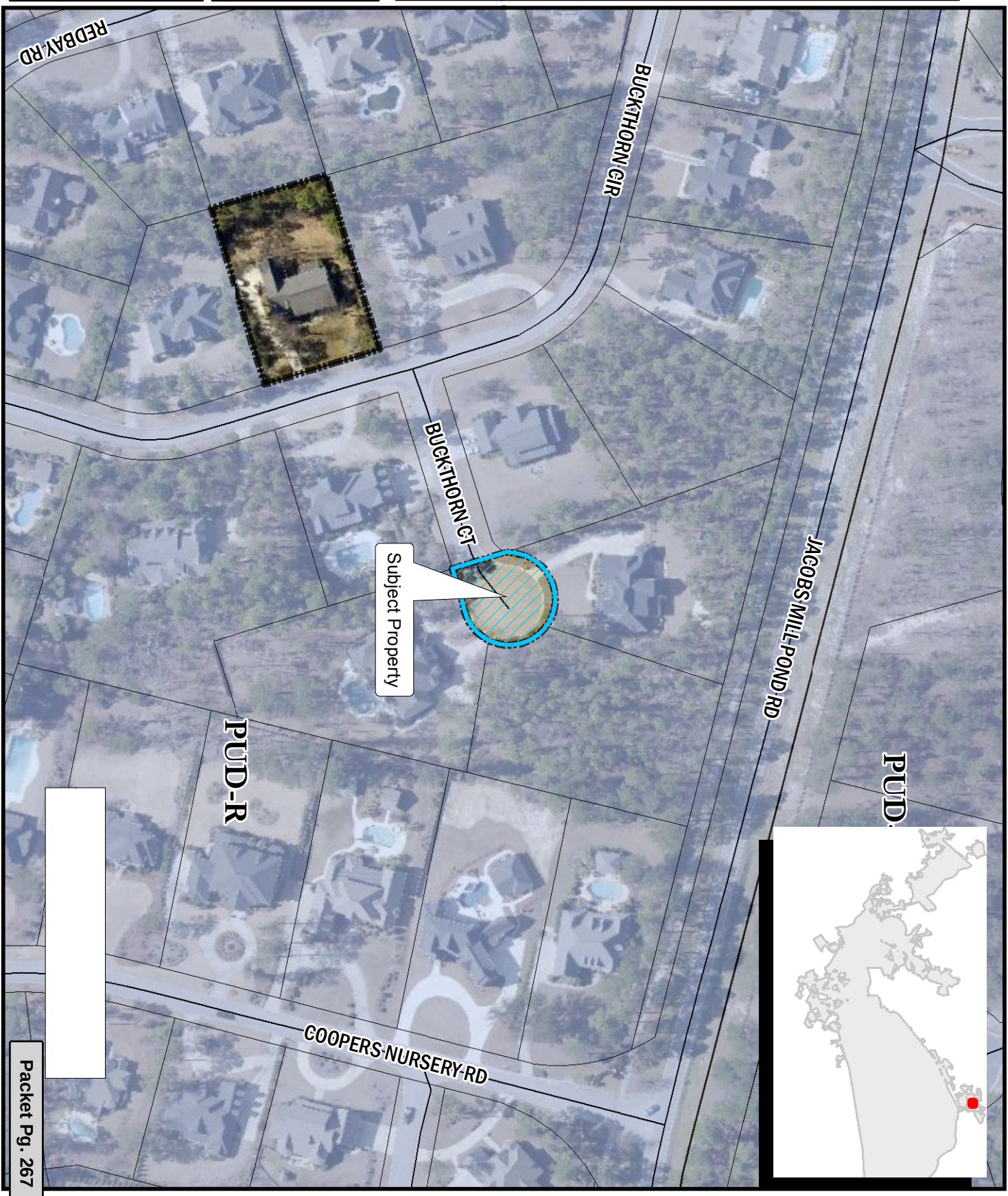
ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016

DISCLAIMER:
The City of Columbia, Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



STATE OF SOUTH CAROLINA)
) PETITION FOR ANNEXATION
 COUNTY OF RICHLAND)

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown and designated as a 0.19 acre portion of Buckthorn Court, as shown on a plat prepared for Woodcreek Farms Area D15 - Phase 3, dated December 10, 2003, revised March 24, 2004, and recorded on April 16, 2004 in the Office of the Register of Deeds for Richland County in Book 924 Page 2744.

Richland County TMS: 28906-02-03
 Property Addresses: 0.19 acres S/S Buckthorn Court

Beaver Lake Limited Partnership

BY:  Date: 11/23/16
E. H. COOPER JR. Its: Authorized Rep.
 (Print or Type Name) (Print or Type Title)

Woodcreek Farms Homeowners Association

BY:  Date: 11-22-16
H. Picot Its: President
 (Print or Type Name) (Print or Type Title)

Book 2168-1148

2016093605 11/29/2016 13:17:25.283

Notice

Fee: \$0.00

County Tax: \$0.00

State Tax: \$0.00



2016093605

John T. Hopkins II

Richland County R.O.D.



Schw. 1

Schw. 2

DATE 10 DEC 2003
TIME 2 28905-02-01
MAR 2 2003

1 1

133-6

CONTENTS

Bristol County, South Carolina
 Approved for Recording
 Date: 11/5/83 56-01-163
Deed
 Carl O. Goodline, Adm'r. Subject, Adverse

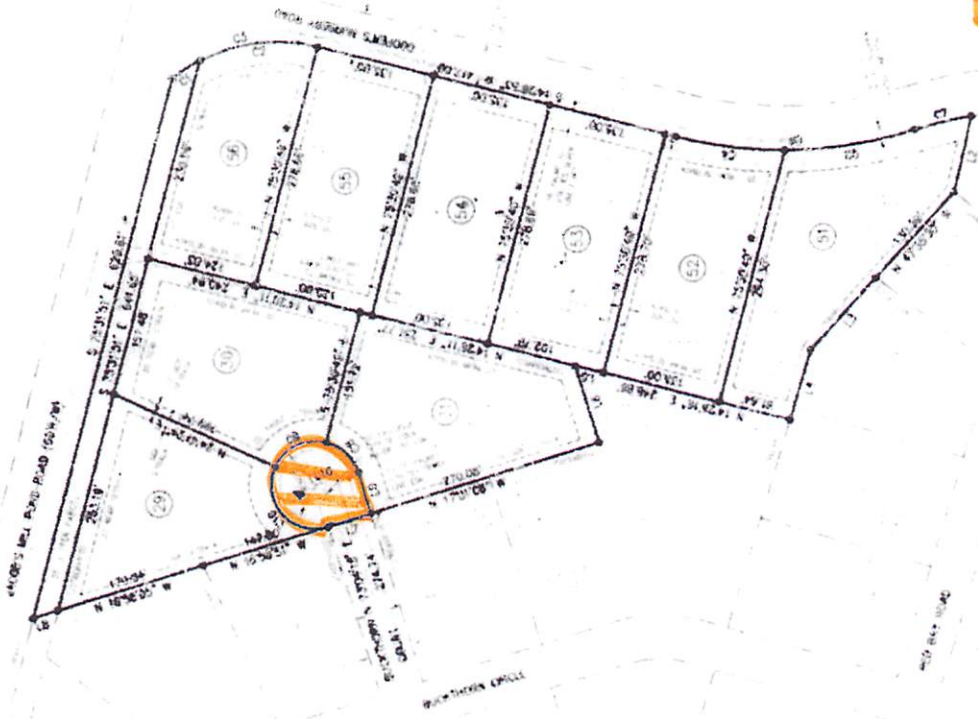
Request 007507-27-361
 Transmitted at 14:12:30
 Page 5-6-70 Canada Star Ltd. 2000 1st St. 2000

[illegible]

Case	Age	Sex	Site	Stage	Survival
1	51	F	1	1	1
2	50	F	1	1	1
3	50	F	1	1	1
4	48	F	1	1	1
5	47	F	1	1	1
6	46	F	1	1	1
7	45	F	1	1	1
8	44	F	1	1	1
9	43	F	1	1	1
10	42	F	1	1	1
11	41	F	1	1	1
12	40	F	1	1	1
13	39	F	1	1	1
14	38	F	1	1	1
15	37	F	1	1	1
16	36	F	1	1	1
17	35	F	1	1	1
18	34	F	1	1	1
19	33	F	1	1	1
20	32	F	1	1	1
21	31	F	1	1	1
22	30	F	1	1	1
23	29	F	1	1	1
24	28	F	1	1	1
25	27	F	1	1	1
26	26	F	1	1	1
27	25	F	1	1	1
28	24	F	1	1	1
29	23	F	1	1	1
30	22	F	1	1	1
31	21	F	1	1	1
32	20	F	1	1	1
33	19	F	1	1	1
34	18	F	1	1	1
35	17	F	1	1	1
36	16	F	1	1	1
37	15	F	1	1	1
38	14	F	1	1	1
39	13	F	1	1	1
40	12	F	1	1	1
41	11	F	1	1	1
42	10	F	1	1	1
43	9	F	1	1	1
44	8	F	1	1	1
45	7	F	1	1	1
46	6	F	1	1	1
47	5	F	1	1	1
48	4	F	1	1	1
49	3	F	1	1	1
50	2	F	1	1	1
51	1	F	1	1	1

LOT	SG-T
29	36,212
30	42,437
31	44,168
32	44,612
33	32,248
34	37,623
35	37,632
36	37,642
37	32,246

Subject Property



VICINITY MAP

9062 25 NOV 1966
TO: SAC, EL PASO 9-71
FROM: SAC, SAN ANTONIO 9-1000
SUB: MURDER OF MARTIN LUTHER KING, JR.
RE: MEMPHIS, TENN. 4/4/68

NOTES

REAGENTS: SUBSTITUTED AROMATIC AMINES, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836,

256 *N. J. BÉGIN* (1994) *BTJ* 10: 123-127

AND CHEN, Y. 2003. A. 2002. 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 8

© 1995 John Wiley & Sons, Inc. All rights reserved. This journal is registered at the Copyright Clearance Center, Inc., 222 Rosewood Drive, Danvers, MA 01923. Organizations in the U.S. who are also registered with the C.C.C. may therefore copy material (beyond the limits permitted by sections 107 and 108 of U.S. copyright law) subject to payment to C.C.C. of the per copy fee of \$05.00. This consent does not extend to multiple copying for promotional or commercial purposes. *ISI Tear Sheet Service*, 3501 Market Street, Philadelphia, PA 19104, is authorized to supply single copies of separate articles for private use only. Organizations authorized by the Copyright Licensing Agency may also copy material subject to the usual conditions. For all other use, permission should be sought from John Wiley & Sons, Inc.

where σ_{max} is the maximum value of σ in the set σ . The above model is used to estimate the probability of a woman's marital form at the end of the last survey year, by solving the equations of the model for a class σ subject to the condition that

WILLIAM V. BRADSHAW, PRESIDENT, AND SECRETARY AUG. 1917



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 1.07 acres Red Bay Road; TMS# 28812-03-01

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-014 - Annexing and Incorporating 1.07 acres Redbay Road, Richland County TMS# 28812-03-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

ATTACHMENTS:

- **#a:** ANNEXATION_Red Bay Rd(PDF)
- **#b:** 2017-014 annex-incorporate 1.07 ac Redbay Road (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY 1.07 acres Red Bay Road; TMS# 28812-03-01

Council District:	4
Proposal:	Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.
Applicant:	Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association
Staff Recommendation:	Approval
PC Recommendation:	01/09/2017; Approval (9-0)
PH, 1 st Reading:	3/21/2017; PENDING
2 nd Reading:	04/04/2017; PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 1.07 acres

Current Use: Right-of-way and common area for residential development

Proposed Use: Right-of-way and common area for residential development

Reason for Annexation: Municipal Services

Urban Service Area: Donut Hole

Current County Land Use: Neighborhood – Medium Density

Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)

Current County Zoning: PDD (Planned Development District)

Proposed City Zoning: PUD-R (Planned Unit Development – Residential District)

Census Tract: 114.07

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property.

Police

We find that the proposed annexation will not result in an increased number of calls for services and will cost the CPD approximately **\$0** annually to provide service for this vacant commons area based upon current calls for service within nearby commons areas.

Fire

The proposed annexation **will not result in additional costs or impact services** being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The property is currently a common area for a residential subdivision. Solid Waste services cost would be \$0.00 since this service is not provided.

Engineering

Because water and sewer lines currently exist in this area, the Utilities and Engineering Division **will not incur any costs** associated with this annexation.

Water Customer Care

Annexation will result in an approximately **40% reduction** in water service rates if the property requires service.

Planning & Development Services

We recommend annexation of this property. As a common area, the estimated annual City property tax revenue generated after annexation of this property will be approximately **\$2**.

*Estimated City Tax Revenue calculated as: (Tax Value*Tax Rate)*City Millage Rate (.0961)) - (Tax Value*Local Option Sales Tax Credit (.002347)).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject parcel is in a “Donut Hole” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services.

Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Donut Holes are unincorporated areas that are completely surrounded by the City of Columbia and/or another municipality. These areas pose a number of challenges to the City that can be addressed through annexation. They can often cause inefficiencies in the delivery of services due to confusion about jurisdiction. Also, if the land is in a jurisdiction with a different approach to code enforcement, these areas can negatively impact the quality of life for adjacent City residents. Such inefficiencies and the costs to taxpayers are germane to City and County property both, which results in a greater impact to City residents since they pay City and County taxes.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential – Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City's older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory dwelling units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned Planned Development District (PDD) by Richland County, and surrounding parcels within the City of Columbia are currently zoned Planned Unit Development-Residential District (PUD-R).

The proposed City of Columbia zoning district is Planned Unit Development-Residential District (PUD-R).

Planned Unit Development- Residential District (PUD-R)

(a) The intent of planned unit development districts is to derive the benefits of efficiency, economy and flexibility by encouraging unified development of large sites, while also obtaining the advantage of creative site design, improved appearance, compatibility of uses, optimum service by community facilities, and better functioning of vehicular access and circulation. It is the intent of this article to allow development of large sites subject to specific regulations concerning permitted uses, but only subject to regulations concerning lot area, building coverage, yard spaces and building height insofar as the city council shall deem appropriate to fulfill the intent of this article, upon presentation of certification from the owners, developers or other parties at interest in the development of such sites that they will adhere to development policies which will fulfill the intent of this article.

(b) Types of districts. Two types of districts accommodating primarily residential or nonresidential uses are created as follows:

(1) PUD-R Planned Unit Development—Residential. The PUD-R district is intended to accommodate residential uses, with nonresidential uses integrated into the design of such districts as secondary uses.

(2) PUD-C Planned Unit Development—Commercial. The PUD-C district is intended to accommodate primarily nonresidential uses, with residential uses integrated into the design of such districts as secondary uses.

(c) Design and planning features. The types of residential dwelling units and the types of nonresidential uses allowed to be established in such districts increase with increasing site size of such districts, based upon the premise that increased site size will allow proper design, including functional interrelations, buffer treatments separating uses with potentially incompatible characteristics of use, design of access patterns, and relationships of uses within such planned unit developments with uses in adjacent districts. It is the intent of this article that such design and planning features be incorporated properly into any PUD district hereafter created, and that the planning commission and city council shall consider the existence and appropriateness of such features before any amendment to the zoning map is adopted to create such district.

STAFF RECOMMENDATION

Staff recommends City Council annex the property, adopt an ordinance assigning UER-2 land use classification, and assign zoning of PUD-R at the time of annexation.



Future Land Use Map

Department of Planning & Development Services

1.07 acres Redbay Road; TMS# 28812-03-01;

Existing Richland County FLU: Neighborhood- Medium Density; Proposed FLU: UER-2

30.a

Legend



- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports/Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Riverbanks Zoo and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson



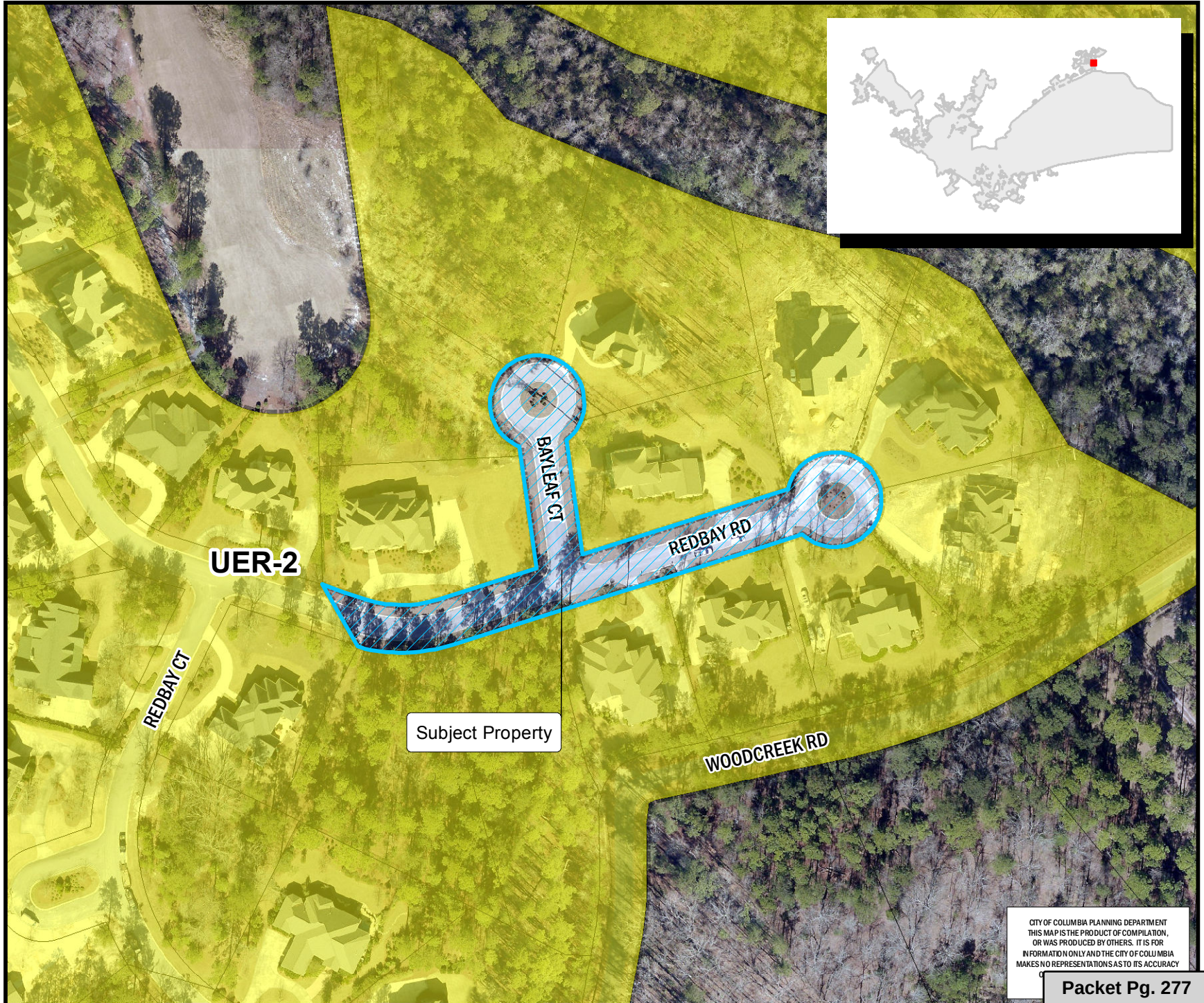
0 25 50 100 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPIATION,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 277

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

Department of Planning & Development Services

1.07 acres Redbay Road; TMS# 28812-03-01;
Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

30.a

Legend

 CITY LIMITS
 PARCELS

 D-1	 C-1
 RS-1	 C-2
 RS-1A	 C-3
 RS-1B	 C-3A
 RS-2	 C-4
 RS-3	 C-5
 RD	 M-1
 RD-2	 M-2
 RG-1	 PUD-C
 RG-1A	 PUD-LS
 RG-2	 PUD-LS-E
 RG-3	 PUD-LS-R
 UTD	 PUD-R
 MX-1	 OUT OF CITY
 MX-2	



0 25 50 100
Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 28, 2016

DISCLAIMER:

The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



Special Flood Hazard Area

Packet Pg. 278

ORDINANCE NO.: 2017-014

*Annexing and Incorporating 1.07 acres Redbay Road, Richland County TMS# 28812-03-01
into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by
Ordinance No.: 2015-014 on February 17, 2015*

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted the City of Columbia Comprehensive Plan 2018 by Ordinance No.: 2008-085 on October 1, 2008, and amended from time to time, in accordance with South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code) and heard public comments on this amendment; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that the property described herein is hereby annexed to, incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015, and becomes a part of the City of Columbia effective immediately. This property shall be zoned PUD-R (Planned Unit Development – Residential District), apportioned to City Council District 4, Census Tract 114.07, contains 1.07 acres, and shall be assigned a land use classification of Urban Edge Residential Large Lot (UER-2).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 28812-03-01

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

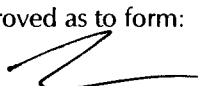
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2017-014

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown as 1.07 acres and designated as Bayleaf Court and a portion of Red Bay Road, and shown on a plat prepare for Woodcreek Farms Development, Tract D14, Phase III, dated September 7, 2005 and recorded on January 20, 2006 in the Office of the Register of Deeds for Richland County in Book 1144 Page 1752.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: December 2, 2016

RE: **Property Address:** 1.07 acres Redbay Road
Richland County TMS#: 28812-03-01
Owner(s): Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association
Current Use: Right-of-way and common area for residential development
Proposed Use: Right-of-way and common area for residential development
Current County Land Use: Neighborhood – Medium Density
Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)
Current County Zoning: PDD (Planned Development District)
Proposed City Zoning: PUD-R (Planned Unit Development – Residential District)
Reason for Annexation: Municipal Services/Donut Hole
City Council District: 4
Census Tract: 114.07

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

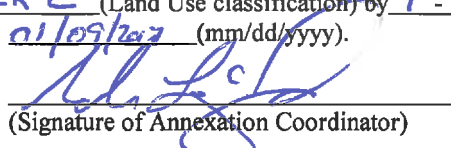
Planning & Development Services staff will see to it that this matter is placed on the **January 9, 2017** Planning Commission's agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl
 Attachments

cc: S. Allison Baker, Sr. Assistant City Manager William Holbrook, Police Chief Teresa Knox, City Attorney Dana Higgins, City Engineer Krista Hampton, Planning & Development Services Gloria Saaed, Community Development Director Roger Myers, Business License Administrator Angela Adams, Water Customer Service Jerry Thompson, Building Official Susan Leitner, Engineering Denny Daniels, Engineering Carolyn Wilson, Police Planning & Research Jan Alonso, Finance Director	Missy Gentry, Assistant City Manager Aubrey Jenkins, Fire Chief Joseph Jaco, Utilities and Engineering Robert Anderson, Public Works Director Jeff Palen, Assistant City Manager/CFO George Adams, Fire Marshal Brian Cook, Zoning Administrator Kimberly Gathers, Columbia-Richland 911 David Hatcher, Housing Official Richland County Solid Waste Collection John Fellows, Planning Administrator Zach Kay, Dev. Center Administrator Alfreda Tindall, Richland Co. 911 Addressing Coordinator
---	--

Planning Commission Zoning Recommendation: PUD-R (Zoning classification) by 9 - 0 on 01/09/2017 (mm/dd/yyyy).

Planning Commission Land Use Recommendation: UER-2 (Land Use classification) by 9 - 0 on 01/09/2017 (mm/dd/yyyy).


 (Signature of Annexation Coordinator)



Future Land Use Map

Department of Planning & Development Services

Legend

CITY LIMITS

PARCELS

UCMR-1 - Urban Core Mixed Residential-1

UCMR-2 - Urban Core Mixed Residential-2

UEMR - Urban Edge Mixed Residential

UEMF - Urban Edge Multi-Family

UCR-1 - Urban Core Residential Small Lot

UCR-2 - Urban Core Residential Large Lot

UER-1 - Urban Edge Residential Small Lot

UER-2 - Urban Edge Residential Large Lot

UCAC-1 - Urban Core Neighborhood Activity Center

UCAC-2 - Urban Core Community Activity Center

UEAC-1 - Urban Edge Community Activity Center

UEAC-2 - Urban Edge Regional Activity Center

UCAC-3 - Urban Core Regional Activity Center

NC-1 - Neighborhood Activity Center

NC-2 - Community Activity Center

NC-3 - Regional Activity Center

EC - Employment Campus

IND - Industrial

TU - Transportation & Utilities

SP-1 - Sports/Amusement District

SP-2 - Civic/Institutional District

SP-3 - Central Business District

SP-4 - Riverbanks Zoo and Garden

SP-5 - Universities/Colleges

SP-6 - Fort Jackson

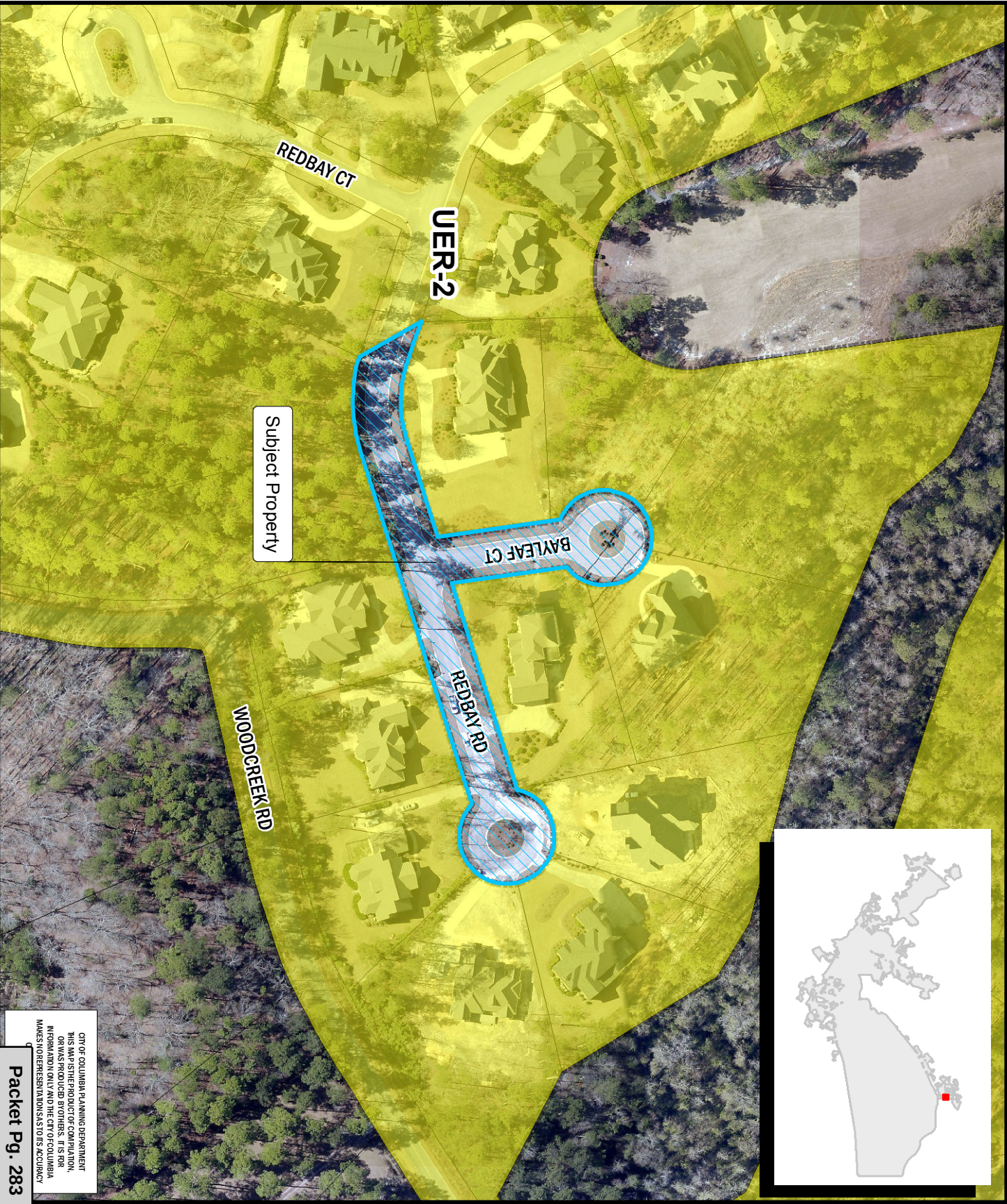
0 25 50 100 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:
Shane Shaughnessy
November 28, 2016

City of Columbia, S.C.

VERITAS VIRTUTIS

We Are Columbia



1.07 acres Redbay Road; TMS# 28812-03-01;
Existing Richland County FLU: Neighborhood- Medium Density; Proposed FLU: UER-2

Zoning Map

Department of Planning & Development Services

Legend
 CITY LIMITS
 PARCELS

- | | |
|---|--|
|  D-1 |  C-1 |
|  RS-1 |  C-2 |
|  RS-1A |  C-3 |
|  RS-1B |  C-3A |
|  RS-2 |  C-4 |
|  RS-3 |  C-5 |
|  RD |  M-1 |
|  RD-2 |  M-2 |
|  RG-1 |  PUD-C |
|  RG-1A |  PUD-L |
|  RG-2 |  PUD-L-S-E |
|  RG-3 |  PUD-L-S-R |
|  UTD |  PUD-R |
|  MX-1 |  OUT OF CITY |
|  MX-2 | |

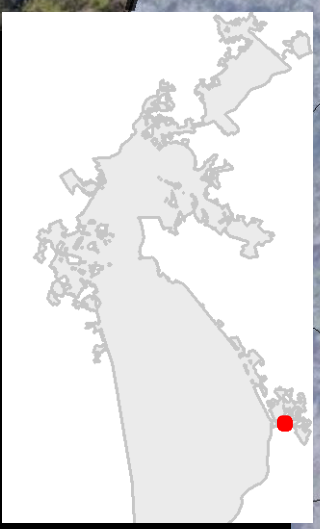
0 25 50 100
Feet



ORIGINAL PREPARATION/DATE:
 This map was prepared by:

Shane Shaughnessy
 November 28, 2016

DISCLAIMER:
 The City of Columbia, Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



1.07 acres Redbay Road; TMS# 28812-03-01;
 Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

 Special Flood Hazard Area

Fee: \$0.00

County Tax: \$0.00

Notice

State Tax: \$0.00



2016093602

John T. Hopkins II

Richland County R.O.D.

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND)

PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown as 1.07 acres and designated as Bayleaf Court and a portion of Red Bay Road, and shown on a plat prepared for Woodcreek Farms Development Tract D14, Phase III, dated September 7, 2005, and recorded on January 20, 2006 in the Office of the Register of Deeds for Richland County in Book 1144 Page 1752.

Richland County TMS: 28812-03-01
 Property Addresses: 1.07 acres Redbay Road

Beaver Lake Limited Partnership

BY:

Date: 11/23/16

EDWIN H. COOPER JR.
 (Print or Type Name)

Its: Authorized Rep.
 (Print or Type Title)

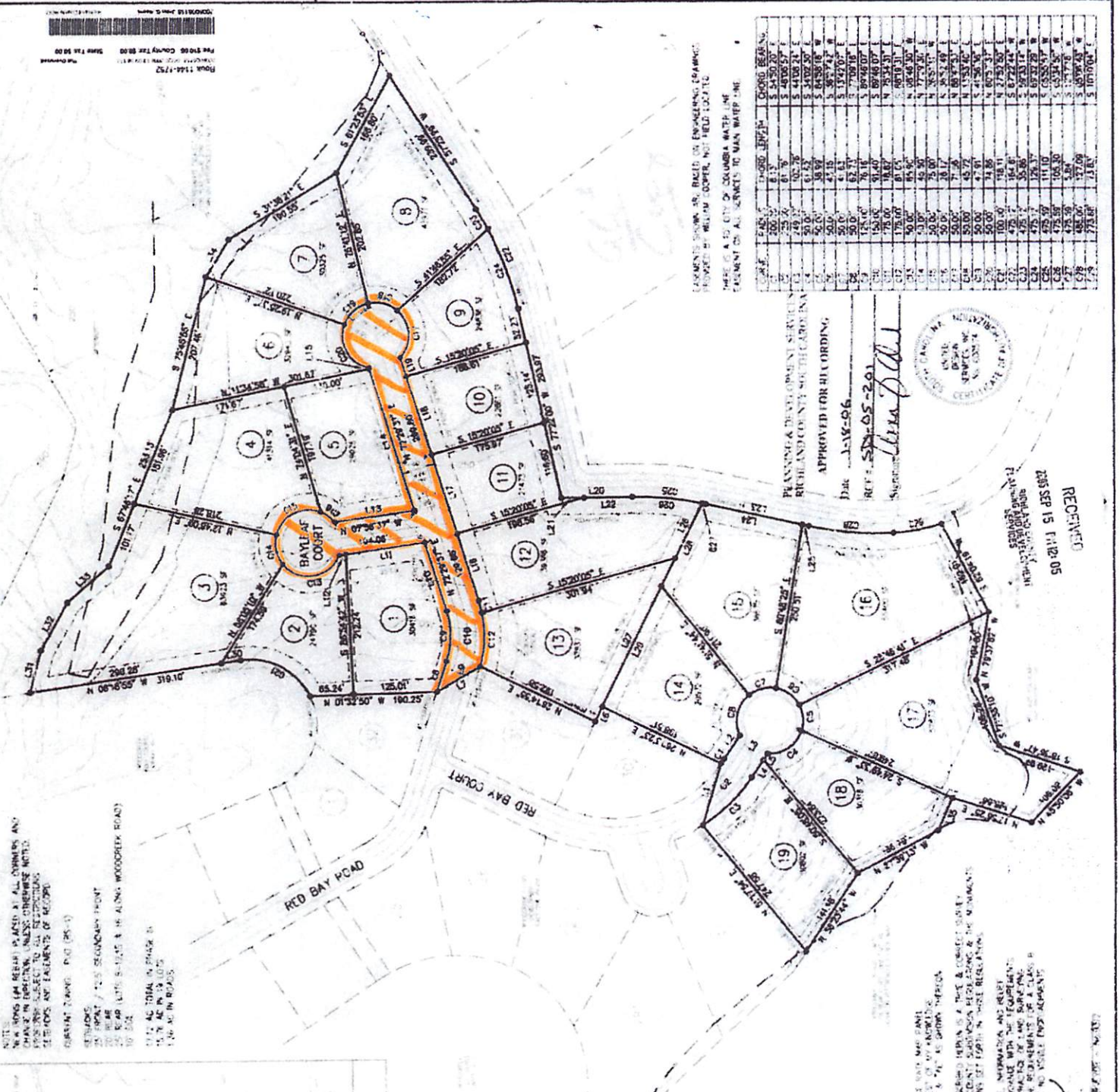
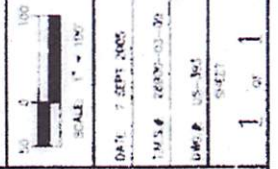
Woodcreek Farms Homeowners Association

BY:

Date: 11.22.16

H. Pickrel
 (Print or Type Name)

Its: President
 (Print or Type Title)



THESE ARE A 15' CITY OF COLUMBIA WATER LINE
ELEMENT ON ALL SERVICES TO MAIN WATER LINE.

PLANNING & DEVELOPMENT SERVICES
RICHMOND COUNTY, SOUTH CAROLINA

APPROVED FOR RECORDING

Date 1-18-06

REF: 57-05-201

Signature: *[Signature]*



RECEIVED
2005 SEP 15 PM 12:05
ARCHIVAL AND PRESERVATION
SERVICES

ITEMS (4) BEING PLACED IN ALL CHURCHES AND
SCHOOLS IN THE DISTRICT OF COLUMBIA WITH
A VIEW TO EDUCATING THE CHILDREN OF THE
DISTRICT OF COLUMBIA IN THE HISTORY OF THE
DISTRICT OF COLUMBIA.

[illegible]

VICINITY MAP

[illegible]



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Zoning Map Amendment - The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Council District: 4

Proposal: Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

ATTACHMENTS:

- **#a:** MA-Conf-The Park_Phase 2 - 1404 Beechfern (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ZONING MAP AMENDMENT CASE SUMMARY

The Park- Phase 2: 1404 Beechfern Circle;

TMS# 25815-01-06

Council District:	4	
Proposal:	Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)	
Applicant:	David G. Thompson	
Staff Recommendation:	Annex, Assign Interim Land Use and Interim Zoning	Approval
PC Recommendation:	04/04/16: Annex, Assign Interim Land Use and Interim Zoning	Approval (7-0)
Annexation, 1 st Reading	12/06/16: Annex, Assign Interim Land Use and Interim Zoning	Approval
Annexation, 2 nd Reading	12/20/16: Annex, Assign Interim Land Use and Interim Zoning	Approval
Map Amendment PH, 1 st Reading	03/21/17: Zoning Confirmation	PENDING
Map Amendment, 2 nd Reading	04/04/17: Zoning Confirmation	PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.29 acres

Current Use: Residential lot

Proposed Use: Residential lot

Reason for Annexation: Secondary / Municipal Services

Urban Service Area: Secondary

Interim Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Proposed Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Interim Zoning: Planned Unit Development – Residential District (PUD-R)

Proposed Zoning: Planned Unit Development – Residential District (PUD-R)

Census Tract: 114.07

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the city limits and “islands” of unincorporated territory surrounded by the city. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed analysis will need to be accomplished to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City’s older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory Dwelling Units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business/Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The subject property currently has interim zoning of Planned Unit Development – Residential District (PUD-R), and surrounding parcels are currently zoned PDD by Richland County. Surrounding parcels within the City of Columbia are zoned Planned Unit Development – Residential District (PUD-R).

The proposed City of Columbia zoning district is Planned Unit Development – Residential District (PUD-R).

Planned Unit Development Districts

(a) *Intent.* The intent of planned unit development districts is to derive the benefits of efficiency, economy and flexibility by encouraging unified development of large sites, while also obtaining the advantage of creative site design, improved appearance, compatibility of uses, optimum service by community facilities, and better functioning of vehicular access and circulation. It is the intent of this article to allow development of large sites subject to specific regulations concerning permitted uses, but only subject to regulations concerning lot area, building coverage, yard spaces and building height insofar as the city council shall deem appropriate to fulfill the intent of this article, upon presentation of certification from the owners, developers or other parties at interest in the development of such sites that they will adhere to development policies which will fulfill the intent of this article.

(b) *Types of districts.* Two types of districts accommodating primarily residential or nonresidential uses are created as follows:

(1) *PUD-R Planned Unit Development—Residential.* The PUD-R district is intended to accommodate residential uses, with nonresidential uses integrated into the design of such districts as secondary uses.

(2) *PUD-C Planned Unit Development—Commercial.* The PUD-C district is intended to accommodate primarily nonresidential uses, with residential uses integrated into the design of such districts as secondary uses.

(c) *Design and planning features.* The types of residential dwelling units and the types of nonresidential uses allowed to be established in such districts increase with increasing site size of such districts, based upon the premise that increased site size will allow proper design, including functional interrelations, buffer treatments separating uses with potentially incompatible characteristics of use, design of access patterns, and relationships of uses within such planned unit developments with uses in adjacent districts. It is the intent of this article that such design and planning features be incorporated properly into any PUD district hereafter created, and that the planning commission and city council shall consider the existence and appropriateness of such features before any amendment to the zoning map is adopted to create such district.

STAFF RECOMMENDATION

Staff recommends that City Council confirm the zoning of PUD-R and amend the Official Zoning Map accordingly.



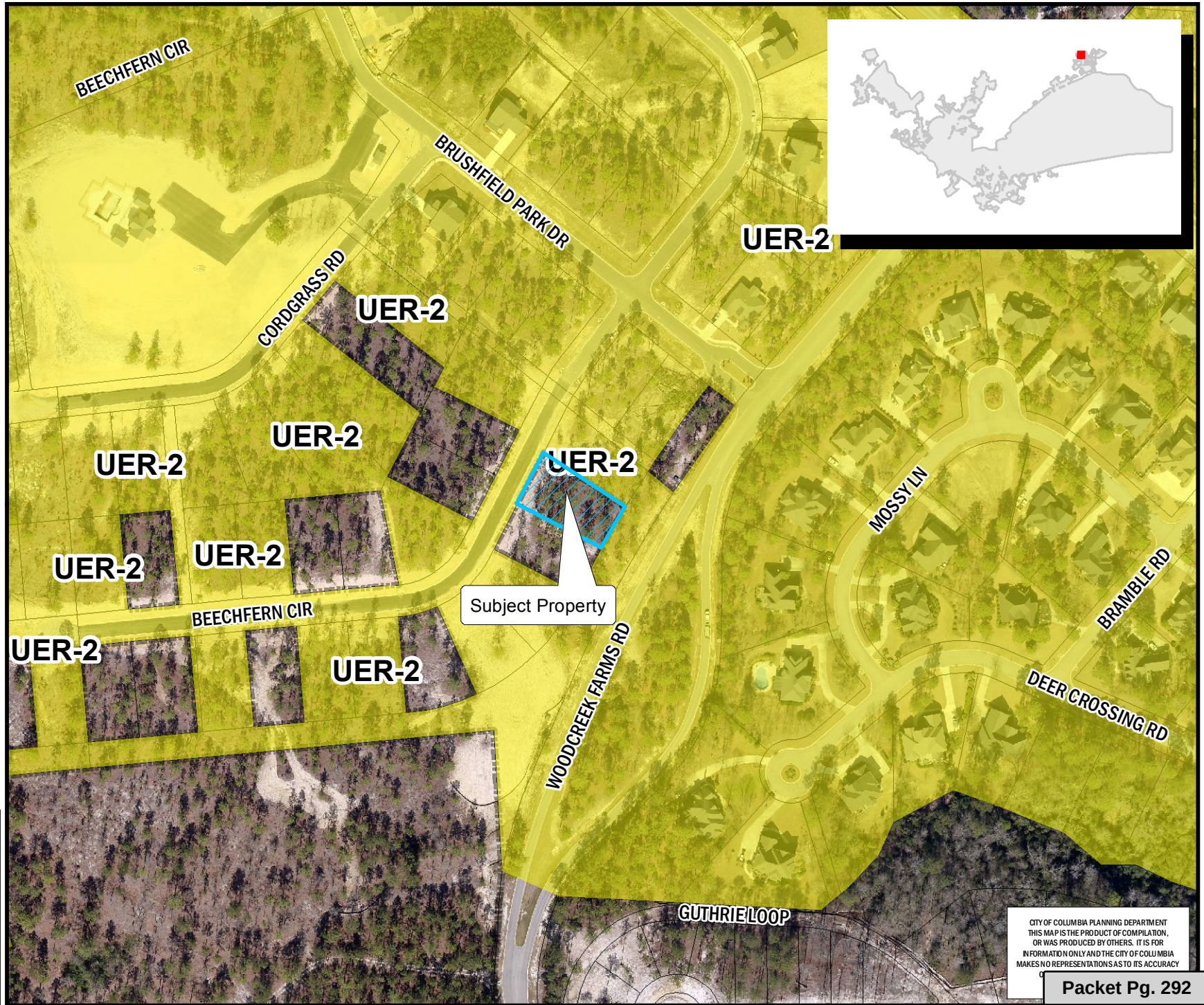
Future Land Use Map

Department of Planning & Development Services

1404 Beechfern Circle; TMS# 25815-01-06

Existing Richland County FLU: Neighborhood (Medium Density); Proposed FLU: UER-2

31.a



Legend



- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports/Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Riverbanks Zoo and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson



0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:

This map was prepared by:
Shane Shaughnessy
November 7, 2016



We Are Columbia

CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 292

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

1404 Beechfern Circle; TMS# 25815-01-06; Existing Richland County Zoning: PDD; Proposed Zoning: **PUD-R**

31.a

Department of Planning & Development Services

Legend

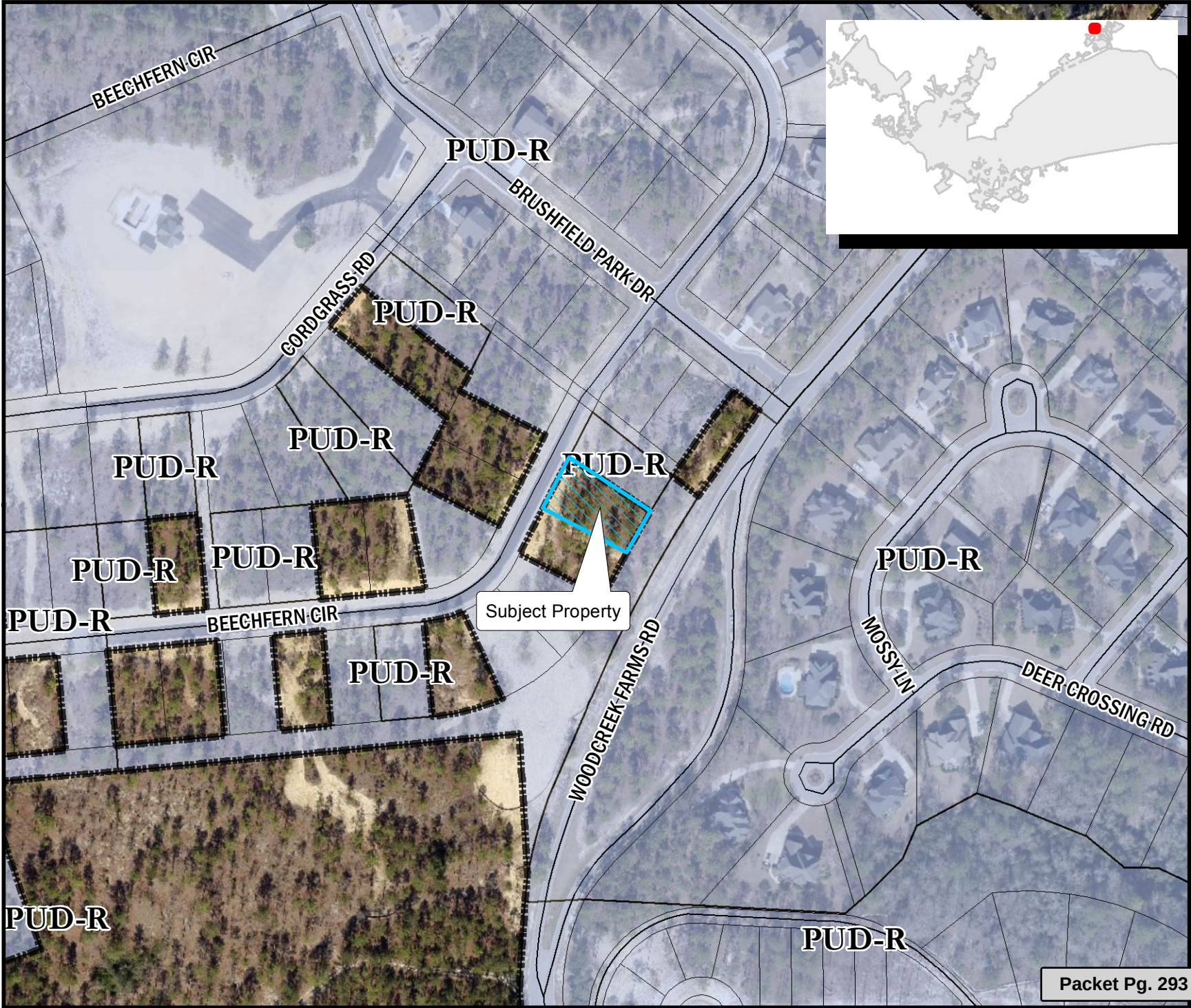
CITY LIMITS
 PARCELS

D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-LS
RG-2	PUD-LS-E
RG-3	PUD-LS-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	

0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:
 This map was prepared by:
 Shane Shaughnessy
 November 7, 2016

DISCLAIMER:
 The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Zoning Map Amendment - The Park- Phase 2: 1407 Beechfern Circle; TMS# 25815-02-23

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Council District: 4

Proposal: Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)

Applicant: Sundiata K. Swinton

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

ATTACHMENTS:

- **#a:** MA-Conf-ANNEX_ The Park_Phase 2- 1407 Beechfern Cir (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

ZONING MAP AMENDMENT CASE SUMMARY

The Park- Phase 2: 1407 Beechfern Circle;

TMS# 25815-02-23

Council District:	4	
Proposal:	Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)	
Applicant:	Sundiata K. Swinton	
Staff Recommendation:	Annex, Assign Interim Land Use and Interim Zoning	Approval
PC Recommendation:	04/04/16: Annex, Assign Interim Land Use and Interim Zoning	Approval (7-0)
Annexation, 1 st Reading:	01/10/17: Annex, Assign Interim Land Use and Interim Zoning	Approval
Annexation, 2 nd Reading:	02/07/16: Annex, Assign Interim Land Use and Interim Zoning	Approval
Map Amendment PH, 1 st Reading	03/21/17: Zoning Confirmation	PENDING
Map Amendment, 2 nd Reading	04/04/17: Zoning Confirmation	PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.28 acres

Current Use: Residential lot

Proposed Use: Residential lot

Reason for Annexation: Secondary / Municipal Services

Urban Service Area: Secondary

Interim Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Proposed Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Interim Zoning: Planned Unit Development – Residential District (PUD-R)

Proposed Zoning: Planned Unit Development – Residential District (PUD-R)

Census Tract: 114.07

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the city limits and “islands” of unincorporated territory surrounded by the city. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed analysis will need to be accomplished to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City’s older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory Dwelling Units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business/Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The subject property currently has interim zoning of Planned Unit Development – Residential District (PUD-R), and surrounding parcels are currently zoned PDD by Richland County. Surrounding parcels within the City of Columbia are zoned Planned Unit Development – Residential District (PUD-R).

The proposed City of Columbia zoning district is Planned Unit Development – Residential District (PUD-R).

Planned Unit Development Districts

(a) *Intent.* The intent of planned unit development districts is to derive the benefits of efficiency, economy and flexibility by encouraging unified development of large sites, while also obtaining the advantage of creative site design, improved appearance, compatibility of uses, optimum service by community facilities, and better functioning of vehicular access and circulation. It is the intent of this article to allow development of large sites subject to specific regulations concerning permitted uses, but only subject to regulations concerning lot area, building coverage, yard spaces and building height insofar as the city council shall deem appropriate to fulfill the intent of this article, upon presentation of certification from the owners, developers or other parties at interest in the development of such sites that they will adhere to development policies which will fulfill the intent of this article.

(b) *Types of districts.* Two types of districts accommodating primarily residential or nonresidential uses are created as follows:

(1) *PUD-R Planned Unit Development—Residential.* The PUD-R district is intended to accommodate residential uses, with nonresidential uses integrated into the design of such districts as secondary uses.

(2) *PUD-C Planned Unit Development—Commercial.* The PUD-C district is intended to accommodate primarily nonresidential uses, with residential uses integrated into the design of such districts as secondary uses.

(c) *Design and planning features.* The types of residential dwelling units and the types of nonresidential uses allowed to be established in such districts increase with increasing site size of such districts, based upon the premise that increased site size will allow proper design, including functional interrelations, buffer treatments separating uses with potentially incompatible characteristics of use, design of access patterns, and relationships of uses within such planned unit developments with uses in adjacent districts. It is the intent of this article that such design and planning features be incorporated properly into any PUD district hereafter created, and that the planning commission and city council shall consider the existence and appropriateness of such features before any amendment to the zoning map is adopted to create such district.

STAFF RECOMMENDATION

Staff recommends that City Council confirm the zoning of PUD-R and amend the Official Zoning Map accordingly.



Future Land Use Map

1407 Beechfern Circle; TMS#25815-02-23

Existing Richland County FLU: Neighborhood (Medium Density); Proposed FLU: UER-2

32.a

Department of Planning & Development Services

Legend

-  CITY LIMITS
-  PARCELS
-  UCMR-1 - Urban Core Mixed Residential-1
-  UCMR-2 - Urban Core Mixed Residential-2
-  UEMR - Urban Edge Mixed Residential
-  UEMF - Urban Edge Multi-Family
-  UCR-1 - Urban Core Residential Small Lot
-  UCR-2 - Urban Core Residential Large Lot
-  UER-1 - Urban Edge Residential Small Lot
-  UER-2 - Urban Edge Residential Large Lot
-  UCAC-1 - Urban Core Neighborhood Activity Center
-  UCAC-2 - Urban Core Community Activity Center
-  UEAC-1 - Urban Edge Community Activity Center
-  UCAC-3 - Urban Core Regional Activity Center
-  UEAC-2 - Urban Edge Regional Activity Center
-  AC-1 - Neighborhood Activity Corridor
-  AC-2 - Community Activity Corridor
-  AC-3 - Regional Activity Corridor
-  EC - Employment Campus
-  IND - Industrial
-  TU - Transportation & Utilities
-  SD-1 - Sports/Amusement District
-  SD-2 - Civic/Institutional Districts
-  SD-3 - Central Business District
-  SD-4 - Riverbanks Zoo and Garden
-  SD-5 - Universities/Colleges
-  SD-6 - Fort Jackson



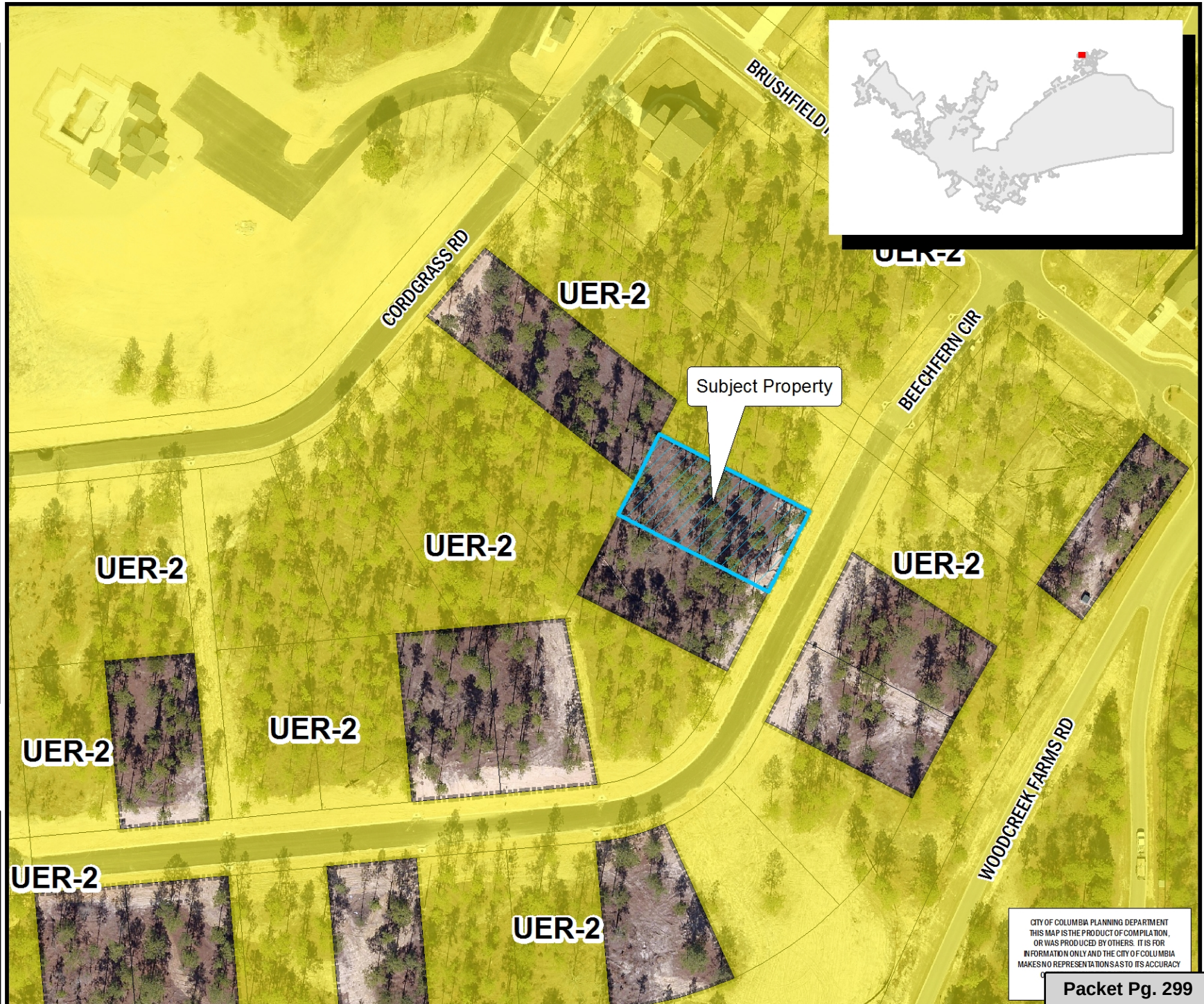
0 20 40 80
Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 18, 2016



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILATION,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 299

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

Department of Planning & Development Services

1407 Beechfern Circle; TMS# 25815-02-23;
Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

32.a

Legend

 CITY LIMITS
 PARCELS

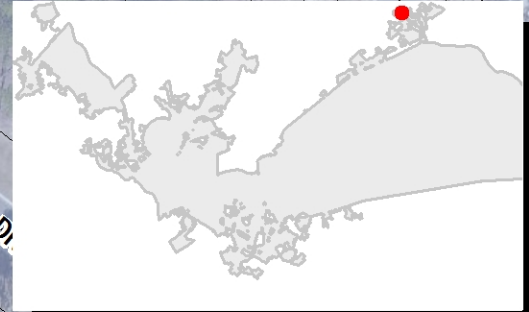
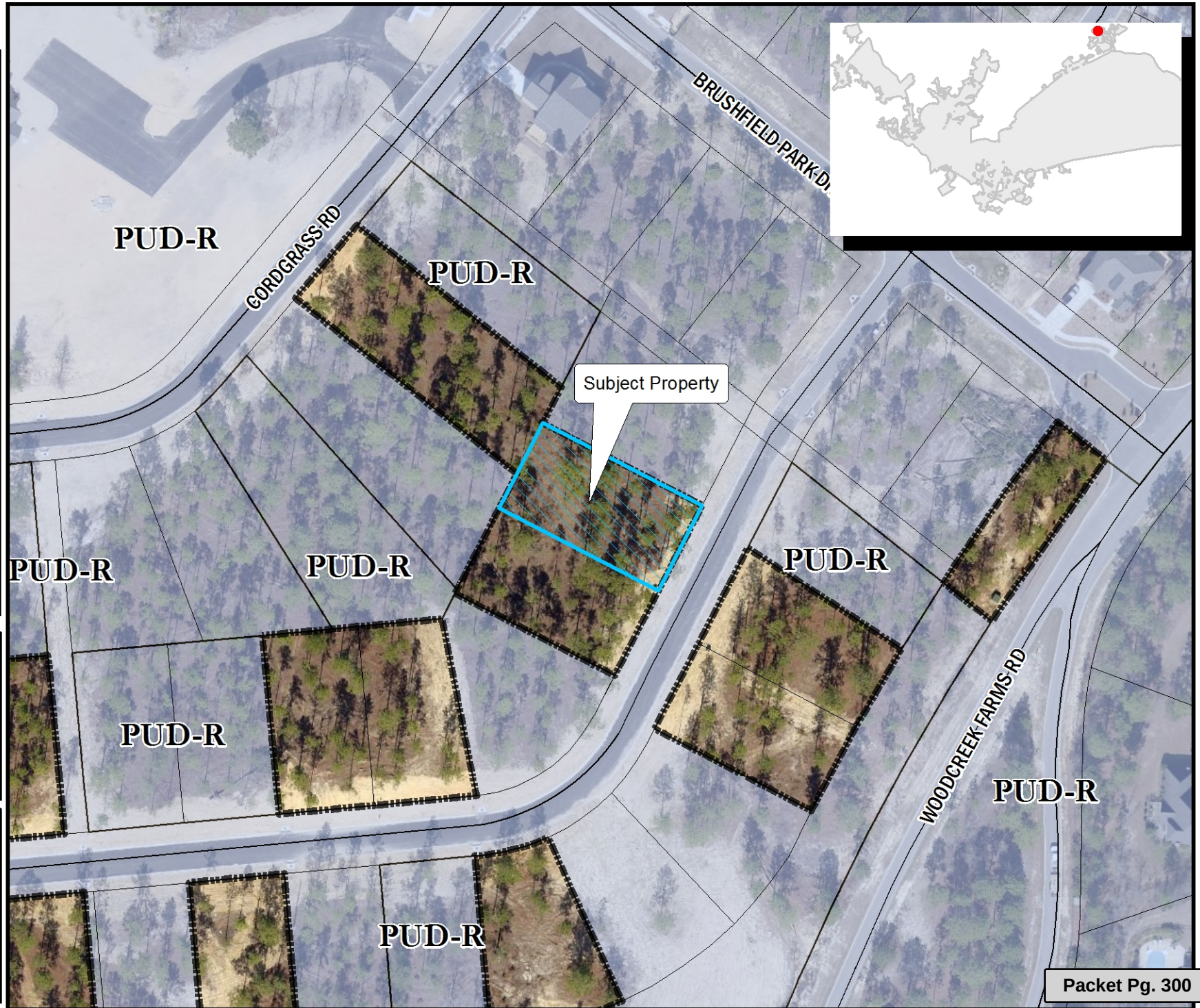
 D-1	 C-1
 RS-1	 C-2
 RS-1A	 C-3
 RS-1B	 C-3A
 RS-2	 C-4
 RS-3	 C-5
 RD	 M-1
 RD-2	 M-2
 RG-1	 PUD-C
 RG-1A	 PUD-LS
 RG-2	 PUD-LS-E
 RG-3	 PUD-LS-R
 UTD	 PUD-R
 MX-1	 OUT OF CITY
 MX-2	



0 20 40 80 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:
Shane Shaughnessy
November 18, 2016

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Comprehensive Plan Future Land Use Map Amendment - The Park- Phase 2: 1407 Beechfern Circle; TMS# 25815-02-23

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.:2017-020 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1407 Beechfern Circle, Richland County TMS #25815-02-23, annexed by Ordinance No.: 2016-122 enacted February 7, 2017

Council District: 4

Proposal: Amend Chapter 8.3 of The Columbia Plan 2018-Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)

Applicant: Sundiata K. Swinton

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

ATTACHMENTS:

- **#a:** CPLAN-Conf_ The Park_Phase 2- 1407 Beechfern Cir (PDF)
- **#b:** 2017-020 add 1407 Beechfern Circle to Comprehensive Plan 2018 Future Land Use Map (PDF)

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

COMPREHENSIVE PLAN- FUTURE LAND USE MAP AMENDMENT CASE SUMMARY

**The Park- Phase 2: 1407 Beechfern Circle;
TMS# 25815-02-23**

Council District:	4	
Proposal:	Amend Chapter 8.3 of The Columbia Plan 2018- Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)	
Applicant:	Sundiata K. Swinton	
Staff Recommendation:	Annex, Assign Interim Land Use and Interim Zoning	Approval
PC Recommendation:	04/04/16: Annex, Assign Interim Land Use and Interim Zoning	Approval (7-0)
Annexation, 1 st Reading:	01/10/17: Annex, Assign Interim Land Use and Interim Zoning	Approval
Annexation, 2 nd Reading:	02/07/17: Annex, Assign Interim Land Use and Interim Zoning	Approval
Comp Plan Amendment PH, 1 st Reading	03/21/17: Confirmation of Land Use Classification	PENDING
Comp Plan Amendment: 2 nd Reading	04/04/17: Confirmation of Land Use Classification	PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.28 acres

Current Use: Residential lot

Proposed Use: Residential lot

Reason for Annexation: Secondary / Municipal Services

Urban Service Area: Secondary

Interim Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Proposed Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Interim Zoning: Planned Unit Development – Residential District (PUD-R)

Proposed Zoning: Planned Unit Development – Residential District (PUD-R)

Census Tract: 114.07

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the city limits and “islands” of unincorporated territory surrounded by the city. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed analysis will need to be accomplished to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City’s older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory Dwelling Units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business/Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

STAFF RECOMMENDATION

Staff recommends that City Council adopt the attached ordinance to amend Chapter 8.3 of *The Columbia Plan 2018-Future Land Use Map* to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2).



Future Land Use Map

1407 Beechfern Circle; TMS#25815-02-23

Existing Richland County FLU: Neighborhood (Medium Density); Proposed FLU: UER-2

33.a

Department of Planning & Development Services

Legend

-  CITY LIMITS
-  PARCELS
-  UCMR-1 - Urban Core Mixed Residential-1
-  UCMR-2 - Urban Core Mixed Residential-2
-  UEMR - Urban Edge Mixed Residential
-  UEMF - Urban Edge Multi-Family
-  UCR-1 - Urban Core Residential Small Lot
-  UCR-2 - Urban Core Residential Large Lot
-  UER-1 - Urban Edge Residential Small Lot
-  UER-2 - Urban Edge Residential Large Lot
-  UCAC-1 - Urban Core Neighborhood Activity Center
-  UCAC-2 - Urban Core Community Activity Center
-  UEAC-1 - Urban Edge Community Activity Center
-  UCAC-3 - Urban Core Regional Activity Center
-  UEAC-2 - Urban Edge Regional Activity Center
-  AC-1 - Neighborhood Activity Corridor
-  AC-2 - Community Activity Corridor
-  AC-3 - Regional Activity Corridor
-  EC - Employment Campus
-  IND - Industrial
-  TU - Transportation & Utilities
-  SD-1 - Sports/Amusement District
-  SD-2 - Civic/Institutional Districts
-  SD-3 - Central Business District
-  SD-4 - Riverbanks Zoo and Garden
-  SD-5 - Universities/Colleges
-  SD-6 - Fort Jackson



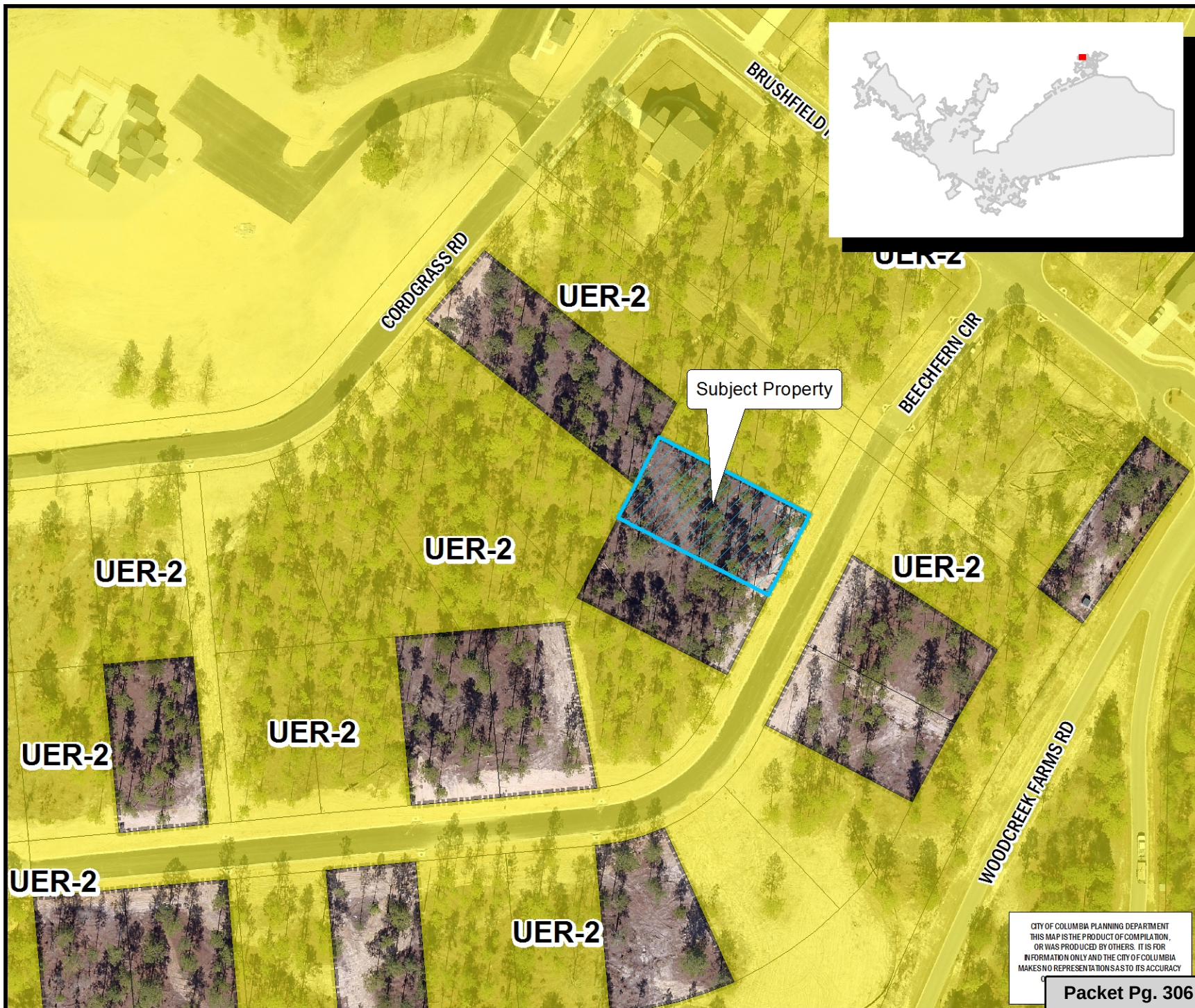
0 20 40 80
Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
November 18, 2016



We Are Columbia



CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILATION,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 306

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

ORDINANCE NO.: 2017-020

*Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include
1407 Beechfern Circle, Richland County TMS #25815-02-23, annexed by
Ordinance No.: 2016-122 enacted February 7, 2017*

WHEREAS, the City of Columbia and community at large recognize the value of planning for future development and growth; and,

WHEREAS, City Council approved Ordinance No.: 2008-085 on October 1, 2008 adopting the City of Columbia Comprehensive Plan 2018 in accordance with the South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code); and,

WHEREAS, City Council approved Ordinance No.: 2015-014 on February 17, 2015 amending the City of Columbia Comprehensive Plan 2018 deleting the "Existing and Future Land Use Components of the Physical Area Development Element of The Columbia Plan: 2018" and replaced it with "Plan Columbia Land Use Plan Putting the Pieces Together", along with all the maps and policies contained therein; and,

WHEREAS, 1407 Beechfern Circle, Richland County TMS #25815-02-23 filed for petition on August 30, 2016, and was not included within Plan Columbia Land Use Plan Putting the Pieces in Place adopted by City Council on February 17, 2015, and shall be assigned the designated future land use classification of Urban Edge Residential – Large Lot (UER-2), and the Future Land Use Map shall be amended accordingly; and,

WHEREAS, the City of Columbia Planning Commission has provided input and recommendations in response to the public input and findings NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia this __ day of ____, 2017, that 1407 Beechfern Circle, Richland County TMS #25815-02-23, annexed into the City of Columbia by Ordinance No.: 2016-122 enacted on February 7, 2017, shall be incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015. This property shall be apportioned to City Council District 4, Census Tract 114.07, contains 0.28 acres, and shall be assigned a land use classification of Urban Edge Residential – Large Lot (UER-2).

Requested by:

Assistant City Manager Gentry

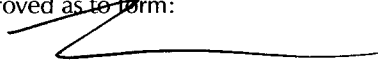
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney
Introduced:
Final Reading:

City Clerk



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Comprehensive Plan Future Land Use Map Amendment - The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06

PRESENTER: Krista Hampton

FINANCIAL IMPACT: Ordinance No.: 2017-010 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1404 Beechfern Circle, Richland County TMS #25815-01-06, annexed by Ordinance No.: 2016-115 enacted December 20, 2016

Council District: 4

Proposal: Amend Chapter 8.3 of The Columbia Plan 2018-Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

ATTACHMENTS:

- **#a:** CPLAN-Conf-The Park_Phase 2 - 1404 Beechfern (PDF)
- **#b:** 2017-010 add 1404 Beechfern Circle to Comprehensive Plan 2018 Future Land Use Plan (PDF)

Action Item (ID # 3318)

Meeting of April 4, 2017

HISTORY:

03/21/17

Columbia City Council

APPROVED ON FIRST READING



CITY COUNCIL

March 21, 2017 at 7:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

COMPREHENSIVE PLAN- FUTURE LAND USE MAP AMENDMENT CASE SUMMARY

**The Park- Phase 2: 1404 Beechfern Circle;
TMS# 25815-01-06**

Council District:	4	
Proposal:	Amend Chapter 8.3 of The Columbia Plan 2018- Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)	
Applicant:	David G. Thompson	
Staff Recommendation:	Annex, Assign Interim Land Use and Interim Zoning	Approval
PC Recommendation:	04/04/16: Annex, Assign Interim Land Use and Interim Zoning	Approval (7-0)
Annexation, 1 st Reading:	12/06/16: Annex, Assign Interim Land Use and Interim Zoning	Approval
Annexation, 2 nd Reading:	12/20/16: Annex, Assign Interim Land Use and Interim Zoning	Approval
Comp Plan Amendment PH, 1 st Reading:	03/21/17: Confirmation of Land Use Classification	PENDING
Comp Plan Amendment, 2 nd Reading:	04/04/17: Confirmation of Land Use Classification	PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.29 acres

Current Use: Residential lot

Proposed Use: Residential lot

Reason for Annexation: Secondary / Municipal Services

Urban Service Area: Secondary

Interim Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Proposed Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Interim Zoning: Planned Unit Development – Residential District (PUD-R)

Proposed Zoning: Planned Unit Development – Residential District (PUD-R)

Census Tract: 114.07

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the city limits and “islands” of unincorporated territory surrounded by the city. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed analysis will need to be accomplished to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City’s older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory Dwelling Units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business/Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

STAFF RECOMMENDATION

Staff recommends that City Council adopt the attached ordinance to amend Chapter 8.3 of *The Columbia Plan 2018-Future Land Use Map* to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2).



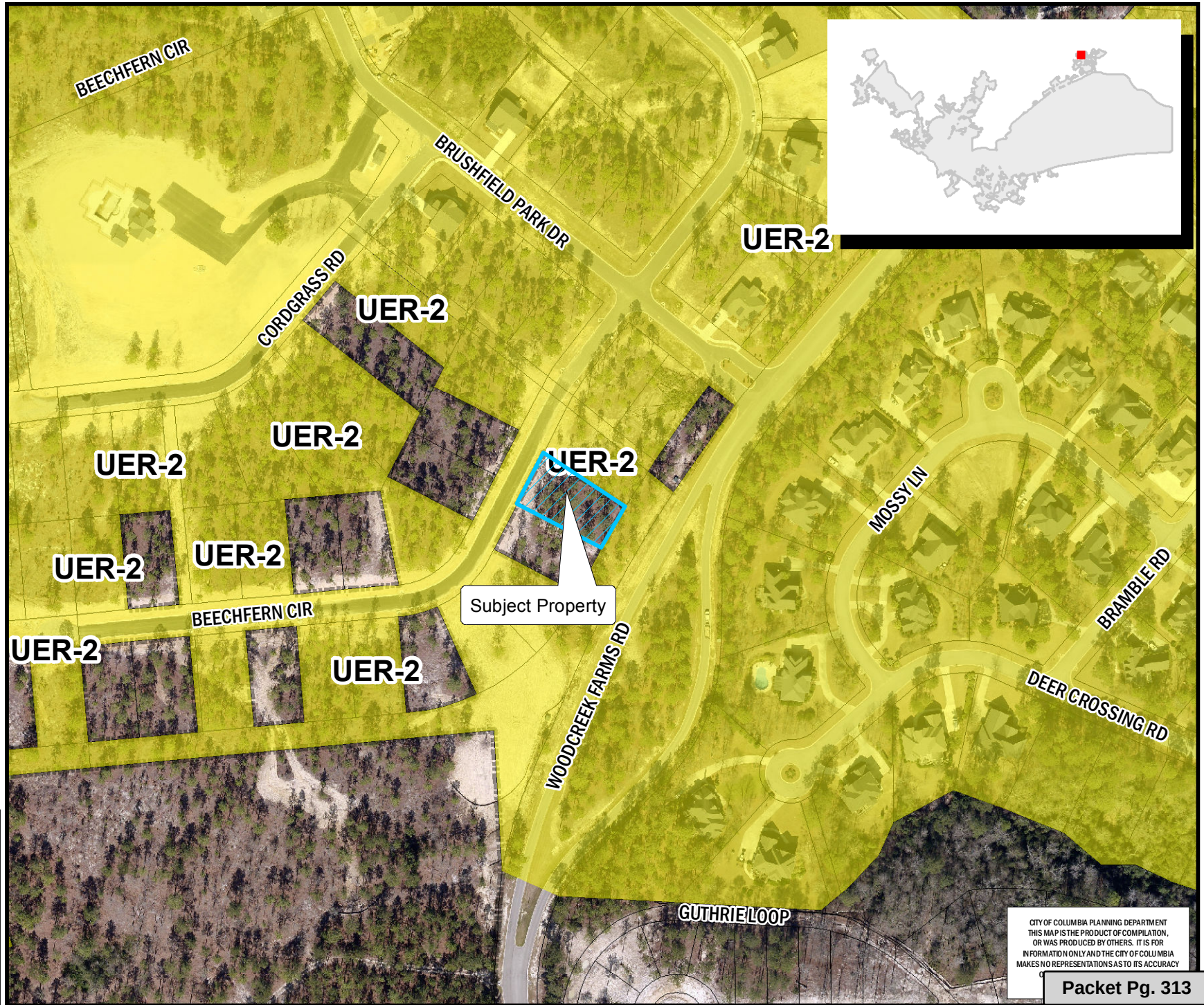
Future Land Use Map

Department of Planning & Development Services

1404 Beechfern Circle; TMS# 25815-01-06

Existing Richland County FLU: Neighborhood (Medium Density); Proposed FLU: UER-2

34.a



ORDINANCE NO.: 2017-010

*Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include
1404 Beechfern Circle, Richland County TMS #25815-01-06, annexed by
Ordinance No.: 2016-115 enacted December 20, 2016*

WHEREAS, the City of Columbia and community at large recognize the value of planning for future development and growth; and,

WHEREAS, City Council approved Ordinance No.: 2008-085 on October 1, 2008 adopting the City of Columbia Comprehensive Plan 2018 in accordance with the South Carolina Comprehensive Planning Act of 1994 (Title 6, Chapter 29 of the SC Code); and,

WHEREAS, City Council approved Ordinance No.: 2015-014 on February 17, 2015 amending the City of Columbia Comprehensive Plan 2018 deleting the "Existing and Future Land Use Components of the Physical Area Development Element of The Columbia Plan: 2018" and replaced it with "Plan Columbia Land Use Plan Putting the Pieces Together", along with all the maps and policies contained therein; and,

WHEREAS, 1404 Beechfern Circle, Richland County TMS #25815-01-06 filed for petition on September 12, 2016, and was not included within Plan Columbia Land Use Plan Putting the Pieces in Place adopted by City Council on February 17, 2015, and shall be assigned the designated future land use classification of Urban Edge Residential – Large Lot (UER-2), and the Future Land Use Map shall be amended accordingly; and,

WHEREAS, the City of Columbia Planning Commission has provided input and recommendations in response to the public input and findings NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia this ___ day of _____, 2017, that 1404 Beechfern Circle, Richland County TMS #25815-01-06, annexed into the City of Columbia by Ordinance No.: 2016-115 enacted on December 20, 2016, shall be incorporated into Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015. This property shall be apportioned to City Council District 4, Census Tract 114.07, contains 0.29 acres, and shall be assigned a land use classification of Urban Edge Residential – Large Lot (UER-2).

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Recognition of Dr. Willie Harriford, Civil Rights Archivist -
The Honorable Mayor Stephen K. Benjamin

FINANCIAL IMPACT:

STRATEGIC GOALS: Foster a healthy quality of life

ATTACHMENTS:

- **#a:** Scholarly pursuit: The legacy of a civil rights activist



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Recognition of the Lower Richland High School Boys' Basketball Team as the 4A State Champions - The Honorable Mayor Stephen K. Benjamin

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities

ATTACHMENTS:

- **#a:** Lower Richland wins it all in basketball



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Office of the Mayor

FROM: *Stephen Benjamin, Mayor*

SUBJECT: A Community For All Ages Proclamation - The Honorable Stephen K. Benjamin

FINANCIAL IMPACT:

STRATEGIC GOALS: Foster a healthy quality of life

ATTACHMENTS:

- **#a:** Health Proc (DOC)



City of Columbia
A Proclamation of a Community for All Ages

WHEREAS, A significant portion of Columbia's population is aging, and aging population affects all – as individuals and as a civil society; and

WHEREAS, As Columbia residents stay healthier and active longer, Columbia is committed to adapting to the needs of changing demographics to serve the interests of South Carolinians and sustain economic and social vitality; and

WHEREAS, An age-friendly Columbia commitment encourages active aging by optimizing opportunities for health for residents of all ages; and

WHEREAS, Where we choose to live and our physical, social and cultural environments greatly impact how we live, and all South Carolina communities play a critical role in helping residents live longer and better; and

WHEREAS, Columbia is taking a lead on addressing the question for all South Carolina communities on how businesses, governments, nonprofits and individuals will respond to changing needs for health care, housing, transportation, food and other essentials; and

WHEREAS, On March 24, 2017, Governing Magazine and AARP are convening in Columbia, one of the first of four communities in the nation to host a statewide roundtable discussion on the kinds of policies and programs needed to foster innovation to create communities for all ages across the state.

NOW THEREFORE, I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim the City of Columbia as a city committed to promoting, creating and sustaining communities for all ages.

Stephen K. Benjamin
Mayor

Sam Davis
District I, Council Member

Tameika Isaac Devine
At-Large, Council Member

Howard E. Duvall, Jr.
At-Large, Council Member

Edward H. McDowell, Jr.
District II, Council Member

Daniel Rickenmann
District IV, Council Member



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Community Development

FROM: Gloria Saeed, Interim Director

SUBJECT: National Community Development Week Proclamation - Ms. Gloria Saeed, Director of Community Development and Mr. Elliott Epps, Interim Executive Director of the Community Relations Council

PRESENTER: Gloria Saeed

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

STRATEGIC GOALS: Connect the City's neighborhoods and business dist

National Community Development Week - 2017 marks the 31st anniversary of the National Community Development (CD) Week campaign and CD Week will be celebrated from **April 17-22, 2017**. The National Community Development Association (NCDA) established this designated week to celebrate the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program. It provides the opportunity for grantees to meet with their congressional members, showcase projects and programs, and involve the local community, including local businesses, citizens, and community groups in the week-long celebration.

ATTACHMENTS:

- **#a:** CD Month Event Calendar (PDF)
- **#b:** Columbia Fair Housing Month and National Community Development Week Proclamation 2017 Final version.doc (PDF)



APRIL 2017 Event Calendar

National Community Development Week (April 17- 22, 2017)

National Fair Housing Month

National Financial Literacy Month

April	Department of Community Development 1225 Lady Street, STE 102 Columbia, SC 29201 Phone:803-545-3373
4	City Council April 4th agenda 3 Proclamation Presentation for National Financial Literacy Month 1 Proclamation Presentation for National Fair Housing Month and National Community Development Week
4-5	2017 Home Buyer Workshop 4 th and 5 th @ Richland County Library (6pm-8pm) 7421 Garners Ferry Rd., Columbia SC 29209
13	FY2017-18 CDBG Action Plan Public Hearing 1508 Lady Street Suites (6pm-8pm)
17	CD Week Press Conference-1225 Lady Street
17-21	Community Development Project display in the Lobby of City Hall-1737 Main Street Columbia, SC 29201
19	Lyon Street Ribbon Cutting Ceremony-1320 House Street, Columbia, SC 29204
20	Staff Attending -SC CMA – Working Together Works (WTW) 2017 Summit Fight Poverty for National Fair Housing Month
21	Community Development Department celebrates Community Development Week C.D.B.G. Block Party 1225 Lady St. Parking lot
22	3-part series (9am-1pm) Fresh Start Financial Literacy (Part 1) Drew Wellness Center 2101 Walker Soloman Way Columbia, SC 29204
29	Fresh Start Financial Literacy (Part 2)
May 6	Fresh Start Financial Literacy (Part 3)



A Proclamation

WHEREAS, the month of April has been designated National Fair Housing Month, to recognize and celebrate the 1968 passage of Title VIII of the Civil Rights Act into law, which prohibited discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status and handicap continuing to help countless thousands of Americans achieve the American dream of obtaining safe, decent and affordable housing; and

WHEREAS, the week of April 17- 22, 2017 has been designated as National Community Development Week by the National Community Development Association to celebrate the 43rd anniversary of the Community Development Block Grant (CDBG) Program and the 26th anniversary of the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the CDBG Program provides annual funding and flexibility to local communities to provide decent, safe and sanitary housing, a suitable living environment and economic opportunities along with the HOME Program that provides funding to local communities to create decent, safe, affordable housing opportunities for low-income persons; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD), the Columbia Field Office of HUD, the Greater Columbia Community Relations Council and the City of Columbia have made great strides in opening housing markets and providing Fair Housing education to underserved groups, thus giving many more Americans an equal opportunity to live wherever they choose; and

WHEREAS, housing discrimination, although less obvious and pervasive than in years passed, still exists and the need to enforce fair housing laws remains just as urgent today; and

NOW, THEREFORE BE IT RESOLVED, that the City of Columbia urges Congress and the Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant Program and the HOME Investment Partnerships Program by supporting funding for both programs in FY18; and encourages all members of the Midlands community to work together to stamp out housing discrimination; and

BE IT FURTHER RESOLVED that the City of Columbia designates April 2017 **Columbia Fair Housing Month** and the week of April 17-22, 2017 as **National Community Development Week**.

Stephen K. Benjamin
Mayor

Sam Davis
District I, Council Member

Tameika Isaac Devine
At-Large, Council Member

Howard E. Duvall, Jr.
At-Large, Council Member

Edward McDowell, Jr.
District II, Council Member

Daniel J. Rickenmann
District IV, Council Member



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Community Development

FROM: *Gloria Saeed, Interim Director*

SUBJECT: "Bank On" Columbia Presentation and National Financial Literacy Month Proclamation - Mr. Ron King, Program Specialist for the Community Development Department

PRESENTER: Ron King, Program Specialist

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

STRATEGIC GOALS: Connect the City's neighborhoods and business dist

ATTACHMENTS:

- **#a:** Approved Memo-Request for April 4th City Council Agenda (PDF)
- **#b:** Bank On Columbia PPP Minute Traq(PPTX)
- **#c:** NatFinancialMonth (PDF)



*Approved
to upload.
3/24/17
Gloria Saeed*

We Are Columbia

INTEROFFICE MEMORANDUM

DATE: March 23, 2017

TO: Erika Moore, City Clerk

CC: Missy Gentry Smith, Assistant City Manager
Niki Daniels, Office of City Clerk

FROM: Gloria Saeed, Community Development Director

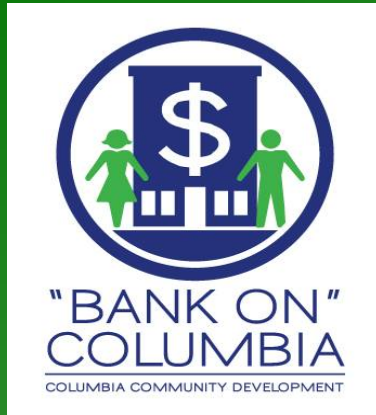
SUBJECT: Request for City Council Agenda (4/4/2017) – National Community Development Week, National Fair Housing Month & National Financial Literacy Month Proclamations

The Community Development Department is requesting that proclamations recognizing April 17 – 22, 2017 as National Community Development (CD) Week, April as National Fair Housing Month and also National Financial Literacy Month, be included on the April 4, 2017 City Council agenda.

- **National Community Development Week** - 2017 marks the 31st anniversary of the National Community Development (CD) Week campaign and CD Week will be celebrated from **April 17-22, 2017**. The National Community Development Association (NCDA) established this designated week to celebrate the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program. It provides the opportunity for grantees to meet with their congressional members, showcase projects and programs, and involve the local community, including local businesses, citizens, and community groups in the week-long celebration.
- **Fair Housing Month** - April 2017 marks the 49th Anniversary of the passage of the Fair Housing Act, the federal law that prohibits discrimination in housing. During this month, we hope to educate people that discrimination has no home in America and that no person should be denied housing or treated differently because of their race, color, national origin, religion, gender, family status or disability. Recognizing the importance of Fair Housing benefits Columbia's people and places by providing opportunities and improving quality of life. The Community Development Department will make a special presentation to Mr. Elliott Epps, Executive Director of the Columbia Community Relations Council.
- **National Financial Literacy Month** – April is recognized as National Financial Literacy Month in the United States and is an effort to highlight the importance of financial literacy and teach Americans how to establish and maintain healthy financial habits. The City of Columbia is committed to financial literacy for all residents and this year, Community Development is highlighting the "Bank On" Columbia Program. A special presentation will be made to BB&T, South State Bank and TD Bank for their support and partnership with "Bank On" Columbia.

The attached schedule highlights all CD Week events and the Community Development staff invites each citizen to be a part of our celebration.

Please contact me at (803)545-3766 or Dollie Bristow, CD Administrator at (803) 545-3371 for more information.



"Bank On" Columbia

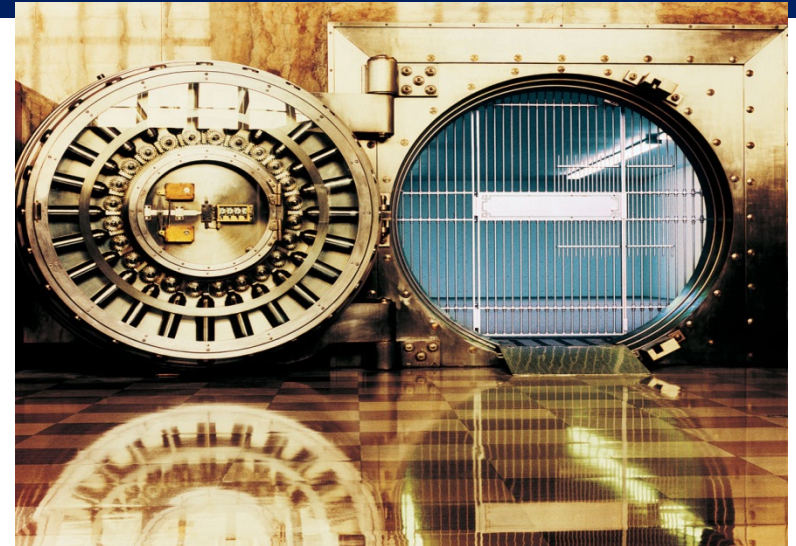


City of Columbia
Community Development



Columbia Statistics

- ~ Unbanked: 10.4% (13,832)
- ~ Underbanked: 21.1% (28,063)
- ~ Fully banked: 63.9% (84,987)
- ~ Unknown: 4.5% (5,985)



Bank On Columbia Partnering Banks

- ~ BB&T
- ~ South State Bank
- ~ TD Bank



BB&T

TD Bank
America's Most Convenient Bank®


**SOUTH
STATE
BANK**

Community Partners

- ~ United Way of the Midlands
- ~ Transitions
- ~ Richland Library
- ~ SC Works Midlands
- ~ Homeless No More
- ~ Alston Wilkes
- ~ Know Money Inc.
- ~ The Cooperative Ministry
- ~ Columbia Housing Authority
- ~ VA Dorn
- ~ SC Dept. Corrections



First Year Results

- ~ 52 Start Fresh financial workshops
- ~ 1079 total workshop participants
- ~ 88% live below the FPL
- ~ 54 personal financial consultations
- ~ 62 bank accounts opened



Success Story



Bank On Columbia's Future

- ~ Build more banking partnerships
- ~ Support from F.D.I.C
- ~ Increase number of accounts opened





A Proclamation

WHEREAS, National Financial Literacy month is an effort to raise the awareness, highlight the importance of financial literacy and teach Columbia residents how to establish and maintain healthy financial habits; and

WHEREAS, financial literacy helps Columbia's residents understand the importance of managing their personal finances in terms of budgeting, credit building and affordable banking products; and

WHEREAS, each year the City Of Columbia celebrates National Financial Literacy month by offering or supporting initiatives that promote and advances financial literacy education; and

WHEREAS, in 2017 the Community Development Department's financial education efforts include the "Bank On" Columbia Program and recognizes partner support of Branch Bank & Trust, South State Bank and TD Bank. Each partner has contributed to the "Bank On" Columbia success by providing Columbia residents access to low to no cost bank accounts, and helped "Bank On" Columbia serve more than 1000 Columbia residents with financial education and opened 62 bank accounts within the first year; and

WHEREAS, the city of Columbia encourages BB&T, South State Bank and TD Bank to continue their support of financial literacy and dedication to teaching consumers of all ages within the City Of Columbia to manage their money wisely.

THEREFORE, I, Stephen K. Benjamin, Mayor of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim April 2017 as

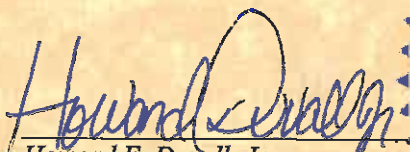
"National Financial Literacy Month"

In the City of Columbia and encourages everyone to join me in recognizing the importance of personal financial education.


Stephen K. Benjamin
Mayor


Sam Davis
District I, Council Member


Tameika Isaac Devine
At-Large, Council Member


Howard E. Duvall, Jr.
At-Large, Council Member




Edward McDowell, Jr.
District II, Council Member


Daniel Rickenmann
District IV, Council Member



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: 2017 South Carolina Cornbread Festival - Ms. Sabrina Odom,
Executive Director of the North Columbia Business
Association

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** Cornbread_Fest_Presentation (PDF)
- **#b:** SC Cornbread Festival Website

NCBA

NORTH COLUMBIA BUSINESS ASSOCIATION



Annual Cornbread Festival

































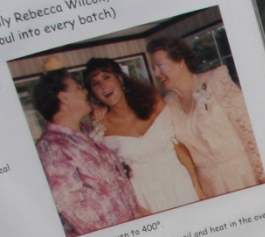






Cornbread from the Heart

(recipe from my Grandmother, Lilly Rebecca Wilcox, who always poured her heart & soul into every batch)



Ingredients

- 1/2 cup plus 2 teaspoons of vegetable oil
- 2 large eggs
- 1 cup of sour cream
- 1 cup of canned creamed corn
- 1 & 1/2 cups of plain white corn meal
- 2 tablespoons of sugar
- 2 teaspoons of baking powder
- 1/2 teaspoon of salt

Directions

- 1-Position the rack in center of oven and preheat the oven to 400°
- 2-Grease a 10-inch cast-iron skillet with the 2-teaspoons of vegetable oil and heat in the oven for 15 minutes
- 3-Meanwhile, whisk the eggs in a medium bowl until frothy, about 1 minute. Add the remaining 1/2 cup of vegetable oil and the sour cream and whisk until combined
- 4-Stir the creamed corn into the egg mixture and set aside
- 5-Sift the dry ingredients-cream, sugar, baking powder, and salt into another medium bowl
- 6-Stir the wet mixture into the dry mixture just until combined
- 7-Stir the wet mixture into the hot skillet from the oven. Carefully pour the cornbread batter into the skillet
- 8-Using oven mitts, return the skillet to the oven and bake the cornbread until it is a light golden brown and a toothpick inserted in the center comes out clean, about 25 - 30 minutes

When done, remove the skillet from the oven and let cool briefly before serving with butter.



Contestant
6





Contestant
7























We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Ordinance No.: 2017-030 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of City-Owned Property identified as Richland County TMS#11501-01-14 (Columbia Commons Baseball Stadium) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street) for the Gregg Street Lighting Project; CF#250-419

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life

ATTACHMENTS:

- **#a:** 2017-030 SCEG Easement Columbia Commons baseball stadium (PDF)

ORDINANCE NO.: 2017-030

*Granting an Easement to South Carolina Electric and Gas Company (SCE&G)
along a portion of City-Owned Property identified as Richland County TMS#11501-01-14
(Columbia Commons Baseball Stadium) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street)
for the Gregg Street Lighting Project; CF#250-419*

WHEREAS, South Carolina Electric & Gas Company (SCE&G) has made a request for an easement along the subject City-owned property and streets for installation of street lighting to serve the Columbia Commons baseball stadium; and,

WHEREAS, the plans for the lighting installations have been reviewed and approved by the Department of Engineering and there are no conflicts with existing nor planned City utilities; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this ____ day of _____, 2017, for and in consideration of the sum of One and No/100 (\$1.00) Dollar, each to the other paid, the City Manager is hereby authorized to execute an easement on behalf of the City of Columbia to **SOUTH CAROLINA ELECTRIC & GAS COMPANY** for ingress, egress, installation and maintenance of street lights and appurtenances along the subject properties.

The referenced easement is shown on a drawing prepared for "Columbia Commons – Phase I Roadways", sheet 1 of 1, Drawing #D-81685, and being on file in the office of the Department of Engineering under file reference #250-419. A copy of said drawing being attached hereto and made a part hereof as Exhibit "A".

Requested by:

City Manager _____

Mayor _____

Approved by:

City Manager _____

Approved as to form:


Senior Assistant City Attorney

ATTEST:

City Clerk _____

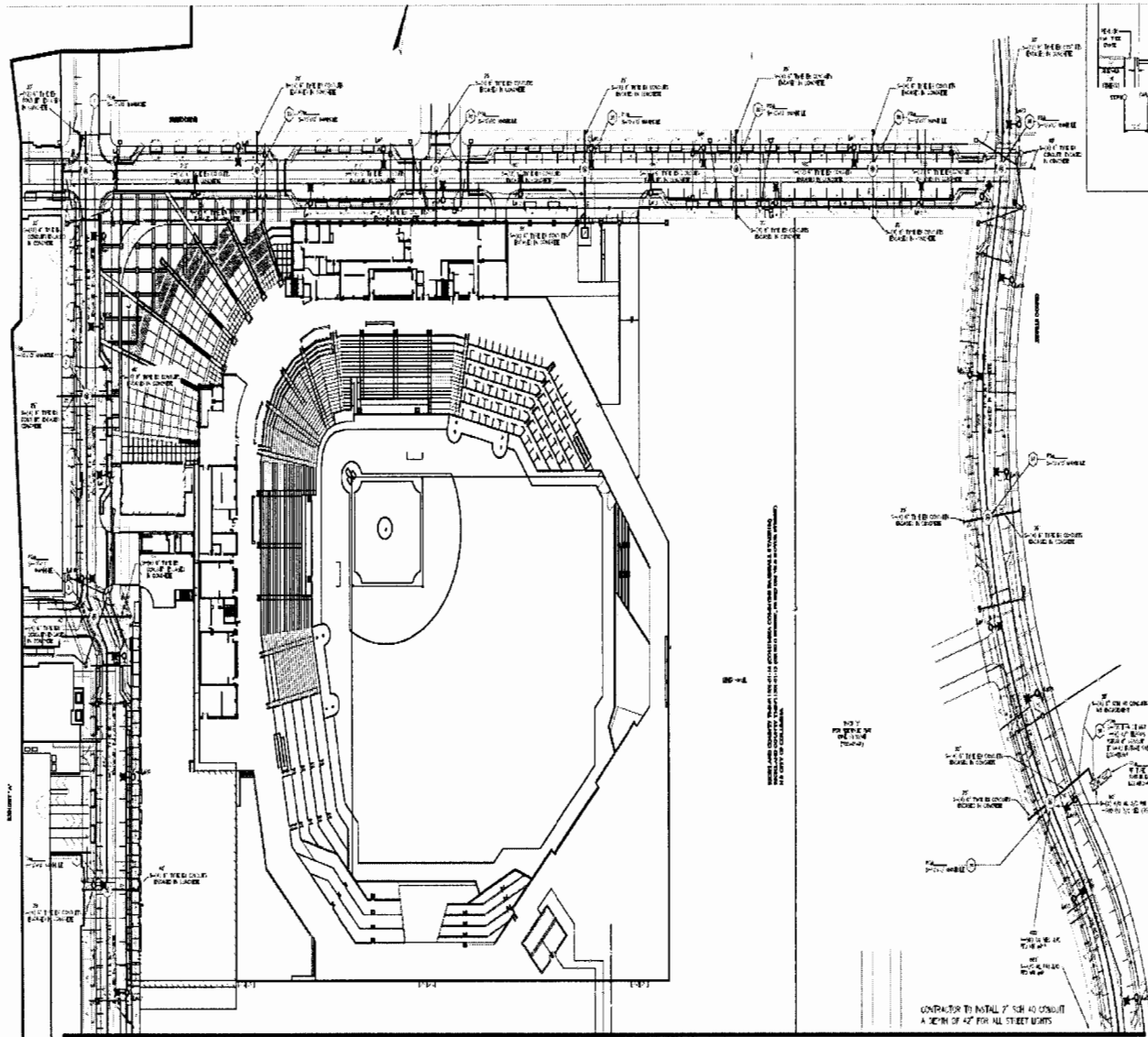
Introduced
Final Reading

ORDINANCE NO.: 2017-030

EXHIBIT "A"

SCE&G DRAWING #D-81695

PROJECT NAME: COLUMBIA COMMONS – PHASE I ROADWAYS





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Resolution No.: R-2017-036 - Release and Abandonment of a portion of existing fifteen (15') feet City of Columbia Water Easements for the University of South Carolina Football Operations Facility near Bluff Road and National Guard Road; Richland County TMS#11205-01-05 & TMS#11205-01-09A; CF#341-15, CF#178-04A & CF#328-03

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2017-036 rls abd easement USC Football Operations Facility (PDF)

RESOLUTION NO.: R-2017-036

Release and Abandonment of a portion of existing fifteen (15') foot City of Columbia Water Easements for the University of South Carolina Football Operations Facility near Bluff Road and National Guard Road; Richland County TMS#11205-01-05 & TMS#11205-01-09A; CF#341-15, CF#178-04A & CF#328-03

WHEREAS, the City of Columbia obtained a fifteen (15') foot water easement along the subject property in the Deed to Water Lines for State Farmers Market from the University of South Carolina dated January 31, 1991 and recorded February 6, 1991 in the Office of the Register of Deeds for Richland County in Deed Book D1017, Page 942 and in the Deed to Water Lines for the USC Outdoor Practice Facility (Gamecock Park/Farmers Market Development) from the University of South Carolina dated December 11, 2014 and recorded February 2, 2015 in the Office of the Register of Deeds for Richland County in Record Book R2002 at Page 3165; and,

WHEREAS, development plans for a new football operations facility have been approved with changes in the water main location thereby causing a portion of the existing fifteen (15') foot City of Columbia water easements along subject property to no longer be necessary; and,

WHEREAS, a request has been made for release and abandonment of that portion of the original fifteen (15') foot City water easements on the subject property that are no longer necessary; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017, for and in consideration of the sum of One and No/100 (\$1.00) Dollar, each to the other paid, execution of an Agreement to Comply and hold-harmless agreement by the University of South Carolina, the receipt of which are hereby acknowledged, and the granting of water mains and easements to the City of Columbia after construction in accordance with the referenced project approval, the City Manager is hereby authorized to execute a release and abandonment instrument from the City of Columbia that remises, releases and forever quitclaims unto the **UNIVERSITY OF SOUTH CAROLINA**, its successors and assigns, that portion of the City of Columbia's existing fifteen (15') foot water easements along the subject property, being more clearly shown as the shaded portion of the easements on the drawing for Release of Easement for USC Football Operations Facility dated March 10, 2017, and being attached hereto and made a part hereof as Exhibit "A".

Said drawing also being on file in the Department of Utilities and Engineering under file reference #341-15.

Requested by:

City Manager _____

Approved by:

City Manager _____

Approved as to form:

Natal Ham
Assistant City Attorney

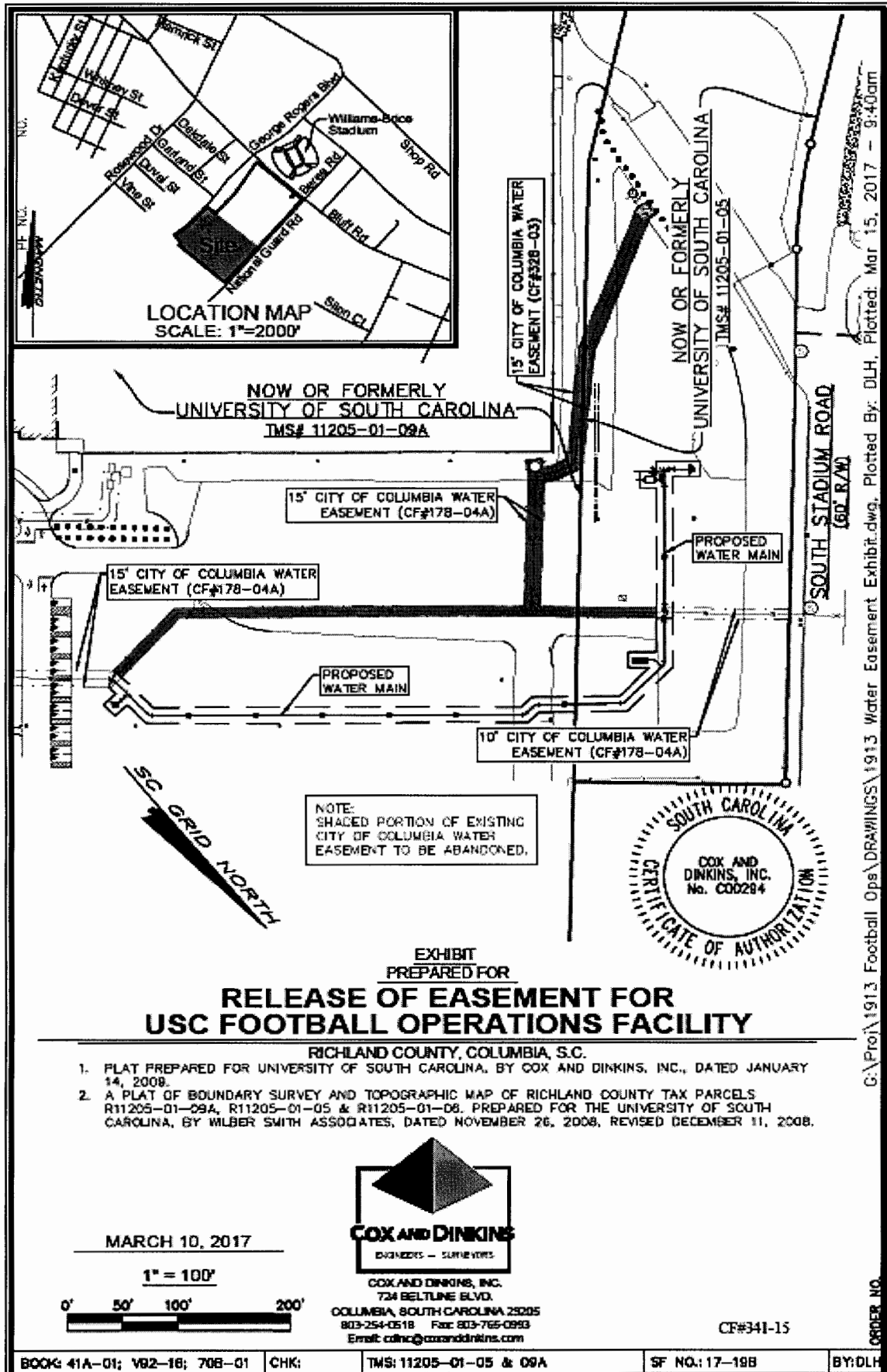
Introduced
Final Reading

Mayor _____

ATTEST:

City Clerk _____

EXHIBIT "A"





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Resolution No.: R-2017-037 - Creating the City of Columbia Food Policy Committee

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** R-2017-037 Creating Food Policy Committee (PDF)

RESOLUTION NO.: R-2017-037*Creating the City of Columbia Food Policy Committee*

WHEREAS, it is the desire of the Mayor and City Council to create a Food Policy Committee to educate residents, businesses and governments on issues and concerns of accessibility and affordability of healthy foods; insure the production, consumption, processing, distribution and disposal of food items; and promote sustainability and economic development to grow our local food economy; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017:

1. That there is hereby created the City of Columbia Food Policy Committee.
2. The 15 member Committee shall be appointed and approved by the Mayor and City Council and shall be comprised of farmers, food experts, residents and business leaders. Committee positions shall be voluntary in nature and such positions shall not be considered as being an employee, agent, nor an elected official of the City of Columbia, South Carolina and as such cannot legally bind or obligate the City in transactions with others.
3. The Committee shall include City staff as designated by the City Manager.
4. The terms for non-staff members shall be for two (2) years, commencing May 1, 2017, with no person serving more than two (2) consecutive terms of service.
5. A quorum shall consist of a majority of those members present at a meeting of the committee.
6. The Committee shall gather and address problems found within food production, consumption, processing, distribution, and waste disposal with the primary focus on finding solutions to problems that promote sustainability, economic development, and social justice in the food system of the Columbia and surrounding areas by educating government officials about issues of the food system, making policy recommendations, research, fostering of cooperation among private, public, and non-profit interests.
7. The Committee can hold public hearings on proposed regulations in order to determine the impact and alternative procedures to minimize any negative effect on farmers and the food industry.
8. City Council shall have the final vote on approval or disapproval of recommendations.
9. The Committee shall hold public meetings monthly.

Requested by:

Mayor Benjamin

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT



CITY OF COLUMBIA

FOOD POLICY COUNCIL

TO: Mayor Benjamin
CC: Ariel Cathcart, Heyward Harvin
FROM: Lauren Harper
DATE: Jan. 20, 2017
RE: City of Columbia Food Policy Council

This memo outlines a proposal for establishing a Food Policy Council (FPC) in the City of Columbia.

This council falls under the Wellness category for the Office of the Mayor:

Children/education
 Arts/culture
Health/wellness

What does an FPC do?

Food Policy Councils convene citizens and government officials to provide a comprehensive examination of a state or local food system. This nonpartisan form of civic engagement brings together a diverse array of food system stakeholders to develop food environment and agriculture policy recommendations. They help generate information on a community's food system and offer advice on business development, institutional and emergency food programs in addition to neighborhood, city and regional comprehensive plans.

What are the benefits of having an FPC?

Food Policy Councils can provide counsel and oversee programs in a variety of areas. These specialties include:

- Connecting economic development and food security efforts
- Supporting the development and expansion of locally-produced foods
- Reviewing proposed legislation and regulations that affect the food system
- Gathering, synthesizing and sharing information on community food systems
- Providing affordable, nutritious food to school children and low-income populations
- Mapping food deserts and healthy food source locations

- Addressing food deserts and food security needs
- Promoting partnership among food system participants
- Creating a public forum for healthy food systems issues
- Recommending incentives for healthy and affordable food alternatives in neighborhood stores
- Providing recommendations on the creation and expansion of farmers' markets and mobile healthy food vendors
- Evaluating and aiding in food processing and distribution
- Assisting in food waste management
- Promoting and preserving commercial and private urban farms and community gardens
- Providing recommendations for appropriate allowable uses of livestock, poultry, fish, gardens, apiaries, orchards, etc. for private, non-commercial use and for semi-private community gardens in residential development districts
- Implanting programs for nutrition education
- Promoting the availability of healthy menu options including locally-grown selections at local restaurants and mobile prepared food vendors
- Promoting healthy food options in the workplace
- Promoting good farming practices
 - Environmental stewardship
 - Fair labor practices
 - Humane treatment of farm animals
 - Supporting local farmers
 - Developing Community Supported Agriculture (CAS) programs and food coops
 - Expansion of SNAP, WIC, and healthy Bucks benefits for farm products
 - Developing farm-to-school and other institutions and farm to table programs
- Recommending food ordinances and regulations addressing these and other issues

What needs to be done to make it happen?

After meeting with individuals who represented groups such as the Midlands Food Alliance, SC End Child Hunger, Clemson Extension (4-H services), Carolina Farm Stewardship Association, state (SC) food policy council, City of Columbia Parks and Recreation Department and University of South Carolina School of Public Health, staff was educated on best practices for implementing an FPC in the City.

At the meeting, the group specifically noted the importance of first conducting a food system analysis for the region. In this food system analysis, farmers are interviewed, distribution chains are evaluated and access to food by city residents is measured.

Once the food system analysis has been completed, the Food Policy Council would have an understanding of the state of the city in terms of food policy and where the city's most desperate needs are.

What would the FPC do?

FPCs can tackle an array of food policy-related issues in a city.

- **Procurement** – Increasing the capacity of farmers' ability to sell their food to local institutions
- **Land Use** — Preserving local farmland
- **Zoning** — Zoning laws can make it easier for urban dwellers to keep a few chickens or raise bees. They can expand land available for growing crops, as New York City did in 2011.

- **Food Safety** – Food policy councils often play a role in educating farmers about best practices to reduce the risk of food contamination or to strengthen laws that regulate food safety.
- **Public Health** – Encouraging, educating and empowering citizens to eat healthy foods while also aiding in their accessibility to fresh, local produce.

Who needs to be in the FPC?

The FPC will need to consist of individuals who are not only experts on food policy-related matters but also include individuals who are actually in the food system (farmers).

Who funds the FPC?

Most food policy councils count on a mixture of government money, foundation grants and individual and in-kind donations. In the past, the United States Department of Agriculture has funded FPCs through its Hunger-Free Community Grants, but those funds are not always available.

There is a strong possibility that the FPC would need funding from the City to get off of the ground, pay salaries for necessary staff members and conduct research and interviews for the food system analysis.

Staff will be looking into grant funding from the USDA Local Food Promotion Program (LFPP) and the USDA Sustainable Agriculture Research and Education (SARE) (Southern Region).

What are potential projects for the City of Columbia FPC could take?

- Creation of additional farmer's markets
 - Both smaller and larger markets
- Programs and initiatives to combat issues related to food deserts
 - Mapping out where food deserts are in the city
- Strengthening whole local food chain
- Conduct preliminary and continuous interviews with farmers
- Cold storage drop-off and pick-up location (decrease cold chain issues for farmers and vendors)
- Coordinating meet-and-greets between farmers and local restaurant owners
 - Understanding of what they grow, what their capacity is, costs, etc.
- Farm to school programs for Richland One and Richland Two school districts
 - Need a coordinator to manage relations for the region
- Educating SNAP participants on ways to prepare healthy meals
- Food trucks that deliver produce to children in low-income neighborhoods (like an ice cream truck)
 - Transportation + access to food a major issue
- Gather feedback on needs from low-income communities in terms of food options, food availability, food accessibility and food preparation
- Educate local residents and restaurant owners on reasons they should buy local produce vs. international produce
- Promote locally-grown foods and local farmers
- Evaluating whether a food hub would work in our city

- o See Louisville example: <http://www.citylab.com/design/2015/03/why-louisville-is-betting-big-on-a-massive-food-wonderland/387697/>
- Adopting empty, unused lots in the city to create small urban farms
- Promoting healthy food choices at City facilities and Columbia area workplaces (vending machines, break rooms, cafeterias, etc.)

How has it worked for other cities?

Some examples of cities that have FPCs are:

Knoxville, Tennessee: Knoxville-Knox County Food Policy Council (Population: 183,000)

The Knoxville-Knox County Food Policy Council in Tennessee was the first Food Policy Council in the nation and in the world. Since its formation in 1982, the council has played a major role in expanding bus routes in the city and county to provide residents access to grocery stores. In addition, they've worked with local school districts to expand breakfast and lunch programs. The council helped to create an ordinance that allows residents to raise hens on their property and has also mapped the area's grocery stores, community and market gardens, and farms. The council has also provided general support for local food projects such as urban farming, community gardening and farmers' markets. Their collaborative and diverse model has been replicated by food policy councils around the world.

Cleveland, Ohio: Cuyahoga County Food Policy Coalition (Population: 390,113)

The Cleveland-Cuyahoga County Food Policy Coalition, founded in 2007, has been instrumental in establishing the food legislation landscape in Cleveland as well as facilitating and managing a variety of programs to improve food access for area residents and assist institutions with their local food procurement. The coalition conducted a thorough vacant land inventory for Cuyahoga County and helped to create Urban Garden District Zoning legislation, which passed in 2007. Cleveland also passed legislation relating to farm animals and bees in 2011 in addition to an Urban Agriculture Overlay District zoning policy. This combination of policy efforts, in collaboration with water policy legislation, has allowed the coalition to facilitate agricultural production throughout Cleveland and the surrounding suburbs.

In addition to supporting development of the urban agriculture landscape, the coalition has been a force in ensuring that farmers' markets in the area accept EBT and SNAP. They also manage the Produce Perks program, which allows customers to use their EBT cards at farmers' markets and receive up to a \$10 match on produce purchased. The organization has also done work with institutional purchasing through the Cleveland Metropolitan School District, has conducted numerous community food assessments and has played a role in creating regional resources such as the Local Food Guide and Cleveland's Healthy Food Guidelines.

Los Angeles, California: Los Angeles Food Policy Council (Population: 3.8 million)

The Los Angeles Food Policy Council has introduced a number of policies in the City of Los Angeles and the Los Angeles Public School District that allow for urban agriculture and local food procurement. In

2005, the city established a Child Nutrition Policy, which requires city departments to serve healthy snacks and foods to children in city-funded programs. The council has also incentivized retail outlets to open stores in urban areas and has addressed fast food restaurants and environmentally-preferred purchasing. Recent projects of the council include incentivizing healthy street vendor food and encouraging zero-waste planning throughout food establishments. The council backs all of its programs and policies with research, including food system snapshot reports and community market research to support new urban food initiatives.

Boston, Massachusetts (Population: 645,966)

Boston established a Food Policy Council in 2009, but it underwent changes in 2015. Since then, the city's Food Policy Council has:

- Rezoned the city for urban agriculture under Article 89, thus unleashing a variety of new projects utilizing rooftops, freight cars and city-owned properties
- Permitted more 70 food trucks and identified city-owned parking spaces for the majority of those food trucks
- Funded and supported the expansion of an inner-city food incubator that accommodates growing enterprises, provides a space for the food trucks and enables a number of start-ups to have working space
- Funded an urban greenhouse in the Roxbury neighborhood with federal CDC funds
- Drafted legislation recently adopted by the Commonwealth of Massachusetts, which will fund food innovators in Boston and across the state (Mass Food Innovation Trust).



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Resolution No.: R-2017-040 Creating City of Columbia Quiet Zone Advisory Committee

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Provide high quality municipal services

ATTACHMENTS:

- **#a:** R-2017-040 Creating Quiet Zone Advisory Committee (PDF)

RESOLUTION NO.: R-2017-040*Creating the City of Columbia Quiet Zone Advisory Committee*

WHEREAS, it is the desire of the Mayor and City Council to create a Quiet Zone Advisory Committee to review costs and implementation of establishing a quiet zone along railroad lines within the City of Columbia; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017:

1. That there is hereby created the City of Columbia Quiet Zone Advisory Committee.
2. The eleven (11) member Committee shall be appointed and approved by the Mayor and City Council and shall be comprised of residents, neighborhood leaders and business leaders. Committee positions shall be voluntary in nature and such positions shall not be considered as being an employee, agent, nor an elected official of the City of Columbia, South Carolina and as such cannot legally bind or obligate the City in transactions with others.
3. The Committee shall include City staff as designated by the City Manager.
4. The terms for non-staff members shall be for two (2) years, commencing May 1, 2017, no person serving more than two (2) consecutive terms of service.
5. A quorum shall consist of a majority of those members present at a meeting of the committee.
6. The Committee shall gather and address problems related to transportation and noise issues around railroad lines within the City and make recommendations for implementation of a quiet zone to reduce noise and improve transportation along railroad line areas in the City.
7. The Committee can hold public hearings on proposed regulations in order to determine the impact and alternative procedures to minimize any negative effect on the railroad industry.
8. City Council shall have the final vote on approval or disapproval of recommendations.
9. The Committee shall hold public meetings and provide Council with quarterly updates.

Requested by:

Mayor Benjamin

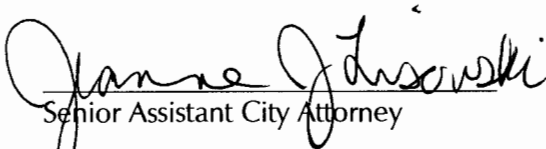
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Management Office

FROM: *Teresa Wilson, City Manager*

SUBJECT: Council is asked to approve the re-appointment/appointment of one (1) individual to the Columbia Museum of Art Commission.

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** CMA Memo 032917 (PDF)



We Are Columbia

TO: Teresa Wilson, City Manager
FROM: Chanique J. Belton, City Manager Office
DATE: March 29, 2017
SUBJECT: Columbia Museum of Art Commission

Purpose: The Columbia Museum of Art Commission manages the investments and the maintenance, preservation and exhibition of its art collection.

Composition: The commission is comprised of five (5) individuals serving five (5) year terms.

Action: Council is asked to approve the re-appointment of Ms. Gail Morrison

- Current District Representation is:
 - District 1 – 0
 - District 2 – 0
 - District 3 – 3
 - District 4 – 1
 - Not in City Limits – 1

Applications Received

Wanda Cannon
105 Rosewood Hills Drive Apt.106
Columbia, SC 29205
District 4

Disabled

Wendell Brown
3408 Palmetto Avenue
Columbia, SC 29203
District 1

Associate Professor of Art
Benedict College

Gail Morrison
2626 Stratford Road
Columbia, SC 29204
District 3

Retired

CURRENT MEMBERS

	<u>APPOINTED</u>	<u>STARTS</u>	<u>ENDS</u>
Joel Smith, III 120 Edisto Avenue Columbia, SC 29205 District 3	05/2015	06/2015	09/2020
C. Carroll Heyward 421 Edisto Ave. Columbia, SC 29205 District 3	05/20/2014	05/2004 05/2009 05/2014	05/2009 05/2014 05/2019
Katherine Davis 520 Oakbrook Drive Columbia, SC 29223 Not in City Limits	03/05/2013	01/2008 01/2013	01/2013 01/2018
Palmetto Health Foundation			
Gail Morrison - REAPPOINT 2626 Stratford Road Columbia, SC 29204 District 3	04/18/2012	01/2007 01/2012	01/2012 01/2017
Community Leader			
Filling Unexpired term of Stephen Morrison			

	<u>APPOINTED</u>	<u>STARTS</u>	<u>ENDS</u>
Ronald Rogers		09/2010	09/2014
828 Kilbourne Rd.	11/15/2011*added		09/2016
Columbia, SC 29205	additional time to	10/19/2016	10/2021
District 4	stagger		
	appointments		
Retired	10/18/2016		



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Management Office

FROM: *Teresa Wilson, City Manager*

SUBJECT: Council is asked to approve the appointment one (1) individual to the Election Commission.

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** Election Memo 033117 (PDF)



We Are Columbia

TO: Teresa Wilson, City Manager

FROM: Chanique J. Belton, Office of the City Manager

DATE: March 31, 2017

SUBJECT: Municipal Election Commission

Purpose: The Municipal Election Commission determines the eligibility of candidates seeking office; counts and verifies absentee ballots to ensure the integrity of the election process in accordance with state statute; and certifies the results of all municipal elections.

Composition: This commission is comprised of 3 appointees who serve a six (6) year term with eligibility for one (1) re-appointment. All appointees must reside within the city limits.

Action: Council is asked to appoint one individual to the commission.

- Current District Representation is:
 - District 1 – 0
 - District 2 – 1
 - District 3 – 1
 - District 4 – 0
 - Not in City Limits – 0
- We have received eight (8) applications. District Representation of Applicants are:
 - District 1 – 3
 - District 2 – 0
 - District 3 – 4
 - District 4 – 1
 - Not in City Limits – 0

Applications on File**District 1 Applicant**

Wendell G. Brown
3408 Palmetto Avenue
Columbia, SC 29203
District 1

Yvonne Tyson
1324 King Street
Columbia, SC 29203
District 1

Professor of Art
Benedict College

Retired
Blue Cross Blue Shield

Morgan E. King-Jones
4021 Ensor Avenue
Columbia, SC 29203
District 1

Derek B. Riley
810 Heidt Street
Columbia, SC 29205
District 3

Historic Properties Information Coordinator
SC Dept. of Archives and History

Operations Supervisor
OLH Inc.

District 3 Applicant

Wanda H. Cannon
105 Rosewood Hills Drive
Columbia, SC 29205
District 3

Vordman C. Traywick, III.
2621 Kiawah Avenue
Columbia, SC 29205
District 3

Disabled

Attorney
Sowell Gray Robinson Stepp & Laffitte,
LLC

Tavis E. Micklash
2944 Ocoola Street
Columbia, SC 29205
District 3

Helen Munnerlyn
4801 Devereaux Road
Columbia, SC 29205
District 4

Senior Reactor Operator
SCANA

Executive Director
Leadership South Carolina

CURRENT MEMBERS**APPOINTED****STARTS****ENDS**

Byron E. Gipson
1308 Heidt St.
Columbia, SC 29204
District 2

03/03/2010
09/20/2017

07/01/2016
10/01/2023

Johnson, Toal & Battiste, P.A.
Attorney
130 Centre Street
Orangeburg, SC 29115

Jay Bender - **REPLACE**
1502 Hagood Avenue
Columbia, SC 29205
District 3

04/16/2013* filling
unexpired term

04/16/2013

07/01/2016

Visiting Professor
University of South Carolina

Susan Kuo
101 William and Mary Court
Columbia, SC 29205
District 3

06/04/2013

06/04/2013

06/30/2019

Professor
University of South Carolina School
of Law



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Management Office

FROM: *Teresa Wilson, City Manager*

SUBJECT: Council is asked to extend term dates for three members of the Midlands Authority For Conventions, Sports, & Tourism Board.

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** MACST Memo 032917 (PDF)



We Are Columbia

TO: Ms. Teresa Wilson, City Manager

FROM: Chanique J. Belton, Office of the City Manager

DATE: March 29, 2017

SUBJECT: Midlands Authority for Conventions, Sports, and Tourism

Purpose: The purpose of the Authority shall be to: (a) engage in all aspects and/or activities related directly or indirectly to the design, development, management, operation, or any other functions pertaining to a regional conference/convention facility located in the City of Columbia, South Carolina; (b) participate in similar activities with respect to parking and other facilities that directly or indirectly support the operation of the Center.

Composition: This board is multijurisdictional with Richland and Lexington County each appointing two (2) individuals. The City appoints five (5) members who serve a three (3) year term with one (1) re-appointment. The by-laws specify that one appointment must be from the **hospitality industry** and one must be employed in the **lodging industry**.

Request: Council is asked to extend the term dates for three members (3). Those members have been identified with EXTEND next to their respective names. Due to various projects the members are involved in the request is to extend those terms until June 2017.

CURRENT MEMEBERS**DATE APPOINTED****START****END**

47.a

Simon Hudson - **EXTEND**
 129 Beaver Dam Road
 Columbia, SC 29223
 (803) 708-2772

12/10/2013

01/01/2014

01/31/2017

Director SmartState Center in
 Tourism
 University of South Carolina
 701 Assembly Street
 Columbia, SC 29201
 (803) 777-7275
shudson@hrsm.sc.edu

Chris Asouzu - **EXTEND**
 7421 Coachmaker Road
 Columbia, SC 29209
 (803) 783-9000

12/10/2013

01/01/2014

01/31/2017

Director of Finance
 Global Sprectrum
 801 Lincoln Street
 Columbia, SC 29208
 (803) 576-9069
casouz@global-spectrum.com

Andrew Lucas
 6503 Sandale Drive
 Columbia, SC 29206

11/01/2016

11/15/2016

12/01/2019

General Manager
 Inn at USC Wyndham Garden
 1200 Hampton Street
 Columbia, SC 29201
 (803) 779-7779
alucas@innatusc.com

John Hardee
 Lamar Advertising
 1221 Atlas Road
 Columbia, SC 29209
City of Columbia

12/10/2013
 05/05/2015

06/2010
 06/2012
 07/01/2015

06/2012
 06/30/2015
 06/30/2018

Janice Marshall - **EXTEND**
 101 Louthian Way
 Blythewood, SC 29016
 (803) 261-7786

12/10/2013

01/01/2014

01/31/2017

Executive Director
 James Clyburn Research and
 Scholarship Foundation
 (803) 255-0003
clyburnfoundation@yahoo.com

CURRENT MEMEBERS

Bill Ellen - CEO
1600 Lincoln Street
Columbia, SC 29201
(803) 545-3007
bellen@columbiaauthority.com

DATE APPOINTED

START

END



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Management Office

FROM: *Teresa Wilson, City Manager*

SUBJECT: Council is asked to approve the re-appointment of two (2) individuals to the Planning Commission.

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** PC_Memo_032917 (PDF)



We Are Columbia

TO: Ms. Teresa Wilson, City Manager

FROM: Chanique Belton, Office of the City Manager

DATE: March 29, 2017

SUBJECT: Planning Commission

Purpose: The purpose of this commission is to develop and maintain a continuing planning program which will benefit City of Columbia residents; to provide a mutual forum to identify, discuss, study and address local development issues and opportunities; to foster, develop and review policies, plans and priorities in order to ensure orderly growth, development, conservation and preservation; to furnish technical assistance to city government and its agents; and to review and coordinate federal, state and local programs that have an impact on the city.

Composition: This commission is comprised of nine (9) members. Appointees serve a three (3) year term with the possibility of one (1) re-appointment.

Action: Council is asked to re-appointment two (2) individuals.

District Representation:

- District 1 – 1
- District 2 – 3
- District 3 – 3
- District 4 – 1
- Outside City Limits – 1

District Representation of Applicants:

There are five (5) applications for consideration.

- District 1 – 0
- District 2 – 1
- District 3 – 2
- District 4 – 1
- Outside City Limits – 1

APPLICANTS

Wanda H. Cannon
105 Rosewood Hills Drive, Apt. 106
Columbia, SC 29205
District 3

Disabled

Ann M. Eisenberg
1100 Pulaski Street, Apt. 424
Columbia, SC 29201
District 2

Assistant Professor
USC School of Law

Kaziah S. Howard
115 Knox Abbott Drive #4001
Cayce, SC 29033
Outside City Limits

Dale A. Stigamier
37 Magnolia Glen Lane
Columbia, SC 29205
District 3

Director of Business Development/Owner
Society 54/Rips Consulting Group

Managing Principal
Integrity Real Estate Advisors

Earle C. Waites
738 Abelia Road
Columbia, SC 29205
District 4

Seeking re-appointment

Real Estate Broker
Colliers International

Seeking re-appointment

CURRENT MEMBERS

	<u>APPOINTED</u>	<u>STARTS</u>	<u>ENDS</u>
Joel "Ford" Tupper District 3	09/20/2016	12/01/2016	12/31/2019
Project Manager Sumwalt Associates			
LaTrell Harts District 2	06/07/2016	07/01/2016	06/30/2019
Instructional Assistant Richland One School District			
John Taylor District 2	05/15/2012 05/19/2015	06/01/2012 06/01/2015	05/31/2015 06/30/2018
LTC Associates, Inc.			

	<u>APPOINTED</u>	<u>STARTS</u>	<u>ENDS</u>
Brian Stern District 2	09/17/2013 09/20/2016	10/01/2013 11/01/2016	10/31/2016 12/31/2019
Real Estate Developer Stern & Stern			
James Frost II District 1	09/20/2016	11/01/2016	13/31/2019
Engineer Alliance Consulting Engineers, Inc.			
April James Outside City Limits	05/19/2015	06/01/2015	6/30/2018
Commercial Real Estate Broker iRealty International LLC			
Richard Cohn District 3	05/17/2011 04/22/2014	05/17/2011 05/17/2014	05/17/2014 05/17/2017
Cohn Construction			
Currently serving as Vice-Chair			
Dale Stigamier - REAPPOINT District 3	02/18/2014	02/18/2014	02/28/2017
Integrity Real Estate Advisors			
Earl Craig Waites, Jr. - REAPPOINT District 4	02/18/2014	02/18/2014	02/28/2017
Colliers International			



We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Traffic Engineering

FROM: *David Brewer,*

SUBJECT: Council is asked to approve the Installation of a 4-way stop at the intersection of Roosevelt Street and Beaumont Avenue, as requested by the Traffic Engineering Division.

PRESENTER: Robert Anderson

FINANCIAL IMPACT: The Police Department and the Fire Department have reviewed and approved the proposed location.

ATTACHMENTS:

- **#a:** Roosevelt & Beaumont 4-Way to CC.docx (PDF)
- **#b:** Roosevelt & Beaumont 4-Way Stop.pdf (PDF)



EVERYONE COUNTS, EVERYONE CONTRIBUTES, EVERYONE BENEFITS

CITY OF COLUMBIA
PUBLIC WORKS DEPARTMENT
TRAFFIC ENGINEERING DIVISION

INTEROFFICE MEMORANDUM

TO: Robert Anderson, Director of Public Works
FROM: David D. Brewer, City Traffic Engineer 
SUBJECT: 4-Way Stop Request – Intersection of Roosevelt Street and Beaumont Avenue
DATE: March 14, 2017

In response to a request from Councilman McDowell, a review of traffic conditions in the area of the subject intersection was conducted relative to the need 4-way stop control.

All of the streets near the intersection of Roosevelt and Beaumont are two-lane residential, and are owned and maintained by the City of Columbia.

Based on our review, we have no objection to the installation of a 4-way stop as shown on the attached map. The Police and Fire Departments have also reviewed the proposed installation. If City Council approves, please advise me, and we will proceed.

Î ± ± - » a » ¬ ú Þ » ¿ « ³ ± ² ¬ Í - ò Ð ® ± ° ± - » ¼ ì ó É ¿ § Í Ì Ñ Ð





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: Traffic Engineering

FROM: David Brewer,

SUBJECT: Council is asked to approve the installation of an additional street light at 1615 Woodlake Drive and 1650 Kathwood Drive, as requested by the Traffic Engineering Division.

PRESENTER: Robert Anderson

FINANCIAL IMPACT: The year-to-date total expenditure is \$3,526.92.

ORIGINAL BUDGET: \$2,200,000.00

Neighborhood	Existing Lights	Requested Lights	Current Annual Lease Cost	Project Request Total	Total Year To Date
1615 Woodlake Dr.	3	1	\$356.76	\$118.92	\$3,408.00
1650 Kathwood Dr.	2	1	\$237.84	\$118.92	\$3,526.92

ATTACHMENTS:

- **#a:** Street_Lighting (PDF)
- **#b:** 1615 Woodlake Dr. Streetlight (PDF)
- **#c:** 1650 Kathwood Dr, Streetlight (PDF)



City of Columbia
Public Works Department
Traffic Engineering Division
Street Light Improvement Data

Request Number

17-07

Status:

Pending

Requested By Elizabeth West
Date Requested 3/24/2017
Neighborhood 1615 Woodlake Dr.
Map Attached ☒

Inventory Performed By JH
Date Inventory Performed

Insufficient Number of Lights ☒
Tree Canopy Issues ☐ **Date Canopy Addressed**
Bulbs Burned Out ☐ **Date Bulbs Addressed**

Existing Number of Lights **150 HPS** 3 **400 HPS** 0

Current Yearly Lease Cost \$356.76

Proposed Standard Lighting

	150 HP	400 HPS
Additional Lights Requested	1	0
Monthly Lease Rate(per light)	\$9.91	\$17.71
Proposed Annual Lease Increase	\$118.92	
Additional Poles Needed	0	

Proposed Decorative Lighting

Additional Poles Needed	0
Additional Lights Needed	0
Installation Cost	\$0.00
Monthly Lease Rate(per light)	\$0.00
Annual Lease Rate	\$0.00

TOTAL ADDITIONAL LIGHTS NEEDED

1

PROJECT REQUEST TOTAL

\$118.92

YTD Additions to Budget \$3,408.00

YTD Lights Added 20

City Council Action

Funding Source Identified	Funding Source Acct Number
Agenda Item Date	Agenda Item Number

Disclaimer: Monthly lease rates subject to change based on Public Service Commission Approvals

Date Additional Lighting Requested

Date Lighting Addition Completed



City of Columbia
Public Works Department
Traffic Engineering Division
Street Light Improvement Data

Request Number

17-08

Status:

Pending

Requested By Joanne Mubarak
Date Requested 11/21/2016
Neighborhood 1650 Kathwood Dr.
Map Attached ☒

Inventory Performed By JH
Date Inventory Performed 11/21/2016

Insufficient Number of Lights ☒
Tree Canopy Issues ☐ **Date Canopy Addressed**
Bulbs Burned Out ☐ **Date Bulbs Addressed**

Existing Number of Lights **150 HPS** 2 **400 HPS** 0

Current Yearly Lease Cost \$237.84

Proposed Standard Lighting

	150 HP	400 HPS
Additional Lights Requested	1	0
Monthly Lease Rate(per light)	\$9.91	\$17.71
Proposed Annual Lease Increase	\$118.92	
Additional Poles Needed	0	

Proposed Decorative Lighting

Additional Poles Needed	0
Additional Lights Needed	0
Installation Cost	\$0.00
Monthly Lease Rate(per light)	\$0.00
Annual Lease Rate	\$0.00

TOTAL ADDITIONAL LIGHTS NEEDED

1

PROJECT REQUEST TOTAL

\$118.92

YTD Additions to Budget \$3,526.92

YTD Lights Added 21

City Council Action

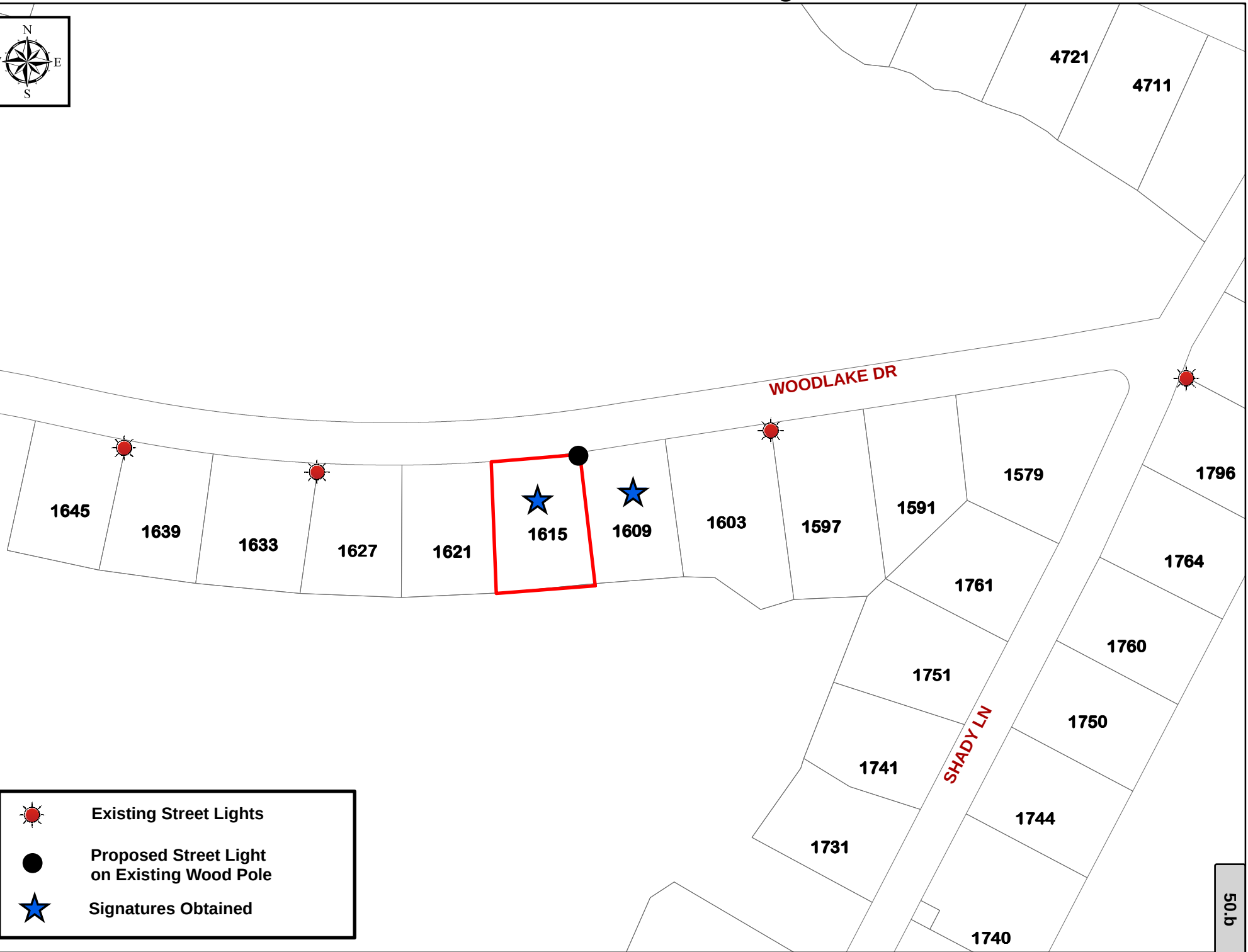
Funding Source Identified	Funding Source Acct Number
Agenda Item Date	Agenda Item Number

Disclaimer: Monthly lease rates subject to change based on Public Service Commission Approvals

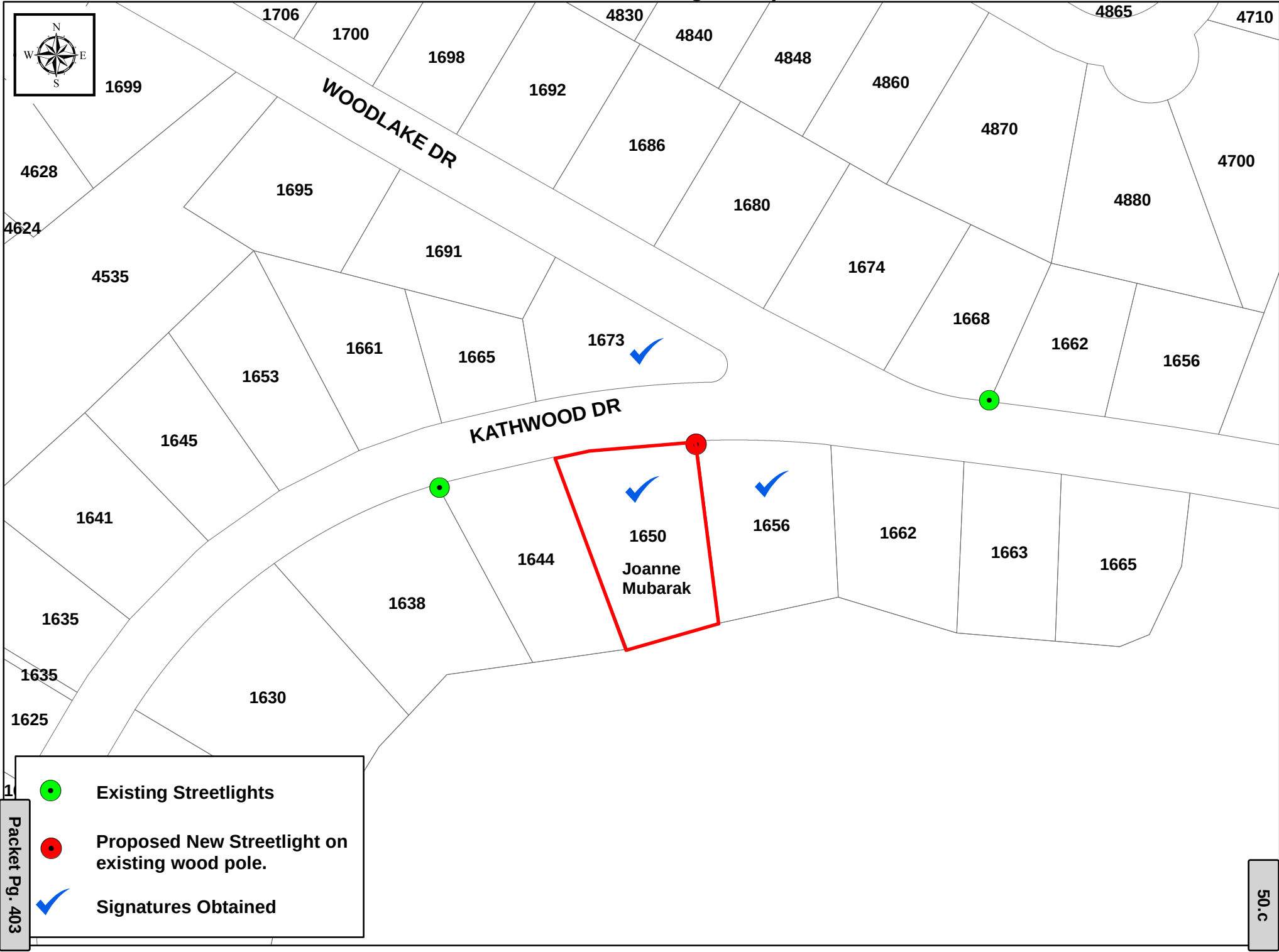
Date Additional Lighting Requested

Date Lighting Addition Completed

1615 Woodlake Dr. Streetlight



1650 Kathwood Dr. Streetlight Request





We Are Columbia

MEETING DATE: April 4, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Hospitality Tax Applications for Fiscal Year 2017/2018 - The Honorable Daniel J. Rickenmann

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities