



We Are Columbia

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

Mr. S. Allison Baker, Senior Assistant City Manager offered the Invocation.

Mayor Benjamin recognized the life, service and legacy of Durham Carter of the Martin Luther King Neighborhood. We are going to miss Mr. Carter so deeply. His funeral will be held on Friday, December 23, 2016. He also recognized the life of Jennifer Gardner who passed on Monday, December 12, 2016. Mrs. Gardner was a fixture at our City Council meetings. She was clear and firm on her beliefs and in the ways she felt we could be a better City. We mourn her loss as well.

Councilor Davis said Durham Carter had deep seated love and commitment to the neighborhood and this City. He was one of the forces that worked very hard and challenged everybody to consider our form of government.

Councilor McDowell said Durham Carter was a tender warrior and we are going to miss Deacon Carter's wisdom and ability to get folks out to vote.

Ms. Teresa Wilson, City Manager said staff spent precious times with Mr. Carter and Mrs. Gardner and they made us think about the whole picture. In the spirit of this season, she thanked the members of City Council for their hard work and presented them with cakes courtesy of Sweet Temptations Bakery. She presented a holiday greeting video from the Columbia Police Department.

ADOPTION OF THE AGENDA

Motion to: Adopt the Agenda as presented.

Upon a motion by Moe Baddourah and seconded by Edward H. McDowell, Council voted [Unanimous] to Adopt .

PUBLIC INPUT RELATED TO AGENDA ITEMS

Ms. Darla Davenport Powell, Resident of the Burton Heights Standish Acres Community appeared before the members of Council to express concerns about the lack of development in her community.



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Mayor Benjamin said the second item on the agenda is for an economic and community development plan. We are looking at a grocery store for the Farrow Road corridor. We hope that Farrow Road will be a priority of this engagement and that we begin to move south and east.

APPROVAL OF MINUTES

1. March 15, 2016 Council Meeting; August 16, 2016 Work Session and Council Meeting; November 15, 2016 Work Session and Council Meeting; and December 6, 2016 Work Session and Council Meeting

Upon a motion by Edward H. McDowell and seconded by Moe Baddourah, Council voted [Unanimous] to Approve March 15, 2016 Council Meeting; August 16, 2016 Work Session and Council Meeting; November 15, 2016 Work Session and Council Meeting; and December 6, 2016 Work Session and Council Meeting.

CONSENT AGENDA

Councilor Baddourah sought to make sure that Melrose Heights is included in the agreement for the implementation of an economic and community development strategy.

CONSIDERATION OF BIDS AND AGREEMENTS

2. Council is asked to approve an Agreement for Phase Two Implementation of an Economic and Community Redevelopment Strategy. Award to DESA, Inc., a Small Business Enterprise in the amount of \$75,000. This firm is located in Columbia, SC.

Council Contingency Fund 1011101-638500 and Development Corporation's Operating Budgets: 9028504-638500 Columbia Development Corporation; 9038520-638500 Eau Claire Development Corporation; 9078530-638500 Columbia Housing Development Corporation; 9089650-638500 Two Notch Development Corporation; and 9118509 -638500 Columbia Empowerment Zone

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Council is asked to approve an Agreement for Phase Two Implementation of an Economic and Community Redevelopment Strategy. Award to DESA, Inc., a Small Business Enterprise in the amount of \$75,000. This firm is located in Columbia, SC..

3. Council is asked to approve Project SS7340; Bio Solids Master Plan Update for the Metro Wastewater Treatment Plant, as requested by the Utilities and Engineering Department. Award to Hazen and Sawyer as a Sole Source in an amount not to exceed \$288,700.00. This firm is located in Columbia, SC

Funding Source: Utilities Metro Wastewater Plant- SPC Contracts W/S, SW; 5516208 - 638305. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Chao & Associates, Inc., a Minority Business Enterprise of Columbia, SC is the Protege and will receive \$58,000 (20.1%) of the contract value.



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Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Council is asked to approve Project SS7340; Bio Solids Master Plan Update for the Metro Wastewater Treatment Plant, as requested by the Utilities and Engineering Department. Award to Hazen and Sawyer as a Sole Source in an amount not to exceed \$288,700.00. This firm is located in Columbia, SC.

4. Council is asked to approve the Purchase of ArcGIS Annual Renewal Software Maintenance effective January 6, 2017 through January 5, 2018, as requested by the Information Technology Services Department. Award to Environmental Systems Research Institute, Inc. in the amount of \$62,400.00. This firm is located in Redlands, CA.

Funding Source for Various Department: Information Technology/GIS: Maintenance and Service Contract, 5511121-638200 (\$41,400); Utilities & Engineering/Engineering General Services: Maintenance and Service Contract, 5511706-638200 (\$4,600); Development Services: Maintenance and Service Contract, 1014101-638200 (\$3,400); Utilities & Engineering/Utilities-Wastewater Maintenance: Maintenance and Service Contract, 5516205-638200 (\$500); Utilities & Engineering/Utilities-Wastewater Maintenance: Maintenance and Service Contract, 5516205-638200 (\$5,100); Public Works/Traffic Engineering: Maintenance and Service Contract, 1013203-638200 (\$2,225); Public Works/Public Works Administration: Maintenance and Service Contract, 1011124-638200 (\$1,875); Police Department/Police Administrative Services: Maintenance and Service Contract, 1012402-638200 (\$3,300). The original budgeted amount is \$62,400.00.

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Council is asked to approve the Purchase of ArcGIS Annual Renewal Software Maintenance effective January 6, 2017 through January 5, 2018, as requested by the Information Technology Services Department. Award to Environmental Systems Research Institute, Inc. in the amount of \$62,400.00. This firm is located in Redlands, CA..

5. Council is asked to approve the Annual Fleet Replacement Purchase of one (1) Bucket Truck for Traffic Engineering Division, four (4) Ram 2500 Crew Cab Heavy Duty Trucks for the Wastewater Maintenance Division, two (2) Dodge Ram 2500 Trucks for the Parks Facilities Division, three (3) Dodge Ram 1500 Trucks for the Fire Department and two (2) Chevrolet Silverado 3500 Trucks for the Forestry and Beautification Division. Award to Altec Industries of Birmingham, AL in the amount of \$110,527, Performance Automotive Chrysler-Dodge-Jeep-Ram of Clinton, NC in the amount of \$226,099, and Love Chevrolet Company of Columbia, SC in the amount of \$55,756 using the National Joint Powers Alliance and SC State Contracts in the total amount of \$392,382.00.

Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment Capital 6308972-658500. The original budgeted amount is \$279,614.00.

Utilities Wastewater Maint - Auto, Trucks, Heavy Equipment Capital 5516205-658500. The original budgeted amount is \$112,768.00.



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Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Council is asked to approve the Annual Fleet Replacement Purchase of one (1) Bucket Truck for Traffic Engineering Division, four (4) Ram 2500 Crew Cab Heavy Duty Trucks for the Wastewater Maintenance Division, two (2) Dodge Ram 2500 Trucks for the Parks Facilities Division, three (3) Dodge Ram 1500 Trucks for the Fire Department and two (2) Chevrolet Silverado 3500 Trucks for the Forestry and Beautification Division. Award to Altec Industries of Birmingham, AL in the amount of \$110,527, Performance Automotive Chrysler-Dodge-Jeep-Ram of Clinton, NC in the amount of \$226,099, and Love Chevrolet Company of Columbia, SC in the amount of \$55,756 using the National Joint Powers Alliance and SC State Contracts in the total amount of \$392,382.00..

6. Council is asked to approve Change Order #8 for Project SS696612; Annual Sewer Rehabilitation to replace 12" Sewer Main under I-26 in the vicinity of Riverbank Zoo, as requested by the Utilities and Engineering Department. Award to Improved Technologies Group, LLC in the amount of \$296,769.00. This firm is located in Knoxville, TN.

Funding Source: 5529999 658650 via savings in other projects budgeted in the FY 16/17 CIP project SS728601. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Holzheimer Construction of Gilbert, SC is the Protégé and will receive \$172,860.00 (58%) of this change order amount. The original contract amount is \$3,674,570.00 and the revised contract amount is \$8,705,485.55.

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Council is asked to approve Change Order #8 for Project SS696612; Annual Sewer Rehabilitation to replace 12" Sewer Main under I-26 in the vicinity of Riverbank Zoo, as requested by the Utilities and Engineering Department. Award to Improved Technologies Group, LLC in the amount of \$296,769.00. This firm is located in Knoxville, TN..

7. Council is asked to approve Change Order #6 for Project SS725103; Innovista District Infrastructure Improvements, as requested by the Utilities and Engineering Department. Award to LAD Corporation in the amount of \$213,956.00. This firm is located in West Columbia, SC.

Funding Source: 5529999 658650 via savings in other projects budgeted in the FY 16/17 CIP as follows: \$296,769.00 will be taken from project SS728801 - Unforeseen & Miscellaneous Projects. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Lexington Earthworks Gaston, SC is the protégé and will receive \$11,148.00 (5.2%) of this change order amount. Additional subconsulting will provide electrical and concrete work for \$192,044.00 of this change order amount. The original contract amount was \$3,863,058.00 and the revised contract amount is \$4,126,272.00.

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Council is asked to approve Change Order #6 for Project SS725103; Innovista District Infrastructure Improvements, as requested by the Utilities and Engineering Department. Award to LAD Corporation in the amount of \$213,956.00. This firm is located in West Columbia, SC..



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ORDINANCES - SECOND READING

8. Ordinance No.: 2016-092 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Second Reading Approval Ordinance No.: 2016-092 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments.

9. Ordinance No.: 2016-112 - Granting encroachment to Raymond F. Burke and Barbara S. Burke for installation and maintenance of a knee wall, landscaping and an irrigation system within the right of way area of the 17 block of Gibbs Court adjacent to 17 Gibbs Court, Richland County TMS #11405-16-05

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Second Reading Approval Ordinance No.: 2016-112 - Granting encroachment to Raymond F. Burke and Barbara S. Burke for installation and maintenance of a knee wall, landscaping and an irrigation system within the right of way area of the 17 block of Gibbs Court adjacent to 17 Gibbs Court, Richland County TMS #11405-16-05.

10. Ordinance No.: 2016-115 - Annexing 1404 Beechfern Circle, Richland County TMS# 25815-01-06

The Park- Phase 2: 1404 Beechfern Circle;TMS# 25815-01-06

Council District: 4

Proposal:Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.

Applicant: David G. Thompson

Staff Recommendation:Annex, Assign Interim Land Use and Interim Zoning APPROVE

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning APPROVE (7-0)

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Second Reading Approval Ordinance No.: 2016-115 - Annexing 1404 Beechfern Circle, Richland County TMS# 25815-01-06.

11. Ordinance No.: 2016-114 Granting an encroachment to Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick for installation and maintenance



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of a concrete sidewalk within the right of way area of the 2500 block of Two Notch Road adjacent to their building at 2508 Two Notch Road, Richland County TMS #11511-07-04

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Second Reading Approval Ordinance No.: 2016-114 Granting an encroachment to Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick for installation and maintenance of a concrete sidewalk within the right of way area of the 2500 block of Two Notch Road adjacent to their building at 2508 Two Notch Road, Richland County TMS #11511-07-04.

PRESENTATIONS

12. Introduction of the November 2016 Employee of the Month - Mr. Aubrey Jenkins, Columbia Fire Chief

Marcus J. Houtchings, Fire Engineer

Fire Chief Aubrey Jenkins introduced Fire Engineer Marcus Houtchings as the November 2016 Employee of the Month. He described Mr. Houtchings as an employee who goes above and beyond the call of duty to ensure the safety and security of the citizens of Columbia and Richland County. He is aiding in the development of a software application that would help first responders to automatically reroute.

Ms. Teresa Wilson, City Manager presented Marcus Houtchings with a token of appreciation for being selected as the November 2016 Employee of the Month.

Mayor Benjamin presented Marcus Houtchings with a plaque for being selected as the November 2016 Employee of the Month.

13. City LIGHTs Employee Recognition - Ms. Teresa Wilson, City Manager

Mr. Earl Thompson, Park Center Specialist

14. Columbia Disadvantaged Business Enterprise and Local Subcontracting Goals for the upcoming Canal Water Treatment Plant Project - Mr. Clint Shealy, Director of Utilities and Ms. Ayesha Driggers, Compliance Administrator

Mr. Joey Jaco, Director of Engineering said this is a very important project, because it's one of the last major infrastructure upgrades at the Canal Water Treatment Plant replacing our high service pump station and replacing our clear wells. He said in bidding the project we understand the importance of using local firms and addressing the importance of utilizing Columbia's disadvantaged businesses.



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Mr. Clint Shealy, Director of Utilities Operations reviewed the project goals to include the replacement of aging infrastructure. The project is valued at up to \$45 million with a 30-month construction period. He reviewed the major project components. He stated that the plant must remain in operation while the construction is being done. He provided an overview of the complexity of the project. He reported that this is specialized work to include specialized electrical contracting at 10% of the contract value and equipment comprises over 25% of the project cost. He said the complexity of the project may limit DBE participation opportunities, but the goal is to maximize participation as much as possible.

Ms. Ayesha Driggers, Compliance Administrator outlined the goals of the Commercial Disadvantaged Business Enterprise Policy and the definition of a Columbia Disadvantaged Business Enterprise. The goals for this project are 20% local subcontracting and 10% for the Certified Disadvantaged Business Enterprise.

Mr. Clint Shealy, Director of Utilities Operations said they would like to advertise for bids in January 2017; seek Council approval in April 2017; and begin construction in the Spring 2017.

Ms. Teresa Wilson, City Manager recalled that Council gave management the ability to work with staff to set these goals and for a \$45 million project we should aspire to reach significant goals. She clarified that staff needed to consider what local contractors and CDBEs could do this kind of work. She said these are reasonable and well-attainable goals for any prime that receives the award.

Councilor Davis asked if the protégés will be evaluated.

Mr. Clint Shealy, Director of Utilities Operations said this project proposed under the subcontractor outreach program.

Councilor Baddourah said the Economic and Community Development Committee set goals previously. He asked where these goals came from and if these goals will apply to all projects.

Ms. Teresa Wilson, City Manager said she has the ability to look at any project and procurement of goods and services to consider small, minority, woman owned businesses. She said I can authorize goals to aspire to. She said the committee talked about percentages, but the committee



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did not discuss the ability for the City Manager to evaluate projects and set goals.

Councilor Baddourah inquired about the funding source.

Mr. Clint Shealy, Director of Utilities Operations said funding is in the CIP budget.

Councilor Davis emphasized the need to build local capacity.

Councilor Baddourah said 20% is not enough.

Councilor Duvall said this is a complex project and we've given the City Manager authority to establish these goals.

Mayor Benjamin thanked staff for this recommendation. He said the purpose and goal of public contracting is to get the very best service at the lowest price. He said we haven't discussed bringing in larger disadvantage firms from outside of this region to mentor local firms.

15. Capital City Mill District Plan Update - Ms. Leigh DeForth, Planning and Development Services

Ms. Leigh DeForth, AICP, Comprehensive Planner for Planning and Development Services introduced members of the planning committee. She presented the Imagine Mill District Plan. She said the Capital City Mill District is a thriving and prosperous - The big ideas are to implement placemaking and policies and projects; unify and connect the district to the greater community; consolidate rail lines and manage traffic; and to improve storm water management. She noted that the recommendations are being fine-tuned and will be presented at a later date. People were asked what the most impactful project would be and rail consolidation won out. The second most impactful strategy would be a City/County MOU for similar land use and zoning standards for the area. She invited the members of Council to attend future meetings. For more information visit www.imaginemilldistrict.com.

Mayor Benjamin asked City Manager Wilson to spend time educating Council on the last submission to the State Infrastructure Bank and to consider submitting another application.

RESOLUTIONS



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16. Resolution No.: R-2016-083 - Authorizing the City Manager to execute an Intergovernmental Agreement Between the City of Columbia and Richland County for Pineview Industrial Park Water and Sewer Services

Upon a motion by Sam Davis and seconded by Howard E. Duvall, Council voted [Unanimous] to Approve Resolution No.: R-2016-083 - Authorizing the City Manager to execute an Intergovernmental Agreement Between the City of Columbia and Richland County for Pineview Industrial Park Water and Sewer Services.

17. Resolution No.: R-2016-086 - Authorizing the City Manager to execute a Lease between the City of Columbia and U.S. House Representative James E. Clyburn for approximately 5,199.50 square feet of office space known as Suite 200, 1225 Lady Street

Upon a motion by Edward H. McDowell and seconded by Moe Baddourah, Council voted [Unanimous] to Approve Resolution No.: R-2016-086 - Authorizing the City Manager to execute a Lease between the City of Columbia and U.S. House Representative James E. Clyburn for approximately 5,199.50 square feet of office space known as Suite 200, 1225 Lady Street.

CITY COUNCIL DISCUSSION

18. 3159 : External Funding Requests - Please refer to the separate motions for each request.

*Columbia Regional Sports Council
Palmetto Capital City Classic
Gateway to the Army Centennial Park Project*

Councilor Baddourah hopes that City residents will always be able to visit the park.

Councilor Davis expressed concerns with funding this organization when other smaller organizations aren't funded.

Mayor Benjamin stated that Fort Jackson is a \$2 billion economic engine and this is a way for us to show our support. This group has never been funded. This is an effort to recognize the 100 year anniversary of Fort Jackson.

Councilor Devine announced that 2017 is the 20th Anniversary for the Black Expo and they only received \$18,000 through the committee process. She said additional funding is needed for an anniversary event. She asked that Mr. Thomas submit a request for Council's consideration.

Mayor Benjamin said we still have the Vista clean and safe efforts on the table and the branding of North Main that will have to be addressed, as well.



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Councilor Duvall recalled that the total eclipse will occur on August 21, 2017 and we are expecting a million people to come to South Carolina to view the eclipse. He reported that some hotels are already sold out and dozens of events are planned by other organizations. He distributed a fact sheet to the members of City Council.

Motion to: Allocate \$27,000 to the Columbia Regional Sports Council from the Hospitality Tax Fund.

Upon a motion by Howard E. Duvall and seconded by Tameika Isaac Devine, Council voted [5 to 1] to Adopt .

Motion to: Allocate \$12,000 to the Palmetto Capital City Classic from the Hospitality Tax Fund.

Upon a motion by Howard E. Duvall and seconded by Sam Davis, Council voted [5 to 1] to Adopt .

Motion to: Approve \$300,000 for the Gateway to the Army Centennial Park Project with annual allocations of \$100,000 from the Hospitality Tax Fund starting in fiscal year 2017/2018 and contingent upon all approvals necessary from the federal government and the Army.

Upon a motion by Tameika Isaac Devine and seconded by Howard E. Duvall, Council voted [4 to 2] to Adopt .

APPEARANCE OF THE PUBLIC

Coach Willie Jefferies

Mr. Bobby Gist

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

Councilor Devine suggested that there may be value in scheduling meeting with a contingency of City Council and Richland County Council. She asked if we still monitor County Council meetings.

Ms. Teresa Wilson, City Manager agreed to help with scheduling any governmental relations meetings. She added that she continues to review the County agendas.

Councilor Davis requested a report of County Council meetings.

EXECUTIVE SESSION at 7:03 p.m.



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19. Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

Nexsen Pruet Request for Conflict Waiver

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2).

20. Discussion of matters relating to proposed location, expansion or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to §30-4-70(a)(5)

Barbershop

Kline Tax Increment Financing District

Upon a motion by Tameika Isaac Devine and seconded by Sam Davis, Council voted [Unanimous] to Approve Discussion of matters relating to proposed location, expansion or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to §30-4-70(a)(5).

Motion to: Adjourn the meeting at 8:44 p.m.

Upon a motion by Howard E. Duvall and seconded by Moe Baddourah, Council voted [Unanimous] to Adopt .

Respectfully submitted by:

City Clerk



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MEETING DATE: December 20, 2016

DEPARTMENT: City Clerk

FROM: Erika Moore, City Clerk

SUBJECT: March 15, 2016 Council Meeting; August 16, 2016 Work Session and Council Meeting; November 15, 2016 Work Session and Council Meeting; and December 6, 2016 Work Session and Council Meeting

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** ZPH_MN_03_15_2016_D (PDF)
- **#b:** MN_08_16_2016_D1 (PDF)
- **#c:** MN_11_15_2016_D (PDF)
- **#d:** MN_12_06_16_D (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Edward H. McDowell, Councilman - District II
SECONDER: Moe Baddourah, Councilman - District III
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell



CITY COUNCIL MEETING / ZONING PUBLIC HEARING MINUTES

TUESDAY, MARCH 15, 2016 - 6:00 P.M.

CITY HALL - 1737 MAIN STREET

COUNCIL CHAMBERS - 3RD FLOOR

The Columbia City Council conducted a Council Meeting / Public Hearing and a Zoning Public Hearing on Tuesday, March 15, 2016 at City Hall, 1737 Main Street, Columbia, South Carolina. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:05 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Tameika Isaac Devine, The Honorable Leona K. Plaugh, The Honorable Moe Baddourah, The Honorable Howard E. Duvall and The Honorable Edward H. McDowell. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the Freedom of Information Act.

PLEDGE OF ALLEGIANCE

Master Brian Seymour led the audience in the Pledge of Allegiance.

INVOCATION

Chaplain Darrell Croft, Columbia Fire Department offered the Invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to adopt the agenda, subject to removing **Items 2** and **7** from the Consent Agenda.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.

CONSENT AGENDA

Upon a motion made by Mr. Davis and seconded by Mr. Duvall, Council voted unanimously to approve the **Consent Agenda Items 1, 3** through **6** and **8** through **15**.

CONSIDERATION OF BIDS & AGREEMENTS

1. Council is asked to approve the [Purchase of one \(1\) Rider Sweeper/Scrubber](#), as requested by the Parking Services Department. Award to M.A.N.S. Distributors, Inc., a Woman Owned Business Enterprise using the General Services Administration Contract in the amount of \$58,770.59. This vendor is located in Carrollton, TX. *Funding Source: Parking Facilities-Machinery and Equipment Capital, 5312501-658300 – **Note:** The original budgeted amount for this purchase is \$70,000.00. - Approved*

2. Council is asked to approve [Contract Amendment #2 for Project SS7251; Blossom Street and Huger Street Sewer Improvements](#), as requested by the Utilities and Engineering Department. Award to W.K. Dickson, Inc., in the amount of \$82,240.00. This firm has headquarters in Charlotte, NC and a local office in Columbia, SC. *Funding Source: Capital Outlay Projects Fund, 5529999-SS7251-658650 – Note: This is a Clean Water 2020 Program Project. The original contract amount was \$1,009,500 and the revised contract amount is \$1,483,380.00. – Approved*

Councilor Plough sought clarification to the amendment for the project previously labeled as the Pulaski Street streetscape.

Ms. Dana Higgins, City Engineer said the amendment will give the construction inspector more time to review the sewer project.

Councilor Plough said she will support this amendment because it is using sewer money for a sewer project.

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted unanimously to approve Contract Amendment #2 for Project SS7251; Blossom Street and Huger Street Sewer Improvements, as requested by the Utilities and Engineering Department. Award to W.K. Dickson, Inc., in the amount of \$82,240.00. This firm has headquarters in Charlotte, NC and a local office in Columbia, SC.

3. Council is asked to approve [Change Order #1 for Project SS691116](#); Sanitary Annual Root Control Maintenance, as requested by the Utilities and Engineering Department. Award to Duke's Root Control in the amount of \$200,000.00. This firm is located in Syracuse, NY. *Funding Source: Savings from Project SS7209 FY 15/16 Wastewater Maintenance Operation Budget – Note: This is a Clean Water 2020 Program Project and the original budgeted amount is \$450,000.00. - Approved*
4. Council is asked to approve a [Street Recovery Paving Project](#), as requested by the Street Division. Award to Sloan Construction Company, the lowest responsive bidder of each lot in the amount of \$372,624.42. This firm is located in Columbia, SC. *Funding Source: Street Resurfacing Project/Capital Project, Mill & Resurface Roads 4079999-658650-SR911346-658650 – Note: The original budgeted amount is \$372,624.42. - Approved*

Lot	Description	Amount
1	Earth Road	\$199,354.40
2	Heath Hill Lane	\$50,480.02
3	Fountain Lake Way from Atlas Road to end of City owned and maintained roadway	\$100,430.50
4	California Drive	\$20,659.50
	Owners and Contractors Protective Insurance	\$1,700.00
	Total	\$372,624.42

5. Council is asked to approve [Project SS733101; Agreement for Upper Kinley Sewer Improvements](#), as requested by the Utilities and Engineering Department. Award to Thomas & Hutton in the amount of \$556,800.00. This firm has headquarters in Savannah, GA and a local office in Columbia, SC. *Funding Source: Sanitary Sewer Capital Fund, 5529999-SS733101-658650 – **Note:** This is a Mentor Protégé Program Project and a Clean Water 2020 Program Project. Grice Consulting, a Minority Business Enterprise of Atlanta, GA is the Protégé and will provide engineering services at \$111,500 (20%) of the contract value. The original budgeted amount is \$556,880.00. The following sub-consultants will receive \$46,500 (8.36%) of the contract value: - Approved*

Sub-consultants	Locations	Services	Contract %	Amount
GEL Geophysics, LLC	Charleston, SC	Subsurface Utility Engineering	1.8%	\$10,000.00
RedZone Robotics	Columbia, SC	Close Circuit Television	2.7%	\$15,000.00
Terracon Consulting	Columbia, SC	Engineering	3.86%	\$21,500.00

6. Council is asked to approve [Change Order #1 for Project SS696616](#); Annual Sewer Rehabilitation, as requested by the Utilities and Engineering Department. Award to Inland Pipe Rehabilitation Southeast of Stone Mountain, GA in the amount of \$1,500,000.00. *Funding Source: \$1,000,000.00 will come from Savings from Project SS678616 and \$500,000.00 will come from Savings from Project SS722916 – **Note:** This is a Mentor Protégé Program Project and a Clean Water 2020 Program Project. Holzheimer Construction of Gilbert, SC is the Protégé and will receive \$450,000.00 (30%) of the change order amount. The original budgeted amount is \$3,659,971.80. - Approved*
7. Council is asked to approve an [Agreement with the City of Columbia and Richland County to construct the Three Rivers Greenway Saluda Riverwalk Phase I Project](#) in the amount of \$7,902,242, as requested by the Senior Assistant City Manager Office. – ***Note:** Richland County will provide construction funding from the Transportation Penny Program. - Approved*

Councilor Plough asked staff to explain this contract, the area involved and the funding needed for acquisition, equipment and ongoing operating expenses.

Ms. Dana Higgins, City Engineer recalled that a presentation was made on the Greenway to City Council in December 2015. She said the recommendation was to have a three-man park ranger crew assigned to this area; \$78,000 is for initial startup costs for equipment; and personnel and operating costs are \$169,000.

Councilor Devine inquired about the construction time.

Ms. Dana Higgins, City Engineer said it will take six months and the project will go out to bid within the next three months.

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted unanimously to approve an agreement with the City of Columbia and Richland County to construct the Three Rivers Greenway Saluda Riverwalk Phase I Project in the amount of \$7,902,242, as requested by the Senior Assistant City Manager Office.

ORDINANCES – SECOND READING

8. [Ordinance No.: 2016-013](#) – Granting an easement to South Carolina Electric & Gas Company (SCE&G) along a portion of City-owned property identified as Richland County TMS #09209-17-01 (Hyatt Park) for utilities to serve the North Main Streetscape Project, Phase 1-A-2; CF#250-388 – *First reading approval was given on March 1, 2016. – Approved on second reading.*
9. [Ordinance No.: 2016-016](#) – Granting easements and right of way to Richland County along a portion of City-owned properties identified as Richland County TMS# 09209-17-01 (Hyatt Park), TMS# 09210-05-08 (City Office Building and 3900 Monticello Road) and TMS# 09214-14-17 & 05 (Eau Claire Fire Station #13 (4112 North Main Street)) for roadway improvements for the North Main Streetscape Project, Phase 2; CF#250-389 – *First reading approval was given on March 1, 2016. – Approved on second reading.*

EVENT RESOLUTIONS

10. [Resolution No.: R-2016-008](#) – Authorizing consumption of beer and wine beverages only at Jerry Fest at the Five Points Fountain on October 2, 2016 - *Approved*
11. [Resolution No.: R-2016-010](#) – Authorizing consumption of beer and wine beverages only at the Indie Grits Film Festival in the Gervais Street Extension Parking Lot on Thursday, April 14, 2016 and Saturday, April 16, 2016 - *Approved*
12. [Resolution No.: R-2016-023](#) – Authorizing consumption of beer and wine beverages only at the Indie Grits Film Festival Closing Party in the Cannon Parking Garage in the event of inclement weather on Sunday, April 17, 2016 - *Approved*
13. [Resolution No.: R-2016-013](#) – Authorizing consumption of beer and wine beverages only at Soda City Oktoberfest on Saturday, October 15, 2016 - *Approved*
14. [Resolution No.: R-2016-017](#) – Authorizing consumption of beer and wine beverages only at The Rosewood Crawfish Festival on Saturday, May 7, 2016 - *Approved*
15. [Resolution No.: R-2016-020](#) – Authorizing consumption of beer and wine beverages only at the River Rocks Festival at Canalside on April 9, 2016 - *Approved*

PRESENTATIONS

16. [Introduction of the March 2016 Employee of the Month](#) – Ms. Gloria Saeed, Executive Director of the Columbia Housing and Two Notch Development Corporations

Ms. Gloria Saeed, Executive Director of the Columbia Housing and Two Notch Development Corporations introduced Ms. Marsheika G. Martin, Program Coordinator for the Columbia Housing Development Corporation and Two Notch Development Corporation as a ten year employee with an impeccable attendance record. She said Ms. Martin shows respect and consideration for the department and her co-workers and she displays a positive attitude and leadership.

Mayor Benjamin presented Ms. Marsheika Martin with a plaque and Ms. Teresa Wilson, City Manager presented Ms. Martin with a token of appreciation for being selected as the March 2016 Employee of the Month.

17. [AIDS Healthcare Foundation's Spoken Word Contest](#) – Ms. Elizabeth McLendon, M.A., Advocacy Mobilizer for the AIDS Healthcare Foundation and Mr. Jeffrey Guillaume, South Carolina and National Spoken Word 2K15 Grand Slam Winner

Ms. Elizabeth McLendon, M.A., Advocacy Mobilizer for the AIDS Healthcare Foundation said there is a wealth of creativity in our City through the spoken word community. She explained that the AIDS Healthcare Foundation sponsored the Spoken Word 2K15 competition to use young people's creativity to address the HIV epidemic that seriously affects South Carolina. She said this is the first year that South Carolina has not been in the top ten for HIV. She provided additional information about the AIDS Healthcare Foundation and its partners.

Mr. Shomari Carey, President of Very Special Individuals, which is an education and entertainment company that offers poetry, motivational speaking and writing classes. He said that writing is a way to cope, create and express. For more information visit www.wearevsi.com.

Mr. Jeffrey Guillaume, Vice President of Very Special Individuals and the South Carolina and National Spoken Word 2K15 Grand Slam Winner performed his prize-winning spoken word poem.

Mayor Benjamin and the members of City Council presented Mr. Jeffrey Guillaume with a City of Columbia Youth Achievement Award.

18. Public Funds for Public Purpose Doctrine – Mr. Danny Crowe, Esq., Crowe Lafave, LLC

Mr. Danny Crowe, Esq., Crowe Lafave, LLC said that many non-profit organizations frequently request funds through accommodations tax grants, hospitality tax grants, other city grant requests and programs and through individual Council members. He said at the City's request he reviewed State law concerning municipal grants to non-profits. He reported that the public purpose should be consistent with a governmental purpose or function of the City; the benefit to the public should predominate over any benefit to the organization or its members; and the

benefit to the public should be primary and direct. There are State constitutional provisions that prohibit the use of public funds for the direct benefit of individuals, businesses, corporations, associations, religious institutions or private educational institutions. There must be a reasonable relationship between the purpose and the means by which that purpose is achieved. He outlined the four-part test that should be utilized. He added that unrestricted grants should be avoided; performance-based contracts should be considered; and adequate controls should be developed. He recommended that Council consider the adoption of similarly written policies and procedures for grants or donation requests to include a review process. He offered to work with the City to draft such policies that would enhance compliance with State law.

Councilor Plough asked Mr. Crowe to elaborate on the phrase “reasonable relationship”.

Mr. Danny Crowe, Esq., Crowe Lafave, LLC said there should not be too many things between the money and the public purpose.

Councilor Duvall asked what is considered to be public funds.

Mr. Danny Crowe, Esq., Crowe Lafave, LLC clarified that any city funds are public funds, regardless of the source.

Councilor Devine said we are routinely asked to purchase ticket events or sponsor youth groups from our individual expense accounts. She asked if this discussion is to alert us that some of these things may not meet the test and are ineligible for funding.

Mr. Danny Crowe, Esq., Crowe Lafave, LLC said yes. He said State law imposed requirements on you and you have to establish a quid pro quo between the City and the organization seeking those funds. The city is required to look at the organization, its nature, its length of existence, successes and other funding sources. Look at the specifics of the proposal and then it is incumbent upon the city to continue to evaluate and follow up to ensure that the contract has been performed. He said those requesting funds may walk away dissatisfied, but this Council is required to fulfill its obligations to following the law.

Councilor Devine requested that information be added to the notice of funds available and other documents so that applicants are clear on the criteria to ensure that public purpose is met.

Mayor Benjamin said this counsel was given to City Council and it was important for him to do this in the public domain so that all citizens understand how we will handle this going forward.

19. [Proposed Rental Housing Regulations](#) – Mr. William “Skip” Holbrook, Columbia Police Chief

Councilor Davis reported that the Economic and Community Development Committee has been working with the Legal staff, police department code enforcement staff and citizens throughout the City and private property owners regarding concerns with rental properties. He said we will allow staff to present the final document to you tonight.

Councilor Devine stated that this ordinance is being proposed to address valid concerns that City staff has had for many years; it is not directed to any group of people or a particular part of town. There is an issue and some landlords believe this is punitive to them, but it is not intended to be punitive. We want clean and safe neighborhoods and housing that meets a standard that we can all be proud of. She thanked Skip and Mike for incorporating the concerns we've heard. We need to move forward with trying to put something in place.

Councilor Baddourah said he is comfortable with this because tenants and landlords came together to discuss this issue. It is close to perfect and it will address concerns from landlords, tenants and neighborhood leaders.

Police Chief William "Skip" Holbrook said this end product includes best practices and industry standards and it is a collaborative document. It is something we can all wrap our arms around.

Mr. Mike Hemlepp, Esq., Assistant City Attorney / Special Advisory to the Police Department added that the Business License Division was integral in drafting this ordinance. The permitting process was recommended by staff to track the properties because we don't know how many rental properties we have. We are creating an administrative remedy for any issues that could arise. Our intent is not to be punitive. Our code enforcement office has a great success rate for abating violations with owner occupied homes, but it is more difficult with rental properties. There is an appeals process that has been changed since the last time Council has seen it. We've met with many stakeholder groups in an effort to balance the ordinance and to make it less of a burden.

Mayor Benjamin asked if the information from this permit process will be placed in a public domain.

Mr. Mike Hemlepp, Esq., Assistant City Attorney / Special Advisory to the Police Department said it is subject to FOIA, but we are not capturing a lot of information. We are capturing the property location and the contact information. The points assessed would be subject to FOIA but we will provide adequate notice to the landlord and the tenant.

Councilor Plough asked how owners of rental property will be notified about this ordinance.

Mr. David Hatcher, Housing Official for the Code Enforcement Division of the Columbia Police Department said they will contact owners based on information received from Richland County.

Council opened the meeting for public input.

Ms. Katie Bolden asked if the City is charging a license fee for rental properties. She asked if this will apply to Section 8 properties. She said we are trying to make things work for people in the neighborhood. We are paying property taxes and now you are charging another fee. She asked what the fees would be used for.

Councilor Devine said it will go into our General Fund. The point is not to charge a fee, but to have a registration process.

Ms. Teresa Wilson, City Manager said the intent is to address blighted properties with absentee landlords. Those funds will be directed back into those properties as well.

Mr. John Clements said he owns property near Five Points. He said you didn't think of this, they did. He said to address the issue contact County records. We pay 150% more property taxes. He said he owns a home and rental property and he don't mind ticketing people who do illegal things. He said an officer refused to ticket a car that was parked over the crosswalk, but the police wouldn't ticket the car.

Ms. Jennifer Gardner said you are trying to collect more fees. It is a lack of data. I cannot understand this document. The word property means tax map number. She sought clarification on the terms property and unit. She asked to review the document with the lawyer.

Mr. Mike Hemlepp, Esq., Assistant City Attorney / Special Advisory to the Police Department said a permit is required for every unit, but if you have a business license you won't be charged a fee.

Mayor Benjamin said it will be important to go through an extensive public education campaign.

Mr. Mike Hemlepp, Esq., Assistant City Attorney / Special Advisory to the Police Department said the effective date is July 1, 2016 to allow time for staff to prepare a public information campaign.

Ms. Jennifer Gardner asked why the City can't track how the money will be spent.

Councilor Davis recommended that Council adopt this document and schedule a public hearing and first reading on April 5, 2016.

Councilor Plough asked staff to provide an estimate of the revenues that will be generated from the fee and the operating costs.

Mayor Benjamin requested information on how the funds would be sequestered and used to improve neighborhoods.

Councilor Devine said it may be difficult for staff to provide the information requested by Ms. Plough, because there are so many variables.

Mayor Benjamin inquired about a public education campaign. He thanked all of the stakeholders that worked to build consensus around this issue.

Upon a motion made by Mr. Davis and seconded by Mr. Baddourah, Council voted unanimously to schedule a public hearing and first reading on April 5, 2016 for the proposed rental housing regulations.

RESOLUTION

20. [Resolution No.: R-2016-024](#) – Approving the honorary naming of the intersection of 2000 block of Greene Street between Laurens Street to Harden Street "Andy Shlon Street" – *Approved by a vote of six (6) to one (1).*

Councilor Devine said she loves Andy and Andy's Deli. She said she won't be able to vote for this, because she has heard from several people in Five Points with concerns about how we rename certain streets. She said we recognized Andy several years ago. The concern is that City Council doesn't have a process for the honorary renaming of streets. She asked staff to draft a formal process for honorary street naming.

Upon a motion made by Mr. Duvall and seconded by Ms. Plough, Council voted six (6) to one (1) to approve Resolution No.: R-2016-024 – Approving the honorary naming of the intersection of 2000 block of Greene Street between Laurens Street to Harden Street "Andy Shlon Street". Voting aye were Mr. McDowell, Mr. Duvall, Mr. Baddourah, Ms. Plough, Mr. Davis and Mayor Benjamin. Ms. Devine voted nay.

Councilor McDowell agreed with Ms. Devine's request for a formal process. He suggested that a resolution be presented to Council at the next meeting.

Ms. Teresa Wilson, City Manager agreed to discuss this with staff to make sure we don't conflict with state policies.

Councilor Duvall said the State of South Carolina has adopted a naming policy and many cities in South Carolina have adopted naming policies by ordinance.

ORDINANCES – FIRST READING

21. [Ordinance No.: 2016-012](#) – Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 600 and 700 blocks of Lincoln Street for installation and maintenance of high density polyethylene (HDPE) conduit for the West Campus Dorms adjacent to Richland County TMS #08915-09-01 and 08915-10-01 – *Approved on first reading.*

Upon a motion made by Mr. Davis and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2016-012 – Granting an encroachment to the University of South Carolina for the use of the right of way areas of the 600 and 700 blocks of Lincoln Street for installation and maintenance of high density polyethylene (HDPE) conduit for the West Campus Dorms adjacent to Richland County TMS #08915-09-01 and 08915-10-01.

22. [Ordinance No.: 2016-017](#) – Consenting to the Inclusion of Property in a Multi-County Industrial/Business Park (Haven Campus Communities, LLC, Richland County TMS #11501-01-01(p), Calhoun Street, Barnwell Street, Gregg Street) – *Approved on first reading by a five (5) to two (2) vote.*

Councilor Duvall said this is creating lots of comments to him in opposition to the tax break on the Bull Street property. He said he will vote for these tax breaks because a previous Council established the rules for tax breaks. In order to be consistent with our application of this law he agreed to vote for it. He asked that second reading be deferred until the County calls for third reading implementing the tax break.

Councilor Baddourah said he voted against the ordinance that included the Bull Street development as a tax incentive, because it is double-dipping. Giving them a multi-use venue is enough public funds to support any development at Bull Street; a tax incentive is not necessary.

Councilor Plough said this is a ten year commitment of a 50% subsidy that equates to \$6.8 million. We are struggling to meet our financial obligations on Bull Street already and there is pending litigation that the City will be involved in. I'm not giving another \$6.8 million subsidy to the Bull Street Development.

Mr. Ned Pendarvis said he has been in the real estate development business for 36 years and he understands tax incentives. He asked Council to vote against this ordinance or at least postpone this until the law suit is adjudicated. He reiterated that there is pending litigation. He expressed concerns about student debt to include housing.

Councilor Davis said the legislation sunsets and this is the final project that we will entertain. He wished that we could give the small businesses an incentive. We need to honor the sunset clause going forward and it is important to understand the impact of this. Every major City provides incentives.

Councilor Plough commented that the language is unclear regarding the infrastructure credit. She said that is not an accurate statement. She said County Council hasn't acted to show desire of having this in a multi-county park. She said either the County needs to act or we need to modify this before it is finalized.

Mayor Benjamin said this Council feels strongly that the use of multi-county industrial parks for the purpose of incentivizing commercial development is a legal and permissible tool. Over the next twenty years, Richland School District One will receive \$100 million in additional tax revenue without additional students coming in. He noted that this property is currently producing zero tax revenue; it will produce \$650,000 for ten years; and then \$1.3 million every year after that. He recalled that we reduce our taxes by \$2 million last year and as we add more revenue producing properties to our tax rolls we should continue to provide more tax relief to all of our citizens.

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted five (5) to two (2) to give first reading approval to Ordinance No.: 2016-017 – Consenting to the Inclusion of Property in a Multi-County Industrial/Business Park (Haven Campus Communities, LLC, Richland County TMS #11501-01-01(p), Calhoun Street, Barnwell Street, Gregg Street). Voting aye were Mr. McDowell, Mr. Duvall, Ms. Devine, Mr. Davis and Mayor Benjamin. Voting nay were Mr. Baddourah and Ms. Plough.

Upon a motion made by Mr. Duvall and seconded by Mr. Baddourah, Council voted unanimously to defer second reading consideration until Richland County has passed third reading of their ordinance.

23. [Ordinance No.: 2016-019](#) – Authorizing the issuance and sale by the City of Columbia, South Carolina, of its not exceeding \$11,000,000 General Obligation Bonds, in one or more series, or one or more bond anticipation notes issued in anticipation thereof, for the purpose of funding various capital projects; fixing the form and details of the bonds or notes; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance and Economic Services, or any two of them acting together, to determine certain matters relating to the bonds or notes; providing for the payment of the bonds or notes and the disposition of the proceeds thereof; and other matters relating thereto – *Approved by a six (6) to one (1) vote.*

Councilor Plough said the ordinance reads as though these dollars are to be allocated towards our liabilities at Bull Street. She said we have the General Obligation (GO) capacity to issue 11 million.

Mr. Jeff Palen, Assistant City Manager for Finance and Economic Services / Chief Financial Officer said we do have the GO capacity to issue this debt. If we issued the full not to exceed amount of \$11 million we are still within the limit. We reference Bull Street in the schedule and our expected amount is \$9,663,000 and we included \$1 million towards the demolition of Gonzales Gardens. He reported that Ms. Deborah Livingston, Community Development Director has come up with another option for the demolition and that is being considered.

Councilor Plough said we assisted with infrastructure in the past for other redevelopment projects and that would be easier, because it would be a water and sewer expenditure.

Mayor Benjamin stated that he supports the request for demolition funding for Gonzales Gardens and that is not a replacement for our previous practice of also helping with infrastructure funding.

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted six (6) to one (1) to give first reading approval to Ordinance No.: 2016-019 – Authorizing the issuance and sale by the City of Columbia, South Carolina, of its not exceeding \$11,000,000 General Obligation Bonds, in one or more series, or one or more bond anticipation notes issued in anticipation thereof, for the purpose of funding various capital projects; fixing the form and details of the bonds or notes; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance and Economic Services, or any two of them acting together, to determine certain matters relating to the bonds or notes; providing for the payment of the bonds or notes and the disposition of the proceeds thereof; and other matters relating thereto. Voting aye were Mr. McDowell, Mr. Duvall, Ms. Plough, Ms. Devine, Mr. Davis and Mayor Benjamin. Mr. Baddourah voted nay.

PUBLIC HEARING

ORDINANCE – FIRST READING

24. [Ordinance No.: 2016-018](#) – Granting a Franchise to Lucky Hot Dog Cart with Hot Fire Kitchen for operation of a stationary sidewalk vending cart in the mid-block pad near 1423 Main Street – *Approved on first reading.*

Council opened the Sidewalk Vending Public Hearing at 7:47 p.m.

No one appeared in support of or in opposition to this matter.

Council adjourned the Sidewalk Vending Public Hearing at 7:47 p.m.

Upon a motion made by Mr. Baddourah and seconded by Ms. Plaugh, Council voted unanimously to give first reading approval to Ordinance No.: 2016-018 – Granting a Franchise to Lucky Hot Dog Cart with Hot Fire Kitchen for operation of a stationary sidewalk vending cart in the mid-block pad near 1423 Main Street.

Councilor Davis left the meeting at 7:47 p.m.

ZONING MAP AMENDMENT – FIRST READING

25. [201 Club Ridge Road, 201 Club Ridge Road Parcels A, \(0.41 acres\) SW/S Club Ridge Road and B, \(0.28 acres\) SW/S Club Ridge Road](#), TMS# 28900-01-15 (p); request to confirm zoning of PUD-R (Planned Unit Development-Residential). Property was annexed on February 2, 2016. – *Approved on first reading. Mayor Benjamin abstained from voting due to a conflict of interest.*

Proposal: Confirm PUD-R zoning for recently annexed property

Applicant: HVP3 DEVELOPMENT, LLC, and NEWSTYLE CLUBBRIDGE, LLC.

PC Recommendation: Approve (7-0), 01/04/16

Staff Recommendation: Approve confirmation of PUD-R zoning for recently annexed property

[Ordinance No.: 2016-010](#) – Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 201 Club Ridge Road, Parcel A (0.41 acres) 5W/5 Club Ridge Road and Parcel B (0 .28 acres) 5W/5 Club Ridge Road, Richland County TMS# 28900-01-15 (p) by Ordinance No.: 2016-004 enacted February 2, 2016 – *Approved on first reading. Mayor Benjamin abstained from voting due to a conflict of interest.*

Mr. Ron Seftick, resident of Woodcreek Farms appeared before the City Council in opposition to this matter. He asked how Council can consider this Planned Unit Development (PUD) for this item and the next item when it is already under construction and people are already living there.

Ms. Krista Hampton, Planning and Development Services Director explained that this is a process to confirm the PUD zoning that was zoned PDD in the County.

Mr. Ron Seftick, resident of Woodcreek Farms said the neighborhood wasn't given notice and the development is in violation of the existing covenant and restrictions.

Ms. Krista Hampton, Planning and Development Services Director said the plans were reviewed and approved by Richland County according to the PDD and we are annexing it as such.

Mr. Ron Seftick, resident of Woodcreek Farms said the developer agreed to provide advanced notice and has torn down every single tree that was on the property.

Councilor Plough asked what notice Richland County would have sent.

Ms. Krista Hampton, Planning and Development Services Director said it was an of-right development that required administrative approval.

Upon a motion made by Ms. Plough and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 201 Club Ridge Road, 201 Club Ridge Road Parcels A, (0.41 acres) SW/S Club Ridge Road and B, (0.28 acres) SW/S Club Ridge Road, TMS# 28900-01-15 (p); request to confirm zoning of PUD-R (Planned Unit Development-Residential). Property was annexed on February 2, 2016 **and** Ordinance No.: 2016-010 – Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 201 Club Ridge Road, Parcel A (0.41 acres) SW/S Club Ridge Road and Parcel B (0.28 acres) SW/S Club Ridge Road, Richland County TMS# 28900-01-15 (p) by Ordinance No.: 2016-004 enacted February 2, 2016. Mayor Benjamin abstained from voting due to a conflict of interest.

26. [The Crossing at Woodcreek, Phases One and Two: 201, 202, 215, 216, 223, 224, 231, 234, 241, 242, 249, 250, 255, 269, 277, 291, 297, 309, 320, 328, 335, 338, 345, 346, 353, 354, 361, 362, 369, 370, 379, 380, 387, 388, 395, 396, 403, 404, 411, 412, 421, 422, 427, 434, 435, 443, 444, 451, 463, 479, 480, 486, 492, 497, 498, 506, 507, 514, 517, 524, 525, 532, 537, 540, 547 Palm Sedge Loop, Rabbit Foot Bend, and Palm Sedge Loop;](#) TMS# 28910-04-01, -02, -03, -04, -05, -06, -07, -08, -09, -10, -11, -12, -13, -14, -15, -16, -17; 28910-05-01, -02, -03, -04, -05, -06, -07, -08, -09, -10, -11, -12, -13, -14, -15, -16, -17, -18, -19, -20, -21, -22, -23, -24, -25, -26, -27, -28; 28911-04-02; 28911-05-01, -02, -03, -04, -05, -06; 28911-06-01, -02, -03, -04, -05, -06, -07, -08, -09, -10; 28911-07-01, -02, -03, -04, -05, -06, and -07; request to confirm zoning of PUD-R (Planned Unit Development-Residential). Property was annexed on February 2, 2016. – *Approved on first reading. Mayor Benjamin abstained from voting due to a conflict of interest.*

Proposal:	Confirm PUD-R zoning for recently annexed property
Applicant:	PRIME DEVELOPMENT, LLC, ET AL
PC Recommendation:	Approve (7-0), 01/04/16

Staff Recommendation: Approve confirmation of PUD-R zoning for recently annexed property

Ordinance No.: 2016-011 – Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include The Crossing at Woodcreek, Phases One and Two, Richland County TMS# 28910-04-01, 28910-04-02, 28910-04-03, 28910-04-04, 28910-04-05, 28910-04-06, 28910-04-07, 28910-04-08, 28910-04-09, 28910-04-10, 28910-04-11, 28910-04-12, 28910-04-13, 28910-04-14, 28910-04-15, 28910-04-16, 28910-04-17, 28910-05-01, 28910-05-02, 28910-05-03, 28910-05-04, 28910-05-05, 28910-05-06, 28910-05-07, 28910-05-08, 28910-05-09, 28910-05-10, 28910-05-11, 28910-05-12, 28910-05-13, 28910-05-14, 28910-05-15, 28910-05-16, 28910-05-17, 28910-05-18, 28910-05-19, 28910-05-20, 28910-05-21, 28910-05-22, 28910-05-23, 28910-05-24, 28910-05-25, 28910-05-26, 28910-05-27, 28910-05-28, 28911-04-02, 28911-05-01, 28911-05-02, 28911-05-03, 28911-05-04, 28911-05-05, 28911-05-06, 28911-06-01, 28911-06-02, 28911-06-03, 28911-06-04, 28911-06-05, 28911-06-06, 28911-06-07, 28911-06-08, 28911-06-09, 28911-06-10, 28911-07-01, 28911-07-02, 28911-07-03, 28911-07-04, 28911-07-05, 28911-07-06, and 28911-07-07 by Ordinance No.: 2016-005 enacted February 2, 2016 – *Approved on first reading. Mayor Benjamin abstained from voting due to a conflict of interest.*

Mr. Ron Seftick, resident of Woodcreek Farms said they asked for a second entrance due to the density and traffic. He asked Council to approve that as part of the PUD.

Ms. Krista Hampton, Planning and Development Services Director said Council can't require that at this point. We can ask the developer if he is willing to do that.

Upon a motion made by Mr. Baddourah and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to *Zoning Map Amendment* for The Crossing at Woodcreek, Phases One and Two: 201, 202, 215, 216, 223, 224, 231, 234, 241, 242, 249, 250, 255, 269, 277, 291, 297, 309, 320, 328, 335, 338, 345, 346, 353, 354, 361, 362, 369, 370, 379, 380, 387, 388, 395, 396, 403, 404, 411, 412, 421, 422, 427, 434, 435, 443, 444, 451, 463, 479, 480, 486, 492, 497, 498, 506, 507, 514, 517, 524, 525, 532, 537, 540, 547 Palm Sedge Loop, Rabbit Foot Bend, and Palm Sedge Loop; TMS# 28910-04-01, -02, -03, -04, -05, -06, -07, -08, -09, -10, -11, -12, -13, -14, -15, -16, -17; 28910-05-01, -02, -03, -04, -05, -06, -07, -08, -09, -10, -11, -12, -13, -14, -15, -16, -17, -18, -19, -20, -21, -22, -23, -24, -25, -26, -27, -28; 28911-04-02; 28911-05-01, -02, -03, -04, -05, -06; 28911-06-01, -02, -03, -04, -05, -06, -07, -08, -09, -10; 28911-07-01, -02, -03, -04, -05, -06, and -07; request to confirm zoning of PUD-R (Planned Unit Development-Residential). Property was annexed on February 2, 2016 **and** Ordinance No.: 2016-011 – Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include The Crossing at Woodcreek, Phases One and Two, Richland County TMS# 28910-04-01, 28910-04-02, 28910-04-03, 28910-04-04, 28910-04-05, 28910-04-06, 28910-04-07, 28910-04-08, 28910-04-09, 28910-04-10, 28910-04-11, 28910-04-12, 28910-04-13, 28910-04-14, 28910-04-15, 28910-04-16, 28910-04-17, 28910-05-01, 28910-05-02, 28910-05-03, 28910-05-04, 28910-05-05, 28910-05-06, 28910-05-07, 28910-05-08, 28910-05-09, 28910-05-10, 28910-05-11, 28910-05-12, 28910-05-13, 28910-05-14, 28910-05-15, 28910-05-16, 28910-05-17, 28910-05-18, 28910-05-19, 28910-05-20, 28910-05-21, 28910-05-22, 28910-05-23, 28910-05-24, 28910-05-25, 28910-05-26, 28910-05-27, 28910-05-28, 28911-04-02, 28911-05-01, 28911-

05-02, 28911-05-03, 28911-05-04, 28911-05-05, 28911-05-06, 28911-06-01, 28911-06-02, 28911-06-03, 28911-06-04, 28911-06-05, 28911-06-06, 28911-06-07, 28911-06-08, 28911-06-09, 28911-06-10, 28911-07-01, 28911-07-02, 28911-07-03, 28911-07-04, 28911-07-05, 28911-07-06, and 28911-07-07 by Ordinance No.: 2016-005 enacted February 2, 2016.

ZONING PUBLIC HEARING

ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT & ZONING MAP AMENDMENT – FIRST READING

Council opened the Zoning Public Hearing at 7:56 p.m.

27. **3603 Broad River Road**, TMS#06110-04-05; request to annex, assign land use classification AC-2 (Community Activity Corridor), and zone the property C-3 (General Commercial District). The property is currently classified as Mixed Use Corridor/Mixed Residential (High Density) and zoned GC (General Commercial) in Richland County.

Council District:	1
Proposal:	Annex, assign land use classification AC-2 and zone property C-3
Applicant:	Twister 5318, LLC 8343 Douglas Avenue, Suite 200 Dallas, TX 75225
PC Recommendation:	Approve (6-0); 02/01/16
Staff Recommendation:	Annex, assign AC-2 Land Use Classification and C-3 Zoning

Ordinance No.: 2016-015 –Annexing and Incorporating 3603 Broad River Road, Richland County TMS #06110-04-05 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 – *Approved on first reading.*

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Comprehensive Plan Map Amendment & Zoning Map Amendment for **3603 Broad River Road**, TMS#06110-04-05; request to annex, assign land use classification AC-2 (Community Activity Corridor), and zone the property C-3 (General Commercial District). The property is currently classified as Mixed Use Corridor/Mixed Residential (High Density) **and** zoned GC (General Commercial) in Richland County **and** Ordinance No.: 2016-015 –Annexing and Incorporating 3603 Broad River Road, Richland County TMS #06110-04-05 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015.

28. [3805 Barwick Street](#), TMS#13805-03-34; request to annex, assign land use classification UCR-1 (Urban Core Residential Small Lot), and zone the property RS-3 (Single-Family Residential District). The property is currently classified as Mixed Use Corridor/Mixed Residential (High Density) and zoned RS-HD (Residential-High Density) in Richland County.

Council District: 3
 Proposal: Annex, assign land use classification UCR-1 and zone property RS-3
 Applicant: Myrna Fehl, PO Box 2516, Columbia, SC 29202
 PC Recommendation: Approve (6-0); 02/01/16
 Staff Recommendation: Annex, assign UCR-1 Land Use Classification and RS-3 Zoning

[Ordinance No.: 2016-014](#) – Annexing and Incorporating 3805 Barwick Street, Richland County TMS #13805-03-34 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No. : 2015-014 on February 17, 2015 – *Approved on first reading.*

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the Comprehensive Plan Map Amendment & Zoning Map Amendment for **3805 Barwick Street**, TMS#13805-03-34; request to annex, assign land use classification UCR-1 (Urban Core Residential Small Lot), and zone the property RS-3 (Single-Family Residential District). The property is currently classified as Mixed Use Corridor/Mixed Residential (High Density) and zoned RS-HD (Residential-High Density) in Richland County **and** Ordinance No.: 2016-014 – Annexing and Incorporating 3805 Barwick Street, Richland County TMS #13805-03-34 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No. : 2015-014 on February 17, 2015.

ZONING MAP AMENDMENT – FIRST READING

29. [7609 Garners Ferry Road](#), TMS#16315-03-03; request to rezone from C-2 (Neighborhood Commercial) to C-3 (General Commercial). - *Approved*
 Council District: 2
 Proposal: Rezone parcel from C-2 to C-3
 Applicant: Jian Han, H&BJ Holdings, LLC
 PC Recommendation: Approve (7-0), 01/04/16
 Staff Recommendation: Approve

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Baddourah and seconded by Ms. Plough, Council voted unanimously to give first reading approval to the Zoning Map Amendment for 7609 Garners Ferry Road, TMS#16315-03-03; request to rezone from C-2 (Neighborhood Commercial) to C-3 (General Commercial).

Council adjourned the Zoning Public Hearing at 7:58 p.m.

APPEARANCE OF THE PUBLIC

Mr. Lee Carroll, Save Our Kids said Ms. McCoy was involved in an hit and run accident and needs assistance from law enforcement.

Ms. Brianna McCoy said on April 27, 2014, she was hit by a car at the intersection of Gervais Street and Harden Street and the driver kept going. As a result, she has lost the use of her right arm and has undergone seven surgeries. She thought law enforcement was investigating the matter, but the police report was wrong. She wants to prove negligence against the City. She expressed feelings of neglect, anger and hurt, because nothing is being done.

Mayor Benjamin thanked her for coming forth. He said we will start the process of answering Ms. McCoy's questions tonight.

Ms. Mara Clemons asked if the City has a victim's advocate. She inquired about the protocol for receiving assistance.

OCTOBER 2015 HISTORIC FLOOD RECOVERY UPDATE

- Update on the U.S. Department of Housing and Urban Development Community Development Block Grant – Disaster Recovery Funds – Ms. Deborah Livingston, Director of Community Development

Ms. Teresa Wilson, City Manager said we will continue to provide updates as we progress through recovery. She said HUD representatives met with entities last week and we wanted to provide an update on disaster recovery funds and property acquisitions. Our State lobbyist is also here to discuss advocacy.

Ms. Deborah Livingston, Community Development Director said we will receive \$19.9 million and we have two years to expend funding. She explained that CDBG-DR funding supports disaster relief, long-term recovery, restoration of infrastructure and housing and economic revitalization. We have ninety days to write our action plan and HUD must approve our plan prior to issuing the grant agreement. The plan will require public input and it must meet the goals set by HUD in addressing unmet needs resulting from the flood and one of the three national objectives. She reviewed the next steps to include meetings with city departments, public input sessions, data compilation, drafting the plan, presenting the plan and remitting the plan to HUD.

- Property Acquisition Next Steps – Ms. Melissa Gentry, P.E., Assistant City Manager for Operations and Ms. Melisa Caughman, Budget and Program Management Director

Ms. Melissa Gentry, P.E., Assistant City Manager for Operations said the Hazard Mitigation Grant Program is not the only funding option for property acquisitions. She noted that the City will not receive reimbursement for any properties purchased ahead of the approval process; we must have pre-approval of general areas from FEMA. The State has identified criteria for Hazard Mitigation Grant Program funding. It is expected to be \$36 million in the pot and 25% will be available for property acquisition. The City of Columbia initially estimated that \$10 million is needed for property acquisition and we will work with Richland County and the State Emergency Management Division to develop criteria. The properties must remain as green space in perpetuity. She reported that nineteen (19) property owners verbally volunteered to sell their property; twenty-five (25) properties located within the City limits experienced repetitive losses; seventy seven (77) properties had more than 50% damage; and we estimate that up to \$16 million is needed. All properties have been mapped and letters will be sent to property owners. We don't want to skip around the City; we want to do it in a way that makes sense for us and the communities.

Ms. Melisa Caughman, Budget and Program Management Director said our approach is modeled on what other communities are doing and was put together with Landmark Consulting. By next week, we intend to send a form to see if owners are interested in acquisition or elevations. There will be a competitive grant processes. Council will be asked to endorse the prioritized list. The City's Hazard Mitigation Grant Program request is being submitted during the pre-application process.

Councilor Devine asked that this information be shared with schools.

Mr. Joseph Richard, Program Controls Manager / Landmark Consulting, LLC said the repetitive losses are a priority. We must consider what we hope to gain. We have minimum criteria, but we are developing more criteria to maximize the benefits and the strategic plan will come later.

Councilor Plough said owners will have a repetitive loss unless the dam is rebuilt at Fort Jackson and some owners were drying their houses out, but it rained again and the mold reoccurred.

Ms. Jeanne Yacoub, Program Manager / Landmark Consulting, LLC said CDBG allows you to address individual needs; it gives you more leeway. She said the most success was seen through joint ventures to repair dams. As it relates to acquisitions, she reported that successes were based on the strategies they are trying to implement. She said voluntary acquisitions turned out to be whole neighborhoods and people didn't always consider how much was being lost in the tax base and employment. She said the action plan will address specific issues while meeting constituent needs and keeping Columbia healthy. She agreed to research options for assisting Fort Jackson.

Ms. Melisa Caughman, Budget and Program Management Director said forms will be sent to the impacted properties and used to strategically prioritize the properties.

Mayor Benjamin said we should broadly disseminate this, because there are yet people to participate in any of these processes. He reported having preliminary discussions with the Federal Home Loan bank in hopes of using their funding to complement other sources to help low to moderate income families. He asked staff to go after every penny that we can leverage.

Councilor Plough asked about stream restoration.

Ms. Melisa Caughman, Budget and Program Management Director said we are working with the Department of Natural Resources for Natural Resources Conservation Service funding.

Mayor Benjamin asked staff to take advantage of opportunities for early visible wins such as the check cashing businesses along Garners Ferry Road. He said it is an opportunity to show that we are healing in a physical manifestation.

Ms. Melisa Caughman, Budget and Program Management Director announced that Riverfront Park is open; the bypass pumps at Crane Creek are in operating; and two Requests for Qualifications for engineering services for the Canal Head Gates and the Embankment are out. The 404 Hazard Mitigation Grant Program pre-application is due April 5, 2016 and the final application is due October 5, 2016.

Ms. Teresa Wilson, City Council asked if Council would be interested in approving a resolution regarding any consideration the State would give us and a resolution related to dam safety laws and the inspection of dams. She said we want to be appropriately aggressive.

Mr. Kyle Michel, Esq., Kyle Michel Law Firm said the House Ways and Means budget has \$72 million for local government FEMA cost share funds. He explained that the Emergency Management Division said it needed four times as much. The State intends to give local governments a 25% match for any public assistance funds received from FEMA. We are also trying to get a 25% match for the Hazard Mitigation Grant Program, but that isn't guaranteed. A few dam safety bills have been introduced and we will see budgeted items to address dams and flood recovery. He reported that proposed legislation (House Bills 4994 and 4995) will allow local governments to create special tax districts or tax increment financing districts to finance improvements and to rebuild dams.

Mayor Benjamin stated for the record that he has not spoken with Representative Bernstein about this.

Mr. Kyle Michel, Esq., Kyle Michel Law Firm said he drafted a resolution for Council to support urging the legislature to provide full funding for FEMA match costs.

Ms. Teresa Wilson, City Manager agreed to send the draft resolutions to Council. She sought clarification on who should receive the property acquisition letters.

Mayor Benjamin suggested that there be a broad public education campaign.

Councilor Baddourah said it is important to reach out to all property owners, because someone without damages may not want to live next to three (3) vacant lots.

Ms. Melissa Gentry, P.E., Assistant City Manager for Operations reiterated that there is 25% match requirement for the HMGP and other entities are requiring the property owner to provide that match requirement.

Mr. Baddourah left the meeting at 9:17 p.m.

OTHER MATTERS

30. [Neighborhood Street Lighting Requests](#) - *Approved*

Upon a motion made by Ms. Devine and seconded by Ms. Plough, Council voted unanimously to approve the following Neighborhood Street Lighting requests:

Neighborhoods Listed by Priority	Existing Lights	Request ed Lights	Current Lease Cost / Annually	Project Request Total	Total Year to Date
Hallbrook Drive	0	5	\$0.00	\$594.60	\$1,427.04
Richard Street	3	5	\$356.76	\$594.60	\$2,021.64

31. Funding for the Black Expo Event – The Honorable Tameika Isaac Devine – *Consideration of this item was deferred.*

APPOINTMENTS

32. [Columbia Tree and Appearance Commission](#)

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted unanimously to approve the appointment of Mr. Ben Brantley as a Developer/Realtor and the re-appointment of Ms. Elizabeth Marks and Mr. Charles Moore for a second and final term to the Columbia Tree and Appearance Commission.

33. [Climate Protection Action Committee](#) – *Consideration of this item was deferred.*

CITY COUNCIL COMMITTEE REPORTS/REFERRALS

Councilor Plough moved to refer Roberts Rules of Order training to the Administrative Policy Committee.

There was a consensus of Council that the matter did not need to be referred to the Administrative Policy Committee and that the training can be scheduled for any interested member of Council to attend.

APPEARANCE OF THE PUBLIC

No one appeared at this time.

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to adjourn the meeting at 9:21 p.m.

Respectfully submitted by:

Erika D. Moore
City Clerk



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COLUMBIA CITY COUNCIL WORK SESSION MINUTES

TUESDAY, AUGUST 16, 2016 – 2:12 P.M.

CITY HALL - 1737 MAIN STREET - COUNCIL CHAMBERS - 3RD FLOOR

Present: The Honorable Mayor Stephen K. Benjamin ▪ The Honorable Sam Davis, District I
The Honorable Tameika Isaac Devine, At-Large ▪ The Honorable Howard Duvall, Jr., At-Large
The Honorable Edward McDowell, Jr., District II ▪ Mr. Jeff Palen, Assistant City Manager for
Finance and Economic Services ▪ Ms. Erika D. Moore, City Clerk

Absent: The Honorable Leona K. Plough, District IV ▪ The Honorable Moe Baddourah, District
III

This meeting was advertised in accordance with the S.C. Freedom of Information Act.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the Invocation.

CITY COUNCIL DISCUSSION

1. [Finlay Park Master Plan](#) – Mr. Randy Davis, Director of the Parks and Recreation Department

Mr. Randy Davis, Parks and Recreation Director introduced the Finlay Park design team as Ms. Jennie Horne, Senior Landscape Architect for Stantec and Mr. Mark Johnson, President of Civitas. The team will be presenting an update on the Finlay Park Master Plan.

Mr. Mark Johnson, President of Civitas provided an overview of the presentation provided to City Council eighteen months ago. Finlay Park has existed since the origin of the City and the prior analysis identified the following critical issues: deterioration, safety, personal security, maintenance challenges, accessibility, event management and daily activation. He agreed that many of the challenges are related to the original design and construction. He stated that the park is very well-maintained, but it is deteriorating at a rate that is hard to keep up with. Having walls and slopes is not something we would recommend today. He recommended a pedestrian bridge across the bond to improve the connectivity and enhance the social quality of the park. The rendering includes a three-level circular building with concessions, restrooms, event space, an open-air event space at the top, an elevator and a room to house the equipment for the pond and fountain. He presented the plan to include the multi-use building, a pond, waterfalls, a



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destination playground built into the side of the hill, a band pavilion for concerts with amphitheater space, terraces, a gateway feature and a reconfigured entry plaza with restrooms and maintenance storage. All pathways would become ADA accessible. He reviewed the waterfalls and cascades along with the addition of the bridge. He presented a detailed plan for the 3 story multi-use event building that is currently 28,000 sq. ft. He said the building size can and should be reduced.

Councilor Duvall asked if the building can be done during a different phase.

Mr. Mark Johnson, President of Civitas said the building will address four elements: replace the wall and provide support; house the pumps and filter system; provide public bathrooms at the top of the park; and provide an elevator that transports people from the top of the park to the bottom.

Councilor Devine asked if the building will obstruct the homeowners' view of the park.

Mr. Mark Johnson, President of Civitas said it would not obstruct the view and he agreed to look at different models.

Councilor Devine asked if the building would need to be three floors if there is no event space.

Mr. Mark Johnson, President of Civitas said we would restructure the existing round wall and design a smaller building for the other elements. He highlighted the bridges, reconstructed and the open and enclosed event space. The semi-circular terraces will be removed and a continuous stairway will be created with event lawns and the band pavilion. He said the park needs to be visually open and flowing in terms of circulation. The band pavilion is designed similarly to the multi-use building and it would project towards Laurel Street and Assembly Street. He presented a view of the proposed playground that would use the hillside to generate movement for kids. He proposed to remove the top level of the Jazz Café and to renovate the lower level for restrooms and concessions near the playground. He stated that the bottom of the pond must be repaired; the edges need to be fixed; and we would like to lap some of the water into creative wetlands. The great lawn will be renovated. He presented a rendering of the gateway buildings off of Taylor Street that will include storage and restrooms. He said it can be value engineered. He said it would be wonderful to complete the streetscape along Taylor Street and Gadsden Street. The 2015 capital cost was \$19.5 million. He suggested a minimum phase one area. He said we need to fix the pond, retaining wall, ADA accessibility, the spiral and cascades. We believe that the extra bridge, band pavilion and playground are important. He suggested that they focus on design validation to make this the the best phase one we can make it and work on the costs then they will come back for further Council review and direction.



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Councilor Duvall said we have to value engineer the multi-use event building and we have to figure out how to solve the problem with the homeless using the park.

Councilor Davis asked if the building will take away from the urban concept of the park.

Mr. Mark Johnson, President of Civitas said the proposed building is larger than it should be. He said having food concessions and restrooms are good ways to attract and keep people in the park.

Councilor Devine said she too isn't sold on the building and she would like to see other options. She said this is a phenomenal concept and all of this is needed. If we address the attractiveness and safety of the park, it will be used more and you will find less homeless there. She noted that while this is expensive, we can't wait much longer.

Councilor McDowell said we must be sensitive to brothers and sisters who find this park as their residence; we cannot eliminate something that is inherently before us. It is a park for everybody.

Mayor Benjamin said we need to begin conversations with SCDOT about turning Taylor Street into a two-way street; it inhibits the ability of people to enjoy the park. Because of our investment the use of Greenview Park and Roy Lynch Park has increased. We need to continue to make more investments like that. A smart investment in Finally Park will drive people to the park and dissuade the other activities that occur in parks. This is not meant to address homelessness. He said we will discuss ideas of creative financing for the park. The corner of Gadsden and Taylor doesn't have a deed restriction and we should find a complimentary use like a hotel that would create the type of foot traffic we want to see. He asked if anyone ever looked at day lighting the stream. He asked if having a water feature would make sense. He asked staff to have a conversation with SCDOT about Taylor Street and Council and Administration can determine if the other ideas are cost prohibitive.

Councilor Devine asked staff to consider adding concessions at Greenview Park.

Mr. Randy Davis, Parks and Recreation Director said that is being considered.

Councilor Davis suggested that concessions be included in every park.

Mr. Jeff Palen sought clarification on the next steps.

Mayor Benjamin asked staff to determine how to make the phase in plan more palatable and how we can address the four elements without the \$6 million expenditure. He asked Council for their thoughts on finding a use for the Gadsden Street and Taylor Street side. He said it can be done on a half-acre. Whether it's a hotel or senior housing it has to comport with the vision of the park.



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Mr. S. Allison Baker, Senior Assistant City Manager said the pond runs to Memorial Park.

Ms. Jennie Horne, Senior Landscape Architect for Stantec said they discussed day lighting during the master planning efforts and it was determined that there isn't enough flow. We can perform more due diligence with Cox and Dinkins to give feedback on the length, depth and water flow to determine if day lighting is a viable option.

2. [Health Care Strategies Update](#) – Mr. D. Michael Jones, ASA, MAAA, Senior Consultant, Willis Towers Watson

Mr. D. Michael Jones, ASA, MAAA, Senior Consultant / Willis Towers Watson recalled Council's request in June to look at alternative plan designs that reflected the decision to maintain the Defined Dollar Benefit (DDB), but to also mitigate the cost increases that would be passed on to active employees and pre-65 retirees. He presented the plan design changes, which reflect a 2% increase in costs. He presented the financial summary and contribution rates for 2017. He sought feedback on the contributions for active employees and pre-65 retirees. He explained that there has been a transition in the market toward exchange based post-65 coverage; the individual market is an opportunity for the retiree and the City to save money. He offered to further review this alternative.

Mayor Benjamin asked if this impacts our Unfunded Accrued Liability (UAL).

Mr. D. Michael Jones, ASA, MAAA, Senior Consultant / Willis Towers Watson said adopting the alternate plan design and maintaining the DDB doesn't change the UAL.

Councilor Duvall said we are moving in the right direction. He asked staff to look at a group plan instead of an individual plan and to interview Richland County and their group plan supplier.

Mr. Jeff Palen, Assistant City Manager for Finance and Economic Development noted that Council will be asked to vote on the alternate plan design during the evening meeting.

3. Economic Development Partners – Mr. Ryan Coleman, Economic Development Director
 - City Center Partnership – Mr. Matt Kennell, President and CEO of the City Center Partnership



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Mr. Matt Kennell, President and CEO of the City Center Partnership said they are celebrating 15 years of partnering with the City of Columbia and the Business Improvement District is now something we can all be proud of. He reported that the organization is approaching \$1 billion in taxable investment from the private sector. He noted that the City Center Partnership helped to raise \$10.3 million. By the end of the next year, we anticipate \$100 million in new private taxable investments in the area. He encouraged City Council to complete the streetscape project on Main Street from Blanding Street to Elmwood Avenue. The CCP is working on parking, signage, branding, and safety improvements for pedestrians, bicycles and vehicles. He reported that the CCP is currently working in partnership with the City of Columbia to improve the decorative lighting along Main. In closing, he said it is exciting to have the ice skating rink back; First Thursdays have picked back up; and the Soda City Market will be expanding by three blocks.

Councilor Devine said pedestrian, bicycle and vehicle friendliness is a priority for the CCP and we need to make sure we keep that at the forefront. The Main and Elmwood intersection continues to be a concern and people will not cross it if it's not safe.

- Central SC Alliance – Mr. Mike Briggs, President and CEO of the Central SC Alliance

Mr. Mike Briggs, President and CEO of the Central SC Alliance reported that the Alliance has partnered with the City of Columbia for thirty five years and they represent nine counties in South Carolina. He said the Alliance and other entities have worked with companies that have committed to invest \$11.4 billion and to create 65,000 jobs all over the region. In 2015/2016, \$714 million and over 1,500 jobs were generated. The Alliance is currently marketing twenty-two city properties at www.centralsc.org; they have eight active prospects considering the City of Columbia; they have responded to thirteen Requests for Information on behalf of the City; different City sites were submitted on nineteen projects; in May 2016, they announced 400 jobs in the Pineview Industrial Park; and at the end of 2015, they announced a project that would create 50 jobs. At build out, the China Jushi project will create \$1.4 million in sewer demand. He said they are working on a tactical plan to positively impact economic development in the City of Columbia. He outlined the Alliance's efforts to recruit European companies and the rest of the world. In closing, he noted that the City and the region's activity levels are equally robust and he feels good about where we are headed.

Mayor Benjamin encouraged a laser-like focus on insurance technology opportunities.



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4. [HomeServe USA Water Service Line, Sewer Service Line and Internal Plumbing Repair Plan Program](#) – Mr. Michael Rauscher, Chief Relationship Officer and Mr. Eric West, Director of Account Management for HomeServe USA

Mr. Michael Rauscher, Chief Relationship Office for HomeServe USA said the firm is the largest water and sewer line protection program with over 2.8 million customers holding 4.2 million policies in the United States. The firm has sixty five municipal and utility partnerships and association relations with the National League of Cities and AARP. The average home in Columbia is forty years old and most homeowners don't realize that they are responsible for the infrastructure on their property. HomeServe provides an affordable warranty program with quick response times. After a thorough Request for Proposals in 2014, HomeServe was selected as the provider and an agreement was signed in January 2015 for a five-year term. There are 16,000 policies in place; \$164,000 has been contributed to the City's Change Up Fund; HomeServe invested \$300,000 in educational materials; and the program has saved residents \$500,000 in repair costs. He said they were asked to remove the City of Columbia reference on the outer envelope and that has reduced the response rate by 40% to 50%. He said we are clear that HomeServe USA is the provider and that the program is voluntary. He asked Council to consider allowing them to go back to doing that. He noted that it was a part of the agreement.

Councilor Duvall said he has been concerned about this and he receives a lot of calls about this. He disagreed that this is voluntary, because it sounds like the City of Columbia is requiring this.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA said we've made approximately \$900,000. The firm has paid up to \$1 million in claims, marketing materials and contributions to the Change Up Fund.

Councilor Duvall inquired about the national statistics for the frequency of water line breaks from the meter to the house.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA reported that up to 6% of City customers had a claim for a total of 900 claims.

Councilor Duvall asked if customers think they are dealing with a private insurance company rather than the City of Columbia.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA said yes, because they call us. We realize that a customer feels better when someone has endorsed the program and they want to know who endorsed it.



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Councilor Devine said she remains a big supporter of the program. We've made it very clear that it's an optional program and we do have citizens who need this program. I would like us to reconsider the use of our logo. Knowing that we went through a vetting process is helpful. She suggested that we work together to help residents understand. We have four years remaining in the contract and we need to figure out a way to make this partnership work. She asked that Council discuss what is going on with the Change Up Program.

Councilor McDowell said confusion has been the prevailing issue. He has heard concerns about customer service where answers weren't readily available.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA said the firm goes through great lengths to train and retrain representatives. He asked if there are specific issues that Mr. McDowell could share with him.

Councilor Duvall asked if it easy for a customer to opt out.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA said customers can opt out and if applicable they will be reimbursed for any unused portion of their plan. We also will refund money to someone who finds out that they already had a program.

Mayor Benjamin agreed that this program provides value to our citizens. He said we have to find a way to balance the concern with the program appearing mandatory by the City.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA proposed putting the City of Columbia back on the envelope and stating that it is for City of Columbia water customers from HomeServe.

Mayor Benjamin said that is an important move in the right direction and this needs to be constantly stated throughout the document. It needs to be clear that it is a relationship with a private company. We need to make sure our citizens know that this is available to them in a transparent way.

Councilor Davis committed to the remainder of the contract. He strongly recommended that we use every method available to clarify things and to cut down on confusion.

Mr. Michael Rauscher, Chief Relationship Office for HomeServeUSA agreed to work with staff prior to mailing the next campaign to get some form of the City's brand back on the outer envelope.

Councilor Devine said clarifying language about City Council's endorsement may be helpful.



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EXECUTIVE SESSION - Pursuant to S.C. Code §30-4-70(a)

Upon a motion made by Ms. Devine and seconded by Mr. Davis, Council voted unanimously to enter into Executive Session at 4:35 p.m. for the discussion of **Items 5 through 6a.**

5. Receipt of legal advice relating to matters covered by attorney-client privilege – S.C. Code §30-4-70(a)(2)
 - *Busby Street Deed Reformation*
 - *Alcohol and Beverage Control license protests*
6. Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body – S.C. Code §30-4-70(a)(5)
 - *Potential Funding Source for Economic Development Projects*
- 6a. Discussion of negotiations incident to proposed contractual arrangements - S.C. Code §30-4-70(a)(2)
 - *Renovation of 1800 Main Street*

COLUMBIA CITY COUNCIL MEETING AGENDA

TUESDAY, AUGUST 16, 2016 • 6:12 P.M.

CITY HALL • 1737 MAIN STREET • COUNCIL CHAMBERS • 3RD FLOOR

Present: The Honorable Mayor Stephen K. Benjamin ▪ The Honorable Sam Davis, District I
The Honorable Tameika Isaac Devine, At-Large ▪ The Honorable Moe Baddourah, District III
The Honorable Howard Duvall, Jr., At-Large ▪ The Honorable Edward McDowell, Jr., District II
Mr. S. Allison Baker, Senior Assistant City Manager ▪ Ms. Erika D. Moore, City Clerk

Absent: The Honorable Leona K. Plough, District IV

This meeting was advertised in accordance with the S.C. Freedom of Information Act.

Mayor Benjamin recognized Senator John Matthews.



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PLEDGE OF ALLEGIANCE

Little Miss Claudia and Little Miss Caroline Matthews led the audience in the Pledge of Allegiance.

Dr. Mary O. Stover, Founder and CEO of The Ram Foundation said the foundation serves 100 underserved children in the CA Johnson and Eau Claire cluster. A safe haven is provided in a free six week summer enrichment program where there is an emphasis on the arts and tutoring is provided in math, reading and science.

INVOCATION

Chaplain Darrell Croft, Columbia Fire Department offered the Invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to adopt the agenda as presented.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.

APPROVAL OF MINUTES

7. [July 19, 2016 Work Session and Council Meeting Minutes](#)

Upon a motion made by Mr. Baddourah and seconded by Ms. Devine, Council voted unanimously to approve the July 19, 2016 Work Session and Council Meeting Minutes.

CONSENT AGENDA

Upon a single motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to approve the **Consent Agenda Items 8 through 14 and 16 through 25.**



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CONSIDERATION OF BIDS and AGREEMENTS

8. Council is asked to approve the [Fiscal Year 2016/2017 Contract Renewal for Maintenance and License Services](#) for Cisco SmartNet, as requested by the Information Technology Department. Award to NWN Corporation, using the SC State Contract in the amount of \$71,741.37. This firm is located in Charlotte, NC. *Funding Source: Information Technology Department-Maintenance & Service Contract, 1011120-638200 – Note: The original budgeted amount is \$71,741.37. - Approved*
9. Council is asked to approve a [Professional Services Agreement for State Lobbying Services](#), as requested by the Office of Governmental Affairs. Award to the Kyle Michel Law Firm, LLC in the amount of \$71,000 plus reimbursable expenses up to \$1,000 for a total amount not to exceed \$72,000.00. This firm is located in Columbia, SC. *Funding Source: 1011103-638300 - Approved*
10. Council is asked to approve [Change Order #1 for Project SS7339; Sanitary Sewer Repair / Replacement at Lyon Street](#), as requested by the Utilities and Engineering Department. Award to McClam & Associates, Inc. in the amount of \$88,198.50. This firm is located in Little Mountain, SC. *Funding Source: \$36,25.00 will come from the project contingency and \$51,948.50 will come from the Fiscal Year 2016/2017 CIP Project 5S728817-Unforeseen and Misc. Projects – Note: This is a Clean Water 2020 Program Project. The original budgeted amount is \$698,330.75 and the revised contract total is \$750,279.25. - Approved*
11. Council is asked to approve a [Professional Services Agreement between the City of Columbia and Fast Forward](#) for Fiscal Year 2016/2017 in an amount not to exceed \$100,000.00. *Funding Source: Community Development, 1014320- Approved*
12. Council is asked to approve the [Purchase of a Flygt Pump with Accessories](#), as requested by the Metro Wastewater Treatment Plant. Award to Xylem Water Solutions USA, Inc., as a Sole Source in the amount of \$109,798.14. This vendor is located in Charlotte, NC. *Funding Source: FR-Metro WWTP/FEMA Emergency Operations, 2536208-638400 – Note: The original budgeted amount is \$109,798.14. - Approved*
13. Council is asked to approve the [Purchase of four \(4\) Ford Interceptor SUV Vehicles](#), as requested by the Police Department. Award to Vic Bailey Ford, using the SC State Contract in the amount of \$112,072.00. This vendor is located in Columbia, SC. *Funding Source: Federal Equitable Sharing-Auto, Trucks, Heavy Equipment Capital, 2042412-658500 – Note: The original budgeted amount is \$112,072.00. - Approved*



We Are Columbia

14. Council is asked to ratify a [Change Order for Additional Engineering Services](#) provided during the October 2015 Flood, as requested by the Utilities and Engineering Department. Award to CDM Smith in the amount of \$114,933.75. This firm is located in Columbia, SC. *Funding Source: FR Metro WWTP-FEMA Emergency Operations, 2536208-638400 - Approved*
15. Council is asked to approve an [Agreement for Ice Skating Equipment Rental for Main Street](#), as requested by the Parks and Recreation Department. Award to Magic Ice USA, Inc., in the amount of \$125,895.00. This firm is located in Miami, Florida. *Funding Source: 1015706-638518 - Note: The original budgeted amount is \$125,895.00. – Approved by a vote of four (4) to two (2).*

Councilor Duvall suggested that Council not approve the skating rink this year. He said the skating rink has never broken even and it has a \$250,000 deficit over four years. If this is a worthy project for a small area in downtown, then it should be supported by the Chamber of Commerce, the City Center Partnership or a merchants association that will benefit from it.

Mayor Benjamin said he fundamentally disagrees. Everything we do is not meant to be a money making venture; it's meant as an added benefit for people across the city and the region; it adds to the urban core and it's something that people in this Famously Hot City are not used to.

Mr. Randy Davis, Parks and Recreation Director said an economic impact study showed that over 13,000 people within a 50 mile radius participated in 2013. At that time, it produced an estimated \$165,648 economic impact on hospitality related businesses.

Councilor Baddourah said the money being spent can be used to buy playground equipment in parks across the city and that would last for twenty years. That is more appropriate than an ice skating rink.

Upon a motion made by Mayor Benjamin and seconded by Ms. Devine, Council voted four (4) to two (2) to approve an Agreement for Ice Skating Equipment Rental for Main Street, as requested by the Parks and Recreation Department. Award to Magic Ice USA, Inc., in the amount of \$125,895.00. This firm is located in Miami, Florida. Voting aye were Mr. McDowell, Ms. Devine, Mr. Davis and Mayor Benjamin. Voting nay were Mr. Duvall and Mr. Baddourah.

16. Council is asked to approve a [Pay Difference Reimbursement Agreement for Project WM4352](#) to upsize a Water Main at Sam's Club at the Village of Sandhill Shopping Mall, as requested by the Utilities and Engineering Department. Award to Sam's Real Estate Business Trust in the amount of \$140,464.00. This firm is located in Bentonville, AR.



We Are Columbia

Funding Source: Water Improvements Fund transfer from FY 16/17 Project WM335817 - Approved

17. Council is asked to approve Change Order #1 for Project SS7364; Sewer Main Relocation at Jackson Boulevard and I-77, as requested by the Utilities and Engineering Department. Award to DS Utilities, Inc., a Local Business Enterprise, in the amount of \$133,370.00. This firm is located in Little Mountain, SC. *Funding Source: Transfer Funds from FY 16/17 CIP Project SS728817-Unforeseen and Misc. Projects – Note: This is Clean Water 2020 Program Project. The original budgeted amount is \$176,620.00 and the revised contract total is \$309,990.00. - Approved*
18. Council is asked to approve Change Order #1 for Project WM3059/SS7202; Water and Sewer Main Replacement along East Miriam Avenue, Mountain Drive, Westwood Avenue, Clement Road, Duke Avenue, Dundee Lane and Summerlea Drive, as requested by the Utilities and Engineering Department. Award to LAD Corporation of West Columbia in the amount of \$218,138.00. This firm is located in Lexington, SC. *Funding Source: 5529999-658650 – Note: This is a Mentor Protégé Program Project. Lexington Earthworks of Columbia, SC is the Protégé and will implement \$102,906.00 (47%) of this change order amount. The original budgeted amount is \$1,061,585.00; the revised contract amount is \$1,279,720.00. - Approved*
19. Council is asked to approve a Contract Renewal for Financial Advisory Consultant Services, as requested by the Finance Department. Award to Stifel Financial Corporation (formerly known as Merchant Capital, LLC) in an amount not to exceed \$450,000.00. This firm has a local office in Columbia, SC. *Funding Source: Finance Water Administration – Note: The original budgeted amount is \$450,000.00. - Approved*
20. Council is asked to approve Project SS7385; Sewer Lining and Replacement at Blossom Street and Makeway Drive, as requested by the Utilities and Engineering Department. Award to McClam and Associates in an amount not to exceed \$725,907.00, which includes the contractor's bid in the amount of \$690,907.00 and an owner's contingency in the amount of \$35,000.00. This firm is located in Little Mountain, SC. *Funding Source: Utilities Metro Wastewater Plant-Special Contracts, 5529999-658650/SS738501 – Note: This is a Clean Water 2020 Program Project and a Mentor Protégé Program Project. Patriot Construction of Columbia, SC is the Protégé and will receive 24% of the contract value. The original budgeted amount is \$509,680.00 and additional funding of \$218,727.00 will come from Project SS7288 Unforeseen and Miscellaneous funds. The following sub-consultants will receive \$183,537.00 (25.4%) of the contract value. - Approved*



We Are Columbia

Sub-consultants	Locations	Services	Contract %	Amount
Fortiline Waterworks	Columbia, SC	Waterworks Materials	1.4%	\$10,000.00
Xylem, Inc.	N. Charleston, SC	Pumps	1.2%	\$8,385.00
VacVision	Greenville, SC	CIPP	2.2%	\$15,800.00
Hydrostructures, PA	Pittsboro, NC	CCVT, Heavy Cleaning	1.9%	\$13,785.00
BLD Services, LLC	Kenner, LA	Lateral CIPP	3.8%	\$27,750.00
Palmetto Builders Concrete	Irmo, SC	Flowable Fill	2.6%	\$18,900.00
CR Jackson	Columbia, SC	Milling Resurfacing	11.4%	\$82,717.00
Intech Coating Consultants	Columbia, SC	Manhole Rehabilitation	0.9%	\$6,200.00

21. Council is asked to approve [Project SS733801; an Agreement for Crane Creek Equalization Storage Services](#), as requested by Utilities and Engineering Department. Award to Hazen & Sawyer in the amount of \$1,195,857.00. This firm has headquarters in New York, NY and a local office in Columbia, SC. *Funding Source: Capital Outlay Projects Budget, 552999-SS733801-658650 – **Note:** This is a Clean Water 2020 Program Project and a Mentor Protégé Program Project. Palmetto Consulting Engineering Group, Inc., a Women Owned Minority Business Enterprise of Chapin, SC is the Protégé and will provide engineering services at \$54,545.00 (5%) of the contract value. The original budgeted amount is \$1,195,857.00. The following sub-consultants will receive \$461,157.00 (39%) of the contract value. - Approved*

Sub-consultants	Locations	Services	Contract %	Amount
Howard Engineering (WBE)	Marietta, SC	Engineering	1%	\$6,240.00
Terracon	Columbia, SC	Geotechnical	1%	\$15,670.00
Michael Baker International	Columbia, SC	Construction Administration	37%	\$439,247.00

22. Council is asked to approve [Project WM4164; Water Distribution System Remote Site Improvements](#), as requested by the Utilities and Engineering Department. Award to M.B. Kahn Construction Company, the lowest responsive bidder in an amount not to exceed \$2,560,100.00. This firm is located in Columbia, SC *Funding Source: Capital Improvement Fund-Water, 552999-WM416402-658650 – **Note:** This is a Subcontracting Outreach Program Project and the following sub-consultants will receive \$1,401,234.00 (54%) of the contract value. - Approved*

Sub-consultants	Locations	Services	Contract %	Amount
MST, Inc.	Central, SC	Precast	3%	\$74,825.00
Harrelson Painting	Swansea, SC	Painting	2%	\$39,500.00
MR Systems	Norcross, GA	Instrumentation	34%	\$878,757.00
East Coast Underground LLC	Carolina Beach, NC	Ground Penetrating Radar	1%	\$24,000.00
Ferguson Waterworks	Elgin, SC	Pipe Materials	3%	\$79,000.00
Jack Moore & Associates	Matthews, NC	Control Valves	4%	\$101,652.00
Premier Constructors (DBE)	West Columbia, SC	Electrical	7%	\$203,500.00



We Are Columbia

23. Council is asked to approve [Project WM4348; Columbia Canal Embankment Repair Services](#), a requested by the Utilities and Engineering Department. Award to Michael Baker International in an amount not to exceed \$4,938,139.00. This firm is located in Columbia, SC. *Funding Source: 5529999-WM4323-658650 – **Note:** This is a Subcontracting Outreach Program. The following sub-consultants will receive \$2,311,595.58 (46.77%) of the contract value. - Approved*

Sub-consultants	Services	Contract %	Amount
Hazen and Sawyer	Water Supply/ H&H Modeling; Spillway/Dike Repair Design; Construction Contract Administration; Environmental Science/ Natural Resources	13.27%	\$655,544.00
Kleinschmidt Associates	FERC Coordination locks; Gates Design & Construction Contract Administration	8.49%	\$419,378.00
F&ME Consultants, Inc.	Geotechnical Design	21.18%	\$1,046,089.50
Case Consulting, Inc.	Construction Administration Support	0.76%	\$37,564.00
Construction Support Services	Land Surveying	0.64%	\$32,000.00
MA Engineering Consultants	Geospatial/GIS/ Photogrammetry	1.31%	\$64,817.16
ESP Associates	Hydrographic Survey	0.77%	\$38,500.00
New South Engineering	National Register Search	0.35%	\$17,702.92

EVENT RESOLUTIONS

24. [Resolution No.: R-2016-047](#) – Authorizing consumption of beer and wine beverages only at the Soda City Friends Dinner on the Gervais Street Bridge on October 23, 2016 - *Approved*
25. [Resolution No.: R-2016-048](#) – Authorizing consumption of beer and wine only within Boyd Plaza adjacent to the Columbia Museum of Art for the Contemporaries Oktoberfest on Thursday, September 29, 2016 - *Approved*

PRESENTATIONS

26. [Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for fiscal year ended June 30, 2015](#) – Ms. Jennifer Broughton, President of Government Finance Officers Association of South Carolina

Ms. Jennifer Broughton, President of the Government Finance Officers Association of South Carolina presented the Certificate of Achievement for Excellence in Financial Reporting for year ending June 30, 2015 to the City of Columbia Finance Department.



We Are Columbia

27. [City of Columbia Wastewater Treatment Plant National Water Heroes Award Recipients](#)
– Mr. David R. Wiman, Superintendent of the Metro Wastewater Treatment Plant

Mr. David Wiman, Superintendent of the Metro Wastewater Treatment Plant introduced Ashley Dove, Mr. James Foust, Adrian Martin and Brandon Wilcox as recipients of the 2016 Water Heroes Award from the Water Environment Federation for going beyond the call of duty during the October 2015 flood. These individuals will be honored during WEFTEC®, the Water Environment Federation's Annual Technical Exhibition and Conference on September 27, 2016, in New Orleans.

28. [Columbia Empowerment Zone, Inc. Presentation of Vacant Abandoned Building Incentive Program Recipient Awards & International Economic Development Council Economic Development Week Recognition](#) – Ms. Felicia Maloney, Executive Director of the Columbia Empowerment Zone

Ms. Felicia Maloney, Executive Director of the Columbia Empowerment Zone, Inc. announced that the Columbia Empowerment Zone, Inc. is as an International Economic Development Council bronze award recipient for Innovation in Economic Development. They will receive the award on September 27, 2016 at the IEDC Annual Conference in Cleveland, Ohio. She also presented the Vacant Abandoned Building Incentive Program Awards to the following recipients:

- J. Sanders Tate of 1316 Washington, LLC
- Jody & Erik Kreush of JDS, LLC dba The Devine Cinnamon Roll
- William Brennan/Robert Lewis/Scott Linaberry/Christian Rogers of Hangar Owner, LLC
- Gretchen Lambert/Trip Riley/Wes Lyle of NOMA Properties LLC
- Yvonne Murray-Boyles of the Law Office of Yvonne Murray-Boyles
- Lasenta Lewis-Ellis of LLE Construction
- Candace Shiver of Shiver Holdings LLCs dba Shiver & Associates LLC

29. [African American Women's Equal Pay Day Proclamation](#) – Ms. Eme Crawford, Ph.D., Director of Communications and Learning for Women's Rights & Empowerment Network

Ms. Eme Crawford, Ph.D., Women's Rights and Empowerment Network said that all women regardless of race deserve to be compensated fairly. She recognized that the reality of equal pay for equal work remains elusive. She reported that African American women must work for twenty months to earn what white men earn in twelve months for comparable work. She insisted that we must work collectively to ensure that wages are fair across the board and that workplaces encourage a diverse workforce.



We Are Columbia

Mayor Benjamin and the members of City Council proclaimed Tuesday, August 23, 2016 as African American Women's Equal Pay Day in the City of Columbia.

30. [South Carolina Black Pages Day Proclamation](#) – The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin and the members of Council proclaimed Tuesday, August 16, 2016 as South Carolina Black Pages Day in the City of Columbia.

31. [Sickle Cell Disease Awareness Month Proclamation](#) – The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin and the members of Council proclaimed September 2016 as Sickle Cell Awareness Month in the City of Columbia.

Ms. Yvonne Donald, M.A., CSCEC, Deputy Director of the James R. Clark Memorial Sickle Cell Foundation announced that the 11th Annual Walk Celebration will be held on Saturday, September 10, 2016 at 8:00 a.m. at the Saint Luke Episcopal Gymnasium. Ms. Karen Alexander is the 2016 Walk Ambassador. She introduced the Hayes Family whose son Jacob Hayes has represented the foundation for several years.

32. [LoveColumbia Photo Challenge](#) – Ms. Leshia Utsey, Director of Public and Media Relations

Ms. Shawna Washington, Public & Media Relations Manager explained that the #LoveColumbia Photo Challenge is an initiative that encourages citizens of Columbia to submit photos via social media of the images they love in the City. She introduced the following #LoveColumbia Photo Challenge winners. The winning photos will be displayed in the Gallery at City Hall.

Facebook	Bryan Hall
Twitter	Katia Lee
Instagram	Melanie Matthews



We Are Columbia

33. Update from the Sandlapper Singers – Ms. Beth Moore, General Manager and Mr. Dustin Ousley, Artistic Director for the Sandlapper Singers

Ms. Beth Moore, General Manager of the Sandlapper Singers said the professional choir and non-profit organization has been presenting American Choral music in Columbia since 1996. Over 20 years the Sandlapper Singers have flourished, presenting hundreds of concerts while ensuring the future of choral arts by mentoring young singers and educators. Now entering its 21st season, the Sandlapper Singers are poised to reach greater heights. She presented the Columbia City Council with the Sandlapper Singers 20th Anniversary poster in appreciation of the City's support.

ZONING MAP AMENDMENT – SECOND READING

34. [3100 Main Street, TMS# 09111-06-01](#); request to rezone from MX-1, -NC, -FP (Mixed Use Corridor/Neighborhood District, -North Main Corridor, -Flood Protective Area) to C-3, -NC, -FP (General Commercial District, -North Main Corridor, -Flood Protective Area). – *First reading approval was given on August 2, 2016. – Approved on second reading by a vote for five (5) to one (1).*

Council District:	1
Proposal:	Rezone the parcel from MX-1, -NC, -FP to C-3, -NC, -FP
Applicant:	Fred Price
Staff Recommendation:	Denial
PC Recommendation: 06/06/16	Approve (6-1)

Upon a motion made by Mayor Benjamin and seconded by Mr. Davis, Council voted five (5) to one (1) to give second reading approval to the *Zoning Map Amendment* for 3100 Main Street, TMS# 09111-06-01; request to rezone from MX-1, -NC, -FP (Mixed Use Corridor / Neighborhood District, -North Main Corridor, -Flood Protective Area) to C-3, -NC, -FP (General Commercial District, -North Main Corridor, -Flood Protective Area). Voting aye were Mr. McDowell, Mr. Duvall, Mr. Baddourah, Ms. Devine and Mayor Benjamin. Mr. Davis voted nay.

PUBLIC HEARING

ZONING MAP AMENDMENT – FIRST READING

- 34a. [1211 Greenlawn Drive, TMS# 16414-01-05](#); request to rezone the parcel from RS-1 (Single Family Residential District) to UTD (Urban Transitional District). – *Consideration of this item was deferred on July 19, 2016. – Approved on first reading.*



We Are Columbia

Council District:	3
Proposal:	Rezone the parcel from RS-1 to UTD
Applicant:	Tom Heaton, Palmetto Family Dentist of Columbia
Staff Recommendation:	Denial
PC Recommendation: 06/06/16	Denial (6-0, 1 Recusal)

Councilor Baddourah reported that the neighbors reached an agreement with the new owner to build a fence and install security cameras around his property.

Council opened the Public Hearing at 7:13 p.m.

No one appeared at this time.

Council closed the Public Hearing at 7:13 p.m.

Upon a motion made by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 1211 Greenlawn Drive, TMS# 16414-01-05; request to rezone the parcel from RS-1 (Single Family Residential District) to UTD (Urban Transitional District).

ORDINANCE – FIRST READING

35. [Ordinance No.: 2016-046](#) – An Eleventh Supplemental Ordinance providing for the Issuance and Sale of City of Columbia, South Carolina, Waterworks and Sewer System Revenue Bonds, in one or more series, in the aggregate principal amount of not exceeding \$281,000,000, in order to refinance certain outstanding indebtedness and to finance various Capital Projects and Improvements to the system, any necessary debt service reserves and issuance costs; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance and Economic Services, or any two of them acting together, to determine certain matters with respect to the bonds; prescribing the form and details of such bonds; adopting continuing disclosure procedures; and other matters relating thereto – *Approved on first reading.*



We Are Columbia

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2016-046 (updated) – An Eleventh Supplemental Ordinance providing for the Issuance and Sale of City of Columbia, South Carolina, Waterworks and Sewer System Revenue Bonds, in one or more series, in the aggregate principal amount of not exceeding \$281,000,000, in order to refinance certain outstanding indebtedness and to finance various Capital Projects and Improvements to the system, any necessary debt service reserves and issuance costs; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance and Economic Services, or any two of them acting together, to determine certain matters with respect to the bonds; prescribing the form and details of such bonds; adopting continuing disclosure procedures; and other matters relating thereto, subject to adding Jeffries as a co-manager to the deal.

36. [Ordinance No.: 2016-077](#) – Authorizing the City of Columbia, South Carolina, to execute and deliver an Equipment Lease Purchase Agreement in the amount of not exceeding \$8,100,000 between the City and the lessor thereof to defray the cost of acquiring certain equipment; and other matters relating thereto – *Approved on first reading.*

Upon a motion made by Mr. Duvall and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to Ordinance No.: 2016-077 – Authorizing the City of Columbia, South Carolina, to execute and deliver an Equipment Lease Purchase Agreement in the amount of not exceeding \$8,100,000 between the City and the lessor thereof to defray the cost of acquiring certain equipment; and other matters relating thereto.

RESOLUTIONS

37. [Resolution No.: R-2016-052](#) – Authorizing the City Attorney’s Office to institute a civil action in the Richland County Court of Common Pleas against House of the Lord Soul Winning Outreach Ministries and Reba Palmer Williams, seeking reformation of a deed and to quiet title for the real property located at 1722 Busby Street, Richland County TMS No. 11611-02-08 - *Approved*

Mayor Benjamin explained that this is not an adverse action; it is a motion to establish ownership of this property.

Upon a motion made by Mr. Davis and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2016-052 – Authorizing the City Attorney’s Office to institute a civil action in the Richland County Court of Common Pleas against House of the Lord Soul Winning Outreach Ministries and Reba Palmer Williams, seeking reformation of a deed and to quiet title for the real property located at 1722 Busby Street, Richland County TMS No. 11611-02-08.



We Are Columbia

38. [Resolution No.: R-2016-053](#) – To Honor the City of Columbia, Mississippi with Official Sisterhood for its Assistance during October 2015 Flood - *Approved*

Ms. Catherine Fleming Bruce, Principal of TNOVSA, LLC said she will be taking this Resolution to Columbia, Mississippi this week and they are very proud to be receiving this recognition.

Upon a motion made by Mr. McDowell and seconded by Ms. Devine, Council voted unanimously to approve Resolution No.: R-2016-053 – To Honor the City of Columbia, Mississippi with Official Sisterhood for its Assistance during October 2015 Flood.

39. [Resolution No.: R-2016-054](#) – Amending R-2012-110 Adopting the City of Columbia Facade Improvement Program - *Approved*

Upon a motion made by Ms. Devine and seconded by Mr. McDowell, Council voted unanimously to approve Resolution No.: R-2016-054 – Amending R-2012-110 Adopting the City of Columbia Facade Improvement Program.

40. [Resolution No.: R-2016-058](#) – Adopting Amendment to City of Columbia Response to Resistance Policy - *Approved*

Upon a motion made by Mr. Duvall and seconded by Mr. Baddourah, Council voted unanimously to approve Resolution No.: R-2016-058 – Adopting Amendment to City of Columbia Response to Resistance Policy.

41. [Resolution No.: R-2016-059](#) – Adopting City of Columbia Motor Vehicle Pursuit Policy - *Approved*

Upon a motion made by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to approve Resolution No.: R-2016-059 – Adopting City of Columbia Motor Vehicle Pursuit Policy.



We Are Columbia

DISCUSSION OF HOMELESS SERVICES

42. [Coordination of Regional Homeless Services](#) - Mr. Mac Bennett, President & CEO for the United Way of the Midlands

Mr. Mac Bennett, President and CEO of the United Way of the Midlands explained that the United Way provides direct services through the Inclement Weather Center Contract and systems and service coordination through the regional coordination contract. He reported that the Point in Time Count conducted in January found a 14% decline in people on the street over a two year period. He reported that 305 homeless veterans and 59 chronically homeless people were housed. He insisted that the answer to housing is more affordable housing. He presented an organizational chart for the Inclement Weather Center. He said they were open 65 nights and they provided 8,562 bed nights and 1,712 meals last year. He reported that they came in well under budget, because they were open for fewer nights. The goals for 2016/2017 involve improved meal sharing, an employment fair, new youth housing and services, expansion of the housing prioritization system and increasing housing units.

43. [Resolution No.: R-2016-060](#) – Authorizing the City Manager to execute a Professional Services Contract Extension Agreement Between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands - *Approved*

Upon a single motion made by Mr. Baddourah and seconded by Mr. McDowell, Council voted unanimously to approve Resolution No.: R-2016-060 – Authorizing the City Manager to execute a Professional Services Contract Extension Agreement Between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands.

44. [Resolution No.: R-2016-056](#) – Authorizing the City Manager to execute an Inclement Weather Center Service Agreement between the City of Columbia and the United Way of the Midlands for operation of the Inclement Weather Center - *Approved*

Upon a motion made by Mr. Baddourah and seconded by Ms. Devine, Council voted unanimously to approve Resolution No.: R-2016-056 – Authorizing the City Manager to execute an Inclement Weather Center Service Agreement between the City of Columbia and the United Way of the Midlands for operation of the Inclement Weather Center.



We Are Columbia

45. [Resolution No.: R-2016-057](#) – Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2016-2017 - *Approved as amended in an amount not exceed \$325,000.*

Upon a motion made by Ms. Devine and seconded by Mayor Benjamin, Council voted unanimously to approve [Resolution No.: R-2016-057](#) – Authorizing the City Manager to execute an Agreement between the City of Columbia and The Midlands Housing Alliance, Inc. for 2025 Main Street for Fiscal Year 2016-2017 as amended in an an amount no to exceed \$325,000.

46. [Resolution No.: R-2016-055](#) – Authorizing the City Manager to execute Professional Services Agreement for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2016-2017 – *Approved – Mr. Baddourah abstained from voting due to a potential conflict of interest.*

Upon a motion made by Mr. Davis and seconded by Ms. Devine, Council voted unanimously to approve Resolution No.: R-2016-055 – Authorizing the City Manager to execute Professional Services Agreement for the Housing First Program between the City of Columbia and the University of South Carolina for Fiscal Year 2016-2017. Mr. Baddourah abstained from voting due to a potential conflict of interest.

OTHER MATTERS

47. Council is asked to approve the [Installation of Speed Humps at the following locations](#), as requested by the Traffic Engineering Division – *[Note: The Police and Fire Departments have reviewed the proposed locations and their responses are attached.](#)*

Upon a motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to approve the installation of Speed Humps at the following locations:

Neighborhoods	Existing Speed Humps	Speed Humps Requested
Lyon Street	4	16
Howell Court/Beaumont Ave.	0	2
Pinewood Park	0	1
Jaggers Plaza	0	2

Councilor McDowell recognized the passing of Mr. James Hildebrand of the Historic Waverly Neighborhood. The funeral will be held on Thursday, August 18, 2016 at 1:00 p.m.

Mayor Benjamin recognized the passing of Mr. Norman Arnold.



We Are Columbia

48. [Neighborhood Street Lighting Requests](#)

Upon a motion made by Mr. Davis and seconded by Ms. Devine, Council voted unanimously to approve the following Neighborhood Street Lighting Requests:

Neighborhoods Listed by Priority	Existing Lights	Requested Lights	Current Lease Cost / Annually	Project Request Total	Total Year to Date
Park Circle	2	1	\$237.84	\$118.92	\$118.92
2652 Two Notch Road	4	1	\$850.08	\$212.52	\$331.44

APPOINTMENTS

49. [Citizens Advisory Committee for Community Development](#)

Upon a motion made by Mr. Duvall and seconded by Mr. Baddourah, Council voted unanimously to approve the reappointment of Ms. Ursula Pallares to the Citizens Advisory Committee for Community Development.

Councilor Davis stated for the record that he recommended the appointment of Ms. Shannon Staley.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

Upon a motion made by Mayor Benjamin and seconded by Mr. Duvall, Council voted unanimously to adopt the plan design alternative with premium increase in concert with the healthcare strategies update from our consultant at Willis Towers Watson during today's Work Session. *Please refer to Work Session Item 2.*

CITY COUNCIL COMMITTEE REPORTS/REFERRALS

No committee reports or referrals were made at this time.

APPEARANCE OF THE PUBLIC

Mr. Kennedy Smith said he supports the police and all uniformed officials. He said he found no one that could cover the issue that he has with the City of Columbia. He expressed code enforcement concerns about a car wash on the corner of Pope Street and Main Street. He asked if someone from the Code Enforcement Division or the Mayor can meet with him to address his concerns.



We Are Columbia

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to adjourn the meeting at 7:46 p.m.

Respectfully submitted by:

Erika D. Moore
City Clerk

DRAFT



We Are Columbia

COLUMBIA CITY COUNCIL MEETING MINUTES

TUESDAY, NOVEMBER 15, 2016

CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR

The Columbia City Council conducted a Work Session on Tuesday, November 1, 2016 at City Hall, 1737 Main Street, Columbia, South Carolina 29201. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 2:17 p.m. and the following members of Council were present: The Honorable Sam Davis, District I, The Honorable Tameika Isaac Devine, At-Large, The Honorable Howard Duvall, Jr., At-Large and The Honorable Edward McDowell, Jr., District II. The Honorable Moe Baddourah, District III arrived at 3:48 p.m. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act. The minutes are numbered to coincide with the order of the meeting.

INVOCATION

The Honorable Edward McDowell, Jr. offered the Invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. Davis and seconded by Mr. McDowell, Council voted unanimously to adopt the agenda, subject to removing DESA from Executive Session and adding Landmark Consulting to Executive Session.

CITY COUNCIL DISCUSSION

1. Commercial Non-Discrimination and Columbia Disadvantaged Business Enterprise Utilization Policy - Ms. Ayesha Driggers, Compliance Administrator

Ms. Ayesha Driggers, Compliance Administrator recalled that the new policy was introduced to City Council on November 1, 2016 and staff has worked with the Legal Department to finalize the resolution. She reported that the Mayor's Minority Business Advisory Council and several protégés support the resolution and the policy. The resolution establishes the non-discrimination policy for the City and prohibits the City from engaging with businesses that discriminate. It references the 2006 Disparity Study and the creation of several race and gender neutral programs that have not met the suggested aspirational goals. The resolution also references the Columbia-Orangeburg-Newberry Combined Statistical Area (CSA) and it will repeal the 1986 Minority and Female Business Enterprise Program. The policy outlines the certifications that will be accepted for the Columbia Disadvantaged Business preference, which also includes both socially and economically disadvantaged businesses. The policy outlines how the City and prime contractors will ensure equitable opportunities for contractors and it allows the City Manager to set contract specific goals related to DBEs. She reviewed the next steps for implementing the policy.



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2. Water Quality Update - Mr. Joey Jaco, Director of Utilities and Engineering and Mr. Clint Shealy, Water Works Superintendent

Mr. Clint Shealy, Water Works Superintendent reported that the City's drinking water is sampled over 200,000 per year and routine water quality monitoring is conducted in compliance with regulatory standards. We are mandated to develop an annual consumer confidence report and that report is also used as a communications tool with customers. He reviewed the City's status with several emergent issues and noted that the City is well positioned to deal with potential emergent contaminants. He reported that the City has an effective corrosion control program in place. To minimize lead exposure customers should flush their faucets for 60 seconds after water has stood in pipes for six to eight hours or longer periods of time.

Mr. Joey Jaco, Utilities and Engineering Director reported that red or brown water indicates that there is iron in the water; it is not an indicator of lead and this is not typically a health concern. This is a result of older galvanized lines in portions of the distribution system. The short term effort to address this includes flushing the lines and the long-term yearly investments in CIP water quality projects. He said the projects being completed by the City will alleviate the discolored water once the owner flushes their faucets. He presented a map demonstrating that discolored water is all over the system, but primarily in older neighborhoods. He reported that they are replacing lines in the Trenholm Hills area and have seen a 46% reduction in calls. He reviewed a map of completed and proposed capital projects. He explained that we will develop a Request for Qualifications for water distribution system mapping and asset management projects. He projected \$69 million in water quality expenditures for the next five years. He announced that the next public education session will be held on December 7, 2016 from 6:00 p.m. until 8:00 p.m. at the Eau Claire Print Building.

3. Community Redevelopment Projects - Ms. Diane E. Sumpter, Owner of DESA, Inc.

Ms. Diane Sumpter, Owner of DESA, Inc. presented the economic and community development report. She proposed the identification of a commercial catalyst for the Beltline corridor. She reported that they assessed the existing housing stock of the Booker Washington Heights community and they created a block by block plan to address the issues that were identified. As it relates to the Millwood corridor, she suggested that the City use its façade program to improve existing businesses; purchase two businesses; relocate those businesses to the Beltline corridor; and use the acquired property to spur the development of the Millwood corridor. An assessment was also completed for the Melrose Heights/Lyon Street Community. She suggested that the City's Community Development Department provide funding for a development corporation to acquire properties, construct new homes and conduct appraisals, surveys and environmental studies. She also suggested a collaborative effort with the Columbia Housing Authority to relocate residents during the sale, condemnation and rebuilding process. She proposed the complete redevelopment of the Farrow Road business corridor to include light manufacturing, mom and pop style retailers and service providers and residential development. She proposed the



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development of the Shops at Farrow Road by a development corporation on a ten acre tract. She outlined several incentives and funding options to assist with redevelopment.

Ms. Gloria Saeed, Interim Community Development Director explained that the Notice of Funds Available (NOFA) was suspended on October 10, 2016 pending a directive from City Council to redirect funding. For 2017/2018, \$1,034,010 is available for for non-public service activities; \$150,000 for public service activities; and \$429,219 for HOME funds. She stated that housing and economic development projects are eligible for CDBG; funding amounts and outcomes must be clearly defined; and projects must be completed within a specified period of time. She outlined additional criteria. She clarified that HOME funds must be used with other funding. She said staff will need to draft an action plan and present it for public comment. She recommended that City Council direct the Community Development Department to allocate CDBG funding toward public service activities as indicated above in the amount of \$150,000.00. She recommended that City Council allocate CDBG non-public service activities in the amount of \$500,000.00 to the City's non-profit development corporations for the purpose of acquisition and demolition in the targeted redevelopment areas according to our Consolidated Plan. She also recommended that City Council allocate the remaining CDBG funding toward completing projects within those targeted geographical redevelopment areas. She sought guidance from Council on the use of funds.

Councilor Duvall sought to add the Edisto Court projects to the list. He asked the City Manager to provide a recommendation on how to allocate funds.

Councilor Davis suggested the use of CDBG funding.

Mayor Benjamin expressed the desire to see a focused effort with all of the development corporations working together, overlapping resources and missions, leveraging very different funding sources and not recognizing traditional boundaries. He suggested that Council articulate the items that they want protected and included in the Community Development budget. The consolidated plan focusing on the Lyon Street area and Booker Washington Heights is paramount. He acknowledged that there are unique opportunities on Farrow Road, we should include all of them, and a significant portion of the \$1.1 million should be dedicated to these efforts. He suggested looking at the Columbia Development Corporation's plan for the Lyon Street / King Street area and then focusing these funds towards Booker Washington Heights and Farrow Road. The key for us is to keep our outside consultants engaged in a meaningful way. We have a well-run Community Development Department and we must have the systems in place to ensure compliance with the sources of funding. He expressed support with moving forward with renewing the contract; dedicating a significant amount of resources towards the targeted areas in the most responsible and transparent way.

Councilor Davis stated that this is an opportunity to identify other resources and to work together. He noted that the corporations are understaffed.



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Councilor Devine clarified that staff's recommendation is to utilize CDBG funds while recognizing that there are internal initiatives that are important to the City as a whole. She urged her colleagues not to miss other opportunities while focusing on these targeted areas. She asked to see a plan that capitalizes on the resources we have available.

Councilor Duvall said staff should be more involved in executing the projects. He suggested that DESA handle the grocery store project and staff handle the Lyon Street project.

Mayor Benjamin said the focus of the engagement should be Farrow Road, Booker Washington Heights and Beltline. There are a number of tools available that can be used to entice private sector capital. He supported suspending the NOFA process.

Councilor Baddourah arrived at 4:02 p.m.

Ms. Teresa Wilson, City Manager sought clarification on Council's directive for the expenditure of funds.

Councilor Devine clarified that the public money will not be available for two years. There are community organizations and neighborhoods that will not be funded.

Councilor Devine left the meeting at 4:18 p.m.

Councilor Baddourah said it is appropriate to look at funding the development corporations. He stated that housing and redeveloping these areas was the number priority during the Council Retreat. He said the timing is just right since we are also receiving federal funds for flood repairs. This is the time to do it and we need it in every corner of the City. He insisted that \$500,000 is not enough. He noted that the Melrose Heights study was completed five years ago and nothing has happened.

Councilor Davis requested an update on Busby Street.

Ms. Teresa Wilson, City Manager reported that a lot of work has been done on Busby Street; the space needs study has been completed; and we are ready to move forward with Phase I design of the Busby Street community resource and training facility. The next step is to survey the land to evaluate the infrastructure. She noted that Phase II will be law enforcement related as funding becomes available.

EXECUTIVE SESSION

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to go into Executive Session at 4:28 p.m. for the discussion of **Items 4 and 8** as amended.



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4. Discussion of negotiations incident to the proposed sale of property §30-4-70(a)(2)
 - *Farrow Road*
5. Discussion of negotiations incident to the proposed purchase of property pursuant to §30-4-70(a)(2)
 - *Main Street Business District*
6. Discussion of negotiations incident to proposed contractual arrangements pursuant to §30-4-70(a)(2)
 - *Landmark Consulting*
7. The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim
 - *Project SS7258*
 - *Panarello v. City of Columbia*
8. Discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to §30-4-70(a)(5)
 - *Pineview Industrial Park*

COUNCIL MEETING

The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:17 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Tameika Isaac Devine, The Honorable Moe Baddourah, The Honorable Howard Duvall and The Honorable Edward McDowell, Jr. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk.

PLEDGE OF ALLEGIANCE

Members of the Transitions Youth Program led the audience in the Pledge of Allegiance.

INVOCATION

The Honorable Edward McDowell, Jr. offered the Invocation.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.



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APPROVAL OF MINUTES

9. November 1, 2016 Work Session & Council Meeting Minutes
10. November 8, 2016 Special Called Meeting Minutes

Upon a motion made by Mr. Duvall and seconded by Mr. McDowell, Council voted unanimously to approve the November 1, 2016 Work Session & Council Meeting Minutes and the November 8, 2016 Special Called Meeting Minutes, as presented.

CONSENT AGENDA

Upon a single motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to approve the **Consent Agenda Items 11** through **26**.

11. Council is asked to approve a Professional Services Agreement for Strategic Planning for the Parks and Recreation Department. Award to PROS Consulting, Inc., in an amount not to exceed \$24,500.00. This firm is located in Houston, TX. *Funding Source: 1015104-638500 - This is the final phase for developing the Parks and Recreation Master Plan.*
12. Council is asked to approve a Professional Services Agreement for the Creation of a K-12 Educational Program Related to Watershed Protection and Storm Water Pollution, as requested by the Utilities and Engineering Department. Award to Sustainable Midlands in the amount of \$31,956.92. This firm is located in Columbia, SC. - *Funding Source: 1011107-636600*
13. Council is asked to approve an Agreement for Water Quality Consulting Services for Fiscal Year 2016/2017, as requested by the Utilities and Engineering Department. Award to Black & Veatch Corporation in an amount not to exceed \$50,000.00. This firm is located in Columbia, SC. - *Funding Source: 511706-WM4263(16)-638305. The original budgeted amount is \$50,000.00.*
14. Council is asked to approve Residential and Commercial Demolition Services for the Code Enforcement Division, as requested by the Community Development Department. Award \$39,353.00 to Corley Construction, a Local Business Enterprise and a Disadvantaged Business Enterprise located in Irmo, SC and \$35,250.00 to Complete Demolition Services of Carrollton, GA, the lowest responsible bidders in the total amount of \$74,603.00. - *Funding Source: Community Development Control - Professional Services 2519999-636600. The original budgeted amount is \$152,172.34.*



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15. Council is asked to approve the Purchase of IAPro Police Integrity Software License, Training and Support Services, as requested by the Police Department. Award to CI Technologies Inc., as a Sole Source in the amount of \$64,800.00. This vendor is located in Townsend, MA. - *Funding Source: Police Administrative Services: Computer License, 1012402-627510*
16. Council is asked to approve the Purchase of Forty-Seven (47) Utility Rocket Vehicle Routers and Hardware, as requested by the Fleet Services Division. Award to Anixter Inc., using the General Services Administration Contract in the amount of \$81,876.39. This vendor is located in Glenview, IL. - *Funding Source: General Services: Capital Replacement - Computer Equipment/Hardware, 6308972-627500*
17. Council is asked to approve the Purchase of Forty-Seven (47) Edge In Car Camera Systems as requested by the Fleet Services Division. Award to COBAN Technologies, using the SC State Contract in the amount of \$255,247.17. This vendor is located in Houston, TX. - *Funding Source: General Services: Capital Replacement - Video/Photograph Equip-Capt 6308972-658610. The original budgeted amount is \$255,247.17.*
18. Council is asked to approve the Purchase of Eighty (80) Sets of Bunker Gear, as requested by the Fire Department. Award to Newton's Fire and Safety Equipment, Inc., in the amount of \$181,008.00. This vendor is located in Graham, NC. - *Funding Source: Fire Suppression, Safety Clothing and Supplies 1012303-625900. The original budgeted amount is \$181,008.00.*
19. Council is asked to approve a two (2) year Contract for Uniform Rental Services, as requested by the Support Services Division. Award to UniFirst Corporation, using the National Joint Powers Alliance Contract in the amount of \$200,880.00. This firm is located in Lexington, SC. - *Funding Source: Central Stores/Supplies- Uniforms and Clothing, 6208956 – 624100*
20. Council is asked to approve the Purchase of a Tandem Dump Truck, as requested by Fleet Services for the Water Distribution Division. Award to Shealy's Truck Center, Inc. as a Local Business Enterprise, in the amount of \$141,086.00. This vendor is located in Columbia, SC. - *Funding Source: Utilities & Engineering: Water Distribution & Maintenance/Auto, Truck, Heavy Equip-Capital, 5516203 -658500. The original budgeted amount is \$141,086.00.*
21. Council is asked to approve the Purchase of Six (6) Ford F-250 XL Work Trucks, as requested by the Fleet Services Division for the Parks and Recreation Department. Award to Benson Ford, using the SC State Contract in the amount of \$176,340.00. This vendor is located in Easley, SC. - *Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment Capital 6308972-658500*



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22. Council is asked to approve Project WM4375; an Agreement for Water Quality Engineering Consulting Services for the Booker T. Washington Heights Neighborhood, as requested by the Utilities and Engineering Department. Award to Chao & Associates, in an amount not to exceed \$367,710.00. This firm is a Local Business Enterprise and a Minority Business Enterprise located in Columbia, SC. *Funding Source: 5529999-658650. The original budgeted amount is \$500,000. Sub-consultants will receive \$7,000.00 (1.9%) of the total contract value. - Terracon Consultants, Inc. of Columbia, SC will provide subsurface investigation services valued at \$5,000.00 (1.4%) and Michael Baker International of Columbia, SC will provide right-of-way/easement services valued at \$2,000.00 (0.5%).*
23. Council is asked to approve Project WM3923; an Agreement for Water Quality Engineering Consulting Services in the Earlewood Neighborhood, as requested by the Utilities and Engineering Department. Award to Hussey Gay Bell in an amount not to exceed \$800,000.00. This firm is located in Columbia, SC. - *Funding Source: 5529999-658650. The original budgeted amount is \$800,000.00. Sub-consultants will receive \$160,008.00 (21%) of the total contract value. \$35,500.00 (4.4%) - MA Engineering Consultants, Inc. of Cary, NC a Minority Business Enterprise will provide subsurface utility engineering services; \$44,500.00 (5.6%) - 4D Engineering, a Woman Owned Business Enterprise of Lexington, SC will provide design, permitting and bidding services; \$80,000.00 (10%) - HPG & Co. Consulting Engineers of West Columbia, SC will provide construction observations and preparation of record drawing services; and \$8,000.00 (1%) - Terracon Consultants, Inc. of Columbia, SC will provide geotechnical services.*
24. Council is asked to approve an Annual Contract for the Rehabilitation of Sanitary Sewer Manholes, as requested by the Utilities and Engineering Department. Award to Prism Contractors & Engineers, Inc., a Small Business Enterprise in the amount of \$847,945.00. This firm is located in Williamsburg, VA. - *Funding Source: Sanitary Sewer Improvement Fund, 5529999-658650-SS6786. This is a Clean Water 2020 Program Project. The original budgeted amount is \$998,275.00. Sub-consultants will receive \$724,230.75 (85%) of the total contract value. \$673,360.00 (79%) - Reconology of Greenville, SC will provide various materials; \$21,195.65 (2.5%) - Madewell Products Corp. of Alpharetta, GA will provide cementitious materials; \$21,195.65 (2.5%) - Sherwin-Williams of Newport News, VA will provide cementitious materials; and \$8,479.45 (1%) - Ferguson Waterworks of Williamsburg, VA will provide pipe fittings and frame and covers.*
25. Council is asked to approve Contract Amendment 1 for Project WM4374; Columbia Canal Head Gates Repair Engineering Services, as requested by the Procurement and Contracts Department. This Amendment is at no cost. Award to Kleinschmidt Associates. *This is a no cost amendment.*



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26. Council is asked to approve Contract Amendment 1 for Project WM4348; Columbia Canal Embankment Repair Services, as requested by the Procurements and Contracts Department. This Amendment is at no cost. Award to Michael Baker International. *This is a no cost amendment.*

CONSIDERATION OF BIDS & AGREEMENTS

27. Council is asked to approve a Professional Services Agreement for the Promotion of Cultural Affairs. Award to One Columbia for Arts and History in the amount of \$83,800.00. This firm is located in Columbia, SC.

Funding Source: 2035205-688200

Councilor Baddourah said general fund money should not be spent on this service after we've had difficulties with how they've spent taxpayer money.

Mayor Benjamin said they've done an excellent job and continue to add value to the quality of life in the City of Columbia.

Councilor Devine said that she loves the public art in the crosswalks and she would like to figure out a way to have it citywide and permanently. She asked that staff explore lighting as well.

Councilor McDowell stated for the record that he voted no the first time Council discussed this.

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted four (4) to two (2) to approve a Professional Services Agreement for the Promotion of Cultural Affairs. Award to One Columbia for Arts and History in the amount of \$83,800.00. This firm is located in Columbia, SC. Voting aye were Mr. Duvall, Ms. Devine, Mr. Davis and Mayor Benjamin. Voting nay were Mr. McDowell and Mr. Baddourah.

Mayor Benjamin thanked the Transitions Youth Group for being here. He encouraged them to realize and recognize that they are full-fledged citizens of the City of Columbia.

COMPREHENSIVE PLAN AMENDMENT - SECOND READING

Upon a motion made by Mayor Benjamin and seconded by Mr. Baddourah, Council voted unanimously to defer consideration of **Items 28 and 29.**

28. West Gervais District Plan - *Consideration of this item was deferred.*

Ordinance No.: 2016-081 - Adopting the West Gervais District Plan as an addendum to The Columbia Plan 2018 - *Consideration of this item was deferred.*

City Council District: 2



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Proposal: Request that City Council adopt the West Gervais District Plan as an addendum to the City of Columbia's Comprehensive Plan.

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 07/11/2016; Deferred; 08/01/2016; Approval with Modification (6-1)

AMENDMENT TO THE GUIDELINES - SECOND READING

29. Pursuant to §17-654(B), Amend the Design Guidelines for the West Gervais Historic Commercial District (§17-681(D)(1)) and the West Gervais Historic Protection Area District (§17-681(C)(6)) - *Consideration of this item was deferred.*

Council District: 2

Proposal: Request the adoption of revised guidelines for the West Gervais Historic Commercial District (§17-681(d)(1)) and the West Gervais Historic Protection Area District (§17-681(c)(6)) pursuant to §17-654(b).

Applicant: Krista Hampton, Planning & Development Services Director, City of Columbia

Staff Recommendation: Approval

D/DRC Recommendation: 07/14/2016; Approval (7-0)

PC Recommendation: 07/11/2016; Deferred; 08/01/2016; Approval (6-1)

PRESENTATIONS

30. 2016 International Association of Business Communicators / South Carolina Palmetto Award Recipient - Ms. Leshia Utsey, Public & Media Relations Department Director

Ms. Teresa Wilson, City Manager announced that the Public and Media Relations Department is the recipient of the 2016 the Award of Merit for Multi-Audience Communication from the International Association of Business Communicators for the #KnowYourCity Instagram Trivia Challenge. Each month the department focused on a specific topic of interest about the City of Columbia. This challenge is posted on the City's Instagram every Wednesday at noon and the first person to provide the correct answer wins a prize.

Ms. Leshia Utsey, Public and Media Relations Director said the City of Columbia also has a full size and pocket size City Services Guide; a Twitter presence; an ad in the 2016 Benedict College football program; and City Weekly, which is an e-news bulletin. She presented the South Carolina Palmetto Award to the Mayor, City Council and the City Manager.



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31. Recognition of Ms. Stephanie Johnson, Second Grade Educator at HB Rhame Elementary School as a Recipient of the 2017 Horace Mann Award for Teaching Excellence - The Honorable Mayor Stephen K. Benjamin

Ms. Stephanie Johnson, Second Grade Educator at HB Rhame Elementary School said the National Education Association Foundation sponsors award each year and each state has an affiliate that nominates a teacher. I was chosen from a pool of 43 educators. This is a first for the school district.

32. Recognition of Rise Gourmet Goods & Bakeshop as the Business Spotlight Program Honoree - Mr. Angelo McBride, Office of Business Opportunities Administrator

Mr. Angelo McBride, Office of Business Opportunities Administrator Introduced Rise Gourmet Goods & Bakeshop as the Business Spotlight Program Honoree.

33. World Pancreatic Cancer Day Proclamation - The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin and the members of City Council proclaimed as World Pancreatic Cancer Day in the City of Columbia.

FAST TRACK ANNEXATIONS - FIRST READING

34. Ordinance No.: 2016-101 - Annexing 513 Cordgrass Road, 13 79 Beechfern Circle and 1398 Beechfern Circle, Richland County TMS # 25815-02-07, 25815-02-20 and 25815-01-07

Council District: 4

Proposal: Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.

Applicants: Martin J. Keaney, Susan C. Keaney, Asuncion Valentin, Juan Manuel Flores Moreno, Leticia Ceballos Godefroy

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning; Approve

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning; Approve (7-0)



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Upon a motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2016-101 - Annexing 513 Cordgrass Road, 13 79 Beechfern Circle and 1398 Beechfern Circle, Richland County TMS # 25815-02-07, 25815-02-20 and 25815-01-07. Mayor Benjamin abstained from voting due to a potential conflict of interest.

35. Ordinance No.: 2016-100 - Annexing 1303 Beechfern Circle, 1308 Beechfern Circle, 1329 Beechfern Circle and 1334 Beechfern Circle, Richland County TMS# 25815-02-32, 25815-01-26, 25815-02-28 and 25815-01-22

Council District: 4

Proposal: Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.

Applicants: James Theodore Brown Jr., Shannon Louise Brown, Keddrick D. Brown, Curtina L. Brown, Andrea L. Kendrick, Herman L. Crawford Jr., Jonathan Ulven

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning - Approve

PC Recommendation: 05/02/16: Annex, Assign Interim Land Use and Interim Zoning - Approve (8-0)

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to Ordinance No.: 2016-100 - Annexing 1303 Beechfern Circle, 1308 Beechfern Circle, 1329 Beechfern Circle and 1334 Beechfern Circle, Richland County TMS# 25815-02-32, 25815-01-26, 25815-02-28 and 25815-01-22. Mayor Benjamin abstained from voting due to a potential conflict of interest.

COMPREHENSIVE PLAN AMENDMENT PUBLIC HEARING - FIRST READING

36. Thacher Loop - Urban Edge Residential-1 Woodcreek; 162, 122, 123 & 133, 137, 139, 141, 143, 147, 149, 161, 165; Thacher Loop TMS # 25814-05-01, -02, 25814-06-01, -02, -03, -04, -05, -06, -07, -08, -09; Thacher Loop - Open Area, TMS# 25814-07-01; Thacher Loop & S. Olmsted Lane & Sidney Lane, TMS # 28902-09-02; Thacher Loop & Guthrie Loop (P), TMS# 28902-09-03(P); E/S Upper Will Lane, 208 Thacher Loop, TMS # 28902-10-01, -02; 5 Gillon Lane, 323, 317, 307 Sidney Lane, 275, 271, 267, 263, 253, 247 Thacher Loop, TMS# 28902-15-01, -02, -03, -04, -05, -06, -07, -08, -09, -10; 266, 262, 254, 250 Thacher Loop, TMS # 28902-16-01, -02, -03, -04; 242, 238, 234, 230, 226, 222 Thacher Loop, TMS# 28902-17-01, -02, -03, -04, -05, -06; 188, 182, 178 Thacher Loop, TMS # 28902-18-01, -02, -03; 170, 166 Thacher Loop, TMS # 28902-19-01, -02; 179, 173, 169 Thacher Loop, TMS # 28902-20-01, -02, -03; Thacher Loop - Open Area, TMS # 28902-21-02; 1609 Woodcreek Farms Road (P); TMS# 28903-09-01(P)



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Ordinance No.: 2016-104 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1609 Woodcreek Farms Road (P), 122 Thacher Loop, 123 & 133 Thacher Loop, 137 Thacher Loop, 139 Thacher Loop, 141 Thacher Loop, 143 Thacher Loop, 147 Thacher Loop, 149 Thacher Loop, 161 Thacher Loop, 162 Thacher Loop, 165 Thacher Loop, 166 Thacher Loop, 169 Thacher Loop, 170 Thacher Loop, 173 Thacher Loop, 178 Thacher Loop, 179 Thacher Loop, 182 Thacher Loop, 188 Thacher Loop, 208 Thacher Loop, 222 Thacher Loop, 226 Thacher Loop, 230 Thacher Loop, 234 Thacher Loop, 238 Thacher Loop, 242 Thacher Loop, 247 Thacher Loop, 250 Thacher Loop, 253 Thacher Loop, 254 Thacher Loop, 262 Thacher Loop, 263 Thacher Loop, 266 Thacher Loop, 267 Thacher Loop, 271 Thacher Loop, 275 Thacher Loop, 307 Sidney Lane, 317 Sidney Lane, 323 Sidney Lane, 5 Gillon Lane, E/S Upper Will Lane, Thacher Loop- Open Area, Thacher Loop- Open Area, 1.35 acres Thacher Loop, Guthrie Loop (P), and Thacher Loop, S. Olmsted Lane, Sidney Lane; Richland County TMS# 28903-09-01(P), 25814-05-02, 25814-06-01, 25814-06-02, 25814-06-03, 25814-06-04, 25814-06-05, 25814-06-06, 25814-06-07, 25814-06-08, 25814-05-01, 25814-06-09, 28902-19-02, 28902-20-03, 28902-19-01, 28902-20-02, 28902-18-03, 28902-20-011, 28902-18-02, 28902-18-01, 28902-10-02, 28902-17-06, 28902-17-05, 28902-17-04, 28902-17-03, 28902-17-02, 28902-17-01, 28902-15-10, 28902-16-04, 28902-15-09, 28902-16-03, 28902-16-02, 28902-15-08, 28902-16-01, 28902-15-07, 28902-15-06, 28902-15-05, 28902-15-04, 28902-15-03, 28902-15-02, 28902-15-01, 28902-10-011 25814-07-01, 28902-21-02, 28902-09-03(p) and 28902-09-02

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to assign a land use classification of Urban Edge Residential - Small Lot (UER-1).

Applicant: City of Columbia

Staff Recommendation: Approval

Planning Commission Recommendation: 09/12/16; Approval (6-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to Ordinance No.: 2016-104 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1609 Woodcreek Farms Road (P), 122 Thacher Loop, 123 & 133 Thacher Loop, 137 Thacher Loop, 139 Thacher Loop, 141 Thacher Loop, 143 Thacher Loop, 147 Thacher Loop, 149 Thacher Loop, 161 Thacher Loop, 162 Thacher Loop, 165 Thacher Loop, 166 Thacher Loop, 169 Thacher Loop, 170 Thacher Loop, 173 Thacher Loop, 178 Thacher Loop, 179 Thacher Loop, 182 Thacher Loop, 188 Thacher Loop, 208 Thacher Loop, 222 Thacher Loop, 226 Thacher Loop, 230 Thacher Loop, 234 Thacher Loop, 238 Thacher Loop, 242 Thacher Loop, 247 Thacher Loop, 250



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Thacher Loop, 253 Thacher Loop, 254 Thacher Loop, 262 Thacher Loop, 263 Thacher Loop, 266 Thacher Loop, 267 Thacher Loop, 271 Thacher Loop, 275 Thacher Loop, 307 Sidney Lane, 317 Sidney Lane, 323 Sidney Lane, 5 Gillon Lane, E/S Upper Will Lane, Thacher Loop- Open Area, Thacher Loop- Open Area, 1.35 acres Thacher Loop, Guthrie Loop (P), and Thacher Loop, S. Olmsted Lane, Sidney Lane; Richland County TMS# 28903-09-01(P), 25814-05-02, 25814-06-01, 25814-06-02, 25814-06-03, 25814-06-04, 25814-06-05, 25814-06-06, 25814-06-07, 25814-06-08, 25814-05-01, 25814-06-09, 28902-19-02, 28902-20-03, 28902-19-01, 28902-20-02, 28902-18-03, 28902-20-011, 28902-18-02, 28902-18-01, 28902-10-02, 28902-17-06, 28902-17-05, 28902-17-04, 28902-17-03, 28902-17-02, 28902-17-01, 28902-15-10, 28902-16-04, 28902-15-09, 28902-16-03, 28902-16-02, 28902-15-08, 28902-16-01, 28902-15-07, 28902-15-06, 28902-15-05, 28902-15-04, 28902-15-03, 28902-15-02, 28902-15-01, 28902-10-011 25814-07-01, 28902-21-02, 28902-09-03(p) and 28902-09-02. Mayor Benjamin abstained from voting due to a potential conflict of interest.

37. Thacher Loop / Guthrie Loop Urban Edge Residential-2: 195, 203, 207, 213, 219, 225, 229, 233, 239, and 243 Thacher Loop, TMS# 28902-15-20, -19, -18, -17, -16, -15, -14, -13, -12, and -11; TMS #1609 Woodcreek Farms Road (P), TMS# 28903-09-01(P); Open Area- Thacher Loop, TMS# 28902-21-01; Thacher Loop & Guthrie Loop (P), TMS# 28902-09-03(P)

Ordinance No.: 2016-105 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 195 Thacher Loop, 203 Thacher Loop, 207 Thacher Loop, 213 Thacher Loop, 219 Thacher Loop, 225 Thacher Loop, 229 Thacher Loop, 233 Thacher Loop, 239 Thacher Loop, 243 Thacher Loop, 1609 Woodcreek Farms Road (p), Open Area - Thacher Loop, 0.82 acres Thacher Loop, Guthrie Loop (p); Richland County TMS# 28902-15-20, 28902-15-19, 28902-15-18, 28902-15-17, 28902-15-16, 28902-15-15, 28902-15-14, 28902-15-13, 28902-15-12, 28902-15-11, 28903-09-01 (P), 28902-21-01 and 28902-09-03(P)

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to assign a land use classification of Urban Edge Residential - Large Lot (UER-2)

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 09/12/16; Approval (6-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Baddourah and seconded by Mr. McDowell, Council voted unanimously to give first reading approval to Ordinance No.: 2016-105 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 195 Thacher Loop, 203 Thacher Loop, 207 Thacher Loop, 213 Thacher Loop, 219 Thacher Loop, 225 Thacher Loop,



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229 Thacher Loop, 233 Thacher Loop, 239 Thacher Loop, 243 Thacher Loop, 1609 Woodcreek Farms Road (p), Open Area- Thacher Loop, 0.82 acres Thacher Loop, Guthrie Loop (p); Richland County TMS# 28902-15-20, 28902-15-19, 28902-15-18, 28902-15-17, 28902-15-16, 28902-15-15, 28902-15-14, 28902-15-13, 28902-15-12, 28902-15-11, 28903-09-01 (P), 28902-21-01 and 28902-09-03(P). Mayor Benjamin abstained from voting due to a potential conflict of interest.

38. 1917 Wiley Street, TMS #11212-17-07

Ordinance No.: 2016-107 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map for 1917 Wiley Street, Richland County TMS #11212-17-07

City Council District: 3

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to modify the land use classification from EC to UCR-1.

Applicant: Columbia Development Corporation

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2016-107 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map for 1917 Wiley Street, Richland County TMS #11212-17-07.

39. 3403 Lyles Street, TMS #09107-13-08

Ordinance No.: 2016-106 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 3403 Lyles Street, Richland County TMS# 09107-13-08

City Council District: 1

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to assign a land use classification of Urban Core Residential - Small Lot (UCR-1).

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

No one appeared in support of or in opposition to this matter.



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Upon a motion by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2016-106 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 3403 Lyles Street, Richland County TMS# 09107-13-08.

ZONING PUBLIC HEARING

Council opened the Zoning Public Hearing at 7:06 p.m.

AMENDMENT TO THE GUIDELINES - FIRST READING

40. Pursuant to §17-654(B), Amend the Design Guidelines for the Waverly Protection Area (§17-681(C)(3))

Council District: 2

Proposal: Request the adoption of revised guidelines for the Waverly Protection Area (§17-681(c)(3)), concurrent with the consolidation of Area A and Area B into a singular Waverly Protection Area.

Applicant: Krista Hampton, Planning & Development Services Director, City of Columbia

Staff Recommendation: Approval

D/DRC Recommendation: 09/08/2016; Approval (6-0)

PC Recommendation: 10/10/2016; Approval (8-0)

Ms. Staci Richey, Preservation Planner for the Planning and Development Services Department

Mr. Frank Houston, Waverly Neighborhood Association said the goal is to extend protection to the volatile buildings in area B. Those who consistently participated in neighborhood meetings support this request.

Ms. Robin Waites, Director of the Historic Columbia Foundation said they have been long involved with the Historic Waverly Community. She noted that First Nazareth Church owns 20% of the lots in the community and there would be no additional requirements with the proposed changes.

Ms. Martha Fowler said we can't afford to lose any more of our history; please protect this historic area.

Mr. James Baker said he has lived in Waverly for almost 75 years and their interest is to bring it back to the Waverly he grew up in.



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Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to the adoption of revised guidelines for the Waverly Protection Area (§17-681(c)(3)), concurrent with the consolidation of Area A and Area B into a singular Waverly Protection Area.

ZONING MAP & TEXT AMENDMENT - FIRST READING

41. Amend §17-681(C)(3) to Consolidate Waverly Protection Areas A & B into a Singular Waverly Protection Area

Ordinance No.: 2016-109 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article V, Historic Preservation and Architectural Review, Division 3, Landmarks and Design Protection Districts, Sec. 17-681 Districts identified (c) (3)

Council District: 2

Proposal: Request the adoption of a text amendment to §17-681(c)(3) to consolidate Waverly Protection Areas A & B into a singular Waverly Protection Area, concurrent with the adoption of revised guidelines for the Waverly Protection Area

Applicant: Krista Hampton, Planning & Development Services Director, City of Columbia

Staff Recommendation: Approval

D/DRC Recommendation: 09/08/2016: Approval (6-0)

PC Recommendation: 10/10/2016: Approval (8-0)

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* to §17-681(C)(3) to Consolidate Waverly Protection Areas A & B into a Singular Waverly Protection Area **and** Ordinance No.: 2016-109 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article V, Historic Preservation and Architectural Review, Division 3, Landmarks and Design Protection Districts, Sec. 17-681 Districts identified (c) (3).

42. 2150 Harden Street (P), Babcock Building Wings; TMS #11501-01-01(P)

Ordinance No.: 2016-108 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article V, Historic Preservation and Architectural Review, Division 4, Landmarks, Sec. 17-691 Buildings and sites list, (b), to add 2150 Harden Street (Babcock Building wings), TMS #11501-01-01 (p)

Council District: 2



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Proposal: Rezone a portion of the parcel from PUD-LS to PUD-LS, -DP and Amend Chapter 17 - Article V, Division 3 - §17-691(b) to designate structure as a Group I Landmark

Applicant: Robert Lewis, Agent

Staff Recommendation: Approval

D/DRC Recommendation: 09/08/2016; Approval (6-0)

PC Recommendation: 10/10/2016; Approval (8-0)

Ms. Krista Hampton, Planning & Development Services Director explained that this portion of the property includes the wings of the Babcock Building. This is first reading and second reading will be deferred until closing. This has been approved by the Hughes Development Corporation.

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Duvall and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 2150 Harden Street (P), Babcock Building Wings; TMS #11501-01-01(P) **and** Ordinance No.: 2016-108 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article V, Historic Preservation and Architectural Review, Division 4, Landmarks, Sec. 17-691 Buildings and sites list, (b), to add 2150 Harden Street (Babcock Building wings), TMS #11501-01-01 (p).

ZONING MAP AMENDMENT - FIRST READING

43. 1917 Wiley Street, TMS #11212-17-07

Council District: 3

Proposal: Request to rezone the parcel from M-1 to RG-2

Applicant: Fred Delk, Columbia Development Corporation

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 1917 Wiley Street, TMS #11212-17-07.



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44. 1409 Huger Street and NX409 Gervais Street (P); TMS #09009-13-01 and #08912-13-01(P)

Council District: 2

Proposal: Request to rezone the parcel from M-2, -DD to C-3, -DD

Applicant: Mark Senn, KB Huger, LLC

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 1409 Huger Street and NX409 Gervais Street (P); TMS #09009-13-01 and #08912-13-01(P).

45. 720 Maple Street, N/S, 2801, 2813 & 2835 Devine Street (TMS #11316-04-19 through -22, 11316-13-12; and 724 Maple Street (TMS #11316-04-23)

Council District: 3

Proposal: Request to rezone 720 Maple Street, N/S, 2801, 2813 & 2835 Devine Street from Neighborhood Commercial District & General Residential District (C-2 & RG-1) to PUD-C (Planned Unit Development-Commercial District); and 724 Maple Street from General Residential District, -Design Preservation Area (RG-1, -DP) to Planned Unit Development- Commercial District, - Design Preservation Area (PUD-C, -DP)

Applicant: Estates Properties, LLC / Devine Station, LLC / Devine Station Office, LLC / JMO-Maple, LLC

Staff Recommendation: Approval with conditions

PC Recommendation: 10/10/2016; Approval (8-0)

Ms. Jennifer Gardner asked if the dwelling units will increase. She said the dwelling units will increase substantially in the development. She asked if the applicant will receive a break on apartment taxes.

Mr. Matt Mundy, Estates Management Company said there are currently 20 units in the rear will be 115 units, but the PUD allows for 145 units.

Upon a motion made by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 720 Maple Street, N/S, 2801, 2813 & 2835 Devine Street (TMS #11316-04-19 through -22, 11316-13-12; and 724 Maple Street (TMS #11316-04-23).



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**ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT & ZONING
MAP AMENDMENT - FIRST READING**

46. 4815 Broad River Road, TMS #06200-01-28

Ordinance No.: 2016-099 - Annexing and Incorporating 4815 Broad River Road, Richland County TMS# 06200-01-28 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 1

Proposal: Request to annex, assign land use classification of Community Activity Corridor (AC-2) and assign zoning of C-2 (Neighborhood Commercial District). The property is currently classified as Mixed Use Corridor by Richland County and zoned as GC Richland County.

Applicant: Chao T. Tran and Thao T. Tran

Staff Recommendation: Approval

PC Recommendation: 09/12/2016; Approval (6-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to give first reading approval to the Zoning Map Amendment for 4815 Broad River Road, TMS #06200-01-28 **and** Ordinance No.: 2016-099 - Annexing and Incorporating 4815 Broad River Road, Richland County TMS# 06200-01-28 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015.

47. 1630 Browning Road, TMS# 06013-01-26

Ordinance No.: 2016-098 - Annexing and Incorporating 1630 Browning Road, Richland County TMS# 06013-01-26 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 2

Proposal: Request to annex, assign land use classification of Community Activity Corridor (AC-2) and assign zoning of C-3 (General Commercial District). The property is currently classified as Mixed Residential - High Density by Richland County and zoned as RU by Richland County.

Applicant: MKS Properties, LLC

Staff Recommendation: Approval



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PC Recommendation: 09/12/2016; Approval (6-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Ms. Devine and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 1630 Browning Road, TMS# 06013-01-26 and Ordinance No.: 2016-098 - Annexing and Incorporating 1630 Browning Road, Richland County TMS# 06013-01-26 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015.

Mr. Baddourah left the meeting at 7:39 p.m.

48. 10750 Two Notch Road, S/S Deerpark Drive, 102 Golf View Bend, 197 Golf View Bend, Deerpark Drive, Golf View Bend, Turnwall Lane, 139 Golf View Bend TMS# 28900-01-11 (P), 28900-01-40, 28911-01-01, 28911-02-10, 28911-03-01, 28911-04-01, 28911-04-03, 28911-02-02

Ordinance No.: 2016-096 - Annexing and Incorporating 10750 Two Notch Road, Common Area 1 (102 Golf View Bend), Deerpark Drive, S/S Deerpark Drive, Golf View Bend, Turnwall Lane, Common Area 4 (197 Golf View Bend) and Common Area 2, (139 Golf View Bend), Richland County TMS# 28900-01-11(p), 28900-01-40, 28911-01-01, 28911-02-10, 28911-03-01, 28911-04-01, 28911-04-03 and 28911-02-02 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Request to annex, assign land use classification of Urban Edge Residential - Large Lot (UER-1) to TMS# 28900-01-11(p), and Urban Edge Residential - Small Lot (UER-2) to the remaining parcels, and assign zoning of PUD-R (Planned Unit Development - Residential District). The property is currently classified as Neighborhood - Medium Density by Richland County and zoned as PDD by Richland County.

Applicant: Prime Development, LLC / Woodcreek Development, LLC

Staff Recommendation: Approval

PC Recommendation: 09/12/2016; Approval (6-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for 10750 Two Notch Road, S/S Deerpark Drive, 102 Golf View Bend, 197 Golf View Bend, Deerpark Drive, Golf View Bend, Turnwall Lane, 139 Golf View Bend TMS# 28900-01-11 (P), 28900-01-40, 28911-01-01,



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28911-02-10, 28911-03-01, 28911-04-01, 28911-04-03, 28911-02-02 **and** Ordinance No.: 2016-096 - Annexing and Incorporating 10750 Two Notch Road, Common Area 1 (102 Golf View Bend), Deerpark Drive, S/S Deerpark Drive, Golf View Bend, Turnwall Lane, Common Area 4 (197 Golf View Bend) and Common Area 2, (139 Golf View Bend), Richland County TMS# 28900-01-11(p), 28900-01-40, 28911-01-01, 28911-02-10, 28911-03-01, 28911-04-01, 28911-04-03 and 28911-02-02 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015. Mayor Benjamin abstained from voting due to a potential conflict of interest.

49. N/S Jacobs Mill Pond Road & N/W Woodcreek Farms Road; TMS# 25800-03-27

Ordinance No.: 2016-097 - Annexing and Incorporating approximately 54.2 acres N/S Jacobs Mill Pond Road, Richland County TMS #25800-03-27 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015

Council District: 4

Proposal: Request to annex, assign land use classification of Urban Edge Residential - Large Lot (UER-2) and assign zoning of PUD-R (Planned Unit Development - Residential District). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as PDD (Planned Development District) by Richland County.

Applicant: Two Parks, LLC

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to give first reading approval to the Zoning Map Amendment for N/S Jacobs Mill Pond Road & N/W Woodcreek Farms Road; TMS# 25800-03-27 and Ordinance No.: 2016-097 - Annexing and Incorporating approximately 54.2 acres N/S Jacobs Mill Pond Road, Richland County TMS #25800-03-27 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015. Mayor Benjamin abstained from voting due to a potential conflict of interest.

50. Woodcreek Farms Road (P), TMS# 25800-03-47(P)

Ordinance No.: 2016-103 - Annexing and Incorporating Parcel B, 0.09 acres, Woodcreek Farms Road, Richland County TMS #25800-03-47(p) into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015



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Council District: 4

Proposal: Request to annex, assign land use classification of Neighborhood Activity Corridor (AC-1) and assign zoning of PUD-R (Planned Unit Development - Residential District). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as PDD (Planned Development District) by Richland County.

Applicant: 1712 Woodcreek, LLC

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

No one appeared in support of or in opposition to this matter.

Upon a motion made by Mr. Duvall and seconded by Mr. Davis, Council voted unanimously to give first reading approval to the *Zoning Map Amendment* for Woodcreek Farms Road (P), TMS# 25800-03-47(P) **and** Ordinance No.: 2016-103 - Annexing and Incorporating Parcel B, 0.09 acres, Woodcreek Farms Road, Richland County TMS #25800-03-47(p) into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015. Mayor Benjamin abstained from voting due to a potential conflict of interest.

Council closed the Zoning Public Hearing at 7:41 p.m.

ORDINANCES - FIRST READING

51. Ordinance No.: 2016-110 - Authorizing the City Manager to execute an Agreement of Purchase and Sale between the City of Columbia, City of Columbia Parking Facilities Corporation and the University of South Carolina Development Foundation for the transfer of the Horizon Garage Parcel and Discovery Garage Parcel known as Richland County TMS # 08915-06-01 and 11303-11-05

Upon a motion made by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to give first reading approval to Ordinance No.: 2016-110 - Authorizing the City Manager to execute an Agreement of Purchase and Sale between the City of Columbia, City of Columbia Parking Facilities Corporation and the University of South Carolina Development Foundation for the transfer of the Horizon Garage Parcel and Discovery Garage Parcel known as Richland County TMS # 08915-06-01 and 11303-11-05.

52. Ordinance No: 2016-093 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 4, Animals, Article I, In General, Sec. 4-1 Killing, injuring or disturbing squirrels or birds; Article III, Animal Control, Division 1, Generally, Sec. 4-61 Definitions; Sec. 4-63 Kennels; Sec. 4-67 Redemption of impounded pet animals to add (d); add Sec. 4-73. Animal care, generally; add Sec. 4-74



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Community Cat Diversion Program; amend Division 2, Dangerous Animals, Sec. 4-93 Restraint of an aggressive animal

Upon a motion by Mr. McDowell and seconded by Ms. Devine, Council voted unanimously to give first reading approval to Ordinance No: 2016-093 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 4, Animals, Article I, In General, Sec. 4-1 Killing, injuring or disturbing squirrels or birds; Article III, Animal Control, Division 1, Generally, Sec. 4-61 Definitions; Sec. 4-63 Kennels; Sec. 4-67 Redemption of impounded pet animals to add (d); add Sec. 4-73. Animal care, generally; add Sec. 4-74 Community Cat Diversion Program; amend Division 2, Dangerous Animals, Sec. 4-93 Restraint of an aggressive animal.

RESOLUTIONS

53. Resolution No.: R-2016-079 - Repealing Resolution No.: 1986-010 Establishing a minority and female business enterprise program and Adopting a Commercial Non-Discrimination and Columbia Disadvantaged Business Enterprise (CDBE) Utilization Policy into the City of Columbia Procurement Regulations

Upon a motion by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to approve Resolution No.: R-2016-079 - Repealing Resolution No.: 1986-010 Establishing a minority and female business enterprise program and Adopting a Commercial Non-Discrimination and Columbia Disadvantaged Business Enterprise (CDBE) Utilization Policy into the City of Columbia Procurement Regulations.

54. Resolution No.: R-2016-081 Authorizing the City Manager to execute an Agreement for In-Contract Utility Relocation, Water Line WM4281 Relocation along Hard Scrabble Road for the South Carolina Department of Transportation (SCDOT) Hard Scrabble Road Widening Project

Upon a motion by Mr. Davis and seconded by Mr. McDowell, Council voted unanimously to approve Resolution No.: R-2016-081 Authorizing the City Manager to execute an Agreement for In-Contract Utility Relocation, Water Line WM4281 Relocation along Hard Scrabble Road for the South Carolina Department of Transportation (SCDOT) Hard Scrabble Road Widening Project.



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OTHER MATTERS

55. City Council 2017 Meeting Calendar

Upon a motion made by Mayor Benjamin and seconded by Mr. Davis, Council voted unanimously to approve the proposed 2017 City Council Meeting Schedule, as amended to meet on January 10, 2017 for a Work Session and Council Meeting/Zoning Public Hearing and to conduct the State of the City Address on December 31, 2017 at 6:00 p.m.

56. Council is asked to approve a Certificate of Convenience and Necessity, as requested by the Business License Division. Award to Mr. Oliver Punchihewa doing business as Angel Taxi, LLC located at 1601 Longcreek Drive, Columbia, SC 29210. - *The applicant is planning to place one (1) taxi into service and will add additional taxis at a later date.*

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve a Certificate of Convenience and Necessity, as requested by the Business License Division. Award to Mr. Oliver Punchihewa doing business as Angel Taxi, LLC located at 1601 Longcreek Drive, Columbia, SC 29210.

APPOINTMENTS

57. Appoint The Honorable Mayor Stephen K. Benjamin to the Columbia Parking Facilities Corporation

Upon a motion by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve the appointment of The Honorable Mayor Stephen K. Benjamin to the Columbia Parking Facilities Corporation.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

Community Redevelopment Projects

Upon a motion by Mayor Benjamin and seconded by Ms. Devine, Council voted unanimously to authorize that the City's Community Development Block Grant (CDBG) Department of Housing and Urban Development (HUD) Entitlement dollars for fiscal year 2017/2018 and 2018/2019 be allocated towards projects in the following four targeted redevelopment areas per the City of Columbia's Consolidated Plan in the amount of \$1,034,000 per year and that \$150,000 per year be allocated towards Public Service projects. The Targeted Areas are Booker Washington Heights, the Lyon Street/Melrose/King Street Neighborhood, Farrow Road and Edisto Court.

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

No reports or referrals were made at this time.



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APPEARANCE OF THE PUBLIC

No one appeared at this time.

Upon a motion by Mr. Davis and seconded by Ms. Devine, Council voted unanimously to adjourn the meeting at 7:51 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk

DRAFT



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COLUMBIA CITY COUNCIL SPECIAL CALLED MEETING MINUTES
TUESDAY, DECEMBER 6, 2016
CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR

The Columbia City Council conducted a Work Session on Tuesday, December 6, 2016 at City Hall, 1737 Main Street, Columbia, South Carolina 29201. The Honorable Mayor Stephen K. Benjamin called the meeting to order at 2:21 p.m. and the following members of Council were present: The Honorable Sam Davis, District I, The Honorable Tameika Isaac Devine, At-Large, The Honorable Howard Duvall, Jr., At-Large and The Honorable Edward McDowell, Jr., District II. The Honorable Moe Baddourah, District III arrived at 3:45 p.m. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act. The minutes are numbered to coincide with the order of the meetings.

ADOPTION OF THE AGENDA

Adopt the Agenda subject to removing the Marathon Contract; moving the Marathon and Employee Health Center discussion to presentations; adding the Employee Wellness Center Contract and Blue Cross Blue Shield Contract to Executive Session; and deferring both items related to West Gervais.

Mayor Benjamin stated that one property owner has shared potential project ideas with him and he made it crystal clear that we want to see great things that purport with the character of the Vista while considering the ongoing height concerns. He encouraged the property owner to come and share those ideas with a representative group of Council and to meet with the residents in the Vista to articulate what will happen there. He said until that happens, we won't do anything with this. He said this delay will not have a significant impact on what we are trying to achieve.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the Invocation.



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CITY COUNCIL DISCUSSION

1. Bike and Pedestrian Advisory Committee Update - Mr. Keith Gosselin, Chair of Bike and Pedestrian Advisory Committee

Mr. Keith Gosselin, Chair of BPAC presented an overview of upcoming initiatives to include Open Streets Devine tentatively scheduled for April 2, 2017 and the Mayor's Bike and Walk Summit are scheduled for May 4-5, 2017. He reported that through other initiatives, BPAC is working with the City of Columbia Planning and Development Services Department, the Columbia Police Department, Columbia Parks and Recreation Department, Gehl Studio, the community and businesses. He outlined recommendations on how City Council can help with bicycle and pedestrian infrastructure to include an annual budget allocation; installation of bike lanes; prioritization and implementation of catalyst projects; development of a Bike Share Program; and by requiring the inclusion of pedestrians and bicyclist in development design and infrastructure improvements.

2. Funding Request for the Palmetto Capital City Classic

Mayor Benjamin asked what the security needs were for the Palmetto Capital City Classic. He suggested that Council could vote on the matter this evening.

Councilor Davis asked if the Public Safety could work with organizations to reduce security costs going forward.

Councilor Duvall noted that a lot of groups were under funded. He cautioned Council about using a first come first serve approach to funding. He said other organizations such as the Vista Guild are in need of funding.

Councilor McDowell inquired about the security expenses incurred by the organization.



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3. Communications Strategy for the City Council Vision Statement - Ms. Leshia Utsey, Public and Media Relations Director

Ms. Leshia Utsey, Public & Media Relations Director presented a communications timeline for the implementation of the City Council Vision Statement. She presented the new City Council Emojis. As part of the communications plan, City Council members will be assigned to different focus areas. Mayor Benjamin will provide monthly video updates and a monthly Mayor's vision blog. The Public & Media Relations Department will begin teaser promotions on December 31, 2016 during the Famously Hot New Year event and the Mayor will officially introduce the Vision Statement during the State of the City Address.

EXECUTIVE SESSION

Upon a motion made by Mr. Davis and seconded by Mr. Duvall, Council voted unanimously to enter into Executive Session at 3:09 p.m. for the discussion of **Items 4** through **6** and subject to adding the discussion of Marathon Health, Inc. and Blue Cross and Blue Shield to **Item 6**.

4. Discussion of Employment of Employee pursuant to §30-4-70(a)(1)
 - *City Attorney's Annual Report*
5. Discussion of negotiations incident to proposed contractual arrangements pursuant to §30-4-70(a)(2)
 - *Parking Financing*
6. Discussion of matters relating to proposed location, expansion or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to §30-4-70(a)(5)
 - *Tax Increment Financing Districts*
 - *Barbershop*
 - *Municipal Complex*

COUNCIL MEETING

The Honorable Mayor Stephen K. Benjamin called the meeting to order at 6:16 and the following members of Council were present: The Honorable Sam Davis, District I, The Honorable Tameika Isaac Devine, At-Large, The Honorable Moe Baddourah, District III, The Honorable Howard Duvall, Jr., At-Large and The Honorable Edward H. McDowell, Jr., District II. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.



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PLEDGE OF ALLEGIANCE

Master Bradford Smith led the audience in the Pledge of Allegiance.

INVOCATION

The Honorable Edward H. McDowell, Jr. offered the Invocation.

ADOPTION OF THE AGENDA

Adopt the Agenda subject to deferring the consideration of the contract with Marathon; adding the presentation from Marathon; and deferring the West Gervais. The developer is asked to meet with City Council members and the neighbors to articulate what is being developed. West Gervais District Plan and Design Guidelines

Mayor Benjamin stated that one property owner has shared potential project ideas with him and he made it crystal clear that we want to see great things that purport with the character of the Vista while meeting the ongoing height concerns. He encouraged the property owner to come and share those ideas with a representative group of Council and to meet with the residents in the Vista to articulate what will happen there. He said until that happens, we won't do anything with this. He said this delay will not have a significant impact on what we are trying to achieve.

PUBLIC INPUT RELATED TO AGENDA ITEMS

Ms. Susan Creed expressed concerns about the City's efforts to trap, neuter and release the feral cat population. She presented a written statement for the record.

Mayor Benjamin asked the Blue Ribbon Task Force to express its views on the ordinance for the record.

APPROVAL OF MINUTES

7. February 16, 2016 Work Session & Council Meeting; March 1, 2016 Council Meeting; March 15, 2016 Work Session; and October 5, 2016 Special Called Meeting

Upon a motion made by Mr. McDowell and seconded by Mr. Duvall, Council voted unanimously to approve the February 16, 2016 Work Session & Council Meeting; March 1, 2016 Council Meeting; March 15, 2016 Work Session; and October 5, 2016 Special Called Meeting Minutes as presented.



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CONSENT AGENDA

Upon a single motion made by Mr. Davis and seconded by Ms. Devine, Council voted unanimously to approve the **Consent Agenda Items 8 through 41.**

CONSIDERATION OF BIDS & AGREEMENTS

8. Council is asked to approve the Dental Benefits Plan Renewal effective January 1, 2017 through December 31, 2017, as requested by the Human Resource Department. Award to Delta Dental of Missouri, as a third party administrator in the amount of \$60,000.00. This firm is located in Columbia, SC. *Funding Source: Dental Insurance Fund, 6028931–636600. The original budgeted amount is \$60,000.00. - Approved*
9. Council is asked to approve the Pharmacy Benefits Plan Renewal effective January 1, 2017 through December 31, 2017, as requested by the Human Resource Department. Award to Medco/Express Scripts, as the third party administrator in the amount of \$138,000.00. This firm is located in St. Louis, MO. *Funding Source: Health Insurance Fund, 6048933–636600. The original budgeted amount is \$138,000.00. - Approved*
10. Council is asked to approve the Medicare Supplement and Prescription Coverage Plan Renewal effective January 1, 2017 through December 31, 2017, as requested by the Human Resource Department. Award to United Healthcare, as the third party administrator in the amount of \$1,350,000.00. This vendor is located in Minneapolis, MN. *Funding Source: Health Insurance Fund, 6048933–636600. The original budgeted amount is \$1,350,000.00. - Approved*
11. Council is asked to approve a Change Order for Uniform Rental Services, as requested by the Procurement and Contract Department. Award to Unifirst in the amount of \$60,000.00. This vendor is located in Lexington, SC. *Funding Source: Supplies-Uniforms and Clothing, 6208956–624100. The original budgeted amount is \$148,320.00. This change order is for services rendered from October 2016 through November 2016. - Approved*



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12. Council is asked to approve Playground Design, Equipment and Installation Services at Greenview Park, as requested by the Parks and Recreation Department. Award to Churchich Recreation and Design in the amount of \$77,050.00. This firm is located in Bluffton, SC. *Funding Source: Capital Projects: Greenview Aquatic Center –Rec/Phys Fitness Equip-Capital, 4039999-658900/PK006304-658900 and Parks & Recreation: Parks-Building & Grounds/Special Project, 1015104-638500. The original budgeted amount is \$75,000.00. - Approved*

13. Council is asked to approve a Change Order for Safety Shoes, as requested by the Procurement and Contract Department. Award to Tyler Brothers in the amount of \$100,000.00. This vendor is located in Wagener, SC. *Funding Source: Supplies- Safety Clothing and Supplies, 6208956–625900. The original budgeted amount is \$153,827.20. This change order is for services from October 2016 to February 2017. - Approved*

14. Council is asked to approve the Fiscal Year 2016/2017 Renewal of the Computer Aided Dispatch Annual Maintenance Software Contract, as requested by the Columbia-Richland 911 Communications Center. Award to TriTech Software Systems in the amount of \$254,428.49. This firm is located in San Diego, CA. *Funding Source: City Account: 1012701-638200 (\$127,214.25) and County Account: 2082702- 638200 (\$127,214.24). This Maintenance Agreement will provide uninterrupted CAD software maintenance coverage through December 2017 and is jointly funded (50/50 split) with Richland County. The original budgeted amount is \$254,428.49. - Approved*

15. Council is asked to approve the Purchase of forty-seven (47) GETAC Vehicle Computers and Accessories for the Police Department, as requested by the Fleet Services Division. Award to Synnex Corporation, using the General Services Administration Contract in the amount of \$222,491.23. This vendor is located in Greenville, SC. *Funding Source: General Services: Capital Replacement- Computer Equipment/Hardware, 6308972 - 627500. The original budgeted amount is \$900,000.00. - Approved*

16. Council is asked to approve the Purchase of two (2) Wheel Loaders for the Solid Waste Division, as requested by the Fleet Services Division. Award to Blanchard Machinery, a Local Business Enterprise using the SC State Contract in the amount of \$289,986.00. This vendor is located in Columbia, SC. *Funding Source: Capital Equipment / Auto, Trucks, Heavy Equipment Capital 6308972-658500. The original budgeted amount is \$289,986.00. - Approved*



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17. Council is asked to approve the Purchase of two (2) Side Loader Refuse Trucks for the Solid Waste Division, as requested by the Fleet Services Division. Award to GSP Marketing Inc., in the amount of \$490,654.74. This vendor is located in Somerset, PA. *Funding Source: Capital Replacement- Autos, Truck, Heavy Equip. Capital, 6308972-658500. The original budgeted amount is \$540,005.00. - Approved*
18. Council is asked to approve the Purchase of two (2) Rear Loader Refuse Trucks for the Solid Waste Division, as requested by the Fleet Services. Award to Amick Equipment Company Inc., a Local Business Enterprise in the amount of \$332,063.68. This vendor is located in Columbia, SC. *Funding Source: Capital Replacement- Autos, Truck, Heavy Equip. Capital, 6308972-658500. The original budgeted amount is \$350,200.00. - Approved*
19. Council is asked to approve the Purchase of one (1) Pierce Enforcer Fire Truck, as requested by the Fleet Services Division. Award to Spartan Fire and Emergency Apparatus, using the National Purchasing Partners Contract with FireRescue GPO in the amount of \$559,344.00. This vendor is located in Roebuck, SC. *Funding Source: Capital Replacement - Auto, Trucks, Hvy Equip-Capital, 6308972-658500. The original budgeted amount is \$559,344.00. - Approved*
20. Council is asked to approve the Purchase of six (6) Debris Collection Trucks with Swing Gates for the Solid Waste Division, as requested by the Fleet Services Division. Award to Carolina International Truck, Inc. a certified Local Business Enterprise in the amount of \$427,798.68. This vendor is located in Columbia, SC. *Funding Source: Capital Replacement- Autos, Truck, Heavy Equip. Capital, 6308972 - 658500. The original budgeted amount is \$438,000.00. - Approved*
21. Council is asked to approve Change Order #1 for Project SS7397; Westminster Sewer Replacement, as requested by the Utilities and Engineering Department. Award to Shady Grove Construction, LLC, a certified Local Business Enterprise in the amount of \$91,483.00. This firm is located in Columbia, SC. *Funding Source: 5529999-658650-SS739701 (\$54,195.50) and 5529999-658650-SS728601 (\$37,287.50). The original budgeted amount is \$91,483.00. - Approved*



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22. Council is asked to approve Project WM4382; Wildewood Downs Asphalt Paving Repairs, as requested by the Utilities and Engineering Department. Award to North American Pipeline Management, a Woman Owned Business Enterprise, in an amount not to exceed \$183,555.90. This firm is located in Marietta, GA. *Funding Source: Engineering/Paving and Asphalt Supplies, 5511706-623500. The original budgeted amount is \$249,000.00. - Approved*

23. Council is asked to ratify Contract Amendment #3 for Project SS7251; Agreement for Engineering Services for the Blossom Street & Huger Street Sewer Improvements, as requested by the Utilities and Engineering Department. Award to W. K. Dickson in the amount of \$161,476.00. This firm is located in Columbia, SC. *Funding Source: Capital Outlay Projects Budget, 5529999-SS7251-658650. This is a Clean Water 2020 Program Project and a Mentor Protégé Program Project. Palmetto Consulting Engineering Group, Inc., is the Protégé and will provide 7.6% of the contract value amount. The original contract amount is \$1,009,500.00 and the revised contract amount is \$1,644,856.00. There are no sub-consultants associated with this amendment. - Approved*

24. Council is asked to ratify an Emergency Procurement for Repairs to a 42" Water Main at the intersection of Calhoun Street and Harden Street, as requested by the Utilities and Engineering Department. Award to McClam & Associates in the amount of \$150,000.00. This firm is located in Little Mountain, SC. *Funding Source: Engineering- Special Contracts W/S,SW, 5511706- 638300. The original budgeted is \$150,000.00. - Approved*

25. Council is asked to approve Contract Amendment #1 for Project SS7312; Agreement for Pretreatment, SCADA, and Laboratory Consulting for the Metro Wastewater Treatment Plant, as requested by the Utilities and Engineering Department. Award to Black and Veatch Corporation in an amount not to exceed \$130,891.19. This firm is located in Columbia, SC. *Funding Source: 5516208-SS7312-638305. The original budgeted amount is \$661,000.00. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Howard Engineering, a Woman Owned Business Enterprise of Marietta, SC is the Protégé and will provide SCADA Master Planning, Industrial Waste Survey, and Laboratory Renovation Preliminary Design Services at \$2,400.00 (0.3%) of the total contract value. – Approved*



We Are Columbia

26. Council is asked to ratify a Contract Extension for Project WM416703; Agreement for the Columbia Canal Embankment Inspections, as requested by the Procurement and Contracts Department. Award to Chao & Associates, Inc., a certified Local and Minority Business Enterprise in an amount not to exceed \$111,600.00. This firm is located in Columbia, SC. *Funding Source: 5556101-WM416703-638500. There are no sub-consultants associated with this project. - Approved*

27. Council is asked to approve a Water Main Construction Project along Belle Claire Drive and Hazelhurst Road, as requested by the Utilities and Engineering Department. Award to McClam and Associates in an amount not to exceed \$252,312.00. This firm is located in Little Mountain, SC. *Funding Source: CIP Improvement Fund; 5529999-658650/WM436201-658650. The original budgeted amount is \$252,000.00. Patriot Construction, a Small Business Enterprise located in Columbia, SC is the Protégé and will receive 81.637% (\$205,714.75) of the contract value for water line installation services. - Approved*

28. Council is asked to approve Project SS7403; Agreement for Engineering Services for Operational Support at the Metro Wastewater Treatment Plant, as requested by the Utilities and Engineering Department. Award to Hazen & Sawyer in the amount of \$101,350.00. This firm is located in Columbia, SC. *Funding Source: Metro Waste Water Treatment Plant Operating & Maintenance Budget, 5516208-SS7403-638305. This is a Clean Water 2020 Program Project. The original budgeted amount is \$101,350.00. There are no sub-consultants associated with this amendment. - Approved*

29. Council is asked to approve the Flood Recovery Program Management 2017 Staffing Plan. Award to Landmark Consulting in the amount of \$3,712,236.08. The vendor is a Woman-Owned Minority Business Enterprise headquartered in New Orleans, LA with offices in Columbia, SC. *Funding Source: FEMA Flood Recovery 2532201 - Approved*

30. Council is asked to approve a Cost Estimate for the January 3, 2017 District IV Special Election. Award to the Richland County Elections & Voter Registration Office in an amount not to exceed \$50,423.40. *Funding Source: Council Support Services; 1011119-637100 – Approved*



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ORDINANCES - SECOND READING

31. Ordinance No.: 2016-110 - Authorizing the City Manager to execute an Agreement of Purchase and Sale between the City of Columbia, City of Columbia Parking Facilities Corporation and the University of South Carolina Development Foundation for the transfer of the Horizon Garage Parcel and Discovery Garage Parcel known as Richland County TMS # 08915-06-01 and 11303-11-05 - *Approved on second reading.*

COMPREHENSIVE PLAN AMENDMENT - SECOND READING

32. 1917 Wiley Street, TMS #11212-17-07 - *Approved on second reading.*

Ordinance No.: 2016-107 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map for 1917 Wiley Street, Richland County TMS #11212-17-07- *Approved on second reading.*

City Council District: 3

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to modify the land use classification from EC to UCR-1.

Applicant: Columbia Development Corporation

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

33. 3403 Lyles Street, TMS #09107-13-08 - *Approved on second reading.*

Ordinance No.: 2016-106 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 3403 Lyles Street, Richland County TMS# 09107-13-08- *Approved on second reading.*

City Council District: 1

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to assign a land use classification of Urban Core Residential - Small Lot (UCR-1).

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)



We Are Columbia

AMENDMENT TO THE GUIDELINES - SECOND READING

34. Pursuant to §17-654(B), Amend the Design Guidelines for the Waverly Protection Area (§17-681(C)(3)) - *Approved on second reading.*

Council District: 2

Proposal: Request the adoption of revised guidelines for the Waverly Protection Area (§17-681(c)(3)), concurrent with the consolidation of Area A and Area B into a singular Waverly Protection Area.

Applicant: Krista Hampton, Planning & Development Services Director, City of Columbia

Staff Recommendation: Approval

D/DRC Recommendation: 09/08/2016; Approval (6-0)

PC Recommendation: 10/10/2016; Approval (8-0)

ZONING MAP & TEXT AMENDMENT - SECOND READING

35. Amend §17-681(C)(3) to Consolidate Waverly Protection Areas A & B into a Singular Waverly Protection Area - *Approved on second reading.*

Ordinance No.: 2016-109 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article V, Historic Preservation and Architectural Review, Division 3, Landmarks and Design Protection Districts, Sec. 17-681 Districts identified (c) (3) - *Approved on second reading.*

Council District: 2

Proposal: Request the adoption of a text amendment to §17-681(c)(3) to consolidate Waverly Protection Areas A & B into a singular Waverly Protection Area, concurrent with the adoption of revised guidelines for the Waverly Protection Area

Applicant: Krista Hampton, Planning & Development Services Director, City of Columbia

Staff Recommendation: Approval

D/DRC Recommendation: 09/08/2016: Approval (6-0)

PC Recommendation: 10/10/2016: Approval (8-0)



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ZONING MAP AMENDMENT - SECOND READING

36. 1917 Wiley Street, TMS #11212-17-07 - *Approved on second reading.*
 Council District: 3
 Proposal: Request to rezone the parcel from M-1 to RG-2
 Applicant: Fred Delk, Columbia Development Corporation
 Staff Recommendation: Approval
 PC Recommendation: 10/10/2016; Approval (8-0)
37. 1409 Huger Street and NX409 Gervais Street (P); TMS #09009-13-01 and #08912-13-01(P) - *Approved on second reading.*
 Council District: 2
 Proposal: Request to rezone the parcel from M-2, -DD to C-3, -DD
 Applicant: Mark Senn, KB Huger, LLC
 Staff Recommendation: Approval
 PC Recommendation: 10/10/2016; Approval (8-0)
38. 720 Maple Street, N/S, 2801, 2813 & 2835 Devine Street (TMS #11316-04-19 through -22, 11316-13-12; and 724 Maple Street (TMS #11316-04-23) - *Approved on second reading.*
 Council District: 3
 Proposal: Request to rezone 720 Maple Street, N/S, 2801, 2813 & 2835 Devine Street from Neighborhood Commercial District & General Residential District (C-2 & RG-1) to PUD-C (Planned Unit Development-Commercial District); and 724 Maple Street from General Residential District, - Design Preservation Area (RG-1, -DP) to Planned Unit Development- Commercial District, - Design Preservation Area (PUD-C, -DP)
 Applicant: Estates Properties, LLC / Devine Station, LLC / Devine Station Office, LLC / JMO-Maple, LLC
 Staff Recommendation: Approval with conditions
 PC Recommendation: 10/10/2016; Approval (8-0)



We Are Columbia

**ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT & ZONING MAP
AMENDMENT - SECOND READING**

39. 4815 Broad River Road, TMS #06200-01-28 - *Approved on second reading.*

Ordinance No.: 2016-099 - Annexing and Incorporating 4815 Broad River Road, Richland County TMS# 06200-01-28 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015- *Approved on second reading.*

Council District: 1

Proposal: Request to annex, assign land use classification of Community Activity Corridor (AC-2) and assign zoning of C-2 (Neighborhood Commercial District). The property is currently classified as Mixed Use Corridor by Richland County and zoned as GC Richland County.

Applicant: Chao T. Tran and Thao T. Tran

Staff Recommendation: Approval

PC Recommendation: 09/12/2016; Approval (6-0)

40. 1630 Browning Road, TMS# 06013-01-26 - *Approved on second reading.*

Ordinance No.: 2016-098 - Annexing and Incorporating 1630 Browning Road, Richland County TMS# 06013-01-26 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 - *Approved on second reading.*

Council District: 2

Proposal: Request to annex, assign land use classification of Community Activity Corridor (AC-2) and assign zoning of C-3 (General Commercial District). The property is currently classified as Mixed Residential - High Density by Richland County and zoned as RU by Richland County.

Applicant: MKS Properties, LLC

Staff Recommendation: Approval

PC Recommendation: 09/12/2016; Approval (6-0)



We Are Columbia

EVENT RESOLUTIONS

41. Resolution No.: R-2016-082 - Authorizing consumption of beer and wine only at First Thursday on Main Street - *Approved*

CONSIDERATION OF BIDS & AGREEMENTS

42. Council is asked to approve the Health Benefits Plan Renewal effective January 1, 2017 through December 31, 2017, as requested by the Human Resources Department. Award to Blue Cross Blue Shield, as the third party administrator in the amount of \$2,611,182.00 for Annual Administration Fees and \$704,850.00 for Employee Health Clinic Costs for a total amount of \$3,316,032.00. This firm is located in Columbia, SC. *Funding Source: Health Insurance Fund, 6048933- 636600. The original budgeted amount is \$3,316,032.00. – Approved as amended.*

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to approve the Health Benefits Plan Renewal effective January 1, 2017 through December 31, 2017, as requested by the Human Resources Department. Award to Blue Cross Blue Shield, as the third party administrator in the amount of \$2,611,182 for administration fees and a monthly amount of \$58,737.50 for an amount not to exceed \$704,850 for the Employee Health Clinic costs for a total amount of \$3,316,032.

43. Council is asked to approve a Contract for Health Clinic Management Services, as requested by the Human Resources Department. Award to Marathon Health, Inc., in the amount of \$1,697,079.00. This firm is located in Winooski, VT. *Funding Source: Health Insurance Benefits- Health Insurance Payment, 6048933-642100. - Deferred*

PRESENTATIONS

44. Brandon Smith Day Proclamation-The Honorable Tameika Devine

The Columbia City Council proclaimed Tuesday, December 6, 2016 as Brandon Smith Day in the City of Columbia.



We Are Columbia

45. Introduction of the 2016 Stephen G. Morrison Visionary Award Recipient - Mr. Lee Snelgrove, Executive Director of One Columbia for Arts and History

Mr. Lee Snelgrove, Executive Director of One Columbia for Arts & History introduced Mr. Terrence Henderson as the 2016 Stephen G. Morrison Visionary Award recipient. Mr. Henderson is a theater and dance artist and arts educator who has worked as an artist in residence at Logan and AC Moore Elementary Schools for over 16 years. His original work has inspired Columbians to have important conversations about race, sexual orientation and identity.

46. Introduction of the Mayor's Fellows - The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin introduced the following individuals that are currently participating in the Mayor's Fellows Program:

- Nick Ferguson, International Business at the University of South Carolina
- Kevin Harper, Biology at the University of South Carolina
- Hannah Slavics, Marketing at the University of South Carolina
- Samantha Smith, Masters of Public Administration at the University of South Carolina

47. Update from One Columbia - Mr. Lee Snelgrove, Executive Director of One Columbia for Arts and History

Mr. Lee Snelgrove, Executive Director reported that One Columbia is seeing lots of activities on its comprehensive calendar for arts and cultural events. He presented photos of the public art work they've helped to install. He noted that public art elements are being added in lots of different spaces. One Columbia continues to participate in national celebrations of art and culture to include Make Music Day Columbia. He outlined other initiatives to connect Columbia and to promote busking and street performances. In closing, he said we will continue doing the work that we are doing to create a unique cultural aura that makes Columbia a great place to live, work and visit.

Councilor Duvall thanked Mr. Snelgrove for his leadership. He said the arts are really alive in Columbia. He said we need to update our cultural plan on how we provide support for the arts and on how the arts thrive in the Midlands.

Councilor Devine sought input on affordable housing from the arts community. We need an environment that is conducive to people being able to live here.



We Are Columbia

Mayor Benjamin agreed that a cultural plan would have a catalyst affect and help us continue to explode as a wonderful and creative community.

48. Copenhagen Study Tour - The Honorable Tameika Isaac Devine

Councilor Devine recalled that she participated in a Study Tour in Copenhagen from September 29, 2016 to October 6, 2016. The trip was sponsored by the Knight Foundation and 880 Cities. She said as we grow our City, we need to consider multi-modality. The study tour meetings were held with Gehl Architects and the Copenhagenize Design Company. The group also toured Copenhagen's Traffic Park where children learn the rules of the road and the Maimo Library and Fairytale Playground in Sweden. She reviewed Copenhagen's traffic statistics from 2003 to 2013. They anticipate by 2030 that there will be a huge increase in biking and a decrease in car riders. She said Council must consider three paradigm shifts: prioritize everyday quality of life; strive to understand stakeholder risks and motivation; and connect people to opportunities. She stated that we must look at our infrastructure to include protected bike lanes, inclusive signage and ways to encourage children and adults to be active. She reported that 90% of South Carolinians use cars for transit; 5% use public transit; 3% walk; and 2% are biking. In Columbia, we need to provide resources for the implementation of the Bike Columbia Plan; pursue grant funding and partnerships to encourage development of greenways and walking/bike paths to include access to the river; and test temporary installations prior to investing in permanent improvements.

49. Employee Health Center Contract for Management Services - Mr. Eric A Schrumpf, Vice President of Sales / Marathon Health

Ms. Pamela Benjamin, Human Resources Director explained that the City of Columbia opened its Employee Health Center on September 4, 2012. The Center provides preventive care, immunizations, comprehensive physical exams, diagnostic and treatment of acute and chronic conditions, prescriptions, occupational health needs and firefighter physicals. The Center will soon offer fit for duty exams for the Police Department. It is an integral part of our health and wellness initiatives. Over the past year, there have been 3,890 patient encounters as of October 2016 resulting in \$88,956 worth of total health charges and \$93,120 in co-pay savings to employees and dependents. She reported that 3,526 prescriptions were dispensed and \$177,000 has been saved on annual Firefighter physicals. In an effort to raise our standards, several desired outcomes were identified and a Request for Proposals was released in February 2016. She recommended that the bid be awarded to Marathon Health.



We Are Columbia

Mr. Eric Schrumpf, Vice President of Sales for Marathon Health, Inc. explained that Marathon's goal is to identify the risks and to work proactively to help the individual address those risks and the underlying clinical risks that will lead to a catastrophic claim. He noted that Lexington County is also a client and encouraged the City to contact any of its clients. He explained that they serve as the hub of the overall benefit plan using a highly integrated delivery model with a vast scope of primary care services comprised of stay well, get well, primary care support and occupational care. He said they will identify the risks, mitigate the risks early, change how care is utilized and capture the savings. He described the overall patient experience. He noted that the City of Columbia will be involved in the hiring decision and individuals will be trained continuously. To ensure that the City of Columbia is maximizing its investment, Marathon will provide detailed reporting and tracking in compliance with the Health Insurance Portability and Accountability Act (HIPAA). He explained that there is a fixed fee pricing model with a one-time implementation cost of \$230,000 and a fixed annual cost of \$1.7 million. He noted that much of this is already being spent today. He projected that the City of Columbia would save \$2.3 million over three years. In closing, he stated that if he fails to deliver on the promise to improve the health of the population, impact the downstream costs and improve the patient satisfaction of the population, the City of Columbia will receive a check for \$525,000.

Councilor Devine asked if the proposal includes a working relationship with the City's Wellness Center.

Mr. Eric Schrumpf, Vice President of Sales for Marathon Health, Inc. said yes; it is a coordinated care delivery model and we will take all of the benefits into consideration.

ORDINANCE - SECOND READING

50. Ordinance No: 2016-093 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 4, Animals, Article I, In General, Sec. 4-1 Killing, injuring or disturbing squirrels or birds; Article III, Animal Control, Division 1, Generally, Sec. 4-61 Definitions; Sec. 4-63 Kennels; Sec. 4-67 Redemption of impounded pet animals to add (d); add Sec. 4-73. Animal care, generally; add Sec. 4-74 Community Cat Diversion Program; amend Division 2, Dangerous Animals, Sec. 4-93 Restraint of an aggressive animal - *Approved on second reading.*

Mr. Robert Anderson, Public Works Director said he spoke with Ms. Susan Creed. He asked to move the ordinance forward; continue with the trap/neuter/release process; continue to review the process over the next six months; and engage Ms. Creed and other representatives of the wildlife community in upcoming conversations with the Blue Ribbon Committee.



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Upon a motion made by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to give second reading approval to Ordinance No: 2016-093 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 4, Animals, Article I, In General, Sec. 4-1 Killing, injuring or disturbing squirrels or birds; Article III, Animal Control, Division 1, Generally, Sec. 4-61 Definitions; Sec. 4-63 Kennels; Sec. 4-67 Redemption of impounded pet animals to add (d); add Sec. 4-73. Animal care, generally; add Sec. 4-74 Community Cat Diversion Program; amend Division 2, Dangerous Animals, Sec. 4-93 Restraint of an aggressive animal.

COMPREHENSIVE PLAN AMENDMENT - SECOND READING

51. West Gervais District Plan - *Deferred*

Ordinance No.: 2016-081 - Adopting the West Gervais District Plan as an addendum to The Columbia Plan 2018 - *Deferred*

City Council District: 2

Proposal: Request that City Council adopt the West Gervais District Plan as an addendum to the City of Columbia's Comprehensive Plan.

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 07/11/2016; Deferred; 08/01/2016; Approval with Modification (6-1)

AMENDMENT TO THE GUIDELINES - SECOND READING

52. Amend the Design Guidelines for the West Gervais Historic Commercial District (§17-681(D)(1)) and the West Gervais Historic Protection Area District (§17-681(C)(6)) Pursuant to §17-654(B) - *Deferred*

Council District: 2

Proposal: Request the adoption of revised guidelines for the West Gervais Historic Commercial District (§17-681(d)(1)) and the West Gervais Historic Protection Area District (§17-681(c)(6)) pursuant to §17-654(b).

Applicant: Krista Hampton, Planning & Development Services Director, City of Columbia

Staff Recommendation: Approval



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D/DRC Recommendation: 07/14/2016; Approval (7-0)

PC Recommendation: 07/11/2016; Deferred; 08/01/2016; Approval (6-1)

Upon a single motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to give second reading approval to **Items 53** through **59**. Mayor Benjamin abstained from voting due to a potential conflict of interest.

ORDINANCES - SECOND READING

53. Ordinance No.: 2016-101 - Annexing 513 Cordgrass Road, 1379 Beechfern Circle and 1398 Beechfern Circle, Richland County TMS # 25815-02-07, 25815-02-20 and 25815-01-07 - *Approved on second reading.*

Council District: 4

Proposal: Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.

Applicants: Martin J. Keaney, Susan C. Keaney, Asuncion Valentin, Juan Manuel Flores Moreno, Leticia Ceballos Godefroy

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning; Approve

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning; Approve (7-0)

54. Ordinance No.: 2016-100 - Annexing 1303 Beechfern Circle, 1308 Beechfern Circle, 1329 Beechfern Circle and 1334 Beechfern Circle, Richland County TMS# 25815-02-32, 25815-01-26, 25815-02-28 and 25815-01-22 - *Approved on second reading.*

Council District: 4

Proposal: Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.

Applicants: James Theodore Brown Jr., Shannon Louise Brown, Keddrick D. Brown, Curtina L. Brown, Andrea L. Kendrick, Herman L. Crawford Jr., Jonathan Ulven



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Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning - Approve

PC Recommendation: 05/02/16: Annex, Assign Interim Land Use and Interim Zoning - Approve (8-0)

COMPREHENSIVE PLAN AMENDMENT - SECOND READING

55. Thacher Loop - Urban Edge Residential-1 Woodcreek; 162, 122, 123 & 133, 137, 139, 141, 143, 147, 149, 161, 165; Thacher Loop TMS # 25814-05-01, -02, 25814-06-01, -02, -03, -04, -05, -06, -07, -08, -09; Thacher Loop - Open Area, TMS# 25814-07-01; Thacher Loop & S. Olmsted Lane & Sidney Lane, TMS # 28902-09-02; Thacher Loop & Guthrie Loop (P), TMS# 28902-09-03(P); E/S Upper Will Lane, 208 Thacher Loop, TMS # 28902-10-01, -02; 5 Gillon Lane, 323, 317, 307 Sidney Lane, 275, 271, 267, 263, 253, 247 Thacher Loop, TMS# 28902-15-01, -02, -03, -04, -05, -06, -07, -08, -09, -10; 266, 262, 254, 250 Thacher Loop, TMS # 28902-16-01, -02, -03, -04; 242, 238, 234, 230, 226, 222 Thacher Loop, TMS# 28902-17-01, -02, -03, -04, -05, -06; 188, 182, 178 Thacher Loop, TMS # 28902-18-01, -02, -03; 170, 166 Thacher Loop, TMS # 28902-19-01, -02; 179, 173, 169 Thacher Loop, TMS # 28902-20-01, -02, -03; Thacher Loop - Open Area, TMS # 28902-21-02; 1609 Woodcreek Farms Road (P); TMS# 28903-09-01(P) - *Approved on second reading.*

Ordinance No.: 2016-104 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 1609 Woodcreek Farms Road (P), 122 Thacher Loop, 123 & 133 Thacher Loop, 137 Thacher Loop, 139 Thacher Loop, 141 Thacher Loop, 143 Thacher Loop, 147 Thacher Loop, 149 Thacher Loop, 161 Thacher Loop, 162 Thacher Loop, 165 Thacher Loop, 166 Thacher Loop, 169 Thacher Loop, 170 Thacher Loop, 173 Thacher Loop, 178 Thacher Loop, 179 Thacher Loop, 182 Thacher Loop, 188 Thacher Loop, 208 Thacher Loop, 222 Thacher Loop, 226 Thacher Loop, 230 Thacher Loop, 234 Thacher Loop, 238 Thacher Loop, 242 Thacher Loop, 247 Thacher Loop, 250 Thacher Loop, 253 Thacher Loop, 254 Thacher Loop, 262 Thacher Loop, 263 Thacher Loop, 266 Thacher Loop, 267 Thacher Loop, 271 Thacher Loop, 275 Thacher Loop, 307 Sidney Lane, 317 Sidney Lane, 323 Sidney Lane, 5 Gillon Lane, E/S Upper Will Lane, Thacher Loop- Open Area, Thacher Loop- Open Area, 1.35 acres Thacher Loop, Guthrie Loop (P), and Thacher Loop, S. Olmsted Lane, Sidney Lane; Richland County TMS# 28903-09-01(P), 25814-05-02, 25814-06-01, 25814-06-02, 25814-06-03, 25814-06-04, 25814-06-05, 25814-06-06, 25814-06-07, 25814-06-08, 25814-05-01, 25814-06-09, 28902-19-02, 28902-20-03, 28902-19-01, 28902-20-02, 28902-18-03, 28902-20-011, 28902-18-02, 28902-18-01, 28902-10-02, 28902-17-06, 28902-17-05, 28902-17-04, 28902-17-03, 28902-17-02, 28902-17-01, 28902-15-10, 28902-16-04, 28902-15-09, 28902-16-03,



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28902-16-02, 28902-15-08, 28902-16-01, 28902-15-07, 28902-15-06, 28902-15-05, 28902-15-04, 28902-15-03, 28902-15-02, 28902-15-01, 28902-10-011 25814-07-01, 28902-21-02, 28902-09-03(p) and 28902-09-02 - *Approved on second reading.*

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to assign a land use classification of Urban Edge Residential - Small Lot (UER-1).

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 09/12/16; Approval (6-0)

56. Thacher Loop / Guthrie Loop Urban Edge Residential-2: 195, 203, 207, 213, 219, 225, 229, 233, 239, and 243 Thacher Loop, TMS# 28902-15-20, -19, -18, -17, -16, -15, -14, -13, -12, and -11; TMS #1609 Woodcreek Farms Road (P), TMS# 28903-09-01(P); Open Area- Thacher Loop, TMS# 28902-21-01; Thacher Loop & Guthrie Loop (P), TMS# 28902-09-03(P) - *Approved on second reading.*

Ordinance No.: 2016-105 - Amending the City of Columbia Comprehensive Plan 2018 Future Land Use Map to include 195 Thacher Loop, 203 Thacher Loop, 207 Thacher Loop, 213 Thacher Loop, 219 Thacher Loop, 225 Thacher Loop, 229 Thacher Loop, 233 Thacher Loop, 239 Thacher Loop, 243 Thacher Loop, 1609 Woodcreek Farms Road (p), Open Area- Thacher Loop, 0.82 acres Thacher Loop, Guthrie Loop (p); Richland County TMS# 28902-15-20, 28902-15-19, 28902-15-18, 28902-15-17, 28902-15-16, 28902-15-15, 28902-15-14, 28902-15-13, 28902-15-12, 28902-15-11, 28903-09-01 (P), 28902-21-01 and 28902-09-03(P) - *Approved on second reading.*

City Council District: 4

Proposal: Request to amend Chapter 8.3 of The Columbia Plan 2018 - Future Land Use Map to assign a land use classification of Urban Edge Residential - Large Lot (UER-2)

Applicant: City of Columbia

Staff Recommendation: Approval

PC Recommendation: 09/12/16; Approval (6-0)



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**ANNEXATION, COMPREHENSIVE PLAN MAP AMENDMENT & ZONING MAP
AMENDMENT - SECOND READING**

57. 10750 Two Notch Road, S/S Deerpark Drive, 102 Golf View Bend, 197 Golf View Bend, Deerpark Drive, Golf View Bend, Turnwall Lane, 139 Golf View Bend TMS# 28900-01-11 (P), 28900-01-40, 28911-01-01, 28911-02-10, 28911-03-01, 28911-04-01, 28911-04-03, 28911-02-02 - *Approved on second reading.*

Ordinance No.: 2016-096 - Annexing and Incorporating 10750 Two Notch Road, Common Area 1 (102 Golf View Bend), Deerpark Drive, S/S Deerpark Drive, Golf View Bend, Turnwall Lane, Common Area 4 (197 Golf View Bend) and Common Area 2, (139 Golf View Bend), Richland County TMS# 28900-01-11(p), 28900-01-40, 28911-01-01, 28911-02-10, 28911-03-01, 28911-04-01, 28911-04-03 and 28911-02-02 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 - *Approved on second reading.*

Council District:

4

Proposal:

Request to annex, assign land use classification of Urban Edge Residential - Large Lot (UER-1) to TMS# 28900-01-11(p), and Urban Edge Residential - Small Lot (UER-2) to the remaining parcels, and assign zoning of PUD-R (Planned Unit Development - Residential District). The property is currently classified as Neighborhood - Medium Density by Richland County and zoned as PDD by Richland County.

Applicant:

Prime Development, LLC / Woodcreek Development, LLC

Staff Recommendation:

Approval

PC Recommendation:

09/12/2016; Approval (6-0)

58. N/S Jacobs Mill Pond Road & N/W Woodcreek Farms Road; TMS# 25800-03-27 - *Approved on second reading.*

Ordinance No.: 2016-097 - Annexing and Incorporating approximately 54.2 acres N/S Jacobs Mill Pond Road, Richland County TMS #25800-03-27 into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 - *Approved on second reading.*



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Council District: 4

Proposal: Request to annex, assign land use classification of Urban Edge Residential - Large Lot (UER-2) and assign zoning of PUD-R (Planned Unit Development - Residential District). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as PDD (Planned Development District) by Richland County.

Applicant: Two Parks, LLC

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)

59. Woodcreek Farms Road (P), TMS# 25800-03-47(P) - *Approved on second reading.*

Ordinance No.: 2016-103 - Annexing and Incorporating Parcel B, 0.09 acres, Woodcreek Farms Road, Richland County TMS #25800-03-47(p) into the Plan Columbia Land Use Plan Putting the Pieces Together adopted by Ordinance No.: 2015-014 on February 17, 2015 - Approved on second reading.

Council District: 4

Proposal: Request to annex, assign land use classification of Neighborhood Activity Corridor (AC-1) and assign zoning of PUD-R (Planned Unit Development - Residential District). The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned as PDD (Planned Development District) by Richland County.

Applicant: 1712 Woodcreek, LLC

Staff Recommendation: Approval

PC Recommendation: 10/10/2016; Approval (8-0)



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ORDINANCES - FIRST READING

60. Ordinance No.: 2016-115 - Annexing 1404 Beechfern Circle, Richland County TMS# 25815-01-06 - *Approved on first reading.*

Upon a motion made by Mr. Baddourah and seconded by Mr. Davis, Council voted unanimously to give first reading approval to Ordinance No.: 2016-115 - Annexing 1404 Beechfern Circle, Richland County TMS# 25815-01-06. Mayor Benjamin abstained from voting due to a potential conflict of interest.

61. Ordinance No.: 2016-092 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments - *Approved on first reading.*

Upon a motion made by Ms. Devine and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2016-092 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments.

62. Ordinance No.: 2016-112 - Granting encroachment to Raymond F. Burke and Barbara S. Burke for installation and maintenance of a knee wall, landscaping and an irrigation system within the right of way area of the 17 block of Gibbs Court adjacent to 17 Gibbs Court, Richland County TMS #11405-16-05 - *Approved on first reading.*

Upon a motion made by Mr. Baddourah and seconded by Ms. Devine, Council voted unanimously to give first reading approval to Ordinance No.: 2016-112 - Granting encroachment to Raymond F. Burke and Barbara S. Burke for installation and maintenance of a knee wall, landscaping and an irrigation system within the right of way area of the 17 block of Gibbs Court adjacent to 17 Gibbs Court, Richland County TMS #11405-16-05.

63. Ordinance No.: 2016-114 Granting an encroachment to Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick for installation and maintenance of a concrete sidewalk within the right of way area of the 2500 block of Two Notch Road adjacent to their building at 2508 Two Notch Road, Richland County TMS #11511-07-04 - *Approved on first reading.*



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Upon a motion made by Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to give first reading approval to Ordinance No.: 2016-114 Granting an encroachment to Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick for installation and maintenance of a concrete sidewalk within the right of way area of the 2500 block of Two Notch Road adjacent to their building at 2508 Two Notch Road, Richland County TMS #11511-07-04.

APPOINTMENTS

64. Council is asked to approve the re-appointment of one (1) individual to the COMET Board of Directors.

Upon a motion made by Mayor Benjamin and seconded by Mr. Davis, Council voted unanimously to approve the reappointment of Mr. Derrick Huggins to the COMET Board of Directors.

65. Council is asked to approve the re-appointment of one (1) individual and the appointment of three (3) individuals to the Design/Development Review Commission.

Upon a motion made by Mayor Benjamin and seconded by Mr. Baddourah, Council voted unanimously to approve the reappointment of Ms. Latoya Grate and the appointment of Mr. James Daniel, III, Ms. Lydie Brandt and Mr. Robert Bloom to the Design Development Review Commission.

66. Council is asked to approve the appointment of six (6) individuals to the Parks and Recreation Foundation.

Upon a motion made by Mr. Baddourah and seconded by Ms. Devine, Council voted unanimously to approve the appointment of Ms. Maudra Brown, Ms. Aimee Edwards, Ms. Mary-Elisabeth Grigg, Ms. Sue Erwin Harper, Mr. Keith Terry and Mr. Justin Waites to the Parks and Recreation Foundation.

CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

No matters were considered at this time.



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CITY COUNCIL COMMITTEE REPORTS / REFERRALS

No committee reports or referrals were made at this time.

Ms. Teresa Wilson, City Manager asked Council about scheduling an Annexation Work Session on Thursday, February 2 or 9, 2016 at 4:00 p.m. and whether or not Council will meet on December 20, 2016.

There was a consensus of Council to conduct a brief Council Meeting on December 20, 2016 at 5:00 p.m.

APPEARANCE OF THE PUBLIC

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to adjourn the meeting at 8:24 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: City Clerk

FROM: Erika Moore, City Clerk

SUBJECT: Council is asked to approve an Agreement for Phase Two Implementation of an Economic and Community Redevelopment Strategy. Award to DESA, Inc., a Small Business Enterprise in the amount of \$75,000. This firm is located in Columbia, SC.

FINANCIAL IMPACT: Council Contingency Fund 1011101-638500 and Development Corporation's Operating Budgets: 9028504-638500 Columbia Development Corporation; 9038520-638500 Eau Claire Development Corporation; 9078530-638500 Columbia Housing Development Corporation; 9089650-638500 Two Notch Development Corporation; and 9118509 -638500 Columbia Empowerment Zone

STRATEGIC GOALS: Business Growth & Investment

Council is asked to approve an Agreement for the Implementation of an Economic and Community Development Strategy that will enhance the creation of jobs, housing and commercial development for the City of Columbia. Award to DESA, Inc., a Small Business Enterprise in the amount of \$75,000.00. This firm is located in Columbia, SC.

ATTACHMENTS:

- **#a:** Desa_Letter (PDF)
- **#b:** DESA_agreement_update (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell



DESA, Inc.
Economic & Community Development Strategy
Proposal to City of Columbia

Overview

In South Carolina, DESA, Inc. is synonymous with community development and economic empowerment. This reputation was gained through staunch advocacy that goes beyond mere words and sporadic initiatives. The reputation DESA has amassed is through years of sheer determination to make a difference, driven by a deeply-rooted, company-wide vision of progress for the communities in which we live and work.

Proposal

DESA proposes to develop an Economic and Community Development strategy that will enhance the creation of jobs, housing and commercial development for the City of Columbia. The strategy will be led by a Development Consultant who will evaluate areas of interest and outline the steps that are necessary to provide jobs along with meaningful community and business development.

Previous Success

Recently, DESA completed Phase 1 of the economic and community development plan, which has provided first-hand knowledge and understanding of how the physical infrastructure of communities can be transformed to provide a better foundation for economic development and greater access to new or existing opportunities. DESA's ability to collaborate effectively with the City, as well as with federal, state, local officials and other agencies has prepared us to perform this assignment.

Time & Cost

A proposal of services to be performed is attached. The initial implementation is projected to require six (6) months, beginning December 1, 2016 at a fee of \$75,000.00. *Note: The Development Consultant will not be responsible for the cost of any engineering or other third party contractor work associated with this project.*

Thank you for considering this proposal request as well as DESA's ability to work in a capacity to achieve common goals that enhance the quality of life for residents and businesses in the City of Columbia.

If you need anything additional, please do not hesitate to contact me directly at (803) 730-6466.

Sincerely,

Diane E. Sumpter
President & CEO
DESA, Inc.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered into by and between the City of Columbia (hereinafter called the "City") and DESA, Inc. (hereinafter called the "Contractor") to provide the services herein described.

For and in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. CONTRACT FOR SERVICES

The City hereby engages the Contractor and the Contractor hereby agrees to perform the services hereafter set forth.

2. SCOPE OF SERVICES AND TIME OF PERFORMANCE

The Contractor shall in a satisfactory and proper manner as determined by the City perform tasks necessary to complete the projects as outlined in Appendix A, attached hereto. The Contractor has specialized knowledge to complete the projects without any training from the City and shall perform the tasks in the order and in the manner that he or she determines is most effective and efficient without any City control over the details of Contractor's performance.

The Term of this Agreement shall be from December 1, 2016 until June 1, 2017.

3. METHOD OF PAYMENT

In consideration of the services performed hereunder, the City will make three (3) installment payments of Twenty-Five Thousand and No/100 Dollars (\$25,000.00) each to Contractor on or after January 1, 2017, March 1, 2017 and May 1, 2017, upon receipt and processing of Contractor's invoice.

4. FINDINGS CONFIDENTIAL

All of the reports, information, data, records or documents of any kind, prepared or assembled by the Contractor under this Contract are confidential and the Contractor agrees that they shall not be made available to any individual or organization without the prior written approval of the City.

5. ACCESS TO RECORDS

The Contractor shall make available for examination all of its records with respect to all matters covered by this contract and shall maintain such records for a period not less than three (3) years after receipt of final payment under this Contract.

6. COPYRIGHT

No reports or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor.

7. AMENDMENTS

The parties may amend this Agreement at any time provided that such amendments are executed in writing, signed by a duly authorized representative of both parties, and approved, where applicable, by the City's governing body.

The City may, in its discretion, amend this Agreement to conform with federal, state, or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of, the activities to be undertaken as part of the Agreement, such modifications will be incorporated only by written amendment signed by both parties.

8. ASSIGNABILITY/SUBCONTRACTING

The Contractor shall not assign or subcontract any interest in this Agreement and shall not transfer any interest in the same without the prior written consent of the City. The Contractor shall be as fully responsible to the City for the acts and omission of its sub-contractors, as it is for the acts and omissions of persons directly employed by the Contractor.

The Contractor shall furnish and cause each of its subcontractors to furnish all information and reports required hereunder.

9. INDEPENDENT CONTRACTOR

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Contractor shall at all times remain an independent contractor with respect to the services to be performed under this agreement. The City shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance.

10. TERMINATION OF CONTRACT FOR CAUSE

If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner these obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data studies, surveys and reports prepared under this Contract shall become the property of the City.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by the Contractor and the City may withhold any payments to the Contractor until such time as the exact amount of damages due to the City from the Contractor is determined.

11. TERMINATION FOR CONVENIENCE OF THE CITY

The City may terminate this Contract at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. In that event, all finished or unfinished documents and other material as described in Paragraph 5 above shall, at the option of the City, become its property.

12. INTEREST OF CONTRACTOR

The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract or which is adverse to the interests of the City of Columbia. The Contractor further covenants that in the performance of this Contract no person having such interest shall be employed.

The Contractor is expected to make its services available to other entities but agrees to refrain from representing other entities in matters where the position of the City conflicts with that of the other entity. The City may at its discretion, waive this provision. The Contractor has provided a list of all of its clients with whom there may be potential conflicts with the City. This list shall be supplemented throughout the duration of this contract.

13. EQUAL EMPLOYMENT OPPORTUNITY

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor shall take affirmative action to insure that applicants for employment, without regard to their race, creed, color, religion, ancestry, sex, sexual orientation, gender identity, national origin, disability or other handicap, age, marital status, or status with regard to public assistance. Such action shall include, but not be limited to, the

following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the government setting forth the provisions of this nondiscrimination clause. The Contractor will incorporate these requirements in all subcontracts for program work.

14. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of Applicable law.

15. COMPLIANCE WITH LOCAL LAWS

The Contractor shall comply with all applicable laws, ordinances, and codes of the state and local government in performing the work provided under this Contract.

16. PERSONNEL

All of the services required hereunder shall be performed by the Contractor and all personnel engaged in the work will be fully qualified and shall be authorized or permitted under state and local law to perform the services identified in Appendix A, Scope of Services.

The Contractor represents that he/she has, or will secure at his/her own expense, all personnel required in performing the services under the Contract.

17. GOVERNING LAW

This Agreement shall be interpreted, construed, and enforced in accordance with the laws of South Carolina. Any dispute arising between any of the parties hereto regarding the subject matter of this Agreement shall be subject to the exclusive jurisdiction of the federal and state courts within the State of South Carolina.

WHEREFORE, the City and the Contractor have entered into this Agreement as of the date of the last signature below.

CITY OF COLUMBIA

BY: _____

DATE: _____

TITLE: City Manager

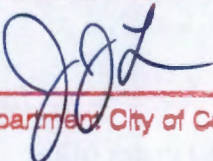
DESA, Inc.

DATE: _____

BY: _____

TITLE: President & CEO

APPROVED AS TO FORM



Legal Department City of Columbia, SC

APPENDIX A – Scope of Work

The Consultant, DESA, Inc., shall:

Farrow Road Corridor

1. Work with the Community Development Department and the development corporation designated by the City Manager.
2. Submit to the City funding options to determine most favorable to develop the Farrow Road Corridor.
3. Upon City's approval of the funding instrument, structure loan package according to state and federal regulations.
4. Serve as a resource for the designated development corporation to negotiate terms of agreement for potential tenants for the Farrow Road commercial corridor.
5. Review City of Columbia as-builts on infrastructure to ensure adequacy of serving commercial corridor.
6. Develop plans and specifications for Farrow road commercial corridor.
7. Develop plans and specifications for securing the contractor to bid the Farrow Road commercial center.
8. Continue to explore health care practices, eateries, etc. to occupy commercial spaces.
9. Outline an overall redevelopment plan for Farrow Road from 277 to I-20.

Beltline Commercial Corridor

10. Work with the Community Development Department and the development corporation designated by the City Manager.
11. Continue to develop and implement a plan of action to secure commercial development opportunities for Beltline business corridors.*
 - Work with the development corporation on the land acquisition.

Booker Washington Heights Residential Development

12. Work with the Community Development Department and the development corporation designated by the City Manager. *
 - Work with development corporation to start the land acquisition process.
13. Collaborate with the development corporation to facilitate a job training program for the projects listed above to reduce the unemployment in this area.

Melrose Heights/Lyon Street Community

14. Work with the Community Development Department and the development corporation designated by the City Manager.
15. Continue to develop and implement a plan of action to develop the frontage along Millwood Avenue for commercial development from Gervais Street to Woodrow Street.*
 - Work with the development corporation on the land acquisition process.
16. Residential Development*
 - Work with development corporation to start the land acquisition process.

*Items 11, 12, 15, and 16 are predicated on City of Columbia providing funding for acquisition and construction of new homes/commercial development. Contractor will work with the development corporation on utilizing the Neighborhood Initiative Program Funds where applicable.



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve Project SS7340; Bio Solids Master Plan Update for the Metro Wastewater Treatment Plant, as requested by the Utilities and Engineering Department. Award to Hazen and Sawyer as a Sole Source in an amount not to exceed \$288,700.00. This firm is located in Columbia, SC

FINANCIAL IMPACT: Funding Source: Utilities Metro Wastewater Plant- SPC Contracts W/S, SW; 5516208 - 638305. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Chao & Associates, Inc., a Minority Business Enterprise of Columbia, SC is the Protege and will receive \$58,000 (20.1%) of the contract value.

ORIGINAL BUDGET: \$288,700.00

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

STRATEGIC GOALS: Invest in Infrastructure

We respectfully request approval for this Sole Source from Hazen and Sawyer at an amount not to exceed \$288,700.00.

Hazen and Sawyer is located in Columbia, South Carolina.

Sec 1.16 of Appendix G, Finance Department, Procurement Regulation authorizes to Sole Source procurement of goods where there is only a single supplier (1) where the compatibility of equipment, accessories, or replacement parts is paramount.

ATTACHMENTS:

- **#a:** Hazen and Sawyer Sole Source (PDF)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

Requisition # R179203

JUSTIFICATION FOR SOLE SOURCE PROCUREMENT

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 1.16 of the City of Columbia, S.C. Procurement Regulation.

This Department proposes to procure for the Wastewater Engineering Division,

(1)

SS7340 Biosolids Master Plan Update

(2)

as a sole source procurement from Hazen and Sawyer, 1122 Lady Street, Suite 1230, Columbia, SC 29201

(3)

based upon the following justifications:

In 2012, Hazen and Sawyer (Hazen) was selected from the approved WWTP General Services Qualification list based on their specific expertise in biosolids to conduct an evaluation for the City of Columbia to develop a Biosolids Master Plan (MP) for the management of solids generated by the Metro Wastewater Treatment Plant (WWTP). This work was completed under SS7183. The evaluation involved significant data collection and review, technical review and knowledge development of Metro's solids generation to include existing process operations and process equipment, evaluation of the WWTP processes that effect solids generation and management, evaluation of market conditions for use of alternative biosolids products, and evaluation of solids treatment alternatives for optimum biosolids production. Through this engineering analysis, Hazen developed an all-inclusive technical knowledge base and understanding of the WWTP, the conditions of solids generation, and an understanding of the plants biosolids management challenges. **Hazen's knowledge of the complexities of our plant's solids generation and handling is a critical link in the cost-effective and time efficient efforts needed to update Hazen's original MP completed in May of 2013.**

This Biosolids MP Update will be an extension and continuation of the initial MP authored by Hazen and Sawyer. In fact, had the results of the original MP been known prior to performing the work, the tasks associated with this MP Update would have been included in their original scope. Building on their foundation of knowledge, understanding, and expertise, Hazen will most effectively deliver an efficient and cost effective MP update for the City.

The timely update of Hazen's Biosolids MP is also important as the anaerobic digester construction project is nearing completion. Within the next year, the upgraded digesters will deliver new stabilized biosolids so updating the current plan is needed now in order to determine if course adjustments to the plan are necessary to accommodate the current technology, and market and sustainable use conditions, and for future capital planning. It is imperative that the update of the MP is consistent and cohesive with the original MP. **Hazen is more than capable of delivering this update in a far more cost-effective and efficient manner than any other capable engineering consultant.**

No other firm has the extensive knowledge of the City of Columbia's Metro WWTP and conditions that will effect biosolids production, quality and potential uses. **For the reasons presented, I recommend that a new contract be issued for SS7340 to Hazen and Sawyer to update the 2015 Biosolids MP originally authored, signed and sealed by Hazen and Sawyer.**

(4)

This sole source is valid through June 30, 2017

Amount \$ 288,700.00

Wastewater Eng.

11-23-2016
Department

*Form must be routed in

the order of the signatures*

Signature of Department Head

11.23.16
Date

Signature of Purchasing Agent

12/2/16
Date

Signature of Finance Director

12/3/16
Date

Signature of Asst. City Manager

Date

Signature of City Manager

12-6-2016
Date

- Notes:
- (1) Enter Division Name
 - (2) Enter description of goods or services to be procured
 - (3) Enter name of sole source contractor
 - (4) Enter the basis of sole source procurement

Distribution: Original attached to requisition (Form PUR 108201) Copy retained in Department's file. (Rev. 06/2016)

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.



We Are Columbia

CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division

P.O. Box 147 | Columbia, South Carolina 29217

Phone: 803-545-3049 Fax: 803-545-4130

Mentor: - Project Manager
- Technical Manager
- Project Engineer
- Technical Reviewer
- Administrative

Protégé: - Structural Engineer

Subcontractors: - None needed at this time.

Special Arrangements: - None needed at this time.

5. What scope of work to be performed by each participant of the MPP team?

a. Description of Mentor's responsibilities: - The Mentor will be responsible for updating the May 2013 Metropolitan WWTP's Solids Handling Master Plan which will include: establishing solids loading rates at various design conditions; performing a high level Class A and Class B market analysis; evaluating immediate, short and long-term solids handling and disposal improvements; and, preparing the Final Report summarizing the findings and recommendations.

b. Description of Protégé's responsibilities on project: - The Protégé will be responsible for providing a visual condition assessment of several existing buildings on-site (DAF Facilities and Incinerator Complex) to identify visible structural defects and deficiencies, and compliance with recent changes to OSHA safety standards and local / state / national building codes.

c. Description of responsibilities that will be completed as a team: - Mentor and Protégé will attend kick-off meeting and participate in the applicable workshops with City Staff together.

6. What is the anticipated duration (in months) of each major phase of the project? During which phases will the Protégé be utilized?

The Master Plan Study is anticipated to be completed within 10-months of authorization to proceed.

7. How will the team comply with and maintain the focus on the requirements of the program for the duration of the project?

Both the Mentor and the Protégé will abide by the terms of the contract.

8. What are the team's specific, quantitative goals and milestones for the current project?

The Team's goal is to complete the Master Plan Study on time and within budget.



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MENTOR PROTÉGÉ PROGRAM Implementation Plan

Date: 8/12/2016

Project Name: SS7340 – Metropolitan
Wastewater Treatment Plant Solids
Handling Master Plan Update

Mentor: Hazenand Sawyer

Protégé: Chao & Associates, Inc.

Duration of the Project: 10-Months

Project Contract Amount: \$288,700

Protégé Amount: \$58,000

Project Number: SS7340

Statement of Commitment: Both Mentor and Protégé are committed to providing an adequate amount of resources and effort to execute the plan below. Mentor and Protégé acknowledge the Implementation Plan is a joint plan and agree to meet at least quarterly to verify compliance with this Plan.

1. How do the Mentor and Protégé intend to work together on the designated project?
Address contractual relationship, general roles and informal teaming arrangements.

The Mentor and Protégé will work together as an integrated team. The Mentor will provide oversight and guidance. The Protégé will provide a visual condition assessment of several existing buildings on-site to identify visible structural defects and deficiencies, and compliance with recent changes to OSHA safety standards and local / state / national building codes.

2. How will the specific, quantitative goals in the Annual Business Plan and MPP Agreement be implemented via the work on the project? *Address general goals here and specific goals in question 9.*

The Mentor and Protégé will gain experience working with one another. This will help strengthen the teaming arrangement to hopefully expand the business partnership on future projects.

3. How will the team focus on developing protégé's business and implementing the actions necessary to obtain results reflected in the Mentor-Protégé Agreement? *Identify milestones, thresholds, or other indicators team that would indicate success is being achieved.*

Performing this work by the Protégé will expand the Protégé's experience in performing structural assessments of municipal treatment facilities.

4. Proposed manpower and resources from both the Mentor and the Protégé is required for the project. *Address key personnel, equipment/materials, and insurance/bonding. Address special arrangements where applicable.*



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9. Outline of Regularly Scheduled meeting between Mentor and Protégé (Progress reporting).

Monthly progress meeting will be held in the Mentor's Columbia office to assess the progress of all Team members involved with the project.

10. Define payment schedule and financial terms identifying milestones for initial, progress and final payments.

The Protégé will submit monthly invoices for payment by the Mentor. The Mentor will pay the Protégé within 15 days upon receipt of payment by the City for services rendered.

11. List the Subcontractors that will be used on this project, as well as the information requested below: (The Subcontractor(s) listed below will NOT consist of your Protégé.)

Subcontractor's Name	Telephone	Address	Who will they report to?	Contract Amount	MPP, MBE, WBE, SBE	Percentage of Contract
Chao & Associate, Inc.	(803) 772-8420	7 Clusters Court Columbia, SC 29210	Hazen and Sawyer	\$58,000	MBE	20.1%

12. What percentage of the project is being implemented by the Protégé? Must equate to a minimum of 20% of total contract amount.

Protégé Contract Value: \$58,000

Percentage of Contract: 20.1 % (Minimum of 20% of total contract amount is required)



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MENTOR-PROTEGE IMPLEMENTATION PLAN SIGNATURE SHEET

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by Hazen and Sawyer (Mentor Firm) this _____ day of _____, 2016.

By: [Signature]
Title: VICE PRESIDENT

ATTEST:

By: [Signature]
Title: ASSOCIATE

EXECUTED by Chao & Associates, Inc. (Protégé Firm) this _____ day of _____, 2016.

By: [Signature]
Title: PRESIDENT

ATTEST:

By: [Signature]
Title: OFFICE MANAGER

RECOMMENDED FOR APPROVAL:

EXECUTED by the Department of Utilities & Engineering, Compliance Division on this _____ day of _____, 20____.

By: _____

Title: _____

EXHIBIT B
COMPENSATION

City of Columbia
CIP # SS7340

**Metropolitan Wastewater Treatment Plant
Solids Handling Master Plan Update**

Compensation for services provided under Tasks 100 through 700 as outlined in Exhibit A, Scope of Services, is estimated to be a total of \$288,700.00. This includes \$220,700.00 of lump sum (LS) tasks, as well as \$68,000.00 of hourly not-to-exceed (NTE) tasks. Lump sum and hourly not-to-exceed tasks are clearly labeled in the table below.

An estimated breakdown of the fee is shown in the following table:

Task	Description	Lump Sum Fee	Hourly NTE Fee	Total Fee
100	Project Administration	\$4,980	\$0	\$4,980
200	Review Loadings, Production, Process, and Markets	\$61,070	0	\$61,070
300	Evaluate Immediate and Short-Term Improvements	\$61,900	\$20,000	\$81,900
400	Evaluate Long-Term Improvements	\$59,800	\$0	\$59,800
500	Provide Assessment of Existing Incinerator Complex	\$18,200	\$38,000	\$56,200
600	Provide Final Report	\$9,800	\$0	\$9,800
700	Implement Master Plan Program	\$0	\$10,000	\$10,000
	Expenses	\$4,950	\$0	\$4,950
	Totals	\$220,700	\$68,000	\$288,700

Subconsultant's/Protégé's Hourly NTE Fee	\$58,000
Subconsultant's/Protégé's Fee as % of Contract	20.1%

The Engineer's requirement for Subconsultant and/or Protégé Participation is 20%.

The following tables provide Consultant's and Subconsultant's 2016 hourly billing rates by employee classification, respectively. These rates shall be utilized to bill for hourly NTE Subtask items.

**Consultants
2016 Hourly Billing Rates**

<u>Employee Classification</u>	<u>2016 Billing Rates</u>
Vice President	\$230.00
Senior Associate	\$195.00
Associate	\$175.00
Senior Principal Engineer	\$155.00
Principal Engineer	\$135.00
Engineer	\$105.00
Senior Principal Designer	\$140.00
Principal Designer	\$115.00
Designer / GIS	\$90.00
Administrative	\$75.00
Intern	\$45.00

**Subconsultant's
2016 Hourly Billing Rates**

<u>Employee Classification</u>	<u>Employee Classification</u>
Principal	\$190.00
Senior Associate	\$135.00
Project Manager	\$130.00
Project Engineer	\$125.00
Engineer	\$110.00
Senior Cadd Technician	\$85.00
Designer	\$85.00
Drafter	\$65.00
Clerk	\$50.00
Registered Surveyor	\$90.00

EXHIBIT A
SCOPE OF SERVICES

City of Columbia
CIP # SS7340

Metropolitan Wastewater Treatment Plant
Solids Handling Master Plan Update

The services to be performed by Hazen and Sawyer (Consultant) as a part of these Scope of Services for the City of Columbia (CITY) include updating the May 2013 Solids Handling Master Plan which evaluated short and long-term residuals management alternatives at the CITY's Metropolitan Wastewater Treatment Plant (Metro WWTP). Recommendations from the May 2013 Solids Handling Master Plan included:

- Upgrade and consolidate co-thickening capabilities in the existing Dissolved Air Flotation (DAFT) Building No. 2 with the installation of gravity belt thickening and ancillary equipment.
- Upgrade existing anaerobic digestion facilities to restore fully heated and mixed digestion capability sufficient to achieve Class B pathogen and vector attraction reduction.
- Upgrade and consolidate dewatering capabilities in DAFT Building No. 1 with installation of belt filter press dewatering and ancillary equipment, including dewatered cake conveyance and a truck loading station.
- Near-term management of dewatered residuals by landfill disposal until sufficient improvements are in place to produce a Class B stabilized biosolids product. When Class B material is available, increase residuals management options to include both landfill disposal and Class B beneficial reuse.
- Long-term management of dewatered residuals by Class A to produce a differentiated biosolids product with lower pathogen density levels.

Of the recommendations listed, one project is currently under construction to upgrade the existing anaerobic digestions. This construction project consists of rehabilitating all five (5) anaerobic digesters including new sludge heat exchangers, pump mix systems, hot water boilers and associated hot water supply and return piping, and digester gas collection, treatment and waste gas flare systems.

Since completion of the May 2013 Solids Handling Master Plan, new solids treatment technologies have emerged along with public-private partnership (3P) opportunities and plant deficiencies exposed by the October 2015 record rainfall and subsequent flood event. This Master Plan Update will evaluate these new and emerging technologies, consider 3P residual

management opportunities, and consider evaluations performed by others to enhance plant ingress and egress during flood events that could impact current and future solids handling and treatment facilities. Additionally, this Master Plan Update will revisit and update the findings, conclusions and recommendations of the May 2013 Master Plan to ensure that current and proposed short-term improvements are compatible with recommended long-term improvements, and is consistent with recommendations to expand the Metro WWTP to 80 mgd as presented in the Preliminary Engineering Report submitted to SC DHEC (Dec 2015) and the associated 208 Regional Water Quality Management Plan submitted to Central Midlands Region (Dec 2015).

In general, Consultant will provide the following scope of services:

- Project Administration
- Establish Solids Loading Rates at Various Design Conditions
- Perform High Level Class A and B Market Analysis
- Evaluate Immediate, Short and Long-Term Solids Handling and Disposal Improvements
- Provide Assessment of Existing Incinerator Complex
- Prepare Final Report

Consultant will also be participating in the CITY's Mentor Protégé Program as part of this project, utilizing Chao & Associates as the only Subconsultant and Protégé.

TASK 100 – Project Administration

110 General Project Administration

Consultant will manage the efforts of its project team members and sub-consultants by assigning manpower, delegate responsibilities, review work progress, monitor budget and schedule, and direct the progress of the work. As part of project administration, Consultant will:

- Participate in review meetings with the CITY as outlined.
- Provide monthly invoicing and schedule updates pertaining to Consultant's portion of the work to the CITY. Provide a detailed project schedule within one week of execution of the Contract.
- Plan and perform project quality control and quality assurance.
- Provide monthly progress reports.
- Consultant will invoice monthly and include amounts invoiced by Subconsultant in accordance with the CITY's invoicing procedures.

120 Coordination Meetings

Throughout design of the project, Consultant will maintain regular contact through the CITY's staff. Progress meetings include:

- One (1) kickoff meeting
- Four (4) review workshops
- One (1) final workshop

130 Project Management & Coordination with the CITY

- Consultant will communicate with the CITY through a single point of contact, Consultant's Project Manager.
- Consultant will utilize SharePoint provided by the CITY to share and file documentation of project progress, data, decisions, deliverables and management of the project.
- Consultant will adhere to and update schedule as shown in Attachment C.

140 Mentor-Protégé Program

Consultant and Chao & Associates will provide the following in compliance with the CITY's Mentor-Protégé Program:

- Consultant will continue the existing Mentor-Protégé Agreement with Chao & Associates.
- Consultant will update the existing Mentor-Protégé Business Plan per the "City of Columbia Mentor-Protégé Program Guidelines".
- The updated Mentor-Protégé Project Scope and Mentor-Protégé Business and Implementation Plans will be presented to the City of Columbia for approval.
- Schedule and attend all quarterly developmental meetings.
- Comply with deadlines for furnishing information required under the Mentor-Protégé Program.
- Document and maintain copies of communications between the Mentor and the Protégé.
- Prepare and submit a quarterly report form to the City of Columbia's Office of Business Opportunities.

TASK 200 – Review Loadings, Production, Process and Markets

210 Kick-off Meeting

Consultant and its Subconsultant will participate in a project kick-off meeting with CITY. The purpose of this meeting is to introduce the key Consultant and Subconsultant project team members, review the scope of services as delineated

herein, and to obtain critical influent and process / operating data to complete Tasks 200 through Task 400.

220 Review Influent Loadings and Sludge Production Rates

Plant data, since the completion of the May 2013 Solids Handling Master Plan, will be analyzed by Consultant to update estimates for sludge quantities (primary and secondary). Consultant will utilize a calibrated biological process model previously developed as part of the Liquid Train Master Plan to estimate primary and secondary sludge quantities from Liquid Trains 1 and 2. Sludge production rates will take into account anaerobic digester sidestream. Updated sludge quantities will be compared to historical sludge production rates and with rates estimated by AECOM as part of the on-going Train 1 Aeration Basin Improvements project.

Consultant will project annual sludge production rates from the 2016 baseline year (current – approximately 35 mgd) to the 45, 60 and 80 mgd maximum month design conditions. Detailed flow projections as previously developed by Consultant as part of the on-going Collection System Hydraulic Model and recently completed Liquid Train Master Plan will be confirmed and checked with existing influent and effluent flow monitoring at the Metro WWTP.

CITY will provide Consultant the following plant data (as currently available) in electronic spreadsheet format:

- Raw Wastewater Influent Data (Flow, BOD₅, TSS, TKN, NH₃, etc.).
- Septage and Grease Haulers Data (Volume, BOD₅, TSS, TKN, etc.).
- Operational Data for Liquid Treatment Trains No. 1 and No. 2 (primary sludge flow rate and percent solids; RAS and WAS flow rates and percent solids; and, aeration basins MLSS, SRT/MCRT, dissolved oxygen levels, etc.).
- Landfill Leachate Influent Data (Flow, BOD₅, TSS, TKN, NH₃, etc.).

230 Establish Solids Loading Rates

Consultant will establish solids loading rates for annual average (AVG365), maximum week (MAX07), maximum two-week (MAX14) and maximum month (MAX30) for the current, 45, 60 and 80 mgd average annual design flow conditions. Loading rates will be utilized to evaluate short and long-term improvements. As a minimum, the following will be estimated:

- Total Sludge Production Rates (lbs/MG treated)
- Primary and Secondary (WAS) Mass Fractions
- Primary and Secondary Sludge Characteristics (%TS, VS/TS Fraction, etc.)
- Mass Based Peaking Factors for the AVG365, MAX30, MAX14, and MAX07 Solids Production.

For the 45, 60 and 80 average annual design flow conditions, it is assumed that nutrient improvements will have been implemented such that the entire plant flow is nitrified.

240 Summarize Current Solids Process and Costs

Consultant will summarize current solids handling process and on-going improvements to rehabilitate the anaerobic digesters, and review the existing and proposed Waste Management landfill permit (i.e., Screaming Eagle Landfill) to assess how stricter leachate limits (i.e., NH_3 and TKN) could impact CITY solids disposal costs. Disposal volumes and associated costs will be updated (including obtaining disposal pricing from other area Subtitle D landfills) and a sensitivity analysis performed to determine the cost impact should landfill tipping fees increase beyond their current rate (currently \$20 per wet ton).

250 Perform High Level Market Analysis for Class A and Class B Products

Consultant will perform a high level market analysis for disposal of a Class B sludge via agricultural land application. The analysis will also identify gaps and deficiencies for disposal of a Class B sludge. Estimates of available crop land within a 40 mile radius of the Metro WWTP will be identified utilizing GIS techniques, and an estimate of the acreage required to land apply the biosolids produced at the current, 45, 60 and 80 mgd annual average design flow conditions utilizing typical crop nutrient uptake rates will be performed. A permitting schedule and associated costs to permit (\$/acre) will be developed based upon discussion with regional biosolids management firms.

Consultant will also perform a high level analysis for producing a Class A product. Consultant will identify and contact independent contractors (e.g., Synagro and NEFCO) to assess the Class A demand potential within the Columbia area. Consultant will also identify and contact Carolina municipalities (e.g., Cary, Winston-Salem, Aiken and Sumter) who produce and market a Class A pelletized product to obtain cost and income data.

Cost and income data will be analyzed for all three (3) disposal alternatives (i.e., landfilling, Class B land application, and marketing a Class A pelletized product) to determine if an immediate, short or long-term investment is warranted by the CITY to produce a Class A product.

260 Prepare Technical Memorandum No. 1 / Coordinate Workshop No. 1

Consultant will prepare a technical memorandum (TM) summarizing the findings and results of Subtasks 210 through 250. A draft TM will be submitted to CITY for review. Following sufficient review time, a ½-day workshop will be conducted with CITY to present the draft TM and to receive review comments.

Comments and direction from this workshop will be incorporated into the final TM.

TASK 300 – Evaluate Immediate and Short-Term Improvements

310 Evaluate Immediate Dewatered Sludge Handling and Storage Improvements

Dewatered sludge cake is currently loaded into 20 CY roll-off dumpsters at the Metro WWTP utilizing a system of screw conveyors and live bottom bins. This system is nearing its useful design life and is experiencing maintenance issues. When fully loaded, the dumpsters are dragged across the plant's asphalt roadway to be stored behind existing Digesters No. 1 and No. 2 until they can be hauled off-site and the dewatered cake disposed of at the landfill. Dragging the dumpsters from the dewatered cake loading bay to the storage area not only damages the dumpsters but the plant roadway as well – both of which the CITY is responsible for.

This task will evaluate immediate improvements for conveyance, handling, staging and storing the dewatered sludge cake. The evaluation will consider odors, available land area, flood potential, and proximity to Heathwood Hall and I-77. Alternatives to be evaluated include:

- Sludge conveyance – replacement versus rehabilitation of existing screw conveyors and live bottom bins
- Sludge handling - continued use of dumpsters versus open top tanker trucks.
- Sludge staging and storage - on-site versus off-site.
- Sludge operation and management – CITY versus Subcontractor

320 Evaluate Short-Term Sludge Thickening Improvements

Evaluate sludge thickening alternatives to thicken waste activated sludge (WAS) and to co-thicken primary sludge and WAS at the current, 45, 60 and 80 mgd maximum design flow conditions. Loading rates will be established for WAS only thickening and co-thickening. Alternatives to be evaluated include:

- A visual condition assessment of both DAF facilities which will be performed. Consultant's subconsultant (Chao & Associates) will assist in this effort to identify visible structural defects and deficiencies, and compliance with recent changes to OSHA safety standards and local / state / national building codes that may render the complex unsafe or cost prohibitive to repurpose.
- An electrical / HVAC assessment of both DAF facilities will be performed to confirm compliance with NFPA 820 fire protection standards.
- An evaluation to refurbish the existing DAF equipment and ancillary systems.

- Retrofit of existing Train No. 2 DAF Building with new gravity belt thickening (GBT) equipment.

The equipment will be sized based on hydraulic or solids loading rates (whichever controls) for continuous and intermittent operation. Thickener filtrate sidestream will be assessed to determine impact (if any) on the plant's liquid treatment process so as not to adversely impact meeting current and future discharge limits. New polymer preparation and feed systems will be evaluated to condition sludge to enhance performance by increasing thickened sludge percent solids and improving filtrate capture efficiency. Preliminary drawings of the recommended sludge thickening option will be developed to illustrate equipment layout. Construction cost estimates will also be prepared to include both initial capital and annual operation and maintenance (O&M) costs.

330 Evaluate Short-Term Sludge Dewatering Improvements

Evaluate sludge dewatering alternatives to dewater anaerobic digested sludge at the current, 45, 60 and 80 mgd maximum design flow conditions. Loading rates will be established for post-digestion sludge mass. Options to be evaluated include:

- Construction of a new dewatering complex utilizing high solids centrifuges with sludge conveyance and truck loading facilities.
- Retrofit of existing Train No. 1 DAF Building with new belt filter press (BFP) equipment, sludge conveyance, and truck loading facilities.

The equipment will be sized based on hydraulic or solids loading rates (whichever controls) for continuous and intermittent operation. Dewatered filtrate sidestream will be assessed to determine impact (if any) on the plant's liquid treatment process so as not to adversely impact meeting current and future discharge limits. New polymer preparation and feed systems will be evaluated to condition sludge to enhance performance by increasing dewatered sludge percent solids and improving filtrate capture efficiency. Preliminary drawings of the recommended sludge dewatering option will be developed to illustrate equipment layout. Construction cost estimates will also be prepared to include both initial capital and annual O&M costs.

340 Evaluate Site Access Alternatives By Others

The Metro WWTP is situated within the Congaree River floodplain and the area around the Metro WWTP is prone to flooding during rainfall events. During the record flooding in Oct 2015, the plant access road from Bluff Drive to Simmon Tree Lane was underwater for an extended period preventing staff and deliveries from entering and exiting the plant site.

Work by others is currently on-going to evaluate alternatives for accessing the WWTP during these flood events including constructing a new permanent access road from the Heathwood Hall Episcopal School and raising grade of particular segments along Simmon Tree Lane. Consultant's subconsultant (Chao & Associates) will review this on-going work effort to ensure that the proposed roadway improvements will not adversely impact immediate, short or long-term solids handling and treatment facilities

350 Prepare Technical Memorandum No. 2 / Conduct Workshop No. 2

Consultant will prepare a TM summarizing the findings and recommendations of the short-term improvements evaluation. A business case evaluation will be developed to determine the recommended alternative(s) based upon capital and O&M costs and non-cost factors. A draft TM will be submitted to CITY for review. Following sufficient review time, a ½-day workshop will be conducted with CITY to present the draft TM and to receive review comments. Comments and direction from this workshop will be incorporated into the final TM.

TASK 400 – Evaluate Long-Term Improvements

410 Evaluate Advanced Processing Technologies

Consultant will evaluate three (3) advanced sludge processing technologies capable of producing a Class A end-product. The technology evaluation will consider: integration with current, immediate and short-term planned solids handling improvements; mass loadings and reductions at the current, 45, 60 and 80 mgd maximum design flow conditions; operating history; odor generation; site constraints; and, capital and O&M costs. Alternatives to be evaluated include:

- Thermal hydrolysis + mesophilic anaerobic digestion (THP+MAD).
- Gasification (GAS).
- Mesophilic anaerobic digestion + thermal drying (MAD+DRY).

The evaluation will also explore events (e.g., regulatory, environmental, financial) that may trigger implementation of an advanced processing technology.

420 Evaluate Available Digester Capacity to Accept Food Waste and FOG if an Advanced Processing Technology is Selected

Consultant will evaluate existing available digester capacity to accept and process food waste and fats, oils and grease (FOG) from local area markets should one of the advanced processing technologies identified in Subtask 410 be implemented by the CITY. A draft report prepared by Battelle for USEPA Region 4 entitled "Task 1: Information Sources with Relevant Data for Organic Materials Management for Columbia, SC" dated May 28, 2015 will be reviewed to obtain

an estimate of the amount of discarded organic material within Richland and Lexington Counties. The evaluation will consider: available digester capacity at the current, 45, 60 and 80 mgd maximum design flow conditions; site constraints; odor generation; handling and receiving facilities required; and capital and O&M costs.

430 Evaluate Beneficial Use of Biogas

Consultant will evaluate alternatives to determine the optimum economic use of biogas generated on-site via the current anaerobic digestion process, if an advanced processing technology is implemented by the CITY (i.e., THP), and if food waste and/or FOG is accepted by the CITY. Consultant will utilize the previously developed / calibrated biological process model to estimate biogas production rates at the current, 45, 60 and 80 mgd maximum design flow conditions. For other biogas parameters, Consultant will utilize typical biogas metrics from treatment plants of similar size and with similar processes since historical biogas data from the Metro WWTP is non-existent. Electrical rate schedules will be obtained from South Carolina Electric and Gas to assist in the evaluation. Alternatives to be evaluated include:

- Utilization of biogas as fuel for process heating.
- Utilization of biogas as fuel for on-site power generation.
- Utilization of biogas as fuel for on-site thermal drying.
- Conversion of biogas to renewable natural gas.

440 Prepare Technical Memorandum No. 3 / Conduct Workshop No. 3

Consultant will prepare a TM summarizing the findings and recommendations of the long-term improvements evaluation. A draft TM will be submitted to CITY for review. Following sufficient review time, a ½-day workshop will be conducted with CITY to present the draft TM and to receive review comments. Comments and direction from this workshop will be incorporated into the final TM.

TASK 500 – Provide Assessment of Existing Incinerator Complex

510 Perform Structural Assessment

The existing Incinerator Complex consists of three separate structures: incinerator building, dewatering building, and centrifuge building. Only the centrifuge building is currently in operation. Consultant's subconsultant (Chao & Associates) will evaluate if the existing complex or portions thereof can be salvaged and repurposed for another beneficial plant use. The evaluation will consist of a structural assessment to identify visible structural defects and deficiencies, and compliance with recent changes to OSHA

safety standards and local / state / national building codes that may render the complex unsafe or cost prohibitive to repurpose. A previous Architectural Programming Report (prepared by Black & Veatch) will also be reviewed. Construction cost estimates will be prepared for each rehabilitated alternative evaluated, and for total demolition of the complex with debris hauled and disposed of at an appropriate landfill.

520 Perform Hazard Assessment

Consultant's subconsultant (Chao & Associates) will perform a hazard assessment to identify any hazardous material (e.g., lead base paint, asbestos, PCBs, etc.) that would require special handling and disposal if the existing Incinerator Complex were to be rehabilitated, converted, or totally demolished. A separate report will be prepared (suitable for inclusion in a demolition contract) identifying the specific locations of any hazard material and the proper method of disposal. Construction cost estimates will be prepared for removing and disposing of any identified hazard material.

530 Identify Potential Uses of Complex or Land Area

Based upon the findings and recommendations of Subtasks 510 and 520, Consultant will identify potential uses for the existing Incinerator Complex or the available land area if the complex were to be razed. Potential uses will be coordinated with both short-term and long-term improvements recommended in Tasks 300 and 400.

540 Prepare Technical Memorandum No. 4 / Conduct Workshop No. 4

Consultant will prepare a TM summarizing the findings and recommendations of the existing Incinerator Complex assessment. A business case evaluation will be developed to determine the recommended alternative(s) based upon capital and O&M costs and non-cost factors. A draft TM will be submitted to CITY for review. Following sufficient review time, a ½-day workshop will be conducted with CITY to present the draft TM and to receive review comments. Comments and direction from this workshop will be incorporated into the final TM.

TASK 600 – Prepare Final Report

610 Prepare Executive Summary

An Executive Summary detailing the findings, conclusions, and recommendations for subsequent actions of the four (4) TMs will be prepared. A draft of the Executive Summary will be submitted to CITY for review and comment prior to inclusion in the final Solids Master Plan Update report. The finalized Executive Summary will serve as the basis of design to guide the CITY during detailed design of the recommended improvements. The final deliverable will include

four (4) bound copies of the report and one (1) electronic version in bookmarked PDF format.

620 Final Solids Master Plan Update Report Workshop

Consultant will participate in a final Solids Master Plan Update report workshop with CITY to present the report findings and recommendations. A PowerPoint type presentation will be prepared by Consultant to visually present the information and to facilitate discussion.

TASK 700 – Implement Master Plan Program

710 Implement Master Plan Program

Consultant will provide engineering services that are identified during and/or after the preparation of the Solids Handling Master Plan Update as requested by the CITY that require immediate attention. Prior to the start of work, Consultant and CITY will jointly develop a defined scope of services. Consultant shall be compensated on the agreed upon hourly rate by employee classification as delineated in Exhibit B.

ATTACHMENT A TO EXHIBIT A
RESPONSIBILITIES OF THE OWNER

The responsibilities of the CITY as described in Exhibit A are amended and supplemented as follows:

The CITY agrees to perform the following:

- Provide assistance in gaining access to the Metro WWTP for which field services will be provided.
- Respond to requests for information and review deliverables in a timely manner.
- Provide available data as requested in Exhibit A and as required.



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Procurement and Contracts

FROM: *Sandra Wright, Purchasing Agent*

SUBJECT: Council is asked to approve the Purchase of ArcGIS Annual Renewal Software Maintenance effective January 6, 2017 through January 5, 2018, as requested by the Information Technology Services Department. Award to Environmental Systems Research Institute, Inc. in the amount of \$62,400.00. This firm is located in Redlands, CA.

FINANCIAL IMPACT: Funding Source for Various Department: Information Technology/GIS: Maintenance and Service Contract, 5511121-638200 (\$41,400); Utilities & Engineering/Engineering General Services: Maintenance and Service Contract, 5511706-638200 (\$4,600); Development Services: Maintenance and Service Contract, 1014101-638200 (\$3,400); Utilities & Engineering/Utilities-Wastewater Maintenance: Maintenance and Service Contract, 5516205-638200 (\$500); Utilities & Engineering/Utilities-Wastewater Maintenance: Maintenance and Service Contract, 5516205-638200 (\$5,100); Public Works/Traffic Engineering: Maintenance and Service Contract, 1013203-638200 (\$2,225); Public Works/Public Works Administration: Maintenance and Service Contract, 1011124-638200 (\$1,875); Police Department/Police Administrative Services: Maintenance and Service Contract, 1012402-638200 (\$3,300). The original budgeted amount is \$62,400.00.

ORIGINAL BUDGET: \$62,400.00

CLEAN WATER 2020?: No

Information Technology Department requests City Council's approval for the ArcGIS Annual Renewal Software Maintenance, January 6, 2017 through January 5, 2018 for various Departments.

We respectfully request approval for this Sole Source purchase from Environmental Systems Research Institute, Inc. (ESRI Inc.), at the following cost \$62,400.

Qty	Description	Amount	Request Total
1 Lot	ArcGIS Maintenance Renewal (GIS)	\$41,400.00	
1 Lot	ArcGIS Maintenance Renewal (Eng)	4,600.00	
1 Lot	ArcGIS Maintenance Renewal (DS)	3,400.00	
1 Lot	ArcGIS Maintenance Renewal (WWM)	500.00	
1 Lot	ArcGIS Maintenance Renewal (WWM)	5,100.00	
1 Lot	ArcGIS Maintenance Renewal (T/E)	2,225.00	
1 Lot	ArcGIS Maintenance Renewal (PW)	1,875.00	
1 Lot	ArcGIS Maintenance Renewal (PD)	3,300.00	
			\$62,400.00

ESRI (Environmental Systems Research Institute) Inc. is located in Redlands, CA.

ATTACHMENTS:

- **#a:** ESRI Renewal Quotation (PDF)
- **#b:** Sole Source Justification and Sole Source Letter (PDF)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell



Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 10/07/2016
To: Sung-Jun Kim
Organization: City of Columbia
IT GIS Dept
Fax #: 803-733-8297 **Phone #:** 803-545-3266

From: Justin Hoffmaster
Fax #: 909-307-3083 **Phone #:** 909-793-2853 Ext. 2572
Email: jhoffmaster@esri.com

Number of pages transmitted
(including this cover sheet): 7

Quotation #25761830
Document Date: 10/07/2016

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

**esri**[®]

380 New York Street
 Redlands, CA 92373
 Phone: 909-793-2853/2572
 Fax #: 909-307-3083

4.a

Quotation

Date: 10/07/2016**Quotation Number:** 25761830

City of Columbia
 IT GIS Dept
 2nd Fl Washington Square Bldg
 1136 Washington St
 Columbia SC 29201
 Attn: Sung-Jun Kim

Customer Number: 22711

For questions regarding this document, please contact Customer Service at 888-377-4575.

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
 380 New York Street
 Redlands, CA 92373-8100
 Attn: Justin Hoffmaster

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
 File #54630
 Los Angeles, CA 90074-4630

Item	Qty	Material#	Unit Price	Extended Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	3,000.00	3,000.00
1010	4	52385 ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	1,200.00	4,800.00
2010	2	86497 ArcGIS Desktop Standard Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	1,500.00	3,000.00
3010	1	86500 ArcGIS Desktop Standard Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	1,200.00	1,200.00
4010	11	86500	1,200.00	13,200.00

This quotation is good for 90 days.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Justin Hoffmaster**Ext:** 2572

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.


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380 New York Street
Redlands, CA 92373
Phone: 909-793-2853/2572
Fax #: 909-307-3083

Quotation

Page 2

Date: 10/07/2016

Quotation Number: 25761830

Item	Qty	Material#	Unit Price	Extended Price
		ArcGIS Desktop Standard Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
5010	1	87194 ArcGIS Desktop Basic Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	700.00	700.00
6010	1	87194 ArcGIS Desktop Basic Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	700.00	700.00
7010	1	87195 ArcGIS Desktop Basic Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
8010	8	87195 ArcGIS Desktop Basic Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	4,000.00
9010	1	87232 ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
10010	3	87233 ArcGIS Spatial Analyst for Desktop Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	200.00	600.00
11010	1	87198 ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
12010	1	87236 ArcGIS Geostatistical Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
13010	1	98696	500.00	500.00

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Redlands, CA 92373
Phone: 909-793-2853/2572
Fax #: 909-307-3083

Quotation

Page 3

Date: 10/07/2016

Quotation Number: 25761830

Item	Qty	Material#		Unit Price	Extended Price
			ArcGIS Publisher for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
14010	5	97444	ArcGIS Engine Single Use without Extension Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	100.00	500.00
15010	1	98134	ArcGIS Data Interoperability for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
16010	1	118242	ArcGIS Data Reviewer for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
17010	1	100571	ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	500.00	500.00
18010	1	100572	ArcGIS Network Analyst for Desktop Concurrent Use Secondary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	200.00	200.00
21010	1	108562	Esri Developer Network (EDN) Standard Term License Start Date: 01/06/2017 End Date: 01/05/2018	1,500.00	1,500.00
22010	1	108562	Esri Developer Network (EDN) Standard Term License Start Date: 01/06/2017 End Date: 01/05/2018	1,500.00	1,500.00
23010	1	109215	ArcGIS for Server Enterprise Advanced Up to Four Cores Maintenance Start Date: 01/06/2017 End Date: 01/05/2018	10,000.00	10,000.00
24010	1	109216		5,000.00	5,000.00

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380 New York Street
Redlands, CA 92373
Phone: 909-793-2853/2572
Fax #: 909-307-3083

Quotation

Page 4

Date: 10/07/2016

Quotation Number: 25761830

Item	Qty	Material#		Unit Price	Extended Price
			ArcGIS for Server Enterprise Standard Up to Four Cores Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
25010	1	109284		2,500.00	2,500.00
			ArcGIS Network Analyst for Server Enterprise Standard Up to Four Cores Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
26010	1	96880		500.00	500.00
			ArcGIS Workflow Manager for Desktop Concurrent Use Primary Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
27010	12	114511		250.00	3,000.00
			ArcPad Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
28010	1	112391		2,500.00	2,500.00
			ArcGIS Image Extension for Server Enterprise Advanced Up to Four Cores Maintenance Start Date: 01/06/2017 End Date: 01/05/2018		
				Item Subtotal	62,400.00
				Estimated Tax	0.00
				Total	\$ 62,400.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

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380 New York Street
 Redlands, CA 92373
 Phone: 909-793-28532572
 Fax #: 909-307-3083

Quotation

Page 5

Date: 10/07/2016

Quotation Number: 25761830

Item	Qty	Material#	Unit Price	Extended Price
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*The following items are ~~optional~~ items listed for your convenience.
 These items are not included in the totals of this quotation.*

1	99818		2,000.00	2,000.00
	Optional Developer Support for Esri Developer Network (EDN) Subscribers Pack Quantity 10 Incidents			
1	99818		2,000.00	2,000.00
	Optional Developer Support for Esri Developer Network (EDN) Subscribers Pack Quantity 10 Incidents			

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380 New York Street
Redlands, CA 92373
Phone: 909-793-2853/2572
Fax #: 909-307-3083

Quotation

Page 6

Date: 10/07/2016 **Quotation No:** 25761830 **Customer No:** 22711

Item	Qty	Material#	Unit Price	Extended Price
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IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

This transaction is governed exclusively by the terms of your signed agreement with Esri, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal; such terms are incorporated in this quotation by reference. Acceptance is limited to the terms of this quotation. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. State of California government entities may purchase under the terms of <http://www.esri.com/~ /media/Files/Pdfs/legal/pdfs/addendums/california.pdf>, titled Addendum to State of California Purchases. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer or confirmation sent or to be sent by buyer.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of \$_____ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title

[CSBATCHDOM]

Requisition # R179019JUSTIFICATION FOR
SOLE SOURCE PROCUREMENT

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 1.16 of the City of Columbia, S.C. Procurement Regulation.

This Department proposes to procure for the GIS Division,
(1)
ESRI ArcGIS Software Maintenance Quote

as a sole source procurement from ESRI

(3)

based upon the following justifications: ESRI maintenance contract renewal is only available through ERSI. See Vendors Memo.

(4)

This sole source is valid through June 30, 2017Amount \$ 62,400.00

IT
Department

Number 2
Signature of Department Head

Date

John S. Wright
Signature of Purchasing Agent

Date

Alonzo
Signature of Finance Director

Date

Jeff Paine
Signature of Asst. City Manager

Date

Gerisa Wilson
Signature of City Manager

Date

- Notes: (1) Enter Division Name
(2) Enter description of goods or services to be procured
(3) Enter name of sole source contractor
(4) Enter the basis of sole source procurement

Distribution: Original attached to requisition (Form PUR 108201) Copy retained in Department's file. (Rev. 11/2014)

This agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by and delivered to each of the parties. Such delivery may occur by facsimile or email/pdf and any counterparts exchanged in this manner shall be considered originals.



SOLE SOURCE LETTER

Environmental Systems Research Institute, Inc. (Esri)
 380 New York Street
 Redlands, CA 92373
 E-mail: jricks@esri.com

DATE: June 8, 2016

TO: To Whom It May Concern

RE: Esri Sole Source Justification for Geographic Information System Software

This letter confirms that Esri, as owner and manufacturer, is the sole-source provider of software maintenance (technical support plus Esri software updates/upgrades) for Esri products.

Esri is the sole-source provider of the following Esri products in the commercial, state, and local government marketplace:

- ArcGIS for Desktop & Extensions Subscription (Basic, Advanced, Standard)
- ArcGIS for Aviation Bundle
- ArcGIS for Desktop Advanced
- ArcGIS for Desktop Standard
- ArcGIS for Maritime Bundle
- ArcGIS for Server and extensions
- ArcGIS Online (excluding data owned by 3rd party providers)
- ArcGIS Runtime and Extensions
- Certain proprietary training courses
- Esri Business Analyst Online
- Esri Business Analyst Server
- Esri Community Analyst
- Esri Defense Mapping Bundle
- Esri Developer Network (EDN) subscriptions
- Esri MapStudio
- Esri Maps Products
- Esri Roads and Highways
- Esri Services Packages
- Portal & Hosted Portal for ArcGIS

In an effort to support diversity in federal contracting, Esri has authorized certain small businesses (see GSA Advantage! for details) as resellers of the following Esri products to eligible entities purchasing under a GSA Schedule. Esri GSA resellers cannot sell Esri software to state or local entities:

- ArcGIS for Aviation
- ArcGIS for Desktop Advanced
- ArcGIS for Desktop Standard
- ArcGIS for Maritime: Bathymetry
- ArcGIS for Maritime: Charting
- ArcGIS for Server and extensions
- Esri Business Analyst Server
- Esri Defense Mapping
- Esri Production Mapping

Esri distributes certain software licenses, *excluding those listed above*, through open-market value-added resellers and distributors. If you have further questions, please contact me at 909-793-2853, extension 1-1990.


 Jackie Ricks



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Procurement and Contracts

FROM: Sandra Wright, Purchasing Agent

SUBJECT: Council is asked to approve the Annual Fleet Replacement Purchase of one (1) Bucket Truck for Traffic Engineering Division, four (4) Ram 2500 Crew Cab Heavy Duty Trucks for the Wastewater Maintenance Division, two (2) Dodge Ram 2500 Trucks for the Parks Facilities Division, three (3) Dodge Ram 1500 Trucks for the Fire Department and two (2) Chevrolet Silverado 3500 Trucks for the Forestry and Beautification Division. Award to Altec Industries of Birmingham, AL in the amount of \$110,527, Performance Automotive Chrysler-Dodge-Jeep-Ram of Clinton, NC in the amount of \$226,099, and Love Chevrolet Company of Columbia, SC in the amount of \$55,756 using the National Joint Powers Alliance and SC State Contracts in the total amount of \$392,382.00.

FINANCIAL IMPACT: Funding Source: Capital Replacement - Auto, Trucks, Heavy Equipment Capital 6308972-658500. The original budgeted amount is \$279,614.00.

Utilities Wastewater Maint - Auto, Trucks, Heavy Equipment Capital 5516205-658500. The original budgeted amount is \$112,768.00.

ORIGINAL BUDGET: \$392,382.00

CLEAN WATER 2020?: No

STRATEGIC GOALS: Invest in Infrastructure

I respectfully request Council's approval for these purchases at the following quantities and cost plus sales tax.

Qty.	Description/Department	Unit Price	Ext. Amt.	Total
2	Dodge Ram 2500 - Parks Facilities	\$26,988.00	\$53,976.00	

	Sales Tax	\$300.00	\$600.00	
				\$54,576.00
3	Dodge Ram 1500 - Fire Prevention	\$19,285.00	\$57,855.00	
	Sales Tax	\$300.00	\$900.00	
				\$58,755.00
2	Chevrolet Silverado 3500 - Forestry	\$27,578.00	\$55,156.00	
	Sales Tax	\$300.00	\$600.00	
				\$55,756.00
1	Bucket Truck - Traffic Engineering	\$110,227.00	\$110,227.00	
	Sales Tax	\$300.00	\$300.00	
				\$110,527.00
4	Dodge Ram 2500 Crew Cab -	\$27,892.00	\$111,568.00	
	Wastewater Maintenance			
	Sales Tax	\$300.00	\$1,200.00	
				\$112,768.00

NJPA 031014-ALT Altec Industries

SC Contract Number 4400014484 Performance Automotive Chrysler-Dodge-Jeep-Ram (CDJR)

SC Contract Number 4400014483 Performance CDJR

SC Contract Number 4400014482 Butler Chrysler Jeep Dodge

SC Contract Number 4400014138 Love Chevrolet

Sec 2-204. (9) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when purchasing through state contracts.

Sec 2-204. (10) of the City Ordinance. Competitive sealed bidding required; exceptions allow the City to purchase goods and services without competitive sealed bidding when purchasing through cooperative purchasing.

ATTACHMENTS:

- **#a:** Performance CDJR Quote (PDF)
- **#b:** SC Contract 4400014484 (PDF)
- **#c:** SC Contract 4400014482 Quote (PDF)
- **#d:** Love Chevrolet Quote(PDF)
- **#e:** SC State Contract 4400014138 (PDF)
- **#f:** Altec Quote 342629 (PDF)
- **#g:** NJPA Information (PDF)
- **#h:** SC Contract 4400014483 Quote (PDF)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

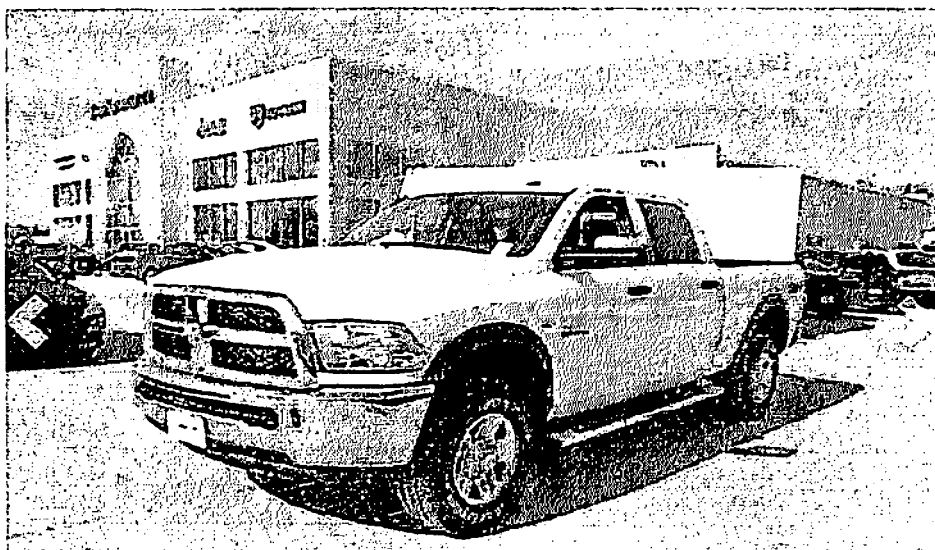
PERFORMANCE
CHRYSLER • DODGE • JEEP • RAM
 CLINTON NC • (910) 592-JEEP

South Carolina Vehicle Procurement Contract

Contract Number: 4400014484 Vehicle: PU-7

2017 DJ2L91 - RAM 2500 2wd Tradesman

Crew Cab 6'4" Bed



Vehicle Shown with available options: Chrome Package, Step Boards and Tow Mirrors & 4wd

54,576.00

Base Vehicle Specifications

5.7L V-8 Hemi MDS VVT Engine
 6 Speed Auto 66RFE Transmission
 17X7.5 Steel Wheels
 730 Amp Maintenance Free Battery
 Anti-Lock 4-wheel Disc Brakes
 Auxiliary Transmission Cooler
 Class V Receiver Hitch
 Engine Oil Cooler
 9000 LB GVWR
 LT245/70R17E BSW All Season Tires
 Power Heated Mirrors, Fold Away
 Vinyl Seats and Floor
 Power Windows, Door Locks
 Locking Tailgate

Options Included In Base

GXM: Remote Keyless Entry
 MRU: Black Tubular Side Steps

Base 26,988.00
 TAX 300.00
 27,288.00
 x 2

20 → \$54,576.00

574
 11-22-16

Base Vehicle Pricing



South Carolina Base Vehicle Contract Pricing:

Base Price

\$ 24,998

Options Add

(Note: All options may not be available on all body models and may require grouping)

	Code	Description	Add
☐	26A	Standard 5.7L V-8 Hemi	\$ -
☒	22A	6.4L V-8 Hemi MDS VVT Engine	\$ 468
☐	2FA	6.7L Cummins, 68RFE 6sp Auto Transmission	\$ 8,994
☐	4WD	Four Wheel Drive	\$ 2,996
☒	LNG	8'0" Long Bed Option	\$ 171

☐	*V9/ - X8	Cloth 40/20/40 Bench Seat/Black/Diesel Gray	\$ -
☐	*TX/ - X8	HD Vinyl 40/20/40 Split Bench Seat/Black/Diesel Gray	\$ -
☐	*SX/ - X8	Work Grade Vinyl 40/20/40 Bench Seat/Black/Diesel Gray	\$ 183
☒	DMF	4.10 Axle Ratio	\$ 117
☐	DK3	Elec Shift-On-The-Fly Transfer Case	\$ 253
☐	AHU	5th Wheel/Gooseneck Towing Prep Grp	\$ 416
☐	GPG	Power Black Trailer Tow Mirrors	\$ 183
☐	ACE	Power Wagon Package	\$ 7,434
☐	ACL	DOT Certified Roadside Safety Kit	\$ 183
☐	AD2	Snow Chief Group	\$ 744
☐	ADB	Protection Group	\$ 94
☐	AED	Chrome Appearance Group	\$ 837
☐	AHD	Heavy Duty Snow Plow Prep Group	\$ 136
☐	AJY	Popular Equipment Group	\$ 651
☐	ARC	Off Road Package	\$ 464
☐	ADE	Cold Weather Group	\$ 90
☐	BAD	180 Amp Alternator	\$ -
☐	BAJ	220 Amp Alternator	\$ 94
☐	CK9	Delete Carpet	\$ -
☐	CLF	Front & Rear Rubber Floor Mats	\$ 117
☐	CS7	Tri-Fold Tonneau Cover	\$ 510
☐	DSA	Anti-Spin Differential Rear Axle	\$ 375
☐	GFA	Rear Window Defroster	\$ 183
☐	GXM	Remote Keyless Entry	Included
☐	LHL	Auxiliary Switches - I/P Mounted	\$ 136
☐	LM1	Daytime Running Headlamps, Low Beam	\$ 38
☐	LNC	Clearance Lamps	\$ 90
☐	LNJ	Fog Lamps	\$ 183
☐	LPL	LED Bed Lighting	\$ 136
☐	MRA	Wheel to Wheel Side Steps	\$ 603
☐	MRT	Chrome Tubular Side Steps	\$ 510

☐	MRU	Black Tubular Side Steps	Included
☐	NBA	Underground Calibration	\$ -
☐	NHK	Engine Block Heater	\$ 90
☐	RA2	Uconnect 5.0	\$ 744
☐	RSD	SiriusXM Satellite Radio	\$ 183
☐	SEB	Auto Level Rear Air Suspension	\$ 1,492
☒	TBE	Add Full Size Spare Tire	\$ 277
☐	UA1	Uconnect 3.0	\$ 183
☐	XAC	ParkView(TM) Rear Back-up Camera	\$ 495
☐	XB9	RamBox Cargo Management System	\$ 1,212
☐	XBC	Delete Pickup Box	\$ (335)
☐	XEF	Transfer Case Skid Plate Shield	\$ 48
☐	XF5	Dual Alternators Rated at 380 Amps	\$ 370
☐	XF7	Dual Alternators Rated at 440 Amps	\$ 370
☒	XHC	Trailer Brake Control	\$ 277
☒	XME	Under Rail Box Bedliner	\$ 285
☐	XMF	Spray in Bedliner	\$ 460
☐	XML	Mopar 20K Direct Mnt 5th Wheel Hitch	\$ 1,006
☐	XXS	Upfitter Electronic Module (VSIM)	\$ 323
☐	Winch	Brush Guard/Push Bar with wrap around and draw bar mounted winch	\$ 2,100
☒	Tool	Aluminum Bedrail Mounted Tool Box	\$ 395
☐	PBR	Grill Guard/Push Bumper. Call for cost structure	
☐	Lift	1,300LB Tailgate Lift Gate	\$ 2,975
☐	H91	SLT Upgrade	\$ 5,462
Total:			\$ 26,988

RAM 1500 Color Selection

- ☐ PGZ Black Forest Green Pearl Coat
- ☐ PCL Blue Streak Pearl Coat
- ☐ PS2 Bright Silver Metallic Clear Coat
- ☒ PW7 Bright White Clear Coat
- ☐ PXR Brilliant Black Crystal Clear Coat
- ☐ PR4 Flame Red Clear Coat
- ☐ PAU Granite Crystal Metallic Clear Coat
- ☐ PAR Maximum Steel Metallic Clear Coat
- ☐ PBU Tru Blue Pearl Coat
- ☐ PRV Delmonico Red Clear Coat
- ☐ PTW Luxury Brown Pearl Coat

Note: Low volume colors may be available for additional cost.
Forward any special color requests for availability and pricing

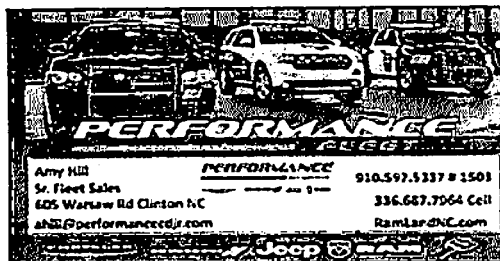
Additional Notes or Comments:

Agency Information:

Agency Name: _____
 Agency Contact: _____
 Position: _____
 Address 1: _____
 Address 2: _____
 City, State, Zip: _____
 Office Phone: _____
 Cell Phone: _____
 Email: _____
 Fax: _____

Performance RAM Truck Center

Amy Hill
 Senior Government Sales
 605 Warsaw Road
 Clinton, North Carolina 28328
ahill@performancecdjr.com
 (910) 592-5337 Dealership
 (336) 687-7964



STATE OF SOUTH CAROLINA
SFAA, DIV. OF PROCUREMENT SERVICES, MMO
1201 MAIN STREET, SUITE 600
COLUMBIA SC 29201

Intent to Award

Posting Date: October 18, 2016

Solicitation: 5400011743
Description: STATEWIDE FOR PICKUPS
Agency: Statewide Term Contract

The State intends to award contract(s) noted below. Unless otherwise suspended or canceled, this document becomes the final Statement of Award effective **8:00 A.M., October 31, 2016**. Unless otherwise provided in the solicitation, the final statement of award serves as acceptance of your offer.

Contractor should not perform work on or incur any costs associated with the contract prior to the effective date of the contract. Contractor should not perform any work prior to the receipt of a purchase order from the using governmental unit. The State assumes no liability for any expenses incurred prior to the effective date of the contract and issuance of a purchase order.

NO AWARD IS MADE ON ITEM(S): PU-9: ¾ Ton Pickup, 4x4, Ext. Cab Heavy Duty Diesel, SHEP/SCDOT. WILL BE RE-SOLICITED WITH REVISED SPECIFICATIONS.

Any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of a contract shall protest within ten days of the date notification of award is posted in accordance with this code. A protest shall be in writing, shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received by the appropriate Chief Procurement Officer within the time provided. [Section 11-35- 4210]

PROTEST - CPO ADDRESS - MMO: Any protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing

(a) by email to protest-mmo@mmo.sc.gov ,

(b) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201.

Contract Number: 4400014481

Awarded To: BENSON NISSAN (7000217016)
4701 CALHOUN MEMORIAL HWY
EASLEY SC 29640

Total Potential Value: \$ 578,670.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00001	PU-1: Truck, Pick-Up, Compact, 4 x 2 Nissan Frontier 31016	\$ 19,289.00	\$ 578,670.00

Contract Number: 4400014482

Awarded To: BUTLER CHRYSLER DODGE JEEP (7000002437)
1555 SALEM ROAD
BEAUFORT SC 29902

Total Potential Value: \$ 578,550.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00002	PU-3: Truck, Pick-Up, 4 x 2, 1/2 Ton Ram 1500 DS1L61	\$ 19,285.00	\$ 578,550.00

Contract Number: 4400014483

Awarded To: LYNN COOPER INC (7000025437)
305 E MAIN ST
CLINTON SC 29325

Total Potential Value: \$ 138,320.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00005	PU-8: Truck, Pick-Up, 3/4 Ton, 4 x 4 Ram 2500 DJ7L91	\$ 27,664.00	\$ 138,320.00

Contract Number: 4400014484

Awarded To: PERFORMANCE CDJR (7000241847)
605 WARSAW HWY
CLINTON NC 28328

Total Potential Value: \$ 124,990.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00004	PU-7: Truck, Pick-Up, ~ Ton, 4 x 2 Ram 2500 DJ2L91	\$ 24,998.00	\$124,99 0.00

Contract Number: 4400014485

Awarded To: PERFORMANCE CDJR (7000241847)
 605 WARSAW HWY
 CLINTON NC 28328

Total Potential Value: \$ 335,930.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00007	PU-10: Truck, Pick-Up, 1 Ton, 4x4 Extend Ram 3500 D28L92	\$ 35,312.00	\$ 335,930.00

Contract Number: 4400014486

Awarded To: VIC BAILEY FORD INC (7000079092)
 501 EAST DANILE MORGAN AVENUE
 SPARTANBURG SC 29304

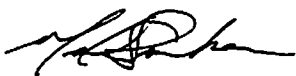
Total Potential Value: \$ 110,880.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00003	PU-6: Truck, Pick-up, ~ Ton, 4 X 2 Ford F-250 F2A	\$ 22,176.00	\$ 110,880.00

Procurement Officer



MICHAEL SPEAKMON

Michael Speakmon, Procurement Manager
 Phone: (803)737-9616
 Email: mspeakmon@mmo.sc.gov

Materials Management Office
 1201 Main Street, Suite 600
 Columbia, South Carolina 29201

Section: V
 Page: 4
 Date: 11/1/2016

PU-3: Truck, Pickup, 4x2, 1/2 Ton, Regular Cab, 6' Body, Flex Fuel

<u>Contract Number:</u>	4400014482	<u>Contractor:</u>	Butler Chrysler Jeep Dodge
<u>Initial Contract Term:</u>	11/1/2016 - 10/31/2017	<u>Address:</u>	1555 Salem Road, Beaufort, SC 29902
<u>Contract Rollover Dates:</u>	TBD - TBD	<u>Vendor #:</u>	7000002437
<u>Order Cutoff Date:</u>	TBD	<u>Contact:</u>	Tina Neill
<u>Model:</u>	Ram 1500 DS1L61	<u>Email:</u>	tneill@butlerchrysler.com
<u>Commodity Code:</u>	07202	<u>Telephone:</u>	843-522-9696 Ext 123
<u>Delivery Days ARO:</u>	90-120	<u>Fax:</u>	843-522-3629

BASE PRICE \$19,285.00

*Click on the link above for an itemized listing of items included in the base price.

Optional Additions

4x4 Package - State Standard Spec	\$3,260.00
Auxiliary Power Connection-Standard State Spec	\$125.00
Larger Engine (V8 Gas)	\$2,085.00
Long Bed	No Charge
Posi-Traction/Limited Slip/Locking Differential Rear Axle	\$365.00
Power Mirrors	Included in Price
Power Windows	Included in Price
Spray-In Bedliner	Included in Price
Tow Package - Standard State Spec	Included in Price

Optional Deductions

None

Ext- Flame Red
 Int- Grey

Return to Index

SA

11-22-16

19,285.00
 300.00
 19,585.00
 x 3
 30 -> 58,755.00

State Contract #4400014138 13000GVW Chassis

LOVE Chevrolet Company

100 Parkridge Drive

Columbia, SC 29212

803-794-9004

governmentsales@loveauto.com

Base Price (84"CA) - \$26868.00

ADDS -

Body Install Fee -	\$300.00
Duramax Diesel Engine -	\$8311.00
4-Door Crew Cab (60" CA) -	\$2750.00
4x4 Package -	\$2931.00
All Terrain Tires -	\$195.00
Spare Tire -	\$370.00
Wide Track Rear Axle -	\$185.00
Electric Brake Control -	\$265.00
Fuel Fill Kit -	\$50.00
Bluetooth Touch Screen Radio -	\$255.00
Upfitter Switches (30amp) -	\$125.00
Air Bags (Front Thorax and Head Curtain) -	\$385.00
70 MPH Speed Limiter -	\$50.00
Ambulance/Fire/Rescue Package -	\$8785.00

EXT - White
int - Grey

DEDUCTS -

Auxiliary Power Connection -	<\$135.00>
60" CA in lieu of 84" CA -	<\$140.00>
Single Rear Wheel Pkg (56" CA)-	<\$3095.00>
ADD- STD 8' Bed -	\$550.00
Receiver Hitch -	\$275.00

Color Availability - White, Black, Silver, Gray, Red

27,578.00
 Tax 300.00
 27,878.00
 x 2

2 @ → \$ 55,756.00

574
11-22-16

STATE OF SOUTH CAROLINA
SFAA, DIV. OF PROCUREMENT SERVICES, MMO
1201 MAIN STREET, SUITE 600
COLUMBIA SC 29201

Intent to Award
Posting Date: October 13, 2016

Solicitation: 5400011744
Description: STATEWIDE FOR CAB & CHASSIS
Agency: Statewide Term Contract

The State intends to award contract(s) noted below. Unless otherwise suspended or canceled, this document becomes the final Statement of Award effective **8:00 A.M., October 25, 2016**. Unless otherwise provided in the solicitation, the final statement of award serves as acceptance of your offer.

Contractor should not perform work on or incur any costs associated with the contract prior to the effective date of the contract. Contractor should not perform any work prior to the receipt of a purchase order from the using governmental unit. The State assumes no liability for any expenses incurred prior to the effective date of the contract and issuance of a purchase order.

Any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of a contract shall protest within ten days of the date notification of award is posted in accordance with this code. A protest shall be in writing, shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received by the appropriate Chief Procurement Officer within the time provided. [Section 11-35- 4210]

PROTEST - CPO ADDRESS - MMO: Any protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing

- (a) by email to protest-mmo@mmo.sc.gov ,
- (b) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201.

Contract Number: 4400014152
Awarded To: BENSON FORD (7000216941)
4701 CALHOUN MEMORIAL HWY
EASLEY SC 29640

Total Potential Value: \$ 225,430.00
Initial Contract Period: November 01, 2016 through October 31, 2017
Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00001	CC-1: 8,600 GVWR, Gas Engine Ford F-250 XL	\$ 22,543.00	\$ 225,430.00

Contract Number: 4400014151

Awarded To: CAROLINA INTERNATIONAL TRUCKS INC (7000083474)
1619 BLUFF ROAD
COLUMBIA SC 29201

Total Potential Value: \$ 699,990.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00006	CC-6: 37,000 GVWR, Diesel Engine International Workstar 7000	\$ 69,999.00	\$ 699,990.00

Contract Number: 4400014162

Awarded To: DICK SMITH FORD (7000088455)
7201 GARNERS FERRY RD
COLUMBIA SC 29209

Total Potential Value: \$ 393,000.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00004	CC-4: 15,000 GVWR, Diesel Engine Ford F-450	\$ 39,300.00	\$ 393,000.00

Contract Number: 4400014138

Awarded To: LOVE CHEVROLET COMPANY (7000044959)
C/O ALLY
P.O. Box 8387
COLUMBIA SC 29202

Total Potential Value: \$ 268,680.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00002	CC-2: 11,200 GVWR, Gas Engine Chevrolet Silverado 3500 WT	\$ 26,868.00	\$ 268,680.00

Contract Number: 4400014139

Awarded To: LOVE CHEVROLET COMPANY (7000044959)
C/O ALLY
P.O. Box 8387
COLUMBIA SC 29202

Total Potential Value: \$ 385,050.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00003	CC-3: 14,500 GVWR, Diesel Engine Hino 155	\$ 38,505.00	\$ 385,050.00

Contract Number: 4400014150

Awarded To: LOVE CHEVROLET COMPANY (7000044959)
C/O ALLY
P.O. Box 8387
COLUMBIA SC 29202

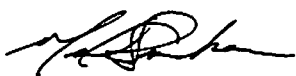
Total Potential Value: \$ 597,590.00

Initial Contract Period: November 01, 2016 through October 31, 2017

Maximum Contract Period: November 01, 2016 through October 31, 2018

Item	Description	Unit Price	Total
00005	CC-5: 22,000 GVWR, Diesel Engine Hino 268	\$ 59,759.00	\$ 597,590.00

Procurement Officer



MICHAEL SPEAKMON



Opportunity Number: 778452
 Quotation Number: 342629
 NJPA Contract #: 031014-ALT
 Date: 11/1/2016

Quoted for: City of Columbia (SC)

Customer Contact:

Phone: /Fax: /Email:

Quoted by: Nate Bowman

Phone: (270) 505-1610 /Fax: (270) 360-0601 /Email: Nate.Bowman@altec.com

Altec Account Manager: Brian Mays

REFERENCE ALTEC MODEL

AT37-G	Articulating Telescopic Aerial Device (Insulated)	\$86,068
--------	---	----------

Per NJPA Specifications plus Options below

(A.) NJPA OPTIONS ON CONTRACT (Unit)

1	AT40-G-BASE	40' Boom Height (AT40-G) requires ISO option	\$1,933
2	AT37-G-ISO	ISO boom - MUST QUOTE for 40' boom height (n/a on base model)	\$4,575
3			
4			

(A1.) NJPA OPTIONS ON CONTRACT (General)

1	CH	Cone Holder, Post Style	\$236
2	LR	Ladder Rack - Sloped Aluminum Ladder Rack, Curbside, 102" - 108" L Body	\$518
3	SPOT3	FOUR (4) POINT STROBE SYSTEM (Recessed, LED)	\$477
4	PSWI	PURE SINE WAVE INVERTER, 1800 Watts Continuous, 100-VAC Outlet at Rear of Body.	\$2,117
5	ECB	ENGINE BLOCK HEATER OEM, 110-VAC	\$97
6	TBE	ELECTRIC TRAILER BRAKE CONTROLLER. Controls Trailers with Electric Brakes, Wired to 7-Way Pl	\$224
7			
8			

NJPA OPTIONS TOTAL: \$96,245

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT	15 Gal Hydraulic Reservoir	\$196
2	UNIT & HYDRAULIC ACC		
3	BODY	Custom 84" CA Body	\$7,213
4	BODY & CHASSIS ACC	Custom Pintle Hook, Boom Tie-Down Ratchet Strap	\$169
5	ELECTRICAL	Additional Beacon Strobe, Additional Rear Strobes	\$781
6	FINISHING		
7	CHASSIS	MY 2017 Dodge 5500	\$4,614
8	OTHER		

OPEN MARKET OPTIONS TOTAL: \$12,972

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$109,217

Delivery to Customer: \$1,010

TOTAL FOR UNIT/BODY/CHASSIS: \$110,227

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

Pricing valid for 45 days

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer. (Parts only warranty on mounted equipment for overseas customers)

TO ORDER: To order, please contact the Altec Inside Sales Representative listed above.

CHASSIS: Per Altec Commercial Standard

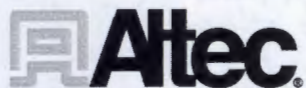
DELIVERY: No later than 300-330 days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to comply with these requirements, may result in customer bill-back repairs.

BUILD LOCATION: Elizabethtown, KY



Quote Number: 342629 - 1
Altec, Inc.

November 1, 2016
Our 87th Year

Ship To:

CITY OF COLUMBIA (SC)
LEE TRANSPORT
1300 BLUFF ROAD
COLUMBIA, SC 29202
US

Bill To:

CITY OF COLUMBIA (SC)
PO BOX 147
ATTN: ACCOUNTS PAYABLE
COLUMBIA, SC 29217-0000
United States

Attn:
Phone:
Email:

Altec Quotation Number: 342629 - 1
Account Manager: Brian E Mays
Technical Sales & Support: Nathan Bowman

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Unit</u>		
1.	ALTEC Model AT40-G telescopic articulating Aerial device with ISO-Boom.	1	
	A. ISO Boom: the inner telescopic fiberglass boom maintains full dielectric integrity even with the fiberglass inner boom fully retracted.		
	B. Hydraulic platform leveling system.		
	C. Hydraulic tool circuit at the platform.		
	D. Emergency lowering valve at the platform.		
	E. Single handle control at the platform with a safety interlock system.		
	F. Two (2) operators and maintenance/parts manuals.		
	G. Working height: 45.6 feet		
	H. Side reach: 29.7 feet		
	I. Low-power fiber-optic control system (FOC-L).		
	J. Continuous rotation		
2.	AT40G Unit Model	1	
3.	Post style pedestal mounting	1	
4.	15 Gallon steel pedestal mounted reservoir With sight gauge.	1	
5.	Single One-Man End-Mounted Platform With 180 Degree Rotator, 24 X 30 X 42. Platform is rated at 400 pounds. Control panel on platform dashboard provides controls for auxiliary functions. Includes emergency stop (push-pull) switch and rocker switches, which operate platform leveling, platform rotation, tools, and battery selector (for fiber-optic controls system). Composite fiberglass platform mounting bracket. (AT40G)	1	
6.	Platform Leveling At Lower Controls. AT40-G	1	
7.	Two (2) Platform Steps	1	
8.	Soft nylon reinforced vinyl platform cover for a 24 x 30 inch platform	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
9.	Platform liner for a 24 x 30 x 42 inch platform	1	
10.	4-Function Single Handle Fiber-Optic Controller.	1	
11.	Engine Start/Stop at the upper controls actuated through the Fiber-Optic controls system with Secondary Stowage System (AT40G)	1	
12.	Manual lowering valve located at the boomtip. For use in emergency situations to allow the operator to lower the boom to the ground	1	
13.	Powder coat unit Altec White.	1	
<u>Unit & Hydraulic Acc.</u>			
14.	HVI-22 Hydraulic Oil (Standard).	17	
15.	Standard Pump For PTO	1	
16.	Hot shift PTO for automatic transmission	1	
<u>Body</u>			
17.	Altec Body	1	
18.	Steel Body	1	
19.	Low-Side General Service With Step (LGSS)	1	
20.	Body Is To Be Built In Accordance With The Following Altec Standard Specifications:	1	
	A. Basic Body Fabricated From A40 Grade 100% Zinc Alloy Coated Steel.		
	B. All Doors Are Full, Double Paneled, Self-Sealed With Built-In Drainage For Maximum Weather-Tightness. Stainless Steel Hinge Rods Extend Full Length Of Door.		
	C. Heavy-Gauge Welded Steel Frame Construction With Structural Channel Crossmembers.		
	D. Integrated Door Header Drip Rail At Top For Maximum Weather Protection.		
	E. Fender Panels Are Either Roll Formed Or Have Neoprene Fenderettes Mechanically Fastened.		
	F. Steel Treated For Improved Primer Bond And Rust Resistance.		
	G. Automotive Type Non-Porous Door Seals Fastened To The Door Facing.		
21.	132" Estimated Body Length (Engineering To Determine Final Length)	1	
22.	94 Body Width	1	
23.	40 Inch Body Compartment Height	1	
24.	20 Body Compartment Depth	1	
25.	Finish Paint Body Altec White (Applies To Steel And Aluminum)	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

Page 2 of 9

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
26.	Undercoat Body	1	
27.	5.5 Inch Drop-In Wood Cargo Retaining Board At Rear Of Body	1	
28.	5.5 Inch Drop-In Wood Cargo Retaining Board At Top Of Side Access Step	1	
29.	Stainless Steel Rotary Paddle Latches With Keyed Locks	7	
30.	All Locks Keyed Alike Including Accessories (Preferred Option)	1	
31.	Gas Shock (Gas Spring) Rigid Door Holders On All Vertical Doors	1	
32.	Chains On All Horizontal Doors	1	
33.	Standard Master Body Locking System (Standard Placement Is At Rear. Sidepacks With A Throughshelf/Hotstick Door At Rear, Standard Placement Is At The Front)	7	
34.	Hotstick Shelf Extending Full Length Of Body On Streetside	1	
35.	Two Hotstick Brackets On Streetside	1	
36.	Standard Drop-Down Hotstick Door For One (1) Shelf On Streetside, Stainless Steel Slam Paddle Latch With Keyed Lock	1	
37.	1st Vertical (SS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers	2	
38.	1st Vertical (SS) - Louvered Panel On Rear Wall To Ventilate Compartment Reinforce floor of compartment for inverter installation.	1	
39.	2nd Vertical (SS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers	2	
40.	1st Horizontal (SS) - Vacant	1	
41.	Rear Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall	1	
42.	Rear Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Rear Wall	2	
43.	Rear Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall	1	
44.	1st Vertical (CS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers	2	
45.	2nd Vertical (CS) - Gripstrut Access Steps With Two (2) Sloped Grab Handles	1	
46.	1st Horizontal (CS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers centered in compartment.	1	
47.	Rear Vertical (CS) - Adjustable Shelf With Removable Dividers On 4 Centers	2	
48.	Body Frame Designed For ATG Subbase	1	
49.	29" L Steel Tailshelf, Width To Match Body Steel tailshelf, 94" W x 29" L with through box and drop down door each side, with round rear strobes, also 2 wheel chock holders to hold one wheel chock with pendulum one each side of tailshelf. To be installed below throughshelf.	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
50.	Smooth Galvanneal Steel Floor	1	
51.	Smooth Galvanneal Steel Tailshelf	1	
<u>Body and Chassis Accessories</u>			
52.	ICC Underride Protection	1	
53.	Custom Towing Device Holland Pintle PH16B	1	
54.	Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount. One on each side of towing device.	1	
55.	Rear Torsion Bar Installed On Chassis	1	
56.	Appropriate counterweight added for stability.	1	
57.	Cable Step Installed At Rear, Single Step	1	
58.	Platform Rest, Rigid with Rubber Tube	1	
59.	Boom Rest for a Telescopic Unit	1	
60.	Ratchet Strap For Boom Tie-Down	1	
61.	Mud Flap Without Altec Logo (Pair)	1	
62.	Wheel Chocks, Rubber with Metal Hairpin Style Handle, 9.75" L X 7.75" W X 5.00" H (Pair)	1	
63.	U-Shaped Grab Handle	1	
64.	Small Grab Handle Installed At Rear	1	
65.	Slope Indicator Assembly For Machine Without Outriggers	1	
66.	Post Style Cone Holder (Holds up to four 15"x15" large cones) Mount on the curbside of tailshelf for traffic cones.	1	
67.	Universal Sloped Aluminum Ladder Rack for Streetside Installation	1	
68.	Safety Harness And 4.5' Lanyard (Fits Medium To Xlarge) Includes Pouch and Placards	1	
69.	5 LB Fire Extinguisher With Light Duty Bracket, Installed Per DEPS 042 (In Cab or Inside Compartment Only)	1	
70.	Triangular Reflector Kit, Shipped Loose	1	
71.	Vinyl manual pouch for storage of all operator and parts manuals	1	

Electrical Accessories

72.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED,	1	
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And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	including LED reverse lights)		
73.	Altec Standard Amber LED Strobe Light with Brush Guard Post mounted one each side front of body.	2	
74.	Custom Strobe Light (2) LED lights mounted at the rear of the body toward the top of body. Both lights to be on same switch as 4-corner strobes.	2	
75.	4-Corner Strobe Lighting, Amber LED, Two (2) Oval Lights Mounted in Front Grille and Two (2) Round Lights Mounted at Rear	1	
76.	Strobe and Indicator Lights Wired Ignition Hot With Master Switch For Strobe Lights In Cab	1	
77.	Single tone back up alarm installed between the chassis frame rails at the rear of the chassis. To work in conjunction with chassis reverse drive system	1	
78.	7-Way Trailer Receptacle (Pin Type) Installed At Rear	1	
79.	Dash panel rocker switches supplied with Dodge Chassis. Auxiliary switches supplied in upfitting package from Dodge.	1	
80.	1800 Watt Pure-Sine Wave Inverter Mounted in Streetside 1st Vertical	1	
81.	Inverter Wired Ignition Hot with Dash Mounted Switch	1	
82.	120 Volt GFCI Receptacle Includes Weather-resistant Enclosure Mounted at the rear of the body streetside.	1	
83.	Dodge Module	1	
84.	Install secondary stowage system.	1	
85.	PTO Indicator Light Installed In Cab	1	
<u>Finishing Details</u>			
86.	Powder Coat Unit Altec White	1	
87.	Finish Paint Body Accessories Above Body Floor Altec White	1	
88.	Altec Standard; Components mounted below frame rail shall be coated black by Altec. i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. i.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.	1	
89.	Apply Non-Skid Coating to all walking surfaces	1	
90.	English Safety And Instructional Decals	1	
91.	Vehicle Height Placard - Installed In Cab	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
92.	Placard, HVI-22 Hydraulic Oil	1	
93.	Dielectric test unit according to ANSI requirements.	1	
94.	Stability test unit according to ANSI requirements.	1	
95.	Focus Factory Build	1	
96.	Delivery Of Completed Unit	1	
97.	Inbound Freight	1	
98.	AT40G FA Installation	1	
<u>Chassis</u>			
99.	Chassis	1	
100.	Altec Supplied Chassis	1	
101.	2017 Model Year	1	
102.	Dodge Ram 5500	1	
103.	4x2	1	
104.	84 Clear CA (Round To Next Whole Number)	1	
105.	Regular Cab	1	
106.	Chassis Cab	1	
107.	Chassis Color - White	1	
108.	Cummins 6.7L Turbo Diesel (Dodge)	1	
109.	Aisin AS69R/C Automatic Transmission (Dodge Chassis)	1	
110.	GVWR 19,500 LBS	1	
111.	7,000 LBS Front GAWR	1	
112.	14,706 LBS Rear GAWR	1	
113.	4.88 Axle Ratio	1	
114.	225/70R19.5 Front Tire	1	
115.	225/70R19.5 Rear Tire	1	
116.	Hydraulic Brakes	1	
117.	Park Brake In Rear Wheels	1	
118.	Dodge 3500-5500 Single Horizontal Right Side Exhaust	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
119.	Dodge PTO Prep Package (Right Hand Side PTO) (LBN)	1	
120.	50-State Emissions	1	
121.	Clean Idle Certification	1	
122.	NFH - RAM 52 Gallon Fuel Tank (Rear)	1	
123.	RAM 9 Gallon DEF Tank (Under Cab Left Hand)	1	
124.	AM/FM Radio	1	
125.	Cruise Control	1	
126.	Block Heater	1	
127.	Cold Weather Group (Includes Block Heater)	1	
128.	Max Tow Package	1	
129.	Running Boards (Supplied By Chassis OEM) Not tubular.	1	
130.	Skid Plate	1	
131.	Snow Plow Package	1	
132.	Trailer Brake Controller (Factory Installed)	1	
133.	Vinyl Full Bench Seat	1	
134.	Additional Chassis Option 12 volt power outlets in cab.	1	
135.	Additional Chassis Option Dual Black 7" x 16" West Coast.	1	
136.	Additional Chassis Option Front tow hooks.	1	
137.	Additional Chassis Option ABS power disc brakes.	1	

Additional Pricing

138.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
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Unit / Body / Chassis Total	110,227.00
FET Total	0.00
Total	110,227.00

Altec Industries, Inc.

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UTILITY EQUIPMENT AND BODIES SINCE 1929

Page 7 of 9

Packet Pg. 172

BY

Nathan Bowman

Notes:

- 1 Altec Standard Warranty:
- One (1) year parts warranty.
 - One (1) year labor warranty.
 - Ninety (90) days warranty for travel charges.

Warranty on structural integrity of the following major components is to be warranted for so long as the initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder structures, outrigger weldments, pedestals, subbases and turntables.

Altec is to supply a self-directed, computer based training (CBT) program. This program will provide basic instruction in the safe operation of this aerial device. This program will also include and explain ANSI and OSHA requirements related to the proper use and operation of this unit.

Altec offers its standard limited warranty with the Altec supplied components which make up the Altec Unit and its installation, but expressly disclaims any and all warranties, liabilities, and responsibilities, including any implied warranties of fitness for a particular purpose and merchantability, for any customer supplied parts

Altec designs and manufactures to applicable Federal Motor Vehicle Safety and DOT standards

- 2 Altec takes pride in offering solutions that provide a safer work environment for our customers. In an effort to focus on safety, we would encourage you to consider the following items:

- Outrigger pads (When Applicable)
- Fall Protection System
- Fire extinguisher/DOT kit
- Platform Liner (When Applicable)
- Altec Sentry Training
- Wheel Chocks

The aforementioned equipment can be offered in our new equipment quotations. If you find that any of these items have not been listed as priced options in the body of your quotation and are required by your company, we would encourage you to contact your Altec Account Manager and have an updated quotation developed for you. These options must be listed as individual options in the body of the quotation for them to be supplied by Altec.

- 3 Unless otherwise noted, all measurements used in this quote are based on a 40 inch (1016mm) chassis frame height and standard cab height for standard configurations.
- 4 F.O.B. - Customer Site
- 5 Changes made to this order may affect whether or not this vehicle is subject to F.E.T. A review will be made at the time of invoicing and any applicable F.E.T. will be added to the invoice amount.

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- 6 Price does not reflect any local, state or Federal Excise Taxes (F.E.T). The quote also does not reflect any local title or licensing fees. All appropriate taxes will be added to the final price in accordance with regulations in effect at time of invoicing.
- 7 Interest charge of 1/2% per month to be added for late payment.
- 8 Delivery: 300-330 days after receipt of order PROVIDING:
A. Order is received within 14 days from the date of the quote. If initial timeframe expires, please contact your Altec representative for an updated delivery commitment.
B. Chassis is received a minimum of sixty (60) days before scheduled delivery.
C. Customer approval drawings are returned by requested date.
D. Customer supplied accessories are received by date necessary for compliance with scheduled delivery.
E. Customer expectations are accurately captured prior to releasing the order. Unexpected additions or changes made at a customer inspection will delay the delivery of the vehicle.
- Altec reserves the right to change suppliers in order to meet customer delivery requirements, unless specifically identified, by the customer, during the quote and or ordering process.
- 9 Trade-in offer is contingent upon equipment being maintained to DOT (Department of Transportation) operating and safety standards. This will include, but not limited to tires, lights, brakes, glass, etc. If a trade-in is not maintained to DOT standards, additional transportation expenses will apply and could be invoiced separately.
- All equipment, i.e., jibs, winches, pintle hooks, trailer connectors, etc., are to remain with the vehicle unless otherwise agreed upon in writing by both parties. Altec Industries reserves the right to re-negotiate its trade-in offer if these conditions are not met.
- Customer may exercise the option to rescind this agreement in writing within sixty (60) days after receipt of purchase order. After that time Altec Industries will expect receipt of trade-in vehicle upon delivery of new equipment as part of the terms of the purchase order.
- Titles for trade-in equipment should be given to the appropriate Altec Sales associate or forwarded to Altec Nuevo at address 1730 Vanderbilt Road, Birmingham, AL 35234.
- 10 This quotation is valid until JAN 05, 2017. After this date, please contact Altec Industries, Inc. for a possible extension.
- 11 After the initial warranty period, Altec Industries, Inc. offers mobile service units, in-shop service and same day parts shipments on most parts from service locations nationwide at an additional competitive labor and parts rate. Call 877-GO-ALTEC for all of your Parts and Service needs.
- 12 Please email Altec Capital at finance@altec.com or call 888-408-8148 for a lease quote today.
- 13 Please direct all questions to Brian E Mays at (205) 323 8751

(NJPA)

PUBLIC SOLICITATION PROCESS

Cooperative	Has your cooperative established parameters or requisites for determining what specific products or services should be solicited through the cooperative? If yes, please describe.	Who makes the final determination on what products or services will be solicited?	Who develops the solicitation documents?	What steps does the cooperative take to ensure transparency in the solicitation process?	How does the cooperative ensure compliance with federal, state and local statutes/laws/ordinances related to public procurement?	Does the cooperative mandate the inclusion of specific terms and conditions in the solicitation documents?	How and where are solicitations advertised or publicly posted?
The National Joint Powers Alliance-- (NJPA)	Our board of directors directs us to bring solicitations for goods and services used and usable by our nationwide membership. We communicate through a variety of avenues with our membership and receive requests for specific product categories to be bid and contracted. We conduct research and anticipate and determine common needs of our national membership. Generally we invite bids for entire product categories with the intention of soliciting responses offering a full array of goods and services within that product category. Our intent in taking this approach is to deliver the greatest amount of utility to the greatest portion of our nationwide government, education, and non-profit membership base.	All of our solicitations are authorized by our board of directors based on the requests by our members and recommendations of the Management Team	Our Bids and Contracts Department develops all solicitation documentation with input from our membership and under the guidance of the NJPA Director of Business Development	As a government entity, all of our books and records are subject to public review. We advertise our solicitations in both print and internet mediums. We facilitate pre-bid meetings and public bid openings and document our bid evaluation and review actions. Finally, contract awards are made independently by the NJPA publicly elected Board of Directors.	Our procurement and solicitation process and documentation is reviewed and enhanced with each bid document development. Our intent is to pursue the ongoing research of, and compliance with, all procurement laws from our members. We seek input from our members in an effort to better serve their specific procurement needs and requirements. We follow the Uniform Municipal Contracting laws as set forth in the state of Minnesota and certify we are in compliance with the procurement laws applicable to the NJPA as a municipal agency of the state of Minnesota.	Yes and no. The terms and conditions, which are mainly contained in the Invitation For Bid (IFB), are subject to "Exceptions" identified in a particular Bidder's response. In the event that an exception is identified to a 'Mandated' term or condition, that bid will be rejected unless the exception is removed.	Solicitations are advertised in print form in the Star-Tribune, posted to the NJPA website and also posted to the noticetobidders.com website. NJPA solicitations are also posted on a variety of third party posting and bidding sites such as Bidsync and Onvia.

(NJPA)

PUBLIC SOLICITATION PROCESS Continued

Cooperative	Are bids issued via formal sealed bids (ITB), through formal proposals (RFPs), or through negotiations?	Are bids evaluated by a team?	If yes, who selects the evaluation team?	What types of organizations are represented on the evaluation team?	Who administers contracts once executed?
The National Joint Powers Alliance® (NJPA)	NJPA contract "Awards" are issued pursuant to sealed bids received in response to an Invitation for Bid (IFB). NJPA contracts are not "negotiated" contracts.	Yes	Bids are evaluated by a team. The composition of the team depends upon the subject matter of the bid. Always involved is the Coordinator of Bids and Contracts and the Director of Business Development. Additional NJPA staff members are added for their knowledge in the subject area. Additional members from the procurement community are invited to participate to bring an outside perspective as often as possible. NJPA has invited and hosted external evaluators with credentials such as CPPB and CPPO and intends to continue this practice.		The Coordinator of Bids and Contracts is responsible for maintaining the documentation of the contract relationship. The NJPA Director of Business Development will meet with the awarded vendors to establish an operating agreement and outline and define specific marketing requirements, sales training, and marketing and business plan for the contract. NJPA Contract Managers are employed and assigned to manage each contract and Vendor relations, facilitate Member-Vendor relations and to coordinate marketing efforts.

2

(NJPA)

FUNDING				
Cooperative Name:	Are fees paid by public agencies that purchase off coop bids? If yes, define.	Are fees paid by suppliers to participate in the bid process? If yes, define.	Are fees paid by suppliers who earn contracts? If yes, define.	To whom and how are fees distributed?
The National Joint Powers Alliance® (NJPA)	No	No	Yes. "Administrative Fees" are charged to Awarded Vendors based on a percentage of the "Contract Sales." Bidder's are instructed in the IFB to allow for an administrative fee in their bid response. The amount of the "Administration Fee" is negotiated with the Vendor and is based on the physical and financial involvement NJPA will have in the day-to-day operations of the contract. The purpose of the "Administration Fee" is to cover NJPA's costs. "Administrative Fees" are generally 2% or less.	Excess Fees have not yet been distributed by NJPA. Although NJPA has been successful in setting "Administrative Fees" at a level which covers our costs, we have not to this point been in a position to return "Excess Fees" earned. As a government entity our options for such a distribution are limited and those limitations will guide us at that point. NJPA is now developing a member dividend program where dividends to be distributed will be based on purchase volumes made by individual NJPA Members

3

(NJPA)

The National Joint Powers Alliance® (NJPA)	Vendors make a number of commitments to NJPA and NJPA Members in their "Bidder's Response" including acceptance of the Terms and Conditions identified in the IFB and their specific exceptions to those Terms and Conditions. Those exceptions to the Terms and Conditions and the finalized "Administrative Fee" to be paid to NJPA are the only "Negotiable" items. The NJPA Director of Business Development together with the rest of the bid evaluation committee is responsible for the "Negotiations", however the final ratification of negotiated items and the contract award is reserved for the NJPA Board of Directors. These commitments also include providing specific goods and services to NJPA and NJPA Members at specific costs including payment and delivery terms as identified in the IFB and the Bidder's Response. NJPA does not require specific minimum sales volumes from our awarded Vendors. We feel contract success is achieved through a coordinated and combined effort between NJPA, our Vendors, and through the success stories told by NJPA Members. NJPA is responsible for enforcement of the awarded procurement contract. NJPA is committed to delivering value to its Membership through first being a liaison between Members and Suppliers by facilitating the exchange of value with the Vendor. In the event a Vendor ultimately fails to materially deliver the commitments made, NJPA can terminate that contract according to its terms and conditions.	Contract Managers manage day-to-day issues. The Coordinator of Bids and Contracts manages contractual performance and carries out directives from the NJPA Board of Directors. NJPA Management manages these employees in the execution of their tasks. And, finally the board of directors ultimately manages the performance with the award/non-award, and potential termination decisions.	Vendor training is optional but strongly advised based on the vendors marketing plan and the value of the NJPA sales training guide. The Vendor is encouraged to have every individual in the Vendor's management and sales staffs participate. NJPA Administration and Contract Managers develop and deliver the training materials at NJPA's expense. NJPA has traveled extensively in the past delivering these trainings at various vendor locations. Currently trainings are being optionally delivered over the internet through our in-house webcast studio when possible. NJPA has a full time national sales training manager that coordinates and insures that training invitations are extended and facilitated. Initial and refresher training is available and encouraged on an ongoing basis. Training is not conditional in order to sell goods or services offered through an awarded contract. Regardless of training delivered, Vendors are responsible for the delivery of goods and services according to the terms and conditions of the contract as awarded. The value of training Vendor's is to empower the Vendor to confidently offer the contract vehicle for use by current and prospective NJPA Members. This confidence is a result of training the Vendors how to use their available resources including the NJPA website and key NJPA personnel NOT than recitation of applicable laws.
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(N3PA)

SUPPLIER MANAGEMENT								
Cooperative Name:	Are suppliers required to make specific commitments to the cooperative as a condition of award? If yes: (1) Define these commitments (2) Describe what individual, entity or organization is responsible for enforcement (3) Define whether these commitments are negotiable and, if yes, identify the parties that are empowered to negotiate these commitments (4) Describe the actions and steps taken if the supplier fails to meet its commitments.	What entity and/or individual is responsible for managing supplier performance?	Describe supplier training (either initial and/or on-going) based on the following parameters:					
			Who develops and delivers the training?	Who financially supports the cost of training?	Who attends training (by category of employee)	What is the frequency of training?	Is training mandatory or conditional in order to sell goods or services offered through the cooperative?	

(5)

(NSPA)

PARTICIPATION						
Cooperative:	Is participation by either a public entity and/or a supplier restricted in any way?	Are public entities required to sign a formal participation agreement? IF YES:			Are public entities required to sign a formal participation agreement? IF NO:	
		Does the entity pay a fee to participate? If yes, define.	Does the agreement allow the public entity to add terms and conditions to the contract?	Does the agreement bind the entity to purchase some or all of its requirements via cooperative bids?	Does the entity pay a fee to participate? If yes, define.	Is the public entity allowed to add terms and conditions to the contract?
The National Joint Powers Alliance® (NJPA)	Membership in NJPA is restricted to any form of government, any form of education, and any non-profit agency. Awarded Vendors are restricted to those Bidders who demonstrate, in the opinion of NJPA's Board of Directors, the ability to provide the greatest utility to the greatest portion of our potential membership in the most cost effective manner.	"Membership" in NJPA is free of charge to any eligible entity. Membership can be documented in a number of ways including an on-line application, a printable version, and any document an eligible entity proposes in good faith (subject, of course, to our review). Typically our Members are authorized to utilize NJPA contracts through the use of "Joint Powers" laws enacted in their home state. These "Joint Powers" laws will typically define the appropriate "Membership" form. NJPA's newer IFB's specifically identify a "Member's" ability to add additional terms and conditions to NJPA's contracts by doing so in their purchase order (a short form contract) which identifies on its face "This purchase order is issued pursuant to NJPA contract #XXXXXX". This ability exists regardless of the statement in the IFB and is therefore available for all NJPA (and other) cooperative procurement contracts.			n/a	n/a

Michael Speakmon, Procurement Manager
 Phone: (803)737-9816
 Email: mspeakmon@mmo.sc.gov

Materials Management Office
 1201 Main Street, Suite 600
 Columbia, South Carolina 29201

Section: V
 Page: 9
 Date: 11/1/2016

PU-8: Truck, Pickup, 4x4, 3/4 Ton, Crew Cab, Heavy Duty

<u>Contract Number:</u>	4400014483	<u>Contractor:</u>	Lynn Cooper, inc.
<u>Initial Contract Term:</u>	11/1/2016 - 10/31/2017	<u>Address:</u>	305 E Main St., Clinton, SC 29325
<u>Contract Rollover Dates:</u>	TBD - TBD	<u>Vendor #:</u>	7000025437
<u>Order Cutoff Date:</u>	TBD	<u>Contact:</u>	Don Black
<u>Model:</u>	Ram 2500 Crew Cab DJ7L91	<u>Email:</u>	donblack@coopermotorcompany.com
<u>Commodity Code:</u>	07202	<u>Telephone:</u>	864-833-1741
<u>Delivery Days ARO:</u>	120	<u>Fax:</u>	864-833-0854

BASE PRICE \$27,664.00

Click on the link above for an Itemized listing of items included in the base price.

Optional Additions

Diesel Engine (Specify HP & Manufacturer)	\$7,985.00
DNR Auxiliary Power Connection-Standard State Spec	\$125.00
Long Bed	\$200.00
Spray-In Bedliner	\$463.00
Towing Package - State Standard Spec	Factory Standard
Vehicle Backup Camera System	<u>\$228.00</u>

Optional Deductions

Power Mirrors	Factory Standard
Winch - Standard State Spec	\$2,195.00

Return to Index

Ext - white
 int - Grey

524

11-22-16

27,892.00
 300.00

 \$ 28,192.00
 X 4

 40 → 112,768.00



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Utilities and Engineering

FROM: *Joey Jaco, Director of Utilities and Engineering*

SUBJECT: Council is asked to approve Change Order #8 for Project SS696612; Annual Sewer Rehabilitation to replace 12" Sewer Main under I-26 in the vicinity of Riverbank Zoo, as requested by the Utilities and Engineering Department. Award to Improved Technologies Group, LLC in the amount of \$296,769.00. This firm is located in Knoxville, TN.

FINANCIAL IMPACT: Funding Source: 5529999 658650 via savings in other projects budgeted in the FY 16/17 CIP project SS728601. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Holzheimer Construction of Gilbert, SC is the Protégé and will receive \$172,860.00 (58%) of this change order amount. The original contract amount is \$3,674,570.00 and the revised contract amount is \$8,705,485.55.

ORIGINAL BUDGET: The original contract amount is \$3,674,570. The contract allowed for a renewal of \$3,000,000. Total budgeted amount is \$6,674,570.

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

FEMA DR-SC4241?: No

STRATEGIC GOALS: Invest in Infrastructure

This change order is necessary to compensate the contractor to complete the removal and replacement of the existing 12" sewer main under I-126 in the vicinity of the Riverbanks Zoo, complete the tunnel and perform additional work necessary to make repairs due to a water main break. This change order also extends the contract completion date to December 30, 2016.

The total amount of this change order is \$296,769.00. Funding has been identified in

5529999-658650 via savings in other projects budgeted in the fiscal year 2016/2017 CIP as follows: \$296,769.00 will be taken from project SS728601 - CE Projects not yet Defined. With this change order, the revised contract amount is \$8,705,485.55. The protégé will receive \$172,860.00 (58%) of this change order amount. The total amount to be paid to the Protégé is \$2,101,204.41 (24%).

ATTACHMENTS:

- **#a:** CO #8 SS696612 Annual SS Rehab Transmittal (PDF)
- **#b:** CO#8 SS696612 (PDF)
- **#c:** CO#8 SS696612 Map (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tameika Isaac Devine, Councilwoman - At Large
SECONDER:	Sam Davis, Councilman - District I
AYES:	Benjamin, Davis, Devine, Baddourah, Duvall, McDowell



CITY OF COLUMBIA
INTER-OFFICE MEMO
DEPARTMENT OF UTILITIES AND ENGINEERING

TO: Ms. Teresa Wilson
City Manager

DATE: November 29, 2016

FROM: Suzanne B. Leitner
Engineering Administration Manager

INITIALS: *SBL*

RE: **Council Agenda Item:** Change Order # 8 SS696612: Annual Sewer Rehabilitation

The attached change order is forwarded for your approval. This change order is necessary to compensate the contractor to complete the removal and replacement of the existing 12" sewer main under I-126 in the vicinity of Riverbank Zoo, complete the tunnel and perform additional work necessary to make repairs due to a water main break. This change order also extends the contract completion date to December 30, 2016.

The total amount of this change order is \$296,769.00. Funding has been identified via savings in other projects budgeted in the FY 16/17 CIP as follows: \$296,769.00 will be taken from project SS728601 – CE Projects not yet Defined. With this change order, the revised contract amount is \$8,705,485.55. The protégé will receive \$172,860.00 (58%) of this change order amount. The total amount to be paid to the Protégé is \$2,101,204.41 (24%).

Improved Technologies Group, LLC (mentor) is located in Knoxville, Tennessee and Holzheimer Construction (protégé) is located in Gilbert, South Carolina.

The Director of Utilities and Engineering recommends approval of the attached change order.



**CIP# SS6966-12
Annual Sewer Rehabilitation**

Change Order # 8

June 27, 2016

Description of Change: A modification of the Contract Agreement between the City of Columbia (City) and IPR Southeast LLC (Contractor) is requested in order to compensate the contractor for performing addition work requested by the City of Columbia.

Reason for Change: The requested change is necessary to complete the removal and replacement of the existing 12" gravity sewer under I-126 in the vicinity of Riverbanks Zoo, and to address various add quantities to the work.

Extra work to Finish the Tunnel - Grout Removal from Tunnel – (By crew hour) and Operation of Bypass Pumps – (24 hours a day) Sub Total of \$ 233,319.00.

Extra work and cost due to the water line breaking – Lost material, reinstalling grout line, 57 stone, reclean and TV 12" sewer line, operation of bypass , extra paving , and flow-fill.

Sub Total of \$ 63,450.00

Grand Total = \$ 296,769.00

This work to be performed at the request of the City.

Funding Source:

Water and Sewer Funds – Budget Transfer Sheets attached

Proposed Change and Basis for Payment:

Owner's Contingency Allowance

Original Allowance Total:	\$ 250,000.00
Previous change orders:	(\$250,000.00)
This change (reduction):	(\$0.00)
Revised Owner's Contingency Allowance:	\$ 0.00

Proposed Change and Basis for Payment

Original contract price:	\$ 3,674,570.00
Previous change orders: addition	\$ 4,734,146.55
This change: addition	\$296,769.00
Revised contract price:	\$ 8,705,485.55

CIP #SS6966-12

Change Order #8

Page 2 of 2

Contractual Completion Date:

Notice to Proceed:

Scheduled Completion Date: DEC. 30, 2016This Change is Acceptable:

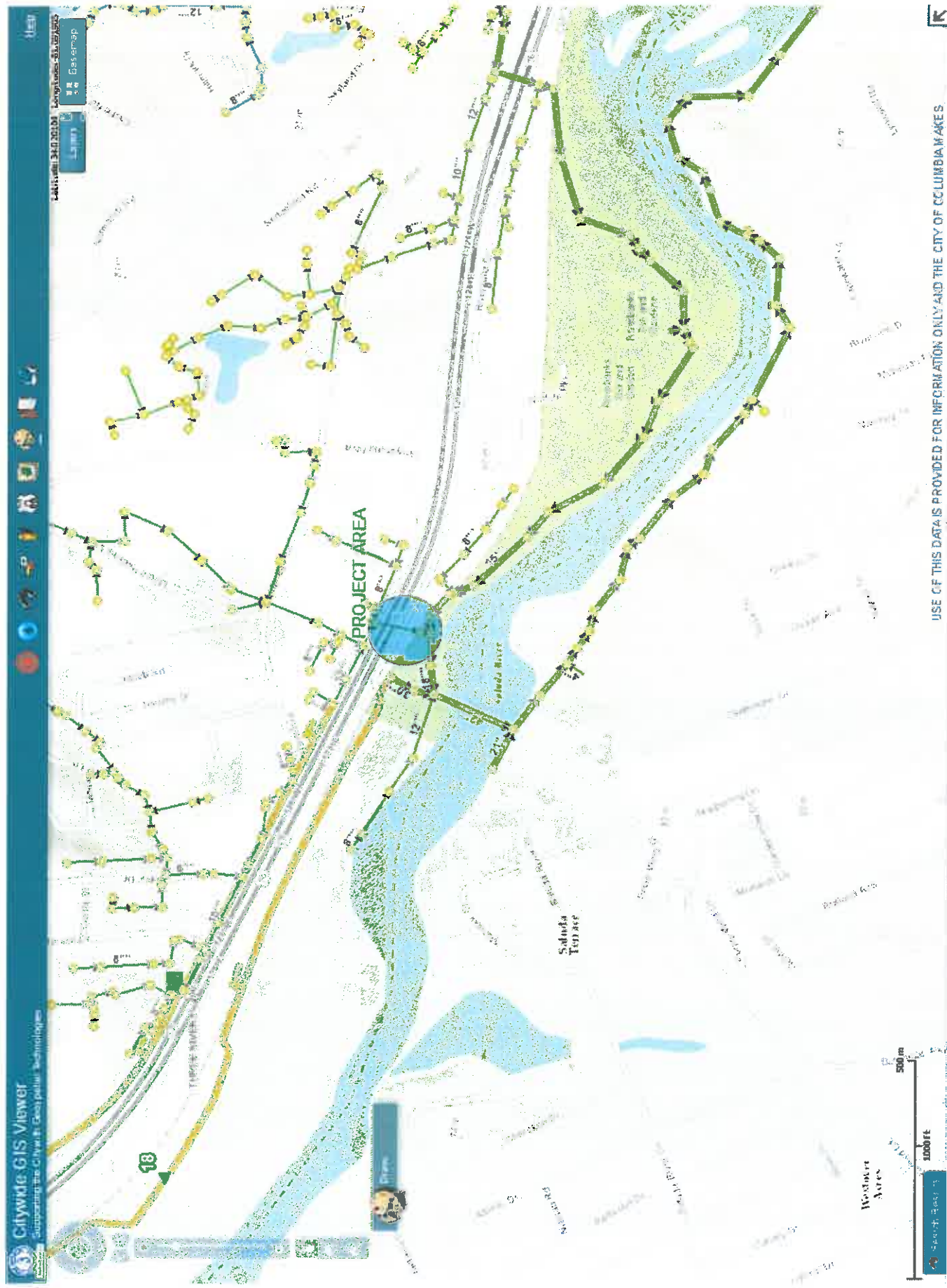
Improved Technologies Group, LLC

By: [Signature]Title: Corporate Controller

City of Columbia

Recommended for Approval: [Signature] Wastewater Superintendent
Robert L. JudyRecommended for Approval: [Signature] Utility Construction Inspector
Alan CockrellRecommended for Approval: [Signature] Sr. Utility Construction Inspector
Jeff JeffersRecommend for Approval: [Signature] Assist. City Engineer for Construction
Michael F. Sheu, P.E.Recommend for Approval: [Signature] City Engineer
Dana R. Higgins, P.E.Recommended for Approval: [Signature] Dir. Utilities & Engineering
Joseph D. Jaco, P.E.Recommended for Approval: _____ Assistant City Manager
Missy Smith Gentry, P.E.Approval of Change: _____ City Manager
Teresa Wilson (City Manager)

FOR CONTINUED CHANGE ORDER REQUEST						
Extra work to finish the Tunnel, will need a change order for						
						Contract Quantity
103	REMOVE AND REPLACE 6" DIA MANHOLE	0.5	\$3,750.00	LS	\$3,375.00	1
104	REMOVE AND REPLACE 8" SEWER	15	\$155.00	LF	\$2,325.00	30
105	REMOVE AND REPLACE 12" SEWER	15	\$743.00	LF	\$11,145.00	30
106	CONNECT TO FIRST MANHOLE	1	\$1,575.00	EA	\$1,575.00	1
107	REMOVE AND REPLACE 8" BASE ASPHALT	15	\$122.00	SY	\$1,830.00	30
108	REMOVE AND REPLACE 2" ASPHALT	15	\$92.00	SY	\$1,380.00	30
109	FLOWABLE FILL	60	\$195.00	CY	\$11,700.00	30
112	BYPASS SET UP AND DEMO	0.5	\$15,000.00	LS	\$7,500.00	1
113	OPERATION OF BYPASS PUMP-24 HR DAY	9	\$17,000.00	WK	153,000.00	4
114	12" CIP	330	\$43.00	LF	\$14,190.00	330
115	GROUT REPLACEMENT IN TUNNEL	100	\$245.00	CY	\$24,500.00	100
EXTRA WORK AND COST DUE TO THE WATER LINE BREAKING						
119	NEW 6" DIA MANHOLE WITH 4" DIA PIPE	1	\$6,000.00	LS	\$6,000.00	0
120	REINSTALL 2" GROUT PIPE	1	\$6,000.00	LS	\$6,000.00	0
121	#57 STONE	44	\$37.50	TON	\$1,650.00	0
122	CLEAN AND TV 12" SEWER LINE	3	\$2,300.00	DAY	\$6,900.00	0
118	OPERATION OF BYPASS PUMP-24 HR DAY	2	\$17,000.00	WK	34,000.00	4
123	EXTRA PAVING	1	5,000.00	LS	\$5,000.00	0
109	FLOWABLE FILL	20	\$135.00	CY	\$2,700.00	30
TOTAL					\$255,769.00	





We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Utilities and Engineering

FROM: *Joey Jaco, Director of Utilities and Engineering*

SUBJECT: Council is asked to approve Change Order #6 for Project SS725103; Innovista District Infrastructure Improvements, as requested by the Utilities and Engineering Department. Award to LAD Corporation in the amount of \$213,956.00. This firm is located in West Columbia, SC.

FINANCIAL IMPACT: Funding Source: 5529999 658650 via savings in other projects budgeted in the FY 16/17 CIP as follows: \$296,769.00 will be taken from project SS728801 - Unforeseen & Miscellaneous Projects. This is a Clean Water 2020 Program Project and a Mentor Protege Program Project. Lexington Earthworks Gaston, SC is the protégé and will receive \$11,148.00 (5.2%) of this change order amount. Additional subconsulting will provide electrical and concrete work for \$192,044.00 of this change order amount. The original contract amount was \$3,863,058.00 and the revised contract amount is \$4,126,272.00.

ORIGINAL BUDGET: \$3,863,058.00

BUSINESS PROGRAM: Mentor Protege Program

CLEAN WATER 2020?: Yes

FEMA DR-SC4241?: No

STRATEGIC GOALS: Invest in Infrastructure

The attached change order is forwarded for your approval. This change order is necessary to compensate the contractor for additional construction services requested by the City of Columbia for materials and labor for modifications along Pulaski Street. Please see the attached change order for a more detailed description of the additional work. This change order also extends the contract completion date to January 31, 2017.

The total amount of this change order is \$213,956.00. Funding has been identified in 5529999 658650 via savings in other projects budgeted in the FY 16/17 CIP as follows: \$296,769.00 will be taken from project SS728801 - Unforeseen & Miscellaneous Projects. With this change order, the revised contract amount is \$4,126,272.00. The protégé will receive \$11,148.00 (5.2%) of this change order amount. The total amount to be paid to the Protégé is \$783,760.00. Electrical and concrete work for this change order totaling \$192,044.00 will be performed by other subcontractors.

LAD Corporation (mentor) is located in West Columbia, South Carolina and Lexington Earthworks (protégé) is located in Gaston, South Carolina.

The Director of Utilities and Engineering recommends approval of the attached change order.

ATTACHMENTS:

- **#a:** CO# 6 SS725103 Innovista District (PDF)
- **#b:** CO# 6 SS725103 Innovisat Dist Map(PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tameika Isaac Devine, Councilwoman - At Large
SECONDER:	Sam Davis, Councilman - District I
AYES:	Benjamin, Davis, Devine, Baddourah, Duvall, McDowell



CIP# SS725103
Innovista District Infrastructure Improvements
Change Order #6
October 25, 2016

Description of Change: A modification of the Contract Agreement between the City of Columbia (City) and LAD Corp. of West Columbia, Inc. (Contractor) is requested in order to compensate the contractor for additional construction services undertaken at the request of the City.

Reason for Change: The requested change is for additional materials and labor for modifications along Pulaski Street.

Proposal #13 (dated 10/10/2016) for modifications necessary to close south driveway at TMS 08911-04-02 (801 Pulaski Street).	\$ 16,352.00
Proposal #15 (dated 10/12/2016) removal and replacement of damaged curb and gutter along side Palmetto Compress Building.	\$ 14,445.00
Proposal #16 (dated 10/19/2016) for modifications necessary to match existing conditions along Pulaski St. between Devine St. and Green St.	\$ 63,517.00
Proposal #17 (dated 10/24/2016) for modifications necessary to match existing conditions along Pulaski St. between Green St. and College St.	\$ 98,762.00
Proposal #18 (dated 10/19/2016) for removal and replacement of 3 large and 2 small damaged quazite pull boxes.	\$ 9,050.00
Proposal #19 (dated 10/19/2016) for 1 additional roof drain connection @ Palmetto Compress Building.	\$ 2,100.00
Proposal #20 (dated 10/19/2016) for 33 additional parking meter posts.	\$ 6,270.00
Proposal #21 (dated 10/19/2016) for additional piping at fire hydrants.	<u>\$ 3,460.00</u>
Total amount of Change Order #6	\$ 213,956.00
Funding Source: Budget Transfer Sheet Attached	\$ 213,956.00

CIP #SS725103
 Change Order #6
 Page 2

Proposed Change and Basis for Payment:

Owner's Contingency Allowance

Original Allowance Total:	\$250,000.00
Previous change orders:	\$237,135.00
This change (reduction):	\$0.00
Revised Owner's Contingency Allowance:	\$12,865.00

Proposed Change and Basis for Payment

Original contract price:	\$3,863,058.00
Previous change orders:	\$49,258.00
This change:	\$ 213,956.00
Revised contract price:	\$ 4,126,272.00

Contractual Completion Date:

Start Date: August 3, 2015

Original Contract Completion Date: March 29, 2016

Previous Completion Date: November 18, 2016 (233 day extension)

Revised Completion Date: January 31, 2017 (74 day extension)

CIP #SS725103
Change Order #6
Page 3

This Change is Acceptable:

LAD Corporation, Inc.

By: Rent T. R
Title: PROJECT MANAGER

City of Columbia

Recommended for Approval: [Signature] Construction Coordinator
K. Lawrence Westbury

Recommended for Approval: [Signature] Sr Construction Administrator
Sam Catoe

Recommended for Approval: [Signature] Asst. City Eng. for Const.
Michael F. Sheu, P. E.

Recommend for Approval: [Signature] City Engineer
Dana R. Higgins, P.E.

Recommended for Approval: [Signature] Dir. Utilities & Engineering
Joseph D. Jacob, P.E.

Recommended for Approval: _____ Asst. City Manager
Melissa S. Gentry, PE

Approval of Change: _____ City Manager
Teresa Wilson

Attachments: Change Order Proposals 13, 15, 16, 17, 18, 19, 20, 21



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We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Ordinance No.: 2016-092 - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2016-092 amend Ch 2 Admin Art III & Art IV (PDF)
- **#b:** City_Org_Chart_11_16_16 (PDF)

RESULT: APPROVED ON SECOND READING [UNANIMOUS]
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

HISTORY:

12/06/16

City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2016-092

Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments

BE IT ORDAINED by the Mayor and Council this ____ day of _____, 2016 that the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article III, Officers and Employees and Article IV, Departments are amended to read as follows:

ARTICLE III. ~~OFFICERS~~ DIRECTORS, DEPARTMENTS AND EMPLOYEES**Sec. 2-111. Salaries.**

The salaries of the officials and employees of the city shall be as provided in the classification and pay plan submitted by the city manager and approved by the city council.

Sec. 2-112. Political activity.

(a) It shall be unlawful for any person employed by the city to use his influence or official position, directly or indirectly, to intimidate or coerce, or to attempt to intimidate or coerce, any person for the purpose of interfering with the right of such person to vote as he may choose, or otherwise causing such person to vote for or against any candidate for municipal office. It shall be unlawful for any person employed by the city to take part in any election by hauling persons to the voting precinct, or to promise employment, favors or awards of any nature or kind, with the purpose of influencing such person to vote for or against any candidate for municipal office.

(b) Any city employee offering for public office of profit shall be required to take a leave of absence for a minimum of 60 days during his campaign.

(c) Any city employee who is elected or appointed to public office of profit shall, upon election or appointment, be required to resign from the service of the city.

(d) Any employee of the city violating the provisions of this section shall ~~be immediately~~ immediately be subject to ~~be removed~~ removal from the position which he holds.

Sec. 2-113. Bonds.

Except as otherwise provided, the city council shall ~~shall~~ may require suitable bonds of the city manager and other city employees upon recommendation of the city manager, conditioned for the faithful performance of their duties, and the cost of such bonds shall be paid by the city.

Sections 2-114 City Manager, 2-115 City attorney and 2-116 City clerk were moved to Article II, Mayor, Council and City Manager, Division 1, Generally by Ordinance 2016-042. The remaining sections will need to be renumbered once a decision is made on changes.

Sec. 2-~~117~~. 114 Director of finance.

(a) ~~Duties generally.~~ The director of the finance department, subject to the city manager, shall have administrative supervision over accounting, business license, ~~risk management, safety, and the health clinic,~~ payment center and utility billing. He shall be responsible to the city manager or his designee for the financial planning, and for reviewing ordinances and resolutions relating to expenditures, revenues, tax levies and other fiscal problems. The director shall perform such additional duties as may be assigned to him by the city manager.

(b) ~~Collection of taxes, assessments, penalties and fees. The director of finance shall serve as tax collector and shall enforce the collection of all executions for the payment of delinquent taxes, assessments, penalties and execution fees, and costs for advertising which shall be issued and directed to him under the seal of the city and signed by the director. In every case where it shall be necessary to offer for sale any real or personal property levied upon by virtue of an execution, the finance director shall proceed thereon in the same manner as is provided by law for the sale of property under execution for the enforcement of state and county taxes. All sales shall be held in conjunction with the county or in front of the city hall, and property sold for such delinquency shall be subject to lien, if any, of the state and county for taxes.~~

Sec. 2-448 115. Director of information technology services.

The director ~~department~~ of information technology services, subject to the city manager, shall ~~have administrative supervision over the department of information technology.~~ be managed by the chief information officer. He shall be responsible for all activities relating to the planning, acquisition, maintenance and operation of the city information systems, GIS and telecommunications, and such additional duties as may be assigned ~~to the director~~ by the city manager.

Sec. 2-449 116. Director of public works.

The director of public works, subject to the city manager, shall have administrative supervision over ~~the department of~~ animal control, public works, forestry and beautification, ~~and fleet maintenance,~~ solid waste, streets, sustainability, and traffic engineering. He shall be responsible for those activities relating to maintenance and operation of public ways and storm drainage, garbage collection and disposal, electrical and street lighting, traffic control, animal control, supervision over the activities relating to landscaping, maintenance and beautification of public space, street division and traffic engineering ~~and departmental training and safety~~. He shall be responsible for developing the paving and resurfacing capital improvements program. He shall perform such additional duties as may be assigned to the director by the city manager.

Sec. 2-420 117. Director of ~~utilities and~~ engineering.

The director of ~~utilities~~ engineering, subject to the city manager, shall have administrative supervision over ~~the department of utilities and engineering.~~ He shall be responsible for ~~and~~ administration, management, maintenance and operation of the storm water system, utility asset management, floodplain management, engineering design and support, real estate, project and construction management, capital improvement programs, and planning and strategy. ~~water plant and distribution facilities, sewage treatment and collection facilities, construction, management and maintenance of water mains and sanitary sewers, force account water mains, engineering functions and for the development of the water, sanitary sewer, and storm sewer capital improvement program as well as department training and safety.~~ He shall perform such additional duties as may be assigned to him by the city manager. ~~The director of engineering shall be the city engineer. He shall perform such additional duties as may be assigned to the director by the city manager.~~

Sec. 2-421 118. Director of ~~utilities and engineering~~ utility operations.

The director of ~~utilities~~ utility operations, subject to the city manager, shall have administrative supervision over ~~the department of utilities and engineering~~ utility operations. He shall be

responsible for management, maintenance and operation of water ~~plant~~treatment and distribution facilities, and wastewater ~~sewage~~ treatment and collection facilities, environmental quality, regulatory compliance, and utility customer care ~~construction, management and maintenance of water mains and sanitary sewers, force account water mains, engineering functions and for the development of the water, sanitary sewer, and storm sewer capital improvement program as well as department training and safety.~~ He shall perform such additional duties as may be assigned to him by the city manager. ~~The director of engineering shall be the city engineer. He shall perform such additional duties as may be assigned to the director by the city manager.~~

Sec. 2-~~424~~ 119. Director of emergency ~~911/311~~ communications.

The director of emergency ~~911/311~~ communications, subject to the city manager, shall have administrative supervision over the 911 emergency ~~and 311 information~~ communications systems. He shall perform such additional duties as may be assigned to him by the city manager.

Sec. 2-~~422~~. Director of construction management.

~~The director of construction management, subject to the city manager, shall have administrative supervision over construction. He shall perform such additional duties as may be assigned to him by the city manager.~~

Sec. 2-~~423~~ 120. Director of general services.

The director of general services, subject to the city manager, shall have administrative supervision over the department of general services and shall be responsible for those activities relating to parking, fleet services, facilities/building support services, central stores and such duties as maybe assigned by the city manager.

Sec. 2-~~424~~121. Director of community development.

The director of community development, subject to the city manager, shall have administrative supervision over the department of community development. ~~and He~~ shall be responsible for those activities relating to community development, and shall perform such additional duties as may be assigned by the city manager.

Sec. 2-~~425~~122 . Director of human resources.

The director of human resources, subject to the city manager, shall have administrative supervision over the department of human resources. ~~and He~~ shall be responsible for those activities relating to employment, employee relations, employee health center, safety and risk management, employee benefits and training and shall perform such additional duties as may be assigned by the city manager.

Sec. 2-~~426~~123 . Director of parks and recreation.

The director of parks and recreation, subject to the city manager, shall have administrative supervision over the department of parks and recreation. ~~and He~~ shall be responsible for those activities, recreation programs, parks, tennis centers, wellness centers, swimming pools, special events, park landscaping and maintenance, and shall perform such additional duties as may be assigned by the city manager.

Sec. 2-~~427~~124 . Director of economic development.

Last revised: 11/16/2016
1617090538

The director of economic development, subject to the city manager, shall have administrative supervision over the department of economic development. ~~and He~~ shall perform such additional duties as may be assigned by the city manager.

Sec. 2-128 ~~125~~. Director of zoning, inspections and planning and development services.

The director of zoning, inspections, and planning and development services, subject to the city manager shall have administrative supervision over the activities relating to annexation, zoning, building codes, building inspections, development review, land development, property maintenance codes, and planning. He shall perform such additional duties as may be assigned to him by the city manager.

Sec. 2-129 ~~126~~. Director of public and media relations.

The director of public and media relations, subject to the city manager, shall have administrative supervision over the department of public and media relations. ~~and He~~ shall perform such additional duties as may be assigned by the city manager.

~~Sec. 2-130 Reserved~~ Sec. 2-130 ~~127~~. Director of municipal court/administrative municipal court judge.

The administrative municipal court judge is appointed by City Council, per section 13-2. The director of municipal court, subject to the city manager, shall have administrative supervision over the activities relating to municipal court administration, and city municipal court records management. ~~and He~~ shall perform such additional duties as may be assigned by the city manager. Council may elect to have the administrative municipal court judge perform both functions, in which case the administrative municipal court judge also shall have administrative supervision over the activities relating to municipal court administration, and municipal court records management and shall perform such additional duties as may be assigned by the city manager.

~~Sec. 2-132. Employee grievance procedures for city funded agencies.~~

~~Any agency receiving from the city more than 20 percent of its operating budget shall as a condition of receipt thereof provide to employees of more than three years a grievance procedure upon dismissal substantially in accordance with the grievance procedures of the city. If the decision to terminate is by the highest staff officer of the agency, the governing board or a committee thereof shall constitute the equivalent of the employee grievance committee. Any appeal must be made in writing to the highest staff officer within 14 days of the last day of employment or compensation therefor.~~

Sec. 2-128. Director of budget and program management

The director of budget and program management, subject to the city manager, shall have administrative supervision over the department of budget and program management and shall be responsible for directing the compilation of the city's annual budget, administer the enterprise-wide program management. He shall perform such additional duties as may be assigned by the city manager.

Sec. 2-129. Director of office of business opportunities

The director of the office of business opportunities, subject to the city manager, shall have administrative supervision over activities relating to small business loans and grants, small business

and disadvantaged business enterprise goals and related programs, capacity building. He shall perform such additional duties as may be assigned by the city manager

Sec. 2-130. Director of procurement and contracts.

The director of procurement and contracts, subject to the city manager, shall have administrative supervision over the department of procurement and contracts. He shall be responsible for managing, directing, facilitating and overseeing all aspects of the city's procurement and contracting process, coordinating with department and division end users to assist in identifying the most appropriate procurement delivery and source selection method for the procurement of goods, supplies, professional and non-professional services; assist in procurement negotiations; provide contract administration duties, develop model procurement strategies and best practice to ensure the timely delivery of products and services, assist in developing, implementing and evaluating city procurement policies, projects and programs to efficiently and effectively meet the needs of its customers and achieve strategic objectives necessary to support all operations of the City while maintaining the highest standards of integrity and ethical conduct.

Sec. 2-131. Director of emergency management.

The director of the office of emergency management, subject to the city manager, shall have administrative supervision over activities relating to an emergency or disaster and any other projects as directed by the city manager. He shall perform such additional duties as may be assigned by the city manager

Secs. ~~2-133~~ **2-132**---2-150. Reserved.

ARTICLE IV. DEPARTMENTS

Sec. 2-151. Departments created; department heads; administrative regulations and procedures.

(a) The following departments of the city are created:

- (1) City clerk;
- (2) Information technology services;
- (3) Finance;
- (4) Legal;
- (5) Human resources;
- (6) Municipal court;
- (7) Police;
- (8) Fire;
- (9) Public works;
- (10) ~~Utilities and engineering~~ Engineering;
- (11) Utility operations
- (12)(14) Community development;
- (13)(42) Parks and recreation;
- (14)(43) General services;
- (15)(44) Economic development;
- (16)(15) Zoning, inspections and planning; **Planning and development services;**
- (17)(16) Construction management;

Last revised: 11/16/2016
1617090538

(11) Utility operations**(12)**(14) Community development;**(13)**(12) Parks and recreation;**(14)**(13) General services;**(15)**(14) Economic development;**(16)**(15) Zoning, inspections and planning; **Planning and development services;****(17)**(16) Construction management;**(18)**(17) Public **and media** relations;**(19)**(18) Emergency communications (911/311);**(20) Budget and program management;****(21) Office of business opportunities.****(22) Procurement and contracts.****(23) Emergency management**

(b) The head of each department shall be a director, ~~who shall be an officer of the city~~ and shall have supervision and control of his department, subject to the city manager. The city manager may serve as director of one or more departments or divisions within any department.

(c) Each department head shall be responsible for preparation of departmental and administrative regulations and procedures subject to the review and approval of the city manager.

This ordinance is effective as of final reading.

Requested by:

City Manager _____

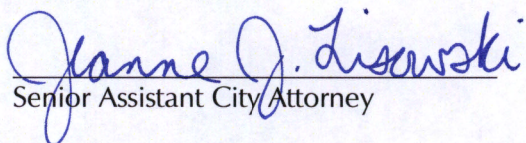
Mayor _____

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

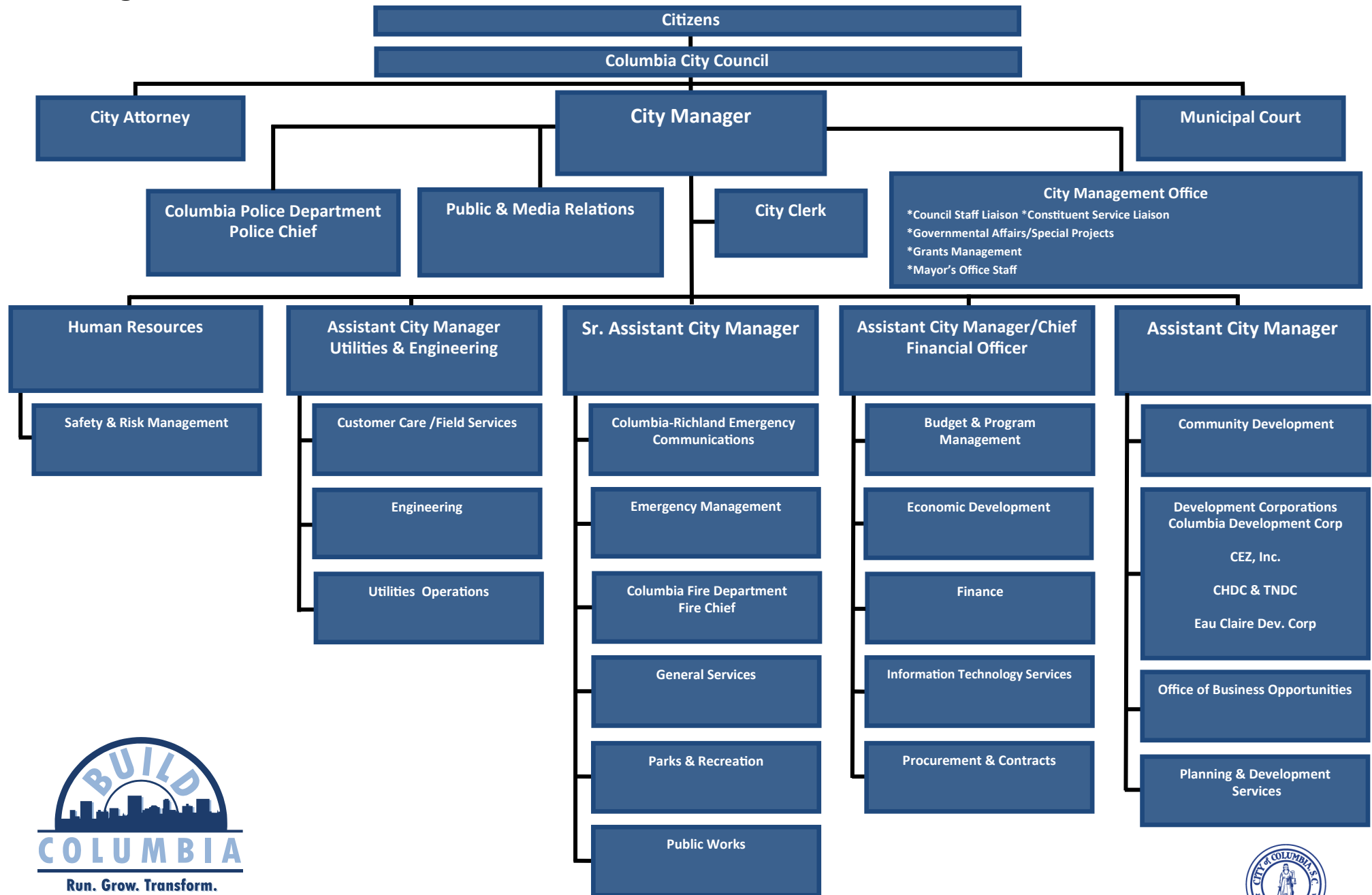
City Clerk

Introduced:

Final Reading:

CITY OF COLUMBIA

2016 Organizational Chart



Revised: 11/8/2016





We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Legal

FROM: Shari Ardis, Legal Administrator

SUBJECT: Ordinance No.: 2016-112 - Granting encroachment to Raymond F. Burke and Barbara S. Burke for installation and maintenance of a knee wall, landscaping and an irrigation system within the right of way area of the 17 block of Gibbs Court adjacent to 17 Gibbes Court, Richland County TMS #11405-16-05

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2016-112 encroach 17 Gibbes Court (PDF)

RESULT: APPROVED ON SECOND READING [UNANIMOUS]
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

HISTORY:

12/06/16

City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2016-112

Granting encroachment to Raymond F. Burke and Barbara S. Burke for installation and maintenance of a knee wall, landscaping and an irrigation system within the right of way area of the 17 block of Gibbs Court adjacent to 17 Gibbs Court, Richland County TMS #11405-16-05

WHEREAS, Raymond F. Burke and Barbara S. Burke (hereinafter "Grantees") desire to use a portion of the right of way area of the 17 block of Gibbs Court adjacent to their property located at 17 Gibbs Court, Richland County TMS#11405-16-05 for installation and maintenance of two (2) knee walls approximately fifty-eight (58') feet in length, twelve (12") inches in width and twenty-four (24") inches in height each, landscaping and an irrigation system, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____ 2016, that the Grantee is hereby granted the right to use a portion of the right of way area of the 17 block of Gibbs Court adjacent to their property located at 17 Gibbs Court, Richland County TMS#11405-16-05 for installation and maintenance of two (2) knee walls approximately fifty-eight (58') feet in length, twelve (12") inches in width and twenty-four (24") inches in height each, landscaping and an irrigation system, as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all maintenance.
3. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.
4. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.
5. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.
6. All trees shall be protected and no large tree roots shall be removed from any existing trees.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, his successors and assigns.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns,

Last revised: 11/16/2016
1617111072

as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at his expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Deputy City Attorney

City Clerk

Introduced:

Final Reading:

LEGAL DEPARTMENT DRAFT

**CITY COUNCIL
ENCROACHMENT SUMMARY
2016-112**



**800 BLOCK OF GREGG STREET
ADJACENT TO 17 GIBBS COURT
KNEE WALL, LANDSCAPING AND IRRIGATION**

Subject Property:	Right-of-way adjacent to 17 Gibbs Court, TMS#11405-16-05
Council District:	3
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a knee wall, landscaping and irrigation system
Applicant:	Raymond and Barbara Burk
Staff Recommendation:	Recommend approval with staff comments.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of (2) knee walls approximately twenty-four (24") inches in height, twelve (12") inches in width, fifty-eight (58') feet in length, landscaping and irrigation as shown on the attached drawing; Should council grant this request, staff would ask that the following conditions be imposed. 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all costs and repair of the improvements within the right of way area should the City have to dig in the area or remove any part thereof for maintenance to City water and or sewer lines.
----------------	--

CITY AGENCY COMMENTS FOR ENCROACHMENT

Forestry	Recommend approval.
Streets	Recommend approval
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Planning	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.

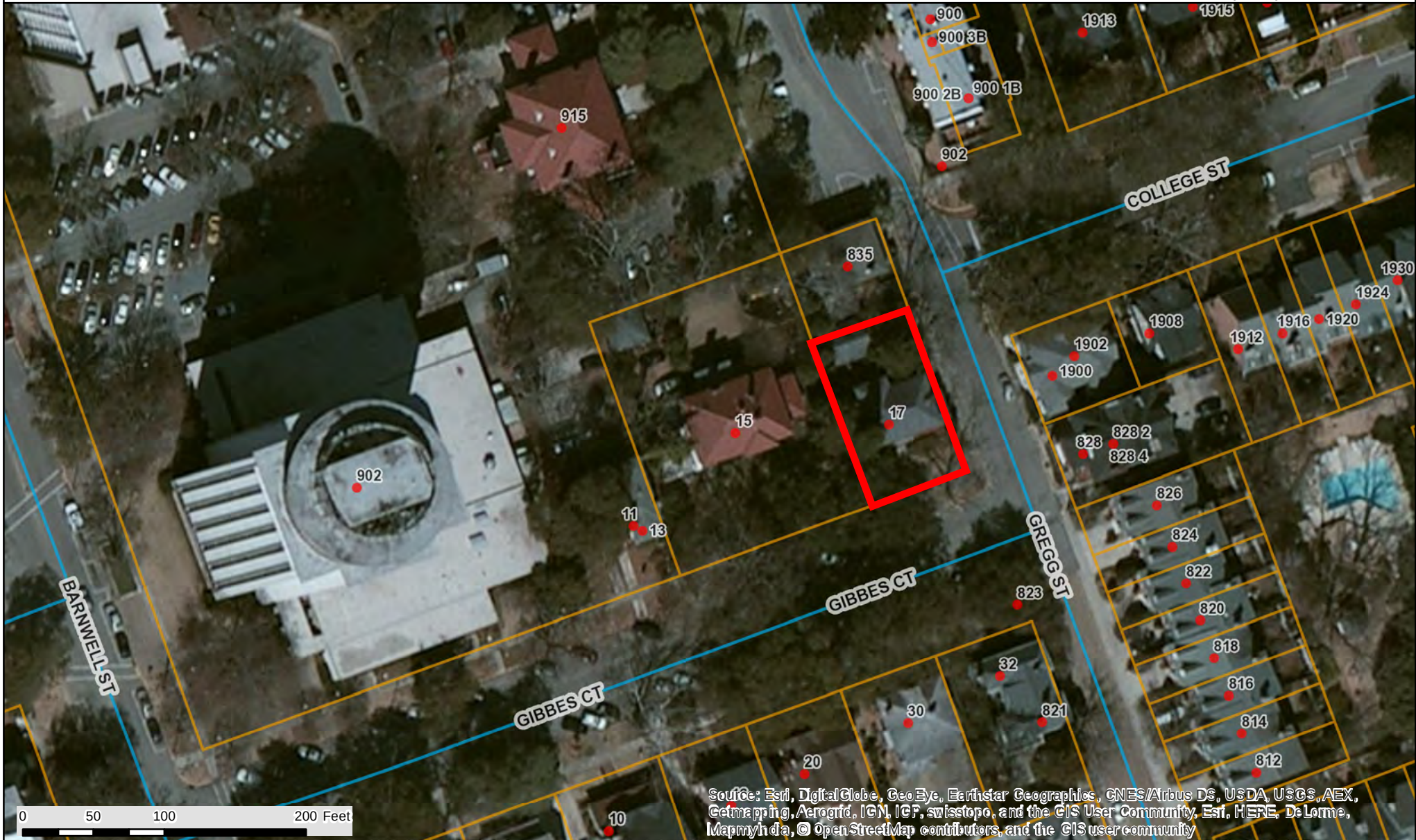
City of Columbia

17 Gibbs Court

9.a



Thursday, July 28, 2016



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Packet Pg. 207

839 Gregg St
Columbia, South Carolina
[View on Google Maps](#)



REQUEST FOR AN ENCROACHMENT ORDINANCE

Packet Pg. 209

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), one person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) Business signs are **NOT** permitted via an encroachment. An encroachment must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and is subject to review and approval by City staff. Encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your homeowners policy. Your policy being increased \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management.

Please complete and submit this form along with any attachment(s) to Shari Ardis by e-mail at slardis@columbiasc.net ; fax at 733-8647; or mail to Shari Ardis, Legal Department, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below and not through the Legal Department. Chip Timmons with Risk Management (733-8306 or catimmons@columbiasc.net) should be contacted regarding the insurance requirements.

Date: 7/20/16 Property Owner: RAYMOND F. BURKE AND BARBARA S. BURKE

Applicant's Name if different from Property Owner: _____

Contact Information: Telephone Number: 772/545/9925 Fax Number: -

Mailing address: 6926 S.E. GOLFHOUSE DR., HOBE SOUND, FLORIDA E-mail address: r.f.burke7@gmail.com

Encroachment Location (Address): 17 GIBBES COURT 33455

(If corner lot, include name and block number of side street, i.e., 1737 Main Street and 1100 block of Laurel Street)

Tax Map Number for Encroachment Location: 11405-16-05

=====

Encroachment type: ☒ LOW Wall ☐ Fence ☐ Columns ☐ Steps ☒ Irrigation System ☒ Landscaping ☐ Driveway ☐ Pavers

☐ Walkway/Side walk ☐ Underground Utilities ☐ other

If Other - specify: SOME PLANTINGS BEHIND WALL AND SMALL PLANTING SPACE AT THE CORNER WITH IRRIGATION.

Dimensions (height/width/length): 58' LONG, 12" WIDE, HEIGHT VARIES 1'-0" - 1'-8" ±. (SEE S-1, S-2 FOR DETAILS)

(i.e., 6'x42' wooden privacy fence; two 12"x4' concrete step; two 12"x12" x24" brick columns; 4'x15' brick paver walkway)

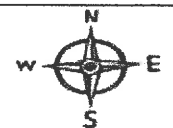
Construction material: _____

Please provide photographs and drawing or site plan **drawn to scale** - no larger than 8-1/2 x 11.

=====

☐ **Church Directional Signs** (Must provide picture or drawing of proposed signs that reflect dimensions)

Location(s) signs are to be placed (i.e. Northeast corner of Main Street) _____



=====

Businesses only: ☐ Outdoor dining No. of chairs: _____ No. of Tables _____

Hours of operation for outdoor dining: _____

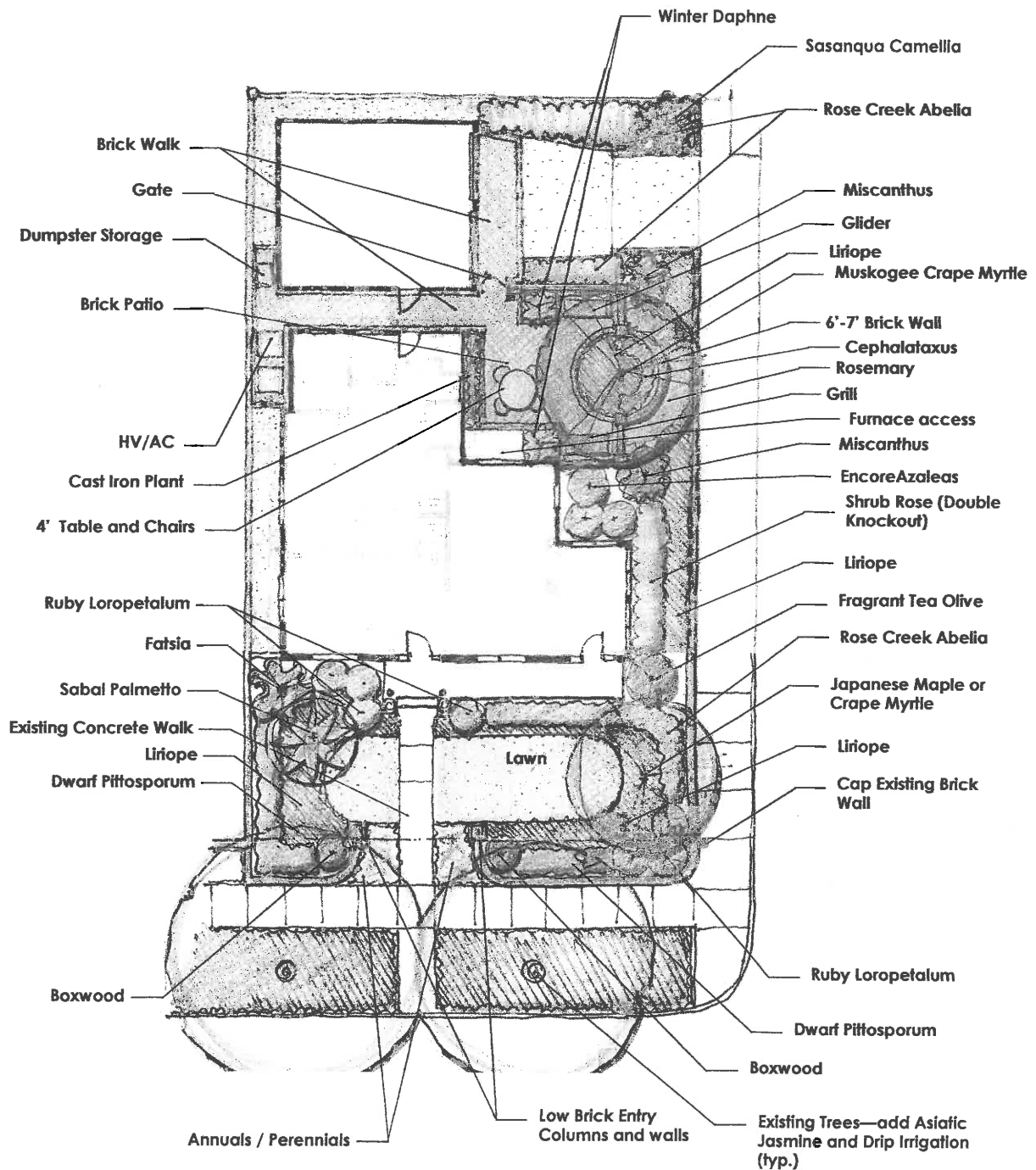
Number of planters: _____ Awning: _____ (dimensions - size/material) _____

Other: _____ (or complete applicable "Encroachment type" section above)

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Krista Hampton will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

Contact	Department	Telephone Number	Fax Number
Joey Jaco	Utilities & Engineering	545-3400	988-8199
Missy Gentry	Public Works	545-3780	733-8648
Krista Hampton	Planning and Development Services	545-3420	733-8647
Jerry Thompson	Building Official	545-3442	733-8699
Sara Hollar	Forestry & Beautification	545-3860	733-8648
Amy Moore	Historic Preservation	545-3222	733-8647
Fred Delk	Columbia Dev. Corporation	988-8040	988-8039
Chip Timmons	Risk Management	733-8306	733-8245
Dana Higgins	Construction Management	545-3372	545-4130
David Brewer	Traffic Engineering	545-3850	733-8648
Robert Sweatt	Street Division	545-3790	545-3785
Jonathan Chambers	Planning and Development Services	545-3206	343-8779
Carmen Floyd	Fire Marshall	545-3703	401-8839
Nancy Lee Trihey	Planning and Development Services	545-3218	733-8647
John Fellows	Planning and Development Services	545-3222	733-8647





Burke Residence

Conceptual Master Plan

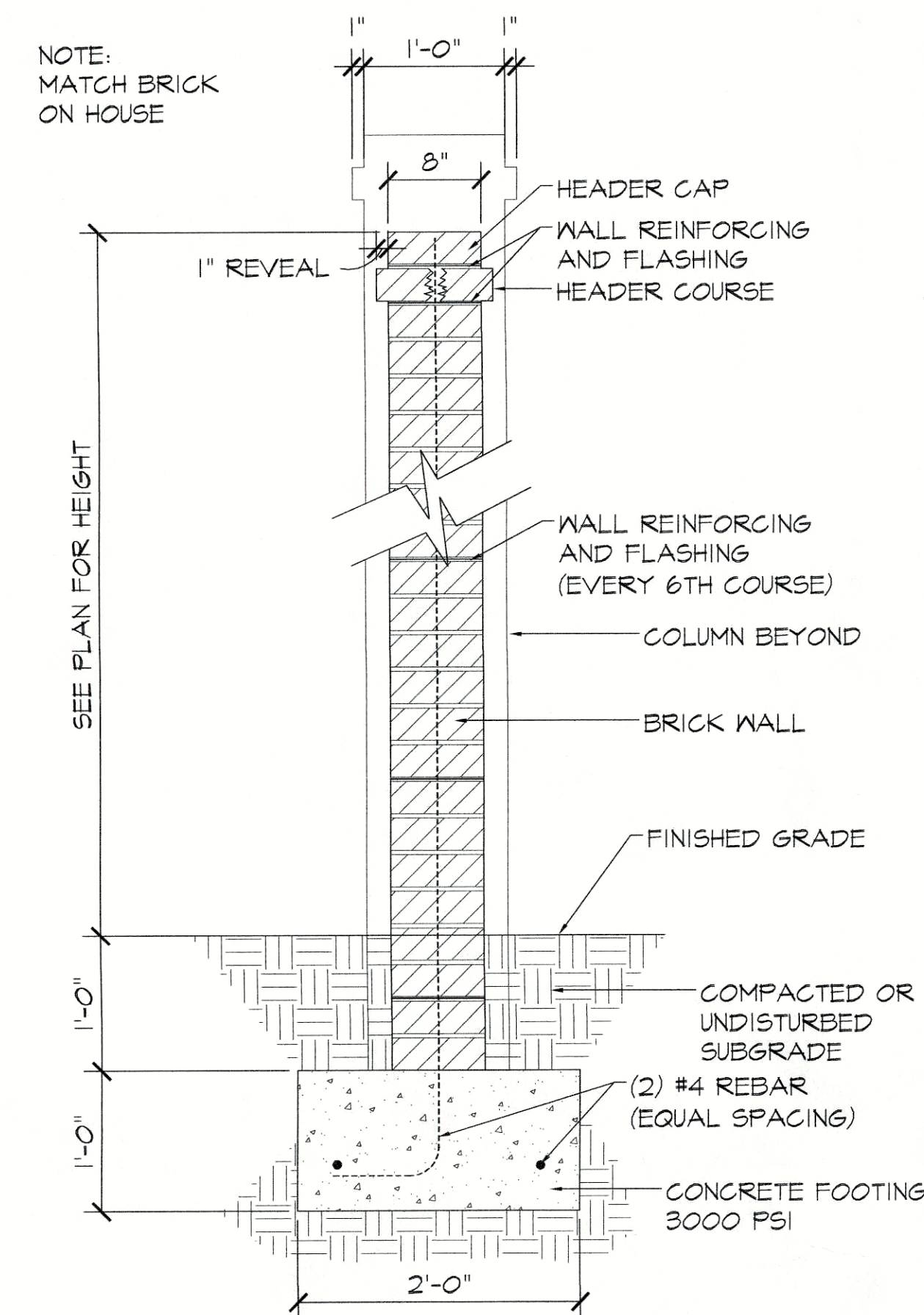
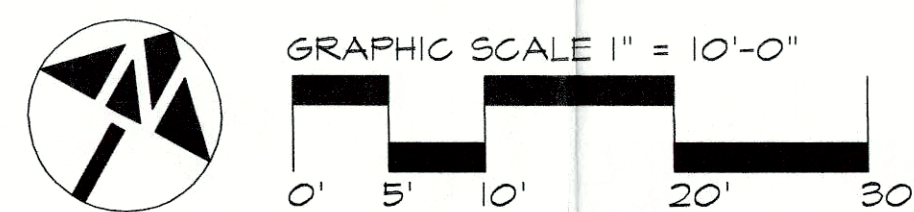
February 18, 2016
Scale 1"= 10'-0"



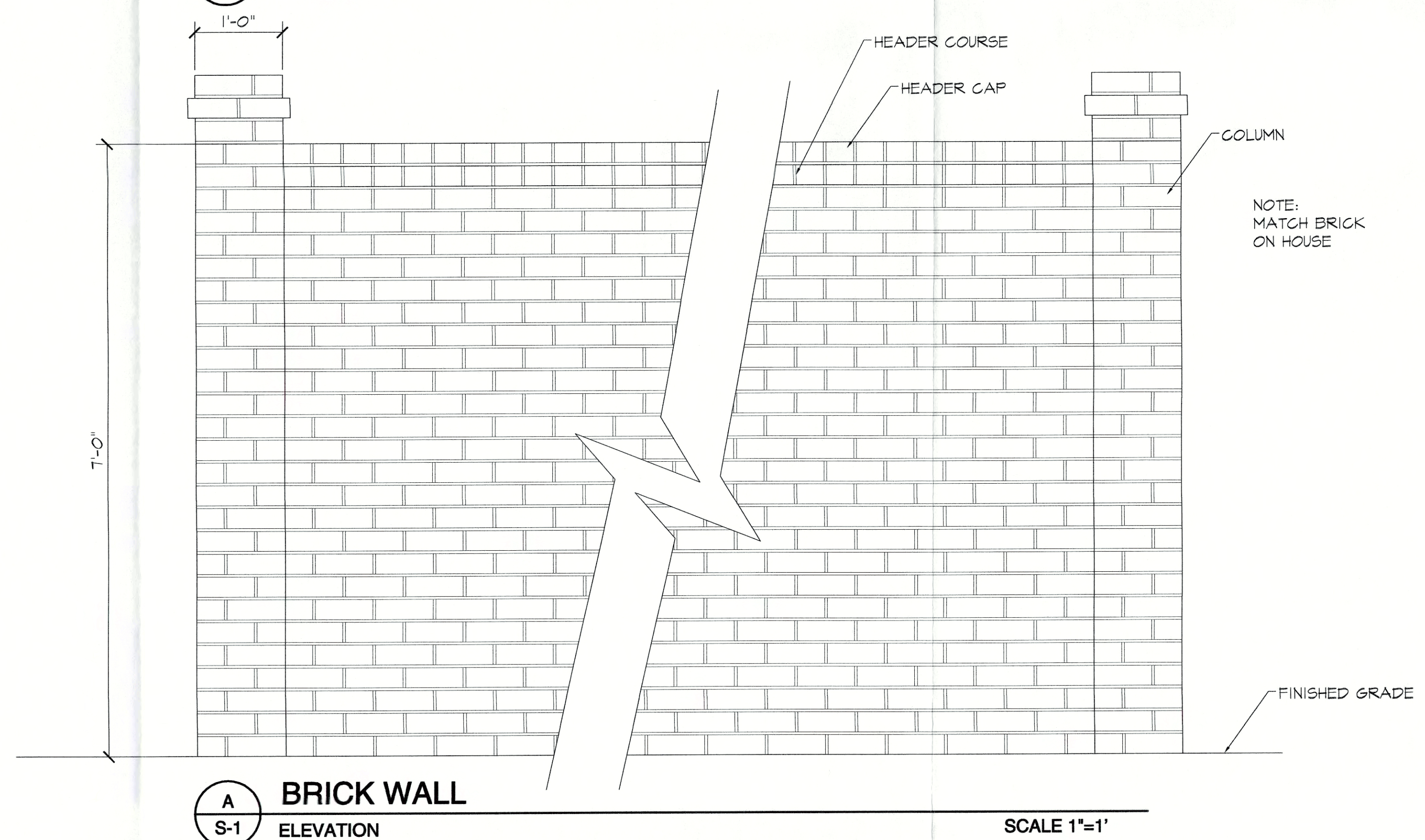
ARCHITRAVE LLC
ARCHITECTS & LANDSCAPE ARCHITECTS



GRIMBALL
COTTERILL
LANDSCAPE ARCHITECTS & LAND PLANNERS

The logo for MAGNETIC, featuring the word "MAGNETIC" in a sans-serif font, with a thick black diagonal bar crossing through it.

SCALE 1"=1'

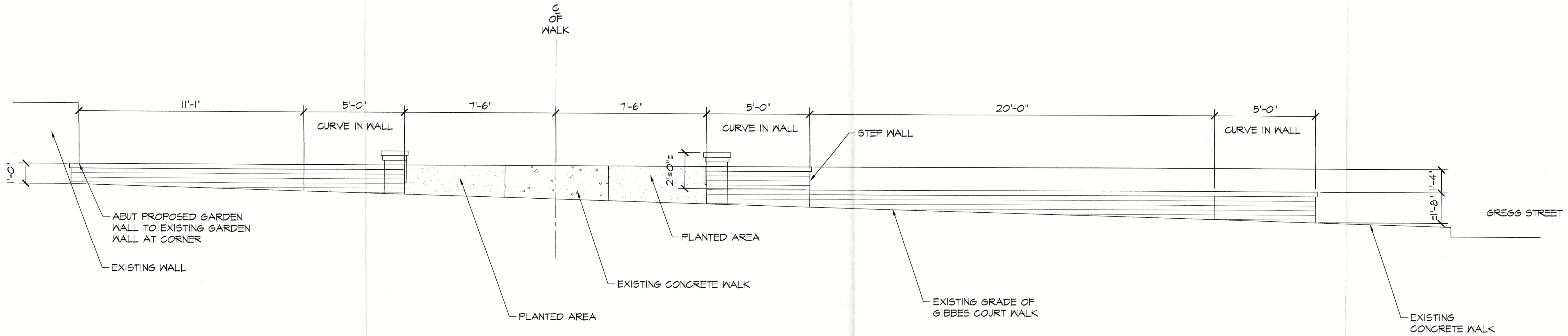


GRIMBALL
& ASSOCIATES
COTTERILL

600 BELTLINE BOULEVARD COLUMBIA, SC 29205 (803)738-9525

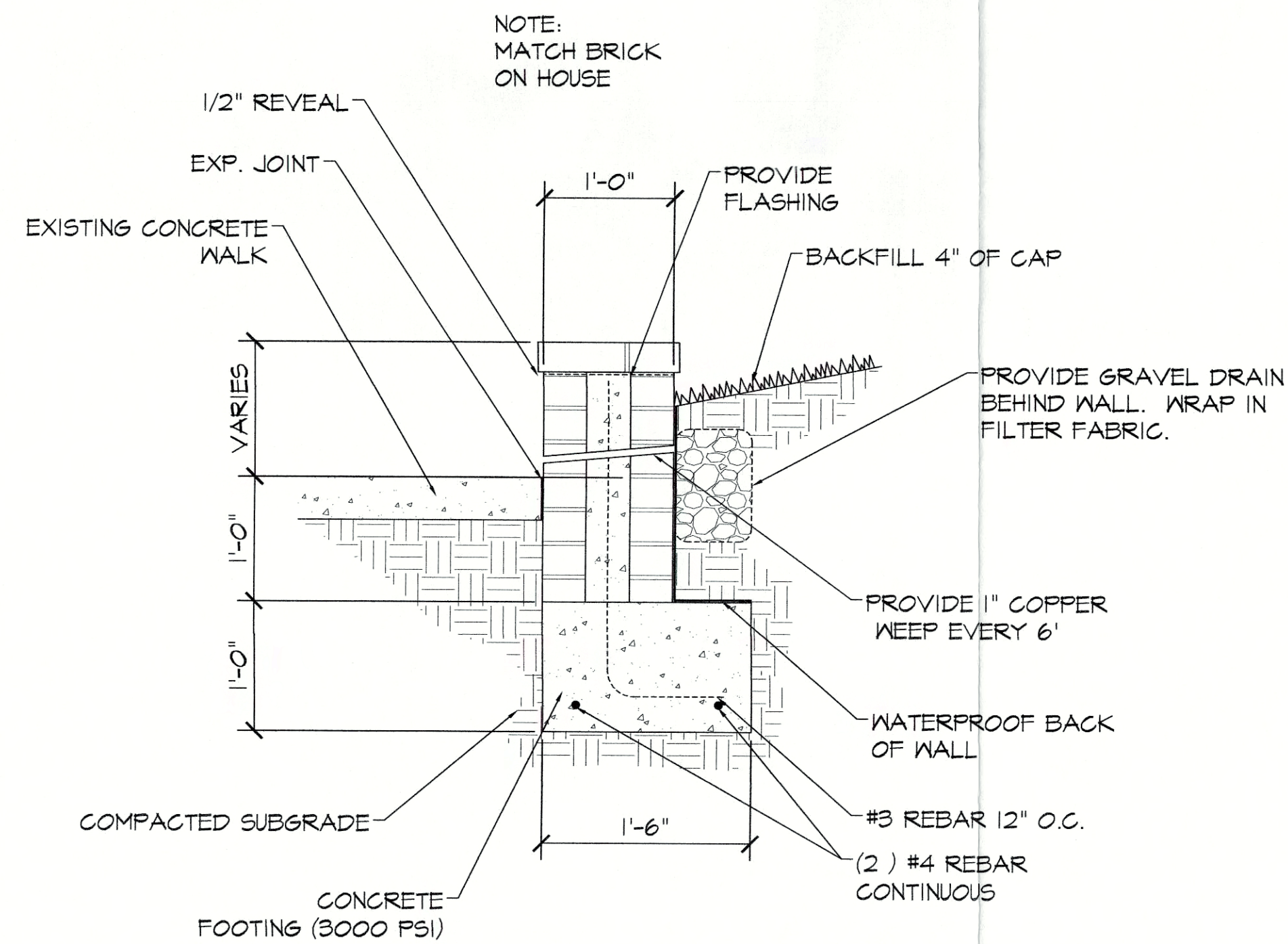
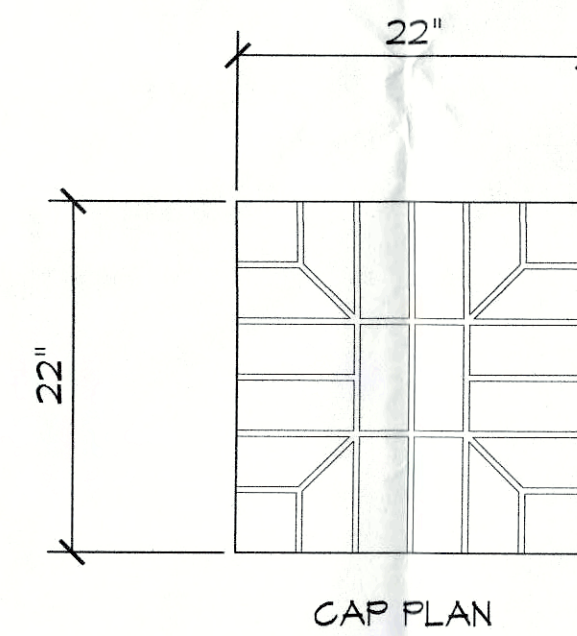
This drawing and the design thereon is the property of Grimboll-Cotterill & Associates. The reproduction, copying or use of this drawing without consent is prohibited and any violation will be subject to legal action.

Sheet No. 06



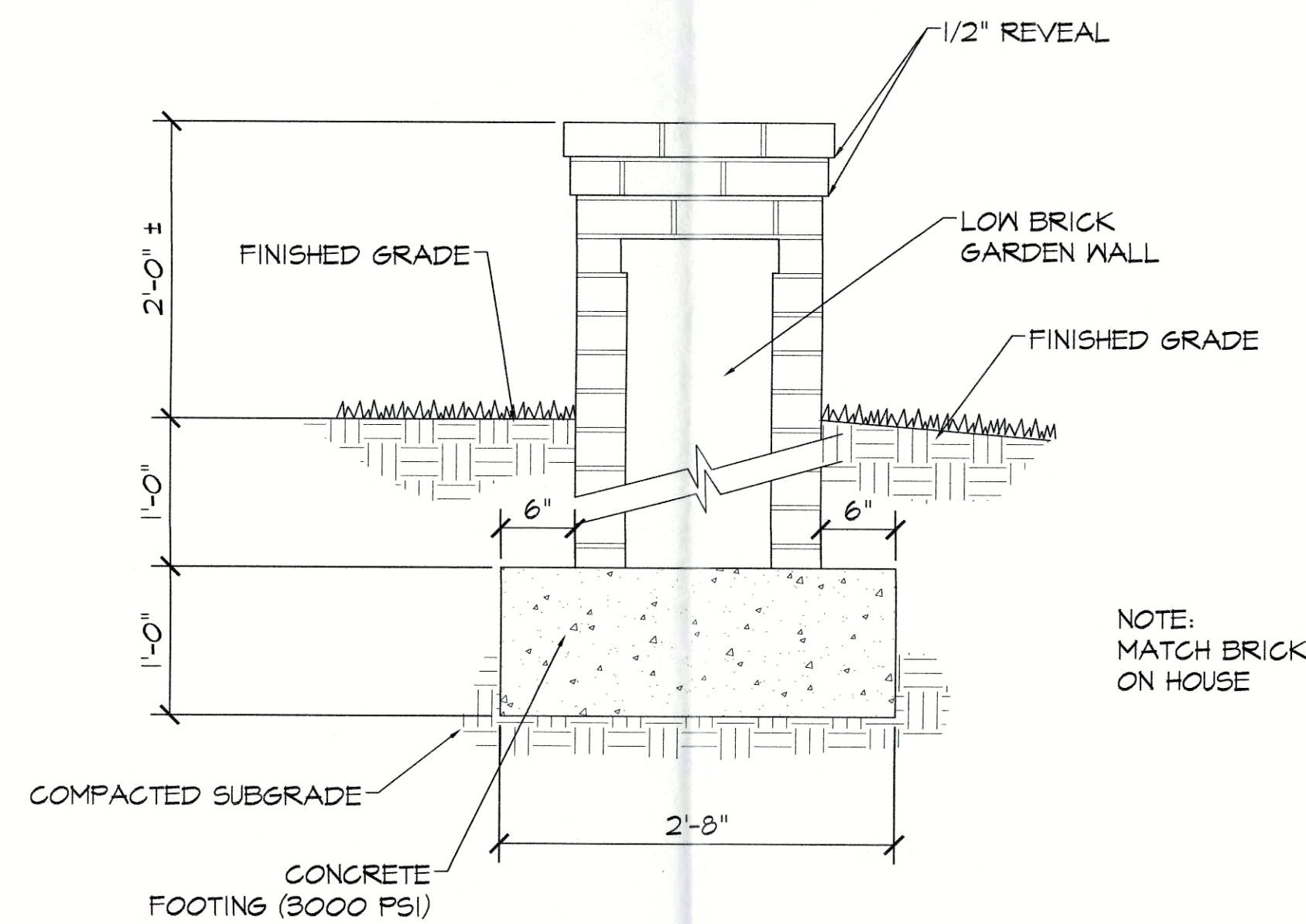
A
S-2
BRICK WALL - FRONT ELEVATION
ELEVATION

SCALE 3/8"=1'



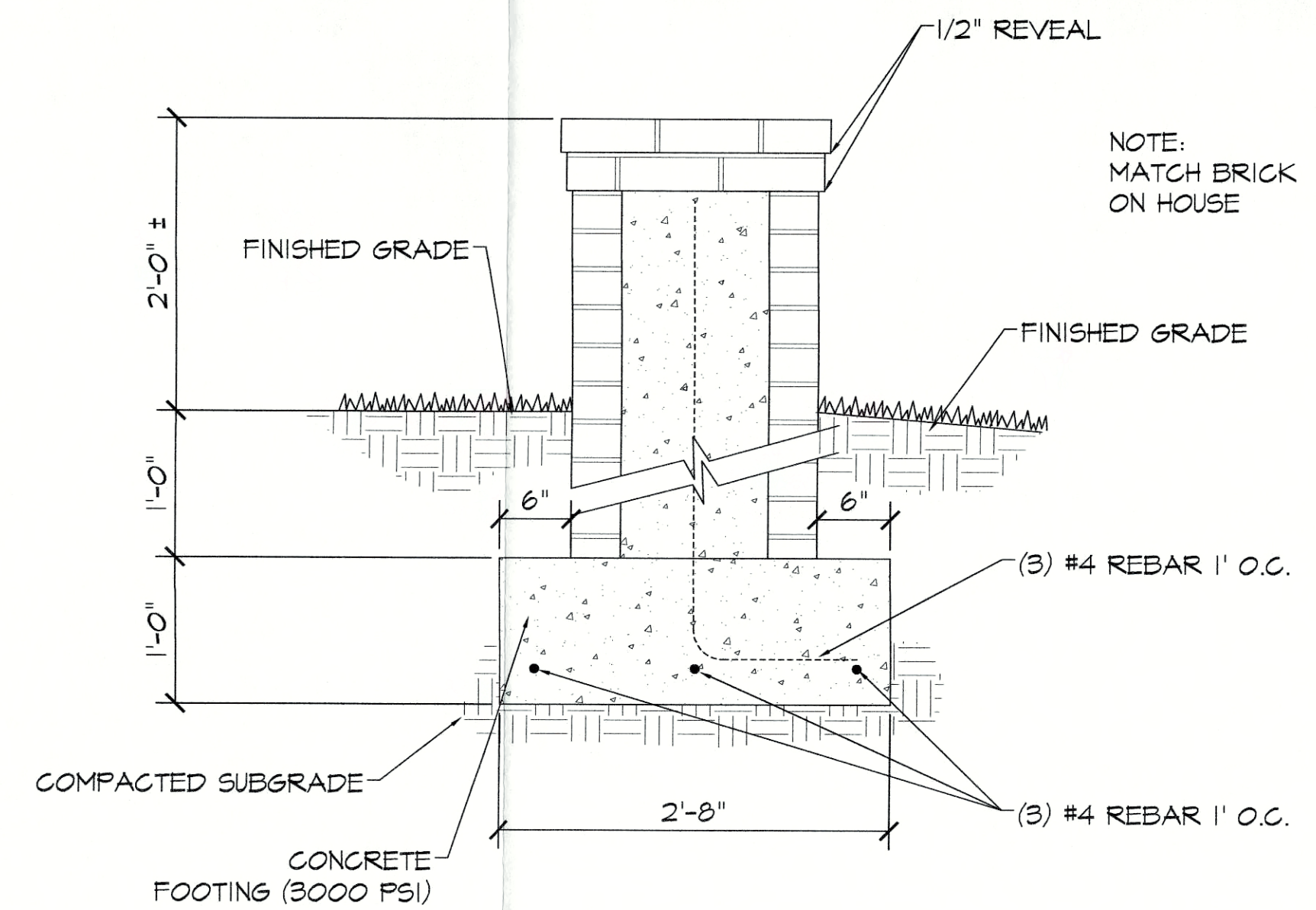
B
S-2
BRICK WALL
SECTION

SCALE 1"=1'



C
S-2
BRICK COLUMN
SECTION

SCALE 1"=1'



D
S-2
BRICK COLUMN
SECTION

SCALE 1"=1'

BURKE RESIDENCE
WALL DETAILS

GRIMBALL
& ASSOCIATES
COTTERILL

LANDSCAPE ARCHITECTS & LAND PLANNERS

600 BELTLINE BOULEVARD COLUMBIA, SC 29205 (803) 788-9525

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Drawn by:	SKC
Checked by:	TMC
Date:	6.15.16
Drawing No.	S-2
Sheet No.	OF



© 2016 Google

© 2016 Google

GOO

34°00'01.40" N 81°01'12.52" W elev



Design / Development Review Commission

Certificate of Design Approval

Tuesday, July 12, 2016

Project: site improvement

Nature of Request: Request for a Certificate of Design approval for site improvement

Address: 17 Gibbes Ct.

TMS# 11405-16-05

Date of Hearing: July 12, 2016

The above listed project was reviewed by staff to the D/DRC and approved as for its compliance with the guidelines for the University Hill Architectural Conservation District and the ordinance for the Bailey Bill.

Any conditions for approval are listed below.

1. **Any changes** to the project from approved plans must come before the D/DRC or staff for approval.
2. This certificate **is not** a Zoning Permit or a Building Permit. The required permit will need to be applied for from the Zoning Department (545-3333) or Development Services (545-3483).
3. Construction of low brick wall along the sidewalk/property line on the side and front of the house, rear brick wall as shown on plans and curved garden wall as depicted, at 7' in height.

Comments: If you have any changes to the project or any questions please call me at 545-3328.

Applicant: Dale Marshall, architect

Staff

Staci Richey, Preservation Planner

COPIES TO: ☒ DD/DP FILE ☒ ZONING

7/24/2016

Grimball Cotterill Mail - 17 Gibbes Court,



Mark Cotterill <mcotterill@grimball-cotterill.com>

17 Gibbes Court,

1 message

Raymond Burke <rfburke7@gmail.com>

Sat, Jul 23, 2016 at 11:42 AM

To: Mark Cotterill <mark@grimballcotterill.com>

Cc: Barbara Burke <bkburke7@gmail.com>

Mark

Attached are copies of pp 1-2 of the USAA endorsement, adding the City of Columbia as an insured and increasing the liability limits to \$1,000,000. If there is any problem with this transmission or more information is needed, please let me know.

Ray

2 attachments**USAA 17 Gibbes endorsement p 1.pdf**
721K**USAA 17 Gibbes endorsement p 2.pdf**
613K



**UNITED SERVICES AUTOMOBILE ASSOCIATION
ENDORSEMENT DECLARATIONS**

Specifically listed below are the Declarations and premiums for endorsements made a part of this policy at the time of issue. The endorsements are attached stating terms and conditions.

Policy Number	Policy Term:	04-03-16	04-03-17
USAA 00244 21 71 80A AMENDED EFFECTIVE	07-23-16	Inception	Expiration

ADDITIONAL COVERAGE INFORMATION:

DL 24 01 (12-02) - PERSONAL LIABILITY

TERM PREMIUM \$ 29.90

DL 24 10 (12-02) - ADDITIONAL INSURED ENDORSEMENT

INTEREST: CITY/MUNICIPALITY
NAME AND ADDRESS: CITY OF COLUMBIA
PO BOX 147
LEGAL DEPARTMENT
COLUMBIA SC 29217

DL 24 11 (12-02) - PREMISES LIABILITY

TERM PREMIUM : INCLUDED

DL 24 14 (12-02) - LIABILITY LOSS ASSESSMENT

COVERAGE LIMIT : \$10,000
TERM PREMIUM : INCLUDED

DP 04 LA (03-08) - LOSS ASSESSMENT PROPERTY COVERAGE

COVERAGE LIMIT : \$10,000
APPLIES TO DWELLING COVERAGE A
TERM PREMIUM : INCLUDED

DP-978 (07-00) - ADJUSTED BUILDING COST ENDORSEMENT

TERM PREMIUM: INCLUDED

REASON(S) FOR CHANGE:

ADD MORTGAGEE INFORMATION
ADD ADDITIONAL INSURED

CHANGE	DL APLO2 (11-12)	- AMENDMENT TO LIABILITY PROVISIONS
CHANGE	DL 24 01 (12-02)	- PERSONAL LIABILITY
ADD	DL 24 10 (12-02)	- ADDITIONAL INSURED ENDORSEMENT
CHANGE	DL 24 11 (12-02)	- PREMISES LIABILITY



UNITED SERVICES AUTOMOBILE ASSOCIATION
9800 Fredericksburg Road - San Antonio, Texas 78288

DWELLING POLICY

THIS AMENDED Declarations replaces all prior Declarations, if any.

EFFECTIVE 07-23-16

Insured's Name and Mailing Address

RAYMOND F BURKE
6926 SE GOLFHOUSE DR
HOBE SOUND FL 33455-8049

Policy Number

USAA 00244 21 71 80A

COINSURANCE CONTRACT

POLICY PERIOD: 12:01 A.M. Standard Time
at the Described Location

From 04-03-16 To 04-03-17 1 Year

Named Insured: RAYMOND F BURKE AND BARBARA S BURKE

Described Location:

17 GIBBES CT
COLUMBIA, RICHLAND, SC 29201-3923

Legal Description:

FIRE DEPT PREMIUM TAX CODE: 40

This insurance applies to the Described Location, Coverage for which a Limit of Liability is shown and Perils Insured Against for which a Premium is stated.

PERILS INSURED AGAINST	FIRE OR LIGHTNING	EXTENDED COVERAGE	BROAD FORM	SPECIAL FORM
PREMIUM	\$279.71	\$264.72	\$1.19	\$239.33

TOTAL ADDITIONAL PREMIUM	\$3.76	REVISED POLICY PREMIUM	\$814.85
--------------------------	--------	------------------------	----------

Coverages

A. DWELLING
C. PERSONAL PROPERTY
L. PERSONAL LIABILITY
M. MEDICAL PAYMENTS

Limit of Liability

\$370,000
\$1,200
\$1,000,000
\$5,000

In case of loss under this policy we cover only that part of the loss over the deductible stated.

DEDUCTIBLE(S): \$1,000

WINDSTORM & HAIL \$1,000

Form and Endorsements made a part of this policy at time of issue:

DP 00 03 (07-88); DL APL02 (11-12); DL 24 01 (12-02); DL 24 10 (12-02); DL 24 11 (12-02)
DL 24 14 (12-02); DP FLDA3 (01-07); DP SC (12-07); DP 04 LA (03-08); DP-978 (07-00)
ESA (02-05); FI-MLD89 (08-03)

SC VALUATION CLAUSE - SEE DP SC ATTACHED --

DWG: \$370,000

MORTGAGEE

BANK OF AMERICA N.A.
ISAOA/ATIMA
PO BOX 5954
SPRINGFIELD, OH 45501-5954

LOAN NUMBER: 7104051425

PREMIUM DUE AT INCEPTION.
THIS IS NOT A BILL.
STATEMENT TO FOLLOW.

In WITNESS WHEREOF, this policy is signed on 07-22-16

Laura Bishop

Laura Bishop
President, USAA Reciprocal Attorney-in-Fact, Inc.



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Ordinance No.: 2016-115 - Annexing 1404 Beechfern Circle, Richland County TMS# 25815-01-06

PRESENTER: Krista Hampton

FINANCIAL IMPACT: The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06

Council District: 4

Proposal: Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.

Applicant: David G. Thompson

Staff Recommendation: Annex, Assign Interim Land Use and Interim Zoning **APPROVE**

PC Recommendation: 04/04/16: Annex, Assign Interim Land Use and Interim Zoning **APPROVE (7-0)**

ATTACHMENTS:

- **#a:** FT-ANNEX-The Park_Phase 2 - 1404 Beechfern (PDF)
- **#b:** 2016-115 annex 1404 Beechfern (PDF)

RESULT: **APPROVED ON SECOND READING [UNANIMOUS]**
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

HISTORY:

12/06/16

City Council

APPROVED ON FIRST READING



CITY COUNCIL

December 6, 2016 at 6:00pm

City Council Chambers, 3rd Floor, 1737 Main Street, Columbia, SC 29201

Annexation, Interim Comprehensive Plan Map Amendment, and Interim Zoning Map Amendment Case Summary The Park- Phase 2: 1404 Beechfern Circle; TMS# 25815-01-06

Council District:	4	
Proposal:	Annex, assign interim Urban Edge Residential Large Lot (UER-2) Land Use Classification and interim zoning of PUD-R. The property is currently classified as Neighborhood (Medium Density) by Richland County and zoned PDD by Richland County.	
Applicant:	David G. Thompson	
Staff Recommendation:	Annex, Assign Interim Land Use and Interim Zoning	APPROVE
PC Recommendation:	04/04/16: Annex, Assign Interim Land Use and Interim Zoning	APPROVE (7-0)
Annexation, 1 st Reading: PH	12/06/16: Annex, Assign Interim Land Use and Interim Zoning	PENDING
Annexation, 2 nd Reading	12/20/16: Annex, Assign Interim Land Use and Interim Zoning	PENDING
Comp Plan Amendment: 1 st Reading: PH	03/17/17: Confirmation of Land Use Classification	PENDING
Comp Plan Amendment: 2 nd Reading	04/04/17: Confirmation of Land Use Classification	PENDING
Map Amendment: 1 st Reading: ZPH	03/17/17: Zoning Confirmation	PENDING
Map Amendment: 2 nd Reading	04/04/17: Zoning Confirmation	PENDING

CURRENT PARCEL CHARACTERISTICS/CONDITIONS

Acreage: 0.29 acres

Current Use: Residential lot

Proposed Use: Residential lot

Reason for Annexation: Secondary / Municipal Services

Urban Service Area: Secondary

Current Richland County Land Use Classification: Neighborhood (Medium Density)

Proposed Land Use Classification: Urban Edge Residential Large Lot (UER-2)

Current Richland County Zoning: Planned Development District (PDD)

Proposed Zoning: Planned Unit Development – Residential District (PUD-R)

Census Tract: 114.07

DETERMINATION FOR CITY SERVICES

The following determination is an estimate of the benefits and costs associated with the annexation of the subject property.

Police

We find that the proposed annexations will result in an increase number of calls for services and will cost the CPD **\$11.58** annually to provide service.

Fire

The proposed annexation **will not result in additional costs or impact services** being provided by this department. Annexation would improve the ISO rating of this property to a Class 1 from a Class 2.

Solid Waste

The cost associated with solid waste service for the property is **\$187.00** annually per household.

Engineering

Because water and sewer lines currently exist in this area and the developer has already installed new infrastructure at the time of development, the Utilities and Engineering Division **will not incur any costs** associated with this annexation.

Water Customer Care

Annexation will result in an approximately **40% reduction** in water and sewer service rates for the customer.

Planning & Development Services

We recommend annexation of this property. The estimated annual City property tax revenue after annexation of this property will generate approximately **\$421.44**.

*Estimated City Tax Revenue calculated as: (Tax Value*Tax Rate)*City Millage Rate (.0981)) - (Tax Value*Local Option Sales Tax Credit (.002)).

PLANS, POLICIES, AND LAND USE

Urban Service Area

The subject property is in a “Secondary Area” as identified in the Urban Service Area Map

Principles and Goals of the Urban Service Area

The Urban Service Area identifies those areas the City of Columbia wishes to provide with urban services. Primary emphasis will be given to annexing developed areas adjoining the city limits and “islands” of unincorporated territory surrounded by the city. Primary, secondary, and long-range annexation priorities for specific areas may be identified. Secondary areas may include higher value properties which assist the City in achieving a more balanced economic base.

Secondary areas are those areas where the City determines it logical or advantageous to provide services, but where all services may not be at optimal levels for annexation at this time. For instance, it may be that the property is outside of the generally accepted fire response area, or the storm drainage and/or road system is substandard. Annexation in these areas may occur, but a more detailed analysis will need to be accomplished to determine the possible impact on revenue. As is stated in the policy, these areas may include “higher value” properties that would prove beneficial to revenues.

The Columbia Plan 2018: Comprehensive Plan Land Use Classification

Staff recommends that the subject property be designated Urban Edge Residential Large Lot (UER-2) in The Columbia Plan 2018 Future Land Use Map.

Urban Edge Residential Large Lot neighborhoods represent many of the City's older residential neighborhoods in the outer areas of the City. This development type is appropriate as development on remaining large lots or as redevelopment in the outer areas of Columbia. Most of the existing developments occurred after 1950. Urban Edge Residential Large Lot developments generally do not continue the grid and block pattern found in the urban neighborhoods, but do tend to have a consistently organized internal street network with loops and interconnections.

Primary Types:

- Single-family Detached
- *Accessory Dwelling Units

Tertiary Types:

- Single-family Attached
- Two-family
- Three-family
- Small Format Business/Employment
- Small Format Civic/Institutional
- Cemeteries & Mausoleums

Existing Neighborhood, Small Area, Community, and/or Corridor Plans

The subject property is not covered by an area plan which has been adopted by the City of Columbia or Richland County.

PROPOSED ZONING DISTRICT SUMMARY

The subject property is currently zoned Planned Development District (PDD) by Richland County, and surrounding parcels are currently zoned PDD by Richland County. Surrounding parcels within the City of Columbia are zoned Planned Unit Development – Residential District (PUD-R).

The proposed City of Columbia zoning district is Planned Unit Development – Residential District (PUD-R).

Planned Unit Development Districts

(a) *Intent.* The intent of planned unit development districts is to derive the benefits of efficiency, economy and flexibility by encouraging unified development of large sites, while also obtaining the advantage of creative site design, improved appearance, compatibility of uses, optimum service by community facilities, and better functioning of vehicular access and circulation. It is the intent of this article to allow development of large sites subject to specific regulations concerning permitted uses, but only subject to regulations concerning lot area, building coverage, yard spaces and building height insofar as the city council shall deem appropriate to fulfill the intent of this article, upon presentation of certification from the owners, developers or other parties at interest in the development of such sites that they will adhere to development policies which will fulfill the intent of this article.

(b) *Types of districts.* Two types of districts accommodating primarily residential or nonresidential uses are created as follows:

(1) *PUD-R Planned Unit Development—Residential.* The PUD-R district is intended to accommodate residential uses, with nonresidential uses integrated into the design of such districts as secondary uses.

(2) *PUD-C Planned Unit Development—Commercial.* The PUD-C district is intended to accommodate primarily nonresidential uses, with residential uses integrated into the design of such districts as secondary uses.

(c) *Design and planning features.* The types of residential dwelling units and the types of nonresidential uses allowed to be established in such districts increase with increasing site size of such districts, based upon the premise that increased site size will allow proper design, including functional interrelations, buffer treatments separating uses with potentially incompatible characteristics of use, design of access patterns, and relationships of uses within such planned unit developments with uses in adjacent districts. It is the intent of this article that such design and planning features be incorporated properly into any PUD district hereafter created, and that the planning commission and city council shall consider the existence and appropriateness of such features before any amendment to the zoning map is adopted to create such district.

STAFF RECOMMENDATION

Recommend to City Council annex said land with interim UER-2 land use classification and interim zoning of PUD-R.



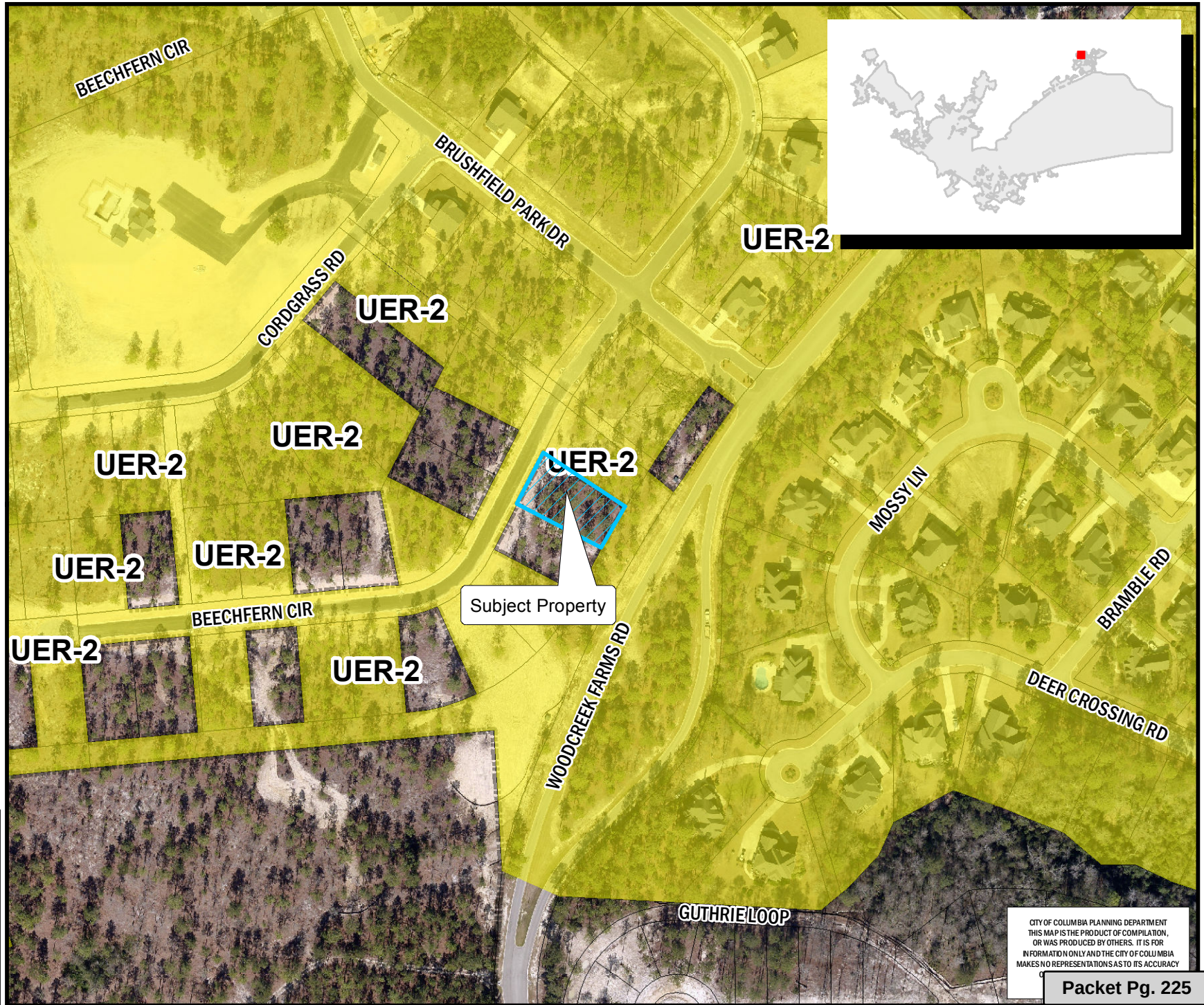
Future Land Use Map

Department of Planning & Development Services

1404 Beechfern Circle; TMS# 25815-01-06

Existing Richland County FLU: Neighborhood (Medium Density); Proposed FLU: UER-2

10.a



Legend



- UCMR-1 - Urban Core Mixed Residential 1
- UCMR-2 - Urban Core Mixed Residential 2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Activity Center
- UEAC-1 - Urban Edge Community Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- AC-1 - Neighborhood Activity Corridor
- AC-2 - Community Activity Corridor
- AC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SD-1 - Sports/Amusement District
- SD-2 - Civic/Institutional Districts
- SD-3 - Central Business District
- SD-4 - Riverbanks Zoo and Garden
- SD-5 - Universities/Colleges
- SD-6 - Fort Jackson



0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:

This map was prepared by:
Shane Shaughnessy
November 7, 2016



We Are Columbia

CITY OF COLUMBIA PLANNING DEPARTMENT
THIS MAP IS THE PRODUCT OF COMPILED,
OR WAS PRODUCED BY OTHERS. IT IS FOR
INFORMATION ONLY AND THE CITY OF COLUMBIA
MAKES NO REPRESENTATIONS AS TO ITS ACCURACY

Packet Pg. 225

** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

1404 Beechfern Circle; TMS# 25815-01-06; Existing Richland County Zoning: PDD; Proposed Zoning: PUD-R

10.a

Department of Planning & Development Services

Legend



D-1	C-1
RS-1	C-2
RS-1A	C-3
RS-1B	C-3A
RS-2	C-4
RS-3	C-5
RD	M-1
RD-2	M-2
RG-1	PUD-C
RG-1A	PUD-LS
RG-2	PUD-LS-E
RG-3	PUD-LS-R
UTD	PUD-R
MX-1	OUT OF CITY
MX-2	



0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:

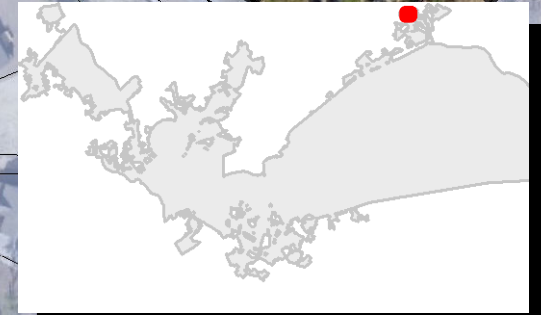
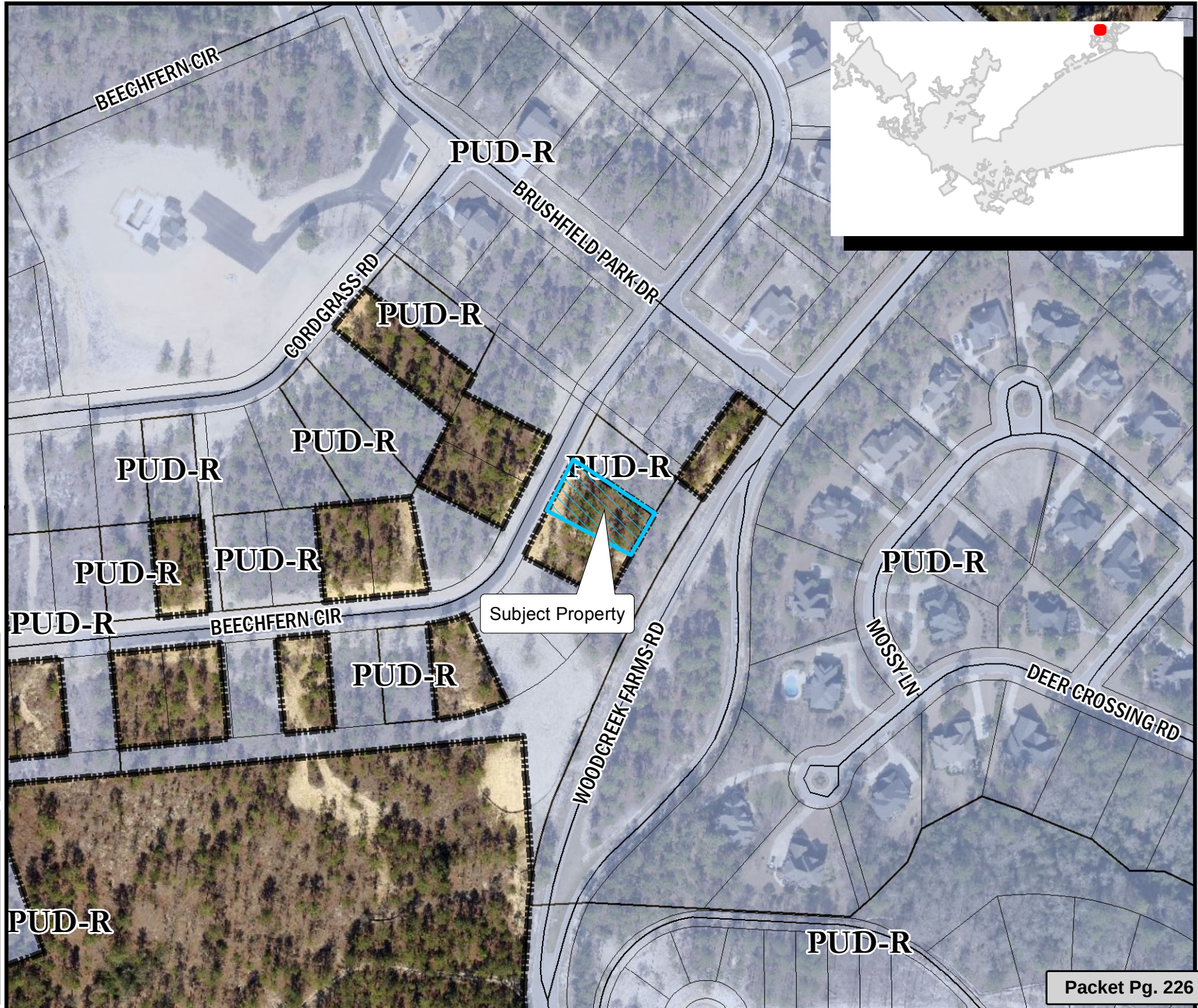
Shane Shaughnessy
November 7, 2016

DISCLAIMER:

The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



We Are Columbia



ORDINANCE NO.: 2016-115*Annexing 1404 Beechfern Circle, Richland County TMS# 25815-01-06*

WHEREAS, a proper petition has been filed with the City Council by one hundred (100%) percent of the property owners of the within described property under the provisions of South Carolina Ann. Sec. 5-3-150; and,

WHEREAS, it appears to City Council that the annexation of the property would be in the best interest of the property owners and the City of Columbia; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ____ day of _____, 2016, that the property described herein is hereby annexed to and becomes a part of the City of Columbia effective immediately. This property shall be assigned interim zoning of PUD-R (Planned Unit Development – Residential District), apportioned to City Council District 4, Census Tract 114.07, contains 0.29 acres, and shall be assigned an interim land use classification of Urban Edge Residential – Large Lot (UER-2).

PROPERTY DESCRIPTION: See Attached Exhibit "A"

Richland County TMS NO.: 25815-01-06

Also included in the territory hereby annexed are all contiguous portions of all public rights of way, streets and highways.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:

City Attorney

City Clerk

Introduced:

Final Reading:

EXHIBIT "A"
PROPERTY DESCRIPTION
ORDINANCE NO.: 2016-115

All that certain piece, parcel or lot of land, together with any improvements thereon, situate, lying and being in the County of Richland, State of South Carolina, and being shown and delineated as Lot 38 on a Bonded Plat of Woodcreek Farms, Section A-11, "The Park – Phase I", by United Design Services, Inc., dated September 9, 2011, revised November 3, 2011, (the "Plat"), and recorded November 22, 2011, in the Office of the ROD for Richland County Record Book 1722 at Page 3199. Said lot being more particularly shown as Lot 38 on a plat prepared for David Thompson by Belter & Associates, Inc., dated February 26, 2014 to be recorded. The said later Plat being incorporated herein by reference for a more complete and accurate description of the property, all measurements being a little more or less.

LEGAL DEPARTMENT DRAFT

MEMORANDUM

Office of the City Manager

TO: Department Heads

FROM: Teresa Wilson, City Manager

DATE: November 7, 2016

RE: **Property Address:** 1404 Beechfern Circle
Richland County TMS#: 25815-01-06
Owner(s): David G. Thompson
Current Use: Residential lot
Proposed Use: Residential lot
Current County Land Use: Neighborhood (Medium Density)
Proposed City Land Use: Urban Edge Residential – Large Lot (UER-2)
Current County Zoning: PDD
Proposed City Zoning: PUD-R
Reason for Annexation: Secondary/Municipal Services
City Council District: 4
Census Tract: 114.07

The Planning & Development Services advises that the above referenced property has been offered for annexation. Attached, please find a map or drawing reflecting the property. You are directed to forward your comments and/or recommendations regarding the issue of whether to annex or not to Planning & Development Services. Planning & Development Services will compile your comments for City Council consideration.

This matter was reviewed by Planning Commission along with additional lots at their **April 4, 2016** regular meeting.

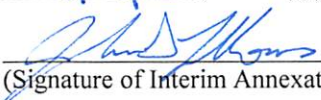
/dle

Attachments

cc:	S. Allison Baker, Sr. Assistant City Manager William Holbrook, Police Chief Teresa Knox, City Attorney Dana Higgins, City Engineer Krista Hampton, Planning & Development Services Gloria Saaed, Community Development Director Roger Myers, Business License Administrator Angela Adams, Water Customer Service Jerry Thompson, Building Official Susan Leitner, Engineering Denny Daniels, Engineering Carolyn Wilson, Police Planning & Research Jan Alonso, Finance Director	Missy Gentry, Assistant City Manager Aubrey Jenkins, Fire Chief Joseph Jaco, Utilities and Engineering Robert Anderson, Public Works Director Jeff Palen, Assistant City Manager/CFO George Adams, Fire Marshal Brian Cook, Zoning Administrator Kimberly Gathers, Columbia-Richland 911 David Hatcher, Housing Official Richland County Solid Waste Collection John Fellows, Planning Administrator Zach Kay, Dev. Center Administrator Alfreda Tindall, Richland Co. 911 Addressing Coordinator
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Planning Commission Zoning Recommendation: PUD-R (Zoning classification) by 7 - 0 on 04/04/16 (mm/dd/yyyy).

Planning Commission Land Use Recommendation: UER-2 (Land Use classification) by 7 - 0 on 04/04/16 (mm/dd/yyyy).


 (Signature of Interim Annexation Coordinator)



Future Land Use Map

1404 Beechfern Circle; TMS# 25815-01-06
 Existing Richland County FLU: Neighborhood (Medium Density); Proposed FLU: UER-2

Department of Planning & Development Services

CITY LIMITS

PARCELS

Legend

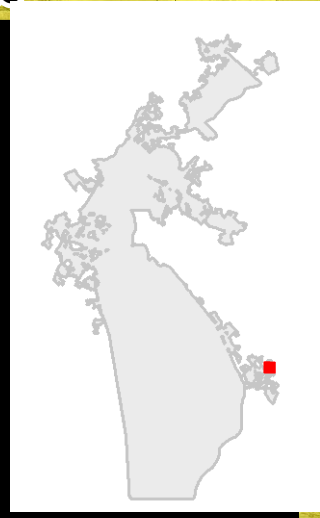
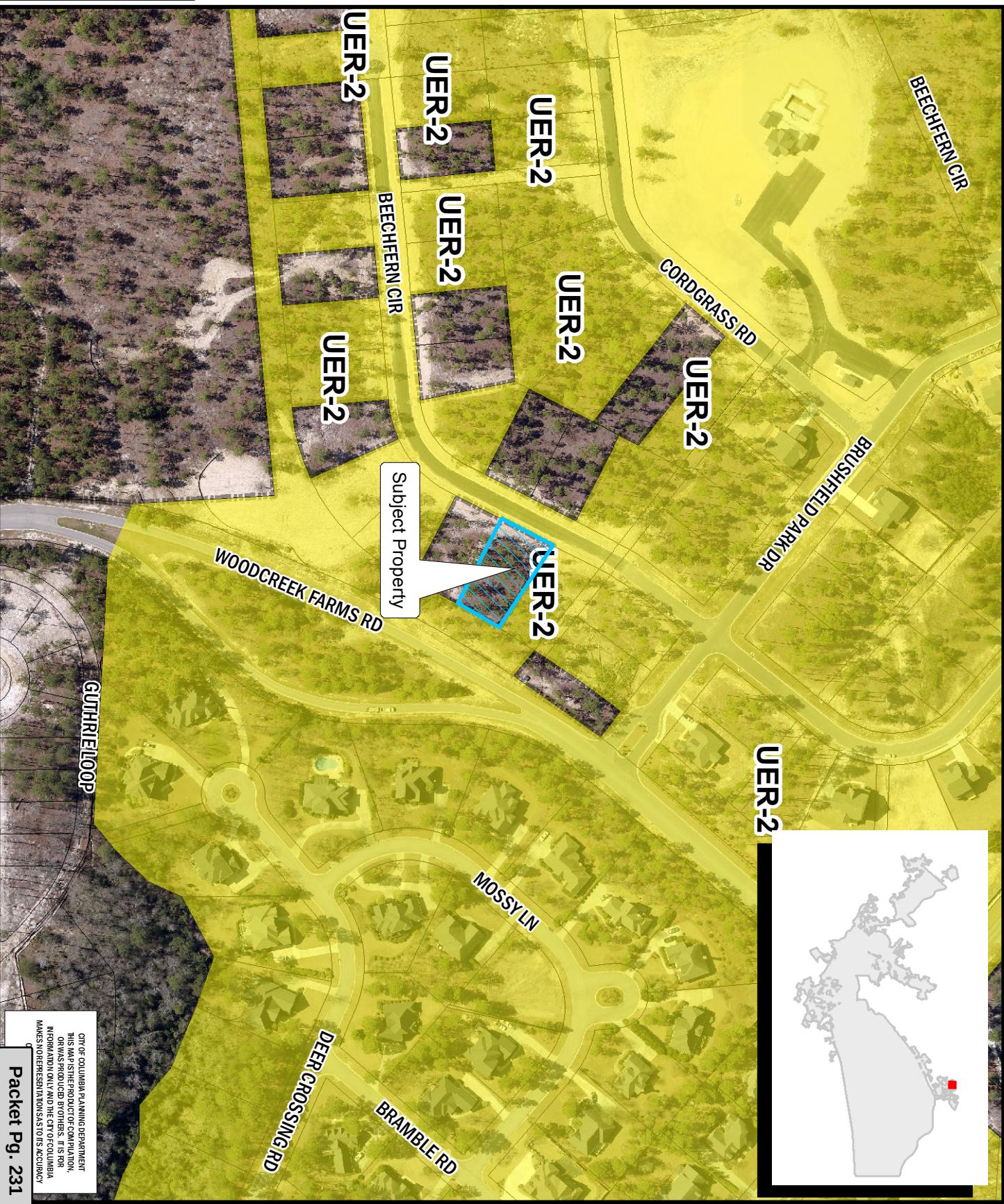
- UCMR-1 - Urban Core Mixed Residential-1
- UCMR-2 - Urban Core Mixed Residential-2
- UEMR - Urban Edge Mixed Residential
- UEMF - Urban Edge Multi-Family
- UCR-1 - Urban Core Residential Small Lot
- UCR-2 - Urban Core Residential Large Lot
- UER-1 - Urban Edge Residential Small Lot
- UER-2 - Urban Edge Residential Large Lot
- UCAC-1 - Urban Core Neighborhood Activity Center
- UCAC-2 - Urban Core Community Center
- UEAC-1 - Urban Edge Community Activity Center
- UEAC-2 - Urban Edge Regional Activity Center
- UCAC-3 - Urban Core Regional Activity Center
- NC-1 - Neighborhood Activity Corridor
- NC-2 - Community Activity Corridor
- NC-3 - Regional Activity Corridor
- EC - Employment Campus
- IND - Industrial
- TU - Transportation & Utilities
- SP-1 - Sports/Amusement District
- SP-2 - Civic/Institutional District
- SP-3 - Central Business District
- SP-4 - Riverbanks Zoo and Garden
- SP-5 - Universities/Colleges
- SP-6 - Fort Jackson

0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:
 This map was prepared by:
 Shane Staughnessy
 November 7, 2016

CITY OF COLUMBIA, S.C.

We Are Columbia



** DATA SOURCE - CITY OF COLUMBIA, GIS DIVISION

Zoning Map

1404 Beechfern Circle; TMS# 25815-01-06; Existing Richland County Zoning: PDD; Proposed Zoning:

Department of Planning & Development Services

Legend

 CITY LIMITS
 PARCELS

	D-1		C-1
	RS-1		C-2
	RS-1A		C-3
	RS-1B		C-3A
	RS-2		C-4
	RS-3		C-5
	RD		M-1
	RD-2		M-2
	RG-1		PUD-C
	RG-1A		PUD-L
	RG-2		PUD-L-E
	RG-3		PUD-L-R
	UTD		PUD-R
	MX-1		OUT OF CITY
	MX-2		


0 50 100 200 Feet

ORIGINAL PREPARATION/DATE:
This map was prepared by:
Shane Shaughnessy
November 7, 2016

DISCLAIMER:
The City of Columbia Department of Planning and Development Services data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



STATE OF SOUTH CAROLINA)
) PETITION FOR ANNEXATION
 COUNTY OF RICHLAND)

The undersigned, being the owner(s) of the property described below hereby petition(s) the Mayor and City Council for annexation to the City of Columbia, South Carolina pursuant to S.C. Code Ann. Section 5-3-150, 1976, as amended.

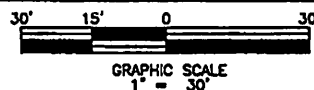
Property Description: All that certain piece, parcel of lot of land, together with any improvements thereon, situate, lying and being in the County of Richland, State of South Carolina, and being shown and delineated as Lot 38 on a Bonded Plat of Woodcreek Farms, Section A-11, "The Park- Phase I", by United Design Services, Inc., dated September 9, 2011, revised November 3, 2011, (the "Plat"), and recorded November 22, 2011, in the Office of the ROD for Richland County Record Book 1722 at Page 3199. Said lot being more particularly shown as Lot 38 on a plat prepared for David Thompson by Belter & Associates, Inc., dated February 26, 2014 to be recorded. The said latter Plat being incorporated herein by reference for a more complete and accurate description of the property, all measurements being a little more or less.

Richland County TMS: 25815-01-06
 Property Address: 1404 Beechfern Circle

David G. Thompson
 David G. Thompson

Date: 12 Sep 16

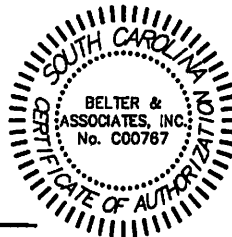
NUM	DELTA	ARC	RADIUS	BEARING	DISTANCE
C1	2°03'53"	75.06'	2083.00'	S30°03'40"W	75.06'



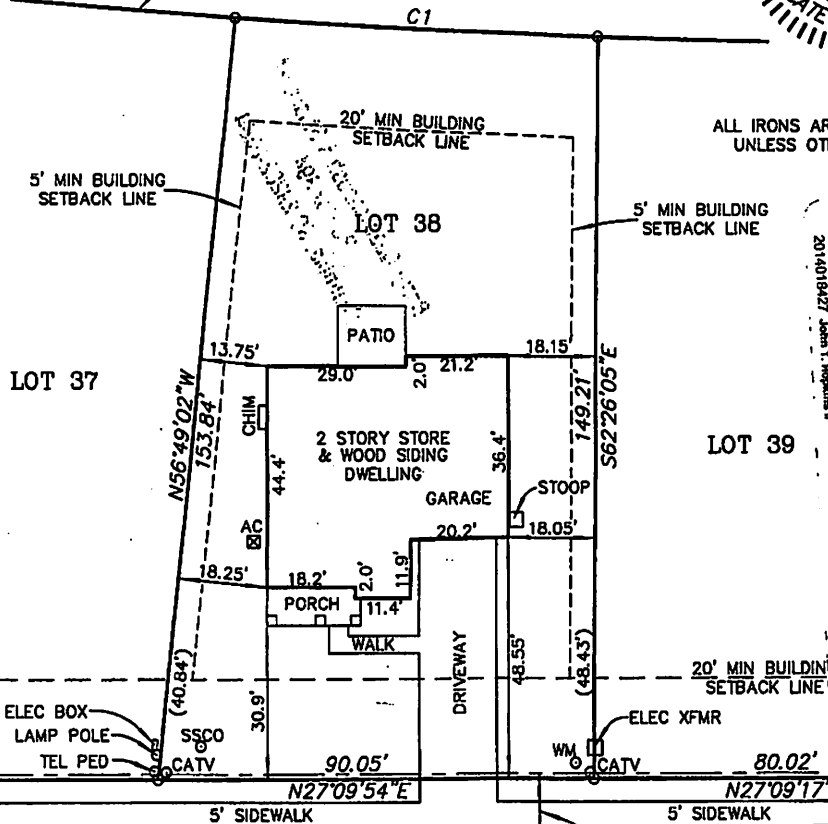
WOODCREEK FARMS ROAD 66' R/W



50' BUFFER



NOTE:
ALL IRONS ARE (O) 1/2" REBAR
UNLESS OTHERWISE SHOWN.



300.6+/-' TO CL INTR OF
BRUSHFIELD PARK DRIVE

1404 BEECHFERN CIRCLE 50' R/W

REVISED 03-03-2014 TO CORRECT TAX MAP NUMBER IN TITLE BLOCK

SURVEY DATE: 02-26-2014	DRAWING DATE: 03-03-2014	FINAL PLAT PREPARED FOR	CITY: NEAR COLUMBIA, SC
LOT AREA: 12,466 SQ. FT. = 0.29 ACRES			COUNTY: RICHLAND

DAVID THOMPSON

SHOWN AS LOT 38 ON A PLAT OF WOODCREEK FARMS SECTION A-11 "THE PARK" - PHASE 2
BY UNITED DESIGN SERVICES, INC. DATED: 11-07-12 REVISED: 08-24-13 AND RECORDED IN THE
OFFICE OF R/D FOR RICHLAND COUNTY IN RECORD BOOK 1875 PAGE 2258
ADDITIONAL REF.:

PORTION OF RICHLAND COUNTY TMS# 25800 BLOCK 03 LOT 28

F.I.R.M. MAP # 45079C - 0185 K DATED: 09-29-10

EXCEPT AS SPECIFICALLY STATED OR SHOWN ON THIS PLAT, THIS SURVEY DOES NOT PURPORT TO REFLECT ANY OF THE FOLLOWING WHICH MAY BE APPLICABLE TO THE SUBJECT REAL ESTATE: EASEMENTS, OTHER THAN POSSIBLE EASEMENTS THAT WERE VISIBLE AT THE TIME OF MAKING OF THIS SURVEY, BUILDING SETBACK LINES, RESTRICTIVE COVENANTS, SUBDIVISION RESTRICTIONS, ZONING OR OTHER LAND-USE REGULATIONS, AND ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
ONLY THE LISTED DOCUMENTS SHOWN HEREON WERE CONSIDERED AS A PART OF THIS SURVEY.
THE LOCATIONS OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED ON ABOVE-GROUND VISIBLE STRUCTURES. LOCATIONS OF UNDERGROUND UTILITIES, STRUCTURES AND/OR EASEMENTS MAY VARY FROM LOCATIONS SHOWN HEREON UNLESS DESIGNATED WITH BEARINGS & DISTANCES. THIS PROPERTY MAY BE SUBJECT TO EASEMENTS AND SETBACKS OF RECORD.

THE UNDERSIGNED STATES THAT TO THE BEST OF HIS KNOWLEDGE AND BELIEF, THE LOCATION OF THE SUBJECT PROPERTY HAS BEEN CHECKED AGAINST FIRM FEMA MAPS OR OTHER FLOOD DATA AND FINISHED FLOOR (IS NOT) OR PROPERTY (IS NOT) LOCATED IN A SPECIAL FLOOD HAZARD AREA.

I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, THE SURVEY SHOWN HEREIN WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS OF PRACTICE MANUAL FOR LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS B SURVEY AS SPECIFIED THEREIN; ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHERWISE SHOWN.

G. Bradley, Jr. 03/03/2014
G. BRADLEY, JR. SCPLS # 19398



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Legal

FROM: Shari Ardis, Legal Administrator

SUBJECT: Ordinance No.: 2016-114 Granting an encroachment to Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick for installation and maintenance of a concrete sidewalk within the right of way area of the 2500 block of Two Notch Road adjacent to their building at 2508 Two Notch Road, Richland County TMS #11511-07-04

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** 2016-114 encroach 2508 Two Notch (Capital Supply) (PDF)

RESULT: APPROVED ON SECOND READING [UNANIMOUS]
MOVER: Tameika Isaac Devine, Councilwoman - At Large
SECONDER: Sam Davis, Councilman - District I
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

HISTORY:

12/06/16

City Council

APPROVED ON FIRST READING

ORDINANCE NO.: 2016-114

Granting an encroachment to Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick for installation and maintenance of a concrete sidewalk within the right of way area of the 2500 block of Two Notch Road adjacent to their building at 2508 Two Notch Road, Richland County TMS # 11511-07-04

WHEREAS, Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick (hereinafter "Grantees") desire to use a portion of the right of way area of the 2500 block of Two Notch Road adjacent to their property located at 2508 Two Notch Road, Richland County TMS #11511-07-04 for installation and maintenance of concrete sidewalk approximately ten (10') feet in length, five (5') feet in width and four (4") inches in diameter, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this ___ day of _____, 20__ that Grantee is hereby granted the right to use a portion of the right of way area of the 2500 block of Two Notch Road adjacent to their property located at 2508 Two Notch Road, Richland County TMS #11511-07-04 for installation and maintenance of concrete sidewalk approximately ten (10') feet in length, five (5') feet in width and four (4") inches in diameter, as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.
2. Grantee is responsible for all costs and repair of the improvements within the right of way area should the City have to dig in the area or remove any part thereof for maintenance to City water and or sewer lines.
3. All ADA requirements must be met and maintained.
4. South Carolina Department of Transportation encroachment permit is required.
5. Existing sign will need to be removed as it is in the way of the sidewalk.
6. New sign or relocated sign will need to be located on private property and not in the public right of way.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, his successors and assigns.

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998

Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at his expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Gentry

Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:



City Attorney

City Clerk

Introduced:

Final Reading:

**CITY COUNCIL
ENCROACHMENT SUMMARY
2016-114**



**2500 BLOCK OF TWO NOTCH ROAD
ADJACENT TO 2508 TWO NOTCH ROAD
WALKWAY**

Subject Property:	Adjacent to 2508 Two Notch Road, TMS#11511-07-04
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of a concrete sidewalk
Property Owner:	Jennifer McKissick, F.O. McKissick, Richard C. McKissick and H.B. McKissick
Applicant:	Capital Supply
Staff Recommendation:	Approval with staff comments.

Detail:	The applicant is requesting an encroachment for the installation and maintenance of a concrete walkway approximately five (5') feet in width, four (4") inches in depth ten (10') feet in length, as shown on the attached drawings. Conditions of the proposed encroachment are as follows: 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting driveways or parking spaces, or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all costs and repair of the improvements within the right of way area should the City have to dig in the area or remove any part thereof for maintenance to City water and or sewer lines. 3. All ADA requirements must be met and maintained. 4. South Carolina Department of Transportation encroachment permit is required. 5. Existing sign will need to be removed as it is in the way of the sidewalk. 6. New sign or relocated sign will need to be located on private property and not in the public right of way.
----------------	--

CITY AGENCY COMMENTS FOR ENCROACHMENT

Planning & Development Services	Recommend approval.
Streets	Recommend approval.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.

City of Columbia

2508 Two Notch Rd. Capital Supply Encroachment

11.a



Monday, September 19, 2016



CITY OF COLUMBIA GIS DATA DISCLAIMER

The City of Columbia GIS data represented on this map or plan is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Packet Pg. 240

REQUEST FOR A PERMANENT COMMERCIAL ENCROACHMENT ORDINANCE (INCLUDING OUTDOOR DINING/LANDSCAPING/STUDENT HOUSING)

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches). Business signs are NOT permitted via an encroachment. Encroachments must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and are subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your insurance policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management, (803) 733-8306 or catimmons@columbiasc.net.

Please complete and submit this form along with photographs and drawings or site plan drawn to scale (including a 8-1/2 x11) to Johnathan Chambers by e-mail at jechambers@columbiasc.net; fax at 803-343-8779; or mail to Johnathan Chambers, Development Services, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below.

All work shall comply with the requirements of the City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager. Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Date: 09/1/2016

Property Owner:

Applicant's Name if different from Property Owner:

Contact Information: Telephone Number:

(803) 256-8318

Fax Number:

None

Mailing address: 2508 Two Notch Road, Columbia, SC 29204

E-mail address: info@capitalsupplysc.com

Business Name/Development Name for Encroachment: Capital Supply

Encroachment type: ☐ Wall ☐ Fence ☐ Columns ☐ Steps ☐ Irrigation System ☐ Landscaping ☐ Driveway ☒ Pavers ☐ Sidewalk/Walkway
Planters ☐ Awning ☐ Underground Utilities ☐ Other:

Dimensions (height/width/length): Sidewalk = 10' L x 5' W x 4" D
(i.e. 6'x42' wooden privacy fence;
two 12'x4'x3' concrete steps)

Construction material: Concrete

☐ **OUTDOOR DINING:** The Fire Marshal's posted capacity allowed within the business at the time of enactment of the outdoor dining encroachment ordinance shall include the total number of patron seating approved for the outdoor dining encroachment area, if not already included in the posted capacity allowance, so that patrons relocating from inside to the outside or from outside to the inside do not cause the posted capacity to be exceeded.

Hours/days of operation for outdoor dining:

Posted Maximum Capacity Allowance (inside/outside combined):

No. of chairs outdoors:

No. of Tables Outdoors:

Do you serve: ☐ Wine ☐ Beer ☐ Liquor SCDOR ABL No.:

If not, do you intend to apply for an ABL license?

I acknowledge that the adjoining property owners and businesses have been contacted and approve the addition of outdoor dining at this location to include the service of beer, wine and/or liquor if applicable during the business hours noted above, and that any changes made to the business hours, use of the encroachment area or items allowed within the encroachment area will require an amendment to the encroachment ordinance.

Name/Title:

Date:

I acknowledge that any changes made to the business, hours, use of the encroachment area, or items allowed within the encroachment area, to include obtaining a license to sell beer, wine and/or liquor will require an amendment to the encroachment ordinance.

Name/Title:

Date:

President

9/1/2016

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT

Johnathan Chambers
John Fellows
Brian Cook
Jerry Thompson
Fanessa Pinckney
Amy Moore
Robert Markins
Denny Daniels
Robert Anderson
Robert Sweat
David Brewer
Sara Hollar
John Hooks
Chip Timmons
David Koon
John David Spade
LR: 7/2014

DEPARTMENT

Development Services (Land Development)
Development Services (Planning)
Development Services (Zoning)
Development Services (Building Inspections)
Development Services (Permits)
Development Services (Historic Preservation)
Development Services (Plans Review)
Utilities & Engineering (Construction Management)
Public Works (Administration)
Public Works (Street Division)
Public Works (Traffic Engineering)
Public Works (Forestry & Beautification)
Public Works (Solid Waste)
Risk Management
Fire Department
Parking Services

PHONE

803-545-3333
803-545-3222
803-545-3332
803-545-3420
803-545-3420
803-545-3222
803-545-3420
803-545-3400
803-545-3780
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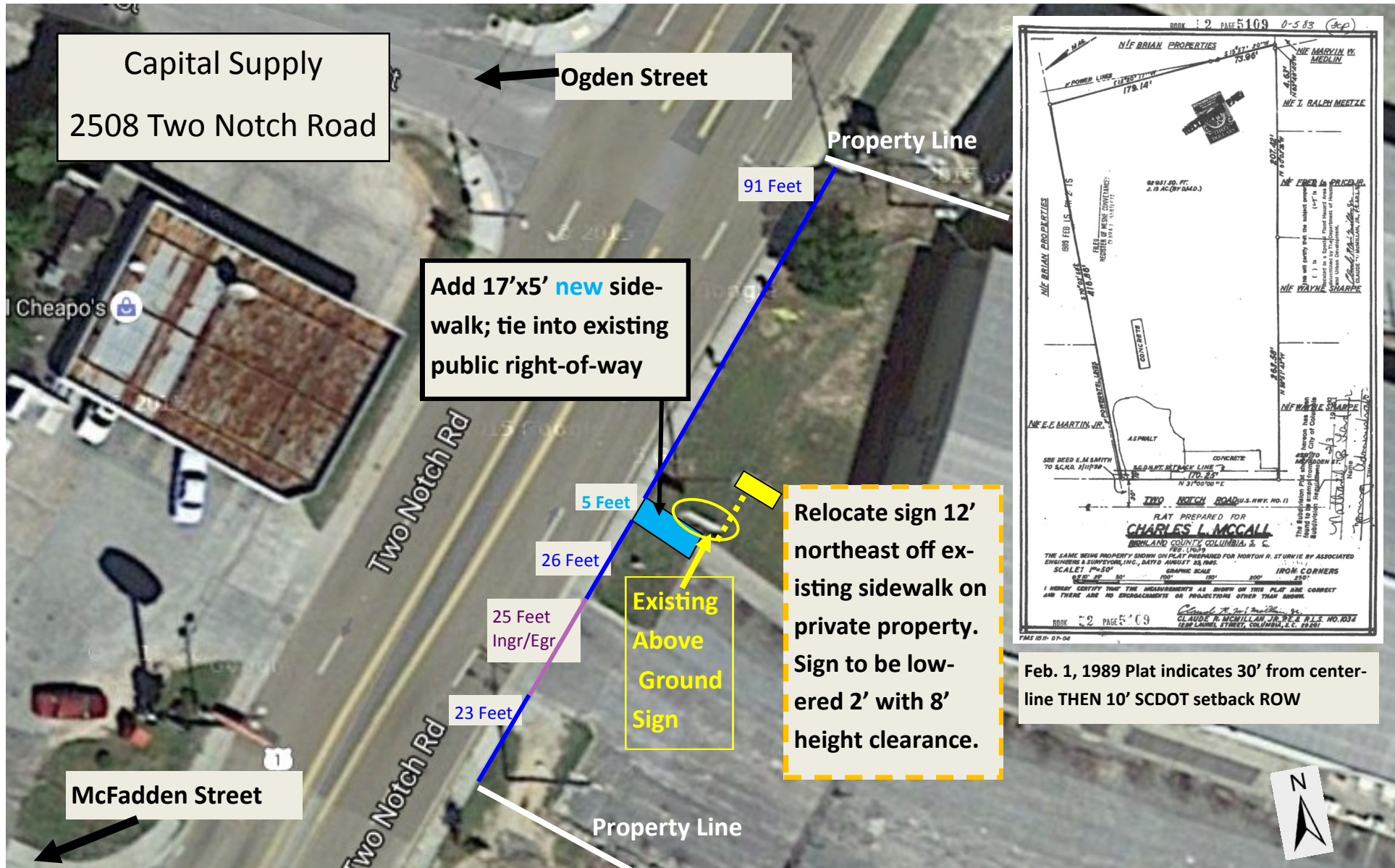
FAX

803-343-8779
803-733-8647
803-733-8647
803-733-8699
803-733-8699
803-733-8647
803-733-8647
803-988-8199
803-733-8648
803-545-3785
803-733-8648
803-733-8648
803-733-8648
803-733-8245
803-401-8839
803-733-8523

E-MAIL

jechambers@columbiasc.net
jfellows@columbiasc.net
kbcook@columbiasc.net
jthompson@columbiasc.net
fcpinckney@columbiasc.net
aemoore@columbiasc.net
rmarkins@columbiasc.net
jddaniels@columbiasc.net
raanderson@columbiasc.net
rgweatt@columbiasc.net
dcbrewer@columbiasc.net
sehollar@columbiasc.net
jphooks@columbiasc.net
catimmons@columbiasc.net
cdkoon@columbiasc.net
spade@columbiasc.net

Encroachment Request for **2508 Two Notch, Capital Supply**, to extend existing sidewalk to tie into existing public sidewalk.



Existing Site Conditions







CERTIFICATE OF LIABILITY INSURANCE

CAPISUP-01

NMARTINEZ

DATE (MM/DD/YYYY)

6/6/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Greater South Agency - SC 5309 N Trenholm Columbia, SC 29260	CONTACT NAME: Janet Thomas PHONE (A/C, No, Ext): (803) 787-9722 FAX (A/C, No): (803) 738-9568 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Westfield Insurance Company NAIC # 24112 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Capital Supply Of Columbia, Inc. Attn Ms Jennifer McKlassick PO Box 4610 Columbia, SC 29240	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:		CWP1015816	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

For Insurance Verification Only
 City of Columbia

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION Encroachment Permit

Permit No : 195447

Permit Decision Date :

8/25/2016

Expiration Date : 8/25/2017

Type Permit : OTHERLocation:

<u>District</u>	<u>Work County</u>	<u>Type</u>	<u>Route</u>	<u>Aux</u>	<u>Begin MP</u>	<u>End MP</u>
1	Richland, SC	US	1	None	3.966	3.966

Contact Information

Applicant: GLHall

Phone:

Contact: Gerry Lynn Hall

Address: 1225 Lady Street, 1st
Fl,

City: Columbia

State: SC

Zip: 29201

Comments

Attached

Special Provisions:

9999 - See Attached for Additional Special Provisions

0004 - SCDOT SHALL BE NOTIFIED WHEN WORK DEFINED IN THE PERMIT STARTS AS WELL AS WHEN THE WORK IS COMPLETED. REFERENCE SHALL BE MADE BY PERMIT NUMBER.

0101 - SHOULDER SOD DESTROYED BY THIS INSTALLATION TO BE REPLACED FOR THE ENTIRE AREA. THE AREA SHALL BE RE-SHAPED AND ROLLED TO THE CROSS SECTION EXISTING PRIOR TO THIS WORK.

0209 - DISTURBED VEGETATION SHALL BE RESEEDING ACCORDING TO THE SPECIFICATION FOR HIGHWAY CONSTRUCTION.

0210 - ALL SIDEWALKS TO INCLUDE AT DRIVEWAY RADIUS SHALL MEET (ADAAG) AMERICANS WITH DISABILITIES ACT ACCESSIBILITY GUIDELINES.

0301 - THE DITCHES AND/OR SHOULDERS DISTURBED DURING THE INSTALLATION SHALL BE RE-ESTABLISHED TO PROPER GRADE, ORIGINAL CROSS SECTION, STABILIZED, AND ALL DRAIN PIPES CLEARED.

0310 - FIELD CHANGES, IF NECESSARY, MUST BE APPROVED IN WRITING BEFORE ACTUAL CONSTRUCTION OF PROPOSED CHANGES.

0311 - SEDIMENT AND EROSION CONTROL DEVICES SHALL BE USED TO MINIMIZE THE MOVEMENT OF SEDIMENT.

0312 - THE PERMITTEE SHALL HOLD THE DEPARTMENT HARMLESS FOR DAMAGES TO BOTH UPSTREAM AND DOWNSTREAM PROPERTIES.

0317 - THE APPLICANT IS TO PROVIDE ALL THE NECESSARY MAINTENANCE

TO THE AREA BEAUTIFIED.

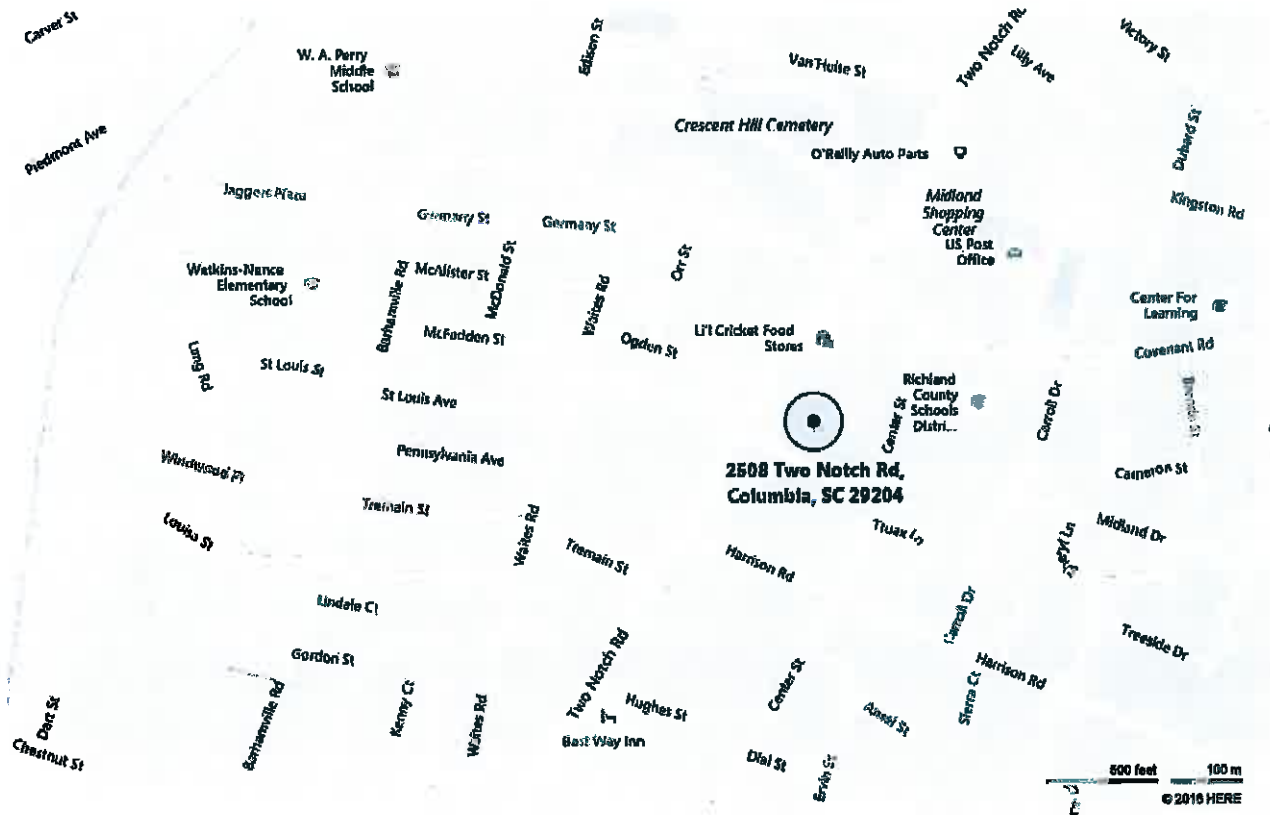
0318 - THE APPLICANT SHALL BE RESPONSIBLE FOR IMMEDIATE REMOVAL OF SUCH TRAFFIC HAZARDS AS MUD, DEBRIS, LOOSE STONE, AND TRASH AS MAY BE WASHED OR SPILLED ON THE TRAVELED ROADWAY AS A RESULT OF THE PROPOSED WORK.

COPY



2508 Two Notch Rd, Columbia, SC 29204

35772



COPY

SCDOT

http://info.scdot.org/encpermits/_layouts/SCDOT_EncPerAppAnonymous/SCDOT_EncPa...

200035772

Applicant's Sign: Application for Encroachment Permit Title:

SC Department of Transportation
Form 637 (Rev 10/2015)

195447

Contact Information

Applicant: ~~GL Hall~~ City of Columbia, Office of Business Opportunities
 Street: 1225 Lady Street, 1st Fl
 City: Columbia
 State: SC Zip Code: 29201
 Phone: (803)545-3381 Fax:
 Email: glhall@columbiasc.net
 Contact: Gerry Lynn Hall

Project Location

Primary County: Richland

County	Road Name
Richland	Two Notch Rd US-1

1. Type of ~~TRAFFIC CONTROL SPECIAL EVENT~~ Other
 Encroachment:
 Tie into existing public sidewalk

COPY

SCDOT

http://info.scdot.org/encpermits/_layouts/SCDOT_EncPerAppAnonymous/SCDOT_EncPa...**2. Description of Location:****Attached**

(Attach sketch indicating roadway features such as: pavement width, shoulder width, sidewalk and curb and gutter location, significant drainage structure, north arrow, right of way width, and location of the proposed encroachment with respect to the roadway centerline and the nearest intersecting road on the State system.)

COPY

SCDOT

http://info.scdot.org/encpermits/_layouts/SCDOT_EncPerAppAnonymous/SCDOT_EncPe..**Customer Agreement**

3. The undersigned applicant hereby requests the SCDOT to permit encroachment on the SCDOT right of way as described herein. It is expressly understood that the encroachment, if and when constructed, shall be installed in accordance with the sketch attached hereto and made a part hereof. The applicant agrees to comply with and be bound by the SCDOT's "A Policy for Accommodating Utilities on Highways Rights of way", "Standard Specifications for Highway Construction", the "General Provisions" and "Special Provisions", attached hereto or made a part hereof by reference, during the installation, operation and maintenance of said encroachment within the SCDOT's Right of Way. **DISCHARGES OF STORM WATER AND NON-STORM WATER:** Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit(s) issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. The encroachment permit will not be issued until the applicant has received an NPDES construction permit from SC Department of Health and Environmental Control.

The applicant agrees to comply with all current SCDOT Standards Specifications for Highway Construction including all Supplemental Technical Specifications. The applicant hereby further agrees, and binds his/her/its heirs, personal representatives, successors, assigns, to assume any and all liability for accidents or injuries to persons, or damage to property, including the highway, that may be caused by the construction, maintenance, use, moving or removing of the physical appurtenances contemplated herein, and the applicant agrees to indemnify and hold SCDOT harmless from and against any and all claims for personal injury and/or property damage which may be sustained by reason of the construction, maintenance or existence of said encroachment on the SCDOT's right of way.

COPY

SCDOT

http://info.scdot.org/encpermits/_layouts/SCDOT_EncPerAppAnonymous/SCDOT_EncPe...

Applicant's Name: GL Hall

Date: 8/15/2016

(Please print or type)



For Office Use Only

For Office Use Only

In accordance with your request and subject to all the provisions, terms, conditions, and restrictions stated in the application and the general and special provisions attached hereto, the SCDOT hereby approves your application for an encroachment permit. This permit shall become null and void unless the work contemplated herein shall have been completed prior to: **8-24-17**

See Attached Special Provision and/or Permit Requirements

NPDES Permit

Nbr:

(Date received by res. Maint. Engr.)

(SCDOT Approval)

**8/24/16**
(Date)**COPY**

Print this form for signature and upload.

General Provisions

Application for Encroachment Permit
General Provisions

1. **DEFINITIONS:** The word "Permittee" used herein shall mean the name of the person, firm, or corporation to whom this permit is addressed, his, her, its, heirs, personal representatives, successors and assigns. The word "DEPARTMENT" shall mean the South Carolina Department of Transportation.
2. **NOTICE PRIOR TO STARTING WORK:** Before starting the work contemplated herein within the limits of the highway right of way, the Department's Resident Maintenance Engineer in the county in which the proposed work is located shall be notified 24 hours in advance so that he may be present while the work is under way.
3. **PERMIT SUBJECT TO INSPECTION:** This permit shall be kept at the site of the work at all times while said work is under way and must be shown to any representative of the Department or law enforcement officer on demand.
4. **PROTECTION OF HIGHWAY TRAFFIC:** The applicant shall be responsible for the protection of the highway traffic at all times during the construction, maintenance, removing or moving of the encroachment permitted herein. Detours, barricades, warning signs and flagmen, as necessary, shall be provided by and at the expense of the Permittee and shall be in accordance with the "Manual on Uniform Traffic Control Devices" (MUTCD). The work shall be planned and carried out so that there will be the least possible inconvenience to the motoring public. The Permittee agrees to observe all rules and regulations of the Department while carrying on the work contemplated herein and take all other precautions that circumstances warrant.
5. **STANDARDS OF CONSTRUCTION:** All work shall conform to the Department's standards of construction and shall be performed in a workman-like manner. The applicant shall make adequate provisions for maintaining the proper drainage of the highway as it may be affected by the encroachment permitted herein. All work shall be subject to the supervision and satisfaction of the Department.
6. **FUTURE MOVING OF PHYSICAL APPURTENANCES:** If, in the opinion of the State Highway Engineer, it should ever become necessary to move or remove the physical appurtenances, or any part thereof contemplated herein, on account of change in location of the highway, widening of the highway, or for any other sufficient reason, such moving shall be done on demand of the Department at the expense of the Permittee.
7. **RESTORATION OF HIGHWAY FACILITIES UPON MOVING OR REMOVING OF PHYSICAL APPURTENANCES:** If, and when, the physical appurtenances contemplated herein shall be moved or removed, either on the demand of the Department or at the option of the Permittee, the highway and facilities shall immediately be restored to their original condition at the expense of the Permittee.
8. **COSTS:** All work in connection with the construction, maintenance, moving or removing of the physical appurtenances contemplated herein shall be done by and at the expense of the Permittee.
9. **ADDITIONAL PERMISSIONS:**
 - (a) It is distinctly understood that this permit does not in any way grant or release any rights lawfully possessed by the abutting property owners. The Permittee shall secure any such rights, as necessary, from said abutting property owners.
 - (b) The Permittee shall be responsible for obtaining all other approvals or permits necessary for installation of the encroachment from other government entities.

COPY

- (c) There shall be no excavation of soil nearer than two feet to any public utility line or appurtenant facility except with the consent of the owner thereof, or except upon special permission of this Department after an opportunity to be heard is given the owner of such line or appurtenant facility.
10. **ADDITIONAL WORK PERFORMANCE:**
- (a) All crossings over the highway shall be constructed in accordance with "Specifications for Overhead Crossings of Light and Power Transmission Lines and Telegraph Lines over each other and over Highway Rights of Way in South Carolina," as approved by the Public Service Commission of South Carolina and effective as of date of this permit.
- (b) All tunneling, boring, or jacking shall be done in such a way as not to disturb the highway surfacing.
- (c) No pavement shall be cut unless specifically authorized herein.
- (d) No excavation shall be nearer than three feet to the edge of pavement unless specifically authorized herein.
- (e) Underground facilities will be located at minimum depths as defined in the "Utility Accommodations Manual" for the transmittant, generally as follows: 4 feet minimum for hazardous or dangerous transmittant, 3 feet minimum for other lines. The Department may approve shallower depths if adequate protection is provided. Such approval must be obtained in writing.
- (f) Service and other small diameter pipes shall be jacked, driven, or otherwise forced underneath the pavements on any surfaced road without disturbing the pavement. The section under the highway pavement and within a distance of three (3) feet on either side shall be continuous without joints.
11. **ACCESS:**
- (a) Permittee is responsible for maintaining reasonable access to private driveways during construction.
- (b) It is expressly provided that, with respect to any limited access highway, the Permittee shall not have or gain access from the main traveled way of the highway, or the on or off ramps to such facility, except upon approval by the Department.
12. **DRIVEWAYS:**
- (a) The existing crown of the highway shall be continued to the outside shoulder line of the highway.
- (b) If the driveway or approach is concrete pavement, the pavement shall be constructed at least 6 inches thick and with a minimum of class 2500 concrete. There shall be a bituminous expansion joint, not less than 3/4 inches in thickness, placed between the highway paving and the paving of the approach for the full width of the approach.
13. **BEAUTIFICATION:**
- (a) All trees, plants, flowers, etc. shall be placed in accordance with the provisions specifically stipulated herein.
- (b) All trees, plants, flowers, etc. shall be maintained by, and at the expense of, the Permittee and the provisions of this permit shall become null and void, if and when said Permittee ceases to maintain said trees, plants, flowers, etc.
14. **AS-BUILT PLANS:**
- (a) The applicant shall provide the Department with survey-quality as-built plans in accordance with the requirements set forth in the Department's "A Policy for Accommodating Utilities on Highway Rights of Way".

COPY



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Human Resources

FROM: *Pam Benjamin,*

SUBJECT: Introduction of the November 2016 Employee of the Month -
Mr. Aubrey Jenkins, Columbia Fire Chief

FINANCIAL IMPACT: Marcus J. Houtchings, Fire Engineer

ATTACHMENTS:

- **#a:** November 2016 Employee of the Month (PDF)

RESULT: NO VOTE REQUIRED



EMPLOYEE OF THE MONTH NOMINATION FORM

NAME OF NOMINATED EMPLOYEE:

MARCUS J. HOUTCHINGS

EMPLOYEE'S DEPARTMENT/DIVISION:

FIRE DEPARTMENT SUPPRESSION

Employee's Title:

FIRE ENGINEER

Date of Hire:

4/23/2007

Name of Nominator:

DVC M.L. WRIGHT

Date:

NOVEMBER 07, 2016

Signatures of supervisor, division head, department head and if applicable, Assistant City Manager:

Name:

CHARLES SPEARS

Title: Supervisor

BATTALION CHIEF

Name:

MARK L. WRIGHT

Title: Division Head

DIVISION CHIEF

Name:

A. JENKINS Ruby D. Jenkins

Title: Department Head

FIRE CHIEF

Name:

Title: City Manager

Nominator should provide three other employees' names who may be contacted concerning the work of the nominated employee.

Name:

BNC ROBERT JOYNER

Division:

FIRE

Name:

CAPTAIN GREGORY HARRELL

Division:

FIRE

Name:

CAPTAIN JEREMY WHITFORD

Division:

FIRE

CRITERIA FOR BEING NOMINATED EMPLOYEE OF THE MONTH

- ❖ The nominated employee must have been employed by the City of Columbia for at least one (1) full year.
- ❖ The nominated employee must have low absenteeism and tardiness.
- ❖ The nominated employee must have maintained and projected a positive attitude and a willingness to get along well with co-workers and the public.
- ❖ The nominated employee must have shown a willingness to perform any assigned duties in the highest standards possible and enhanced the department's ability to better serve the citizens of the City of Columbia.
- ❖ The nominated employee must have maintained a professional appearance and manner.
- ❖ The nominated employee must have demonstrated an allegiance to the City and be a team player who supports others' efforts to achieve the goals of the City of Columbia.
- ❖ The nominated employee should have earned the respect of co-workers.
- ❖ Special considerations may be given to employees who participate in extracurricular activities that benefit the City of Columbia.

THE DETAILED NARRATIVE MUST CITE SPECIFIC EXAMPLES THAT DEMONSTRATE THE CRITERIA FOR NOMINATION OF THIS AWARD. NOMINATIONS RECEIVED THAT DO NOT MEET THE CRITERIA WILL NOT BE CONSIDERED.

Greetings All,

It is with great pleasure that I nominate Fire Engineer Marcus J. Houtchings for the employee of the month for November 2016. Fire Engineer Houtchings career with the City of Columbia began in 2007.

Mr. Houtchings always has gone above and beyond the normal to ensure and achieve the ultimate in safety and security for the citizens of the Columbia and Richland County. During the Floods of last year Houtchings worked tirelessly with South Carolina's department of Transportation, Department of Natural Resources, Richland County Sheriffs, Richland County EMD, the United States Army, and his home agency the Columbia Fire Department, providing all agencies that much needed information on road closures and re-routing information to ensure that lifesaving transportation, aid and comfort was on its way to the citizens of the Midlands who were experiencing a disaster like no other in recent years.

Fire Engineer Houtchings also manned the Emergency Operations Center **almost non-stop** during the entire flood emergency incident, he had to be told to go home and then he quite literally slept at the headquarters station for a short while and then was back on the job. Making sure his Fire personnel and First responders knew their way to get through and back. Fire Engineer Houtchings is truly an unsung hero of the Columbia Fire Department and the Midlands.

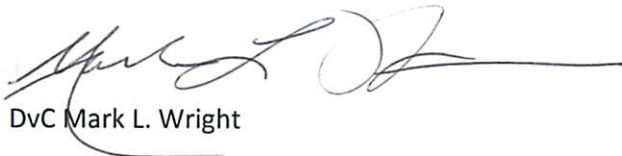
After the flood emergency of 2015 Mr. Houtchings is **still** labors by working with a software company aiding in the development of a software application that would help first responders to automatically re-route much needed emergency help quickly by going around closed roads.

To this day Houtchings still works with the City of Columbia's emergency communication CAD system, where he makes sure that the closed roads are updated and the dispatchers can then guide emergency responders around those areas.

Fire Engineer Houtchings keeps busy and is a true asset to the Columbia Fire Department; he is ever studying and taking on new assignments to better himself and the Department. He is also the Fire Departments official liaison between the Congaree National Swamp and its Park Rangers for the many times the Department has made successful rescues, it has been due to this employees talent to guide the rescue companies through the swamp via his knowledge of the roads and outlying areas.

Fire Engineer Houtchings has earned and won respect of his peers and supervisors alike. He is an outstanding performer at work and a fine citizen, he is well deserving of this outstanding award and recognition. We are all proud of him and his decision to serve the citizens of Columbia and Richland County.

I am proud to nominate Fire Engineer Marcus Houtchings.



DvC Mark L. Wright

RECEIVED

NOV 14 2016

HR/EMPLOYMENT



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Public & Media Relations

FROM: *Leshia Utsey, Director*

SUBJECT: City LIGHTs Employee Recognition - Ms. Teresa Wilson, City Manager

FINANCIAL IMPACT: Mr. Earl Thompson, Park Center Specialist

CLEAN WATER 2020?: No

For exhibiting excellence and dedication beyond the call of duty.

RESULT: WITHDRAWN



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Office of Business Opportunities

FROM: Tina Herbert,

SUBJECT: Columbia Disadvantaged Business Enterprise and Local Subcontracting Goals for the upcoming Canal Water Treatment Plant Project - Mr. Clint Shealy, Director of Utilities and Ms. Ayesha Driggers, Compliance Administrator

PRESENTER: Clint Shealy, Director of Utilities and Ayesha Driggers, Compliance Administrator

FINANCIAL IMPACT:

BUSINESS PROGRAM: Subcontracting Outreach Program

CLEAN WATER 2020?: No

Local Business Preference Policy in effect for Prime Contractors

The following goals will be set for the project:

Local Subcontracting - 20%

Columbia Disadvantaged Business Enterprise (CDBE) - 10%

ATTACHMENTS:

- **#a:** CDBE and Local Subcontracting Goals_Canal WTP Imps_121516 (PPTX)

RESULT: NO VOTE REQUIRED

Columbia Canal Water Treatment Plant - Clearwell and High Service Pumping Improvements Project

Columbia Disadvantaged Business Enterprise and Local Subcontracting Goals

Clint Shealy, Director of Utilities

Ayesha Driggers, Compliance Administrator



We Are Columbia

Presentation Outline

- Overview of Project
- Program Definitions and Goals
- Proposed Schedule



We Are Columbia

Overview

- Project Goals
 - Replacement of aging infrastructure and equipment
 - Improvements to reliability and treatment capabilities
 - Electrical safety improvements
 - Enhancements to plant security
- Project Cost – estimated \$43 to \$45 M
- Project Rebid Pending



We Are Columbia

Overview

- Major Project Components
 - Replacement of aging finished water storage tanks
 - Replacement of finished water pumping buildings and equipment
 - Replacement of outdated electrical equipment



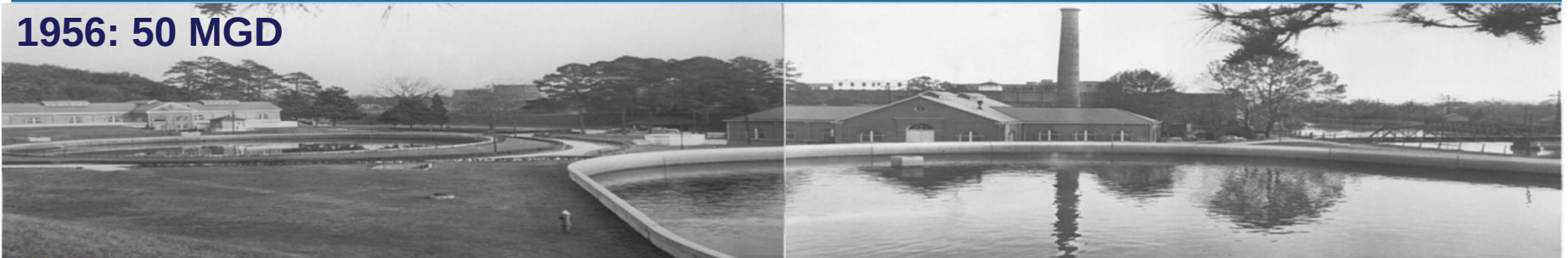
Canal Water Treatment Plant



Overview

- Project Complexity
 - Specialized work – not vertical construction
 - Medium voltage electrical (4160 V)
 - Equipment comprises over 25% of project cost
 - Complex structural foundation for storage tanks
 - Very difficult construction sequencing
 - Nature of work may limit local and DBE participation to lower goals than recent large projects

1956: 50 MGD




We Are Columbia

Presentation Outline

- Overview of Project
- Program Definitions and Goals
- Proposed Schedule



We Are Columbia

Objectives of CDBE Policy

- * Objectives Considered in Developing Policy:
 - ü Increase SMWBE participation
 - ü Ensure Priority Given to Local Businesses
 - ü Consider limited water/sewer primes and subs locally
 - ü Address limited responses to some Bids/RFPs
 - ü Deliver quality, on time, & on budget projects
 - ü Continue to foster a business friendly environment



We Are Columbia

Definition of a CDBE

Columbia Disadvantaged Business Enterprise (CDBE):

1. Certified business (approved by a certifying agency)
2. Place of business in the Columbia-Orangeburg-Newberry Combined Statistical Area for one year
3. Socially and/or economically disadvantaged (determined by certifying agency)



We Are Columbia

Definition of a Local Business

1. Business located within the 8 county CSA (Richland, Lexington, Saluda, Calhoun, Orangeburg, Newberry, Fairfield, Kershaw).
2. Physical office must be located within the counties for at least one year.



We Are Columbia

Project Goals

- * Local Subcontracting – 20%
- * CDBE – 10%



We Are Columbia

Proposed Schedule

- Advertise for Bids – January 8, 2017
- Pre-bid Meeting and Networking Session – Late January
- Receive Bids – March 2, 2017
- Council Approval – April 2017
- Construction – Spring 2017 – Late 2019



We Are Columbia

Columbia Canal Water Treatment Plant - Clearwell and High Service Pumping Improvements Project

Columbia Disadvantaged Business Enterprise and Local Subcontracting Goals

Clint Shealy, Director of Utilities

Ayesha Driggers, Compliance Administrator



We Are Columbia



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Planning and Development Services

FROM: *Krista Hampton, Director*

SUBJECT: Capital City Mill District Plan Update - Ms. Leigh DeForth,
Planning and Development Services

PRESENTER: Leigh DeForth

FINANCIAL IMPACT:

The City of Columbia Planning & Development Services Department is interested in providing Council with an update regarding the planning process. This project represents a partnership between the City of Columbia and Richland County, and the Boudreaux Group consultant team. The planning process kicked off in April 2016 and is expected to wrap up in Spring 2017. Additional information regarding the planning process may be found at www.imaginemilldistrict.com.

ATTACHMENTS:

- **#a:** 12.20.16 Council presentation (PDF)

RESULT: NO VOTE REQUIRED

IMAGINE MILL DISTRICT

Imagine the Future of the Capital City Mill District

Whaley ♦ Olympia ♦ Granby

CAPITAL CITY MILL DISTRICT PLANNING TEAM



The Boudreaux Group
Interdisciplinary Design Architecture Interiors Planning



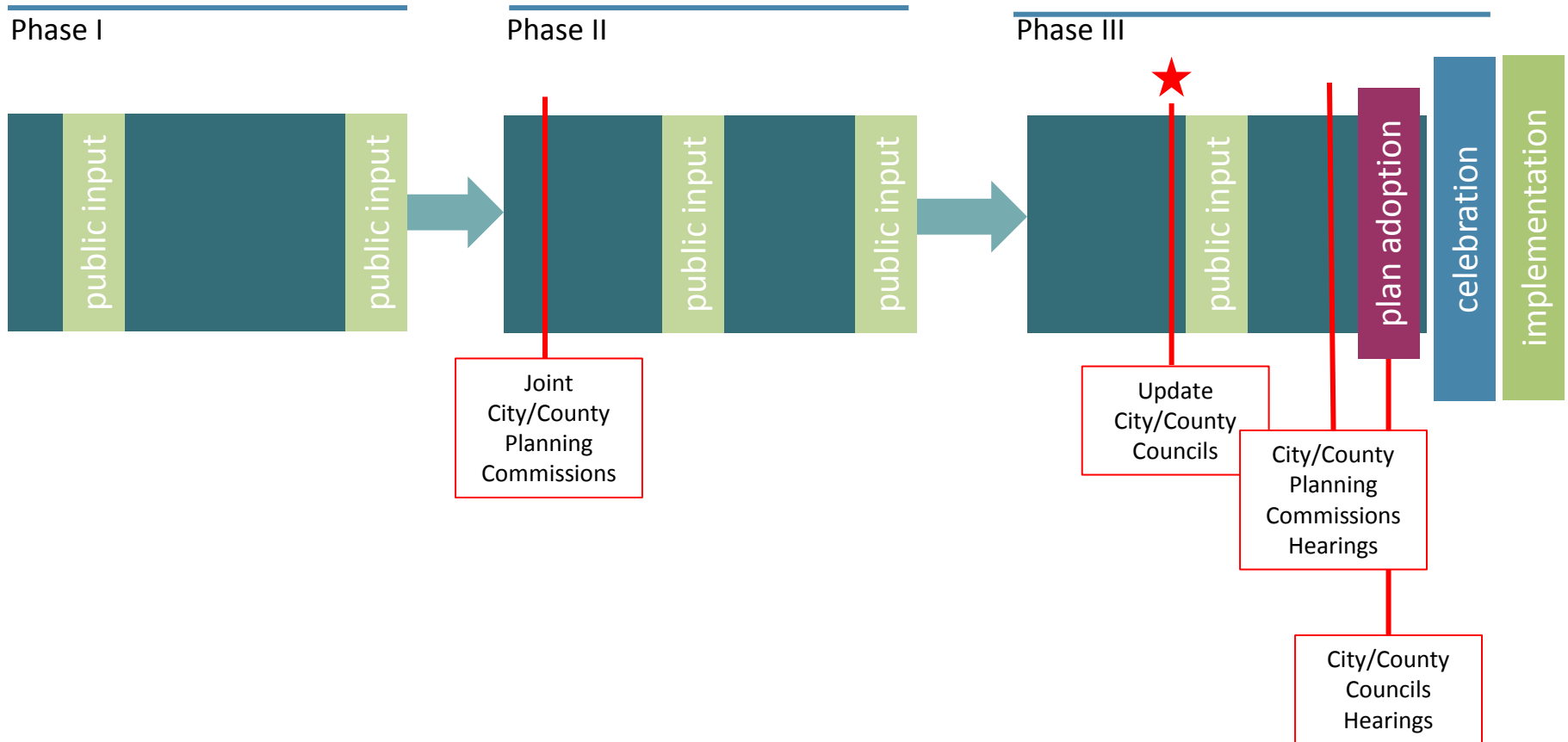
RS&H





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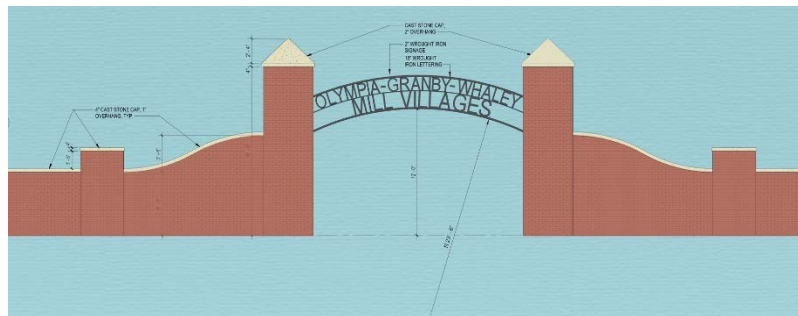
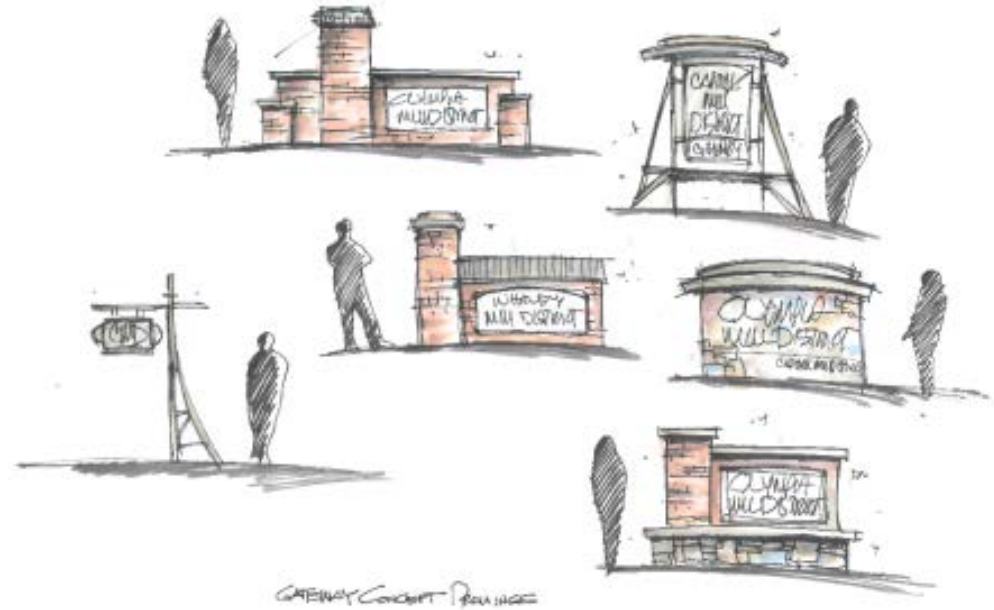
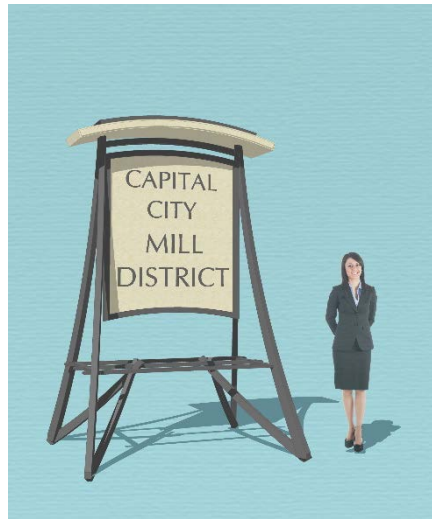
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- The Capital City Mill District is a Place, not a pass-through.
- The Capital City Mill District is a thriving and prosperous neighborhood through:
 - increased home ownership;
 - increased local businesses that serve and celebrate the community;
 - vibrant public and private collaborations; and
 - cultivation of the district's authentic history, eclectic culture and unique development opportunities.

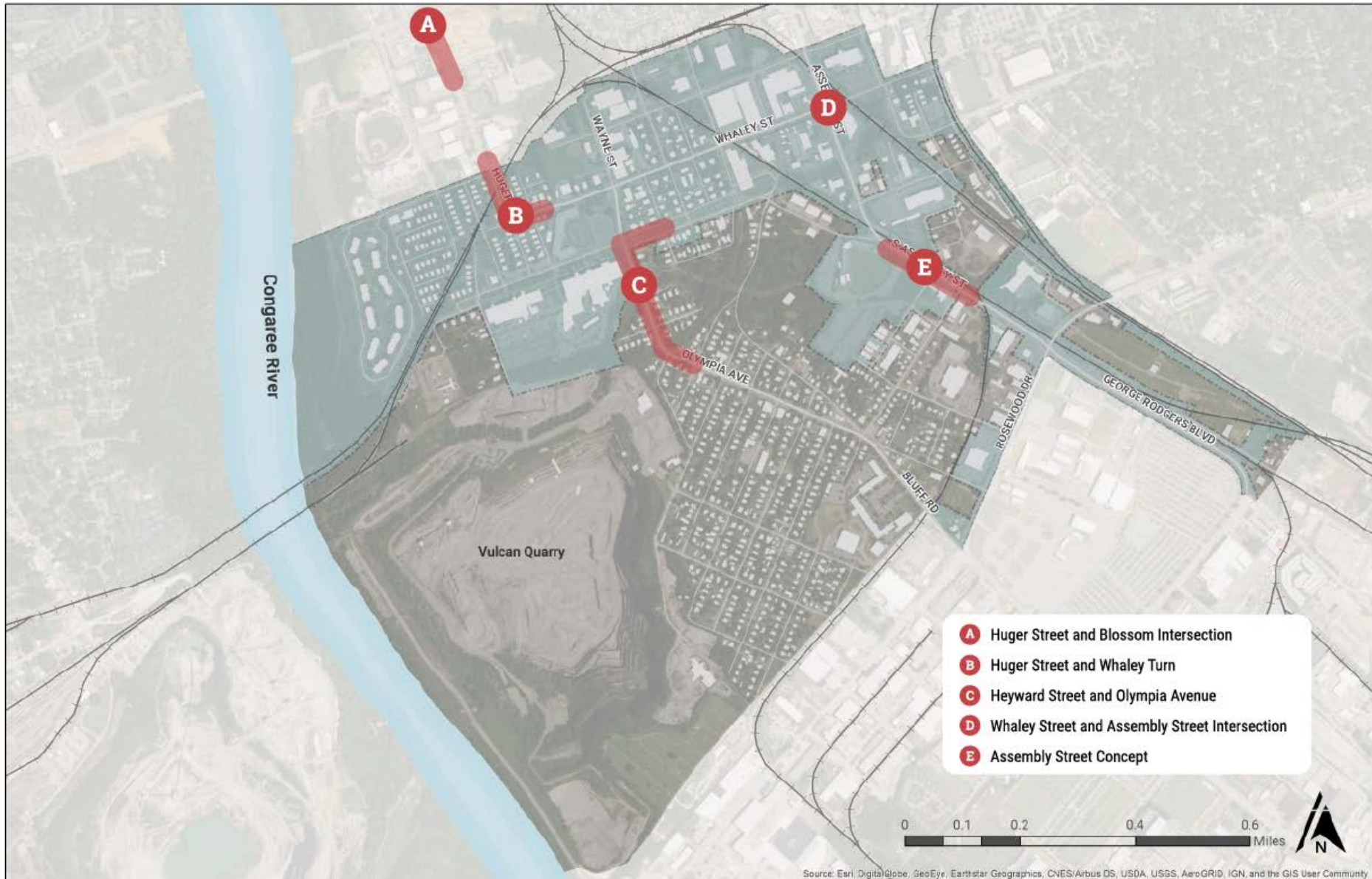
- 1. Implement Placemaking Policies and Projects**
- 2. Consolidate Rail Lines and Manage Traffic**
- 3. Unify and Connect the District to the Greater Community**
- 4. Improve Stormwater Management**

- **Implement Placemaking Policies and Projects**
 - Establish Unified Land Use Categories
 - Determine priority investment areas and establish development and home ownership incentives→ community and economic development
 - Create a brand and implement through gateways, signage, events and programming
 - Adopt a City/County Memorandum of Understanding (MOU) for district governance, community engagement and collaborations with Richland County School District One
 - Improve existing parks and build/manage new parks



■ **Unify and Connect the District to the Greater Community**

- Complete the greenway
- Improve and preserve Olympia Avenue
- Improve pedestrian and bike facilities throughout the District
- Improve and increase parks and greenspace within the District
- Improve pedestrian crossings on Assembly Street
- Institute streetscape improvements along Assembly Street
- Integrate COMET and USC transit stops



■ **Consolidate Rail Lines and Manage Traffic**

- Participate in and engage with the EAS/NEPA process to shape the SCDOT corridor plans
- Consolidate CSX and Norfolk Southern Lines along Assembly Street
- Address the at-grade crossing on Huger Street (near Whaley intersection)
- Implement road diet strategies on Huger Street from Blossom Street to Whaley Street



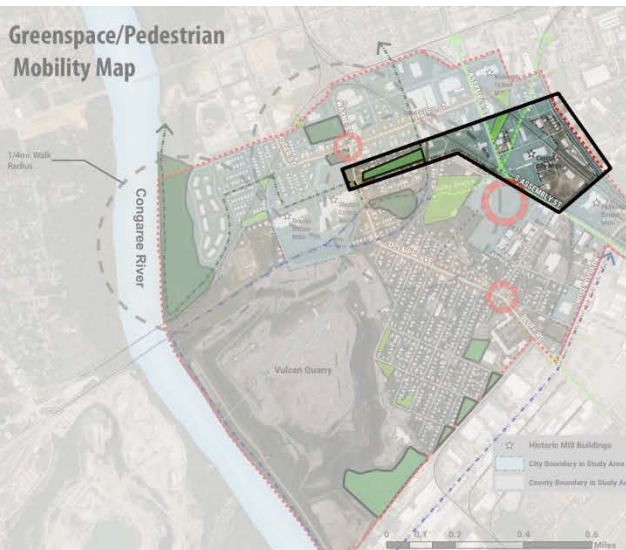
Railroad

- Other
- CSX
- Norfolk Southern
- River

- **Improve Stormwater Management**
 - Heyward Street bio-swales/greenspace
 - Streetscape improvements at Olympia and Whaley
 - Continued coordination all existing and future studies and plans
 - Coordinate stormwater funding with streetscape, roadway and parks improvements

IMPROVE STORMWATER MANAGEMENT

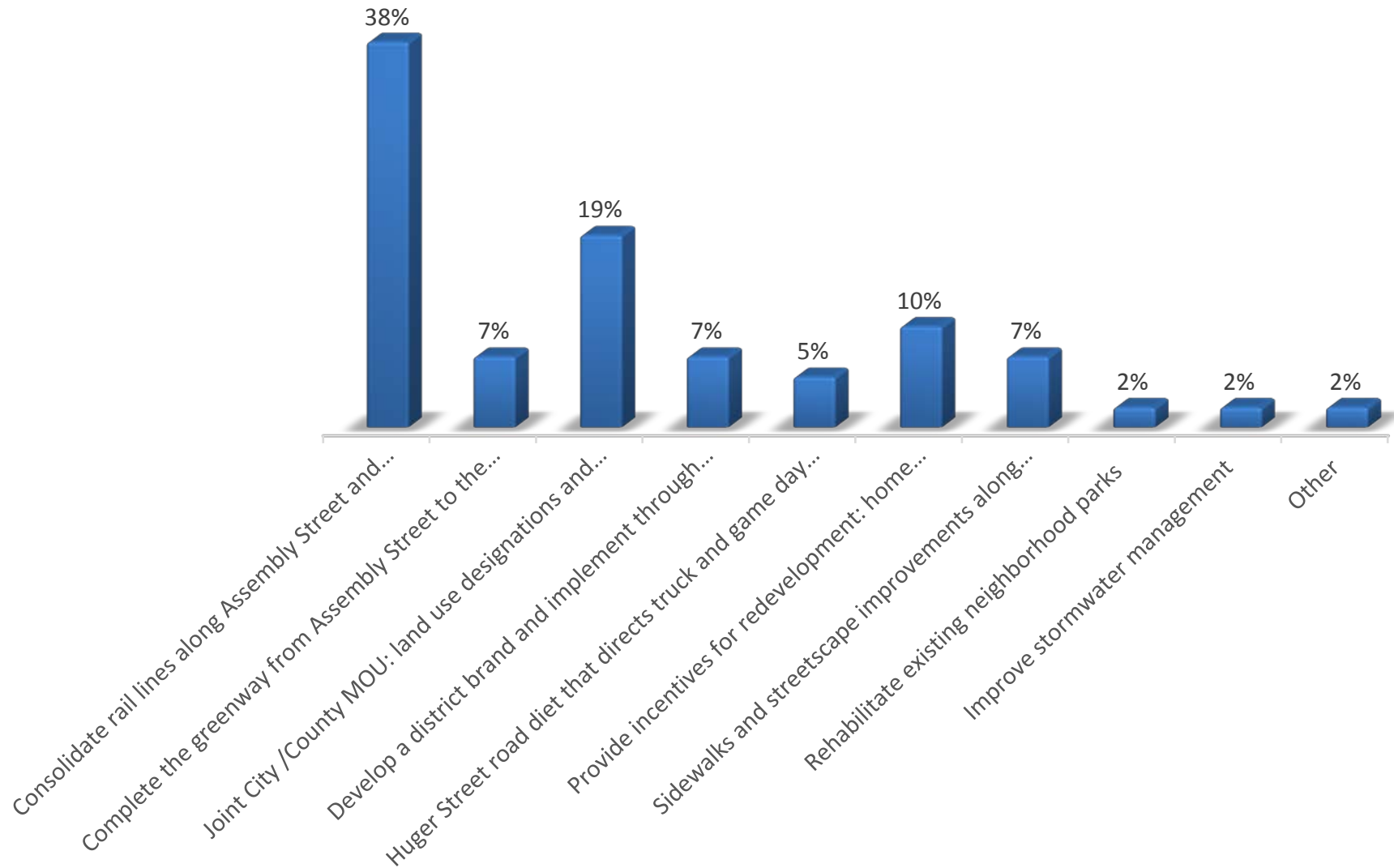
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Heyward Street Improvements

QUESTION 7: What is the most impactful project/strategy to accomplish immediately? (choose 1)

15.a



IMAGINE MILL DISTRICT

www.imagemilldistrict.com

Imagine the Future of the Capital City Mill District

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We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Legal

FROM: *Shari Ardis, Legal Administrator*

SUBJECT: Resolution No.: R-2016-083 - Authorizing the City Manager to execute an Intergovernmental Agreement Between the City of Columbia and Richland County for Pineview Industrial Park Water and Sewer Services

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2016-083 Pineview Industrial Park IGA-Water & Sewer (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Davis, Councilman - District I
SECONDER:	Howard E. Duvall, Councilman - At Large
AYES:	Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

RESOLUTION NO.: R-2016-083

*Authorizing the City Manager to execute an Intergovernmental Agreement
Between the City of Columbia and Richland County for Pineview Industrial Park
Water and Sewer Services*

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2016, that the City Manager is hereby authorized to execute the attached Intergovernmental Agreement between the City of Columbia and Richland County for Pineview Industrial Park Water and Sewer Services, or on a form to be approved by the City Attorney, for an amount not to exceed One Million Five Hundred Thousand and No/100 (\$1,500,000.00) Dollars.

(Funding Source: 5511701-6366)

Requested by:

Assistant City Manager Gentry

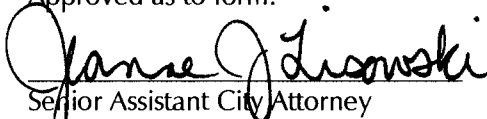
Mayor

Approved by:

City Manager

ATTEST:

Approved as to form:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

**INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF COLUMBIA AND RICHLAND COUNTY
FOR PINEVIEW INDUSTRIAL PARK WATER AND SEWER SERVICES**

This Agreement is entered into by and between the City of Columbia (hereinafter referred to as "City"), and the County of Richland (hereinafter referred to as the "County"), for the sole purpose of cost sharing for water and sewer infrastructure improvements ("Improvements") to the Pineview Industrial Park located in unincorporated Richland County ("Pineview").

WHEREAS, County and City are authorized by the constitution and general law of the State of South Carolina ("State") to enter into agreements with other governmental bodies; and,

WHEREAS, the City and the County have entered into an Intergovernmental Agreement dated May 26, 2015, wherein the County requested that the City collaborate to provide water and sewer services to the property owners in Pineview; and,

WHEREAS, the City provides residential and commercial water and sewer services to users inside and outside of the geographic boundaries of the City; and,

WHEREAS, it is understood and agreed between the parties hereto that providing water and sewer services to Pineview will require the installation of water and sewer infrastructure from current City lines to Pineview Industrial Park (the "Project"); and,

WHEREAS, the City anticipates that the cost of the Project will be Three Million Five Hundred and No/100 (\$3,500,000.00) Dollars to Four Million and No/100 (\$4,000,000.00) Dollars, Two Million and No/100 (\$2,000,000.00) Dollars of which will be provided by a grant to Richland County from the South Carolina Department of Commerce (the "Commerce Grant"); and,

WHEREAS, the County has agreed to pay in advance the costs of the Project that exceed the amount of the Commerce Grant, which excess amount is estimated to be Two Million and No/100 (\$2,000,000.00) Dollars ("County Expenditure"); and,

WHEREAS, the City has agreed to reimburse the County for a portion of the County Expenditure of an amount not to exceed One Million Five Hundred Thousand and No/100 (\$1,500,000.00) Dollars ("City Commitment").

NOW, THEREFORE, the parties hereto agree as follows:

1. The County shall cause to be performed all work relating to the design and construction of the Project. The County will provide to the City a copy of the successful bid for the Project upon County Council approval of the bid. Such design and construction shall comply with all applicable City, state and federal codes and, specifically, City design and construction guidelines for water and sewer infrastructure.
2. After three (3) months of the first new taxpayer commencing operations at a facility located in Pineview, or after eighteen (18) months of completion of the Project, whichever is earlier, the City will begin to make payments to the County to fulfill the City Commitment. The City Commitment shall be the lesser amount of the actual amount of the County Expenditure or One Million Five Hundred Thousand and No/100

(\$1,500,000.00) Dollars. The City Commitment shall be paid over a period of three (3) years in equal annual installments equal to one-third (1/3) of the City Commitment, unless otherwise and subsequently agreed upon by both parties

3. This Agreement represents the entire agreement between the City and the County and supersedes all prior communications, negotiations, representations or agreements, either written or oral. Only a written instrument signed by both the City and the County may amend this Agreement.

IN WITNESS WHEREOF, this Agreement has been duly signed, sealed and delivered by the parties hereto the day and year of the last signature below.

WITNESSES:

CITY OF COLUMBIA

BY: _____

Teresa B. Wilson

ITS: City Manager

Date: _____

WITNESSES:

RICHLAND COUNTY

BY: _____

Gerald Seals

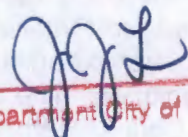
ITS: Interim County Administrator

Date: _____

RECOMMENDED BY: _____ Director of Utilities and Engineering

RECOMMENDED BY: _____ Assistant City Manager for Operations

APPROVED AS TO FORM


Legal Department City of Columbia, SC



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: Legal

FROM: Shari Ardis, Legal Administrator

SUBJECT: Resolution No.: R-2016-086 - Authorizing the City Manager to execute a Lease between the City of Columbia and U.S. House Representative James E. Clyburn for approximately 5,199.50 square feet of office space known as Suite 200, 1225 Lady Street

FINANCIAL IMPACT:

ATTACHMENTS:

- **#a:** R-2016-086 lease 1225 Lady Street (Clyburn) (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Edward H. McDowell, Councilman - District II
SECONDER: Moe Baddourah, Councilman - District III
AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell

RESOLUTION NO.: R-2016-086

Authorizing the City Manager to execute a Lease between the City of Columbia and U.S. House Representative James E. Clyburn for approximately 5,199.50 square feet of office space known as Suite 200, 1225 Lady Street

BE IT RESOLVED by the Mayor and City Council this ____ day of _____, 2016, that the City Manager is authorized to execute the attached Lease, or on a form approved by the City Attorney, between the City of Columbia and U.S. House Representative James E. Clyburn for lease of approximately 5,199.50 square feet of office space known as Suite 200, 1225 Lady Street.

Requested by:

Assistant City Manager Palen

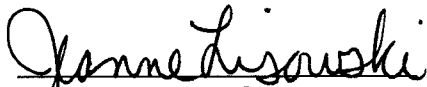
Mayor

Approved by:

City Manager

Approved as to form:

ATTEST:


Senior Assistant City Attorney

City Clerk

Introduced:

Final Reading:

U.S. House of Representatives

Washington, D.C. 20515

District Office Lease

(Page 1 of 3 – 115th Congress)

Pursuant to 2 U.S.C.A. § 4313, and the Regulations of the Committee on House Administration (as modified from time to time by Committee Order) relating to office space in home districts, _____
City of Columbia, South Carolina, located at 1737 Main Street, Columbia, South Carolina 29201
 (Landlord's name) (Landlord's street address, city, state, ZIP code)

("Lessor"), and Congressman James E. Clyburn, a Member/Member-Elect of the U.S. House of Representatives ("Lessee"), agree as follows:

1. **Location.** Lessor shall lease to Lessee 5,199.5 square feet of office space located at 1225 Lady Street, Suite 200
 (Office street address)
 in the city, state and ZIP code of Columbia, South Carolina 29201.
 (Office city, state and ZIP)
2. **Lease Amenities.** Lessee shall be entitled to receive and Lessor shall be required to provide the amenities selected in Section A of the District Office Lease Attachment ("Attachment") accompanying this Lease.
3. **Term.** Lessee shall have and hold the leased premises for the period beginning January 3, 2017 and ending January 2, 2019. The term of this District Office Lease ("Lease") may not exceed two (2) years and may not extend beyond January 2, 2019, which is the end of the constitutional term of the Congress to which the Member is elected.
4. **Rent.** The monthly rent shall be \$ 5,367.28, and is payable in arrears on or before the last day of each calendar month. Rent payable under this Lease shall be prorated on a daily basis for any fraction of a month of occupancy.
5. **Early Termination.** This Lease may be terminated by either party giving Sixty (60) days' prior written notice to the other party. The commencement date of such termination notice shall be the date such notice is delivered or, if mailed, the date such notice is postmarked.
6. **Payments.** During the term of this Lease, rent payments under Section 4 of this Lease shall be remitted to the Lessor by the Chief Administrative Officer of the U.S. House of Representatives (the "CAO") on behalf of the Lessee.
7. **District Office Lease Attachment for 115th Congress.** The District Office Lease Attachment attached hereto is incorporated herein by reference, and this Lease shall have no force or effect unless and until accompanied by an executed District Office Lease Attachment for the 115th Congress.
8. **Counterparts.** This Lease may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.
9. **Section Headings.** The section headings of this Lease are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease

(Page 2 of 3 – 115th Congress)

10. **Modifications.** Any amendments, additions or modifications to this Lease inconsistent with Sections 1 through 9 above shall have no force or effect to the extent of such inconsistency.
11. **Other.** Additionally, the Lessor and the Lessee agree to the following:

The lease agreement includes the use of any furniture currently located in the office space. As part of this agreement, the Lessee shall have full access and use to this furniture.

[Signature page follows.]

U.S. House of Representatives

Washington, D.C. 20515

District Office Lease

(Page 3 of 3 -- 115th Congress)

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease as of the later date written below by the Lessor or the Lessee.

City of Columbia, South Carolina

Congressman James E. Clyburn

Print Name of Lessor/Landlord/Company

Print Name of Lessee

By: _____

Lessor Signature

Name: _____

Title: _____

Date

James E. Clyburn

Lessee Signature

12/13/16

Date

APPROVED AS TO FORM

[Signature]

Legal Department, City of Columbia, SC

This District Office Lease must be accompanied with an executed District Office Lease Attachment.

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

(Page 1 of 5 – 115th Congress)

SECTION A (Lease Amenities)

Section A designates whether the leased space will be the Member/Member-Elect's flagship (primary) office and sets forth the amenities provided by the Lessor to be included in the Lease. Except as noted below, the amenities listed are not required for all district offices.

To be completed by the Member/Member-elect:

- ☒ The leased space will serve as my flagship (primary) District Office.
☐ The leased space will NOT serve as my flagship (primary) District Office.

To be completed by the Lessor:

- ☐ Amenities are separately listed elsewhere in the Lease.
 (The below checklist can be left blank if the above box is checked.)

The Lease includes (please check and complete all that apply):
 (Items marked with an asterisk and in bold are required for all flagship offices of Freshman Members of the 115th Congress.)

- ☒ * **Broadband and/or Cable Access to the Leased Space (e.g. Comcast, Cox, Verizon, etc.).**
 (Verify broadband access by entering the address of the leased space at www.broadbandmap.gov)
- ☒ * **Interior Wiring CAT 5e or Better within Leased Space.**
- ☒ Lockable Space for Networking Equipment.
- ☒ Telephone Service Available.
- ☒ Parking. ☒ 11 Assigned Parking Spaces
 ☐ Unassigned Parking Spaces
☐ General Off-Street Parking on an As-Available Basis
- ☒ Utilities. Includes: Water, Sewer, and Electricity
- ☐ Janitorial Services. Frequency: _____
- ☐ Trash Removal. Frequency: _____
- ☐ Carpet Cleaning. Frequency: _____
- ☒ Window Washing. ☐ Window Treatments.
- ☐ Tenant Alterations Included In Rental Rate.
- ☒ After Hours Building Access.
- ☒ Office Furnishings. Includes: *See #11 in District Office Lease
- ☒ Cable TV Accessible. If checked, Included in Rental Rate: ☐ Yes ☒ No
- ☒ Building Manager. ☐ Onsite ☒ On Call Contact Name: David Knoche
 Phone Number: 803-545-3187 Email Address: jdknoche@columblasc.net

Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
 Copies may also be faxed to 202-225-6999.

Print Form

Save Form

Clear Page

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

(Page 2 of 5 – 115th Congress)

SECTION B
(Additional Terms and Conditions)

1. **Incorporated District Office Lease Attachment.** Lessor (Landlord) and Lessee (Member/Member-Elect of the U.S. House of Representatives) agree that this District Office Lease Attachment ("Attachment") is incorporated into and made part of the Lease ("Lease") and, if applicable, District Office Lease Amendment ("Amendment") to which it is attached.
2. **Performance.** Lessor expressly acknowledges that neither the U.S. House of Representatives (the "House") nor its Officers are liable for the performance of the Lease. Lessor further expressly acknowledges that payments made by the Chief Administrative Officer of the House (the "CAO") to Lessor to satisfy Lessee's rent obligations under the Lease – which payments are made solely on behalf of Lessee in support of his/her official and representational duties as a Member of the House – shall create no legal obligation or liability on the part of the CAO or the House whatsoever. Lessee shall be solely responsible for the performance of the Lease and Lessor expressly agrees to look solely to Lessee for such performance.
3. **Modifications.** Any amendment to the Lease must be in writing and signed by the Lessor and Lessee. Lessor and Lessee also understand and acknowledge that the Administrative Counsel for the CAO ("Administrative Counsel") must review and give approval of any amendment to the Lease prior to its execution.
4. **Compliance with House Rules and Regulations.** Lessor and Lessee understand and acknowledge that the Lease shall not be valid, and the CAO will not authorize the disbursement of funds to the Lessor, until the Administrative Counsel has reviewed the Lease to determine that it complies with the Rules of the House and the Regulations of the Committee on House Administration, and approved the Lease by signing the last page of this Attachment.
5. **Payments.** The Lease is a fixed term lease with monthly installments for which payment is due in arrears on or before the end of each calendar month. In the event of a payment dispute, Lessor agrees to contact the Office of Finance of the House at 202-225-7474 to attempt to resolve the dispute before contacting Lessee.
6. **Void Provisions.** Any provision in the Lease purporting to require the payment of a security deposit shall have no force or effect. Furthermore, any provision in the Lease purporting to vary the dollar amount of the rent specified in the Lease by any cost of living clause, operating expense clause, pro rata expense clause, escalation clause, or any other adjustment or measure during the term of the Lease shall have no force or effect.
7. **Certain Charges.** The parties agree that any charge for default, early termination or cancellation of the Lease which results from actions taken by or on behalf of the Lessee shall be the sole responsibility of the Lessee, and shall not be paid by the CAO on behalf of the Lessee.
8. **Death, Resignation or Removal.** In the event Lessee dies, resigns or is removed from office during the term of the Lease, the Clerk of the House may, at his or her sole option, either: (a)

*Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.*

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

(Page 3 of 5 – 115th Congress)

terminate the Lease by giving thirty (30) days' prior written notice to Lessor; or (b) assume the obligation of the Lease and continue to occupy the premises for a period not to exceed sixty (60) days following the certification of the election of the Lessee's successor. In the event the Clerk elects to terminate the Lease, the commencement date of such thirty (30) day termination notice shall be the date such notice is delivered to the Lessor or, if mailed, the date on which such notice is postmarked.

9. **Term.** The term of the Lease may not exceed the constitutional term of the Congress to which the Lessee has been elected. The Lease may be signed by the Member-Elect before taking office. Should the Member-Elect not take office to serve as a Member of the 115th Congress, the Lease will be considered null and void.
10. **Early Termination.** If either Lessor or Lessee terminates the Lease under the terms of the Lease, the terminating party agrees to promptly file a copy of any termination notice with the Office of Finance, U.S. House of Representatives, O'Neill Federal Building, Suite 3220, Attn: Levi Matthews, Washington, D.C. 20515, and with the Administrative Counsel by e-mail at leases@mail.house.gov.
11. **Assignments.** Lessor shall not have the right to assign (by operation of law or otherwise) any of its rights, interests and obligations under the Lease, in whole or in part, without providing thirty (30) days prior written notice to Lessee, and any such purported assignment without such notice shall be void. Lessor shall promptly file a copy of any such assignment notice with the Administrative Counsel by e-mail at leases@mail.house.gov.
12. **Sale or Transfer of Leased Premises.** Lessor shall provide thirty (30) days prior written notice to Lessee in the event (a) of any sale to a third party of any part of the leased premises, or (b) Lessor transfers or otherwise disposes of any of the leased premises, and provide documentation evidencing such sale or transfer in such notice. Lessor shall promptly file a copy of any such sale or transfer notice with the Administrative Counsel by e-mail at leases@mail.house.gov.
13. **Bankruptcy and Foreclosure.** In the event (a) Lessor is placed in bankruptcy proceedings (whether voluntarily or involuntarily), (b) the leased premises is foreclosed upon, or (c) of any similar occurrence, Lessor agrees to promptly notify Lessee in writing. Lessor shall promptly file a copy of any such notice with the Office of Finance, U.S. House of Representatives, O'Neill Federal Building, Suite 3220, Attn: Levi Matthews, Washington, D.C. 20515, and with the Administrative Counsel by e-mail at leases@mail.house.gov.
14. **Estoppel Certificates.** Lessee agrees to sign an estoppel certificate relating to the leased premises (usually used in instances when the Lessor is selling or refinancing the building) upon the request of the Lessor. Such an estoppel certificate shall require the review of the Administrative Counsel, prior to Lessee signing the estoppel certificate. Lessor shall promptly provide a copy of any such estoppel certificate to the Administrative Counsel by e-mail at leases@mail.house.gov.

*Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.*

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

(Page 4 of 5 – 115th Congress)

15. **Maintenance of Common Areas.** Lessor agrees to maintain in good order, at its sole expense, all public and common areas of the building including, but not limited to, all sidewalks, parking areas, lobbies, elevators, escalators, entryways, exits, alleys and other like areas.
16. **Maintenance of Structural Components.** Lessor also agrees to maintain in good order, repair or replace as needed, at its sole expense, all structural and other components of the premises including, but not limited to, roofs, ceilings, walls (interior and exterior), floors, windows, doors, foundations, fixtures, and all mechanical, plumbing, electrical and air conditioning/heating systems or equipment (including window air conditioning units provided by the Lessor) serving the premises.
17. **Lessor Liability for Failure to Maintain.** Lessor shall be liable for any damage, either to persons or property, sustained by Lessee or any of his or her employees or guests, caused by Lessor's failure to fulfill its obligations under Sections 15 and 16.
18. **Initial Alterations.** Lessor shall make any initial alterations to the leased premises, as requested by Lessee and subject to Lessor's consent, which shall not be unreasonably withheld. The cost of such initial alterations shall be included in the annual rental rate.
19. **Federal Tort Claims Act.** Lessor agrees that the Federal Tort Claims Act, 28 U.S.C. §§ 2671-80, satisfies any and all obligations on the part of the Lessee to purchase private liability insurance. Lessee shall not be required to provide any certificates of insurance to Lessor.
20. **Limitation of Liability.** Lessor agrees that neither Lessee nor the House nor any of the House's officers or employees will indemnify or hold harmless Lessor against any liability of Lessor to any third party that may arise during or as a result of the Lease or Lessee's tenancy.
21. **Compliance with Laws.** Lessor shall be solely responsible for complying with all applicable permitting and zoning ordinances or requirements, and with all local and state building codes, safety codes and handicap accessibility codes (including the Americans with Disabilities Act), both in the common areas of the building and the leased space of the Lessee.
22. **Electronic Funds Transfer.** Lessor agrees to accept monthly rent payments by Electronic Funds Transfer and agrees to provide the Office of Finance, U.S. House of Representatives, with all banking information necessary to facilitate such payments.
23. **Refunds.** Lessor shall promptly refund to the CAO, without formal demand, any payment made to the Lessor by the CAO for any period for which rent is not owed because the Lease has ended or been terminated.
24. **Conflict.** Should any provision of this Attachment be inconsistent with any provision of the attached Lease or attached Amendment, the provisions of this Attachment shall control, and those inconsistent provisions of the Lease or the Amendment shall have no force and effect to the extent of such inconsistency.

*Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.*

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

(Page 5 of 5 – 115th Congress)

25. **Construction.** Unless the clear meaning requires otherwise, words of feminine, masculine or neuter gender include all other genders and, wherever appropriate, words in the singular include the plural and vice versa.
26. **Fair Market Value.** The Lease or Amendment is entered into at fair market value as the result of a bona fide, arms-length, marketplace transaction. The Lessor and Lessee certify that the parties are not relatives nor have had, or continue to have, a professional or legal relationship (except as a landlord and tenant).
27. **District Certification.** The Lessee certifies that the office space that is the subject of the Lease is located within the district the Lessee was elected to represent unless otherwise authorized by Regulations of the Committee on House Administration.
28. **Counterparts.** This Attachment may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.
29. **Section Headings.** The section headings of this Attachment are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease Attachment as of the later date written below by the Lessor or the Lessee.

APPROVED AS TO FORM

Legal Department City of Columbia, SC

City of Columbia, South Carolina

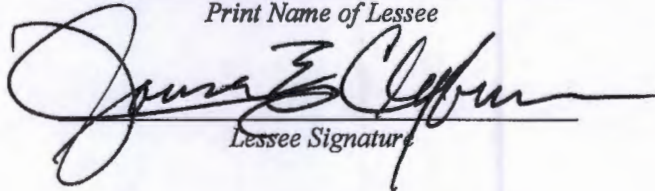
Print Name of Lessor/Landlord

By: _____
Lessor Signature
Name: _____
Title: _____

Date

Congressman James E. Clyburn

Print Name of Lessee



Lessee Signature

12/13/16

Date

From the Member's Office, who is the point of contact for questions?
Name Melissa Linder Phone (803) 799-1100 E-mail melissa.linder @mail.house.gov

This District Office Lease Attachment and the attached Lease or Amendment have been reviewed and are approved, pursuant to Regulations of the Committee on House Administration.

Signed _____ Date _____, 20____.
(Administrative Counsel)

Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: External Funding Requests - The Honorable Mayor Stephen K. Benjamin

FINANCIAL IMPACT: Columbia Regional Sports Council
Palmetto Capital City Classic
Gateway to the Army Centennial Park Project

ATTACHMENTS:

- **#a:** Columbia_Regional_Sports_Council_Funding_Request (PDF)
- **#b:** Palmetto_Capital_City_Classic (PDF)
- **#c:** gateway to army update (PDF)

RESULT: NO VOTE REQUIRED



**COLUMBIA REGIONAL
SPORTS COUNCIL**

December 13, 2016

Ms. Libby Gober
City of Columbia
1737 Main Street
Columbia, SC 29201

Dear Ms. Gober:

The Columbia Regional Sports Council is requesting additional hospitality tax funding for the 2016-17 fiscal year in the amount of \$27,000. The additional hospitality tax funds will be used to support and promote events in the Columbia, SC region.

Please let me know if you have any questions.

Sincerely,

S. Scott Powers
Executive Director

COLUMBIA REGIONAL SPORTS COUNCIL

1010 Lincoln Street | Columbia, SC | 29201
Toll Free 1.800.264.4884 | Phone 803.545.0009 | Fax 803.545.0102
columbiasportscouncil.com



September 16, 2016

Ms. Libby Gober
City of Columbia
1737 Main Street
P.O. Box 147
Columbia, SC 29217

Re: Request for Additional H-Tax Funds or new A-Tax Funds as provided for our 2015 events last year

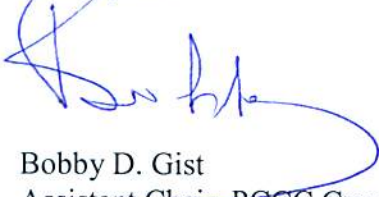
Dear Libby:

Coach Jefferies and I greatly appreciate all your great support that you have provided to us for many years. We were able to successfully get the 2016 Palmetto Capital City Classic staged during the week of August 29, 2016 through September 3, 2016. The only event we were not able to stage was our PCCC Golf Tournament which was postponed and rescheduled for September 23, 2016 due to the severe rain and storms we had on Friday, September 2, 2016. We thank you for the funding we received for Hospitality Taxes and as we stated to you we were expecting more than what we received. We requested \$50,000.00 but only received \$22,000.00. Given that we were only granted \$22,000.00 in H-Tax funding this has greatly impacted us given that our cost for marketing and promotions greatly exceeded that amount of H-Tax funding. Please note our funding for our City Police and related security funding had to be addressed also and we had to pay them with none available H-Tax funding..

Last year you accommodated us by providing funding from the City Accommodations Tax Funding to assist us. We are requesting that you address this again and determine if you can provide additional H-Tax funding or accommodate us by providing the needed A-Tax funding as you did last year to ensure we can cover all our expenses and scholarship payments. Enclosed are the invoices for 2016 for which we need to use Accommodations Tax Funding for our 2016 events. Given that we did not receive any 2016 Accommodations Tax Funds for the 2016 Palmetto Capital City Classic events, we need to find a way to cover the expenses paid for our City Police and other related security and marketing for the 2016 PCCC events. We were required to use other funds that we had originally scheduled for other payments that still have not been paid. We are forwarding to you the invoices we paid using other resources (game day private sponsors and ticket revenue) which we normally use for our scholarships.

We need to be allocated additional H-Tax funds or new A-Tax funds to make certain we can close out all our to be paid expenses and scholarship funds as soon as possible. Thanks to you for all your great leadership and support. Coach Jeffries and I would certainly like to meet with you as soon as possible to ensure we can address this. An additional \$20,000.00 to \$25,000.00 would assist us greatly. Please feel free to give me or Coach Jeffries a call at (803)319-4112.

Thank you,



Bobby D. Gist
Assistant Chair, PCCC Committee

c. Willie E. Jeffries
Chair, PCCC Committee

Enclosure

Invoices number 1-12 for New 2016 Accommodations Tax Funds needed or additional H-Tax Funds that can be provided to cover our costs



We Are Columbia

MEETING DATE: October 18, 2016

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Gateway to the Army Centennial Park Project Update -
Retired Command Sergeant Major Marty Wells, President of
the Gateway to the Army Association

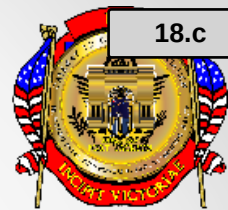
FINANCIAL IMPACT:

ATTACHMENTS:

- CentennialParkConceptBrief18Oct16 (PDF)



Gateway to the Army Association



Commemorating Fort Jackson's 100th Birthday





Gateway to the Army Association



Centennial Park Information Brief & Request for Funding

Columbia City Council



Fort Jackson History



18.c

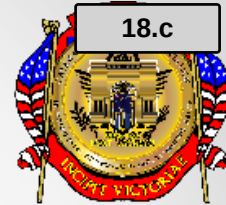
(Business Leaders Lead the Way!)

- **March 14, 1917 – Columbians, led by Chamber of Commerce, raised \$5K to buy & donate 1200 acres of land for Army cantonment in Columbia**
- **June 2, 1917 – War Dpt granted final approval for Army Tng Ctr in Columbia**
- **June 8, 1917 – Columbia Chamber of Commerce honors Edwin Robertson for leading effort to secure cantonment in Columbia**
- **June 25, 1917 – Construction of first buildings started**
- **July 18, 1917 – Columbia cantonment designated as “Camp Jackson”**
- **September 5, 1917 – First Soldiers arrive at Camp Jackson**





Fort Jackson Facts



- Largest Initial Entry Training (IET) Site in the Army
- Trains over 72,000 Personnel per year
 - ✓ 54% of Army Basic Combat Training (BCT) Load
 - ✓ 64% of Army Female Soldiers
 - ✓ 27,000 in AG, Finance, Drill Sergeant Academy, Chaplain Schools & Mechanic courses
 - ✓ 2,000 Navy personnel for deployments in FY15





SC Military Economic Impact

Branch	Economic Impact
SC Military	\$19.0 Billion
Fort Jackson	\$2.3 Billion
Military Visitors	\$40 Million (Midlands)



Centennial Park Value



- Serves as a testament of support for future BRACs
- Continues the Legacy of Columbia's citizenry & business leaders from 1917
- Provides gathering place for 3000-5000 weekly visitors
- Educates visitors on wartime service of American Patriots
- Improves quality of life of Fort Jackson Soldiers, Employees and Residents

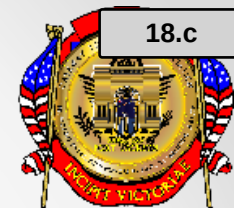


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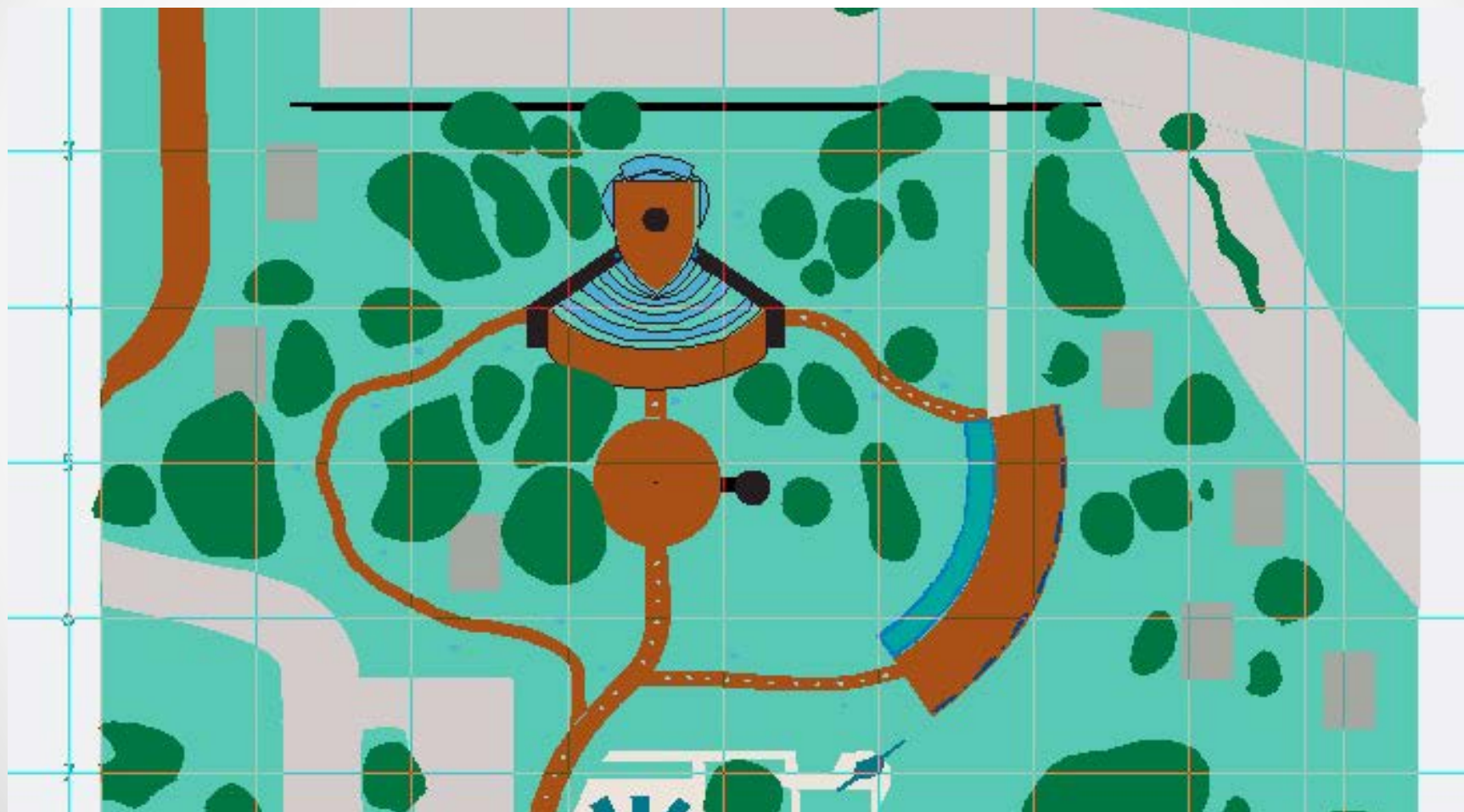
Centennial Park

“BRAC STRONG!”

- **Base Realignment and Closure process (BRAC) determines which military installations grow and which ones are shut down**
 - **BRAC Committee looks for “military-supportive” communities during BRAC decision-making process**
 - **FT Jackson’s annual economic impact benefits businesses, corporations and legislative bodies in Columbia, the Midlands and SC**



Park Overview

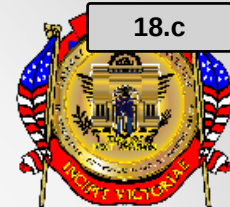




Soldier Statue



Gateway to the Army Association

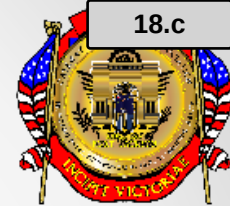


Pathway of Patriots

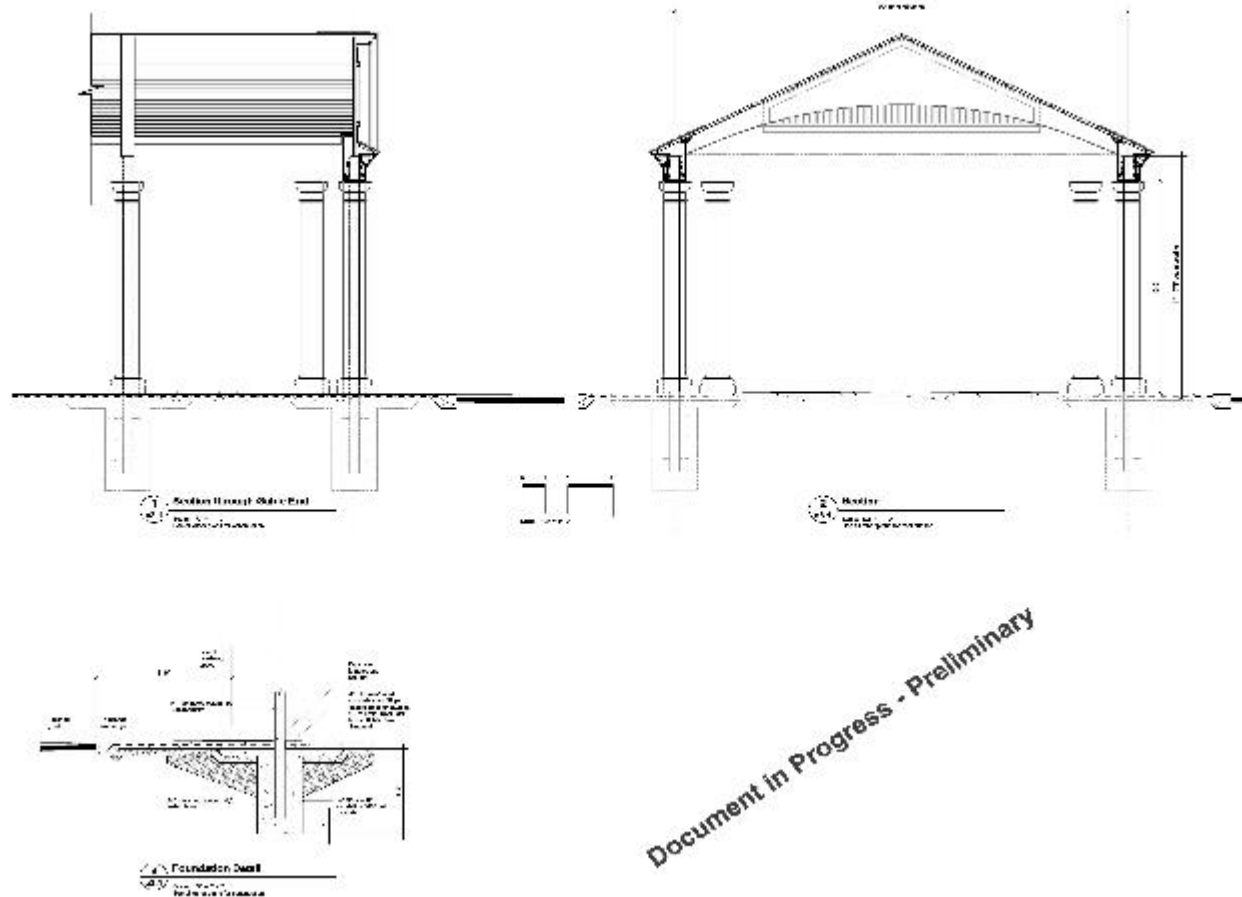




Pathway of Patriots



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Preliminary Document, Subject to Change File Date: 05/14/16

Memorial Design

Sections & Details
Fort Jackson Memorial Park
Gateway to the Army Association
4811 Herd Scribble Road, Suite 172
Columbia, South Carolina 29229

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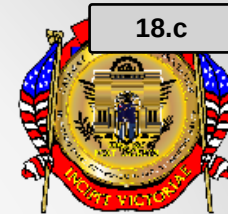
Pavilion Recognition

(Proposed)



Major General Charles H. Barth Pavilion

**Wells Construction Company
Salutes MG Barth's honored service to
Camp Jackson, the U.S. Army
and the
United States of America**

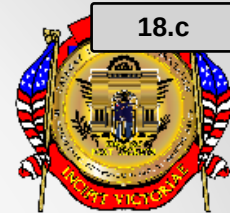


Administration

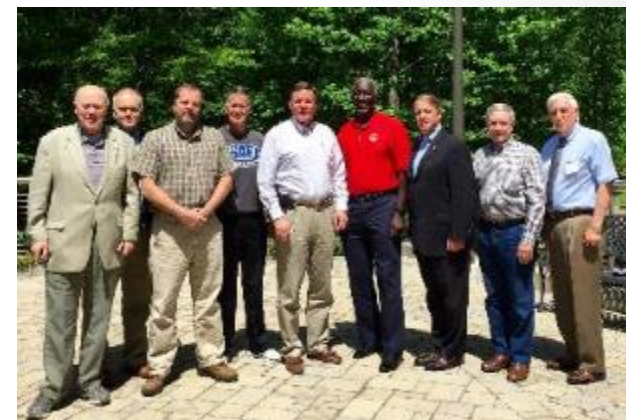
- GTTA established as a 501-C3 organization
- Estimated project cost is \$2.7 million
- Donations from community members, veterans, patriots, area businesses, philanthropists, & defense contractors
- Granite pavers for \$99 (4"x 8") & \$199 (8"x 8")
- Website www.gatewaytothearmy.org
- Facebook site
- Groundbreaking fall 2016
- Primary designer: Ron Clamp



GTTA Board

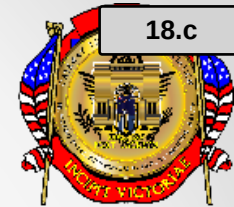


- CSM (ret) Marty Wells, president
- Bill Eisele, vice president
- Col. (ret) Sam Brick, secretary
- Col. (ret) Gene Gordon, treasurer
- Maj. Gen (ret) George Goldsmith
- Maj. Gen. (ret) Abe Turner
- Dan Hennigan, executive officer
- Tom Sliker
- Col. (ret) Bryan Hilferty
- CSM (ret) Ron Friday (not pictured)
- Ted Stambolitis (not pictured)



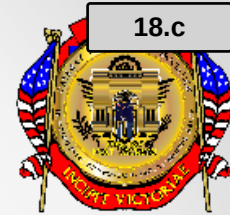


GTТА Honorary Board



- GEN (ret) Fred Woerner, SOUTHCOM & History board
- Sgt. Maj. of the Army (ret) Jack Tilley
- Sherriff Leon Lott, Richland County Sheriff
- Mayor Steve Benjamin
- Jennifer Harding, Russell & Jeffcoat Realtors
- Alex English, NBA Hall of Famer
- Joe Pinner, TV Personality
- Otis Rawl, President/CEO, Lexington Chamber of Commerce

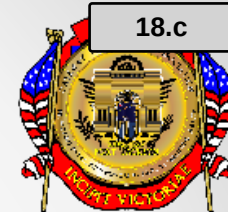




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Centennial Park Corporate Sponsors



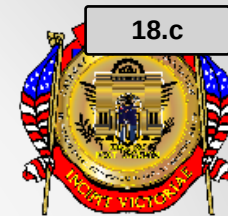


Centennial Park In-Kind Sponsors





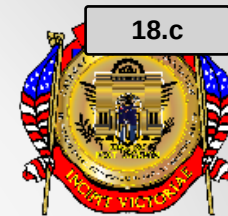
Sponsor Recognition



- **Corporate name and logo to be placed on the Centennial Park “Title Stone”**
- **Corporate logo and link to corporate website will be displayed (and meta tagged/indexed) as a link on GTTA's website**
- **Periodic iHeart Media PSAs mentioning sponsors**
- **Corporate name and logo place on a 8X8 commemorative brick conspicuously placed on our “Pathway of Patriots”.**
- **Regular notice on our social media posts**
- **Corporate name and logo place in our printed material such as invitations, programs, brochures etc.**

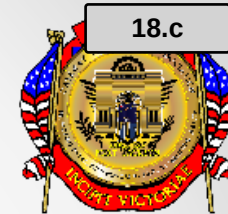


Sponsor Recognition Cont.



- **Corporate name and logo placed in our newspaper advertisements**
- **Corporate name will be featured in a official news release to all electronic and print media in South Carolina**
- **Corporation will be recognized at all GTTA events and activities**
- **Invitation to and recognition at the Centennial Park dedication**

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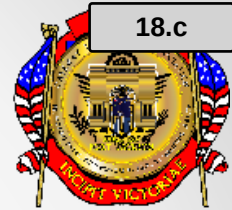


How Columbia City Council Can Help

- Provide \$500,000 over 3 years for the construction of Centennial Park
- Talk About Centennial Park in Your Work Places and Community
- Help GTTAA Identify Potential Partners



Questions?





We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Receipt of legal advice related to matters covered by attorney-client privilege pursuant to §30-4-70(a)(2)

FINANCIAL IMPACT: Nexsen Pruet Request for Conflict Waiver

RESULT: APPROVED [UNANIMOUS]

MOVER: Tameika Isaac Devine, Councilwoman - At Large

SECONDER: Sam Davis, Councilman - District I

AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell



We Are Columbia

MEETING DATE: December 20, 2016

DEPARTMENT: City Clerk

FROM: *Erika Moore, City Clerk*

SUBJECT: Discussion of matters relating to proposed location, expansion or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body pursuant to §30-4-70(a)(5)

FINANCIAL IMPACT: Barbershop
Kline Tax Increment Financing District

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Tameika Isaac Devine, Councilwoman - At Large

SECONDER: Sam Davis, Councilman - District I

AYES: Benjamin, Davis, Devine, Baddourah, Duvall, McDowell