



COLUMBIA CITY COUNCIL MEETING AGENDA TUESDAY, FEBRUARY 6, 2024

The Columbia City Council will conduct a Work Session on Tuesday, February 6, 2024 at 10:00 a.m. at City Hall (Mayor's Conference Room), 1737 Main Street, 2nd Floor, Columbia, SC 29201. Members of the public may view the meeting online at www.columbiasc.gov. Please contact the City Clerk's Office at (803)545-3045 or cityclerk@columbiasc.gov if you have questions regarding the meeting.

The Honorable Daniel J. Rickenmann, Mayor
The Honorable Edward H. McDowell, Jr., District II ▪ The Honorable William Brennan, District III
The Honorable Aditi Bussells, At-Large ▪ The Honorable Tina N. Herbert, District I
The Honorable Peter M. Brown, District IV ▪ The Honorable Tyler D. Bailey, At-Large

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

CALL TO ORDER

INVOCATION

CITY COUNCIL DISCUSSION

1. Retention and Recruitment Strategy – Employee Engagement and Evaluation Process - Ms. Tiniece P. Javis, Ed.D., Director of Human Resources
2. Management & Organizational Assessment - Ms. Pamela R. Benjamin, CPM, Assistant City Manager for Administrative Services and Ms. Missy Caughman, MPA, CPM, Budget, Program Management and Grants Director
3. City of Columbia Institute of Local Government Interns - Ms. Pamela R. Benjamin, CPM, Assistant City Manager for Administrative Services and Ms. Ashley Jenkins Wood, MPA, Special Projects Manager
4. Customer Relationship Management Platform Update - Ms. Pamela R. Benjamin, CPM, Assistant City Manager for Administrative Services
5. Parks and Recreation Master Plan – Mr. Henry Simons, MHA, Assistant City Manager for Operations



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**COLUMBIA CITY COUNCIL MEETING AGENDA
TUESDAY, FEBRUARY 6, 2024**

EXECUTIVE SESSION

6. Discussion of negotiations incident to proposed contractual arrangements pursuant to S.C. Code §30-4-70(a)(2)
 - *Municipal Complex*
 - *DMH Surplus Property*
 - *Northeast Sewer Service Area*
7. Receipt of legal advice which relates to matters covered by attorney-client privilege pursuant to S.C. Code §30-4-70(a)(2)
 - *Transportation Penny Sales Tax*

ADJOURNMENT



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Retention and Recruitment Strategy – Employee Engagement and Evaluation Process - Ms. Tiniece P. Jarvis, Ed.D., Director of Human Resources

FUNDING SOURCE & ORIGINAL BUDGET:



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Management & Organizational Assessment - Ms. Pamela R. Benjamin, CPM, Assistant City Manager for Administrative Services and Ms. Missy Caughman, MPA, CPM, Budget, Program Management and Grants Director

FUNDING SOURCE & ORIGINAL BUDGET:



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: City of Columbia Institute of Local Government Interns - Ms. Pamela R. Benjamin, CPM, Assistant City Manager for Administrative Services and Ms. Ashley Jenkins Wood, MPA, Special Projects Manager

FUNDING SOURCE & ORIGINAL BUDGET:



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Customer Relationship Management Platform Update - Ms. Pamela R. Benjamin, CPM, Assistant City Manager for Administrative Services

FUNDING SOURCE & ORIGINAL BUDGET:



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Parks and Recreation Master Plan – Mr. Henry Simons, MHA,
Assistant City Manager for Operations

**FUNDING SOURCE &
ORIGINAL BUDGET:**



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Discussion of negotiations incident to proposed contractual arrangements pursuant to S.C. Code §30-4-70(a)(2)

**FUNDING SOURCE &
ORIGINAL BUDGET:**

PURPOSE:

**Municipal Complex
DMH Surplus Property
Northeast Sewer Service Area**



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MEETING DATE: February 6, 2024

DEPARTMENT: City Clerk

FROM: *Erika Hammond, City Clerk*

SUBJECT: Receipt of legal advice which relates to matters covered by attorney-client privilege pursuant to S.C. Code §30-4-70(a)(2)

**FUNDING SOURCE &
ORIGINAL BUDGET:**

PURPOSE:
Transportation Penny Sales Tax