



We Are Columbia

**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 18, 2017**

The Columbia City Council will conduct a Work Session & Council Meeting at 12:00 p.m. in the Second Floor Conference Room and 6:00 p.m. in Council Chambers on Tuesday, April 18, 2017 at City Hall, Council Chambers, 1737 Main Street, 3rd Floor, Columbia, SC 29201.

The Honorable Mayor Stephen K. Benjamin

The Honorable Sam Davis, District I ▪ The Honorable Tameika Isaac Devine, At-Large

The Honorable Moe Baddourah, District III ▪ The Honorable Howard E. Duvall, Jr., At-Large

The Honorable Edward H. McDowell, Jr., District II ▪ The Honorable Daniel J. Rickenmann, District IV

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

WORK SESSION - 12:00 P.M.

ROLL CALL

INVOCATION

ADOPTION OF THE AGENDA

FINANCIAL REPORT

1. Ms. Jan Alonso, Finance Director will be present to answer questions regarding the February 2017 Financial Report.

FISCAL YEAR 2017/2018 BUDGET WORKSHOP

2. Automated Meter Reading / Advanced Metering Infrastructure - Mr. Joey Jaco, Director of the Engineering Department and Mr. Clint Shealy, Director of the Utility Operations Department
3. Overview of Operational and Capital Needs - Ms. Melisa Caughman, Budget and Program Management Director

Healthcare Discussion / Historical Overview - Ms. Pamela Benjamin, Human Resources Director and Ms. Melisa Caughman, Budget and Program Management Director

Employee Compensation and Benefits – Ms. Pamela Benjamin, Human Resources Director



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- o Compensation Philosophy*
- o Pay for Performance*
- o Recruitment & Retention*
 - Public Safety Retention Plans*
 - o Columbia Fire Department – Fire Chief Aubrey Jenkins*
 - o Columbia Police Department – Police Chief William “Skip” Holbrook*

Fiscal Year 2017/2018 General Capital Projects – Ms. Melisa Caughman, Budget and Program Management Director

Fiscal Year 2017/2018 Proposed General Fund – Ms. Melisa Caughman, Budget and Program Management Director

EXECUTIVE SESSION

4. Discussion of the Appointment of an Employee pursuant to §30-4-70(a)(1)
Municipal Court Judges
5. Discussion of the Employment of an Employee pursuant to §30-4-70(a)(1)
City Attorney
6. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)
Public Purpose Doctrine
Smith v. Robison & Coey
Sidewalk Vending
EdVenture Children's Museum

COUNCIL MEETING - 6:00 P.M.

ROLL CALL

PLEDGE OF ALLEGIANCE

Joseph Keels Elementary School Student Council Members



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INVOCATION

PUBLIC INPUT RELATED TO AGENDA ITEMS

APPROVAL OF MINUTES

7. March 7, 2017 and March 21, 2017 Meeting Minutes

CONSENT AGENDA ITEMS 8 THROUGH 14

8. Council is asked to approve the Purchase of 500 pairs of Honeywell Super Gloves for the Columbia Fire Department. Award to Newton's Fire & Safety Equipment, Inc. in the amount of \$55,000.00. This vendor is located in Graham, NC.

Funding Source: Fire Suppression-Safety Clothing And Supplies;1012303-625900. The original budgeted amount is \$56,000.00.

9. Council is asked to approve the purchase of Lab Analysis Equipment, as requested by the Police Department. Award to Agilent Technologies in the amount of \$95,515.36. This vendor is located in Wilmington, DE.

Police Department: Administrative Services- Computer/Elect Equipment-Capital; 1012402 - 658600 - The budgeted amount is \$95,520.

10. Council is asked to approve Project WM4407; Construction Services for Silver Lake Road East Asphalt Repairs, as requested by Utility Operations Department. Award to North American Pipeline Management, Inc., a Woman Owned Business Enterprise in an amount not to exceed \$74,580.00. This firm is located in Marietta, GA.

Funding Source: Engineering-Paving & Asphalt Supplies Construction General Services; 5511706-623500. The original budgeted amount is \$83,500.00. Sub-consultant Brad Pace Construction, a Small Business Enterprise of Lyman, SC will provide asphalt paving at \$21,120.00 (34%) of the contract value.

11. Council is asked to approve Cooling Tower Replacement Services at Police Headquarters, as requested by the Support Services Division. Award to Hoyt's Heating & AC, Inc., in an amount not to exceed \$103,356.00. This firm is located in Sumter, SC.

Funding Source: Capital Projects; 4039999-CP106001-658650. The original budgeted amount is \$120,000.00.

12. Council is asked to approve the Purchase and Installation of Furniture at the new Water/Wastewater Facility located at 4011 West Beltline Boulevard, as requested by the



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Wastewater Maintenance Division. Award to Interior Elements, LLC, a certified Local Business Enterprise using the SC State Contract in the amount of \$316,342.66. This vendor is located in Columbia, SC.

Funding Source: Utilities Wastewater Maintenance – Small Office Furniture; 5516205 -621010. The original budgeted amount is \$380,047.18.

13. Ordinance No.: 2017-030 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of City-Owned Property identified as Richland County TMS#11501-01-14 (Spirit Communications Park) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street) for the Gregg Street Lighting Project; CF#250-419

First reading approval was given on April 4, 2017.

14. Resolution No.: R-2017-039 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Runaway Runway

END CONSENT AGENDA

PRESENTATIONS

15. Recognition of Mayor's Fellows - The Honorable Mayor Stephen K. Benjamin
16. Recognizing the Information Technology Services Department as the 2016 Silver State Electronics Challenge Award Recipient - Ms. Mary Pat Baldauf, Sustainability Facilitator
17. National Bike Month and Bicycle Safety Month Proclamation -The Honorable Mayor Stephen K. Benjamin
18. Bike and Pedestrian Advisory Committee Update - Mr. Keith Gosselin, Chair of Bike and Pedestrian Advisory Committee

SIDEWALK VENDING PUBLIC HEARING

19. Ordinance No.: 2017-029 - Granting a Franchise to Di Wangwright d/b/a Golden Palmetto, LLC for operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street

ORDINANCES - FIRST READING



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20. Ordinance No.: 2017-017 - Authorizing the City Manager to execute a Fourth Amendment to Lease Agreement between the City of Columbia and First Citizens Bank and Trust Company, Inc. for the property known as 1225 Lady Street
 21. Ordinance No.: 2017-028 - Repealing encroachment ordinance 2004-100 to Kelly's Deli & Pub at 1001 Washington Street
 22. Ordinance No.: 2017-031 - Granting an encroachment to The Aristocrat for use of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to 1001 Washington Street for placement and maintenance of a concrete patio with brick border and three tables and twelve chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday
 23. Ordinance No.: 2017-032 - Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10

STAFF REPORT

24. Beltline Property Development Concept - Ms. Tina Herbert, Executive Director of the Office of Business Opportunities and Mr. Randy Davis, Director of the Parks and Recreation Department **Updated**

RESOLUTIONS

25. Resolution No.: R-2017-037 - Creating the City of Columbia Food Policy Committee
26. Resolution No.: R-2017-038 - Authorizing Condemnation for Easement Acquisition for Sanitary Sewer Upgrade for Greenlawn Drive Outfall to Hampton Forest, CIP Project#SS7258 along Property Identified as Richland County TMS#16310-01-07 and TMS#16311-02-53; CF#250-338
27. Resolution No.: R-2017-041 - Release and Abandonment of City of Columbia Sewer Easements for CIP Project# SS7261 (Lake Katherine Sewer Line Capacity Enhancement Project) along 1618 Graeme Drive; Richland County TMS#13915-11-47; CF#250-378



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28. Resolution No.: R-2017-042 - Authorizing the City Manager to execute an Intergovernmental Agreement between Richland County and the City of Columbia for the Lake Katherine Sediment Removal Project
29. Resolution No.: R-2017-043 Approving the honorary naming of the 2200 block of Barhamville Road between Chestnut Street and Gordon Street "Bishop Edward Smith Way"

APPOINTMENTS

30. Council is asked to approve the appointment of nine (9) individuals to the Quiet Zone Advisory Committee.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

APPEARANCE OF THE PUBLIC



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MEETING DATE: April 18, 2017

DEPARTMENT: Finance

FROM: *Jan Alonso, Finance Director*

SUBJECT: Ms. Jan Alonso, Finance Director will be present to answer questions regarding the February 2017 Financial Report.

FINANCIAL IMPACT:

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** February Council Report (PDF)

City of Columbia
General Fund Summary - Revenue and Expenditures - Current to Prior Year Variance
February 28, 2017

	ACTUAL PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	ACTUAL PRIOR YEAR THRU FEB 2016	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
REVENUE						
1 GENERAL PROPERTY TAX	51,024,375	53,241,097	31,178,404	34,033,816	2,855,412	63.9%
2 LICENSES AND PERMITS	38,659,049	39,654,866	4,726,958	4,280,240	(446,718)	10.8%
3 FROM OTHER AGENCIES	14,168,660	15,037,877	9,604,334	10,886,276	1,281,942	72.4%
4 CURRENT SERVICE CHARGES	12,414,061	12,359,628	8,013,265	8,304,860	291,595	67.2%
5 FINES & FORFEITURES	822,196	1,102,000	787,846	675,884	(111,962)	61.3%
6 SPECIAL EVENTS	96,677	83,900	94,397	93,121	(1,276)	111.0%
7 MISCELLANEOUS REVENUE	2,869,977	36,000	30,829	47,166	16,337	131.0%
8 INTEREST ON INVESTMENT	204,931	100,000	41,996	49,560	7,564	49.6%
9 RENTS & SALE OF PROPERTY	421,760	390,000	226,134	178,902	(47,232)	45.9%
10 TOTAL REVENUE	120,681,686	122,005,368	54,704,163	58,549,825	3,845,662	48.0%
TRANSFERS IN						
11 FROM CAPITAL LEASE PROCEEDS	1,338,294	0	0	1,304,295		
12 FROM ACCOMMODATIONS TAX	25,000	25,000	25,000	25,000	0	100.0%
14 FROM HOSPITALITY TAX	3,000,000	3,000,000	2,000,000	2,000,000	0	66.7%
15 FROM GO BOND PROCEEDS	2,439,946	8,000,000	2,140,879	2,285,756	144,878	28.6%
16 FROM WATER & SEWER OPERATING	4,945,605	2,270,000	3,297,070	1,513,333	(1,783,737)	66.7%
17 FROM PARKING FUND	500,000	500,000	333,333	333,333	0	66.7%
18 FROM OTHER FUNDS	228	0	0	1,743,437	1,743,437	0.0%
19 UN-APPROPRIATED SURPLUS	0	3,659,251	0	0		0.0%
20 TOTAL TRANSFERS IN	12,249,074	17,454,251	7,796,282	9,205,155	1,408,873	52.7%
21 TOTAL GEN FUND REV & TRF	132,930,760	139,459,619	62,500,445	67,754,980	5,254,535	48.6%
EXPENDITURES - DEPARTMENTS						
22 LEGISLATIVE - MAYOR & CITY COUNCIL	748,390	773,217	463,382	484,871	21,489	62.7%
23 ADMINISTRATION - CITY MANAGER	503,442	523,013	299,732	351,995	52,263	67.3%
24 ADMINISTRATION - GOV'T AFFAIRS	464,490	459,026	293,477	290,415	(3,062)	63.3%
25 ADMINISTRATION - ACM OPERATIONS	364,824	429,318	223,304	238,742	15,438	55.6%
26 ADMINISTRATION - ACM-CFO	181,395	236,639	115,140	140,330	25,190	59.3%
27 ADMINISTRATION - SR. ASSISTANT CM	321,813	331,245	173,079	279,198	106,119	84.3%
28 HUMAN RESOURCES	987,856	1,067,334	602,835	602,356	(479)	56.4%
29 BUDGET & PROG MGMT OFFICE	295,557	381,081	180,850	192,984	12,134	50.6%
30 PUBLIC RELATIONS	602,797	598,259	344,871	373,886	29,015	62.5%
31 COUNCIL SUPPORT SERVICES	599,733	448,544	424,651	312,101	(112,550)	69.6%
32 LEGAL	1,966,384	1,975,142	1,256,351	1,033,247	(223,104)	52.3%
33 MUNICIPAL COURT	2,601,829	2,809,503	1,554,260	1,673,843	119,583	59.6%
34 FINANCE	1,756,890	2,025,261	1,114,941	1,175,946	61,005	58.1%
35 OFFICE OF BUSINESS OPPORTUNITIES	809,322	919,591	449,816	537,800	87,984	58.5%
36 COMMUNITY DEVELOPMENT	291,955	307,728	178,773	176,157	(2,616)	57.2%
37 DEVELOPMENT SERVICES	3,328,834	3,584,217	1,930,246	2,062,877	132,631	57.6%
38 POLICE	37,128,519	38,832,977	21,853,806	24,413,132	2,559,326	62.9%
39 911 EMERGENCY COMMUNICATIONS	2,956,665	3,062,828	1,802,279	1,869,393	67,114	61.0%
40 FIRE	21,434,822	23,203,618	12,595,073	14,047,909	1,452,836	60.5%
41 PARKS & RECREATION	11,639,848	12,225,105	6,972,391	7,492,388	519,997	61.3%
42 PUBLIC WORKS	19,325,323	19,204,194	11,073,452	11,499,726	426,274	59.9%
43 GENERAL SRVCS/SUPPORT SERVICES	1,625,523	1,916,610	909,232	984,116	74,884	51.3%
44 INFORMATION TECHNOLOGY	3,696,266	3,933,810	2,751,466	2,629,919	(121,547)	66.9%
45 TOTAL DEPARTMENT	113,632,477	119,248,260	67,563,407	72,863,331	5,299,924	61.1%
EXPEND. - NON-DEPT. & MISC.						
46 COMMUNITY PROMOTION - AGENCIES	463,239	490,000	360,649	292,258	(68,391)	59.6%
47 SOLICITOR & DETENTION	753,925	815,817	387,416	466,303	78,887	57.2%
48 HOMELESS SERVICES	906,688	1,112,332	512,093	539,457	27,364	48.5%
49 ECONOMIC DEVELOPMENT - RESERVE	37,500	28,800	0	66,300	66,300	230.2%
50 NON-DEPARTMENTAL & MISC.	153,355	40,000	52,705	10,791	(41,914)	27.0%
51 OFFICE SPACE LEASE	3,221,242	505,000	277,721	277,745	24	55.0%
52 CAPITAL LEASE PAYMENT	1,069,259	2,123,932	712,839	1,118,964	406,125	52.7%
53 OTHER SERVICES AND CHARGES	(2,668)	0	(1,509)	3,069	4,578	0.0%
54 TOTAL NON-DEPARTMENTAL	6,602,540	5,115,881	2,301,914	2,774,887	472,973	54.2%
55 TOTAL EXPENDITURES	120,235,017	124,364,141	69,865,321	75,638,218	5,772,897	60.8%
TRANSFERS OUT						
56 TO OTHER FUNDS					0	
57 DEVELOPMENT CORPORATIONS	1,390,025	1,477,553	926,684	985,035	58,351	66.7%
58 TO INTERNAL SERVICE FUNDS	8,011,626	7,699,219	1,423,093	1,551,247	128,154	20.1%
59 TO SPECIAL REVENUES	84,561	0	47,688	0	(47,688)	0.0%
60 TO DEBT SERVICE	5,508,714	5,508,714	4,385,315	3,672,476	(712,839)	66.7%
61 TO GRANTS	12,191	0	1,099	25,527	24,428	0.0%
62 TO CAPITAL IMPROVEMENTS	2,722,928	409,993	2,282,928	1,612,893	(670,034)	0.0%
63 TO STORM WATER	0	0	0	0	0	0.0%
64 TO CAPITAL REPLACEMENTS	0	0	0	0	0	0.0%
65 TOTAL TRANSFERS OUT	17,730,045	15,095,479	9,066,806	7,847,178	(1,219,628)	52.0%
66 TOTAL GEN FUND EXPEND & TRF	137,965,062	139,459,620	78,932,127	83,485,396	4,553,269	59.9%
67 TOTAL SURPLUS (DEFICIT)	(5,034,303)	(1)	(16,431,682)	(15,730,416)		

City of Columbia
General Fund Summary - Revenue and Expenditures - Actual to Budget Variance
February 28, 2017

	BUDGET PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	BUDGET CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL TO BUDGET VARIANCE THRU FEB 2017	% ANNUAL BUDGET	OPEN ENCUMBRANCES THRU FEB 2017
REVENUE							
1 GENERAL PROPERTY TAX	51,826,115	53,241,097	35,494,065	34,033,816	(1,460,249)	63.9%	
2 LICENSES AND PERMITS	36,197,981	39,654,866	26,436,577	4,280,240	(22,156,337)	10.8%	
3 FROM OTHER AGENCIES	13,086,467	15,037,877	10,025,252	10,886,276	861,024	72.4%	
4 CURRENT SERVICE CHARGES	12,119,990	12,359,628	8,239,752	8,304,860	65,108	67.2%	
5 FINES & FORFEITURES	1,102,000	1,102,000	734,666	675,884	(58,782)	61.3%	
6 SPECIAL EVENTS	83,400	83,900	55,934	93,121	37,187	111.0%	
7 MISCELLANEOUS REVENUE	36,000	36,000	24,000	47,166	23,166	131.0%	
8 INTEREST ON INVESTMENT	75,000	100,000	66,666	49,560	(17,106)	49.6%	
9 RENTS & SALE OF PROPERTY	290,000	390,000	260,000	178,902	(81,098)	45.9%	
10 TOTAL REVENUE	114,816,953	122,005,368	81,336,912	58,549,825	(22,787,087)	48.0%	
TRANSFERS IN							
11 FROM CAPITAL LEASE PROCEEDS	0	0	0	1,304,295	1,304,295		
12 FROM ACCOMMODATIONS TAX	25,000	25,000	16,667	25,000	8,333	100.0%	
13 FROM HOSPITALITY TAX	3,000,000	3,000,000	2,000,000	2,000,000	0	66.7%	
14 FROM GO BOND PROCEEDS	5,000,000	8,000,000	5,333,333	2,285,756	(3,047,577)	28.6%	
15 FROM WATER & SEWER OPERATING	4,945,605	2,270,000	1,513,333	1,513,333	(0)	66.7%	
16 FROM PARKING FUND	500,000	500,000	333,333	333,333	(0)	66.7%	
17 FROM OTHER FUNDS	0	0	0	1,743,437	1,743,437	0.0%	
18 UN-APPROPRIATED SURPLUS	3,704,324	3,659,251	2,439,501	0	(2,439,501)	0.0%	
19 TOTAL TRANSFERS IN	17,174,929	17,454,251	11,636,167	9,205,155	(2,431,012)	52.7%	
20 TOTAL GEN FUND REV & TRF	131,991,882	139,459,619	92,973,079	67,754,980	(25,218,099)	48.6%	
EXPENDITURES - DEPARTMENTS							
21 LEGISLATIVE - MAYOR & CITY COUNCIL	794,402	773,217	515,476	484,871	(30,605)	62.7%	1,743
22 ADMINISTRATION - CITY MANAGER	494,521	523,013	348,674	351,995	3,321	67.3%	-
23 ADMINISTRATION - GOV'T AFFAIRS	458,207	459,026	306,019	290,415	(15,604)	63.3%	67,037
24 ADMINISTRATION - ACM OPERATION	373,923	429,318	286,213	238,742	(47,471)	55.6%	7,013
25 ADMINISTRATION - ACM-CFO	191,254	236,639	157,757	140,330	(17,427)	59.3%	-
26 ADMINISTRATION - SR. ASSISTANT CM	309,177	331,245	220,828	279,198	58,370	84.3%	3,108
27 HUMAN RESOURCES	998,051	1,067,334	711,557	602,356	(109,201)	56.4%	8,353
28 BUDGET & PROG MGMT OFFICE	357,293	381,081	254,054	192,984	(61,070)	50.6%	2,470
29 PUBLIC RELATIONS	615,691	598,259	398,838	373,886	(24,952)	62.5%	25,501
30 COUNCIL SUPPORT SERVICES	555,042	448,544	299,029	312,101	13,072	69.6%	5,512
31 LEGAL	1,904,067	1,975,142	1,316,762	1,033,247	(283,515)	52.3%	64,912
32 MUNICIPAL COURT	2,686,612	2,809,503	1,873,001	1,673,843	(199,158)	59.6%	63,303
33 FINANCE	1,878,235	2,025,261	1,350,175	1,175,946	(174,229)	58.1%	14,279
34 OFFICE OF BUSINESS OPPORTUNITIES	783,223	919,591	613,061	537,800	(75,261)	58.5%	16,437
35 COMMUNITY DEVELOPMENT	320,919	307,728	205,148	176,157	(28,991)	57.2%	-
36 DEVELOPMENT SERVICES	3,640,790	3,584,217	2,389,474	2,062,877	(326,597)	57.6%	138,216
37 POLICE	37,344,860	38,832,977	25,888,653	24,413,132	(1,475,521)	62.9%	1,115,006
38 911 EMERGENCY COMMUNICATIONS	3,320,452	3,062,828	2,041,885	1,869,393	(172,492)	61.0%	11,693
39 FIRE	21,990,263	23,203,618	15,469,078	14,047,909	(1,421,169)	60.5%	528,506
40 PARKS & RECREATION	11,443,188	12,225,105	8,150,064	7,492,388	(657,676)	61.3%	360,198
41 PUBLIC WORKS	20,500,212	19,204,194	12,802,793	11,499,726	(1,303,067)	59.9%	443,170
42 GENERAL SRVCS/SUPPORT SERVICES	1,758,543	1,916,610	1,277,739	984,116	(293,623)	51.3%	308,092
43 INFORMATION TECHNOLOGY	3,648,999	3,933,810	2,622,540	2,629,919	7,379	66.9%	129,959
44 TOTAL DEPARTMENT	116,367,924	119,248,260	79,498,818	72,863,331	(6,635,487)	61.1%	3,314,507
EXPEND. - NON-DEPT. & MISC.							
45 COMMUNITY PROMOTION - AGENCY	520,000	490,000	326,667	292,258	(34,409)	59.6%	38,712
46 SOLICITOR'S OFFICE	765,817	815,817	543,878	466,303	(77,575)	57.2%	-
47 HOMELESS SERVICES	1,045,583	1,112,332	741,555	539,457	(202,098)	48.5%	616,393
48 ECONOMIC DEVELOPMENT RESERVE	75,000	28,800	19,200	66,300	47,100	230.2%	-
49 NON-DEPARTMENTAL & MISC.	189,741	40,000	26,667	10,791	(15,876)	27.0%	-
50 OFFICE SPACE LEASE	505,000	505,000	336,666	277,745	(58,921)	55.0%	226,585
51 CAPITAL LEASE PAYMENT	0	2,123,932	1,415,955	1,118,964	(296,991)	52.7%	-
52 OTHER SERVICES AND CHARGES	0	0	0	3,069	3,069	0.0%	-
53 TOTAL NON-DEPARTMENTAL	3,101,141	5,115,881	3,410,588	2,774,887	(635,701)	54.2%	881,689
54 TOTAL EXPENDITURES	119,469,065	124,364,141	82,909,406	75,638,218	(7,271,188)	60.8%	4,196,196
TRANSFERS OUT							
55 TO OTHER FUNDS							
56 DEVELOPMENT CORPORATIONS	1,390,025	1,477,553	985,035	985,035	0	66.7%	-
57 TO INTERNAL SERVICE FUNDS	4,089,820	7,699,219	5,132,812	1,551,247	(3,581,566)	20.1%	
58 TO SPECIAL REVENUES	0	0	0	0	0	0.0%	
59 TO DEBT SERVICE	6,577,973	5,508,714	3,672,476	3,672,476	0	66.7%	
60 TO GRANTS	0	0	0	25,527	25,527	0.0%	
61 TO CAPITAL IMPROVEMENTS	465,000	409,993	273,329	1,612,893	1,339,565	0.0%	
62 TO STORM WATER	0	0	0	0	0	0.0%	
63 TO CAPITAL REPLACEMENTS	0	0	0	0	0		
64 TOTAL TRANSFERS OUT	12,522,818	15,095,479	10,063,652	7,847,178	(2,216,474)	52.0%	
65 TOTAL GEN FUND EXPEND & TRF	131,991,883	139,459,620	92,973,058	83,485,396	(9,487,662)	59.9%	
66 TOTAL SURPLUS (DEFICIT)	(1)	(1)	21	(15,730,416)			

City of Columbia
Hospitality Fund Summary - Revenue and Expenditures -Current to Prior Year Variance
As of 2/28/2017

UNAUDITED

	ACTUAL PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	ACTUAL PRIOR YEAR THRU FEB 2016	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
<u>REVENUE</u>						
1 TAXES	10,848,556	10,795,200	6,929,312	7,294,991	365,679	67.6%
2 LICENSE AND PERMITS	0	0	0	(10)	(10)	0.0%
2 INTEREST	4,841	0	2,692	4,380	1,688	0.0%
3 UNAPPROPRIATED SURPLUS	0	330,918	0	0	0	0.0%
4 TOTAL HOSP FUND REVENUE	10,853,397	11,126,118	6,932,004	7,299,361	367,357	65.6%
5						
6 <u>EXPEND. - NON-DEPT & MISC.</u>						
7 CITY COUNCIL LINE ITEM AG.	2,471,257	2,696,257	1,673,288	1,750,626	77,338	64.9%
8 HOSPITALITY TAX	3,217,800	2,829,218	1,783,791	1,410,099	(373,692)	49.8%
9 SPECIAL PROJECTS	0	0	0	0	0	0.0%
10 TOTAL NON-DEPARTMENTAL	5,689,057	5,525,475	3,457,079	3,160,725	(296,354)	57.2%
11 TOTAL EXPENDITURES	5,689,057	5,525,475	3,457,079	3,160,725	296,354	57.2%
12 <u>TRANSFERS OUT</u>						
13 TO GENERAL FUND	3,000,000	3,000,000	2,000,000	2,000,000	0	66.7%
14 TO DEBT SERVICE	2,595,547	2,600,643	1,730,365	1,733,762	3,397	66.7%
15 TOTAL TRANSFERS OUT	5,595,547	5,600,643	3,730,365	3,733,762	3,397	66.7%
16						
17 TOTAL HOSP FUND EXP & TRF	11,284,604	11,126,118	7,187,444	6,894,487	292,957	62.0%
18						
19						
20 TOTAL SURPLUS (DEFICIT)	(431,207)	-	(255,440)	404,874		

City of Columbia
 Hospitality Fund Summary - Revenue and Expenditures - Actual to Budget Variance
 As of 2/28/2017

UNAUDITED

	BUDGET PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	BUDGET CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL TO BUDGET VARIANCE THRU FEB 2017	% ANNUAL BUDGET	OPEN ENCUMBRANCES THRU FEB 2017
REVENUE							
1 TAXES	10,414,760	10,795,200	7,196,800	7,294,991	98,191	67.6%	0
2 INTEREST				(10)			
3 INTEREST	0	0	0	4,380	4,380	0.0%	0
4 UNAPPROPRIATED SURPLUS	839,688	330,918	220,612	0	(220,612)	0.0%	0
5 TOTAL HOSP FUND REVENUE	11,254,448	11,126,118	7,417,412	7,299,361	(118,051)	65.6%	-
6							
EXPEND. - NON-DEPT & MISC.							
8 CITY COUNCIL LINE ITEM AG.	2,525,057	2,696,257	1,797,505	1,750,626	0	64.9%	0
9 HOSPITALITY TAX	3,108,844	2,829,218	1,886,144	1,410,099	(476,045)	49.8%	0
10 SPECIAL PROJECTS	25,000	0	0	0	0	0.0%	0
11 TOTAL NON-DEPARTMENTAL	5,658,901	5,525,475	3,683,649	3,160,725	(476,045)	57.2%	0
12 TOTAL EXPENDITURES	5,658,901	5,525,475	3,683,649	3,160,725	522,924	57.2%	-
13 TRANSFERS OUT							
14 TO GENERAL FUND	3,000,000	3,000,000	2,000,000	2,000,000	0	66.7%	0
15 TO DEBT SERVICE	2,595,547	2,600,643	1,733,763	1,733,762	(1)	66.7%	0
16 TOTAL TRANSFERS OUT	5,595,547	5,600,643	3,733,763	3,733,762	(1)	66.7%	-
17							
18 TOTAL HOSP FUND EXP & TRF	11,254,448	11,126,118	7,417,412	6,894,487	522,925	62.0%	-
19							
20							
21 TOTAL SURPLUS (DEFICIT)	-	-	-	404,874			

City of Columbia
 Parking Summary - Revenue and Expenditures - Current to Prior Year Variance
 As of 2/28/17

UNAUDITED

	ACTUAL PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	ACTUAL PRIOR YEAR THRU FEB 2016	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
<u>REVENUE</u>						
1 CURRENT SERVICE CHARGES	5,314,516	5,263,150	3,408,648	3,835,427	426,779	72.9%
2 FINES & FORFEITURES	1,761,771	2,000,000	1,109,365	1,279,197	169,832	64.0%
3 MISCELLANEOUS REVENUE	256	0	179,374	1,800	(177,574)	0.0%
4 INTEREST ON INVESTMENT	122,541	60,000	44,936	77,982	33,046	130.0%
5 RENTS & SALE OF PROPERTY	109,755	108,675	73,530	76,798	3,268	70.7%
6 UNAPPROPRIATED SURPLUS	0	816,683	0	0	0	0.0%
7 TOTAL REVENUE	7,308,839	8,248,508	4,815,853	5,271,204	455,351	63.9%
<u>TRANSFERS IN</u>						
9 FROM CORE CAMPUS REIMBURSEMEN	179,173	0	0	0	0	0.0%
10 FROM SCANA REBATE	0	0	0	0	0	0.0%
11 TOTAL TRANSFERS IN	179,173	0	0	0	0	0.0%
12						
13 TOTAL PARKING REV & TRF	7,488,012	8,248,508	4,815,853	5,271,204	455,351	63.9%
14						
<u>EXPENDITURES - DEPARTMENTS</u>						
16 FINANCE	127,790	131,963	80,690	86,840	6,150	65.8%
17 PUBLIC WORKS	71,263	97,991	42,350	48,695	6,345	49.7%
18 PARKING OPERATIONS	1,340,640	1,466,755	798,020	887,023	89,003	60.5%
19 PARKING FACILITIES	1,603,475	1,551,611	1,124,224	1,007,649	(116,575)	64.9%
20 PARKING ADMINISTRATION	616,442	688,140	342,585	375,446	32,861	54.6%
21 TOTAL DEPARTMENT	3,759,610	3,936,460	2,387,869	2,405,653	17,784	61.1%
22 <u>EXPEND. - NON-DEPART & MISC.</u>						
23 DEBT SERVICE	1,743,167	2,813,548	1,182,554	1,148,160	(34,394)	40.8%
24 DEPRECIATION	1,567,720	0	0	0	0	0.0%
25 TUITION REIMBURSEMENT	0	5,000	0	0	0	0.0%
26 EMPLOYEE PAY RAISES	0	0	0	0	0	0.0%
27 RESERVE	0	10,000	0	0	0	0.0%
28 NON DEPARTMENTAL ADMINISTRATIV	17,296	0	0	0	0	0.0%
29 NON DEPARTMENTAL BAD DEBT	18,089	0	0	0	0	0.0%
30 TOTAL NON-DEPARTMENTAL	3,346,272	2,828,548	1,182,554	1,148,160	(34,394)	40.6%
31 TOTAL EXPENDITURES	7,105,882	6,765,008	3,570,423	3,553,813	(16,610)	52.5%
32 <u>TRANSFERS OUT</u>						
33 TO GENERAL FUND	500,000	500,000	333,333	333,333	0	66.7%
34 TO PARKING PROJECTS	0	693,500	0	0	0	0.0%
35 TO RISK MANAGEMENT	100,000	120,000	66,667	80,000	13,333	66.7%
36 TO CENTRAL STORES	36,340	0	0	0	0	0.0%
37 TO GENERAL ADMIN INFO TECH	140,112	150,000	93,408	100,000	6,592	66.7%
38 TO HEALTH INSURANCE	0	0	0	0	0	0.0%
39 TO WORKER'S COMP	62,663	0	0	0	0	0.0%
40 TO PURCHASING	26,634	20,000	18,020	4,212	(13,808)	21.1%
41 TO CAPITAL REPLACEMENT	46,355	0	0	0	0	0.0%
42 TO GENERAL TORT	18,365	0	0	0	0	0.0%
43 TOTAL TRANSFERS OUT	930,469	1,483,500	511,428	517,545	6,117	34.89%
44						
45 TOTAL PARKING EXP & TRF	8,036,351	8,248,508	4,081,851	4,071,358	(10,493)	49.4%
46						
47 TOTAL SURPLUS (DEFICIT)	(548,339)	0	734,002	1,199,846		

City of Columbia
 Parking Summary - Revenue and Expenditures - Actual to Budget Variance
 As of 2/28/17

UNAUDITED

	BUDGET PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	BUDGET CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL TO BUDGET VARIANCE THRU FEB 2017	% ANNUAL BUDGET	OPEN ENCUMBRANCES THRU FEB 2017
REVENUE							
1 CURRENT SERVICE CHARGES	5,009,650	5,263,150	3,508,768	3,835,427	326,659	72.9%	0
2 FINES & FORFEITURES	2,100,000	2,000,000	1,333,333	1,279,197	(54,136)	64.0%	0
3 MISCELLANEOUS REVENUE	0	0	0	1,800	1,800	0.0%	0
4 INTEREST ON INVESTMENT	60,000	60,000	40,000	77,982	37,982	130.0%	0
5 RENTS & SALE OF PROPERTY	104,850	108,675	72,450	76,798	4,348	70.7%	0
6 UNAPPROPRIATED SURPLUS	0	816,683	544,456	0	(544,456)	0.0%	1
7 TOTAL REVENUE	7,274,500	8,248,508	5,499,007	5,271,204	(227,803)	63.9%	1
TRANSFERS IN							
9 FROM CORE CAMPUS REIMBURSEMENT	0	0	0	0	0	0.0%	0
10 FROM SCANA REBATE	0	0	0	0	0	0.0%	0
11 TOTAL TRANSFERS IN	0	0	0	0	0	0.0%	0
12							
13 TOTAL PARKING REV & TRF	7,274,500	8,248,508	5,499,007	5,271,204	(227,803)	63.9%	1
EXPENDITURES - DEPARTMENTS							
16 FINANCE	126,550	131,963	87,976	86,840	(1,136)	65.8%	0
17 PUBLIC WORKS	81,520	97,991	65,325	48,695	(16,630)	49.7%	2,050
18 PARKING OPERATIONS	1,306,628	1,466,755	977,839	887,023	(90,816)	60.5%	9,033
19 PARKING FACILITIES	1,501,962	1,551,611	1,034,410	1,007,649	(26,761)	64.9%	81,832
20 PARKING ADMINISTRATION	549,315	688,140	458,760	375,446	(83,314)	54.6%	27,270
21 TOTAL DEPARTMENT	3,565,975	3,936,460	2,624,310	2,405,653	(218,657)	61.1%	120,186
EXPEND. - NON-DEPART & MISC.							
22					0		
23 DEBT SERVICE	2,811,413	2,813,548	1,875,699	1,148,160	(727,539)	40.8%	0
24 DEPRECIATION	0	0	0	0	0	0.0%	0
25 TUITION REIMBURSEMENT	5,000	5,000	3,333	0	(3,333)	0.0%	0
26 EMPLOYEE PAY RAISES	142,000	0	0	0	0	0.0%	0
27 RESERVE	10,000	10,000	6,667	0	(6,667)	0.0%	0
28 NON DEPARTMENTAL ADMINISTRATIVE	0	0	0	0	0	0.0%	0
29 NON DEPARTMENTAL BAD DEBT	0	0	0	0	0	0.0%	0
30 TOTAL NON-DEPARTMENTAL	2,968,413	2,828,548	1,885,699	1,148,160	(737,539)	40.6%	0
31 TOTAL EXPENDITURES	6,534,388	6,765,008	4,510,009	3,553,813	(956,196)	52.5%	120,186
TRANSFERS OUT							
33 TO GENERAL FUND	500,000	500,000	333,333	333,333	0	66.7%	0
34 TO PARKING PROJECTS	0	693,500	462,333	0	0	0.0%	0
35 TO RISK MANAGEMENT	100,000	120,000	80,000	80,000	0	66.7%	0
36 TO CENTRAL STORES	0	0	0	0	0	0.0%	0
37 TO GENERAL ADMIN INFO TECH	140,112	150,000	100,000	100,000	0	66.7%	0
38 TO HEALTH INSURANCE	0	0	0	0	0	0.0%	0
39 TO WORKER'S COMP	0	0	0	0	0	0.0%	0
40 TO PURCHASING	0	20,000	13,331	4,212	(9,119)	21.1%	0
41 TO CAPITAL REPLACEMENT	0	0	0	0	0	0.0%	0
42 TO GENERAL TORT	0	0	0	0	0	0.0%	0
43 TOTAL TRANSFERS OUT	740,112	1,483,500	988,998	517,545	(9,119)	34.9%	0
44							
45 TOTAL PARKING EXP & TRF	7,274,500	8,248,508	5,499,007	4,071,358	(1,427,649)	49.4%	120,186
46							
47 TOTAL SURPLUS (DEFICIT)	0	0	0	1,199,846			

City of Columbia
 Water/Sewer Summary - Revenue & Expenditures - Current to Prior Year Variance
 As of 02/28/2017

As of 02/28/2017		UNAUDITED					
		ACTUAL PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	ACTUAL PRIOR YEAR THRU FEB 2016	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
	REVENUE						
1	INTERGOVERNMENTAL REVENUES	8,622,840	0	8,606,581	260,407	(8,346,174)	0.0%
2	CHARGES FOR SERVICES	132,470,996	141,805,000	90,079,441	92,684,065	2,604,624	65.4%
3	FINES & FORFEITURES	797,379	300,000	559,113	470,499	(88,614)	156.8%
4	MISCELLANEOUS REVENUE	46,865	10,000	51,579	5,634	(45,945)	56.3%
5	INTEREST REVENUES	2,223,742	950,000	576,095	1,173,516	597,421	123.5%
6	RENTS & SALE OF PROPERTY	543,910	150,000	146,741	141,042	(5,699)	94.0%
7	CONTRIBUTIONS	7,447,936	0	8,100	0	(8,100)	0.0%
8	TOTAL REVENUE	152,153,668	143,215,000	100,027,650	94,735,163	(5,292,487)	66.1%
9	TRANSFERS IN						
10	FROM OTHER FUNDS	1,450	0	1,450	0	(1,450)	0.0%
11	UNAPPROPRIATED SURPLUS	0	223,215	0	0	0	0.0%
12	TOTAL TRANSFERS IN	1,450	223,215	1,450	0	(1,450)	0.0%
13							
14	TOTAL WATER/SEWER REV & TRF	152,155,118	143,438,215	100,029,100	94,735,163	(5,293,937)	66.0%
15							
16	EXPENDITURES - DEPARTMENTS						
17	FINANCE	4,331,581	6,695,455	2,671,039	2,608,439	(62,600)	39.0%
18	ECONOMIC & COMM DEV	1,108,818	1,175,484	736,556	796,436	59,880	67.8%
19	POLICE	610,168	629,778	347,171	462,632	115,461	73.5%
20	FIRE	489,202	490,207	293,981	300,195	6,214	61.2%
21	PUBLIC WORKS	767,349	1,338,058	460,473	610,036	149,563	45.6%
22	GENERAL SRVCS/SUPPORT SERVICES	1,455,248	1,788,764	822,104	954,401	132,297	53.4%
23	INFORMATION TECHNOLOGY	380,068	620,540	255,268	298,903	43,635	48.2%
24	ENGINEERING:ADMINISTRATION	1,440,705	1,567,106	859,890	988,597	128,707	63.1%
25	ENGINEERING:GENERAL SERVICES	1,754,654	3,136,325	1,065,207	945,924	(119,283)	30.2%
26	WATER CUSTOMER SERVICE	3,341,966	3,438,551	2,016,149	2,166,527	150,378	63.0%
27	WATER DISTRIBUTION & MAINTENANCE	9,455,481	11,330,917	5,835,835	6,376,023	540,188	56.3%
28	WASTEWATER MAINTENANCE	10,328,212	13,111,874	5,410,805	5,341,042	(69,763)	40.7%
29	COLUMBIA CANAL WTP	6,112,904	7,215,206	3,603,223	3,575,258	(27,965)	49.6%
30	LAKE MURRAY WTP	5,728,607	7,174,116	3,446,351	3,684,730	238,379	51.4%
31	METRO WWTP	14,500,411	19,201,107	8,216,093	8,187,277	(28,816)	42.6%
32	WATER MAINTENANCE PROJECTS	0	0	0	0	0	0.0%
33	SEWER MAINTENANCE PROJECTS	0	0	0	0	0	0.0%
34	WATER SYSTEMS IMPROVEMENTS	1,913,074	2,976,226	1,179,597	1,307,292	127,695	43.9%
35	WASTEWATER SYSTEMS IMPROVEMENTS	1,290,059	1,505,794	777,440	882,636	105,196	58.6%
36	CONSTRUCT MGMT-WASTEWATER IMPROVEMENTS	21	0	0	0	0	0.0%
37	REAL ESTATE WATER	234,413	262,625	135,745	153,206	17,461	58.3%
38	REAL ESTATE WASTE	222,887	229,574	132,872	146,524	13,652	63.8%
39	WATER/SEWER IMPROVEMENTS	4,075,823	0	0	1,141,958	1,141,958	0.0%
40	TOTAL DEPARTMENT	69,541,651	83,887,707	38,265,799	40,928,036	2,662,237	48.8%
41	EXPENDITURES - NON-DEPARTMENTAL & MISC.						
42	DEBT SERVICE	14,524,189	31,030,000	12,914,020	10,158,133	(2,755,887)	32.7%
43	DEPRECIATION	35,411,576	0	0	0	0	0.0%
44	TUITION REIMBURSEMENT	5,750	35,000	3,500	3,750	250	10.7%
45	TECHNOLOGY CONTINGENCY	86,773	503,039	0	15,134	15,134	3.0%
46	EMPLOYEE PAY RAISES	0	0	0	0	0	0.0%
47	EMPLOYEE TRAINING	50,000	50,000	25,000	25,000	0	50.0%
48	ECONOMIC DEVELOPMENT SPECIAL PROJECTS	78,500	78,500	78,500	53,500	(25,000)	68.2%
49	RESERVE	0	3,217,000	0	0	0	0.0%
50	ADMINISTRATIVE	229,915	0	0	0	0	0.0%
51	NON-DEPARTMENTAL BAD DEBT	1,590,092	300,000	5,321	978	(4,343)	0.3%
52	TOTAL NON-DEPARTMENTAL	51,976,795	35,213,539	13,026,341	10,256,495	(2,769,846)	29.1%
53							
54	TOTAL EXPENDITURES	121,518,446	119,101,246	51,292,140	51,184,531	(107,609)	43.0%
55							
56	TRANSFERS OUT						
57	TO GENERAL FUND	4,945,605	0	3,297,070	1,513,333	(1,783,737)	0.0%
58	TO FEMA GRANT	0	10,000,000	0	0	0	0.0%
59	TO CAPITAL PROJECTS FUND	140,000	0	0	0	0	0.0%
60	TO WATER/SEWER IMPROVEMENTS	0	13,231,969	0	0	0	0.0%
61	TO RISK MANAGEMENT	500,000	500,000	333,333	333,333	0	66.7%
62	TO GENERAL TORT	249,695	0	0	0	0	0.0%
63	TO HEALTH INSURANCE	0	0	0	0	0	0.0%
64	TO WORKER'S COMP	851,980	0	0	0	0	0.0%
65	TO CENTRAL STORES	494,091	130,000	100,000	0	(100,000)	0.0%
66	TO GEN ADM INFO TECH	454,733	475,000	303,155	316,667	13,512	66.7%
67	TO PURCHASING	401,814	0	233,532	451,705	218,173	0.0%
68	TO CAPITAL REPLACEMENT	630,245	0	0	0	0	0.0%
69	TOTAL TRANSFERS OUT	8,668,163	24,336,969	4,267,090	2,615,038	(1,652,052)	10.7%
70							
71	TOTAL WATER/SEWER EXP & TRF	130,186,609	143,438,215	55,559,230	53,799,569	(1,759,661)	37.5%
72							
73							
74	TOTAL SURPLUS (DEFICIT)	21,968,509	0	44,469,870	40,935,594		

City of Columbia
Water/Sewer Summary - Revenue & Expenditures - Actual to Budget Variance
As of 02/28/2017

		UNAUDITED					
		BUDGET PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	BUDGET CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL TO BUDGE VARIANCE THRU FEB 2017	OPEN ENCUMBRANCES THRU FEB 2017
						% ANNUAL BUDGET	
REVENUE							
1	INTERGOVERNMENTAL REVENUES	0	0	0	260,407	260,407	0.0%
2	CHARGES FOR SERVICES	132,380,145	141,805,000	94,536,666	92,684,065	(1,852,601)	65.4%
3	FINES & FORFEITURES	300,000	300,000	200,000	470,499	270,499	156.8%
4	MISCELLANEOUS REVENUE	10,000	10,000	6,667	5,634	(1,033)	56.3%
5	INTEREST REVENUES	950,000	950,000	633,333	1,173,516	540,183	123.5%
6	RENTS & SALE OF PROPERTY	140,000	150,000	100,000	141,042	41,042	94.0%
7	CONTRIBUTIONS	0	0	0	0	0	0.0%
8	TOTAL REVENUE	133,780,145	143,215,000	95,476,666	94,735,163	(741,503)	66.1%
TRANSFERS IN							
10	FROM OTHER FUNDS	0	0	0	0	0	0.0%
11	UNAPPROPRIATED SURPLUS	48,681	223,215	148,810	0	(148,810)	0.0%
12	TOTAL TRANSFERS IN	48,681	223,215	148,810	0	(148,810)	0.0%
14	TOTAL WATER/SEWER REV & TRF	133,828,826	143,438,215	95,625,476	94,735,163	(890,313)	66.0%
EXPENDITURES - DEPARTMENTS							
17	FINANCE	6,344,644	6,695,455	4,463,635	2,608,439	(1,855,196)	39.0%
18	ECONOMIC & COMM DEV	1,212,213	1,175,484	783,657	796,436	12,779	67.8%
19	POLICE	619,719	629,778	419,851	462,632	42,781	73.5%
20	FIRE	461,997	490,207	326,805	300,195	(26,610)	61.2%
21	PUBLIC WORKS	1,477,031	1,338,058	892,038	610,036	(282,002)	45.6%
22	GENERAL SRVCS/SUPPORT SERVICES	1,647,279	1,788,764	1,192,511	954,401	(238,110)	53.4%
23	INFORMATION TECHNOLOGY	483,363	620,540	413,694	298,903	(114,791)	48.2%
24	ENGINEERING:ADMINISTRATION	1,387,675	1,567,106	1,044,738	988,597	(56,141)	63.1%
25	ENGINEERING:GENERAL SERVICES	3,443,642	3,136,325	2,090,883	945,924	(1,144,959)	30.2%
26	WATER CUSTOMER SERVICE	3,208,852	3,438,551	2,292,371	2,166,527	(125,844)	63.0%
27	WATER DISTRIBUTION & MAINTENANCE	10,536,566	11,330,917	7,553,947	6,376,023	(1,177,924)	56.3%
28	WASTEWATER MAINTENANCE	12,738,063	13,111,874	8,741,248	5,341,042	(3,400,206)	40.7%
29	COLUMBIA CANAL WTP	6,843,828	7,215,206	4,810,136	3,575,258	(1,234,878)	49.6%
30	LAKE MURRAY WTP	6,584,739	7,174,116	4,782,743	3,684,730	(1,098,013)	51.4%
31	METRO WWTP	18,761,263	19,201,107	12,800,737	8,187,277	(4,613,460)	42.6%
32	WATER MAINTENANCE PROJECTS	0	0	0	0	0	0.0%
33	SEWER MAINTENANCE PROJECTS	0	0	0	0	0	0.0%
34	WATER SYSTEMS IMPROVEMENTS	2,166,914	2,976,226	1,984,150	1,307,292	(676,858)	43.9%
35	WASTEWATER SYSTEMS IMPROVEMENTS	1,571,482	1,505,794	1,003,863	882,636	(121,227)	58.6%
36	CONSTRUCTION MANAGEMENT-WASTEWATER IMP	0	0	0	0	0	0.0%
37	REAL ESTATE WATER	231,117	262,625	175,086	153,206	(21,880)	58.3%
38	REAL ESTATE WASTE	218,383	229,574	153,049	146,524	(6,525)	63.8%
39	WATER/SEWER IMPROVEMENTS	0	0	0	1,141,958	1,141,958	0.0%
40	TOTAL DEPARTMENT	79,938,770	83,887,707	55,925,142	40,928,036	(14,997,106)	48.8%
EXPENDITURES - NON-DEPARTMENTAL & MISC.							
42	DEBT SERVICE	29,006,859	31,030,000	20,686,667	10,158,133	(10,528,534)	32.7%
43	DEPRECIATION	0	0	0	0	0	0.0%
44	TUITION REIMBURSEMENT	35,000	35,000	23,333	3,750	(19,583)	10.7%
45	TECHNOLOGY CONTINGENCY	256,143	503,039	335,360	15,134	(320,226)	3.0%
46	EMPLOYEE PAY RAISES	1,000,000	0	0	0	0	0.0%
47	EMPLOYEE TRAINING	50,000	50,000	33,333	25,000	(8,333)	50.0%
48	ECONOMIC DEVELOPMENT SPECIAL PROJECTS	78,500	78,500	52,333	53,500	1,167	68.2%
49	RESERVE	0	3,217,000	2,144,667	0	(2,144,667)	0.0%
50	ADMINISTRATIVE	0	0	0	0	0	0.0%
51	NON-DEPARTMENTAL BAD DEBT	631,000	300,000	200,000	978	(199,022)	0.3%
52	TOTAL NON-DEPARTMENTAL	31,057,502	35,213,539	23,475,693	10,256,495	(13,219,198)	29.1%
54	TOTAL EXPENDITURES	110,996,272	119,101,246	79,400,835	51,184,531	(28,216,304)	43.0%
TRANSFERS OUT							
57	TO GENERAL FUND	2,675,605	0	0	1,513,333	1,513,333	0.0%
58	TO FEMA GRANT	0	10,000,000	6,666,667	0	0	0.0%
59	TO CAPITAL PROJECTS FUND	0	0	0	0	0	0.0%
60	TO WATER/SEWER IMPROVEMENTS	19,052,216	13,231,969	8,821,313	0	(8,821,313)	0.0%
61	TO RISK MANAGEMENT	500,000	500,000	333,333	333,333	(0)	66.7%
62	TO GENERAL TORT	0	0	0	0	0	0.0%
63	TO HEALTH INSURANCE	0	0	0	0	0	0.0%
64	TO WORKER'S COMP	0	0	0	0	0	0.0%
65	TO CENTRAL STORES	150,000	130,000	86,667	0	(86,667)	0.0%
66	TO GEN ADM INFO TECH	454,733	475,000	316,667	316,667	0	66.7%
67	TO PURCHASING	0	0	0	451,705	451,705	0.0%
68	TO CAPITAL REPLACEMENT	0	0	0	0	0	0.0%
69	TOTAL TRANSFERS OUT	22,832,554	24,336,969	16,224,646	2,615,038	(6,942,941)	10.7%
71	TOTAL WATER/SEWER EXP & TRF	133,828,826	143,438,215	95,625,481	53,799,569	(35,159,245)	37.5%
74	TOTAL SURPLUS (DEFICIT)	0	0	(5)	40,935,594		

City of Columbia

Stormwater Summary - Revenue & Expenditures - Current to Prior Year Variance

As of 02/28/2017

UNAUDITED

	ACTUAL PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	ACTUAL PRIOR YEAR THRU FEB 2016	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT TO PRIOR VARIANCE	% ANNUAL BUDGET
<u>REVENUE</u>						
1 CHARGES FOR SERVICES	7,299,251	7,135,000	4,803,668	4,914,238	110,570	68.9%
2 FINES & FORFEITURES	0	0	0	0	0	0.0%
3 MISCELLANEOUS REVENUES	75,000	0	75,000	0	(75,000)	0.0%
4 INTEREST REVENUES	164,995	100,000	42,201	92,945	50,744	92.9%
5 RENTS & SALE OF PROPERTY	19,336	0	4,088	12,413	8,325	0.0%
6 INTERGOVERNMENTAL REVENUES	100,000	0	100,000	0	(100,000)	0.0%
7 TOTAL REVENUE	7,658,582	7,235,000	5,024,957	5,019,596	(5,361)	69.4%
<u>TRANSFERS IN</u>						
9 FROM GENERAL FUND	0	0	0	0	0	0.0%
10 TOTAL TRANSFERS IN	0	0	0	0	0	0.0%
12 TOTAL STORMWATER REV & TRF	7,658,582	7,235,000	5,024,957	5,019,596	(5,361)	69.4%
<u>EXPENDITURES - DEPARTMENTS</u>						
15 STREETS:STORM DRAIN MAINTENANCE	1,480,416	2,111,158	891,892	1,021,630	129,738	48.4%
16 SOLID WASTE STREET SWEEPING	778,897	1,236,811	468,437	528,930	60,493	42.8%
17 STORM WATER:OPERATIONS	11,661	0	11,345	41	(11,304)	0.0%
18 STORM WATER:ENGINEERING	1,882,375	2,261,223	949,400	988,875	39,475	43.7%
19 REAL ESTATE STORM WATER	89,099	90,799	53,130	58,955	5,825	64.9%
20 STORM DRAIN MAINTENANCE	282,740	0	135,738	0	(135,738)	0.0%
21 PROPERTY ACQUISITION	13,802	0	458,017	11,138	(446,879)	0.0%
22 STORM DRAIN IMPROVEMENTS	0	0	0	0	0	0.0%
23 TOTAL DEPARTMENT	4,538,990	5,699,991	2,967,959	2,609,569	(358,390)	45.8%
<u>EXPENDITURES - NON-DEPARTMENTAL & MISC.</u>						
25 DEPRECIATION	1,031,602	0	0	0	0	0.0%
26 EMPLOYEE PAY RAISES	0	0	0	0	0	0.0%
27 ADMINISTRATIVE	17,613	0	0	0	0	0.0%
28 BAD DEBT EXPENSE	1,936	0	0	0	0	0.0%
29 TOTAL NON-DEPARTMENTAL	1,051,151	0	0	0	0	0.0%
31 TOTAL EXPENDITURES	5,590,141	5,699,991	2,967,959	2,609,569	(358,390)	45.8%
<u>TRANSFERS OUT</u>						
34 TO STORM WATER IMPROVEMENTS	0	1,535,009	0	0	0	0.0%
35 TO USDA GRANT	0	0	0	226,557	226,557	0.0%
36 TO GENERAL TORT	18,782	0	0	0	0	0.0%
37 TO HEALTH INSURANCE	0	0	0	0	0	0.0%
38 TO WORKER'S COMP	64,087	0	0	0	0	0.0%
39 TO CENTRAL STORES	37,166	0	0	0	0	0.0%
40 TO CAPITAL REPLACEMENT	47,408	0	0	0	0	0.0%
41 TO CAPITAL PROJECT FUND	0	0	0	0	0	0.0%
42 TOTAL TRANSFERS OUT	167,443	1,535,009	0	226,557	226,557	14.8%
44 TOTAL STORMWATER EXP & TRF	5,757,584	7,235,000	2,967,959	2,836,126	(131,833)	39.2%
47 TOTAL SURPLUS (DEFICIT)	1,900,998	0	2,056,998	2,183,470		

City of Columbia
Stormwater Summary - Revenue & Expenditures - Actual to Budget Variance
As of 02/28/2017

		UNAUDITED					
		BUDGET PRIOR YEAR FY 2015/16	BUDGET CURRENT YEAR FY 2016/17	BUDGET CURRENT YEAR THRU FEB 2017	ACTUAL CURRENT YEAR THRU FEB 2017	ACTUAL TO BUDGET VARIANCE THRU FEB 2017	OPEN ENCUMBRANCES THRU FEB 2017
						% ANNUAL BUDGET	
REVENUE							
1	CHARGES FOR SERVICES	6,939,000	7,135,000	4,756,666	4,914,238	157,572	68.9%
2	FINES & FORFEITURES	15,000	0	0	0	0	0.0%
3	MISCELLANEOUS REVENUES	0	0	0	0	0	0.0%
4	INTEREST REVENUES	150,000	100,000	66,667	92,945	26,278	92.9%
5	RENTS & SALE OF PROPERTY	0	0	0	12,413	12,413	0.0%
6	INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0.0%
7	TOTAL REVENUE	7,104,000	7,235,000	4,823,333	5,019,596	196,263	69.4%
TRANSFERS IN							
9	FROM GENERAL FUND	0	0	0	0	0	0.0%
10	TOTAL TRANSFERS IN	0	0	0	0	0	0.0%
12	TOTAL STORMWATER REV & TRF	7,104,000	7,235,000	4,823,333	5,019,596	196,263	69.4%
EXPENDITURES - DEPARTMENTS							
15	STREETS:STORM DRAIN MAINTENANCE	2,257,499	2,111,158	1,407,439	1,021,630	(385,809)	48.4%
16	SOLID WASTE STREET SWEEPING	984,897	1,236,811	824,540	528,930	(295,610)	42.8%
17	STORM WATER:OPERATIONS	0	0	0	41	41	0.0%
18	STORM WATER:ENGINEERING	2,598,399	2,261,223	1,507,481	988,875	(518,606)	43.7%
19	REAL ESTATE STORM WATER	87,046	90,799	60,533	58,955	(1,578)	64.9%
20	STORM DRAIN MAINTENANCE	0	0	0	0	0	0.0%
21	PROPERTY ACQUISITION	0	0	0	11,138	11,138	0.0%
22	STORM DRAIN IMPROVEMENTS	0	0	0	0	0	0.0%
23	TOTAL DEPARTMENT	5,927,841	5,699,991	3,799,993	2,609,569	(1,190,424)	45.8%
EXPENDITURES - NON-DEPARTMENTAL & MISC.							
25	DEPRECIATION	0	0	0	0	0	0.0%
26	EMPLOYEE PAY RAISES	100,000	0	0	0	0	0.0%
27	ADMINISTRATIVE	0	0	0	0	0	0.0%
28	BAD DEBT EXPENSE	0	0	0	0	0	0.0%
29	TOTAL NON-DEPARTMENTAL	100,000	0	0	0	0	0.0%
31	TOTAL EXPENDITURES	6,027,841	5,699,991	3,799,993	2,609,569	(1,190,424)	45.8%
TRANSFERS OUT							
34	TO STORM WATER IMPROVEMENTS	1,076,159	1,535,009	1,023,339	0	(1,023,339)	0.0%
35	TO USDA GRANT	0	0	0	226,557	226,557	0.0%
36	TO GENERAL TORT	0	0	0	0	0	0.0%
37	TO HEALTH INSURANCE	0	0	0	0	0	0.0%
38	TO WORKER'S COMP	0	0	0	0	0	0.0%
39	TO CENTRAL STORES	0	0	0	0	0	0.0%
40	TO CAPITAL REPLACEMENT	0	0	0	0	0	0.0%
41	TO CAPITAL PROJECT FUND	0	0	0	0	0	0.0%
42	TOTAL TRANSFERS OUT	1,076,159	1,535,009	1,023,339	226,557	(796,782)	14.8%
44	TOTAL STORMWATER EXP & TRF	7,104,000	7,235,000	4,823,332	2,836,126	(1,987,206)	39.2%
47	TOTAL SURPLUS (DEFICIT)	0	0	1	2,183,470		

City of Columbia, SC
Fund 253 - Summary of Flood Expenditures
July 1, 2016 Through February 28, 2017

	Division Description	Paid Amount	Balance on Encumbrance	Total Paid and Encumbrance	Unfunded Percentage	Unfunded Amount
2531116	FEMA-Budget & Program Mgmnt	613.44	386.56	1,000.00	25.00%	250.00
2531201	FEMA-General Services	2,112.00	0.00	2,112.00	25.00%	528.00
2531706	FEMA-Engineering Srvcs	1,357,995.37	707,276.93	2,065,272.30	25.00%	516,318.08
2532301	FEMA - Fire - Admin	0.00	0.00	0.00	25.00%	0.00
2532303	FEMA - Fire	0.00	0.00	0.00	25.00%	0.00
2532403	FEMA - Police	0.00	61,624.67	61,624.67	25.00%	15,406.17
2533201	FEMA-Streets GF	0.00	0.00	0.00	25.00%	0.00
2533202	FEMA-Streets W&S	0.00	0.00	0.00	25.00%	0.00
2533204	FEMA-Traffic Ops	0.00	0.00	0.00	25.00%	0.00
2534202	FEMA-Engineering Storm Drain	519,323.50	0.00	519,323.50	25.00%	129,830.88
2534203	FEMA-Storm Drain Maint	0.00	0.00	0.00	25.00%	0.00
2534402	FEMA-Solid Waste	0.00	0.00	0.00	25.00%	0.00
2535104	FEMA-Parks	4,297.00	0.00	4,297.00	25.00%	1,074.25
2536203	FEMA-Water Maintenance	0.00	0.00	0.00	25.00%	0.00
2536205	FEMA - Wastewater Maintenance	273,144.75	19,119.78	292,264.53	25.00%	73,066.13
2536206	FEMA-Columbia Canal	898,358.72	3,191,699.28	4,090,058.00	25.00%	1,022,514.50
2536207	FEMA-Lake Murray WTP	0.00	0.00	0.00	25.00%	0.00
2536208	FEMA-Metro WWTP	240,193.70	132,324.54	372,518.24	25.00%	93,129.56
2538701	FEMA- Admin	0.00	0.00	0.00	25.00%	0.00
2538956	FEMA- Supplies	0.00	0.00	0.00	25.00%	0.00
2538961	FEMA - Radio Repair	11,074.32	0.00	11,074.32	25.00%	2,768.58
2538970	FEMA- Fleet	0.00	0.00	0.00	25.00%	0.00
2539999	FEMA - CIP	346,622.44	0.00	346,622.44	25.00%	86,655.61
	TOTAL	3,653,735.24	4,112,431.76	7,766,167.00		1,941,541.75



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Budget & Program Management

FROM: *Missy Caughman,*

SUBJECT: Automated Meter Reading / Advanced Metering
Infrastructure - Mr. Joey Jaco, Director of the Engineering
Department and Mr. Clint Shealy, Director of the Utility
Operations Department

FINANCIAL IMPACT:

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** AMI Business Case 4-18-17v4 (PDF)

City of Columbia AMI Business Case Summary – Mayoral and Council Update

April 18th, 2017



Meeting Agenda

- Advanced Metering Infrastructure (AMI) Overview
- AMI Program Roadmap
- Business Case Findings
- Communications and Stakeholder Engagement
- Deliverables and Next Steps

Meter Reading Options

- ☒ Does Not Perform
- ⊙ Marginal Performance
- Good Performance
- Excellent Performance

Function	Manual	EMR – touch pad	AMR – drive by	AMI – fixed network
Accurate Read	⊙	●	●	●
Monthly Billing	⊙	●	●	●
Synchronized Read	☒	☒	⊙	●
Tamper/Theft Detection	☒	☒	⊙	●
Back-flow Detection	☒	☒	⊙	●
Leak Detection	☒	☒	⊙	●
Interval data	☒	☒	⊙	●
Remote Shut-off	☒	☒	☒	●
On-demand Read	☒	☒	☒	●
Water System Optimization	☒	☒	☒	●

AMI Overview

Endpoint attaches to customer water meter/register (typically located in a pit near the street)



Endpoint securely transmits meter readings/alarms to collectors multiple times per day



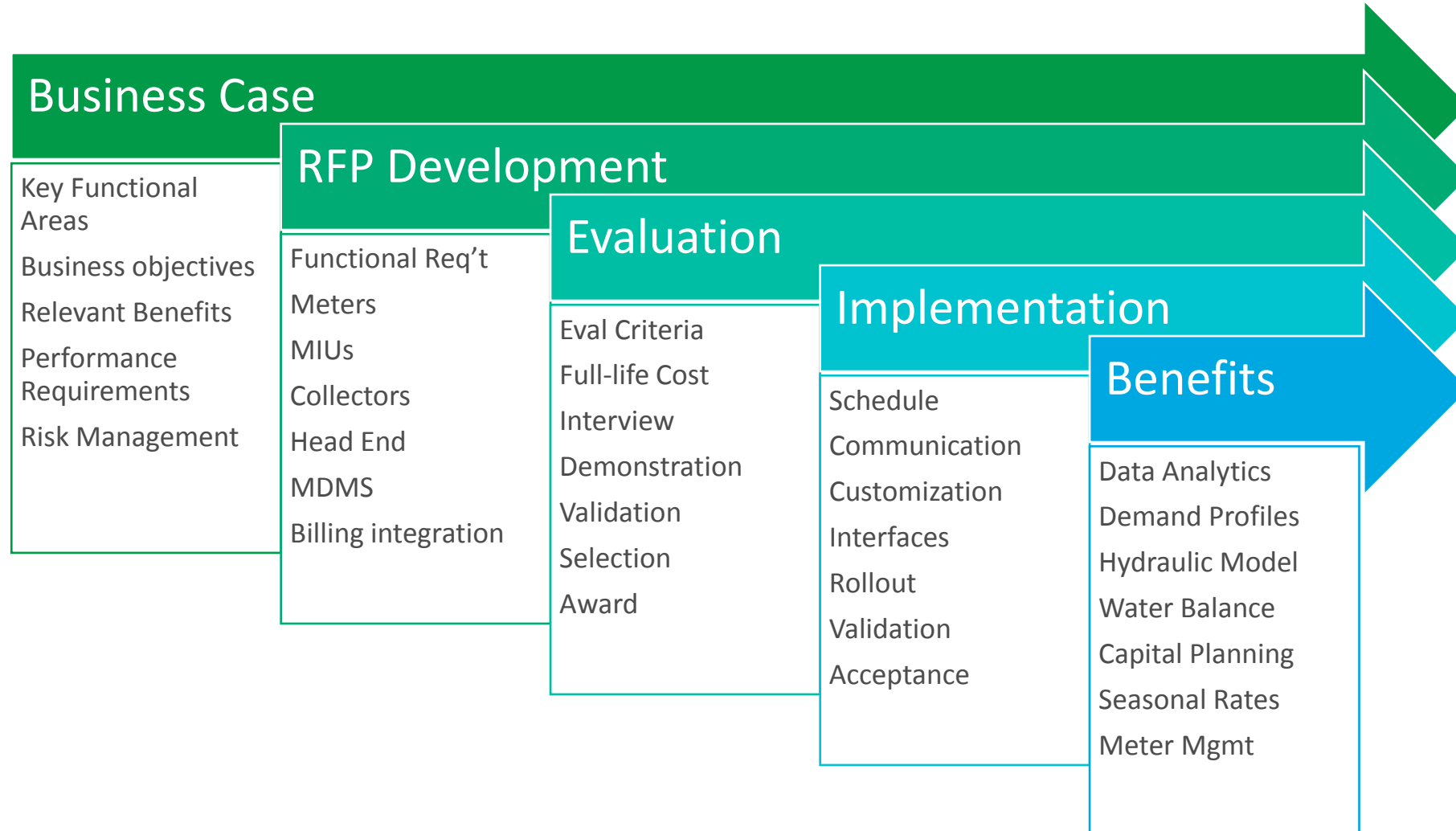
Collectors send data to dedicated servers through cellular or Ethernet connection



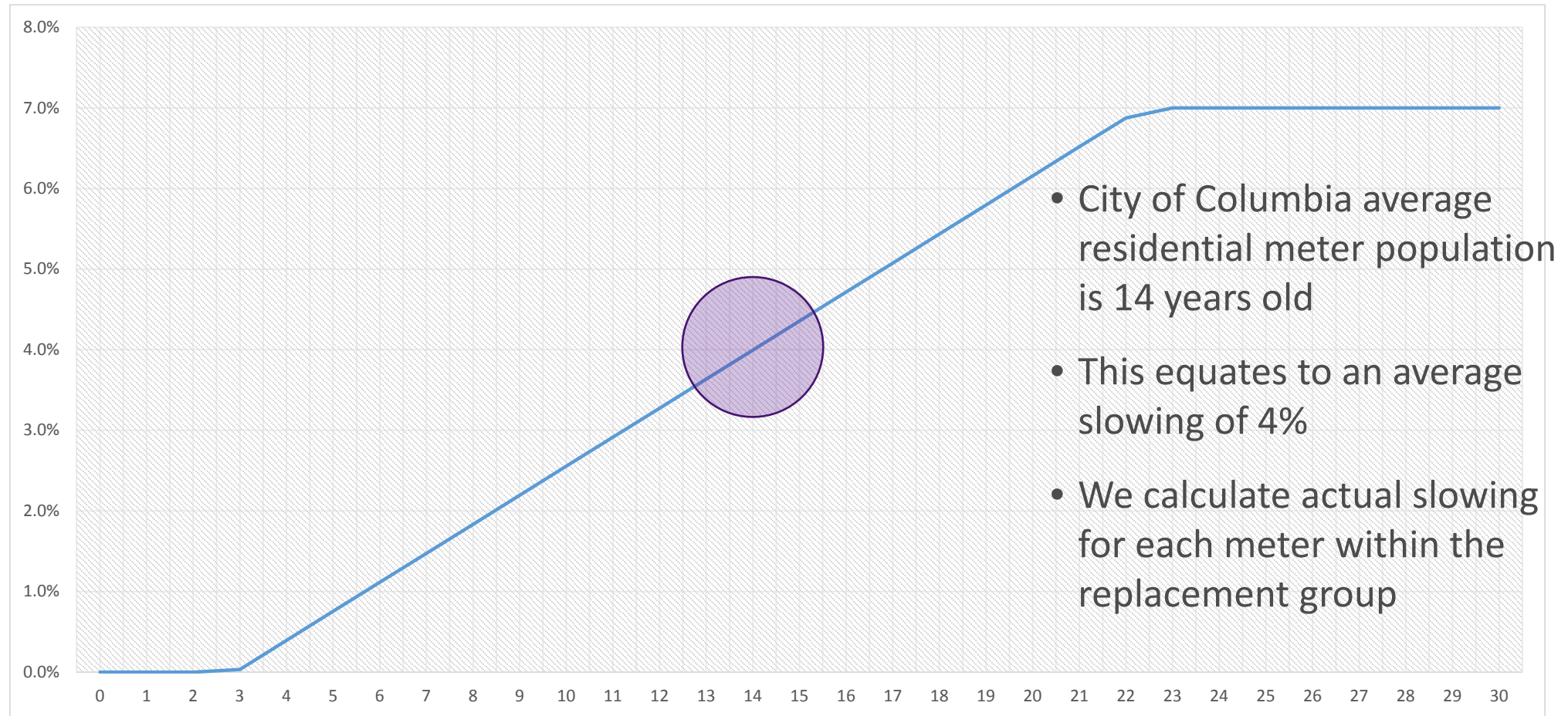
Customers and utility staff can access water usage data through web portals and apps/mobile devices



AMI Program Roadmap



We applied the industry standard AWWA degradation curve for positive displacement (PD) residential meters



Strong Business Case – Minimum 10 year Payback; 10% Return On Investments

AMI Business Case Outputs:	Worst Case	Expected	Best Case
Initial Capital Cost	\$52,600,000	\$49,100,000	\$43,600,000
Annualized Benefit	\$5,900,000	\$10,500,000	\$14,900,000
Simple Payback (years)	10	6	4
Net Present Value	\$ 20,300,000	\$ 80,500,000	\$ 139,400,000
Internal Rate of Return (IRR)	10.2%	22.9%	41.5%

POSITIVE BENEFITS

	\$ 101,900,000	\$ 147,500,000	\$ 192,300,000
Business Case Elements	Min	EV	Max
Additional Revenue			
AR1: Reduced Adjustments due to Leaks and High Bills	\$ 3,200,000	\$ 12,000,000	\$ 31,900,000
AR2: Improved Payment Culture (Water+Sewer)	\$ 3,300,000	\$ 6,600,000	\$ 9,900,000
AR3: Salvage value - Meters & Lids	\$ 700,000	\$ 800,000	\$ 800,000
AR4: New Meters, Improved Registration - Water	\$ 36,800,000	\$ 46,100,000	\$ 50,700,000
AR5: New Meters, Improved Registration - Sewer	\$ 22,000,000	\$ 27,500,000	\$ 30,300,000
Cost Savings			
CS1: Reduced meter reading costs	\$ 24,300,000	\$ 26,500,000	\$ 27,700,000
CS2: Reduced Field Service Representatives	\$ 4,900,000	\$ 6,500,000	\$ 10,600,000
CS3: Reduced field service vehicle use	\$ 500,000	\$ 700,000	\$ 1,200,000
CS4: Water Savings from Improved Leak Identification	\$ -	\$ 4,600,000	\$ 9,200,000
CS5: Optimized Pumping Costs from Lake Murray	\$ -	\$ 1,800,000	\$ 5,300,000
Avoided Costs			
AC1: Reduced Meter Testing	\$ 1,000,000	\$ 1,300,000	\$ 1,600,000
AC2: Base Case Meter Replacement	\$ 5,200,000	\$ 13,100,000	\$ 13,100,000

NEGATIVE IMPACTS

	\$ 81,600,000	\$ 67,000,000	\$ 52,900,000
Business Case Elements	Max	EV	Min
Capital Cost			
Meters	\$ 20,800,000	\$ 19,800,000	\$ 17,800,000
MIUs	\$ 11,600,000	\$ 11,000,000	\$ 9,900,000
Installation	\$ 8,600,000	\$ 8,200,000	\$ 7,400,000
Boxes & Lids	\$ 6,900,000	\$ 5,500,000	\$ 4,400,000
Network	\$ 2,000,000	\$ 1,900,000	\$ 1,700,000
PM & Integration	\$ 2,700,000	\$ 2,600,000	\$ 2,300,000
Additional Operating Cost			
Ongoing AMR/AMI Licensing and O&M	\$ 4,700,000	\$ 4,500,000	\$ 4,000,000
Reduced Revenue			
RR1: Water Conservation	\$ 24,300,000	\$ 13,500,000	\$ 5,400,000

Summary of Business Case elements

Expected Outcomes:

- **Improved customer service and reputation:** leak detection, high use alarms, real time consumption, eliminated estimates, real time web portal, online bill pay, custom billing dates
- **Improved operational efficiency:** soft disconnect, improved leak isolation, energy optimization, reduced tank-nitrification, improved hydraulic modeling, mass balance, reduced non-revenue water, theft detection, tamper alarms, on-demand reads, off-cycle reads, reduced call volume
- **Improved social & environmental factors:** improved call center morale, reduced risk exposure, reduced carbon emissions, mitigated capacity pressure through water conservation
- **Platform for Smart Cities:** fixed network could be leveraged to support smart street lighting, parking, trash collection and future applications that will occur over the next 20 years.

Key Financial Drivers:

- Improved Registration Water + Sewer (new meters)
- Reduced Meter Reading Costs
- Avoided Cost of Meter Replacement
- Reduced Field Service Costs
- Improved Payment Culture
- Reduced Adjustments for High Bill

Realizing AMI benefits and ensuring program success will require communications and stakeholder engagement

Moving from current state of public skepticism to City and ratepayer empowerment means:

- Acknowledging issues and understanding current opinion
- Sincerely engaging stakeholders in a collaborative solution-building and implementation process
- Providing tools to build advocacy within trusted networks

Communication Phases

Phase 1: Stakeholder Input & Alignment

GOAL: Understand stakeholder drivers in order to develop program messages that leverage public opinion

OUTCOMES

- Identified advocates & dissenters
- Ongoing focus/test group
- Message framework

Phase 2: Advocacy & Awareness

GOAL: Develop a network of informed advocates to communicate with networks and keep pulse of changing opinion

OUTCOMES

- Advocates to infiltrate larger groups
- Tools to get message out
- Feedback for monitoring emerging issues & opportunities

Phase 3: Promotion of Early Adopters

GOAL: Grow grassroots acceptance of program by showcasing real world benefits

OUTCOMES

- Trust in program results
- Reduced resistance to bill increase
- Increased perception of program benefits

We will use best practices and proven tools



Portable Display

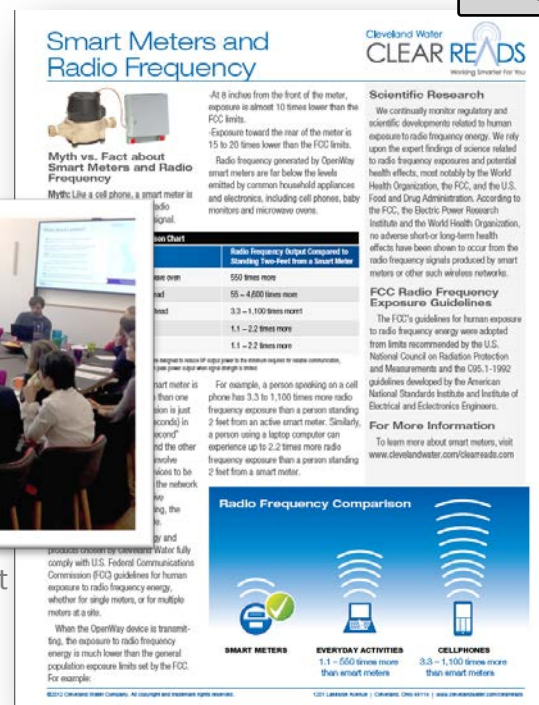


Meaningful Brand

- Use clear illustrations and consistent brand
- Focus on customer perspective and benefits



Stakeholder Engagement



Fact Sheets

- Address potential concerns proactively
- Use variety of media
- Engage internal staff in the effort
- Use feedback mechanisms to identify/address emerging issues
- Align program with larger (City) messages and programs



10 Alignment with other Programs



Field Staff Pocket Cards



Packet Pg. 29

Schedule/Next Steps

RFP Development and Procurement

- Authorization to begin drafting AMI vendor RFP
- Approximately 6 months from initial development to NTP

Tasks		04-17	05-17	06-17	Q3 '17	Q4 '17	Q1 '18	Q2 '18	Q3 '18	Q4 '18	'19 thru '20
Procurement	RFP Development and Posting										
	Procurement Support and Selection										
Implementation	Network Installations										
	Interfaces, Customer Outreach, Policy/Procedures										
	Water Dept. Staff Training, Go-Live Review										
	Meter Installations Begins with Slow Start (June '18)										
	Ramp-Up to Peak Meter Installation Rate										
	Meter Installations thru 2020 at 6000 meters/month										

Questions?

ch2mSM



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MEETING DATE: April 18, 2017

DEPARTMENT: Budget & Program Management

FROM: *Missy Caughman,*

SUBJECT: Overview of Operational and Capital Needs - Ms. Melisa Caughman, Budget and Program Management Director

FINANCIAL IMPACT: Healthcare Discussion / Historical Overview - Ms. Pamela Benjamin, Human Resources Director and Ms. Melisa Caughman, Budget and Program Management Director

Employee Compensation and Benefits – Ms. Pamela Benjamin, Human Resources Director

o Compensation Philosophy

o Pay for Performance

0 Recruitment & Retention

- **Public Safety Retention Plans**

**o Columbia Fire Department – Fire Chief
Aubrey Jenkins**

**o Columbia Police Department – Police Chief
William “Skip” Holbrook**

Fiscal Year 2017/2018 General Capital Projects – Ms. Melisa Caughman, Budget and Program Management Director

Fiscal Year 2017/2018 Proposed General Fund – Ms. Melisa Caughman, Budget and Program Management Director

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** Budget Memo 3 General Fund and Operational Needs April 18 (PDF)
- **#c:** CPD Hiring Briefing Updated (PDF)



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TO: Honorable Steve Benjamin, Mayor & Columbia City Council
Teresa Wilson, City Manager

FROM: Missy Caughman, Budget & Program Management Director

MAC

DATE: April 13, 2017

RE: FY 2017/2018 Requested Budget

As we prepare and present the FY 2017/2018 Requested Budget, we are presenting information on various Operational Issues that impact the overall budget and in particular, impacts on the General Fund budget. At the upcoming April 18th City Council Budget Workshop, staff will present information on the following topics:

- Healthcare Discussion – Historical Overview
- Employee Compensation and Benefits / Recruitment & Retention
- FY 17 -18 Proposed General Fund
- FY 17-18 General Capital Projects

Employee & Retiree Healthcare Historical Overview

Overview

One of the major impacts on the City's budget in past and current years is the growing costs of health care. The City offers health and dental benefits for active employees and dependents as well as retirees and dependents. Retirees and dependents make up 18% of the City's enrollment population. The City offers 3 plan types for employees and pre-Medicare retirees:

- **Base Plan** – this plan has a higher level deductible and basically pays 70% of the health claims after deductibles and co-pays
- **Core Plan** – this plan basically covers 80% of health care claims after deductibles and co-pays
- **Buy-up Plan** – this plan basically covers 90% of health care claims after deductibles and co-pays

In addition to 3 plan types, employees and pre-Medicare retirees have 3 enrollment options:

- Employee/retiree only
- Employee/retiree & spouse
- Employee/Retiree & child(ren)
- Employee/Retiree & Family

Post Medicare retirees and dependents are covered by a fully insured Medicare Supplemental Plan. There are approximately 280 retirees and an additional 107 retirees with spouse coverage under this plan.



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Summary of Changes

In 2008, the City had been faced with growing health care costs along with, at the time, new accounting and reporting requirements that all governmental entities had to include other pension and employee benefits (OPEB) as a liability, also known as GASB (Governmental Accounting Standards Board) Statement 45. At that time, the City's annual health care costs were approximately \$17,000,000 and OPEB liability (UAAL) was in excess of \$161,000,000 with an annual required contribution (ARC) of \$16,000,000. Coupled with budgetary strains of the recession and growing health care costs, the City had to develop a new strategy for providing health care to employees and retirees. Columbia was not unique in having to meet this need. Local and state governments were faced with this new reality that sought to balance the cost of providing benefits for employees and retirees while maintaining or lowering the overall cost. The City's health care benefits, by most industry standards, provided very rich coverage and were essential in attracting and retaining a qualified workforce. Until 2009, employees and retirees paid no monthly premium. The only premium that was paid was for dependent coverage.

By 2009, the City adopted new health care guiding principles and objectives with an overall goal to offer benefits to employees and retirees while maintaining cost. This new strategy included sharing the cost of the health plan benefits with employees and retirees; they were charged for the first time, a monthly premium. Thus, controlling the cost of health care would benefit the City, employees and retirees. Post-65/Medicare eligible retirees and dependents were moved to a fully insured Medicare Supplemental & Part D plan and the City then became secondary insurance to the retirees' Medicare coverage. While this was a very difficult decision to begin charging employees and retirees for premiums, it was a necessary step in order to help control and share in the cost of health care. By sharing cost, we preserve the benefits.

In 2010, the GASB 45 liability had grown to \$204.5 million. The annual required contribution (ARC) was \$16.7 million. The City was funding 7% of salaries towards the liability which was not adequate to fund the new, estimated ARC. At that time, the City adopted to "cap" the cost of health care. This was achieved by establishing a Defined Dollar Benefit (DDB). Basically, the way a DDB works is that it sets a maximum amount that the City would contribute toward a retiree's "premium," regardless of the cost of the plan and the retiree would cover the remaining portion. The City's DDB contribution for pre-65 retirees was capped at \$800 per month and \$600 per month for dependent spouse. For post-65/Medicare retirees, the contribution was capped at \$300 for the retiree and \$225 for the dependent. The action of adopting a Defined Dollar Benefit and thus capping the City's costs; lowered the City's liability to \$108.4 million in FY 12/13 and an ARC of \$8.1 million. The City now budgets 3.5% of payroll to help fund the annual required contribution.



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Other changes since 2012 include adding a third plan option for employees and retirees that is a higher deductible plan; administered a dependent audit that resulted in ineligible dependents being removed from the plan; offering of a Health Reimbursement Account and implementation of a smoking surcharge.

For plan year 2017, City Council approved to maintain the DDB for pre & post Medicare retirees. In addition to maintaining the DDB, premiums for active and retirees were increased and deductibles were increased. The overall impact is that the City was able to maintain the OPEB liability and to bring premiums for dependents closer in line to the desired funding of 30% of the cost.

	2008	2015
OPEB liability	\$161,000,000	\$148,565,744
Annual retired contribution (ARC)	\$16,000,000	\$10,345,469

Next Steps

Currently underway is an RFP process for the selection of a health care consultant and actuarial services. The city has utilized a consultant since 2008 for healthcare and actuarial services and the contract has expired, resulting in the need to solicit for these services. With the selection of a consultant, we are expecting the contract to be awarded later this month and approved by City Council at the May 2nd meeting. Once selected, the healthcare consultant will be invited to present their approach and path forward for helping the City address health care costs and liabilities at the June 6th City Council meeting.

EMPLOYEE COMPENSATION & BENEFITS

Attracting and Retaining Talent and Leading the Way in Innovative and High Quality Municipal Services are two of the seven Focus Areas of City Council's 2036 Vision Statement. In addition, Goal 3 is to foster a healthy quality of life focusing on safety, culture and recreation and Goal 5 is to provide high quality municipal services, efficiently, effectively and responsively. In order to do this, the City must be able to not only attract qualified employees, but be able to retain qualified employees if we are to provide the basic services that we are expected to deliver day to day.

In keeping the momentum of the Compensation and Classification Study, staff will present information on the implementation of a new Employee Performance Management System in FY 17/18.

To limit the impacts on services and high costs that result from high turnover, staff will also present information on a proposed Public Safety Retention program that is aimed at retaining employees that the Police and Fire Departments have invested considerable time and resources into training.



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GENERAL FUND HIGHLIGHTS

Attached for your review is the FY 17/18 Requested General Fund Budget that reflects Department budget requests as submitted. This budget does not reflect the City Manager Proposed budget nor is the budget in balance. Before we can balance the budget, we are bringing forward to City Council a number of the issues that are impacting the budget in preparation of discussing options for making decisions on the various budget proposals. Many of the decisions that impact the budget require input from City Council on a path forward. We are prepared to discuss these items and how to move forward.

Revenues and Transfers In

Revenues are projected at \$126,600,322; an increase of \$2,324,954, or 1.9% over current year budgeted revenues. **Transfers In** total \$14,525,000; no change from the current year. Combined Revenues and Transfers In total \$141,125,322; an increase of \$2,324,954 or 1.7% over current year budget.

Since 2014, the City has reduced property taxes by 2 mils (compounded value in excess of \$2,000,000), lowered plan review and building permit fees, eliminated \$4,500,000 transfer from Water & Sewer; exhausted the \$1,500,000 from the Hydro plant funds – totaling approximately \$8,000,000 funding elimination from the General Fund's revenue and transfers in.

During that time, we have also added rental registration that generates less than \$100k and increased the franchise fee by 2%; however revenues have remained flat due to lower energy usage.

The result has been a net loss of revenue to support the operations of basic services provided by the General Fund. In addition to a reduction of revenues, the General Fund has absorbed approximately \$1,700,000 in funding for the four Development Corporations and a portion of the Office of Business Opportunities that were transferred from the Water and Sewer Fund. At a time when new services are being requested, impacts from mandated increases in the state retirement system, jail per diem, added and expanded services as well as impacts on growth in the city's downtown core and an interest in annexing developed areas.

We are optimistic and hopeful about the growth we are seeing in assessed property values. From 2014 Actual to 2017 Estimates is an increase of 12% and an average growth of 3%. To provide the

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Estimate</u>
Total Assessments	511,264,985	529,501,300	548,883,484	570,804,054

resources needed to manage the demand for services generated by a growing city, new and expanded services and annexations, revenue

growth alone will not provide the resources needed to meet the demand. A combination of increases in property taxes, new revenue sources and finding innovative ways to save or reduce costs are needed to



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align budgets with available resources. Having the 2036 Vision Statement is one such way that will help to align resources with the priorities that have been identified.

- Property taxes are budgeted at \$54,582,136; a net increase of \$1,341,039 or 1.4%.
- Revenue from Licenses and Permits is budgeted at \$39,964,741; which is an increase of approximately \$309,875 over current year or 1%.
- Inter-governmental revenues from Other Agencies are projected at \$15,511,141; an increase of \$473,264 or 3%.
- Service Charges and Fees are projected at \$14,884,004; an increase of \$254,376 or 2%.
- Fines and Forfeitures are projected at \$918,000; a reduction of \$184,000 or 17% from the current year budget.

Transfers In and Other Financing Sources total \$14,525,000; no change from the current year. Transfers account for 10% of the total General Fund budget.

- Transfer from State Accommodations Tax remains at the same level of \$25,000. The transfer from Hospitality Tax is \$3,000,000 which is the same as current year.
- Capital Lease proceeds remain at current year levels of \$8,000,000 and makes up the majority (55%) of the transfers and other financing uses. As we seek to balance the budget, the capital replacement program may have to be reduced or eliminated for this fiscal year.
- Parking Fund transfer remains at current year levels of \$500,000.
- Use of fund balance remains at current year levels of \$3,000,000 which is higher than what we want to consider, however given the current state of the budget, we are not in position to reduce this amount. Based upon the close of FY 15/16 and that the general fund ended the year in a deficit, the ability to rely on or use fund balance to fund the budget is limited. It is our preference that we ultimately generate the revenues needed to cover the budget without the use of fund balance.

Expenditures

The total FY 17/18 Requested General Fund Budget currently is \$149,037,598 and as mentioned, is not in balance. Attached is General Fund Budget Summary that includes revenues and expenditures; also attached is a Budget by Department and Division. Within each division, expenses are grouped in the following major object categories:



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Personnel	Includes base salaries and fringes for employees.
Operating/Supplies Services	Consumables such as office supplies, gas, materials, computers, etc. Any service provided from an external firm, agency or department - postage, electricity, consultants, fleet repairs, etc.
Risk Management	GASB 45 – This is calculated at 3.5% of salaries and overtime and is used to fund the City's OPEB (other post-employment benefits) liability also referred to as retiree benefits.
Capital	Fixed assets (in excess of \$5,000) and those items to be capitalized.

Department personnel budgets reflect employee fringes that include mandatory Federal and State Taxes, health and dental premiums, state retirement, unemployment, workers compensation and accidental death and dismemberment insurance (AD&D). Health and dental premiums are the mechanism in which the city funds our health and dental costs. Premiums are based on projected health care costs. Based upon the information provided by our health care consultant to City Council during the August 2016 Health Care Strategy discussions, department budgets reflect an increase of \$1,550 (16%) per employee per year for health and dental premiums. Both the premiums charged to departments per employee and as well the premiums paid by employees were increased for 2017 and is estimated to cover the projected costs of health care in 2017.

All departments requested budgets reflect the rates for SC Retirement System and PORS that were originally approved by the SC Legislature for July 1, 2017. The original increase was 1% for SCRS and 1.33% for PORS (Police & Fire retirement). In April, additional increases of 2% were approved and are awaiting the Governor's signature. We fully anticipate these increases will be approved. Department budgets were already submitted and do not reflect the increased rates. The new rate for SCRS is 13.56% and 16.24% for PORS with expectation of a 1% increase each year until 2022.

The following is a summary of department budget highlights and other items that impact the overall budget.

General Government is comprised of budgets for Legislative/Council; Executive Management; Governmental Affairs; Human Resources, Budget & Program Management; Public Relations, Council Support Services and Legal. Overall, the combined budget for General Government is \$7,651,598; an increase of 8% over current year budget. Below are several highlighted changes;

- With the addition of the Community Development Block Grant – Disaster Recovery (CDBG-DR) program, the City will need to hire an internal auditor that will be responsible for establishing and monitoring internal controls, not only for the CDBG-DR programs, but for other areas throughout



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the City. This function is not new and funds were set aside in City Council's budget for an Internal Auditor function. We have moved \$50,000 from the Legislative/Council budget to the City Manager's budget for partial funding of an Internal Auditor position. For FY 17/18, this position is being split between City Manager's budget and CDBG-DR allocation. In following years, it will be funded fully in the City Manager's budget. Also reflected in the City Manager's budget is the shifting of Ombudsman position from the Council Support Services budget.

- Public and Media Relation's budget reflects the addition of a Public Relations Specialist and a Public Relations Multimedia Coordinator due to an increase in requests in Channel 2 programming by City Leaders, the public and the addition of the DDRC and Planning Commission meetings being added to the programing. \$115,000
- Council Support Services budget reflects a net increase of increase for November City Council elections; \$150,000

Finance Department includes the divisions of Finance Administration, Accounting and Business License in the General Fund and has a total General Fund budget of \$2,228,435; an increase of \$203,174 or 10%. Most of this increase is for the addition of one Accountant in Accounting Division budget that is needed to keep up with the ongoing and increased reporting requirements and support of the monthly account analysis. The second is for the addition of one Accounting Tech for Business License. The primary purpose this position is needed is for managing the Energov software and will initially be responsible for the conversion to the North American Industry Classification System (NAICS). The position will also be responsible for the ongoing coordination and maintenance of the rate class update.

Community Development requested budget for the General Fund is \$308,435; an increase of \$50,707 or 20%. The primary reason for the increase is that a portion of the federally funded budget is at the administrative cap. The operating budget for Community Development is split between General Fund and the various federally funded programs.

Planning & Development Services budget reflects an increase of \$424,048 in funding for several initiatives:

- Comprehensive Plan Updates (State Law Mandate) \$289,500; State law requires that cities update their comprehensive plan every 10 years. The last plan was adopted in 2008 and an update must be adopted by 2018. The plan includes 9 elements: Population, Economic Development, Natural Resources, Cultural Resources, Community Facilities, Housing, Land Use, Transportation and Priority Investment. Although the plan is mandated, this process provides a tremendous opportunity for the City to purposefully and deliberately create a vision around these elements that all have a significant impact on not only land use, but planning of the City's future. Of the seven elements, staff would write 5 of the elements and the proposed funding would be used to hire a



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consultant to write the more complex and technical elements for Housing and Transportation. ONE Columbia has offered to partner for the writing of the Cultural Element and is pursuing a funding source and the Planning budget includes a match for this portion. Other portions of the budget will cover the public outreach and education components that are required when updating a plan of this magnitude.

- Annexation; \$81,000; City Council has expressed an interest in a more focused approach to annexation and has asked that we consider the services of a consultant to manage public outreach and meeting facilitation for targeted areas and funding is included in the budget for these services. In addition, based on input from a member of City council, the budget reflects funding for pursuing the 25% method of annexation which requires an election of the precinct.

Emergency Management – Reinstating and reorganizing the Emergency Management functions of the City. While not a new function, there is a need to reintroduce a division that is focused on the preparation, planning and incident coordination of emergency management functions. The budget reflects funding for 3 positions plus a number of one time startup costs that are requested to assist with establishing the office to include capital purchases. While new in FY 17/18 Budget, this division was added during FY 16/17 and the total requested budget for FY 17/18 is \$1,197,004.

Police Department requested budget is \$39,775,332; an increase of \$1,810,088 or 5%. State retirement and health care increases are a significant portion of the increase. Other impacts are related to increases in operating expenses for gasoline due to increased miles driven, body cameras and conversion to the P25 radios among other operating expenses to maintain the 21 Century Policing initiatives.

Fire Department requested budget is \$24,097,414; an increase of \$1,481,020 or 7%. The majority of the increase for Fire is due to the increase in the state retirement and health care premiums. Other increases include \$300,000 for scheduled replacements for firefighter safety equipment and needed routine building maintenance at fire stations.

Parks & Recreation requested budget is \$13,069,009; an increase of \$1,060,434; an increase of 9% over the current year budget. The increase is attributed primarily to the addition of 5 positions and capital costs associated with the maintenance of Saluda and Vista Greenway operations; \$512,000. Other additions include funding for ADA improvements at Lorick Park and Earlewood Administration building and storage facilities at Southeast Park and Clyburn Golf Center.

Public Works requested budget is \$19,259,863; an increase of \$843,120 or 5%. This year's request reflects a full year of the five positions added to move toward the No-Kill Shelter initiative; approximately \$300,000. Another impact is the addition of a program to focus on a scheduled mowing and edging of major



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thoroughfares in the City. The Forestry and Beautification requested budget includes funding for an additional crew, operating expenses and capital that would be responsible for this focused work near our major City corridors into the City; approximate cost is \$300,000.

Information Technology requested budget reflects an increase of \$168,969, or 4% for the addition of a Project Manager to support infrastructure projects; other additions include funding for internet security training of city staff and software for unified security for internet threat management.

Component Units combined requests total \$1,594,180; an increase of \$116,627, or 8% above the current year budget. The component units are the 4 development corporations funded by the city and this funding represents their General Fund budgets for operational support of corporation activities.

- **Capital Replacement Program** is reflected in the amount of \$8,000,000; no change from the current year. The Capital Replacement Program is based on the General Fund's replacement schedule for heavy equipment such as garbage and recycling trucks, bucket trucks, fire trucks, fire engines, police patrol cars, police investigator cars and parks and recreation equipment. The associated **Capital Lease payment** reflects an increase of \$1,157,764. Until we balance the budget, we will not know whether we will proceed with the Capital Lease this year as proposed or whether we will need to scale back in order to reduce cost.

External Agency Funding

The General Fund supports funding for various external agencies with whom the City either has contractual relationships or they provide services to the community. Most of these areas are reflected at current year funding: Homeless Services, \$1,000,000; Richland County Public Defender, \$100,000; and Fifth Circuit Solicitor's office \$215,817. An increase of \$100,000 based on the increase of the rate of the inmate per diem rate charged by the Alvin S. Glenn Detention Center, total budget is \$600,000. Anticipated funding for Community Promotions funding is included \$250,000 and until the General Fund is in balance, this number is not final.

General Capital Projects

The General Fund budget does not reflect funding for a Capital Improvement Program. In recent years, we have funded capital projects through year end surpluses or other one-time funding sources. It is important that we bring to City Council's attention the various capital needs. At the upcoming Budget Workshop, we will present a list of proposed projects and several other immediate operational needs.

We look forward to continuing budget discussions with you. Please let me know if you have any questions or need additional information.

GENERAL FUND SUMMARY

FY 2017/2018

	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18	Increase / (Decrease)	% Change
REVENUE					
GENERAL PROPERTY TAX	51,024,375	53,241,097	54,582,136	1,341,039	3%
LICENSES AND PERMITS	38,659,049	39,654,866	39,964,741	309,875	1%
FROM OTHER AGENCIES	14,168,660	15,037,877	15,511,141	473,264	3%
CURRENT SERVICE CHARGES	14,684,061	14,629,628	14,884,004	254,376	2%
FINES & FORFEITURES	822,196	1,102,000	918,000	(184,000)	-17%
MISCELLANEOUS REVENUE	2,966,653	119,900	200,300	80,400	67%
INTEREST ON INVESTMENT	204,931	100,000	150,000	50,000	50%
RENTS & SALE OF PROPERTY	421,760	390,000	390,000	-	0%
TOTAL REVENUE	122,951,685	124,275,368	126,600,322	2,324,954	1.9%
TRANSFERS IN					
FROM OTHER FUNDS	1,338,522		0	-	
FROM ACCOMMODATIONS TAX	25,000	25,000	25,000	-	0%
FROM HOSPITALITY TAX	3,000,000	3,000,000	3,000,000	-	0%
FROM CAPITAL LEASE PROCEEDS	2,439,946	8,000,000	8,000,000	-	0%
PUBLIC SAFETY TRANSFER	2,675,606	-	0	-	
FROM PARKING FUND	500,000	500,000	500,000	-	0%
FROM UN-APPROPRIATED SURPLUS		3,000,000	3,000,000	-	0%
TOTAL TRANSFERS IN	9,979,074	14,525,000	14,525,000	-	0%
TOTAL GENERAL FUND REV & TRANS	132,930,759	138,800,368	141,125,322	2,324,954	1.7%
DEPARTMENTS					
LEGISLATIVE - MAYOR & CITY COUNCIL	748,390	798,216	812,621	14,405	2%
ADMINISTRATION - CITY MANAGER	503,442	487,993	618,700	130,707	27%
GOVERNMENTAL AFFAIRS	464,490	468,026	493,339	25,313	5%
ADMINISTRATION - ACM OPERATIONS	364,824	353,870	353,345	(525)	0%
ADMINISTRATION - CHIEF FINANCIAL OFFICER	181,395	194,760	204,549	9,789	5%
ADMINISTRATION - SR. ASSISTANT CM	321,813	331,245	350,657	19,412	6%
HUMAN RESOURCES	987,856	1,067,335	1,101,096	33,761	3%
BUDGET & PROGRAM MANAGEMENT OFFICE	295,557	381,080	387,585	6,505	2%
PUBLIC RELATIONS	602,797	587,038	714,649	127,611	22%
COUNCIL SUPPORT SERVICES	599,733	448,543	554,320	105,777	24%
LEGAL	1,966,384	1,975,142	2,132,044	156,902	8%
MUNICIPAL COURT	2,601,829	2,809,503	2,828,603	19,100	1%
FINANCE	1,756,890	2,025,261	2,128,435	103,174	5%
OFFICE OF BUSINESS OPPORTUNITIES	809,322	919,591	962,594	43,003	5%
COMMUNITY DEVELOPMENT	291,955	257,728	308,435	50,707	20%
PLANNING & DEV. SERVICES	3,328,834	3,381,638	3,805,686	424,048	13%
POLICE	37,128,519	37,965,244	39,775,332	1,810,088	5%
EMERGENCY MANAGEMENT	-	-	937,004	937,004	
911 EMERGENCY COMMUNICATIONS	2,956,665	3,062,829	3,158,366	95,537	3%
FIRE	21,434,822	22,616,394	24,097,414	1,481,020	7%
PARKS & RECREATION	11,639,848	12,008,575	13,044,009	1,035,434	9%
PUBLIC WORKS	19,325,323	18,416,743	19,259,863	843,120	5%
GENERAL SERVICES	1,625,523	2,273,219	2,271,763	(1,456)	0%
INFORMATION TECHNOLOGY	3,696,266	3,897,558	4,066,527	168,969	4%
TOTAL DEPARTMENT	113,632,477	116,727,531	124,366,935	7,639,404	7%
NON-DEPARTMENTAL & MISC.					
COMMUNITY PROMOTIONS	463,239	432,000	250,000	(182,000)	-42%
CAPITAL LEASE PURCHASE	1,069,259	2,089,871	3,247,635	1,157,764	55%
SOLICITOR'S OFFICE	215,818	215,817	215,817	-	0%
PUBLIC DEFENDER	50,000	100,000	100,000	-	0%
HOMELESS SERVICES	906,688	1,000,000	1,000,000	-	0%
COLA	116,600	-	0	-	
ECONOMIC DEV. SPECIAL PROJECTS	37,500	-	0	-	
DETENTION CENTER PER DIEM	404,308	500,000	600,000	100,000	20%
NON-DEPARTMENTAL & MISC.	2,834,941	40,000	40,000	-	0%
OFFICE SPACE LEASE - 1225 LADY STREET	506,856	505,000	505,000	-	0%
BAD DEBT/CASH OVER/SHORT/SALES TAX	(2,668)			-	
TOTAL NON-DEPARTMENTAL	6,602,541	4,882,688	5,958,452	1,075,764	22%
TOTAL EXPENDITURES	120,235,018	121,610,219	130,325,387	8,715,168	7%
TRANSFERS OUT					
TO INTERNAL SERVICE FUNDS	6,347,993	2,203,881	3,303,881	1,100,000	50%
TO DEBT SERVICE	5,508,714	5,508,715	5,814,150	305,435	6%
TO COMPONENT UNIT	1,390,025	1,477,553	1,594,180	116,627	8%
TO GRANTS	96,752	-		-	
TO CAPITAL IMPROVEMENTS	2,722,928	-		-	
TO CAPITAL REPLACEMENTS	1,663,634	8,000,000	8,000,000	-	0%
TOTAL TRANSFERS OUT	17,730,046	17,190,149	18,712,211	1,522,062	9%
TOTAL BUDGET	137,965,064	138,800,368	149,037,598	10,237,230	7%
TOTAL SURPLUS/(DEFICIT)	(5,034,305)	0	(7,912,276)	(7,912,276)	

SUBJECT TO CHANGE

BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
GENERAL FUND 101						
1100 1100 GENERAL GOVERNMENT						
1101 LEGISLATIVE						
Personnel Services				467,031	490,740	549,450
Operating Expenses				32,921	29,500	29,500
Service Expenses				247,736	266,800	221,592
Risk Management				702	11,176	12,079
Capital Expenses						
TOTAL	7.00	4.00	11.00	748,390	798,216	812,621
1102 CITY MANAGER						
Personnel Service				400,458	392,318	513,312
Operating Expenses				44,821	30,480	32,690
Service Expenses				57,454	54,600	59,275
Risk Management				709	10,595	13,422
Capital Expenses						
TOTAL	1.00	3.50	4.50	503,442	487,993	618,700
1103 GOVERNMENTAL AFFAIRS						
Personnel Service				290,641	278,654	285,392
Operating Expenses				10,943	17,450	22,750
Service Expenses				162,413	164,625	177,900
Risk Management				493	7,297	7,297
Capital Expenses						0
TOTAL	0.00	3.00	3.00	464,490	468,026	493,339
1107 - ACM OPERATIONS						
Personnel Service				285,515	270,530	288,980
Operating Expenses				7,898	18,700	11,978
Service Expenses				70,912	57,344	44,726
Risk Management				499	7,296	7,661
Capital Expenses						
TOTAL	0.00	2.25	2.25	364,824	353,870	353,345
1110 ACM / CFO - FINANCIAL SRVCS						
Personnel Service				166,988	160,186	170,574
Operating Expenses				(1,811)	6,450	3,950
Service Expenses				15,921	23,720	25,400
Risk Management				297	4,404	4,625
Capital Expenses						
TOTAL		1.00	1.00	181,395	194,760	204,549
1111 SR. ASSISTANT CITY MANAGER						
Personnel Service				272,907	262,108	276,203
Operating Expenses				2,402	6,655	8,600
Service Expenses				46,025	55,409	58,525
Risk Management				479	7,073	7,329
Capital Expenses						
TOTAL	0.00	2.00	2.00	321,813	331,245	350,657
1112 HUMAN RESOURCES						
Personnel Service				916,615	945,114	969,241
Operating Expenses				35,592	49,794	38,794
Service Expenses				34,133	48,205	68,880
Risk Management				1,516	24,222	24,181
Capital Expenses						
TOTAL	0.00	12.00	12.00	987,856	1,067,335	1,101,096
1116 BUDGET & PROGRAM MNGT						
Personnel Service				272,399	286,037	293,567
Operating Expenses				5,748	7,654	8,454
Service Expenses				16,959	79,845	78,195
Risk Management				451	7,544	7,369
Capital Expenses						
TOTAL	0.00	3.50	3.50	295,557	381,080	387,585

REQUESTED BUDGET BY DEPARTMENT & DIVISION SUBJECT TO CHANGE

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BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
1118 PUBLIC INFORMATION						
Personnel Service				408,588	412,592	528,755
Operating Expenses				52,963	55,203	55,203
Service Expenses				140,582	108,889	117,889
Risk Management				664	10,354	12,802
Capital Expenses						
TOTAL	1.00	8.00	9.00	602,797	587,038	714,649
1119 COUNCIL SUPPORT SERVICES						
Personnel Service				402,938	387,915	339,901
Operating Expenses				21,025	21,302	25,245
Service Expenses				175,098	29,406	180,625
Risk Management				672	9,920	8,549
Capital Expenses						
TOTAL	0.00	4.00	4.00	599,733	448,543	554,320
1501 LEGAL						
Personnel Service				1,131,757	1,147,190	1,209,740
Operating Expenses				56,483	60,437	60,437
Service Expenses				776,239	737,387	831,032
Risk Management				1,905	30,128	30,835
Capital Expenses						
TOTAL	1.00	13.00	14.00	1,966,384	1,975,142	2,132,044
TOTAL GENERAL GOVERNMENT						
Personnel Services				5,015,837	5,033,384	5,425,115
Operating Expenses				268,985	303,625	297,601
Service Expenses				1,743,472	1,626,230	1,864,039
Risk Management				8,387	130,009	136,149
Capital Expenses				0	0	0
TOTAL	10.00	56.25	66.25	7,036,681	7,093,248	7,722,904
1200 NON-DEPARTMENTAL						
4307 COMMUNITY PROMOTIONS				463,239	432,000	250,000
7201 CAPITAL LEASE				1,069,259	2,089,871	3,247,635
8404 SOLICITORS OFFICE				215,818	215,817	215,817
8404 PUBLIC DEFENDER				50,000	100,000	100,000
8406 EMPLOYEE TUITION REIMBURSEMENT & TRAINING				36,755	40,000	40,000
8410 HOMELESS SERVICES				906,688	1,000,000	1,000,000
8411 610600 COLA & MERIT				116,600		
8418 638300 SPECIAL PROJECTS/MISCELLANEOUS				83,800		
8418-638520 DETENTION CENTER PER DIEM				404,308	500,000	600,000
8419638300 ECONOMIC DEVELOPMENT SPEC. PROJECTS				37,500		
8701 NON-DEPARTMENTAL/ADMIN				2,714,386		
8701636300 OFFICE SPACE LEASE - 1225 Lady Street				506,856	505,000	505,000
8703 BAD DEBT EXPENSE & BANK SERVICE CHARGES				(2,668)		
TOTAL NON-DEPARTMENTAL				6,602,541	4,882,688	5,958,452
1250 TRANSFERS/OTHER FINANCING USES						
8801 TO DEBT SERVICE				5,508,714	5,433,715	5,739,150
8801 TO DEBT SRVC - FHLB (DREW)					75,000	75,000
8803741215 TO VICTIMS ASSIST				84,561		
8803741252 TO GRANTS				860	0	0
8803741254 TO EPA				2,376		
8803741265 TO POLICE GRANT				8,955		
8803741403 TO CAPITAL PROJECTS				2,722,928		
880374741601 TO RISK MANAGEMENT				1,729,099	1,789,061	1,789,061
880374741603 TO GENERAL TORT				659,109		
8803741609 TO WORKER'S COMP				2,248,941		
8803741620 TO CENTRAL STORES				1,304,235		1,000,000
8803741621 TO INTEGRATED SOFTWARE				364,186	414,820	414,820
8803741622 TO PURCHASING				42,423		100,000
8803741630 TO EQUIPMENT SERVICES				1,663,634	8,000,000	8,000,000
TO COMPONENT UNITS				1,390,025	1,477,553	1,594,180
TOTAL TRANSFERS OUT				17,730,046	17,190,149	18,712,211

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BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
1400 1400 MUNICIPAL COURT						
1502 ADMINISTRATION						
Personnel Services				383,541	361,162	376,931
Operating Expenses				14,335	9,945	10,275
Service Expenses				197,549	214,750	212,010
Risk Management				653	9,426	9,626
Capital Outlay						0
TOTAL	0.00	4.00	4.00	596,078	595,283	608,842
1503 WARRANTS/VIOLATIONS						
Personnel Services				469,046	591,415	617,494
Operating Expenses				25,671	34,050	27,100
Service Expenses				1,655	4,100	3,350
Risk Management				678	13,847	13,963
Capital Outlay						0
TOTAL	0.00	12.00	12.00	497,050	643,412	661,907
1504 JUDICIAL OPERATIONS						
Personnel Services				1,125,708	1,129,292	1,074,263
Operating Expenses				32,582	54,350	79,225
Service Expenses				15,123	30,481	33,457
Risk Management				1,730	26,572	25,927
Capital Outlay						0
TOTAL	0.00	20.00	20.00	1,175,143	1,240,695	1,212,872
1505 JUDGES						
Personnel Services				331,832	314,863	329,583
Operating Expenses				423	2,000	2,000
Service Expenses				775	5,500	5,500
Risk Management				528	7,750	7,899
Capital Outlay						0
TOTAL	5.00	5.00	10.00	333,558	330,113	344,982
TOTAL MUNICIPAL COURT						
Personnel Services				2,310,127	2,396,732	2,398,271
Operating Expenses				73,011	100,345	118,600
Service Expenses				215,102	254,831	254,317
Risk Management				3,589	57,595	57,415
Capital Outlay				0	0	0
TOTAL	5.00	41.00	46.00	2,601,829	2,809,503	2,828,603
1600 1600 FINANCE						
1401 ACCOUNTING						
Personnel Services				759,241	828,384	866,765
Operating Expenses				14,718	20,150	21,900
Service Expenses				114,022	134,675	134,675
Risk Management				1,178	20,116	21,562
Capital Outlay					17,500	0
TOTAL	0.00	14.50	14.50	889,159	1,020,825	1,044,902
1402 FINANCE ADMINISTRATION						
Personnel Services				144,598	138,592	141,220
Operating Expenses				2,424	3,300	3,950
Service Expenses				16,970	53,005	53,025
Risk Management				254	3,772	3,772
Capital Outlay						0
TOTAL	0.00	1.00	1.00	164,246	198,669	201,967
1403 BUSINESS LICENSE						
Personnel Services				613,991	687,859	762,063
Operating Expenses				26,934	33,428	30,503
Service Expenses				61,617	68,325	70,035
Risk Management				943	16,155	18,965
Capital Outlay						0
TOTAL	1.00	121.00	122.00	703,485	805,767	881,566

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BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
TOTAL FINANCE						
Personnel Services				1,517,830	1,654,835	1,770,048
Operating Expenses				44,076	56,878	56,353
Service Expenses				192,609	256,005	257,735
Risk Management				2,375	40,043	44,299
Capital Outlay				0	17,500	0
TOTAL	1.00	136.50	137.50	1,756,890	2,025,261	2,128,435
1700 ECONOMIC & COMM. DEVELOPMENT						
1126 OFFICE OF BUSINESS OPPORTUNITIES						
Personnel Service				617,325	602,139	600,418
Operating Expenses				28,020	27,875	33,375
Service Expenses				142,869	274,117	293,617
Risk Management				1,048	15,460	15,124
Capital Expenses				20,060		20,060
TOTAL	0.00	7.00	7.00	809,322	919,591	962,594
4320 COMMUNITY DEVELOPMENT						
Personnel Service				267,527	200,001	251,158
Operating Expenses				11,581	15,010	15,115
Service Expenses				12,399	37,450	35,800
Risk Management				448	5,267	6,362
Capital Expenses						
TOTAL	0.00	2.82	2.82	291,955	257,728	308,435
TOTAL ECONOMIC & COMMUNITY DEV.						
Personnel Services				884,852	802,140	851,576
Operating Expenses				39,601	42,885	48,490
Service Expenses				155,268	311,567	329,417
Risk Management				1,496	20,727	21,486
Capital Outlay				20,060	0	20,060
TOTAL	0.00	9.82	9.82	1,101,277	1,177,319	1,271,029
1900 PLANNING & DEVELOPMENT SVCS 4101						
Personnel Services				2,650,379	2,855,237	2,953,451
Operating Expenses				58,551	115,740	102,540
Service Expenses				358,309	289,894	678,500
Risk Management				4,233	70,767	71,194
Capital Outlay				257,362	50,000	0
TOTAL DEVELOPMENT SRVC	0.00	42.00	42.00	3,328,834	3,381,638	3,805,686
2000 POLICE DEPARTMENT						
2401 OFFICE OF CHIEF						
Personnel Services				678,881	798,560	836,506
Operating Expenses				41,733	40,085	35,330
Service Expenses				107,163	27,110	83,118
Risk Management				1,124	20,314	21,004
Capital Outlay						
TOTAL	0.00	8.00	8.00	828,901	886,069	975,958
2402 ADMIN SERVICES						
Personnel Services				2,574,133	3,457,865	3,139,745
Operating Expenses				1,398,934	1,072,384	1,361,589
Service Expenses				1,882,751	1,646,128	2,071,488
Risk Management				3,617	82,750	73,626
Capital Outlay				82,105	60,000	
TOTAL	8.00	47.00	55.00	5,941,540	6,319,127	6,646,448
2403 OPERATIONS						
Personnel Services				15,168,935	14,442,272	15,638,823
Operating Expenses				410,941	1,014,975	1,007,934
Service Expenses				947,514	949,232	1,039,661
Risk Management				46,467	339,454	357,207
Capital Outlay				196,630		
TOTAL	0.00	238.00	238.00	16,770,487	16,745,933	18,043,625

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BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
2405 PROFESSIONAL STANDARDS						
Personnel Services				690,984	661,869	660,793
Operating Expenses				6,210	8,214	9,401
Service Expenses				11,794	12,626	7,690
Risk Management				1,135	16,104	15,911
Capital Outlay					0	
TOTAL	1.00	8.00	9.00	710,123	698,813	693,795
2407 INVESTIGATIONS						
Personnel Services				5,926,718	5,589,666	5,808,080
Operating Expenses				121,811	280,603	294,734
Service Expenses				145,093	150,619	159,619
Risk Management				8,821	134,478	134,101
Capital Outlay				18,938		
TOTAL	0.00	84.00	84.00	6,221,381	6,155,366	6,396,534
2409 CODE ENFORCEMENT						
Personnel Services				1,207,936	1,455,438	1,337,288
Operating Expenses				18,599	88,693	54,221
Service Expenses				84,262	90,650	80,495
Risk Management				1,749	39,124	31,419
Capital Outlay				7,721	35,000	10,000
TOTAL	0.00	22.00	22.00	1,320,267	1,708,905	1,513,423
2411 SPECIAL OPERATIONS						
Personnel Services				5,159,596	5,414,653	5,058,432
Operating Expenses				69,392	170,508	163,214
Service Expenses				98,499	87,000	87,000
Risk Management				8,688	128,870	116,753
Capital Outlay						80,150
TOTAL	13.00	75.00	88.00	5,336,175	5,801,031	5,505,549
TOTAL POLICE DEPARTMENT						
Personnel Services				31,407,183	31,820,323	32,479,667
Operating Expenses				2,067,620	2,425,462	2,926,423
Service Expenses				3,277,076	2,863,365	3,529,071
Risk Management				71,246	761,094	750,021
Capital Outlay				305,394	95,000	90,150
TOTAL	22.00	482.00	504.00	37,128,519	37,965,244	39,775,332
2050 2201 EMERGENCY MGMT						
Personnel Service						342,454
Operating Expenses						368,090
Service Expenses						160,612
Risk Management						10,848
Capital Expenses						55,000
TOTAL	0.00	3.00	3.00			937,004
2100 2100 911 EMERGENCY COMM. CENTER 2701						
Personnel Service				2,654,338	2,694,780	2,790,248
Operating Expenses				42,409	54,400	54,400
Service Expenses				209,853	248,550	248,550
Risk Management				4,167	65,099	65,168
Capital Expenses				45,898		
TOTAL	3.00	48.00	51.00	2,956,665	3,062,829	3,158,366
2200 2200 FIRE						
2301 FIRE ADMIN						
Personnel Services				840,141	1,022,995	1,091,763
Operating Expenses				27,947	123,025	99,025
Service Expenses				35,017	31,750	39,450
Risk Management				8,320	25,393	26,414
Capital Outlay				49,453	175,000	
TOTAL	0.00	11.50	11.50	960,878	1,378,163	1,256,652

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BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
2302 FIRE PREVENTION						
Personnel Services				1,118,686	1,073,445	1,223,859
Operating Expenses				40,086	162,254	133,086
Service Expenses				52,760	86,010	86,010
Risk Management				1,749	28,925	28,886
Capital Outlay					50,000	
TOTAL	0.00	14.00	14.00	1,213,281	1,400,634	1,471,841
2303 FIRE SUPPRESSION						
Personnel Services				15,833,463	16,211,471	17,035,311
Operating Expenses				975,612	1,215,500	1,349,500
Service Expenses				1,254,404	1,250,400	1,424,100
Risk Management				85,829	383,122	385,606
Capital Outlay						
TOTAL	0.00	220.00	220.00	18,149,308	19,060,493	20,194,517
2304 FIRE TRAINING						
Personnel Services				635,479	247,559	247,036
Operating Expenses				76,735	119,000	137,500
Service Expenses				99,820	188,551	203,750
Risk Management				1,069	5,948	5,780
Capital Outlay				95,556	50,000	45,000
TOTAL	0.00	3.00	3.00	908,659	611,058	639,066
2305 MAINTENANCE						
Personnel Services				123,638	140,994	145,141
Operating Expenses				52,486	88,605	282,500
Service Expenses				26,382	73,000	64,250
Risk Management				190	3,447	3,447
Capital Outlay				0	35,000	40,000
TOTAL	0.00	2.00	2.00	202,696	341,046	535,338
FIRE DEPARTMENT						
Personnel Services				18,551,407	18,696,464	19,743,110
Operating Expenses				1,172,866	1,608,384	2,001,611
Service Expenses				1,468,383	1,629,711	1,817,560
Risk Management				97,157	446,835	450,133
Capital Outlay				145,009	235,000	85,000
TOTAL	0.00	250.50	250.50	21,434,822	22,616,394	24,097,414
2300 PARKS & RECREATION						
5101 PARKS & RECREATION ADMIN						
Personnel Services				912,026	1,013,374	1,068,541
Operating Expenses				70,822	67,355	67,355
Service Expenses				169,798	169,195	169,195
Risk Management				1,492	25,493	26,231
Capital Outlay						
TOTAL	1.00	13.00	14.00	1,154,138	1,275,417	1,331,322
5104 PARK FACILITIES						
Personnel Services				3,805,661	4,048,177	4,426,525
Operating Expenses				453,428	422,723	475,458
Service Expenses				609,685	646,630	474,460
Risk Management				5,534	91,699	96,521
Capital Outlay				180,117		503,600
TOTAL	0.00	87.00	87.00	5,054,425	5,209,229	5,976,564
5106 RECREATION PROGRAMS						
Personnel Services				3,237,613	3,246,441	3,415,966
Operating Expenses				104,104	103,783	103,783
Service Expenses				897,933	879,852	887,852
Risk Management				5,160	79,147	80,927
Capital Outlay				92,106		
TOTAL	47.50	82.00	129.50	4,336,916	4,309,223	4,488,528

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BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
5115 DREW WELLNESS CENTER						
Personnel Services				803,894	864,465	897,142
Operating Expenses				51,033	58,337	53,917
Service Expenses				238,137	270,122	274,542
Risk Management				1,305	21,782	21,994
Capital Outlay						
TOTAL	10.00	26.00	36.00	1,094,369	1,214,706	1,247,595
TOTAL PARKS & RECREATION						
Personnel Services				8,759,194	9,172,457	9,808,174
Operating Expenses				679,387	652,198	700,513
Service Expenses				1,915,553	1,965,799	1,806,049
Risk Management				13,491	218,121	225,673
Special Events/Community Promo				0	0	
Capital Outlay				272,223	0	503,600
TOTAL	58.50	208.00	266.50	11,639,848	12,008,575	13,044,009
2400 2400 PUBLIC WORKS						
1124 PUBLIC WORKS ADMIN						
Personnel Service				341,210	344,900	365,160
Operating Expenses				26,523	27,650	27,650
Service Expenses				116,317	118,650	118,650
Risk Management				574	8,952	9,286
Capital Expenses						
TOTAL	1.00	4.00	5.00	484,624	500,152	520,746
1213, 1216, 1217 FORESTRY & BEAUTIFICATION						
Personnel Service				1,617,593	1,698,794	1,959,670
Operating Expenses				150,802	209,202	219,362
Service Expenses				265,049	267,798	267,398
Risk Management				2,261	36,835	45,476
Capital Expenses				8,856	8,500	76,900
TOTAL	0.00	35.00	35.00	2,044,561	2,221,129	2,568,806
2101,2102,2103 ANIMAL CONTROL						
Personnel Service				1,260,137	1,175,722	1,510,939
Operating Expenses				206,465	228,461	223,766
Service Expenses				112,250	186,717	140,369
Risk Management				1,909	39,376	33,357
Capital Expenses				0	0	0
TOTAL	0.00	30.00	30.00	1,580,761	1,630,276	1,908,431
3201 STREETS & SIDEWALKS						
Personnel Service				920,513	1,047,340	1,048,132
Operating Expenses				125,513	226,873	226,873
Service Expenses				99,914	108,075	108,075
Risk Management				1,196	23,420	22,420
Capital Expenses				222,930	29,668	30,000
TOTAL	0.00	20.00	20.00	1,370,066	1,435,376	1,435,500
3203 TRAFFIC ENGINEERING						
Personnel Service				285,651	271,179	277,802
Operating Expenses				1,207	7,247	7,247
Service Expenses				6,567	8,788	8,788
Risk Management				474	6,906	6,906
Capital Expenses				26,775	13,600	13,600
TOTAL	0.00	3.00	3.00	320,674	307,720	314,343
3204 TRAFFIC OPS/ 3205 LIGHTING						
Personnel Service				986,942	1,040,226	1,072,178
Operating Expenses				166,853	185,543	185,543
Service Expenses				2,147,198	2,249,562	2,249,562
Risk Management				1,506	24,885	24,926
Capital Expenses				0	0	0
TOTAL	0.00	15.07	15.07	3,302,499	3,500,216	3,532,209

REQUESTED BUDGET BY DEPARTMENT & DIVISION SUBJECT TO CHANGE

4/13/2

3.a

BUDGET UNIT	PTE FY 17/18	FTE FY 17/18	Total	ACTUAL FY 15/16	BUDGET FY 16/17	DEPT RQST FY 17/18
4401-4409 SOLID WASTE						
Personnel Service				5,073,797	5,239,645	5,251,382
Operating Expenses				2,381,598	1,352,896	1,263,515
Service Expenses				2,072,475	2,341,535	2,341,535
Risk Management				7,216	112,798	108,396
Capital Expenses				687,052	15,000	15,000
TOTAL	0.00	100.00	100.00	10,222,138	9,061,874	8,979,828
TOTAL PUBLIC WORKS						
Personnel Service				10,485,843	10,577,806	11,485,263
Operating Expenses				3,058,961	2,237,872	2,153,956
Service Expenses				4,819,770	5,281,125	5,234,377
Risk Management				15,136	253,172	250,767
Capital Expenses				<u>945,613</u>	<u>66,768</u>	<u>135,500</u>
TOTAL	1.00	207.07	208.07	19,325,323	18,416,743	19,259,863
2600 2600 GENERAL SERVICES						
1201 1201 PUBLIC BLDGS/SUPPORT SRVCS						
Personnel Services				546,982	565,348	584,334
Operating Expenses				75,256	59,550	60,550
Service Expenses				869,939	979,691	983,191
Risk Management				858	13,630	13,688
Capital Outlay				132,488	655,000	630,000
TOTAL	0.00	8.50	8.50	1,625,523	2,273,219	2,271,763
2700 2700 INFORMATION TECHNOLOGY						
1120 INFORMATION TECHNOLOGY						
Personnel Services				2,046,651	2,313,453	2,385,034
Operating Expenses				68,756	88,803	138,733
Service Expenses				1,577,441	1,432,559	1,480,248
Risk Management				3,418	62,743	62,512
Capital Outlay						
TOTAL	4.00	27.00	31.00	3,696,266	3,897,558	4,066,527
TOTAL GENERAL FUND						
Personnel Service				\$86,830,623	\$88,582,959	\$93,016,745
Operating Expenses				\$7,649,479	\$7,746,142	\$9,027,860
Service Expenses				\$16,802,775	\$17,139,327	\$18,643,666
Risk Management				\$225,553	\$2,139,835	\$2,159,353
Capital Outlay				\$2,124,047	\$1,119,268	\$1,519,310
Non-departmental & Transfers Out				\$24,332,587	\$22,072,837	\$24,670,663
TOTAL GENERAL FUND	104.50	1,516.64	1,621.14	<u>137,965,064</u>	<u>138,800,368</u>	<u>149,037,598</u>



BRIEFING NOTES:

Hiring and Retention

PURPOSE:

The purpose of this briefing note is to discuss hiring and retention issues impacting the agency.

BACKGROUND:

In February of 2015, the City Manager authorized a 7% pay raise and bonus/incentive plan for Columbia Police Department officers. The pay plan was implemented immediately in order to address low staffing levels and lack luster recruiting and hiring efforts. The previous calendar year **(2014) only resulted in nine police applicants hired. The total number employed at the end of 2014 was 347 sworn and 97 non-sworn.**

Simultaneous to the announcement of the pay and incentive plan, the department reorganized the HR/Recruiting Unit, assigning them sole responsibility to recruit and hire all department employees (sworn/non-sworn). The unit is comprised of (1) Sergeant, (1) MPO Officer (Recruiter), (1) Administrative Specialist (Personnel), (3) part time non-sworn background investigators.

In 2015, the police department launched an aggressive recruitment campaign, publicized vacancies in major law enforcement publications, radio, bus and billboard ads, completed a recruitment video and frequently attended job recruitment fairs and public events. Those efforts resulted in **56 police officers being hired**; (8) S.C. certified and (35) with a two year degree or higher. We also identified 38 current officers who qualified for education incentive pay increases and 68 employees who qualified for the yearly residency bonus.

*A total of **48 police officers separated from employment** with the Columbia Police Department in 2015.

2015 year end sworn strength totaled 355.

Date Prepared: 4/17/17

Although 2016 was a very busy year for the Human Resources/Recruiting Unit, employee departures continued to rise. Some year-end unit highlights include:

- Promoted 59 officers
- City of Columbia implemented new on-line application system
- Created rating scale interviews for all applicants
- Awarded COPS hiring grant for 15 positions
- Hired one chemist
- Hired a marijuana analyst
- Hired two crime analysts
- Attained one full time sworn background investigator
- Received 847 non-sworn applications
- Received 435 sworn applications

In 2016, recruiters attended 52 recruiting events, conducted 75 conditional offer interviews and facilitated nine oral review boards. We **hired (39) police officers**, (8) S.C. certified, (18) with a two year degree or higher. Three (3) current officers completed formal degrees in 2016 and were awarded pay increases. A total of 66 employees qualified for the yearly residency bonus.

*A total of **44 police officers separated from employment** with the Columbia Police Department in 2016.

2016 year end sworn strength totaled 350.

Combined officers hired 2015/2016 totaled 95.

Combined officer separations for 2015/2016 totaled 92.

2017 Year to Date:

20 police officers hired

17 police officers separated

CURRENT SITUATION:

Early 2017 Columbia City Council established and rolled out Envision Columbia, an initiative consisting of five goals and seven focus areas. The Police Department's hiring and retention initiatives focuses on goal 3 and goal 5 - Focus areas 1 and 7. The initiative will provide high quality **police** services efficiently, effectively and responsibly to foster a healthy quality of life focusing on **safety**, culture and recreation. By attracting and maintaining talent, leading the way in innovative and high quality police services.

The Columbia Police Department, and many law enforcement agencies across the country, faces increasing policing challenges in the 21st century. One of the most critical challenges police agencies currently face is the hiring and retention of qualified police officers – we are losing significant manpower while at the same time seeing a smaller number of recruits. There are multiple reasons for this trend . . . high profile events over the last 2-3 years which have given law enforcement a “black eye” – the few have defined the many causing increased criticism of the policing profession; our inability to offer competitive pay for a very dangerous, stressful, high-risk job; the lengthy, cumbersome hiring process for police candidates; and a younger generation that is looking for careers that offer more flexible hours and rapid advancement. Due to these factors, along with unprecedented development and city growth, it is critical that we reverse this negative trend in officer separation. We must address retention in order to ensure we not only attract the best and brightest officer candidates, but we must retain them as well. We cannot allow the safety of our citizens to be compromised due to inadequate staffing levels within the police department.

The year-to-date **vacancies are 73 sworn positions and 21 non-sworn positions**. The **73** sworn positions are inclusive of the (15) COPS hiring grant positions. **Total sworn positions staffed year to date stand at 352 and reflecting a vacancy rate of 15%**. Year to date departures total 17, which is an attrition rate of 19%.

Exit interview responses provided by personnel separating from the agency indicated that they all generally enjoyed their employment with the agency. However, most stated they were leaving due to lack of opportunity to advance, not having a take home car and pay issues. **The largest group of personnel to leave the department over the last three years had 3 – 5 years experience.** In both 2014 and 2015, the second closest group had 6 – 10 years experience and included several officers laterally hired by the previous administration. In 2016, the second closest group to the 3 – 5 years group had 0 – 2 years experience.

The focus must be on retention. Below illustrates the time cost/investment we make to recruit, hire and train a new police officer.

Date Prepared: 4/17/17

Elements of the training process which impose inflexible parameters for first time police officer candidates include:

1. Background Investigation and testing (4-8 weeks)*
 2. Hire
 3. BCS Class training (8 weeks)
 4. SCCJA (12 weeks) *
 5. Beyond the Badge program (1 week)
 6. Field Training Program (12 weeks)
- *If no obvious disqualifiers in initial application
- Up to 33 weeks to be patrol ready (If there are no recycles)

*There are approximately 15 SCCJA classes/year with available slots from 1-10 per class. (Avg. is 6)

The chart below demonstrates the expense of hiring and training a new non-certified police officer candidate.

Recruiting/Per Hire	\$1,387.00
Background Inv/ Per Hire	\$2,180.00
BCS	\$8,864.00
SCCJA/12 Weeks	\$10,380.00
Uniforms/Equipment	\$1,522.00
Field Training/12 Weeks	\$9,768.00
Total/ Candidate	\$34,101.00

		Replacement	Training Cost	
2017 YTD	17	\$34,101		\$579,717.00
0-2 years	6		1,700.00	\$20,400.00
3-5 years	2			\$17,000.00
6-10 years	6			\$102,000.00
Other Exp Level	3			\$51,000.00
Total	17			\$770,117.00

The chart above demonstrates the cost of replacement for each new Police Officer with no prior experience at the entry level

Chart 2 demonstrates how additional replacement costs are incurred factoring career development and training cost as the officer progresses throughout his/her career. (Based on \$1,700.00 per year per officer for an annual average of 45 hours of continuing training)

Estimated cost to the Columbia Police Department \$34,101.00 (per each new non-certified police officer candidate)

Date Prepared: 4/17/17

For previously (SC) certified officers, the process is significantly more flexible and accelerated. As can be seen in the training timeline outlined below, the dividends to be gained by increasing our concentration on the recruiting of SC Certified officers offers significant possibilities for improvement in both the reduced amount of time to deploy the officer on patrol, as well as the financial impact vs. the brand new candidate approach. This is a faster, more efficient, and more cost effective path forward. Additional benefits are possible if the officer has previously obtained advanced training certifications which are an additional no cost advantage.

- | | |
|---|--|
| 1. Background Investigation and testing (3-6 weeks) | } Up to 12 weeks to be patrol ready |
| 2. Hire | |
| 3. Equipment Issue (2-3 weeks) | |
| 4. Weapons Qualification | |
| 5. FTO Program –Fast Track (8 weeks) | |

The chart below demonstrates the estimated expense of hiring SC Certified Officer

Recruiting Cost/Hire	\$1,387.00
Background Investigation	\$2,180.00
Uniforms &Equipment	\$1,902.00
FTO Training	\$9,768.00
Total	\$15,237.00

\$34,101.00 Not Certified

- **\$15,237.00 Certified**
- **\$18,864.00 Savings**

The possibility of hiring officers certified in other states is somewhat more attractive, but not as efficient or cost effective, and is also subject to the limitations (bottleneck) of SCCJA class scheduling.

For previously certified officers (Not SC certified)

- | | |
|---|--|
| 1. Background investigation and testing (4-6 weeks) | } Up to 28 weeks to be patrol ready |
| 2. Hire | |
| 3. Potential waiting time for SCCJA (4-8 weeks) | |
| 4. SCCJA (6 weeks) | |
| 5. FTO Program- Fast Track (8 weeks) | |

RECOMMENDATION:

Establish a City of Columbia Police Pay Tier System that would enable officers to see where they stand with respect to pay levels given their number of years of experience to the mid pay range and beyond through the rank of Police Officer through Sergeant. The plan separates the Master Police Officer position from the combined pay range of the police officer and sets it apart as a rank.

Option 1

This option of the City of Columbia Police Pay Tier System would move officers 10.06% to the starting pay equivalent / competitive with comparable agencies. The estimated cost to move all personnel, without incurring salary compression, to the minimum of the corresponding pay range is \$2,519,538.57. This figure includes all associated benefits such as Retirement, FICA, AD&D, Workers Compensation and GASB 45. This establishes a mid-range at seven (7) years of experience with a new hire with no advanced education or South Carolina Criminal Justice Academy. The step plan beginning July 1 is an additional \$537,040.06; for a total budget impact of \$3,056,578.63.

Option 2

This option of the City of Columbia Police Pay Tier System would move officers 3% towards a starting pay less than comparable agencies. The estimated costs to move all personnel, without incurring salary compression, to the minimum of the corresponding pay range is \$714,358.14. This figure includes all associated benefits such as Retirement, FICA, AD&D, Workers Compensation and GASB 45. This establishes a mid-range at nine (9) years of experience with a new hire with no advanced education or South Carolina Criminal Justice Academy. The step plan beginning July 1 is an additional \$583,626.34; for a total budget impact of \$1,297,984.48.

Date Prepared: 4/17/17

OPTION 01		PAY STEP STRUCTURE MATCHING AGENCY COMPARABLES											
		Annual Step Increases								Midpoint	Performance Based Merit		
		1	2	3	4	5	6	7	8	9	10	11	12
			3%	3%	3%	3%	3%	3%	3%	3%	2%	2%	2%
Pay Grade 109	Police Officer	38,524.00	39,679.72	40,870.11	42,096.21	43,359.10	44,659.87	45,999.67	47,379.66	48,801.05	49,777.07	50,772.61	51,788.07

OPTION 02		PAY STEP STRUCTURE WITH ACROSS THE BOARD 3% AND INCREASE PAY GRADE START											
		Annual Step Increases								Midpoint	Performance Based Merit		
		1	2	3	4	5	6	7	8	9	10	11	12
			3%	3%	3%	3%	3%	3%	3%	3%	2%	2%	2%
Pay Grade 108	Police Officer	36,052.88	37,134.47	38,248.50	39,395.96	40,577.83	41,795.17	43,049.02	44,340.49	45,670.71	46,584.12	47,515.81	48,466.12

Columbia Police Department \$35,003

Comparable Agency Starting Salaries

USC Police Department \$38,250
 Lexington County Sheriff's Office \$39,474
 South Carolina Department of Public Safety \$38,273
 Bureau of Protective Services
 SC Highway Patrol
 SC Transport Police
 Charleston Police Department \$41,963
 Greenville Police Department \$38,890
 Rock Hill Police Department \$38,524



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Discussion of the Appointment of an Employee pursuant to §30-4-70(a)(1)

FINANCIAL IMPACT: Municipal Court Judges

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** reappointment table revised 4-10-17 (PDF)



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Discussion of the Employment of an Employee pursuant to §30-4-70(a)(1)

FINANCIAL IMPACT: City Attorney

STRATEGIC GOALS: Provide high quality municipal services



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

FINANCIAL IMPACT: Public Purpose Doctrine
Smith v. Robison & Coey
Sidewalk Vending
EdVenture Children's Museum



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Joseph Keels Elementary School Student Council Members

FINANCIAL IMPACT:



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: March 7, 2017 and March 21, 2017 Meeting Minutes

FINANCIAL IMPACT:

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** MN_03_07_2017_D (PDF)
- **#b:** MN_03_21_2017_D (PDF)



**COLUMBIA CITY COUNCIL WORK SESSION MINUTES
TUESDAY, MARCH 7, 2017
CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR**

The Columbia City Council conducted a Work Session on Tuesday, March 7, 2017 at City Hall, 1737 Main Street, Columbia, South Carolina. The Honorable Mayor Stephen K. Benjamin called the Work Session to order at 2:15 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Howard E. Duvall, Jr., The Honorable Edward H. McDowell, Jr. and The Honorable Daniel J. Rickenmann. The Honorable Moe Baddourah arrived at 4:00 p.m. The Honorable Tameika Isaac Devine was absent. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the Freedom of Information Act.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the Invocation.

CITY COUNCIL DISCUSSION

1. EPA Brownfields Briefing - Mr. Fred Delk, Executive Director of the Columbia Development Corporation and Mr. Brian Kvam, Brownfields Program Consultant for Cardno Co.

Mr. Fred Delk, Executive Director of the Columbia Development Corporation announced that the City received its first Environmental Protection Agency Brownsfield Program Grant almost seventeen years ago. He outlined the vision of the program. He reported that we've completed 99 projects; received \$1.8 million; and seen a \$303.4 million return on investment. He announced that we are being considered for an additional \$300,000 grant from the EPA.

Mr. Brian Kvam, Brownfields Program Consultant for Cardno Co. continued to report that the grant application was submitted last fall to continue the City's ongoing success through this program. He requested the City's assistance with asking Congressional leaders, Senators and the Administration to continue this program. He noted that the applications are currently being scored.

Councilor Davis asked about abandoned gas stations.



Mr. Fred Delk, Executive Director of the Columbia Development Corporation said inventory studies have been conducted for North Main Street and Gills Creek to determine which properties may be eligible for funding. He said we are limited with petroleum sites, because there is a primary federal funding source for those projects.

Councilor Rickenmann requested a summary of the presentation and an electronic version of the report to send with a letter.

Mayor Benjamin agreed that the information should be shared broadly along with the toughest projects we've completed. He reported that the leadership of the US Conference of Mayors met with Administrator Pruitt and he indicated significant support for the Brownsfield Program and the Superfund Program. He said will continue to have those discussions.

2. Update from the Capital City / Lake Murray Country Regional Tourism Board - Ms. Miriam Atria, President/CEO of the Capital City/Lake Murray Country Regional Tourism Board

Ms. Miriam Atria, President/CEO of the Capital City/Lake Murray Country Regional Tourism Board reported that the organization experienced a 49% increase in walk-in traffic at the visitor's center; 59% increase in website traffic; Facebook campaigns generated a 66% increase in fans; and a new visitor's map was created in September. She announced that Ms. Amy Alimohamed, their Director of Sales was recognized for a new creative USB pen that provides event attendees with itineraries, rates, hotels and more. Ms. Atria continued to report on many of the organizations successes and partnerships in the golf and fishing industries. She announced that they won the bid to bring the Forrest Wood Cup back in August and the Total Eclipse will be promoted during that time as well.

Ms. Jan Jernigan, Member of the Capital City/Lake Murray Country Regional Tourism Board of Directors announced that the Greater Columbia Restaurant Association recognized four (4) individuals and Ms. Miriam Atria was inducted into the Hospitality Industry Hall of Fame.

Councilor Davis said the City is benefiting from this partnership and the dollar impact speaks for itself when it comes to tourism in this area.

Mayor Benjamin said the Capital City / Lake Murray Country Regional Tourism Board do an excellent job of actively and aggressively maintaining a balanced regional focus.



Councilor Duvall thanked Ms. Atria for her leadership with the Total Eclipse committee. He noted the multiple effects fishing has on tourism. He said scouts come prior to the event and now Universities and Colleges have taken an interest in fishing.

3. Indefinite Delivery Contracting - Ms. Sandra Wright, Procurement and Contracts Director and Mr. Joey Jaco, Engineering Director

Ms. Sandra Wright, Procurement and Contracts Director said Indefinite Delivery Contracts (IDC) align with several of the City's strategic goals; specifically goal five for providing high quality municipal services, efficiently, effectively, and responsively. IDCs are contracts awarded for services required on an as needed basis. Specific deliverables may not be identified at the time of solicitation. IDCs are used for urgent needs also known as hot rushes. The IDCs are not meant to replace procurement code. The goal for establishing IDCs is for repair services needing prompt action and to provide pre-approved contractors with minimized response times. We will use qualified certified local and small, woman owned, disadvantaged business enterprises as much as possible, but we can't award directly or only to these businesses. They have to qualify and bid along with everyone else.

Mayor Benjamin requested a review within 12 to 18 months.

Ms. Sandra Wright, Procurement and Contracts Director said there is an IDC contract on the Council agenda. She said the use of IDCs will also reduce the number of emergency procurements and will help us to address outstanding repairs from the 2015 severe storms and flooding event.

Ms. Shannon Lizewski, Procurement Manager outlined the steps that departments will take in order to use Indefinite Delivery Contracting. She noted that a selection committee may be required for large IDCs. A minimum of three firms will be selected for each IDC. Once awarded, task orders will be issued for a defined scope and a not to exceed amount.

Mr. Joey Jaco, Engineering Director outlined the project types that will qualify for small IDCs. He said the intent is to select three (3) qualified firms per fiscal year. The price structure will be part of the qualification process and it's capped at \$25,000 per year for small IDC services. He presented the type of projects that will qualify for larger IDC services greater than \$25,000, but not to exceed \$750,000 per qualified firm per fiscal year.



Ms. Shannon Lizewski, Procurement Manager said task orders for larger professional service IDCs will have an additional review process by the Directors of the Engineering and Utility Operations Departments. She said the Procurement and Contracts Department will only serve as the facilitator. She presented a proposed term length for IDCs. The initial term is on a fiscal year basis to include two (2) renewal periods.

Councilor Davis inquired about protégé and local business opportunities.

Mr. Joey Jaco, Engineering Director said local contractors are used for true life threatening emergencies. This process allows us to build the team.

4. Comprehensive Annual Financial Report for Year Ended June 30, 2016 - Mr. Bud Addison, Audit Senior Manager for Webster Rogers, LLP

Mr. Bud Addison, Audit Senior Manager for Webster Rogers, LLP reported that the City was given the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the last two (2) years. He gave an update on the statement of revenues and expenditures for governmental funds. He explained that transfers-in and transfers-out are from water/sewer into the general fund to include transfers from the accommodation tax fund; the hospitality tax fund is pledged as revenue for the purpose of settling the debt; and health insurance is transferred into the internal services fund.

Councilor Duvall asked if the \$37 million deficit is a result of health care costs, pension costs and increased compensation costs.

Mr. Bud Addison, Audit Senior Manager for Webster Rogers, LLP explained that the general fund, county services fund and the miscellaneous projects fund represent major funds. The firm gave an opinion on each column on page 38. This is the first year that the miscellaneous project fund is listed as a major fund, because that's where the multipurpose entertainment venue is funded from. It operated at a deficit this year, because the bond proceeds were received in 2015. The deficit of \$26 million doesn't concern us, because had the bond been issued in 2016 you would have been close to breaking even. It is a timing issue of matching revenues and expenditures.

Council Duvall asked about the deficit in the county services fund.

Mr. Bud Addison, Audit Senior Manager for Webster Rogers, LLP said the county services fund represents only the county's portion for emergency services; the City's portion is reported in the general fund.



Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer said the reimbursement to Richland County was for the return of surplus fund balance from prior years and since that County had two years of deficits.

Mr. Bud Addison, Audit Senior Manager for Webster Rogers, LLP stated that the County's funding is at a \$3.1 million deficit and it would be equitable for them to make up the shortfall.

Councilor Rickenmann asked for Mr. Addison to come back. He said it's very important for Council to come up with a sustainable plan for healthcare.

Councilor Davis said we also have to remember our retired employees.

Mr. Bud Addison, Audit Senior Manager for Webster Rogers, LLP referred to page 102 of the CAFR where the OPEB costs were outlined as \$7.2 million in 2015 and \$9.7 million in 2016.

Mayor Benjamin said he will never apologize for offering employees good quality healthcare; this is what we ought to do as a City. We are in a position to make sure our people are well taken care of and we will have to adjust and figure out how to continue providing excellent healthcare services for our employees and retirees.

Councilor McDowell said it would be helpful to have some comparative history of previous year's healthcare benefits; this will help to understand what we are currently providing.

There was a consensus of Council to continue the discussion of the Comprehensive Annual Financial Report for Year Ended June 30, 2016 at the next Work Session.

EXECUTIVE SESSION

Upon a motion made by Mr. Rickenmann and seconded by Mr. Duvall, Council voted unanimously to enter into Executive Session at 3:56 p.m. for the discussion of **Item 5**, subject to adding the discussion of student housing tax credits and Bull Street.

5. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

- *Audit*



**COLUMBIA CITY COUNCIL MEETING MINUTES
TUESDAY, MARCH 7, 2017
CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR**

The Columbia City Council met on Tuesday, March 7, 2017 at City Hall, 1737 Main Street, Columbia, South Carolina. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:07 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Moe Baddourah, The Honorable Howard E. Duvall, Jr., The Honorable Edward H. McDowell, Jr. and The Honorable Daniel J. Rickenmann. The Honorable Tameika Isaac Devine participated remotely. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the Freedom of Information Act.

PLEDGE OF ALLEGIANCE

Little Logan Shepherd led the audience in the Pledge of Allegiance.

INVOCATION

The Honorable Edward McDowell, Jr. offered the Invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. Davis and seconded by Mr. McDowell, Council voted unanimously to adopt the agenda as presented.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.

APPROVAL OF MINUTES

6. February 21, 2017 Meeting Minutes - *Approved*

Upon a motion made by Mr. Duvall and seconded by Mr Baddourah, Council voted unanimously to approve the February 21, 2017 Meeting Minutes.



CONSENT AGENDA

Upon a single motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to approve the **Consent Agenda Items 7 through 18**.

7. Council is asked to approve the Renewal of Target Solutions Online Training annual maintenance fees and membership, as requested by the Fire Department. Award to Municipal Emergency Services, in the amount of \$64,956.60. This firm is located in Charlotte, NC. *Funding Source: Fire Training - Employee Training and Professional Development - 1012304-631200 - The original budgeted amount is \$65,000. - Approved*
8. Council is asked to approve Water Main Construction Services at Timberlake Court, as requested by the Utility Operations Department. Award to North American Pipeline Management, Inc., a Woman Owned Business Enterprise in the amount of \$59,681.00. This firm is located in Marietta, GA. *Funding Source: 5529999-658650/WM438601-658650. This is a Protégé Only Project. The original budgeted amount is \$88,620.00. - Approved*
9. Council is asked to approve Design Engineering Services to include Condition Assessment, Construction Documents, Bidding and Construction Administration for five (5) City Parking Facilities as requested by the General Services Department. Award to Kimley Horn and Associates as a sole source in an amount not to exceed \$157,000.00. This firm is located in Columbia, SC. *Funding Source: Parking Improvement Project Control/Capital Project Cost/Washington Garage FY16 CIP 5329999-658650-PG001131. The original budgeted amount is \$200,000.00. - Approved*
10. Council is asked to approve the Finlay Park Playground Design, Equipment and Installation, as requested by the Parks & Recreation Department. Award to Carolina Parks & Play, LLC in the amount of \$174,560.00. This vendor is located in Cary, NC. *Funding Source: Capital Projects - Finlay Park – Rec/Phys Fitness Equip-Capital; 4039999-638500 / JL: PK005607-638500 (\$150,000) and Parks & Precreation: Parks-Building & Grounds/Special Projects; 1015104-638500 (\$35,972.80). The original budgeted amount is \$150,000.00. - Approved*



We Are Columbia

11. Council is asked to authorize Indefinite Delivery Contract negotiations for Engineering Services related to Wastewater Flood Recovery, as requested by the Utility Operations Department and the Engineering Department. Award to Black & Veatch Corporation, Chao & Associates, Inc., AECOM Technical Services, Inc., and Michael Baker International in an amount not to exceed \$500,000.00 per firm. We also request Council's approval for the execution of the final contractual agreements, in a form to be approved by the City's Attorney's office with final approval by the City Manager. *Funding Source: 2531706-638400 (Flood Recovery Account). The City and its Disaster Recovery Program Management Team are seeking federal reimbursement from the Federal Emergency Management Administration (FEMA) for these services. - Approved*
12. Council is asked to approve Contract Amendment #1 for the Busby Street Resource & Training Complex Design Services, as requested by the Parks and Recreation Department. Award to Architects Design Group, Inc. in the amount of \$175,040.00. This firm is located in Winter Park, FL. *Funding Source: 4039999 – CP106002 - The following sub-consultants will provide assistance: McCreary/Snow Architects, PA, (WBE) located in Columbia, SC, will provide local Associate Architect services in the amount of \$44,821.00, Dennis Corporation, located in Columbia, SC, will provide surveying, civil engineering and an update of NEPA services in the amount of \$15,000.00; Chao & Associates (MBE) located in Columbia, SC will provide Structural Engineering services in the amount of \$18,573.00; MECA Engineering, located in Columbia, SC, will provide Mechanical Plumbing, Fire Protection Engineering services in the amount of \$29,800.00; GWA, Inc., located in Columbia, SC will provide Electrical Engineering services in the amount of \$19,550.00; Gimball-Cotterill & Associates, located in Columbia, SC will provide Landscape Architecture services in the amount of \$8,000.00; TLC Engineering for Architecture, located in Orlando, FL will provide Technology Engineering services in the amount of \$13,000.00; and P.J. Noble and Associates (W/MBE), located in Columbia, SC will provide Community Liaison services in the amount of \$12,200.00. - Approved*
13. Resolution No.: R-2017-015 - Authorizing consumption of wine only at the Grape Escape Smooth Jazz Wine Fest on Saturday, October 7, 2017 and Sunday, October 8, 2017 - *Approved*
14. Resolution No.: R-2017-022 - Authorizing consumption of beer and wine only at the South Carolina Cornbread Festival in Earlewood Park on Saturday, April 22, 2017 - *Approved*



We Are Columbia

15. Resolution No.: R-2017-024 - Authorizing consumption of beer and wine only at the Indie Grits Film Festival Opening Night Block Party on Thursday, April 20, 2017 - *Approved*
16. Resolution No.: R-2017-026 - Authorizing consumption of beer and wine only at the Indie Grits Film Festival Food Event on Saturday, April 22, 2017 - *Approved*
17. Resolution No.: R-2017-027 - Authorizing consumption of beer and wine only at the South Carolina Cornbread Festival Kick-Off Party on Friday, April 14, 2017 - *Approved*
18. Resolution No.: R-2017-029 - Authorizing consumption of beer and wine beverages only within Finlay Park for the Bark to the Park Walk and Festival on April 8, 2017 - *Approved*

PRESENTATIONS

19. Purchasing Professionals Month Proclamation - The Honorable Stephen K. Benjamin

Mayor Benjamin and the members of City Council proclaimed March 2017 as Purchasing Professionals Month in the City of Columbia.

20. Columbia Firefighter Appreciation Month - Mr. Aubrey Jenkins, Columbia Fire Chief and Ms. Tara Heil, Executive Director of the Greater South Carolina Muscular Dystrophy Association

Mr. Aubrey Jenkins, Columbia Fire Chief said the Fire Department has raised approximately \$2.8 million through its partnership with the Greater South Carolina Muscular Dystrophy Association over the past sixteen (16) years. He said the department will be collecting contributions for the boot drive at various intersections within the City on March 15, 2017 through March 17, 2017. He encouraged all citizens to participate.

Ms. Tara Heil, Executive Director of the Greater South Carolina Muscular Dystrophy Association thanked the members of Council for their support and partnership. She said in the past six (6) months, the Association had three (3) ground breaking programs. She said the funds from the programs will help with their summer camp activities. She introduced Little Logan Shepherd who's a participant in the summer camp program. Logan collected the initial boot drive contributions from the members of City Council.



Mayor Benjamin and the members of City Council proclaimed March 2017 as Firefighter Appreciation Month in the City of Columbia.

Mayor Benjamin recognized City Manager Teresa Wilson for 10-years of service with the City of Columbia.

Ms. Teresa Wilson, City Manager recognized Mr. S. Allison Baker, Senior Assistant City Manager for 20-years of service with the City Columbia.

21. American Red Cross Month Proclamation - The Honorable Stephen K. Benjamin

Mayor Benjamin said this partnership has been incredibly meaningful to our City and our community depends heavily upon local heroes to make sure the American Red Cross is able to distribute necessities to people across this region every day.

Mayor Benjamin and the members of City Council proclaimed March 2017 as American Red Cross Month in the City of Columbia.

22. Women's History Month Proclamation - The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin said it's an honor to recognize women of every race, class and ethnic background who continually make historic contributions to the growth and strength of our nation. The role these women play is unique to our infrastructure and they make this country the best democratic country in the world. He said it's important for us to stand up and thank the women who brought a peace movement to our nation and helped to create a fair and just society for all.

Mayor Benjamin and the members of City Council proclaimed March 2017 as Women's History Month in the City of Columbia.

23. Recognition of Bluebird Property Management, LLC as the Business Spotlight Program Honoree - Mr. Angelo McBride, Office of Business Opportunities Administrator

Mr. Angelo McBride, Office of Business Opportunities Administrator said since 2009, Bluebird Property Management has provided full property management services in South Carolina and North Carolina. Because of their community involvement and contribution, reputation, innovation and diversity they were selected as this quarter's Business Spotlight Honoree. He presented a video presentation of the company's profile.



Mr. Lee Catoe, Vice President of Community Affairs & Small Business Engagement for the Chamber of Commerce said Ms. Tammy Davis is a game changer. He presented Ms. Davis with a plaque recognizing Bluebird Property Management as the Business Spotlight Program Honoree for March 2017.

Ms. Tammy Davis, Founder and CEO of Bluebird Property Management said she loves taking advantage of every opportunity to help grow and maintain her business. She thanked the members of Council, Office of Business Opportunities and Chamber of Commerce for their support.

Mayor Benjamin and the members of Council proclaimed Bluebird Property Management as the third quarter 2017 Business Spotlight Program Honoree.

ORDINANCES - FIRST READING

24. Ordinance No.: 2017-021 - Granting an encroachment to Main & Blanding, LLC for installation and maintenance of a ramp and landing, door, landing and awning, stairwells, railing, sidewalks, grease interceptor and pump station, roof drains, and landscaping for a below grade garden/patio area within the right of way area of the 1100 block of Blanding Street adjacent to 1649 Main Street, Richland County TMS #09014-10-04, excluding outdoor dining – *Approved on first reading.*

Upon a motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2017-021 - Granting an encroachment to Main & Blanding, LLC for installation and maintenance of a ramp and landing, door, landing and awning, stairwells, railing, sidewalks, grease interceptor and pump station, roof drains, and landscaping for a below grade garden/patio area within the right of way area of the 1100 block of Blanding Street adjacent to 1649 Main Street, Richland County TMS #09014-10-04, excluding outdoor dining.



We Are Columbia

25. Ordinance No.: 2017-023 - Authorizing the issuance and sale by the City of Columbia, South Carolina, of its not exceeding \$8,135,000 General Obligation Bonds, in one or more series, and, pending the issuance of such bonds, authorizing the issuance and sale of General Obligation Bond Anticipation Notes, in one or more series, issued in anticipation thereof, for the purpose of funding various capital projects; fixing the form and details of the bonds or notes; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance And Economic Services, or any two of them acting together, to determine certain matters relating to the bonds or notes; providing for the payment of the bonds or notes and the disposition of the proceeds thereof; and other matters relating thereto – *Approved on first reading.*

Councilor McDowell sought to amend the ordinance to include sidewalks throughout the City.

Mr. Michael Seezen, Esq., McNair Law Firm, P.A. said we can include sidewalks between readings, but we would be limited to the issuance of \$8,135,000.

Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer said we need roughly \$3 million in June and over \$4 million next year. We set it at \$8.1 million to give us flexibility. I don't know how much capacity we'll have for sidewalks.

Mayor Benjamin encouraged his colleagues to communicate with the City Manager, CFO and Bond Counsel about their requests. He asked the bond counsel to provide any further legal advice to Council as well.

Ms. Teresa Wilson, City Manager said part of our budget discussions included sidewalks and I asked Robert Anderson to prepare a proposal. We will present that proposal to you at the next meeting and it will be upwards of a million dollars. She said it will be a commitment over several years.

Councilor Baddourah agreed with the request to have sidewalks included in the GO Bond ordinance.

Councilor Davis suggested that priorities be left up to district representatives.



Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2017-023 - Authorizing the issuance and sale by the City of Columbia, South Carolina, of its not exceeding \$8,135,000 General Obligation Bonds, in one or more series, and, pending the issuance of such bonds, authorizing the issuance and sale of General Obligation Bond Anticipation Notes, in one or more series, issued in anticipation thereof, for the purpose of funding various capital projects; fixing the form and details of the bonds or notes; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance And Economic Services, or any two of them acting together, to determine certain matters relating to the bonds or notes; providing for the payment of the bonds or notes and the disposition of the proceeds thereof; and other matters relating thereto.

SIDEWALK VENDING PUBLIC HEARING - ORDINANCE FIRST READING

26. Ordinance No.: 2017-016 - Granting a Franchise to Lucky Hot Dog Cart with Hot Fire Kitchen for operation of a stationary sidewalk vending cart in the mid-block pad near 1423 Main Street – *Approved on first reading.*

Council opened the Sidewalk Vending Public Hearing at 6:59 p.m.

No one appeared in support of or in opposition to this matter.

Council closed the Sidewalk Vending Public Hearing at 7:00 p.m.

Upon a motion made by Mr. Davis and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to Ordinance No.: 2017-016 - Granting a Franchise to Lucky Hot Dog Cart with Hot Fire Kitchen for operation of a stationary sidewalk vending cart in the mid-block pad near 1423 Main Street.

RESOLUTIONS

27. Resolution No: R-2017-028 Adopting and incorporating the Local Business Enterprise Preference Policy into the City Procurement Regulations - *Approved*

Upon a motion made by Mr. Davis and seconded by Mr. Baddourah, Council voted unanimously to approve Resolution No: R-2017-028 Adopting and incorporating the Local Business Enterprise Preference Policy into the City Procurement Regulations.



OTHER MATTERS

28. Council is asked to approve the Installation of one (1) Speed Hump on Wayne Street, as requested by the Traffic Engineering Division. *The Fire Department and Police Department have reviewed and approved the proposed location. - Approved*

Upon a motion made by Mr. Rickenmann and seconded by Mr. Duvall, Council voted unanimously to approve the installation of one (1) Speed Hump on Wayne Street.

29. Council is asked to approve the Installation of two (2) Speed Humps and one (1) raised crosswalk on Randall Avenue, as requested by Traffic Engineering Division. *The Fire Department and Police Department have reviewed and approved the proposed location. - Approved*

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to approve the installation of two (2) Speed Humps and one (1) raised crosswalk on Randall Avenue.

30. Council is asked to approve the Installation of three (3) additional street lights in the Belvedere Neighborhood, as requested by the Traffic Engineering Division. *The total amount for this project is \$356.76 and the year-to-date total expenditure is \$3,289.08. - Approved*

Upon a motion made by Mr. McDowell and seconded by Mr. Rickenmann, Council voted unanimously to approve the installation of three (3) additional street lights in the Belvedere Neighborhood.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

No matters were discussed at this time.

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

Upon a motion made by Mr. Baddourah and seconded by Mr. Rickenmann, Council voted unanimously to refer a proposal to add a public art component to Owens Field Park to the Arts and Historic Preservation Committee.



APPEARANCE OF THE PUBLIC

Mr. Bobby Rogers, Greenview Community resident appeared before the members of Council in reference to the old Sanders Middle School. He attended a School Board meeting in December and they referred him to the facilities director who seems favorable to converting the building into a community/training center. He requested the City's assistance with getting the school. He invited the members of Council to a meeting on March 23, 2017 at 6:30 p.m. at Greenview Park to hear their ideas. He added that the school has been vacant for ten years and there is an opportunity to do a lot of things.

Councilor McDowell asked if the community has discussed a pro-forma.

Councilor Rickenmann said he spoke with someone from the School District and they are waiting on a proposal for consideration.

Mayor Benjamin said there is a conceptual document that lays out the vision for the property, but no one knows what the cost is. He said we need to figure out how to complete the due diligence. He agreed that the property represents a great deal of promise and progress.

Mr. James Williams, Jr., 212 Ridgepoint Road said the area hasn't been appraised. He said there were sports fields and a creek on the property. He asked if they can discuss the financial issues with the City of Columbia. He considered the option of applying for grants.

Councilor Duvall said we aren't in any position to get involved with the restoration of the school.

Mayor Benjamin said the School District should have some numbers. He noted that they are required by State law to offer the property to a charter school first. He suggested that they spend time charting a path forward.

Councilor Davis said your due diligence should include a complete description of the services and programs, the challenges presented by the facility, and the numbers.

Mr. John Holmes, Homeless Helping Homeless apologized to the members of Council for misinformation that a member of Homeless Helping Homeless presented at a previous Council meeting. He said we are for the City officials and not against them. He invited members of City Council to their meetings held at Transitions on Mondays at 6:00 p.m. in the Novinger Room. He invited members of the public to support the organizations car wash fundraiser on Saturday, March 18, 2017 at 9:00 a.m. at the McDonalds on Forest Drive.



Mr. James Chitwood, Jr. Homeless Helping Homeless commended and thanked the members of Council for their leadership and for doing great work within the City.

Mrs. Jimmie McCullough, 1549 Levity Street expressed concerns with the water problems she has experienced on her property for over fifty (50) years. She said the City cleans the ditch, but rain causes it to flood. She said a house on her street has been vacant for at least five (5) years, it's owned by the bank and the grass isn't cut often. She said a tree from that property is now over her house.

An unidentified female attested to the longstanding water and sewer problems.

Mayor Benjamin said staff will identify how we can help relieve some issues and we will also find out which bank owns the property. He asked staff to identify the things that we can do in the public right away. We have plans for stormwater improvements and he asked staff to determine if this project will positively impact Ms. McCullough's property.

Councilor Davis said we will solve that problem in the long range, but staff will work with you to see what we can do in the meantime.

Councilor McDowell told the representatives of Homeless Helping Homeless that we are a part of you and you are a part of us. All of us find ourselves in situations where we are up against the wall. We are here for you.

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to adjourn the meeting at 7:39 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk



**COLUMBIA CITY COUNCIL WORK SESSION MINUTES
TUESDAY, MARCH 21, 2017
CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR**

The Columbia City Council conducted a Work Session on Tuesday, March 21, 2017 at City Hall, 1737 Main Street, Columbia, South Carolina. The Honorable Mayor Stephen K. Benjamin called the Work Session to order at 2:12 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Howard E. Duvall, Jr., The Honorable Edward H. McDowell, Jr. and The Honorable Daniel J. Rickenmann. The Honorable Tameika Isaac Devine participated remotely. The Honorable Moe Baddourah was absent. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the Freedom of Information Act.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the Invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. McDowell and seconded by Mr. Rickenmann, Council voted unanimously to adopt the agenda, subject to adding the discussion of negotiations incident to proposed contractual arrangements related to annexations to Executive Session.

FINANCIAL REPORT

1. Ms. Jan Alonso, Finance Director will be present to answer questions regarding the January 2017 financial report.

Councilor Duvall noted that the Fire and Police Department's combined expenditures are \$3.5 million over budget.

Ms. Jan Alonso, Finance Director clarified that the departments are under budget.

Councilor Duvall inquired about encumbered expenses for the departments.

Ms. Jan Alonso, Finance Director said an encumbrance is created when a purchase order is entered into the system.



FISCAL YEAR 2017/2018 BUDGET WORKSHOP

2. Fiscal Year 2017 / 2018 Budget Calendar - Ms. Melisa Caughman, Budget and Program Management Director

Ms. Teresa Wilson, City Manager explained that we want to utilize the work sessions leading up to the approval of the budget to bring forward experts on the various funds and then bring forth the funds. Today is specific to water and sewer and stormwater and because Council asked us to consider sidewalks as part of the GO Bond, we will be doing a presentation on sidewalks. We started an outline of the City's obligations as well as needs and wants. We will build upon these slides during each budget workshop.

Ms. Melisa Caughman, Budget and Program Management Director outlined the budget workshop schedule and the topics to be discussed. The budget public hearing and first reading is scheduled for June 6, 2017.

Councilor Rickenmann asked to schedule preliminary healthcare discussions earlier than planned. He said continuing to have a plan that's not sustainable doesn't benefit anybody.

Ms. Teresa Wilson, City Manager noted that several discussions have already taken place with Council and some of the recommendations have not been accepted. She agreed to revisit those previous discussions with Council on April 18, 2017. She noted that any recommendations presented before the approval of the City's budget would be without an actuarial from the new healthcare consultant. The recommendations need to be for the new plan design that will be effective in January 2018.

Councilors Davis and McDowell concurred with the request to see the recommendations.

Ms. Melisa Caughman, Budget and Program Management Director said second reading and adoption of the budget is scheduled for June 20, 2017. She explained that departments used the 2036 Vision Statement focus areas and goals to structure their budgets in addition to their ongoing maintenance and operations needs. She outlined other obligations, immediate needs and wants that impact the City's budget process.

Ms. Teresa Wilson, City Manager reiterated that we will build upon these slides as we go through the budget workshops; there are several things we will need to address.



3. Clean Water 2020 Program Update - Mr. Joey Jaco, Director of the Engineering Department and Mr. Brian Cully, Program Manager for CDM Smith

Mr. Joey Jaco, Director of the Engineering Department explained that the Clean Water 2020 program started with the Consent Decree as a program to improve how we operate our wastewater system with the primary goal of reducing sanitary sewer overflows (SSOs). He reported that SSOs have been reduced by over 70% since 2009.

Mr. Brian Cully, Program Manager for CDM Smith reviewed a list of the programs within the Clean Water 2020 Program and the program deliverable dates. He reported that two programs were submitted to the EPA two years ago and now most of the programs have been submitted. After approval, the programs must be implemented according to the schedule that was submitted. He reviewed a roadmap for wastewater improvements, while noting that we are currently working on the Continuing Sewer Assessment Program (CSAP). He described the major pipe assessment being done for 118 miles of 15" to 60" gravity pipe. He noted that a condition assessment is being done on smaller components of the system, as well. He explained that they are finding problems on the City's side of the sewer system and the private homeowner portion of the system also referred to as private laterals. He further explained how the use of acoustic inspections is an efficient approach to identifying blockages. In closing, he said other cities are trying to implement the methodology being used by the City of Columbia.

Mr. Joey Jaco, Director of the Engineering Department continued to explain how the acoustic inspections are conducted by a two man crew. He provided an update on sanitary sewer overflows (SSOs). He reported that there were 110 SSOs during fiscal year 2016/2017 and 75% were caused by a collapsed line, roots, or wet weather conditions. Effective May 2017, the City of Columbia will be fined for unpermitted discharges. He reported that there are over seventy sewer projects and over sixty water projects currently underway. There is a \$120 million CIP request for fiscal year 2017/2018 to include \$80 million for wastewater and \$40 million for water. He noted that recommendations on AMR/AMI will be presented to Council next month.

Councilor Duvall reminded his colleagues that funding of the budget directly impacts AMR/AMI.

Mr. Joey Jaco, Director of the Engineering Department presented maps of completed CIP projects across the City totaling over \$200 million; current capacity enhancing projects; and the 2017/2018 wastewater CIP locations. He explained that it was originally estimated that the Consent Decree would cost \$750 million and we've spent over \$170 million to date. The Crane Creek capacity enhancement project is nearly complete and storage will be added to that basin in an effort to reduce SSOs. He stated that significant improvements are being made in the wastewater system and the goal is to operate smarter and with more data while going beyond the



requirements of the Consent Decree. He described how smarter infrastructure and technology is being used throughout the system. He recognized several employees who received awards during the 2017 South Carolina Environmental Conference. In closing, he outlined many customer service initiatives ranging from staff training to weekly random meter route rechecks.

Mayor Benjamin asked about the rollout schedule for AMI/AMR if fully funded.

Mr. Joey Jaco, Director of the Engineering Department said it will be presented as a three-year plan at \$15 million per year, but the implementation is three to five years.

Councilor Duvall inquired about the age of the water and sewer system.

Mr. Joey Jaco, Director of the Engineering Department said some areas of the water system are in excess of 100 years and the wastewater plant was built in the early 1970s. He noted that we've also adopted a number of systems through the years.

4. Water & Sewer Rate Study - Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC explained that the water & sewer rate study approach takes into consideration the annual requirements, who should pay, and how to price the service. He explained that the City's water and sewer rates are broken into base rates based on a graduated scale by meter size and the water system has a minimum allowance of 300 cubic feet.

Councilor Rickenmann asked if it is common to give away 300 cubic feet of water.

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC said the practice of including a minimum allowance is not uncommon and it's not viewed as a giveaway.

Councilor Rickenmann inquired about the impacts of charging for usage versus offering the minimum allowance. He said we need to look at that before requesting an increase.

Mayor Benjamin inquired about the amount of revenue that would be produced by the removal of block one.

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC agreed to provide that information.



Councilor Davis expressed an interest in considering the pros and cons of offering the minimum 300 cubic feet in the base rate.

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC said the impact on those benefiting from the minimum allowance will be lower. He continued to report that the volumetric rates for water are charged by a decreasing block assessment of usage and customers are charged per cubic foot for all sewer flow. He presented the assumptions of the study; revenue comparisons for fiscal years 2017 and 2018; and the revenue requirements. He highlighted the importance of considering rate adjustments on a consistent basis and in line with the cost of inflation. He explained that they used a balanced and programmatic approach to meeting the City's obligations. He presented a financial plan for 2017 to 2022 that will meet the City's obligations, while noting that the Ni America revenues will cease in fiscal year 2019. He presented the capital financing plan for fiscal years 2017 to 2021 in terms of issuing debt and paying for the capital program. He presented the proposed revenue adjustments, while noting that the City of Columbia's bill comparisons are in the middle of the pack. The bill of a typical in-city customer will increase by \$2.49; \$4.24 for out of city customers; and \$14.29 for commercial customers outside the city.

Councilor Rickenmann asked if contingency or other funds were included in operations and maintenance.

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC said no.

Mayor Benjamin asked if the City would have to charge both in-city and out of city customers for the first 300 cubic feet.

Ms. Teresa Wilson, City Manager suggested that Council receive legal advice on the matter.

Councilor Devine asked that staff reinstitute the online water bill calculator.

Mayor Benjamin asked that we schedule opportunities to share the strides we've made with Clean Water 2020 and how we are trying to continue that work.

Councilor Davis said before we conclude to raise rates there should be dialog with clusters of neighborhoods so that they can fully understand and provide their feedback. He asked the City Manager to put this on the radar. He said income is a concern.



Ms. Teresa Wilson, City Manager agreed to run the numbers on the recommendations to include block one and to schedule open houses in the districts after clarification is received from Council.

5. Storm Water Rate Study - Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC said the storm water rate study approach determined what the costs are; who's creating that cost and how we price the cost. The projected fiscal year 2017 revenues are \$7.3 million. He reported that the equivalent residential units (ERUs) will increase by .25% in fiscal year 2018 and 2019; by .50% in 2020 and 2021; and by .75% in 2022. Other revenue sources generate \$81,800 and delinquencies generate \$200,000 annually. The O&M fiscal year 2018 budget revenue requirements start at \$6.1 million. There is no existing debt service, but there are plans to issue revenue bonds. He reviewed the history of revenue adjustments for the Stormwater Fund, while noting that rates haven't been increased since 2012. He proposed a 20% increase, which equates to \$1.36. He reiterated the need to implement consistent rate increases. He presented four (4) financial plan scenarios for fiscal year 2018 through fiscal year 2022. Revenues for 2017 are estimated at \$7.3 million and by the end of 2018 revenues with the rate increase will be \$8.7 million. He presented a capital financing plan for each scenario.

Mayor Benjamin requested a list of the storm water priority projects.

Councilor Rickenmann said knowing what's inside the city and what's outside the city is important as well.

Mr. Robert Chambers, Financial and Utility Management Consultant for Black and Veatch Management Consulting, LLC reported that both the current and proposed rates are in the middle of the pack as compared to the customer bill impacts of other providers.

Mayor Benjamin said this is an opportunity to look at green bond infrastructure.

Councilor Davis said there are areas within neighborhoods and other commercial areas that are prone to flooding and it will be important to consider those areas as well. We need to put everything on the table.

Ms. Teresa Wilson, City Manager agreed to present the water and sewer and storm water budgets with the proposed increases at the next meeting.



Councilor Duvall said Council needed to make the commitment up front before staff is directed to proceed with a public presentation.

Ms. Teresa Wilson, City Manager reiterated that a consistent rate increase is needed. She said rate studies are conducted annually. She stated that she would not be able to get the water and sewer rate increase below 4.75% for this budget cycle.

Councilor McDowell recalled how he voted last year. He said you get to a point where you understand what the full implications are and what's needed. He wants to make sure that he can tell the story in a way that will give constituents a sense of worth in the whole process.

6. General Obligation Bond Discussion - Mr. Jeff Palen, Assistant City Manager / Chief Financial Officer

Mr. Jeff Palen, Assistant City Manager / Chief Financial Officer said Council gave the General Obligation Bond first reading approval on March 7, 2017. The list of projects included the Bull Street infrastructure and we revised the document to add sidewalk projects within the City. The not to exceed amount of \$8,135,000 cannot be changed. The initial plan was to issue part of the bond in June 2017 and the second part in June 2018 to cover the potential for our Bull Street infrastructure needs. The amount we spend on sidewalks this year may require Council to pass a new ordinance next year for additional funding. There are other considerations that will impact this decision as well. We will issue Bond Anticipation Notes (BAN) in June for \$3 million to meet our Bull Street obligations.

Mr. Robert Anderson, Public Works Director explained that they've compiled a list of sidewalk requests for twenty years. All requests are evaluated based on pedestrian travel, worn path, curb and gutter and other obstacles. He submitted a proposed list of sidewalk requests by Council districts. He noted that these sidewalks are not part of the Penny Sales Tax Projects. He elaborated on the elements of the rating process.

Councilor Davis requested the comprehensive list of sidewalks. He said we need to determine where we can make the addition of sidewalks meaningful.

Councilor Devine asked staff to compare the Live Well Columbia Project 29203 Community Assessment conducted by Palmetto Health, because the report cited the lack of sidewalks as a reason why people didn't get out and walk. She said the report might impact the sidewalk ratings as well.

Mayor Benjamin suggested that Council take this information under advisement along with the complete list of sidewalk requests.



EXECUTIVE SESSION

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to enter into Executive Session at 5:03 p.m. for the discussion of **Items 7 and 8**, as amended to add the discussion of negotiations incident to proposed contractual arrangements related to annexations.

7. Receipt of legal advice related to related to a pending, threatened, or potential claim pursuant to §30-4-70(a)(2)
 - *SC Public Interest Foundation and DePass v. City*
 - *S. Lyman Munson v. City of Columbia, David Hatcher, Ronnie Hingleton and Lisa Sumpter*
8. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)
 - *Adventure Children's Museum*
 - *Penny Tax Projects*
 - *Public Funds on Private Laterals*
 - *Public Purpose Doctrine*
 - *City website and public signage*

Council adjourned the Executive Session at 6:10 p.m.

COLUMBIA CITY COUNCIL COUNCIL MEETING MINUTES TUESDAY, MARCH 21, 2017 CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR

The Columbia City Council conducted a Meeting and a Zoning Public Hearing on Tuesday, March 21, 2017 at City Hall, 1737 Main Street, Columbia, South Carolina. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:28 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Howard E. Duvall, Jr., The Honorable Edward H. McDowell, Jr. and The Honorable Daniel J. Rickenmann. The Honorable Tameika Isaac Devine participated remotely. The Honorable Moe Baddourah was absent. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the Freedom of Information Act. *The minutes are numbered to coincide with the order of the meeting.*



PLEDGE OF ALLEGIANCE

Councilor McDowell introduced the Brown Family. He said Greg is a sixth grader at Heathwood Hall and he has many hobbies. In July 2016, he was diagnosed with Leukemia. He has an outstanding sense of humor and a great interest in robotics.

Mayor Benjamin said Greg comes from a great family and he is a talented musician.

Master Greg Anthony Brown, Heathwood Hall Student led the audience in the Pledge of Allegiance.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the Invocation.

RESOLUTION

9. Resolution No.: R-2017-035 - Rescinding Resolution R-2017-016 Approving the renaming of the Martin Luther King, Jr. Park Community Center to the "Durham E. Carter Community Center at Martin Luther King, Jr. Park" and direct staff to identify an appropriate place of recognition for Council's consideration. – *Approved, subject to staff assessing an appropriate place of recognition for the late Durham E. Carter and reporting back to Council.*

Councilor McDowell made a motion to rescind the action to rename the Martin Luther King, Jr. Community Center on January 10, 2017 and to direct staff to identify and assess an appropriate place of recognition for Council's consideration. The motion was seconded by Mr. Davis.

Mayor Benjamin said we've had constructive discussions and a degree of consensus on this. It was a very difficult discussion, but in the interest of the overall measure of everything he agreed to support Mr. McDowell's motion.

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to approve Resolution No.: R-2017-035 - Rescinding Resolution R-2017-016 Approving the renaming of the Martin Luther King, Jr. Park Community Center to the "Durham E. Carter Community Center at Martin Luther King, Jr. Park", subject to staff assessing an appropriate place of recognition for the late Durham E. Carter.



Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to direct staff to develop a comprehensive policy for the honorary renaming of facilities and streets for Council's consideration.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.

CONSENT AGENDA

Upon a single motion made by Mr. Rickenmann and seconded by Mr. Davis, Council voted unanimously to approve the **Consent Agenda Items 10** through **17**. Mr. McDowell was not present for the vote.

10. Council is asked to approve the Purchase of (3) three RAM 2500 Crew Cab Trucks for the Fire Department, as requested by the Fleet Services Division. Award to Lynn Cooper, Inc., using the SC State Contract in the amount of \$113,046.00. This vendor is located in Clinton, SC. *Funding Source: Fire Administration-County - Auto, Trucks, Heavy Equipment Capital 2082301-658500. The original budgeted amount is \$114,000.00. - Approved*
11. Council is asked to approve the Purchase of a Virtual Firearms Simulator Training System, as requested by the Police Department. Award to Meggitt Training Systems, Inc., using the General Services Administration Contract in the amount of \$142,728.50. This vendor is located in Suwanee, GA. *Funding Source: US Justice Grants Control - Machinery and Equipment Capital 2659999-658300. JAG - Firearms Training Simu Sys - Machinery and Equipment Capital 9211000116-658300. Police Administration Services - Machinery and Equipment Capital 1012402-658300. The original budgeted amount is \$142,729.00. - Approved*
12. Council is asked to approve the Purchase of Valve Parts for the Lake Murray Water Treatment Plant and the Columbia Canal Water Treatment Pump Stations as requested by the Utility Operations Department. Award to Ross Valve Manufacturing Co., in the amount of \$80,059.98. This vendor is located in Troy, NY. *Funding Source: Utilities Columbia Canal WTP: Machinery & Equipment Capital 5516206-658300 \$40,029.99 and Utilities Lake Murray WTP: Machinery & Equipment Capital 5516207-658300 \$40,029.99 - Approved*



13. Council is asked to approve Contract Amendment #2 for Project SS7172; Evaluation of Design and Construction for the Rehabilitation of Harbison #2, Mallard Pointe and Animal Shelter Pump Stations, as requested by the Engineering Department. Award to W.K. Dickson Company, Inc., in an amount not to exceed \$98,765.00. This firm is located in Columbia, SC. *Funding Source: Capital Water/Sanitary Sewer Budget 5529999-638650. This is a Clean Water 2020 Program Project and a Mentor Protégé Program Project. HPG and Company Consulting Engineers, Inc. a Small Business Enterprise of West Columbia, SC is the Protégé and will receive \$18,850.00 (19.09%) of the Contract Amendment value. The original budgeted amount is \$250,615.00. - Approved*
14. Ordinance No.: 2017-016 - Granting a Franchise to Lucky Hot Dog Cart with Hot Fire Kitchen for operation of a stationary sidewalk vending cart in the mid-block pad near 1423 Main Street – *Approved on second reading.*
15. Ordinance No.: 2017-021 - Granting an encroachment to Main & Blanding, LLC for installation and maintenance of a ramp and landing, door, landing and awning, stairwells, railing, sidewalks, grease interceptor and pump station, roof drains, and landscaping for a below grade garden/patio area within the right of way area of the 1100 block of Blanding Street adjacent to 1649 Main Street, Richland County TMS #09014-10-04, excluding outdoor dining – *Approved on second reading.*
16. Resolution No.: R-2017-025 - Authorizing consumption of beer and wine beverages only at the SC Pride Festival 2017 on Main Street on Friday October 20, 2017 and Saturday, October 21, 2017 – *Approved*
17. Resolution No.: R-2017-030 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for the Contemporaries Oyster Roast on Thursday, April 27, 2017 – *Approved*

PRESENTATIONS

18. City LIGHTs Employee Recognition - Ms. Teresa Wilson, City Manager

Ms. Teresa Wilson, City Manager recognized Ms. Jill Martinez and Mr. Denis Bergeron for going above the call of duty. They are both laboratory technicians in the Utility Operations Department. In February 2017, a citizen sent an email to their supervisor thanking the employees for alerting her about a possible gas leak. Ms. Wilson thanked them for their leadership, integrity, generosity and helpful attitudes and their willingness to share their talents. For being City LIGHTS, she presented them with plaques and tokens of appreciation.



19. Change Up Program - Ms. Angela Adams, Director of the Customer Care Center and Ms. Charmaine Clark, Community Liaison for the Community Development Department

Ms. Angela Adams, Director of the Customer Care Center presented an overview of the residential water and sewer bill assistance program. The Change Up Program assists citizens with paying past due water and sewer bills. The City's HomeServe commission is applied to the Change Up Program. In order to qualify, customers must be single family residential, have a minimum 6-month payment history, received a disconnect notice or service has been disconnected and income must be at or below 50% of the Area Median Income (AMI) for Richland County. The City will pay up to 75% of a customer's account balance in an amount not to exceed \$300 and up to two times every 36 months and not more than once every 12 months. She explained that pre-screening will be conducted by the Customer Care Center.

Ms. Charmaine Clark, Community Liaison for the Community Development Department continued to explain that the Community Development Department will continue the screening process with the customer and encourage applicants to attend a free money management seminar. Since February 2017, assistance has been provided to ten households in the total amount of \$2,055.29. Additional program promotions will start on April 1, 2017.

Councilor Duvall said assistance for sewer line replacement needs to be added to the program. He asked how much is currently available.

Ms. Angela Adams, Director of the Customer Care Center said they started with \$150,000.

Councilor Davis commended the Customer Care Center for being able to work with customers.

Mayor Benjamin recognized Mr. Randy Davis, Director and Ms. Jacqueline Williams, Program Coordinator for the Parks and Recreation Department for being awarded a \$120,000 grant from the US Conference of Mayors for the Garden, Nutrition and Fitness Club. The program will be introduced in recreational centers in the 29203 and 29204 zip codes where we have the most significant challenges and health and economic disparities.



20. The Columbia Fireflies: Looking Back at Season One and Looking Ahead to Season Two
- Mr. Jason M. Freier, Chief Executive Officer for Hardball Capital

Mr. Jason M. Freier, Chief Executive Officer for Hardball Capital reported that attendance at Spirit Communications Park was over 261,000 people for baseball and another 45,000 people for other events in less than nine months. They received the Ballpark of the Year Award; it was ranked the number one ballpark in the league; and the ballpark won the best new logo award. He reported that there are 31 full-time employees and 761 part-time employees. He outlined the direct taxes that were paid totaling \$806,144; the total impact of players was \$360,950; and the direct hotel impact was \$119,652.50. The 2017 All-Star Game will have a significant impact as well starting with 250 room nights, the meeting space, off-site event location and excursions. He said nearly \$1 million was spent in contracts with local businesses and they expect to repeat these expenditures each year. He said the attendance numbers will improve along with the other numbers seen here today. The infrastructure is constantly evolving and we are at the heart of Bull Street. In closing, he insisted that 2017 will be better on every front than 2016 was and we will continue to grow with the development.

21. Cannon Garage and Taylor Street Garage Murals - Mr. Lee Snelgrove, Executive Director for One Columbia for Arts and History

Mr. Lee Snelgrove, Executive Director for One Columbia for Arts and History said we've been working on a process for One Columbia to commission public art since 2014 on behalf of the City. He reported that eight projects have been completed with a total value of \$113,000. These pieces were privately funded and are now public property. There are currently twenty-four public art projects in process. He presented a proposal for public art on the Cannon Garage and the Taylor Street Garage. He said the Sumter Street side of the Cannon Garage was intended for public art. He presented a proposed mural by Alex Rusnak. This mural would take a couple of weeks to complete. For the Taylor Street Garage, he presented a proposed mural from the Milagros Collective. He said a similar design will be carried over to a small brick box outside of Washington Square. He would like to complete the Taylor Street Garage Mural during the week of April 17, 2017. He described other public art projects that are currently underway.

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to approve the addition of murals at the Cannon Garage and the Taylor Street Garage.

Mr. Lee Snelgrove, Executive Director for One Columbia for Arts and History estimated that the Cannon Garage mural will cost \$6,000 and the Taylor Street Garage will be funded in partnership with Indie Grits and One Columbia.



Ms. Teresa Wilson, City Manager agreed to identify the funding source.

ORDINANCE - SECOND READING

22. Ordinance No.: 2017-023 - Authorizing the issuance and sale by the City of Columbia, South Carolina, of its not exceeding \$8,135,000 General Obligation Bonds, in one or more series, and, pending the issuance of such bonds, authorizing the issuance and sale of General Obligation Bond Anticipation Notes, in one or more series, issued in anticipation thereof, for the purpose of funding various capital projects; fixing the form and details of the bonds or notes; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance And Economic Services, or any two of them acting together, to determine certain matters relating to the bonds or notes; providing for the payment of the bonds or notes and the disposition of the proceeds thereof; and other matters relating thereto – *Approved on second reading.*

Upon a motion made by Mr. Davis and seconded by Mr. Duvall, Council voted unanimously to give second reading approval to Ordinance No.: 2017-023 - Authorizing the issuance and sale by the City of Columbia, South Carolina, of its not exceeding \$8,135,000 General Obligation Bonds, in one or more series, and, pending the issuance of such bonds, authorizing the issuance and sale of General Obligation Bond Anticipation Notes, in one or more series, issued in anticipation thereof, for the purpose of funding various capital projects; fixing the form and details of the bonds or notes; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance And Economic Services, or any two of them acting together, to determine certain matters relating to the bonds or notes; providing for the payment of the bonds or notes and the disposition of the proceeds thereof; and other matters relating thereto.

ORDINANCES - FIRST READING

23. Ordinance No.: 2017- 025 - Granting an encroachment to WHLR Columbia Fire House, LLC for installation and maintenance of a brick wall, patio, brick pavers, riser, handrails, landscaping and irrigation system within the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street – *Approved on first reading.*

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2017- 025 - Granting an encroachment to WHLR Columbia Fire House, LLC for installation and maintenance of a brick wall, patio, brick pavers, riser, handrails, landscaping and irrigation system within the right of way area of the 1000 block of Senate Street adjacent to 1001 Senate Street.



24. Ordinance No.: 2017-026 - Authorizing the City Manager to execute a Contract of Sale, Deed and any other documents necessary to consummate the transfer of approximately 0.06 acres (2,485 sf), property addressed as 1418 Woodrow Street, Irmo, SC 29063 and being further identified as Lexington County TMS #001920-07-010 to Woodrow Street Properties, LLC - *This is a vacant lot in the town of Irmo where a water tank used to be located. The property value was determined by an appraisal and bids were received for the property disposition; Woodrow Street Properties, LLC was the highest bidder. – Approved on first reading.*

Upon a motion made by Mr. McDowell and seconded by Mr Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2017-026 - Authorizing the City Manager to execute a Contract of Sale, Deed and any other documents necessary to consummate the transfer of approximately 0.06 acres (2,485 sf), property addressed as 1418 Woodrow Street, Irmo, SC 29063 and being further identified as Lexington County TMS #001920-07-010 to Woodrow Street Properties, LLC.

25. Ordinance No.: 2017-027 - Granting an encroachment to Lula Drake for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way areas of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday – *Approved on first reading.*

Upon a motion made by Mayor Benjamin and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to Ordinance No.: 2017-027 - Granting an encroachment to Lula Drake for placement and maintenance of seven (7) tables and fourteen (14) chairs within the tree zone and sidewalk right of way areas of the 1600 block of Main Street adjacent to 1635 Main Street for use by its patrons for outdoor dining during normal business hours of 11:00 a.m. until 12:00 a.m. Monday through Saturday.

RESOLUTIONS

26. Resolution No.: R-2017-032 - Release and Abandonment of a Portion of the City's Existing Utility Easement along a Portion of Richland County TMS#08913-04-01 (formerly the Unopened Portion of Wayne Street) for the University of South Carolina Technology Incubator Project; CF#339-17 - *Approved, subject to the City Manager ensuring that there are no unintended financial consequences.*



Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to approve Resolution No.: R-2017-032 - Release and Abandonment of a Portion of the City's Existing Utility Easement along a Portion of Richland County TMS#08913-04-01 (formerly the Unopened Portion of Wayne Street) for the University of South Carolina Technology Incubator Project; CF#339-17, subject to the City Manager ensuring that there are no unintended financial consequences.

27. Resolution No.: R-2017-033 Affirming Participation in and Recognition of Sunshine Week - *Approved*

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2017-033 Affirming Participation in and Recognition of Sunshine Week.

ZONING PUBLIC HEARING

Council opened the Zoning Public Hearing at 7:25 p.m.

*No one appeared in support of or in opposition to **Items 28** through **34**.*

Upon a single motion made by Mr. Duvall and seconded by Mr. Rickenmann, Council voted unanimously to give first reading approval to **Items 28** through **34**. Mayor Benjamin abstained from voting due to a potential conflict of interest.

28. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 0.14 acres W/S Woodcreek Farms Road; TMS# 25815-01-01 – *Approved on first reading.*

Ordinance No.: 2017-012 - Annexing and Incorporating 0.14 acres, W/S Woodcreek Farms Road, Richland County TMS# 25815-01-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 – *Approved on first reading.*

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: The Park Homeowner's Association, Inc.

Staff Recommendation: Approval



PC Recommendation: 01/09/2017; Approval (9-0)

29. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 0.19 acres S/S Buckthorn Court; TMS# 28906-02-03 – *Approved on first reading.*

Ordinance No.: 2017-013 - Annexing and Incorporating 0.19 acres S/S Buckthorn Court, Richland County TMS# 28906-02-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 – *Approved on first reading.*

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

30. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 1.07 acres Red Bay Road; TMS# 28812-03-01 – *Approved on first reading.*

Ordinance No.: 2017-014 - Annexing and Incorporating 1.07 acres Redbay Road, Richland County TMS# 28812-03-01 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 – *Approved on first reading.*

Council District: 4

Proposal: Request to annex, assign Urban Edge Residential Large Lot (UER-2) Land Use Classification and Planned Unit Development- Residential District (PUD-R) zoning. The property is currently classified as Neighborhood – Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Beaver Lake Limited Partnership; Woodcreek Farms Homeowners Association

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)



31. Zoning Map Amendment - The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06 – *Approved on first reading.*

Council District: 4

Proposal: Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

32. Zoning Map Amendment - The Park- Phase 2: 1407 Beechfern Circle; TMS# 25815-02-23 – *Approved on first reading.*

Council District: 4

Proposal: Amend the Official Zoning Map of the City of Columbia to include the above property and confirm zoning of PUD-R (Planned Unit Development- Residential District)

Applicant: Sundiata K. Swinton

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

33. Comprehensive Plan Future Land Use Map Amendment - The Park- Phase 2: 1407 Beechfern Circle; TMS# 25815-02-23 – *Approved on first reading.*

Ordinance No.:2017-020 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1407 Beechfern Circle, Richland County TMS #25815-02-23, annexed by Ordinance No.: 2016-122 enacted February 7, 2017 – Approved on first reading.

Council District: 4

Proposal: Amend Chapter 8.3 of The Columbia Plan 2018- Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)

Applicant: Sundiata K. Swinton

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)



34. Comprehensive Plan Future Land Use Map Amendment - The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06 – *Approved on first reading.*

Ordinance No.: 2017-010 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1404 Beechfern Circle, Richland County TMS #25815-01-06, annexed by Ordinance No.: 2016-115 enacted December 20, 2016 – *Approved on first reading.*

Council District: 4

Proposal: Amend Chapter 8.3 of The Columbia Plan 2018- Future Land Use Map to include the above property and confirm land use classification of Urban Edge Residential Large Lot (UER-2)

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning, Approval

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning, Approval (7-0)

35. Comprehensive Plan Future Land Use Map Amendment - 5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; TMS #16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20 – *Approved on first reading.*

Ordinance No.: 2017-011 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20 – *Approved on first reading.*

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 – Future Land Use Map to assign a land use classification of Urban Edge Regional Activity Center (UEAC-2).

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 01/09/2017, Approval (9-0)

No one appeared in support of or in opposition to this matter.



Upon a motion made by Mr. Rickenmann and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Comprehensive Plan Future Land Use Map Amendment for 5243 Forest Drive, 5307 & 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; TMS #16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20 **and** Ordinance No.: 2017-011 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 5243 Forest Drive, 5307 Forest Drive, 5311 Forest Drive, 5417 Forest Drive and 5425 Forest Drive; Richland County TMS# 16706-03-35, 16706-03-29, 16706-03-41 and 16706-03-20.

36. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesburg Road, TMS# 16407-07-06 and 16407-08-04 – *Approved on first reading.*

Ordinance No.: 2017-015 - Annexing and Incorporating 821 Pepper Street, 831 Pepper Street, 835 Pepper Street, 819 Leesburg Road and 821 Leesburg Road, Richland County TMS# 16407-07-06 and 16407-08-04 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 – *Approved on first reading.*

Council District: 4

Proposal: Annex, assign land use classification of Industrial (IND) for TMS# 16407-07-06 and Community Activity Corridor (AC-2) for TMS# 16407-08-04, and assign zoning of M-1 for TMS# 16407-07-06 and C-3 for TMS# 16407-08-04. The property is currently classified as Neighborhood-Medium Density by Richland County for both parcels and zoned M-1 by Richland County for TMS# 16407-07-06 and LI by Richland County for TMS# 16407-08-04.

Applicant: RDS Associates, LLC

Staff Recommendation: Approval

PC Recommendation: 01/09/2017; Approval (9-0)

No one appeared in support of or in opposition to this matter.



Upon a motion made by Mr. Rickenmann and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment for 821 Pepper Street, 831 Pepper Street and 835 Pepper Street & 819 Leesburg Road and 821 Leesburg Road, TMS# 16407-07-06 and 16407-08-04 **and** Ordinance No.: 2017-015 - Annexing and Incorporating 821 Pepper Street, 831 Pepper Street, 835 Pepper Street, 819 Leesburg Road and 821 Leesburg Road, Richland County TMS# 16407-07-06 and 16407-08-04 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015.

37. Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment - 24.138 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, TMS# 09409-01-03 – *Approved on first reading.*

Ordinance No.: 2017-019 - Annexing and Incorporating 24.7 38 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, Richland County TMS# 09409-01-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 – *Approved on first reading.*

Council District: 1

Proposal: Request to annex, assign land use classification of Industrial (IND) and assign zoning of Light Industrial District, -Flood Protective Area (M-1, -FP). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as CC-3 by Richland County.

Applicant: Columbia United FC DBA: South Carolina United FC

Staff Recommendation: Approval

PC Recommendation: Approval, 02/06/2017 (9-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Davis and seconded by Mr. Rickenmann, Council voted unanimously to give first reading approval to the Annexation, Comprehensive Plan Map Amendment and Zoning Map Amendment for 24.138 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, TMS# 09409-01-03 **and** Ordinance No.: 2017-019 - Annexing and Incorporating 24.7 38 acres N. of Sunbelt Boulevard also known as 115 Sunbelt Boulevard, Richland County TMS# 09409-01-03 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015.

*No one appeared in support of or in opposition to **Items 38 through 40.***



Upon a single motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to **Items 38** through **40**.

38. Zoning Text Amendment - Amend §17-55 to Modify the Definition of Public Dormitory

Ordinance No.: 2017-001 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning & Land Development and Zoning & Article III Zoning, Division 1, Generally, Sec. 17-55 Definitions, Dormitory, public – *Approved on first reading.*

Proposal: Amend §17-55 – to modify the definition of Public Dormitory.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 1, Amend §17-55 – Definitions (Public Dormitory)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

39. Zoning Text Amendment - Amend §17-345 (Reduction of Parking Requirements for Certain Uses) To Add Subsection (H) College and University Public Dormitories

Ordinance No.: 2017-003 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning Article III, Zoning, Division 8, District Descriptions, Use and Dimensional Regulations, Sec. 17-258 Table of permitted uses, SIC 8811.4 Dormitories, public, SIC 8811 .5 Fraternity and sorority houses and SIC 8811.6 Dormitories, Private (Sec. 17-321) – *Approved on first reading.*

Proposal: Amend §17-345 (Reduction of parking requirements for certain uses) to add subsection (h) College and University Public Dormitories.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 10, Amend §17-345 (Reduction of parking requirements for certain uses)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)



40. Zoning Text Amendment - Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity, and sorority houses

Ordinance No.: 2017-002 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III Zoning, Division 10, Off-Street Parking and Loading Facilities, Sec. 17-345 Reduction of parking requirements for certain uses to add (h) College or university public dormitories – *Approved on first reading.*

Proposal: Amend §17-258 (Table of Permitted Uses) to amend and clarify off-street parking requirements for public dormitories, fraternity and sorority houses.

Applicant: K. Brian Cook, Zoning Administrator, City of Columbia

Pertinent Section: Chapter 17, Article III, Division 8, Amend §17-258 (Table of Permitted Uses)

Staff Recommendation: Approval

PC Recommendation: Approval, 12/05/2016 (8-0)

Council closed the Zoning Public Hearing at 7:32 p.m.

OTHER MATTERS

41. Council is asked to approve the Installation of three (3) Speed Humps in the Moore's Creek Neighborhood, as requested by the Traffic Engineering Division. *The Fire Department and Police Department have reviewed and approved the proposed location. - Approved*

Upon a motion made by Mayor Benjamin and seconded by Mr. Davis, Council voted unanimously to approve the Installation of three (3) Speed Humps in the Moore's Creek Neighborhood.

APPOINTMENTS

42. Council is asked to approve the appointment of one (1) Council Member as Chairman and one (1) individual to the Bull Street Commission.

Upon a motion made by Mayor Benjamin and seconded by Mr. McDowell, Council voted unanimously to approve the appointment of The Honorable Howard E. Duvall, Jr. as Chairman of Bull Street Commission.



Upon a motion made by Mr. Duvall and seconded by Mayor Benjamin, Council voted unanimously to approve the appointment of Ms. Ellen Cooper to the Bull Street Commission as a representative of the Downtown Coalition of Neighborhoods.

43. Council is asked to approve the appointment of one (1) individual to the Election Commission.

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to defer consideration of an appointment of one (1) individual to the Election Commission.

44. Council is asked to extend term dates for three (3) members of the Midlands Authority for Conventions, Sports & Tourism Board.

Upon a motion made by Mr. Davis and seconded by Mr. Rickenmann, Council voted unanimously to defer consideration of extending the term dates for three (3) members of the Midlands Authority for Conventions, Sports & Tourism Board.

45. Council is asked to approve the re-appointment of two (2) individuals to the Design/Development Review Commission.

Upon a motion made by Mr. Rickenmann and seconded by Mayor Benjamin, Council voted unanimously to approve the reappointment of Mr. Harris Cohn to the Design/Development Review Commission for a second and final term.

Upon a motion made by Mr. McDowell and seconded by Mayor Benjamin, Council voted unanimously to approve the reappointment of Mr. Bob Wynn to the Design Development Review Commission for a second and final term.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

No matters were considered at this time.

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

No reports or referrals were made at this time.

APPEARANCE OF THE PUBLIC

No one appeared at this time.



Upon a motion made by Mr. Davis and seconded by Mr. McDowell, Council voted unanimously to adjourn the meeting at 7:42 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk

DRAFT



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Procurement and Contracts

FROM: *Sandra Wright, Purchasing Agent*

SUBJECT: Council is asked to approve the Purchase of 500 pairs of Honeywell Super Gloves for the Columbia Fire Department. Award to Newton's Fire & Safety Equipment, Inc. in the amount of \$55,000.00. This vendor is located in Graham, NC.

FINANCIAL IMPACT: Funding Source: Fire Suppression-Safety Clothing And Supplies;1012303-625900. The original budgeted amount is \$56,000.00.

ORIGINAL BUDGET: \$56,000.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

ATTACHMENTS:

- **#a:** Bid Tabulation (REVISED) BID062-16-17-TAP Honeywell Super Glove REBID (PDF)
- **#b:** Newton's Fire & Safety Equipment Cost Sheet BID062-16-17-TAP(PDF)

REVISED Bid Tabulation Report**BID062-16-17-TAP Honeywell Super Glove REBID**

Vendor:	Description	Total
Bidder ID: B002356 NAFECO 1515 West Moulton St. Decatur, AL 35601	Honeywell Super Glove	\$0.00
Bidder ID: V002118 Newton's Fire and Safety Equipment Inc. PO Box 13 Graham, NC 27253	Honeywell Super Glove	\$55,000.00

NOTE: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

BID062-16-17-TAP Honeywell Super Glove REBID

Page No: 8

Cost Sheet
Submit back with your response

Qty Regular Gloves	Size	Unit Price	Extended Cost
5	XS	\$ 110.00	\$ 550.00
10	S	\$ 110.00	\$ 1,100.00
75	M	\$ 110.00	\$ 8,250.00
75	L	\$ 110.00	\$ 8,250.00
75	XL	\$ 110.00	\$ 8,250.00
75	XXL	\$ 110.00	\$ 8,250.00
50	XXXL	\$ 110.00	\$ 5,500.00
365	Total cost of Regular Gloves		\$ 40,150.00
Qty Cadet Gloves	Size	Unit Price	Extended Cost
5	XS	\$ 110.00	\$ 550.00
10	S	\$ 110.00	\$ 1,100.00
25	M	\$ 110.00	\$ 2,750.00
25	L	\$ 110.00	\$ 2,750.00
25	XL	\$ 110.00	\$ 2,750.00
25	XXL	\$ 110.00	\$ 2,750.00
20	XXXL	\$ 110.00	\$ 2,200.00
135	Total cost of Cadet Gloves		\$ 14,850.00
Enter Total Cost of (500) Gloves on page 4 of Bid package.			\$ 55,000.00



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve the purchase of Lab Analysis Equipment, as requested by the Police Department. Award to Agilent Technologies in the amount of \$95,515.36. This vendor is located in Wilmington, DE.

FINANCIAL IMPACT: Police Department: Administrative Services- Computer/Elect Equipment-Capital; 1012402 - 658600 - The budgeted amount is \$95,520.

ORIGINAL BUDGET: \$95,520

STRATEGIC GOALS: Provide high quality municipal services

The Police Department requests City Council's approval for the purchase of a Model 7890B Gas Chromatograph/Model 5977B Mass Spectrometer Detector System (7890BGC/5977B MSD System).

We respectfully request approval for this purchase using the General Services Administration (GSA) Contract #GS-07F-0564X615-4 vendor, Agilent Technologies Inc., at the following quantity and cost plus S.C. sales tax.

Qty	Description	Price	Request Total
1 Each	7890BGC/5977B MSD System	\$84,546.37	\$84,546.37
	Installation (Non Taxable)	4,205.28	4,205.28
	Sales Tax	6,763.71	6,763.71
	Total		\$95,515.36

***Total price includes \$21,968.36 GSA discount.**

Agilent Technologies Inc. is located in Wilmington, DE 19808.

Sec 2-204. (10) Competitive sealed bidding required; exceptions. All City contracts shall be awarded by competitive sealed bidding except the following as determined pursuant to definitions and standards set by regulations, or except as otherwise provide in this article: when purchasing through cooperative purchasing.

ATTACHMENTS:

- **#a:** CPD- Agilent Technologies Quote - GCMS (2) (PDF)
- **#b:** Tax Calculation for CPD Quote - GCMS (PDF)
- **#c:** GSA-07F-0564X-615-4 (PDF)



Esseabasi Etim
City of Columbia Police Department
715 Bluff Rd
COLUMBIA SC 29201-4707

Quote No.	Create Date	Delivery Time	Page
2216236	01/11/2017	7 Weeks	1 of 6
Contact	Phone no.	Valid to	
Royce Bramlett	404-229-8185	04/11/2017	
To place an order: Call 1-800-227-9770 Option 1 For Instruments Fax : 302-633-8953 Email : LSCAinstrumentsales@agilent.com For Consumables Fax : 302-633-8901 Email : CAG_sales-NA@agilent.com For Genomics Fax: 512-321-3128 Email : orders@agilent.com For additional instructions, see last page			

Product/Description	Qty/Unit	Unit List Price	Discount Amount	Extended Net Price
G7076BA	1.000 EA	58,025.01 USD	11,546.97-	46,478.04
5977B MSD Bundle with Stainless Steel Source				
With the following configuration:				
Ship-to Country : USA				
Diffusion Pump				
Add ChemStation DA w/ MassH Fam				
MSD for 7890 GC				
Add Laser Printer				
Installation (44K)				
Familiarization at Installation (44L)				
1 Year SW Update/Phone Assist (44W)				
GSA discount amount of \$ 11,546.98 is included. GSA Contract no: GS-07F-0564X615-4				
G3440B	1.000 EA	23,262.00 USD	4,629.14-	18,632.86
Agilent 7890B Series GC Custom.				
includes LAN interface, 7693 interface				
,20-ramp oven programming, 6 heated				
zones, 2 analog out, keyboard and				
display pressure setpoints to 0.001psi				
(0-99 psi)				
With the following configuration:				
Ship-to Country : USA				
Country of Origin : China				
Capillary S/SI inlet with EPC				
Mass Spectrometer Detector Interface				
Installation (44K)				
Familiarization at Installation (44L)				



Esseabasi Etim
City of Columbia Police Department
715 Bluff Rd
COLUMBIA SC 29201-4707

Quote No.	Create Date	Delivery Time	Page
2216236	01/11/2017	7 Weeks	2 of 6
Contact	Phone no.	Valid to	
Royce Bramlett	404-229-8185	04/11/2017	
To place an order: Call 1-800-227-9770 Option 1 For Instruments Fax : 302-633-8953 Email : LSCAinstrumentsales@agilent.com For Consumables Fax : 302-633-8901 Email : CAG_sales-NA@agilent.com For Genomics Fax: 512-321-3128 Email : orders@agilent.com For additional instructions, see last page			

Product/Description	Qty/Unit	Unit List Price	Discount Amount	Extended Net Price
GSA discount amount of \$ 4,629.14 is included. GSA Contract no: GS-07F-0564X615-4				
G4513A	1.000 EA	7,822.00 USD	1,556.57-	6,265.43
7693A Autoinjector Includes transfer turret, 16-sample turret, mounting post, parking post for GC. 10ul syringe, and solvent bottles. With the following configuration: Ship-to Country : USA Installation (44K) Familiarization at Installation (44L)				
GSA discount amount of \$ 1,556.58 is included. GSA Contract no: GS-07F-0564X615-4				
G4514A	1.000 EA	9,198.00 USD	1,830.41-	7,367.59
7693 Tray, 150 vial includes three removable 50-vial racks and GC mounting bracket. With the following configuration: Ship-to Country : USA Installation (44K) Familiarization at Installation (44L)				
GSA discount amount of \$ 1,830.40 is included. GSA Contract no: GS-07F-0564X615-4				
G3397B	1.000 EA	2,420.00 USD	481.58-	1,938.42



Esseabasi Etim
City of Columbia Police Department
715 Bluff Rd
COLUMBIA SC 29201-4707

Quote No.	Create Date	Delivery Time	Page
2216236	01/11/2017	7 Weeks	3 of 6
Contact	Phone no.	Valid to	
Royce Bramlett	404-229-8185	04/11/2017	
To place an order: Call 1-800-227-9770 Option 1 For Instruments Fax : 302-633-8953 Email : LSCAinstrumentsales@agilent.com For Consumables Fax : 302-633-8901 Email : CAG_sales-NA@agilent.com For Genomics Fax: 512-321-3128 Email : orders@agilent.com For additional instructions, see last page			

Product/Description	Qty/Unit	Unit List Price	Discount Amount	Extended Net Price
Ion Gauge Kit for 5977 MSD.				
With the following configuration: Ship-to Country : USA				
Installation (44K)				
GSA discount amount of \$ 481.58 is included. GSA Contract no: GS-07F-0564X615-4				
G1033A	1.000 EA	6,048.00 USD	1,203.55-	4,844.45
NIST 2011 MS Library Bundle				
With the following configuration: Ship-to Country : USA				
Installation (44K)				
GSA discount amount of \$ 1,203.55 is included. GSA Contract no: GS-07F-0564X615-4				
G2591B	1.000 EA	3,596.00 USD	715.60-	2,880.40
Spare Inert Ion Source Assembly (Inert) for 5977/5975/5973 MSD.				
GSA discount amount of \$ 715.60 is included. GSA Contract no: GS-07F-0564X615-4				
H5949A	1.000 EA	349.00 USD	4.54-	344.46
Supplemental Installation One Hour Labor				



Esseabasi Etim
City of Columbia Police Department
715 Bluff Rd
COLUMBIA SC 29201-4707

Quotation

9.a

Quote No.	Create Date	Delivery Time	Page
2216236	01/11/2017	7 Weeks	4 of 6
Contact	Phone no.	Valid to	
Royce Bramlett	404-229-8185	04/11/2017	
To place an order: Call 1-800-227-9770 Option 1 For Instruments Fax : 302-633-8953 Email : LSCAinstrumentsales@agilent.com For Consumables Fax : 302-633-8901 Email : CAG_sales-NA@agilent.com For Genomics Fax: 512-321-3128 Email : orders@agilent.com For additional instructions, see last page			

Product/Description	Qty/Unit	Unit List Price	Discount Amount	Extended Net Price
for Chemical Analysis products. Labor only; no travel included. Requires installation - bundled, or as 44N or 44K. GSA discount amount of \$ 4.54 is included. GSA Contract no: GS-07F-0564X615-5000				
		Gross Amount	: \$	110,720.01
		Total Discount	: \$	21,968.36
		Net Amount	: \$	88,751.65
		Sales Tax	: \$	6,763.71
		Total	: \$	95,515.36



Esseabasi Etim
City of Columbia Police Department
715 Bluff Rd
COLUMBIA SC 29201-4707

Quote No.	Create Date	Delivery Time	Page
2216236	01/11/2017	7 Weeks	5 of 6
Contact	Phone no.	Valid to	
Royce Bramlett	404-229-8185	04/11/2017	
To place an order: Call 1-800-227-9770 Option 1 For Instruments Fax : 302-633-8953 Email : LSCAinstrumentsales@agilent.com For Consumables Fax : 302-633-8901 Email : CAG_sales-NA@agilent.com For Genomics Fax: 512-321-3128 Email : orders@agilent.com For additional instructions, see last page			

TO PLACE AN ORDER, Agilent offers several options:

- 1) Visit <http://www.agilent.com/chem/supplies> to place online orders using a purchase order or credit card.
- 2) Call 1-800-227-9770 (option 1) any weekday between 8am and 8 pm Eastern time in the U.S., Canada & Puerto Rico.
- 3) To place an order for Consumables, please fax the order to 302-633-8901.
To place an instrument and/or software order, please fax the order to 302-633-8953.
To place an order for Genomics, please fax the order to 512-321-3128, or email to orders@agilent.com
- 4) Or you can mail your order to:
Agilent Technologies
North American Customer Contact Center
2850 Centerville Road BU3-2
Wilmington, DE 19808-1610

To place an order, the following information is required:

- Purchase order number or credit card, delivery date, ship to, invoice to, end user, and quote number.
- GSA customers please provide GSA contract #.

EXCLUSIVE OFFERS FOR NEW INSTRUMENT CUSTOMERS, go to www.agilent.com/chem/exclusiveoffers

TO CHECK THE STATUS OF AN ORDER:

- 1) Visit <http://www.agilent.com/chem/supplies> to check the status of your order.
- 2) Call 1-800-227-9770 (option 1) any weekday between 8 am and 8 pm Eastern time, in the U.S., Canada & Puerto Rico. You will need to know the purchase order or credit card number the order was placed on.

FINANCING AND LEASING - A wide range of options are available. For more information or to discuss how monthly payments could suit your operational or budgetary requirements, contact your Agilent Account Manager.

TERMS AND CONDITIONS:

- Pricing: Web prices are provided only for the U.S. in U.S.dollars. All phone prices are in local currency and for end use. Applicable local taxes are applied.
- All Sales Tax is subject to change at the time of order.
- Shipping and Handling Charges: Orders with a value less than \$4000 or those requiring special services such as overnight delivery may be subject to additional shipping & handling fees. Some of these charges may be avoided by ordering via the Web
- Payment Terms: Net 30 days from invoice date, subject to credit approval.

* Quotation Validity: This quotation is valid for 90 days unless otherwise indicated.

* Warranty period for instrumentation is 1 year. The Warranty period for columns and consumables is 90 days.

Visit www.agilent.com/chem

- For Training course information and registration including e-Seminars, select [Education](#).
- For Literature, Application notes, and other information, select [Library](#).
- For Online Technical Support including the Technical Support Assistant and Frequently Asked Questions, select [Technical Support](#).

Esseabasi Etim
City of Columbia Police Department
715 Bluff Rd
COLUMBIA SC 29201-4707

Quote No.	Create Date	Delivery Time	Page
2216236	01/11/2017	7 Weeks	6 of 6
Contact	Phone no.	Valid to	
Royce Bramlett	404-229-8185	04/11/2017	
To place an order: Call 1-800-227-9770 Option 1			
For Instruments Fax : 302-633-8953			
Email : LSCAinstrumentsales@agilent.com			
For Consumables Fax : 302-633-8901			
Email : CAG_sales-NA@agilent.com			
For Genomics Fax: 512-321-3128			
Email : orders@agilent.com			
For additional instructions, see last page			

Agilent Technologies is neither a small business concern nor a minority business enterprise.

The quoted prices reflect discounts granted in accordance with GSA Federal Supply Schedule Terms and Conditions. Your order must reference GSA Contract Number GS-07F-0564X and only GSA Terms and Conditions shall apply to your order. Should a GSA approved price increase occur during the quote validity period, this quotation shall remain valid for 30 days from the effective date of the price increase.

The items identified as not on a Federal Supply Schedule are incidental to the order and may be included in the order for ordering convenience per FAR 8.401(d). The GSA contract terms will apply to all such items and the pricing for such items is firm for 90 days from the date of this quotation.

It is Agilent Technologies intent to ship product at the earliest available date unless specified otherwise.

The sale of standard Products and Services referenced in this quotation is subject to the then current version of Agilent's Terms of Sale, and any LSCA Supplemental Terms or other applicable terms referenced herein. If any Products or Services are manufactured, configured or adapted to meet Customer's requirements, the sale of all Products and Services referenced in this quotation is subject to the then current version of Agilent's Terms of Sale for Custom Products and any LSCA Supplemental Terms or other applicable terms referenced herein. A copy of Agilent's Terms of Sale, Agilent's Terms of Sale for Custom Products and the LSCA Supplemental Terms is either attached or has been previously provided to you. Please contact us if you have not received a copy or require an additional copy. If you have a separate agreement in effect with Agilent covering the sale of Products and Services referenced in this quotation, the terms of that agreement will apply to those Products and Services. Agilent expressly objects to any different or additional terms in your purchase/sales order documentation, unless agreed to in writing by Agilent. Product and Service availability dates are estimated at the time of the quotation. Actual delivery dates or delivery windows will be specified at the time Agilent acknowledges and accepts your purchase order. The above conditions shall apply to the fullest extent permitted by the law. You may have other statutory or legal rights available. Commodities, technology or software exported from the United States of America ("U.S.") or from other exporting countries will be subject to the U.S. Export Administration Regulations and all exporting countries' export laws and regulations. Diversion contrary to U.S. law and the applicable export laws and regulations is prohibited.

Taxable Items	Non Taxable Items	Taxable Amount	Non Taxable Amount	TAX	Total Quotation
G7076BA		\$46,478.04			
G3440B		\$11,551.22			
Capillary S/SI		\$3,522.00			
MSD Interface		\$1,713.34			
	Installation 44K		\$1,157.44		
	Familiarization 44L		\$688.86		
G4513A		\$5,724.75			
	Installation 44K		\$357.25		
	Familiarization 44L		\$183.43		
G4514A		\$6,819.71			
	Installation 44K		\$364.45		
	Familiarization 44L		\$183.43		
G3397B		\$1,468.23			
	Installation 44K		\$470.19		
G1033A		\$4,388.68			
	Installation 44K		\$455.77		
G2591B		\$2,880.40			
H5949A			\$344.46		
TOTAL		\$84,546.37	\$4,205.28	\$6,763.71	\$95,515.36



GSA Federal Acquisition
Service

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Search:

all the words



Contractor Information

(Vendors) How to change your company information

Contract #: GS-07F-0564X
 Contractor: AGILENT TECHNOLOGIES, INC.
 Address: 2850 CENTERVILLE RD
 WILMINGTON, DE 19808-1610
 Phone: 302-633-8173
 E-Mail: lscainstrumentsales@agilent.com
 Web Address: http://www.agilent.com/gsa/
 DUNS: 195823570
 NAICS: 334516

Socio-Economic : Other than small business
 EPLS : Contractor not found on the
 Excluded Parties List System

Govt. Point of Contact:
 MARY ANN SWEARINGEN
 Phone: 817-850-8102
 E-Mail: maryann.swearingen@gsa.gov

Contract Clauses/Exceptions:
 View the specifics for this contract

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Contract End Date	Category		View Catalog
66	SCIENTIFIC EQUIPMENT AND SERVICES	GS-07F-0564X		May 31, 2021	615 4		
					615 5000		
					615 9		
					632 10		
					632 5		
					632 6		
					632 7		
					66 107		



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve Project WM4407; Construction Services for Silver Lake Road East Asphalt Repairs, as requested by Utility Operations Department. Award to North American Pipeline Management, Inc., a Woman Owned Business Enterprise in an amount not to exceed \$74,580.00. This firm is located in Marietta, GA.

FINANCIAL IMPACT: Funding Source: Engineering-Paving & Asphalt Supplies Construction General Services; 5511706-623500. The original budgeted amount is \$83,500.00. Sub-consultant Brad Pace Construction, a Small Business Enterprise of Lyman, SC will provide asphalt paving at \$21,120.00 (34%) of the contract value.

ORIGINAL BUDGET: \$83,500.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

Two (2) bids were received for construction services for Silver Lake Road East Asphalt Road Repair WM4407 (BID#049-16-17-DS) as requested by Utilities and Engineering.

The total construction time allocated for this project is forty-five days after the notice to proceed is issued. I respectfully request City Council's approval of these services from North American Pipeline Management, Inc., at an amount not to exceed \$74,580.00. North American Pipeline Management is a SBE and WBE. Their subcontractor Brad Pace Construction, Lyman, SC is a SBE that is providing 34% of the asphalt paving required in the contract.

North American Pipeline Management, Inc., is located in Marietta, Georgia.

Bid	\$67,800.00
Contingency	\$ 6,780.00
Total	\$74,580.00

This will be charged as follows:

5511706-623500 Engineering - Paving & Asphalt Supplies
Construction General Services

\$74,580.00

ATTACHMENTS:

- **#a:** Attachment 1 Bid049 Cover Sheet (PDF)
- **#b:** Attachment 2 Bid049 Bid Tabulation (PDF)
- **#c:** Attachment 3 Bid049 Eng. Recommendation & Site Map (PDF)
- **#d:** Attachment 4 Bid049 Compliance Approval & Business Record Info. (PDF)



Requesting a Contract

Name of Department	<u>Department of Procurement and Contracts</u>
Name of City Project Manager	<u>Bennie Gable</u>
Project Number and Description	<u>Bid#049-16-17-DS</u> <u>Silver Lake Road East Asphalt Road Repair (WM4407)</u>
Name of Contractor Award recommended	<u>North American Pipeline Management, Inc.</u>
Type of Procurement	<u>Open Public</u>
List of Subcontractors	<u>See Attachment 4 Business Information Record</u>
Clean Water 2020	<u>No</u>
Amount of Compensation	<u>\$67,800.00 Bid Amount</u> <u>(\$6,780.00 contingency / total requested approval amt. \$74,580.00)</u>
Original Budget	<u>\$83,500.00</u>
Funding Source	<u>5511706-623500 Engineering – Paving & Asphalt Supplies</u>
City Council District	<u>Outside City</u>

Bid Tabulation Report
BID049-16-17-DS: Silver Lake Road East Asphalt Road Repair
Thursday, March 30, 2017

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
Bidder ID: B001914 - LAD Corporation of West Columbia					
PO Box 2634 West Columbia, SC 29171-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: Yes ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91200	WM4407 - Silver Lake Road East	1.00	104,500.00	104,500.00
Total LAD Corporation of West Columbia					104,500.00
Bidder ID: B002297 - North American Pipeline Management, Inc.					
12 Montclair Ave Greenville, SC 29206-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91200	WM4407 - Silver Lake Road East	1.00	67,800.00	67,800.00
Total North American Pipeline Management					67,800.00

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

User: Debbie Scott
 Report: 05- BM Bid Tabulation

Page: 1

Time: 10:02:09
 Date: 03/30/2017

Scott, Debbie

From: Bolling, Andrea R
Sent: Friday, March 31, 2017 8:30 AM
To: Scott, Debbie
Cc: Porth, Gary B; Gable, Bennie L
Subject: RE: Emailing: Bid#049 Silver Lake Road East (WM4407) Bid Analysis

Debbie,

After reviewing the bid analysis for WM4407 (Silver Lake Road East Asphalt Road Repair), the apparent low bidder is North American Pipeline Management, Inc. at \$67,800.00. It is recommended that City Council accept the proposed bid and a 10% contingency for a total cost of \$74,580.00. Please let me know if you have any questions or need additional information.



We Are Columbia

Andrea Bolling, PE, CFM
Assistant City Engineer

Utilities & Engineering Department
 1136 Washington Street
 P.O. Box 147
 Columbia, SC 29217
arbolling@columbiasc.net
 (803) 545-3379 (office)
 (803) 413-7981 (mobile)

From: Scott, Debbie
Sent: Thursday, March 30, 2017 5:25 PM
To: Gable, Bennie L; Bolling, Andrea R
Cc: Porth, Gary B
Subject: Emailing: Bid#049 Silver Lake Road East (WM4407) Bid Analysis
Importance: High

See above attachment. Upon your review, please provide Letter of Recommendation. Thank You



We Are Columbia

Debbie L. Scott
Construction Procurement Specialist
Department of Procurement & Contracts
 803-545-3252 dlscott@columbiasc.net
 1136 Washington Street Columbia SC 29201
 PO Box 147 Columbin SC 29217

Internet Mapping

REMOVE AND REPLACE
30'± OF CONCRETE
CURB AND GUTTER



REMOVE AND REPLACE
600 SY OF
ASPHALT PAVEMENT
(TO MEET MINIMUM
RICHLAND COUNTY SPECS)

Silver Lake Rd E

Silver Lake Rd E

Silver Lake Rd E

Leaflet | Roads basemap © Google, Map data © Richland County SC, Satellite basemap © Google

PROJECT LOCATION

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China

ASPHALT ROAD REPAIR
WV4407
SILVER LAKE ROAD EAST
COLUMBIA, SOUTH CAROLINA

ALL WORK AND TRAFFIC CONTROL SHALL MEET ALL SC DOT STANDARD SPECIFICATIONS AND CONSTRUCTION DETAILS

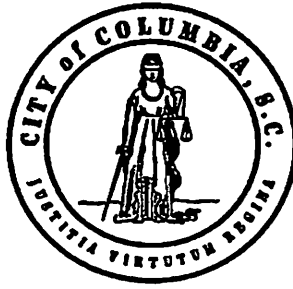
Legend

REMOVE AND REPLACE ASPHALT PAVEMENT

1 inch = 20' feet

CITY OF COLUMBIA
UTILITIES & ENGINEERING

City of Columbia - Engineering Division
9/17/21/216
PAGE 1 OF 1



CITY OF COLUMBIA
INTER-OFFICE MEMORANDUM

TO: Ayesha Driggers, Compliance Administrator
FROM: Debbie Scott, Procurement Contract Specialist,
Department of Procurement and Contracts
DATE: March 30, 2017

SUBJECT: BID#049-16-17-DS SILVER LAKE ROAD EAST ASPHALT ROAD REPAIR (WM4407)

Bids for this project were opened publicly at 10:00 a.m., March 30, 2017 in the seventh floor Conference Room, 1136 Washington Street.

Bids submitted for the referenced project were in participation with the Local Business Preference Program.

The apparent low bidder is North American Pipeline Management, Inc., Marietta, GA at \$67,800.00.

Please review and verify the percentages listed on the Business Information Record and check for consistency to the noted dollar amount. Also please check the subcontracting for compliance noted on the Business Information Record under the LBE policy.

Please indicate your approval by signing below and returning to me.

Thank You.

Review Approved: _____


Ayesha Driggers, Compliance Administrator

Date: _____

4/4/17

Bid No: 049-16-17-DS Silver Lake Road East Asphalt Repair (WM4407)
Page No: 29

Business Information Records

The Bidder shall list all subcontractors and vendors, who will be providing subcontracting services, furnishing materials, etc. for this project. The list shall be submitted in the format provided below. Any proposed changes from the list shall be submitted in writing to the Owner prior to initiation of any action, with the reason for proposed changes.

MUST BE TYPED AND REFLECT ONLY THOSE PROVIDING A SERVICE "NO LINE STRIKE THROUGH"

Business Name & Address	Contact Name & Telephone	Services & Materials Provided	Cost of Services & Material (\$ Value)	Percentage of Total Contract	MBE, WBE, SBE, DBE, LBE (Indicate all that apply)	Is your Business CDBE Approved?
Brad Pace Construction PO Box 1212 Lyman, SC 29365	Chris Terry 864-434-0797	Asphalt Paving	\$23,120.00	34 %	SBE	No
				%		
				%		
				%		
				%		

TOTAL: \$ 23,120.00

North American Pipeline Management, Inc.

Contractor

By

[Signature]
I certify this information is true and correct.

Date: 3/29/2017

Form 710



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve Cooling Tower Replacement Services at Police Headquarters, as requested by the Support Services Division. Award to Hoyt's Heating & AC, Inc., in an amount not to exceed \$103,356.00. This firm is located in Sumter, SC.

FINANCIAL IMPACT: Funding Source: Capital Projects; 4039999-CP106001-658650. The original budgeted amount is \$120,000.00.

ORIGINAL BUDGET: \$120,000.00

BUSINESS PROGRAM: Local Business Enterprise Program

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

Five (5) bids were received for the construction services for the Cooling Tower Replacement at Police Headquarters (BID#052-16-17-GBP) as requested by Support Services.

The total construction time allocated for this project is one hundred twenty (120) days after the notice to proceed is issued. I respectfully request City Council's approval of these services from Hoyt's Heating & AC, Inc., at an amount not to exceed \$103,356.00.

Base Bid	\$95,700.00
Contingency (8%)	\$7,656.00
Total (Not to Exceed)	\$103,356.00

This will be charged as follows:

Capital Projects

4039999-CP106001-658650

\$103,356.00

ATTACHMENTS:

- **#a:** BID052-16-17-GBP Bid Tabulation (PDF)
- **#b:** Compliance Review (PDF)
- **#c:** Engineer Recommendation for Cooling Tower Replacement (PDF)

Bid Tabulation Report
BID052-16-17-GBP: Cooling Tower Replacement at Police HQ
Tuesday, March 14, 2017

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
Bidder ID: B001997 - Cullum Services, Inc					
4768 Sunset Blvd Lexington, SC 29072-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	108,680.00	108,680.00
Total Cullum Services, Inc					108,680.00
Bidder ID: B002189 - McCarter Mechanical, Inc.					
685 John Dodd Road Spartanburg, SC 29303-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	105,861.00	105,861.00
Total McCarter Mechanical, Inc.					105,861.00
Bidder ID: B002347 - W.O. Blackstone & Co., Inc.					
PO Box 88 Columbia, SC 29202-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	110,910.00	110,910.00
Total W.O. Blackstone & Co., Inc.					110,910.00
Bidder ID: B002348 - Hoyt's Heating & AC, Inc.					
710 N. Wise Dr. Sumter, SC 29153-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	95,700.00	95,700.00
Total Hoyt's Heating & AC, Inc.					95,700.00
Bidder ID: B002349 - Hardy Corporation					
2413 Leaphart Rd. West Columbia, SC 29169-			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y		

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

Bid Tabulation Report
BID052-16-17-GBP: Cooling Tower Replacement at Police HQ
Tuesday, March 14, 2017

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
			BIDDING DOCUMENTS: Yes		
			Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	0.00	0.00
Total Hardy Corporation					0.00

Bidder ID: B002350 - Walker White, Inc.

7402 Fairfield Road
Columbia, SC 29203

NonCollusion Stmt: I Agree
NONCOLLUSION AFFIDVT: Y
Local Bus Preference: No
ADDENDUMS: Y
BIDDING DOCUMENTS: Yes
Certified Local Vendor: N

1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	122,360.00	122,360.00
Total Walker White, Inc.					122,360.00

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.



CITY OF COLUMBIA
INTER-OFFICE MEMORANDUM

TO: Ayesha Driggers, Compliance Administrator

FROM: Gary B. Porth, Procurement Manager
Department of Procurement and Contracts

DATE: March 20, 2017

SUBJECT: BID052-16-17-GBP Cooling Tower Replacement at Police Headquarters

Bids for this project were opened publicly at 10:00 a.m., March 14, 2017 in the seventh floor Conference Room, 1136 Washington Street.

The apparent low bidder is Hoyt's Heating and AC, Inc., Sumter, SC at \$95,700.00.

Please review and verify the percentages listed on the Business Information Record and check for consistency to the noted dollar amount. Also please check the subcontracting for compliance noted on the Business Information Record under the LBE policy.

Please indicate your approval by signing below and returning to me.

Thank You.

Review Approved: _____


Ayesha Driggers, Compliance Administrator

Date: _____

3/21/17

Bid No: 052-16-17-GBP Cooling Tower Replacement at Police Headquarters
Page No: 29

Business Information Records

The Bidder shall list all subcontractors and vendors, who will be providing subcontracting services, furnishing materials, etc. for this project. The list shall be submitted in the format provided below. Any proposed changes from the list shall be submitted in writing to the Owner prior to initiation of any action, with the reason for proposed changes.

MUST BE TYPED AND REFLECT ONLY THOSE PROVIDING A SERVICE "NO LINE STRIKE THROUGH"

Business Name & Address	Contact Name & Telephone	Services & Materials Provided	Cost of Services & Material (\$ Value)	Percentage of Total Contract	MBE, WBE, SBE, DBE, LBE (Indicate all that apply)	Is your Business CDBE Approved? Yes or No
Harris Integrated Solutions PO Box 4286 W. Columbia, SC	Lester Robinson 803-794-8808	Controls	25,500.00	27 %		
SPX-Marley 1345 Garner Ln Columbia, SC	Baxter Ogden 803-731-7977	Cooling Tower	58,100.00	61 %		
Hoyt's Htg & AC 710 N. Wise Dr. Sumter, SC	H. Barry Shuler 803-775-1378	Labor	4,200.00	4 %		
Hoyt's Htg & AC 710 N. Wise Dr. Sumter, SC	H. Barry Shuler 803-775-1378	General Conditions	7,900.00	8 %		
				%		
				%		

TOTAL: \$

95,700.00

Contractor:

Hoyt's Htg & AC

By:

[Signature]

I certify this information is true and correct.

Date:

3-14-17

Bid No: 052-16-17-GBP Cooling Tower Replacement at Police Headquarters

Page No: 31



City of Columbia
Qualification Statement
Local Business Enterprise (LBE)
 (DEPARTMENT OF UTILITIES & ENGINEERING)

Revised 10.15.14

By checking all boxes below, I certify that My Company meets all of the following qualifications to be eligible for the local vendor preference. I understand qualifications will be researched and verified by the Compliance Team. The City reserves the right to audit the company's qualifications for the local vendor preference as the City deems necessary and re-certify the company at least once every four years. A company must be certified PRIOR to bid openings. Yes, my company:

- ☐ Is independently owned and operated (Ownership of a local business must be direct, independent, and by individuals and/or other businesses within the Columbia-Newberry CSA. Company owner must provide document verification of local residency. (Copy of driver's license, utility bill, most current individual or corporate state and/or federal tax return).
- ☐ Is in good standing with State of South Carolina (LBE firm must be in good standing with the State of South Carolina regarding its payments of taxes and required business licenses).
- ☐ Has a business license in one of the 7 counties making up the CSA jurisdiction.
- ☐ Has at least one year of presence within the CSA jurisdiction (LBE must have presence within any of the 7 CSA jurisdictions for at least one year prior to applying for LBE Certification issued by the City of Columbia).
- 7 CSA Jurisdictions include: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland and Saluda.**
- ☐ Has at least 50% of employees residing within any of the 7 CSA jurisdictions. Applicant must attach a list of all owner/employee addresses and submit with this Qualification Statement -- *Names are optional, give street address, city, state & zip. (This rule applies to full-time, part-time and contract employees.)*

Note: Term of certification: Certification is valid for a period of 4 years from issue date. 30 days prior to expiration the LBE firm may submit documentation to re-certify.

Company Name: _____

Address: _____ Type of Products or Services: _____

Please self-identify ownership as one: Minority ___ Women-owned ___ Other ___ (tracking purposes only)

Current Business License Number: _____ County? _____

Phone Number: _____ Email: _____ COC Vendor # _____

I certify with my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing that any false information indicated above may lead to penalties or sanctions.

Owner's Name: _____ (Print) _____ (Signature)

NOTARY - Sworn to before me this _____ day of _____ 20____

Notary Public for the State of _____ My Commission Expires: _____

Notary Name: _____ (Print) _____ (Signature)

Please submit this **ORIGINAL** document to:
 Department of Utilities and Engineering
 Attn: LBE Administrator / Team
 PO Box 147 / 1136 Washington Street, 5th Floor
 Columbia, SC 29217

Tel: (803) 545 3369
 Fax: (803) 545-4130
 Email: aedriggers@columbiasc.net

☐ Qualified / ☐ Not Qualified: _____ Date: _____
 (Compliance Authorized Signature)

Bid No: 052-16-17-GBP Cooling Tower Replacement at Police Headquarters

Page No: 34

**AFFIRMATIVE ACTION UTILIZATION GOALS
INCLUDING LABOR SURPLUS UTILIZATION PLAN**

INSTRUCTIONS: This form must be submitted with any bid, proposal, or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Small, Minority and Women-owned Business Enterprise (SMWBE) under the contract. This form includes federally required Labor Surplus Utilization efforts. Attach additional sheets if necessary.

If you are a SBE, MBE WBE, or other type of disadvantaged business enterprise, please check one of the following boxes:

SBE ☐ MBE ☐ WBE ☐ Other _____

1. In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract or agreement is awarded to your firm. (If you do not intend to subcontract any work to others, even if you are a S/M/WBE, put zeros in the spaces below).

Total SBE Participation Percentage to be subcontracted _____%

Total MBE Participation Percentage to be subcontracted _____%

Total WBE Participation Percentage to be subcontracted _____%

Total Other DBE Participation Percentage to be subcontracted _____%

2. If you are not a SBE, MBE, or WBE and you do not plan to utilize such firms in this agreement, please state your reasons and use an additional page if needed:

Bid Tabulation Report
BID052-16-17-GBP: Cooling Tower Replacement at Police HQ
Tuesday, March 14, 2017

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
Bidder ID: B001997 - Cullum Services, Inc 4768 Sunset Blvd Lexington, SC 29072-					
			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	108,680.00	108,680.00
Total Cullum Services, Inc					108,680.00
Bidder ID: B002189 - McCarter Mechanical, Inc. 685 John Dodd Road Spartanburg, SC 29303-					
			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	105,861.00	105,861.00
Total McCarter Mechanical, Inc.					105,861.00
Bidder ID: B002347 - W.O. Blackstone & Co., Inc. PO Box 88 Columbia, SC 29202-					
			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	110,910.00	110,910.00
Total W.O. Blackstone & Co., Inc.					110,910.00
Bidder ID: B002348 - Hoyt's Heating & AC, Inc. 710 N. Wise Dr. Sumter, SC 29153-					
			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y BIDDING DOCUMENTS: Yes Certified Local Vendor: N		
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	95,700.00	95,700.00
Total Hoyt's Heating & AC, Inc.					95,700.00
Bidder ID: B002349 - Hardy Corporation 2413 Leaphart Rd. West Columbia, SC 29169-					
			NonCollusion Stmt: I Agree NONCOLLUSION AFFIDVT: Y Local Bus Preference: No ADDENDUMS: Y		

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

Bid Tabulation Report
BID052-16-17-GBP: Cooling Tower Replacement at Police HQ
Tuesday, March 14, 2017

Item #	Product Code	Product Description	Quantity	Unit Price	Extended
BIDDING DOCUMENTS: Yes					
Certified Local Vendor:				N	
1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	0.00	0.00
Total Hardy Corporation					0.00

Bidder ID: B002350 - Walker White, Inc.
7402 Fairfield Road
Columbia, SC 29203

NonCollusion Stmt: I Agree
NONCOLLUSION AFFIDVT: Y
Local Bus Preference: No
ADDENDUMS: Y
BIDDING DOCUMENTS: Yes
Certified Local Vendor: N

1	91450	Replacement of HVAC Cooling Tower at Police HQ	1.00	122,360.00	122,360.00
Total Walker White, Inc.					122,360.00

Note: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.

User: Anita S. Higgins
Report: 05- BM Bid Tabulation

Page: 2

Time: 10:12:37
Date: 03/14/2017

From: [Jeff Bernagozzi](#)
To: [Keisler, Kelvin](#)
Cc: [Porth, Gary B](#)
Subject: FW: Bid analysis for Cooling Tower Replacement at Police Headquarters
Date: Wednesday, March 15, 2017 3:50:09 PM
Attachments: [image001.png](#)
[Bid Analysis for Cooling Tower Replacement at Police Headquarters Bid#052-16-17-GBP.xls](#)

Kelvin

It appears by the bid tabulation that Hoyt's is the apparent low bidder. If they have no license or bid bond issues, I would recommend proceeding with intent to award.

Let me know if you need anything else.

Jeff



Jeff Bernagozzi, PE, LEED AP, CxA
Director of Engineering
 1201 Main Street Suite 2100, Columbia, South Carolina 29201
O: 803.256.0000 | **M:** 803.467.7419 | **W:** www.gmka.com

From: Porth, Gary B [mailto:gbporth@columbiasc.net]
Sent: Wednesday, March 15, 2017 12:30 PM
To: Keisler, Kelvin <krkeisler@columbiasc.net>
Cc: Jeff Bernagozzi <JBernagozzi@gmka.com>
Subject: Bid analysis for Cooling Tower Replacement at Police Headquarters

Kelvin,

Here is the Bid Analysis for the Cooling Tower Replacement at Police Headquarters. I would appreciate it if you could get me a recommendation so we can move the project forward and get it on Council's agenda. I included a 10% contingency on the bid analysis as you can see. Let me know if you want to remove the contingency and we can do that before sending to Council.

Let me know if you have any questions.

Gary



Gary B. Porth
Procurement Manager
Department of Procurement and Contracts
City of Columbia
1136 Washington Street, 7th Floor
Columbia, SC 29201

Office (803) 545-3241
Cell (803) 904-3619
gbporth@columbiasc.net



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve the Purchase and Installation of Furniture at the new Water/Wastewater Facility located at 4011 West Beltline Boulevard, as requested by the Wastewater Maintenance Division. Award to Interior Elements, LLC, a certified Local Business Enterprise using the SC State Contract in the amount of \$316,342.66. This vendor is located in Columbia, SC.

FINANCIAL IMPACT: Funding Source: Utilities Wastewater Maintenance – Small Office Furniture; 5516205 -621010. The original budgeted amount is \$380,047.18.

ORIGINAL BUDGET: \$380,047.18

BUSINESS PROGRAM: Local Business Enterprise Program

CLEAN WATER 2020?: No

STRATEGIC GOALS: Provide high quality municipal services

I respectfully request City Council's approval for this purchase from Interior Elements, LLC, a certified LBE, at the following cost plus S.C. sales tax.

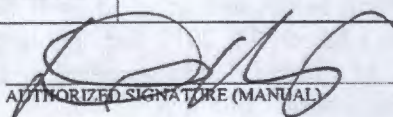
Description	Unit Price	Extended Amount	Request Total
Furniture	\$ 292,909.87	\$ 292,909.87	
Sales Tax		\$ 23,432.79	
			\$316,342.66

Interior Elements, LLC is located in Columbia, SC.

ATTACHMENTS:

- **#a:** BID059-16-17-CAT BID DOCUMENT (PDF)
- **#b:** BID059-16-17-CAT BID TAB (PDF)
- **#c:** BID059-16-17-CAT DEPARTMENT APPROVAL (PDF)

- #d: BID059-16-17-CAT FURNITURE LIST (PDF)

Submit Responses Online using the City of Columbia's Bid Online Phone Number: (803)545-3470		CITY OF COLUMBIA INVITATION FOR BID BIDDER ACKNOWLEDGEMENT	
Date: March 14, 2017	Bids will be opened at 1:00 P.M. on 3/23/2017 and may not be withdrawn within 60 days after such date and time.	Bid No: BID059-16-17-CAT	
Bid Title: Furniture – New City Facility Vendor Name: Interior Elements, LLC Vendor Mailing Address: 4500 Fort Jackson Blvd. City-State-Zip: Columbia, SC 29209 Telephone No: 803-445-2593 Fax No: 803-667-3880		Reason For No Bid:	
I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of the bid and certify that I am authorized to submit this bid. In submitting a bid to an agency of the City of Columbia, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Columbia all rights, title, interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of South Carolina for price fixing relating to the particular commodities or services purchased or acquired by the City of Columbia. At the discretion of the City of Columbia, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.		 AUTHORIZED SIGNATURE (MANUAL) David R Hardy AUTHORIZED SIGNATURE/TITLE (TYPED) dh@in-elements.com E-MAIL ADDRESS	
General Conditions			
Electronic Bids: All bids must be submitted using the Bid Online System. Bids not submitted on the Bid Online System may be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection. 1. EXECUTION OF BID: Bid must be submitted online by an authorized representative. 2. NO BID: If not submitting a bid, respond by indicating no-bid using bid online and explain the reason in the space provided for comments. 3. BID OPENING: Shall be public on the date and at the hour specified on the bid. It is the bidder's responsibility to assure that his bid is submitted. Bids which for any reason are not so submitted may not be considered. Offers by telegram or telephone are not acceptable. A bid may not be altered after the opening of the bids. NOTE: Bid tabulation will be posted online under the tabulations section of bid online. Bid tabulations will not be provided by telephone. 4. PRICES, TERMS, & PAYMENT: Firm prices shall be bid and shall include all packing, handling and shipping or delivery charges. A. Discounts: Bidders may offer a cash discount for prompt payment. However, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later. B. Mistakes: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern. C. Condition & Packaging: It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current model at the time of this bid). All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging. D. Safety Standards: Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act, and any standards there under, as well as bearing Underwriters Laboratories labels where appropriate. E. Invoicing & Payment: The contractor shall be paid upon submission of properly certified invoices to the City of Columbia Accounting Division, P.O. Box 147, Columbia, S.C. 29217. At the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided, invoices shall contain the Contract Number and Purchase Order Number. The City of Columbia will not pay invoices submitted from a third party. Invoices shall be submitted by the company shown on the Purchase Order. 5. MANUFACTURER'S NAME & APPROVED EQUIVALENTS: Any manufactures names, trade names, brand names, information and/or catalogue numbers listed in a specification are for information and are not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and number. Bidder shall submit with his bid, cuts, sketches and descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. The bidder shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. The City Columbia reserves the right to determine acceptance of item(s) as an approved equivalent. Bids, which do not comply with these requirements, are subject to rejection. Bids lacking any written indication of intent to bid an alternate brand will be received and considered in complete compliance with the specifications as listed on the bid form. The Division of Purchasing is to be notified of any proposed changes in (a) materials used, (b) manufacturing process, or (c) construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the City Purchasing Agent.			

Furniture – New City Facility BID059-16-17-CAT

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DEPARTMENT OF PROCUREMENT AND CONTRACTS

1136 WASHINGTON STREET 4TH FLOOR

COLUMBIA, SC 29201

I N V I T A T I O N F O R B I D S

Sealed bids for Furniture – New City Facility is subject to the conditions, and all provisions, etc., set forth herein and attached, will be received electronically using Bid Online until 1:00 (P.M.) March 23, 2017 then publicly opened and read. The commodities must be furnished as described and specified and delivered to the New City Facility, 4011 West Beltline Boulevard, Columbia, SC 29204.

All bid prices must include all costs of transportation and lodging to the required destination.

Bid No. 059-16-17-CAT

By: Charise A. Thompson, Buyer
Charise A. Thompson

**Total Furniture Cost
(Total from page 116)**

\$ 292,909.87

****Price is to be entered onto Bid Online. DO NOT include sales tax in the price.**

Bid as specified, no substitutions allowed.

Note:

1. Bid response shall be submitted using Bid Online to include price and attachments. Vendor shall also mail and/or hand deliver pages 1, 4-116 of bid package as well as all literature and specifications before bid opening. Package must clearly be marked BID#059-16-17-CAT Furniture – New City Facility delivered to City of Columbia, Procurement and Contracts Department, 1136 Washington Street, 4th Floor, Columbia, SC 29201.
2. All questions must be submitted to Bid Online by March 17, 2017 at 1:00 P.M.
3. All bids (pricing) must be submitted through Bid Online.

NOTICE TO BIDDERS: Bids must be submitted online. Bids made otherwise will be subject to rejection. All taxes on any item that the City may be required to pay must be shown separately, not included in the price bid.

Furniture – New City Facility BID059-16-17-CAT

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General Conditions

The City of Columbia is requesting bids from South Carolina state contract number 4400005986, KI Industries, Inc. vendors, for New City Facility located at 4011 West Beltline Boulevard, Columbia, SC 29204. Please provide prices on the following pages per the quantity and specifications. All prices must remain in effect throughout the term of any potentially awarded contract.

- The items specified must be new and of the current manufacturer.
- Items found defective or not meeting specifications will be picked up by the successful bidder and replaced within one (1) week after notification at no expense to the City of Columbia.
- Copies of the warranty shall be provided.

Delivery

Items shall be delivered and fully assembled at the New City Facility located at 4011 West Beltline Boulevard, Columbia, SC 29204. Deliveries shall be made in two installments as stated below:

- Items 1.1 – 40.4 shall be delivered and fully installed by May 30, 2017.
- Items 41.1 – 53.25 shall be delivered and fully installed by June 30, 2017.

Please state the delivery time after receipt of order 4-6 weeks; 6-8 weeks for custom/special product.

Furniture – New City Facility BID059-16-17-CAT

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We Are Columbia

City of Columbia
Qualification Statement
Local Business Enterprise (LBE)
(DEPARTMENT OF UTILITIES & ENGINEERING)
 REVISED 10.15.14

By checking all boxes below, I certify that My Company meets all of the following qualifications below to be eligible for the local vendor preference. I understand qualifications will be researched and verified by the Compliance Team. The City reserves the right to audit the company's qualifications to be eligible for the local vendor preference as the City deems necessary in the best interests of the City and at least once every four years. A company must be certified PRIOR to bid openings. Yes, my company:

- ☐ Is independently owned and operated (Ownership of a local business must be direct, independent, and by individuals and/or other businesses within the Columbia-Newberry CSA. Company may be asked to provide additional documented verification including most current individual or corporate state and/or federal tax return, etc.).
- ☒ Is in good standing with State of South Carolina (LBE firm must be in good standing with the State of South Carolina regarding its payments of taxes and required business licenses).
- ☒ Has a business license in one of the 7 counties making up the CSA jurisdiction.
- ☒ Has at least one year of presence within the CSA Jurisdiction (LBE must have presence within any of the 7 CSA jurisdictions for at least one year prior to applying for LBE Certification issued by the City of Columbia).
- 7 CSA Jurisdictions include: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland and Saluda.
- ☐ Has at least 50% of employees residing within any of the 7 CSA jurisdictions. Applicant must attach a list of all owner/employee addresses and submit with this Qualification Statement - Names are optional, give street address, city, state & zip. (This rule applies to full-time, part-time and contract employees.)

Note: Term of certification: Certification is valid for a period of 4 years from issue date. 30 days prior to expiration LBE may submit documentation to re-qualify. The City reserves the right to audit and recertify once every four years.

Company Name: Interior Elements, LLC

Address: 4500 Fort Jackson Blvd, Columbia, SC 29209

Type of Products or Services: Furniture

Current Business License Number: Applied For County? Richland

Phone Number: 803-445-2593 Email: dh@in-elements.org COC Vendor# _____

I certify with my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing that any false information indicated above may lead to penalties or sanctions by any of the 7 CSA jurisdictions.

Owner's Name: _____

ID No.

9728

(Signature)

NOTARY - Sworn to before me this _____ day of _____, 2018.

Comm Expires

October 17,

2018

20

Notary Public for the State of _____

Commission Expires:

Notary Name: _____

(Signature)

Please submit this document to:
 Department of Utilities and Engineering
 Attn: LBE Administrator / Team
 1136 Washington Street, 5th Floor
 Columbia, SC 29201

Tel: (803) 545 3369

Fax: (803) 545-4130

Email: agdriggers@columbiasc.nci

☐ Qualified / ☐ Not Qualified: _____ Date: _____
 (Compliance Authorized Signature)

CONFLICT OF INTEREST STATEMENT (Fill in as applicable)

I, David R Hardy (Offeror/Consultant), on behalf of myself and my company, and my subcontractors, if applicable, certify the following, under penalty of perjury, that to the best of my knowledge and belief:

1. No circumstances currently exist that create a Conflict of Interest in my performing the services required by the Solicitation to which I am responding or the Agreement to be signed if I am the successful Offeror in response to this Solicitation, and
2. I understand and acknowledge that my failure to disclose any affiliation or relationship that creates or may create a Conflict of Interest shall be deemed a material misrepresentation and sufficient reason for Offeror and Offeror's company to be disqualified, suspended, and/or excluded from participating in this and any future solicitation and procurements as well as removal from the City of Columbia vendor database. It may further result in termination of any contractual relationship with the City of Columbia and may be grounds for disciplinary action, up to and including debarment by the City, fines, penalties, imprisonment, or civil suit to be brought against Offeror or Offeror's company.
3. That to my knowledge, no employee or official of the City, nor any public agency or official affected by this Solicitation or the Agreement to be signed if I am the successful Offeror, has any pecuniary interest in the business of the Offeror's company or Offeror's subconsultant(s), nor does Offeror or Offeror's subconsultants have any interest that would conflict in any manner or degree with the performance related to this Solicitation or Agreement.
4. I warrant that I and my subconsultant(s), if any, have not employed or retained any company or person other than a bona fide employee working solely for the Offeror's company or subconsultant(s) in order to solicit or secure an agreement with the City of Columbia, as related to this Solicitation or any resulting Agreement, and that I and my subconsultant(s), if any, have not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the Offeror's company or Offeror's subconsultant(s) any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award of any Agreement.
5. I warrant and represent that my offer identifies and explains below any unfair competitive advantage I or my company or subconsultants may have in competing for the Agreement to result from this Solicitation and any actual or potential conflicts of interest that may arise from my participation in this Solicitation or my receipt of an award. I acknowledge that the City intends by this statement to identify any and all potential conflicts of interest and unfair competitive advantages held by any Offeror, to prevent the existence of conflicting roles that might bias a consultant's judgment, and prevent one Offeror or company from having an unfair competitive advantage over other Offerors. The City, in its sole discretion, has the authority and responsibility to determine whether or not a conflict of interest or unfair competitive advantage exists,

Furniture – New City Facility BID059-16-17-CAT
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after a review of the relevant facts. I acknowledge and understand that if I or my company has an unfair competitive advantage or a conflict of interest; the City may withhold the award of this Agreement. Before withholding award on these grounds, an Offeror will be notified of the concerns and provided a reasonable opportunity to respond. Efforts to avoid or mitigate such concerns, including restrictions on future activities, may be considered.

List any Actual or Potential Conflicts of Interest below or check the box below to certify that none exists. Failure to fully disclose information may result in penalties and/or sanctions as outlined in #2 above.

Please check only one box below.

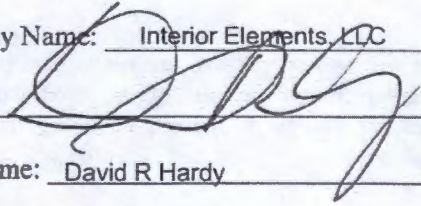
- ☒ **No known actual or potential Conflicts of Interest are subject to disclosure.**
☐ **All identified actual or potential Conflicts of Interest and/or Unfair**

Competitive advantage(s) are stated below and submitted for further review by the City of Columbia, SC.

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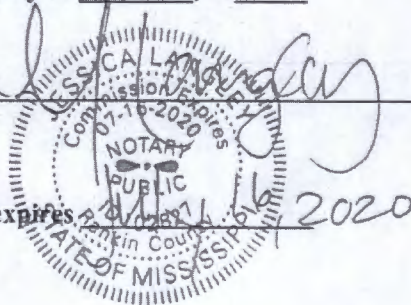
6. I warrant that should I become aware of an actual or potential conflict of interest involving my company or subconsultants, if any, in performing the services under the Agreement or responding to this Solicitation, I will notify the City immediately. I also warrant that should I become aware of any competitive advantage that my company or subconsultants have in responding to this Solicitation or providing services under an Agreement related to this Solicitation, I will immediately notify the City of the discovery of a possible competitive advantage. I understand and acknowledge that this obligation to inform the City of the discovery of a conflict of interest or competitive advantage is a continuing obligation and extends throughout the Term of the Agreement for this procurement.
7. By signing this statement, I certify for myself and on behalf of my company and any of my subconsultants that I have and will comply with, and have not, and will not, induce a person to violate Title 8, Chapter 13 of the South Carolina Code of Laws, as amended (Ethics Act). I acknowledge and understand that the City may rescind any Agreement and recover all amounts expended as a result of any action taken in violation of this provision. If I or my company or subconsultants participate, directly or indirectly, in the evaluation or award of public Agreements, including without limitation, change orders, or task orders regarding a public Agreement, I shall, if required by law to file such a statement, provide the statement required by Section 8-13-1150 to the Purchasing Agent at the same time the law required the statement to be filed.

Company Name: Interior Elements, LLCBy: Print Name: David R HardyTitle: CFO / TreasurerDate: March 22, 2017

Subscribed and sworn to before me

this 22nd day of March, 2017

(Notary Public)

My commission expires 07-16-2020

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NONCOLLUSION AFFIDAVIT

State of Mississippi)

)ss.

County of Madison being first duly sworn deposes and says that:

(1) He is CFO / Treasurer of Interior Elements, LLC the Bidder that has submitted the attached Bid:

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Columbia, S.C. or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed) _____

CFO / Treasurer

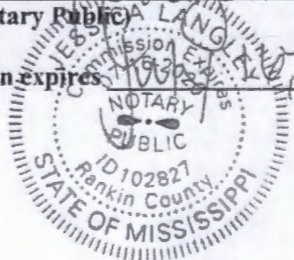
(Title)

Subscribed and sworn to before me

this 22nd day of March, 20 17

(Notary Public)

My commission expires November 1, 2020



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AFFIRMATIVE ACTION UTILIZATION GOALS
INCLUDING LABOR SURPLUS UTILIZATION PLAN

INSTRUCTIONS: This form must be submitted with any bid, proposal, or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Small, Minority and Women-owned Business Enterprise (SMWBE) under the contract. This form includes federally required Labor Surplus Utilization efforts. Attach additional sheets if necessary.

If you are a SBE, MBE WBE, or other type of disadvantaged business enterprise, please check one of the following boxes:

☒ SBE ☐ MBE ☐ WBE ☐ Other

1. In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract or agreement is awarded to your firm. (If you do not intend to subcontract any work to others, even if you are a S/M/WBE, put zeros in the spaces below).

Total SBE Participation Percentage to be subcontracted 100 %

Total MBE Participation Percentage to be subcontracted _____ %

Total WBE Participation Percentage to be subcontracted _____ %

Total Other DBE Participation Percentage to be subcontracted _____ %

2. If you are not a SBE, MBE, or WBE and you do not plan to utilize such firms in this agreement, please state your reasons and use an additional page if needed:

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LABOR SURPLUS UTILIZATION PLAN

In accordance with federal requirements, the City also encourages the use of firms located in labor Surplus areas. A Labor Surplus area is an area designated by the Secretary of Labor as having concentrated unemployment or underemployment in comparison with other areas. Used as one of the criteria for designating economically disadvantaged vendor/suppliers.

If your business is located in a labor surplus area,
Please check here:

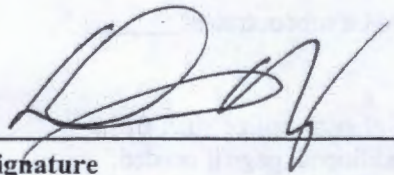
☐

Define the LSA here _____

The City anticipates that this effort will be continued to the maximum extent practicable throughout the life of the contract or agreement. Any changes or modification to the contract/ agreement will include, at a minimum the same proposed goals included in the negotiated agreement/contract.

The goals provided by the Successful Offeror shall be incorporated into the final contractual agreement between the parties or as amended through final contract negotiations.

By submitting this Exhibit, the respondent certifies he/she is an authorized representative of the company, understands and will comply with all requirements herein in any awarded action.



Signature
Date

Interior Elements, LLC

(Print
Business Name

David R Hardy

(Name)

REVISED Bid Tabulation Report
BID059-16-17-CAT Furniture – New City Facility

Vendor:	Description	Amount:
Bidder ID: B002357 Interior Elements, LLC 141-F Pelham Drive Columbia, SC 29209	Furniture – New City Facility	\$292,909.87

NOTE: The bid tabulation above may reflect the apparent low bidder; however an evaluation will be done to determine if the bid meets all bid requirements before an award is made.



Thompson, Charise A

From: We Are Columbia
To:
Cc:
Subject:

Judy, Robert L
 Friday, March 24, 2017 9:20 AM
 Thompson, Charise A
 Shealy, Clint E; Probst, Robert J; Johnson, James
 RE: BID059-16-17-CAT Furniture - New City Facility

Charise,

I've looked over the attachments you've sent and the bid received for the furniture in the new facility for Water and Wastewater on Beltline Blvd. I recommend we award this project to Interior Elements, LLC in the amount of \$292,909.87 and proceed to Minute Traq to get this on the next available Council Agenda.

Please let me know if you need anything further from me on this and thank you for all of your efforts on this initiative.

Robert Judy

Robert L Judy, Superintendent

Department of Utilities, WWM Division
 2910 Colonial Drive, Suite 110
 Columbia, SC 29201
 Phone: 803.545.3920
rljudy@columbiasc.net

From: Thompson, Charise A
Sent: Thursday, March 23, 2017 3:46 PM
To: Judy, Robert L
Subject: BID059-16-17-CAT Furniture - New City Facility

Good Afternoon,

Please see the bid tabulation and the lowest responsive and responsible bid response attached; and give me your recommendation via email. After recommendation is received, I will place the request on Minute Traq for City Council's approval.

If this bid is not accepted, you must give a justification as to why this bid does not meet the specification or your needs.

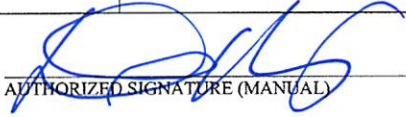
If you have any questions, please feel free to let me know.

Thank you,
 Charise A. Thompson



We Are Columbia

Charise A. Thompson

Submit Responses Online using the City of Columbia's Bid Online Phone Number: (803)545-3470		CITY OF COLUMBIA INVITATION FOR BID BIDDER ACKNOWLEDGEMENT	
Date: March 14, 2017	Bids will be opened at 1:00 P.M. on 3/23/2017 and may not be withdrawn within 60 days after such date and time.		Bid No: BID059-16-17-CAT
Bid Title: Furniture – New City Facility Vendor Name: Interior Elements, LLC Vendor Mailing Address: 4500 Fort Jackson Blvd. City-State-Zip: Columbia, SC 29209 Telephone No: 803-445-2593 Fax No: 803-667-3880			Reason For No Bid:
I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of the bid and certify that I am authorized to submit this bid. In submitting a bid to an agency of the City of Columbia, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Columbia all rights, title, interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of South Carolina for price fixing relating to the particular commodities or services purchased or acquired by the City of Columbia. At the discretion of the City of Columbia, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.			 David R Hardy AUTHORIZED SIGNATURE/TITLE (TYPED) dh@in-elements.com E-MAIL ADDRESS
General Conditions			
Electronic Bids: All bids must be submitted using the Bid Online System. Bids not submitted on the Bid Online System may be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.			
1. EXECUTION OF BID: Bid must be submitted online by an authorized representative. 2. NO BID: If not submitting a bid, respond by indicating no-bid using bid online and explain the reason in the space provided for comments. 3. BID OPENING: Shall be public on the date and at the hour specified on the bid. It is the bidder's responsibility to assure that his bid is submitted. Bids which for any reason are not so submitted may not be considered. Offers by telegram or telephone are not acceptable. A bid may not be altered after the opening of the bids. NOTE: Bid tabulation will be posted online under the tabulations section of bid online. Bid tabulations will not be provided by telephone. 4. PRICES, TERMS, & PAYMENT: Firm prices shall be bid and shall include all packing, handling and shipping or delivery charges. A. Discounts: Bidders may offer a cash discount for prompt payment. However, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later. B. Mistakes: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern. C. Condition & Packaging: It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current model at the time of this bid). All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging. D. Safety Standards: Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupational Safety and Health Act, and any standards there under, as well as bearing Underwriters Laboratories labels where appropriate. E. Invoicing & Payment: The contractor shall be paid upon submission of properly certified invoices to the City of Columbia Accounting Division, P.O. Box 147, Columbia, S.C. 29217. At the prices stipulated on the contract at the time the order is placed, after delivery and acceptance of goods, less deductions if any, as provided, invoices shall contain the Contract Number and Purchase Order Number. The City of Columbia will not pay invoices submitted from a third party. Invoices shall be submitted by the company shown on the Purchase Order.			
5. MANUFACTURER'S NAME & APPROVED EQUIVALENTS: Any manufactures names, trade names, brand names, information and/or catalogue numbers listed in a specification are for information and are not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and number. Bidder shall submit with his bid, cuts, sketches and descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. The bidder shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. The City Columbia reserves the right to determine acceptance of item(s) as an approved equivalent. Bids, which do not comply with these requirements, are subject to rejection. Bids lacking any written indication of intent to bid an alternate brand will be received and considered in complete compliance with the specifications as listed on the bid form. The Division of Purchasing is to be notified of any proposed changes in (a) materials used, (b) manufacturing process, or (c) construction. However, changes shall not be binding upon the City unless evidenced by a Change Notice issued and signed by the City Purchasing Agent.			

Furniture – New City Facility BID059-16-17-CAT

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DEPARTMENT OF PROCUREMENT AND CONTRACTS

1136 WASHINGTON STREET 4TH FLOOR

COLUMBIA, SC 29201

I N V I T A T I O N F O R B I D S

Sealed bids for Furniture – New City Facility is subject to the conditions, and all provisions, etc., set forth herein and attached, will be received electronically using Bid Online until 1:00 (P.M.) March 23, 2017 then publicly opened and read. The commodities must be furnished as described and specified and delivered to the New City Facility, 4011 West Beltline Boulevard, Columbia, SC 29204.

All bid prices must include all costs of transportation and lodging to the required destination.

Bid No. 059-16-17-CAT

By: Charise A. Thompson, Buyer
Charise A. Thompson

Total Furniture Cost
(Total from page 116)

\$ 292,909.87

****Price is to be entered onto Bid Online. DO NOT include sales tax in the price.**

Bid as specified, no substitutions allowed.

Note:

1. Bid response shall be submitted using Bid Online to include price and attachments. Vendor shall also mail and/or hand deliver pages 1, 4-116 of bid package as well as all literature and specifications before bid opening. Package must clearly be marked BID#059-16-17-CAT Furniture – New City Facility delivered to City of Columbia, Procurement and Contracts Department, 1136 Washington Street, 4th Floor, Columbia, SC 29201.
2. All questions must be submitted to Bid Online by March 17, 2017 at 1:00 P.M.
3. All bids (pricing) must be submitted through Bid Online.

NOTICE TO BIDDERS: Bids must be submitted online. Bids made otherwise will be subject to rejection. All taxes on any item that the City may be required to pay must be shown separately, not included in the price bid.

Furniture – New City Facility BID059-16-17-CAT

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1.1	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485.00	\$ 485.00
			Seat Option Sliding Seat /SLD		
			Back Panel Black -BL		
			Upholstery Compliance to TB 117-2013 /NFR		
			Grade/Color		
			Impress Upholstery Pallas Fabric Group PO GRPPO		
			PO Fabric Aphrodite Aphrodite		
			Aphrodite Black Tide /27.258.122.P		
			Base Option Hard Floor Casters /S		
			Height Option Standard Height (17 ¼' -22 1/4:") -NS		
			Memory Foam No memory form /NF		
2.1	4	CZBSS307296/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 72-96",Fixed,Standard Height	\$ 382.67	\$ 1,530.68
			Paint Color Flannel /FN		
			Glide Color Clear /GCL		
2.2	4	CZBWR30781NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard\ Height, No-power, No-Modesty Panel,30x78,74P Edge	\$ 271.60	\$ 1,086.40
			Grommet Location Grommet; Left/Right /LR		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		
2.3	4	KI74/JR39	Impress Ultra Task ,Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485.00	\$ 1,940.00
			Seat Option Sliding Seat /SLD		
			Back Panel Black -BL		
			Upholstery Compliance to TB 117-2013 /NFR		
			Grade/Color		
			Impress Upholstery Pallas Fabric Group PO GRPPO		
			PO Fabric Aphrodite Aphrodite		

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Aphrodite	Black Tide	/27.258.12 2.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' -22 1/4:")	-NS
Memory Foam	No memory form	/NF

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
3.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ <u>1,140.24</u>	\$ <u>1,140.24</u>
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
3.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ <u>397.70</u>	\$ <u>397.70</u>
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
3.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color Flannel /FN		
			Glide Color Clear /GCL		
3.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72",Fixed,Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color Flannel /FN		
			Glide Color Clear /GCL		
3.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location Grommet; Right /R		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		

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3.6	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
3.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
3.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount, 48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
3.9	1	PTBO4820	Overhead Tackboard, 20"H, 48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1 Puphostula	
			1 Postulate	Snowdrop LNPI	/PISP	
			Trim Color	Light Tone	/LG	
3.10	1	S7B/3663012	700 Series Files Bookcase-36Wx66Hx12"D-4 Adj Shelves		\$ 503.43	\$ 503.43
			Unit Color	Flannel	/FN	
3.11	1	SWLB.48	Wall Mounted Load Bar, 48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	/LG	

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3.12	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads	\$ <u>43.65</u>	\$ <u>43.65</u>
3.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph Compliance to TB117-2013 /NFR Grazie Upholstery NFR Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Del Sol /27.258.0 49.P Frame Color Chrome /CH Glide Option Plastic glides /P Poly seat & Back Color Compliance to TB117-2013 -NFR Poly Seat & Back Color Cottonwood /PCO NFR		
3.14	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph Compliance to TB117-2013 /NFR Grazie Upholstery NFR Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Red Tide /27.258.2 18.P Frame Color Chrome /CH Glide Option Plastic glides /P Poly seat & Back Color Compliance to TB117-2013 -NFR Poly Seat & Back Color Cottonwood /PCO NFR		
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
4.1	1	AH3R3629P-74P	Athens Round Tbl,3"Col,22" Base, Powder Coat,74P,29"H,36"Dia	\$ <u>356.96</u>	\$ <u>356.96</u>
			Edge Color Frosty White edge /EFW Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Base/Column Finish Flannel /FN		
4.2	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ <u>1140.24</u>	\$ <u>1140.24</u>
			Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No lock core /NLC		

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4.3	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outtrigger, Steel/inset plastic pull,15x22x24"H		\$ <u>397.7</u>	\$ <u>397.7</u>
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Key Options	No lock core	/NLC	
			Unit Color	Cottonwood	/CO	
4.4	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCL	
4.5	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCL	
4.6	1	CZBWR30721NM- 74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Left	/L	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
4.7	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
4.8	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	

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			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS		
			Memory Foam	No memory form	/NF		
4.9	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W			\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F		
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA		
			Key Option	No lock core	/NLC		
4.10	1	PTBO4820	Overhead Tackboard,20"H,48"W			\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLBM		
			Tack board Fabric	Fabric Grade I	GRDI		
			VSGI Fabric	1 Postulate	1Puphostula TE		
			1 Postulate	Snowdrop LNPI	/PISP		
			Trim Color	Light Tone	/LG		
4.11	1	SWLB.48	Wall Mounted Load Bar,48"W			\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	/LG		
4.12	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads			\$ <u>43.65</u>	\$ <u>43.65</u>
4.13	2	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>581.04</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Lagoon	/27.258.1 85P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
4.14	2	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>581.04</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Blossom	/27.258.2 49P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
5.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No lock core /NLC	\$ 1140.24	\$ 1140.24
5.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H Base Options 4 bl/wh casters (2 locking) /4CW Key Options No lock core /NLC Unit Color Cottonwood /CO	\$ 397.70	\$ 397.70
5.3	1	CZBLS24	CZ Peninsula Support Frame 24" W Paint Color Flannel /FN Glide Color Clear /GCI	\$ 145.99	\$ 145.99
5.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height Paint Color Flannel /FN Glide Color Clear /GCI	\$ 359.39	\$ 359.39
5.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface ,Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge Grommet Location Grommet: Left /L Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 239.59	\$ 239.59
5.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge Grommet Location Grommet: Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 138.71	\$ 138.71
5.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St Seat Option Sliding Seat /SLD Back Panel Black -BL	\$ 485	\$ 485

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			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR		
			Impress Upholstery	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Black Tide	/27.258.1 22.P		
			Base Option	Hard Floor Casters	/S		
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS		
			Memory Foam	No memory form	/NF		
5.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W			\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F		
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim,	/CO/HSA		
			Key Option	No lock core	/NLC		
5.9	1	PTBO4820	Overhead Tackboard,20"H,48"W			\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLBM		
			Tack board Fabric	Fabric Grade 1	GRD1		
			VSG1 Fabric	1 Postulate	1Puphostula TE		
			1 Postulate	Snowdrop LNPI	/PISP		
			Trim Color	Light Tone	/LG		
5.10	1	SWLB.48	Wall Mounted Load Bar,48"W			\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG		
5.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads			\$ <u>43.65</u>	\$ <u>43.65</u>
5.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Nile	/27.258.1 44.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
5.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>290.52</u>

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Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Del Sol	/27.258.0 49.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
6.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ <u>1140.24</u>	\$ <u>1140.24</u>
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
6.2	1	ATPE1524BF-S1	All Terrain Pedestal ,Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ <u>397.70</u>	\$ <u>397.70</u>
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
6.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
6.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
6.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location Grommet; Left /L		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		

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6.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty While Edge	/EFW	
6.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk ,Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
6.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HS A	
			Key Option	No lock core	/NLC	
6.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLBM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula TE	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
6.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	/LG	
6.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65

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6.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Red Tide	/27.258.2 18.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color	Cottonwood	/PCO		
			NFR				
6.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Nile	/27.258.1 44.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color	Cottonwood	/PCO		
			NFR				
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
7.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D			\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
7.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H			\$ 397.70	\$ 397.70
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
7.3	1	CZBLS24	CZ Peninsula Support Frame 24" W			\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN		
			Glide Color	Clear	/GCI		

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7.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
		Paint Color	Flannel /FN		
		Glide Color	Clear /GCI		
7.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
		Grommet Location	Grommet; Left /L		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		
7.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ 138.71	\$ 138.71
		Grommet Location	Grommet; Center /C		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		
7.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 485
		Seat Option	Sliding Seat /SLD		
		Back Panel	Black -BL		
		Upholstery Grade/Color	Compliance to TB 117-2013 /NFR		
		Impress Upholstery	Pallas Fabric Group PO GRPPO		
		PO Fabric	Aphrodite Aphrodite		
		Aphrodite	Black Tide /27.258.12 2.P		
		Base Option	Hard Floor Casters /S		
		Height Option	Standard Height (17 ¾' -22 1/4:") -NS		
		Memory Foam	No memory form /NF		
7.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ 408.37	\$ 408.37
		Overhead Assembly	Fully Assembled /F		
		Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim /CO/HSA		
		Key Option	No lock core /NLC		

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7.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula TE	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
						71.78
7.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
						43.65
7.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
7.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Del Sol	/27.258.0	
					49.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
						290.52
7.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Red Tide	/27.258.2	
					18P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
						290.52
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
8.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	

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8.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outtrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
		Base Options	4 bl/wh caster (2 locking)	/4CW	
		Key Option	No Lock Core	/NLC	
		Unit Color	Cottonwood	/CO	
8.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
		Paint Color	Flannel	/FN	
		Glide Color	Clear	/GCI	
8.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
		Paint Color	Flannel	/FN	
		Glide Color	Clear	/GCI	
8.5	1	CZBWR30721NM- 74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
		Grommet Location	Grommet; Left	/L	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573- 60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
8.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ 138.71	\$ 138.71
		Grommet Location	Grommet; Center	/C	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
8.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 485
		Seat Option	Sliding Seat	/SLD	
		Back Panel	Black	-BL	
		Upholstery Grade/Color	Compliance to TB 117- 2013	/NFR	
		Impress Upholstery	Pallas Fabric Group PO	GRPPO	
		PO Fabric	Aphrodite	Aphrodite	
		Aphrodite	Black Tide	/27.258.122.P	

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Base Option Hard Floor Casters /S

Height Option Standard Height (17 ¾' -22 1/4:") -NS

Memory Foam No memory form /NF

8.8 1 PRDS48/WW/LB Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W \$ 408.37 \$ 408.37

Overhead Assembly Fully Assembled /F

Overhead Paint Color Selection Cottonwood paint, Sand plastic trim /CO/HSA

Key Option No lock core /NLC

8.9 1 PTBO4820 Overhead Tackboard,20"H,48"W \$ 164.42 \$ 164.42

Mounting Option Load bar mounted /YLBM

Tack board Fabric Fabric Grade I GRDI

VSGI Fabric 1 Postulate 1Puphostula TE

1 Postulate Snowdrop LNP1 /P1SP

Trim Color Light Tone /LG

8.10 1 SWLB.48 Wall Mounted Load Bar,48"W \$ 71.78 \$ 71.78

Paint Color Light Tone .LG

8.11 1 TLT5.36 Overhead Task Light,36"W,For 42" & 48" Overheads \$ 43.65 \$ 43.65

8.12 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Compliance to TB117-2013 /NFR

Grazie Upholstery NFR Pallas Fabric Group PO GRPPO

PO Fabric Aphrodite Aphrodite

Aphrodite Lagoon /27.258.185.P

Frame Color Chrome /CH

Glide Option Plastic glides /P

Poly seat & Back Color Compliance to TB117-2013 -NFR

Poly Seat & Back Color NFR Cottonwood /PCO

8.13 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Compliance to TB117-2013 /NFR

Grazie Upholstery NFR Pallas Fabric Group PO GRPPO

PO Fabric Aphrodite Aphrodite

Aphrodite Blossom /27.258.249.P

Frame Color Chrome /CH

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Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
9.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ <u>1140.24</u>	\$ <u>1140.24</u>
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
9.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ <u>397.70</u>	\$ <u>397.70</u>
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
9.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
				359.39	359.39
9.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ _____	\$ _____
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
9.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location Grommet; Left /L		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		
9.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location Grommet; Center /C		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		

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9.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
9.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HS A	
			Key Option	No lock core	/NLC	
9.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRDI	
			VSG1 Fabric	1 Postulate	IPuphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
9.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG	
9.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		<u>43.65</u>	<u>43.65</u>
9.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Nile	/27.258.144.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	

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Poly seat & Back Color Compliance to TB117-2013 -NFR

Poly Seat & Back Color NFR Cottonwood /PCO

9.13 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Compliance to TB117-2013 /NFR

Grazie Upholstery NFR Pallas Fabric Group PO GRPPO

PO Fabric Aphrodite Aphrodite

Aphrodite Del Sol /27.258.049.P

Frame Color Chrome /CH

Glide Option Plastic glides /P

Poly seat & Back Color Compliance to TB117-2013 -NFR

Poly Seat & Back Color NFR Cottonwood /PCO

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
10.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
10.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
10.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
10.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		

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10.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Left	/L	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty While Edge	/EFW	
10.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty While Edge	/EFW	
10.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¼' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
10.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
10.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula TE	

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			1 Postulate Trim Color	Snowdrop LNP1 Light Tone	/P1SP /LG		
10.10	1	SWLB.48	Wall Mounted Load Bar,48"W			\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG		
10.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads			\$ 43.65	\$ 43.65
10.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO		
			NFR				
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Red Tide	/27.258.218.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back	Compliance to TB117-2013	-NFR		
			Color				
			Poly Seat & Back	Cottonwood	/PCO		
			Color NFR				
10.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO		
			NFR				
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Lagoon	/27.258.185.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back	Compliance to TB117-2013	-NFR		
			Color				
			Poly Seat & Back	Cottonwood	/PCO		
			Color NFR				
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
11.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D			\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
11.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H			\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW		
			Key Option	No Lock Core	/NLC		
			Unit Color	Cottonwood	/CO		

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11.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
11.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
11.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided ,Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ 239.59	\$ 239.59
			Grommet Location	Grommet; Left	/L	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
11.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
11.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk ,Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	

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11.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
11.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNPI	/PISP	
			Trim Color	Light Tone	/LG	
11.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG	
11.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ <u>43.65</u>	\$ <u>43.65</u>
11.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.249.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	
11.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Nile	/27.258.144.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
12.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC	\$ 1140.24	\$ 1140.24
12.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top ,No Outrigger, Steel/inset plastic pull,15x22x24"H Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO	\$ 397.70	\$ 397.70
12.3	1	CZBLS24	CZ Peninsula Support Frame 24" W Paint Color Flannel /FN Glide Color Clear /GCI	\$ 145.99	\$ 145.99
12.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height Paint Color Flannel /FN Glide Color Clear /GCI	\$ 359.39	\$ 359.39
12.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge Grommet Location Grommet; Left /L Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 239.59	\$ 239.59
12.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 138.71	\$ 138.71
12.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St Seat Option Sliding Seat /SLD Back Panel Black -BL	\$ 485	\$ 485

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Upholstery Grade/Color	Compliance to TB 117-2013	/NFR
Impress Upholstery	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Black Tide	/27.258.122.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' -22 1/4:")	-NS
Memory Foam	No memory form	/NF

12.8 1 PRDS48/WW/LB Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W \$ 408.37 \$ 408.37

Overhead Assembly	Fully Assembled	/F
Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA
Key Option	No lock core	/NLC

12.9 1 PTBO4820 Overhead Tackboard,20"H,48"W \$ 164.42 \$ 164.42

Mounting Option	Load bar mounted	/YLM
Tack board Fabric	Fabric Grade I	GRD1
VSGI Fabric	1 Postulate	1Puphostula
1 Postulate	Snowdrop LNP1	/PISP
Trim Color	Light Tone	/LG

12.10 1 SWLB.48 Wall Mounted Load Bar,48"W \$ 71.78 \$ 71.78

Paint Color	Light Tone	.LG
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12.11 1 TLT5.36 Overhead Task Light,36"W,For 42" & 48" Overheads \$ 43.65 \$ 43.65

12.12 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery	Pallas Fabric Group PO	GRPPO
NFR		
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Del Sol	/27.258.049.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

12.13 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph	Compliance to TB117-2013	/NFR
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Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Red Tide	/27.258.218.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
13.1	2	14.3260.36	Villa Power and Data Module,36"L 3-prong cord	\$ <u>86.82</u>	\$ <u>173.64</u>
			Villa Module Color Black .BL		
13.2	2	46.2880.1.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 1	\$ <u>11.16</u>	\$ <u>22.32</u>
13.3	1	46.2880.2.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 2	\$ <u>11.16</u>	\$ <u>11.16</u>
13.4	1	46.2880.3.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 3	\$ <u>11.16</u>	\$ <u>11.16</u>
13.5	2	BMB48	Tack board/Tool Rail Attachment Bar,48"W	\$ <u>23.77</u>	\$ <u>47.54</u>
			Trim Color Black /BL		
13.6	1	CZBDS607296/F	CZ 60" Dual-Sided Standalone/Starter Telescopic Beam Frame 72-96", Fixed	\$ <u>546.6</u>	\$ <u>546.6</u>
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
13.7	1	CZBFF	CZ Standard Height Base Infeed 10-Wire,96"	\$ <u>93.61</u>	\$ <u>93.61</u>
			Paint Color Black .BL		
13.8	2	CZBMSUSD42	CZ Steel Storage Cubby with Center Partition and Steel Locking Doors,13 1/2"Dx42"Wx14-1/4"H	\$ <u>512.65</u>	\$ <u>1025.3</u>
			Shell Paint Color Cottonwood /CO		
			Door Paint Color Cottonwood /FCO		
			Key Options No lock core /NLC		
13.9	1	CZBRE2D84	CZ Electrical Assembly, Rail Applications/Dual Only with Double Rigid Wireway,84"L	\$ <u>157.14</u>	\$ <u>157.14</u>

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13.10	1	CZBSPF8419/2 - S17150402	Custom-CZ Above Work surface Supporting Privacy Screen,19"Hx84"W,Fabric,Center Intersection	\$ <u>614.5</u>	\$ <u>614.5</u>
			Paint Color Above Work surface Supporting Privacy Screen VSG1 Fabric Finish – Fabric Non- Stand	Cottonwood Fabric Grade I NA Postulate Snow Drop PISP	/CO GRD1 NA *Custo m
13.11	2	CZBSS307296/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 72-96",Fixed,Standard Height	\$ <u>382.67</u>	\$ <u>765.34</u>
			Paint Color Glide Color	Flannel Clear	/FN /GCI
13.12	2	CZBWR30841NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x84,74P Edge	\$ <u>274.51</u>	\$ <u>549.02</u>
			Grommet Location Grommet Color Surface Finish KI Laminates Edge Color	Grommet; Left/Right Cool Grey Grommet KI Laminates Frosty White 1573-60 Frosty While Edge	/LR /GCG Standard /LFW /EFW
13.13	1	CZBWR30842-74P	CZ 30" Deep Rectilinear Work surface, Dual-Sided ,Standard Height,No-power,30x84,74P Edge	\$ <u>693.55</u>	\$ <u>693.55</u>
			Grommet Location Grommet Color Surface Finish KI Laminates Edge Color	Grommet; Left/Right Cool Grey Grommet KI Laminates Frosty White 1573-60 Frosty While Edge	/LR /GCG Standard /LFW /EFW
13.14	4	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms Uph St	\$ <u>485</u>	\$ <u>1,940.00</u>
			Seat Option Back Panel Upholstery Grade/Color Impress Upholstery PO Fabric Aphrodite Base Option Height Option Memory Foam	Sliding Seat Black Compliance to TB 117-2013 Pallas Fabric Group PO Aphrodite Black Tide Hard Floor Casters Standard Height (17 ¾' -22 1/4:") No memory form	/SLD -BL /NFR GRPPO Aphrodite /27.258.122.P /S -NS /NF

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13.15	2	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 328.84
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
13.16	2	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 143.56
			Paint Color	Light Tone	.LG	
13.17	4	ULP24MBF	U-Series Mobile Pedestal,Box/File,24" Nominal Depth		\$ 210.49	\$ 841.96
			Paint Color	Cottonwood	/CO	
			Key Option	No lock core	/NLC	
			Pull Style	U-Series Pull (Standard)	/USP	
13.18	2	USSDH48	U-Series Sliding Door Overhead,48"W		\$ 330.29	\$ 660.58
			Bracket	Wirework mounted on load bar	/WW/LB	
			Paint Color	Cottonwood	/CO	
			Key Option	No lock core	/NLC	
13.19	2	UTLT5.36	Unite Overhead Light,36"		\$ 43.17	\$ 86.34
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
14.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	
14.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H		\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
14.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	

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14.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
		Paint Color	Flannel /FN		
		Glide Color	Clear /GCI		
14.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
		Grommet Location	Grommet; Right /R		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		
14.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
		Grommet Location	Grommet; Center /C		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		
14.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, UpH St	\$ <u>485</u>	\$ <u>485</u>
		Seat Option	Sliding Seat /SLD		
		Back Panel	Black -BL		
		Upholstery Grade/Color	Compliance to TB 117-2013 /NFR		
		Impress Upholstery	Pallas Fabric Group PO GRPPO		
		PO Fabric	Aphrodite Aphrodite		
		Aphrodite	Black Tide /27.258.122.P		
		Base Option	Hard Floor Casters /S		
		Height Option	Standard Height (17 ¾' -22 1/4:") -NS		
		Memory Foam	No memory form /NF		

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14.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
14.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
14.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	/LG	
14.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ <u>43.65</u>	\$ <u>43.65</u>
14.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Lagoon	/27.258.185.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	
14.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.249.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
15.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC	\$ 1140.24	\$ 1140.24
15.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO	\$ 397.70	\$ 397.70
15.3	1	CZBLS24	CZ Peninsula Support Frame 24" W Paint Color Flannel /FN Glide Color Clear /GCI	\$ 145.99	\$ 145.99
15.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height Paint Color Flannel /FN Glide Color Clear /GCI	\$ 359.39	\$ 359.39
15.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge Grommet Location Grommet; Right /R Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 239.59	\$ 239.59
15.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 138.71	\$ 138.71
15.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St Seat Option Sliding Seat /SLD Back Panel Black -BL	\$ 485	\$ 485

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Upholstery Grade/Color	Compliance to TB 117-2013	/NFR
Impress Upholstery	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Black Tide	/27.258.122.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' -22 1/4:")	-NS
Memory Foam	No memory form	/NF

15.8 1 PRDS48/WW/LB Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W \$ 408.37 \$ 408.37

Overhead Assembly	Fully Assembled	/F
Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA
Key Option	No lock core	/NLC

15.9 1 PTBO4820 Overhead Tackboard,20"H,48"W \$ 164.42 \$ 164.42

Mounting Option	Load bar mounted	/YLM
Tack board Fabric	Fabric Grade 1	GRD1
VSG1 Fabric	1 Postulate	1Puphostula
1 Postulate	Snowdrop LNP1	/P1SP
Trim Color	Light Tone	/LG

15.10 1 SWLB.48 Wall Mounted Load Bar,48"W \$ 71.78 \$ 71.78

Paint Color	Light Tone	.LG
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15.11 1 TLT5.36 Overhead Task Light,36"W,For 42" & 48" Overheads \$ 43.65 \$ 43.65

15.12 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Nile	/27.258.144.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

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15.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Del Sol	/27.258.049.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
16.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	
16.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H		\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
16.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
16.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
16.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ 239.59	\$ 239.59
			Grommet Location	Grommet; Right	/R	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	

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16.6	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
16.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
16.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount, 48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
16.9	1	PTBO4820	Overhead Tackboard, 20"H, 48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRDI	
			VSGI Fabric	I Postulate	IPuphostula	
			I Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
16.10	1	SWLB.48	Wall Mounted Load Bar, 48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG	
16.11	1	TLT5.36	Overhead Task Light, 36"W, For 42" & 48" Overheads		\$ <u>43.65</u>	\$ <u>43.65</u>

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16.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO		
			NFR				
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Red Tide	/27.258.218.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back	Compliance to TB117-2013	-NFR		
			Color				
			Poly Seat & Back	Cottonwood	/PCO		
			Color NFR				
16.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO		
			NFR				
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Lagoon	/27.258.185.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back	Compliance to TB117-2013	-NFR		
			Color				
			Poly Seat & Back	Cottonwood	/PCO		
			Color NFR				
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
17.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D			\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
17.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H			\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW		
			Key Option	No Lock Core	/NLC		
			Unit Color	Cottonwood	/CO		
17.3	1	CZBLS24	CZ Peninsula Support Frame 24" W			\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN		
			Glide Color	Clear	/GCI		

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17.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
		Paint Color	Flannel /FN		
		Glide Color	Clear /GCI		
17.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
		Grommet Location	Grommet; Right /R		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty While Edge /EFW		
17.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
		Grommet Location	Grommet; Center /C		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty While Edge /EFW		
17.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ <u>485</u>	\$ <u>485</u>
		Seat Option	Sliding Seat /SLD		
		Back Panel	Black -BL		
		Upholstery Grade/Color	Compliance to TB 117-2013 /NFR		
		Impress Upholstery	Pallas Fabric Group PO GRPPO		
		PO Fabric	Aphrodite Aphrodite		
		Aphrodite	Black Tide /27.258.122.P		
		Base Option	Hard Floor Casters /S		
		Height Option	Standard Height (17 ¾' -22 1/4:") -NS		
		Memory Foam	No memory form /NF		
17.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ <u>408.37</u>	\$ <u>408.37</u>
		Overhead Assembly	Fully Assembled /F		
		Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim /CO/HSA		
		Key Option	No lock core /NLC		

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17.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
						71.78 71.78
17.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ _____	\$ _____
			Paint Color	Light Tone	.LG	
17.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ <u>43.65</u>	\$ <u>43.65</u>
17.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.249.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
17.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group	GRPPO	
			NFR	PO		
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Nile	/27.258.144.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
18.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ <u>1140.24</u>	\$ <u>1140.24</u>
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	

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18.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H		\$ <u>397.70</u>	\$ <u>397.70</u>
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
18.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
18.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
18.5	1	CZBWR30721NM- 74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Right	/R	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
18.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
18.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	

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			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS		
			Memory Foam	No memory form	/NF		
18.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W			\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F		
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA		
			Key Option	No lock core	/NLC		
18.9	1	PTBO4820	Overhead Tackboard,20"H,48"W			\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM		
			Tack board Fabric	Fabric Grade 1	GRD1		
			VSG1 Fabric	1 Postulate	1Puphostula		
			1 Postulate	Snowdrop LNP1	/P1SP		
			Trim Color	Light Tone	/LG		
18.10	1	SWLB.48	Wall Mounted Load Bar,48"W			\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	/LG		
18.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads			\$ <u>43.65</u>	\$ <u>43.65</u>
18.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Del Sol	/27.258.049.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
18.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Red Tide	/27.258.218.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back	Compliance to TB117-2013	-NFR		

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Color
Poly Seat & Back Cottonwood /PCO
Color NFR

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
19.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC	\$ 1140.24	\$ 1140.24
19.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO	\$ 397.70	\$ 397.70
19.3	1	CZBLS24	CZ Peninsula Support Frame 24" W Paint Color Flannel /FN Glide Color Clear /GCI	\$ 145.99	\$ 145.99
19.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height Paint Color Flannel /FN Glide Color Clear /GCI	\$ 359.39	\$ 359.39
19.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge Grommet Location Grommet; Right /R Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 239.59	\$ 239.59
19.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 138.71	\$ 138.71
19.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St Seat Option Sliding Seat /SLD	\$ 485	\$ 485

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Back Panel	Black	-BL
Upholstery Grade/Color	Compliance to TB 117-2013	/NFR
Impress Upholstery	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Black Tide	/27.258.122.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' -22 1/4:")	-NS
Memory Foam	No memory form	/NF

19.8 1 PRDS48/WW/LB Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W \$ 408.37 \$ 408.37

Overhead Assembly	Fully Assembled	/F
Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA
Key Option	No lock core	/NLC

19.9 1 PTBO4820 Overhead Tackboard,20"H,48"W \$ 164.42 \$ 164.42

Mounting Option	Load bar mounted	/YLM
Tack board Fabric	Fabric Grade I	GRD1
VSG1 Fabric	1 Postulate	1Puphostula
1 Postulate	Snowdrop LNPI	/P1SP
Trim Color	Light Tone	/LG

19.10 1 SWLB.48 Wall Mounted Load Bar,48"W \$ 71.78 \$ 71.78

Paint Color	Light Tone	/LG
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19.11 1 TLT5.36 Overhead Task Light,36"W,For 42" & 48" Overheads \$ 43.65 \$ 43.65

19.12 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery	Pallas Fabric Group PO	GRPPO
NFR		
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Lagoon	/27.258.185.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

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19.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.249.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
20.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	
20.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H		\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
20.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
20.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
20.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ 239.59	\$ 239.59
			Grommet Location	Grommet; Right	/R	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty While Edge	/EFW	

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20.6	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW		
20.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ <u>485</u>	\$ <u>485</u>
			Seat Option Sliding Seat /SLD Back Panel Black -BL Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Black Tide /27.258.122.P Base Option Hard Floor Casters /S Height Option Standard Height (17 ¾' -22 1/4:") -NS Memory Foam No memory form /NF		
20.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount, 48"W	\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly Fully Assembled /F Overhead Paint Color Selection Cottonwood paint, Sand plastic trim /CO/HSA Key Option No lock core /NLC		
20.9	1	PTBO4820	Overhead Tackboard, 20"H, 48"W	\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option Load bar mounted /YLM Tack board Fabric Fabric Grade I GRD1 VSG1 Fabric I Postulate 1Puphostula I Postulate Snowdrop LNP1 /PISP Trim Color Light Tone /LG		
20.10	1	SWLB.48	Wall Mounted Load Bar, 48"W	\$ <u>71.78</u>	\$ <u>71.78</u>
20.11	1	TLT5.36	Overhead Task Light, 36"W, For 42" & 48" Overheads	\$ <u>43.65</u>	\$ <u>43.65</u>
			Paint Color Light Tone .LG		

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20.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
			PO Fabric	Aphrodite	Aphrodite
			Aphrodite	Nile	/27.258.144.P
			Frame Color	Chrome	/CH
			Glide Option	Plastic glides	/P
			Poly seat & Back Color	Compliance to TB117-2013	-NFR
			Poly Seat & Back Color NFR	Cottonwood	/PCO
20.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
			PO Fabric	Aphrodite	Aphrodite
			Aphrodite	Del Sol	/27.258.049.P
			Frame Color	Chrome	/CH
			Glide Option	Plastic glides	/P
			Poly seat & Back Color	Compliance to TB117-2013	-NFR
			Poly Seat & Back Color NFR	Cottonwood	/PCO
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
21.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW
			Unit Color	Flannel	/FN
			Key Option	No Lock Core	/NLC
21.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW
			Key Option	No Lock Core	/NLC
			Unit Color	Cottonwood	/CO
21.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI
21.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI

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21.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
		Grommet Location	Grommet; Right	/R	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
21.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
		Grommet Location	Grommet; Center	/C	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
21.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ <u>485</u>	\$ <u>485</u>
		Seat Option	Sliding Seat	/SLD	
		Back Panel	Black	-BL	
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
		Impress Upholstery	Pallas Fabric Group PO	GRPPO	
		PO Fabric	Aphrodite	Aphrodite	
		Aphrodite	Black Tide	/27.258.122.P	
		Base Option	Hard Floor Casters	/S	
		Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
		Memory Foam	No memory form	/NF	
21.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ <u>408.37</u>	\$ <u>408.37</u>
		Overhead Assembly	Fully Assembled	/F	
		Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
		Key Option	No lock core	/NLC	

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21.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
21.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	/LG	
21.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
21.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Red Tide	/27.258.218.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
21.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Lagoon	/27.258.185.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
22.1	2	14.3260.36	Villa Power and Data Module,36"L 3-prong cord		\$ 86.82	\$ 173.64
			Villa Module Color	Black	.BL	
22.2	2	46.2880.1.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 1		\$ 11.16	\$ 22.32
22.3	1	46.2880.2.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 2		\$ 11.16	\$ 11.16

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22.4	1	46.2880.3.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 3	\$ 11.16	\$ 11.16
22.5	2	BMB48	Tack board/Tool Rail Attachment Bar,48"W	\$ 23.77	\$ 47.54
		Trim Color	Black /BL		
22.6	1	CZBDS607296/F	CZ 60" Dual-Sided Standalone/Starter Telescopic Beam Frame 72-96", Fixed	\$ 546.6	\$ 546.6
		Paint Color	Flannel /FN		
		Glide Color	Clear /GCL		
22.7	1	CZBFF	CZ Standard Height Base Infeed 10-Wire,96"	\$ 93.61	\$ 93.61
		Paint Color	Black .BL		
22.8	2	CZBMSUSD42	CZ Steel Storage Cubby with Center Partition and Steel Locking Doors,13 1/2"Dx42"Wx14-1/4"H	\$ 512.65	\$ 1025.3
		Shell Paint Color	Cottonwood /CO		
		Door Paint Color	Cottonwood /FCO		
		Key Option	No lock core /NLC		
				157.14	157.14
22.9	1	CZBRE2D84	CZ Electrical Assembly, Rail Applications/Dual Only with Double Rigid Wireway,84"L	\$	\$
22.10	1	CZBSPF8419/2 - S17150402	Custom-CZ Above Work surface Supporting Privacy Screen,19"Hx84"W,Fabric,Center Intersection	\$ 614.5	\$ 614.5
		Paint Color	Cottonwood /CO		
		Above Work Surface	Fabric Grade 1 GRD1		
		Supporting Privacy Screen			
		VSG1 Fabric	NA	Na	
		Finish – Fabric Non-Standard	Postulate Snow Drop P1SP (backing required)	*Custom	
				382.67	765.34
22.11	2	CZBSS307296/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 72-96",Fixed,Standard Height	\$	\$
		Paint Color	Flannel /FN		
		Glide Color	Clear /GCI		
22.12	2	CZBWR30841NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x84,74P Edge	\$ 274.51	\$ 549.02
		Grommet Location	Grommet; Left/Right /LR		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		

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22.13	1	CZBWR30842-74P	CZ 30" Deep Rectilinear Work surface, Dual-Sided ,Standard Height,No-power,30x84,74P Edge		\$ <u>693.55</u>	\$ <u>693.55</u>
			Grommet Location	Grommet; Left/Right	/LR	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
22.14	4	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms Up St		\$ <u>485</u>	\$ <u>1,940.00</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117- 2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:"))	-NS	
			Memory Foam	No memory form	/NF	
22.15	2	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>328.84</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
22.16	2	SWLB.48	Wall Mounted Load Bar,48"W		\$ <u>71.78</u>	\$ <u>143.56</u>
			Paint Color	Light Tone	/LG	
22.17	4	ULP24MBF	U-Series Mobile Pedestal,Box/File,24" Nominal Depth		\$ <u>210.49</u>	\$ <u>841.96</u>
			Paint Color	Cottonwood	/CO	
			Key Option	No lock core	/NLC	
			Pull Style	U-Series Pull (Standard)	/USP	

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22.18	2	USSDH48	U-Series Sliding Door Overhead,48"W		\$ 330.29	\$ 660.58
			Bracket	Wirework mounted on load bar	/WW/LB	
			Paint Color	Cottonwood	/CO	
			Key Option	No lock core	/NLC	
22.19	2	UTLT5.36	Unite Overhead Light,36"			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
23.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	
23.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H		\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
23.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
23.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
23.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ 239.59	\$ 239.59
			Grommet Location	Grommet; Right	/R	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	

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23.6	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
23.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4")	-NS	
			Memory Foam	No memory form	/NF	
23.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount, 48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
23.9	1	PTBO4820	Overhead Tackboard, 20"H, 48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRDI	
			VSGI Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
23.10	1	SWLB.48	Wall Mounted Load Bar, 48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	/LG	

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23.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads	\$ 43.65	\$ 43.65
23.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Compliance to TB117-2013 /NFR		
			Grazie Upholstery Pallas Fabric Group PO GRPPO		
			NFR		
			PO Fabric Aphrodite Aphrodite		
			Aphrodite Blossom /27.258.249.P		
			Frame Color Chrome /CH		
			Glide Option Plastic glides /P		
			Poly seat & Back Compliance to TB117-2013 -NFR		
			Color		
			Poly Seat & Back Cottonwood /PCO		
			Color NFR		
23.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Compliance to TB117-2013 /NFR		
			Grazie Upholstery Pallas Fabric Group PO GRPPO		
			NFR		
			PO Fabric Aphrodite Aphrodite		
			Aphrodite Nile /27.258.144.P		
			Frame Color Chrome /CH		
			Glide Option Plastic glides /P		
			Poly seat & Back Compliance to TB117-2013 -NFR		
			Color		
			Poly Seat & Back Cottonwood /PCO		
			Color NFR		
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
24.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
24.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
24.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		

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24.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color Flannel /FN Glide Color Clear /GCI		
24.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location Grommet; Right /R Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW		
24.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW		
24.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ <u>485</u>	\$ <u>485</u>
			Seat Option Sliding Seat /SLD Back Panel Black -BL Upholstery Compliance to TB 117-2013 /NFR Grade/Color Impress Upholstery Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Black Tide /27.258.122.P Base Option Hard Floor Casters /S Height Option Standard Height (17 ¾' - 22 1/4:") -NS Memory Foam No memory form /NF		
24.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly Fully Assembled /F Overhear Paint Color Cottonwood paint, Sand /CO/HSA Selection plastic trim		

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Key Option No lock core /NLC

24.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
24.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
24.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
24.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Del Sol	/27.258.049.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			
24.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery	Pallas Fabric Group PO	GRPPO	
			NFR			
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Red Tide	/27.258.218.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back	Compliance to TB117-2013	-NFR	
			Color			
			Poly Seat & Back	Cottonwood	/PCO	
			Color NFR			

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
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25.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
25.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
25.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
25.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
25.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
			Grommet Location Grommet; Right /R		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		
25.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ 138.71	\$ 138.71
			Grommet Location Grommet; Center /C		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		

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25.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.12 2.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
25.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
25.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
25.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
25.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
25.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Lagoon	/27.258.185.P	

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Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

25.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ <u>290.52</u>	\$ <u>290.52</u>
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Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Blossom	/27.258.249.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>									
26.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ <u>1140.24</u>	\$ <u>1140.24</u>									
			<table> <tr> <td>Base Options</td> <td>4 bl/wh casters (2 locking)</td> <td>/4CW</td> </tr> <tr> <td>Unit Color</td> <td>Flannel</td> <td>/FN</td> </tr> <tr> <td>Key Option</td> <td>No Lock Core</td> <td>/NLC</td> </tr> </table>	Base Options	4 bl/wh casters (2 locking)	/4CW	Unit Color	Flannel	/FN	Key Option	No Lock Core	/NLC		
Base Options	4 bl/wh casters (2 locking)	/4CW												
Unit Color	Flannel	/FN												
Key Option	No Lock Core	/NLC												
26.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ <u>397.70</u>	\$ <u>397.70</u>									
			<table> <tr> <td>Base Options</td> <td>4 bl/wh caster (2 locking)</td> <td>/4CW</td> </tr> <tr> <td>Key Option</td> <td>No Lock Core</td> <td>/NLC</td> </tr> <tr> <td>Unit Color</td> <td>Cottonwood</td> <td>/CO</td> </tr> </table>	Base Options	4 bl/wh caster (2 locking)	/4CW	Key Option	No Lock Core	/NLC	Unit Color	Cottonwood	/CO		
Base Options	4 bl/wh caster (2 locking)	/4CW												
Key Option	No Lock Core	/NLC												
Unit Color	Cottonwood	/CO												
26.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>									
			<table> <tr> <td>Paint Color</td> <td>Flannel</td> <td>/FN</td> </tr> <tr> <td>Glide Color</td> <td>Clear</td> <td>/GCI</td> </tr> </table>	Paint Color	Flannel	/FN	Glide Color	Clear	/GCI					
Paint Color	Flannel	/FN												
Glide Color	Clear	/GCI												
26.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>									
			<table> <tr> <td>Paint Color</td> <td>Flannel</td> <td>/FN</td> </tr> <tr> <td>Glide Color</td> <td>Clear</td> <td>/GCI</td> </tr> </table>	Paint Color	Flannel	/FN	Glide Color	Clear	/GCI					
Paint Color	Flannel	/FN												
Glide Color	Clear	/GCI												

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26.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ 239.59	\$ 239.59
			Grommet Location	Grommet; Right	/R	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
26.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
26.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
26.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
26.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/PISP	

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			Trim Color	Light Tone	/LG		
26.10	1	SWLB.48	Wall Mounted Load Bar,48"W			\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG		
26.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads			\$ 43.65	\$ 43.65
26.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Nile	/27.258.144.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
26.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Del Sol	/27.258.049.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
27.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D			\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
27.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H			\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW		
			Key Option	No Lock Core	/NLC		
			Unit Color	Cottonwood	/CO		

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27.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
27.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
27.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Right	/R	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
27.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
27.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	

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27.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
27.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
27.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG	
27.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ <u>43.65</u>	\$ <u>43.65</u>
27.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Red Tide	/27.258.218.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	
27.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Lagoon	/27.258.185.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
28.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
28.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
28.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
28.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
28.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
			Grommet Location Grommet; Right /R		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		
28.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ 138.71	\$ 138.71
			Grommet Location Grommet; Center /C		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		
28.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 485
			Seat Option Sliding Seat /SLD		
			Back Panel Black -BL		

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Upholstery Grade/Color	Compliance to TB 117- 2013	/NFR
Impress Upholstery	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Black Tide	/27.258.122.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' - 22 1/4:")	-NS
Memory Foam	No memory form	/NF

28.8 1 PRDS48/WW/LB Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W \$ 408.37 \$ 408.37

Overhead Assembly	Fully Assembled	/F
Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA
Key Option	No lock core	/NLC

28.9 1 PTBO4820 Overhead Tackboard,20"H,48"W \$ 164.42 \$ 164.42

Mounting Option	Load bar mounted	/YLM
Tack board Fabric	Fabric Grade I	GRDI
VSGI Fabric	1 Postulate	1Puphostula
1 Postulate	Snowdrop LNPI	/P1SP
Trim Color	Light Tone	/LG

28.10 1 SWLB.48 Wall Mounted Load Bar,48"W \$ 71.78 \$ 71.78

Paint Color	Light Tone	.LG
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28.11 1 TLT5.36 Overhead Task Light,36"W,For 42" & 48" Overheads \$ 43.65 \$ 43.65

28.12 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Grazie Upholstery NFR	Compliance to TB117-2013 Pallas Fabric Group PO	/NFR GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Blossom	/27.258.249.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color NFR	Cottonwood	/PCO

28.13 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Grazie Upholstery	Compliance to TB117-2013 Pallas Fabric Group PO	/NFR GRPPO
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NFR
 PO Fabric Aphrodite Aphrodite
 Aphrodite Nile /27.258.144.P
 Frame Color Chrome /CH
 Glide Option Plastic glides /P
 Poly seat & Back Compliance to TB117-2013 -NFR
 Color
 Poly Seat & Back Cottonwood /PCO
 Color NFR

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
29.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
29.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
29.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
29.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
29.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
			Grommet Location Grommet; Right /R		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		
29.6	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge	\$ 138.71	\$ 138.71
			Grommet Location Grommet; Center /C		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		

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29.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
29.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
29.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
29.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
29.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65

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29.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Del Sol	/27.258.04 9.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
29.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Red Tide	/27.258.2 18.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color NFR	Cottonwood	/PCO		
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
30.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D			\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
30.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H			\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW		
			Key Option	No Lock Core	/NLC		
			Unit Color	Cottonwood	/CO		
30.3	1	CZBLS24	CZ Peninsula Support Frame 24" W			\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN		
			Glide Color	Clear	/GCI		
30.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height			\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN		
			Glide Color	Clear	/GCI		

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30.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
		Grommet Location	Grommet; Right	/R	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
30.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
		Grommet Location	Grommet; Center	/C	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
30.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ <u>485</u>	\$ <u>485</u>
		Seat Option	Sliding Seat	/SLD	
		Back Panel	Black	-BL	
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
		Impress Upholstery	Pallas Fabric Group PO	GRPPO	
		PO Fabric	Aphrodite	Aphrodite	
		Aphrodite	Black Tide	/27.258.1 22.P	
		Base Option	Hard Floor Casters	/S	
		Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
		Memory Foam	No memory form	/NF	
30.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ <u>408.37</u>	\$ <u>408.37</u>
		Overhead Assembly	Fully Assembled	/F	
		Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HS A	
		Key Option	No lock core	/NLC	

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30.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRDI	
			VSGI Fabric	I Postulate	IPuphostula	
			I Postulate	Snowdrop LNPI	/PISP	
			Trim Color	Light Tone	/LG	
30.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
30.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
30.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Lagoon	/27.258.1 85.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
30.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.2 49.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
31.1	1	AH3R3629P-74P	Athens Round Tbl,3"Col,22" Base ,Powder Coat,74P,29"H,36"Dia		\$ 356.96	\$ 356.96
			Edge Color	Frosty White edge	/EFW	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Base/Column Finish	Flannel	/FN	

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31.2	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ <u>1140.24</u>	\$ <u>1140.24</u>
			Base Options	4 bl/wh casters (2 locking)	/4CW
			Unit Color	Flannel	/FN
			Key Option	No Lock Core	/NLC
31.3	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ <u>397.70</u>	\$ <u>397.70</u>
			Base Options	4 bl/wh caster (2 locking)	/4CW
			Key Option	No Lock Core	/NLC
			Unit Color	Cottonwood	/CO
31.4	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI
31.5	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI
31.6	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Right	/R
			Grommet Color	Cool Grey Grommet	/GCG
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Edge Color	Frosty White Edge	/EFW
31.7	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C
			Grommet Color	Cool Grey Grommet	/GCG
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Edge Color	Frosty White Edge	/EFW
31.8	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms ,Uph St	\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD
			Back Panel	Black	-BL
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR

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Impress Upholstery	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Black Tide	/27.258.1 22.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' -22 1/4:")	-NS
Memory Foam	No memory form	/NF

31.9	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ <u>408.37</u>	\$ <u>408.37</u>
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Overhead Assembly	Fully Assembled	/F
Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA
Key Option	No lock core	/NLC

31.10	1	PTBO4820	Overhead Tackboard,20"H,48"W	\$ <u>164.42</u>	\$ <u>164.42</u>
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Mounting Option	Load bar mounted	/YLM
Tack board Fabric	Fabric Grade I	GRDI
VSGI Fabric	1 Postulate	1Puphostula
1 Postulate	Snowdrop LNP1	/P1SP
Trim Color	Light Tone	/LG

31.11	1	SWLB.48	Wall Mounted Load Bar,48"W	\$ <u>71.78</u>	\$ <u>71.78</u>
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Paint Color	Light Tone	.LG
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31.12	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads	\$ <u>43.65</u>	\$ <u>43.65</u>
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31.13	2	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ <u>290.52</u>	\$ <u>581.04</u>
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Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Nile	/27.258.1 44.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color	Cottonwood	/PCO
NFR		

31.14	2	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ <u>290.52</u>	\$ <u>581.04</u>
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Grazie Seat Uph	Compliance to TB117-2013	/NFR
Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite

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Aphrodite	Del Sol	/27.258.0 49.P
Frame Color	Chrome	/CH
Glide Option	Plastic glides	/P
Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color	Cottonwood	/PCO
NFR		

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
32.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
32.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
			Base Options 4 bl/wh caster (2 locking) /4CW		
			Key Option No Lock Core /NLC		
			Unit Color Cottonwood /CO		
32.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
32.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
32.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
			Grommet Location Grommet; Left /L		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		
32.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ 138.71	\$ 138.71
			Grommet Location Grommet; Center /C		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty While Edge /EFW		

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32.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
32.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
32.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
32.10	1	S7B/3663012	700 Series Files Bookcase-36Wx66Hx12"D-4 Adj Shelves		\$ 503.43	\$ 503.43
			Unit Color	Flannel	/FN	
32.11	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
32.12	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65

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32.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph Grazie Upholstery NFR PO Fabric Aphrodite Frame Color Glide Option Poly seat & Back Color Poly Seat & Back Color NFR	Compliance to TB117-2013 Pallas Fabric Group PO Aphrodite Red Tide Chrome Plastic glides Compliance to TB117-2013 Cottonwood	/NFR GRPPO Aphrodite /27.258.2 18.P /CH /P -NFR /PCO	
32.14	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph Grazie Upholstery NFR PO Fabric Aphrodite Frame Color Glide Option Poly seat & Back Color Poly Seat & Back Color NFR	Compliance to TB117-2013 Pallas Fabric Group PO Aphrodite Lagoon Chrome Plastic glides Compliance to TB117-2013 Cottonwood	/NFR GRPPO Aphrodite /27.258.1 85.P /CH /P -NFR /PCO	
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
33.1	5	AH4R4229C-74P	Athens Round Tbl,4"Col,24" Base, Chrome Finish, 74P, 29"H, 42"Dia		\$ 356.96	\$ 1,784.80
			Edge Color Surface Finish KI Laminates Base/Column Finish	Frosty White edge KI Laminates Frosty White 1573-60 Flannel	/EFW Standard /LFW /FN	
33.2	20	SLNAP	Strive Four-Leg Armless Chair, Poly		\$ 97.97	\$ 1959.4
			Frame Color Poly Seat & Back Color Poly Seat & Back Color Glide Option	Chrome No Fire Retardant Cottonwood Plastic Glides	/CH /NFR /PCO /P	
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>

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34.1	130	DN1A00 S17150422	*Custom- Doni Four-Leg Armless Chair, Poly ,Two-Tone	\$ <u>163.93</u>	\$ <u>21310.9</u>
			Outside Poly Color	Compliance to TB 117-2013	/NFR
			Outside Poly Color NFR	Black	/OBL
			Inside Poly Color	NA	NA
			Finish – Plastic Color	Cool Gray ICG	*Custom
			Finish – Plastic color	Per order Net Upcharge	Per order charge for setup fee
			Frame Color	Chrome	/CH
			Glide Option	Steel Glides	/GSL
34.2	15	PINR1860T-74P	Pirouette ,Nesting Training,Rectangular,18x60",74P Edge	\$ <u>581.52</u>	\$ <u>8722.8</u>
			Edge Color	Frosty White Edge	/EFW
			Grommet/Power Up Option	No Grommets, Power Up or Wire Management / No Cutouts	/NNN
			Modesty Panel	No fabric modesty panel	/NMP
			Laminate	KI Laminates	Standard
			Leg Finish	Flannel	/FN
			Casters/Glides	Black wheel, Silver hub-2 locking / 2 non-locking	/4EC
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
35.1	4	S7L/36615HD	700 Series Files Cabinet-3 Shelves-36Wx18Dx65-9/32"H	\$ <u>709.07</u>	\$ <u>2836.28</u>
			Pull Options	Classic (inset pull)	/CLSC
			Unit Color	Flannel	/FN
			Key Option	Key alike	/KA
			National Key Alike	Key Alike Lock #101	/L101
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
36.1	1	P255F-74P	Portico Fixed Leg, Rect,T Base,74P Edge,30x60"	\$ <u>481.12</u>	\$ <u>481.12</u>
			Edge Color	Frosty White Edge	/EFW
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Base Finish	Flannel	/FN
			Base Options	No casters	-NCST
			Plastic End Cap Color	Flannel	/PFN
			Table Height Other Than 29"	Standard height (29")	-NO
			Wire Management	No wire way	-NW

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Options

Grommet option No grommets -NG

36.2	2	PWT66	Wireworks Wall Track,66"H	\$ 24.25	\$ 48.5
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36.3	1	S7L/36615HD	Standard Trim Finishes Black .BL 700 Series Files Cabinet-3 Shelves-36Wx18Dx65-9/32"H	\$ 709.07	\$ 2836.28
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Pull Options	Classic (insert pull)	/CLSC
Unit Color	Flannel	/FN
Key Option	No lock core	/NLC

36.4	1	ULSR60/WW/PM	Wireworks Universal Low Shelf,On-Module,60"W	\$ 129.5	\$ 129.5
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ULSR Paint Color Selection	Flannel	/FN
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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
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37.1	11	DNCD.BL	Doni Transport Dolly	\$ 205.64	\$ 2262.04
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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
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38.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
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Base Options	4 bl/wh casters (2 locking)	/4CW
Unit Color	Flannel	/FN
Key Option	No Lock Core	/NLC

38.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.70	\$ 397.70
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Base Options	4 bl/wh caster (2 locking)	/4CW
Key Option	No Lock Core	/NLC
Unit Color	Cottonwood	/CO

38.3	1	CZBCSA245472/F	CZ 24" Single-Sided & Teaming Adder Telescopic Beam Frame 54-72", Fixed, Cafe Height 42" Height	\$ 246.38	\$ 246.38
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Paint Color	Flannel	/FN
Glide Color	Clear	/GCI

38.4	1	CZBCSS245472/F	CZ 24" Single-Sided & Teaming Standalone/Starter Telescopic Beam Frame 54-72", Fixed, Cafe Height 42" High	\$ 419.04	\$ 419.04
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Paint Color	Flannel	/FN
Glide Color	Clear	/GCI

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38.5	2	CZBCWR24721MP - 74P	CZ 24" Deep Rectilinear Work surface, Single-Sided, Cafe Height, No-power/w Modesty Panel, 24x72, 74P Edge	\$ <u>344.35</u>	\$ <u>688.7</u>
			Grommet Location	Grommet; Left/Right	/LR
			Grommet Color	Cool Grey Grommet	/GCG
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Edge Color	Frosty White Edge	/EFW
			Modesty Panel Color	Flannel	/FN
38.6	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI
38.7	1	CZBSS244872/F	CZ 24" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>319.62</u>	\$ <u>319.62</u>
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI
38.8	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN
			Glide Color	Clear	/GCI
38.9	1	CZBWR24481NM-74P	CZ 24" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel, 24x48, 74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Center	/C
			Grommet Color	Cool Grey Grommet	/GCG
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Edge Color	Frosty White Edge	/EFW
38.10	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel, 30x72, 74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Right	/R
			Grommet Color	Cool Grey Grommet	/GCG
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Edge Color	Frosty White Edge	/EFW

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38.11	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
38.12	1	GPDCAU	Grazie Task Cantilever Arm Chair, Uphol Seat		\$ 364.72	\$ 364.72
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Caster Option	Hard Floor Caster (Black Only)	/S	
			Base Color	Black	/BL	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color NFR	Cottonwood	/PCO	
38.13	1	KI74/JR39	Impress Ultra Task, Ped Base ,Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
38.14	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount, 48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	

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38.15	1	PTBO4820	Overhead Tackboard,20"H,48"W	\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM
			Tack board Fabric	Fabric Grade 1	GRD1
			VSG1 Fabric	1 Postulate	1Puphostula
			1 Postulate	Snowdrop LNP1	/P1SP
			Trim Color	Light Tone	/LG

38.16	1	SWLB.48	Wall Mounted Load Bar,48"W	\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG

38.17	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads	\$ <u>43.65</u>	\$ <u>43.65</u>
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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
39.1	4	S7L/36615HD	700 Series Files Cabinet-3 Shelves-36Wx18Dx65-9/32"H	\$ <u>709.07</u>	\$ <u>2836.28</u>
			Pull Options	Classic (inset pull)	/CLSC
			Unit Color	Flannel	/FN
			Key Option	Key alike	/KA
			National Key Alike	Key Alike Lock #102	/L102

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
40.1	1	P255F-74P	Portico Fixed Leg, Rect, T Base,74P Edge,30x60"	\$ <u>481.12</u>	\$ <u>481.12</u>
			Edge Color	Frosty White Edge	/EFW
			Surface Finish	KI Laminates	Standard
			KI Laminates	Frosty White 1573-60	/LFW
			Base Finish	Flannel	/FN
			Base Options	No casters	-NCST
			Plastic End Cap Color	Flannel	/PFN
			Table Height Other Than 29"	Standard height (29")	-NO
			Wire Management Options	No wire way	-NW
			Grommet option	No grommets	-NG

40.2	2	PWT66	Wireworks Wall Track,66"H	\$ <u>24.25</u>	\$ <u>48.5</u>
			Standard Trim Finishes	Black	.BL

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40.3	1	S7L/36615HD	700 Series Files Cabinet-3 Shelves-36Wx18Dx65-9/32"H	\$ 709.07	\$ 709.07
			Pull Options Classic (inset pull) /CLSC		
			Unit Color Flannel /FN		
			Key Option Key alike /KA		

40.4	1	ULSR60/WW/PM	Wireworks Universal Low Shelf,On-Module,60"W	\$ 129.5	\$ 129.5
			ULSR Paint Color Selection Flannel /FN		

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
41.1	8	46.2880.1.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 1	\$ 11.16	\$ 89.28
41.2	8	46.2880.2.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 2	\$ 11.16	\$ 89.28
41.3	8	46.2880.3.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 3	\$ 11.16	\$ 89.28
41.4	4	CZBDA604872/S	CZ 60" Dual-Sided Adder Telescopic Beam Frame 48-72",Slider	\$ 416.13	\$ 1664.52
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
41.5	1	CZBDS487296/F	CZ 48" Dual-Sided Standalone/Starter Telescopic Beam Frame 72-96",Fixed	\$ 536.41	\$ 536.41
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
41.6	2	CZBDS604872/S	CZ 60" Dual-Sided Standalone/Starter Telescopic Beam Frame 48-72", Slider	\$ 556.3	\$ 1112.6
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
41.7	2	CZBFF	CZ Standard Height Base Infeed 10-Wire, 96"	\$ 93.61	\$ 187.22
			Paint Color Black .BL		
41.8	4	CZBJP.TJ	810 Jumper 18-1/2",Top to Top use	\$ 44.14	\$ 176.56

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41.9	2	CZBSA304872/F	CZ 30" Single-Sided Adder Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 240.56	\$ 481.12
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
41.10	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
41.11	1	CZBWR24962-74P	CZ 24" Deep Rectilinear Work surface, Dual-Sided, Standard Height, No-power, 24x96, 74P Edge		\$ 604.31	\$ 604.31
			Grommet Location	No Grommet	/N	
			Surface Finish	KI Laminated	Standard	
			KI Laminated	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
			Paint Color	Flannel	/FN	
					209.04	627.12
41.12	3	CZBWR30601NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel, 30x60, 74P Edge		\$	\$
			Grommet Location	Grommet; Left/Right	/LR	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
41.13	6	CZBWR3060S2-74P	CZ 30" Deep Rectilinear Work surface, Dual-Sided, Standard Height, Powered, 30x60, 74P Edge		\$ 652.33	\$ 3913.98
			Grommet Location	Grommet; Left/Right	/LR	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
			Paint Color	Flannel	/FN	

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41.14	6	GLNAUC	Grazie Four-Leg Chair, Armless, Uph Seat, Casters	\$ 246.87	\$ 1481.22
			Grazie Seat Uph	Compliance to TB117-2013	/NFR
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
			PO Fabric	Aphrodite	Aphrodite
			Aphrodite	Black Tide	/27.258.1 22.P
			Frame Color	Chrome	/CH
			Caster Option	Hard Floor Casters (Black Only)	/S
			Poly seat & Back Color	Compliance to TB117-2013	-NFR
			Poly Seat & Back Color NFR	Cottonwood	/PCO
41.15	15	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 7,275.00

Seat Option	Sliding Seat	/SLD
Back Panel	Black	-BL
Upholstery Grade/Color	Compliance to TB 117-2013	/NFR
Impress Upholstery	Pallas Fabric Group PO	GRPPO
PO Fabric	Aphrodite	Aphrodite
Aphrodite	Black Tide	/27.258.1 22.P
Base Option	Hard Floor Casters	/S
Height Option	Standard Height (17 ¾' -22 1/4:")	-NS
Memory Foam	No memory form	/NF

<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
42.1	4	46.2880.1.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 1	\$ 11.16	\$ 44.64
42.2	8	46.2880.1.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 1	\$ 11.16	\$ 89.28
42.3	4	46.2880.2.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 2	\$ 11.16	\$ 44.64
42.4	8	46.2880.2.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 2	\$ 11.16	\$ 89.28
42.5	8	46.2880.3.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 3	\$ 11.16	\$ 89.28

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42.6	6	CZBDA604872/S	CZ 60" Dual-Sided Adder Telescopic Beam Frame 48-72", Slider		\$ <u>416.13</u>	\$ <u>2496.78</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
42.7	2	CZBDS604872/S	CZ 60" Dual-Sided Standalone/Starter Telescopic Beam Frame 48-72", Slider		\$ <u>556.3</u>	\$ <u>1112.6</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
42.8	2	CZBFF	CZ Standard Height Base Infeed 10-Wire, 96"		\$ <u>93.61</u>	\$ <u>187.22</u>
			Paint Color	Black	.BL	
42.9	6	CZBJP.TJ	810 Jumper 18-1/2",Top to Top use		\$ <u>44.14</u>	\$ <u>264.84</u>
42.10	8	CZBWR3060S2-74P	CZ 30" Deep Rectilinear Work surface, Dual-Sided, Standard Height,Powered,30x60,74P Edge		\$ <u>652.33</u>	\$ <u>5218.64</u>
			Grommet Location	Grommet; Left/Right	/LR	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
			Paint Color	Flannel	/FN	
42.11	16	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>7,760.00</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
43.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC	\$ <u>1140.24</u>	\$ <u>1140.24</u>
43.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO	\$ <u>397.70</u>	\$ <u>397.70</u>
43.3	1	CZBLS24	CZ Peninsula Support Frame 24" W Paint Color Flannel /FN Glide Color Clear /GCI	\$ <u>145.99</u>	\$ <u>145.99</u>
43.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height Paint Color Flannel /FN Glide Color Clear /GCI	\$ <u>359.39</u>	\$ <u>359.39</u>
43.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge Grommet Location Grommet; Right /R Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ <u>239.59</u>	\$ <u>239.59</u>
43.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ <u>138.71</u>	\$ <u>138.71</u>

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43.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
43.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
43.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ <u>164.42</u>	\$ <u>164.42</u>
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRDI	
			VSGI Fabric	I Postulate	IPuphostula	
			I Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
43.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ <u>71.78</u>	\$ <u>71.78</u>
			Paint Color	Light Tone	.LG	
43.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ <u>43.65</u>	\$ <u>43.65</u>

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43.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.2 49.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
43.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Red Tide	/27.258.2 18.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
Line	QTY	Model Number	Description		Unit Price	Extended Price
44.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	
44.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H		\$ 397.70	\$ 397.70
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
44.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 145.99
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
44.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ 359.39	\$ 359.39
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	

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44.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
			Grommet Location Grommet; Left /L Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW		
44.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ 138.71	\$ 138.71
			Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW		
44.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 485
			Seat Option Sliding Seat /SLD Back Panel Black -BL Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Black Tide /27.258.122.P Base Option Hard Floor Casters /S Height Option Standard Height (17 ¾' -22 1/4:") -NS Memory Foam No memory form /NF		
44.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ 408.37	\$ 408.37
			Overhead Assembly Fully Assembled /F Overhear Paint Color Selection Cottonwood paint, Sand plastic trim /CO/HSA Key Option No lock core /NLC		

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44.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRD1	
			VSG1 Fabric	I Postulate	IPuphostula	
			I Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
44.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
44.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
44.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Lagoon	/27.258.1 85.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
44.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Blossom	/27.258.2 49.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
45.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D		\$ 1140.24	\$ 1140.24
			Base Options	4 bl/wh casters (2 locking)	/4CW	
			Unit Color	Flannel	/FN	
			Key Option	No Lock Core	/NLC	

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45.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outtrigger, Steel/inset plastic pull,15x22x24"H		\$ <u>397.70</u>	\$ <u>397.70</u>
			Base Options	4 bl/wh caster (2 locking)	/4CW	
			Key Option	No Lock Core	/NLC	
			Unit Color	Cottonwood	/CO	
45.3	1	CZBLS24	CZ Peninsula Support Frame 24" W		\$ <u>145.99</u>	\$ <u>145.99</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
45.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height		\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	
45.5	1	CZBWR30721NM- 74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Left	/L	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
45.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
45.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.122.P	
			Base Option	Hard Floor Casters	/S	

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Height Option Standard Height (17 ¾' -22 1/4:") -NS

Memory Foam No memory form /NF

45.8 1 PRDS48/WW/LB Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W \$ 408.37 \$ 408.37

Overhead Assembly Fully Assembled /F
Overhear Paint Color Selection Cottonwood paint, Sand plastic trim /CO/HSA
Key Option No lock core /NLC

45.9 1 PTBO4820 Overhead Tackboard,20"H,48"W \$ 164.42 \$ 164.42

Mounting Option Load bar mounted /YLM
Tack board Fabric Fabric Grade 1 GRD1
VSG1 Fabric 1 Postulate 1Puphostula
1 Postulate Snowdrop LNP1 /P1SP
Trim Color Light Tone /LG

45.10 1 SWLB.48 Wall Mounted Load Bar,48"W \$ 71.78 \$ 71.78

Paint Color Light Tone .LG

45.11 1 TLT5.36 Overhead Task Light,36"W,For 42" & 48" Overheads \$ 43.65 \$ 43.65

45.12 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Compliance to TB117-2013 /NFR
Grazie Upholstery NFR Pallas Fabric Group PO GRPPO
PO Fabric Aphrodite Aphrodite
Aphrodite Nile /27.258.1 44.P
Frame Color Chrome /CH
Glide Option Plastic glides /P
Poly seat & Back Color Compliance to TB117-2013 -NFR
Poly Seat & Back Color NFR Cottonwood /PCO

45.13 1 GLCAU Grazie Four-Leg Chair, Cantilever Arm, Uph Seat \$ 290.52 \$ 290.52

Grazie Seat Uph Compliance to TB117-2013 /NFR
Grazie Upholstery NFR Pallas Fabric Group PO GRPPO
PO Fabric Aphrodite Aphrodite
Aphrodite Del Sol /27.258.0 49.P
Frame Color Chrome /CH
Glide Option Plastic glides /P
Poly seat & Back Color Compliance to TB117-2013 -NFR
Poly Seat & Back Color NFR Cottonwood /PCO

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<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
46.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC	\$ 1140.24	\$ 1140.24
46.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO	\$ 397.70	\$ 397.70
46.3	1	CZBLS24	CZ Peninsula Support Frame 24" W Paint Color Flannel /FN Glide Color Clear /GCI	\$ 145.99	\$ 145.99
46.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height Paint Color Flannel /FN Glide Color Clear /GCI	\$ 359.39	\$ 359.39
46.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge Grommet Location Grommet; Left /L Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 239.59	\$ 239.59
46.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge Grommet Location Grommet; Center /C Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW	\$ 138.71	\$ 138.71

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46.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD
			Back Panel	Black	-BL
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR
			Impress Upholstery	Pallas Fabric Group PO	GRPPO
			PO Fabric	Aphrodite	Aphrodite
			Aphrodite	Black Tide	/27.258.122.P
			Base Option	Hard Floor Casters	/S
			Height Option	Standard Height (17 ¾' - 22 1/4:")	-NS
			Memory Foam	No memory form	/NF
46.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W	\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA
			Key Option	No lock core	/NLC
46.9	1	PTBO4820	Overhead Tackboard,20"H,48"W	\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM
			Tack board Fabric	Fabric Grade I	GRD1
			VSG1 Fabric	I Postulate	IPuphostula
			I Postulate	Snowdrop LNP1	/P1SP
			Trim Color	Light Tone	/LG
46.10	1	SWLB.48	Wall Mounted Load Bar,48"W	\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG
46.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads	\$ 43.65	\$ 43.65
46.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO
			PO Fabric	Aphrodite	Aphrodite
			Aphrodite	Red Tide	/27.258.218.P
			Frame Color	Chrome	/CH
			Glide Option	Plastic glides	/P

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Poly seat & Back Color	Compliance to TB117-2013	-NFR
Poly Seat & Back Color	Cottonwood	/PCO
NFR		

46.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat			\$ <u>290.52</u>	\$ <u>290.52</u>
			Grazie Seat Uph	Compliance to TB117-2013	/NFR		
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO		
			PO Fabric	Aphrodite	Aphrodite		
			Aphrodite	Lagoon	/27.258.185.P		
			Frame Color	Chrome	/CH		
			Glide Option	Plastic glides	/P		
			Poly seat & Back Color	Compliance to TB117-2013	-NFR		
			Poly Seat & Back Color	Cottonwood	/PCO		
			NFR				
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
47.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D			\$ <u>1140.24</u>	\$ <u>1140.24</u>
			Base Options	4 bl/wh casters (2 locking)	/4CW		
			Unit Color	Flannel	/FN		
			Key Option	No Lock Core	/NLC		
						397.70	397.70
47.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H			\$ _____	\$ _____
			Base Options	4 bl/wh caster (2 locking)	/4CW		
			Key Option	No Lock Core	/NLC		
			Unit Color	Cottonwood	/CO		
						145.99	145.99
47.3	1	CZBLS24	CZ Peninsula Support Frame 24" W			\$ _____	\$ _____
			Paint Color	Flannel	/FN		
			Glide Color	Clear	/GCI		
47.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height			\$ <u>359.39</u>	\$ <u>359.39</u>
			Paint Color	Flannel	/FN		
			Glide Color	Clear	/GCI		
47.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge			\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Left	/L		
			Grommet Color	Cool Grey Grommet	/GCG		
			Surface Finish	KI Laminates	Standard		
			KI Laminates	Frosty White 1573-60	/LFW		
			Edge Color	Frosty While Edge	/EFW		

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47.6	1	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
47.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4")	-NS	
			Memory Foam	No memory form	/NF	
47.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount, 48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
47.9	1	PTBO4820	Overhead Tackboard, 20"H, 48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade I	GRD1	
			VSG1 Fabric	I Postulate	IPuphostula	
			I Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
47.10	1	SWLB.48	Wall Mounted Load Bar, 48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	/LG	
47.11	1	TLT5.36	Overhead Task Light, 36"W, For 42" & 48" Overheads		\$ 43.65	\$ 43.65

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47.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Grazie Upholstery NFR PO Fabric Aphrodite Frame Color Glide Option Poly seat & Back Color Poly Seat & Back Color NFR	Compliance to TB117-2013 Pallas Fabric Group PO Aphrodite Blossom Chrome Plastic glides Compliance to TB117-2013 Cottonwood	/NFR GRPPO Aphrodite /27.258.2 49.P /CH /P -NFR /PCO
47.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Grazie Upholstery NFR PO Fabric Aphrodite Frame Color Glide Option Poly seat & Back Color Poly Seat & Back Color NFR	Compliance to TB117-2013 Pallas Fabric Group PO Aphrodite Nile Chrome Plastic glides Compliance to TB117-2013 Cottonwood	/NFR GRPPO Aphrodite /27.258.1 44.P /CH /P -NFR /PCO
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
48.1	3	AH4R4229C-74P	Athens Round Tbl,4"Col,24" Base, Chrome Finish, 74P, 29"H, 42"Dia	\$ 356.96	\$ 1,070.88
			Edge Color Surface Finish KI Laminates Column Finish	Frosty White edge KI Laminates Frosty White 1573-60 Chrome	/EFW Standard /LFW /CH
48.2	12	SLNAP	Strive Four-Leg Armless Chair, Poly	\$ 97.97	\$ 1175.64
			Frame Color Poly Seat & Back Color Poly Seat & Back Color Glide Option	Chrome No Fire Retardant Cottonwood Plastic Glides	/CH /NFR /PCO /P
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
49.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options Unit Color Key Option	4 bl/wh casters (2 locking) Flannel No Lock Core	/4CW /FN /NLC

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49.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outtrigger, Steel/inset plastic pull,15x22x24"H	\$ <u>397.7</u>	\$ <u>397.7</u>
		Base Options	4 bl/wh caster (2 locking)	/4CW	
		Key Option	No Lock Core	/NLC	
		Unit Color	Cottonwood	/CO	
49.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ <u>145.99</u>	\$ <u>145.99</u>
		Paint Color	Flannel	/FN	
		Glide Color	Clear	/GCI	
49.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>359.39</u>
		Paint Color	138.71 Flannel	138.71 /FN	
		Glide Color	Clear	/GCI	
49.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ <u>239.59</u>	\$ <u>239.59</u>
		Grommet Location	Grommet; Left	/L	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	
49.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge	\$ <u>138.71</u>	\$ <u>138.71</u>
		Grommet Location	Grommet; Center	/C	
		Grommet Color	Cool Grey Grommet	/GCG	
		Surface Finish	KI Laminates	Standard	
		KI Laminates	Frosty White 1573-60	/LFW	
		Edge Color	Frosty White Edge	/EFW	

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49.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
49.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhead Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
49.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNPI	/PISP	
			Trim Color	Light Tone	/LG	
49.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
49.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
49.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Del Sol	/27.258.0 49.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	

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Poly seat & Back Color Compliance to TB117-2013 -NFR
 Poly Seat & Back Color Cottonwood /PCO
 NFR

49.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Compliance to TB117-2013 /NFR Grazie Upholstery NFR Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Red Tide /27.258.2 18.P Frame Color Chrome /CH Glide Option Plastic glides /P Poly seat & Back Color Compliance to TB117-2013 -NFR Poly Seat & Back Color Cottonwood /PCO NFR		
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
50.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC		
50.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.7	\$ 397.7
			Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO		
50.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN Glide Color Clear /GCI		
50.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN Glide Color Clear /GCI		
50.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge	\$ 239.59	\$ 239.59
			Grommet Location Grommet; Left /L Grommet Color Cool Grey Grommet /GCG Surface Finish KI Laminates Standard KI Laminates Frosty White 1573-60 /LFW Edge Color Frosty White Edge /EFW		

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50.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ 138.71	\$ 138.71
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty While Edge	/EFW	
50.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ 485	\$ 485
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
50.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ 408.37	\$ 408.37
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	
50.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/PISP	
			Trim Color	Light Tone	/LG	
50.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	/LG	
50.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65

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50.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Compliance to TB117-2013 /NFR Grazie Upholstery NFR Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Lagoon /27.258.18 5.P Frame Color Chrome /CH Glide Option Plastic glides /P Poly seat & Back Color Compliance to TB117-2013 -NFR Poly Seat & Back Color Cottonwood /PCO NFR		
50.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat	\$ 290.52	\$ 290.52
			Grazie Seat Uph Compliance to TB117-2013 /NFR Grazie Upholstery NFR Pallas Fabric Group PO GRPPO PO Fabric Aphrodite Aphrodite Aphrodite Blossom /27.258.2 49.P Frame Color Chrome /CH Glide Option Plastic glides /P Poly seat & Back Color Compliance to TB117-2013 -NFR Poly Seat & Back Color Cottonwood /PCO NFR		
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
51.1	1	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 1140.24
			Base Options 4 bl/wh casters (2 locking) /4CW Unit Color Flannel /FN Key Option No Lock Core /NLC		
51.2	1	ATPE1524BF-S1	All Terrain Pedestal, Box/File, Steel Top, No Outrigger, Steel/inset plastic pull,15x22x24"H	\$ 397.7	\$ 397.7
			Base Options 4 bl/wh caster (2 locking) /4CW Key Option No Lock Core /NLC Unit Color Cottonwood /CO		
51.3	1	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 145.99
			Paint Color Flannel /FN Glide Color Clear /GCI		
51.4	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN Glide Color Clear /GCI		

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51.5	1	CZBWR30721NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x72,74P Edge		\$ <u>239.59</u>	\$ <u>239.59</u>
			Grommet Location	Grommet; Left	/L	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
51.6	1	CZBWRT2448-74P	CZ Returns, Standard Height,Unpowered,24x48",74P Edge		\$ <u>138.71</u>	\$ <u>138.71</u>
			Grommet Location	Grommet; Center	/C	
			Grommet Color	Cool Grey Grommet	/GCG	
			Surface Finish	KI Laminates	Standard	
			KI Laminates	Frosty White 1573-60	/LFW	
			Edge Color	Frosty White Edge	/EFW	
51.7	1	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St		\$ <u>485</u>	\$ <u>485</u>
			Seat Option	Sliding Seat	/SLD	
			Back Panel	Black	-BL	
			Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
			Impress Upholstery	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Black Tide	/27.258.1 22.P	
			Base Option	Hard Floor Casters	/S	
			Height Option	Standard Height (17 ¾' -22 1/4:")	-NS	
			Memory Foam	No memory form	/NF	
51.8	1	PRDS48/WW/LB	Wireworks Universal Overhead w/Steel Door, Load Bar Mount,48"W		\$ <u>408.37</u>	\$ <u>408.37</u>
			Overhead Assembly	Fully Assembled	/F	
			Overhear Paint Color Selection	Cottonwood paint, Sand plastic trim	/CO/HSA	
			Key Option	No lock core	/NLC	

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51.9	1	PTBO4820	Overhead Tackboard,20"H,48"W		\$ 164.42	\$ 164.42
			Mounting Option	Load bar mounted	/YLM	
			Tack board Fabric	Fabric Grade 1	GRD1	
			VSG1 Fabric	1 Postulate	1Puphostula	
			1 Postulate	Snowdrop LNP1	/P1SP	
			Trim Color	Light Tone	/LG	
51.10	1	SWLB.48	Wall Mounted Load Bar,48"W		\$ 71.78	\$ 71.78
			Paint Color	Light Tone	.LG	
51.11	1	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads		\$ 43.65	\$ 43.65
51.12	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Nile	/27.258.1 44.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
51.13	1	GLCAU	Grazie Four-Leg Chair, Cantilever Arm, Uph Seat		\$ 290.52	\$ 290.52
			Grazie Seat Uph	Compliance to TB117-2013	/NFR	
			Grazie Upholstery NFR	Pallas Fabric Group PO	GRPPO	
			PO Fabric	Aphrodite	Aphrodite	
			Aphrodite	Del Sol	/27.258.0 49.P	
			Frame Color	Chrome	/CH	
			Glide Option	Plastic glides	/P	
			Poly seat & Back Color	Compliance to TB117-2013	-NFR	
			Poly Seat & Back Color	Cottonwood	/PCO	
			NFR			
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>		<u>Unit Price</u>	<u>Extended Price</u>
52.1	4	BMB36	Tack board/Tool Rail Attachment Bar,36"W		\$ 19.89	\$ 79.56
52.2	4	CZBLS24	CZ Peninsula Support Frame 24" W		\$ 145.99	\$ 583.96
			Trim Color	Black	/BL	
			Paint Color	Flannel	/FN	
			Glide Color	Clear	/GCI	

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52.3	4	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ <u>359.39</u>	\$ <u>1,437.56</u>
		Paint Color	Flannel /FN		
		Glide Color	Clear /GCI		
52.4	4	CZBWR24361NM-74P	CZ 24" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,24x36,74P Edge	\$ <u>117.86</u>	\$ <u>471.44</u>
		Grommet Location	Grommet; Center /C		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		
52.5	4	CZBWR30661NM-74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, No-power, No-Modesty Panel,30x66,74P Edge	\$ <u>237.65</u>	\$ <u>950.6</u>
		Grommet Location	Grommet; Right /R		
		Grommet Color	Cool Grey Grommet /GCG		
		Surface Finish	KI Laminates Standard		
		KI Laminates	Frosty White 1573-60 /LFW		
		Edge Color	Frosty White Edge /EFW		
52.6	3	GPSCAP	Grazie Task Cantilever Arm Stool, Poly	\$ <u>314.77</u>	\$ <u>944.31</u>
		Caster Option	Hard floor casters (black only) /S		
		Poly Seat & Back Color	Compliance to TB 117-2013 /NFR		
		Poly Seat & Back Color	Cottonwood /PCO		
		Base Color	Black /BL		
52.7	4	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ <u>485</u>	\$ <u>1,940.00</u>
		Seat Option	Sliding Seat /SLD		
		Back Panel	Black -BL		
		Upholstery Grade/Color	Compliance to TB 117-2013 /NFR		
		Impress Upholstery	Pallas Fabric Group PO GRPPO		
		PO Fabric	Aphrodite Aphrodite		
		Aphrodite	Black Tide /27.258.1 22.P		
		Base Option	Hard Floor Casters /S		
		Height Option	Standard Height (17 ¾' -22 -NS		

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				1/4:")			
			Memory Foam	No memory form	/NF		
52.8	4	PTBO3620	Overhead Tackboard,20"H,36"W			\$ 135.32	\$ 541.28
			Mounting Option	Load bar mounted	/YLM		
			Tack board Fabric	Fabric Grade 1	GRD1		
			VSG1 Fabric	1 Postulate	1Puphostula		
			1 Postulate	Snowdrop LNP1	/P1SP		
			Trim Color	Light Tone	/LG		
52.9	4	SWLB.36	Wall Mounted Load Bar,36"W			\$ 63.05	\$ 252.2
			Paint Color	Light Tone	.LG	210.49	841.96
52.10	4	ULP24MBF	U-Series Mobile Pedestal, Box/File,24" Nominal Depth			\$	\$
			Paint Color	Cottonwood	/CO		
			Key Option	No lock core	/NLC		
			Pull Style	U-Series Pull (Standard)	/USP		
52.11	4	USSDH36	U-Series Sliding Door Overhead, 36"W			\$ 294.88	\$ 1179.52
			Bracket	Wire Works Mounted on load bar	/WW/LC		
			Paint Color	Cottonwood	/CO		
			Key Option	No lock core	/NLC		
52.12	4	UTLT5.24	Unite Overhead Light,24"			\$39.29	\$157.16
<u>Line</u>	<u>QTY</u>	<u>Model Number</u>	<u>Description</u>			<u>Unit Price</u>	<u>Extended Price</u>
53.1	6	14.3260.36	Villa Power and Data Module,36"L 3-prong cord			\$ 86.82	\$ 520.92
			Villa Module Color	Black	.BL	11.16	55.8
53.2	5	46.2880.1.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 1			\$	\$
53.3	4	46.2880.2.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 2			\$ 11.16	\$ 44.64
53.4	3	46.2880.3.BL	15-Amp Duplex Receptacle for Raceway Use: 6 Circuit, Circuit 3			\$ 11.16	\$ 33.48

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53.5	2	AT66302MLF-NT-S1	All Terrain 66" Double Module Tower, MLF Configuration, Steel Top, Steel/inset plastic pull,30x24"D	\$ 1140.24	\$ 2,280.48
			Base Options 4 bl/wh casters (2 locking) /4CW		
			Unit Color Flannel /FN		
			Key Option No Lock Core /NLC		
53.6	1	CZBDA604872/F	CZ 60" Dual-Sided Adder Telescopic Beam Frame 48-72",Fixed	\$ 342.9	\$ 342.9
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
53.7	1	CZBDS604872/F	CZ 60" Dual-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed	\$ 500.52	\$ 500.52
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
53.8	2	CZBFF	CZ Standard Height Base Infeed 10-Wire,96"	\$ 93.61	\$ 187.22
			Paint Color Black .BL	\$ 44.14	\$ 88.28
53.9	2	CZBJP.TJ	810 Jumper 18-1/2",Top to Top use	\$ 44.14	\$ 44.14
53.10	1	CZBJP.TJ	810 Jumper 18-1/2",Top to Top use	\$ 44.14	\$ 44.14
53.11	6	CZBLS24	CZ Peninsula Support Frame 24" W	\$ 145.99	\$ 875.94
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
53.12	2	CZBMSUSD72	CZ Steel Storage Cubby with Center Partition and Steel Locking Doors,13-1/2"Dx72"Wx14-1/4"H	\$ 721.2	\$ 1442.4
			Shell Paint Color Cottonwood /CO		
			Door Paint Color Cottonwood /FCO		
			Key Option No lock core /NLC		
53.13	2	CZBRE2D72	CZ Electrical Assembly, Rail Applications/Dual Only with Double Rigid Wire way, 72"L	\$ 153.75	\$ 307.5
53.14	1	CZBSA304872/F	CZ 30" Single-Sided Adder Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 240.56	\$ 240.56
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		

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53.15	2	CZBSPF7219/1 S17150403	*Custom-CZ Above Work surface Supporting Privacy Screen, 19"Hx72"W, Fabric	\$ 500.04	\$ 1000.08
			Paint Color Cottonwood /CO		
			Above Work Surface Supporting Privacy Screen Fabric Grade I GRDI		
			VSG1 Fabric NA NA		
			Finish – Fabric Non- Stand Postulate Snow *Custom Drop PISP		
53.16	1	CZBSS304872/F	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height	\$ 359.39	\$ 359.39
			Paint Color Flannel /FN		
			Glide Color Clear /GCI		
53.17	2	CZBWR30722-74P	CZ 30" Deep Rectilinear Work surface, Dual-Sided, Standard Height, No Powered, 30x72, 74P Edge	\$ 602.37	\$ 1204.74
			Grommet Location Grommet; Left/Right /LR		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		
53.18	2	CZBWR3072S1NM - 74P	CZ 30" Deep Rectilinear Work surface, Single-Sided, Standard Height, Powered, No-Modesty Panel, 30x72, 74P Edge	\$ 450.08	\$ 900.16
			Grommet Location Left/Right /LR		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		
53.19	6	CZBWRT2448-74P	CZ Returns, Standard Height, Unpowered, 24x48", 74P Edge	\$ 138.71	\$ 832.26
			Grommet Location No Grommet /N		
			Grommet Color Cool Grey Grommet /GCG		
			Surface Finish KI Laminates Standard		
			KI Laminates Frosty White 1573-60 /LFW		
			Edge Color Frosty White Edge /EFW		

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53.20	6	KI74/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj Arms, Uph St	\$ 485	\$ 2,910.00
		Seat Option	Sliding Seat /SLD		
		Back Panel	Black -BL		
		Upholstery Grade/Color	Compliance to TB 117-2013 /NFR		
		Impress Upholstery	Pallas Fabric Group PO GRPPO		
		PO Fabric	Aphrodite Aphrodite		
		Aphrodite	Black Tide /27.258.1 22.P		
		Base Option	Hard Floor Casters /S		
		Height Option	Standard Height (17 ¼' -22 1/4:") -NS		
		Memory Foam	No memory form /NF		
53.21	2	PTBO4820	Overhead Tackboard,20"H,48"W	\$ 164.42	\$ 328.84
		Mounting Option	Load bar mounted /YLM		
		Tack board Fabric	Fabric Grade I GRDI		
		VSG1 Fabric	I Postulate IPuphostula		
		I Postulate	Snowdrop LNPI /PISP		
		Trim Color	Light Tone /LG		
53.22	2	SWLB.48	Wall Mounted Load Bar,48"W	\$ 71.78	\$ 143.56
		Paint Color	Light Tone /LG		
53.23	6	ULP24MBF	U-Series Mobile Pedestal, Box/File,24" Nominal Depth	\$ 210.49	\$ 631.47
		Paint Color	Cottonwood /CO		
		Key Option	No lock core /NLC		
		Pull Style	U-Series Pull (Standard) /USP		
53.24	2	USSDH48	U-Series Sliding Door Overhead,48"W	\$ 330.29	\$ 660.58
		Bracket	Wirework mounted on load bar /WW/LB		
		Paint Color	Cottonwood /CO		
		Key Option	No lock core /NLC		
53.24	2	UTLT5.36	Unite Overhead Light,36"	\$ 43.17	\$ 86.34

****Total Extended Cost (add line 1.1 and 53.24)******This amount should be submitted on Bid Online and Page 4****\$ 292,909.87**



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-030 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of City-Owned Property identified as Richland County TMS#11501-01-14 (Spirit Communications Park) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street) for the Gregg Street Lighting Project; CF#250-419

FINANCIAL IMPACT: First reading approval was given on April 4, 2017.

STRATEGIC GOALS: Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life

ATTACHMENTS:

- **#a:** 2017-030 SCEG Easement Spirit Communications Park (PDF)

HISTORY:

04/04/17

Columbia City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2017-030

*Granting an Easement to South Carolina Electric and Gas Company (SCE&G)
along a portion of City-Owned Property identified as Richland County TMS#11501-01-14
(Spirit Communications Park) and 11501-01-13 (Gregg Street, Freed Drive and Boyce Street)
for the Gregg Street Lighting Project; CF#250-419*

WHEREAS, South Carolina Electric & Gas Company (SCE&G) has made a request for an easement along the subject City-owned property and streets for installation of street lighting to serve the Spirit Communications Park; and,

WHEREAS, the plans for the lighting installations have been reviewed and approved by the Department of Engineering and there are no conflicts with existing nor planned City utilities; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina this ____ day of _____, 2017, for and in consideration of the sum of One and No/100 (\$1.00) Dollar, each to the other paid, the City Manager is hereby authorized to execute an easement on behalf of the City of Columbia to **SOUTH CAROLINA ELECTRIC & GAS COMPANY** for ingress, egress, installation and maintenance of street lights and appurtenances along the subject properties.

The referenced easement is shown on a drawing prepared for "Spirit Communications Park – Phase I Roadways", sheet 1 of 1, Drawing #D-81685, and being on file in the office of the Department of Engineering under file reference #250-419. A copy of said drawing being attached hereto and made a part hereof as Exhibit "A".

Requested by:

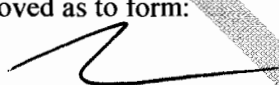
City Manager _____

Mayor

Approved by:

City Manager

Approved as to form:



City Attorney

ATTEST:

City Clerk

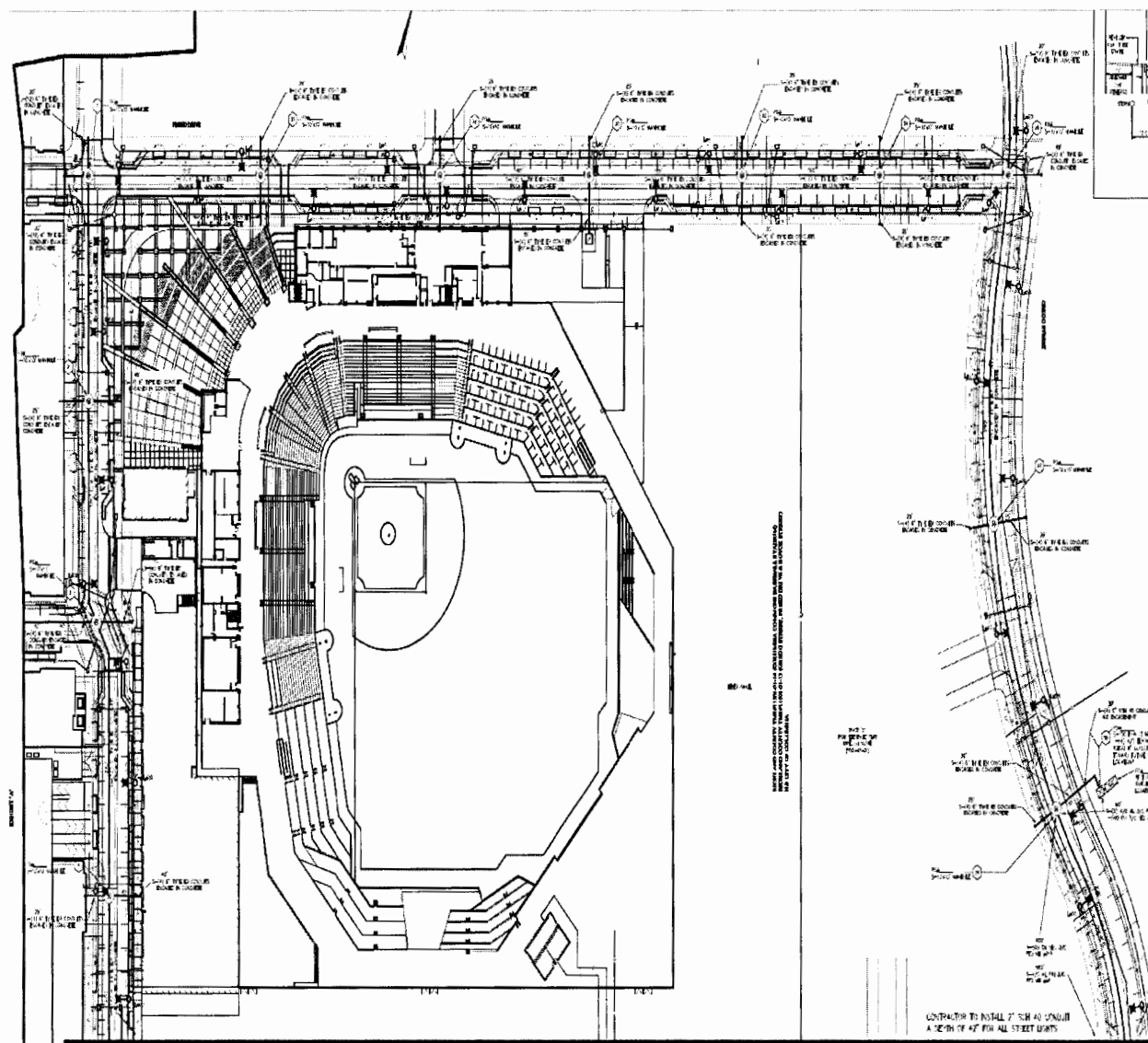
Introduced: 4/4/2017
Final Reading

ORDINANCE NO.: 2017-030

EXHIBIT "A"

SCE&G DRAWING #D-81695

PROJECT NAME: SPIRIT COMMUNICATIONS PARK – PHASE I ROADWAYS





We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-039 - Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Runaway Runway

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2017-039 Runaway Runway (April 29) (PDF)

RESOLUTION NO.: R-2017-039

*Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the
Columbia Museum of Art for Runaway Runway*

WHEREAS, the Columbia Museum of Art is sponsoring Runaway Runway in Boyd Plaza adjacent to the Museum on Saturday, April 29, 2017 from 5:30 p.m. until 9:00 p.m.; and,

WHEREAS, the Museum has requested permission for the temporary closing and use of the courtyard/plaza area adjacent to the Museum on Saturday April 29, 2017 from 6:00 p.m. until 10:00 p.m. for set up, clean up, and staging of the event to be held on Saturday, April 29, 2017 from 7:00 p.m. until 10:00 p.m.; for patrons to consume beer and wine beverages only during the event hours on Saturday, April 29, 2017 from 7:00 p.m. until 9:30 p.m.; and for crowd control and overflow; and,

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this ____ day of _____, 2017, that the sale of beer and wine beverages only within the Courtyard area adjacent to the Columbia Museum of Art is authorized between the hours of 7:00 p.m. and 9:30 p.m. on Saturday, April 29, 2017; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except police horses, is prohibited. All pets shall be prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area and within the designated area of impact as shown on the attached drawing, any costs incurred by the City in removing loose trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that during the designated time the closed portion of the courtyard/plaza area adjacent to the Museum, with the exception of the parking areas, adjacent off-street parking areas and other areas posted as to not allow alcoholic beverages, shall be declared to be a Public Park and provisions of Chapter 15, Parks and Recreation, Sec. 15-1, 15-2 and 15-3, Code of Ordinances of the City of Columbia, South Carolina are in effect. Pursuant to Chapter 14, Offenses and Miscellaneous Provisions, Article IV,

Offenses Against the Public Peace and Order, Sec. 14-99, 1998 Code of Ordinances of the City of Columbia, South Carolina, the courtyard/plaza area adjacent to the Museum, with the exception of the parking areas, adjacent off-street parking areas and any other areas posted as to not allow alcoholic beverages, is deemed to be the site of a public festival at which beer and wine beverages only may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply. Possession and consumption of beer and wine beverages shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that in the event of inclement weather on Saturday, April 29, 2017, the City Manager is authorized to approve the rescheduling of the canceled event for another date within one (1) week from the date of the originally scheduled event upon receiving twenty-four (24) hours written notice requesting the rescheduling of the event. The hours of operation for the event, service of beer and wine only at the event and closing of streets for set up, clean up and crowd control of the event shall remain as outlined above.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Senior Assistant City Manager Baker

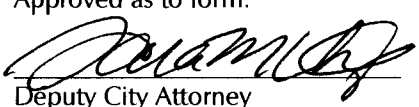
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

DATE OF REQUEST 3/27/17

REQUESTOR'S NAME/CONTACT
INFORMATION (E-MAIL/
PHONE#/FAX#)Brian Dolphin
brian@columbiamuseum.org
(803)343-2198

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)

Runaway Runway

DATE(S) OF EVENTS: Saturday, April 29th, 2017

LOCATION OF EVENT

(i.e., Amphitheater area
of Finlay Park; 1300 and 1400 blocks
of Main Street between Lady Street
and Hampton Street)

Boyd Plaza - 1515 Main Street

STREET(S) OR PARK AREA TO BE
CLOSED(i.e., 1300 and 1400 blocks of Main
Street between Lady Street and
Hampton Street; Amphitheater area of
Finlay Park; Boyd Plaza)

Boyd Plaza

HOURS FOR STREET(S) OR PARK AREA TO
BE CLOSED

(i.e., 5:00 p.m. - 12:00 a.m.)

ALLOW TIME FOR SET UP/CLEAN UP

6:00p.m. - 10:00p.m

HOURS OF EVENT

(i.e., 6:00 p.m. - 10:00 p.m.)*

7:00p.m. - 10:00p.m

HOURS OF SERVICE OF BEER/WINE BEVERAGES ONLY (NO LIQUOR**)

(Service should end one-half hour prior to end of event, i.e., event is 6-10 p.m., beer/wine service is 6:00p.m. - 9:30p.m.)*

Requests should be submitted by mail, e-mail or fax at least **NINETY (90) days in advance of the event** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasc.net), fax (803-737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Approval from the adjoining business/property owners must be obtained before your request will be submitted to City Council if streets are to be closed off during business hours. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

***Outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties.**

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

NOTE: **This form should only be used for public events where beer and/or wine are to be sold and consumed on City property** (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

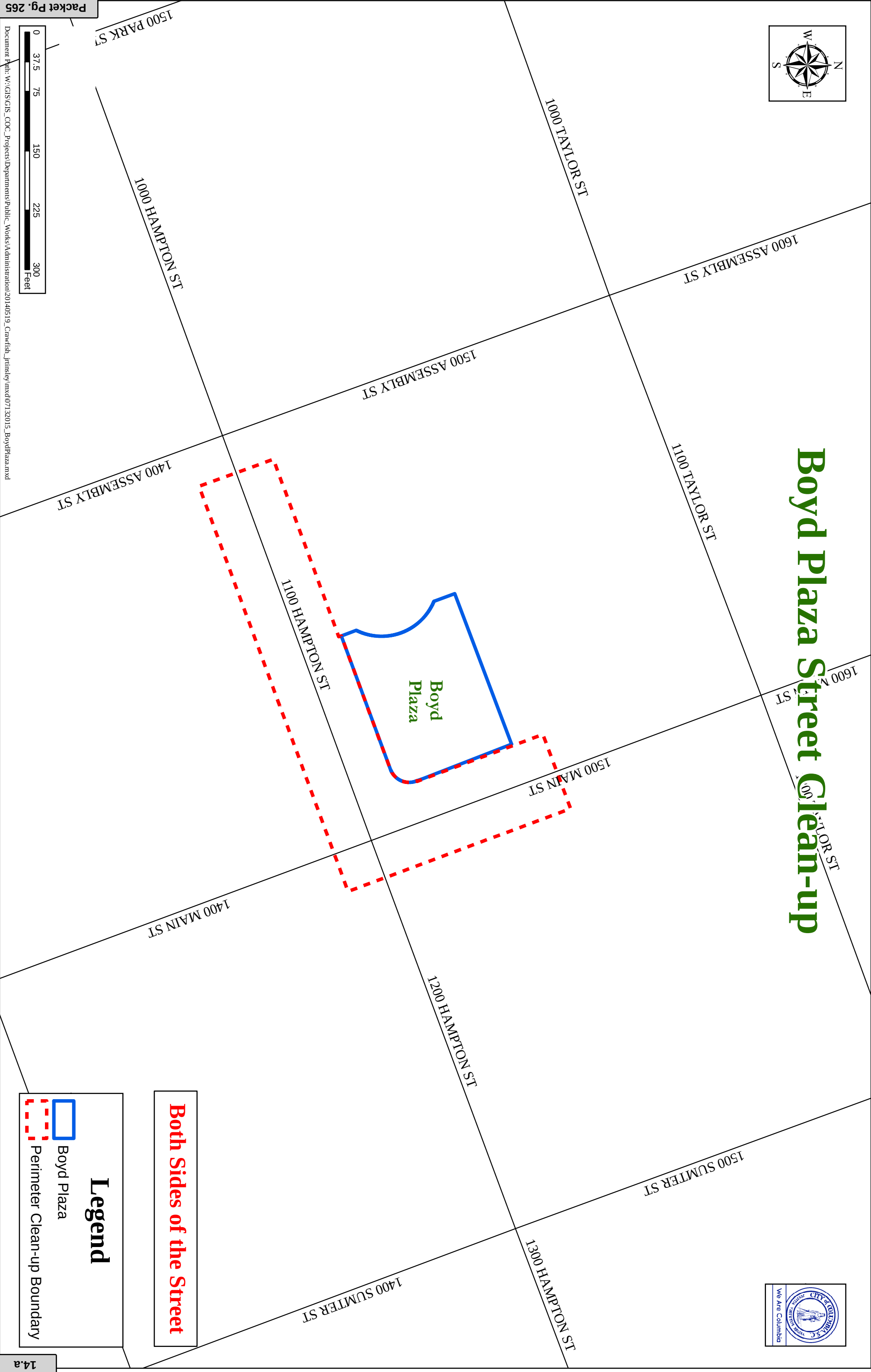
This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

Fire Marshal George N. Adams, Jr., 545-3703; 413-8553; cfdgadams@columbiasc.net
Legal Department - Shari Ardis; 737-4242; slardis@columbiasc.net - resolution preparation
Police Department Special Events - Officer Robert Hall; 545-3535; rjhall@columbiasc.net parade permit, police
Parks and Recreation - Loretta Coleman; 545-3100; leosborne@columbiasc.net park reservations
Police Department Community Services - Brenda Murphy; 545-3507; bmmurphy@columbiasc.net street closing

Last revised: 11/01/2013



Boyd Plaza Street Clean-up

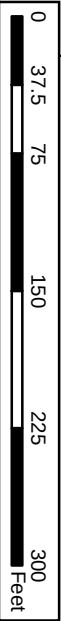


Boyd Plaza

Perimeter Clean-up Boundary

Legend

Both Sides of the Street





We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Office of the Mayor

FROM: *Stephen Benjamin, Mayor*

SUBJECT: Recognition of Mayor's Fellows - The Honorable Mayor
Stephen K. Benjamin

PRESENTER: Mayor Steve Benjamin

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** spring 2017 fellows release (DOCX)



FOR IMMEDIATE RELEASE

Contact: Lauren Harper, Office of the Mayor
ljharper@columbiasc.net
 803-908-2603

Mayor Benjamin welcomes new class of Mayor's Fellows for spring semester

COLUMBIA, S.C. (February 16, 2017) – Columbia Mayor Steve Benjamin welcomes 14 students for the spring semester of the Mayor's Fellows program. The program provides both undergraduate and graduate-level students the opportunity to gain first-hand knowledge of how a high-energy local government operates. The fellowship caters to students seeking course credit or to those simply wishing to gain public service experience.

The Mayor's Fellows will assist with research in various areas and provide aid to the Mayor's staff. To date, the Mayor's Fellows program has had more than 150 students participate.

This semester's fellows are:

Jalesa Cooley (Summerville, South Carolina) is a junior at The University of South Carolina majoring in public relations. On campus, she is the assistant director of marketing for the CHICKS Conference and a staff writer for two special publications of The Daily Gamecock: Best of Carolina and The Carolina Insider. As a Fellow, she hopes to increase her professionalism, learn more about government and see how the communications department works on a day-to-day basis. Her career goal is to work with public relations or marketing for an international company so she can travel. In her spare time, she enjoys reading, studying Spanish and spending time with friends and family.

Meghan Durant (Sandwich, Massachusetts) is a junior at the University of South Carolina studying political science and public relations. Through the Mayor's Fellows program, she hopes to engage the public in political participation and learn how to best communicate with constituents of elected officials. On campus, Durant serves as the executive director of USC's voter registration and education initiative, Lead The Way. Following graduation, she hopes to either attend law school or work as a communications director for a political campaign.

Taylor Evans (North Myrtle Beach, South Carolina) is a junior at the University of South Carolina majoring in public relations and minoring in psychology. She hopes to gain experience in communications and build connections during her time at the Mayor's Office. Evans' hobbies include baking, watching movies and relaxing at the beach. She enjoys mentoring high school students through the Multicultural Outreach Student Team (MOST) and serving as the social media editor of The Daily Gamecock. After graduation, she plans to pursue a career in corporate communications or work for a public relations agency.

Daniel Glover (Cross, South Carolina) is a senior at the University of South Carolina majoring in public health with a minor in business administration. Following graduation in May, he plans to pursue a master's degree in community development and action and eventually attend law school. He hopes to one day combine his various educational backgrounds to evoke positive change in communities all over the country and hopes the Mayor's Fellows program will give him an idea of how to do so. In addition to being a fellow, Glover also serves as a student recruiter within the USC Office of Undergraduate Admissions and as a member of the Changing Carolina Peer Leaders.

Kevin Harper (Fort Mill, South Carolina) is a sophomore biology major at the University of South Carolina. His career goal is to work as an orthopedic surgeon. Harper's hobbies and extracurricular activities include playing soccer, surf fishing, officiating soccer games and working on the staffs of his friends in Student Government at Carolina.

Nakia "Nick" Hooks (New Orleans, Louisiana) is a freshman political science major at the University of South Carolina. After graduating from USC, he plans to attend law school with hopes of eventually running for public office. Hooks wants to devote his life to helping low-income students get through school, get a great career and be successful in life. As a Mayor's Fellow, he hopes to begin that work in the City of Columbia.

Tianna Mills (Florence, SC) is a senior African-American Studies major at the University of South Carolina. Following graduation, she would like to spend a few months travelling internationally so that she can expand her world view and then serve in AmeriCorps' City Year program. Passionate about local government and public service, as a Mayor's Fellow, she would like to see how local government works to enact big changes. Mills has just been tasked with chartering the first Black Lives Matter chapter at USC, and she works closely with activist networks such as the SC Progressive Network and Simple Justice. Her overall career goal is to work as a civil rights attorney for the American Civil Liberties Union and, of course, continue to serve her state in public service.

Christopher Perez (San Antonio, Texas) is a junior sport and entertainment management major at the University of South Carolina. He would like to attend law school after graduation. He is interested in both sport and international law and hopes to pursue a career in one of these fields following graduation from law school. On campus, he serves as the Carolina Service Council's vice president and plays on several intramural sports teams. He looks forward to the opportunity to work as hard as he can to give back to a city that has given him so much since he first got here three years ago.

Morgan Rising (Charlotte, North Carolina) is a freshman at the University of South Carolina majoring in public health and minoring in business administration. Through working at the Mayor's Office, Rising hopes to gain knowledge on the processes of policy research and implementation. After graduation, she plans to pursue a career in healthcare policy or administration. In her free time, Rising enjoys hiking and spending time with friends.

Henry Rohrer (Ardmore, Pennsylvania) is a sophomore history major at the University of South Carolina. He has a passion for American history, foreign conflict in particular, and plans to change his major to international studies, as he would like to work in counter-terrorism. He is involved with Greek life and loves to watch and play both hockey and football.

Justin Smith (Summerville, South Carolina) is a freshman at the University of South Carolina in the Darla Moore School of Business. He is double majoring in international business and economics and double minoring in Chinese studies and political science. He is a member of the 8th International Business and Chinese Enterprise (IBCE) cohort in conjunction with the Chinese University of Hong Kong. Smith is interested in politics, government and international affairs. He aspires to serve as a U.S. Foreign Service Officer and eventually run for public office.

Samuel Smoot (Irmo, South Carolina) is a graduate of Francis Marion University located in Florence, South Carolina. While attending Francis Marion University, he earned his bachelor's degree in political science with a minor in history. His hobbies are photography, playing music, hosting artistic showcases, participating in community service, going to church and hanging out with family and friends. His goals include going to law school, opening his own jazz lounge and starting a mentoring group for young adults.

Jacob Thompson (Florence, South Carolina) is a freshman at the University of South Carolina majoring in political science. Since his move to Columbia, Jacob has enjoyed the beauty and diversity of the city of Columbia and looks to learn more about public administration and about how the city is run. Thompson hopes to serve the City of Columbia well and learn what it takes to work in a successful local government system. He enjoys taking advantage of the beautiful parks and natural lands Columbia has to offer, and in his free time you can find him playing golf, kayaking or enjoying Gamecock athletics.

Jordan Thompson (Spartanburg, South Carolina) is a senior at the University of South Carolina where he is majoring in social work with a minor in political science. His career goals are to become a lobbyist and eventually mayor of his hometown. He currently works as a page for Senator Shealy and Senator Reese at the State House. Thompson also has two non-profit mentoring programs where he interacts with young community members and takes the initiative to find resources and benefits available for the urban population.

###



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Public Works

FROM: Robert Anderson,

SUBJECT: Recognizing the Information Technology Services Department
as the 2016 Silver State Electronics Challenge Award Recipient
- Ms. Mary Pat Baldauf, Sustainability Facilitator

PRESENTER: Mary Pat Baldauf

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** Memo_council presentation_April_18_2017 (PDF)



**CITY OF COLUMBIA
PUBLIC WORKS DEPARTMENT**

INTEROFFICE MEMORANDUM

TO: ERIKA MOORE, CLERK OF COUNCIL
FROM: MARY PAT BALDAUF, SUSTAINABILITY FACILITATOR
RE: PRESENTATION OF SUSTAINABILITY AWARD TO IT DEPARTMENT
CC: ROBERT ANDERSON, PUBLIC WORKS DIRECTOR
DATE: 3/24/2017

We have requested time at the April 18 meeting to present a 2016 Silver State Electronics Challenge (SEC) Award to the Information Technology Department.



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: National Bike Month and Bicycle Safety Month Proclamation -
The Honorable Mayor Stephen K. Benjamin

PRESENTER: The Honorable Mayor Stephen K. Benjamin

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** National Bike Month and Bicycle Safety Month Proclamation (PDF)



City of Columbia
A Proclamation

WHEREAS, the bicycle is a viable and environmentally-sound form of transportation and an excellent form of recreation; and

WHEREAS, many Columbians will experience the joys of bicycling during the month of May through participation in educational programs, races, commuting events, trail work days, helmet promotion activities, charity events, or just getting out and going for a ride; and

WHEREAS, the Palmetto Trail attracts trail users each year from all around the state and providing economic, health, and scenic benefits to citizens of South Carolina, Columbia and the Southeast; and

WHEREAS, these bicycling activities and attractions have great potential to have a positive impact on Columbia's economy and tourism industry and to stimulate economic development by making the City attractive to businesses and citizens who enjoy spending time outdoors and leading healthy lifestyles; and

WHEREAS, creating bicycle-friendly communities has been shown to improve citizens' health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

WHEREAS, May has been declared National Bike Month and is so again in 2017; and

WHEREAS, the Bike and Pedestrian Advisory Committee (BPAC), bicycle clubs, schools, parks and recreation departments, police departments, hospitals, companies and civic groups throughout the City and the region will be promoting bicycling as a leisure activity as well as an environmentally-friendly alternative to the automobile during the month of May 2017; and

WHEREAS, the City of Columbia adopted the City's first Bike and Pedestrian Plan on June 2, 2015 as the transportation element of the Comprehensive Plan, known as Walk Bike Columbia, and this Plan has a goal of creating great places for bicycling with a focus on evaluation and planning, education, encouragement, evaluation and planning, engineering, and enforcement; and

WHEREAS, the education of bicyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users; and

WHEREAS, the City of Columbia urges all who support bicycling to participate in the events planned and urges all road users to share the road safely with bicyclists.

NOW, THEREFORE I, Stephen K. Benjamin, Mayor of the City of Columbia, South Carolina, along with my fellow members of Columbia City Council, do hereby proclaim the week of May 15th through May 19th, 2017 as Bike to Work Week, Bike to Work Day May 19, 2017 and the month of May as

National Bike Month and Bicycle Safety Month

in the great City of Columbia and urge my fellow citizens to recognize and participate in its observance.

Stephen K. Benjamin
Mayor

Sam Davis
District I, Council Member

Tameika Isaac Devine
At-Large, Council Member

Howard E. Duvall, Jr.
At-Large, Council Member

Edward McDowell, Jr.
District II, Council Member

Daniel Rickenmann
District IV, Council Member



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: **Bike and Pedestrian Advisory Committee Update - Mr. Keith Gosselin, Chair of Bike and Pedestrian Advisory Committee**

PRESENTER: Keith Gosselin, BPAC Chair

FINANCIAL IMPACT:

The City of Columbia Bike and Pedestrian Advisory Committee (BPAC) is interested in providing Council with quarterly reports during Work Session regarding ongoing efforts by the Committee and the larger community that promote a more bikeable and walkable Columbia.

ATTACHMENTS:

- **#a:** BPAC Council Update Apr 2017 v2 (PDF)

BPAC COUNCIL STATUS UPDATE



The preparation of this report has been financed in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 (or Metropolitan Planning Program, Section 104(f)) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.



April 2017

BPAC Events

Open Streets Columbia

- o Post-event (April 2) Summary

Mayor's Walk and Bike Summit

- o Update (May 4-5, 2017)
- o <http://scmayorsbikewalksummit.org/>



BPAC Events

May is Bike Month!

COLUMBIA BIKE MONTH EVENTS

4 & 5 CITY OF COLUMBIA MAYOR'S BIKE & WALK SUMMIT

Two day conference attracting state wide business professionals, advocates, urban planners, engineers, and mayors. www.scmayorsbikewalksummit.org

5 TOUR DE TACO

Organized, guided bike ride to three restaurants for complimentary Cinco de Mayo snacks and beverages. Sponsored by Cycle Center

6 BIKE BLVD. HISTORIC BIKE TOUR

Historic ride on Bike Boulevard (Barnhamville Rd.) highlighting the historic districts and architecture. Guide provided by City of Columbia

7 BIKE TO THE BALLPARK

Organized ride concluding at Spirit Communications Park for a Fireflies baseball game.

10 BIKE TO SCHOOL DAY

Schools will be encouraged to participate, with volunteers leading guided rides to participating schools. Partnering with Safe Routes to School

13 THE LIFE IS A CYCLE

31 rides, 31 cities, 31 days in a row: a national group bike ride for all ages and abilities. Proceeds benefit American Heart Association

14 CYCLE FEMME

Global women's cycling day. Sponsored by Outspoken Bicycle Shop

17 RIDE OF SILENCE

Cyclists ride through the streets of Columbia in silence to memorialize cyclists hit or killed on the roads of SC. Visit www.rideofsilence.org

15-19 BIKE TO WORK WEEK

More at bikeleague.org/bikemonth

19 COLUMBIA BIKE TO WORK DAY

An organized, guided bike ride starting at the Capital and ending at the Bank of America Plaza. Sponsored by AgFirst Farm Credit Bank

20 TOUR DE CURE & MAYOR'S BIKE/WALK RODEO

Tour de Cure is part of the American Diabetes Association's largest fundraising event. The mayor's four mile ride & two mile walk encourage youth health. Register at tour.diabetes.org

31 BIKE MOVIE NIGHT

R.S.V.P. via BPAC's Facebook
For more information on specific events and registration, visit facebook.com/BikePedestrianAdvisoryCommitteeBPAC

MAY-SEP. NATIONAL BIKE CHALLENGE

Nationwide event uniting thousands of current bicyclists and encouraging new riders as individuals and teams. Visit nationalbikechallenge.org

BPAC Initiatives

Downtown Business Connectivity

- o Yield to Pedestrian & Bicycle Guidance signs on Main Street (CCP/COC/BPAC)
- o Collaboration on Watermarked Vista project
- o Bike friendly application support

Bicycle/Pedestrian Counts

- o Spring – Public Space Public Life
- o Fall – National Bike/Ped (4th)

Project Support/Celebration

- o Gills Creek
- o Greene Street/Foundation Square



Regional Efforts

Atlanta/Decatur



Charleston

The Post and Courier
Winner of the Pulitzer Prize

60° Clear

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Breaking Sticker shock: Berkeley School District finds itself \$7.2 million short in building program

TOP STORY

\$3.4 million to go to multiple projects for bikes and pedestrians in Charleston area

By Diane Knieh dknieh@postandcourier.com Mar 5, 2017 (0)

Spartanburg

existing view at dean street



proposed view at dean street



BPAC Recommendations

How Council Can Help with Bicycle and Pedestrian Infrastructure:

- Set an **annual budget allocation** for pedestrian and bicycle infrastructure with goals:
 - # miles per year of bike lanes **and sidewalks**
 - \$\$ per year
 - % of total cost of infrastructure investments/year
 - Allocation could increase annually
- Install **bike facilities** which circulate downtown:
 - Greene, Lincoln, Marion, Pickens, and Washington Street bike lanes
- Prioritize the implementation of catalyst projects identified in Walk Bike Columbia:
 - **Sumter Street cycle track**
- Ensure **regulatory** and **departmental** inclusion of pedestrian and bicyclist considerations in development design and infrastructure processes



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-029 - Granting a Franchise to Di Wangwright d/b/a Golden Palmetto, LLC for operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** 2017-029 Di Wangwright dba Golden Palmetto mbp 1333 Main (PDF)

ORDINANCE NO.: 2017-029

Granting a Franchise to Di Wangwright d/b/a Golden Palmetto, LLC for operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street

BE IT ORDAINED by the Mayor and Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that pursuant to Sec. 11-256, 1998 Code of Ordinances of the City of Columbia, South Carolina, that Di Wangwright d/b/a Golden Palmetto, LLC is granted a franchise for the operation of a stationary sidewalk vending cart in the mid-block pad near 1333 Main Street for a period of one (1) year from the date of enactment hereof.

Requested by:

Assistant City Manager Palen

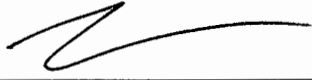
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

1339 Main Street, P.O. Box 147, Columbia, SC 29217 • Phone: 803-545-3345 • Fax: 803-988-8025

BUSINESS LICENSE DIVISION

DATE: March 14, 2017

TO: Honorable Mayor and City Council Members

FROM: Roger Myers, Business License Administrator/*um*

CC: Brian Cook, Zoning Administrator

RE: **STAFF RECOMMENDATION for
Di Wangwright dba
Golden Palmetto, LLC.
MID-BLOCK PAD NEAR 1333 MAIN STREET
NEW APPLICATION**

Di Wangwright, the applicant, is requesting permission to establish operation of a shaved ice stand at the mid-block pad near 1333 Main Street. The applicant sells juices poured over the top of shaved ice. This location, with an approved resolution, will be able to serve items on List 'A' & 'C'. The applicant will also utilize one cooler for storage of items that need cooling at the site. A copy of the application is attached for your information.

This location meets the distancing requirements of Section 11-258 regarding sidewalk vending locations.

Staff recommends approval subject to review and approval of evidence of insurance and of compliance with health and fire codes (§11-257).

RM/cr



SIDEWALK VENDING



FRANCHISE APPLICATION CITY OF COLUMBIA BUSINESS LICENSE DIVISION

P O Box 147 • 1136 Washington Street, Columbia, SC 29217 • 803-545-3345

PLEASE ATTACH ADDITIONAL INFORMATION IF YOU DO NOT HAVE ENOUGH ROOM!

DATE	MONTH	November	DAY	1	YEAR	2016
REQUESTED VENDING LOCATION	NUMBER	#4				
	DESCRIPTION	MBP near 1333 Main				
OWNER INFORMATION	NAME	Di Wangwright KAKIGORI Japanese Shaved Ice				
	ADDRESS	102 Cardiff St, Columbia SC 29209				
	TEL	913 660 5631	FAX		E-Mail	goldenpalmetto@yahoo.com
CONTACT INFORMATION <i>If different from above</i>	NAME					
	ADDRESS					
	TEL		FAX		E-Mail	
LOCATION OF OFF-STREET STORAGE FACILITY	102 Cardiff St Columbia SC 29209	DESCRIPTION (Garage, rental storage, etc.)	The cart will be stored at my residence in my garage at 102 Cardiff St			
METHOD AND ROUTE FOR TRANSPORTING CART TO VENDING LOCATION	The cart will be transported from 102 Cardiff St to 1333 main St And Back Towed by Vehicle. The route will be starting at 102 Cardiff St. To left on US 378, Right on Gervais St. And Back the same way. Cart will be transported inside. DO Tapping trailer.					
DESCRIPTION OF VENDING CART <i>-Include how cart is powered/food cooked</i>	YOU ALSO MUST SUBMIT A PHOTOGRAPH AND/OR DRAWING OF VENDING CART! Vending cart is new, stainless steel shaved ice cart. Dimensions are 3'11" wide x 5'10" long x 4'7" high. The cart will have an umbrella display, sinks, ice shavers, cooler, storage cabinet. Its mfg is Poghon Se carts.					
DESCRIPTION OF FOOD, BEVERAGES, AND MERCHANDISE BEING SOLD	Shaved ice, traditional Japanese shaved ice desserts. Hand made ice, half milk and half water. On top we pour original juice from US food Company. And fresh fruit from local farm or US food Company.					
DESCRIPTION OF OUTSIDE OWNERSHIP INTERESTS <i>If any; e.g. Partners or Stockholders</i>	None					
ADDITIONAL INFORMATION <i>e.g. to demonstrate financial ability to perform conditions of franchise</i>	Extensive knowledge and experience in the food industry. Have 8 years experience as a chef for a restaurant in Japan. Started KAKIGORI shaved ice in Soda city market this summer. Received great responses from customers.					
I, as a business owner or authorized owner representative, confirm to the best of my knowledge that the information contained on this application is accurate.						
SIGNATURE: <i>Di Wangwright</i>		RELATIONSHIP TO OWNER:				
FOR STAFF USE	INVOICE#		AUTHORIZED BY			

VENDORS AT FESTIVALS OR PUBLIC EVENTS ARE NOT REQUIRED TO OBTAIN A VENDING FRANCHISE, BUT MAY STILL REQUIRE A BUSINESS LICENSE.

PLEASE CONTACT THE BUSINESS LICENSE DIVISION AT 803.545.3345 FOR MORE INFORMATION.

DISTANCING REQUIREMENTS FOR SIDEWALK VENDING FRANCHISES

Note: this information is not comprehensive; please consult the Business License Ordinance Chapter 11-251 through 11-262 for more information

- Your cart must meet MINIMUM distancing requirements in order to be approved. Your cart must be greater than:
 - ☐ 50 feet from principal public entrance to a food service business not owned by vendor;
 - ☐ 10 feet from an entrance to any building;
 - ☐ 50 feet from driveway to Police or Fire Station;
 - ☐ 25 feet from any other driveway;
 - ☐ 25 feet from any bus stop sign.
- Your cart must not obstruct sight clearance at intersections.
- Your cart must not obstruct pedestrian traffic. Must provide 4 feet clear passageway for pedestrians at all times!

Layout for Proposed Project



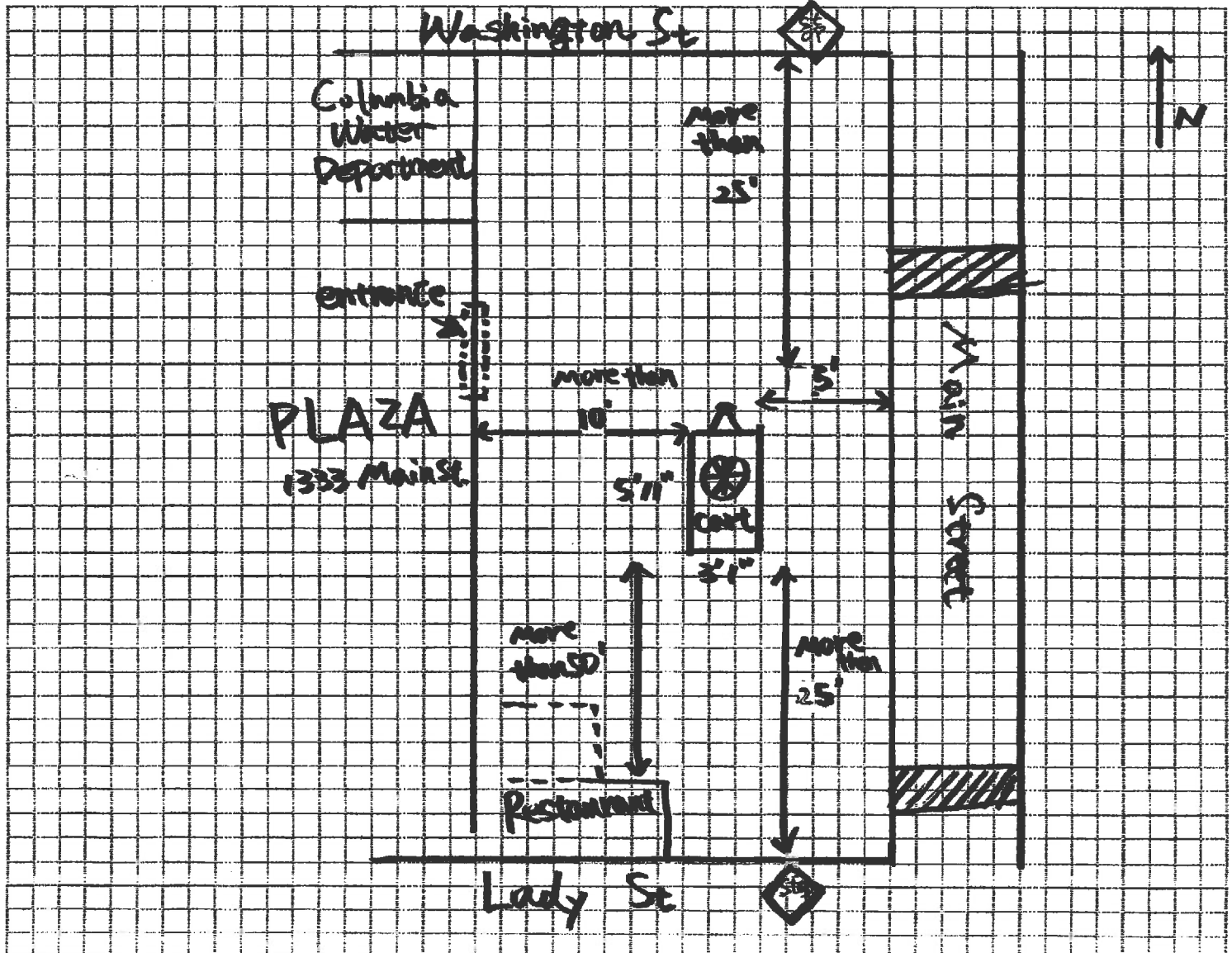
PLACE NORTH
ARROW HERE

Show proposed cart location.
Include existing structures, sidewalk, and curb
Please include dimensions!!

Each square represents _____ feet.

ADDRESS MBP near 1333 Main

DATE: _____



Application for Sidewalk Vending

Mid Block pad near 1333 Main Street

REVISION NUMBER/DATE:

None

0 35 70 140
Feet

1 inch equals 200 feet

19.a

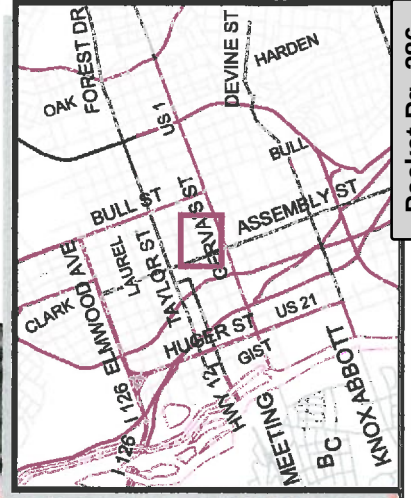
COLUMBIA
A Capital Place To Be

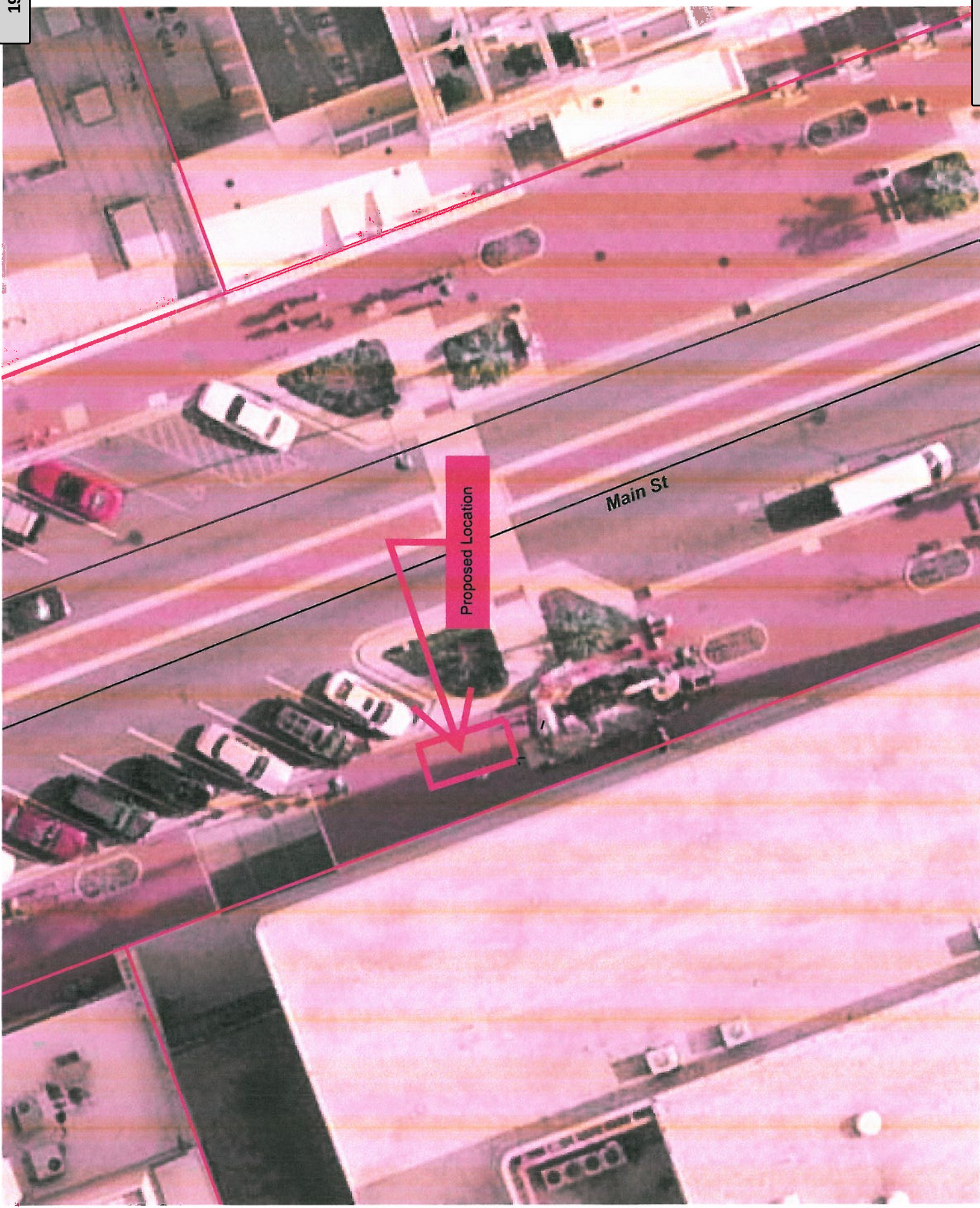
Development Services Department
Zoning Division

LEGEND

Parcels
City Limits

DISCLAIMER:
The City of Columbia Department of Engineering and Department of Planning and Zoning does not warrant the accuracy of the information represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.











CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/09/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	
Affordable Insurance Solutions, Llc		PHONE (A/C, No. Ext): (803) 798-5754	
3604 Fernandina Road		FAX (A/C, No): (803) 798-4143	
Columbia, SC 29210		E-MAIL ADDRESS: jason@my-ais.com	
Phone (803) 798-5754		INSURER(S) AFFORDING COVERAGE	
Fax (803) 798-4143		INSURER A: Scottsdale Insurance Company	
INSURED		INSURER B:	
Di Wangwright Golden Palmetto LLC		INSURER C:	
102 Cardiff St		INSURER D:	
Columbia SC 29209		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER			CPS2628697	01/28/2017	01/28/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ ☐ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYE \$ E.L. DISEASE - POLICY LIMIT \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ SCHEDULED AUTOS ☐ OWNED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐						
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Concessionaire- Shaved ice cart

CERTIFICATE HOLDER**CANCELLATION**

City Of Columbia
 1339 Main Street
 Columbia, SC 29217

carichardson@columbiasc.net

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jason C. Hughes



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-017 - Authorizing the City Manager to execute a Fourth Amendment to Lease Agreement between the City of Columbia and First Citizens Bank and Trust Company, Inc. for the property known as 1225 Lady Street

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Provide high quality municipal services

ATTACHMENTS:

- **#a:** Memo-Lady St lease 2017 (PDF)
- **#b:** 2017-017 4th Amend 1225 Lady Street Lease-First Citizens(PDF)



CITY OF COLUMBIA

General Services Department

1924 Calhoun Street | Columbia, South Carolina 29203

Phone: 803-545-3187 Fax: 803-545-3988

INTEROFFICE MEMORANDUM

Lady Street Lease

Current:

Five year term with the option to renew for additional four periods of five years expires July 14, 2017. Current lease rate \$416,618.04. Additional periods to be at prevailing market rate.

Proposed Fourth Amendment:

Extend the Term of Lease for five (5) additional years commencing on the fifteenth day of July 2017 ending on the fourteenth day of July, 2022.

The city would have the right to terminate after three years with six months prior notice.

Rent due:

Period	Annual Rent	Monthly Rent	Rent Rate /SF
July 15, 2017 - July 14, 2022	\$541,229.00	\$45,102.42	\$13/SF

ORDINANCE NO.: 2017-017

Authorizing the City Manager to execute a Fourth Amendment to Lease Agreement between the City of Columbia and First Citizens Bank and Trust Company, Inc. for the property known as 1225 Lady Street

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the City Manager is authorized to execute the attached Fourth Amendment to Lease Agreement, or on a form approved by the City Attorney, between the City of Columbia and First Citizens Bank and Trust Company, Inc., for the property known as 1225 Lady Street.

(Funding Source: 1018701-636300)

Requested by:

Assistant City Manager Palen

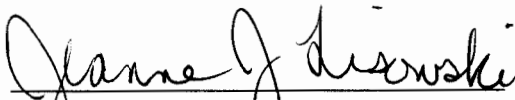
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

**FOURTH AMENDMENT TO
LEASE AGREEMENT**

THIS FOURTH AMENDMENT TO LEASE AGREEMENT, ("Amendment") made the date as so specified herein below, by and between First Citizens Bank and Trust Company, Inc. ("Landlord"), and, City of Columbia ("Tenant"); and,

WHEREAS, Landlord and Tenant entered into Lease Agreement MD-07-013, ("Lease"), dated May 8, 2007 and amended by a First Amendment to Lease Agreement dated June 6, 2007, and by Second Amendment to Lease Agreement dated August 2, 2007, and by Third Amendment to Lease Agreement dated September 19, 2011 for premises ("Demised Premises") and more specifically described in the Lease;

NOW THEREFORE, the parties, for consideration hereinafter mentioned, covenant and agree that the said Lease is amended, effective upon execution hereof, as follows:

1. Article B (TERM AND DELIVERY OF PREMISES) shall be deleted in its entirety in the Lease and shall be replaced with the following:

As amended in the Third Amendment to Lease Agreement shall be further amended to extend the Term of the Lease for five (5) additional years so that the term of the lease shall now expire at 11:59 p.m., CST, on the 14th day of July, 2022.

2. Article C, Paragraph 1 ("Rent") shall be amended to establish the Rent due under the lease for the Second Option Period shall be as follows:

Period	Annual Rent	Monthly Rent	Rent Rate/SF
July 15, 2017 – July 14, 2022	\$541,229.00	\$45,102.42	\$13/SF

To Have and To Hold said Demised Premises unto Tenant for a term of five (5) years commencing on the fifteenth (15) day of July, 2017 and ending at 11:59 pm on the fourteenth (14) day of June, 2022. Tenant shall have right to terminate after three (3) years at 11:59 pm on the fourteenth (14) day of June, 2020 with six (6) months prior notice to Landlord.

THIS AGREEMENT, by reference to the above stated Lease Agreement, shall, when fully executed, form a part thereof; and,

ALL OTHER TERMS AND CONDITIONS, of the Lease Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Fourth Amendment to Lease Agreement as of the date of the last signature below.

ATTEST:

LANDLORD: First Citizens Bank and Trust Company, Inc.

BY: _____

Title: _____

Date: _____

TENANT: City of Columbia

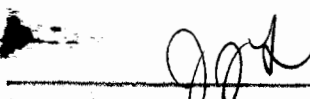
BY: _____

Teresa B. Wilson

Title: City Manager

Date: _____

APPROVED AS TO FORM



Legal Department City of Columbia, SC



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-028 - Repealing encroachment ordinance
2004-100 to Kelly's Deli & Pub at 1001 Washington Street

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2017-028 repeal 2004-100 encroach to Kelly's 1001 Washington (PDF)

ORDINANCE NO.: 2017-028

Repealing encroachment ordinance 2004-100 to Kelly's Deli & Pub at 1001 Washington Street

WHEREAS, Ordinance 2004-100 enacted on January 5, 2005 granted an encroachment to Kelly's Deli & Pub to utilize a portion of the tree zone right of way area approximately eight foot five inches (8.5') in width and forty (40') feet in length as shown in the attached picture, which will be roped or chained off to enclose the area for placement of five (5) wrought iron tables not to exceed thirty (30") inches in diameter with twelve (12) stools for outdoor dining by its patrons during its normal business hours of 3:00 p.m. to 4:00 a.m. Monday through Friday; 2:00 p.m. to 2:00 a.m. on Saturday; and 7:00 p.m. to 2:00 a.m. on Sunday; and,

WHEREAS, Kelly's Deli & Pub is no longer in business at this location; NOW THEREFORE,

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2017, that the privileges heretofore granted by Ordinance 2004-100 enacted on January 5, 2005 granted an encroachment to Kelly's Deli & Pub to utilize a portion of the tree zone right of way area approximately eight foot five inches (8.5') in width and forty (40') feet in length as shown in the attached picture, which will be roped or chained off to enclose the area for placement of five (5) wrought iron tables not to exceed thirty (30") inches in diameter with twelve (12) stools for outdoor dining by its patrons during its normal business hours of 3:00 p.m. to 4:00 a.m. Monday through Friday; 2:00 p.m. to 2:00 a.m. on Saturday; and 7:00 p.m. to 2:00 a.m. on Sunday are hereby repealed.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: Shari Ardis, Legal Office Manager

SUBJECT: Ordinance No.: 2017-031 - Granting an encroachment to The Aristocrat for use of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to 1001 Washington Street for placement and maintenance of a concrete patio with brick border and three tables and twelve chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** 2017-031 encroach The Aristocrat 1001 Washington (outdoor dining) (PDF)

ORDINANCE NO.: 2017-031

Granting an encroachment to The Aristocrat for use of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to 1001 Washington Street for placement and maintenance of a concrete patio with brick border and three tables and twelve chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday

WHEREAS, The Aristocrat (hereinafter "Grantee") located at 1001 Washington Street, Richland County TMS #09013-03-18, desires to utilize a portion of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to its business at 1001 Washington Street for placement and maintenance of a patio constructed of seven (7) concrete slabs approximately eight (8') foot in length and five (5') feet in width with a brick border; and three (3) tables and twelve (12) chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday, as shown on the attached drawing; and,

WHEREAS, the tables and chairs shall be removed and stored inside the building when not in use; the tables and chairs shall be placed to prohibit obstruction of pedestrian movement and vehicle parking; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of existing trees and roots shall be prohibited; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the sidewalk or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that Grantee is hereby granted the right to utilize a portion of the tree zone area of the 1000 block of Washington Street located between the sidewalk and curb adjacent to its business at 1001 Washington Street for placement and maintenance of a patio constructed of seven (7) concrete slabs approximately eight (8') foot in length and five (5') feet in width with a brick border; and three (3) tables and twelve (12) chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday, as shown on the attached drawing;.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction or maintenance shall be repaired to the satisfaction of the City Manager. Improvements constructed within the encroachment by or on behalf of Grantee shall be maintained by the Grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED, HOWEVER, that in exercising the privileges granted under this ordinance, Grantee, will indemnify and save harmless the City from any and all claims or causes of action which may arise by reason of the construction or maintenance of the aforesaid encroachment.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item shall be placed that creates a visual impediment to persons safely entering or exiting the building, adjoining driveway, parking spaces or walking along the sidewalk. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard; and,
2. To prohibit the business from overcrowding, the posted capacity allowed within the business at the time of enactment of the encroachment ordinance shall include the total number of patron seating approved for the encroachment area, if not already included in the posted capacity allowable, so that patrons relocating from the inside of the business to the outside, or from the outside of the business to the inside shall not cause the posted capacity to be exceeded; and,
3. Use of the encroachment area is strictly limited to the serving of food and/or beverages to the patrons of the business during the normal business hours reflected in the encroachment ordinance at the time of enactment of the encroachment ordinance; and,
4. Any changes to the ownership of the business or property, hours for use of the encroachment area, items allowed within the encroachment area or allowable patron capacity shall require an amendment to the encroachment ordinance; and,
5. The location of the tables and chairs shall not impede the path of travel for the assigned exit discharge of the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds; and,

6. The tables and chairs are to be maintained by the property owner and shall not be placed over grates or utility access panels. The tables and chairs shall be removed and stored inside the building when not in use; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of streetscape planters, existing trees and roots shall be prohibited; and,

8. Grantee is responsible for maintenance of the concrete slabs and brick border;

9. A copy of the approved ordinance with a diagram of the encroachment area shall be displayed inside the business at all times; and,

10. All outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the outdoor dining area to residential properties; and,

11. Grantee shall provide a cigarette receptacle for patrons. Grantee and its patrons shall comply with City Code of Ordinances Chapter 8, Environmental Health and Sanitation, Article IV, Pollution Control, Division 5, Regulations and Requirements Relating to Smoking of Tobacco Products, et. seq.; and,

12. Any items for which a Certificate of Design Approval has not been granted shall be submitted for design review prior to installation; and,

13. Sandwich board signs shall not be placed within the five (5') foot pedestrian passageway along the sidewalk; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and, if necessary, relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

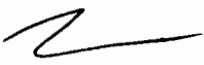
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2017-031**



**1000 BLOCK OF WASHINGTON STREET
ADJACENT TO 1001 WASHINGTON STREET
ARISTOCRAT
PATIO, TABLES AND CHAIRS**

Subject Property:	1000 Block of Washington Street adjacent to 1001 Washington Street
Council District:	2
Proposal:	Request approval the installation and maintenance of a concrete and brick patio, tables and chairs as shown on the attached drawing.
Applicant:	The Aristocrat, Ashley and Mauricio Garcia
Staff Recommendation:	Recommend Approval
Conditions:	1. See attached ordinance for conditions.

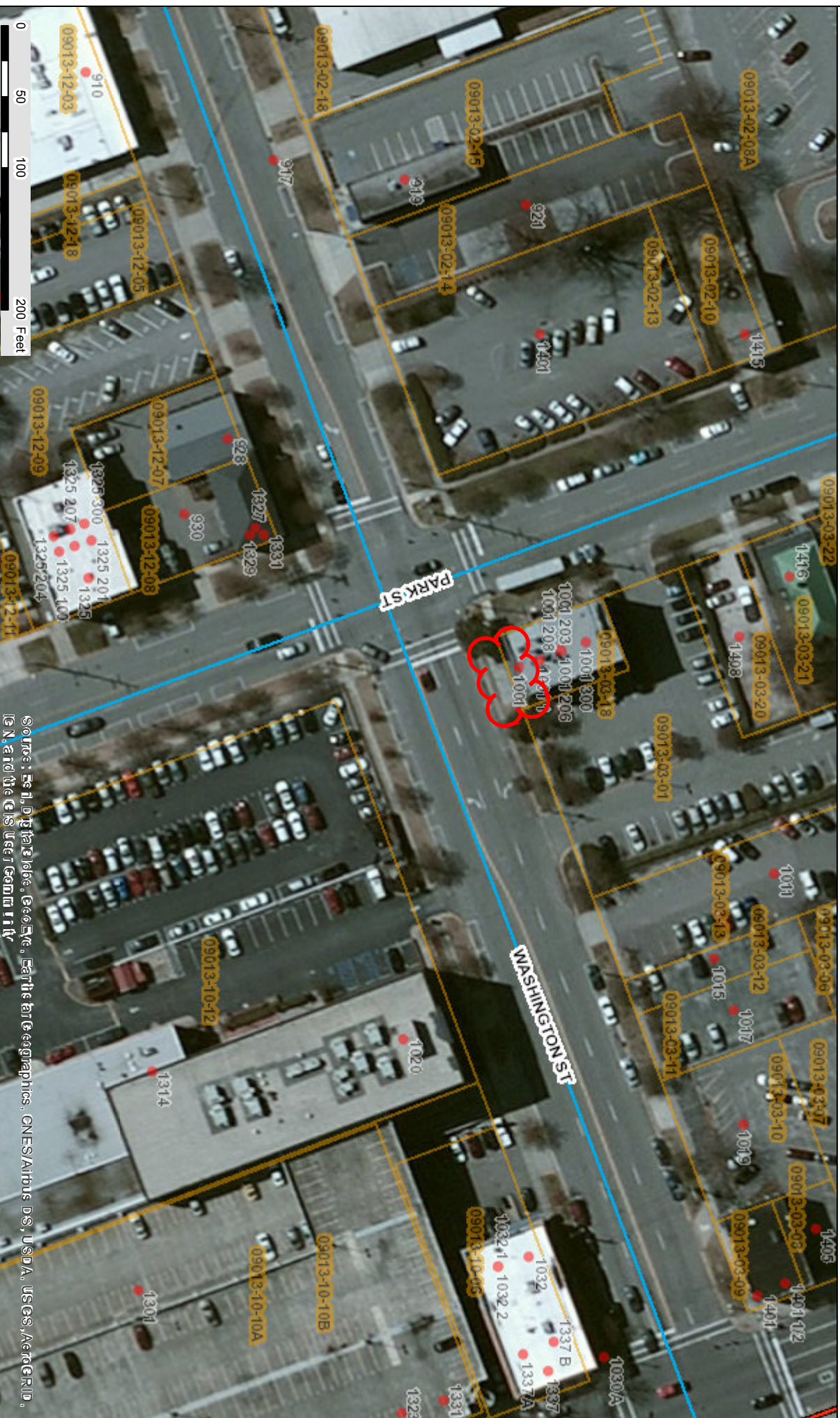
Detail:	The applicant is requesting approval for the placement and maintenance of a concrete and brick patio constructed of seven (7) concrete slabs approximately eight (8') foot in length and five (5') feet in width with a brick border; and three (3) tables and twelve (12) chairs for use by its patrons for outdoor dining during normal business hours of 4:00 p.m. until 2:00 a.m. Monday through Saturday, as shown on the attached drawing.
----------------	--

CITY AGENCY COMMENTS FOR ENCROACHMENT

Planning & Development	Recommend Approval.
Streets	Recommend Approval.
Utilities & Engineering	Recommend Approval.
Traffic Engineering	Recommend Approval.
Fire Department	Recommend Approval.
Forestry	Recommend Approval.
Land Development	Recommend Approval.

City of Columbia

1001 Washington Street - Outdoor Dining Encroachment



CITY OF COLUMBIA GIS DATA DISCLAIMER

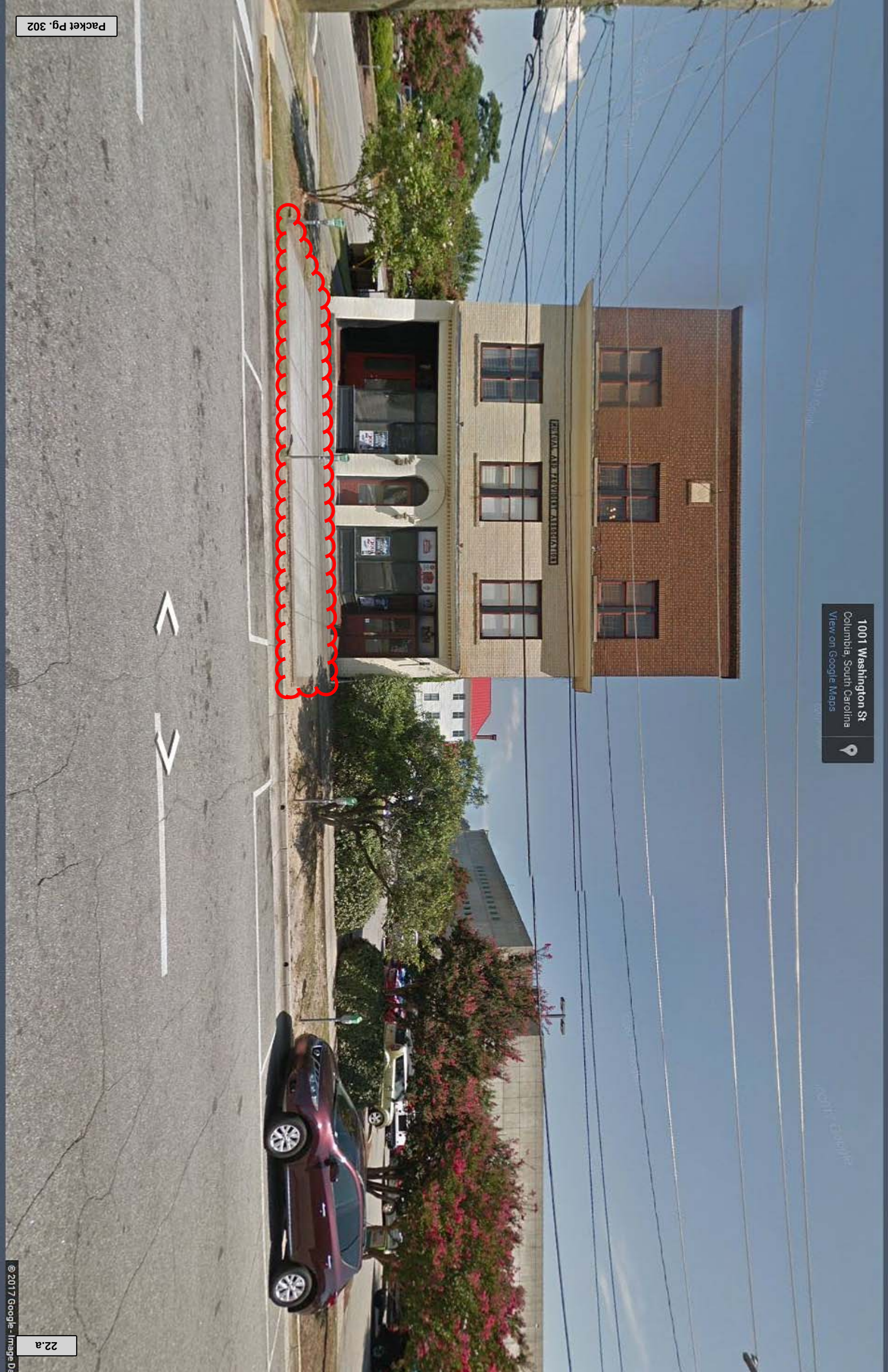
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We Are Columbia



Packet Pg. 301



**REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE
(INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)**

22.a

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-255-8935; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 3/29/17 Property Owner: 1527 Blanding Street Partners LLC
 Business Name/Applicant's Name if different than owner: The Aristocrat / Ashley + Mauricio Garcia
 Contact Information: Telephone Number: 803.309.1439 Fax Number: 803.234.8103
 Mailing address: 1001 Washington Street, 1st floor E-mail address: thearistocrat-sc@gmail.com
 Business Name/Development Name for Encroachment: 29201

Encroachment type: ☐ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☐ Landscaping ☐ Driveway ☐ Pavers ☐ Sidewalk/Walkway
☒ Planters ☐ Awning ☐ Underground Utilities Other: concrete patio with brick outline (existing)

Dimensions (height/width/length):
 (i.e. 6'x42' wooden privacy fence;
 two 12'x4'x3' concrete steps)

Seven 8ft x 5ft concrete slabs = 8ft x 36ft total

Construction material:

concrete and brick

☒ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining: 4pm to 2am / Monday through Saturday

Posted Maximum Capacity Allowance (inside/outside combined): 68 No. of chairs outdoors: 12 No. of Tables Outdoors: 3

Do you serve: ☒ Wine ☒ Beer ☒ Liquor SCDOR ABL No.: _____ If not, do you intend to apply for an ABL license? yes

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

JB Garcia / owner
 Name/Title: _____
 Date: 3/29/17

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

JB Garcia / owner
 Name/Title: _____
 Date: 3/29/17

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT

Johnathan Chambers
 John Fellows
 Brian Cook
 Jerry Thompson
 Zach Kay
 Amy Moore
 Lucinda Statler
 Jerry Thompson
 Scott Holder
 Denny Daniels
 Robert Anderson
 Robert Sweatt
 David Brewer
 Sara Hollar
 John Hooks
 Chip Timmons
 Kris Scott
 Linda Matney
 LR: 1/2017

DEPARTMENT

Development Services (Land Development)
 Development Services (Planning)
 Development Services (Zoning)
 Development Services (Building Inspections)
 Development Services (Development Center)
 Development Services (Historic Preservation)
 Development Services (Urban Design)
 Development Services (Commercial Plan Review)
 Development Services (Landscaping)
 Utilities & Engineering (Construction Management)
 Public Works (Administration)
 Public Works (Street Division)
 Public Works (Traffic Engineering)
 Public Works (Forestry & Beautification)
 Public Works (Solid Waste)
 Risk Management
 Fire Department
 Parking Services

PHONE

803-545-3333
 803-545-3222
 803-545-3332
 803-545-3420
 803-545-3420
 803-545-3222
 803-545-0229
 803-545-3420
 803-545-3218
 803-545-3400
 803-545-3780
 803-545-3790
 803-545-3850
 803-545-3860
 803-545-3800
 803-733-8306
 803-545-3736
 803-545-3070

FAX

803-255-8935
 803-733-8647
 803-733-8647
 803-733-8699
 803-733-8699
 803-733-8647
 803-733-8647
 803-733-8647
 803-255-8935
 803-988-8199
 803-733-8648
 803-545-3785
 803-733-8648
 803-733-8648
 803-733-8648
 803-733-8245
 803-401-8839
 803-733-8523

E-MAIL

jechambers@columbiasc.net
 jsfellows@columbiasc.net
 kbcook@columbiasc.net
 jlthompson@columbiasc.net
 zpokay@columbiasc.net
 aemoore@columbiasc.net
 lsstatler@columbiasc.net
 jlthompson@columbiasc.net
 jsholder@columbiasc.net
 jddaniels@columbiasc.net
 raanderson@columbiasc.net
 rgsweatt@columbiasc.net
 ddbrewer@columbiasc.net
 sehollar@columbiasc.net
 jphooks@columbiasc.net
 catimmons@columbiasc.net
 cfdkdsco@columbiasc.net
 lsmatney@columbiasc.net

The Aristocrat Building
 1001 Washington Street
 1st floor

Public Sidewalk

city green space



city green space

Washington Street



PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item shall be placed that creates a visual impediment to persons safely entering or exiting the building, adjoining driveway, parking spaces or walking along the sidewalk. The City reserves the right to remove any item located within the right of way which it deems to be a safety hazard; and,

2. To prohibit the business from overcrowding, the posted capacity allowed within the business at the time of enactment of the encroachment ordinance shall include the total number of patron seating approved for the encroachment area, if not already included in the posted capacity allowable, so that patrons relocating from the inside of the business to the outside, or from the outside of the business to the inside shall not cause the posted capacity to be exceeded; and,

3. Use of the encroachment area is strictly limited to the serving of food and/or beverages to the patrons of the business during the normal business hours reflected in the encroachment ordinance at the time of enactment of the encroachment ordinance; and,

4. Any changes to the ownership of the business or property, hours for use of the encroachment area, items allowed within the encroachment area or allowable patron capacity shall require an amendment to the encroachment ordinance; and,

5. The location of the tables and chairs shall not impede the path of travel for the assigned exit discharge of the adjoining building or parking spaces; shall be placed to allow five (5') feet of passageway along the sidewalk at all times and not obstruct pedestrian movement, vehicle movement and parking, and shall be of durable material and weighted to withstand strong winds; and,

6. The tables and chairs are to be maintained by the property owner and shall be removed and stored inside the building when not in use; the outdoor dining area and general exterior of the building shall be kept clean and orderly at all times; other improvements, interference with pedestrian movement or the parking lane and disturbance of streetscape planters, existing trees and roots shall be prohibited; and,

8. Grantee shall provide a cigarette receptacle for patrons; and,

9. A copy of the approved ordinance with a diagram of the encroachment area shall be displayed inside the business at all times; and,

10. All outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the outdoor dining area to residential properties; and,

11. Grantee shall provide a cigarette receptacle for patrons; Grantee and its patrons shall comply with City Code of Ordinances Chapter 8, Environmental Health and Sanitation, Article IV, Pollution Control, Division 5, Regulations and Requirements Relating to Smoking of Tobacco Products, et. seq.; and,

12. Any items for which a Certificate of Design Approval has not been granted shall be submitted for design review prior to installation; and,

13. Sandwich board signs shall not be placed within the five (5') foot pedestrian passageway along the sidewalk; and,

14. Tables and chairs shall be placed in line with the center of the City's planting area and shall not be placed over grates or utility access panels.

ABD
3/29/17

The Aristocrat
1001 Washington Street
29201
LR 5/5/2014



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Ordinance No.: 2017-032 - Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities

ATTACHMENTS:

- **#a:** 2017-032 encroach USC 1300 & 1400 blks Pickens (conduit) (PDF)

ORDINANCE NO. : 2017-032

Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10

WHEREAS, the University of South Carolina (hereinafter "Grantee") desires to use a portion of the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit measuring approximately nine hundred and fifty (950') feet for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10; as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2017, that Grantee is hereby granted the right to use the right of way areas of the 1300 and 1400 blocks of Pickens Street for installation and maintenance of high density polyethylene (HDPE) conduit measuring approximately nine hundred and fifty (950') feet for the Korn Building adjacent to Richland County TMS # 11402-11-01, 11402-11-01-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10, as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia, South Carolina Department of Transportation and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting driveways or parking spaces, or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance of items approved by this ordinance for placement within the right of way area and assuring that all accessibility and ADA requirements are met and maintained.

3. All trees shall be protected and no large tree roots shall be removed from any existing trees, nor shall trees be located too close to streetlights.

4. Must be installed at a minimum of depth of thirty -six (36") inches.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:


Senior Assistant City Attorney

Introduced:

Final Reading:

ATTEST:

City Clerk

**CITY COUNCIL
ENCROACHMENT SUMMARY
2017-032**



**1300 AND 1400 BLOCKS OF PICKENS STREET
UNIVERSITY OF SOUTH CAROLINA FACILITIES DEPARTMENT
HDPE CONDUIT**

Subject Property:	Right-of-Way within the 1300 and 1400 Blocks of Pickens Street, TMS#11402-11-11402-11-01, 11402-11-05, 11402-11-20A, 11402-11-19, 11402-11-18, 11402-11-21, 11402-11-16, 11402-11-14, 11402-11-13, 11402-11-11 and 11402-11-10
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of High Density Polyethylene (HDPE) conduit
Applicant:	University of South Carolina – Facilities
Staff Recommendation:	Approval

Detail:	The applicant is requesting an encroachment for the installation and maintenance of conduit and fiber optic cable approximately nine hundred and fifty (950') feet in length, as shown on the attached drawing. Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting driveways or parking spaces, or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance of items approved by this ordinance for placement within the right of way area and assuring that all accessibility and ADA requirements are met and maintained. 3. All trees shall be protected and no large tree roots shall be removed from any existing trees, nor shall trees be located too close to streetlights. 4. Must be installed at a minimum of depth of 36 inches.
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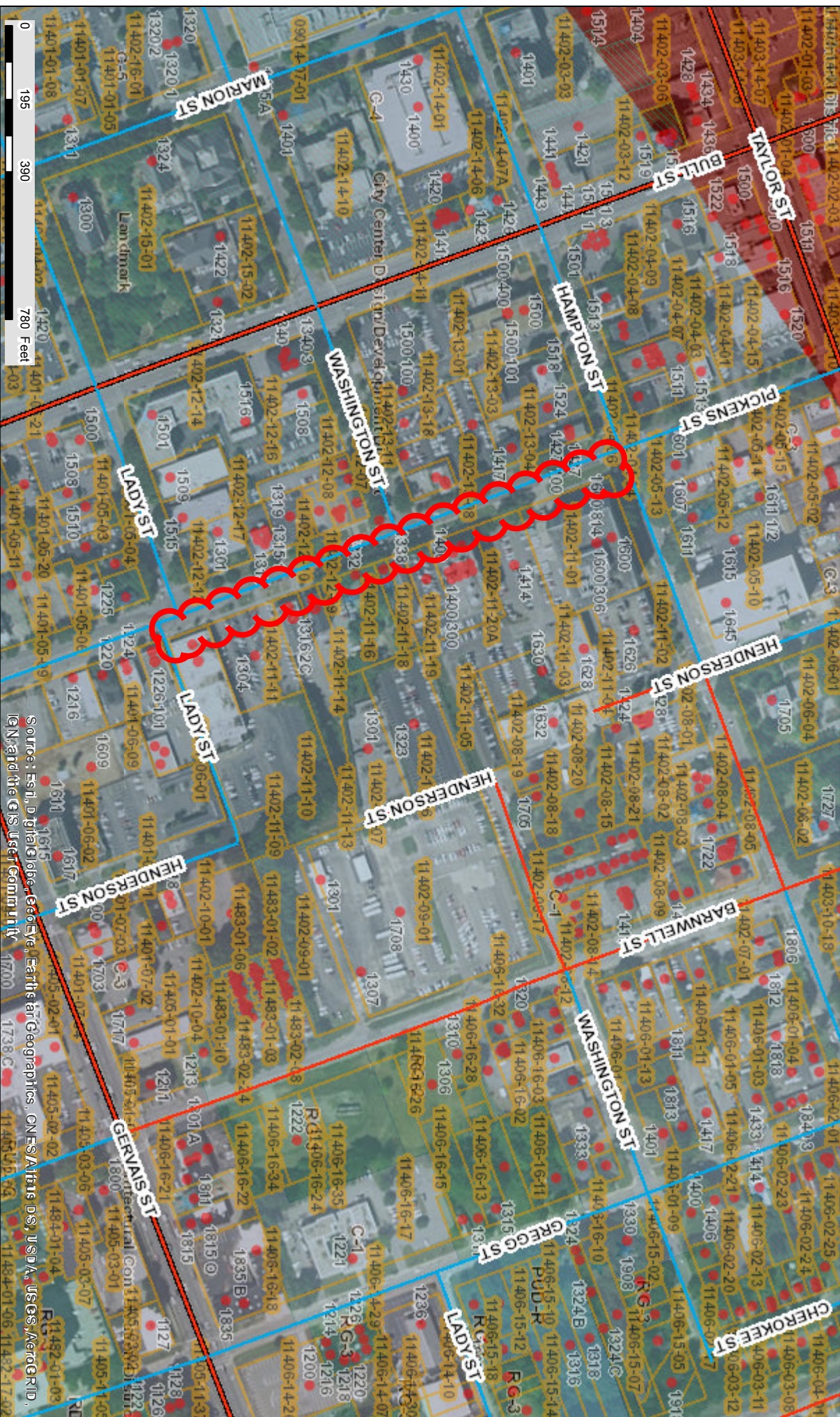
CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning & Development Services	Recommend approval.
Streets	Recommend approval. Must be installed with a minimum depth of 36 inches.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.



Thursday, April 06, 2017

City of Columbia

USC Pickens Street Encroachment



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REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE (INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)

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Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-343-8779; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 3/13/2017

Property Owner: University of South Carolina

Applicant's Name if different from Property Owner:

Contact Information: Telephone Number: 803-777-8478

Fax Number:

Mailing address: 743 Greene St. Columbia, SC 29208

E-mail address: ymodesto@fmc.sc.edu

Business Name/Development Name for Encroachment:

Encroachment type: ☐ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☐ Landscaping ☐ Driveway ☐ Pavers ☐ Sidewalk/Walkway
☐ Planters ☐ Awning ☒ Underground Utilities ☐ Other:

Dimensions (height/width/length): Proposed D-bore 69' across Pickens St. from existing USC HH 0079 to East (i.e. 6'x42' wooden privacy fence; side of Pickens. New 24x36x36 HH to be placed 17' from EOP. Minimum depth two 12'x4'x3' concrete steps) of D-bore will be 48" under Pickens St. (approx. 155'N of Lady St. inter.)

Construction material: 4-way OSP HDPE 12.7mm innerduct with trace wire. Channell Tier 22 HH 24x36x36

☐ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining:

Posted Maximum Capacity Allowance (inside/outside combined):

No. of chairs outdoors:

No. of Tables Outdoors:

Do you serve: ☐ Wine ☐ Beer ☐ Liquor SCDOR ABL No.:

If not, do you intend to apply for an ABL license?

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

Name/Title: *Yancey Modesto*
 Date: 3-13-17
USC Campus Developer

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

Name/Title: *Yancey Modesto*
 Date: 3-13-17
USC Campus Developer

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT

Johnathan Chambers
 John Fellows
 Brian Cook
 Jerry Thompson
 Fanessa Pinckney
 Amy Moore
 Robert Harkins
 Denny Daniels
 Robert Anderson
 Robert Sweat
 David Brewer
 Sara Hollar
 John Hooks
 Chip Timmons
 David Koon
 John David Spade
 LR: 7/2014

DEPARTMENT

Development Services (Land Development)
 Development Services (Planning)
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 jddaniels@columbiasc.net
 raanderson@columbiasc.net
 rgsweatt@columbiasc.net
 ddbrewer@columbiasc.net
 sehollar@columbiasc.net
 jphooks@columbiasc.net
 catimmons@columbiasc.net
 cfdgkoon@columbiasc.net
 spade@columbiasc.net



City of Columbia

APPLICATION for

TEMPORARY ENCROACHMENT

Date: 3/13/2017 Permit Number: _____

Location of Work: Pickens St. approximately 150' North of Lady St. intersection

Applicant Name: University of South Carolina - Facilities Dept.

Applicant Address: 743 Greene St., Columbia, SC 29208

Applicant Telephone # 803-777-8478 Fax #: _____

Start Date: 3/31/2017 Completion Date: 4/30/2017

Closure Times: None (Be sure to allow and include time for "set up" and clean up")

Please check one of the following as to work being performed: ☐ Residential ☒ Commercial

Please check one of the following as to work being performed:

☐ Sidewalk Replacement/Installation

Length _____ Linear Feet Width (Excluding curb) _____

☐ Driveway Replacement/Installation

Length _____ Lineal Feet Width (Including curb) _____

☒ Other Directional Boring Across Pickens St. approximately 69'

Work Description: (Fully describe work within City's right-of-way, including any street or lane closures. Please include a letter of request and a copy of your certificate of insurance to be approved by the City of Columbia Risk Manager. Attach a separate sheet if necessary. Please attach complete plans, specification, maps, etc., where applicable. Additionally, please list structures that will be placed on street or sidewalk.

Proposed Directional Bore approximately 69' from existing USC HH 0079 to new HH (36x24x36) location to be placed

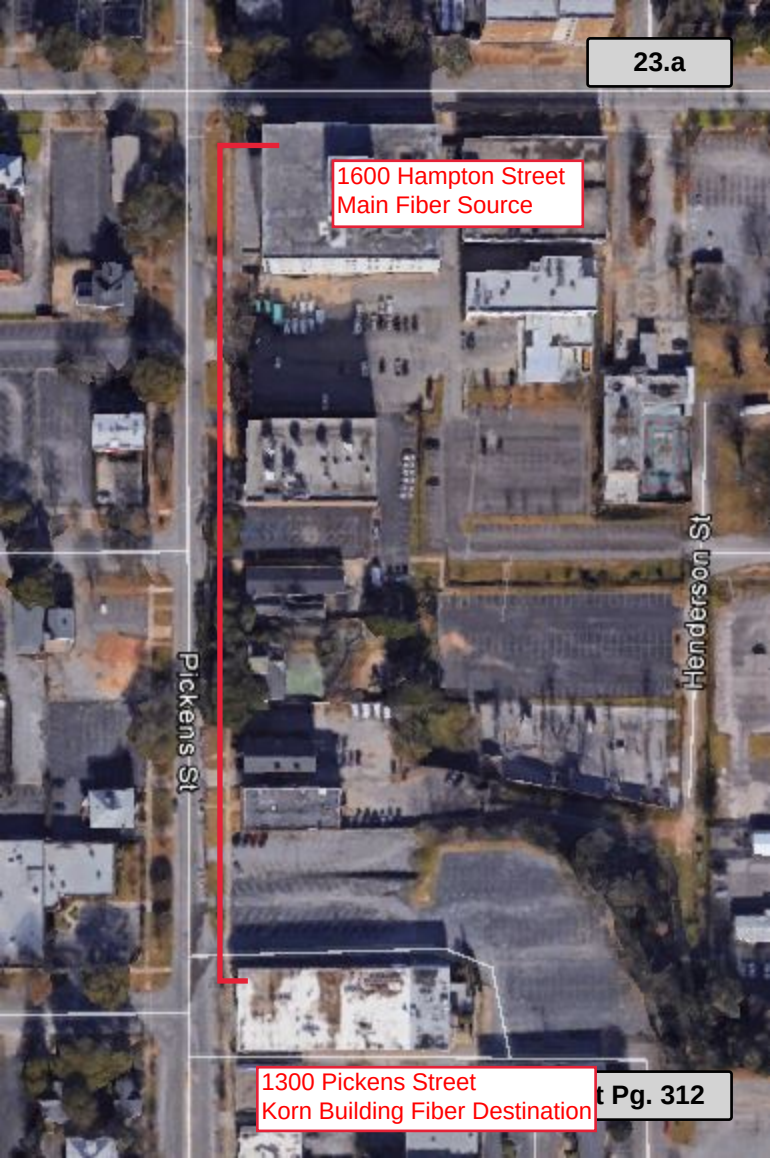
approximately 17' from EOP on the East side of Pickens St. Minimum depth of Directional bore will be 48" under

Pickens St. Existing USC HH 0079 is located approximately 155' North of Lady St. intersection.

I have read, understand and agree to comply with the permit conditions that are a part of this permit. I further agree to comply with the City of Columbia Code of Ordinances regarding working in the City right away.

Signature 

Date 3-13-17

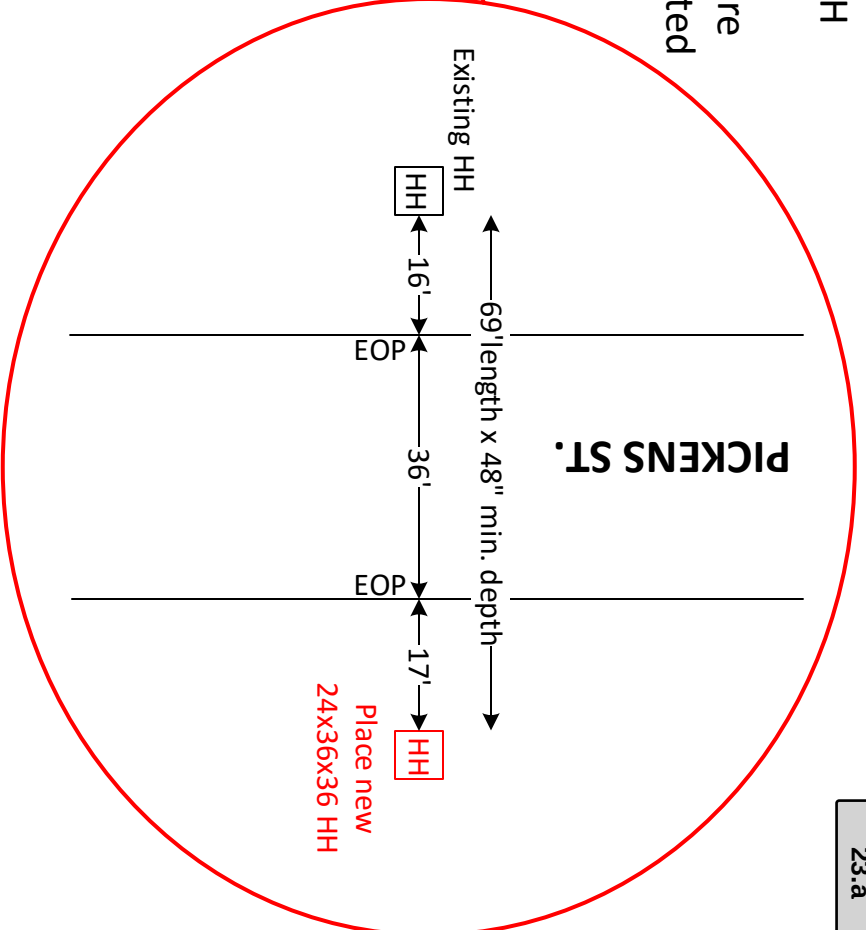
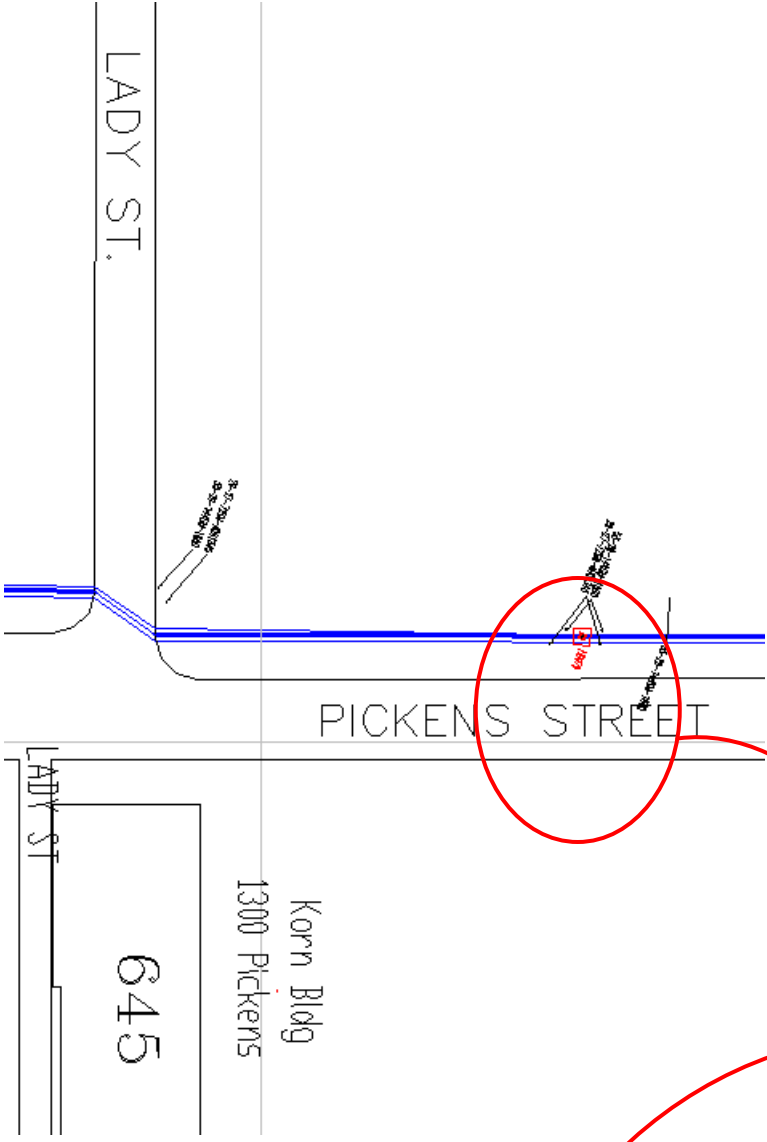


1600 Hampton Street
Main Fiber Source

An aerial photograph of an industrial area. A red line traces a path from a building at 1600 Hampton Street, runs south along the east side of Pickens Street, and then turns east to a building at 1300 Pickens Street. The area contains several large industrial buildings, parking lots with cars, and some trees. The streets are labeled 'Pickens St' and 'Henderson St'.

1300 Pickens Street
Korn Building Fiber Destination

Proposed D-bore approximately 69' from existing HH
USC 0079 to new HH location to be placed
approximately 17' off EOP. Minimum depth of D-bore
will be 48" under Pickens St. Existing HH 0079 is located
approximately 155' North of Lady St. intersection.



 UNIVERSITY OF SOUTH CAROLINA Division of Information Technology	REVISED	DATE	DESCRIPTION		DATE:	3/13/2017
					PLANNER:	Rich Sybolt
514 S. Main St. Columbia, SC 29208					DRAWING#	Packet Pg. 313



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Office of Business Opportunities

FROM: *Tina Herbert,*

SUBJECT: Beltline Property Development Concept - Ms. Tina Herbert,
Executive Director of the Office of Business Opportunities and
Mr. Randy Davis, Director of the Parks and Recreation
Department

FINANCIAL IMPACT:

CLEAN WATER 2020?: No

ATTACHMENTS:

- **#a:** beltline_development_plan (PDF)



Beltline Project

Parks and Recreation

April 18, 2017

PROJECT LEGEND:**CO-OP AREA:**

- 1 CO-OP FARMERS MARKET
- 2 SHARED PARKING
- 3 URBAN FARM:
- 4 EDUCATIONAL BARN W/ GREEN HOUSE
- 5 WILDFLOWERS/ POLLINATOR HABITAT
- 6 STORM WATER IRRIGATION POND
- 7 LIVESTOCK AREA W/ GOATS
- 8 VEGETABLE FIELDS
- 9 CHICKEN RUN
- 10 LIVESTOCK BARN

- 11 COMPOST AREA
- 12 HONEY BEES
- 13 VINEYARD
- 14 ORCHARD
- 15 HOOP HOUSE AREA
- 16 COMMUNITY GARDEN
- 17 PARKING
- 18 MAINTENANCE BARN

PARK AREA:

- 19 MULTI-USE OPEN SPACE (2.3 ACRES)
- 20 SEATING, TVP
- 21 PLAYGROUND AREA
- 22 RESTROOMS & SHADE SHELTER
- 23 BASEBALL/ MULTI-USE OPEN SPACE (2.3 ACRES)
- 24 OPEN SPACE W/ ESTABLISHED SHADE TREE CLUSTERS
- 25 PARK GATEWAY
- 26 EXISTING BASKETBALL AREA



BELTLINE PROJECT
W BELTLINE BLVD, Columbia, SC 29203

Together we will build a world-class city

PRELIMINARY CONCEPT
BY: COLUMBIA PARKS & RECREATION DATE: 01.25.17

SCALE: 1"=100'



BELTLINE PROJECT
W BELTLINE BLVD, Columbia, SC 29203

PROGRAMMING OVERLAY
BY: COLUMBIA PARKS & RECREATION 08/16/22, 08.17
SCALE: 1"=500'



Beltline Development



02/08/2015



Food Co-op Initiative



The Evergreen Cooperatives

Meet Our Cooperatives



Evergreen Energy Solutions

Since 2009, we have been the regional leader in state-of-the-art, next-generation LED lighting systems, solar



Green City Growers

Fresh produce doesn't get any better than this. We supply high-quality, sustainably grown fresh, tasty lettuce

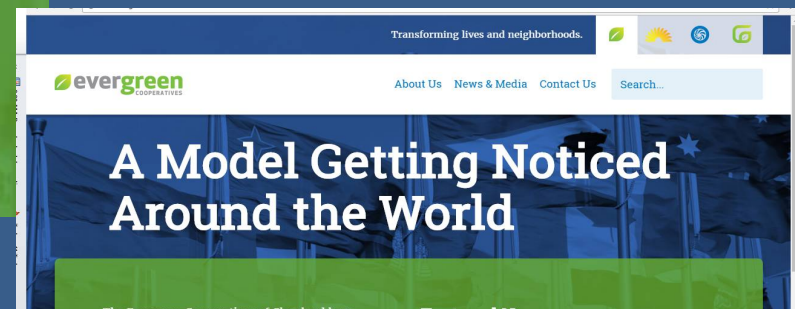


Evergreen Cooperative Laundry

At Evergreen Cooperative Laundry, we understand that your healthcare, hospitality and hotel linens deserve

The Evergreen Cooperatives of Cleveland have become a global innovation model for creating more sustainable regional economies. Local residents earn an ownership stake as they create thriving businesses, while playing a transformational role in building vibrant neighborhoods.

We proudly partner with University Circle anchor institutions, helping create green jobs and driving economic stability in nearby low-wealth communities. [Read More about Our Partners.](#)





Co-Ops Share a Common Creed:

The belief in people's capacity to improve themselves economically and socially through mutual help.



Piggly Wiggly – W. Beltline Blvd Closed July 2016





Food Insecurity

Being without reliable access to a sufficient quantity of affordable, nutritious food





Food Insecurity Rates

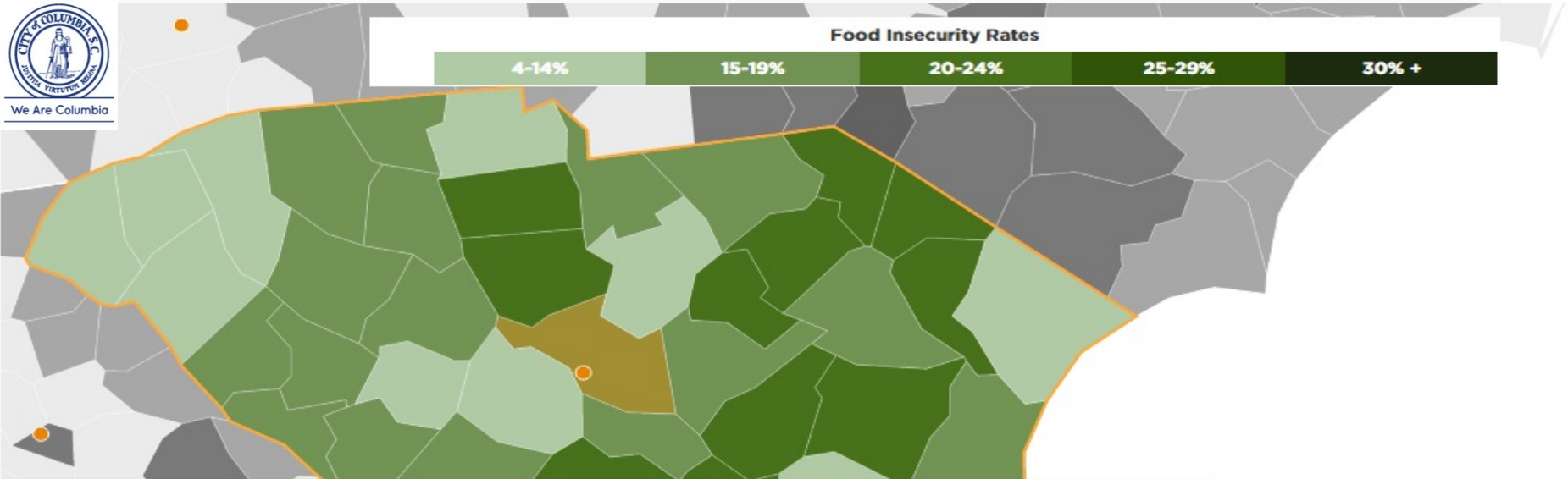
4-14%

15-19%

20-24%

25-29%

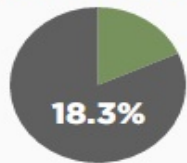
30% +



RICHLAND COUNTY

FOOD INSECURE PEOPLE: 71,900

FOOD INSECURITY RATE



ESTIMATED PROGRAM ELIGIBILITY AMONG FOOD INSECURE PEOPLE



- 37%** Above Other Nutrition Program threshold of 185% poverty
- 17%** Between 130%-185% poverty
- 46%** Below SNAP threshold 130% poverty

AVERAGE COST OF A MEAL
\$2.97

ADDITIONAL MONEY
REQUIRED TO MEET FOOD
NEEDS
\$37,743,000

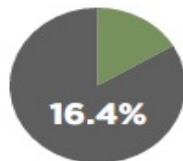
Click a County to view details



South Carolina



FOOD INSECURITY RATE IN SOUTH CAROLINA



ESTIMATED PROGRAM ELIGIBILITY AMONG FOOD INSECURE PEOPLE IN SOUTH CAROLINA

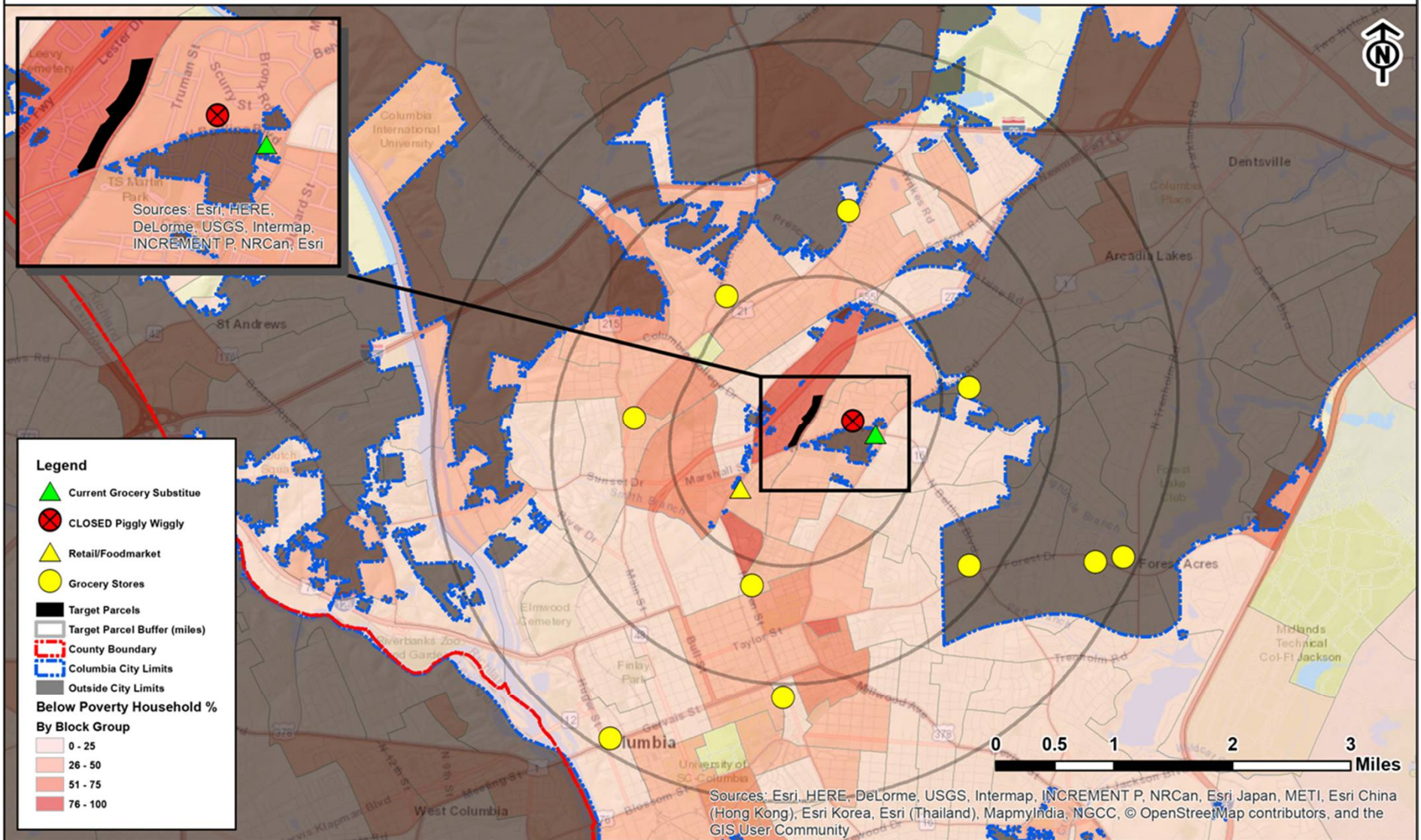


- 28%** Above Other Nutrition Program threshold of 185% poverty
- 16%** Between 130%-185% poverty



Percentages of Households in Poverty

City of Columbia, SC



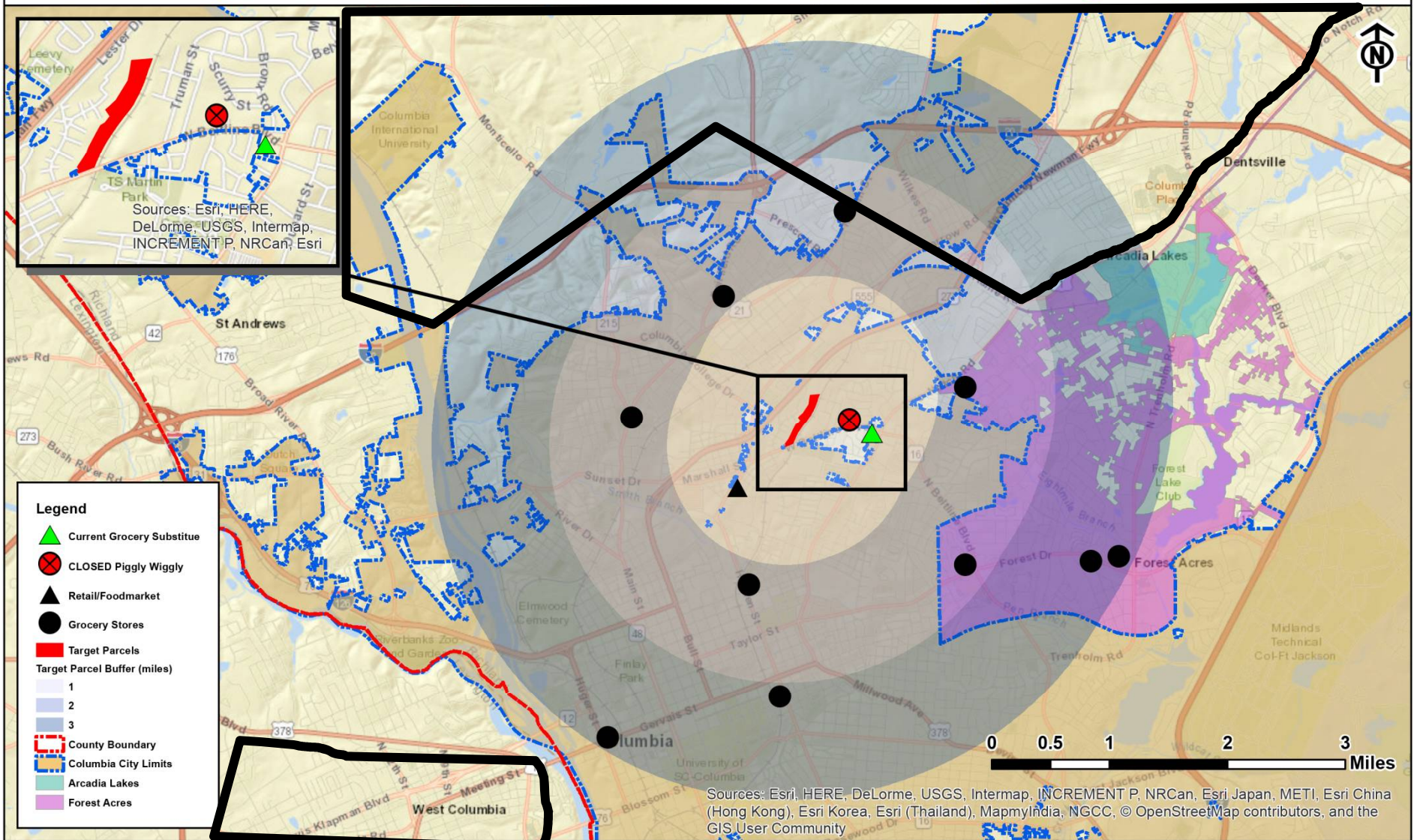
CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of the compilation of data produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Target Area - Existing Grocers and Retail/Food Markets

City of Columbia, SC



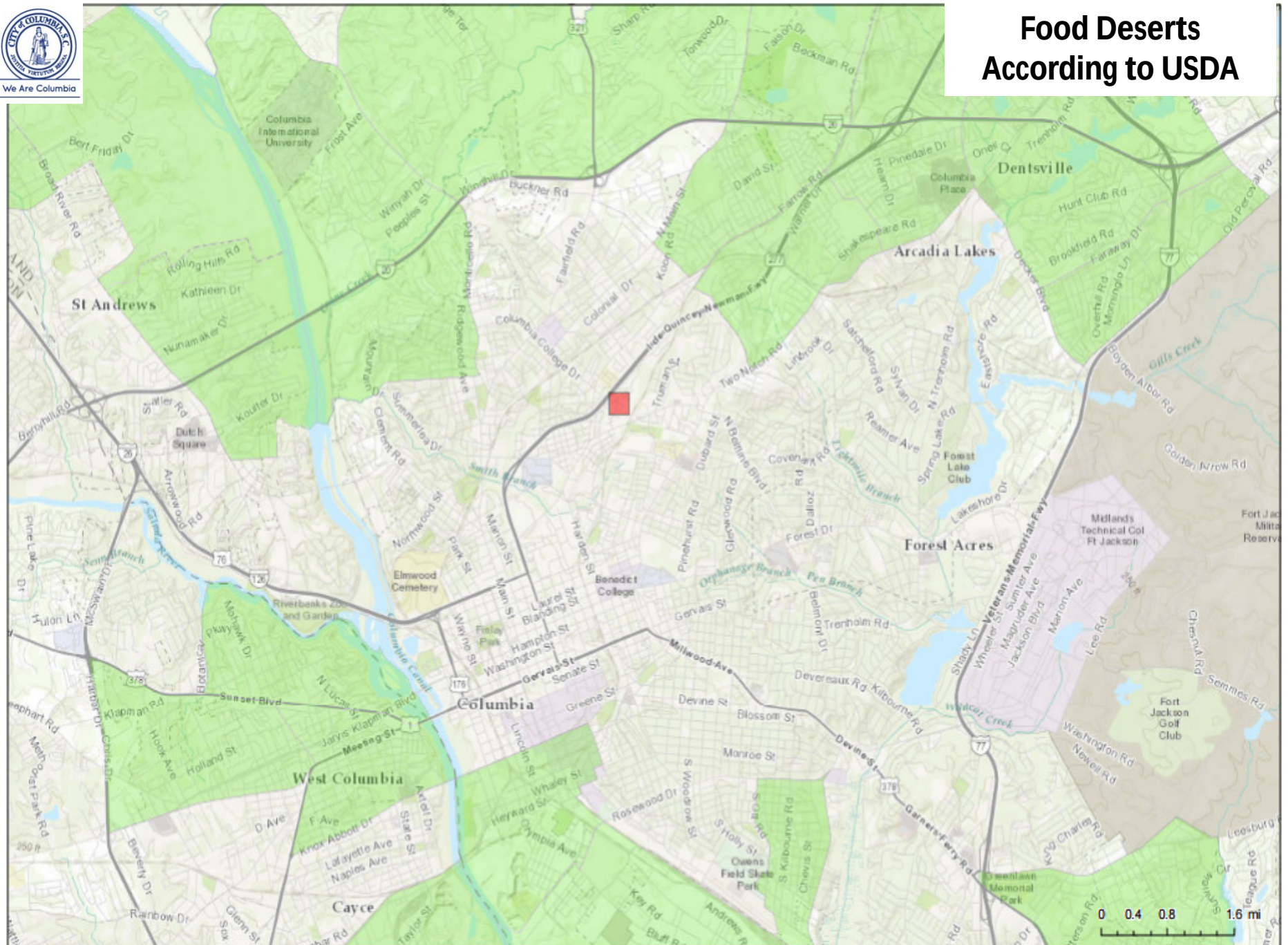
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Food Deserts According to USDA







Renaissance Community Co-op

Greensboro, NC

- 18 year food desert - no corporate grocers would establish in the area
- More than 1000 owners
- City investment: \$250,000
- “More than a grocery store”
 - Provide a wide array of food
 - Play a role in altering the economic conditions in the community
 - Provide 30 good paying jobs (\$10 + per hour) from the neighborhood.





Food Cooperative (Co-op) Defined

- A food distribution outlet organized as a cooperative (**democratically operated**).
- Food co-ops are usually consumer cooperatives where the **decisions on production and distribution of its food** are decided among its members/customers.
- Consumer coop is oriented towards the service provided **rather than monetary profit**.



SC Food Co-ops

Governed by Title 33, Chapter 45

- ü For Profit

- ü Capital Stock of no less than \$100

- ü All shareholders one vote (\$100 or \$1000)

- ü Annual Board Meeting

Upstate Food Co-op (Six Mile)

Hub City Co-op (Spartanburg)



Hub City Co-op - Spartanburg



Deli Department





Why a Co-op instead of a Conventional Grocery Store?

- Corporations care about profits for their stock holders. Co-ops care about the needs of it's members.
- Values of a co-op are based on self help, self responsibility, democracy, equality, and equity
- Different control structure - 1 member has 1 vote
- Surplus profit allocation can be used to improve wages of employees and services provided to customers.





Additional Benefits of a Co-op

- Atmosphere of cooperation
- Open membership
- Economic benefit to members (patronage/ investment dividends)
- Engaged employees and customers
- Less taxation by avoiding double taxation of patronage dividends
- Commitment to education and community development



Potential Challenges of a Co-op

- Less appealing to big investors because so much is reinvested into the business and the community.
- Slow decision making process, due to the democratic process.
- It still has to compete pricewise with competitors.



Shopping at a Co-op

Potential Benefits

- Reducing your shopping habits' environmental footprint
- Socially responsible
- Supporting local, small scale agriculture
- Access to healthy, fresh produce

Potential Drawbacks

- Limited hours
- Some food products may cost more than traditional stores
- Seasonal variations in availability of perishable goods
- May not be ideal for whole-house shopping



Factors Considered in Decision Point to Move Forward

- ü Closing of Piggly Wiggly/impact of food insecurity for the area
- ü Co-op common creed:
The belief in people's capacity to improve themselves economically and socially through mutual help
- ü In one of City's Targeted Areas for the next two years
- ü Unused Property Owned by TN Development Corp
- ü Small business development impacting over 1000 owners, versus 1 or few
- ü Workforce Development Opportunity



What's Been Done to Date

Date	Action
2013	Allocated \$125,000
2014-2015	Researched various models
November 2016	Visited Renaissance Grand Opening
January 2017	- Ø Discussions with City Roots - Ø Meeting with Potential Steering Committee Members
February 2017	Meeting with Potential Partners (Small Business Development Center, United Way, Goodwill, St. John CDC, CCN, Cooperative Ministries)
March 2017	Up & Coming Food Co-op Conference
April 2017	Soliciting Quotes for Market Feasibility Study
Ongoing	- Ø Identifying Potential Funding Organizations (30 identified to date) - Ø Education of staff and steering committee



Steering Committee

CHAMPIONS who establish the big vision of the cooperative.

- Establish the mission of the co-op
- Establish a membership structure
- Recruit potential members and partners
- Hold membership meetings
- Prepare a business plan
- Explore options for financing



Role of the City

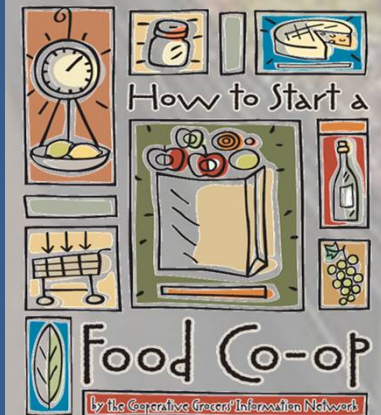
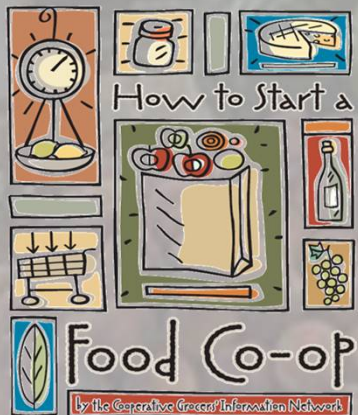
- Technical Assistance
- Identifying Consultants
- Training
- CDBG and CRLF Funding
- Identify Funding Sources

Example: For a steering committee meeting, city staff can handle logistics of meeting location, limited refreshments, copies/handouts, take minutes

Estimated Total Project Cost

Friendly City Food Co-op at a Glance

Year incorporated:	2007
Projected opening:	2011
Number of projected members at opening:	1,200
Number of members in 2010:	1,035
Member equity investment:	\$200
Cost of total project:	\$1.8 million
Member loans:	\$700,000 (goal of \$950,000 by 2011)
Member equity:	\$200,000 (goal of \$240,000 by 2011)
Financing:	\$500,000
Retail square feet:	4,200
Projected first-year sales:	\$2.5 million





Next 3-6 Months

- Finalize steering committee list (average size is 10)
- Designate 2 members to attend Governance Conference in June 2017
- Tour Co-ops
 - Renaissance Community Co-op (food insecurity model)
 - Durham Coop (consumer & worker co-op model)
 - Local Co-ops: Upstate Food Co-op & Hub City Co-op: 2016
- Conduct Market Feasibility Study
- Attend Community Meetings
- Schedule Kick Off Membership Drive



We Are Columbia

Questions?



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: Shari Ardis, Legal Office Manager

SUBJECT: Resolution No.: R-2017-037 - Creating the City of Columbia Food Policy Committee

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Connect the City's neighborhoods and business dist, Foster a healthy quality of life, Grow opportunities for entrepreneurship

ATTACHMENTS:

- **#a:** R-2017-037 Creating Food Policy Committee (PDF)

HISTORY:

04/04/17 Columbia City Council DEFERRED

Councilor Duvall questioned the necessity of this resolution.

Councilor Rickenmann inquired about the scope of the committee.

Councilor Davis said the issue of hunger is real and an initiative to recognize hunger in our state is good. He said there are seniors in our city who face hunger issues, as well. He supports the resolution.

Councilor McDowell said there is a ravenous creature in this City and that creature is homelessness and not having food to eat. It is regrettable when there isn't food and a family suffers.

Councilor Devine said this is a coordinated effort and needs can be addressed in a targeted way.

Mr. John Newman of the Midlands Food Alliance said healthy food is not available and that has a direct impact on obesity, diabetes and other chronic illnesses.

Councilor Duvall asked to defer consideration of the resolution.

Mayor Benjamin said we are going to pass this today or at the next meeting. We are going to move forward as a community for our citizens who need this.

Councilor Davis recommended that the matter be deferred, because it is a very important initiative for the City.

Councilor McDowell asked if you defer the whole issue of hunger because we need to think about it more.

Mayor Benjamin agreed to defer consideration of the Resolution and allow time to work through the language.

Ms. Diane Wiley, Belvedere Community resident said the school packs a lunch for kids to have food over the weekend. She said we no longer have a grocery store but we have many convenience stores that sell eggs for \$3.00. This is about feeding people and babies. She urged the Council to reconsider the resolution.

Councilor McDowell made a motion to approve the resolution conceptually and at the appropriate time we set the criteria for the City's commitment. The motion failed due to the lack of a second.

Councilor Rickenmann requested staff's recommendation on the resolution. He said there are a lot of unknowns, but he supports the concept.

Ms. Teresa Wilson, City Manager said our staff would not be able to make those types of recommendations. She said there are other experts that can advise us. She took the committee to be more about City staff assisting other experts through their work. She recommended that the experts be specified.

RESOLUTION NO.: R-2017-037*Creating the City of Columbia Food Policy Committee*

WHEREAS, it is the desire of the Mayor and City Council to create a Food Policy Committee to educate residents, businesses and governments on issues and concerns of accessibility and affordability of healthy foods; insure the production, consumption, processing, distribution and disposal of food items; and promote sustainability and economic development to grow our local food economy; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017:

1. That there is hereby created the City of Columbia Food Policy Committee.
2. The 15 member Committee shall be appointed and approved by the Mayor and City Council and shall be comprised of farmers, food experts, residents and business leaders. Committee positions shall be voluntary in nature and such positions shall not be considered as being an employee, agent, nor an elected official of the City of Columbia, South Carolina and as such cannot legally bind or obligate the City in transactions with others.
3. The Committee shall include City staff as designated by the City Manager.
4. The terms for non-staff members shall be for two (2) years, commencing May 1, 2017, with no person serving more than two (2) consecutive terms of service.
5. A quorum shall consist of a majority of those members present at a meeting of the committee.
6. The Committee shall gather and address problems found within food production, consumption, processing, distribution, and waste disposal with the primary focus on finding solutions to problems that promote sustainability, economic development, and social justice in the food system of the Columbia and surrounding areas by educating government officials about issues of the food system, making policy recommendations, research, fostering of cooperation among private, public, and non-profit interests.
7. The Committee can hold public hearings on proposed regulations in order to determine the impact and alternative procedures to minimize any negative effect on farmers and the food industry.
8. City Council shall have the final vote on approval or disapproval of recommendations.
9. The Committee shall hold public meetings monthly.

Requested by:

Mayor Benjamin

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT



CITY OF COLUMBIA

FOOD POLICY COUNCIL

TO: Mayor Benjamin
CC: Ariel Cathcart, Heyward Harvin
FROM: Lauren Harper
DATE: Jan. 20, 2017
RE: City of Columbia Food Policy Council

This memo outlines a proposal for establishing a Food Policy Council (FPC) in the City of Columbia.

This council falls under the Wellness category for the Office of the Mayor:

Children/education

Arts/culture

Health/wellness

What does an FPC do?

Food Policy Councils convene citizens and government officials to provide a comprehensive examination of a state or local food system. This nonpartisan form of civic engagement brings together a diverse array of food system stakeholders to develop food environment and agriculture policy recommendations. They help generate information on a community's food system and offer advice on business development, institutional and emergency food programs in addition to neighborhood, city and regional comprehensive plans.

What are the benefits of having an FPC?

Food Policy Councils can provide counsel and oversee programs in a variety of areas. These specialties include:

- Connecting economic development and food security efforts
- Supporting the development and expansion of locally-produced foods
- Reviewing proposed legislation and regulations that affect the food system
- Gathering, synthesizing and sharing information on community food systems
- Providing affordable, nutritious food to school children and low-income populations
- Mapping food deserts and healthy food source locations

- Addressing food deserts and food security needs
- Promoting partnership among food system participants
- Creating a public forum for healthy food systems issues
- Recommending incentives for healthy and affordable food alternatives in neighborhood stores
- Providing recommendations on the creation and expansion of farmers' markets and mobile healthy food vendors
- Evaluating and aiding in food processing and distribution
- Assisting in food waste management
- Promoting and preserving commercial and private urban farms and community gardens
- Providing recommendations for appropriate allowable uses of livestock, poultry, fish, gardens, apiaries, orchards, etc. for private, non-commercial use and for semi-private community gardens in residential development districts
- Implanting programs for nutrition education
- Promoting the availability of healthy menu options including locally-grown selections at local restaurants and mobile prepared food vendors
- Promoting healthy food options in the workplace
- Promoting good farming practices
 - Environmental stewardship
 - Fair labor practices
 - Humane treatment of farm animals
 - Supporting local farmers
 - Developing Community Supported Agriculture (CAS) programs and food coops
 - Expansion of SNAP, WIC, and healthy Bucks benefits for farm products
 - Developing farm-to-school and other institutions and farm to table programs
- Recommending food ordinances and regulations addressing these and other issues

What needs to be done to make it happen?

After meeting with individuals who represented groups such as the Midlands Food Alliance, SC End Child Hunger, Clemson Extension (4-H services), Carolina Farm Stewardship Association, state (SC) food policy council, City of Columbia Parks and Recreation Department and University of South Carolina School of Public Health, staff was educated on best practices for implementing an FPC in the City.

At the meeting, the group specifically noted the importance of first conducting a food system analysis for the region. In this food system analysis, farmers are interviewed, distribution chains are evaluated and access to food by city residents is measured.

Once the food system analysis has been completed, the Food Policy Council would have an understanding of the state of the city in terms of food policy and where the city's most desperate needs are.

What would the FPC do?

FPCs can tackle an array of food policy-related issues in a city.

- **Procurement** – Increasing the capacity of farmers' ability to sell their food to local institutions
- **Land Use** — Preserving local farmland
- **Zoning** — Zoning laws can make it easier for urban dwellers to keep a few chickens or raise bees. They can expand land available for growing crops, as New York City did in 2011.

- **Food Safety** – Food policy councils often play a role in educating farmers about best practices to reduce the risk of food contamination or to strengthen laws that regulate food safety.
- **Public Health** – Encouraging, educating and empowering citizens to eat healthy foods while also aiding in their accessibility to fresh, local produce.

Who needs to be in the FPC?

The FPC will need to consist of individuals who are not only experts on food policy-related matters but also include individuals who are actually in the food system (farmers).

Who funds the FPC?

Most food policy councils count on a mixture of government money, foundation grants and individual and in-kind donations. In the past, the United States Department of Agriculture has funded FPCs through its Hunger-Free Community Grants, but those funds are not always available.

There is a strong possibility that the FPC would need funding from the City to get off of the ground, pay salaries for necessary staff members and conduct research and interviews for the food system analysis.

Staff will be looking into grant funding from the USDA Local Food Promotion Program (LFPP) and the USDA Sustainable Agriculture Research and Education (SARE) (Southern Region).

What are potential projects for the City of Columbia FPC could take?

- Creation of additional farmer's markets
 - Both smaller and larger markets
- Programs and initiatives to combat issues related to food deserts
 - Mapping out where food deserts are in the city
- Strengthening whole local food chain
- Conduct preliminary and continuous interviews with farmers
- Cold storage drop-off and pick-up location (decrease cold chain issues for farmers and vendors)
- Coordinating meet-and-greets between farmers and local restaurant owners
 - Understanding of what they grow, what their capacity is, costs, etc.
- Farm to school programs for Richland One and Richland Two school districts
 - Need a coordinator to manage relations for the region
- Educating SNAP participants on ways to prepare healthy meals
- Food trucks that deliver produce to children in low-income neighborhoods (like an ice cream truck)
 - Transportation + access to food a major issue
- Gather feedback on needs from low-income communities in terms of food options, food availability, food accessibility and food preparation
- Educate local residents and restaurant owners on reasons they should buy local produce vs. international produce
- Promote locally-grown foods and local farmers
- Evaluating whether a food hub would work in our city

- o See Louisville example: <http://www.citylab.com/design/2015/03/why-louisville-is-betting-big-on-a-massive-food-wonderland/387697/>
- Adopting empty, unused lots in the city to create small urban farms
- Promoting healthy food choices at City facilities and Columbia area workplaces (vending machines, break rooms, cafeterias, etc.)

How has it worked for other cities?

Some examples of cities that have FPCs are:

Knoxville, Tennessee: Knoxville-Knox County Food Policy Council (Population: 183,000)

The Knoxville-Knox County Food Policy Council in Tennessee was the first Food Policy Council in the nation and in the world. Since its formation in 1982, the council has played a major role in expanding bus routes in the city and county to provide residents access to grocery stores. In addition, they've worked with local school districts to expand breakfast and lunch programs. The council helped to create an ordinance that allows residents to raise hens on their property and has also mapped the area's grocery stores, community and market gardens, and farms. The council has also provided general support for local food projects such as urban farming, community gardening and farmers' markets. Their collaborative and diverse model has been replicated by food policy councils around the world.

Cleveland, Ohio: Cuyahoga County Food Policy Coalition (Population: 390,113)

The Cleveland-Cuyahoga County Food Policy Coalition, founded in 2007, has been instrumental in establishing the food legislation landscape in Cleveland as well as facilitating and managing a variety of programs to improve food access for area residents and assist institutions with their local food procurement. The coalition conducted a thorough vacant land inventory for Cuyahoga County and helped to create Urban Garden District Zoning legislation, which passed in 2007. Cleveland also passed legislation relating to farm animals and bees in 2011 in addition to an Urban Agriculture Overlay District zoning policy. This combination of policy efforts, in collaboration with water policy legislation, has allowed the coalition to facilitate agricultural production throughout Cleveland and the surrounding suburbs.

In addition to supporting development of the urban agriculture landscape, the coalition has been a force in ensuring that farmers' markets in the area accept EBT and SNAP. They also manage the Produce Perks program, which allows customers to use their EBT cards at farmers' markets and receive up to a \$10 match on produce purchased. The organization has also done work with institutional purchasing through the Cleveland Metropolitan School District, has conducted numerous community food assessments and has played a role in creating regional resources such as the Local Food Guide and Cleveland's Healthy Food Guidelines.

Los Angeles, California: Los Angeles Food Policy Council (Population: 3.8 million)

The Los Angeles Food Policy Council has introduced a number of policies in the City of Los Angeles and the Los Angeles Public School District that allow for urban agriculture and local food procurement. In

2005, the city established a Child Nutrition Policy, which requires city departments to serve healthy snacks and foods to children in city-funded programs. The council has also incentivized retail outlets to open stores in urban areas and has addressed fast food restaurants and environmentally-preferred purchasing. Recent projects of the council include incentivizing healthy street vendor food and encouraging zero-waste planning throughout food establishments. The council backs all of its programs and policies with research, including food system snapshot reports and community market research to support new urban food initiatives.

Boston, Massachusetts (Population: 645,966)

Boston established a Food Policy Council in 2009, but it underwent changes in 2015. Since then, the city's Food Policy Council has:

- Rezoned the city for urban agriculture under Article 89, thus unleashing a variety of new projects utilizing rooftops, freight cars and city-owned properties
- Permitted more 70 food trucks and identified city-owned parking spaces for the majority of those food trucks
- Funded and supported the expansion of an inner-city food incubator that accommodates growing enterprises, provides a space for the food trucks and enables a number of start-ups to have working space
- Funded an urban greenhouse in the Roxbury neighborhood with federal CDC funds
- Drafted legislation recently adopted by the Commonwealth of Massachusetts, which will fund food innovators in Boston and across the state (Mass Food Innovation Trust).



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-038 - Authorizing Condemnation for Easement Acquisition for Sanitary Sewer Upgrade for Greenlawn Drive Outfall to Hampton Forest, CIP Project#SS7258 along Property Identified as Richland County TMS#16310-01-07 and TMS#16311-02-53; CF#250-338

FINANCIAL IMPACT:

STRATEGIC GOALS: Foster a healthy quality of life, Provide high quality municipal services

ATTACHMENTS:

- **#a:** R-2017-038 condemn SS Greenlawn Drive-Hampton Forest - East Lake HOA (PDF)

RESOLUTION NO.: R-2017-038

Authorizing Condemnation for Easement Acquisition for Sanitary Sewer Upgrade for Greenlawn Drive Outfall to Hampton Forest, CIP Project #SS7258 along Property Identified as Richland County TMS#16310-01-07 and TMS#16311-02-53; CF#250-338

WHEREAS, the City's Department of Engineering has identified this capital improvements project as part of the sanitary sewer system improvements required to upgrade the system and increase capacity and performance necessary to meet customer demands; and,

WHEREAS, the City's Real Estate staff has worked diligently to obtain the easements for this project from the East Lake Homeowners Association, but under the Declaration of Covenants and Restrictions for the neighborhood, two-thirds of the homeowners must vote in favor of granting an easement. A special called meeting was held and the number of attendees and responses did not meet the threshold of the two-thirds required. The officers of the East Lake Homeowners Association have requested that the City proceed with a friendly condemnation action to obtain the necessary easements; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017, that it has been determined that for the public purpose of constructing the sanitary sewer project and for the benefit of upgrading the sanitary sewer system, it is necessary to acquire easements on a portion of the properties described below and shown on Exhibit "A" attached hereto and incorporated herein by reference. Based upon an appraisal, it has been determined that the total just compensation is Zero and No/100 (\$0.00) Dollars. The City Attorney is authorized to offer that amount to the Landowner in exchange for granting the referenced easements, if the Landowner does not accept within ten (10) days of the offer, the City Attorney is authorized to commence an action for acquisition of the easement by eminent domain.

Owner:	TMS# & Location:	Easement Description:	Appraised Value:
East Lake Homeowners Association	16310-01-07 Fountain Lake Road	Twenty-Five (25) Feet in Width	\$0.00
East lake Homeowners Association	16311-02-53 Common Area in East Lake Cottages	Twenty-Five (25) Feet in Width	\$0.00

Requested by:

City Manager _____

Mayor _____

Approved by:

City Manager _____

Approved as to form:

Natal Ham

Assistant City Attorney

ATTEST:

City Clerk _____

Introduced:

Final Reading:

RESOLUTION NO.: R-2017-038
EXHIBIT "A"

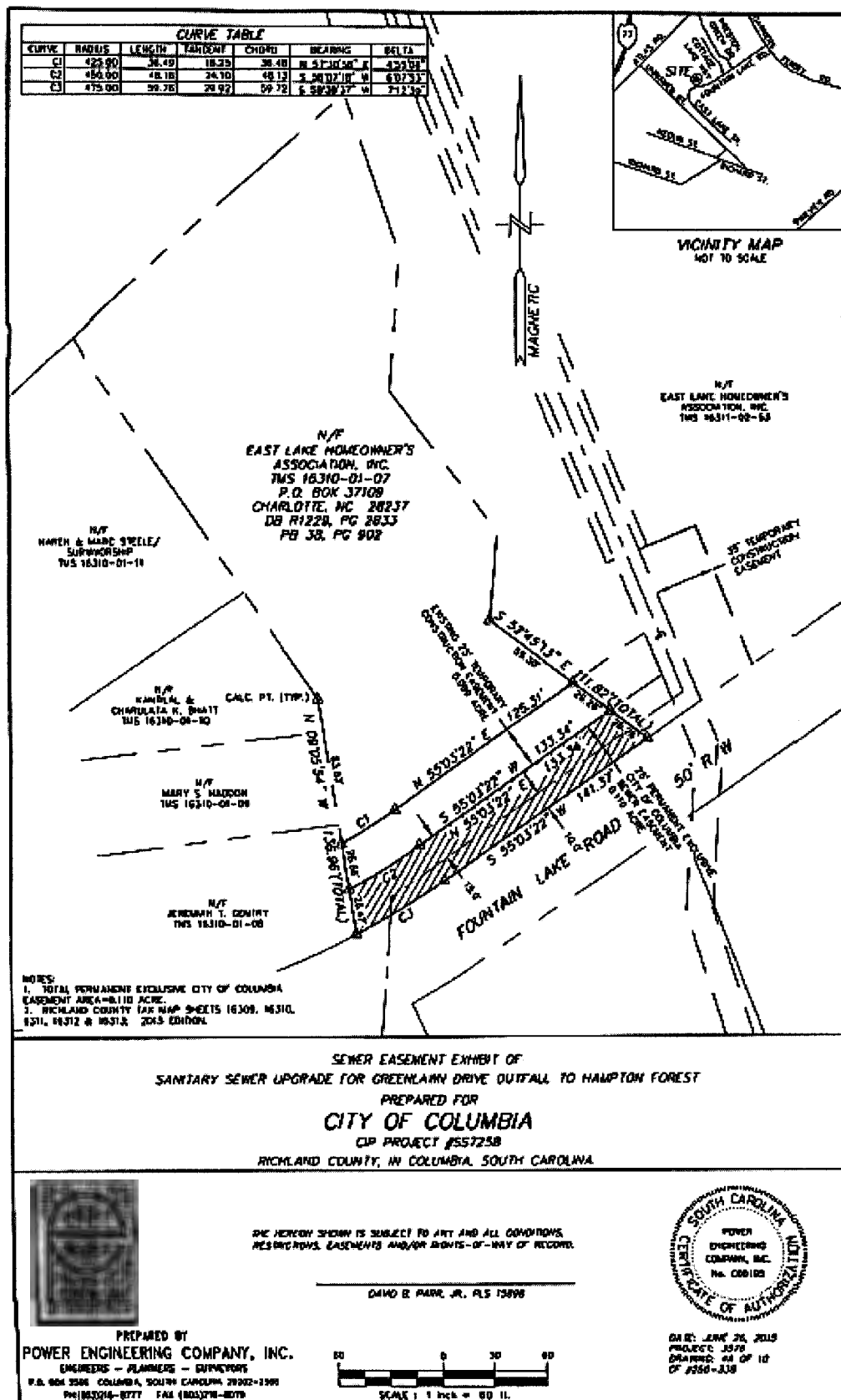
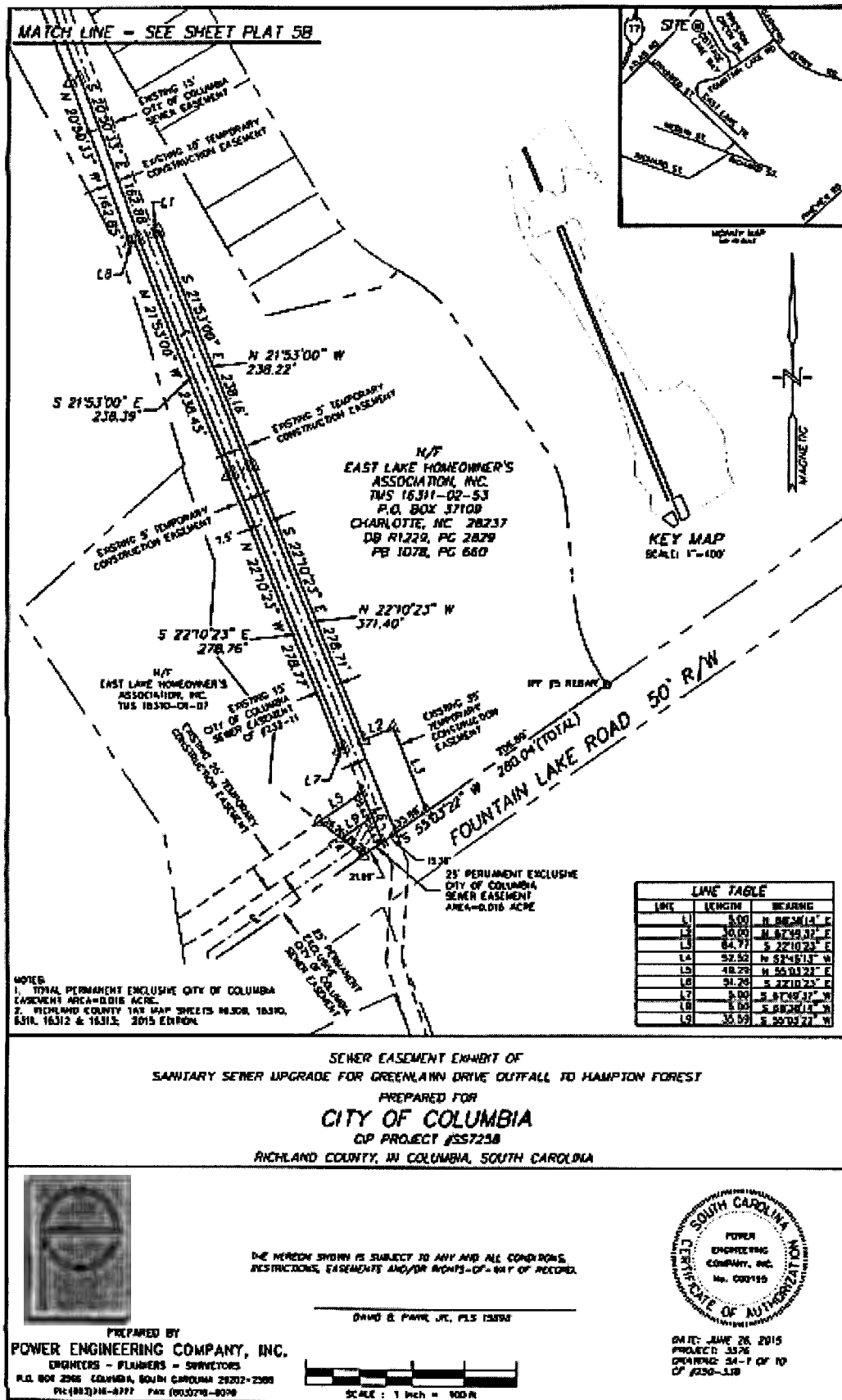


EXHIBIT "A"





We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-041 - Release and Abandonment of City of Columbia Sewer Easements for CIP Project# SS7261 (Lake Katherine Sewer Line Capacity Enhancement Project) along 1618 Graeme Drive; Richland County TMS#13915-11-47; CF#250-378

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2017-041 rls abd sewer easements 1618 Graeme Drive (PDF)

RESOLUTION NO.: R-2017-041

*Release and Abandonment of City of Columbia Sewer Easements for CIP Project# SS7261
(Lake Katharine Sewer Line Capacity Enhancement Project) along 1618 Graeme Drive;
Richland County TMS#13915-11-47; CF#250-378*

WHEREAS, the City of Columbia obtained a variable width (3.77' to 8.19') permanent sewer easement and a variable width temporary construction easement (4.18' to 10.14') along the subject property from Mark C. Harmon and Elizabeth P. Harmon, dated April 6, 2016 and recorded April 14, 2016 in the Office of the Register of Deeds for Richland County in Record Book R2103, page 3226 for CIP Project# SS7261 described as the Lake Katharine Sewer Line Capacity Enhancement Project; and,

WHEREAS, the construction plans for CIP Project# SS7261 have been changed to move the proposed sanitary sewer construction to another location on the subject property; and the owners have granted an easement for the new location, dated February 10, 2017 and recorded on March 6, 2017 in Record Book R2191 at Page 3892; and,

WHEREAS, a request has been made for release and abandonment of the original sewer easements granted to the City on the subject property that are no longer necessary; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017, for and in consideration of the sum of One and No/100 (\$1.00) Dollar, each to the other paid, and the granting of a sewer easement to the City of Columbia, the receipt of which are hereby acknowledged, the City Manager is hereby authorized to execute a release and abandonment instrument from the City of Columbia that remises, releases and forever quitclaims unto the **MARK C. HARMON AND ELIZABETH P. HARMON**, their heirs, personal representatives and assigns, the City of Columbia's existing variable width permanent and temporary sewer easements along the subject property, being more clearly shown on the drawing for CIP Project #SS7261, easement 15 of 48, dated December 3, 2015 and being attached hereto and made a part hereof as Exhibit "A".

Said drawing also being on file in the Department of Engineering under file reference #250-378.

Requested by:

City Manager _____

Mayor

Approved by:

City Manager

Approved as to form:



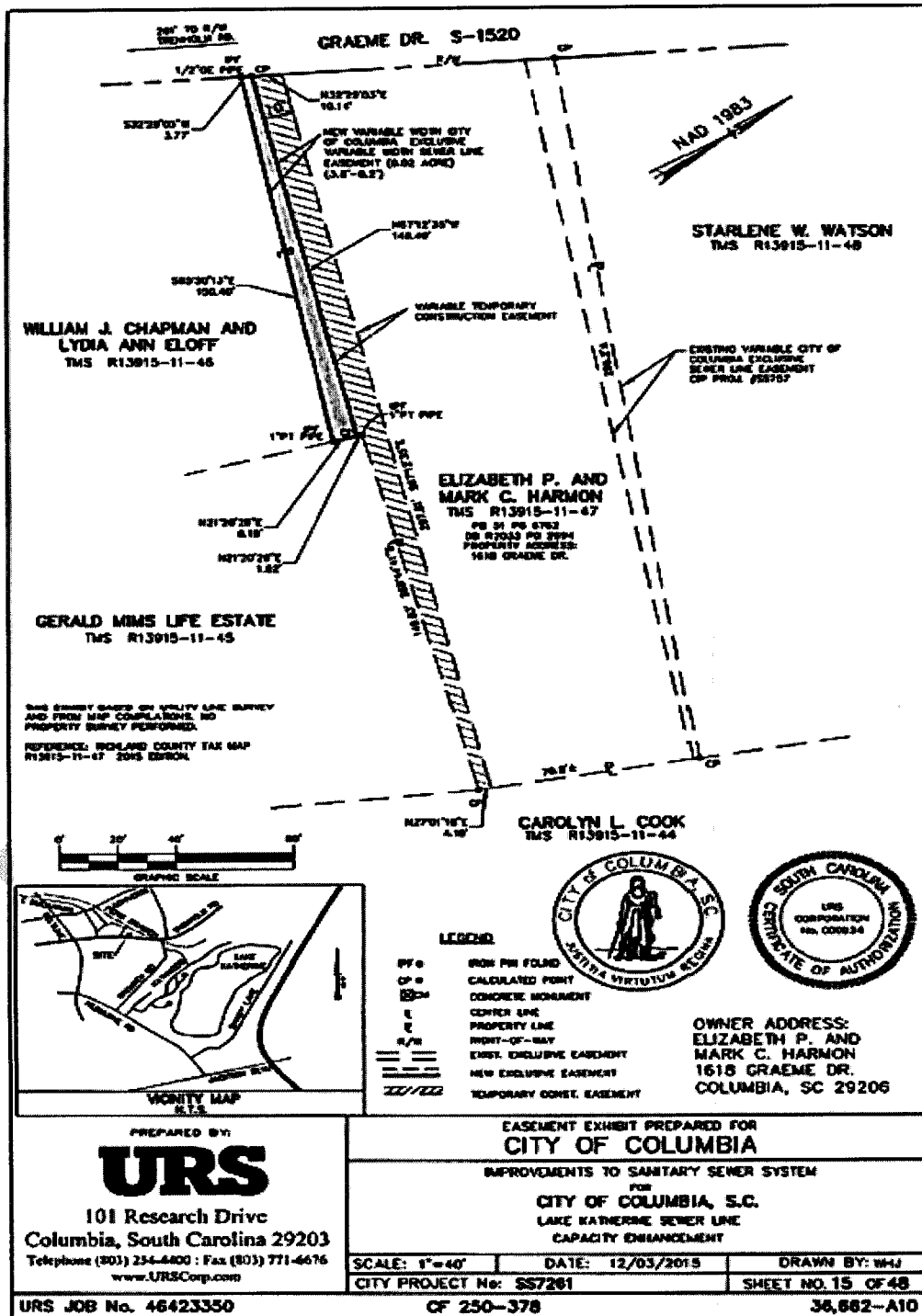
City Attorney

ATTEST:

City Clerk

Introduced
Final Reading

RESOLUTION NO.: R-2017-041
EXHIBIT "A"





We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-042 - Authorizing the City Manager to execute an Intergovernmental Agreement between Richland County and the City of Columbia for the Lake Katherine Sediment Removal Project

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life

ATTACHMENTS:

- **#a:** R-2017-042 Lake Katherine Sediment Removal IGA - Richland County (PDF)

RESOLUTION NO.: R-2017-042

Authorizing the City Manager to execute an Intergovernmental Agreement between Richland County and the City of Columbia for the Lake Katherine Sediment Removal Project

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017, that the City Manager is hereby authorized to execute the attached Intergovernmental Agreement, or on a form to be approved by the City Attorney, between Richland County and the City of Columbia for the Lake Katherine Sediment Removal project.

Requested by:

City Manager _____

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:
Final Reading:

STATE OF SOUTH CAROLINA) INTERGOVERNMENTAL AGREEMENT
COUNTY OF RICHLAND) BETWEEN RICHLAND COUNTY AND THE
CITY OF COLUMBIA
(Lake Katherine Sediment Removal)

This Agreement entered into this _____ day of _____, 2017, by and between Richland County, South Carolina (the "County"), and the City of Columbia, South Carolina (the "City").

WITNESSETH THAT:

WHEREAS, the City and The Home Owners Association of Lake Katherine, Inc. ("LKHOA") have executed the Project Agreement, dated June 21, 2016, for the purpose of collaborating to remove the sediment/silt in Lake Katherine (the "Project"), which is private lake located in the City of Columbia and owned by the LKHOA; and

WHEREAS, the Project is vital to the County's watershed management and will have positive environmental effects on the County's watercourses and stormwater runoff; and

WHEREAS, the importance of Lake Katherine to the management of the watershed was made more poignant by the October 2015 overtopping of Lake Katherine dam during the historic flood

WHEREAS, Lake Katherine HOA has agreed, upon request of the City, during threats of inclement weather predicting a 10-year storm level of greater, reducing the Lake level to allow for excess stormwater storage in the Lake,

WHEREAS, the County has agreed to provide a portion of funding for the Project;

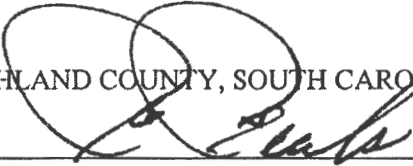
NOW THEREFORE, in consideration of the foregoing and of the mutual covenants herein set forth, the parties agree as follows:

1. The Project will be performed pursuant to the Project Agreement, to which the County is not a party.
2. The County shall not be responsible for any portion of the Project, including any design services, right-of-way acquisition, mobilization, traffic control, clearing and grubbing, drainage and erosion control, and appropriate inspection services.
3. The County agrees to provide to the City, for the sole purpose of partially funding the Project and pursuant to the Project Agreement, an amount equal to \$62,400.00. The City will then provide the same funding to Lake Katherine HOA only upon request for such through an invoice reflecting a portion of the work that has been performed.
4. Should work on the Project fail to commence within one (1) year, or fail to be completed with two (2) years, from the from the date of execution of this Agreement, the City shall return the funds in full to the County.
5. Should the Project be completed for less than the Project budget, as provided in the Project Agreement, the City shall return to the County a pro-rated amount based on the cost savings and the percentage of funding provided by each of the three entities.

6. This Agreement represents the entire and integrated agreement between the County and the City.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

RICHLAND COUNTY, SOUTH CAROLINA

By: 

Printed Name: Gerald Seals

Title: Interim County Administrator

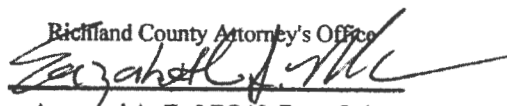
City of Columbia, South Carolina

By: _____

Printed Name: Teresa Wilson

Title: City Manager

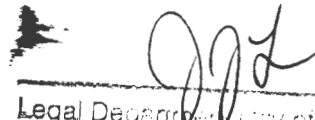
Richland County Attorney's Office



Approved As To LEGAL Form Only.

No Opinion Rendered As To Content.

APPROVED AS TO FORM


Legal Department, City of Columbia, SC



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Office Manager*

SUBJECT: Resolution No.: R-2017-043 Approving the honorary naming of the 2200 block of Barhamville Road between Chestnut Street and Gordon Street "Bishop Edward Smith Way"

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2017-043 Honorary Naming 2200 blk Barhamville- Bishop Edward Smith Way (PDF)

RESOLUTION NO.: R-2017-043

*Approving the honorary naming of the 2200 block of Barhamville Road
between Chestnut Street and Gordon Street "Bishop Edward Smith Way"*

WHEREAS, Bishop Edward Smith originally came to Columbia to train at Fort Jackson Army Base in 1950; and,

WHEREAS, Bishop Smith visited the Progressive Church of Our Lord Jesus Christ and was baptized in 1951; and,

WHEREAS, Bishop Smith married Sister Edna M. Friday in 1952; and,

WHEREAS, Bishop Smith served in a number of ways in the church including usher, Sunday School teacher and worship leader; and,

WHEREAS, Bishop Smith was officially installed as pastor of the Progressive Church in Blackville, SC with only six members; and,

WHEREAS, Bishop Smith was consecrated to the office of Bishop, became a member of the Board of Bishops and served as Executive Secretary to the board in 1973; and,

WHEREAS, Bishop Smith became Presiding Bishop of the Progressive Church in 1987; and,

WHEREAS, Bishop Smith and his congregation completed and dedicated the multi-million dollar sanctuary and family life center for the Progressive Church in Columbia in 1999; and,

WHEREAS, since becoming Presiding Bishop, Bishop Smith has traveled thousands of miles visiting Progressive Churches, has encouraged numerous people, touched many lives and is known to truly have the people of God at heart; NOW, THEREFORE,

BE IT RESOLVED this ____ day of _____, 2017, that the Mayor and City Council of the City of Columbia hereby approve the honorary naming of the 2200 block of Barhamville Road between Chestnut Street and Gordon Street "Bishop Edward Smith Way". The design and color of the honorary toppers shall be subject to the approval of the Director of Public Works.

Requested by:

Councilmember McDowell

Approved by:

City Manager

Approved as to form:


Senior Assistant City Attorney

Introduced:

Final Reading:

Mayor

ATTEST:

City Clerk



We Are Columbia

MEETING DATE: April 18, 2017

DEPARTMENT: City Management Office

FROM: *Teresa Wilson, City Manager*

SUBJECT: Council is asked to approve the appointment of nine (9) individuals to the Quiet Zone Advisory Committee.

FINANCIAL IMPACT:

STRATEGIC GOALS: Collaborate and partner with entities, Foster a healthy quality of life, Provide high quality municipal services

ATTACHMENTS:

- **#a:** R-2017-040 Creating Quiet Zone Advisory Committee (PDF)

RESOLUTION NO.: R-2017-040*Creating the City of Columbia Quiet Zone Advisory Committee*

WHEREAS, it is the desire of the Mayor and City Council to create a Quiet Zone Advisory Committee to review costs and implementation of establishing a quiet zone along railroad lines within the City of Columbia; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2017:

1. That there is hereby created the City of Columbia Quiet Zone Advisory Committee.
2. The eleven (11) member Committee shall be appointed and approved by the Mayor and City Council and shall be comprised of residents, neighborhood leaders and business leaders. Committee positions shall be voluntary in nature and such positions shall not be considered as being an employee, agent, nor an elected official of the City of Columbia, South Carolina and as such cannot legally bind or obligate the City in transactions with others.
3. The Committee shall include City staff as designated by the City Manager.
4. The terms for non-staff members shall be for two (2) years, commencing May 1, 2017, no person serving more than two (2) consecutive terms of service.
5. A quorum shall consist of a majority of those members present at a meeting of the committee.
6. The Committee shall gather and address problems related to transportation and noise issues around railroad lines within the City and make recommendations for implementation of a quiet zone to reduce noise and improve transportation along railroad line areas in the City.
7. The Committee can hold public hearings on proposed regulations in order to determine the impact and alternative procedures to minimize any negative effect on the railroad industry.
8. City Council shall have the final vote on approval or disapproval of recommendations.
9. The Committee shall hold public meetings and provide Council with quarterly updates.

Requested by:

Mayor Benjamin

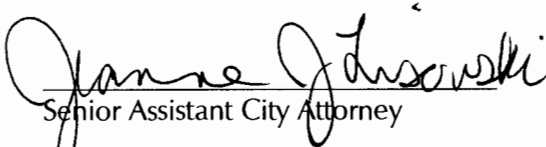
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading: