



**COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 13, 2024**

CALL TO ORDER

The Columbia Community Development Committee conducted a meeting on Tuesday, February 13, 2024 at City Hall (Mayor's Conference Room), 1737 Main Street, 2nd Floor, Columbia, SC 29201. The Honorable Tina N. Herbert, Chair called the meeting to order at 1:04 p.m.

Attendee Name	Title	Status
Tina N. Herbert	Chair	Present
Will Brennan	Member	Remote
Tyler D. Bailey	Member	Present

APPROVAL OF MINUTES

1. January 16, 2024 Community Development Committee Meeting Minutes - *Deferred*

COMMITTEE DISCUSSION

Councilor Herbert said we don't have a unified strategy for Community Development. We should create the strategy and then communicate that with our partners. For example, we have been in Booker Washington Heights since 2010 because of Council's recommendation and need. If we, the Housing Authority, and our partners all have projects in the same area, we may be able to knock them out in three years. People will be able to see a realistic change very quickly. It gives the next neighborhood something to look forward to. In coming up with a strategy, we need to know what is going to be impacted. This is an information session for what we have been doing and how we have been funding it.

There was a discussion about entitlement dollars and the needs of the communities.

2. Overview of Use of Funds for Federal Entitlement Programs - Ms. Felicia Kilgore, Director of Community Development – **Received as information**

Ms. Dollie Herron, Community Development Administrator gave an overview of the Community Development Block Grant (CDBG) that addresses the needs of affordable and economic development, affordable housing, and public services. Currently, the estimated allocation for fiscal year 2023/2024 is over \$1 million. Our Home Investment Partnership Program (HOME) is specifically designed to promote affordable housing for city and local governments, non-profit and for profit sectors receives about \$776,000 annually. Our Housing Opportunities for Persons with AIDS (HOPWA) serves six counties and we receive \$1.8 million. Over the past ten years, these programs have expended \$20 million.



COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES TUESDAY, FEBRUARY 13, 2024

There was discussion about program income and the revolving loan fund, compliance work, opportunities to make funds available to partner agencies, and congressional grants.

3. Fiscal Year 2025/2026 Action Plan Update - Ms. Felicia Kilgore, Director of Community Development – **Received as information**

Ms. Dollie Herron, Community Development Administrator discussed the CBDG funding categories: public services and non-public services. Public services address the community for various needs. Non-public services address acquisitions, public facility improvements, economic development, etc. Since 2017, this money has been focused on city projects. Eligibility is based on the activity that you do. HomeWorks for example is housing rehab, which means that is non-public service. All projects have to align with the consolidated plan priorities, funding criteria, and compliance requirements under HUD regulations.

4. Update and Process for the Five-Year Consolidated Plan - Ms. Felicia Kilgore, Director of Community Development – **Received as information**

Ms. Dollie Herron, Community Development Administrator said this will cover 2025-2029. We are currently in the fourth year, and the fifth year will cover 2024-2025, which is the next fiscal year for us. The Consolidated Plan is to help jurisdictions assess their affordable housing and community development needs and market conditions. It is heavily driven by data, community input and outreach. In addition to the five year plan, we simultaneously do the first year of the Annual Action Plan. The Consolidated Plan is made up of five years of Action Plans and each year we have to tell HUD how we're going to utilize our dollars based on priorities that we have set. Every activity we fund has to assist in those priorities and goals. At the end of the year, we do a Consolidated Annual Performance and Evaluation Report (CAPER).

There was discussion about the timeline of the Action Plan, in person meetings versus electronic surveys, types of public notices, process with the Community Advisory Committee, completed projects for this year, priorities selection, and fine tuning targeted communities.

Councilor Brennan left the meeting at 1:37 p.m.

5. Columbia Town and Gown Committee - Ms. Missy Gentry, P.E., Assistant City Manager for Development Services and Ms. Krista Hampton, Director of Planning and Development Services – **Received as information**

Ms. Payton Lang, Policy and Programs Advisor for the Office of the Mayor said the Mayor has sent written and email communication to all the university presidents. We have three on board. We've begun conversations with the International Town and Gown Association for them to be



**COMMUNITY DEVELOPMENT COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 13, 2024**

the facilitator of the strategic planning session in May. We're working to identify a location in Columbia. The goal is to have that done by June. We're also working on which staff can attend the conference to be informed on what Town and Gown can do and what they're already doing across the country. We are encouraging schools to send representatives. With the first meeting at the beginning of the school year, everyone should know exactly what's going on so it can be productive.

There was discussion about costs associated with strategic planning and the participating schools.

ADJOURNMENT

The meeting was adjourned at 2:04 p.m.

Respectfully submitted:

Erika D. Moore Hammond, CMC
City Clerk