



**COLUMBIA CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 19, 2019**

WORK SESSION - 2:00 P.M.

The Columbia City Council met for a Work Session on Tuesday, February 19, 2019 at the Busby Street Community Center, 1735 Busby Street, Columbia, South Carolina 29203. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 2:11 p.m. The following members of City Council were present: The Honorable Sam Davis, the Honorable Moe Baddourah, the Honorable Howard E. Duvall, Jr., and the Honorable Daniel J. Rickenmann. The Honorable Edward H. McDowell, Jr. arrived at 2:23 p.m. and the Honorable Tameika Isaac Devine arrived at 3:20 p.m. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

INVOCATION

The Honorable Mayor Stephen K. Benjamin offered the invocation.

FINANCIAL REPORT

1. Ms. Jan Alonso, Finance Director will be present to answer questions regarding the December 2018 Financial Report. – *The written report was received as information.*

CITY COUNCIL DISCUSSION

2. Office of Business Opportunities' Program Updates - Ms. Melissa Lindler, Office of Business Opportunities Director

Ms. Melissa Lindler, Office of Business Opportunities Director explained that the 2006 Disparity Study showed that our minority owned businesses are underutilized in the City of Columbia procurement areas. City Manager Teresa Wilson implemented a 10% citywide Small, Minority, and Woman-owned Business Enterprise (SMWBE) goal in 2015. During fiscal year 2017/2018 we met the goal at 10.17%. We are working more closely with Columbia Water to provide fair opportunities and a way to measure the results. We provide unique training opportunities related to the fiscal management of businesses and other hands on training to help grow their areas of expertise.



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Mr. Clint Shealy, P.E., Assistant City Manager for Columbia Water explained that we look at each project on its own merit to determine how much of it is equipment and how much of the equipment is manufactured locally or represented by a local vendor. For the AMI project, there were no Columbia Disadvantaged Business Enterprise (CDBE) suppliers of the water meters. We determined that \$10 million was eligible for local businesses to support. The rest of the cost is for the purchase of meters and meter boxes from the manufacturer.

Ms. Melissa Lindler, Office of Business Opportunities Director added that equipment doesn't fall under the CDBE guidelines. We are advocates for the small and minority vendors. We are looking at areas where we can have more protégé led projects and more DBE participation. She recognized the departments that met or exceeded the 10% goal. The highest paid SMWBEs were Chao and Associates, LAD Corporation, Landmark Consulting, LLC, and Shady Grove Construction. These firms are also a part of the Mentor Protégé Program and they are registered CDBEs. She began reporting on the City's three commercial revolving loan funds. To date, 33 loans have been made from the Columbia Economic Renaissance Fund since 2003; 26 loans have been made from the Community Development Block Grant since 2011; and 107 loans have been made from the Economic Development Administration Fund. We've made 31 loans between 2015 and 2019 in a total amount of \$2,528,950. For every \$35,000 loaned, the business has to create or retain one job. A total of 128 full-time and 34 part-time jobs have been created and/or retained. On September 30, 2017, loans totaling \$384,430.81 were written off.

Mr. Bret Whiting, Loan Officer / Office of Business Opportunities said we write loans off to remove them from our active portfolio. We pursue the recovery of funds through an outside source.

Ms. Melissa Lindler, Office of Business Opportunities Director said the national default rate is 15% and internally its 10% or lower. She reported that OBO's current portfolio of 40 loans total \$2,842,064.00, of which 38 loans are actively performing and two are currently in default. She reviewed the current available balances in each fund. We are looking at other resources to increase the fund balances, because a lot of good loan recipients are wanting to borrow money from us.

Mr. Bret Whiting, Loan Officer / Office of Business Opportunities said the Commercial Loan Fund is making a difference. We have more requests than we have money. I monitor our delinquent report and I actively engage those folks. We are going in the right direction.



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Ms. Melissa Lindler, Office of Business Opportunities Director said we left the funding for the food co-op in place. We are discussing other options to meet the needs of food deserts and other priority areas. The Food Advisory Council is involved in the process. We launched the 2018/2019 Commercial Retention and Redevelopment Program for the Harden/Millwood/Gervais/Taylor targeted area. We held two orientation sessions with small business owners in the targeted area. We have \$151,380.00 available and we have 30 applicants who would like to participate in this program. She commended Bret and Gerry Lynn for hand delivering CRR Program brochures and talking with property owners at 70 sites on Valentine's Day.

Ms. Gerry Lynn Hall, Program Compliance Specialist / Office of Business Opportunities said the former Façade Improvement Program and now the CRR Program has been making a difference throughout the City. In 2010, Main Street was a parking lot after 5:00 p.m. It is a thrill to drive through the area and see activity later in the evening.

Ms. Melissa Lindler, Office of Business Opportunities Director said we want the impact to be intentional and we want to have measurable results in the end. We hope to see a difference in code violations and a visual difference with the façade improvements. She continued to report that the Mentor Protégé Program has been very successful. We have 11 construction services and 34 professional services Mentor Protégé Program teams. The anticipated graduation date for protégés is 2022. Two protégés have already graduated to the mentor status. They have formed teams with protégés and are currently bidding on projects. We are having the annual MPP training meeting on February 26, 2019. The Canal Water Plant is a \$40 million project with a 10% CDBE goal. She outlined the features of the CDBE Program to include the flexibility in options for increasing SMWBE participation. The program only applies to subcontracting goals that are placed on a project.

Ms. Juliet Nelly, Compliance Administrator / Office of Business Opportunities said we've worked with Columbia Water to ensure the growth of protégés. We work to ensure that more projects are procured as protégé led or protégé only projects. We've seen an increase in mentors who go above and beyond the 20% minimum award to protégés. We had two mentors give their protégés 91% and 86% of a traditional MPP project. This shows that those mentors were secure in the protégés and the type of work they perform. Out of \$133 million in contracts, we've awarded 12% or \$15.6 million to CDBEs. We're seeing more dollars come back to local businesses in Columbia.



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Ms. Melissa Lindler, Office of Business Opportunities Director reported that there were two CDBE projects in 2016/2017; six in 2017/2018; and three in 2018/2019, to date.

Ms. Juliet Nelly, Compliance Administrator / Office of Business Opportunities presented photos from site visits for CDBE and MPP projects. OBO will host three contract readiness workshops in February.

Ms. Melissa Lindler, Office of Business Opportunities Director announced that Juliet Nelly was promoted to the Compliance Administrator for OBO. She outlined other upcoming workshops and events that will be hosted by OBO during 2019.

FISCAL YEAR 2019/2020 BUDGET WORKSHOP

3. Columbia City Council Retreat Report - Ms. Teresa Wilson, City Manager

Ms. Teresa Wilson, City Manager said we wanted to come back to the location where you all put in such hard work during your annual retreat. Your facilitator, Tyler St. Clair has done a great job of capturing everything that you all accomplished during the retreat. We streamlined the facilitator's report and put together a draft of your priorities. If everybody is feeling good with what we have when we leave here today, we'll let Leshia Utsey begin to brand the next two years of Envision Columbia. We will pull away from using the goals that you've used for the past two years. We are going to stick with these seven focus areas. She reviewed the priorities for *Focus Area #1: Attracting and Retaining Talent*.

Councilor Rickenmann said we need to determine our true economic goal and whether or not we have the tools in our quiver to achieve that goal.

Councilor Duvall said we have to redo our business license ordinance. The portal is being rolled out statewide and it will require us to conform with the model. We need to put this on the agenda.

Councilor Devine requested a presentation on the greenway during an upcoming work session from the Midlands Business Leadership Group.

Ms. Teresa Wilson, City Manager reviewed the priorities for *Focus Area #2: Planning Together*.

Councilor Devine suggested that quarterly meetings be held with the School Board and the Delegation.



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Mayor Benjamin said we also need to have regular meetings with County Council.

Ms. Teresa Wilson, City Manager reviewed the priorities for *Focus Area #3: Connecting our Community* and *Focus Area #4: Empowering our Residents*.

Councilor Devine clarified that the implementation of a financial empowerment center should be public facing. We are doing the components of it for our staff right now. We can use that as a pilot. I would like to work with Ms. Saeed and her staff to pursue funding.

Ms. Teresa Wilson, City Manager reviewed the priorities for *Focus Area #5: Economic Prosperity – Endless Possibilities* and *Focus Area #6: Enhancing Columbia's Neighborhoods*. The Community Development Department unveiled a new loan program today and it was very well received by those in attendance. That's an additional tool in the toolbox. We know that it has to be a multi-prong approach to address this huge issue. She distributed a list of pending development projects. If Council is wanting us to be aggressive about this, we will have to go after private developers to work with us.

Councilor Rickenmann said there are people on the TN Board who can help with that. We've tried to do so much that we've handicapped our development corps. The bigger discussion is how do we help folks. It's the taxing situation as well and hope we can discuss this further.

Councilor Davis said we don't have the housing stock to help people transition.

Councilor Devine suggested reconstituting the Affordable Housing Taskforce. I reviewed the ten-year-old report. There are families that have been in public housing generationally. You have to address that. It's the housing stock; it's the taxing structure and making sure you have private developers who can do it; and there is nimbyism. Maybe through the taskforce, we can have those discussions and come up with some concrete priorities. We haven't touched half of the Affordable Housing Taskforce recommendations.

Councilor Rickenmann said that strategic plan needs to be passed on to CHA and other places as well. We need a more active board and that board has to be more accountable to us.



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Mayor Benjamin said it requires a comprehensive approach where we're using all the different levers. There will be large projects that require significant commitments of public funding. We want to provide the leverage that attracts a lot of private sector investment into that space, while recognizing that we're talking about people at 30% AMI and 80% AMI; workforce housing; and all the way up to 120% and 150% AMI. We must find the very best ways to create some models that will bring us, the County, and the School District to the table. Sometimes it will be us driving and sometimes it will be us getting out of the way. We have to let our financial decisions represent our values. We have to make it as robust, clear, and uncomplicated as possible. Our goal should be that no lot owned by any of the development corporations should be vacant.

Councilor Davis said Waters Crest is a model development that blends in.

Ms. Teresa Wilson, City Manager said I understand the need for reconstituting the taskforce and waiting on recommendations to be made. The purpose of showing you this is that people are extremely interested in doing something right now. We just want to have your blessing.

Councilor Devine said Charlotte's Council passed a resolution that set a period for the development of affordable housing stock and they put the money behind it. They got a bond referendum passed for a housing trust fund.

Councilor Baddourah said we should concentrate on smaller complexes instead of big buildings.

Ms. Teresa Wilson, City Manager reviewed the priorities for *Focus Area #7: Leading the Way in Innovative and High Quality Municipal Services*.

Councilor Duvall asked if the new Customer Care Center component included a command center.

There should be a room with technology to bring in GIS [mapping] for water, sewer, and public works. There should be a person who has the authority to make decisions, react 24/7, and coordinate the work orders for water, sewer, and public works in that room. It should all be shown on a GIS display for each system. It would be similar to what the sewer system has now. This could be a way of prioritizing work orders.



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Ms. Teresa Wilson, City Manager said we already have the capability to do what you are describing. I want you all to tour where we've relocated Customer Care. These areas report to Clint and he has a great grasp on how those functions should integrate together. We are having an issue with the human asset and how we are driving that aspect. There is a compelling need to do something different and we are going to do that. I don't want you to think we're going to unveil a new center with a new name.

Councilor Davis said the bottom line is not the physical space; it is customer service and how we are perceived as being responsive.

Councilor Rickenmann said we need to empower people to make a decision to deal with the public.

Councilor McDowell said he visited the new Customer Care Center and talked in-depth with the manager and the employees. We recognize that there are some issues, but there is a good feeling about where we are going with questions, demeanor, and morale. It was conveyed how tough it was before they moved to the new place. There is a vision to infuse the employees with enthusiasm.

Mr. Clint Shealy, P.E., Assistant City Manager for Columbia Water explained that it's difficult for a call taker who doesn't have real time information. It's about making sure they have the right tools and making sure our folks in the field have the right tools. We are in the process of rolling out mobile Cityworks for water distribution. That will allow us to have real-time feedback. We have a great place for somewhat of a command center at Beltline. Building our mapping of the water system is a very critical step. That will allow us to close the loop back to the call taker. We understand that having safe drinking water, protecting the environment, and customer service are absolutely paramount. The AMI project will help with water billing and meter reading. That's another tool that customers can use to empower themselves. That human capital piece is very important, as well.

Councilor Duvall said as much as we complain about it, it has come a long way.



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Ms. Teresa Wilson, City Manager said customer service is something we have to work on all across the City. It's a non-negotiable. She continued to outline the priorities for *Focus Area #7: Leading the Way in Innovative and High Quality Municipal Services*. I hope that we've captured your priorities in a way that is satisfactory to you. The final page is a list of specific initiatives that we talked about at the end of the retreat: Finlay Park, Municipal Complex, Bull Street, the Convention Center, and other financial options. The next step would be for us to take any feedback from you on these priorities; decide if we will talk about any of these during work sessions; and developing the City Manager's Work Plan that will incorporate the steps we will take to get these priorities done.

4. General Fund Revenue Projections and Community Promotions Funding - Mr. Jeff Palen, Assistant City Manager/Chief Financial Officer, Ms. Melisa Caughman, Budget and Program Management Director, Ms. Ginger Fanning, Grants Coordinator / Community Projects Liaison

Ms. Melisa Caughman, Budget and Program Management Director presented the general fund revenue projections. We are early in the process and these numbers will continue to change. We are projecting general fund revenues to be at \$148.8 million, which is a less than 1% increase over the current year. Without the transfers-in, general fund revenues are projected at \$130 million, which is where you see the 2.8% growth over the current year's budget in property tax revenue. That's a good sign. There's a net reduction of almost \$1.3 million in licenses and permits. That is being offset by the reduction projected from the franchise fees as a result of the electricity rates with the sale of SCE&G to Dominion Energy. We are projecting flat transfers-in and other financing sources and uses. In the current fiscal year, we were able to use less fund balance in the budget. We are keeping that at the same level this year. There has been a desire to reduce our reliance on fund balance so we'd like to continue on that path.

Councilor Devine asked how the transfer from the parking fund is going to be impacted by the fact that we haven't been charging fees in our garages. People are wondering if the upgrades will cause parking fees to increase.

Ms. Melisa Caughman, Budget and Program Management Director said we aren't expecting much of an impact on the revenue collections at this point.

Ms. Teresa Wilson, City Manager said one of the upcoming Budget Workshops needs to include a report from Elle Matney on fees.



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Ms. Melissa Gentry, P.E., Assistant City Manager said we aren't charging for the daily parkers. The monthly parkers are still paying. The gates are scheduled to go back down on March 4, 2019.

Ms. Melisa Caughman, Budget and Program Management Director continued to report that the we have a fairly good trend of final assessments. There were some level years and then we were able to see some growth. She reviewed the fiscal year 2019/2020 budget schedule.

There was a consensus of Council to schedule two to three Budget Workshops on Tuesdays that aren't set aside for work sessions and meetings. The Budget Workshops could start as early as 9:00 a.m. Big ticket items are to be discussed separately and the schedule should be provided in advance.

EXECUTIVE SESSION

Upon a motion made by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to enter into Executive Session at 4:32 p.m. for the discussion of **Items 5 through 8**.

5. Receipt of legal advice relating to a pending, threatened or potential claim pursuant to S.C. Code §30-4-70(a)
 - *Water*
6. Discussion of matters relating to proposed location or expansion of services to encourage location or expansion of industries or other businesses pursuant to S.C. Code §30-4-70(a)(2)
 - *Finlay Park*
 - *Municipal Complex*
 - *Re-Simplify*
7. Discussion of negotiations incident to proposed contractual arrangements pursuant to §30-4-70(a)(2)
 - *Boys and Girls Club - sublease of Norman Arnold Center*
8. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)
 - *Housing Authorities*



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COUNCIL MEETING - 6:00 P.M.

The Columbia City Council conducted a meeting on Tuesday, February 19, 2019 at the Busby Street Community Center, 1735 Busby Street, Columbia, South Carolina 29203. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:18 p.m. The following members of City Council were present: The Honorable Sam Davis, the Honorable Tameika Isaac Devine, the Honorable Moe Baddourah, the Honorable Howard E. Duvall, Jr., the Honorable Edward H. McDowell, Jr. and the Honorable Daniel J. Rickenmann. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

PLEDGE OF ALLEGIANCE

Boy Scout Troop 100 of St. Joseph's Church on Devine Street led the Pledge of Allegiance.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. Davis and seconded by Mr. Duvall, Council voted unanimously to adopt the agenda, subject to removing **Item 22** (*Automated Metering Infrastructure*) from the Consent Agenda and deferring consideration of **Item 41** (*Appointments to the Hospitality Tax Advisory Committee*).

Mayor Benjamin encouraged citizens to apply for the Hospitality Tax Advisory Committee and the Columbia Housing Authority Board. We need a diversity of applicants. We are going to extend the deadline for the Hospitality Tax Advisory Committee. The application period for the Columbia Housing Authority Board closes in two days and we will be moving forward with those appointments on March 5, 2019.

PUBLIC INPUT RELATED TO ITEMS ON THE AGENDA

No one appeared at this time.



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APPROVAL OF MINUTES

9. Council is asked to approve the February 5, 2019 City Council Meeting Minutes.

Upon a motion made by Mr. McDowell and seconded by Ms. Devine, Council voted unanimously to approve the February 5, 2019 City Council Meeting Minutes.

CONSENT AGENDA

Upon a single motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve the **Consent Agenda Items 10 through 28** as presented.

10. Council is asked to approve a Hardware Maintenance and Service Contract, as requested by the Information Technology Department. Award to the Hewlett Packard Enterprise Company, using SC State Contract #4400011431 in the amount of \$55,165.60. This vendor is located in Roseville, CA. - *Approved*

Funding Source: Information Technology - Maintenance and Service Contract 101120-638200. The original budget amount is \$55,165.60.

11. Council is asked to approve a contract for the Ensor-Keenan House Asbestos Abatement Re-Bid Project, as requested by the Parks and Recreation Department. Award to Eastern Environmental, Inc. in an amount not to exceed \$99,850.00. This firm is located in Hampstead, NC. - *Approved*

Funding Source: 1015104-636600. The original budget amount is \$100,000.00.

12. Council is asked to approve the purchase of Custom Vertical Storage Racks for the Wastewater Maintenance Division, as requested by Columbia Water. Award to Patterson Pope in the amount of \$64,225.88. The vendor is located in Cincinnati, OH. - *Approved*

Funding Source: Utilities Wastewater Maintenance; Hardware & Building Material - 5516205-623200 - The original budget amount is \$65,000.00.



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13. Council is asked to approve the purchase of a Mini Hydraulic Excavator for the Water Distribution Division, as requested by Columbia Water. Award to Blanchard Machinery Company, a Local Business Enterprise, using SC State Contract #4400018718 in the amount of \$126,762.00. This vendor is located in West Columbia, SC. - *Approved*

Funding Source: Utilities Water Distribution and Maintenance- Autos & Trucks Capital 5516203-658500. The original budgeted amount is \$126,762.00.

14. Council is asked to approve a Contract for Project SS7504; Saluda River Pump Station Power Pack Platform Construction, as requested by Columbia Water. Award to Shady Grove Construction, LLC, a certified Minority Business Enterprise and a certified Local Business Enterprise in an amount not to exceed \$179,052.50, which includes contingency funding. This firm located in Irmo, SC. - *Approved*

Funding source will be provided from 2539999 - SS750402 - 638400. The original budgeted amount is \$180,000.00.

The following subcontractors will provide additional services/materials:

Sanders Welding of Newberry, SC will provide structural steel at 10.4% (\$17,000.00) of the total contract value.

Capitol Concrete of Lexington, SC, a certified LBE, will provide concrete at 6.4% (\$10,350.00) of the total contract value.

Fortiline Waterworks of Columbia, SC will provide pipe and appurtenances at 2.5% (\$4,000.00) of the total contract value.

15. Council is asked to approve an Agreement for Project SS7306; Wastewater Collection Flow Monitoring Services, as requested by Columbia Water. Award to Woolpert, Inc. in the amount of \$184,560.00. This firm is located in Columbia, SC. - *Approved*

Funding Source: 5511706-638305 - The original budget amount is \$250,000.00. This is a Clean Water 2020 Program Project.



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16. Council is asked to approve an Engineering Services Agreement for Project SD8443; Sumter & Marion Bioretention, as requested by Columbia Water. Award to Goodwyn, Mills, & Cawood in the amount of \$295,850.00. This firm is located in Columbia, SC. - *Approved*

Funding Source: 5549999-SD8443-658650 - The original budget amount is \$295,850.00.

This is a Mentor Protégé Program Project. Goodwyn, Mills & Cawood, Inc. of Columbia, SC is the Mentor and will provide technical consulting support, evaluate the topography along the identified routes, design stormwater bioretention facilities to capture and treat stormwater runoff, coordinate the design, and perform engineering and design services at 74.9% (\$221,600.00) of the contract value. Chao & Associates a DBE of Columbia, SC is the Protégé and will assist in project management and provide field-run survey for initial project data collection and record drawing preparation at 25.1% (\$74,250.00) of the contract value.

17. Council is asked to approve project WM4399; water line relocation along Alpine Road and Old Percival Road, as requested by Columbia Water. Award to South Carolina Department of Transportation (SCDOT) in the amount of \$314,622.00. - *Approved*

Fiscal Year 2018/2019 CIP Project WM335519-Utility Conflicts Annual. The original budget amount is \$402,731.00

18. Council is asked to approve an Engineering Services Agreement for Project SD8325; Shandon Phase II, as requested by Columbia Water. Award to Cox & Dinkins, in the amount of \$356,920.00. This firm is located in Columbia, SC. - *Approved*

Funding Source: 5549999-SD8325-658650 - The original budget amount is \$375,000.00.

The total contract value for the Phase II Shandon Rosewood watershed and stormwater network is \$356,920. The Shandon/Rosewood Project is a multi-phase concept and this phase will consist of a drainage study only. Although the overall project is designated as MPP, the mentor-protégé relationship will not be used until a later phase providing the Protégé with an opportunity to complete engineering design and construction documents for recommended projects resulting from the drainage study.

Cox & Dinkins, Inc., of Columbia SC, will provide services to update and expand the former drainage analysis for this phase at 81.9% (\$292,420.00).



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The following sub-consultants will provide additional services:

F&ME Consultants, of Columbia, SC will provide services at 11.0% (\$39,500) of the contract value.

Cumming, Inc., of Columbia, SC will provide services at 7.0% (25,000) of the contract value.

19. Council is asked to approve an Agreement for Project SS7470; Lower Crane Creek Sewer Relief Phase I, as requested by Columbia Water. Award to Weston & Sampson in the amount of \$768,835.00. This firm is located in Columbia, SC - *Approved*

Funding Source: 5529999-SS747001-658650. - The original budget amount is \$1,000,000.00.

This is a Clean Water 2020 Program Project and Mentor Protégé Program Project. Weston & Sampson of Columbia, SC is the Mentor and will provide technical consulting for a sewer line capacity enhancement project, to include the evaluation of alternative alignments, and engineering services at 60.6 % (\$465,735.00) of the contract value. Carper Civil Consulting of Columbia, SC (DBE(W)) is the Protégé and will provide engineering design at 20.1 % (\$154,600.00) of the contract value.

The following sub-consultants will provide additional services:

Glenn Associates Surveying, of Jenkinsville, SC will provide services at 10.3% (\$79,200.00) of the contract value.

Civil Engineer Consulting Services, of Columbia, SC will provide services at 1.6% (\$12,000.00) of the contract value.

F&ME Consultants, of Columbia, SC will provide services at 5.5% (\$42,300.00) of the contract value.

Cygnus Environmental, of Cordesville, SC will provide services at 1.9% (\$15,000.00) of the contract value.



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20. Council is asked to amend a motion that was previously adopted on February 5, 2019 to approve a Contract for the Metro Wastewater Treatment Plant Levee Improvements, as requested by Columbia Water. Award to Stutts & Williams, LLC in an amount not to exceed \$906,582.95, which includes contingency funding. This firm is located in Lexington, SC. - *Approved*

Funding Source: 5529999-SS7171-658650. The original budgeted amount is \$1,700,000.00.

This project has been designated as a Mentor Protégé Program Project. The amended participation percentages are as follows: Stutts & Williams, LLC, a certified LBE, will be the Mentor for this project and will be performing 14.4% (\$113,333.00) of the total contract value. Hammerhead Utilities, LLC of Columbia, SC will be the Protégé and will be providing clearing and erosion control services at 85.6% (\$675,000.00) of the total contract value.

21. Council is asked to approve the Flood Recovery Program Management 2019 Staffing and Services Plan, as requested by the Budget and Program Management Office. Award to Landmark Consulting, a Minority Business Enterprise in the amount of \$3,492,327.88. This firm is located in Columbia, SC. - *Approved*

Funding Source: Flood Recovery 2531116 and will be charged to each grant according to the services provided. The original budgeted amount is \$3,750,000.00.

22. Ordinance No.: 2019-011 Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 14, Offenses and Miscellaneous Provision, Article IV, Offenses Against the Public Peace and Order to add Sec. 14-107 Careless operation of drone - *First reading approval was given on February 5, 2019. – Approved on second reading.*

23. Resolution No.: R-2019-008 Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art Gala Fundraiser on Saturday March 9, 2019 - *Approved*

24. Resolution No.: R-2019-009 Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Arts and Draughts on Fridays, March 22, 2019, June 21, 2019, August 23, 2019 and November 15, 2019 - *Approved*
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25. Resolution No.: R-2019-010 Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for Hamptons on Hampton on Friday, May 31, 2019 - *Approved*
26. Resolution No.: R-2019-011 Authorizing consumption of beer and wine only at the NPHC Greek Explosion on Saturday, March 30, 2019 in the 1600 block of Blanding Street adjacent to the Robert Mills House and Hampton Preston Mansion - *Approved*
27. Resolution No.: R-2019-015 Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for the 13th Annual Indie Grits Film Festival on Saturday, March 30, 2019 - *Approved*
28. Resolution No.: R-2019-012 Authorizing consumption of beer and wine only at Soda City Yard Sale Market on Saturday, April 27, 2019 with a rain contingency of Saturday, May 4, 2019 - *Approved*

CONSIDERATION OF BIDS & AGREEMENTS

29. Council is asked to approve a Contractual Services Agreement for the Advanced Metering Infrastructure Project, as requested by Columbia Water. Award to Badger Meter, in the amount of \$38,774,252.65. This firm is located in Milwaukee, WI. - *Approved*

Funding Source: 5529999-WM435401-658650 - The original budget amount is \$40,000,000.00.

The total project cost is \$38,774,252.65 of which \$27,004,681.50 is material cost, \$10,679,636.15 is meter installation cost, and \$1,089,935.00 is O&M cost for years 1-3. In accordance with the Columbia Disadvantaged Business Enterprise Program (CDBE) Guidelines, the cost of equipment purchased or leased may not count toward CDBE credit. Although the total project cost is \$38,774,252.65, only \$10,679,636.15 (meter installation) can be assigned a CDBE goal.

Meter Installation =	\$10,679,636.15
Initial Capital Cost =	\$27,004,681.50 (of which a CDBE goal cannot be assigned)
O&M Years 1-3 =	<u>\$1,089,935.00</u>
Total =	\$38,774,252.65



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Based on the methodology utilized to calculate the local availability of DBEs ready, willing, and able to perform, a CDBE goal of 25% was placed on the total cost of the meter installation (\$10,679,636.15). Farmer Construction, LLC, a CDBE of Columbia, SC will provide installation services at \$1,815,538.15 and AOS Contractors, a CDBE of Lexington, SC will provide construction-concrete services for meter installation at \$884,273.87. The CDBE goal was met at \$2,699,812.02, accounting for 25.28% of total meter installation and 7.16% of the total project cost (not including O&M). Another sub-consultant, XtraLight Manufacturing, Ltd., of Raleigh, NC, will also provide installation of water meters, project management of installations, inventory management and control services at \$7,979,824.

Councilor Duvall said this is such an important item for the City of Columbia and I look forward to getting the 145,000 meters in the ground so we can have the new AMI technology to help provide better services to our water customers in Richland and Lexington County.

Mr. Clint Shealy, P.E., Assistant City Manager for Columbia Water explained that this is the next step in our journey to improve customer service and increase transparency. We've completed negotiations with our preferred vendor. We went through a lengthy process to screen the vendors and their qualifications. We got a great value proposition with Badger Meter. The first meter we put in the ground will be able to communicate by cellular based technology. We won't have to maintain a separate communications network and there's great value in that. Every customer will get a new digital meter. Customers can track their own water usage. There will be leak indication notifications. We are hoping this will improve our customer confidence. It will be automated. This is a three-year project and it's a major investment.

Mayor Benjamin said this is a significant leap towards being more accountable, responsive, and transparent. It is the backbone to being a Smart City.

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve a Contractual Services Agreement for the Advanced Metering Infrastructure Project, as requested by Columbia Water. Award to Badger Meter, in the amount of \$38,774,252.65. This firm is located in Milwaukee, WI.



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PRESENTATIONS

30. Recognition of Sergeant Jeffrey Brink as the 2018 Employee of the Year - Police Chief William "Skip" Holbrook, Columbia Police Department

Police Chief William "Skip" Holbrook, Columbia Police Department introduced Sergeant Jeffrey Brink as the 2018 City of Columbia Employee of the Year. Sergeant Brink graduated from Western Michigan University with a Bachelor's Degree in Criminal Justice. He joined the Columbia Police Department in 2008. He has worked in a variety of assignments, always embracing our community policing efforts. He is respected by the rank and file at the Columbia Police Department. He has received a number of awards and recognitions. In 2018, he earned the coveted FBI Trilogy Award. He is one of thirty-six rising supervisors within the Columbia Police Department to complete this respected professional development program. In March 2018, Sergeant Brink quickly and effectively deescalated an almost certain use of deadly force situation with the suspect by disarming him and placing him under arrest without further injury. He was the City of Columbia June 2018 Employee of the Month and was nominated for a Medal of Valor.

Mayor Benjamin and City Manager Teresa Wilson presented Sergeant Jeffrey Brink with a plaque and a token of appreciation for being selected as the 2018 City Columbia Employee of the Year.

31. Recognition of Ms. Victoria Riles as the February Employee of the Month - Mr. Robert Anderson, Public Works Director and Ms. Marli Drum, Animal Services Superintendent

Ms. Marli Drum, Animal Services Superintendent introduced Ms. Victoria Riles, Animal Service Tech Lead as the City of Columbia February Employee of the Month. Ms. Riles has been with the City for two years. She has taken on the foster program and outreach efforts. She has turned our foster family into ninety strong. She has gotten out over 800 kittens, puppies, cats, and dogs that needed extra help. It has been a big challenge, but she has done a fantastic job. We are at an 80% live release rate.

Mayor Benjamin and City Manager Teresa Wilson presented Ms. Victoria Riles with a certificate and a token of appreciation for being selected as the February 2019 City Columbia Employee of the Month.



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32. Phi Theta Kappa Weekend Proclamation - The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin and the members of City Council proclaimed March 1-3, 2019 as Phi Theta Kappa Weekend in the City of Columbia.

33. Introduction of I Am Super Beauty - Ms. Tiffany "TiffanyJ" Wider, Owner & Creator of Super Beauty, Inc.

Councilor Devine introduced TiffanyJ as a local, amazing, and rising star. She is a gifted and talented artist. She does graphic design and websites. She's a vocal artist, too. She is the creator of Super Beauty. As moms of African American young women, it's a challenge to find positive images, dolls, and books to inspire our young girls. She's nationally known and a jewel in Columbia.

Ms. Tiffany "TiffanyJ" Wider, Owner & Creator of Super Beauty, Inc. introduced herself as a Columbia native, entrepreneur, musical artist, inspirational personality, and the creator of Super Beauty. Super Beauty is a super hero with powers that diminish the influence of bullies and to boost self-esteem and confidence in her peers. Super Beauty, Inc. is the business behind the brand, which encompasses children's books to include *Super Beauty Saves the Day* and *Super Beauty's ABCs for the Culture*, our traveling mascot, apparel, cosmetics, and the Super Beauty Pep Talker Plush Doll. At 12-years old, I was almost a suicide headline, but I am grateful that God has chosen me to be a transparent light in the lives of people. I stand before you as the 2018 grand prize winner of the Rapper T.I.'s Picture Hustle Competition. It is my hope that we all find our own super power and begin to operate in purpose with full and true self-love and identity. There is more to come with her brother, Handsome Hero. For more information, visit www.iamsuperbeauty.com.

34. Save Our Kids - Mr. Lee Carroll – *This presentation was deferred.*



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OTHER MATTERS

35. Bicycle Pedestrian Advisory Committee (BPAC) Report to Council - Mr. Scott Thorp and Mrs. Christina Galardi, Co-Chairs / BPAC

Mr. Scott Thorp, Co-Chair / BPAC reported that the committee had a lot of successes last year. We pulled off another Open Streets along Devine Street; partnered with Blue Bike to conduct several group rides and promotions; and worked closely with the Planning Department on bicycle and pedestrian issues. We are pushing for more outreach to the neighborhoods across the City. We have four vacancies on the committee and we want a more diverse group. We developed a neighborhood guide so that people have a better understanding of how to address issues. We've planned additional events with Blue Bike for Bike Month and we will push for more Bike Friendly Businesses in Columbia. We will have two Open Street events this year. Our hope is to have support for building new sidewalks and bike lanes and creating more connectivity around the City.

Mayor Benjamin said as we talk about addressing these first-mile/last-mile connectivity issues, I'd love to have more folks from North Columbia and this community present on BPAC. We have to solicit some more applications. We missed some markers in terms of communicating effectively early on and we want to make sure we have all the right people around the table.

Mr. Scott Thorp, Co-Chair / BPAC said we recently made a conscious effort to go door-to-door and talking to people about the Calhoun Street and Hampton Street projects.

Councilor Devine said Don Frierson invited BPAC back to his radio show. That will be part of our outreach. It is incumbent upon us to be a partner with BPAC. We have to continue to educate the community about the bigger vision of bicycles, pedestrians, and cars and how all of that plays a part in a multimodal community.

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to approve the reappointment of Mr. John Green and the appointment of Ms. Cynthia Watson, Mr. George Kokolis, and Mr. Chase Keibler to the Bicycle Pedestrian Advisory Committee for a three-year term.

Mayor Benjamin said we need to aggressively source some applications from District One and District Two.



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Councilor Devine added that during today's work session, City Manager Wilson highlighted Council's priority for additional sidewalks and adding to the goals of BPAC.

36. Columbia Housing Authority

Mayor Benjamin said this Council voted unanimously to support the independent investigation led by the Columbia Police Department. Some of us had intentions of moving forward with appointments today, but the application period has not closed. We continue to encourage all citizens who desire to serve, to apply. There are four vacancies on the Columbia Housing Authority Board: the two that resigned and two terms that have expired or to be expired in the next couple of months. Applications will be accepted through Thursday, February 21, 2019. Appointments will be approved by City Council on March 5, 2019.

Councilor Baddourah said I support the investigation with both the Police Chief and the Fire Department at the same time. Making the appointments next week is the right move to make a difference and hopefully we can continue that legacy.

RESOLUTIONS

37. Resolution No.: R-2019-006 Authorizing Condemnation for Easement Acquisition for Water Main Extension along Hard Scrabble Road along Property Identified as Richland County TMS#20500-03-14 and TMS#20500-03-15; CIP Project #WM3635; CF#250-351
- Approved

Upon a motion made by Mr. Rickenmann and seconded by Mr. McDowell, Council voted unanimously to approve Resolution No.: R-2019-006 Authorizing Condemnation for Easement Acquisition for Water Main Extension along Hard Scrabble Road along Property Identified as Richland County TMS#20500-03-14 and TMS#20500-03-15; CIP Project #WM3635; CF#250-351.

38. Resolution No.: R-2019-019 Urging the State of South Carolina Legislature to Support Passage of the Equal Rights Amendment - *Approved*

Upon a motion made by Mr. Baddourah and seconded by Ms. Devine, Council voted unanimously to approve Resolution No.: R-2019-019 Urging the State of South Carolina Legislature to Support Passage of the Equal Rights Amendment.



We Are Columbia

COLUMBIA CITY COUNCIL MEETING MINUTES TUESDAY, FEBRUARY 19, 2019

APPOINTMENTS

39. Greater Columbia Community Relations Council

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to defer consideration of appointments to the Greater Columbia Community Relations Council. Staff was asked to clarify the number of vacancies on the board.

40. Bicycle Pedestrian Advisory Committee – *Please refer to Item 35.*

41. Hospitality Tax Advisory Committee

Mayor Benjamin explained that the application period for the Hospitality Tax Advisory Committee is being extended for two weeks.

42. Historic Columbia Foundation

Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to approve the appointment of Mr. J. Mark Jones to the Historic Columbia Foundation for a four-year term.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

There were no matters to consider at this time.

CITY COUNCIL COMMITTEE REPORTS/REFERRALS

No committee reports or referrals were made at this time.

APPEARANCE OF THE PUBLIC

Mr. Hashime Wright expressed concerns about saving our youth. The youth don't have anything to do in the neighborhood where I live. We encourage youth to put the guns down, but we have to replace the guns with something. I participated in successful structures in New York. If we don't reach the youth, there will be a continuing process of deterioration and violence.



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Mayor Benjamin said there are several parks with programming both in the City and County. I look forward to getting you engaged. He referred Mr. Wright to Randy Davis, Parks and Recreation Director.

Mr. Javar Juarez encouraged the community to operate with a heart of service. He expressed concerns about the issues at Allen Benedict Court. It is all of our responsibility to build our community and to keep our streets clean. There are people in our community who possess amazing business prowess, savviness, and skill. The lack of funding, resources, and support to make their business ideas become a reality often plague us. I don't expect you all to be my savior. I have to do my own work. I do expect you to be a part of a strong web that ties the pieces together and holds us all up.

Mayor Benjamin encouraged Mr. Juarez to learn more about the City's Office of Business Opportunities and the efforts of the Community Development Department. If there is some way for you to get involved, we'd love to have you.

Ms. Regina Williams asked for a date for the groundbreaking for the community's baseball field. For the past four to five years, we've been asking for this field. Our Legislative Delegation sent money for the field located behind North Pointe Estate. I am concerned that the money will have to be returned if it is not spent soon.

Councilor Devine said the project is out for bid and the money will not be returned. She asked Randy Davis, Parks and Recreation Director to provide Ms. Williams with an update.

ADJOURNMENT

Upon a motion made by Ms. Devine and seconded by Mr. Davis, Council voted unanimously to adjourn the meeting at 7:25 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk