



COLUMBIA CITY COUNCIL MEETING AGENDA TUESDAY, APRIL 19, 2022

The Columbia City Council will conduct a Council Meeting on Tuesday, April 19, 2022 at 4:00 p.m. at City Hall, 1737 Main Street, Columbia, SC 29201. Members of the public are encouraged to participate remotely by viewing the meeting online at www.columbiasc.gov or via telephone by dialing **855-925-2801**. When prompted, enter meeting code: **4885**. During the meeting: press *1 to listen; *2 to leave a message; or *3 to request to speak. For additional information visit www.columbiacitysc.igmm2.com. For questions regarding the meeting, please contact the City Clerk at (803)545-3045 or cityclerk@columbiasc.gov.

The Honorable Daniel J. Rickenmann, Mayor
The Honorable Howard E. Duvall, Jr., At-Large ■ The Honorable Edward H. McDowell, Jr., District II
The Honorable William Brennan, District III ■ The Honorable Aditi Bussells, At-Large
The Honorable Tina N. Herbert, District I ■ The Honorable Joe E. Taylor, Jr., District IV

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

ADOPTION OF THE AGENDA

PUBLIC INPUT ON AGENDA ITEMS

APPROVAL OF MINUTES

1. Council is asked to approve the March 8, 2022 Work Session, March 15, 2022 Council Meeting, and April 5, 2022 Council Meeting Minutes.

CONSENT AGENDA ITEMS 2 THROUGH 8

2. Council is asked to approve the Replacement of Storage Area Networks, as requested by the Columbia - Richland 911 Communications Center on March 22, 2022. Award to Dell Technologies in the amount of \$199,856.99. The vendor is located in Round Rock, TX.

Funding Source: City Account (1012701 - 658600) \$99,928.49 and County Account (2082702 - 627500) \$99,928.49. The original budget amount is \$199,856.99.



We Are Columbia

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3. Council is asked to approve Contract Amendment #6 for Project SS7363; Smith Branch 03 Sewer System Evaluation Study and Sewer Rehabilitation Implementation, as requested by Columbia Water on March 4, 2022. Award to AECOM in the amount of \$173,734.00. The firm is located in Columbia, SC.

Funding Source: Water and Sewer Capital Projects - Capital Project Costs (5529999-SS736301-658650). The original budget amount was \$903,625.00. The budget amount for amendments 1-5 was \$506,053.00. The budget amount for this amendment is \$173,734.00. The total revised budget amount is \$1,583,412.00.

This is a Mentor Protégé Program project. AECOM is the mentor and will provide general services during construction including construction administration, construction observation, and inspection services at 80.25% (\$139,414.74) of the amendment amount. DESA, Inc., a Minority Business Enterprise (W) of Columbia, SC, is the protégé and will provide easement exhibits, construction administration, observation, and inspection services at 19.75% (\$34,319.26) of the amendment amount.

4. Council is asked to approve Change Order #3 for Project SS7363; Smith Branch SB03 Sewer System Evaluation Study and Rehabilitation, as requested by Columbia Water on March 8, 2022. Award to North American Pipeline Management, Inc. in the amount of \$1,319,042.10. The firm is located in Columbia, SC.

Funding Source: Water and Sewer Capital Projects, Capital Project Costs (5529999-SS736301-658650). The original budget amount was \$8,018,967.00. The budget amount for change order #3 is \$1,319,042.10. The total revised budget amount is \$9,338,009.10.

This is a Columbia Disadvantaged Business Enterprise (CDBE) project. The original CDBE goal on this project was 20%, with this change order the total revised CDBE participation achieved is 6.5%. North American Pipeline Management, Inc. will be performing sewer rehabilitation work at 94.20% (\$1,474,266.83) of the change order amount. L.A. Barrier & Son, a CDBE subcontractor and Minority Business Enterprise (W) of Lexington, SC, will be providing trucking and hauling services at 5.80% (\$90,772.27) of the change order amount.



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5. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 2708 Shop Road aka 2708 Shop Road Extension; TMS# 16200-04-01

Ordinance No.: 2022-003 Annexing 2708 Shop Road a/k/a 2708 Shop Road Extension, Richland County TMS# 16200-04-01 into the City of Columbia, South Carolina and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

Council District: 3

Proposal: Request to annex the property and assign a land use classification of Industrial (IND) and assign zoning of Light Industrial (LI) at the time of annexation. The property is currently classified as Economic Development Center/Corridor and zoned M-1 by Richland County.

Applicant: BDW Partners, LLC

Staff Recommendation: Approval

PC Recommendation: 12/06/2021; Approval (6-0)

First reading approval was given on January 18, 2022.

6. ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP AMENDMENT, AND INTERIM ZONING MAP AMENDMENT for 1.229 acre portion of 181 Newland Road; TMS# 25600-03-15(p)

Ordinance No.: 2022-027 - Annexing 1.229-acre portion of 181 Newland Road Richland County TMS# 25600-03-15 (portion)

Council District: 4

Proposal: Request to assign an interim land use classification of Urban Edge Community Activity Center (UEAC-1) and assign interim zoning of Light Industrial District (LI) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned M-1 by Richland County.

Applicant: American Container Services, Inc.

Staff Recommendation: Approval

PC Recommendation: 03/10/2022; Approval (7-0)

First reading approval was given on April 5, 2022.



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7. ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP AMENDMENT, AND INTERIM ZONING MAP AMENDMENT for 28.24 acres E/S Riding Grove Road and 0.07 acres SE/S Riding Grove Road; TMS# 28908-03-01 and 28904-01-16

Ordinance No.: 2022-028 - Annexing 28.24 acres E/S Riding Grove Road, Richland County TMS# 28908-03-01 and 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16

Council District: 4

Proposal: Request to assign an interim land use classification of Urban Edge Residential Large Lot (UER-2) and assign interim zoning of Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned PDD by Richland County.

Applicant: Premium Development, LLC and Woodcreek Development, LLC

Staff Recommendation: Approval

PC Recommendation: 03/10/2022; Approval (7-0)

First reading approval was given on April 5, 2022.

8. Ordinance No.: 2022-021 - Approval for Conveyance of Falling Springs Court, Identified as Richland County TMS#09107-02-02 to Deliverance and Revival Center Church; CF#250-551

First reading approval was given on April 5, 2022.

ORDINANCES - FIRST READING

9. Ordinance No.: 2022-029 - Granting an encroachment to Lafaye Homes for the use of the right of way area of the 1000 block of Bryan Street and the 2200 block of Clark Street for the installation and maintenance of sidewalks, landscaping, and irrigation adjacent to single-family residences under construction at 1011, 1013, 1015 and 1017 Bryan Street, Richland County TMS#09012-10-16, 09012-10-32, 09012-10-33 and 09012-10-34
10. Ordinance No.: 2022-030 - Granting an encroachment to GSM Properties, LLC, for the use of the right of way area of the 1200 block of Taylor Street for the installation and maintenance of brick pavers and concrete sidewalks, landscaping, irrigation and a suspended pavement system to support the new landscaping adjacent to 1216 and 1218 Taylor Street, Richland County TMS# 09014-09-03 and 09014-09-04



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11. Ordinance No.: 2022-031 - Granting an encroachment to TownPark at BullStreet, LLC, for the use of the right of way area of the 30 block of Fig Street for the installation and maintenance of two landings adjacent to two new residences under construction at 32 and 34 Townpark Circle, Richland County TMS# 11404-09-10 and 11404-09-11

RESOLUTIONS

12. Resolution No.: R-2022-031 - Authorizing acceptance and dedication of streets known as a portion of Eastfair Drive and Sandra Drive, located in Eastfair, Phase 2B; Richland County TMS#19201-14-01; CF#297-11
13. Resolution No.: R-2022-032 - Authorizing acceptance and dedication of streets known as a portion of Eastfair Drive and Legacy Park Court, located in Eastfair, Phase 2C; Richland County TMS#19201-14-02; CF#297-11
14. Resolution No.: R-2022-035 - Approval for Acceptance of Conveyance of the River Shoals Water Pressure Reducing Valve Station, Identified as a Portion of Richland County TMS#04300-04-10 from NKD, INC.; CF#302-22
15. Resolution No.: R-2022-036 - Amending Resolution No.: R-2022-005 Approving and Ratifying Mutual Aid Agreements between the City of Columbia and the City of Columbia Police Department and Various Law Enforcement Agencies and Authorizing the City Manager of the City of Columbia and the Chief of Police of the City of Columbia to execute all such agreements to add the U.S. Department of Veterans Affairs Columbia Healthcare System to the list of agencies

EVENT RESOLUTIONS

16. Resolution No.: R-2022-030 - Authorizing consumption of beer and wine only within the Earlewood Park Amphitheater and covered picnic shelter, 1113 Recreation Drive at the Solfest Rollfest/Music and Bike Festival on Saturday, July 2, 2022
17. Resolution No.: R-2022-034 - Authorizing consumption of beer and wine only at the Earle Jam (Neighborhood Concert) in Earlewood Park on Sunday, October 23, 2022



We Are Columbia

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CITY MANAGER'S REPORT

CITY COUNCIL COMMITTEE REFERRALS, REPORTS, AND NEW BUSINESS

PUBLIC INPUT

ADJOURNMENT



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Council is asked to approve the March 8, 2022 Work Session, March 15, 2022 Council Meeting, and April 5, 2022 Council Meeting Minutes.

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Connecting Our Community, Innovative & High Quality Municipal Services

ATTACHMENTS:

- **#a:** MN_03_08_2022 (PDF)
- **#b:** MN_03_15_2022 (PDF)
- **#c:** MN_04_05_2022 (PDF)

HISTORY:

04/05/22 Columbia City Council DEFERRED



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, MARCH 8, 2022

The Columbia City Council conducted a Work Session on Tuesday, March 8, 2022 at City Hall, 1737 Main Street, Columbia, South Carolina. The Honorable Daniel J. Rickenmann, Mayor called the meeting to order at 3:11 p.m. and the following members of Council were present: The Honorable Howard E. Duvall, Jr., The Honorable Edward H. McDowell, Jr., Mayor Pro-Tempore, The Honorable William Brennan, The Honorable Aditi Bussells, The Honorable Tina N. Herbert, and The Honorable Joe E. Taylor, Jr. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore Hammond, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

INVOCATION

The Honorable Mayor Pro Tempore Edward H. McDowell, Jr. offered the invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to adopt the agenda, as presented.

CITY COUNCIL DISCUSSION

1. Overview of Boards and Commissions - Ms. Ashley Jenkins Wood, Office of the City Manager - *Received as information. No action was taken.*
 - Standing Committees of City Council

Mayor Rickenmann said there has been some confusion about referrals versus calling a committee meeting. We need to establish protocol on how we want to schedule meetings and how we want to utilize them. My hope is to use them as true working committees so that we can get through issues and advance the ball forward. We need to coordinate all meetings with the clerk to provide notice to the public and have staff available.

The consensus of Council is to allow Standing City Council Committees to meet at the discretion of the committee chair with the approval of at least one more committee member. The committee does not need to wait until a referral is made by Council. The date, time and location of each meeting will be coordinated with the City Clerk.



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- Special Committees, Task Forces, and Commissions of City Council
 - Staff Liaisons
 - Citizen Appointments

Ms. Ashley Jenkins Wood, Office of the City Manager explained that there are six City Council standing committees; nine special committees, task forces, and commissions; five land use boards; and 31 external boards and commissions. She reviewed the City Code that governs the boards and commissions. She discussed the staff liaisons assigned to the special committees and task forces. She provided a list of the committees available for citizen appointments.

Ms. Teresa Wilson, City Manager discussed housekeeping matters related to the committees. She emphasized that the Fort-Jackson Columbia Joint Committee and the Short-Term Rentals Ad-Hoc Committee still need a chair appointed. She reviewed the Council appointments made to the newly created special committees, task forces, and commissions. She discussed the special committees that need citizen appointments.

- Land Use Boards and External Boards and Commissions
 - Purpose, Composition, Bylaws, and Membership
 - Forecast of Vacancies for Second Quarter (April to June 2022)

Ms. Ashley Jenkins Wood, Office of the City Manager provided Council with the purpose, composition, by laws, governing documents, and a current membership list for each of the land use boards and external boards and commissions. She provided a list of the current vacancies and a forecast of vacancies from April to June of this year.

- Citizen Appointments and Vacancies

Ms. Teresa Wilson, City Manager highlighted the vacancies for the Board of Zoning Appeals (BOZA), Form Based Codes (FBC), Building Board of Adjustment and Appeals (BBAA), Design Development Review Commission (DDRC), and the Planning Commission.

Mayor Rickenmann noted that the Planning Commission has two vacancies due to a member having been reappointed more than the allowed terms. He asked if it is necessary to have FBC as a separate committee or is it something that BOZA can do in its current form.



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Ms. Krista Hampton, Planning and Development Services Director said legally it is not required except for it being requested in the development agreement for Bull Street. The FBC is only for anything with a form based code and the Bull Street PUD is the only form based code we have. It was established specifically for that development. It could go to BOZA. To change this, it will require the developer to agree since it is governed by state statute. It would require a renegotiation of that part of the development agreement. This is required to be reviewed every five years. We have about three years and we could renegotiate and amend the agreement.

The consensus of Council is to fill the vacancies needed for the Form Based Codes Committee and let it run its course until the next review of the development agreement. Then, we need to negotiate the abolishment of the Form Based Codes Committee and incorporate all form based codes into the Board of Zoning Appeals. Council agreed to reconstitute the Building Board of Adjustment and Appeals to be composed of five new members with three year terms. The bylaws of the Building Board of Adjustment and Appeals have to be adjusted and the vacancies need to be advertised.

Councilor Taylor asked staff if the BBAA is required by law. If it is not required by law, we can remove the committee and make it a staff appeals process.

Ms. Krista Hampton, Planning and Development Services Director said I believe it is a requirement of the International Property Maintenance Code but if it is not, I will come back with recommendations.

Councilor McDowell asked if the training process for individuals vetted and appointed to DDRC will need to be continued.

Ms. Krista Hampton, Planning and Development Services Director explained that state law has a mandatory six-hour training requirement for all land use board members and staff.

The consensus of Council is for staff to add the six-hour training requirement to all land use boards advertisement notices.

Ms. Teresa Wilson, City Manager highlighted the vacancies for the external boards and commissions.

Councilor Herbert asked how the City advertises vacancies and how can Council help in recruiting candidates.



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Ms. Ashley Jenkins Wood, Office of the City Manager said vacancies are advertised on the City of Columbia website via a press release from PR. We also send the press release to a list of outside agencies and leadership organizations. Now, we have Matchboard which will expand it even more. Matchboard is a streamlined online application portal that provides a single point of entry for applicants and management of the application process. It gives a comprehensive review of boards and commissions, appointments, and membership term limits. Matchboard allows citizens to create a profile and apply. They can apply for boards they are interested in but Matchboard also provides recommendations for other boards they potentially qualify to serve on. There is also an interface for staff and Council to be able to view information about each candidate.

- Enhancements to the Appointment Process

Ms. Ashley Jenkins Wood, Office of the City Manager said historically appointments have always been at Council's discretion. Council has always had the option to nominate anyone to any committee. Candidates can also send in the application. The application includes their name, address, age, interests, any related experience, and additional information they want to include. Council can still nominate and appoint a person they think is a great candidate. It is still necessary to complete the application because that is how we track appointments. We also keep applications for two years. If the applicant is not selected this time around, we review applications that we have on file when vacancies come up.

- Council Suggestions

The consensus of Council is to use both the application process and nominations by Council members to select individuals to be appointed. Nominations do not have to be restricted to the district the Council member represents. The focus will be to find the best candidate.

Mayor Rickenmann said as we continue to move forward we need to work through the list of external committees to make sure they are all relevant to today. We need to see if there are opportunities to merge committees together. We need a memo to include all external committees that have appointments available and include the process on how to apply so Council can send it out to potential candidates.

Councilor Taylor asked if there is an attendance policy for appointees.



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Ms. Ashley Jenkins Wood, Office of the City Manager said you can't miss three consecutive meetings. We receive meeting attendance lists and this information is also included in the recommendations we receive from external boards and commissions. Attendance is taken into account for reappointments.

2. American Rescue Plan Act Funding - Ms. Missy Caughman, Budget, Program Management, and Grants Director - *Received as information. No action was taken.*

Ms. Missy Caughman, Budget, Program Management, and Grants Director discussed the eligible uses for the State and Local Fiscal Recovery Funds (SLFRF). She reviewed the City's American Rescue Plan Act (ARPA) allocation in the amount of \$27,178,358. The funds are disbursed in two equal installments, a minimum of one year apart. The City received the first half of \$13.5 million in June 2021. The City also received HOME-ARP Funds in the amount of \$2,500,820. She addressed the City's goals for using ARPA funds. She reviewed the ARPA allocations that have been spent in this fiscal year and the proposed allocations for fiscal year 2022/2023. The priority categories for the allocations are public health, public safety, city projects and amenities, and neighborhoods and community investments.

Mayor Rickenmann said there should not be an allocation to the hospitality tax fund. That is money that can be put where we have a need. The hospitality tax fund has always been built on what is collected and that is what we need to distribute. We need to have further discussion regarding the parking fund. If it is a requirement because of bonding, then we have to address it but if not then we don't need to. We need to review each proposed allocation so we can start scheduling agenda items for the initiatives we all agree on. We have to look at what we can move forward today with the money we have received.

Councilor Taylor asked if there is any budget surplus that can be used instead of ARPA funds.

Councilor Herbert concurred with the Mayor and stated that time is of the essence. The process of spending the money can be lengthy and we need to move forward with the allocations we all have a consensus on.

Mr. Jeff Palen, Assistant City Manager and Chief Financial Officer said we need to keep in mind that we have only received the first installment of the ARPA funds. We do not know when or if we will get the other half. We can work on determining what can come out of ARPA funds and what can come out of surplus for this current year. In regards to the hospitality tax, we should be making our budget and meeting the obligations you all agreed on. If that is the case, that allocation can definitely be used for another project. This is the same case for the parking fund.



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The consensus of Council is to move forward with funding the public safety and public health initiatives. Council agreed to amend the current budget to allocate funds for the Pathways Unit.

3. HOME American Rescue Plan Act Funding - Ms. Gloria Saeed, Community Development Director - *Received as information. No action was taken.*

Ms. Gloria Saeed, Community Development Director said the goal for the HOME-ARP fund is to reduce homelessness and increase housing stability across the nation. The City of Columbia HOME-ARP allocation is \$2,500,820. She discussed the eligible activities and the qualifying populations. She reviewed the survey results received from organizations that help homeless individuals with housing and service needs. She presented the allocation plan which included the steps completed, in progress, and the final steps before submitting the plan to HUD. The target date to submit to HUD for review and approval is April 8, 2022.

Councilor Bussells said I have heard non-congregate shelter and supportive service activities are great needs. It is an evidence-based approach to provide stable housing and support for those experiencing mental health crises. It could also help build out some of our initiatives with CPD and public safety.

Councilor Brennan recommended the fund be used to provide low-interest loans to developers to provide residential type [housing] stock.

The consensus of Council is to use at least \$500,000 of the funding for supportive service activities for continued mental health and substance abuse prevention efforts in the homeless population and to use the rest of the funds to support stable shelter and housing. Council reserves the flexibility to amend the funds after input is received from the public comment period.

4. City Council Meeting Schedule - Ms. Teresa Wilson, City Manager - *Received as information. No action was taken.*

Ms. Teresa Wilson, City Manager discussed the schedule for budget workshops and the second part of the Council retreat.

The consensus of Council is to hold the second part of the Council retreat on April 27 and 28, 2022.



We Are Columbia

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EXECUTIVE SESSION

Upon a motion made by Mr. Taylor and seconded by Dr. Bussells, Council voted unanimously to enter into Executive Session at 5:59 p.m. for the discussion of **item 5**.

5. Discussion of negotiations incident to proposed contractual arrangements pursuant to S.C. Code §30-4-70(a)(2)

- *Executive Management and Leasing, Inc.*

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, MARCH 15, 2022

The Columbia City Council conducted a meeting on Tuesday, March 15, 2022 at City Hall, 1737 Main Street, 3rd Floor, Columbia, SC 29201. The Honorable Daniel J. Rickenmann, Mayor called the meeting to order at 4:01 p.m. and the following members of Council were present: The Honorable Howard E. Duvall, Jr., The Honorable William Brennan, The Honorable Tina N. Herbert, and The Honorable Joe E. Taylor, Jr. The Honorable Edward H. McDowell, Jr., Mayor Pro-Tempore and The Honorable Aditi Bussells participated remotely. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore Hammond, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act. *The minutes are numbered to coincide with the order of the meeting.*

PLEDGE OF ALLEGIANCE

INVOCATION

The Honorable Edward H. McDowell, Jr., Mayor Pro-Tempore offered the invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. Duvall and seconded by Mr. Taylor, Council voted unanimously to adopt the agenda subject to adding Resolution R-2022-028 (*Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Live on Boyd Plaza on Sunday April 3, 2022*) to Event Resolutions as **Item 22**.

PUBLIC INPUT ON AGENDA ITEMS

Ms. Bernetha Moultrie, Greenview Community resident expressed her concerns regarding the repeals included in Ordinance 2022-020. We have experienced many problems dealing with gun violence in our community. In cooperation with the County Sheriff's Office, the Columbia Police Department, and with all of our community citizens, we have seen a decline in gun violence. There are still ongoing problems, but not as much as it has been in the past. She asked for clarification on why the ordinances are being repealed. She asked Council to keep the safety of citizens in mind.

Mayor Rickenmann said we are repealing these because when we passed the ghost guns and schools zone ordinances in 2019, we were sued by the state. Essentially, what it comes down to is we lost the case and now we can't enforce them. We have not been able to use any of these ordinances since 2019. There is a school zone state statute in place that does not allow anybody to have guns at school or on the property. We will continue to enforce that and ask for the maximum.



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The state preempts local legislation so we don't have any authority to go beyond what the state has.

APPROVAL OF MINUTES

1. Council is asked to approve the March 1, 2022 Council Meeting Minutes. – *Approved*

Upon a motion made by Mayor Rickenmann and seconded by Mr. Duvall, Council voted unanimously to approve the March 1, 2022 Council Meeting Minutes.

PRESENTATIONS

2. AmeriCorps Week Proclamation - The Honorable Daniel J. Rickenmann, Mayor

Mayor Rickenmann and the members of City Council proclaimed the week of March 13-19, 2022 as AmeriCorps Week in the City of Columbia.

Ms. Deja Vaughn, MRC Operations Manager for United Way of the Midlands said I just want to say thank you on behalf of AmeriCorps, South Carolina and the United Way of the Midlands. I know from experience that serving the community has a huge impact so we also appreciate your work.

CITY COUNCIL DISCUSSION / ACTION

3. American Rescue Plan Proposed Allocations for Fiscal Year 2021/2022 - Ms. Missy Caughman, Budget, Program Management, and Grants Director – *Approved*

Ms. Missy Caughman, Budget, Program Management, and Grants Director said what is included in the budget amendment is an allocation of \$500,000 for cost incurred to date and \$85,000 for additional expenses between now and June 30th. We also have included the allocation for premium pay and the vaccine incentives. That is a reimbursement to ourselves for those costs that have already been spent. We have also incorporated funds for year one of the proposed Pathways Unit, the Fire Department's second set of bunker gear and gear extractors, and for year one of the demolition cost.

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to approve the American Rescue Plan Proposed allocations for fiscal year 2021/2022.



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CONSENT AGENDA ITEMS 4 THROUGH 10

Upon a single motion made by Mr. Duvall and seconded by Mr. Taylor, Council voted unanimously to approve Consent Agenda **Items 4** through **10**.

Mayor Rickenmann explained that item 8 is a contract to spend a little over \$10 million that is part of our investment in reducing the amount of spills by investigating, replacing, repairing, and lining about 70,000 linear feet of our sewer system. This is one of the investments we marked as most important and need to continue to focus on. We appreciate the fact that our staff worked so hard to make this happen.

4. Council is asked to approve a Contract to Purchase Audio Visual Equipment, Installation, Programming, and One Year of Service for the Information Technology Department, as requested by the Support Services Division on February 14, 2022. Award to Advanced Video Group, Inc., using the SC State Contract in the amount of \$109,055.25. This vendor is located in Irmo, SC. – *Approved*

Funding Source: General Capital Projects - City Hall Renovations - Capital Project Costs; (4039999-CP106602-658650). The original budget amount is \$109,055.25.

5. Council is asked to approve a Contract to Purchase a 2022 Isuzu Diesel Truck with a Switch-N-Go Body for the Forestry and Beautification Division, as requested by the Fleet Services Division on November 2, 2021. Award to Shealy's Truck Center Inc., using the SC State Contract in the amount of \$114,382.93. The vendor is located in Columbia, SC. – *Approved*

Funding Source: Capital Replacement - Auto Trucks, Heavy Equipment - Capital (6308972-658500). The original budget amount is \$114,382.93.

6. Council is asked to approve Contract Amendment #2 for Badger Meter BEACON Advanced Metering Analytics Managed Solution, as requested by Columbia Water on February 17, 2022. Award to Badger Meter Inc. in the amount of \$220,000.00. The firm is located in Milwaukee, WI. – *Approved*

Funding Source: Water and Sewer Capital Projects - Maintenance and Service Contract (5529999-WM435401-638200). The original budget amount is \$1,089,935.00. Amendment #1 was for a time extension only. The budget amount for this amendment is \$220,000.00. The total revised budget amount is \$1,309,935.00.



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7. Council is asked to approve a Contract to Purchase a 2022 Ford Van with an Enclosed Box for Wastewater Maintenance, as requested by the Fleet Services Division on January 27, 2022. Award to Jet-Vac Equipment Company, using the Sourcewell Cooperative Contract in the amount of \$345,857.88. The vendor is located in Sumter, SC. – *Approved*

Funding Source: Utilities Wastewater Maintenance - Autos Trucks, Heavy Equipment - Capital (5516205-658500). The original budget amount is \$345,857.88.

8. Council is asked to approve a Contract for Project SS758302; Saluda River 02 Engineer-Led Find & Fix Services, as requested by Columbia Water on August 27, 2021. Award to McClam & Associates, Inc. in an amount not to exceed \$10,502,652.60, which includes contingency. This firm is located in Little Mountain, SC. – *Approved*

Funding Source: Engineering - Water & Sewer Improvements (5529999-SS758302-658650). The original budget amount is \$10,502,652.60.

This is a Columbia Disadvantaged Business Enterprise (CDBE) program project with a 15% CDBE goal. The CDBE goal for this project was exceeded at 17.86%. McClam & Associates Inc. is the prime contractor and will provide rehabilitation services at 49.87% (\$4,761,081.00) of the total contract amount.

The following subcontractors will provide additional services:

AM Liner East of Berryville, VA will provide Cured In-Place Pipe services at 11.44% (\$1,092,000.00) of the total contract amount.

BLD Services, LLC of Kenner, LA will provide lateral Cured In-Place Pipe services at 11.65% (\$1,112,000.00) of the total contract amount.

Hydrostructures, PA of Pittsboro, NC will provide CCTV/Cleaning and manhole inspections at 4.16% (\$397,075.00) of the total contract amount.

Chao & Associates, Inc., a Minority Business Enterprise and a CDBE of Columbia, SC, will provide GIS updates at 0.05% (\$5,250.00) of the total contract amount.

Intech Coating Consultants, LLC of Alberta, Canada will provide manhole rehabilitation services at 2.66% (\$253,750.00) of the total contract amount.

Smoak Construction, LLC, a Minority Business Enterprise (W) and a CDBE of Little Mountain, SC, will provide open cut point repair services at 15.43% (\$1,473,420.00) of the total contract amount.

L.A. Barrier & Son Inc., a Minority Business Enterprise (W) and a CDBE of Lexington, SC, will provide hauling services at 2.38% (\$227,390.00) of the total contract amount.



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Sloan Construction Company, Inc. of Duncan, SC will provide asphalt milling and resurfacing services at 2.36% (\$225,900.00) of the total contract amount.

9. Ordinance No.: 2022-022 - Authorizing the City Manager to execute a Purchase and Sale Agreement between the City of Columbia and Tarez Graham for the sale of property located at 934 Laurie Lane, Richland County TMS #11215-04-23 - *First reading approval was given on March 1, 2022 – Approved on second reading.*
10. Ordinance No.: 2022-023 - Authorizing the City Manager to execute a Purchase and Sale Agreement between the City of Columbia and Ernest Berry for the sale of property located at 612 Hemphill Street, Richland County TMS #13708-22-06 - *First reading approval was given on March 1, 2022 – Approved on second reading.*

ORDINANCES - FIRST READING

11. Ordinance No.: 2022-020 - Repealing Ordinance No.: 2019-046 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 8, Environmental Health and Sanitation, Article II, Nuisances, Sec. 8-31 Nuisance – Definitions (a) and (b), Ordinance No.: 2019-056 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions, to add Article XII Extreme Risk Protection Orders and Ordinance No.: 2019-063 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions to add Article XIII, Gun-free School Zones – *Approved on first reading.*

Councilor Bussells thanked Ms. Moultrie for talking about her community's experience with working with city officials to address violence. Just this past week, we lost two individuals to a shooting in Green Crossing, a student housing complex. I attended a candlelight vigil with Councilwoman Herbert in which I learned the stories of countless families torn apart due to violence. From a public health perspective, there is no doubt that violence and trauma are the root cause of so many problems that are facing our communities. In fact, the Centers for Disease Control found that more Americans died related to firearms in 2020 than any other year. While I was not on City Council when these laws were passed, they have now become unconstitutional and unenforceable. I want every child in our City to succeed and meet their full potential and they deserve a life free from violence. As we vote today on these unenforceable laws that we lost in court, I am requesting that our staff, including CPD and my colleagues, invest in violence prevention programs using the historic funding that we have received through the American Rescue Plan Act.



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Ms. Teresa Knox, City Attorney said we passed these ordinances in 2019. Thereafter, the Attorney General filed suit in Richland County court. The court did not find them to be unconstitutional but that it violated state law and that the state preempted the city from enforcement. We appealed the ruling to the Court of Appeals. We decided to withdraw the appeal so now we need to repeal these ordinances that cannot be enforced.

Councilor McDowell asked for clarification on what each ordinance being repealed encompasses.

Ms. Teresa Knox, City Attorney said there are three ordinances up for repeal. One has to do with firearms and mental health issues, the other is guns in school zones, and the third one is in regards to ghost guns. We still have one enforceable gun ordinance.

Councilor Herbert said I just want to make sure that we are clear to the public that this is a decision that we have made due to the procedural situation that we find ourselves in. Particularly in my district people call me and literally say they hear gunshots at night. I can't do anything to affirmatively repeal anything less than doing our best to protect our citizens. I want the people and Council to understand my vote. I understand the procedural consequences, but I don't think based on what I am experiencing in my community that I can ever be seen nor do I ever want to be seen doing anything less than everything.

Mayor Rickenmann said we appreciate your commitment to your constituents as we all are. What you are going to hear from this Council is that we will continue to invest in reducing gun violence and enforcing the laws that we have. Most of us have spent time talking with legislators because this is a judicial issue as well, not just a policy issue. We are going to continue to invest and do everything we can to keep every neighborhood safe and that is a commitment by this Council as a whole.

Upon a motion made by Mr. Duvall and seconded by Mr. Taylor, Council voted four (4) to three (3) to give first reading approval to Ordinance No.: 2022-020 - Repealing Ordinance No.: 2019-046 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 8, Environmental Health and Sanitation, Article II, Nuisances, Sec. 8-31 Nuisance – Definitions (a) and (b), Ordinance No.: 2019-056 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions, to add Article XII Extreme Risk Protection Orders and Ordinance No.: 2019-063 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions to add Article XIII, Gun-free School Zones. Mr. Taylor, Dr. Bussells, Mr. Duvall, and Mayor Rickenmann voted aye. Ms. Herbert, Mr. Brennan, and Mr. McDowell voted nay.



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12. Ordinance No.: 2022-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 5, Buildings and Building Regulations, Sec. 5-326 Rental permit required and Section 5-339 Permit Fee – *Approved on first reading.*

Upon a motion made by Mr. Duvall and seconded by Mr. Brennan, Council voted unanimously to give first reading approval to Ordinance No.: 2022-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 5, Buildings and Building Regulations, Sec. 5-326 Rental permit required and Section 5-339 Permit Fee.

13. Ordinance No.: 2022-026 - Amending Ordinance 2021-022 to Amend the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2022 – *Approved on first reading.*

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2022-026 - Amending Ordinance 2021-022 to Amend the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2022.

PUBLIC HEARING & FIRST READING FOR ZONING / PLANNING MATTERS

Council opened the Public Hearing at 4:36 p.m.

14. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 819 Skyland Drive; TMS# 07313-01-06 – *Approved on first reading.*

Ordinance No.: 2022-017 - Annexing 819 Skyland Drive, Richland County TMS# 07313-06-01 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map – Approved on first reading.

Council District: 2

Proposal: Request to annex the property and assign a land use classification of Urban Edge Residential Large Lot (UER-2) and assign zoning of Residential Single Family-Large Lot District (RSF-1) at the time of annexation. The property is currently classified as Mixed Residential High Density and zoned RS-LD by Richland County.

Applicant: Emily Frantz

Staff Recommendation: Approval



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PC Recommendation: 01/13/2022; Approval (5-0)

No comments were received at this time.

Upon a motion made by Mr. McDowell and seconded by Mr. Taylor, Council voted unanimously to give first reading approval to the Annexation, Comprehensive Plan Map Amendment, and Zoning Map Amendment for 819 Skyland Drive; TMS# 07313-01-06 **and** Ordinance No.: 2022-017 - Annexing 819 Skyland Drive, Richland County TMS# 07313-06-01 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.

15. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 626 Sallie Baxter Road; TMS# 16404-11-01 – *Approved on first reading.*

Ordinance No.: 2022-015 - Annexing 626 Sallie Baxter Road, Richland County TMS# 16404-11-01 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map – Approved on first reading

Council District: 4

Proposal: Request to annex the property and assign a land use classification of Urban Edge Residential Large Lot (UER-2) and assign zoning of Residential Single Family-Large Lot District (RSF-1) at the time of annexation. The property is currently classified as Mixed Residential High Density and zoned RS-LD by Richland County.

Applicant: Stacy M. Walden and James B. Walden

Staff Recommendation: Approval

PC Recommendation: 01/13/2022; Approval (5-0)

No comments were received at this time.

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Annexation, Comprehensive Plan Map Amendment, and Zoning Map Amendment for 626 Sallie Baxter Road; TMS# 16404-11-01 **and** Ordinance No.: 2022-015 - Annexing 626 Sallie Baxter Road, Richland County TMS# 16404-11-01 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.



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16. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 1458 Caroline Road a/k/a 1458 Trinity Three Road; TMS# 16414-08-03 – *Approved on first reading.*

Ordinance No.: 2022-016 - Annexing 1458 Caroline Road a/k/a 1458 Trinity Three Road, Richland County TMS# 16414-08-03 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map – Approved on first reading

Council District: 3

Proposal: Request to annex the property and assign a land use classification of Urban Edge Mixed Residential (UEMR) and assign zoning of Office and Institutional District (O-I) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned RU by Richland County.

Applicant: Patricia R. Edwards / Big & Tall, LLC

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

Mr. Norman Jackson, King Charles Road resident said I have received a lot of calls from the community about this property being rezoned to office and institutional. The confusion of the community is that this went from medium density straight to multifamily, which is a higher density. This is located between two churches and it just can't handle the traffic. I would recommend to send it back to the Planning Commission and have the community meet with the developer to understand the plan for the property.

Ms. Krista Hampton, Planning and Development Services Director said for this annexation and rezoning, the Planning Commission is not a required notice only the zoning public hearing. The zoning classification of office and institutional is what the developer required. These will be a series of duplexes of 35 buildings with 70 units. That is why office and institutional was requested, the zoning of medium density residential would not permit that. We can't make rezonings conditional, so once you assign office and institutional, they have the right to do whatever is permitted under that zoning classification. We have received a sketch plan for pending review by the Planning Commission. It has not been submitted formally, but that is what their intention is currently.

Mayor Rickenmann requested that the development team sit down with the neighborhood and share with them the plan before second reading. This way we can keep the process moving, but also make sure we are communicating and answering any other concerns of the community.



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Upon a motion made by Mr. Taylor and seconded by Mr. Brennan, Council voted unanimously to give first reading approval to the Annexation, Comprehensive Plan Map Amendment, and Zoning Map Amendment for 1458 Caroline Road a/k/a 1458 Trinity Three Road; TMS# 16414-08-03 **and** Ordinance No.: 2022-016 - Annexing 1458 Caroline Road a/k/a 1458 Trinity Three Road, Richland County TMS# 16414-08-03 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map subject to the development team meeting with members of the community to discuss their plans prior to second reading.

17. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 1010 Edgefield Street; TMS# 09107-13-19 – *Approved on first reading.*

Ordinance No.: 2022-014 - Annexing 1010 Edgefield Street, Richland County TMS# 09107-13-19 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map – Approved on first reading

Council District: 1

Proposal: Request to annex the property and assign a land use classification of Urban Core Residential Small Lot (UCR-1) and assign zoning of Residential Mixed District (RM-2) and Historic Preservation Overlay District (OV-HP) at the time of annexation. The property is currently classified as Mixed Residential (High Density) and zoned RM-HD by Richland County.

Applicant: Emily Kluttz and David Johnson

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

No comments were received at this time.

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Annexation, Comprehensive Plan Map Amendment, and Zoning Map Amendment for 1010 Edgefield Street; TMS# 09107-13-19 **and** Ordinance No.: 2022-014 - Annexing 1010 Edgefield Street, Richland County TMS# 09107-13-19 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.



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18. ZONING TEXT AMENDMENT to Amend Chapter 17, Appendix D for (Historic Sub-District Boundaries, Earlewood Protection Area, Area A) to add TMS# 09107-13-19 (1010 Edgefield Street) – *Approved on first reading.*

Ordinance No.: 2022-019 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17 (Unified Development Ordinance), Appendix D: Historic Sub-District Boundaries – Approved on first reading

Proposal: Amend Chapter 17, Appendix D: Historic Sub-District Boundaries; request to add TMS# 09107-13-19 (1010 Edgefield Street) to Chapter 17, Appendix D: Historic Sub-District Boundaries (Earlewood Protection Area, Area A) at the time of the property's annexation.

Pertinent Sections: Chapter 17, Appendix D: Historic Sub-District Boundaries, Earlewood Protection Area, Area A

Applicant: Krista Hampton, Director of Planning and Development Services

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

No comments were received at this time.

Councilor Taylor asked for clarification on why this is being requested.

Ms. Krista Hampton, Planning and Development Services Director said when properties are in a historic district there are two ways it is applied: one is through the zoning maps so that would be a map amendment and the other is within the actual text of the zoning ordinance. This being annexed within that district will add the tax map to the list.

Mayor Rickenmann said my concern is the fact that we don't have anything from the property owner. Can we get a letter of support from the property owner before second reading. It is very important to hear from the property owner before we move forward on this.

Upon a motion made by Ms. Herbert and seconded by Mr. Duvall, Council voted six (6) to one (1) to give first reading approval to Ordinance No.: 2022-019 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17 (Unified Development Ordinance), Appendix D: Historic Sub-District Boundaries. Ms. Herbert, Dr. Bussells, Mr. Brennan, Mr. McDowell, Mr. Duvall, and Mayor Rickenmann voted aye. Mr. Taylor voted nay.



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19. ZONING MAP AMENDMENT for 1810 Allen Benedict Court, TMS# 11408-03-01 – *Approved on first reading.*

Ordinance No.: 2022-018 - Amending the Official Zoning Map to modify the zoning for 1810 Allen Benedict Court, Richland County TMS # 11408-03-01 – Approved on first reading

Council District: 2

Proposal: Request to rezone the property from Residential Mixed District (RM-2) to Mixed-Use District (MU-2).

Applicant: Gerald A. Lee, Chao and Associates, Inc.

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

No comments were received at this time.

Upon a motion made by Mr. McDowell and seconded by Mr. Taylor, Council voted unanimously to give first reading approval to Ordinance No.: 2022-018 - Amending the Official Zoning Map to modify the zoning for 1810 Allen Benedict Court, Richland County TMS # 11408-03-01.

Council closed the Public Hearing at 4:58 p.m.

EVENT RESOLUTIONS

20. Resolution No.: R-2022-019 - Authorizing consumption of beer and wine beverages only at Outfest Columbia in the 1200 block of Park Street between Gervais Street and Lady Street on Saturday, June 4, 2022 – *Approved*

Upon a motion made by Mr. Taylor and seconded by Mr. Brennan, Council voted unanimously to approve Resolution No.: R-2022-019 - Authorizing consumption of beer and wine beverages only at Outfest Columbia in the 1200 block of Park Street between Gervais Street and Lady Street on Saturday, June 4, 2022.

21. Resolution No.: R-2022-022 - Authorizing consumption of beer and wine beverages only at the South Carolina Carnival in the 1800 block of Main Street between Laurel Street and Richland Street on Saturday, June 11, 2022 with a rain contingency date of Saturday, July 16, 2022 – *Approved*



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Upon a motion made by Mr. Duvall and seconded by Mr. Brennan, Council voted unanimously to approve Resolution No.: R-2022-022 - Authorizing consumption of beer and wine beverages only at the South Carolina Carnival in the 1800 block of Main Street between Laurel Street and Richland Street on Saturday, June 11, 2022 with a rain contingency date of Saturday, July 16, 2022.

22. Resolution No.: R-2022-028 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Live on Boyd Plaza on Sunday April 3, 2022 – *Approved*

Upon a motion made by Mr. Duvall and seconded by Mr. Brennan, Council voted unanimously to approve Resolution No.: R-2022-028 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Live on Boyd Plaza on Sunday April 3, 2022.

RESOLUTIONS

23. Resolution No.: R-2022-023 - Certifying Building Sites as Abandoned Buildings Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding the properties located at 936-938 Harden Street, Richland County TMS # 11404-01-21; 944-946 Harden Street, Richland County TMS# 11405-07-22 (portion); 948 Harden Street, Richland County TMS# 11405-07-25; and 950 Harden Street, Richland County TMS# 11405-07-01 – *Approved*

Upon a motion made by Mr. Brennan and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2022-023 - Certifying Building Sites as Abandoned Buildings Pursuant to the South Carolina Abandoned Buildings Revitalization Act, Title 12, Chapter 67, Section 12-67-100 et seq., of the South Carolina Code of Laws (1976), as amended, regarding the properties located at 936-938 Harden Street, Richland County TMS # 11404-01-21; 944-946 Harden Street, Richland County TMS# 11405-07-22 (portion); 948 Harden Street, Richland County TMS# 11405-07-25; and 950 Harden Street, Richland County TMS# 11405-07-01.

24. Resolution No.: R-2022-024 - Adopting City of Columbia Use of Force Policy – *Approved*

Upon a motion made by Mr. Duvall and seconded by Mr. Brennan, Council voted unanimously to approve Resolution No.: R-2022-024 - Adopting City of Columbia Use of Force Policy.



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APPOINTMENTS

25. Tax Modernization Committee – *Approved*

Upon a motion made by Mayor Rickenmann and seconded by Mr. Duvall, Council voted unanimously to appoint Steve Taylor, Scottie Hughes and James Bennett to the Tax Modernization Committee and to appoint The Honorable Joe E. Taylor as chair of the committee.

OTHER MATTERS

26. Council is asked to approve Reimbursement of the November 2 and 16, 2021 City of Columbia Municipal Election Expenses, as requested by the City Clerk's Office. Award to the Richland County Voter Registration & Elections Office in the amount of \$184,846.89.
– *Approved*

Funding Source: Citizens Support Services - Election Expense (1011119-637100). The original budget amount is \$185,000.00.

Upon a motion made by Mr. Duvall and seconded by Mr. Taylor, Council voted unanimously to approve the Reimbursement of the November 2 and 16, 2021 City of Columbia Municipal Election Expenses, as requested by the City Clerk's Office. Award to the Richland County Voter Registration & Elections Office in the amount of \$184,846.89.

27. City Council Standing Committee Referrals - The Honorable Daniel J. Rickenmann, Mayor
– *Approved*

Upon a motion made by Mayor Rickenmann and seconded by Mr. Duvall, Council voted unanimously to allow standing City Council Committees to meet at the discretion of the chair. The date, time and location of each meeting will be coordinated with the City Clerk and an agenda will be noticed in compliance with the South Carolina Freedom of Information Act.

28. Moving to a Priority/Zero Based Budget - The Honorable Daniel J. Rickenmann, Mayor –
Approved

Mayor Rickenmann said this will move our budget process to a priority/zero base. This means clearing out and not using the budget from last year as a basis, but actually building it up from the base so that we can make sure we are addressing the current priorities and needs of our community. This will allow us to redirect funding and invest in the priorities we have for this budget year.



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Upon a motion made by Mayor Rickenmann and seconded by Mr. Duvall, Council voted unanimously to approve Moving to a Priority/Zero Based Budget for Fiscal Year 2022/2023.

CITY MANAGER'S REPORT

Ms. Teresa Wilson, City Manager said I will be incorporating into the agenda a city manager's report for times when Council has requested information that does not need a full blown presentation. At the last meeting, Council made a request for the original projections of the Bull Street project to include the cost, what has been spent to date, and the revised estimate to complete our obligations. We have sent you all an email and have also provided the binder in front of you including all of what we have as far as agreements and other documentation for your reference. This would be the time to put information on the record or ask any questions.

Councilor Duvall said this is a good addition to add a city manager's report to the agenda. My concern is that we need to have protocol on how Council makes request for major reports such as this Bull Street report. Such extensive reports should be a request from at least four Council members if the report is going to require a lot of staff time. I think it is good that we ask for reports, but if we ask for an extensive report it needs to have the majority of Council requesting it.

Councilor Taylor said I asked for the original cost to date and projected cost to finish. City staff took it upon themselves to create a very extensive report. I asked for a report and I thought it was going to be simple enough where we would just get an email like the one I got earlier this week.

Mayor Rickenmann said I appreciate the time and effort that staff put on this report because not everybody is on the Bull Street Commission. This is good knowledge for new Council members to understand as we move forward with other projects. If we want to have rules then we can refer this to the Administrative Policy Committee if Council desires.

Councilor Herbert concurred with Mr. Duvall. I do want to make sure that we are doing everything to make sure that staff is successful. I'm very cognizant of how much effort and time is needed to research historical information. I have been there where I couldn't get the day-to-day things done or move my department forward because I was dealing with historical information. I do agree with the referral because we do need to make sure that we have some kind of process. Maybe it is more of a communication and understanding expectations so staff knows exactly what we are requesting.



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CITY COUNCIL COMMITTEE REFERRALS, REPORTS, AND NEW BUSINESS

Upon a motion made by Mr. Brennan and seconded by Mr. McDowell, Council voted unanimously to ask the Administrative Policy Committee to study the creation of a Columbia Clean Division under Columbia Water to focus on servicing litter, beautification, and clean water initiatives within the six water districts.

Councilor Taylor requested that the City Manager talk to our lobbyists and convey to them that we would like for them to convey to the House Judiciary Committee, which is where the litter bill exists, that we as the capital City are in full support of the state raising the fine for littering. Currently, the litter fine is \$100. I think it should be raised to \$1,000 so people understand we are serious about this issue.

Upon a motion made by Mr. McDowell and seconded by Ms. Herbert, Council voted five (5) to two (2) to ask the Administrative Policy Committee to review whether City Council needs guidelines for handling staff requests that may require an extensive amount of time. Ms. Herbert, Dr. Bussells, Mr. Brennan, Mr. McDowell, and Mr. Duvall voted aye. Mr. Taylor and Mayor Rickenmann voted nay.

Councilor Duvall took a moment of personal privilege to introduce Olivia Gillespie. She is a Mayor's Fellow that has been assigned to me. She is from Clinton, NC and is studying political science at the University of South Carolina and wants to get a master's in public administration.

Councilor Bussells said I wanted to take a moment to thank the Mayor for being creative with the fellows program to allow City Council to have some support. This is a great avenue by which our young folks can learn about government. I am very excited to be working with Gurujal Roopra who recently ran for student council at the University of South Carolina. She is an Indian American woman who also loves public health and wants to go into health policy. I look forward to working with her to research the various issues that we are passionate about to make our city better.

PUBLIC INPUT

Ms. Regina E. Williams, expressed her concerns regarding the repeals included in Ordinance 2022-020. I did not understand this completely when I started reading. I am wondering if in the future, we could have a synopsis of what the ordinances are about. I was able to look up a few, but everybody can't do that. I want to make sure that when we repeal these, that our neighborhoods will still be safe. I am concerned that this has become a public health issue. I don't want a public health issue to turn into a political issue. Please look into this before our second reading.



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COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, MARCH 15, 2022

Mr. John Black, Columbia Council of Neighborhoods President said the Columbia Council of Neighborhoods will be having our annual awards banquet. It will be on April 13, 2022 at Seawell's. We will have Congressman James Clyburn and Richland County Sheriff Leon Lott as our keynote speakers, as well as a surprise appearance by Chief Holbrook and Chief Jenkins. We are currently accepting nominations for the award of special recognitions, the CCN friend of the year, the neighborhood volunteer of the year, the neighborhood program of the year, and the coveted neighborhood of the year. Nominations are open until March 24th, 2022.

Voicemail via Public Input: My name is Tracy and I am a resident of the Greenview community. With the escalation of gun violence in the City of Columbia, I am requesting that you keep ordinance number 2019-063 until you have something better and enforceable.

EXECUTIVE SESSION

Upon a motion made by Mr. Duvall and seconded by Ms. Herbert, Council voted unanimously to enter into Executive Session at 5:56 p.m. for the discussion of **Item 29**.

29. Receipt of legal advice relating to a pending, threatened or potential claim pursuant to S.C. Code §30-4-70(a)(2)

Miller-Maynor v. City of Columbia

ADJOURNMENT

The meeting was adjourned at 6:05 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, APRIL 5, 2022

The Columbia City Council conducted a meeting on Tuesday, April 5, 2022 at City Hall, 1737 Main Street, Columbia, SC 29201. The Honorable Daniel J. Rickenmann, Mayor called the meeting to order at 4:03 p.m. and the following members of Council were present: The Honorable Howard E. Duvall, Jr., The Honorable Edward H. McDowell, Jr., Mayor Pro-Tempore, The Honorable William Brennan, The Honorable Aditi Bussells, The Honorable Tina N. Herbert, and The Honorable Joe E. Taylor, Jr. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore Hammond, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act. *The minutes are numbered to coincide with the order of the meeting.*

PLEDGE OF ALLEGIANCE

INVOCATION

The Honorable Edward H. McDowell, Jr., Mayor Pro-Tempore offered the invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. Duvall and seconded by Ms. Herbert, Council voted unanimously to adopt the agenda subject to deferring **1** (*Approval of the Minutes*), **2** (*National Public Safety Telecommunicators Week Proclamation*), and **3** (*National Community Development Week, Columbia Fair Housing Month, and National Financial Literacy Month Proclamations*) and amending **31** to change the event date from October 8, 2022 to October 1, 2022.

PUBLIC INPUT ON AGENDA ITEMS

Ms. Diane Wiley, Belvedere Community resident said I want to thank you for considering our neighborhood in item 12. I would like Council to come to one of our neighborhood meetings.

Voicemail from Tracy, Chairwoman of the North Columbia Civic Club said I am calling in regards to the repeal of the gun ordinances. I stand with holding off on removing them until you have something redrafted that can stand any legal challenges. Please help invest in our community so that gun violence is eliminated.



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Voicemail from Bernetha Moultrie, Greenview Community resident said I am calling in regards to repealing Ordinance 2019-046. I am in favor of the ordinance remaining in place until City Council can come up with a better or stronger solution that is in favor of our schoolchildren and citizens of our community. Please allow Ordinance 2019-046 to remain in place as you all are working on a better ordinance for the protection of our children.

Voicemail from Jimmy Wright, Greenview Community resident said I support Ordinance 2019-046. This ordinance protects the health and safety of our community, especially the Greenview Community and our schoolchildren. I request that Ordinance 2019-046 remain on the books until replaced by a favorable workable solution to the gun problem.

APPROVAL OF MINUTES

1. Council is asked to approve the March 8, 2022 Work Session and March 15, 2022 Council Meeting Minutes. – *Deferred*

PRESENTATIONS

2. National Public Safety Telecommunicators Week Proclamation - The Honorable Daniel J. Rickenmann, Mayor – *Deferred*
3. National Community Development Week, Columbia Fair Housing Month, and National Financial Literacy Month Proclamations - The Honorable Daniel J. Rickenmann, Mayor – *Deferred*

CITY COUNCIL DISCUSSION / ACTION

4. HOME Investment Partnership American Rescue Plan (HOME-ARP) Allocation Plan Final Draft - Ms. Gloria Saeed, Community Development Director

Ms. Gloria Saeed, Community Development Director said there is a specific process that the City is required to follow in regards to preparing and submitting the Home ARP Allocation Plan. To date, we have consulted with agencies and service providers whose clientele include Home ARP qualifying populations, held stakeholder meetings, held a Home ARP virtual public hearing on March 23, 2022 and provided notice of the public comment period that began on March 13, 2022 and ended on March 28, 2022. Our next steps are to finalize the draft ARP allocation plan and to receive Council approval today to submit the final draft to HUD for review and approval no later than April 8, 2022. We are directing funds in the amount of \$625,041.00 for supportive services



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and \$1,500,656.00 for non-congregate shelters. We have also allocated 5% towards nonprofit capacity building and 10% towards administration and planning. Based on those percentages, the total ARP allocation to the City is \$2,500,820.00. Once this allocation plan is approved, we will require feedback from Council on what direction you all are asking us to move in order to come up with a program and guidelines.

Councilor Bussells said it is great to hear that our community members and providers are on the same page and recognize that both non-congregate housing and supportive services, particularly mental health and substance abuse are important. For those that may not be familiar, non-congregate housing is an evidence-based practice. It is something that has become vitally important in a time where the pandemic has shown that folks experiencing homelessness particularly families that are sharing a room with other people, puts them at high risk. Being able to invest in non-congregate housing is huge in order to address some of the challenges we are seeing. Could you describe the capacity building activities that you all will be doing to ensure that these dollars are spent well while addressing homelessness in the City?

Ms. Gloria Saeed, Community Development Director said with most of our grants, we provide technical assistance. In this particular instance where it relates to supportive services, depending on who our sub-recipient is, we will be available to provide them with technical assistance as it relates specifically to the federal guidelines. We make sure that they understand what those reporting requirements are and we work hand in hand with them to make sure they are also meeting the timelines that are established in the policies and procedures.

Councilor Bussells said one of the things we have talked about is potentially using these dollars to continue to expand some of our Pathways work because mental illness and substance use is an eligible service. This is an example of something we could fund.

Councilor Brennan asked if there is a third party auditing consultant lined up for the federal reporting that comes from expending these dollars.

Ms. Gloria Saeed, Community Development Director said we do not. We are still early in the process. I would think for this program and the amount of money that there is, our on-staff compliance division would be able to provide the oversight and compliance.

Mayor Rickenmann asked how long it will take them to give us approval once the plan has been submitted to HUD.



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Ms. Gloria Saeed, Community Development Director said I believe it is 30 days. They want to approve it before our regular annual action plan is submitted.

Mayor Rickenmann asked what would be the process if we determined that we needed to move money from shelters into supportive services or vice-versa. Is there flexibility to make any amendments once we vote on this?

Ms. Gloria Saeed, Community Development Director said yes, that process would involve either a non-substantial amendment or a substantial amendment. We are able to make changes in the event that you want to put more money in another area.

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to approve the submission of the HOME Investment Partnership American Rescue Plan (HOME-ARP) Allocation Plan Final Draft to the United States Department of Housing and Urban Development.

Councilor Taylor took a moment of personal privilege to introduce Rutherford Fawcett. He is a new Mayor's Fellow and an outstanding student at the University of South Carolina.

CONSENT AGENDA ITEMS 5 THROUGH 21

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to approve Consent Agenda **Items 5** through **21**.

5. Council is asked to approve a Contract to Purchase Trend Micro Service and Renew Support, as requested by the Information Technology Department on February 28, 2022. Award to SHI International Corporation, using the Omnia Partners - IT Solutions Cooperative Contract in the amount of \$64,000.02. The vendor is located in Somerset, NJ.
– *Approved*

Funding Source: Information Technology - Maintenance & Service Contract (1011120-638200). The original budget amount is \$64,000.02.



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6. Council is asked to approve the Purchase of the AVaiLWeb and Hardware Warranty for Vehicle Locator Services, as requested by the Columbia Police Department on March 16, 2022. Award to Utility Associates, Inc. in the amount of \$82,645.88. The vendor is located in Decatur, GA. – *Approved*

Funding Source: Police Administrative Services - Maintenance & Service Contract (1012402-638200). The original budget amount is \$82,645.88

7. Council is asked to approve a Contract Renewal for the Gunshot Detection System, as requested by the Columbia Police Department on January 27, 2022. Award to ShotSpotter, Inc., as a Sole Source in the amount of \$574,735.00. The vendor is located in Newark, CA. – *Approved*

Funding Source: Police Administrative Services - Maintenance & Service Contracts (1012402-638200). The original budget amount is \$574,735.00.

8. Council is asked to approve a Contract to Purchase a 2022 Wheel Loader with Coupler and Tink Claw Bucket for the Solid Waste Division, as requested by the Fleet Services Division on December 29, 2021. Award to Blanchard Machinery Company, using the SC State Contract in the amount of \$157,158.00. The vendor is located in West Columbia, SC. – *Approved*

Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment - Capital (6308972-658500). The original budget amount is \$157,158.00.

9. Council is asked to approve Contract Amendment #5 for Project SS7462; Investigation of the Crockett Road, Atlas Road, and Versch Lock Lift Stations, as requested by Columbia Water on January 26, 2022. Award to Constantine Engineering, Inc. in the amount of \$79,320.00. The firm is located in Columbia, SC. – *Approved*

Funding Source: Water & Sewer Capital Projects, Crockett, Atlas, Versch Lift Stations (5529999-SS746201-658650). The original budget amount is \$62,500.00. The budget amount for amendments 1-4 is \$289,454.00. The budget amount for this amendment is \$79,320.00. The total revised budget amount is \$431,274.00.

This is a Mentor Protégé Program Project. Constantine Engineering, Inc. is the mentor and will provide final design and construction services at 8.64% (\$6,856.00) of the amendment amount. Rohadfox Construction Control Services, a Minority Business Enterprise of Columbia, SC, is the protégé and will assist with the permitting portion of this amendment at 20.00% (\$15,864.00) of the amendment amount.



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The following subcontractors will provide additional services:

Steadman and Associates of Columbia, SC will provide surveying and preparation of easement plats at 7.38% (\$5,850.00) of the amendment amount.

Terracon Consultants of Greenville, SC will provide wetland delineation and permitting for the new location of gravity sewer at 11.03% (\$8,750.00) of the amendment amount.

KCI Engineering of Cayce, SC will provide assistance with no-rise certification at 52.95% (\$42,000.00) of the amendment amount.

10. Council is asked to approve a Professional Services Agreement for Project SD8434; Rocky Branch Restoration at Maxcy Gregg Park, as requested by Columbia Water on February 16, 2022. Award to Wood Environment & Infrastructure Solutions, Inc. in an amount not to exceed \$265,948.00. The firm is located in West Columbia, SC. – *Approved*

Funding Source: Stormwater Improvement Capital Project Control - Rocky Branch Stream Restoration - Capital Project (5549999-SD843401-658650). The original budget amount is \$265,948.00.

This is a Mentor Protégé Program Project. Wood Environment & Infrastructure Solutions, Inc. is the mentor and will provide technical consulting support for a stream restoration project of Rocky Branch at Maxcy Gregg Park at 54.15% (\$144,018.00) of the total contract amount. CES Group Engineers, LLP, a Minority Business Enterprise (W) of Columbia, SC, is the protégé and will provide survey and utility mapping and encroachment permitting services at 20.10% (\$53,450.00) of the total contract amount.

The following subconsultants will provide additional services:

Pond & Company, Inc., of Columbia, SC, will provide stream support design, landscape architecture design, and construction oversight services at 18.79% (\$49,980.00) of the total contract amount.

ESP Associates, Inc., of Fort Mill, SC, will provide hydraulic analysis and Conditional Letter of Map Revision (CLORM) preparation services at 6.96% (\$18,500.00) of the total contract amount.

11. Council is asked to approve Contract Amendment #1 for Additional Parts and Labor for Bearing Assemblies, Clarification Equipment, and Pumping Equipment, as requested by Columbia Water on February 28, 2022. Award to Evoqua Water Technologies, in the amount of \$200,000.00. The vendor is located in Waukesha, WI. – *Approved*

Funding Source: Utilities Metro Wastewater Plant - Machine Equipment - Capital (5516208-658300). The original budget amount is \$100,000.00. The budget amount for this amendment is \$200,000.00. The total revised budget amount is \$300,000.00.



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12. Council is asked to approve a Professional Services Agreement for Project SD8473; Belvedere Neighborhood Stream Restoration, as requested by Columbia Water on February 1, 2022. Award to AECOM Technical Services, Inc. in an amount not to exceed \$450,378.00. The firm is located in Columbia, SC. – *Approved*

Funding Source: Stormwater Improvement Capital Project Control - Belvedere Stream Stabilization - Capital Project Cost (5549999-SD847301-658650). The original budget amount is \$450,378.00.

This is a Mentor Protégé Program Project. AECOM Technical Services, Inc. is the mentor and will provide technical consulting support for the evaluation of the Smith Branch sub-watershed A and B at 80.00% (\$360,320.00) of the total contract amount. Atlantic South, LLC, a Minority Business Enterprise of Columbia, SC, is the protégé and will provide plat/deed research prior to beginning survey, field survey, and preparation of an AutoCAD file reflection at 20.00% (\$90,058.00) of the total contract amount.

13. Council is asked to approve additional funding for Indefinite Delivery Contracts for Waterline/Hydrant Leaks Restoration Services, as requested by Columbia Water on March 1, 2022. Award to Carolina Tap and Bore, Inc. of West Columbia, SC, Lake Murray Utility Company, Inc. of Chapin, SC, and G.H. Smith Construction, Inc. of Columbia, SC in a cumulative amount of \$600,000.00. – *Approved*

Funding Source: Utilities Water Distribution and Maintenance - Maintenance and Service Contract (5516203-638200). The budget amount for this additional funding is \$600,000.00.

Projects awarded under these Indefinite Delivery Contracts from the Columbia Water Preapproved Contractors Listing will utilize the Mentor Protégé Program, requiring a minimum 20% of the project to be completed by the Protégé.

14. Council is asked to approve a Professional Services Agreement for Project SD8013; Eightmile Branch and Windsor Hill Evaluation, as requested by Columbia Water on February 21, 2022. Award to Thomas and Hutton in an amount not to exceed \$797,465.00. The firm is located in Columbia, SC. – *Approved*

Funding Source: Stormwater Improvement Capital Project Control - Eight-Mile Branch-Danfield to Chin - Capital Project Cost (5549999-SD801301-658650). The original budget amount is \$797,465.00.

This is a Mentor Protégé Program Project. Thomas and Hutton is the mentor and will perform a flood study and evaluate the Eightmile Branch for the City of Columbia at 39.68% (\$316,465.00) of the total contract amount. Highfill Infrastructure Engineering, PC of Columbia, SC, is the protégé and will provide evaluation and design phase administration, preliminary planning, investigation, engineering, and alternatives analysis, survey and utility mapping, components of final design, and construction administration services at 24.03% (\$191,600.00) of the total contract amount.



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The following subconsultant will provide additional services:

Biohabitats, Inc., of Baltimore, MD, will provide stream restoration services at 30.62% (\$244,200.00) of the total contract amount.

Terracon Consulting Engineers, of North Charleston, SC, will provide geotechnical and environmental services at 5.67% (\$45,200.00) of the total contract amount.

15. Council is asked to approve a Professional Services Agreement for Project SS7555; Lower Crane Creek Relief Sewer Phase 2, as requested by Columbia Water on February 24, 2022. Award to Black and Veatch Corporation in an amount not to exceed \$956,748.00. The firm is located in Greenville, SC. – *Approved*

Funding Source: Water and Sewer Capital Projects - Lower Crane Creek Phase 2 - Capital Project Costs (5529999-SS755501-658650). The original budget amount is \$956,748.00.

This is a Mentor Protégé Program Project. Black and Veatch Corporation is the mentor and will provide condition assessment, rehabilitation alternative analysis, and preliminary engineering services at 21.62% (\$206,802.00) of the total contract amount. Highfill Infrastructure Engineering, PC of Columbia, SC, is the protégé and will provide assistance with project coordination, sanitary sewer evaluation survey services, utility coordination, and permitting agency coordination services at 72.78% (\$696,315.00) of the total contract amount.

The following subconsultants will provide additional services:

Bunnell-Lammons Engineering of Greenville, SC, will provide geotechnical exploration at 2.08% (\$19,915.00) of the total contract amount.

Wantman Group, Inc. of Austin, TX, will provide infrastructure condition assessment at 0.86% (\$8,250.00) of the total contract amount.

Civil Engineering Consulting Services of Columbia, SC, will provide wetland delineation at 1.25% (\$11,966.00) of the total contract amount.

Summit Engineering Group, Inc. of Spartanburg, SC, will provide professional surveying services at 1.41% (\$13,500.00) of the total contract amount.



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16. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 819 Skyland Drive; TMS# 07313-01-06 - *First reading approval was given on March 15, 2022 – Approved on second reading.*

Ordinance No.: 2022-017 - Annexing 819 Skyland Drive, Richland County TMS# 07313-06-01 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map - First reading approval was given on March 15, 2022 – Approved on second reading.

Council District: 2

Proposal: Request to annex the property and assign a land use classification of Urban Edge Residential Large Lot (UER-2) and assign zoning of Residential Single Family-Large Lot District (RSF-1) at the time of annexation. The property is currently classified as Mixed Residential High Density and zoned RS-LD by Richland County.

Applicant: Emily Frantz

Staff Recommendation: Approval

PC Recommendation: 01/13/2022; Approval (5-0)

17. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 626 Sallie Baxter Road; TMS# 16404-11-01 - *First reading approval was given on March 15, 2022 – Approved on second reading.*

Ordinance No.: 2022-015 - Annexing 626 Sallie Baxter Road, Richland County TMS# 16404-11-01 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map - First reading approval was given on March 15, 2022 – Approved on second reading.

Council District: 4

Proposal: Request to annex the property and assign a land use classification of Urban Edge Residential Large Lot (UER-2) and assign zoning of Residential Single Family-Large Lot District (RSF-1) at the time of annexation. The property is currently classified as Mixed Residential High Density and zoned RS-LD by Richland County.

Applicant: Stacy M. Walden and James B. Walden

Staff Recommendation: Approval

PC Recommendation: 01/13/2022; Approval (5-0)



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18. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 1010 Edgefield Street; TMS# 09107-13-19 - *First reading approval was given on March 15, 2022 – Approved on second reading.*

Ordinance No.: 2022-014 - Annexing 1010 Edgefield Street, Richland County TMS# 09107-13-19 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

Council District: 1

Proposal: Request to annex the property and assign a land use classification of Urban Core Residential Small Lot (UCR-1) and assign zoning of Residential Mixed District (RM-2) and Historic Preservation Overlay District (OV-HP) at the time of annexation. The property is currently classified as Mixed Residential (High Density) and zoned RM-HD by Richland County.

Applicant: Emily Kluttz and David Johnson

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

19. ZONING MAP AMENDMENT for 1810 Allen Benedict Court, TMS# 11408-03-01

Ordinance No.: 2022-018 - Amending the Official Zoning Map to modify the zoning for 1810 Allen Benedict Court, Richland County TMS # 11408-03-01- First reading approval was given on March 15, 2022 – Approved on second reading.

Council District: 2

Proposal: Request to rezone the property from Residential Mixed District (RM-2) to Mixed-Use District (MU-2).

Applicant: Gerald A. Lee, Chao and Associates, Inc.

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

20. Ordinance No.: 2022-025 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 5, Buildings and Building Regulations, Sec. 5-326 Rental permit required and Section 5-339 Permit Fee - *First reading approval was given on March 15, 2022 – Approved on second reading.*



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21. Ordinance No.: 2022-026 - Amending Ordinance 2021-022 to Amend the Budget for the City of Columbia, South Carolina, for the Fiscal Year ending June 30, 2022 - *First reading approval was given on March 15, 2022 – Approved on second reading.*

Ms. Teresa Wilson, City Manager said I wanted to thank the staff for all the work done on the Belvedere Community item. I want to highlight the Rocky Branch at Maxcy Gregg Park stormwater project. Our staff is using new strategies to address beautification of our streams and restoration of our stormwater ditches. The Eightmile Branch project on your agenda has similar elements. Thank you for giving us the opportunity to get these things done and affect change with drainage in our communities.

Councilor Taylor said this is an outstanding program. Not only is it good for the environment but it improves the appearance of our City. I mentioned to Mr. Shealy that the area down from Fort Jackson Boulevard to Devine Street would be an outstanding place for us to continue. I think this is timely and very well done.

ORDINANCES - SECOND READING

22. Ordinance No.: 2022-020 - Repealing Ordinance No.: 2019-046 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 8, Environmental Health and Sanitation, Article II, Nuisances, Sec. 8-31 Nuisance – Definitions (a) and (b), Ordinance No.: 2019-056 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions, to add Article XII Extreme Risk Protection Orders and Ordinance No.: 2019-063 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions to add Article XIII, Gun-free School Zones - *First reading approval was given on March 15, 2022 – Approved on second reading.*

Councilor Herbert said I would like to acknowledge the callers. I would like to reiterate what I said at the last meeting. Due to the increased number of gun violence even since the first vote, I believe it is incumbent for Council to immediately look at revisiting these ordinances, investing in the communities to work on preventative measures, and continue investing in our kids so that we don't even have to deal with all the gun activity.



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Upon a motion made by Mr. Duvall and seconded by Mr. Taylor, Council voted four (4) to three (3) to give second reading approval to Ordinance No.: 2022-020 - Repealing Ordinance No.: 2019-046 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 8, Environmental Health and Sanitation, Article II, Nuisances, Sec. 8-31 Nuisance – Definitions (a) and (b), Ordinance No.: 2019-056 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions, to add Article XII Extreme Risk Protection Orders and Ordinance No.: 2019-063 that Amended the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provisions to add Article XIII, Gun-free School Zones. Mr. Taylor, Dr. Bussells, Mr. Duvall, and Mayor Rickenmann voted aye. Ms. Herbert, Mr. Brennan, and Mr. McDowell voted nay.

ZONING / PLANNING MATTERS - SECOND READING

23. ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT for 1458 Carolina Road a/k/a 1458 Trinity Three Road; TMS# 16414-08-03 - *First reading approval was given on March 15, 2022 – Approved on second reading.*

Ordinance No.: 2022-016 - Annexing 1458 Caroline Road a/k/a 1458 Trinity Three Road, Richland County TMS# 16414-08-03 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map - First reading approval was given on March 15, 2022 – Approved on second reading.

Council District: 3

Proposal: Request to annex the property and assign a land use classification of Urban Edge Mixed Residential (UEMR) and assign zoning of Office and Institutional District (O-I) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned RU by Richland County.

Applicant: Patricia R. Edwards / Big & Tall, LLC

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

Ms. Krista Hampton, Planning and Development Services Director said the community had a meeting on March 24, 2022 and reported a favorable outcome.



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Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give second reading approval to the Annexation, Comprehensive Plan Map Amendment, and Zoning Map Amendment for 1458 Carolina Road a/k/a 1458 Trinity Three Road; TMS# 16414-08-03 **and** Ordinance No.: 2022-016 - Annexing 1458 Caroline Road a/k/a 1458 Trinity Three Road, Richland County TMS# 16414-08-03 into the City of Columbia, South Carolina Columbia, and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map.

24. ZONING TEXT AMENDMENT to Amend Chapter 17, Appendix D for (Historic Sub-District Boundaries, Earlewood Protection Area, Area A) to add TMS# 09107-13-19 (1010 Edgefield Street)

Ordinance No.: 2022-019 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17 (Unified Development Ordinance), Appendix D: Historic Sub-District Boundaries - First reading approval was given on March 15, 2022 – Approved on second reading.

Proposal: Amend Chapter 17, Appendix D: Historic Sub-District Boundaries; request to add TMS# 09107-13-19 (1010 Edgefield Street) to Chapter 17, Appendix D: Historic Sub-District Boundaries (Earlewood Protection Area, Area A) at the time of the property's annexation.

Pertinent Sections: Chapter 17, Appendix D: Historic Sub-District Boundaries, Earlewood Protection Area, Area A

Applicant: Krista Hampton, Director of Planning and Development Services

Staff Recommendation: Approval

PC Recommendation: 02/10/2022; Approval (8-0)

Ms. Krista Hampton, Planning and Development Services Director said a letter from the property owners acknowledging the historic district was in your information and they are under construction.

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give second reading approval to Ordinance No.: 2022-019 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17 (Unified Development Ordinance), Appendix D: Historic Sub-District Boundaries.



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ORDINANCES - FIRST READING

25. Ordinance No.: 2022-021 - Approval for Conveyance of Falling Spring Court, Identified as Richland County TMS#09107-02-02 to Deliverance and Revival Center Church; CF#250-551 – *Approved on first reading*

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2022-021 - Approval for Conveyance of Falling Spring Court, Identified as Richland County TMS#09107-02-02 to Deliverance and Revival Center Church; CF#250-551.

ZONING / PLANNING MATTERS - FIRST READING

26. ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP AMENDMENT, AND INTERIM ZONING MAP AMENDMENT for 1.229 acre portion of 181 Newland Road; TMS# 25600-03-15(p) – *Approved on first reading*

Ordinance No.: 2022-027 - Annexing 1.229-acre portion of 181 Newland Road Richland County TMS# 25600-03-15 (portion) – Approved on first reading

Council District: 4

Proposal: Request to assign an interim land use classification of Urban Edge Community Activity Center (UEAC-1) and assign interim zoning of Light Industrial District (LI) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned M-1 by Richland County.

Applicant: American Container Services, Inc.

Staff Recommendation: Approval

PC Recommendation: 03/10/2022; Approval (7-0)

Upon a motion made by Mr. Taylor and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Annexation, Interim Comprehensive Plan Map Amendment, and Interim Zoning Map Amendment for 1.229 acre portion of 181 Newland Road; TMS# 25600-03-15(p) **and** Ordinance No.: 2022-027 - Annexing 1.229-acre portion of 181 Newland Road Richland County TMS# 25600-03-15 (portion).



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27. ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP AMENDMENT, AND INTERIM ZONING MAP AMENDMENT for 28.24 acres E/S Riding Grove Road and 0.07 acres SE/S Riding Grove Road; TMS# 28908-03-01 and 28904-01-16 – *Approved on first reading*

Ordinance No.: 2022-028 - Annexing 28.24 acres E/S Riding Grove Road, Richland County TMS# 28908-03-01 and 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16 – Approved on first reading

Council District: 4

Proposal: Request to assign an interim land use classification of Urban Edge Residential Large Lot (UER-2) and assign interim zoning of Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned PDD by Richland County.

Applicant: Premium Development, LLC and Woodcreek Development, LLC

Staff Recommendation: Approval

PC Recommendation: 03/10/2022; Approval (7-0)

Upon a motion made by Mr. Taylor and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to the Annexation, Interim Comprehensive Plan Map Amendment, and Interim Zoning Map Amendment for 28.24 acres E/S Riding Grove Road and 0.07 acres SE/S Riding Grove Road; TMS# 28908-03-01 and 28904-01-16 **and** Ordinance No.: 2022-028 - Annexing 28.24 acres E/S Riding Grove Road, Richland County TMS# 28908-03-01 and 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16.

RESOLUTION

28. Resolution No.: R-2022-026 - Approval for Release and Abandonment of City of Columbia Sewer Easements for CIP Project# SS7261 (Lake Katherine Sewer Line Capacity Enhancement Project); Richland County TMS#13816-01-20, 13915-11-44, 13816-01-21, 13913-05-22, 13913-05-20, 13913-05-19, 13913-05-18, 13913-05-09, 13914-02-04, 13913-02-03, 13914-02-02, 13911-03-17, 13914-01-01; CF#250-378 – *Approved*

Councilor Duvall asked if the Lake Katherine project has been finished all the way across Devine Street into Gill's Creek.



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, APRIL 5, 2022

Mr. Clint E. Shealy, P.E., Assistant City Manager for Columbia Water said the laying of the pipe is finished. There is a little bit of miscellaneous restoration work still occurring but we are essentially done.

Upon a motion made by Mr. Taylor and seconded by Mr. McDowell, Council voted unanimously to approve Resolution No.: R-2022-026 - Approval for Release and Abandonment of City of Columbia Sewer Easements for CIP Project# SS7261 (Lake Katherine Sewer Line Capacity Enhancement Project); Richland County TMS#13816-01-20, 13915-11-44, 13816-01-21, 13913-05-22, 13913-05-20, 13913-05-19, 13913-05-18, 13913-05-09, 13914-02-04, 13913-02-03, 13914-02-02, 13911-03-17, 13914-01-01; CF#250-378.

EVENT RESOLUTIONS

29. Resolution No.: R-2022-025 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for the Art Blossom Fundraiser, on Wednesday, May 4, 2022, Friday, May 6, Saturday, May 7 and Sunday, May 8, 2022 – *Approved*

Upon a motion made by Mr. Brennan and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2022-025 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for the Art Blossom Fundraiser, on Wednesday, May 4, 2022, Friday, May 6, Saturday, May 7 and Sunday, May 8, 2022.

30. Resolution No.: R-2022-027 - Authorizing consumption of beer and wine only in Founders Park, 431 Williams Street at Pre-Game Block Parties, on Saturday, April 9 and 16, 2022 – *Approved*

Upon a motion made by Mr. Brennan and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2022-027 - Authorizing consumption of beer and wine only in Founders Park, 431 Williams Street at Pre-Game Block Parties, on Saturday, April 9 and 16, 2022.

31. Resolution No.: R-2022-029 - Authorizing consumption of beer and wine only within the 1400 block of Main Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza at the Jam Room Music Festival on Saturday, October 8, 2022 – *Approved*



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, APRIL 5, 2022

Upon a motion made by Mr. Brennan and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2022-029 - Authorizing consumption of beer and wine only within the 1400 block of Main Street, the eastern half block of the 1100 block of Hampton Street adjacent to Boyd Plaza and Boyd Plaza at the Jam Room Music Festival on Saturday, October 8, 2022 as amended to change event date to October 1, 2022.

APPOINTMENTS

32. Council is asked to approve the appointment of Mr. Billy Cantey to the Tax Modernization Committee, as requested by The Honorable Daniel J. Rickenmann, Mayor. – *Approved*

Upon a motion made by Mayor Rickenmann and seconded by Mr. Taylor, Council voted unanimously to approve the appointment of Mr. Billy Cantey to the Tax Modernization Committee, as requested by The Honorable Daniel J. Rickenmann, Mayor.

OTHER MATTERS

33. Council is asked to approve the Installation of a Four-Way Stop Control at the Intersection of Red Bay Road and Coopers Nursery Road, as requested by the Woodcreek Farms Homeowner's Association. – *Approved*

Upon a motion made by Mr. McDowell and seconded by Dr. Bussells, Council voted unanimously to approve the installation of a Four-Way Stop Control at the Intersection of Red Bay Road and Coopers Nursery Road, as requested by the Woodcreek Farms Homeowner's Association.

CITY MANAGER'S REPORT

Ms. Teresa Wilson, City Manager said the Columbia Police Department was awarded national accreditation on April 2, 2022 by the Commission on Accreditation for Law Enforcement Agencies, Inc. CPD was first accredited in 2017. The department certainly demonstrates compliance across a number of areas. That is what accreditation ensures. There are approximately 460 national standards. The benefit to our community of accreditation includes greater accountability within the agency, increased community advocacy, improved employee morale, staunch support from government officials, controlled liability insurance costs, and stronger defense against lawsuits and citizen complaints. I am very thankful that they went through the process again and that they were reaccredited.



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, APRIL 5, 2022

Mr. William H. Holbrook, Columbia Police Chief said we are very proud to maintain this recognition. We are committed to this every year. Over 400 standards raise the bar for us and hold us accountable. We have continued to embrace the six pillars of 21st century policing and the renewal of our commitment to these national standards will help us show our commitment and accountability to our community.

CITY COUNCIL COMMITTEE REFERRALS, REPORTS, AND NEW BUSINESS

Mayor Rickenmann said we are excited that work is beginning with our Taskforce to Prevent and End Homelessness, chaired by Dr. Bussells, as well as the expansion and continuation of our Tax Modernization Committee, chaired by Councilman Taylor. Both of these committees need help with research and assistance by individuals we would like to engage for their expertise in these respective areas. The following professional service agreements are well below the dollar amount for the City Manager's authorization. It is important for us as a Council to give the manager a vote to move forward with that and for the public to understand what we are doing. The first one for the Taskforce to Prevent and End Homelessness is to approve a \$10,000 engagement to produce relevant homeless social service data, recommendations and collaboration models that support efficiencies to reduce the homeless population in Columbia and Richland County. This will be done by Treacy Dobbins of Inspire Real Change, Inc. The second is for the Tax Modernization Committee. Dr. Stephen Walters, our economist is requesting \$2,705 for his economic advising services and to present options and recommend a plan that lowers 6% assessed property taxes without increasing other taxes and fees and details where our community stands competitively, relative to other midlands counties, state, and the southeast. Next, we have Dr. Rebecca Gunnlaugsson at \$6,000 for economic advising work along with Dr. Walters to present options and recommend a plan that lowers 6% assessed property taxes without increasing other taxes/fees and details where our community stands competitively, relative to other midlands counties, state counties and the southeast. The last part is for Charles L.A. Terreni of the Terreni Law Firm, LLC for a legal advising services retainer agreement through the City Attorney's Office in the amount of \$4,500. We originally thought this would be \$20,000 and we are under \$13,000 for the combined contracts.

Councilor Herbert asked if the amount for the attorney a retainer or the full amount.

Mayor Rickenmann said it is a retainer agreement that covers their costs projected for this project.

Upon a motion made by Mayor Rickenmann and seconded by Mr. Duvall, Council voted unanimously to authorize the City Manager to proceed with four contracts for professional services for the Task Force to Prevent and End Homelessness and the Tax Modernization Committee.



COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, APRIL 5, 2022

34. Central Midlands Council of Governments March 24, 2022 Board Meeting – *Received as information. No action was taken.*

PUBLIC INPUT

Mr. Ramy Alawar, University of South Carolina student expressed concerns about Finlay Park. I propose that we get rid of the fence around the shaded area and get some running water in the water fountains. I have talked to students at USC such as myself and they share this concern. Many of them couldn't be here today because these meetings are held at 4:00 p.m. on a workday. That is another concern on its own. We want access to the entire park and access to drinking water and shade.

Mayor Rickenmann said we are in the middle of redesigning Finlay Park for a total overhaul but we will look into this. I don't know about the water fountain but we'll make sure that staff addresses it. The stage is fenced off because part of it is dilapidated and the other was because there as a lot of illegal activities occurring on a constant basis. We can look at what alternatives we can provide for those who would like to use the park and come up with a nice balance.

Ms. Jacklyn Sobotowicz expressed concerns about Finlay Park. I have lived in Columbia my whole life during which time we have been to every park in the city. We would always go and have picnics, family days and activities with the extended family. That all stopped with COVID. Now that we are getting back to normal, we decided to go back to Finlay Park for a picnic. We couldn't sit under the shaded stage and there was no water at the fountains for the kids. I was dismayed to see our public park in such poor repair. My hope is that renovations begin soon so we can start to enjoy the public park that we all pay for.

Mr. John Black, Columbia Council of Neighborhoods President said the Columbia Council of Neighborhoods will be having our annual awards banquet next Wednesday, April 13, 2022. I wanted to announce that two city employees are being inducted into our hall of fame: Ms. Veronica Walker from Public Relations and Ms. Charmaine Clark from Community Development. Tickets sales are going on now. Tables of six are \$225 and individual tickets are \$40. Thank you to Councilwoman Herbert for her contribution to make sure that this is a successful event to celebrate our citizens of Columbia.



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING MINUTES
TUESDAY, APRIL 5, 2022**

EXECUTIVE SESSION

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to enter into Executive Session at 5:10 p.m. for the discussion of **Item 35**. Ms. Herbert, Dr. Bussells, Mr. Brennan, Mr. Duvall, Mr. McDowell, and Mayor Rickenmann voted aye. Mr. Taylor voted nay.

35. Discussion of negotiations incident to proposed contractual arrangements pursuant to S.C. Code §30-4-70(a)(2)

- *Executive Management and Leasing, Inc.*
- *Convention Center*
- *Evergreen*

ADJOURNMENT

The meeting was adjourned at 6:38 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Columbia-Richland 911 Communications

FROM: *Jacquelyn Richburg, Director*

SUBJECT: Council is asked to approve the Replacement of Storage Area Networks, as requested by the Columbia - Richland 911 Communications Center on March 22, 2022. Award to Dell Technologies in the amount of \$199,856.99. The vendor is located in Round Rock, TX.

REQUISITION NO.: R215645

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: City Account (1012701 - 658600) \$99,928.49 and County Account (2082702 - 627500) \$99,928.49. The original budget amount is \$199,856.99.

CLEAN WATER 2020?: No

FOCUS AREAS: Innovative & High Quality Municipal Services

Please find attached for your review and approval, for the purchase of replacement Storage Area Networks (SAN). Our current Storage Area Network is at the end of it's life and is no longer being produced; this version is the next supported version offered by Dell.

The Information Technology Department has reviewed and approved this item.

ATTACHMENTS:

- **#a:** Dell Technologies Quote 911 (PDF)



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000115497949.1	Sales Rep	Chris Lorenz
Total	\$199,856.99	Phone	(800) 456-3355, 6179743
Customer #	7075429	Email	Chris_Lorenz@Dell.com
Quoted On	Mar. 22, 2022	Billing To	FINANCE DEPT
Expires by	Apr. 21, 2022		RICHLAND COUNTY
Contract Name	Dell NASPO Computer Equipment PA - State of SC		2020 HAMPTON ST STE 4036
Contract Code	C000000010739		PO BOX 192
Customer Agreement #	MNWNC-108/4400011358		COLUMBIA, SC 29202
Solution ID	15821178.1		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Chris Lorenz

Shipping Group

Shipping To	Shipping Method	Install At
ROB CHRIST RICHLAND COUNTY 1410 LAURENS ST COLUMBIA, SC 29204 (803) 600-1554	Standard Delivery	RICHLAND COUNTY

Product	Unit Price	Quantity	Subtotal
Dell EMC PowerStore 1000 T - AMER	\$110,202.38	1	\$110,202.38
Dell EMC AppSync for PowerStore - AMER VI	\$0.00	1	\$0.00
Dell EMC PowerStore 500 T - AMER	\$74,850.39	1	\$74,850.39
Dell EMC AppSync for PowerStore - AMER VI	\$0.00	1	\$0.00

Subtotal:	\$185,052.77
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$0.00
Taxable Amount:	\$185,052.77
Estimated Tax:	\$14,804.22
Total:	\$199,856.99

Shipping Group Details

Shipping To

ROB CHRIST
 RICHLAND COUNTY
 1410 LAURENS ST
 COLUMBIA, SC 29204
 (803) 600-1554

Shipping Method

Standard Delivery

Install At

RICHLAND COUNTY

		Quantity	Subtotal
Dell EMC PowerStore 1000 T - AMER	\$110,202.38	1	\$110,202.38
Estimated delivery if purchased today:			
Apr. 12, 2022			
Contract # C000000010739			
Customer Agreement # MNWNC-108/4400011358			

Description	SKU	Unit Price	Quantity	Subtotal
PowerStore 1000T BASE ENC. FLD INST	210-ASTZ	-	1	-
384GB Appliance DIMM 192GB Per Node	370-AEZP	-	1	-
Thank you for choosing Dell	379-BEIJ	-	1	-
PowerStore Base SW	528-BTZK	-	1	-
10GBASE-T 4 PORT CARD PAIR	406-BBON	-	1	-
Dual 1800W (200-240V) Power Supply, includes C13/C14 Power Cords	450-AIOM	-	1	-
BASE UNIT CONFIG KIT	343-BBMR	-	1	-
Informational Purposes Only	800-BBQV	-	1	-
ISG Product (info)	379-BDPD	-	1	-
Dell Hardware Limited Warranty Plus On Site Service	825-9489	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch 1 Year	825-9526	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Service with Emergency Dispatch 4 Years Extended	825-9529	-	1	-
ProSupport Plus: Mission Critical 7x24 HW/SW Tech Support and Assistance 5 Years	825-9535	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit //www.dell.com/contactdell	951-2015	-	1	-
Dell Hardware Limited Warranty Plus On Site Service Extended Year	955-9041	-	1	-
Informational Purposes Only	800-BBQV	-	1	-
ProDeploy Plus No Charge Training 800	812-4019	-	1	-
ProDeploy Plus for PowerStore 1XXX T	825-8633	-	1	-
US Order	332-1286	-	1	-
P1 25X2.5 NVME SED SSD 1.92TB	400-BGGI	-	21	-
10GBASE-T 4 PORT IO MODULE PAIR	565-BBJN	-	1	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Low Capacity SSD Add-On, 5 Years	828-4829	-	21	-

		Quantity	Subtotal
Dell EMC AppSync for PowerStore - AMER VI	\$0.00	1	\$0.00
Estimated delivery if purchased today:			
Apr. 01, 2022			
Contract # C000000010739			
Customer Agreement # MNWNC-108/4400011358			

Description	SKU	Unit Price	Quantity	Subtotal
AppSync for PowerStore	210-ATXO	-	1	-
On-Site Installation Declined	900-9997	-	1	-
ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Contract 5 Years	828-5778	-	1	-
AppSync Str Pk for PowerStore=CB	528-BYHF	-	1	-
ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Maintenance 5 Years	828-5734	-	1	-
			Quantity	Subtotal
Dell EMC PowerStore 500 T - AMER		\$74,850.39	1	\$74,850.39
Estimated delivery if purchased today: Apr. 12, 2022 Contract # C000000010739 Customer Agreement # MNWNC-108/4400011358				

Description	SKU	Unit Price	Quantity	Subtotal
PowerStore 500T Customer Rack	210-AXXJ	-	1	-
192GB Appliance DIMM 96GB Per Node	370-AFXQ	-	1	-
Thank you for choosing Dell	379-BEIJ	-	1	-
PowerStore Base SW	528-BTZK	-	1	-
Informational Purposes Only	800-BBQV	-	1	-
1450 WATT POWER SUPPLY PAIR	450-AKHM	-	1	-
BASE UNIT CONFIG KIT	343-BBMR	-	1	-
ISG Product (info)	379-BDPD	-	1	-
Dell Hardware Limited Warranty	847-9520	-	1	-
Prosupport Plus and Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 1 Year	847-9557	-	1	-
Prosupport Plus and Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 4 Years Extended	847-9560	-	1	-
Prosupport Plus and Mission Critical 7x24 Technical Support and Assistance 5 Years	847-9566	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit //www.dell.com/contactdell	951-2015	-	1	-
Dell Hardware Limited Warranty Plus On Site Service Extended Year	955-9041	-	1	-
Informational Purposes Only	800-BBQV	-	1	-
ProDeploy Plus No Charge Training 800	812-4019	-	1	-
ProDeploy Plus for PowerStore 5XX T	847-9656	-	1	-
US Order	332-1286	-	1	-
P1 25X2.5 NVME SED SSD 1.92TB	400-BGGI	-	14	-
10GBASE-T 4 PORT IO MODULE PAIR	565-BBJN	-	2	-
ProSupport Plus: Mission Critical 4-Hour 7x24 On-Site Low Capacity SSD Add-On, 5 Years	828-4829	-	14	-
			Quantity	Subtotal
Dell EMC AppSync for PowerStore - AMER VI		\$0.00	1	\$0.00

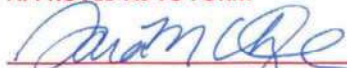
Estimated delivery if purchased today:
Apr. 01, 2022
Contract # C000000010739
Customer Agreement # MNWNC-108/4400011358

Description	SKU	Unit Price	Quantity	Subtotal
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AppSync for PowerStore	210-ATXO	-	1	-
On-Site Installation Declined	900-9997	-	1	-
ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Contract 5 Years	828-5778	-	1	-
AppSync Str Pk for PowerStore=CB	528-BYHF	-	1	-
ProSupport Plus Mission Critical for AppSync Starter Pack Software Support Maintenance 5 Years	828-5734	-	1	-

Subtotal:	\$185,052.77
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$14,804.22
Total:	\$199,856.99

APPROVED AS TO FORM



Legal Department City of Columbia, SC

3.29.2022

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Procurement and Contracts

FROM: Sandra Middleton, Purchasing Agent

SUBJECT: Council is asked to approve Contract Amendment #6 for Project SS7363; Smith Branch 03 Sewer System Evaluation Study and Sewer Rehabilitation Implementation, as requested by Columbia Water on March 4, 2022. Award to AECOM in the amount of \$173,734.00. The firm is located in Columbia, SC.

REQUISITION NO.: R174467

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects - Capital Project Costs (5529999-SS736301-658650). The original budget amount was \$903,625.00. The budget amount for amendments 1-5 was \$506,053.00. The budget amount for this amendment is \$173,734.00. The total revised budget amount is \$1,583,412.00.

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

FOCUS AREAS: Innovative & High Quality Municipal Services

PURPOSE:

This is a Mentor Protégé Program project. AECOM is the mentor and will provide general services during construction including construction administration, construction observation, and inspection services at 80.25% (\$139,414.74) of the amendment amount. DESA, Inc., a Minority Business Enterprise (W) of Columbia, SC, is the protégé and will provide easement exhibits, construction administration, observation, and inspection services at 19.75% (\$34,319.26) of the amendment amount.

Contract Amendment #6 is requested to provide additional funding for extended continued construction administration and inspection time, along with the design for a sewer realignment and creation of easement exhibits.

SS7363 is a Sanitary Sewer Evaluation Study (SSES) and Rehabilitation project designed to identify and rehabilitate structural and O&M-related defects in the City's sanitary sewer system within the Smith Branch 03 sub-basin. Once complete, this project will meet the requirements of

the Infrastructure Rehabilitation Program (IRP) component of the EPA Consent Decree, under which the City is performing this work. This amendment is required to address additional construction administration efforts to be completed by the Consultant during an extended construction timeframe. Amendments 1 and 2 addressed additional investigation efforts performed by the Consultant, Amendments 3 and 4 extended the consultants contract while the project was advancing through the design and bidding phases, and Amendments 5 and 6 have addressed additional construction administration efforts encountered during construction. The percentage of the contract performed by the Protégé has remained at or above the 20% requirement at each phase and amendment associated with the project.

ATTACHMENTS:

- **#a:** CA#6 AECOM SS7363 Smith Branch 03 SSES (PDF)
- **#b:** PO Mod AECOM SS7363 Smith Branch 03 SSES for CA#6 (PDF)
- **#c:** Amendment Justification CA#6 AECOM SS7363 Smith Branch 03 SSES (PDF)
- **#d:** AWARD__SS7363 AECOM Fully Executed Agreement (PDF)

Contract Amendment #6

SS7363 Smith Branch 03 Sewer System Evaluation Study and Sewer Rehabilitation Implementation

ENGRFQ003B-13-14

AECOM

March 14, 2022

Description of Change: Request change in Agreement for Engineering Services between the City of Columbia (City) and AECOM (Engineer) executed May 17, 2016 (Agreement) to provide additional funding for continued construction administration and inspection time, along with the design for a sewer realignment and creation of easement exhibits. This amendment also extends the Agreement from July 1, 2022 to December 31, 2022.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Current and Proposed Change and Basis for Payment:

Original Contract Amount (June 24, 2016 to July 31, 2018; Purchase Order# P158791):	\$903,625.00
Contract Amendment #1 (Cost Increase/Addition; Time Extension from July 31, 2018 to June 30, 2020; Purchase Order# P158791):	\$268,934.00
Contract Amendment #2 (Cost Increase/Addition; Purchase Order# P158791):	\$14,950.00
Contract Amendment #3 (No Cost; Time Extension from July 1, 2020 to June 30, 2021; Purchase Order# P158791):	\$0.00
Contract Amendment #4 (No Cost; Time Extension from July 1, 2021 to June 30, 2022; Purchase Order# P158791):	\$0.00
Contract Amendment #5 (Cost Increase/Addition; Purchase Order# P158791):	\$222,169.00
Current Contract Amount:	\$1,409,678.00
This Contract Amendment #6 (Cost Increase/Addition; Time Extension from July 1, 2022 to December 31, 2022; Purchase Order# P158791):	\$173,734.00
Revised Contract Amount:	\$1,583,412.00

This Change is Acceptable:**Name of Firm**

AECOM

Gary L. Freeman, Sr., P.E., VP

Print Name



Signature

4/5/2022

Date

City of Columbia

Office of the City Manager

Teresa Wilson, City Manager

Signature

Date

Witness

APPROVED AS TO FORM


 Legal Department City of Columbia, SC

4.5.2022

COST CHANGE AMENDMENT DETAILS

**PROJECT NAME: SB03 Sewer System Evaluation Study and Sewer Rehabilitation
Implementation
CIP NUMBER: SS7363**

I. SCOPE ADDITION/DELETION

The following changes in existing Task 6, Task 7 and Task 8 are required.

Task 6.0 – General Services During Construction

Sewer Easement Exhibits for 1901 Lorick Avenue (Pipe Segment 08320MH_08323MH)

During construction it was determined pipe segment 08320MH_08323MH was at reverse grade. This pipe segment was not in the original scope of work. To correct the reverse grade a new pipe connection is required which will be outside of the existing easement. At the request of the City, AECOM and its Protégé DESA will create the necessary easements to complete this work.

AECOM's Protégé DESA will create the 2 easement exhibits.

Total recommended budget change for this work: **\$5,400**

11 Additional Weeks of Construction Administration

Construction scope of services of the Contractor has increased and as a result the construction contract for SS7363 has been extended. Construction Administration services will need to be extended to match the new construction contract timeline. AECOM will continue to provide the services as outlined in the engineering contract for an additional 11 weeks.

AECOM's Protégé DESA will be continuing their Construction Administration services as outlined in the contract.

The new substantial completion date is 5/3/22 and the new final completion date is 6/2/22.

Total recommended budget change for this work: **\$48,838**

Task 7.0 – Additional Services

Additional funds are for items as outlined in Task 7.0 – Additional Services in the original contract and must be authorized by the City prior to use. The following items are still under consideration and may be added to the contract if easements are obtained prior to the conclusion of the construction contract.

- 1) Construction Administration and Observation services for the Johnson Street Re-Route.
- 2) Construction Administration and Observation services for the Colonial Bridge Re-Route.
- 3) Design and Permitting for the Colonial Bridge Re-Route.
- 4) Additional items which may occur warranting additional services per the original contract.

Total recommended budget change for this work: **\$68,000**

Task 8.0 – Full Time Construction Inspection

11 Additional Weeks of Construction Inspection

Construction scope of services of the Contractor has increased and as a result the construction contract for SS7363 has been extended. Full Time Construction Inspection services will need to be extended to match the new construction contract timeline. AECOM will continue to provide the services as outlined in the engineering contract for an additional 11 weeks.

To date there are 3,348 hours of inspection contracted. The extended construction time period would result in an additional 528 hours needed to provide full time inspection. This Cost Change Amendment will result in the addition of 528 hours to the full-time construction budget for a total of 3876 hours in this task.

AECOM's Protégé DESA will be continuing their Construction Observation services as outlined in the contract.

The new substantial completion date is 5/3/22 and the new final completion date is 6/2/22.

Total recommended budget change for this work: **\$51,496**

II. COMPENSATION

The following changes to the initial SS7363 contract are recommended for this proposed amendment:

- Task 6.0 – General Services During Construction - \$54,238

- Task 7.0 – Additional Services - \$68,000
- Task 8.0 – Full Time Construction Inspection - \$51,496

The new contract values based on the above recommended changes are presented below:

- Task 1.0 - \$81,530
- Task 2.0 - \$51,670
- Task 3.0 - \$439,517
- Task 4.0 - \$46,500
- Task 5.0 - \$74,281
- Task 6.0 - \$402,180
- Task 7.0 - \$150,148
- Task 8.0 - \$337,586
- Total - \$1,583,412

The new contract values based on the above recommended changes are presented below:

Task Number	Task Title	Original Contract	Previous Amendments	Current Amendment	New Contract Value
Task 1	Project Management and Administration	\$81,530	\$0	\$0	\$81,530
Task 2	Data Management	\$47,100	\$4,570	\$0	\$51,670
Task 3	Sewer Assessment	\$439,517	\$0	\$0	\$439,517
Task 4	Sewer Assessment Results and Preliminary Design Report	\$46,500	\$0	\$0	\$46,500
Task 5	Rehabilitation Implementation	\$44,610	\$29,671	\$0	\$74,281
Task 6	General Services During Construction	\$162,220	\$185,722	\$54,238	\$402,180
Task 7	Additional Services	\$82,148	\$0	\$68,000	\$150,148
Task 8	Full Time Construction Inspection	\$0	\$286,090	\$51,496	\$337,586
Total Fee		\$903,625	\$506,053	\$173,734	\$1,583,412

III. SCHEDULE

Addition of 184 Days. The current contract completion date of June 30, 2022 and will be revised as a result of this amendment. The new contract completion date is December 31, 2022

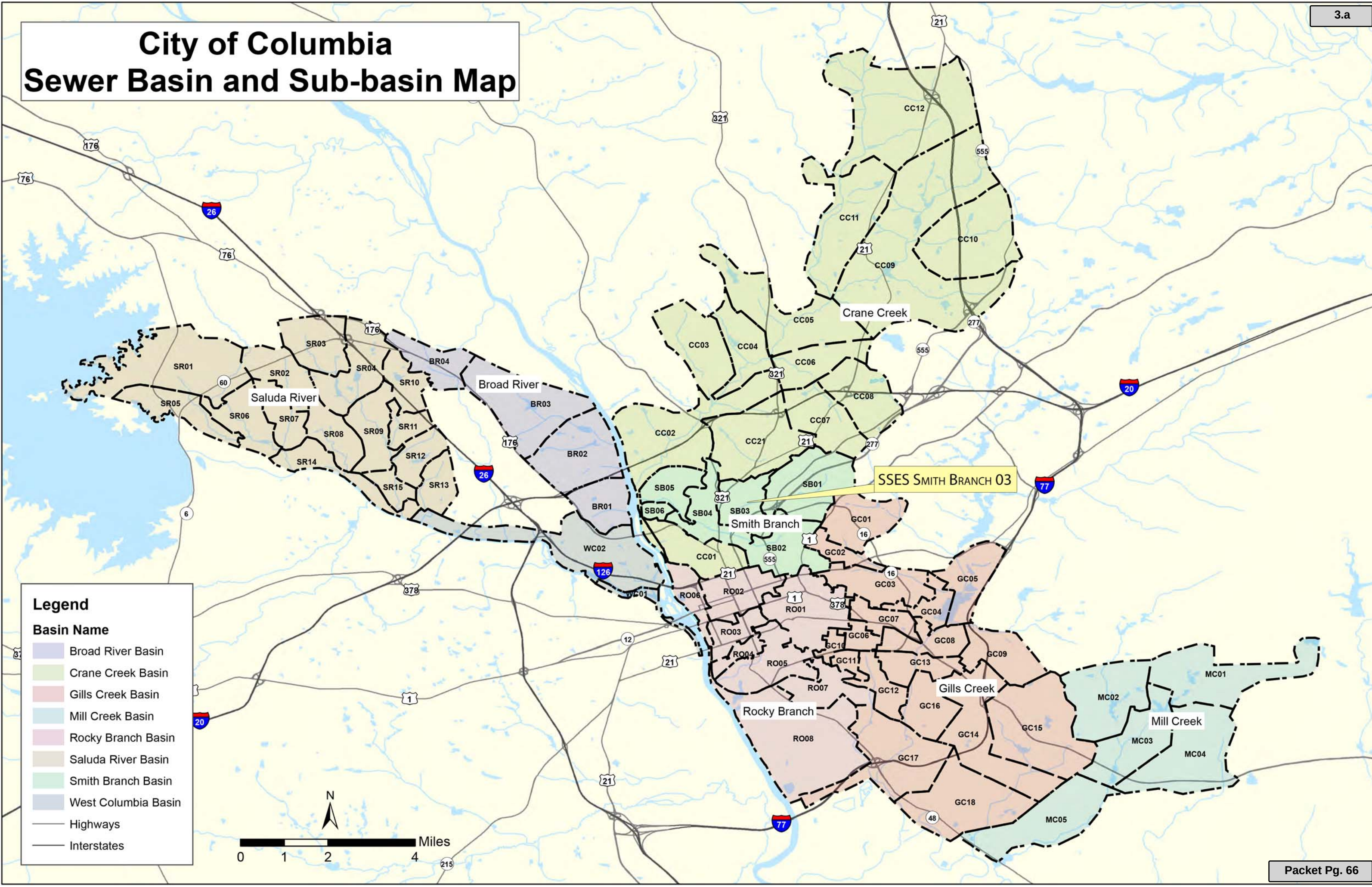
IV. SUBCONSULTANT FIRM INFORMATION

The original contract included DESA, Inc. as a Protégé Firm, Hydrostructures as a sub-consultant Firm, for a Protégé percentage of 20.3% and total combined Protégé/Sub-consultant fee of 38.0%. The updated Protégé and sub-consultant percentages and amounts are listed in the table below for the original contract and each contract amendment, as well as the updated total. This amendment will make the Protégé participation 20.0%.

	Total Contract Amount	DESA Amount (Protégé)	% of Contract Amount	Hydrostructures Amount (Sub-consultant)	% of Contract Amount
Original Contract	\$903,625.00	\$183,630.00	20.3%	\$159,527.00	17.7%
CA#1	\$268,934	\$51,099.00	19.0%	\$0.00	0.0%
CA#2	\$14,950	\$2,500.14	16.7%	\$0.00	0.0%
CA#3*	\$0.00	\$0.00	0.0%	\$0.00	0.0%
CA#4*	\$0.00	\$0.00	0.0%	\$0.00	0.0%
CA#5	\$222,169	\$45,134.00	20.3%	\$0.00	0.0%
CA#6	\$173,734	\$34,319.26	19.8%	\$0.00	0.0%
New Total Contract Amount	\$1,583,412	\$316,682.40	20.0%	\$159,527.00	10.1%

*CA#3 and CA#4 were time extension amendments.

City of Columbia Sewer Basin and Sub-basin Map



OBO MPP Change Order/Amendment Implementation Plan Addendum

In Accordance with MPP Guidelines Change Orders/Amendments: If any change order/amendment are required on a MPP project the protégé must be notified prior to the request for approval and given the opportunity to provide services. In addition, the MPP minimum percentage must be maintained, where appropriate, throughout the duration of the project.

OBO Verification	Contract/Change Order Amount	Mentor Amount	Mentor Percentage	Protégé Amount	Protégé Percentage	Subcontractors/Subconsultants Amount	Subcontractors/Subconsultants Percentage
Original Contract:	\$903,625	\$560,468	62.0%	\$183,630	20.3%	\$159,527	17.7%
CO# 1:	\$268,934	\$217,835	81.0%	\$51,099	19.0%	\$ 0	0%
CO# 2:	\$14,950	\$12,449.86	83.3%	\$2,500.14	16.7%	\$ 0	0%
CO# 3:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO# 4:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
CO# 5:	\$222,169	\$177,035	79.7%	\$45,134	20.3%	\$ 0	0%
CO# :	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
This Change Order: (Increase)	\$173,734	\$139,414.74	80.2%	\$34,319.26	19.8%	\$ 0	0%
Revised Contract:	\$1,583,412	\$1,107,202.60	69.9%	\$316,682.40	20.0%	\$159,527	10.1%

MPP Project #/Name: SS7363 Smith Branch 03 SSES

Change Order #: 06 (Ex: 01, 02)

Change Order/Amendment Amount: \$173,734

Amendment Justification: Provided Below; or Attach (*Justification must include a statement as to why the services could not be completed under the current timeframe or approved funding*): ☒ Yes ☐ No

Project is currently under construction but changes in the scope of the construction contract resulted in a longer construction schedule and the need for more construction administration and inspection time. This change is also to address the realignment of a sewer main this is currently on a bridge.

Change Order/Amendment Type:

- ☒ **Time Extension – New End Date:** December 31, 2022 (Please sign & return form if no cost)
- ☐ **Change of Subcontractor:** _____ (Please provide reason below for the change, have Mentor and Protégé sign off & return form)

- ☒ **Funding Increase – Amount** (Please continue on to questions 3 A & B below)

A. Will protégé be performing any work within this change order? ☒ Yes ☐ No (If no, skip to B)

- Amount of Change Order/Amendment to be received by the protégé: \$34,319.26
- Please indicate the services the protégé will be providing for this change order/amendment (in box below):

The Protégé will be providing 3 easement exhibits for the Colonial Bridge Re-Route work. The Protégé will continue providing Construction Administration and Construction Observation for the additional construction contract time.

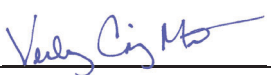
B. If Protégé will not be providing any services on this change order/amendment, please indicate why in the box below:

N/A

4. Revised scope of work

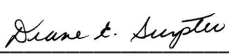
The Protégé will be providing 3 easement exhibits for the Colonial Bridge Re-Route work. The construction scope of services is not revising. The construction scope of work is being extended to meet the additional construction contract time.

By signing below, all parties agree to the information submitted in this document. Additionally, the protégé also agrees that they have received notification of the referenced change order/amendment for this project and were given the opportunity to provide services.

EXECUTED by  (MentorFirm) this 3rd day of March 2022.

By: V. Craig Metts Title: Associate Vice President

Firm Name: AECOM Technical Services, Inc.

EXECUTED by DESA, Inc.  (Protégé Firm) this 3rd day of March 2022.

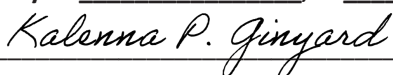
By: Diane E. Sumpter Title: President

Firm Name: DESA, Inc.

OBO Statement for the change order/amendment:

OBO has reviewed this funding increase, time extension, and revised scope of work contract amendment. The original project contract amount was \$903,625.00. The original amount received by the protege was \$183,630.00 or 20.3% of the original contract amount. The revised total contract amount is \$1,583,412.00 which includes the current and any previous contract amendments for this project. The protege will receive \$316,682.40 or 20.0% of the revised total contract amount.

RECOMMENDED FOR APPROVAL: EXECUTED by the Office of Business Opportunities, Compliance Division on this
7 day of March, 2022.

By:  Title: Program Compliance Specialist

*This information is only required if the amendment is greater than \$50,000, and the amendment must be approved by the City Council.



We Are Columbia

CITY OF COLUMBIA
DEPARTMENT OF PROCUREMENT AND CONTRACTS
 1800 MAIN STREET, 2nd FLOOR, COLUMBIA, SC 29201
 OFFICE: 803-545-3470 FAX: 803-733-8408
 procurement@columbiasc.gov

Justification/Determination for Requested Amendment/Change Order Contract

Contract Amendment #6 – AECOM SS7363 SB03 SSES

(Check all applicable boxes below and attach Amendment with supporting documentation)

Change(s) to Scope of Work/Services due to:

- ☒ Unforeseen Work Discovered during performance
- ☒ Additional Work Identified to avoid future costly repairs
- ☐ Alterations/Change(s) to Architectural Design -
- ☐ Additional Goods, Parts, Equipment, Supplies, etc.
- ☐ Force Majeure or Other Reasons beyond the Owner/Contractors control

Change(s) to Compensation due to:

- ☐ Original Cost Estimate/Projection Inadequate for Full Contract Period
- ☐ Market Conditions/Increase in Material & Supply Costs, Supply Chain Issues, etc.
- ☐ Staffing, Capacity and Other Resource Limitations requiring cost adjustments
- ☒ Unforeseen Additional Requirements

Renewal and Extensions due to:

- ☐ Exercising Right to Renew per Original Contract/Agreement
- ☒ Requesting Extension outside of Original Contract/Agreement
- ☐ Time Only – No Cost Change
- ☐ Add/Deduct for Final Contract Closeout Purposes

Other Change(s) not identified above:

- ☐ Administrative Only Change
- ☐ Subconsultant/Subcontractor Change
- ☐ Other Reasons not identified above (attach details)


 Signature of Project Manager or Authorized Designee

3-8-22
 Date

 Signature of Purchasing Agent or Deputy Director

 Date



We Are Columbia

Utilities & Engineering Department

Contracts Division

1136 Washington Street, Columbia, SC 29201 · Phone 803-545-3400 · Fax 803-733-8674

June 24, 2016

Re: Notice to Proceed for Agreement for Smith Branch 03 SSES
Project Funding: 5529999-SS736301-658650

Mr. R. Thomas Haselden Jr., P.E.
Vice President
AECOM
101 Research Drive
Columbia, SC 29203

Dear Mr. Haselden:

The City of Columbia has approved the subject Agreement with your firm on May 17, 2016. I have enclosed a fully executed duplicate original for your files.

This is your written authorization to proceed with the work described in the Agreement. John Riggs has been named as the City's Project Manager for this project and will be working with you through contract closeout.

Please forward all invoices for your services to ContractsDivision@columbiasc.net with a complete description of services rendered, funding information **5529999-SS736301-658650**, as well as **Purchase Order #P158791**. We also respectfully ask that the words "Final Invoice" be clearly displayed on the last invoice submitted for payment. I have further enclosed a new form (Form 100) for your information. This form is to be submitted with all invoices you submit to the City of Columbia so that we can accurately report subconsultant payments.

If this is the first contract you have executed with the City of Columbia under your current name, we ask that you submit a W-9 to my attention at the address above so that payment may be set up properly.

We look forward to working with you on this project. If you have any questions, please let me know at 545-3237.

Yours very truly,

Shannon S. Lizewski, CPPO
Contracts Administrator

Enclosure

CC: Ms. Melissa A. Smith Gentry, P.E., ACM for Operations
Mr. Joseph D. Jaco, P.E., Director of Utilities & Engineering
Ms. Jan Alonso, Finance Director

* Denotes Invoiced Payment (you must include this payment in the above form)

* Please note you must have all protege/subcontractor city vendor #'s, email addresses, and race/gender included on your form 100 in order to ensure prompt payment

* All subcontractors should be listed on all form 100's

Date _____

****This information is used for data purposes only for the city**

- Modified (

AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT is made this 17 day of May, 2016 by and between the City of Columbia, South Carolina (hereinafter referred to as the "City") and AECOM, (hereinafter referred to as the "Engineer"), for Engineer to render services to include gravity sewer inspection and data submittal and design plans and specifications for rehabilitation of sub basin.. Funding for this project has been identified as 5529999-SS7363-658650.

For and in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

I. Scope of Services

Upon written notification by the City to proceed, the Engineer shall complete the scope of services more fully described in Exhibit A, attached hereto. The Engineer shall perform any and all incidental services not specifically set forth in Exhibit A, which are necessary to fully complete the scope of services described in Exhibit A.

II. Supplemental or Additional Services

Supplemental or Additional Services may be required of the Engineer by the City or recommended by the Engineer and approved by the City in writing.

The Engineer must obtain written approval from the City for any Supplemental or Additional Services prior to the work being performed. If the Engineer fails to obtain prior written approval to perform the work, the City is under no obligation to compensate the Engineer for services performed.

III. Term of Agreement

This Agreement shall expire, unless terminated earlier as provided for herein, on July 31, 2018, or at such time the total compensation provided for herein is reached, whichever is earlier.

IV. Schedule for Completion of Services

Time is of the essence. The Engineer shall complete any and all services performed under this Agreement within the timeframes as outlined in Exhibit C, attached hereto.

V. Compensation

A. The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit B attached hereto, for Task 1.0, Task 2.0, Task 3.0, Task 4.0, Task 5.0 and Task 6.0 shall be on a lump sum

basis totaling Eight Hundred Twenty-Five Thousand Seven Hundred Dollars Ninety-Seven and No/100 (\$825,797.00).

B The compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit B attached hereto, for Task 7.0 shall be an hourly rate not to exceed fee of Eighty-Two Thousand Five Hundred Eighty Dollars and No/100 (\$82,580.00).

C. The total compensation to be paid by the City to the Engineer under this Agreement shown on Exhibit B attached hereto shall not exceed Nine Hundred Three Thousand Six Hundred Twenty-Five Dollars and No/100 (\$903,625.00). Use of contingency funds for additional services is dependent upon written authorization of the City.

D. The Engineer shall submit invoices no more frequently than monthly for services rendered during each phase of the Project. Each invoice submitted must describe the services for which payment is requested, show payment calculations and specify the person(s) rendering such service(s). **Each invoice must also clearly identify any portion of the fee invoiced for subcontracted services, including any such services that are specified in the Summary of Proposed Sub-consultants shown on Exhibit D hereto, and identify if the subcontractor is a Minority or Female Business Enterprise.** Each invoice shall bear the signature of the Engineer, which signature shall certify that the information contained in the invoice is true and accurate and that the invoice amount is currently due and owing. The City will not pay interest or penalty on any past due amount.

VI. Indemnification, Hold Harmless and Insurance

A. The Engineer shall provide to the City evidence of Professional Liability Insurance in an amount not less than One Million and no/100 (\$1,000,000.00) Dollars per occurrence and Two Million and no/100 (\$2,000,000.00) Dollars Aggregate and General Liability Insurance in accordance with the current Columbia Code of Ordinances, which can be located at www.columbiasc.net.

B. The Engineer shall furnish the City with a certificate showing satisfactory proof of carriage of the insurance required hereunder and such insurance shall be approved by the City prior to the Engineer and any subcontractor of the Engineer commencing any services under this Agreement. The City of Columbia shall be the Certificate Holder and shall be named as an Additional Insured.

C. The Engineer shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Engineer's performance or nonperformance of the services or subject matter called for in this Agreement.

VII. Subcontracting Outreach Program (<http://www.columbiasc.net/business-outreach/>)

The attention of the Engineer is directed to the Subcontracting Outreach Program. The Engineer is required to comply with the terms and conditions of this policy which can be located at www.columbiasc.net/business-outreach/. The Engineer shall, in performance of the Agreement, only use those subcontractors and/or vendors upon which the Engineer's scope of services was based.

Subcontractor and/or vendor substitutions shall only be made upon the Owner's approval. The Engineer shall enter into contracts with those subcontractors and/or vendors, in the same dollar amount upon which the Engineer's scope of services was based, prior to award of the Agreement. Such Agreements shall be contingent upon award of the Agreement by the Owner and the Owner's Notice to Proceed to the Engineer. Each invoice shall identify the dollar amount that will be paid to each subcontractor and/or vendor for services performed and/or materials/products furnished under the Agreement. The Engineer shall provide the name of each subcontractor and/or vendor and a description of the services performed and materials/products furnished by each subcontractor and/or vendor and the dollar amount to be paid to each subcontractor and/or vendor.

VIII. Mentor-Protégé Program (<http://www.columbiasc.net/business-outreach/>)

The City of Columbia shall encourage, where economically feasible, establishment of mentor-protégé relationships to ensure contracting opportunities for all businesses, including minority / women / small business enterprises. The Mentor-Protégé Program (MPP) helps develop private sector business relationships and enhances the contracting capabilities of minority-owned business enterprises (MBE), women-owned business enterprises (WBE), and small business enterprises (SBE). In order to provide opportunities for growth and to encourage hands-on business relationships, certain capital improvement projects may be designated by the City of Columbia as Mentor-Protégé Program projects. The City of Columbia has determined that participation in the City's Mentor-Protégé Program is required for this project under this Agreement shown on Exhibit F attached hereto. The Engineer must comply with Mentor-Protégé Program Guidelines. The Mentor Protégé Program Guidelines can be located at www.columbiasc.net/business-outreach/. The Engineer agrees that the Mentor Protégé Program does not create any contractual rights and/or duties between the City and the Protégé and that the City is not a party to the Implementation Plan. The Engineer agrees that it has or will enter into a separate contractual Agreement with the Protégé to which the City is not a party.

IX. Permits and Licenses

A. The Engineer shall be responsible for obtaining any approvals, permits and/or licenses as may be required of the Engineer in performing the services required under this Agreement. The Engineer shall be responsible for any costs relating to same.

B. The Engineer shall be responsible for identifying and providing any applications and supporting documentation to the City for any approvals and/or permits required of the City in order for the Engineer to perform the services required under this Agreement. Such approvals and/or permits may include, but not necessarily be limited to, SCDHEC Construction Permits, SCDHEC Stormwater Management for Construction Sites Permits, SCDHEC Water Resources Permits, Corps of Engineers Permits, City/County/SCDOT Encroachment Permits, and Encroachment Permits for other utility rights-of-way and Railroad Right-of-Way Encroachment Permits/Agreements. The City shall obtain the approvals and/or permits identified by the Engineer and pay any costs relating to same.

C. The Engineer shall answer questions and consult with the City and/or appropriate authorities as necessary to assist the City's efforts in obtaining required permits/approvals.

D. The Engineer shall procure a City of Columbia business license while performing services under this Agreement.

X. Duties upon Termination

At termination of this Agreement, the Engineer shall immediately provide the City with all records and data in any format the Engineer is capable of producing and at no cost to the City, which were generated, created or received by the Engineer in performance of the services required by this Agreement or as the City may deem necessary to perform the required services by the City or the Engineer's successor. All records shall be free from any proprietary claims or interest. The Engineer agrees to fully cooperate with the City and any successor to ensure an effective transition to continuously provide the required services.

XI. Termination of Agreement

The City may terminate this Agreement at any time upon any of the following grounds:

A. Failure by the City to appropriate funds for the performance of any of the services required in this Agreement in any annual budget;

B. The Engineer fails to perform any of the services required in this Agreement and does not correct such deficiency within fifteen (15) days having been notified by the City of such deficiency;

C. Force Majeure;

D. The City shall, at its sole option and discretion, have the right to terminate this contract for any reason whatsoever. A termination for default under this Agreement, if wrongfully made, shall be treated as a termination for convenience under this clause;

E. Upon expiration of the term of this Agreement; and

F. By mutual agreement.

Notice of termination shall be sent by registered mail, return receipt requested. In the event of termination, the Engineer shall only be entitled to the actual direct costs of all labor and material expended on the services required under this Agreement prior to the effective date of the termination or the Engineer shall be entitled to be paid a pro-rata percentage of the total Agreement price which is equal to its percent of completion, whichever of the two methods provides the lowest sum to be paid to the Engineer. In no event shall the Engineer be entitled to anticipatory profit or damages for any termination under this Agreement. In no event shall the Engineer be entitled to assert a claim in quantum meruit or any other measure of damages other than that stated herein.

XII. Ownership of Project Documents

All data, documents or other information of any description generated by or used by the Engineer

or any subcontractor retained by the Engineer and related to the services required by this Agreement shall be the property of the City and shall not be used by the Engineer for any purpose whatsoever except to perform the services required by this Agreement.

XIII. Notice

A. Written notice to the City shall be made by placing such notice in the United States Mail, postage prepaid and addressed to: Director of Utilities and Engineering, City of Columbia, Post Office Box 147, Columbia, South Carolina 29217.

B. Written notice to the Engineer shall be made by placing such notice in the United States Mail, postage prepaid and addressed to: AECOM, 101 Research Drive, Columbia, SC 29203.

XIV. Consent Decree

A. The services performed by the Engineer pursuant to this Agreement are required in whole or in part to satisfy the terms of the Consent Decree entered by the United States District Court for the District of South Carolina on May 21, 2014, in the case captioned *The United States of America and State of South Carolina by and through the Department of Health and Environmental Control v. City of Columbia*, Civil Action No. 3:13-2429-TLW (the "Consent Decree"), a copy of which has been provided to the Engineer by the City and is incorporated by reference herein. The Engineer shall perform the services pursuant to this Agreement in conformity with the terms of the Consent Decree as required by Paragraph 5 therein.

B. In addition to the requirements above, the Engineer shall comply with the document retention requirements of Paragraph 68 of the Consent Decree which includes, but is not limited to, the obligation to preserve all non-identical copies of all documents, records, or other information (including documents, records, or other information in electronic form) in the Engineer's possession or control that relate in any manner to the Engineer's performance under this Agreement ("Preserved Documents"). Upon the Engineer's performance of all services required under this Agreement, the Engineer shall provide the City with all Preserved Documents. In addition to the requirements above, the Engineer shall provide the City with all Preserved Documents upon termination of this Agreement.

C. Upon the occurrence of a force majeure event as defined in Paragraph 55 of the Consent Decree, the Engineer shall provide notice to the City's Director of Utilities and Engineering in person, by phone, or by electronic mail within twenty-four (24) hours of when the Engineer first knew or should have known that the event might cause a delay. Within three (3) days thereafter, the Engineer shall provide written notice in accordance with Section XIII above to include the following information: an explanation and description of the reasons for the delay; the anticipated duration of the delay; all actions taken or to be taken in an effort to prevent or minimize the delay; a schedule for implementation of any measures to be taken in an effort to prevent or mitigate the delay or the effect of the delay; and the Engineer's rationale for attributing such delay to a force majeure event. The Engineer shall include with any notice all available documentation supporting the claim that the delay was attributable to a force majeure event.

D. The Engineer shall reimburse the City the amount of any stipulated penalties imposed on the City pursuant to Paragraph 47 of the Consent Decree if the Engineer neglects, fails, or refuses to meet the

deadlines set forth in Exhibit C attached hereto. The Engineer agrees that any failure to meet such deadlines will result in the City's failure to meet the deadlines set forth in the Consent Decree except in the event of force majeure notice by the Engineer which results in the extension of said deadline by the U.S. Environmental Protection Agency under the Consent Decree. The City reserves all other remedies available for the Engineer's failure to perform pursuant to the Agreement.

E. The Engineer shall perform the services pursuant to this Agreement using sound engineering practices as set forth in Paragraph 9 of the Consent Decree.

XV. Miscellaneous

A. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Engineer.

B. The Engineer shall be responsible for performance of all services required by this Agreement. The Engineer does not act as the City's agent or employee.

C. The Engineer will not assign or sublet its obligations to perform the services required by this Agreement without the written consent of the City.

D. In the event there are any disagreements between the City and the Engineer with regard to any of the requirements, specifications or interpretation of this Agreement, the Engineer agrees to defer to the reasonable interpretations of the City as, from time to time may be made by the City. Ambiguities in the terms of this Agreement, if any, shall not be construed against the City.

E. This Agreement shall be construed in accordance with the laws of the State of South Carolina. The Engineer agrees to subject itself to the jurisdiction and venue of the Circuit Courts of Richland County, State of South Carolina as to all matters and disputes arising or to arise under this Agreement and the performance thereof. The City may seek attorney's fees and the Engineer agrees to pay such fees as awarded by the Court or other body. No attorney's fees may be sought by, nor will be paid to, the Engineer.

F. This Agreement represents the entire agreement between the City and the Engineer and supersedes all prior communications, negotiations, representations or agreements, either written or oral. Only written Change Order signed by both the City and the Engineer may amend this Agreement.

G. The failure of either the Engineer or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provision or of any other provision of this Agreement at any time. Partial payment by the City shall not be construed as a waiver. Waiver of any breach of this Agreement shall not constitute waiver of a subsequent breach.

H. In the event any provision of this Agreement is determined to be void or unenforceable, all other provisions shall remain in full force and effect.

I. This Agreement is subject to City Council approval.

J. The Engineer is subject to the provisions of the 1991 Ethics Reform Act (8-13-100, et seq, South Carolina Code of Laws, 1976, as amended). Under this Act, City employees are prohibited from accepting anything of value from any person. "Anything of value" includes, but is not limited to, lodging, transportation, entertainment, food, meals, beverages, money, gifts, honorariums, discounts and interest-free loans.

Witness the parties' respective hands and seals on the date first written above.

CITY OF COLUMBIA, SOUTH CAROLINA

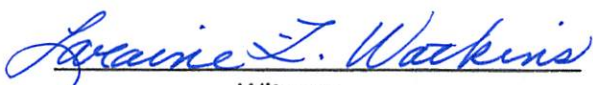


Witness

By: 

Teresa Wilson, City Manager

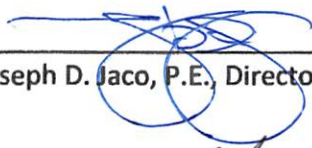
AECOM,



Witness

By: 

Title: Vice President

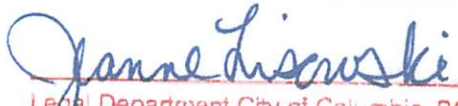
RECOMMENDED BY: 

Joseph D. Jaco, P.E., Director of Utilities and Engineering

RECOMMENDED BY: 

Melissa Gentry, P.E., Assistant City Manager for Operations

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APPROVED AS TO FORM


Legal Department City of Columbia, SC

EXHIBIT A SCOPE OF SERVICES

City of Columbia
CIP # SS7363
SB03

Sewer System Evaluation Study and Sewer Rehabilitation Implementation

The services performed by AECOM(CONSULTANT) as a part of this project include providing technical engineering support to the City of Columbia (CITY) for a Sewer System Evaluation Study (SSES) of a portion of the CITY's sanitary sewer system to identify problems that may lead to sanitary sewer overflows (SSOs). The investigations are intended to identify structural, operations and maintenance, and infiltration and inflow (I/I) related problems. The intent of this project is to meet the requirements of the Continuing Sewer Assessment Program (CSAP) and the Infrastructure Rehabilitation Program (IRP) which are components of the Consent Decree under which the CITY is performing this work.

In this scope and all associated attachments, the CITY and OWNER are synonymous. The term CONSULTANT refers to the firm performing the field services (ENGINEER OR SUBCONSULTANT) during the study and design phase. Contractor refers to the construction contractor during the construction phase in this scope and Exhibit E.

The project area is identified in **Figure 1**. Pipes 15-inches in diameter and greater, and manholes connected to these pipes, will be assessed under a separate contract and are excluded from this Scope of Services. Pipes to be determined to be 15-inches in diameter and larger shall be field verified at the lowest downstream end, and verified by the CITY based on information currently available to avoid gaps in data. These pipes and associated manholes shall be added to the scope at the direction of the CITY if they have been determined to have not been previously inspected.

The purpose of this project is to collect data for a portion of the CITY's collection system infrastructure for use in determining rehabilitation and replacement needs. This Scope of Services specifically includes the following SSES tasks:

- Manhole Inspection and Survey
- Sanitary Sewer Closed Circuit Television (CCTV) Inspection
- Zoom Camera Television Pipe Inspection
- Gravity Sewer System Manhole Inspections
- Gravity Sewer System Smoke Testing
- Dye Testing

This project includes implementation of subsequent sewer system rehabilitation to address high priority problems that may lead to SSOs. This includes correcting structural and maintenance related defects and correcting sources of I/I. The rehabilitation implementation tasks include design of the high priority rehabilitation, bidding services, and general services support during construction of the sewer rehabilitation.

The specifications and all associated requirements in Exhibit E shall apply throughout this Scope of Services, even if not specifically referenced. CONSULTANT to determine with OWNER where specific tasks within the specifications fall into the overall Scope of Service if not clearly defined.

The asset naming conventions are currently being modified, and may vary slightly from what is presented currently in the Scope and attached specifications. Please coordinate with the CITY before beginning work to verify naming conventions to be used throughout the project.

Task 1.0 – Project Management and Administration during Assessment and Design

CONSULTANT will manage the efforts of its project team members and sub-consultants, assign manpower, delegate responsibilities, review work progress, monitor budget and schedule, and otherwise direct the progress of the work. As part of project administration, CONSULTANT will:

- Communicate with the CITY through a single point of contact, the CONSULTANT's Project Manager.
- Throughout the project, the CONSULTANT will maintain regular contact through the CITY's staff. This scope includes a kickoff meeting at the beginning of the project and 18 monthly progress meetings during the execution of Tasks 1, 2, 3, 4, and 5, and will include a 30 Percent Design Review Meeting. The CONSULTANT will issue meeting minutes for each meeting during the project. During Task 5, the CONSULTANT will hold a progress meeting at the 90 percent design completion milestone. At the project milestones (30 percent and 90 percent), the CONSULTANT will compile all comments received during the meetings and respond to one consolidated set of comments from the CITY utilizing the CITY's Standard Comment Form. Responses to the comments will be checked for acceptance by individual commenters before being accepted and closing out the individual comment. At the conclusion of final design, drawings and specifications will be submitted to the CITY for final review and approval. Revisions to the drawings will subsequently be made to incorporate the CITY's comments. This scope assumes four sets of design and construction documents will be delivered for each submittal (30 percent, 90 percent, draft final and final bid set). Electronic copies of the contract documents will also be delivered in PDF format. Milestone checklists will be utilized by the CITY's review team during the 30 and 90 percent design review meetings. A copy of these checklists will be provided by the CITY.
- Provide monthly schedule updates pertaining to CONSULTANT's portion of the work to the CITY. The schedule shall be included with an updated Monthly Progress Report to be submitted with a draft invoice to the CITY for review. A project schedule shall be created and updated not less than monthly in MS Project or Primavera P6. The initial detailed project schedule shall be reviewed by the CITY before proceeding with the Scope of Service. The schedule shall begin based on the date on the Notice to Proceed and shall use the calendar days as outlined in Exhibit C. All documents provided to the CITY for review and approval shall be provided in hardcopy and electronically in PDF format at a minimum.
- CONSULTANT shall submit a Work Summary spreadsheet that the CITY will utilize to report to Cityworks® on areas that have been inspected or rehabilitated along with each monthly invoice. A comprehensive list is to be provided with each invoice identifying each pipe and/or manhole or other asset, and what was done (cleaning, etc). A sample Work Summary template will be provided by the CITY for this spreadsheet.

- CONSULTANT will utilize SharePoint, a web based document storage, sharing, and controls website currently utilized by the CITY, to share and file documentation of project progress, data, decisions, deliverables, design and management of the project.
- Implement and adhere to internal quality control and quality assurance procedures and also ensure all work performed by subconsultants and subcontractors meets these quality control and quality assurance procedures prior to issuance of all deliverables.
- The CONSULTANT shall be responsible for the implementation of the CITY's Public Relations Plan and public notification as required in Exhibit E during the system evaluation and design phase of the project. CONSULTANT shall attend one public meeting that will occur at approximately the 90 percent design milestone. CONSULTANT shall prepare design technical documents and materials for the meeting, including draft design plans. CONSULTANT shall also have a computer with data accessible to show project area mapping, CCTV videos, zoom camera videos, photos, etc of the project area and will show the information upon request at the meeting.
- Invoicing for this Task will be finalized with the completion of Task 5.

Task 2.0 - Data Management

Data management is an imperative aspect to any successful SSES. A centralized project database will be created to organize and manage the collected information, and will be imported into the CITY's GIS system. The CITY will provide the database format required for project. The data management task will include the following activities:

1. **Review and Update Existing Asset Information (GIS Mapping and System Connectivity)**- CONSULTANT will request a copy of and update existing system information from the CITY's most recent wastewater utility network GIS dataset and will apply the current asset naming protocol to all features that are not currently using this nomenclature, while maintaining legacy naming protocols to allow the CITY to link old data to the new naming. CONSULTANT to request and use available Record Drawings provided by the CITY to supplement the GIS information available to identify existing manholes and pipes and their attributes in the project area. The asset naming protocol will be based on using a sub-basin ID and a unique identifier as specified in Exhibit E. As part of this process the CONSULTANT will identify and correct flow and connectivity issues within the dataset as well as any data gaps or missing/inconsistent data values. CONSULTANT will provide GIS data layers identifying the location of each issue and will provide an updated, complete GIS dataset to the CITY at the completion of field data collection activities.. Updated GIS datasets must meet the data development requirements as dictated by the CITY. The information updated in this section is for mapping and system connectivity and does not include inspection and condition assessment data. CONSULTANT to work with the CITY on integrating updated mapping into the CITY's existing GIS.
2. **Review of System Condition Information** - CONSULTANT will collect and review historical SSO information for the project area and will interview CITY operations staff for help in identifying problem areas. The CONSULTANT will conduct a field visit (windshield survey) of the project area to become more knowledgeable about the existing site conditions. Priority for the initial field visit shall be given to system components that include, at a minimum, pipes within close proximity to potentially inundated water bodies,

pipes within the floodplain, and critical areas such as major road crossings, aerial crossings, and railroad crossings.

3. **Data Quality Control Review** – CONSULTANT will utilize the CITY approved database software and management tools to perform quality control and review of all data collected during the project. Quality control and continuity checks will include but not be limited to the following:
 - a. Flow and connectivity checks to verify that the updated wastewater network data set (in GIS format) contains proper pipe flow directions and that all network features (manholes, pipes, etc.) are connected or coincident spatially in order to provide an accurate and connected electronic network representing the physical network installed.
 - b. All inspection records (manhole, CCTV, etc.) must link to the GIS features using the unique feature identifiers as specified in each of the detailed technical specifications documents for each type of work to be performed as part of the study (see Exhibit E).
 - c. Data collected during the field inspection work must be checked against standard engineering practices such that pipe and structure invert elevations do not result in adverse slopes or are in conflict (unless field confirmed). Pipe materials and diameters should be consistent throughout contract or linear areas and should increase in diameter towards downstream areas of the system, unless a pipe diameter change is confirmed in the field.
 - d. All database field values entered should be consistent and match valid codes provided by the CITY or as defined in Exhibit E.
 - e. Notations or free-form comments within the database should follow guidance provided in Exhibit E and be consistent such that the same comment should be used to reference similar notes or observations.
 - f. All Mapping, Inspection and Condition Assessment Data Submittals-CONSULTANT will review all submittals provided by SUBCONSULTANT and notify SUBCONSULTANT of any deficiencies found for correction and resubmittal. Once the submittal has been deemed final/approved, CONSULTANT shall submit this to the OWNER on a monthly basis at the monthly progress meeting unless another date is agreed upon, including any corrections that were made.

CONSULTANT to conduct a quality check on all submittals received following a Quality Control Plan submitted to and approved by the OWNER. CONTRACTOR to submit separate detailed Quality Control Plan to CONSULTANT and OWNER for approval for internal review before sending submittals to CONSULTANT for review. All subsequent submittals must be in compliance with this approved plan. Documentation of compliance with this plan is to be submitted with each milestone submittal (30 percent, 90 percent, Final).

CONSULTANT shall submit Smoke Testing, Dye Testing, CCTV and Manhole Inspection databases and associated data (including digital photographs, videos, and any other associated records) on a monthly basis to the OWNER after a full Quality Control review. See Exhibit E for additional information on these submittals. CONSULTANT may coordinate with the CONTRACTOR to consolidate submittals from other types of testing if same contractor is conducting the work.

OWNER to be provided with a Final External Hard Drive by the CONSULTANT with the first monthly submittal to allow for subsequent monthly data submittals to be loaded throughout the project. Final External Hard Drive refers to the master hard drive that will be large enough to store all of the data collected for the duration of the project, and will become property of the OWNER upon completion of the project. The CONSULTANT shall compile and submit to OWNER a sample complete database submittal and all associated data for detailed review before the first monthly data submittal. The sample set shall include 10-15 tests/inspections, and all associated data such as photos, videos, inspection forms, etc. that are required for each type of test/inspection. This sample set will be reviewed by the OWNER and any deficiencies will be noted to the CONSULTANT for correction and resubmittal. All photos/videos and associated data files should be loaded onto the hard drive in such a manner that they can easily be related to the databases. Folders should not be used unless required by the databases-files should have unique file names as specified in Exhibit E so they can be loaded into one directory without duplication of names.

CONSULTANT shall keep a digital log in either excel or database format tracking all submittals received by CONTRACTOR, and all submittals made to OWNER. This shall include at a minimum:

Date received from CONTRACTOR, date of submittal to OWNER, what is included in submittal (this must be clear so that at the end of the project when all of the submittal data is loaded onto one drive each submittal can be clearly identified based on this information- this should include the type of information (i.e. videos, photos, etc.), and the associated areas and assets being included as defined in each database)

Upon conclusion of each type of testing/inspection the CONSULTANT shall resubmit a full final database and all associated data and files to the CITY to ensure completeness and allow for review before deeming them FINAL.

Task 3.0 - Sewer Assessment

The sewer assessment to be conducted as a part of this project shall include manhole survey, manhole inspection, zoom camera inspection, smoke testing, CCTV, and dye testing of pipes within the project area less than 15-inches in diameter and all manholes associated with these pipes. The intent of this project is to perform survey and manhole inspections of all manholes in the project area. Zoom camera inspections will be conducted of all CITY-owned pipes connecting to these manholes. Smoke testing will be conducted for all pipes within the project area less than 15-inches in diameter, and the manholes connected to those pipes. It is estimated that the project area contains approximately 380 manholes associated with pipes less than 15-inches in diameter, and 90,017 linear feet of sewer main less than 15-inches in diameter.

Information from all field inspections will ultimately be stored in the CITY's existing data management system. To facilitate this, during the course of the project, the CONSULTANT shall store and manage the data in accordance with the specifications in **Exhibit E**. At the conclusion of the project, all data shall be submitted in a digital format following the requirements of the

specifications in Exhibit E and utilizing the electronic database formats given in the template files provided as part of various data collection specifications.

A brief summary of the technical requirements for the listed field inspection and testing work is provided below. Further information on each evaluation method is provided in Exhibit E. It should be noted that sewer flow control and sewer cleaning may also be required, for which detailed technical specifications are provided in Exhibit E.

1. **Gravity Sewer System Manhole Inspections** - Manhole inspections will be performed to verify the accuracy of the available mapping and to provide an opportunity for the mapping to be updated to reflect actual field conditions. This allows for field crews performing rehabilitation and/or replacement work to begin working more quickly and eliminate confusion regarding system connectivity, identification numbers, etc. Manhole inspections also evaluate the general condition of the system, identify specific defects or problems, and determine manhole rehabilitation recommendations.

Under this Scope of Services inspection crews will locate, open, and visually inspect approximately 380 manholes in the project area. This will be performed using zoom camera technology. The condition of the manholes will be assessed and an inspection report will be completed in accordance with the requirements set forth in Exhibit E.

Every reasonable effort shall be made to locate and inspect all manholes. Individual manholes that cannot be found within 15 minutes should be sent to the CITY for assistance in locating these manholes. A GIS map with an aerial of the manholes that could not be found should be provided to the CITY. Additional manholes found during inspections over the amount estimated in the scope will be paid for out of Client Controlled Contingencies. See Exhibit B.

Inspection crews will be expected to follow all reporting requirements and fill out all reporting forms listed in the NASSCO MACP handbook for Level 2 inspections.

In addition to the manhole inspections, preliminary inspections of the pipelines connected to the manholes will be performed using zoom camera technology. Field crews will conduct an initial screening of all adjacent pipes using a pole-mounted, stabilized zoom camera system. This will allow a quick inspection of the pipes to reveal defects, blockages, infiltration sources, etc. The inspector will "assess" each pipe utilizing the zoom feature to inspect the pipe interior. The digital imaging and storage unit included with the camera will be used to record the results of each pipe survey.

Using this preliminary pipe survey information, pipes will be prioritized using the NASSCO Pipeline Assessment and Certification Program (PACP) system in a separate PACP database for zoom inspections. Any PACP codes assigned using zoom camera results will be noted as such as detailed in Exhibit E as the NASSCO standards were developed for CCTV inspection work. Pipes will also be identified as either

- a. satisfactory
- b. needs cleaning/root treatment
- c. needs further inspection, or needs repair/rehabilitation

Pipes will be evaluated and a determination made whether manhole to manhole cleaning and internal television inspection is warranted. This will allow the CITY to maximize its available funds by focusing any necessary cleaning/internal pipe inspection services on the worst lines. CITY maintenance personnel will be notified of any defects needing immediate attention. Detailed technical requirements for the zoom camera inspections are included Exhibit E.

2. **Manhole Survey** – Survey will be performed on each manhole to obtain x,y coordinates, rim elevation, manhole invert elevation, and the invert elevation and size verification of all pipes entering and leaving the manhole. Requirements for manhole survey are provided in Exhibit E.

Upon the completion of manhole inspections and manhole surveys, a complete list of all manholes that were not found should be provided to the CITY, along with the reasoning. This list will support the removal of manholes in the GIS that were found to not exist, or to help direct the CCTV either during design or construction (depending on the criticality and other factors) in order to find manholes that could not be found for other reasons (such as deep burial) to make the mapping as complete and accurate as possible.

3. **Gravity Sewer System Smoke Testing** – Smoke testing enables field inspection staff to quickly identify and quantify sources of inflow and rain-induced infiltration entering the sewer collection system. This Scope of Service includes smoke testing of all sewers within the project area less than 15-inches in diameter. See Exhibit E for additional information, including testing procedures, data collection requirements, and database requirements for smoke testing.

All applicable information regarding the test will be collected and entered into a digital database format (see Exhibit E). All fields in the database shall be completed.

4. **Sanitary Sewer Television Inspection** – Pipes identified and prioritized as needing further inspection based on zoom camera (at a minimum level 4 and 5 defects, with consideration for the need to CCTV pipes rated less than this level located in between level 4 and 5 pipes) and smoke testing results, or determined to be critical (major roadway, water-body, railroad crossings, under buildings, downstream of SSO's, etc) will be inspected via CCTV. CCTV inspection shall consist of digital video recordings, digital photos and a NASSCO PACP database. Inspection logs shall also be provided. This scope assumes that 50 percent of the sewer lines (45,009 linear feet) will be CCTV inspected. All sewers shall be cleaned before performing CCTV. Detailed technical specifications for cleaning and CCTV inspections are provided in Exhibit E. Water for cleaning, dewatering, and disposal of debris shall be included in the cleaning and CCTV price. This scope assumes that 10 percent of the sewer lines (9,002 linear feet) will require heavy cleaning (as defined in Exhibit E) before performing CCTV.

Manholes that could not be located, lines that seem to dead end, or other miscellaneous questions should be CCTV'd when other field investigation options have been exhausted. This can either be done during the design or construction phase of the project, and should be done in order to provide the CITY with mapping as accurate as possible of the existing system. Any items found should be added to the mapping, and should be inspected and data provided as required for all other pipes and manholes within the system.

Dye Water Testing -Dye water testing can be used to assist in locating cross connections between storm water and sanitary sewer systems or to confirm connections from an identified smoke lead to the sanitary sewer where the connection is not known from the smoke test alone. Non-toxic dye will be used to investigate specific potential interconnections. Storm sewer cross-connections and area drains that are suspected of being connected to the sanitary sewer will be positively identified using the dye tracer procedure. Field documentation will be used to record findings. Internal pipeline inspection will determine the exact source of the suspected interconnection and establish the best abatement option. The findings and conclusions will be documented in a digital database of the inspection and will be delivered along with the digital photographs, and other associated data as further defined in Exhibit E. All fields in the database shall be completed. This scope assumes 25 dye tests will be required. See Exhibit E for additional information, including testing procedures, data collection requirements, and database requirements for dye testing.

Task 4.0 - Sewer Assessment Results and Preliminary Design Report

Task 4.1 - Sewer Assessment Results

This task includes review and analysis of the field data collected in previous tasks. As part of this task, defect tabulations will be performed on the manhole inspections, zoom camera, CCTV inspections, and smoke testing data. Defect tabulations shall include a quantification of structural defects and maintenance defects for manholes and pipes as well as classification of smoke testing points. This task shall include preparation of a summary of identified sources of I/I to the sewer system organized by sub basins, or portions of sub basins, that indicates the specific types of defects found and the quantity of each. Criteria for point repairs shall be developed jointly with the CITY and defects requiring point repairs shall be identified.

Each pipe shall be assigned an overall rating using the PACP quick score method and modified as directed by the CITY. Each manhole will be assigned an overall rating using a similar approach, as described in the scoring system to be provided by the CITY. The CONSULTANT will prioritize assets for rehabilitation based on criteria developed jointly with the CITY. Criteria will include the structural and maintenance levels and other criteria that may increase priority including but not limited to: input from operations and maintenance staff, proximity to creeks, 100 year floodplain, historical SSOs, critical crossings such as major roadway, aerial and above ground crossings, railroad crossings, high profile areas, areas where force mains enter the system, and lines under or near buildings.

Other criteria should also be evaluated and discussed with the City during this process such as the CITY's desire to rehabilitate all manholes where lines are being rehabilitated, the desire to have aerial/above ground crossings be encased and replaced with restrained joints, placing manholes on the end of lines where there are lampholes, cleanouts, or dead ends on lines that are not dedicated service lines or are lines owned by the CITY, as well as connecting gaps in areas where pipes are being rehabilitated to minimize breaks between longer runs or rehabilitation in an area.

The CITY would like for the CONSULTANT to make recommendations based on findings, but as a part of this scope to anticipate rehabilitating or replacing service laterals on all services on lines that are being rehabilitated. This includes the service up to the property line to the existing cleanout, or the placement of a new cleanout if one does not exist at that location. For areas where

sewer lines are not in public right-of-way, the cleanouts and services shall be replaced up to the edge of the prescriptive easement of 7.5 feet from the center of the sewer line (unless a different easement is known to exist).

A meeting will be held with the CONSULTANT and CITY to discuss the results of the structural and maintenance condition ranking and prioritization. The CONSULTANT will finalize the ranking and prioritization based on comments received during the meeting.

Task 4.2 - Develop Recommendations

The recommended rehabilitation approach will be determined based on the SSES information. The CONSULTANT is to evaluate multiple rehabilitation methods and make recommendations based on cost and other factors such as O&M, community impacts, CITY standards, etc. In addition to the rehabilitation recommendation, information required for rehabilitation design will be delivered including a list of sags observed, stationing of the required point repairs, station of the service laterals and clock position, manholes requiring lining, and other manhole rehabilitation work required.

Conceptual design level cost estimates for rehabilitation of the sewer and manholes will be prepared as well as a recommended rehabilitation implementation schedule. This task includes a meeting to review the recommended rehabilitation approach.

A schedule of quantities will be developed, which will include, but not be limited to the following types of sewer construction work as applicable:

- Cured-in-place structural pipe lining
- Pipe-bursting replacement
- Rehabilitation of manholes using cured-in-place liner, epoxy liner, and/or cementitious liners
- Replacement of manhole covers and/or frames
- Point repairs to replace sections of damaged or collapsed sewers
- Tree root removal and treatment
- Service lateral and clean-out replacement, addition, and repair (up to the property line)

This Scope of Services assumes open-cut replacement will be evaluated as an alternative for cost-comparison purposes when applicable. The CONSULTANT will work closely with the CITY to determine the available budget for sewer system rehabilitation.

A capacity analysis of the trunk sewer, evaluation of re-routing the sewer, evaluation of structural integrity of aerial crossings, and geotechnical services are not included in this Scope of Services, but may be added by amendment. However, the CONSULTANT shall notify the OWNER immediately of any findings in the field as described in EXHIBIT E. These notifications will help the CITY identify any areas that may have potential capacity related issues for further evaluation. Capacity analysis results performed by others, when available, will be incorporated into the rehabilitation decisions and/or priorities for rehabilitation under this Scope. A complete list of potential amendment items is provided in Attachment A to **Exhibit A**.

The CONSULTANT shall also be responsible for preparing and updating on a monthly basis an easement/property issue tracking spreadsheet defining those areas of concern for access, repair, and tree/fence/shed/other structure removal using a spreadsheet template provided by the CITY for the duration of the design.

Task 4.3 - Preliminary Design Report

The CONSULTANT will be responsible for developing a Preliminary Design Report (PDR) summarizing the SSES investigation, the prioritization of sewers for rehabilitation, and the preferred rehabilitation method(s). The PDR should also include a conceptual level cost estimate of the rehabilitation based on historical unit prices in the area. At a minimum, the PDR should consist of the following sections:

Section 1 -Background and Purpose

- Describes the study area, background, and project objectives
- Describes results of the windshield survey, historic SSOs, and interview with CITY staff

Section 2 -SSES Inspections

- Describes the SSES investigations
- Summarizes the changes made to the GIS based on the survey and SSES investigations
- Summarizes the defect tabulations for the manhole inspections, zoom camera investigation, smoke testing, CCTV, and dye testing
- Describes the methodology for assigning a structural and maintenance rating to each manhole and pipe
- Summarizes and maps the defect and structural rating for each pipe and manhole

Section 3 – Rehabilitation Recommendations

- Describes the rehabilitation recommendations and methodology used to determine the proposed rehabilitation method.
- Describes criteria for prioritization of the sewer pipe and manholes for rehabilitation.

Section 4 – Costs

- Contains the schedule of quantities and conceptual level cost estimates
- Describes assumptions used to develop the costs

Section 5 – Recommendations and Next Steps

- Summarizes the rehabilitation recommendations and provide a discussion of the next steps

Examples of the level of detail expected in submitted tables and figures are included in **Exhibit F**.

Note: the prioritization methodology presented in the example documents will not apply, the CONSULTANT is advised to follow a similar format.

The CONSULTANT will submit a draft PDR to the CITY and attend a meeting to discuss the CITY's comments. Following the meeting, the CONSULTANT shall incorporate the CITY's comments and finalize the report. This submittal is considered the 30 percent design review and this meeting is considered the 30 Percent Design Review Meeting.

CONSULTANT shall present the initial easement/property issue tracking spreadsheet to the CITY during this meeting, and provide updates monthly after this meeting. The CITY will provide copies of previous PDR's to the Consultant.

Task 5.0 - Rehabilitation Implementation

Upon completion of the inventory and condition assessment and the CITY's approval of the rehabilitation recommendations, the CONSULTANT will implement the repair and rehabilitation.

CONSULTANT will prepare contract documents for the CITY in order to invite bids for the construction of the sewer repairs and rehabilitation. This Scope of Services assumes that design drawings and specifications will be developed for 50 percent of the sewer in the project area (or approximately 45,009 feet). The design drawings will be submitted as GIS based drawings. An example drawing has been included in **Exhibit G**. CONSULTANT will provide permitting, bidding, and general construction services. It is assumed that work will be implemented under a single construction contract; if multiple construction contracts are required this agreement will be amended to authorize additional engineering services and fees. This agreement may be amended to include implementation of subsequent construction phases, if required.

Task 5.1 - Design Documents

CONSULTANT will be responsible for the submittal of 90 percent and Final Bid Set documents and meet the following requirements:

Design Drawings

1. Cover Sheet
2. General Notes and Legend
3. Sheet Index
4. Sewer Rehabilitation Sheets- The plan sheets (24-inch by 36-inch) will contain a plan view for sewer rehabilitation at a horizontal scale of one inch equals 100 feet with an aerial background and be detailed enough to be able to determine approximate field conditions for each repair. Houses and streets shall be labeled for better field identification. The sheets shall also contain tables of applicable information such as pipeline rehabilitation method, diameter, material, stationing of point repairs, stationing of laterals, and manhole rehabilitation method. This Scope of Service assumes that profile sheets will not be required. If profile sheets are determined to be required for a given location, the scope and budget will be amended to provide for these services. Sample drawings are included in Exhibit G for a 30 percent submittal, and are not all inclusive (they do not include house numbers, pipes to be CCTVd, manholes to be located/inspected, notes on pavement repair, etc) and are included to show overall look, general content and detail, and general preferred symbology for items shown on the drawings. The drawings shall be reproducible in black and white without the need for color to distinguish information shown on the drawings.
5. Sewer Installation Details

Specifications

Standard specifications and Contract Documents will be provided by the CITY. The CONSULTANT will be expected to provide:

1. Bid forms to be incorporated into the CITY's standard proposal section
2. Special Provisions Section (as applicable)
3. Contract Exhibits: Scope of Service, site drawings, reports and other background information
4. Technical Specifications shall include, but not be limited to (the CITY will provide some of these technical specifications to be used/modified as needed for the project):
 - Temporary erosion & sediment control
 - Preconditioning of sewers and manholes
 - Flow bypass and/or diversion pumping
 - Seals
 - Cured-in-place pipe lining of existing sewer mains
 - Point Repairs
 - Utility and private service line repairs
 - Manhole interior rehabilitation
 - New or replacement manhole construction
 - Pipe bursting

Technical Review

Ensuring a quality deliverable is the responsibility of the CONSULTANT. CONSULTANT shall have all progress drawings and specifications submitted to an internal technical review committee at the 90 percent completion milestone. The CONSULTANT's review committee shall consist of technical staff knowledgeable on the type of work designed and independent from the specific project. Following the technical reviews, design modifications shall be made by the CONSULTANT to finalize the construction documents.

Completion of Construction Documents

Presentation of the construction documents at the 90 percent completion will be made to the CITY following the CONSULTANT's internal technical review. Progress specifications shall be submitted to the CITY along with the drawings. Following the CITY's review, design modifications shall be made by the CONSULTANT and submitted to the CITY as Draft Final Documents (Draft 100 percent). Upon approval, these documents shall be finalized and will be considered Final Documents (Final 100 percent).

Prepare Final Cost Estimates

The CONSULTANT will prepare detailed cost estimates based on the construction documents and submit the cost estimates to the CITY at the 90 percent and final design milestones.

Task 5.2 – Permitting

This scope assumes that a South Carolina Department of Transportation (SCDOT) Encroachment Permit and City of Columbia Encroachment Permit will be required. It is assumed that standard traffic control details will be included in the design documents and that the Contractor will be developing detailed traffic control plans.

The CONSULTANT shall estimate the area of disturbance and must notify the CITY immediately if the area of disturbance is found to be over 1 acre. It is assumed that a storm water NPDES permit is required. Wetland delineation, wetland or stream mitigation work is also not included. This Scope of Services does not include railroad encroachment permits or permits/reporting required for SRF funding, but these can be added by amendment if required.

Task 5.3 – Project Bidding

The CONSULTANT shall provide services during the bidding phase to include leading a pre-bid conference, providing technical interpretation of the bid documents, preparing addenda, attending the bid opening, evaluating the bids and recommending award, and preparing Contract Documents for signature. Conformed documents will also be the responsibility of the CONSULTANT.

It is assumed that the duration of the Bid Period will be six weeks and that the CITY will be distributing the bid packages. An additional one month is assumed from selection of the Contractor to the issuance of the Notice to Proceed. While a formal prequalification process is not anticipated, the CONSULTANT will work with the CITY to include qualification requirements in the Specifications that will be submitted by the bidders with the bids.

Task 6.0 – General Services during Construction

This scope assumes that 50 percent of the sewer length within Basin SB03 will be rehabilitated during construction (or approximately 45,009 feet). After award of the contract, CONSULTANT will assist the CITY with contract administration and provide periodic observation of the construction work. It is anticipated that the construction period for the sewer rehabilitation project will be 12 months (365 days) for substantial completion and 30 days for final completion for a total construction duration of 395 days. An increase in the construction schedule may require an amendment to authorize additional construction services.

The CONSULTANT shall be responsible for enforcing the City's Public Relations Plan and public notification as required in the CITY's rehabilitation specifications.

The CONSULTANT will provide general services during construction as described herein. In the performance of its services during the Construction Phase, the CONSULTANT shall not supervise, direct or have control over Contractor's work nor shall the CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, procedures of construction or safety precautions and programs incidental to the work selected by the Contractor's, or for any failure of the Contractor's compliance with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's.

Administration of Construction Contract

As part of general administration of the construction contract, the CONSULTANT will consult with and advise the CITY and act as its representative during the construction period. The CONSULTANT will provide contract administration and general services required for the Project, including:

- As CITY's representative for the duration of the construction contract, all communications to and from the contractor shall go through the CONSULTANT. On behalf of the CITY, the CONSULTANT shall administer the construction contract, respond to Contractor's correspondence, and issue instructions from the CITY;
- Maintain a complete document file for the project. Documents to be maintained include, but are not limited to: correspondence, quality control procedures, quality control testing; site inspection records, shop drawing schedule, change orders, scheduling, project meetings, cost and disbursement data, progress reports and all other documents pertaining to the construction contract;
- Hold a pre-construction meeting and monthly progress meetings that will address critical schedule requirements, payment procedures, emergency procedures, schedule updates, coordination issues, change orders, quality assurance testing approvals, and any other issues related to completion of the project. One pre-construction meeting and 11 monthly progress meetings should be budgeted.
- Document and store all project related files in SharePoint. This includes but is not limited to, logs, submittals, important emails, record drawings, etc. The CONSULTANT may place a portion of the burden on the CONTRACTOR through the construction documents, but the CONSULTANT is ultimately responsible in ensuring that all documents are loaded, and that they are loaded in a timely manner.
- CONSULTANT shall submit a Work Summary spreadsheet that the CITY will utilize to report to Cityworks® on areas that have been inspected or rehabilitated along with each monthly pay application by the CONTRACTOR. A comprehensive list is to be provided with each pay application identifying each pipe and/or manhole or other asset, and what was done (cleaning, lining, etc). A sample Work Summary template will be provided by the CITY for this spreadsheet.

Site Visits

The CONSULTANT will visit the site (excluding visits coinciding with monthly progress meetings) to observe the progress and quality of the executed work of the Contractor and to determine, in general, if such work is proceeding in accordance with the Contract Documents. During the CONSULTANT's visits, and on the basis of on-site observations, the CONSULTANT shall keep the CITY informed of the progress of the work, shall endeavor to guard the CITY against defects and deficiencies in such work, and may recommend to the CITY disapproval or rejection of work failing to conform to the Contract Documents. It is understood that the CITY does not desire to have the CONSULTANT provide full-time inspection services. This scope includes 8 hours a week of site visits for 48 weeks. If additional site visits are required, it is assumed that the CONSULTANT's contract will be amended to provide such additional services.

Shop Drawing Review

The CONSULTANT will review and approve (or take other appropriate action with respect to) Shop Drawings and samples, the results of tests and inspections, and other data that the Contractor is required to submit for conformance with the design concept of the Project and compliance with the information given in the Contract Documents; and receive and review (for general content as

required by the Specifications) maintenance and operating schedules and instructions, guarantees, bonds and certificates of inspection which are to be assembled by the Contractor in accordance with the Contract Documents, and transmit them to the CITY with written comments. This task includes review of the pre-construction video performed by the Contractor and advice to the CITY regarding Contractor's suggestions for additions or deletions of required point repairs and confirmation of the selected rehabilitation method throughout the life of the project. The CONSULTANT will review cured-in-place liner design calculations provided by the Contractor.

Preparation of Design Clarifications

The CONSULTANT will issue necessary interpretations and clarifications of the Contract Documents; have authority, as the CITY's representative, to require special inspection or testing of the work; act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work there under, and make decisions on all claims of the CITY and Contractor relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work.

Work Change Directives will be issued to document required point repairs not contained in the contract documents. This scope does not include reissuing the drawings or design of open-cut replacement.

Quality Assurance Testing

The CONSULTANT will specify the quality assurance testing that is necessary for the project in the construction specifications relative to its designs. Coupon testing required for the CIPP lining contractor will be performed by Contractor at an independent testing laboratory.

Review of Applications for Payment

Based on on-site observations and review of the applications for payment with the accompanying data and schedules, the CONSULTANT will determine the amounts payable to Contractor on a monthly basis. The CONSULTANT will then recommend by email to the CITY, payments reasonably due to Contractor.

Change Orders and Time Extensions

The CONSULTANT will provide services in connection with change orders to the Construction Contract to reflect minor changes or deletions requested by the CITY/CONSULTANT or the Contractor and make revisions to Drawings and Specifications occasioned thereby. An accurate listing of additional costs and credits as a result of change orders will be maintained by the CONSULTANT. Upon receipt of a requested change order, the CONSULTANT will review it in detail and then discuss it with the CITY, and, together, will determine the manner in which to proceed. Larger changes or claims asserted by Contractor and major redesigns requested by the CITY or Contractor may require additional analyses or evaluation beyond the scope of this Contract.

Final Inspections

The CONSULTANT will conduct a walk-through inspection with the Contractor and the CITY to determine if the Project has reached substantial and/or final completion and prepare a punch list of work items remaining. The CONSULTANT will conduct one final inspection to determine if the work is acceptable, so that the CONSULTANT may recommend, in writing, final payment to the Contractor and may give written notice to the CITY and the Contractor that the work is acceptable.

The CONSULTANT will observe the work of the Contractor to see that it has been completed in substantial accordance with respect to the Drawings and Specifications prepared by the CONSULTANT. It is assumed that the CONSULTANT will review 100 percent of the post rehabilitation inspection videos provided by the Contractor. Comments from review of post-rehabilitation inspection tapes and the final inspection visit will be incorporated into the final punch list and forwarded to the Contractor.

Final Completion

At the conclusion of the project, the CONSULTANT will receive, review and transmit to the CITY with written comments guarantees, bonds, and certificates that are required by the Contract Documents and provided by the Contractor. Record drawings are the responsibility of the CONSULTANT and must be submitted in PDF format and with all finalized data entered into the GIS database and submitted to the CITY for review and approval. ALL database submittals shall meet the CITY's formatting and naming requirements and include all fields defined by the CITY.

Task 7.0 – Additional Services

Task 7.1 – General Tasks

The CITY reserves the right to amend this Agreement so that Consultant may furnish additional services such as those listed below:

- Additional Surveying outside original scope or for Record Drawings.
- Additional Construction Services beyond the hours and time allotted under Task 6.0 in this agreement
- Inspections in excess of the specific numbers listed in Task 3.0 in this agreement
- Flood Study or Flood Impact Analysis
- Professional engineering services related to additional or extended design, bidding, and construction services. Bidding services are based on a forty-five (45) day advertisement period.
- Additional meetings with the CITY and agencies beyond those scheduled in the agreement

For services rendered under Task 7.0 - Additional Services, compensation to the Consultant shall be negotiated with the CITY. A client controlled contingency is provided in this proposal to cover additional services. No additional services will be performed without written approval from the CITY.

**Attachment A to Exhibit A
ADDITIONAL SERVICES
City of Columbia, SC
CIP # SS7363**

The CITY reserves the right to amend this Agreement so that the CONSULTANT may furnish additional services such as those listed below. Additional compensation for additional services rendered will be provided by the CITY.

- Additional SSES data collection including CCTV inspection
- Pre- and/or post-rehabilitation flow monitoring
- Evaluation of aerial stream crossings
- Geotechnical services
- Preparation of easement plats
- Hydraulic capacity evaluations
- Open-cut design
- Professional Engineering services related to additional or extended design, bidding, and construction services.
- Additional Permitting (Railroad, Wetlands, etc.)

EXHIBIT B**COMPENSATION**

City of Columbia
CIP # SS7363
SB03

Sewer System Evaluation Study and Sewer Rehabilitation Implementation

Compensation for services provided under Tasks 1 through 7 as outlined in Exhibit A, Scope of Services, is estimated to be a total of \$908,377.00. This includes \$825,797.00 of lump sum tasks, as well as \$82,580.00 of hourly tasks. Lump Sum and Hourly tasks are clearly labeled in the chart below.

An estimated breakdown of the fee is shown in the following table:

Task	Description	Fee Type	Hours	Subconsultants	Total
1.0	Project Management & Administration	Lump Sum	442	\$16,500.00	\$81,530.00
2.0	Data Management	Lump Sum	430	\$0.00	\$47,100
3.0	Sewer Assessment	Lump Sum	1580	\$253,257.00	\$439,517.00
4.0	Sewer Assessment Results and Preliminary Design Report	Lump Sum	432	\$0.00	\$46,500.00
5.0	Rehabilitation Implementation	Lump Sum	386	\$0.00	\$44,610.00
6.0	General Services During Construction	Lump Sum	706	\$73,400	\$162,220
Project Sub Totals			3976	\$343,157.00	\$821,477.00
7.0	Additional Services	Hourly	TBD	\$0.00	\$82,148.00
Total of Contract			3976	\$343,157.00	\$903,625.00
% of Contract to Subconsultants			17.7%		
% of Contract to Protégé			20.3%		

The Engineer's requirement for Subconsultant and/or Protégé Participation is 20%.

EXHIBIT C**City of Columbia****CIP # SS7363****SB03 Sewer System Evaluation Study and Sewer Rehabilitation Implementation
Schedule – Gantt Chart**

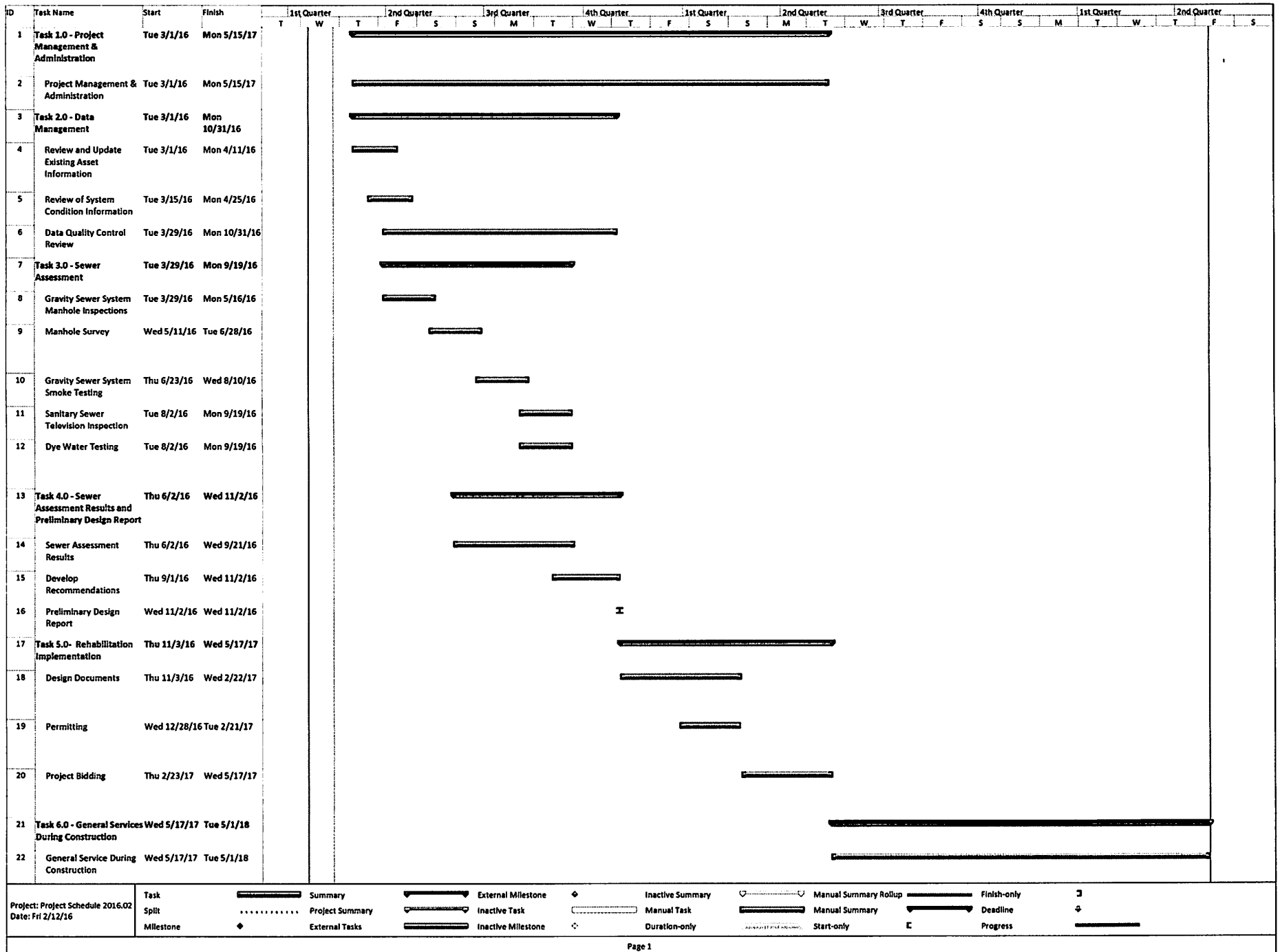


Exhibit D

City of Columbia

CIP # SS7363

SB03 Sewer System Evaluation Study and Sewer Rehabilitation Implementation

SUBCONSULTANT FIRM INFORMATION RECORDS

The Engineer shall list all firms, including minority and female owned firms, providing subconsulting services under this Agreement. The list shall be submitted in the format provided below. Any proposed changes must be submitted in writing to the City, including the reason(s) for the proposed changes, prior to initiation of any action by the Engineer. Any invoices submitted for payment under this Agreement must include the dollar amount to be paid to each firm listed below for the invoice period.

Firm Name and Address	Contact Name and Telephone #	Group/Classification (MBE, WBE, SBE, Non MBE/WBE/SBE) Select ONE	Services to be Provided	Dollar Value of Services*
DESA, Inc. 400 Percival Road PO Box 6805 Columbia, SC 29260	Diane Sumpter 803.730.6466	M/F/SBE – Protégé	Protégé – Data Collection and Field Work, Public Relations, Construction Administration and Observation	\$183,630.00
Hydrostructures, P.A. 1725 12 th Street Cayce, SC 29033	Jeff Westbrook 803.563.5237	NON-MBE/WBE/SBE	CCTV and Dye Water Testing	\$159,527.00
		36T		
		36T		
		36T		
		36T		

*Estimated fee; fee may vary based on actual services provided.
Please clearly note the Protégé Firm in the “Group” Column.
Add additional rows as needed.

EXHIBIT E

City of Columbia

CIP # SS7363

SB03 Sewer System Evaluation Study and Sewer Rehabilitation Implementation

The following specifications (as dated at the time of the contract signing) are applicable to this project:

Section 02650	Sewer Cleaning
Section 02731	Sewer Inspection CCTV
Section 02732	PACP Database Template
Section 02761	Dye Testing
Section 02762	Dye Testing Database Template
Section 02767	Gravity Sewer System Smoke Testing
Section 02768	Gravity Sewer System Smoke Testing Template
Section 02777	Manhole Inspection
Section 02778	MACP Database Template
Section 02965	Sewer Flow Control



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division
P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

MENTOR PROTÉGÉ PROGRAM Implementation Plan

Date: 2/3/16
Mentor: AECOM (URS)
Protégé: DESA, Inc.
Project Contract Amount: \$903,625.00

Project Number: CIP 7363
Project Name: SB03 Sewer System
Evaluation Study and Sewer Rehabilitation
Implementation
Duration of the Project: 27 Months
Protégé Amount: \$183,630.00

Statement of Commitment: Both Mentor and Protégé are committed to providing an adequate amount of resources and effort to execute the plan below. Mentor and Protégé acknowledge the Implementation Plan is a joint plan and agree to meet at least quarterly to verify compliance with this Plan.

1. How do the Mentor and Protégé intend to work together on the designated project?
Address contractual relationship, general roles and informal teaming arrangements.

DESA serves as a subcontractor on the above referenced 27-month project, providing Project Management Assistance, Field Inspections (including manhole inspections, preliminary zoom camera inspections, and smoke testing), and Contract Administration Services (i.e. – scheduling and conducting pre-bid meeting, attending monthly construction progress meetings, scheduling and conducting pre-construction meeting, assisting with preparation and processing change orders, and witnessing critical construction steps, testing as required by contract documents).

2. How will the specific, quantitative goals in the Annual Business Plan and MPP Agreement be implemented via the work on the project? *Address general goals here and specific goals in question 9.*

DESA intends to continue growing and improving their skillset by increasing their plan reviews and progress updates with AECOM (URS) throughout the project to ensure adequate knowledge of the plans, specifications, and schedule.



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P.O. Box 147 | Columbia, South Carolina 29217
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3. How will the team focus on developing protégé's business and implementing the actions necessary to obtain results reflected in the Mentor-Protégé Agreement? *Identify milestones, thresholds, or other indicators team that would indicate success is being achieved.*

Continued work with the City will improve the protégé's business by helping them maintain qualified staff.

4. Proposed manpower and resources from both the Mentor and the Protégé is required for the project. *Address key personnel, equipment/materials, and insurance/bonding. Address special arrangements where applicable.*

Mentor: Phillip Dieckmann, PE
Ed Hart, PE
Tom Haselden, PE
Additional URS staff as required
Insurance provided as required by the City of Columbia

Protégé: Dan Lavender, PE
AutoCAD Civil3D 2014
DESA provides insurance certificate naming mentor as insured to include: (1) \$1,000,000 General Liability – Single Occurrence and \$2,000,000 Aggregate, (2) \$1,000,000 Auto Liability, (3) \$1,000,000 Umbrella Liability, (4) \$1,000,000 Worker's Compensation, and (5) \$1,000,000 Professional Liability.

Subcontractors:

N/A

Special Arrangements:

N/A

5. What scope of work to be performed by each participant of the MPP team?

- a. Description of Mentor's responsibilities: Responsible for overall design and coordination of the entire project, including producing construction plans and specifications, coordinating with all subcontractors, bid administration, and construction administration.



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b. Description of Protégé's responsibilities on project: DESA will support public relations during the project, perform field inspections such as manhole inspections, preliminary zoom camera inspections, and smoke testing, schedule and conduct pre-bid meeting, perform construction observation, schedule and conduct pre-construction meetings, witness critical construction activities and testing, provides reports and photographs of construction activities.

c. Description of responsibilities that will be completed as a team:
The team will conduct monthly progress meetings, prepare and process change orders and MPP reports.

6. What is the anticipated duration (in months) of each major phase of the project? During which phases will the Protégé be utilized?

The project is estimated at 27 months. The Protégé will be utilized in four (4) areas:

- 1) Public Relations
- 2) Field Inspections - manhole, preliminary zoom camera inspections, and smoke testing
- 3) Construction Administration
- 4) Construction Observation

7. How will the team comply with and maintain the focus on the requirements of the program for the duration of the project?

Our team holds quarterly progress meetings, in addition to the regular weekly communications to ensure all aspects of our business plan are constantly being checked for compliance.

8. What are the team's specific, quantitative goals and milestones for the current project?

The team's goal for the current project is identical to previous projects. Our goal is to always provide superior services on this and every City of Columbia project. A new goal for this project is to conduct Mentor/Protégé plan review meetings to discuss specifics about upcoming



CITY OF COLUMBIA

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Compliance Division
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construction activities a week in advance.

9. Outline of Regularly Scheduled meeting between Mentor and Protégé (Progress reporting).

Generally, we try to meet one week prior to each MPP quarterly reporting deadline, at a minimum. During projects, we have monthly scheduled meetings and usually speak on a daily basis.

10. Define payment schedule and financial terms identifying milestones for initial, progress and final payments.

DESA prepares and submit invoices monthly. For lump sum, fixed priced contracts, DESA invoices in equal monthly payments over the contract performance period. For time and material contracts, DESA invoices based on actual work performed during the month.

11. List the Subcontractors that will be used on this project, as well as the information requested below: (The Subcontractor(s) listed below will NOT consist of your Protégé.)

Subcontractor's Name	Telephone	Address	Who will they report to?	Contract Amount	MPP MBE, WBE, SBE
Hydrostructures	803-563-5237	1725 12 th Street Cayce, SC 29033	AECOM (URS)	\$159,527.00 (17.7%)	N/A



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12. What percentage of the project is being implemented by the Protégé? Must equate to a minimum of 20% of total contract amount.

Protégé Contract Value: \$183,630.00

Percentage of Contract: 20.3% (Minimum of 20% of total contract amount is required)



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MENTOR-PROTEGE IMPLEMENTATION PLAN SIGNATURE SHEET

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by ALCON/URS (Mentor Firm) this 22 day of March 2016
Corporate SEAL

By: P. Thomas Houldiff
Title: Vice President

ATTEST: [Signature]
By: Carol E. Brandenburg-Smith
Title: Associate Vice President & Corporate Secretary for URS Corporation

EXECUTED by DESA, INC. (Protégé Firm) this 10th day of March 2016.
Corporate SEAL

By: Deane E. Snyder
Title: President

ATTEST: [Signature]
By: Daphia D. Vickers
Title: Accounting Services Manager

RECOMMENDED FOR APPROVAL:

EXECUTED by the Department of Utilities & Engineering, Compliance Division on this 23rd day of March, 2016.

By: Ayesha Driggers
Title: Compliance Administrator

**COLUMBIA**

A Capital Place to Be
1136 Washington St., 4th Floor
Columbia, South Carolina 29201

TO: AECOM
THE ATLANTIC BUILDING
SUITE 1500
260 SOUTH BROAD STREET-14TH FLOOR
PHILADELPHIA, PA 19102

FAX# (215) 735-0883

PURCHASE ORDER	
P.O. NUMBER	P158791
DATE	06/23/16
VENDOR I.D.	V005047
DELIVERY DATE	
FOB	DESTINATION
REQUISITION NO	R174467
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

Page 1 of 1

DELIVER ITEMS TO:

ENGINEERING
1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

SEND INVOICE TO:

ACCOUNTING
PO BOX 147
COLUMBIA, SC 29217

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	SS7363Smith Branch 03 SSES Provide technical engineering support for the City for a sewer system evaluation study of a portion of the City's sanitary sewer system to identify problems that may lead to sanitary sewer overflows. The investigation are intended to identify structural, operations and maintenance, and infiltration and inflow related problems. The scope specifically includes- manhole inspection and survey, sanitary sewer closed circuit television inspection, zoom camera television pipe inspection, gravity sewer system manhole inspections, gravity sewer system smoke testing, dye testing THANKS, LAWANA ROBINSON-LEE, CPPO, CPPB SENIOR BUYER (v)803.545.3469/ (f) 803.733.8408 lcrobinson@columbiasc.net	903,625	EA	1.00	903,625.00
				SALES TAX	0.00
				TOTAL	903,625.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE

[Handwritten Signature]

Packet Pg. 107

**COLUMBIA**

A Capital Place to Be
1136 Washington St., 4th Floor
Columbia, South Carolina 29201

PURCHASE ORDER

P.O. NUMBER	P158791
DATE	04/25/18
VENDOR I.D.	V005047
DELIVERY DATE	
FOB	DESTINATION
REQUISITION NO	R174467
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

TO: AECOM
THE ATLANTIC BUILDING
SUITE 1500
260 SOUTH BROAD STREET-14TH FLOOR
PHILADELPHIA, PA 19102

FAX# (215) 735-0883

Page 1 of 1

DELIVER ITEMS TO:

ENGINEERING
1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

SEND INVOICE TO:

ACCOUNTING
PO BOX 147
COLUMBIA, SC 29217

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
	REVISED PO				
	4/25/18 INCREASE PO BY \$268,934.00.				
001	SS7363Smith Branch 03 SSES Provide technical engineering support for the City for a sewer system evaluation study of a portion of the City's sanitary sewer system to identify problems that may lead to sanitary sewer overflows. The investigation are intended to identify structural, operations and maintenance, and infiltration and inflow related problems. The scope specifically includes- manhole inspection and survey, sanitary sewer closed circuit television inspection, zoom camera television pipe inspection, gravity sewer system manhole inspections, gravity sewer system smoke testing, dye testing Department of Procurement and Contracts Phone: 803-545-3470 procurement@columbiasc.net	1,172,5	EA	1.00	1,172,559.00
				SALES TAX	0.00
				TOTAL	1,172,559.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE

Packet Pg. 108



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Procurement and Contracts

FROM: Sandra Middleton, Purchasing Agent

SUBJECT: Council is asked to approve Change Order #3 for Project SS7363; Smith Branch SB03 Sewer System Evaluation Study and Rehabilitation, as requested by Columbia Water on March 8, 2022. Award to North American Pipeline Management, Inc. in the amount of \$1,319,042.10. The firm is located in Columbia, SC.

REQUISITION NO.: R203016

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects, Capital Project Costs (5529999-SS736301-658650). The original budget amount was \$8,018,967.00. The budget amount for change order #3 is \$1,319,042.10. The total revised budget amount is \$9,338,009.10.

BUSINESS PROGRAM: Columbia Disadvantaged Business Enterprise Program

CLEAN WATER 2020?: Yes

FOCUS AREAS: Innovative & High Quality Municipal Services

PURPOSE:
This is a Columbia Disadvantaged Business Enterprise (CDBE) project. The original CDBE goal on this project was 20%, with this change order the total revised CDBE participation achieved is 6.5%. North American Pipeline Management, Inc. will be performing sewer rehabilitation work at 94.20% (\$1,474,266.83) of the change order amount. L.A. Barrier & Son, a CDBE subcontractor and Minority Business Enterprise (W) of Lexington, SC, will be providing trucking and hauling services at 5.80% (\$90,772.27) of the change order amount.

Construction Change Order #3 is requested to provide additional funding for additional sewer rehabilitation due to unforeseen conditions.

SS7363 is a Sanitary Sewer Evaluation Study (SSES) and Rehabilitation project designed to identify and rehabilitate structural and O&M-related defects in the City's sanitary sewer system within the Smith Branch 03 sub-basin. Once complete, this project will meet the requirements of the Infrastructure Rehabilitation Program (IRP) component of the EPA Consent Decree, under

which the City is performing this work. This Change Order is required to allow the contractor to complete the rehabilitation of sanitary sewer assets with additional defects beyond that which were estimated during the investigation stage of the project. A portion of the additional compensation to the contractor is to be funded through the remaining contingency amount included with the original contract (\$245,997), with the remaining to be funded through this Change Order agenda item.

ATTACHMENTS:

- **#a:** CO#3 NAPM SS7363 SB03 SSES (PDF)
- **#b:** AWARD - Executed Contract SS7363 (PDF)

 CITY OF COLUMBIA Department of Procurement & Contracts 1800 Main St., 2nd Floor Columbia, SC 29201 (803) 545-3470 **For Internal Use Only** Purchase Order Modification / Change Order / Amendment Form	Solicitation #: _____ CMM Contract #: _____ Purpose - Check All That Apply ☒ PO Change ☒ Construction Change Order ☐ Contract Amendment ☐ Emergency Procurement ☐ Sole Source Procurement
---	--

Routing Date: 3 / 8 / 2022DESCRIPTION: SS7363 Smith Branch SB03 Sewer Rehab

Identify Funding Source (Please check all that apply):

☒ City of Columbia ☐ State of SC ☐ Federal ☐ Other

If other funding source, please specify: _____

DEPARTMENT NAME AND REQUESTOR: Engineering/Construction ManagementCONTRACTOR'S NAME: NAPMPURCHASE ORDER OR REQUISITION NUMBER : P185872 PO CHANGE ORDER # 3 BUYER REVIEW (Initials): _____**TYPE OF CHANGE (check all applicable boxes):**☒ Funding Increase (+) or (-) Decrease - Amount: \$ 1,319,042.10☒ Project Contingency Funds Utilized - Amount: \$ 245,997.00☒ Time Extension to Contract - Extension Date: 11/20/2022☐ Revised Scope of Work to Contract (Attach Revised Scope)☐ Administrative Change: _____☐ Other Change: _____Brief Explanation/Justification: See attached. More rehabilitation is required than what was originally estimated.Current PO Amount: \$ 8,018,967.00 Requested Amount: \$ 1,319,042.10 Revised PO Amount: \$ 9,338,009.10Accounting Information on Original PO: ORG 5529999 OBJ 658650 (Required)Funding/Account Info for Change Order: ORG 5529999 OBJ 658650 (Required)

List any special instructions if transfers are needed from another account for this Change Order (Include ORG/OBJ codes): _____

Note: The appropriate Account Verifiers for each Department must review all change orders prior to routing for approvals.

Division/Department (\$0.00 - \$5,000.00):

Recommended for Approval: _____

(Signature)

(Title)

Assistant City Manager (ACM) Approval (\$5,000.01 - \$25,000.00; **Sign All Contract Amendments**):

Recommended for Approval: _____

(Signature)

(Title)

****Route this form to the Procurements & Contracts Department****for** Director of Procurement & Contracts Approval: City Manager Approval Needed☒ Yes or No

Recommend for Approval: _____

(Signature)

(Date)

City Manager Approval:

Recommend for Approval: _____

(Signature)

(Date)

All PO Mod Form increases \$50,000.00 or greater must be approved by City Council. Date approved by City Council: _____

A copy of the final City Council minutes must be maintained with the purchasing file.

See code of ordinance: Sec. 2-207. - Award of contracts. (a) The city manager may reject or approve bids and purchase agreements and award contracts in accordance with established procurement regulations, provided that contracts in excess of up to and including \$50,000.00 shall be approved by the city council prior to award.

Please Submit Form and All Documentation to

procurementneeds@columbiasc.gov

Office of Business Opportunities Goals

Did the Prime Contractor meet small business, Columbia Disadvantaged Business Enterprise (CDBE), or Mentor Protégé Project (MPP) Plan goals, if applicable? ☐ Yes ☒ No ☐ N/A (OBO will make this determination)

If the Prime Contractor did not meet small business, CDBE, or MPP plan goals, provide an explanation from the Contractor on how they plan to meet the goals? ☐ Yes ☒ No ☐ N/A

If adding new Subconsultant/Subcontractor, has OBO approved the new Subcontractor Business Information Record (SBIR)? Provide updated record, if applicable. ☐ Yes ☐ No ☒ N/A

If adding or removing Subconsultants/Subcontractors; or adding/decreasing funding, did OBO approve the updated Implementation Plan Amendment (IPA) to amend the original Mentor Protégé Project (MPP) Plan or other OBO program plan, if applicable? Provide approved amendment or updated plan. : ☐ Yes ☐ No ☒ N/A

OBO Statement for the Amendment:

OBO has reviewed this funding increase change order and time extension. Due to unforeseen delays and unanticipated scope of work changes to the project, the scope of the project has switched from majority open cut to trenchless rehab project. The CDBE subcontractor specializes in trucking and hauling and is unable to perform other subcontracting areas of work to maintain the 12% of the original CDBE goal. NAPM has requested a contract modification. If the Change Order is approved the CDBE achieved goal will be 6.5% of the revised contract amount of \$9,338,009.10.

OBO Dated and Signed: LaTonya B Germany February 18, 2022

When completed, please submit Form and all supporting documentation to
procurementneeds@columbiasc.gov.



We Are Columbia

CITY OF COLUMBIA
DEPARTMENT OF PROCUREMENT AND CONTRACTS
 1800 MAIN STREET, 2nd FLOOR, COLUMBIA, SC 29201
 OFFICE: 803-545-3470 FAX: 803-733-8408
 procurement@columbiasc.gov

Justification/Determination for Requested Amendment/Change Order Contract

Change Order #3 – NAPM SS7363 SB03 SSES

(Check all applicable boxes below and attach Amendment with supporting documentation)

Change(s) to Scope of Work/Services due to:

- ☒ Unforeseen Work Discovered during performance
- ☒ Additional Work Identified to avoid future costly repairs
- ☐ Alterations/Change(s) to Architectural Design -
- ☐ Additional Goods, Parts, Equipment, Supplies, etc.
- ☐ Force Majeure or Other Reasons beyond the Owner/Contractors control

Change(s) to Compensation due to:

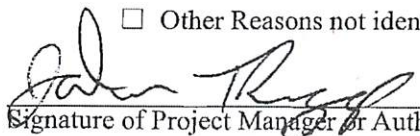
- ☐ Original Cost Estimate/Projection Inadequate for Full Contract Period
- ☐ Market Conditions/Increase in Material & Supply Costs, Supply Chain Issues, etc.
- ☐ Staffing, Capacity and Other Resource Limitations requiring cost adjustments
- ☒ Unforeseen Additional Requirements

Renewal and Extensions due to:

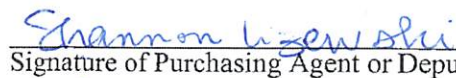
- ☐ Exercising Right to Renew per Original Contract/Agreement
- ☒ Requesting Extension outside of Original Contract/Agreement
- ☐ Time Only – No Cost Change
- ☐ Add/Deduct for Final Contract Closeout Purposes

Other Change(s) not identified above:

- ☐ Administrative Only Change
- ☐ Subconsultant/Subcontractor Change
- ☐ Other Reasons not identified above (attach details)


 Signature of Project Manager or Authorized Designee

3-10-22
 Date


 Signature of Purchasing Agent or Deputy Director

3/22/2022
 Date



**CIP #SS7363
Smith Branch SB03 Sewer Rehab
Implementation Project
Change Order #3
PO #P185872
February 3, 2022**

Reason for Changes: A modification of the Contract Agreement between the City of Columbia (City) and North American Pipeline Management, Inc. (NAPM) is requested due to (unforeseen) conditions requiring additional work to continue construction of this Contract.

Description of Changes: These changes are modifications to the Contract due to unforeseen items as described as follows. All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

1. Additional work for 12-inch Diameter Point Repairs at Depths Greater than 8-feet as follows:

- During construction, CCTV inspection of a 12-inch main (the main was not inspected prior to construction) revealed necessary point repairs at lengths and depths greater than available line items. The cost for this work has been agreed to as \$7,691 per each 12-inch point repair at depths greater than 8-feet (up to 10-feet in length) and \$288 per linear foot for 12-inch point repairs greater than 10-feet in length and at depths greater than 8-feet. This will result in an additional charge \$24,801 and add three (3) additional contractual days.

2. Additional Work for City Directive Regarding Manhole Chimney Depths as follows:

- During construction, the City directed NAPM to remove and replace brick manholes with a chimney depth greater than two feet, in lieu of rehabilitation. This directive is meant for the safety of maintenance workers entering the manhole, but the manhole replacements were not anticipated prior to construction. This directive will increase the number of new 4-foot diameter manholes (up to 10' deep) and add additional line items for new 4-foot diameter manholes (10'-15' deep) and new 4-foot diameter manholes (greater than 15' deep). The cost for the new line items has been agreed to as \$9,820 each and \$18,410 each, respectively. This will result in an additional charge of \$47,870 and add ten (10) additional contractual days.

3. Additional Work to Complete Remaining Scope of Work as follows:

- Prior to construction, approximately 25% of the pipes in the basin had not been inspected. These assets were inspected during construction and found to have various defects that have caused increases and decreases to the quantities for many line items. These quantity changes will result in a net increase of \$1,264,016.68.

CIP # SS7363
 Change Order #3
 Page 2

4. Additional Work for Replacement of Broken or Missing Cleanout Caps as follows:

- During construction, it was discovered that many smoke defects only require a cleanout cap, as opposed to a full cleanout installation. The cost for the cleanout caps has been agreed to as \$150 per each. This will result in an additional charge of \$8,250 and add four (4) additional contractual days.

5. Additional Work associated with Pipe Burst Preparation for Segment 16797MH_09279MH as follows:

- A pipe segment on Windemere Ave was scheduled for pipe bursting and preparation for the bursting was underway when an unmarked water main was discovered near the sewer main. The pipe bursting had to be abandoned out of concerns of the water main being damaged. The cost of the time and equipment used for the preparation and ultimate abandonment of the pipe bursting operation has been agreed to as \$18,650 lump sum and add three (3) additional contractual days.

6. Additional Work associated with Water Main Repair while Pipe Bursting Segment 08282MH_08292MH as follows:

- During the rehabilitation of Segment 08282MH_08292MH via pipe bursting on Grand Street, NAPM inadvertently struck and unmarked water main that crossed the segment to connect to a fire hydrant. NAPM then assisted the City of Columbia maintenance crew in repairing the main. The cost of the time and equipment used to assist the City with repairing the water main has been agreed to as \$7,382.00 lump sum and add one (1) additional contractual day.

7. Additional Work associated Rip-rap Installation as follows:

- Following the rehabilitation of Segments 15778MH_15778MHA and 08332MHB_15780MH via open-cut replacement, which each included a ditch crossing, rip-rap installation was necessary to stabilize the banks of each ditch. The cost of the time and materials used for the rip-rap installation has been agreed to as \$3,813.89 lump sum and add one (1) additional contractual day.

8. Additional Work associated with Storm Drain Structure Repair as follows:

- During the rehabilitation of Segment 15779MHA_15780MH via open-cut replacement, the existing sewer was discovered to be running beneath an existing storm drain structure. Therefore, completing the sewer replacement necessitated removing a portion of the structure, including one of the structure walls. The cost of the time and materials used for the repair of the storm drain structure has been agreed to as \$4,762.27 lump sum.

9. Additional Work associated with Point Repair on 15-Inch Segment 16168MH_16148MH as follows:

- The original scope for the rehabilitation of Segment 16168MH_16148MH included CIPP lining of 550 feet of 10-inch concrete piping. However, during construction the downstream manhole (16148MH) was not found and NAPM was then instructed to install a new manhole 550 feet downstream from 16168MH.

CIP # SS7363
Change Order #3
Page 3

During the installation of this new manhole, Segment 16168MH_16148MH was discovered to be a 15-inch diameter concrete pipe, which required repair to complete the manhole installation. The cost of the time and materials used to complete this repair has been agreed to as \$15,064.26 lump sum and add two (2) additional contractual days.

10. Additional Work associated with Aerial 8-Inch DIP Replacement for Segment 08323MH_08292MH as follows:

- The rehabilitation method for Segment 08323MH_15779MHA was open-cut replacement, but it also included a 72-foot aerial crossing of a concrete channel for which the current contract did not include an item for payment. During the replacement of the aerial portion of 8-inch DIP, it was necessary for NAPM to modify the existing timber support columns to provide a consistent slope across the channel. The cost of the time and materials used to complete the aerial 8-inch DIP replacement has been agreed to as \$29,046.00 lump sum and add three (3) additional contractual days.

11. Additional to Lump Sum Items A-1, A-2, A-3, A-7, A-8, and A-10 as follows:

- Due to the unanticipated changes in project scope that have resulted in a net increase to the project cost, lump sum items A-1, A-2, A-3, A-7, A-8, and A-10 will be increased by the same percentage increase to the contract value resulting from all previous and current change orders. The total increase for these items has been agreed to as \$141,383.00, based on the following increases to each lump sum item:
 - i. Item A-1 (Mobilization/Demobilization and Related Expenses): 77,590.00
 - ii. Item A-2 (General Requirements): \$29,900.00
 - iii. Item A-3 (Maintenance and Protection of Traffic): \$16,343.00
 - iv. Item A-7 (Dewatering and Drainage): \$1,430.00
 - v. Item A-8 (Erosion and Sediment Control): \$7,800.00
 - vi. Item A-10 (Sanitary Sewer Flow Control): \$8,320.00

12. Time Extension for Project Delays Due to COVID-19 as follows:

- During construction, NAPM has experienced project delays for multiple weeks due to personnel infections, as well as supply chain issues that have stemmed from the pandemic. This will result in a net change of \$0 and add forty-three (43) additional contractual days.

Funding Source: 5529999-SS736301-658650

Additions

Item #1 described above	\$ 24,801.00
Item #2 described above	\$ 47,870.00
Item #3 described above	\$1,264,016.68
Item #4 described above	\$ 8,250.00

CIP # SS7363
 Change Order #3
 Page 4

Item #5 described above	\$ 18,650.00
Item #6 described above	\$ 7,382.00
Item #7 described above	\$ 3,813.89
Item #8 described above	\$ 4,762.27
Item #9 described above	\$ 15,064.26
Item #10 described above	\$ 29,046.00
Item #11 described above	\$ 141,383.00
Item #12 described above	\$ 0.00
TOTAL ADDITIONS:	\$1,565,039.10

Deductions

TOTAL DEDUCTIONS:	\$ 0.00
NET TOTAL CHANGE:	\$1,565,039.10

Proposed Change and Basis for Payment:

Owner's Contingency Allowance

Original Allowance Total:	\$ 728,997.00
Previous change orders (Decrease):	\$ 483,000.00
This change (Decrease):	\$ 245,997.00
Revised Owner's Contingency Allowance:	\$ 0.00

Proposed Change and Basis for Payment

Original Contract Price (Contingency Allowance Not Included):	\$7,289,970.00
Previous Change Orders (Increase):	\$ 483,000.00
This change (Increase):	\$1,565,039.10
Revised Contract Price:	\$9,338,009.10

Contractual Completion Dates:

Notice to Proceed: 09/14/2020
 Substantial Completion Date: 09/09/2021
 Final Completion Date: 10/09/2021

Days Added CO#1 (Construction): 21 days (09/30/2021 & 10/30/2021)
 Days Added CO#2 (Construction): 136 Days (02/13/2022 & 03/15/2022)
 Days Added CO#2 (Contract Closeout): 180 days (09/11/2022)
 Days Added CO#3 (Construction): 70 days (04/24/2022 & 05/24/2022)
 Days Added CO#3 (Contract Closeout): 70 days (11/20/2022)

Revised Substantial Construction Completion Date: 03/30/2022
 Revised Final Construction Completion Date: 05/24/2022
 Contract Closeout Date: 11/20/2022

CIP # SS7363
Change Order #3
Page 5

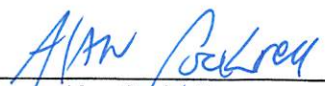
This Change is Acceptable:

NAPM, Inc.

By: 

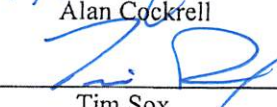
(Mrs. Dorelly Herford)

Title: President

Recommended for Approval: 

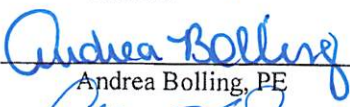
Alan Cockrell

Construction Coordinator

Recommended for Approval: 

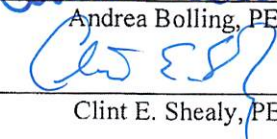
Tim Sox

Sr. Construction Administrator

Recommended for Approval: 

Andrea Bolling, PE

Deputy Director of Engineering

Recommended for Approval: 

Clint E. Shealy, PE

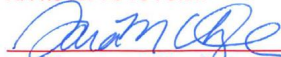
Asst. City Manager

Approved: _____

Teresa B. Wilson

City Manager

APPROVED AS TO FORM



Legal Department City of Columbia, SC

3.24.2022

**OBO Columbia Disadvantaged Business Enterprise (CDBE)
Change Order/Amendment Addendum**

OBO Verification	Contract/Change Order Amount	Prime Amount	Prime Percentage	CDBE Subcontractor Amounts	CDBE Subcontractor Percentages	All Other Subcontractor Amounts	All Other Subcontractor Percentages
Original Contract:	\$7,289,970.00	\$4,124,183.00	56.57%	\$1,426,514.00	19.57%	\$1,739,273.00	23.86%
Current Contract:	\$7,289,970.00	\$5,040,399.10	69.14%	\$510,297.90	7.00%	\$1,739,273.00	23.86%
CO# 1:	\$483,000.00	\$73,500.00	15.22%	\$9,500.00	1.97%	\$400,000.00	82.82%
CO# 2:	\$ 0	\$ 0	0%	\$ 0	0%	\$ 0	0%
This Change Order/Contract Amendment: (Increase)	\$1,565,039.10	\$1,474,266.83	94.20%	\$90,772.27	5.80%	\$ 0	0%
Revised Contract:	\$9,338,009.10	\$6,588,165.93	70.55%	\$610,570.17	6.54%	\$2,139,273.00	22.91%

CDBE Project #/Name: SS7363 SB03 RehabOriginal COC CDBE Goal on Project: 20%CO# / CA #: 03 (Ex: 01, 02)Change Order / Amendment Amount: \$ 1,565,039.10

Revised Scope of Work / Amendment Justification: Provided Below; or Attach (*Justification must include a statement as to why the services could not be completed under the current timeframe or approved funding*):

See attached. More rehabilitation is necessary than what was originally estimated.

Change Order/Amendment Type:

- ☒ **Time Extension** – New End Date: November 20, 2022 (Please sign & return form if no cost)
- ☒ **Funding Increase** – Amount (Please continue on to questions A, B, & C below)
- ☐ **Funding Decrease** – Amount (Please continue on to questions A, B, & C below)
 - Are there any CDBE/DBE currently on this project that can perform the work within this change order/amendment? ☒ Yes ☐ No (If no, skip to B)

If yes, please list CDBE/DBE LA Barrier & Son

- Amount of Change Order/Amendment to be received by the CDBE: \$ 90,772.27
- Please indicate the services the CDBE will be providing for this change order/amendment (in box below):

Trucking and Aggregates.

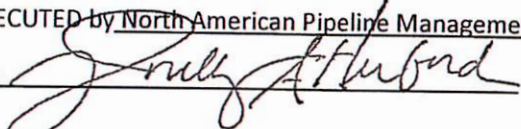
B. Only complete this portion if your answer was "no" from questions A above.

- Please indicate in the body below any new CDBE and/or DBE firms that will be utilized for this CO/CA.

- If any CDBE/DBE will not be providing any services on this change order/amendment, please indicate why in the box below:

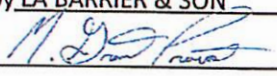
By signing below, all parties agree to the information submitted in this document. Additionally, the CDBE/DBE also agrees that they have received notification of the referenced change order/amendment for this project and were given the opportunity to provide services.

EXECUTED by North American Pipeline Management, Inc (Prime Firm) this 7th day of February 2022.

By: 

Title: Dorelly A. Herford, President

EXECUTED by LA BARRIER & SON (CDBE/DBE Firm) this 7th day of February 2022.

By: 

Title: M. Grant Provost - Special Projects Manager

EXECUTED by _____ (CDBE/DBE Firm) this _____ day of _____ 20____.

By: _____

Title: _____

OBO Statement for the change order/amendment:

OBO has reviewed this funding increase change order and time extension. Due to unforeseen delays and unanticipated scope of work changes to the project, the scope of the project has switched from majority open cut to trenchless rehab project. The CDBE subcontractor specializes in trucking and hauling and is unable to perform other subcontracting areas of work to maintain the 12% of the original CDBE goal. NAPM has requested a contract modification. If the Change Order is approved the CDBE achieved goal will be 6.5% of the revised contract amount of \$9,338,009.10.

RECOMMENDED FOR APPROVAL: EXECUTED by the Office of Business of Opportunities, Compliance on this 18th day of February, 2022.

By: LaTonya B Germany

Title: Program Compliance Specialist

*If the change order/amendment is greater than \$50,000, then the amendment must be approved by the City Council.

February 3, 2022

Your ReferenceSS7363 Smith Branch 03 Sewer Rehab
Implementation**Our Reference**

60509541

Alan Cockrell
1136 Washington Street, Suite 510
PO Box 147
Columbia, SC 29217**SS7363 SB03 Sewer Rehabilitation Implementation Letter of Recommendation for Change Order 03**

Dear John,

AECOM has reviewed the following items:

1. Addition for 12-inch Diameter Point Repairs at Depths Greater than 8 Feet
2. Addition for City Directive Regarding Manhole Chimney Depths
3. Addition to Complete Remaining Project Scope
4. Addition for Replacement of Broken or Missing Cleanout Caps
5. Addition for Work Associated with Pipe Burst Preparation for Segment 16797MH_09279MH
6. Addition for Water Main Repair Associated with Pipe Bursting Segment 08282MH_08292MH
7. Addition for Rip-rap Installation
8. Addition for Storm Drain Structure Repair Associated with Open-Cut Replacement of Segment 15779MHA_15780MH
9. Addition for Point Repair on 15-inch Segment 16168MH_16148MH
10. Addition for Aerial 8-Inch DIP Replacement on Segment 08323MH_15779MHA
11. Addition to Lump Sum Items A-1, A-2, A-3, A-7, A-8, and A-10
12. Time Extension for Project Delays Due to COVID-19

Item No. 1: Addition for 12-inch Diameter Point Repairs at Depths Greater than 8 Feet

Following the pre-CCTV inspection that was performed on Segments 15881MHA_15782MH_15782MH_16171MH, North American Pipeline Management, Inc (NAPM) recommended three additional point repair be performed at a depth of greater than 8 feet below existing grade. AECOM agreed with these recommendations, and point repairs of 16', 5', and 4' in length were performed. The current contract only includes one line item for 12-inch diameter point repairs of up to 10' in length and a depth up to 8 feet below existing grade (Item F-34). Therefore, NAPM has proposed unit pricing for 12-inch diameter point repairs (up to 10 feet in length) at depths of greater than 8 feet below existing grade for \$7,691 per each, and \$288 per linear foot for repairs greater than 10 feet in length.

AECOM agrees with the unit price proposal and recommends the City proceed with processing the request. Based on the proposed unit pricing above, the total cost for the 12-inch diameter point repairs at depths of greater than 8 feet below existing grade that have been performed is \$24,801. This change will also result in a contract time extension of 3 days.

Item No. 2: Addition for City Directive Regarding Manhole Chimney Depths

During the week of November 29, 2021, two manholes (08295MH and 15782MH) were to be raised and have the frame and cover replaced. Both manholes were brick and were discovered to have chimney depths that exceeded 2 feet. After meeting with the City following this incident, the City gave the directive to replace all brick

manholes prescribed for rehabilitation that have a chimney depth of greater than 2 feet, in lieu of rehabilitation. This will result in an increase in the number of new 4-foot diameter (up to 10 feet in depth). This directive also necessitates adding line items for new 4-foot diameter manholes with depths from 10 to 15 feet and 15 to 20 feet to the project scope. Therefore, NAPM has proposed unit pricing for new 4-foot diameter manholes with depths from 10 to 15 feet for \$9,820 per each, and new 4-foot diameter manholes with depths from 15 to 20 feet for \$18,410 per each.

AECOM agrees with the unit pricing proposal and recommends the City proceed with processing the request. Based on the addition of 3 new 4-foot diameter manholes (10 to 15 feet deep) and 1 new manhole (15 to 20 feet deep), the total cost associated with this change is \$47,870.00. This change will also result in a contract time extension of 10 days.

Item No. 3: Addition to Complete Remaining Scope of Work

At the start of construction, approximately 25% of the sewer subbasin (Smith Branch 03) had not been inspected, due to the poor pipe conditions that would not allow CCTV equipment to pass through the line segments. Therefore, the remainder of the pre-CCTV that was not performed during the rehabilitation design process was performed during construction. This has led to revisions in the rehabilitations that have caused increases and decreases to various contract line items. The most substantial increases were associated with pipe bursting, point repairs, and external service reconnections. The most substantial decreases were associated with rehabilitations performed via open-cut replacement. These changes have resulted in a net increase of \$1,264,016.68.

AECOM has reviewed these quantity changes and agrees based on the remaining scope of work. Therefore, we recommend processing this request.

Item No. 4: Addition for Replacement of Broken or Missing Cleanout Caps

During construction, North American Pipeline Management, Inc (NAPM) made a request for information on how to address smoke defects associated with sewer line segments that are not within the project scope for rehabilitation. The majority of the smoke defects are due to broken or missing cleanout caps, for which the bid did not include a line item for replacement. Therefore, NAPM provided a unit cost of \$150.00 per each for the replacement of broken or missing cleanout caps with an initial quantity of 55.

AECOM is in agreement with the cost proposal and recommends the City proceed with processing the request. The total price for the replacement of broken or missing cleanout caps is \$8,250.00. This change will also result in a contract time extension of 4 days.

Item No. 5: Addition for Work Associated with Pipe Burst Preparation for Segment 16797MH_09279MH

Following the preparation that was made for pipe bursting segment 16797MH_09279MH on Windemere Ave, NAPM encountered an unmarked concrete watermain within close proximity to the sewer line segment. This discovery ultimately caused the efforts to pipe burst this segment to be abandoned due to the risk of damaging the watermain from the vibrations brought on by the pipe bursting operation. The rehabilitation method for this segment has been changed to CIPP lining in conjunction with point repairs. NAPM has requested compensation in the amount of \$18,650.00 for the time spent and equipment used to prepare for pipe bursting this segment.

AECOM is in agreement with the cost associated with the time and equipment that NAPM has presented and recommends the City proceed with processing the request. The total price for the time and equipment related to the preparation of pipe bursting segment 16797MH_09279MH is \$18,650.00. This change will also result in a contract time extension of 3 days.

Item No. 6: Addition for Water Main Repair Associated with Pipe Bursting Segment 08282MH_08292MH

During the rehabilitation of Segment 08282MH_08292MH via pipe bursting on Grand Street, NAPM inadvertently struck and unmarked water main that crossed the segment to connect to a fire hydrant. NAPM then assisted the City of Columbia maintenance crew in repairing the main. As a result, NAPM has requested compensation in the amount of \$7,382.00 for the time spent and equipment used to assist the City with the emergency repair of this water main.

AECOM is in agreement with the cost associated with the time and equipment that NAPM has presented and recommends the City proceed with processing the request. The total price for the time and equipment related to the repair of the water main on Grand Street is \$7,382.00. This change will also result in a contract time extension of 1 day.

Item No. 7: Addition for Rip-rap Installation

Following the rehabilitation of Segments 15778MH_15778MHA and 08332MHB_15780MH via open-cut replacement, which each included a ditch crossing, rip-rap installation was necessary to stabilize the banks of each ditch. Therefore, NAPM has requested compensation for the installation of rip-rap in these areas in the amount of \$3,813.89.

AECOM agrees with the unit price proposal and recommends the City proceed with processing the request. Based on the proposed unit pricing above, the total cost for the rip-rap installation that has been performed is \$3,813.89. This change will also result in a contract time extension of 1 day.

Item No. 8: Addition for Storm Drain Structure Repair Associated with Open-Cut Replacement of Segment 15779MHA_15780MH

During the rehabilitation of Segment 15779MHA_15780MH via open-cut replacement, the existing sewer was discovered to be running beneath an existing storm drain structure. Therefore, completing the sewer replacement necessitated removing a portion of the structure, including one of the structure walls. Therefore, NAPM has requested compensation in the amount of \$4,762.27 for the time and materials used to rebuild this structure following completion of the sewer line replacement.

AECOM is in agreement with the cost associated with the time and materials that NAPM has presented and recommends the City proceed with processing the request. The total price for the time and materials related to repairing the storm drain structure is \$4,762.27. This change will not result in a contract time extension.

Item No. 9: Addition for Point Repair on 15-inch Segment 16168MH_16148MH

The original scope for the rehabilitation of Segment 16168MH_16148MH included CIPP lining of 550 feet of 10-inch concrete piping. However, during construction the downstream manhole (16148MH) was not found and NAPM was then instructed to install a new manhole 550 feet downstream from 16168MH. During the installation of this new manhole, Segment 16168MH_16148MH was discovered to be a 15-inch diameter concrete pipe, which required repair to complete the manhole installation. Since rehabilitation of sewers greater than 12 inches in diameter is not within the project scope, NAPM has requested compensation in the amount of \$15,064.26 for the time and materials used to complete the repair of the 15-inch pipe at the new manhole location.

AECOM is in agreement with the cost associated with the time and materials that NAPM has presented and recommends the City proceed with processing the request. The total price for the time and materials related to repairing the 15-inch pipe is \$15,064.26. This change will also result in a contract time extension of 2 days.

Item No. 10: Addition for Aerial 8-Inch DIP Replacement on Segment 08323MH_15779MHA

The rehabilitation method for Segment 08323MH_15779MHA was open-cut replacement, but it also included a 72-foot aerial crossing of a concrete channel for which the current contract did not include an item for payment. During the replacement of the aerial portion of 8-inch DIP, it was necessary for NAPM to modify the existing timber support columns to provide a consistent slope across the channel. Therefore, NAPM is requesting compensation for the time and materials used to modify the support columns and replace the aerial portion of 8-inch DIP in the amount of \$29,046.00.

AECOM is in agreement with the cost associated with the time and materials that NAPM has presented and recommends the City proceed with processing the request. The total price for the time and materials related to repairing the storm drain structure is \$29,046.00. This change will also result in a contract time extension of 3 days.

Item No. 11: Addition to Lump Sum Items A-1, A-2, A-3, A-7, A-8, and A-10

Due to the changes the changes that the project has undergone which have necessitated the current and prior change orders that have resulted in a net increase to the project scope, NAPM has requested the following lump sum items be increased by the same percentage increase to the contact value resulting from all previous and current change orders. NAPM is requesting these lump sum item increases because these items are related to the efforts necessary to complete the rehabilitation scope that has undergone a net increase. Assuming Item Nos. 1 through 10 of this change order are approved, the total contract value increase as a result of prior and current change orders is \$1,906,656.10, with exception to proposed lump sum item increases. This includes the \$483,000.00 increase from Change Order No. 1 and a \$1,423,656.10 increase from Change Order No. 3 (Change Order No. 2 was for a time extension only). These increases have resulted in a 26% increase to the contract value. Therefore, NAPM is requesting the following lump sum item increases:

- **Item A-1** (Mobilization/Demobilization and Related Expenses): 77,590.00
- **Item A-2** (General Requirements): \$29,900.00
- **Item A-3** (Maintenance and Protection of Traffic): \$16,343.00
- **Item A-7** (Dewatering and Drainage): \$1,430.00
- **Item A-8** (Erosion and Sediment Control): \$7,800.00
- **Item A-10** (Sanitary Sewer Flow Control): \$8,320.00

AECOM is in agreement with lump sum item increases NAPM has requested and recommends the City proceed with processing the request. The total price for the requested lump sum item increases is \$141,383.00. However, NAPM has stated that any amount billed beyond the original bid pricing for these lump sum items will be based on the percentage increase above the original contract value for field-related work items. This change will not result in a contract time extension.

Item No. 12: Time Extension for Project Delays Due to COVID-19

Due to the COVID-19 pandemic, NAPM has experienced project delays as a result of project shutdowns for multiple weeks due to personnel infections. NAPM has also experienced delays in obtaining materials as a result of supply chain issues, which have also stemmed from the pandemic. Therefore, NAPM is requesting a contract time extension of 43 days, and AECOM agrees with this request.

In summary, Change Order 03 will result in a net increase of \$1,565,039.10 and a contract time extension of 70 days. AECOM is in agreement with the price proposals and time extensions, and recommends the City proceed with processing the request.

Please let me know if you have any questions.

Thank you,



Phillip P. Dieckmann, P.E.

Project Manager

AECOM

T: 803-254-4400

E: Phillip.Dieckmann@AECOM.COM

cc: John Riggs, P.E. - City of Columbia
Lauren Carper, CW2020

Attachments



December 30th, 2021

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Proposed Change Order 04- Smith Branch 03 SS7363 Rebid- Revised

Mr. Dieckmann,

At the request from AECOM, NAPM submits the following pricing for additional items needed.

(Item No. 1) 12" PVC Point Repairs (up to 10 LF) Greater than 8'-16' Depth. For each PR completed NAPM requires 1 day per each repair. (3 Additional Days)

(Item No. 2) 12" PVC Point Repairs (greater than 10 LF) Greater than 8'-16' Depth.

(Item No. 3) City Directive Regarding Manhole Chimney Depths greater than 2' (10-15' Depth MH)

(Item No. 4) City Directive Regarding Manhole Chimney Depths greater than 2' (15-20' Depth MH)

(Item No. 5) Windemere Ave Pipe Burst Work (Change Order #3)- (3 Additional Days)

(Item No. 6) Cleanout Work (Change Order #3)- (4 Additional Days)

Item No.	Description of Proposed Change	Quantity	Unit	Unit Price	Extension	Additional Days Required
1	PVC Point Repair 12" Sewer (up to 10 LF) (Greater than 8'-16' Depth	3	EA	7,691.00	\$23,073.00	3 Days
2	PVC Point Repair 12" Sewer (greater than 10 LF) (Greater than 8'-16' Depth	6	LF	\$288.00	\$1,728.00	
3	Precast Concrete 4' Dia. MH (Depth 10-15')	1	EA	\$9,820.00	\$9,820.00	1 Day per Each installed
4	Precast Concrete 4' Dia. MH (Depth 15-20')	1	EA	\$18,410.00	\$18,410.00	2 Day per Each installed
5	Windemere Ave Pipe Burst Work (Change Order #3)					3 Days



6	Cleanout Work (Change Order #3)					4 Days
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Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President

SS7363 - Smith Branch 03 Remaining Quantity Change Summary
For Change Order No. 3 Item 3

Item #	Description	Contract Quantity	Unit	Unit Price	Final Quantity	Final Quantity Delta	Final Cost Delta
Part A - MISCELLANEOUS WORK							
A-1	Mobilization/Demobilization and Related Expense (no greater than 5% of total Bid, excluding this item and Item A-2)(Section 01025)	1	LS	\$298,420.00	1.00	0.00	\$0.00
A-2	General Requirements (no greater than 10% of total Bid, excluding this item and Item A-1)(section 01025)	1	LS	\$115,000.00	1.00	0.00	\$0.00
A-3	Maintenance and Protection of Traffic (Section 01570)	1	LS	\$62,858.00	1.00	0.00	\$0.00
A-4	Gathering GIS Data for Newly Found Assets in Field (Section 01990)	48	EA	\$204.00	50.00	-2.00	(\$408.00)
A-5	Test Pits (section 02011)	15	CY	\$500.00	258.00	-243.00	(\$121,500.00)
A-6	Clearing and Grubbing (Section 02110)	1,300	SY	\$20.00	6056.11	-4756.11	(\$95,122.20)
A-7	Dewatering and Drainage (section 02140)	1	LS	\$5,500.00	1.00	0.00	\$0.00
A-8	Erosion and Sedimentation Control (section 02270)	1	LS	\$30,000.00	1.00	0.00	\$0.00
A-9	Over Excavation of Unsuitable Soils and Refill (section 02221)	1,800	CY	\$5.00	0.00	1800.00	\$9,000.00
A-10	Sanitary Sewer Flow Control (section 02767)	1	LS	\$32,000.00	1.00	0.00	\$0.00
A-11	Abandonment of Existing Utilities (Section 01046)	1,000	LF	\$12.00	1000.00	0.00	\$0.00
A-12	Mill & Resurface Remove and Replace Asphalt (Section 02571)	40,000	SY	\$15.00	40040.63	-40.63	(\$609.45)
A-13	Replace Asphalt Pavement (Section 02571)	3,600	SY	\$45.00	2138.17	1461.83	\$65,782.35
A-14	Flowable Fill	6,000	CY	\$98.00	3975.00	2025.00	\$198,450.00
Part A - MISCELLANEOUS WORK COST CHANGE SUBTOTAL							\$55,592.70
Part B - PVC SEWER PIPE AND APPURTENANCES							
B-1	8" PVC Sewer Pipe (0-6' deep) beneath streets.	612	LF	\$195.00	413.00	199.00	\$38,805.00
B-2	8" PVC Sewer Pipe (greater than 6'-8' deep) beneath streets.	574	LF	\$225.00	362.00	212.00	\$47,700.00
B-3	8" PVC Sewer Pipe (greater than 8'-10' deep) beneath streets.	421	LF	\$248.00	0.00	421.00	\$104,408.00
B-4	8" PVC Sewer Pipe (10'-12' deep) beneath streets	204	LF	\$236.00	0.00	204.00	\$48,144.00
B-5	12" PVC Sewer Pipe (6'-8' deep) beneath streets	14	LF	\$272.00	0.00	14.00	\$3,808.00
B-6	6" PVC Service Connections and Cleanouts beneath streets.	725	LF	\$325.00	636.00	89.00	\$28,925.00
B-7	8" PVC Sewer Pipe (0-6' deep) outside pavement	514	LF	\$138.00	374.00	140.00	\$19,320.00
B-8	8" PVC Sewer Pipe (6'-8' deep) outside pavement	640	LF	\$140.00	207.00	433.00	\$60,620.00
B-9	8" PVC Sewer Pipe (8'-10' deep) outside pavement	452	LF	\$156.00	247.00	205.00	\$31,980.00
B-10	8" PVC Sewer Pipe (10'-12' deep) outside pavement	293	LF	\$189.00	293.00	0.00	\$0.00
B-11	12" PVC Sewer Pipe (6'-8' deep) outside pavement	14	LF	\$214.00	0.00	14.00	\$2,996.00
B-53	8" x 8" x 6" Wye Branches	28	EA	\$809.00	18.00	10.00	\$8,090.00
B-62	MH Drop Connections	160	VF	\$85.00	16.50	143.50	\$12,197.50
Part B - PVC SEWER PIPE AND APPURTENANCES COST CHANGE SUBTOTAL							\$406,993.50
Part C - DUCTILE IRON GRAVITY PIPE AND APPURTENANCES							
C-1	8" DIP (all depths) beneath Streets	266	LF	\$245.00	0.00	266.00	\$65,170.00
C-2	8" DIP (all depths) outside pavement	266	LF	\$198.00	1014.00	-748.00	(\$148,104.00)
Part C - DUCTILE IRON GRAVITY PIPE AND APPURTENANCES COST CHANGE SUBTOTAL							(\$82,934.00)

SS7363 - Smith Branch 03 Remaining Quantity Change Summary
For Change Order No. 3 Item 3

Item #	Description	Contract Quantity	Unit	Unit Price	Final Quantity	Final Quantity Delta	Final Cost Delta
	Part F - PIPE REHABILITATION						
F-1	CIPP 6" Sewer (MH-MH) all depths (Section 02765)	510	LF	\$37.00	0.00	510.00	\$18,870.00
F-2	CIPP 8" Sewer (MH-MH) all depths (Section 02765)	31534	LF	\$35.00	27903.20	3630.80	\$127,078.00
F-3	CIPP 10" Sewer (MH-MH) all depths (Section 02765)	1017	LF	\$36.00	854.30	162.70	\$5,857.20
F-4	CIPP 12" Sewer (MH-MH) all depths (Section 02765)	1953	LF	\$48.00	1956.40	-3.40	(\$163.20)
F-14	CIPP, 8" Point Repair, all depths, (section 02765) up to 10 LF	90	EA	\$2,100.00	0.00	90.00	\$189,000.00
F-26	PVC Point Repair 6" Sewer (up to 10 LF), greater than 8'-16' deep (section 02766)	3	EA	\$8,600.00	1.00	2.00	\$17,200.00
F-28	PVC Point Repair 8" Sewer (up to 10 LF), greater than 0'-8' deep (section 02766)	50	EA	\$6,900.00	155.00	-105.00	(\$724,500.00)
F-29	PVC Point Repair 8" Sewer (up to 10 LF), greater than 8'-16' deep (section 02766)	14	EA	\$7,250.00	64.00	-50.00	(\$362,500.00)
F-31	PVC Point Repair 10" Sewer (up to 10 LF), greater than 0'-8' deep (section 02766)	3	EA	\$7,150.00	5.00	-2.00	(\$14,300.00)
F-34	PVC Point Repair 12" Sewer (up to 10 LF), greater than 0'-8' deep (section 02766)	2	EA	\$7,320.00	14.00	-12.00	(\$87,840.00)
F-58	PVC Point Repair 8" Sewer (greater than 10 LF), greater than 0'-8' deep (section 02766)	200	LF	\$190.00	424.50	-224.50	(\$42,655.00)
F-59	PVC Point Repair 8" Sewer (greater than 10 LF), 8'-16' deep (section 02766)	200	LF	\$230.00	354.50	-154.50	(\$35,535.00)
F-140	Pre Rehab CCTV of 8" Sewers (seciton 02732) for SSES assesment only	2400	LF	\$9.40	7500.20	-5100.20	(\$47,941.88)
F-141	Pre Rehab CCTV of 10" Sewers (seciton 02732) for SSES assesment only	800	LF	\$11.00	800.00	0.00	\$0.00
F-142	Pre Rehab CCTV of 12" Sewers (seciton 02732) for SSES assesment only	800	LF	\$11.00	800.00	0.00	\$0.00
F-152	Mechanical Heavy Sewer Cleaning/Root Removal (section 02650)	6844	LF	\$3.00	1600.00	5244.00	\$15,732.00
F-153	Sewer Service Lateral CIPP (from 0-10 LF) all depths (section 02762)	73	EA	\$3,050.00	65.00	8.00	\$24,400.00
F-154	Sewer Service Lateral CIPP greater than 10 LF all depths (section 02762)	1095	LF	\$50.00	1625.00	-530.00	(\$26,500.00)
F-155	Sewer Service Lateral Cleanout installed in Lawn/Unpaved Areas, all sizes, all depths (section 02761)	439	EA	\$420.00	304.00	135.00	\$56,700.00
F-156	Sewer Service Lateral Cleanout installed in Paved Areas, all sizes, all depths (section 02761)	56	EA	\$350.00	6.00	50.00	\$17,500.00
F-157	Sewer Service Laterals Replaced by Pipe Bursting, All Depths (section 02761)	3063	LF	\$25.00	2150.00	913.00	\$22,825.00
F-158	Sewer Service Laterals Replaced by Open Cut, All Depths (section 02761)	3063	LF	\$30.00	1506.00	1557.00	\$46,710.00
F-160	Reconnect Active Sewer Laterals to pipe rehab by Pipe Bursting, all Sizes, All depths (secitons 02777)	76	EA	\$4,200.00	240.00	-164.00	(\$688,800.00)
F-161	Removal and Disposal of Protruding Service Laterals (section 02765)	34	EA	\$560.00	0.00	34.00	\$19,040.00
F-162	Remove and Replace Std. Sewer MH Frame and Cover for 24" dia. Riser (section 02763)	77	EA	\$900.00	89.00	-12.00	(\$10,800.00)
F-164	Remove and Replace MH frame and cover with std. Watertight MH Frame and Cover (section 02763)	24	EA	\$950.00	13.00	11.00	\$10,450.00
F-172	Sewer MH Monolithic Lining 4' Dia. MH (Seciton 02763)	998	VF	\$245.00	783.00	215.00	\$52,675.00

SS7363 - Smith Branch 03 Remaining Quantity Change Summary
For Change Order No. 3 Item 3

Item #	Description	Contract Quantity	Unit	Unit Price	Final Quantity	Final Quantity Delta	Final Cost Delta
F-175	Pipe Bursting Existing 6" Diameter Pipe and Installtiona of 8" HDPE Sewer, all depths (section 02777)	555	LF	\$85.00	1459.00	-904.00	(\$76,840.00)
F-176	Pipe Bursting Existing 8" Diameter Pipe and Installtiona of 8" HDPE Sewer, all depths (section 02777)	3978	LF	\$70.00	5493.00	-1515.00	(\$106,050.00)
F-178	Pipe Bursting Existing 10" Diameter Pipe and Installtiona of 10" HDPE Sewer, all depths (section 02777)	919	LF	\$100.00	1153.00	-234.00	(\$23,400.00)
F-180	Pipe Bursting Existing 12" Diameter Pipe and Installtiona of 12" HDPE Sewer, all depths (section 02777)	156	LF	\$145.00	156.00	0.00	\$0.00
F-186	Pre-Rehabilitation of Lateral CCTV of laterals. Sewers (Section 02732) for SSES assesment only	490	EA	\$483.00	533.00	-43.00	(\$20,769.00)
Part F - PIPE REHABILITATION COST CHANGE SUBTOTAL							(\$1,644,556.88)
Part G - MANHOLE REHABILITATION MISCELLANEOUS WORK							
G-1	Precast Concrete 4' Diameter MH (Depth from 0-10' depth) (section 02605)	17	EA	\$6,000.00	36.00	-19.00	(\$114,000.00)
G-2	Raise MH Rim (section 02605)	19	EA	\$2,600.00	19.00	0.00	\$0.00
COST CHANGE SUBTOTAL							(\$114,000.00)
ADDS							
New-1	Remove & Replace Asphalt Valley Gutter	20000	LF	\$24.00	15088.00	4912.00	\$117,888.00
New-2	Abandon Existing Manhole(s)	1	EA	\$3,000.00	2.00	-1.00	(\$3,000.00)
ADDS COST CHANGE SUBTOTAL							\$114,888.00
PROJECT COST CHANGE TOTAL							(\$1,264,016.68)



August 17th 2021

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Price for Installing Cleanout Cap- Smoke Defects

Mr. Dieckmann,

NAPM is happy to provide the following pricing as requested for the repair of identified smoke defects related to broken or missing Cleanout Caps. This price addresses the top 6 inches of the cleanout for installing a cap and donut, any defect that goes beyond the top 6 inches will be paid by other items already established in current pay items.

Item No.	Description of Proposed Change	Quantity	Unit	Unit Price	Extension
1	Replace Broken or Missing Cleanout Cap- (within top 6 inches)	55	EA	\$150.00	\$8,250.00

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



October 5th, 2021

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

**Re: 4503 Windemere Ave- Lost time due to unmarked 24" Concrete Watermain
NAPM Geo ID #53 Appendix Map #153 (392 LF X 8")**

Mr. Dieckmann,

As you have been made aware, NAPM's plan to pipe burst the identified segment on 9/23/21 was a total loss due to issues related to an unmarked 24" watermain. We basically lost 3 days of production that we would have been compensated for if the line had gone as planned earning \$27,440. To cover the cost associated with the lost time we propose that the City cover our time for the three days spent working on this segment as NAPM is not at fault due to the unknown watermain location. We have provided a breakdown on our daily cost below for your review. Three days multiplied by our daily cost of \$7,048.05 totals \$21,144.15.

Regular Hours Per Day	8
Overtime Hours Per Day	2
Salaried Hours Per Day	8
Water/Sewer Multiplier	1.4
Mechanic / Maintenance Multiplier	1.2
Fuel, Oil, Grease Multiplier	1.32

	LABOR	\$/HOUR	\$/DAY
1	Superintendent	\$ 42.00	\$ 470.40
1	Foreman	\$ 37.00	\$ 569.80
1	Operator	\$ 29.00	\$ 446.60
1	Pipe Layer	\$ 22.00	\$ 338.80
2	Labor	\$ 17.00	\$ 523.60
1	Truck Driver	\$ 24.00	\$ 369.60
7	Per Diem	\$ 25.00	\$ 175.00
5	Hotel	\$ 75.00	\$ 375.00
TOTAL DAILY LABOR			\$ 3,268.80



	EQUIPMENT	\$/MONTH	\$/DAY
2	Super/ Foreman Truck	\$ 800.00	\$ 140.80
1	Crew Truck w/ Tools	\$ 1,300.00	\$ 114.40
1	Kenworth 880 Triax Dump	\$ 6,500.00	\$ 572.00
1	42,000 lb Trailer	\$ 1,820.00	\$ 160.16
1	24,000 lb Trailer	\$ 880.00	\$ 77.44
1	7.5 x 16 Trailer w/ Tools	\$ 1,220.00	\$ 107.36
1	Cat 308DCR Excavator	\$ 5,620.00	\$ 494.56
1	Cat 259B Skid steer	\$ 3,805.00	\$ 334.84
1	McElroy 6-18 Fusion Machine	\$ 2,840.00	\$ 249.92
1	385 Compressor	\$ 1,850.00	\$ 162.80
1	TT 7" Hammer and Hoses	\$ 1,920.00	\$ 168.96
1	TT 10 Ton Winch and Rigging	\$ 2,810.00	\$ 247.28
1	RT820 Wacker Trench Roller	\$ 1,600.00	\$ 140.80
2	3" Pumps	\$ 800.00	\$ 140.80
1	Traffic Signs and Barrels	\$ 300.00	\$ 26.40
TOTAL DAILY EQUIPMENT			\$ 3,138.52

CREW 1 TOTAL	D73	\$ 6,407.32
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10% Overhead	\$ 640.73
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Total w/ Overhead	\$ 7,048.05
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Total for 3 Days Lost	\$21,144.15
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Good Faith Deduct	(\$2,494.15)
Amount to be Reimbursed	\$18,650.00

The following is a breakdown as to work performed each day.

9/22/21

Chipped manholes to allow pipe entry
 Fused HDPE pipe 320'
 Loaded pipe with bursting tool and hoses
 Sawcut Entry Pit

**9/23/21**

Moved HDPE pipe into location

Setup Winch and pulled cable through the line to be burst

Dug Entry Pit

Discovered Unmarked Watermain/ Called City personnel

Utility Locators called to remark

Attempted to excavate/ hydro excavate near services to determine watermain location

Decision made to stop pipe burst operation on this segment when unmarked water service was discovered

Remove Winch and cable from line

Plate Entry Pit and secure excavation

9/24/21

Cut HDPE Pipe and relocate to new segment

Backfill Entry Pit/ Plate Excavation- Wait for decision

Items remaining to be addressed after decision to change method of rehab to CIPP

Reseal pipe entry into manholes previous chipped for pipe burst

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



February 2, 2022,

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Water Main Repair at Line Segment 0828MH to 0829MMH

Mr. Dieckmann,

While pipebursting the subject line section, an unknown and unmarked City waterline was struck during construction. NAPM worked with City forces throughout the night and following day to repair the line. A total of 10 hours was spent on this effort. The breakout of costs is detailed below totaling \$7,382.00. As this is Critical Path Dig Work, we are requesting 1 additional day be added to the Contract Time.

	Regular Hours Per Day	8	
	Overtime Hours Per Day	2	
	Salaried Hours Per Day	8	
	Water/Sewer Multiplier	1.4	
	Mechanic / Maintenance Multiplier	1.2	
	Fuel, Oil, Grease Multiplier	1.32	
	LABOR	\$/HOUR	\$/DAY
1	Superintendent	\$ 42.00	\$ 470.40
1	Foreman	\$ 37.00	\$ 569.80
1	Operator	\$ 29.00	\$ 446.60
1	Pipe Layer	\$ 22.00	\$ 338.80
2	Labor	\$ 17.00	\$ 523.60
1	Truck Driver	\$ 24.00	\$ 369.60
7.5	Per Diem	\$ 25.00	\$ 187.50
5	Hotel	\$ 75.00	\$ 375.00
			\$ -
TOTAL DAILY LABOR			\$ 3,281.30



	EQUIPMENT	\$/MONTH	\$/DAY
2	Super/ Foreman Truck	\$ 800.00	\$ 140.80
1	Crew Truck w/ Tools	\$ 1,300.00	\$ 114.40
1	Kenworth 880 Triax Dump	\$ 6,500.00	\$ 572.00
1	42,000 lb Trailer	\$ 1,820.00	\$ 160.16
1	24,000 lb Trailer	\$ 880.00	\$ 77.44
1	7.5 x 16 Trailer w/ Tools	\$ 1,220.00	\$ 107.36
1	Cat 308DCR Excavator	\$ 5,620.00	\$ 494.56
1	Cat 259B Skidsteer	\$ 3,805.00	\$ 334.84
1	McElroy 6-18 Fusion Machine	\$ 2,840.00	\$ 249.92
1	385 Compressor	\$ 1,850.00	\$ 162.80
1	TT 7" Hammer and Hoses	\$ 1,920.00	\$ 168.96
1	TT 10 Ton Winch and Rigging	\$ 2,810.00	\$ 247.28
1	RT820 Wacker Trench Roller	\$ 1,600.00	\$ 140.80
2	3" Pumps	\$ 800.00	\$ 140.80
1	Traffic Signs and Barrels	\$ 300.00	\$ 26.40
TOTAL DAILY EQUIPMENT			\$ 2,997.72
Crew Cost for 10 hr spent on Water Main Break		\$	6,419.82
15% Overhead		\$	962.97
Total w/ Overhead		\$	7,382.79

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



February 2, 2022

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Rip Rap Bank Armoring at NAPM GEO ID 124 and 126, 08332MH to 15779MH and 15778MH to 15780MHA

Mr. Dieckmann,

After completing work on the subject line sections it was determined by NAPM and the City that permanent bank protection was needed at some stream locations. The following Cost Breakdown is provided as support for this additional Work. NAPM also request 1 additional day be added to the Contract Time as this is Critical Patch Work.

	Regular Hours Per Day	8	
	Overtime Hours Per Day	2	
	Salaried Hours Per Day	8	
	Water/Sewer Multiplier	1.4	
	Mechanic / Maintenance Multiplier	1.2	
	Fuel, Oil, Grease Multiplier	1.32	
	LABOR	\$/HOUR	\$/DAY
1	Superintendent	\$ 42.00	\$ 470.40
1	Foreman	\$ 37.00	\$ 569.80
1	Operator	\$ 29.00	\$ 446.60
1	Pipe Layer	\$ 22.00	\$ 338.80
2	Labor	\$ 17.00	\$ 523.60
1	Truck Driver	\$ 24.00	\$ 369.60
7.5	Per Diem	\$ 25.00	\$ 187.50
5	Hotel	\$ 75.00	\$ 375.00
TOTAL DAILY LABOR			\$ 3,281.30



	EQUIPMENT	\$/MONTH	\$/DAY
2	Super/ Foreman Truck	\$ 800.00	\$ 140.80
1	Crew Truck w/ Tools	\$ 1,300.00	\$ 114.40
1	Kenworth 880 Triax Dump	\$ 6,500.00	\$ 572.00
1	42,000 lb Trailer	\$ 1,820.00	\$ 160.16
1	24,000 lb Trailer	\$ 880.00	\$ 77.44
1	7.5 x 16 Trailer w/ Tools	\$ 1,220.00	\$ 107.36
1	Cat 308DCR Excavator	\$ 5,620.00	\$ 494.56
1	Cat 259B Skidsteer	\$ 3,805.00	\$ 334.84
TOTAL DAILY EQUIPMENT			\$ 2,001.56
Daily Aerial Crew Cost			\$ 5,282.86
15% Markup			\$ 792.43
Total Daily Cost w/ Markup			\$ 6,075.29
.5 Days Labor for Rip Rap Installation			\$ 3,037.64
Materials			
25 Tn of Rip Rap			\$ 675.00
15% Material Markup			\$ 101.25
Total Cost for Rip Rap Install			\$ 3,813.89

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



February 2, 2022

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Rebuild Storm Drain Structure at NAPM Geo ID #128 (15779MHAto15779MH

Mr. Dieckmann,

While replacing the existing sewer main at the subject location, NAPM encountered a conflicting storm drain structure which had to be removed and rebuilt in a way to accommodate the new pipe. NAPM spent 6 hours and one half pallet of mortar and cap block on this operation. The breakdown of cost is provided below. We also request 1 day be added to the Contract Time is this was critical path Work.

	Regular Hours Per Day	8	
	Overtime Hours Per Day	2	
	Salaried Hours Per Day	8	
	Water/Sewer Multiplier	1.4	
	Mechanic / Maintenance Multiplier	1.2	
	Fuel, Oil, Grease Multiplier	1.32	
	LABOR	\$/HOUR	\$/DAY
1	Superintendent	\$ 42.00	\$ 470.40
1	Foreman	\$ 37.00	\$ 569.80
1	Operator	\$ 29.00	\$ 446.60
1	Pipe Layer	\$ 22.00	\$ 338.80
2	Labor	\$ 17.00	\$ 523.60
1	Truck Driver	\$ 24.00	\$ 369.60
7.5	Per Diem	\$ 25.00	\$ 187.50
5	Hotel	\$ 75.00	\$ 375.00
TOTAL DAILY LABOR			\$ 3,281.30



	EQUIPMENT	\$ / MONTH	\$ / DAY
2	Super/ Foreman Truck	\$ 800.00	\$ 140.80
1	Crew Truck w/ Tools	\$ 1,300.00	\$ 114.40
1	Kenworth 880 Triax Dump	\$ 6,500.00	\$ 572.00
1	42,000 lb Trailer	\$ 1,820.00	\$ 160.16
1	24,000 lb Trailer	\$ 880.00	\$ 77.44
1	7.5 x 16 Trailer w/ Tools	\$ 1,220.00	\$ 107.36
1	Cat 308DCR Excavator	\$ 5,620.00	\$ 494.56
1	Cat 315CR Excavator	\$ 7,940.00	\$ 698.72
1	Cat 259B Skidsteer	\$ 3,805.00	\$ 334.84
1	385 Compressor	\$ 1,850.00	\$ 162.80
2	3" Pumps	\$ 800.00	\$ 140.80
TOTAL DAILY EQUIPMENT			\$ 3,003.88
Daily Crew Cost			\$ 6,285.18
15% Markup			\$ 942.78
Total Daily Cost w/ Markup			\$ 7,227.96
0.6 Days Labor and Equip			\$ 4,336.77
Materials			
1/2 Pallet of Cap Block			\$ 150.00
1/2 Pallet of Mortar			\$ 220.00
			\$ 370.00
15% Material Markup			\$ 55.50
Total Cost			\$ 4,762.27

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



February 2, 2022

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: 15" Point Repair and Manhole Installation for NAPM Geo ID #148 (16168_16148)

Mr. Dieckmann,

As you are aware, NAPM was directed to install a new manhole on line segment #148 as no current manhole existed. While performing this installation it was discovered that the pipe size was 15" diameter and 14' deep at this location. A full 3 days were spent installing the manhole and performing the necessary Point Repair Work at this location. We have subtracted 1 day from this time to accommodate the cost related to the manhole install, which has it's own Pay Item. As such our cost below reflects 2 days of Work for the Point Repair. We also request 2 additional days be added to the Contract Time, as this is Critical Path Work.

	Regular Hours Per Day	8	
	Overtime Hours Per Day	2	
	Salaried Hours Per Day	8	
	Water/Sewer Multiplier	1.4	
	Mechanic / Maintenance Multiplier	1.2	
	Fuel, Oil, Grease Multiplier	1.32	
	LABOR	\$/HOUR	\$/DAY
1	Superintendent	\$ 42.00	\$ 470.40
1	Foreman	\$ 37.00	\$ 569.80
1	Operator	\$ 29.00	\$ 446.60
1	Pipe Layer	\$ 22.00	\$ 338.80
2	Labor	\$ 17.00	\$ 523.60
1	Truck Driver	\$ 24.00	\$ 369.60
7.5	Per Diem	\$ 25.00	\$ 187.50
5	Hotel	\$ 75.00	\$ 375.00
TOTAL DAILY LABOR			\$ 3,281.30



	EQUIPMENT	\$/MONTH	\$/DAY
2	Super/ Foreman Truck	\$ 800.00	\$ 140.80
1	Crew Truck w/ Tools	\$ 1,300.00	\$ 114.40
1	Kenworth 880 Triax Dump	\$ 6,500.00	\$ 572.00
1	42,000 lb Trailer	\$ 1,820.00	\$ 160.16
1	24,000 lb Trailer	\$ 880.00	\$ 77.44
1	7.5 x 16 Trailer w/ Tools	\$ 1,220.00	\$ 107.36
1	Cat 308DCR Excavator	\$ 5,620.00	\$ 494.56
1	Cat 315CR Excavator	\$ 7,940.00	\$ 698.72
1	Cat 259B Skidsteer	\$ 3,805.00	\$ 334.84
1	385 Compressor	\$ 1,850.00	\$ 162.80
2	3" Pumps	\$ 800.00	\$ 140.80
TOTAL DAILY EQUIPMENT			\$ 3,003.88
Daily Crew Cost			\$ 6,285.18
15% Markup			\$ 942.78
Total Daily Cost w/ Markup			\$ 7,227.96
2 Days Labor and Equip for 15" PR			\$ 14,455.91
Materials			
13' of 15" SDR35 PVC Pipe =			\$ 234.00
2 ea 15" Ferncos			\$ 160.00
5 tn of #57 Bedding			\$ 135.00
Disposal of Exist Pipe			N/C
			\$ 529.00
15% Material Markup			\$ 79.35
Total Cost			\$ 15,064.26

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



February 2, 2022,

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: New Pay Item 18 for Removing, Improving, and Replacing 8" DIP Aerial Crossing along Lorick Ave from 08323MH to 15779MHA

Mr. Dieckmann,

The following breakdown of costs relates to the Work inclusive of the aerial crossing removal and replacement within the subject line section. The existing 72 lf long aerial crossing was in poor condition and required replacement. The existing 8" cast iron pipe was removed. Three 12" timber piers were reinforced in place by encasement using new 16" steel pipe. The new steel piers and retainer straps were fabricated to securely hold the new 8" DIP in place. Additionally, the new system was raised approximately 1.3' to eliminate an existing sag within the crossing. The total costs of this effort is \$29,046, (\$403.42/ lf). As there is not an existing Pay Item for this type of Work, we are submitting the included information as support for a new Pay Item. We also request 3 additional days be added to the Contract Time, as this is Critical Path Work.

	Regular Hours Per Day	8	
	Overtime Hours Per Day	2	
	Salaried Hours Per Day	8	
	Water/Sewer Multiplier	1.4	
	Mechanic / Maintenance Multiplier	1.2	
	Fuel, Oil, Grease Multiplier	1.32	
	LABOR	\$/HOUR	\$/DAY
1	Superintendent	\$ 42.00	\$ 470.40
1	Foreman	\$ 37.00	\$ 569.80
1	Operator	\$ 29.00	\$ 446.60
1	Pipe Layer	\$ 22.00	\$ 338.80
2	Labor	\$ 17.00	\$ 523.60
1	Truck Driver	\$ 24.00	\$ 369.60
7.5	Per Diem	\$ 25.00	\$ 187.50
5	Hotel	\$ 75.00	\$ 375.00
TOTAL DAILY LABOR			\$ 3,281.30



	EQUIPMENT	\$/MONTH	\$/DAY			
2	Super/ Foreman Truck	\$ 800.00	\$ 140.80			
1	Crew Truck w/ Tools	\$ 1,300.00	\$ 114.40			
1	Kenworth 880 Triax Dump	\$ 6,500.00	\$ 572.00			
1	42,000 lb Trailer	\$ 1,820.00	\$ 160.16			
1	24,000 lb Trailer	\$ 880.00	\$ 77.44			
1	7.5 x 16 Trailer w/ Tools	\$ 1,220.00	\$ 107.36			
1	Cat 308DCR Excavator	\$ 5,620.00	\$ 494.56			
1	Cat 315CR Excavator	\$ 7,940.00	\$ 698.72			
1	Cat 259B Skidsteer	\$ 3,805.00	\$ 334.84			
1	385 Compressor	\$ 1,850.00	\$ 162.80			
2	3" Pumps	\$ 800.00	\$ 140.80			
TOTAL DAILY EQUIPMENT			\$ 3,003.88			
Daily Aerial Crew Cost			\$ 6,285.18			
15% Markup			\$ 942.78			
Total Daily Cost w/ Markup			\$ 7,227.96			
3 Days Labor and Equip for Removal, Piers, and New Pipe			\$ 21,683.87			
Materials						
72' of 8" Lined DIP @ \$56/ lf =			\$ 4,032.00			
40' of 16" Steel Pipe @ \$42/ lf (Casing the timber piers)			\$ 1,680.00			
Fabricate 3 Steel Straps			\$ 540.00			
Cocnrete Lining for Piers (1 cy)			\$ 150.00			
Disposal of Exist Pipe			N/C			
			<u>\$ 6,402.00</u>			
15% Material Markup			\$ 960.30			
Total Cost for Aerial Replacement and Pier Work			\$ 29,046.17	72 lf	\$ 403.42	

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



February 2, 2022

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Proportional Price Increase to Contract Pay Item A1 Mobilization

Mr. Dieckmann,

Based on the increase in Scope and Contract Amount for the Smith Branch Project, we are requesting a proportional increase to Pay Item A1, Mobilization. As you know, this Item is capped, by the City, at 5% of the Contract Price. Two of the items to be included in this Pay Item are Bonds and Insurance.

NAPM's Bonds are billed from the Surety at a rate of 0.8% of the Final Contract Value. This rate is provided in the attached letter from our Agent.

While our Insurance isn't billed directly on Contract Amount, it is something we have to pay for covering every man and piece of equipment performing the Work, as well as the liability coverages for all of the Work performed. So as the Work increases, so does the equipment, man power, liability, etc. all of which ties back to the insurance we are required to carry and pay for. Last year, our insurance premiums totaled \$282,300. Our total revenues were approximately \$10,000, thus resulting in an insurance markup rate of 2.82% of every Revenue Dollar earned. This amount is also provided from our Agent on the attached letter.

Adding the insurance and bond rate together results in a rate of 3.62% of total revenue. This is NOT included or covered as markup in any other item since measurement and payment specifies to put this cost in Mobilization. Therefore, any increase to the total Contract Value would not provide for these costs unless the Mobilization Item is increased proportionally.

This leaves 1.38% of the capped 5% Mobe Amount to be accounted for. Measurement and Payment also requires Utilities, Temporary Signs, Posting Notices, Record Documents, Permits and Fees. Just the City and County Taxes will likely exceed this remaining amount before considering the posting of temporary signs and record documents have doubled due to the number of work locations related to point repairs and services.

We feel an Increase to the Mobilization Item, proportional to the increase in Contract Value, is supported and justified based on the information included herein.

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



2500 Cumberland Parkway SE
Suite 400
Atlanta, GA 30339

678.424.6500 office
678.424.6527 fax

www.sspins.com

February 2, 2022

RE: North American Pipeline Management, Inc. – Bond & Insurance Cost
Project: Smith Branch - Sewer System Evaluation Study & Rehabilitation

To Whom It May Concern:

This will confirm that the insurance cost for North American Pipeline Management, Inc. (NAPM) was \$282,300 for the 2021-22 calendar year. Coverage is written with Hanover Insurance Company which is rated “A” (Excellent) XV by the A.M. Best Company, and is licensed for commercial casualty and property insurance in most states.

NAPM’s bond cost for this project is 0.80% of the total contract amount and the bond is underwritten by FCCI Insurance Company which is rated “A” (Excellent) XI by the A.M. Best Company, and is an approved surety by the US Dept. of Treasury as listed in the Federal Register, “*Circular 570*”.

We are pleased to provide this information on behalf of North American Pipeline Management, Inc. The company enjoys an excellent reputation and is a firm with whom we are proud to be associated. Please let me know if you have any questions or need anything further

If you have any question or require additional information, please contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Samuel Bennett'.

Samuel Bennett
Sr. Client Service Executive
Sterling Seacrest Pritchard, Inc.



February 2, 2022

Phillip Dieckmann
AECOM Technical Services, Inc.
101 Research Drive
Columbia, SC 29203

Re: Proportional Price Increase to Contract Pay Items A2, A3, A7, A8, and A10

Mr. Dieckmann,

As previously discussed NAPM requests an increase to the subject Pay Items. These are support items related to all other items within the Contract. As Contract Quantities are increased, thereto is the amount of General Requirements, Traffic Control, Dewatering, Erosion Control, Bypass etc. We feel a simple and conservative way to increase these items are to raise the Lump Sum amounts in proportion with the increase of the Contract Amount. Example – If the Work performed (billed) in the field is 10% beyond original Contract, then these Items will be billed at 10% beyond the Contract Amount. We also request that additional days be added to the Contract Time to accommodate this increase in Work. As a general rule, dividing the total dollar increase of these items by \$10,000 results in a reasonable time increase.

Should there be any questions, please contact Shannon Herford at (404) 606-7987.

Thank you,

Dorelly A. Herford
President



CITY OF COLUMBIA

DEPARTMENT OF PROCUREMENT AND CONTRACTS
1800 MAIN STREET, COLUMBIA, SC 29201
OFFICE: 803-545-3470 FAX: 803-758-1013
procurement@columbiasc.gov

NOTICE TO PROCEED

September 11, 2020

Ms. Dorelly A. Herford, President
North American Pipeline Management, Inc.
12 E. Montclair Ave.
Greenville, SC 29609

**RE: BID041-19-20-BF SB03 Sewer System Evaluation Study & Rehabilitation
SS7363 CDBE**

Ms. Herford,

You are hereby directed to commence work on the above referenced project on **September 14, 2020**. Project work is to be substantially completed within **three hundred sixty (360)** consecutive calendar days and to be fully completed within an additional **thirty (30)** consecutive calendar days making a total of **three hundred ninety (390)** consecutive calendar days. The **Final** completion date is therefore established as **October 9, 2021**. All work is to be completed pursuant to the specifications, terms, conditions and all amendments as outlined in **BID041-19-20-BF**.

All invoices must be either mailed to City of Columbia, P.O. Box 147, Columbia, SC 29217 or emailed to accountspayable@columbiasc.gov. All invoices must include the purchase order number (**P185872**).

Respectfully, display the words "**FINAL INVOICE**" on the last invoice submitted for payment.

All applicable insurance coverage is to be maintained throughout the duration of the contract. If you have any questions, please do not hesitate to contact us at 803-545-3470.

Regards,

Gary B. Porth, Procurement Manager
Department of Procurement and Contracts

Cc: Lakesha Shannon, Bus. License Administrator



CITY OF COLUMBIA

Dept of Procurement and Contracts
1800 Main Street, 2nd Floor
Columbia, South Carolina 29201

TO: NORTH AMERICAN PIPELINE MANAGEMENT INC
ATTN: BJ LEIPPRANDT
PO BOX 683638
MARIETTA, GA 30068

Fax: 678-820-3993
Email: BRANDON.LEIPPRANDT@NAPMINC.COM

4.b

PURCHASE ORDER

PO Number	P185872
Date	08/31/2020
Vendor ID	V014991
Delivery Date	
FOB	Destination
Requisition No	R203016

Purchase Order Number must appear on all invoices, packing lists and correspondence.

Page:

Deliver Items To:

ENGINEERING
1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

Send Invoice To:

ACCOUNTING DIVISION
PO BOX 147
COLUMBIA, SC 29217
AccountsPayable@columbiasc.gov

Item	Description	Quantity	Unit	Unit Price	Extension
0001	Smith Branch SB03 Sewer System Evaluation Study & Rehabilitation (REBID) All Prices, Specifications, Terms and Conditions per BID041-19-20-DS. The Scope of Work consists of manhole, main line, and service line rehabilitation. Furnish all labor, materials, equipment and incidentals required to construct and install rehabilitation treatments. The Contract Time shall be three hundred sixty (360) consecutive calendar days from the said date of commencement as defined in the Notice to Proceed (NTP) to substantial completion and an additional thirty (30) consecutive calendar days to final completion for a total construction time of three hundred ninety (390) consecutive calendar days from the commencement date as defined in the Notice to Proceed (NTP). Project Manager: John Riggs 803-528-4238 By acceptance of this Purchase Order, the vendor/contractor/consultant agrees to abide by all applicable governing terms and conditions posted at www.columbiasc.net/purchasing/rules-regulations Department of Procurement and Contracts POC: Anita S. Higgins Phone: 803-545-4359 procurement@columbiasc.gov	7,289,970.00	EACH	1.00	7,289,970.00
				Sales Tax	0.00
THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:				Total	7,289,970.00



CITY OF COLUMBIA

Dept of Procurement and Contracts

1800 Main Street, 2nd Floor

Columbia, South Carolina 29201

TO: NORTH AMERICAN PIPELINE MANAGEMENT INC
ATTN: BJ LEIPPRANDT
PO BOX 683638
MARIETTA, GA 30068

Fax: 678-820-3993

Email: BRANDON.LEIPPRANDT@NAPMINC.COM

4.b

PURCHASE ORDER

PO Number	P185872
Date	08/31/2020
Vendor ID	V014991
Delivery Date	
FOB	Destination
Requisition No	R203016
Purchase Order Number must appear on all invoices, packing lists and correspondence.	

Page:

Deliver Items To:

ENGINEERING
1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

Send Invoice To:

ACCOUNTING DIVISION
PO BOX 147
COLUMBIA, SC 29217
AccountsPayable@columbiasc.gov

Item	Description	Quantity	Unit	Unit Price	Extension
------	-------------	----------	------	------------	-----------

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE:

Sandra A. Wright
Purchasing Agent



CITY OF COLUMBIA

Dept of Procurement and Contracts
1800 Main Street, 2nd Floor
Columbia, South Carolina 29201

TO: NORTH AMERICAN PIPELINE MANAGEMENT INC
ATTN: BJ LEIPPRANDT
PO BOX 683638
MARIETTA, GA 30068

Fax: 678-820-3993
Email: BRANDON.LEIPPRANDT@NAPMINC.COM

4.b

PURCHASE ORDER

PO Number	P185872
Date	08/31/2020
Vendor ID	V014991
Delivery Date	
FOB	Destination
Requisition No	R203016
Purchase Order Number must appear on all invoices, packing lists and correspondence.	

Page:

Deliver Items To:

ENGINEERING
1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

Send Invoice To:

ACCOUNTING DIVISION
PO BOX 147
COLUMBIA, SC 29217
AccountsPayable@columbiasc.gov

Item	Description	Quantity	Unit	Unit Price	Extension
0001	Smith Branch SB03 Sewer System Evaluation Study & Rehabilitation (REBID) All Prices, Specifications, Terms and Conditions per BID041-19-20-DS. The Scope of Work consists of manhole, main line, and service line rehabilitation. Furnish all labor, materials, equipment and incidentals required to construct and install rehabilitation treatments. The Contract Time shall be three hundred sixty (360) consecutive calendar days from the said date of commencement as defined in the Notice to Proceed (NTP) to substantial completion and an additional thirty (30) consecutive calendar days to final completion for a total construction time of three hundred ninety (390) consecutive calendar days from the commencement date as defined in the Notice to Proceed (NTP).	7,289,970.00	EACH	1.00	7,289,970.00
0002	Contingency Project Manager: John Riggs 803-528-4238 By acceptance of this Purchase Order, the vendor/contractor/consultant agrees to abide by all applicable governing terms and conditions posted at www.columbiasc.net/purchasing/rules-regulations Department of Procurement and Contracts POC: Anita S. Higgins Phone: 803-545-4359 procurement@columbiasc.gov	728,997.00	EA	1.00	728,997.00
				Sales Tax	0.00
THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:				Total	8,018,967.00

Packet Pg. 151



CITY OF COLUMBIA

Dept of Procurement and Contracts
1800 Main Street, 2nd Floor
Columbia, South Carolina 29201

TO: NORTH AMERICAN PIPELINE MANAGEMENT INC
ATTN: BJ LEIPPRANDT
PO BOX 683638
MARIETTA, GA 30068

Fax: 678-820-3993
Email: BRANDON.LEIPPRANDT@NAPMINC.COM

4.b

PURCHASE ORDER

PO Number	P185872
Date	08/31/2020
Vendor ID	V014991
Delivery Date	
FOB	Destination
Requisition No	R203016
Purchase Order Number must appear on all invoices, packing lists and correspondence.	

Page:

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1136 WASHINGTON STREET, 7TH FLOOR
COLUMBIA, SC 29201

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ACCOUNTING DIVISION
PO BOX 147
COLUMBIA, SC 29217
AccountsPayable@columbiasc.gov

Item	Description	Quantity	Unit	Unit Price	Extension
------	-------------	----------	------	------------	-----------

1. Submit all claims for payments by detailed itemized invoice in duplicate.
2. Goods other than those specified on this order must not be substituted or prices changed without authorization.
3. The right of cancellation in case of long delay in shipment is reserved.
4. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
5. Prepay shipping charges, if any, and add to invoice.
6. Ship "Open Account." No C.O.D.'s will be accepted.

AUTHORIZED SIGNATURE:

Sandra A. Wright
Purchasing Agent



We Are Columbia

MEETING DATE: July 21, 2020

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve a Contract for Project SS736301; Smith Branch Sewer/Sub Basin 03 Sewer System Evaluation Study and Rehabilitation, as requested by Columbia Water. Award to North American Pipeline Management (NAPM), Inc. in an amount not to exceed \$8,018,967.00, which includes contingency. This firm is located in Greenville, SC.

REQUISITION NO.: R203016

FUNDING SOURCE & ORIGINAL BUDGET: Funding Source: Water and Sewer Capital Projects, Capital Project Costs (5529999-SS736301-658650). The original budget amount is \$8,565,579.00.

BUSINESS PROGRAM: Columbia Disadvantaged Business Enterprise Program

CLEAN WATER 2020?: Yes

FOCUS AREAS: Innovative & High Quality Municipal Services

PURPOSE:
This is a Local Business Enterprise (LBE) and a Columbia Disadvantaged Business Enterprise (CDBE) project. The CDBE goal for this project is 20%. NAPM will be performing sewer rehab work at 56% (\$4,124,183.00) of the total contract value.

The following subcontractors will be providing the following services:

L.A. Barrier & Son, a CDBE and Minority Business Enterprise (W) of Lexington, SC will be providing trucking, asphalt, and flowable fill at 20% (\$1,426,514.00) of the total contract value.

Granite Inliner of Tucker, GA will be providing CIPP lining at 15% (\$1,062,581.00) of the total contract value.

BLD Services of Kenner, LA will be providing CIPP Point Repairs and Lateral CIPP at 6% (\$448,150.00) of the total contract value.

Culy Contracting of Winchester, IN will be providing Manhole Rehab at 3% (\$228,542.00) of the total contract value.

There were four (4) responsive and responsible bids submitted under Bid041-19-20-BF. The total construction time allocated for this project is three hundred sixty (360) consecutive calendar days from the commencement date as defined in the Notice to Proceed to substantial completion with an additional thirty (30) consecutive calendar days to final completion for a total construction time of three hundred ninety (390) consecutive calendar days from the commencement date as defined in the Notice to Proceed.

Base Bid	\$ 7,289,970.00
Contingency 10%	\$ 728,997.00
Total (Not to Exceed)	\$ 8,018,967.00

ATTACHMENTS:

- Smith Branch Contract Approved (PDF)
- NAPM BIR form SS7363 (PDF)
- Bid Tabulation SS7363 (PDF)
- Compliance Memo (PDF)
- SS7363 Map (PDF)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Daniel J. Rickenmann, Councilman - District IV
SECONDER: Stephen K. Benjamin, Mayor
AYES: Benjamin, Davis, Duvall, McDowell, Rickenmann, Brennan
ABSENT: Tameika Isaac Devine

CONTRACT

City of Columbia, South Carolina

SS7363

SR03 Sewer System Evaluation Study & Rehabilitation CDBE (REBID)

BID041-19-20-BF

This Contract is made by and between City of Columbia, South Carolina, hereinafter called Owner, and North American Pipeline Management, Inc. with legal address and principal place of business at 12 E. Montclair Avenue, Greenville, SC 29609, hereinafter called Contractor. Owner and Contractor in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK.

1.1 Contractor shall perform the Work as specified or indicated in the Contract Documents.

ARTICLE 2. ENGINEER.

2.1 The Project has been designed by Columbia Water.

ARTICLE 3. CONTRACT TIME.

3.1 The Contract Time shall be three hundred sixty (360) consecutive calendar days from the said date of commencement as defined in the Notice to Proceed (NTP) to substantial completion and an additional thirty (30) consecutive calendar days to final completion for a total construction time of three hundred ninety (390) consecutive calendar days from the commencement date as defined in the Notice to Proceed (NTP).

3.2 Contractor agrees that the Work shall be prosecuted regularly, diligently and uninterruptedly and at such rate of progress as will insure full completion thereof within the Contract Time stated above. It is expressly understood and agreed, by and between Contractor and Owner that the Contract Time is reasonable for the completion of the Work, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.

ARTICLE 4. CONTRACT PRICE.

4.1 Owner will pay Contractor for performance of the Work in accordance with the Contract Documents in current funds at the contract price agreed upon in the Contractor's Bid Form attached to this Contract which establishes the contract price as Seven Million Two Hundred Eighty-Nine Thousand, Nine Hundred Seventy Dollars and Zero Cents (\$7,289,970.00).

ARTICLE 5. APPLICATIONS FOR PAYMENT

City of Columbia, SC
8/07/2017

1

5.1 Contractor shall submit Applications for Payment in accordance with Part 15 General Specifications of the City's Engineering Regulations. Applications for Payment will be processed as provided in the Conditions of the Contract.

ARTICLE 6. PROGRESS AND FINAL PAYMENTS

6.1 Owner will make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment, monthly during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the schedule of values provided for in the General Specifications.

6.2 Upon final inspection and acceptance of the Work, in accordance with Part 15 General Specifications, Owner will pay the remainder of the Contract Price.

ARTICLE 7. LIQUIDATED DAMAGES

7.1 Owner and Contractor recognize that time is of the essence of this Contract and that Owner will suffer financial loss if the Work is not completed within the Contract Time (and specific milestones) specified in Article 3 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner **Five Hundred Dollars and Zero Cents (\$500.00)** per day for each calendar day of delay beyond the date set for substantial completion and **One Thousand Dollars and Zero Cents (\$1,000.00)** per day for each calendar day of delay beyond the date set for final completion until the Work is complete.

7.2 Liquidated damages will be assessed for the above listed amounts for each and every day the Work remains incomplete beyond the date of Substantial Completion and the date of Final Completion, either date being independent of the other.

7.3 This liquidated damages provision is non-exclusive and not intended to limit Owner's remedy for breach of this Contract or delay in Contract Times.

ARTICLE 8. ASSURANCE

8.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.

8.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work that were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in Contract Documents.

8.3 Contractor has made or caused to be made examinations, investigations and tests and studies of such reports and related data [in addition to those referred to in the above paragraph] as Contractor deems necessary for the performance of the Work at the Contract Price within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required for such purposes.

8.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.

8.5 Contractor has given Engineer written notice of any conflict, error or discrepancy that Contractor has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

8.6 Contractor agrees that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

ARTICLE 9. CONTRACT DOCUMENTS.

9.1 Contractor agrees, under the terms as stated in the Specifications and Contract Documents and at his/its/their own proper cost and expense, to furnish all the materials, supplies, machinery, equipment, tools superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the Instructions to Bidders, the General Conditions of the Contract or General Specifications, the construction specifications, provisions of the Contract Documents, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof.

9.2 The Contract Documents that comprise the Contract between Owner and Contractor are attached hereto and made a part hereof and consist of the following:

9.2.1 Invitation For Bid.

9.2.2 Instructions To Bidders.

9.2.3 Bid Form.

9.2.4 This Contract.

9.2.5 Performance and Payment Bond.

9.2.6 Part 15 General Specifications, Part 16 Specifications for Water Distribution System, Materials, and Construction, Part 17 Specifications for Sanitary Sewers, Part 20 Specifications for Sodding, Fertilizing and Seeding, all of the City of Columbia's Engineering Regulations, and the Columbia Disadvantaged Business Enterprise (CDBE) Policy.

9.2.7 Special Provisions.

9.2.8 Specifications (as listed in the Table of Contents).

9.2.9 Appendix A: Pipeline Rehabilitation Treatments.

9.2.10 Location Map.

9.2.11 Drawings, numbered G-1 through G-4, numbered D-1 through D-3, numbered C-1 through C-8, all-inclusive and dated December 17, 2019.

9.2.12 Addenda numbers 1 to 7, inclusive.

9.2.13 Any modification, including Change Orders, duly delivered after execution of Contract.

ARTICLE 10. TERMINATION

The City shall, at its sole option and discretion, have the right to terminate this contract for any reason whatsoever by providing the Contractor with a notice of termination to be sent by registered mail, return receipt requested. Whenever the Contractor is terminated for convenience under this clause or is wrongfully terminated under any other clause of this contract, the Contractor shall only be entitled to the actual direct costs of all labor and material expended on the job prior to the effective date of the termination plus 15% or the Contractor shall be entitled to be paid a pro-rate percentage of the total contract price which is equal to its percent of completion, whichever of the two methods provides the lowest sum to be paid to the Contractor. In no event shall the Contractor be entitled to anticipatory profit or damages for any termination under this clause. In no event shall the Contractor be entitled to assert a claim in quantum meruit or any other measure of damages other than that stated herein.

ARTICLE 11. MISCELLANEOUS

11.1 Terms used in this Contract that are defined in Part 15 General Specifications shall have the meanings assigned in the Conditions of the Contract.

11.2 Neither Owner nor Contractor shall, without the prior written consent of the other, assign or sublet in whole or in part any interest under any of the Contract Documents; and, specifically but without limitation, Contractor shall not assign any monies due or to become due without the prior written consent of Owner. In case Contractor assigns all or any part of any monies due or to become due under this Contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any monies due or to become due to Contractor shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the Work called for in this Contract.

11.3 Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives in respect to all covenants, Contracts and obligations contained in the Contract Documents.

11.4 The Contract Documents constitute the entire Contract between Owner and Contractor and may only be altered, amended or repealed by a Modification.

11.5 This Contract does not commit the City of Columbia to pay for any pre-bid costs. Any costs associated with IFB preparation, pre-bid conferences and any other activity prior to award of a contract shall be at the bidder's expense. Rooms, meals, travel, telephone, data processing, administrative and clerical costs associated with the project shall be at the bidder's expense.

This Contract is subject to the final approval of Council and shall become effective on the date listed on the subsequent Notice to Proceed (NTP) and City of Columbia Purchase Order. The Contractor shall not perform work on or incur any costs associated with this contract prior to the commencement date listed on the Notice to Proceed and the City issued purchase order for work outlined herein. The City assumes no liability for any expenses incurred prior to the issuance of the NTP and purchase order.

Contractor

North American Pipeline Management, Inc.

BY



Dorelly A. Herford, President

(CORPORATE SEAL)

Attest



Address for giving notices:

12 East Montclair Ave

Greenville, SC 29609

Date: 8/12/2020

Owner

City of Columbia, SC

BY



Teresa Wilson, City Manager

Attest



Address for giving notices:

Department of Procurements and Contracts

1800 Main Street, 2nd Floor

Columbia, SC 29201

Date: 8/19/2020

Note: If Contractor is a corporation, an affidavit giving the principal the right to sign the Contract must accompany the executed Contract.

APPROVED AS TO FORM



Legal Counsel, City of Columbia, SC



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: ANNEXATION, COMPREHENSIVE PLAN MAP
AMENDMENT, AND ZONING MAP AMENDMENT for
2708 Shop Road aka 2708 Shop Road Extension; TMS# 16200-
04-01

**FUNDING SOURCE &
ORIGINAL BUDGET:**

CLEAN WATER 2020?: No

FOCUS AREAS: Innovative & High Quality Municipal Services, Planning
Together

PURPOSE:

Ordinance No.: 2022-003 Annexing 2708 Shop Road a/k/a 2708 Shop Road Extension, Richland County TMS# 16200-04-01 into the City of Columbia, South Carolina and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

Council District: 3

Proposal: Request to annex the property and assign a land use classification of Industrial (IND) and assign zoning of Light Industrial (LI) at the time of annexation. The property is currently classified as Economic Development Center/Corridor and zoned M-1 by Richland County.

Applicant: BDW Partners, LLC

Staff Recommendation: Approval

PC Recommendation: 12/06/2021; Approval (6-0)

First reading approval was given on January 18, 2022.

ATTACHMENTS:

- **#a:** ANNEX-2021_0018_2708ShopRd_council (PDF)

- #b: 2022-003 Annex and Incorporate 2708 Shop Road (PDF)

HISTORY:

01/18/22

Columbia City Council

APPROVED ON FIRST READING.



CITY COUNCIL

January 18, 2022 at 4:00pm

City Hall, 3rd floor Council Chambers, 1737 Main Street, Columbia, SC 29202

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT, AND ZONING MAP AMENDMENT CASE SUMMARY

2708 Shop Road aka 2708 Shop Road Extension; TMS# 16200-04-01

Council District:	3
Proposal:	Request to annex the property and assign a land use classification of Industrial (IND) and assign zoning of Light Industrial (LI) at the time of annexation. The property is currently classified as Economic Development Center/Corridor and zoned M-1 by Richland County.
Applicant:	BDW Partners, LLC
Staff Recommendation:	Approval
PC Recommendation:	12/06/2021; Approval (6-0)
ZPH, 1 st Reading:	01/18/2022; Pending
2 nd Reading:	02/01/2022; Pending

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 2.10 acres
Current Use: Industrial
Proposed Use: Industrial
Reason for Annexation: Municipal Services
Urban Service Area: Secondary
Current County Land Use Classification: Economic Development Center/Corridor
Proposed City Land Use Classification: Industrial (IND)
Current County Zoning: Light Industrial (M-1)
Proposed City Zoning: Light Industrial (LI)
Census Tract: 117.02

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property:

Police

The Columbia Police Department does not object to this proposed annexation. As with most annexations, we find that the proposed annexation will result in an increased number of calls for service. The estimated cost to serve this existing warehouse would be **approximately \$2,100 per year**, based on calls to similar commercial properties within the City limits.

Fire

The proposed annexation will not result in significant additional costs or impact services being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

This type of use is generally not served by the Solid Waste Division.

Engineering

Because water and sewer lines currently exist in this area, Utilities and Engineering **will not incur any costs** associated with this annexation.

Water Customer Care

The customer on the property will pay water and sewer rates approximately **40% lower** than out-of-city customers. New sprinkler service is being added to the building on the property.

Planning & Development Services

We recommend approval of the annexation of this property, which is located within a designated Secondary Area in the Urban Service Area plan. A warehouse is on the site, and the estimated real estate tax revenue generated for the City would be **approximately \$4,400 per year**, based on the current taxable value of this property.

* Estimated City Tax Revenue is based on **2021 millage** for real property and calculated as: ((Taxable Value × Tax Rate) × City Millage Rate (.0938)). The actual additional taxes paid by the property owner will generally be substantially lower as some millage items do not apply to in-City properties, and an increased Local Option Sales Tax credit factor applies to in-City properties (an additional .002280 for the 2021 tax year).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject property is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary Areas are those areas where it may be logical or advantageous to provide City services, but where the ability to provide all services and/or the condition of existing infrastructure may not be at optimal levels for annexation. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. These areas may include “higher value” properties where annexation could prove beneficial to revenues.

Annexation within *Secondary Areas* should be considered, but an assessment of the impact on the City’s revenue and ability to serve the property/area in question should occur prior to consideration of and action upon annexation petitions.

Comprehensive Plan Land Use Classification

The proposed future land use classification for the subject property is Industrial (IND) in the *Columbia Compass: Envision 2036* Future Land Use Map. The property is currently designated as Economic Development Center/Corridor by Richland County.

Industrial areas are located throughout the City and include a range of building types and uses dedicated to the processing, mining, manufacturing, warehousing, outdoor storage, and distribution of materials or goods. These areas are appropriate for uses that have heavy freight traffic and which may generate noise, odors, or other

impacts. These areas should be adequately large to accommodate these uses, and should provide buffers and sufficient street infrastructure to accommodate the needs of the businesses.

Primary Types

- Office/Services Medium to High-rise
- Flex Small to Extra Large

Secondary Types

- Power Utilities
- Water & Wastewater Treatment

Tertiary Types

- Commercial Small to Extra Large
- Parking Structures & Lots

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not located within the study area of a neighborhood, small area, community, or corridor plan adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned M-1 by Richland County. Surrounding parcels within the City of Columbia are currently zoned Light Industrial (LI) to the South. Surrounding parcels in unincorporated Richland County are currently zoned M-1 to the East, North, and West.

The proposed City of Columbia zoning district is Light Industrial (LI).

Light Industrial (LI)

The purpose of the Light Industrial (LI) District is to provide lands that allow light industrial development. Development allowed in the LI District includes wholesaling, distribution, storage, processing, research and development, light manufacturing, and related development. The district also accommodates support uses such as office and limited commercial uses that primarily serve the principal industrial uses.

STAFF RECOMMENDATION

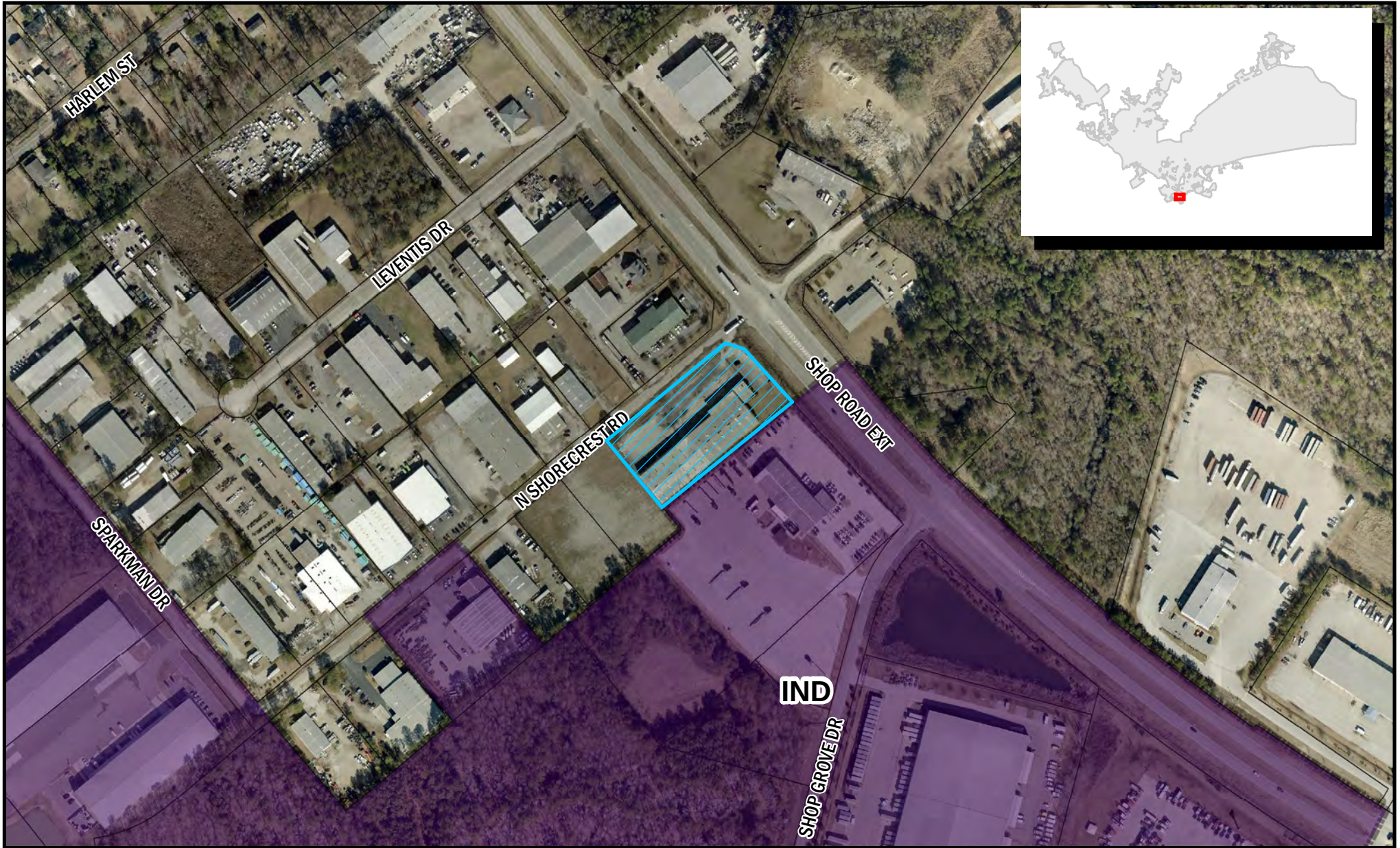
Staff recommends the annexation of the property and the assignment of a future land use classification of Industrial (IND) and zoning of Light Industrial (LI) at the time of annexation.



Future Land Use Map

2708 Shop Road aka 2708 Shop Rd. Ext., TMS# 16200-04-01;
Current Rich. Co. FLU: Economic Development Center/Corridor, Proposed FLU: IND

5.a



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 10/12/2021



0 80 160 320 Feet

CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILATION,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY
OR USE WITHOUT FIELD VERIFICATION.
IS A

Packet Pg. 166

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

2708 Shop Road aka 2708 Shop Rd. Ext.; TMS# 162
Current Rich. Co. Zoning: M-1, Proposed Zoning: LI

5.a



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 10/13/2021



0 50 100 200
Feet

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its

Packet Pg. 167

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

ORDINANCE NO.: 2022-003

Annexing 2708 Shop Road a/k/a 2708 Shop Road Extension, Richland County TMS# 16200-04-01 into the City of Columbia, South Carolina and Incorporating said property into Columbia Compass: Envision 2036 and the Official Zoning Map

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Code Ann. § 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; and,

WHEREAS, City Council adopted *Columbia Compass: Envision 2036* as the City of Columbia Comprehensive Plan by Ordinance No.: 2020-028 along with all the maps and policies contained therein, and amended from time to time, in accordance with the South Carolina Comprehensive Planning Act of 1994 (§6-29 of the SC Code); and,

WHEREAS, the City of Columbia has adopted the Unified Development Ordinance (UDO) by Ordinance No.: 2019-013 and Official Zoning Map of the City of Columbia, S.C. by Ordinance No.: 2021-001, both amended from time to time, in accordance with the authority in Title VI of the SC Code; and

WHEREAS, pursuant to Sec. 17-1.7(c) of the UDO, annexation may be considered concurrent with amendments to the Comprehensive Plan and the Zoning Map; and

WHEREAS, the City of Columbia Planning Commission has reviewed the proposed future land use and zoning classifications of the property, and made a recommendation to City Council in accordance with §6-29 of the SC Code and §17-2.5 of the UDO; and

WHEREAS, the Columbia City Council has held a public hearing in accordance with §17-2.4(f) of the UDO and §6-29-760 of the SC Code; and

WHEREAS, the Columbia City Council has determined that the proposed land use classification is appropriate for the property, and the proposed zoning district meets one or more of the criteria set forth by §17-2.5(c)(4), Zoning Map Amendment Decision Standards, of the UDO; NOW THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this day of _____, 2022, that:

1. The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.
2. The property identified as 2708 Shop Road a/k/a 2708 Shop Road Extension and TMS# 16200-04-01 containing 2.10 acres, further identified in Attachment A, is hereby annexed to and becomes a part of the City of Columbia, and is incorporated into Columbia Compass: Envision 2036 and the Official Zoning Map, effective immediately.
3. This property shall be apportioned to City Council District #3, Census Tract 117.02, and assigned a future land use classification of Industrial (IND) and zoning of Light Industrial (LI).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 16200-04-01

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry _____

Approved by:

Mayor

City Manager

Approved as to form:

ATTEST:



Deputy City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

ORDINANCE NO.: 2022-003
EXHIBIT "A"
PROPERTY DESCRIPTION

All that certain piece, parcel or lot of land with the improvements thereon, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown and delineated as containing 2.10 acres, more or less, on a plat prepared for BDW Partners by William Wingfield, RLS of Enwright Surveying, Inc. dated December 17, 1985, and recorded in the Office of the ROD for Richland County in Deed Book 929 at Page 293; said lot having such metes and bounds as shown on said plat, which is being incorporated herein by reference as a part of this description.

LEGAL DEPARTMENT DRAFT



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP
AMENDMENT, AND INTERIM ZONING MAP
AMENDMENT for 1.229 acre portion of 181 Newland Road;
TMS# 25600-03-15(p)

**FUNDING SOURCE &
ORIGINAL BUDGET:**

CLEAN WATER 2020?: No

FOCUS AREAS: Innovative & High Quality Municipal Services

PURPOSE:

Ordinance No.: 2022-027 - Annexing 1.229-acre portion of 181 Newland Road Richland County TMS# 25600-03-15 (portion)

Council District: 4

Proposal: Request to assign an interim land use classification of Urban Edge Community Activity Center (UEAC-1) and assign interim zoning of Light Industrial District (LI) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned M-1 by Richland County.

Applicant: American Container Services, Inc.

Staff Recommendation: Approval

PC Recommendation: 03/10/2022; Approval (7-0)

First reading approval was given on April 5, 2022.

ATTACHMENTS:

- **#a:** AO-ANNEX-2022-0003_181Newland_council (PDF)
- **#b:** Newland_Petition (PDF)
- **#c:** Offer_Notice_Newland (PDF)

- #d: 2022-027 Annex and Incorporate 1.229 acre portion of 181 Newland Road revised (PDF)

HISTORY:

04/05/22

Columbia City Council

APPROVED ON FIRST READING.



PLANNING COMMISSION

April 5, 2022 at 4:00pm

City Hall, 3rd floor Council Chambers, 1737 Main Street, Columbia, SC 29202

ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP AMENDMENT, AND INTERIM ZONING MAP AMENDMENT CASE SUMMARY 1.229 acre portion of 181 Newland Road; TMS# 25600-03-15(p)

Council District:	4
Proposal:	Request to assign an interim land use classification of Urban Edge Community Activity Center (UEAC-1) and assign interim zoning of Light Industrial District (LI) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned M-1 by Richland County.
Applicant:	American Container Services, Inc.
Staff Recommendation:	Approval
Annexation	
PC Recommendation:	03/10/2022; Approval (7-0)
First Reading:	04/05/2022; Pending
Second Reading:	04/19/2022; Pending
ZMA, FLU Confirmation	
PC Recommendation:	05/12/2022; Pending
1 st Reading:	07/19/2022; Pending
2 nd Reading:	08/02/2022; Pending

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 1.229 acres
Current Use: Undeveloped
Proposed Use: Industrial
Reason for Annexation: Municipal Services
Urban Service Area: Donut Hole - Secondary
Current County Land Use Classification: Neighborhood (Medium Density)
Proposed Interim City Land Use Classification: Urban Edge Community Activity Center (UEAC-1)
Current County Zoning: Light Industrial (M-1)
Proposed Interim City Zoning: Light Industrial District (LI)
Census Tract: 114.14

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property:

Police

The Columbia Police Department does not object to this proposed annexation. As with most annexations, we find that the proposed annexation may result in an increased number of calls for service. The estimated cost to serve this

dumpster roll-off service is **approximately \$1,900 per year**, based on calls to similar properties within the City limits. It should be noted that half of the property is already within the City limits.

Fire

The proposed annexation will not result in significant additional costs or impact services being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The proposed use will not require the City's solid waste services.

Engineering

Because water lines currently exist in this area, Utilities and Engineering **will not incur any costs** associated with this annexation. This property is within the East Richland Public Service District sewer service area.

Water Customer Care

If water service is established on this property, the customer on the property will pay water rates approximately **40% lower** than out-of-city customers.

Planning & Development Services

We recommend approval of the annexation of this property, which is located within an area designated as Donut Hole – Secondary in the Urban Service Area plan. The 1.229 acres under consideration for annexation are being combined with a 1.135-acre portion of a property already within the City limits to create a new 2.364-acre lot. A proposed dumpster roll-off service is proposed for the site, and the estimated real estate tax revenue generated for the City would be **approximately \$2,000 per year** based on an average taxable value of similar properties.

* Estimated City Tax Revenue is based on **2021 millage** for real property and calculated as: ((Taxable Value × Tax Rate) × City Millage Rate (.0938)). The actual additional taxes paid by the property owner will generally be substantially lower as some millage items do not apply to in-City properties, and an increased Local Option Sales Tax credit factor applies to in-City properties (an additional .002280 for the 2021 tax year).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject property is in a “Donut Hole - Secondary” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Donut Holes - Secondary are the donut holes where the ability to provide all services and/or the condition of existing infrastructure may not be at optimal levels for annexation at this time. For example, it may be that the storm drainage and/or road system is substandard or that the area is in an overburdened service area.

Annexation within an area classified as *Donut Hole - Secondary* should be considered, but an assessment of the impact on the City's revenue and ability to serve the property/area in question is needed. In areas lacking infrastructure or serviceability, the City should work towards improving these conditions in collaboration with the communities, the County, and other organizations if possible.

Donut Holes are unincorporated areas that are completely surrounded by the City of Columbia and/or another municipality, or areas surrounded by the City of Columbia and a major geographical feature, such as a river. These areas pose a number of challenges to the City that can be addressed through annexation. Often, these are areas that were developed before the City or any municipality became adjacent, and may lack easy access to City utilities or other services.

Donut Holes can often cause inefficiencies in the delivery of services due to confusion about jurisdiction, and if the land is in a jurisdiction with a different approach to code enforcement, these areas can negatively impact the quality of life for adjacent City residents. Such inefficiencies can impact property owners and residents, both within and outside of the municipal boundaries, through confusion over services as well as added operational costs to local government. This results in a greater financial impact to City residents, who pay both City and County taxes.

Comprehensive Plan Land Use Classification

The proposed future land use classification for the subject property is Urban Edge Community Activity Center (UEAC-1) in the *Columbia Compass: Envision 2036* Future Land Use Map. The property is currently designated as Neighborhood (Medium Density) by Richland County.

Urban Edge Community Activity Centers are small to medium scale, mixed-use activity centers with community-serving commercial uses and a medium to high intensity residential component, typically with a significant open space element. They provide a daily retail and service destination for a portion of the City, typically within a three-mile to five-mile radius or drive distance. These activity centers are found in the outer areas of the City, frequently near highway interchanges, and are subdivided from large, undeveloped tracts or as redevelopment of larger commercial sites. They typically are found at major intersections of major corridors and may occupy all quadrants of the intersection.

Primary Types

- Multi-family Mixed-use Small & Medium
- Business/Employment Small & Medium (excl. Flex)

Secondary Types

- Multi-family Small & Medium
- Flex Small & Medium

Tertiary Types

- Single-family Attached
- Civic/Institutional Small & Large
- Commercial Large
- Cemeteries & Mausoleums
- Parking Structures & Lots

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not located within the study area of a neighborhood, small area, community, or corridor plan adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned M-1 by Richland County. Surrounding parcels within the City of Columbia are currently zoned Light Industrial District (LI) to the West, North, and East. Surrounding parcels in unincorporated Richland County are currently zoned M-1 to the South.

The proposed City of Columbia zoning district is Light Industrial District (LI).

Light Industrial District (LI)

The purpose of the Light Industrial (LI) District is to provide lands that allow light industrial development. Development allowed in the LI District includes wholesaling, distribution, storage, processing, research and development, light manufacturing, and related development. The district also accommodates support uses such as office and limited commercial uses that primarily serve the principal industrial uses.

STAFF RECOMMENDATION

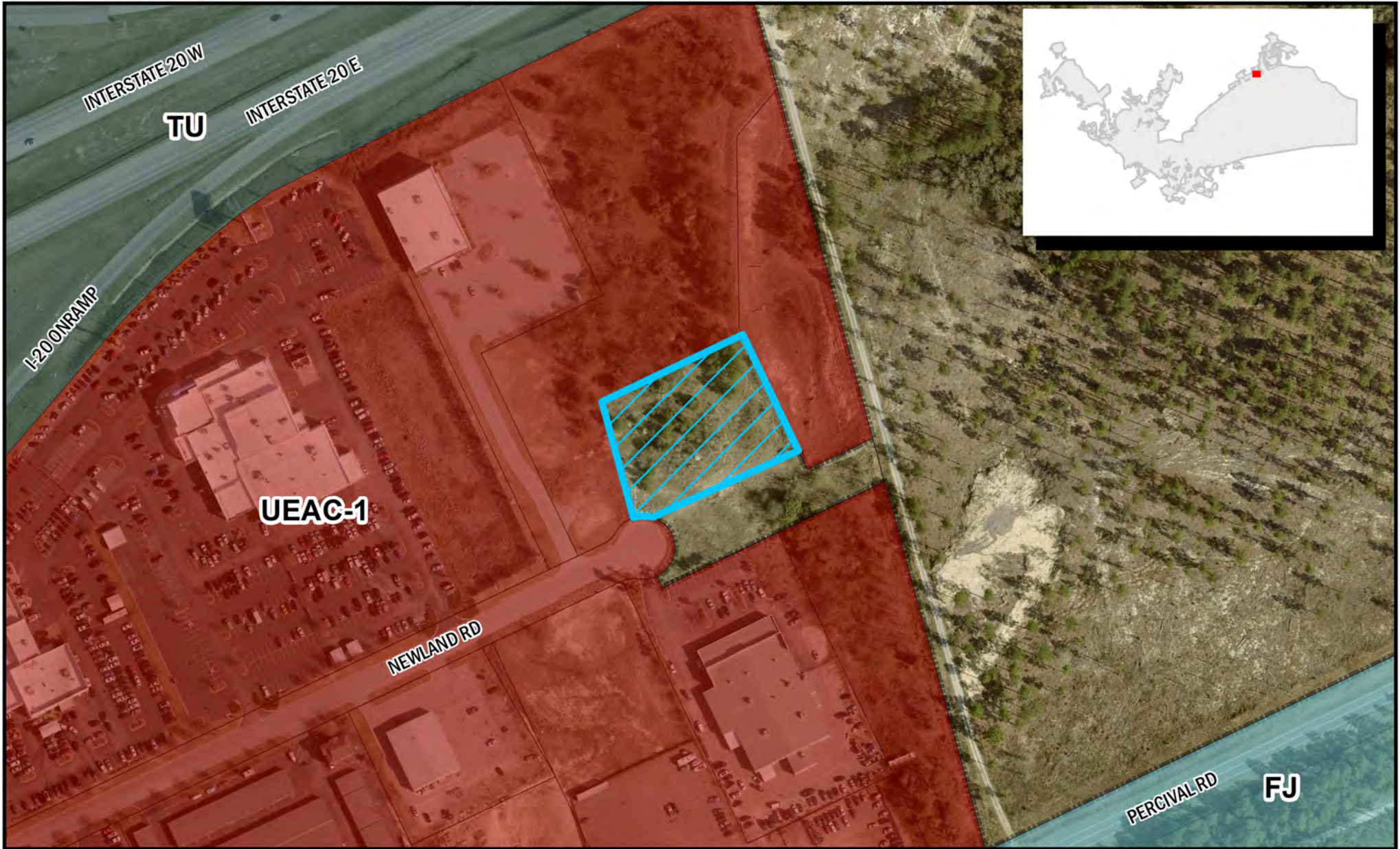
Staff recommends the annexation of the property and the assignment of an interim future land use classification of Urban Edge Community Activity Center (UEAC-1) and interim zoning of Light Industrial District (LI) at the time of annexation.



Future Land Use Map

1.229 acre portion of 181 Newland Road, TMS# 25600-03-15(p);
Current Rich. Co. FLU: Neighborhood (Medium Density), Proposed City FLU: UEAC-1

6.a



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/8/2022



We Are Columbia



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Packet Pg. 177

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

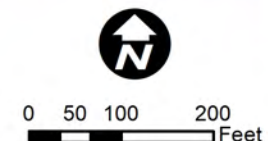
1.229 acre portion of 181 Newland Road, TMS# 25600-6.a
 Current Rich. Co. Zoning: M-1, Proposed City Zoning: LI



Department of Planning &
 Development Services

ORIGINAL PREPARATION/DATE:
 This map was prepared by:

Shane Shaughnessy
 Date: 2/8/2022



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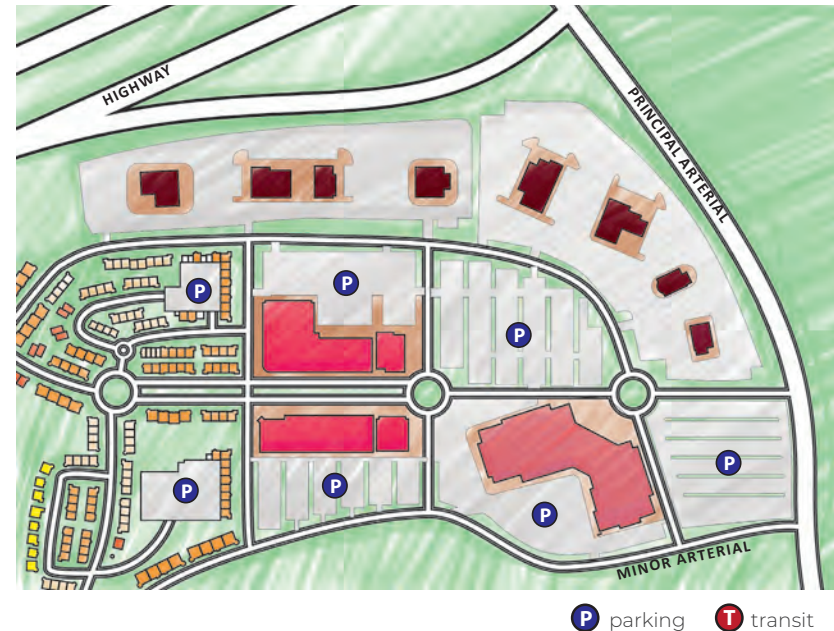
Packet Pg. 178

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Development Types

URBAN EDGE COMMUNITY ACTIVITY CENTER (UEAC-1)

Urban Edge Community Activity Centers are small to medium scale, mixed-use activity centers with community-serving commercial uses and a medium to high intensity residential component, typically with a significant open space element. They provide a daily retail and service destination for a portion of the City, typically within a three-mile to five-mile radius or drive distance. These activity centers are found in the outer areas of the City, frequently near highway interchanges, and are subdivided from large, undeveloped tracts or as redevelopment of larger commercial sites. They typically are found at major intersections of major corridors and may occupy all quadrants of the intersection.



UEAC-1 BUILDING TYPES/LAND USES

PRIMARY TYPES

- Multi-family Mixed-use Small & Medium
- Business/Employment Small & Medium (excl. Flex)

SECONDARY TYPES

- Multi-family Small & Medium
- Flex Small & Medium

TERTIARY TYPES

- Single-family Attached
- Civic/Institutional Small & Large
- Commercial Large
- Cemeteries & Mausoleums
- Parking Structures & Lots

See matrix for appropriate park/open space types.

Development Types

UEAC-1 DEVELOPMENT PATTERN/CONTEXT

- Internal street networks may be laid out in a grid to create various block sizes and shapes, but typically do not continue the urban street grid. Connections to the primary road network are somewhat limited. Wide sidewalks on both sides of the street are common.
- Blocks vary in size based on the tenant mix; subdivision beyond blocks may be non-existent if shopping centers and multi-family buildings are owned by a single entity.
- Buildings are oriented toward internal streets of the development. Commercial/retail structures are set up to the sidewalk line, and residential buildings may also be set to the sidewalk or have small lawns or front yards.
- Buildings range from a small to medium scale footprint and are typically one to three stories.
- Design of these activity centers should fully accommodate pedestrians and cyclists as well as automobiles.
- Transit facilities should be located near or within these activity centers.
- Depending on the density of uses within a Community Activity Center, parking for businesses should be accommodated in inner block surface parking, or in parking structures and on-street parking. Parking for residential uses should be accommodated in attached parking structures, inner block surface lots, on streets, and in individual rear-loaded garages.
- Plazas, street trees and plantings, greens, neighborhood parks, and outdoor event venues can provide open spaces and outdoor recreation opportunities in Community Activity Centers.



- Open spaces for buffering from adjacent development may be used; however transitions in building scale, use, and orientation, as well as street connectivity, are all preferred methods of connecting developments of different types rather than buffering them from one another.
- Typically an architectural theme or range of styles is established at the time of planning; most Community Activity Centers are built in phases with a master plan and a single developer/builder. Neo-Traditional styles or modern architecture can be appropriate in these developments.

Article 3: Zoning Districts**Sec. 17-3.5. Industrial Base Zoning Districts****(c) LI: Light Industrial District****(c) LI: Light Industrial District****(1) Purpose**

The purpose of the Light Industrial (LI) District is to provide lands that allow light industrial development. Development allowed in the LI District includes wholesaling, distribution, storage, processing, research and development, light manufacturing, and related development. The district also accommodates support uses such as office and limited commercial uses that primarily serve the principal industrial uses.

**(2) Use Standards**

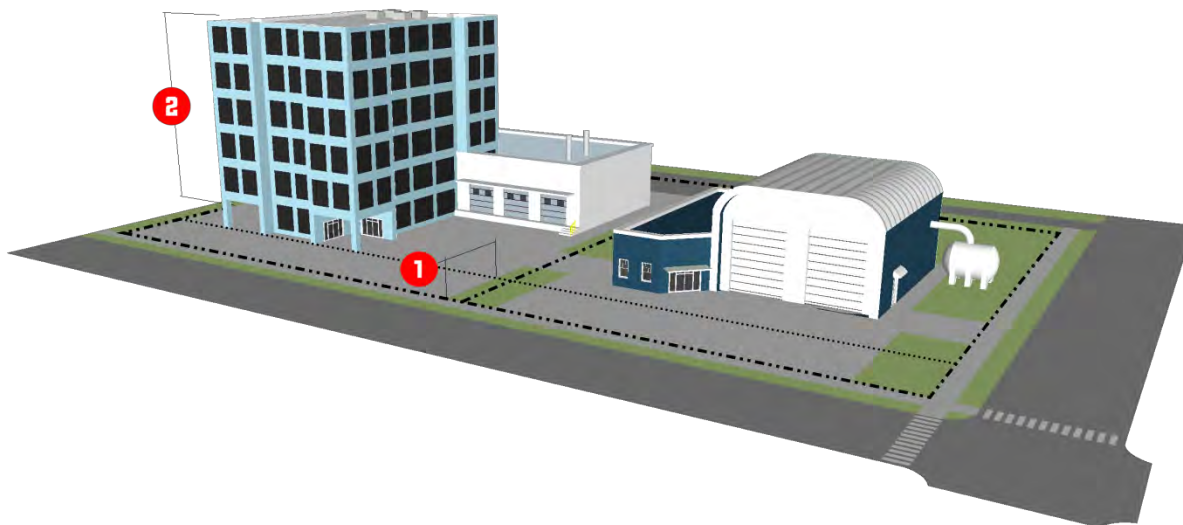
Allowed uses and use-specific standards for principal, accessory, and temporary uses are established in Article 4: Use Regulations.

(3) Intensity and Dimensional Standards

Standard	All Uses
Lot Area, min. (sf.)	N/A
Lot Width, min. (ft.)	N/A
Lot Coverage, max. (% of site area)	N/A
Density, max. (du/acre)	N/A
1 Front Yard Setback, min. (ft.)	25
Side Yard Setback, min. (ft.)	N/A
Rear Yard Setback, min. (ft.)	N/A
2 Building Height, max. (ft.)	75

Notes: ft. = feet sf. = square feet du. = dwelling unit

Article 3: Zoning Districts
 Sec. 17-3.5. Industrial Base Zoning Districts
 (c) LI: Light Industrial District



(4) Reference to Other Standards

Sec. 17-5.1	Access, Mobility, and Circulation	Sec. 17-5.8	Fences and Walls
Sec. 17-5.2	Off-Street Parking, Bicycle Parking	0	Exterior Lighting
Sec. 17-5.3	Landscaping	0	Signs
Sec. 17-5.4	Tree Protection	Sec. 17-5.11	Green Building Standards
Sec. 17-5.5	Open Space	Sec. 17-6.2	Minimum Design Standards
Sec. 17-5.6	Neighborhood Compatibility	0	Improvements and Sureties
Sec. 17-5.7	Form and Design Standards	Article 9	Definitions and Rules of Measurement

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel, lot or tract of land situate, lying and being in the County of Richland, State of South Carolina, being shown and delineated as "Lot 1B" comprising 1.229 acres on a plat entitled "Reconfiguration Survey" dated August 3, 2021, last revised October 26, 2021, prepared by Walker Land Surveying, Inc., and recorded in Plat Book 2699, Page 444 in the Office of the Richland County Register of Deeds, and having such boundaries and measurements as shown on the plat described herein, which is specifically incorporated by reference.

Richland County TMS: 25600-03-15 (portion)

Property Address: 1.229-acre portion of 181 Newland Road

American Container Services, Inc.

BY: 
 (Signature)

Date: 1-24-22

Joseph B. Walker
 (Print or type name)

ITS: President
 (Print or type title)

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: February 9, 2022

RE: **Property Address:** 1.229-acre portion of 181 Newland Road
Richland County TMS#: 25600-03-15 (portion)
Owner(s): American Container Services, Inc.
Current Use: Undeveloped
Proposed Use: Industrial
Current County Land Use: Neighborhood (Medium Density)
Proposed City Land Use: Urban Edge Community Activity Center (UEAC-1)
Current County Zoning: Light Industrial (M-1)
Proposed City Zoning: Light Industrial (LI)
Reason for Annexation: Municipal Services; Donut Hole - Secondary
City Council District: 4
Census Tract: 114.14

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **March 10, 2022** Planning Commission agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl

Attachments

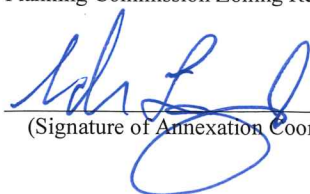
cc:

Clint Shealy, Assistant City Manager
 Jeff Palen, Assistant City Manager/CFO
 Dana Higgins, Director, Engineering
 Robert Anderson, Public Works Director
 Krista Hampton, Planning & Development Services
 Denoi Fields, Deputy Business License Administrator
 Greg Williams, Business Liaison
 Tiffany Latimer, Customer Care Administrator
 Todd Beiers, Building Official
 Michelle Brazell, Engineering
 Police Planning & Research
 Alfreda Tindal, Richland Co. 911 Addressing Coordinator

Missy Gentry, Assistant City Manager
 Henry M. Simons, Assistant City Manager
 Teresa Knox, City Attorney
 William Holbrook, Police Chief
 Aubrey Jenkins, Fire Chief
 Gloria Saaed, Community Development Director
 George Adams, Fire Marshal
 Hope Hasty, Zoning Administrator
 Jacquelyn Richburg, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 Lucinda Statler, Planning Administrator
 Brandon Burnette, Development Center Administrator

Planning Commission Land Use Recommendation: UEAC-1 (Land Use classification) by 7-0
 on 3/10/2022 (mm/dd/yyyy).

Planning Commission Zoning Recommendation: LI (Zoning classification) by 7-0
 on 3/10/2022 (mm/dd/yyyy).

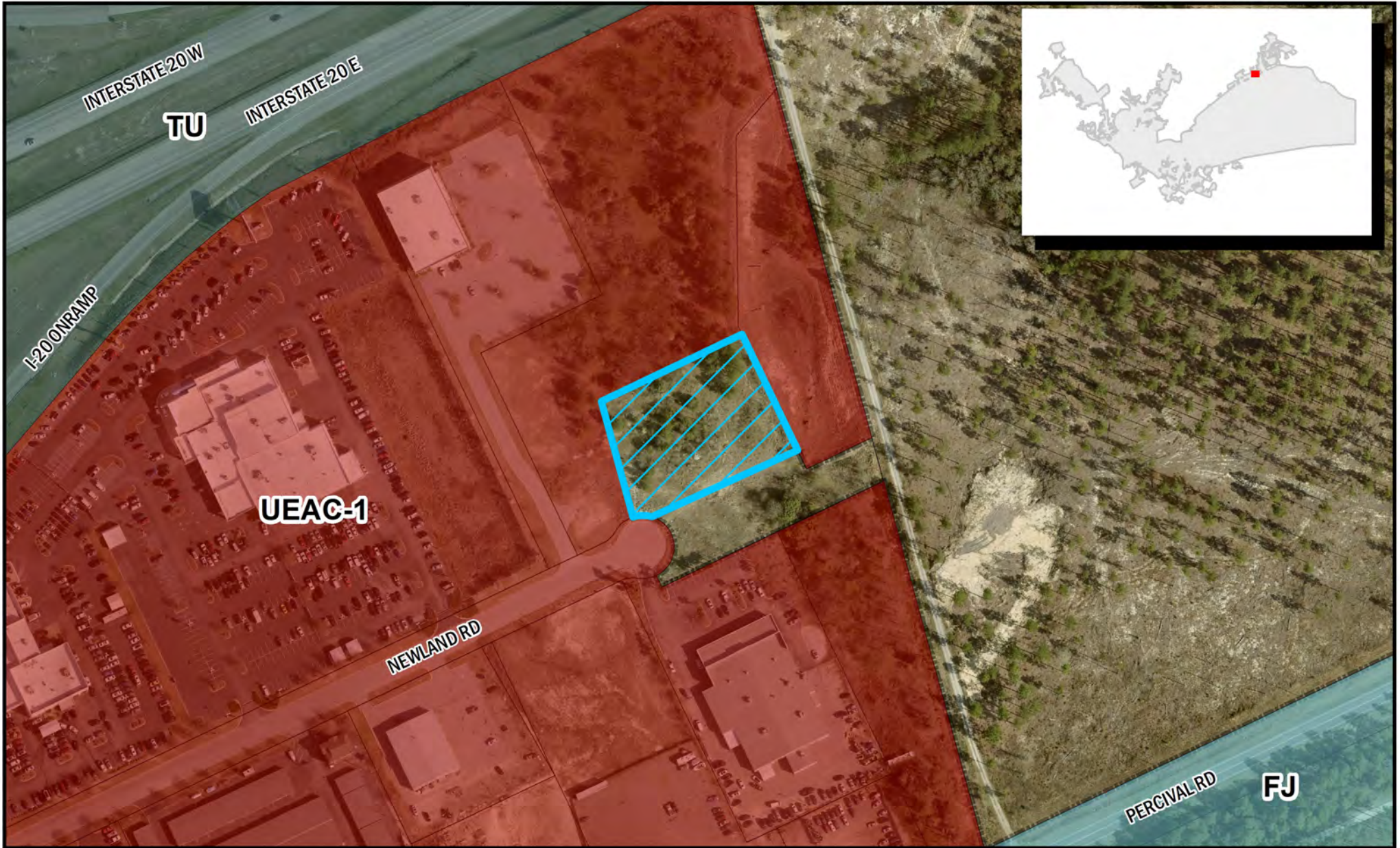

 (Signature of Annexation Coordinator)



Future Land Use Map

1.229 acre portion of 181 Newland Road, TMS# 25600-03-15(p);
Current Rich. Co. FLU: Neighborhood (Medium Density), Proposed City FLU: UEAC-1

6.c



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/8/2022



We Are Columbia



0 50 100 200
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** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

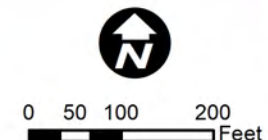
1.229 acre portion of 181 Newland Road, TMS# 25600-6.c
Current Rich. Co. Zoning: M-1, Proposed City Zoning: LI



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/8/2022



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** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

ORDINANCE NO.: 2022-027

*Annexing 1.229-acre portion of 181 Newland Road
Richland County TMS# 25600-03-15 (portion)*

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, ____ day of _____, 2022, that the property described herein is hereby annexed to and becomes a part of the City of Columbia effective immediately. This property shall be assigned interim zoning of Light Industrial District (LI), apportioned to City Council District 4, Census Tract 114.14, contains 1.229 acres, and shall be assigned an interim land use classification of Urban Edge Community Activity Center (UEAC-1).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 25600-03-15

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

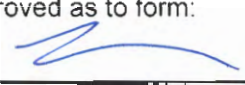
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


City Attorney

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2022-027

All that certain piece, parcel, lot or tract of land situate, lying and being in the County of Richland, State of South Carolina, being shown and delineated as "Lot 1B" comprising 1.229 acres on a plat entitled "Reconfiguration Survey" dated August 3, 2021, last revised October 26, 2021, prepared by Walker Land Surveying, Inc., and recorded in Plat Book 2699, Page 444 in the Office of the Richland County Register of Deeds, and having such boundaries and measurements as shown on the plat described herein, which is specifically incorporated by reference.



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP
AMENDMENT, AND INTERIM ZONING MAP
AMENDMENT for 28.24 acres E/S Riding Grove Road and
0.07 acres SE/S Riding Grove Road; TMS# 28908-03-01 and
28904-01-16

**FUNDING SOURCE &
ORIGINAL BUDGET:**

CLEAN WATER 2020?: No

FOCUS AREAS: Innovative & High Quality Municipal Services

PURPOSE:

**Ordinance No.: 2022-028 - Annexing 28.24 acres E/S Riding Grove Road, Richland County
TMS# 28908-03-01 and 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16**

Council District: 4

Proposal: Request to assign an interim land use classification of Urban Edge Residential Large Lot (UER-2) and assign interim zoning of Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned PDD by Richland County.

Applicant: Premium Development, LLC and Woodcreek Development, LLC

Staff Recommendation: Approval

PC Recommendation: 03/10/2022; Approval (7-0)

First reading approval was given on April 5, 2022.

ATTACHMENTS:

- **#a:** AO-ANNEX-2022-0005_RidingGrovePecanGrove_Council (PDF)
- **#b:** 0.07acSES RidingGrove_PecanGrove_petition (PDF)

- #c: 28.24acESRidingGrove_PecanGrove_petition (PDF)
- #d: Offer_Notice_RidingGrove (PDF)
- #e: 2022-028 Annex and Incorporate 28.24 acres ES Riding Grove Road (PDF)

HISTORY:

04/05/22

Columbia City Council

APPROVED ON FIRST READING.



CITY COUNCIL

April 5, 2022 at 4:00pm

City Hall, 3rd floor Council Chambers, 1737 Main Street, Columbia, SC 29202

ANNEXATION, INTERIM COMPREHENSIVE PLAN MAP AMENDMENT, AND INTERIM ZONING MAP AMENDMENT CASE SUMMARY

**28.24 acres E/S Riding Grove Road and 0.07 acres SE/S Riding Grove Road;
TMS# 28908-03-01 and 28904-01-16**

Council District:	4
Proposal:	Request to assign an interim land use classification of Urban Edge Residential Large Lot (UER-2) and assign interim zoning of Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP) at the time of annexation. The property is currently classified as Neighborhood (Medium Density) and zoned PDD by Richland County.
Applicant:	Premium Development, LLC and Woodcreek Development, LLC
Staff Recommendation:	Approval
Annexation	
PC Recommendation:	03/10/2022; Approval (7-0)
First Reading:	04/05/2022; Pending
Second Reading:	04/19/2022; Pending
ZMA, FLU Confirmation	
PC Recommendation:	05/12/2022; Pending
1 st Reading:	07/19/2022; Pending
2 nd Reading:	08/02/2022; Pending

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 28.31 acres

Current Use: Undeveloped

Proposed Use: Residential

Reason for Annexation: Municipal Services

Urban Service Area: Donut Hole - Primary

Current County Land Use Classification: Neighborhood (Medium Density)

Proposed Interim City Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Current County Zoning: PDD

Proposed Interim City Zoning: Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP)

Census Tract: 114.07

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property:

Police

The Columbia Police Department does not object to this proposed annexation. As with most annexations, we find that the proposed annexation may result in an increased number of calls for service. The estimated cost to serve this proposed single-family residential subdivision would be **approximately \$7,000 per year**, based on calls to similar properties within the City limits.

Fire

The proposed annexation will not result in significant additional costs or impact services being provided by this department. Annexation would lower the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

Solid Waste provides service in this area. As a result of recent growth in the Woodcreek Farms area our services will be strained until we can get added personnel, equipment and funding. The cost associated with solid waste service is approximately **\$216 annually per household**.

Engineering

Because water lines currently exist in this area, Utilities and Engineering **will not incur any costs** associated with this annexation. This property is within the Palmetto Utilities sewer service area.

Water Customer Care

Any customers on this property would bring new revenue to the City. Customers will pay water rates approximately **40% lower** than out-of-city customers.

Planning & Development Services

We recommend approval of the annexation of this property, which is located within an area designated as Donut Hole – Primary in the Urban Service Area plan. A 43-lot single family residential subdivision is proposed for the site, and the estimated real estate tax revenue generated for the City would be **approximately \$97,000 per year** assuming every lot is developed and owner-occupied.

* Estimated City Tax Revenue is based on **2021 millage** for real property and calculated as: ((Taxable Value × Tax Rate) × City Millage Rate (.0938)). The actual additional taxes paid by the property owner will generally be substantially lower as some millage items do not apply to in-City properties, and an increased Local Option Sales Tax credit factor applies to in-City properties (an additional .002280 for the 2021 tax year).

PLANS, POLICIES, AND LAND USE

Urban Service Area

Subject property is in a “Donut Hole - Primary” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the City limits and “islands” of unincorporated territory surrounded by the City. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Donut Holes - Primary are the donut holes where services are readily available and the infrastructure is generally good. These services include fire, police, sanitation, and utilities.

Annexation within an area classified as *Donut Hole - Primary* is the highest priority. Barring unanticipated circumstances, annexation of these areas is recommended, and staff should work with individual property owners or neighborhoods/developments to encourage and expedite annexation.

Donut Holes are unincorporated areas that are completely surrounded by the City of Columbia and/or another municipality, or areas surrounded by the City of Columbia and a major geographical feature, such as a river. These areas pose a number of challenges to the City that can be addressed through annexation. Often, these are

areas that were developed before the City or any municipality became adjacent, and may lack easy access to City utilities or other services.

Donut Holes can often cause inefficiencies in the delivery of services due to confusion about jurisdiction, and if the land is in a jurisdiction with a different approach to code enforcement, these areas can negatively impact the quality of life for adjacent City residents. Such inefficiencies can impact property owners and residents, both within and outside of the municipal boundaries, through confusion over services as well as added operational costs to local government. This results in a greater financial impact to City residents, who pay both City and County taxes

Comprehensive Plan Land Use Classification

The proposed future land use classification for the subject property is Urban Edge Residential Large Lot (UER-2) in the *Columbia Compass: Envision 2036* Future Land Use Map. The property is currently designated as Neighborhood (Medium Density) by Richland County.

Urban Edge Residential Large Lot neighborhoods represent many of the older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types

- Single-family Detached
- *Accessory dwelling units

Tertiary Types

- Single-family Attached
- Two-family
- Three-family
- Civic/Institutional Small
- Business/Employment Small (excl. Flex)
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not located within the study area of a neighborhood, small area, community, or corridor plan adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The parcel is currently zoned PDD by Richland County. Surrounding parcels within the City of Columbia are currently zoned Planned Development (PD) to the North and East. Surrounding parcels in unincorporated Richland County are currently zoned PDD to the North, West, and South.

The proposed City of Columbia zoning district is Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP).

Planned Development District (PD)

The purpose of the Planned Development (PD) District is to encourage integrated and well-planned mixed-use development in locations throughout the City. A range of residential and nonresidential uses are allowed, with the intent of providing a variety of housing options and mutually-supportive nonresidential uses that serve the residents and the surrounding neighborhood. Substantial flexibility is provided, with an expectation that development quality will surpass what is otherwise achievable through the base zoning district. District standards shall support the efficient use of land and resources, protect natural features and the environment, promote greater efficiency in providing public facilities and infrastructure, and mitigate potential adverse impacts on surrounding development

Floodplain Overlay District (OV-FP)

The purpose of the Floodplain Overlay (OV-FP) District is to protect people and property from risks associated with

flooding in floodplain areas, minimize disruption of commerce and critical services, and minimize the need for costly repairs due to flooding. District standards limit vulnerable uses and require certain uses to be located and constructed in a manner that avoids or mitigates damage in the event of flooding.

STAFF RECOMMENDATION

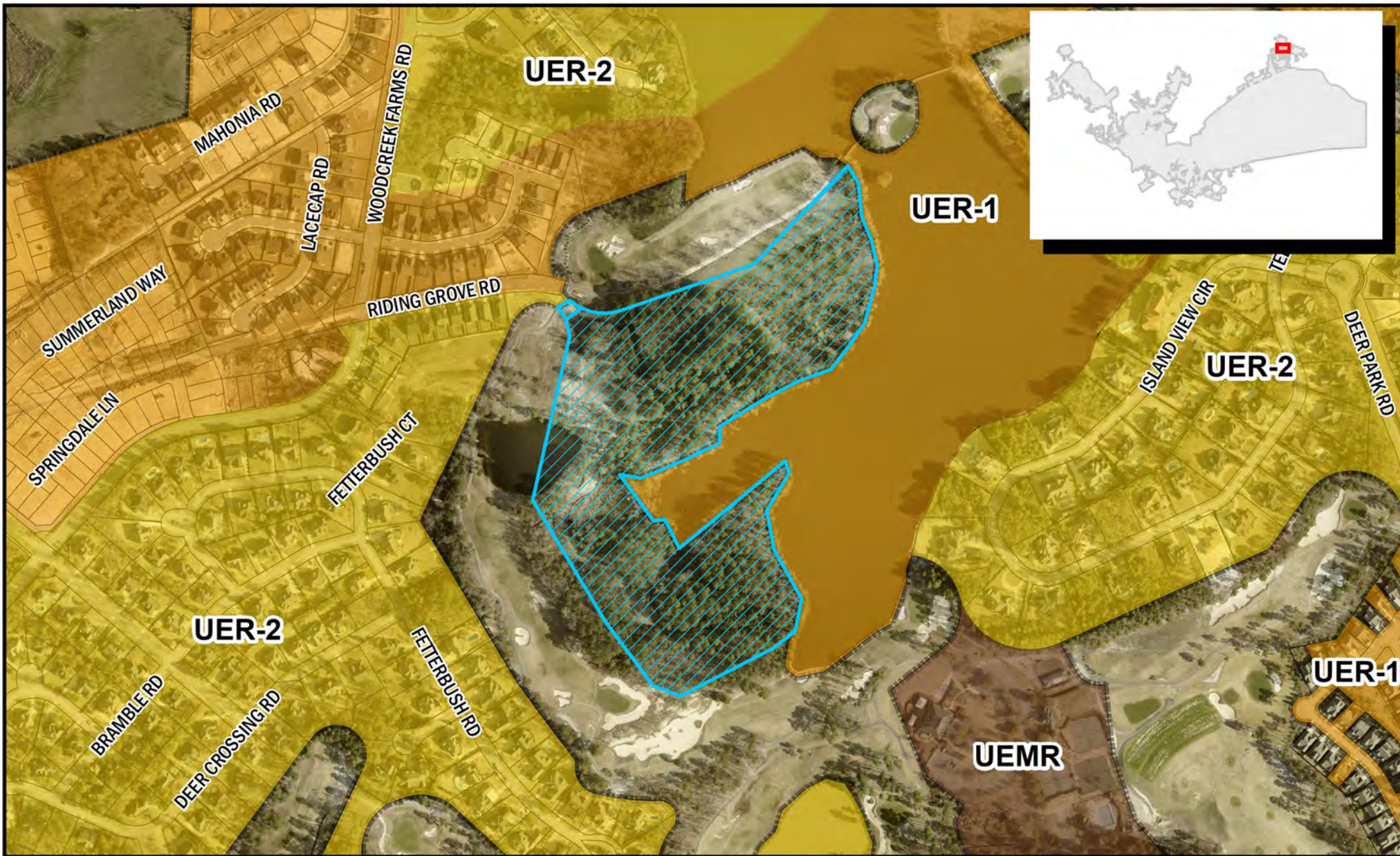
Staff recommends the annexation of the property and the assignment of an interim future land use classification of Urban Edge Residential Large Lot (UER-2) and interim zoning of Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP) at the time of annexation.



Future Land Use Map

28.24 acres E/S Riding Grove Road and 0.07 SE/S Riding Grove Road,
TMS# 28908-03-01 and 28904-01-16;
Current Rich. Co. FLU: Neighborhood (Medium Density), Proposed City FLU: UER-2

7.a



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/25/2022



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** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

28.24 acres E/S Riding Grove Road and 0.07 acres SE/S Riding Grove Road.

TMS# 28908-03-01 and 28904-01-16;

Current Rich. Co. Zoning: PDD, Proposed City Zoning: PD, a portion w/in OV-FP

7.a



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/25/2022



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** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Development Types

URBAN EDGE RESIDENTIAL LARGE LOT (UER-2)

Urban Edge Residential Large Lot neighborhoods represent many of the older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.



UER-2 BUILDING TYPES/LAND USES

PRIMARY TYPES

- Single-family Detached
- *Accessory dwelling units

TERTIARY TYPES

- Single-family Attached
- Two-family
- Three-family
- Civic/Institutional Small
- Business/Employment Small (excl. Flex)
- Cemeteries & Mausoleums

See matrix for appropriate park/open space types.

Development Types

UER-2 DEVELOPMENT PATTERN/CONTEXT

- The street network is typically curvilinear with irregular block structure and limited points of connection to the main road network. Street widths may be narrow or wide. Sidewalks may or may not be present in existing neighborhoods but should be provided in new developments. On-street parking is uncommon in these neighborhoods when street widths are narrow.
- Blocks are slightly irregular and may display a range of sizes and shapes determined by the parent lot shape and the internal street network.
- Blocks are subdivided into regular sized lots over 10,000 square feet.
- Buildings are typically set back from the street with deep front yards; buildings sit parallel to the street.
- Building sizes vary slightly within a block, but most are one to two stories in height with more than 2,000 square feet of livable space. Exceptions in the number of stories would be for neighborhoods with many split-level homes.
- Most homes have dedicated parking areas in front or side yards. Attached garages or carports are common.
- Open or green spaces are included in individual properties, retention or detention areas, or neighborhood parks. Passive green spaces should be included in new developments.
- Within a single development, building architecture, density, scale, and design will typically be fairly consistent along with front yard setbacks and driveway and garage arrangements. Side loading garages may be more common in a large lot neighborhood than in small lot neighborhoods.



Article 3: Zoning Districts**Sec. 17-3.6. Planned Development Districts****(c) PD-#: Planned Development District****(c) PD-#: Planned Development District****(1) Purpose**

The purpose of the Planned Development (PD) District is to encourage integrated and well-planned mixed-use development in locations throughout the City. A range of residential and nonresidential uses are allowed, with the intent of providing a variety of housing options and mutually-supportive nonresidential uses that serve the residents and the surrounding neighborhood.

Substantial flexibility is provided, with an expectation that development quality will surpass what is otherwise achievable through the base zoning district. District standards shall support the efficient use of land and resources, protect natural features and the environment, promote greater efficiency in providing public facilities and infrastructure, and mitigate potential adverse impacts on surrounding development.

**(2) Intensity and Dimensional Standards**

Standard	Requirement
Lot Area, min. (sf.)	To be established in PD Plan and PD Agreement document as set forth in Sec. 17-2.5(d), Planned Development.
Lot Width, min. (ft.)	
Lot Coverage, max. (% of site area)	
Density, max. (du/acre)	
Intensity, max. (sf)	
Front Yard Setback, min. (ft.)	
Side Yard Setback, min. (ft.)	
Rear Yard Setback, min. (ft.)	
Building Height, max. (ft.)	
Other intensity and dimensional standards	
Notes: ft. = feet sf. = square feet du. = dwelling unit	

Article 3: Zoning Districts**Sec. 17-3.7. Overlay Districts****(e) OV-FP: Floodplain Overlay District**

(e) OV-FP: Floodplain Overlay District**(1) Purpose**

The purpose of the Floodplain Overlay (OV-FP) District is to protect people and property from risks associated with flooding in floodplain areas, minimize disruption of commerce and critical services, and minimize the need for costly repairs due to flooding. District standards limit vulnerable uses and require certain uses to be located and constructed in a manner that avoids or mitigates damage in the event of flooding.

(2) Applicability

The standards and requirements in this section apply to development located in the OV-FP District, in addition to the base zoning district standards. In instances where there is a conflict between the standards in this district and the base district, the standards in the OV-FP District shall control.

(3) Comply with Floodplain Regulations

Development in the OV-FP District shall comply, as determined by the City Engineer, with all applicable regulations established for special flood hazard areas in Article III, Chapter 21 of the Code of Ordinances and with applicable Federal Emergency Management Agency regulations.

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, and being shown and designated as "Property to be Annexed" on an Annexation Exhibit titled 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16; prepared on February 21, 2022, by Andrew Livengood, City of Columbia Planning Division.

Richland County TMS: 28904-01-16

Property Address: 0.07 acre SE/S Riding Grove Road

Woodcreek Development, LLC

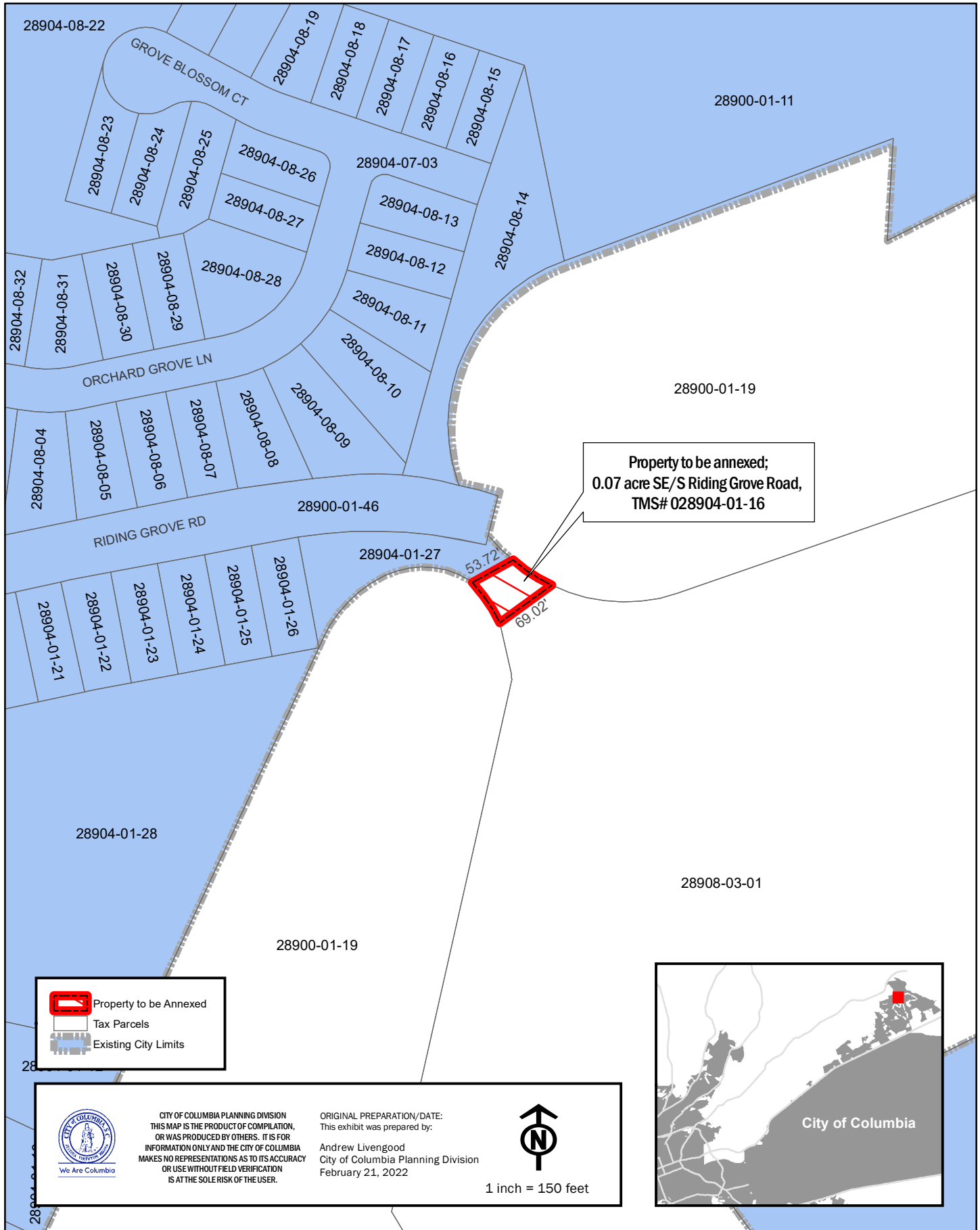
BY: 
 (Signature)

Date: 2/22/2022

Harold Pickrel III
 (Print or type name)

ITS: Managing Member
 (Print or type title)

**Annexation Exhibit -
0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16**



** DATA SOURCE - CITY OF

STATE OF SOUTH CAROLINA)
)
 COUNTY OF RICHLAND) PETITION FOR ANNEXATION

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

Property Description: All that certain piece, parcel, or tract of land, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown and delineated as Area A7/A8 - 28.24 Total Acres on the Boundary Plat of Woodcreek Development, LLC Areas A7 & A8, prepared by United Design Services, Inc. dated October 31, 2012 and recorded in the Office of the ROD for Richland County in Record Book 1820 at page 528 and being bounded and measuring as shown thereon.

Richland County TMS: 28908-03-01

Property Address: 28.24 acres E/S Riding Grove Road

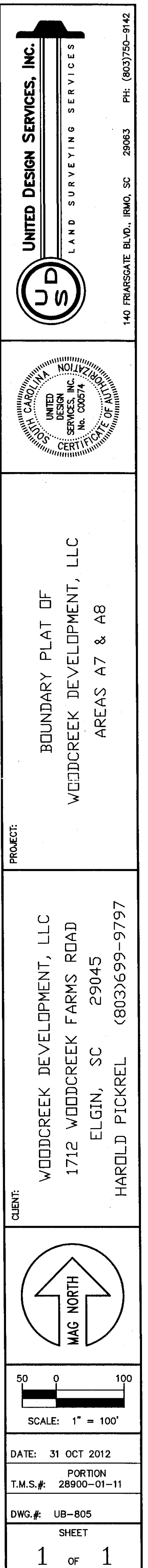
Premium Development, LLC

BY: 
 (Signature)

Date: 2/22/2022

Harold Pickrel III
 (Print or type name)

ITS: Managing Member
 (Print or type title)



MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: March 4, 2022

RE: **Property Address:** 28.24 acres E/S Riding Grove Road and 0.07 acre SE/S Riding Grove Road
Richland County TMS#: 28908-03-01 and 28904-01-16
Owner(s): Premium Development, LLC and Woodcreek Development, LLC
Current Use: Undeveloped
Proposed Use: Residential
Current County Land Use: Neighborhood (Medium Density)
Proposed City Land Use: Urban Edge Residential Large Lot (UER-2)
Current County Zoning: Planned Development District (PDD)
Proposed City Zoning: Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP)
Reason for Annexation: Municipal Services; Donut Hole - Primary
City Council District: 4
Census Tract: 114.07

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

Planning & Development Services staff will see to it that this matter is placed on the **March 10, 2022** Planning Commission agenda. Planning & Development Services staff will notify the City Attorney of the Planning Commission's zoning recommendation by forwarding a copy of this form, completed, as soon as the Planning Commission has met.

/atl

Attachments

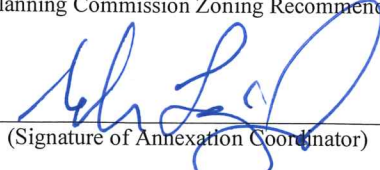
cc:

Clint Shealy, Assistant City Manager
 Jeff Palen, Assistant City Manager/CFO
 Dana Higgins, Director, Engineering
 Robert Anderson, Public Works Director
 Krista Hampton, Planning & Development Services
 Denoi Fields, Deputy Business License Administrator
 Greg Williams, Business Liaison
 Tiffany Latimer, Customer Care Administrator
 Todd Beiers, Building Official
 Michelle Brazell, Engineering
 Police Planning & Research
 Alfreda Tindal, Richland Co. 911 Addressing Coordinator

Missy Gentry, Assistant City Manager
 Henry M. Simons, Assistant City Manager
 Teresa Knox, City Attorney
 William Holbrook, Police Chief
 Aubrey Jenkins, Fire Chief
 Gloria Saaed, Community Development Director
 George Adams, Fire Marshal
 Hope Hasty, Interim Zoning Administrator
 Jacquelyn Richburg, Columbia-Richland 911
 David Hatcher, Housing Official
 Richland County Solid Waste Collection
 Lucinda Statler, Planning Administrator
 Brandon Burnette, Development Center Administrator

Planning Commission Land Use Recommendation: UER-2 (Land Use classification) by 7 - 0 on 3/10/2022 (mm/dd/yyyy).

Planning Commission Zoning Recommendation: PD, portion OV-FP (Zoning classification) by 7 - 0 on 3/10/2022 (mm/dd/yyyy).

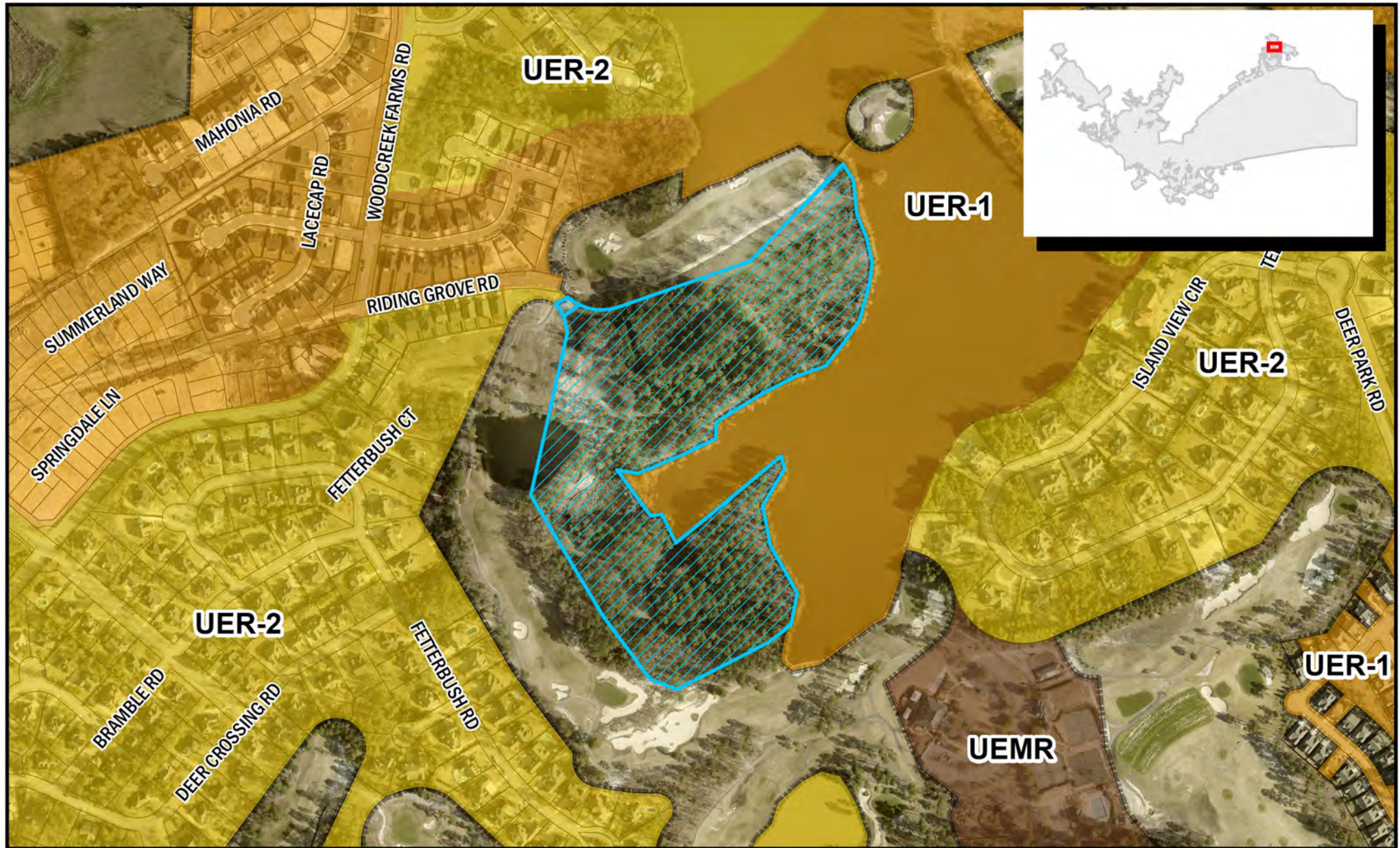

 (Signature of Annexation Coordinator)



Future Land Use Map

28.24 acres E/S Riding Grove Road and 0.07 SE/S Riding Grove Road,
TMS# 28908-03-01 and 28904-01-16;
Current Rich. Co. FLU: Neighborhood (Medium Density), Proposed City FLU: UER-2

7.d



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/25/2022



We Are Columbia



0 125 250 500
Feet

CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILATION,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY
OR USE WITHOUT FIELD VERIFICATION.
IS A

Packet Pg. 210

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

28.24 acres E/S Riding Grove Road and 0.07 acres SE/S Riding Grove Road.
TMS# 28908-03-01 and 28904-01-16;

7.d

Current Rich. Co. Zoning: PDD, Proposed City Zoning: PD, a portion w/in OV-FP



Department of Planning &
Development Services

ORIGINAL PREPARATION/DATE:
This map was prepared by:

Shane Shaughnessy
Date: 2/25/2022



We Are Columbia



0 125 250 500
Feet

DISCLAIMER:
The City of Columbia Department of
Planning and Development Services
data represented on this map or plan
is the product of compilation, as
produced by others. It is provided
for informational purposes only and
the City of Columbia makes no
representation as to its accuracy. Its

Packet Pg. 211

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

ORDINANCE NO.: 2022-028

Annexing 28.24 acres E/S Riding Grove Road, Richland County TMS# 28908-03-01 and 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, ___ day of _____, 2022, that the property described herein is hereby annexed to and becomes a part of the City of Columbia effective immediately. This property shall be assigned interim zoning of Planned Development District (PD), a portion within the Floodplain Overlay District (OV-FP), apportioned to City Council District 4, Census Tract 114.07, contains 28.31 acres, and shall be assigned an interim land use classification of Urban Edge Residential Large Lot (UER-2).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 28908-03-01 and 28904-01-16

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:
Final Reading:

ORDINANCE NO.: 2022-028
EXHIBIT "A"
PROPERTY DESCRIPTION

All that certain piece, parcel or tract of land, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, being shown and delineated as Area A7/A8 – 28.24 Total Acres on the Boundary Plat of Woodcreek Development, LLC Areas A7 & A8, prepared by United Design Services, Inc. dated October 31, 2012 and recorded in the Office of the ROD for Richland County in Record Book 1820 at page 528 and being bounded and measuring as shown thereon.

All that certain piece, parcel or lot of land, with improvements thereon, if any, situate, lying and being near the City of Columbia, in the County of Richland, State of South Carolina, and being shown and designated as "Property to be Annexed" on an Annexation Exhibit titled 0.07 acre SE/S Riding Grove Road, TMS# 28904-01-16; prepared on February 21, 2022, by Andrew Livengood, City of Columbia Planning Division.

LEGAL DEPARTMENT DRAFT

Last revised 3/14/2022

22012150



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2022-021 - Approval for Conveyance of
Falling Springs Court, Identified as Richland County
TMS#09107-02-02 to Deliverance and Revival Center Church;
CF#250-551

**FUNDING SOURCE &
ORIGINAL BUDGET:**

FOCUS AREAS: Planning Together

PURPOSE:
First reading approval was given on April 5, 2022.

ATTACHMENTS:

- **#a:** 2022-021 - Falling Springs Ct conveyance (PDF)
- **#b:** Contract-2022_02_18_14_09_04 (PDF)

HISTORY:

04/05/22

Columbia City Council

APPROVED ON FIRST READING.

ORDINANCE NO: 2022-021

Approval for Conveyance of Falling Spring Court, Identified as Richland County TMS#09107-02-02 to Deliverance and Revival Center Church; CF#250-551

WHEREAS, Deliverance and Revival Center Church ("the Church") has made a request for acquisition of Falling Springs Court (0.25 acre), a City-owned, unopen right-of-way that fronts on Fallings Springs Road and a portion of property that the Church owns; and

WHEREAS, the Church acquired property adjacent to Falling Springs Court and paid \$8,621 per acre, which has been determined to be a reasonable price per acre. The Church will file an action for closing Falling Springs Court as required by state law; NOW, THEREFORE.

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this _____ day of _____, 2022, for and in consideration of the sum of Two Thousand One Hundred Fifty-Five and No/100s (\$2,155.00) Dollars, the City Manager is hereby authorized to sign all documents necessary to consummate the sale of Falling Springs Court and to execute a deed on behalf of the City of Columbia to the **DELIVERANCE AND REVIVAL CENTER CHURCH** for the conveyance of Falling Springs Court containing 0.25 acre in compliance with and as provided in City Code Section 2-210(b).

The referenced site is more clearly shown on a survey of Falling Springs Court prepared for the City of Columbia by the Department of Engineering, David S. Sharpe, S.C. P.L.S. #10509, dated January 28, 2022 and being incorporated herein and made a part hereof as Exhibit "A" and being on file in the office of the Department of Engineering under file reference #250-551. A copy of said drawing being attached hereto and made a part hereof as Exhibit "A".

Requested by:

Assistant City Manager Shealy _____

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:

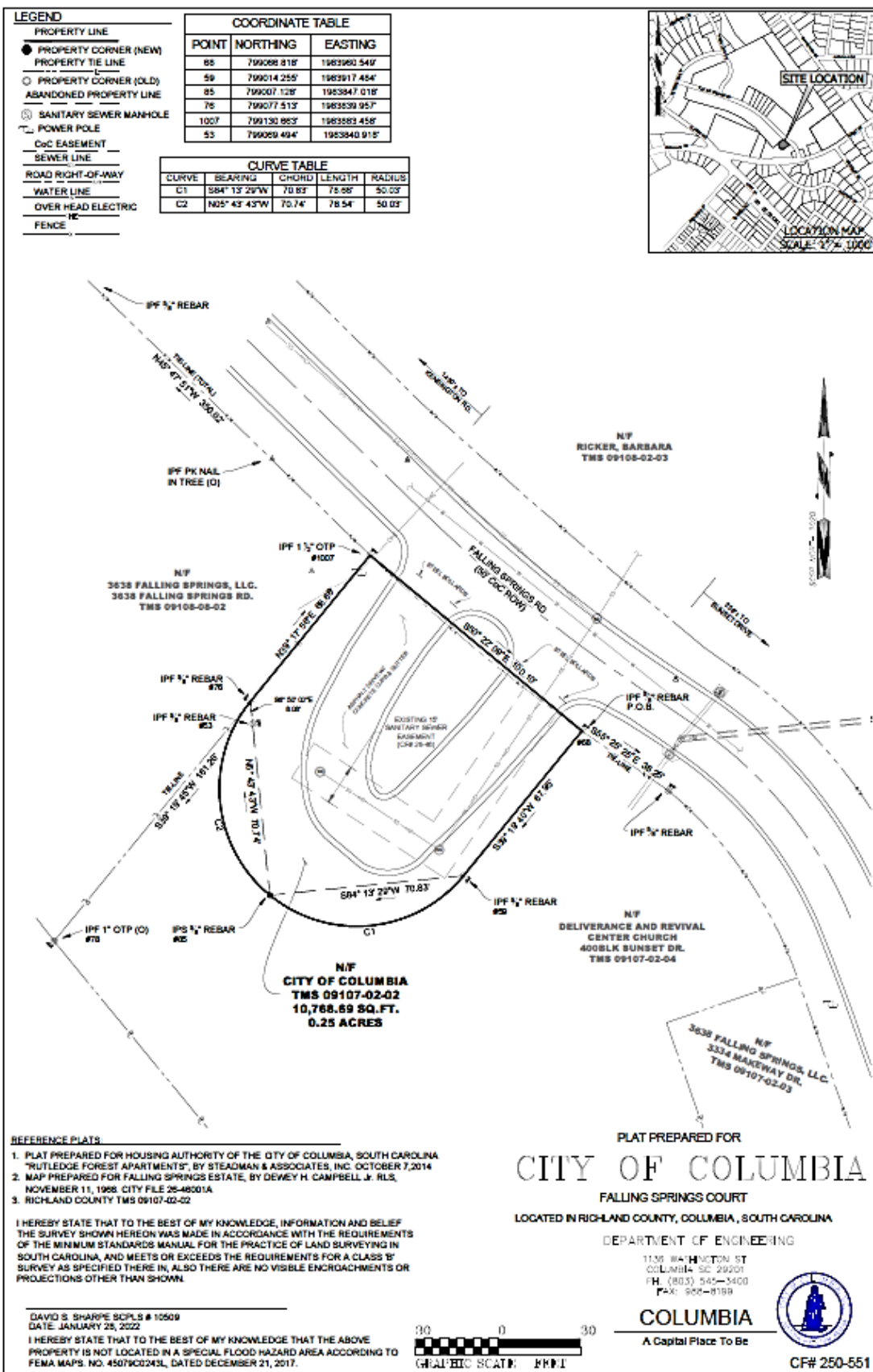

Deputy City Attorney _____

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"



STATE OF SOUTH CAROLINA)

AGREEMENT FOR SALE

COUNTY OF RICHLAND)

Agreement made this 18 day of February, 2022 by and between the **DELIVERANCE AND REVIVAL CENTER CHURCH (Buyer)** and **CITY OF COLUMBIA (Seller)** for property identified as Falling Springs Court ("the Property") described herein and located within the city of Columbia and identified as Richland County TMS#09107-02-02.

Subject to the following terms and conditions, it is agreed that:

1. **PROPERTY DESCRIPTION:** Buyer agrees to buy and Seller agrees to sell all that piece, parcel or lot land, with improvements thereon, situate, lying and being in the City of Columbia, in the County of Richland, State of South Carolina, containing approximately 0.25 acres and identified as Falling Springs Court, and further identified as a portion of Richland County TMS #09107-02-02. A survey of the property prepared for the City of Columbia by the Department of Engineering, David S. Sharpe, S.C. P.L.S. #10509, dated January 28, 2022 and being incorporated herein and made a part hereof as Exhibit "A". Said survey also being on file in the office of the Department of Engineering under City File #250-551.
2. **PURCHASE AND SALE.** Seller agrees to sell and Buyer agrees to buy the Property for the Purchase Price subject to the terms and conditions hereof.
3. **PRICE.** The agreed upon purchase price is in the amount of Two Thousand One Hundred Fifty-Five and No/100s (\$2,155.00) Dollars, payable by the Buyer to the Seller as follows:
 - a. Upon the execution of this Agreement, the Buyer shall deposit with the Seller Zero (\$0.00) Dollars as earnest money.
 - b. Upon delivery of the deed, Buyer shall pay to Seller the purchase price by cash or certified funds.
4. **CLOSING COSTS.** This shall be a cash sale and the Buyer shall pay for deed preparation, if applicable, and all other closing costs and prepaid items incurred by the Buyer for this transaction, and attorney's fees, excluding Seller's costs.
5. **CONDITIONS AND RESTRICTIONS.** The Seller shall convey the property described in Paragraph 1 hereof to the Buyer in fee simple by proper limited warranty deed, free from all liens and encumbrances except as are herein agreed to and subject to the following conditions and restrictions: The Buyer agrees to accept the property subject to any governmental statutes or ordinances, zoning ordinances and regulations, building restrictions and conditions, restrictions, covenants, and easements of record, reservation of utility easements over the existing utilities located on the Property,

including any shown on a recorded plat or utilities located by an inspection of the property; also, any state of facts that an accurate survey would show.

6. **CONDITION OF PROPERTY.** The Buyer has fully examined and inspected the Property and agrees to purchase the Property in "AS-IS" condition. The Buyer is aware that the subject Property contains 0.25 acres, which is designated as Falling Springs Court.

The Buyer shall have the title to the property examined to determine that title is marketable and that there are no liens, restrictions or encumbrances, other than stated herein, affecting the title which are objectionable. Any findings that are objectionable to the Buyer shall be presented to the Seller for curing in the form of recorded releases and satisfactions; copies of which shall be given to the Buyer.

7. **RISK OF LOSS OR DAMAGE.** The risk of loss or damage to the Property by fire or other casualty until the delivery of the deed is assumed by the Seller. In the case of loss or damage, the Seller has the option to restore the Property within a reasonable time to substantially its undamaged condition or to terminate this Agreement. In the event the Seller elects to terminate this Agreement, there shall be no further obligation of the Seller to the Buyer.
8. **REAL ESTATE COMMISSION.** Both parties warrant that they have taken no action that would result in a real estate commission being due on behalf of the Buyer or to be paid by the Seller.
(Buyer's initial RJS; Seller's initial _____)

9. **SELLER'S DEFAULT.** If the Seller shall default under this Agreement, the Buyer shall have the option of suing for damages or specific performance, or rescinding this Agreement. Upon default by the Seller, if the Buyer elects to rescind this Agreement, the sole obligation of the Seller shall be to refund to the Buyer all sums paid hereunder and to reimburse the Buyer for actual costs of its survey of the Property, the cost of title examination, copies and its reasonable attorney's fees. Upon the making of such refund and reimbursement, this Agreement shall wholly cease and terminate and neither party shall have any further claim against the other by reason of this Agreement. Seller shall not be required to bring any action or proceedings or otherwise incur any expense to render the title to the Property marketable, and in the event Seller is unable or unwilling to deliver good and marketable title to the Property, Buyer may terminate this Agreement, upon which event neither party shall have any further claim against the other hereunder. The Buyer may, nevertheless, accept such title as Seller may be able to convey, without reduction of the purchase price or any credit or allowance against the same and without any other liability on the part of the Seller. The acceptance of a deed by the Buyer shall be deemed to be a full performance and discharge of every agreement and obligation on the part of the Seller to be performed pursuant to the provisions of this Agreement. The term "cost of title examination" is defined for the purposes of this Agreement as the expense actually incurred by the Buyer for title examination; in no event, however, to exceed the amount customarily

charged by local attorneys for comparable title examinations. If a Title Insurance Company, which is a member of the American Land Title Association, will issue a binder to issue an owner's title insurance policy insuring the title to the Property in the amount equal to the purchase price, which owner's title insurance policy will have as exceptions only those as are herein agreed to, the Seller shall be deemed to be able to convey marketable fee simple title.

10. ADJUSTMENTS. Adjustments for taxes, interest, water charges, sewer charges, fuel oil, electricity charges, gas charges, rents when collected, and other assessments are not applicable to the Property being conveyed to the Buyer. The Seller is a tax-exempt, political subdivision. Any tax prorrations made pursuant to this Agreement are based on the taxes of record on this date and are, therefore, prorated on that basis. Any increase or decrease of taxes shall be subject to an adjustment when the current year's taxes are determined.
11. BUYER'S DEFAULT. If the Buyer shall default under this Agreement, the Seller shall be entitled to terminate this Agreement and shall have no further obligations to the Buyer hereunder.
12. CLOSING. The closing shall take place on or before _____, 2022. At closing, Seller shall deliver the deed upon Buyer's compliance with the terms and conditions herein. Time is of the essence, but the closing date may be extended by written agreement of the parties. The closing shall take place at (to be determined).
13. POSSESSION. The Seller shall relinquish possession of the property to the Buyer upon closing.
14. ONLY CONTRACT. The parties hereto further agree that this written contract expresses the entire agreement between the parties and this Agreement may not be changed orally, but only by an instrument in writing signed by the party against whom enforcement of such change is sought. All prior negotiations and representations of the parties are merged herein and are void and unenforceable unless contained in this Agreement.
15. DEFINITION. If two or more people constitute the Seller or the Buyer, the word "Seller" or the word "Buyer" shall be construed as if written "Sellers" or "Buyers" whenever the sense of this Agreement so requires.
16. ADDITIONAL TERMS.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

SIGNED, SEALED AND DELIVERED as of the date first above set forth.

WITNESSES:

CITY OF COLUMBIA
(SELLER)

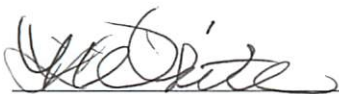
(As to Seller)

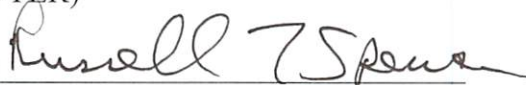
By: _____
(Signature)

(As to Seller)

Name: Teresa Wilson
Title: City Manager

DELIVERANCE AND REVIVAL CENTER
CHURCH
(BUYER)


(As to Buyer)

By: 


(As to Buyer)



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2022-029 - Granting an encroachment to Lafaye Homes for the use of the right of way area of the 1000 block of Bryan Street and the 2200 block of Clark Street for the installation and maintenance of sidewalks, landscaping, and irrigation adjacent to single-family residences under construction at 1011, 1013, 1015 and 1017 Bryan Street, Richland County TMS#09012-10-16, 09012-10-32, 09012-10-33 and 09012-10-34

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** O-2022-029 - Bryan Street Encroachment (PDF)
- **#b:** Bryan Street Encroachment packet (PDF)

ORDINANCE NO.: 2022-029

Granting an encroachment to Lafaye Homes for the use of the right of way area of the 1000 block of Bryan Street and the 2200 block of Clark Street for the installation and maintenance of sidewalks, landscaping, and irrigation adjacent to single-family residences under construction at 1011, 1013, 1015 and 1017 Bryan Street, Richland County TMS#09012-10-16, 09012-10-32, 09012-10-33 and 09012-10-34

WHEREAS, Lafaye Homes (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1000 block of Bryan Street and the 2200 block of Clark Street for the installation and maintenance of sidewalks, landscaping, and irrigation adjacent to single-family residences under construction at 1011, 1013, 1015 and 1017 Bryan Street, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2022, that Grantee is hereby granted the right to use the right of way areas of the 1000 block of Bryan Street and the 2200 block of Clark Street adjacent to single-family residences under construction at 1011, 1013, 1015 and 1017 Bryan Street, Richland County TMS#09012-10-16, 09012-10-32, 09012-10-33 and 09012-10-34, for the installation and maintenance of sidewalks measuring approximately five (5') feet in width three hundred sixty (360') feet in length, landscaping, and irrigation as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

3. Grantee is responsible for maintaining landscaping and improvements.

4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

8. A total of five (5) on-street parking spaces must be maintained between 1011 Bryan Street and 1017 Bryan Street. The on-street parking layout can be modified to ensure the lots have access and distancing requirements are maintained.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

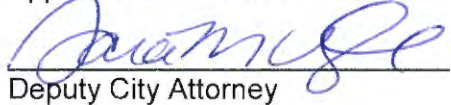
Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:


Deputy City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2022-029**



**1000 BLOCK OF BRYAN STREET, 2200 BLOCK OF CLARK STREET
ADJACENT TO 1011, 1013, 1015 AND 1017 BRYAN STREET
SIDEWALKS, LANDSCAPING, AND IRRIGATION**

Subject Property:	Right-of-way adjacent to 1011, 1013, 1015 and 1017 Bryan Street
Council District:	1
Proposal:	The applicant is requesting an encroachment for installation and maintenance of sidewalks, landscaping, and irrigation.
Applicant:	Lafaye Homes
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for installation and maintenance of sidewalks measuring approximately five (5') feet in width three hundred sixty (360') feet in length, landscaping, and irrigation, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees. 8. A total of five (5) on-street parking spaces must be maintained between 1011 Bryan Street and 1017 Bryan Street. The on-street parking layout can be modified to ensure the lots have access and distancing requirements are maintained.
----------------	--

CITY AGENCY COMMENTS FOR ENCROACHMENT

Lucinda Statler, Planning Department	Recommend approval.
Robert Anderson, Street Division	Recommend approval.

Denny Daniels, Columbia Water Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Caleb King, Forestry Division	Recommend approval.
Johnathan Chambers, Land Development	Recommend approval.
Kris Scott, Fire Department	Recommend approval.
Tori Salvant, Parking Services	Recommend approval.



City of Columbia

City of Columbia



This map was prepared using
the City GIS Viewer:

City of Columbia - GIS Division
Thursday, March 24, 2022

Address Point

- Active
- Vacant
- Tax Parcel

Street & Ownership

- Interstate
- Highway
- City Maintained

- State Maintained
- Private
- Others

FEMA Flood Hazard Area

- AE - Floodway
- AE - 100yr Flood Plain
- A - No Base Flood Elevation
- X - 500yr Flood Plain

- Red: Band_1
- Green: Band_2
- Blue: Band_3
- Red: Band_1
- Green: Band_2
- Blue: Band_3

0 0.01 0.02 0.04
mi

CITY OF COLUMBIA GIS DATA DISCLAIMER:

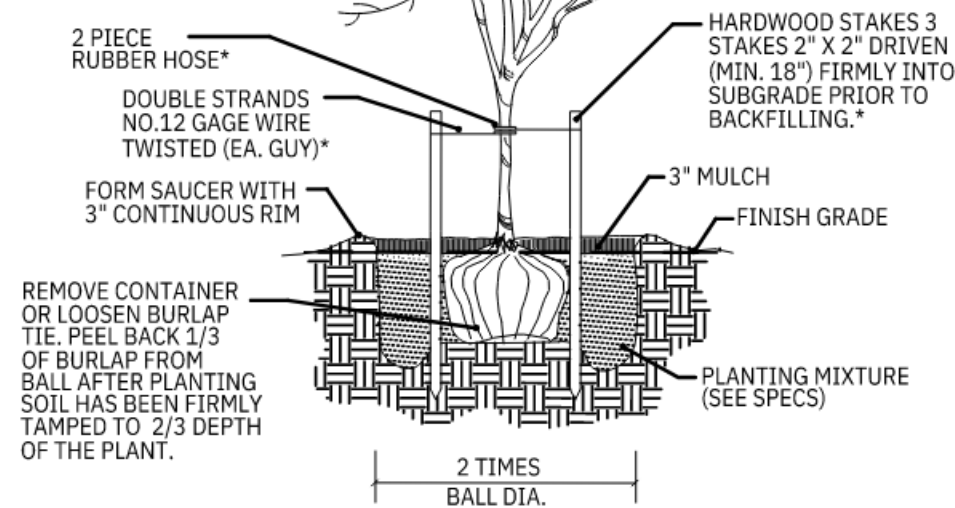
The City of Columbia GIS data represented on this map or plan is the product of the compilation of data produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

LANDSCAPE NOTES:

1. QUANTITIES ARE SHOWN FOR CONVENIENCE ONLY. THE CONTRACTOR IS RESPONSIBLE FOR THEIR OWN TAKEOFF. SPACING SHALL PREVAIL IF THERE IS CONFLICT BETWEEN QUANTITIES AND SPACING.
2. ALL DISTURBED AREAS NOT COVERED BY BUILDINGS, PAVEMENT, OR LANDSCAPING SHALL BE STABILIZED AS PER THE EROSION CONTROL PLAN. SPECIAL PROVISIONS FOR GRASSING AND SODDING WILL BE NOTED ON THE LANDSCAPE PLAN. IN THE EVENT THERE IS NO NOTE, THE EROSION CONTROL PLAN WILL GOVERN.
3. WEED BARRIER FABRIC SHALL BE UTILIZED IN PLANTING BEDS. (BLACK POLYPROPYLENE SHEET 27 MILS THICK) - PER SPECS.
4. CONTRACTOR TO TREAT NEW PLANT MIXES WITH WEED PREVENTER AS RECOMMENDED BY MANUFACTURER. - PER SPECS.
5. PLANT PITS SHALL BE INSTALLED SO THAT THE ROOT FLARE IS EVEN WITH FINISHED GRADE. SOIL REMOVAL FROM THE TOP OF THE ROOTBALL MAY BE REQUIRED TO EXPOSE THE ROOT FLARE.
6. ALL TREES IN PROXIMITY OF INTERSECTIONS, DRIVEWAYS, AND SIDEWALKS SHALL BE DE-LIMBED 7' (OR AS REQUIRED) TO PROVIDE SIGHT DISTANCE.
7. CONTRACTOR SHALL ENSURE ALL NECESSARY PERMITS AND ROW PERMISSIONS HAVE BEEN OBTAINED PRIOR TO STARTING WORK.
8. ALL PLANT MATERIAL AND WORKMANSHIP SHALL BE WARRANTED FOR A PERIOD OF 12-MONTHS.

NOTE:

- THE CONTRACTOR SHALL STAKE AND WRAP THE TREES AT HIS OR HER OWN DISCRETION.
- THE CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIAL FOR (12) TWELVE MONTHS AS PER SECTION 3.08-A OF PLANTING SPECIFICATIONS.
- PLANT SO THAT TOP OF ROOT BALL IS EVEN WITH THE FINISHED GRADE.

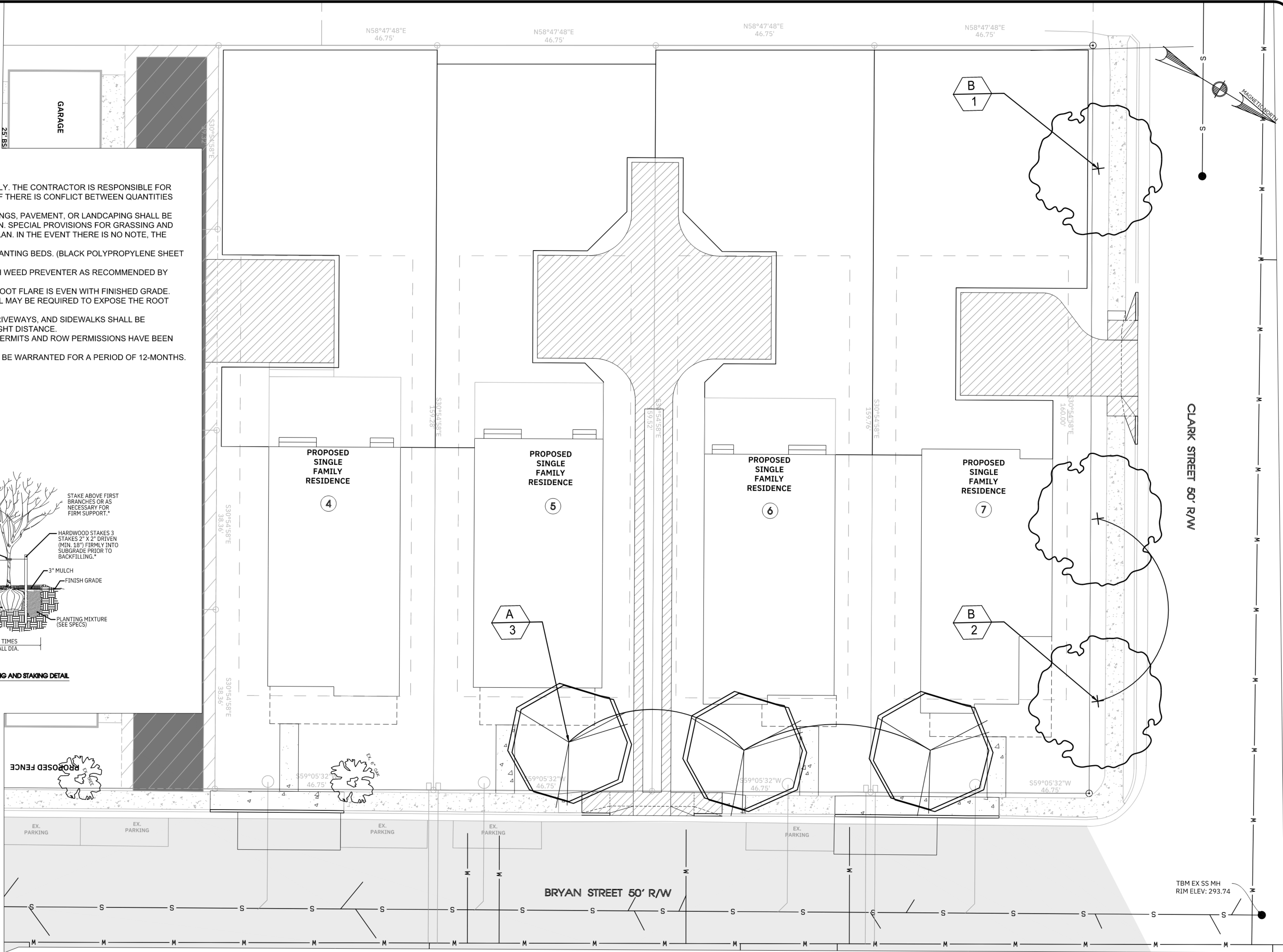


LARGE TREE PLANTING AND STAKING DETAIL
not to scale

CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING UNDERGROUND UTILITIES (HORIZONTAL & VERTICAL) PRIOR TO CONSTRUCTION (INCLUDING BUT NOT LIMITED TO: GAS LINES, WATER LINES, SEWER LINES, ELECTRICAL AND TELECOMMUNICATION LINES, AND FIBER OPTIC CABLES.)
CALL PALMETTO UTILITY PROTECTION SERVICE AT: 811

AT LEAST 3 DAYS BEFORE CONSTRUCTION, UNLESS STATED OTHERWISE IN CONTRACT WITH OWNER, THE CONTRACTOR SHALL INCLUDE ANY UTILITY RELOCATION COSTS IN HIS ORIGINAL AGREEMENT WITH THE OWNER.

THESE PLANS AND DETAILS ARE INTENDED TO SHOW MINIMUM REQUIREMENTS, MEASURES, AND METHODS TO RESTRICT RUNOFF AND CONTROL EROSION. ADDITIONAL MEASURES MAY BE NECESSARY. THE CONTRACTORS AND ANY SUBCONTRACTORS SHALL BE AWARE THAT UNKNOWN CONDITIONS OR UNPREDICTED OCCURRENCES MAY REQUIRE IMMEDIATE ACTION TO PROTECT THE SITE AND DOWNSTREAM PROPERTIES. NOTIFY THE DESIGN ENGINEER IMMEDIATELY IF SUCH A CONDITION OR OCCURRENCE IS KNOWN TO EXIST OR ARISE. FIELD DETERMINED TEMPORARY DIVERSIONS, BERM AND/OR DITCHES SHALL BE CONSTRUCTED, WHERE NECESSARY, TO PROTECT AREAS FROM UPSLOPE RUNOFF AND/OR TO DIVERT SEDIMENT/LOAD RUNOFF TO APPROPRIATE TREATMENT AREAS OR STABLE OUTLETS. THE CONTRACTOR SHALL CONFIRM POSITIVE DRAINAGE TO PROPOSED DRAINAGE STRUCTURES TO ENSURE THAT FLOODING DOES NOT OCCUR. THIS PERTAINS TO PAVED AND UNPAVED AREAS. SLOPES TO STRUCTURES SHALL NOT BE EXTREME AND SHALL BE SUITABLE FOR THE INTENDED USE. STORM DRAINAGE PIPES SHALL HAVE A MINIMUM OF ONE FOOT OF COVER.



PLANT SCHEDULE

KEY	BOTANICAL NAME	COMMON NAME	QUANTITY	SIZE	SPACING
A	QUERCUS VIRGINIA 'HIGH RISE'	LIVE OAK	3	4\" CAL.	AS SHOWN
B	PISTACHIA CHINENSIS	CHINESE PISTACHIO	3	4\" CAL.	AS SHOWN
-		MULCH (SHREDDED HARDWOOD)	TBD		

DENSITY FACTOR:

20 UNITS PER ACRE (SINGLE FAMILY RESIDENTIAL)
0.69 ACRE SITE X 20 UNITS = 13.8 DFS REQUIRED
14 DFS + 0 (GRAND TREE REPLACEMENT) = 14 UNITS REQUIRED ON SITE.
3 REMAINING ON SITE - 14 UNITS REQUIRED = 11 UNITS REQUIRED 12 UNITS PROVIDED

PHASE 2
PARK VILLAGE
CITY OF COLUMBIA



REVISION
NO. DATE DESCRIPTION

CAROL LIMA
CIVIL ENGINEERING OF COLUMBIA, INC.
NO. 000246
CERTIFICATE OF QUALITY

THE PRODUCT ON THIS SHEET WAS PREPARED FOR A SPECIFIC CLIENT FOR THE PROJECT AND SITE SHOWN. NO OTHER PERSON WITHOUT WRITTEN PERMISSION, FROM THE DESIGN ENGINEER, IS STRICTLY PROHIBITED. ANY CERTIFICATIONS, WARRANTIES, OR CONDITIONS OF ANY KIND, FOR THIS PROJECT ARE INTENDED TO EXPRESS THAT STANDARD AND NO OTHER REPRESENTATION OR PREPARATION OF THESE DOCUMENTS.

CIVIL ENGINEERING of COLUMBIA

3740A FERNANDINA ROAD COLUMBIA, SC 29210
TEL (803) 798-2820 FAX (803) 798-2826

LANDSCAPE PLAN

PREPARED FOR
LAFAYE HOMES
COLUMBIA, SC

CHECKED BY:
JOB NUMBER
21056

SCALE 1" = 10'

DATE DEC. 20, 2021

DRAWN CRG

DESIGNED PTL

DRAWING NUMBER
9 OF 9

Packet Pg. 227



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2022-030 - Granting an encroachment to GSM Properties, LLC, for the use of the right of way area of the 1200 block of Taylor Street for the installation and maintenance of brick pavers and concrete sidewalks, landscaping, irrigation and a suspended pavement system to support the new landscaping adjacent to 1216 and 1218 Taylor Street, Richland County TMS# 09014-09-03 and 09014-09-04

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** 1216 1218 Taylor Street encroachment packet (PDF)
- **#b:** O-2022-030 - 1216-1218 Taylor Encroachment (PDF)

**CITY COUNCIL
ENCROACHMENT SUMMARY
2022-030**



**1200 BLOCK OF TAYLOR STREET
ADJACENT TO 1216 AND 1218 TAYLOR STREET
SIDEWALKS, BRICK PAVERS, LANDSCAPING, IRRIGATION AND SUSPENDED
PAVEMENT SYSTEM**

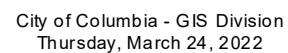
Subject Property:	Right-of-way adjacent to 1216 and 1218 Taylor Street
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of sidewalks, brick pavers, landscaping, irrigation and suspended pavement system.
Applicant:	GSM Properties, LLC
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for installation and maintenance of concrete sidewalks measuring approximately eighteen (18') feet in width forty (40') feet in length, brick pavers measuring approximately nine (9') feet in width twenty-seven (27') feet in length, landscaping, irrigation and a suspended pavement system to support the new landscaping measuring approximately five (5') in width five (5') feet in length, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees. 8. Emergency egress from the buildings shall not be impeded.
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CITY AGENCY COMMENTS FOR ENCROACHMENT

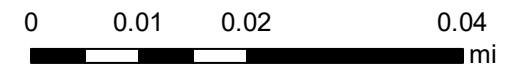
Lucinda Statler, Planning Department	Recommend approval.
Robert Anderson, Street Division	Recommend approval.

Denny Daniels, Columbia Water Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Caleb King, Forestry Division	Recommend approval.
Johnathan Chambers, Land Development	Recommend approval.
Kris Scott, Fire Department	Recommend approval.
Tori Salvant, Parking Services	Recommend approval.



- AE - Floodway
- AE - 100yr Flood Plain
- A - No Base Flood Elevation
- X - 500yr Flood Plain

	Red: Band_1
	Green: Band_2
	Blue: Band_3
	Red: Band_1
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Permanent Encroachment

Application and Checklist

Checklist for All Applications

A complete site plan application shall include the following information. Refer to the Procedures Manual for additional information about these requirements. Please initial to signify that the requested information has been provided.

	Applicant Initials	Staff Initials
A copy of this Application Checklist , completed by the applicant.		
A completed and signed Application Form		
Letters of Agency for all applications where the applicant is not the owner of the subject property		
Pictures or specification sheet of the items to permanently encroach the Right-of-way		
Existing Site Plan Please see page 4 below for required content.	1 copy: min. 18 x 24 inches or 1 digital copy (pdf format) – may be 8 ½ inches x 11 inches if legible	
Proposed Site Plan Please see page 4 below for required content.	1 copy: min. 18 x 24 inches or 1 digital copy (pdf format) – may be 8 ½ inches x 11 inches if legible	



Permanent Encroachment

Application and Checklist

1. Applicant Information

Name SCOTT MIDDLETON	
Company (if applicable) GSM Properties, LLC	
Address (street, city, state, zip) 1619 SUMTER STREET COLUMBIA, SC 29201 1624 Main St, Columbia, SC 29201	
Phone 803-730-9454	Email SMiddleton@lthcs.com

2. Property Information

Address 1216 - 1218 Taylor St, Columbia, SC 29201	
Tax Map Reference Number(s) Richland County TMS # R09014-09-03 & R09014-09-04	
Current use Vacant	Proposed use Dining / Restaurant

3. Property Ownership

Does the applicant own the adjacent property? ☐ Yes ☒ No

If the applicant does not own the adjacent property, complete the **Letter of Agency** for each property owner that authorizes the applicant to submit this application on the property owner's behalf.



Permanent Encroachment Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

GSM Properties, LLC intends to renovate the building located at 1216 - 1218 Taylor St. in Columbia, SC that's associated with Richland County TMS # R09014-09-04 & R09014-09-03. Necessary infrastructure & improvements in Taylor St. Right-of-Way (SC-12), as shown in the Site Construction Plans provided as part of this application, to support the proposed renovations are described below.

The proposed improvements include demolition of the sidewalk in front of the existing building along 1216 to 1218 Taylor St., installation of new brick paver(s) & concrete sidewalk, installation of a new 4" water meter vault in the new sidewalk, & the installation of new landscaping & suspended pavement system to support the new landscaping, as shown in the Site Construction Plans provided as part of this application.

The sidewalk surfacing & landscaping shown in the Site Construction Plans is consistent with previous improvements made adjacent to the Project Site (refer to 1227 Taylor St. (TMS # R09014-04-09)) and is proposed at the request of the City of Columbia.

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment

Application and Checklist

5. Additional Submission Requirements

Existing Site Plan

This shall be a site plan of the existing conditions or a plat of survey, to scale and fully dimensioned.

Proposed Site Plan

The proposed site plan shall be prepared to scale and fully dimensioned, and include the following:

	Applicant	Staff
Total acreage	☒	☐
Location of lots and outlets (numbered and area in square feet)	☒	☐
Location of buildings (including setbacks from property lines and distances between buildings)	☒	☐
Location of parking and access/driveways	☒	☐
Location of rights-of-way and/or easements for streets, railroads, and utility	☒	☐
Lines upon and abutting subject property	☒	☐
Location of streets, alleys, railroads, and utility lines upon and abutting subject property	☒	☐
Section of sidewalk or right-of-way to be used for the encroachment	☒	☐
Proposed placement of permanent items and furnishings on the sidewalk	☒	☐
Proposed placement of permanent items and furnishings in the right-of-way	☒	☐
Location and height of all fences, walls, and exterior lighting in the right-of-way	☒	☐
North arrow	☒	☐
Scale	☒	☐
Vicinity map (at 1 inch equals 1,000 feet)	☒	☐

6. Acknowledgement

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment.

Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required.

In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation.



Permanent Encroachment

Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant	
	
Print Name	Date
SCOTT MIDDLETON	12-10-2021

SITE CONSTRUCTION PLANS

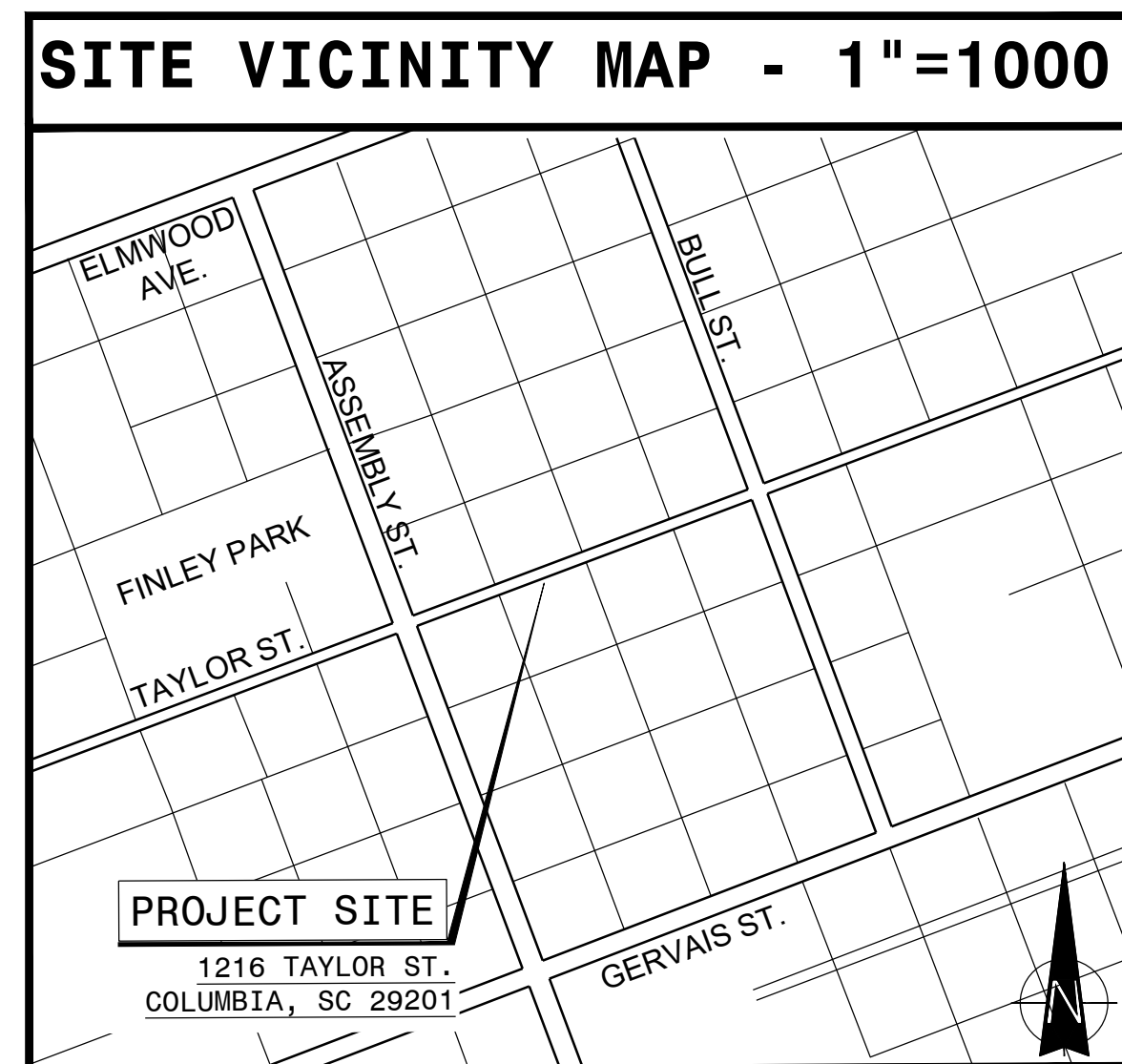
FOR

1216-1218 TAYLOR ST IMPROVEMENTS

CITY OF COLUMBIA, SC

GENERAL NOTES:

1. A COMPLETE SET OF APPROVED DRAWINGS MUST BE MAINTAINED ON SITE AT ALL TIMES THAT THE CONTRACTOR IS PERFORMING WORK.
2. WITHIN ALL NOTES, THE TERM CONTRACTOR SHALL MEAN THE GENERAL CONTRACTOR AND ANY SUBCONTRACTOR OR VENDOR PERFORMING CONSTRUCTION ON THE SITE.
3. SHOULD THE CONTRACTOR FIND ANY DISCREPANCIES ON THE DRAWINGS, OR IN THE FIELD PRIOR TO BEGINNING WORK OR DURING CONSTRUCTION, HE SHALL IMMEDIATELY NOTIFY THE ENGINEER.
4. BOUNDARY AND TOPOGRAPHY HAS NOT BEEN FIELD VERIFIED BY THE ENGINEER. IT WILL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY EXISTING FIELD CONDITIONS AND REPORT ANY DISCREPANCIES OR CONFLICTS TO THE ENGINEER PRIOR TO CONSTRUCTION.
5. THE CONTRACTOR IS RESPONSIBLE FOR LOCATING AND VERIFYING ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION AND IS RESPONSIBLE FOR ANY DAMAGE TO THEM DURING CONSTRUCTION. CONTRACTOR SHALL CONTACT THE STATE'S LOCATION SERVICE AT LEAST 48 HOURS PRIOR TO BEGINNING CONSTRUCTION.
6. THE CONTRACTOR SHALL COMPLY WITH ALL RULES AND REGULATIONS OF FEDERAL, STATE, COUNTY AND LOCAL MUNICIPALITIES.
7. ALL MATERIALS, METHODS, AND DETAILS OF CONSTRUCTION SHALL CONFORM TO THE STANDARD SPECIFICATIONS AND REGULATIONS OF THE CITY OF COLUMBIA & SCDDOT.
8. ALL RIGHT-OF-WAY CONSTRUCTION SHALL MEET LOCAL AND STATE DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS, LATEST EDITION.
9. THE CONTRACTOR IS REQUIRED TO MEET ALL APPLICABLE FEDERAL, OSHA, STATE, & LOCAL REGULATIONS CONCERNING PROJECT SAFETY AND ASSUMES FULL RESPONSIBILITY FOR SAFETY ON THE PROJECT.
10. THE CONTRACTOR SHALL VERIFY THAT ALL NECESSARY PERMITS FOR CONSTRUCTION HAVE BEEN OBTAINED PRIOR TO THE START OF THE PROJECT.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGES TO EXISTING INFRASTRUCTURE WITHIN THE SITE OR ADJOINING PROPERTIES (i.e. PAVEMENT, CURB, SIDEWALK, UTILITIES, LANDSCAPED AREAS etc.). THE CONTRACTOR SHALL REPAIR/REPLACE ALL DAMAGED ITEMS IMMEDIATELY, IF NECESSARY, OR PRIOR TO THE END OF THE JOB AND AT NO COST TO THE OWNER IN ACCORDANCE WITH LOCAL REGULATORY REQUIREMENTS.
12. CONTRACTOR SHALL PROVIDE AS-BUILT RECORDS OF ALL CONSTRUCTION (INCLUDING UNDERGROUND UTILITIES) TO THE OWNER FOLLOWING COMPLETION OF CONSTRUCTION ACTIVITIES, AS NEEDED.
13. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING INSTALLATION OF ALL UTILITIES BY THE APPROPRIATE UTILITY COMPANY AND SUBCONTRACTORS PERFORMING WORK TO AVOID CONFLICTS. THE CONTRACTOR IS ALSO RESPONSIBLE FOR SCHEDULING INSTALLATION OF ALL UTILITIES IN A TIMELY, ORGANIZED, AND SYSTEMATIC MANNER.
14. IN THE EVENT OF A CONFLICT WITH WATER, SEWER, DRAINAGE OR OTHER UTILITY LINES, THE CONTRACTOR SHALL COORDINATE WITH THE ENGINEER PRIOR TO MAKING FIELD ADJUSTMENTS.
15. THE CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL AND DISPOSAL OF ALL RUBBISH, TRASH, DEBRIS AND ORGANIC MATERIAL etc. IN A LEGAL MANNER.

[illegible]

PRELIMINARY - NOT FOR CONSTRUCTION

[illegible]

DESIGNED: AJL
DRAWN: KDK
CHECKED: AJL
DATE: DECEMBER 2021
JOB NO.
SCALE: N/A

2018 TAYLOR ST. IMPROVEMENTS
CITY OF COLUMBIA, SC
FOR
GSM PROPERTIES, LLC
COVER SHEET

DRAWING NUMBER

C-001

PROJECT CONTACTS

<u>DEVELOPER/OWNER</u> GSM PROPERTIES, LLC 1624 MAIN ST. COLUMBIA, SC 29201 CONTACT: ALDEN LIVINGSTON PHONE: (803)760-3437 EMAIL: ALIVINGSTON@JACOBPRICEENG.COM	<u>ENGINEER</u> JACOB RICE ENGINEERING, LLC 14 CALENDAR CT. COLUMBIA, SC 29206 CONTACT: ALDEN LIVINGSTON PHONE: (803)760-3437 EMAIL: ALIVINGSTON@JACOBPRICEENG.COM	<u>ARCHITECT</u> LTC ASSOCIATES, INC. 1213 LADY ST. SUITE 400 KNOXVILLE, TN 37919 CONTACT: MR. J. WES TAYLOR PHONE: (803)254-9082 EMAIL: WTAYLOR@LTCARCH.COM	<u>PLANNING & ZONING</u> CITY OF COLUMBIA 1136 WASHINGTON ST. COLUMBIA, SC 29201 CONTACT: JONATHAN E. CHAMBERS PHONE: (803)545-3206 EMAIL: JONATHAN.CHAMBERS@COLUMBIASC.GOV	<u>STORMWATER</u> CITY OF COLUMBIA 1136 WASHINGTON ST. COLUMBIA, SC 29201 CONTACT: ALFRED "AJ" JESSEE PHONE: (803)545-3267 EMAIL: ALFRED.JESSEE@COLUMBIASC.GOV	<u>WATER & SEWER</u> CITY OF COLUMBIA 1339 MAIN ST. COLUMBIA, SC 29201 CONTACT: SCOTT ROGERS PHONE: (803)545-3290 EMAIL: MICHAEL.ROGERS@COLUMBIASC.GOV	**** THE INDIVIDUALS LISTED **** HERE-IN ARE INTENDED TO BE POINTS OF CONTACT AND ARE NOT NECESSARILY THE PROFESSIONALS OF RECORD. REFERENCE TO THE INDIVIDUAL DISCIPLINE PLANS FOR INFORMATION REGARDING THE RESPECTIVE PROFESSIONALS OF RECORD.	  Know what's below. Call before you dig.
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1. EXISTING BOUNDARY INFORMATION PROVIDED BY PLAT (BOOK 52 PAGE 2795 IN RICHLAND COUNTY REGISTER OF DEEDS) PREPARED BY UDS INC. (SIGNED BY WILLIAM M. BRASINGTON, P.L.S. ON JULY 28, 1988).
2. ADDITIONAL EXISTING BOUNDARY AND SURVEY INFORMATION SUPPLEMENTED BY CITY OF COLUMBIA GIS RESERVATIONS MADE IN THE FIELD, LTC ASSOCIATES ARCHITECTURAL PLANS, INFORMATION FROM PYRAMID CONTRACTING LLC, CITY OF COLUMBIA RECORD DRAWINGS, & SCOTT HISTORICAL PLANS.
3. TRANSFER OF SITE BENCHMARK(S) IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR AND SHALL ONLY BE COMPLETED BY A SURVEYOR LICENSED/REGISTERED IN THE STATE IN WHICH THE PROJECT IS LOCATED.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR FIELD VERIFICATION OF EXISTING BENCHMARK PRIOR TO ANY CONSTRUCTION AND SHALL REPORT ANY DISCREPANCIES IMMEDIATELY TO THE ENGINEER. FIELD VERIFICATION CAN BE ACCOMPLISHED BY CHECKING A MINIMUM OF TWO FIXED OBJECTS DISPLAYED ON THE SURVEY (I.E. MANHOLE RIM, STORM GRATE, PIPE INVERTS, ETC.).

1. ALL LAND DISTURBING OPERATIONS SHALL BE IN ACCORDANCE WITH THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP).
2. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING ALL HORIZONTAL AND VERTICAL SURVEY CONTROLS.
3. THE CONTRACTOR SHALL REMOVE ALL STRIPPINGS, DEBRIS AND EXCESS EXCAVATED MATERIALS FROM THE SITE AND DISPOSE OF IN A LEGAL MANNER.
4. THE CONTRACTOR IS RESPONSIBLE FOR ALL EXCAVATIONS AND GRADING INCLUDING FURNISHING OFF-SITE BORROW AS REQUIRED TO MEET PLAN GRADES.
5. IF UNSUITABLE SUBGRADE MATERIALS ARE ENCOUNTERED, THE CONTRACTOR IS RESPONSIBLE FOR REMOVAL AND REPLACEMENT OF ALL UNSUITABLE MATERIAL TO MEET COMPACTION REQUIREMENTS UNDER PAVED SURFACES. UNSUITABLE MATERIALS ARE THOSE CLASSIFIED AS MH, CH, OH, OL AND PEAT IN ACCORDANCE WITH THE UNIFIED SOIL CLASSIFICATION SYSTEM, UNLESS APPROVED IN WRITING BY THE PROJECT GEOTECHNICAL ENGINEER. THE SITE ENGINEER AND GEOTECHNICAL ENGINEER, SHALL BE NOTIFIED IMMEDIATELY UPON ENCOUNTERING UNSUITABLE SUBGRADE MATERIAL.
6. CONTRACTOR SHALL UNIFORMLY GRADE BEHIND CURBS, ROADS, ETC. TO MATCH EXISTING GRADES. LANDSCAPE ISLANDS SHALL BE GRADED TO DRAIN OVER CURBS.
7. GRADE ENTIRE SITE TO PROVIDE POSITIVE DRAINAGE TO EXISTING OR NEW DRAINAGE FACILITIES.
8. COMPACTION REQUIREMENTS ARE AS FOLLOWS OR AS STATED IN THE GEOTECHNICAL REPORT, WHICHEVER IS MORE STRINGENT.
 - A. SUBGRADES UNDER PAVED AREAS AND STRUCTURES 100 PERCENT STANDARD PROCTOR (ASTM 698) - 24 INCHES OR TO BOTTOM OF TRENCH.
 - B. UNPAVED AREAS TO BE GRASSED OR LANDSCAPED 95 PERCENT STANDARD PROCTOR (ASTM D698) - FULL DEPTH
9. CONTRACTOR IS RESPONSIBLE FOR ALL DEWATERING AS NECESSARY TO MEET REQUIRED EXCAVATIONS AND GRADES. DEWATERING OPERATIONS SHALL NOT DISCHARGE DIRECTLY INTO MARSH OR WETLAND AREAS. MUDDY WATER TO BE PUMPED FROM EXCAVATION AND WORK AREAS MUST BE HELD IN SETBACK BASINS OR FILTERED PRIOR TO ITS DISCHARGE INTO SURFACE WATERS OR STORM DRAINAGE SYSTEMS.
10. SPOT ELEVATIONS SHOWN ON THE GRADING PLANS ARE "FINISHED GRADE ELEVATIONS" OR ELEVATIONS AFTER SURFACING.

1. HDPE PIPE SHALL BE ADS TYPE N12 & SHALL BE INSTALLED PER THE MANUFACTURER'S SPECIFICATIONS.
2. ALL REINFORCED CONCRETE PIPE (RCP) SHALL BE CLASS III, UNLESS OTHERWISE SHOWN, "B" WALL CONFORMING TO ASTM C-76, TIGHTEN PER ASTM C443, "JOINTS FOR CIRCULAR CONCRETE SEWER AND CULVERT PIPE, USING RUBBER GASKETS", & SHALL MEET HEAVY DUTY TRAFFIC (HS20) LOADING.
3. RCP TRENCH & BACKFILL INSTALLATION SHALL BE TYPE I WITH COMPACTED STONE BASE (HS20) PIPE HAUNCH AND BEDDING ZONE.
4. LOCATIONS AND TOP ELEVATIONS OF INLETS AND STRUCTURES WILL BE ADJUSTED IN THE FIELD BY THE CONTRACTOR WHERE NECESSARY AND SHALL BE APPROVED BY THE ENGINEER PRIOR.
5. INVERTS SHOWN ON PLAN DRAWING ARE PIPE INVERTS.
6. ALL DRAINAGE STRUCTURES SHALL BE PRECAST CONCRETE UNLESS OTHERWISE APPROVED.
7. ALL DRAINAGE STRUCTURES SHALL BE DESIGNED TO ENSURE PROPER ALIGNMENT W/ STREET & GUTTER.
8. PIPES UNDER PAVEMENT TO BE COMPACTED IN 12" LIFTS TO 95% STANDARD PROCTOR AND THE LAST 12" COMPACTED TO 100% STANDARD PROCTOR OR AS STATED IN THE GEOTECHNICAL REPORT, WHICHEVER IS MORE STRINGENT. MINIMUM COVER SHALL BE MAINTAINED PER PROFILES.

- THE SURVEYOR & ENGINEER HAVE MADE ALL POSSIBLE ATTEMPTS TO LOCATE EXISTING UTILITIES. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD-VERIFY THE LOCATIONS OF ALL UTILITIES PRIOR TO CONSTRUCTION & TO NOTE ANY CONFLICTS.
- ANY DAMAGE TO UTILITIES INCURRED DURING CONSTRUCTION IS THE RESPONSIBILITY OF THE CONTRACTOR AND IS TO BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
- MINIMUM SEPARATION DISTANCES BETWEEN WATER AND SEWER LINES:
 - A. WATER OVER SANITARY SEWER - 18" VERTICAL & 10' HORIZONTAL
 - B. STORM SEWER - 12" VERTICAL
- EROSION AND SEDIMENT CONTROL PROCEDURES MUST BE MAINTAINED DURING THE ENTIRE CONSTRUCTION PERIOD. DEBRIS AND LOOSE SOIL ON ADJACENT STREETS MUST BE CONTROLLED THROUGH DAILY CLEANING. DISTURBED EARTH AREAS MUST BE STABILIZED WITHIN 30 DAYS FROM COMPLETION OF GRADING ACTIVITIES.
- PAVEMENT PATCHING AND RESURFACING MUST BE COMPLETED WITHIN 5 DAYS AFTER COMPLETION OF UTILITY CONNECTION ACTIVITIES. SMALL PATCH AREAS CAN BE MAINTAINED WITH TEMPORARY PAVEMENT PATCHING OR #57 STONE UNTIL PERMANENT PATCHING IS COMPLETE.
- ALL WATER & SANITARY SEWER CONSTRUCTION SHALL MEET THE CITY OF COLUMBIA STANDARDS AND SPECIFICATIONS.
- THE CONTRACTOR SHALL MAINTAIN, PROTECT, RELOCATE, OR CONNECT ANY AND ALL OPERATING UTILITIES FOUND DURING CONSTRUCTION THAT ARE NOT SHOWN ON THE PLANS. CONTACT THE ENGINEER IMMEDIATELY IF UTILITIES ARE ENCOUNTERED DURING CONSTRUCTION THAT ARE NOT SHOWN.
- THE CONTRACTOR SHALL COORDINATE WITH THE CITY OF COLUMBIA FOR THE INSTALLATION NEW WATER & SEWER TAPS. APPLICABLE INSPECTORS MUST BE PRESENT.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE SIZE, LOCATION, & INVERT ELEVATIONS OF SUBSISTING (SEE ARCH. & PLUMBING PLANS).
- CONTRACTOR TO MAINTAIN A MIN. DISTANCE OF 3' BETWEEN WATER MAINS AND OTHER UTILITY STRUCTURES (CATCH BASINS, JUNCTION BOXES, MANHOLES)
- 6" PVC SANITARY SEWER SERVICE LOCATION IS APPROXIMATE. MAINTAIN 10' MIN. SEPARATION FROM WATER SERVICES.
- PROPOSED WATER SERVICE LINES SHALL HAVE A MINIMUM COVER OF 3'.
- PROPOSED SEWER SERVICE LINES SHALL HAVE A MINIMUM COVER OF 2.5' AND SHALL BE 6" SDR-26. PROPOSED SEWER SERVICE LINES SHALL HAVE A MINIMUM SLOPE OF 1%, EXCEPT SEWER SERVICE LINES UPSTREAM FROM SANITARY SEWER STRUCTURES. SEWER SERVICE LINES DOWNSTREAM FROM SANITARY SEWER STRUCTURES SHALL HAVE A MINIMUM SLOPE OF .25%.
- FURNISH & INSTALL SANITARY SEWER CLEANOUTS, AS SHOWN BY THE CLEANOUT SYMBOL ON THE PLANS. USE TRAFFIC RATED MATERIALS WHEN LOCATED IN PAVEMENT.
- THE CONTRACTOR IS RESPONSIBLE FOR STABILIZING AND RETURNING ALL SCOTD MAINTAINED ROADWAY DITCHES TO PRE-CONSTRUCTION CONDITIONS IN A TIMELY MANNER.
- THE CONTRACTOR SHALL CLEAN AND MAINTAIN ALL ROADWAYS AS NECESSARY TO ENSURE THAT NO CONSTRUCTION DEBRIS IS PRESENT.
- ALL TRENCHING, EXCAVATION, & COMPACTION SHALL MEET CITY OF COLUMBIA & SCOTD STANDARDS WHEN INSTALLING UTILITIES IN THE SCOTD ROW.
- UNLESS OTHERWISE APPROVED, ALL BACKFILL MATERIAL SHALL BE CLASS III.
- DURING WORKING HOURS, ALL OPEN EXCAVATIONS SHALL BE ENCLOSED WITH ORANGE SAFETY BARRICADE FENCING AND DRUMS. NO OPEN EXCAVATIONS SHALL REMAIN OVERNIGHT.
- ALL VALVE VAULTS SHALL BE FLUSH WITH FINISHED GRADES.
- THE CONTRACTOR SHALL INSTALL ALL WATER MAIN PIPING WITH NO LESS THAN 3' OF COVER & NO GREATER THAN 6' OF COVER, UNLESS OTHERWISE APPROVED BY THE ENGINEER. WATER MAINS INSTALLED WITHIN SCOTD ROW SHALL HAVE A MINIMUM OF 4' OF COVER.
- NEW WATER MAINS CROSSING UTILITIES CAN BE ADJUSTED, AS NEEDED, PROVIDED RESTRAINED JOINT BENDS AND PIPING ARE INSTALLED.
- ALL NEW WATER MAINS, VALVES, ETC. SHALL BE HYDROSTATICALLY TESTED PER THE CITY OF COLUMBIA STANDARDS.
- AFTER INSTALLATION & SUCCESSFUL HYDROSTATIC TESTING, THE WATER MAIN SHALL BE FLUSHED & DISINFECTED IN ACCORDANCE WITH THE CITY OF COLUMBIA STANDARDS.
- THE CONTRACTOR SHALL LOCATE & PLACE SIGNAGE AT ALL OVERHEAD POWER CROSSING MARKING THEIR LOCATION.

1. IF NECESSARY, SLOPES, WHICH EXCEED EIGHT (8) VERTICAL FEET SHOULD BE STABILIZED WITH SYNTHETIC OR VEGETATIVE MATS, IN ADDITION TO HYDROSEEDING. IT MAY BE NECESSARY TO INSTALL TEMPORARY SLOPE DRAINS DURING CONSTRUCTION. TEMPORARY BERMS MAY BE NEEDED UNTIL THE SLOPE IS BROUGHT TO GRADE.
2. STABILIZATION MEASURES SHALL BE INITIATED AS SOON AS PRACTICABLE IN PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED, BUT IN NO CASE MORE THAN FOURTEEN (14) DAYS AFTER WORK HAS CEASED, EXCEPT AS STATED BELOW.
 - WHERE STABILIZATION BY THE 14TH DAY IS PRECLUDED BY SNOW COVER OR FROZEN GROUND CONDITIONS STABILIZATION MEASURES MUST BE INITIATED AS SOON AS PRACTICABLE.
 - WHERE CONSTRUCTION ACTIVITY ON A PORTION OF THE SITE IS TEMPORARILY CEASED, AND EARTH-DISTURBING ACTIVITIES WILL BE RESUMED WITHIN 14 DAYS, TEMPORARY STABILIZATION MEASURES DO NOT HAVE TO BE INITIATED ON THAT PORTION OF THE SITE.
3. ALL SEDIMENT AND EROSION CONTROL DEVICES SHALL BE INSPECTED ONCE EVERY CALENDAR WEEK. IF PERIODIC INSPECTION OR OTHER INFORMATION INDICATES THAT A BMP HAS BEEN INAPPROPRIATELY OR INCORRECTLY INSTALLED, THE PERMITTEE MUST ADDRESS THE NECESSARY REPLACEMENT OR MODIFICATION REQUIRED TO CORRECT THE BMP WITHIN 48 HOURS OF IDENTIFICATION.
4. PROVIDE SILT FENCE AND/OR OTHER CONTROL DEVICES, AS MAY BE REQUIRED, TO CONTROL SOIL EROSION DURING UTILITY CONSTRUCTION. ALL DISTURBED AREAS SHALL BE CLEANED, GRADED, AND STABILIZED WITH GRASSING IMMEDIATELY AFTER THE UTILITY INSTALLATION. FILL, COVER, AND TEMPORARY SEEDING AT THE END OF EACH DAY ARE RECOMMENDED. IF WATER IS ENCOUNTERED WHILE TRENCHING, THE WATER SHOULD BE FILTERED TO REMOVE ANY SEDIMENTS BEFORE BEING PUMPED BACK INTO ANY WATERS OF THE STATE.
5. ALL EROSION CONTROL DEVICES SHALL BE PROPERLY MAINTAINED DURING ALL PHASES OF CONSTRUCTION UNTIL THE COMPLETION OF ALL CONSTRUCTION ACTIVITIES AND ALL DISTURBED AREAS HAVE BEEN STABILIZED. ADDITIONAL CONTROL DEVICES MAY BE REQUIRED DURING CONSTRUCTION IN ORDER TO CONTROL EROSION AND/OR OFFSITE SEDIMENTATION. ALL TEMPORARY CONTROL DEVICES SHALL BE REMOVED ONCE CONSTRUCTION IS COMPLETE AND THE SITE IS STABILIZED.
6. THE CONTRACTOR MUST TAKE NECESSARY ACTION TO MINIMIZE THE TRACKING OF MUD ONTO PAVED ROADWAY(S) FROM CONSTRUCTION AREAS AND THE GENERATION OF DUST. THE CONTRACTOR SHALL DAILY REMOVE MUD/SOIL FROM PAVEMENT, AS MAY BE REQUIRED.
7. RESIDENTIAL SUBDIVISIONS REQUIRE EROSION CONTROL FEATURES FOR INFRASTRUCTURE AS WELL AS FOR INDIVIDUAL LOT CONSTRUCTION. INDIVIDUAL PROPERTY OWNERS SHALL FOLLOW THESE PLANS DURING CONSTRUCTION OR OBTAIN APPROVAL OF AN INDIVIDUAL PLAN IN ACCORDANCE WITH SC REG. 72-307 OF THE STORMWATER MANAGEMENT AND SEDIMENT REDUCTION ACT AND SCRI00000.
8. TEMPORARY DIVERSION BERMS AND/OR DITCHES WILL BE PROVIDED AS NEEDED DURING CONSTRUCTION TO PROTECT WORK AREAS FROM UPSLOPE RUNOFF AND/OR TO DIVERT SEDIMENT-LADEN WATER TO APPROPRIATE TRAPS OR STABLE OUTLETS.
9. ALL WATERS OF THE STATE (WOS), INCLUDING WETLANDS, ARE TO BE FLAGGED OR OTHERWISE CLEARLY MARKED IN THE FIELD. A DOUBLE ROW OF SILT FENCE IS TO BE INSTALLED IN ALL AREAS WHERE A 50-FOOT BUFFER CAN'T BE MAINTAINED BETWEEN THE DISTURBED AREA AND ALL WOS. A 10-FOOT BUFFER SHOULD BE MAINTAINED BETWEEN THE LAST ROW OF SILT FENCE AND ALL WOS.
10. LITTER, CONSTRUCTION DEBRIS, OILS, FUELS, AND BUILDING PRODUCTS WITH SIGNIFICANT POTENTIAL FOR IMPACT (SUCH AS STOCKPILES OF FRESHLY TREATED LUMBER) AND CONSTRUCTION CHEMICALS THAT COULD BE EXPOSED TO STORM WATER MUST BE PREVENTED FROM BECOMING A POLLUTANT SOURCE IN STORM WATER DISCHARGES.
11. PROVIDE WRITTEN PROOF THAT ALL OFF-SITE EASEMENTS HAVE BEEN OBTAINED.
 - A COPY OF THE SWPPP, INSPECTION RECORDS, AND RAINFALL DATA MUST BE RETAINED AT THE CONSTRUCTION SITE OR A NEARBY LOCATION EASILY ACCESSIBLE DURING NORMAL BUSINESS HOURS, FROM THE DATE OF COMMENCEMENT OF CONSTRUCTION ACTIVITIES TO THE DATE THAT FINAL STABILIZATION IS REACHED.
12. INITIATE STABILIZATION MEASURES ON ANY EXPOSED STEEP SLOPE (3H:1V OR GREATER) WHERE LAND-DISTURBING ACTIVITIES HAVE PERMANENTLY OR TEMPORARILY CEASED, AND WILL NOT RESUME FOR A PERIOD OF 7 CALENDAR DAYS.
 - MINIMIZE SOIL COMPACTION AND, UNLESS INFEASIBLE, PRESERVE TOPSOIL.
 - MINIMIZE THE DISCHARGE OF POLLUTANTS FROM EQUIPMENT AND VEHICLE WASHING, WHEEL WASH WATER, AND OTHER WASH WATERS. WASH WATERS MUST BE TREATED IN A SEDIMENT BASIN OR ALTERNATIVE CONTROL THAT PROVIDES EQUIVALENT OR BETTER TREATMENT PRIOR TO DISCHARGE.
13. MINIMIZE THE DISCHARGE OF POLLUTANTS FROM DEWATERING OF TRENCHES AND EXCAVATED AREAS. THESE DISCHARGES ARE TO BE ROUTED THROUGH APPROPRIATE BMPS (SEDIMENT BASINS, FILTER BAG, ETC.).
14. THE FOLLOWING DISCHARGES FROM SITES ARE PROHIBITED:
 - WASTEWATER FROM WASHOUT OF CONCRETE, UNLESS MANAGED BY AN APPROPRIATE CONTROL.
 - WASTEWATER FROM WASHOUT AND CLEANOUT OF STUCCO, PAINT, FORM RELEASE OILS, CURING COMPOUNDS AND OTHER CONSTRUCTION MATERIALS.
 - FUELS, OILS OR OTHER POLLUTANTS USED IN VEHICLE AND EQUIPMENT OPERATION AND MAINTENANCE.
 - SOAPS OR SOLVENTS USED IN VEHICLE AND EQUIPMENT WASHING.
15. AFTER CONSTRUCTION ACTIVITIES BEGIN, INSPECTIONS MUST BE CONDUCTED AT A MINIMUM OF AT LEAST ONCE EVERY CALENDAR WEEK AND MUST BE CONDUCTED UNTIL FINAL STABILIZATION IS REACHED ON ALL AREAS OF THE CONSTRUCTION SITE.
16. IF EXISTING BMPS NEED TO BE MODIFIED OR IF ADDITIONAL BMPS OR NECESSARY TO COMPLY WITH THE REQUIREMENTS OF THIS PERMIT AND/OR SC'S WATER QUALITY STANDARDS, IMPLEMENTATION MUST BE COMPLETED BEFORE THE NEXT STORM EVENT WHENEVER PRACTICABLE. IF IMPLEMENTATION BEFORE THE NEXT STORM EVENT IS IMPRACTICABLE, THE SITUATION MUST BE DOCUMENTED IN THE SWPPP AND ALTERNATIVE BMPS MUST BE IMPLEMENTED AS SOON AS REASONABLY POSSIBLE.
17. A PRE-CONSTRUCTION CONFERENCE MUST BE HELD FOR EACH CONSTRUCTION SITE WITH AN APPROVED ON-SITE SWPPP PRIOR TO THE IMPLEMENTATION OF CONSTRUCTION ACTIVITIES. FOR NON-LINEAR PROJECTS THAT DISTURB 10 ACRES OR MORE THIS CONFERENCE MUST BE HELD ON-SITE UNLESS THE DEPARTMENT HAS APPROVED OTHERWISE.
18. ONLY 10 ACRES SHOULD BE OPEN AT ONE TIME FOR DISTURBANCE.

1. TRAFFIC CONTROL SHALL BE PER THE APPROVED ENCROACHMENT PERMIT & SHALL BE THE CONTRACTOR'S RESPONSIBILITY. ANY WORK OR LANE CLOSURES BETWEEN 6-9AM & 3-6PM ARE STRICTLY PROHIBITED.
2. ALL WORK AND MATERIALS WITHIN THE SCDOT R/W SHALL CONFORM TO THE APPROVED SCDOT ENCROACHMENT PERMIT.
3. ALL PAVEMENT MARKINGS WITHIN SCDOT R/W SHALL BE APPROVED PERMANENT PAVEMENT MARKINGS PER SECTIONS 625, 626, OR 627 WITHIN THE SCDOT STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION.
4. SCDOT SHALL BE NOTIFIED WHEN WORK DEFINED IN THE PERMIT STARTS AS WELL AS WHEN THE WORK IS COMPLETED. REFERENCE SHALL BE MADE BY PERMIT NUMBER.
5. THE APPLICANT SHALL BE RESPONSIBLE FOR THE IMMEDIATE REMOVAL OF SUCH HAZARDS AS MUD, DEBRIS, LOOSE STONE AND TRASH, AS MAY BE WASHED OR SPILLED INTO THE TRAVEL WAY AS A RESULT OF PROPOSED WORK.
6. ADEQUATE PROVISIONS SHALL BE MADE FOR THE PROTECTION OF THE HIGHWAY TRAFFIC AT ALL TIMES IN ACCORDANCE WITH THE SOUTH CAROLINA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
7. ALL WORK PERFORMED IN CONNECTION WITH THIS PERMIT SHALL CONFORM TO SCDOT "A POLICY FOR ACCOMMODATING UTILITIES ON THE HIGHWAY RIGHT-OF-WAY", DATED AUGUST 2005.
8. SCDOT IS TO BE INVITED TO ALL PRE-CONSTRUCTION MEETINGS.
9. CONTRACTOR SHALL BE RESPONSIBLE FOR UTILIZING ALL APPLICABLE AND CURRENT SCDOT STANDARD DRAWINGS INCLUDING, BUT NOT LIMITED TO, THE DRAWINGS INCLUDED WITHIN THESE PLANS AND THE APPROVED PERMIT PACKAGE.
10. CONTRACTOR TO REMOVE AND REPLACE DAMAGED SIDEWALK OR CURB & GUTTER ALONG PROPERTY FRONTAGE AS NECESSARY AND/OR AS SPECIFIED BY DISTRICT PERMIT STAFF.
11. SIDEWALK AND CURB AND GUTTER TO BE REMOVED AND REPLACED JOINT TO JOINT.
12. IN PRESENCE OF SIDEWALK OR OTHER ADA PATHWAYS, ACCESS(ES) TO PROVIDE A MINIMUM OF 3' PEDESTRIAN PATH OF NO GREATER CROSS SLOPE THAN 2% AND NO GREATER CROSS SLOPE THAN 2% ACROSS THROAT OF DRIVEWAY.
13. UPON SUBSTANTIAL PROJECT COMPLETION, CONTRACTOR TO CLEAR EXISTING CULVERTS/PIPES, CATCH BASINS, AND DITCHES ALONG FRONTAGE AND DOWNSTREAM AS NECESSARY TO ACHIEVE POSITIVE DRAINAGE.
14. ALL DRAINAGE PIPE INSTALLED WITHIN SCDOT R/W SHALL BE A MINIMUM OF 18 INCHES IN DIAMETER REINFORCED CONCRETE PIPE WITH MINIMUM PIPE CLASSIFICATION DICTATED BY SCDOT STANDARD DRAWING 714-205-02, UNLESS OTHERWISE APPROVED BY THE DISTRICT PERMIT ENGINEER.

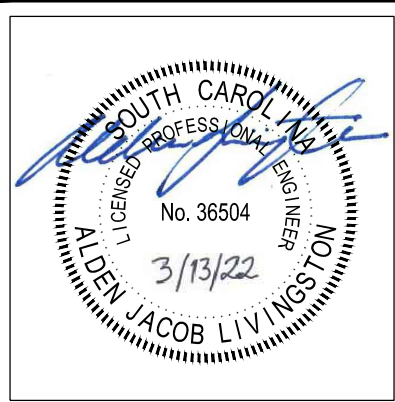
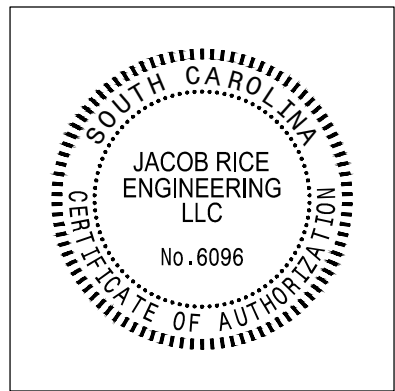
"I HAVE PLACED MY SIGNATURE AND SEAL ON THE DESIGN DOCUMENTS SUBMITTED SIGNIFYING THAT I ACCEPT RESPONSIBILITY FOR THE DESIGN OF THE SYSTEM. FURTHER, I CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE DESIGN IS CONSISTENT WITH THE REQUIREMENTS OF TITLE 48, CHAPTER 14 OF THE CODE OF LAWS OF SC, 1976 AS AMENDED, PURSUANT TO REGULATION 72-300 ET SEQ. (IF APPLICABLE), AND IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF SCR100000."

Melvin J. Fite 3/13/22

I HEREBY CERTIFY THAT I HAVE CONSULTED THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND HAVE FOUND THAT THE PROPERTY DESCRIBED AND SHOWN HEREIN IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON MAP NO. 45079C0243I, DATED DECEMBER 21st, 2017.

SYMBOLS		SYMBOLS	
	EXISTING CONTOUR		ROAD / DRIVEWAY CENTERLINE
	PROPERTY LINE		SANITARY SEWER
	RIGHT-OF-WAY LINE		STORM DRAIN
	FIBER OPTIC MARKER		WATER MAIN
	UNDERGROUND TELEPHONE		OVERHEAD POWER LINE
	UNDERGROUND POWER		UNDERGROUND PRIMARY POWER
	WATERLINE		UNDERGROUND SECONDARY POWER
	SEWER LINE		UNDERGROUND TELEPHONE
	GAS LINE		SILT FENCE
	STORM SEWER MANHOLE		FIRE HYDRANT
	FENCE		FIRE DEPARTMENT CONNECTION
	SANITARY SEWER MANHOLE		WATER VALVE
	TEMPORARY BENCH MARK		WATER METER
	STOP SIGN/TURN SIGN		GAS/WATER VALVE
	OVERHEAD POWER		CLEAN OUT
	UTILITY POLE		CATCH BASIN
	TRAFFIC SIGNAL POLE		SANITARY SEWER MANHOLE
	TRAFFIC SIGNAL BOX		STORM DRAIN JUNCTION BOX
	LIGHT POLE		FINISHED GRADE ELEVATION
	WATER VALVE		INVERT ELEVATION
	FIRE HYDRANT		CONCRETE PAVEMENT
	WATER METER		CONCRETE CURB
	CLEAN OUT		CONCRETE CURB & GUTTER
	DROP/YARD INLET		CONTOUR
	GUY WIRE		DRAINAGE FLOW
	TELEPHONE JUNCTION BOX		REINFORCED CONCRETE PIPE
	CATCH BASIN		CORRUGATED PLASTIC PIPE
	REINFORCED CONCRETE PIPE		POLYVINYL CHLORIDE PIPE
	TREE LINE		DUCTILE IRON PIPE

PRELIMINARY - NOT FOR CONSTRUCTION



803.760.3437
14 CALENDAR CT.
COLUMBIA, SC 29206



JACOB
RICE
ENGINEERING

[illegible]

DESIGNED: AJL
DRAWN: KDK
CHECKED: AJL
DATE: DECEMBER 2021
JOB NO.
SCALE: N/A

1216-1218 TAYLOR ST. IMPROVEMENTS

CITY OF COLUMBIA, SC
FOR
GSM PROPERTIES, LLC

GENERAL NOTES

DRAWING NUMBER

C-002

PLANT SCHEDULE				
SYMBOL	BOTANICAL NAME	CAL	SIZE	QTY
	QUERCUS NUTTALLI (NUTTALL OAK) OR EQUAL	2" MIN	12-14' HT	1
	TRACHELOSPERMUM ASIATICUM (ASIATIC JASMINE) OR EQUAL	N/A	N/A	±20 SF

TAYLOR ST. (SC-12)
(100' R/W)

CONTRACTOR TO COORDINATE W/ THE CITY OF COLUMBIA & SCDOT FOR REMOVAL / REPLACEMENT OF SANITARY SEWER SERVICE LINE(S) & WATER MAIN(S) & THE SUBSEQUENT RESURFACING LIMITS (SEE NOTE #12)

NEW BRICK PAVERS (REFER TO 1227 TAYLOR ST (TMS# 9014-04-09)) (SEE DETAIL IMAGE FOR MORE INFO)

LIMITS OF SUSPENDED PAVEMENT SYSTEM (SEE DETAIL)

NEW BARRIER CURB & GUTTER (SEE DETAIL)

NEW ADA COMPLIANT SIDEWALK (SEE DETAIL)

NOW OR FORMERLY CITY OF COLUMBIA
TMS# 09014-09-02

NOW OR FORMERLY SUMIER LLC
TMS# 09014-09-05

PROJECT SITE BOUNDARY LINE
(REF. RICHLAND CO. PLAT BK52/P02795)

PROJECT SITE
OWNER: GSM TAYLOR LLC
TMS#(s): 09014-09-03 & 09014-09-04

NOW OR FORMERLY 1544 MAIN LLC
TMS# 09014-09-24

NOW OR FORMERLY PAIK JIN YOUNG & HUNG HELL
TMS# 09014-09-23

NOW OR FORMERLY SEEKFORD, AARON M TRUST
TMS# 09014-09-25

NOW OR FORMERLY DUST PROPERTIES LLC
TMS# 09014-09-13

NOW OR FORMERLY DUST PROPERTIES LLC
TMS# 09014-09-12

NOW OR FORMERLY INSITE LAND GROUP
TMS# 09014-09-11

NOW OR FORMERLY PEARCE, RALPH, TONY
TMS# 09014-09-09

NOW OR FORMERLY CAPITOL PLACES V CONDOMINIUM
TMS# 09014-02-08

NOW OR FORMERLY SOUTH CAROLINA BAPTIST
TMS# 09014-09-14

LEGEND

- NEW SIDEWALK / CONC. PAVEMENT
- IVY BED (SEE PLANT SCHEDULE)
- BRICK PAVERS

SITE NOTES:

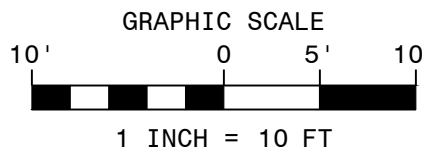
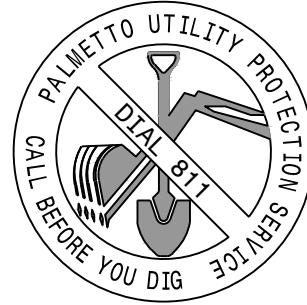
- ALL DIMENSIONS ARE MEASURED FROM FACE OF CURB TO FACE OF CURB UNLESS OTHERWISE NOTED.
- ALL CURB RADIi MEASURED FROM FACE OF CURB TO FACE OF CURB UNLESS OTHERWISE SHOWN.
- ALL PROPOSED CURB & GUTTER TO BE 18" BARRIER TYPE WITHIN SCDOT ROW. CONTRACTOR TO COORDINATE WITH SCDOT DISTRICT PERMIT ENGINEER FOR NEW CURB & GUTTER & SIDEWALK.
- PAVEMENT & INFRASTRUCTURE LOCATED WITHIN THE SCDOT ROW SHALL MEET THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS (LATEST EDITION).
- ALL PROPOSED CURB & GUTTER TO BE 18" BARRIER TYPE UNLESS SHOWN OTHERWISE.
- ALL SIDEWALKS, STRIPING, & SIGNAGE TO BE ADA & MUTCD COMPLIANT.
- THE CONTRACTOR SHALL FURNISH & INSTALL ALL SIGNS SHOWN IN ACCORDANCE WITH SCDOT & MUTCD SPECIFICATIONS.
- ALL MARKINGS WITH SCDOT RIGHT-OF-WAY SHALL BE THERMOPLASTIC OR APPROVED EQUIVALENT.
- CONTRACTOR TO REMOVE AND REPLACE DAMAGED SIDEWALK OR CURB & GUTTER ALONG PROPERTY FRONTAGE, AS NECESSARY, AND/OR AS SPECIFIED BY DISTRICT PERMIT STAFF.
- SIDEWALK AND CURB AND GUTTER TO BE REMOVED AND REPLACED FROM JOINT TO JOINT.
- IN PRESENCE OF SIDEWALK OR OTHER ADA PATHWAYS, ACCESS(ES) TO PROVIDE A MINIMUM OF 3' WIDE PEDESTRIAN PATH OF NO GREATER CROSS SLOPE THAN 2%.
- THE CONTRACTOR SHALL COORDINATE WITH THE CITY OF COLUMBIA & SCDOT TO DETERMINE THE LIMITS OF RESURFACING (MILLING & SURFACING / FULL DEPTH PATCH, ETC.) & RE-STRIPING WHEN REMOVING & REPLACING THE EXISTING SANITARY SEWER SERVICE LINE(S) & WATER MAIN(S). ALL PAVEMENT MARKING(S) WITHIN SCDOT ROW SHALL BE REPLACED, AS NECESSARY, PER SECTIONS 625, 626, & 627 WITHIN SCDOT STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION.
- THE CONTRACTOR SHALL COORDINATE WITH THE OWNER / DEVELOPER TO ENSURE THAT NO COMPONENTS OF THE EXISTING BUILDING AND/OR FOUNDATION OF HISTORICAL SIGNIFICANCE ARE MODIFIED, DAMAGED, OR REMOVED.

APPLICABLE SCDOT PERMITS SHALL BE OBTAINED BEFORE PERFORMING ANY WORK IN SCDOT ROW. REFER TO SHEET C-601 FOR AN SCDOT STANDARD DETAIL DRAWING CHART FOR REFERENCE.

FOR PAVEMENT SECTIONS, COMPACTION REQUIREMENTS, & OTHER SUBSURFACE INFORMATION SEE PAVEMENT SECTION DETAILS ON SHEET C-601 & GENERAL NOTE(S) ON SHEET C-002.

FEMA CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE CONSULTED THE FEDERAL INSURANCE ADMINISTRATION FLOOD HAZARD BOUNDARY MAPS AND FOUND THAT THE PROPERTY/PROJECT SITE DESCRIBED AND SHOWN HEREIN IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON MAP NO. 45079C0243L, DATED DECEMBER 21, 2017.



NOTE: THIS SCALE APPLIES FOR 24"x36" SHEETS ONLY

PRELIMINARY - NOT FOR CONSTRUCTION

1216-1218 TAYLOR ST. IMPROVEMENTS

CITY OF COLUMBIA, SC

GSM PROPERTIES, LLC

SITE PLAN

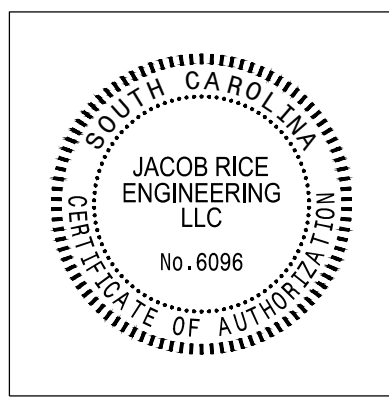
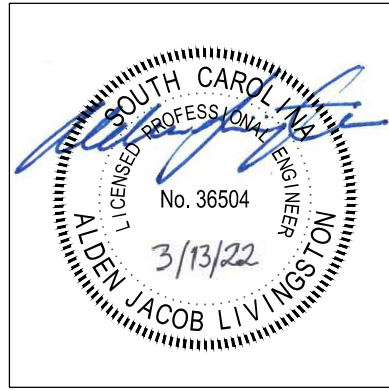
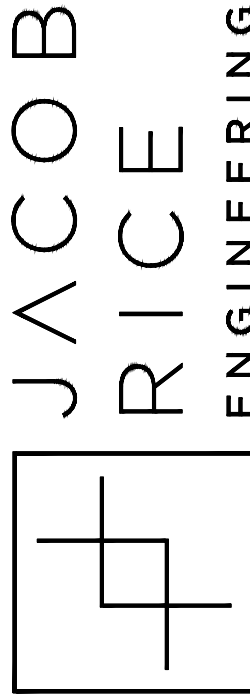
DRAWING NUMBER

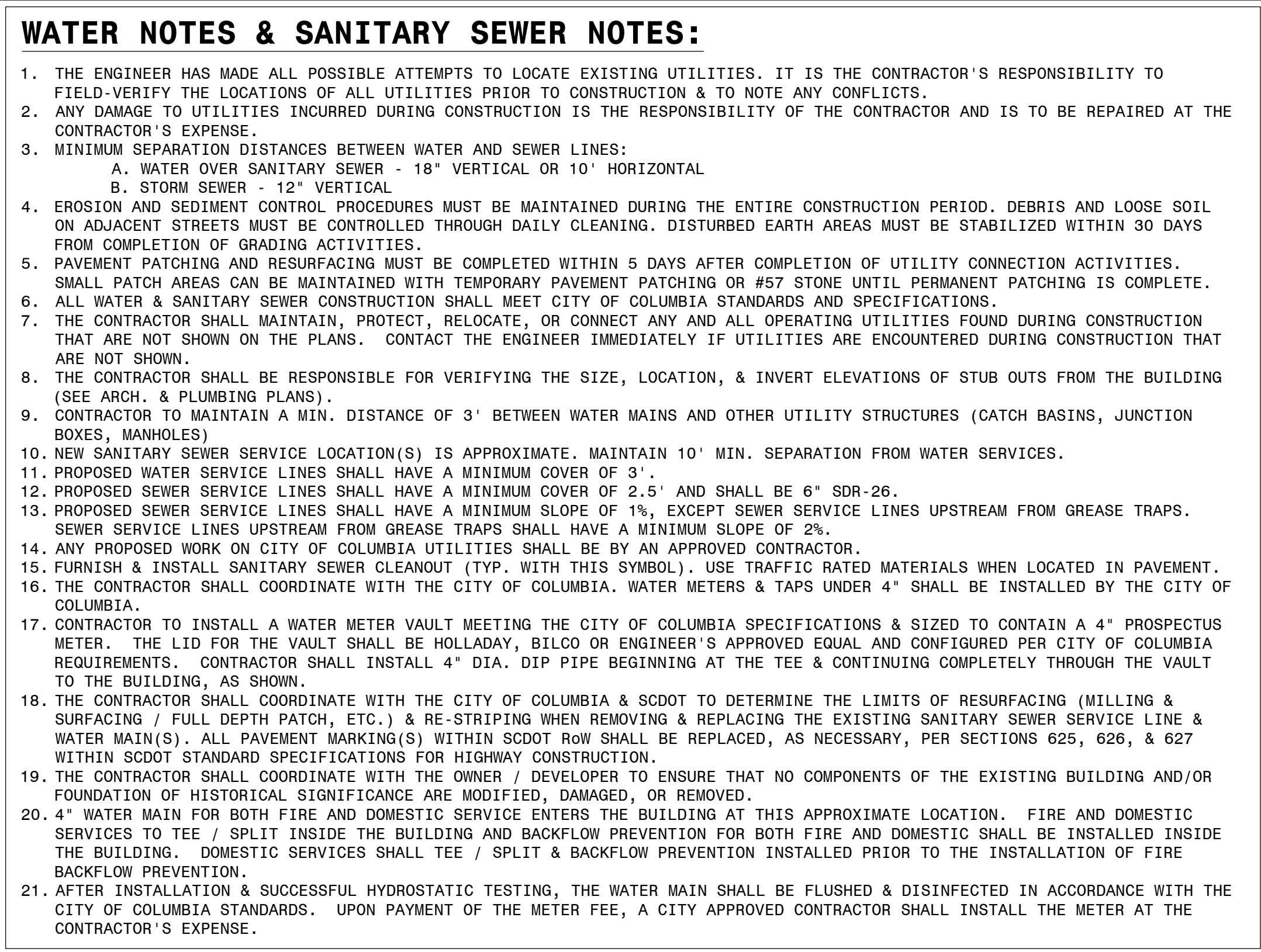
C-101

DESIGNER: AJL	DATE
DRAWN: KOK	
CHECKED: AJL	
DATE: DECEMBER 2021	
JOB NO.	
SCALE: 1"=10'	

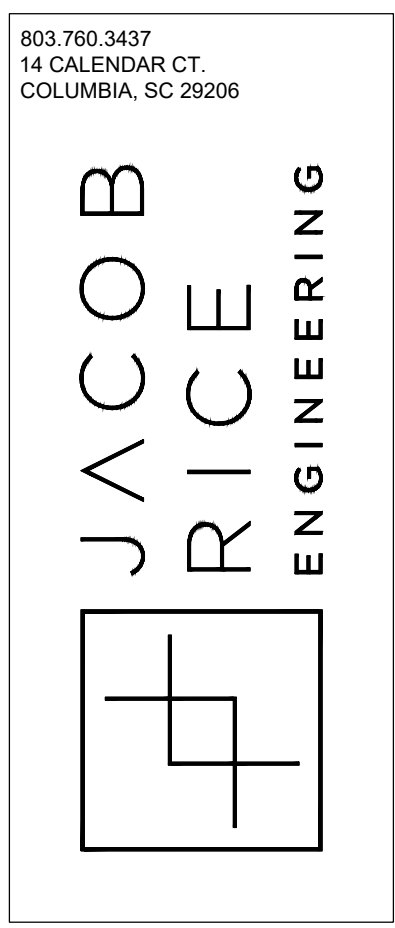
REVISIONS	DATE

803.760.8437
14 CALENDAR CT.
COLUMBIA, SC 29206





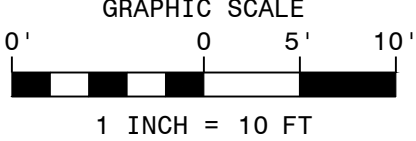
PRELIMINARY - NOT FOR CONSTRUCTION



DESIGNED: AJL
DRAWN: KDK
CHECKED: AJL
DATE: DECEMBER 2021
JOB NO.
SCALE: 1"=10'

DRAWING NUMBER

C-401



NOTE: THIS SCALE APPLIES
FOR 24"x36" SHEETS ONLY

TAYLOR ST. (SC-12)
(100' R/W)

APPROX. LOCATION OF 5' WIDE PEDESTRIAN TUNNEL WITH PROPER CLEARANCE PER ADA REGULATIONS (SEE NOTE #10)

CONTRACTOR TO PROVIDE AND MAINTAIN TEMPORARY ADA COMPLIANT PATHWAY DURING CONSTRUCTION (SEE NOTE #10)

CONTRACTOR TO PROVIDE INLET PROTECTION AT ALL EXISTING STORM DRAINAGE INLETS, AS NEEDED (SEE NOTE #2)

APPROX. LOCATION OF TEMPORARY FENCE WITH SCREENING

APPROX. LOCATION OF SCAFFOLDING AREA

CONTRACTOR TO PROVIDE MEASURES FOR CONCRETE WASHOUT CONTAINMENT, AS NEEDED

NOW OR FORMERLY
CITY OF COLUMBIA
TMS# 09014-09-02

NOW OR FORMERLY
SUMIER LLC
TMS# 09014-09-05

PROJECT SITE
OWNER: GSM TAYLOR LLC
TMS#(s): 09014-09-03 &
09014-09-04

PROJECT SITE BOUNDARY LINE
(REF. RICHLAND CO. PLAT BK52/P02795)

NOW OR FORMERLY
1544 MAIN LLC
TMS# 09014-09-24

NOW OR FORMERLY
PAIK JIN YOUNG &
HUNG HELL
TMS# 09014-09-25

NOW OR FORMERLY
SEEKFORF AARON M TRUST
TMS# 09014-09-25

NOW OR FORMERLY
DUST PROPERTIES LLC
TMS# 09014-09-13

NOW OR FORMERLY
DUST PROPERTIES LLC
TMS# 09014-09-13

NOW OR FORMERLY
INSITE LAND GROUP
TMS# 09014-09-11

NOW OR FORMERLY
PEAKE RALPH TONY
TMS# 09014-09-09

NOW OR FORMERLY
CAPITOL PLACES V
CONDOMINIUM
TMS# 09014-02-08

LEGEND

PEDESTRIAN TUNNEL

SCAFFOLDING

CONSTRUCTION AREA

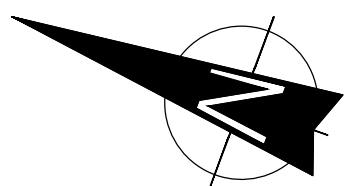
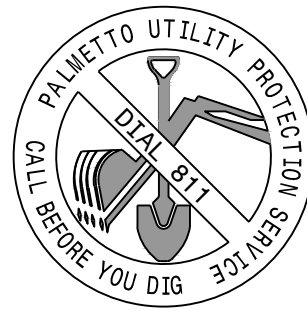
CONSTRUCTION / EROSION CONTROL PLAN NOTES:

1. REFERENCE SHEET C-002 FOR STANDARD CITY OF COLUMBIA & SCDHEC NOTES FOR SEDIMENT POLLUTION RUNOFF & EROSION PREVENTION MEASURES.
2. EROSION AND SEDIMENT CONTROL MEASURES (BMP(S)) SHALL BE INSTALLED AT THE CONTRACTOR'S DISCRETION & SHALL BE INSTALLED, AS NECESSARY, TO PREVENT SEDIMENT LADEN RUNOFF POLLUTION FROM ENTERING DRAINAGE WAY(S). NOTIFY THE ENGINEER IMMEDIATELY IF THE BMP(S) SHOWN IN THIS PLAN OR IN THE DETAILS SHEET(S) HEREIN ARE NOT.
3. EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSTALLED PRIOR TO ANY DEMOLITION, GRADING, EXCAVATION, FILLING OR OTHER LAND-DISTURBING ACTIVITIES, EXCEPT THOSE OPERATIONS NEEDED TO INSTALL SUCH MEASURES.
4. A COPY OF THE APPROVED CIVIL CONSTRUCTION PLANS MUST BE RETAINED AT THE CONSTRUCTION SITE OR A NEARBY LOCATION EASILY ACCESSIBLE DURING NORMAL BUSINESS HOURS, FROM THE DATE OF COMMENCEMENT OF CONSTRUCTION ACTIVITIES TO THE DATE THAT FINAL STABILIZATION IS REACHED.
5. SEDIMENT & EROSION CONTROL MEASURES SHALL NOT BE REMOVED UNTIL AFTER THE ENTIRE AREA DRAINING TO THE STRUCTURE IS STABILIZED.
6. THERE SHALL BE NO LAND DISTURBANCE, DEMOLITION, IMPROVEMENTS, ETC. BEYOND THE IMPROVEMENT(S) SHOWN HEREIN.
7. PROPOSED WORK ON ADJACENT PROPERTIES SHALL NOT TAKE PLACE PRIOR TO PERMISSION/TEMPORARY CONSTRUCTION EASEMENTS ARE OBTAINED.
8. THE CONTRACTOR SHALL FOLLOW THE NPDES GENERAL PERMIT FOR STORMWATER DISCHARGES FROM CONSTRUCTION ACTIVITIES (CGP). THE CONTRACTOR SHALL FOLLOW THE MATERIAL HANDLING PROCEDURES FOR THE ITEMS LISTED / REQUIRED IN THE CGP & AS OUTLINED IN THE CGP.
9. CONTRACTOR IS RESPONSIBLE FOR ALL DEWATERING AS NECESSARY TO MEET REQUIRED EXCAVATIONS AND GRADES. DEWATERING OPERATIONS SHALL NOT DISCHARGE DIRECTLY INTO MARSH OR WETLAND AREAS. MUDDY WATER TO BE PUMPED FROM EXCAVATION AND WORK AREAS MUST BE HELD IN SETTLING BASINS OR FILTERED PRIOR TO ITS DISCHARGE INTO SURFACE WATERS OR STORM DRAINAGE SYSTEMS.
10. THE CONTRACTOR SHALL PROVIDE & MAINTAIN ADA COMPLIANT ACCESS PATH(S) AT ALL TIMES ALONG THE TAYLOR ST. FRONTAGE SIDEWALK. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY UPON FINDING DISCREPANCIES HEREIN THAT PREVENT ADA COMPLIANT ACCESS PATH(S) FROM BEING MAINTAINED PERPETUALLY THROUGH CONSTRUCTION & AFTER CONSTRUCTION WHEN FINAL SURFACING & STABILIZATION IS COMPLETE.

CONTRACTOR TO PROVIDE SEDIMENT & EROSION CONTROL MEASURE(S), AS NEEDED (SEE NOTE #2)

NOW OR FORMERLY
SOUTH CAROLINA BAPTIST
TMS# 09014-09-14

PRELIMINARY - NOT FOR CONSTRUCTION



GRAPHIC SCALE
0 5' 10'
1 INCH = 10' FT

NOTE: THIS SCALE APPLIES FOR 24"x36" SHEETS ONLY

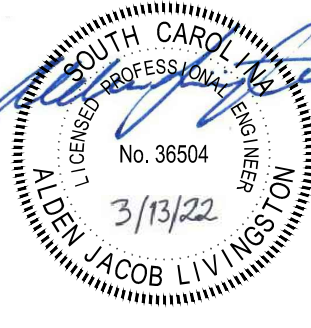
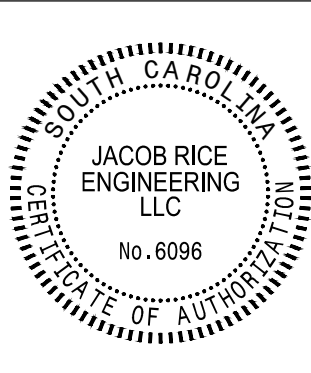
1216-1218 TAYLOR ST. IMPROVEMENTS
CITY OF COLUMBIA, SC

for
GSM PROPERTIES, LLC

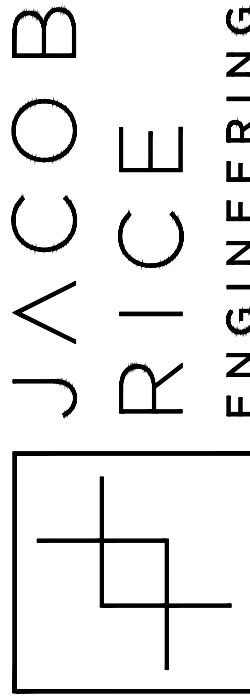
CONSTRUCTION / EROSION CONTROL PLAN

DRAWING NUMBER

C-501

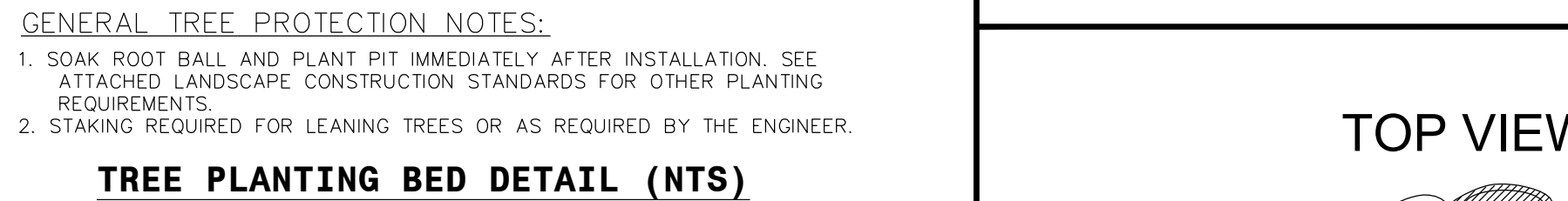
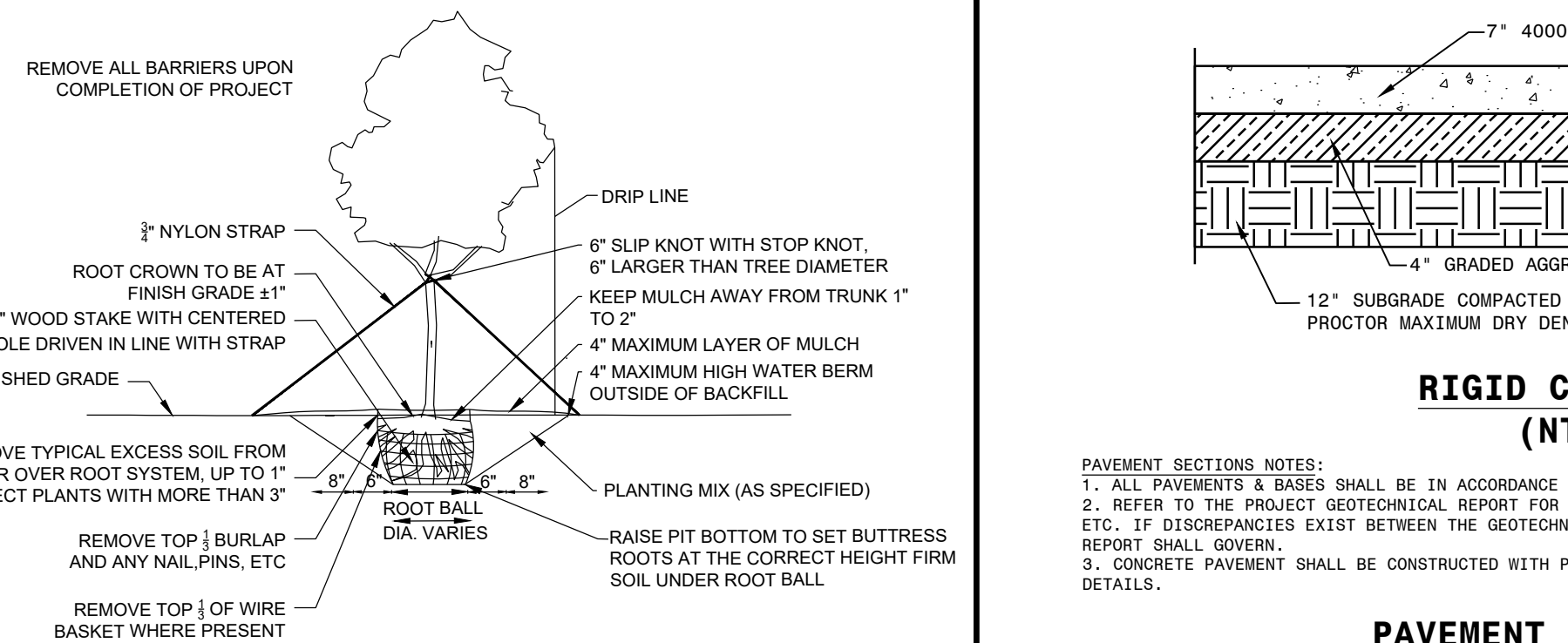
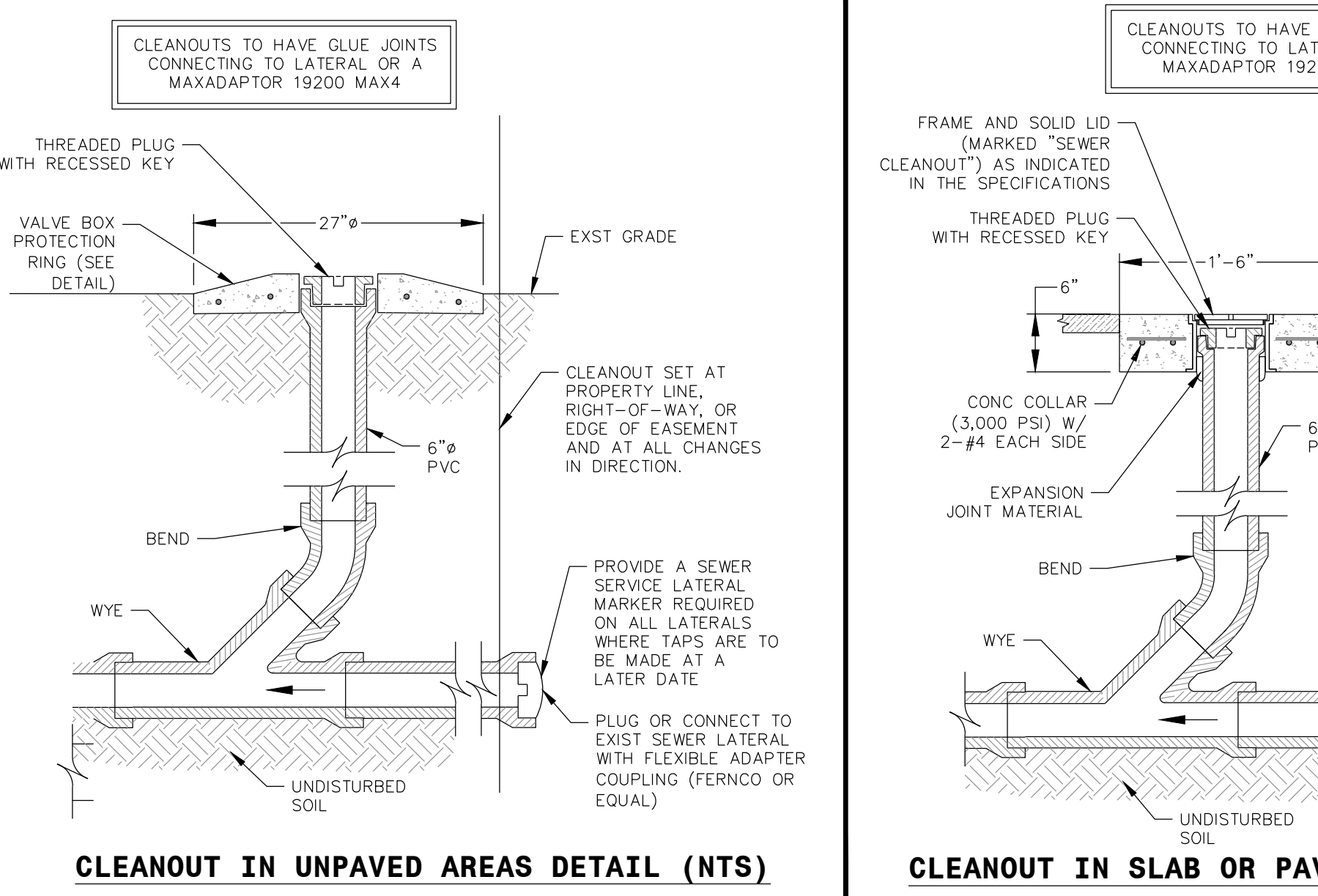
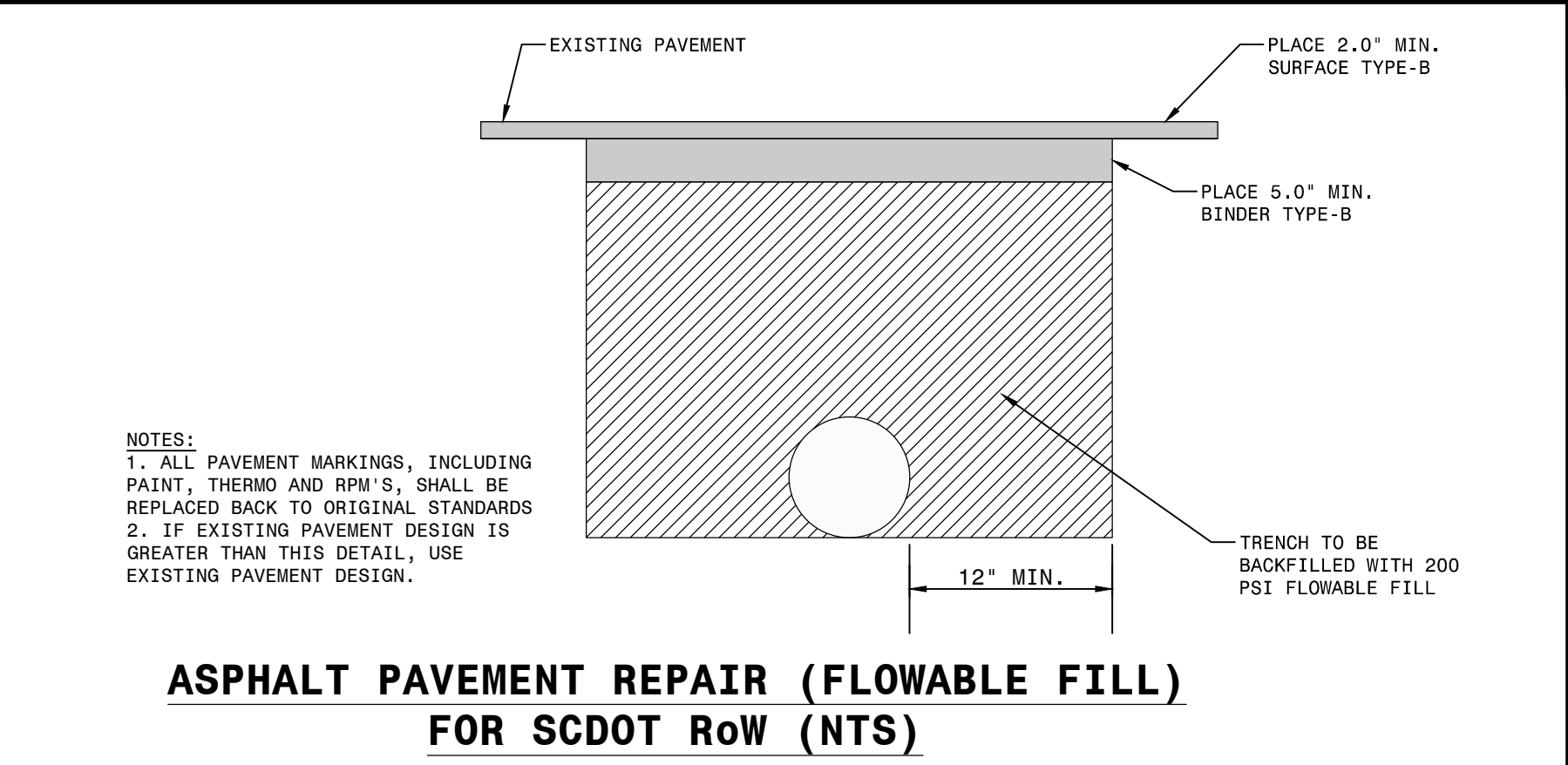
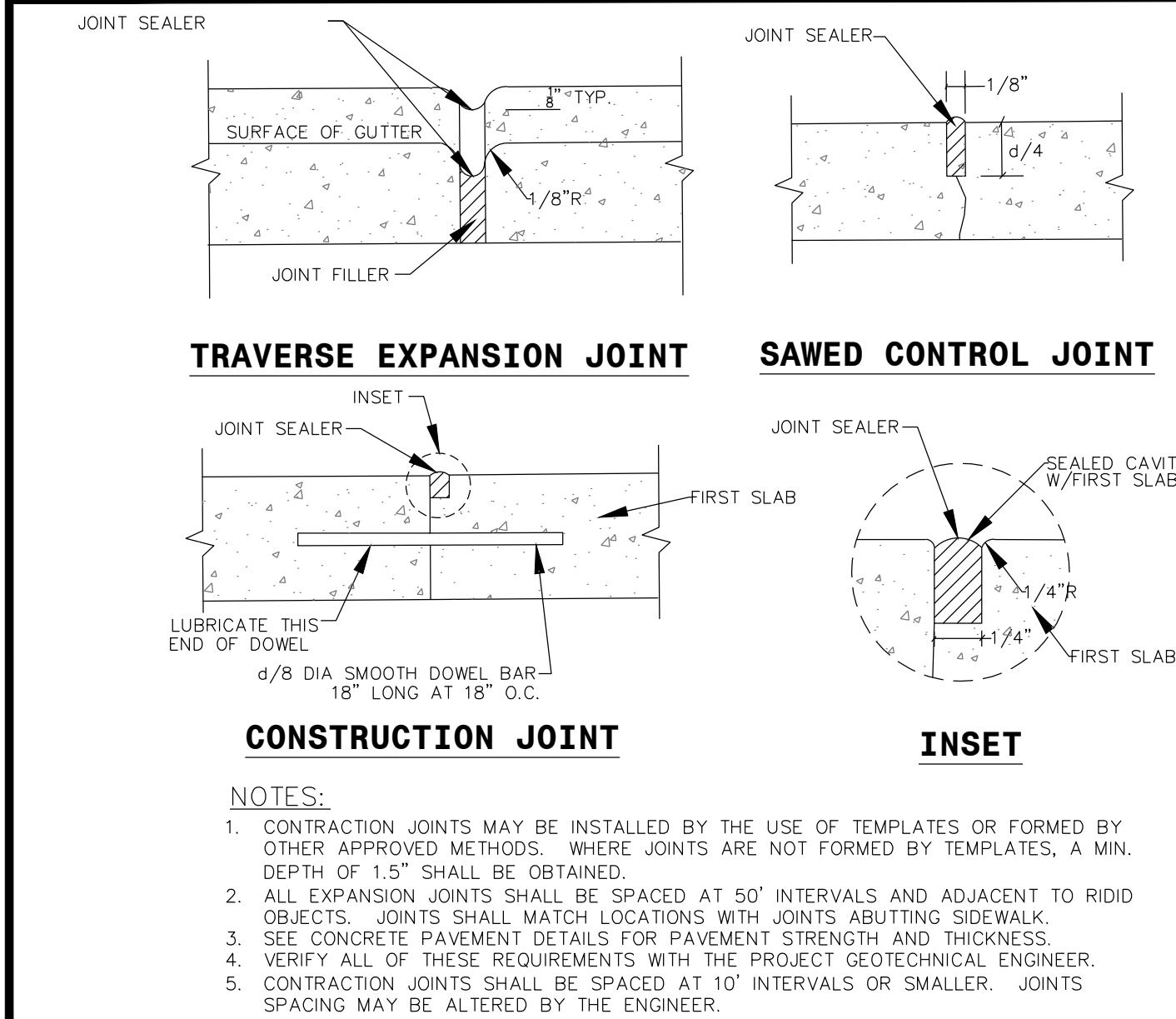
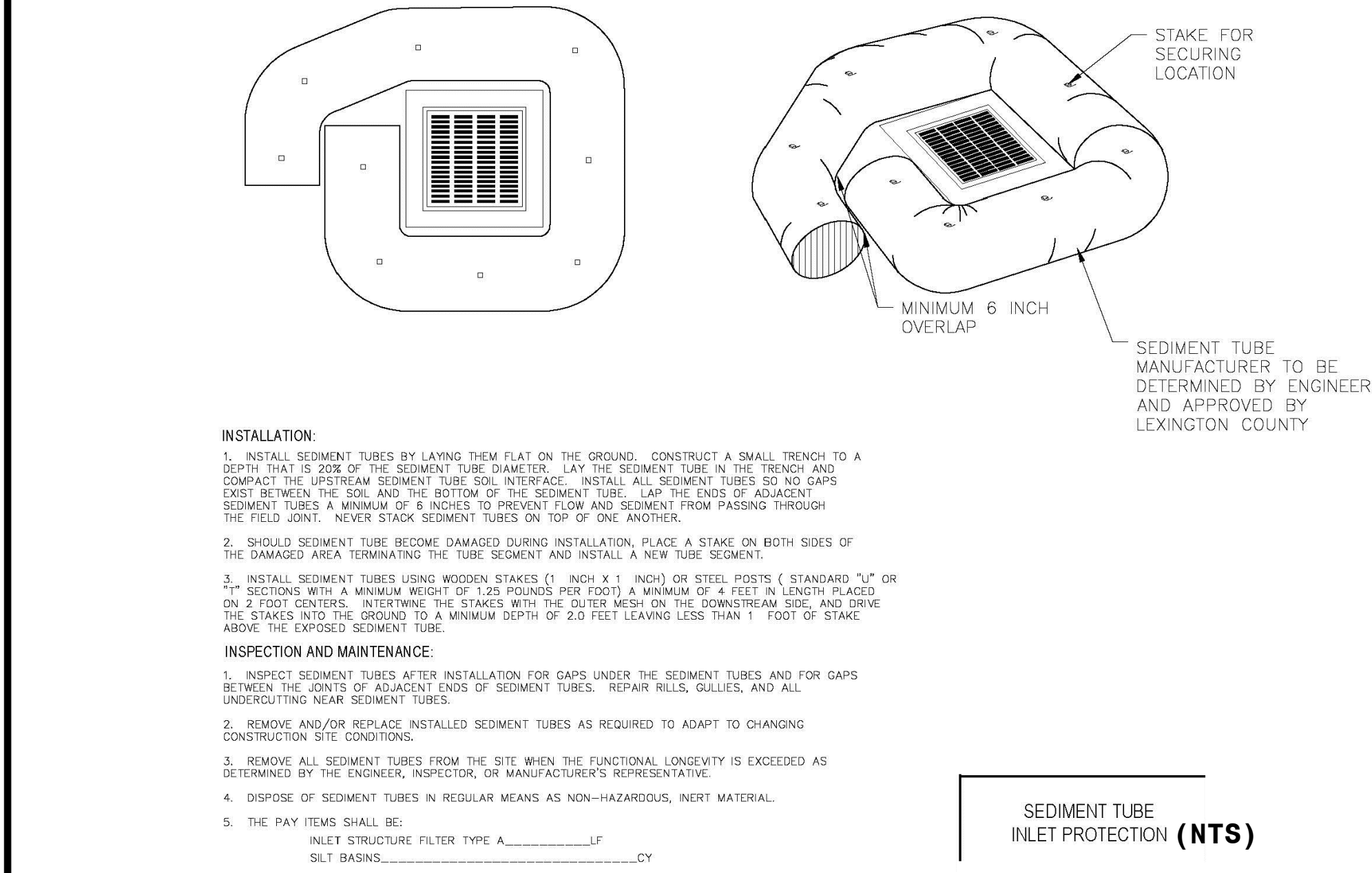
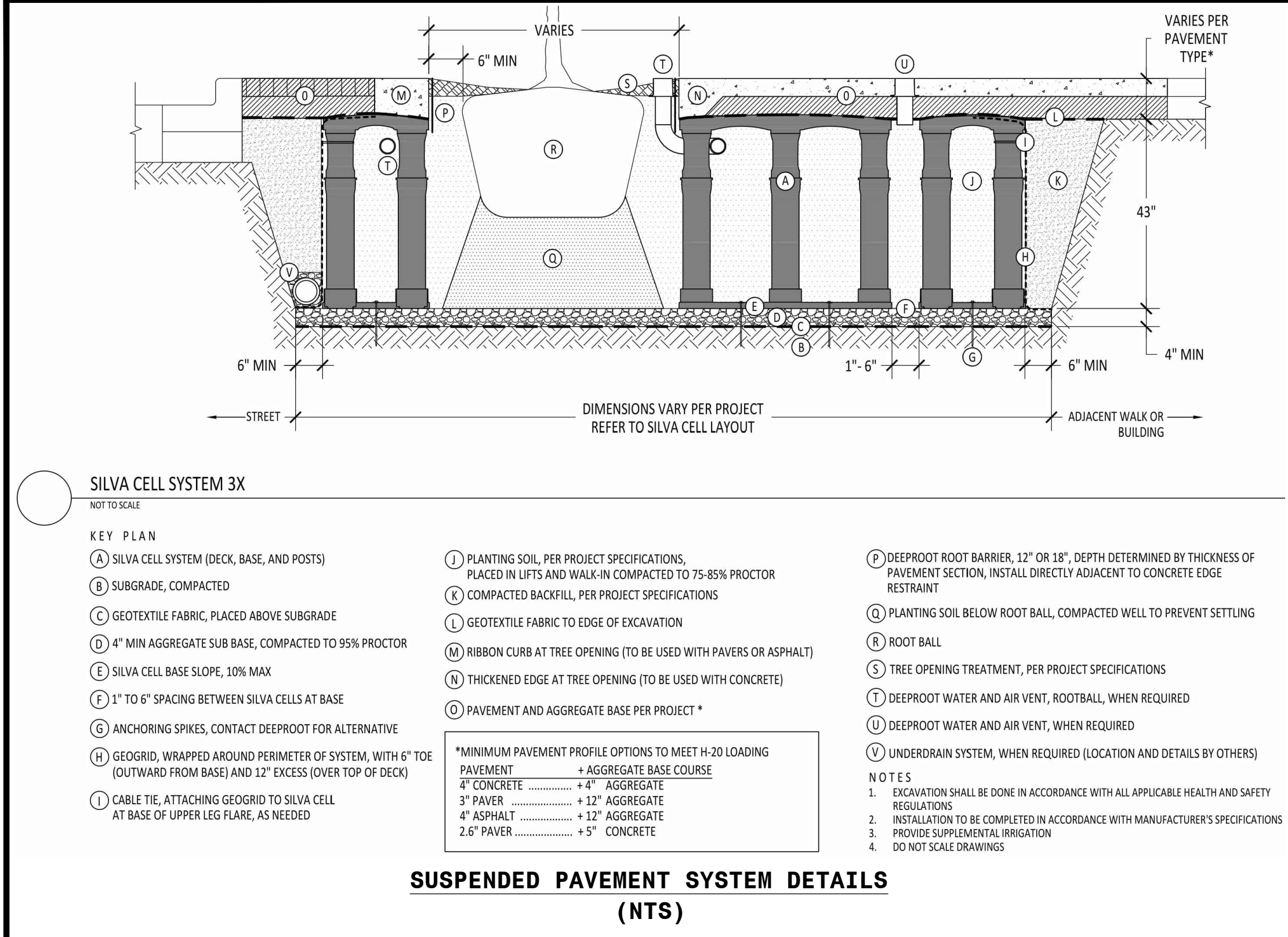


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COLUMBIA, SC 29206

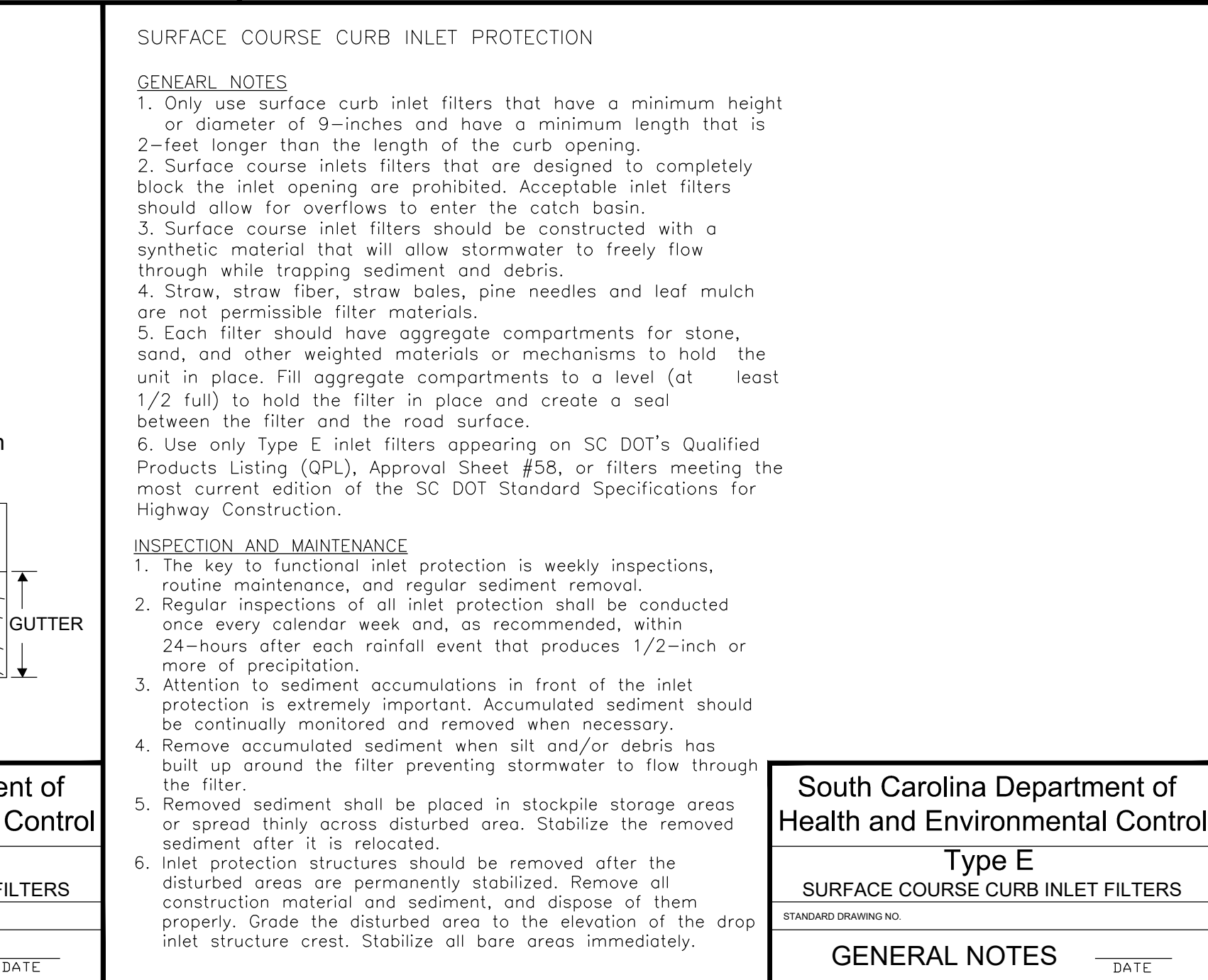
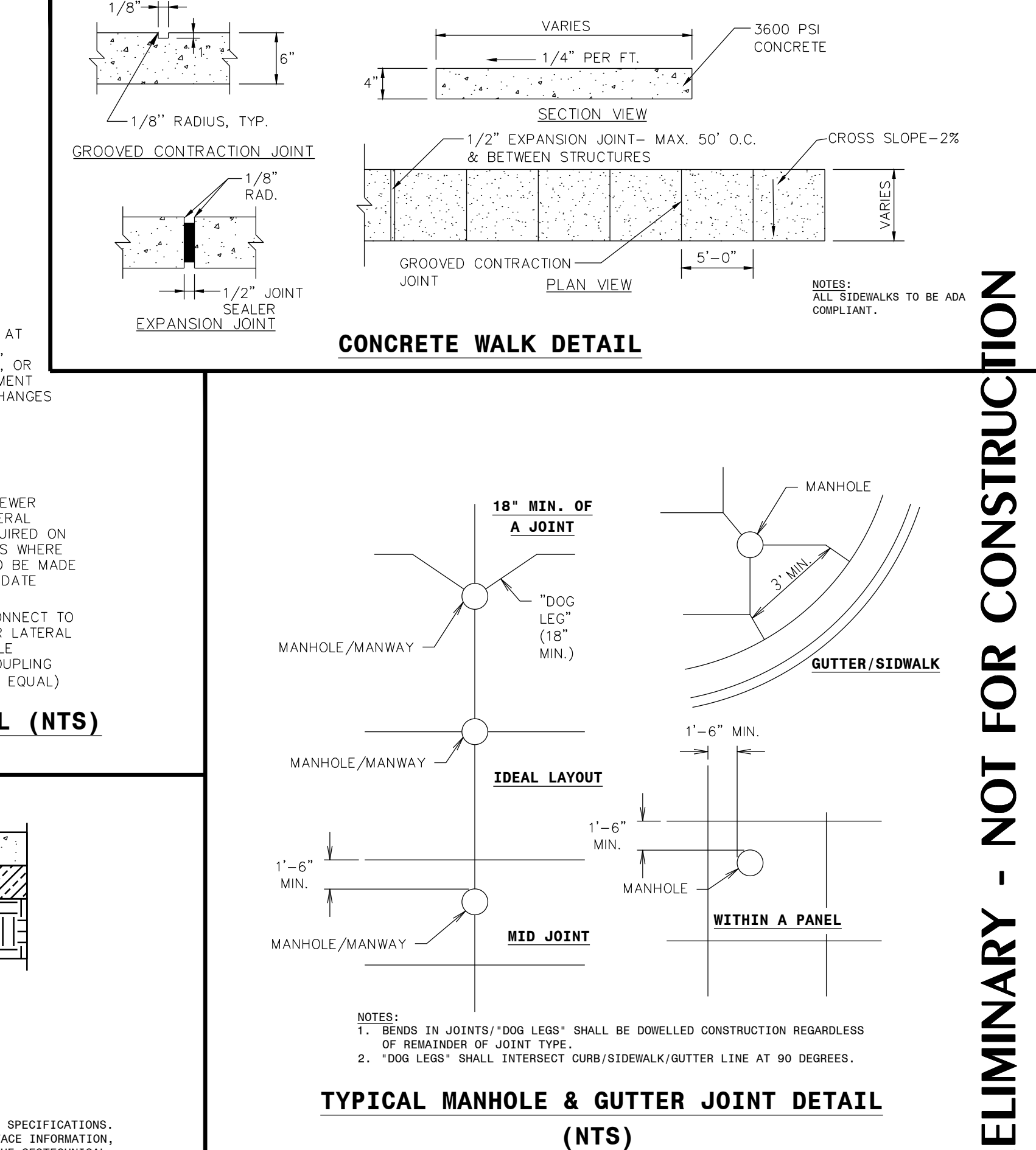
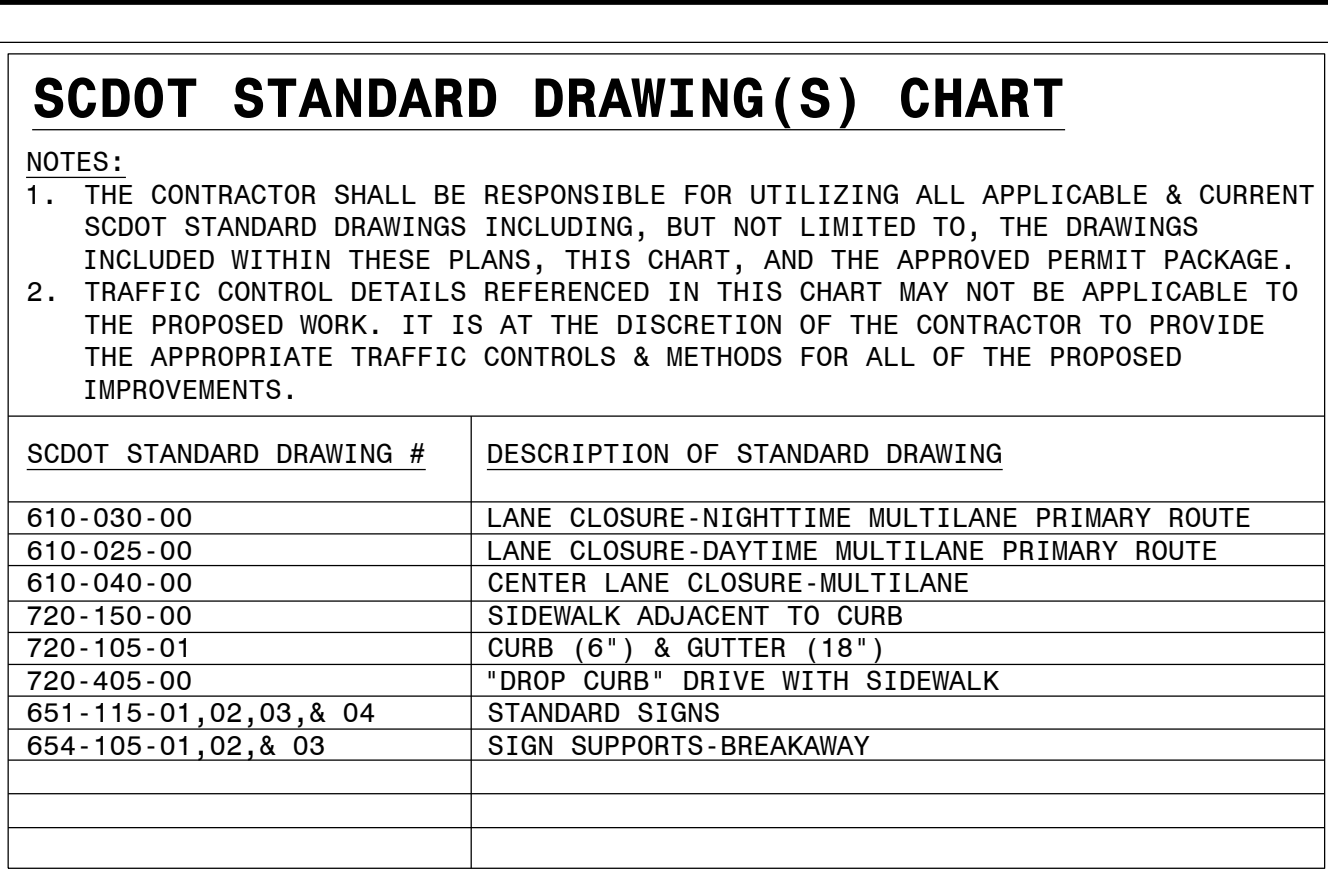
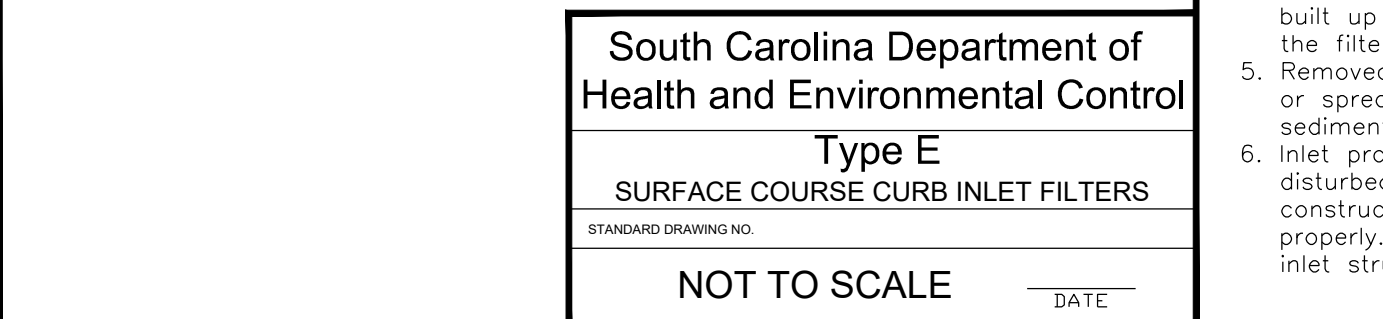
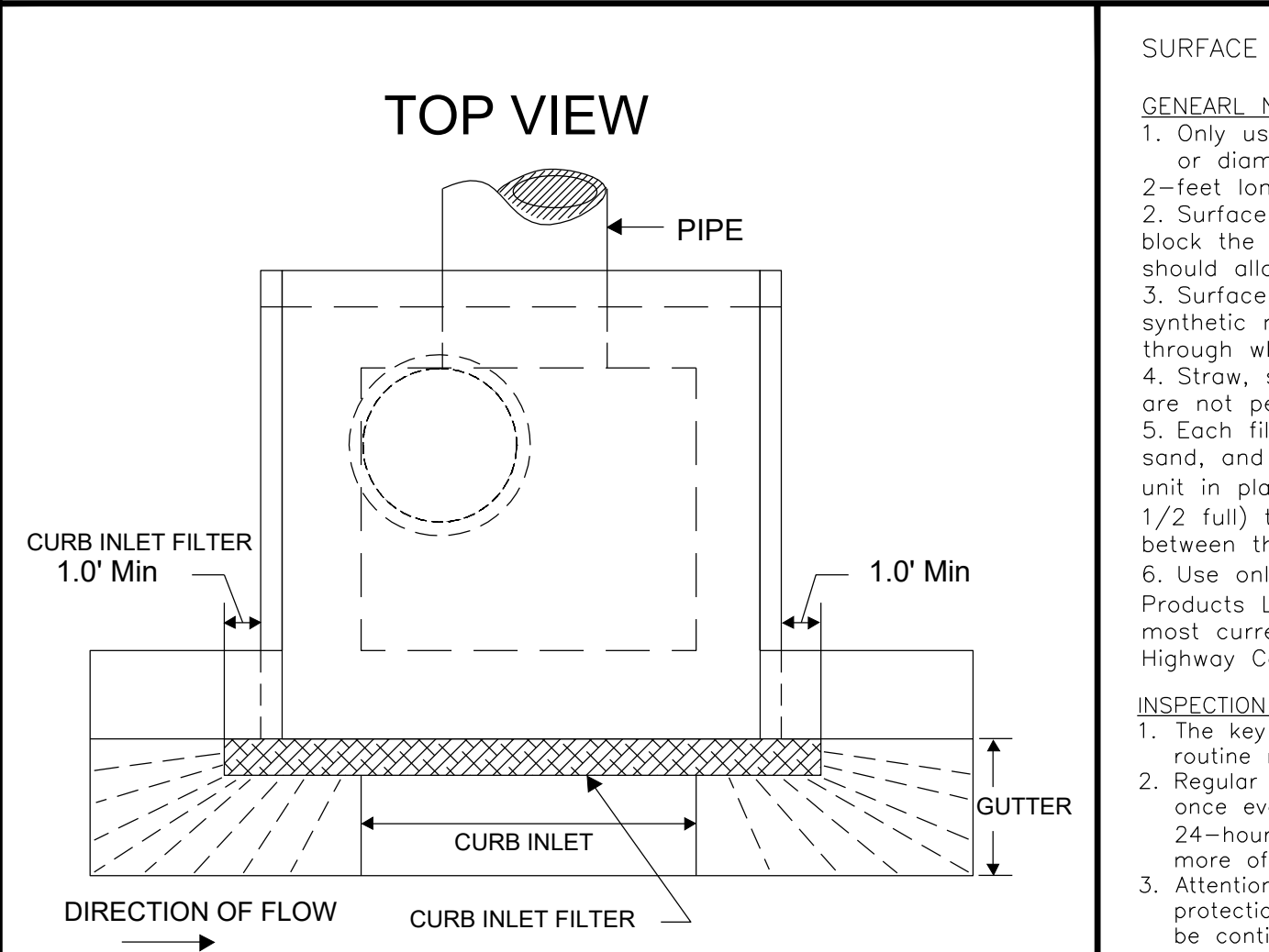
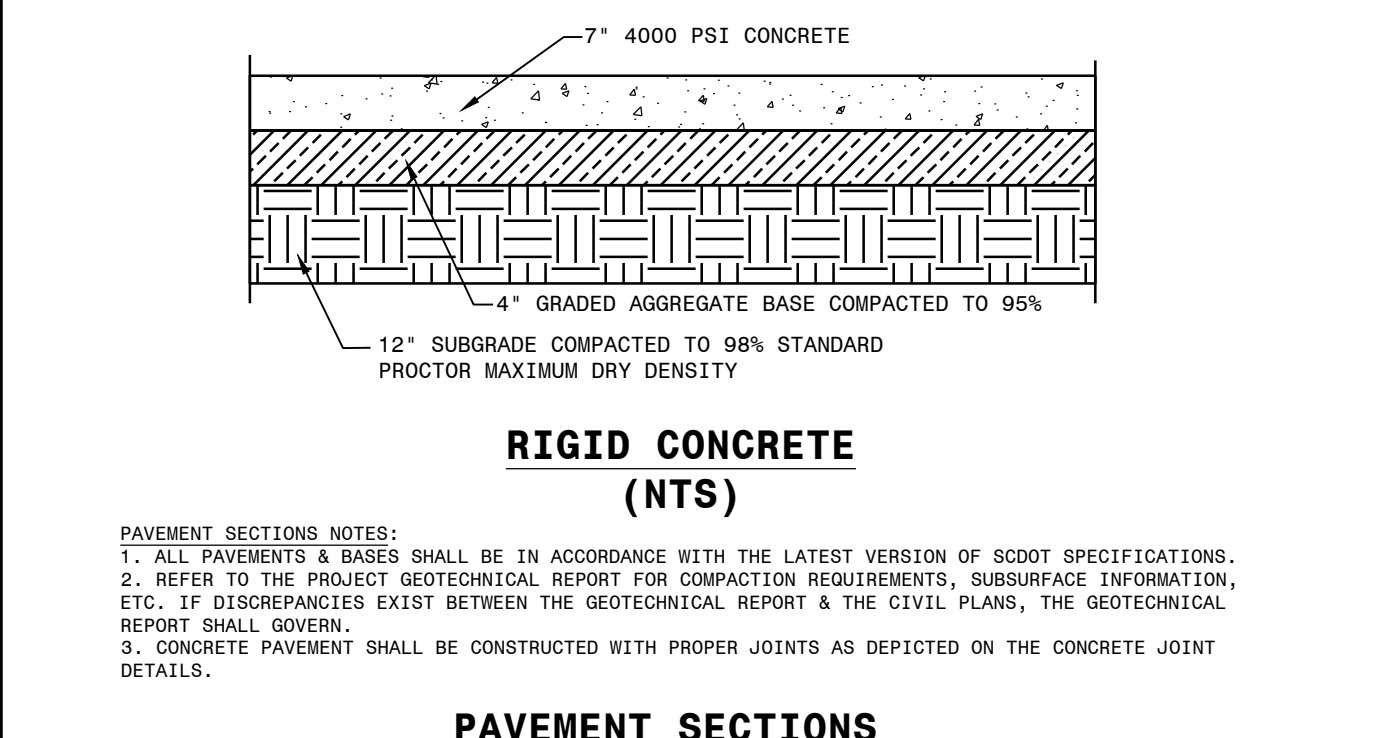
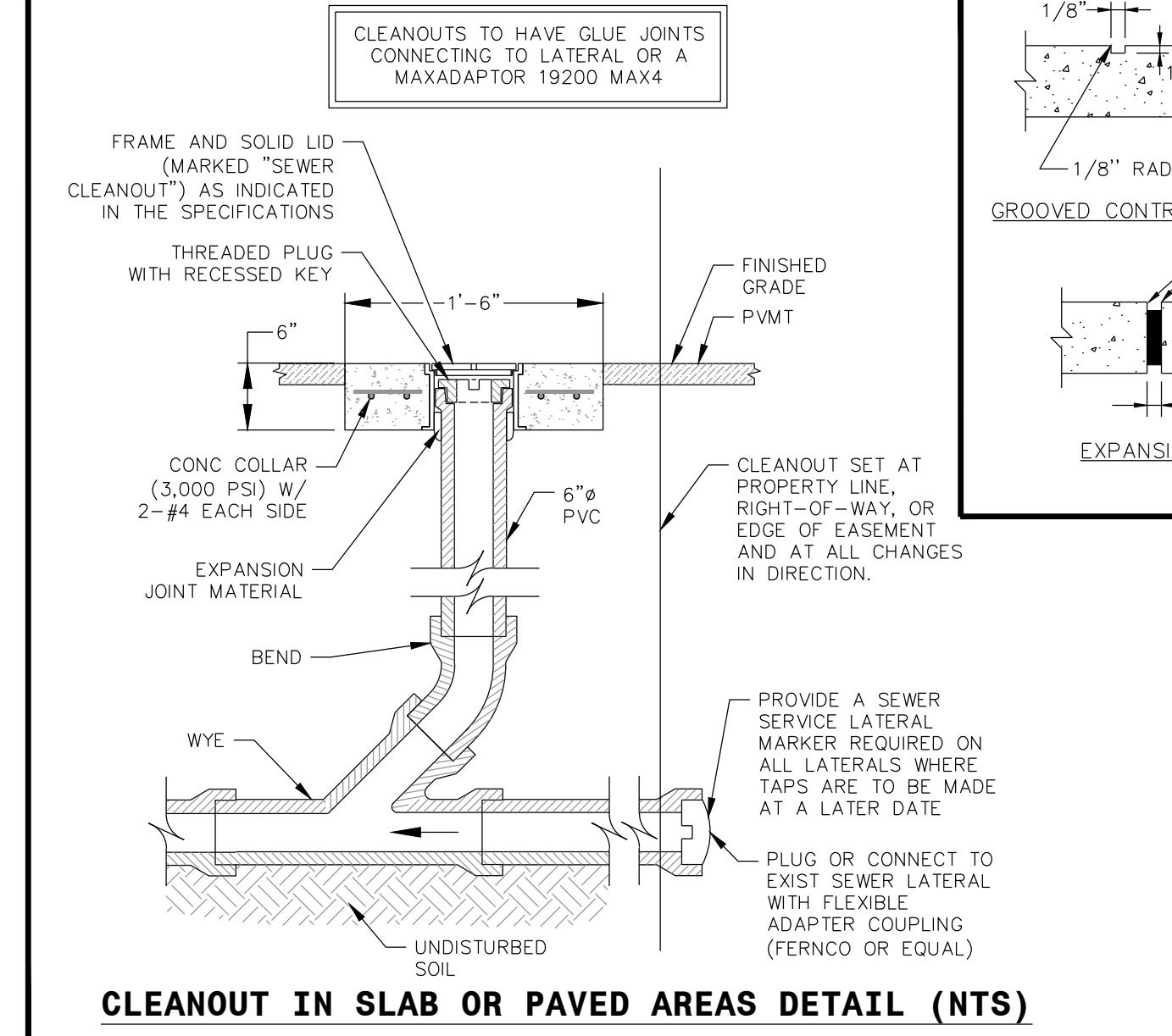


DESIGNER: AJL	DATE
DRAWN: KOK	
CHECKED: AJL	
DATE: DECEMBER 2021	
JOB NO.	
SCALE: 1"=10'	

REVISIONS	DATE



**LANDSCAPING & BRICK PAVERS EXAMPLE PATTERN
AT NEARBY PROPERTY (NTS)**



ORDINANCE NO.: 2022-030

Granting an encroachment to GSM Properties, LLC, for the use of the right of way area of the 1200 block of Taylor Street for the installation and maintenance of brick pavers and concrete sidewalks, landscaping, irrigation and a suspended pavement system to support the new landscaping adjacent to 1216 and 1218 Taylor Street, Richland County TMS# 09014-09-03 and 09014-09-04

WHEREAS, GSM Properties, LLC, (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 1200 block of Taylor Street for the installation and maintenance of brick pavers and concrete sidewalks, landscaping, irrigation and a suspended pavement system to support the new landscaping adjacent to 1216 and 1218 Taylor Street, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2022, that Grantee is hereby granted the right to use the right of way areas of the 1200 block of Taylor Street adjacent to 1216 and 1218 Taylor Street, Richland County TMS# 09014-09-03 and 09014-09-04, for the installation and maintenance of concrete sidewalks measuring approximately eighteen (18') feet in width forty (40') feet in length, brick pavers measuring approximately nine (9') feet in width twenty-seven (27') feet in length, landscaping, irrigation and a suspended pavement system to support the new landscaping measuring approximately five (5') in width five (5') feet in length, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the

City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

3. Grantee is responsible for maintaining landscaping and improvements.

4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

8. Emergency egress from the buildings shall not be impeded.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

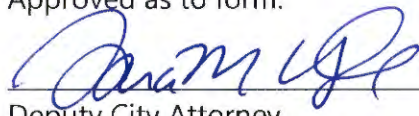
Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:



Deputy City Attorney

ATTEST:

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Ordinance No.: 2022-031 - Granting an encroachment to TownPark at BullStreet, LLC, for the use of the right of way area of the 30 block of Fig Street for the installation and maintenance of two landings adjacent to two new residences under construction at 32 and 34 Townpark Circle, Richland County TMS# 11404-09-10 and 11404-09-11

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** O-2022-031 - Fig Street landings Encroachment (PDF)
- **#b:** Fig Street landings packet (PDF)

ORDINANCE NO.: 2022-031

Granting an encroachment to Towns Park at Bullstreet, LLC, for the use of the right of way area of the 30 block of Fig Street for the installation and maintenance of two landings adjacent to two new residences under construction at 32 and 34 Townpark Circle, Richland County TMS# 11404-09-10 and 11404-09-11

WHEREAS, Towns Park at Bullstreet, LLC, (hereinafter "Grantee") desires to utilize a portion of the right of way area of the 30 block of Fig Street for the installation and maintenance of two landings adjacent to two new residences under construction at 32 and 34 Townpark Circle, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2022, that Grantee is hereby granted the right to use the right of way areas of the 30 block of Fig Street adjacent to 32 and 34 Townpark Circle, Richland County TMS# 11404-09-10 and 11404-09-11, for the installation and maintenance of two landings encroaching approximately two feet (2") into the right-of-way adjacent to two new residences under construction, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
3. Grantee is responsible for maintaining landscaping and improvements.
4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.
6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.
7. All trees shall be protected and no large tree roots shall be removed from any existing trees.
8. The shade trees shown on the plan must be changed to understorey trees. The species of the trees must be reviewed and approved by the Land Development Planner.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



Deputy City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2022-031**



**30 BLOCK OF FIG STREET
ADJACENT TO 32 AND 34 TOWNPARK CIRCLE
TWO LANDINGS ADJACENT TO TWO NEW RESIDENCES UNDER
CONSTRUCTION**

Subject Property:	Right-of-way adjacent to 32 and 34 Townpark Circle
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of two landings adjacent to two new residences under construction.
Applicant:	Towns Park at Bullstreet, LLC
Staff Recommendation:	Approval.

Detail:	The applicant is requesting an encroachment for installation and maintenance of two landings encroaching two feet (2') into the right-of-way adjacent to two new residences under construction at 32 and 34 Townpark Circle, as shown on the attached drawings; and, Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees. 8. The shade trees shown on the plan must be changed to understorey trees. The species of the trees must be reviewed and approved by the Land Development Planner.
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CITY AGENCY COMMENTS FOR ENCROACHMENT

Lucinda Statler, Planning Department	Recommend approval.
Robert Anderson, Street Division	Recommend approval.

Denny Daniels, Columbia Water Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Caleb King, Forestry Division	Recommend approval.
Johnathan Chambers, Land Development	Recommend approval.
Kris Scott, Fire Department	Recommend approval.
Tori Salvant, Parking Services	Recommend approval.

City of Columbia

City of Columbia GIS

11.b



Wednesday, March 30, 2022



FEMA, GIS, GIS, PDS



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Packet Pg. 252



Permanent Encroachment Application and Checklist

Checklist for All Applications

A complete site plan application shall include the following information. Refer to the Procedures Manual for additional information about these requirements. Please initial to signify that the requested information has been provided.

		Applicant Initials	Staff Initials
A copy of this Application Checklist, completed by the applicant.		MB	
A completed and signed Application Form		A	
Letters of Agency for all applications where the applicant is not the owner of the subject property		A	
Pictures or specification sheet of the items to permanently encroach the Right-of-way		A	
Existing Site Plan Please see page 4 below for required content.	1 copy: min. 18 x 24 inches or 1 digital copy (pdf format) – may be 8 ½ inches x 11 inches if legible	A	
Proposed Site Plan Please see page 4 below for required content.	1 copy: min. 18 x 24 inches or 1 digital copy (pdf format) – may be 8 ½ inches x 11 inches if legible	A	



Permanent Encroachment Application and Checklist

1. Applicant Information

Name MATTHEW L. GRANDY	
Company (if applicable) TOWNPARK & BULL STREET	
Address (street, city, state, zip) 93 Cleveland St. GREENVILLE, SC 29601	
Phone 864-915-1374	Email mgrandy@tnvaagroup.com

2. Property Information

Address 36 TOWNPARK CIRCLE 38 TOWNPARK CIRCLE	
Tax Map Reference Number(s) TMS# R11404-09-10 TMS# E11404-09-11	
Current use SIDEWALK	Proposed use TOWNHOME STANDING to sidewalk

3. Property Ownership

Does the applicant own the adjacent property? ☐ Yes ☒ No

If the applicant does not own the adjacent property, complete the Letter of Agency for each property owner that authorizes the applicant to submit this application on the property owner's behalf.

property owned by the City of Columbia



Permanent Encroachment Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

Project is a 4 unit 3 story townhome building in the Bullstreet District.

Because of the topo at the site, we are required to submit an application for Permanent Encroachment.

As a result of the Topo, with the approval from (ERC) (approval letter attached) it requires that 2 units have landings, to meet building code, that will encroach into the city owned sidewalk...

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment Application and Checklist

5. Additional Submission Requirements

Existing Site Plan

This shall be a site plan of the existing conditions or a plat of survey, to scale and fully dimensioned.

Proposed Site Plan

The proposed site plan shall be prepared to scale and fully dimensioned, and include the following:

	Applicant	Staff
Total acreage	☒	☐
Location of lots and outlets (numbered and area in square feet)	☒	☐
Location of buildings (including setbacks from property lines and distances between buildings)	☒	☐
Location of parking and access/driveways	☒	☐
Location of rights-of-way and/or easements for streets, railroads, and utility	☒	☐
Lines upon and abutting subject property	☒	☐
Location of streets, alleys, railroads, and utility lines upon and abutting subject property	☒	☐
Section of sidewalk or right-of-way to be used for the encroachment	☒	☐
Proposed placement of permanent items and furnishings on the sidewalk	☒	☐
Proposed placement of permanent items and furnishings in the right-of-way	☒	☐
Location and height of all fences, walls, and exterior lighting in the right-of-way	☒	☐
North arrow	☒	☐
Scale	☒	☐
Vicinity map (at 1 inch equals 1,000 feet)	☒	☐

6. Acknowledgement

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment.

Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required.

In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation.



Permanent Encroachment Application and Checklist

Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant	
	
Print Name	Date
MATTHEW L. GANDY	3/15/2022



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2022-031 - Authorizing acceptance and dedication of streets known as a portion of Eastfair Drive and Sandra Drive, located in Eastfair, Phase 2B; Richland County TMS#19201-14-01; CF#297-11

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Attracting & Retaining Talent, Planning Together

ATTACHMENTS:

- **#a:** R-2022-031 - Acceptance and dedication of streets in Eastfair Ph 2B (PDF)
- **#b:** tax map and ownership information__Eastfair Ph 2B (PDF)

RESOLUTION NO.: R-2022-031

Authorizing acceptance and dedication of streets known as a portion of Eastfair Drive and Sandra Drive, located in Eastfair, Phase 2B; Richland County TMS#19201-14-01; CF#297-11

WHEREAS, the above-referenced streets are located in the City limits of Columbia in the subdivision known as Eastfair, Phase 2B. The approval of the development plans for Eastfair, Phase 2B included dedication of the streets to the City of Columbia; and,

WHEREAS, the Street Division has inspected the streets on the said property and found that they were constructed in compliance with the City's ordinances and regulations and recommends approval for acceptance, excepting the sidewalks and parking spaces; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Columbia, South Carolina this day _____ of _____, 2022 that the City of Columbia accepts dedication of the aforesaid streets known as a portion of Eastfair Drive and Sandra Drive, located in Eastfair, Phase 2B.

Eastfair Subdivision is located in District 4 northwest of Hazelwood Road and was annexed into the City limits on July 19, 2005. The said streets are located as shown on a final plat of Eastfair, Phase 2B, dated October 10, 2017, sheet 1 of 1 and being on file in the office of the Department of Engineering under City File #297-11. A copy of said plat being attached hereto and made a part hereof as Exhibit "A".

Requested by:

Assistant City Manager Shealy

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

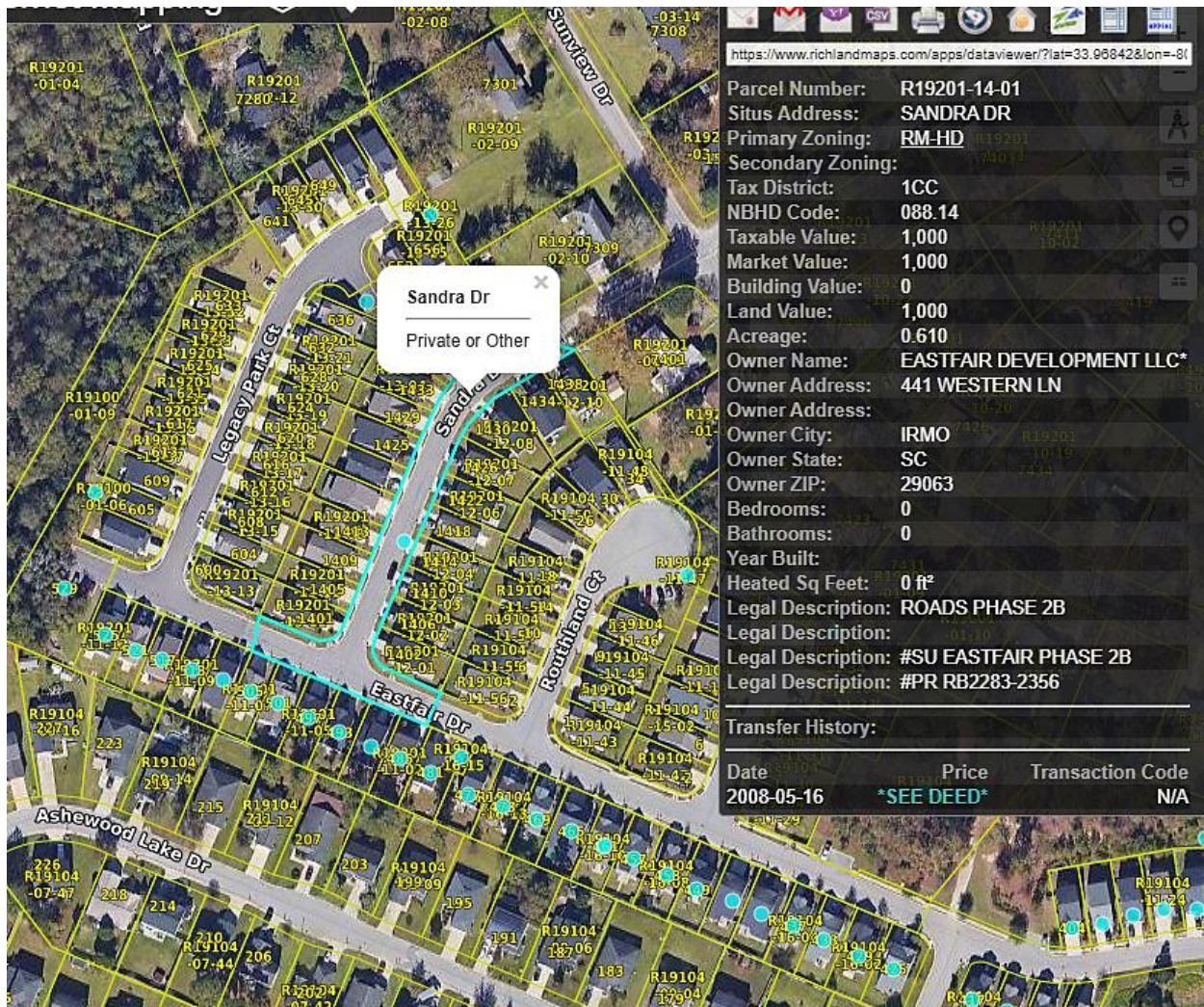
City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

RE: TMS#19201-14-01 n/f Eastfair Development, LLC





We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2022-032 - Authorizing acceptance and dedication of streets known as a portion of Eastfair Drive and Legacy Park Court, located in Eastfair, Phase 2C; Richland County TMS#19201-14-02; CF#297-11

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2022-032 - Acceptance and dedication of streets in Eastfair Ph 2C (PDF)
- **#b:** tax map and ownership information __ Eastfair Ph 2C (02-09-2022) (PDF)

RESOLUTION NO.: R-2022-032

Authorizing acceptance and dedication of streets known as a portion of Eastfair Drive and Legacy Park Court, located in Eastfair, Phase 2C; Richland County TMS#19201-14-02; CF#297-11

WHEREAS, the above-referenced streets are located in the City limits of Columbia in the subdivision known as Eastfair, Phase 2C. The approval of the development plans for Eastfair, Phase 2C included dedication of the streets to the City of Columbia; and,

WHEREAS, the Street Division has inspected the streets on the said property and found that they were constructed in compliance with the City's ordinances and regulations and recommends approval for acceptance, excepting the sidewalks and parking spaces; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Columbia, South Carolina this day _____ of _____, 2022 that the City of Columbia accepts dedication of the aforesaid streets known as a portion of Eastfair Drive and Legacy Park Court, located in Eastfair, Phase 2C.

Eastfair Subdivision is located in District 4 northwest of Hazelwood Road and was annexed into the City limits on July 19, 2005. The said streets are located as shown on a final plat of Eastfair, Phase 2C, dated May 16, 2019, last revised August 8, 2019 and recorded on November 21, 2019 in the office of the Register of Deeds for Richland County in Record Book R2447 at Page 3875, sheet 1 of 1, and being on file in the office of the Department of Engineering under City File #297-11. A copy of said plat being attached hereto and made a part hereof as Exhibit "A".

Requested by:

Assistant City Manager Shealy

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:
Final Reading:

LOT AREA TABLE

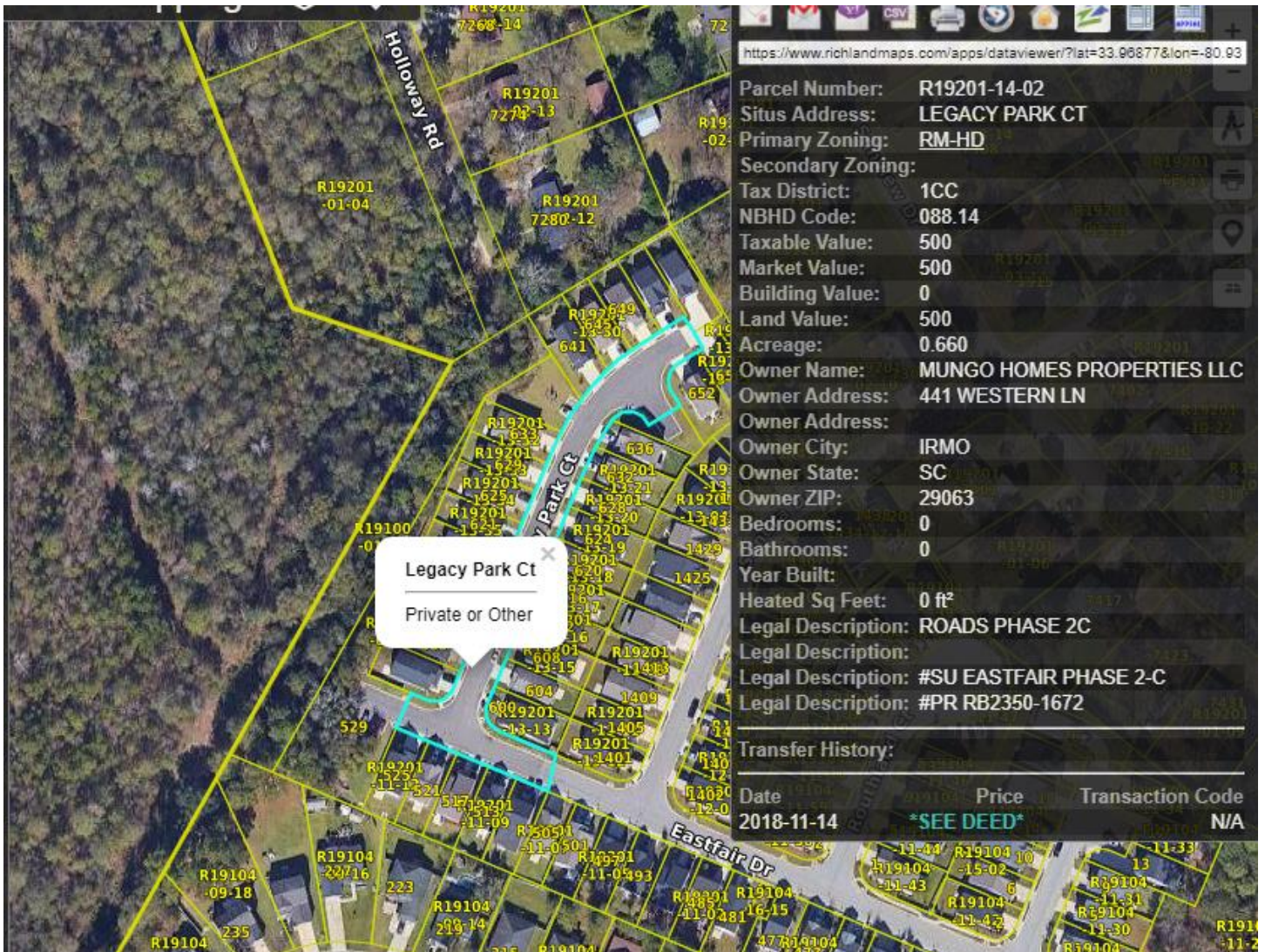
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SUBDIVISION LOT AREA TABLE

LOT NO.	ACRES	SQ. FT.
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2	0.10	6,912
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CF 297-11

RE: TMS#19201-14-02 (formerly a portion of Parent TMS#19100-01-06), n/f Mungo Homes Properties, LLC





We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2022-035 - Approval for Acceptance of Conveyance of the River Shoals Water Pressure Reducing Valve Station, Identified as a Portion of Richland County TMS#04300-04-10 from NKD, INC.; CF#302-22

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2022-035 - conveyance of the River Shoals PRV Station.doc (PDF)
- **#b:** tax map and ownership information__River Shoals PRV Station (PDF)

RESOLUTION NO.: 2022-035

Approval for Acceptance of Conveyance of the River Shoals Water PRV Station, Identified as a Portion of Richland County TMS#04300-04-10 from NKD, INC.; CF#302-22

WHEREAS, the development plans for River Shoals Subdivision included conveyance of a PRV (pressure reducing valve) station for the water system to work at normal standards; and

WHEREAS, the project construction has been completed and inspected by the City's Engineering Construction Management section and it has been determined that the PRV station meets all regulations and requirements; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council of the City of Columbia, South Carolina this _____ day of _____, 2022, for and in consideration of the sum of Five and No/100s (\$5.00) Dollars, the City Manager is hereby authorized to accept a deed on behalf of the City of Columbia from **NKD, INC.** for the River Shoals PRV Station site containing 0.08 Acre (3,587 SF), equipment, and appurtenances.

The referenced site is more clearly shown on a plat of River Shoals Water PRV Station, dated December 2, 2021, prepared for the City of Columbia by Belter & Associates, Inc., G. Bradley, Jr., S.C. P.L.S. #19398, and recorded in Record Book R2698 at Page 5 in the office of the Register of Deeds for Richland County; also being on file in the office of the Department of Engineering under file reference #302-22. A copy of said drawing being attached hereto and made a part hereof as Exhibit "A".

Requested by:

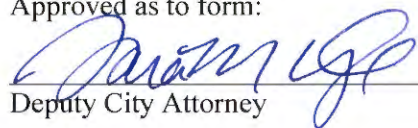
Assistant City Manager Shealy

Mayor

Approved by:

City Manager

Approved as to form:


Deputy City Attorney

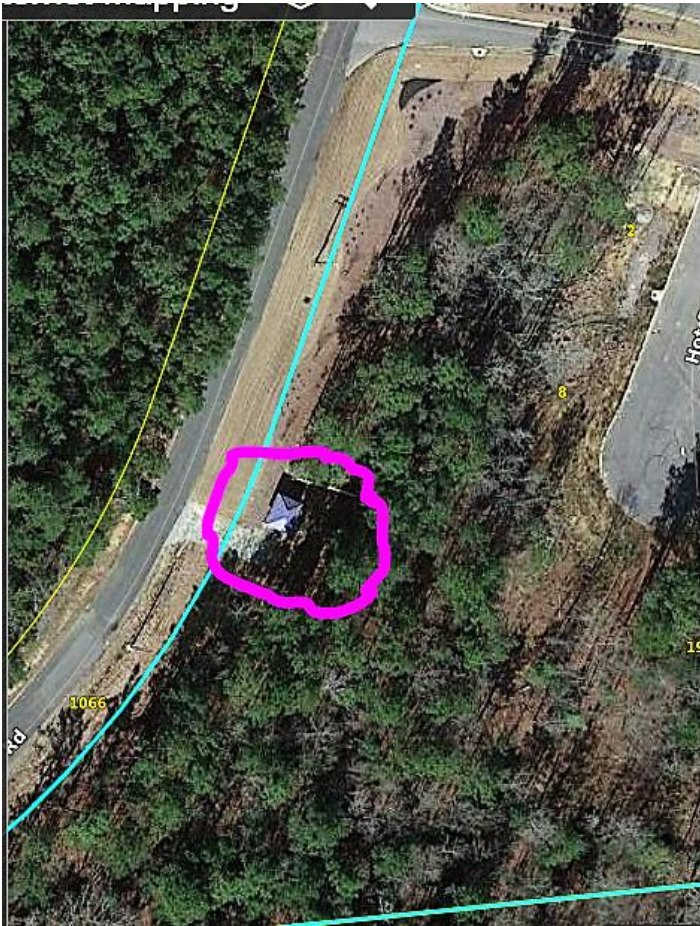
ATTEST:

City Clerk

Introduced:

Final Reading:

RE: TMS#04300-04-10 (PORTION) N/F NKD, INC.



https://www.richlandmaps.com/apps/dataviewer/?lat=34.16245&lon=-81.17751

Parcel Number: R04300-04-10
 Situs Address: E/S OSHEAL RD
 Primary Zoning: PUD-1R
 Secondary Zoning:
 Tax District: 6UD
 NBHD Code: 117.00
 Taxable Value: 37,100
 Market Value: 736,000
 Building Value: 0
 Land Value: 711,000
 Acreage: 94.800
 Owner Name: NKD INC*
 Owner Address: 100 HAGEN CT
 Owner Address:
 Owner City: LEXINGTON
 Owner State: SC
 Owner ZIP: 29072
 Bedrooms: 0
 Bathrooms: 0
 Year Built:
 Heated Sq Feet: 0 ft²
 Legal Description:
 Legal Description: #SU
 Legal Description: #PR RB1011-2011

Transfer History:

Date	Price	Transaction Code
2004-12-31	\$1,412,680	Qualified Sale (Q)
2004-02-13	*SEE DEED*	N/A



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2022-036 - Amending Resolution No.: R-2022-005 Approving and Ratifying Mutual Aid Agreements between the City of Columbia and the City of Columbia Police Department and Various Law Enforcement Agencies and Authorizing the City Manager of the City of Columbia and the Chief of Police of the City of Columbia to execute all such agreements to add the U.S. Department of Veterans Affairs Columbia Healthcare System to the list of agencies

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** 2022-036 - memo on Columbia VAHCS MUA (PDF)
- **#b:** R-2022-036 - Amending R-2022-005 (mutual aid agreement) (PDF)

MEMORANDUM

Office of the City Attorney

Privileged Attorney-Client communication exempt from disclosure under South Carolina

Freedom of Information Act pursuant to § 30-4-40(a)(4)&(7), 1976 S.C. Code Ann.

To: City Council
From: Jazmon D. Kearse, Police Advisor/Asst. City Attorney
Date: April 6, 2022
Re: Mutual Aid Agreements/Memorandums of Understanding

Pursuant to SC Code 23-20-40(B), Council must approve any and all Mutual Aid Agreements with other law enforcement authorities entered into by the Columbia Police Department. As you all are aware, on January 18th, 2022, Resolution No.: R-2022-005 was brought before you all to approve and ratify the Mutual Aid Agreements between the City of Columbia and the City of Columbia Police Department. Attached to that Resolution was “Exhibit A,” which consisted of a list of various law enforcement agencies that CPD had prior agreements with. Since that time, the U.S. Department of Veteran Affairs Columbia Healthcare System has reached out to us asking that we enter into a Mutual Aid Agreement with them. As this was not an entity previously listed in Exhibit A of Resolution No.: R-2022-005, we are seeking to have Council authorize the City Manager and Chief Holbrook to execute this agreement.

RESOLUTION NO.: R-2022-036

Amending Resolution No.: R-2022-005 Approving and Ratifying Mutual Aid Agreements between the City of Columbia and the City of Columbia Police Department and Various Law Enforcement Agencies and Authorizing the City Manager of the City of Columbia and the Chief of Police of the City of Columbia to execute all such agreements to add the U.S. Department of Veterans Affairs Columbia Healthcare System to the list of agencies

WHEREAS, on January 18, 2022, the Mayor and City Council approved Resolution No.: R-2022-005 approving and ratifying mutual aid agreements between the City of Columbia and the City of Columbia Police Department and Various Law Enforcement Agencies and authorizing the City of Manager of the City of Columbia and the Chief of Police of the City of Columbia to execute all such agreements; and,

WHEREAS, Resolution No.: R-2022-005 requires any amendment or necessary change to the list of entities to be approved by City Council and through an express written amendment; and,

WHEREAS, the U.S. Department of Veterans Affairs Columbia Healthcare System is to be added to the list of agencies; and, NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this ____ day of _____, 2022, that the U.S. Department of Veterans Affairs Columbia Healthcare System be added to the list of agencies.

Requested by:

City Manager _____

Mayor _____

Approved by:

City Manager _____

Approved as to form:

ATTEST:

Deputy City Attorney _____

City Clerk _____

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

EXHIBIT "A"
RESOLUTION NO.: R-2022-036

MUNICIPALITY/COUNTY	STATE AGENCIES
Aiken County Sheriff	State Museum
Batesburg-Leesville Police Dept.	SC Department of Natural Resources
Bishopville Police Dept.	SC Department of Probation, Pardon and Parole
Camden Police Dept.	SC Department of Public Safety
Cayce Police Dept.	SLED
Charleston County Sheriff	South Carolina Criminal Justice Council
Charleston Police Dept.	South Carolina Criminal Justice Academy
Cherokee County Sheriff	South Carolina Department of Corrections
Chester County Sheriff	
Chesterfield County Sheriff	
Clemson University Police Dept.	OTHER ENTITIES
Darlington County Sheriff	Allen University
Elgin Police Dept.	Benedict College
Fairfield County Sheriff	Columbia College
Florence County Sheriff	Commission on Accreditation for Law Enforcement Agencies, Inc.
Florence Police Dept.	Congaree Swamp National Park
Forest Acres Police Dept.	Drug Enforcement Agency
Greenville Police Dept.	Federal Bureau of Investigations
Greenville County Sheriff	Department of Homeland Security
Horry County Police Dept.	Irmo-Chapin Recreation Commission
Irmo Police Dept.	Irmo Fire District
Kershaw County Sheriff	LARADAC, The Behavioral Health Center of the Midlands
Lancaster County Sheriff	Midlands Technical College
Lexington County Sheriff	Richland County School District One
Lexington Police Dept.	River Alliance
Myrtle Beach Police Dept.	South Carolina State University
Newberry County Sheriff	University of South Carolina Division of Public Safety
North Charleston Police Dept.	U.S. Department of Veterans Affairs Columbia Health Care System
North Myrtle Beach Police Dept.	United States Law Enforcement
Orangeburg County Sheriff	United States Marine Corps, Special Operations Command (MARSCO)
Orangeburg Department of Public Safety	
Richland County Sheriff	
Spartanburg County Sheriff	
Spartanburg Department of Public Safety	
Springdale Police Dept.	
Sumter County Sheriff	
Sumter Police Dept.	
West Columbia Police Dept.	

LEGAL DEPARTMENT DRAFT



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2022-030 - Authorizing consumption of beer and wine only within the Earlewood Park Amphitheater and covered picnic shelter, 1113 Recreation Drive at the Solfest Rollfest/Music and Bike Festival on Saturday, July 2, 2022

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R-2022-030 - Solfest Rollfest (Jul 2) (PDF)
- **#b:** Resolution Request Packet_Redacted(PDF)

RESOLUTION NO.: R-2022-030

Authorizing consumption of beer and wine only within the Earlewood Park Amphitheater and covered picnic shelter, 1113 Recreation Drive at the Solfest Rollfest/Music and Bike Festival on Saturday, July 2, 2022

WHEREAS, Artage Co. LLC d/b/a NoMa Warehouse ("Sponsor") is hosting the Solfest Rollfest/Music and Bike Festival at the Earlewood Park Amphitheater and covered picnic shelter on Saturday, July 2, 2022; and,

WHEREAS, the Sponsor has requested permission for the temporary closing and use of the Earlewood Park Amphitheater and covered picnic shelter, 1113 Recreation Drive, Northwood Street and Earlewood Drive, Earlewood Drive at Recreation Drive and Recreation Drive at the lower ball fields/parking lot from 10:00 a.m. on July 2, 2022 until 6:00 p.m. for preparation and staging of the area for an outdoor event to be held between noon and 6:00 p.m. on July 2, 2022 and for patrons to consume beer and wine beverages only on Saturday, July 2, 2022 from noon until 5:30 p.m.; and,

WHEREAS, to insure the safety of attendees Organizer understands and agrees as follows:

1. Firearms shall be prohibited at the Earlewood Park Amphitheater and covered picnic shelter, regardless of whether such firearm is carried openly or concealed, and regardless of whether the individual carrying such firearm is a valid concealed weapons permit holder, on Saturday, July 2, 2022 from noon to 6:00 p.m. See Resolution No. 2021-099 (Sept. 7, 2021).
2. Organizer shall establish a boundary line around the event space at within Earlewood Park , and the Organizer shall ensure all entrance points into the permitted event area are posted with signage stating "NO CONCEALABLE WEAPONS ALLOWED" that complies with the size and formatting requirements of section 23-31-235 of the South Carolina Code.
3. When publicizing the event in the community, Organizer shall include the statement: "NO CONCEALABLE WEAPONS ALLOWED" to ensure the public has prior notice of this restriction.
4. Organizer shall work with the City to develop a written plan and design a footprint of the event area that adheres to applicable COVID-19 health and safety guidelines, as published by the CDC and SCDHEC, and Organizer shall modify the plans and footprint as such guidelines are updated.
5. The City may cancel the event at any time based upon public safety and/or public health concerns. The City shall not be financially responsible for any costs associated with the cancellation of the event.
6. Organizer shall display signs (physical and/or electronic) throughout the event area that discourage physical contact, such as hugs, handshakes, fist bumps, and high-fives during the event.
7. Organizer shall require that its agents, employees, vendors, contractors, and event attendees adhere to all applicable COVID-19 health and safety guidelines in effect at the time of the event.
8. To the extent the event occurs during a time in which the City has in effect any emergency ordinance or ordinance requiring face coverings or adherence to social distancing requirements, Organizer shall require that its agents, employees, vendors, contractors, and event attendees comply with the requirements of such ordinance(s).
9. The City strongly encourages Organizer to require that its agents, employees, vendors, contractors, and event attendees provide proof that they have been fully vaccinated against the SARS-CoV-2 virus prior to being granted permission to enter the event.
10. Organizer shall provide portable restroom facilities at the event unless it can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to attendees during the event. Organizer shall provide a minimum of four (4) chemical or portable toilets and two (2) wash stations for every 250 people, or portion thereof, who attend the event. Ten percent (10%) of these facilities shall be ADA accessible. This figure is based upon the maximum number of attendees at the event during peak time. The City may determine the total number of required restroom facilities on a case-by-case basis. Organizer shall post signs or markers to prohibit lines or crowds forming near the event's restroom facilities without maintaining a distance of at least six (6) feet from other people.

11. Organizer shall post signs or markers to prohibit lines or crowds forming near food vendors and should encourage attendees to bring their own water. Alcohol, beer and/or wine shall be prohibited at the event without approval of a written resolution of City Council.

12. Organizer shall coordinate with food vendors to offer touchless payment options, if possible and available, or provide a tray for the exchange of payment to avoid hand-to-hand contact. Frequently touched surfaces should be cleaned after each customer and customers are encouraged to use their own pens.

13. At no cost to the City, Organizer shall be responsible for hiring no fewer than two (2) off-duty City of Columbia police officers during the hours of 12:00 p.m. and 6:00 p.m. on July 2, 2022.

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this _____ day of _____, 2022, that the sale of beer and wine beverages only in plastic containers or cans only is authorized between the hours of 12:00 p.m. and 5:30 p.m. on Saturday, July 2, 2022; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages only within the event area is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages, other than beer or wine beverages only, within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area, any costs incurred by the City in removing loose trash and debris within the festival area, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that only pedestrian and bicycle traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, skate boards, and horses, except police horses, police golf carts, and horse-drawn carriages, is prohibited. All pets, including snakes, shall be prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time the closed portion Earlewood Park, with the exception of the parking area and any other areas posted as to not allow alcoholic beverages, shall be declared to be a Public Park and provisions of Chapter 15, Parks and Recreation, Sec. 15-1, 15-2 and 15-3, Code of Ordinances of the City of Columbia, South Carolina are in effect. Pursuant to Chapter 14, Offenses and Miscellaneous Provisions, Article IV, Offenses Against the Public Peace and Order, Sec. 14-99, 1998 Code of Ordinances of the City of Columbia, South Carolina, the closed portion of the courtyard/plaza area adjacent to the Museum, with the exception of the parking area and any other areas posted as to not allow alcoholic beverages, is deemed to be the site of a public festival at which beer and wine beverages only may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply. Possession and consumption of beer and wine beverages only shall be permitted only in containers provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Assistant City Manager Simons

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:

T. A. Knox
City Attorney

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

DATE OF REQUEST

3/17/2022

REQUESTOR'S NAME/CONTACT
INFORMATION (E-MAIL/
PHONE#/FAX#)Beth Lawson
beth@nomawarehouse.com
803-908-6080

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)

Solfest Rollfest / Music + Bike Festival

DATE(S) OF EVENTS:

July 2, 2022

RAIN CONTINGENCY DATE:

(Rescheduling due to inclement weather is allowed once within one week from the date of the originally scheduled event upon 24-hours written notice to the City, without a new request. The time of event operation shall remain the same.)

None

LOCATION OF EVENT

(i.e., Amphitheater area
of Finlay Park; 1300 and 1400 blocks
of Main Street between Lady Street
and Hampton Street)Earlewood Park Amphitheater + covered picnic
shelter
1113 Recreation DriveSTREET(S) OR PARK AREA TO BE
CLOSED(i.e., 1300 and 1400 blocks of Main
Street between Lady Street and
Hampton Street; Amphitheater area of
Finlay Park; Boyd Plaza)Northwood St @ Earlewood Dr
Earlewood Drive @ Recreation Dr.
Recreation Dr @ Lower Ball fields / parking lotHOURS FOR STREET(S) OR PARK AREA TO
BE CLOSED

(i.e., 5:00 p.m. - 12:00 a.m.)

ALLOW TIME FOR SET UP/CLEAN UP

10pm - 6pm

HOURS OF EVENT

(i.e., 6:00 p.m. - 10:00 p.m.)*

12pm - 6pm

HOURS OF SERVICE OF BEER/WINE BEVERAGES ONLY (NO LIQUOR**)

(Service should end one-half hour prior to end of event, i.e., event is 6-10 p.m., beer/wine service is 6-9:30 p.m.)*

12pm - 6pm

Requests should be submitted by mail, e-mail or fax at least NINETY (90) days in advance of the event to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasec.net), fax (803-737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Approval from the adjoining business/property owners must be obtained before your request will be submitted to City Council if streets are to be closed off during business hours. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

*Outdoor possession and consumption of beer and wine beverages only. all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of events to residential properties.

**With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.

NOTE: This form should only be used for public events where beer and/or wine are to be sold and consumed on City property (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

This form should not be used to request use of City property for private events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

Fire Marshal George N. Adams, Jr., 803-545-3703; cfdgadams@columbiasec.net

Legal Department - Shari Ardis; 803-737-4242; slardis@columbiasec.net or fax 803-737-4250 - resolution preparation

Police Department Special Events - Officer Robert Hall; 803-545-3535; rjhall@columbiasec.net parade permit, police

Parks and Recreation - Pearl Osborne; 803-545-3100; peosborne@columbiasec.net park reservations

Police Department Community Services - Brenda Murphy; 803-545-3507; bmmurphy@columbiasec.net - street closing

Last revised: 1/2017



CITY OF COLUMBIA POLICE DEPARTMENT
1 JUSTICE SQUARE
COLUMBIA, SOUTH CAROLINA 29201
(803) 545-3500
SPECIAL DUTY REQUEST FORM



I, Aurellia B Lawson/ Artage Co LLC DBA NoMa Warehouse, request the services of the City of Columbia Police
 (Individual/Business)

Department to perform law enforcement duties at Earlewood Park Amphitheater
 (Location for Assignment)

for the time period of July 2, 2022 from 12:00 pm - 6:00 pm
 (Date(s) / Hours)

I understand when performing Special Duty Assignments, officers are subject to all directives and procedures of the City of Columbia Police Department, and will act only under the Chief's authority to enforce all applicable State and Local Laws.

I understand that officers are subject to calls in the immediate area of the Special Duty Location and will respond to any situation deemed necessary by the police department, officers or dispatch.

I understand this request for services is with the City of Columbia Police Department which will assign officers to perform Special Duty assignments. Payment for services is Thirty-Five (\$35.00) dollars per hour for each assigned officer. There is a three (3) hour minimum on working special duty and no cash payments are allowed.

By signing below and upon final approval of this request, the parties hereto, their administrators, assigns Legal representatives, affiliated companies, agents, officers, directors, shareholders and partners (hereinafter "party" or "parties") agree that any dispute, claim, controversy or proceeding arising out of or relating to this Agreement, and/or including payment or failure thereof for services rendered by the City of Columbia Police Department shall be tried and litigated exclusively in the State and Federal courts located in the County of Richland/Lexington, State of South Carolina. The aforementioned choice of venue is intended by the parties to be mandatory and not permissive in nature, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Agreement in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the County of Richland/Lexington shall be in personam jurisdiction and venue over each of them for the purpose of litigating any dispute, claim, controversy or proceeding arising out of or related to this Agreement.

The completed form must be signed and returned to the Special Duty Coordinator who will forward to the Office of the Special Operations Major for final approval.

THE CHIEF OF POLICE HAS THE AUTHORITY TO DISCONTINUE PROVIDING SPECIAL DUTY ASSIGNMENTS AT HIS DISCRETION.

APPROVED: SPECIAL OPERATIONS MAJOR

DATE

PRINT NAME OF ASSIGNED OFFICER

CONTACT NUMBER

SIGNATURE OF OFFICER'S SUPERVISOR

SIGNATURE OF REQUESTOR

3/17/2022

DATE

803-908-6080

CONTACT NUMBER OF REQUESTOR

SOCIAL SECURITY NO. OF REQUESTOR

86-1643939

TAX I.D. NO. OF REQUESTOR (IF APPLICABLE)



City of Columbia

Parks & Recreation

1111 Recreation Drive, Columbia, SC 29201 (803) 545-3100

FESTIVAL EVENT APPLICATION

(All events require a minimum of 60 days' notice prior to event.)

Application Date: March 17, 2022

Event Name: SolFest RollFest

Event Date: July 2, 2022

Event Site: Earlewood Park Amphitheatre and Park

Event Start Time: 12:00 pm

Event End Time: 6:00 pm

Event Set-up Time: 7:00am To: 11:00am

Event Take down Time: 6:30pm To: 9:30pm

Applicant Name: Aurellia Beth Lawson on Behalf of NoMa Warehouse

Address: 120 Pebble Creek Road

City: Columbia

State: SC

Zip: 29223

Daytime Phone#: 803-908-6080

Evening Phone #: 803-908-6080

Fax#: _____

Emergency Phone#: 803-718-6223

Alternate Phone#: _____

Email Address: beth@nomawarehouse.com

Sponsor / Organization Name: Artage Co LLC DBA NoMa Warehouse

Sponsor / Organization Address: 2222 Sumter St

City: Columbia

State: SC

Zip: 29201

Event Description (include layout of event or map or projected route): This will be a music and bicycle event promoting sustainable energy.

5-8 bands will play throughout the event and one stage will host a bike-powered energy source demo. We will have food and merchandise vendors and a beer tent.

Number of Expected Participants: This event will be open to the public, and we anticipate up to 1000 in attendance if we promote well

Electrical Needs? If so, describe: We will need electricity for the bands at the amphitheater and would like to bring in an additional smaller stage, but that stage

will be powered with bike-powered energy. We may need electricity at some of the vendor booths, but can arrange for them to bring generators or place near existing power

Does the event include vendors? Yes ☒ No ☐ If yes please indicate how many on the lines below

Food Vendors# 2-5 Merchandise Vendors# 10 Information Vendors# 1 Beer or Wine Vendors# 1

Other Vendors# 5

On-site Admission Charged or Ticket Sold? ☒ Yes ☐ No

Will there be alcoholic beverages, beer or wine at event? ☒ Yes ☐ No

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

If organization is non-profit, please provide verification of the non-profit status along with this application.

The City Of Columbia may assess support fees for the provision of certain services. The City may require a pre-event meeting with all parties involved and reserves the right to maintain certain standards for each event for purposes of safety, security, liability, services to be provided, etc. You will need to show proof of insurance and it should include the City Of Columbia as additionally insured.

As the applicant, I and the represented organizations(s), verify that the above information is correct to the best of my knowledge and will adhere to all city, county and state ordinances and laws in relation to the operation of this event.

Any cancellation less than 30 days prior to rental will result in loss of security deposit; refund must have receipt.

Aurellia Beth Lawson

Applicant Print Name

Parks & Recreation Personnel Print Name

Aurellia Beth Lawson
Applicant Signature

[Signature]
Parks & Recreation Personnel Signature

Please Return To:
City of Columbia Department of Parks & Recreation
Attention: Facility Reservations
1111 Parkside Drive
Columbia, S.C. 29203
(803) 545-3100-Office (803) 343-8744-Fax

Date Received 3-18-22
Date to Departments _____
Date of Permit _____

FESTIVAL EVENT RULES & REGULATIONS

EMERGENCY ON CALL PHONE NUMBER: 803-727-0449

YOU WILL NEED TO PROVIDE PROOF OF INSURANCE AND IT SHOULD INCLUDE THE CITY OF COLUMBIA AS ADDITIONALLY INSURED FOR THIS EVENT AT A MINIMUM OF 30 BUSINESS DAYS PRIOR TO YOUR EVENT DATE.

I will adhere to all city, county and state ordinances and laws in relation to the operation of this event.

RULES AND REGULATIONS:

- All reservations require adult (21 or older) supervision.
- All use of power on a stage must be handled by a city staff person. City staff will be responsible for wiring and plugging into the power source.
- In case of bad weather, the city staff will decide whether to continue or stop power usage in park.
- A map of event layout must be submitted thirty (30) business days prior to the event.
- Vendors will not be allowed in the park until the event representative (not volunteer) is on site. Event organizers are responsible for the actions of vendors. The City of Columbia reserves the right to deny any vendor access to the park for past infractions of these rules and regulations or any relevant City ordinance.
- Unnecessary driving across the park is not permitted. This includes all park vehicles. No parking of vehicles inside the park except for loading and unloading. Vendors must use the Taylor St. entry for Finlay and the Gervais St. entry for Riverfront.
- All vehicles must be out of the park one (1) hour before the start of the event. No vehicle will be allowed to enter after that time.
- Vehicles are not allowed in the park during an event and no vehicles may enter the park after the event until the public is safely removed.
- Do not block walk ways with vehicles or trailers. Vendor tents and supplies must be at least 3 ft. from sidewalks.
- Any organizations planning to have alcohol in the park must have a valid permit from the South Carolina Department of Revenue prior to their event. You will need to notify the Columbia Police Department. A copy of your alcohol permit must be submitted to our department at least fifteen (15) business days prior to your event.
- Any vendors associated with an event and selling items must have a valid City of Columbia Business License. Contact the Business License Office at 545-3345. That business license must be provided to department at least fifteen (15) business days prior to your event.
- Grills (charcoal and/or gas) are allowed in the park. However, vendors will need special permission from the Department of Parks and Recreation prior to using. All cooking in the park will be checked at the discretion of the City of Columbia Fire Marshal's Office.
- Any tents placed in the park must be fire retardant and weighted on each corner. Any tent used for cooking must be approved by the Fire Marshalls Office.
- Generators are allowed under the approved guidelines set by the Fire Marshalls Office.
- All power cords should be safely secured (i.e., taped down on the sidewalks).
- Stage spotlights are to only be operated by city staff.
- Portable toilets should be provided if more than 1000 people are expected (need at least 2 Portable toilets per 1000 people).
- Do not put nails, screws, or hooks of any kind into wooden part of the stage at Riverfront Park or Finlay Park. The spotlight is not to be used as an anchoring device or a place to hang things.
- Any concerts in Finlay Park must be over by the times listed below:

Sunday - Thursday	No later than 9:00 p.m.
Friday - Saturday	No later than 10:00 p.m.
- Music containing inappropriate lyrics, i.e., sexually explicit, racial, obscene, or satanic in nature shall not be played in the park.
- No glass containers in the park.
- Do not use irrigation hookups for drinking water.
- Deep fryers must be in an enclosed wagon or trailer. Grease or oil is not to be poured on the ground or in the drains. Please dispose of it properly. Transfer station will need to be covered with plywood and non- flammable material.
- City staff will not maintain parking lots for events; however, they will close the lot when it reaches full capacity.
- Any event at Riverfront where vehicles need access to the canal side of the park will need to be scheduled and adhered too.
- Alcohol is allowed only at the following sites: Finlay Park, Riverfront Park & Coble Plaza. You will need to contact Shari Ardis with the City of Columbia Legal Department at 803-545-4242 for alcohol approval; this should be done no later than 90 days prior to your event.

FAILURE TO COMPLY WITH ALL RULES AND REGULATIONS MAY RESULT IN FORFEITURE OF YOUR DEPOSIT.

For all inquiries, contact Facility Reservations at 545-3078

I HAVE READ THE ABOVE RULES AND REGULATION AND AGREE TO ADHERE (ABL. CUSTOMER INITIALS)

Customer Print Name. Aurelia Beth Lawson

Customer Signature 

PARKS & RECREATION PERSONNEL



Columbia Fire Department

www.columbiasc.net/fire

FIRE PREVENTION BUREAU

1612 Bull Street Columbia, SC Phone: (803) 545-3701 Fax: (803) 401-8839

SPECIAL EVENTS APPLICATION

APPLICANT NAME: Aurelia B Lawson
 ADDRESS: 2222 Sumter St CITY: Columbia STATE: SC ZIP: 29201
 APPLICANT PHONE NUMBERS: (BUSINESS) 803 931-3470
 (CELL) 803 9086080 FAX: — Email: beth@nomawarehouse.com
 EVENT NAME: Solfest Rollfest EVENT CONTACT: Beth Lawson
 EVENT ADDRESS 1113 Recreation Dr Columbia SC 29201
 EVENT HOURS OF OPERATION: 12:00 pm EVENT DATES: 6:00 pm

Food & Beverage:

☒ Catered on-site/off-site ☒ Barbeques/Grills ☒ Deep Fryers ☐ Ranges ☐ Woks
Tents (over 400 square feet): Number of Tent(s): 3-4 Do tent(s) have sidewalls? Yes ☐ No ☒

Note: Copy of the fire retardant certification is required for cooking tents

Booths: Number of booth(s): 15 **Street closings:** Yes ☐ No ☐

Will there be cooking in the booths? Yes ☒ No ☐ (Cooking tents shall be separated from other tents by 20 ft. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed with 20 ft of a tent. LP-gas/propane tanks shall be secured and located outside the tent)

Portable Generators: Will there be any portable generators at your event? Yes ☒ No ☐

Please note: If there are any portable generators on site the assigned Fire Marshal(s) are required to be there for the entire event. This does not apply to the industrial/commercial generators.

CONDITIONALS OF APPROVAL

All applications (if applicable) shall be submitted a minimum 10 business days in advance of the beginning date of the display or event.

- **A pre-event inspection is required prior to the display or event.**

I CERTIFY THAT ALL INFORMATION SUBMITTED IS CORRECT. I AGREE TO COMPLY WITH ALL LOCAL REGULATIONS RELATED TO FIRE PREVENTION, AND THE INTERNATIONAL FIRE CODE. I HEREBY AUTHORIZE REPRESENTATIVE OF FIRE PREVENTION TO ENTER UPON THE ABOVE-MENTIONED EVENT PREMISES FOR INSPECTION PURPOSES.

APPLICANT'S PRINTED NAME: Aurelia B Lawson

SIGNATURE: [Signature]

DATE: 3/17/2022

Official Use Only

Number of Fire Marshal Assigned: Standby fee: \$

Name (s) of Fire Marshal Assigned:



Columbia Fire Department

www.columbiasc.net/fire

Name of Event: Solfest Rollfest

Date of Event: July 2, 2022

Event Site: Earlewood Park Amphitheater

Time of Event: 12pm - 6pm

Contact Person: Beth Lawson

Contact Phone Number: 803-908-6080

Contact Address & email: 2222 Sumter St 29201 - beth@nomawarehouse.com

Event Description: MUSIC + BIKE + SUSTAINABILITY FESTIVAL

Will You Have Tent? Yes

Food Vendors: Yes

Will You Close Any Streets? Unsure pending city advice Name of Streets:

[Signature]
Signature of Applicant

3/17/2022
Date

.....Official Use Only.....

Fire Marshal Requirements: Must meet all fire code requirements. Provide Deputy Fire Marshals for code enforcement. (A minimum \$105.00 fee is required for any events, if only for setup.) Deputy Fire Marshal's fee is \$35.00 per hour and made payable to the Deputy Fire Marshal on duty on the day of the event. (For cancellations, failure to contact the fire marshal two hours prior to the events report time will result in a minimum \$ 105.00 fee.)

Date:

DFM:

Fee:

I trust that this will be a safe and successful endeavor. If I may be of further assistance, you may contact me at your convenience. Please sign this application and fax or email it back to me.

George Adams
Fire Marshal
Office: 803 - 545 - 3703
Cell: 803-413-8553
Fax: 803 - 401 - 8839

Kris D. Scott
Deputy Fire Marshal
Office 803-545-3736
Cell: 803-351-2067
Fax: 803-401-8839

Bengie Leverett
Deputy Fire Marshal
Office: 803-545-4162
Cell: 803-760-8146
Fx: 803-401-8839

City of Columbia / Fire Department
1800 Laurel Street / Columbia, SC 29201 / 803.545.3700 / Fax 803.733.8311



APPLICATION FOR GROUP EVENT LICENSE

Name of Sponsor, Promoter, or Producer: Artage Co LLC DBA NoMa Warehouse

Address: 2222 Sumter St

City/County: Columbia Richland State: SC Zip Code: 29201

Phone (Bus): 803 931 3470 Phone (Cell): 803 908 6080

Tax ID or Social Security: 86-1643939 Date of Event: July 2, 2022

Location of Event: Earlewood Park Amphitheater

Specific Purpose of Event: Music & Bicycle Festival

List of items sold by sponsor, promoter, or producer, if any (ex: shirts, beer, soda, food, etc): _____

Shirts, Beer, Food, Plants, Art, Novelties

Estimated Gross Receipts \$ 4000⁰⁰ # of Exhibitors 15 License Fee \$ _____

IMPORTANT: THIS APPLICATION WILL NOT BE ACCEPTED UNTIL THE REVERSE SIDE OF THIS FORM IS COMPLETED REGARDING VENDOR INFORMATION.

I certify that all statements of this application are true and accurate to the best of my knowledge.

Signature of Sponsor, Promoter or Producer

3/17/2022

Date

City of Columbia Business License
P.O. Box 147 Columbia, SC 29217-0147
(803) 545-3345 Phone
(803) 988-8025 Fax

VENDOR LIST

	NAME	ADDRESS	PHONE	ITEM(S) BEING SOLD
1	<u>Yellow Roman Candle</u>	<u>2222 Sumter St 29201</u>	<u>803-931-3470</u>	<u>Vintage items</u>
2	<u>SY The Label</u>	<u>"</u>	<u>"</u>	<u>athleisure</u>
3	<u>A Peddler's Emporium</u>	<u>"</u>		<u>Art</u>
4	<u>Steel Garden</u>	<u>"</u>		<u>Plants</u>
5	<u>Soul Batteries</u>	<u>"</u>		<u>Clothing</u>
6	<u>Thread Affair Outpost</u>	<u>"</u>		<u>Vintage clothes</u>
7	<u>+ Sponsor Booths TBD</u>	<u>TBD</u>		<u>TBD -</u>
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				



We Are Columbia

MEETING DATE: April 19, 2022

DEPARTMENT: Legal Department

FROM: *Teresa Knox, City Attorney*

SUBJECT: Resolution No.: R-2022-034 - Authorizing consumption of beer and wine only at the Earle Jam (Neighborhood Concert) in Earlewood Park on Sunday, October 23, 2022

FUNDING SOURCE & ORIGINAL BUDGET:

FOCUS AREAS: Planning Together

ATTACHMENTS:

- **#a:** R_2022_034_Earle_Jam_Oct_23 (PDF)
- **#b:** EarleJam (Oct 23) (PDF)

RESOLUTION NO.: R-2022-034*Authorizing consumption of beer and wine only at the Earle Jam (Neighborhood Concert) in Earlewood Park on Sunday, October 23, 2022*

WHEREAS, the Earlewood Community Citizens Organization ("Sponsor") is sponsoring the Earle Jam (Neighborhood Concert) in Earlewood Park on Sunday, October 23, 2022; and,

WHEREAS, Sponsor has requested permission for the temporary closing and use from 11:00 a.m. until 6:30 p.m. of Earlewood Park Amphitheater and adjacent covered picnic shelter, 1113 Recreation Drive between Earlewood Drive and the stop sign west of the administrative office driveway, for preparation of the event, clean up after the event, crowd control and overflow of the event to be held on Sunday, October 23, 2022 from 1:00 p.m. until 6:00 p.m.; and for patrons to consume beer and wine beverages only at the event during the hours of 1:00 p.m. until 5:30 p.m.; and,

WHEREAS, to insure the safety of attendees Organizer understands and agrees as follows:

1. Firearms shall be prohibited at Earlewood Park, regardless of whether such firearm is carried openly or concealed, and regardless of whether the individual carrying such firearm is a valid concealed weapons permit holder, on Sunday, October 23, 2022 from 1:00 p.m. to 6:00 p.m. See Resolution No. 2021-099 (Sept. 7, 2021).
2. Organizer shall establish a boundary line around the event space within Northwood Street and Earlewood Drive, Earlewood Drive at Recreation Drive and Recreation Drive at the lower ball fields and parking lot, and the Organizer shall ensure all entrance points into the permitted event area are posted with signage stating "NO CONCEALABLE WEAPONS ALLOWED" that complies with the size and formatting requirements of section 23-31-235 of the South Carolina Code.
3. When publicizing the event in the community, Organizer shall include the statement: "NO CONCEALABLE WEAPONS ALLOWED" to ensure the public has prior notice of this restriction.
4. Organizer shall work with the City to develop a written plan and design a footprint of the event area that adheres to applicable COVID-19 health and safety guidelines, as published by the CDC and SCDHEC, and Organizer shall modify the plans and footprint as such guidelines are updated.
5. The City may cancel the event at any time based upon public safety and/or public health concerns. The City shall not be financially responsible for any costs associated with the cancellation of the event.
6. Organizer shall display signs (physical and/or electronic) throughout the event area that discourage physical contact, such as hugs, handshakes, fist bumps, and high-fives during the event.
7. Organizer shall require that its agents, employees, vendors, contractors, and event attendees adhere to all applicable COVID-19 health and safety guidelines in effect at the time of the event.
8. To the extent the event occurs during a time in which the City has in effect any emergency ordinance or ordinance requiring face coverings or adherence to social distancing requirements, Organizer shall require that its agents, employees, vendors, contractors, and event attendees comply with the requirements of such ordinance(s).
9. The City strongly encourages Organizer to require that its agents, employees, vendors, contractors, and event attendees provide proof that they have been fully vaccinated against the SARS-CoV-2 virus prior to being granted permission to enter the event.
10. Organizer shall provide portable restroom facilities at the event unless it can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to attendees during the event. Organizer shall provide a minimum of four (4) chemical or portable toilets and two (2) wash stations for every 250 people, or portion thereof, who attend the event. Ten percent (10%) of these facilities shall be ADA accessible. This figure is based upon the maximum number of attendees at the event during peak time. The City may determine the total number of required restroom facilities on a case-by-case basis. Organizer shall post signs or markers to prohibit lines or crowds forming near the event's restroom facilities without maintaining a distance of at least six (6) feet from other people.

11. Organizer shall post signs or markers to prohibit lines or crowds forming near food vendors and should encourage attendees to bring their own water. Alcohol, beer and/or wine shall be prohibited at the event without approval of a written resolution of City Council.

12. Organizer shall coordinate with food vendors to offer touchless payment options, if possible and available, or provide a tray for the exchange of payment to avoid hand-to-hand contact. Frequently touched surfaces should be cleaned after each customer and customers are encouraged to use their own pens.

13. At no cost to the City, Organizer shall be responsible for hiring no fewer than two (2) off-duty City of Columbia police officers during the hours of 12:00 p.m. and 6:00 p.m. on October 23, 2022.

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this _____ day of _____, 2022 that the sale of beer and wine beverages only is authorized between the hours of 1:00 p.m. and 5:30 p.m. on Sunday, October 23, 2022; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages within the event area is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages, other than beer or wine beverages, within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area and within the designated area of impact as shown on the attached drawing, any costs incurred by the City in removing loose trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except police horses, is prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that canines are allowed provided that waste is collected and properly disposed of and current leash laws are observed as set out in the 1998 Code of Ordinances of the City of Columbia, as amended. All other pets shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time the closed portions of Earlewood Park and Parkside (Recreation) Drive between Earlewood Drive and the stop sign west of the administrative office driveway, with the exception of the parking areas, adjacent off-street parking areas and any other areas posted as to not allow alcoholic liquors or alcoholic beverages other than beer and/or wine beverages, is deemed to be the site of a public festival at which only beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply as to the possession and consumption of beer and/or wine beverages. Possession and consumption

of beer and wine beverages shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that in the event of inclement weather on Sunday, October 23, 2022, the City Manager is authorized to approve the rescheduling of the canceled event for another date within one (1) week from the date of the originally scheduled event upon receiving twenty-four (24) hours written notice requesting the rescheduling of the event. The hours of operation for the event, service of beer and wine only at the event and closing of streets for set up, clean up and crowd control of the event shall remain as outlined above.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Assistant City Manager Simons

Approved by:

City Manager

Approved as to form:

T. A. Knox
City Attorney

Introduced:
Final Reading:

Mayor

ATTEST:

City Clerk

LEGAL DEPARTMENT DRAFT



City of Columbia

Parks & Recreation

1111 Recreation Drive, Columbia, SC 29201 (803) 545-3100

FESTIVAL EVENT APPLICATION

(All events require a minimum of 60 days' notice prior to event.)

Application Date: 01-31-2022

Event Name: EARLEJAM

Event Date: Sunday, October 23, 2022 (10-23-2022)

Event Site: Earlewood Park Amphitheater

Event Start Time: 1:00pm

Event End Time: 6:00pm

Event Set-up Time: 11:00am To: 1:00pm

Event Take down Time: 6:00pm To: 6:30pm

Applicant Name: Emily Burn, ECCO President

Address: 3120 Park Street

City: Columbia

State: SC

Zip: 29201

Daytime Phone#: 803-261-4892

Evening Phone #: 803-261-4892

Fax#: N/A

Emergency Phone#: 719-649-2458

Alternate Phone#: N/A

Email Address: emilyburn1@gmail.com and president@earlewood.org

Sponsor / Organization Name: ECCO - Earlewood Community Citizens Organization

Sponsor / Organization Address: P.O. Box # 30225

City: Columbia

State: SC

Zip: 29203

Event Description (include layout of event or map or projected route): We will have several bands play a concert at the Amphitheater and will have several vendors selling food & beverages

Number of Expected Participants: 300

Electrical Needs? If so, describe: We will need the electrical facilities at both the Amphitheater and the adjacent covered picnic shelter

Does the event include vendors? Yes ☒ No ☐ If yes please indicate how many on the lines below

Food Vendors# 2 Merchandise Vendors# Information Vendors# Beer or Wine Vendors# 1 → Curiosity Coffee Bar
Other Vendors# → Los Chicanos & Drip Coffee

On-site Admission Charged or Ticket Sold? Yes ☒ No ☐

Will there be alcoholic beverages, beer or wine at event? ☒ Yes ☐ No

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

If organization is non-profit, please provide verification of the non-profit status along with this application.

The City Of Columbia may assess support fees for the provision of certain services. The City may require a pre-event meeting with all parties involved and reserves the right to maintain certain standards for each event for purposes of safety, security, liability, services to be provided, etc. You will need to show proof of insurance and it should include the City Of Columbia as additionally insured.

As the applicant, I and the represented organizations(s), verify that the above information is correct to the best of my knowledge and will adhere to all city, county and state ordinances and laws in relation to the operation of this event.

Any cancellation less than 30 days prior to rental will result in loss of security deposit; refund must have receipt.

Emily D. Burn

Applicant Print Name

Pearl Osborne
Parks & Recreation Personnel Print Name

Emily D. Burn

Applicant Signature

Pearl Osborne
Parks & Recreation Personnel Signature

Please Return To:

City of Columbia Department of Parks & Recreation
Attention: Facility Reservations
1111 Parkside Drive
Columbia, S.C. 29203
(803) 545-3100-Office (803) 343-8744-Fax

Date Received

Date to Departments

Date of Permit

2/3/2022

EARLEJAM
October 23, 2022

FESTIVAL EVENT RULES & REGULATIONS

EMERGENCY ON CALL PHONE NUMBER: 803-727-0449

YOU WILL NEED TO PROVIDE PROOF OF INSURANCE AND IT SHOULD INCLUDE THE CITY OF COLUMBIA AS ADDITIONALLY INSURED FOR THIS EVENT AT A MINIMUM OF 30 BUSINESS DAYS PRIOR TO YOUR EVENT DATE.

I will adhere to all city, county and state ordinances and laws in relation to the operation of this event.

RULES AND REGULATIONS:

- All reservations require adult (21 or older) supervision.
- All use of power on a stage must be handled by a city staff person. City staff will be responsible for wiring and plugging into the power source.
- In case of bad weather, the city staff will decide whether to continue or stop power usage in park.
- A map of event layout must be submitted thirty (30) business days prior to the event.
- Vendors will not be allowed in the park until the event representative (not volunteer) is on site. Event organizers are responsible for the actions of vendors. The City of Columbia reserves the right to deny any vendor access to the park for past infractions of these rules and regulations or any relevant City ordinance.
- Unnecessary driving across the park is not permitted. This includes all park vehicles. No parking of vehicles inside the park except for loading and unloading. Vendors must use the Taylor St. entry for Finlay and the Gervais St. entry for Riverfront.
- All vehicles must be out of the park one (1) hour before the start of the event. No vehicle will be allowed to enter after that time.
- Vehicles are not allowed in the park during an event and no vehicles may enter the park after the event until the public is safely removed.
- Do not block walk ways with vehicles or trailers. Vendor tents and supplies must be at least 3 ft. from sidewalks.
- Any organizations planning to have alcohol in the park must have a valid permit from the South Carolina Department of Revenue prior to their event. You will need to notify the Columbia Police Department. A copy of your alcohol permit must be submitted to our department at least fifteen (15) business days prior to your event.
- Any vendors associated with an event and selling items must have a valid City of Columbia Business License. Contact the Business License Office at 545-3345. That business license must be provided to department at least fifteen (15) business days prior to your event.
- Grills (charcoal and/or gas) are allowed in the park. However, vendors will need special permission from the Department of Parks and Recreation prior to using. All cooking in the park will be checked at the discretion of the City of Columbia Fire Marshal's Office.
- Any tents placed in the park must be fire retardant and weighted on each corner. Any tent used for cooking must be approved by the Fire Marshalls Office.
- Generators are allowed under the approved guidelines set by the Fire Marshalls Office.
- All power cords should be safely secured (i.e., taped down on the sidewalks).
- Stage spotlights are to only be operated by city staff.
- Portable toilets should be provided if more than 1000 people are expected (need at least 2 Portable toilets per 1000 people).
- Do not put nails, screws, or hooks of any kind into wooden part of the stage at Riverfront Park or Finlay Park. The spotlight is not to be used as an anchoring device or a place to hang things.
- Any concerts in Finlay Park must be over by the times listed below:

Sunday - Thursday	No later than 9:00 p.m.
Friday - Saturday	No later than 10:00 p.m.
- Music containing inappropriate lyrics, i.e., sexually explicit, racial, obscene, or satanic in nature shall not be played in the park.
- No glass containers in the park.
- Do not use irrigation hookups for drinking water.
- Deep fryers must be in an enclosed wagon or trailer. Grease or oil is not to be poured on the ground or in the drains. Please dispose of it properly. Transfer station will need to be covered with plywood and non-flammable material.
- City staff will not maintain parking lots for events; however, they will close the lot when it reaches full capacity.
- Any event at Riverfront where vehicles need access to the canal side of the park will need to be scheduled and adhered too.
- Alcohol is allowed only at the following sites: Finlay Park, Riverfront Park & Coble Plaza. You will need to contact Shari Ardis with the City of Columbia Legal Department at 803-545-4242 for alcohol approval; this should be done no later than 90 days prior to your event.

FAILURE TO COMPLY WITH ALL RULES AND REGULATIONS MAY RESULT IN FORFEITURE OF YOUR DEPOSIT.

For all inquiries, contact Facility Reservations at 545-3078

I HAVE READ THE ABOVE RULES AND REGULATION AND AGREE TO ADHERE (EB CUSTOMER INITIALS)

Customer Print Name Emily P. Burn, Ecco President Customer Signature 

PARKS & RECREATION PERSONNEL

DATE OF REQUEST

01-31-2022

REQUESTOR'S NAME/CONTACT
INFORMATION (E-MAIL/
PHONE#/FAX#)Emily Burn - President of ECCO
803-261-4892
emilyburn1@gmail.com

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)

EARLEJAM (Neighborhood Concert)

DATE(S) OF EVENTS:

October 23, 2022 - Sunday

RAIN CONTINGENCY DATE:

(Rescheduling due to inclement weather is allowed once within one week from the date of the originally scheduled event upon 24-hours written notice to the City, without a new request. The time of event operation shall remain the same.)

N/A

LOCATION OF EVENT

(i.e., Amphitheater area
of Finlay Park; 1300 and 1400 blocks
of Main Street between Lady Street
and Hampton Street)Earlewood Park Amphitheater and adjacent covered picnic shelter
1113 Recreation DriveSTREET(S) OR PARK AREA TO BE
CLOSED(i.e., 1300 and 1400 blocks of Main
Street between Lady Street and
Hampton Street; Amphitheater area of
Finlay Park; Boyd Plaza)Northwood Street at Earlewood Drive
Earlewood Drive at Recreation Drive
Recreation Drive at Lower Ballfields / parking lotHOURS FOR STREET(S) OR PARK AREA TO
BE CLOSED

(i.e., 5:00 p.m. - 12:00 a.m.)

ALLOW TIME FOR SET UP/CLEAN UP

11:00 am - 6:30 pm

HOURS OF EVENT

(i.e., 6:00 p.m. - 10:00 p.m.)*

1:00 pm - 6:00 pm

HOURS OF SERVICE OF BEER/WINE BEVERAGES ONLY (NO LIQUOR**)

(Service should end one-half hour prior to end of event, i.e., event is 6-10 p.m., beer/wine service is 6-9:30 p.m.)*

1:00 pm - 5:30 pm

Requests should be submitted by mail, e-mail or fax at least **NINETY (90) days in advance of the event** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasc.net), fax (803-737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Approval from the adjoining business/property owners must be obtained before your request will be submitted to City Council if streets are to be closed off during business hours. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

***Outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of events to residential properties.**

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

NOTE: This form should only be used for public events where beer and/or wine are to be sold and consumed on City property (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

Fire Marshal George N. Adams, Jr., 803-545-3703; cfdgadams@columbiasc.netLegal Department - Shari Ardis; 803-737-4242; slardis@columbiasc.net or fax 803-737-4250 - resolution preparationPolice Department Special Events - Officer Robert Hall; 803-545-3535; rjhall@columbiasc.net parade permit, policeParks and Recreation - Pearl Osborne; 803-545-3100; peosborne@columbiasc.net park reservationsPolice Department Community Services - Brenda Murphy; 803-545-3507; bmmurphy@columbiasc.net - street closing

Last revised: 1/2017



CITY OF COLUMBIA POLICE DEPARTMENT
1 JUSTICE SQUARE
COLUMBIA, SOUTH CAROLINA 29201
(803) 545-3500
SPECIAL DUTY REQUEST FORM



I, Emily Burn / ECCO - Earlewood Community Citizens org., request the services of the City of Columbia Police
 (Individual/Business)

Department to perform law enforcement duties at EARLEJAM - Amphitheater at Earlewood Park
 (Location for Assignment)

for the time period of 12:00pm - 6:00pm on Sunday, October 23, 2022
 (Date(s) / Hours)

I understand when performing Special Duty Assignments, officers are subject to all directives and procedures of the City of Columbia Police Department, and will act only under the Chief's authority to enforce all applicable State and Local Laws.

I understand that officers are subject to calls in the immediate area of the Special Duty Location and will respond to any situation deemed necessary by the police department, officers or dispatch.

I understand this request for services is with the City of Columbia Police Department which will assign officers to perform Special Duty assignments. Payment for services is Thirty-Five (\$35.00) dollars per hour for each assigned officer. There is a three (3) hour minimum on working special duty and no cash payments are allowed.

By signing below and upon final approval of this request, the parties hereto, their administrators, assigns Legal representatives, affiliated companies, agents, officers, directors, shareholders and partners (hereinafter "party" or "parties") agree that any dispute, claim, controversy or proceeding arising out of or relating to this Agreement, and/or including payment or failure thereof for services rendered by the City of Columbia Police Department shall be tried and litigated exclusively in the State and Federal courts located in the County of Richland/Lexington, State of South Carolina. The aforementioned choice of venue is intended by the parties to be mandatory and not permissive in nature, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Agreement in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the County of Richland/Lexington shall be in personam jurisdiction and venue over each of them for the purpose of litigating any dispute, claim, controversy or proceeding arising out of or related to this Agreement.

The completed form must be signed and returned to the Special Duty Coordinator who will forward to the Office of the Special Operations Major for final approval.

THE CHIEF OF POLICE HAS THE AUTHORITY TO DISCONTINUE PROVIDING SPECIAL DUTY ASSIGNMENTS AT HIS DISCRETION.

APPROVED: SPECIAL OPERATIONS MAJOR

DATE

PRINT NAME OF ASSIGNED OFFICER

CONTACT NUMBER

SIGNATURE OF OFFICER'S SUPERVISOR

Emily Burn Emily Burn, ECCO President
 SIGNATURE OF REQUESTOR

01-31-2022

DATE

803-261-4892

CONTACT NUMBER OF REQUESTOR

N/A

SOCIAL SECURITY NO. OF REQUESTOR

57-1068657 (501c3)

TAX I.D. NO. OF REQUESTOR (IF APPLICABLE)



Columbia Fire Department

www.columbiasc.net/fire

FIRE PREVENTION BUREAU

1612 Bull Street Columbia, SC Phone: (803) 545-3701 Fax: (803) 401-8839

SPECIAL EVENTS APPLICATION

APPLICANT NAME: ECCO - Earlewood Community Citizens organization
 ADDRESS: P.O. Box # 30225 CITY: Columbia STATE: SC ZIP: 29203
 APPLICANT PHONE NUMBERS: (BUSINESS) 803-261-4892
 (CELL) 803-261-4892 FAX: N/A Email: president@earlewood.org
 EVENT NAME: EARLEJAM EVENT CONTACT: Emily Burn, ECCO president
 EVENT ADDRESS Amphitheater at Earlewood Park - 1113 Recreation Drive
 EVENT HOURS OF OPERATION: 1:00pm - 6:00pm EVENT DATES: 10-23-2022 - Sunday

Food & Beverage:

☒ Catered on-site/off-site ☐ Barbeques/Grills ☐ Deep Fryers ☐ Ranges ☐ Woks
Tents (over 400 square feet): Number of Tent(s): 1 (ECCO) Do tent(s) have sidewalls? Yes ☐ No ☒
Note: Copy of the fire retardant certification is required for cooking tents
Booths: Number of booth(s): N/A **Street closings:** Yes ☒ No ☐
 Will there be cooking in the booths? Yes ☐ No ☒ (Cooking tents shall be separated from other tents by 20 ft. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed with 20 ft of a tent. LP-gas/propane tanks shall be secured and located outside the tent)
Portable Generators: Will there be any portable generators at your event? Yes ☐ No ☒
Please note: If there are any portable generators on site the assigned Fire Marshal(s) are required to be there for the entire event. This does not apply to the industrial/commercial generators.

CONDITIONALS OF APPROVAL

All applications (if applicable) shall be submitted a minimum 10 business days in advance of the beginning date of the display or event.

- A pre-event inspection is required prior to the display or event.

I CERTIFY THAT ALL INFORMATION SUBMITTED IS CORRECT. I AGREE TO COMPLY WITH ALL LOCAL REGULATIONS RELATED TO FIRE PREVENTION, AND THE INTERNATIONAL FIRE CODE. I HEREBY AUTHORIZE REPRESENTATIVE OF FIRE PREVENTION TO ENTER UPON THE ABOVE-MENTIONED EVENT PREMISES FOR INSPECTION PURPOSES.

APPLICANT'S PRINTED NAME: Emily D. Burn, ECCO President

SIGNATURE:

DATE: 01-31-2022

.....Official Use Only.....
 Number of Fire Marshal Assigned: _____ Standby fee: \$ _____
 Name (s) of Fire Marshal Assigned: _____



Columbia Fire Department

www.columbiasc.net/fire

Name of Event: **EARLEJAM**

Date of Event: **10-23-2022, Sunday**

Event Site: **Amphitheater at Earlewood park - 1113 Recreation Drive**

Time of Event: **1:00pm - 6:00pm**

Contact Person: **Emily Burn, ECCO President**

Contact Phone Number: **803-261-4842**

Contact Address & email: **3120 park Street, Columbia, SC 29201** **president @ earlewood.org**

Event Description: **Music Concert with Food & Beverage Trucks**

Will You Have Tent? **Yes (ECCO's tent)**

Food Vendors: **Curiosity coffee Bar, Los chicanos, Drip coffee**

Will You Close Any Streets? **Yes**

Name of Streets: **Northwood at Earlewood, Earlewood at Recreation, Recreation at Lower Ballfields (see attached map)**


Signature of Applicant

01-31-2022
Date

.....Official Use Only.....

Fire Marshal Requirements: Must meet all fire code requirements. Provide Deputy Fire Marshals for code enforcement. (A minimum \$105.00 fee is required for any events, if only for setup.) Deputy Fire Marshal's fee is \$35.00 per hour and made payable to the Deputy Fire Marshal on duty on the day of the event. (For cancellations, failure to contact the fire marshal two hours prior to the events report time will result in a minimum \$ 105.00 fee.)

Date:

DFM:

Fee:

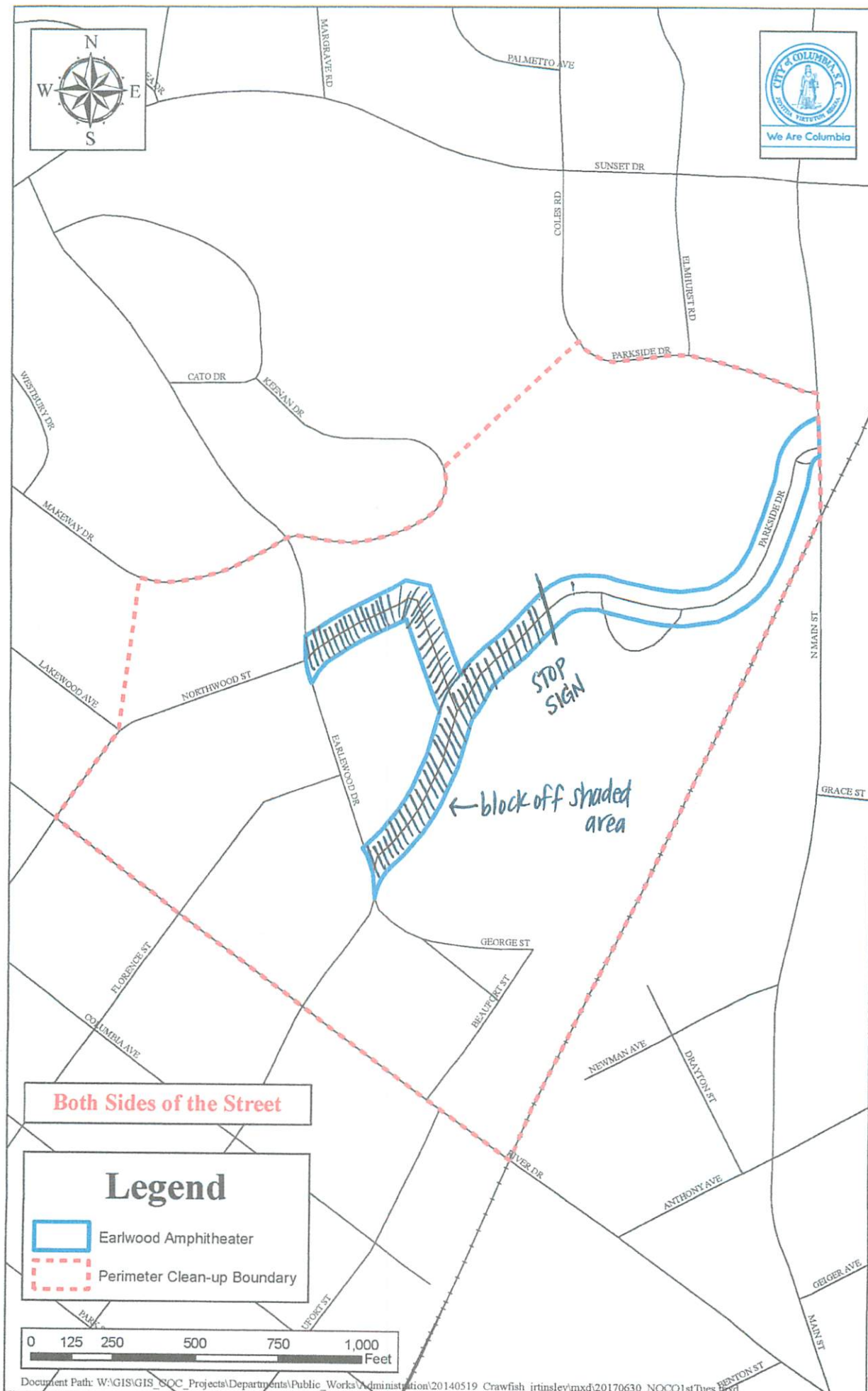
I trust that this will be a safe and successful endeavor. If I may be of further assistance, you may contact me at your convenience. Please sign this application and fax or email it back to me.

George Adams
Fire Marshal
Office: 803 - 545 - 3703
Cell: 803-413-8553
Fax: 803 - 401 - 8839

Kris D. Scott
Deputy Fire Marshal
Office 803-545-3736
Cell: 803-351-2067
Fax: 803-401-8839

Bengie Leverett
Deputy Fire Marshal
Office: 803-545-4162
Cell: 803-760-8146
Fx: 803-401-8839

City of Columbia / Fire Department
1800 Laurel Street / Columbia, SC 29201 / 803.545.3700 / Fax 803.733.8311





APPLICATION FOR GROUP EVENT LICENSE

Name of Sponsor, Promoter, or Producer: ECCO - Earlewood Community Citizens organization

Address: P.O. Box # 30225

City/County: Columbia/ Richland State: SC Zip Code: 29203

Phone (Bus): 803-261-4892 Phone (Cell): 803-261-4892

Tax ID or Social Security: 57-1068657 (501c3) Date of Event: sunday 10.23.2022

Location of Event: Amphitheater at Earlewood Park - 1113 Recreation Drive

Specific Purpose of Event: EARLEJAM - Music Concert with Food & Beverage Trucks

List of items sold by sponsor, promoter, or producer, if any (ex: shirts, beer, soda, food, etc): 3 vendors -
Curiosity Coffee Bar - Alcohol (Beer & Wine); Las Chicanas Food Truck (food); Drip Coffee (coffee & Gelato)

Estimated Gross Receipts \$ unknown # of Exhibitors 3 License Fee \$

IMPORTANT: THIS APPLICATION WILL NOT BE ACCEPTED UNTIL THE REVERSE SIDE OF THIS FORM IS COMPLETED REGARDING VENDOR INFORMATION.

I certify that all statements of this application are true and accurate to the best of my knowledge.

Emily Burn Emily Burn, ECCO President
 Signature of Sponsor, Promoter or Producer

01.31.2022
 Date

City of Columbia Business License
 P.O. Box 147 Columbia, SC 29217-0147
 (803) 545-3345 Phone
 (803) 988-8025 Fax

GROUP EVENT LICENSE
VENDOR LIST

	NAME	ADDRESS	PHONE	ITEM(S) BEING SOLD
1	Curiosity Coffee Bar	2327 Main Street, Columbia, SC 29201	803-357-2889	Beer & wine
2	Los Chicanos Food Truck	994 Blackville Road, Gaston, SC 29053	803-397-7102	Food (food truck)
3	Dry Coffee	141 Main Street, Columbia, SC 29201	803-799-0007	Coffee & Gelato
4				
5				
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21				

South Carolina
Secretary of State
(<https://sos.sc.gov/>)
Mark Hammond

Search Charities

Charities Search Home

<< [Back to Search Results](#)

Earlewood Community Citizens Organization

Public Id: P18164

Emily Burn , CEO

606 UNION ST

COLUMBIA, SC 29201-1649

Status: Exempt. This organization is not required to file annual financial reports. For information about exemptions refer to the **Solicitation of Charitable Funds Act**. (<http://www.scstatehouse.gov/code/t33c056.php>)

Disclaimer: The South Carolina Secretary of State's Charities Search Webpage is provided as a service to customers to research charitable organizations on file with our office, or that have been the subject of an administrative action. Users are advised that the Secretary of State, the State of South Carolina, or any agency, office, or employee of the State of South Carolina do not guarantee the accuracy, reliability, or timeliness of the information provided, as it is the responsibility of the charity to inform the Secretary of State of any updated information. Furthermore, the information provided does not constitute legal advice.

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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 25 2010

EARLEWOOD COMMUNITY CITIZENS
ORGANIZATION
2926 CLARK ST
COLUMBIA, SC 29201

Employer Identification Number:
57-1068657
DLN:
17053327356029
Contact Person:
KEITH JOYNES ID# 52443
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
November 18, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)