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**COMMUNITY DEVELOPMENT COMMITTEE MEETING AGENDA  
TUESDAY, MAY 7, 2024**

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The Community Development Committee will conduct a meeting on Tuesday, May 7, 2024 at 9:00 a.m. at Busby Street Community Center, 1735 Busby Street, Columbia, SC 29203. The meeting can be viewed online at [www.columbiasc.gov](http://www.columbiasc.gov). Please contact the City Clerk's Office at (803)545-3045 or [cityclerk@columbiasc.gov](mailto:cityclerk@columbiasc.gov) if you have questions regarding the meeting.

The Honorable Tina N. Herbert, Chair  
The Honorable William Brennan, District III ■ The Honorable Tyler D. Bailey, At-Large

*Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.*

**CALL TO ORDER**

**APPROVAL OF MINUTES**

1. January 16, 2024 Community Development Committee Meeting Minutes
2. February 13, 2024 Community Development Committee Meeting Minutes

**COMMITTEE DISCUSSION**

3. Consolidated Plan Timeline - Ms. Missy Gentry, Assistant City Manager for Development
4. Mobile Market Update - Ms. Missy Gentry, Assistant City Manager for Development
5. Town and Gown Update - Ms. Missy Gentry, Assistant City Manager for Development
6. North Main Corridor Discussion - Ms. Missy Gentry, Assistant City Manager for Development

**ADJOURNMENT**



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**MEETING DATE:** May 7, 2024

**DEPARTMENT:** City Clerk

**FROM:** *Erika Hammond, City Clerk*

**SUBJECT:** January 16, 2024 Community Development Committee Meeting Minutes

**FUNDING SOURCE & ORIGINAL BUDGET:**

**ATTACHMENTS:**

- CD\_MN\_01162024 (PDF)

**HISTORY:**

02/13/24

Community Development Committee

DEFERRED



**COLUMBIA COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES  
TUESDAY, JANUARY 16, 2024**

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**CALL TO ORDER**

The Columbia Community Development Committee conducted a meeting on Tuesday, January 16, 2024 at City Hall (Mayor's Conference Room), 1737 Main Street, 2nd Floor, Columbia, SC 29201. The Honorable Tina N. Herbert called the meeting to order at 11:05 a.m.

Attendee Name	Title	Status
Tina N. Herbert	Chair	Present
Will Brennan	Member	Present

**PRESENTATION**

2. Update from Home Works of America - Mr. Joe Huggins, Executive Director

Mr. Joe Huggins, Executive Director of Homeworks provided an overview of the organization. He said their mission is to show God's love through serving those in need by repairing homes, assisting in youth development, and empowering communities to care for their own. He shared the four pronged approach: health, affordable housing, workforce development, and sharing of the Gospel. He said they want to extend the lifecycle of homes and to be good stewards of donated dollars. Since 2017, 221 homes have been repaired in the city of Columbia.

There was a discussion about target areas, what a partnership with the city of Columbia would look like, average spending on repairs, utilization of state funds, and expectations with the scope of work.

**COMMITTEE DISCUSSION**

3. Columbia Town and Gown Committee - Ms. Missy Gentry, P.E., Assistant City Manager for Development Services and Ms. Krista Hampton, Director of Planning and Development Services

Ms. Missy Gentry, P.E., Assistant City Manager for Development said we have brought back an updated proposal for Town and Gown as well as a draft letter that will be sent to all of the colleges/universities seeking their participation.

Ms. Krista Hampton, Director of Planning and Development Services shared the proposal which included the schools and city departments that are scheduled to participate. Neighborhood representatives would apply to serve on boards and commissions, one Collegiate Engagement Council representative would be appointed by the students, and the co-chairs would be the Mayor and a representative of the University of South Carolina. The subcommittees are open to those



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who aren't apart of the main group of representatives. Once the subcommittees are formed, we recommend that they have a strategic planning session in February or March. We also recommend that a group attend the International Town & Gown Association (ITGA) Conference in June.

There was a discussion about the planning subcommittee, flagship universities, IGTA membership fees, placement of neighborhood representatives on subcommittees, and the timeline for neighborhood representative information rollout.

Councilor Brennan suggested the addition of a representative from the COMET as an ex-officio member. He also requested an updated neighborhood list, with the most recent presidents and executive board members for each district.

**ADJOURNMENT**

The meeting was adjourned at 11:48 a.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC  
City Clerk



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**MEETING DATE:** May 7, 2024

**DEPARTMENT:** City Clerk

**FROM:** *Erika Hammond, City Clerk*

**SUBJECT:** Approval of February 13, 2024 Community Development Committee Meeting Minutes

**FUNDING SOURCE & ORIGINAL BUDGET:**

**ATTACHMENTS:**

- CD\_MN\_02132024 (PDF)



**COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES  
TUESDAY, FEBRUARY 13, 2024**

**CALL TO ORDER**

The Columbia Community Development Committee conducted a meeting on Tuesday, February 13, 2024 at City Hall (Mayor's Conference Room), 1737 Main Street, 2nd Floor, Columbia, SC 29201. The Honorable Tina N. Herbert, Chair called the meeting to order at 1:04 p.m.

Attendee Name	Title	Status
Tina N. Herbert	Chair	Present
Will Brennan	Member	Remote
Tyler D. Bailey	Member	Present

**APPROVAL OF MINUTES**

1. January 16, 2024 Community Development Committee Meeting Minutes - *Deferred*

**COMMITTEE DISCUSSION**

Councilor Herbert said we don't have a unified strategy for Community Development. We should create the strategy and then communicate that with our partners. For example, we have been in Booker Washington Heights since 2010 because of Council's recommendation and need. If we, the Housing Authority, and our partners all have projects in the same area, we may be able to knock them out in three years. People will be able to see a realistic change very quickly. It gives the next neighborhood something to look forward to. In coming up with a strategy, we need to know what is going to be impacted. This is an information session for what we have been doing and how we have been funding it.

There was a discussion about entitlement dollars and the needs of the communities.

2. Overview of Use of Funds for Federal Entitlement Programs - Ms. Felicia Kilgore, Director of Community Development – **Received as information**

Ms. Dollie Herron, Community Development Administrator gave an overview of the Community Development Block Grant (CDBG) that addresses the needs of affordable and economic development, affordable housing, and public services. Currently, the estimated allocation for fiscal year 2023/2024 is over \$1 million. Our Home Investment Partnership Program (HOME) is specifically designed to promote affordable housing for city and local governments, non-profit and for profit sectors receives about \$776,000 annually. Our Housing Opportunities for Persons with AIDS (HOPWA) serves six counties and we receive \$1.8 million. Over the past ten years, these programs have expended \$20 million.

Attachment: CD\_MN\_02132024 (9277 : Approval of February 13, 2024 Community Development Committee Meeting Minutes)



**COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES  
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There was discussion about program income and the revolving loan fund, compliance work, opportunities to make funds available to partner agencies, and congressional grants.

3. Fiscal Year 2025/2026 Action Plan Update - Ms. Felicia Kilgore, Director of Community Development – **Received as information**

Ms. Dollie Herron, Community Development Administrator discussed the CBDG funding categories: public services and non-public services. Public services address the community for various needs. Non-public services address acquisitions, public facility improvements, economic development, etc. Since 2017, this money has been focused on city projects. Eligibility is based on the activity that you do. HomeWorks for example is housing rehab, which means that is non-public service. All projects have to align with the consolidated plan priorities, funding criteria, and compliance requirements under HUD regulations.

4. Update and Process for the Five-Year Consolidated Plan - Ms. Felicia Kilgore, Director of Community Development – **Received as information**

Ms. Dollie Herron, Community Development Administrator said this will cover 2025-2029. We are currently in the fourth year, and the fifth year will cover 2024-2025, which is the next fiscal year for us. The Consolidated Plan is to help jurisdictions assess their affordable housing and community development needs and market conditions. It is heavily driven by data, community input and outreach. In addition to the five year plan, we simultaneously do the first year of the Annual Action Plan. The Consolidated Plan is made up of five years of Action Plans and each year we have to tell HUD how we're going to utilize our dollars based on priorities that we have set. Every activity we fund has to assist in those priorities and goals. At the end of the year, we do a Consolidated Annual Performance and Evaluation Report (CAPER).

There was discussion about the timeline of the Action Plan, in person meetings versus electronic surveys, types of public notices, process with the Community Advisory Committee, completed projects for this year, priorities selection, and fine tuning targeted communities.

**Councilor Brennan left the meeting at 1:37 p.m.**



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5. Columbia Town and Gown Committee - Ms. Missy Gentry, P.E., Assistant City Manager for Development Services and Ms. Krista Hampton, Director of Planning and Development Services – **Received as information**

Ms. Payton Lang, Policy and Programs Advisor for the Office of the Mayor said the Mayor has sent written and email communication to all the university presidents. We have three on board. We've begun conversations with the International Town and Gown Association for them to be the facilitator of the strategic planning session in May. We're working to identify a location in Columbia. The goal is to have that done by June. We're also working on which staff can attend the conference to be informed on what Town and Gown can do and what they're already doing across the country. We are encouraging schools to send representatives. With the first meeting at the beginning of the school year, everyone should know exactly what's going on so it can be productive.

There was discussion about costs associated with strategic planning and the participating schools.

**ADJOURNMENT**

The meeting was adjourned at 2:04 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC  
City Clerk



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**MEETING DATE:** May 7, 2024

**DEPARTMENT:** City Clerk

**FROM:** *Erika Hammond, City Clerk*

**SUBJECT:** Consolidated Plan Timeline - Ms. Missy Gentry,  
Assistant City Manager for Development

**FUNDING SOURCE &  
ORIGINAL BUDGET:**



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**MEETING DATE:** May 7, 2024

**DEPARTMENT:** City Clerk

**FROM:** *Erika Hammond, City Clerk*

**SUBJECT:** **Mobile Market Update - Ms. Missy Gentry,  
Assistant City Manager for Development**

**FUNDING SOURCE &  
ORIGINAL BUDGET:**



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**MEETING DATE:** May 7, 2024

**DEPARTMENT:** City Clerk

**FROM:** *Erika Hammond, City Clerk*

**SUBJECT:** Town and Gown Update - Ms. Missy Gentry,  
Assistant City Manager for Development

**FUNDING SOURCE &  
ORIGINAL BUDGET:**

**ATTACHMENTS:**

- Town and Gown Save the Date (PNG)

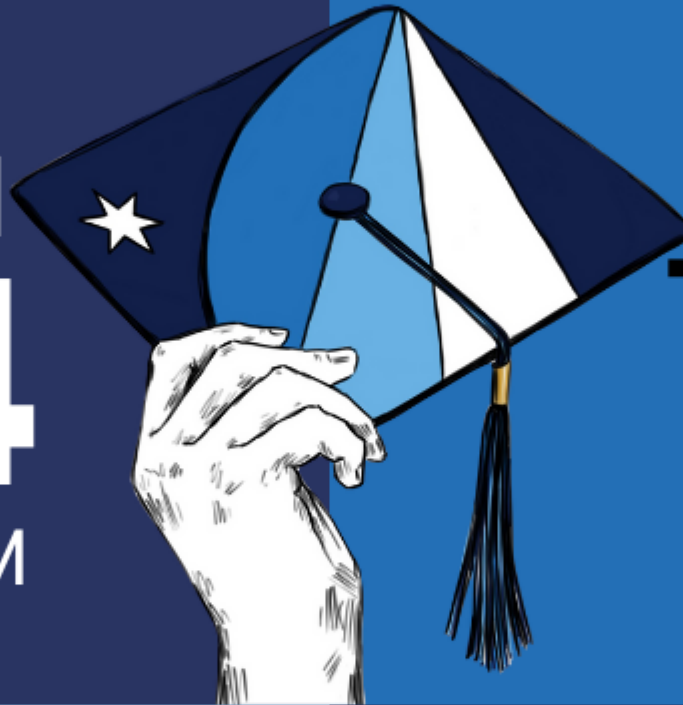
# SAVE

# COLUMBIA TOWN & GOWN

STRATEGIC PLANNING

MAY 16TH  
**2024**

9:00 AM - 1:00 PM



# THE

# DATE



# SEGRA PARK

1640 Freed Street

Attachment: Town and Gown Save the Date (9270 : Town and Gown Update)



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**MEETING DATE:** May 7, 2024

**DEPARTMENT:** City Clerk

**FROM:** *Erika Hammond, City Clerk*

**SUBJECT:** North Main Corridor Discussion - Ms. Missy Gentry, Assistant City Manager for Development

**FUNDING SOURCE & ORIGINAL BUDGET:**