



**COLUMBIA SHORT-TERM RENTALS AD HOC COMMITTEE MEETING MINUTES  
TUESDAY, AUGUST 15, 2023**

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**CALL TO ORDER**

The Columbia Short-Term Rentals Ad-hoc Committee conducted a meeting on Tuesday, August 15, 2023 at City Hall, 1737 Main Street, Columbia, South Carolina 29203. The meeting was called to order at 12:31 p.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Will Brennan	Member	Present	
Howard E. Duvall	Member	Present	
Tina N. Herbert	Member	Present	

**COMMITTEE DISCUSSION**

1. Ordinance No.: 2023-104 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 5, Buildings and Building Regulations, Article IX, Short Term Rentals, Sec. 5-402, Short-term rental regulations, Sec. 5-404, Short-term rental permit application and fees and Sec. 5-410, Enforcement and Penalties

Proposed amendments to Chapter 5, Buildings and Building Regulations, Article IX, Short Term Rentals.

- Sec. 5-402 - Remove the requirement for parking spaces to be designated in commercial areas. We will retain the requirement for two parking spaces designated for short-term rentals in residential areas.
- Sec. 5-404 - Remove requirement for an affidavit.
- Sec. 5-404 - Remove requirement for a copy of general liability insurance policy.
- Sec. 5-410 - Add enforcement and penalties related to noncompliance.

Other considerations:

- Monitor enforcement and penalties.
- Consider withholding license(s) for three months as a penalty.
- We received 103 applications: 87 non-owner occupied, 11 owner-occupied and five pending.
- Use a layered approach to communicating with current owners.



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Mr. Earl Utsey, South Meadowfield Neighborhood Association said we are concerned about the composition of properties in our neighborhood. The more rentals we have, the less healthy our neighborhood is. Is there a cap to the number of properties that can be registered in city limits? I would have liked to have seen more public discussion on this.

Councilor Duvall acknowledged that there were several forums. This is a start to the regulation of short-term rentals. It gives us the ability to capture data. We will look at the data and I hope the Council will take the issue up again if there appears to be an imbalance.

Councilor Herbert said we were considering caps without the information. No one can make an informed decision without the data.

Mr. David Hatcher, Housing Official for the Code Enforcement Division said the registration deadline is September 4, 2023. There are currently 500 to 600 short-term rentals in the city of Columbia.

There was consensus of the committee to endorse the amended ordinance for City Council consideration and advertisement for a public hearing.

**ADJOURNMENT**

The meeting was adjourned at 12:48 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC  
City Clerk